



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, June 9, 2014

5:00 PM

City Hall Council Chambers

AMENDED 6/6/14

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, June 9, 2014 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS

[14-0553](#) Construction update - Julie Kennedy, City Engineer

5:10 PM MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:11 PM PUBLIC FORUM

5:16 PM COUNCIL REPORTS

5:20 PM APPROVAL OF MINUTES

[14-0571](#) Approve Council minutes for Tuesday, May 27, 2014 Worksession and Regular meetings and June 2, 2014 Special meeting.

Attachments: [May 27, 2014 Worksession](#)
[May 27, 2014 Regular Meeting](#)
[June 2, 2014 Special Meeting](#)

5:21 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for

discussion and consideration.

1. [14-0549](#) Phased Retirement Agreement for Facilities Maintenance Manager Ronald D. Edminster.
2. [14-0551](#) Amendment to Flexible Time Off policy for non-represented employees.
Attachments: [2014 FTO Comparisons](#)
3. [14-0552](#) Consider approving Change Order 2 related to CP 2012-9, 5th St N Re-striping Project in the amount of \$2,272.50.
Attachments: [6-9-14 Attachment CP 2012-9 CO2.pdf](#)
4. [14-0554](#) Consider authorizing the Engineering Department to solicit quotes for Benson Lane surface rehabilitation work.
5. [14-0560](#) Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2012-12, the Safe Routes To School Project.
Attachments: [6-9-14 Resolution CP 2012-12 SRTS Ordering Advertisement.pdf](#)
6. [14-0561](#) Approve temporary liquor license for Friends of the Forest History Center event at 2906 County Road 76, Grand Rapids on July 5, 2014.
Attachments: [Temp. Liquor License - Forest History Center](#)
7. [14-0563](#) Hire temporary employees for Park & Recreation / I.R.A. Civic Center
8. [14-0566](#) Consider purchasing easement and authorizing payment related to CP 2011 -2, Crystal Lake Boulevard Reconstruction Project in the amount of \$2,554.
9. [14-0570](#) A resolution approving the plans and specifications and authorizing the advertisement for bids on the Civic Center Roofing project.
Attachments: [6-9-14 Resolution Roof Ordering Advertisement.pdf](#)
10. [14-0573](#) Accept the resignation of Shane McKellep from the Grand Rapids Planning Commission and authorize staff to begin the process of filling the vacancy .
Attachments: [Planning Commission Resignation](#)
11. [14-0581](#) Adopt a resolution appointing judges for the Primary and General elections to be held Tuesday, August 12, 2014 and Tuesday, November 4, 2014 respectively.
Attachments: [14- - Election Judges](#)

5:23 PM SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

5:24 PM ACKNOWLEDGE BOARDS & COMMISSIONS

12. [14-0572](#) Acknowledge minutes for Boards & Commissions.
- Attachments:** [April 2, 2014 PUC Special Meeting](#)
[April 16, 2014 PUC Regular Meeting](#)
[April 15, 2014 Golf Board minutes](#)

5:25 PM DEPARTMENT HEAD REPORT

13. [14-0578](#) Information Technology ~ Erik Scott

5:35 PM ENGINEERING

14. [14-0555](#) Consider adopting a resolution authorizing the award of a construction contract with Hawkinson Construction in the amount of \$678,147.19 for CP 2013-4, the YMCA Active Living Center Project.
- Attachments:** [6-9-14 Resolution CP 2013-4 YMCA Award Contract.pdf](#)
15. [14-0556](#) Consider approving a professional services agreement with SEH for the 2014 Obstruction Survey and PAPI Flight Check Coordination in the amount of \$10,000.00 and authorizing the City Engineer to sign the Non-Federal Reimbursable Agreement between the Dept of Transportation FAA and The City of Grand Rapids for \$7,115.78 for the required commissioning flight inspection.
- Attachments:** [6-9-14 Attachment Airport Prof Svcs Agrmnt PAPI Survey & Flight Check.pdf](#)
[6-9-14 Attachment FAA Agrmnt PAPI Flight Check.pdf](#)
16. [14-0557](#) Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Cambridge Federal Account to the City of Grand Rapids Federal Account.
- Attachments:** [Cambridge Entitlement Documents.pdf](#)

5:45 PM FIRE DEPARTMENT

17. [14-0562](#) Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices.
- Attachments:** [Grand Rapids GM State bid Pricie for 2015 Chevy Tahoe](#)

5:50 PM ADMINISTRATION DEPARTMENT

18. [14-0574](#) Approve the eligibility list for Firefighter Trainee for the City of Grand Rapids.

5:55 VERIFIED CLAIMS**PM**

19. [14-0569](#) Consider approving the verified claims for the period May 20, 2014 to June 2, 2014 in the total amount of \$479,159.40.

Attachments: [Council Bill List 06-09-14.pdf](#)

6:00 PUBLIC HEARINGS**PM**

20. [14-0513](#) Calling a Public Hearing for review and proposed adoption of the 2014-2018 Amended Street Reconstruction Plan and consider authorizing the issuance of General Obligation Street Reconstruction Bonds.

Attachments: [2014-2018 St Recons BOOK.pdf](#)

21. [14-0515](#) Consider approving a resolution adopting the Amended Street Reconstruction Plan for 2014-2018 and authorizing the issuance of General Obligation Street Reconstruction Bonds.

Attachments: [Resolution 2014 amended street reconst plan.pdf](#)

6:15 ADJOURNMENT**PM**

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 23, 2014, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

ATTEST: TOM PAGEL, CITY ADMINISTRATOR



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0553 **Version:** 1 **Name:** Construction Update
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 6/2/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Construction update - Julie Kennedy, City Engineer

Sponsors:

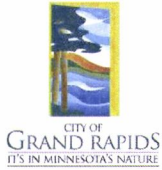
Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Construction update - Julie Kennedy, City Engineer



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0571 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Approve Council minutes for Tuesday, May 27, 2014 Worksession and Regular meetings and June 2, 2014 Special meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [May 27, 2014 Worksession](#)
[May 27, 2014 Regular Meeting](#)
[June 2, 2014 Special Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for Tuesday, May 27, 2014 Worksession and Regular meetings and June 2, 2014 Special meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Tuesday, May 27, 2014

4:00 PM

City Hall Conference Room 2A

Immediately following the closed meeting

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Tuesday, May 27, 2014 at 4:12 PM in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Joe Chandler, and Councilor Barb Sanderson

Discussion Items

1. Legislative Update ~ Senator Tom Saxhaug & Representative Tom Anzelc

Senator Tom Saxhaug and Representative Tom Anzelc discussed specific issues from legislative session such as education, Magnetation. The Central School Commission repeal was successful, PUC terms have been extended as requested, home brewers can legally hold public events allowing for consumption, bonding funds for ICC, Reif funding and the look ahead to 2015.

2. Discussion with Blandin Foundation ~ Kathy Annette & Mike Johnson

Kathy Annette and Mike Johnson, discuss Blandin Foundation charitable activities and a look ahead.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:17 PM.

Respectfully submitted: Kimberly Johnson-Glbeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Tuesday, May 27, 2014

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, May 27, 2014 AT 5:22 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

MEETING PROTOCOL POLICY

5:01 PM PRESENTATIONS/PROCLAMATIONS

Oath of Office for Officer Shaun Patrick Pomplun

Mayor Adams conducts the swearing in of Officer Shaun Pomplun.

Acknowledge the 2014 recipients of the Waste Management Scholarships.

Darrell Holkstra of Waste Management presents Scholarships awarded to Erin Arndson & Elli Hannah. Ms. Hannah addresses the City Council, expressing appreciation for the scholarship from Waste Management and provides information for future plans. Ms. Arndson was not in attendance.

Construction update - Julie Kennedy, City Engineer

City Engineer Kennedy provides updates to Council and residents, recommending review of the City Engineer facebook page for up to date information regarding current projects and updates. Ms. Kennedy specifically notes progress 5th Street North re-striping, Crystal Lake Blvd. projects.

5:10 PM PUBLIC FORUM

None.

5:15 PM COUNCIL REPORTS

Councilor Christy thanks the City for participation, Julie Kennedy, Steve Anderson and PUC for assistance with annual school event.

Councilor Zabinski notes recent ceremony regarding Magnetation.

**5:20 APPROVAL OF MINUTES
PM**

Approve Council minutes for Monday, May 12, 2014 Worksession and Regular Meetings.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to approve Council minutes as presented. The motion PASSED by unanimous vote.

**5:21 CONSENT AGENDA
PM**

1. Accept resolution in Court File 31-CV-12-3654, City of Grand Rapids vs Raymond L Nikkel d/b/a Itasca Progressive Companies, LLC, County of Itasca in the amount of \$250,000 in addition to the payment of statutory appraisal fees and statutory compensation for Board of Commissioners.

Adopted Resolution 14-41 by consent roll call

2. Consider approving the 2014 budgeted operating transfers.

Adopted Resolution 14-42 by consent roll call

3. Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Approved by consent roll call

4. Entering into a rental agreement with an area business for advertising at the IRA Civic Center.

Approved by consent roll call

6. Award Golf Course Restroom Quotes

Approved by consent roll call

7. Golf Course Seasonal Employees

Approved by consent roll call

8. Appointment of Samantha Perry to the position of part-time Parking Enforcement Officer.

Approved by consent roll call

9. Adoption of *Handbook for Seasonal and Temporary Employees*.

Approved by consent roll call

10. Consider purchasing easement and authorizing payment related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$4,000.

Approved by consent roll call

11. Consider approving Change Order 1 related to CP 2012-9, 5th St N Re-striping Project in the amount of \$960.96.

Approved by consent roll call

12. Appointment of Patrick Flaherty to the position of paid Engineering Intern.

Approved by consent roll call**Approval of the Consent Agenda**

A motion was made by Councilor Zabinski, seconded by Councilor Christy, to approve the Consent agenda as amended, placing item #5 on the Regular agenda as item 19a under Administration. The motion carried by the following vote

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

5:25 SETTING OF REGULAR AGENDA
PM

A motion was made by Councilor Dale Christy, seconded by Councilor Joe Chandler, to approve the Regular agenda as amended, with the addition of 19a, from Consent. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

None.

5:26 DEPARTMENT HEAD REPORT
PM

13. Department Head Report: Library

Library Director Anderson provides update on bi-annual activities at the Grand Rapids Public Library and highlights upcoming events.

Received and Filed

**5:35 GOLF COURSE
PM**

14. Golf Agreement for Services

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to approve Golf Agreement for services. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

**5:40 POLICE DEPARTMENT
PM**

15. Request by the Police Department to purchase (1) Chevrolet Tahoe police vehicle from Grand Rapids GM.

A motion was made by Councilor Chandler, seconded by Councilor Sanderson, to approve purchase of one Chevy Tahoe for the Police Department from Grand Rapids GM. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

**5:45 ADMINISTRATION DEPARTMENT
PM**

16. Appointment of Justin Edmundson to the position of Police Officer.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the appointment of Justin Edmundson to the position of Police Officer. The motion carried by the following vote.

Aye 4 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams

Nay 1 - Councilor Joe Chandler

17. Appointment of Mr. Gregory Lease to the position of Police Officer.

A motion was made by Councilor Sanderson, seconded by Councilor Zabinski, to appoint Gregory Lease to the position of Police Officer. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

18. A resolution awarding a contract for the Fire Hall roof replacement and rejecting the bids for the Civic Center roof replacement.

The bids for the Civic Center roof came in much greater than anticipated and staff would like the opportunity to re-evaluate and return to Council at a later date for a re-bid request.

A motion was made by Councilor Chandler, seconded by Councilor Christy, adopting Resolution 14-43 awarding contract for Fire Hall roof replacement and approve rejecting the Civic Center roof replacement bids until further assessments can be made. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

19. A request from Waste Management for a rate increase in accordance with the license agreement.

Darrell Holkstra, Waste Management, presents request to Council for the rate increase for refuse disposal.

A motion was made by Councilor Zabinski, seconded by Councilor Sanderson, to table this item until June 9, 2014 to allow Council to review more information. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

- 19a. Accept the resignation of Ashley Kolka from the Arts & Culture Commission and authorize staff to begin the process of filling the vacancy.

Michael Davis has an application on file for the Arts & Culture Commission. Council discussed utilizing the current applicants that were not appointed in the past due to excessive interest.

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, to accept the resignation of Ashley Kolka and appoint Mr. Michael Davis to fill the unexpired term through December 31, 2016 contingent upon his acceptance of the appointment. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

**5:59 VERIFIED CLAIMS
PM**

20. Consider approving the verified claims for the period May 6, 2014 to May 19, 2014 in the total amount of \$574,982.76.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

- Aye** 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

**6:00 ADJOURNMENT
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Joe Chandler, to adjourn the meeting at 6:25 PM. The motion PASSED by unanimous vote.

ADJOURNMENT

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, June 2, 2014

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, June 2, 2014 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

ADMINISTRATION DEPARTMENT

1. Adopt resolution accepting the settlement agreement in Court File 31-CV-12-3654, City of Grand Rapids vs Raymond L Nikkel d/b/a Itasca Progressive Companies, LLC, County of Itasca in the amount of \$250,000 in addition to the payment of statutory appraisal fees and statutory compensation for Board of Commissioners.

Administrator Tom Pagel reviews settlement agreement and recommends approval.

A motion was made by Councilor Christy, seconded by Councilor Sanderson, to adopt Resolution 14-44, accepting settlement agreement with Ray Nikkel as presented. The motion carried by the following vote.

Aye 5 - Councilor Barb Sanderson
Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler
Mayor Dale Adams

2. Consider a resolution in support of a proposal by Beacon Hill Plaza Limited Partnership For the new construction of Beacon Hill as Affordable Family Housing Units in the City of Grand Rapids along with a developers agreement.

Mayor Adams and Councilor Sanderson will abstain from voting on this issue due to perception of conflict of interest.

Administrator Pagel distributed the updated agreement, explaining "word smithing" of documnet and correction to show the agreement between City of Grand Rapids and Itasca County HRA.

Skip Duchesneau discussed specific deadlines associated with the Beacon Hill project and the type of housing that will be provided. Specificially, this project will be

100% affordable housing with twenty-eight townhomes and twenty one bedroom units. Management will be handled by D.W. Jones. In answer to concerns regarding the project and the effect on the surrounding property, there is no indication that there will be negative impact on the community or the nearby properties.

A motion was made by Councilor Christy, seconded by Councilor Chandler, to adopt Resolution 14-45, in support of Beacon Hill Plaza Limited Partnership for new construction of affordable housing. The motion carried by the following vote.

Aye 3 - Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler

Abstain 2 - Councilor Barb Sanderson
Mayor Dale Adams

A motion was made by Councilor Chandler, seconded by Councilor Zabinski, to approve the contract with Itasca County HRA contingent upon Itasca County approval of distribution. The motion carried by the following vote.

Aye 3 - Councilor Dale Christy
Councilor Ed Zabinski
Councilor Joe Chandler

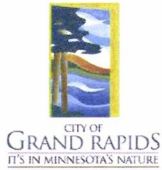
Abstain 2 - Councilor Barb Sanderson
Mayor Dale Adams

ADJOURNMENT

A motion was made by Councilor Joe Chandler, seconded by Councilor Ed Zabinski, to adjourn the meeting at 4:35 PM. The motion PASSED by unanimous vote.

ADJOURNMENT

Respectfully submitted: Kimberly Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0549 **Version:** 1 **Name:** Consider Phased Retirement Option for Facilities Maintenance Manager Ron Edminster.
Type: Agenda Item **Status:** Consent Agenda
File created: 5/28/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Phased Retirement Agreement for Facilities Maintenance Manager Ronald D. Edminster.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
6/2/2014	1	Policy and Ordinance Review Committee		

Phased Retirement Agreement for Facilities Maintenance Manager Ronald D. Edminster.

Background Information:

Ron Edminster, Public Works Facilities Maintenance Manager, has discussed his opportunity to retire July 31, 2014. The phased retirement option by PERA would provide a transition period and be a benefit to the City as well as Ron. It has been the Public Works Director's experience filling 13 Public Works positions over the last 28 years that the process takes a minimum of 6 months. Ron would work for a monthly salary of \$1240.00, without the expense of health Insurance, FTO, Social Security benefits or overtime. This transitional period would include the remainder of 2014 and 2015.

One proposed revision to the job description for the Building Maintenance Manager is to be a Certified (2 year Degree) Low Voltage HVAC Controls Technician . This is a very technical expertise which we currently manage with service contracts. Between the Library, Airport, Golf Course, City Hall, IRA Civic Center, Fire Hall, Central School and the Domestic Animal Control Building the total expense of these contracts for 2013 was \$21,881.50. In additional \$9,827 was spent on labor that was not covered by various service agreements. With the amount of buildings and the complexity of new HVAC systems along with the age of some of our older systems the right hire, with the specialized expertise is certainly an opportunity to reduce our cost.

Having Ron as a transition employee stay on board will allow the new employee adequate time to spend learning all our buildings and their HVAC systems. Then he or she can make a recommendation which service contracts can be reduced or even some eliminated. The reduction of services needed will offset the cost of the transitional employee.

In Jeff's opinion, Ron's greatest asset to the City has been his expertise with building construction and his relationship with contractors. His expertise in building construction planning will be a benefit as we plan for the future. He will also assist with a history and completion of some of our ongoing plans particularly our energy projects. As we explore future opportunities and potential collaborations with our buildings Ron's expertise will be needed. A perfect recent example is the conversion of the Airport Terminal Building to the County 911 Call Center.

Staff Recommendation:

City Administrator Tom Pagel, Public Works Director Jeff Davies, and Human Resources Director Lynn DeGrio are recommending entering into an initial Phased Retirement Agreement with Facilities Maintenance Manager Ronald

Edminster effective July 31, 2014 through July 31, 2015.

Requested City Council Action

Consider entering into a Phased Retirement Agreement with Ronald Edminster effective July 31, 2014 through July 31, 2015.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0551 **Version:** 1 **Name:** Amendment to Flexible Time Off Policy.
Type: Agenda Item **Status:** Consent Agenda
File created: 5/28/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Amendment to Flexible Time Off policy for non-represented employees.
Sponsors:
Indexes:
Code sections:
Attachments: [2014 FTO Comparisons](#)

Date	Ver.	Action By	Action	Result
6/2/2014	1	Policy and Ordinance Review Committee		

Amendment to Flexible Time Off policy for non-represented employees.

Background Information:

Flexible Time Off promotes a flexible approach to time off, since each individual employee has unique needs for time off from work. Employees are accountable and responsible for managing their own FTO hours to allow for adequate reserves if there is a need to cover vacation, illness or disability, appointments, emergencies, funerals, or other needs that require time off from work. FTO can be used for any purpose, and is subject only to normal, non-intrusive request and approval procedures. This is to ensure that the City customer service and work requirements are met and not adversely impacted.

The City Council has inquired about the quantity of Flexible Time Off that City staff accrues. As a result, City staff has researched time off policies from other cities (see attachment). It is obvious from the comparable cities that the City of Grand Rapids has one of the highest accrual rates. It is also important to keep in mind that we are only comparing Paid Time Off, Vacation/Holiday, and Sick Leave. Other benefits may be more beneficial in other cities.

If the City Council wishes to reduce the accrual rate of FTO with the represented (union) employees, this will need to be a negotiated item. It is currently part of the contracts which expire on December 31, 2014.

Staff Recommendation:

We are recommending amending the current policy to state the following:

For all non-represented employees hired on or after July 1, 2014, the following Flexible Time Off accrual will be as follows:

PROPOSED:

Completed years of service	Days per year	Hours per year	Hours per 80 hour pay period
Hire date through 4 th anniversary	15	120	4.62
After 4 th anniversary through 9 th	20	160	6.15

After 9 th anniversary through 14 th	25	200	7.69
After 14 th anniversary	30	240	9.23

Regular part-time employees will accrue FTO on a prorated basis pursuant to the above schedule, with such proration based on the actual hours worked by the regular part-time employee.

CURRENT:

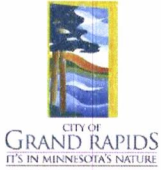
Completed years of service	Days per year	Hours per year	Hours per 80 hour pay period
Hire date through 4 th anniversary	23	184	7.0769
After 4 th anniversary through 9 th	30	240	9.2320
After 9 th anniversary through 14 th	35	280	10.7692
After 14 th anniversary	39	312	12.0000

Requested City Council Action

Consider amending the Flexible Time Off policy for non-represented employees effective July 1, 2014.

2014 Time Off Comparison

City	Region	Population	Group	Sick Days	1 year	2 years	5 years	10 years	15 years	over 15 yrs	Holidays	Total Max
Alexandria	Central	12441	All Employees	12	10	10	15	15	20	20	10	42.0
Bemidji	Northwest	13541	All Non-Union	0	20	22	26	27	31	33	11	44.0
Cloquet	Northeast	11,855	All Non-Union	12	10			15		20	12	44.0
Crookston	Northwest	8,093	All Non-Union	12	10	10	10	15	20	25	11.5	48.5
Detroit Lakes	Northwest	8,631	All Non-Union	12	10	10	15	15	20	20	11	43.0
Grand Rapids	Northeast	10,869	All Employees	0	23	23	30	35	39	39	10.5	49.5
Little Falls	Central	8,411	All Employees	12	10	10	10	15	20	25	11	48.0
Sauk Rapids	Central	13,133	All Employees	12	5	10	15	16	20	30	12.5	54.5
Thief River Falls	Northwest	8,522	All Non-Union	12	10	10	11	15	16	20	11	43.0
Virginia	Northeast	8,609	Admin/Supervisors	15	10	10	15	20	25	30	12	57.0
Worthington	Southwest	11,405	All Employees	9	16	16	17	22	25	25	10	44.0



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0552 **Version:** 1 **Name:** CP 2012-9, 5th St Restriping CO2 Crosswalks
Type: Agenda Item **Status:** Consent Agenda
File created: 6/2/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider approving Change Order 2 related to CP 2012-9, 5th St N Re-striping Project in the amount of \$2,272.50.

Sponsors:

Indexes:

Code sections:

Attachments: [6-9-14 Attachment CP 2012-9 CO2.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Change Order 2 related to CP 2012-9, 5th St N Re-striping Project in the amount of \$2,272.50.

Background Information:

The original contract did not include the re-striping of the existing crosswalks and stop bars. During construction it was determined that the condition of these lines had deteriorated over the winter to the point of requiring replacement. After reviewing the proposed cost from the contractor with the Public Works Director, it was decided that having the contractor do the work was the most feasible means to accomplish the work in conjunction with the overall re-striping project. The attached Change Order covers this additional work.

Staff Recommendation:

City Staff recommends approving Change Order 2 related to CP 2012-9, 5th St N Re-striping Project.

Requested City Council Action

Consider approving Change Order 2 related to CP 2012-9, 5th St N Re-striping Project in the amount of \$2,272.50.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 2

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO.	CONTRACT NO. 127001, Task 03
CONTRACTOR NAME AND ADDRESS AAA Striping Service 12220 43rd ave NE St Michael, MN 55376		LOCATION OF WORK City of Grand Rapids	TOTAL CHANGE ORDER AMOUNT \$2,272.50

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. During construction it was noticed that existing crosswalks striping and stop bars should be repainted. The condition of these lines had deteriorated over the winter to the point of replacement. This change order covers this additional work.

COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 000					
2582.502	6" SOLID LINE WHITE-PAINT	LF	\$1.25	1818	\$2,272.50
Funding Category No. 000 Total:					\$2,272.50
Change Order No. 2 Total:					\$2,272.50

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)

Due to this change the Contract Time:

- a. Is Increased by _____ Working Days
 Is Decreased by _____ Working Days
 Is Increased by _____ Calendar Days
 Is Decreased by _____ Calendar Days
- b. Is Not Changed
- c. May be revised if work affected the controlling operation

Approved By Project Engineer:

Signed _____
Date: _____ Phone: (218) 326-7601

Approved By Contractor: AAA Striping Service

Signed Ann Eberstein
Date: 5-23-14 Phone: (763) 428-4322

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds

District State Aid Engineer: _____ Date: _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0554 **Version:** 1 **Name:** Benson Lane Surface Rehabilitation - Solicit Quotes
Type: Agenda Item **Status:** Consent Agenda
File created: 6/2/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider authorizing the Engineering Department to solicit quotes for Benson Lane surface rehabilitation work.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider authorizing the Engineering Department to solicit quotes for Benson Lane surface rehabilitation work.

Background Information:

The east portion of Benson Lane is being reconstructed as part of the Majestic Pines development project. During construction, it was determined that a portion of the existing street (175') just to the west of the Project Limits has deteriorated to the point of requiring a new bituminous surface. After reviewing the proposed scope of work with the Public Works Director, it was decided that having a contractor do the work at the same time as the eastern portion of Benson Lane is the most feasible means to accomplish the required street maintenance work. The Engineering Department is requesting that quotes be obtained from two local contractors to complete the work in conjunction with the development project. Quotes will be obtained and brought back to the Council on June 23 for consideration of an award.

Staff Recommendation:

City Staff recommends authorizing the Engineering Department to solicit quotes for Benson Lane surface rehabilitation work.

Requested City Council Action

Consider authorizing the Engineering Department to solicit quotes for Benson Lane surface rehabilitation work.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0560 **Version:** 1 **Name:** CP 2012-12 SRTS Approve Plans & Order Ad For Bid

Type: Agenda Item **Status:** Consent Agenda

File created: 6/3/2014 **In control:** City Council

On agenda: 6/9/2014 **Final action:**

Title: Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2012-12, the Safe Routes To School Project.

Sponsors:

Indexes:

Code sections:

Attachments: [6-9-14 Resolution CP 2012-12 SRTS Ordering Advertisement.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2012-12, the Safe Routes To School Project.

Background Information:

The City of Grand Rapids is collaborating with Independent School District #318 on the Safe Routes To School (SRTS) Project. The Project includes site work near Murphy Elementary School and RJE Middle School to reconstruct infrastructure including sidewalks, trails, street lighting, signage, pavement markings, and associated appurtenances. The funding for the improvements has been secured through a federal SRTS grant administered through the State of Minnesota. The Plans and Specifications are complete and ready for advertising. The attached resolution moves the project forward.

Staff Recommendation:

City Staff recommends adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2012-12, the Safe Routes To School Project.

Requested City Council Action

Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2012-12, the Safe Routes To School Project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
ORDER ADVERTISEMENT FOR BIDS FOR THE
SAFE ROUTES TO SCHOOL PROJECT
PROJECT 2012-12**

WHEREAS, the City of Grand Rapids is collaborating with Independent School District #318 on the Safe Routes to School Project; and

WHEREAS, the improvements include site work by reconstructing infrastructure including sidewalks, trails, street lighting, signage, and pavement markings, and associated appurtenances; and

WHEREAS, the funding for the improvements has been secured through the State of Minnesota;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS,
MINNESOTA:

1. The plans and specifications for this project, copies of which were presented to the City Council and on file in the City Engineer's office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 10 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 10:00 a.m., on Thursday, July 3, 2014, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, July 14, 2014, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 9th day of June, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0561 **Version:** 1 **Name:** Temp Liquor License
Type: Agenda Item **Status:** Consent Agenda
File created: 6/3/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Approve temporary liquor license for Friends of the Forest History Center event at 2906 County Road 76, Grand Rapids on July 5, 2014.
Sponsors:
Indexes:
Code sections:
Attachments: [Temp. Liquor License - Forest History Center](#)

Date	Ver.	Action By	Action	Result
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Approve temporary liquor license for Friends of the Forest History Center event at 2906 County Road 76, Grand Rapids on July 5, 2014.



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>FRIENDS OF THE FOREST HISTORY CTR</i>		DATE ORGANIZED <i>Aug 4, 2004</i>	TAX EXEMPT NUMBER <i>11-1761590</i>	
STREET ADDRESS <i>c/o Adam Sutherland 115 S.W. 1ST STREET</i>		CITY <i>GRAND RAPIDS</i>	STATE <i>MINN</i>	ZIP CODE <i>55744</i>
NAME OF PERSON MAKING APPLICATION <i>ADAM SUTHERLAND</i>		BUSINESS PHONE <i>(8) 244-5393</i>	HOME PHONE <i>()</i>	
DATES LIQUOR WILL BE SOLD <i>July 5, 2014</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input checked="" type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>ADAM SUTHERLAND</i>		ADDRESS <i>115 SW 1st St., GRAND RAPIDS, MINN</i>		
ORGANIZATION OFFICER'S NAME <i>DOROTHY DUQUETTE</i>		ADDRESS <i>P.O. Box 127, EBEVEY, MINN</i>		
ORGANIZATION OFFICER'S NAME		ADDRESS		

Location license will be used. If an outdoor area, describe

Picnic area at the Forest History Center, 2906 County Rd. 76, Grand Rapids. The picnic area is located adjacent to the Visitor Center.

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

Yes. Minnesota Joint Underwriting Association. \$50,000 each person, \$100,000 each occurrence, \$25M property damage, \$300,000 annual aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____ DATE APPROVED _____

CITY FEE AMOUNT _____ LICENSE DATES _____

DATE FEE PAID _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



CITY OF
GRAND RAPIDS
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0563 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 6/4/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Hire temporary employees for Park & Recreation / I.R.A. Civic Center

Background Information:

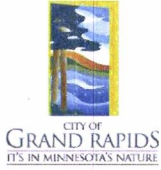
The following individuals will be hired with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex. These positions are part of the annual operating budget, and will begin employment February 24, 2014.

Cecelia Brown Various Part Time Positions Hourly Range: \$7.25 to \$10.00 per hour

Staff Recommendation:

Approve the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.

Consider approving the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0566 **Version:** 1 **Name:** CP 2011-2, Crystal Lake Blvd Koch Easement
Type: Agenda Item **Status:** Consent Agenda
File created: 6/4/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider purchasing easement and authorizing payment related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$2,554.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider purchasing easement and authorizing payment related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$2,554.

Background Information:

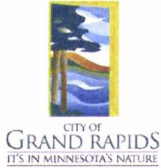
Attached is an easement agreement related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project. The total amount of purchase is \$2,554. The property owner involved with this easement is Koch. This completes all of the necessary easements for the project.

Staff Recommendation:

City staff recommends purchasing easement and authorizing payment related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$2,554.

Requested City Council Action

Consider purchasing easement and authorizing payment related to CP 2011-2, Crystal Lake Boulevard Reconstruction Project in the amount of \$2,554.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0570 **Version:** 1 **Name:** Civic Center Re-roofing
Type: Agenda Item **Status:** Consent Agenda
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: A resolution approving the plans and specifications and authorizing the advertisement for bids on the Civic Center Roofing project.

Sponsors:

Indexes:

Code sections:

Attachments: [6-9-14 Resolution Roof Ordering Advertisement.pdf](#)

Date	Ver.	Action By	Action	Result
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A resolution approving the plans and specifications and authorizing the advertisement for bids on the Civic Center Roofing project.

Background Information:

On May 26th, at the regular council meeting, the city council rejected bids for the re-roofing of the civic center. The architect has made modifications to the original plans. The existing vents will be shifted 12 feet east which will allow for falling snow from the west venue roof to not fall on top of them. As a result of the relocated vents, there will be less protective covering required which should lower the bid prices.

Staff Recommendation:

City staff is recommending the attached resolution approving the plans and specifications and authorizing the advertisement for bids on the Civic Center Roofing project.

Requested City Council Action

Consider the attached resolution approving the plans and specifications and authorizing the advertisement for bids on the Civic Center Roofing project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
ORDER ADVERTISEMENT FOR BIDS FOR
CIVIC CENTER ROOF REPLACEMENT**

WHEREAS, the City's Capital Improvement Plan Project prioritizes the need to repair the roofs at the Civic Center, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS,
MINNESOTA:

1. The plans and specifications for this project, copies of which were presented to the City Council and on file in the City Administrator's office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the Clerk until 11:00 a.m., on Tuesday, July 1, 2014, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and City Administrator, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, July 14, 2014, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

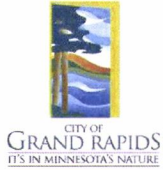
Adopted by the Council this 9th day of June, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0573 **Version:** 1 **Name:** Planning Commission resignation
Type: Agenda Item **Status:** Consent Agenda
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Accept the resignation of Shane McKellep from the Grand Rapids Planning Commission and authorize staff to begin the process of filling the vacancy.
Sponsors:
Indexes:
Code sections:
Attachments: [Planning Commission Resignation](#)

Date	Ver.	Action By	Action	Result
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Accept the resignation of Shane McKellep from the Grand Rapids Planning Commission and authorize staff to begin the process of filling the vacancy.

Chair Fedje-Johnston &
Rob Mattei
Grand Rapids Planning Commission
June 3, 2014

Dear Chair Fedje-Johnston:

It is with regret that I tender my resignation from the Grand Rapids Planning Commission, effective immediately.

I am grateful for having had the opportunity to serve on the Grand Rapids Planning Commission for the past 5 years and 3 months, and I offer my best wishes for its continued success. I would like to acknowledge the staff, Rob Mattei, Eric Trast and Aurimy Groom, Attorney Sterle, your professionalism is among the best I've worked with, thank you. I would also like to thank Commissioner Twite & Chair Fedje-Johnston, as they have anchored and provided great leadership during my term as Commissioner, their knowledge and objectivity has served the residents of Grand Rapids immensely.

Sincerely,

Shane McKellep



CITY OF
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0581 **Version:** 1 **Name:** Election Judges
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Adopt a resolution appointing judges for the Primary and General elections to be held Tuesday, August 12, 2014 and Tuesday, November 4, 2014 respectively.
Sponsors:
Indexes:
Code sections:
Attachments: [14- - Election Judges](#)

Date	Ver.	Action By	Action	Result
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Adopt a resolution appointing judges for the Primary and General elections to be held Tuesday, August 12, 2014 and Tuesday, November 4, 2014 respectively.

Background Information:

Attached is a list of election judges for the 2014 elections. All judges will receive the required training through the Itasca County Auditor's Office.

Each of our four precincts will be staffed with five judges with one designated as Head Judge. The Head Judge for each precinct will receive \$11.00 per hour compensation with all other Election Judges receiving \$10.00 per hour compensation. Judges will be paid for training time and hours served on election days. A limited number of judges will serve extra hour for Health Care Facility voting, which require on-site voting.

Staff Recommendation:

Approve list of Judges and adopt resolution.

Requested City Council Action

Adopt a resolution appointing Judges for the Primary & General elections to be held Tuesday, August 12, 2014 and Tuesday, November 4, 2014, respectively.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14 -

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE PRIMARY ELECTION OF AUGUST 12, 2014 AND THE GENERAL ELECTION OF NOVEMBER 4, 2014.

WHEREAS, a Primary Election will be held on August 12, 2014 and a General Election will be held on November 4, 2014; and

WHEREAS, polling places must remain open on those days from 7:00 a.m. to 8:00 p.m.; and

WHEREAS, the City must appoint and pay the wages of election judges to staff the polling places.

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby appoints the following election judges for the August 12, 2014 Primary Election and the November 4, 2014 General Election:

Precinct #1 – United Methodist Church

Cindy Eckert, Head Judge
Kathy Krook
Jimmie Olson
Leo LaLonde
Ed Duke

Precinct #2 – First Ev. Lutheran Church

Marsha Goslovich, Head Judge
Jim Nardone
Rick Blake
Catherine McLynn
Pam Casio

Precinct #3 – IRA Civic Center-Upper Level

Colleen Nardone, Head Judge
Michael Eckert
Cheryl Thueson
Jeraldine Olson
Tyler Johnson

Precinct #4 – Zion Lutheran Church

Jim Martinetto, Head Judge
Sandy Chapin
Betty Denzel
Marline Bovitz
Karen Karls

Additions/Alternates:

Glenda Holter
Coral Nelson

Bonnie McLynn

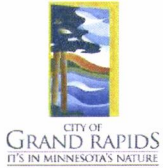
Adopted this 9th day of June 2014.

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0572 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [April 2, 2014 PUC Special Meeting](#)
[April 16, 2014 PUC Regular Meeting](#)
[April 15, 2014 Golf Board minutes](#)

Date	Ver.	Action By	Action	Result
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Acknowledge minutes for Boards & Commissions.

Na.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 14-0589

File ID: 14-0589	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: City Council
File Name:		File Created: 06/09/2014
		Final Action:

Title: Consider approval of a resolution authorizing an IRRRB Infrastructure grant request for the Swan Machine development

Notes:

Sponsors:

Enactment Date:

Attachments: IRRRB Resolution for Swan Machine project.pdf, IRRRB Infra grant cover sheet-budget-timetable - Swan Machine.pdf, IRRRB Public Works Grant Narrative - Swan Machine (draft).pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 14-0589

Consider approval of a resolution authorizing an IRRRB Infrastructure grant request for the Swan Machine development

Background Information:

(Refer to the IRRRB grant narrative for background information)

Staff Recommendation:

Staff's recommendation is for approval of the authorizing resolution.

Requested City Council Action

Consider approval of a resolution authorizing an IRRRB Infrastructure grant request for the Swan Machine development.

**CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION NO. ##**

STATE OF MINNESOTA)
COUNTY OF ITASCA)
CITY OF GRAND RAPIDS)

**RESOLUTION AUTHORIZING THE CITY OF GRAND RAPIDS TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM
THE IRRRB PUBLIC WORKS GRANT PROGRAM**

WHEREAS THE authorizing authority approves of the attached application for the Swan Machine development: and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project, if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of City of Grand Rapids, does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this 9th day of June, 2014.

Dale Adams

Mayor

Tom Pagel

City Administrator

Application Checklist

Please check each required item and submit with grant application.

- X 1. Application Checklist - *Page 5*
- X 2. Application Cover Sheet - *Page 6*
- X 3. Project Budget and Timetable - *Page 7*
- X 4. Narrative description to define how the project meets the Economic Impact, Leverage, Project Readiness and Timeliness Criteria – *See Pages 3-4.*
- X 5. Resolution authorizing city/township to make application to and accept funds from the IRRRB Public Works Grant Program, *Sample Resolution – Page 8*
- X 6. Developer’s Business Plan, including:
 - History of business
 - Past projects
 - Resume of principals
 - Description of essential services
 - Estimated new tax base
 - Financial projections for at least two years
 - Drawings and cost estimates
 - Description of the green aspects of the project
 - Letter of intent from lending institution for development
- X 7. Engineering cost estimate and maps
- NA 8. Recent market study for housing developments
- NA 9. Documentation of compliance with Minnesota Historical Society procedures for treatment of historic sites (*if applicable*)
- 10. Any other exhibits, reports or studies to support the application

**PUBLIC WORKS GRANT PROGRAM
APPLICATION**

Application Cover Sheet

DATE SUBMITTED: _____
PROJECT PRIORITY NO: _____ *(if applicable)*
APPLICANT ORGANIZATION: City of Grand Rapids
ADDRESS: 420 N. Pokegama Ave.
Grand Rapids MN 55744
City State Zip Code
CONTACT PERSON: Rob Mattei
TITLE: Director of Community Development
PHONE: 218.326.7622 218.244.2924
Office Mobile
EMAIL: rmattei@ci.grand-rapids.mn.us

PROJECT DESCRIPTION:

This grant request seeks funding for site work costs in the development of a 10,000 sf manufacturing facility for a satellite expansion of Swan Machine (Perham, MN) in the Grand Rapids EDA's Airport South Industrial Park. The Swan Machine project represents a \$1.9M capital investment in the Taconite Relief Area and will employ an additional 12 machinists/operators within the next 12 months, at an average wage of \$19.75/hour.

SIGNATURES:

I declare that any statement in this application, or information provided herein is true and complete to the best of my knowledge and hereby acknowledge that I have read and understand the following statement:

"The State of Minnesota and its agents have the right to verify information provided in this application. False information, in addition to disqualifying the applicant from future consideration for financial assistance, may also subject the applicant to the penalty provision of M.S. §609.645."

ORGANIZATION: City of Grand Rapids

BY: _____	Mayor	_____
Authorized Representative (1)	Title	Date
_____	City Administrator	_____
Authorized Representative (2)	Title	Date

**PUBLIC WORKS GRANT PROGRAM
APPLICATION**

Project Budget

Attach additional sheets if necessary.

USES		FUNDING SOURCES – *BE SPECIFIC						
DETAILED EXPENSE DESCRIPTION	TOTAL COST EACH	APPLICANT	IRRRB	*OTHER	*OTHER	*OTHER	*OTHER	TOTAL FUNDING
				Bank	IRRRB Finance	Equity	DEED MIF	
	\$	\$	\$	\$	\$	\$	\$	\$
Land	132,252	99,341		10,434		22,477		132,252
Building Construction	753,098			253,098	500,000			753,098
Site Work/Utilities	302,755		275,232			27,523		302,755
Equipment	618,000			293,000			325,000	618,000
Architectural Services	65,805			65,805				65,805
Site Design and Contract Admin.	41,284		40,768	516				41,284
		\$ 99,341	\$ 316,000	\$ 622,853	\$ 500,000	\$ 43,920	\$ 325,000	1,913,194
Total Est. Project Cost:	\$ 1,913,194	Total Funding Per Source						\$

Project Timetable

Indicate anticipated dates for the following actions:

ACTIONS	DATE
Commencement of Engineering	6/26/14
Bid Opening	7/31/14
Commencement of Construction	8/18/14
Completion of Program	6/30/15

**PUBLIC WORKS GRANT PROGRAM
APPLICATION**

Sample Resolution

Applicant should use this **sample** to prepare Resolution on **applicant letterhead** and submit with grant application.

CITY OR TOWNSHIP OF _____, MINNESOTA
RESOLUTION NO. _____

STATE OF MINNESOTA
COUNTY OF (_____))
CITY OR TOWNSHIP OF (_____))

**RESOLUTION AUTHORIZING THE (CITY/TOWNSHIP) TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM
THE IRRRB PUBLIC WORKS GRANT PROGRAM**

WHEREAS THE authorizing authority approves of the attached application for the _____ project: and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of _____, does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this _____ day of _____.
Month/Year

Name #1

Name #2

Title #1

Title #2

IRRRB Public Works Grant – Swan Machine

Narrative

Economic Impact – The proposed Swan Machine project will involve the private construction of a new 10,000 sf. manufacturing facility on a 3.4 acre parcel in the Grand Rapids EDA Airport South Industrial Park. The total estimated construction cost of the building and site work is approximately \$1,295,000. The project will also involve the acquisition of two CNC automated milling machines valued at \$618,000, bringing the total project budget to \$1,913,000.

Since November of 2013, Swan Machine has been operating out of a temporary, 7,000 sf, leased space in Grand Rapids, which currently has in service four CNC milling machines operated by the same number of skilled machinists.

Swan Machine is headquartered out of Perham, MN where they are co-located in a 53,000 sf building with another company under their ownership by the name of Kit Masters. Swan Machine and Kit Masters have grown from a total of 4 employees in 2003 to now collectively employing 150 people at an average wage of \$19.75/hour, excluding management/ownership positions.

Swan Machine is a job shop that takes direct orders for large and small fabrication runs from a list of medium and large volume clients such as Wagner paint sprayers. Approximately 80% of Swan Machine's business volume, however, is in providing fabrication for Kit Masters, who specializes in medium and heavy duty aftermarket components for large trucks, buses, and construction equipment, with an emphasis on remanufactured fan clutches, fan clutch rebuild kits, thermo switches, solenoid valves and fan blades. Kit Masters services include: engineering, parts reconditioning, retail packaging, and drop-ship programs. Kit Masters utilizes 11 warehouses, in strategic locations throughout the US, to serve over 1,000 customers in 2,000 ship-to locations worldwide.

Darrin Swanson, who was named the 2012 SBA Minnesota Small Business Person of the Year, is the CEO of Kit Masters and Swan Machine. Darrin and his father Keith founded Kit Masters and Swan Machine in 1996 in their garage in Blaine, MN. In 2003 they moved the company to Perham and constructed a 16,000 sq ft building which, with the rapid growth of their business, they have since expanded twice. Swan Machine and Kit Masters' quality control and engineering are headed up by brother Craig Swanson and sales and marketing are managed by brothers Brian and Trent, respectively.

The proposed Swan Machine satellite facility will strengthen and diversify the Grand Rapids area economy by providing additional jobs for skilled workers that make a livable income. With the rapid growth of both Swan Machine and Kit Masters, which is likely to continue or accelerate with the launch of new product lines in the coming year, this facility, on this 3.4 acre site, provides a significant growth opportunity for our area, beyond this initial project.

Employment Projections – The development of the Swan Machine manufacturing facility, at a ratio of 6.5 FTE per \$1,000,000 is estimated to generate 8.4 FTE temporary construction jobs.

With this construction of this satellite facility, Swan Machine has committed to the addition of 12 skilled positions in the first year of full operation in addition to retaining the 4 positions currently onsite in their

IRRRB Public Works Grant – Swan Machine

temporary facility. These positions will have an average wage ranging between \$???.00 and \$???.00 per hour including benefits which include: healthcare, employer 401K contribution, paid vacation, sick and holidays.

Leverage – In addition to the \$1.3 million in construction cost, the project will also include the purchase of approximately two new CNC machines valued at \$618,000. The IRRRB Public Works Grant Request of \$316,000 together with a Bank Participation Loan of \$500,000 represents a total investment of \$816,000 in a \$1,913,000 total project, or a leverage ratio of 2.3: 1.

Project Readiness – The site for this project is ready for immediate development, following IRRRB action on this request. All infrastructure, providing 10 ton access and utilities to the parcel, is in place. Surveys and title work are complete. Swan Machine has secured a interest in financing from [REDACTED] Bank.

A purchase and development agreement, between GREDA and Swan Machine is in draft form. The sale by GREDA, the City's design, bidding and contracting for the site work this grant would be applied to, would simultaneously occur and construction will commence by mid August of this year. The project is on track to be occupied in February of 2015.

Community Resourcefulness - The site improvements that will be funded by this grant will allow for the expansion of a successful manufacturer, with high growth potential, in the Taconite Relief Area, rather than at their current base of operations in Perham. This expansion will sustain existing employment established in a temporary space in Grand Rapids, and create new direct and indirect employment in the area. The Swan Machine project supports a sustainable development pattern by utilizing infrastructure that is already in plan and which is consistent with the 2011 Grand Rapids Comprehensive Plan.

List of Federal, State, and Local Grants: (following 4 pages)

CITY OF GRAND RAPIDS
YEAR 2011 GRANTS

Action Date	Action Taken Apply/Accept	Purpose for Grant	Dept	Amount	Federal	State	Other	Other Funds Required	Grant Dates	Expiration Date
10/9/2007 11/26/2007	Apply Accept	IRRRB on behalf of IEDC for bldg impr located @ 1201 7th Ave SE	Engineering	\$ 100,000		X			12/8/2007 extended	12/31/2009 6/30/2010
11/13/2007 3/10/2008 7/13/2009 7/12/2010	Apply Accept Amended Amended	Iron Range Resource CP 2003-6 Railroad closures - 2nd Grant request Demolition expenses to include demo at old airbase to include Nelson Roofing property	Engineering	\$ 150,000		X		Local Match \$150,000	2/21/2008	12/31/2009 12/31/2010
2/25/2008 3/3/2009	Apply Determination Letter	Federal Appropriations CP 2005-5 7th Ave SE	Engineering	\$ 2,000,000 \$ 1,498,037	X					
5/27/2008	Apply Accept	FAA 2008 CIP 5/23 Paving & Lighting	Airport	\$ 1,331,966	X				6/12/2008	
8/25/2008 1/12/2009	Apply Accept	DEED/SCDP Residential & Commercial Rehabilitation Program Grand Plaza Housing Development	Com Dev	\$ 198,375 \$ 300,000	X				6/26/09-9/30/11	
9/22/2008 1/26/2009	Apply Accept	IRR demolition of bldgs in Central Bus District	EDA	\$ 167,500 \$ 125,000		X			12/16/2008	6/30/2010
1/12/2009 9/14/2009	Apply Accept	DEED Residential & Commercial Rehabilitation Program Combined with DEED/SCDP \$300k grant above	Com Dev	\$ 172,500 \$ 198,375	X				6/26/09-9/30/11	
3/9/2009 7/13/2009	Apply Accept	MN Dept of Public Safety 2008 Homeland Security Grant Purchase equipment & HAZ-MAT training 2009-HSGP-00315	Fire	\$ 70,000	X				9/1/08-3/31/11	
5/11/2009 2/8/2010	Apply Accept	Blandin Foundation Alternative Energy Sources	Library	\$ 50,000		X				
5/11/2009 10/12/2010	Apply Accept	IRR Alternative Energy Sources	Library	\$ 200,000		X				
7/13/2009	Apply Accept	FAA 2009 CIP Land Acquisition	Airport	\$ 332,475	X			City \$8,312 County \$8,312		
7/27/2009 1/11/2010	Apply Accept	MN Historical Society Capital Improvement Fund	C Schl	\$ 24,100 \$ 14,100		X		Capital Reserve match \$24,100 match \$14,100	1/1-12/31/10	
8/10/2009 10/13/2009	Apply Accept	Blandin Foundation Library Public Programs in 2010	Library	\$ 24,000 \$ 10,000			X		10/9/09-11/1/10 extd 6/1/11	
10/26/2009 2/11/2010	Apply Accept	DEED Ainsworth Site contamination investigation	EDA	\$ 50,000 \$ 48,750		X			12/18/09-12/31/11	

CITY OF GRAND RAPIDS
YEAR 2011 GRANTS

11/9/2009 5/10/2010	Apply Accept	MN DNR Prj 2004-2B TH 169 Multi-Use Trail Phase 2 Resolution done 10/12/10	Engineering	\$ 200,000 \$ 140,000		X				6/30/2011
2/22/2010	Accept	BNSF 2003-6 Railroad Closure Resolution done 10/12/10	Engineering	\$ 50,000			X			
4/26/2010 6/28/2010	Apply Accept	MN Dept of Public Safety Safe and Sober Grant	Police	\$ 15,000		X				10/1/10-7/31/11
4/26/2010 8/12/2010	Apply Accept	MN DEED Contamination Cleanup for Itasca Eco Industrial Park, Ainsworth	EDA	\$ 56,250		X				6/11/10-6/30/10
5/10/2010	Accept	MN Dept of Public Safety 2009 Homeland Security Grant Purchase equipment & HAZ-MAT training 2010-SHSP-00568	Fire	\$ 70,000	X					
5/24/2010 8/9/2010	Apply Accept	MN DNR - Volunteer Fire Assistant Grant Rural wildland firefighting equipment	Fire	\$ 1,000 \$ 500		X			Fire Operating funds \$1,000 \$ 500	
6/14/2010 9/13/2010	Apply Accept	MN Dept of Human Rights Civic and Social Justice Educational Activities	Hmn Rgts	\$ 1,500		X				
6/14/2010 9/13/2010	Apply Accept	Blandin Foundation Public Accessibility	Hmn Rgts	\$ 30,000 \$ 3,000			X			
6/28/2010 9/27/2010	Apply Accept	IRR 2009-4 Forest Hills Ave Improvements Resolution done 10/12/10	Engineering	\$ 350,000 \$ 300,000		X				
7/26/2010 8/9/2010	Apply Accept	IRR Demolition of 222 NE 9th Ave Resolution done 10/12/10	Engineering	\$ 40,000 \$ 50,000		X				
9/13/2010 11/8/2010	Apply Accept	DEED Crystal Lake Townhomes-soft costs	HRA	\$ 200,000		X				
9/27/2010	Pre-Application	DEED Commercial Rehabilitation Program Residential Rehabilitation Program	Corn Dev	\$ 172,500 \$ 473,000	X					
9/27/2010	Apply	IRR demolition of Riverview School	Engineering	\$ 150,000		X				12/16/2008 6/30/2010
10/12/2010 1/10/2011	Apply Accept	Blandin Foundation Carpet Replacement	Library	\$ 50,000		X				
10/12/2010 1/24/2011	Apply Accept	GREDA Portable computer training lab	Library	\$ 24,900		X				
11/8/2010	Accept	MN Dpt of Public Safety-State Patrol Div Operation Night Cap-impaired driving enforcement	Police	\$ 19,000		X				10/1/10-9/30/11
12/6/2010	Accept	University of MN Evaluation of De-Icing and Anti-Icing Technology	Engineering	\$ 4,000		X				

CITY OF GRAND RAPIDS
YEAR 2011 GRANTS

12/6/2010	Accept	University of MN Evaluation of Rain Gardens	Engineering	\$ 8,000		X				
12/13/2010	Apply	NE Area Transportation Partnership (ATP) Mississippi Riverfront Pedestrian Bridge	Engineering	\$ 418,257	X					
5/12/2010	Agreement signed	State of MN and BNSF Railway Company								
10/12/2010	Accept resolution	CP 2004-2B TH 169 Multi Use Trail 129-090-003	Engineering	\$ 575,000	X					
2/22/2010	Accept part of State Transportation Plan (STIP)	State of MN CP 2003-6 3rd Ave NE Railroad Crossing State project number 129-141-02 State project number 129-109-03 Approximately \$330,000 will be paid directly to BNSF	Engineering	\$ 600,000 \$ 400,000	X X					
1/10/2011	Accept	MN Historical Society Capital Improvement Fund Light replacement project	C Schl	\$ 7,000		X				
1/24/2011	Apply	MN Child Passenger Safety Program Receive up to 10 child safety seats	Police	not stated		X				
2/14/2011	Accept	Rcv'd 10 safety seats								
1/24/2011	Accept	MN Dept of Traffic Safety 2 Stalker DSR 2X radar units	Police	Radar Units		X				
2/14/2011	Accept	MN Dept of Public Safety 2010 Homeland Security Grant Purchase equipment & training 2010-SHSP-00741	Fire	\$ 55,000	X					
2/28/2011	Apply	IRR Replacement of six City entrance signs	Com Dev	\$ 33,000		X				
3/14/2011	Apply	Target Headquarters Crime Prevention	Police	not stated			X			
3/14/2011	Accept	Blandin Foundation Interpretative Signage along Riverfront	EDA	\$ 5,000		X				
3/28/2011	Apply	MN DNR Prj 2011-4 Horseshoe-Isleview Reconditioning DNR Legacy Grant	Engineering	\$ 200,000		X				
5/9/2011	Apply	FM Global Fire prevention program	Fire	not stated			X			
5/9/2011	Apply	Lake Country Power Fire prevention program	Fire	\$ 2,000			X			
4/26/2010	Apply	MN Dept of Traffic Safety In-Car Camera System	Police	2 cameras		X				
5/9/2011	Accept									
5/9/2011	Apply	Office of Community Oriented Policing Services (COPS) Add additional police staff	Police	not stated	X					
5/23/2011	Apply	Target Headquarters Saturday family story times 2011-2012 year	Library	\$ 2,000			X			
6/13/2011	Apply	MN Historical Society Capital Improvement Fund	C Schl	\$ 20,000		X				

S:\Capital Improvement Plan\Grants Recap.xlsx

CITY OF GRAND RAPIDS
YEAR 2011 GRANTS

		Foundation repair-2012								
6/13/2011	Apply	MN Dept of Public Safety Safe and Sober Grant	Police	\$ 40,128		X				
8/8/2011	Apply	US Justice/State of MN Purchase of body armor	Police	not stated	X	X				
8/8/2011	Accept	Northeast Service Cooperative Wellness Program	Admin	\$ 700			X			
8/22/2011	Accept	MN Dept of Public Safety 2010 Homeland Security Grant Hazardous Materials Emergency Preparedness Conf 2010-HMEP-00811	Fire	\$ 6,068	X					

IRRRB Public Works Grant – Swan Machine

Business Plan

(Business Plan to be included within the application for Business Financing)

Cost Estimate/Maps/Drawings

Swan Machine
Preliminary Site Development
SEH NO. SWANM 128030
06/04/14

COST ESTIMATE

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	ESTIMATED COST	BASIS OF ESTIMATE
2011.601	Contractor Staking	ls	\$5,000.00	1	\$ 5,000.00	Site staking for site grading, curb, sidewalk, sediment trap, and concrete aprons
2021.501	Mobilization	ls	\$6,000.00	1	\$ 6,000.00	Contractor moving equipment to and from the site
2101.501	Clearing	ac	\$2,000.00	1.9	\$ 3,700.00	Removal of trees and brush from the site
2101.506	Grubbing	ac	\$2,000.00	1.9	\$ 3,700.00	Removal of stumps
2104.501	Remove Concrete Curb and Gutter	lf	\$4.00	110.0	\$ 440.00	Removal of existing curb and gutter to construct new entrances
2104.503	Remove Concrete Pavement	sy	\$4.25	80.0	\$ 340.00	Removal of existing sidewalk to construct new entrances
2104.505	Remove Bituminous Pavement	sy	\$3.25	20.0	\$ 65.00	Removal of existing bituminous pavement for curb and gutter forms at new entrances
2104.513	Sawing Bituminous Pavement (Full Depth)	lf	\$4.00	125	\$ 500.00	At driveway tie-ins
2105.501	Common Excavation (PI)	cy	\$7.50	5400	\$ 40,500.00	Includes salvaging topsoil and placement of salvaged topsoil, includes storm treatment basins
2211.503	Aggregate Base (CV) Class 5 (PI)	cy	\$25.00	575	\$ 14,375.00	4" under 4" concrete sidewalk, 6" under 8" concrete and bituminous driveway pavement, & 9" under entrance bituminous
2360.501	Type SP 9.5 Wearing Course Mixture (2,B)	ton	\$87.00	150	\$ 13,050.00	115 #/In/Sq Yd, Bituminous tack coat incidental, 1.5" Thick
2360.502	Type SP 12.5 Non Wear Course Mixture (2,B)	ton	\$80.00	265	\$ 21,200.00	110 #/In/Sq Yd, Bituminous tack coat incidental, 2.5" thick for driveway pavement, and 3.0" thick for entrance pavement
2402.585	2" Pipe Railing	lf	\$85.00	50	\$ 4,250.00	Safety railing on top of retaining wall
2411.503	10" Concrete Retaining Wall	sy	\$1,350.00	23	\$ 31,050.00	Retaining wall along side truck loading bay
2411.507	Concrete Retaining Wall Foundation	ea	\$12,500.00	1	\$ 12,500.00	
2501.511	15" RC Pipe Culvert	lf	\$34.00	200	\$ 6,800.00	Storm pond discharge
2501.515	15" RC Pipe Apron	ea	\$525.00	2	\$ 1,050.00	Includes trash guards
2503.602	Connect to Existing Sanitary Sewer	ea	\$250.00	1	\$ 250.00	Connect sewer service to existing sewer service stub
2503.602	Connect to Existing Drainage Structure	ea	\$1,500.00	1	\$ 1,500.00	Connect sediment trap outlet to existing catch basin
2503.603	6" PVC Pipe Sewer Service	lf	\$45.00	85	\$ 3,825.00	Supply and install sewer service pipe
2504.602	Connect to Existing Water Line	ea	\$150.00	1	\$ 150.00	Connect water service to existing water service stub
2504.603	6" Water Service Ductile Iron C152	lf	\$38.00	85	\$ 3,230.00	Supply and install water service pipe
2506.502	Construct Drainage Structure Design G	ea	\$1,600.00	3	\$ 4,800.00	construct catch basin
2506.602	Casting Assembly	ea	\$560.00	3	\$ 1,680.00	supply and install catch basin casting
2521.501	4" Concrete Walk	sf	\$6.00	670	\$ 4,020.00	includes integral curb
2531.501	Concrete Curb and Gutter	lf	\$14.00	395	\$ 5,530.00	
2531.507	8" Concrete Pavement	sy	\$50.00	1250	\$ 62,500.00	Entrances, truck loading bay, and west side apron (West side apron = 889 sy = \$44,450.00)
2531.618	Truncated Domes	sf	\$50.00	12	\$ 600.00	2'x2' panels
2563.601	Traffic Control	ls	\$1,000.00	1	\$ 1,000.00	Supply and maintain temporary traffic and pedestrian barricades
2564.531	Sign Panels Type C	sf	\$70.00	2	\$ 140.00	Handicap parking signs
2564.536	Install Sign Panels Type C	each	\$160.00	2	\$ 320.00	Install handicap signs
2573.502	Silt Fence Type Machine Sliced	lf	\$2.50	1630	\$ 4,075.00	Around entire site
2573.602	Temporary Rock Construction Entrance	each	\$1,000.00	2	\$ 2,000.00	Where construction traffic leaves site
2573.602	Sediment Trap	each	\$1,050.00	2	\$ 2,100.00	Includes riprap, coarse aggregate, and geotextile fabric type IV
2575.501	Seeding	acre	\$2,500.00	2.3	\$ 5,775.00	Includes seed mix 250 and fertilizer
2575.505	Sod Type Lawn & Boulevard	sy	\$4.00	500.0	\$ 2,000.00	Supply and place sod along east and south building sides
2575.511	Mulch Material Type 1	ton	\$250.00	5	\$ 1,250.00	Application rate of 2 tons per acre
2575.601	Erosion Control	ls	\$2,500.00	1	\$ 2,500.00	For all temporary erosion control items, shown or not shown on the plans, as required by the SWPPP
2582.501	Handicap Symbol	each	\$250.00	2	\$ 500.00	Pavement markings for handicap parking stalls
2582.502	4" Solid Line White Paint	lf	\$1.50	711	\$ 1,066.50	parking stalls

TOTAL ESTIMATED CONSTRUCTION COST	\$	275,231.50
CONTINGENCY (10%)	\$	27,523.15
ENGINEERING (15%)	\$	41,284.73
PROJECT TOTAL	\$	344,039.38

IRRRB Public Works Grant – Swan Machine



Swan Machine Project – Grand Rapids Public Works Grant Application

A special meeting of the Grand Rapids Public Utilities Commission was held on April 2, 2014 at 10:30 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, MN.

Members present: President Welliver, Commissioner Chandler, Commissioner Zabinski, Commissioner Lenius.

Members Absent: Secretary Hodgson.

Others Present: General Manager Ward, Superintendent of Electric Distribution Goodell, Wastewater Treatment Department Manager Mattson, Water/Wastewater Collection/Safety Manager Doyle, Administrative/HR Assistant Flannigan, Instrumentation Control Technician Virden, Attorney Bengtson, City Administrator Pagel.

President Welliver acknowledged the posting of the special meeting date, time and purpose. The purpose of the meeting was stated to view a presentation of Advanced Metering Infrastructure/Automated Meter Reading (AMI/AMR) by Eaton/Cooper Power Systems.

President Welliver introduced Mr. Tom Thorson, Territory Sales Director, Mr. Ron Foss, Sales Engineer, and Mr. Michael Sharp, P.E., of Eaton/Cooper Power Systems.

Commissioner Chandler arrived at 11:00 AM.

The Commission viewed a presentation of the Cooper Advanced Metering Infrastructure/Automated Meter Reading (AMI/AMR) System.

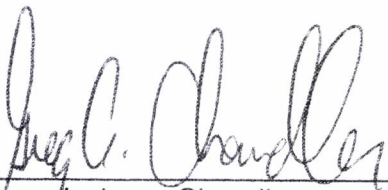
The Commission reviewed the business model presented and discussed the financial justification for the project.

President Welliver left the meeting at 12:00 Noon.

The Commission viewed an overview of the system software, including a demonstration of the customer portal.

Upon a motion duly made and seconded, the meeting was adjourned at 1:05 PM.

Attest:



Commissioner Chandler



Stephen R. Welliver, President

A regular meeting of the Grand Rapids Public Utilities Commission was held on April 16, 2014 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Hodgson, Commissioner Chandler, Commissioner Lenius.

Members Absent: Commissioner Zabinski.

Others Present: General Manager Ward, Finance Manager Betts, Electric Department Manager Goodell, Wastewater Treatment Department Manager Mattson, Administrative/HR Assistant Flannigan, Attorney Bengtson.

Motion by Hodgson to approve the minutes of the March 19, 2014 regular meeting. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Finance Manager Betts reviewed the March 2014 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Lenius to approve the City Treasurer's Report and Investment Activity Report for March 2014. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

President Welliver acknowledged the public forum. None present.

Commission Member Reports:

Commissioner Chandler reported the Personnel Committee had met at 3:00 PM today to continue reviewing plans and options for staff development and organization.

Administration:

General Manager Ward reviewed an amended Out-of-State Travel Policy setting forth the general conditions and requirements necessary to allow the General Manager the authority to approve out of state travel, as requested by the Commission at their March 19, 2014 regular meeting.

Motion by Chandler to adopt the amended Out-of-State Travel Policy, effective immediately, as a component of the Personnel Policies of the Grand Rapids Public Utilities Commission. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to authorize the renewal of the contract between the GRPUC and Kootasca Community Action to designate up to \$50,000.00 of GRPUC Conservation Improvement Program Funds for Low Income Weatherization Projects for the year 2014. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed items relating to the acquisition, financing, implementation and start-up of an Advanced Metering Infrastructure (AMI) System; including expenditures necessary for the AMI Pilot Program, per the quote from Eaton Cooper Power Systems, the application and audit reports necessary financing through the Minnesota Municipal Utilities Association – Midwest Consortium of Municipal Utilities Finance Program, and requirements for bid specifications for the purchase of electric and water meters and the related installation of the electric and water meters required by the AMI System. The Advanced Metering Infrastructure Pilot Program would consist of 50 residential electric meters, 2 commercial demand meters, 2 load management switches, 5 residential water meters and 5 commercial water meters in the test site. The estimated cost of the pilot program is \$128,266.00; which includes the necessary hardware, software, related installation and professional services for the Cooper System. All components of the AMI Pilot Program would be integrated into the AMI System, if approved. The cost of the AMI system for the entire GRPUC service area would be approximately \$2 million, of which \$1.5 million would be the cost of the associated meters.

Motion by Chandler to authorize the following:

1. Expenditures necessary for the AMI Pilot Program as outlined in the proposal, prices quoted per Eaton Cooper Power Systems, in the amount of \$128,266.00.
2. Filing of the Finance Program Application and audit reports necessary to receive approval for financing the AMI System through the Minnesota Municipal Utilities Association – Midwest Consortium of Municipal Utilities Finance Program.
3. Drafting of the bid specifications for the purchase of electric and water meters required by the AMI System.
4. Drafting of the bid specifications for the installation of the electric and water meters required by the AMI System.

Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Ward reviewed the 2010-2014 Minnesota Power bill summary with the Commission. The American Public Power Association (APPA) 2013 Distribution System Reliability & Operations Survey Report was passed to the Commission.

Accounting and Finance:

Finance Manager Betts reviewed the March 2013 Operations Report with the Commission.

Finance Manager Betts reviewed changes to accounting standards by the Governmental Accounting Standards Board (GASB 65) for all governmental units. Some are terminology changes, which will be evident in the 2013 Comprehensive Annual Financial Report (CAFR). One of the changes under GASB 65 is that debt issuance costs, which were previously classified as assets, should now be recognized as expenses in the current period. There is an exception under the new standard for regulated operations such as the GRPUC, which allows the debt issuance costs to be recorded as regulatory assets, expensed over the rate recovery period and recovered through utility rates, as the GRPUC has elected in the past. Designating debt issuance costs as a regulatory asset would be appropriate for several reasons; including consistency with past accounting treatment, allowing these costs to be recovered over time through the utility rates, avoiding large variances in net income or loss, and eliminating the restatement of the previous year's financial statements, as required under the new standard, if debt issuance costs are moved to expenses.

Motion by Chandler to elect to designate debt issuance costs as a regulatory asset and allow recovery through utility rates. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to authorize the write-off of uncollectible accounts in the amount of \$53.92, as presented. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Electric Department:

Electric Department Manager Goodell reviewed the March 2013 Operations Report with the Commission.

Manager Goodell reviewed the Crystal Lake Boulevard Overhead to Underground Conversion Project, which will be done in direct conjunction with the City of Grand Rapids Crystal Lake Boulevard Reconstruction Project. The project estimated cost is \$150,000.00. The bid closing date will be May 12, 2014. The request for award of the contract will be presented to the Commission for approval at their May 14, 2014 regular meeting.

Motion by Chandler to authorizing advertisement for bids for the Crystal Lake Boulevard Overhead to Underground Conversion Project. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Wastewater Treatment Facility Operations:

Wastewater Treatment Department Manager Mattson reviewed the March 2013 Operations Report with the Commission.

Water/Wastewater Collection:

General Manager Ward reviewed the March 2013 Operations Report with the Commission.

Safety Training Procedures and Updates:

General Manager Ward reviewed the safety initiatives for the month. Commissioner Chandler requested consideration of accident investigation training as a topic for all managers.

GRPUC Discussion/Correspondence:

MMUA Meter Safety Program, December 16, 2013, Grand Rapids, MN: Roger McLean, Gary Stoltz, Jason Blanchard, Joe Riley, Rod Ruder, Dave Virden, Jim Foss, Ellen Greene, Mike Bader, Rick Fox, Brett Dickie, Doug Gustafson, Jeremy Goodell.

MN Plumbing-Heating-Cooling Contractors (MNPCC)-Continuing Education for Master Plumbers and Journeymen, March 8, 2014, Grand Rapids, MN: Doug Gustafson.

MMUA Earth Moving Equipment and Operator Training, March 13, 2014, Grand Rapids, MN: Tom Otten, Russ Anacker, Doug Green, Mark Hansen.

MMUA Job Training & Safety Program-Spec Book, March 20, 2014, Grand Rapids, MN: Jon Yeschick, Tyanne Betts, Jean Key, Linda George, Gary Stoltz, Terry DeLorme, Jeremy Goodell, Anthony Ward, Roger McLean, Jim Foss, Jason Blanchard, Joe Riley, Mike Bader, Rod Ruder.

Itasca Area Community Education - Microsoft Office Excel 2010 Beginning Class, March 24-31, 2014, Grand Rapids, MN: Jim Bocinsky.

Meds 1 CPR/First Aid/Bloodborne Pathogens Training, March 26-28, Grand Rapids, MN: GRPUC company-wide and Public Works.

Change Orders:

No items.

Claims for Payment:

Motion by Lenius to approve Pay Request #1 (Invoice #179951) from Hunt Electric Corporation in the amount of \$50,540.00 for the installation and labor to upgrade the 480V Secondary Treatment Plant Motor Control Center. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.


Motion by Chandler to approve Pay Request #1 (Invoice #1412) from GE/Dresser, Inc. in the amount of \$101,884.00 for the reconditioning of the Wastewater Treatment Secondary Plant Blower #2 and updating of the associated controls. Motion seconded by Lenius and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Hodgson to approve Pay Request #2 from Plackner Tree Care for the 2014 Vegetation Control Contract #16 in the amount of \$29,925.00. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.


Motion by Chandler to authorize the verified claims for payment in the amount of \$1,693,245.48 (\$1,233,961.96 computer checks and \$459,283.52 manual checks) per attached lists. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Hodgson, Chandler and Lenius; Against: None, whereby the motion was declared duly passed and adopted.

The next regular Commission meeting is Wednesday, May 14, 2014 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Attest:



Glen D. Hodgson, Secretary



Stephen R. Welliver, President

GRAND RAPID PUBLIC UTILITIES COMMISSION
 ACCOUNTS PAYABLE
 MARCH 2014

NAME	AMOUNT	NAME	AMOUNT
Alcola Solutions Group	4,091.94	Local- Boy	408.57
American Payment Centers	142.00	Locators & Supplies Inc	129.42
American Public Power Assoc.	99.00	Steve Mattson	36.96
AmeriPride Services	153.61	Measurement Specialties Inc	3,145.09
Applied Industrial Tech	1,953.17	Miner's of Grand Rapids Inc-Cub	4,453.82
Arrow Embroidery	130.00	Minnesota Dept of Health	250.00
Autumn Creek Consulting	855.80	Minnesota Energy Resources	669.43
Baker Tilly Virchow Krause, LLP	1,270.00	Minnesota Municipal Utilities	7,946.25
Bunes Septic Service	160.00	Minnesota Office of Enterprise Tech	36.00
Burggrafs Ace Hardware	638.51	Minnesota Power	844,732.68
Busy Bees Quality Cleaning	1,910.00	The Motor Shop	399.00
Call Net	995.00	NTS	4,716.50
Carquest	10.51	NAPA Auto Parts	3.98
Citi Lights	41.00	Neo Solutions	55,952.53
City of Grand Rapids	25,278.14	Nextera	465.86
Cole Hardware	688.65	North American Salt Co	4,442.19
Cogsdale	1,400.00	North Central Laboratories	1,700.73
CPS Technology Solutions	3,775.00	Northern Business Products	997.90
Dairy Queen	299.09	Northern Drug Screening	36.00
Dakota Supply Group	239.13	Pace Analytical	539.85
Davis Oil	1,275.76	Personnel Dynamics	2,119.68
DeZurik	328.00	Pitney-Bowes	2,616.03
Door Service	156.17	Polydyne Inc	44,965.20
Dennis Doyle	102.48	Praxair Distribution Inc	16,975.00
EMC Insurance Companies	92.00	Prebeck's Auto Body	200.00
Energy Insight Inc	4,858.87	Public Utilities Commission	7,017.88
Era Laboratories	250.00	R K Hillman	234.00
Express Employment Services	3,142.88	Radtke Trucking	13,963.59
Fastenal	354.48	Rapids Printing	390.16
Figgins Truck & Trailer	74.40	Rapids Process Equipment	8,699.37
Flaherty & Hood PA	34.23	Rapids Rental & Supply GR	213.75
Gopher State One-Call	34.80	Rapids Welding Supply	1,756.00
Grainger	238.00	River Road Market	3,270.03
Graybar Electric	900.68	Sandstroms	211.47
HD Waterworks Supply	4,042.25	Sandstroms	612.00
Hammerlund Construction	7,650.00	Scheck Industrial Corp	5,676.34
Harcros Chemicals Inc	18,144.00	Scooters Septic Service	150.00
Hawkins Inc	5,739.85	Seelye-Eiler Industrial	1,222.97
Hopkins Electric	2,637.05	SelectAccount	161.60
Industrial Lubricant	183.20	Shaw Florists	73.69
Iron Oakes Fencing	202.50	Snets Custom Welding & Fab	19,800.00
Itasca Computer Resources	6,559.60	Stuart Irby	3,158.67
Itasca County Farm Service	5,677.95	TFBG Inc	280.00
Itasca County Treasurer	2,784.71	Thermography & Ultrasound Diag	19,960.00
J J Keller & Associates	20.00	Total Tool Supply	179.23
Jasper Engineering & Equipment	800.00	Treasure Bay Printing	477.25
Johnson Killen Seiler	4,990.40	Tyco Simplex Grinnell	686.56
Kaman Industrial Technologies	33.63	U S Post Office	272.00
KBAJ Red Rock Radio	590.00	USA Bluebook	4,943.58
KOZY	612.50	Viking Electric Supply	4,458.08

GRAND RAPID PUBLIC UTILITIES COMMISSION
 ACCOUNTS PAYABLE
 MARCH 2014

NAME	AMOUNT	NAME	AMOUNT
Lano, O'Toole, Bengston	2,533.00	Waste Management	1,056.01
Latvala Lumber	148.02	Wayne's Automotive	1,176.70
L & M Supply	742.06	WECC	1,427.56
Wells Fargo Business	1,434.61		
Wesco	2,610.57		
Works Computing	6,030.75		
WP & RS Mars	3,396.77		
Xerox	224.28		
Zee Medical Service	48.80		
Ziegler	605.00		
Energy Star Rebates:			
Frances Rowe	30.00		
James & Tyanne Betts	50.00		
Total	1,233,961.96		

* * * GRAND RAPIDS PUBLIC UTILITIES * * *
ACCOUNTS PAYABLE CHECK REGISTER 3/31/2014
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
MANUAL CHECKS				
2532	3/01/2014	1613	DELTA DENTAL OF MINNESOTA	3,449.00
2533	3/07/2014	700	MINNESOTA DEPT OF REVENUE	4,298.68
2534	3/07/2014	1232	WELLS FARGO BANK	25,571.89
2535	3/07/2014	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	14,096.05
2536	3/07/2014	1734	ING INSTITUTIONAL PLAN SERVICES LLC	7,685.46
2537	3/07/2014	700	MINNESOTA DEPT OF REVENUE	87.50
2538	3/07/2014	1611	SELECTACCOUNT	20.48
2539	3/17/2014	1612	SELECTACCOUNT	2,587.97
2540	3/12/2014	1611	SELECTACCOUNT	1,468.26
2541	3/20/2014	890	MINNESOTA DEPARTMENT OF REVENUE	58,163.00
2542	3/21/2014	700	MINNESOTA DEPT OF REVENUE	4,133.26
2543	3/21/2014	1232	WELLS FARGO BANK	24,680.15
2544	3/21/2014	1734	ING INSTITUTIONAL PLAN SERVICES LLC	7,329.61
2545	3/21/2014	458	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	13,615.11
2546	3/27/2014	1611	SELECTACCOUNT	670.30
2547	3/26/2014	1612	SELECTACCOUNT	2,587.97
2548	3/31/2014	67	BLUE CROSS BLUE SHIELD	51,383.91
2549	3/31/2014	1613	DELTA DENTAL OF MINNESOTA	3,516.00
64619	3/04/2014	1987	SUOMALA, YVONNE	700.96
64623	3/07/2014	921	UNITED PARCEL SERVICE	49.42
64624	3/07/2014	1572	MINNESOTA ENERGY RESOURCES CORP	17.48
64625	3/07/2014	141	MINNESOTA DEPT OF PUBLIC SAFETY	100.00
64626	3/07/2014	374	MINNESOTA POLLUTION CONTROL AGENCY	400.00
64627	3/07/2014	374	MINNESOTA POLLUTION CONTROL AGENCY	14,350.00
64628	3/07/2014	1835	VERIZON WIRELESS	270.28
64629	3/10/2014		WOODLAND BANK	228.57
64630	3/10/2014	570	U S POST OFFICE	691.84
64631	3/10/2014		PURPLE PINE CONE	527.02
64632	3/10/2014		GLOBE DRUG & MEDICAL EQUIPMENT	1,333.08
64633	3/10/2014	805	O.D.C.	177.03
64634	3/17/2014		GRAND RAPIDS STATE BANK	25.32
64635	3/17/2014		ACHESON TRAILER COURT	15.18
64636	3/17/2014	1959	MATTSON, STEVE	66.08
64637	3/17/2014	1788	WELLS FARGO BUSINESS CARD	52.61
64638	3/17/2014	374	MINNESOTA POLLUTION CONTROL AGENCY	769.08
64639	3/17/2014	921	UNITED PARCEL SERVICE	31.33
64640	3/17/2014	1990	ITASCA AREA COMMUNITY EDUCATION	59.00
64641	3/18/2014	835	UNITED STATES POSTAL SERVICE	2,000.00
64642	3/17/2014		FAMILY PROPERTIES LLC	56.42
64782	3/19/2014	570	U S POST OFFICE	598.34
64783	3/17/2014	1693	PLACKNER TREE CARE INC	35,375.63 *
64784	3/14/2014	127	LAKE COUNTRY POWER	72,223.41
64785	3/21/2014	1991	LECLAIRE, MIKE	156.00
64786	3/21/2014	39	AULTMAN, JOHN	813.20
64794	3/26/2014	570	U S POST OFFICE	785.60
64795	3/27/2014	921	UNITED PARCEL SERVICE	142.84

*** GRAND RAPIDS PUBLIC UTILITIES ***
ACCOUNTS PAYABLE CHECK REGISTER 3/31/2014
WELLS FARGO BANK

CHECK NO	CHECK DATE	VEN NO	V E N D O R	Check Amount
64796	3/27/2014	1585	STANDARD INSURANCE COMPANY	959.14
64797	3/27/2014	1607	SELECTACCOUNT	161.60
64798	3/27/2014	1572	MINNESOTA ENERGY RESOURCES CORP	844.95
64799	3/28/2014	1218	CITY OF LAPRAIRIE	11,974.45
64800	3/28/2014	1991	LECLAIRE, MIKE	295.68
64801	3/28/2014	367	MINNESOTA DEPT OF HEALTH	5,003.00
64802	3/31/2014	100	CITY OF GRAND RAPIDS	72,333.33
64803	3/31/2014	100	CITY OF GRAND RAPIDS	45,726.68
			Manual Checks to be approved	459,283.52
			Manual Checks previously approved @ 3/12/14	35,375.63
			Total	494,659.15



GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 April 15, 2014
 7:30 AM

Present: Jeff Ericson, Ron Iannelli, Steve Forneris, Dan Richter

Absent: Pat Pollard

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Jeff Ericson called the meeting to order.
- II. Ron Iannelli made a motion to accept the minutes of the March 18, 2014 Board meeting. Steve Forneris seconded the motion. The motion passed.
- III. Consideration of monthly bills: Steve Forneris made a motion to approve the bill list. Ron Iannelli seconded the motion. The motion passed. Ron Iannelli made a motion to pay an additional bill to Northern Office Outfitter for \$64.12. Steve Forneris seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	54.42
LEAGUE OF MN CITIES INS TRUST	7,794.00
BLUE CROSS & BLUE SHIELD OF MN	3,417.00
BURGGRAF'S ACE HARDWARE INC	53.84
CDW GOVERNMENT INC	364.95
ROBERT CAHILL	275.56
COLE HARDWARE INC	54.98
DELTA DENTAL OF MINNESOTA	87.95
ELEMENT PAYMENT SERVICES	25.00
GOLF MINNESOTA	195.00
CITY OF GRAND RAPIDS	6.62
GRAND RAPIDS CITY PAYROLL	9,182.42
GRAND RAPIDS STATE BANK	418.36
HIBBING DAILY TRIBUNE	45.00
L&M SUPPLY	345.96
LINCOLN REPUBLIC INSURANCE CO	4.10
MINNESOTA GOLF ASSOCIATION INC	180.00
MINNESOTA REVENUE	2,660.15
MINNESOTA TORO	1,521.32
NEXTERA COMMUNICATIONS LLC	8.06
NORTHERN SAFETY CO. INC.	143.30
NORTHERN OFFICE OUTFITTER INC	512.96
PRESTO PRINT	286.96
P.U.C.	1,068.00
QUALITY REFRIGERATION & HTG	672.70
NORTHERN MN WATER COND DBA	36.70
SIM SUPPLY INC	485.78
STOKES PRINTING COMPANY	15.80
TDS Metrocom	312.89
TIGER SCORECARD	1,780.00
TWINCITIESGOLF.COM	225.00
UNITED STATES GOLF ASSOCIATION	110.00
VERIZON WIRELESS	31.03
VISA	338.59
 TOTAL ALL VENDORS:	 32,714.40

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. The course wintered very well. With the current weather quite cold Steve is thinking the course could open late this weekend to early next week.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. Plans for some early spring pricing was discussed and discounted pricing will occur week by week. The new GPS units are in and plans are to probably get the carts out of storage on Monday and get the new GPS units installed.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Steve Forneris made a motion to adjourn the meeting. Ron Iannelli seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0578 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Department Head Report
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Information Technology ~ Erik Scott

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Information Technology ~ Erik Scott



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0555 **Version:** 1 **Name:** CP 2013-4 YMCA Award Contract
Type: Agenda Item **Status:** Engineering
File created: 6/2/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider adopting a resolution authorizing the award of a construction contract with Hawkinson Construction in the amount of \$678,147.19 for CP 2013-4, the YMCA Active Living Center Project.
Sponsors:
Indexes:
Code sections:
Attachments: [6-9-14 Resolution CP 2013-4 YMCA Award Contract.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution authorizing the award of a construction contract with Hawkinson Construction in the amount of \$678,147.19 for CP 2013-4, the YMCA Active Living Center Project.

Background Information:

Bids were opened for CP 2013-4, the YMCA Active Living Center Project, on Tuesday, June 2, 2014. Two bids were received. The low bid was from Hawkinson Construction in the amount of \$678,147.19. The second bid was from Casper Construction in the amount of \$684,475.00. The attached resolution identifies the bidders and their respective bids and authorizes the award of the construction contract to the low bidder.

Staff Recommendation:

City Staff is recommending adoption of a resolution authorizing the award of a construction contract with Hawkinson Construction in the amount of \$678,147.19 for CP 2013-4, the YMCA Active Living Center Project.

Requested City Council Action

Consider adopting a resolution authorizing the award of a construction contract with Hawkinson Construction in the amount of \$678,147.19 for CP 2013-4, the YMCA Active Living Center Project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-__

**A RESOLUTION ACCEPTING BID FOR
YMCA ACTIVE LIVING CENTER PROJECT
CITY PROJECT 2013-4**

WHEREAS, pursuant to an advertisement for the YMCA – Active Living Center project, which includes the site work improvements for the Itasca County YMCA and Elder Circle on the YMCA Active Living Center Project, by reconstructing infrastructure including the parking lot, storm sewer, water main, street lighting, sidewalks, and associated appurtenances. Bids were received, opened, and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Base Bid
Engineer's Estimate	\$717,589.00
Hawkinson Construction	\$678,147.19
Casper Construction	\$684,475.00

WHEREAS, the City Engineer is recommending the Base Bid be awarded to Hawkinson Construction;

WHEREAS, it appears that Contractor is a responsible bidder, and;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

The Mayor and Administrator are hereby authorized and directed to enter into a contract with Hawkinson Construction in the name of the City of Grand Rapids for Grand Rapids Project 2013-4 for a total contract amount of \$678,147.19 and in accordance to the plans and specifications therefore approved by the City Council and on file in the Office of the City Clerk.

Adopted by the Council this 9th day of June, 2014.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0556 **Version:** 1 **Name:** Airport Obstruction Survey & Flight Check Contract
Type: Agenda Item **Status:** Engineering
File created: 6/2/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**

Title: Consider approving a professional services agreement with SEH for the 2014 Obstruction Survey and PAPI Flight Check Coordination in the amount of \$10,000.00 and authorizing the City Engineer to sign the Non-Federal Reimbursable Agreement between the Dept of Transportation FAA and The City of Grand Rapids for \$7,115.78 for the required commissioning flight inspection.

Sponsors:

Indexes:

Code sections:

Attachments: [6-9-14 Attachment Airport Prof Svcs Agrmnt PAPI Survey & Flight Check.pdf](#)
[6-9-14 Attachment FAA Agrmnt PAPI Flight Check.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a professional services agreement with SEH for the 2014 Obstruction Survey and PAPI Flight Check Coordination in the amount of \$10,000.00 and authorizing the City Engineer to sign the Non-Federal Reimbursable Agreement between the Dept of Transportation FAA and The City of Grand Rapids for \$7,115.78 for the required commissioning flight inspection.

Background Information:

The first attachment is a professional services agreement with SEH to complete the necessary tasks to commission the Precision Approach Path Indicators (PAPIs) for Runway 5/23 at the airport. The specific tasks are as follows: 1) Conduct an obstruction survey for the PAPI Obstruction Clearance Surface (OCS) for both runway ends, 2) Complete a certified survey signed by a registered engineer, verifying that the PAPI OCS is clear, and 3) Coordinate with FAA Flight Services to obtain a reimbursable agreement and arrange for a flight check. The second attachment is the Non-Federal Reimbursable Agreement with the FAA to complete the required flight inspection for \$7,115.78. The costs are grant eligible and the cost share is 95% federal grant, 5% local match, of which The City of Grand Rapids and Itasca County are each responsible for 2.5% of the local match. The FAA requires the Sponsor to pay the amount in advance of the flight inspection and then they will issue a refund for the grant. Therefore, the total amount of the work is \$17,115.78, of which \$16,260.00 will be federally funded and \$427.89 from each the City and the County.

Staff Recommendation:

City Staff recommends approving a professional services agreement with SEH for the 2014 Obstruction Survey and PAPI Flight Check Coordination in the amount of \$10,000.00 and authorizing the City Engineer to sign the Non-Federal Reimbursable Agreement between the Dept of Transportation FAA and The City of Grand Rapids for \$7,115.78 for the required commissioning flight inspection.

Requested City Council Action

Consider approving a professional services agreement with SEH for the 2014 Obstruction Survey and PAPI Flight Check Coordination in the amount of \$10,000.00 and authorizing the City Engineer to sign the Non-Federal Reimbursable Agreement between the Dept of Transportation FAA and The City of Grand Rapids for \$7,115.78 for the required commissioning flight inspection.

ARCHITECT/ENGINEER AGREEMENT

Between

City of Grand Rapids, Minnesota

(OWNER)

and

Short Elliott Hendrickson Inc.

(CONSULTANT)

for

PROFESSIONAL SERVICES

THIS AGREEMENT made and entered into this _____ day of _____, 20 ____, by and between the City of Grand Rapids, Minnesota, hereinafter referred to as the OWNER, and Short Elliott Hendrickson Inc.® (SEH), with a regular place of business at 3535 Vadnais Center Drive, St. Paul, Minnesota 55110, hereinafter referred to as the CONSULTANT.

WITNESSETH:

That the OWNER and CONSULTANT, for the consideration hereinafter named, agree as follows:

ARTICLE 1. GENERAL DESCRIPTION OF WORK TO BE DONE

The OWNER agrees to and hereby does retain and employ CONSULTANT and CONSULTANT agrees to perform Architectural, Engineering and/or other Professional Services for the project at the Grand Rapids – Itasca County Airport, entitled:

2014 Obstruction Survey and PAPI Flight Check Coordination

hereinafter referred to as the Project.

The Project and those services to be performed hereunder are more particularly described in ATTACHMENT A, a part hereof, and may be financed in part by grant-in-aid programs of the Minnesota Department of Transportation (Mn/DOT), Office of Aeronautics, and/or the Federal Aviation Administration (FAA) as described in Article 14.

ARTICLE 2. PERIOD OF SERVICE

Compensation for CONSULTANT'S services as provided elsewhere in this Agreement has been agreed to in anticipation of an orderly and continuous progress of CONSULTANT'S services through completion. In this regard, if the services covered by this Agreement have not been completed within 12 months of the date hereof, through no fault of CONSULTANT, any lump sum or maximum payment amounts shall be equitably adjusted.

ARTICLE 3. COMPENSATION TO CONSULTANT

A. Compensation to CONSULTANT for services described in this Agreement shall be on a Lump Sum basis, Cost Reimbursement Plus Fixed Fee basis and/or an Hourly Rate basis, as designated in the box below, and in ATTACHMENT B and as hereinafter described.



1. A Lump Sum method of payment for CONSULTANT'S services shall typically apply to all or parts of a work scope here CONSULTANT'S tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The OWNER shall make monthly payments to CONSULTANT within 30 calendar days of date of invoice based on an estimated percentage of completion of CONSULTANT'S services.

Reimbursement for Direct Expenses incurred in the performance of the work shall be included in the Lump Sum amount, unless otherwise set forth in ATTACHMENT B.



2. A Cost Reimbursement Plus Fixed Fee method of payment for CONSULTANT'S services shall typically apply to all or parts of work scope where CONSULTANT'S tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be established with any reasonable degree of accuracy. Under a Cost Reimbursement Plus Fixed Fee method of payment, the CONSULTANT shall be paid for the actual costs of providing required services plus a fixed fee payment as defined in FAA Advisory Circular 150/5100-14B, dated November 21, 1988, and as further defined as follows:

- a. Direct Salary Costs incurred by CONSULTANT for employee's time directly chargeable to the Project, and in accordance with the CONSULTANT'S SALARY SCHEDULE included in ATTACHMENT B. Periodic revisions to the schedule may be made and any such revisions shall be submitted by CONSULTANT to the OWNER for approval.
- b. Overhead Costs including overhead on direct labor including, but not limited to, employment taxes, fringe benefits, holidays, vacation, and sick leave and all allowable general and administrative overhead costs. Overhead Costs shall be calculated as a percentage of Direct Salary Costs, with such percentage based on CONSULTANT'S audited records. The Overhead Rate to be applied to this Agreement and any special provisions relating thereto shall be set forth in ATTACHMENT B.

- c. Direct Non-Salary Expenses incurred by CONSULTANT for costs directly chargeable to the project, including but not limited to:
 - 1) Travel and subsistence.
 - 2) Computer services.
 - 3) Outside professional and technical services.
 - 4) Identifiable reproduction and reprographic charges.
 - 5) Expendable field supplies and special field equipment rental.
 - 6) Other acceptable costs for such additional items and services as may be required by the OWNER to fulfill the terms of this Agreement.
- d. Fixed Fee. In addition to the above reimbursement of costs, CONSULTANT shall be paid a fixed fee in the amount set forth in Attachment B. It is agreed that the fixed fee will be subject to adjustment in case of a work scope change, abandonment of the work prior to completion, or deletion of specific tasks.

The OWNER shall make monthly payments to CONSULTANT within 30 calendar days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, including a proportionate amount of the fixed fee. Invoices shall be accompanied by supporting evidence as required.

- 3. If no Federal funds are involved in this Agreement, an Hourly Rate method of payment for CONSULTANT'S services may be utilized as an alternative to the Lump Sum or Cost Reimbursement Plus Fixed Fee methods. Under an Hourly Rate method of payment, CONSULTANT shall be paid for the actual hours worked on the Project by CONSULTANT'S technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general and administrative overhead and professional fee. A rate schedule shall be furnished by CONSULTANT to OWNER upon request.

In addition to the foregoing, CONSULTANT shall be reimbursed at cost for the following Direct Expenses when incurred in the performance of the work:

- a. Travel and subsistence.
- b. Computer services.
- c. Owner approved outside professional and technical services.
- d. Identifiable reproduction and reprographic charges.
- e. Expendable field supplies and special field equipment rental.

- f. Other acceptable costs for such additional items and services as may be required by the Owner to fulfill the terms of this Agreement.

The OWNER shall make monthly payments to CONSULTANT within 30 calendar days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by support evidence as required.

- B. The OWNER, The Mn/DOT, Office of Aeronautics, the FAA, or their authorized representatives shall have access to CONSULTANT'S records for the purpose of accounting and audit. The CONSULTANT shall maintain all records relative to this Agreement for a period of not less than three years, subsequent to the OWNER'S final payment to CONSULTANT and until the project is financially closed-out by the FAA.

ARTICLE 4. EXTRA WORK AND SERVICES NOT INCLUDED IN THIS CONTRACT

If CONSULTANT is of the opinion that any services it has been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, it shall promptly notify the OWNER of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a Supplemental Agreement entered into by both parties and approved by Mn/DOT and FAA, prior to proceeding with any extra work or related expenditures.

ARTICLE 5. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven calendar days' written notice. In addition, the OWNER may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the OWNER to CONSULTANT. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated, upon seven calendar days' written notice as provided above.

In the event of termination, all documents finished or unfinished, prepared by CONSULTANT under this Agreement shall be made available by CONSULTANT to the OWNER pursuant to Article 7, and there shall be no further obligation of the OWNER to CONSULTANT under this Agreement, except for payment of amounts due and owing for work performed and expenses incurred to the date and time of termination, computed in accordance with Article 3.

In the event of a reduction in scope of the Project work, CONSULTANT shall be paid for the work performed and expenses incurred on the project work thus reduced and for any completed and abandoned work for which payment has not been made, computed in accordance with Article 3.

ARTICLE 6. DISPUTE RESOLUTION

In the event of an irreconcilable dispute under this Agreement, which is not resolvable through informal means, the parties may, upon written agreement, submit to the resolution process set out in this provision. Once the parties have agreed to the resolution process, each party shall have seven (7) calendar days to designate one representative, who shall have authority to act on this Agreement. If either party fails within that time to inform the other party in writing of its designation, the other party is free to pursue all other legal and equitable remedies. Within ten (10) calendar days of designation of the representative, the representatives shall meet and shall entertain such presentation of testimony and other evidence as the CONSULTANT and the OWNER may wish to present with respect to the dispute. Within seven (7) calendar days after the close of such presentation, the representative shall resolve the dispute or either party is free to pursue all other legal and equitable remedies. When the representatives resolve the dispute, their decision shall be final and conclusive. Should the representatives be unable to agree on a resolution of the dispute, then the parties are free to pursue all other legal and equitable remedies. Each party's costs for the dispute resolution shall be borne by the respective party.

If the parties do not agree in writing to the resolution process set out above, either party is entitled to pursue any other legal or equitable remedies available.

ARTICLE 7. DISPOSITION OF PLANS, REPORTS, AND OTHER DATA

At the time of completion or termination of the work, CONSULTANT shall make available to the OWNER, all maps, tracings, reports, resource materials and other documents pertaining to the work or to the Project. All such documents are not intended or represented to be suitable for reuse by the OWNER or others on extension of the Project or any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to CONSULTANT. In this regard, the OWNER will indemnify and hold harmless CONSULTANT from any and all suits or claims of third parties arising out of such reuse, which is not specifically verified, adapted or authorized by CONSULTANT.

ARTICLE 8. DOCUMENTS FORMING THE CONTRACT

The contract documents shall be deemed to include this Agreement with all accompanying attachments of part hereof.

ARTICLE 9. OWNER'S RESPONSIBILITY

- A. To permit CONSULTANT to perform the services required hereunder, the OWNER shall supply in proper time and sequence, the following at no expense to CONSULTANT.
 1. Provide all necessary information regarding its requirements as necessary for orderly progress of the work.

2. Designate in writing, a person to act as OWNER'S representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret, and define OWNER'S policies with respect to CONSULTANT'S services.
3. Furnish, as required for performance of CONSULTANT'S services (except to the extent provided otherwise in ATTACHMENT A), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in ATTACHMENT A.
4. Provide access to, and make all provisions for CONSULTANT to enter upon publicly- and privately-owned property as required to perform the work.
5. Act as liaison with other agencies to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by CONSULTANT, obtain advice of an attorney, insurance counselor or others as OWNER deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.
7. Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT'S services or any defect in the work of Construction Contractor(s), Consultants or CONSULTANT.
8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollutant in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of these General Provisions, "pollution" shall mean any solid, liquid, gaseous, or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste, pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended.

If CONSULTANT encounters, or reasonably suspects that it has encountered, asbestos, or pollution, including soil contamination in the project area, CONSULTANT shall cease activity in said area and promptly notify the OWNER who shall proceed as set forth above. Unless otherwise specifically provided in ATTACHMENT A, the services to be provided by CONSULTANT do not include identification of asbestos or pollution, including soil contamination and CONSULTANT has no duty to identify or attempt to identify the same in the project area.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as OWNER may require or CONSULTANT may reasonably request with regard to legal issues pertaining to the Project and such auditing services as OWNER may require to ascertain how or for what purpose any Contractor has used the monies paid under the construction contract.
 10. Provide such inspection services (except to the extent provided otherwise in ATTACHMENT A) as OWNER may require to ascertain that Contractor (s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
 11. Provide "record" drawings and specifications for all existing physical plants or facilities which are pertinent to the Project.
 12. Provide written notice to CONSULTANT when the project has been financially closed-out by FAA.
 13. Provide other services, materials, or data as may be set forth in ATTACHMENT A.
- B. CONSULTANT shall be entitled to rely on the accuracy and completeness of information or services furnished by the OWNER. If CONSULTANT finds that any information or services furnished by the OWNER is in error or is inadequate for its purpose, CONSULTANT shall promptly notify the OWNER.

ARTICLE 10. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in ATTACHMENT A, a part hereof, are to be made on the basis of CONSULTANT'S experience and qualifications and represent CONSULTANT'S best judgment as an experienced and qualified design professional. It is recognized, however, that CONSULTANT does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and that any evaluation of any facility to be constructed or reacquired, or work to be performed on the basis of CONSULTANT'S cost opinions, must of necessity, be speculative until completion of construction or acquisition. Accordingly, CONSULTANT cannot and does not guarantee that proposals, bids, or actual costs will not substantially vary from opinions, evaluations or studies submitted by CONSULTANT to OWNER hereunder.

ARTICLE 11. CONSTRUCTION PHASE SERVICES

OWNER acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and contractor(s), (3) in connection with approval of shop drawings and same submittals, and (4) as a result of and in response to CONSULTANT'S detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. OWNER agrees that if CONSULTANT is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, CONSULTANT will not be responsible for, and OWNER shall indemnify and hold CONSULTANT (and CONSULTANT'S professional associates and consultants) harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by OWNER or others. Nothing contained in this paragraph shall be construed to release CONSULTANT (or CONSULTANT'S professional associates or consultants) from liability for failure to perform in accordance with professional standards any duty or responsibility which CONSULTANT has undertaken or assumed under this Agreement.

ARTICLE 12. INSURANCE

CONSULTANT shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims for damages against it because of injury to or destruction of property including loss of use resulting therefrom.

Also, CONSULTANT shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which CONSULTANT is legally liable. However, CONSULTANT hereby states and the OWNER acknowledges, that CONSULTANT has no professional liability (errors and omissions) or other insurance, and is unable to reasonably obtain such insurance, for claims arising out of the performance or failure to perform professional services, including but not limited to the preparation of reports, designs, drawings and specifications, related to the investigation, detection, abatement, replacement, modification, removal or disposal of (1) pollutants or of (2) products, materials or processes containing asbestos. Pollutants herein under (1) above meaning any solid, liquid, gaseous, or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Accordingly, the OWNER hereby agrees to bring no claim for non-negligent services, breach of contract, or other cause of action against CONSULTANT, its principals, employees, agents and consultants if such claim in any way arises out of the actual, alleged or threatened discharge, dispersal, release or escape of pollutants, or the investigation of or remedial work related to such pollutants or asbestos in the project. Certificates of insurance will be provided to the OWNER upon request.

ARTICLE 13. INDEPENDENT CONTRACTOR

The CONSULTANT in performance of work hereunder operates as an independent contractor and covenants and agrees that it will conduct itself consistent with such status, that is will neither hold itself out as nor claim to be an officer or employee of the OWNER by reason hereof, and that it will not by reason hereby, make any claim, demand or shall it apply for any right or privilege applicable to an officer or employee of the OWNER, including, but not limited to, worker's compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit.

ARTICLE 14. FEDERAL AND STATE PARTICIPATION

Work performed under this Agreement may be financed in part by State and Federal funds. However, payments to CONSULTANT will be made by the OWNER.

The State of Minnesota and the United States are not parties to this Contract and no reference herein to the Mn/DOT, Office of Aeronautics, and to the FAA or any representatives thereof makes the State of Minnesota or the United States a party to the Contract.

ARTICLE 15. COVENANT AGAINST CONTINGENT FEES

The CONSULTANT warrants that no person or legal entity has been employed or retained to solicit or secure this contract upon an Agreement or understanding for a commission, percentage, brokerage, or contingent fee excepting bona-fide employees or bona-fide established commercial or selling agencies maintained by CONSULTANT for the purpose of securing business. For breach or violation of this warranty, the OWNER shall have the right to annul this Agreement without liability or in its discretion to deduct from payment to CONSULTANT the full amount of each commission, percentages, brokerage, or contingent fee.

ARTICLE 16. FEDERAL CONTRACT CLAUSES

If this Agreement is to be financed in part by Federal funds, certain federally-required, contract clauses must be incorporated. These federally-required, contract clauses, included as ATTACHMENT C, are hereby incorporated herein and made a part of this Agreement. The ATTACHMENT C incorporated is for Non-Construction Contract of (check as appropriate):

- \$10,000 or less
- \$10,001 to \$25,000
- \$25,001 to \$100,000 or
- \$100,001 and over

The term "contractor" as used in said ATTACHMENT is understood to mean CONSULTANT.

ARTICLE 17. ASSIGNMENT

This Agreement, being intended to secure the personal service of the individuals employed by and through whom CONSULTANT performs work hereunder, shall not be assigned, sublet or transferred without written consent of the OWNER.

ARTICLE 18. NOTICES

All notices required by law or by this Agreement to be given to the CONSULTANT must be written and may be given personally or by depositing the same in the United States mail, postage prepaid, and addressed to CONSULTANT at such premises and at the following address:

Short Elliott Hendrickson Inc.
3535 Vadnais Center Drive
St. Paul, Minnesota 55110

All notices required or permitted to be given to the OWNER hereunder shall be given by United States mail, postage prepaid, and addressed to:

City of Grand Rapids
c/o City Engineer
420 North Pokegama Avenue
Grand Rapids, MN 55744

Notice shall be deemed given as of the date said notice is deposited in the mail or personally delivered.

The parties must notify each other promptly in the event of a change in name or address.

ARTICLE 19. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 20. SPECIAL CONDITIONS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

City of Grand Rapids, Minnesota

Short Elliott Hendrickson Inc.

OWNER

CONSULTANT

By _____

By _____

Attest _____

Attachments: A, B, C

Attachment A
Project Scope and Scope of Engineering Services
2014 Obstruction Survey and PAPI Flight Check Coordination
Grand Rapids – Itasca County Airport (GPZ)
Grand Rapids, Minnesota

Project Description and Scope

The project consists of completing the necessary tasks to commission the Precision Approach Path Indicators (PAPIs) for Runway 5/23 at the Grand Rapids – Itasca County Airport (GPZ). The specific tasks are as follows:

- A. Obstruction Survey for the PAPI Obstruction Clearance Surface (OCS) for both runway ends.
- B. Completion of a Certified Survey, signed by a registered engineer, verifying that the PAPI OCS is clear.
- C. Coordination with FAA Flight Services to obtain a reimbursable agreement and arrange for a flight check.

Scope of Engineering Services

The Scope of Engineering Services includes the following specific services:

- 1. Project Scoping: Detailed project scoping, including review and coordination with the Sponsor, MnDOT, FAA, and other regulatory agencies. Update scope as needed based on input received.
- 2. Reimbursable Agreement: Coordination of the reimbursable agreement to commission and flight check the PAPIs upon completion of the obstruction survey and submittal of the certified survey.
- 3. PAPI OCS Survey: Complete a detailed, on-site obstruction survey within the limits of the PAPI OCS at each runway end to ensure that all clearance surfaces are free of obstructions. Any noted obstructions will be discussed with the sponsor and removed by others.
- 4. Certified Survey Map: A certified survey map will be completed for each runway end, providing verification that the PAPI OCS is cleared. The survey map will be signed by a registered engineer and submitted to the FAA Airports District Office, FAA Flight Services, and MnDOT Office of Aeronautics.
- 5. Project Management: Overall administration of the project, including internal and external meetings, coordination of plan and specification review with the Owner, MnDOT Office of Aeronautics, FAA, and other regulatory agencies as required.

ESTIMATED FEES AND EXPENSES

ATTACHMENT B

**2014 Obstruction Survey and PAPI Flight Check Coordination
Grand Rapids - Itasca County Airport**

Task No.	Task Description	Project Director	Project Engineer	Survey Crew Chief	Instrument Operator
1.	Scoping, Review, and Coordination	2	4		
2.	Reimbursable Agreement/FAA		8		
3.	PAPI OCS Survey		8	10	10
4.	Certified Survey Map	2	4		
5.	Project Management	4	4		
	Total hours per labor category	8	28	10	10

ESTIMATE OF LABOR COSTS:

Labor Category	Hours	Rate	Extension
Project Director	8	\$60.00	\$480.00
Project Engineer	28	\$47.00	\$1,316.00
Survey Crew Chief	10	\$31.00	\$310.00
Instrument Operator	10	\$29.00	\$290.00
Total Direct Labor Costs:	56		\$2,396.00
Salary Overhead (35%)			\$838.60
General and Administrative Overhead (137%)			\$3,282.52
Total Labor Costs			\$6,517.12

ESTIMATE OF EXPENSES:

Direct Expenses	Quantity	Rate	Extension
Employee Travel - Flight/Survey expenses	1	\$1,800.00	\$1,800.00
Equipment Useage	56	\$3.00	\$168.00
Reproductions / Miscellaneous	1	\$200.00	\$200.00
Total Expenses			\$2,168.00

SUMMARY:

Total Labor Costs + Expenses	\$8,685.12
Fee (15%)	\$1,302.77
Total	\$9,987.89
Estimated Total	\$10,000.00

Attachment C

NON CONSTRUCTION CONTRACT

CIVIL RIGHTS ACT OF 1964, TITLE VI – CONTRACTOR CONTRACTUAL REQUIREMENTS

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1.1 Compliance with Regulations. The contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

1.2 Nondiscrimination. The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

1.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

1.4 Information and Reports. The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

1.5 Sanctions for Noncompliance. In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

1.6 Incorporation of Provisions. The contractor shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

AIRPORT AND AIRWAY IMPROVEMENT ACT OF 1982, SECTION 520 - GENERAL CIVIL RIGHTS PROVISIONS

The contractor assures that it will comply with pertinent statutes, Executive orders and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision obligates the tenant/concessionaire/lessee or its transferee for the period during which Federal assistance is extended to the airport a program, except where Federal assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases the provision obligates the party or any transferee for the longer of the following periods: (a) the period during which the property is used by the airport sponsor or any transferee for a purpose for which Federal assistance is extended, or for another purpose involving the provision of similar services or benefits or (b) the period during which the airport sponsor or any transferee retains ownership or possession of the property. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

DISADVANTAGED BUSINESS ENTERPRISES

Contract Assurance (§26.13) - The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

Prompt Payment (§26.29) - The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than *[specify number]* days from the receipt of each payment the prime contractor receives from *[Name of recipient]*. The prime contractor agrees further to return retainage payments to each subcontractor within [specify the same number as above] days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the *[Name of Recipient]*. This clause applies to both DBE and non-DBE subcontractors.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

(1) No Federal appropriated funds shall be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant and the amendment or modification of any Federal grant.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal grant, the contractor shall complete and submit Standard Form-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.

ACCESS TO RECORDS AND REPORTS

The Contractor shall maintain an acceptable cost accounting system. The Contractor agrees to provide the Sponsor, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and

reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

RIGHTS TO INVENTIONS

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

TRADE RESTRICTION CLAUSE

The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

- a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a contractor or subcontractor who is unable to certify to the above. If the contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the contractor agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The contractor may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The contractor shall provide immediate written notice to the sponsor if the contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

TERMINATION OF CONTRACT

- a. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
- b. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit on unperformed services.
- c. If the termination is due to failure to fulfill the contractor's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
- d. If, after notice of termination for failure to fulfill contract obligations, it is determined that the contractor had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.
- e. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

Certification Regarding Debarment and Suspension (Non-Procurement) – Title 2 CFR Part 180 & Title 2 CFR Part 1200

The contract agreement that ultimately results from this solicitation is a "covered transaction" as defined by Title 2 CFR Part 180. Bidder must certify at the time they submit their proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction. The bidder with the successful bid further agrees to comply with Title 2 CFR Part 1200 and Title 2 CFR Part 180, Subpart C by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction".

Certification Regarding Debarment and Suspension (Non-Procurement) – Title 2 CFR Part 1200 and Title 2 CFR Part 180, Subpart C

The successful bidder by administering each lower tier subcontract that exceeds \$25,000 as a "covered transaction" must verify each lower tier participant of a "covered transaction" under the project is not presently debarred or otherwise disqualified from participation in this federally assisted project. The successful bidder shall accomplish this by:

- i. Checking the System for Award Management at website: <http://www.sam.gov>
- ii. Collecting a certification statement similar to paragraph a.
- iii. Inserting a clause or condition in the covered transaction with the lower tier contract

If the FAA later determines that an individual failed to tell a higher tier that they were excluded or disqualified at the time they entered the covered transaction with that person, the FAA may pursue any available remedy, including suspension and debarment.

NON-FEDERAL REIMBURSABLE AGREEMENT

BETWEEN

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

AND

CITY OF GRAND RAPIDS, MINNESOTA

WHEREAS, the Federal Aviation Administration (FAA) can furnish directly or by contract, material, supplies, equipment, and services which the **City of Grand Rapids, Minnesota** (Sponsor) requires, has funds available for, and has determined should be obtained from the FAA;

WHEREAS, it has been determined that competition with the private sector for provision of such material, supplies, equipment, and services is minimal; the proposed activity will advance the FAA's mission; and the FAA has a unique capability that will be of benefit to the Sponsor while helping to advance the FAA's mission;

WHEREAS, the authority for the FAA to furnish material, supplies, equipment, and services to the Sponsor upon a reimbursable payment basis is found in 49 U.S.C. § 106(l)(6) on such terms and conditions as the Administrator may consider necessary;

NOW THEREFORE, the FAA and the Sponsor mutually agree as follows:

ARTICLE 1. Parties

The Parties to this Agreement are the FAA/Flight Inspection Services, and **City of Grand Rapids, Minnesota**.

ARTICLE 2. Type of Agreement

This Agreement is an "other transaction" authorized under 49 U.S.C. § 106(l)(6). It is not intended to be, nor will it be construed as, a partnership, corporation, joint venture or other business organization.

ARTICLE 3. Scope

A. The purpose of this Agreement between the FAA and the Sponsor is to provide a **commissioning flight inspection of the PAPIs on Rwy 05 & 23 at Grand Rapids/Itasca County Airport-Gordon Newstrom Field (KGPZ) Grand Rapids, MN**. This Agreement provides funding for the FAA to establish these services.

Therefore, this project is titled:

City of Grand Rapids, Minnesota

- B. The FAA will perform a **commissioning flight inspection of the PAPIs on Rwy 05 & 23 at Grand Rapids/Itasca County Airport-Gordon Newstrom Field (KGPZ) Grand Rapids, MN.**
- C. The Sponsor will:
1. Provide funding as estimated in Article 7.
 2. Upon signature and payment of agreement, contact James Field at 405-954-9318 or james.d.field@faa.gov and inform him when the site is ready for inspection. You may call Flight Inspection Central Operations if you have any questions at 405-954-9780.
- D. This agreement is in whole or in part funded with funding from an AIP grant Yes No. If Yes, the grant date is: TBD and the grant number is: TBD.

ARTICLE 4. Points of Contact

A. FAA:

1. Flight Inspection Services will perform the Scope of Work included in this Agreement. Jim Wilson is the Manager, Mission Control Team, and liaison with the Sponsor for any Flight Inspection issues and can be reached at 405-954-9789. The Flight Inspection Services Agreement Administrator, Georgia Hines, can be reached at 405-954-8545. These liaisons are not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
2. FAA Contracting Officer: The execution, modification, and administration of this Agreement must be authorized and accomplished by the Director, Flight Inspection Services.

B. Sponsor Point(s) of Contact

Sponsor: City of Grand Rapids, Minnesota
Attn: Julie Kennedy, PE
Address: 420 North Pokegama Avenue
Grand Rapids, MN 55744
Phone: 218-326-7625
E-mail: jkennedy@ci.grand-rapids.mn.us

ARTICLE 5. Non interference with operations: [RESERVED]

ARTICLE 6. Transfer Agreement [RESERVED]

ARTICLE 7. Estimated Costs

A. The estimated FAA costs associated with this Agreement are as follows:

Description of Reimbursable Item	Estimated Cost
LABOR	
NA	\$0
Labor Subtotal	\$0
Labor Overhead (17%)	\$0
Total Labor	\$0
NON-LABOR	
Flight Inspection	\$6,713.00
Non-Labor Overhead (6%)	\$ 402.78
Total Non-Labor	\$7,115.78
TOTAL ESTIMATED COST	\$7,115.78

Detailed Estimate:

Flight Inspection Estimated Cost

<i>Beech Rate \$1,918/hr</i>	Type	Hours	Inspections	Estimated Cost
PAPIs on Rwy 05 & 23 at KGPZ	Commissioning	3.5	1	\$6,713.00
	6% Administrative Overhead			<u>\$ 402.78</u>
	Total Estimated Cost of Agreement			\$7,115.78

B. The FAA- Flight Inspection Services reserves the right to determine which aircraft will be used for flight inspections. Flight hour rates will be adjusted automatically according to the most current edition of FAA Order 2500.36, Application of Flight Hour Rates. The **estimates** are based on rates in effect at the time this Agreement is signed.

C. Estimated costs contained herein are for planning purposes only and can vary depending on the actual aircraft used, and actual flight hours expended to reach the facility and to accomplish the inspection. As required by regulation, the final bill submitted to the customer will reflect **actual** hours and costs to Flight Inspection Services.

D. **Sponsor** will be notified of any necessary deviations or changes to the instrument flight procedure and agrees to negotiate with the FAA to resolve additional

reimbursement issues exceeding 10% of the cost estimate, in accordance with Article 9.

ARTICLE 8. Period of Agreement and Effective Date

This Agreement supersedes and nullifies any previous agreements between the parties on the subject matter. The effective date of this Agreement is the date of the last signature. This Agreement is considered complete when the final invoice is provided to the Sponsor and a refund is sent or payment is received as provided for in Article 9, Section E of this Agreement. Under no circumstances will this Agreement extend five years beyond its effective date.

ARTICLE 9. Reimbursement and Accounting Arrangements

- A. The Sponsor agrees to prepay the entire estimated cost of the Agreement in annual installments as invoiced by the FAA. The Sponsor will send the advance payment to the Accounting Division listed in Section C of this Article. The advance payment will be held as a non-interest bearing deposit. Such advance payment by the Sponsor must be received before the FAA incurs any obligation to implement this Agreement. Any advanced payment amount remaining in one fiscal year will be applied to the next fiscal year's payment due. Any amount due on the final bill will be netted against the advance payment and, as appropriate, a refund or final bill will be sent to the Sponsor.
- B. The Sponsor certifies that arrangements for sufficient funding have been made to cover the estimated costs of the Agreement.
- C. The Accounting Division is identified by the FAA as the billing office for this Agreement. The Sponsor will send a copy of the executed Agreement to the Agreement Coordinator. All advance payments will be sent to the Accounting Division shown below. All payments must include the Agreement number, Agreement name, Sponsor name, and project location.

The mailing address is:

FAA – Mike Monroney Aeronautical Center
ATTN: AMK-323, Reimbursable Project Team
P.O. Box 25082
Oklahoma City OK 73125

The overnight mailing, address is:

DOT/FAA/Mike Monroney Aeronautical Center
AMK-323 Reimbursable Project Team
6500 S. MacArthur Blvd.
Oklahoma City OK 73169
Telephone: (405) 954-4962

The Sponsor hereby identifies the office to which the FAA will render bills for the project costs incurred as:

City of Grand Rapids, Minnesota
Attn: Julie Kennedy, PE
420 North Pokegama Avenue
Grand Rapids, MN 55744
218-326-7625
jkennedy@ci.grand-rapids.mn.us

- D. Pre-payment notices will be sent to the Sponsor on an annual basis.
- E. The cost estimates contained in Article 7 are expected to be the maximum cost associated with this Agreement, but may be modified to recover the FAA's actual cost. If during the course of this Agreement, actual costs are expected to exceed the estimated costs, the FAA will notify the Sponsor immediately. The FAA will also provide the Sponsor a modification to the Agreement which includes the FAA's additional costs. The Sponsor agrees to prepay the entire estimated cost of the modification. The Sponsor will send a copy of the executed modification to the Agreement to the FAA-Mike Monroney Aeronautical Center with the additional advance payment. Work identified in the amendment cannot start until receipt of the additional advance payment. In addition, in the event that a contractor performing work pursuant to the scope of this Agreement brings a claim against the FAA and the FAA incurs additional costs as a result of the claim, the Sponsor agrees to reimburse the FAA for the additional costs incurred whether or not a final bill or a refund has been sent.

ARTICLE 10. Changes and Modifications

Changes and/or modifications to this Agreement will be formalized by a written modification that will outline in detail the exact nature of the change. Any modification to this Agreement will be executed in writing and signed by the authorized representative of each party. The parties signing this Agreement and any subsequent modification(s) represent that each has the authority to execute the same on behalf of their respective organizations. No oral statement by any person will be interpreted as modifying or otherwise affecting the terms of the Agreement. Any party to this Agreement may request that it be modified, whereupon the parties will consult to consider such modifications.

ARTICLE 11. Termination

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time prior to its expiration date, with or without cause, and without incurring any liability or obligation to the terminated party other than payment of amounts due and owing and performance of obligations accrued, in each case on or prior to the termination date, by giving the other party at least thirty (30) days prior

written notice of termination. Payment of amounts due and owing may include all costs reimbursable under this Agreement, not previously paid, for the performance of this Agreement before the effective date of the termination; the total cost of terminating and settling contracts entered into by the FAA for the purpose of this Agreement; and any other costs necessary to terminate this Agreement. Upon receipt of a notice of termination, the receiving party will take immediate steps to stop the accrual of any additional obligations which might require payment. All funds due after termination will be netted against the advance payment and, as appropriate, a refund or bill will be issued.

ARTICLE 12. Order of Precedence

If attachments are included in this Agreement and in the event of any inconsistency between the attachments and the terms of this Agreement, the inconsistency will be resolved by giving preference in the following order:

- A. This Agreement
- B. The attachments

ARTICLE 13. Legal Authority

This Agreement is entered into under the authority of 49 U.S.C. § 106(l)(6), which authorizes the Administrator of the FAA to enter into and perform such contracts, leases, cooperative agreements and other transactions as may be necessary to carry out the functions of the Administrator and the Administration on such terms and conditions as the Administrator may consider appropriate. Nothing in this Agreement will be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

ARTICLE 14. Disputes

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding (see 49 U.S.C. § 46110).

ARTICLE 15. Warranties

The FAA makes no express or implied warranties as to any matter arising under this Agreement, or as to the ownership, merchantability, or fitness for a particular purpose of any property, including any equipment, device, or software that may be provided under this Agreement.

ARTICLE 16. Insurance

The Sponsor will arrange by insurance or otherwise for the full protection of itself from and against all liability to third parties arising out of, or related to, its performance of this Agreement. The FAA assumes no liability under this Agreement for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf.

ARTICLE 17. Limitation of Liability

To the extent permitted by law, the Sponsor agrees to indemnify and hold harmless the FAA, its officers, agents and employees from all causes of action, suits or claims arising out of the work performed under this Agreement. However, to the extent that such claim is determined to have arisen from the act or omission by an officer, agent, or employee of the FAA acting within the scope of his or her employment, this hold harmless obligation will not apply and the provisions of the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., will control. The FAA assumes no liability for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf. In no event will the FAA be liable for claims for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

ARTICLE 18. Civil Rights Act

The Sponsor will comply with Title VI of the Civil Rights Act of 1964 relating to nondiscrimination in federally assisted programs.

ARTICLE 19. Protection of Information

The parties agree that they will take appropriate measures to identify and protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

ARTICLE 20. Security [RESERVED]

ARTICLE 21. Intellectual Property

Data developed as part of FAA operations is public information subject to the Freedom of Information Act (FOIA) and the Privacy Act.

ARTICLE 22. Entire Agreement

This document is the entire Agreement of the parties, who accept the terms of this Agreement as shown by their signatures below. In the event the parties duly execute any modification to this Agreement, the terms of such modification will supersede the terms of this Agreement to the extent of any inconsistency. Each party acknowledges participation in the negotiations and drafting of this Agreement and any modifications

thereto, and, accordingly that this Agreement will not be construed more stringently against one party than against the other. If this Agreement is not executed by the Sponsor within 100 calendar days after the FAA transmits it to the Sponsor, the terms contained and set forth in this Agreement shall be null and void.

AGREED:

**FEDERAL AVIATION
ADMINISTRATION**

**CITY OF GRAND RAPIDS,
MINNESOTA**

SIGNATURE _____
NAME Edward W. Lucke, Jr.
TITLE Director, Flight
Inspection Services
DATE _____

SIGNATURE _____
NAME Julie Kennedy
TITLE City Engineer
DATE _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0557 **Version:** 1 **Name:** Airport FAA Entitlement Transfer Repayment Agreement-Cambridge

Type: Agenda Item **Status:** Engineering

File created: 6/3/2014 **In control:** City Council

On agenda: 6/9/2014 **Final action:**

Title: Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Cambridge Federal Account to the City of Grand Rapids Federal Account.

Sponsors:

Indexes:

Code sections:

Attachments: [Cambridge Entitlement Documents.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Cambridge Federal Account to the City of Grand Rapids Federal Account.

Background Information:

The City of Cambridge is unable to use their FAA entitlement funds at this time and has agreed to transfer an amount of \$150,000 to the City of Grand Rapids Federal Account. Attached are the Resolution Authorizing the Agreement, The Agreement for Transfer of Entitlement, and the Federal Airport Funding Repayment Agreement approved by the City of Cambridge. The City of Grand Rapids now needs to approve the Repayment Agreement for the transfer to take effect. The Repayment Agreement states that The City of Grand Rapids will repay the transfer to The City of Cambridge in 2018. The Agreement also states that this transfer is not required by the FAA, does not have interest applied, and is contingent on future funding legislation and the availability of funding to the City of Grand Rapids.

Staff Recommendation:

City Staff recommends authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Cambridge Federal Account to the City of Grand Rapids Federal Account.

Requested City Council Action

Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Cambridge Federal Account to the City of Grand Rapids Federal Account.

RESOLUTION NO. R14-035

A RESOLUTION AUTHORIZING AN AGREEMENT WITH
THE CITY OF GRAND RAPIDS
REGARDING FEDERAL AVIATION ADMINISTRATION (FAA) FUNDS FOR
CAMBRIDGE MUNICIPAL AIRPORT, CITY OF CAMBRIDGE, MINNESOTA

WHEREAS, the City of Cambridge has received a request from the City of Grand Rapids regarding Federal Aviation Administration (FAA) funds which the City of Cambridge is unable to use at this time, and

WHEREAS, the City of Cambridge is proposing to transfer an amount of \$150,000 to the City of Grand Rapids Federal Account, and

and

WHEREAS, the City of Grand Rapids agrees to pay back to the City of Cambridge, the amount of \$150,000 in 2018, if and only if, the City of Grand Rapids continues to receive Federal Aviation Administration funds in 2018; now, therefore

THE CITY OF CAMBRIDGE RESOLVES:

That the Mayor and City Administrator are hereby authorized and directed to execute an agreement on behalf of the City of Cambridge and with the City of Grand Rapids regarding the Federal Aviation Administration funds.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor Lewis, and upon a vote being taken thereon, the following voted in favor thereof: Bustrom, Caulk, Iverson, Lewis, & Palmer

And the following voted against the same: None

Introduced, read and passed May 19, 2014.

Filed and attested May 19, 2014.

JJ Wouffe

Mary A. Palmer





U.S. Department of Transportation

Federal Aviation Administration

AGREEMENT FOR TRANSFER OF ENTITLEMENTS

In accordance with section 47117©(2) of Title 49 U.S.C. (hereinafter called the "Act").

City of Cambridge, Minnesota

Hereby waives receipt of the following amount of funds apportioned to it for each fiscal year specified under section 47114©(1) of the Act.

	<u>Amount</u>	<u>Fiscal Year</u>
\$	150,000	2011
TOTAL	\$ 150,000	

On the condition that the Federal Aviation Administration makes the waived amount available to:

City of Grand Rapids, Minnesota

for eligible projects under section 47104(a) Act. This waiver shall expire on earlier of September 30, 2014, or when the availability of apportioned funds would lapse under section 47117(b) of the Act.

DATE _____

FOR THE UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

FOR CITY OF CAMBRIDGE, MN

BY _____

BY RJ Woulfe

TITLE _____

TITLE City Administrator

DATE _____

DATE 5-19-2014

CERTIFICATE OF SPONSOR'S ATTORNEY

I, Jay Squires acting as Attorney for the Sponsor do hereby certify:

That I have examined the foregoing Agreement and find that the Sponsor has been duly authorized to make such transfer and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of Minnesota and the Act

Dated at 19th this day of May, 2014

(Signature of Sponsor's Attorney)

Title City Attorney

FEDERAL AIRPORT FUNDING REPAYMENT AGREEMENT

The City of Grand Rapids agrees to transfer their 2018 FAA funds back to the City of Cambridge in re-payment of the total amount of \$150,000. The City of Cambridge agreed to transfer \$150,000 in 2014 to the City of Grand Rapids. (See attached agreement)

The year of repayment transfer is 2018. Signature of each airport sponsor certifies agreement to repay the donor airport, City of Cambridge, by the recipient, City of Grand Rapids, per the 2014 FAA transfer. (See attachment.)

The parties to this Agreement understand that repayment of transferred funds is not required by FAA.

The parties to this Agreement understand that the receiving airport shall not be obligated to repay more than the original transferred amount. Interest shall not be applied.

The parties to this Agreement understand that repayment of transfer of future federal funds is contingent on future funding legislation and the availability of funding to the original receiving airport.

Original Receiving Airport:

Original Donor Airport:

Authorized Representative/Title

JJ Woulfe, City Administrator
Authorized Representative/Title

Print or Type Name/Title

Lynda J. Woulfe, City Administrator
Print or Type Name/Title

Receiving Airport Sponsor

City of Cambridge
Donor Airport Sponsor

Date

5-19-2014
Date



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0562 **Version:** 1 **Name:** Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices.

Type: Agenda Item **Status:** Fire

File created: 6/4/2014 **In control:** City Council

On agenda: 6/9/2014 **Final action:**

Title: Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Rapids GM State bid Pricie for 2015 Chevy Tahoe](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices.

Background Information:

In 2003 the Grand Rapids Fire Department purchased a 2003 Dodge Durango as a first response vehicle. This vehicle has come to a point where it will require an estimated \$5,500.00 in repair. The vehicle is currently valued at \$3,500.00 according to NADA Kelley Blue book and estimated trade value of \$3,000.00.

The Grand Rapids Fire Department has and maintains a vehicle depreciation fund within the Capital Equipment Replacement Fund, which is valued at \$90,000.00. This fund is to be used for the replacement of vehicles and apparatus for the Grand Rapids Fire Department.

This vehicle will be purchased at the state contract price of \$33,098.01 from Grand Rapids GM who currently holds the state contract bid for the Chevy Tahoe. All state bidding rules and regulation have been followed in this bid and purchase.

Staff Recommendation:

Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices. Other associated costs would be \$7,000.00 for emergency vehicle equipment and \$1,500.00 for vehicle graphics.

Requested City Council Action

Consider allowing the Grand Rapids Fire Department to purchase a 2015 Chevy Tahoe for the amount of \$33,098.01 from Grand Rapids GM, in accordance with Minnesota State bid prices along with other associated costs which would be \$7,000.00 for emergency vehicle equipment and \$1,500.00 for vehicle graphics with funding from the Capital Equipment Replacement Fund.

Prepared For:
A.J. MORSE
GRAND RAPIDS FIRE DEPT
GRAND RAPIDS, MN 55744

Prepared By:
BOB OHARA
GRAND RAPIDS GM
HWY 169
GRAND RAPIDS, MN 55744
Phone: (218) 327-2201
Fax: (218) 263-7576
Email: rwohara01@aol.com

2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

PRICING SUMMARY

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

PRICING SUMMARY - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

	<u>VQ2</u>
Base Price	\$43,105.51
Total Options:	-\$11,002.50
Vehicle Subtotal	\$32,103.01
Advert/Adjustments	\$0.00
Destination Charge	\$995.00
GRAND TOTAL	\$33,098.01

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 335.0, Data updated 5/30/2014
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Customer File:

Prepared For:
 A.J. MORSE
 GRAND RAPIDS FIRE DEPT
 GRAND RAPIDS, MN 55744

Prepared By:
 BOB OHARA
 GRAND RAPIDS GM
 HWY 169
 GRAND RAPIDS, MN 55744
 Phone: (218) 327-2201
 Fax: (218) 263-7576
 Email: rwohara01@aol.com

2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED MODEL - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
CK15706	2015 Chevrolet Tahoe 4WD 4dr Commercial	\$43,105.51

SELECTED VEHICLE COLORS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
SUSPENSION PKG		
ZW7	SUSPENSION PACKAGE, PREMIUM SMOOTH RIDE (STD)	\$0.00
EMISSIONS		
FE9	EMISSIONS, FEDERAL REQUIREMENTS includes (NT7) Federal tier 2 emissions	\$0.00
ENGINE		
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction with Flex Fuel capability, capable of running on unleaded or up to 85% ethanol (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm; more than 300 lb-ft of torque from 2000 to 5600 rpm) (STD)	\$0.00
TRANSMISSION		
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)	\$0.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared For:
A.J. MORSE
GRAND RAPIDS FIRE DEPT
GRAND RAPIDS, MN 55744

Prepared By:
BOB OHARA
GRAND RAPIDS GM
HWY 169
GRAND RAPIDS, MN 55744
Phone: (218) 327-2201
Fax: (218) 263-7576
Email: rwohara01@aol.com

2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
AXLE		
GU4	REAR AXLE, 3.08 RATIO (STD) (Not available with (NHT) Max Trailering Package.)	\$0.00
PREFERRED EQUIPMENT GROUP		
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment *CREDIT*	\$0.00
WHEEL TYPE		
PZX	WHEELS, 18" X 8.5" (45.7 CM X 21.6 CM) ALUMINUM WITH HIGH-POLISHED FINISH (Required when (NHT) Max Trailering Package is ordered.)	\$510.00
TIRES		
RKX	TIRES, P265/65R18 ALL-SEASON, BLACKWALL	\$0.00
SPARE TIRE		
RC4	TIRE, SPARE P265/70R17 ALL-SEASON, BLACKWALL	\$0.00
SEAT TYPE		
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, included with (9U3) SEO, front center seat (20% seat) delete.) (STD)	\$0.00
SEAT TRIM		
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
RADIO		
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes 2 USB ports and 1 SD card reader (STD)	\$0.00
ADDITIONAL EQUIPMENT		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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 GRAND RAPIDS, MN 55744

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2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
ADDITIONAL EQUIPMENT		
5W4	IDENTIFIER FOR SPECIAL SERVICE VEHICLE. Utilized to identify a vehicle as a police/fire special service vehicle for marketing, order-build process and emission certification purposes (Must be specified.) *CREDIT*	-\$4,534.75
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	INC
NZZ	FRONT UNDERBODY SHIELD (Requires 4WD model. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC
K4B	BATTERY, AUXILIARY, 730 CCA	INC
—	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
—	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
V76	RECOVERY HOOKS, 2 FRONT, FRAME-MOUNTED (Required on 4WD models and all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. Not required on (9C1) Police Vehicle or (5W4) Special Service Vehicle, but is available.)	\$42.50
—	LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
7X6	SPOTLAMP, LEFT-HAND (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$416.50
AKO	GLASS, DEEP-TINTED (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
ADDITIONAL EQUIPMENT		
AKX	WINDSHIELD, SOLAR ABSORBING, SHADED UPPER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
AKK	WINDSHIELD STYLE, ACOUSTIC LAMINATED GLASS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
---	EXTERIOR ORNAMENTATION DELETE (Included and only available with (5W4) Special Service Vehicle only)	INC
---	DOOR HANDLES, BODY-COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER (Requires (AZ3) 40/20/40 split-bench front seat. Not available with (H2G) Jet Black vinyl seats)	\$0.00
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle) (Deletes rear storage compartment.) *CREDIT*	INC
---	INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
---	KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
5HP	KEY, 6 ADDITIONAL KEYS (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$34.00

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GM AutoBook, Data Version: 335.0, Data updated 5/30/2014
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Customer File:

Prepared For:
A.J. MORSE
GRAND RAPIDS FIRE DEPT
GRAND RAPIDS, MN 55744

Prepared By:
BOB OHARA
GRAND RAPIDS GM
HWY 169
GRAND RAPIDS, MN 55744
Phone: (218) 327-2201
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Email: rwohara01@aol.com

2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

SELECTED MODEL & OPTIONS

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
ADDITIONAL EQUIPMENT		
6E2	KEY COMMON, COMPLETE VEHICLE FLEET provides a single key with a specific code that is common to the door locks and ignition of all the vehicles in the vehicle fleet. Key code is an alternate to SEO(6E8) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$21.25
---	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
---	POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle)	INC
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle)	\$144.50
---	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING POSITIONS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only)	INC
---	BID ASSISTANCE Authorization code: 512221	-\$8,200.00
DEALER INSTALLED / PROCESSING OPTIONS		
.SPLPNT	SPECIAL PAINT RED W/ BUMPERCOVERS AND FACIA TO MATCH	\$425.00
SPECIAL EQUIPMENT OPTIONS		
5T5	SEATS, 2ND AND 3RD ROW VINYL WITH FRONT CLOTH SEATS Provides vinyl second and third row seats and cloth front seats (Requires (H0U) Jet black trim)	\$0.00
9U3	SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRIM Driver and passenger bucket seats in base cloth trim. Derived from a RPO (AZ3) 40-20-40 split bench seat with the 20% section removed. Seats are manual, not power. Does not include a floor console. All exposed floor area will remain untrimmed. (Requires (AZ3) 40/20/40 split bench seat, trim code (H0U) Jet Black cloth.)	\$0.00

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SELECTED MODEL & OPTIONS

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SELECTED OPTIONS - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

CATEGORY

<u>Code</u>	<u>Description</u>	<u>VQ2</u>
SPECIAL EQUIPMENT OPTIONS		
UTQ	THEFT-DETERRENT SYSTEM, CONTENT, DISABLE the alarm and horn become non-functional in an attempt of theft to the vehicle	\$8.50
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly	\$130.00
OPTIONS TOTAL		-\$11,002.50

An underlined code indicates that the options have been applied by the dealer. All sales prices established solely by dealer.

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2015 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

STANDARD EQUIPMENT

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

ENTERTAINMENT

- Audio system, AM/FM stereo with CD player and auxiliary input jack includes 2 USB ports and 1 SD card reader
- Audio system feature, single-slot CD/MP3 player
- Audio system feature, 6-speaker system
- SiriusXM radio delete
- Bluetooth for phone personal cell phone connectivity to vehicle audio system (Deleted when (UE0) OnStar delete is ordered.)

EXTERIOR

- Wheels, 17" x 8" painted steel (Standard unless (NHT) Max Trailering Package is selected. Must order (PZX) 18" aluminum wheels with (NHT) Max Trailering Package.)
- Tires, P265/70R17 all-terrain, blackwall (Standard unless (NHT) Max Trailering Package is ordered.)
- Wheel, full-size spare, 17" (43.2 cm) steel
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Fascia, front body-color
- Fascia, rear color-keyed
- Assist steps, Black
- Daytime Running Lamps, with automatic exterior lamp control
- Mirrors, outside heated power-adjustable, manual-folding and color keyed (With (9C1) Police Vehicle and (5W4) Special Service Vehicle includes body-color and driver spotter mirror.)
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Liftgate, rear manual

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STANDARD EQUIPMENT

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STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

INTERIOR

- Seating, front 40/20/40 split-bench, 3-passenger includes 6-way power driver and 2-way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage, storage compartments in seat cushion (includes auxiliary power outlet), adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, included with (9U3) SEO, front center seat (20% seat) delete.)
- Seat trim, cloth
- Seats, second row 60/40 split-folding bench, manual
- Seat, third row manual 60/40 split-folding bench, fold flat
- Floor covering, Black rubberized-vinyl
- Steering column, Tilt-Wheel
- Steering wheel, urethane
- Steering wheel controls, mounted cruise
- Display, driver instrument information enhanced, one color
- Door locks, power programmable with lockout protection (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on Driver door.)
- Remote Keyless Entry, extended-range (Not included when (PCK) Luxury Package is ordered.)
- Windows, power, all express down, front express up ((9C1) Police Vehicle and (5W4) Special Service Vehicle include lockout features)
- Cruise control, electronic with set and resume speed
- Climate control, tri-zone automatic with individual climate settings for driver, right-front passenger and rear passengers (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, includes dual-zone automatic climate control only.)
- Defogger, rear-window electric
- Power outlet, 110-volt

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STANDARD EQUIPMENT

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

- Power outlets, 5 auxiliary, 12-volt includes outlets in the instrument panel, console, back of console, 1 in 3rd row and 1 in cargo area (when bench seat is ordered, the outlet on the back of the console is lost) (Included and only available with (AZ3) 40/20/40 split-bench front seats. Not included with (9C1) Police Vehicle or (5W4) Special Service Vehicle)
- Mirror, inside rearview manual day/night
- Conversation mirror
- Assist handles, front passenger and second row outboard (With (9C1) Police Vehicle or (5W4) Special Service Vehicle, front passenger assist handle is removed when (7X7) Spot lamps are ordered.)
- Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. With (9C1) Police Vehicle or (5W4) Special Service Vehicle, interior lighting includes dome light, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions
- Cargo management system

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STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

MECHANICAL

- Engine, 5.3L EcoTec3 V8 with Active Fuel Management, Direct Injection and Variable Valve Timing includes aluminum block construction with Flex Fuel capability, capable of running on unleaded or up to 85% ethanol (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm; more than 300 lb-ft of torque from 2000 to 5600 rpm)
- Transmission, 6-speed automatic, electronically controlled with overdrive and tow/haul mode
- Rear axle, 3.08 ratio (Not available with (NHT) Max Trailering Package.)
- Suspension Package, Premium Smooth Ride
- Transfer case, active, single-speed, electronic Autotrac with rotary controls, does not include neutral. Cannot be dinghy towed (Requires 4WD model. Not available with (NHT) Max Trailering Package.)
- Differential, heavy-duty locking rear
- 4-wheel drive
- Air cleaner, high-capacity
- Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator (With (9C1) Police Vehicle or (5W4) Special Service Vehicle includes heavy-duty oil-to-coolant integral to driver-side of radiator.)
- Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil
- Battery, 660 cold cranking amps with 80 amp hour rating
- Alternator, 150 amps
- Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way sealed connector and 2" trailering receiver
- Recovery hooks, 2 front, frame-mounted (Required on 4WD models and all models going to Alaska, Guam, Hawaii, Puerto Rico and Virgin Islands. Not required on (5W4) Special Service Vehicle, but is available.)
- GVWR, 7300 lbs. (3311 kg)
- Suspension, front coil-over-shock with stabilizer bar
- Suspension, rear multi-link with coil springs
- Steering, power

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STANDARD EQUIPMENT

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STANDARD EQUIPMENT - 2015 Fleet/Non-Retail CK15706 4WD 4dr Commercial

SAFETY

- Theft deterrent, electrical, unauthorized entry
- Brakes, 4-wheel antilock, 4-wheel disc, VAC power
- StabiliTrak, stability control system with brake assist, includes traction control
- Air bags, frontal and side-impact for driver and front passenger and head curtain side-impact for all rows in outboard seating positions Note: Head curtain side-impact included for third row seating positions, even though seat has been deleted. (Included and only available with (AZ3) 40/20/40 split-bench front seat. With (9C1) Police Vehicle or (5W4) Special Service Vehicle requires (AZ3) 40/20/40 split-bench front seat and (9U3) SEO front center seat (20% seat) delete. Always use safety belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- Automatic Occupant Sensing System sensor indicator inflatable restraint, front passenger/child presence detector
- OnStar, 6 months of Directions and Connections plan (Visit onstar.com for coverage map, details and system limitations. Services vary by model and conditions.)
- Rear Park Assist with audible warning
- Rear Vision Camera
- Safety belts, 3-point, driver and right-front passenger
- LATCH system (Lower Anchors and Top tethers for Children), for child safety seats; lower anchors and top tethers located in all second row seating positions, top tethers located in third row seating positions
- Tire Pressure Monitor System air pressure sensors in each tire with pressure display in Driver Information Center (does not apply to spare tire)
- Warning tones headlamp on, key-in-ignition, driver and right-front passenger safety belt unfasten and turn signal on

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Customer File:



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0574 **Version:** 1 **Name:** Approve the eligibility list for Firefighter Trainee for the City of Grand Rapids.

Type: Agenda Item **Status:** Administration Department

File created: 6/5/2014 **In control:** City Council

On agenda: 6/9/2014 **Final action:**

Title: Approve the eligibility list for Firefighter Trainee for the City of Grand Rapids.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Approve the eligibility list for Firefighter Trainee for the City of Grand Rapids.

Background Information:

At the February 24, 2014 City Council meeting, the Council approved the Grand Rapids Fire Department to advertise for and establish an eligibility list for the position of Firefighter for the City of Grand Rapids. After successful completion by the candidates of a written and physical agility test, and the oral interviews conducted with them by 1st Assistant Bryan Zuehlke, 2nd Assistant Mike Liebel, Captain John Linder, Firefighter Jeffery Ingle, and Fire Chaplain Don Mingo, an eligibility list has been created for the position of Firefighter.

Staff Recommendation:

The Interview Committee, along with Fire Chief A.J. Morse, is recommending the following be placed on an eligibility list (in alphabetical order):

1. Jacob Barsness
2. Michael Clusiau
3. Lance Kuschel
4. William Richter
5. Donald Wilson

Consider approving the eligibility list for the position of Firefighter Trainee for the City of Grand Rapids Fire Department.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0569 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 6/5/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider approving the verified claims for the period May 20, 2014 to June 2, 2014 in the total amount of \$479,159.40.
Sponsors:
Indexes:
Code sections:
Attachments: [Council Bill List 06-09-14.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the verified claims for the period May 20, 2014 to June 2, 2014 in the total amount of \$479,159.40.

Requested City Council Action

Consider approving the verified claims for the period May 20, 2014 to June 2, 2014 in the total amount of \$479,159.40.

CITY OF GRAND RAPIDS COUNCIL BILL LIST - JUNE 9, 2014

DATE: 06/05/2014
 TIME: 10:16:31
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
1520350	OTIS ELEVATOR COMPANY	570.00
	TOTAL	570.00
CITY WIDE		
0300200	CDW GOVERNMENT INC	319.77
1920240	CHAD B STERLE	9,200.00
	TOTAL CITY WIDE	9,519.77
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	939.50
	TOTAL SPECIAL PROJECTS-NON BUDGETED	939.50
ADMINISTRATION		
1801613	RAPIDS PRINTING	373.84
	TOTAL ADMINISTRATION	373.84
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	25.56
0315455	COLE HARDWARE INC	4.97
1520350	OTIS ELEVATOR COMPANY	1,710.00
1909510	SIM SUPPLY INC	170.19
	TOTAL BUILDING MAINTENANCE-CITY HALL	1,910.72
COMMUNITY DEVELOPMENT		
0920055	ITASCA COUNTY RECORDER	46.00
1105530	KENNEDY & GRAVEN	240.50
1415377	NORTHERN BUSINESS PRODUCTS INC	59.07
1920240	CHAD B STERLE	357.00
	TOTAL COMMUNITY DEVELOPMENT	702.57
ENGINEERING		
1415377	NORTHERN BUSINESS PRODUCTS INC	48.28
	TOTAL ENGINEERING	48.28

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FINANCE		
0405450	DELUXE	834.38
TOTAL FINANCE		834.38
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	80.46
0221650	BURGGRAF'S ACE HARDWARE INC	46.15
0301685	CARQUEST AUTO PARTS	13.18
0513231	EMERGENCY APPARATUS	7,895.01
0717995	GRAND FORKS FIRE EQUIPMENT LLC	328.92
0718211	GREAT PLAINS FIRE INC	90.20
0805350	HEIMAN INC	233.06
0900085	IPMA ~ HR	305.00
2300600	W.P. & R.S. MARS COMPANY	90.60
TOTAL FIRE		9,082.58
INFORMATION TECHNOLOGY		
0920057	ITASCA COUNTY SHERIFFS DEPT	300.00
TOTAL INFORMATION TECHNOLOGY		300.00
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	765.00
0112450	ALL FLAGS LLC	193.08
0121721	AUTO VALUE - GRAND RAPIDS	99.20
0121725	AUTOMOTIVE ELECTRIC SERVICE	386.65
0205090	BEACON ATHLETICS LLC	77.00
0205350	BEIER'S GREENHOUSE	263.55
0212553	BLOOMERS GARDEN CENTER	78.00
0221650	BURGGRAF'S ACE HARDWARE INC	280.44
0301685	CARQUEST AUTO PARTS	1,386.46
0305510	CENTRAL LANDSCAPE SUPPLY INC	792.00
0315455	COLE HARDWARE INC	270.21
0315481	COMMERCIAL ASPHALT REPAIR LLC	15,900.00
0321125	CUB FOODS STORE# 9036	14.96
0409125	DIAMOND VOGEL PAINTS	3,731.26
0421695	DUST B GONE	1,930.05
0501650	EARL F ANDERSEN	1,528.40
0601690	FASTENAL COMPANY	20.02
0718021	GRAND RAPIDS GM INC	48.14
0801535	HAMMERLUND CONSTRUCTION INC	3,734.66
0801836	HAWKINSON SAND & GRAVEL	238.06

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
0914704	INTELLIGENT PRODUCTS INC	166.56
0920040	ITASCA COUNTY FARM SERVICE	129.00
1200500	L&M SUPPLY	6.19
1415484	NORTHERN LIGHTS TRUCK	9.98
1415640	NORTRAX EQUIPMENT COMPANY	51.77
1621125	PUBLIC UTILITIES COMMISSION	2,653.99
1801590	RAPIDS FORD LINCOLN	309.67
1801615	RAPIDS WELDING SUPPLY INC	14.70
1908248	SHERWIN-WILLIAMS	271.26
2021646	TURFWERKS	902.16
2300600	W.P. & R.S. MARS COMPANY	228.00
	TOTAL PUBLIC WORKS	36,480.42
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	11.46
0301685	CARQUEST AUTO PARTS	637.18
0315455	COLE HARDWARE INC	18.49
0805640	HERC-U-LIFT	214.70
1301720	MATCO TOOLS	145.00
1415484	NORTHERN LIGHTS TRUCK	21.04
1415640	NORTRAX EQUIPMENT COMPANY	0.00
1801590	RAPIDS FORD LINCOLN	174.10
	TOTAL FLEET MAINTENANCE	1,221.97
POLICE		
0103325	ACHESON TIRE COMPANY INC	20.00
0118625	ARROW EMBROIDERY	116.91
0301685	CARQUEST AUTO PARTS	234.83
0409501	DIMICH LAW OFFICE	5,250.00
0618080	FRAME UP	51.99
1309495	MINUTEMAN PRESS	72.00
1601738	PATTI KAMPA PHYSICAL THERAPY	260.00
2000400	T J TOWING	330.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
	TOTAL POLICE	6,685.73
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	167.88
1920555	STOKES PRINTING COMPANY	11.85
	TOTAL RECREATION	179.73

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE

CENTRAL SCHOOL		
1801555	RAPID PEST CONTROL INC	57.50
2018680	TRU NORTH ELECTRIC LLC	513.30
	TOTAL	570.80
AIRPORT		
0315455	COLE HARDWARE INC	91.97
0512210	ELECTRICAL SYSTEMS INC	2,071.46
0513231	EMERGENCY APPARATUS	287.04
	TOTAL	2,450.47
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	25.84
0205153	BECKER ARENA PRODUCTS INC	742.50
0221650	BURGGRAF'S ACE HARDWARE INC	252.28
0315455	COLE HARDWARE INC	55.14
0605670	FERRELLGAS	35.75
0920059	ITASCA COUNTY SHERIFFS DEPT	300.00
1415377	NORTHERN BUSINESS PRODUCTS INC	97.83
1901535	SANDSTROM COMPANY INC	314.12
1909510	SIM SUPPLY INC	118.85
	TOTAL GENERAL ADMINISTRATION	1,942.31
STATE HAZ-MAT RESPONSE TEAM		
0221650	BURGGRAF'S ACE HARDWARE INC	27.96
0301685	CARQUEST AUTO PARTS	54.85
2209421	VIKING ELECTRIC SUPPLY INC	222.34
	TOTAL	305.15
CEMETERY		
0112450	ALL FLAGS LLC	88.44
0221650	BURGGRAF'S ACE HARDWARE INC	80.13
1608345	PHIL'S GARAGE DOOR	1,541.00
	TOTAL	1,709.57

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
1415048	NORTH COUNTRY VET CLINIC	51.00
	TOTAL	51.00
GENERAL CAPITAL IMPRV PROJECTS		
1805346	REIF ARTS COUNCIL	18,300.05
	TOTAL	18,300.05
AIRPORT CAPITAL IMPRV PROJECTS		
2011 LAND ACQUISITION		
1920240	CHAD B STERLE	3,367.80
	TOTAL 2011 LAND ACQUISITION	3,367.80
2014 CAPITAL EQUIP CERTIFICATE		
IT DEPT		
0300200	CDW GOVERNMENT INC	608.35
	TOTAL IT DEPT	608.35
2014 INFRASTRUCTURE BONDS		
2011-2 CRYSTAL LAKE BLVD		
0301705	CASPER CONSTRUCTION INC	131,971.52
T000583	TIA MARIE HALVORSON	3,324.00
T000952	SUZANNE HEPOKSKI	4,472.00
	TOTAL 2011-2 CRYSTAL LAKE BLVD	139,767.52
PIR-PERMANENT IMPRV REVOLV FND		
2012-9 5TH ST N STRIPING		
0100027	AAA STRIPING	12,479.34
	TOTAL 2012-9 5TH ST N STRIPING	12,479.34
STORM WATER UTILITY		
0801535	HAMMERLUND CONSTRUCTION INC	714.05
1618564	PRO-BUILD NORTH LLC	61.59

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE

STORM WATER UTILITY		
1809154	RICHARD RYSAVY	205.00
	TOTAL	980.64
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 251,382.49
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	1,120.00
0114213	STEVE ANDERSON	40.00
0212751	BLUE CROSS BLUE SHIELD	85.80
0218551	BROOKINGS HEALTH SYSTEM	165.75
0301328	ROBERT CAHILL	40.00
0305530	CENTURYLINK COMMUNICATIONS LLC	52.21
0312104	TONY CLAFTON	38.00
0315454	TRAVIS COLE	36.00
0405447	DELTA DENTAL OF MINNESOTA	2,458.05
0405537	DENVER CHIROPRACTIC CLINIC	16.42
0409655	TIMOTHY DIRKES	80.00
0504610	RON EDMINSTER	143.92
0512230	ELEMENT PAYMENT SERVICES	50.00
0519654	ESSENTIA HEALTH DEER RIVER	80.53
0601350	FAIRVIEW RANGE	41.04
0605191	FIDELITY SECURITY LIFE INS CO	58.01
0709134	JAMES GIBEAU	30.00
0717996	GRAND ITASCA CLINIC	190.97
0717997	GRAND ITASCA HOSPITAL	122.46
0718015	GRAND RAPIDS CITY PAYROLL	194,137.01
0801820	HAWK CONSTRUCTION INC	847.73
0805358	JACKIE HEINRICH	40.00
0815464	SARA HOLUM	40.00
0900060	ICTV	5,403.32
0920031	ITASCA COUNTY AGRICULTURAL ASS	107.50
1015323	KIM JOHNSON-GIBEAU	246.27
1101645	LASHA KARELS	40.00
1201402	LAKE COUNTRY POWER	49.65
1209516	LINCOLN NATIONAL LIFE	967.22
1300030	MCFOA REGION II	30.00
1309162	MN BCA/TRAINING & DEVELOPMENT	2,850.00
1309167	MN BUREAU OF CRIMINAL	30.00
1309199	MINNESOTA ENERGY RESOURCES	6,333.74
1309292	MN PEACE OFFICER STANDARDS	90.00
1315630	ASHLEY MORAN	40.00
1503151	OCCUPATION DEVELOPMENT CENTER	62.25
1518550	MATTHEW O'ROURKE	40.00
1518725	ORTHOPAEDIC ASSOC OF DULUTH PA	106.73
1601470	MICHELE PALKKI	114.82

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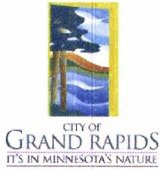
CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/09/2014

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1601750	PAUL BUNYAN COMMUNICATIONS	275.20
1615500	SHAUN POMPLUN	12.87
1621130	P.U.C.	4,506.93
1621225	JEREMIAH PUELSTON	243.20
1801206	RADIOLOGIST ASSOC. IN DULUTH	5.99
1801526	RANGE MENTAL HEALTH CENTER INC	83.22
1809501	ROBERT RIMA	24.99
1901321	ST. CLOUD HOSPITAL	158.00
1901338	ST. LUKES HOSPITAL	4,249.56
1901820	WILLIAM SAW	40.00
2000100	TASC	30.60
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	60.24
2114360	UNITED PARCEL SERVICE	144.92
2301700	WASTE MANAGEMENT	1,515.79
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$ 227,776.91
TOTAL ALL DEPARTMENT		\$ 479,159.40



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0513 **Version:** 1 **Name:** Public Hearing-Street Reconstruction Plan 2014-2018
Type: Public Hearing **Status:** Public Hearing
File created: 5/13/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Calling a Public Hearing for review and proposed adoption of the 2014-2018 Amended Street Reconstruction Plan and consider authorizing the issuance of General Obligation Street Reconstruction Bonds.

Sponsors:

Indexes:

Code sections:

Attachments: [2014-2018 St Recons BOOK.pdf](#)

Date	Ver.	Action By	Action	Result
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Calling a Public Hearing for review and proposed adoption of the 2014-2018 Amended Street Reconstruction Plan and consider authorizing the issuance of General Obligation Street Reconstruction Bonds.

Background Information:

Under Minnesota Statutes, Section 475.58, the City is authorized to prepare a Street Reconstruction Plan for the City for the next five years, and to issue general obligation bonds to finance the cost of improvements described in the plan. The City would consider this option when the 20% special assessment requirement for General Obligation Special Assessment Bonds cannot be met.

General Obligation Street Reconstruction Bonds do count against the City's legal debt limit. The issuance of any related debt requires a public hearing and is subject to reverse referendum. The Public Hearing is being held on Monday, June 9, 2014. If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election is filed with the City Clerk within 30 days after the public hearing, the City is required to hold a vote on the question at an election before the bonds can be issued.

A unanimous vote of the City Council is required to adopt the street reconstruction plan and for the adoption of the bond resolution. The City issued a Five Year Street Reconstruction Plan for 2008-2012, so consequently, the Plan being considered tonight is an Amended Plan since this project was not in the original Plan. The total cost for the 2014 projects in the plan is approximately \$2,500,000.

Street reconstruction bonds may be used to finance utility replacement and relocation and other activities incidental to the street reconstruction, turn lanes and other improvements having a substantial public safety function, realignment, other modifications to intersect with state and county roads, and the local share of state and county road projects.

Staff Recommendation:

Staff recommendation is to hold the Public Hearing.

Requested City Council Action

Hold a Public Hearing for review and proposed adoption of an Amended Street Reconstruction Plan for 2014-2018 and authorize the issuance of General Obligation Street Reconstruction Bonds.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

**AMENDED STREET
RECONSTRUCTION PLAN**
For the Years
2014 – 2018

**CITY OF GRAND RAPIDS
 AMENDED STREET RECONSTRUCTION PLAN
 For the Years 2014 - 2018**

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CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

June 9, 2014

To the Honorable Mayor, City Council
Members and Citizens
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, Minnesota 55744

Dear Mayor, Council Members, and Citizens:


The City of Grand Rapids' Amended Street Reconstruction Plan for the Years 2014 - 2018 is submitted herewith.

The City Council conducted the public hearing on its Amended Street Reconstruction Plan on June 9, 2014, and the Council approved adoption of the 2014 - 2018 Plan.

This Amended Street Reconstruction Plan for the Years 2014-2018 has been prepared to identify potential street reconstruction projects and their funding sources to be undertaken by the City of Grand Rapids this calendar year and the following four years. This Plan is intended to satisfy the requirements of Minnesota Statutes, Section 475.58, Subdivision 3b for the City to issue street reconstruction bonds to cover a portion of the costs for the 2014 projects.

The items included for years 2015 - 2018 are proposed projects and will be evaluated during future budget cycles. In light of the City's desire to keep City taxes reasonable and affordable, the levy for street reconstruction projects must be viewed in concert with the overall City levy. The City Council may reduce these projects further, if necessary, to achieve its goal.

Sincerely,


Tom Pagel
City Administrator

CITY OF GRAND RAPIDS

RESOLUTION NO. ____

**RESOLUTION APPROVING THE ADOPTION OF AN
AMENDED STREET RECONSTRUCTION PLAN AND
AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION
STREET RECONSTRUCTION BONDS**

BE IT RESOLVED by the City Council of the City of Grand Rapids, Itasca County, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. The City is authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the "Act") to prepare a plan for street reconstruction in the city over the next five years that will be financed under the Act, including a description of the proposed work and estimated costs, and to issue general obligation bonds to finance the cost of street reconstruction activities described in the plan.

1.02. Before the issuance of any bonds under the Act, the City is required to hold a public hearing on the plan and the issuance of bonds thereunder.

1.03. Following a duly noticed public hearing held on June 10, 2013, the City Council of the City approved an amended five-year street reconstruction plan (the "Plan") describing the streets to be reconstructed, the estimated costs of the Plan (the "Costs"), and the planned reconstruction of other streets in the City over the five-year period of 2013 through 2017.

1.04. Pursuant to the Act, the City, in consultation with its City engineer, has caused preparation of a further amendment to the Plan (the "Amended Plan"), which includes various additional projects and Costs not provided for in the Plan.

1.05. The City has determined that it is in the best interests of the City to authorize the issuance and sale of street reconstruction bonds pursuant to the Act in a principal amount not to exceed \$2,500,000 (the "Bonds"). The purpose of the Bonds is to finance the additional projects and Costs as described in the Amended Plan. The Amended Plan describes the streets to be reconstructed, the estimated costs of the Amended Plan, and the planned reconstruction of other streets in the City over the five-year period of June 2014-June 2019.

1.06. On the date hereof, the City Council held a public hearing on the Amended Plan and the issuance of the Bonds, after publication in the City's official newspaper of a notice of public hearing at least 10 days but no more than 28 days before the date of the hearing.

Section 2. Amended Plan Approved; Bonds Authorized.

2.01. The City Council finds that the Amended Plan will improve the City's system of public roads, which serves the interests of the City as a whole, and approves the Amended Plan in the form presented at the public hearing and on file at City Hall.

2.02. The City Council authorizes the issuance of the Bonds in accordance with the Amended Plan. City staff and consultants are authorized to take all actions necessary to negotiate the sale of the Bonds, subject to the contingency described in Section 2.03 hereof.

2.03. If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, is filed with the City Clerk within 30 days after the date of the public hearing, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election. The authorization to issue the Bonds is subject to expiration of the 30-day period without the City's receipt of a qualified petition under the Act, or if a qualified petition is filed, upon the approving vote of a majority of the voters voting on the question of issuance of the Bonds.

2.04. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.

Approved this June 9, 2014 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

ATTEST:

City Clerk

City of Grand Rapids, Minnesota
Amended Street Reconstruction Plan
 2014 thru 2018

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2014				
Crystal Lake Blvd 1st Ave NW - 12th St NE	Engineering	2014/2011-2	1	2,425,410
City Wide Overlays-Urban (Hilltop)	Engineering	2014/2014-3	2	892,037
Total for 2014				3,317,447
2015				
10th Ave NE (5th St - 7th St)	Engineering	2015/2011-1	2	859,168
7th St and 11th Avenue NE	Engineering	2015/2011-3	2	1,145,111
Elida Drive Extension	Engineering	2015/2012-5	2	897,130
City Wide Overlays-Urban	Engineering	2015/2015-1	2	1,401,351
Total for 2015				4,302,760
2016				
5th Ave NE (TH 2 to 5th St)	Engineering	2016/2007-5	2	456,462
4th Ave NW (9th - 13th)	Engineering	2016/2009-1	2	2,633,264
City Wide Overlays	Engineering	2016/2013-2	1	588,000
2nd Avenue NE (6th to 8th)	Engineering	2016/2014-2	1	1,087,500
Total for 2016				4,765,226
2017				
3rd Ave NE (5th - 8th)	Engineering	2017/2010-1	2	995,108
9th St NE (3rd Ave NE to Reynolds)	Engineering	2017/2012-2	2	525,000
NW Street Reconstruction	Engineering	2017/2016-1	1	2,652,750
5th Street North Overlay	Engineering	2017/2017-1	3	1,000,000
Total for 2017				5,172,858
2018				
6th St NE (2nd Ave - 5th Ave)	Engineering	2018/2012-1	2	1,684,947
City Wide Overlays	Engineering	2018/2016-2	1	470,000
City Wide Overlays-Rural	Engineering	2018/2017-2	1	470,000
Total for 2018				2,624,947
GRAND TOTAL				20,183,238

City of Grand Rapids, Minnesota
Amended Street Reconstruction Plan
 2014 thru 2018

FUNDING SOURCE SUMMARY

Source	2014	2015	2016	2017	2018	Total
Assessments	381,159	589,982	417,800	526,600	244,100	2,159,641
Federal Other				500,000		500,000
GO Bonds		243,876				243,876
GO Reconstruction Bonds	2,726,387	2,751,809	3,353,079	3,039,570	1,933,399	13,804,244
GR Public Utilities-Sanitary		71,004	452,500	150,600	150,300	824,404
GR Public Utilities-Water Main	50,400	113,712	268,800	462,880	176,600	1,072,392
MSA		300,000		250,000		550,000
Storm Water Utility	159,501	232,377	273,047	243,208	120,548	1,028,681
GRAND TOTAL	3,317,447	4,302,760	4,765,226	5,172,858	2,624,947	20,183,238

City of Grand Rapids, Minnesota
Amended Street Reconstruction Plan
 2014 thru 2018

PROJECTS & FUNDING SOURCES

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Engineering								
Crystal Lake Blvd 1st Ave NW - 12th St NE	2014/2011-2	1	2,425,410					2,425,410
<i>Assessments</i>			331,561					331,561
<i>GO Reconstruction Bonds</i>			1,943,449					1,943,449
<i>GR Public Utilities-Water Main</i>			50,400					50,400
<i>Storm Water Utility</i>			100,000					100,000
City Wide Overlays-Urban (Hilltop)	2014/2014-3	2	892,037					892,037
<i>Assessments</i>			49,598					49,598
<i>GO Reconstruction Bonds</i>			782,938					782,938
<i>Storm Water Utility</i>			59,501					59,501
10th Ave NE (5th St - 7th St)	2015/2011-1	2		859,168				859,168
<i>Assessments</i>				67,507				67,507
<i>GO Reconstruction Bonds</i>				573,128				573,128
<i>GR Public Utilities-Sanitary</i>				71,004				71,004
<i>GR Public Utilities-Water Main</i>				113,712				113,712
<i>Storm Water Utility</i>				33,817				33,817
7th St and 11th Avenue NE	2015/2011-3	2		1,145,111				1,145,111
<i>Assessments</i>				71,863				71,863
<i>GO Reconstruction Bonds</i>				963,302				963,302
<i>Storm Water Utility</i>				109,946				109,946
Elida Drive Extension	2015/2012-5	2		897,130				897,130
<i>Assessments</i>				353,254				353,254
<i>GO Bonds</i>				243,876				243,876
<i>MSA</i>				300,000				300,000
City Wide Overlays-Urban	2015/2015-1	2		1,401,351				1,401,351
<i>Assessments</i>				97,358				97,358
<i>GO Reconstruction Bonds</i>				1,215,379				1,215,379
<i>Storm Water Utility</i>				88,614				88,614
5th Ave NE (TH 2 to 5th St)	2016/2007-5	2			456,462			456,462
<i>Assessments</i>					94,000			94,000
<i>GO Reconstruction Bonds</i>					291,292			291,292
<i>GR Public Utilities-Sanitary</i>					36,000			36,000
<i>Storm Water Utility</i>					35,170			35,170
4th Ave NW (9th - 13th)	2016/2009-1	2			2,633,264			2,633,264
<i>Assessments</i>					98,800			98,800
<i>GO Reconstruction Bonds</i>					2,006,787			2,006,787
<i>GR Public Utilities-Sanitary</i>					273,500			273,500
<i>GR Public Utilities-Water Main</i>					125,800			125,800
<i>Storm Water Utility</i>					128,377			128,377
City Wide Overlays	2016/2013-2	1			588,000			588,000
<i>Assessments</i>					115,000			115,000
<i>GO Reconstruction Bonds</i>					413,500			413,500
<i>Storm Water Utility</i>					59,500			59,500
2nd Avenue NE (6th to 8th)	2016/2014-2	1			1,087,500			1,087,500
<i>Assessments</i>					110,000			110,000

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
<i>GO Reconstruction Bonds</i>					641,500			641,500
<i>GR Public Utilities-Sanitary</i>					143,000			143,000
<i>GR Public Utilities-Water Main</i>					143,000			143,000
<i>Storm Water Utility</i>					50,000			50,000
3rd Ave NE (5th - 8th)	2017/2010-1	2				995,108		995,108
<i>Assessments</i>						76,600		76,600
<i>GO Reconstruction Bonds</i>						574,500		574,500
<i>GR Public Utilities-Water Main</i>						245,800		245,800
<i>Storm Water Utility</i>						98,208		98,208
9th St NE (3rd Ave NE to Reynolds)	2017/2012-2	2				525,000		525,000
<i>Assessments</i>						20,000		20,000
<i>GO Reconstruction Bonds</i>						384,000		384,000
<i>GR Public Utilities-Sanitary</i>						36,000		36,000
<i>GR Public Utilities-Water Main</i>						60,000		60,000
<i>Storm Water Utility</i>						25,000		25,000
NW Street Reconstruction	2017/2016-1	1				2,652,750		2,652,750
<i>Assessments</i>						180,000		180,000
<i>GO Reconstruction Bonds</i>						2,081,070		2,081,070
<i>GR Public Utilities-Sanitary</i>						114,600		114,600
<i>GR Public Utilities-Water Main</i>						157,080		157,080
<i>Storm Water Utility</i>						120,000		120,000
5th Street North Overlay	2017/2017-1	3				1,000,000		1,000,000
<i>Assessments</i>						250,000		250,000
<i>Federal Other</i>						500,000		500,000
<i>MSA</i>						250,000		250,000
6th St NE (2nd Ave - 5th Ave)	2018/2012-1	2					1,684,947	1,684,947
<i>Assessments</i>							56,100	56,100
<i>GO Reconstruction Bonds</i>							1,231,399	1,231,399
<i>GR Public Utilities-Sanitary</i>							150,300	150,300
<i>GR Public Utilities-Water Main</i>							176,600	176,600
<i>Storm Water Utility</i>							70,548	70,548
City Wide Overlays	2018/2016-2	1					470,000	470,000
<i>Assessments</i>							94,000	94,000
<i>GO Reconstruction Bonds</i>							351,000	351,000
<i>Storm Water Utility</i>							25,000	25,000
City Wide Overlays-Rural	2018/2017-2	1					470,000	470,000
<i>Assessments</i>							94,000	94,000
<i>GO Reconstruction Bonds</i>							351,000	351,000
<i>Storm Water Utility</i>							25,000	25,000
Engineering Total			3,317,447	4,302,760	4,765,226	5,172,858	2,624,947	20,183,238
GRAND TOTAL			3,317,447	4,302,760	4,765,226	5,172,858	2,624,947	20,183,238

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 1 Critical

Project # 2014/2011-2
Project Name Crystal Lake Blvd 1st Ave NW - 12th St NE

Description **Total Project Cost: \$2,425,410**
 City Project 2011-2 is the reconstruction of 0.80 miles of public infrastructure on Crystal Lake Boulevard from 1st Avenue NW to 14th Street NE. It includes the realignment of streets on the east side of Crystal Lake. It includes a multi-use trail along Crystal Lake Boulevard. The project will also involve the implementation of storm water treatment. This improvement would require a land exchange between the City and Itasca County.

Justification
 The public infrastructure within Crystal Lake Boulevard has exceeded its useful life and the pavement life can not be extended with an overlay. With the popularity of walking around Crystal Lake, the street will be shifted away from the lake so a wider sidewalk can be constructed.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services	355,943					355,943
Water Main	50,400					50,400
Reconstruction w/o Widening	1,502,632					1,502,632
Storm Sewer	426,435					426,435
Street Lighting	90,000					90,000
Total	2,425,410					2,425,410

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments	331,561					331,561
GO Reconstruction Bonds	1,943,449					1,943,449
GR Public Utilities-Water Main	50,400					50,400
Storm Water Utility	100,000					100,000
Total	2,425,410					2,425,410

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Maintenance
Useful Life 25 years
Category Urban Street
Priority 2 Very Important

Project #	2014/2014-3
Project Name	City Wide Overlays-Urban (Hilltop)

Description	Total Project Cost: \$892,037
<p>City Project 2014-3, City Wide Overlays - Urban is the planned maintenance of 0.56 miles of streets throughout the City. Streets proposed for partial reconstruction and bituminous overlay are 5th Street SW from 10th Ave to 11th Ave, 2nd Avenue SW from 4th St to 6th St, 1st Avenue SW from 4th St to 6th St, 5th Street SW from Pokegama Ave to 2nd Ave, 6th Street SW from Pokegama Ave to 2nd Ave.</p>	

Justification
<p>The streets proposed for a bituminous overlay where constructed prior to 1985.</p>

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services	130,447					130,447
Overlay	702,090					702,090
Storm Sewer	59,500					59,500
Total	892,037					892,037

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments	49,598					49,598
GO Reconstruction Bonds	782,938					782,938
Storm Water Utility	59,501					59,501
Total	892,037					892,037

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project # 2015/2011-1
Project Name 10th Ave NE (5th St - 7th St)

Description **Total Project Cost: \$859,168**
 City Project 2011-1, 10th Avenue NE, is the reconstruction of 0.14 miles of public infrastructure from 5th Street NE to 7th Street NE.

Justification
 The street, sanitary sewer, water main, and storm sewer, where constructed in 1950. The water main is 8 inch CIP and may contain lead joints. It is proposed to replace the water main with 8 inch DIP. The sanitary sewer is 8 inch VCP and is proposed to be replaced with 8 inch PVC. The infrastructure has exceeded its expected life cycle and needs to be replaced.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services		230,368				230,368
Sanitary Sewer		59,170				59,170
Water Main		94,760				94,760
Reconstruction w/o Widening		441,053				441,053
Storm Sewer		33,817				33,817
Street Lighting		0				0
Total		859,168				859,168

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments		67,507				67,507
GO Reconstruction Bonds		573,128				573,128
GR Public Utilities-Sanitary		71,004				71,004
GR Public Utilities-Water Main		113,712				113,712
Storm Water Utility		33,817				33,817
Total		859,168				859,168

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project # 2015/2011-3
Project Name 7th St and 11th Avenue NE

Description **Total Project Cost: \$1,145,111**
 City Project 2011-3, 7th Street NE and 11th Avenue NE, is the reconstruction of 0.35 miles of street, storm sewer, and minor sanitary sewer on 7th Street NE, from 11th Avenue NE to 13th Avenue NE along with 11th Avenue NE from 7th Street NE to the Sports Field Complex Entrance.

Justification
 Seventh Avenue NE was originally constructed in the 1970's over frost susceptible soils without a class 5 aggregate base. Because of the minimal pavement section, the street has deteriorated to the point of needing to be reconstructed. Eleventh Avenue NE was paved in 1979 and is currently a 24 foot wide rural section in need of reconstruction. In 2009, 11th Avenue NE from the Sports Field Complex Entrance north to Ridgewood Road was reconstructed and converted to an urban street section. The reconstruction of 11th Avenue NE as proposed would complete a street network.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services		306,058				306,058
Reconstruction w/o Widening		729,107				729,107
Storm Sewer		109,946				109,946
Total		1,145,111				1,145,111

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments		71,863				71,863
GO Reconstruction Bonds		963,302				963,302
Storm Water Utility		109,946				109,946
Total		1,145,111				1,145,111

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Rural Street
Priority 2 Very Important

Project #	2015/2012-5
Project Name	Elida Drive Extension

Description	Total Project Cost: \$897,130
Elida Drive Extension is the extension of the Elida Drive from Hale Point Road (Nursing Home Road), east to 17th Avenue NW.	

Justification
By extending Elida Drive to 17th Avenue NW, the existing connection of Hale Pointe Road (Nursing Home Road) to TH 2 can be closed improving safety.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services		218,790				218,790
Land Acquisition		84,480				84,480
New Street Construction		593,860				593,860
Total		897,130				897,130

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments		353,254				353,254
GO Bonds		243,876				243,876
MSA		300,000				300,000
Total		897,130				897,130

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 25 years
Category Urban Street
Priority 2 Very Important

Project # 2015/2015-1
Project Name City Wide Overlays-Urban

Description

Total Project Cost: \$1,401,351

City Project 2015-1, City Wide Overlays is the planned maintenance of 1.2 miles of street throughout the City. Streets proposed for bituminous overlay are 1st Street SW from 8th Avenue to Sylvan Bay Landing, 12th Avenue SW from 1st St to 4th St, 11th Avenue SW from 1st St to 4th St, 10th Avenue SW from 1st St to 4th St, 9th Avenue SW from 1st St to 2nd St, 8th Avenue SW from 1st St to 4th St. This project may also include the construction of sidewalk along one side of 11th Avenue SW from 1st St to 4th Street.

Justification

By strategically timing the placement of bituminous overlays on existing streets, the City is able to maximize the life cycle of the street in a cost effective manner. Candidate streets will be identified for bituminous overlays by reviewing when the streets were constructed and visually inspecting candidate streets, when the feasibility report for this project is developed.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services		205,346				205,346
Overlay		1,107,391				1,107,391
Storm Sewer		88,614				88,614
Total		1,401,351				1,401,351

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments		97,358				97,358
GO Reconstruction Bonds		1,215,379				1,215,379
Storm Water Utility		88,614				88,614
Total		1,401,351				1,401,351

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project # 2016/2007-5
Project Name 5th Ave NE (TH 2 to 5th St)

Description **Total Project Cost: \$456,462**
 City Project 2007-5, 5th Avenue NE, from TH 2/169 to 5th Street NE, is the reconstruction of 0.07 miles of street, storm sewer, sanitary sewer, water main, and sidewalks.

Justification
 The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main on 5th Avenue NE is 10 inch DIP constructed in 1984 and will not be reconstructed. The sanitary sewer in 5th Avenue NE is 10 inch VCP between the ages of 60 and 70 years and will be replaced with PVC (plastic) in accordance with the comprehensive sanitary sewer plan. The existing storm sewer is undersized and reached its life cycle. With removal of parking on TH 2/169, there is an opportunity to widen the streets and create additional parking on both avenues. This project has been ordered by the City Council.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services			91,292			91,292
Sanitary Sewer			30,000			30,000
Reconstruction w/o Widening			300,000			300,000
Storm Sewer			35,170			35,170
Total			456,462			456,462

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments			94,000			94,000
GO Reconstruction Bonds			291,292			291,292
GR Public Utilities-Sanitary			36,000			36,000
Storm Water Utility			35,170			35,170
Total			456,462			456,462

Budget Impact/Other

Amended Street Reconstruction Plan

City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project # 2016/2009-1
Project Name 4th Ave NW (9th - 13th)

Description**Total Project Cost:** \$2,633,264

City Project 2009-1, 4th Avenue NW, from 9th Street NW to 13th Street NW, and 13th Street NW from HWY 38 to 4th Avenue NW, is the reconstruction of 0.44 miles of street, storm sewer, sanitary sewer, water main, and sidewalks.

Justification

The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. Water main on 13th Street NE, between 3rd Avenue and 4th Avenue NW was constructed in 1948. It may be possible to eliminate this portion of water main. The water main along 4th Avenue NW is 8 inch DIP and was constructed in 1985. The sanitary sewer is clay tile between the ages of 60 and 70 years and will be replaced with PVC (plastic) in accordance with the comprehensive sanitary sewer plan. The existing storm sewer is undersized and reached its life cycle.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services			627,310			627,310
Sanitary Sewer			218,776			218,776
Water Main			100,605			100,605
Reconstruction w/o Widening			1,480,000			1,480,000
Storm Sewer			128,377			128,377
Street Lighting			78,196			78,196
Total			2,633,264			2,633,264

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments			98,800			98,800
GO Reconstruction Bonds			2,006,787			2,006,787
GR Public Utilities-Sanitary			273,500			273,500
GR Public Utilities-Water Main			125,800			125,800
Storm Water Utility			128,377			128,377
Total			2,633,264			2,633,264

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 25 years
Category Rural Street
Priority 1 Critical

Project #	2016/2013-2
Project Name	City Wide Overlays

Description	Total Project Cost: \$588,000
City Project 2013-2, City Wide Overlays is the planned maintenance of 1.9 miles of streets throughout the City. (Soldiers Lane and Stoeke)	

Justification
By applying a bituminous overlay at the correct time, the life cycle of the street will be extended.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services			130,000			130,000
Overlay			398,500			398,500
Storm Sewer			59,500			59,500
Total			588,000			588,000

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments			115,000			115,000
GO Reconstruction Bonds			413,500			413,500
Storm Water Utility			59,500			59,500
Total			588,000			588,000

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 1 Critical

Project # 2016/2014-2
Project Name 2nd Avenue NE (6th to 8th)

Description **Total Project Cost:** \$1,087,500
 City Project 2014-2 is the reconstruction of 0.25 miles of public infrastructure on 2nd Avenue NE from 6th Street to 9th Street NE.

Justification
 The public infrastructure has exceeded its life cycle. The water main consists of 4 and 6 inch CIP. It is proposed to replace the main with 8 inch DIP. The sanitary consists of 15 and 12 inch VCP. It is proposed to replace the sanitary in accordance with the sanitary sewer comprehensive plan. All infrastructure was constructed in the 1940's and has deteriorated to the point of needing to be replaced in order to provide reliability in the delivery of services.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services			217,500			217,500
Sanitary Sewer			110,000			110,000
Water Main			110,000			110,000
Reconstruction w/o Widening			600,000			600,000
Storm Sewer			50,000			50,000
Total			1,087,500			1,087,500

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments			110,000			110,000
GO Reconstruction Bonds			641,500			641,500
GR Public Utilities-Sanitary			143,000			143,000
GR Public Utilities-Water Main			143,000			143,000
Storm Water Utility			50,000			50,000
Total			1,087,500			1,087,500

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project #	2017/2010-1
Project Name	3rd Ave NE (5th - 8th)

Description	Total Project Cost: \$995,108
City Project 2010-1, 3rd Avenue NE, from 5th Street NE to 8th Street NE, is the reconstruction of 0.23 miles of street, storm sewer, sanitary sewer, water main, and sidewalks.	

Justification
The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main is 4 inch CIP and is between 60 and 70 years old and may contain lead joints. The sanitary sewer is minimal within the project corridor and may or may not be replaced. The existing storm sewer is undersized and reached its life cycle.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services				199,022		199,022
Water Main				196,683		196,683
Reconstruction w/o Widening				441,375		441,375
Storm Sewer				98,208		98,208
Street Lighting				59,820		59,820
Total				995,108		995,108

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments				76,600		76,600
GO Reconstruction Bonds				574,500		574,500
GR Public Utilities-Water Main				245,800		245,800
Storm Water Utility				98,208		98,208
Total				995,108		995,108

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project #	2017/2012-2
Project Name	9th St NE (3rd Ave NE to Reynolds)

Description	Total Project Cost: \$525,000
City Project 2012-2, 9th Street NE, is the reconstruction of 0.07 miles of public infrastructure from 3rd Avenue NE to Reynolds Street.	

Justification
The water main and sanitary sewer main from 3rd Avenue NE to Reynolds Street were constructed in 1955. Recognizing the age, the public infrastructure has exceeded its expected life and has deteriorated to the point of needing to be replaced. It is proposed to replace both utilities with 8 inch DIP and PVC. The street has lost all structural strength and needs to be replaced.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services				105,000		105,000
Sanitary Sewer				30,000		30,000
Water Main				50,000		50,000
Reconstruction w/o Widening				300,000		300,000
Storm Sewer				25,000		25,000
Street Lighting				15,000		15,000
Total				525,000		525,000

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments				20,000		20,000
GO Reconstruction Bonds				384,000		384,000
GR Public Utilities-Sanitary				36,000		36,000
GR Public Utilities-Water Main				60,000		60,000
Storm Water Utility				25,000		25,000
Total				525,000		525,000

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 1 Critical

Project #	2017/2016-1
Project Name	NW Street Reconstruction

Description	Total Project Cost: \$2,652,750
<p>CP 2016-1, NW Street Reconstruction is the reconstruction of 0.48 miles of urban streets located in the NW quadrant of the City. The streets included are: 6th Avenue NW from TH 2 to 5th Street NW, 6th Street NW from Hwy 38 to 4th Avenue NW, 10th Street NW from Pokegama Avenue to 4th Avenue NW, 2nd Avenue NW from 11th Street NW to Dead End, and 11th Street NW from Hwy 38 to 4th Avenue NW.</p>	

Justification
<p>All Streets and utilities exceed 70 years of age and their structural condition require replacement.</p>

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services				530,550		530,550
Sanitary Sewer				95,500		95,500
Water Main				130,900		130,900
Reconstruction w/o Widening				1,775,800		1,775,800
Storm Sewer				120,000		120,000
Total				2,652,750		2,652,750

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments				180,000		180,000
GO Reconstruction Bonds				2,081,070		2,081,070
GR Public Utilities-Sanitary				114,600		114,600
GR Public Utilities-Water Main				157,080		157,080
Storm Water Utility				120,000		120,000
Total				2,652,750		2,652,750

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Maintenance
Useful Life 20 years
Category Urban Street
Priority 3 Important

Project #	2017/2017-1
Project Name	5th Street North Overlay

Description	Total Project Cost: \$1,000,000
CP 2017-1 is the bituminous overlay of 1.67 miles of 5th Street North from 6th Avenue NE to 17th Avenue NW.	

Justification
This overlay is necessary to extend the life of the pavement.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services				250,000		250,000
Overlay				750,000		750,000
Total				1,000,000		1,000,000

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments				250,000		250,000
Federal Other				500,000		500,000
MSA				250,000		250,000
Total				1,000,000		1,000,000

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 40 years
Category Reconstruction
Priority 2 Very Important

Project #	2018/2012-1
Project Name	6th St NE (2nd Ave - 5th Ave)

Description	Total Project Cost: \$1,684,947
City Project 2012-1, 6th Street NE, is the reconstruction of 0.22 miles of public infrastructure from 2nd Avenue NE to 5th Avenue NE.	

Justification
City records do not indicate when the street and underground utilities were originally constructed. It can be assumed some time between 1900 and 1940. Recognizing the age, the public infrastructure has exceeded its expected life and has deteriorated to the point of needing to be replaced. The water main consists of 4 inch CIP and 1 inch copper. It is proposed to replace the water main with 8 inch DIP. The sanitary sewer is 8 inch VCP and it is proposed to replace it with 8 inch PVC.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services					409,914	409,914
Sanitary Sewer					120,226	120,226
Water Main					141,287	141,287
Reconstruction w/o Widening					900,000	900,000
Storm Sewer					70,548	70,548
Street Lighting					42,972	42,972
Total					1,684,947	1,684,947

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments					56,100	56,100
GO Reconstruction Bonds					1,231,399	1,231,399
GR Public Utilities-Sanitary					150,300	150,300
GR Public Utilities-Water Main					176,600	176,600
Storm Water Utility					70,548	70,548
Total					1,684,947	1,684,947

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 25 years
Category Urban Street
Priority 1 Critical

Project #	2018/2016-2
Project Name	City Wide Overlays

Description	Total Project Cost: \$470,000
City Project 2016-2 is the planned bituminous overlay of 1.0 miles of urban street throughout the City. Candidate projects will be identified prior to ordering the project.	

Justification
By placing a bituminous overlay at the appropriate time will extend the life of the street.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services					88,500	88,500
Overlay					356,500	356,500
Storm Sewer					25,000	25,000
Total					470,000	470,000

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments					94,000	94,000
GO Reconstruction Bonds					351,000	351,000
Storm Water Utility					25,000	25,000
Total					470,000	470,000

Budget Impact/Other

Amended Street Reconstruction Plan
City of Grand Rapids, Minnesota

2014 *thru* 2018

Department Engineering
Contact Engineer
Type Improvement
Useful Life 25 years
Category Rural Street
Priority 1 Critical

Project #	2018/2017-2
Project Name	City Wide Overlays-Rural

Description	Total Project Cost: \$470,000
City Project 2017-2 is the overlay of 1.25 miles of rural street throughout the City.	

Justification
Placing a bituminous overlay at the appropriate time will extend the life cycle of the street.

Expenditures	2014	2015	2016	2017	2018	Total
Professional Services					95,000	95,000
Overlay					350,000	350,000
Storm Sewer					25,000	25,000
Total					470,000	470,000

Funding Sources	2014	2015	2016	2017	2018	Total
Assessments					94,000	94,000
GO Reconstruction Bonds					351,000	351,000
Storm Water Utility					25,000	25,000
Total					470,000	470,000

Budget Impact/Other



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 14-0515 **Version:** 1 **Name:** Resolution Adopting Street Reconstruction Plan
Type: Agenda Item **Status:** Public Hearing
File created: 5/13/2014 **In control:** City Council
On agenda: 6/9/2014 **Final action:**
Title: Consider approving a resolution adopting the Amended Street Reconstruction Plan for 2014-2018 and authorizing the issuance of General Obligation Street Reconstruction Bonds.
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution 2014 amended street reconst plan.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution adopting the Amended Street Reconstruction Plan for 2014-2018 and authorizing the issuance of General Obligation Street Reconstruction Bonds.

Background Information:

A public hearing on the Amended Five Year Street Reconstruction Plan 2014-2018 was held on June 9, 2014 (tonight). After conduction the public hearing, the Council may take action to adopt the Five Year Street Reconstruction Plan and authorize the issuance of General Obligation Street Reconstruction Bonds in an amount not-to-exceed \$2,500,000.

Staff Recommendation:

The staff recommendation is to approve the Amended Street Reconstruction Plan and authorize the issuance of General Obligation Street Reconstruction Bonds.

Requested City Council Action

Consider approving a resolution adopting the Amended Street Reconstruction Plan for 2014-2018 and authorizing the issuance of General Obligation Street Reconstruction Bonds.

CITY OF GRAND RAPIDS

RESOLUTION NO. ____

**RESOLUTION APPROVING THE ADOPTION OF AN
AMENDED STREET RECONSTRUCTION PLAN AND
AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION
STREET RECONSTRUCTION BONDS**

BE IT RESOLVED by the City Council of the City of Grand Rapids, Itasca County, Minnesota (the "City"), as follows:

Section 1. Background.

1.01. The City is authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the "Act") to prepare a plan for street reconstruction in the city over the next five years that will be financed under the Act, including a description of the proposed work and estimated costs, and to issue general obligation bonds to finance the cost of street reconstruction activities described in the plan.

1.02. Before the issuance of any bonds under the Act, the City is required to hold a public hearing on the plan and the issuance of bonds thereunder.

1.03. Following a duly noticed public hearing held on June 10, 2013, the City Council of the City approved an amended five-year street reconstruction plan (the "Plan") describing the streets to be reconstructed, the estimated costs of the Plan (the "Costs"), and the planned reconstruction of other streets in the City over the five-year period of 2013 through 2017.

1.04. Pursuant to the Act, the City, in consultation with its City engineer, has caused preparation of a further amendment to the Plan (the "Amended Plan"), which includes various additional projects and Costs not provided for in the Plan.

1.05. The City has determined that it is in the best interests of the City to authorize the issuance and sale of street reconstruction bonds pursuant to the Act in a principal amount not to exceed \$2,500,000 (the "Bonds"). The purpose of the Bonds is to finance the additional projects and Costs as described in the Amended Plan. The Amended Plan describes the streets to be reconstructed, the estimated costs of the Amended Plan, and the planned reconstruction of other streets in the City over the five-year period of June 2014-June 2019.

1.06. On the date hereof, the City Council held a public hearing on the Amended Plan and the issuance of the Bonds, after publication in the City's official newspaper of a notice of public hearing at least 10 days but no more than 28 days before the date of the hearing.

Section 2. Amended Plan Approved; Bonds Authorized.

2.01. The City Council finds that the Amended Plan will improve the City's system of public roads, which serves the interests of the City as a whole, and approves the Amended Plan in the form presented at the public hearing and on file at City Hall.

2.02. The City Council authorizes the issuance of the Bonds in accordance with the Amended Plan. City staff and consultants are authorized to take all actions necessary to negotiate the sale of the Bonds, subject to the contingency described in Section 2.03 hereof.

2.03. If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, is filed with the City Clerk within 30 days after the date of the public hearing, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election. The authorization to issue the Bonds is subject to expiration of the 30-day period without the City's receipt of a qualified petition under the Act, or if a qualified petition is filed, upon the approving vote of a majority of the voters voting on the question of issuance of the Bonds.

2.04. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.

Approved this June 9, 2014 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

ATTEST:

City Clerk