



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, July 22, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 22, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:02 PM PUBLIC FORUM

5:07 PM COUNCIL REPORTS

5:10 PM APPROVAL OF MINUTES

13-0415 Approve Council minutes for Monday, July 8, 2013 Worksession and Regular meetings and July 15, 2013 Special meeting.

Attachments: [July 8, 2013 Worksession](#)
[July 8, 2013 Regular Meeting](#)
[July 15, 2013 Special Meeting](#)

5:11 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **13-0414** Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on July 26, 2013 and ending on August 23, 2013.

2. **13-0417** Request by the Police Department to approve and sign an agreement with Itasca County for the use of the City of Grand Rapids Animal Control Facility.

Attachments: [2013-14 Dog Contract](#)

3. [13-0419](#) Consider approving a resolution accepting a \$100 donation from the Grand Rapids Aerie Fraternal Order of Eagles #2469 for the Independence Day Fireworks.
Attachments: [Eagles Resolution.pdf](#)
4. [13-0423](#) Consider approving Valeria Lopez-Cortes as a part-time worker for the 2013 Summer/Fall Maintenance Season.
5. [13-0424](#) Consider renewing agreement with Zix Corporation for email encryption services.
Attachments: [City of Grand Rapids Zix Renewal.pdf](#)
6. [13-0425](#) A right of first refusal to purchase a hangar at the Grand Rapids/Itasca County Airport
Attachments: [Ward Agreement.pdf](#)
7. [13-0427](#) Consider approving years of service credit for Julie Kennedy, City Engineer.
8. [13-0428](#) Approve temporary liquor license for McVeigh-Dunn American Legion Post 60.
Attachments: [Yellow Ribbon Temp Liquor Application](#)
9. [13-0429](#) Approve temporary liquor license for Grand Rapids Players Inc. for Shakespeare in the Park event on September 6th & 7th, 2013 on the grounds of Central School.
Attachments: [Grand Rapids Players Inc Temp Liquor Application](#)
10. [13-0432](#) GIS agreement between the City of Grand Rapids and the City of Nashwauk.
Attachments: [6-18-13 Nashwauk Signed Agreement](#)
11. [13-0433](#) GIS agreement between the City of Grand Rapids and the City of Deer River.
Attachments: [6-24-13 DR Signed Agreement](#)
12. [13-0437](#) Adopt a resolution accepting "The Big Red Chair" donated by the Grand Rapids Area Library Foundation.
Attachments: [Big Red Chair Resolution](#)

**5:13 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:14 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

13. [13-0434](#) Acknowledge minutes for Boards & Commissions
Attachments: [April 10, 2013 Park-Rec-Civic Center](#)
[June 18, 2013 Golf Board minutes](#)

5:15 DEPARTMENT HEAD REPORT
PM

14. [13-0431](#) Engineering Department Head Report
Attachments: [7-22-13 Department Head Report](#)

5:20 ADMINISTRATION DEPARTMENT
PM

15. [13-0430](#) Consider accepting the notice of retirement from Dorothy Monroe from the position of Accounting Technician/Payroll.
Attachments: [Dorothy Monroe retirement letter](#)

16. [13-0435](#) Consider approving recommended compensation adjustments.

5:30 VERIFIED CLAIMS
PM

17. [13-0436](#) Consider approving the verified claims for the period July 4, 2013 to July 17, 2013 in the total amount of \$891,811.35.
Attachments: [07/22/2013 BILL LIST.pdf](#)

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 12, 2013, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Tom Pagel, City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0415 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 7/10/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Approve Council minutes for Monday, July 8, 2013 Worksession and Regular meetings and July 15, 2013 Special meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [July 8, 2013 Worksession](#)
[July 8, 2013 Regular Meeting](#)
[July 15, 2013 Special Meeting](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve Council minutes for Monday, July 8, 2013 Worksession and Regular meetings and July 15, 2013 Special meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, July 8, 2013

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, July 8, 2013 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 4 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, and Councilor Barb Sanderson

Absent 1 - Councilor Joe Chandler

OTHERS PRESENT:

Tom Pagel, Lynn DeGrio, Julie Kennedy, Barb Baird, Jim Denny, Rob Mattei

Discussion Items

1. Update by Visit Grand Rapids and Community Marketing Taskforce
Megan Christianson, Visit Grand Rapids, and Allie McInerney, Marketing Manager for CMT, discuss progress/review of the Grand Rapids Community Marketing Taskforce and continued efforts to promote Grand Rapids.
Received and Filed
2. Collaborative funding efforts between the cities of Grand Rapids and LaPrairie for the IRRRB FY 2014 and 2015 Grant Programs.
Referred to the City Council
3.
Reviewed regular agenda.

ADJOURN

There being no further business, the meeting adjourned at 5:10 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, July 8, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 8, 2013 at 5:10 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

Absent 1 -

Councilor Joe Chandler

MEETING PROTOCOL POLICY

5:03 PM PUBLIC FORUM

None.

COUNCIL REPORTS

None.

5:05 PM APPROVAL OF MINUTES

Approve Council minutes for Monday, June 24, 2013 worksession & regular meetings and June 27, 2013 Special meeting.

A motion was made by Councilor Barb Sanderson, seconded by Councilor Ed Zabinski, to approve Council minutes as presented. The motion PASSED by unanimous vote.

5:06 PM CONSENT AGENDA

1. Work Order 3 related to CP 2004-3, 4th Street SE/SW Reconstruction

Approved by consent roll call

2. Consider adopting a resolution accepting a grant from IRRRB for site development costs associated with the Hammerlund Construction project and transferring the

grant proceeds to GREDA for contracting and project administration, and further to authorize the Mayor and City Administrator's execution of the grant agreement.

Adopted Resolution 13-62 by consent roll call

3. Consider certifying a new Police Officer eligibility list as recommended by the Police Civil Service Commission.

Approved by consent roll call

- 3a. Collaborative funding efforts between the cities of Grand Rapids and LaPrairie for the IRRRB FY 2014 and 2015 Grant Programs.

Adopted Resolution 13-63 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the Consent agenda as amended with the addition of item 3a. The motion carried by the following vote

Aye 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

**5:10 SETTING OF REGULAR AGENDA
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

**5:11 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

4. Acknowledge minutes for Boards & Commissions.

Acknowledged the following:

*April 17, 2013 HRA
June 4, 2013 Arts & Culture
May 29, 2013 Human Rights*

Acknowledge Boards and Commissions

**5:12 ENGINEERING
PM**

5. Award of a construction contract.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to adopt Resolution 13-64 awarding contract regarding CP 2010-2, CP 2012-4A & CP 2013-3. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

**5:17 VERIFIED CLAIMS
PM**

6. Consider approving the verified claims for the period June 20, 2013 to July 3, 2013 in the total amount of \$775,024.33.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the verified claims as presented.

Aye 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

Recess regular meeting for scheduled public hearing.

Meeting recessed at 5:25 PM.

**6:00 PUBLIC HEARINGS
PM**

7. Conduct a public hearing to consider the establishment of Tax Increment Financing Housing District No. 1-9 (Majestic Pines Senior Housing) and a Tax Increment Financing Plan for the District.

Community Development Director Rob Mattei provides background information.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to open the public hearing. The motion PASSED by unanimous vote.

Mayor Adams states that this is the time and place for residents to address the Council regarding establishing of TIF Housing District No. 1-9. Clerk Johnson-Gibeau states that all proper notices have been given.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Barb Sanderson, to close the public hearing. The motion PASSED by unanimous vote.

**6:15 COMMUNITY DEVELOPMENT
pm**

Reconvened regular meeting.

8. Consider adopting a resolution approving the establishment of Tax Increment Financing District 1-9 and a tax increment financing plan for the District.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to adopt Resolution 13-65 approving TIF District 1-9 & tax increment plan for the District. The motion carried by the following vote.

Aye 3 -

Councilor Barb Sanderson, Councilor Ed Zabinski, and Mayor Dale Adams

Nay 1 -

Councilor Dale Christy

9. Consider adopting a resolution approving a contract for private development and award the sale of, and providing the form, terms and covenants and directions for the issuance of its tax increment revenue note, series 2013, in the maximum principal amount of \$402,349.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson to adopt Resolution 13-66 approving contract for private development and award sale of tax increment revenue note, series 2013 in maximum principle of \$402,349. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, and Mayor Dale Adams

**6:30 ADJOURNMENT
PM**

There being no further business, the meeting adjourned at 6:28 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, July 15, 2013

4:00 PM

Conference Room 2A

Special Meeting

CALL TO ORDER: Pursuant to due notice and call thereof a **Special Meeting of the Grand Rapids City Council** was held on **Monday, July 15, 2013 at 4:00 p.m.** in **Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

CALL OF ROLL

Present 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Joe Chandler, and Mayor Dale Adams

Absent 1 -

Councilor Ed Zabinski

FINANCE DEPARTMENT

1. Consider approving Resolutions Providing for the Issuance and Sale of the following: \$4,025,000 General Obligation Street Reconstruction Bonds, Series 2013B, and \$2,770,000 Taxable General Obligation Utility Revenue Bonds, Series 2013C; and approving demand charge agreement between the City, PUC and Blandin Paper Company.

A motion was made by Councilor Christy, seconded by Councilor Chandler, to adopt Resolution 13-67 providing issuance & sale of GO Street Reconstruction bonds, Series 2013B and adopt Resolution 13-68 TGO Utility Revenue Bonds, Series 2013C and approving demand charge agreement between the City, PUC & Blandin Paper Co. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Joe Chandler, and Mayor Dale Adams

ADMINISTRATION DEPARTMENT

2. Discuss the 2014 Preliminary Budget

Proposed preliminary budgets are discussed for the Police Department and Public Works Department.

Received and Filed

ADJOURNMENT

There being no further business, the meeting adjourned at 5:53 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0414 **Version:** 1 **Name:** Sell forfeited and impounded vehicles at auction
Type: Agenda Item **Status:** Consent Agenda
File created: 7/10/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on July 26, 2013 and ending on August 23, 2013.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the Grand Rapids Police Department to sell forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction) in New York Mills, MN starting on July 26, 2013 and ending on August 23, 2013.

Background Information:

Background / Body:

The police department has used auctions in the past to dispose of forfeited and impounded vehicles. The police department would like to use Mid-State Auto Auction this year to dispose of our vehicles. The auction will start on July, 26 2013 at their facility, located in New York Mills, MN and ending on August 23, 2013.

Notifications have been sent to the registered owners of the impounded vehicles as required by state statute. The forfeited vehicles have been awarded to the city by the court and have been titled in the city's name. This auction allows us to sell these vehicles with the expectation of good revenue due to the high demand for used cars in today's market. The better vehicles will be moved (by Mid-State Auto) to their location and the rest will be left at our site for the auction.

The description of vehicles is as follows:

<u>ICR#</u>	<u>MAKE/MODEL</u>	<u>VIN</u>	
11000517	2003 Cadillac Deville	1G6KD54Y13U169924	FORFEITED
11012652	1997 Ford Expedition	1FMFU18L0VLA78637	FORFEITED
12014107	1997 Chevrolet Pickup	1GCEK19R7VE169188	FORFEITED
12014534	1990 Chevrolet Pickup	1GCDK14HXLE150030	FORFEITED
12014454	1997 Pontiac Bonneville	1G2HX52K9VH261957	FORFEITED
13002144	1999 Pontiac Grand Am	1G2NE52E3XC574389	FORFEITED
13002905	1998 Olds Achieva	1G3NL52M4WM320577	FORFEITED
12013218	1992 Ford Taurus	1FACP52U1NA222298	IMPOUNDED
12014542	2002 Mercury Cougar	1ZWFT603825603677	IMPOUNDED

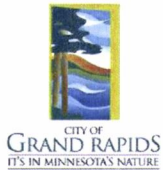
13000108	2002 Pont. Grand Prix	1G2WK52J82F120513	IMPOUNDED
13001405	1996 Jeep CHK	1J4FJ68S1TL166363	IMPOUNDED
13002116	1994 Pontiac Bonn.	1G2HX52LXR4261147	IMPOUNDED
13003020	2000 Chevrolet Cav.	3G1JC5246YS163855	IMPOUNDED

Staff Recommendation:

I would recommend to the Mayor and City Council to allow the Police Department to sell our forfeited and impounded vehicles at the MSAA (Mid-State Auto Auction).

Requested City Council Action

Consider a request by the Police Department to sell our forfeited and impounded vehicles at Mid-State Auto Auction in New York Mills, Minnesota starting on July 26, 2013 and ending on August 23, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0417 **Version:** 1 **Name:** Animal Control Facility Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 7/11/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Request by the Police Department to approve and sign an agreement with Itasca County for the use of the City of Grand Rapids Animal Control Facility.
Sponsors:
Indexes:
Code sections:
Attachments: [2013-14 Dog Contract](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the Police Department to approve and sign an agreement with Itasca County for the use of the City of Grand Rapids Animal Control Facility.

Background Information:

With the closing of the Star of the North Humane Society, Itasca County has been faced with the burden of trying to place their dangerous, stray, injured and sick dogs and cats. Over the past year, Itasca County has been housing these animals in the Grand Rapids Animal Control Facility at a cost of \$24,500.00 for the year. This agreement has expired on June 30, 2013.

A usage rate of the facility by the County has been conducted. It was found that 69% of the animals housed in the facility over the past year have been county animals. As a result of the County's usage rate, the fee charged to the county will increase by \$500.00 to better reflect their usage rate.

Under this agreement the county will agree to pay a \$25,000.00 yearly retainer and will assume all costs associated with the euthanasia and disposal of animals that are euthanized, unclaimed, not adoptable, ill, injured or other reasons allowed by State Statues. This agreement shall remain in full force and effect for a period of one year. Either party may cancel the agreement at any time by giving written notice to the other party at least 30 days prior to the effective date of termination.

This agreement has been reviewed and approved by the City Attorney's Office

Staff Recommendation:

Enter into and sign the proposed Animal Control Facility Agreement with Itasca County.

Requested City Council Action

Please consider approving the request by the police department to enter into an Animal Control Facility Agreement with Itasca County and authorize Mayor Dale Adams and City Administrator Tom Pagel to sign the attached agreement.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS POLICE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

June 21, 2013

Sheriff Victor J. Williams
Itasca County Sheriff Department
440 1st Avenue NE
Grand Rapids, MN 55744

RE: Animal Control Facility Agreement

Dear Sheriff Williams,


Enclosed you will find the annual Animal Control Facility Agreement. The current agreement is set to expire on June 30, 2013.

You will notice that there has been a slight increase to the yearly retainer that the county must pay for the use of our facility. This increase is attributed to the use by the county of our facility. During the length of our agreement, the Animal Control Facility has housed a total of 128 animals. Of these animals, 88 were considered county animals. This number equates out to a 69% usage rate by the county.

Due to the increased usage rate of the facility, the city has incurred additional operating costs associated with the operation of the facility. The additional costs include maintenance, food, operating supplies, motor fuel and employee time. As a result of these increases, your retainer fee has increased by \$500.00 for the next year.

Please return a signed copy of the enclosed agreement upon board approval. If you have any questions or concerns, please feel free to contact me.

Sincerely,



Chief Jim Denny

Grand Rapids Police Department

ANIMAL CONTROL FACILITY AGREEMENT

THIS AGREEMENT, made and entered in this 1 day of July , 2013 by and between the City of Grand Rapids, Itasca County, Minnesota, hereinafter called "**City**" and the County of Itasca, Minnesota, hereinafter called "**County**."

WHEREAS **City** presently has a Community Assistance Officer and is operating an animal control shelter facility within the City of Grand Rapids, and

WHEREAS **County** is desirous of using said facility from time to time, in accordance with the terms of this Agreement.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants herein contained the parties hereto for themselves and successors and assigns, do hereby agree as follows:

1. That **City** will allow **County** to use its animal control facility in accordance with the rules and regulations as **City** may establish or revise periodically. Additionally, the **City** will not allow the taking of surrendered animals from the **County**. Surrendered animals are those animals whose owners simply do not any longer wish to care for said animal(s). Surrendered animals must be handled by the **County** through a means other than the Grand Rapids Animal Control Facility.
2. In consideration of the use of said animal control facility, **County** will pay the amount of \$25,000 per year as a yearly retainer. All **County** animals shall be managed, housed and cared for by the **City** in accordance with the **City's** rules and regulations and all applicable state and federal laws and regulation for a maximum of ten (10) days at no additional cost except as set forth in paragraph 3.
3. **County** will be billed for the actual costs for euthanasia and disposal of animals that are euthanized, unclaimed, not adoptable, ill, injured or other reasons allowed by State Statutes.
4. The **City** shall retain all contractual payments, donations and other monies it receives from any source and the **County** shall not be entitled to credit for any such receipts. Such monies shall include any adoption fees and any boarding and impoundment fees which the **City** may charge an owner of any animal which has been impounded in the Shelter. The **County** shall not be liable for any expenses incurred by the **City** in its operation of the Shelter and performance of its other obligations set forth herein.
5. All animal criminal investigations will be the responsibility of the Itasca County Sheriff's Department that fall within **County's** jurisdiction.
6. The **County** will be invoiced quarterly for a pro rata portion of the retainer and other charges or expenses under this agreement.

7. This agreement shall remain in full force and effect for a period of one year from July 1, 2013 and will terminate on June 30, 2014. Either party may cancel this Agreement at any time by giving written notice to the other party at least 30 days prior to the effective date of the termination. City shall be paid by County for the work performed prior to the effective date of termination as well as a *pro rata* share of the retainer addressed above. Notice to City shall be mailed or delivered to City Council, Grand Rapids City Hall, 420 N. Pokegama Avenue, Grand Rapids, MN 55744. Notice to County shall be mailed or delivered to Itasca County Administration, 123 Fourth Street, Grand Rapids, MN 55744.

8. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur, or be requested to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract.

Liability of the Municipality and the County shall be governed by the provisions of the Minn. Stat. Ch. 466 and other applicable laws.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first written.

CITY OF GRAND RAPIDS

COUNTY OF ITASCA

BY: _____
Dale Adams, Mayor

BY: _____

BY: _____
Tom Pagel, City Administrator

BY: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0419 **Version:** 1 **Name:** Eagles Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 7/12/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Consider approving a resolution accepting a \$100 donation from the Grand Rapids Aerie Fraternal Order of Eagles #2469 for the Independence Day Fireworks.
Sponsors:
Indexes:
Code sections:
Attachments: [Eagles Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving a resolution accepting a \$100 donation from the Grand Rapids Aerie Fraternal Order of Eagles #2469 for the Independence Day Fireworks.

Background Information:

The Grand Rapids Fraternal Order of Eagles #2469 has donated \$100 to be used toward the 4th of July Fireworks.

Requested City Council Action

Consider approving a resolution accepting a \$100 donation from the Grand Rapids Aerie Fraternal Order of Eagles #2469 for the Independence Day Fireworks.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-

A RESOLUTION ACCEPTING A \$100 DONATION FROM THE GRAND RAPIDS AERIE
FRATERNAL ORDER OF EAGLES #2469 FOR THE INDEPENDENCE DAY
FIREWORKS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Grand Rapids Fraternal Order of Eagles #2469 has donated \$100 to be used toward the 4th of July Fireworks.

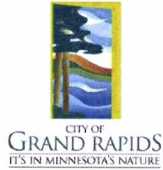
Adopted this 22th day of July 2013.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof; ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0423 **Version:** 1 **Name:** PW Hire PT Staff - Valeria Lopez-Cortes
Type: Agenda Item **Status:** Consent Agenda
File created: 7/15/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**

Title: Consider approving Valeria Lopez-Cortes as a part-time worker for the 2013 Summer/Fall Maintenance Season.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving Valeria Lopez-Cortes as a part-time worker for the 2013 Summer/Fall Maintenance Season.

Background Information:

The Public Works Department hires part-time, seasonal workers for the Summer/Fall Maintenance Season for parks, athletic fields, right-of-ways and city property maintenance. Valeria Lopez-Cortes not only worked on the spring/summer maintenance crews in the past, but also assisted in the Public Works office as well. The start of her employment this summer would be July 15th and continue through October 26th, 2013. The rate of pay for employees with three or more years is \$9.50 per hour and the cost for those employees is included in the 2013 PW Budget.

Staff Recommendation:

The Public Works staff recommends hiring Valeria Lopez-Cortes for the current Summer/Fall Maintenance season at \$9.50 per hour.

Requested City Council Action

Approve the Public Works staff hiring Valeria Lopez-Cortes as a part-time worker for the current Summer/Fall Maintenance season at \$9.50 per hour.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0424 **Version:** 1 **Name:** Consider renewing agreement with Zix Corporation for email encryption services.

Type: Agenda Item **Status:** Consent Agenda

File created: 7/16/2013 **In control:** City Council

On agenda: 7/22/2013 **Final action:**

Title: Consider renewing agreement with Zix Corporation for email encryption services.

Sponsors:

Indexes:

Code sections:

Attachments: [City of Grand Rapids Zix Renewal.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider renewing agreement with Zix Corporation for email encryption services.

Background Information:

In 2010, Council approved signing into a three year agreement with Zix Corp for email encryption software. Being at the end of our original agreement, we need to consider renewing this agreement for another three years. Around the City, the software is used daily for exchanging private/protected information via email. The annual cost for this software is \$3,339.90 for our 32 licenses. That annual cost will be locked in for years two and three and is included in the IT Department operating budget.

Staff Recommendation:

I recommend that Council approve the renewal of this agreement with Zix Corporation.

Requested City Council Action

Consider renewing agreement with Zix Corporation for email encryption services and authorize the Mayor to sign the necessary documents.



Services Agreement

2711 N. Haskell Ave. Suite 2300
 Dallas, TX 75204
 Phone (214) 370-2000 Fax (214) 584-4904

ZixCorp reserves the right to change prices if not signed
 on or before Wednesday, July 31, 2013

Version: 7/1/2013

Bill to:
 City of Grand Rapids
 420 North Pokegama Avenue

Ship to:
 City of Grand Rapids
 420 North Pokegama Avenue

Grand Rapids, MN 55744
 United States
 Attn: Erik Scott

Grand Rapids, MN 55744
 United States
 Attn: Erik Scott

Cust. PO: None
Est. Install:

Acct Exec.: Lira, Kayvan
Order Type: Renewal

Ship via: Fed Ex Express Saver

Date: July 15, 2013

Item	Qty/ Seats	Product	Version	Description	Term (mos.)	Price	Ext. Price
	Year 1			First year total		3,339.90	
1	32	ZixMail	Corporate	ZixMail User Encryption Service	12	3,339.90	3,339.90
2	32	ZixPort	Corporate	ZixPort Corporate Encryption Service	12		
	Year 2			Second year total		3,339.90	
	Year 3			Third year total		3,339.90	
Subtotal							10,019.70

Version: 7/1/2013

****** Do not pay, this is not an invoice ******

Total \$ **10,019.70**

Special Terms:

This Services Agreement is subject to the terms and conditions of the original Services Agreement signed March 18, 2013. Annual subscription fees for year 1 are due upon execution of this Services Agreement as described in Item 1, "Invoicing and Payment". Annual subscription fees for year 2 and year 3 are due on the first and second anniversary of the Services Agreement, respectively. Customer agrees to participate in marketing initiatives, including but not limited to, (a) public customer listing; and (b) joint press release. Check here if prior approval is required for a joint press release.

Special Handling:

 Initials

1. Invoicing & Payment. ZixCorp Systems, Inc. ("ZixCorp") may issue invoices or initiate credit card payments, if applicable, upon the execution of this Services Agreement, and Customer agrees to pay all invoices in U.S. dollars within 30 days of the date of invoice. By signing below, Customer is subscribing to the services indicated on the face of this Services Agreement for the service years indicated. Annual subscription fees are to be paid at the beginning of each service year, unless otherwise stated on the Services Agreement, with the initial subscription period beginning on the 30th day following the date of this Services Agreement or, if earlier, on the date the installation is completed and/or the services are initiated and made available to Customer.

- A. Issue Invoice.
- B. Initiate Credit Card Payment (must complete authorization form found at the end of the services agreement.)

2. Taxes; F.O.B. Upon presentation of invoices by ZixCorp, Customer agrees to pay any tariffs, duties or taxes imposed or levied by any government or governmental agency, including without limitation, federal, state and local sales, imposed use, value-added and personal property taxes (other than franchise and income taxes imposed on ZixCorp's net income). Products are sent F.O.B. shipping location.

3. Please verify and update billing address and contact information

Billing Address:
420 North Pokegama Avenue

Purchase Order No.: None
(If P.O. No. provided, please attach copy of P.O.)

Grand Rapids, MN 55744
United States

Billing Contact Information

Name: Erik Scott
Phone: (218) 326-7618
Email: escott@ci.grand-rapids.mn.us

Technical Admin. Contact Information

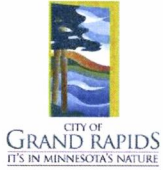
Name: Erik Scott
Phone: (218) 326-7618
Email: escott@ci.grand-rapids.mn.us

4. SALES AND USE TAX - MARK (X) ONE OF THE FOLLOWING: (if no box is checked, sales and use tax will be charged) Customer will be charged sales and use tax upon invoicing. For tax purposes only, the pricing and discounts outlined on the first page of this Services Agreement may be allocated to the various components of the Zix solution on the invoice. This is done for tax purposes only and does not change the pricing or payment terms of the Agreement.

- A. Invoice sales tax to Customer.
- B. Customer is a tax exempt organization (please attach a state tax exemption certificate to contract). The customer name on the certificate and the services agreement should be the same. No sales and use tax will be included on invoice.

5. Our agreement includes the Terms and Conditions provided with this Services Agreement.

ZixCorp Systems, Inc.		City of Grand Rapids	
By:		By:	
Printed:		Printed:	
Title:	Date:	Title:	Date:



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0425 **Version:** 1 **Name:** Airport Ward Land Lease
Type: Agenda Item **Status:** Consent Agenda
File created: 7/16/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: A right of first refusal to purchase a hangar at the Grand Rapids/Itasca County Airport
Sponsors:
Indexes:
Code sections:
Attachments: [Ward Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

A right of first refusal to purchase a hangar at the Grand Rapids/Itasca County Airport

Background Information:

Robert Ward, Jr., own a private hangar at the Grand Rapids/Itasca County Airport and leases the land under the improvement from the City and County. Mr. Ward desires to sell the private hangar for a minimum of \$150,000. In accordance with the land lease agreement, which is attached, the City/County have right of first refusal to purchase the hangar.

Staff Recommendation:

Staff is recommending a motion to forego the City's right of first refusal for the purchase of Robert Ward, Jr., private hangar.

Requested City Council Action

Consider a motion to forego the City's right of first refusal for the purchase of Robert Ward, Jr., private hangar.

Copy

AIRPORT LAND LEASE AGREEMENT

THIS AGREEMENT, made and entered into this **October 1st, 2004**, by and between the **GRAND RAPIDS – ITASCA COUNTY AIRPORT COMMISSION**, a municipal corporation, Itasca County, Minnesota, hereinafter known as LESSOR, and **Robert Ward, Jr., 2515 Old Golf Course Road, Grand Rapids, MN 55744**, of Itasca County, Minnesota, hereinafter known as the LESSEE:

WITNESSETH:

That the LESSOR, in consideration of the covenants and agreements hereinafter mentioned, to be kept and performed by the LESSEE, hereby leases unto said LESSEE, the following described premises, to-wit:

To have and to hold the same for a period of **three (3) years** from **October 1st, 2004**, upon the following terms, conditions, covenants and agreements, to-wit:

The LESSEE shall pay for said Lease in advance each lease year, the annual rental amount, which shall be determined each lease year, not later than **September 15th**. Provided, however, that this lease agreement is entered into upon the following terms and conditions, all of which the parties hereto, covenant to keep and perform:

(1) LESSOR hereby grants and gives to the LESSEE, at the LESSEE's option the privilege of **eighteen (18)** successive renewals of this lease, each renewal to be a period of three (3) years respectively, and to be subject to all the terms and conditions of this Lease, except rentals. LESSOR considers the rental of **\$0.28** cents per square foot per year, totaling **\$1,450.40** annually based on the calculated or estimated improvement square footage of **5,180** square feet, as a minimal or nominal rental. It may become expedient, advisable, and necessary for the LESSOR to increase said rental during any renewal period of this lease. It is agreed that said rental may be increased through addendum to this Agreement.

This lease shall automatically renew for each of the above numbered successive renewal periods, unless LESSEE shall notify LESSOR in writing by certified mail at the City Hall, City of Grand Rapids, of LESSEE's intent not to renew, at least 30 days prior to expiration of the lease terms.

(2) The said LESSEE shall have the right to use said property for the following uses and for no other, to-wit:

To erect and/or maintain a hangar for privately owned aircraft. Notwithstanding any conditions herein contained, LESSEE is given the exclusive use and control of only such premises as are occupied by hangar space and for which rental is paid, subject to LESSOR's right to inspect the leased premises, upon demand, to insure that the

premises are being used for the purposes let.

The said LESSEE shall complete construction of said hangar within the first thirty-six (36) months of this Lease. If said construction is not completed within the thirty-six (36) month time frame this Lease shall terminate.

(3) It is further agreed that the hangar described herein and any other structure shall not be erected upon said property herein leased until the plans and specifications thereon have been approved by the LESSOR and all necessary building and/or construction permits are obtained from the City of Grand Rapids. All buildings and structures placed thereon by LESSEE shall be kept in neat and orderly condition and shall be painted or repainted at such time or times and of such color or colors as may be directed by the LESSOR herein, Mn/DOT Office of Aeronautics, any agency of the United States Government, or any other agency having jurisdiction over said airport. No additions, modifications or alternations shall be made to any building or structures, which are initially approved unless LESSEE shall submit new or additional plans and specifications and LESSOR approves the same.

(4) No signs or advertising matter of any kind shall be painted, posted or displayed upon any such buildings, or structures, or upon said premises or elsewhere on said Airport without the written consent of the LESSOR.

(5) No excavation shall be made upon said premises and no fences or sidewalks shall be constructed thereon without the written consent of the LESSOR.

(6) No buildings or structures placed upon said premises by said LESSEE shall become a part of the realty, except as hereinafter provided.

(7) Explosives, gasoline, oil, and other highly inflammable material of all kinds kept on said premises shall be kept in such a manner as the LESSOR shall from time to time determine. Storage of explosives, gasoline, oil, and other highly inflammable material of all kinds kept on said premises shall be kept in such manner, as the prescribed by the NFPA, and all applicable rules, regulations, ordinances, and fire codes.

LESSEE shall be responsible for the clean up of all hazardous materials and spills and shall be responsible for the remediation of any hazardous/contaminated soils on leased premises at the LESSEE's expense.

(8) The LESSEE hereby agrees to indemnify and hold harmless said LESSOR and leased property from any fine, lien, penalty or forfeiture which shall or may accrue from or by reason of the erection of any buildings or structure on said premises, or by reason of any use of said premises on said Airport by the LESSEE; and the LESSEE further agrees to indemnify and hold harmless the said LESSOR from all liability or claim of liability, and to pay any judgment rendered against said LESSOR and to reimburse the LESSOR for any expense incurred be it by reason of any action or suit of law or inequity brought against it, in which it is made a party, by reason of the erection

of any such building or structure or by reason of the occupancy or use by the tenant of the premises herein granted or in any way relating to or connected with the use of the premises of the LESSOR. For the purpose of the paragraph the term "expense" shall be construed to include all cost incurred by the LESSOR in the defense or settlement of said action or suit including attorneys' fees, filing fees, salaries and expensed of any officials or employees of said LESSOR while engaged in the defense or settlement of said action or suit.

(9) The LESSEE agrees to pay all taxes, assessments, license fees or other charge that may be levied or assessed during the term of this agreement upon or against any improvements or equipment on said leased premises or on account of the transaction of business thereon by the LESSEE. If the LESSEE shall fail or neglect to pay any of said taxes, assessments, license fees, or other charges when the same become due, the LESSOR herein may pay the same together with any cost or penalty which may have accrued thereon, and collect the entire amount due to the LESSOR upon demand therefore, and in default thereof, the LESSOR shall have a first lien on said building for the amount due and payable.

(10) This Lease shall not be assigned or said premises or any part thereof sublet, used or occupied by the LESSEE for commercial operations or any other parties.

(11) The LESSEE has the right to sell, transfer, will, or sublet the premises for private use with the approval of the LESSOR. The LESSOR shall have the right of first refusal.

(12) The LESSEE shall, upon the termination of this Lease, restore said leased premises in the same or as good condition as they were in when they were entered by the LESSEE, and upon the LESSEE's failure to do so within ninety (90) days after the termination of this Lease, said premises may be restored by the LESSOR and the expense thereon shall be promptly paid by the LESSEE.

(13) If, upon the termination of said Lease, the LESSEE shall have paid all taxes, assessment and rent by it payable, and shall not be in any default of the terms and conditions of this Lease on its part to be kept and performed, it shall the privilege, within ninety (90) days from the deter of termination of the Lease, or removing from said premises all buildings or property thereon belonging to the LESSEE and shall within said period restore said premises to as good condition as the same in when they were entered upon the LESSEE, and if such buildings or property are not so removed, the tenant hereby conveys the same absolutely to the LESSOR, and the title thereto upon the expiration of said period shall vest in the LESSOR without further act or conveyance.

(14) Said LESSEE further covenants and agrees that LESSEE shall carry, at LESSEE's expense, liability insurance on the premised hereinbefore described in the same amount as the maximum liability to which the Grand Rapids Itasca County Airport Commission is exposed pursuant to Minn. Stat. Sec. 466.04 and subsequent amendments thereto.

(15) If demanded by the LESSOR during any time before construction or during construction of any building or structure of any kind upon said leased premises, or remodeling or alternation thereof, said LESSEE shall furnish the LESSOR a good and sufficient bond against liens to be approved by LESSOR.

(16) The LESSEE agrees that, except in the case of students, only duly licensed pilots will operate any and all aircraft kept on the premises herein leased, and that it will at all times be subject to all laws of the United States, State of Minnesota, City of Grand Rapids, and Itasca County.

(17) LESSEE agrees not to engage in any commercial aviation endeavors, businesses, work or related aviation enterprise on said leases premises; this prohibition includes but is not limited to performing work on airplanes not owned by the LESSEE. Furthermore LESSEE agrees that the premises so leased shall not be used for commercial or non-commercial use of a non-aviation purpose of the said premises.

(18) It is agreed that if this Lease should fail to comply in any respect with the ordinances, regulations or laws of the United States, State of Minnesota, City of Grand Rapids or Itasca County, then this Lease shall thereupon be amended to comply with the requirements of said ordinances, laws and regulations. If said amendment would result in a material deviation from the general terms and conditions of this Lease, then LESSOR or LESSEE has the right to renegotiate or terminate this Lease.

(19) That the LESSEE, personal representative and/or assigns, does hereby covenant and agree, and such covenant is a covenant running with the land, that in construction of any improvements on, over, or under said lands, and no persons on the grounds of race, color, or natural origin shall be excluded from participation and denied the benefits or otherwise be subjected to discriminations; and the LESSEE shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, non-discrimination in Federally Assisted Programs of the Department of Transportation, Effectuation of Title 6 of the Civil Rights Act of 1964 and as said regulations may be amended.

(20) Said LESSEE agrees to pay for all utilities, water, lights, etc., or any other service used on said premises during the term of this Lease or any renewal thereof.

(21) Said LESSEE also agrees, at the LESSEE's expense, during the term of this lease, or any renewal thereof, to put and keep said premises in good and substantial repair and keep said premises in a neat, clean and respectable condition and to put and keep such premises in condition that they will comply with all State, Federal and Municipal laws, charters, ordinances and regulations, at said LESSEE's own risk, cost and expense. To provide at LESSEE's sole expense any apron, taxi lane, installation of utilities, snow removal, mowing and other services necessary in order to comply with the terms of this Lease.

(22) Said LESSEE will quit and deliver said premises to the said LESSOR peaceably and quietly at the end of the aforesaid term or end of any renewal thereof or at any previous termination thereof for any cause; and if the said annual payments or any of them, whether the same be demanded or not, are not paid when they become due; or if said leased premises should be appropriated to or used for any other purpose or use than is hereinbefore specified; or if any part of said premises shall be underlet or this Lease be assigned without the consent of the LESSOR; or if any term, condition or covenant of this Lease on the part of said LESSEE to be by said LESSEE kept or performed, shall be violated or neglected, then and in either of said cases, the said LESSEE does hereby authorize and fully empower the said LESSOR, or its agent, to cancel and annul this Lease at once, and to re-entering working a forfeiture of the rents to be paid and covenants to be kept by said LESSEE for the full term of this Lease.

(23) If due to the exercise of the right of eminent domain, or of a seizure or appropriation of space in the demised premises by lawful authority under the right of eminent domain, and untenable condition is created as defined herein, then LESSEE shall have the option to terminate this Lease Agreement. "Untenable" shall be deemed to mean such a condition as renders the demised premises unsuitable for its leased purposes.

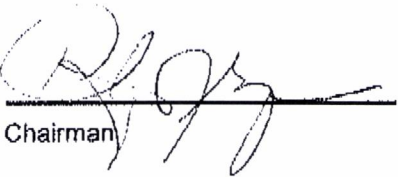
It is mutually agreed that all of the covenants, terms and conditions of the Lease shall extend, apply to and firmly bind the heirs, executors, administrators, successors and assigns of the respective parties hereto as fully as the respective parties are themselves bound.


IN TESTIMONY WHEREOF, the said LESSOR has caused this Lease to be executed by its chairman and attested by its secretary; and said LESSEE has caused this Lease to be executed the day and year first above written.

THIS LEASE SUPERSEDES ANY LEASE BETWEEN THE TWO PARTIES.

**GRAND RAPIDS-ITASCA COUNTY
JOINT AIRPORT COMMISSION**

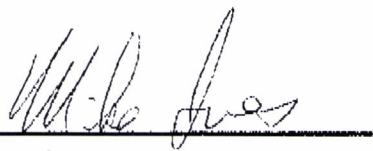
Robert Ward, Jr.

BY: 
Chairman

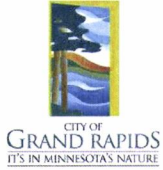
BY: 
LESSEE SIGNATURE

Date: 1 OCT 04

Date: 7-30-04

BY: 
Secretary

Date: 1 OCT 04



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0427 **Version:** 1 **Name:** Consider approving years of service credit for Julie Kennedy, City Engineer.
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Consider approving years of service credit for Julie Kennedy, City Engineer.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving years of service credit for Julie Kennedy, City Engineer.

Background Information:

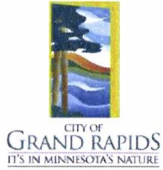
Julie Kennedy, City Engineer, was hired on May 31, 2013. When the offer of employment was made to Ms. Kennedy, it was determined that she would be credited with six years of service and will accrue Flexible Time Off (FTO) based on eight years of service per the City FTO schedule. I inadvertently left it out of my request for Julie's appointment at the April 22, 2013 City Council meeting.

Staff Recommendation:

City Administrator Tom Pagel and Human Resources Director Lynn DeGrio are recommending crediting Julie Kennedy with six years of service based on her previous employment with SEH, and accruing FTO based on eight years of service per the City FTO schedule.

Requested City Council Action

Consider approving years of service credit for Julie Kennedy, City Engineer.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0428 **Version:** 1 **Name:** Yellow Ribbon Temporary Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Approve temporary liquor license for McVeigh-Dunn American Legion Post 60.

Sponsors:

Indexes:

Code sections:

Attachments: [Yellow Ribbon Temp Liquor Application](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve temporary liquor license for McVeigh-Dunn American Legion Post 60.

The Yellow Ribbon Community Event is scheduled for Saturday, August 24, 2013. The American Legion is requesting a temporary liquor license to serve at the event located at 9 NW 2nd Street, Grand Rapids in street in front of the American Legion.

City staff will block the street in front of the Legion from Pokegama Avenue, 2nd Street to First Avenue N.W. Alcohol distribution will be located within the area and segregated from the general population.

Staff recommends approval of application and direction to forward to the State of Minnesota AGED for final approval.

Approve temporary liquor license for the American Legion for the Yellow Ribbon Event on Saturday, August 24, 2013.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>McVeigh - Dunn "The American Legion Post 60"</i>		Date organized <i>5-10-1921</i>	Tax exempt number <i>8195696</i>
Address <i>9 WW 2nd St</i>		City <i>Grand Rapids</i>	State <i>Minnesota</i>
Name of person making application <i>John D. Selander "Commander"</i>		Business phone <i>218-326-9141</i>	Home phone <i>218-327-4896</i>
Date(s) of event <i>August 24th 2013</i>		Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit <i>cell 218-256-6942</i>	
Organization officer's name <i>X John D. Selander</i>		City <i>Grand Rapids</i>	State <i>Minnesota</i>
		Zip <i>55744</i>	

Location where permit will be used. If an outdoor area, describe. *It will be a Yellow Ribbon Community Event. The street in front of the Post from Pokegama ave. 2nd street to Firstave N.W. will be blocked in by the city, we will have a beer garden located within and segregated.*

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
see attached

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
See attached

APPROVAL

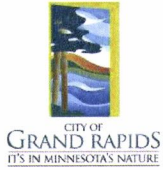
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0429 **Version:** 1 **Name:** Grand Rapids Players Temp. Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Approve temporary liquor license for Grand Rapids Players Inc. for Shakespeare in the Park event on September 6th & 7th, 2013 on the grounds of Central School.
Sponsors:
Indexes:
Code sections:
Attachments: [Grand Rapids Players Inc Temp Liquor Application](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve temporary liquor license for Grand Rapids Players Inc. for Shakespeare in the Park event on September 6th & 7th, 2013 on the grounds of Central School.

The Grand Rapids Players will be hosting a Shakespeare in the Park event on the grounds of Central School and has submitted an application for a temporary liquor license.

Approve the temporary liquor license application for Grand Rapids Players Inc. for September 6 & 7, 2013 contingent upon receipt of proof of insurance and application fee.

Approve temporary liquor license for Grand Rapids Players Inc. for September 6 & 7, 2013 at Central School, contingent upon receipt of proof of insurance and application fee and forward to State of Minnesota AGED for final approval.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Grand Rapids Players, Inc	1965 - Aug 13	EIN 416053919	
Address	City	State	Zip Code
1944 NE 7 th Ave PO Box 26	Grand Rapids	Minnesota	55744
Name of person making application	Business phone	Home phone	
John Schroeder	218-999-9650	218-398-7806*	
Date(s) of event	Type of organization		
September 6 & 7	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Sharon Marty-Rasmussen (sec)	Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

Outdoors, Old Central School grounds, Grand Rapids, MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

No contract established.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Great Lakes Insurance Agency coverage - \$1,000,000
City of Grand Rapids additionally insured.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0432 **Version:** 1 **Name:** GIS Agreement with Nashwauk
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: GIS agreement between the City of Grand Rapids and the City of Nashwauk.

Sponsors:

Indexes:

Code sections:

Attachments: [6-18-13 Nashwauk Signed Agreement](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve GIS agreement between the City of Grand Rapids and the City of Nashwauk.

Background Information:

The City of Nashwauk is developing a GIS system for their community. Their goal is to contract with the City of Grand Rapids and utilize our ELA web-based system once it is fully operational. Prior to that they have hired an interim technician to collect data for the GIS system and have requested assistance from the City of Grand Rapids to assist their interim technician. The attached agreement spells out the arrangement and fees to be paid to the City of Grand Rapids for this service.

Staff Recommendation:

City staff is recommending the attached GIS agreement between the City of Grand Rapids and Nashwauk.

Requested City Council Action

Consider approving the attached GIS agreement between the City of Grand Rapids and Nashwauk.

**GIS/GPS AGREEMENT
BETWEEN
THE CITY OF GRAND RAPIDS
AND
THE CITY OF NASHWAUK**

Purpose:

This agreement is made pursuant to Minnesota Statute 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is for the City of Grand Rapids to provide GIS technical services to assist the City of Nashwauk in developing a GIS data base and collect public infrastructure locations in the field via GPS.

Definitions:

1. "Party" means a political subdivision.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a party that requests assistance from other parties.
4. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
5. "Responding Party" means a party that provides assistance to a Requesting Party.
6. "Assistance" means City of Grand Rapids personnel and equipment.

Scope of Services:

The City of Grand Rapids will provide GIS and GPS services to the City of Nashwauk as defined on the attached Exhibit "A". The data gathered and generated will be delivered to the City of Nashwauk electronically upon completion.

Workers' compensation

Each party shall be responsible for injuries or death of its own personnel while operated by its own municipal employee. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees or volunteers.

Damage to equipment

Each party while operating its own equipment shall be responsible for damages to, or loss of, its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees or volunteers.

Liability:

1. For the purpose of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in the responding to a request for assistance by the Requesting party pursuant to this agreement.

Under no circumstance, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from single occurrence to be defended by a single attorney.

3. No party to this agreement or any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

Charges to the Requesting Party

Fees for services will be charged on an hourly basis plus federal mileage reimbursement rates as defined in Exhibit A. Monthly updates identifying the percentage of work tasks in Exhibit A complete will be provided to Nashwauk City staff. Upon final completion of work tasks in Exhibit A, an invoice will be submitted by the City of Grand Rapids to Nashwauk for the services rendered. The total anticipated compensation paid to the City of Grand Rapids is \$ 881.10

Duration

This agreement will be in force from the date of execution until December 31, 2013. Any party may withdraw from this agreement upon thirty (30) day written notice to the other party or parties to the agreement. Compensation for services completed will be paid by the City of Nashwauk to the City of Grand Rapids through the date of receiving the notice of withdrawal from the agreement.

Execution

Each party hereto has read, agreed to and executed this GIS/GPS Agreement on the date indicated.

Date: 6/18/13

Entity: Nashwauk Public Utilities

By: E. Milton Latvala

Title: Pres.

Date: _____

Entity: _____

By: _____

Title: _____

EXHIBIT A

Feature	Option	Description of Work	Hours	Nashwauk Rate Nashwauk Intern @ \$10.00 per hr, with approximate overhead overall rate is \$11.15 per hr & some management fees paid to the City of Grand Rapids	Nashwauk GIS Cost	Mileage (to meet with GR GIS Technician at 45 miles round trip)	Mileage Rate	Mileage Cost	Total
GIS Work									
		Enter in specific data for Water, Sanitary, and Storm throughout the City based on record drawings, as-builts, and CAD data from Engineering firm	144.00	\$11.15	\$1,605.60	90	\$0.560	\$50.40	\$1,656.00
		Import and Digitize electric data from Essar to City of Nashwauk	16.00	\$11.15	\$178.40	0	\$0.560	\$0.00	\$178.40
		Create a geometric Network for all Utilities	40.00	\$11.15	\$446.00	0	\$0.560	\$0.00	\$446.00
	Totals		200.00	\$11.15	\$1,784.00	90.00	\$0.560	\$50.40	\$1,834.40
	Opinion of Cost		200.00		\$1,784.00	90	\$0.560	\$50.40	\$1,834.40
Grand Rapids Opinion of Cost		Grand Rapids GIS Coordinator Assistance; 2 hours per 40hrs of Intern work	10.00	\$26.70	\$267.00	0	\$0.560	\$0.00	\$267.00
Nashwauk Intern Opinion of Cost			200.00	\$11.15	\$1,784.00	90	\$0.560	\$50.40	\$1,834.40
Total Opinion of Cost			210.00	\$17.00	\$2,051.00	90	\$0.555	\$50.40	\$2,101.40

****NOTE**** Intern will be equipped with laptop and required software to reduce travel time to and from Grand Rapids to work with GIS Data. In addition, upon updates from intern the City of Grand Rapids will post updates of completed work to a private web site for updates to council and City Staff. All hours are based on pure estimates based on previous project projections projects scopes and other factors may alter estimates positively or negatively depending on weather, how/where data is located, and other unforeseen factors that may be encountered.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0433 **Version:** 1 **Name:** GIS Agreement with Deer River
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: GIS agreement between the City of Grand Rapids and the City of Deer River.
Sponsors:
Indexes:
Code sections:
Attachments: [6-24-13 DR Signed Agreement](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

GIS agreement between the City of Grand Rapids and the City of Deer River.

Background Information:

The City of Deer River is developing a GIS system for their community. Their goal is to contract with the City of Grand Rapids and utilize our ELA web-based system once it is fully operational. Prior to that they have hired an interim technician to collect data for the GIS system and have requested assistance from the City of Grand Rapids to assist their interim technician. The attached agreement spells out the arrangement and fees to be paid to the City of Grand Rapids for this service.

Staff Recommendation:

City staff is recommending the attached GIS agreement between the City of Grand Rapids and Deer River.

Requested City Council Action

Consider approving the attached GIS agreement between the City of Grand Rapids and Deer River.

**GIS/GPS AGREEMENT
BETWEEN
THE CITY OF GRAND RAPIDS
AND
THE CITY OF DEER RIVER**

Purpose:

This agreement is made pursuant to Minnesota Statute 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this agreement is for the City of Grand Rapids to provide GIS technical services to assist the City of Deer River in developing a GIS database and collect public infrastructure locations in the field via GPS.

Definitions:

1. "Party" means a political subdivision.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a party that requests assistance from other parties.
4. "Responding Official" means the person designated by a party who is responsible to determine whether and to what extent that party should provide assistance to a Requesting Party.
5. "Responding Party" means a party that provides assistance to a Requesting Party.
6. "Assistance" means City of Grand Rapids personnel and equipment.

Scope of Services:

The City of Grand Rapids will provide GIS and GPS technical services to the City of Deer River as defined on the attached Exhibit "A". The data gathered and generated will be delivered to the City of Deer River electronically upon completion.

Workers' compensation

Each party shall be responsible for injuries or death of its own personnel while operated by its own municipal employee. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this agreement. Each party waives the right to sue any other party for any workers' compensation benefits paid to its own employee or volunteer or their dependants, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees or volunteers.

Damage to equipment

Each party while operating its own equipment shall be responsible for damages to, or loss of, its own equipment. Each party waives the right to sue any other party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other party or its officers, employees or volunteers.

Liability:

1. For the purpose of the Minnesota Municipal Tort Liability Act (Minn. Stat. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. 466.01, subdivision 6) of the Requesting Party.
2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in the responding to a request for assistance by the Requesting party pursuant to this agreement.

Under no circumstance, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from single occurrence to be defended by a single attorney.

3. No party to this agreement or any officer of any Party shall be liable to any other Party or to any other person for failure of any party to furnish assistance to any other party, or for recalling assistance, both as described in this agreement.

Charges to the Requesting Party

Fees for services will be charged on an hourly basis plus federal mileage reimbursement rates as defined in Exhibit A. Monthly updates identifying the percentage of work tasks in Exhibit A complete will be provided to Deer River City staff. Upon final completion of work tasks in Exhibit A, an invoice will be submitted by the City of Grand Rapids to Deer River for the services rendered.

Duration

This agreement will be in force from the date of execution until December 31, 2013. Any party may withdraw from this agreement upon thirty (30) day written notice to the other party or parties to the agreement. Compensation for services completed will be paid by the City of Deer River to the City of Grand Rapids through the date of receiving the notice of withdrawal from the agreement.

Execution

Each party hereto has read, agreed to and executed this GIS/GPS Agreement on the date indicated.

Date: 24 JUN 13

Entity: City of Deer River

By: 

Title: Mayor

Date: _____

Entity: _____

By: _____

Title: _____

EXHIBIT A

Feature	Option	Description of Work	Hours	Assist City of Deer River GIS			Mileage	Mileage Rate	Mileage Cost	Total
				Rate	GIS Cost					
Sanitary Sewer										
		City of Grand Rapids GIS Coordinator to assist City of Deer River GIS intern with questions or technical assistance with GPS and/or GIS software. Based on .5 hrs per day, this project is estimated to take approximately 2 weeks	5.00	\$26.70	\$133.50		0	\$0.56	\$0.00	\$133.50
	Totals		5.00		\$133.50		0.00	\$0.560	0.00	\$133.50

****NOTE**** All hours are based on pure estimates based on previous project projections projects scopes and other factors may alter estimates positively or negatively depending on weather, how/where data is located, and other unforeseen factors that may be encountered.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0437 **Version:** 1 **Name:** Big Red Chair
Type: Agenda Item **Status:** Consent Agenda
File created: 7/18/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Adopt a resolution accepting "The Big Red Chair" donated by the Grand Rapids Area Library Foundation.
Sponsors:
Indexes:
Code sections:
Attachments: [Big Red Chair Resolution](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Adopt a resolution accepting "The Big Red Chair" donated by the Grand Rapids Area Library Foundation.

The old chair, previously located on the corner of Highway 169 and US Highway 2, was recently removed due to deterioration and possible safety hazards. The Library Foundation has commissioned the reconstruction of "The Big Red Chair." The new chair will be constructed of treated lumber with stainless steel hardware and will be delivered to the Public Works Department for painting and final installation at a to be determined site. The chair should be completed by late September 2013.

Staff is recommending the approval of accepting the chair as a donation to the City, authorizing placement on City property and accepting liability. The City Attorney has reviewed this request and has no objections.

Adopt a resolution accepting "The Big Red Chair" donated by the Grand Rapids Area Library Foundation, authorize placement on City property and accept liability.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13 -

A RESOLUTION ACCEPTING THE BIG RED CHAIR DONATION FROM THE GRAND AREA LIBRARY FOUNDATION TO THE CITY OF GRAND RAPIDS FOR USE AND ENJOYMENT OF THE CITY RESIDENTS AND GUESTS.

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Grand Rapids Area Library Foundation donates to the City of Grand Rapids "The Big Red Chair" for the use and enjoyment of the City residents and guest to celebrate a love of reading.

Adopted this 22nd day of July, 2013.

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: Zabinski, Christy, Chandler, Sanderson, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0434 **Version:** 1 **Name:** Boards & Commissions
Type: Minutes **Status:** Approved
File created: 7/18/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Acknowledge minutes for Boards & Commissions
Sponsors:
Indexes:
Code sections:
Attachments: [April 10, 2013 Park-Rec-Civic Center](#)
[June 18, 2013 Golf Board minutes](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Acknowledge minutes for Boards & Commissions

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
April 10, 2013

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, April 10, 2013 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Justin Lamma, Lilah Crowe, Tina Glorvigen, Kim Smith, and Melanie DeBay

Board Members Absent: Brad Hyduke, Peter Miskovich, Steve Oleheiser, and Barb Sanderson

Staff Present: Dale Anderson and Sara Holum

II. FINANCIAL REPORTS

As the end of year financial reports were not available, there was no discussion.

III. MINUTES

The minutes from the last regular meeting held on October 10, 2012 were presented to the board.

A motion was made by Crowe and second by Glorvigen to accept the October 10, 2012 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Lamma, Crowe, Glorvigen, Smith, and DeBay. Those opposed none: Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

Blueline Club Banner Concept

Mr. Anderson reported that he had a conference call with Mr. Moore on this concept. He will be getting designs to the Board and followed with a discussion of 4x8 banners in lobby. Proofs were to be received this next week.

VI. NEW BUSINESS

a. Discuss Rotary's proposal for a shelter at Crystal Lake Park

Mr. Anderson advised that the Rotary Club will pour the slab for the shelter and work with the Public Works Crew. May 15 has been set as the completion date.

A motion was made by Glorvigen and second by DeBay to move forward with the building of a shelter at Crystal Lake Park by the Rotary Club.

Upon roll call vote, the following voted in favor thereof: Lamma, Crowe, Glorvigen, Smith, and DeBay. Those opposed none: Motion carried.

b. Discuss updating Park Plan

Mr. Anderson discussed the 22 parks in the City of Grand Rapids. He encouraged the Board Members to go take a ride to familiarize themselves with the parks and look at the condition. He suggests the City does not keep and maintain as many parks but have fewer parks in nicer condition. There was discussion of many parks, trails, and facilities that are in tough shape in addition to property for sale.

c. Elect Officers

A motion was made by Glorvigen and second by DeBay to nominate Justin Lamppa as Board Chair and Lilah Crowe as Vice Chair.

Upon roll call vote, the following voted in favor thereof: Lamppa, Crowe, Glorvigen, Smith, and DeBay. Those opposed none: Motion carried.

d. Discuss an informational sign on Central School Grounds

Mr. Anderson reported that the Committee had not approved but wanted to explore an informational sign on the Central School Grounds which would cost approximately \$20,000. They are suggesting that the contributions would be from the High School (\$5,000), Reif Center (\$5,000), Civic Center/Parks and Recreation (\$5,000) and hoping to talk to the City for (\$5,000). Dale said he could spearhead the committee to get together again and suggests that since Megan is now at the Central School, she could possibly maintain all information that was shown on the sign.

STAFF REPORT

Pond Hockey seemed to be down in numbers this year. Mr. Anderson suggested more marketing for next year. Swimming lessons went well this spring with 155 children participating. Registrations have been good for volleyball which starts next week.

Ice is out on the East side and from the beginning of March until first weekend in May, there have been dry floor rentals in that venue every weekend. An adult hockey tournament is scheduled for the weekend of April 19-21. Softball and baseball fields are way behind for practice and games due to the bad weather late in the spring season.

Lilah Crowe also mentioned that in the year 2016 it will be Central School's 125th year anniversary wherein they will open a time capsule that only gets open once every 25 years.

Mr. Anderson also discussed the 5k/10k race that is scheduled for this Friday, April 12, wherein volunteers are needed.

CORRESPONDENCE

Nothing to report

A motion was made by Glorvigen and second by DeBay to adjourn.

Upon roll call vote, the following voted in favor thereof: Lamppa, Crowe, Glorvigen, Smith, and DeBay. Those opposed none: Motion carried.

There being no further business, the meeting was adjourned at 6:19 p.m..

Respectfully submitted: Sara L. Holum

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
June 18, 2013
7:00 AM

Present: Jeff Ericson, Steve Forneris, Larry O'Brien, Ron Iannelli, Dan Richter

Absent: None

Staff: Bob Cahill – Director of Golf

- I. Jeff Ericson called the meeting to order.
- II. Ron Iannelli made a motion to accept the minutes of the May 21, 2013 Board meeting and the minutes of the special meeting on May 28, 2013. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Ron Iannelli made a motion to approve the bill list. Steve Forneris seconded the motion. The motion passed. Steve Forneris made a motion to approve five additional bills; Pat Beatty \$648.73, Jerry Femrite \$306.73, Mike Bowman \$306.73, Duane Jedlenski \$853.93, King Par \$2,375.00. Ron Iannelli seconded the motion. The motion passed.

ACHESON TIRE COMPANY INC	165.66
AMERIPRIDE LINEN & APPAREL	107.50
BLUE CROSS & BLUE SHIELD OF MN	3,009.00
BURGGRAF'S ACE HARDWARE INC	912.26
CDW GOVERNMENT INC	971.14
ROBERT CAHILL	677.00
CENTRAL LANDSCAPE SUPPLY	169.29
CITY OF COHASSET	181.79
COLE HARDWARE INC	40.45
DAVIS OIL	3,296.63
DELTA DENTAL OF MINNESOTA	222.40
CITY OF GRAND RAPIDS	32,941.08
GRAND RAPIDS CITY PAYROLL	21,908.18
HIBBING DAILY TRIBUNE	45.66
L&M SUPPLY	513.61
GREGORY J. LESSMAN DBA	281.80
ROBERT MARTIN	76.95
MINNESOTA SALES & USE TAX	1,251.04
MINNESOTA TORO	1,559.33
NARDINI FIRE EQUIPMENT CO. INC	164.20
NEXTERA COMMUNICATIONS LLC	8.65
NORTHERN LAKES WINDOW CLEANING	144.28
NORTHERN SAFETY CO. INC.	456.44
PERSONNEL DYNAMICS LLC	294.00
PHOTO EXPRESS	13.84
PIONEER MUTUAL LIFE INS CO	4.10
POKEGAMA GRILL	1,000.00
PRESTO PRINT	152.14
P.U.C.	1,177.35
NORTHERN MN WATER COND DBA	239.47
RAPID ROOTER	392.00
RAPID RENTAL	150.00
REMER IRON WORKS INC	555.00
RIVER ROAD GREENHOUSE	423.23
SECURITY ACCESS CONTROL	295.00
STOKES PRINTING COMPANY	218.21

TDS Metrocom	231.15
TESSMAN SEED COMPANY	2,929.73
UNITED STATES GOLF ASSOCIATION	110.00
VERIZON WIRELESS	124.66
VISA	37.25
WASTE MANAGEMENT	254.33
ROBERT VALTINSON	340.93
DEBBIE VERGIN	572.15
TOTAL ALL VENDORS:	78,618.88

IV. Visitors: Debby Vergin

V. Grounds Superintendent: Steve Ross reported that the greens will be verticut and brushed later today and Thursday and then weekly going forward. The issue of two new wells vs. one well was discussed and will be decided later based on a cost analysis.

VI. Concessions: None

VII. Director of Golf: Bob Cahill reported. Junior golf lessons have started. Adult beginner lessons have started. The Board took a tour of the new rest room location possibilities. It was determined that the placement of the new facility near tee box 5 and 14 would be pretty much impossible due to set back requirements. A preliminary placement to the left of green #5 was selected.

VIII. Old Business: None

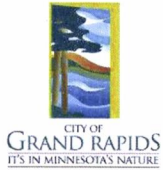
IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Steve Forneris made a motion to adjourn the meeting. Dan Richter seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0431 **Version:** 1 **Name:** Engineering Department Head Report
Type: Agenda Item **Status:** Department Head Report
File created: 7/17/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Engineering Department Head Report

Sponsors:

Indexes:

Code sections:

Attachments: [7-22-13 Department Head Report](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Engineering Department Head Report

Background Information:

The Engineering Department Head Report is attached for review.

Staff Recommendation:

Staff is recommending the Department Head Report presentation.

Requested City Council Action

Consider allowing the City Engineer to present the Department Head Report.

Department Head Report

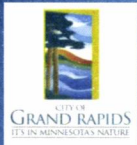
Engineering Department

July 22, 2013



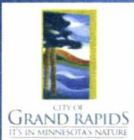
Current Staffing

- ▶ Julie Kennedy, City Engineer
- ▶ Mike LeClaire, GIS Technician
- ▶ John Aultman, GIS Technician/GRPU Employee
- ▶ Ryan Trudel, GIS Intern
- ▶ Max Madoll, GIS Intern
- ▶ Steve Anderson, Storm Water Specialist
 - Shared employee with Public Works
- ▶ Aurimy Groom, Clerical
 - Shared employee with Community Development
- ▶ Sue Johnson, Part-Time Scanner
 - Shared employee with Community Development



Construction 2013

- ▶ **CP 2004-3, 4th St SW/SE Pokegama Ave Reconstruct**
 - Final punch list – anticipated close out in September
- ▶ **CP 2011-6, Horseshoe Lake Road 10th St to 21st St**
 - Final punch list – anticipated close out in September
- ▶ **CP 2012-6, ICC/Glenwood Intersection Project**
 - Roundabout is complete
 - Signal and trail will be completed by start of school

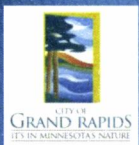


Construction 2013

- ▶ **CP 2012-3 & 2013-1, 4th Ave. NE and 7th Ave. NW**
 - Total reconstruct
 - Anticipated completion by start of school

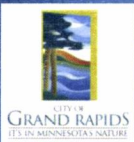
- ▶ **CP 2010-3 & 2012-4A, Urban and Rural Overlays**
 - SE part of City and Remer/DeSchepper Addition
 - Completed throughout August & September

- ▶ **CP 2013 - 3, 2nd Ave NE – Friesen Addition**
 - New construction
 - Completed throughout August



Airport Projects

- ▶ **Land Acquisition for X-Wind Runway**
 - One remaining property – to be completed by Oct 1
- ▶ **8 & 10 Hanger Ramp Replacement**
 - Construction in September for ~ 3 weeks
 - Notice to be sent to hangar lessees and pilots
- ▶ **General Aviation Ramp Reconstruction**
 - Construction in 2014
- ▶ **32 of 34 T-Hangar Leases are occupied**



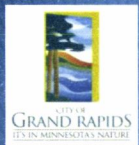
Storm Water

- ▶ **MS4 Stormwater Audit by MPCA – June 26, 2013**
 - 21 line items of our Permit were evaluated
 - Received 18 grades of Satisfactory
 - Received 3 grades of Marginal
 - Received 0 grades of Unsatisfactory

- ▶ **Will be working with ICC students on Permit Requirements for Public Education & Outreach**

- ▶ **Processing and inspecting construction permits**

- ▶ **Preparing for our new permit requirements.**



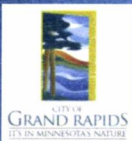
GIS

- ▶ **Enterprise GIS System**
 - Working with PW & PU on workflow for maintenance

- ▶ **CityWorks System**
 - Working with PW on workflow for maintenance

- ▶ **Collaboration with other communities**
 - Cohasset, Deer River, Harris Township, & Nashwauk

- ▶ **Mobile GIS applications**
 - Trails app currently being tested by Parks & Rec
 - Parcel ID app currently being tested by PD & Building Dept
 - Looking to develop Storm water app next



Collaboration

- ▶ **YMCA Active Living Center**
 - Assisting in design and construction coordination
- ▶ **Joint Funding Resolution with the City of LaPrairie**
- ▶ **Equipment Needs and Purchasing**
- ▶ **Cemeteries**
- ▶ **Crystal Lake Blvd – work with Itasca County**
 - Fairgrounds Park Management Plan Task Force
 - Developing a formal plan for Fairgrounds Park
 - Neighborhood Meeting
 - Discuss survey responses & infrastructure needs on CLB
 - County reps attending for questions related to Fairgrounds Park

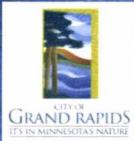
Other Items

- ▶ **5th St N – 6th Ave NW to 8th Ave NE**
 - Restriping to include center turn and bike lanes

- ▶ **City Park & Rec Plan Update**
 - Developing GIS maps from ISD student data

- ▶ **Future Road Alignments**
 - Planning for future economic development needs

- ▶ **Questions?**





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0430	Version:	1	Name:	Consider accepting the notice of retirement from Dorothy Monroe from the position of Accounting Technician/Payroll.
Type:	Agenda Item	Status:			Administration Department
File created:	7/17/2013	In control:			City Council
On agenda:	7/22/2013	Final action:			
Title:	Consider accepting the notice of retirement from Dorothy Monroe from the position of Accounting Technician/Payroll.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Dorothy Monroe retirement letter				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider accepting the notice of retirement from Dorothy Monroe from the position of Accounting Technician/Payroll.

Background Information:

Dorothy Monroe, Accounting Technician/Payroll, has given her notice of retirement effective October 11, 2013. Dorothy was hired on April 11, 1995 as a .75 FTE Accounting Clerk. In 1999 Dorothy became full time as the Accounting/Payroll Clerk, as she had special assessments as an added responsibility, and currently holds the position of Accounting Technician/Payroll. Dorothy has been a crucial part of many technical changes and has experienced the transition from paper time sheets to electronic processing. Dorothy also served as a union steward for sixteen years.

Staff Recommendation:

Finance Director Barb Baird is recommending accepting the notice of retirement from Dorothy Monroe, Accounting Technician/Payroll, with the expression of gratitude towards the services rendered to the City during the past 18 1/2 years and on behalf of City Staff would like to wish Dorothy many happy retirement years. We would also like approval to begin the process of filling the vacancy. We will come back to the City Council at a later date with a recommendation.

Requested City Council Action

Consider accepting the notice of retirement from Dorothy Monroe from the position of Accounting Technician/Payroll effective October 11, 2013 and authorize City staff to begin the process of filling the vacancy.

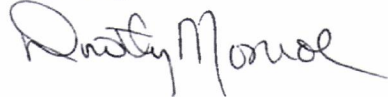
July 12, 2013

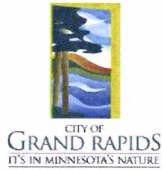
Dear Barbara Baird & Lynn DeGrio,

I am writing this letter to let you know that I plan on retiring on October 11, 2013 and this will be my last working day.

I want to say that I have enjoyed working for the City of Grand Rapids these 18 ½ years, and to send a special thanks to all my fellow co-workers who have made this time pass far too quickly. I will miss you all very much.

Sincerely,

A handwritten signature in cursive script that reads "Rusty Mouse". The signature is written in black ink and is positioned below the word "Sincerely,".



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0435 **Version:** 1 **Name:** Consider approving recommended compensation adjustments.
Type: Agenda Item **Status:** Administration Department
File created: 7/18/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Consider approving recommended compensation adjustments.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving recommended compensation adjustments.

Background Information:

The City of Grand Rapids contracted with Springsted to prepare a Pay Equity and Compensation System Study in 2011. The City has worked with Ann Antonson, Vice President and Consultant, who has served as the Project Manager and the City's primary contact for this project. Springsted has conducted a study of the City's approximately 70 positions (approximately 80 employees, both unionized and non-represented). Springsted assisted the City in developing a classification and compensation system which has met the goals established by the City and that can be maintained by the City.

The system developed will and/or has:

- * Comply with Minnesota Statute 471.991-471.999
- * Establish fair and equitable compensation relationships between positions within the City
- * Reflect relevant market conditions outside the organization
- * Apply to all City positions professionally, consistently, and objectively
- * Included employee input and participation as an integral part of the study process
- * Provide for ongoing maintenance in accordance with best practices

Springsted had proposed a plan to implement Phase I of the study recommendations that coincided with the financial budgetary requirements of the City, and the City Council approved the recommendations at their June 25, 2012 Council meeting. For budget year 2013, there is a \$10,000 classification contingency.

Staff Recommendation:

City Councilor Ed Zabinski, City Administrator Tom Pagel, and Human Resources Director Lynn DeGrio have met and are proposing the following preliminary changes be implemented for Phase II of the study recommendations:

1. Director of Park and Recreation - change Grade from 14 to 13 - no pay change recommended.
 Director of Finance - change Grade from 14 to 15 - no pay change recommended.
 Director of Community Development - change Grade from 14 to 15
2. Community Development Specialist - salary increase of 1.54% - from \$50,763.23 to \$51,545.59
 Director of Community Development - salary increase of 9.62% - from \$70,569.82 to \$77,356.02
 Director of Information Technology - salary increase of 10% - from \$61,676.36 to \$67,843.60

3. Create a sub-committee consisting of City Councilor Ed Zabinski, City Administrator Tom Pagel, and Human Resources Director Lynn DeGrio to meet periodically to review the compensation to ensure that fair and equitable compensation relationships exist and is maintained in accordance with best practices.

Because we are recommending that the effective date of change be August 1, 2013, it will only affect 11 more pay periods this fiscal year and will be well under the \$10,000.00 that has been budgeted for in 2013. We will budget for final compensation study recommendations and bring them to Council for consideration once the 2014 budget and levy have been approved.

Requested City Council Action

Consider approving the compensation adjustments as recommended to be effective August 1, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0436 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 7/18/2013 **In control:** City Council
On agenda: 7/22/2013 **Final action:**
Title: Consider approving the verified claims for the period July 4, 2013 to July 17, 2013 in the total amount of \$891,811.35.
Sponsors:
Indexes:
Code sections:
Attachments: [07/22/2013 BILL LIST.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the verified claims for the period July 4, 2013 to July 17, 2013 in the total amount of \$891,811.35.

Requested City Council Action

Consider approving the verified claims for the period July 4, 2013 to July 17, 2013 in the total amount of \$891,811.35.

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0718015	GRAND RAPIDS CITY PAYROLL	59.00
2001750	TAUTGES REDPATH & CO LTD	5,711.62
TOTAL CITY WIDE		5,770.62
ADMINISTRATION		
0612085	FLAHERTY & HOOD	162.50
0718060	GRAND RAPIDS NEWSPAPERS INC	339.25
1321525	MUNICIPAL CODE CORPORATION LLC	1,459.92
1506265	NORTHERN OFFICE OUTFITTER INC	76.26
1920240	STERLE LAW OFFICE	2,500.00
T000894	ROBIN POOR BEAR	2,500.00
TOTAL ADMINISTRATION		7,037.93
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
0920060	ITASCA COUNTY TREASURER	132.44
1909510	SIM SUPPLY INC	415.20
TOTAL BUILDING MAINTENANCE-CITY HALL		572.47
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	46.00
TOTAL COMMUNITY DEVELOPMENT		46.00
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	2,500.00
TOTAL COUNCIL/COMMISSION/BOARDS		2,500.00
ENGINEERING		
0618585	FRONTIER PRECISION INC	1,197.00
0920060	ITASCA COUNTY TREASURER	45.76
1309495	MINUTEMAN PRESS	51.83
1900225	SEH-RCM	7,224.85
TOTAL ENGINEERING		8,519.44

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FINANCE		
0718060	GRAND RAPIDS NEWSPAPERS INC	253.70
2001750	TAUTGES REDPATH & CO LTD	-13,835.70
TOTAL FINANCE		-13,582.00
FIRE		
0221650	BURGGRAF'S ACE HARDWARE INC	45.89
0301666	CARROT-TOP INDUSTRIES INC	126.90
0401804	DAVIS OIL	60.00
0920060	ITASCA COUNTY TREASURER	57.55
1301168	MARKETPLACE FOODS	60.00
1305199	METRO FIRE	157.70
1315730	MOTOROLA INC	237.21
1901535	SANDSTROM COMPANY INC	248.55
1920555	STOKES PRINTING COMPANY	12.80
TOTAL FIRE		1,006.60
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	101.53
0121721	AUTO VALUE - GRAND RAPIDS	183.59
0218920	BRYAN ROCK	2,348.08
0221650	BURGGRAF'S ACE HARDWARE INC	10.67
0301685	CARQUEST AUTO PARTS	26.22
0315455	COLE HARDWARE INC	40.70
0401804	DAVIS OIL	533.48
0718215	GREEN AGAIN LAWN & AERATION	164.89
0801825	HAWKINSON CONSTRUCTION CO INC	3,348.11
0920040	ITASCA COUNTY FARM SERVICE	69.93
0920060	ITASCA COUNTY TREASURER	2,273.36
1105444	KELLER FENCE COMPANY	975.00
1200500	L&M SUPPLY	120.66
1205110	LEASE LANDSCAPING	118.50
1309355	MINNESOTA TORO	431.07
1415030	NORD AUTO PARTS	71.02
1612045	PLAGEMANNS LANDSCAPING	160.31
1615650	PORTABLE JOHN	1,723.85
1618564	PRO-BUILD NORTH LLC	11.45
1621125	PUBLIC UTILITIES COMMISSION	2,206.81
1801897	RAY JOHNSON STUMP GRINDING	850.00
1815085	ROAD MACHINERY & SUPPLY CO	225.15
1908248	SHERWIN-WILLIAMS	188.38
2605225	ZEE SERVICE COMPANY	83.31
TOTAL PUBLIC WORKS		16,266.07

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	299.25
0121721	AUTO VALUE - GRAND RAPIDS	142.10
0221650	BURGGRAF'S ACE HARDWARE INC	120.18
0301685	CARQUEST AUTO PARTS	146.60
0315455	COLE HARDWARE INC	5.87
0609305	FIGGINS TRUCK & TRAILER REPAIR	41.35
0718078	GRAND RAPIDS TIRE SERVICE	2,463.48
2301906	WAYNE'S AUTOMOTIVE	591.96
	TOTAL FLEET MAINTENANCE	3,810.79
POLICE		
0103325	ACHESON TIRE COMPANY INC	20.00
0301685	CARQUEST AUTO PARTS	46.85
0315455	COLE HARDWARE INC	14.16
0601680	FASHION TO FIT	29.39
0920060	ITASCA COUNTY TREASURER	4,347.24
1309167	MN BUREAU OF CRIMINAL	390.00
1506265	NORTHERN OFFICE OUTFITTER INC	71.60
1801570	RAPIDS AUTO WASH	99.50
1801609	RAPIDS TOWING	300.00
1920233	STREICHER'S INC	1,079.56
2000400	T J TOWING	702.92
	TOTAL POLICE	7,101.22
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	8.51
	TOTAL RECREATION	8.51
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	94.01
0405223	DEER RIVER HIRED HANDS INC	25.00
0503422	ECK DESIGN	85.50
0701650	GARTNER REFRIGERATION CO	1,815.40
0718010	CITY OF GRAND RAPIDS	667.56
1909510	SIM SUPPLY INC	140.96
	TOTAL	2,828.43

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE

AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	38.46
0301685	CARQUEST AUTO PARTS	192.90
0315455	COLE HARDWARE INC	78.45
0415750	DOUGLASS SCREEN PRINTING INC	81.55
0504825	EDWARDS OIL INC	103.45
2001750	TAUTGES REDPATH & CO LTD	3,000.00
	TOTAL	3,494.81
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	298.59
0315455	COLE HARDWARE INC	203.03
0415550	DOOR SERVICE INC	3,190.52
0501656	THE EARTHGRAINS COMPANY INC	42.10
0605670	FERRELLGAS	79.65
0809475	HILLYARD / HUTCHINSON	427.50
0920060	ITASCA COUNTY TREASURER	213.01
1301168	MARKETPLACE FOODS	13.24
1309495	MINUTEMAN PRESS	133.59
1605611	PEPSI-COLA	955.17
1901535	SANDSTROM COMPANY INC	1,269.65
1909510	SIM SUPPLY INC	35.88
2001750	TAUTGES REDPATH & CO LTD	762.92
2116600	UPPER LAKE FOODS INC	750.20
	TOTAL GENERAL ADMINISTRATION	8,375.05
RECREATION PROGRAMS		
0116617	APPLIED INSIGHTS NORTH	2,105.00
0312109	CLAFTON SALES - CLAFTON SKATE	1,920.00
1100300	KGPZ RADIO	580.00
1805175	RED ROCK RADIO	250.00
	TOTAL	4,855.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	69.44
0612083	FLAGSHIP RECREATION LLC	2,183.46
0920060	ITASCA COUNTY TREASURER	612.96
1612045	PLAGEMANN'S LANDSCAPING	684.00

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE

CEMETERY		
1615427	POKEGAMA LAWN AND SPORT	387.16
	TOTAL	3,937.02
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	12.31
0920060	ITASCA COUNTY TREASURER	128.90
1415048	NORTH COUNTRY VET CLINIC	62.75
	TOTAL	203.96
2009D GO EQPT CERTIFICATE		
2305447	WELLS FARGO BANK NA	15,337.50
	TOTAL	15,337.50
SP ASSESS IMP BOND-2001B		
2100265	U.S. BANK	3,115.63
	TOTAL	3,115.63
SP ASSESS IMP BOND-2005A		
2100265	U.S. BANK	33,841.25
	TOTAL	33,841.25
SP ASSESS IMP BOND-2006C		
2100265	U.S. BANK	29,000.00
	TOTAL	29,000.00
GO CIP REFUNDING BOND 2006B		
2100265	U.S. BANK	16,600.00
	TOTAL	16,600.00

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE

SP ASSESS IMP BOND-2007A		
2305447	WELLS FARGO BANK NA	26,307.50
	TOTAL	26,307.50
SP ASSESS IMP BOND-2008C		
2305447	WELLS FARGO BANK NA	18,525.00
	TOTAL	18,525.00
GO STREET RECONST BNDS 2008B		
2305447	WELLS FARGO BANK NA	16,752.50
	TOTAL	16,752.50
GO IMP REFUNDING BOND-2009B		
2305447	WELLS FARGO BANK NA	3,206.25
	TOTAL	3,206.25
GO IMP BONDS 2009C		
2305447	WELLS FARGO BANK NA	89,493.75
	TOTAL	89,493.75
GO IMP, CIP & REFUNDING 2010A		
2305447	WELLS FARGO BANK NA	15,762.50
	TOTAL	15,762.50
GO IMP & RFNDING BONDS 2011B		
2305447	WELLS FARGO BANK NA	13,505.00
	TOTAL	13,505.00

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE
GO IMPROVEMENT BONDS 2012A		
2305447	WELLS FARGO BANK NA	25,296.25
	TOTAL	25,296.25
TIF 1-6 OLD HOSPITAL BONDS		
2305447	WELLS FARGO BANK NA	17,826.25
	TOTAL	17,826.25
GENERAL CAPITAL IMPRV PROJECTS		
2012-6 ICC SIGNAL		
1900225	SEH-RCM	16,800.00
	TOTAL 2012-6 ICC SIGNAL	16,800.00
MUNICIPALITIES COLLABORATION		
2309500	MARY JO WIMMER	2,500.00
	TOTAL MUNICIPALITIES COLLABORATION	2,500.00
AIRPORT CAPITAL IMPRV PROJECTS		
2011 CIP		
2000425	TKDA	477.86
	TOTAL 2011 CIP	477.86
8/10 T-HANGAR APRON RECONST		
0718060	GRAND RAPIDS NEWSPAPERS INC	446.90
2000425	TKDA	5,201.65
	TOTAL 8/10 T-HANGAR APRON RECONST	5,648.55
2012 INFRASTRUCTURE BONDS		
2004-3 4TH ST SE & POK TO 6TH		
1900225	SEH-RCM	17,544.00
	TOTAL 2004-3 4TH ST SE & POK TO 6TH	17,544.00

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 8

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE

2013	INFRASTRUCTURE BONDS	
2010-02	CITY WIDE OVERLAYS	
0718060	GRAND RAPIDS NEWSPAPERS INC	47.23
1900225	SEH-RCM	28,438.59
	TOTAL 2010-02 CITY WIDE OVERLAYS	28,485.82
2012-03	4TH AVE NE	
1900225	SEH-RCM	13,600.00
	TOTAL 2012-03 4TH AVE NE	13,600.00
2012-4A	REMER-DESCHEPPER	
0421455	DULUTH NEWS TRIBUNE	131.73
0718060	GRAND RAPIDS NEWSPAPERS INC	47.23
	TOTAL 2012-4A REMER-DESCHEPPER	178.96
2011-6	HORSESHOE IMPROVEMENTS	
1900225	SEH-RCM	10,965.31
	TOTAL 2011-6 HORSESHOE IMPROVEMENTS	10,965.31
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	
0801535	HAMMERLUND CONSTRUCTION INC	8,000.00
2001750	TAUTGES REDPATH & CO LTD	6,469.56
	TOTAL NO PROJECT	14,469.56
2013-3	FRIESEN PJT NE 2ND AVE	
0421455	DULUTH NEWS TRIBUNE	65.87
0718060	GRAND RAPIDS NEWSPAPERS INC	47.24
	TOTAL 2013-3 FRIESEN PJT NE 2ND AVE	113.11
STORM WATER UTILITY		
0315455	COLE HARDWARE INC	224.19
0401804	DAVIS OIL	268.45
0801825	HAWKINSON CONSTRUCTION CO INC	5,000.00
0801836	HAWKINSON SAND & GRAVEL	385.45

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 9

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE
STORM WATER UTILITY		
0920040	ITASCA COUNTY FARM SERVICE	111.15
0920060	ITASCA COUNTY TREASURER	362.69
1612045	PLAGEMANNS LANDSCAPING	1,316.70
1621125	PUBLIC UTILITIES COMMISSION	800.20
1900225	SEH-RCM	517.50
2001750	TAUTGES REDPATH & CO LTD	713.33
	TOTAL	9,699.66
	TOTAL UNPAID TO BE APPROVED	507,804.13
		Allowed in the sum of
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0212750	BLUE CROSS & BLUE SHIELD OF MN	34,795.50
0301530	CANON USA INC	2,407.89
0305530	CENTURYLINK INC	268.08
0308343	CHILDRENS HEALTH CARE	237.58
0308344	CHILDRENS HEALTH CARE	27.99
0312104	TONY CLAFTON	85.00
0315454	TRAVIS COLE	132.21
0401800	JEFF DAVIES	24.00
0405305	LYNN DEGRIO	24.00
0519700	ESSENTIA HEALTH	532.44
0605191	FIDELITY SECURITY LIFE INS CO	40.78
0612224	FLEET SERVICES	3,729.99
0712550	GLOBE DRUG/MEDICAL EQUIP	9.47
0717996	GRAND ITASCA CLINIC	305.85
0717997	GRAND ITASCA HOSPITAL	2,181.42
0718015	GRAND RAPIDS CITY PAYROLL	216,349.00
0900060	ICTV	14,383.98
0920036	ITASCA COUNTY ATTORNEY OFFICE	120.00
0920055	ITASCA COUNTY RECORDER	46.00
1101645	LASHA KARELS	40.00
1201402	LAKE COUNTRY POWER	45.60
1205095	LEAGUE OF MN INSURANCE TRUST	1,100.00
1209516	LINCOLN NATIONAL LIFE	714.55
1300140	MINNESOTA PIE	135.00
1309098	MINNESOTA DEPT OF ADMN	590.00
1309332	MN STATE RETIREMENT SYSTEM	2,282.00
1309335	MINNESOTA SALES & USE TAX	6,322.00
1309338	MN STATE TREAS/BLDG INSPECTOR	1,829.33
1309375	MINNESOTA UNEMPLOYMENT COMP FD	16,569.16
1315630	ASHLEY MORAN	40.00
1315654	NATHAN MORLAN	203.97
1405550	NEOPOST USA INC	1,000.00
1405850	NEXTERA COMMUNICATIONS LLC	484.46
1415035	NORTH COUNTRY BUSINESS PROD	2,714.83

COUNCIL BILL LIST - JULY 22, 2013

DATE: 07/18/2013
 TIME: 10:29:07
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 07/22/2013

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1415530	NORTHLAND COUNSELING CENTER	27.00
1516220	OPERATING ENGINEERS LOCAL #49	30,506.00
1601750	PAUL BUNYAN COMMUNICATIONS	213.75
1621130	P.U.C.	9,108.68
1801206	RADIOLOGIST ASSOC. IN DULUTH	104.18
1805225	REED DRUG INC	262.22
1911550	MELISSA J SKOGLUND	20.00
1913344	HEATH SMITH	40.00
1921620	SUPERIOR USA BENEFITS CORP	195.00
2205637	VERIZON WIRELESS	2,734.69
2209665	VISA	4,242.75
2209705	VISIT GRAND RAPIDS	25,875.76
2301700	WASTE MANAGEMENT	260.70
2308227	GARY WHEELOCK, DC	5.27
2309452	JEFF ERIK WILSON	40.00
2405650	XEROX CORPORATION	138.31
T000892	JOHN SAW	116.69
T000893	ELEMENT PAYMENT SERVICES	344.14
	TOTAL PRIOR APPROVAL	384,007.22
		Allowed In the sum of
	TOTAL ALL DEPARTMENTS	891,811.35