



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final City Council

Tuesday, October 15, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Tuesday, October 15, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

[13-0616](#) Proclaim October 2013 Domestic Violence Awareness Month.
Attachments: [Domestic Violence Month 2013](#)

[13-0617](#) Proclaim October 20th to 26th, 2013 National Friends of Libraries Week.
Attachments: [Friends of the Library Week](#)

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:07 PM PUBLIC FORUM

5:10 PM COUNCIL REPORTS

5:13 PM APPROVAL OF MINUTES

[13-0606](#) Approve Council minutes for Monday, September 23, 2013 Worksession and Regular Meetings and October 7, 2013 special meeting.
Attachments: [September 23, 2013 Worksession](#)
[September 23, 2013 Regular Meeting](#)
[October 7, 2013 Special Meeting](#)

5:14 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [13-0582](#) Consider hiring temporary employees for Park & Recreation.
2. [13-0583](#) Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-600-0130 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$1,500.00 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.
Attachments: [assessment deferral 91-600-0130.pdf](#)
3. [13-0584](#) Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-580-1220 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$2,243.26 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.
Attachments: [assessment deferral 91-580-1220.pdf](#)
4. [13-0585](#) Consider proposed changes to the Checks that can be issued by prior approval.
Attachments: [PriorApproval list updated 101513.pdf](#)
5. [13-0592](#) Approve temporary liquor license for Grand Rapids Players for event on October 24, 2013, located at MacRostie Art Center, contingent upon receipt of insurance certificate.
Attachments: [Grand Rapids Players 10-24-13](#)
6. [13-0597](#) *Request by the Police Department to accept and adopt a resolution accepting two (2) donated DMV 750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Department.*
Attachments: [PD Digital Cameras Res](#)
7. [13-0604](#) Consider adopting a resolution allowing the Grand Rapids Parks and Recreation Department to accept a donation of \$100.00 from the Fraternal Order of Eagles to be used for the Maplewood Park playground equipment.
Attachments: [Eagles Maplewood Res](#)
8. [13-0608](#) Consider approving a resolution declaring the official intent of the City of Grand Rapids to reimburse certain expenditures from the proceeds of bonds to be issued by the City of Grand Rapids.
Attachments: [Grand Rapids reimbursement resolution - 430656v1.pdf](#)

9. [13-0610](#) Change Order 4 related to CP 2012-3, 4th Avenue NE Reconstruction.
Attachments: [10-15-13 Attachment CP 2012-3 CO4](#)
10. [13-0611](#) Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning October 16, 2013.
11. [13-0612](#) Change Order 2 related to the Airport 8 & 10 Hangar Apron Reconstruction.
Attachments: [10-15-13 Attachment Airport Hangar Reconstruction CO2](#)
12. [13-0614](#) Adopt a resolution accepting amendment to the Grand Rapids Fee Schedule to include the permit fee of \$600 for Synthetic Drug Establishments.
Attachments: [13 - - Fee Schedule Change - Synthetic Drug Distribution Current Fee Schedule](#)
13. [13-0618](#) Purchase of paid-up life insurance policy for Dorothy Monroe.
14. [13-0627](#) Adopt a Resolution to Accept a \$10,000 HSEM Grant to the Grand Rapids Chemical Assessment Team
Attachments: [Hazmat Grant Approval](#)
15. [13-0626](#) Adopt a Resolution to Accept a \$25 Donation to the Fire Department
16. [13-0624](#) Adopt a Resolution to Accept a \$20 Donation to the Fire Department
17. [13-0623](#) A resolution approving the submittal of a IRRRB Public Works Grant for the YMCA
Attachments: [YMCA IRRRB Grant.pdf](#)

5:16 SETTING OF REGULAR AGENDA
PM

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:17 ACKNOWLEDGE BOARDS & COMMISSIONS
PM

18. [13-0625](#) Acknowledge minutes for Boards & Commissions.
Attachments: [August 21, 2013 HRA](#)
[August 28, 2013 Human Rights](#)

5:18 ENGINEERING
PM

19. [13-0620](#) Consider authorizing Itasca Utilities to construct water and sanitary sewer services to the Airport's future hangar site in conjunction with the utility extensions to the adjacent EAA hangar.
Attachments: [10-15-13 Attachment EAA Hangar Map](#)

**5:20 FINANCE DEPARTMENT
PM**

20. [13-0615](#) A proposal from HLB Tautges Redpath, LTD. to perform projections for the Special Fund-Fire Relief.

**5:25 FIRE DEPARTMENT
PM**

21. [13-0605](#) Allow for upgrades to the plumbing fixtures in the Fire Hall.
Attachments: [Rapids Plumbing Quote](#)
[Northern Air Quote](#)

**5:30 GOLF COURSE
PM**

22. [13-0622](#) Approve Purchase of John Deere Golf Tractor

**5:25 VERIFIED CLAIMS
PM**

23. [13-0619](#) Consider approving the verified claims for the period September 17, 2013 to October 7, 2013 in the total amount of \$2,270,516.44.
Attachments: [10/15/13 Bill List](#)

**5:26 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR OCTOBER 28, 2013, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Tom Pagel, City Administrator



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0616 **Version:** 1 **Name:** Domestic Violence Proclamation
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Proclaim October 2013 Domestic Violence Awareness Month.
Sponsors:
Indexes:
Code sections:
Attachments: [Domestic Violence Month 2013](#)

Date	Ver.	Action By	Action	Result
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Proclaim October 2013 Domestic Violence Awareness Month.

PROCLAMATION

DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS: since the passage of the Violence Against Women Act (VAWA) nearly 20 years ago, our Nation's response to domestic violence has greatly improved. What was too often seen as a private matter best hidden behind closed doors is now an established issue of national concern. We have worked to change our laws, transform our culture, and improve support services for survivors. Yet we must do more to provide protection and justice for survivors and to prevent violence from occurring. During National Domestic Violence Awareness Month, we stand with domestic abuse survivors, celebrate our community's progress in combating these despicable crimes, and resolve to carry on until domestic violence is NO MORE; and

WHEREAS: we have made progress in addressing domestic violence, we ask you, the next time you're in a room with 6 people, think about this: 1 in 4 women experience violence from their partners in their lifetimes; 1 in 3 teens experience sexual or physical abuse or threats from a boyfriend or girlfriend in one year; 1 in 6 women are survivors of sexual assault and every day, three women lose their lives in this country as a result of domestic violence; and

WHEREAS: these are not just numbers. They're our mothers, girlfriends, brothers, sisters, children, co-workers and friends. In 2002, Itasca County experienced the painful murders of Bonita Weber and Willa Lind. In this past year, Itasca County has experienced its highest rate of lethal domestic violence in recent history with the deaths of Rosie Johnson and Sonia Smith. The silence and shame must end for good; and

WHEREAS: ending violence in the home is a community imperative that requires vigilance and dedication from every sector of our society. We ask you to continue to stand alongside Advocates for Family Peace, law enforcement, and our criminal justice system as they hold offenders accountable and provide care and support to survivors. But our efforts must extend beyond the criminal justice system to include housing and economic advocacy for survivors. We must work with young people to stop violence before it starts. We must also reach out to friends and loved ones who have suffered from domestic violence, and we must tell them they are not alone. We encourage victims, their loved ones, and concerned citizens to learn more by calling Advocates for Family Peace at 326-0388 or 263-8344; and

WHEREAS: we come to you to say NO MORE to domestic violence and sexual assault in our community. NO MORE is a new unifying symbol designed to galvanize greater awareness and action to end domestic violence and sexual assault; and

WHEREAS: the NO MORE symbol was developed because despite the significant progress that has been made in the visibility of domestic violence and sexual assault, these problems affecting millions remain hidden and on the margins of public concern. The signature blue vanishing point originated from the concept of a zero – as in zero incidences of domestic violence and sexual assault.

NOW THEREFORE, BE IT RESOLVED: that I, Dale Adams, Mayor, does hereby officially proclaim October 2013 as "DOMESTIC VIOLENCE AWARENESS MONTH" in Grand Rapids, Minnesota.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 15th day of October, Two thousand and thirteen.

Dale Adams, Mayor
City of Grand Rapids

NO MORE
TOGETHER WE CAN END DOMESTIC VIOLENCE & SEXUAL ASSAULT

PROCLAMATION

NATIONAL FRIENDS OF LIBRARIES WEEK PROCLAMATION

WHEREAS: Friends of the Grand Rapids Area Library raise money that enables our library to move from good to great – providing the resources for additional programming, much needed equipment, support for children’s summer reading, and special events throughout the year; and

WHEREAS: the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present; and

WHEREAS: the Friends understand the critical importance of well-funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, reader’s advisory, and children’s services; and

WHEREAS: the Friends’ gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

NOW THEREFORE, BE IT RESOLVED: that I, Dale Adams, Mayor, officially proclaim October 20th through 26th, 2013 as

“FRIENDS OF THE LIBRARY WEEK”

in Grand Rapids, Minnesota and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 15th day of October, Two thousand and thirteen.

Dale Adams, Mayor
City of Grand Rapids

Server Error

The server encountered a temporary error and could not complete your request.

Please [try again](#) in 30 seconds.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, September 23, 2013

3:45 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, September 23, 2013 at 3:48 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 4 - Mayor Dale Adams, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Barb Sanderson

Absent 1 - Councilor Dale Christy

Others present:

Tom Pagel, Lynn DeGrio, Chad Sterle, Rob Mattei, Erik Scott, Jim Denny

Discussion Items

1. BlueCross BlueShield of Minnesota Health Insurance - Guy Clairmont

Guy Clairmont discuss "Affordable Care Act" and the impact on individuals and groups. Also discussed rates and increases for the coming year.
2. Annual legislative update from the Coalition of Greater Minnesota Cities ~ Bradley Peterson

Brad Peterson, Flaherty & Hood, handling management for CGMC, provides legislative update and discusses LGA issues.
3. Discuss relocation of Itasca Gun Club.

Bob Ross, Itasca Gun Club, discusses need to move from leased land they have occupied for 30 years. State will not renew lease. Currently working on the purchase of 160 acres for new location. Requesting funding support from the City. Discussed Police use of facility and possibility of forming an agreement for services vs. donation of \$35,000. Attorney Chad Sterle will work with staff and follow up at a later date.
4. School Liaison Services School District 318 - Bigfork

Police Chief Denny provides background information and expresses concerns with having a Grand Rapids Officer stationed in Bigfork. Initial request will be to put a bid in to provide law enforcement services to the Bigfork School. This item, #13 on the regular agenda, will be pulled for further review.

ADJOURN

There being no further business, the worksession adjourned at 5:05 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, September 23, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, September 23, 2013 at 5:09 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Absent 1 -

Councilor Dale Christy

Others present:

Tom Pagel, Chad Sterle, Erik Scott, Lasha Karels, Barb Baird, Jim Denny, Rob Mattei, Steve Flaherty, Julie Kennedy, Eric Trast

5:01 PM PRESENTATION

New City Website Presentation - Erik Scott

Presentation made by IT Director Erik Scott. Council members will have the opportunity over the next couple of days to provide input prior to website becoming public.

MEETING PROTOCOL POLICY

5:10 PM PUBLIC FORUM

None.

5:15 PM COUNCIL REPORTS

None.

5:20 PM APPROVAL OF MINUTES

Approve Council minutes as attached.

A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, to approve Council minutes: September 4, 2013 Special Meeting, September 9, 2013 Worksession, September 9, 2013 Regular Meeting, September 10, 2013 Special Worksession, September 11, 2013 Special Meeting as presented. The motion PASSED by unanimous vote.

**5:21 CONSENT AGENDA
PM**

1. Adopt a resolution accepting Grand Itasca Donation

Adopted Resolution 13-91 by consent roll call
2. Allow the Fire Department to apply for a Homeland Security and Emergency Management grant.

Approved by consent roll call
3. Consider hiring temporary employees for Park & Recreation.

Approved by consent roll call
4. Consider giving the Mayor and City Administrator authorization to execute the Paying Agent/Bond Registrar Agreement with U.S. Bank National Association for General Obligation Street Reconstruction Bonds, 2013B.

Approved by consent roll call
5. Consider after-the-fact authorization for the City Administrator to sign the Terms and Conditions and Grant Agreement for the FAA Airport Grant.

Approved by consent roll call
6. Approve temporary liquor license for Itasca Curling Club.

Approved by consent roll call
7. Accept resignation of Ron Niemala and direct staff to begin the process of filling the vacancy.

Approved by consent roll call
8. A modified agreement with Arbo Township

Approved by consent roll call
9. Adopt a Resolution to Accept a Matching Grant from the DNR to the Fire Department

Adopted Resolution 13-92 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:23
PM SETTING OF REGULAR AGENDA**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, to approve the Regular agenda as amended with the removal of item #13. The motion PASSED by unanimous vote.

**5:24
PM ACKNOWLEDGE BOARDS & COMMISSIONS**

10. Acknowledge the attached minutes for Boards & Commissions.

*April 9, 2013, June 17, 2013, June 25, 2013 Police Civil Service meetings
August 12, 2013, August 14, 2013, July 11, 2013 and July 30, 2013 PUC meetings
August 20, 2013 Golf Board meeting*

Acknowledge Boards and Commissions

**5:25
PM DEPARTMENT HEAD REPORT**

11. Community Development Department Report

Received and Filed

**5:35
PM ENGINEERING**

12. Considering adopting a resolution awarding a contract to AAA Striping in their low bid amount of \$38,118.40 for the re-striping of 5th St N to convert the 4-lane roadway to a 3-lane roadway with dedicated bike lanes.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to adopt Resolution 13-93 awarding re-striping project for 5th Street North. The motion carried by the following vote.

Aye 3 -

Councilor Barb Sanderson, Councilor Ed Zabinski, and Mayor Dale Adams

Nay 1 -

Councilor Joe Chandler

**5:45 VERIFIED CLAIMS
PM**

14. Consider approving the verified claims for the period September 3, 2013 to September 16, 2013 in the total amount of \$466,162.73.

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, to approve the verified claims, clerk noting removal of \$2000 for Golf Course bill list approval, making total approval \$466,162.73. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**6:00 PUBLIC HEARINGS
PM**

Recess at 5:48 PM for public hearings.

15. Conduct a Public Hearing to consider the issuance and sale not to exceed \$1,500,000 in Revenue Notes for Northland Counseling Center and approve a resolution authorizing the issuance and sale of the following Revenue Notes for Northland Counseling Center: Series 2013, and authorize the Mayor and City Administrator to sign required documents.

Finance Director Barb Baird provides background information regarding resolution and issuance and sale of revenue notes for Northland Counseling Center.

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider the issuance & sale of Revenue Notes for Northland Counseling Center. City Clerk Johnson-Gibeau stated all required notices according to law have been met and no correspondence have been received.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Joe Chandler, seconded by Councilor Barb Sanderson, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to adopt Resolution 13-94 authorizing issuance and sale of revenue notes for Northland Counseling Center, Series 2013. The motion carried by the following vote.

Aye 3 -

Councilor Barb Sanderson, Councilor Ed Zabinski, and Councilor Joe Chandler

Abstain 1 -

Mayor Dale Adams

16. Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance that would add the Mini Storage use, as a permitted use, within the I-1 (Industrial Park) zoning district.

Community Development Director Rob Mattei provides background on rezone request by Mr. & Mrs. Hardy, the subsequent denial and current request for a text change to ordinance to allow for mini-storage as an acceptable use.

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider the adoption of an Ordinance amending zoning to add mini storage as permitted use within I-1 district. City Clerk Johnson-Gibeau stated all required notices according to law have been met and no correspondence have been received.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Barb Sanderson, seconded by Councilor Ed Zabinski, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

17.

Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending Section 30-512, Table-1 of the Zoning Ordinance, to add the *Mini Storage* use, as a permitted use, within the I-1 (Industrial Park) zoning district.

A motion was made by Councilor Chandler, seconded by Councilor Sanderson, to adopt City Ordinance 13-09-10 amending Section 30-512 Table-1 of the Zoning Ordinance. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

20.

Consider conducting a public hearing to consider final assessments on CP 2004-3, 4th Street SW/SE and Pokegama Avenue from 1st St S to 10th St S.

City Administrator Pagel presents project information and assessment calculations.

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider final assessments on CP 2004-3. City Clerk Johnson-Gibeau stated all required notices according to law have been met and no correspondence have been received.

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Barb Sanderson, seconded by Councilor Ed Zabinski, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

21.

Consider adopting a resolution adopting final assessments for CP 2004-3, 4th Street SW/SE and Pokegama Avenue from 1st Street S to 10th Street S.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson to adopt Resolution 13-95 adopting final assessments for CP 2004-3. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

18. Consider conducting a public hearing to consider final assessments on CP 2011-6, Horseshoe Lake Road Improvements.

City Engineer Kennedy presents 2011-6 project and background.

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider final assessments on CP 2011-6. City Clerk Johnson-Gibeau stated all required notices according to law have been met and no correspondence have been received.

A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

19. Consider adopting a resolution adopting final assessments for CP 2011-6, Horseshoe Lake Road Improvements

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson to adopt Resolution 13-96 adopting final assessments for CP 2011-6. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

22. Consider conducting a public hearing to consider final assessments on CP 2012-3, 4th Avenue NE Reconstruction and CP 2013-1, 7th Avenue NW Reconstruction.

City Engineer Kennedy presents background and calculations for project 2012-3 and 2013-1.

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider final assessments on CP 2012-3 & CP 2013-1. City Clerk Johnson-Gibeau stated all required notices according to law have been met and no correspondence have been received.

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made:

A motion was made by Councilor Joe Chandler, seconded by Councilor Barb Sanderson, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

23. Consider adopting a resolution adopting final assessments for CP 2012-3 & CP 2013-1, 4th Avenue NE and 7th Avenue NW Reconstruction.

A motion was made by Councilor Chandler, seconded by Councilor Sanderson,

to adopt Resolution 13-97 adopting final assessments for CP 2012-3 & CP 2013-1. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

24.

Consider conducting a public hearing to consider final assessments on CP 2010-2, City Wide Overlays-Urban and CP 2012-4A, Remer-DeSchepper Overlays-Rural. *City Engineer Kennedy completes presentation of background and answers Council questions.*

Mayor Adams stated this is the time and place according to law to conduct a public hearing to consider final assessments on CP 2010-2 & CP 2012-4A. City Clerk Johnson-Gibeau stated all required notices according to law have been met and correspondence was received from Mr. Noah Wilcox on behalf of Grand Rapids State Bank indicating intent to appeal assessments. This correspondence is made part of permanent record.

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, that this Public Hearing be Opened. The motion PASSED by unanimous vote.

Marty Cole, 102 SW 13th Street, questions notices with conflicting dollar amounts. Engineer Kennedy explains the changes in assessment fees due to bituminous line item coming in at a higher cost, although the overall project cost was lower than the original estimate.

Mr. Cole also has concerns regarding changes to project and lack of notification.

No one else wished to speak, therefore the following motion was made:

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, that this Public Hearing be Closed. The motion PASSED by unanimous vote.

25.

Consider adopting a resolution adopting final assessments for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-DeSchepper Overlays - Rural.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski to adopt Resolution 13-98 adopting final assessments for CP 2010-2 & CP 2012-4A. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**7:30 ADJOURNMENT
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, to adjourn the meeting at 7:09 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, October 7, 2013

4:00 PM

Conference Room 2A

SPECIAL MEETING - Amended

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, October 7, 2013 at 4:20 p.m. in Conference Room, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

1.

Consider settlement offer relative to Court Files CV-12-3306 & CV-12-3313.

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to accept settlement offer relative to Court Files CV-12-3306 & CV-12-3313. The motion carried by the following vote.

Aye 5 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

2.

Consider authorizing the Mayor and City Administrator to sign a Satisfaction of Mortgage for the Grand Rapids Housing and Redevelopment Authority (GRHRA) with the City of Grand Rapids.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to approve Satisfaction of Mortgage as presented. The motion carried by the following vote.

Aye 5 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

3.

Requested by the police department to adopt a new City Ordinance regarding synthetic drug establishments.

A motion was made by Councilor Christy, seconded by Councilor Chandler, to adopt City Ordinance 13-10-11 adding article to the Grand Rapids City Code pertaining to Synthetic Drug Establishments. The motion carried by the following vote.

Aye 5 -

Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

4. Approve Terminal Ventures, LLC, request to terminate the existing Property Management Contract at the Grand Rapids/Itasca County Airport terminal.
- A motion was made by Councilor Joe Chandler, seconded by Councilor Barb Sanderson, to terminate existing contract with Terminal Ventures. The motion PASSED by unanimous vote.**
5. Request for Proposals (RFP) for Civil Legal Services
- A motion was made by Councilor Christy, seconded by Councilor Zabinski, to authorize staff to begin the process of Request For Proposals for Civil Legal Services to be submitted no later than November 29, 2013. The motion carried by the following vote.**
- Aye 5 -**
Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams
6. A resolution authorizing the submittal of a IRRRB Commissioners Grant.
- A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to adopt Resolution 13-99 authorizing submittal of IRRRB Commissioners Grant. The motion carried by the following vote.**
- Aye 5 -**
Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams
7. Appointment of Payroll Clerk/Human Resources Technician
- A motion was made by Councilor Sanderson, seconded by Councilor Christy, to appoint Cindy Phillips to the position of Payroll Clerk/Human Resources Technician. The motion carried by the following vote.**
- Aye 5 -**
Councilor Barb Sanderson, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams
8. Consider approval of a memorandum of understanding between the City of Grand Rapids and the Grand Rapids Arts and Culture Commission regarding an Artist in Residence Program at Central School
- A motion was made by Councilor Ed Zabinski, seconded by Councilor Barb Sanderson, approving memorandum of understanding with Arts & Culture Commission for Artist in Residence at Central School. The motion PASSED by unanimous vote.**
9. A Medical Insurance Incentive Program
- Discussed proposed policy. Council has concerns regarding implementing a policy without a proven, positive return. Staff will poll employees that would be affected by this policy and return to next Council meeting for further discussion.*
- Postponed**
- 10.

Contracted Services With Outside Vendors

Chief Denny discusses law enforcement providing security to outside entities, i.e. Grand Itasca Clinice & Hospital, Northland Counseling, etc. No action requested at this time.

Received and Filed

11. Update on ADA Compliance - City Facilities

Several City facilities have been updated and are now ADA compliant and handicap accessible. The City budget has been adjusted to allow for updates in City Hall and the Civic Center.

Received and Filed

12. Review non-Right of Way CIP requests and finalize 2014 portion of the CIP and discuss proposed 2014 City budget.

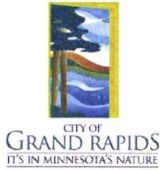
Reviewed proposed City budgets for 2014 non-infrastructure capital improvement projects. Council reviewed and discussed specific items from IT, Police and Public Works. Discussion will continue at the next meeting for budget review.

Received and Filed

ADJOURNMENT

There being no further business, the meeting adjourned at 6:10 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0582 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 9/24/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider hiring temporary employees for Park & Recreation.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider hiring temporary employees for Park & Recreation.

Background Information:

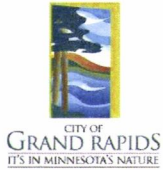
The following individuals will be hired with the Grand Rapids Park and Recreation Department and are part of the Recreation Department Budget.

Aspen Anderson Various Part Time Positions Hourly Range: \$7.50 to \$10.00 per hour

Jacob Johnson Various Part Time Positions Hourly Range: \$7.50 to \$10.00 per hour

Staff Recommendation:

Approve the hiring of the part time employees listed above with the Grand Rapids Park and Recreation Department.
Consider approving the hiring of the part time employees listed above with the Grand Rapids Park and Recreation Department



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0583 **Version:** 1 **Name:** Special Assessment Deferral
Type: Agenda Item **Status:** Consent Agenda
File created: 9/25/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-600-0130 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$1,500.00 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.
Sponsors:
Indexes:
Code sections:
Attachments: [assessment deferral 91-600-0130.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-600-0130 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$1,500.00 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.

Background Information:

A request has been received to defer assessments against the owner of property legally described as E 143ft of Lot 5 & N 25ft of E 143ft of Lot of McGowans Addition to Grand Rapids, PIN 91-600-0130. Upon reviewing the application, the property owner qualifies for an assessment deferral.

This is for City Project 2010-2 City Wide Overlays in the amount of \$1,500.00.

Requested City Council Action

Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-600-0130 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$1,500.00 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-
A RESOLUTION TO DEFER ASSESSMENTS LEVIED IN 2013 FOR THE OWNER OF
PARCEL IDENTIFICATION NUMBER 91-600-0130 FOR CITY PROJECT 2010-2 CITY
WIDE OVERLAYS IN THE AMOUNT OF \$1,500.00

WHEREAS, an application for deferral of special assessments was submitted by Duane & Renee Danielson, owners of Parcel Identification Number 91-600-0130, described as the E 143ft of LT 5 & N 25ft of E 143ft of LT, there to that were placed against the property in 2013; and

WHEREAS, the requirements in Chapter 54 which allows an assessment deferral under certain conditions have been met; and

WHEREAS, the assessment that would qualify for the deferment is:

City Project 2010-2 City Wide Overlays
Total amount to be deferred: \$1,500.00

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, to approve the application of Duane & Renee Danielson to defer special assessment against above described property, at an interest rate of 2.94% and instruct the City to record this deferment with the Itasca County Recorder with a copy to be submitted to the Itasca County Auditor.

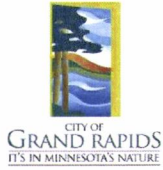
Adopted this 15th day of, October 2013.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0584 **Version:** 1 **Name:** Special Assessment Deferral
Type: Agenda Item **Status:** Consent Agenda
File created: 9/25/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-580-1220 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$2,243.26 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.
Sponsors:
Indexes:
Code sections:
Attachments: [assessment deferral 91-580-1220.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-580-1220 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$2,243.26 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.

Background Information:

A request has been received to defer assessments against the owner of property legally described as Lots 4-6 Block 12 of Johnson-Black Addition to Grand Rapids, PIN 91-580-1220. Upon reviewing the application, the property owner qualifies for an assessment deferral.

This is for City Project 2010-2 City Wide Overlays in the amount of \$2,243.26.

Requested City Council Action

Consider adopting a resolution approving a request from property owner of Parcel Identification Number 91-580-1220 to defer assessments for City Project 2010-2 City Wide Overlays in the amount of \$2,243.26 and to record this deferment with the Itasca County Recorder with a copy to the Itasca County Auditor.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-
A RESOLUTION TO DEFER ASSESSMENTS LEVIED IN 2013 FOR THE OWNER OF
PARCEL IDENTIFICATION NUMBER 91-580-1220 FOR CITY PROJECT 2010-2 CITY
WIDE OVERLAYS IN THE AMOUNT OF \$2,243.26

WHEREAS, an application for deferral of special assessments was submitted by Duane & Renee Danielson, owners of Parcel Identification Number 91-580-1220, described as the LOTS 4-6 BLK 12, there to that were placed against the property in 2013; and

WHEREAS, the requirements in Chapter 54 which allows an assessment deferral under certain conditions have been met; and

WHEREAS, the assessment that would qualify for the deferment is:

City Project 2010-2 City Wide Overlays
Total amount to be deferred: \$2,243.26

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, to approve the application of Rita Wichmann to defer special assessment against above described property, at an interest rate of 2.94% and instruct the City to record this deferment with the Itasca County Recorder with a copy to be submitted to the Itasca County Auditor.

Adopted this 15th day of, October 2013.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0585 **Version:** 1 **Name:** Prior Approvals
Type: Agenda Item **Status:** Consent Agenda
File created: 9/25/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider proposed changes to the Checks that can be issued by prior approval.

Sponsors:

Indexes:

Code sections:

Attachments: [PriorApproval list updated 101513.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider proposed changes to the Checks that can be issued by prior approval.

Background Information:

We have four items that we are proposing to change/add to the list of checks that can be issued by prior approval:

1. Neopost/Office Enterprises, Inc. - Postage, Postage maintenance & updates.
2. Merchant/Motor fuel credit card payments.
3. Bank transaction fees.
4. Credit card service fees.

Requested City Council Action

Consider approving the following additions to the Checks that can be issued by prior approval: 1). Neopost/Office Enterprises, Inc. - Postage, Postage maintenance & updates. 2). Merchant/Motor fuel credit card payments. 3). Bank transaction fees. 4). Credit card service fees.

City of Grand Rapids

Checks that can be issued by Prior Approval:

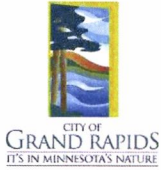
Lodging Tax
Insurance Premiums
Investments
Municipal board payments for annexation fees
Payment of tax apportionments to Fire Relief
Payments for vehicles purchased through advanced City Council action
Payroll and payroll-related items
Refunds of program fees when Recreation Department cancels the program
Registration and reimbursement for schools and conferences if included in budget
Telephone Bills
United Parcel Service
Utility Bills
Payments of State of Minnesota quarterly building permit surcharges
Reimbursement of performance bonds for curb cuts
Employees' monthly mileage reimbursements
Flex benefit quarterly payments
Petty cash reimbursements
Quarterly re-employment compensation
United States Postmaster
Garbage refuse monthly service
Bureau of Criminal Apprehension – Background checks
Election judges
Minnesota Department of Public Health – Food and beverage license, Hazardous Waste fee, etc.
Neopost/Office Enterprises Inc. – Postage, postage maintenance & updates

Continued

*Proposed
City of Grand Rapids*

Checks that can be issued by Prior Approval:

State of Minnesota – agency application fees
Fiscal Agent Fees for Debt Service
Refund of 3rd Party guarantees-ROW work
Recreation Program Facilitator Fees
Drug Testing Fees
MN Department of Administration-Ethernet & Collaboration Fees
MN Peace Officer Standards (License for Police) - New Hires & Reserves
Pera Aid Pmt to Other Entities - Greenway School District & GR Public Utilities
City's portion of the Self-Insured Co-Insurance Payment
Out-of-Pocket expenses for City business purchased by City Employees
Vehicle Licensing & Titling
Itasca County Attorney-Forfeiture Funds
Franchise Fee Payments
Cable Service
Storm Water Utility Permit Fee Refund
Police Department – Confidential Buy Fund
Itasca County Recording Fees
State of Minnesota Application & Permit Fees
Copier & Fax Machine Lease Agreements
Merchant¹ Motor Fuel Credit Card Payments
Bank transaction fees
Credit card service fees



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0592 **Version:** 1 **Name:** Temp. Liquor License Application
Type: Agenda Item **Status:** Consent Agenda
File created: 9/26/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Approve temporary liquor license for Grand Rapids Players for event on October 24, 2013, located at MacRostie Art Center, contingent upon receipt of insurance certificate.
Sponsors:
Indexes:
Code sections:
Attachments: [Grand Rapids Players 10-24-13](#)

Date	Ver.	Action By	Action	Result
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Approve temporary liquor license for Grand Rapids Players for event on October 24, 2013, located at MacRostie Art Center, contingent upon receipt of insurance certificate.

Grand Rapids Players Inc., a non-profit organization, has made application for a temporary liquor license for an event scheduled to be held at the MacRostie Art Center, 405 1st Avenue NW, on Thursday, October 24, 2013. The fee of \$20 to the City of Grand Rapids has been received and insurance certificate is pending.

Approve contingent upon receipt of insurance certificate.

Approve temporary liquor license for Grand Rapids Players for event on October 24, 2013, located at MacRostie Art Center, contingent upon receipt of insurance certificate.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

RECEIVED
SEP 26 2013
CITY OF GRAND RAPIDS

Name of organization	Date organized	Tax exempt number		
Grand Rapids Players Inc	1965-Aug 13	116053919		
Address	City	State	Zip Code	
1944 NS 7th Ave PO Box 26	Grand Rapids	Minnesota	55744	
Name of person making application	Business phone	Home phone		
Samuel P Grigsky		218 259-3356		
Date(s) of event	Type of organization			
OCT. 24 2013	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip
X Samuel P Grigsky Treasurer		Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>				

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 1st Ave NW, Grand Rapids MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Great Lakes Insurance : \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

CITY OF GRAND RAPIDS
*** CUSTOMER RECEIPT ***
DATE: 09/26/13 TIME: 14:40:40

DESCRIPTION	PAY CD	AMOUNT
LIQUOR	2	20.00
MACROSTIE-PLYRS LQR	19563	
TOTAL AMOUNT DUE		20.00
AMOUNT TENDERED		20.00
CHANGE DUE		.00

TRANS #: 7 CASHIER CODE: LLP
BATCH #: C130926 REGISTER ID: 1



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0597 **Version:** 1 **Name:** resolution accepting two DMV-750 in-squad car digital video recorder cameras

Type: Agenda Item **Status:** Consent Agenda

File created: 10/1/2013 **In control:** City Council

On agenda: 10/15/2013 **Final action:**

Title: Request by the Police Department to accept and adopt a resolution accepting two (2) donated DMV 750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Department.

Sponsors:

Indexes:

Code sections:

Attachments: [PD Digital Cameras Res](#)

Date	Ver.	Action By	Action	Result
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Request by the Police Department to accept and adopt a resolution accepting two (2) donated DMV 750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Department.

Background Information:

Currently the Grand Rapids Police Department does not have in-squad car digital video recorder cameras in all of our patrol cars. The Itasca County Sheriff's Department has several DMV-750 in-squad car digital video recorder cameras that they are replacing and are donating them to area departments, and have donated two (2) DMV-750 in-squad car digital video recorder cameras to our department. These are the same in-squad car digital video recorder cameras that we are currently using, most of our cameras are the DMV-500's and several are DMV-750's which are the newer current models.

Our goal is to have in-squad car digital video recorder cameras in all of our patrol cars and by accepting two (2) DMV-750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Office will help us obtain our goal. The in-squad car digital video recorder cameras have been very beneficial to our department as a whole, as they capture live video and records it, it has helped in the prosecution of many of our cases. New DMV-750 in-squad car digital video recorder cameras cost in excess of \$5000.00, so this would be a great cost savings to the city.

In-squad car digital video recorder camera information:

1. DMV-750 camera serial number: 01E4-0A64
2. DMV-750 camera serial number: 01E4-0A09

Staff Recommendation:

I recommend to the Mayor and City Council that we accept two (2) DMV-750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Office.

Requested City Council Action

Consider adopting a resolution accepting two (2) DMV-750 in-squad car digital video recorder cameras from the Itasca County Sheriff's Department, and authorize the Mayor to sign the attached resolution.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-

A RESOLUTION ACCEPTING TWO DMV-750 IN-SQUAD CAR DIGITAL VIDEO RECORDER CAMERAS FROM THE ITASCA COUNTY SHERIFF'S DEPARTMENT TO THE GRAND RAPIDS POLICE DEPARTMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Itasca County Sheriff's Department has donated two DMV-750 in squad car digital video recorder cameras to the Grand Rapids Police Department.

Adopted this 15th day of October, 2013

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0604 **Version:** 1 **Name:** Eagles Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 10/4/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider adopting a resolution allowing the Grand Rapids Parks and Recreation Department to accept a donation of \$100.00 from the Fraternal Order of Eagles to be used for the Maplewood Park playground equipment.
Sponsors:
Indexes:
Code sections:
Attachments: [Eagles Maplewood Res](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution allowing the Grand Rapids Parks and Recreation Department to accept a donation of \$100.00 from the Fraternal Order of Eagles to be used for the Maplewood Park playground equipment.

Background Information:

The Fraternal Order of Eagles has donated \$100.00 to the Grand Rapids Park and Recreation Department to be used for the Maplewood Park playground equipment.

Requested City Council Action

Consider adopting a resolution allowing the Grand Rapids Parks and Recreation Department to accept a donation of \$100.00 from the Fraternal Order of Eagles to be used for the Maplewood Park playground equipment.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-

A RESOLUTION ACCEPTING A \$100 DONATION FROM THE GRAND RAPIDS
FRATERNAL ORDER OF EAGLES FOR THE MAPLEWOOD PARK PLAYGROUND
EQUIPMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Grand Rapids Fraternal Order of Eagles has donated \$100 to be used toward the Maplewood Park playground equipment.

Adopted this 15th day of October 2013.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0608 **Version:** 1 **Name:** Reimbursement Resolution
Type: Agenda Item **Status:** Consent Agenda
File created: 10/8/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider approving a resolution declaring the official intent of the City of Grand Rapids to reimburse certain expenditures from the proceeds of bonds to be issued by the City of Grand Rapids.
Sponsors:
Indexes:
Code sections:
Attachments: [Grand Rapids reimbursement resolution - 430656v1.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution declaring the official intent of the City of Grand Rapids to reimburse certain expenditures from the proceeds of bonds to be issued by the City of Grand Rapids.

Background Information:

The Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met and the City expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond.

The City has determined to make this declaration of official intent to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations. The City proposes to undertake projects consisting of Improvements of the Civic Center, City Hall, Fire Hall, and the Library (the "Project")

The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$540,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

Requested City Council Action

Consider approving a resolution declaring the official intent of the City of Grand Rapids to reimburse certain expenditures from the proceeds of bonds to be issued by the City of Grand Rapids.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**DECLARING THE OFFICIAL INTENT OF THE
CITY OF GRAND RAPIDS TO REIMBURSE
CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax-exempt bond;

WHEREAS, the City has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS AS FOLLOWS:

1. The City proposes to undertake projects consisting of Improvements of the Civic Center, City Hall, Fire Hall, and the Library (the "Project").

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$540,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Approved this 15th day of October, 2013, by the City Council of the City of Grand Rapids, Minnesota.

Mayor

Attest:

City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0610 **Version:** 1 **Name:** CO 4 related to CP 2012-4, 4th Ave NE Reconstruction
Type: Agenda Item **Status:** Consent Agenda
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Change Order 4 related to CP 2012-3, 4th Avenue NE Reconstruction.
Sponsors:
Indexes:
Code sections:
Attachments: [10-15-13 Attachment CP 2012-3 CO4](#)

Date	Ver.	Action By	Action	Result
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Change Order 4 related to CP 2012-3, 4th Avenue NE Reconstruction.

Background Information:

The project was designed so as to not disturb existing steps along the project corridor and connect the new sidewalk to these steps. As construction progressed, it became apparent that most steps would need to be replaced in order to meet local building codes and ADA requirements. This change order covers the costs of the removals, new steps, and concrete v-curb. The total cost is \$6,570.00. The change order is attached for reference.

Staff Recommendation:

City staff is recommending the approval of Change Order 4 related to CP 2012-3, 4th Avenue NE Reconstruction.

Requested City Council Action

Consider the approval of Change Order 4 related to CP 2012-3, 4th Avenue NE Reconstruction.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 4

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. 2012-3 and 2013-1	CONTRACT NO. 122009 and 122014
CONTRACTOR NAME AND ADDRESS Hammerlund Construction, Inc. 3201 Highway 2 West Grand Rapids, MN 55744		LOCATION OF WORK 4th Avenue NE and 7th Avenue NW	
		TOTAL CHANGE ORDER AMOUNT \$6,570.00	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.
During construction, it was determined that additional concrete work would be necessary to properly connect to existing sidewalks and doorways. The intent during the design phase of the project was to leave all existing steps along the project corridor, and connect the new walk to these steps. As construction progressed, it became apparent that most steps would need to be replaced in order to meet local building codes and ADA requirements. Construction activities include removals, new steps and concrete v-curb. This change order covers the costs to install these items.

COST BREAKDOWN

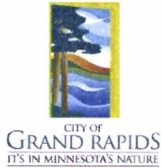
Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
2104.505	REMOVE CONCRETE PAVEMENT	S Y	\$10.00	30	\$300.00
2104.509	REMOVE CONCRETE STEPS	EACH	\$50.00	7	\$350.00
2411.602	CONCRETE STEPS	EACH	\$400.00	7	\$2,800.00
2531.502	CONCRETE CURB DESIGN V6	L F	\$22.00	85	\$1,870.00
2540.601	CONSTRUCT RAILING	LUMP SUM	\$1,250.00	1	\$1,250.00
Funding Category No. 001 Total:					\$6,570.00
Change Order No. 4 Total:					\$6,570.00

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)	
Due to this change the Contract Time:	
a. <input type="checkbox"/> Is Increased by _____ Working Days	b. <input checked="" type="checkbox"/> Is Not Changed
<input type="checkbox"/> Is Decreased _____ Working Days	
by _____ Calendar	c. <input type="checkbox"/> May be revised if work affected the controlling operation
<input type="checkbox"/> Is Increased by _____ Days	
<input type="checkbox"/> Is Decreased _____ Calendar	
by _____ Days	

Approved By Project Engineer: Julie Kennedy	Approved By Contractor: Hammerlund Construction, Inc.
Signed _____	Signed 
Date: _____ Phone: (218) 326-7601	Date: <u>10/2/13</u> Phone: (218) 326-1881

Original to Project Engineer; Copy to Contractor



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0611 **Version:** 1 **Name:** Hiring-Tinquist, Ostoff
Type: Agenda Item **Status:** Consent Agenda
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning October 16, 2013.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Approve the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning October 16, 2013.

Background Information:

Morgan Tinquist will be hired to work at the IRA Civic Center and Grand Rapids Sports Complex starting at \$7.25 an hour as a concession worker. She will be an additional employee to those who currently work at the IRA Civic Center and Grand Rapids Sports Complex. This expense is covered in the 2013 budget.

Paul Ostoff will be hired to work at the IRA Civic Center starting at \$9.00 an hour as a maintenance employee. He will be an additional employee to those who currently work at the IRA Civic Center. This expense is covered in the 2013 budget.

Staff Recommendation:

Recommend the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning October 16, 2013.

Requested City Council Action

Consider approving the hiring of temporary employees with the IRA Civic Center and Grand Rapids Sports Complex beginning October 16, 2013.



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0612 **Version:** 1 **Name:** CO2 related to Airport 8 & 10 Hangar Apron Reconstruction
Type: Agenda Item **Status:** Consent Agenda
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Change Order 2 related to the Airport 8 & 10 Hangar Apron Reconstruction.

Sponsors:

Indexes:

Code sections:

Attachments: [10-15-13 Attachment Airport Hangar Reconstruction CO2](#)

Date	Ver.	Action By	Action	Result
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Change Order 2 related to the Airport 8 & 10 Hangar Apron Reconstruction.

Background Information:

The existing centerline stripe was not in the center of the usable pavement so now after the removal of the unusable pavement, the stripe is too close to the edge of the pavement. The existing centerline stripe will be blacked out and restriped at 17.5' from the pavement edge, as shown on the attached drawing. The costs and items associated with the Change Order work have been reviewed and determined reasonable in accordance with the Contract Documents. The total cost is \$2,424.00, of which the local portion is \$242.40 and can be paid from the Airport Capital Improvements Account. The Change Order is attached for reference.

Staff Recommendation:

City staff is recommending the approval of Change Order 2 related to the Airport 8 & 10 Hangar Apron Reconstruction.

Requested City Council Action

Consider the approval of Change Order 2 related to the Airport 8 & 10 Hangar Apron Reconstruction.

CHANGE ORDER

Change Order No. 2 Airport TKDA AIP. 3-27-0037-17-13
Grand Rapids - Grand Rapids - Project No. 15203.001 SAP. A3101-91
Itasca County Airport

Sponsor Sponsor's Address Date Prepared Amount of Contract
City of Grand Rapids 420 North Pokegama Ave. 10/08/2013 \$290,750.00 (original)
Grand Rapids, MN 55744 \$309,466.75 (C.O. #1)
\$311,890.75 (revised)

Contractor Contractor's Address Completion Dates
Hammerlund 3201 West Highway 2 Contract Revised
Construction, Inc. Grand Rapids, MN 55744 25 Days Same

CHANGES ORDERED

Taxiway Centerline Restriping - The existing taxiway centerline stripe was 5.6 feet off from its correct position in the center of the taxiway. Upon removal of the unusable pavement (within the ILS Critical Area) to the east, the centerline strip was too close to the pavement edge. The existing centerline stripe will be blacked out and restriped at 17.5 feet from the pavement edge, as shown on the attached drawing.

Per the Project Specifications, the paint shall be federal spec TT-P-1952D, Type I. Reflective media shall be federal spec TT-B-1325C, and shall be Type 1, Gradation A or Type III.

The Contractor has quoted the following cost for completing this additional pavement marking:
1,010 LF of Stripe Covering @ \$0.90/LF = \$909
1,010 LF of 6" Yellow Centerline Stripe @ \$1.50/LF = \$1,515

The costs and items above have been reviewed and determined reasonable in accordance with the Contract Documents.

Total Cost of Change Order No. 2 - \$2,424.00

The foregoing is in accordance with your contract dated June 10, 2013 and the aforementioned change, and the work affected thereby is subject to all contract stipulations and covenants.

APPROVED: CITY OF GRAND RAPIDS

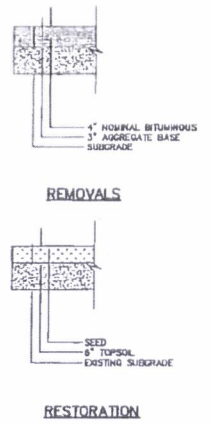
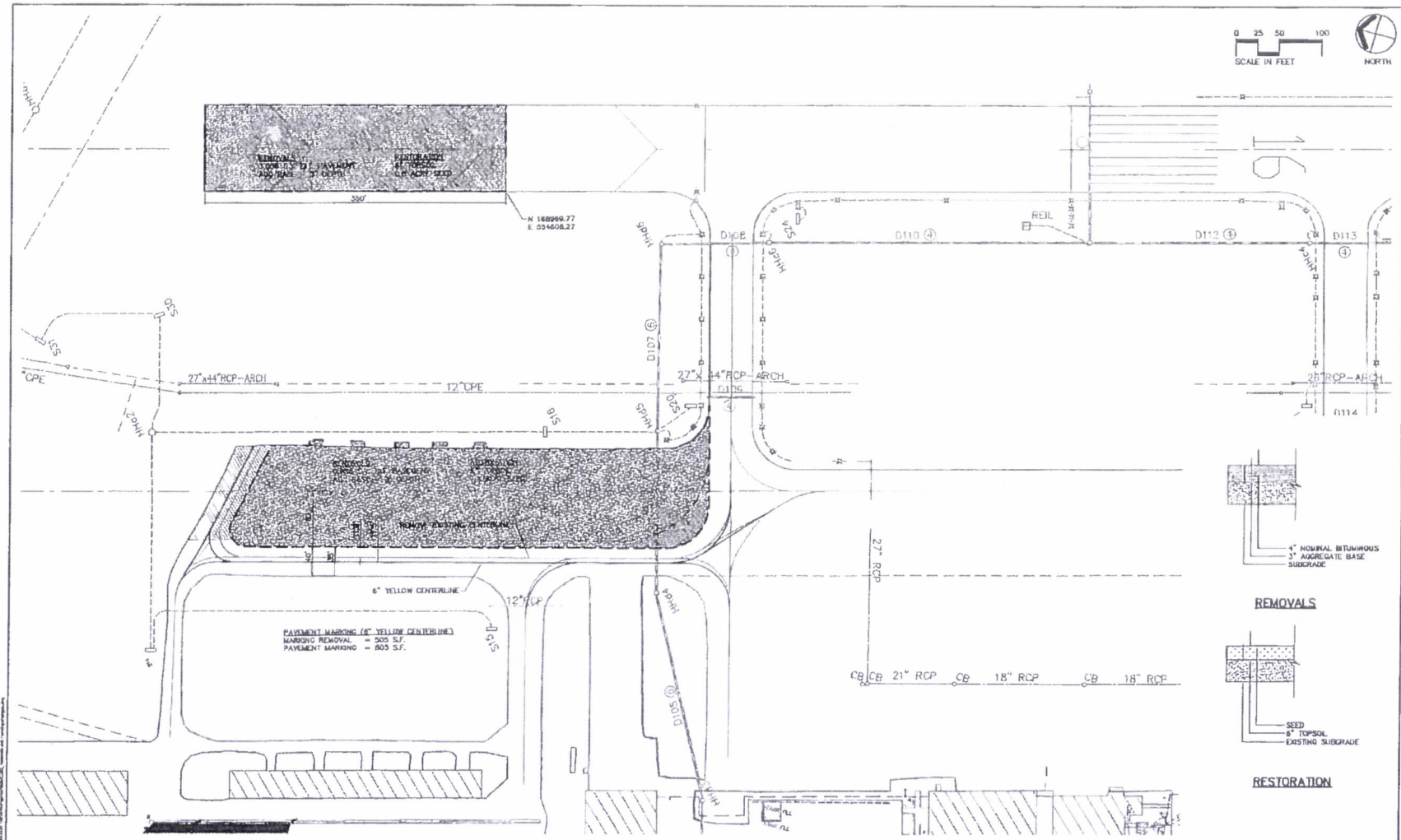
ACCEPTED: Hammerlund Construction, Inc. Contractor

By City Engineer Date

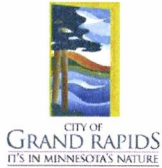
By [Signature] 10/9/13 Date
Title: Project Manager

TKDA ENGINEERS-ARCHITECTS-PLANNERS

By [Signature] 10/8/13 Date
Project Engineer



NO. DATE BY DESCRIPTION OF REVISIONS		DRAWN BY MCG CHECKED BY SLS	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A duly LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. <i>Samuel L. Spahr</i> APRIL 17, 2013 SAMUEL SPARR LIC. NO. 48188	Engineering Architects Planners 400 Grand Street, Suite 1000, Grand Rapids, MN 55740 813.883.1400 www.tkda.com	GRAND RAPIDS-ITASCA CO. AIRPORT GRAND RAPIDS, MINNESOTA	PAVEMENT REMOVAL 2013 HANGAR APRON RECONSTRUCTION	PKL NO. 15203 GPZ APPROVED FOR C202
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	13-0614	Version:	1	Name:	Fee Schedule Resolution
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	10/9/2013	In control:		In control:	City Council
On agenda:	10/15/2013	Final action:		Final action:	
Title:	Adopt a resolution accepting amendment to the Grand Rapids Fee Schedule to include the permit fee of \$600 for Synthetic Drug Establishments.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	13 - - Fee Schedule Change - Synthetic Drug Distribution Current Fee Schedule				

Date	Ver.	Action By	Action	Result
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Adopt a resolution accepting amendment to the Grand Rapids Fee Schedule to include the permit fee of \$600 for Synthetic Drug Establishments.

On Monday, October 7, 2013, the City Council adopted City Ordinance 13-10-11 adding an article to the City of Grand Rapids City Code providing for the permitting of Synthetic Drug Establishments. The fee for this permit has been set at \$600 per year per establishment. The updated fee schedule is attached for review.

Approve new City Fee Schedule to include the Synthetic Drug Establishment permit fee.

Adopt a resolution accepting an amendment to the Grand Rapids Fee Schedule to include a permit fee of \$600 for Synthetic Drug Establishments.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13 -

A RESOLUTION AMENDING EXHIBIT "A" OF THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with the Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW, THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends "Exhibit "A" Grand Rapids' City Wide Fee Schedule for City Services as Follows:

ADMINISTRATION DEPARTMENT	
Synthetic Drug Establishment	\$600.00 annually

Adopted by the City Council this 15th day of October, 2013.

Dale Adams, Mayor

ATTEST:

Kimberly Johnson-Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: Sanderson, Zabinski, Chandler, Adams; the following voted against the same: None, whereby the resolution was declared duly passed and adopted.

DEPARTMENTAL FEE SCHEDULE FOR CITY SERVICES

Effective Date: 12/31/03

Updated: 5/13/13

CITY WIDE FEES	
Photo copy – file material – 100 pages or less of black and white, letter or legal size government data.	\$.25 per page (copy) (amended 8-8-05)
Photo copy – file material – 101 pages or more of government data	\$.10 per copy and actual cost of searching for and retrieving government data, including the cost of employee time, certifying, compiling, and electronically transmitting the copies of the data. (amended 8-8-05)
Photo copy – material provided by the person making request	\$1.00 1 st page - .10 cents each additional
ADMINISTRATION DEPARTMENT	
Amusements (theatre)	\$75.00 per screen per year
Circus	\$75.00 event
Fortune Telling	\$35.00 per day
Intoxicating Liquor	
Consumption and Display	
Bottle Club	\$500.00 per year
Public Place	\$100.00 per year
Private On-Sale	
Investigation Fee	\$150.00
Annual License Fee	\$2,500.00
Annual On-Sale Wine	\$550.00
Sunday On-Sale	\$200.00
Club On-Sale	
Club with under 200 members	\$300.00
201- 500 members	\$500.00
501- 1,000 members	\$650.00
1,001 – 2,000 members	\$800.00
More than 2,000	\$1,000.00
Sunday On-Sale	\$150.00
Private Off-Sale	\$150.00
Temporary On-Sale	\$20.00

Convention Facilities On-Sale	
City issued on-sale license	\$25.00
Adjacent municipality	\$100.00
Non-intoxicating malt liquor 3.2	
Annual on-sale	\$275.00
Annual off-sale	\$100.00
Temporary on-sale	\$25.00
Rollerskating License	\$200.00 per year or fraction thereof
<u>Synthetic Drug Establishments</u>	<u>\$600.00 annually</u>
Sidewalk Café	\$25.00
Taxicabs	\$25.00 each vehicle
Fireworks	350.00 – tents, etc.) 100.00 – retail buildings (in store)
Peddlers, Solicitors and Transient Merchant (Resolution No. 06-110 – October 24, 2006)	\$150.00 per year
CENTRAL SCHOOL BUILDING	
Monthly Rental Fees	
Garden Level	\$11.02 *
1 st Floor	\$11.97 *
2 nd Floor	\$11.49 *
3 rd Floor	\$ 8.58 *
CIVIC CENTER	
Ice time	\$75.00 per hour – non prime
	\$96.00 per hour – prime
Dryfloor space East Venue	\$595.00 per day – receptions/parties
	\$1,125.00 per day commercial
West Venue	\$540.00 per day – receptions/parties
	\$1,015.00 per day – commercial
Lobby space	\$20.00 per hour (minimum 2 hours)
Tables	\$6.50 each (3-27-06)
Chairs	.65 each (3-27-06)
Table setting	\$2.00 each (3-27-06)
Staging	\$15.00 per 4' x 8' section
Skate Sharpening	\$3.00 - \$6.00
Public Skating	\$2.00 children & seniors

	\$3.00 adults
Skate Rental	\$1.00
Wall Advertising	\$500.00 per year
In-Ice Advertising	\$850.00 per year
Resurfacers Advertising	\$300 - \$1,000.00 per year
Dasher Advertising	\$800.00 per year
Scoreboard Advertising	\$700.00 per year
Banner Advertising	\$750.00 per year
Wall Sign & 1 Dasher	\$1,100.00 per year
Wall Sign & 2 Dashers	\$1,500.00 per year
COMMUNITY DEVELOPMENT	
Building Permits	
\$1.00 - \$500.00	\$23.50 *
\$501.00 - \$2,000.00	\$23.75 * for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 - \$25,000.00	\$70.00 * for the first \$2,000.00 plus \$14.20* for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00 (3-27-06)
\$25,001.00 to \$50,000.00	\$391.65* for the first \$25,000.00 plus \$10.20* for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to 4100,000.00	\$650.20* for the first \$50,000.00 plus \$7.10* for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,003.70* for the first \$100,000.00 plus \$5.66* for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,266.10* for the first \$500,000.00 plus \$4.80* for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,664.85* for the first \$1,000,000.00 plus \$3.18* for each additional \$1,000.00 or fraction thereof
	Projects valued at greater than \$5,000,000.00 the City may, at its own discretion, negotiate this component of the building permit fee with the project owner/developer. (revised 4-12-04)
Annual building Permit (as per MN Rule 1300.0120, Subparts 2 and 3)	\$505.00*

Plan Review Fee	65% of the Permit fee			
Plan Review Fee (Similar Plans)	25% of the Permit fee			
State Surcharge	(As per MN Statute 16B.70)			
Other Inspections and Fees:				
1. Outside of normal business hours	\$55.55/hour*			
2. Re-inspection fees	\$55.55/hour*			
3. Inspections for which no fee is specifically indicated	\$55.55/hour*			
4. Additional plan review required by changes, additions, or revisions to plans	\$55.55/hour*			
5. Investigation Fee	\$55.55/hour*			
6. For use of outside consultants for plan checking and inspections or both.	Actual costs, including administrative and overhead			
7. Investigating and resolving Property Maintenance Code violations	\$55.55/hour*			
Flat fees for small Residential projects	Base Permit Fee	Plan Check Fee	State Surcharge Fee	Total Fee
Re-roofing (3-27-06)	\$40.00		5.00	\$45.00
Garage Door (10-13-09)	\$40.30	\$26.20	5.00	\$71.50
Siding Replacement	\$60.00		5.00	\$65.00*
Sheds -> 120 SF - 160 SF	\$79.70	\$51.80	5.00	\$136.50*
All Regulated Signs-requiring structural review.	\$57.88	\$37.62	5.00	\$100.50*
Steps/Deck (non enclosed)	\$79.70	\$51.80	5.00	\$136.50*
Covered porch (non enclosed)	\$113.03	\$73.47	5.00	\$191.50*
Fence over 6 feet in height	\$57.88	\$37.62	5.00	\$100.50*
Retaining Wall -Over 4 feet in height	\$57.88	\$37.62	5.00	\$100.50*
Egress Windows (new)	\$40.30	\$26.20	5.00	\$71.50*
Residential Window replacement	\$60.00		5.00	\$65.00
Furnace-Replacement	\$40.30	\$26.20	5.00	\$71.50*
Water Heater/Softener/Tub	\$40.30	\$26.20	5.00	\$71.50*
Replace sink, toilet, faucet (minor repairs)	\$14.50	.00	5.00	\$19.50
Residential & Commercial Demolitions	\$40.00*	.00	5.00	\$45.00*
Fireplaces -& free standing stoves (Gas or Wood)	\$54.85*	\$35.65	5.00	\$95.50*

Emergency Number Sign (10-13-09)	\$50.00 each
Comprehensive Plan	\$15.15* each
Comprehensive Plan Appendix	\$25.25* each
Zoning Letter	\$35.35* each
Zoning Map	\$15.15*each
Zoning Ordinance	\$30.30* each
Subdivision Ordinance	\$5.05* each
Zoning Permit (Residential)	\$55.55*
Zoning Permit (Commercial)	\$65.65*/hour (actual cost)
Fill Permit	\$75.75*
Sign permit (for signs not requiring structural review) (3-27-06)	\$55.55*
Conditional Use Permit	\$505.00*
Conditional Use Permit-General Sales and Service with a building footprint greater than 70,000 s.f. (5-14-07-Res. 07-35)	Total Actual Cost Incurred by the City (\$3,500 deposit required via escrow agreement)
Environmental Assessment Worksheet preparation, review and processing	Total Actual Cost Incurred by the City (\$10,000 deposit required via escrow agreement) (amended fee schedule 10/24/05)
Subdivision	\$2,525.00*
Minor Subdivision	\$1,200.00
Planned Unit Development	\$2,525.00*
Rezoning or zoning Text Amendment	\$505.00*
Variance	\$252.50*
Right-of-Way/Easement	\$505.00*
ENGINEERING DEPARTMENT	
Right of Way Improvement permit	\$20.00
Batches of 10 or more	\$15.00
City Map	\$10.00
Prints:	
24/24	\$3.50 each
24/36	\$5.00 each
36x48	\$10.00

Aerials contours (hard copies)	\$40.00 first copy - \$5.00 additional copy of same
Aerial electronic photos (1 photo 160 acres)	\$150.00
Aerial prints 8 ½ x 11 with property and utility	\$10.00 per parcel
GIS Technician	\$26.70/Hour
FINANCE DEPARTMENT	
Assessment Certificates	\$15.00
Fax	\$2.00 first page each additional page 10 cents
Worthless Check	\$20.00
Credit Card Charge for Special Assessments	\$3.95*
FIRE DEPARTMENT	
Fire report	See City wide fees relative to photo copies <i>Amended 4/28/08</i>
It. County false alarm ordinance – 4 th false alarm and up	\$500.00
Yearly Day Care/Foster Care	\$50.00
Inspection fees	\$50.00
Inspection Fees: First Fire Inspection	.00
Second Inspection only if violation isn't fixed or substantial progress is not made on violations	\$125.00
Each additional inspection	\$100.00 increments up to \$500.00
Complaint based inspections (considered a first inspection)	.00
Requested fire inspection	\$50.00/hour (\$50.00 minimum)
Storage of Flammable Liquids: Bulk storage of flammable liquids	\$150.00/year
Bulk storage of liquefied petroleum (LP)	\$150.00/year
Each station dispensing liquefied petroleum (LP)	\$50.00/year
Above or underground fuel tank installation	\$50.00
Underground tank removal	\$50.00
Fire Safety House (<i>Added 6/26/06- Res.06-54</i>)	\$250.00/day if agency is within Itasca County (up to eight hour day). \$250.00/day if outside Itasca County , plus requesting agency additionally agrees to compensate the Grand Rapids Fire Departmental a rate of fifty cents per mile, as calculated by utilizing the Map Quest computer program.
PARKS AND RECREATION	

Picnic kits	\$5.00
User Fees (softball, baseball & soccer leagues)	\$5.00 (Kids)
	\$7.50 (Adults)
Softball Fields	\$5.00 per game for tournaments or user fees ***
Baseball Fields	\$25.00 per hour or user fees ***
Soccer Fields	User fees ***
Recreation programs	0 - \$60.00 dependant on programs
Pool Rental	\$7.75 - \$45.00 per hour
Family Activity Pass	\$35.00
Softball Field Advertising	\$150.00

*** Participants of private organizations (such as Northwoods Soccer) pay \$5.00 per player per year to use our fields. Adults pay \$15.00 per player.

POLICE DEPARTMENT

Dogs	\$10.00/year
Cats	\$10.00/year
Duplicate for dog/cat	\$2.00/year
Pound Fee	\$10.00/day
Housing potentially dangerous dogs	\$84.00/day
Disposal of Animals:	
Dog	\$35.00 within City
Dog	\$45.00 out of City
Cat	\$20.00 within City
Cat	\$25.00 out of City
Vehicle Tow Fees	Rate charged by towing company to the City.
Funeral Escort	\$50.00
Vehicle lockouts	\$25.00
Impoundment - Storage & Administration	\$20.00 upon arrival \$10.00 for each 24 hours thereafter
CBD Parking Permits	\$25.00 annually
Golf Cart Permit Fee	\$25.00 annually

False Alarm	N/C 1 st through 3 rd false alarm \$50.00 4 th false alarm \$75.00 5 th false alarm \$100.00 6 th false alarm \$125.00 7 th false alarm \$150.00 8 th false alarm \$175.00 9 th false alarm \$500.00 10 th false alarm \$500.00 all calls after 10 th (amended 1-26-04)
POLICE ADMINISTRATIVE PENALTIES	
Alcohol – Consuming Alcohol in unauthorized places	\$60.00
Animals:	
Vicious animal	\$50.00
All other animal violations	\$25.00
Registration of a Dangerous Dog (Res. 06-61 – July 24, 2006)	\$500.00
Fires:	
Fire Code	\$100.00
No open fires	\$25.00
Fireworks:	
Illegal Use, Possession	\$250.00
Miscellaneous:	
Building Code	\$100.00
Curfew	\$25.00
Fill permits	\$100.00
Failure to apply for license	\$100.00
Golf cart and all terrain vehicle violations	\$60.00
Illegal dumping	\$50.00
Noise complaints	\$50.00
Noise complaints second violation in 12 months	\$100.00
Park ordinance violations	\$25.00
Public nuisance	\$100.00
Regulated businesses	\$25.00
Signs	\$50.00
Snowmobile Violations	\$60.00
Skateboard violations	\$40.00
Trespassing	\$50.00

Display for sale vehicles (Ord. 23.7-D1)	\$50.00
Parking:	
Handicap Zone	\$100.00
Fire Lane	\$50.00
Blocking Fire Hydrant	\$50.00
All Other Illegal Parking	\$25.00
Smoking:	
Smoking in violation of State Statute 144	\$50.00
Traffic:	
Exhibition Driving	\$100.00
Speed (1-10 mph over posted limit)	\$60.00* (as required by State Statute 5-21-09)
Stop Signs	\$60.00* (as required by State Statute 5-21-09)
Unreasonable Acceleration	\$60.00* (as required by State Statute 5-21-09)
Mufflers 169.69 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Hitching 169.46 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Weapons:	
Discharge of Display of Pellet/Guns	\$50.00
PUBLIC WORKS	
Equipment Hourly rates: **	
Pickups #201-255, 257-290, 294	\$25.00
Trucks -2#252, 286-289, 293, 295-299	\$45.00
Heavy equipment #256, 281, 284, 285, 292	\$80.00
Equipment #27, 28, 38	\$25.00
Chipper, compressor, steamer	\$25.00
Lawn movers/weed eaters	\$15.00
Materials: **	
MC Mix	\$75.00/ton
Salt/Sand	\$30.00/yard
Salt	\$53.00/yard
Paint	\$13.37/gal.
Magnesium Chloride	\$.69/gal.
** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates.	

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Legislation Details (With Text)

File #: 13-0618 **Version:** 1 **Name:** Purchase of paid-up life policy for Dorothy Monroe.
Type: Agenda Item **Status:** Consent Agenda
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Purchase of paid-up life insurance policy for Dorothy Monroe.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Purchase of paid-up life insurance policy for Dorothy Monroe.

Background Information:

The City of Grand Rapids currently provides a life insurance benefit to all active full-time employees in the amount of \$10,000.00. The total monthly premium for this insurance is approximately \$265.00 (\$2.05 per employee). Prior to purchasing paid up policies, the monthly premium per employee was \$7.70. At retirement, the amount is reduced to \$6,000.00 and the premium is the responsibility of the retiree should they opt to continue coverage. Dorothy Monroe retired from the Finance Department effective October 11, 2013. In the Clerical Union contract, it states that retirees may continue group life insurance benefits. In 2009, a representative from the A.T. Group was here and explained the advantage of purchasing paid up life policies for retirees who elective continued coverage due to the increased premium costs to leave them on the roster. Ms. Monroe has elected to continue coverage; therefore, we would like to purchase a paid-up policy for her in the amount of \$, . 00. Dorothy will make annual premium payments of \$51.84, which is the original premium cost of the retirees life policy.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending purchasing a paid-up life policy in the amount of \$6,000.00 at a rate of \$, . in order to keep the monthly active employee premiums at a lower rate.

Consider authorizing the purchase of a paid-up life insurance policy for Dorothy Monroe in the amount of \$, . and authorize issuing a check to Lincoln National Life for the premium payment.



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Legislation Details (With Text)

File #: 13-0627 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Consent Agenda

File created: 10/10/2013 **In control:** City Council

On agenda: 10/15/2013 **Final action:**

Title: Adopt a Resolution to Accept a \$10,000 HSEM Grant to the Grand Rapids Chemical Assessment Team

Sponsors:

Indexes:

Code sections:

Attachments: [Hazmat Grant Approval](#)

Date	Ver.	Action By	Action	Result
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Adopt a Resolution to Accept a \$10,000 HSEM Grant to the Grand Rapids Chemical Assessment Team

Background Information:

Recently, City Council allowed for the Grand Rapids Fire Department's Chemical Assessment Team to apply for the 2013 SHSP CBRNE grant in the amount of \$10,000 to be utilized for equipment and training for their Hazmat Team. On October 7, 2013, we were notified that the grant has been awarded to our Hazmat team.

Staff Recommendation:

Accept the \$10,000 SHSP CBRNE grant from Homeland Security and Emergency Management

Requested City Council Action

Consider adopting a resolution to accept a grant from Homeland Security and Emergency Management in the amount of \$10,000 for equipemnt and training for the Grand Rapids Fire Department's Chemical Assessment Team.

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

Homeland Security and Emergency Management

445 Minnesota Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651-201-7400 • Fax: 651-296-0459

<https://hsem.dps.mn.gov>

2013 SHSP CBRNE

October 7, 2013

Dear Shawn,

I am pleased to inform you that the Grand Rapids CAT Team has been awarded a CBRNE grant in the amount of \$10,000. The grant performance period will be January 1, 2014 through December 31, 2014.

All purchases and expenditures must be used for the intended projects identified below. As the fiscal agent, the City of Grand Rapids is responsible for the tracking of the distribution of all equipment and funding to other jurisdictions. Your grant award is specific to projects and activities identified in the investment justifications and cannot be re-allocated to other activities without prior state approval.

The chart below identifies the project(s) that is/are being funded and how the funding has been allocated within each project:

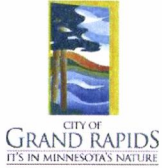
Category	Amount	Description
Planning		
Organization		
Equipment	\$3,500	Laptop for Hazmat Response Truck, 2 Ipads, 1 TV Screen
Training	\$5,000	Train members on new equipment and new hires to Technician level
Exercises	\$1,500	Hazmat exercise
M&A		
TOTAL	\$10,000	

E-Grants is not currently open for application. Additional information regarding dates as to when E-Grants will be open to make application will be forthcoming. At that time, once your application has been submitted in E-Grants and approved, a grant agreement will be executed between HSEM and the **City of Grand Rapids**, the fiscal agent.

Please direct any inquiries to the Homeland Security Program Manager, Jill Hughes at Jill.Hughes@state.mn.us.

Sincerely,

Kris Eide



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0626 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 10/10/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Adopt a Resolution to Accept a \$25 Donation to the Fire Department

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Adopt a Resolution to Accept a \$25 Donation to the Fire Department

Background Information:

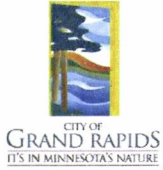
Dr. Peder Gaalaas has made a donation of \$25 to be used for the Grand Rapids Fire Department's Fire Prevention and Education program.

Staff Recommendation:

Accept the donation of \$25 from Dr. Peder Gaalaas to the Fire Department.

Requested City Council Action

Consider adopting a resolution to accept a \$25 donation to the Grand Rapids Fire Department from Dr. Peder Gaalaas to be used for their Fire Prevention and Education program.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0624 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 10/10/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Adopt a Resolution to Accept a \$20 Donation to the Fire Department
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Adopt a Resolution to Accept a \$20 Donation to the Fire Department

Background Information:

Herb Brier and Sons, Inc. has donated \$20 to the Grand Rapids Fire Department to be used in their Fire Prevention and Education program.

Staff Recommendation:

Accept the \$20 donation form Brier's.

Requested City Council Action

Consider adopting a resolution to accept a \$20 doantion from Herb Brier and Sons, Inc. to the Fire Department to be used for their Fire Prevention and Education Program.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0623 **Version:** 1 **Name:** IRRRB Grant YMCA
Type: Agenda Item **Status:** Consent Agenda
File created: 10/10/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: A resolution approving the submittal of a IRRRB Public Works Grant for the YMCA
Sponsors:
Indexes:
Code sections:
Attachments: [YMCA IRRRB Grant.pdf](#)

Date	Ver.	Action By	Action	Result
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A resolution approving the submittal of a IRRRB Public Works Grant for the YMCA

Background Information:

Attached is a IRRRB Public Works Grant to assist with the site work at the YMCA Active Living Center. The request is for \$500,000.

Staff Recommendation:

City staff is recommending a resolution approving the submittal of a IRRRB PW Grant for the YMCA.

Requested City Council Action

Consider a resolution approving the submittal of a IRRRB PW Grant for the YMCA.



PUBLIC WORKS GRANT PROGRAM APPLICATION

Application Checklist

Please check each required item and submit with grant application.

- 1. Application Checklist - *Page 5*
- 2. Application Cover Sheet - *Page 6*
- 3. Project Budget and Timetable - *Page 7*
- 4. Narrative description to define how the project meets the Economic Impact, Leverage, Project Readiness and Timeliness Criteria – *See Pages 2-3.*
- 5. Resolution authorizing city/township to make application to and accept funds from the IRRRB Public Works Grant Program, *Sample Resolution – Page 8*
- 6. Developer's Business Plan, including:
 - History of business
 - Past projects
 - Resume of principals
 - Description of essential services
 - Estimated new tax base
 - Financial projections for at least two years
 - Drawings and cost estimates
 - Description of the green aspects of the project
 - Letter of intent from lending institution for development
- 7. Engineering cost estimate and maps
- 8. Recent market study for housing developments
- 9. Documentation of compliance with Minnesota Historical Society procedures for treatment of historic sites (*if applicable*)
- 10. Any other exhibits, reports or studies to support the application

**PUBLIC WORKS GRANT PROGRAM
APPLICATION**

Application Cover Sheet

DATE SUBMITTED: October 15, 2013

PROJECT PRIORITY NO: _____ *(if applicable)*

APPLICANT ORGANIZATION: City of Grand Rapids

ADDRESS: 420 North Pokegama Avenue
Grand Rapids MN 55744
City State Zip Code

CONTACT PERSON: Tom Pagel, P.E.

TITLE: City Administrator

PHONE: 218.326.7626 218.398.0584
Office Mobile

EMAIL: tpagel@ci.grand-rapids.mn.us

PROJECT DESCRIPTION:
(See Attached)

SIGNATURES:
 I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge and hereby acknowledge that I have read and understand the following statement:

"The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from future consideration for financial assistance, may also subject the applicant to the penalty provision of M.S. §609.645."

ORGANIZATION: City of Grand Rapids

BY: _____	<u>Mayor</u>	<u>10/15/13</u>
<u>Authorized Representative (1)</u>	<u>Title</u>	<u>Date</u>
_____	<u>City Clerk</u>	<u>10/15/13</u>
<u>Authorized Representative (2)</u>	<u>Title</u>	<u>Date</u>

Economic Impact

The development of an Active Living Center at the Y is a collaborative effort between the City of Grand Rapids, the Itasca County Family YMCA, and ElderCircle. Grand Itasca Clinic and Hospital is looking to join this project with onsite clinic space. The Y is a non-profit organization with experience in the programming, operation and maintenance of recreational facilities; ElderCircle, an organization whose goal is to provide senior citizens with programs and services focused on helping them maintain their independence and Grand Itasca Clinic and Hospital, is a locally owned, non-profit hospital.

The project includes an Active Living Center, a wellness resource which will offer Itasca County residents of all economic backgrounds a vibrant, alternative-rich, accessible environment where the growing 55+ population has the freedom to choose how they want to age. The aging community will engage in a wide variety of wellness activities and continuing education. A free after-school youth center will enable intergenerational programming. The facility will offer traditional recreation and entertainment space as well as computer access, creative arts, and information and support on health care and age-related programs. The project benefits include:

- 11,331 square feet for the Active Living Center open at no cost to people of all faiths, races, ages, abilities and incomes. It will include a clinic space operated by Grand Itasca Clinic and Hospital. The center will offer aging services in the form of programming, education, advocacy and outreach to community members. It will also offer and promoting a common area for intergenerational socialization, ElderCircle office space, public meeting space, and a youth center.
- An Adult Day Service area will deliver licensed programs for 15 individuals with Alzheimer's, dementia, stroke and other disabilities requiring 24 hour care thus allowing their caregivers to continue working, relocation of WeeCare program, additional Mind/Body studios and new equipment for the childcare, swimming and wellness area.
- Upgrades to the building's 31-year old HVAC system, including the use of UPM Blandin waste stream to provide no cost heating, new high-efficiency boilers, a pool dehumidification system, and lighting and water upgrades.
- Safety and service upgrades for childcare security, improved traffic safety, expanded parking lot, and common space accessibility and signage.

People often overlook the economic impact that non-profits have on the community. The Itasca County Family YMCA has a total spending impact of \$1,375,280, and ElderCircle's impact is \$707,161 for a total of \$2,082,441. Over 201 jobs can be directly attributed to these two organizations.

Employment Projections

Based on the formula of 6.5 FTE per \$1 million dollars and an opinion of project cost of \$5,013,033, the FTE construction jobs created is 32.6 FTE.

The number of FTE permanent jobs created will be 3.5

- Increased licensure for the Adult Day Service will require **one** additional FTE with a salary range of \$19,760-\$22,880.
- The information Kiosk will require **one** additional FTE with a salary range of \$15,600-\$19,760.
- **One** FTE custodial/maintenance position will be added with a salary range of \$19,000 - \$27,000.
- **Two** positions expanded from 30hr/wk to 40hr/wk. Finance Director position with a salary of \$44,304 -\$45,633 and Development Director position with a salary \$34,112 - \$35,135.

In addition to permanent job creation:

- Classrooms in the Active Living Center will allow the Senior Community Service Employment Program (SCSEP) space to provide continuing education to break down barriers of employment for community members 55+.
- SCSEP is a job training and placement program for low income adults 55+. ElderCircle employs 29 SCSEP employees in a 5 county area. The ALC space will allow the program to expand employment training and skill building workshops beyond program participants to all aging community members.

Info on Partnership with GICH

A Memo of Understanding between the Itasca County Family YMCA and Grand Itasca Clinic and Hospital was signed on September 10th, 2013. Grand Itasca Clinic and Hospital is planning to construct a 1000 - 1200 square foot, three clinic room addition on to the YMCA facility to offer a host of services. Services to be provided may include:

- Sports injury clinic
- Sports physicals
- Podiatry care
- Urgent care
- Flu shot clinics

- Well child and adult physicals
- Diabetic Education
- Childhood Obesity services
- Cardiac rehab

By combining the expertise of each organization, it is believed this partnership will help motivate people through education, planning and positive action as they look to take charge of their health and remain vibrant and active.

A small clinic included on the Itasca County Family YMCA campus would not only be available to serve the 1200 Itasca County residents who come through the YMCA doors each weekday, but it would enhance the delivery of medical services in a neighborhood where 7% of available housing is located within a quarter of a mile. Many residents in the neighborhood are senior citizens or are low-income residents who reside in subsidized or senior housing; these residents would greatly benefit from a small clinic within walking distance. Seniors and those without transportation would benefit from a clinic easily accessible by bus.

CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION NO. _____

STATE OF MINNESOTA
COUNTY OF ITASCA
CITY OF GRAND RAPIDS

**RESOLUTION AUTHORIZING THE CITY OF GRAND RAPIDS TO MAKE
APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB PUBLIC WORKS
GRANT PROGRAM**

WHEREAS THE City Council approves of the attached application for the Itasca County YMCA Active Living Center which includes Grand Itasca Clinic & Hospital: and

WHEREAS THE City Council hereby agrees to accept funding for the YMCA Active Living Center which includes Grand Itasca Clinic & Hospital if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Grand Rapids, Minnesota does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this
_____ day of _____.
Month/Year

Mayor

Attest: _____
City Clerk

GRANR123035 TASK 1
 YMCA PARKING LOT IMPROVEMENTS

LINE NO	ITEM NO	ITEM	UNITS	EST QUANTITY	UNIT PRICE	TOTAL PRICE
1	2011.601	CONSTRUCTION SURVEYING	LUMP SUM	1	\$10,000.00	\$10,000.00
2	2021.501	MOBILIZATION	LUMP SUM	1	\$15,000.00	\$15,000.00
3	2101.502	CLEARING	TREE	20	\$300.00	\$6,000.00
4	2101.507	GRUBBING	TREE	20	\$300.00	\$6,000.00
5	2104.501	REMOVE CONCRETE CURB	LIN FT	470	\$4.00	\$1,880.00
6	2104.501	REMOVE RETAINING WALL	LIN FT	125	\$4.00	\$500.00
7	2104.505	REMOVE CONCRETE PAVEMENT	SQ YD	500	\$4.00	\$2,000.00
8	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	4200	\$4.00	\$16,800.00
9	2104.509	REMOVE SIGN TYPE C	EACH	10	\$40.00	\$400.00
10	2104.509	REMOVE LIGHTING UNIT	EACH	8	\$400.00	\$3,200.00
11	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	1700	\$3.00	\$5,100.00
12	2104.601	RELOCATE MISCELLANEOUS STRUCTURES	LS	1	\$25,000.00	\$25,000.00
13	2105.501	COMMON EXCAVATION	CU YD	2800	\$6.00	\$16,800.00
14	2105.507	SUBGRADE EXCAVATION	CU YD	500	\$7.00	\$3,500.00
15	2105.522	SELECT GRANULAR BORROW (CV)	CU YD	500	\$11.00	\$5,500.00
16	2105.525	TOPSOIL BORROW (LV)	CU YD	300	\$25.00	\$7,500.00
17	2211.503	AGGREGATE BASE (CV) CLASS 5	CU YD	1400	\$22.00	\$30,800.00
18	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2.A)	TON	1200	\$75.00	\$90,000.00
19	2360.501	TYPE SP 12.5 NON-WEAR COURSE MIX (2.A)	TON	900	\$72.00	\$64,800.00
20	2451.607	CRUSHED ROCK (CV)	CU YD	25	\$15.00	\$375.00
21	2501.515	15" RC PIPE APRON	EACH	2	\$300.00	\$600.00
22	2502.541	4" PERF PE PIPE DRAIN	LIN FT	200	\$4.00	\$800.00
23	2502.601	RAIN GARDEN - TYPE A	LS	1	\$20,000.00	\$20,000.00
24	2503.541	15" RC PIPE SEWER DES 3006 CL V	LIN FT	180	\$35.00	\$6,300.00
25	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	6	\$2,000.00	\$12,000.00
26	2506.516	CASTING ASSEMBLY	EACH	6	\$650.00	\$3,900.00
27	2506.602	SEAL CATCH BASIN	EACH	6	\$425.00	\$2,550.00
28	2521.501	4" CONCRETE WALK	SQ FT	6200	\$5.00	\$31,000.00
29	2521.501	8" CONCRETE WALK	SQ FT	108	\$7.00	\$756.00
30	2531.501	CONCRETE CURB & GUTTER DESIGN S	LIN FT	3200	\$12.00	\$38,400.00
31	2531.503	CONCRETE SPEED HUMPS	EACH	2	\$5,000.00	\$10,000.00
32	2531.618	TRUNCATED DOMES	SQ FT	24	\$30.00	\$720.00
33	2545.511	LIGHTING UNIT	EACH	13	\$3,500.00	\$45,500.00
34	2545.515	LIGHT BASE, DESIGN E	EACH	13	\$850.00	\$11,050.00
35	2545.523	2" NON-METALLIC CONDUIT	LIN FT	650	\$6.00	\$3,900.00
36	2545.523	2" NON-METALLIC COND (DIRECTIONAL BORE)	LIN FT	1,200	\$18.00	\$21,600.00
37	2545.531	UNDERGROUND WIRE 1 COND NO 4	LIN FT	6,000	\$2.00	\$12,000.00
38	2545.541	SERVICE CABINET	EACH	1	\$5,500.00	\$5,500.00
39	2545.545	EQUIPMENT PAD	EACH	1	\$1,100.00	\$1,100.00
40	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$3,500.00	\$3,500.00
41	2564.531	SIGN PANELS TYPE C	SQ FT	37.5	\$50.00	\$1,875.00
42	2571.502	DECIDUOUS TREE 1.5" CAL CONT	TREE	20	\$350.00	\$7,000.00
43	2571.502	CONIFEROUS TREE, 5' HT	TREE	20	\$350.00	\$7,000.00
44	2573.530	STORM DRAIN INLET PROTECTION	EACH	6	\$175.00	\$1,050.00
45	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	2	\$1,000.00	\$2,000.00
46	2573.602	SEDIMENT CONTROL BARRIER	EACH	6	\$250.00	\$1,500.00
47	2575.505	SODDING TYPE LAWN	SQ YD	2350	\$4.00	\$9,400.00
48	2575.601	EROSION CONTROL	LUMP SUM	1	\$5,000.00	\$5,000.00
49	2582.501	PAVT MSSG (HANDICAPPED SYMBOL) PAINT	EACH	12	\$400.00	\$4,800.00
50	2582.501	PAVT MSSG (ARROW) PAINT	EACH	3	\$250.00	\$750.00
51	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	7400	\$0.60	\$4,440.00

ESTIMATED CONSTRUCTION COST	587,146
CONTINGENCY (10%)	58,715
ESTIMATED PROJECT COST	645,861
ENGINEERING	129,172
TOTAL PROJECT COST	\$775,033



5/16/13

**Grand Itasca Clinic & Hospital
 YMCA Active Living Center Space
 Grand Rapids, MN**

1286 SF

Preliminary Budget Estimate Summary

General Requirements	\$18,100
Earthwork	\$4,600
Concrete	\$6,500
Masonry	\$15,500
Steel	\$10,300
Rough Carpentry	\$1,200
Roofing & Flashing	\$9,100
Doors, Frames & Hardware	\$11,200
Aluminum Entr, Int. Alum Wdws, Glass Glazing	\$6,500
Light Gauge Framing, Gypsum Board, Insulation, Fire Caulking	\$19,500
Acoustical Ceilings	\$4,500
Ceramic Tiling, Resilient Flooring, Carpet Tile	\$10,300
Painting & Vinyl Wallcovering	\$7,000
Bumper & Corner Guards	\$1,100
Toilet Accessories & Misc. Specialties	\$1,500
Casework & Countertops	\$18,100
Fire Suppression	\$4,000
Plumbing & HVAC Piping	\$16,300
HVAC	\$14,400
Electrical Work	\$18,300
Fire Alarm System & Nurse Call	\$8,400
Phone & Data	\$3,800
Security & Access	\$5,600
Contractor Fee	\$17,300
Bonds	\$2,400

Subtotal	\$235,500
Recommended Contingency	\$24,000
Recommended Construction Budget	\$259,500

Energy and Efficiency

Infrastructure (Utility audit quote minus \$65,000 for 2 condensers already added)
Effluent line
Replace all old toilets - less water

Cost
\$1,075,000
\$328,800
\$17,000
Column1

Program

Renovation of RQB Courts (included design work & 10% contingency)
Refinish gymnasium floor
RQB updates to the 2 remaining courts - painting, surfacing
Large motor toys for children (childcare, parent-tot, camp)
Furniture and equipment in renovated court area and youth center (mirrors, bookcases, etc)
Swimming Pool equipment
New selectorized weight lifting equipment
Free Weight Expansion (includes design work)

\$411,400
\$22,000
\$8,000
\$5,000
\$60,000
\$5,000
\$55,000
\$200,000

Safety & service

Install security door in childcare hallway
Update fire alarm system
Paint stairwells - brighten
New fencing around facility grounds
Benches and receptacles in new entryway - cleanliness
Washer
Dryer
Lobby Furniture
Paint/update lobby
Conference Room furniture
Truck for maintenance/hauling
Office equipment (copy area, shelving, cupboards, etc)
Carpet at desk
Renovate old whirlpool area for storage and usable space
Server (technology)

\$0
\$0
\$5,880
\$0
\$0
\$0
\$0
\$0
\$1,000
\$0
\$5,000
\$0
\$3,000
\$0
\$0

The Y Environment

Signage at each driveway entrance
Remove large old Y logo at turnaround entrance
Paint silo to improve visual near new entrance
Paint/fix front of Health & Fitness Center
Replace all old doors (gym, locker rooms, childcare - lowered because we have replaced some)
Replace stalls in hallway bathrooms
Posters/art around the Y
Wall near desk area repainted or corkboard
Landscaping around new entrance - 4th street

\$30,000
\$6,500
\$5,000
\$500
\$15,000
\$10,000
\$2,000
\$3,000
\$0

Other

Feasibility Study
Fundraising Counsel
Parking lot (includes engineering, moving garage and 10% contingency)
ALC Price estimate (includes design work & 10% contingency)
Furniture and equipment for ALC

\$0
\$100,000
\$775,000
\$1,693,300
\$100,000
\$4,942,380

Total



Memorandum of Understanding

The purpose of this non-binding Memorandum of Understanding ("this MOU") is to establish general guidelines and expectations for the Itasca County Family YMCA ("YMCA") and Grand Itasca Clinic and Hospital ("Grand Itasca") to begin planning for the establishment of a primary care medical clinic within the expanded YMCA building. The YMCA and Grand Itasca may be jointly referred to as "the Parties" and individually as a "Party" in this MOU.

WHEREAS, the YMCA wishes to enhance access to health care services for YMCA individuals and family members as well as program participants, and

WHEREAS, Grand Itasca is a hospital and clinic system located in Grand Rapids, Minnesota, whose mission and vision is to provide patient centered excellence by achieving the highest levels of quality, access and value; and,

WHEREAS, the YMCA is in the process of planning an expansion and renovation of its current location; and

WHEREAS, the Parties have identified and recognized a need within the community they serve to provide special expertise in the most current methods of health, wellness, lifestyle disease prevention, as well as medical and educational services at a convenient and accessible location; and,

WHEREAS, the parties desire to enter into an arrangement whereby Grand Itasca and the YMCA will work together to establish a primary care medical clinic within the YMCA's expanded location (the "Facility").

NOW, THEREFORE the following outlines the general commitments that the YMCA and Grand Itasca agree to make with each other during the design, planning and implementation process for the new primary care clinic to be located at the Facility (sometimes referred to herein as the "Project").

The Parties are committed to ensuring that the project is launched and implemented in the best way possible with the highest quality in order to achieve ongoing success. With this commitment in mind, the Parties have developed this MOU in order to establish their shared expectations with respect to the development and establishment of the primary care clinic:

1. The Parties intend that the clinic to be established within the Facility will offer primary care services. The Parties will work cooperatively to jointly develop specific categories of health care services that would be optimal for the new clinic. However, the Parties recognize that staffing of the new clinic will be determined solely by Grand Itasca, and that the services to be provided at the clinic are subject to the overall medical and nurse staffing capabilities of Grand Itasca.
2. The Parties' obligations to participate in the Project shall depend and be contingent upon Grand Itasca and the YMCA entering into a lease agreement for the space to be occupied by the primary care clinic (the "Lease"). The Parties understand that the Lease will be prepared containing customary terms and conditions, including without limitation, term, rental rate, the Parties' respective insurance, indemnification and repair and maintenance obligations, and the usual representations and warranties, which will be negotiated in good

faith between the Parties, will comply with all applicable legal and regulatory requirements, and will specifically, but without limitation, include the business terms set forth in Paragraph 3 of this MOU. The Parties acknowledge and agree that the actual business terms may change based upon the Parties' ongoing discussions. The Parties will jointly agree upon the physical location of the primary care clinic within the Facility, which shall be documented in the Lease.

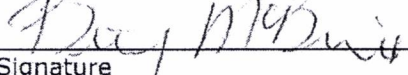
3. The Lease shall include the following general business terms:
 - a. The clinic space shall be delivered by the YMCA, at its sole cost, in compliance with all applicable laws, with flooring, plumbing, carpeting, painting and wall coverings (the "Landlord's Work"), with drop ceiling, and with all mechanical equipment operational and balanced and in proper working condition.
 - b. The YMCA shall provide Grand Itasca with a tenant improvement allowance in an amount to be negotiated (the "Tenant Improvement Allowance") for the cost of Grand Itasca's initial tenant improvements to the clinic as determined by Grand Itasca (including design of the tenant improvements) (the "Tenant's Work").
 - c. Subject to the YMCA's contribution of the Tenant Improvement Allowance, Grand Itasca shall be responsible for the Tenant's Work and the installation of all movable furniture, medical, patient and staff equipment, cabinetry and custom finishes necessary for its use and operation of the clinic space; and for all cable, Internet and other technology related infrastructure, equipment and facilities to serve the clinic space.
 - d. The YMCA's obligations under the Lease shall be contingent on its ability to obtain all necessary approvals and permits to develop the land and construct the Facility; its ability to obtain donations, grants and other funding, and commercial financing for all soft and hard costs of the Project, and sustainable operation of the Facility. In sums and under terms acceptable to the YMCA; and its ability to develop the land and construct the Facility with soft and hard costs not to exceed the actual costs.
4. Grand Itasca will supply the YMCA with its requirements for the clinic space, and the Parties will work jointly to develop the design, security and functionality of the primary care clinic space in order to meet Grand Itasca clinical requirements in a manner that is consistent with the overall design of the YMCA's expansion.
5. The YMCA and Grand Itasca will work collaboratively to develop community health and wellness initiatives that will involve the new clinic.
6. The YMCA and Grand Itasca shall not offer services from their respective spaces within the Facility that compete with services offered by the other.
7. The Parties understand and agree that the YMCA will have no ownership interest in the primary care clinic, and will have no role or responsibility in connection with the provision of health care services to patients at the clinic.
8. The YMCA and Grand Itasca will work collaboratively on strategies for marketing and promoting the new clinic as part of the YMCA's expansion. Signage for the clinic, both within and on the exterior of the YMCA building, shall be jointly agreed upon between the

Parties. The YMCA and Grand Itasca shall collaborate to develop and jointly market the Facility, their respective operations, and the programmatic collaboration; and develop coordinated branding that complies with both Parties' brand standards, signage, advertising space, promotional materials as well as announcements and links on each other's webpage and through social media.

9. The YMCA and Grand Itasca will develop a joint plan for ongoing communication and regular meetings between the Parties with respect to the Project and a method for continuous program development in response to the wants and needs of the community.
10. The YMCA and Grand Itasca hereby designate Michael Youso, Grand Itasca CEO, and Betsy McBride, YMCA Executive Director, as the primary points of contact with each Party for purposes of the project. These individuals shall be responsible for maintaining regular contact with each other, representing their respective organizations in the community with respect to the project, and taking responsibility for each Party's performance of the Items set forth in this MOU.

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed in their names by the undersigned representatives, the same being duly authorized to do so.

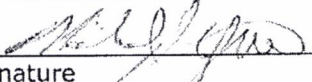
Itasca County Family YMCA



Signature
Betsy McBride
Executive Director

Date: 9/10/13

Grand Itasca Clinic and Hospital

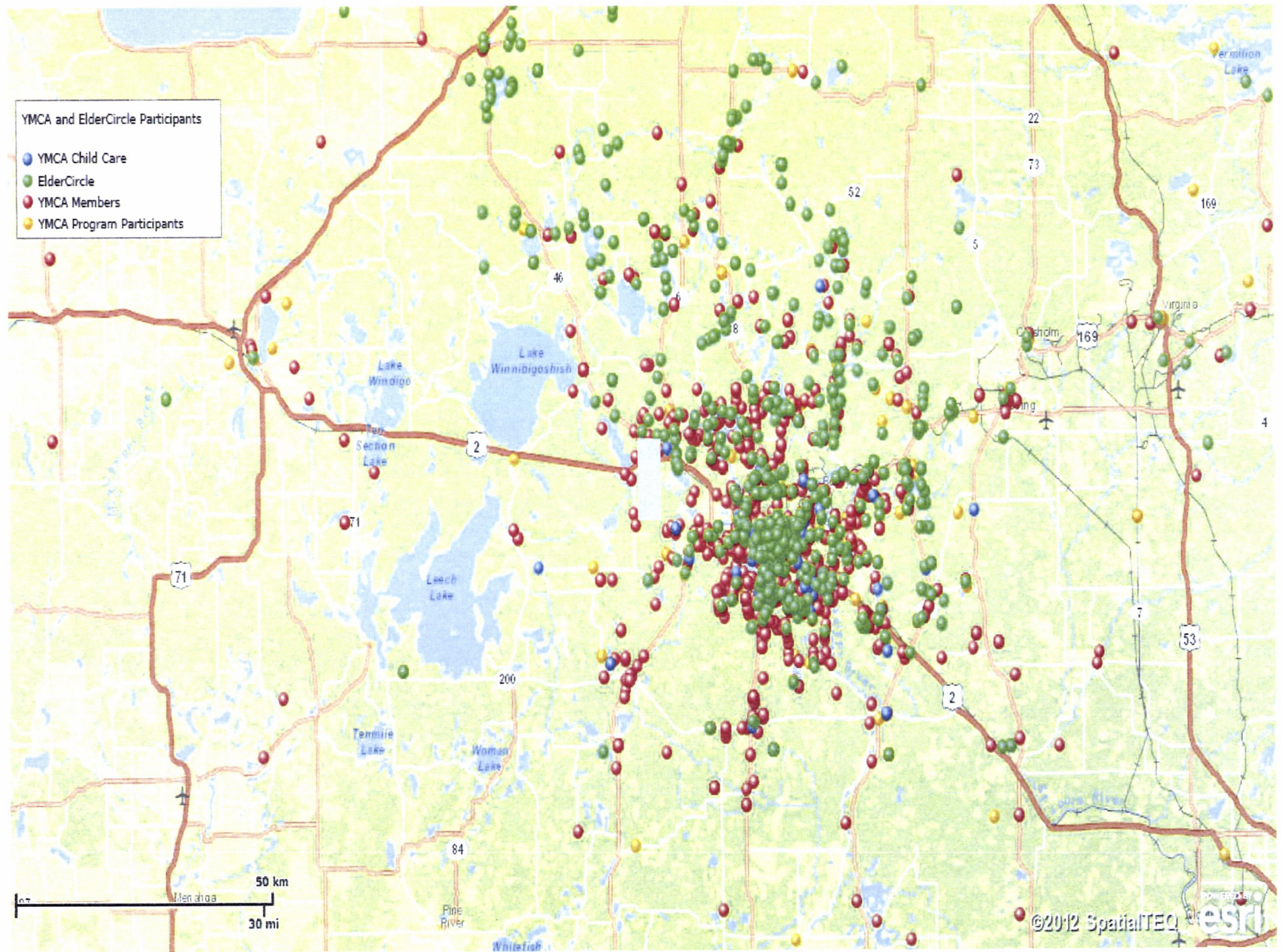


Signature
Michael Youso
Chief Executive Officer

Date: 9/10/13

YMCA and ElderCircle Participants

- YMCA Child Care
- ElderCircle
- YMCA Members
- YMCA Program Participants



"Hub of the Nation"

City of Taconite

P.O. Box 137
26 Haynes Street South
Taconite, Mn 55786

Phone/Fax 218.245.1831 / taconite@mchsi.com

Founded in 1907



Mike Troumbly, Mayor · 245-3011

Lauri Camilli • City Clerk · 245-2081

Kris Hanson • Treasurer · 245-3660

Ted Birch • Council Person · 245-1492

Deacon Kyllander • Council Person · 245-1837

Dusty Sipe • Council Person · 259-1061

Jaimey 'Mooch' Troumbly • Str Commish · 259-2681

Gabe Troumbly • Maintenance Worker · 244-6893

May 13, 2013

Betsy McBride, Executive Director
Itasca County Family YMCA
400 River Road
Grand Rapids, MN 55744

RE: LETTER OF SUPPORT FOR ACTIVE LIVING CENTER AT THE ITASCA COUNTY FAMILY YMCA

Dear Executive Director McBride:

The City of Taconite fully supports your efforts in applying for funding to develop an Active Living Center at the Itasca County Family YMCA.

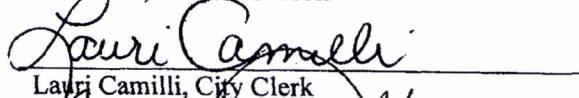
The City of Taconite firmly believes your hard work and insight of establishing a wellness facility for Itasca County's aging population will greatly enhance the livelihood opportunities for many in years to come. We genuinely support and appreciate your efforts as the YMCA, along with their collaborative partners, move forward with the Living Center vision.

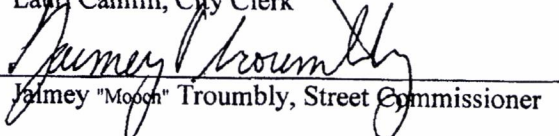
Thank you for your time and consideration.

Warmest Regards,


The Honorable Michael Troumbly, Mayor

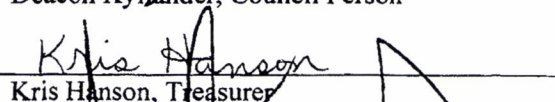

Ted Birch, Council Person

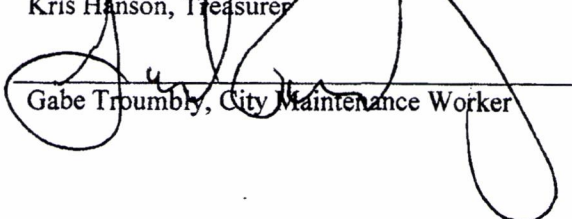

Lauri Camilli, City Clerk


Jaimey "Mooch" Troumbly, Street Commissioner


Dusty Sipe, Council Person


Deacon Kyllander, Council Person


Kris Hanson, Treasurer


Gabe Troumbly, City Maintenance Worker

cc: Dale Adams, City of Grand Rapids Mayor
Kristi Kane, ElderCircle Executive Director



15 Park Drive, LaPrairie, Minnesota 55744 (218) 326-8898

May 8, 2013

City of Grand Rapids
Mayor Dale Adams
420 North Pokegama Avenue
Grand Rapids, MN 55744

RE: Support for Wellness Facility

Dear Mayor Adams:

The purpose of this letter is to advise you that at a regular City Council meeting on May 6, 2013, the LaPrairie City Council unanimously directed me to write a letter of support to your application for funding improvements and upgrades at the YMCA.

A high percentage of LaPrairie residents participate regularly in activities at the YMCA and have financially supported the facility and its programs. An opportunity now exists to enhance the offering of YMCA programs by reaching out seniors and the disabled with wellness activities that contribute to a healthy lifestyle. Parents will benefit from the improvement to childcare security, traffic safety and common space accessibility.

As you and I are well aware, buildings need to be maintained and upgraded regularly to avoid long term degradation. Modern, energy-efficient heating and cooling systems are critical to maintaining a facility and (as with sewer lift stations) have about a 30 year life expectancy. You and I also know that the upgrade of a HVAC is not glamorous, but without it, the facility has no ability to operate or offer services and programming.

Please feel free to include this Letter of Support from the City of LaPrairie in your applications for funding this important community project.

Sincerely Yours,

Mike Fall
Mayor, LaPrairie, Minnesota

CITY OF CALUMET

P.O. Box 375

CALUMET, MINNESOTA. 55716

Phone (218) 247-7542

May 9, 2013

Mayor Adams and Council Members
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

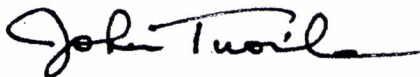
Dear Mayor Adams and Council Members,

It has been brought to our attention that the city of Grand Rapids, Elder Circle, and the Itasca County Family YMCA are collaborating on a project to develop a wellness facility and Active Living Center at the YMCA. We are writing this letter to both show our whole-hearted support for this project and applaud your efforts for this undertaking.

The residents of our city appreciate the Itasca County Family YMCA for the fine operation it presently is. The addition of a wellness facility will be a huge benefit to all citizens of the Itasca County area and will make the YMCA and its own programs - as well as those of Elder Circle - more accessible and appealing to people of all ages, especially seniors.

Again, we support you in your efforts, thank you for your hard work, and offer whatever assistance we can provide to make this project happen.

Sincerely,



John Tuorila
Mayor
City Of Calumet and the Calumet City Council

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)



To file a complaint of discrimination, write: USDA, Director,
Office of Civil Rights, 1400 Independence Avenue SW.,
Washington, D.C., 20250-9410
or call (866) 632 - 9492 (voice) or (800) 877 - 8339 (TDD)."

CITY OF



Coleraine

Office 218.245.2112
Fax 218.245.2123

302 Roosevelt Street
PO Box 670
Coleraine, MN 55722

April 25, 2013

Dale Adams, Mayor
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

RE: YMCA Active Living Center

Dear Mayor Adams and City Officials:

We are writing to extend our city's support to the Itasca County Family YMCA as they proceed to submit grant applications to assist in the funding to develop an Active Living Center at the YMCA. Your letter was brought to the council's attention at our meeting on Monday, April 22, 2013 and it was unanimously approved.

We recognize that the YMCA currently benefits a large proportion of citizens in our county. We believe that the collaborative effort to add the proposed wellness facility, along with other upgrades, will undoubtedly engage a growing number of Itasca County's aging population in addition to many citizens in all age sectors.

Good luck with the collaborative project.

Yours Truly,

Mike Antonovich, Mayor
anton12@attglobal.net
www.cityofcoleraine.com

RECEIVED

APR 23 2013

City of Keewatin
127 W. 3rd Avenue P.O. Box 190 Keewatin, MN 55753
Phone: 218-778-6517 Fax: 218-778-6143

CITY OF GRAND RAPIDS

April 23, 2013

Hello:

On behalf of the Keewatin City Council and the residents of Keewatin I am writing this letter of support for the City of Grand Rapids in their efforts for funding for a wellness facility.

The City of Keewatin which is located in Itasca County would benefit from a facility which will include education and outreach for our community.

Please contact me if there is anything more that I can do on there behalf.

Sincerely,

Julie Christensen
Keewatin City Clerk

RECEIVED

APR 30 2013

CITY OF GRAND RAPIDS



CITY OF NASHWAUK

301 Central Avenue, Nashwauk, Minnesota 55769

email: nashwaukcityhall@mchsi.com

Phone: 218.885.1210 • Fax: 218.885.1305

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

April 26, 2013

City of Grand Rapids

420 North Pokegama Ave

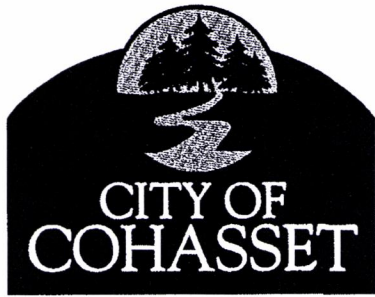
Grand Rapids MN 55744

To whom it may concern:

The City of Nashwauk supports your efforts for the development of a wellness facility. It will be an asset for all of Itasca County area residents and the surrounding areas. We see that it would serve many purposes and we support any funding the Itasca County Family YMCA will be in search of.

Sincerely,

Nashwauk City Council



Phone: 218-328-6225

Fax: 218-328-6226

Website: www.cohasset-mn.com

305 N.W. First Avenue • Cohasset, Minnesota 55721

April 17, 2013

City of Grand Rapids
ATT: Mayor Dale Adams
420 North Pokegama Avenue
Grand Rapids, MN 55744

RE: Grant Application for Active Living Center at the YMCA

To Whom It May Concern:

The City of Cohasset fully supports the grant application submitted by the City of Grand Rapids, MN for funding of the proposed Active Living Center.

This project will greatly benefit the residents of Cohasset and all of Itasca County and Mayor Greg Hagy and the Cohasset City Council strongly encourage approval of this grant application.

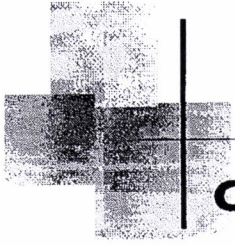
Thank you for your consideration!

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Hagy". The signature is written in a cursive style with some loops and flourishes.

Mayor Greg Hagy
City of Cohasset

GH/km



CITY OF HILL CITY

RECEIVED

MAY 17 2013

CITY OF GRAND RAPIDS

May 14, 2013

City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744

Re: Active Living Center at the YMCA

Dear Mayor Dale Adams,

Please accept this letter as an indication of the City of Hill City's support for the Active Living Center at the YMCA.

Although the City of Hill City is not within Itasca County, the YMCA is utilized by citizens of Hill City and we feel that the Active Living Center would be an asset to many of the surrounding communities.

Sincerely,

Larry Baker
Mayor, City of Hill City

PO Box 160
Hill City, MN 55748

The City of Hill City is an equal opportunity lender, provider, and employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, veteran status, disability, marital status or sexual orientation.

Phone: 218-697-2301
Fax: 218-697-2401
Email: hillcity@scicable.



City of Marble
P.O. Box 38
Marble, MN 55764

May 13, 2013

Mayor Adams and Council Members
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Dear Mayor Adams and Council Members,

We the City of Marble are writing this letter of support for the proposed project which we feel is highly significant and truly will have an impact on all of Itasca County Residents. A collaborative project like this one involving the Itasca County Family YMCA, Elder Circle and the City of Grand Rapids is overdue and will be an asset and benefit to all of the communities of Itasca County.

On Behalf of the City of Marble, its City Council and all its residents, hereby fully support the project for the Active Living Center and wish the best of luck on its timely completion.

Sincerely,

Mayor David Lotti
City of Marble

ARBO TOWNSHIP
28915 Bello Circle
Grand Rapids, MN 55744
218-245-1196

April 1, 2013

Chris Ismil
Iron Range Resources and Rehabilitation Board
PO Box 441
Eveleth, MN 55734

Dear Mr. Ismil:

We are writing to support a project that will have significant impact on residents of Arbo Township.

The Itasca County Family YMCA, ElderCircle and the City of Grand Rapids have approached IRRRB for support of a \$4,300,000 collaborative project to develop an Active Living Center at the YMCA. This wellness facility will be a one-stop-shop for education and outreach to community members 55+ and is accessible to all citizens of all ages in Itasca County. This center will engage Itasca County communities' aging population in wellness activities and offer education and growth opportunities, meeting spaces, computer access, creative arts, traditional recreation and entertainment as well as information and support on health care, programming and planning.

The project includes:

- 10,131 square feet for the Active Living Center @ \$2,250,000;
- Adult day service area to deliver licensed programs for 15 individuals with Alzheimer's, dementia, stroke and other disabilities requiring 24 hour care thus allowing their caregivers to continue working @ \$600,000;
- Upgrades to the building's 30-year old HVAC system, new high-efficiency boilers and a pool dehumidification system @ \$1,210,000;
- Safety and service upgrades for childcare security, improved traffic safety, fire alarm and perimeter fencing and common space accessibility @ \$240,000.

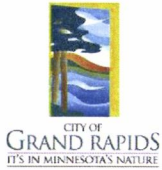
The people who benefit from the entities providing these services live in Arbo Township and all parts of Itasca County. More than 1200 people use the YMCA daily, while several hundred people take advantage of Elder Circle programs each month. We understand that this project will benefit not just Grand Rapids but Arbo Township, and we believe it is important to support one another to address community needs.

Thank you for your consideration of this project.

Sincerely,

Kurt Stanley, Chairperson

On behalf of the Arbo Township Board of Supervisors



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0625 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 10/10/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [August 21, 2013 HRA](#)
[August 28, 2013 Human Rights](#)

Date	Ver.	Action By	Action	Result
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Acknowledge minutes for Boards & Commissions.

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING August 21, 2013**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:20 p.m. in the Community Room, located at the Community Room, 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Len Salmela - Commissioner Marilyn Rossman - Commissioner Joe Chandler

ABSENT: Commissioners Chris Henrichsen and Justin Eichorn

HRA: Executive Director Jerry Culliton

PUBLIC FORUM

None in attendance

APPROVAL OF MINUTES

Commissioner Chandler made a motion to approve the Closed and Regular meeting minutes of July 17, 2013 as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for July, 2013 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. Commissioner Rossman made a motion to approve all financial reports as presented. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Chandler made a motion to approve the Public Housing verified claims in the amount of \$41,586.79. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve Crystal Lake Townhomes verified claims in the amount of \$49,107.83. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Pooled Housing verified claims in the amount of \$62,283.45. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

APPROVED

PUBLIC HOUSING REPORT

Director Culliton stated we are 100% occupied with short waiting lists and operations are normal and routine at both buildings.

CONSIDER AWARDING ROOF REPAIRS BID

Commissioner Chandler made a motion to approve the low qualified bidder T&M Construction of the base bid of \$157,460 and to also award the alternate bid number 1 ice and water shield in the amount of \$4,790.00 for a total of \$162,250. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

CONSIDER GRAND RAPIDS CITY LEVY

After discussion among the Board members, Commissioners Chandler made a motion that the Grand Rapids HRA not present a levy to the City of Grand Rapids for fiscal year 2014. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

CONSIDER GENERAL FUND BUDGET FOR FISCAL YEAR 2014

After discussion among the Board and answering any questions by the Executive Director, Commissioner Rossman made a motion to approve the General Fund budget for fiscal year 2014 as presented. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have three vacant units, that we are calling on these apartments and we have a waiting list, we are continuing to advertise, otherwise operations are normal and routine.

POOLED HOUSING REPORT

Director Culliton gave a report stating we are 100% occupied with small waiting list; otherwise operations are normal and routine at both buildings.

CONSIDER REFINANCE OF FPW&LSP BONDS

After discussion on five different local lending institutions regarding the quote on our refinance of the existing bonds at Forest Park West and Lake Shore Place, Commissioner Chandler made a motion to proceed with the proposal given by Deerwood bank with the addition of them locking in their rate and that it not be a floating rate until the final close. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

APPROVED

Grand Rapids HRA
Meeting Minutes 08/21/2013
Page 3

OTHER MATTERS

Commissioner Chandler made a motion to authorize a public hearing to be held before regular meeting in October to hear public input on the Five Year Plan that was approved in 2010. Seconded by Commissioner Rossman Voting Aye, all. Motion carried.

There being no further information of the HRA of Grand Rapids for August 21, 2013 Commissioner Chandler made a motion to adjourn the meeting at 5:00 p.m. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Joe Chandler

APPROVED

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, Grand Rapids, Minnesota, on Wednesday, August 28, 2013 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners: Dowell, Hall, Sanderson, Weidendorf, Noyce, LaPlant and Learmont. Absent: Commissioners Freeman, Nichols.

Staff Present: Lynn DeGrio, Kimberly Johnson-Gibeau

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

ADDITIONS: Student Outreach

APPROVAL OF MINUTES: **July 31, 2013 regular meeting**

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER WEIDENDORF TO APPROVE THE MINUTES OF JULY 31, 2013 AS PRESENTED. Motion passed by unanimous vote.

Financials: reviewed financials, noting balance and the total of \$2,150.00 remitted to City by sponsors for Robin Poor Bear presentation.

Circle of Healing Update: Commissioner LaPlant distributed invitations to members for the flag installation scheduled for September 11th. There have been thousands of invitations sent out to various groups and individuals. LaPlant reviews the scheduled agenda for the flag installation event, noting speakers, entertainment and the presence of individuals from Any Klobuchar's office and Commission Roy, Department of Corrections.

Follow up on Pat Helmberger letter – Indians as Mascots: Commissioner Sanderson stated that she has heard a great deal of positive feedback. Although the letter was received by Superintendent Joe Silko and the District 318 School Board, this issue was not discussed at length at the School Board meeting. Discussed Herald Review article printed regarding the intent to donate the bust to the school district and the response from the School Board. Also discussed was the "Memories of Grand Rapids" facebook page, the selling of Indian mascot paraphernalia, correspondence submitted to the facebook account by Commissioner LaPlant and the response that followed.

Commissioner Sanderson discusses the need to use this as a "teaching moment" for the community and individual organizations. Ms. Sanderson is willing to make contact with prominent individuals to further this cause.

Commissioner Weidendorf will draft a letter of thanks from the Human Rights Commission to Superintendent Silko and the School Board with praise for the way in which this was handled.

NEW BUSINESS:

2014 Human Rights Essay Contest: Individual Commissioners will make contact with various schools and try to encourage participation. Will forward information to Dale Christy for Gifted and Talented Students.

Student Outreach: Discussed challenges for people of color in the Grand Rapids community, ICC for example. Recommended contacting the college to plan a round table type discussion held with interested students and hosted by a sub-committee of the Commission. Commissioners Noyce, Hall and Weidendorf will serve as representatives.

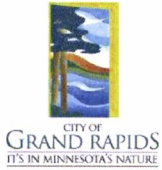
Reports on calls & inquiries: None

Pending Complaints: None

Other: Human Resources Director DeGrio notes that the City is working on a Communications Policy and this could benefit the Commission by way of distribution information in the future. Updates will be provided as available.

There being no further business, the meeting adjourned at 5:27 pm.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0620 **Version:** 1 **Name:** Water & San Sewer Extension to Future Airport Hangar Site
Type: Agenda Item **Status:** Engineering
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider authorizing Itasca Utilities to construct water and sanitary sewer services to the Airport's future hangar site in conjunction with the utility extensions to the adjacent EAA hangar.
Sponsors:
Indexes:
Code sections:
Attachments: [10-15-13 Attachment EAA Hangar Map](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing Itasca Utilities to construct water and sanitary sewer services to the Airport's future hangar site in conjunction with the utility extensions to the adjacent EAA hangar.

Background Information:

The EAA, a private hangar lessee at the Grand Rapids / Itasca County Airport, has proposed constructing water and sanitary sewer services to their hangar. The proposed service lines run directly adjacent to a future hangar site as shown in the attached map. It makes good planning sense to extend the service lines to the future hangar site at the time of EAA's construction. Itasca Utilities will be doing the construction work for the EAA and has agreed to bill the City separately for the Airport's portion of the project. The Airport's cost would be \$9,067.50 and would be paid from the Airport Operating Account in which there are funds available for such contract services. The \$9,067.50 would then be recovered from the future hangar lessee at such time that it is leased.

Staff Recommendation:

City staff recommends authorizing Itasca Utilities to construct water and sanitary sewer services to the Airport's future hangar site in conjunction with the utilities extensions to the adjacent EAA hangar.

Requested City Council Action

Consider authorizing Itasca Utilities to construct water and sanitary sewer services to the Airport's future hangar site in conjunction with the utility extensions to the adjacent EAA hangar.

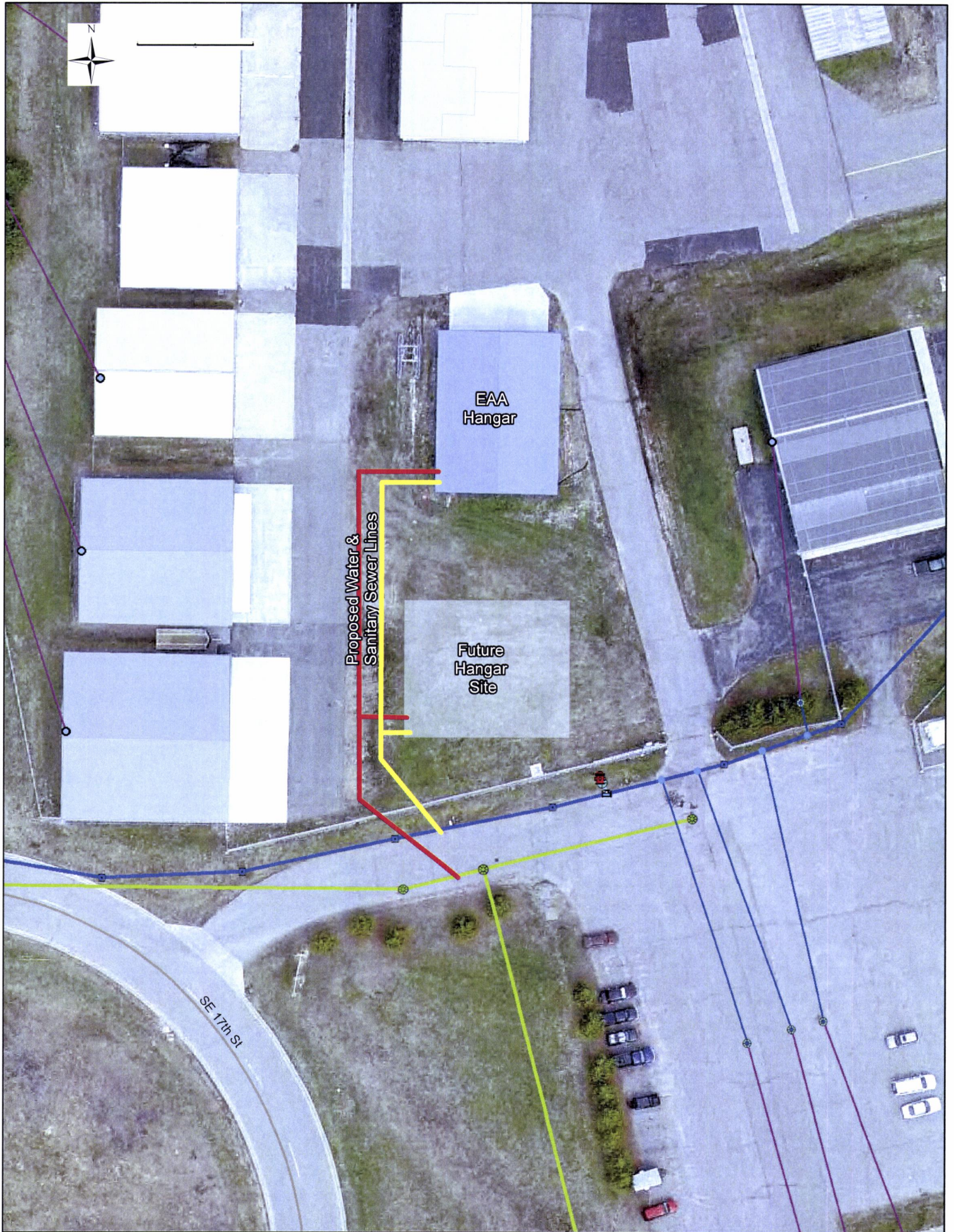


EAA Hangar

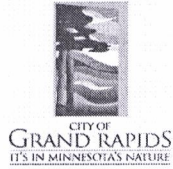
Future Hangar Site

Proposed Water & Sanitary Sewer Lines

SE 17th St



19a.



CITY OF GRAND RAPIDS

Text File

File Number: 13-0630

Agenda Date: 10/15/2013

Version: 1

Status: Agenda Ready

In Control: City Council

File Type: Agenda Item

Consider adopting a revised resolution adopting final assessments for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-DeSchepper Overlays - Rural.

Background Information:

The Council adopted the resolution approving the final assessments for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-DeSchepper Overlays - Rural on 9/23/2013. After the adoption, it was determined there was an error in the urban residential overlay calculations on CP 2010-2. The assessment roll has been revised. The two calculation sheets are attached for your review. The resolution adopting the revised assessment roll is attached.

Staff Recommendation:

City staff is recommending adopting the attached resolution adopting revised final assessments.

Requested City Council Action

Consider adopting a resolution adopting revised final assessments for CP 2010-2, City Wide Overlays - Urban and CP 2012-4A, Remer-DeSchepper Overlays - Rural.

CP 2010-2
 City Wide Overlays - Urban
 Residential Assessments
 Final Assessments

Total Length of Project in feet 8750.00

Standard 32' Wide Street - costs in \$/LF basis

Description	Unit	Quantity/LF	Quantity Tot	Unit Price	Total
Crack Repair - Type CM (crack mill)	LF	0.5	4375	\$12.80	\$56,000
Crack Repair - Type CB (crack blow)	LF	0.5	4375	\$0.00	\$0
Mill at Curb & Gutter & Tie-ins (5' wide)	LF	2	17500	\$4.85	\$84,875
Remove Curb & Gutter	LF	0.25	2188	\$4.50	\$9,844
Type 61 Wear Course, PG 58-28 Oil (1.5")	TON	0.28	2450	\$70.90	\$173,705
Type 31 Level Course, Tight Blade Installatio	TON	0.05	438	\$67.10	\$29,356
Bituminous Pvm. Patch (leave exist agg bas	SY	0.05	438	\$0.00	\$0
Bituminous Pvm. Patch w/Aggregate Base	SY	0.05	438	\$41.50	\$18,156
Tack coat oil	GAL	0.1375	1203	\$ -	\$0
Concrete C & G, All Designs	LF	0.25	2188	\$20.00	\$43,750
Sodding, Type Lawn (includes maintenance)	SY	0.075	656	\$4.50	\$2,953
Temporary Traffic Control	LS	0.0025	22	\$ 5,631.60	\$123,191

Residential TCI Cost	\$541,831
Non Construction Cost	\$128,666
Total Project TCI Cost	\$670,497
40% Assessed	\$268,199
Total Assessable Footage	17874
Residential Rate per Foot	\$15.0050

CP 2010-2
 City Wide Overlays - Urban
 Residential Assessments
 Final Assessments

Total Length of Project in feet 8750.00

Standard 32' Wide Street - costs in \$/LF basis

Description	Unit	Quantity/LF	Quantity Tot	Unit Price	Total
Crack Repair - Type CM (crack mill)	LF	0.5	4375	\$12.80	\$56,000
Crack Repair - Type CB (crack blow)	LF	0.5	4375	\$0.00	\$0
Mill at Curb & Gutter & Tie-ins (5' wide)	LF	2	17500	\$4.85	\$84,875
Remove Curb & Gutter	LF	0.25	2188	\$4.50	\$9,844
Type 61 Wear Course, PG 58-28 Oil (1.5")	TON	0.28	2450	\$70.90	\$173,705
Type 31 Level Course, Tight Blade Installatio	TON	0.05	438	\$67.10	\$29,356
Bituminous Pvm. Patch (leave exist agg bas	SY	0.05	438	\$0.00	\$0
Bituminous Pvm. Patch w/Aggregate Base	SY	0.05	438	\$41.50	\$18,156
Tack coat oil	GAL	0.1375	1203	\$ -	\$0
Concrete C & G, All Designs	LF	0.25	2188	\$20.00	\$43,750
Sodding, Type Lawn (includes maintenance)	SY	0.075	656	\$4.50	\$2,953
Temporary Traffic Control	LS	0	1	\$ 5,631.60	\$5,632

Residential TCI Cost	\$424,271
Non Construction Cost	\$100,750
Total Project TCI Cost	\$525,021
40% Assessed	\$210,008
Total Assessable Footage	17874
Residential Rate per Foot	\$11.7494

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-__

**A RESOLUTION ADOPTING REVISED ASSESSMENTS FOR
CITY WIDE OVERLAYS - URBAN
CITY PROJECT 2010-2
AND
REMER-DESCHEPPER OVERLAYS – RURAL
CP 2012-4A**

WHEREAS, pursuant to proper notice duly given as required by law, that on September 23, 2013, the Council has met and heard and passed upon all objections to the proposed assessments for Grand Rapids City Project 2010-2, Citywide Overlays - Urban and City Project 2012-4A, Remer-DeSchepper Overlays - Rural projects; and

WHEREAS, on 9/23/2013, the Council adopted the resolution approving the final assessments; and

WHEREAS, after adoption, it was determined there was an error in the urban residential overlay calculations on CP 2010-2.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. Such revised proposed assessments, a copy of which is on file in the City Clerk's Office, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2014, and shall bear interest at the rate of 2.94 percent per annum from the date of the adoption of this resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2013.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days of the adoption of this resolution; and may, at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15, or interest will be charged through December 31 of the succeeding year.
4. Senior and disabled citizens may apply to have special assessments deferred. Interest shall accrue on any deferral at a rate of 2.94 percent per annum from the date of adoption of this resolution.
5. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the proper tax lists of the County, and such assessment shall be collected and paid over in the same manner as other municipal taxes.

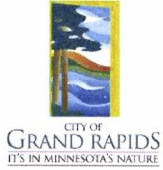
Adopted by the Council this 15th day of October, 2013.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0615 **Version:** 1 **Name:** Special Fund-Fire Relief
Type: Agenda Item **Status:** Finance
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: A proposal from HLB Tautges Redpath, LTD. to perform projections for the Special Fund-Fire Relief.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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A proposal from HLB Tautges Redpath, LTD. to perform projections for the Special Fund-Fire Relief.

Background Information:

At the October 8, 2013 Grand Rapids Fire Relief Association meeting discussions on raises were brought up by the members and how to determine a comfort level for both the City Council and the Relief Association. A quote was obtained from HLB Tautges Redpath, LTD to perform the projections based on assumptions using contributions, investment rate of returns and payouts over a five year period. The Grand Rapids Fire Relief Association would like to enter into this agreement with the understanding that the City of Grand Rapids would contribute towards the cost of the projections in an amount not to exceed \$750 for the City and not to exceed \$750 for the Relief Association.

HLB Tautges Redpath, LTD. currently performs the annual audit for the Grand Rapids Fire Relief Association.

Requested City Council Action

Consider approving the Grand Rapids Fire Relief Association entering into an agreement with HLB Tautges Redpath, LTD. to perform projections for the Special Fund-Fire Relief with the City's cost participation to not exceed \$750 to be paid out of the General Fund-Non-budgeted Special Projects and not to exceed \$750 for the Fire Relief Association.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0605 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Fire
File created: 10/4/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Allow for upgrades to the plumbing fixtures in the Fire Hall.

Sponsors:

Indexes:

Code sections:

Attachments: [Rapids Plumbing Quote](#)
[Northern Air Quote](#)

Date	Ver.	Action By	Action	Result
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Allow for upgrades to the plumbing fixtures in the Fire Hall.

Background Information:

The Fire Department is continuing to make upgrades to the fire hall in an effort to minimize their maintenance and operating expenses. Now that the electrical upgrades have been completed, fire department's maintenance staff has been focusing on upgrading the plumbing fixtures in the bathrooms, utilizing funds from the Building Maintenance line item of their Operating Budget.

Two local quotes were acquired earlier this year for the upgrades: One quote from Rapids Plumbing and Heating, Inc. was for \$3,740.00 plus the cost of approximately \$160 for a building permit to perform the upgrades; the other quote was from Northern Air Plumbing and Heating for \$3,583.00 plus the \$160 for the building permit. In a recent e-mail from both vendors, these quotes are still valid and the costs have not changed.

Although the quote from Rapids Plumbing and Heating was \$157 more than the Northern Air quote, the Rapids Plumbing quote included toilet seats. In addition, Rapids Plumbing and Heating is proposing to use name brand materials that are preferred by the fire department's maintenance staff.

Staff Recommendation:

Staff is recommending to allow for Rapids Plumbing and Heating to furnish and install the upgrades to the fire hall's plumbing fixtures.

Requested City Council Action

Consider allowing Rapids Plumbing and Heating, Inc. to furnish and install upgraded plumbing fixtures in the fire hall consisting of three water closets, one urinal, and one battery operated flush valve for an existing fixture, at a cost of \$3,740 plus any applicable sales tax or shipping; plus the estimated building permit cost of \$160, with the costs of the upgrade coming from the Fire Department's Building Maintenance portion of their 2013 Operating Budget.

RAPIDS

Plumbing & Heating, Inc.
Mechanical Contractors

PROPOSAL PLUMBING FIXTURE UPGRADES

July 31, 2013

To: Rob Rima @ GRFD

We propose to furnish all labor and material to perform the following tasks.

- Furnish and install three wall hung water closets with new Sloan battery operated flush valve and new seats
- Furnish and install one new wall hung urinal with new Sloan battery operated flush valve
- Furnish and install one new battery operated Sloan flush valve for the existing 3.5 GPF toiler in the meeting room area restroom

Total price (less building permit) \$3,740.00

Building permit estimate: \$160.00

James O. Shaw

RAPIDS

Plumbing & Heating, Inc.
Mechanical Contractors

25767 US HWY 2 • GRAND RAPIDS, MN 55744
PHONE: 218-326-0073 • FAX: 218-326-0835 • EMAIL: jos-rph@hotmail.com

Proposal

Northern Air Plumbing & Heating of Grand Rapids, Inc.

33204 Shadywood Road
Grand Rapids, MN 55744
218-327-9361

March 22, 2013

Grand Rapids Fire Hall
Attn: Rob
r.rima@mchsi.com

We propose hereby to furnish material and labor – complete in accordance with specifications below:

See individual options listed below.

Payments to be made as follows:

Payments as billed

Authorized _____ Note: This proposal may be withdrawn by us
Signature: _____ Tim Torgerson _____ if not accepted within 30 days.

We hereby submit specifications and estimates for:

Installation of New Flush Valves & Service Faucet:

Moen M-8310 1 1/2" adjustable electronic flush valves & installation – 1 @ \$483.00 each

Kohler K-4325 toilet, flush valve and installation – 3 @ \$740.00 each

1-Kohler K-4904EP-0 urinal, flush valve and installation – 1 @ \$880.00

Acceptance of Proposal :

I authorize Northern Air Plumbing and Heating of Grand Rapids, Inc. to proceed with the work as bid.

I understand that I am liable for payment of all work done, supplies used, as well as any extra charges incurred such as state filing fees, testing, and building permits.

I agree that if any invoice for services are not paid when due, then all of the principle and interest shall at the election of Northern Air Plumbing and Heating of Grand Rapids, Inc. become due and payable at once and from the date of such selection this bill shall bear interest at 18% per annual. The makers, endorsers, guarantors and sureties hereby jointly and severally agree to pay all costs of collection including reasonable attorney's fees. If the unpaid

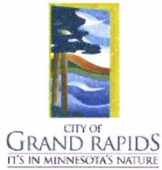
balance is referred to an attorney for collection the undersigned authorizes any attorney of record to confess judgment to the entered, by any court which may have jurisdiction, at any time after default in payment shall occur and hereby waive all exceptions to the extent permitted by law.

PRE-LIEN NOTICE – THE FOLLOWING NOTICE IS PROVIDED TO YOU AS REQUIRED BY LAW:

(A) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(B) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

SIGNATURE _____ **DATE** _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0622 **Version:** 1 **Name:** Approve Purchase of John Deere Tractor
Type: Agenda Item **Status:** Golf Course
File created: 10/10/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Approve Purchase of John Deere Tractor

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Approve Purchase of John Deere Golf Tractor

Background Information:

On October 4 the Pokegama Golf Board held a special meeting to approve the purchase of a John Deere Tractor with the following description:

2008 John Deere 3320 Compact Utility Tractor Serial #LV3320H421877

- * 1346 hours
- * 31 Gross horsepower 26 PTO horsepower 3 cyl. Yanmar diesel engine
- * Hydrostatic transmission
- * Rear auxiliary hydraulic hookup
- * Category 1 3 point hitch
- * Rear PTO
- * Cruise control

2008 John Deere 300CX Loader Serial #W0300CX029805

- * 1800# capacity
- * 73" Loader Materials Bucket
- * Third Function Hydraulic Hookup

SALE PRICE \$16,400.00

The tractor we are currently using is 35+ years old and has been having mechanical issues that are requiring expensive repairs. In the 2013 Budget cycle the golf course has not purchased any of the CIP items that had been budgeted and approved by council. This item was not specifically budgeted, but with the opportunity to purchase this used unit locally the board feels it is a good purchase. The tractor will be used for the following purposes:

1. Replace a 35 year old tractor with maintenance problems
2. Pull the Aer-Way aerifier
3. Load topdressing sand, black dirt, 80/20divot repair mix as needed
4. Unload pallets of fertilizer when delivered
5. Move snow around clubhouse or maintenance area if needed.
6. Projects on golf course: Picking up stump-piles, pulling shrubs, leveling
7. Mount leaf blower on back for blowing leaves in the fall

Staff Recommendation:

Purchase the 2008 John Deere Tractor as described above. City Administrator Tom Pagel has give us his approval as follows:

Under the City's Purchasing Policy, Item 16 states: "The City Administrator may approve exceptions to the Policy for purchases on the open market under \$25,000". Because the mower you desire to purchase is used, and the City is unable to get two quotes on a specific used item, I am authorizing/approving the purchase of the equipment described below.

Requested City Council Action

Consider purchasing a used 2008 John Deere 3320 Tractor for the purchase price of \$16,400 plus sales tax if applicable. The sellers name is Gary Hausladen and he is selling this as a private party. Funds for the purchase will come from the golf course CIP fund.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0619 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 10/9/2013 **In control:** City Council
On agenda: 10/15/2013 **Final action:**
Title: Consider approving the verified claims for the period September 17, 2013 to October 7, 2013 in the total amount of \$2,270,516.44.
Sponsors:
Indexes:
Code sections:
Attachments: [10/15/13 Bill List](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period September 17, 2013 to October 7, 2013 in the total amount of \$2,270,516.44.

Requested City Council Action

Consider approving the verified claims for the period September 17, 2013 to October 7, 2013 in the total amount of \$2,270,516.44.

GRAND RAPIDS CITY COUNCIL BILL LIST - OCTOBER 15, 2013

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE

CITY WIDE		
0315508	COMPUTER ENTERPRISES	690.41
0400015	D.C.R. COMMUNICATIONS INC	596.88
1315545	MOODY'S INVESTORS SERVICE	3,641.39
1915248	SOFTWARE HARDWARE INTEGRATION	3,779.10
2001750	TAUTGES REDPATH & CO LTD	199.00
	TOTAL CITY WIDE	8,906.78
ADMINISTRATION		
0409501	DIMICH LAW OFFICE	780.00
0718060	GRAND RAPIDS NEWSPAPERS INC	414.00
1415377	NORTHERN BUSINESS PRODUCTS INC	57.22
1920240	STERLE LAW OFFICE	97.50
2209665	VISA	221.28
	TOTAL ADMINISTRATION	1,570.00
BUILDING MAINTENANCE-CITY HALL		
0103325	ACHESON TIRE COMPANY INC	42.56
0113233	AMERIPRIDE LINEN & APPAREL	24.83
0221650	BURGGRAF'S ACE HARDWARE INC	13.34
0315455	COLE HARDWARE INC	4.05
1905101	SEARS AUTHORIZED RETAIL	624.52
1909510	SIM SUPPLY INC	39.83
2018680	TRU NORTH ELECTRIC LLC	136.17
	TOTAL BUILDING MAINTENANCE-CITY HALL	885.30
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	184.00
0914235	INFINITY GRAPHIX	68.40
1920240	STERLE LAW OFFICE	692.50
1920555	STOKES PRINTING COMPANY	4.03
2209665	VISA	297.36
	TOTAL COMMUNITY DEVELOPMENT	1,246.29
ENGINEERING		
0718010	CITY OF GRAND RAPIDS	3,980.00
1900225	SEH-RCM	1,772.50
1920555	STOKES PRINTING COMPANY	6.62
2209665	VISA	63.06
	TOTAL ENGINEERING	5,822.18

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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE
FINANCE		
0700035	GASB	225.00
1415377	NORTHERN BUSINESS PRODUCTS INC	15.98
1721360	QUILL CORPORATION	187.43
2001750	TAUTGES REDPATH & CO LTD	1,507.00
2209665	VISA	-4.04
TOTAL FINANCE		1,931.37
FIRE		
0112220	ALERT ALL CORPORATION	699.43
0121721	AUTO VALUE - GRAND RAPIDS	53.44
0218350	BRIER CLOTHING	84.95
0221650	BURGGRAF'S ACE HARDWARE INC	872.48
0401804	DAVIS OIL	116.00
0415500	DOMINO'S PIZZA	123.98
0513231	EMERGENCY APPARATUS	223.31
0717995	GRAND FORKS FIRE EQUIP LLC	643.23
0805350	HEIMAN INC	3,812.60
0920060	ITASCA COUNTY TREASURER	111.12
1905665	SERVPRO	160.31
1920233	STREICHER'S INC	279.86
2209665	VISA	102.90
2300600	W.P. & R.S. MARS COMPANY	549.79
TOTAL FIRE		7,833.40
INFORMATION TECHNOLOGY		
1920240	STERLE LAW OFFICE	162.50
2209665	VISA	293.37
TOTAL INFORMATION TECHNOLOGY		455.87
PUBLIC WORKS		
0100027	AAA STRIPING	9,871.22
0103325	ACHESON TIRE COMPANY INC	149.63
0301655	CARGILL INCORPORATED	9,459.44
0301685	CARQUEST AUTO PARTS	5.51
0315455	COLE HARDWARE INC	908.25
0401425	DAKOTA SUPPLY GROUP	305.88
0401804	DAVIS OIL	756.56
0409125	DIAMOND VOGEL PAINTS	485.62
0501650	EARL F ANDERSEN	158.28
0518366	ERICKSON'S ITASCA LUMBER INC	57.02
0601690	FASTENAL COMPANY	56.23

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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE
PUBLIC WORKS		
0718215	GREEN AGAIN LAWN & AERATION	4,187.21
0721400	GUN LAKE TURF	21.38
0801825	HAWKINSON CONSTRUCTION CO INC	651.62
0801835	HAWKINSON REDI-MIX	356.54
0801836	HAWKINSON SAND & GRAVEL	234.93
0920040	ITASCA COUNTY FARM SERVICE	123.65
1200500	L&M SUPPLY	49.66
1205110	LEASE LANDSCAPING	2,951.33
1309355	MINNESOTA TORO	799.40
1415030	NAPA SUPPLY OF GRAND RAPIDS	115.65
1503150	OCCUPATIONAL DEVELOPMENT CTR	897.75
1615650	PORTABLE JOHN	897.78
1621125	PUBLIC UTILITIES COMMISSION	1,710.97
1801590	RAPIDS FORD LINCOLN	344.30
1801615	RAPIDS WELDING SUPPLY INC	15.71
1801897	RAY JOHNSON STUMP GRINDING	165.00
1908248	SHERWIN-WILLIAMS	508.28
2009600	TIPPMAN INDUSTRIAL PRODUCTS	98.29
2018680	TRU NORTH ELECTRIC LLC	90.76
2021650	TURF AND TREE INC	940.51
2209421	VIKING ELECTRIC SUPPLY INC	75.99
2209665	VISA	350.18
2305453	WESCO RECEIVABLE CORP	526.34
2605225	ZEE SERVICE COMPANY	31.27
TOTAL PUBLIC WORKS		38,358.14
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	20.00
0121725	AUTOMOTIVE ELECTRIC SERVICE	238.17
0301685	CARQUEST AUTO PARTS	591.10
0315455	COLE HARDWARE INC	28.99
0401804	DAVIS OIL	3.16
1201850	LAWSON PRODUCTS INC	570.00
1415030	NAPA SUPPLY OF GRAND RAPIDS	20.83
1605740	PETROCHOICE-ANDERSON LUBRICANT	577.00
1615427	POKEGAMA LAWN AND SPORT	34.66
1801615	RAPIDS WELDING SUPPLY INC	56.16
TOTAL FLEET MAINTENANCE		2,140.07
POLICE		
0221650	BURGGRAF'S ACE HARDWARE INC	3.73
0301685	CARQUEST AUTO PARTS	1,191.76
0312750	CLUSIAU SALES	65.27

GRAND RAPIDS CITY COUNCIL BILL LIST - OCTOBER 15, 2013

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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE

POLICE		
0409300	DIGITAL ALLY INC	500.00
0409501	DIMICH LAW OFFICE	5,250.00
0601680	FASHION TO FIT	33.14
0920059	ITASCA COUNTY SHERIFFS DEPT	267.19
1200500	L&M SUPPLY	137.84
1309167	MN BUREAU OF CRIMINAL	390.00
1415048	NORTH COUNTRY VET CLINIC	617.43
1801570	RAPIDS AUTO WASH	40.50
1801609	RAPIDS TOWING	200.00
1920233	STREICHER'S INC	1,113.11
1920240	STERLE LAW OFFICE	65.00
2000400	T J TOWING	330.00
2001657	TASER INTERNATIONAL INC	2,695.28
2209665	VISA	39.47
	TOTAL POLICE	12,939.72
RECREATION		
1200500	L&M SUPPLY	27.41
	TOTAL RECREATION	27.41
0113233	AMERIPRIDE LINEN & APPAREL	188.02
0609457	FILTHY CLEAN INC	1,358.44
0718060	GRAND RAPIDS NEWSPAPERS INC	728.75
1503150	OCCUPATIONAL DEVELOPMENT CTR	69.47
1801555	RAPID PEST CONTROL INC	61.45
1920240	STERLE LAW OFFICE	65.00
0315455	COLE HARDWARE INC	0.00
0321125	CUB FOODS STORE# 9036	15.96
0504825	EDWARDS OIL INC	798.07
1801899	RAY'S SPORT & CYCLE	276.81
1920240	STERLE LAW OFFICE	1,752.50
	TOTAL	5,314.47
TERMINAL EXPENDITURES		
2005655	TERMINAL VENTURES LLC	2,500.00
	TOTAL TERMINAL EXPENDITURES	2,500.00

GRAND RAPIDS CITY COUNCIL BILL LIST - OCTOBER 15, 2013

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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE
0718038	GRAND RAPIDS JAYCEES	100.00
	TOTAL	100.00
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	385.34
0221650	BURGGRAF'S ACE HARDWARE INC	130.78
0315455	COLE HARDWARE INC	22.08
0315495	COMMERCIAL REFRIGERATION	9,239.34
0501656	THE EARTHGRAINS COMPANY INC	50.50
0605670	FERRELLGAS	153.66
0701650	GARTNER REFRIGERATION CO	1,066.62
0920060	ITASCA COUNTY TREASURER	113.94
1103125	KC BEVCO LLC	31.51
1105640	KERNEL CONCESSION SUPPLY	354.00
1301168	MARKETPLACE FOODS	38.99
1309495	MINUTEMAN PRESS	286.28
1605611	PEPSI-COLA	889.60
1615423	POKEGAMA ELECTRIC INC	585.75
1901535	SANDSTROM COMPANY INC	950.54
1909510	SIM SUPPLY INC	896.14
2209421	VIKING ELECTRIC SUPPLY INC	165.84
	TOTAL GENERAL ADMINISTRATION	15,360.91
0312109	CLAFTON SALES - CLAFTON SKATE	1,698.00
0718001	G.R. AREA SOFTBALL ASSOCIATION	184.00
0920040	ITASCA COUNTY FARM SERVICE	87.41
1615650	PORTABLE JOHN	256.50
T000790	TRICIA STERLE	195.00
0221650	BURGGRAF'S ACE HARDWARE INC	179.52
0315455	COLE HARDWARE INC	132.49
0920055	ITASCA COUNTY RECORDER	46.00
1200500	L&M SUPPLY	555.70
1415590	NORTHWEST GAS	856.49
1920240	STERLE LAW OFFICE	65.00
T000912	JEANETTE CARLSON	125.00
0113233	AMERIPRIDE LINEN & APPAREL	12.31
0114200	ANDERSON GLASS	105.92
1000070	THE J.P. COOKE COMPANY	100.49
1415048	NORTH COUNTRY VET CLINIC	23.78
2209665	VISA	74.71
1916650	SPRINGSTED	1,650.00
	TOTAL	6,348.32

GRAND RAPIDS CITY COUNCIL BILL LIST - OCTOBER 15, 2013

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INVOICES DUE ON/BEFORE 10/15/2013

VENDOR #	NAME	AMOUNT DUE

2012-6 ICC SIGNAL		
0218115	BRAUN INTERTEC CORPORATION	3,602.25
0301705	CASPER CONSTRUCTION INC	108,998.66
1900225	SEH-RCM	2,240.00
TOTAL 2012-6 ICC SIGNAL		114,840.91
MAPLEWOOD PARK		
0501650	EARL F ANDERSEN	481.24
0518366	ERICKSON'S ITASCA LUMBER INC	1,021.73
0701510	GAMETIME	19,231.53
1309296	MINNESOTA/WISCONSIN PLAYGROUND	3,572.66
TOTAL MAPLEWOOD PARK		24,307.16
NO PROJECT		
2001750	TAUTGES REDPATH & CO LTD	109.00
TOTAL NO PROJECT		109.00
2011 CIP		
2000425	TKDA	238.94
TOTAL 2011 CIP		238.94
8/10 T-HANGAR APRON RECONST		
2000425	TKDA	3,225.47
TOTAL 8/10 T-HANGAR APRON RECONST		3,225.47
2004-3 4TH ST SE & POK TO 6TH		
0718060	GRAND RAPIDS NEWSPAPERS INC	261.60
1900225	SEH-RCM	36,842.29
TOTAL 2004-3 4TH ST SE & POK TO 6TH		37,103.89
2013-01 7TH AVE NW		
0218115	BRAUN INTERTEC CORPORATION	506.50
0718060	GRAND RAPIDS NEWSPAPERS INC	168.95
0801535	HAMMERLUND CONSTRUCTION INC	88,927.36
1315545	MOODY'S INVESTORS SERVICE	890.21
1900225	SEH-RCM	13,000.00

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VENDOR #	NAME	AMOUNT DUE

2013-01	7TH AVE NW	
1916650	SPRINGSTED	2,943.31
TOTAL 2013-01 7TH AVE NW		106,436.33
2010-02	CITY WIDE OVERLAYS	
0218115	BRAUN INTERTEC CORPORATION	874.50
0501650	EARL F ANDERSEN	706.20
0718060	GRAND RAPIDS NEWSPAPERS INC	264.83
0801825	HAWKINSON CONSTRUCTION CO INC	299,094.35
1315545	MOODY'S INVESTORS SERVICE	1,653.24
1900225	SEH-RCM	18,384.77
1916650	SPRINGSTED	5,176.18
TOTAL 2010-02 CITY WIDE OVERLAYS		326,154.07
2012-03	4TH AVE NE	
0218115	BRAUN INTERTEC CORPORATION	2,185.75
0718060	GRAND RAPIDS NEWSPAPERS INC	168.95
0801535	HAMMERLUND CONSTRUCTION INC	142,150.92
1315545	MOODY'S INVESTORS SERVICE	890.21
1900225	SEH-RCM	4,080.00
1916650	SPRINGSTED	2,943.31
TOTAL 2012-03 4TH AVE NE		152,419.14
2012-4A	REMER-DESCHEPPER	
0718060	GRAND RAPIDS NEWSPAPERS INC	264.82
0801825	HAWKINSON CONSTRUCTION CO INC	536,291.76
1315545	MOODY'S INVESTORS SERVICE	1,653.24
1900225	SEH-RCM	7,845.25
1916650	SPRINGSTED	5,176.18
TOTAL 2012-4A REMER-DESCHEPPER		551,231.25
2011-5	GC ROAD IMPROVEMENTS	
0218115	BRAUN INTERTEC CORPORATION	654.50
0501650	EARL F ANDERSEN	1,450.48
1900225	SEH-RCM	2,423.68
TOTAL 2011-5 GC ROAD IMPROVEMENTS		4,528.66
2011-6	HORSESHOE IMPROVEMENTS	

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2011-6 HORSESHOE IMPROVEMENTS		
0718060	GRAND RAPIDS NEWSPAPERS INC	272.50
1315545	MOODY'S INVESTORS SERVICE	1,271.71
1916650	SPRINGSTED	4,059.74
2001750	TAUTGES REDPATH & CO LTD	3,185.00
TOTAL 2011-6 HORSESHOE IMPROVEMENTS		8,788.95
NO PROJECT		
1900225	SEH-RCM	195.00
TOTAL NO PROJECT		195.00
2013-3 FRIESEN PJT NE 2ND AVE		
0218115	BRAUN INTERTEC CORPORATION	177.50
0801825	HAWKINSON CONSTRUCTION CO INC	100,641.07
1900225	SEH-RCM	2,018.74
TOTAL 2013-3 FRIESEN PJT NE 2ND AVE		102,837.31
0801535	HAMMERLUND CONSTRUCTION INC	4,314.85
1621125	PUBLIC UTILITIES COMMISSION	4,350.90
1920240	STERLE LAW OFFICE	585.00
TOTAL		9,250.75
TOTAL UN-PAID TO BE APPROVED		1,553,407.06
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	3,120.00
0201354	B. BAIRD-PETTY CASH FUND	40.43
0212750	BLUE CROSS & BLUE SHIELD OF MN	34,984.00
0212751	BLUE CROSS BLUE SHIELD	82.50
0218100	BRENT BRADLEY	80.00
0301530	CANON USA INC	2,407.89
0301658	CARLTON-COOK-LAKE-SAINT LOUIS	5,000.00
0305530	CENTURYLINK INC	55.58
0312104	TONY CLAFTON	482.73
0315454	TRAVIS COLE	221.41
0405222	DEER RIVER HEALTHCARE CENTER	204.47
0405305	LYNN DEGRIO	309.80
0405447	DELTA DENTAL OF MINNESOTA	2,543.50
0504610	RON EDMINSTER	159.33
0519700	ESSENTIA HEALTH	86.07
0605191	FIDELITY SECURITY LIFE INS CO	40.78

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PRIOR APPROVAL		
0609685	FIREMEN'S RELIEF ASSOCIATION	127,478.29
0717996	GRAND ITASCA CLINIC	38.36
0717997	GRAND ITASCA HOSPITAL	899.41
0718015	GRAND RAPIDS CITY PAYROLL	402,834.42
0718070	GRAND RAPIDS STATE BANK	5,025.00
0805358	JACKIE HEINRICH	40.00
0920055	ITASCA COUNTY RECORDER	230.00
0920120	ITASCA UTILITIES INC	1,000.00
1101645	LASHA KARELS	40.00
1115230	KEVIN KOETZ	32.52
1201402	LAKE COUNTRY POWER	98.85
1201449	LAKEWALK SURGERY CENTER	1,000.00
1205145	MIKE LECLAIRE	748.60
1209516	LINCOLN REPUBLIC	833.71
1301250	ROBERT MATTEI	47.55
1305218	METROPOLITAN ANESTHESIA	247.79
1309055	MIKE MOTORS OF MN, INC	23,988.00
1309098	MINNESOTA DEPT OF ADMN	120.00
1309199	MINNESOTA ENERGY RESOURCES	1,254.28
1309332	MN STATE RETIREMENT SYSTEM	1,956.00
1309335	MINNESOTA SALES & USE TAX	7,041.01
1309338	MN STATE TREAS/BLDG INSPECTOR	5,248.61
1315630	ASHLEY MORAN	239.00
1315650	ANDY MORGAN	52.78
1315654	NATHAN MORLAN	341.19
1405550	NEOPOST USA INC	3,000.00
1415035	NORTH COUNTRY BUSINESS PROD	3,264.33
1502645	GARY O'BRIEN	80.00
1503151	OCCUPATION DEVELOPMENT CENTER	20.75
1516220	OPERATING ENGINEERS LOCAL #49	30,854.00
1518550	MATTHEW O'ROURKE	40.00
1601650	PARK NICOLLET CLINIC	847.09
1601651	PARK NICOLLET HOSPITAL CRNA	144.09
1601750	PAUL BUNYAN COMMUNICATIONS	293.65
1609557	PIONEER MUTUAL LIFE INS CO	266.50
1609561	PIONEER TELEPHONE	11.41
1621130	P.U.C.	4,051.94
1901820	WILLIAM SAW	40.00
1913344	HEATH SMITH	80.00
2000100	TASC	30.60
2000490	TDS Metrocom	905.32
2018128	ERIC D. TRAST	326.58
2018348	TRIA ORTHOPAEDIC CENTER	29.34
2100265	U.S. BANK	750.00
2205637	VERIZON WIRELESS	2,066.68
2209705	VISIT GRAND RAPIDS	35,993.04
2301700	WASTE MANAGEMENT	1,756.82

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PRIOR APPROVAL		
2405650	XEROX CORPORATION	97.25
2621225	BRYAN ZUEHLKE	214.63
T000893	ELEMENT PAYMENT SERVICES	50.00
T000907	HENRY SHOFNER OR AMY SHOFNER	1,000.00
T000911	STEVEN BRADT	241.50
	TOTAL PRIOR APPROVAL	717,109.38
	TOTAL ALL DEPARTMENTS	2,270,516.44