



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, December 9, 2013

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, December 9, 2013 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:01 PM PUBLIC FORUM

5:06 PM COUNCIL REPORTS

5:10 PM APPROVAL OF MINUTES

13-0773 Approve Council minutes for November 25, 2013 Worksession & Regular Meetings

Attachments: November 25, 2013 Worksession
November 25, 2013 Regular Meeting

5:11 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 13-0752 Consider hiring part-time employees for winter snow and ice control season.

2. 13-0754 Consider adopting a resolution ordering the Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction.

Attachments: 12-9-13 Resolution CP 2011-2 Order Feasibility

3. 13-0764 Hire temporary employees for Park & Recreation / I.R.A. Civic Center

4. 13-0765 Adopt a resolution supporting Earth Circle, raising community awareness of negative effects of plastic bag use.
Attachments: 13- - Earth Circle

5. 13-0766 Completion of Introductory Period for Administrative Assistant/Records Clerk Melissa Skoglund.

6. 13-0767 Consider approving two part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.

7. 13-0768 Consider authorizing the Engineering Department to request Statements Of Qualifications for Airport Planning and Engineering Services for the Grand Rapids / Itasca County Airport.
Attachments: 12-9-13 Airport Engineer SOQ

8. 13-0772 Continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2014.
Attachments: Insurance Binder 2014

9. 13-0777 Consider approving the Workers Compensation coverage through Berkley Administrators for the 2014 plan year at the proposed rate of \$144,484.00 and authorize payment of the premium.
Attachments: Workers' Compensation

10. 13-0780 Re-appoint Max Peters and Jean MacDonell to the Library Board, terms to expire December 31, 2016.
Attachments: MacDonell, Jean - Library Board
Max Peters - Request for Re-appointment

11. 13-0783 Approve theatre license renewal for Mann Theatres Inc. for the period of January 1, 2014 through December 31, 2014.
Attachments: Mann Theatre Application

**5:15 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:16 ACKNOWLEDGE BOARDS & COMMISSIONS
PM**

12. 13-0776 Acknowledge the attached minutes for Boards & Commissions.

Attachments: [November 5, 2013 Arts & Culture](#)
[November 27, 2013 Human Rights Commission](#)
[September 18, 2013 HRA](#)
[October 16, 2013 HRA Public Hearing](#)
[October 16, 2013 Public Utilities Commission](#)
[October 30, 2013 Human Rights Commission](#)

**5:18 DEPARTMENT HEAD REPORT
PM**

13. **13-0784** Information Technology ~ Erik Scott
Attachments: [IT Department Head Report December 2013.pdf](#)

**5:28 VERIFIED CLAIMS
PM**

14. **13-0782** Consider approving the verified claims for the period November 19, 2013 to December 2, 2013 in the total amount of \$456,188.60.
Attachments: [12/09/13 Bill List](#)

**6:00 TRUTH IN TAXATION HEARING
PM**

15. **13-0748** Public comment on 2013 Levy Payable in 2014 and 2014 Budget at 6 p.m. as stated in the Truth in Taxation statements.

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR DECEMBER 16, 2013, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Tom Pagel, City Administrator



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0773 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 12/4/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Approve Council minutes for November 25, 2013 Worksession & Regular Meetings
Sponsors:
Indexes:
Code sections:
Attachments: [November 25, 2013 Worksession](#)
[November 25, 2013 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for November 25, 2013 Worksession & Regular Meetings



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, November 25, 2013

4:15 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, November 25, 2013 at 4:15 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Barb Sanderson

Discussion Items

1. Earth Circle Presentation ~ Pat Helmberger

Pat Helmberger, Vicki Andrews, Lillian Hanson, Barb Veit, with Earth Circle visit with the Council regarding efforts to encourage the community to no longer use plastic bags for shopping. Cub Foods and Ogles have been very accommodating. Accepting donation of several hundred reusable bags to local grocers. This is an environmental issue that can have a huge impact on the community. Four local Churches distributed information through the congregation. Research has revealed that there are no cities within Minnesota trying to encourage the use of reusable bags and eliminate the use of plastic. The Council will consider a resolution at the next meeting if provided.

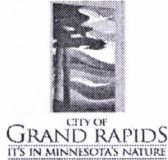
2. Crystal Lake Boulevard Project - Status Update

City Engineer Julie Kennedy, provides updated information regarding Crystal Lake Blvd. project. Ms. Kennedy discusses several neighborhood meetings, different options discussed, and initial reasons behind the initial planning for changes. Public proposed a roundabout that was well received by the majority of stakeholders. Councilor Zabinski encourages the inclusion of some sort of parking for individuals who use the dock/lake. Also reviewed is construction timeline. On December 9th and 17th, the information presented here will also be presented to other key groups in the community to continue with outreach and open communication.

ADJOURN

There being no further business, the meeting adjourned at 5:11 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, November 25, 2013

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, November 25, 2013 at 5:15 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Barb Sanderson
 Councilor Dale Christy
 Councilor Ed Zabinski
 Councilor Joe Chandler
 Mayor Dale Adams

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

None.

5:06 PM **COUNCIL REPORTS**

Councilor Zabinski notes that the Public Utilities Commission had been working towards electronic agenda management and is now up and running on the Legistar program.

Mayor Adams makes note of WMMPB activities, specifically new construction of passing lanes between Deer River and Cass Lake. In 2016, East of Bovey, will continue double lane easterly just beyond the Scenic Seven.

5:10 PM **APPROVAL OF MINUTES**

Approve Council minutes for Tuesday, November 12, 2013 Regular Meeting.

A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, to approve Council minutes of Tuesday, November 12, 2013 as presented. The motion PASSED by unanimous vote.

5:11 PM **CONSENT AGENDA**

1. Adopt a Resolution to Accept a \$25 Donation to the Fire Department.
Adopted Resolution 13-122 by consent roll call
2. Allow for the Fire Department to Apply for a Safe Community Grant
Approved by consent roll call
3. Accept the resignation of Lea Friesen from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.
Approved by consent roll call
4. Request by the Police Department to sell our impounded and forfeited vehicles at the Minnesota DNR auction.
Approved by consent roll call
5. Request by the Police Department to donate some of our abandoned / found pedal bikes to Ross Resources and ICC, with the remainder to auction our abandoned / found pedal bikes, wheelchairs, canoe and junk bikes through Oberfoell Auctioneers (Do-Bid.com).
Approved by consent roll call
6. Accept a grant from Walmart to the Fire Department
Adopted Resolution 13-123 by consent roll call
7. Consider approving the balancing change order related to CP 2004-3, 4th Street South Reconstruction.
Approved by consent roll call
8. Approve issuance of 2014 liquor license renewals as described in the attachment.
Approved by consent roll call
9. Request by the Police Department to approve and sign an agreement with the City of Hill City for the use of the City of Grand Rapids Animal Control Facility.
Approved by consent roll call
10. Request by the Police Department to adopt a resolution accepting \$4,900.00 dollars in donations from Cap Baker Lions, Meds 1, Grand Rapids Jaycees, Greenway Lions, Rowe Funeral Home, Hill City Fire, Wal-Mart, Grand Rapids Moose Club, Coleraine Fire, Grand Rapids Eagles Club and Grand Rapids Fire

Department Relief Association.

Adopted Resolution 13-124 by consent roll call

11. Authorize staff to solicit quotes for monthly inspection and service of City Hall elevator.

Approved by consent roll call

12. Appoint Katherine Sedore to the Planning Commission to filled unexpired term through March 1, 2014.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve the consent agenda as amended, moving item #13 to the regular agenda as item #16b. The motion carried by the following vote

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

5:15 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, to approve the regular agenda as amended, accepting item #13 from consent and placing on regular as #16b. The motion PASSED by unanimous vote.

5:16 PM ACKNOWLEDGE BOARDS & COMMISSIONS

14. Acknowledge minutes for Boards & Commissions

Acknowledge Boards and Commissions

5:17 PM DEPARTMENT HEAD REPORT

15. Library Report to Council

Library Director Marcia Anderson presented information regarding current and future events scheduled at the Grand Rapids Public Library, specifically noting the following:

- ~ Encourage Fun, fun for kids and support parents for building early reading skills*
- ~ Over 1000 people attended summer programming*
- ~ Early Literacy Learning program averaging over 100 people each week*
- ~ Melvin Moose, mascot for winter programs*
- ~ Offering access to online resources, including wireless access*

- ~ Basic computer classes
- ~ Programming encouraging creativity
- ~ Materials available in a variety of formats, including e-format
- ~ Museum passes free at the library
- ~ Rapids Reads Program

**5:27 ADMINISTRATION DEPARTMENT
PM**

16. Completion of Introductory Period for Julie Kennedy, City Engineer.

Councilor Chandler questions increasing wages in the form of flexible time off in lieu of financial compensation, and the effect this will have on wage compression. Based on the staffing within the Engineering Department, this is not seen as an issue at this time.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to grant permanent status to Julie Kennedy, City Engineer and approve a 5% increase to current salary in the form of flexible time off. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

- 16b. Accept the withdrawal of rezone petition submitted by Davis Group and Mrs. Edith Dahlgren.

Community Development Director, Rob Mattei discusses public hearing on November 12, 2013 and the resulting withdrawal of rezone petition.

A motion was made by Councilor Chandler, seconded by Councilor Christy, to accept the withdrawal of petition for rezoning submitted by Davis Group and Edith Dahlgren. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

**5:35 VERIFIED CLAIMS
PM**

17. Consider approving the verified claims for the period November 5, 2013 to November 18, 2013 in the total amount of \$428,819.42.

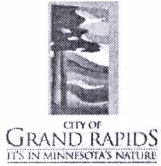
A motion was made by Councilor Christy, seconded by Councilor Zabinski to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

5:40 ADJOURNMENT
PM

There being no further business, the meeting adjourned at 5:43 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0752 **Version:** 1 **Name:** PW PT Snow & Ice Control
Type: Agenda Item **Status:** Consent Agenda
File created: 11/25/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider hiring part-time employees for winter snow and ice control season.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider hiring part-time employees for winter snow and ice control season.

Background Information:

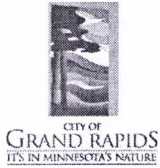
The Public Works Department utilizes part-time intermittent employees to facilitate snow removal and winter maintenance during the snow plowing season. Jace Luoma and Aaron Rodenberg have both worked as part-time employees throughout the past summer maintenance seasons. We would like to hire both of these part-time employees at \$9.50 per hour, beginning December 9th, 2013 through April 30th, 2014. This is a PW budgeted item.

Staff Recommendation:

Recommend hiring Jace Luoma and Aaron Rodenberg to assist with the 2013-14 snow and ice control season.

Requested City Council Action

Approve the Public Works Department hiring part-time employees Jace Luoma and Aaron Rodenberg for the 2013-14 snow and ice control season.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0754 **Version:** 1 **Name:** CP 2011-2, Crystal Lake Blvd - Order Feasibility Report
Type: Agenda Item **Status:** Consent Agenda
File created: 11/26/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider adopting a resolution ordering the Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction.
Sponsors:
Indexes:
Code sections:
Attachments: [12-9-13 Resolution CP 2011-2 Order Feasibility](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution ordering the Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction.

Background Information:

Attached is a resolution ordering a Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction Project. This project is on the City's Capital Improvement Plan for 2014.

Staff Recommendation:

City Staff recommends adopting the resolution ordering the Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction.

Requested City Council Action

Consider adopting a resolution ordering the Feasibility Report for CP 2011-2, Crystal Lake Boulevard Reconstruction.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION 13 - __

**Resolution Ordering Preparation of Report on Improvement
Crystal Lake Boulevard Reconstruction
Project 2011-2**

WHEREAS, it is proposed to improve Crystal Lake Boulevard from 1st Avenue NW to 14th Street NE by reconstructing streets, storm sewer, water main, street lights, sidewalks, and associated appurtenances in the limits described above, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the proposed improvement be referred to Julie Kennedy, P.E., City Engineer, for study and that she is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the council this 9th day of December, 2013.

Dale Adams, Mayor

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof:

; and the following voted against same:



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Legislation Details (With Text)

File #: 13-0764 **Version:** 1 **Name:** Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Type: Agenda Item **Status:** Consent Agenda

File created: 12/2/2013 **In control:** City Council

On agenda: 12/9/2013 **Final action:**

Title: Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex. These positions are part of the annual operating budget, and will begin employment December 10, 2013.

Kody Scherf	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Makary Silko	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Noah Johnson	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Luke Davis	Various Part Time Positions	Hourly Range: \$7.25 to \$10.00 per hour
Shelby Gill	Various Part Time Positions	Hourly Wage: \$7.25 per hour
Katie Welshinger	Various Part Time Positions	Hourly Wage: \$7.25 per hour

Staff Recommendation:

Approve the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.

Consider approving the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.



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Legislation Details (With Text)

File #: 13-0765 **Version:** 1 **Name:** Earth Circle Resolution
Type: Agenda Item **Status:** Consent Agenda
File created: 12/2/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Adopt a resolution supporting Earth Circle, raising community awareness of negative effects of plastic bag use.
Sponsors:
Indexes:
Code sections:
Attachments: [13- - Earth Circle](#)

Date	Ver.	Action By	Action	Result
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Adopt a resolution supporting Earth Circle, raising community awareness of negative effects of plastic bag use.

Background Information:

On November 25, 2013, members of Earth Circle attended the City Council Work Session to present information regarding the use of plastic bags within the community and the negative effects on the environment.

Staff Recommendation:

Adopt a resolution supporting Earth Circle.

Requested City Council Action

Adopt a resolution supporting Earth Circle, raising community awareness of negative effects of plastic bag use

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 13 -

A RESOLUTION IN SUPPORT OF EARTH CIRCLE

WHEREAS, 380 billion plastic bags are used each year in the United States; and

WHEREAS, most are used once and discarded; a very small number are recycled; and

WHEREAS, 1.6 billion gallons of oil are consumed each year producing them; and

WHEREAS, Grand Rapids prides itself on being part of Minnesota's nature. We love our lakes, hiking and biking trails, and beautiful forests. We take pleasure in our clean streets and parks. Each of us can enhance our sense of community pride by reducing our use of plastic bags.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, supports the efforts of Earth Circle in raising community awareness of negative effects of plastic bag use and urges all citizens to work toward decreasing their consumption of plastic bags by shopping with reusable bags as often as possible.

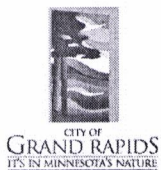
Adopted by the City Council this 9th day of December, 2013.

Dale Adams, Mayor

ATTEST:

Kimberly Johnson-Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: Sanderson, Zabinski, Chandler, Christy, Adams; and the following voted against it: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0766 **Version:** 1 **Name:** Completion of Introductory Period for Administrative Assistant/Records Clerk Melissa Skoglund.
Type: Agenda Item **Status:** Consent Agenda
File created: 12/3/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Completion of Introductory Period for Administrative Assistant/Records Clerk Melissa Skoglund.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Completion of Introductory Period for Administrative Assistant/Records Clerk Melissa Skoglund.

Background Information:

Melissa Skoglund, Administrative Assistant/Records Clerk, was originally hired as a Transcriptionist on May 28, 2013.

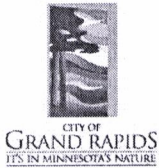
An "End of Introductory Period Employee Progress Review" was completed by Police Chief Jim Denny on November 26, 2013. It has been determined that Melissa has either met or exceeded the requirements in all areas evaluated. According to Chief Denny, "Melissa is an excellent addition to the department, her job performance to this point has exceeded expectations. She is able to have work done in a timely and professional manner. Melissa has the ability to interact well with members of the department and other city staff. Melissa is able to multi-task very well and is able to solve simple and complex problems. Melissa's knowledge and work ethic are certainly a welcomed addition to the city."

Staff Recommendation:

It is the recommendation of Police Chief Jim Denny and Lynn DeGrio, Human Resources Director, that Melissa be given permanent status in light of her performance during the past six months.

Requested City Council Action

Consider granting permanent status to Melissa Skoglund, Administrative Assistant/Records Clerk, effective November 28, 2013.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0767 **Version:** 1 **Name:** Hire Two PT Snow Removal Maintenance Workers
Type: Agenda Item **Status:** Consent Agenda
File created: 12/3/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider approving two part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving two part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.

Background Information:

The Public Works Department utilizes part-time intermittent employees to facilitate snow removal during the snow plowing season. The part-time employees hired are used on an "as needed" basis. Public Works would like to hire Roger Bumgarner and Brian Rasmussen as part-time intermittent employees for the 2013-2014 Snow Removal Season. Both employees will receive a rate of pay of \$14.25 per hour and have an effective date of 12-4-13 with an end date of 4-30-14. This is a budgeted item.

Staff Recommendation:

Public Works Staff recommends hiring Roger Bumgarner and Brian Rasmussen as part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.

Requested City Council Action

Approve Public Works hiring Roger Bumgarner and Brian Rasmussen as a part-time intermittent maintenance workers for the 2013-2014 Snow Removal Season.



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Legislation Details (With Text)

File #: 13-0768 **Version:** 1 **Name:** RFQ for Airport Engineering Services, 2014-2018
Type: Agenda Item **Status:** Consent Agenda
File created: 12/3/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider authorizing the Engineering Department to request Statements Of Qualifications for Airport Planning and Engineering Services for the Grand Rapids / Itasca County Airport.
Sponsors:
Indexes:
Code sections:
Attachments: [12-9-13 Airport Engineer SOQ](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing the Engineering Department to request Statements Of Qualifications for Airport Planning and Engineering Services for the Grand Rapids / Itasca County Airport.

Background Information:

The Airport Commission last requested Statements Of Qualifications for Airport Planning and Engineering services in 2008. City Staff would like to again request Statements of Qualifications from qualified aviation consultants for professional on-call airport planning and engineering services for the next five (5) years, 2014-2018. The Statement of Qualifications submitted by interested firms will be reviewed by the Airport Advisory Board (AAB) at their January 22, 2014 meeting. The AAB may then make a recommendation to the City Council for selection of a consultant. The Request for Qualifications is attached for your review.

Staff Recommendation:

City Staff recommends authorizing the Engineering Department to request Statements Of Qualifications for Airport Planning and Engineering Services for the Grand Rapids / Itasca County Airport.

Requested City Council Action

Consider authorizing the Engineering Department to request Statements Of Qualifications for Airport Planning and Engineering Services for the Grand Rapids / Itasca County Airport.

REQUEST FOR QUALIFICATIONS STATEMENT (RFQ)
PROFESSIONAL AIRPORT PLANNING AND ENGINEERING SERVICES
FOR
GRAND RAPIDS / ITASCA COUNTY AIRPORT
GRAND RAPIDS, MN

The City of Grand Rapids is requesting Statements of Qualifications from interested and qualified aviation consultants for professional on-call airport engineering and planning services at the Grand Rapids / Itasca County Airport for the next five (5) years. Professional, technical and advisory services are needed for projects identified in the airport's Capital Improvement Program.

SCOPE OF WORK

Projects may include pavement rehabilitation, crack sealing, earthwork, building remodel, planning and environmental services, and program management. Consultants should be familiar with Federal Aviation Administration (FAA) and State aviation funding programs and requirements. A copy of the airport's current Capital Improvement Program can be requested from the City or the Minnesota Office of Aeronautics and Aviation.

PROPOSAL FORMAT

Submissions should conform to the following format:

1. Experience of the Firm: Provide a description of the firm's prior experience and qualifications in airport engineering, design, planning and environmental analysis. Reference the experience of the firm in working with the FAA and State regulations and procedures.
2. Project Team: Identify the proposed project team members and responsibilities. Provide a brief résumé for each person outlining his or her credentials and experience.
3. References: Provide the name and contact information for at least three (3) references familiar with the quality of work by the firm for work similar as that contained in the above Scope of Work and the firm's performance including schedule and budget control.
4. Other Supporting Data: Include any other information relevant to the selection of the firm.

The entire Statement of Qualifications shall not exceed twenty (20) pages, excluding the front and back covers, dividers, table of contents, and a three-page maximum length letter of introduction.

CRITERIA FOR REVIEW OF STATEMENTS OF QUALIFICATIONS

The following criteria will be used in screening, ranking, and selecting the successful firm:

1. Qualifications of Firm and Project Team (20%): Preference shall be given to firms with experience in Minnesota municipal airport engineering, design, planning and environmental analysis.
2. Experience of Firm with Grand Rapids / Itasca County (10%): Preference shall be given to firms with experience in the Grand Rapids and Itasca County area.

3. Experience with Federal and State Grant Programs (30%): Preference shall be given to firms whose personnel have demonstrated a working relationship with the FAA and State and possess a thorough understanding of regulations and procedures of airport improvement programs of airports similar to the Grand Rapids / Itasca County Airport.
4. Ability to Meet Schedules and Budgets (20%): Preference shall be given to firms that demonstrate the ability to meet schedules and budgets.
5. Performance on Comparable Projects (20%): Preference shall be given to firms that demonstrate satisfactory performance on projects similar to those listed in the Scope of Work.

SELECTION OF THE CONSULTANT

The Grand Rapids / Itasca County Airport Advisory Board (AAB) will review the Statements of Qualifications submitted and rank the qualified firms. The AAB may then make a recommendation to the City Council to select a consulting firm directly from the RFQ based on the above criteria, or may request additional information through a detailed proposal or interviews.

If selection is based on interviews, the shortlisted consultants shall be notified at least 14 days prior to the interview date. All unsuccessful firms will be notified in writing no later than 10 days after the selection of the Consultant and may contact the City for debriefing.

The City reserves the right to reject any and all submissions to this RFQ, to request clarification, or to waive technicalities, if it is deemed in the best interest of the City. The City assumes no responsibility for costs incurred in responding to this RFQ. No fees are to be submitted with this request.

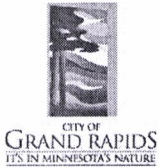
CONTRACT

The top ranked firm will be invited to negotiate a 5-year master agreement with the City.

SUBMISSION OF QUALIFICATIONS STATEMENT AND CONTACT PERSON

Eight (8) printed and bound copies of the Statement of Qualifications must be submitted to the address below no later than 4:30 p.m. on January 14th, 2014. All questions and comments regarding this RFQ shall be directed to:

Julie Kennedy, PE, City Engineer
City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744
218-326-7625
jkennedy@ci.grand-rapids.mn.us



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0772 **Version:** 1 **Name:** General Liability Insurance
Type: Agenda Item **Status:** Consent Agenda
File created: 12/4/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2014.
Sponsors:
Indexes:
Code sections:
Attachments: [Insurance Binder 2014](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Continuation of general liability insurance through the League of Minnesota Cities Insurance Trust for the calendar year 2014.

Background Information:

Finance Director Barb Baird, Public Works Director Jeff Davies, and Human Resources Director Lynn DeGrio have assisted Wells Fargo Insurance Services in the preparation of the City's general liability insurance coverage application for 2014 to the League of Minnesota Cities Insurance Trust. We have had our insurance coverage through the League for many years. The League's insurance coverage is very comprehensive and they have, for the past several years, given us a substantial refund check at the end of the year which represents our portion of the refund to cities insured by them because of lower than anticipated insurance claims.

Because of the volume of applications that the League receives at this time of year, they normally do not have a quote for our insurance back to us before the first of the year. However, Wells Fargo Insurance Services have given us a binder to indicate that we do have insurance coverage through the League even though we have not received the quote or paid the premium.

When the quote for the 2014 insurance is received, it will be placed on the agenda for your consideration.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending the approval of the General Liability Insurance through the League of Minnesota Cities Insurance Trust for the Calendar year 2014.

Consider approving the continuation of our general liability insurance through the League of Minnesota Cities Insurance Trust for the Calendar year 2014.



CONNECTING & INNOVATING
SINCE 1913

BINDER

The Property/Casualty Renewal Application and Optional Coverage Renewal Applications Have Been Received. Coverage(s) Are Bound As Stated Below

Date: 11/15/2013

Covered Party: GRAND RAPIDS, CITY OF

Inception Date(s): 1/1/2014

Agent:
WELLS FARGO INSURANCE
SERVICE

Address: 220 NW 1ST AVE

GRAND RAPIDS, MN 55744-2707

Fax: 218-326-1432

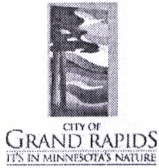
Email:

LMCIT has received the property/casualty renewal application(s) for the above. The property/casualty and expiring optional coverages are bound based on the renewal application(s) submitted subject to the terms and conditions of the LMCIT coverage(s) that are in effect on the renewal date.

New optional coverage quote(s) are not bound unless the covered party has requested that coverage(s) be bound and LMCIT has sent written confirmation.

Please contact your LMCIT underwriter or me if you have any questions.

Liam Biever
LMCIT Underwriting Manager



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0777 **Version:** 1 **Name:** Workers Compensation
Type: Agenda Item **Status:** Consent Agenda
File created: 12/4/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider approving the Workers Compensation coverage through Berkley Administrators for the 2014 plan year at the proposed rate of \$144,484.00 and authorize payment of the premium.
Sponsors:
Indexes:
Code sections:
Attachments: [Workers' Compensation](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the Workers Compensation coverage through Berkley Administrators for the 2014 plan year at the proposed rate of \$144,484.00 and authorize payment of the premium.

Background Information:

We have received a quote of \$144,484.00 for our Workers Compensation coverage through Berkley Administrators for 2014. This is a \$5,914.00 price increase from last years' rate.

Each year a rate is set by job classification. The rate changes do not mean that our City's actual premium will necessarily increase or decrease by these exact amounts. The actual premiums are also affected by changes in city expenditures, property values, payrolls, and other exposure methods, and also by changes in our experience rating. Berkley uses our actual claims for the three years proceeding the present year (i.e. 2010, 2011, 2012) in figuring experience modification. This rate fluctuates based on claims made in previous years. The experience modification rate changed from 1.13 last year to .98 this year.

In the past few years we recommended not choosing the deductible option. In comparing the premium credit with the out-of-pocket deductible, it has been determined that it will continue to be more beneficial to not have a deductible. There is not agent fee, since the Human Resources Director performs the functions of the insurance agent.

This is a budgeted expense in the 2014 budget.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending the approval of the Workers Compensation coverage through Berkley Administrators for the 2014 plan year.

Requested City Council Action

Consider approving the Workers Compensation coverage through Berkley Administrators for the 2014 plan year at the proposed rate of \$144,484.00 and authorize payment of the premium.

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
 145 University Avenue West St. Paul, MN 55103-2044 Phone (651)215-4173

Notice of Premium Options for Standard Premiums of \$150,000-\$300,000

GRAND RAPIDS & GRAND RAPIDS- ITASCA COUNTY AIRPORT
 ATTN: HUMAN RESOURCES
 420 N POKEGAMA AVE
 GRAND RAPIDS MN 55744-2658

Agreement No.: 0200016933
 Agreement Period: From: 1/01/2014
 To: 1/01/2015

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement and with the premium indicated on the quote, unless the member or agent send a written request not to bind renewal coverage.**

PAYROLL DESCRIPTION	CODE	RATE	ESTIMATED PAYROLL	DEPOSIT PREMIUM
SEE ATTACHED SCHEDULE FOR DETAILS				

Manual Premium	164017.
Experience Modification .98	
Standard Premium	160737.
Deductible Credit 0%	.
Premium Discount	16253.
Net Deposit Premium	144484.

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. Regular Premium Option

NET DEPOSIT PREMIUM
144484.

League of Minnesota Cities Insurance Trust
 Group Self-Insured Workers' Compensation Plan
 145 University Avenue West
 St. Paul, MN 55103-2044
 (651)215-4173

The "City"

Agreement No.: 0200016933
 Agreement Period From: 1/01/2014
 To: 1/01/2015

GRAND RAPIDS & GRAND RAPIDS- ITASCA COUNTY AIRPORT
 ATTN: HUMAN RESOURCES
 420 N POKEGAMA AVE
 GRAND RAPIDS MN 55744-2658

CONTINUATION SCHEDULE FOR QUOTATION PAGE

REMUNERATION	RATE	CODE	DESCRIPTION	EST. PREM
				84.
	1322.	5192	PARKING METER READERS	40646.
	453636.	5506	STREET CONSTRUCTION	29666.
POP	17058.	7708	FIREFIGHTERS (VOLUNTEER)	45594.
	1287973.	7721	POLICE-NON SMOKING	4683.
	103597.	8227	CITY SHOP & YARD	5110.
	700020.	8810	CLERICAL OFFICE EMPLOYEES NOC	1220.
	49381.	8831	ANIMAL CONTROL	6076.
	111690.	9015	BUILDINGS-OPER BY OWNER	568.
	9584.	9016	SKATING RINK OPERATION	4585.
	178405.	9060	CLUB-COUNTRY/GOLF	5696.
	138249.	9102	PARKS	5676.
	231684.	9182	CITY ARENA-OPERATIONS	3944.
	76429.	9220	CEMETERY OPERATION	5896.
	775813.	9410	MUNICIPAL EMPLOYEES	134.
	38400.	9411	ELECTED OR APPOINTED OFFICIALS	3016.
	413092.	8810	LIBRARY OR MUSEUM- PROF & CLER	1423.
	34546.	9102	RECREATION	
			Manual Premium	164017.

Agent: TBD
 06071: CITY OF GRAND RAPIDS
 CITY CLERK
 420 N. POKEGAMA AVE.
 GRAND RAPIDS MN 55744-2658

2. **Deductible Premium Option**
 Deductible options are available in return for a premium credit applied to your estimated standard premium of \$ 160737. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>
_____	\$250	1.20%	1929.	142555.
_____	\$500	2.10%	3375.	141109.
_____	\$1,000	3.50%	5626.	138858.
_____	\$2,500	6.00%	9644.	134840.
_____	\$5,000	9.00%	14466.	130018.
_____	\$10,000	13.50%	21699.	122785.
_____	\$25,000	20.50%	32951.	111533.
_____	\$50,000	27.00%	43399.	101085.

3. **Retrospective Rates Premium Option**

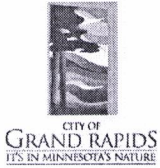
	<u>Retro-Rated Minimum Factor</u>	<u>Est. Minimum Premium</u>	<u>Retro-Rated Maximum Factor</u>	<u>Est. Maximum Premium</u>
_____	.498%	80047.	1.300%	208958.
_____	.440%	70724.	1.500%	241106.
_____	.341%	54811.	2.000%	321474.

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature Title Date



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0780 **Version:** 1 **Name:** Library Board Appointments
Type: Agenda Item **Status:** Consent Agenda
File created: 12/4/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Re-appoint Max Peters and Jean MacDonell to the Library Board, terms to expire December 31, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [MacDonell, Jean - Library Board](#)
[Max Peters - Request for Re-appointment](#)

Date	Ver.	Action By	Action	Result
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Re-appoint Max Peters and Jean MacDonell to the Library Board, terms to expire December 31, 2016.

Background Information:

On December 31, 2013, three terms for the Library board will expire. Staff has advertised the upcoming vacancies and no new applicants have applied. Max Peters and Jean MacDonell are requesting re-appointment as of January 1, 2014. Both are eligible for reappointment.

Staff Recommendation:

Reappoint Max Peters and Jean MacDonell to the Library Board.

Requested City Council Action

Consider re-appointing Max Peters and Jean MacDonell to the Library Board, terms to expire December 31, 2016.

Kim Johnson-Gibeau

From: Jean MacDonell <macdonell.jean@gmail.com>
Sent: Wednesday, October 02, 2013 4:30 PM
To: Kim Johnson-Gibeau
Subject: Re-appointment - Library Board

Hi Kim,

I would like to be considered for re-appointment to the Grand Rapids Area Library Board of Directors.

I filled the remainder of an unexpired term which ends at the end of 2013. I have been working with Marcia Anderson on the process to get re-appointed.

Let me know if there is any information you need, paperwork to be filled out, etc.

Thank you,
Jean

Kim Johnson-Gibeau

From: Max Peters <maxpeters10@hotmail.com>
Sent: Monday, October 07, 2013 10:47 AM
To: Kim Johnson-Gibeau
Subject: FW: Library Board appointment

Hi Kim,

I wanted to inform you that I would like to be considered for reappointment to the Grand Rapids Library Board.

Thanks,
Max Peters

From: manderson@ci.grand-rapids.mn.us
To: maxpeters10@hotmail.com
Subject: Library Board appointment
Date: Wed, 2 Oct 2013 18:13:24 +0000

Max,

I hope you have enjoyed your term on the Library Board and are willing to continue! Your term ends at the end of 2013.

Your input and expertise will be valuable as we embark on updating our strategic plan.

If you wish to be considered for reappointment, you must let the City Clerk know by October 25.

Send an email or a quick letter to:

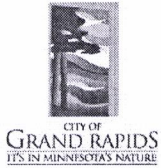
kjohnson@ci.grand-rapids.mn.us
or Kim Johnson Gibeau
City of Grand Rapids
400 N. Pokegama
Grand Rapids MN 55744

I hope you will do so!

Please let me know your decision ASAP, so I can plan accordingly.

Thank You.

Marcia Anderson
Library Director
Grand Rapids Area Library
140 NE 2nd Street
Grand Rapids, MN 55744-2662
Office: 218-326-7643
Mobile: 218-398-2172



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0783 **Version:** 1 **Name:** Theatre renewal
Type: Agenda Item **Status:** Consent Agenda
File created: 12/5/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Approve theatre license renewal for Mann Theatres Inc. for the period of January 1, 2014 through December 31, 2014.
Sponsors:
Indexes:
Code sections:
Attachments: [Mann Theatre Application](#)

Date	Ver.	Action By	Action	Result
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Approve theatre license renewal for Mann Theatres Inc. for the period of January 1, 2014 through December 31, 2014.

Background Information:

The City of Grand Rapids has received a theatre renewal application from Mann Theatres Inc, located at 113 SE 21st Street, Grand Rapids. Mann Theatres operates a cinema with eight (8) screens and has included with their application the following: \$600.00 application fee (\$75 per screen), State of Minnesota License information, Certificate of Minnesota Workers' Compensation and proof of paid property taxes.

Staff Recommendation:

Approve theatre license.

Requested City Council Action

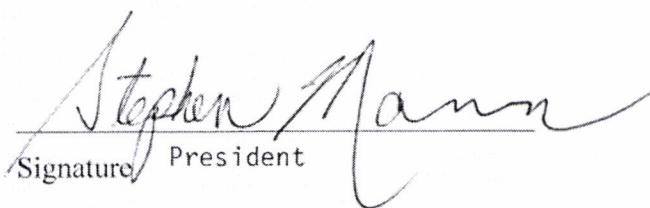
Approve theatre license renewal for Mann Theatres Inc. for the period of January 1, 2014 through December 31, 2014.

STATE OF MINNESOTA)
) ss
COUNTY OF ITASCA)

TO THE CITY COUNCIL OF THE CITY OF GRAND RAPIDS

The undersigned hereby applies for a license to renew the business of theatre at 113 21st Street SE in the City of Grand Rapids, Itasca County, Minnesota, for the term of one year from the 1st day of January, 2014, subject to the Laws of Minnesota and the Ordinances of said City, and herewith tenders \$75.00 per each theatre screen, as the license fee therefore.

Date: 11/25/13


Signature President

Mann Theatres Inc
Company
900 East 80th Street
Bloomington, MN 55420
Address

CITY OF GRAND RAPIDS
*** CUSTOMER RECEIPT ***
DATE: 12/02/13 TIME: 16:12:16

DESCRIPTION PAY CD AMOUNT

THEATRE 2 600.00
MANN THEATRE 2014 63451

TOTAL AMOUNT DUE 600.00
AMOUNT TENDERED 600.00
CHANGE DUE .00

TRANS #: 19 CASHIER CODE: CLP
BATCH #: C131202 REGISTER ID: 1

State of Minnesota
License Applicant Information

Under Minnesota Law (M.S. 270.72), the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of revenue delinquent taxes, penalties or interest;
- The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service;
- Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please fill in the following information and return this form along with your application to the agency issuing the license. Do not return this form to the department of revenue.

Please print or type

Name of license being applied for and license number

Theatre

Licensing authority (name of city, county or state agency issuing license)

City of Grand Rapids

License renewal date

1/1/2014

Personal Information:

Applicant's last name

First name and initial

Social Security Number

Applicant's address

City

State

Zip Code

Business information (if applicable):

Business name

Mann Theatres Inc dba Grand Rapids Cinema

Business address

City

State

Zip Code

900 East 80th Street

Bloomington

MN

55420

Minnesota tax identification number

Federal tax identification number

2406328

36-3606469

If a Minnesota tax identification number is not required, please explain on the reverse side of this form.

Signature

Title

Date

Stephen Mann President

11/25/13

RECEIVED
DEC 02 2013
TY OF GRAND RAPIDS

Certificate of Compliance Minnesota Workers' Compensation Law

THIS FORM MUST BE COMPLETED BY THE BUSINESS LICENSE APPLICANT

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

LICENSE or CERTIFICATE NO (if applicable)	BUSINESS TELEPHONE NO. 952 767-0102	FAX TELEPHONE NO. 952 767-0103
BUSINESS NAME (Use the person(s) name if business structure is sole proprietor or partnership (i.e., John Doe, or John Doe and Jane Doe), otherwise it is the legal name of the business entity.) Mann Theatres Inc		
DBA ("doing business as" or also known as an assumed name) (if applicable) Grand Rapids Cinema 8		
BUSINESS ADDRESS (must be physical street address, no PO boxes) 900 East 80th Street	CITY Bloomington	STATE MN
COUNTY Hennepin	E-MAIL ADDRESS mannincmn@aol.com	ZIP CODE 55420

YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1 or 2 below.

NUMBER 1 – Workers' compensation insurance policy information

INSURANCE COMPANY NAME (not the insurance agent) Travelers Indemnity Co. of America	NAIC Number	
POLICY NO. UA05124P892-2-12MANN	EFFECTIVE DATE 1/21/13	EXPIRATION DATE 1/21/14

NUMBER 2 – Reason for exemption from workers' compensation insurance

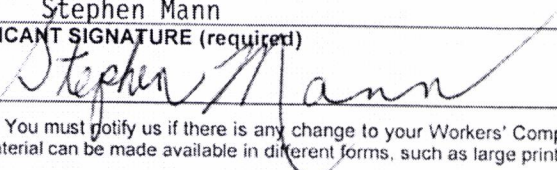
If you have questions regarding the need to obtain workers' compensation coverage, including exemptions, contact 651.284.5032 or 1-800-342-5354.

- I have no employees. (See Minn. Stat. § 176.011, subd. 9 for the definition of an employee.)
- I am self-insured for workers' compensation (attach a copy of the authorization to self-insure from the Minnesota Department of Commerce).
- I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered:

Other: _____

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

PRINT NAME

Stephen Mann		
APPLICANT SIGNATURE (required) 	TITLE President	DATE 11/25/13

NOTE: You must notify us if there is any change to your Workers' Compensation Insurance Information or Employee Status Change by resubmitting this form. This material can be made available in different forms, such as large print, Braille or on a tape.

11a.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 13-0807

File ID: 13-0807	Type: Agenda Item	Status: Passed
Version: 1	Reference:	In Control: City Council
File Name: Rooftop Unit at IRA Civic Center		File Created: 12/09/2013
		Final Action: 12/09/2013

Title: Replace rooftop HVAC unit at the IRA Civic Center.

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter: Dale Anderson

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	12/09/2013	Approved				Pass
Action Text: Approve and accept low bid from Rapids Plumbing & Heating, Inc. Approved by consent roll call Aye: 4 Councilor Barb Sanderson, Councilor Dale Christy, Councilor Joe Chandler, and Mayor Dale Adams							

Text of Legislative File 13-0807

Replace rooftop HVAC unit at the IRA Civic Center.

Background Information:

The heat exchanger inside the rooftop HVAC unit that heats and cools the main lobby at the Civic Center needs to be replaced. The unit is currently 18 years old, has been repaired numerous times in the last two years and per the recommendation of our service provider is no longer worth fixing. This unit was scheduled to be replaced as part of the roof replacement project next summer. We received quotes from Rapids Plumbing and Heating and Gartner Refrigeration.

Rapids Plumbing and Heating	\$
Gartner Refrigeration	\$

I am recommending that we accept the low quote from _____. The project will be funded by future bond proceeds which were authorized through a reimbursement resolution by Council earlier this year.

Staff Recommendation:

Accept the low quote from _____ to replace the rooftop HVAC unit at the IRA Civic Center.

Requested City Council Action

Coinsider accepting the low quote from _____ to replace the rooftop HVAC unit at the IRA Civic Center.

RAPIDS

Plumbing & Heating, Inc.
Mechanical Contractors

PROPOSAL RTU REPLACEMENT

December 9, 2013

To: Dale @ IRA Civic Center

From: Jim Shaw

We propose to furnish all labor and material to replace the lobby roof top heating and cooling unit. The McQuay unit is 7-8 weeks out.

The Carrier unit is in stock in Minneapolis and the curb adapter needs to be built (5 day build). There are extra charges for faster builds on the curb adapter. Prices for both units are for a turn-key project and include a 1 year warranty on all parts and labor.

McQuay Price: **\$24,920.00**

Carrier Price: **\$25,580.00**

2 day curb build: **\$645.00**

1 day curb build: **\$1,650.00**

James O. Shaw
Vice President

- Occupied / Unoccupied space temperature set-point (adjustable 66 degrees Fahrenheit) will be made available at the sensor location and at the facility management system.

Option 2 Efficiency Gains – Increasing the equipments operational efficiencies will be seen in electricity savings, gas savings and reduced equipment wear.

- A majority of the time only select lockers are in use during the same time period. This application allows the RTU to only ventilate and condition the rooms occupied.
- The RTU return/exhaust fan will track the supply fan speed this will produce a significant savings over the original design. In which the exhaust fan ran at 100% fan speed.
- The new heat recovery wheel will recover both heating and cooling BTUs before being exhausted outside.

Option 2 Extra's

- In the locker rooms that are not being used there will still be some ventilation happening this minimum ventilation we believe will help relieve odors, and excess moisture.

Proposed Improvement 2: Replacement of Lobby RTU

Existing Conditions: This RTU currently is scheduled for repair.

Proposed Improvement: We are proposing a direct replacement of the existing McQuay roof top unit. Gartner Refrigeration and Temperature Control will provide labor and material to install proposed solutions. Pricing includes: Application engineering, Project Management, Complete Installation, Equipment Start-ups, Training, and one-year part and installation warranty.

() Proposed Improvement 2 Price.....\$ 26,300.00

Please let myself or Adam Salmela know if you have any questions.

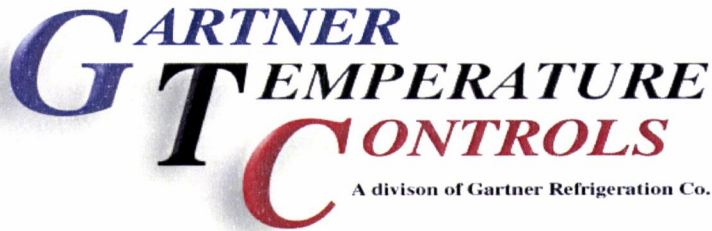
Adam's Cell: 218.391.6553

Please check off (x) and return accepted itemized pricing with contract purchase orders. Approved equipment submittals, construction schedule information will expedite our submittal process. If you have any questions please feel free to call.

Ryan Kyllonen
 Controls Project Estimator
 2331 West Superior Street
 Duluth, MN 55806
 Phone: (218) 722-4439 Fax: (218) 722-3422
 E-mail: Ryan@gartner1.com
 Office Direct: (218) 740-1129



Specializing in New Construction – LEED Projects – Design / Build Projects – Design Solutions



Attn: Dale ?

Date: 11-4-13

Location: Grand Rapids IRA Civic Center

Proposed Improvement 1: Replacement of the locker room make up air unit

Existing Conditions: The existing make up air unit provides heated ventilation air to the locker rooms. This unit is no longer in service.

Proposed Improvements: We are proposing two solutions. Option 1 will replace the existing unit with a new unit from the same manufacture. Very little additional work will be required for this application. Option 2. We will upgrade to a variable air volume packaged roof top unit. This unit will require duct work modifications and a new automated control sequence.

Gartner Refrigeration and Temperature Control will provide labor and material to install proposed solutions. Pricing includes: Application engineering, Project Management, Complete Installation, Equipment Start-ups, Training, and one-year part and installation warranty.

() **Option 1 Price**.....\$ **62,500.00**

() **Option 2 Price**.....\$ **80,200.00**

Option 1 specification details: This unit is classified as a custom build by Concepts and Design Incorporated. 3700 CFM, @ 2" ESP, 80/20 DF Burner section with pre-filters and dampers, DX Coil and DWDI Supply Fan.

Observations: We see little to no impact on improving operational efficiencies.

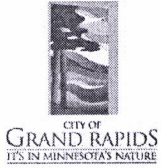
Option 2 specification details: This unit is manufactured by AAON Inc. 3700 CFM @ 1" wg. modulating gas heat, modulating DX, supply and return variable speed drives, exhaust air heat recovery wheel. Observations: We believe this application will maximize all operational efficiencies. See additional information.

Option 2 Installation

- This application will require a new roof top unit curb and capping off of the existing exhaust fan.
- New duct from the existing exhaust fan location to the roof top connection.
- New supply duct discharge air damper for diffuser location.
- Automatic room occupancy sensors for lighting control and ventilation.

Option 2 Control

- Upon sensing motion in the room the lights will turn on and the supply air damper serving ventilation air will open from minimum position to 100% open.
- Duct pressure sensor will maintain a supply duct pressure set-point.
- A single space sensor with set-point will be used to determine a call for heating or cooling happening in this zone.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0776 **Version:** 1 **Name:** Board/Commission minutes
Type: Minutes **Status:** Approved
File created: 12/4/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Acknowledge the attached minutes for Boards & Commissions.

Sponsors:

Indexes:

Code sections:

Attachments: [November 5, 2013 Arts & Culture](#)
[November 27, 2013 Human Rights Commission](#)
[September 18, 2013 HRA](#)
[October 16, 2013 HRA Public Hearing](#)
[October 16, 2013 Public Utilities Commission](#)
[October 30, 2013 Human Rights Commission](#)

Date	Ver.	Action By	Action	Result
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Acknowledge the attached minutes for Boards & Commissions.

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
RIVERVIEW ROOM – GRAND RAPIDS AREA LIBRARY
REGULAR MEETING, TUESDAY, NOVEMBER 5, 2013 – 8:00 AM

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in the Riverview Room at the Grand Rapids Area Library, 140 NE 2nd Street, Grand Rapids, Minnesota, on Tuesday, November 5, 2013, at 3:15 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Lois Bendix, Todd Driscoll, Brian Carlson, Ashley Kolka and Karen Walker.

Commissioners Absent: Lea Friesen, Carissa Grosland, David Marty

Staff: Amy Dettmer, Michele Palkki

Visitors/Artists: None

CALL TO ORDER: Pursuant to due notice and call thereof, the regular meeting of the Grand Rapids Arts and Culture Commission was called to order by Chairperson Dodge at 3:20 pm.

Added to New Business: Resignation of Leah Friesen

APPROVAL OF MINUTES: October 22, 2013

Motion by Commissioner Driscoll, second by Commissioner Bendix to approve the minutes of the Special Meeting of October 22, 2013. Motion passed by unanimous vote.

Old Business

Artist Update

Commissioner Dodge reported that there will not be a 3rd Artist at Central School. The individual that was recommended had not followed through with contacting Commissioner Dodge or City Staff. It was determined to leave the artist space as is with two individuals.

Commissioner Dodge reported that First Friday went well and there was a determined amount of energy in the building. It was also reported that the two artists that share the room at Central School are working well together.

Commissioner Dodge reported that she will contact Nathan from the Grand Rapids Newspaper to do an article for the paper announcing the artists at Central School. Commissioner Dodge will meet with the artists prior to an article being submitted.

GRACC Culture Plan

Commissioner Dodge reported that the preliminary Request for Proposal was sent to each member to review and discuss.

The RFP was read through and changes were suggested. City Staff will help put final changes together along with the Commission's suggestions for the next regular meeting December 3.

New Business

Commissioner Dodge reported that Commissioner Friesen had contacted her and indicated that she would be resigning from the Commission due to scheduling conflicts.

Staff indicated that the process for filling this position. The City requires something in writing indicating their decision. At that time, the City Council will accept the resignation and begin the process of filling the vacancy.

Next regular meeting is Tuesday, December 3 at 3:15 pm at the Grand Rapids Area Library.

There being no further business, the meeting adjourned at 4:45 pm.

Respectfully submitted by Michele Palkki

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, Grand Rapids, Minnesota, on Wednesday, October 30, 2013 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners: Freeman, Dowell, LaPlant, Weidendorf, Hall, Sanderson, Noyce, and Learmont. Absent: Commissioner Nichols.

Staff Present: Lynn DeGrio, Tom Pagel, Kimberly Johnson-Gibeau

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

CORRESPONDENCE: None.

Additions:

- Diversity Committee at ICC
- 515 Theatre update
- Discuss Ojibwe Flag for City

APPROVAL OF MINUTES: **October 2, 2013 meeting**

MOTION BY COMMISSIONER WEIDENDORF, SECOND BY COMMISSIONER HALL TO APPROVE THE MINUTES OF OCTOBER 2, 2013 AS PRESENTED. Motion passed by unanimous vote.

FINANCIALS: Noted current balance available.

CIRCLE OF HEALING UPDATE: Commissioner LaPlant discusses flag installation, including outstanding costs. Not all invoices have been received. A possible donation will be considered at a later meeting. Also noted is the "Why Treaties Matter" exhibit. There is a possibility of having the exhibit in Grand Rapids as part of a tour or perhaps having a permanent home in the community. ICC is hosting The Great Hurt training in November. Sponsorship would be appreciated.

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER NOYCE TO PARTICIPATE AS CO-SPONSOR FOR "THE GREAT HURT" TRAINING AT ICC IN NOVEMBER 2013. Motion passed by unanimous vote.

OLD BUSINESS:

515 THEATRE UPDATE: Although this event was initially planned for October, there has clearly been a delay. Commissioner Sanderson will keep the Commission posted as more information is available.

NEW BUSINESS:

OJIBWE FLAG DISCUSSION: City Administrator Pagel is present and wishes to discuss the possibility of having a flag installed at the City, keeping in line with steps taken by the County and Chamber, presenting a welcoming community. Mr. Pagel believes that education of City staff and community members is key. There must be genuine desire to make a difference and not just an attempt to "join" the crowd. This will be brought to the City Council for consideration at the next Policy & Ordinance Review Committee. There could be more effort to integrate students from ICC, as there is a greater diversity

there, with the community, retailers, law enforcement. Mr. Pagel suggests that the Commission reach out to Police Chief Jim Denny to encourage his involvement in the Diversity Committee at ICC. The Citizens Academy with the Grand Rapids PD is open to the public and a special session could be discussed with the department for the students.

DIVERSITY IN RURAL SCHOOLS: Commissioner Hall discusses past practice and how this is a service for raising awareness in students. Help from the Commission, suggestions for speakers, activities, etc. would be greatly appreciated.

COLUMBUS DAY:

Commissioner Weidendorf questions the installation of the Ojibwe flag and closely followed by the practice of government buildings/offices closing for Columbus Day. Also discussed were paid traditional Christian holidays, and the need to use vacation time for holidays celebrated by various other religions. In regard to City employees, time off and holidays are often negotiate in union contracts. Commissioner Sanderson requests this issue to be brought up at the next round of contract negotiations.

I HAVE A DREAM VIDEO COMPETITION:

This was received late and doesn't leave much time as the due date is November 15th. Commission will hold and consider for next year.

2013 HUMAN RIGHTS SYMPOSIUM: Commissioner LaPlant volunteers to attend.

MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER SANDERSON TO AUTHORIZE LODGING, MILEAGE, MEALS AND REGISTRATION EXPENSES FOR COMMISSION BECKY LAPLANT TO ATTEND THE 2013 HUMAN RIGHTS SYMPOSIUM. Motion passed by unanimous vote.

Reports on calls & inquiries: None

Pending Complaints: None

Other:

- Discussed accessibility brochures and the need to distribute throughout the community.
- Discussed schedule meeting for November & December. No change to schedule date in November. Meeting for December and 2014 will be reviewed next meeting.

There being no further business, the meeting adjourned at 5:24 pm.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING September 18, 2013**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:00 p.m. in the Community Room, located at the Community Room, 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Len Salmela - Commissioner Marilyn Rossman - Commissioner Joe Chandler – Commissioner Chris Henrichsen

ABSENT: Commissioner Justin Eichorn

HRA: Executive Director Jerry Culliton

PUBLIC FORUM

None in attendance

APPROVAL OF MINUTES

Commissioner Chandler made a motion to approve the Regular meeting minutes of August 21, 2013 as presented. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for August, 2013 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. Commissioner Rossman made a motion to approve all financial reports as presented. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Chandler made a motion to approve the Public Housing verified claims in the amount of \$9,667.55. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve Crystal Lake Townhomes verified claims in the amount of \$20,815.17. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Pooled Housing verified claims in the amount of \$26,241.02. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

APPROVED

**HRA of Grand Rapids
Meeting Minutes 09/18/2013
Page 2**

PUBLIC HOUSING REPORT

Director Culliton stated we are 100% occupied with waiting lists, roof and insulation repairs will be starting on September 25th for the 411 and 401 buildings otherwise operations are normal and routine at both buildings.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have three vacant units, that we are continuing to advertise, and have applications that are being processed, landscape repairs from the IRRR grant will be completed by October 15th, otherwise operations are normal and routine.

POOLED HOUSING REPORT

Director Culliton gave a report stating we are 100% occupied with a small waiting list; otherwise operations are normal and routine at both buildings.

CONSIDER RENT INCREASE FOR FPW AND LSP

Discussion was held among the Board on the percentage of increase that had been implemented in the past few years between 1 and 2 %. Commissioner Henrichsen made a motion to approve a 2% aggregate rental adjustment for Forest Park West and Lake Shore Place commencing January 1, 2014, rounded to the nearest \$5 increment. Seconded by Commissioner Chandler. Voting Aye, all. Motion carried.

CONSIDER BOND REFINANCE RESOLUTION

Nick Skarich of Northland Securities was in attendance and informed the Board that he had spent the last hour with Roger Mischke, Vice-president of the Deerwood Bank, a special meeting was also discussed for the final closing, after consideration and after answering all questions, Commissioner Chandler made a motion to accept the 2013-03 Resolution enclosed, based on the fact there would be no more material changes in the agreement, and authorize the Executive Director and Chairperson to sign the final documents without a special meeting. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

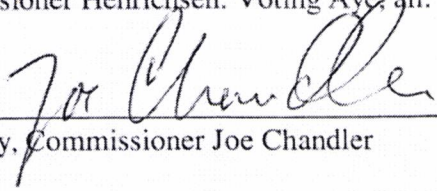
OTHER MATTERS

Discussion was held on the Board by the letter sent by Minnesota Housing Finance as well as the response from the Grand Rapids HRA. No action taken.

APPROVED

**Grand Rapids HRA
Meeting Minutes 09/18/2013
Page 3**

There being no further information of the HRA of Grand Rapids for September 18, 2013
Commissioner Chandler made a motion to adjourn the meeting at 4:55 p.m. Seconded by
Commissioner Henrichsen. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Joe Chandler

APPROVED

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
PUBLIC HEARING, OCTOBER 16, 2013**

CALL TO ORDER

Pursuant to due notice and call thereof, a Public Hearing of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson, Len Salmela, at 4:00 p.m. in the Community Room located at 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Len Salmela - Commissioner Chris Henrichsen - Commissioner Justin Eichorn

Absent: Commissioners Chandler and Rossman

HRA Council: Director, Jerry Culliton

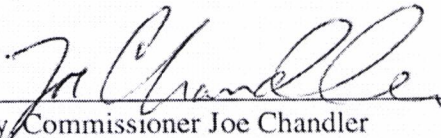
PUBLIC FORUM

None

**REVIEW THE GRAND RAPID HOUSING AND REDEVELOPMENT FIVE YEAR
BOARD APPROVED AGENCY PLAN FOR FISCAL YEAR 2010**

After review by the Board, and hearing no public forum comments on the Five Year Agency Plan approved in 2010. Commissioner Eichorn made a motion to adjourn the public hearing at 4:05 p.m. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

Signed


Secretary/Commissioner Joe Chandler

APPROVED

A regular meeting of the Grand Rapids Public Utilities Commission was held on October 16, 2013 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Hodgson, Commissioner Chandler, Commissioner Zabinski, Commissioner Lenius.

Others Present: General Manager Ward, Superintendent of Electric Distribution Goodell, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Attorney Bengtson.

Motion by Zabinski to approve the minutes of the September 11, 2013 regular meeting. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed the September 2013 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Hodgson to approve the City Treasurer's Report and Investment Activity Report for September 2013. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Administration:

General Manager Ward reviewed the impact of Minnesota Power's Boswell Unit #4 Pollution Control Upgrade Project on the cost of wholesale power. The cost recovery effect of the project on the wholesale power rates will be an increase of approximately two percent per year, beginning July 1, 2014 through June 30, 2016.

Motion by Chandler to confirm the hiring of the Selection Committee's preferred candidate, Brett Dickie, for the position of Water/Wastewater Collection Maintenance. Motion seconded by Zabinski and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed the Wastewater Treatment Facility Vehicle Replacement Plan with the Commission.

Motion by Hodgson to authorize expenditures in the amount of 19,068.00 for the purchase of a 2014 2WD ¾ ton replacement pickup truck chassis for Truck # 78 as per quotation from Grand Rapids Ford, arrange for the removal, repair and installation the existing service box on a new truck chassis for a cost not to exceed \$3,000.00, prepare the former Truck #78 and the new 2014 pick-up truck boxes for public sale, and gather information and evaluate options for a replacement vehicle for Truck # 71 to be presented to the Commission at the November meeting. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Zabinski to accept a quotation from Premium Plant Services (PPS) and authorize expenditures in the amount of \$13,113.00 to clean the high bay area of the vehicle storage (Main Truck Garage) of the PW/PU Service Center, including the air ducts, fixtures and rafters, with costs to be shared with Public Works. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Accounting and Finance:

General Manager Ward reviewed the September 2013 Operations Report with the Commission.

Motion by Chandler to authorize the write-off of uncollectible accounts in the amount of \$99.21. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted

Electric Department:

Superintendent of Electric Distribution Goodell reviewed the September 2013 Operations Report with the Commission.

Wastewater Treatment Facility Operations:

General Manager Ward reviewed the September 2013 Operations Report with the Commission.

Water/Wastewater Collection:

Water/Wastewater Collection/Safety Manager Doyle reviewed the September 2013 Operations Report with the Commission.

No action was taken on a request for reduced antenna rental agreement rate for the radio station to place an FM repeater/translator on the South water tower at this time, per staff recommendation. Pending FCC rulings may have an effect on the radio station's desire to move forward with the project, and Manager Doyle has not yet received additional information requested on the dimension of the equipment.

Safety Training Procedures and Updates:

Water/Wastewater Collection/Safety Manager Doyle reviewed the safety initiatives for the month. There were no incidents to report in September. OSHA Hazardous Communication Standard Safety Training will be conducted in October and November.

GRPUC Discussion/Correspondence:

DCS Motorola Radio Training, October 1, 2013, Grand Rapids, MN – James Bocinsky, David Virden, Theresa DeLorme, Jean Key, Anthony Ward, Dennis Doyle, Linda George, Ellen Greene.

MPCA 2013 Demolition/Industrial Landfill Operator Certification Training, October 1-2, 2013, Grand Rapids, MN – Douglas Gustafson, Mark Hansen, Larry Pullis, Steve Mattson, Greg Tabaka, Richard Fox.

Claims for Payment:

Motion by Chandler to approve Pay Request #1 from Hammerlund Construction, Inc. for the Industrial Force Main Replacement - Segment B Project in the amount of \$1,201,780.28. Motion seconded by Zabinski and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Zabinski to authorize the verified claims for payment in the amount of \$1,772,403.91 (\$1,383,550.10 computer checks and \$388,853.81 manual checks) per attached lists. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler, Zabinski and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

A special Commission meeting was scheduled for Thursday, November 7, 2013 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street. The purpose of the meeting will be to review the 2014 Budget and AMI Feasibility Study.

The next regular Commission meeting was rescheduled to Wednesday, November 20, 2013 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Upon a motion duly made and seconded, the meeting was adjourned at 5:15 PM.

Attest:

Stephen R. Welliver, President

Glen D. Hodgson, Secretary

GRAND RAPIDS
PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE-SEPTEMBER 2013

NAME	AMOUNT	NAME	AMOUNT
AE2S	5,215.71	The Local Boy	408.57
Advantage Systems Group	790.92	Steve Mattson	20.34
Alcola Solutions	29,092.19	Minnesota Dept of Health	150.00
American Payment Centers	142.00	Minnesota Municipal Utilities Acco	10,412.75
AmeriPride Services	149.95	Minnesota Office of Enterprise Tex	36.00
American Water Works	310.00	Minnesota Power	863,010.64
Arrowhead Promotions & Fulfillmt	2,819.48	Neo Solutions	59,825.85
ASV Inc/ Terex	9,418.80	Nextera	811.88
Autumn Creek Consulting	1,556.50	North American Salt Co	2,314.54
Barnum Gate Services	1,017.25	North Central Laboratories	1,462.98
Blackmon Electronics	2,019.94	Northern Business Products	1,068.94
Bob Howendobler	990.00	Northwest Gas	146.03
Border States Electric	64,105.77	Pace Analytical	2,694.24
Braun Intertec	1,374.00	Personnel Dynamics	3,851.70
Burggrafs Ace Hardware	312.06	Pipeline Supply	185.39
Busy Bees Quality Cleaning	2,041.31	Plagemann's Landscaping	2,260.00
Call Net	995.00	Pokegama Electric Inc	125.50
Casper Construction Co	2,005.00	Polydyne	48,164.50
Chemsearch	215.12	Power Substation Services	47,245.00
Citi Lights	8,511.50	Public Utilities Commission	2,681.15
City of Grand Rapids	14,557.27	Radtke Trucking	16,351.94
Clean Shop	163.60	Rapid Pest Control	98.85
Cole Hardware	1,731.03	Rapids Process Equipment	9,336.26
Cogsdale	2,838.15	Red Rock Radio Corp	1,062.00
Computer Enterprises	1,676.60	River Road Market	1,181.22
DSC Communications	587.81	Resco	20,813.85
Davis Oil	1,257.49	Sandstroms	988.35
Deer River Hired Hands	15.00	Scheck Industrial Corp	1,298.82
Dell Marketing	128.19	Silica Gel Desiccant Products	77.88
Delta Controls Corporation	573.67	Springsted	16,023.98
Dennis Doyle	126.56	Stokes	1,559.58
Energy Insight Inc	6,571.92	Stuart Irby Co	20,160.40
Era Laboratories	250.00	Team Marinucci	80.16
Express Services Inc	4,431.66	Total Tool	169.89
Flaherty & Hood	304.53	Treasure Bay Printing	14.96
Gopher State One-Call	928.00	Turf & Tree Inc	705.38
Grainger	269.97	US Bank	750.00
Great River Energy	895.00	United Electric	1,055.95
H D Waterworks	3,374.90	Vessco	5,283.88
Hach Company	238.97	Viking Electric Supply	729.14
Mark Hansen	64.99	Waste Management	949.60
Hawkins Inc	9,569.10	WDIO-TV	360.00
Hearing Associates	25.75	Wells Fargo Business Card	137.95
HVAC	494.75	Wells Fargo Business Card	616.93
Industrial Fluid Technologies	235.68	Wells Fargo Bank	525.00
Itasca Computer Resources	1,949.80	Wesco	12,340.46
Itasca County Treasurer	2,078.50	Wisconsin Energy Conservation	468.75
Itasca Utilities Inc	14,514.15	Works Computing	580.06
JDI Contracts Inc	12,337.50	WP & RS Mars Co	330.33
J N Johnson Fire & Safety	282.15	Xerox	215.73
KOZY	735.00	Zee Medical Service	211.99
L & M Supply	96.38	Ziegler Cat	755.13
Lake Country Power	4,275.00	Energy Star Rebates:	
Lano, O'toole, Bengston	476.00	Conrad Myrvold	30.00
Latvala Lumber	117.11	David Hack	155.00
		Total	1,383,550.10

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
 ACCOUNTS PAYABLE CHECK REGISTER 9/30/2013
 WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
MANUAL CHECKS				
2416	9/03/2013	1613	DELTA DENTAL OF MINNESOTA	3,732.00
2417	9/06/2013	700	MINNESOTA DEPT OF REVENUE	3,582.90
2418	9/06/2013	1232	WELLS FARGO BANK	21,307.90
2419	9/11/2013	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,490.88
2420	9/11/2013	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,855.53
2421	9/03/2013	1611	SELECTACCOUNT	645.00
2422	9/20/2013	890	MINNESOTA DEPARTMENT OF REVENUE	68,739.00
2423	9/20/2013	1734	ING INSTITUTIONAL PLAN SERVICES LLC	4,611.06
2424	9/25/2013	700	MINNESOTA DEPT OF REVENUE	3,612.85
2425	9/20/2013	1232	WELLS FARGO BANK	21,691.92
2426	9/20/2013	1734	ING INSTITUTIONAL PLAN SERVICES LLC	6,615.76
2427	9/20/2013	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	11,865.58
2428	9/20/2013	1611	SELECTACCOUNT	406.00
2429	9/06/2013	1612	SELECTACCOUNT	2,337.96
2430	9/24/2013	1612	SELECTACCOUNT	2,273.38
2431	9/30/2013	1611	SELECTACCOUNT	1,833.98
2432	9/30/2013	67	BLUE CROSS BLUE SHIELD	53,817.03
63752	9/03/2013		PARSONS ELECTRIC LLC	28.70
63753	9/03/2013	570	U S POST OFFICE	654.86
63754	9/04/2013	921	UNITED PARCEL SERVICE	132.35
63755	9/04/2013	1585	STANDARD INSURANCE COMPANY	998.64
63756	9/04/2013	1835	VERIZON WIRELESS	239.18
63757	9/05/2013	1283	OTTEN, TOM	598.61
63758	9/05/2013		HOUSING & REDEVELOPMENT OF GR RAPIDS	11.37
63759	9/05/2013	367	MINNESOTA DEPT OF HEALTH	5,004.00
63760	9/06/2013		PINE RIDGE APTS	16.53
63761	9/06/2013		JERRY MINER REALTY	63.10
63762	9/06/2013		JESSICA'S BRIDAL & FORMAL WEAR	164.70
63763	9/09/2013	570	U S POST OFFICE	662.15
63764	9/11/2013	374	MINNESOTA POLLUTION CONTROL AGENCY	2,200.00
63862	9/16/2013	576	UTILITY SYSTEMS OF AMERICA INC	8,092.21
63863	9/15/2013	374	MINNESOTA POLLUTION CONTROL AGENCY	20.00
63864	9/15/2013	603	WARD, ANTHONY T.	24.00
63865	9/16/2013	921	UNITED PARCEL SERVICE	42.57
63866	9/18/2013	570	U S POST OFFICE	568.06
63867	9/18/2013	835	UNITED STATES POSTAL SERVICE	2,000.00
63868	9/18/2013		WELLS FARGO HOME MORTGAGE	37.98
63869	9/19/2013		HAYES, SCOTT LEE & DAWN	115.99
63874	9/25/2013	1218	CITY OF LAPRAIRIE	13,128.10
63875	9/25/2013		S & J PUMP DBA RAPID PUMP	111.03
63876	9/25/2013	570	U S POST OFFICE	752.39
63877	9/25/2013	1585	STANDARD INSURANCE COMPANY	904.64
63878	9/25/2013	1607	SELECTACCOUNT	167.00
63879	9/25/2013	921	UNITED PARCEL SERVICE	101.71
63880	9/25/2013	1807	ARROWHEAD PROMOTIONS	2,650.00
63881	9/25/2013	1842	ASV INC	2,450.00

LINDA

APREG/AP034

*** GRAND RAPIDS PUBLIC UTILITIES ***
ACCOUNTS PAYABLE CHECK REGISTER 9/30/2013
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
63882	9/25/2013	1912	YMCA	11,500.00
63883	9/30/2013	100	CITY OF GRAND RAPIDS	72,333.33
63884	9/30/2013	1573	MN BUREAU OF CRIMINAL APPREHENSION	15.00
63885	9/30/2013	374	MINNESOTA POLLUTION CONTROL AGENCY	55.00
63886	9/30/2013	100	CITY OF GRAND RAPIDS	<u>45,684.09</u>

Manual Checks to be approved

388,853.81

Manual Checks previously approved @ 9/11/13 Meeting

8,092.21 •

Total

396,946.02

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, Grand Rapids, Minnesota, on Wednesday, October 30, 2013 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners: Freeman, Dowell, LaPlant, Weidendorf, Hall, Sanderson, Noyce, and Learmont. Absent: Commissioner Nichols.

Staff Present: Lynn DeGrio, Tom Pagel, Kimberly Johnson-Gibeau

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

CORRESPONDENCE: None.

Additions:

- Diversity Committee at ICC
- 515 Theatre update
- Discuss Ojibwe Flag for City

APPROVAL OF MINUTES: **October 2, 2013 meeting**

MOTION BY COMMISSIONER WEIDENDORF, SECOND BY COMMISSIONER HALL TO APPROVE THE MINUTES OF OCTOBER 2, 2013 AS PRESENTED. Motion passed by unanimous vote.

FINANCIALS: Noted current balance available.

CIRCLE OF HEALING UPDATE: Commissioner LaPlant discusses flag installation, including outstanding costs. Not all invoices have been received. A possible donation will be considered at a later meeting. Also noted is the "Why Treaties Matter" exhibit. There is a possibility of having the exhibit in Grand Rapids as part of a tour or perhaps having a permanent home in the community. ICC is hosting The Great Hurt training in November. Sponsorship would be appreciated.

MOTION BY COMMISSIONER SANDERSON, SECOND BY COMMISSIONER NOYCE TO PARTICIPATE AS CO-SPONSOR FOR "THE GREAT HURT" TRAINING AT ICC IN NOVEMBER 2013. Motion passed by unanimous vote.

OLD BUSINESS:

515 THEATRE UPDATE: Although this event was initially planned for October, there has clearly been a delay. Commissioner Sanderson will keep the Commission posted as more information is available.

NEW BUSINESS:

OJIBWE FLAG DISCUSSION: City Administrator Pagel is present and wishes to discuss the possibility of having a flag installed at the City, keeping in line with steps taken by the County and Chamber, presenting a welcoming community. Mr. Pagel believes that education of City staff and community members is key. There must be genuine desire to make a difference and not just an attempt to "join" the crowd. This will be brought to the City Council for consideration at the next Policy & Ordinance Review Committee. There could be more effort to integrate students from ICC, as there is a greater diversity

there, with the community, retailers, law enforcement. Mr. Pagel suggests that the Commission reach out to Police Chief Jim Denny to encourage his involvement in the Diversity Committee at ICC. The Citizens Academy with the Grand Rapids PD is open to the public and a special session could be discussed with the department for the students.

DIVERSITY IN RURAL SCHOOLS: Commissioner Hall discusses past practice and how this is a service for raising awareness in students. Help from the Commission, suggestions for speakers, activities, etc. would be greatly appreciated.

COLUMBUS DAY:

Commissioner Weidendorf questions the installation of the Ojibwe flag and closely followed by the practice of government buildings/offices closing for Columbus Day. Also discussed were paid traditional Christian holidays, and the need to use vacation time for holidays celebrated by various other religions. In regard to City employees, time off and holidays are often negotiate in union contracts. Commissioner Sanderson requests this issue to be brought up at the next round of contract negotiations.

I HAVE A DREAM VIDEO COMPETITION:

This was received late and doesn't leave much time as the due date is November 15th. Commission will hold and consider for next year.

2013 HUMAN RIGHTS SYMPOSIUM: Commissioner LaPlant volunteers to attend.

MOTION BY COMMISSIONER HALL, SECOND BY COMMISSIONER SANDERSON TO AUTHORIZE LODGING, MILEAGE, MEALS AND REGISTRATION EXPENSES FOR COMMISSION BECKY LAPLANT TO ATTEND THE 2013 HUMAN RIGHTS SYMPOSIUM. Motion passed by unanimous vote.

Reports on calls & inquiries: None

Pending Complaints: None

Other:

- Discussed accessibility brochures and the need to distribute throughout the community.
- Discussed schedule meeting for November & December. No change to schedule date in November. Meeting for December and 2014 will be reviewed next meeting.

There being no further business, the meeting adjourned at 5:24 pm.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0784 **Version:** 1 **Name:** Information Technology Department Head Report
Type: Department Head Report **Status:** Department Head Report
File created: 12/5/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Information Technology ~ Erik Scott
Sponsors:
Indexes:
Code sections:
Attachments: [IT Department Head Report December 2013.pdf](#)

Date	Ver.	Action By	Action	Result
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Information Technology ~ Erik Scott



City of Grand Rapids Information Technology Dept

December 2013

Department Head Report

GRAND RAPIDS

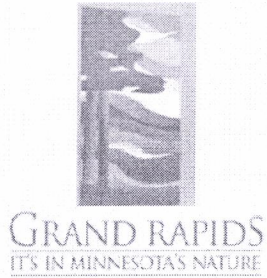
IT'S IN MINNESOTA'S NATURE



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Completed Projects

- New City Website
- Door Security/Network Integration
- Corporate Antivirus Upgrade
- Police Squad Mobile Upgrade/Encryption
- Library Energy Project



Upcoming/Ongoing Projects

- Virtual Desktop Infrastructure
- Network Switch/Firewall Replacements
- Citywide Security Camera Rollout
- Server Room Move (to Itasca County server room)
- Cemetery Technology Implementation

Questions?

GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0782 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 12/5/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Consider approving the verified claims for the period November 19, 2013 to December 2, 2013 in the total amount of \$456,188.60.
Sponsors:
Indexes:
Code sections:
Attachments: [12/09/13 Bill List](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period November 19, 2013 to December 2, 2013 in the total amount of \$456,188.60.

Requested City Council Action

Consider approving the verified claims for the period November 19, 2013 to December 2, 2013 in the total amount of \$456,188.60.

GRAND RAPIDS CITY COUNCIL BILL LIST - DECEMBER 9, 2013

DATE: 12/05/2013
 TIME: 08:29:49
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/09/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1309332	MN STATE RETIREMENT SYSTEM	70,000.00
	TOTAL CITY WIDE	70,000.00
ADMINISTRATION		
1309495	MINUTEMAN PRESS	884.13
	TOTAL ADMINISTRATION	884.13
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	24.83
0221650	BURGGRAF'S ACE HARDWARE INC	6.40
0315455	COLE HARDWARE INC	7.11
0701650	GARTNER REFRIGERATION CO	110.31
1909510	SIM SUPPLY INC	113.12
	TOTAL BUILDING MAINTENANCE-CITY HALL	261.77
COMMUNITY DEVELOPMENT		
0118625	ARROW EMBROIDERY	331.84
0300200	CDW GOVERNMENT INC	35.86
	TOTAL COMMUNITY DEVELOPMENT	367.70
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	201.61
0221650	BURGGRAF'S ACE HARDWARE INC	22.37
0701650	GARTNER REFRIGERATION CO	472.50
1920555	STOKES PRINTING COMPANY	133.54
	TOTAL FIRE	830.02
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	83.83
0301420	CALIFORNIA DIGEST TECHNOLOGY	539.32
0400015	D.C.R. COMMUNICATIONS INC	70.00
	TOTAL INFORMATION TECHNOLOGY	693.15

GRAND RAPIDS CITY COUNCIL BILL LIST - DECEMBER 9, 2013

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/09/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
0121721	AUTO VALUE - GRAND RAPIDS	82.30
0301655	CARGILL INCORPORATED	3,846.82
0301685	CARQUEST AUTO PARTS	54.60
0315455	COLE HARDWARE INC	465.79
0401804	DAVIS OIL	553.32
0501650	EARL F ANDERSEN	75.24
0701510	GAMETIME	383.14
1200500	L&M SUPPLY	401.10
1301026	MAIN STREET DESIGN INC	1,067.95
1415030	NAPA SUPPLY OF GRAND RAPIDS	158.18
1415640	NORTRAX EQUIPMENT COMPANY	991.41
1421155	NUCH'S IN THE CORNER	48.09
1421700	NUSS TRUCK GROUP INC	112.48
1615427	POKEGAMA LAWN AND SPORT	235.12
1615650	PORTABLE JOHN	36.03
1621125	PUBLIC UTILITIES COMMISSION	6,714.98
1920555	STOKES PRINTING COMPANY	46.51
2009600	TIPPMANN INDUSTRIAL PRODUCTS	78.20
2018230	PLACKNER TREE CARE INC	160.31
2209421	VIKING ELECTRIC SUPPLY INC	54.80
2305453	WESCO RECEIVABLE CORP	536.05
T000413	RICK MCDONALD	281.50
TOTAL PUBLIC WORKS		16,383.92
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	40.21
0315455	COLE HARDWARE INC	147.86
1415030	NAPA SUPPLY OF GRAND RAPIDS	15.33
1801615	RAPIDS WELDING SUPPLY INC	45.99
TOTAL FLEET MAINTENANCE		249.39
POLICE		
0301685	CARQUEST AUTO PARTS	6.72
0409501	DIMICH LAW OFFICE	5,250.00
1801609	RAPIDS TOWING	300.00
1801613	RAPIDS PRINTING	361.08
2000400	T J TOWING	330.00
TOTAL POLICE		6,247.80

GRAND RAPIDS CITY COUNCIL BILL LIST - DECEMBER 9, 2013

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 12/09/2013

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
RECREATION		
0315455	COLE HARDWARE INC	40.14
	TOTAL RECREATION	40.14
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	94.01
0609457	FILTHY CLEAN INC	1,358.44
0701650	GARTNER REFRIGERATION CO	148.77
1909510	SIM SUPPLY INC	39.83
	TOTAL	1,641.05
AIRPORT		
0315455	COLE HARDWARE INC	90.50
0415550	DOOR SERVICE INC	100.00
0718010	CITY OF GRAND RAPIDS	10,000.00
0801450	HALI-BRITE INC	935.16
1015335	JUNE JOHNSON	300.00
	TOTAL	11,425.66
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	81.52
0215805	BOVEY COLERAINE YOUTH CENTER	193.94
0221650	BURGGRAF'S ACE HARDWARE INC	756.43
0315455	COLE HARDWARE INC	11.75
0501656	THE EARTHGRAINS COMPANY INC	97.96
0605670	FERRELLGAS	411.31
1105640	KERNEL CONCESSION SUPPLY	509.87
1201730	LATVALA LUMBER COMPANY INC.	151.44
1415655	NORVEND INC	120.00
1605611	PEPSI-COLA	1,531.07
1901535	SANDSTROM COMPANY INC	2,062.15
1909510	SIM SUPPLY INC	147.36
	TOTAL GENERAL ADMINISTRATION	6,074.80

GRAND RAPIDS CITY COUNCIL BILL LIST - DECEMBER 9, 2013

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 12/09/2013

VENDOR #	NAME	AMOUNT DUE
CEMETERY		
0103325	ACHESON TIRE COMPANY INC	35.00
0221650	BURGGRAF'S ACE HARDWARE INC	47.00
0315455	COLE HARDWARE INC	67.95
1415590	NORTHWEST GAS	1,544.22
1612045	PLAGEMANN'S LANDSCAPING	684.00
TOTAL		2,378.17
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	12.31
0221650	BURGGRAF'S ACE HARDWARE INC	2.13
TOTAL		14.44
GENERAL CAPITAL IMPRV PROJECTS		
1805346	REIF ARTS COUNCIL	101,503.60
TOTAL		101,503.60
2014 BLDG IMPROVEMENTS		
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	525.00
TOTAL 2014 BLDG IMPROVEMENTS		525.00
STORM WATER UTILITY		
0401804	DAVIS OIL	595.47
1621125	PUBLIC UTILITIES COMMISSION	2,661.29
2018560	TROUT ENTERPRISES INC	660.00
TOTAL		3,916.76
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		223,437.50
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	3,160.00
0201356	BRUCE BAIRD	34.00
0212751	BLUE CROSS BLUE SHIELD	82.50
0215800	CITY OF BOVEY	499.50
0301705	CASPER CONSTRUCTION INC	1,000.00

GRAND RAPIDS CITY COUNCIL BILL LIST - DECEMBER 9, 2013

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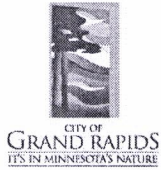
CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 12/09/2013

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0305530	CENTURYLINK INC	55.54
0312104	TONY CLAFTON	110.17
0315451	CITY OF COLERAINE	231.00
0405200	CITY OF DEER RIVER	934.90
0405447	DELTA DENTAL OF MINNESOTA	2,489.20
0504610	RON EDMINSTER	174.02
0709225	WILBERT GIESE	155.88
0717997	GRAND ITASCA HOSPITAL	108.03
0718015	GRAND RAPIDS CITY PAYROLL	185,220.10
0809445	CITY OF HILL CITY	1,523.45
0900060	ICTV	13,763.15
0920036	ITASCA COUNTY ATTORNEY OFFICE	180.00
0920055	ITASCA COUNTY RECORDER	46.00
1209225	MICHAEL LIEBEL	261.13
1209516	LINCOLN NATIONAL LIFE	764.58
1209521	LINCOLN MUTUAL LIFE	3,129.00
1309162	MN BCA/TRAINING & DEVELOPMENT	25.00
1309199	MINNESOTA ENERGY RESOURCES	5,016.05
1315630	ASHLEY MORAN	890.00
1315665	KELLY MORRIS	203.75
1503151	OCCUPATION DEVELOPMENT CENTER	57.00
1518550	MATTHEW O'ROURKE	40.00
1520720	KEVIN OTT	44.79
1601305	THOMAS J. PAGEL	203.97
1609557	PIONEER MUTUAL LIFE INS CO	266.50
1621130	P.U.C.	5,527.67
1621225	JEREMIAH PUELSTON	244.36
1809501	ROBERT RIMA	34.00
1815540	CORY RONDEAU	40.00
1901820	WILLIAM SAW	40.00
2000100	TASC	30.60
2000490	TDS Metrocom	878.06
2114360	UNITED PARCEL SERVICE	22.00
2301445	WAL-MART STORE #01-1609	3,400.00
2301700	WASTE MANAGEMENT	1,126.24
2309452	JEFF ERIK WILSON	80.00
2315625	AMANDA MACDONELL	624.96
2621225	BRYAN ZUEHLKE	34.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		232,751.10
TOTAL ALL DEPARTMENTS		456,188.60



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 13-0748 **Version:** 1 **Name:** 2013 Levy Payable 2014 & 2014 Budget
Type: Agenda Item **Status:** Public Hearing
File created: 11/21/2013 **In control:** City Council
On agenda: 12/9/2013 **Final action:**
Title: Public comment on 2013 Levy Payable in 2014 and 2014 Budget at 6 p.m. as stated in the Truth in Taxation statements.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Public comment on 2013 Levy Payable in 2014 and 2014 Budget at 6 p.m. as stated in the Truth in Taxation statements.

Background Information:

Discuss the 2013 Levy Payable in 2014 and 2014 proposed budget at 6 p.m. as stated in the Truth in Taxation statements. Public input will be taken after presentation.

Requested City Council Action

Public comment on 2013 Levy Payable in 2014 and 2014 Budget at 6 p.m. as stated in the Truth in Taxation statements.