



CITY OF GRAND RAPIDS

Media

Meeting Agenda Full Detail City Council

Monday, May 12, 2014

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, May 12, 2014 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:01 PM PUBLIC FORUM

5:06 PM COUNCIL REPORTS

5:10 PM APPROVAL OF MINUTES

[14-0481](#) Approve Council minutes for Monday, April 28, 2014 Worksession and Regular Meetings.

Attachments: [April 28, 2014 Worksession](#)
[April 28, 2014 Regular Meeting](#)

5:11 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [14-0441](#) Consider adopting a resolution calling for a Public Hearing on June 9, 2014 at 6:00 p.m. relating to the issuance of of General Obligation Street Reconstruction Bonds for 2014 infrastructure projects.

Attachments: [2014 reso calling street recon public hearing.pdf](#)

2. [14-0457](#) Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire

Chief A.J. Morse and Captain John Linder

3. [14-0460](#) Authorize the signature to the addenda one of the Grand Rapids Police Department Towards Zero Death (TZD) Enforcement Grant.
Attachments: [Addenda One.pdf](#)
[TZDGrant.pdf](#)
4. [14-0461](#) Request by the Police Department to apply for a 2014 Enbridge Safe Community Grant.
5. [14-0463](#) Request by the police department to apply and accept a federal grant to purchase bulletproof vests.
Attachments: [PD Bulletproof Vest Grant.pdf](#)
6. [14-0464](#) Request by the Police Department to apply for a 2015 & 2016 Toward Zero Death (TZD) Grant from the Minnesota Department of Public Safety Office of Traffic Safety.
7. [14-0466](#) Void lost Accounts Payable check #118080, issue a new check and waiving bond requirements for check issued to Carlson's Muffler Shop, Inc. in the amount of \$250.04
Attachments: [Affidavit of Lost Check.pdf](#)
8. [14-0469](#) Hire temporary employees for Park & Recreation / I.R.A. Civic Center
9. [14-0472](#) Entering into a rental agreement with an area business for advertising at the IRA Civic Center.
Attachments: [Eagles Aerie 2469 - 2014-partially signed](#)
10. [14-0486](#) Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2013-4, the YMCA Active Living Center Project.
Attachments: [5-12-14 Resolution CP 2013-4 Ordering Advertisement.pdf](#)
11. [14-0487](#) Hire date correction for Cindy Phillips, Payroll Clerk/Human Resources Technician.
12. [14-0494](#) Approve temporary liquor license for the Grand Rapids Players, for three day event, June 27, 28, 29, 2014 at Riverfront Park pending receipt of certificate of insurance.
Attachments: [Grand Rapids Players June 27-29, 2014](#)

**5:13 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

13. [14-0482](#) Acknowledge minutes for Boards & Commissions.

Attachments: [March 17, 2014 Civil Service Special Meeting](#)
[March 28, 2014 Civil Service Special Meeting](#)
[April 3, 2014 Civil Service Special Meeting](#)
[February 4, 2014 Arts & Culture](#)
[April 1, 2014 Arts & Culture](#)
[March 26, 2014 Human Rights Commission](#)

5:14 DEPARTMENT HEAD REPORT
PM

14. [14-0471](#) Department Head Report: Finance Department
Attachments: [Department Head Report051214.pdf](#)

5:25 CIVIC CENTER, PARKS & RECREATION
PM

15. [14-0165](#) Adopt an updated City Parks and Trails Plan
Attachments: [Grand Rapids Park Plan 2014 FINAL revised](#)
[Grand Rapids Park Plan 2014 FINAL 5-5-14](#)
Dale Anderson and John Powers discuss the proposed plan with changes requested by Council at a previous meeting. Council also requested usage stats.

5:30 COMMUNITY DEVELOPMENT
PM

16. [14-0478](#) Consider the adoption of a resolution authorizing the city to make an application to, and accept funds from, the IRRRB Residential Redevelopment Grant Program.
Attachments: [IRRRB Residential Demo Grant: Resolution](#)
[Building Demo Property Maps](#)
[IRRRB Residential Demo Grant](#)

5:35 ENGINEERING
PM

17. [14-0489](#) Consider purchasing easements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$19,055.
Attachments: [5-12-14 Attachment CP 2011-2 Easement](#)

5:40 FIRE DEPARTMENT
PM

18. [14-0458](#) Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle

**5:45 GOLF COURSE
PM**

19. [14-0474](#) Golf Course Restroom Project quotes
Attachments: [Restroom Electrical Bore to site quote .pdf](#)

**5:50 ADMINISTRATION DEPARTMENT
PM**

20. [14-0435](#) Consider accepting the notice of retirement from Wilbert Giese, Jr. from the position of Police Sergeant.
Attachments: [Giese retirement letter](#)
21. [14-0476](#) A resolution accepting grants from IRRRB, Blandin Foundation, and Grand Rapids Arts for the preparation of an Arts & Culture Plan.
Attachments: [5-12-14 Blandin Grant for Arts.pdf](#)
[5-12-14 IRRRB Grant for Arts.pdf](#)
[5-12-14 IRRRB Resolution.pdf](#)
22. [14-0477](#) Enter into an agreement with Go Collaborative for the preparation of an Arts & Culture Plan.
Attachments: [Comp Metris Arts Consulting.pdf](#)
23. [14-0497](#) A resolution approving specifics of a proposal to impose a local sales tax in the City of Grand Rapids.
Attachments: [5-5-14 LOCAL SALES TAX.pdf](#)
[Resolution Call for LST.pdf](#)

**6:00 PUBLIC HEARINGS
PM**

24. [14-0475](#) Conduct a public hearing to accept public input on granting an On-sale Wine license with strong beer authorization to Stephen Arbour dba Keith's Old River Pizza Co. located at 806 S. Pokegama Avenue, Grand Rapids, MN.
Attachments: [Wine License Application](#)
25. [14-0479](#) Consider approval of On-sale 3.2 Beer license, and On-sale Wine license with strong beer authorization for Stephen Arbour dba Keith's Old River Pizza Co. located at 806 South Pokegama Avenue.
26. [14-0470](#) Consider the adoption of a resolution either approving or denying the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.
Attachments: [GRSB Vacation: Resolution 5-12-14](#)

27. [14-0473](#) Conduct a public hearing to consider the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.

Attachments: [GRSB Vacation: Maps & Staff Comments](#)
[GRSB Vacation: Petition/Application](#)

**6:30 VERIFIED CLAIMS
PM**

28. [14-0480](#) Consider approving the verified claims for the period April 22, 2014 to May 5, 2014 in the total amount of \$501,528.86.

Attachments: [Council Bill List 05-12-14.pdf](#)

**6:35 PRESENTATIONS
PM**

29. [14-0488](#) Consider conducting the annual Storm Water public meeting to review the accomplishments relative to the City's MS4 permit.

**7:00 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, MAY 27, 2014, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

ATTEST: TOM PAGEL, CITY ADMINISTRATOR



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

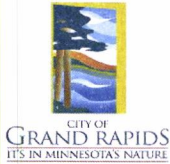
CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0481 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Approve Council minutes for Monday, April 28, 2014 Worksession and Regular Meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [April 28, 2014 Worksession](#)
[April 28, 2014 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve Council minutes for Monday, April 28, 2014 Worksession and Regular Meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, April 28, 2014

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, April 28, 2014 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Barb Sanderson

Others present:

Chad Sterle, Barb Baird, Laura Pfeifer, AJ Morse, Jim Denny

Discussion Items

1. Financial Statement Presentation by David J. Mol, Partner, HLB Tautges Redpath, Ltd.
David Mol, HLB Tautges Redpath, presents financial statements for Grand Rapids for 2013.
2. Review regular meeting agenda.
Moved item 4 from Consent agenda to 13a and item 13 from Regular agenda to 8a.

ADJOURN

There being no further business, the meeting adjourned at 4:48 PM.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, April 28, 2014

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, April 28, 2014 at 5:02 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

Absent 1 - Councilor Joe Chandler

Others present:

Lynn DeGrio, Julie Kennedy, Chad Sterle, Amanda MacDonnel, Barb Baird, Jeff Davies, Dale Anderson, Jim Denny

5:01 PM PRESENTATIONS/PROCLAMATIONS

Mayor Adams extends special welcome to Katha Dance Theatre, performing in Grand Rapids and surrounding areas during the first part of May 2014.

Proclaim Friday, May 2, 2014 **Arbor Day** in Grand Rapids

Mayor Adams proclaims May 2, 2014 as Arbor Day 2014.

MEETING PROTOCOL POLICY

5:04 PM PUBLIC FORUM

None.

5:09 PM COUNCIL REPORTS

None.

5:10 PM APPROVAL OF MINUTES

Approve Council minutes for April 3, 2014 Special meeting and April 14, 2014 Worksession and Regular meetings.

A motion was made by Councilor Barb Sanderson, seconded by Councilor Ed Zabinski, to approve Council minutes as presented. The motion PASSED by unanimous vote.

5:11 PM CONSENT AGENDA

1. Consider adopting a resolution to allow the Grand Rapids Fire Department, Fire Prevention and Education Program to accept a \$60.00 donation from Sear Hometown and Outlet Store.
Adopted Resolution 14-29 by consent roll call
2. Consider allowing the Grand Rapids Fire Chief, and Mayor Adams, to sign two copies of annual modification agreement with the USDA Forest Service
Approved by consent roll call
3. Please consider adopting a resolution to allow the Grand Rapids Fire Department to accept a \$1,000.00 donation from Enbridge to be used for the purchase of training equipment.
Adopted Resolution 14-30 by consent roll call
5. Consider approving the following Public Works Department Part-Time Eligibility List for the 2014 Spring/Summer Maintenance Season.
Approved by consent roll call
6. Approve seasonal employment on the Pokegama Golf Course grounds maintenance crew for Travis Muchler at the hourly rate of \$9.50 and for Clint Deans at the hourly rate of \$7.25.
Approved by consent roll call
7. Schedule a public hearing on May 12, 2014 at 6:00 p.m. to receive public input as it relates to the issuance of an on-sale wine license for Stephen E. Arbour dba Keith's Old River Pizza Co.
Approved by consent roll call
8. A resolution approving the plans and specifications and advertisement for bids on the Civic Center and Fire Hall Roof Replacement.
Adopted Resolution 14-31 by consent roll call
- 8a. Approve the retirement of canine C-Zar and authorize a resolution giving

Sergeant Bill Giese a retired police canine named C-Zar.

Adopted Resolution 14-32 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Sanderson, to Approve the Consent agenda as amended, moving item #4 to the regular agenda as #13a and item #13 on the regular agenda to Consent as #8a. The motion carried by the following vote

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

5:13 SETTING OF REGULAR AGENDA PM

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to approve the Regular agenda as amended. The motion PASSED by unanimous vote.

5:14 ACKNOWLEDGE BOARDS & COMMISSIONS PM

9. Acknowledge minutes for Boards & Commissions

*January 8, 2014 & March 12, 2014 Civic Center, Parks & Recreation
March 19, 2014 HRA
March 19, 2014 PUC*

Acknowledge Boards and Commissions

5:15 DEPARTMENT HEAD REPORT PM

10. Pokegama Golf Course ~ Bob Cahill

Mr. Cahill updated the Council on Golf Course activities, specifically noting the following:

*~April 21st opening
~Excellent condition through the winter
~Season pass sales good, with more advanced sales due to online purchasing ability
~2014 projects review
~Golf in school program information
~Memorial Day will have a free discover golf course program
~High School/Middle School teams continue to use course
~Update on surface water irrigation permit status
~Shared statement of US Golf Association
~Scholarships available for youth golfers based on need*

Received and Filed

**5:25 CIVIC CENTER, PARKS & RECREATION
PM**

11. Accept bid to renovate locker rooms at the IRA Civic Center

A motion was made by Councilor Sanderson, seconded by Councilor Christy, to accept low quote from Hammerlund Construction for locker room renovation at the IRA Civic Center. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

**5:46 COMMUNITY DEVELOPMENT
PM**

17. Discuss supportive housing project

Proposed project for transitional housing is reviewed for Council. Council requests that the Grand Rapids HRA be contacted with option to collaborate with other entities.

Received and Filed

**5:30 ENGINEERING
PM**

12. Consider adopting a resolution authorizing the award of a construction contract with Casper Construction in the amount of \$1,894,900.00 for CP 2011-2, the Crystal Lake Boulevard Reconstruction Project.

A motion was made by Councilor Christy, seconded by Councilor Sanderson to adopt Resolution 14-33 awarding construction contract related to CP 2011-2. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

**5:35 POLICE DEPARTMENT
PM**

- 13a.

Authorize the Grand Rapids Police Department to apply for a special deer hunt with the DNR Division of Fish and Wildlife for the 2014 deer hunting seasons.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to authorize application to the DNR Division of Fish and Wildlife for a special deer hunt for 2014. The motion carried by the following vote.

Aye 3 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

Nay 1 - Councilor Barb Sanderson

**5:40 ADMINISTRATION DEPARTMENT
PM**

14. Completion of introductory period for Cindy Phillips, Payroll Clerk/Human Resources Technician.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to grant permanent status to Cindy Phillips, Payroll Clerk/Human Resources Technician and authorize pay per union contract. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

15. Consider the appointment of Mr. Shaun Pomplun to the position of Police Officer.

A motion was made by Councilor Christy, seconded by Councilor Sanderson, to appoint Shaun Pomplun to the position of Police Officer for the Grand Rapids Police Department. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

**5:45 VERIFIED CLAIMS
PM**

16. Consider approving the verified claims for the period April 8, 2014 to April 21, 2014 in the total amount \$ 458,433.66.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

**6:30 ADJOURNMENT
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Dale Christy, to adjourn the meeting at 6:10 PM. The motion PASSED by unanimous vote.

ADJOURNMENT

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0441 **Version:** 1 **Name:** Call for Public Hearing Notice
Type: Agenda Item **Status:** Consent Agenda
File created: 4/23/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Consider adopting a resolution calling for a Public Hearing on June 9, 2014 at 6:00 p.m. relating to the issuance of of General Obligation Street Reconstruction Bonds for 2014 infrastructure projects.
Sponsors:
Indexes:
Code sections:
Attachments: [2014 reso calling street recon public hearing.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider adopting a resolution calling for a Public Hearing on June 9, 2014 at 6:00 p.m. relating to the issuance of of General Obligation Street Reconstruction Bonds for 2014 infrastructure projects.

Background Information:

Minnesota Statutes, Section 475.58 authorizes the City to issue and sell its general obligation bonds to finance the costs of projects in the Five Year Street Reconstruction Plan without an election, but subject to a reverse referendum, if the issuance of the bonds following a public hearing is approved by a unanimous vote of all of the members of the City Council present at the meeting.

The project to be funded with the Reconstruction Bond is:

*2011-2 Crystal Lake Boulevard Reconstruction

Requested City Council Action

Consider adopting a resolution calling for a Public Hearing on June 9, 2014 at 6:00 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2014 infrastructure projects.

RESOLUTION NO. _____

RESOLUTION RELATING TO THE ADOPTION OF AN AMENDMENT TO THE CITY'S
STREET RECONSTRUCTION PLAN
AND THE ISSUANCE OF STREET RECONSTRUCTION BONDS:
CALLING A PUBLIC HEARING

BE IT RESOLVED by the City Council ("Council") of the City of Grand Rapids, Itasca County, Minnesota ("City").

Section 1. Background; Findings.

1.01. The Council has found and determined that certain streets in the City are in need of reconstruction, repair and improvement.

1.02. As authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the "Act"), the City previously prepared a five year street reconstruction plan (the "Plan") describing the streets to be reconstructed, the estimated costs of the Plan (the "Costs"), and the planned reconstruction of other streets in the City over the five-year period of June 2013 through June 2018.

1.03. The Council held a duly noticed public hearing on the Plan on June 10, 2013, and unanimously approved the Plan.

1.04. The City now finds that it is necessary to create an updated Plan to include various additional projects and Costs thereof not currently provided for in the Plan (the "Amended Plan") and to provide for the issuance of Bonds to finance the Costs, and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Amended Plan and the issuance of Bonds as provided in the Act.

Sec. 2. Public Hearing Authorized.

2.01. The City hereby authorizes its staff and consultants to prepare an Amended Plan for street reconstruction projects in the City over the five-year period of June 2014 to June 2019 in accordance with the Act, and to place a copy of the Amended Plan on file with the City Clerk by no later than the date of publication of the hearing notice.

2.02. As required by the Act, a public hearing on the Amended Plan and the issuance of the Bonds to finance the Costs will be conducted in the City Hall on June 9, 2014, commencing at 6:00 P.M. The City Administrator is authorized and directed to cause notice of the hearing to be published in substantially the form attached hereto as Exhibit A not less than ten nor more than 28 days prior to the date of the hearing.

Sec. 3. Miscellaneous.

3.01. As provided in the Act, the Bonds, in the amount of the Costs, will not be issued without the approval of a majority of the voters at a special election if within 30 days after approval of the Amended Plan and authorization of the issuance of the Bonds, a petition requesting such an election signed by a number of voters equal to five percent of the votes cast in the last previous City general election, is filed with the City Clerk.

Approved this May 12, 2014 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

Attest:

City Clerk

EXHIBIT A

CITY OF GRAND RAPIDS
ITASCA COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING

NOTICE IS GIVEN that the City Council of the City of Grand Rapids, Minnesota will conduct a public hearing at the City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota on Monday, June 9, 2014, commencing at 6:00 P.M., to consider a proposed amendment to the City's Street Reconstruction Plan (the "Amended Plan") and the issuance of general obligation street reconstruction bonds in an estimated aggregate principal amount not to exceed \$2,500,000 (the "Bonds").

The Amended Plan proposes to finance the construction of street reconstruction projects by the issuance of the Bonds under the provisions of Minnesota Statutes, Section 475.58, subdivision 3b. The Bonds will not be issued without approval of the voters at a special election if within 30 days after adoption of the resolution approving the Plan and authorizing issuance of the Bonds, a petition requesting such an election is signed by a number of voters equal to five percent of the votes cast in the last previous general City election and is filed with the City Clerk.

Any person wishing to express a view about the Plan may present written or oral testimony at the public hearing.

BY ORDER OF THE CITY COUNCIL

/s/ Tom Pagel

City Administrator

Published: _____, 2014.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0457 **Version:** 1 **Name:** Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire Chief A.J. Morse and Captain John Linder

Type: Agenda Item **Status:** Consent Agenda

File created: 4/29/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire Chief A.J. Morse and Captain John Linder

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire Chief A.J. Morse and Captain John Linder

Background Information:

Staff Recommendation:

Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire Chief A.J. Morse and Captain John Linder

Requested City Council Action

Consider allowing the Grand Rapids Fire Department, to remove Retired Fire Chief Steve Flaherty from the Grand Rapids State Bank Visa Charge account, and add Fire Chief A.J. Morse and Captain John Linder



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0460 **Version:** 1 **Name:** Authorize the signature to addenda one of the Grand Rapids Police Department Towards Zero Death (TZD) Enforcement Grant.

Type: Agenda Item **Status:** Consent Agenda

File created: 5/1/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Authorize the signature to the addenda one of the Grand Rapids Police Department Towards Zero Death (TZD) Enforcement Grant.

Sponsors:

Indexes:

Code sections:

Attachments: [Addenda One.pdf](#)
[TZDGrant.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Authorize the signature to the addenda one of the Grand Rapids Police Department Towards Zero Death (TZD) Enforcement Grant.

Background Information:

On 09-27-2012 the Grand Rapids Police Department and the Minnesota Department of Public Safety entered into TZD enforcement grant. Since the date of original signature, the state has found that certain federal and state provisions needed to be added to the program guidelines of said agreement (see attached addenda). The addition of these provisions allows for the grant to fall into state and federal compliance.

Staff Recommendation:

It is staff recommendation to allow the Chief of Police to sign the attached addenda to the Grand Rapids Police Department TZD Enforcement Grant.

Requested City Council Action

Please consider the approval of the addenda one to Grand Rapids Police Department TZD Enforcement Grant and allow the Chief of Police to sign said addenda.

Addenda One to Grand Rapids PD TZD Enforcement
Grant Contract Number: Enforce13-2013-GRARAPPD-00083

These are addenda to the agreement between the Minnesota Department of Public Safety and the Grand Rapids Police Department dated 09/27/2012.

The undersigned parties hereby agree to the following and make the following additions to Federal and State Provisions in the Program Guidelines of said agreement:

Common Rule: 49 CFR Part 18.37 specifically (2)

SUBGRANTS

§18.37 Subgrants.

(a) States. States shall follow state law and procedures when awarding and administering subgrants (whether on a cost reimbursement or fixed amount basis) of financial assistance to local and Indian tribal governments. States shall:

- (1) Ensure that every subgrant includes any clauses required by Federal statute and executive orders and their implementing regulations;
- (2) Ensure that subgrantees are aware of requirements imposed upon them by Federal statute and regulation;

While the subgrantees signs the certifications and assurances, the need to include the language from the original certifications and assurances that is listed under Appendix A to Part 1200—Certification and Assurances for Highway Safety Grants (23 U.S.C. Chapter 4) applicable to the subrecipients is important. This way the grantee or contractor will have the whole language and an idea of what they are signing before and thus OTS is doing all it can to make sure the grantee or contractor are aware of the requirement imposed upon them by Federal statute and regulation.

NONDISCRIMINATION

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation

Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, et seq.), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

BUY AMERICA ACT

The State will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

POLITICAL ACTIVITY (HATCH ACT)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion— Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

No other terms or conditions of the agreement are changed as a result of these addenda.

1. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:

Title:

Date:

2. STATE AGENCY

By:

Title:

Date:



Minnesota Department of Public Safety ("State") Office of Traffic Safety 445 Minnesota Street, Suite 150 Saint Paul, Minnesota 55101-5150	Grant Program: 2013 Toward Zero Deaths (TZD) Enforcement Program Grant Agreement No.: ENFORCE13-2013-GRARAPPID-00083
Grantee: Grand Rapids Police Department 420 N Pokegama Ave Grand Rapids, Minnesota 55744	Grant Agreement Term: Effective Date: 10/01/2012 Expiration Date: 9/30/2014
Grantee's Authorized Representative: Sgt. Jeff Carlson Grand Rapids Police Department 420 N Pokegama Ave Grand Rapids, Minnesota 55744 Phone: 218-326-3464 Email: jcarlson@ci.grand-rapids.mn.us	Grant Agreement Amount: Original Agreement \$53,630.00 Matching Requirement \$2,500.00
State's Authorized Representative: Bruce Johnson 445 Minnesota Street, Suite 150 Saint Paul, Minnesota 55101-5150 Phone: 651-201-7067 Email: bruce.a.johnson@state.mn.us	Federal Funding: CFDA 20.600 and 20.608 State Funding: None Special Conditions: Attached and incorporated into this grant agreement. See page 3

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved 2013 TZD Enforcement Program Application ("Application") and Work Plan which are incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 150, Saint Paul, Minnesota 55101-5150. The Grantee shall also comply with all requirements referenced in the 2013 TZD Enforcement Program Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines which are incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 150 Saint Paul, Minnesota 55101-5150.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.



Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.16 and 16A.17

ORIGINAL SIGNED

Signed: _____
SEP 27 2012

Date: _____
GALE ROHDE

Grant Agreement No. ENFORCE13-2013-GRARAPPD-00083
1.3-13504

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: ~~9-27-2012~~ 9/18/12 GR

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: Grand Rapids City Mayor

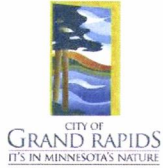
Date: 9/11/12

By: _____

Title: Grand Rapids Police Chief

Date: 9/11/12

Distribution: DPS/FAS
Grantee
State's Authorized Representative



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0461 **Version:** 1 **Name:** Request by the Police Department to apply for a 2014 Enbridge Safe Community Grant.
Type: Agenda Item **Status:** Consent Agenda
File created: 5/1/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Request by the Police Department to apply for a 2014 Enbridge Safe Community Grant.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the Police Department to apply for a 2014 Enbridge Safe Community Grant.

Background Information:

The Police Department is requesting Council authorization to apply for an Enbridge Safe Community grant. This grant is intended to help organizations improve their on-scene responding capabilities for first responder groups that might respond to an Enbridge incident.

If awarded, the police department would use the Enbridge funding to assist in the offsetting of cost with educational programs offered by the police department.

Safe Community grants are typically \$500-750, based on need. Under special circumstances, grants can be increased to \$1,000-1,500. Organizations are eligible to receive one grant per calendar year.

Staff Recommendation:

Staff Recommendation is to allow the police department to apply for the said grant.

Requested City Council Action

Consider a request by the Police Department to apply for a Enbridge Safe Community Grant.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0463 **Version:** 1 **Name:** Request by the police department to apply and accept a federal grant to purchase bulletproof vests.

Type: Agenda Item **Status:** Consent Agenda

File created: 5/1/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Request by the police department to apply and accept a federal grant to purchase bulletproof vests.

Sponsors:

Indexes:

Code sections:

Attachments: [PD Bulletproof Vest Grant.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the police department to apply and accept a federal grant to purchase bulletproof vests.

Background Information:

The Bureau of Justice Assistance (BJA), an agency under the United States Department of Justice, has a program available to all law enforcement agencies to help in the purchasing of bulletproof vests. BJA will reimburse agencies 50% of the total costs associated in the purchasing of new vests. Under this grant cycle, the Grand Rapids Police Department has been awarded \$13,509.00 towards the purchase of new vests.

Under Minnesota State Statue, agencies are able to apply for funding to help in the purchasing of new bulletproof vests. The state will reimburse agencies 50% of the total costs associated in the purchasing of new vests.

Bulletproof vests have a usage life of 5 years, several members of the police department will need new vests in the 2014 fiscal year. With the acceptance of this award and the state award, there should be little to no costs associated in the purchase of new vests for department members.

Staff Recommendation:

It is staff's recommendation to accept the federal award of \$13,509.00 for the purchase of bulletproof vests

Requested City Council Action

Consider authorizing the police department to accept \$13,509.00 from the Bureau of Justice Assistance Office and adopt the attached resolution.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-

A RESOLUTION ACCEPTING A \$13,509.00 MATCHING GRANT FROM THE BUREAU OF JUSTICE ASSISTANCE TO THE GRAND RAPIDS POLICE DEPARTMENT FOR THE PURCHASE OF BULLETPROOF VESTS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Bureau of Justice Assistance has granted the Grand Rapids Police Department a \$13,509.00 matching grant for the purchase of bulletproof vests.

Adopted this 12th day of May, 2014

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0464 **Version:** 1 **Name:** 2015 & 2016 Toward Zero Death (TZD) Grant
Type: Agenda Item **Status:** Consent Agenda
File created: 5/1/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Request by the Police Department to apply for a 2015 & 2016 Toward Zero Death (TZD) Grant from the Minnesota Department of Public Safety Office of Traffic Safety.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Request by the Police Department to apply for a 2015 & 2016 Toward Zero Death (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.

Background Information:

The Police Department has received numerous Toward Zero Death (TZD) grants in the past and has for several years been the lead agency for this multi-agency grant. The agencies involved in the grant are Itasca County Sheriff's Department, Deer River, Coleraine, Bovey, and Hill City Police Departments. The lead agency does the combined reporting and the city acts as the fiscal agent for disbursement of the reimbursed funding. Agencies are reimbursed for overtime wages, including fringe benefits. The grant period will be from October 1, 2014 through September 30, 2016. The TZD grant will have an emphasis on impaired driving and occupant protection enforcement.

The application for the grant is due in early June 2014. This will be the 2nd time the Department of Public Safety has done a multi-year grant. The award amount for this grant is unknown at this time, however to put into prospective, the 2012-2014 award amount was \$123,225.20. The award amount will be dependent on the number of agencies statewide that apply.

The TZD Grant has allowed us to put extra patrol Officers on duty for added traffic enforcement. Officers who work these hours are not responsible for routine calls for service.

Staff Recommendation:

It is staff recommendation to allow the police department to apply for said grant.

Requested City Council Action

Consider a request by the Police Department to apply for a TZD grant from the Minnesota Department of Public Safety-Office of Traffic Safety.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0466 **Version:** 1 **Name:** Lost Accounts Payable Check
Type: Agenda Item **Status:** Consent Agenda
File created: 5/5/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Void lost Accounts Payable check #118080, issue a new check and waiving bond requirements for check issued to Carlson's Muffler Shop, Inc. in the amount of \$250.04
Sponsors:
Indexes:
Code sections:
Attachments: [Affidavit of Lost Check.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Void lost Accounts Payable check #118080, issue a new check and waiving bond requirements for check issued to Carlson's Muffler Shop, Inc. in the amount of \$250.04

Background Information:

Accounts payable check #118080 issued to Carlson's Muffler Shop, Inc. on April 15, 2014 is lost. Ted Carlson, for Carlson's Muffler Shop, Inc., has completed an Affidavit of Lost Check.

Requested City Council Action

Void lost Accounts Payable check #118080, issue a new check and waiving bond requirements for check issued to Carlson's Muffler Shop, Inc. in the amount of \$250.04

AFFIDAVIT

STATE OF) Minnesota

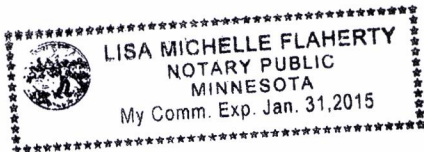
) SS

COUNTY OF) Itasca

Carlson's Muffler Shop Inc., being first duly sworn on oath, states that he/she resides at **506 NW 4th St, Grand Rapids, MN, 55744** and that he/she is the payee named in a check number **118080**, issued to **Carlson's Muffler Shop Inc.**, drawn by **City of Grand Rapids** dated **04/15/14**, for the sum of **\$250.04**; that to my knowledge this check was never endorsed by me, that I did not authorize anyone to endorse it for me, and that the circumstances of the loss or destruction of the check are as follows:

Lost Accounts Payable Check

I am making this Affidavit in conjunction with my request that the **City of Grand Rapids** issue a duplicate check. I understand that I make this Affidavit under oath and that I may be subject to criminal penalty if my statements in this Affidavit are false.

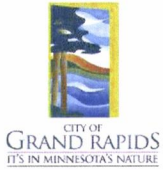


SIGNED *Carl Carlson*

Subscribed and sworn to before me

This 5th day of may, 2014

Lisa M. Flaherty
Notary Public



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0469 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 5/6/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Hire temporary employees for Park & Recreation / I.R.A. Civic Center
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex. These positions are part of the annual operating budget, and will begin employment February 24, 2014.

Haley Ross Various Part Time Positions Hourly Range: \$7.25 to \$10.00 per hour
Emily Olson Various Part Time Positions Hourly Range: \$7.25 to \$10.00 per hour
Brendan Mark Various Part Time Positions Hourly Range: \$7.25 to \$10.00 per hour

Staff Recommendation:

Approve the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.
Consider approving the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0472 **Version:** 1 **Name:** Eagles Advertising Contract
Type: Agenda Item **Status:** Consent Agenda
File created: 5/6/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Entering into a rental agreement with an area business for advertising at the IRA Civic Center.

Sponsors:

Indexes:

Code sections:

Attachments: [Eagles Aerie 2469 - 2014-partially signed](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Entering into a rental agreement with an area business for advertising at the IRA Civic Center.

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating cost. As part of this policy, agreements are renewed at the end of each term. The following are new agreements: Grand Rapids Fraternal Order of Eagles Aerie 2469-January 1, 2015-December 31, 2016. Lighted wall sign-\$600 for 2015 and \$600 for 2016.

Staff Recommendation:

Pass a motion authorizing appropriate signatures for an advertising rental agreement at the IRA Civic Center.

Requested City Council Action

Consider passing a motion authorizing appropriate signatures for an advertising rental agreement at the IRA Civic Center.

AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the interior walls and/or dasherboards the IRA Civic Center for a certain period of years;

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and Grand Rapids Fraternal Order of Eagles Aerie 2469, Lessee, that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the interior walls and/or dasherboards of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the interior walls and/or dasherboards of the IRA Civic Center.
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$300.00 in cash for the remainder of 2014 to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: January 1, 2015 – December 31, 2016. This contract will be automatically renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2016, the Lessee must notify the Lessor in writing no later than December 1, 2016 for cancellation effective December 31, 2016.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due June 1, 2014. The Lessor reserves the right to sell sign space if the payment is not received by June 1, 2014.
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
6. The expense of setup and art work of the sign shall be borne by the Lessee.

7. This agreement shall not be changed unless done so in writing by the Lessee.
8. The Lessee's advertising space cannot be sublet or resold.
9. All signs and materials are the property of the Lessor.
10. All maintenance of the signs will be the responsibility of the IRA Civic Center.
11. Lease rates and terms are \$300.00 for the remainder of 2014 and \$600.00 per year for 2015 & 2016 for a total of \$1,500.00 for a 4 x 5 interior wall sign and/or dasherboard advertisement.

BY: R. S. Kusch
Lessee

DATE: 4/2/14

CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

City Clerk/Administrator

Dated this _____ day of _____, 20__.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0486 **Version:** 1 **Name:** CP 2013-4 YMCA Active Living Center Approve Plans and Order Ad for Bid

Type: Agenda Item **Status:** Consent Agenda

File created: 5/7/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2013-4, the YMCA Active Living Center Project.

Sponsors:

Indexes:

Code sections:

Attachments: [5-12-14 Resolution CP 2013-4 Ordering Advertisement.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2013-4, the YMCA Active Living Center Project.

Background Information:

The City of Grand Rapids is collaborating with the Itasca County YMCA and Elder Circle on the Active Living Center. The Project includes site improvements consisting of reconstructing parking lots, storm sewer, water main, street lighting, sidewalks, and associated appurtenances. The funding for the improvements has been secured from the State of Minnesota. The Plans and Specifications are complete and ready for advertising. The attached resolution moves the project forward.

Staff Recommendation:

City Staff recommend adopting the resolution approving the plans and specifications and ordering the advertisement for bids for CP 2013-4, the YMCA Active Living Center Project.

Requested City Council Action

Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2013-4, the YMCA Active Living Center Project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
ORDER ADVERTISEMENT FOR BIDS FOR THE
YMCA – ACTIVE LIVING CENTER PROJECT
PROJECT 2013-4**

WHEREAS, the City of Grand Rapids is collaborating with the Itasca County YMCA and Elder Circle on the YMCA Active Living Center Project; and

WHEREAS, the improvements include site work by reconstructing infrastructure including the parking lot, storm sewer, water main, street lighting, sidewalks, and associated appurtenances; and

WHEREAS, the funding for the improvements has been secured through the State of Minnesota;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS,
MINNESOTA:

1. The plans and specifications for this project, copies of which were presented to the City Council and on file in the City Engineer's office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 10 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 11:00 a.m., on Tuesday, June 3, 2014, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, June 9, 2014, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

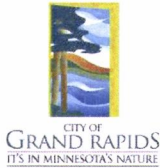
Adopted by the Council this 12th day of May, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0487 **Version:** 1 **Name:** Hire date correction for Cindy Phillips, Payroll Clerk/Human Resources Technician.
Type: Agenda Item **Status:** Consent Agenda
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Hire date correction for Cindy Phillips, Payroll Clerk/Human Resources Technician.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Hire date correction for Cindy Phillips, Payroll Clerk/Human Resources Technician.

Background Information:

At the last City Council meeting, permanent status for Cindy Phillips, Payroll Clerk/Human Resources Technician was requested. In that request, Cindy's hire date was referred to as October 29, 2013 which should have been October 21, 2013. That would change Cindy's permanent from April 29, 2014 to April 21, 2014.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending amending the permanent status date for Cindy Phillips to April 21, 2014.

Requested City Council Action

Consider amending the permanent status date of Cindy Phillips, Payroll Clerk/Human Resources Technician to April 21, 2014 with her step pay increase to be reflective of that date.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0494 **Version:** 1 **Name:** Temporary Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 5/8/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Approve temporary liquor license for the Grand Rapids Players, for three day event, June 27, 28, 29, 2014 at Riverfront Park pending receipt of certificate of insurance.
Sponsors:
Indexes:
Code sections:
Attachments: [Grand Rapids Players June 27-29, 2014](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve temporary liquor license for the Grand Rapids Players, for three day event, June 27, 28, 29, 2014 at Riverfront Park pending receipt of certificate of insurance.

Background Information:

MN Statutes 340A.404, Subd. 10 allows for a club, charitable, religious or other non-profit organization in existence for at least three years to be issued a temporary license for the on-sale of intoxicating liquor in connection with a social event within the city/county sponsored by the licensee.

Staff Recommendation:

Approve temporary liquor license.

Requested City Council Action

Approve temporary liquor license for the Grand Rapids Players, for three day event, June 27, 28, 29, 2014 at Riverfront Park pending receipt of certificate of insurance.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Grand Rapids Players	07/1967	416053919	
Address	City	State	Zip Code
PO Box 26 / 1944 NE 7 th AVE	Grand Rapids	Minnesota	55744
Name of person making application	Business phone	Home phone	
John E Schroeder	218-999-9650	218-398-7800	
Date(s) of event	Type of organization		
June 27, 28, 29	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Stephanie Schroeder - Sec.	Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

Outdoors: Riverfront Park, grassy area west of Grand Rapids Area Public Library.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

No arrangement currently made, but purchase or donation will be sought with Jerry's Warehouse Liquors for wine.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Great Lakes Agency - Don Lathrop
Coverage \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0482 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.

Sponsors:

Indexes:

Code sections:

Attachments: [March 17, 2014 Civil Service Special Meeting](#)
[March 28, 2014 Civil Service Special Meeting](#)
[April 3, 2014 Civil Service Special Meeting](#)
[February 4, 2014 Arts & Culture](#)
[April 1, 2014 Arts & Culture](#)
[March 26, 2014 Human Rights Commission](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Acknowledge minutes for Boards & Commissions.

**GRAND RAPIDS POLICE CIVIL SERVICE COMMISSION
SPECIAL MEETING
MONDAY, MARCH 17, 2014 AT 10:00 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a special meeting of the Grand Rapids Police Civil Service Commission was held City Hall Conference Room 2B, Grand Rapids, Minnesota on Monday, March 17, 2014 at 10:00 AM.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Jim Martinetto, Mike Marsh. Commissioner Wanda Bunes arrival time was 10:12 a.m. Absent: None.

Others present: Jim Denny, Steve Schaar, Lynn DeGrio.

Commissioner Martinetto called the meeting to order at 10:00 a.m.

Consider Police Officer applicants for interview:

Discussed number of applicants, reviewed ranking sheet that included work experience, education, test scores and Veterans' information if applicable.

**MOTION BY COMMISSIONER MARSH, SECOND BY
COMMISSIONER MARTINETTO, TO INTERVIEW 24 APPLICANTS,
WITH POINTS TOTAL OF 45 AND HIGHER. The motion passed by
unanimous vote.**

Interviews are scheduled for April 3rd & 4th, 2014, beginning at 8:00 a.m. each day. The interview panel will consist of the all Commission members and Asst. Chief of Police Steve Schaar.

There being no further business the meeting adjourned at 10:26 a.m.

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk

**GRAND RAPIDS POLICE CIVIL SERVICE COMMISSION
SPECIAL MEETING
FRIDAY, MARCH 28, 2014 AT 9:00 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a special meeting of the Grand Rapids Police Civil Service Commission was held City Hall Conference Room 2A, Grand Rapids, Minnesota on Friday, March 28, 2014 at 9:00 AM.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Wanda Bunes & Mike Marsh. Commissioner Jim Martinetto, on the advice of counsel, removes himself from the proceedings. Absent: None.

Others present: Attorney Robert Scott, Attorney Brandon Fitzsimmons, both of Flaherty & Hood, City Attorney Chad Sterle, Police Chief Jim Denny, Asst. Police Chief Steve Schaar, Officer Gary O'Brien, Officer Cory Rondeau, Human Resources Director Lynn DeGrio and Lisa Rosemore, Herald Review. Mayor Adams arrived at 11:12 AM.

Commissioner Bunes called the meeting to order at 9:00 a.m.

Noted: Documents are to be used by Commission members and attorneys only.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO APPROVE REQUEST FOR PROTECTIVE ORDER. Motion carried.

Conducted witness interviews.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO ACCEPT EXHIBITS 1 THROUGH 94. Motion carried.

Continued witness interviews.

Recess at 10:15 AM. Reconvene at 10:30 AM.

Continued witness interviews.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO ACCEPT EXHIBIT 94. Motion carried.

Complaint order of detention, two counts, count one: 2nd degree assault (felony), count two: domestic assault (misdemeanor) documents signed by Steven Schaar, Mary Corwin, Heidi Chandler, Judge Lois Lang, January 16, 2014.

Recess at 11:25 AM. Reconvene at 11:36 PM.

Continued witness interviews – Chief Jim Denny. Recommendation to demote or terminate Sergeant Bradley for inefficiency and engaging in misconduct, noting specific incidents. Also noted for the record was prior disciplinary action against Sergeant Bradley, timeline for grievance filed by Sergeant Bradley, date of notice to Sergeant Bradley of victim complaint and court dates for suspect.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO ACCEPT EXHIBIT 95 PRESENTED BY ATTORNEY CHAD STERLE. Motion carried.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO ACCEPT WRITTEN ARGUMENTS, DUE NO LATER THAN 4:00 PM APRIL 11, 2014. Motion carried.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO RECESS THE MEETING AT 12:43 PM AND RECONVENE ON APRIL 14, 2014 AT 12:00 PM, AND CONDUCT A CLOSED MEETING TO DELIBERATE PER 13.d 05 subd. 2 (a)(2). Motion carried.

The meeting recessed on March 28, 2014 was reconvened at 12:01 PM on Monday, April 14, 2014. The following members were present: Commissioners Wanda Bunes and Mike Marsh.

Others present: Attorney Chad Sterle, Police Chief Jim Denny, Human Resources Director Lynn DeGrio, Reporter Lisa Rosemore.

Attorney Sterle noted that both parties submitted documentation prior to April 11, 2014 deadline as required. Appropriate meeting notice made.

MOTION BY COMMISSIONER BUNES, SECOND BY COMMISSIONER MARSH TO CLOSE THE MEETING AT 12:02 PM. Motion carried.

Reporter Lisa Rosemore departed the meeting.

At 12:03 PM, Lynn DeGrio and Jim Denny depart the meeting at the request of Commissioner Bunes. Audio recorder is in place and operational.

MOTION BY COMMISSIONER MARSH, SECOND BY COMMISSIONER MARSH TO OPEN THE CLOSED MEETING AT 1:32 PM. Motion carried.

Recessed meeting at 1:33 PM. Reconvened open meeting at 1:37 PM.

Jim Denny, Lisa Rosemore and Lynn DeGrio returned to meeting.

MOTION BY COMMISSIONER MARSH, SECOND BY COMMISSIONER BUNES TO ACCEPT SUBMISSIONS BY LELS AND CITY OF GRAND RAPIDS. Motion carried.

MOTION BY COMMISSIONS BUNES, SECOND BY COMMISSIONER MARSH TO DEMOTE SERGEANT BRENT BRADLEY TO PATROL OFFICER. Motion carried.

MOTION BY COMMISSIONER MARSH, SECOND BY COMMISSIONER BUNES TO ADJOURN THE MEETING AT 1:44 PM. Motion carried.

Respectfully submitted: Lynn DeGrio, Human Resources Director

**GRAND RAPIDS POLICE CIVIL SERVICE COMMISSION
SPECIAL MEETING
THURSDAY APRIL 3, 2014 AT 8:00 AM**

CALL TO ORDER: Pursuant to due notice and call thereof, a special meeting of the Grand Rapids Police Civil Service Commission was held City Hall Conference Room 2B, Grand Rapids, Minnesota on Thursday, April 3, 2014 at beginning at 8:00 AM.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners Jim Martinetto, Mike Marsh, and Wanda Bunes. Absent: None.

Others present: Jim Denny, Steve Schaar, Lynn DeGrio.

Commissioner Martinetto called the meeting to order at 8:05 AM.

Conducted interviews for Police Officer applicants.

Recessed meeting at 3:01 PM, to reconvene Friday, April 4, 2014 at 8:00 PM.

Reconvened meeting on Friday, April 4, 2014 at 8:03 AM.

Conducted interviews for Police Officer applicants.

At the conclusion of interviews, the Commission reviewed applicants and the following action was taken:

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER MARSH TO PLACE THE FOLLOWING APPLICANTS ON THE ELIGIBLE ROSTER, IN ALPHABETICAL ORDER.

**Bray, Phillip
Buckley, Matthew
Culhane, Michael
DeLong, Joshua
Deutsch, Derrick
Edmundson, Justin
Elder, Neal
Erickson, Maya
Goulet, Anthony
Gray, Matthew
Hoesly, Daniel
Hussman, Peter
Jackson, Amber
Kordiak, Thomas
Lease, Gregory
Madsen, Jeffrey
Notch, Cody**

**Pomplun, Shawn
Quesenberry, Aaron
Roerick, Jeffrey
Rosier, Paul**

Motion passed by unanimous vote.

MOTON BY COMMISSIONER MARTINETTOS, SECOND BY COMMISSION MARSH TO CREATE ELIGIBLE REGISTER CONSISTING OF SIXTEEN APPLICANTS WHO SCORED 300+, IN ALPHABETICAL ORDER AS NAMED BELOW:

**Bray, Phillip
Buckley, Matthew
Culhane, Michael
DeLong, Joshua
Deutsch, Derrick
Edmundson, Justin
Elder, Neal
Erickson, Maya
Gray, Matthew
Hussman, Peter
Lease, Gregory
Madsen, Jeffrey
Notch, Cody
Pomplun, Shaun
Quesenberry, Aaron
Rosier, Paul**

Motion passed by unanimous vote.

MOTION BY COMMISSIONER MARTINETTO, SECOND BY COMMISSIONER MARSH TO CREATE CERTIFIED LIST OF THE FOLLOWING APPLICANTS AND FORWARD TO CITY COUNCIL FOR ACTION:

**Bray, Phillip
Buckley, Matthew
Edmundson, Justin
Elder, Neal
Madsen, Jeffrey
Pomplun, Shaun
Rosier, Paul**

Motion passed by unanimous vote.

There being no further business the meeting adjourned at 3:50 PM.

Respectfully submitted: Lynn DeGrio, Human Resources Director

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
RIVERVIEW ROOM – GRAND RAPIDS AREA LIBRARY
REGULAR MEETING, TUESDAY, FEBRUARY 4, 2014 – 3:15 PM

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in the Riverview Room at the Grand Rapids Area Library, 140 NE 2nd Street, Grand Rapids, Minnesota, on Tuesday, February 4, 2014, at 3:15 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Brian Carlson, David Marty, Sonja Merrill, Carissa Grosland, Todd Driscoll, Ashley Kolka and Karen Walker

Commissioner Absent: Lois Bendix

Staff Present: Amy Dettmer, and Michele Palkki

Visitors/Artists: Diamond Knispel, Lory Worthing

CALL TO ORDER: Pursuant to due notice and call thereof, the regular meeting of the Grand Rapids Arts and Culture Commission was called to order by Chairperson Dodge at 3:15 pm.

APPROVAL OF MINUTES: January 7, 2014

Motion by Commissioner Marty, second by Commissioner Kolka to approve the minutes of the Regular Meeting of January 7, 2014. Motion passed by unanimous vote.

Old Business

Visitors: Outgoing artist Diamond Knispel was present to give a report on the experience of her time at Central School as one of artists provided space in Old Central School. There were several items that the commission may want to check into for the future. Diamond said this was an amazing experience and very thankful for the opportunity.

Lory Worthing will move into Central School in mid-February and was present to meet the Commission. Aaron Squadroni will be the 2nd artist moving into Central School but had other commitments and was unable to attend to this meeting.

Aaron Squadroni focuses on realistic graphite drawings of mining related subject matter. Aaron is also trained as an architect and worked on a number of public artworks. Aron will also be a nice fit as an artist in residence at Central School.

Both artists stated they would be able to be in Central School during regular hours when open to the public.

Request for Proposal

In the absence of Commissioner Dodge, Amy Dettmer, represented the Commission and was present at the Council Meeting to answer any questions they may have had. The City Council approved the request for proposal on Tuesday, January 21, 2014. Commissioner Marty had presented a list of potential people who may be interested in submitting a proposal to us. Staff mailed out the Request For Proposal to those listed and emailed a PDF if email was provided. Each member was given opportunity to send to others they thought might be interested.

New Business

Amy Dettmer read an email that was written to Rob Mattei from Tom Schmoll, Central School Manager. Apparently, one of the artists lost a key for the exterior doors. Mr. Schmoll reported that he had some concerns regarding the exterior keys and that the artists should not need a key if they are using Central School during regular business hours. The Commission discussed this item and determined that exterior door keys are not necessary.

CENTRAL SCHOOL KEYS

Motion by Commissioner Grosland, second by Commissioner Kolka to allow the artist a key for the interior space only. Commissioner Marty Nay, Motion passed by unanimous vote.

There being no further business, the meeting adjourned at 5:00 pm.

Respectfully submitted by Michele Palkki

The next regular meeting of the Grand Rapids Arts Commission will be Tuesday, March 4, 2014 at 3:15 pm at the Grand Rapids Area Library.

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
CONFERENCE ROOM 2B– GRAND RAPIDS CITY HALL
REGULAR MEETING, TUESDAY, APRIL 1, 2014 – 1:20 PM

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, April 1, 2014, at 1:20 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Todd Driscoll, Lois Bendix, Ashley Kolka, and David Marty.

Commissioners absent: Karen Walker

Staff Present: Amy Dettmer and Michele Palkki

The following items were added to the agenda: Fairgrounds Roundabout Discussion, Artists for Central School and Central School Artist Guide.

Commissioner Brian Carlson arrived at 1:30 pm

Crystal Lake Roundabout

Commissioner Marty reported that he had met with Julie Kennedy regarding the new roundabout that will be by the fairgrounds. Julie would like to work with the Commission later regarding this. Money would need to be secured before any action takes place.

Central School Artists

Commissioner Bendix reported that she has received two new artist's applications and would like the Commission to accept them. Rebecca Gramdorf has applied for May 15 – August 15 and Emily Lynch has applied for August 15 to November 15.

Motion by Commissioner Marty, second by Commissioner Bendix to accept the above named artists for the period listed. Motion passed by unanimous vote.

A discussion was held regarding residents of Grand Rapids vs outside communities. The Commission reported that local artists should receive preference.

APPROVAL OF MINUTES – March 4, 2014

Motion by Commissioner Driscoll, second by Commissioner Kolka to approve the minutes of the Regular Meeting of March 4, 2014. Motion passed by unanimous vote.

Central School Artist Guide

Commissioner Dodge reported that the Grand Rapids Arts have come up with a working document that gives the artists a guide for their stay in Central School. It was determined that this document is to be signed by the artist and kept on file.

Commissioner Sonja Merrild arrived at 2:00 pm

Interview Candidates – Introductions were made with each consulting group.

Creative Community Builders with Tom Borrup and Peter Musty Metris Arts Consulting with Anne Gadwa Nicodemus

The Commission presented the following consultant interview questions. Each question was followed up by consultant's response.

1. Public engagement process is critical to the Commission and other civic leaders in Grand Rapids. You have outlined several suggested steps for public engagement in your proposal. Please tell us more about your underlying rationale and why this process works well.
2. How will this process help Grand Rapids learn new information and go beyond what we already know? Please share examples of your work with other similar communities.
3. Working with the Commission would presumably happen alongside your other projects. How does this work fit the schedule of the individuals you have assigned to this project? Will they be able to devote the necessary time on the ground?
4. The Commission asked for a creation of a 10-year plan. What are your suggestions for phasing the plan, given its long timeline?
5. Please share examples of obstacles encountered in past similar projects and how they were overcome.
6. Many plans are made in the public realm and citizens often criticize public leaders for planning and not executing – i.e. the plan sits on a shelf. How will our engagement with you and the specific plan design ensure the plan is executable?
7. How do cultural plans traditionally mesh with a city's comprehensive plan?
8. What do you see as the differences between rural and urban arts?
9. What do you find unique about our area that could be defined as regional flavor?
10. Do we have wiggle room with the timeline you proposed?

11. In addition to what you shared with us in your proposal, what else should the Commission know about your and your team's approach and work? Why would your team be best suited to carry out this work?

Each group was thanked for traveling to Grand Rapids and that a decision would be made within a week to let the consultants know the decision made by the Commission.

Commissioner Carissa Grosland arrived at 3:30 pm

A discussion was held regarding the two consultants.

RECOMMENDATION OF METRIS CONSULTING

Motion by Commissioner Bendix, second by Commissioner Marty to make the recommendation to the City Council to hire Metris Arts Consulting for the Arts and Culture Plan for Grand Rapids. Motion passed by unanimous vote.

There being no further business, the meeting adjourned at 5:25 pm

Respectfully submitted by Michele Palkki

The next regular meeting of the Grand Rapids Arts Commission will be Tuesday, May 6, 2014 beginning at 3:15 pm at the Grand Rapids City Hall, Conference Room 2B.

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2A of City Hall, Grand Rapids, Minnesota, on Wednesday, March 26, 2014 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners: Nichols, Sanderson, Learmont, Weidendorf, Noyce, LaPlant and Hall. Absent: Commissioners Freeman and Dowell.

Staff Present: Kimberly Johnson-Gibeau

CALL TO ORDER: The meeting was called to order at 4:00 p.m.

ADDITIONS:

1. Brochure update
2. Website/Communication
3. Tracks in the Snow

APPROVAL OF MINUTES: February 26, 2014 meeting

MOTION BY COMMISSIONER LAPLANT, SECOND BY COMMISSIONER SANDERSON TO APPROVE THE MINUTES OF FEBRUARY 26, 2013 AS PRESENTED. Motion passed unanimously.

CIRCLE OF HEALING UPDATE:

Letter of support for Why Treaties Matter exhibit is presented and signed. Grants have been received to support the exhibit and others are in process. Minnesota Humanities Center is hosting a professional development program for key educators on May 16th & 17th.

OLD BUSINESS:

Homelessness Exhibit: News release is circulated for review. Speaker on March 27th at MacRostie is open to the public. Refreshments will be served.

Columbus Day: This issue was presented to the City Council at a Policy and Ordinance Review meeting. Administration will review with City Attorney. Recommendation is to prepare a proclamation in support of Native American Friends.

NEW BUSINESS:

ICC Collaboration:

Melissa Weidendorf presented request from Kendra LeClair, seeking co-sponsorship for Stomp On Stigma program. Discussed options for sponsorship and asked for more information to be provided. Encourage Ms. LeClair to seek other sources of support.

MOTION BY COMMISSIONER LAPLANT, SECOND BY COMMISSIONER SANDERSON TO DONATE UP TO \$300 TO FISCAL AGENT, CMH, CONTINGENT UPON OTHER FUNDING AND DETAILED PLAN SUBMISSION FOR STOMP ON STIGMA. Motion passed unanimously.

Citizen request for assistance – law enforcement records:

Discussed request from local resident for assistance in obtaining records believed to be in the possession of the Grand Rapids Police Department. The Human Rights Commission has no authority in this matter.

Brochure update:

Barb Sanderson would like to move forward with ordering updated brochures. Information is collected and Barb will get information on printer.

Website/Communication:

Staff will get information regarding the activity on the Human Rights page of the City website. Discussed need for updating information, article, etc.

Tracks in the Snow:

Discussed possibility of sponsoring Tracks in the Snow exhibit at the MacRostie in 2015. Will continue to seek information and bring back to Commission at a later date.

Other:

- As a follow up to the invitation by the Police Department to participate in the Citizen's Academy, Jackie Dowell has agreed to attend.

There being no further business, the meeting adjourned at 4:45 pm.

Respectfully submitted, Kimberly Johnson-Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0471 **Version:** 1 **Name:** Department Head Report
Type: Department Head Report **Status:** Department Head Report
File created: 5/6/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Department Head Report: Finance Department
Sponsors:
Indexes:
Code sections:
Attachments: [Department Head Report051214.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

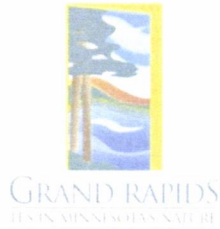
Department Head Report: Finance Department

Background Information:

See attached Presentation

Requested City Council Action

Department Head Report: Finance Department



FINANCE DEPARTMENT

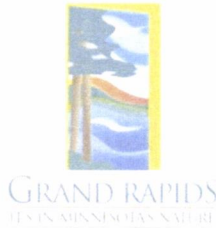
Overview of Finance Functions &
2013/2014



GRAND RAPIDS
MINNESOTA

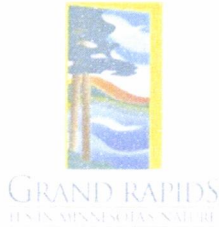
Finance Department

- Finance is not one of those “flashy” departments that have big equipment, plows snow, sponsors mud runs, or constructs streets.
- However, the Finance Department is involved in all projects in the City that expends funds- in one way or another, and we have to keep track of what is going on in all departments.



Finance Department

- Do all of the financial transactions for the following City entities:
 - General Fund
 - Special Revenue Funds (9)
 - Debt Service Funds (27)
 - Capital Project Funds (14)
 - Enterprise Funds (2)
 - Component Unit (1)



Finance Department

- Provide accounting services for:
 - Grand Rapids Housing & Redevelopment Authority – they own five buildings, 3 affordable housing & 2 market rate. In addition to normal accounting services, we do HUD Reporting, Section 8 Reports, and provide reports to Moody's Investor Services.
 - City of Bovey – 9 funds – besides the General Fund and Debt Service Funds, they have Water, Sewer, and Refuse.



GRAND RAPIDS
IT IS MINNESOTA'S NATURE

Finance Department

- Each Fund has a separate chart of accounts and is tracked separately in the accounting system
 - Balance Sheet
 - Revenue and Expenditure (Expense)



GRAND RAPIDS
LET'S ENJOY MINNESOTA'S NATURAL

Finance Department

- Assist in the preparation of the Annual Budget & Capital Improvement Plan-Cities of Grand Rapids & Bovey
- Audit & Financial Statement preparation-Cities of Grand Rapids and Bovey and HRA
- Investment of City funds
- Administer bonded indebtedness
- Accounts payable
- Payroll
- Accounts receivable
- Special Assessment tracking
- Lodging tax
- Treasury functions for all City entities



GRAND RAPIDS
THE MINNESOTA STATE

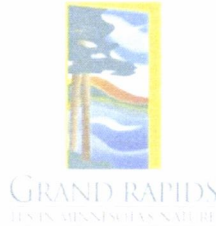
Finance Department

- Fiscal Agent for:
 - Grand Rapids Area Cable Commission
 - Visit Grand Rapids - Lodging Tax



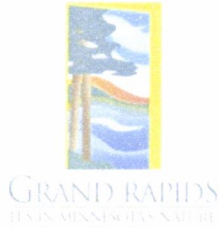
Finance Department

- Follow Generally Accepted Accounting Principles (GAAP)
- Follow Governmental Accounting Standards (GASB) for Governmental Funds – Modified Accrual
- Follow Financial Accounting Standards (FASB) for Proprietary Funds-Full Accrual



Finance Department

- Personnel
 - Assistant Finance Director-Laura Pfeifer
 - Oversees day to day operations in the Finance Department including cash receipting, payroll, accounts payable, and general ledger
 - Investments-cash flow projections, tracking and reporting, does all banking transactions
 - Grants-does all tracking, monitoring and financial reporting for grants and assists departments in the preparation of grant applications
 - Budget-prepares all of the budget worksheets including calculating all of the personnel costs and individual department worksheets.
 - Audit-prepares many of the audit work papers and involved in the financial statement preparation.



Finance Department

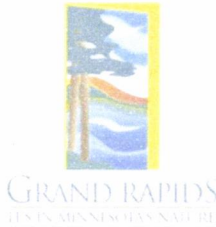
- Personnel (continued)
 - Accountant-Renee Patrow
 - Does all general ledger accounting
 - HRA accounting & HUD & Section 8 reporting,
 - Backup to A/P
 - Treasurer reconciliation
 - Cemetery-tracks all lot sales & prepares deeds
 - Audit-prepares many of the audit work papers and involved in financial statement preparation.
 - Cash receipting
 - CIP, Budget and CIP Books
 - Bovey general ledger accounting, utility reconciliations, budget work papers



GRAND RAPIDS
IT'S IN YOUR NATURE

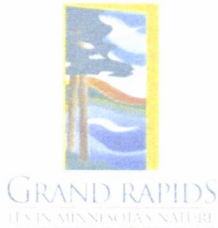
Finance Department

- Personnel (continued)
 - Accounting Technician/Accounts Payable-Lisa Flaherty
 - Accounts payable & bill lists for:
 - City of Grand Rapids; all entities
 - City of Bovey
 - Grand Rapids HRA
 - Purchase Orders
 - Cash receipting
 - Payroll bank reconciliation
 - Prepares 1099's
 - Airport M&O Credit Applications



Finance Department

- Personnel (continued)
 - Payroll Clerk/Human Resources Technician—Cindy Phillips
 - Bi-weekly payroll for all City entities, City of Bovey, and Grand Rapids HRA, files all quarterly reports, issues W-2's
 - Cash receipting
 - Tracks lodging tax payments
 - Accounts payable bank reconciliations for City of Grand Rapids
 - Calculates assessment payoffs
 - Accounts receivable
 - Completes HR Surveys
 - Verification of employment requests
 - Maintains I-9 Forms



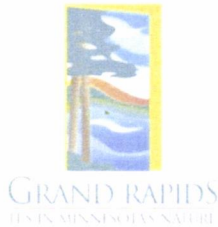
Finance Department

- Personnel (continued)
 - Finance Director
 - Financial planning
 - Develops policies
 - Budget planning & CIP
 - Issuing bonds
 - Tax Increment Financing & Tax Abatement
 - Debt management
 - Oversees audit and financial statement preparation
 - File annual reports with the Office of the State Auditor



Finance - 2013

- 2013 Bond Issues
 - \$1,525,000 GO Improvement Refunding Bonds, 2013A
 - \$4,025,000 GO Street Reconstruction Bonds, 2013B
 - \$2,305,000 Taxable GO Utility Revenue Bonds, 2013C



Finance - 2014

- Finalized the audit and have the draft CAFR completed.
- Assisting in the issuance of \$2,500,000 GO Street Reconstruction Bonds.
- Started budget worksheets in the Finance Department and preparing departments to work on their CIP requests.



Finance - 2014

- The City received the Certificate of Achievement for Excellence in Financial Reporting for 2012.
- This is the twenty first year the City has received this award.
- Will be submitting 2013 CAFR when completed.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0165 **Version:** 2 **Name:** Parks and Trails Update
Type: Agenda Item **Status:** Civic Center, Parks & Recreation
File created: 1/22/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Adopt an updated City Parks and Trails Plan
Sponsors:
Indexes:
Code sections:

Attachments: [Grand Rapids Park Plan 2014 FINAL revised](#)
[Grand Rapids Park Plan 2014 FINAL 5-5-14](#)

Date	Ver.	Action By	Action	Result
5/5/2014	2	Policy and Ordinance Review Committee		

Adopt an updated City Parks and Trails Plan

Background Information:

Over the past several months staff has worked with Applied Insights North to update our City's Parks and Trails Plan. During the process we held three public meetings to gather input from area residents about our current facilities as well as how we should plan for the future. This document will serve as an important guide moving forward. A copy of the plan is attached for your review. The plan has been reviewed and approved by the Parks and Recreation Advisory Board and the Planning Commission.

Staff Recommendation:

Adopt the updated City Parks and Trails Plan.

Requested City Council Action

Consider adopting the updated City Parks and Trails Plan.

*Grand Rapids, Minnesota
Parks and Trails Master Plan*



Grand Rapids, Minnesota
Parks and Trails Master Plan

Approved: March 2014

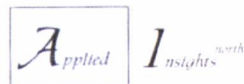
Mayor / City Council

Dale Adams, Mayor
Joe Chandler
Dale Christy
Barb Sanderson
Ed Zabinski

Civic Center/Park & Recreation Board

Lilah Crowe
Malanie DeBay
Tina Glorvigan
Brad Hyduke
Justin Lamppa
Peter Miskovich
Steve Oleheiser
Barb Sanderson
Kimberly Smith

Prepared with assistance by



John W. Powers, Principal
181 Farley Lane
Duluth MN 55803
218.724.2332

Funding provided by:

Statewide Health Improvement Program via Get Fit Itasca, City of Grand Rapids

Table of Contents

Chapter 1: Community Guidance	▶ 1
Chapter 2: Strategic Directions	▶ 4
Chapter 3: Facility Assessment	▶ 7
Chapter 4: Parks & Trails System	▶ 12
Chapter 5: Implementation Program	▶ 26
Appendix A: Detailed Assessment	▶ 28
Appendix B: Plan Process	▶ 44
Appendix C: Park Coverage Analysis	▶ 44



Celebrating new Maplewood Park play equipment.

Photos courtesy of City of Grand Rapids.

Community Guidance

In 2011 Grand Rapids adopted a new comprehensive plan. One recommendation of that document was to update the park and trails plan that had been prepared in 2001. This document is that revised and updated plan.

This plan was prepared by the Civic Center / Parks and Recreation Board with assistance from the consulting firm of Applied Insights^{north}. Vital input was provided through two public sessions in which residents were highly engaged in the process of identifying issues, needs and opportunities. A third public meeting provided the opportunity for a thorough critique of a draft version of the plan. The Park Board then revised the plan and recommended it to the City Council for adoption.

This plan addresses community parks (ex: Blandin Beach), neighborhood parks (ex: Grussendorf) and trails owned and operated by the City. It references non-city owned facilities such as elementary schools that provide key recreational facilities used by city residents. The plan does not address the Pokegama Golf Course, the IRA Civic Center, or undeveloped open space.

City Comprehensive Plan: 2011

Grand Rapids' comprehensive plan¹ provides the overarching guidance for the parks and trails plan.

Vision Statement

“Grand Rapids is a unique blend of small town hospitality and character with big city conveniences and opportunities. Grand Rapids offers an excellent quality of life to residents of the region with outstanding educational opportunities, excellent medical care, exceptional cultural, natural, and educational amenities, and an unequalled sense of community spirit. Grand Rapids provides all residents safe, friendly, affordable housing and inclusive neighborhoods that retain and enhance nature in the City. Residents and visitors can move around the City with equal ease by car, bicycle, walking or other mode of transportation. Grand Rapids welcomes and supports a diverse mix of thriving businesses and industry that provide quality jobs, promising careers, and economic vitality. Grand Rapids is a welcoming gateway to Minnesota's Northwoods tourism.”

Community Values

“Community values are the fundamental principles and beliefs that guide a community-driven process toward the realization of the community's vision statement. Community values describe the enduring beliefs about what is right, good and desirable and provide the foundation for making Grand Rapids a

¹ Grand Rapids Comprehensive Plan, July 2011.

positive place to live.” The following statements from the comprehensive plan are ones that most apply to the role of recreation in the community.

Cultural and Recreational Opportunities

We value the availability and quality of artistic, cultural, and recreational opportunities. Cultural and recreational opportunities contribute to our quality of life, define Grand Rapids as a regional creative destination, and enhance our City’s role as a center of state tourism.

Healthy Living

Providing opportunities for healthy living is a core value. Creating healthy living opportunities requires careful management of our built environment (housing, roads, other infrastructure), our natural systems (recreation, natural resources), and other local amenities (economic systems, education, local food systems, health care).

Accessible Movement

We understand and support the need for residents and visitors to move around our City with equal ease by car, bicycle, or on foot. Street design should accommodate all modes of transportation and public transportation provides mobility to those without cars.

Sustainable Natural Infrastructure

Our natural environment and natural resources are a defining and valued characteristic of our community. People, economy, and natural systems are connected in all aspects of daily life. Development should enhance natural systems, and sustainable natural systems should promote a sustainable economic base.

Guiding Principles

“Guiding principles reflect the community vision and values by setting standards that can guide the development of the Comprehensive Plan. The principles demonstrate how distinct values frequently overlap and create complex decisions from seemingly straightforward values. Additionally, the guiding principles can be carried beyond the plan to provide guidance to decision-makers in implementing the plan.” All eight principles listed in the plan have some importance to recreational facilities but the following two have the most direct applicability.

Sustain Grand Rapids’ neighborhoods:

The City’s neighborhoods and the social networks that connect neighborhood residents require conscious attention and support. Integrate housing with other land uses, design appropriate transportation infrastructure, protect community character in public and private development decisions, enhance natural systems and create connected green space.

Enhance Grand Rapids’ regional role:

The City is the commercial and service center for the surrounding region, serving surrounding communities and rural areas, and in turn is supported by them. Investments in regional infrastructure such as information technologies and both commercial and recreational regional

transportation are critical, as is intergovernmental coordination, to sustain the City's regional benefits.

Land Use Goals and Objectives.

Finally, two land use goals and their associated objectives offer firm guidance for the city's system of parks and trails/

Goal 6: Balance open space and environmental preservation with the Grand Rapids' development needs.

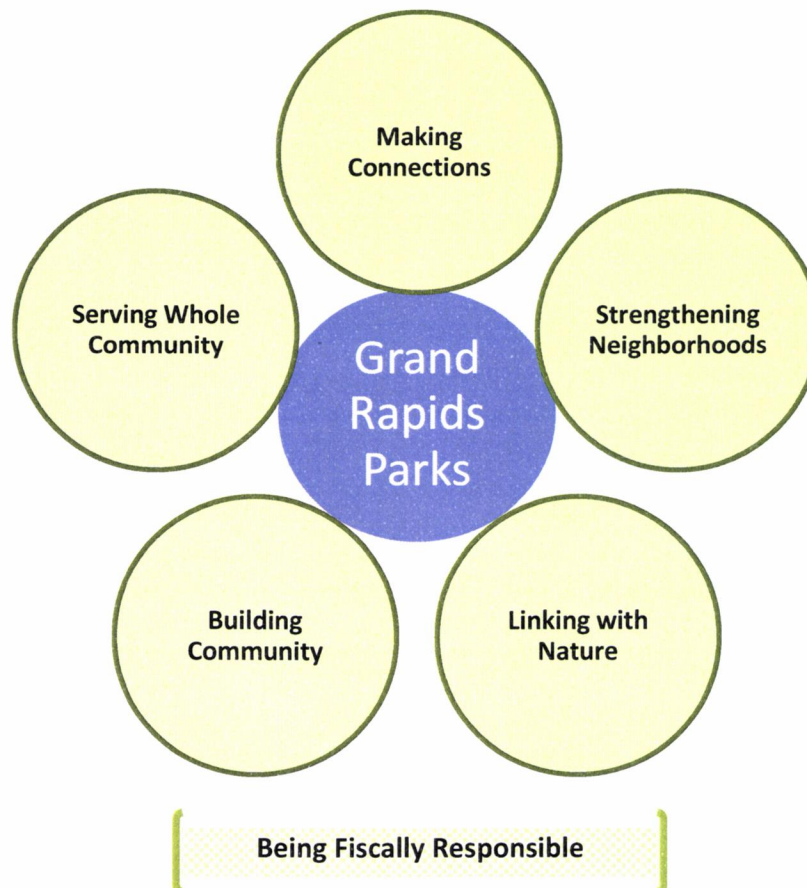
- a. Protect and preserve existing open space and natural systems and encourage expanded access of urban and rural open spaces.
- b. Provide sufficient opportunities for public use activities within Grand Rapids.

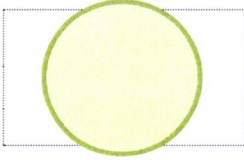
Goal 7: Provide physical accessibility throughout Grand Rapids.

- a. Encourage the development of pedestrian and bicycle pathways that link the community together in a cohesive manner, in addition to providing motorized vehicle access.
- b. Connect rural residential and suburban land uses to the urban form.
- c. Encourage the provision of access to residents and visitors with disabilities.
- d. Integrate the Complete Streets study results into the Comprehensive Plan.
- e. Connect businesses with surrounding land uses to increase access.

Strategic Direction

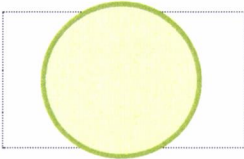
Within the framework of its comprehensive plan Grand Rapids structures a system of parks and trails strategically directed by five essential concepts and implemented with the guidance of a sixth. The graphic below illustrates these concepts.





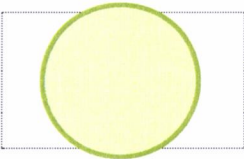
Strengthening Neighborhoods

- ▷ Create identifying focal point.
 - ▷ Establish neighborhood unity.
 - ▷ Be safely and easily accessible.
-



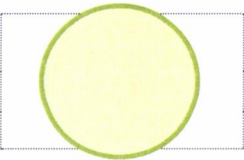
Serving the Whole Community

- ▷ Serve people of all ages and all abilities.
 - ▷ Support organized sports.
 - ▷ Provide opportunities for life-long fitness.
 - ▷ Encourage family-based recreation.
-



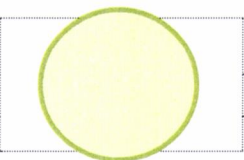
Making Connections

- ▷ Connect neighborhoods and amenities safely to one another.
 - ▷ Establish direct links to surrounding communities and regional systems.
 - ▷ Serve visitors to the community.
-



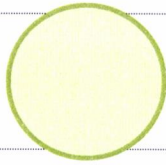
Building Community

- ▷ Provide space for events and supporting administrative system.
 - ▷ Offer flexible space for performances that bring community together.
 - ▷ Establish partnerships to support facilities and activities.
-



Linking with Nature

- ▷ Sustain accessibility to diverse forest and open space lands.
 - ▷ Ensure access to high quality water resources.
 - ▷ Provide and sustain diverse mix of habitat.
-



Being Fiscally Responsible

- ▷ Satisfy needs before wants.
 - ▷ Consider maintenance effort and cost over time.
 - ▷ Do not sacrifice sustenance of existing to development of new.
 - ▷ Establish mutually beneficial partnerships to finance help facilities and activities.
 - ▷ Seek solutions that address multiple issues.
-

Facility Assessment

In general, Grand Rapids' parks and trails are in good shape. This chapter provides a summary review of each facility's condition in terms of several key indicators. Details on each facility are in Appendix A.

Community Parks

These are facilities that primarily serve the entire community and even the surrounding region.

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
American Legion Memorial Park	GR	106.60	✓						
Blandin Beach	GR	2.80	✓						
Blandin Garden	Private	0.75							✘
Central School Square	GR	2.05							
Cody Siem Skateboard Park	GR	0.25							
Crystal Lake Landing & Walkway	County	0.03				✓			✘
Crystal Lake Pier	GR	--							✘
Forest Lake Pier	GR	--							
Grand Rapids Sports Complex	GR	32.45							
Hale Lake Landing	GR	0.50							
Izaak Walton Park	Private	1.00							✘

Table 1. Condition Assessment of Recreation Facilities in Grand Rapids that are Primarily Community Parks

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
McKinney Lake Landing	GR	1.80							✘
Newton Sliding Hill	GR	2.40							
Pokegama Beach	GR	0.50							
Ryan Flood Park	GR	0.30							
Showboat Landing	GR	10.70							✘
Steamboat Landing	GR	0.60							
Sylvan Lake Landing	GR	1.00							
Veterans Memorial Park	GR	38.00							

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Blandin Garden is owned and maintained by UPM-Blandin Paper Company but is open to the general public.
- Crystal Lake Landing: This is a carry-in only landing but is essentially undeveloped lacking parking and proper site delineation.
- Crystal Lake Pier: There are complaints about inappropriate use of the fishing pier for swimming. The issue may be there is a need for a designated swimming area on the lake.
- Izaak Walton Park: Like Sylvan Lake Landing this facility, which is owned by UPM-Blandin, provides access to the stretch of river from the Mill Pond to the Pokegama Dam. This site, though, is better suited for use by visitors to the area due to its more direct access from highways.
- McKinney Lake Landing is a carry-in access only to minimize transport of invasive aquatic plant species.
- Showboat Landing: Along with Syndicate Park this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Existing City Parks

Map 1



Neighborhood Parks

These are parks that primarily provide recreational facilities for use by residents of the immediate neighborhood.

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
Crystal Lake Park	GR	1.20							✘
Grussendorf Park	GR	8.75	✓	✓					
Lost Creek Park	GR	1.90							
Maplewood Park	GR	2.30	✓						
McGowan Park	GR	1.00	✓✓	✓✓	✓	✓			
Oakland Park	GR	6.30	✓	✓					
Syndicate Park	GR	1.00							✘
Willow Park	GR	1.50	✓	✓✓	✓				
Forest Lake Elementary School	ISD 318	2.50	✓	✓					
Murphy Elementary School	ISD 318	2.00	✓	✓	✓				
RJE Middle School	ISD 318	6.65							
Southwest Elementary School	ISD 318	2.00	✓		✓				

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Crystal Lake Park has been adopted by the Rotary Club; possible improvements to this new site include a pavilion and toddler play area.
- Syndicate Park: Along with Showboat Landing this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Trails

Grand Rapids has an extensive system of trails including designated routes along city streets and sidewalks. Table 3 shows only the separately developed trails. Map on page 18 shows current and proposed trails.

Trail	Owner	Use	Length (mi.)	Trail Type			Features				
				Separate Trail	Street	Sidewalk	Paved Surface	Trailhead/Parking	Resting Places	Lighting	Other
Horseshoe / Isleview	GR	Walk/bike	3.5	✗	✗	✗	✗		✗	✗	
River Walk	GR	Walk/bike	1.0	✗	✗		✗		✗	✗	
Sylvan Point	GR	Walk/bike	2.0	✗			✗	✗	✗		
Through-town ATV	GR	ATV	3.0		✗						
Through-town Snowmobile	GR	Snow-mobile	4.0	✗	✗	✗					
Trails located within parks											
American Legion Park: ski / hiking	GR	Hike/ski	3.6	✗							
American Legion Park: mountain bike	GR	Bike	6.0	✗							

Parks & Trails System

This chapter identifies the facilities, existing and proposed, that are to comprise Grand Rapids' park and trail system. As appropriate, a general statement of proposed actions, outside of routine maintenance, is presented for each facility.

Community Parks

Community Facility	Action
American Legion Memorial Park	Retain and maintain as is. See Trails section for additional actions.
Blandin Beach	Remove existing beach house / build washroom building / construct pavilion to house events and act as performance venue / additional shade trees / upgrade boat access.
Blandin Garden	Privately owned / no City action required.
Central School Square	Promote as green space and space for events.
Cody Siem Skateboard Park	Retain as is.
Crystal Lake Landing & Walkway	Depending upon option selected for realigning roadway, expand boat loading/unloading space, provide more parking, upgrade walkway.
Crystal Lake Pier	Seek to upgrade pending action on fair grounds and road realignment / could include development of small park
Dog Park / Community Garden	Construct new facility on city-owned land near industrial park / incorporate the existing community garden as integral part of park / water supply / fencing / shade trees / parking / benches / integrate new industrial park area ski/walking trail / establish partnerships with organizations and businesses to develop and maintain
Forest Lake Pier	Retain as is.
Grand Rapids Sports Complex	Construct additional football / soccer / lacrosse fields as demand warrants.
Hale Lake Landing	Retain as is.
Hillside Park	Promote as undeveloped open space.

Community Facility	Action
Izaak Walton Park	Privately owned / Work with MnDNR and Minnesota Power to seek upgrade of facility including dock, enhanced ramp, and improved parking. Determine feasibility of establishing tent camping here.
McKinney Lake Landing	Improve parking and access road.
Murhunt Park	Promote as undeveloped open space.
Newton Sliding Hill	Retain as is.
Outdoor Community Skating Rink	Construct new outdoor pleasure skating rink as community gathering point / initially to be located on Kremer's site it can be relocated as may be required to another central, high visibility site.
Pokegama Beach	Better promotion and signage / enforcement of parking-for-beach users only / construct play structure.
Riverfront Park	Designate park and construct planned features including amphitheater, riverfront plaza with splash pad, sculpture garden, landscaping, naturalized vegetation along shore, and picnic pavilion*
Ryan Flood Park	Retain as is.
Showboat Landing	No further investment to be made as this site is anticipated to be sold to UPM-Blandin.
Skogebo Park	Retain as is.
Steamboat Landing	Retain as is.
Sylvan Lake Landing	Provide permanent or portable bathrooms.
Veterans Memorial Park	Update the play structure at east end.

*For complete description of this new park see "Riverfront Framework Plan Updated 2009", prepared by JJR for Grand Rapids Economic Development Authority.

Riverfront Park

Environmental Sculpture

An idea for a type of sculpture that could be installed at the Riverfront Park Sculpture Garden would be structures that incorporate gauges and features that report real-time monitoring of the Mississippi River. Items monitored could include flow rate and volume, temperature, and pH.

RiverPlace Replacement

The former RiverPlace facility provided play equipment for multiple ages and fostered family-oriented recreation. The city will undertake a planning process to identify the exact need for a replacement, type of structure and associated amenities, evaluation of possible locations, and identification of partners to assist with development and maintenance.

City Parks: Existing & Proposed

Map 2



Blandin Beach



Reposition as the premier community parks facility for outdoor events and performances as well as a superb swimming beach.

Demolish beach house and replace with smaller bathroom structure.

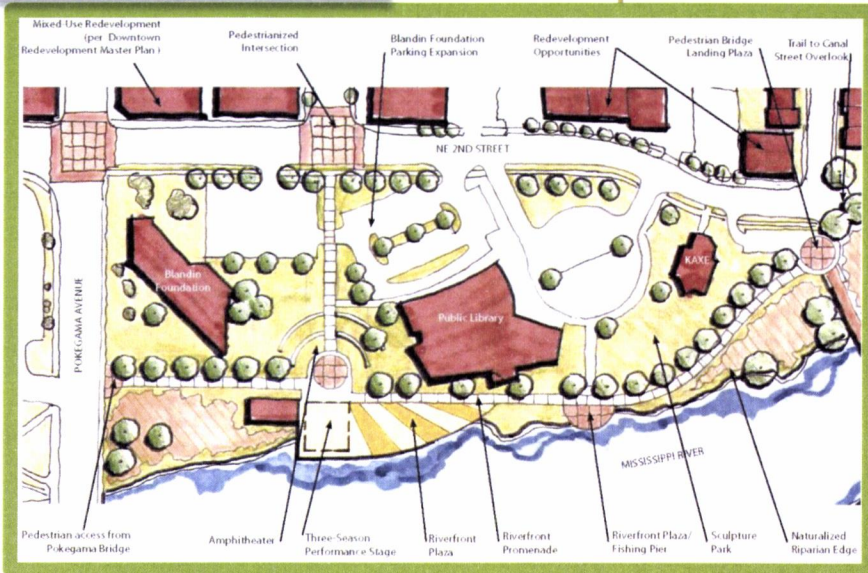
Construct large, dual-purpose pavilion to serve as event facility and performance site.

Upgrade landing.

Plant more shade trees.

Riverfront Park

Fulfill vision of this park as city's signature feature unifying the riverfront and providing passive and active use areas along its full extent on both sides of river.



Augment 2009 framework plan with:

Splash pad at Plaza.

Large scale play pieces (e.g. chess set) at Plaza.

Neighborhood Parks

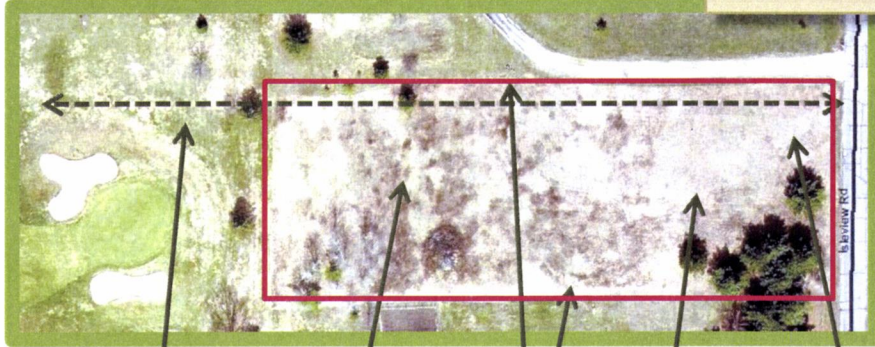
Neighborhood Facility	Action
Crystal Lake Park	Work with Adopt-a-Park sponsor to provide additional play equipment, repair turf, and use vegetation to define boundaries with adjacent homes.
Grussendorf Park	Upgrade play equipment and fall space surface.
Isleview Road Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish new park with play equipment, open field area, parking, benches, shade trees and access to trail system.
Lost Creek Park	Retain as is.
Maplewood Park	Retain as is / continue to work with Adopt-a-Park sponsor on future enhancements.
McGowan Park	Replace play equipment.
Oakland Park	Add play equipment for older children.
Remer / Deschepper Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish open play area, benches, picnic tables, play equipment, sign.
Syndicate Park	No further investment outside of routine maintenance to be made as this site is anticipated to be sold to UPM-Blandin.
Willow Park	Replace play equipment / integrate city-owned parcel on south side as part of the park.*
Forest Lake Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
Murphy Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
RJE Middle School	School district owned. No city action.
Southwest Elementary School	School district owned. No city action.

*Note: City will also work with YMCA to enhance use of that facility's outdoor play area as a general play space for neighborhood children.

New Park Names

The labels used for new parks and trails in this report are temporary placeholders for the actual names, which will be determined at the time the parks are designated using the city's existing procedure that utilizes neighborhood and community input.

Isleview Park



Provide neighborhood facility in the large and growing southwest portion of the city.

Trail connections ■ Open play field ■ Buffers ■ Play equipment ■ Parking and signage

Remer/Deschepper Park



Provide neighborhood facility in the underserved northwest portion of the city.

Signage
Play equipment
Open play field

Non-Motorized Trails

Trail	Action
Cohasset Connector	Construct pedestrian / bicycle trail connecting Sylvan Point trailhead to Cohasset's CR 76 trail leading to Tioga Beach and Portage Park.
All Existing Bicycle/Walking Trails	Retain as is.
Fairgrounds-Downtown Connector	Designate bicycle route from Mesabi Trail at Fairgrounds into the downtown area.
Fairgrounds Loop Trail	Establish pedestrian / bicycle loop trail by providing a short link from Mesabi Trail to old CR A.
Highway 2 West	Designate safe bicycle route leading west out of city to Skallman Bridge crossing.
Horseshoe / Isleview	Retain as is.
Mississippi River Crossing	Construct pedestrian / bicycling bridge across river between Pokegama Avenue and Horn bridges as part of Riverfront Park framework plan.
Northwestern Neighborhood	Construct pedestrian / bicycle trail connecting far northwestern neighborhood area to Blandin Beach and city core – this may occur via the Elida Drive project.
Pokegama Lake Connector	Work with Harris Township to establish pedestrian / bicycle trail connecting Horseshoe/Isleview trail to Pokegama Lake Causeway.
River Walk	Establish adult fitness course along this trail or at another site.
Sylvan Point	Retain as is.
Western River Crossing	Explore possible routes for a snowmobile trail crossing the Mississippi River on western side of town.
Trails located within parks	
American Legion Park: ski / hiking	Provide portable bathrooms at trailhead.
American Legion Park: mountain bike	Provide portable bathrooms at trailhead.

- Provide signs at regional trail entry points into the city that welcome users to Grand Rapids, generally describe amenities available within the city, and provide directions regarding through town trails and access to amenities.
- Add wayfinding signs for short-term but develop mobile app that provides maps, identifies local amenities and destinations, and the like.
- Specifically work with LaPrairie to establish multi-use trail connections between the two communities.
- Support designation of bicycle routes in coordination with future road improvements.

Map 3



Planned Trails	
Orange line	Multi-Use - Paved
Green line	Multi-Use - Unpaved
Purple line	Multi-Use - Paved
Pink line	Non-Motorized Multi-Use

City of Grand Rapids
Non Motorized Trails
(Excluding Biking)



Map 4



- Multi-Use - Paved Planned Trails
- Biking - Unpaved Bike
- Biking - Unpaved Non-Motorized Multi-Use

City of Grand Rapids Biking Trails



Motorized Trails

Using Map 5, Motorized Trails, as the basis, the City will give strong consideration to recreational vehicle traffic when new infrastructure and development occurs. Our goal is to provide adequate permanent connections to regional trail systems from and into Grand Rapids, and access by users to key service amenities within the city.

Through-town Snowmobile Trails

- Maintain existing route and improve as needed.
- Designate trail from Itasca County Fairgrounds / Taconite Trail west to connect to businesses in northwestern part of town and onto to County trail in Cohasset.
- Provide snowmobile access to Pokegama Lake that connects to trails within the city.
- Explore possible routes for a snowmobile trail crossing the Mississippi River on the western side of town.

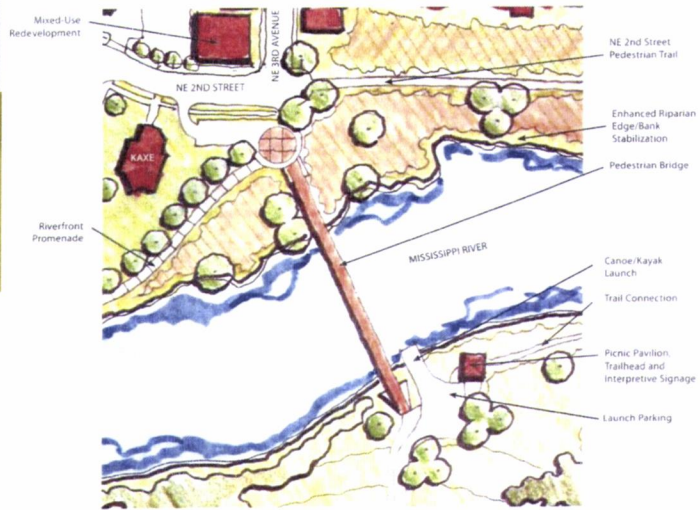
Through-town ATV Trails

- Complete striping and signing of existing route.
- Designate trail on north side of river running east-west.
- Establish trails that connect to existing trails to the east.
- Provide ATV access to Cohasset trails along CR 76/63 corridor.
- Evaluate designation of an ATV 'scramble' park within or readily accessible to Grand Rapids.



Mississippi River Bridge

Establish critically needed safe crossing over Mississippi river for pedestrians and bicyclists.

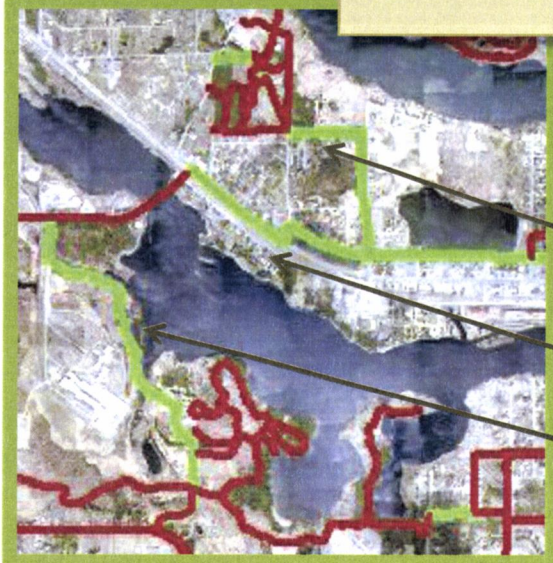


Additional connection across the river

GRAND RAPIDS RIVERFRONT FRAMEWORK PLAN
CHAPTER 3: FRAMEWORK PLAN RECOMMENDATIONS 40

New Western Trails

Provide needed trail links in the western part of the city.



Establish trail segment to link northwest neighborhood to city core.

Provide safe route west along Highway 2 corridor.

Connect to Cohasset's trails to Tioga Beach and Portage Park.

General Actions

In addition to the physical actions related to specific park and trail developments, there are several actions that encompass all facilities or address overall city policy.

a) Americans with Disability Act (ADA) Compliance

All facilities should be fully compliant with the requirements of the ADA. In particular this concerns resilient surfaces under play equipment, accessible paths leading to play and use areas, and parking.

b) Drinking Water

City should consider providing drinking water at all community parks and as feasible at major trailheads and neighborhood parks.

c) Sensory Oriented Play Equipment.

Children with Autism or Sensory Processing Disorders find challenges with socialization, communication, play and imagination. Sensory play playgrounds attract children and encourage exploration and discovery and encourage kids to engage in play, interact and learn. Such equipment could be placed at one or more parks.

d) Forest / Tree Management

Collaborate with local forestry resources to address tree growth, pruning and removal, and regeneration.

e) Partnerships

Establish a structured policy and mechanism to encouraging sponsorship of specific parks by individuals, organizations, or corporations. Sponsorship could include provision of funds for facilities and conducting community events at a sponsored facility.

Partner with local and regional trail clubs to develop, enhance and maintain trails. Specifically, continue to partner with the Mn/DOT on the Mississippi River Bicycle Trail.

f) Legacy Fund

Establish a fund, probably via the Grand Rapids Area Community Foundation, as a mechanism by which individuals, organizations and corporations could donate money to help underwrite park and trail acquisition, development and maintenance.

g) No Net Loss Policy

City Council is recommended to adopt an official policy stating that the acreage of dedicated parklands is not to decrease.

h) Winter Trail Maintenance Policy

City Council is recommended to adopt an official policy guiding decisions on which trails are to be maintained for use during the winter. The gist of the policy is to direct the Parks and Recreation Department to only maintain those trails that serve valid, probably multiple, uses or needs during the winter.

In addition, the City Council is recommended to adopt an official policy stating that designated through-town snowmobile trails will be maintained with adequate snow cover and trail profile to ensure safe travel at a desired level of quality.

i) Campgrounds

It is in the best interest of the City to not pursue city-owned and operated camping facilities but the City will provide appropriate support to others who wish to establish or enhance campgrounds within the city.

j) Parking Surfaces

The desired standard for all recreation facilities with parking is to use pervious surfaces to reduce storm- and melt-water run-off.

k) Natural Areas

In addition to designating specific parks (e.g., Murhunt and Hillside) as natural area sites, the design and maintenance of parks will adhere to pertinent goals and objectives of the Natural Infrastructure section of the city's comprehensive plan. Specific focus is given to Goal 2 to "integrate the natural infrastructure within the urban core of the city" and these objectives: "create or protect buffers along the riverfront and lakes areas; support and enhance the urban forest; and define the natural system infrastructure within future development and re-development areas". Additionally, this includes the Goal 3 objective to "support reforestation and other native ecosystem restoration in the context of climate change."

Implementation Program

This plan guides future investments in Grand Rapids' parks and trails system. Implementing the plan will take time. The following Implementation Program suggests a likely sequencing of actions although projects can move up and down in priority due to changes in funding opportunities, partnerships, and project champions. This program does not include routine maintenance or ongoing facility upgrades.

Projects have been grouped into three categories:

- “Works in Process”: These actions are already underway or in advanced planning and funding stages.
- Priority New Projects: These actions have high levels of impact, support, and likely success.
- All Other Projects: These include all the remaining projects identified in the prior chapter. These actions will take more time to evolve, secure funding, develop partnerships, or whatever else is needed to come to fruition.

A rolling five-year capital improvement program (CIP) will be developed as a separate, tactical document.

“Works in Process”		
Action	Description	Notes
Capital Improvement Program	Update Park and Recreation CIP to reflect recommendations for individual facilities as detailed in Appendix A.	2014
Through-town ATV Trail	Stripe route.	2014
5th Street Bicycle Route	Stripe route.	2014

Priority New Actions and Projects	
Action	Description
Remer/Deschepper Park	Conduct neighborhood meeting regarding potential park designation.
	Accept property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Isleview Park	Conduct neighborhood meeting regarding potential park designation.
	Purchase property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Dog Park / Community Garden	Establish partnerships with sponsoring entities.
	Prepare site design and conduct park naming process.
	Initiate site development.
Blandin Beach	Establish partnership(s) with sponsors for the new pavilion.
	Prepare new site layout and building designs.
	Initiate site development.
Riverfront Park	Officially designate as city park.
	Modify site plan as per Parks and Trails Master Plan.
	Initiate development of first components.
Motorized Trails	Give strong consideration to recreational vehicle traffic when new infrastructure and development occurs.

Appendix

A/ Detailed Assessment

Crystal Lake Park			
Owner	City	Size	1.20 acre
Type	Neighborhood	Location	900 Block between Pokegama and 1 st Avenues NE

Feature	Condition
Pathway / Linkage Concrete sidewalk runs through park.	Very good
Play Equipment None.	--
Amenities Green space.	Very good
Vegetation / Landscaping Lawn.	--
Lighting Street lights.	--
Other This new park is being adopted by the Rotary and likely will see several new improvements.	--

Grussendorf Park			
Owner	City	Size	8.75 acres
Type	Neighborhood	Location	8 th Avenue & 6 th Street SW
Feature			Condition
Pathway / Linkage			Good
Concrete sidewalk runs through park from parking area to play area and tennis court.			
Play Equipment			Good
Timber swing, timber play structure, sand diggers.			
Amenities			Good to very good
Tennis courts, basketball court, lighted hockey rink, warming house, chemical toilet, ball field with backstop, benches, tables, trash cans, water fountain, park sign.			
Vegetation / Landscaping			Very good
Mature pines at north end of site.			
Lighting			--
Lighted rinks and streetlights			
Other			--
Accessible route to play area is needed; add designated accessible parking space.			

Lost Creek Park			
Owner	City	Size	2.90 acres
Type	Neighborhood	Location	4 th Avenue & 8 th Street NW
Feature			Condition
Pathway / Linkage			Fair to very good
Sidewalk on west side, crushed limestone paths, accessible route to one swing and climbing structure.			
Play Equipment			Fair to good
Climbing structure, swing, spring rider, digger			
Amenities			Good to very good
Benches, trash cans, pond, site sign.			
Vegetation / Landscaping			Good
Trees and shrubs, both maturing			
Lighting			--
Streetlights.			
Other			--
Needs accessible route to play area and a designated accessible park space. Needs better division between park and adjacent residential property.			

Maplewood Park				
	Owner	City	Size	2.30 acres
	Type	Neighborhood	Location	5 th Avenue & 14 th Street SE
Feature			Condition	
Pathway / Linkage			--	
None.				
Play Equipment			Very Good	
New play structure.				
Amenities			Fair to very good Replace basketball surface	
Paved basketball court, bike rack, benches, picnic tables, grills, open playfield, paved parking area, site sign.				
Vegetation / Landscaping			Good	
Maple and mixed deciduous trees.				
Lighting			--	
None.				
Other				
No accessible route to play area.				

McGowan Park				
	Owner	City	Size	1.00 acres
	Type	Neighborhood	Location	1 st Avenue & 13 th Street SW
Feature			Condition	
Pathway / Linkage			--	
None.				
Play Equipment			Replace	
Chinning bar, merry-go-round, swing, metal climbing structure.				
Amenities			Good to very good	
Open play area, picnic table, trash can, site sign.				
Vegetation / Landscaping			Very good	
Jack pine/deciduous along south end; spruce trees along west side.				
Lighting			--	
Streetlights.				
Other			--	
No accessible equipment; no accessible route to play area; no accessible parking space.				

Oakland			
Owner	City	Size	6.30 acres
Type	Neighborhood	Location	11 th Avenue & 4 th Street SE
Feature		Condition	
Pathway / Linkage		Good to very good	
Paved path; snowmobile trail passes through park; foot/bike/snowmobile bridge spans river connecting to Veterans Park.			
Play Equipment		Replace to fair Very good (toddler equipment)	
Large tires, merry-go-round, slide, swings, tether ball post, toddler play equipment.			
Amenities		Very good	
Soccer/football/lacrosse field, softball field with backstop and baseline fences; benches; paved parking area; site sign.			
Vegetation / Landscaping		Good	
Mature white and red pines, mixed oak and maple.			
Lighting		--	
None.			
Other		--	
Eagle Scout project is located southwest of park on triangle piece of land – is landscaped with bench, table, and trail through it. Needs accessible play equipment, accessible route to play area, designated accessible parking space.			

Syndicate Park			
Owner	City	Size	1.00 acre
Type	Neighborhood	Location	16 th Avenue & 3 rd Street NW
Feature		Condition	
Pathway / Linkage		--	
None.			
Play Equipment		--	
None.			
Amenities		Good	
Open play area.			
Vegetation / Landscaping		Good	
Fir trees scattered on site.			
Lighting		--	
None.			
Other		--	
Play equipment has been removed from this site. Designated as open play area. Potential to be acquired by UPM-Blandin Paper Company.			

Willow Park				
	Owner	City	Size	1.50 acres
	Type	Neighborhood	Location	4 th Avenue SE
Feature			Condition	
Pathway / Linkage			--	
None.				
Play Equipment			Replace to good	
Whirls, swings, slide.				
Amenities			Good	
Open play area; site sign.				
Vegetation / Landscaping			Very good	
Mature red and white pines; maples.				
Lighting			--	
Streetlights.				
Other			--	
Need resilient surface at play equipment; need accessible play equipment and accessible route to play area; need designated accessible parking space.				

Forest Lake Elementary School				
	Owner	ISD 318	Size	2.50 acres
	Type	School / neighborhood	Location	8 th Avenue & 6 th Street NW
Feature			Condition	
Pathway / Linkage			Good	
Sidewalks on east and north sides of site.				
Play Equipment			Good	
Play structure.				
Amenities			Replace to very good	
Hockey rink (owned by City), basketball hoop, hard surfaced basketball court, warming house, chemical toilets, ballfield with backstop.				
Vegetation / Landscaping			Good	
Minimal mature trees.				
Lighting			--	
Lighted hockey rink, streetlights.				
Other			--	
Ballfield backstop needs replacement. Need accessible route to play equipment.				

Edna Murphy Elementary School			
Owner	ISD 318	Size	2.00 acres
Type	School/neighborhood	Location	5 th Avenue & 8 th Street NE
Feature			Condition
Pathway / Linkage			Good
Sidewalks on north, south, and west perimeter of site.			
Play Equipment			Replace to good
Tire swings, slide climber, swings, play structure.			
Amenities			Fair to very good
Paved basketball court, lighted hockey rink (owned by City), warming house, chemical toilets, on-site parking.			
Vegetation / Landscaping			Very good
Dense evergreen tree screen on north side of site.			
Lighting			--
Lighted hockey rink, perimeter streetlights, building security lights.			
Other			--
Playground equipment is not accessible; play structure needs to be replaced; no accessible route to play area.			

RJE Middle School			
Owner	ISD 318	Size	6.65 acres
Type	School / neighborhood	Location	10 th Street & 8 th Avenue NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Tennis courts, ballfield with backstop and sideline fences, open play field, paved parking by tennis courts.			
Vegetation / Landscaping			--
None.			
Lighting			--
Building lights.			
Other			

Southwest Elementary School				
	Owner	ISD 318	Size	2.00 acres
	Type	School / neighborhood	Location	7 th Avenue & 7 th Street SW
Feature			Condition	
Pathway / Linkage			Good	
Paved path loops around site providing some access to play area.				
Play Equipment			Replace to good	
Timber play structure, tires, swing, climber.				
Amenities			Good	
Small scale football field, benches, bike rack, ballfield with backstop, unpaved parking lot.				
Vegetation / Landscaping			Very good	
Mature evergreens at east side of site.				
Lighting			--	
Building security lights, streetlights.				
Other				
Needs improved accessibility; resilient surfaces at play equipment; timber play structure and climber should be replaced.				

American Legion Memorial Park			
Owner	City	Size	106.60 acres
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalks on south side.			
Play Equipment			--
None.			
Amenities			Good to very good
Baseball field with grandstand, full fence enclosure, press box, concession stand, scoreboard and dugouts; lighted cross country ski trails; disk golf course along trails; single track mountain bike trails; Conifer Field (lacrosse/soccer/football); Ryan Flood basketball court; paved and unpaved parking; site signs.			
Vegetation / Landscaping			Very good
Mature evergreen and deciduous trees; forested trail area.			
Lighting			--
Cross country ski trails; baseball field; street lights.			
Other			--
School district facilities are adjacent to this facility – practice and game football fields, all weather track. Signage for trails could be upgraded to include all functions.			

Blandin Beach			
Owner	City	Size	2.80 acres
Type	Community	Location	10 th Avenue & 6 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalk from parking area to beach house.			
Play Equipment			Good
Timber play structure.			
Amenities			Fair to very good
Swimming beach, beach house with changing rooms / bathrooms / concession, bike racks, benches, picnic tables, trash cans, site sign.			
Vegetation / Landscaping			Good
Landscaped site with maples and ornamental crab apples, shrubs.			
Lighting			--
Streetlights and on beachhouse.			
Other			--
Needs designated accessible parking spaces; beach house is showing its age. Lack of covered space (e.g., pavilion) diminishes opportunities for expanded use of site.			

Blandin Garden			
Owner	UPM-Blandin Paper Company	Size	0.75 acre
Type	Community	Location	2 nd Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage None.			--
Play Equipment None.			--
Amenities Trail, C.K. Blandin memorial, gardens.			Good
Vegetation / Landscaping Site is landscaped with mature trees, shrubs and plantings.			Very good
Lighting None.			--
Other Site is privately owned but open to public use. Paved parking lot is across street.			--

Central School Square			
Owner	City	Size	2.05 acre
Type	Community	Location	Pokegama Avenue & 5 th Street NE
Feature			Condition
Pathway / Linkage Concrete sidewalks and accessible entrance to building.			Very good
Play Equipment None.			--
Amenities Amphitheater, picnic tables, benches, paved parking.			Very good
Vegetation / Landscaping Site is landscaped with mature trees, shrubs and plantings.			Very good
Lighting Street and site lighting.			--
Other Provides open space, community focal point, and event space in the center of the community.			--

Cody Siem Memorial Skate Park			
Owner	City	Size	0.25 acre
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good.
Assorted Tier I skate board park ramps, jumps and fixtures; wire mesh fence enclosure; site use sign; site sign.			
Vegetation / Landscaping			--
None.			
Lighting			--
None.			
Other			

Crystal Lake Landing & Walkway			
Owner	County	Size	0.03
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage			Replace/upgrade
East part of walkway loop needs upgrading.			
Play Equipment			--
None.			
Amenities			Replace
Boat ramp.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			--
Inadequate parking, insufficient launching/loading room, no dock; site is owned by County and minimally maintained by City.			

Crystal Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage None.			--
Play Equipment None.			--
Amenities Wooden fishing pier.			Good
Vegetation / Landscaping None.			--
Lighting Streetlights.			--
Other Some complaints about unauthorized diving and swimming from pier. DNR has suggested that the age of this structure may warrant consideration of replacement.			--

Forest Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	Forest Lake & 5 th St.
Feature			Condition
Pathway / Linkage None.			--
Play Equipment None.			--
Amenities Wood fishing pier.			Good
Vegetation / Landscaping None.			--
Lighting Streetlights.			--
Other DNR has suggested that the age of this structure may warrant consideration of replacement.			

Grand Rapids Sports Complex			
Owner	City	Size	32.45 acres
Type	Community	Location	1100 NE 11 th Avenue
Feature			Condition
Pathway / Linkage			Very good
Sidewalks from 14 th and Hwy 169; accessible parking and route to fields and building.			
Play Equipment			Very good
Play structure.			
Amenities			Very good
Softball fields, irrigated, with full fence enclosure and warning tracks; bleachers; electric scoreboards; paved parking lot; concession/toilet building; soccer field with practice field.			
Vegetation / Landscaping			Very good
Well maintained turf.			
Lighting			--
Lighted ballfields.			
Other			

Hale Lake Landing			
Owner	City	Size	0.50 acre
Type	Community	Location	9 th Avenue NW & Hale Lake
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Concrete launch ramp; picnic tables; trash cans; paved parking area.			
Vegetation / Landscaping			Good
Young red pines.			
Lighting			--
Building and site lighting.			
Other			--
Area beside launch provides excellent fishing from shore.			

Izaak Walton Park				
	Owner	UPM-Blandin Paper Co.	Size	1.00
	Type	Community	Location	CR 63 & Mississippi River
Feature			Condition	
Pathway / Linkage			--	
None.				
Play Equipment			--	
None.				
Amenities			Good	
Gravel parking area.				
Vegetation / Landscaping			Very good	
Mature pines.				
Lighting				
Other			--	
Site is owned by UPM-Blandin Paper Company but maintained by Minnesota DNR.				

McKinney Lake Landing				
	Owner	City	Size	1.80 acre
	Type	Community	Location	Highway 38 & Conifer Drive
Feature			Condition	
Pathway / Linkage			--	
None.				
Play Equipment			--	
None.				
Amenities			Fair	
Carry-in access, gravel parking area.				
Vegetation / Landscaping			--	
None.				
Lighting			--	
None.				
Other			--	
Site is carry-in only to minimize potential to spread invasive exotic aquatic plants.				

Pokegama Beach			
Owner	City	Size	0.50 acre
Type	Community	Location	Pokegama Golf Course
Feature			Condition
Pathway / Linkage			Very good
Paved accessible path; concrete steps.			
Play Equipment			--
None.			
Amenities			Very good
Narrow beach, picnic table, grill, dedicated parking area, access to club house toilets, site sign.			
Vegetation / Landscaping			Very good
Maintained lawn.			
Lighting			--
Site lighting from buildings and parking area.			
Other			--
Beach provides access to lake in area where this is very limited; beach is narrow, especially at high water levels; beach is not observable from tables and benches; parking gets poached by golfers.			

Ryan Flood Memorial Park			
Owner	City	Size	0.30 acre
Type	Community	Location	Hwy 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Paved basketball court; paved parking at Civic Center.			
Vegetation / Landscaping			Very good
Mature deciduous trees.			
Lighting			--
None.			
Other			--
This facility is actually a part of the overall American Legion Memorial Park.			

Showboat Landing				
	Owner	City	Size	10.70 acres
	Type	Community	Location	16 th Avenue & 3 rd Street NW
Feature			Condition	
Pathway / Linkage			Good	
Bituminous accessible path to accessible seating areas.				
Play Equipment			--	
None.				
Amenities			Very good	
Seating for 1,000+; control booth; storage building; fencing; performance stage and docking, unpaved parking.				
Vegetation / Landscaping			Very good	
Mature red pine and maple.				
Lighting			--	
Stage lighting.				
Other			--	
Lovely riverfront location; potential for this site to be acquired by UPM-Blandin Paper Company.				

Steamboat Landing				
	Owner	City	Size	0.60 acre
	Type	Community	Location	SE 1 st Street at Mississippi River
Feature			Condition	
Pathway / Linkage			Very good	
Paved walking/hiking trail.				
Play Equipment			--	
None.				
Amenities			Good	
Boat ramp, small paved parking area, trash cans, site sign.				
Vegetation / Landscaping			--	
Naturalized river bank.				
Lighting			--	
Other			--	
Only public access to river within the city below the dam; dock is no longer installed.				

Sylvan Lake Landing			
Owner	City	Size	1.00
Type	Community	Location	12 th Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Concrete boat ramp, removable dock, paved parking lot, benches, picnic tables, chemical toilet, wood fishing pier, site sign.			
Vegetation / Landscaping			Very good
Mixed deciduous trees; naturalized shore.			
Lighting			--
None.			
Other			--
Site also provides open space at lakefront that can serve as neighborhood park; does not appear to be issues with vehicle traffic using local streets to access site.			

Veterans Memorial Park			
Owner	City	Size	38.00 acres
Type	Community	Location	7 th Avenue NE and US Hwy 2
Feature			Condition
Pathway / Linkage			Very good
Paved riverfront trail, unpaved access road, hiking/snowmobile bridge linking to Oakland Park.			
Play Equipment			Good
Timber play structures.			
Amenities			Good to very good
Pavilions, tables, benches, grills, chemical toilets, drinking water, site sign.			
Vegetation / Landscaping			Very good
Mature white and red pines; naturalized riverbank.			
Lighting			--
None.			
Other			--
This facility, linked to Oakland Park by the bridge, provides the largest community park in Grand Rapids and offers a complete blend of activities.			

B/ Planning Process

	Date	Purpose
1	August 21, 2013	Review current park and trail system and gain comments and suggestions for changes, improvements, policy, and new facilities.
2	September 18, 2013	Similar to the first but time was also spent reviewing strategic directions for the parks and trails system.
3	December 17, 2013	Receive comment from public on draft plan.

C/ Analysis of Current Park Coverage

Purpose:

This is an analysis of the estimated number of youth residing within defined ranges of city neighborhood level parks. It is intended to provide general insights into the number of youth served by neighborhood parks and suggest geographic areas that may be underrepresented in terms of local parks.

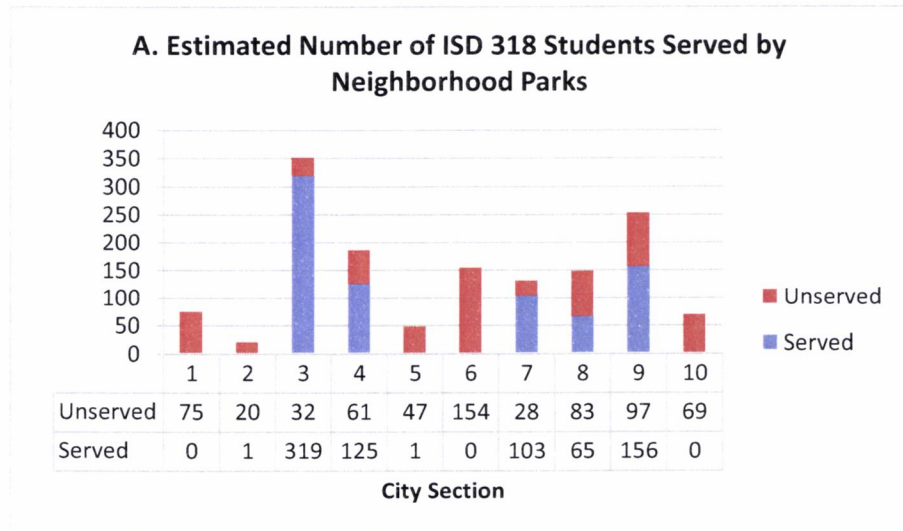
Methodology:

Another city project was using geo-coded addresses of ISD 318 students for its analysis. To use this information for analyzing neighborhood parks the city was divided into 10 sections (see map at end) and “service” areas were drawn around each neighborhood park (which included elementary schools).² Then GIS technology was employed to identify the number of students within each section and being served by each park.

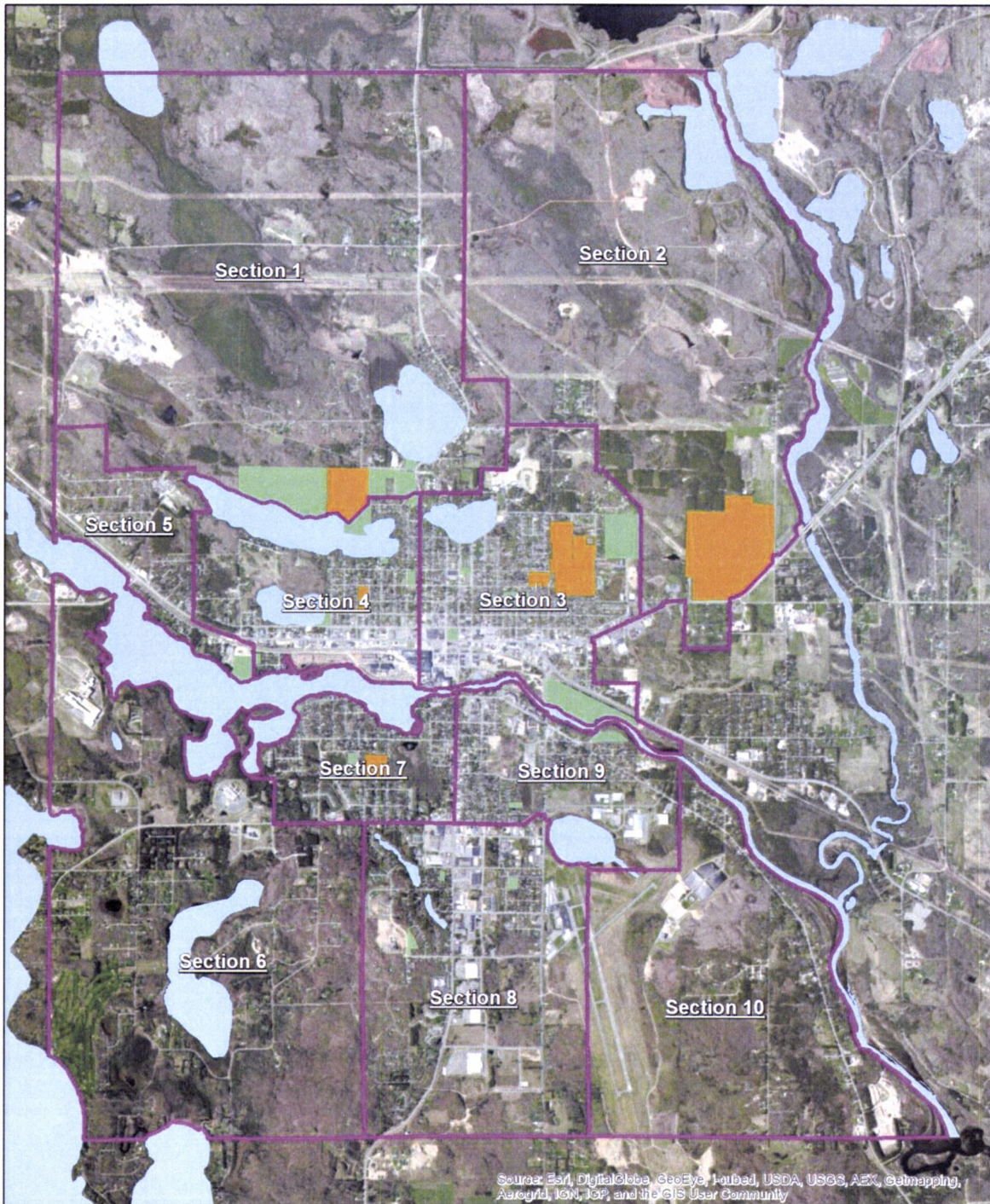
It is understood that the ISD 318 data is incomplete in that it doesn't include students attending St. Joseph's or other private schools, home schooled students, or those who open enrolled into other districts.

Initial Findings:

Figure A shows the number of students (grades K-12) within each city section that are served or unserved by a neighborhood park. The map on the subsequent page indicates the location of the 10 city sections.



² Service areas began as quarter-mile buffers around each site that were then modified to account for barriers such as high volume roads, railroad tracks and bodies of water.



Sections
Schools
Parks

Recreation Analysis
Section Overview

0 1,950 3,900 7,800Feet



Table B focuses on just grades K-6 with the assumption being these are the least mobile children who are most dependent upon a local, accessible facility.

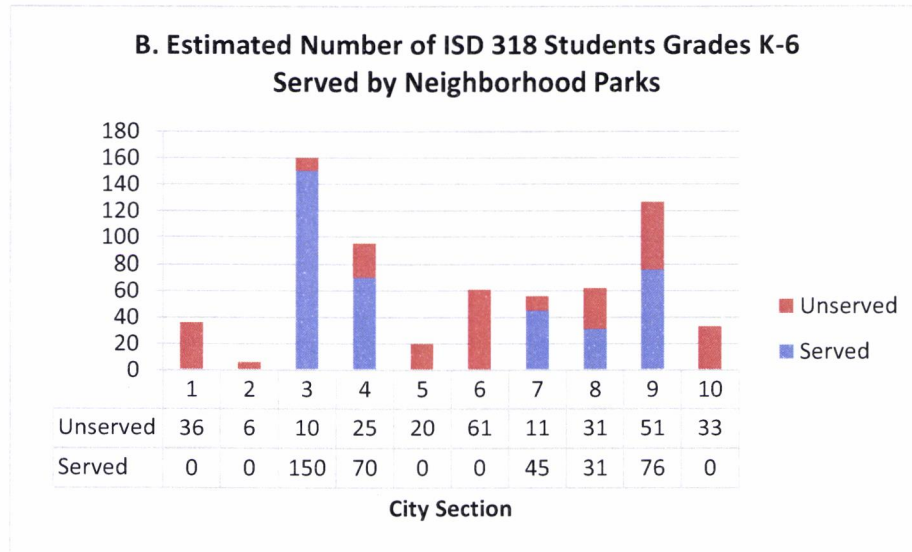
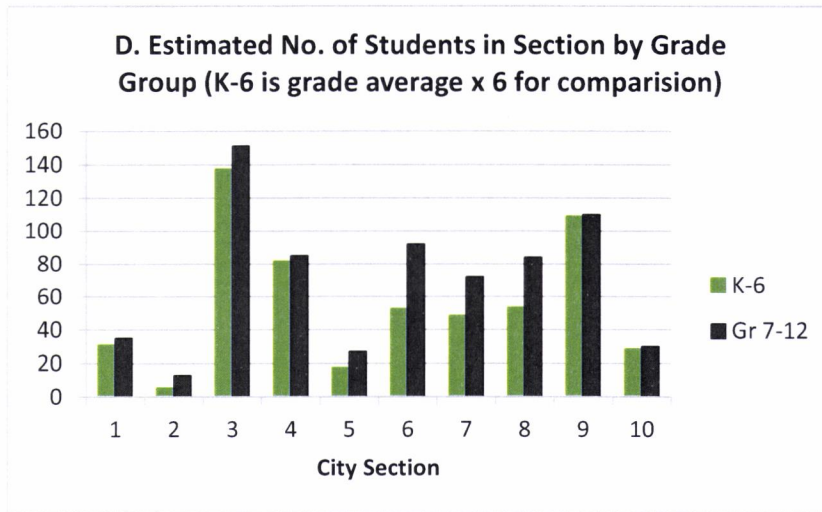


Table 1 summarizes some of the findings in terms of percentage of students.

	1	2	3	4	5	6	7	8	9	10
Of Total City	5%	1%	24%	13%	3%	11%	9%	10%	18%	5%
Served in Section	0%	5%	91%	67%	2%	0%	79%	44%	62%	0%
K-6 Served	0%	0%	94%	74%	0%	0%	80%	50%	60%	0%

Overall, 54% of students were served by a neighborhood recreation facility. Of the grades K-6 group 57% were served as were 49% of the grades 7-12 group.

The information was also used to review possible shifts in youth population within Grand Rapids. For this analysis the students were divided into two groups – K-6 and grades 7-12. Because the K-6 group is comprised of seven grades versus six for the other, the number used in the chart is the average grade size times six; this provides an “apples to apples” comparison.



Summary Conclusions:

- Just over half of youth are served by a neighborhood park, a figure that is higher for the youngest cohort.
- Service is highest for north-central, where nearly a quarter of all city youth live.
- Service is high for the four core sections – Forest Lake west, north-central, Grussendorf-southwest, and southeast.
 - Students in the southeast are served by Oakland Park which, for some, could involve crossing the River Road or Airport Road. Also, the primary park serving this area is Willow Park which is a small site.
 - Forest Lake and Murphy elementary schools are major providers of neighborhood level park service. Southwest not so much due to its proximity to Grussendorf Park.
- Excluding three sections with nearly no youth in them, service is lowest for the three sections parts of which were recently annexed into the city – far west, Horseshoe Lake-Golf Course, and south-central.
- In every section the number of youth in the younger cohort is smaller than that in the previous age cohort. However, in three sections – north-central, southeast, and Forest Lake-west – the decline is minimal.

*Grand Rapids, Minnesota
Parks and Trails Master Plan*



Grand Rapids, Minnesota
Parks and Trails Master Plan

Approved: May 2014

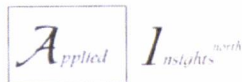
Mayor / City Council

Dale Adams, Mayor
Joe Chandler
Dale Christy
Barb Sanderson
Ed Zabinski

Civic Center/Park & Recreation Board

Lilah Crowe
Malanie DeBay
Tina Glorvigan
Brad Hyduke
Justin Lamppa
Peter Miskovich
Steve Oleheiser
Barb Sanderson
Kimberly Smith

Prepared with assistance by



John W. Powers, Principal
181 Farley Lane
Duluth MN 55803
218.724.2332

Funding provided by:

Statewide Health Improvement Program via Get Fit Itasca, City of Grand Rapids

Table of Contents

Chapter 1: Community Guidance	▶ 1
Chapter 2: Strategic Directions	▶ 4
Chapter 3: Facility Assessment	▶ 7
Chapter 4: Parks & Trails System	▶ 12
Chapter 5: Implementation Program	▶ 26
Appendix A: Detailed Assessment	▶ 28
Appendix B: Plan Process	▶ 44
Appendix C: Park Coverage Analysis	▶ 44



Celebrating new Maplewood Park play equipment.

Photos courtesy of City of Grand Rapids.

Community Guidance

In 2011 Grand Rapids adopted a new comprehensive plan. One recommendation of that document was to update the park and trails plan that had been prepared in 2001. This document is that revised and updated plan.

This plan was prepared by the Civic Center / Parks and Recreation Board with assistance from the consulting firm of Applied Insights^{north}. Vital input was provided through two public sessions in which residents were highly engaged in the process of identifying issues, needs and opportunities. A third public meeting provided the opportunity for a thorough critique of a draft version of the plan. The Park Board then revised the plan and recommended it to the City Council for adoption.

This plan addresses community parks (ex: Blandin Beach), neighborhood parks (ex: Grussendorf) and trails owned and operated by the City. It references non-city owned facilities such as elementary schools that provide key recreational facilities used by city residents. The plan does not address the Pokegama Golf Course, the IRA Civic Center, or undeveloped open space.

City Comprehensive Plan: 2011

Grand Rapids' comprehensive plan¹ provides the overarching guidance for the parks and trails plan.

Vision Statement

“Grand Rapids is a unique blend of small town hospitality and character with big city conveniences and opportunities. Grand Rapids offers an excellent quality of life to residents of the region with outstanding educational opportunities, excellent medical care, exceptional cultural, natural, and educational amenities, and an unequalled sense of community spirit. Grand Rapids provides all residents safe, friendly, affordable housing and inclusive neighborhoods that retain and enhance nature in the City. Residents and visitors can move around the City with equal ease by car, bicycle, walking or other mode of transportation. Grand Rapids welcomes and supports a diverse mix of thriving businesses and industry that provide quality jobs, promising careers, and economic vitality. Grand Rapids is a welcoming gateway to Minnesota's Northwoods tourism.”

Community Values

“Community values are the fundamental principles and beliefs that guide a community-driven process toward the realization of the community's vision statement. Community values describe the enduring beliefs about what is right, good and desirable and provide the foundation for making Grand Rapids a

¹ *Grand Rapids Comprehensive Plan, July 2011.*

positive place to live.” The following statements from the comprehensive plan are ones that most apply to the role of recreation in the community.

Cultural and Recreational Opportunities

We value the availability and quality of artistic, cultural, and recreational opportunities. Cultural and recreational opportunities contribute to our quality of life, define Grand Rapids as a regional creative destination, and enhance our City’s role as a center of state tourism.

Healthy Living

Providing opportunities for healthy living is a core value. Creating healthy living opportunities requires careful management of our built environment (housing, roads, other infrastructure), our natural systems (recreation, natural resources), and other local amenities (economic systems, education, local food systems, health care).

Accessible Movement

We understand and support the need for residents and visitors to move around our City with equal ease by car, bicycle, or on foot. Street design should accommodate all modes of transportation and public transportation provides mobility to those without cars.

Sustainable Natural Infrastructure

Our natural environment and natural resources are a defining and valued characteristic of our community. People, economy, and natural systems are connected in all aspects of daily life. Development should enhance natural systems, and sustainable natural systems should promote a sustainable economic base.

Guiding Principles

“Guiding principles reflect the community vision and values by setting standards that can guide the development of the Comprehensive Plan. The principles demonstrate how distinct values frequently overlap and create complex decisions from seemingly straightforward values. Additionally, the guiding principles can be carried beyond the plan to provide guidance to decision-makers in implementing the plan.” All eight principles listed in the plan have some importance to recreational facilities but the following two have the most direct applicability.

Sustain Grand Rapids’ neighborhoods:

The City’s neighborhoods and the social networks that connect neighborhood residents require conscious attention and support. Integrate housing with other land uses, design appropriate transportation infrastructure, protect community character in public and private development decisions, enhance natural systems and create connected green space.

Enhance Grand Rapids’ regional role:

The City is the commercial and service center for the surrounding region, serving surrounding communities and rural areas, and in turn is supported by them. Investments in regional infrastructure such as information technologies and both commercial and recreational regional

transportation are critical, as is intergovernmental coordination, to sustain the City's regional benefits.

Land Use Goals and Objectives.

Finally, two land use goals and their associated objectives offer firm guidance for the city's system of parks and trails/

Goal 6: Balance open space and environmental preservation with the Grand Rapids' development needs.

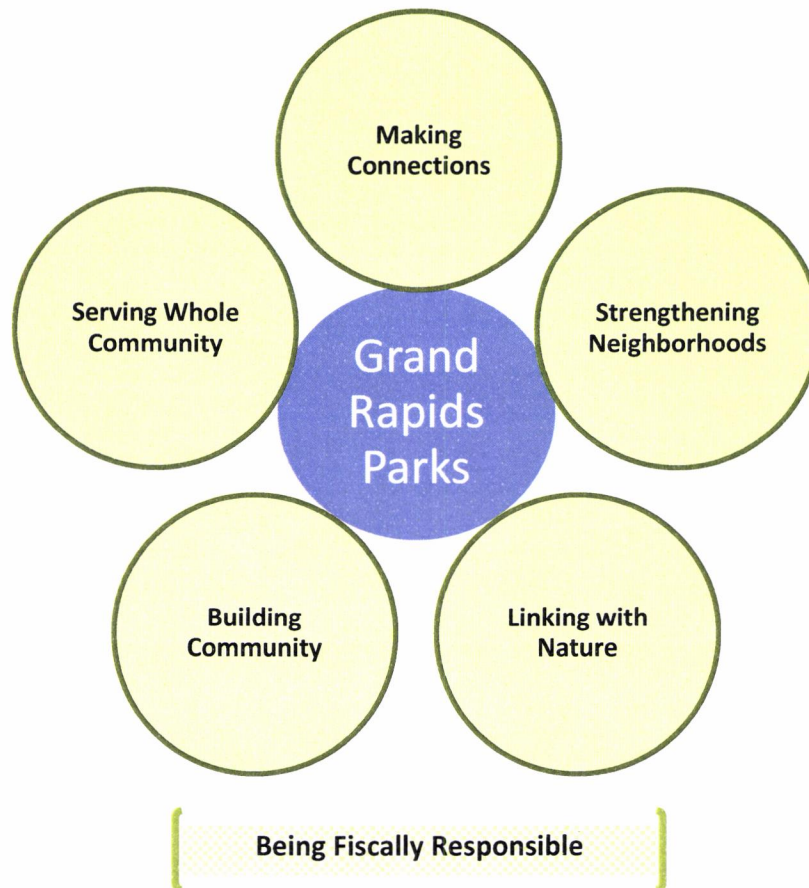
- a. Protect and preserve existing open space and natural systems and encourage expanded access of urban and rural open spaces.
- b. Provide sufficient opportunities for public use activities within Grand Rapids.

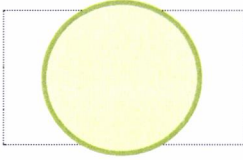
Goal 7: Provide physical accessibility throughout Grand Rapids.

- a. Encourage the development of pedestrian and bicycle pathways that link the community together in a cohesive manner, in addition to providing motorized vehicle access.
- b. Connect rural residential and suburban land uses to the urban form.
- c. Encourage the provision of access to residents and visitors with disabilities.
- d. Integrate the Complete Streets study results into the Comprehensive Plan.
- e. Connect businesses with surrounding land uses to increase access.

Strategic Direction

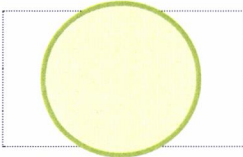
Within the framework of its comprehensive plan Grand Rapids structures a system of parks and trails strategically directed by five essential concepts and implemented with the guidance of a sixth. The graphic below illustrates these concepts.





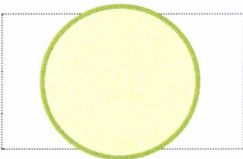
Strengthening Neighborhoods

- ▷ Create identifying focal point.
 - ▷ Establish neighborhood unity.
 - ▷ Be safely and easily accessible.
-



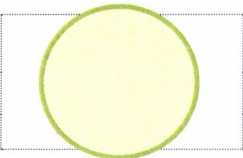
Serving the Whole Community

- ▷ Serve people of all ages and all abilities.
 - ▷ Support organized sports.
 - ▷ Provide opportunities for life-long fitness.
 - ▷ Encourage family-based recreation.
-



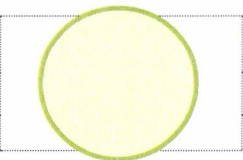
Making Connections

- ▷ Connect neighborhoods and amenities safely to one another.
 - ▷ Establish direct links to surrounding communities and regional systems.
 - ▷ Serve visitors to the community.
-



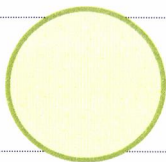
Building Community

- ▷ Provide space for events and supporting administrative system.
 - ▷ Offer flexible space for performances that bring community together.
 - ▷ Establish partnerships to support facilities and activities.
-



Linking with Nature

- ▷ Sustain accessibility to diverse forest and open space lands.
 - ▷ Ensure access to high quality water resources.
 - ▷ Provide and sustain diverse mix of habitat.
-



Being Fiscally Responsible

- ▷ Satisfy needs before wants.
 - ▷ Consider maintenance effort and cost over time.
 - ▷ Do not sacrifice sustenance of existing to development of new.
 - ▷ Establish mutually beneficial partnerships to finance help facilities and activities.
 - ▷ Seek solutions that address multiple issues.
-

Facility Assessment

In general, Grand Rapids' parks and trails are in good shape. This chapter provides a summary review of each facility's condition in terms of several key indicators. Details on each facility are in Appendix A.

Community Parks

These are facilities that primarily serve the entire community and even the surrounding region.

Table 1. Condition Assessment of Recreation Facilities in Grand Rapids that are Primarily Community Parks

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
American Legion Memorial Park	GR	106.60	✓						
Blandin Beach	GR	2.80	✓						
Blandin Garden	Private	0.75							✘
Central School Square	GR	2.05							
Cody Siem Skateboard Park	GR	0.25							
Crystal Lake Landing & Walkway	County	0.03				✓			✘
Crystal Lake Pier	GR	--							✘
Forest Lake Pier	GR	--							
Grand Rapids Sports Complex	GR	32.45							
Hale Lake Landing	GR	0.50							
Izaak Walton Park	Private	1.00							✘

Table 1. Condition Assessment of Recreation Facilities in Grand Rapids that are Primarily Community Parks

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
McKinney Lake Landing	GR	1.80							✘
Newton Sliding Hill	GR	2.40							
Pokegama Beach	GR	0.50							
Ryan Flood Park	GR	0.30							
Showboat Landing	GR	10.70							✘
Steamboat Landing	GR	0.60							
Sylvan Lake Landing	GR	1.00							
Veterans Memorial Park	GR	38.00							

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Blandin Garden is owned and maintained by UPM-Blandin Paper Company but is open to the general public.
- Crystal Lake Landing: This is a carry-in only landing but is essentially undeveloped lacking parking and proper site delineation.
- Crystal Lake Pier: There are complaints about inappropriate use of the fishing pier for swimming. The issue may be there is a need for a designated swimming area on the lake.
- Izaak Walton Park: Like Sylvan Lake Landing this facility, which is owned by UPM-Blandin, provides access to the stretch of river from the Mill Pond to the Pokegama Dam. This site, though, is better suited for use by visitors to the area due to its more direct access from highways.
- McKinney Lake Landing is a carry-in access only to minimize transport of invasive aquatic plant species.
- Showboat Landing: Along with Syndicate Park this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Existing City Parks

Map 1



Neighborhood Parks

These are parks that primarily provide recreational facilities for use by residents of the immediate neighborhood.

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
Crystal Lake Park	GR	1.20							✘
Grussendorf Park	GR	8.75	✓	✓					
Lost Creek Park	GR	1.90							
Maplewood Park	GR	2.30	✓						
McGowan Park	GR	1.00	✓✓	✓✓	✓	✓			
Oakland Park	GR	6.30	✓	✓					
Syndicate Park	GR	1.00							✘
Willow Park	GR	1.50	✓	✓✓	✓				
Forest Lake Elementary School	ISD 318	2.50	✓	✓					
Murphy Elementary School	ISD 318	2.00	✓	✓	✓				
RJE Middle School	ISD 318	6.65							
Southwest Elementary School	ISD 318	2.00	✓		✓				

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Crystal Lake Park has been adopted by the Rotary Club; possible improvements to this new site include a pavilion and toddler play area.
- Syndicate Park: Along with Showboat Landing this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Trails

Grand Rapids has an extensive system of trails including designated routes along city streets and sidewalks. Table 3 shows only the separately developed trails. Map on page 18 shows current and proposed trails.

Trail	Owner	Use	Length (mi.)	Trail Type			Features				
				Separate Trail	Street	Sidewalk	Paved Surface	Trailhead/Parking	Resting Places	Lighting	Other
Horseshoe / Isleview	GR	Walk/bike	3.5	✗	✗	✗	✗		✗	✗	
River Walk	GR	Walk/bike	1.0	✗	✗		✗		✗	✗	
Sylvan Point	GR	Walk/bike	2.0	✗			✗	✗	✗		
Through-town ATV	GR	ATV	3.0		✗						
Through-town Snowmobile	GR	Snow-mobile	4.0	✗	✗	✗					
Trails located within parks											
American Legion Park: ski / hiking	GR	Hike/ski	3.6	✗							
American Legion Park: mountain bike	GR	Bike	6.0	✗							

Parks & Trails System

This chapter identifies the facilities, existing and proposed, that are to comprise Grand Rapids' park and trail system. As appropriate, a general statement of proposed actions, outside of routine maintenance, is presented for each facility.

Community Parks

Community Facility	Action
American Legion Memorial Park	Retain and maintain as is. See Trails section for additional actions.
Blandin Beach	Remove existing beach house / build washroom building / construct pavilion to house events and act as performance venue / additional shade trees / upgrade boat access.
Blandin Garden	Privately owned / no City action required.
Central School Square	Promote as green space and space for events.
Cody Siem Skateboard Park	Retain as is.
Crystal Lake Landing & Walkway	Depending upon option selected for realigning roadway, expand boat loading/unloading space, provide more parking, upgrade walkway.
Crystal Lake Pier	Seek to upgrade pending action on fair grounds and road realignment / could include development of small park
Dog Park / Community Garden	Construct new facility on city-owned land near industrial park / incorporate the existing community garden as integral part of park / water supply / fencing / shade trees / parking / benches / integrate new industrial park area ski/walking trail / establish partnerships with organizations and businesses to develop and maintain
Forest Lake Pier	Retain as is.
Grand Rapids Sports Complex	Construct additional football / soccer / lacrosse fields as demand warrants.
Hale Lake Landing	Retain as is.
Hillside Park	Promote as undeveloped open space.

Community Facility	Action
Izaak Walton Park	Privately owned / Work with MnDNR and Minnesota Power to seek upgrade of facility including dock, enhanced ramp, and improved parking. Determine feasibility of establishing tent camping here.
McKinney Lake Landing	Improve parking and access road.
Murhunt Park	Promote as undeveloped open space.
Newton Sliding Hill	Retain as is.
Outdoor Community Skating Rink	Construct new outdoor pleasure skating rink as community gathering point / initially to be located on Kremer's site it can be relocated as may be required to another central, high visibility site.
Pokegama Beach	Better promotion and signage / enforcement of parking-for-beach users only / construct play structure.
Riverfront Park	Designate park and construct planned features including amphitheater, riverfront plaza with splash pad, sculpture garden, landscaping, naturalized vegetation along shore, and picnic pavilion*
Ryan Flood Park	Retain as is.
Showboat Landing	No further investment to be made as this site is anticipated to be sold to UPM-Blandin.
Skogebo Park	Retain as is.
Steamboat Landing	Retain as is.
Sylvan Lake Landing	Provide permanent or portable bathrooms.
Veterans Memorial Park	Update the play structure at east end.

*For complete description of this new park see "Riverfront Framework Plan Updated 2009", prepared by JJR for Grand Rapids Economic Development Authority.

Riverfront Park

Environmental Sculpture

An idea for a type of sculpture that could be installed at the Riverfront Park Sculpture Garden would be structures that incorporate gauges and features that report real-time monitoring of the Mississippi River. Items monitored could include flow rate and volume, temperature, and pH.

RiverPlace Replacement

The former RiverPlace facility provided play equipment for multiple ages and fostered family-oriented recreation. The city will undertake a planning process to identify the exact need for a replacement, type of structure and associated amenities, evaluation of possible locations, and identification of partners to assist with development and maintenance.

City Parks: Existing & Proposed

Map 2



Blandin Beach



Reposition as the premier community parks facility for outdoor events and performances as well as a superb swimming beach.

Demolish beach house and replace with smaller bathroom structure.

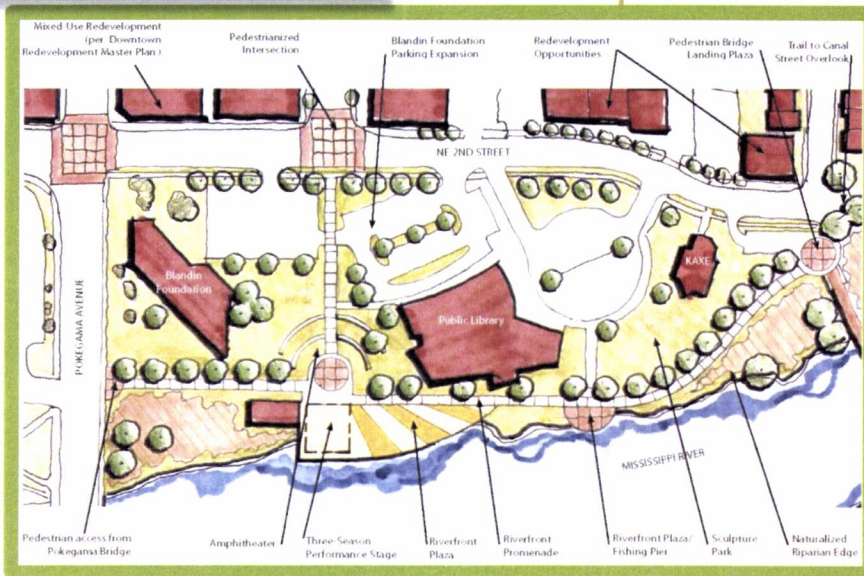
Construct large, dual-purpose pavilion to serve as event facility and performance site.

Upgrade landing.

Plant more shade trees.

Riverfront Park

Fulfill vision of this park as city's signature feature unifying the riverfront and providing passive and active use areas along its full extent on both sides of river.



Augment 2009 framework plan with:

Splash pad at Plaza.

Large scale play pieces (e.g, chess set) at Plaza.

Neighborhood Parks

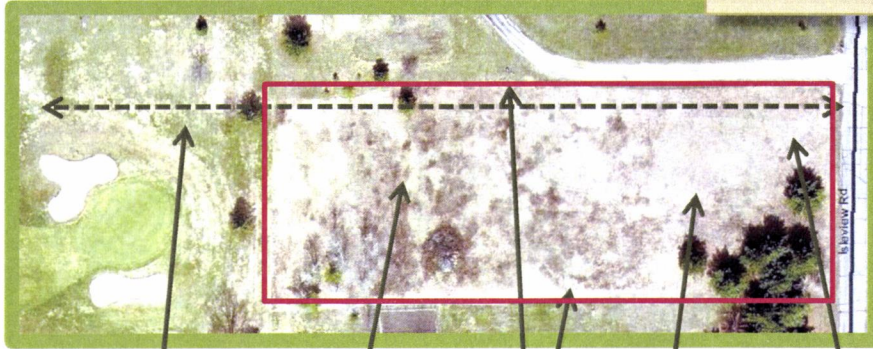
Neighborhood Facility	Action
Crystal Lake Park	Work with Adopt-a-Park sponsor to provide additional play equipment, repair turf, and use vegetation to define boundaries with adjacent homes.
Grussendorf Park	Upgrade play equipment and fall space surface.
Isleview Road Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish new park with play equipment, open field area, parking, benches, shade trees and access to trail system.
Lost Creek Park	Retain as is.
Maplewood Park	Retain as is / continue to work with Adopt-a-Park sponsor on future enhancements.
McGowan Park	Replace play equipment.
Oakland Park	Add play equipment for older children.
Remer / Deschepper Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish open play area, benches, picnic tables, play equipment, sign.
Syndicate Park	No further investment outside of routine maintenance to be made as this site is anticipated to be sold to UPM-Blandin.
Willow Park	Replace play equipment / integrate city-owned parcel on south side as part of the park.*
Forest Lake Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
Murphy Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
RJE Middle School	School district owned. No city action.
Southwest Elementary School	School district owned. No city action.

*Note: City will also work with YMCA to enhance use of that facility's outdoor play area as a general play space for neighborhood children.

New Park Names

The labels used for new parks and trails in this report are temporary placeholders for the actual names, which will be determined at the time the parks are designated using the city's existing procedure that utilizes neighborhood and community input.

Isleview Park



Provide neighborhood facility in the large and growing southwest portion of the city.

Trail connections ■ Open play field ■ Buffers ■ Play equipment ■ Parking and signage

Remer/Deschepper Park



Provide neighborhood facility in the underserved northwest portion of the city.

Signage
Play equipment
Open play field

Non-Motorized Trails

Trail	Action
Cohasset Connector	Construct pedestrian / bicycle trail connecting Sylvan Point trailhead to Cohasset's CR 76 trail leading to Tioga Beach and Portage Park.
All Existing Bicycle/Walking Trails	Retain as is.
Fairgrounds-Downtown Connector	Designate bicycle route from Mesabi Trail at Fairgrounds into the downtown area.
Fairgrounds Loop Trail	Establish pedestrian / bicycle loop trail by providing a short link from Mesabi Trail to old CR A.
Highway 2 West	Designate safe bicycle route leading west out of city to Skallman Bridge crossing.
Horseshoe / Isleview	Retain as is.
Mississippi River Crossing	Construct pedestrian / bicycling bridge across river between Pokegama Avenue and Horn bridges as part of Riverfront Park framework plan.
Northwestern Neighborhood	Construct pedestrian / bicycle trail connecting far northwestern neighborhood area to Blandin Beach and city core – this may occur via the Elida Drive project.
Pokegama Lake Connector	Work with Harris Township to establish pedestrian / bicycle trail connecting Horseshoe/Isleview trail to Pokegama Lake Causeway.
River Walk	Establish adult fitness course along this trail or at another site.
Sylvan Point	Retain as is.
Western River Crossing	Explore possible routes for a snowmobile trail crossing the Mississippi River on western side of town.
Trails located within parks	
American Legion Park: ski / hiking	Provide portable bathrooms at trailhead.
American Legion Park: mountain bike	Provide portable bathrooms at trailhead.

- Provide signs at regional trail entry points into the city that welcome users to Grand Rapids, generally describe amenities available within the city, and provide directions regarding through town trails and access to amenities.
- Add wayfinding signs for short-term but develop mobile app that provides maps, identifies local amenities and destinations, and the like.
- Specifically work with LaPrairie to establish multi-use trail connections between the two communities.
- Support designation of bicycle routes in coordination with future road improvements.

Map 3



Planned Trails	
Hiking	Non-Motorized Multi-Use
Multi-Use - Paved	Multi-Use - Unpaved

City of Grand Rapids
Non Motorized Trails
(Excluding Biking)



Map 4



- Multi-Use Paved Planned Trails
- Biking Unpaved
- Bike
- Biking Unpaved
- Non Motorized Multi-Use

City of Grand Rapids Biking Trails



Motorized Trails

Using Map 5, Motorized Trails, as the basis, the City will give strong consideration to recreational vehicle traffic when new infrastructure and development occurs. Our goal is to provide adequate permanent connections to regional trail systems from and into Grand Rapids, and access by users to key service amenities within the city.

Through-town Snowmobile Trails

- Maintain existing route and improve as needed.
- Designate trail from Itasca County Fairgrounds / Taconite Trail west to connect to businesses in northwestern part of town and onto to County trail in Cohasset.
- Provide snowmobile access to Pokegama Lake that connects to trails within the city.
- Explore possible routes for a snowmobile trail crossing the Mississippi River on the western side of town.

Through-town ATV Trails

- Complete striping and signing of existing route.
- Designate trail on north side of river running east-west.
- Establish trails that connect to existing trails to the east.
- Provide ATV access to Cohasset trails along CR 76/63 corridor.
- Evaluate designation of an ATV 'scramble' park within or readily accessible to Grand Rapids.

Map 5



Potential ATV/Snowmobile Routes Area

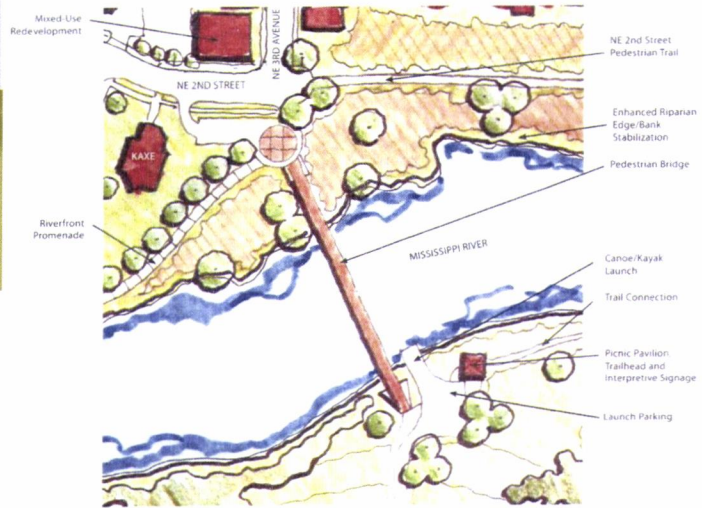
Proposed Trails	Designated Trails
City - ATV	ATV
City - ATV/Snowmobile	Snowmobile
County - ATV/Snowmobile	
City - Snowmobile	

City of Grand Rapids Motorized Trails



Mississippi River Bridge

Establish critically needed safe crossing over Mississippi river for pedestrians and bicyclists.

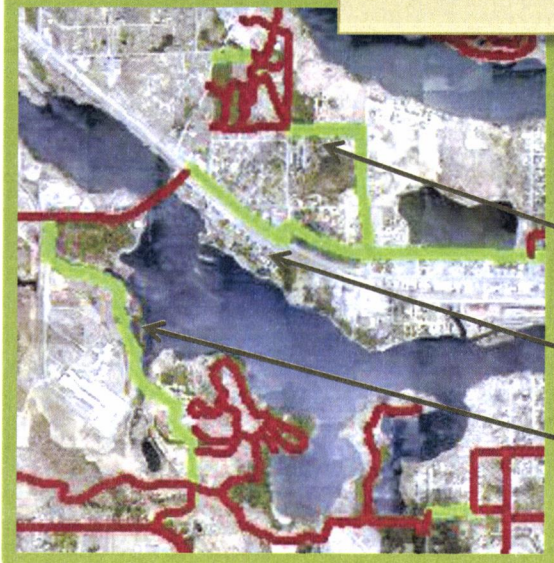


Additional connection across the river

GRAND RAPIDS RIVERFRONT FRAMEWORK PLAN
CHAPTER 3: FRAMEWORK PLAN RECOMMENDATIONS 40

New Western Trails

Provide needed trail links in the western part of the city.



Establish trail segment to link northwest neighborhood to city core.

Provide safe route west along Highway 2 corridor.

Connect to Cohasset's trails to Tioga Beach and Portage Park.

General Actions

In addition to the physical actions related to specific park and trail developments, there are several actions that encompass all facilities or address overall city policy.

a) Americans with Disability Act (ADA) Compliance

All facilities should be fully compliant with the requirements of the ADA. In particular this concerns resilient surfaces under play equipment, accessible paths leading to play and use areas, and parking.

b) Drinking Water

City should consider providing drinking water at all community parks and as feasible at major trailheads and neighborhood parks.

c) Sensory Oriented Play Equipment.

Children with Autism or Sensory Processing Disorders find challenges with socialization, communication, play and imagination. Sensory play playgrounds attract children and encourage exploration and discovery and encourage kids to engage in play, interact and learn. Such equipment could be placed at one or more parks.

d) Forest / Tree Management

Collaborate with local forestry resources to address tree growth, pruning and removal, and regeneration.

e) Partnerships

Establish a structured policy and mechanism to encouraging sponsorship of specific parks by individuals, organizations, or corporations. Sponsorship could include provision of funds for facilities and conducting community events at a sponsored facility.

Partner with local and regional trail clubs to develop, enhance and maintain trails. Specifically, continue to partner with the Mn/DOT on the Mississippi River Bicycle Trail.

f) Legacy Fund

Establish a fund, probably via the Grand Rapids Area Community Foundation, as a mechanism by which individuals, organizations and corporations could donate money to help underwrite park and trail acquisition, development and maintenance.

g) No Net Loss Policy

City Council is recommended to adopt an official policy stating that the acreage of dedicated parklands is not to decrease.

h) Winter Trail Maintenance Policy

City Council is recommended to adopt an official policy guiding decisions on which trails are to be maintained for use during the winter. The gist of the policy is to direct the Parks and Recreation Department to only maintain those trails that serve valid, probably multiple, uses or needs during the winter.

In addition, the City Council is recommended to adopt an official policy stating that designated through-town snowmobile trails will be maintained with adequate snow cover and trail profile to ensure safe travel at a desired level of quality.

i) Campgrounds

It is in the best interest of the City to not pursue city-owned and operated camping facilities but the City will provide appropriate support to others who wish to establish or enhance campgrounds within the city.

j) Parking Surfaces

The desired standard for all recreation facilities with parking is to use pervious surfaces to reduce storm- and melt-water run-off.

k) Natural Areas

In addition to designating specific parks (e.g., Murhunt and Hillside) as natural area sites, the design and maintenance of parks will adhere to pertinent goals and objectives of the Natural Infrastructure section of the city's comprehensive plan. Specific focus is given to Goal 2 to "integrate the natural infrastructure within the urban core of the city" and these objectives: "create or protect buffers along the riverfront and lakes areas; support and enhance the urban forest; and define the natural system infrastructure within future development and re-development areas". Additionally, this includes the Goal 3 objective to "support reforestation and other native ecosystem restoration in the context of climate change."

Implementation Program

This plan guides future investments in Grand Rapids' parks and trails system. Implementing the plan will take time. The following Implementation Program suggests a likely sequencing of actions although projects can move up and down in priority due to changes in funding opportunities, partnerships, and project champions. This program does not include routine maintenance or ongoing facility upgrades.

Projects have been grouped into three categories:

- “Works in Process”: These actions are already underway or in advanced planning and funding stages.
- Priority New Projects: These actions have high levels of impact, support, and likely success.
- All Other Projects: These include all the remaining projects identified in the prior chapter. These actions will take more time to evolve, secure funding, develop partnerships, or whatever else is needed to come to fruition.

A rolling five-year capital improvement program (CIP) will be developed as a separate, tactical document.

“Works in Process”		
Action	Description	Notes
Capital Improvement Program	Update Park and Recreation CIP to reflect recommendations for individual facilities as detailed in Appendix A.	2014
Through-town ATV Trail	Stripe route.	2014
5th Street Bicycle Route	Stripe route.	2014

Priority New Actions and Projects	
Action	Description
Remer/Deschepper Park	Conduct neighborhood meeting regarding potential park designation.
	Accept property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Isleview Park	Conduct neighborhood meeting regarding potential park designation.
	Purchase property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Dog Park / Community Garden	Establish partnerships with sponsoring entities.
	Prepare site design and conduct park naming process.
	Initiate site development.
Blandin Beach	Establish partnership(s) with sponsors for the new pavilion.
	Prepare new site layout and building designs.
	Initiate site development.
Riverfront Park	Officially designate as city park.
	Modify site plan as per Parks and Trails Master Plan.
	Initiate development of first components.
Motorized Trails	Convene task force to prepare action program that identifies detailed, viable specific trail alignments that address the snowmobile and ATV trail guidance of this plan.
	Give strong consideration to recreational vehicle traffic when new infrastructure and development occurs.

Appendix

A/ Detailed Assessment

Crystal Lake Park

Owner	City	Size	1.20 acre
Type	Neighborhood	Location	900 Block between Pokegama and 1 st Avenues NE

Feature	Condition
Pathway / Linkage Concrete sidewalk runs through park.	Very good
Play Equipment None.	--
Amenities Green space.	Very good
Vegetation / Landscaping Lawn.	--
Lighting Street lights.	--
Other This new park is being adopted by the Rotary and likely will see several new improvements.	--

Grussendorf Park			
Owner	City	Size	8.75 acres
Type	Neighborhood	Location	8 th Avenue & 6 th Street SW
Feature			Condition
Pathway / Linkage			Good
Concrete sidewalk runs through park from parking area to play area and tennis court.			
Play Equipment			Good
Timber swing, timber play structure, sand diggers.			
Amenities			Good to very good
Tennis courts, basketball court, lighted hockey rink, warming house, chemical toilet, ball field with backstop, benches, tables, trash cans, water fountain, park sign.			
Vegetation / Landscaping			Very good
Mature pines at north end of site.			
Lighting			--
Lighted rinks and streetlights			
Other			--
Accessible route to play area is needed; add designated accessible parking space.			

Lost Creek Park			
Owner	City	Size	2.90 acres
Type	Neighborhood	Location	4 th Avenue & 8 th Street NW
Feature			Condition
Pathway / Linkage			Fair to very good
Sidewalk on west side, crushed limestone paths, accessible route to one swing and climbing structure.			
Play Equipment			Fair to good
Climbing structure, swing, spring rider, digger			
Amenities			Good to very good
Benches, trash cans, pond, site sign.			
Vegetation / Landscaping			Good
Trees and shrubs, both maturing			
Lighting			--
Streetlights.			
Other			--
Needs accessible route to play area and a designated accessible park space. Needs better division between park and adjacent residential property.			

Maplewood Park			
Owner	City	Size	2.30 acres
Type	Neighborhood	Location	5 th Avenue & 14 th Street SE
Feature			Condition
Pathway / Linkage None.			--
Play Equipment New play structure.			Very Good
Amenities Paved basketball court, bike rack, benches, picnic tables, grills, open playfield, paved parking area, site sign.			Fair to very good Replace basketball surface
Vegetation / Landscaping Maple and mixed deciduous trees.			Good
Lighting None.			--
Other No accessible route to play area.			

McGowan Park			
Owner	City	Size	1.00 acres
Type	Neighborhood	Location	1 st Avenue & 13 th Street SW
Feature			Condition
Pathway / Linkage None.			--
Play Equipment Chinning bar, merry-go-round, swing, metal climbing structure.			Replace
Amenities Open play area, picnic table, trash can, site sign.			Good to very good
Vegetation / Landscaping Jack pine/deciduous along south end; spruce trees along west side.			Very good
Lighting Streetlights.			--
Other No accessible equipment; no accessible route to play area; no accessible parking space.			--

Oakland			
Owner	City	Size	6.30 acres
Type	Neighborhood	Location	11 th Avenue & 4 th Street SE
Feature		Condition	
Pathway / Linkage		Good to very good	
Paved path; snowmobile trail passes through park; foot/bike/snowmobile bridge spans river connecting to Veterans Park.			
Play Equipment		Replace to fair Very good (toddler equipment)	
Large tires, merry-go-round, slide, swings, tether ball post, toddler play equipment.			
Amenities		Very good	
Soccer/football/lacrosse field, softball field with backstop and baseline fences; benches; paved parking area; site sign.			
Vegetation / Landscaping		Good	
Mature white and red pines, mixed oak and maple.			
Lighting		--	
None.			
Other		--	
Eagle Scout project is located southwest of park on triangle piece of land – is landscaped with bench, table, and trail through it. Needs accessible play equipment, accessible route to play area, designated accessible parking space.			

Syndicate Park			
Owner	City	Size	1.00 acre
Type	Neighborhood	Location	16 th Avenue & 3 rd Street NW
Feature		Condition	
Pathway / Linkage		--	
None.			
Play Equipment		--	
None.			
Amenities		Good	
Open play area.			
Vegetation / Landscaping		Good	
Fir trees scattered on site.			
Lighting		--	
None.			
Other		--	
Play equipment has been removed from this site. Designated as open play area. Potential to be acquired by UPM-Blandin Paper Company.			

Willow Park			
Owner	City	Size	1.50 acres
Type	Neighborhood	Location	4 th Avenue SE
Feature			Condition
Pathway / Linkage None.			--
Play Equipment Whirls, swings, slide.			Replace to good
Amenities Open play area; site sign.			Good
Vegetation / Landscaping Mature red and white pines; maples.			Very good
Lighting Streetlights.			--
Other Need resilient surface at play equipment; need accessible play equipment and accessible route to play area; need designated accessible parking space.			--

Forest Lake Elementary School			
Owner	ISD 318	Size	2.50 acres
Type	School / neighborhood	Location	8 th Avenue & 6 th Street NW
Feature			Condition
Pathway / Linkage Sidewalks on east and north sides of site.			Good
Play Equipment Play structure.			Good
Amenities Hockey rink (owned by City), basketball hoop, hard surfaced basketball court, warming house, chemical toilets, ballfield with backstop.			Replace to very good
Vegetation / Landscaping Minimal mature trees.			Good
Lighting Lighted hockey rink, streetlights.			--
Other Ballfield backstop needs replacement. Need accessible route to play equipment.			--

Edna Murphy Elementary School			
Owner	ISD 318	Size	2.00 acres
Type	School/neighborhood	Location	5 th Avenue & 8 th Street NE
Feature			Condition
Pathway / Linkage			Good
Sidewalks on north, south, and west perimeter of site.			
Play Equipment			Replace to good
Tire swings, slide climber, swings, play structure.			
Amenities			Fair to very good
Paved basketball court, lighted hockey rink (owned by City), warming house, chemical toilets, on-site parking.			
Vegetation / Landscaping			Very good
Dense evergreen tree screen on north side of site.			
Lighting			--
Lighted hockey rink, perimeter streetlights, building security lights.			
Other			--
Playground equipment is not accessible; play structure needs to be replaced; no accessible route to play area.			

RJE Middle School			
Owner	ISD 318	Size	6.65 acres
Type	School / neighborhood	Location	10 th Street & 8 th Avenue NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Tennis courts, ballfield with backstop and sideline fences, open play field, paved parking by tennis courts.			
Vegetation / Landscaping			--
None.			
Lighting			--
Building lights.			
Other			

Southwest Elementary School			
Owner	ISD 318	Size	2.00 acres
Type	School / neighborhood	Location	7 th Avenue & 7 th Street SW
Feature			Condition
Pathway / Linkage			Good
Paved path loops around site providing some access to play area.			
Play Equipment			Replace to good
Timber play structure, tires, swing, climber.			
Amenities			Good
Small scale football field, benches, bike rack, ballfield with backstop, unpaved parking lot.			
Vegetation / Landscaping			Very good
Mature evergreens at east side of site.			
Lighting			--
Building security lights, streetlights.			
Other			
Needs improved accessibility; resilient surfaces at play equipment; timber play structure and climber should be replaced.			

American Legion Memorial Park			
Owner	City	Size	106.60 acres
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalks on south side.			
Play Equipment			--
None.			
Amenities			Good to very good
Baseball field with grandstand, full fence enclosure, press box, concession stand, scoreboard and dugouts; lighted cross country ski trails; disk golf course along trails; single track mountain bike trails; Conifer Field (lacrosse/soccer/football); Ryan Flood basketball court; paved and unpaved parking; site signs.			
Vegetation / Landscaping			Very good
Mature evergreen and deciduous trees; forested trail area.			
Lighting			--
Cross country ski trails; baseball field; street lights.			
Other			--
School district facilities are adjacent to this facility – practice and game football fields, all weather track. Signage for trails could be upgraded to include all functions.			

Blandin Beach			
Owner	City	Size	2.80 acres
Type	Community	Location	10 th Avenue & 6 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalk from parking area to beach house.			
Play Equipment			Good
Timber play structure.			
Amenities			Fair to very good
Swimming beach, beach house with changing rooms / bathrooms / concession, bike racks, benches, picnic tables, trash cans, site sign.			
Vegetation / Landscaping			Good
Landscaped site with maples and ornamental crab apples, shrubs.			
Lighting			--
Streetlights and on beachhouse.			
Other			--
Needs designated accessible parking spaces; beach house is showing its age. Lack of covered space (e.g., pavilion) diminishes opportunities for expanded use of site.			

Blandin Garden			
Owner	UPM-Blandin Paper Company	Size	0.75 acre
Type	Community	Location	2 nd Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Trail, C.K. Blandin memorial, gardens.			
Vegetation / Landscaping			Very good
Site is landscaped with mature trees, shrubs and plantings.			
Lighting			--
None.			
Other			--
Site is privately owned but open to public use. Paved parking lot is across street.			

Central School Square			
Owner	City	Size	2.05 acre
Type	Community	Location	Pokegama Avenue & 5 th Street NE
Feature			Condition
Pathway / Linkage			Very good
Concrete sidewalks and accessible entrance to building.			
Play Equipment			--
None.			
Amenities			Very good
Amphitheater, picnic tables, benches, paved parking.			
Vegetation / Landscaping			Very good
Site is landscaped with mature trees, shrubs and plantings.			
Lighting			--
Street and site lighting.			
Other			--
Provides open space, community focal point, and event space in the center of the community.			

Cody Siem Memorial Skate Park			
Owner	City	Size	0.25 acre
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good.
Assorted Tier I skate board park ramps, jumps and fixtures; wire mesh fence enclosure; site use sign; site sign.			
Vegetation / Landscaping			--
None.			
Lighting			--
None.			
Other			

Crystal Lake Landing & Walkway			
Owner	County	Size	0.03
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage			Replace/upgrade
East part of walkway loop needs upgrading.			
Play Equipment			--
None.			
Amenities			Replace
Boat ramp.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			--
Inadequate parking, insufficient launching/loading room, no dock; site is owned by County and minimally maintained by City.			

Crystal Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Wooden fishing pier.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			--
Some complaints about unauthorized diving and swimming from pier. DNR has suggested that the age of this structure may warrant consideration of replacement.			

Forest Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	Forest Lake & 5 th St.
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Wood fishing pier.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			
DNR has suggested that the age of this structure may warrant consideration of replacement.			

Grand Rapids Sports Complex			
Owner	City	Size	32.45 acres
Type	Community	Location	1100 NE 11 th Avenue
Feature			Condition
Pathway / Linkage			Very good
Sidewalks from 14 th and Hwy 169; accessible parking and route to fields and building.			
Play Equipment			Very good
Play structure.			
Amenities			Very good
Softball fields, irrigated, with full fence enclosure and warning tracks; bleachers; electric scoreboards; paved parking lot; concession/toilet building; soccer field with practice field.			
Vegetation / Landscaping			Very good
Well maintained turf.			
Lighting			--
Lighted ballfields.			
Other			

Hale Lake Landing			
Owner	City	Size	0.50 acre
Type	Community	Location	9 th Avenue NW & Hale Lake
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Concrete launch ramp; picnic tables; trash cans; paved parking area.			
Vegetation / Landscaping			Good
Young red pines.			
Lighting			--
Building and site lighting.			
Other			--
Area beside launch provides excellent fishing from shore.			

Izaak Walton Park			
Owner	UPM-Blandin Paper Co.	Size	1.00
Type	Community	Location	CR 63 & Mississippi River
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Gravel parking area.			
Vegetation / Landscaping			Very good
Mature pines.			
Lighting			
Other			--
Site is owned by UPM-Blandin Paper Company but maintained by Minnesota DNR.			

McKinney Lake Landing			
Owner	City	Size	1.80 acre
Type	Community	Location	Highway 38 & Conifer Drive
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Fair
Carry-in access, gravel parking area.			
Vegetation / Landscaping			--
None.			
Lighting			--
None.			
Other			--
Site is carry-in only to minimize potential to spread invasive exotic aquatic plants.			

Pokegama Beach			
Owner	City	Size	0.50 acre
Type	Community	Location	Pokegama Golf Course
Feature			Condition
Pathway / Linkage			Very good
Paved accessible path; concrete steps.			
Play Equipment			--
None.			
Amenities			Very good
Narrow beach, picnic table, grill, dedicated parking area, access to club house toilets, site sign.			
Vegetation / Landscaping			Very good
Maintained lawn.			
Lighting			--
Site lighting from buildings and parking area.			
Other			--
Beach provides access to lake in area where this is very limited; beach is narrow, especially at high water levels; beach is not observable from tables and benches; parking gets poached by golfers.			

Ryan Flood Memorial Park			
Owner	City	Size	0.30 acre
Type	Community	Location	Hwy 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Paved basketball court; paved parking at Civic Center.			
Vegetation / Landscaping			Very good
Mature deciduous trees.			
Lighting			--
None.			
Other			--
This facility is actually a part of the overall American Legion Memorial Park.			

Showboat Landing			
Owner	City	Size	10.70 acres
Type	Community	Location	16 th Avenue & 3 rd Street NW
Feature		Condition	
Pathway / Linkage		Good	
Bituminous accessible path to accessible seating areas.			
Play Equipment		--	
None.			
Amenities		Very good	
Seating for 1,000+; control booth; storage building; fencing; performance stage and docking, unpaved parking.			
Vegetation / Landscaping		Very good	
Mature red pine and maple.			
Lighting		--	
Stage lighting.			
Other		--	
Lovely riverfront location; potential for this site to be acquired by UPM-Blandin Paper Company.			

Steamboat Landing			
Owner	City	Size	0.60 acre
Type	Community	Location	SE 1 st Street at Mississippi River
Feature		Condition	
Pathway / Linkage		Very good	
Paved walking/hiking trail.			
Play Equipment		--	
None.			
Amenities		Good	
Boat ramp, small paved parking area, trash cans, site sign.			
Vegetation / Landscaping		--	
Naturalized river bank.			
Lighting			
Other		--	
Only public access to river within the city below the dam; dock is no longer installed.			

Sylvan Lake Landing			
Owner	City	Size	1.00
Type	Community	Location	12 th Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Concrete boat ramp, removable dock, paved parking lot, benches, picnic tables, chemical toilet, wood fishing pier, site sign.			
Vegetation / Landscaping			Very good
Mixed deciduous trees; naturalized shore.			
Lighting			--
None.			
Other			--
Site also provides open space at lakefront that can serve as neighborhood park; does not appear to be issues with vehicle traffic using local streets to access site.			

Veterans Memorial Park			
Owner	City	Size	38.00 acres
Type	Community	Location	7 th Avenue NE and US Hwy 2
Feature			Condition
Pathway / Linkage			Very good
Paved riverfront trail, unpaved access road, hiking/snowmobile bridge linking to Oakland Park.			
Play Equipment			Good
Timber play structures.			
Amenities			Good to very good
Pavilions, tables, benches, grills, chemical toilets, drinking water, site sign.			
Vegetation / Landscaping			Very good
Mature white and red pines; naturalized riverbank.			
Lighting			--
None.			
Other			--
This facility, linked to Oakland Park by the bridge, provides the largest community park in Grand Rapids and offers a complete blend of activities.			

B/ Planning Process

	Date	Purpose
1	August 21, 2013	Review current park and trail system and gain comments and suggestions for changes, improvements, policy, and new facilities.
2	September 18, 2013	Similar to the first but time was also spent reviewing strategic directions for the parks and trails system.
3	December 17, 2013	Receive comment from public on draft plan.

C/ Analysis of Current Park Coverage

Purpose:

This is an analysis of the estimated number of youth residing within defined ranges of city neighborhood level parks. It is intended to provide general insights into the number of youth served by neighborhood parks and suggest geographic areas that may be underrepresented in terms of local parks.

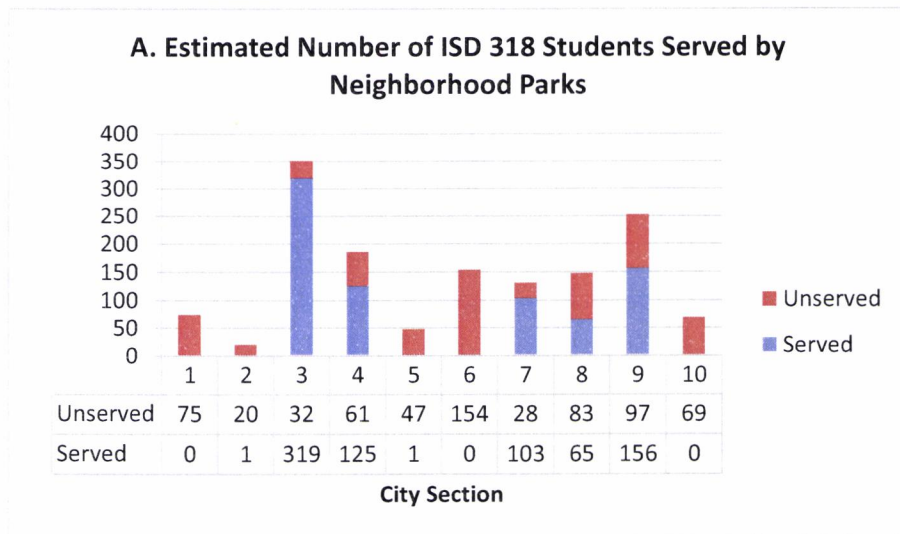
Methodology:

Another city project was using geo-coded addresses of ISD 318 students for its analysis. To use this information for analyzing neighborhood parks the city was divided into 10 sections (see map at end) and “service” areas were drawn around each neighborhood park (which included elementary schools).² Then GIS technology was employed to identify the number of students within each section and being served by each park.

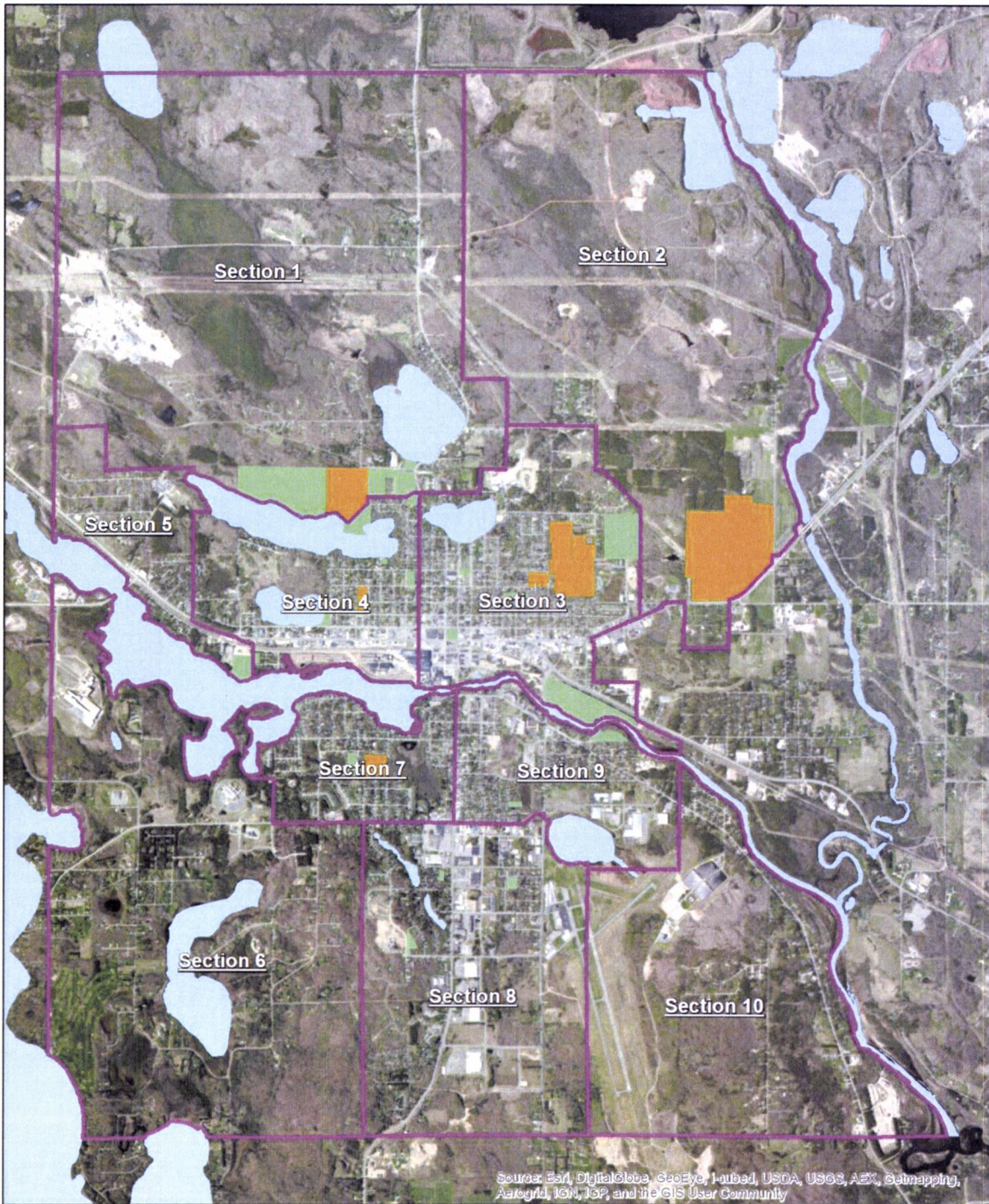
It is understood that the ISD 318 data is incomplete in that it doesn’t include students attending St. Joseph’s or other private schools, home schooled students, or those who open enrolled into other districts.

Initial Findings:

Figure A shows the number of students (grades K-12) within each city section that are served or unserved by a neighborhood park. The map on the subsequent page indicates the location of the 10 city sections.



² Service areas began as quarter-mile buffers around each site that were then modified to account for barriers such as high volume roads, railroad tracks and bodies of water.



Sections
Schools
Parks

Recreation Analysis
Section Overview

0 1,950 3,900 7,800 Feet



Table B focuses on just grades K-6 with the assumption being these are the least mobile children who are most dependent upon a local, accessible facility.

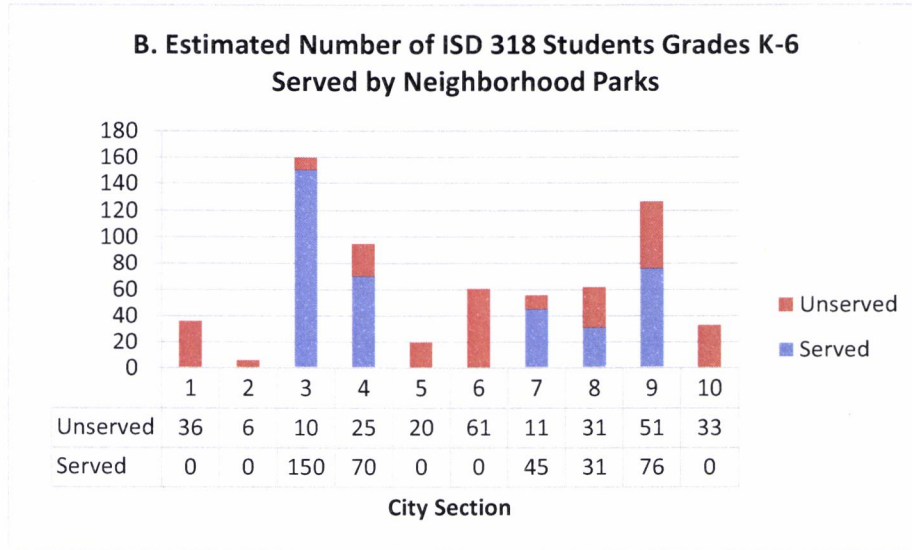
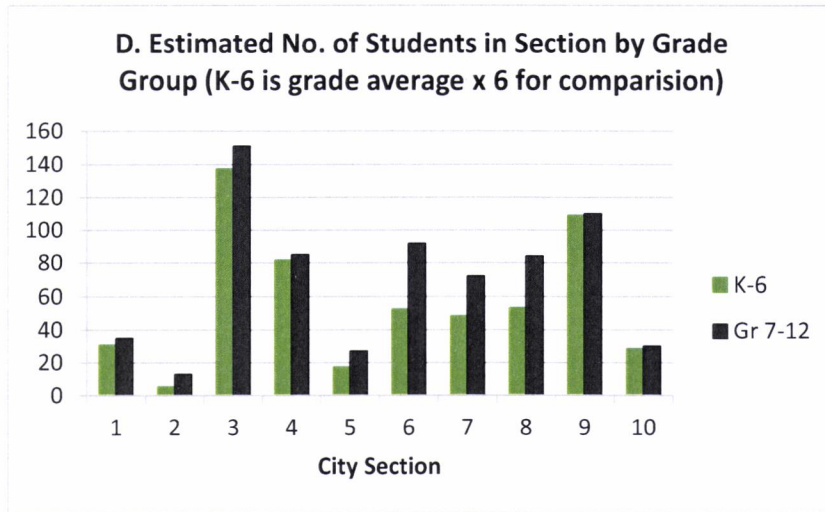


Table 1 summarizes some of the findings in terms of percentage of students.

	1	2	3	4	5	6	7	8	9	10
Of Total City	5%	1%	24%	13%	3%	11%	9%	10%	18%	5%
Served in Section	0%	5%	91%	67%	2%	0%	79%	44%	62%	0%
K-6 Served	0%	0%	94%	74%	0%	0%	80%	50%	60%	0%

Overall, 54% of students were served by a neighborhood recreation facility. Of the grades K-6 group 57% were served as were 49% of the grades 7-12 group.

The information was also used to review possible shifts in youth population within Grand Rapids. For this analysis the students were divided into two groups – K-6 and grades 7-12. Because the K-6 group is comprised of seven grades versus six for the other, the number used in the chart is the average grade size times six; this provides an “apples to apples” comparison.



Summary Conclusions:

- Just over half of youth are served by a neighborhood park, a figure that is higher for the youngest cohort.
- Service is highest for north-central, where nearly a quarter of all city youth live.
- Service is high for the four core sections – Forest Lake west, north-central, Grussendorf-southwest, and southeast.
 - Students in the southeast are served by Oakland Park which, for some, could involve crossing the River Road or Airport Road. Also, the primary park serving this area is Willow Park which is a small site.
 - Forest Lake and Murphy elementary schools are major providers of neighborhood level park service. Southwest not so much due to its proximity to Grussendorf Park.
- Excluding three sections with nearly no youth in them, service is lowest for the three sections parts of which were recently annexed into the city – far west, Horseshoe Lake-Golf Course, and south-central.
- In every section the number of youth in the younger cohort is smaller than that in the previous age cohort. However, in three sections – north-central, southeast, and Forest Lake-west – the decline is minimal.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	14-0478	Version:	1	Name:	Consider the adoption of a resolution authorizing the city to make an application to, and accept funds from, the IRRRB Residential Redevelopment Grant Program.
Type:	Agenda Item	Status:			Community Development
File created:	5/7/2014	In control:			City Council
On agenda:	5/12/2014	Final action:			
Title:	Consider the adoption of a resolution authorizing the city to make an application to, and accept funds from, the IRRRB Residential Redevelopment Grant Program.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	IRRRB Residential Demo Grant: Resolution Building Demo Property Maps IRRRB Residential Demo Grant				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider the adoption of a resolution authorizing the city to make an application to, and accept funds from, the IRRRB Residential Redevelopment Grant Program.

Background Information:

In the past year and a half, the City Council, under separate actions, ordered the razing four single family dwellings (SFD), and one residential accessory building, located upon three separate parcels of land in the northwest quadrant of Grand Rapids. The five individual structures have been found to meet the criteria of a hazardous building under Minnesota Statute 463.15 by the City's Building Official.

Generally, as the individual property owners either do not have the ability or the means to raze or remove the structures from the properties in the given time period, the City moves the matter to District Court of Itasca County for summary enforcement of the Orders. To date, this District Court order has taken place on two of the three properties, and the City is working with the third property owner as part of this grant application.

To date, the subject hazardous buildings, have not been razed. As in the past, the City contracts with a demolition company to remove the deficient structures from the subject properties, and then assesses all necessary costs expended by the City against the real estate concerned and collected in accordance with Minnesota Statutes as required by law.

Staff is seeking approval for an application to the Iron Range Resources & Rehabilitation Boards (IRRRB) Residential Redevelopment Grant Program which, if approved, could provide a maximum of 75 percent of the demolition costs, or three dollars per building square foot including basements, whichever is less. Receipt of the grant would lessen the costs assessed against the properties, with the hopes of the properties being redeveloped for single family residential use.

Project eligibility criteria are:

1. Qualifying structures include single-unit residential houses, residential duplex homes of no more than two units, garages and accessory structures.
2. Structure to be demolished must be located within the IRRRB service area.
3. IRRRB reserves the right to evaluate all proposed structures to determine demolition feasibility.

Staff is currently in the process of obtaining two written price quotes for each structure scheduled to be demolished by private contractors, as well as a hazardous material determination for the structures. These are requirements of the grant application.

A draft Resolution and a partial draft Grant Application is attached, as well as location maps of the subject properties.

Requested City Council Action

Pass a motion adopting a resolution authorizing the city to make an application to, and accept funds from, the IRRRB Residential Redevelopment Grant Program and authorize the Mayor and City Administrator's execution of necessary documents.

Council member _____ introduced the following resolution and moved for its adoption:

City of Grand Rapids, Minnesota
RESOLUTION NO. 14-__

RESOLUTION AUTHORIZING THE CITY OF GRAND RAPIDS TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM

WHEREAS THE authorizing authority approves of the attached application for the City of Grand Rapids, Minnesota residential redevelopment demolition project: and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of the City of Grand Rapids, Minnesota, does hereby adopt this resolution.

Adopted by the Council this 12th day of May, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

608 3rd Avenue NW Property (One SFD for demolition)



SFD for Demo

608 3rd Avenue NW
PID #91-415-1035

3rd Avenue NW/MN Hwy. #38

6th Street NW



100 50 0 100 Feet

Legend

- Parcels
- 2009 Aerial Photo
- RGB
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

1900 5th Street NW Property (Two SFD's for demolition)



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE



150 75 0 150 Feet



Legend

- Parcels
- 2009 Aerial Photo
- RGB
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

2401 3rd Street NW Property (One SFD & One garage for demolition)



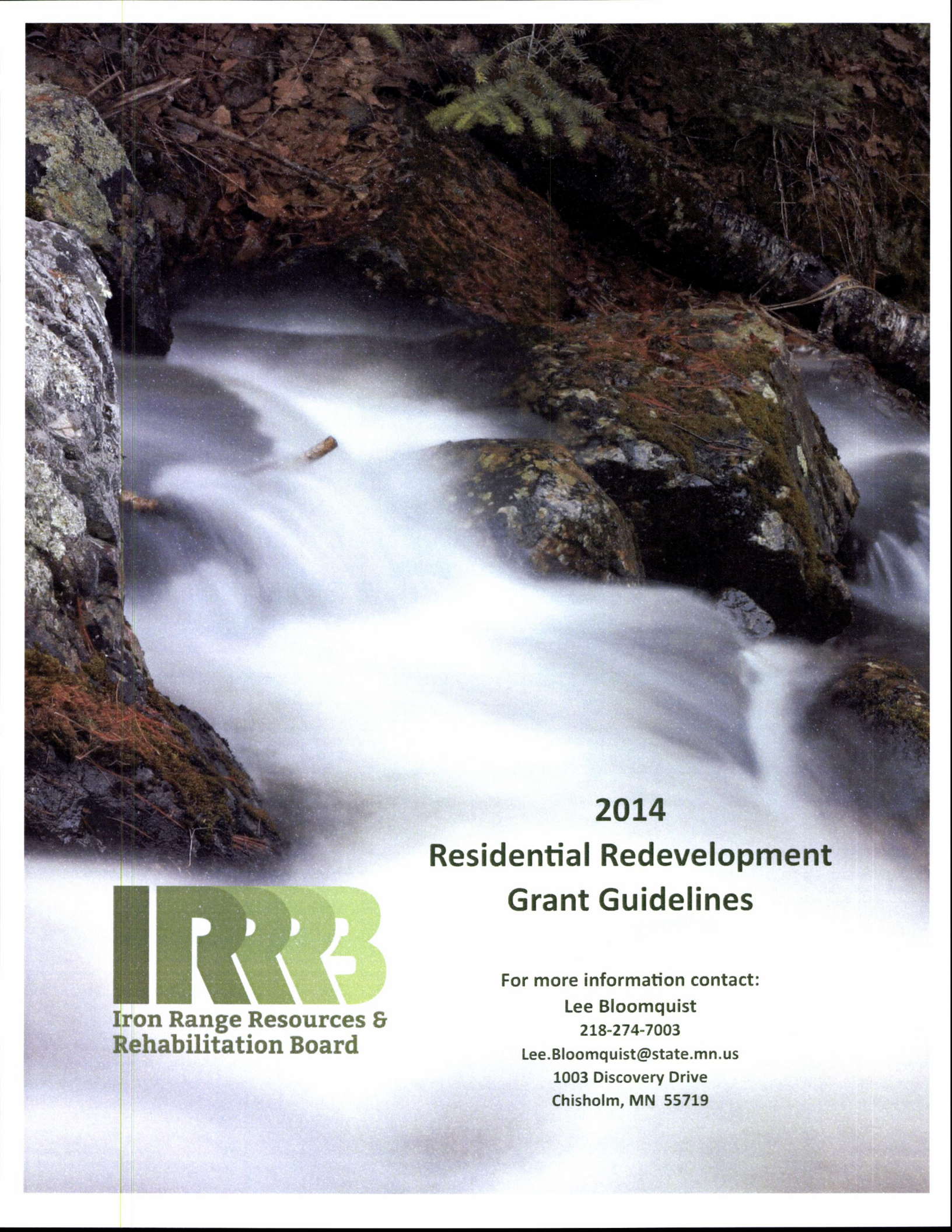
CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE



Legend

- Parcels
- 2009 Aerial Photo
- RGB
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

170 85 0 170 Feet



2014
Residential Redevelopment
Grant Guidelines



**Iron Range Resources &
Rehabilitation Board**

For more information contact:

Lee Bloomquist

218-274-7003

Lee.Bloomquist@state.mn.us

1003 Discovery Drive

Chisholm, MN 55719



RESIDENTIAL REDEVELOPMENT PROGRAM TABLE OF CONTENTS

2014 GRANT GUIDELINES

PURPOSE	2
APPLICANT ELIGIBILITY	2
IRRRB SERVICE AREA	2
PROJECT ELIGIBILITY	3
FUNDING	3
APPLICATION PROCESS	3
AWARD PROCESS	4
REIMBURSEMENT	4

2014 GRANT APPLICATION

APPLICATION CHECKLIST	5
APPLICATION COVER SHEET	6-7
PROPERTY OWNER WORKSHEET	8-9
RELEASE OF LIABILITY	10
RESOLUTION (SAMPLE)	11

2014 GRANT REIMBURSEMENT

REIMBURSEMENT LETTER (TEMPLATE)	12
FINAL REPORT	13

Purpose

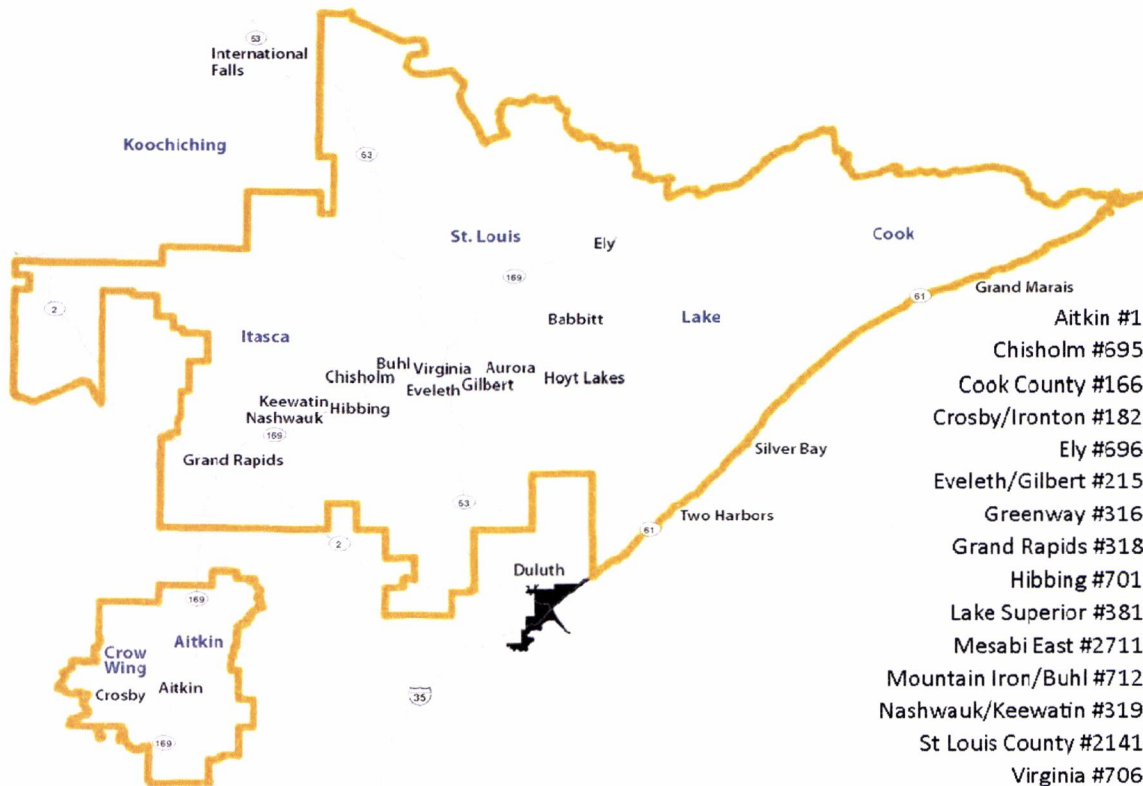
The Residential Redevelopment Program supports the demolition of dilapidated residential structures to encourage new in-fill development on previously developed sites where infrastructure already exists.

Applicant Eligibility

Eligible applicants are cities and townships (and counties in cases where properties are located in unorganized townships) in the IRRRB service area. Applications should include a minimum of three structures. Local units of government are encouraged to group projects and partner together to realize savings on contractor mobilization expenses.

IRRRB Service Area

The IRRRB service area is defined by the boundaries of the following school districts:



RESIDENTIAL REDEVELOPMENT GRANT PROGRAM GUIDELINES

Project Eligibility

Project eligibility criteria are:

1. Qualifying structures include single-unit residential houses, residential duplex homes of no more than two units, garages and accessory structures.
2. Structure to be demolished must be located within the IRRRB service area.
3. IRRRB reserves the right to evaluate all proposed structures to determine demolition feasibility.

Limitations: Commercial structures are not eligible for this program. Please submit commercial structure applications to the IRRRB Commercial Redevelopment Grant Program.

Funding

IRRRB will provide a maximum of 75 percent of the demolition costs, or three dollars per building square foot including basements, whichever is less. Eligible structures can be removed in one of two ways.

1. Cities and townships that have the staffing, equipment and ability to demolish and remove eligible structures will be reimbursed for actual costs by IRRRB, subject to program guidelines.
2. Cities and townships may opt to contract with a licensed and insured contractor through a bid solicitation process to demolish and remove eligible structures. IRRRB will reimburse the city or township, according to program guidelines and the city or township will then be responsible for compensating the private contractor.

All project awards are bound by Minnesota Prevailing Wage Statutes and IRRR Board Policy. As the contracting authority under statute, it is the responsibility of each city/township to ensure that Minnesota Prevailing Wage Statutes are adhered to and documented.

Limitations: Communities and homeowners will be responsible for all expenses not eligible or reimbursable by IRRRB. These ineligible expenses include, but are not limited to, administrative costs, property title, legal fees and grant writing expenses.

Application Process

Applicants must provide a completed application, along with any information and documentation requested, to allow the IRRRB to determine eligibility. Applicants are strongly encouraged to group projects in their community and collaborate with adjacent communities to group and schedule demolition projects geographically to minimize mobilization costs.

On historic building projects or projects in close proximity to a historic site, grantee shall consult with the Minnesota Historical Society for established procedures to determine the appropriate treatments for historic properties or proper procedures for projects in close proximity to a historic site.

RESIDENTIAL REDEVELOPMENT GRANT PROGRAM GUIDELINES

Award Process

Applications are evaluated on an individual basis by IRRRB staff. Project funding is subject to commissioner approval.

Grant award recipients will be notified in writing. Award letters include a Grant Agreement that must be signed by the grantee and other designated parties. The grant becomes fully executed the date the last signature is obtained.

Reimbursement

Reimbursement funds will not be released until building(s) scheduled for demolition are completely demolished and removed, the site is restored, and the following documents have been submitted for each structure:

1. Photograph(s) to document removal of 100% of the concrete associated with the project including, but not limited to, steps, slabs, foundations, basements, floors and footings
2. Photograph(s) of the restored site
3. Reimbursement Letter
4. Final Report, including all project invoices

Grantees are responsible to assure that all Demolition Environmental Requirements are met, with required documents submitted for each structure prior to reimbursement:

1. Adhere to all local ordinance and utility requirements and permits, including but not limited to dust control, utility disconnects and plugging the sewer
2. Asbestos survey and survey report
3. Remove and abate all items documented in asbestos survey, including those necessary to conform to MPCA Pre-Renovation/Demolition Environmental Checklist
4. Abatement receipts and disposal manifests are required for items removed prior to demolition.
5. MPCA Notification of Intent to Perform a Demolition for each structure (aka 10-day notification form).
6. Document(s) to confirm demolition disposal and waste processing
7. Document(s) to confirm recycling for all waste processing
8. Removal of 100% of concrete associated with demolition of each structure including, but not limited to, steps, slabs, foundations, basements, floors and footings



RESIDENTIAL REDEVELOPMENT GRANT PROGRAM APPLICATION

Application Checklist

Please check each required item and submit with grant application.

- _____ 1. Application Checklist – *Page 5*
- _____ 2. Application Cover Sheet (to be completed by city/township) – *Pages 6-7*
 - One written estimate for each structure scheduled to be demolished by city/township in-house crew
 - Two written price quotes for each structure scheduled to be demolished by private contractors
- _____ 3. Property Owner Worksheet (to be completed by property owner) – *Pages 8-9*
- _____ 4. State of Minnesota, IRRRB, Residential Redevelopment Program Release of Liability (to be completed by the property owner) – *Page 10*
- _____ 5. Resolution authorizing city/township to make application to and accept funds from the IRRRB Residential Redevelopment Grant Program, *Sample Resolution – Page 11*
- _____ 6. Document of compliance with Minnesota Historical Society procedures for treatment of historical sites (*if applicable*)
- _____ 7. Any other documentation that supports this application

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Application Cover Sheet

To be completed by city or township.

DATE SUBMITTED:

CITY OR TOWNSHIP:

Grand Rapids, MN

ADDRESS:

420 N. Pokegama Avenue

Grand Rapids

MN

55744

City

State

Zip Code

CONTACT PERSON:

Rob Mattei

TITLE:

Director of Community Development

PHONE:

218.326.7622

218.244.2924

Office

Mobile

EMAIL:

rmattei@ci.grand-rapids.mn.us

PROJECT DESCRIPTION:

Raze four single family dwellings (SFD), and one residential accessory building, located upon three separate parcels of land in the northwest quadrant of Grand Rapids. The five individual structures have been found to meet the criteria of a hazardous building under Minnesota Statute 463.15 by the City of Grand Rapids' Building Official, and as such the Grand Rapids City Council under three separate actions adopted Resolutions ordering the razing or removal of said structures by the individual property owners. As the individual property owners either did not have the ability or the means to raze or remove the structures from the properties in the given time period, the City moved the matter to District Court of Itasca County for summary enforcement of the Orders. This District Court order has taken place on two of the three properties, and the City is working with the third property owner as part of this grant application, with the hope that grant approval would lessen the cost of structure demolition assessed to the property. The City hopes, that with a successful grant application, demolition costs assessed to the properties would be reduced, thereby making single family residential redevelopment of the subject properties more viable.

NOTE:

1. Any and all contractors retained by a city or township to perform demolition work on behalf of the city or township under the IRRRB must be licensed and insured and pay prevailing wages for the demolition and removal work performed.
2. Two (2) written price quotes for demolition must be submitted for each structure if work is performed by a demolition contractor. Cities or townships choosing to perform demolition in-house must submit a written estimate.

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Application Cover Sheet *(continued)*

List all properties designated for demolition. There should be a minimum of three demolition properties per application.

<u>PROPERTY OWNER NAME</u>	<u>ADDRESS OF STRUCTURE</u>	<u>PHONE NO.</u>	<u>STRUCTURE TYPE</u>	<u>PARCEL ID NO.</u>
Kevin Dowling	608 NW 3rd Avenue		1 - SFD	91-415-1035
Dennis and Diana Wittstruck	1900 NW 5th Street		2 - SFD's	91-561-0270
Tax Forfeit	2402 NW 3rd Street		1 - SFD & garage	91-018-3411

SIGNATURES:

I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge and hereby acknowledge that I have read and understand the following statement:

"The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from future consideration for financial assistance, may also subject the applicant to the penalty provision of M.S. §609.645."

ORGANIZATION: City of Grand Rapids, MN

BY:

<u>Authorized Representative (1)</u>	<u>Title</u>	<u>Date</u>
<u>Authorized Representative (1)</u>	<u>Title</u>	<u>Date</u>

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Property Owner Worksheet

The information below is required in order to be eligible for grant reimbursement:

PROPERTY OWNER NAME: Dennis and Diana Wittstruck

PROPERTY OWNER ADDRESS: 1900 NW 5th Street (Dwelling #1 - South)

DAY TIME PHONE NO: _____

**WILL NEW DEVELOPMENT
TAKE PLACE ON THIS SITE?** YES NO

IF YES, PLEASE NOTE: WHEN? Intended as soon as possible
WHAT? Single Family Residential

OTHER:

1. Each application must include a sketch and photograph(s) of each structure to be demolished.
2. The sketch must show the dimensions and square feet for the first and second floors and basement, if applicable, as they will be used to calculate the grant reimbursement amount.
3. For a 1 ½ story house, the second floor reimbursement amount will be calculated as 80% of the second floor square footage.
4. Decks and levels above the second floor are not to be included in the square feet.

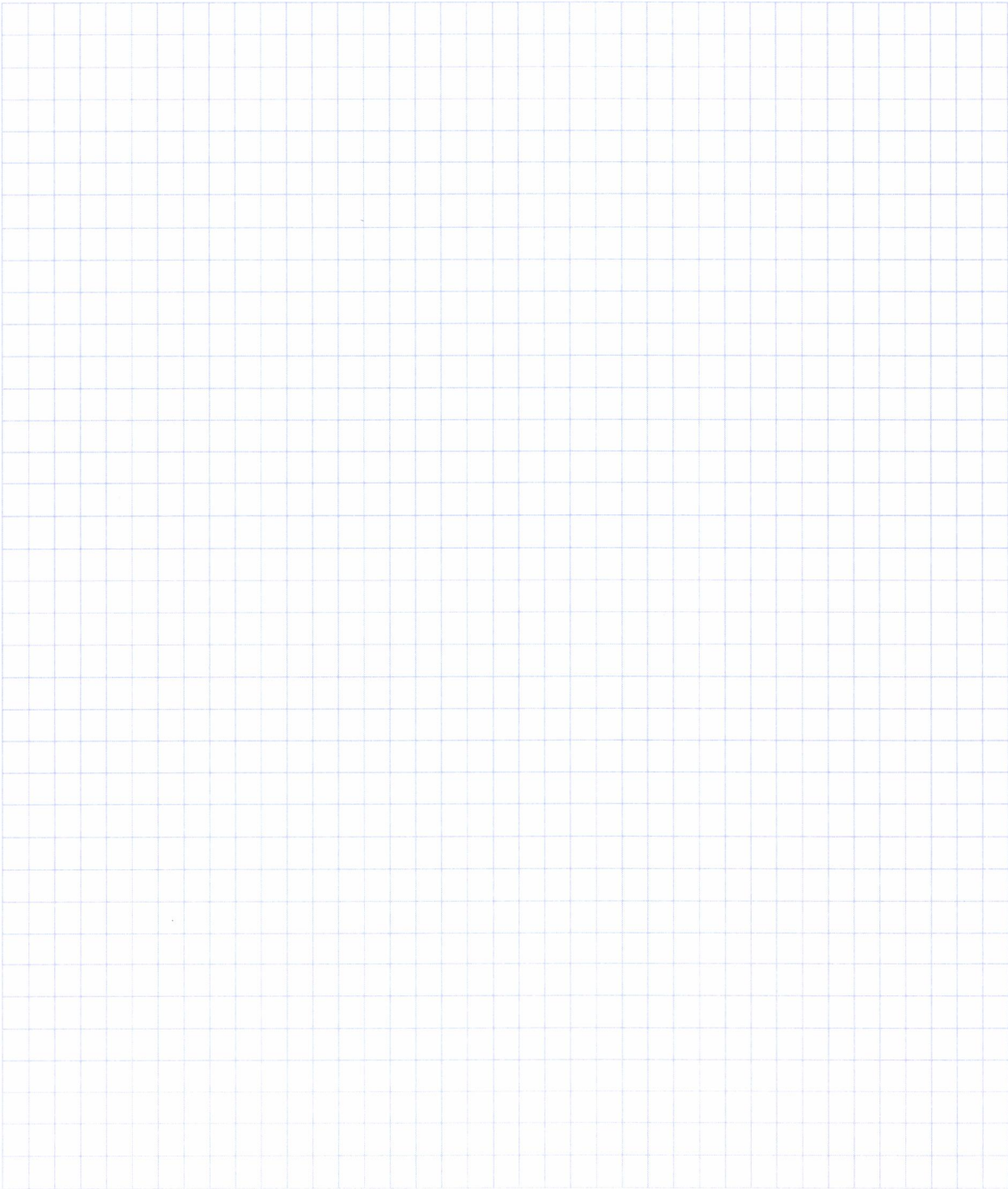
	<u>TOTAL SQUARE FEET</u>	<u>TOTAL SQ. FEET CONFIRMED BY COMMUNITY COORDINATOR</u>
FIRST FLOOR	<u>797 sq. ft.</u>	_____
SECOND FLOOR	_____	_____
BASEMENT	_____	_____

5. Please provide an accurate sketch of the structure's first and second floors and basement on the following page (make duplicate copies of the grid if necessary). Each Square = 1 Foot.
6. Please attach a photograph(s) of the structure(s) to be demolished.

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Property Owner Worksheet *(continued)*

SKETCH – to be completed by the property owner.



**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Release of Liability

To be completed by property owner(s).

In consideration of Iron Range Resources & Rehabilitation Board (IRRRB) agreeing to fund the demolition and removal of structure(s) on my (our) property, I (we), the undersigned Property Owner(s), hereby release and agree to hold harmless and indemnify the IRRRB from any and all claims or liabilities for personal injury or property damage which may arise or occur in regard to the demolition, destruction, and/or removal of any structures located on the following described property.

PRINTED NAME OF PROPERTY OWNER(S):

Dennis and Diana Wittstruck

ADDRESS:

Grand Rapids MN 55744
City State Zip Code

PROPERTY OWNER(S) PHONE:

PROPERTY OWNER(S) EMAIL:

ADDRESS OF STRUCTURE BE DEMOLISHED:

1900 NW 5th Street

Grand Rapids MN 55744
City State Zip Code

SIGNATURES:

PROPERTY OWNER (1)

Signature

Date

PROPERTY OWNER (2)

Signature

Date

ARE THERE ADDITIONAL OWNERS OF THE PROPERTY TO BE DEMOLISHED? IF YES, PLEASE PRINT ALL NAMES AND CONTACT INFORMATION BELOW:

YES NO

NAME

PHONE NUMBER

EMAIL

<u>NAME</u>	<u>PHONE NUMBER</u>	<u>EMAIL</u>

Attach additional sheet if necessary.

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
APPLICATION**

Sample Resolution

Applicant should use this sample as a reference to prepare Resolution on applicant letterhead and submit with grant application.

**CITY OR TOWNSHIP OF _____, MINNESOTA
RESOLUTION NO. _____**

STATE OF MINNESOTA
COUNTY OF (_____)
CITY OR TOWNSHIP OF (_____)

**RESOLUTION AUTHORIZING THE (CITY/TOWNSHIP) TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM
THE IRRRB RESIDENTIAL REDEVELOPMENT GRANT PROGRAM**

WHEREAS THE authorizing authority approves of the attached application for the _____ project: and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of _____, does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this ____ day of _____.
Month/Year

Name #1

Name #2

Title #1

Title #2



RESIDENTIAL REDEVELOPMENT GRANT PROGRAM APPLICATION

Reimbursement Letter

Grantee should use this **template** to request grant reimbursements using **grantee's letterhead** and submit for reimbursement.

Date

Lee Bloomquist
IRRRB
1003 Discovery Drive
Chisholm, MN 55719

Dear Lee,

In accordance with Paragraph 3 of the Grant Agreement, identified by *(insert PO ID from Grant Agreement on top of page 1)*, between *(name of Grantee)* and the Office of the Commissioner of the IRRRB, enclosed you will find copies of invoices totaling *(insert amount)* for work completed to date on this project.

The *(insert name of Grantee)* hereby requests reimbursement of *(insert amount)* from IRRRB for work completed to date according to the above Grant Contract terms.

I, *(insert Authorized Representative's Name)* am authorized to sign this letter on behalf of *(insert name of Grantee)* and under this authority I do affirm and attest that the attached or enclosed invoices are valid and that the services, materials and equipment described therein were duly rendered.

If you have any questions regarding the submitted documents, you should contact *(insert name, phone, and email address of the appropriate Grantee contact)*.

Sincerely,

(Signature of Authorized Representative)

By: **(Typed name of Authorized Representative)**

Title: **(Title of Authorized Representative - Clerk, Mayor, Administrator, Director, etc.)**

Name of Grantee: _____

**RESIDENTIAL REDEVELOPMENT GRANT PROGRAM
REIMBURSEMENT**

Final Report

Please complete project activity summary below. Attach a complete list and copies of invoices required in program application. The requested data and information is required to close out your Grant Agreement and evaluate the success and impact of the program in our service area communities.

CITY OR TOWNSHIP NAME: _____
PROJECT COORDINATOR: _____
PHONE NUMBER: _____ **EMAIL:** _____

PROJECT SUMMARY:

Project Information

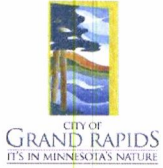
1. Number of structures included on application _____
2. Number of structures demolished _____
3. Number of structures with basements _____
4. Number of sites with new development planned _____
5. In-house project work crew Yes _____ No _____
6. Contracted project work crew _____
7. If contracted, total # of workers hired for project(s) _____
8. Number of structures with hazardous waste abatement _____
9. Total tons of waste removed for combined project demolitions _____
10. Is there a need for future blight reduction in your community? Yes _____ No _____
11. If yes, please note approximate number of dilapidated residential inventory in your community _____

Cost Breakdown of Demolition Activity (attach invoices)

1. Asbestos inspection fee \$ _____
2. Hazardous abatement costs (if applicable) \$ _____
3. Contractor demo/removal/site restoration costs \$ _____
4. Other demolition costs (please detail) \$ _____
5. Total demolition project cost \$ _____

Additional comments? Please attach or note on back side

AUTHORIZED SIGNATURE: _____ **Date** _____
Project Coordinator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0489 **Version:** 1 **Name:** CP 2011-2 Crystal Lake Blvd Easement Purchase
Type: Agenda Item **Status:** Engineering
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Consider purchasing easements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$19,055.
Sponsors:
Indexes:
Code sections:
Attachments: [5-12-14 Attachment CP 2011-2 Easement](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider purchasing easements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$19,055.

Background Information:

Attached are easement agreements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project. The total amount of purchase with this group is \$19,055. The property owners involved with these easement are: Kelly, Foss, Marty, Saxhaug, Ley, Hanson, Hepokoski, and Halvorson.

Staff Recommendation:

City Staff recommends purchasing easements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$19,055.

Requested City Council Action

Consider purchasing easements related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$19,055.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 8, 2014

Donna Kelly
1015 NE 1st Ave.
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Crystal Lake Boulevard Project 2011-2

Dear Mrs. Kelly:

The City of Grand Rapids hereby submits to you an offer of **\$2,835.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Crystal Lake Boulevard project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

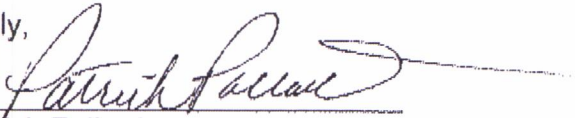
Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,

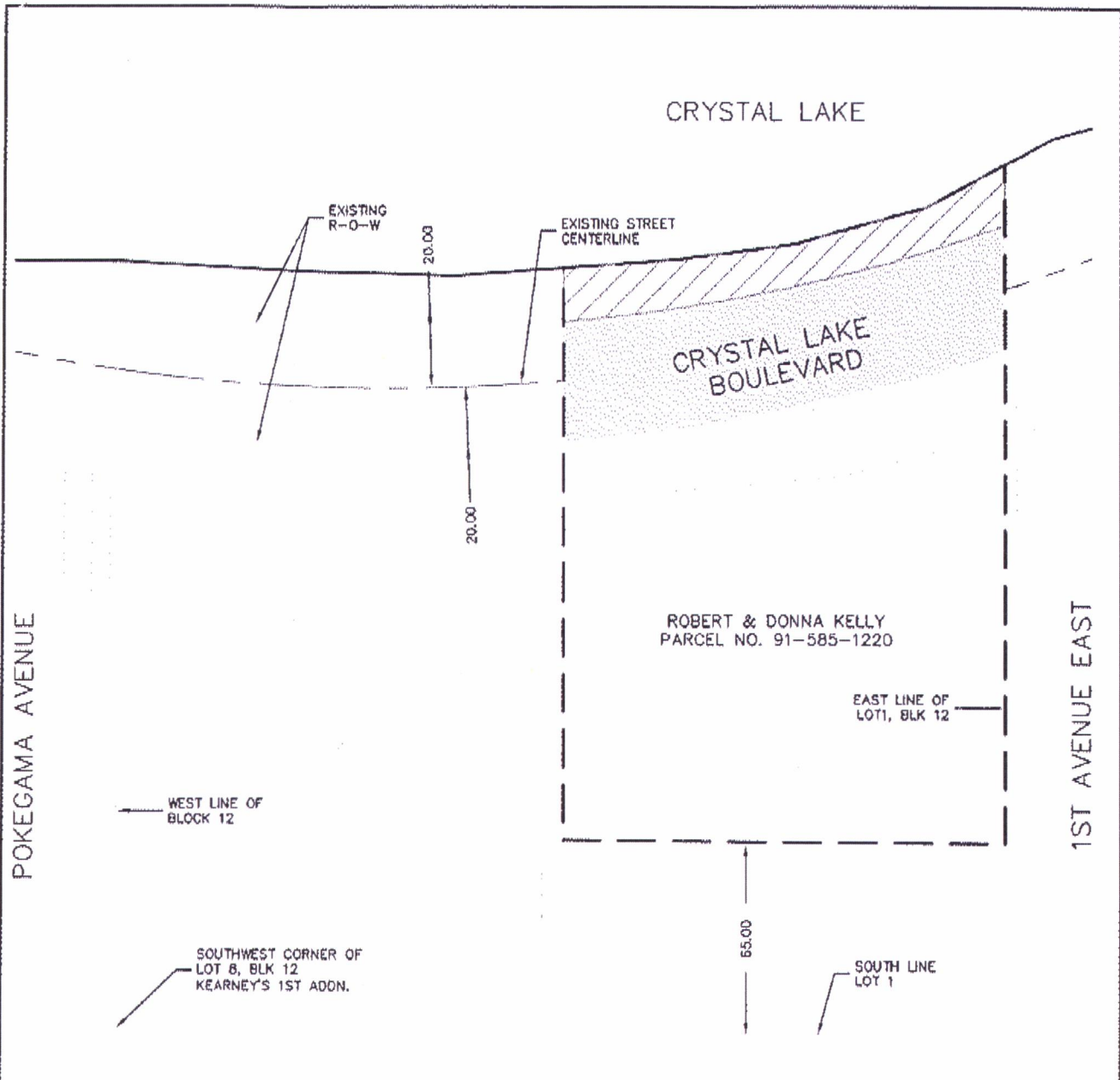


By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.

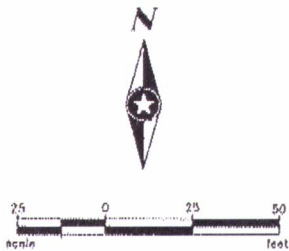



Donna Kelly



LEGEND	
	EXISTING PLATTED RIGHT-OF-WAY
	PROPOSED TEMPORARY EASEMENT
	PROPERTY LINES

Parcel Number	91-585-1220
Owner	Donna Kelly
Area of Parcel	30,216 SF
Zoning	SR-2
Area of Existing Platted R-O-W	6,093 SF
Area of Proposed Temporary Easement	2,344 SF
Area of Compensation (Temporary Easement)	2,344 SF




 PHONE: 218.322.4500
 21 NE 5TH ST, SUITE 200
 GRAND RAPIDS, MN 55744-2601
 www.sehinc.com

FILE NO.
 122012
 DATE:
 04/07/14

DONNA KELLY
GRAND RAPIDS, MINNESOTA

EXHIBIT
4R
TEMP



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 3, 2014

James P. and Kim Foss
8 N.E. 14th Street
Grand Rapids, MN 55744

In reply refer to: Purchasing Temporary Easement for construction of 14 Street N.E.

Dear Mr. and Mrs Foss:

The City of Grand Rapids hereby submits to you an offer of **\$200.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE TEMPORARY EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the 14th Street N.E. project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.


If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

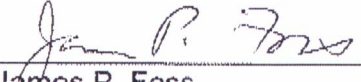
Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

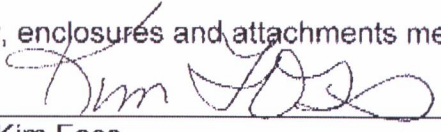
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,


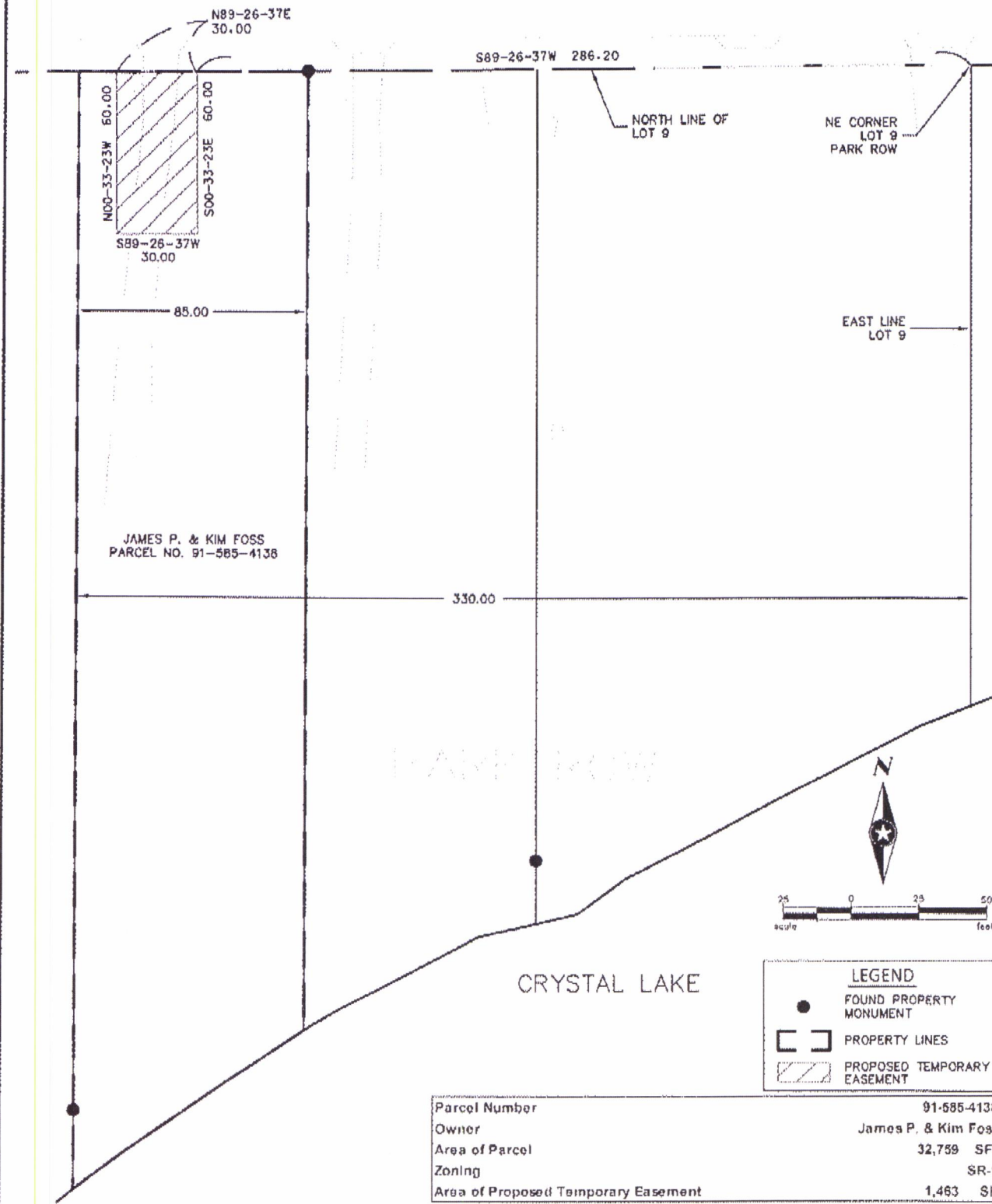
By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


James P. Foss


Kim Foss

14TH STREET NORTHEAST



Parcel Number	91-585-4138
Owner	James P. & Kim Foss
Area of Parcel	32,759 SF
Zoning	SR-1
Area of Proposed Temporary Easement	1,463 SF

SEH
 PHONE: 218-729-4000
 21101 171ST SW, SUITE 200
 GRAND RAPIDS, MN 56744-2001
 WWW.SEHMN.COM

FILE NO.	122012
DATE:	12/6/13

JAMES P. & KIM FOSS
GRAND RAPIDS, MINNESOTA

EXHIBIT
11



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 10, 2014

David Marty and Sharon Rasmussen
1127 Fairgrounds Road.
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Crystal Lake Boulevard Project 2011-2

Dear David and Sharon:

The City of Grand Rapids hereby submits to you an offer of **\$ 1,523.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in " PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT " attached hereto, disregarding any change in the before value of the property caused by the Crystal Lake Boulevard project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

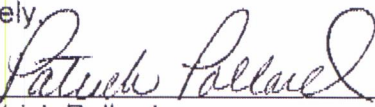
Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

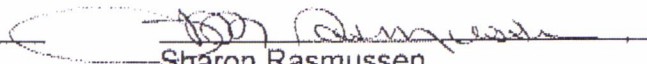
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

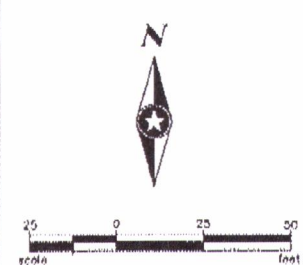
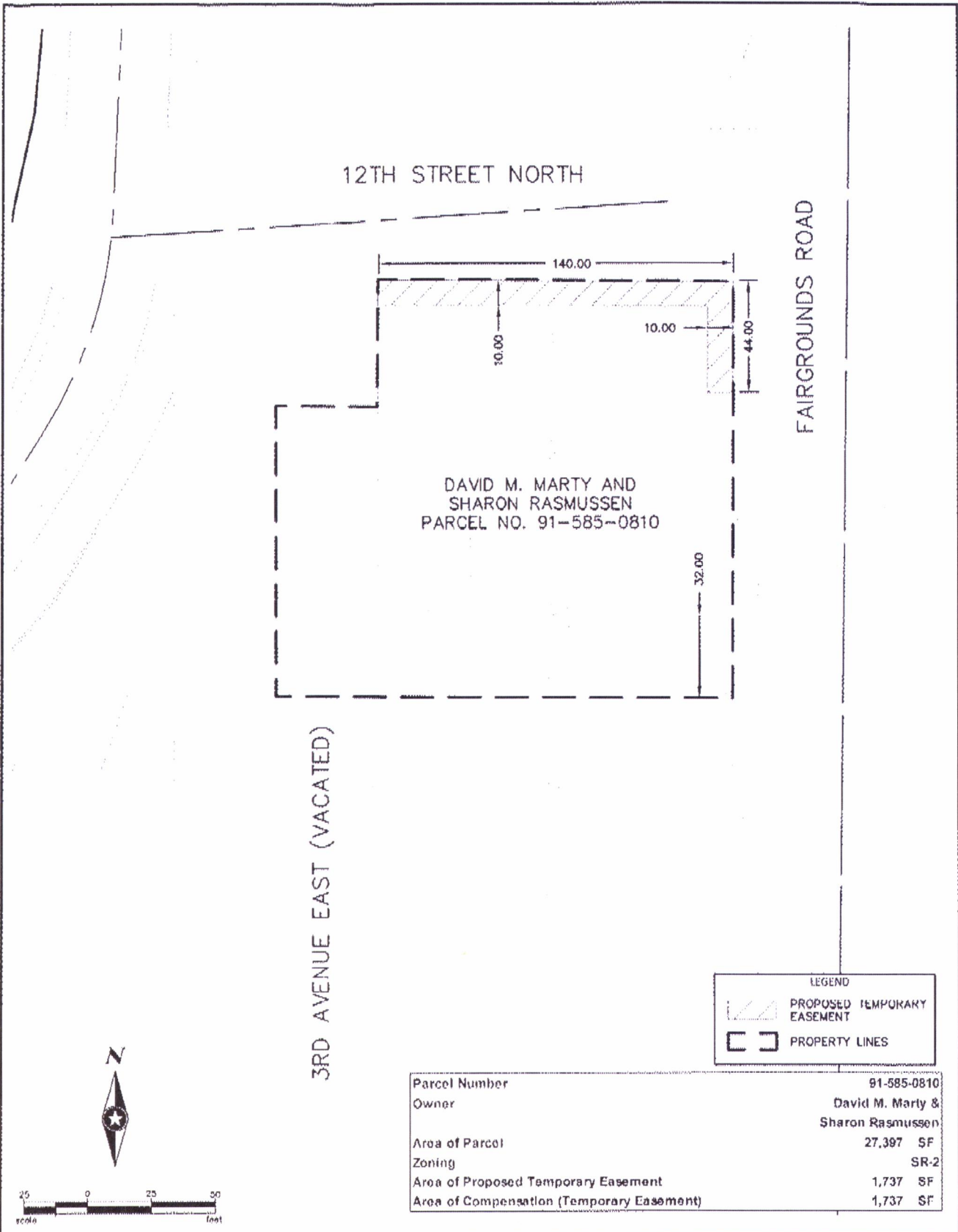
Sincerely,



By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


David Marty
Sharon Rasmussen



SEH
 PHONE: 218.322.4500
 21 NE 5TH ST, SUITE 200
 GRAND RAPIDS, MN 55744-2601
 www.sehinc.com

FILE NO.
122012
 DATE:
02/21/14

DAVID M MARTY & SHARON RASMUSSEN
 GRAND RAPIDS, MINNESOTA

EXHIBIT
13



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 9, 2014

Thomas W. and Nancy P. Saxhaug
1032 NW 1ST. Ave.
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Crystal Lake Boulevard Project 2011-2

Dear Mr. and Mrs Halvorson:

The City of Grand Rapids hereby submits to you an offer of **\$2,239.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT " attached hereto, disregarding any change in the before value of the property caused by the Crystal Lake Boulevard project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

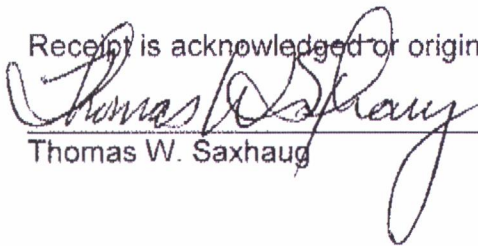
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,

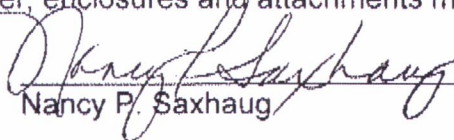


By: Patrick Pollard
Engineering Tech.

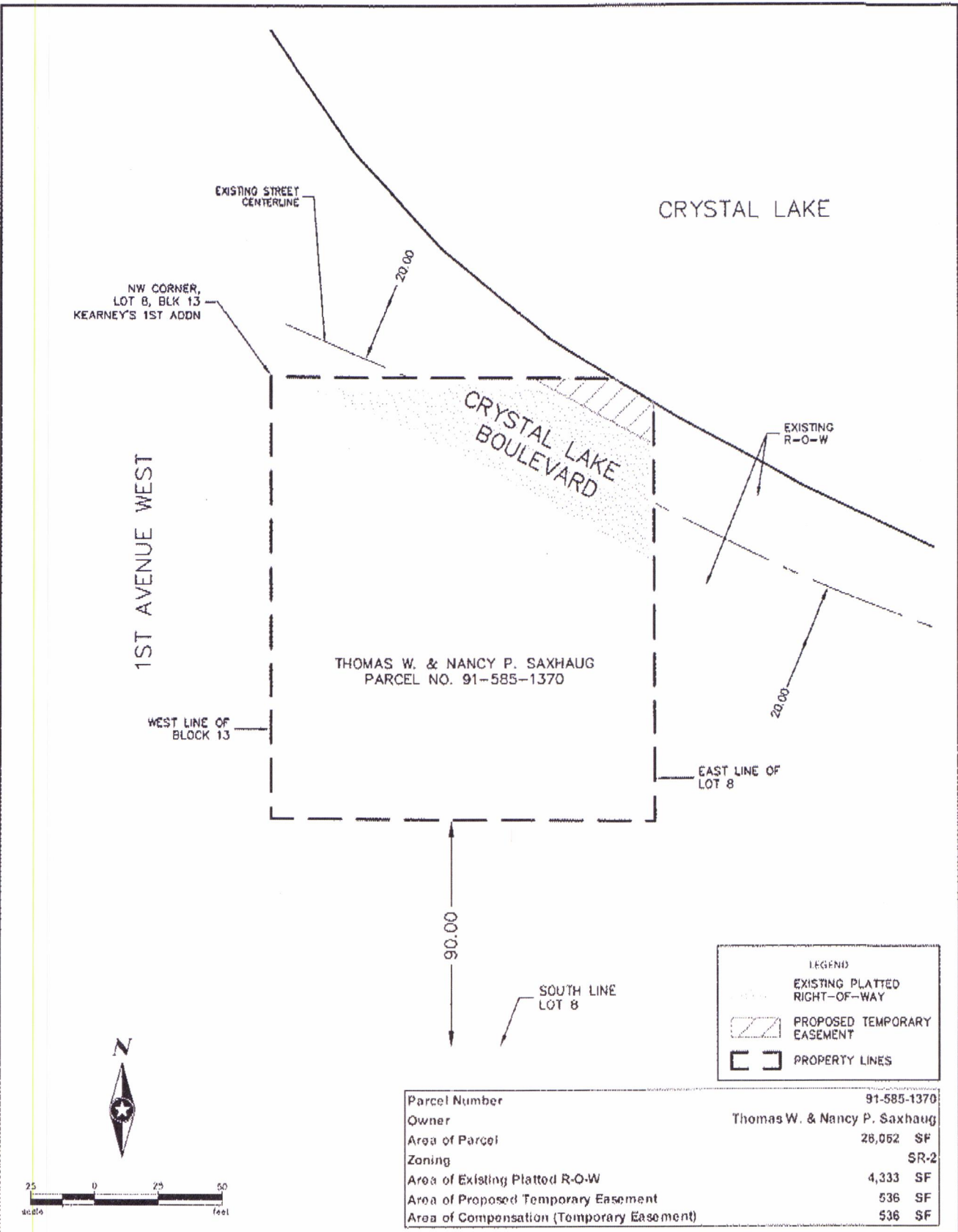
Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Thomas W. Saxhaug



Nancy P. Saxhaug



Parcel Number	91-585-1370
Owner	Thomas W. & Nancy P. Saxhaug
Area of Parcel	28,062 SF
Zoning	SR-2
Area of Existing Platted R-O-W	4,333 SF
Area of Proposed Temporary Easement	536 SF
Area of Compensation (Temporary Easement)	536 SF

PHONE: 218.322.4500
 21 NE 5TH ST, SUITE 200
 GRAND RAPIDS, MN 55744-2601
 www.sehinc.com

FILE NO.
 122012
 DATE:
 04/07/14

THOMAS W. & NANCY P. SAXHAUG
 GRAND RAPIDS, MINNESOTA

EXHIBIT
 1R
 TEMP



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 24, 2014

Donald G. and Sandra Kay Ley
1102 NE 2nd Ave
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Crystal Lake Boulevard Project 2011-2

Dear David and Sharon:

The City of Grand Rapids hereby submits to you an offer of **\$ 2,783.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in " PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT " attached hereto, disregarding any change in the before value of the property caused by the Crystal Lake Boulevard project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

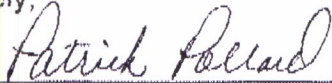
Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

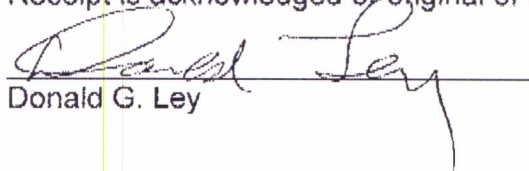
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,

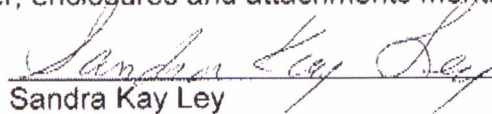


By: Patrick Pollard
Engineering Tech.

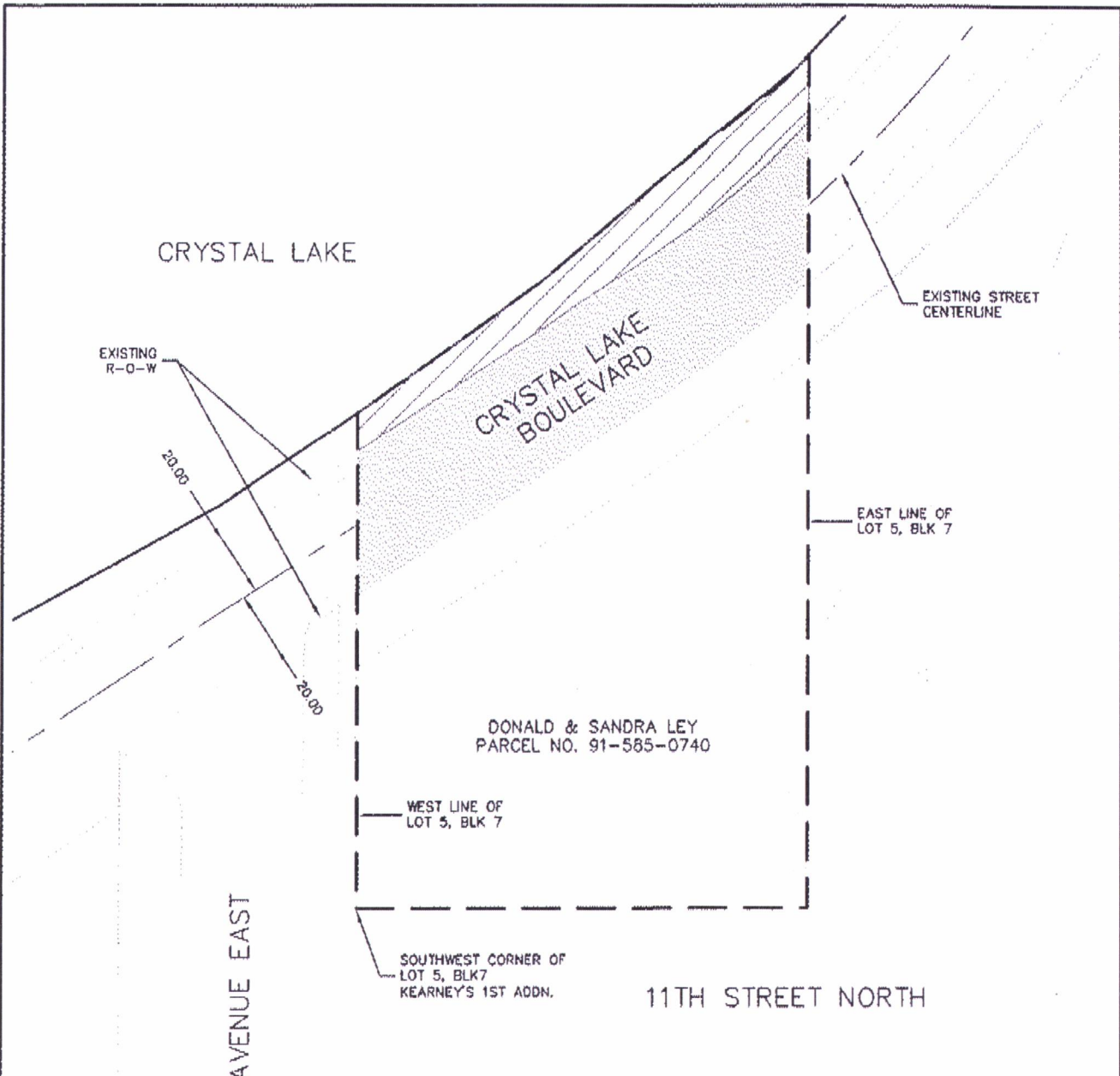
Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



Donald G. Ley



Sandra Kay Ley



2ND AVENUE EAST

EXISTING R-O-W

20.00

20.00

DONALD & SANDRA LEY
PARCEL NO. 91-585-0740

WEST LINE OF
LOT 5, BLK 7

SOUTHWEST CORNER OF
LOT 5, BLK 7
KEARNEY'S 1ST ADDN.

EXISTING STREET
CENTERLINE

EAST LINE OF
LOT 5, BLK 7

11TH STREET NORTH

LEGEND	
	EXISTING PLATTED RIGHT-OF-WAY
	PROPOSED TEMPORARY EASEMENT
	PROPERTY LINES



Parcel Number	91-585-0740
Owner	Donald & Sandra Ley
Area of Parcel	33,864 SF
Zoning	SR-2
Area of Existing Platted R-O-W	7,483 SF
Area of Proposed Temporary Easement	2,971 SF
Area of Compensation (Temporary Easement)	2,971 SF

PHONE: 218.322.4500
21 NE 5TH ST, SUITE 200
GRAND RAPIDS, MN 55744-2801
www.sehinc.com

FILE NO. 122012
DATE: 04/07/14

DONALD & SANDRA LEY
GRAND RAPIDS, MINNESOTA

EXHIBIT
5R
TEMP



OFFER LETTER

April 3, 2014

Brandon and Sonja K. Hanson
112 N.E. 14th Street
Grand Rapids, MN 55744

In reply refer to: Purchasing Temporary Easement for construction of 14 Street N.E.

Dear Mr. and Mrs Hanson

The City of Grand Rapids hereby submits to you an offer of **\$1,679.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE TEMPORARY EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the 14th Street N.E. project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616


Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

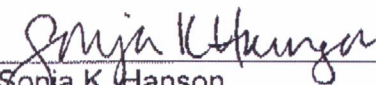
Sincerely,


By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.



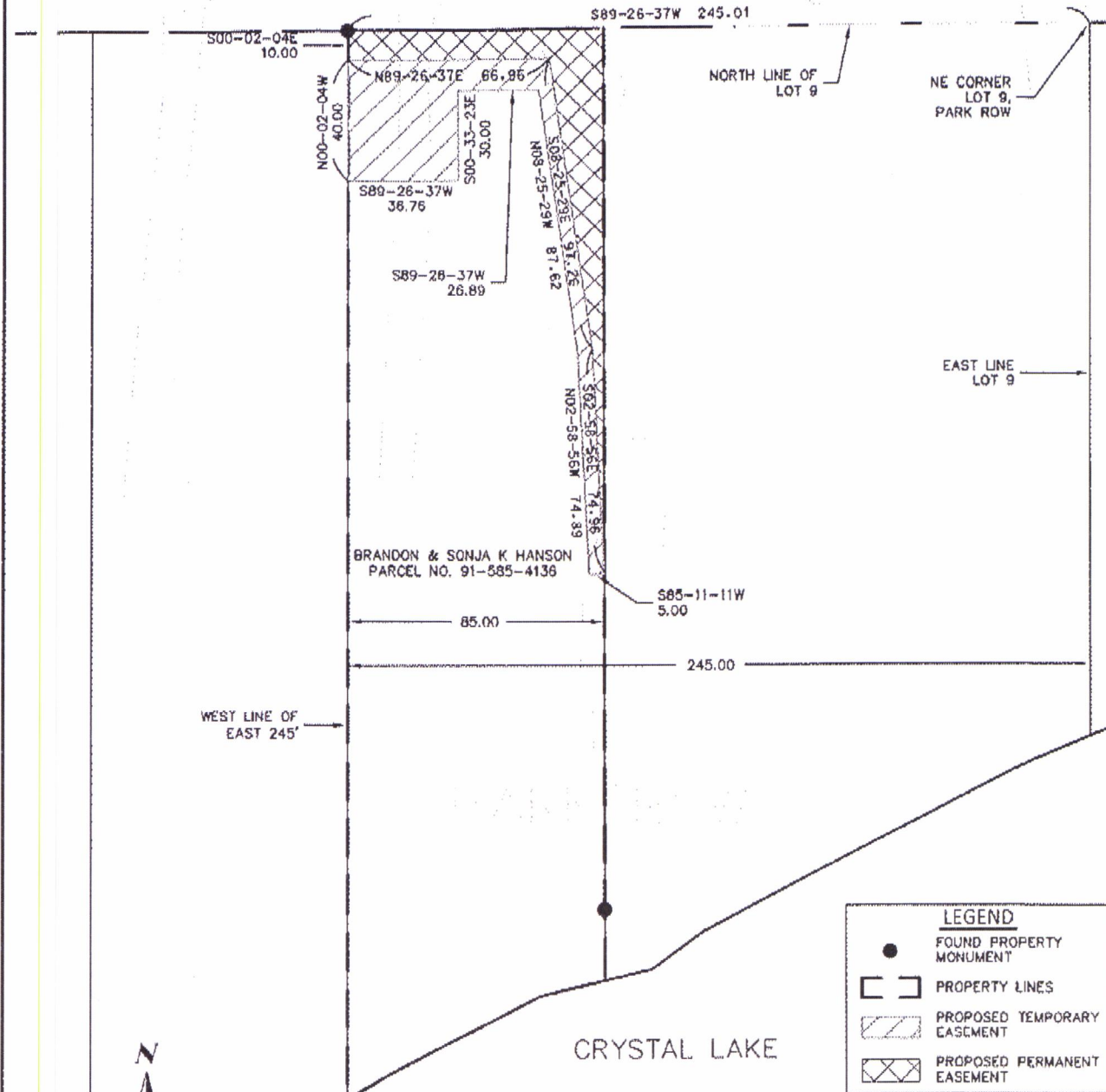
Brandon Hanson



Sonja K. Hanson

Brandon Hanson 256-8560

14TH STREET NORTHEAST



LEGEND

- FOUND PROPERTY MONUMENT
- ▭ PROPERTY LINES
- ▨ PROPOSED TEMPORARY EASEMENT
- ▩ PROPOSED PERMANENT EASEMENT

Parcel Number	91-585-4136
Owner	Brandon & Sonja K. Hanson
Area of Parcel	28,441 SF
Zoning	SR-1
Area of Proposed Temporary Easement	2,587 SF
Area of Proposed Permanent Easement	2,038 SF
Area of Compensation (Permanent Easement)	2,038 SF

SEH
 217 N. 1st St. Suite 200
 Grand Rapids, MN 55744
 www.seh.com

FILE NO.	122012
DATE:	12/6/13

BRANDON & SONJA K. HANSON
GRAND RAPIDS, MINNESOTA

EXHIBIT
10



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

March 6, 2014

Tia M. and Jeffery P. Halvorson
208 NE Crystal Lake Boulevard
Grand Rapids, MN 55744

In reply refer to: Purchasing Easement for construction of Crystal Lake Boulevard Project 2011-2

Dear Mr. and Mrs. Halvorson:

The City of Grand Rapids hereby submits to you an offer of **\$3,324.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the Crystal Lake Boulevard project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessor's Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

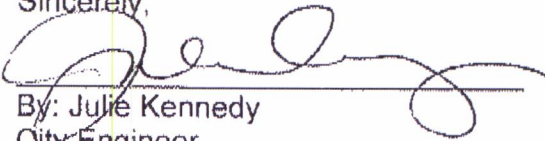
Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

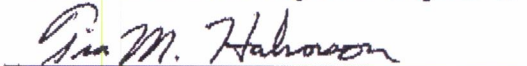

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Julie Kennedy
City Engineer

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


Tia M. Halvorson
Jeffery P. Halvorson



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

April 3, 2014

Mathew and Suzanne Hepokoski
114 N.E. 14th Street
Grand Rapids, MN 55744

In reply refer to: Purchasing Temporary Easement for construction of 14 Street N.E.

Dear Mr. and Mrs Hepokoski

The City of Grand Rapids hereby submits to you an offer of **\$4,472.00**, which is the amount of the appraised market value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE TEMPORARY EASEMENT" attached hereto, disregarding any change in the before value of the property caused by the 14th Street N.E. project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what taxes consequences you may have as a result of this income. If you or

your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7616

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

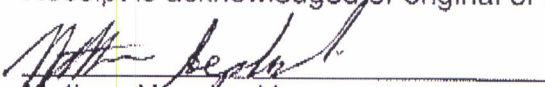
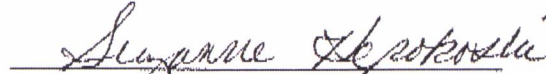
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

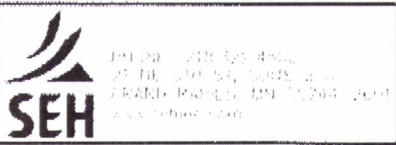
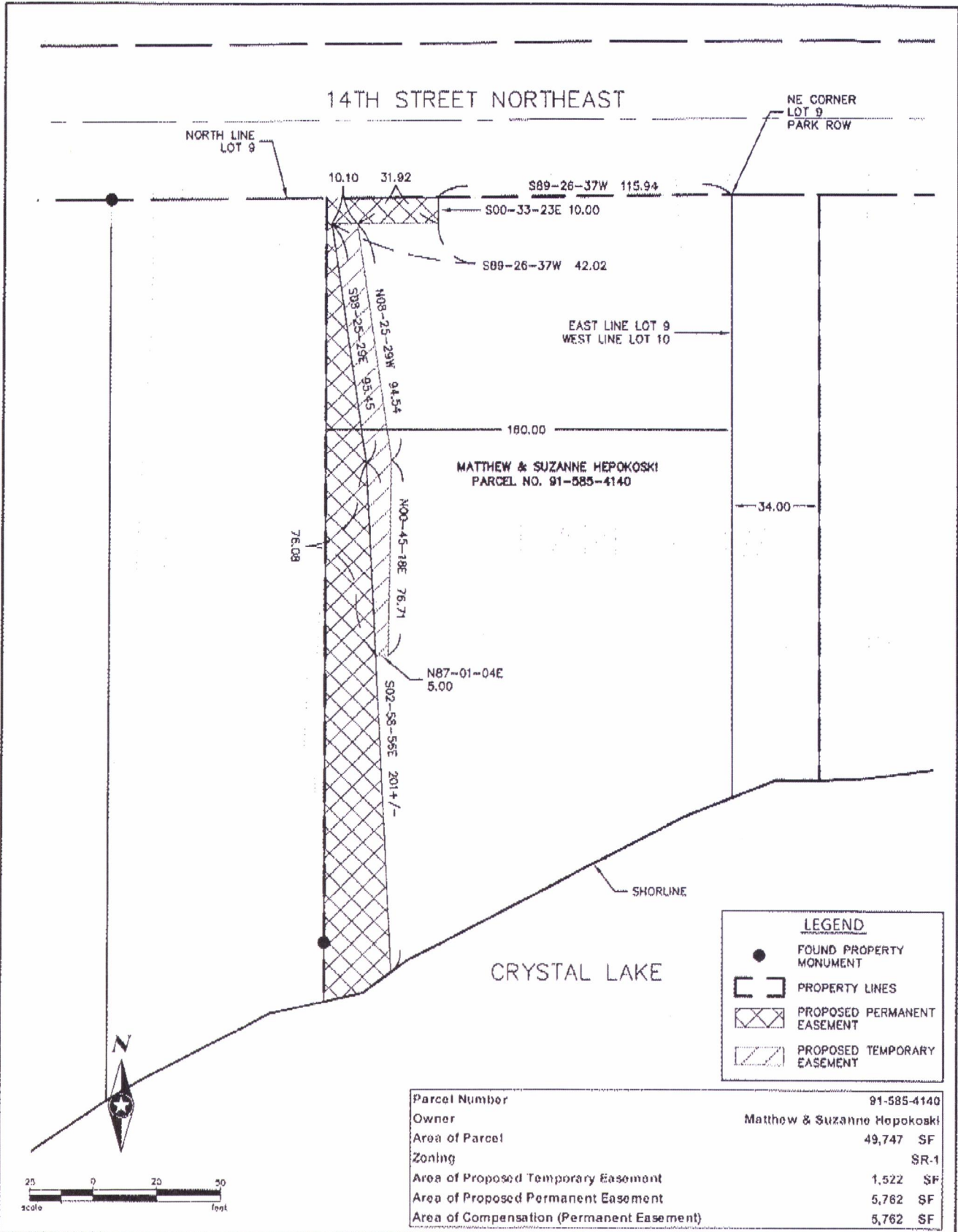
Sincerely,



By: Patrick Pollard
Engineering Tech.

Receipt is acknowledged or original of this letter, enclosures and attachments mentioned herein.


Mathew Hepokoski
Suzanne Hepokoski



FILE NO.
122012

DATE:
02/21/14

MATTHEW & SUZANNE HEPOKOSKI
GRAND RAPIDS, MINNESOTA

EXHIBIT
9



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0458 **Version:** 1 **Name:** Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle

Type: Agenda Item **Status:** Fire

File created: 4/29/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle

Background Information:

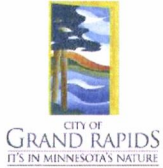
The Grand Rapids Fire Department is currently operating a 2003 Dodge Durango as a first response vehicle. This vehicle was purchased new in 2002, and has now come to a point where body work and continued maintenance are beginning to surpass the vehicles book value. The fire department is requesting permission to begin seeking options to replace the Dodge Durango.

Staff Recommendation:

Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle

Requested City Council Action

Please consider allowing the Grand Rapids Fire Department to begin seeking quotes and specifications for a vehicle to replace a 2003 Dodge Durango, which is currently used as a Fire Department first response vehicle



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0474 **Version:** 1 **Name:** Golf Course Restroom Project quotes
Type: Agenda Item **Status:** Golf Course
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Golf Course Restroom Project quotes
Sponsors:
Indexes:
Code sections:
Attachments: [Restroom Electrical Bore to site quote .pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Golf Course Restroom Project quotes

Background Information:

Golf Board member volunteers Dan Richter & Pat Pollard have been working on obtaining quotes from vendors providing building materials and services for the construction of the new on-course restroom.

A minimum of two quotes and sometimes three quotes have been obtained for each element.

Last May the golf course held a fundraiser that raised \$34,000 to be applied toward the cost of the project.

(I'll have the estimated cost available at the presentation of this item)

The remainder of the project will be paid for by golf course user fees from our cash balance. No funds will be requested or

used from any city funds.

Construction of the project will begin this June and will be completed by July 1. We expect the new restroom to be in operation by July 1, 2014.

Today I will be requesting approval for the boring of the electrical power cable and setting of the transformer.

An easement has been acquired from Jerry and Marge Petermeier to bring the power cable through their property to the construction site.

At the May 26 meeting I will be requesting approval of the remainder of the various parts of the project including plumbing, septic, well, electrical wiring, lumber, and concrete.

Staff Recommendation:

Approve quote as requested.

Requested City Council Action

Consider approving the low quote of \$3,565 (plus any applicable taxes) from Itasca Utilities for the boring of electrical wiring and placing of a transformer as stated in the quote. Two quotes were obtained for this item. Funding of this item and the remainder of the restroom project will come from the golf course cash fund balance and from the \$34,000 raised in the 2013 restroom fundraiser event.



1 inch = 75 feet

Proposed Rest Room

Proposed Well

Proposed 200 ft Secondary URD

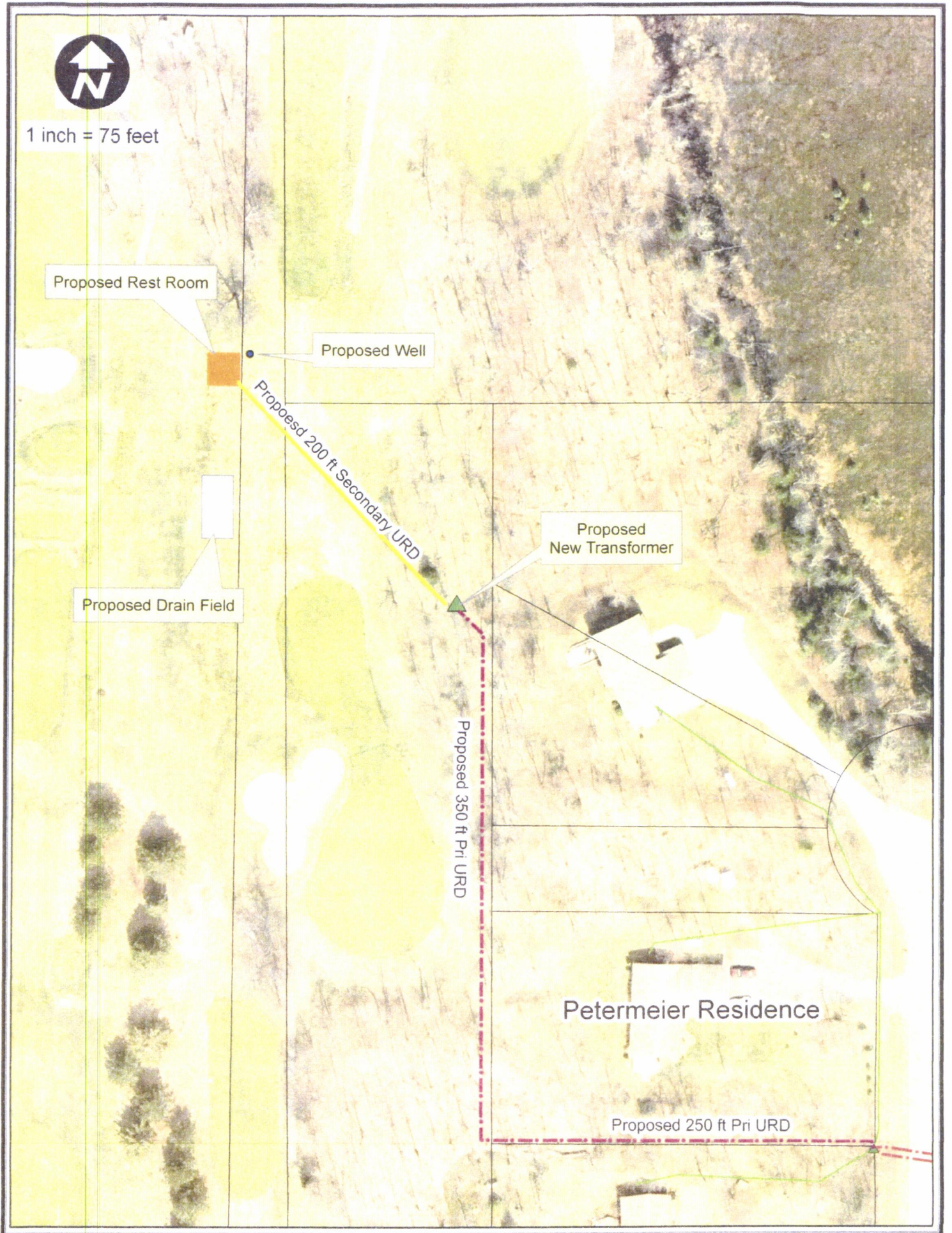
Proposed Drain Field

Proposed New Transformer

Proposed 350 ft Pri URD

Petermeier Residence

Proposed 250 ft Pri URD



PAT POLLARD

Bob Cahill

From: Patrick Pollard <patandy@paulbunyan.net>
Sent: Wednesday, April 30, 2014 3:23 PM
To: Bob Cahill
Subject: Fwd: POWER EST

Follow Up Flag: Follow up
Flag Status: Flagged

That is a great price he usually is about 6 to 8 dollars a foot.

Sent from my iPad

Begin forwarded message:

From: "Andy MacDonell" <andymac@paulbunyan.net>
Date: April 30, 2014 at 3:18:04 PM CDT
To: <PATSANDY@paulbunyan.net>
Subject: POWER EST

PAT, HERE IS THE ESTIMATE FOR PLACING THE POWER AT THE GOLF COURSE.

DIRECTIONAL BORE APPROX. 900 FT 1/O PRIMARY				
ELEC.MAIN	900FT	@	\$3.85FT	\$3,465.00
PLACE TRANSFORMER BASE AND GROUND				
ROD	1EA	@	\$100.00	\$100.00

ALL MATERIAL FURNISHED BY GRPUC.
PRICE DOES NOT INCLUDE PLACING ANY SECONDARY CABLE
DOES NOT INCLUDE ANY PERMITS OR EASEMENTS
DOES NOT INCLUDE ANY LOCATING OF PRIVATE UTILITIES

IF YOU HAVE ANY QUESTIONS PLEASE CALL ME.
THANKS YOU
ANDY MACDONELL
ITASCA UTILITIES, INC



This email is free from viruses and malware because [avast! Antivirus](#) protection is active.



PROPOSAL

218-327-4962
 312 NE THIRD AVE
 GRAND RAPIDS, MN 55744
 FAX: 218-327-8244 E-MAIL: SALES@AAPLGHTG.COM

Submitted to: Pokegama Golf Course		Job Name: Same	
		Job Location: Same	
Address: 3910 Golf Course Rd.			
Grand Rapids, MN 55744		Job phone:	Job #
Phone: 326-3444	Fax:	E-mail:	Date: 5-6-14

**Horizontally drill 890' of power cable from transformer to transformer and set transformer.
 Cable, transformer and base by others.**

We propose hereby to provide materials and labor in accordance with the above specifications for the sum of:

\$4,900.00

Payment schedule: Progressive billing, due upon receipt, if more than five (5) days start to finish, OR as specified in Construction Documents. A finance charge of 1.8% per month may be added to all past due balances.

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this proposal. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Respectfully Submitted,

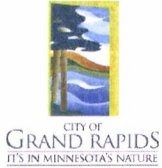
Note: We may withdraw this proposal if not accepted within 48 hours. Prices not accepted within 48 hours are subject to manufacturer price increases.

ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0435 **Version:** 1 **Name:** Consider accepting the notice of retirement from Wilbert Giese, Jr. from the position of Police Sergeant.

Type: Agenda Item **Status:** Administration Department

File created: 4/23/2014 **In control:** City Council

On agenda: 5/12/2014 **Final action:**

Title: Consider accepting the notice of retirement from Wilbert Giese, Jr. from the position of Police Sergeant.

Sponsors:

Indexes:

Code sections:

Attachments: [Giese retirement letter](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider accepting the notice of retirement from Wilbert Giese, Jr. from the position of Police Sergeant.

Background Information:

Wilbert Giese, Jr., Police Sergeant, has given his notice of retirement effective May 30, 2014. Bill was hired on October 13, 1996 as a Police Officer. Bill has been the canine handler for the City of Grand Rapids for several years and has been involved in countless searches, apprehension and drug-related incidents. On March 1, 2011, Bill was appointed temporary Police Sergeant to fill in for another Sergeant while on leave, and on October 11, 2011 was appointed to permanent status as a Police Sergeant, the position he currently holds.

Staff Recommendation:

Police Chief Jim Denny is recommending accepting the notice of retirement from Wilbert Giese, Jr., Police Sergeant, with the expression of gratitude towards the services rendered to the City during the past 17 1/2 years and on behalf of City Staff would like to wish Bill many happy retirement years.

Requested City Council Action

Consider accepting the notice of retirement from Wilbert Giese, Jr. from the position of Police Sergeant effective May 30, 2014 and authorize City staff to begin the process of filling the vacancy.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS POLICE DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

April 27, 2014

Lynn DeGrio
Human Resources Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662

Dear Lynn:

Please accept this letter as my formal notice of retirement as Police Sergeant. My last date of employment will be Friday, May 30, 2014.

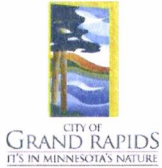
I feel very fortunate to have been associated with the City of Grand Rapids for the last 17½ years. My time with the City was fulfilling and I am grateful to all of the employees who have made my time here so enjoyable.

Sincerely,

A handwritten signature in black ink, appearing to read "W. W. Giese, Jr.", written over a horizontal line.

Wilbert W. Giese, Jr.

Cc: Tom Pagel, City Administrator
Jim Denny, Chief of Police



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0476 **Version:** 1 **Name:** Arts & Culture Grant Acceptance
Type: Agenda Item **Status:** Administration Department
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: A resolution accepting grants from IRRRB, Blandin Foundation, and Grand Rapids Arts for the preparation of an Arts & Culture Plan.
Sponsors:
Indexes:
Code sections:
Attachments: [5-12-14 Blandin Grant for Arts.pdf](#)
[5-12-14 IRRRB Grant for Arts.pdf](#)
[5-12-14 IRRRB Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

A resolution accepting grants from IRRRB, Blandin Foundation, and Grand Rapids Arts for the preparation of an Arts & Culture Plan.

Background Information:

The City previously authorized the Art & Culture Commission to solicit proposals and funding for an Arts & Culture Plan. The commission has been successful in securing \$40,100 from the IRRRB, Blandin Foundation, and Grand Rapids Arts. The attached resolution formalizes the acceptance of the grants.

Staff Recommendation:

City staff recommends the approval of the resolution.

Requested City Council Action

Consider the approval of a resolution accepting grants from IRRRB, Blandin Foundation, and Grand Rapids Arts for the preparation of an Arts & Culture Plan and the execution of necessary attached grant agreements.

Embedded Secure Document

The file <https://grandrapids.legistar.com/View.ashx?M=F&ID=3069000&GUID=18F42078-DFF3-4C3C-AF0A-8D6F6A5BFE94> is a secure document that has been embedded in this document. Double click the pushpin to view.

**STATE OF MINNESOTA
GRANT AGREEMENT**

PO ID 3000002926	PO Date 4/24/2014		Fiscal Year 2014	Grant Award \$20,000.00
Vendor ID 0000195352	Fund 2370	Fin Dept ID B4335310	Approp ID B43TCPR	Account 441352

This grant contact is between the State of Minnesota, acting through its Office of the Commissioner of Iron Range Resources and Rehabilitation Board (hereinafter IRRRB) and **Grand Rapids, City of, Attn: Tom Pagel, 420 N. Pokegama Avenue, Grand Rapids, MN 55744** (hereinafter GRANTEE).

1. Under Minnesota Statutes Section 298.22 and Section 298.223, and pursuant to IRRRB Resolution No. 13-028, the IRRRB is empowered to enter into this grant.
2. As part of its mission, the IRRRB will fund local economic development projects including Public Works, Culture and Tourism, and Housing Redevelopment projects located within the Taconite Assistance Area defined in Minnesota Statutes Section 273.1341. The IRRRB has determined that the completion of this project will support those purposes.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the IRRRB. Pursuant to Minnesota Statutes 16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

1 Term of the Grant Contract

- 1.1. **Effective date:** the date the IRRRB obtains all required signatures under Minnesota Statutes 16B.98, Subdivision 5 and 7.
- 1.2. **Expiration date:** 6/30/2015, or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract: 9. Liability, 10. State Audits; 11. Government Data Practices and Intellectual Property; 13. Publicity and Endorsement; 14. Governing Law, Jurisdiction, and Venue; and 16. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not an IRRRB employee, will use the Office of the Commissioner of the Iron Range Resources and Rehabilitation Board monies provided to update and implement a comprehensive plan.

Expenses eligible for reimbursement under the terms of this Agreement will be those incurred since 6/17/2013, to update and implement a comprehensive plan, and other costs associated with the completion of the project.

The applicant will submit a final report and a copy of their comprehensive plan to the IRRRB.

NOTE: Grantee agrees to perform the above duties in accordance with the plans and specifications in grantee's application which is incorporated into this Agreement and kept on file in the Office of the Commissioner of the Iron Range Resources and Rehabilitation Board, and in accordance with the policies as stated in the Grant application manual.

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Obligation and Payment

- 4.1. **Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$20,000.00.
- 4.2. **Payment.** The IRRRB will promptly pay the Grantee after the Grantee presents itemized invoice for the services actually performed and the IRRRB's Authorized Representatives accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: reimbursement upon submission of invoices upon completion of stages of work on the project and/or completion of the entire project done in accordance with this Agreement. If applicable, bid tabulations will be required for the project and a copy submitted to the IRRRB Authorized Representative.

5 Conditions of Payment

All services provided by Grantee under this grant must be performed to the IRRRB's satisfaction, as determined at the sole discretion of the IRRRB's authorized agent, and in accordance with all applicable federal, state, and local laws, ordinances, IRRRB board resolutions, rules and regulations. GRANTEE will not receive payment for work found by the IRRRB to be unsatisfactory or performed in violation of federal, state or local law.

6 Authorized Representative

The IRRRB's Authorized Representative is **Chris Ismil**, 4261 Hwy. 53 S., Eveleth, MN 55734, (218) 735-3010, chris.ismil@state.mn.us, has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this contract. If the services are satisfactory, the IRRRB's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Tom Pagel**, 420 N. Pokegama Avenue, Grand Rapids, MN 55744, 218-326-7626, tpagel@ci.grand-rapids.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the IRRRB.

7 Authorized Agent

The IRRRB's authorized agent for the purposes of administration of this grant is the **Commissioner** or the **Executive Director of Development** who shall have final authority for acceptance of GRANTEE'S services.

8 Assignment, Amendments, Waiver, and Grant Contract Complete

- 8.1. **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without prior written consent of the IRRRB, approved by the same parties who executed and approved this contract, or their successors in the office.
- 8.2. **Amendments.** Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in the office.
- 8.3. **Waiver.** If the IRRRB fails to enforce any provision of this grant contract, the failure does not waive the provision of IRRRB's right to enforce it.
- 8.4. **Grant Contract Complete.** This grant contract contains all negotiations and agreements between the IRRRB and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

9 Liability

The Grantee must indemnify, save, and hold the IRRRB, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the IRRRB, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the IRRRB's failure to fulfill its obligations under this grant contract.

10 State Audits

Under Minn. Stat. §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the state and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

11 Government Data Practices and Intellectual Property

The Grantee and IRRRB must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the IRRRB under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the IRRRB.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the IRRRB. The IRRRB will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12 Workers' Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered IRRRB employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the IRRRB's obligation or responsibility.

13 Publicity and Endorsement

- 13.1. **Publicity.** Any publicity regarding the subject matter of this grant contract must identify the IRRRB as a supporting agency and must not be released without prior written approval from the IRRRB's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.
- 13.2. **Endorsement.** The Grantee must not claim that the IRRRB endorses its products or services.

14 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.1. *Termination by the IRRRB.* The IRRRB may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

15.2. *Termination for Cause.* The IRRRB may immediately terminate this grant contract if the IRRRB finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The IRRRB may take action to protect the interests of the IRRRB, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16 Data Disclosure

Under Minn. Stat. §270.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

The records or reports resulting from the work under this grant may be released for public inspection, and both parties shall have the privilege of publishing the reports; providing that publications by either party shall contain a statement of the cooperative relations between the parties hereto.

17 Additional Provisions

Specifically, but without limitation, GRANTEE shall comply with and, to the extent required by law shall require its contractors and subcontractors performing work on the Project to comply with: Minnesota Statutes §181.59 (Non-discrimination); Minnesota Statutes §116J.871 and §177.43 (Prevailing Wages); Minnesota Statutes §574.26 (Payment and Performance Bonds); Minnesota Statutes §363A.36 (Certificate of Compliance for private entities); and Minnesota Statutes §116L.66 (Job Listings for grants of \$200,000 or more to any private entity), and the American's with Disabilities Act 42 U.S.C.A. Sect. 12101.

The grant is subject to the provisions in Minnesota Statutes §16B.97 and .98.

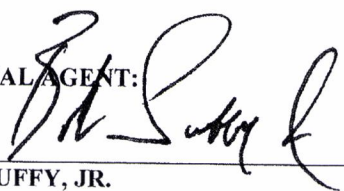
This document may be executed in counterparts. The parties may provide electronic signatures pursuant to the authority of Minn. Stat. Ch. 325L.

***The remainder of this page in intentionally left blank.**

IN WITNESS WHEREOF, the parties have caused this grant to be duly executed intending to be bound thereby.

APPROVED:

1. IRRRB FISCAL AGENT:

By: 
Name: BOB SCUFFY, JR.
Title: ACCOUNTING DIRECTOR
Date: 4-24-14

3. STATE AGENCY OR DEPARTMENT:

By: _____
Name: ANTHONY SERTICH
Title: COMMISSIONER
Date: _____

-OR-

2. GRANTEE:

(If a corporation, two corporate officers must execute).

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: STEVE PETERSON
Title: EXECUTIVE DIRECTOR OF DEVELOPMENT
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-

A RESOLUTION
ACCEPTING GRANTS FROM
IRRRB, BLANDIN FOUNDATION AND GRAND RAPIDS ARTS
FOR THE PREPARATION OF
AN ARTS & CULTURE PLAN

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

1. IRRRB Grant for Updating the City's Comprehensive Plan in an amount of \$20,000; and
2. Blandin Foundation grant for the preparation of an Arts & Culture Plan in an amount of \$20,000; and
3. Grand Rapids Arts for the preparation of an Arts & Culture Plan in an amount of \$100.

Adopted this __th day of _____, 2014

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ;
and the following voted against same: None, whereby the resolution was declared duly passed
and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0477 **Version:** 1 **Name:** Go Collaborative Agreement
Type: Agenda Item **Status:** Administration Department
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Enter into an agreement with Go Collaborative for the preparation of an Arts & Culture Plan.

Sponsors:

Indexes:

Code sections:

Attachments: [Comp Metris Arts Consulting.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Enter into an agreement with Go Collaborative for the preparation of an Arts & Culture Plan.

Background Information:

City Council authorized the Arts and Culture Commission to solicit proposals for an Arts and Culture Plan. The Commission received 8 proposals from firms nationwide and interviewed 2 finalists, Go Collaborative and Creative Community Builders. Go Collaborative clearly addressed the specific needs of the RFP and impressed the Commission with their creative approaches to arts and economic development. The consultants are known nationwide as authorities on creative placemaking, using arts and local entities to create healthy communities. The consultants' proposal is attached for reference.

The Arts & Culture Commission has secured \$40,100 in grants to assist in funding the plan. The total cost for the plan is \$47,725 leaving the City's share of the plan cost at \$7,625. Because art is infrastructure, the remaining funding should come from the PIR account. If additional non-City funds are secured, the amount of PIR funding will be reduced.

Staff Recommendation:

City staff is recommending entering into an agreement with Go Collaborative (Metris Arts Consulting) in an amount of \$47,725 with City funding from the PIR account.

Requested City Council Action

Consider approving an agreement with Go Collaborative (Metris Arts Consulting) in an amount of \$47,725 with City funding from the PIR account.



Anne Gadwa Nicodemus
Principal
230 Ferry Street
Floor 2, Suite 1
Easton, PA 18042
612.709.0232
gadwa@metrisarts.com
www.metrisarts.com

RECEIVED

FEB 26 2014

TRANSMITTAL

February 26, 2014

TO:
Tom Pagel, City Administrator
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

FROM:
Anne Gadwa Nicodemus
Metris Arts Consulting

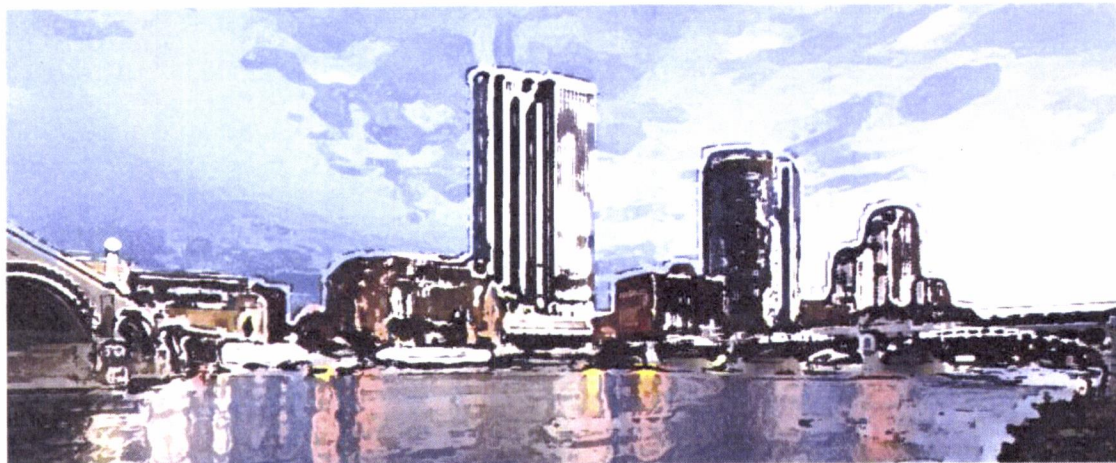
PROJECT:
Grand Rapids Arts and Culture Plan

Dear Mr. Pagel,

Please find our proposal for the Grand Rapids Arts and Culture Plan, including 3 full color copies, and one (1) CD with a digital copy of the proposal.

Sincerely,
Anne Gadwa Nicodemus

METRIS ARTS CONSULTING



GRAND RAPIDS ARTS and CULTURE PLAN

SUBMISSION FOR PROPOSAL

ATTN: TOM PAGEL, CITY ADMINISTRATOR

FEBRUARY 28, 2014

CONTACT: Anne Gadwa Nicodemus | C: 612.709.0232 | gadwa@metrisarts.com

230 FERRY STREET | EASTON, PA 18042 | T: 612.709.0232 | www.metrisarts.com



TEL: 610.252.7272

FAX: 610.252.7271

Principal
230 Ferns Street
Floor 2, Suite 1
Easton, PA 18042
610.252.7272
gadwa@metrisarts.com
www.metrisarts.com

Tom Pagel, City Administrator
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

February 26, 2014

Dear Mr. Pagel:

On behalf of our joint team, I am delighted to submit this proposal for the Grand Rapids Arts and Culture Plan. Our team brings together the expertise three diverse creative placemaking firms: Metris Arts Consulting, GO collaborative, and Markusen Economic Research. Our combined skill sets make us uniquely qualified to develop the roadmap for Grand Rapids' efforts to set a strategic vision for supporting arts and culture within the city and serve as a resource for the region.

Metris Arts Consulting, for which I serve as principal, will lead the project. I will draw on our extensive experience researching arts, culture, and communities to head up the strategic assessment components of the project. In addition, my national standing as a creative placemaking expert and knowledge of a range of cultural policies and funding structures will greatly aid the project.

GO collaborative will play a vital role in leading the public engagement elements. The firm's expertise in comprehensive planning, public engagement, and, specifically, arts engagement techniques, make it a great fit for the project and an indispensable team member.

Markusen Economic Consulting will serve as an analytical thought partner throughout the planning process, and will conduct one-on-one interviews with arts and community stakeholders. As an economist, professor emerita of urban and regional planning, an arts and cultural researcher, and a resident of greater Minnesota, Markusen will ground the team's findings and recommendations in the context of broad national trends and deep regional knowledge.

Our approach is creative, collaborative, participatory, and rigorous. We use a range of methods to realize a three-pronged strategy: DISCOVER, ENVISION, and DEVELOP. Our ultimate goal is to provide the City of Grand Rapids with a portfolio of diverse strategies to:

- Leverage and invest in Grand Rapids' strongest and most unique existing arts and cultural assets;
- Expand the role of the arts in community life;
- Identify sound strategies to fund and nurture artists and arts organizations; and
- Tie recommended strategies to measurable evaluation criteria.

METRIS ARTS CONSULTING

Table of Contents

Introduction	2
Timeline and Deliverables	4
Team Qualifications	6
Project Approach	11
References	15
Fee Schedule	16
Technical Capacities	18
Team Experience	19

METRIS ARTS CONSULTING

Introduction

PROJECT UNDERSTANDING

Our multi-disciplinary team, led by Metris Arts Consulting, will develop a ten-year, strategic arts and cultural plan for the City of Grand Rapids, MN. We aspire to connect Grand Rapids with a community-backed, strategic vision that can help to shape all aspects of municipal policy and resource allocation related to arts and culture.

Our team will steward a plan designed to nurture Grand Rapids' artistic and cultural assets. The plan will support the City in setting goals and making strategic investments that will enable people of diverse backgrounds, ages, abilities, and orientations to continue to access the city's rich arts and cultural resources for generations to come.

TEAM

The team is composed of three firms, each with a deep background in creative placemaking:

- Metris Arts Consulting
- GO collaborative
- Markusen Economic Research

As the project lead, Metris Arts Consulting will oversee all aspects of the project. Metris combines training in urban and regional planning with deep expertise in arts, culture, and creative placemaking. GO collaborative will lead the design of public participation elements. GO collaborative specializes in arts-based community engagement and planning, with extensive experience helping communities identify local assets, perceived challenges, and local development strategies. Metris and GO will work in close collaboration to execute community engagement offerings and on writing and editing all deliverables. Ann Markusen (Markusen Economic Research) will serve as an analytical thought-partner throughout the planning process, and will conduct one-on-one interviews with arts and community stakeholders. As an economist, professor emerita of urban and regional planning, an arts and cultural researcher, and a resident of greater Minnesota, Markusen contributes a unique asset to the team.

APPROACH

Our approach is creative, collaborative, participatory, and rigorous. It draws on the skill sets of our diverse team to activate and engage Grand Rapids' cultural community and work in close partnership with the Grand Rapids Arts and Culture Commission, city officials, and other city administrators. To create the Grand Rapids Arts and Culture Plan, the team will employ a three-pronged approach: DISCOVER assets and needs, ENVISION goals, strategies, and opportunities, and DEVELOP an actionable plan that is focused on implementation.

I. DISCOVER

In the DISCOVER phase of the project, the team will work to 1) discover Grand Rapids' arts and cultural assets and potential opportunities - through stakeholder identification, interviews, focus groups, and an inventory of existing arts spaces, venues, and public arts; 2) identify opportunities for cross-department synergies - by assessing existing strategic and cultural plans and through focus groups with city staff from different departments; and 3) determine the

METRIS ARTS CONSULTING

priorities of diverse community stakeholders for arts-related municipal investments and policies - through interviews and focus groups.

2. ENVISION

In the ENVISION phase of the project, the team will organize a set of strategic visioning sessions for both the Arts and Culture Commission and the public at large. Having worked on many cultural and comprehensive plans, we believe that it is vitally important to engage the larger community throughout the planning process. By holding both community meeting and higher-level strategic planning sessions with commissioners and city staff, we will be able to form a comprehensive arts and cultural vision plan for the City of Grand Rapids, while simultaneously creating the political interest and support that will be needed to implement the plan's specific action items in the future. In this phase, the team will also assess strategies adopted by similar municipalities in order to learn what has been most effective and challenging for implementing creative solutions.

3. DEVELOP

In the project's final phase, we will synthesize findings from the DISCOVER and ENVISION portions of the project, and collaborate with the Arts and Culture Commission to develop and prioritize goals, objectives, and strategies. To ensure that the plan has "teeth," and broad community buy-in, we will engage both the larger community and commission members in the drafting of next steps, including the identification of responsible parties, the estimation of costs of proposed strategies, and the identification of potential funding sources. To ensure that diverse stakeholders can monitor the progress made toward plan goals, the team will also develop assessment tools that are closely tailored to plan goals and matched with city staff capacity for data collection. We will also work closely with staff and commissions to ensure the plan's adoption by city council.

METRIS ARTS CONSULTING

Timeline and Deliverables

Our three-phased approach for the creation of the Grand Rapids Arts and Culture Plan will take place over a nine-month project period. The first phase, DISCOVER, will begin in the spring of 2014 with a kick-off meeting and move quickly into the identification of key stakeholders, and the formation of two focus groups/interview visits. These focus groups and interviews will serve as the foundation for the creation of a robust online survey that can be distributed to local and regional arts organizations.

The second phase, ENVISION, will begin in the late summer 2014 and will be comprised of two strategic planning sessions and two parallel community meetings, which will help lay the foundation for a strong central vision and measurable implementation strategies.

The third and final phase, DEVELOP, will take place in the fall of 2014, and will culminate in the creation of a final Arts and Culture Plan with an emphasis on future strategies that are tied to assessment tools.

DISCOVER

Spring of 2014: Initial Groundwork

- *Initial Kick-Off Meeting with Key Stakeholders*

Deliverables:

- Stakeholder Analysis and Engagement Plan

Spring / Summer 2014: Asset and Needs Assessment and Engagement

- *One-on-one Interviews and Focus Group of Arts and Cultural Leaders*
- *Inventory of Existing Arts Spaces, Venues, Public Art (working with city staff)*
- *General Survey of Arts and Culture Community*

Deliverables:

- Summary of Stakeholder Interviews and Focus Groups
- Report on Existing Arts Spaces, Venues, and Public Art
- Survey Summary Report

ENVISION:

Late Summer / Early Fall 2014: Visioning and Strategizing

- *2 Strategic Planning Sessions with Arts and Culture Commission Members*
- *2 Public Visioning Meetings*
- *Analysis of Comparable Cultural Plans*
- *Synthesis of Field Knowledge: Creative Placemaking Strategies*

Deliverables:

- Summary Findings of Commission Strategic Planning Sessions
- Summary Findings of Public Visioning Meetings
- Summary Analysis of Comparable Cultural Plans

METRIS ARTS CONSULTING

DEVELOP

Late Fall / Winter: Report Writing and Review

- *Development of Implementation Action Plan*
- *Development of Assessment Tools*
- *Development of Cost Overview*
- *Presentation to Arts and Culture Commission / Public Meeting #3*

Deliverables:

- *Draft Grand Rapids Arts and Culture Plan (for staff review)*
- *Final Grand Rapids Arts and Culture Plan*

METRIS ARTS CONSULTING

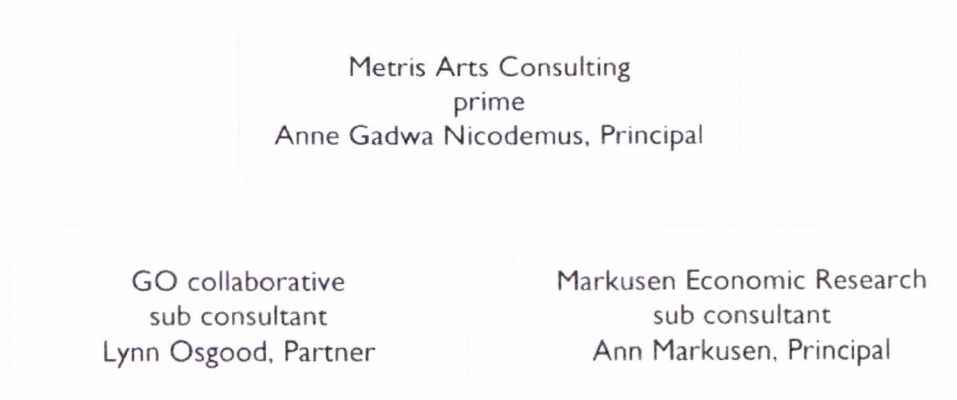
Team Qualifications

Our team is uniquely qualified to develop the Grand Rapids Arts and Culture Plan. It features:

- 1) Anne Gadwa Nicodemus (Metris Arts Consulting), a former choreographer and arts-administrator turned urban planning researcher, who is “increasingly recognized as one of the key, pivotal point people in the world of arts data and research” (-WESTAF blog’s 2013 list of most powerful and influential people in the nonprofit arts);
- 2) Lynn Osgood (GO collaborative), an urban planner and designer who specializes in arts-based community engagement and planning and has extensive experience helping communities identify local assets, perceived challenges, and local development strategies; and
4. Ann Markusen (Markusen Economic Research), a renowned regional economist and arts and cultural researcher, who is also a long-time resident of greater Minnesota. Markusen has conducted numerous, Minnesota-specific studies, including *Artists’ Centers* and *Native Artists: Careers, Resources, Space, Gifts*, the later focusing on Ojibwe artists.

Below, we outline the relationship between firms, roles and responsibilities, and expand on our credentials and experience.

TEAM ORGANIZATION CHART



ROLES AND RESPONSIBILITIES

Metris Arts Consulting will serve as the project lead, with Anne Gadwa Nicodemus overseeing all aspects of the Grand Rapids Arts and Culture Plan scope of work, including the leading of focus groups, gathering of assessment data, creation of general survey, and directing the creation of the final plan. Gadwa Nicodemus will partner with Lynn Osgood (GO collaborative) to conduct the initial focus groups, write the final report, and integrate the participatory planning aspects with all other findings.

METRIS ARTS CONSULTING

Key Personnel:

- Anne Gadwa Nicodemus - Project Lead - \$125/hour.

Location: Easton, PA

GO collaborative will lead the scope of work related to the ENVISION deliverables including leading the strategic planning sessions and organizing the parallel community meetings. Osgood and Gadwa Nicodemus will partner on writing the final Grand Rapids Arts and Culture Plan report, with Osgood providing professional graphic design and layout. Osgood will collaborate with Gadwa Nicodemus on survey design and administration and will support the team's efforts to outline public art policies, identify future opportunities, and assess funding strategies.

Key Personnel:

- Lynn Osgood - Project Manager - \$125/hour.
- Project Assistant - \$55/hour.

Location: Austin, TX

Markusen Economic Research will serve as an analytical thought-partner throughout the planning process and will conduct one-on-one interviews with arts and community stakeholders. As an economist, professor emerita of urban and regional planning, an arts and cultural researcher, and a resident of greater Minnesota, Markusen will ground the team's findings and recommendations in the context of deep regional knowledge.

Key Personnel:

- Ann Markusen - Creative Economy Research Advisor - \$140/hour.

Location: Wright, MN

METRIS ARTS CONSULTING

FIRM DESCRIPTIONS AND KEY STAFF

Metris Arts Consulting

Metris Arts Consulting is a collaborative consulting practice led by Principal Anne Gadwa Nicodemus. Metris provides research, analysis, and planning support related to all aspects of arts-based community and economic development. The firm works with a range of clients from across the country, including philanthropic organizations, government agencies (local to federal), and arts and community development nonprofits. Metris provides them with critical resources, including think pieces and presentations, needs assessments, impact evaluations, cultural plans and asset maps, white papers, and indicator systems. Its approach is collaborative—Metris views clients as active partners and desire relationships with entities that are open to critical learning and innovation.

Key Project Staff:

Anne Gadwa Nicodemus

Metris Principal Anne Gadwa Nicodemus is a researcher, writer, speaker, and advocate whose work focuses on arts-based community development. Nicodemus co-authored *Creative Placemaking*, the report for the Mayors' Institute of City Design (2010) that defined the field. Her journal article "Fuzzy Vibrancy" (*Cultural Trends*, 2013) and forthcoming book, *The Creative Placemakers' Playbook*, look more deeply at creative placemaking as cultural policy and its ethics and practical challenges. Her *How Art Spaces Matter* reports (for Artspace Projects, 2010 and 2011) reveal the benefits of art spaces to artists' careers and communities, including anchoring arts districts, expanding arts access, and boosts to safety, livability, tax rolls and property values. Nicodemus and Ann Marksuen's "Arts and Culture in Urban and Regional Planning: A Review and Research Agenda" (*Journal of Planning and Education Research*, 2010) was the most downloaded of that journal's articles in 2009 and 2010. Nicodemus speaks widely on creative placemaking and artist spaces and named one of the U.S.'s 50 most influential people in the nonprofit arts in 2012 and 2013 (blog.westaf.org). A choreographer and arts administrator turned urban planner, Nicodemus holds a B.A. in dance and biology from Oberlin College and a Masters of Urban and Regional Planning from the University of Minnesota. For more information and to download publications, visit metrisarts.com.

GO collaborative

GO collaborative is a woman-owned (WBE/HUB) design and planning firm focused on creative, community design and development. Their services range from early project planning to policy adoption and implementation, including visioning, feasibility analysis, community engagement, architectural programming, master planning, and evaluation. Founded by Sarah Gamble, architect, and Lynn Osgood, urban planner and researcher, the firm combines their complementary backgrounds and passion for the public realm. GO collaborative embodies the strengths of their diverse professional training with experience providing creative and innovative services to connect people in meaningful ways with the places they care about. Currently the firm is leading the NEA's efforts to create *Exploring Our Town*, a new online resource that highlights its Our Town grant program and provides insights into how creative placemaking projects come together.

METRIS ARTS CONSULTING

Key Project Staff: Lynn Osgood

Lynn Osgood is an urban designer and planner whose work explores the intersection of public space, community engagement, and the arts. Lynn started her career in urban design and planning in New York City with the United Nations and focused on the Habitat II Conference on Human Settlements. Moving to Austin in 2003, Lynn became Adjunct Faculty at the University of Texas where she taught graduate design studios in landscape architecture for two years. Moved by a desire to do research on engagement and the public realm, she “switched-hats” and began the doctoral program in Community and Regional Planning. Her current research focuses on the creation and maintenance of public spaces through various social, political and artistic processes. Recently she has directed the National Endowment for the Arts (NEA) Your Town project in Mart, Texas where theater, digital and visual arts were used to structure a three day planning charrette; and is currently serving as the lead for the creation of the NEA’s *Exploring Our Town* website on Creative Placemaking. Within the City of Austin, Lynn serves on the Austin Parks and Recreation Board. Previously, she served for five years on the Art in Public Places Panel. Additionally, she has been a member of the Downtown Commission, the Waller Creek Citizen’s Advisory Committee, and the CreateAustin Planning Task Force. In collaboration with UT Austin Law School Faculty and the City of Austin Downtown Commission, she recently published the *20ft Wide Alley Activation Strategies*, which outlines policies and steps needed to activate the City of Austin’s alley network as a series of vibrant public spaces for arts and cultural programming.

Markusen Economic Research

Based in Wright, Minnesota, Markusen Economic Research conducts research on artists, arts organizations and creative placemaking appropriate to clients’ missions and in close consultation with clients. With teams of two to ten, the firm develops framing concepts (e.g. artistic dividend, crossover, creative placemaking) and uses mixed methods (interviews, surveys, secondary data analysis) to answer key questions about the relationship between arts organizations, host communities, artists and designers, and arts participants. Markusen’s research clients over the past decade include the McKnight Foundation, Leveraging Investments in Creativity, James Irvine Foundation, William and Flora Hewlett Foundation, Center for Cultural Innovation, City of San José (CA), National Endowment for the Arts, Otis College of Art and Design, and Ewing and Marion Kauffman Foundation. The firm’s published research is professionally designed and complemented by graphics and photographs. Principal Ann Markusen is a frequent public keynote speaker (see annmarkusen.com); consults for foundations, city and state governments, and arts organizations; and writes for larger publics on city arts strategies, arts policy, and creative placemaking.

Key Project Staff: Ann Markusen

Ann Markusen is Principal of Markusen Economic Research and Director of the Project on Regional and Industrial Economics at the University of Minnesota’s Humphrey School of Public Affairs. Markusen’s recent research and writing on artists, arts organizations and creative placemaking include *How Cities can Nurture Cultural Entrepreneurs* (2013), *Diversifying Support for Artists* (2013), *Arts, Consumption and Regional Development* (2013), *Artists Work Everywhere* (2013), *City Creative Industry Strategies* (2012), *Working with Small Arts Organizations*

METRIS ARTS CONSULTING

(2012), *California's Arts and Cultural Ecology* (2011), *Nurturing Next Gen Arts and Cultural Leaders* (2011), *Creative Placemaking* (2010), *Los Angeles: America's Artist Super City* (2010); *Native Artists: Careers, Resources, Space, Gifts* (2009), *San José Creative Entrepreneur Project: Final Report and Recommendations* (2009), *Crossover: How Artists Build Careers across Commercial, Non-profit and Community Work* (2006), *Artists' Centers* (2006), and *The Artistic Dividend* (2003) as well as more than a dozen academic and popular articles on artists and the arts. Markusen is a frequent keynote speaker on arts, cities, creative placemaking, and economic development, serves on the National Advisory Committee for the Strategic National Arts Alumni Project, and actively consults with international, national, state and local governments and nonprofits on creative placemaking and support for artists. She earned a Bachelor's Degree in Foreign Service at Georgetown University and an M.A. and Ph.D. in Economics at Michigan State University, and has taught at the Universities of Minnesota, Colorado, California Berkeley, Northwestern and Rutgers in City and Regional Planning. Winner of the 2006 Alonso Prize in Regional Science, she has served as North American Regional Science Association President, Council on Foreign Relations Senior Fellow and AAAS Committee on Science, Engineering and Public Policy Chair.

METRIS ARTS CONSULTING

Project Approach

To create a strong plan, we must ask the right questions. Grand Rapids is already home to a vibrant community of arts and cultural resources. From the Reif Center to KAXE community radio to choruses and a community theatre, Grand Rapids serves as a hub for creative expression for immediate residents and thousands of people who live just beyond the city's borders. To create a strategic plan for the arts and culture, stakeholders will need assess current strengths and discover new ways to leverage existing assets. As a team we would start the planning process by asking the following questions:

- What is the community's vision for the arts and culture in Grand Rapids and how do we get there?
- How can examples from other cities contribute to this vision?
- How can Grand Rapids support its vital cultural resources and build on its previous planning efforts?

Specifically, the team's planning process will connect the City of Grand Rapids with a portfolio of diverse strategies and a detailed roadmap to:

- Leverage and invest in Grand Rapids' strongest and most unique existing arts and cultural assets;
- Expand the role of the arts in community life;
- Identify sound strategies to fund and nurture artists and arts organizations;
- Tie recommended strategies to measurable evaluation criteria.

THREE-PHASED APPROACH

Our approach to developing the Grand Rapids Arts and Culture Plan is to create a three-phased approach: DISCOVER, ENVISION, and DEVELOP.

Through the DISCOVER phase, we will identify the context for arts and cultural planning within the City and gather current stakeholder knowledge. As primary tasks during this phase, we will collect previous studies (including past strategic plans and asset analysis, and other municipal reports), conduct two focus groups with key stakeholders (to be identified in the initial project kick-off meeting and in conversation with agency staff), and distribute an online survey to arts organizations throughout the region.

We strategically opt to first hold focus groups and then create and distribute a survey to local area organizations. Often focus groups and surveys are created and distributed as separate (albeit complementary) exercises. But our team's experience in university-level research design enables us to carefully craft the framing of the focus group so as to tightly inform the creation of the survey. In research design, focus groups can inform the creation of a survey, or a survey can inform the creation of a focus group. The order doesn't matter. What does matter is that the two are carefully and formally tied together in order to produce concrete and strategic results.

METRIS ARTS CONSULTING

In the ENVISION phase, the data that has been collected in the first phase will be synthesized and used to serve as the basis for a series of strategic visioning exercises with key staff and arts commissioners. Through the first strategic visioning session, we will lead participants through a series of exercises and conversations that will distill the lessons learned over the years of the development of Grand Rapids' arts ecology. Exercises will then help to focus the group's understanding of how they would like to see Commission's work develop over the next ten years. Building from the first strategic visioning session, the second session will delineate key implementation strategies and begin to form ideas on potential evaluation strategies for the identified goals. Based on the team's past work with arts organizations and legislative bodies, we know that visions alone will not persuade policy makers about the validity of any particular strategy. Each position must be backed up by key points of data and an analysis of past performance.

As part of the strategic planning process with Commission members, we will also organize a parallel public meeting process. These larger public meetings will serve two primary functions: 1) to gather ideas and information that can support final plan recommendations, 2) to gather feedback on some initial strategies being weighed by the Commission, and 3) to build the public support needed to carry out the Commission's future goals.

In the final DEVELOP phase of the project, we will synthesize the ideas, strategies, and visions that have been created throughout the process into an initial set of draft recommendations that can be reviewed by the Commission and presented to the community at large. After receiving feedback (and gathering support for the future recommendations), we will deliver a final report to the Arts and Culture Commission that can then be taken to City Council for review and adoption. We will prioritize concrete implementation strategies and assessment tools for tracking progress.

The Grand Rapids Arts and Culture Plan final report will synthesize all interim deliverables and present an overarching roadmap to leverage and invest in Grand Rapids' arts, culture, and creative economy assets, grow participation, and nurture artists and arts organizations through sound strategies. The report will feature clear and compelling languages, images, and maps to engage stakeholders and illustrate concepts.

FRAMING QUESTIONS

As a team that is deeply influenced by its experience with professional and academic research, we propose the following set of guiding questions and analysis strategies for each project phase. We also understand that planning projects are dynamic processes and hope to refine these questions, as the project gets under way. We look forward to working closely with staff and stakeholders to develop the list throughout the life of the project.

METRIS ARTS CONSULTING

DISCOVER assets and needs

Question: *What strengths, weaknesses, opportunities, and threats face Grand Rapids arts and cultural stakeholders, now and over the next ten years?*

Approach: Conduct a stakeholder analysis to discover diversity of players, beyond the usual suspects, and to ensure that their perspectives are captured. Conduct one-on-one interviews and focus groups to gather data.

Question: *What are Grand Rapids's existing arts and cultural assets and competitive advantages, from which to build?*

Approach: Inventory existing arts space, venues, public art using existing city data.

Approach: Build existing data with larger general survey data and information gathered at the two preliminary community meetings. Have community members map sites of "creative expression" during participatory events.

ENVISION goals, strategies and opportunities

Question: *How can municipal investments in arts and culture support strategic – and synergistic - priorities in:*

- Parks and Recreation
- Public Works/Engineering
- Economic Development
- Libraries
- Mississippi River Stewardship
- Community Planning

And vice versa, how can diverse cross-sector partners make strategic investments in arts and culture, with a particular emphasis on municipal strategy and resource allocation?

Approach: Assess existing strategic plans and cultural plans from all those departments.

Approach: Engage commission members and staff in focus groups exercises, drawing on extensive field-knowledge of creative placemaking, particularly in small urban communities to inspire strategies.

Question: *In what ways do broad community stakeholders (from youth and educators to economic developers to residents at large) perceive arts and culture to be of value? How would they prioritize goals for municipal/public investments in arts and culture?*

Approach: Conduct broad general survey to collect data on current knowledge of Grand Rapids' arts and cultural ecology and to assess specific desires for future strategies.

Approach: Create parallel data gathering exercises for first two community meetings.

METRIS ARTS CONSULTING

Question: *What can Grand Rapids learn from other communities' cultural plans?*

Approach: Conduct a scan of arts and cultural plans in comparable communities (similarly sized populations, county-seats, etc.).

Approach: Conduct select phone interviews with liaisons to find out what has been most effective or challenges towards implementation.

DEVELOP action plan

Question: *How should Grand Rapids focus municipal policy and allocate resources to best meet community-driven goals and priorities for arts and culture?*

Approach: Synthesize findings from the DISCOVER and ENVISION phases.

Approach: In collaboration with the Arts and Culture Commission, develop and prioritize goals, objectives, and strategies.

Approach: Refine recommendations by engaging larger community to gather specific implementation ideas and strategies.

Question: *How can Grand Rapids' arts and culture plan have "teeth", broad buy-in, and staying power?*

Approach: Draw on the broad-based community participation throughout the DISCOVER and ENVISION phases to ensure that the plan reflects a community-backed vision for Grand Rapids' arts and cultural municipal strategies.

Approach: Develop action plan (short-term and long-term next steps for implementation) that specifies responsible parties.

Approach: Estimate costs of proposed strategies and identify potential private and public funding sources.

Approach: In conjunction with the Arts and Culture Commission, work to ensure that City Council adopts the plan.

Question: *How will diverse stakeholders monitor progress made toward plan goals?*

Approach: Develop assessment tools tailored to plan goals and which are appropriate to ongoing staff capacity. This may include developing a framework of reflection questions that key stakeholders can ask annually to produce a yearly progress report, or a more sophisticated indicator system.

METRIS ARTS CONSULTING

Reference:

METRIS ARTS CONSULTING

Colin Hamilton

Senior Vice President, National Advancement

Artspace

250 Third Avenue North, Suite 400

Minneapolis, MN 55401

colin.hamilton@artspace.org

(612) 465-0248

Projects: *How Artist Spaces Matters* (2010), *How Art Spaces Matter II* (2011)

GO collaborative

Megan Crigger

Cultural Arts Program Manager, City of Austin

201 E. Second Street

Austin, TX 78701

Phone: (512) 974-9312

Email: megan.crigger@austintexas.gov

MARKUSEN ECONOMIC RESEARCH

Neal Cuthbert

Vice President of Program

McKnight Foundation

710 South Second Street, Suite 400

Minneapolis, MN 55401

ncuthbert@mcknight.org

612-333-4220

Projects: *Artist Centers* (2006), *Native Artists: Careers, Resources, Space, Gifts* (2009)

METRIS ARTS CONSULTING

Fee schedule for all personnel

The budget for the Metris team is divided into the three primary project phases. Fees are based on hourly rates for time spent engaging staff, stakeholders, and commissioners in Grand Rapids and for additional coordination work done in preparation for those meetings.

Travel costs are itemized below the primary budget. Team members Gadwa-Nicodemus and Osgood will take advantage of Markusen's proximity to Grand Rapids and to help minimize travel expenditures.

Metris Arts Consulting

Fee schedule for all personnel and tasks

PROJECT PHASE	LIST OF TASKS	STAFF	RATE (\$/hr)	HOURS	LABOR (\$)	TRAVEL (\$)	MATERIALS (\$)	TASK COST (\$)
DISCOVER	Kick-off Meeting	Metris	125	10	1,250	675	150	5,500
		Markusen	140	10	1,400		100	
		GOco	125	10	1,250	675		
	Discover Visit One: focus groups and interviews	Metris	125	20	2,500	800	150	8,250
		Markusen	140	10	1,400		100	
		GOco	125	20	2,500	800		
	Discover Visit Two: focus groups and interviews	Metris	125	20	2,500	800	150	8,250
		Markusen	140	10	1,400		100	
		GOco	125	20	2,500	800		
	Survey Creation	Metris	125	5	625		200	1,650
Survey Distribution and Collection	GOco staff	55	15	825				
ENVISION	First Strategic Planning Session and Public Meeting	GOco	125	15	1,875	800	100	5,450
		Metris	125	15	1,875	800		
	Second Strategic Planning Session and Public Meeting	GOco	125	15	1,875	800	100	5,450
		Metris	125	15	1,875	800		
DEVELOP	Strategic Plan Writing	Metris	125	30	3,750		500	8,775
		Markusen	140	10	1,400			
		GOco	125	25	3,125			
	Strategic Plan Design & Layout	GOco staff	55	10	550			550
	Final Public Meeting and Presentation of Final Plan	Metris	125	10	1,250	675		3,850
		GOco	125	10	1,250	675		
							TOTAL	47,725

Cost Explanation

TRAVEL COMPUTATIONS	hotel	food	rental car	air	mileage	total
Travel - Two Day/One Night (Gadwa-Nicodemus/Osgood)	0	75	300	300		675
Travel - Three Day/Two Night (Gadwa-Nicodemus/Osgood)	0	125	375	300		800
Travel - Driving (Markusen)					100	100

METRIS ARTS CONSULTING

Technical Capabilities

Our team contributes a wide range of technical capabilities, including:

- Knowledge of public engagement tools including on-site polling
- Experience designing and implementing qualitative research including surveys, interviews, and focus groups
- Capability with mapping software (ArcGIS)
- Graphic design, publishing, and communication capabilities (Adobe Suite)
- Quantitative data analysis and a proven track record analyzing large secondary datasets
- Familiarity with statistical analysis programs (STATA, SPSS, and R)
- Web Design and Management

METRIS ARTS CONSULTING

Team Experience

Our approach to developing the Grand Rapids Arts and Culture Plan combines diverse and complementary skill sets. Our team contributes expertise in qualitative and quantitative data analysis, public engagement, community planning, master planning, public art, and art and cultural policies. The following work samples illustrate the range of projects types in our wheelhouse. They demonstrate our capacity to undertake and complete projects similar in scope to the Grand Rapids Arts and Culture Plan.

SELECTED PROJECTS

Studies: Artists, Arts and Cultural Ecologies, and Support Systems

- Metris & Markusen Economic Research – *California's Arts and Cultural Ecology*
- Markusen Economic Research – *Native Artists: Careers, Resources, Space, Gifts*
- Markusen Economic Research – *Artists' Centers*

Cultural Policy Frameworks

- Metris & Markusen Economic Research – *Creative Placemaking*
- Markusen Economic Research & Metris – *San José Creative Entrepreneur Project*

Cultural Arts/Public Arts Master Plans

- GO collaborative – *Holly Shores Public Art Action Plan*

Cultural District Plans: Indicator Systems

- Metris – *Track-It Hennepin*

Creative Public Engagement

- GO collaborative – *Trail Memories*
- GO collaborative – *Mart, Texas: NE: A Your Town Project*

Markusen Economic Research

Wright, MN | 218.428.3300 | markusen@umn.edu



Floor 2, Suite 1
Easton, PA 18042
610.709.0232
gadwa@metrisarts.com
www.metrisarts.com

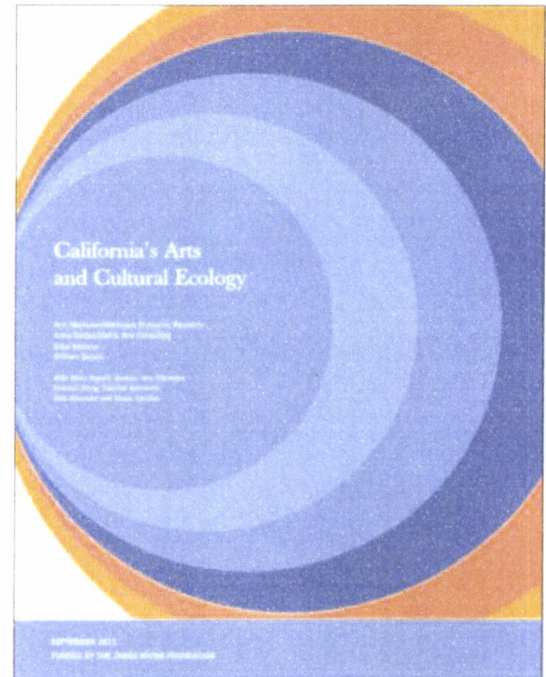
California's Arts and Cultural Ecology

Project Team

Client: James Irvine Foundation
Project Dates: June 2010 – September 2011
Project Director: Ann Markusen
Project Co-Director: Anne Gadwa Nicodemus
Project Collaborators: William Bever, Elisa Barbour, Maria Rosario Jackson, Amy Kitchener, Deborah Wong, Carolina Sarmiento, Kate Alexander, Teresa Sanchez

Project Description

California's Arts and Cultural Ecology provides fresh insights into the California nonprofit arts sector and the people who take part in it. Key findings include that the state stands out because of the avid participation of its people, the diversity and abundance of its arts organizations and the varied regional characteristics of its arts sector. California's regions reflect distinctive populations, participation rates, numbers and types of arts and culture organizations, and levels of arts funding. To reveal the significant role that arts and cultural play in the daily lives of Californians', the research team integrated qualitative interviews and a range of data sources.



Services Provided

Markusen Economic Research's Ann Markusen and Metris Arts Consulting's Anne Gadwa Nicodemus served as project director and co-director, respectively. Markusen oversaw all aspects of the project, was the lead author on the report, and led the seven-person qualitative research team. The qualitative research team conducted interviews on 36 cultural organizations, primarily smaller and ethnic, that were underrepresented in quantitative data sources. Gadwa Nicodemus headed up the team of three quantitative researchers. She spearheaded the research design, conducted statistical analyses on numerous data sources (California Cultural Data Project, the National Center for Charitable Statistics, the American Community Survey, and others), and integrated the economic impact analyses scope of work. Both Markusen and Gadwa Nicodemus managed the work of multiple subcontractors, monitored timelines and budgets, and tracked deliverable completion. They collaborated extensively on writing and revising the report.

Markusen Economic Research

Wright, MN | 218.428.3300 | markusen@umn.edu

Native Artists: Livelihoods, Resources, Space, Gifts

Project Team

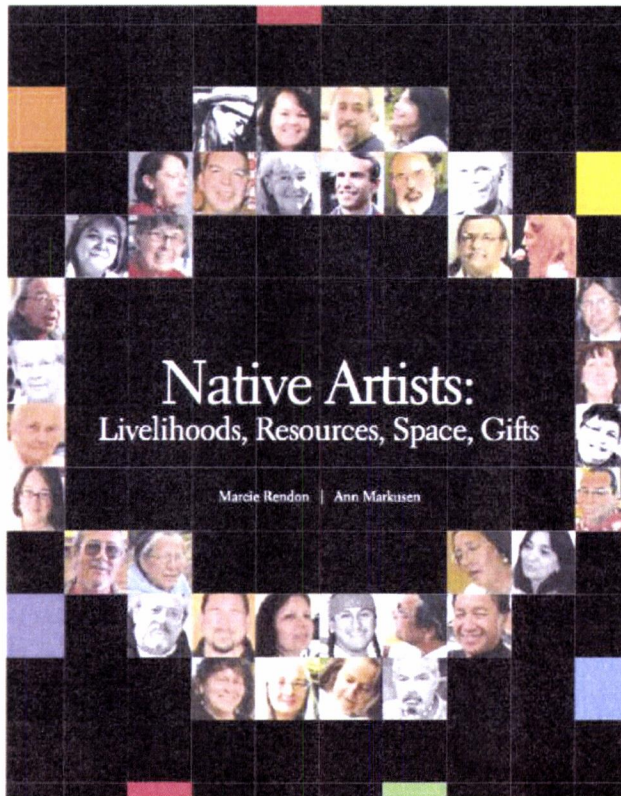
Research Funder: The McKnight Foundation

Publication Date: November 2009

Co-Authors: Marcie Rendon, Ann Markusen

Project Description

- Documents the economic and cultural contributions of Native artists using Minnesota's Ojibwe artists as a case study.
- Maps Ojibwe reservations and population concentrations in the state.
- Through in-depth interviews, probes how artists' vision, training, employment and self-employment, access to space and resources, location, and commitment to community affect their ability to make a living from their work.
- Summarizes how Native artists preserve and celebrate traditions and provide bridges to the future for youth and between Native and non-Native communities.



- Examines Native values, such as gift-giving, cooperating, and "not standing out," clash with Western norms of artistic aspiration and self-promotion, yet how many artists have been successful in bridging traditional with contemporary artistic forms and content.

- Probes the challenges of artists on reservations and town/tribal relationships.

- Makes recommendations for artists, arts resource/space managers, tribal leaders, casinos, funders, city leaders and Native arts organizations, among others, to raise the visibility of the value and impact of Native work and to build careers and good incomes for Native artists.

- Concludes that Minnesota and neighboring states could build a reputation for distinction in Woodland Indian art, comparable to the place Pueblo and Navajo art holds in the southwest.

Markusen Economic Research

Wright, MN | 218.428.3300 | markusen@umn.edu

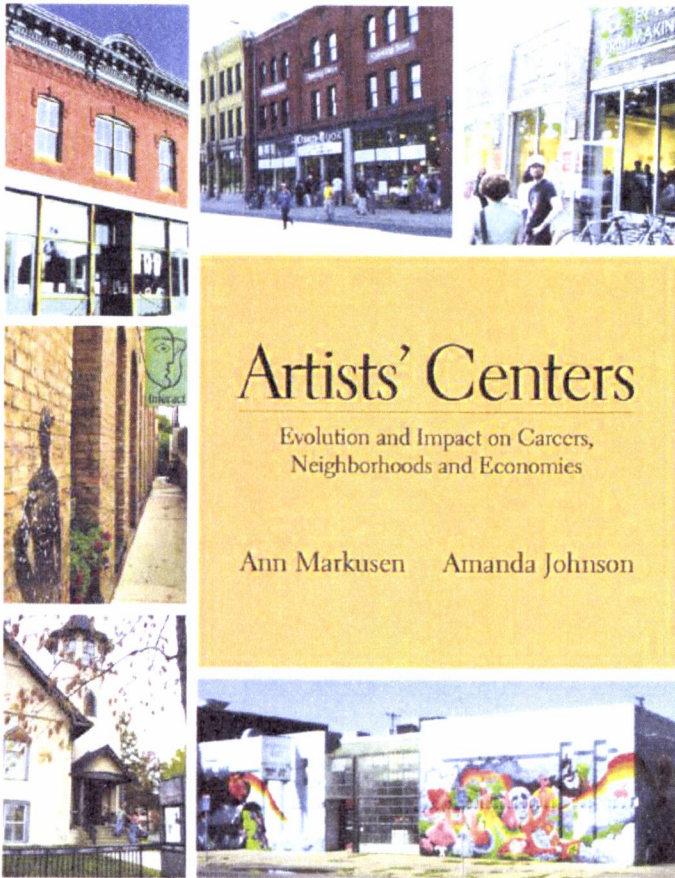
Artists' Centers: Evolution and Impact on Careers, Neighborhoods, and Economies

Project Team

Research Funder: The McKnight Foundation
Publication: February 2006
Co-Authors: Ann Markusen, Amanda Johnson
Collaborators: Christina Connelly, Andrea Martinez, Paul Singh, Galen Treuer

Project Description

- Presents artist centers—non-exclusive, modest membership fee dedicated spaces where artists convene for ongoing learning, equipment, and space access, mentorship, grant competitions, publication/ presentation/performance/ exhibition.
- Tracks impacts on artists, neighborhoods, and communities, including their role in “home-growing” artists.
- Probes the formation, financing, and ongoing operational challenges of 22 centers in Minnesota, including four outside the major metropolitan area and two that failed.
- Investigates issues such as optimal size, governance structure, programming mix, diversity, location, space/land re-use and relationship to the surrounding community.
- Anticipates future challenges such as changing technologies, demographics, blurring of disciplinary lines, and the beleaguered non-profit arts organizational form.



Markusen Economic Research

Wright, MN | 218.428.3300 | markusen@umn.edu



Floor 2, Suite 1
Easton, PA 18042
612.709.0232
gadwa@metrisarts.com
www.metrisarts.com

Creative Placemaking

Project Team

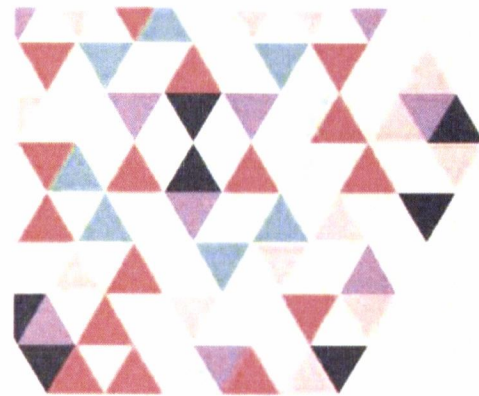
Client: National Endowment for the Arts' Mayor's Institute on City Design
Project Dates: February 2010 – October 2010
Co-Authors: Ann Markusen, Anne Gadwa Nicodemus

Project Description

Creative Placemaking explores the livability and economic development outcomes of creative placemaking, whereby cross-sector partners strategically shape the physical and social character of locales around arts and cultural activities. The research summarizes two decades of creative American placemaking, drawing on original economic research and case studies of path breaking initiatives in large and small cities, metropolitan to rural. The report is a resource for mayors, arts organizations, the philanthropic sector, and others interested in understanding strategies for leveraging the arts to help shape and revitalize the physical, social, and economic character of neighborhoods, cities, and towns. A white paper for The Mayors' Institute on City Design, a leadership initiative of the National Endowment for the Arts in partnership with the United States Conference of Mayors and American Architectural Foundation.

Services Provided

Researched cross-sector arts collaboration across the U.S. for a major policy-making initiative aimed at arts and cultural agencies and advocates at federal, state, and local levels. Reviewed existing literature. Scanned hundreds of possible cases of place-based creative revitalization. Through stakeholder interviews, generated in-depth analyses of more than a dozen pathbreaking efforts. Distilled common challenges and components of success. Synthesized findings, and collaboratively wrote report.



Creative PLACEMAKING

Ann Markusen, *Markusen Economic Research Services*
Anne Gadwa, *Metris Arts Consulting*

EXECUTIVE SUMMARY



© 2010 National Endowment for the Arts
All rights reserved. No part of this publication
may be reproduced, stored in a retrieval system,
or transmitted, in any form or by any means,
electronic, mechanical, photocopying, recording,
or otherwise, without the prior written permission
of the National Endowment for the Arts.

Markusen Economic Research

Wright, MN | 218.428.3300 | markusen@umn.edu



230 Ferry Street
Floor 2, Suite 1
Easton, PA 18042
612.709.0232
gadwa@metrisarts.com
www.metrisarts.com

San José Creative Entrepreneur Project: Artists' Resource and Space Study

Project Team

Client: City of San José
Project Dates: Winter 2007 – September 2008
Co-Authors: Ann Markusen, Anne Gadwa
Nicodemus, Pat Shifferd
Collaborator: Center for Cultural Innovation

Project Description

The *Artists' Resource and Space Study* was a key component of the *San José Creative Entrepreneur Project*, a multi-pronged effort to improve the San José community's collective ability to support, attract, and develop artists. The study asks artists directly about their experiences. Survey results were presented at an Artists' Town Hall meeting, and the results of both shaped an agenda for the City's ongoing engagement with artists and potential service delivery. Resulting recommendations included:

- San José Artists' Resources website
- Continued Artist Town Halls
- Center for Cultural Innovation's Business of Art training
- Development of a Creative Capacity Fund
- Encouraging private/public artists' space initiatives
- Exploring the creation of an Innovation Institute
- Continuing the diverse C.E.P. Steering Committee as an advisory and advocacy body

Recommendations contributed to the Office of Cultural Affairs' strategic planning and informed policy choices in the City's workforce development, redevelopment, housing, planning, and other agencies.

Services Provided

Designed a multi-lingual, web-based survey targeted creative entrepreneurs in the San José region, in close collaboration with the San José Office of Cultural Affairs and the Creative Entrepreneur Project Steering Committee. Tested questions with artist constituents of San José area arts organizations. Benchmarked results to 2000 Census data. Analyzed results and wrote final report.

San José Creative Entrepreneur Project: Artists' Resource and Space Study

September 2008

Prepared by the Center for Cultural Innovation
in collaboration with the Office of Cultural Affairs

San José
Creative Entrepreneur Project:
Artists' Resource and
Space Study
September 2008



Holly Shores Public Art Action Plan

Austin, TX



ZONE ONE
Highly Programmed Landscapes

ZONE TWO
Connective Landscapes

ZONE THREE
Natural Landscapes

Project Team

Owner: Art in Public Places Program, City of Austin
Project Coordinators: Lynn Osgood and Sarah Gamble
Project Collaborators: Michael Van Valkenburgh & Associates (MVVA)
Project Dates: Spring – Fall 2013

Project Description

With the Master Plan process led by the Parks and Recreation Department and MVVA underway, the City of Austin's Art in Public Places program (AIPP) initiated the creation of a Public Art Action Plan for the Holly Shores Master Plan area. The AIPP program sought to ensure that existing and future public art would continue to serve a vital role within the local community. GO collaborative was commissioned to develop the plan and create a framework for future public art commissions.

To understand how community members viewed public art and its potential within the park, GO collaborative met with residents and artists in one-on-one interviews, pláticas (small group meetings), a large public meeting, and created an Artist Walk and Workshop. The Artist Walk and Workshop gathered artists who are from, or have worked in and around, the East Cesar Chavez and Holly neighborhoods, to talk about how the visual arts currently serve the community. The artists, together with GO collaborative, explored the park site and gathered input and ideas through writing, sketching, and conversation.

Services Provided

Public Art Planning, Community Engagement

4015 Avenue D, Austin, Texas 78751 | 512.203.6110 | www.gocoaustin.com



230 Ferry Street
Floor 2, Suite 1
Easton, PA 18042
612.709.0232
gadwa@metrisarts.com
www.metrisarts.com

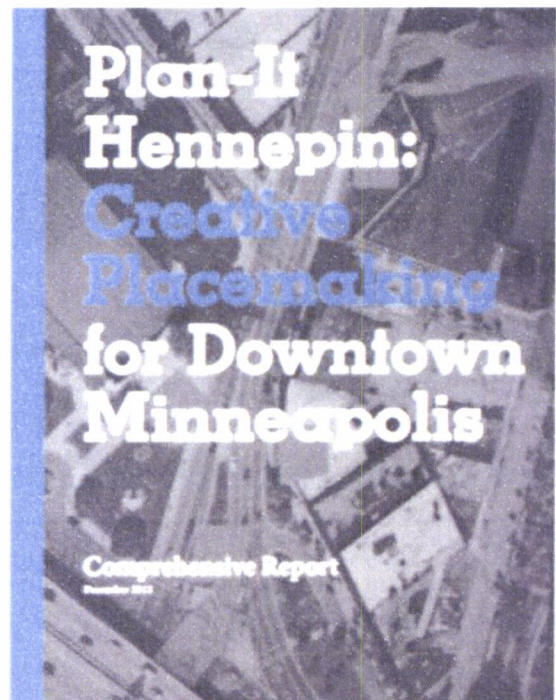
Track-It Hennepin

Project Team

Client: Hennepin Theatre Trust
Project Dates: January 2012 – December 2012
Project Lead: Anne Gadwa Nicodemus
Project Collaborator: Tom Borrup, Creative Community Builders

Project Description

Metris Arts Consulting led the development of a local indicator system to support *Plan-It Hennepin*, a year-long creative placemaking initiative to re-imagine Minneapolis' Hennepin Avenue as a revitalized cultural corridor from the Sculpture Garden to the Mississippi River. Through Track-It Hennepin, stakeholders will monitor progress reaching long-term goals, promote achievements and increase accountability, and adjust strategy to changing circumstances. The indicators monitor twelve outcomes that speak to *Track-It Hennepin's* goals: attract people and improve experience and perceptions, foster and activity-rich an inclusive cultural environment, strengthen arts and cultural organizations and support artists, generate positive economic momentum, and monitor for unintended consequences and equitable revitalization. *Plan-It Hennepin* was led by partners Hennepin Theatre Trust, Walker Art Center, Artspace and the City of Minneapolis and funded by a National Endowment for the Arts "Our Town" grant.



Services Provided

Metris Arts Consulting's Anne Gadwa Nicodemus served as the project lead for the Track-It Hennepin Scope of Work. She led a series of focus groups and participated in community meetings to determine what outcomes diverse stakeholders wished to see as a result of the *Plan-It Hennepin* vision. She then investigated a range of local and national data sources, including working with civic partners who would partner on data collection efforts, to develop an indicator system. She also gathered baseline data for the first year of the initiative. Anne Gadwa Nicodemus was the lead facilitator for three interactive *Track-It Hennepin* with different stakeholder groups and supported two large public meetings for the overall *Plan-It Hennepin* process.



Trail Memories: Town Lake Trail, Austin, TX



Project Team

Owner:	The Trail Foundation
Design Team:	Sarah Gamble and Lynn Osgood
Collaborators:	North Loop Signs, sign production and installation
Project Dates:	Spring 2013

Project Description

With a mission to protect and enhance the Ann and Roy Butler Hike and Bike Trail at Lady Bird Lake, the Trail Foundation (TTF) works to improve and enhance Austin's signature public space. In preparation for future projects, TTF wanted to engage visitors to fuel a design process with [Mel Lawrence Architects](#). Using arts-based engagement techniques, GO collaborative led the community input process, comprised of an on-site installation and a Trail User Survey (collected online and on-site). The primary goals of the project were to celebrate the Trail and the work of The Trail Foundation, gather Trail User feedback about the upcoming Heron Creek Restroom design, and gather user information for future design project efforts.

For the on-site installation, a timeline 36 feet in length was constructed for a one-week period. The timeline featured photos of the Trail's history and a map of the Trail itself. Trail users were invited to write down their own history as it intersected with the Trail and to identify spots on the map of particular memories. An orange picnic bench was also on-site to draw the attention of passersby and serve as a place to engage users in longer conversations. Over 1700 comments were gathered, filling the front of the boards and stretching onto the backs. A survey followed the on-site installation, asking Trail users about perceptions of the site and its potential.

Services Provided

Community Engagement, Installation Design, Survey Design and Analysis

4015 Avenue D, Austin, Texas 78751 | 512.203.6110 | www.gocoastin.com



Your Town Planning Program: Mart, Texas



Project Team

Owner Mart Community Project (funding by the National Endowment for the Arts)
Project Coordinators Lynn Osgood and Heidi Schmalbach
Partners Baylor University Oral History Project
University of Texas School of Design
Project Dates January 2011 – November 2011

Project Description

In 2008, an art installation on an abandoned family lot in the small Texas town of Mart became the beginning of a multi-year effort to bring voice to the minority African-American families and unite their stories with the larger community's visions for revitalizing their town. Focusing on the site of an abandoned football field in the center of town that was home to both segregated and desegregated high school games, the Mart Community Project (MCP) worked to blur community divides by focusing on the history and beauty of the site itself. Together with Baylor University Oral History Project, local artists, and international artists, the MCP gathered town members of all ages and races to focus on the common goal of bringing back to life this vital piece of community memory.

With funding from the National Endowment for the Arts through a Your Town grant, Lynn Osgood and Heidi Schmalbach collaborated with the MCP to further the community development project and facilitate a three-day community planning event. The charrette brought MCP members and local government officials together with visual and theater artists to catalyze initial efforts at community revitalization, working from the scale of a small art installation to the breadth of the entire town. Community-based theater, video arts, and mapping exercises were creatively woven into the process and yielded a community driven plan for identifying and addressing city needs.

Services Provided

Lynn Osgood provided project coordination, charrette planning, stakeholder management, meeting facilitation, and artist/university coordination services.

4015 Avenue D, Austin, Texas 78751 | 512.203.6110 | www.gocoAustin.com



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0497 **Version:** 1 **Name:** Resolution Local Sales Tax
Type: Agenda Item **Status:** Administration Department
File created: 5/8/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: A resolution approving specifics of a proposal to impose a local sales tax in the City of Grand Rapids.
Sponsors:
Indexes:
Code sections:
Attachments: [5-5-14 LOCAL SALES TAX.pdf](#)
[Resolution Call for LST.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

A resolution approving specifics of a proposal to impose a local sales tax in the City of Grand Rapids.

Background Information:

The City Council has been exploring the benefits of a local sales tax for the funding of street overlay and reconstruction projects. A presentation on the impacts of a local sales tax is attached. The resolution attached would call for the referendum question on the general election ballot this November.

Staff Recommendation:

City staff is recommending the approval of the resolution calling for a referendum to consider a local sales tax.

Requested City Council Action

Consider adopting a resolution approving specifics of a proposal to impose a local sales tax in the City of Grand Rapids.



Sharing the Cost of Necessary Street Improvements

Local Sales Tax

GRAND RAPIDS

MI



GRAND RAPIDS
TWIN MINNESOTAS NAUTICAL

Grand Rapids' Responsibility

- The City owns and maintains over **93 miles** of streets.
- On average, a street needs improvement (reconstruction or overlay) approximately every 30 years.
- This requires the City to improve approximately **3 miles of street per year** to maintain a good street network.



GRAND RAPIDS
IT'S IN MINNESOTA NATURE

How Can City Currently Fund?

- Property Taxes
- Special Assessments to Property Owners



GRAND RAPIDS
LET'S ENJOY MISSISSIPPI'S NATURE

Is there an alternative?

- Yes
- Local Sales Tax

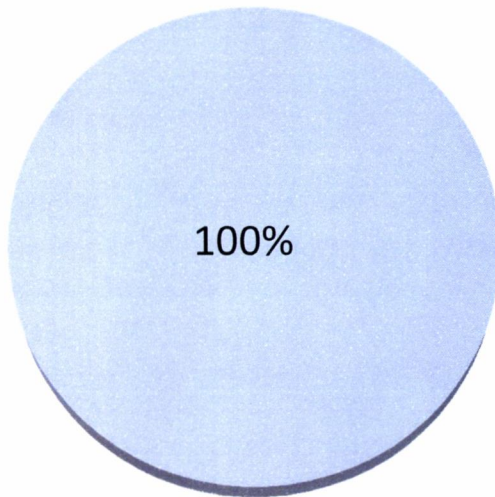


GRAND RAPIDS
JES IN MINNESOTA SAURE

Funding Methods

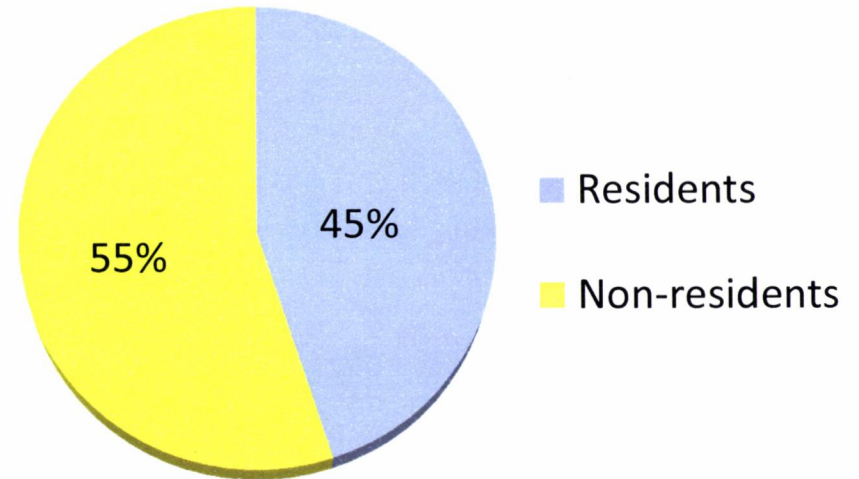
Current Funding Method

- 100% City Tax Payer



Local Sales Tax Method

- Estimated 2016 LST = \$3.2m
- Non-Residents/Tourist = \$1.76m
- Residents = \$1.44m





GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

BENEFITS OF Local Sales Tax

- The City will save **over \$4 million** in interest on bonds.
- **55%** of the local sales tax will be collected **from non-residents.**
- The local sales tax will **reduce property taxes.**
- While in effect, the local sales tax will **eliminate future special assessments** on overlay and reconstruction projects.



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Non-Metro Cities with LST

Albert Lea

Austin

Baxter

Bemidji

Biwabik

Brainerd

Clearwater

Cloquet

Detroit Lakes

Duluth

Fergus Falls

Hermantown

Hutchinson

Lanesboro

Mankato

Marshall

Medford

New Ulm

North Mankato

Owatonna

Proctor

Two Harbors

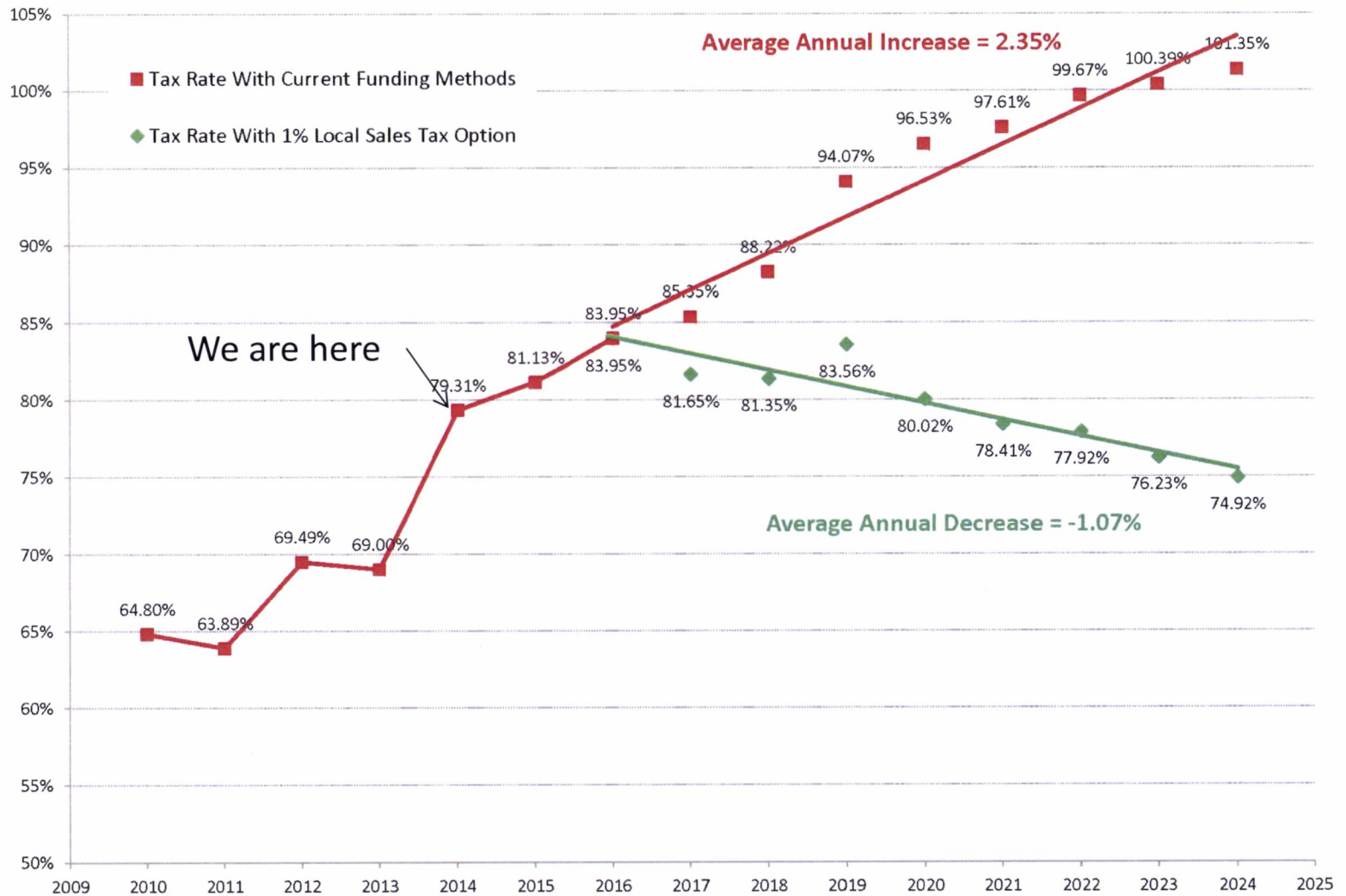
Willmar

Worthington



GRAND RAPIDS
GIVING MINNESOTA A NATURE

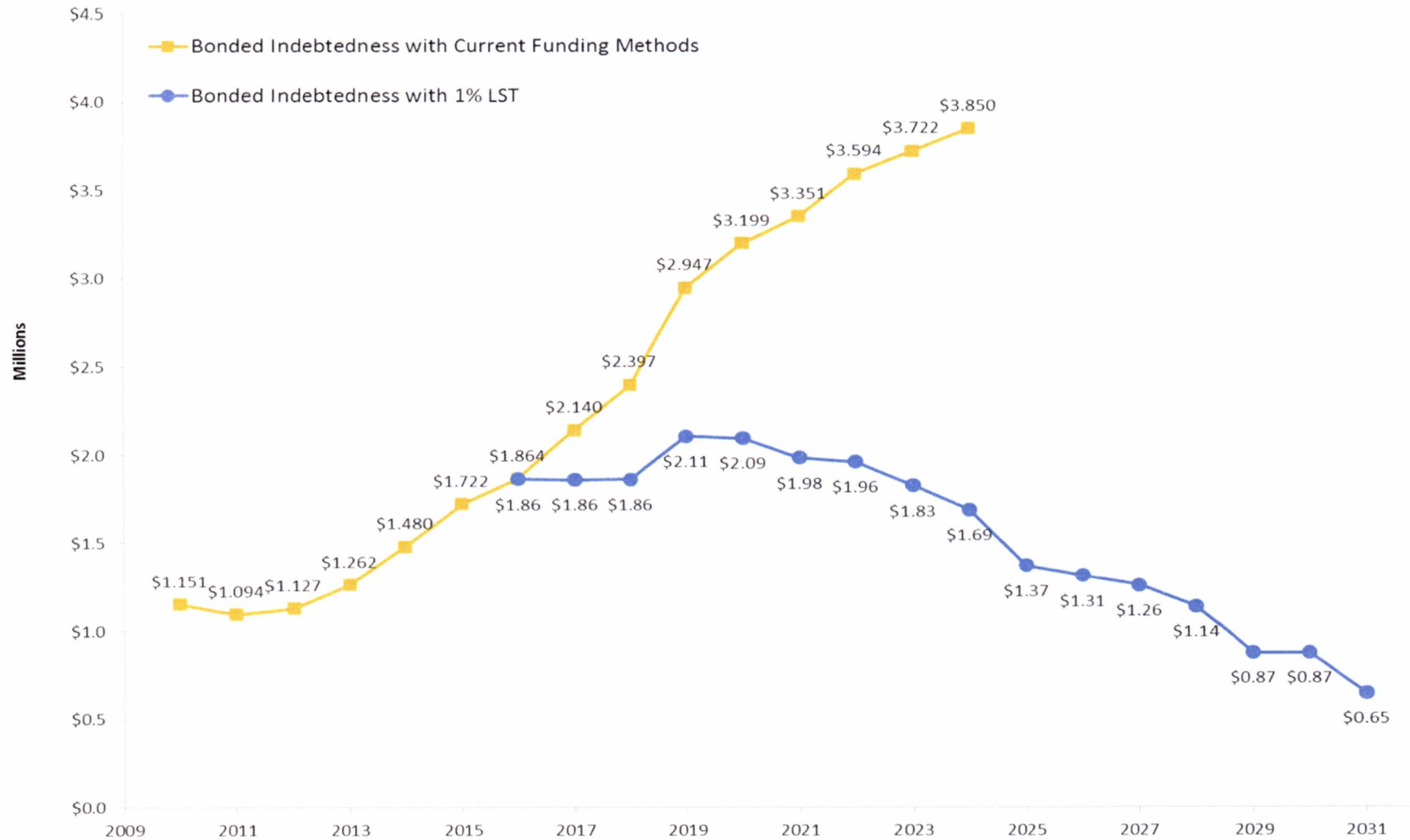
TAX RATE PROJECTIONS

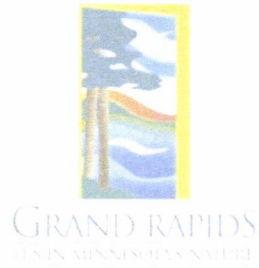




GRAND RAPIDS
TWIN MISSISSIPPI VALLEY

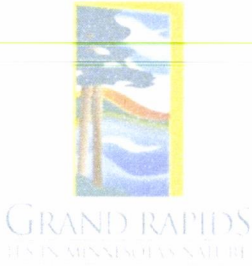
DEBT PROJECTIONS





Total Savings to Residents 2024

Property Type	EMV of Property	Property Tax Savings	Special Assessment Savings	Total Annual Savings
Residential	50,000	132	69	\$201
Residential	75,000	198	90	\$288
Residential	100,000	264	111	\$375
Residential	125,000	330	124	\$455
Residential	150,000	396	131	\$528
Residential	175,000	462	138	\$601
Residential	200,000	528	152	\$680



Total Savings to Com./Ind. In 2024

Property Type	EMV of Property	Property Tax Savings
Com./Ind.	100,000	\$396
Com./Ind.	300,000	\$1,387
Com./Ind.	600,000	\$2,973
Com./Ind.	2,000,000	\$10,371
Com./Ind.	4,000,000	\$20,940



GRAND RAPIDS
IN MINNESOTA SAHIB

LOCAL SALES TAX (LST)

- MN Dept. of Revenue Definition
 - Local sales tax applies to retail sales made and taxable services provided within the local taxing area.
 - Dining Out, Pop, Liquor, Plywood, Movies
 - Items that are normally not taxed at a state level are not taxed under a local sales tax.
 - Motor Vehicles, Clothing, Groceries, Gas



GRAND RAPIDS
LET'S ENJOY MINNESOTA'S NATURE

Effect on Consumers

Item	Current Cost	Additional New Tax
Medium Latte	\$3.00	3 cents
Lunch & Drink	\$15.00	15 cents
Dinner for Two	\$50.00	50 cents
Overnight Stay	\$100.00	\$1.00
Digital Camera	\$150.00	\$1.50



GRAND RAPIDS
MINNESOTA

Who Administers the Tax

- City pays a Startup fee of ~\$10K to State
- City pays State Annual fee of ~1.4% of Revenue estimated at \$45k
- For this fee, the Minnesota Department of Revenue handles collection and redistribution of the tax and also educates new and existing businesses that collect the tax.



GRAND RAPIDS
TWIN MINNESOTA'S NATURE

Compared to Bonding Fees

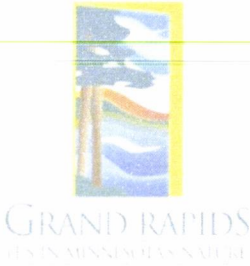
- This fee is far less than the annual cost of issuing a bond, contributing to the savings seen by Grand Rapids residents.
- Compares to Annual Cost of Bond Issuance
 - 2012 - \$2.24m = \$52k
 - 2013 - \$4.02m = \$75k



GRAND RAPIDS
IT'S IN MICHIGAN'S NATURE

TIMETABLE

- Referendum Question on the General Election Ballot this November 4, 2014
 - *Shall the City of Grand Rapids be authorized to establish a sales tax of 1% to finance the costs of street and transportation infrastructure improvements within the City's five year Capital Improvement Plan for the years 2016 through 2020?*
- If approved, State Legislature to consider Spring of 2015.
- If approved by State, implemented January 1, 2016.



Summary

Local Sales Tax

- The City will save **over \$4 million** in interest on bonds.
- **55%** of the local sales tax will be collected **from non-residents.**
- The local sales tax will **reduce property taxes.**
- While in effect, the local sales tax will **eliminate future special assessments** on overlay and reconstruction projects.



GRAND RAPIDS
MINNESOTA

Learn More

- To learn more about the local sales tax, please consider attending a focus group or hosting an information session.
- Contact City Clerk Kim Johnson-Gibeau at 218-326-7600.

Comments / Input?

GRAND RAPIDS
PLANNING DEPARTMENT



Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

A RESOLUTION APPROVING SPECIFICS OF A PROPOSAL TO IMPOSE A LOCAL SALES TAX IN THE CITY OF GRAND RAPIDS

WHEREAS, the City of Grand Rapids adopts a Five-Year Capital Improvement Plan on an annual basis, and

WHEREAS, the ability to fund the Five-Year Capital Improvement Plan is difficult with existing resources, and

WHEREAS, other outstate regional centers similar to Grand Rapids have enacted Local Sales Taxes to fund public infrastructure, including but not limited to Albert Lea, Austin, Baxter, Bemidji, Brainerd, Clearwater, Cloquet, Detroit Lakes, Duluth, Fergus Falls, Hermantown, Lanesboro, Mankato, Marshall, Medford, New Ulm, North Mankato, Owatonna, Proctor, Two Harbors, Willmar, and Worthington, and

WHEREAS, the University of Minnesota, in preparing the 2011 Retail Trade Analysis Grand Rapids & Itasca County, has estimated that 55% of the Local Sales Generated would be from Non-Residents of Grand Rapids, and

WHEREAS, without a Local Sales Tax, the City's annual levy is projected to increase by an estimated \$395,000 and with a 1% Local Sales Tax the City's annual levy is projected to increase by an estimated \$83,000, and

WHEREAS, without a Local Sales Tax, the City's annual GO Debt Service payment is projected to increase to an estimated \$3,800,000 by calendar year 2023 and with a 1% Local Sales Tax the City's annual levy is projected to drop to an estimated \$1,425,000 and continue to drop if a Local Sales Tax continues beyond calendar year 2024, and

WHEREAS, the City's 2014 tax rate is 79.31% and without a Local Sales Tax will increase to an estimated 101.35% by calendar year 2024 and with a 1% Local Sales Tax is estimated to lower to an estimated 74.92%.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS,
MINNESOTA:

1. The City Council hereby approves a Local Sales Tax of one percent (1%) if approved by the voters of said political subdivision.
2. The tax revenue that will be used to pay for street and transportation infrastructure expenditures within the City's approved 2016-2020 Five-Year Capital Improvement Plan.
3. The total revenue that will be raised before the sales tax expires is estimated to be \$19,500,000. The sales tax will be in effect until the costs of the public infrastructure projects within the 2016-2020 Five-Year Capital Improvement Plan are paid or five years after imposition of the taxes, whichever is earlier.

Adopted by the Council this 14th day of April, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0475 **Version:** 1 **Name:** Wine License
Type: Public Hearing **Status:** Public Hearing
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Conduct a public hearing to accept public input on granting an On-sale Wine license with strong beer authorization to Stephen Arbour dba Keith's Old River Pizza Co. located at 806 S. Pokegama Avenue, Grand Rapids, MN.
Sponsors:
Indexes:
Code sections:
Attachments: [Wine License Application](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Conduct a public hearing to accept public input on granting an On-sale Wine license with strong beer authorization to Stephen Arbour dba Keith's Old River Pizza Co. located at 806 S. Pokegama Avenue, Grand Rapids, MN.

Background Information:

Stephen Arbour is requesting approval from the City of Grand Rapids for an on-sale wine license with a strong beer authorization. City Ordinance Sec. 6-35 para. (b) states that "Opportunity shall be given to any person to be heard for or against the granting of the license."

Staff Recommendation:

Conduct public hearing.

Requested City Council Action

Conduct a public hearing to accept public input on the application for an on-sale wine license with strong beer authorization to Stephen Arbour dba Keith's Old River Pizza Co. located at 806 S. Pokegama Avenue, Grand Rapids, MN.



Alcohol and Gambling Enforcement Division
 444 Cedar Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE
 (Not to exceed 14% of alcohol by volume)

EVERY QUESTION MUST BE ANSWERED. If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name Corporate 4 Insurance Policy Number _____

Licensee's MN sales and Use Tax ID # 3518430 Licensee's Federal Tax ID # 46-5480595

Applicants Name (Business, Partnerships, Corporation) <u>Arbour Enterprises, LLC</u>		Trade Name or DBA <u>Keiths Old River Pizza Co</u>	
Business Address <u>806 S. Pokegama Ave</u>		Business Phone	Applicant's Home Phone <u>218-910-5959</u>
City <u>Grand Rapids</u>	County <u>Itasca</u>	State <u>MN</u>	Zip Code <u>55744</u>

Is this application <input checked="" type="checkbox"/> New or a <input type="checkbox"/> Transfer	If a transfer, give name of former owner	License Period From _____ To _____
---	--	---------------------------------------

If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.

Partner/Officer Name and title	Address	DOB	SSN
<u>Stephen E. Arbour Owner/Operator</u>	<u>29622 Sunny Beach Rd</u>	[REDACTED]	[REDACTED]

CORPORATIONS

Date of incorporation <u>4/23/14</u>	State of incorporation <u>MN</u>	Certificate Number [REDACTED]	Is corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	-------------------------------------	----------------------------------	--

If a subsidiary of another corporation, give name and address of parent corporation

BUILDING AND RESTAURANT

Name of building owner <u>Scott Andersen</u>	Owner's address
---	-----------------

Are property taxes delinquent <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the building owner any connection, direct or indirect with the applicant? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Restaurant seating capacity <u>80</u>	Hours food will be available <u>11-10 7 days/wk</u>
--	--	--	--

Number of restaurant employees <u>16-20</u>	Number of months per year restaurant is open <u>12</u>	Will food service be the principal business? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--	---	---

Describe the premises to be licensed
Stand alone building operating as a Pizzeria as its speciality

If the restaurant is in conjunction with another business (resort etc.), describe business

NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED

- Yes No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- Yes No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity? _____
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- Yes No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- Yes No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

No licensed premises: If yes, give names and details.

Yes No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Step Ed
Signature of Applicant

4/27/14
Date

The licensee must have one of the following:

Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "**CERTIFICATE OF INSURANCE**" to this form.

A surety bond from a surety company with minimum coverage as specified above in.

A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY

Yes No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

Signature County Attorney

County

Date

REPORT BY POLICE OR SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

Signature

Department and Title

Date

IMPORTANT NOTICE

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100% of the value of the check, whichever is greater, plus interest and attorney fees.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0479 **Version:** 1 **Name:** Wine & Beer for Keith's Pizza
Type: Agenda Item **Status:** Public Hearing
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Consider approval of On-sale 3.2 Beer license, and On-sale Wine license with strong beer authorization for Stephen Arbour dba Keith's Old River Pizza Co. located at 806 South Pokegama Avenue.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approval of On-sale 3.2 Beer license, and On-sale Wine license with strong beer authorization for Stephen Arbour dba Keith's Old River Pizza Co. located at 806 South Pokegama Avenue.

Background Information:

As discussed at the earlier public hearing, Stephen Arbour, dba Keith's Old River Pizza Co. has submitted an application for On-sale Wine license with strong beer authorization. Any business with on-sale wine requesting strong beer authorization must also apply for a 3.2 Beer License.

Staff Recommendation

Approve On-sale 3.2 and Wine License with strong beer authorization pending completion of satisfactory background check.

Requested City Council Action

Approved On-sale 3.2 and Wine License with strong beer authorization for Stephen Arbour, dba Keith's Old River Pizza Co., pending completion of satisfactory background check.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	14-0470	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.
Type:	Agenda Item	Status:		Status:	Public Hearing
File created:	5/6/2014	In control:		In control:	City Council
On agenda:	5/12/2014	Final action:		Final action:	
Title:	Consider the adoption of a resolution either approving or denying the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GRSB Vacation: Resolution 5-12-14				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider the adoption of a resolution either approving or denying the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned right-of-way vacation.

Requested City Council Action

Consider the adoption of a resolution approving the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division as petitioned by Grand Rapids State Bank and expanded by the Planning Commission.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

A RESOLUTION VACATING A PORTION OF PLATTED ALLEY RIGHT-OF-WAY WITHIN BLOCK 21, GRAND RAPIDS THIRD DIVISION, ITASCA COUNTY, MINNESOTA

WHEREAS, the City Planning Commission, at their regular meeting on May 1, 2014 reviewed the vacation request, and further expanded the right-of-way vacation area, for public right-of-way described as:

N/S alley LYG between 8-12 & Lots 13-17, Block 21, Grand Rapids Third Division, Itasca County, Minnesota

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacation; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on the proposed vacation on May 12, 2014, to consider the vacation of public right-of-way described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that this vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described land based on the following findings of fact:

- The alley right-of-way is not needed for traffic purposes.
- The alley right-of-way is not needed for pedestrian purposes.
- The alley right-of-way is not needed for utility purposes.
- Vacating the alley right-of-way will put additional land on the tax rolls.
- Vacating alley right-of-way will facilitate additional economic development on the property through a pending redevelopment project.

AND BE IT FURTHER RESOLVED, that;

1. The City Council instructs City Staff to submit a copy of this resolution to the Itasca

County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 12th day of May, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

DRAFT



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	14-0473	Version:	1	Name:	Conduct a public hearing to consider the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.
Type:	Public Hearing	Status:		Status:	Public Hearing
File created:	5/6/2014	In control:		In control:	City Council
On agenda:	5/12/2014	Final action:		Final action:	
Title:	Conduct a public hearing to consider the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	GRSB Vacation: Maps & Staff Comments GRSB Vacation: Petition/Application				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Conduct a public hearing to consider the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.

Background Information:

Grand Rapids State Bank submitted a valid petition on March 31, 2014 requesting the vacation of the following described public right-of-way:

N/S ADJ to Lots 16-17, Block 21, Grand Rapids Third Division, Itasca County, Minnesota

The requested vacation, it is anticipated by the petitioner, would help facilitate a redevelopment project on the southern portion of the property.

In addition to the normal staff review of vacation requests, Community Development Department staff requested of the review committee to consider the impacts on the City initiated vacation of the remaining 75' of the platted alley. (Depicted in the "white cross-hatch" in the attached aerial photo map #2.) The City initiated extension of the alley vacation is due to the city owning the property adjacent to the remaining platted right-of-way.

There were no concerns or objections regarding the right-of-way vacation, as proposed or expanded, from the staff review committee which consists of: Police Department, Engineering Department, Grand Rapids Public Utilities Commission, Community Development Department, Public Works Department, and Fire Department.

On May 1, 2014 the Planning Commission formally reviewed the right-of-way vacation and recommended to the City Council approval of the petitioned vacation, as well as recommending the vacation of the remaining 75' of the N/S alley in Block 21, based on certain findings of fact, which are incorporated into the draft resolution. The full legal description of the expanded right-of-way vacation is as follows: *(the public hearing notice and draft resolution assumed the vacation of the full (map #1), remaining portion, of the unimproved alley right-of-way)*

N/S alley LYG between 8-12 & Lots 13-17, Block 21, Grand Rapids Third Division, Itasca County, Minnesota

Requested City Council Action

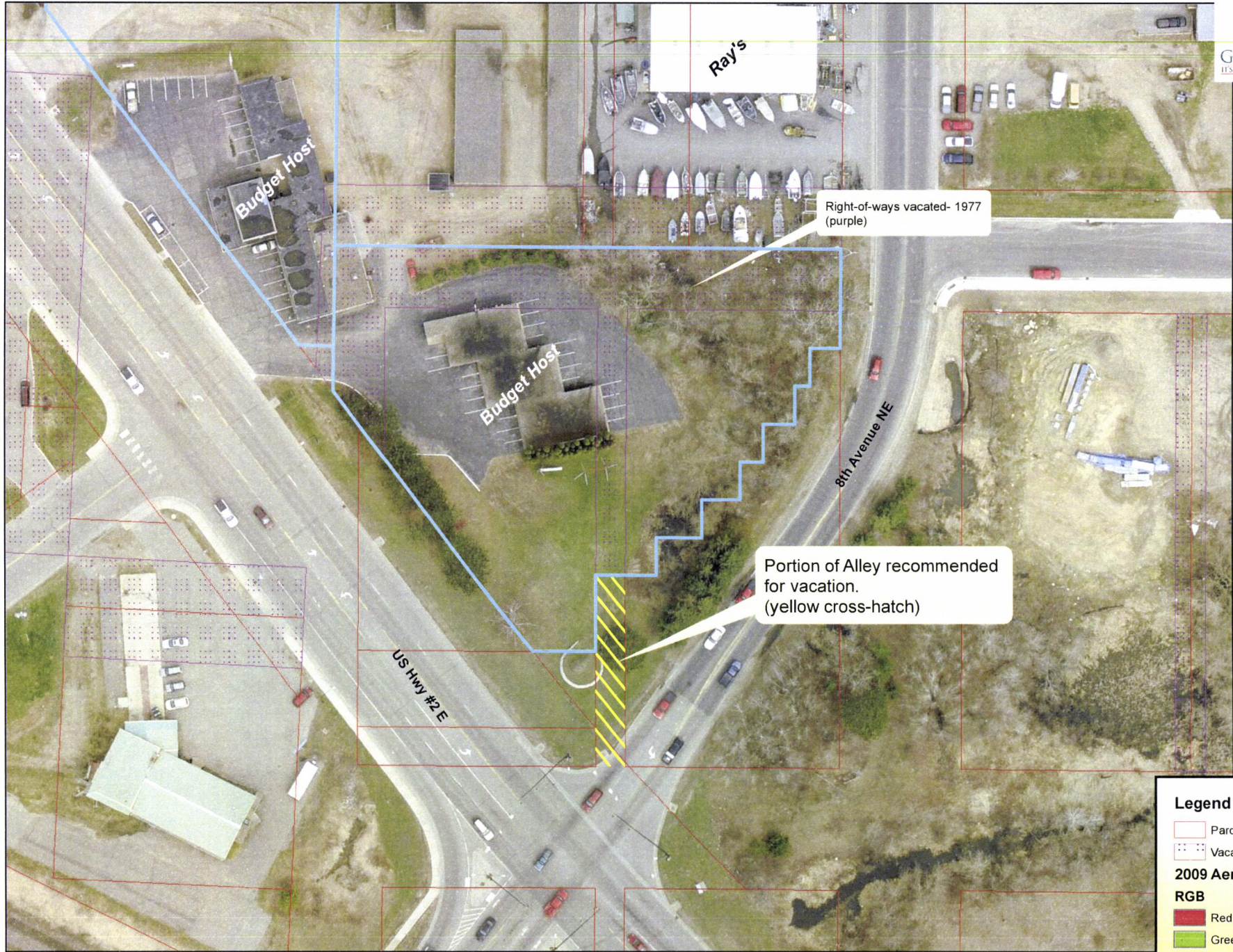
Conduct a public hearing to consider the vacation of a portion of the platted N/S alley right-of-way within Block 21, Grand Rapids Third Division.

Alley Right-of-Way Vacation Request

(Block 21, Grand Rapids 3rd Division)



CITY OF GRAND RAPIDS
ITS IN MINNESOTA'S NATURE



Legend

- Parcels
- Vacations

2009 Aerial Photo

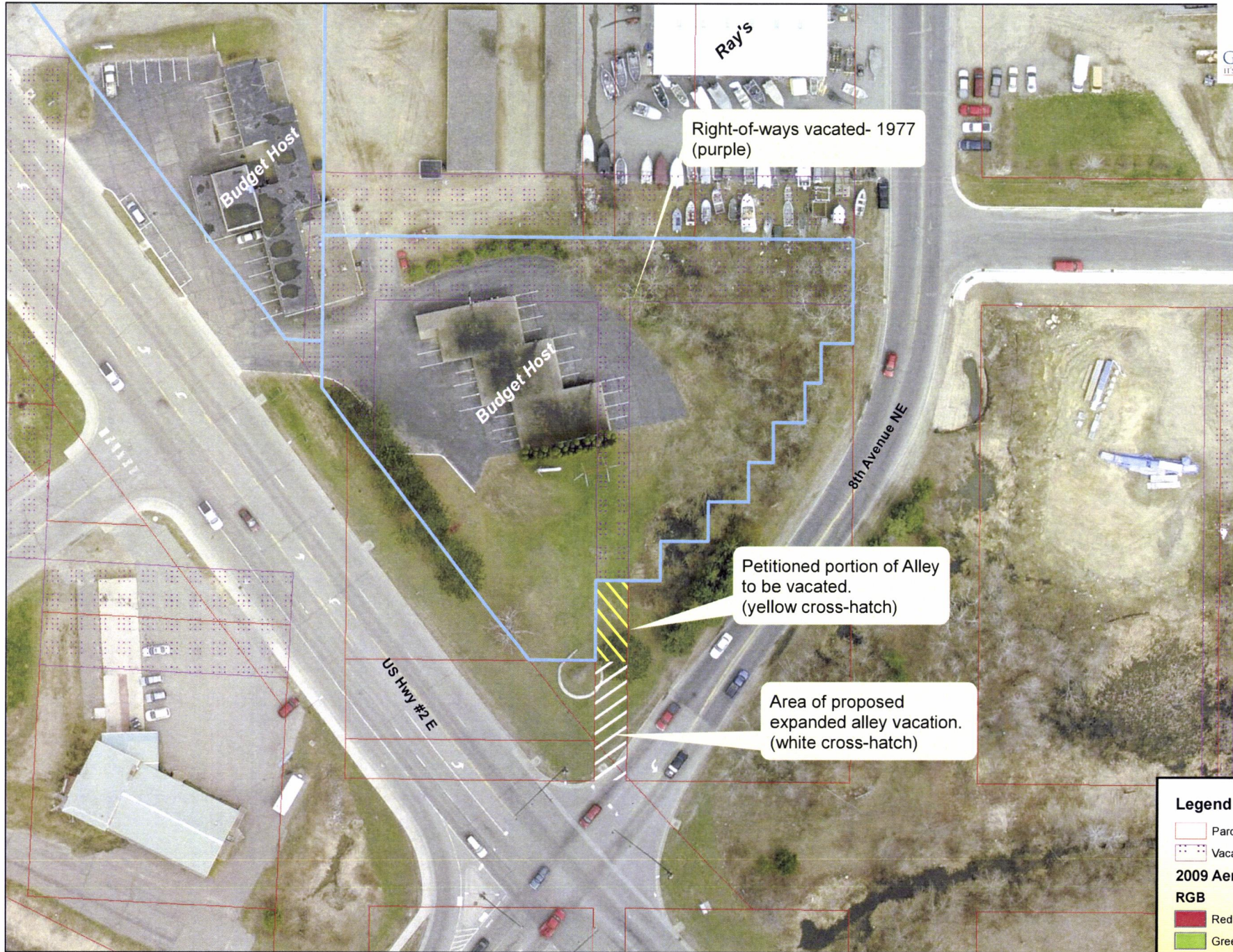
RGB

- Red: Band_1
- Green: Band_2
- Blue: Band_3

GRSB - Alley Vacation Request



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE



120 60 0 120 Feet

Legend

- Parcels
- Vacations

2009 Aerial Photo

RGB

- Red: Band_1
- Green: Band_2
- Blue: Band_3

Eric Trast

From: Rob Mattei
Sent: Wednesday, April 23, 2014 5:55 PM
To: Eric Trast
Subject: Fwd: Block 21, Lots 16-17 Alley Vacation

FYI

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: atward@grpuc.org
Date: 04/23/2014 2:20 PM (GMT-06:00)
To: Rob Mattei
Subject: Fw: Block 21, Lots 16-17 Alley Vacation

From: Dennis M Doyle/grpuc
To: Anthony T Ward/grpuc@grpuc
Date: 04/03/2014 09:32 AM
Subject: Grand Rapids State Bank Vacation Request

Tony,

I have no issues with the above mentioned vacation request of the N/S platted alley within Block 21, Grand Rapids Third Division.

Denny
Water and Wastewater Collection Department Manager

----- Forwarded by Anthony T Ward/grpuc on 04/23/2014 02:18 PM -----

From: Jeremy J Goodell/grpuc
To: rmattei@ci.grand-rapids.mn.us
Cc: Anthony T Ward/grpuc@grpuc
Date: 04/17/2014 03:30 PM
Subject: Block 21, Lots 16-17 Alley Vacation

Hi Rob,

I have reviewed Grand Rapids State Bank's petition to abandon this alley and do not have any concerns with this abandonment. GRPUC does not have any electrical lines in this area, and do not have any plans to develop this in the future.

Thanks,

Jeremy Goodell
Electric Department Manager
500 SE 4th Street

Eric Trast

From: Rob Mattei
Sent: Thursday, April 03, 2014 12:28 PM
To: Eric Trast
Subject: FW: Vacation Request

Rob Mattei

Community Development Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621
rmattei@ci.grand-rapids.mn.us
www.cityofgrandrapidsmn.com



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

From: Jeff Davies
Sent: Thursday, April 03, 2014 11:06 AM
To: Rob Mattei
Subject: Vacation Request

I reviewed the petition to vacate the portion of platted alley within Block 21, Grand Rapids Third Division west of 8th Avenue NE.

The Public Works Department has no issues and supports the vacation requests

Jeff Davies

Public Works Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7480
Mobile: 218-259-8688
Fax: 218-326-7688
jdavies@ci.grand-rapids.mn.us
www.cityofgrandrapidsmn.com

Eric Trast

From: Rob Mattei
Sent: Friday, April 04, 2014 8:42 AM
To: Eric Trast
Subject: FW: Petitioned Vacation

Rob Mattei

Community Development Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621
rmattei@ci.grand-rapids.mn.us
www.cityofgrandrapidsmn.com



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

From: Jim Denny
Sent: Thursday, April 03, 2014 6:53 PM
To: Rob Mattei
Subject: Petitioned Vacation

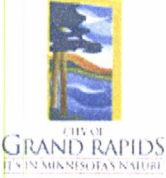
Rob,

I have reviewed the petitioned vacation of platted alley within Block 21 GR Third Division and see no public safety concerns.

Thanks,

Jim Denny

Chief of Police
Grand Rapids Police Department
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-3464
Mobile: 218-360-0174
Fax: 218-326-7610
jdenny@ci.grand-rapids.mn.us
www.cityofgrandrapidsmn.com



Public Vacation Application
 Community Development Department
 420 North Pokegama Ave.
 Grand Rapids, MN 55744
 Tel. (218) 326-7601 Fax (218) 326-7621
 Web Site: www.grandrapidsmn.org

General Information:

Grand Rapids State Bank
 Name of Applicant

Name of Owner (If other than applicant)

523 NW 12th Avenue
 Address

Address

Grand Rapids MN 55744
 City State Zip

City State Zip

218-326-9414
 Business Telephone/e-mail address

Business Telephone/e-mail address

Please check which of the following you are applying for:

- Street Vacation Alley Vacation Easement Vacation

Provide a legal description of the property to be vacated (for example, the North-South alley adjacent to lots 8-12, block 5, Grand Rapids 5th Division). Attach an exhibit and/or electronic file if the legal description is lengthy.

N/S Alley Adj to Lots 16-17, Block 21, Grand Rapids 5th Division

I (we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Walter Bauer VP Business Banker
 Signature(s) of Applicant(s)

3/31/14
 Date

Signature(s) of Owner(s)-(If other than applicant)

Date

MAR 31 2014

Date Received _____ Certified Complete 3/31/2014 **Office Use Only** Fee Paid \$505⁰⁰

Does the boundary of the requested vacation terminate at or abut a public water body: Yes No

Planning Commission Recommendation Approved _____ Denied _____

Meeting Date 5/1/14

City Council Action Approved _____ Denied _____

Meeting Date 5/12/14

Summary of Special Conditions of Approval: _____

Required Submittals:

- Application Fee - \$505.00 *¹
- Location Map
- Petition for Vacation
- Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**¹The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public's best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

The proposed vacation would tag to an existing alley that was vacated by the City of Grand Rapids in 1977. Vacating of alley would allow for development of corner of U.S Hwy 2 and 8th Avenue NE.

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right-of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Petition for Vacation

PETITION FOR VACATION OF (PART OF) N/S Alley Block 21, (STREET/ALLEY/EASEMENT) IN THE CITY OF GRAND RAPIDS.
GR 3rd Division

To the City Council of Grand Rapids, Minnesota:

The undersigned, a majority of the owners of property as set forth opposite their respective names, abutting on N/S Alley (Street/ALLEY/Easement), respectfully petition the City Council to vacate the aforesaid (part of) _____ (Street/ALLEY/Easement).

Names (If not owner, describe nature of the interest in this property)

Description of Property

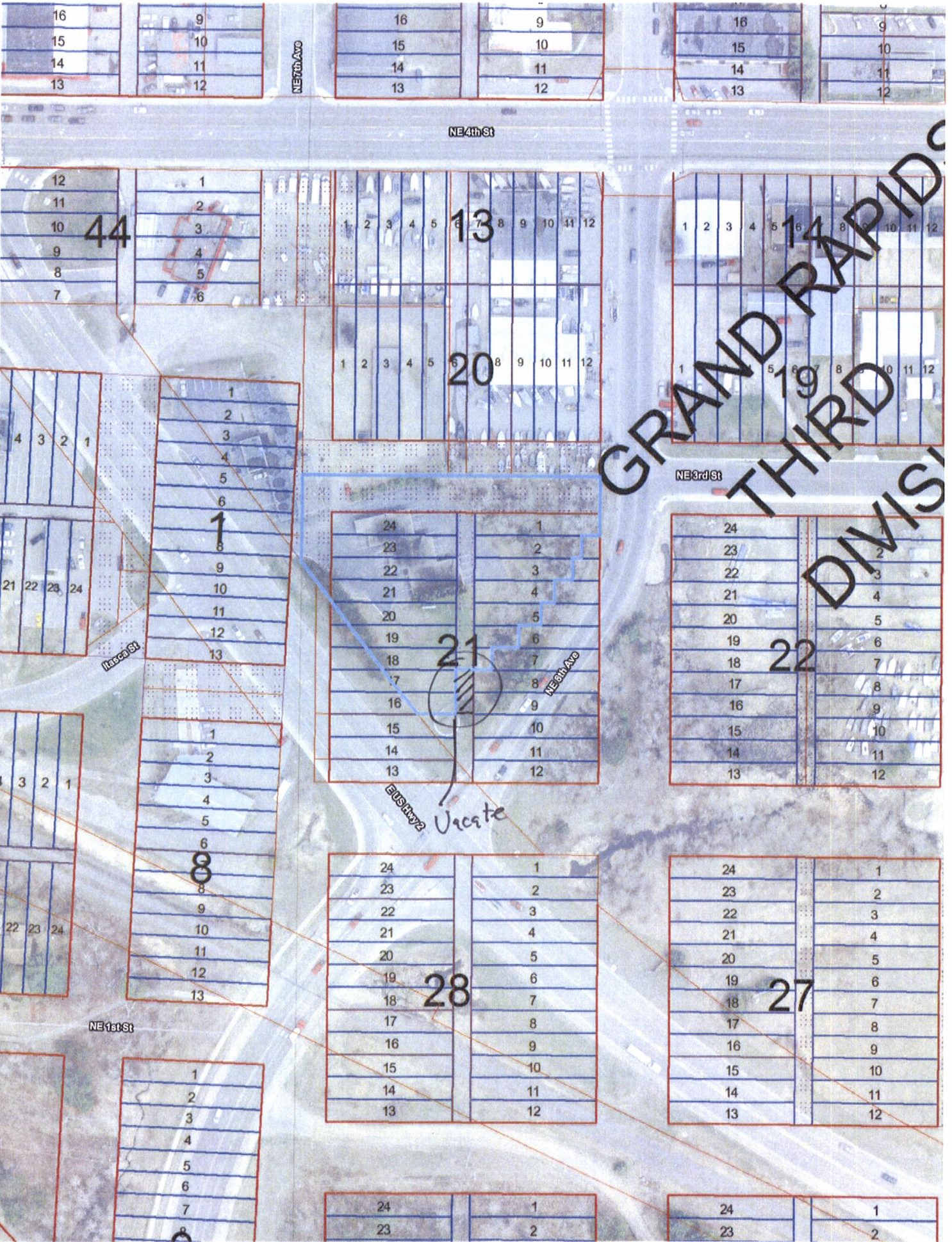
Wayne Brown VP Bus Banking

Parcel # 91-425-2110

Received on the 31 day of April, 2014.

[Signature]
City Clerk

*This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).*



GRAND RAPIDS
THIRD DIVISION

16
15
14
13

9
10
11
12

NE 10th Ave

16
15
14
13

9
10
11
12

16
15
14
13

9
10
11
12

NE 4th St

44

12
11
10
9
8
7

1
2
3
4
5
6

1 2 3 4 5 6 7 8 9 10 11 12

13

1 2 3 4 5 6 7 8 9 10 11 12

1 2 3 4 5 6 7 8 9 10 11 12

20

1 2 3 4 5 6 7 8 9 10 11 12

4 3 2 1

1
2
3
4
5
6
7
8
9
10
11
12
13

Wassa St

21 22 23 24

24
23
22
21
20
19
18
17
16
15
14
13

21

NE 6th Ave

24
23
22
21
20
19
18
17
16
15
14
13

22

4 3 2 1

1
2
3
4
5
6
7
8
9
10
11
12
13

Busby

Vacate

24
23
22
21
20
19
18
17
16
15
14
13

28

24
23
22
21
20
19
18
17
16
15
14
13

27

22 23 24

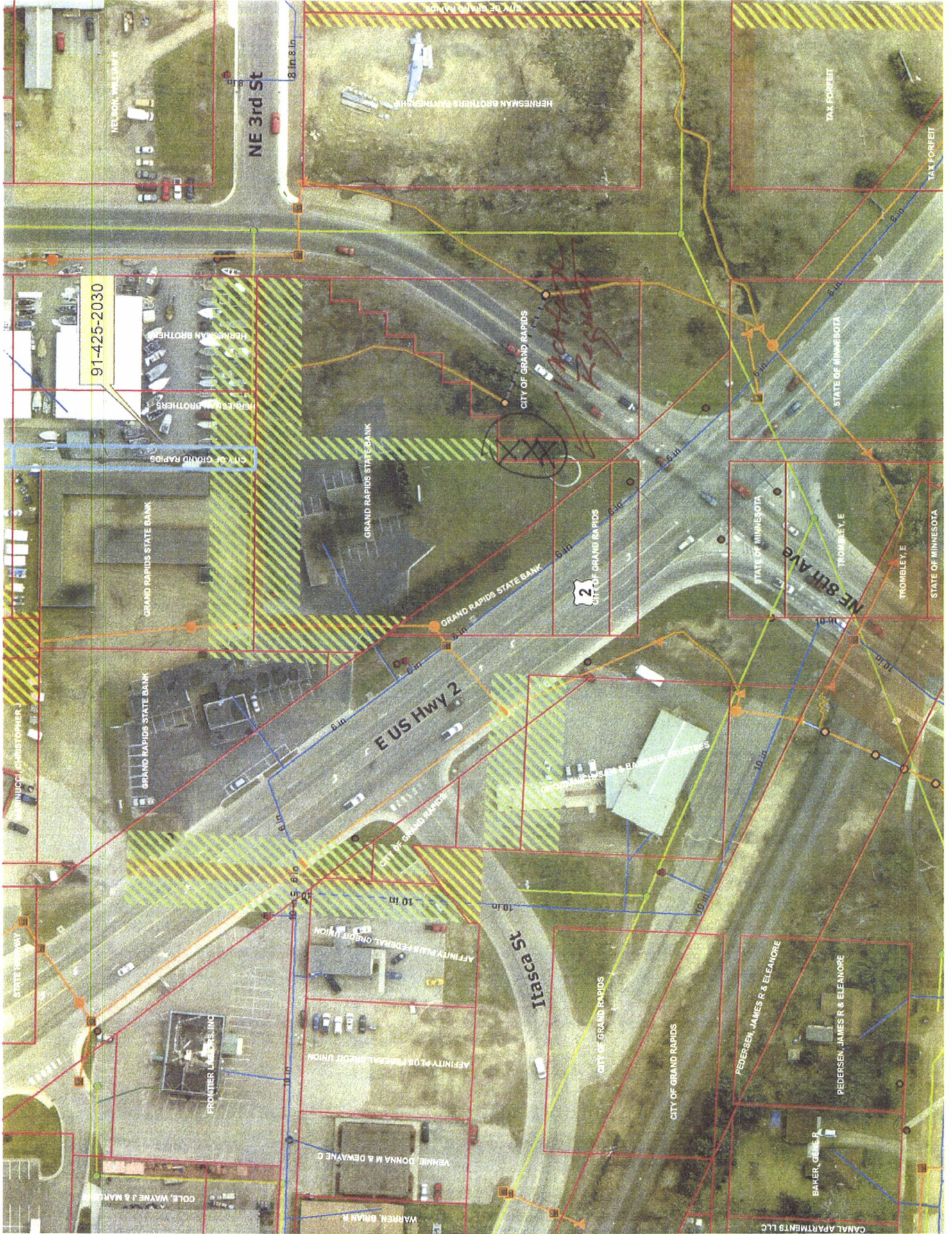
1
2
3
4
5
6
7
8
9
10
11
12
13

NE 1st St

1
2
3
4
5
6
7
8

24
23

24
23



91-425-2030

NE 3rd St

E US Hwy 2

I Catalca St

NE 8th Ave

GRAND RAPIDS STATE BANK

GRAND RAPIDS STATE BANK

FRONTIER LIGHTS, INC

WARREN, BRIAN R

COLE, WAYNE J & MARIE

VENNIE, DONNA M & DEWAYNE C

AFFINITY PLUS FEDERAL CREDIT UNION

AFFINITY PLUS FEDERAL CREDIT UNION

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

GRAND RAPIDS STATE BANK

GRAND RAPIDS STATE BANK

GRAND RAPIDS STATE BANK

CITY OF GRAND RAPIDS

HERSHMAN BROTHERS

HERSHMAN BROTHERS

HERSHMAN BROTHERS

NEEDON, WILSON R

GRAND RAPIDS STATE BANK

GRAND RAPIDS STATE BANK

GRAND RAPIDS STATE BANK

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

CITY OF GRAND RAPIDS

PEDERSEN, JAMES R & ELEANORE

PEDERSEN, JAMES R & ELEANORE

BAKER, GENE R

CANAL APARTMENTS LLC

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TROMBLEY, E

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

TAX FORFEIT

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA

STATE OF MINNESOTA



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0480 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Consider approving the verified claims for the period April 22, 2014 to May 5, 2014 in the total amount of \$501,528.86.
Sponsors:
Indexes:
Code sections:
Attachments: [Council Bill List 05-12-14.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the verified claims for the period April 22, 2014 to May 5, 2014 in the total amount of \$501,528.86.

Requested City Council Action

Consider approving the verified claims for the period April 22, 2014 to May 5, 2014 in the total amount of \$501,528.86.

CITY OF GRAND RAPIDS COUNCIL BILL LIST - MAY 12, 2014

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0301420	CALIFORNIA DIGEST TECHNOLOGY	10,041.48
	TOTAL	10,041.48
CITY WIDE		
1415530	NORTHLAND COUNSELING CENTER	1,500.00
1920240	CHAD B STERLE	9,200.00
	TOTAL CITY WIDE	10,700.00
ADMINISTRATION		
0308352	CHILDRENS MENTAL HEALTH SER	300.00
0718060	GRAND RAPIDS NEWSPAPERS INC	230.00
1321525	MUNICIPAL CODE CORPORATION LLC	598.00
	TOTAL ADMINISTRATION	1,128.00
BUILDING MAINTENANCE-CITY HALL		
0103325	ACHESON TIRE COMPANY INC	25.00
0113233	AMERIPRIDE LINEN & APPAREL	25.56
0301685	CARQUEST AUTO PARTS	238.21
0701650	GARTNER REFRIGERATION CO	1,854.00
1909510	SIM SUPPLY INC	60.59
	TOTAL BUILDING MAINTENANCE-CITY HALL	2,203.36
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	57.50
0914717	INT'L CODE COUNCIL	195.00
0920060	ITASCA COUNTY TREASURER	42.20
1415530	NORTHLAND COUNSELING CENTER	1,510.00
1920240	CHAD B STERLE	210.00
	TOTAL COMMUNITY DEVELOPMENT	2,014.70
ENGINEERING		
0920060	ITASCA COUNTY TREASURER	44.63
	TOTAL ENGINEERING	44.63

CITY OF GRAND RAPIDS COUNCIL BILL LIST - MAY 12, 2014

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FINANCE		
0405450	DELUXE	877.01
1415377	NORTHERN BUSINESS PRODUCTS INC	121.59
TOTAL FINANCE		998.60
FIRE		
0221650	BURGGRAF'S ACE HARDWARE INC	10.98
0301685	CARQUEST AUTO PARTS	3.87
0401804	DAVIS OIL	762.84
0513235	EMERGENCY RESPONSE SOLUTIONS	1,440.00
0718060	GRAND RAPIDS NEWSPAPERS INC	232.80
0718211	GREAT PLAINS FIRE INC	32.76
0920060	ITASCA COUNTY TREASURER	124.12
0920450	ITL PATCH COMPANY, INC	18.25
2018225	TREASURE BAY PRINTING INC	105.75
TOTAL FIRE		2,731.37
INFORMATION TECHNOLOGY		
0301420	CALIFORNIA DIGEST TECHNOLOGY	2,869.04
TOTAL INFORMATION TECHNOLOGY		2,869.04
PUBLIC WORKS		
0121721	AUTO VALUE - GRAND RAPIDS	56.42
0121725	AUTOMOTIVE ELECTRIC SERVICE	100.00
0205090	BEACON ATHLETICS LLC	465.00
0221650	BURGGRAF'S ACE HARDWARE INC	14.48
0301685	CARQUEST AUTO PARTS	1,265.54
0315455	COLE HARDWARE INC	59.63
0401804	DAVIS OIL	1,860.67
0501650	EARL F ANDERSEN	1,852.25
0514802	ENVIROTECH SERVICES INC	4,569.76
0718021	GRAND RAPIDS GM INC	1,020.53
0801836	HAWKINSON SAND & GRAVEL	437.03
0920060	ITASCA COUNTY TREASURER	1,376.12
1200500	L&M SUPPLY	296.97
1209735	LITTLE FALLS MACHINE INC	520.00
1301213	DAN MARTIN	49.06
1309355	MINNESOTA TORO	355.57
1415030	NAPA SUPPLY OF GRAND RAPIDS	25.99
1415479	NORTHERN DRUG SCREENING INC	18.00
1415484	NORTHERN LIGHTS TRUCK	186.92

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
PUBLIC WORKS		
1621125	PUBLIC UTILITIES COMMISSION	1,624.73
1801615	RAPIDS WELDING SUPPLY INC	14.70
1908248	SHERWIN-WILLIAMS	139.23
1921590	SUPERAMERICA 4759	245.61
2305453	WESCO DISTRIBUTION INC	1,823.24
	TOTAL PUBLIC WORKS	18,377.45
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	108.80
0315455	COLE HARDWARE INC	25.96
0318900	CRYTEEL TRUCK EQUIPMENT INC	531.45
0920060	ITASCA COUNTY TREASURER	112.87
1109500	KIMBALL MIDWEST	191.19
1301000	MAC TOOLS	150.00
1301720	MATCO TOOLS	36.95
1415030	NAPA SUPPLY OF GRAND RAPIDS	14.29
1415479	NORTHERN DRUG SCREENING INC	18.00
1801615	RAPIDS WELDING SUPPLY INC	49.77
	TOTAL FLEET MAINTENANCE	1,239.28
POLICE		
0103325	ACHESON TIRE COMPANY INC	20.00
0301685	CARQUEST AUTO PARTS	120.26
0409501	DIMICH LAW OFFICE	5,250.00
0718060	GRAND RAPIDS NEWSPAPERS INC	901.20
0920060	ITASCA COUNTY TREASURER	4,467.45
1100550	KOZY/KMFY RADIO INC	585.00
1301025	MAKI BODY & GLASS	1,024.28
1301168	MARKETPLACE FOODS	13.17
1305065	MEDTOX LABORATORIES INC	24.00
1415479	NORTHERN DRUG SCREENING INC	18.00
1506265	NORTHERN OFFICE OUTFITTER INC	109.99
1601738	PATTI KAMPA PHYSICAL THERAPY	130.00
1605665	PERSONNEL DYNAMICS LLC	1,540.50
1801570	RAPIDS AUTO WASH	59.50
1801609	RAPIDS TOWING	100.00
1920555	STOKES PRINTING COMPANY	4.99
2000400	T J TOWING	110.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
2018225	TREASURE BAY PRINTING INC	49.00
2114371	U.S. POLICE CANINE ASSOC INC	50.00

CITY OF GRAND RAPIDS COUNCIL BILL LIST - MAY 12, 2014

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
POLICE		
TOTAL POLICE		14,927.34
RECREATION		
0920060	ITASCA COUNTY TREASURER	277.12
TOTAL RECREATION		277.12
CENTRAL SCHOOL		
0114200	ANDERSON GLASS	172.54
0221650	BURGGRAF'S ACE HARDWARE INC	20.98
0609457	FILTHY CLEAN INC	1,300.00
0701650	GARTNER REFRIGERATION CO	608.00
0919550	ISOLA DESIGN, LLC	525.00
1909510	SIM SUPPLY INC	79.14
TOTAL		2,705.66
AIRPORT		
0315455	COLE HARDWARE INC	21.97
0920060	ITASCA COUNTY TREASURER	242.23
1601150	PACE ANALYTICAL	29.25
TOTAL		293.45
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	25.84
0221650	BURGGRAF'S ACE HARDWARE INC	91.87
0315455	COLE HARDWARE INC	91.42
0501656	THE EARTHGRAINS COMPANY INC	38.40
0605670	FERRELLGAS	406.72
0701650	GARTNER REFRIGERATION CO	1,958.00
1205725	LET'S PLAY HOCKEY/SOFTBALL	614.78
1301168	MARKETPLACE FOODS	13.96
1506265	NORTHERN OFFICE OUTFITTER INC	139.99
1605611	PEPSI-COLA	1,061.46
1901535	SANDSTROM COMPANY INC	3,237.64
1909510	SIM SUPPLY INC	106.61
TOTAL GENERAL ADMINISTRATION		7,786.69

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE

RECREATION PROGRAMS		
0312109	CLAFTON SALES - CLAFTON SKATE	1,560.00
1920555	STOKES PRINTING COMPANY	25.83
	TOTAL	1,585.83
STATE HAZ-MAT RESPONSE TEAM		
0513233	EMERGENCY AUTOMOTIVE TECH INC	1,238.10
	TOTAL	1,238.10
CEMETERY		
0205725	BETZ EXTINGUISHER COMPANY	35.00
0221650	BURGGRAF'S ACE HARDWARE INC	148.48
0920060	ITASCA COUNTY TREASURER	68.02
2300600	W.P. & R.S. MARS COMPANY	271.60
	TOTAL	523.10
DOMESTIC ANIMAL CONTROL FAC		
0920060	ITASCA COUNTY TREASURER	161.34
	TOTAL	161.34
GENERAL CAPITAL IMPRV PROJECTS		
2014	BLDG IMPROVEMENTS	
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	4,539.04
	TOTAL 2014 BLDG IMPROVEMENTS	4,539.04
AIRPORT CAPITAL IMPRV PROJECTS		
2011	LAND ACQUISITION	
1920240	CHAD B STERLE	1,050.00
	TOTAL 2011 LAND ACQUISITION	1,050.00
2014	CAPITAL EQUIP CERTIFICATE	
	IT DEPT	

CITY OF GRAND RAPIDS COUNCIL BILL LIST - MAY 12, 2014

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE

2014	CAPITAL EQUIP CERTIFICATE	
	IT DEPT	
0301420	CALIFORNIA DIGEST TECHNOLOGY	2,442.77
	TOTAL IT DEPT	2,442.77
2014	INFRASTRUCTURE BONDS	
	2011-2 CRYSTAL LAKE BLVD	
0114205	ANDERSON, OPHOVEN & STAUFFER	133.00
0718060	GRAND RAPIDS NEWSPAPERS INC	163.50
	TOTAL 2011-2 CRYSTAL LAKE BLVD	296.50
STORM WATER UTILITY		
0221650	BURGGRAF'S ACE HARDWARE INC	50.97
0401804	DAVIS OIL	2,988.99
0920060	ITASCA COUNTY TREASURER	234.91
1621125	PUBLIC UTILITIES COMMISSION	3,869.33
1921590	SUPERAMERICA 4759	255.70
	TOTAL	7,399.90
		TOTAL UN-PAID TO BE APPROVED IN THE SUM OF: \$97,574.75
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0200024	BP	129.55
0201354	B. BAIRD-PETTY CASH FUND	21.42
0212130	BLANDIN PAPER COMPANY	2,100.00
0212751	BLUE CROSS BLUE SHIELD	85.80
0301642	THE CARLSON HAYES GROUP LLC	450.00
0305530	CENTURYLINK COMMUNICATIONS LLC	38.37
0315451	CITY OF COLERAINE	723.70
0315454	TRAVIS COLE	36.00
0405200	CITY OF DEER RIVER	1,096.29
0405447	DELTA DENTAL OF MINNESOTA	2,620.25
0504610	RON EDMINSTER	137.76
0605191	FIDELITY SECURITY LIFE INS CO	58.01
0718015	GRAND RAPIDS CITY PAYROLL	201,566.78
0718070	GRAND RAPIDS STATE BANK	146,332.02
0805358	JACKIE HEINRICH	40.00
0809115	HIBBING COMMUNITY COLLEGE A	60.00
0809445	CITY OF HILL CITY	745.84
0815464	SARA HOLUM	40.00
0900060	ICTV	22,640.03
0920036	ITASCA COUNTY ATTORNEY OFFICE	987.77

CITY OF GRAND RAPIDS COUNCIL BILL LIST - MAY 12, 2014

DATE: 05/07/2014
 TIME: 10:53:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 05/12/2014

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0920055	ITASCA COUNTY RECORDER	138.00
0920059	ITASCA COUNTY SHERIFFS DEPT	1,357.69
1101645	LASHA KARELS	40.00
1115643	ADAM KORTEKAAS	151.20
1201402	LAKE COUNTRY POWER	50.08
1301015	MACQUEEN EQUIPMENT INC	60.00
1301250	ROBERT MATTEI	72.80
1309096	DONALD MINGO	115.04
1309199	MINNESOTA ENERGY RESOURCES	13,583.68
1309341	MN STATE FIRE MARSHAL DIVISION	100.00
1315654	NATHAN MORLAN	456.26
1503151	OCCUPATION DEVELOPMENT CENTER	11.00
1518550	MATTHEW O'ROURKE	40.00
1601750	PAUL BUNYAN COMMUNICATIONS	275.20
1621130	P.U.C.	5,007.58
1901337	ST LUKES CLINICS	76.78
1901820	WILLIAM SAW	40.00
1921620	SUPERIOR USA BENEFITS CORP	243.00
2000100	TASC	30.60
2100265	U.S. BANK	425.00
2114360	UNITED PARCEL SERVICE	164.51
2301700	WASTE MANAGEMENT	1,606.10
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$403,954.11
TOTAL ALL DEPARTMENT		\$501,528.86



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0488 **Version:** 1 **Name:** MS4 Annual Meeting
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 5/7/2014 **In control:** City Council
On agenda: 5/12/2014 **Final action:**
Title: Consider conducting the annual Storm Water public meeting to review the accomplishments relative to the City's MS4 permit.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider conducting the annual Storm Water public meeting to review the accomplishments relative to the City's MS4 permit.

Background Information:

As part of the Municipal Separate Storm Sewer System (MS4) Permit with the MPCA, the City must conduct an annual public meeting to review its accomplishments relative to the Permit.

Staff Recommendation:

City staff is recommending conducting the meeting at the end of the regular Council meeting.

Requested City Council Action

Consider conducting the annual Storm Water public meeting to review the accomplishments relative to the City's MS4 permit.