



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, November 25, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, November 25, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

5:01 PM PUBLIC FORUM

5:06 PM COUNCIL REPORTS

5:10 PM APPROVAL OF MINUTES

[13-0739](#) Approve Council minutes for Tuesday, November 12, 2013 Regular Meeting.

Attachments: [November 12, 2013 Regular Meeting](#)

5:11 PM CONSENT AGENDA

1. [13-0697](#) Adopt a Resolution to Accept a \$25 Donation to the Fire Department.

Attachments: [FD Brink-Imagination Station](#)

2. [13-0698](#) Allow for the Fire Department to Apply for a Safe Community Grant

3. [13-0700](#) Accept the resignation of Lea Friesen from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy .

Attachments: [Friesen - Resignation](#)

4. [13-0728](#) Request by the Police Department to sell our impounded and forfeited vehicles at the Minnesota DNR auction.

5. [13-0729](#) Request by the Police Department to donate some of our abandoned / found pedal bikes to Ross Resources and ICC, with the remainder to auction our abandoned / found

pedal bikes, wheelchairs, canoe and junk bikes through Oberfoell Auctioneers (Do-Bid.com).

Attachments: [Auction Bikes Chart.xlsx](#)

6. [13-0732](#) Accept a grant from Walmart to the Fire Department
7. [13-0733](#) Consider approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.
Attachments: [11-25-13 Attachment CP 2004-3 BalancingChangeOrder](#)
8. [13-0734](#) Approve issuance of 2014 liquor license renewals as described in the attachment.
Attachments: [2014 LIQUOR LICENSE RENEWAL](#)
9. [13-0736](#) Request by the Police Department to approve and sign an agreement with the City of Hill City for the use of the City of Grand Rapids Animal Control Facility.
Attachments: [Hill City Dog COntract](#)
10. [13-0737](#) Request by the Police Department to adopt a resolution accepting \$4,900.00 dollars in donations from Cap Baker Lions, Meds 1, Grand Rapids Jaycees, Greenway Lions, Rowe Funeral Home, Hill City Fire, Wal-Mart, Grand Rapids Moose Club, Coleraine Fire, Grand Rapids Eagles Club and Grand Rapids Fire Department Relief Association.
Attachments: [Shop With A Hero 2013-5](#)
[PD Hero Shop Res](#)
11. [13-0743](#) Authorize staff to solicit quotes for monthly inspection and service of City Hall elevator.
12. [13-0746](#) Appoint Katherine Sedore to the Planning Commission to filled unexpired term through March 1, 2014.
Attachments: [Sedore Katherine - Planning Commission Applicant](#)
13. [13-0683](#) Accept the withdrawal of rezone petition submitted by Davis Group and Mrs. Edith Dahlgren.
Attachments: [Notice of withdrawal - Petition to Rezone](#)

5:15 **SETTING OF REGULAR AGENDA**
PM

5:16 **ACKNOWLEDGE BOARDS & COMMISSIONS**
PM

14. [13-0744](#) Acknowledge minutes for Boards & Commissions

Attachments: [September 10, 2013 Police Civil Service](#)
[October 30, 2013 Special Golf Board Minutes](#)
[June 13, 2013 GREDA Minutes](#)
[July 11, 2013 GREDA Minutes](#)
[July 25, 2013 GREDA Minutes](#)
[August 8, 2013 GREDA Minutes](#)
[September 12, 2013 GREDA Minutes](#)
[September 26, 2013 GREDA Minutes](#)
[October 10, 2013 GREDA Minutes](#)

5:17 DEPARTMENT HEAD REPORT
PM

15. [13-0740](#) Library Report to Council

Attachments: [Library Report to council 11 25 13](#)

5:27 ADMINISTRATION DEPARTMENT
PM

16. [13-0688](#) Completion of Introductory Period for Julie Kennedy, City Engineer.

5:35 VERIFIED CLAIMS
PM

17. [13-0745](#) Consider approving the verified claims for the period November 5, 2013 to November 18, 2013 in the total amount of \$428,819.42.

Attachments: [11/25/13 Bill List](#)

5:40 ADJOURNMENT
PM



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0739 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Approval of Minutes
File created: 11/20/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Approve Council minutes for Tuesday, November 12, 2013 Regular Meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [November 12, 2013 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for Tuesday, November 12, 2013 Regular Meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Tuesday, November 12, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, November 12, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Councilor Sanderson left the meeting at 6:00 PM

Present 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Absent 1 -

Councilor Dale Christy

Others present:

Tom Pagel, Chad Sterle, Barb Baird, Julie Kennedy, Rob Mattei, Eric Trast, Jim Denny, Jeff Carlson, Jeff Davies, Dale Anderson

MEETING PROTOCOL POLICY

5:01 PM PUBLIC FORUM

None.

COUNCIL REPORTS

Councilor Sanderson states that there is a performance in observance of Native American Heritage Month, "The Great Hurt" scheduled for November 23, 2013 at 4:30 PM in Davies Hall, ICC. This event is free and open to the public. Light refreshments will be served following the performance.

Mayor Adams makes note of Veteran's Day event at Itasca County Courthouse on Monday, November 11th and expresses appreciation to all who have served.

5:10 PM APPROVAL OF MINUTES

Approve Council minutes for Monday, October 28, 2013 Worksession and Regular Meetings.

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed

Zabinski, to approve Council minutes for Monday, October 28, 2013 worksession and regular meetings as presented. The motion PASSED by unanimous vote.

**5:11 CONSENT AGENDA
PM**

1. Consider approving the Amendment of Lease with the MN DNR for a land lease at the airport for 8T-Hangar, Bay #1 and authorize the City Engineer and City Administrator to execute the Lease.
Approved by consent roll call
2. Group Dental Plan Renewal.
Approved by consent roll call
3. Group Vision Care Plan Renewal Agreement.
Approved by consent roll call
4. Consider authorizing the submittal of a Pre-Application to the Department of Employment and Economic Development for a Comprehensive Grant under the Small Cities Development Program.
Approved by consent roll call
5. Consider adopting a resolution approving a Preliminary Development Agreement with Grand Hospitality LLC.
Adopted Resolution 13-118 by consent roll call
6. Request by the Police Department to approve the resolution accepting a donation of \$350.00 from the Itasca Vintage Car Club for the Grand Rapids Police Reserves equipment fund.
Adopted Resolution 13-119 by consent roll call
7. Consider approving the list of part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.
Approved by consent roll call
8. Consider approving Change Order 5 related to CP 2012-3, 4th Ave NE and CP 2013-1, 7th Ave NW Reconstruction.
Approved by consent roll call
9. Consider granting permanent status to Ashley Moran, Police Officer, effective November 7, 2013.
Approved by consent roll call

10. Consider adopting a resolution adopting final assessments for CP 2013-3, 1st Avenue NE - Friesen Addition.

Adopted Resolution 13-120 by consent roll call

- 10a. A resolution accepting a Blandin Foundation grant.

Adopted Resolution 13-121 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to approve the Consent agenda with the addition of item 10a. The motion carried by the following vote

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

5:13 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, to approve the regular agenda as presented. The motion PASSED by unanimous vote.

5:14 PM ACKNOWLEDGE BOARDS & COMMISSIONS

11. Acknowledge Board & Commission Minutes

*July 10, 2013 Civic Center, Park & Rec.
October 2, 2013 Human Rights
September 3, & 18, 2013, October 1 & 22, 2013 Arts & Culture*

Acknowledge Boards and Commissions

5:15 PM DEPARTMENT HEAD REPORT

12. Pokegama Golf Course ~ Bob Cahill

Director of Golf, Bob Cahill discussed the 2013 golf season specifically noting:

- * Increase in season pass sales*
- * Plans to move forward with course bathrooms*
- * Scholarship programs*
- * Tournaments*

A full report is on file in the Administration office.

Received and Filed

**5:25 CIVIC CENTER, PARKS & RECREATION
PM**

13. Accept bid to renovate restrooms at the IRA Civic Center.

A motion was made by Councilor Chandler, seconded by Councilor Sanderson, to accept bid for bathroom renovation at the IRA to Hawk Construction. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

**5:30 VERIFIED CLAIMS
PM**

14. Consider approving the verified claims for the period October 22, 2013 to November 4, 2013 in the total amount of \$583,473.65.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 -

Councilor Barb Sanderson, Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Recess regular meeting for scheduled public hearing.

Recessed at 5:28 PM.

Councilor Sanderson stated that on the advice of Counsel, she will recuse herself from participating in the public hearing as she is currently a member of the Grand Itasca Board.

**6:00 PUBLIC HEARINGS
PM**

15. Conduct a public hearing to consider the rezoning of a 7.2 acre parcel from R-1 (One-Family Residential) to M (Medical).

Mayor Adams states that this is the time and the place for the public to speak for or against the requested rezone that is before the Council this evening. City Clerk Gibeau states all notices have been made and makes note of correspondence received. Mayor Adams notes the absence of Councilor Christy.

Community Development Director Rob Mattei provides background information on rezone request.

A motion was made by Councilor Zabinski, seconded by Councilor Chandler, to open the public hearing. The motion carried by the following vote.

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

Mike Metcalf, Executive Vice President of Essential Health Duluth, discusses the history of Essentia, their mission, future plans and reasons for seeking expansion within Grand Rapids. Respectfully requesting the Council approve the rezone request.

Michael Sharp, Davis Group, addresses questions regarding location and available site in medical zoning in Grand Rapids. Believes the subject property is the best possible location.

Dr. Tim Bonner, Northwest Grand Rapids, representing Lakewood Heights. Dr. Bonner states that this issue is clearly spot zoning, does not fit with the comprehensive plan, there are alternate sites available that would be suitable, and this will cause more traffic issues. Requesting that the Council vote no to the rezone request.

Charlotte McDermott, 3171 Woodland Drive, GR, MN, real estate representative for Coldwell Banker, distributes information regarding available acreage in medical zones.

Dr. Troy Erickson, 18957 S. Gama Beach Road, GR, MN. expresses reasons for being against the rezone.

Mike Stefan, 2157 Benson Lane, Grand Rapids, believes the buffer zone is not adequate as there is no view obstruction to the neighborhood. Believes having a large business in close proximity, will change the value and limit the marketability of his home.

Dr. Jeremy Carlson, family practice doctor at Grand Itasca, believes there are other options for location and that should be considered.

Russ Shields, 1616 Golf Course Road, Grand Rapids. Current owner of subject property is Mr. Shields' mother-in-law. Believes Essentia has gone above and beyond to accommodate surrounding property owners through buffer zones.

Renee Rasmussen, 36559 Birch Bay Road, Grand Rapids, believes the decision from Council will have an enormous impact on the community and it should be carefully considered.

Paul Huttner, 1405 22nd Avenue SW, Grand Rapids, would like to reiterate that the Council should vote no to rezone. This is a residential neighborhood and consider the impact.

Tara Mackinen, 1114 NW 2nd Avenue, Grand Rapids, citizen volunteer to update comprehensive plan and this does not fit with the comp plan developed for Grand Rapids. Grand Itasca Foundation makes significant impact on community with financial grants to local programs and organizations and Grand Itasca has partnered with other organizations and provides good medical care.

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, that this Public Hearing be Close. The motion carried by the following vote.

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

Council questions Mr. Mattei. Seeking clarification regarding available property currently zoned for medical use. Mr. Mattei also advises the Council that a rezone request has a 60 day rule. The Council must make a decision or extend the 60 day rule prior to the close of the meeting this evening. If no action is taken, and no extension made, the request will be deemed approved by default.

Mr. Mike Metcalf, Essentia Health, addresses the Council and states that Essentia wishes to come into Grand Rapids in a positive way and upon hearing the objections stated at the public hearing, would like to withdraw the request for rezone and will look at other properties.

Attorney Chad Sterle requests a recess to obtain official withdrawal in writing from Essentia.

The meeting was recessed at 7:20 pm.

16.

Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending the Official Zoning Map by rezoning a 7.2 acre parcel of land from R-1 (One-Family Residential) to M (Medical).

The meeting reconvened at 7:25 PM.

Attorney Sterle states that the subject property owner, Edith Dahlgren is not present, and the withdrawal must come from all parties that submitted the initial request.

A motion was made by Councilor Zabinski, seconded by Councilor Chandler to table the requested rezone. The motion passed by the following roll call vote:

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

A motion was made by Councilor Zabinski, seconded by Councilor Chandler to extend the 60 day rezone request rule for a period of 60 days and direct staff to provide written notice of such action to all applicants.

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

A motion was made by Councilor Zabinski, seconded by Councilor Chandler to add tabled item #16 to the regular agenda for November 25, 2013.

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

ADJOURNMENT

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, to adjourn the meeting at 7:29 PM. The motion carried by the following vote.

Aye 3 -

Councilor Ed Zabinski, Councilor Joe Chandler, and Mayor Dale Adams

Excused 1 -

Councilor Barb Sanderson

ADJOURNMENT

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0697 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 11/13/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Adopt a Resolution to Accept a \$25 Donation to the Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments: [FD Brink-Imagination Station](#)

Date	Ver.	Action By	Action	Result
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Adopt a Resolution to Accept a \$25 Donation to the Fire Department.

Background Information:

Marty and Angela Brink (dba Imagination Station Child Care) has made a donation to the Fire Department's Fire Prevention and Education Program in the amount of \$25.

Staff Recommendation:

Adopt a resolution accepting the \$25 donation.

Requested City Council Action

Consider adopting a resolution to accept a donation to the Grand Rapids Fire Department's Fire Prevevntion and Education Program in the amount of \$25 from Marty or Angela Brink (dba Imagination Station Child Care).

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-

A RESOLUTION ACCEPTING A \$25 DONATION FROM MARTY AND ANGELA BRINK (DBA IMAGINATION STATION CHILD CARE) FOR THE GRAND RAPIDS FIRE DEPARTMENT'S FIRE PREVENTION AND EDUCATION PROGRAM

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- Marty and Angela Brink (dba Imagination Station Child Care) has donated \$25 to be used toward the Grand Rapids Fire Department's Fire Prevention and Education Program.

Adopted this 25th day of November 2013.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



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Legislation Details (With Text)

File #: 13-0698 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 11/13/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Allow for the Fire Department to Apply for a Safe Community Grant

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Allow for the Fire Department to Apply for a Safe Community Grant

Background Information:

Enbridge Corporation values community involvement and support, and they appreciate those who serve their communities. Their Safe Community Program helps to underwrite special projects, training or equipment acquisitions for local first responder groups in the areas that they operate.

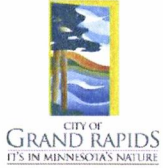
This grant is intended to help organizations improve their on-scene responding capabilities with equipment and training needs. Safe Community grants are typically in the amount of \$1,000 based on need; and some grants can be increased to \$1,500 under special circumstances. Furthermore, the fire department may be eligible for an additional \$250 by completing an on-line training course provided by Enbridge.

Staff Recommendation:

Allow the Fire Department to apply for an Enbridge Safe Community grant.

Requested City Council Action

Consider allowing the Grand Rapids Fire Department to apply for an Enbridge Safe Community Grant in the amount of up to \$1,750.00.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0700 **Version:** 1 **Name:** Commission Resignation
Type: Agenda Item **Status:** Consent Agenda
File created: 11/13/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Accept the resignation of Lea Friesen from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.
Sponsors:
Indexes:
Code sections:
Attachments: [Friesen - Resignation](#)

Date	Ver.	Action By	Action	Result
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Accept the resignation of Lea Friesen from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.

Background Information:

Lea Friesen was appointed to the Arts & Culture Commission May 13, 2013. Ms. Friesen recently advised the Commission that she is no longer able to serve and has submitted her resignation.

Staff Recommendation:

Accept Ms. Friesen's resignation and authorize staff to post the vacancy.

Requested City Council Action

Accept the resignation of Lea Friesen from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.

From: Lea Friesen [<mailto:lea.friesen@gmail.com>]

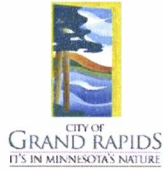
Sent: Wednesday, November 06, 2013 4:01 PM

To: Michele Palkki

Subject: Re: Resignation

Thanks Michele, I would prefer not to, but I am swamped and cannot do justice to the position at this time. I would like to resign.

-Lea Friesen



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0728 **Version:** 1 **Name:** Request by the Police Department to sell their impounded and forfeited vehicles.
Type: Agenda Item **Status:** Consent Agenda
File created: 11/18/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Request by the Police Department to sell our impounded and forfeited vehicles at the Minnesota DNR auction.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Request by the Police Department to sell our impounded and forfeited vehicles at the Minnesota DNR auction.

Background Information:

The Police Department has used the Minnesota DNR auction (located in Grand Rapids) in the past to dispose of impounded and forfeited vehicles. The auction will be held at the Minnesota DNR facility located on Hwy # 2 East in the City of Grand Rapids.

Per state statute all registered owners and lien holders have been notified of the impounded vehicles and to date none have been claimed. They are considered abandoned at this point, and can be legally sold by the city.

The vehicles held for forfeiture have gone through the forfeiture process in the courts and are now titled to the City of Grand Rapids and can be sold.

Money earned from the sale of these vehicles will be distributed according to state statute and city policy. The auction will be held on December 7, 2013.

Vehicle descriptions are as follows:

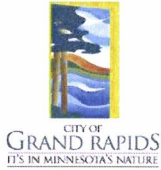
ICR #	MAKE / MODEL	VIN #	
1. 13004910	2004 Chrysler Sebring	1C3EL75R04N113666	(Forfeited)
2. 12013920	1999 Dodge Intrepid	2B3HD46R0XH824687	(Forfeited)
3. 13002934	1989 Ford Probe	1ZVBT22L4K5152868	(Impounded)
4. 13003770	1995 GMC Suburban	1GKFK16K7SJ23705	(Impounded)
5. 13008161	1995 Dodge Neon	1B3ES47C0SD284640	(Impounded)
6. 13008380	2000 Kia Sephia	KNAFB1218Y5823254	(Impounded)
7. 13008543	2000 Ford Focus	1FAFP3435YW364568	(Impounded)
8. 13009454	1998 Merc. Tracer	1MEFM13P0WW628920	(Impounded)
9. 13010250	1998 Chev. Cavalier	1G1JC1242W7260331	(Impounded)

Staff Recommendation:

I would recommend to the Mayor and City Council to allow the Police Department sell their impounded and forfeited vehicles at the Minnesota DNR auction.

Requested City Council Action

Consider a request by the Police Department to sell impounded and forfeited vehicles at the Minnesota DNR auction on December 7, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0729 **Version:** 1 **Name:** Auction off pedal bikes, wheelchairs, canoe, and junk bikes through Oberfoell Auctioneers
Type: Agenda Item **Status:** Consent Agenda
File created: 11/18/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Request by the Police Department to donate some of our abandoned / found pedal bikes to Ross Resources and ICC, with the remainder to auction our abandoned / found pedal bikes, wheelchairs, canoe and junk bikes through Oberfoell Auctioneers (Do-Bid.com).
Sponsors:
Indexes:
Code sections:
Attachments: [Auction Bikes Chart.pdf](#)

Date	Ver.	Action By	Action	Result
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Request by the Police Department to donate some of our abandoned / found pedal bikes to Ross Resources and ICC, with the remainder to auction our abandoned / found pedal bikes, wheelchairs, canoe and junk bikes through Oberfoell Auctioneers (Do-Bid.com).

Background Information:

The Police Department has been approached recently as to what we do with our abandoned and found pedal bikes, as they would have a beneficial means of utilizing them. We are asking to donate some of the abandoned pedal bikes to Ross Resources and ICC, with the remaining bikes to be sold at auction.

The Police Department has used Oberfoell Auctioneers in the past to sell our vehicles and property. Oberfoell would come and pick up the pedal bikes, wheelchairs and canoe and bring them to their location to sell. The auction would be an online auction that would go for a period of several weeks.

Per our policy, we have held onto this property beyond the allotted time frame (90 days) in hopes of getting some of the bikes back to their rightful owners. Our bike impound facility is at capacity and are requesting to have them auctioned off.

We have 47 pedal bikes, 2 wheelchairs, 1 canoe, and 52 junk bikes we will be donating and auctioning off. Money earned from the sale of these items will be going to the general fund.

Staff Recommendation:

I would recommend to the Mayor and City Council to allow the Police Department to donate some our abandoned and found pedal bikes to Ross Resources and ICC and auction off the remaining abandoned and found items.

Requested City Council Action

Please consider a request by the Police Department to donate some of our abandoned and found pedal bikes to Ross Resources and ICC and sell the remaining of our abandoned / found bikes and other property as stated, through Oberfoell Auctioneers (Do-Bid.com).

2013 Found Bikes

	ICR#	Discription	Junk	Auction
1	13004501	Next	X	
2	13009225	Pacific		<i> Holding</i>
3	13009419	Roadmaster	X	
4	13009744	Equator		<i> Holding</i>
5	1009476	Next		<i> Holding</i>
6	13009745	Next		<i> Holding</i>
7	13010712	Mongoose		<i> Holding</i>
8	13009492	Roadmaster		<i> Holding</i>
9	13006897	95	X	
10	13009436	Mongoose	X	
11	13008822	Next	X	
12	13009335 or 13009336	Roady	X	
13	13008473	Schwimm/Blue		X
14	13004926	Pink SCOOTER	X	
15	13010215	Next		<i> Holding</i>
16	13010993	Next		<i> Holding</i>
17	13010387	Raleigh		<i> Holding</i>
18	1301908	Roadmaster	X	
19	13004926	Sweet Rumor	X	
20	13008554	Roadmaster		X
21	13006813	Murray		X
22	13004689	Hyperbike		X
23	13004687	Fixie Thruster		X
24	13004689	Next		X
25	13006897	Huffy	X	
26	13010215	Next		<i> Holding</i>

2012 Found Bikes

	ICR#	Discription	Junk	Auction
1	12007782	No Name/Spray Painted		X
2	12008946	Next		X
3	12012116	Magna	X	
4	12007837	Schwinn		X
5	12007831	Magna	X	
6	12004872	No Name/Trike		X
7	12003462	Roadmaster		X
8	12004872	Magna		X
9	12009978	Parkway		X
10	12009674	Next	X	
11	12009609	No Name/ Green	X	
12	12013716	Mongoose		X
13	12012601	Huffy	X	
14	12009913	Magna	X	
15	12008672	Blue & Grey	X	
16	12012107	Huffy		X
17	12000110	Medalist	X	
18	12004259	Fuji		X
19	12011566	Bridgestone	X	
20	12006296	Mongoose		X
21	12000558	Roadmaster		X
22	12003301	Next	X	
23	12010436	Roadmaster		X
24	12006330	Diamond rack		X
25	12010046	Magna		X
26	12012107	Huffy		X
27	127185	Murry	X	
28	12011172	Schwinn	X	
29	12010270	Huffy	X	
30	1209895	Magna/Pink	X	

2011 Found Bikes

	ICR#	Discription	Junk	Auction
1	11005164	Next		X
2	11006635	Yukon		X
3	11003478	Trek	X	
4	11007258	Durasport		X
5	11005574	Divaspeak	X	
6	06/14/2011, 335	Huffy/ orange & black	X	
7	11005164	Roadmaster		X
8	11012224	Magna		X
9	11011054	No Name/ Red	X	
10	11002841	Mongoose	X	
11	11006585	Huffy/ Pink		X
12	11004874	Roadmaster		X
13	11003354	Roadmaster	X	
14	11009207	Huffy	X	
15	11009573	Next	X	
16	11010908	Magna		X
17	11012167	Roadmaster		X
18	11009979	Magna		X
19	11010531	Limited Edition/ Duck Unlimited		X
20	11004899	Roadmaster		X
21	11013114	No Name/ Black & Orange	X	
22	11011228	Huffy		X
23	11006962	LaJolla		X
24	11007004	Mongoose		X
25	11009810	Latitude	X	
26	11003188	Blue	X	

2010 Found Bikes

	ICR#	Discription	Junk	Auction
1	10002791	Huffy	X	
2	10009158	Mongoose	X	
3	10007944	Olympia	X	
4	10008594	Roadmaster	X	
5	7/7/2010	Murray	X	
6	1005231	Black and White	X	
7	6/7/2010	Huffy	X	
8	13003251	Mongoose		X
9	10/5/2010	Vectra/Grey		X
10	10007379	Huffy		X

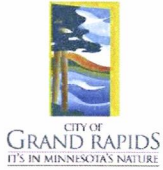
2009 Found Bikes

	ICR#	Discription	Junk	Auction
1	# 09009974	Huffy/Purple	X	
2	# 09009961	Roadmaster/Sport	X	
3	# 09009971	Pacific	X	
4	# 09010926	Princess	X	
5	# 09008796	Magna		X
6	# 09013146		X	
7	# 09009492	Next	X	
8	#09008298	Mongoos		X
9	#09008298		X	

Found Bikes with No ICR

	Discription	Junk	Auction
1	Next/ Red & Black	X	
2	Next/ Yellow & Grey/ No Speed	X	
3	Wipeout Next/ Balck & Red/ No Speed		X
4	Equator Vaporizer/Blue/No Speed		X
5	Tony Hawk/ Spray Painted Black	X	
6	Mongoose/Blue & Silver		X
7	Huffy/Red	X	
8	Painted Yellow & Black/No Speed	X	
9	Mongoose/Yellow	X	
10	Roadmaster/Purprle	X	
11	Magna/Teel	X	
12	Huffy/Red		X
13	Ridgestone/Blue		X
14	Wheel Chair		X
15	Wheel Chair		X
16	Canoe		X

	ICR#	Discription	Junk	Auction
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
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23				



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0732 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 11/18/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Accept a grant from Walmart to the Fire Department

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Accept a grant from Walmart to the Fire Department

Background Information:

At the August 12, 2013 City Council meeting, Council approved for the fire department to apply for a grant of up to \$1,500 from the Walmart Local Giving Program to be used for the Fire Prevention and Education program. On November 17, 2013, the fire department received the following information from Walmart:

"The Walmart Foundation and Facility # 1609 are pleased to inform you that your organization has been selected to receive a grant through the Local Facility Giving Program in the amount of \$1,000.00. We believe that your organization is doing important work to the communities you serve, and we are proud that we are able to support you in your efforts.

Your grant payment will be awarded to you by check, and it will be sent to the address listed in your grant application. Your grant check will be issued within the next few weeks and mailed to your organization as quickly as possible.

Thank you for the work your organization does to create opportunities so people can live better.

Sincerely,

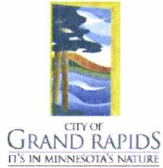
The Walmart Foundation"

Staff Recommendation:

Adopt a resolution to accept the Walmart grant for the Fire Prevention and Education Program.

Requested City Council Action

Consider adopting a resolution to accept a grant from Walmart to the Fire Prevention and education Program in the amount of \$1,000.00



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0733 **Version:** 1 **Name:** CP 2004-3 Balancing Order
Type: Agenda Item **Status:** Consent Agenda
File created: 11/19/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Consider approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.
Sponsors:
Indexes:
Code sections:
Attachments: [11-25-13 Attachment CP 2004-3 BalancingChangeOrder](#)

Date	Ver.	Action By	Action	Result
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Consider approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.

Background Information:

Attached is the balancing change order related to CP 2004-3, 4th Street South Reconstruction. The original contract amount was \$1,710,000.00 and the final contract amount is \$1,817,548.51. All work orders itemized in the balancing change order have already been approved. Approval of this balancing change order will close out the contract with Hammerlund Construction for this project.

Staff Recommendation:

City staff recommends approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.

Requested City Council Action

Consider approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 1

FEDERAL PROJECT NO. TEAX 3112 (248)	STATE PROJECT NO. SP 129-090-006	LOCAL PROJECT NO. 129-139-001	CONTRACT NO. 129-117-001
CONTRACTOR NAME AND ADDRESS Hammerlund Construction, Inc. 3201 Highway 2 West Grand Rapids, MN 55744		LOCATION OF WORK 4th Street South Reconstruction, C.P. 2004-3	
		TOTAL CHANGE ORDER AMOUNT \$0.00	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.

This is a Balancing Change Order. A Balancing Change Order is a accounting device used to adjust the Contract Amount to equal the As-Built amount.

Contract Amount: Original = \$1,710,000.00, Final = \$1,817,548.51

Work Order #1: Estimated = \$ 11,275.00, Final = \$11,275.00

Work Order #2: Estimated = \$20,766.32, Final = \$23,481.91

Work Order #3: Estimated = \$7,039.98, Final = \$7,421.98

Net Changes previously approved = \$39,081.30

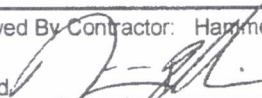
Net Change Authorized by this Change Order = \$68,461.21

COST BREAKDOWN

There are no items associated with this Change Order.

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)			
Due to this change the Contract Time:			
a. <input type="checkbox"/>	Is Increased by	_____ Working Days	b. <input checked="" type="checkbox"/> Is Not Changed
<input type="checkbox"/>	Is Decreased by	_____ Working Days	
<input type="checkbox"/>	Is Increased by	_____ Calendar Days	c. <input type="checkbox"/> May be revised if work affected the controlling operation
<input type="checkbox"/>	Is Decreased by	_____ Calendar Days	

Approved By Project Engineer: Tom Pagel	Approved By Contractor: Hammerlund Construction, Inc.
Signed _____	Signed: 
Date: _____ Phone: (218) 326-7601	Date: <u>11/18/2013</u> Phone: (218) 326-1881

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.			
This project is eligible for:	_____ Federal Funding	_____ State Aid Funding	_____ Local funds
District State Aid Engineer:	_____	Date:	_____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0734 **Version:** 1 **Name:** 2014 Liquor License Renewals
Type: Agenda Item **Status:** Consent Agenda
File created: 11/19/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Approve issuance of 2014 liquor license renewals as described in the attachment.

Sponsors:

Indexes:

Code sections:

Attachments: [2014 LIQUOR LICENSE RENEWAL](#)

Date	Ver.	Action By	Action	Result
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Approve issuance of 2014 liquor license renewals as described in the attachment.

Background Information:

Attached is the listing of submitted renewal for liquor licenses within the City of Grand Rapids. Renewals have passed law enforcement review and require Council approval, prior to forwarding to the State of Minnesota Alcohol and Gambling Enforcement Division.

Staff Recommendation:

Approve renewals and authorize staff to forward to State of Minnesota for license completion.

Requested City Council Action

Approve issuance of 2014 liquor license renewals as described in the attachment.

2014 LIQUOR LICENSE RENEWAL

Club On-Sale & Sunday:

1. American Legion, McVeigh-Dunn Post 60
2. LOOM Lodge 2023 Moose Lodge
3. VFW 1720 Ponti Peterson Post

Wine License:

1. TKM&M Inc. – Sammy’s Pizza, with Strong Beer Authorization

On-Sale Liquor:

1. Madden’s Dutch Room Bar
2. Apple Minnesota LLC, Applebee’s
3. Barboza LLC, El Potro Mexican Restaurant
4. S. Bastian Companies LLC, Pokegama Grill
5. FOE Aerie 2469, Eagles Club
6. Forest Lake Restaurant Inc.
7. Grand Hospitality LLC, Timberlake Lodge
8. Grand Rapids Ground Round Inc.
9. Toivo’s LLC
10. Thunder Alley XL
11. Grand Rapids Development Corp. – Sawmill Inn

Off-Sale Liquor:

1. Wal-Mart Stores Inc., Wal-Mart Supercenter
2. TG&S Inc., Superamerica
3. Pokegama Plaza Liquors Inc.
4. Frontier Liquors Inc.
5. Jerry’s Warehouse Liquor Inc.
6. Madden’s Dutch Room Bar

On-Sale 3.2 Malt Liquor:

1. Rafferty’s Pizza
2. Itasca Curling Club
3. TKM&M Inc. – Sammy’s Pizza

Off-Sale 3.2 Malt Liquor:

1. Holiday Stationstores Inc. – Holiday Stationstore #162
2. Holiday Stationstores Inc. – Holiday Stationstore #248



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0736 **Version:** 1 **Name:** Request by the Police Department to approve and sign an agreement with the City of Hill City for the use of the City of Grand Rapids Animal Control Facility.

Type: Agenda Item **Status:** Consent Agenda

File created: 11/19/2013 **In control:** City Council

On agenda: 11/25/2013 **Final action:**

Title: Request by the Police Department to approve and sign an agreement with the City of Hill City for the use of the City of Grand Rapids Animal Control Facility.

Sponsors:

Indexes:

Code sections:

Attachments: [Hill City Dog COntract](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the Police Department to approve and sign an agreement with the City of Hill City for the use of the City of Grand Rapids Animal Control Facility.

Background Information:

Due to the lack of an animal shelter, the City of Hill City has been faced with the burden of trying to place their at large, dangerous, stray, injured and sick dogs and cats. Currently the City of Hill City does not have a viable option to house these animals. The City of Hill City would like to enter into an agreement with the City of Grand Rapids for the use of its Animal Control Facility.

Under this agreement the City of Hill City agrees to pay a \$175.00 per month retainer and will assume all costs associated with the euthanasia and disposal of animals that are euthanized, unclaimed, not adoptable, ill, injured or other reasons allowed by State Statues. This agreement shall remain in full force and effect for a period of one year. Either party may cancel the agreement at any time by giving written notice to the other party at least 30 days prior to the effective date of termination.

This agreement has been reviewed and approved by the City Attorney's Office.

Staff Recommendation:

Staff Recommendation is to sign the said agreement.

Requested City Council Action

Please consider approving the request by the police department to enter into an Animal Control Facility Agreement with the City of Hill City and authorize Mayor Dale Adams and City Administrator Tom Pagel to sign the attached agreement.

ANIMAL CONTROL FACILITY AGREEMENT

THIS AGREEMENT, made and entered in this ___1___ day of __December__, 2013 by and between the City of Grand Rapids, Itasca County, Minnesota, hereinafter called "City" and the City of Hill City, Minnesota, hereinafter called "Hill City."

WHEREAS City presently has a Community Assistance Officer and is operating an animal control shelter facility within the City of Grand Rapids, and

WHEREAS Hill City is desirous of using said facility from time to time, in accordance with the terms of this Agreement.

NOW THEREFORE, IN CONSIDERATION of the mutual covenants herein contained the parties hereto for themselves and successors and assigns, do hereby agree as follows:

1. That City will allow Hill City to use its animal control facility in accordance with the rules and regulations as City may establish or revise periodically. Additionally, the City will not allow the taking of surrendered animals from Hill City. Surrendered animals are those animals whose owners simply do not any longer wish to care for said animal(s). Surrendered animals must be handled by Hill City through a means other than the Grand Rapids Animal Control Facility.
2. In consideration of the use of said animal control facility, Hill City will pay the amount of \$175.00 per month as a monthly retainer. All Hill City animals shall be managed, housed and cared for by the City in accordance with the City's rules and regulations and all applicable state and federal laws and regulation for a maximum of ten (10) days at no additional cost except as set forth in paragraph 3.
3. Hill City will be billed for the actual costs for euthanasia and disposal of animals that are euthanized, unclaimed, not adoptable, ill, injured or other reasons allowed by State Statutes.
4. The City shall retain all contractual payments, donations and other monies it receives from any source and Hill City shall not be entitled to credit for any such receipts. Such monies shall include any adoption fees and any boarding and impoundment fees which the City may charge an owner of any animal which has been impounded in the Shelter. Hill City shall not be liable for any expenses incurred by the City in its operation of the Shelter and performance of its other obligations set forth herein.
5. All animal criminal investigations will be the responsibility of the Hill City Police Department that fall within Hill City's jurisdiction.
6. Hill City will be invoiced quarterly for a pro rata portion of the retainer and other charges or expenses under this agreement.

7. This agreement shall remain in full force and effect for a period of one year from December 1, 2013 and will terminate on November 30, 2014. Either party may cancel this Agreement at any time by giving written notice to the other party at least 30 days prior to the effective date of the termination. City shall be paid by Hill City for the work performed prior to the effective date of termination as well as a *pro rata* share of the retainer addressed above. Notice to City shall be mailed or delivered to City Council, Grand Rapids City Hall, 420 N. Pokegama Avenue, Grand Rapids, MN 55744. Notice to Hill City shall be mailed or delivered to the City Council, Hill City, City Hall, P.O. Box 160 Hill City, MN 55748.
8. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur, or be requested to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this contract.

Liability of the Municipality and Hill City shall be governed by the provisions of the Minn. Stat. Ch. 466 and other applicable laws.


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first written.

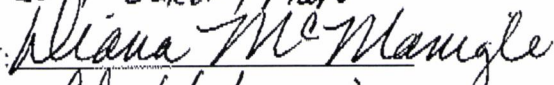
CITY OF GRAND RAPIDS

BY: _____
Dale Adams, Mayor

BY: _____
Tom Pagel, City Administrator

CITY OF HILL CITY

BY: 
Larry Baker, Mayor

BY: 
Miana McMangle
Clerk/Treasurer



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0737 **Version:** 1 **Name:** Shop With A Hero
Type: Agenda Item **Status:** Consent Agenda
File created: 11/20/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Request by the Police Department to adopt a resolution accepting \$4,900.00 dollars in donations from Cap Baker Lions, Meds 1, Grand Rapids Jaycees, Greenway Lions, Rowe Funeral Home, Hill City Fire, Wal-Mart, Grand Rapids Moose Club, Coleraine Fire, Grand Rapids Eagles Club and Grand Rapids Fire Department Relief Association.
Sponsors:
Indexes:
Code sections:
Attachments: [Shop With A Hero 2013-5](#)
[PD Hero Shop Res](#)

Date	Ver.	Action By	Action	Result
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Request by the Police Department to adopt a resolution accepting \$4,900.00 dollars in donations from Cap Baker Lions, Meds 1, Grand Rapids Jaycees, Greenway Lions, Rowe Funeral Home, Hill City Fire, Wal-Mart, Grand Rapids Moose Club, Coleraine Fire, Grand Rapids Eagles Club and Grand Rapids Fire Department Relief Association.

Background Information:

The Grand Rapids Police Department is conducting its Second Annual Shop with a Hero Event. This event will be taking place December 8, 2013 at the Grand Rapids Wal-Mart. The police department has secured donations from Grand Rapids Wal-Mart (\$300.00), Grand Rapids Area Jaycees (\$1,500), Cap Baker Lions Club (\$500.00), Meds 1 Ambulance Service (\$500.00), Rowe Funeral Home (\$250.00), Hill City Fire (\$300.00), Greenway Lions Club (\$1,000), Grand Rapids Moose Club (\$250.00) Coleraine Fire (\$100.00), Grand Rapids Eagles Club (\$100.00) and Grand Rapids Fire Department Relief Association (\$100.00).

With these donations, children will be given a \$100.00 dollar gift card. These children will be paired with a public safety professional and the child and professional will then Christmas shop for the child's family members.

Upon completion of shopping, the child will be directed to a designated check out area where the child's presents will be gift wrapped by Wal-mart staff. The children will enjoy refreshments and tours of emergency vehicles followed by a brief visit with Santa Claus. Santa will be providing each child a personal Christmas gift for them to enjoy.

Children have been selected for this event with the cooperation of the Grand Rapids Police Department, Itasca County Social Services, Ross Resources, Grand Rapids Yellow Ribbon Committee and Kootasca.

Staff Recommendation:

Allow the acceptance of above mentioned donations.

Requested City Council Action

Consider adopting a resolution accepting \$4,900.00 dollars in donations from the above mentioned sponsors.

Shop With A Hero 2013

**Congratulations You Have been Selected to Participate
in the 2013 Shop with A Hero Event!**



When: December 8th 2013

Time: 9am

Where: Walmart

100 Southeast 29th Street

Grand Rapids MN, 55744

2013 Shop With A Hero Sponsors

**Grand Rapids Jaycees ~ Grand Rapids Fire Department ~ City of Grand Rapids ~ Greenway Lions ~ Cap
Baker Lions ~ Meds1 ~ Hill City Fire Department ~ Bovey Fire Department ~ Rowe Funeral Home ~
Moose Club ~ Itasca County**

Shop With A Hero 2013

What is Shop With A Hero? Shop With A Hero started in 2012. This year it is our goal to help 25 children purchase gifts for their family for Christmas. Each child will be paired with a local Hero from the Police EMS or Fire Department. Children are selected from Itasca County and the Hill City area. We are currently looking for sponsors and volunteers to help wrap presents the day of the event.



Sponsorship Information

\$100 Per Child

Event Information

When: December 8th 2013

Time: 9am

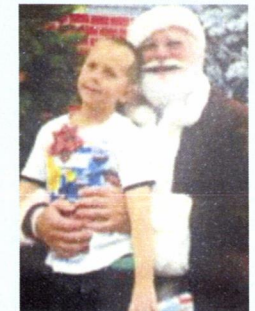
Where: Walmart

100 Southeast 29th Street
Grand Rapids MN, 55744

Volunteer Information

Duties include wrapping presents and help with clean up.

Contact Amy
2182087577



2013 Shop With A Hero Sponsors

Grand Rapids Jaycees ~ Grand Rapids Fire Department ~ City of Grand Rapids ~ Greenway Lions ~ Cap Baker Lions ~ Meds1 ~ Hill City Fire Department ~ Bovey Fire Department ~ Rowe Funeral Home ~ Moose Club ~ Itasca County

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13-

A RESOLUTION ACCEPTING \$4,900 IN DONATIONS FROM CAP BAKER LIONS CLUB, MEDS 1, GRAND RAPIDS JAYCEES, GREENWAY LIONS CLUB, ROWE FUNERAL HOME, HILL CITY FIRE, WAL-MART, GRAND RAPIDS MOOSE CLUB, COLERAINE FIRE, GRAND RAPIDS EAGLES CLUB AND GRAND RAPIDS FIRE RELIEF ASSOCIATION FOR THE GRAND RAPIDS POLICE DEPARTMENT SECOND ANNUAL SHOP WITH A HERO EVENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Cap Baker Lions Club has donated \$500, Meds 1 has donated \$500, Grand Rapids Jaycees has donated \$1,500, Greenway Lions Club as donated \$1,000, Rowe Funeral Home has donated \$250, Hill City Fire has donated \$300, Wal-Mart has donated \$300, Grand Rapids Moose Club has donated \$250, Coleraine Fire has donated \$100, Grand Rapids Eagles Club has donated \$100 and the Grand Rapids Fire Relief Association has donated \$100 to the Grand Rapids Police Department Second Annual Shop with a Hero Event.

Adopted this 25th day of November, 2013

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0743 **Version:** 1 **Name:** Elevator Services
Type: Agenda Item **Status:** Consent Agenda
File created: 11/21/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Authorize staff to solicit quotes for monthly inspection and service of City Hall elevator.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Authorize staff to solicit quotes for monthly inspection and service of City Hall elevator.

Background Information:

Current service and inspections are conducted by Thyssen Krupp Elevator. The original contract was executed March 9, 2004.

Staff Recommendation:

Solicit quotes for City Hall elevator services.

Requested City Council Action:

Authorize staff to solicit quotes for monthly inspection and service of City Hall elevator.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0746 **Version:** 1 **Name:** Commission Appointment
Type: Agenda Item **Status:** Administration Department
File created: 11/21/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Appoint Katherine Sedore to the Planning Commission to filled unexpired term through March 1, 2014.
Sponsors:
Indexes:
Code sections:
Attachments: [Sedore Katherine - Planning Commission Applicant](#)

Date	Ver.	Action By	Action	Result
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Appoint Katherine Sedore to the Planning Commission to filled unexpired term through March 1, 2014.

Background Information:

On September 17, 2013, Mr. Ron Niemala submitted his resignation from the Grand Rapids Planning Commission, leaving a vacancy with a term to expire on March 1, 2014. After advertising the vacancy, we have received one application from Ms. Katherine Sedore. Councilor Barb Sanderson conducted an interview with Ms. Sedore and is recommending her appointment.

Staff Recommendation:

Appoint Ms. Katherine Sedore to the Planning Commission.

Requested City Council Action

Appoint Katherine Sedore to the Planning Commission to filled unexpired term through March 1, 2014.



GRAND RAPIDS
MINNESOTA

APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:
City Administration Office
420 N. Pokegama Avenue
Grand Rapids, MN 55744
218-326-7600

Personal Information:

Name:	Katherine Sedore	Date:	10-2-13
Address:	1104 N.W. 2nd Avenue	Day Phone:	326-2089
Employer:	Retired	Evening Phone:	Cell 259-0044
Occupation:		E-Mail	K.Sedore@mchsis.com

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

<input type="checkbox"/>	Golf Course Board	<input type="checkbox"/>	Police Civil Service Commission
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Economic Development Authority
<input type="checkbox"/>	Central School Advisory Board	<input type="checkbox"/>	Public Utilities Commission
<input type="checkbox"/>	Housing & Redevelopment Authority	<input type="checkbox"/>	Civic Center/Park & Rec. Board
<input checked="" type="checkbox"/>	Planning Commission	<input type="checkbox"/>	Human Rights Commission
<input type="checkbox"/>	Airport Advisory Board	<input type="checkbox"/>	Arts & Cultural Commission
<input type="checkbox"/>	Board of Appeal & Equalization	<input type="checkbox"/>	

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?)

- Served 4 years on Conasset Planning Commission
- Past president of PEO Chapter DB (philanthropic educational organization - supporting women in education)
- Currently serving as chairperson of MacRostie Art Center board of directors.

How did you become interested in serving on a Board or Commission?

I have always been interested in the development of Grand Rapids. I grew up in G.R. coming from a founding family of G.R. I have seen many changes in G.R. and would like to be part of its future development.

It would give me great pride to serve on the planning commission and I would hope that I would be able to make a difference.

Date Authorization:

If appointed, I, Katherine Sedore, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone # 218-326-2089 Home email K.Sedore@mchsi.com

Work address N/A Work Phone# N/A

Work email N/A Cell Phone # 218-259-0044

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

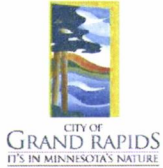
This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk's office of any change indicated above.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

Oct 2, 2013
Date

Katherine Sedore
Signature



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0683 **Version:** 2 **Name:** Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending the Official Zoning Map by rezoning a 7.2 acre parcel of land from R-1 (One-Family Residential) to M (Medical).

Type: Agenda Item **Status:** Consent Agenda

File created: 11/6/2013 **In control:** City Council

On agenda: 11/25/2013 **Final action:**

Title: Accept the withdrawal of rezone petition submitted by Davis Group and Mrs. Edith Dahlgren.

Sponsors:

Indexes:

Code sections:

Attachments: [Notice of withdrawal - Petition to Rezone](#)

Date	Ver.	Action By	Action	Result
11/12/2013	1	City Council		
11/12/2013	1	City Council		
11/12/2013	1	City Council		

Accept the withdrawal of rezone petition submitted by Davis Group and Mrs. Edith Dahlgren.

Background Information:

As was anticipated, based upon a discussion with one of the applicants following the public hearing to consider a zoning map amendment for property located at 1702 Golf Course Rd, staff received a letter from both applicants, Mrs. Edith Dahlgren and Davis Real Estate Group. The November 14, 2013 letter withdraws their rezoning application.

Requested City Council Action

Accept the withdrawal of rezone petition submitted by Davis Group and Mrs. Edith Dahlgren.

November 14, 2013

Eric Trast
Community Development Specialist
City of Grand Rapids
420 North Pokema Avenue
Grand Rapids, Minnesota 55744

Dear Eric:

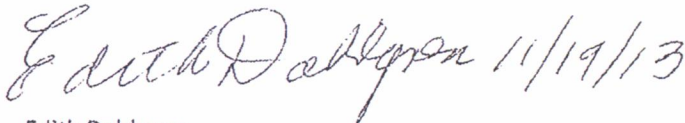
On September 16, 2013, the Davis Real Estate Investment Group, LLC and property owner, Edith Dahlgren, filed a petition for a Zoning Map Amendment with the City of Grand Rapids with respect to the property located at 1702 Golf Course Road, Grand Rapids. Please allow this letter to serve as our formal notification that we are hereby withdrawing said zoning map amendment petition.

We sincerely appreciate all of the efforts the City and Staff have put forth in this regard.

Yours very truly,



Mark Davis
The Davis Group Real Estate Investment Group, LLC



Edith Dahlgren

Cc: Robert Mattei
Michael Metcalf
Michael Motley

**CANCELLATION OF
PURCHASE AGREEMENT**

This form approved by the Minnesota Association of REALTORS®,
which disclaims any liability arising out of use or misuse of this form.
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1. Date November 14, 2013

2. The undersigned hereby agree that a Purchase Agreement dated July 17, 2013

3. relating to the property at 1702 Golf Course Road Grand Rapids, MN 55744

4. _____

5. is hereby cancelled and terminated. The Earnest Money in connection with said Agreement is to be (check one):

6. REFUNDED TO BUYERS

7. RETAINED BY SELLERS

8. OTHER

9. The seller shall retain \$5000.00 and the remaining \$5000.00 shall be
refunded to the buyer.

10.

11.

12.

13.

14.

15.

16.

17. and Buyer releases all rights in the property. Seller has no further obligation to sell under said Agreement nor
18. Buyer to purchase.

19. EARNEST MONEY CHECK(S) SHALL BE MAILED TO:

20. Name: _____

21. Street: _____

22. City/State/Zip: _____

23. Edith Dahlstrom 11/19/13
(Seller) (Date) (Buyer) (Date)

24. Mark A. Davis 11/19/13
(Seller) (Date) (Buyer) (Date)



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0744 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 11/21/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Acknowledge minutes for Boards & Commissions
Sponsors:
Indexes:
Code sections:
Attachments: [September 10, 2013 Police Civil Service](#)
[October 30, 2013 Special Golf Board Minutes](#)
[June 13, 2013 GREDA Minutes](#)
[July 11, 2013 GREDA Minutes](#)
[July 25, 2013 GREDA Minutes](#)
[August 8, 2013 GREDA Minutes](#)
[September 12, 2013 GREDA Minutes](#)
[September 26, 2013 GREDA Minutes](#)
[October 10, 2013 GREDA Minutes](#)

Date	Ver.	Action By	Action	Result
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Acknowledge minutes for Boards & Commissions

GRAND RAPIDS CIVIL SERVICE COMMISSION MEETING
TUESDAY, SEPTEMBER 10, 2013 – 3:00 P.M.

CALL TO ORDER: Pursuant to due notice and call thereof, a regular meeting of the Grand Rapids Police Civil Service Commission was held in Conference Room 2B of City Hall on Tuesday, September 10, 2013 at 3:12 p.m.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Jim Martinetto & Mike Marsh. Absent: Commissioner Wanda Bunes.

Others Present: Police Chief Jim Denny, Asst. Police Chief Steve Schaar

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER MARSH TO APPROVE MINUTES FOR APRIL 9, 2013, JUNE 17, 2013 AND JUNE 25, 2013 AS PRESENTED. The motion passed by unanimous vote.

Discuss officer discipline:

Chief Denny advises Commission that an Officer was recently disciplined for repeated unexcused absences. The Officer received a 3 day suspension without pay. No current action is needed at this time.

Other action items:

Chief Denny advises that the Department is currently waiting for the decision on the Cops Grant. As soon as that information is available, the Commission will be made aware.

There being no further business, the meeting adjourned at 3:20 p.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

GRAND RAPIDS GOLF COURSE BOARD
SPECIAL MEETING
October 30, 2013
7:30 AM

Present: Jeff Ericson, Larry O'Brien, Ron Iannelli, Steve Forneris

Absent: Dan Richter

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Jeff Ericson, Chair, called the meeting to order.
- II. Visitors: Dale Adams
- III. Ron Iannelli made a motion to approve the 2014 Operating Budget. Steve Forneris seconded the motion. The motion passed. Steve Forneris made a motion to approve the 2014 CIP Budget of \$65,000. Ron Iannelli seconded the motion. The motion passed.
- IV. Steve Forneris made a motion to adjourn the meeting. Ron Iannelli seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JUNE 13, 2013
4:00 P.M.**

**GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, June 13, 2013 at 4:05 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Michael Stefan, Dale Christy, Cheryl Gullickson. Absent: Joe Chandler, Chris Lynch, Mike Przytarski.

SETTING OF REGULAR AGENDA: **Approved without addition.**

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER GULLICKSON TO APPROVE THE AGENDA AS PRESENTED.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER GULLICKSON, SECOND BY COMMISSIONER STEFAN TO APPROVE THE MINUTES OF THE MAY 23, 2013 REGULAR MEETING AND MAY 30 SPECIAL MEETING. The following voted in favor thereof: Blake, Stefan, Gullickson, Christy. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$223,896.53.

Casper Construction	\$74,604.28	Dore & Associates	\$146,632.50
Grand Rapids Newspapers	\$132.25	SEH-RCM	\$2,040.00
Sterle Law Office	\$487.50		

The following voted in favor thereof: Stefan, Blake, Christy, Gullickson. Opposed: None, passed unanimously.

Commissioner Lynch joined the meeting at 4:08 p.m.

Consider entering into a professional services agreement with S.E.H for design services on the Hammerlund Project site, contingent upon IRRRB grant approval.

President Blake provided background information.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER STEFAN TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH S.E.H. FOR DESIGN SERVICES ON THE HAMMERLUND PROJECT CONTINGENT UPON IRRRB GRANT APPROVAL. The following voted in favor thereof: Lynch, Christy, Gullickson, Stefan, Blake. Opposed: None, passed unanimously.

Updates:

Amended and restated rail and entry road access easement with IEDC- The attorneys are still working on language for the easement. Staff will provide more information as it becomes available.

There being no further business the meeting adjourned at 4:14 p.m.

The next scheduled meeting is Thursday, June 13, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JULY 11, 2013
4:00 P.M.**

**GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, July 11, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Mike Stefan, Dale Christy, Chris Lynch, Mike Przytarski. Absent: Joe Chandler, Cheryl Gullickson.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER STEFAN TO APPROVE THE MINUTES OF THE JUNE 13, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Stefan, Przytarski, Lynch, Christy. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$158,552.52.

Dore & Associates	\$120,469.50	City of Grand Rapids	\$27,711.60
Itasca County Treasurer	\$64.92	Kennedy & Graven	\$2,826.50
SEH	\$7,480.00		

The following voted in favor thereof: Stefan, Blake, Christy, Przytarski, Lynch. Opposed: None, passed unanimously.

Consider approving Change Order #1 in the contract with Dore & Associates for the demolition of the St. Joe's complex.

Dore & Associates has submitted a change order request seeking a 23 calendar day extension to the contract time.

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHRISTY TO APPROVE CHANGE ORDER #1 WITH DORE & ASSOCIATES. The following voted in favor thereof: Przytarski, Lynch, Christy, Blake, Stefan. Opposed: None, passed unanimously.

Updates:

Hammerlund Construction and DrewMark Holdings-The bid package is being put together for the site work on the Hammerlund project. The DrewMark Holdings building permit is close to being issued and they are looking at a ground breaking ceremony the end of July.

Market Area Profile Project- Mr. Mattei is waiting to hear if the information that was compiled is accurate enough to complete the project.

There being no further business the meeting adjourned at 4:15 p.m.

The next scheduled meeting is Thursday, July 25, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JULY 25, 2013
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, July 25, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Mike Stefan, Dale Christy, Chris Lynch, Joe Chandler. Absent: Mike Przytarski, Cheryl Gullickson.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER STEFAN TO APPROVE THE MINUTES OF THE JULY 11, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Stefan, Chandler, Lynch, Christy. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER STEFAN TO APPROVE CLAIMS IN THE AMOUNT OF \$33,155.30.

Casper Construction	\$16,989.37	City of Grand Rapids	\$1,235.93
Itasca Economic Development	\$10,000.00	SEH	\$4,930.00

The following voted in favor thereof: Stefan, Blake, Christy, Chandler, Lynch. Opposed: None, passed unanimously.

Review a letter from IEDC concerning a 2014 funding request.

The GREDA has contributed \$10,000.00 in the past to IEDC. The Commissioners decided they would like to hear from Mark Zimmerman, president of IEDC before they make any funding decisions.

Review and consider a recommendation regarding the 2014 GREDA operating budget and levy request.

Community Development Director Mattei provided graphs and a worksheet reviewing GREDA financials. Last year the GREDA requested \$75,000.00 and received \$73,000.00 for their capital projects fund and operating budget and \$10,000.00 earmarked for the marketing taskforce.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER STEFAN TO REQUEST \$75,000.00 FOR THE 2014 GREDA OPERATING BUDGET AND CAPITAL PROJECTS FUND. The following voted in favor thereof: Lynch, Christy, Blake, Chandler, Stefan. Opposed: None, passed unanimously.

Consider a request for 2013 funding from northlandconnection.com.

The Northspan Group has requested a \$2,500.00 contribution for their Northland Connection program. Community Development Director Mattei described to the Commissioners what service is provided by Northland Connection.

MOTION BY COMMISSIONER CHANDLER, SECOND BY COMMISSIONER CHRISTY TO CONTRIBUTE \$500.00 TO NORTHLAND CONNECTION.

A discussion followed and the Commissioners decided they would like to have a representative from Northland Connection come to a meeting before they decide on a funding commitment.

COMMISSIONER CHANDLER WITHDREW HIS MOTION, COMMISSIONER CHRISTY WITHDREW HIS SECOND. NO ACTION WAS TAKEN.

Commissioner Chandler asked for an update on the St. Joes Demolition Project. Mr. Mattei said the project is wrapping up they are just waiting to haul away a pile of contaminated soil.

There being no further business the meeting adjourned at 5:05 p.m.

The next scheduled meeting is Thursday, July 25, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, AUGUST 8, 2013
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, August 8, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Mike Przytarski, Dale Christy, Chris Lynch Absent: Mike Stefan, Cheryl Gullickson, Joe Chandler.

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER LYNCH TO APPROVE THE MINUTES OF THE JULY 25, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Przytarski, Lynch, Christy. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER PRZYTARSKI, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$5,700.00.

Kennedy & Graven \$5,700.00

The following voted in favor thereof: Blake, Christy, Przytarski, Lynch. Opposed: None, passed unanimously.

Consider award of County Rd. 63 Hammerlund site preparation contract.

Community Development Director Mattei reviewed the bids with the Commissioners. Hammerlund Construction was the low bid at \$540,559.00.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER PRZYTARSKI TO AWARD THE BID TO HAMMERLUND CONSTRUCTION IN THE AMOUNT OF \$540,559.00. The following voted in favor thereof: Przytarski, Lynch, Christy, Blake. Opposed: None, passed unanimously.

Discuss IEDC 2014 partner contribution with Mark Zimmerman.

Mark Zimmerman, president of IEDC reviewed their 2014 work plan with the Commissioners and explained their annual operating budget.

There being no further business the meeting adjourned at 4:26 p.m.

The next scheduled meeting is Thursday, August 22nd, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, SEPTEMBER 12, 2013
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, September 12, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Dale Christy, Chris Lynch, Mike Stefan, Joe Chandler. Absent: Mike Przytarski.

SETTING OF REGULAR AGENDA: Approved with addition.

- Approve payment to SEH in the amount of \$1,600.00.
- Update Cheryl Gullickson resignation.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHANDLER, SECOND BY COMMISSIONER LYNCH TO APPROVE THE MINUTES OF THE AUGUST 22, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Lynch, Christy, Chandler, Stefan. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHANDLER, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$105,222.14.

City of Grand Rapids	\$65.65	Grand Rapids Newspapers Inc	\$141.70
David Kellin	\$18,379.00	SEH-RCM	\$19,245.00

The following voted in favor thereof: Blake, Christy, Lynch, Stefan, Chandler. Opposed: None, passed unanimously.

Consider an amendment to the professional services proposal from SEH for the St. Joe's Complex.

Due to the discovery of contaminated soils at the project site additional work was required by SEH. The additional cost in the amount of \$2,200.00 will be passed on to the developer.

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHANDLER TO APPROVE THE ADDITIONAL \$2,200.00 TO THE PROFESSIONAL SERVICES PROPOSAL FROM SEH FOR THE ST. JOE'S COMPLEX DEMOLITION PROJECT. The following voted in favor thereof: Lynch, Christy, Blake, Stefan, Chandler. Opposed: None, passed unanimously.

Approve payment to SEH in the amount of \$1,600.00.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHRISTY TO APPROVE PAYMENT TO SEH IN THE AMOUNT OF \$1,600.00. The following voted in favor thereof: Chandler, Stefan, Blake, Christy, Lynch. Opposed: None, passed unanimously.

Consider approval of Change Order 2, an increase of \$3,816.46 in the contract amount for the St. Joe's Demolition project.

Due to the soil contamination and electrical service being shut off the contractor incurred additional costs in the amount of \$3,816.46. The developer will be covering the additional cost.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER STEFAN TO APPROVE CHANGE ORDER #2 IN THE AMOUNT OF \$3,816.46 TO DORE & ASSOCIATES. The following voted in favor thereof: Chandler, Stefan, Blake, Christy, Lynch. Opposed: None, passed unanimously.

Updates:

Cheryl Gullickson resignation- Due to her work schedule Commissioner Gullickson has resigned from the GREDA. The City will advertise for this vacancy, there are no residency requirements.

Commissioner Chandler brought up the possible sale of the parking lots the City owns by the Angel of Hope Park. The Commissioners discussed possible uses for the site.

There being no further business the meeting adjourned at 4:24 p.m.

The next scheduled meeting is Thursday, September 26, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, SEPTEMBER 26, 2013
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, September 26, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Dale Christy, Chris Lynch, Joe Chandler, Mike Przytarski. Absent: Mike Stefan.

SETTING OF REGULAR AGENDA: **Approved with addition.**

- **Request to use GREDA property.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHANDLER TO APPROVE THE MINUTES OF THE SEPTEMBER 26, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Lynch, Christy, Chandler, Przytarski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE CLAIMS IN THE AMOUNT OF \$347,352.24.

Casper Construction	\$58,385.09	SEH-RCM	\$3,235.00
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The following voted in favor thereof: Przytarski, Blake, Christy, Lynch, Chandler. Opposed: None, passed unanimously.

Consider approval of GREDA Marketing Subcommittee recommendations.

Mr. Mattei reviewed the GREDA Marketing Activities/Tools Inventory and Recommendations with the Commissioners. The Commissioners discussed which tools have proven effective and which tools could be phased out in the future. White Ivy Design provided a quote for GREDA Website upgrades which would be very beneficial.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHRISTY TO APPROVE A PROPOSAL FROM WHITE IVY DESIGN FOR GREDA WEBSITE UPGRADES NOT TO EXCEED \$3,195.00. The following voted in favor thereof: Lynch, Christy, Blake, Chandler. Opposed: None, passed unanimously.

Consider action on the funding contribution to Northland Connection Program.

Chris Maddy of Northland Connection provided a presentation at the last GREDA Meeting showing what the GREDA's contribution is used for. Mr. Mattei needed labor statistics for a potential business earlier in the week and Northland Connection was able to provide those to him in a very timely manner.

MOTION BY COMMISSIONER CHANDLER, SECOND BY COMMISSIONER LYNCH TO APPROVE A 2013 FUNDING CONTRIBUTION TO NORTHSPAN IN THE AMOUNT OF \$1500.00. The following voted in favor thereof: Chandler, Blake, Christy, Lynch. Opposed: None, passed unanimously.

Discuss interest expressed in a land lease on Block 19.

Joe Piskel, owner of Wayne's Radiator would like to lease a portion of the City owned Block 19 parking lot to install a fuel conversion station. The Commissioners discussed this idea and didn't have any objections to leasing a portion of Block 19 to Mr. Piskel.

Consider an increase to the SEH fee proposal amount for engineering services on the DC Manufacturing Site Development project.

Due to issues with the original design of the loading dock SEH was asked to re-design the loading dock. The additional amount which will be passed on to the developer is \$595.00.

MOTION BY COMMISSIONER CHANDLER, SECOND BY COMMISSIONER LYNCH TO APPROVE AN ADDITIONAL \$595.00 TO THE FEE PROPOSAL FROM SEH. The following voted in favor thereof: Chandler, Blake, Christy, Lynch. Opposed: None, passed unanimously.

Approve payment to SEH in the amount of \$555.00.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER LYNCH TO APPROVE PAYMENT TO SEH IN THE AMOUNT OF \$555.00. The following voted in favor thereof: Lynch, Christy, Blake, Chandler. Opposed: None, passed unanimously.

Approve payment to Hammerlund Construction in the amount of \$344,368.24.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER CHANDLER TO APPROVE PAYMENT TO HAMMERLUND CONSTRUCTION IN THE AMOUNT OF \$344,368.24.

There being no further business the meeting adjourned at 5:21 p.m.

The next scheduled meeting is Thursday, October 10, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, OCTOBER 10, 2013
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, October 10, 2013 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Dale Christy, Chris Lynch, Joe Chandler, Mike Przytarski. Absent: Mike Stefan.

SETTING OF REGULAR AGENDA: **Approved with addition.**

- **Request to use GREDA property.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHANDLER TO APPROVE THE MINUTES OF THE SEPTEMBER 26, 2013 REGULAR MEETING. The following voted in favor thereof: Blake, Lynch, Christy, Chandler, Przytarski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE CLAIMS IN THE AMOUNT OF \$347,352.24.

Casper Construction	\$540.00	City of Grand Rapids	\$199.00
Hammerlund Construction	\$344,368.24	Kennedy & Graven	\$2,155.00

The following voted in favor thereof: Przytarski, Blake, Christy, Lynch, Chandler. Opposed: None, passed unanimously.

Commissioner Stefan joined the meeting at 4:05 p.m.

Discuss status of the Downtown Property Acquisition and CBIL Loan Program Blandin Foundation Program Related Investment Agreements.

Community Development Director Mattei provided a memo with an outline of the Blandin Foundation PRI Loan Program. The Commissioners discussed the requirements for the loan program and the history of use.

Discuss 2014 SCDP grant request for commercial rehabilitation and consider adjustments to CBIL terms for use as project matching funds.

Staff is still working with the Itasca County HRA staff to develop a pre-application for the SCDP Grant. Mr. Mattei has also revised the financing plan for this SCDP pre-application. Commissioners Blake, Chandler and Lynch volunteered to work with staff on this project.

Discuss request to use GREDA Property.

Tenants in the Airport South Industrial Park are interested in creating a temporary cross country ski trail through the industrial park property. They would maintain the trail and if GREDA were to sell the property they would vacate the trail at that time. The Commissioners did not have any objections to the idea.

There being no further business the meeting adjourned at 4:35 p.m.

The next scheduled meeting is Thursday, October 24, 2013 at 4:00 p.m. unless otherwise noticed.

Respectfully submitted:

Aurimy Groom, Recorder



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0740 **Version:** 1 **Name:** Library Report to Council 11 25 13
Type: Agenda Item **Status:** Department Head Report
File created: 11/20/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Library Report to Council
Sponsors:
Indexes:
Code sections:
Attachments: [Library Report to council 11 25 13](#)

Date	Ver.	Action By	Action	Result
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Library Report to Council



Library Department Head Report

November 25, 2013



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Our summer and fall have been filled with programs and activities around the Library. We continue to focus on the goals identified in our strategic plan, and on creating a welcoming place for our community.

Strategic Plan Implementation Update

The Library Board, supporting organizations, and staff developed a strategic plan in early 2009 and we continue to implement that plan. Library Board members and staff met in April to review progress for the year and develop action plans for the upcoming year. The Board is planning to go through the process again and develop another strategic plan early in 2014.

Goal 1: Parents will feel supported in preparing their preschoolers for learning success, and primary students will develop a love of reading and learning.

- We added access to **Tumblebooks**, online interactive children's books, to our website and in the Library, thanks to support from the Friends of the Library. Most of the online books are picture books geared for young children.
- **We added a second Story Time each Saturday**, thanks to the generosity of the Library Foundation. Average Saturday attendance during October and early November was 75 people, now split between 2 sessions instead of jammed into one. We are the only Library in the area that is open on Saturdays, so we have drawn families from throughout the County, and farther east.
- We have monthly **Family Movie Nights** with attendance ranging from 5 to 70.
- Our Summer reading program, themed "**Dig into Reading**" was popular
 - 752 children signed up to track their reading, and 51% returned a completed book log.
 - 15 Programs for kids and families were attended by 1120 people
 - **Summer programs** included.
 - Visits by Lake Superior and Minnesota Zoo Animals, Cake Decorating, Gardening (and Worms) Dinosaurs, and a fun science workshop led by the Mad Scientist
 - An outdoor music series for families, with lunchtime programs by Sam Miltich and Friends, the Half-Eaten Burritos and the Simple Guys
 - We are collaborating with KAXE to use the large tent whenever possible during the summer so we can accommodate larger crowds.
- The **Smart Play Spot**, installed by the Children's Museum of Minnesota, continues to be very popular, especially on cold or rainy days. The Interactive play areas provide letter/number/sound and other early literacy skill reinforcement opportunities.
- We have seen many **class visits** already this fall. Several Southwest 3rd and 4th grade classes have been walking to the Library regularly, and we have seen an increase in the number of visits by preschool and Headstart classes. From early September through the middle of November, we have had 19 class visits totaling 444 students.
- Our **Winter Reading Program** begins in mid-December, with a kickoff craft workshop on December 14. The theme is "**Snow Better Time to Read**" starring Melvin Moose
- **Coming up this winter** is another fun Snowfolk festival. On February 1st we have both indoor and outdoor activities planned. Later in February we will have a juggling show.



Library Department Head Report

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GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Goal 2: Individuals will be supported in their personal search for knowledge and development of skills.

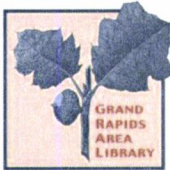
- Our **recent programming** for adults has included such practical programs as:
 - Hearing loss: What causes it and how to fix it
 - Living off the Grid
 - Trapping
 - Real Food Cooking
 - Investment Clubs
 - Aquatic Invasive Species
 - Issues around non-ferrous metal mining
 - Continuing Civil War discussions (Gettysburg address discussed on November 25 at 7:00 pm) part of the ongoing series started in early 2012,
- We provide people with **instructional or informational** materials for the practical necessities, such as building a deck, home repair or remodeling, cooking and crafts
- **Upcoming programs** include:
 - A memoir of the Peace Corps in Panama,
 - Celebration of progress during National Novel Writing Month.
 - Autism
 - Somalis in Minnesota
 - Costa Rica (David Lien)

Goal 3: Individuals will have access to online resources that connect them to their community and the world

- We have been offering **beginning computer classes** this winter and spring, turning our meeting room into a computer training space. We had 7 participants in each of the 5 classes in September and October -
- Classes are: *Computer 101 for Beginners, Internet 101 for Beginners, Email 101 for Beginners, Using Google Tools, Social Networking 101 for Beginners*, We will repeat the series next spring.
- Our computers continue to be used often by people taking **online classes**, or doing homework for local classes.
- **Online Databases** provide 24/7 access to a wealth of research and learning opportunities.
- **Use of our wireless access** throughout the building is increasing as more people are using laptops or tablets. Use of our computers is declining slightly.

Goal 4: Individuals will enjoy varied options that enrich their leisure time, broaden their world view, and inspire their creativity.

- **Legacy-Funded Programs:** We have been able to host several programs arranged by Arrowhead Regional Library System including:
 - **Alabaster Falls**
 - **Song Writing Workshop for teens**
 - **Metal Tooling workshop** for kids and families
 - We continue to offer **museum passes** good for a variety of attractions throughout the region, including the Forest History Center, the Judy Garland and Children's Museum, and the Minnesota Discovery Center, as well as the Duluth Depot and the Duluth Children's Museum



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- November is **National Novel Writers' Month**, and we are supporting writers in their creative endeavors. We held a kick-off and introduction Friday, Nov. 1, We are offering 2 programs by writers during November, opening the Riverview Room on Saturdays for writers to gather and discuss, and will celebrate progress on Friday, December 6.
- We were one of only 2 Libraries in the region registered for **International Games Day** participation on November 16. We had 12 people come in for an afternoon of board games, video games and family fun!
- We encouraged teen creativity with songwriting and cartooning workshops and a photography contest. Our **Teen Advisory Board** develops some great programs, including the recent party in celebration of the new "Hunger Games" movie. The Teen Winter Reading program will have a zombie theme.
- We collaborated with ICC to bring one of the "Shared Text" speakers to the library. Nick Buettner, part of the Blue Zones project to study long-lived communities, shared research on healthy living.
- **Rapids Reads 2014** is in the planning stages for April, 2014. The book chosen is *Turn Here Sweet Corn*, a memoir of organic farming and the struggle to maintain the family, the small farm, and the community, by Minnesota author Atina Diffley
- **Alternate Formats are very popular:**
 - Circulation of downloadable ebooks and audio books jumped. **Our patrons have downloaded 12,359 titles this year as of November 17.** This compares to 10,400 for all of 2012. On that date there were 6,029 audiobook titles and 6,065 ebook titles in the catalog. These are available to all holders of an ALS library card.
 - We are expanding our collection of *Playaway* audio book devices, thanks to the Library Foundation, and continue to build our collection of DVDs and books on CDs, both popular formats.

Riverfront Energy Center:

- The Energy Center, using heat from wastewater discharged from the UPM Blandin plant, now provides the major heat source for the Library when temperatures are as low as 0 degrees.
- Work on the solar installation will proceed as funds are obtained. (\$40,000 needed) The bases and poles for the remaining two sunflowers have been installed. The next phase will be purchasing the sunflower graphics add-ons and assembling the units
- An educational Dashboard has been developed by QA graphics. This provides an interactive educational experience and remote observation of energy consumption and CO2 production. The dashboard is accessible from the [Library's website](#), and using a touchscreen computer in the energy building. There is also an iPad app that allows the dashboard to be viewed on an iPad. The Library Foundation raised money for the Dashboard and the initial pole installation
- We held an open house to show off the Energy Center and the Dashboard on September 6 during the First Friday Art Walk, and had 25 visitors.
- The Unit has been shut off since Nov 12. because the Blandin plant is shut down. It should be turned on again on November 26



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GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Building

We are working on finding alternative LED lights to replace the current bulbs in the 26 pendant fixtures. These should use less energy, and be easier to maintain.

Library Supporters

Friends of the Library continues to raise money through the used book store in the Library lobby, run by volunteers

The Library Foundation completed a Chair Affair Fundraiser, raising over \$8000.

Friends, Foundation, staff and many volunteers spent many hours collecting, sorting and selling for the annual books sale in August. The sale raised about \$7000.

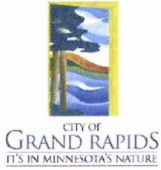
Process Management Study

We are participating in a Lean Library Management study of the Arrowhead Library System led by consultant John Huber. We are examining handling and delivery of materials all over the region, and purchase and processing of new materials. The goal is to reduce the amount of staff time spent handling items, and to reduce the time it takes for an item to be delivered from one library to another.

Communication

We send out an email newsletter to about 550 people once or twice each month, highlighting upcoming programs. 4 Library Staff members contribute to a weekly library column in the Herald Review. We talk about programs on KOZY and KAXE radio stations and many of our adult programs are recorded by ICTV and replayed for several months. .

The Library continues to be very busy, with many people attending programs, borrowing materials, using computers, asking for information, or just hanging out! We provide a popular, safe, spot to visit.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0688 **Version:** 1 **Name:** Completion of Introductory Period for Julie Kennedy, City Engineer.
Type: Agenda Item **Status:** Administration Department
File created: 11/20/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Completion of Introductory Period for Julie Kennedy, City Engineer.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Completion of Introductory Period for Julie Kennedy, City Engineer.

Background Information:

Julie Kennedy, City Engineer, was hired on May 31, 2013. An *End of Introductory Period Employee Progress Review* was completed by City Administrator Tom Pagel on November 19, 2013. Through that evaluation, it was determined that Ms. Kennedy has exceeded requirements in all areas during this period and is doing an excellent job.

Pursuant to the City's Personnel Policy, *Upon successful completion of the introductory period of service, an employee is granted permanent status in that position.* City Administrator Pagel has found that Julie has shown her ability to effectively communicate, develop projects, gain public input, and manage public infrastructure effectively. Examples are the Crystal Lake Boulevard/Ridgewood Road Project, Assisting the YMCA in the selection of an owners representative and architect, and holding contractors accountable for completion of projects in a timely manner. Mr. Pagel, in accordance with the Policy, has recommended to the Council he be granted permanent status.

Based upon the evaluation of Ms. Kennedy's performance, and in accordance with Section 4.9.7 of the Personnel Policy, it is further recommended she be granted the equivalent of a 5% salary increase effective November 30, 2013, the last day of the introductory period, in the form of Flexible Time Off (FTO). This hasn't been done before; however, it would save the City money by not increasing Ms. Kennedy's base salary, and at the same time provide her with additional Flexible Time Off. The FTO granted would be dollar for dollar the equivalent to the current value of a 5% increase, as calculated below:

$$5\% \text{ of } \$75,000.00 = \$3,750$$

$$\$3,750 / \$36.06 \text{ (currently hourly wage)} = 104 \text{ hours}$$

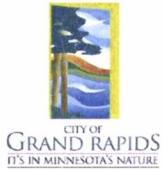
$$104 \text{ hours} / 8 \text{ hours (per day)} = 13 \text{ days FTO}$$

Staff Recommendation:

City Administrator Tom Pagel and Human Resources Director Lynn DeGrio are recommending and increase equivalent to 5% of Julie's current salary of \$75,000.00 in the form of Flexible Time Off.

Requested City Council Action

Consider granting permanent status to Julie Kennedy in her position of City Engineer, and granting her with 13 days (104 hours) of Flexible Time Off, which would be effective November 30, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0745 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 11/21/2013 **In control:** City Council
On agenda: 11/25/2013 **Final action:**
Title: Consider approving the verified claims for the period November 5, 2013 to November 18, 2013 in the total amount of \$428,819.42.
Sponsors:
Indexes:
Code sections:
Attachments: [11/25/13 Bill List](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period November 5, 2013 to November 18, 2013 in the total amount of \$428,819.42.

Requested City Council Action

Consider approving the verified claims for the period November 5, 2013 to November 18, 2013 in the total amount of \$428,819.42.

GRAND RAPIDS CITY COUNCIL BILL LIST - NOVEMBER 25, 2013

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/25/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
0904227	IDENTIFIX INC	1,698.60
	TOTAL	1,698.60
CITY WIDE		
1105530	KENNEDY & GRAVEN	6,037.50
	TOTAL CITY WIDE	6,037.50
ADMINISTRATION		
0421455	DULUTH NEWS TRIBUNE	148.20
0612085	FLAHERTY & HOOD	920.78
1506265	NORTHERN OFFICE OUTFITTER INC	94.42
1900225	SEH-RCM	1,200.00
1920240	STERLE LAW OFFICE	2,500.00
	TOTAL ADMINISTRATION	4,863.40
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
0315455	COLE HARDWARE INC	5.87
0920060	ITASCA COUNTY TREASURER	5,564.52
1905101	SEARS AUTHORIZED RETAIL	160.30
1909510	SIM SUPPLY INC	41.95
	TOTAL BUILDING MAINTENANCE-CITY HALL	5,797.47
COMMUNITY DEVELOPMENT		
0300200	CDW GOVERNMENT INC	182.51
1105530	KENNEDY & GRAVEN	234.00
	TOTAL COMMUNITY DEVELOPMENT	416.51
COUNCIL/COMMISSION/BOARDS		
1920240	STERLE LAW OFFICE	2,500.00
	TOTAL COUNCIL/COMMISSION/BOARDS	2,500.00
ENGINEERING		
1900225	SEH-RCM	1,524.76

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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
ENGINEERING		
TOTAL ENGINEERING		1,524.76
FINANCE		
1105530	KENNEDY & GRAVEN	90.00
1800149	RCB COLLECTIONS	15.13
TOTAL FINANCE		105.13
FIRE		
0103325	ACHESON TIRE COMPANY INC	3,080.00
0221650	BURGGRAF'S ACE HARDWARE INC	202.41
0301666	CARROT-TOP INDUSTRIES INC	546.40
0401804	DAVIS OIL	155.00
0805350	HEIMAN INC	553.90
1200500	L&M SUPPLY	42.11
1401650	NARDINI FIRE EQUIPMENT CO. INC	93.73
2300600	W.P. & R.S. MARS COMPANY	109.59
TOTAL FIRE		4,783.14
PUBLIC WORKS		
0121721	AUTO VALUE - GRAND RAPIDS	14.73
0301685	CARQUEST AUTO PARTS	266.19
0315455	COLE HARDWARE INC	144.00
0401804	DAVIS OIL	399.75
0718021	GRAND RAPIDS GM INC	501.69
0801836	HAWKINSON SAND & GRAVEL	918.31
1415005	NORTH AMERICAN SALT COMPANY	6,695.48
1415030	NAPA SUPPLY OF GRAND RAPIDS	170.67
1415484	NORTHERN LIGHTS TRUCK	27.18
1415640	NORTRAX EQUIPMENT COMPANY	9,972.25
1801590	RAPIDS FORD LINCOLN	35.53
2209421	VIKING ELECTRIC SUPPLY INC	546.25
2300765	W.W. WALLWORK INC	448.58
2605225	ZEE SERVICE COMPANY	54.40
TOTAL PUBLIC WORKS		20,195.01
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	897.75
0121721	AUTO VALUE - GRAND RAPIDS	37.40

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VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	252.16
0315455	COLE HARDWARE INC	52.25
1301015	MACQUEEN EQUIPMENT INC	299.57
TOTAL FLEET MAINTENANCE		1,539.13
POLICE		
0121721	AUTO VALUE - GRAND RAPIDS	39.54
0301685	CARQUEST AUTO PARTS	187.43
0513233	EMERGENCY AUTOMOTIVE TECH INC	889.88
0717996	GRAND ITASCA CLINIC	124.00
1200500	L&M SUPPLY	91.90
1415362	NORTHEAST LAW ENFORCEMENT	75.00
1801570	RAPIDS AUTO WASH	54.00
1801609	RAPIDS TOWING	200.00
1920233	STREICHER'S INC	215.40
2000400	T J TOWING	725.00
2018067	TRAF-O-TERIA	301.02
TOTAL POLICE		2,903.17
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	94.01
0405223	DEER RIVER HIRED HANDS INC	25.00
0503422	ECK DESIGN	85.50
1503150	OCCUPATIONAL DEVELOPMENT CTR	69.47
TOTAL		273.98
AIRPORT		
0315455	COLE HARDWARE INC	12.78
0504825	EDWARDS OIL INC	124.12
1612045	PLAGEMANNS LANDSCAPING	1,282.50
2018680	TRU NORTH ELECTRIC LLC	815.49
2209421	VIKING ELECTRIC SUPPLY INC	30.95
TOTAL		2,265.84
CIVIC CENTER GENERAL ADMINISTRATION		

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VENDOR #	NAME	AMOUNT DUE
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	26.06
0114200	ANDERSON GLASS	311.02
0315455	COLE HARDWARE INC	59.92
0405223	DEER RIVER HIRED HANDS INC	45.00
0501656	THE EARTHGRAINS COMPANY INC	76.14
0718010	CITY OF GRAND RAPIDS	39.03
1015331	JOHNSON LOCK & SAFE INC	135.00
1415481	NORTHERN DOOR & HARDWARE INC	65.19
1421155	NUCH'S IN THE CORNER	24.00
1605611	PEPSI-COLA	678.59
1901500	SAMMY'S PIZZA	118.00
1901535	SANDSTROM COMPANY INC	1,507.13
1909510	SIM SUPPLY INC	207.19
2116600	UPPER LAKE FOODS INC	98.29
2605225	ZEE SERVICE COMPANY	65.79
TOTAL GENERAL ADMINISTRATION		3,456.35
RECREATION PROGRAMS		
T000933	ROWE FUNERAL HOME	200.00
TOTAL		200.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	13.88
0315455	COLE HARDWARE INC	18.15
0605193	KENNETH OR PATRICIA FIDELDY	320.00
0920055	ITASCA COUNTY RECORDER	46.00
TOTAL		398.03
DOMESTIC ANIMAL CONTROL FAC		
0701650	GARTNER REFRIGERATION CO	37.40
1905101	SEARS AUTHORIZED RETAIL	1,269.38
TOTAL		1,306.78
GENERAL CAPITAL IMPRV PROJECTS		
2012-6 ICC SIGNAL		

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INVOICES DUE ON/BEFORE 11/25/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL CAPITAL IMPRV PROJECTS		
2012-6 ICC SIGNAL		
0301705	CASPER CONSTRUCTION INC	44,083.78
1900225	SEH-RCM	2,832.83
TOTAL 2012-6 ICC SIGNAL		46,916.61
2014 BLDG IMPROVEMENTS		
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	1,842.45
TOTAL 2014 BLDG IMPROVEMENTS		1,842.45
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-FIRE DEPT		
0609646	FIRE EQUIPMENT SPECIALTIES INC	113.50
TOTAL CAPITAL OUTLAY-FIRE DEPT		113.50
AIRPORT CAPITAL IMPRV PROJECTS		
8/10 APRON DESIGN/GA RECONST		
2000425	TKDA	28,738.76
TOTAL 8/10 APRON DESIGN/GA RECONST		28,738.76
2013 INFRASTRUCTURE BONDS		
2013-01 7TH AVE NW		
1105530	KENNEDY & GRAVEN	1,238.30
1900225	SEH-RCM	1,300.00
TOTAL 2013-01 7TH AVE NW		2,538.30
2010-02 CITY WIDE OVERLAYS		
1105530	KENNEDY & GRAVEN	2,177.70
1900225	SEH-RCM	15,279.19
TOTAL 2010-02 CITY WIDE OVERLAYS		17,456.89
2012-03 4TH AVE NE		
0218115	BRAUN INTERTEC CORPORATION	111.75
1105530	KENNEDY & GRAVEN	1,238.30
1900225	SEH-RCM	1,860.00
TOTAL 2012-03 4TH AVE NE		3,210.05

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INVOICES DUE ON/BEFORE 11/25/2013

VENDOR #	NAME	AMOUNT DUE

2013	INFRASTRUCTURE BONDS	
	2012-4A REMER-DESCHEPPER	
	1105530 KENNEDY & GRAVEN	2,177.70
	1900225 SEH-RCM	8,730.09
	TOTAL 2012-4A REMER-DESCHEPPER	10,907.79
	2011-5 GC ROAD IMPROVEMENTS	
	1900225 SEH-RCM	1,615.78
	TOTAL 2011-5 GC ROAD IMPROVEMENTS	1,615.78
	2011-6 HORSESHOE IMPROVEMENTS	
	1105530 KENNEDY & GRAVEN	1,708.00
	TOTAL 2011-6 HORSESHOE IMPROVEMENTS	1,708.00
2014	INFRASTRUCTURE BONDS	
	2011-2 CRYSTAL LAKE BLVD	
	1900225 SEH-RCM	5,695.00
	TOTAL 2011-2 CRYSTAL LAKE BLVD	5,695.00
	2011-4A CITY WIDE OVRLAYS-URBA	
	1900225 SEH-RCM	537.50
	TOTAL 2011-4A CITY WIDE OVRLAYS-URBA	537.50
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	
	1900225 SEH-RCM	55.00
	TOTAL NO PROJECT	55.00
STORM WATER UTILITY		
	0301685 CARQUEST AUTO PARTS	23.58
	0401804 DAVIS OIL	260.72
	0801535 HAMMERLUND CONSTRUCTION INC	900.00
	0801825 HAWKINSON CONSTRUCTION CO INC	6,830.00
	0801836 HAWKINSON SAND & GRAVEL	170.87
	TOTAL	8,185.17
	TOTAL UN-PAID TO BE APPROVED IN THE SUM OF:	\$189,785.60

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INVOICES DUE ON/BEFORE 11/25/2013

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	2,520.00
0114213	STEVE ANDERSON	80.00
0305530	CENTURYLINK INC	268.08
0512230	ELEMENT PAYMENT SERVICES	50.00
0519654	ESSENTIA HEALTH DEER RIVER	60.77
0612224	FLEET SERVICES	2,367.87
0717996	GRAND ITASCA CLINIC	18.75
0717997	GRAND ITASCA HOSPITAL	1,000.00
0718015	GRAND RAPIDS CITY PAYROLL	193,313.72
0718070	GRAND RAPIDS STATE BANK	278.64
0805358	JACKIE HEINRICH	40.00
0900060	ICTV	1,417.34
0920055	ITASCA COUNTY RECORDER	46.00
1201402	LAKE COUNTRY POWER	45.67
1305046	MEDIACOM	22.78
1305060	MEDS-1 INC	320.00
1309098	MINNESOTA DEPT OF ADMN	590.00
1309172	MINNESOTA DEPARTMENT OF HEALTH	598.00
1309199	MINNESOTA ENERGY RESOURCES	182.81
1309335	MINNESOTA REVENUE	2,543.09
1405550	NEOPOST USA INC	1,050.00
1405850	NEXTERA COMMUNICATIONS LLC	501.03
1520720	KEVIN OTT	71.46
1609561	PIONEER TELEPHONE	14.65
1621130	P.U.C.	24,315.78
1621225	JEREMIAH PUELSTON	32.00
1901337	ST LUKES CLINICS	42.21
1913344	HEATH SMITH	40.00
2114373	UNITED STATES POSTMASTER	764.16
2209665	VISA	3,439.23
2301700	WASTE MANAGEMENT	95.78
2305447	WELLS FARGO BANK NA	400.00
T000833	MATS FOR SPLATS	1,000.00
T000914	BARR ENGINEERING COMPANY	1,000.00
T000916	SALLY R. NIEMI	504.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$239,033.82
TOTAL ALL DEPARTMENTS		428,819.42