



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail City Council Work Session

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Monday, July 27, 2015

4:00 PM

City Hall, Conference Room 2A

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council will be held on Monday, July 27, 2015 in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

**CALL OF ROLL:** On a call of roll, the following members were present:

### Discussion Items

1. [15-1509](#) Discuss 2016 department budgets.  
**Attachments:** [2016 Budget Calendar.pdf](#)  
[2016 Budgets for Review.pdf](#)
2. [14-0789](#) Review 5:00 PM Regular Meeting

### ADJOURN

*Attest: Kimberly Gibeau, City Clerk*



CITY OF  
GRAND RAPIDS  
IT'S IN MINNESOTA'S NATURE

# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 15-1509      **Version:** 1      **Name:** Discuss 2016 department budgets  
**Type:** Agenda Item      **Status:** CC Worksession  
**File created:** 7/23/2015      **In control:** City Council Work Session  
**On agenda:** 7/27/2015      **Final action:**  
**Title:** Discuss 2016 department budgets.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2016 Budget Calendar.pdf](#)  
[2016 Budgets for Review.pdf](#)

Date	Ver.	Action By	Action	Result
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Discuss 2016 department budgets.

# CITY OF GRAND RAPIDS

## 2016 PROPOSED BUDGET CALENDAR

<b>June 22</b>	Aggregate budget for 2016 distributed to Department Heads
<b>June 30</b>	Initial budgets for 2016 submitted to Finance Department
<b>July 27</b>	Fire/Haz-Mat, Library, Community Development and Information Technology Departments present 2016 proposed budgets.
<b>August 10</b>	Initial presentation of 2016 preliminary City budget to Council. Continued Department presentation of 2016 proposed budgets: Public Works/Fleet, Building Maintenance, Cemetery, Storm Water and Engineering/Airport.
<b>August 24</b>	Continued Department presentation of 2016 proposed budgets: Police/Domestic Animal Control Facility/Police Forfeiture, Recreation/Recreation Programs and Civic Center.
<b>September 14</b>	Continued Department presentation of 2016 proposed budgets: Administration/Council/City Wide, Finance and CIP Requests. Council review of 2016 proposed City budget before certification of proposed property tax levy.
<b>September 28</b>	City Council adoption of 2016 proposed budget and tax levy.
<b>September 28</b>	Certify tax levy to Itasca County.
<b>October 13</b>	Continued Department presentation of 2016 proposed budgets: Grand Rapids EDA and Pokegama Golf Course
<b>October 26</b>	Continued Department presentation of 2016 proposed budgets:
<b>November 9</b>	Continue refinement of 2016 proposed budgets:
<b>November 16</b>	Present proposed final 2016 budget to the City Council.
<b>December 7</b>	Truth in Taxation Public Hearing.
<b>December 14</b>	Adopt Final Tax Levy and Final Budget.
<b>January 2016</b>	Publish Budget Book.

**CITY OF GRAND RAPIDS  
FIRE DEPARTMENT  
ACTUAL 2011-2014 EXPENDITURES, 2015 BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	ACTUAL YTD 6/30/2015	PROPOSED 2016 BUDGET
<b>PERSONNEL</b>							
Salary-Fulltime	58,635	54,344	57,656	53,375	63,071	20,994	
Salary-Fulltime OT	-	78	-	-	-	-	
Salary-Parttime	140,063	148,643	141,524	138,805	157,032	68,892	
Salary-Parttime/Overtime	5,020	4,052	10,164	14,399	-	5,487	
PERA	1,708	1,441	1,723	1,782	1,862	876	
FICA	12,545	12,782	12,910	12,732	13,467	5,871	
Fire Relief-City contribution	5,000	5,000	5,000	5,000	5,000	-	
Fire Pension-St of MN	87,016	88,438	129,478	124,812	125,000	4,000	
Medicare	2,934	2,990	3,019	2,978	3,150	1,373	
Health Insurance	4,241	3,112	4,514	5,126	5,434	2,717	
Life Insurance	771	739	720	717	750	365	
Dental	141	118	-	-	164	-	
Unemployment	-	-	-	-	-	-	
Workers Compensation	26,482	23,682	19,014	28,652	24,000	12,258	
<b>TOTAL PERSONNEL</b>	<b>344,555</b>	<b>345,419</b>	<b>385,724</b>	<b>388,378</b>	<b>398,930</b>	<b>122,833</b>	<b>405,514</b>
<b>SUPPLIES &amp; MATERIALS</b>							
Office Supplies	564	102	256	653	500	7	500
Copy Supplies	87	436	46	160	200	-	200
Computer Supplies	242	-	41	284	500	-	500
Training Supplies	890	1,194	181	894	900	20	1,000
Assets between \$700-\$4,999	9,981	8,258	12,275	8,605	4,000	1,198	4,000
Inventorial Supplies	8,124	7,891	10,436	4,410	4,195	208	4,200
Operating Supplies	8,176	7,508	12,294	5,638	8,500	4,182	8,500
Motor Fuels	9,080	8,863	7,720	7,427	9,500	3,011	9,500
Lubricants	244	133	77	35	250	11	250
Uniforms/Clothing/Safety	13,848	14,186	17,254	18,982	15,000	15,463	20,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>51,236</b>	<b>48,571</b>	<b>60,579</b>	<b>47,088</b>	<b>43,545</b>	<b>24,100</b>	<b>48,650</b>
<b>OTHER CHARGES &amp; SERVICES</b>							
Professional Services	-	-	559	1,081	500	-	500
Physicals	1,975	3,157	4,601	1,732	3,000	1,501	
Legal	390	975	975	-	-	-	
Laundry	36	30	10	-	-	-	
Janitorial	839	432	329	238	600	-	600
* Rental Expense	1,613	275	550	-	500	-	500
Telephone	2,679	2,696	2,245	2,002	1,600	942	1,800
Postage/Freight	366	208	422	214	400	19	300
Seminar/Meetings/Schools	36,598	24,358	19,732	22,727	17,000	11,351	20,000
Community Education/Promo	7,518	10,415	8,330	4,150	5,000	38	5,000
Auto Mileage-Inspector	513	558	375	69	500	-	250
Auto Licenses	-	-	-	-	-	33	
Publishing & Advertising	781	1,151	729	1,171	600	1,229	650
General Insurance	10,745	11,472	13,469	15,803	17,000	9,044	17,000
Electricity	7,150	5,525	4,747	4,586	4,500	2,191	4,500
Garbage Removal	943	1,177	1,108	1,097	900	574	1,000
Heat-Natural Gas	5,043	5,610	3,900	5,293	4,500	2,755	4,500
Maintenance Contracts	196	400	1,451	1,023	2,800	496	3,000
Building Maint/Repairs	6,229	8,095	8,764	12,669	9,000	3,112	9,000
Computer Maint/Repairs	-	-	-	-	-	-	
Radio Maint/Repair	966	932	334	-	1,000	229	1,000
Vehicle Maint/Repair-Car #118	632	1,138	279	1,625	200	-	500
Vehicle Maint/Repair-Tanker #112	2,123	-	-	-	-	-	
Vehicle Maint/Repair-Eng #115	2,189	675	706	1,246	2,500	515	3,000
Vehicle Maint/Repair-Pickup #117	124	113	-	11	200	-	200
Vehicle Maint/Repair-Ladder #119	4,131	2,826	4,684	4,937	3,500	3,113	5,000
Vehicle Maint/Repair-Rescue #114	1,228	81	82	665	500	486	2,000
Vehicle Maint/Repair-Engine #116	1,882	6,074	8,229	4,459	6,000	4,017	6,000
Vehicle Maint/Repair-Engine #113	355	1,578	610	3,550	1,000	373	1,000
Vehicle Maint/Repair-Engine #111	2,109	2,661	7,813	4,943	5,000	6,142	5,000



**CITY OF GRAND RAPIDS  
FIRE DEPARTMENT  
ACTUAL 2011-2014 EXPENDITURES, 2015 BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	ACTUAL YTD 6/30/2015	PROPOSED 2016 BUDGET
Gen Equip Maint/Repair & SCBA Ser	7,478	4,954	3,723	2,499	5,470	3,640	6,000
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	1,483	2,028	2,073	1,715	2,500	1,579	2,500
Special Assessments	-	-	-	-	-	-	-
Depreciation	-	-	-	-	90,000	-	125,000
Radio Depreciation	-	-	-	-	4,675	-	4,675
<b>TOTAL OTHER CHARGES &amp; SERV</b>	<b>108,315</b>	<b>99,594</b>	<b>100,829</b>	<b>99,505</b>	<b>190,945</b>	<b>53,379</b>	<b>230,475</b>
<b>CAPITAL OUTLAY</b>							
Equip/Mach/Furn/Fix							
<b>TOTAL CAPITAL OUTLAY</b>							
<b>TOTAL EXPENDITURES</b>	<b>504,106</b>	<b>493,584</b>	<b>547,132</b>	<b>534,971</b>	<b>633,420</b>	<b>200,312</b>	<b>684,639</b>

**CITY OF GRAND RAPIDS**  
**STATE HAZ-MAT RESPONSE TEAM**  
**ACTUAL 2011-2014 EXPENDITURES, 2015 BUDGET AND PROPOSED 2016 BUDGET**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	PROPOSED 2016 BUDGET
<b>REVENUE</b>						
Intergovernmental	\$ 105,286	\$ 147,823	\$ 86,770	\$ 49,795	\$ 45,000	
Miscellaneous	-	-	-	-		
<b>TOTAL REVENUE</b>	<b>105,286</b>	<b>147,823</b>	<b>86,770</b>	<b>49,795</b>	<b>45,000</b>	-
<b>EXPENDITURES</b>						
<b>PERSONNEL</b>						
Salary-Fulltime	8,294	7,313	8,039	8,280	8,500	
Salary-Parttime	15,580	13,620	19,590	11,180	14,605	
FICA	1,480	1,298	1,712	1,206	1,420	
Medicare	346	303	400	282	335	
<b>TOTAL PERSONNEL</b>	<b>25,700</b>	<b>22,534</b>	<b>29,741</b>	<b>20,948</b>	<b>24,860</b>	-
<b>SUPPLIES</b>						
Training Supplies	694	223	188	1,746	1,500	
Assets between \$700-\$4999	-	13,827	1,405	-	1,500	
Operating Supplies	3,563	1,189	3,911	2,527	2,500	
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>4,256</b>	<b>15,239</b>	<b>5,504</b>	<b>4,273</b>	<b>5,500</b>	-
<b>OTHER CHARGES &amp; SERVICES</b>						
Medical Exams	7,995	90	4,750	4,649	4,800	
Telephone	835	836	978	1,664	840	
Seminars/Meetings/School	15,395	6,639	21,383	5,727	6,000	
General Insurance	1,337	1,346	1,404	1,453	2,000	
General Equip Maint/Repair	1,886	4,636	5,985	5,364	1,000	
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<b>27,448</b>	<b>13,547</b>	<b>34,500</b>	<b>18,857</b>	<b>14,640</b>	-
<b>CAPITAL OUTLAY</b>						
Equipment	48,483	95,503	17,105	5,717	-	
<b>TOTAL CAPITAL OUTLAY</b>	<b>48,483</b>	<b>95,503</b>	<b>17,105</b>	<b>5,717</b>	-	-
<b>TOTAL EXPENDITURES</b>	<b>105,887</b>	<b>146,823</b>	<b>86,850</b>	<b>49,795</b>	<b>45,000</b>	-
<b>REVENUE/(EXPENDITURES)</b>	<b>\$ (600)</b>	<b>\$ 1,000</b>	<b>\$ (80)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\*Haz-Mat radio depreciation is \$3,065

**CITY OF GRAND RAPIDS  
GRAND RAPIDS AREA LIBRARY  
ACTUAL 2011-2014 EXPENDITURES, 2015 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 BUDGET</u>	<u>YTD ACTUAL 6/30/2015</u>	<u>PROPOSED 2016 BUDGET</u>
<b>REVENUES</b>							
<b>Taxes</b>							
Current	\$ 419,068	\$ 439,231	\$ 465,824	\$ 522,516	\$ 612,716		
Delinquent	3,459	3,608	440	2,361			
Fiscal Disparities	51,061	49,220	66,325	36,650			
<b>Total Taxes</b>	<u>473,588</u>	<u>492,059</u>	<u>532,589</u>	<u>561,527</u>	<u>612,716</u>	<u>-</u>	<u>-</u>
<b>Intergovernmental</b>							
Market Value Homestead Credit	9,417	-	-	-	-		
Supplemental Aid	37,378	38,071	37,808	40,965	-		
State of Minnesota	200,000	250	-	-	-		
Library Contracts	135,333	129,590	125,549	127,592	127,000	51	127,000
<b>Total Intergovernmental</b>	<u>382,127</u>	<u>167,911</u>	<u>163,357</u>	<u>168,557</u>	<u>127,000</u>	<u>51</u>	<u>127,000</u>
<b>Charges for Services</b>							
ALS Cross-overs	8,045	8,136	6,282	5,282	6,282	5,282	6,282
Photo-copies	1,863	1,589	1,604	1,679	1,600	835	1,600
Internet	3,382	3,050	2,976	3,355	3,000	1,788	3,000
Library Fees-Proctoring	-	-	20	320	200	360	300
Fax Machine Use	2	-	-	3	-	-	-
<b>Total Charges for Services</b>	<u>13,292</u>	<u>12,775</u>	<u>10,882</u>	<u>10,639</u>	<u>11,082</u>	<u>8,265</u>	<u>11,182</u>
<b>Fines and Forfeits</b>							
Library Fines	14,303	17,952	13,207	13,319	14,000	6,396	14,000
<b>Total Fines and Forfeits</b>	<u>14,303</u>	<u>17,952</u>	<u>13,207</u>	<u>13,319</u>	<u>14,000</u>	<u>6,396</u>	<u>14,000</u>
<b>Miscellaneous Revenue</b>							
Donations	2,983	13,288	4,678	1,386	2,000	601	2,000
Memorial Books	120	670	245	1,475	1,000	389	1,000
Donations-Children's Library				1,952	-	134	200
Donations-Library Programs	873	710	398	380	2,300	200	300
Endowment Fund Income	134	3,101	4,753	1,797	1,300	1,284	1,300
Grand Rapids Lib Foundation	7,400	7,720	58,875	6,907	-	5,170	
Meeting Room Receipts	4,024	3,394	3,922	3,749	3,400	2,982	3,400
Blandin Grants	100,379	7,739	2,261	-	-		
Miscellaneous	1,905	2,224	2,709	2,742	1,900	1,038	1,800
MIRC	23,823	747	-	-	-		
Energy Rebates	-	26,250	-	2,943	-		
Investment Income	6,206	2,295	1,353	2,648	2,500	278	2,500
<b>Total Miscellaneous Revenue</b>	<u>147,848</u>	<u>68,138</u>	<u>79,195</u>	<u>25,979</u>	<u>14,400</u>	<u>12,076</u>	<u>12,500</u>
<b>Other Sources</b>							
Operating Transfer - In	68,309	6,477	-	-	-		-
Fund Balance Usage		-	-	-	-	-	
<b>Total Revenues</b>	<u>1,099,467</u>	<u>765,312</u>	<u>799,230</u>	<u>780,021</u>	<u>779,198</u>	<u>26,788</u>	<u>164,682</u>



**CITY OF GRAND RAPIDS  
GRAND RAPIDS AREA LIBRARY  
ACTUAL 2011-2014 EXPENDITURES, 2015 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 BUDGET</u>	<u>YTD ACTUAL 6/30/2015</u>	<u>PROPOSED 2016 BUDGET</u>
<b>EXPENSES</b>							
Operating Transfer Out	-	-	-	-	-	-	-
<b>Personnel</b>							
Salary-Full time	291,040	296,090	303,426	316,446	322,998	179,116	
Salary-Full time overtime	-	-	-	-	-	-	
Salary-Part Time	95,283	98,105	101,660	98,873	103,724	14,558	
Salary-Part time overtime	-	-	-	-	-	-	
Contracted Services	5,155	2,756	3,219	2,283	3,200	2,248	3,000
PERA	28,008	28,377	29,366	29,909	32,004	14,556	
FICA	22,794	23,055	23,734	24,435	26,457	11,336	
Medicare	5,331	5,392	5,550	5,715	6,187	2,651	
Health Insurance	57,503	54,166	58,405	62,215	66,285	39,785	
Life Insurance	282	246	246	214	246	111	
Dental Insurance	1,413	1,482	1,548	1,602	1,857	819	
Unemployment	-	-	-	-	-	-	
Worker's Comp	2,757	2,118	2,160	2,913	2,700	1,237	
<b>Total Personnel</b>	<u>509,567</u>	<u>511,787</u>	<u>529,315</u>	<u>544,605</u>	<u>565,658</u>	<u>266,417</u>	<u>583,329</u>
<b>Supplies and materials</b>							
Office Supplies	7,592	4,719	3,971	5,931	6,000	4,656	8,000
Copy Supplies	756	687	788	1,503	800	739	1,000
Printing/binding	570	515	596	783	600	666	600
Bindings	-	-	-	-	-	-	
Computer Supplies	4,032	3,320	2,639	3,094	4,000	770	3,000
Computer Inventory	10,737	4,357	1,642	1,802	3,000	2,087	2,000
Assets between 700 and 4999	18,520	8,442	9,720	7,568	-	-	7,000
Inventorial Supplies Equip<700	110	1,537	400	376	1,000	91	1,000
Volunteer Prgm Supplies & Mat	481	449	314	334	350	301	350
Operating Supplies	2,394	1,326	3,710	6,230	2,000	885	2,000
Books	47,290	41,122	36,327	43,071	42,000	23,896	42,000
Audio/Visual	10,158	8,458	10,074	6,029	9,000	4,372	9,000
Newspapers	1,565	1,665	1,397	1,655	1,000	689	1,000
Periodicals	7,289	7,073	6,282	6,768	8,000	165	7,000
Maintenance Tools/Supplies	2,869	2,663	2,137	2,490	2,500	1,180	2,500
Other Supplies/Materials	-	22	-	-	300	-	
Equipment/Parts	-	-	-	590	300	-	300
Volunteer Coordinator Materials	-	-	-	-	-	-	
<b>Total supplies and materials</b>	<u>114,363</u>	<u>86,355</u>	<u>79,997</u>	<u>88,224</u>	<u>80,850</u>	<u>40,497</u>	<u>86,750</u>
<b>Services and Charges</b>							
Professional Services	-	-	-	-	100	-	
Accounting Services	586	586	668	656	800	-	800
Legal	1,203	-	-	75	-	-	
Laundry	431	433	450	506	480	272	520
Janitorial Services	28,701	21,400	20,400	20,400	20,400	10,200	20,400
Other Contracted Services	7,966	5,633	7,969	9,671	6,000	3,255	4,000
Telephone	7,796	5,838	5,658	5,362	6,500	2,838	5,500
Postage/Freight	1,420	901	424	304	500	28	500
Seminar/Meetings/School	1,380	222	528	123	1,000	-	500
Staff Training	128	-	-	799	500	-	500
Community Ed/Promotion	75	264	25	255	200	289	300
Professional Service-Collections	565	1,654	2,753	2,289	2,500	785	2,200
Auto Mileage/travel	61	-	-	-	60	-	
Publishing and Advertising	377	25	697	297	500	-	300
General Insurance	6,398	6,271	7,594	9,229	9,000	5,140	9,000



**CITY OF GRAND RAPIDS  
GRAND RAPIDS AREA LIBRARY  
ACTUAL 2011-2014 EXPENDITURES, 2015 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 ACTUAL</u>	<u>2014 ACTUAL</u>	<u>2015 BUDGET</u>	<u>YTD ACTUAL 6/30/2015</u>	<u>PROPOSED 2016 BUDGET</u>
Electricity	39,169	37,218	37,065	32,697	36,000	14,176	30,000
Garbage Removal	1,298	1,650	1,571	2,971	1,800	1,707	2,400
Heat-Natural Gas	13,102	4,706	1,827	5,181	4,000	2,432	4,000
Maintenance Contracts	3,246	4,895	8,375	7,621	6,000	2,528	6,000
Building Maintenance/Repairs	10,989	12,564	8,461	11,871	15,000	2,603	15,000
Grounds maintenance	672	566	521	1,774	1,000	200	1,000
Computer Maintenance/Repairs	15,394	8,168	8,830	8,113	9,000	879	9,000
On-line Services	1,960	1,524	3,359	3,624	3,000	1,292	3,000
General Equip Maint/Repair	3,254	8,124	8,630	3,653	6,000	4,379	6,000
Equipment Leases	837	862	891	844	1,900	387	900
Miscellaneous	-	-	-	-	50	-	50
Dues & Subscriptions	30	30	181	117	300	-	300
Interlibrary Loan Charges	25	-	122	-	100	-	100
Facility Maintenance	-	-	-	-	-	-	-
Fund Balance Payback	-	-	-	-	-	-	-
<b>Total Other Services</b>	<u>147,062</u>	<u>123,534</u>	<u>126,998</u>	<u>128,432</u>	<u>132,690</u>	<u>53,390</u>	<u>122,270</u>
<b>Capital Outlay</b>							
Equipment/Mach/Furn/Fixture	40,262	30,647	50,222	-	-	-	-
Building/Bldg Improvements	549,524	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<u>589,786</u>	<u>30,647</u>	<u>50,222</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Blandin Grant</b>							
Blandin Grant Prgm Development	-	-	-	-	-	-	-
Blandin Grant Contract Services	-	-	-	-	-	-	-
Blandin Grant Materials	-	-	-	-	-	-	-
Blandin Grant Youth Programs	400	4,715	1,145	-	-	-	-
Blandin Grant Adult Programs	2,221	3,024	1,116	-	-	-	-
Small Blandin Grant	-	-	-	-	-	-	-
<b>Total Blandin Grant</b>	<u>-</u>	<u>7,739</u>	<u>2,261</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>GRAND TOTAL</b>	<u>1,363,398</u>	<u>760,062</u>	<u>788,794</u>	<u>761,261</u>	<u>779,198</u>	<u>360,304</u>	<u>792,349</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ (263,931)</u>	<u>\$ 5,250</u>	<u>\$ 10,436</u>	<u>\$ 18,760</u>	<u>\$ -</u>	<u>\$ (333,516)</u>	<u>\$ (627,667)</u>

**CITY OF GRAND RAPIDS  
COMMUNITY DEVELOPMENT DEPARTMENT  
ACTUAL 2011-2014 EXPENDITURES, 2015 BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	ACTUAL YTD 6/30/2015	PROPOSED 2016 BUDGET
<b>PERSONNEL</b>							
Salary-Fulltime	226,522	229,659	236,870	246,931	263,567	125,135	_____
Salary-Fulltime/Overtime	-	440	-	-	3,000	-	_____
Salary-Parttime	-	-	-	-	-	-	_____
Contracted Services/personn	-	-	-	-	750	-	_____
PERA	16,384	14,405	17,034	17,903	19,767	9,192	_____
FICA	13,240	13,315	13,626	14,336	16,341	7,058	_____
Medicare	3,097	3,114	3,187	3,353	3,822	1,651	_____
Health Insurance	32,065	35,004	38,826	43,288	45,958	22,884	_____
Life Insurance	94	86	100	100	100	50	_____
Dental Insurance	989	919	929	956	1,147	492	_____
Unemployment	-	-	15,860	-	-	-	_____
Workers Compensation	1,913	833	1,175	1,482	1,500	898	_____
<b>TOTAL PERSONNEL</b>	<b>294,303</b>	<b>297,775</b>	<b>327,606</b>	<b>328,349</b>	<b>355,952</b>	<b>167,360</b>	<b>378,221</b>
<b>SUPPLIES &amp; MATERIALS</b>							
Office Supplies	1,036	1,196	1,533	719	1,300	275	1,300
Copy Supplies	140	172	426	200	450	-	450
Printing & Binding	32	161	-	388	200	-	200
Computer Supplies	1,337	699	218	575	1,100	404	1,000
Assets between \$700-\$4,999	-	-	-	-	-	-	_____
Inventorial Supplies	325	145	763	1,062	1,550	1,204	2,700
Motor Fuels	-	-	282	214	700	290	1,100
Other Supplies/Materials	-	-	400	688	400	2,092	400
<b>TOTAL SUPPLIES/MATERIALS</b>	<b>2,871</b>	<b>2,373</b>	<b>3,622</b>	<b>3,846</b>	<b>5,700</b>	<b>4,265</b>	<b>7,150</b>
<b>OTHER CHARGES &amp; SERVICES</b>							
Professional Services	185	950	500	2,385	1,000	-	1,000
Legal	9,620	4,174	6,056	1,741	4,500	130	4,000
Zoning Projects	-	-	-	-	-	-	_____
Comprehensive Planning Pro	21,511	-	-	-	-	-	_____
Other Contracted Services	-	-	-	-	-	-	_____
Telephone	3,479	2,398	2,824	2,673	3,000	1,764	4,000
Postage/Freight	536	289	508	636	600	30	600
Seminar/Meetings/Schools	3,590	4,554	6,502	6,107	7,200	6,222	7,200
Board Member Training	139	-	-	609	200	-	500
Auto Mileage	1,946	1,232	975	295	1,000	47	200
Auto Licenses	-	-	-	16	-	21	_____
Publishing & Advertising	529	757	978	788	1,000	526	1,000
General Insurance	683	964	11,884	14,549	17,600	9,093	18,000
Maintenance Contracts	2,897	1,747	1,372	1,067	2,000	1,003	2,700
Computer Maint/Repairs	-	-	-	513	-	-	_____
Vehicle Maint/Repairs	-	-	-	320	600	1,230	600
Equipment Rental	1,257	1,410	1,541	1,443	1,500	721	1,500
Miscellaneous	244	181	323	159	-	78	_____
Dues & Subscriptions	620	605	499	970	860	1,101	1,100
Mircofilming Services	534	266	-	-	500	-	500
<b>TOTAL OTHER CHARGES/SERV</b>	<b>47,770</b>	<b>19,527</b>	<b>33,962</b>	<b>34,271</b>	<b>41,560</b>	<b>21,966</b>	<b>42,900</b>
<b>TOTAL EXPENDITURES</b>	<b>344,944</b>	<b>319,675</b>	<b>365,190</b>	<b>366,466</b>	<b>403,212</b>	<b>193,591</b>	<b>428,271</b>

**CITY OF GRAND RAPIDS  
INFORMATION TECHNOLOGY DEPARTMENT  
ACTUAL 2011-2014 EXPENDITURES, 2015 BUDGET, YEAR TO DATE, PROPOSED 2016 BUDGET**

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	ACTUAL YTD 6/30/2015	PROPOSED 2016 BUDGET
<b>PERSONNEL</b>							
Salary-Fulltime	80,364	103,826	114,409	123,667	126,211	59,245	
Salary-Fulltime Overtime	-	-	298	268	-	308	
PERA	5,826	7,525	8,230	8,885	9,466	4,476	
FICA	4,904	6,289	6,867	7,412	7,825	3,595	
Medicare	1,147	1,471	1,606	1,734	1,830	841	
Health Insurance	3,818	3,710	4,061	4,612	4,889	2,443	
Life Insurance	35	49	49	49	49	24	
Dental Insurance	283	296	310	318	655	164	
Workers Compensation	417	538	713	1,100	900	438	
<b>TOTAL PERSONNEL</b>	<b>96,794</b>	<b>123,704</b>	<b>136,542</b>	<b>148,045</b>	<b>151,825</b>	<b>71,534</b>	<b>157,766</b>
<b>SUPPLIES &amp; MATERIALS</b>							
Office Supplies	307	96	56	90	150	-	150
Copy Supplies	4	8	6	7	50	-	50
Printing/Binding	56	-	-	-	-	-	
Computer Supplies	125	145	84	60	-	-	150
Assets between \$700-\$4,999	-	-	4,282	8,490	4,100	5,964	13,000
Inventorial Supplies	890	2,302	1,169	1,741	1,000	18	1,000
Maint Tools/Supplies	-	-	352	329	400	138	1,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,382</b>	<b>2,551</b>	<b>5,949</b>	<b>10,717</b>	<b>5,700</b>	<b>6,120</b>	<b>15,350</b>
<b>OTHER CHARGES &amp; SERVICES</b>							
Professional Service/Web Page	-	700	3,134	1,023	1,500	424	2,500
Legal	195	-	293	-	-	-	
Telephone	2,024	2,043	2,259	1,963	2,000	1,335	2,200
Postage	10	10	1	-	-	-	100
Seminar/Meetings/Schools	7,539	62	-	397	2,000	-	4,000
Auto Mileage	-	63	-	-	-	-	
Publishing/Advertising	209	-	-	-	-	-	
General Insurance	351	492	525	499	600	303	
Dept Maintenance Contracts	40	1,245	33	32	-	-	
System Maintenance Contracts	35,964	33,252	35,420	35,151	48,231	24,049	12,000
Telephone System Maint/Repair	45	728	210	525	400	150	500
Computer Service Contract	28,000	-	-	-	-	-	
Datacenter Maint/Repairs	887	2,595	3,011	1,161	4,000	3,079	6,000
Network Internet Services	3,348	7,194	7,601	7,366	7,650	3,859	10,000
Equipment Maint/Repairs	-	18	-	246	-	-	
Miscellaneous	-	-	-	16	-	-	
Dues/Subscriptions/License Fee	50	50	50	50	300	300	1,800
<b>TOTAL OTHER CHARGES &amp; SERV</b>	<b>78,661</b>	<b>48,452</b>	<b>52,538</b>	<b>48,429</b>	<b>66,681</b>	<b>33,499</b>	<b>39,100</b>
<b>CAPITAL OUTLAY</b>							
Computer Equipment	-	2,286	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>2,286</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>176,837</b>	<b>176,993</b>	<b>195,029</b>	<b>207,191</b>	<b>224,206</b>	<b>111,153</b>	<b>212,216</b>