



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail City Council

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Monday, November 10, 2014

5:00 PM

City Hall Council Chambers

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**5:00 PM CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, November 10, 2014 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

### MEETING PROTOCOL POLICY

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

### PUBLIC FORUM

### COUNCIL REPORTS

**5:08 PM APPROVAL OF MINUTES**

**14-0908** Approve Council minutes for October 27, 2014 Worksession & Regular meetings.

**Attachments:** [October 27, 2014 Worksession](#)  
[October 27, 2014 Regular Meeting](#)

**5:10 PM CONSENT AGENDA**

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.*

1. **14-0910** Consider approval of Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements.

**Attachments:** [11-11-14 Attachment CP 2013-4 YMCA Balancing CO.pdf](#)

2. **14-0912** Consider approval of Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 SRTS Murphy-Middle School Improvements.

**Attachments:** [11-11-14 Attachment CP 2012-12 SRTS Balancing CO.pdf](#)

3. [14-0914](#) Consider hiring the list of part-time intermittent maintenance workers for the 2014-15 Snow Removal Season.  
**Attachments:** [2014 11-10 PW PT Snow Removal List](#)
4. [14-0916](#) Extend the current Lease Agreement between the City of Grand Rapids ("Landlord") and Ray's Sport & Marine ("Tenant") for a three (3) year Term effective January 1, 2015 through December 31, 2017.  
**Attachments:** [2015-17 11-10-14 Ray's Sport & Marine Lease Agreement](#)
5. [14-0918](#) Consider adopting a resolution approving transferring approximately \$1,643 from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note and closing the Fund.  
**Attachments:** [Close fund 363 & transfer \\$1,643 from 501 to 363.pdf](#)
6. [14-0920](#) Hire temporary employees for Park & Recreation / I.R.A. Civic Center

#### SETTING OF REGULAR AGENDA

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*

#### ACKNOWLEDGE BOARDS & COMMISSIONS

7. [14-0923](#) Acknowledge minutes for Boards & Commissions.  
**Attachments:** [October 7, 2014 Arts & Culture](#)  
[October 27, 2014 Arts & Culture Special Meeting](#)  
[October 27, 2014 Arts & Culture Community Meeting](#)

#### 5:11 DEPARTMENT HEAD REPORT PM

8. [14-0924](#) Pokegama Golf Course ~ Bob Cahill

#### 5:21 INFORMATION TECHNOLOGY PM

9. [14-0911](#) Consider authorizing the IT Department to accept quotes from Crabtree Companies and SHI for the upgrade of our Laserfiche server at a cost not to exceed \$38,200.  
**Attachments:** [SHI Quote.pdf](#)  
[Crabtree Quote.pdf](#)  
[Laserfiche VAR Letter.pdf](#)

#### 5:25 ADMINISTRATION DEPARTMENT PM

11. [14-0905](#) Accept the resignation of Michael Davis from Arts & Culture Commission and appoint

applicants to fill two vacancies.

**Attachments:** [Connolly, John Art & Culture Commission App](#)  
[Smith, Harry Art & Culture Comm Applicaiton](#)  
[Michael Davis Resignation](#)

**5:30 PUBLIC HEARINGS**  
**PM**

11. [14-0913](#) Conduct a Public Hearing to consider the issuance and sale not to exceed \$4,400,000 in Revenue Notes for Northland Counseling Center and approve a resolution authorizing the issuance and sale of the following Revenue Notes for Northland Counseling Center: Series 2014, and authorize the Mayor and City Administrator to sign required documents.

**Attachments:** [Northland Series 2014 PH Resolution.pdf](#)

**5:55 VERIFIED CLAIMS**  
**PM**

12. [14-0917](#) Consider approving the verified claims for the period October 21, 2014 to November 3, 2014 in the total amount of \$531,870.19.

**Attachments:** [COUNCIL BILL LIST 11-10-14.pdf](#)

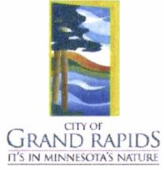
**6:00 ADJOURNMENT**  
**PM**

*NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 24, 2014, AT 5:00 P.M.*

*NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.*

*Hearing Assistance Available: This facility is equipped with a hearing assistance system.*

*ATTEST: KIMBERLY GIBEAU, CITY CLERK*



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 14-0908      **Version:** 1      **Name:** Council minutes  
**Type:** Agenda Item      **Status:** Approval of Minutes  
**File created:** 10/31/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Approve Council minutes for October 27, 2014 Worksession & Regular meetings.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [October 27, 2014 Worksession](#)  
[October 27, 2014 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for October 27, 2014 Worksession & Regular meetings.





# CITY OF GRAND RAPIDS

## Minutes - Final - Draft City Council Work Session

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Monday, October 27, 2014

Conference Room 2A

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**CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, October 27, 2014 at 4:38 PM in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

**CALL OF ROLL: On a call of roll, the following members were present:**

- Present** 4 - Mayor Dale Adams, Councilor Dale Christy, Councilor Joe Chandler, and Councilor Barb Sanderson
- Absent** 1 - Councilor Ed Zabinski

**Others present:**

*Tom Pagel, Chad Sterle, Rob Mattei, Amy Dettmer*

### Discussion Items

1. GRMN Creates Presentation  
  
*GRMN representatives, Ann Rukavina and Lynn Osgood, present findings to the City Council regarding current arts and culture in Grand Rapids and plans for moving forward.*  
  
**Received and Filed**
2. 2015 Budget Discussion  
  
*Due to time constraints, this item will be discussed at the next scheduled worksession.*  
  
**Postponed**
3. Review Regular meeting agenda and other business as noted.  
  
*No changes noted.*

### ADJOURN

*There being no further business, the meeting adjourned at 5:09 PM.  
Respectfully submitted: Kimberly Gibeau, City Clerk*



# CITY OF GRAND RAPIDS

## Minutes - Final - Draft City Council

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Monday, October 27, 2014

5:00 PM

City Hall Council Chambers

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**5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, October 27, 2014 at 5:12 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

### CALL OF ROLL

**Present** 4 - Councilor Barb Sanderson  
Councilor Dale Christy  
Councilor Joe Chandler  
Mayor Dale Adams

**Absent** 1 - Councilor Ed Zabinski

### Others present:

*Tom Pagel, Chad Sterle, Steve Schaar, Ashley Moran, Gary O'Brian, Rob Mattei, Barb Baird, Lynn DeGrio, Scott Johnson, Eric Trast*

**5:01 PM PRESENTATIONS/PROCLAMATIONS**

Presentation of Life Saving Awards

*Interim Police Chief Scott Johnson and Tim George of MEDS 1 praise Officers Moran and O'Brian for events surrounding August 8th incident. Both Officers are presented with Life Saving Awards.*

**Received and Filed**

**5:10 PM MEETING PROTOCOL POLICY**

### PUBLIC FORUM

*None.*

**5:15 PM COUNCIL REPORTS**

*None.*

**5:17 PM APPROVAL OF MINUTES**

Approve City Council minutes for Monday, October 6, 2014 Forest Lake Special Community Meeting, October 7, 2014 Murphy Special Community Meeting, October 14, 2014 PUC Special Community Meeting and Regular Council Meeting and October 15, 2014 Southwest Special Community Meeting.

**A motion was made by Councilor Dale Christy, seconded by Councilor Joe Chandler, to approve Council minutes as presented. The motion PASSED by unanimous vote.**

**5:18 PM CONSENT AGENDA**

1. Contract with the State of Minnesota as a Regional Hazardous Materials Team.  
**Adopted Resolution 14-94 by consent roll call**
2. A resolution accepting a \$10,000 donation from the Grand Rapids Amature Hockey Association.  
*Correction to reflect acceptance of \$15,000 as opposed to noted \$10,000.*  
**Adopted Resolution 14-95 by consent roll call**
3. Golf Seasonal Extension  
**Approved by consent roll call**
4. Sale of Golf Course Assets  
**Approved by consent roll call**
5. Consider approval of Change Order 1, Balancing Change Order, and Final Payment related to Benson Lane Improvements with Hammerlund Construction in a final contract amount of \$41,483.70.  
**Approved by consent roll call**
6. Consider authorizing the Mayor and the City Clerk to sign the resolution to execute the MnDOT grant agreement for airport improvements and land acquisition in the amount of \$25,825.92 and to also sign said MnDOT grant agreement.  
**Adopted Resolution 14-96 by consent roll call**
7. Consider authorizing the Finance Department to submit a request for proposals for actuarial services for compliance with Government Accounting Standards Board Statement 45, Other Post Employment Benefits.  
**Approved by consent roll call**
8. Void lost Payroll check #76818, issue a new check and waiving bond requirements for check issued to Dylan Maki in the amount of \$112.93.  
**Approved by consent roll call**

9. Approve temporary liquor license for the Grand Rapids Players, Inc. for an event on Thursday, November 20, 2014 to be held at the MacRostie Art Center, 1944 NE 7th Avenue, Grand Rapids, MN.

**Approved by consent roll call**

#### **Approval of the Consent Agenda**

**A motion was made by Councilor Sanderson, seconded by Councilor Chandler, to approve the Consent agenda with correction to item #2. The motion carried by the following vote**

**Aye** 4 - Councilor Barb Sanderson  
Councilor Dale Christy  
Councilor Joe Chandler  
Mayor Dale Adams

#### **5:20 PM SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Joe Chandler, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.**

#### **ACKNOWLEDGE BOARDS & COMMISSIONS**

10. Acknowledge minutes for Boards & Commissions.

*Council acknowledged the following minutes for Boards & Commissions:  
September 17, 2014 PUC Meeting  
September 19, 2014 Golf Board Meeting  
September 19, 2014 Golf Tour*

**Acknowledge Boards and Commissions**

#### **5:22 PM DEPARTMENT HEAD REPORT**

11. Department Head Report: Finance Department

*Finance Director Barb Baird provides update on Finance department activities including:  
~ General Fund revenue including: Pilot payment - PUC & HRA, licenses & permits, intergovernmental revenue, charges for services, fines & forfeits, miscellaneous  
~ General Fund expenditures including: General government, public safety, public works, recreation  
~ Public library fund  
~ Central School  
~ Civic Center  
~ Airport  
~ Golf Course  
~ Finance Department Staff*

**Received and Filed**



**5:30 ADMINISTRATION DEPARTMENT****PM****12. Mayor and Councilmember Pay Rate Adjustments**

*Administrator Pagel notes previous discussion during Council meetings/worksessions regarding the compensation to the City Council. Earlier in October, the Council adopted changes to the by-laws that addressed Council salaries. Mr. Pagel provides compensation information for comparable communities. Councilor Christy states that the salaries should be reviewed on a regular basis. Councilor Sanderson notes concerns regarding transparency and believes that this process should be put before the public. Mayor Adams notes that past Councils have intended to address this issue on a regular basis.*

**A motion was made by Councilor Christy, seconded by Councilor Sanderson, to approve increase in Council compensation as presented. The motion failed by the following vote.**

**Aye** 2 - Councilor Barb Sanderson  
Councilor Dale Christy

**Nay** 2 - Councilor Joe Chandler  
Mayor Dale Adams

**13. Completion of introductory period for Renee Patrow, Accountant.**

*Lynn DeGrio, Human Resources Director, provides background information regarding the six month probationary period for Renee Patrow, noting her success and good fit with staff in the Finance department as well as City staff overall.*

**A motion was made by Councilor Barb Sanderson, seconded by Councilor Joe Chandler, to grant permanent employment status to Renee Patrow effective October 14, 2014. The motion PASSED by unanimous vote.**

**14. Agreement with Total Administrative Services Corporation (TASC) for DirectPay Services.**

**A motion was made by Councilor Chandler, seconded by Councilor Christy, to approve the agreement for DirectPay Services. The motion carried by the following vote.**

**Aye** 4 - Councilor Barb Sanderson  
Councilor Dale Christy  
Councilor Joe Chandler  
Mayor Dale Adams

**5:45 VERIFIED CLAIMS****PM****15. Consider approving the verified claims for the period October 7, 2014 to October 20, 2014 in the total amount of \$568,499.32.**

**A motion was made by Councilor Sanderson, seconded by Councilor Christy, to approve the verified claims as presented. The motion carried by the following vote.**



**Aye** 4 - Councilor Barb Sanderson  
Councilor Dale Christy  
Councilor Joe Chandler  
Mayor Dale Adams

*Recessed meeting at 5:46 PM*

**6:00 PUBLIC HEARINGS  
PM**

16. Conduct a public hearing to consider the rezoning of two properties from their current zoning designation of I-2 (General Industrial Park) to GB (General Business).  
*Rob Mattei provides background information regarding rezoning request submitted by Erik & Christina Andersen. Subject property is identified and proposed use noted.*

*Mayor Adams states that this is the time and the place for any who wish to be heard regarding the request to rezone property as identified in presentation. City Clerk Gibeau acknowledges that all notices have been sent and the Clerk's office has not received any calls or correspondence in this matter.*

**A motion was made by Councilor Dale Christy, seconded by Councilor Joe Chandler, to open the public hearing at 6:05 PM. The motion PASSED by unanimous vote.**

*Jon Toivonen, 205 Fraser Drive, speaks in support of the new business and asks the Council to consider approval of rezoning request.*

*No one else wished to speak, therefore the following motion was made.*

**A motion was made by Councilor Joe Chandler, seconded by Councilor Barb Sanderson, to close the public hearing at 6:10 PM. The motion PASSED by unanimous vote.**

*Reconvene regular meeting.*

17. Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map by rezoning two properties from their current zoning designation of I-2 (General Industrial Park) to GB (General Business).

*Following the public hearing, Mr. Mattei reviews the draft changes to the current ordinance that would allow for the rezone. Mr. Mattei states that the approval recommendation from the Planning Commission was by unanimous vote.*

**A motion was made by Councilor Chandler, seconded by Councilor Christy, to adopt City Ordinance 14-10-02, amending official zoning map by rezoning two properties from their current zoning designation of I-2 to GB. The motion carried by the following vote.**

**Aye** 4 - Councilor Barb Sanderson  
Councilor Dale Christy  
Councilor Joe Chandler  
Mayor Dale Adams

**6:30 ADJOURNMENT  
PM**

**A motion was made by Councilor Joe Chandler, seconded by Councilor Dale Christy, to adjourn the meeting at 6:17 PM. The motion PASSED by unanimous vote.**

*Respectfully submitted: Kimberly Gibeau, City Clerk*



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

<b>File #:</b>	14-0910	<b>Version:</b>	1	<b>Name:</b>	CP 2013-4 YMCA Balancing CO
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Consent Agenda
<b>File created:</b>	11/4/2014	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/10/2014	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider approval of Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">11-11-14 Attachment CP 2013-4 YMCA Balancing CO.pdf</a>				

Date	Ver.	Action By	Action	Result
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Consider approval of Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements.

**Background Information:**

Attached is Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements. The Balancing Change Order reflects increases/decreases in bid items and is an accounting device to adjust the Contract Amount to be equal to the As-Built amount. The original contract amount was \$678,147.19. The final contract amount is \$671,160.16.

**Staff Recommendation:**

City staff recommends approval of Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements.

**Requested City Council Action**

Consider approval of Change Order 2, Balancing Change Order, in the amount of \$0.00 related to CP 2013-4 YMCA Active Living Center Improvements.

STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 2

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. C.P. 2013-4	CONTRACT NO. 127153
CONTRACTOR NAME AND ADDRESS Hawkinson Construction Co. Inc. 501 West County Road 63 Grand Rapids, MN 55744		LOCATION OF WORK Itasca County YMCA	
		TOTAL CHANGE ORDER AMOUNT \$0.00	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.  
This is a Balancing Change Order. A Balancing Change Order is an accounting device used to adjust the Contract Amount to equal the As-Built amount

Contract Amount: Original = \$678,147.19 Final = \$671,160.16

**COST BREAKDOWN**

**There are no items associated with this Change Order.**

\* Funding category is required for federal projects.

<b>CHANGE IN CONTRACT TIME (check one)</b>			
Due to this change the Contract Time:			
a. <input type="checkbox"/>	Is Increased by	<input type="checkbox"/> Working Days	b. <input checked="" type="checkbox"/> Is Not Changed
<input type="checkbox"/>	Is Decreased	<input type="checkbox"/> Working Days	
by		<input type="checkbox"/> Calendar	c. <input type="checkbox"/> May be revised if work affected the controlling operation
<input type="checkbox"/>	Is Increased by	<input type="checkbox"/> Days	
<input type="checkbox"/>	Is Decreased	<input type="checkbox"/> Calendar	
by		<input type="checkbox"/> Days	

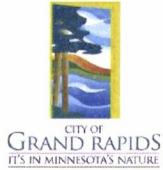
Approved By Project Engineer: Julie Kennedy		Approved By Contractor: Hawkinson Construction Co. Inc.	
Signed _____		Signed <i>J.W. Bauman</i>	
Date: _____	Phone: (218) 326-7601	Date: <u>10-31-14</u>	Phone: (218) 326-0309

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

<b>The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.</b>			
This project is eligible for:	<input type="checkbox"/> Federal Funding	<input type="checkbox"/> State Aid Funding	<input type="checkbox"/> Local funds
District State Aid Engineer: _____	Date: _____		





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 14-0912      **Version:** 1      **Name:** CP 2012-12 Balancing CO  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 11/4/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Consider approval of Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 SRTS Murphy-Middle School Improvements.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [11-11-14 Attachment CP 2012-12 SRTS Balancing CO.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approval of Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 SRTS Murphy-Middle School Improvements.

**Background Information:**

Attached is Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 Safe Routes To School, Murphy - Middle School Improvements. The Balancing Change Order reflects increases/decreases in bid items and is an accounting device to adjust the Contract Amount to be equal to the As-Built amount. The original contract amount was \$191,000.00. The final contract amount is \$201,185.66.

**Staff Recommendation:**

City staff recommends approval of Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 SRTS Murphy-Middle School Improvements.

**Requested City Council Action**

Consider approval of Change Order 3, Balancing Change Order, in the amount of \$0.00 related to CP 2012-12 SRTS Murphy-Middle School Improvements.



STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 3

FEDERAL PROJECT NO. SRTS 3114 (206)	STATE PROJECT NO. SP 129-591-003	LOCAL PROJECT NO. 2012-12	CONTRACT NO. 124528
CONTRACTOR NAME AND ADDRESS Hammerlund Construction, Inc. 3201 Highway 2 West Grand Rapids, MN 55744		LOCATION OF WORK City of Grand Rapids	
		TOTAL CHANGE ORDER AMOUNT \$0.00	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.  
This is a Balancing Change Order. A Balancing Change Order is an accounting device used to adjust the Contract Amount to equal the As-Built amount

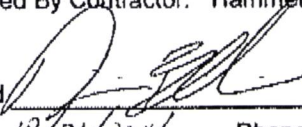
Contract Amount: Original = \$191,000.00 Final = \$201,185.66

**COST BREAKDOWN**

There are no items associated with this Change Order.

\* Funding category is required for federal projects.

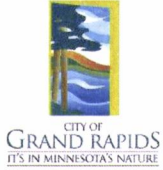
<b>CHANGE IN CONTRACT TIME (check one)</b>			
Due to this change the Contract Time:			
a. <input type="checkbox"/>	Is Increased by	_____ Working Days	b. <input checked="" type="checkbox"/> Is Not Changed
<input type="checkbox"/>	Is Decreased	_____ Working Days	
	by	_____ Calendar	c. <input type="checkbox"/> May be revised if work affected the controlling operation
<input type="checkbox"/>	Is Increased by	_____ Days	
<input type="checkbox"/>	Is Decreased	_____ Calendar	
	by	_____ Days	

Approved By Project Engineer: Julie Kennedy	Approved By Contractor: Hammerlund Construction, Inc.
Signed _____	Signed 
Date: _____ Phone: (218) 326-7601	Date: <u>10/31/2014</u> Phone: (218) 326-1881

Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

<b>The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.</b>			
This project is eligible for:	_____ Federal Funding	_____ State Aid Funding	_____
Local funds			
District State Aid Engineer: _____			Date: _____



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0914      **Version:** 1      **Name:** PW PT Snow Removal Maintenance Workers  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 11/4/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Consider hiring the list of part-time intermittent maintenance workers for the 2014-15 Snow Removal Season.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2014 11-10 PW PT Snow Removal List](#)

Date	Ver.	Action By	Action	Result
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Consider hiring the list of part-time intermittent maintenance workers for the 2014-15 Snow Removal Season.

**Background Information:**

The PublicWorks Department utilizes part-time intermittent employees to facilitate snow removal during the snow plowing season. These part-time employees are used on an "as needed" basis. Most of the employees on the attached list are returning from the previous snow removal seasons. This season's start date will be effective 11-10-14 and go through 4-30-15 with a wage rate of \$14.50 per hour or as specified on the attached list. This is a budgeted item.

**Staff Recommendation:**

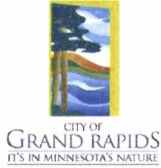
Jeff Davies, Public Works Director, recommends hiring the list of part-time intermittent maintenance workers for the 2014-15 Snow Removal Season.

**Requested City Council Action**

Approve hiring the list of part-time intermittent maintenance workers for the 2014-2015 Snow Removal Season for the Public Works Department.

## **Public Works PT Winter Maintenance List 2014-2015**

Baird, Bruce	\$14.50/hr	11-10-14 thru 4-30-15
Bumgarner, Roger	\$14.50/hr	11-10-14 thru 4-30-15
Doree, Devon	\$14.50/hr	11-10-14 thru 4-30-15
Eklin, Gene	\$14.50/hr	11-10-14 thru 6-30-15
Giese, Bill	\$14.50/hr	11-10-14 thru 4-30-15
Hausladen, Gary	\$14.50/hr	11-10-14 thru 4-30-15
Holmgren, Toby	\$14.50/hr	11-10-14 thru 4-30-15
Luoma, Jace	\$9.50/hr	11-10-14 thru 4-30-15
Plagemann, Greg	\$14.50/hr	11-10-14 thru 4-30-15
Martinetto, Jim	\$14.50/hr	11-10-14 thru 4-30-15
Rasmussen, Brian	\$14.50/hr	11-10-14 thru 4-30-15
Serfling, Leigh	\$14.50/hr	11-10-14 thru 4-30-15
Weber, Seth	\$14.50/hr	11-10-14 thru 4-30-15



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0916      **Version:** 1      **Name:** 2015-17 Ray's Sport & Marine Lease Agreement  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 11/4/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Extend the current Lease Agreement between the City of Grand Rapids ("Landlord") and Ray's Sport & Marine ("Tenant") for a three (3) year Term effective January 1, 2015 through December 31, 2017.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2015-17 11-10-14 Ray's Sport & Marine Lease Agreement](#)

Date	Ver.	Action By	Action	Result
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Extend the current Lease Agreement between the City of Grand Rapids ("Landlord") and Ray's Sport & Marine ("Tenant") for a three (3) year Term effective January 1, 2015 through December 31, 2017.

### **Background Information:**

On January 1st, 2005, the City of Grand Rapids entered into a Lease Agreement with Ray's Sport & Marine. This lease was renewed throughout the past several years. The Property Description is outlined in Exhibit "A" of the Lease Agreement as Lots 7-12, Block 22, 3rd Division and East 1/2 of Vacated N-S Alley, Grand Rapids, Minnesota and the lot size is 150 feet by 150 feet. The sum of \$2,000 shall be paid on or before the first day of each year of the three (3) year Term, made payable to the Grand Rapids City Finance Department.

There are no recommended changes to the Lease Agreement that was approved in May of 2012.

### **Staff Recommendation:**

Jeff Davies, Public Works Director, recommends extending the current Lease Agreement to Ray's Sport & Marine for another three (3) year Term.

### **Requested City Council Action**

Approve extending the current Lease Agreement between the City of Grand Rapids ("Landlord") and Ray's Sport & Marine ("Tenant") for a three (3) year Term effective January 1, 2015 through December 31, 2017.



# **LEASE AGREEMENT**

THIS LEASE is made this 10th day of November, 2014, between the City of Grand Rapids by and through its City Council (“Landlord”) and Ray’s Sports & Marine – David Hernesman (“Tenant”).

## **RECITALS**

Landlord hereby leases to Tenant, and Tenant hires and takes from Landlord the Premises located in the City of Grand Rapids, County of Itasca, State of Minnesota, (“the Premises”) legally described on Exhibit “A” attached.

THIS LEASE is made upon the following terms and conditions which the Landlord and Tenant covenant and agree to keep and perform;

### **I. USE**

The Premises shall be used and occupied by Tenant as a facility for open storage of boats and similar equipment, and shall not be used in a matter which will unduly disrupt or interfere with the use of adjoining Premises by Landlord.

### **II. TERM**

The Term of this Lease shall be three (3) one year terms commencing on January 1, 2015.

### **III. RENT**

Tenant shall pay to the Landlord, at such place as shall be designated by Landlord, rent in advance, in the sum of \$2,000.00 per year, before the first day of the Term, to be made payable to the Grand Rapids City Finance Department.

### **IV. POSSESSION**

Landlord covenants that possession of the remises will be delivered to Tenant at the commencement of the Term Tenant will keep and maintain the Premises during the Term, and quit and delver the Premises to Landlord at the end of the Term or at any previous termination thereof for any cause, in as good order and condition and state or repair, reasonable use and wearing thereof and inevitable accidents excepted, as now exists. Tenant shall keep and store all boats or any other item a safe distance from the electrical substation located up on the same property as to be determined by City staff.



## V. MAINTENANCE

Tenant shall keep said Premises continually in a neat, clean and respectable condition and shall provide such maintenance as required by municipal authority. All garbage and refuse of any kind shall be removed at Tenant's expense. Tenant will not make or suffer any waste thereon, and will not assign or sublet said Premises or any part thereof without written consent of Landlord.

## VI. TAXES AND UTILITIES

Tenant shall pay all real estate taxes or assessments levied against said Premises due to Tenant's occupancy as a non-governmental entity.

## VII. IMPROVEMENTS AND ALTERATIONS

The Premises consists of bare land with no improvements. Subject to Landlord's prior approval, which shall not be unreasonably withheld, Tenant may place fences or such other similar items used or useful in connection with the operation of Tenant's business on the Premises. All work done in connection therewith shall comply with all applicable laws, ordinances, codes and regulations. All such things hereafter installed by Tenant shall remain the property of Tenant and in the case of damage or destruction thereto by fire or other causes, Tenant shall have the right to recover Tenant's own loss from any insurance company with which Tenant has insured the same. Tenant may remove all or any such things at any time during the term of the Lease, and shall do so upon termination of this Lease, provided, however, that upon removal of such equipment the order, condition and state of repair of the Premises shall be the same as of the commencement of this Lease, and shall not have been disturbed or affected by details of installation or removal of said equipment.

## VIII. INDEMNITY AND INSURANCE

Tenant shall indemnify Landlord for any loss or casualty to the Premises occasioned by negligence or fault of Tenant or Tenant's employees or invitees, and further will obtain a policy of liability insurance against any loss or injury suffered by anyone relating to the Premises because of the negligence or fault of Tenant or because of the condition or operation of the business therein in the sum of \$1,000,000.00, naming Landlord as an additional insured thereon. Tenant shall provide a copy of said liability insurance policy or policies for the inspection of Landlord upon request of Landlord.

*IX. QUIET ENJOYMENT*

Tenant, on paying the rent provided herein and upon performance of all the terms and conditions of the Lease on its part to be performed, shall at all times during the term hereof peacefully and quietly have, hold and enjoy the Premises.

*X. CANCELLATION*

If the monthly payments or any of them, whether they are demanded or not, are not paid when they become due; or if any other terms of this Agreement be violated by Tenant, then Landlord shall have the right to cancel this Lease at once, and re-enter and take possession of said Premises immediately, and without any previous notice of intention to re-enter, under such terms and conditions as allowed by law.

Either party may terminate the Lease without cause upon at least six (6) months written notice to the other at anytime during its term. Upon termination without cause, rent shall be pro-rated to the termination date.

This instrument has been executed by the parties as of the day and year written above.

**LANDLORD:**

GRAND RAPIDS CITY COUNCIL

BY: \_\_\_\_\_

Its Mayor

ATTEST: \_\_\_\_\_

City Administrator

**TENANT:**

RAY'S SPORT & MARINE

BY: \_\_\_\_\_

Its: \_\_\_\_\_

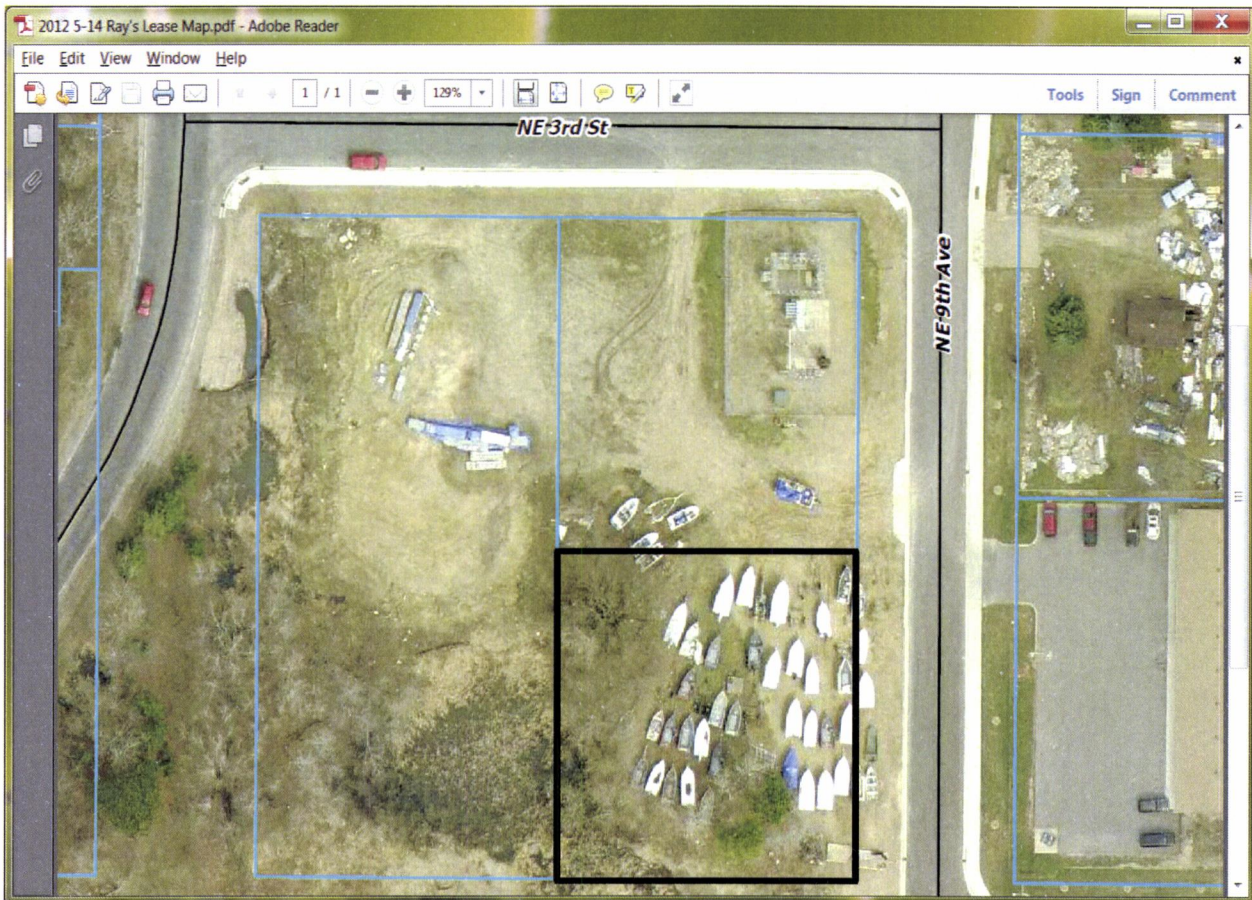


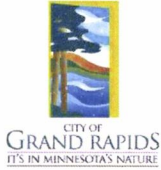
# EXHIBIT A

## **Property Description:**

Lots 7-12, Block 22, 3<sup>rd</sup> Division and East ½ Vacated N-S Alley, Grand Rapids, Minnesota

150 feet by 150 feet lot size





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0918      **Version:** 1      **Name:** CClose fund 363 Grant Anticipation Note  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 11/5/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Consider adopting a resolution approving transferring approximately \$1,643 from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note and closing the Fund.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Close fund 363 & transfer \\$1,643 from 501 to 363.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving transferring approximately \$1,643 from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note and closing the Fund.

**Background Information:**

In March of 2012 the City issued General Obligation Grant Anticipation Notes for CP2010-3 19th Ave. NW Railroad Crossing Project. The Notes were issued in anticipation of the receipt of grant proceeds from the Federal Rail Safety Improvement Fund. After the final payment of these notes in February of 2014 the City incurred some incidental fees. Consequently, we are requesting a \$1,643 transfer from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note. Since this project is complete, we are requesting the fund to be closed.

**Staff Recommendation:**

Staff is recommending adopting a resolution approving transferring approximately \$1,643 from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note and closing the Fund.

**Requested City Council Action**

Consider adopting a resolution approving transferring approximately \$1,643 from the Permanent Improvement Revolving Fund to the Debt Service Fund 2012C Grant Anticipation Note and closing the Fund.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-  
A RESOLUTION AUTHORIZING AN OPERATING TRANSFER FROM THE CAPITAL  
PROJECTS FUND-PERMANENT IMPROVEMENT REVOLVING FUND (501) TO THE  
DEBT SERVICE FUND- 2012C GRANT ANTICIPATION NOTE (363) IN THE AMOUNT  
OF \$1,643 AND CLOSE THE FUND

WHEREAS, in 2010, the City issued General Obligation Grant Anticipation Notes for CP 2010-3 19<sup>th</sup> Avenue NW Railroad Crossing Project, and

WHEREAS, after the final payment of these notes in February of 2014 the City incurred some incidental fees, and

WHEREAS, these additional costs totaled approximately \$1,643,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorize the transfer of \$1,643 from the Permanent Improvement Revolving Fund (501) to the 2012C Grant Anticipation Note (363) to eliminate the deficit, and to close the fund.

Adopted this 10<sup>th</sup> day of November, 2014.

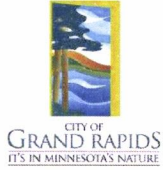
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

\_\_\_\_\_  
Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0920      **Version:** 1      **Name:** Hire New Employees-November 2014  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 11/5/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Hire temporary employees for Park & Recreation / I.R.A. Civic Center

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Hire temporary employees for Park & Recreation / I.R.A. Civic Center

**Background Information:**

The following individuals will be hired with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex. These positions are part of the annual operating budget, and will begin employment October 29, 2013.

- Garret Britten, Lifeguard, Hourly Range: \$8.00 to \$10.00 per hour
- Mathew Allison, Lifeguard, Hourly Range: \$8.00 to \$10.00 per hour
- Mathew Clifton, Outdoor Rink Attendant, Hourly Range: \$8.00 to \$10.00 per hour
- Isaac Andrews, Outdoor Rink Attendant, Hourly Range: \$8.00 to \$10.00 per hour
- Cole Stejovich, Outdoor Rink Attendant, Hourly Range: \$8.00 to \$10.00 per hour
- Reid Blake, Outdoor Rink Attendant, Hourly Range: \$8.00 to \$10.00 per hour
- Caleb How, Outdoor Rink Attendant, Hourly Range: \$8.00 to \$10.00 per hour
- Taylor Cole, Concession Worker, Hourly Wage: \$8.00

**Staff Recommendation:**

Approve the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.  
 Consider approving the hiring of the part time employees with the Grand Rapids Park and Recreation Department, I.R.A. Civic Center, and/or the Grand Rapids Sports Complex.

ba



# CITY OF GRAND RAPIDS

## Legislative Master

**File Number: 14-0909**

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<b>File ID:</b> 14-0909	<b>Type:</b> Agenda Item	<b>Status:</b> Fire
<b>Version:</b> 1	<b>Reference:</b>	<b>In Control:</b> Fire
		<b>File Created:</b> 11/04/2014
<b>File Name:</b> Sale of the Fire Departments 2003 Dodge Durango		<b>Final Action:</b>

<b>Title:</b> Consider allowing the sale of the Fire Departments 2003 Dodge Durango first response vehicle to the Itasca County Sheriffs Office
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**Notes:**

**Sponsors:**

**Enactment Date:**

**Attachments:**

**Enactment Number:**

**Contact:**

**Hearing Date:**

**Drafter:** Bryan Zuehlke

**Effective Date:**

### History of Legislative File

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Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 14-0909

Consider allowing the sale of the Fire Departments 2003 Dodge Durango first response vehicle to the Itasca County Sheriffs Office

**Background Information:**

The Fire Department has received the new first response vehicle. The 2003 Dodge Durango has been taken out of service, and all accessories removed. The Itasca County Sheriffs Office has agreed to purchase the 2003 Dodge Durango for the sum of \$4500.00.

**Staff Recommendation:**

Consider allowing the sale of the 2003 Dodge Durango first response vehicle to the Itasca County Sheriffs Office for \$4500.00

**Requested City Council Action**

Consider the sale of the Fire Departments 2003 Dodge Durango vehicle to the Itasca County Sheriffs Office for \$4500.00



# CITY OF GRAND RAPIDS

## Legislative Master

File Number: 14-0925

<b>File ID:</b> 14-0925	<b>Type:</b> Agenda Item	<b>Status:</b> Consent Agenda
<b>Version:</b> 1	<b>Reference:</b>	<b>In Control:</b> City Council
		<b>File Created:</b> 11/06/2014
<b>File Name:</b>		<b>Final Action:</b>

**Title:** Schedule a public hearing on November 24, 2014 at 5:30 pm to receive public input as it relates to the issuance of an on-sale liquor license for MUY Pizza Minnesota, LLC.

**Notes:**

<b>Sponsors:</b>	<b>Enactment Date:</b>
<b>Attachments:</b>	<b>Enactment Number:</b>
<b>Contact:</b>	<b>Hearing Date:</b>
<b>Drafter:</b>	<b>Effective Date:</b>

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File 14-0925

Schedule a public hearing on November 24, 2014 at 5:30 pm to receive public input as it relates to the issuance of an on-sale liquor license for MUY Pizza Minnesota, LLC.

**Background Information:**

MUY Pizza Minnesota, LLC. has requested an On-Sale Liquor License for Pizza Hut restaurant located at 3150 S. Pokegama Avenue, Suite 101, Grand Rapids.

**Requested City Council Action**

Schedule a public hearing on November 24, 2014 at 5:30 p.m. to receive public input as it relates to the issuance of an on-sale liquor license for MUY Pizza Minnesota, LLC dba Pizza Hut.



CITY OF  
GRAND RAPIDS  
IT'S IN MINNESOTA'S NATURE

# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 14-0923      **Version:** 1      **Name:**  
**Type:** Minutes      **Status:** Approved  
**File created:** 11/6/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Acknowledge minutes for Boards & Commissions.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [October 7, 2014 Arts & Culture](#)  
[October 27, 2014 Arts & Culture Special Meeting](#)  
[October 27, 2014 Arts & Culture Community Meeting](#)

Date	Ver.	Action By	Action	Result
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Acknowledge minutes for Boards & Commissions.



CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
CONFERENCE ROOM 2B– GRAND RAPIDS CITY HALL  
REGULAR MEETING, TUESDAY, OCTOBER 7, 2014 – 3:15 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, October 7, 2014, at 3:35 pm

**CALL OF ROLL:** On a Call of Roll, the following members were present: Kathy Dodge, Carissa Grosland, Sonja Merrill, David Mary, Todd Driscoll and Lois Bendix

Commissioners absent: Karen Walker, and Michael Davis

Staff Present: Amy Dettmer, Jessica Setness, Michele Palkki

Added Under Old Business: Artist in Residence Discussion

Carissa Grosland left at 3:35 pm

**APPROVAL OF MINUTES – Regular Meeting, September 2, 2014; Community Meeting, September 16, 2014 and the Special Meeting, September 17, 2014**

**Motion by Commissioner Driscoll, second by Commissioner Merrill to approve the minutes of the Regular Meeting, September 2, 2014, Community Meeting, September 16, 2014 and Special Meeting, September 17, 2014. Motion passed by unanimous vote.**

## **OLD BUSINESS**

### Artist in Residence

Grand Rapids Arts has recommended the acceptance of the application that was submitted by Leah Yellowbird for the time period of November 15, 2014 until February 15, 2015. Leah Yellowbird is from Grand Rapids. Leah paints and does beadwork on canvas birch-bark and leather and was recently the people's choice winner at the 2014 jury show at Macrostie.

**Motion by Commissioner Driscoll, second by Commissioner Marty to accept the application from Leah Yellowbird as an Artist in Residence for the time period of November until February, 2015. Motion passed by unanimous vote.**

Commissioner Dodge expressed that we need to really publicize the Community Survey. This is an integral part of the planning process to give direction regarding the Cultural Plan. The Commission was challenged to make short statements of why someone should take the survey and how it will impact decisions made about the future we have for the Arts and Cultural Plan.

- ✓ Decisions are made by those who show up
- ✓ It will strengthen the Community
- ✓ It will affect our economy and young people will stay here
- ✓ Brings statewide resources to Grand Rapids
- ✓ Economic Development
- ✓ Opportunities to influence the direction
- ✓ It will make arts more visible and accessible
- ✓ It should concern everyone, it's about you
- ✓ Investment of 10 minutes affects the next 10 years.

Jessica put together a page with 4 GRMN Creates; it was printed and laminated and given to the commissioners to give out to area businesses. Commissioner Marty asked if the template could be emailed to him and he will make it available for the performances at the Reif.

Areas where Jessica will publicize are the following; press releases, blog, community calendar, face book, city web / email, benchmark. Each Commissioner was encouraged to send emails to their personal and work contacts, face book calendars and etc. asking them to complete the survey. Michele will send out a city wide email and send the template to Commission Marty. With everyone's help we should receive a good response from the community.

#### Timeline for upcoming events – **Monday, October 27, 2014**

Special Commission Meeting 8-9:30 am GR Fire Hall All Commission Members  
Economic Development Members, candidates running for mayor/council have all been invited.

City Council Work Session 4-5:00 pm Council Chambers Consultants, Kathy, and Amy will be at the work session to update the City Council and answer any question.

2<sup>nd</sup> Community Meeting 6-7:30 pm ISD 318 Board Room All Commission Members  
The community is invited to attend this meeting to discuss the arts and culture plan.

#### **NEW BUSINESS**

Nothing to report

There being no further business, the meeting adjourned at 4:20 pm

Respectfully submitted by Michele Palkki

Reminder, due to the elections the next regular meeting of the Grand Rapids Arts Commission will be held on Wednesday, November 5, 2014 beginning at 3:15 pm at the Grand Rapids City Hall, Conference Room 2B.



CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
GRAND RAPIDS FIRE HALL, 18 NE 5<sup>TH</sup> STREET, GRAND RAPIDS MN 55744  
SPECIAL MEETING, MONDAY, OCTOBER 27, 2014 – 8:00 AM

**CALL TO ORDER: Pursuant to due notice and call thereof the Special Meeting of the Grand Rapids Arts and Culture Commission was held in the Grand Rapids Fire Hall, 18 NE 5<sup>th</sup> Street, Grand Rapids, Minnesota, on Monday, October 27, 2014, at 8:00 am**

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Todd Driscoll, Lois Bendix, Sonja Merrild, Karen Walker, and Carissa Grosland.

8:22 am David Marty arrived, also Sonja Merrild left.

Commissioners absent: Michael Davis

Staff: Tom Pagel, Jeff Davies, Rob Mattei, Dale Anderson, Amy Dettmer and Michele Palkki

Consultants: Anne Gadwa Nicodemus – Metris Arts Consulting, Lynn Osgood, GO Collaborative

**Visitors:** Mark Zimmerman-IEDC, Sandy Layman-Layman Consulting, Chris Fulton-Grand Rapids Area Community Foundation, Megan Christiansen-Visit Grand Rapids

## **WELCOME**

Commissioner Kathy Dodge: Welcome and Introductions

Anne Gadwa-Nicodemus, Metris Arts Consulting gave a short presentation regarding art place-making. Lynn Osgood, GO Collaborative presented the role of the commission.

## **ARTS & CULTURE DISCUSSION**

A discussion began with laying out the plan for the Arts and Culture Plan

- ✓ December – Draft plan submitted to the Commission
- ✓ January – Draft report submitted to the community
- ✓ March – Final report / City Council Approval

## **Survey Results**

The number of survey responses to date is 314, a very good response. There is evidence of strong support for arts and culture and physical environment, economic and community development from the information gathered from meetings, interviews, and presentations. People still have until the end of the week before the survey link will be shut down so the consultants can compile information for the Commission.

Grand Rapids plays a significant part both as a city and as regionally. We need to take advantage of small and underutilized as well as promoting health, history and physical environment.

Open Conversation – a few questions were asked. What strikes you? What peaks your curiosity? What makes you worried? What will be able to happen right away?

- So many directions
- Children who have study halls – those who may not be involved in sports, choir or extracurricular activities what can we do for them
- Rialto Theater – Grand Rapids Town Hall – open venues to utilize
- Connections to outside Grand Rapids (Duluth, Bigfork, Brainerd) how do we get them on board
- Connecting both sides of the Mississippi River, pedestrian bridge possibility
- So many other agencies outside Grand Rapids are already volunteer – not enough time
- How can we fund an organization once implemented and help promote healthy arts and culture to the larger community

Meghan Christianson noted that we have an Attractions Committee that meets regularly regarding events and happenings in Grand Rapids. This would be a great resource.

The resources are there you just have to figure out how to connect them.

- People need to buy in
- Small Steps – Work off that
- What can be done to foster entrepreneurs

The downtown businesses are working on how to get people to go to several areas, not just one. How do we market arts and culture? Is it funding, or do we use different focus groups.

- Communication/Recreation
- Central School can be an important driver
- Walkability downtown – come together, both sides of the tracks.
- Partnerships-sharing the strategic plan with others
- We already have silos, we need to put them together with a strategic plan
- Collaboration with community groups, focus on what we do like
- Look at things in the reverse, what do you want and how to get there
- Focus to make things tangible
- Act as a convener
- What is the clear vision
- Education is key – get the schools involved
- Public relations and communications
- There is an energy we need to fuel, include downtown, funding, timing
- Get Fit and the Farmers Market.

The consultants thanked everyone for their involvement and comments on the Arts and Culture planning process and invited everyone to the Community Meeting to be held at 6:00 pm tonight in the Board Room of Independent School District 318.

There being no further business, the meeting adjourned at 10:15 am

Respectfully submitted by Michele Palkki



CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
ISD 318 ADMINISTRATION BOARD ROOM –  
820 NW 1<sup>st</sup> AVENUE, GRAND RAPIDS  
COMMUNITY SPECIAL MEETING, MONDAY, OCTOBER 27, 2014 – 6:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof a Community Meeting of the Grand Rapids Arts and Culture Commission was held at the Independent School District #318 Board Room at 820 NW 1st Avenue, Grand Rapids Minnesota, on Monday, October 27, 2014, at 6:00 pm

**Commissioners Present:** Kathy Dodge, Karen Walker, Todd Driscoll, Sonja Merrild, Lois Bendix, and David Marty

**Commissioners absent:** Michael Davis, Carissa Grosland

**Staff Present:** Mayor Adams, Jessica Setness, Amy Dettmer, Michele Palkki

**Consultants:** Anne Gadwa Nicodemus – Metris Arts Consulting, Lynn Osgood, GO Collaborative

**Visitors:** Janet Miller, Michael W., Steve Downing, Carole Erickson, Katie Marshall, Carol Anderson, Mark Hawkinson, Trond Knudegaard, Steph Schroeder, Amanda Okeck, Liz White, Brian Ofilie, Nathan Bergstedt, William Tucker, Joan Foster, Benjamin Braff, Jeff Johns, Robin Omberg, John Connelly, Alisi Styles, Meghan Bown, Colleena Bibeau.

### **Welcome and Introductions**

Commissioner Kathy Dodge introduced members of the Commission, Consultants and City Staff

Lynn and Anne gave a brief discussion on what has taken place, including their visits to Grand Rapids, Interviews, Meetings, and etc. Lynn spoke briefly of the survey which will end Thursday, October 30<sup>th</sup>. Over 300 people have taken the survey which there is still time to do.

The early results have been divided into 3 categories.

- 1) The Arts and the Economy
- 2) The Arts and the Public Environment
- 3) The Arts and the Community

The group was divided into 3 table discussions to give ideas in relation to the categories above. After a time limit the individuals moved to a new table so that at the end of the evening everyone will had been able to take part with all 3.

The following is a summary of comments from those in attendance:

### **Economic Development**

- ✓ Use of Forest History Center
- ✓ Art Workshops
- ✓ Central School as art center
- ✓ Longevity
- ✓ Better Support of Artist
- ✓ Use existing buildings
- ✓ Artists of all kinds
- ✓ Artists paid / full time
- ✓ Create art space
- ✓ Remember culinary arts
- ✓ Create a registry of artist to build awareness

### **Physical Environment**

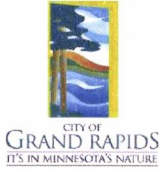
- ✓ Revitalize downtown – main housing
- ✓ Mississippi River Asset
- ✓ Area by bridge (Horn)
- ✓ Themed signage (city entrances)
- ✓ Visuals into shops
- ✓ Music playing – all seasons
- ✓ More lights during dark months
- ✓ Highway 2 and 169 – First impressions are lasting impressions

### **Community Development**

- ✓ Art within all the schools
- ✓ Arts is not a dictionary
- ✓ Arts for after school
- ✓ Arts and Mental Health
- ✓ Grass roots movement
- ✓ Arts in empty spaces
- ✓ Exploring our town
- ✓ In parking space put sort of art
- ✓ Chair/Bench to sit – have art there
- ✓ Native American art
- ✓ Art in the park
- ✓ Need of scholarships

This concluded this meeting. The consultants thanked everyone for their involvement and comments on the Arts and Culture planning process.

There being no further business, the meeting adjourned at 8:00 pm  
Respectfully submitted by Michele Palkki



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 14-0924      **Version:** 1      **Name:**  
**Type:** Agenda Item      **Status:** Department Head Report  
**File created:** 11/6/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Pokegama Golf Course ~ Bob Cahill

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Pokegama Golf Course ~ Bob Cahill



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

<b>File #:</b>	14-0911	<b>Version:</b>	1	<b>Name:</b>	Laserfiche Server Upgrade
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Information Technology
<b>File created:</b>	11/4/2014	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	11/10/2014	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider authorizing the IT Department to accept quotes from Crabtree Companies and SHI for the upgrade of our Laserfiche server at a cost not to exceed \$38,200.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">SHI Quote.pdf</a> <a href="#">Crabtree Quote.pdf</a> <a href="#">Laserfiche VAR Letter.pdf</a>				

Date	Ver.	Action By	Action	Result
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Consider authorizing the IT Department to accept quotes from Crabtree Companies and SHI for the upgrade of our Laserfiche server at a cost not to exceed \$38,200.

**Background Information:**

The City's Laserfiche server is due for an upgrade. Laserfiche is utilized throughout the City for storage and retrieval of official documents. This upgrade project will bring our server and software up to current versions, incorporate more City Departments and add previously unavailable features. New features will include digital forms, advanced auditing, web portal and a robust new workflow platform. This project is accounted for in the 2014 CIP budget at a figure of \$43,000.

**Staff Recommendation:**

Staff recommends that Council considers authorizing the IT Department to accept quotes from Crabtree Companies and SHI for the upgrade of our Laserfiche server at a cost not to exceed \$38,200.

**Requested City Council Action**

Consider authorizing the IT Department to accept quotes from Crabtree Companies and SHI for the upgrade of our Laserfiche server at a cost not to exceed \$38,200.





Pricing Proposal  
Quotation #: 8742676  
Created On: 10/28/2014  
Valid Until: 11/27/2014

---

## City of Grand Rapids MN

---

**Erik Scott**  
MN  
United States  
Phone: (218) 326-7618  
Fax:  
Email: Escott@ci.grand-rapids.mn.us

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## Inside Account Executive

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**Briton Zamoyta**  
290 Davidson Avenue  
Somerset, NJ 08873  
Phone: 732-564-8511  
Fax: 732-564-8224  
Email: Briton\_Zamoyta@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Windows Server 2012 R2 Standard - License - 2 processors - Select, Select Plus - Single Language Microsoft - Part#: P73-06309	1	\$576.00	\$576.00
2 Microsoft Windows Server 2012 - License - 1 user CAL - Select, Select Plus - Single Language Microsoft - Part#: R18-04302	60	\$22.00	\$1,320.00
		Subtotal	\$1,896.00
		Total	\$1,896.00

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### Additional Comments

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If you are using SHI's contract# #48196 release C1046(5), please include this contract number on your PO

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*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*



**SALES QUOTE**

2020 Silver Bell Road  
 Suite 20 Eagan, MN 55122  
 P: 651-688-2727 F: 651-688-2041

**Sales Quote No:** 1806

**Date:** 10/3/14

**Account No:** CIT528

**Bill To:** City of Grand Rapids  
 420 North Pokegama Avenue  
  
 Grand Rapids, MN 55744

**Ship To:** City of Grand Rapids  
 420 North Pokegama Avenue  
  
 Grand Rapids, MN 55744

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Curt Thompson			Net 30 Days	4/1/15

**Notes**

This is a quote to upgrade your current Laserfiche system to the Avante Laserfiche system

Two days on site professional service project scope:

- a. intergrate with the clients GIS system
- b. developer a quickfield process
- c. show client how to back log plot files
- d. train users

Item No	Description	Quantity	UM	Price	Disc	Amount
LF-MSE30	Laserfiche Avante Server for MS SQL with Workflow	1.00	EA	\$5,000.00	0.00	\$5,000.00
LF-MSE30B	LF Avante Server MS SQL LSAP, Billed Annually	1.00	EA	\$1,000.00	0.00	\$1,000.00
LF-MNF05	LF Named Full User w/ Snapshot & Email	30.00	EA	\$500.00	0.00	\$15,000.00
LF-MNF05B	LF Named Full User LSAP, billed annually	30.00	EA	\$100.00	0.00	\$3,000.00
LF-MWAX	Laserfiche Web Access	30.00	EA	\$100.00	0.00	\$3,000.00
LF-MWAXB	Laserfiche Web Access LSAP, Billed Annually	30.00	EA	\$20.00	0.00	\$600.00
LF-MFRM	Laserfiche Forms	30.00	EA	\$50.00	0.00	\$1,500.00
LF-MFRMB	Laserfiche Forms LSAP, billed annually	30.00	EA	\$10.00	0.00	\$300.00
LF-MATX	LF Advance Audit Trail	30.00	EA	\$100.00	0.00	\$3,000.00
LF-MATXB	LF Advanced Audit Trail LSAP, billed annually	30.00	EA	\$20.00	0.00	\$600.00
LF-MSA30	Avante additional database	1.00	EA	\$1,000.00	0.00	\$1,000.00
LF-MSA30B	Avante additional database LSAP, billed annually	1.00	EA	\$200.00	0.00	\$200.00
LF-MCS05	LF ScanConnect 5 pack	1.00	EA	\$660.00	0.00	\$660.00
LF-MCS05B	LF- ScanConnect 5 pack LSAP, billed annually	1.00	EA	\$132.00	0.00	\$132.00
LF-MCS01	LF Scan Connect	1.00	EA	\$165.00	0.00	\$165.00
LF-MCS01B	Scan Connect LSAP, Bill Annually	1.00	EA	\$33.00	0.00	\$33.00
LF-MCQ01	LF Quick Fields	3.00	EA	\$595.00	0.00	\$1,785.00
LF-MCQ01B	LF Quick Fields LSAP, billed annually	3.00	EA	\$120.00	0.00	\$360.00
LF-MCQC4	LF Barcode & Validation Package	3.00	EA	\$1,695.00	0.00	\$5,085.00
LF-MCQC4B	LF Barcode & Validation Package LSAP, billed annually	3.00	EA	\$340.00	0.00	\$1,020.00
LF-MCQC5	LF Real Time Look Up & Validation Package	3.00	EA	\$595.00	0.00	\$1,785.00
LF-MCQC5B	LF Real Time Lookup & Validation Package LSAP, billed annually	3.00	EA	\$120.00	0.00	\$360.00
LF-MPP1	LF Starter Public Portal (Weblink) 10 connections	1.00	EA	\$15,000.00	0.00	\$15,000.00
LF-MPP1B	LF Starter Public Portal LSAP, billed annually	1.00	EA	\$3,000.00	0.00	\$3,000.00
LF-MPL01	LF Plus Plug in	1.00	EA	\$3,795.00	0.00	\$3,795.00
LF-MPL01B	LF Plus Plug In LSAP, billed annually	1.00	EA	\$1,590.00	0.00	\$1,590.00



**SALES QUOTE**

2020 Silver Bell Road  
 Suite 20 Eagan, MN 55122  
 P: 651-688-2727 F: 651-688-2041

**Sales Quote No:** 1806

**Date:** 10/3/14

**Account No:** CIT528

**Bill To:** City of Grand Rapids  
 420 North Pokegama Avenue  
  
 Grand Rapids, MN 55744

**Ship To:** City of Grand Rapids  
 420 North Pokegama Avenue  
  
 Grand Rapids, MN 55744

Credit for LF software	Credit for trade in of Laserfiche software	1.00	EA	(\$29,506.00)	0.00	(\$29,506.00)
Credit for LF LSAP	Credit for Laserfiche unused LSAP's (pro rated at time of purchase) current LSAP's \$7066	1.00	EA	\$0.00	0.00	\$0.00
LF-LABOR	on site full day of professional services	2.00	EA	\$1,500.00	0.00	\$3,000.00

We know that you have a lot of choices for your imaging and software solutions. We truly appreciate the opportunity to be of service to your organization.

<b>Subtotal</b>	\$42,464.00
<b>Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$2,042.43
<b>Sales Order Total</b>	\$44,506.43

October 30, 2014

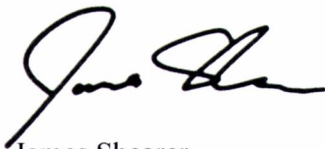
Mr. Erik Scott  
IT Director  
Grand Rapids, MN

Dear Mr. Scott,

I am writing in regards to your contractual agreement with Crabtree Companies to support and maintain your Laserfiche software. This agreement dictates that Crabtree, as your VAR of record, is the sole VAR who can download software licenses and activations for the City of Grand Rapids. They are also able to provide the city with the most accurate quote for the software upgrade because as your VAR of record, they are the only VAR authorized to access the details regarding your account, including any software credit the city has.

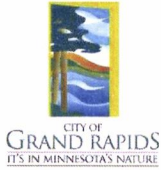
The investment of the City of Grand Rapids is the most competitive cost available as these guidelines are contained within the contractual agreements between Laserfiche and State and Federal government. The VARs who are contracted by Laserfiche are required to follow these stringent pricing guidelines which enables the most cost competitive and best cost regardless of the reseller source.

Sincerely,



James Shearer  
Director of Sales





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0905      **Version:** 1      **Name:** Arts & Culture applicants  
**Type:** Agenda Item      **Status:** Administration Department  
**File created:** 10/27/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Accept the resignation of Michael Davis from Arts & Culture Commission and appoint applicants to fill two vacancies.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Connolly, John Art & Culture Commission App](#)  
[Smith, Harry Art & Culture Comm Applicaiton](#)  
[Michael Davis Resignation](#)

Date	Ver.	Action By	Action	Result
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Accept the resignation of Michael Davis from Arts & Culture Commission and appoint applicants to fill two vacancies.

### **Background Information:**

On September 22, 2014, the City Council accepted the resignation of Brian Carlson from the Arts & Culture Commission leaving a vacancy with an unexpired term through December 31, 2014. As this particular term was scheduled to terminate on December 31, 2014 of this year, we request the Council consider filling the vacancy through the remainder of the term and appoint for a consecutive three year term, January 1, 2015 through December 31, 2017.

On October 30, 2014, Michael Davis submitted his resignation from the Arts & Culture Commission. This has created another vacancy within the Commission, term to expire December 31, 2016.

The City has received applications of interest from Harry Smith and John Connolly and Councilmembers Christy & Sanderson conducted interviews.

### **Staff Recommendation:**

Consider both applicants and Councilor recommendations for appointments.

### **Requested City Council Action**

Appoint members to Arts & Culture Commission to fill an unexpired terms as requested above.



420 N. Pokegama Ave  
Grand Rapids, MN 55744  
(218)326-7600  
(218)326-7608 Fax

www.cityofgrandrapidsmn.com

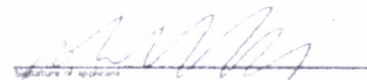
## Application for City Boards and Commissions

Please use the Supplemental Notes Page to add additional pertinent information that will not fit in the boxes provided.

**As an applicant for a City Board or Commission, your name, address and phone number will be available to the press and the public. You will be contacted regarding action taken on your appointment.**

Full name: John Connelly	Date: 9/17/14
Address: P O Box 814	Phone #: (218) 259-3915
Email Address: john@j-connelly.com	
Board or Commission being applied for: Arts and Culture	
Occupation (if retired, please indicate former occupation/profession): Self-Employed: Photography, Grantwriting, Communications	
Education: University of Minnesota - Twin Cities, Rocky Mountain School of Photography, St. Thomas - Opus College of Business	
Professional and/or community activities: I have worked as a freelance photographer, grantwriter, and communications consultant for a wide range of local units of government, non-profit organizations, schools, state agencies, small businesses and large corporations. I recently received a stipend from the Grand Rapids Community Marketing Taskforce to create a public art installation in Central School. In addition, I received a grant from the Arrowhead Regional Arts Council to pursue a mentorship through the Santa Fe Workshops in Santa Fe, NM. Locally, I have volunteered for Bridges Kinship Mentoring, Itasca County Habitat for Humanity, and others.	
Brief statement on qualifications: As a photographer as well as a general consumer of the local arts and culture scene, I have been interested in the work of the Arts and Culture Commission as well as the strategic planning process that is currently underway. I'm a big-picture thinker who makes his living by taking disparate pieces and creating a whole. I'm interested in and passionate about making Grand Rapids an even better and more diverse place to live and believe that increased arts and culture is a key component of that process.	

Please return this form to: City Administration Office  
420 N Pokegama Ave.  
Grand Rapids, MN 55744

  
\_\_\_\_\_  
Signature of applicant



GRAND RAPIDS  
MINNESOTA

### APPLICATION FOR CITY BOARDS AND COMMISSIONS

Return to:  
City Administration Office  
420 N. Pokegama Avenue  
Grand Rapids, MN 55744  
218-326-7600

RECEIVED

APR 6 2013

CITY OF GRAND RAPIDS

#### Personal Information:

Name: HARRY SMITH	Date: 4-6-2013
Address: 1137 CO RD 440	Day Phone: 218-245-1046
Employer: RETIRED	Evening Phone: SMIF
Occupation:	E-Mail: HARPEY2@MSN.COM

Please rank in order the Boards/Commissions on which you would like to serve (leave blank any on which you do not wish to serve):

<input type="checkbox"/> Golf Course Board	<input type="checkbox"/> Police Civil Service Commission	<input type="checkbox"/>
<input type="checkbox"/> Library Board	<input type="checkbox"/> Economic Development Authority	<input type="checkbox"/>
<input type="checkbox"/> Central School Advisory Board	<input type="checkbox"/> Public Utilities Commission	<input type="checkbox"/>
<input type="checkbox"/> Housing & Redevelopment Authority	<input type="checkbox"/> Civic Center/Park & Rec. Board	<input type="checkbox"/>
<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Human Rights Commission	<input type="checkbox"/>
<input type="checkbox"/> Airport Advisory Board	<input type="checkbox"/> Arts & Cultural Commission	<input checked="" type="checkbox"/>
<input type="checkbox"/> Board of Appeal & Equalization		

Do you have special qualifications that you feel would help you be particularly effective on a City Board or Commission? (i.e. work experience, volunteer experience, education, hobbies, etc?)

HAVE BEEN WITH GRAND RAPIDS MALE CHORUS/BLANDIN  
MALE CHORUS FOR 35 YEARS

How did you become interested in serving on a Board or Commission?

FROM A FORMER DIRECTOR

(over)



**Date Authorization:**

If appointed, I, \_\_\_\_\_, authorize the City of Grand Rapids to release the following private data upon request made to the City (check all that apply).

Home Phone # 218-245-1046 Home email \_\_\_\_\_

Work address \_\_\_\_\_ Work Phone# \_\_\_\_\_

Work email \_\_\_\_\_ Cell Phone # \_\_\_\_\_

I also authorize the City of Grand Rapids to release such authorized private data referenced above to members of the general public, City staff, Mayor and City Council members upon request for such data. The person(s) receiving such private data must use it only for lawful purposes.

This authorization shall be modified or cancelled only upon written notice to the City Clerk, City of Grand Rapids.

I agree to inform the City Clerk's office of any change indicated above.

I agree to relinquish and waive all claims that may arise against the City, its agents or employees for releasing any and all authorized data referenced above relating to this agreement.

4-6-2013  
Date

Mary Smith  
Signature



## Kim Johnson-Gibeau

---

**Subject:** FW: Michael Davis resignation

----- Forwarded message -----

From: **Michael Davis** <[mpdavis\\_13@msn.com](mailto:mpdavis_13@msn.com)>  
Date: Thu, Oct 30, 2014 at 7:03 PM  
Subject: RE: GRACC Board Attendance  
To: [ktdodg@gmail.com](mailto:ktdodg@gmail.com)

Kathy,

Thanks for the letter. I have been considering my lack of attendance for a while and it is with heavy heart that I offer my resignation to the Commission. I do feel there is much I can contribute but unfortunately, between my work schedule and other commitments I am unable to offer much time to assist.

Thank You,  
Michael Davis

---

Date: Thu, 30 Oct 2014 14:38:11 -0500  
Subject: GRACC Board Attendance  
From: [ktdodg@gmail.com](mailto:ktdodg@gmail.com)  
To: [mpdavis\\_13@msn.com](mailto:mpdavis_13@msn.com)  
CC: [mpalkki@ci.grand-rapids.mn.us](mailto:mpalkki@ci.grand-rapids.mn.us); [adettmer@ci.grand-rapids.mn.us](mailto:adettmer@ci.grand-rapids.mn.us)

Michael,

First of all, let me congratulate you on your splendid performance in Picturing Grace. The Grand Rapids Players did themselves proud with that production.

Unfortunately though, I must write you about attendance at Grand Rapids Arts and Culture Commission meetings. Since we welcomed you on the board on June 3, GRACC has held 11 meetings of which you have been able to make only 5.

While we really value your suggestions, attendance at a government meeting is crucial. For the past two meetings on October 27 we needed a quorum to conduct business. We made quorum, but it is nerve-wracking when grants of \$47,000 are paying for consultants and we may not be able to conduct business for lack of a quorum. We were also expecting you for the two meetings because you responded to Michele that you would be present.

Also during Lynn and Anne's last visit, Anne mentioned that there will be much work on the horizon for GRACC and everyone needs to be full and present. There has been a lot of interest generated by the arts and culture plan. As a result, several people have inquired about joining the commission and its time commitments. When the commitments were explained, they were still on board and ready to roll up their sleeves.

My concern is also for you with working hours that may make it difficult for you to pool all your energies for Commission work and still follow your other passions at the same time.

GRACC bylaws state the following:

"Every commissioner shall be required to attend at least 75% of all meetings each calendar year. Commissioners who are unable to meet the attendance requirement may be removed from the commission. Any commissioner may voluntarily terminate commissionership by written resignation to the chair and the Grand Rapids City Council."

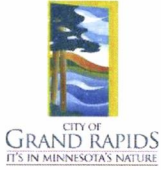
Please take these thoughts into consideration. If at this time Commission work is daunting, you may want to consider whether or not it is wise to continue on the Commission.

Thanks.

Kathy

--  
Katherine Dodge  
[Grand Rapids Arts](#)  
PO Box 831  
Grand Rapids MN 55744

--  
Katherine Dodge  
[Grand Rapids Arts](#)  
PO Box 831  
Grand Rapids MN 55744



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 14-0913      **Version:** 1      **Name:** Public Hearing-Northland Counseling  
**Type:** Agenda Item      **Status:** Public Hearing  
**File created:** 11/4/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Conduct a Public Hearing to consider the issuance and sale not to exceed \$4,400,000 in Revenue Notes for Northland Counseling Center and approve a resolution authorizing the issuance and sale of the following Revenue Notes for Northland Counseling Center: Series 2014, and authorize the Mayor and City Administrator to sign required documents.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Northland Series 2014 PH Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
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Conduct a Public Hearing to consider the issuance and sale not to exceed \$4,400,000 in Revenue Notes for Northland Counseling Center and approve a resolution authorizing the issuance and sale of the following Revenue Notes for Northland Counseling Center: Series 2014, and authorize the Mayor and City Administrator to sign required documents.

**Background Information:**

At the October 14, 2014, Council Meeting the City Council approved a resolution giving preliminary approval of a project on behalf of Northland Counseling Center, Inc. and called for a public hearing.

The Northland Counseling Center, Inc. is a 501(c)(3) non-profit corporation that is undertaking a project that consists of the following:

- Redeem and prepay the outstanding Revenue Note (Northland Counseling Center Project) Series 2013;
- Finance or refinance the costs of the acquisition, construction, and equipping of an addition to the Northland Recovery Center; and
- Finance the costs of issuance of the Notes and other costs related to the Project.

Northland Counseling Center, Inc. is requesting that the City issue a principal amount not to exceed \$4,400,000 in tax-exempt bonds for this project.

Non-profit entities that have the 501(c)(3) Internal Revenue Service designation can incur debt obligations, at tax-exempt interest rate. However, the non-profit organization requires the assistance of a local political subdivision (City) in acquiring this type of financing. The city acts as the "issuer" of the debt and the non-profit entity is the borrower. The underwriter of the debt, or the lender, proposed to be American Bank in this case, lends the money to the issuer who in turn lends it to the actual borrower.

**The issuing body (City) is only a conduit in the arrangement and it has no obligation or responsibility whatsoever in the repayment of the debt. Once the transaction is closed and funded, the issuer (City) is virtually eliminated from the transaction.**

The law firm of Kennedy & Graven is the Bond Counsel and they are assisting in the preparation and review of the necessary documents relating to the project and the bond issue. Northland Counseling Center will pay all costs, either directly or through the City, incurred by the city in connection with the project.

**Requested City Council Action**

Consider approving a resolution authorizing the issuance and sale not to exceed \$4,400,000 Revenue Notes for Northland Counseling Center; Series 2014, and authorize the Mayor and City Administrator to sign required documents.



CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF A REVENUE NOTE; APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF THE NOTE AND RELATED DOCUMENTS; AND GRANTING APPROVAL FOR CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH**

BE IT RESOLVED by the City Council of the City of Grand Rapids, Minnesota (the “City”), that:

Section 1. Background

1.01. Statutory Authorization. The City is authorized by Minnesota Statutes, Sections 469.152 through 469.1655, as amended (the “Act”), to issue revenue obligations to finance, in whole or in part, the cost of the acquisition, construction, reconstruction, improvement, betterment, or extension of a “project,” defined in the Act as any properties, real or personal, used or useful in connection with a revenue producing enterprise, for the public purposes expressed in the Act and also including any properties, real or personal, used or useful in connection with a revenue producing enterprise, whether or not operated for profit, engaged in providing health care services, including hospitals, nursing homes, and related medical facilities.

1.02. Note. Northland Counseling Center, Inc., a Minnesota nonprofit corporation (the “Borrower”), has proposed that the City issue its Revenue Note (Northland Counseling Center Project), Series 2014 (the “Note”), in one or more series, in an aggregate principal amount not to exceed \$4,400,000, and loan the proceeds derived from the sale of the Note to the Borrower pursuant to the terms of a Loan Agreement, to be dated on or after November 1, 2014 (the “Loan Agreement”), between the City and the Borrower. The Note is proposed to be purchased by American Bank of the North, a Minnesota banking and insurance corporation (the “Lender”).

1.03. Project. The Borrower proposes to use proceeds of the Note to (i) redeem and prepay the outstanding Revenue Note (Northland Counseling Center Project), Series 2013 (the “Prior Note”), issued by the City on December 5, 2013, in the original aggregate principal amount of \$1,500,000; (ii) finance or refinance the costs of the acquisition, construction, and equipping of an addition to the Northland Recovery Center located at 1215 SE Seventh Avenue in the City, including the addition of residential rooms, treatment beds, and a commercial kitchen; and (iii) pay the costs of issuance of the Note (collectively, the “Project”). The Borrower applied the proceeds of the Prior Note to (a) finance the costs of various capital improvements including, but not limited to, interior and exterior improvements and improvements to parking facilities at the Northland Counseling Center located at 215 SE Second Avenue in the City, the Northland Recovery Center located at 1215 SE Seventh Avenue in the City, the Northland Recovery Adolescent Center located at 510 SE Thirteenth Street in the City, the Maintenance Shop located at 13 Willow Lane in the City, the Northland Recovery Women’s Center located at 213 SE Eleventh Street in the City, the Kiesler House located at 1313 NE Seventh Avenue in the City, the Administration Building located at 511 North Pokegama Avenue in the City, and the Maplewood Adult Foster Care located at 402 SE Thirteenth Street in the City; (b) refinance certain outstanding indebtedness incurred by the Borrower for the acquisition of the Administration Building and the adult foster care

house known as Spear's Place located at 408 SE Second Avenue in the City; and (c) pay the costs of issuance of the Prior Note.

1.04. Tax-Exempt Status of Borrower. The Borrower has represented to the City that it is exempt from federal income taxation under Section 501(a) of the Internal Revenue Code of 1986, as amended (the "Code"), as a result of the application of Section 501(c)(3) of the Code.

1.05. Loan Repayments. The loan repayments to be made by the Borrower under the Loan Agreement will be fixed so as to produce revenue sufficient to pay the principal of, premium, if any, and interest on the Note when due. The City will assign its rights to the loan payments and certain other rights under the Loan Agreement to the Lender pursuant to the terms of an Assignment of Loan Agreement, to be dated on or after November 1, 2014 (the "Assignment"), between the City and the Lender. The payment of the principal of, premium, if any, and interest on Note will also be secured by a mortgage or amended and restated mortgage, dated on or after November 1, 2014 (the "Mortgage"), between the Borrower and the Lender, with respect to the real property and the collateral securing the Note and such other security as may be required from the Borrower by the Lender.

1.06. Disbursement of Proceeds of the Note. The proceeds of the Note will be disbursed by the Lender to the Borrower pursuant to a Disbursing Agreement, dated on or after November 1, 2014 (the "Disbursing Agreement"), between the Borrower, the Lender, and a disbursing agent named therein.

1.07. Documents. Forms of the following documents have been submitted to and are now on file with the City Council: (i) the Note; (ii) the Loan Agreement; (iii) the Assignment of Loan Agreement; (iv) the Disbursing Agreement; and (v) the Mortgage.

1.08. Public Hearing and DEED Application. Section 147(f) of the Code, and regulations promulgated thereunder, requires that prior to the issuance of the Note, the City Council of the City (the "City Council") approve the Note after conducting a public hearing thereon. Section 469.154, subdivision 4, of the Act requires that prior to submitting an application to the Minnesota Department of Employment and Economic Development ("DEED") for approval of the Project, the City Council must conduct a public hearing on the proposal to undertake projects authorized to be financed under the terms of the Act.

A notice of public hearing (the "Public Notice") was published in the *Grand Rapids Herald-Review*, the official newspaper and a newspaper of general circulation in the City, with respect to: (i) the required public hearing under Section 147(f) of the Code; (ii) the required public hearing under Section 469.154, subdivision 4, of the Act; and (iii) approval of the issuance of the Note. The Public Notice was published at least fourteen (14) days before the date hereof. On the date hereof, the City Council conducted a public hearing at which a reasonable opportunity was provided for interested individuals to express their views, both orally and in writing, with respect to the proposed issuance of the Note and the location and nature of the Project.

## Section 2. Issuance of the Note

2.01. Findings. The City Council hereby finds, determines, and declares that:

(a) The issuance and sale of the Note, the execution and delivery by the City of the Note, the Loan Agreement, and the Assignment of Loan Agreement, and the performance of all covenants and agreements of the City contained in the Note, the Loan Agreement and the Assignment of Loan Agreement are undertaken pursuant to the Act.



(b) The Project furthers the purposes stated in Section 469.152 of the Act and constitutes a “project,” as defined in Section 469.153, subdivision 2(b) and (d) of the Act.

(c) The loan repayments to be made by the Borrower under the Loan Agreement are fixed to produce revenue sufficient to provide for the prompt payment of principal of, premium, if any, and interest on the Note issued under this resolution when due, and the Loan Agreement also provides that the Borrower is required to pay all expenses of the operation and maintenance of the Project, including, but without limitation, adequate insurance thereon and insurance against all liability for injury to persons or property arising from the operation thereof, and all lawfully imposed taxes and special assessments levied upon or with respect to the Project and payable during the term of the Loan Agreement.

(d) As provided in the Loan Agreement, the Note shall not be payable from or charged upon any funds other than the revenue pledged to their payment, nor shall the City be subject to any liability thereon, except as otherwise provided in this paragraph. No holder or registered owner of the Note shall ever have the right to compel any exercise by the City of its taxing powers to pay the Note or the interest or premium thereon, or to enforce payment thereof against any property of the City except the interests of the City in the Loan Agreement and the revenues and assets thereunder, which will be assigned to the Lender under the Assignment of Loan Agreement. The Note shall not constitute a charge, lien, or encumbrance, legal or equitable, upon any property of the City, except the interests of the City in the Loan Agreement, and the revenues and assets thereunder, which will be assigned to the Lender under the Assignment of Loan Agreement. The Note shall recite that the Note is issued pursuant to the Act, and that the Note, including interest and premium, if any, thereon, is payable solely from the revenues and assets pledged to the payment thereof, and the Note shall not constitute a debt of the City within the meaning of any constitutional or statutory limitations.

2.02. Issuance and Sale of the Note. The City hereby authorizes the issuance of the Note in a principal amount not to exceed \$4,400,000, in one or more series, in the form, and with the terms set forth in the form of the Note now on file with the City. The aggregate principal amount of the Note, the interest rate of the Note, the terms for adjustment of the interest rate on the Note, the date of the documents referenced herein and the Note, and the terms of redemption of the Note may be established or modified with the approval of the City. The execution and delivery of the Note shall be conclusive evidence that the City has approved such terms as subsequently established or modified. The offer of the Lender to purchase the Note at the price of par plus accrued interest, if any, to the date of delivery at the interest rate or rates specified in the Note is hereby accepted. Upon approval of the Project by DEED, the Mayor and the City Administrator of the City are authorized and directed to prepare and execute the Note as prescribed in the Loan Agreement and the Note shall be delivered to the Lender. The Mayor, the City Administrator, and the Finance Director of the City are hereby authorized to execute and deliver any agreements with any depository institution, including any representation letter or amendment to any existing representation letter, in the event the City and the Lender elect to register the Note in book-entry form.

2.03. Approval of Documents. The Loan Agreement and the Assignment of Loan Agreement are hereby approved in substantially the forms on file with the City on the date hereof with such omissions and insertions as do not materially change the substance thereof, or as the Mayor and the City Administrator, in their discretion, shall determine, and the execution thereof by the Mayor and the City Administrator shall be conclusive evidence of such determination. The Mayor and the City Administrator are hereby authorized and directed to execute and deliver the Loan Agreement and the Assignment of Loan Agreement. Copies of all of the documents necessary to the transaction herein described shall be delivered, filed, and recorded as provided herein and in the Loan Agreement.



2.04. Certifications of the City. The Mayor, City Administrator, Finance Director, and other officers, employees, and agents of the City are hereby authorized and directed to prepare and furnish to bond counsel and the Lender certified copies of all proceedings and records of the City relating to the issuance of the Note including a certification of this resolution. Such officers, employees, and agents are hereby authorized to execute and deliver, on behalf of the City, all other certificates, instruments, and other written documents that may be requested by bond counsel, the Lender, or other persons or entities in conjunction with the issuance of the Note. Without imposing any limitation on the scope of the preceding sentence, such officers, employees, and agents are specifically authorized to execute and deliver an endorsement to the tax certificate of the Borrower, a general certificate of the City, and an Information Return for Tax-Exempt Private Activity Bond Issues, Form 8038 (Rev. April 2011). The City hereby authorizes Kennedy & Graven, Chartered, as bond counsel of the City, to prepare, execute, and deliver its approving legal opinion with respect to the Note.

2.05. Security for the Note. The City hereby authorizes the Borrower to provide such security for payment of its obligations under the Loan Agreement and for payment of the Note, including the Mortgage, as is agreed upon by the Borrower and the Lender, and the City hereby approves the execution and delivery of such security.

2.06. Bank Qualification Designation. The City hereby determines that the reasonably anticipated amount of tax-exempt obligations which will be issued by the City during calendar year 2014 does not exceed \$10,000,000. The City hereby designates the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Code.

### Section 3. Miscellaneous

3.01. Agreements Binding. All agreements, covenants, and obligations of the City contained herein and in the above-referenced documents shall be deemed to be the agreements, covenants, and obligations of the City to the full extent authorized or permitted by law, and all such agreements, covenants, and obligations shall be binding on the City and enforceable in accordance with their terms. No agreement, covenant, or obligation contained in this resolution or in the above-referenced documents shall be deemed to be an agreement, covenant, or obligation of any member of the City Council, or of any officer, employee, or agent of the City in that person's individual capacity. Neither the members of the City Council, nor any officer executing the Note, shall be liable personally on the Note or be subject to any personal liability or accountability by reason of the issuance of the Note.

3.02. Rights Conferred. Except as herein otherwise expressly provided, nothing in this resolution or in the Loan Agreement, expressed or implied, is intended or shall be construed to confer upon any person, firm, or corporation other than the City and the registered and beneficial owners of the Note, any right, remedy, or claim, legal or equitable, under and by reason of this resolution or any provision hereof or of the Loan Agreement or any provision thereof; this resolution, the Loan Agreement and all of their provisions being intended to be, and being for the sole and exclusive benefit of the City and the registered and beneficial owners of the Note issued under the provisions of this resolution and the Loan Agreement, and the Borrower to the extent expressly provided in the Loan Agreement.

3.03. Validity. If for any reason the Mayor, City Administrator, Finance Director, or any other officers, employees, or agents of the City authorized to execute certificates, instruments, or other written documents on behalf of the City shall for any reason cease to be an officer, employee, or agent of the City after the execution by such person of any certificate, instrument, or other written document, such fact shall not affect the validity or enforceability of such certificate, instrument, or other written document. If for any reason the Mayor, City Administrator, Finance Director, or any other officers, employees, or agents of the City authorized to execute certificates, instruments, or other written documents on behalf of



the City shall be unavailable to execute such certificates, instruments, or other written documents for any reason, such certificates, instruments, or other written documents may be executed by a deputy or assistant to such officer, or by such other officer of the City as in the opinion of the City Attorney is authorized to sign such document.

Section 4. Effective Date. This Resolution shall be in full force and effect from and after its passage.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 10<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF  
GRAND RAPIDS  
IT'S IN MINNESOTA'S NATURE

# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 14-0917      **Version:** 1      **Name:** VERIFIED CLAIMS  
**Type:** Agenda Item      **Status:** Verified Claims  
**File created:** 11/5/2014      **In control:** City Council  
**On agenda:** 11/10/2014      **Final action:**  
**Title:** Consider approving the verified claims for the period October 21, 2014 to November 3, 2014 in the total amount of \$531,870.19.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [COUNCIL BILL LIST 11-10-14.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period October 21, 2014 to November 3, 2014 in the total amount of \$531,870.19.

**Requested City Council Action**

Consider approving the verified claims for the period October 21, 2014 to November 3, 2014 in the total amount of \$531,870.19.

DATE: 11/04/2014  
 TIME: 15:27:09  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
CITY WIDE		
0300200	CDW GOVERNMENT INC	716.66
1920240	CHAD B STERLE	9,200.00
TOTAL CITY WIDE		9,916.66
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	746.00
TOTAL SPECIAL PROJECTS-NON BUDGETED		746.00
ADMINISTRATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	19.99
1920555	STOKES PRINTING COMPANY	42.59
TOTAL ADMINISTRATION		62.58
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	28.11
0315455	COLE HARDWARE INC	27.43
1801555	RAPID PEST CONTROL INC	60.00
1909510	SIM SUPPLY INC	232.88
2018680	TRU NORTH ELECTRIC LLC	588.50
2209421	VIKING ELECTRIC SUPPLY INC	78.30
TOTAL BUILDING MAINTENANCE-CITY HALL		1,015.22
COMMUNITY DEVELOPMENT		
0300200	CDW GOVERNMENT INC	127.65
0301685	CARQUEST AUTO PARTS	7.27
TOTAL COMMUNITY DEVELOPMENT		134.92
ENGINEERING		
0301200	CES IMAGING	1,156.65
1900225	SEH-RCM	4,408.50
TOTAL ENGINEERING		5,565.15
FINANCE		
1015340	JAMES E JOHNSON	45.00

CITY OF GRAND RAPIDS COUNCIL BILL LIST - NOVEMBER 10, 2014

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CITY OF GRAND RAPIDS  
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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
FINANCE		
	TOTAL FINANCE	45.00
FIRE		
0112220	ALERT ALL CORPORATION	666.00
0121721	AUTO VALUE - GRAND RAPIDS	11.14
0218350	BRIER CLOTHING	140.40
0221650	BURGGRAF'S ACE HARDWARE INC	45.96
0718211	GREAT PLAINS FIRE INC	2,473.87
0920450	ITL PATCH COMPANY, INC	766.00
1100550	KOZY/KMFY RADIO INC	810.00
1201730	LATVALA LUMBER COMPANY INC.	62.42
1301016	MADDEN'S DUTCH ROOM &	215.89
1301168	MARKETPLACE FOODS	163.60
1801615	RAPIDS WELDING SUPPLY INC	29.50
2300600	W.P. & R.S. MARS COMPANY	77.50
	TOTAL FIRE	5,462.28
INFORMATION TECHNOLOGY		
0400015	D.C.R. COMMUNICATIONS INC	175.00
	TOTAL INFORMATION TECHNOLOGY	175.00
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	120.00
0121721	AUTO VALUE - GRAND RAPIDS	2.99
0221650	BURGGRAF'S ACE HARDWARE INC	211.42
0301685	CARQUEST AUTO PARTS	38.06
0315455	COLE HARDWARE INC	235.46
0501650	EARL F ANDERSEN	201.45
0801836	HAWKINSON SAND & GRAVEL	387.72
0914732	INTERSTATE POWER SYSTEMS INC	319.97
0920061	ITASCA COUNTY TREASURER	13.20
1200500	L&M SUPPLY	12.42
1415030	NAPA SUPPLY OF GRAND RAPIDS	22.28
1415479	NORTHERN DRUG SCREENING INC	36.00
1415484	NORTHERN LIGHTS TRUCK	2,247.14
1415536	NORTHLAND HYDRAULIC SERVICE	100.00
1421155	NUCH'S IN THE CORNER	15.00
1615650	PORTABLE JOHN	411.44
1621125	PUBLIC UTILITIES COMMISSION	103.92
1801897	RAYMOND JOHNSON	95.00



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CITY OF GRAND RAPIDS  
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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
PUBLIC WORKS		
1908248	SHERWIN-WILLIAMS	150.29
2209421	VIKING ELECTRIC SUPPLY INC	37.18
2305453	WESCO DISTRIBUTION INC	303.72
	TOTAL PUBLIC WORKS	5,064.66
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	25.00
0121721	AUTO VALUE - GRAND RAPIDS	0.00
0301685	CARQUEST AUTO PARTS	800.27
0315455	COLE HARDWARE INC	29.78
0612223	FLEET COMPUTING INTERNATIONAL	475.00
0914732	INTERSTATE POWER SYSTEMS INC	319.97
1415030	NAPA SUPPLY OF GRAND RAPIDS	132.21
1415479	NORTHERN DRUG SCREENING INC	43.00
	TOTAL FLEET MAINTENANCE	1,825.23
POLICE		
0103325	ACHESON TIRE COMPANY INC	1,019.32
0221650	BURGGRAF'S ACE HARDWARE INC	120.85
0301685	CARQUEST AUTO PARTS	487.24
0312750	CLUSIAU SALES	253.70
0409501	DIMICH LAW OFFICE	5,250.00
0712225	GLEN'S ARMY NAVY STORE INC	49.01
1309160	MN COUNTY ATTORNEYS	28.00
1309332	MN STATE RETIREMENT SYSTEM	1,442.31
1920233	STREICHER'S INC	394.96
2000400	T J TOWING	110.00
2018680	TRU NORTH ELECTRIC LLC	562.47
	TOTAL POLICE	9,717.86
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	132.38
0315455	COLE HARDWARE INC	6.86
0701650	GARTNER REFRIGERATION CO	55.28
1315725	THE MOTOR SHOP	40.00
1801555	RAPID PEST CONTROL INC	57.50
	TOTAL	292.02

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CITY OF GRAND RAPIDS  
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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	3.98
0315455	COLE HARDWARE INC	20.77
0920060	ITASCA COUNTY TREASURER	10,000.00
1901317	ST CLOUD FIRE EQUIP CO	662.85
	TOTAL	10,687.60
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	90.23
0114200	ANDERSON GLASS	47.50
0501656	THE EARTHGRAINS COMPANY INC	22.57
0605670	FERRELLGAS	279.62
0701650	GARTNER REFRIGERATION CO	2,895.63
1301168	MARKETPLACE FOODS	35.43
1421155	NUCH'S IN THE CORNER	73.14
1605611	PEPSI-COLA	633.77
1801610	RAPIDS PLUMBING & HEATING INC	111.00
1901535	SANDSTROM COMPANY INC	2,217.09
1909510	SIM SUPPLY INC	36.65
1920555	STOKES PRINTING COMPANY	23.67
2116600	UPPER LAKE FOODS INC	374.62
	TOTAL GENERAL ADMINISTRATION	6,840.92
RECREATION PROGRAMS		
T000988	BECKY KASTENDICK	75.00
	TOTAL	75.00
STATE HAZ-MAT RESPONSE TEAM		
0121721	AUTO VALUE - GRAND RAPIDS	142.95
	TOTAL	142.95
CEMETERY		
0301685	CARQUEST AUTO PARTS	25.25
0308745	CHUCK'S AUTO SALVAGE INC	352.70
0315455	COLE HARDWARE INC	4.69

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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
CEMETERY		
1200500	L&M SUPPLY	29.84
1415479	NORTHERN DRUG SCREENING INC	86.00
T000989	JOSEPH HRON	320.00
	TOTAL	818.48
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	13.94
0221650	BURGGRAF'S ACE HARDWARE INC	18.16
0701650	GARTNER REFRIGERATION CO	308.00
1309495	MINUTEMAN PRESS	31.06
	TOTAL	371.16
GENERAL CAPITAL IMPRV PROJECTS		
2014 BLDG IMPROVEMENTS		
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	375.00
	TOTAL 2014 BLDG IMPROVEMENTS	375.00
YMCA ACTIVE LIVING CENTER		
0801825	HAWKINSON CONSTRUCTION CO INC	108,472.94
1900225	SEH-RCM	24,243.77
	TOTAL YMCA ACTIVE LIVING CENTER	132,716.71
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-RECREATION		
0701510	GAMETIME	29,030.23
	TOTAL CAPITAL OUTLAY-RECREATION	29,030.23
AIRPORT CAPITAL IMPRV PROJECTS		
NO PROJECT		
1900225	SEH-RCM	7,500.00
	TOTAL NO PROJECT	7,500.00
8/10 APRON DESIGN/GA RECONST		

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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
AIRPORT CAPITAL IMPRV PROJECTS		
8/10	APRON DESIGN/GA RECONST	
0600028	F.I. SALTER CO INC	2,500.00
TOTAL 8/10 APRON DESIGN/GA RECONST		2,500.00
2014 CAPITAL EQUIP CERTIFICATE		
POLICE		
1901538	SANTA CRUZ GUNLOCKS LLC	261.25
TOTAL POLICE		261.25
2014 INFRASTRUCTURE BONDS		
2011-2	CRYSTAL LAKE BLVD	
0600028	F.I. SALTER CO INC	1,500.00
1900225	SEH-RCM	6,158.42
TOTAL 2011-2 CRYSTAL LAKE BLVD		7,658.42
PIR-PERMANENT IMPRV REVOLV FND		
NO PROJECT		
1900225	SEH-RCM	1,118.00
TOTAL NO PROJECT		1,118.00
2012-12 MIDDLE-MURPHY ROUTES		
0218115	BRAUN INTERTEC CORPORATION	2,640.50
0801535	HAMMERLUND CONSTRUCTION INC	21,307.50
1900225	SEH-RCM	631.87
TOTAL 2012-12 MIDDLE-MURPHY ROUTES		24,579.87
2012-9 5TH ST N STRIPING		
1900225	SEH-RCM	377.50
TOTAL 2012-9 5TH ST N STRIPING		377.50
STORM WATER UTILITY		
1605665	PERSONNEL DYNAMICS LLC	364.00
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
TOTAL		2,564.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 267,639.67



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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
-----		
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0112479	ALLINA HEALTH	38.04
0114210	D. ANDERSON - CHANGE FUND	4,120.00
0114213	STEVE ANDERSON	40.00
0201354	B. BAIRD-PETTY CASH FUND	23.65
0201355	BARBARA BAIRD	34.14
0201655	JACOB BARSNESS	69.89
0218100	BRENT BRADLEY	40.00
0305506	CENTRAL BUILDERS	1,000.00
0305530	CENTURYLINK COMMUNICATIONS LLC	52.81
0315454	TRAVIS COLE	106.40
0405305	LYNN DEGRIO	40.00
0405447	DELTA DENTAL OF MINNESOTA	2,851.55
0409655	TIMOTHY DIRKES	40.00
0512230	ELEMENT PAYMENT SERVICES	50.00
0605191	FIDELITY SECURITY LIFE INS CO	47.39
0717996	GRAND ITASCA CLINIC	66.11
0717997	GRAND ITASCA HOSPITAL	649.89
0718015	GRAND RAPIDS CITY PAYROLL	199,533.20
0718070	GRAND RAPIDS STATE BANK	25.00
0809115	HIBBING COMMUNITY COLLEGE A	2,675.00
0815464	SARA HOLUM	40.00
0900060	ICTV	30,670.61
0920055	ITASCA COUNTY RECORDER	66.00
0920085	ITASCA MEDICAL CENTER CRNA	64.04
1101645	LASHA KARELS	40.00
1201402	LAKE COUNTRY POWER	51.97
1201429	LAKE SUPERIOR COLLEGE	180.00
1209516	LINCOLN NATIONAL LIFE	893.66
1221552	RICK LUOMA	174.06
1301262	BRIAN MATTSON	80.00
1309167	MN BUREAU OF CRIMINAL	15.00
1309199	MINNESOTA ENERGY RESOURCES	3,593.04
1309338	MN STATE TREAS/BLDG INSPECTOR	5,071.53
1315654	NATHAN MORLAN	33.04
1415494	NORTHERN PINES ORTHOPAEDICS CL	211.38
1415496	NORTHERN ORTHOTIC & PROSTHETIC	8.58
1502645	GARY O'BRIEN	613.80
1518095	ORAL & MAXILLOFACIAL SURGICAL	30.00
1518550	MATTHEW O'ROURKE	40.00
1601305	THOMAS J. PAGEL	336.00
1601750	PAUL BUNYAN COMMUNICATIONS	275.14
1606225	LAURA PFEIFER	73.92
1615500	SHAUN POMPLUN	40.00
1618570	PRO-MAX MACHINE	1,000.00
1621130	P.U.C.	3,980.18
1809158	WILLIAM RICHTER	67.20

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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 11/10/2014

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	10.08
2301700	WASTE MANAGEMENT	2,037.62
T000305	RIVER OF LIFE CHURCH	1,000.00
T000985	BRIAN WILSON	1,000.00
T000986	HDC DEVELOPMENT COMPANIES LLC	1,000.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF		\$264,230.52
TOTAL ALL DEPARTMENT		\$ 531,870.19