



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, July 27, 2015

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 27, 2015 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

[15-1494](#) Construction Update

5:10 PM MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

5:15 PM COUNCIL REPORTS

5:17 PM APPROVAL OF MINUTES

[15-1493](#) Approve Council minutes for Monday, July 13, 2015 Worksession & Regular Meetings.

Attachments: [July 13, 2015 Worksession](#)
[July 13, 2015 Regular Meeting](#)

5:18 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [15-1485](#) Consider approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.

- Attachments:** [7-27-15 Attachment CO 2011-2 Balancing CO.pdf](#)
2. [15-1487](#) Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing.
Attachments: [Westman, Chaplin, and Koehler Engagement Letter](#)
 3. [15-1491](#) Adopt a resolution accepting donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. for the Police Departments Public Safety Education Fund to be used to purchase bikes for National Night Out.
Attachments: [PD Natl Night Out Resoluton](#)
 4. [15-1496](#) Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2015-2016 school year.
Attachments: [School Liaison Officer Agreement](#)
 5. [15-1497](#) Authorize the Police Department to apply for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training
Attachments: [0163_001.pdf](#)
 6. [15-1499](#) Entering into a rental agreement with an area business for advertising at the IRA Civic Center.
Attachments: [Agreement for wall lighted sign rental](#)
 7. [15-1501](#) Approve temporary liquor license for Grand Rapids Players for event to be held on August 26, 2015 at Showboat Landing.
Attachments: [Grand Rapids Players Temp Liquor Application](#)
 8. [15-1502](#) Consider approving Alan Waller as a Public Works 2015 part-time summer maintenance worker.
 9. [15-1503](#) Approve a snowmobile trail permit from Enbridge Energy
Attachments: [Snowmobile Trail Permit](#)
 10. [15-1514](#) Accept summary of conclusions of evaluation of performance of City employee pursuant to Minn. Stat. sec. 13D.05, subd. 3(a) specifically Tom Pagel.
 11. [15-1515](#) Consider approving a Satisfaction of Mortgage for homeowner with household number 017505 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.
 12. [15-1516](#) Authorize the Chief of Police to sign the Memorandum of Understanding between the Grand Rapids Police Department and Itasca County Health & Human Services for Emergency Response.
Attachments: [MOU with County](#)

13. [15-1488](#) Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Attachments: [7-27-15 Attachment SLA CP 2010-5 Ped Bridge PM.pdf](#)

14. [15-1489](#) Consider approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.

Attachments: [7-27-15 Attachment SLA Amendment CP 2017-1 5th St N PM.pdf](#)

5:20 SETTING OF REGULAR AGENDA

PM

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. [15-1500](#) April 8, 2015 Civic Center & Park & Recreation
June 10, 2015 Library Board
June 16, 2015 Golf Board
June 17, 2015 HRA

Attachments: [April 8, 2015 Civic Center & Park & Recreation Minutes](#)

[June 10, 2015 Library Board Minutes](#)

[June 16, 2015 Golf Board minutes](#)

[June 17, 2015 HRA Minutes](#)

5:21 DEPARTMENT HEAD REPORT

PM

16. [15-1513](#) Dale Anderson ~ Civic Center & Park & Recreation

Attachments: [Dep Head Rpt 7-27-15 \[Read-Only\]](#)

5:30 PUBLIC HEARINGS

PM

17. [15-1504](#) Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.

Attachments: [Draft Appendix-3 Parks-Trails & Arts-Culture Plans](#)

[Approved Policy for Comprehensive Plan Amendment Procedures](#)

[Hyperlink-Comprehensive Plan](#)

[Parks and Trails Master Plan](#)

[Arts & Culture Roadmap](#)

18. [15-1505](#) Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.
Attachments: [Comprehensive Plan Update: Resolution w/Exhibit "A"](#)
19. [15-1506](#) Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.
Attachments: [Draft Amendments](#)
[Add. Background Info: PC Staff Reports; May 7th-July 7th mtgs.](#)
20. [15-1507](#) Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.
Attachments: [Ordinance: Res. Parking Amendments](#)
[Ordinance Exhibits: "A - D"](#)

**6:10 CIVIC CENTER, PARKS & RECREATION
PM**

21. [15-1510](#) Purchase a playground from Midwest Playscapes, Inc.
Attachments: [Crystal Lake Townhomes Playground](#)
[Midwest Playscapes Installation Quote](#)
[Midwest Playscapes Quote](#)

**6:15 ENGINEERING
PM**

22. [15-1490](#) Consider authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.
Attachments: [7-27-15 Attachment Assessments Split Letter-Hawkinson\(Rev1\).pdf](#)
[7-27-15 Attachment Assessments Split Letter-Northland\(Rev1\).pdf](#)
23. [15-1495](#) Consider approval of the revised connection fee model along with the revised End User CIAC Agreements and authorize the City Administrator and City Engineer administrative authority to execute End User CIAC Agreements.
Attachments: [NaturalGasExpansion RevisedFinanceProgram.pdf](#)
[Grand Rapids CIAC agreement - end user - 463541v2.DOC](#)

**6:25 FIRE DEPARTMENT
PM**

24. [15-1508](#) Authorize the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86.

**6:30 ADMINISTRATION DEPARTMENT
PM**

25. [15-1486](#) Elimination of Fire Prevention and Education Officer position and creation of a second Captain position with the GRFD.
26. [15-1512](#) A termination of settlement agreement and release related to special assessments on tax forfeit property.
Attachments: [7-27-15 Beacon Hill Termination of Settlement Agreement and Release \(2\).pdf](#)

**6:40 VERIFIED CLAIMS
PM**

27. [15-1511](#) Consider approving the verified claims for the period July 7, 2015 to July 20, 2015 in the total amount of \$820,574.83, of which \$344,573.75 are bond payments.
Attachments: [GR Council Bill List 07-27-15.pdf](#)

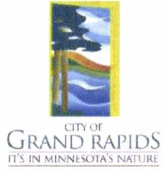
ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 10, 2015, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1494 **Version:** 1 **Name:** Construction Update
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 7/21/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Construction Update
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Construction Update



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1493 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 7/21/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Approve Council minutes for Monday, July 13, 2015 Worksession & Regular Meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [July 13, 2015 Worksession](#)
[July 13, 2015 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for Monday, July 13, 2015 Worksession & Regular Meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, July 13, 2015

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, July 13, 2015 at 4:32 p.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Bill Zeige, and Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle

Discussion Items

1. Overview of #MNnature Photo Contest ~ Megan Christianson

Megan Christianson was present to update the Council regarding the MNnature Photo Contest. Ms. Christianson noted that over 12,000 pocket maps were printed and distributed throughout the City and Itasca County. Over 7,500 maps have been distributed to over 1,000 sites. To post your picture for the contest use your phone or mobile device and share through social media in the comment section. Currently there are over 150 pictures that have been entered for prizes.

2. Discuss noise relative to racing at the Itasca County Fairgrounds

Councilor Zabinski read some recent emails he had received in regards to the car races on June 25, 2015. Mr. Carlson, West Range Races, was present to answer questions for that particular evening. The races did go over the allowed time but was due to a 1/2 hour rain delay. This race in particular had a large pay-out and had many out of town racers and that he had done his best to have all the races complete as early as possible.

One proposal to the issue of this large race going over was to set an earlier start time for the 2016 schedule. One way to market the race dates/times would be through the pocket maps, contact Visit Grand Rapids. The City Council has a good working relationship with the Grand Rapids Races and would continue to work with them to continue to have successful events.

3. Review 5:00 PM Regular Meeting

*Remove Item 13 under the regular agenda to the consent agenda item 9b
Consent 9A - Golf Course Employee
Consent 9B - Community Development
Consent 9C - Authorize City Administrator to send letter regarding Post Office steps
to Representative Nolan, Senator Klobuchar and Senator Franken*

ADJOURN

There being no further business, the meeting adjourned at 5:16 PM.

Respectfully submitted: Michele Palkki, Administrative Assistant



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, July 13, 2015

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 13, 2015 at 5:17 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle, Lynn DeGrio, Rob Mattei, Julie Kennedy, Dale Anderson, Steve Schaar, Laura, Scott Johnson

5:01 PM PRESENTATIONS/PROCLAMATIONS

Conduct Oath of Office for Police Reserve Officers:
Greg Ross
Mohammed Siddiqui
Charles Burress
Leslie Carey-Motter

Postponed

MEETING PROTOCOL POLICY

5:02 PM PUBLIC FORUM

None

5:07 PM COUNCIL REPORTS

None

**5:10 APPROVAL OF MINUTES
PM**

Approve minutes for Monday, June 22, 2015 Council meeting & Tuesday, June 30, 2015 Special meeting.

A motion was made by Councilor Ed Zabinski, seconded by Councilor Bill Zeige to approve the Council minutes as presented. The motion PASSED by unanimous vote.

**5:11 CONSENT AGENDA
PM**

1. Consider accepting the 2014 Comprehensive Annual Financial Report, the Report on Internal Controls, and the Report on Compliance with Minnesota Legal Compliance Audit Guide.
Approved by consent roll call
2. Hire temporary employees for Park & Recreation / I.R.A. Civic Center
Approved by consent roll call
3. Authorize the submittal of a \$6,200 grant request to the Blandin Foundation for the local government collaboration meetings.
Approved by consent roll call
4. An Active Living Center Memo of Understanding between the City, YMCA, and Elder Circle.
Approved by consent roll call
5. Adopt a resolution accepting a donation of \$500.00 from Grand Rapids State Bank for the Grand Rapids Police Reserves equipment fund.
Adopted Resolution 15-45 by consent roll call
6. Adopt a resolution accepting a donation of 23 Leatherman Raptor Medical Tools and 20 Tactical Tourniquets for the 1000 Lakes SWAT Team with a value of \$2,940.00.
Adopted Resolution 15-46 by consent roll call
7. Void lost Accounts Payable check #120519, issue a new check and waiving bond requirements for check issued to James V. Carlson DBA in the amount of \$200.00.
A motion was made that this Agenda Item be Approved by consent roll call
8. Consider approval of a Subordination Agreement in connection with River Hills Apartments, Phase 2.
Approved by consent roll call

9. Approve temporary liquor license for MacRostie Art Center for First Friday Art Walk event on August 7, 2015.
Approved by consent roll call
- Golf Course Seasonal Employee
Approved by consent roll call
- 9b. Consider the adoption of a resolution issuing an order to raze or remove structures upon property located at: 807 SE 20th Ave Street, Grand Rapids, Minnesota.
Adopted Resolution 15-47 by consent roll call
- 9c. Authorize the City Administrator to send a letter to Federal Representatives to encourage expedition of completion of the Grand Rapids Post Office building stairs.
Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Zeige, to approve the Consent agenda as amended with the addition of items 9a: new Golf employee, 9b: item 13 moved from regular agenda & 9c: letter to Federal authorities regarding city Post Office stairs. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

5:13 PM SETTING OF REGULAR AGENDA

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to approve the regular agenda as amended. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

10. Acknowledge:
- June 9, 2015 Arts & Culture Minutes
May 13, 2015 PUC Minutes
May 20, 2015 HRA Minutes
May 27, 2015 Human Rights Minutes

Acknowledge Boards and Commissions

**5:15 DEPARTMENT HEAD REPORT
PM**

11. Engineering Department ~ Julie Kennedy

City Engineer Julie Kennedy provides update on the Engineering Department and various projects. The GIS Department move to PW/PUC is complete. Julie is partially at the City and PW/PUC.

Received and Filed

**5:25 CIVIC CENTER, PARKS & RECREATION
PM**

12. Purchase a compressor from Gartner Temperature Controls

This repair was part of the 2014 CIP Budget

A motion was made by Councilor Zabinski, seconded by Councilor Christy to accept the low quote from Gartner Refrigeration for the compressor at the Civic Center. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:30 COMMUNITY DEVELOPMENT
PM**

Item 13 moved to Consent as item 9b.

**5:35 ADMINISTRATION DEPARTMENT
PM**

14. Adoption of a new wage schedule for Part-time, Seasonal, and Temporary employees in order to conform to the minimum wage requirements for the State of Minnesota effective August 1, 2015.

A motion was made by Councilor Christy, seconded by Councilor Blake to adopt the new wage schedule for part time, seasonal and temporary employees in order to conform to the minimum wage requirements for the State of Minnesota effective August 1, 2015. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

15. A resolution of support for the PolyMet Mining Project.

A motion was made by Councilor Zabinski, second by Councilor Zeige to adopt Resolution15-48 supporting the PolyMet Mining project. The motion carried by

the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:45 VERIFIED CLAIMS
PM**

16. Consider approving the verified claims for the period June 16, 2015 to July 6, 2015 in the total amount of \$1,319,558.78, of which \$490,000.00 are investments.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:46 STORM WATER MEETING
PM**

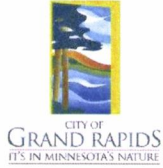
17. Consider conducting the annual Storm Water public meeting to review the accomplishments relative to the City's MS4 permit.

Received and Filed

**6:00 ADJOURNMENT
PM**

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to adjourn the meeting at 6:05 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Michele Palkki, Administrative Assistant



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1485 **Version:** 1 **Name:** CP 2011-2 Crystal Lake Blvd Balancing CO
Type: Agenda Item **Status:** Consent Agenda
File created: 7/14/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.

Sponsors:

Indexes:

Code sections:

Attachments: [7-27-15 Attachment CO 2011-2 Balancing CO.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.

Background Information:

Attached is Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2 Crystal Lake Boulevard Improvements Project. The Balancing Change Order reflects increases/decreases in bid items and is an accounting device to adjust the Contract Amount to be equal to the As-Built amount. The original contract amount was \$1,894,900.00. The final contract amount is \$1,961,578.13.

Staff Recommendation:

City Staff recommend approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.

Requested City Council Action

Consider approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Nov 2007

City/County of City of Grand Rapids

Change Order No. 3

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. 122012	CONTRACT NO. 2011-2
CONTRACTOR NAME AND ADDRESS Casper Construction PO Box 480 Grand Rapids, MN 55744		LOCATION OF WORK	
		TOTAL CHANGE ORDER AMOUNT \$0.00	

In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions.
This is a Balancing Change Order. A Balancing Change Order is an accounting device used to adjust the Contract Amount to equal the As-Built amount

Contract Amount: Original = \$1,894,900.00 Final = \$1,961,578.13

COST BREAKDOWN

There are no items associated with this Change Order.

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by _____ Working Days
 Is Decreased _____ Working Days
by _____ Calendar

b. Is Not Changed

c. May be revised if work affected the controlling operation

Is Increased by _____ Days
 Is Decreased _____ Calendar
by _____ Days

Approved By Project Engineer: Julie Kennedy Signed  Date: <u>7/24/15</u> Phone: (218) 326-7601	Approved By Contractor: Casper Construction Signed  Date: <u>6/19/15</u> Phone: (218) 326-9637
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Original to Project Engineer; Copy to Contractor

Once contract has been fully executed, forward a copy to DSAE for funding review:

The State of Minnesota is not a participant in this contract; signing by the District State Aid Engineer is for FUNDING PURPOSES ONLY. Reviewed for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This project is eligible for: _____ Federal Funding _____ State Aid Funding _____
Local funds

District State Aid Engineer: _____ Date: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1487	Version:	1	Name:	Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/17/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Westman, Chaplin, and Koehler Engagement Letter				

Date	Ver.	Action By	Action	Result
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Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing.

Background Information:

The City of Grand Rapids adopted our brand on July 28, 2008. The trademark was registered on February 22, 2011. The registration is valid for a period of ten years from the date of registration. The mark may then be renewed for successive ten year periods. In addition, between the fifth and sixth year from the date of registration, we must file an affidavit showing that we are currently using the mark.

There is a fund of \$15k set up from the Community Marketing Taskforce to cover Brand expenses such as these and Visit Grand Rapids is setting up a checking account to handle Brand expenses. The attached Engagement Letter from Westman, Champlin and Koehler indicates that the City of Grand Rapids will be their client for the purposes of the agreement. They will represent the City in connection with certain intellectual property matters, including patent and trademark matters and such other legal matters as may be referred to them from time to time.

We may withdraw from this agreement at any time.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending authorizing City Administrator Tom Pagel to sign the agreement on behalf of the City of Grand Rapids.

Requested City Council Action

Consider authorizing City Administrator Tom Pagel to sign the Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing on behalf of the City of Grand Rapids.

July 13, 2015

Megan Christianson
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Via Email

ENGAGEMENT LETTER

Dear Megan:

This letter will confirm our understanding that you wish to retain Westman, Champlin and Koehler, P.A. The purpose of this letter is to confirm the scope and terms of our representation. At the outset, I would like to emphasize the importance the firm places on clearly understanding what your expectations are in this matter. I invite and encourage you to communicate directly with me whenever you believe your expectations have changed or whenever you believe the firm can more effectively or efficiently meet your expectations.

1. **Who We Will Represent.** For purposes of this engagement, our client will be City of Grand Rapids, Minnesota. We are not representing any other party or entity.

2. **Scope of Our Engagement.** We will represent you in connection with certain intellectual property matters, including patent and trademark matters and such other legal matters as you may refer to us from time to time.

3. **Westman, Champlin & Koehler Personnel Assisting You.** I will be the lawyer primarily responsible for assisting you in this transaction. Where appropriate, I will use the services of other attorneys, paralegals and other Westman, Champlin & Koehler personnel to represent your interests efficiently and effectively.

4. **Attorney/Client Privilege.** Our communications and discussions are protected by what is known as attorney/client privilege. This means that you cannot be required to reveal to others what you have discussed with members of my firm or me. This protection will not apply, however, unless you keep our discussions confidential. Therefore, you should never discuss

July 13, 2015

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information relating to this representation with anyone else without first checking with one of the lawyers involved in the representation. Please refer any inquiries about the representation to me.

5. **Retaining Documents.** If your situation involves a dispute with a third party, and either is or may be headed toward litigation, in many circumstances you have a legal obligation to retain all documents that may be relevant to the dispute. This includes documents kept on computers, in e-mail and in paper form. If you discard or destroy documents that may have something to do with the case, the court may hold this against you. Thus, you should take steps to make sure that documents of all forms that may have anything to do with the situation are retained in a safe place. If you have any questions in this regard as to any particular documents being retained, retain the documents and discuss them with me.

6. **Firm Policies.** Our firm requires me to provide you with our standard firm billing and fee policy. It is attached. Please review it carefully.

As described in the attached billing and fee policy, the relationship set forth in this letter regarding our representation of you will remain effective until it is changed by mutual written agreement of Westman, Champlin & Koehler, P.A. and you. You may withdraw from this agreement at any time. If you withdraw, you agree to pay to Westman, Champlin & Koehler in full all outstanding fees and expenses.

We may withdraw from this agreement in the unlikely event that our invoices are not paid when due, or for any reason as required or permitted under the Minnesota Rules of Professional Conduct or rules of court. However, we shall not discontinue service without giving notice of our intention to do so. Mailing a certified letter to your last address will be considered giving proper notice.

We appreciate the confidence you have shown in our firm by selecting us as legal counsel. We look forward to a long and mutually satisfactory client-attorney relationship.

Please sign, date and return a copy of this letter to us.

In the meantime, if you have any questions regarding this engagement agreement, or the issues that we have discussed, please do not hesitate to contact me. My direct dial line is (612) 330-0495.

Best regards.

Very truly yours,



James L. Young

JLY/alr
Enclosures

To : Westman, Champlin & Koehler, P.A.

AGREEMENT AND ACCEPTANCE

City of Grand Rapids, Minnesota agrees to the above terms and conditions

Printed Name: _____

Title: _____

Signature : _____

Date : _____

Intellectual Property Attorneys

900 Second Avenue South, Suite 1400 Minneapolis, MN 55402
P: (612) 334-3222 F: (612) 334-3312 www.wck.com

BILLING AND FEE POLICY

UNDERSTANDING. We are pleased to have the opportunity to represent you. Our goal is to provide the quality and efficient legal services. Experience has shown that our relationship will be stronger if we begin it with a clear understanding about our fees and their payment. There may also be a specific engagement letter that sets forth the terms of our engagement; otherwise this memorandum will apply to all matters on which we are asked to represent you.

CREDIT CHECK. Normally it is our policy to conduct a credit check before beginning work on client matters. If the credit check returns unsatisfactory results, we reserve the right to terminate our representation.

FEES. Our fees will be based primarily on the amount of time spent by lawyers and legal assistants. Each lawyer and legal assistant in our Firm has an hourly billing rate, and the rate multiplied by the number of hours spent on a project is the basis for determining our fee. Our hourly rates for lawyers currently range from \$100 to \$500 per hour, depending primarily on the particular lawyer's experience and expertise. We review and adjust our general schedule of rates on a periodic basis.

FEE ESTIMATES. Our attorneys do their best to estimate fees and expenses for particular matters where asked to do so. However, an estimate is just that, and the fees and expenses required are ultimately a function of many conditions over which we sometimes have little or no control. Also, after a patent or trademark application is filed, additional charges will be made for maintaining your files, such as client correspondence, reporting and responding to official PTO correspondence, reminders of due dates, and payment of additional fees on your behalf, such as assignment recording fees, continuation fees, issue fees, publication fees and maintenance fees.

WORK ASSIGNMENTS. The lawyer with whom you deal primarily may assign responsibility for completing some of your work to other lawyers or other personnel in the office under his or her supervision, and may use other Firm lawyers where specialized help is needed. The supervising lawyer will continue to be responsible for your entire assignment, however, and will be available to discuss the use of other personnel with you. It is our goal to assign tasks among lawyers, legal assistants and law clerks in a way that produces the highest quality of work at a fair price.

COMMUNICATION BY E-MAIL AND FAX. We often use Internet e-mail and faxes to communicate with you. We cannot guarantee the total security or reliability of this form of communication. Particularly sensitive communications should not be sent to us by e-mail.

DISBURSEMENTS ON YOUR ACCOUNT. Invoices will normally be rendered monthly for work done in the previous month covering and identifying services rendered as well as disbursements and other charges. These disbursements and charges include items incurred and paid by us on your behalf, such as long distance telephone charges, special postage, delivery charges, travel, photocopying, secretarial overtime, if necessary, and use of other service providers such as printers or experts, if needed. In litigated matters, we include payments made by us for process servers, court reporters, witness fees, expert witness expenses, and so on. We

July 13, 2015

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may also make separate charges for the use of "Lexis" or "Westlaw" which are computerized legal research systems that often significantly reduce lawyer research time. At times, we may ask you to pay certain disbursements and charges directly to the vendor, or we may request that we receive payment for costs that will be incurred. If we do, such payments must be made on a timely basis.

INVOICES AND STATEMENTS. It is our Firm policy to invoice clients monthly for fees and out-of-pocket expenses. Each lawyer and legal assistant records the time required to perform services and sends out invoices describing services rendered and expenses incurred for the client. The invoice may not necessarily include all of the fees and expenses incurred during the month and may be billed at a later date. Separate invoices are normally produced for each legal matter being handled.

PAYMENT. Payment is due upon your receipt of our invoice, unless special arrangements have been made in advance. Failure to pay invoices promptly will normally result in our withdrawal of representation of you in accordance with rules regarding withdrawal, if any apply. Invoices not paid within thirty (30) days will bear interest at the rate of eight percent (8%), and you must pay all costs associated with the collection of our fees if they are not paid in a timely manner.

ARBITRATION. Any controversy or claim arising out of or relating to our fees, costs, billing practices or this engagement shall be arbitrated before a single arbitrator in Minneapolis, Minnesota, in an arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

RETAINERS. If we have received a retainer from you, this retainer is held in the Firm's trust account. This retainer will be either (1) applied to the final invoice or (2) used to pay current invoices, with the amount in trust to be replenished, depending on the specific terms of the engagement letter. We may apply the retainer to any unpaid invoice for work on your behalf, where direct payment is not made. If a retainer is required, we may choose not to commence work on your behalf until the retainer is paid.

ENDING THE RELATIONSHIP. You may terminate our representation at any time by notifying us, preferably in writing. Your termination of our services will not affect your responsibility for payment of outstanding invoices and accrued fees and costs incurred before termination or incurred thereafter in connection with an orderly transition of the matter. If such termination occurs, your papers and property will be returned promptly or forwarded per your instructions. Our own files and papers pertaining to the matter will be retained. These firm files and papers include, for example, firm administrative records, time and expense reports, personnel and staffing materials, and credit and accounting records; and internal lawyers' work product such as drafts, notes, internal memoranda, and legal and factual research, including investigative reports, prepared by or for the internal use of lawyers.

QUESTIONS. It is very important that we proceed on a clear and satisfactory basis in our work for you. If you have questions about any aspect of our arrangements or our invoices, please feel free to raise those questions by calling Noreen Terry at 612-334-3222.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1491 **Version:** 1 **Name:** Consider adopting a resolution accepting donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. for the Police Departments Public Safety Education Fund to be used to purchase bikes for National Night Out.

Type: Agenda Item **Status:** Consent Agenda

File created: 7/20/2015 **In control:** City Council

On agenda: 7/27/2015 **Final action:**

Title: Adopt a resolution accepting donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. for the Police Departments Public Safety Education Fund to be used to purchase bikes for National Night Out.

Sponsors:

Indexes:

Code sections:

Attachments: [PD Natl Night Out Resoluton](#)

Date	Ver.	Action By	Action	Result
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Adopt a resolution accepting donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. for the Police Departments Public Safety Education Fund to be used to purchase bikes for National Night Out.

Background Information:

The donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. will be used to purchase bicycles which will be given away at National Night Out on August 4, 2015.

National Night Out is held every year on the first Tuesday in August, we have been holding this event since 1997. It will be held again this year on the grounds of Old Central School. This event is held to showcase a night out with Law Enforcement Officers throughout Itasca County and other Emergency Services to the citizens of Itasca County and to interact with them and show them what services we offer. This event has been a huge success and again we are looking forward to this year's National Night Out.

Staff Recommendation:

Please consider approving a resolution to accept the \$450.00 in donations from the Blandin Foundation and North Homes, INC.

Requested City Council Action

Adopt a resolution to accept a \$450.00 donation from the Blandin Foundation and North Homes, INC. to the Police Departments Public Safety Education Fund to purchase bicycles for National Night Out.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-

A RESOLUTION ACCEPTING A \$200.00 DONATION FROM NORTH HOMES, INC. and
A \$250.00 DONATION FROM THE BLANDIN FOUNDATION FOR THE GRAND
RAPIDS POLICE DEPARTMENT'S PUBLIC SAFETY EDUCATION FUND FOR
NATIONAL NIGHT OUT BICYCLE PURCHASES

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- North Homes, Inc. has donated \$200.00 and the Blandin Foundation has donated \$250.00 to the Grand Rapids Police Department for National Night Out bicycle purchases.

Adopted this 27th day of July 2015

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1496 **Version:** 1 **Name:** Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2015-2016 school year.

Type: Agenda Item **Status:** Consent Agenda

File created: 7/21/2015 **In control:** City Council

On agenda: 7/27/2015 **Final action:**

Title: Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2015-2016 school year.

Sponsors:

Indexes:

Code sections:

Attachments: [School Liaison Officer Agreement](#)

Date	Ver.	Action By	Action	Result
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Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2015-2016 school year.

Background Information:

Since 1999 the City of Grand Rapids and School District 318 have had an annual agreement for a School Liaison Officer at the Grand Rapids Senior High School. In 2006 the district requested an additional School Liaison for the Robert J. Elkington Middle School.

With the start of the 2015-2016 school year fast approaching, the police department would like to get in place the agreement for the 2015-2016 school year. The police department will be providing Officer William Saw and Officer Greg Lease to the school district for the Liaison positions. The fees for the 2015-2016 school year is \$120,057.29 for the School Liaison Positions.

Attached for your review is the 2015-2016 School Liaison Agreement

Staff Recommendation:

It is the recommendation of the Grand Rapids Police Department to sign the attached School Liaison Agreement for the 2015-2016 school year.

Requested City Council Action

If the City Council so desires, please consider authorizing the Mayor and City Administrator to sign the School Liaison Agreement for the 2015-2016 school year.

**SCHOOL LIAISON OFFICER
AGREEMENT
For the School Year 2015-2016**

The AGREEMENT is made pursuant to Minnesota Statute section 471.59, by and between the City of Grand Rapids ("City") and Independent School District 318 ("School District").

1. PURPOSE

The City and School District wish to participate in a School Liaison Officer Program. Both the City and school District believe that a more formalized approach to the School Liaison Officer Program is needed to improve understanding and promote mutual respect between police, school, staff, counselors, parents and students. The purpose of this agreement is to set forth the terms and conditions to create, fund and implement the position of Police School Liaison Officer.

2. SERVICES

The City shall provide the serves of two police officers, and related support services and supplies, to assist the School District in establishing and maintaining a School Liaison Officer Program for the School District. The officers will have primary responsibility in serving as a resource person to faculty, classroom members and school administrators in the prevention and diversion of juvenile problems behavior. The City agrees to provide vehicle, fuel, maintenance and other equipment as deemed necessary by the Chief of Police. The School District agrees to provide adequate officer space, telephone and clerical support services at the site of majority assignment.

3. TERM

This Agreement shall commence on the first day of the teacher workshop in August 2015 and shall end on the last student day in June 2016. This Agreement may be renewed on an annual basis, as agreed upon by both parties.

4. PAYMENT

The School District shall pay to the City \$120,057.29 pursuant to Minnesota Statutes section 126C.44 to partially reimburse the City for the costs incurred by the City for salary, benefits and transportation costs of the Police School Liaison Officers in the School District's senior high, middle and secondary schools.

Upon execution of this Agreement, the School District shall provide the City with the population of the School District at the time of the levy.

One-half the sum owing under this contract shall be payable upon the execution of this Agreement. The remaining half of the sum owing under this contract should be payable on the last student day of June 2016.

5. GENERAL PROVISIONS

The Police School Liaison Officers are City employees and shall not be considered employees of the School District for any purpose, including but not limited to salaries, wages, other compensations or fringe benefits, worker's compensation, unemployment compensation, P.E.R.A., Social Security, liability insurance, keeping of personnel records, termination of employment or other contract rights. The officers will report to and be directed by the Chief of Police. Resolution of unforeseen problems arising in this program shall be negotiated by representatives of the School District and the Chief of Police.

6. SCHEDULING

The Chief of Police shall determine the duty hours of the School Liaison Officer on school days with input by the School District. The duty hours of the School Liaison Officer on school days are flexible and will be primarily coordinated with the school day, and/or activities, but will be consistent with the City's labor contract with the Police Union. During non-school periods, the Chief of Police will determine the officer's duties and schedule.

7. HOLD HARMLESS AND INDEMINIFICATION

The City of Grand Rapids agrees to and shall defend, indemnify and hold harmless the School District, its officials, officers, agents and employees from and against any and all claims, losses, damages, judgments or liabilities of whatever nature, including any portion thereof, arising from or related to the indemnifying party's acts, omissions or performance under this agreement. It is the intent of the parties that each party be responsible for its own actions occurring under this agreement.

Dated: _____

GRAND RAPIDS SCHOOL DISTRICT #318

Business Manager

Dated: _____

CITY OF GRAND RAPIDS

Mayor

City Administrator

CITY OF GRAND RAPIDS
SCHOOL DISTRICT LIAISON OFFICER CHARGES

YEAR	EMPLOYEE	WAGE	PERA	MEDICARE	HEALTH	LIFE	DENTAL	WORK COMP	TOTAL
2015	William Saw	27,630	4.48	0.401	7,148	0.012	0.156	1,025	40,8487
2015	Greg Lease	27,630	4.48	0.401	7,148	0.012	0.158	1,025	40,8487
2016	William Saw	28,300	4.58	0.410	7,853	0.012	0.163	1,050	42,3721
2016	Greg Lease	28,300	4.58	0.410	7,853	0.012	0.163	1,050	42,3721

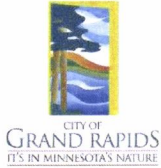
Hourly Rate per 2080 hours

2015 William S	40,8487
2015 Greg Lease	40,8487
2016 William S	42,3721
2016 Greg Lease	42,3721

Per Ben Hawkins - 180 days per school year = 1,440 hours
 Sept-Dec = 80 days = 45% = 648 hours
 Jan-May = 100 days = 55% = 792 hours

William S Sept-Dec 2015	26,469.95
Greg L Sept-Dec 2015	26,469.95
Total	52,939.90

William S Jan-May 2016	33,558.70	27,457.12	Sept-Dec 2016
Greg L Jan-May 2016	33,558.70	27,457.12	Sept-Dec 2016
Total	67,117.39	54,914.23	YR 2016
			122,031.62



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1497	Version:	1	Name:	Authorize the Police Department to apply for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/21/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Authorize the Police Department to apply for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	0163_001.pdf				

Date	Ver.	Action By	Action	Result
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Authorize the Police Department to apply for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training

Background Information:

At a meeting with the City's Human Rights Commission this past winter, we discussed how our community is becoming more diverse and the need to understand values, beliefs and traditions of other cultures. The commission recommended that the members of the police department, who sometimes have contact with those of other cultures under trying circumstances, receive cultural awareness training beginning with the culture of the Anishinaabe Native American people.

This past spring, Administrative Sergeant Bob Stein, Chief Scott Johnson and other members of our community, attended a 3 ½ day educational seminar explaining the Anishinaabe culture. The seminar, presented by community educator Renee Gunneau of Red Lake, was excellent. Subsequently, a discussion has taken place within the community centering on bringing this training to others including additional community members, non-profit leaders, higher education and government personnel, including members of the police department and sheriff's department. The Blandin Foundation was approached, inquiring about the possibilities of grant funding to cover most of the cost of this training.

The grant proposal is attached explaining what is being requested and who the partners would be. The time line for conducting this training is the fourth quarter of 2015 and the first two quarters of 2016. This is truly a community effort and at their meeting on July 28, the County Board may decide to act as fiscal agent for this grant. The grant match for the City of Grand Rapids is \$3,500 spread over the two fiscal years. At least 23 city employees could attend this training. The seminars would blend city employees with members of the community to encourage interaction and building of relationships.

This proposal is in keeping with Community Values as outlined in the City's Comprehensive Plan;

"The small town feeling must be nurtured as the community grows and must welcome an increasing cultural diversity as our population changes."

Staff Recommendation:

It is the recommendation of the Grand Rapids Police Department that the City Council authorize the department to make application for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training to be conducted during the fourth quarter of 2015, first and second quarter of 2016.

Requested City Council Action

Authorize the Grand Rapids Police Department to make application for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training.

**BLANDIN FOUNDATION
GRANT APPLICATION**

Please email all grant applications to grants@blandinfoundation.org. Additional supporting information such as audits, IRS determination letters, etc. can be mailed separately or scanned and sent as attachments. **If you do not hear from us directly, acknowledging receipt of your application within 72 hours of submission, please call us at 218-326-0523.**

PROPOSAL SUMMARY

Organization Information

<i>City of Grand Rapids</i>			
<i>Name of organization</i>	<i>Legal name, if different</i>		
420 N Pokegama Ave	Grand Rapids MN	91-6005201	
<i>Address</i>	<i>City, State, Zip</i>	<i>Employer Identification Number (EIN)</i>	
218-326-7600		http://cityofgrandrapidsmn.com/	
<i>Phone</i>	<i>Fax</i>	<i>Web site</i>	
<i>Name of top paid staff</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
Scott Johnson	Chief of Police	218-326-3464	sajohnson@ci.grand-rapids.mn.us
<i>Name of contact person regarding this application</i>	<i>Title</i>	<i>Phone</i>	<i>E-mail</i>
<i>Is your organization an IRS 501(c)(3) not-for-profit?</i>			
		Yes	<input checked="" type="checkbox"/> No
<i>If no, is your organization a public agency/unit of government?</i>			
		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If no, list name and address of fiscal agent:</i>			
Itasca County Health and Human Services		41-6005810	
123 NE 4 th St Grand Rapids MN 55744		Fiscal agent's EIN number	

Proposal Overview

Duration of project: Sept / 2015 to April / 2016
Month Year Month Year

Please give a 2-3 sentence summary of request: Funding to deliver up to seven sessions of the Bemidji State University accredited Anishinaabe Worldview Training in Itasca County.

PROPOSAL NARRATIVE – Anishinaabe Worldview Training

I. Organization Information

The vision and goals of the City of Grand Rapids are grounded in the recognition that working cooperatively with other governments and organizations through partnerships benefits the community as a whole and the people who live, work and play here. Our community values life-long learning, inclusiveness and supports a diverse mix of people and cultures that contribute to the quality of life. This proposal incorporates these values of learning, inclusiveness and partnership to deepen the cultural understanding of Anishinaabe / Ojibwe people.

In April 2015, the City of Grand Rapids Chief of Police and the Administrative Sergeant, along with other members of the community, participated in the Grand Rapids pilot of a 3 ½ day accredited Anishinaabe Worldview Training. Training participants debriefed their experience and to a person recommended it be offered more broadly to Itasca area organizations and community members. (See page 8: Appendix 1: Evaluation comments and link to the Minnesota Native News broadcast that reported from the Anishinaabe Worldview Training pilot).

The City of Grand Rapids has taken the lead on gauging interest in this training and in writing this grant request. With three Itasca County organizations expressing interest – Health and Human Services, Probation and the Sheriff's Department – partnering with Itasca County to bring forward this proposal makes good sense, and sends a positive signal that the Itasca area is willing to expend resources of time, money and energy to build understanding and competency in this area.

II. Purpose of Grant

Background

Long before Europeans came to what is now known as Itasca County, Indigenous people lived and prospered upon this land. European colonization had (and is still having) a profound effect on their way of life, disrupting the tightly woven connections between people and their culture, land, and spirituality.

While Native people have lived among and side-by-side non-native people in our community for more than 150 years, and portions of the Leech Lake and Bois Forte Reservations are within Itasca County, dominant culture systems and the people working within them have little understanding of their culture, or the dark history that shapes present-day interactions. This lack of understanding plays out in assumptions, stereotypes, misunderstandings, bias and microaggressions that Native people continuously experience. The 2013 Rural Pulse,

commissioned by the Blandin Foundation, includes responses to, “My community is a welcoming place for people of all backgrounds and perspectives,” and, “My community is able to work across differences,” that could be indicative of these interactions.¹

Opportunity

Our population is becoming more diverse. As community leaders, business people, non-profit board members and residents, we must respond to the importance of inclusiveness at the individual, organization and community level.

Today the Anishinaabe, the First People, also known as Ojibwe, make up the second largest tribe in North America and the largest non-white demographic in Itasca County. One in ten students attending Grand Rapids public schools identify as American Indian; 50 percent of the students in Deer River identify as American Indian. Failure to understand their culture not only hurts us as people, it has economic impact on our community. For example, at any given time, 30 percent of the Itasca County Jail population is Native American, which is disproportionately high.²

So it is fitting that education to better understand the Anishinaabe culture and worldview is done in our community. In April 2015, the Bemidji State University accredited Anishinaabe Worldview Training was piloted in Grand Rapids. A total of 14 people participated, including representatives from the Grand Rapids Police Department, Northland Counseling, Kootasca Community Action, MN Department of Corrections, Legal Aid, ISD 318, Blandin Foundation and community members. To a person the pilot participants found the training and its delivery to be beneficial from both a professional and personal perspective.

We are proposing a sustained effort toward building cultural competency and multicultural understanding by bringing together community members from all backgrounds to attend 3 ½ days of training to gain a better understanding of the Anishinaabe culture. The goal is to improve our ability to understand, live, and work with Ojibwe people through an increased awareness about the Anishinaabe culture and the present-day impacts of colonization and multi-generational historical trauma.

Implementation Strategy

¹ 2013 Rural Pulse – Foundation Home Area Research Itasca County respondents included 96% Caucasian/White and 2% Native American. 2013 census data for Itasca County indicate 93% White and 4% Native American.

² Personal Conversation: Captain Lucas Thompson, Itasca County Sheriff's Department, May, 2015. Substantiates US Census data. <http://www.prisonpolicy.org/profiles/MN.html>

We propose bringing to Itasca County/Grand Rapids Anishinaabe Worldview cultural competency training taught by Renee Gurneau, a community educator from Red Lake. (See page 13: Appendix 2: Renee Gurneau biographical information). This 3 ½ day course explores how elements of historical social structure construct have been transformed into belief and behavioral systems. From an Anishinaabe perspective, the training includes:

- Pre-contact to post-contact timeframes in this region
- Cultural practices
- Values
- Traditions
- Education
- Governance
- Economics
- Traditional ecological values and believes
- Spirituality
- Loss of identity
- The role of families
- Traditional homelands
- Intergenerational affects

(See page 15, Appendix 3: Course training outline). Part of the training will examine how issues of stereotypes, as well as individual and institutional racism and oppression, play out in the social structure of our society.

Prior to submitting this proposal, area organizations were contacted to gauge their interest in sending staff to this training and their ability to provide a match – inability to provide a match was not prerequisite to participation. The response was very positive, and the demand larger than anticipated. To date 13 organizations for a total of ~ 116 people expressed interest.

Up to seven, 3 ½-day sessions of the training will be conducted in the Grand Rapids area during the 4th quarter of 2015 and the first and second quarters of 2016. The training will be patterned after a cohort model to encourage members of the community, from diverse backgrounds, to learn and interconnect with each other. Up to 17 participants will attend each session. The City of Grand Rapids will work in cooperation with Itasca County Health and Human Services and Circle of Healing to offer this training.

III Assessment

This grant request is relevant to all three of the Blandin Foundations strategies: Commitment to home; Invest in Leaders and Expand Opportunity. Indicators touched through this training will include:

- Improvement in one or more of the following dimensions of a healthy community: safety and security; health and human services; cultural resources.
- Community leaders can identify a change in the community because of collective action.
- All segments of the population experience their communities as welcoming and inclusive.
- Communities actively engage in inclusive practices that capitalize on diversity.

Each participant will complete a pre-course survey of current knowledge prior to the start of the course. Upon conclusion of the course, a post-course survey will be completed by each participant to evaluate the level of cultural knowledge gained.

IV Budget

Based on expressed need, seven sessions of the training will be offered. Each session will provide 3 ½ days of training for up to 17 people for a cost of \$5,950 per session for a total registration cost of \$41,650. We have received preliminary match commitments totaling \$10,650; Blandin Foundation participants will be funded outside this grant request. We are requesting the Blandin Foundation to consider funding in an amount up to \$27,000.

Instructor Travel Expenses	\$2,500
Training Expenses (food/beverage)	\$3,500
Registration for 7 sessions (max 17 people per session)	<u>\$41,650</u>
Total Training Cost	\$47,650
Anticipated Attendee Match:	- \$10,150
Blandin Foundation Staff	- \$10,500
Grant Amount Requested:	\$27,000

Proposed: Itasca County Health and Human Services will act as the fiscal agent, to include the contract with the instructor, collecting matches from partnering organizations and dispersing funds. City of Grand Rapids and partners will manage registration, logistics and grant reporting requirements.

Estimated # of attendees	Partner Organizations	Match*
1-5	MN Dept of Natural Resources	Up to \$875
3	City of Grand Rapids	No match
4	Itasca County Health and Human Services	TBD
4	Itasca County Probation	\$700
5	Northland Counseling	\$875
5	Itasca Community College	TBD
6	Itasca County Sheriff's Dept	\$1,050
6	ISD 318	\$1,050
7	North Homes	\$1225
10	Circle of Healing	No match
11	Kootasca	\$1,925
20	Grand Rapids Police Dept	\$3,500
30	Blandin Foundation	
116	Total	

* Organizations contacted were asked about ability to provide a match, but a match was not framed as a condition of participation.

Summary

Awareness is the key to mutual understanding. In this training, we are inviting members of our community to explore their assumptions and biases and perhaps fill-in their learning gaps when it comes to the Anishinaabe / Ojibwe culture. The training we proposing, is not really an end in itself. It is the continuation of an ongoing journey – a process of learning and dialogue. For the pilot participants, especially those working in the law enforcement and mental health sectors, this training provided new perspectives when it comes to policies and to the root causes of issues like violence and addiction. One participant said, “We may not be responsible for making those policies [that have done harm to Native people], but we are responsible for doing the best we can to right those policies.” Another participant came away questioning the counseling approaches they were using in her work with Native Americans, and their reliance on “the directory” and “the written plan” that doesn’t mesh well with her new understanding of Native culture. And this evaluation comment sums up one participant’s experience:

“The information Renee shared is critical to disseminate far and wide. It promotes a greater accuracy in the knowledge of American history, a deeper understanding of American Native spirituality and culture and gives the listener necessary information to have much needed courageous conversations. Renee used a highly effective blend of factual information, storytelling and humor. This method enabled our group to address

challenging, sometimes painful information in a safe, effective way. It has been a tremendous experience that I will recommend to anyone and everyone! Thank you for this huge gift!”

We are asking for the support of the Blandin Foundation as the community embarks on this journey.

V. Attachments

- A. Most recent financial statement, preferably from a formal audit if available, showing actual expenses. This information should include a balance sheet, a statement of activities (or statement of income and expenses) and functional expenses.
- B. Additional funders. List names of corporations and foundations from which you are requesting funds, with dollar amounts, indicating which sources are committed or pending.
- C. List of board members and their affiliations.
- D. Brief description of key staff, including qualifications relevant to the specific request. Also provide information on the number of staff in the organization and use of volunteers.
- E. A copy of your current IRS determination letter (or your fiscal agent’s) indicating tax-exempt 501(c)(3) status.

PROPOSAL CHECKLIST

- Completed proposal summary form
- Proposal narrative
- Organization budget
- Project budget
- Financial statements, preferably audited
- List of additional funders
- List of board members
- Description of staff
- IRS determination letter or confirmation of fiscal agent

APPENDIX 1

[Link to a special edition of Minnesota Native News that includes reporting about the Anishinaabe Worldview Training pilot – April 2015, Grand Rapids, MN](#)

Anishinaabe World View Training Evaluations

Renee Gurneau, Instructor

April 2015, Grand Rapids MN

The Bemidji State University accredited Anishinaabe Worldview Training was piloted in Grand Rapids over 3 ½ days in April 2015. A total of 14 people participated, including Chief Scott Johnson and Sergeant Bob Stein from the Grand Rapids Police Department, Amanda Okech, Lynn Cochran and Megan Gerak from Northland Counseling, Alice Moren from Kootasca Community Action, and eight Circle of Healing members: Vic Moen, Karen Noyce, Joan Bibeau, Noreen Hautala, Terry and Cheri Stephens, Sarah McBroom, and Becky LaPlant.

These are their final evaluation comments about the information, methods and processes used in the training.

Positive, Positive, Positive- Renee's teaching/ facilitation method was clear, easy to follow, kept the groups interest and was effective. The information presented was a valuable mix of life long knowledge, personal experience and heart felt concern for Native people and their existence within White culture. The process was not rushed. Attendees were given ample time to reflect and share their learning. Facilitation technique was on task and respectful. Thank you.

Method Info Process: Renee's method was extremely effective. It was amazing how she could with no notes, share her culture in stories in a most effective way for 3 days! She was able to talk about so many aspects of what was done by colonization to the Native people and their culture, and yet remain neutral in her presentation-explaining the western "civilization" and thoughts at that time that explained some of the reasons the "whites" felt ok about what was done. The story telling method was very effective, and will make the information easier to remember over time. A+

The information presented was helpful in understanding the progression of oppression and what effect this had on the Native culture. Excellent-a lot to take in in a short time.

Stopping to reflect and preen the material presented and the effect this had personally for us really was meaningful. It was excellent to do throughout the 3 days. Thank you both Renee and Becky with the Blandin Foundation for providing this opportunity.

This worldview training led by Renee was truly an inspiration! The format of the education session allowed for group engagement, feedback, and vital conversations. Renee's method of teaching, through unconventional compound to most, was exactly the format needed to drive this information home. The 3.5 days of training went by quickly because of the type of engagement that was encouraged. While at first, it seemed that the reflection time given after each educational session was a bit time-consuming, by the 2nd day I realized that the reflections were an entirely new educational session/conversation that was very powerful.

The content of the information given was highly needed & relative to our community. I enjoyed both the fact based content along with the beautiful store-telling throughout the training. If more time was permitted, I would like to learn even more about culture and have more conversations among the participants about ways we can be more cultural-aware w/in our community. The conversation has definitely been started, only wanted more time.

I highly recommend finding ways to expand this worldview training throughout the community!

Thank you for this amazing opportunity! ~Amanda Okech

Renee Gurneau Evaluation: Methods-Information-Process

So knowledgeable. Has her information completely internalized & on the tip of her tongue, in great depth, and exceptionally well organized to build a total picture, a solid foundation all along the way, and understanding not only of the what's but the whys or how things began, took place, and continue today. She is a wonderful storyteller & conveys much of what she shares through that method. Very effective! The Process (or is it method?) of leading us through the concepts, drawing from us our understanding, and having us reflect on what we have learned & internalized along the way & what actions we might talk in response to the new knowledge & truths we have learned.

Having it across 2 days in 2 weeks was excellent. Enough time to cover good ground in 2 days, with time to process in between the 2 weekly sessions

ENLIGHTENING!!

Evaluation of Renee Gurneau's workshop-

The information Renee shared is critical to disseminate far and wide. It promotes a greater accuracy in the knowledge of American history, a deeper understanding of American Native spirituality and culture and gives the listener necessary information to have much needed courageous conversations.

Renee used a highly effective blend of factual information, storytelling and humor. This method enabled our group to address challenging, sometimes painful information in a safe, effective way. It has been a tremendous experience that I will recommend to anyone and everyone! Thank you for this huge gift!

Method-Info-Process

Renee is very knowledgeable and covered a good range of issues and facts. At times I wanted more hard facts-data, dates, stats, but realize that is from my own cultural expectations, learning style and that dwelling on those numbers is kind of missing the boat. The process of giving us info and then asking for reflection was effective, makes the individual engage/take meaning of & with the info. I did sometimes find myself wishing the participants would talk less so we have more time to listen to Renee.

Renee has such a gift for teaching difficult topics. She maintains herself from a position of strength & centeredness-not afraid to correct and define what she says, but addresses us respectfully and lovingly.

4/17/15-Evaluation

An enlightening experience. Appreciate conversational teaching style-what, no PowerPoint! Patience, understanding, listening, appreciating our differences time. Also some humor to lighten it up.

Anishinaabe World View

I thought the class was very effective as presented. The pace was appropriate, gave lots of respectful time to each participant. Renee's reflections on what participants reflected on cracked a dialogue that was productive, but left no room for misunderstanding of the message she wanted to convey. Her command of the room was complete. Her knowledge was/is extensive.

Starting with the creation story was an effective way to convey key instruction of the class. It established right from the beginning the world view, the context within which history must be seen. Fewer days and less time might be more convenient for participants but nowhere near as effective. Providing lots of time for individual reflection built trust and understanding.

I enjoyed being taught through storytelling.

I found the instructor to be interesting, able to lead a group, respectful of others, able to keep the group engaged and focused on topic.

I've seen many presentations on many topics. There are two I always think about and have in my heart and after today can say there will now be three.

I'm glad we are challenged to take action and to be responsible for this new knowledge.

Beginning of class was rocky for a type A law enforcement personality when it is presented using the term white man or white privileges. It made me feel right away as if I was personally to blame for my ancestor's wrongs [As law enforcement we tend to get hung up on this at the very start of this as we get blamed on a daily basis by persons we come into contact with. We get or "I" get frustrated as it is not who I am]. Maybe this should be presented in front of law enforcement in different terms as not to shut down law enforcement minds.

The presenter is very knowledgeable and shared much unknown or forgotten knowledge that needs to be included in school teachings because history should be truth and not selected truth.

I have grown with this presentation as a person and a professional. I consider myself as always having room for knowledge.

1. Method-Process
 - a. Discussion, Reflection, Listening, Goal setting, all especially hearing perspectives of all group members. The group size allowed for all to be heard.
 - b. No Big Screens 😊
2. Information-
 - a. I gained a greater understanding of the oldest teachings. The presentation brought out meaning and direction for life today.

Very knowledgeable. I learned much about a culture that I now know that I knew little about. I am going to learn more. Now, we should have the difficult discussions.

I enjoyed the process w/ student interaction. It brought us closer together as a group.

This was a different teaching method. I have never experienced before...the narrative...storytelling. I'm going to try it.

Well done, well worth the time. I believe this mini-course met the learning objectives (competencies) and so much more.

Thanks.

Evaluation: Anishinaabe Worldview-Lynn Cochran

Method: new method of learning was greatly appreciated and effective. Storytelling was exceptional and engaging.

Reflection periods really kept the group engaged and are a very important part of this method, even though difficult at times.

Information: I can't think of a better person to give the training with more acceptance, grace, and knowledge. The material was thought provoking, of great depth, and presented in a way which a totally naïve person can understand.

Process: the group process that took place within the group during the 4 days was awesome. Renee has a way of helping us understand without being assuring or blaming and to help us have unity & feeling lending toward positive change for Native Americans.

Final Reflection: Think about and try to articulate your role/responsibility in this time of awakening – the time of the 7th fire.

- 1st line sergeants and patrol officers need to hear this; do research about historical impact and percent of Native American population in prisons.
- Educate and speak out – commitment to social justice against wrong; make sure everyone is treated fairly; be more aware of language differences (indirect communication style)
- Be a better attorney; learning how to have difficult conversations; raise my son with awareness about the things we're talking about; Read more.
- Work towards just treatment for all our relatives; insert the original instructions into how I live, deconstruct the master narrative and dismantling racist systems; take queues from people at the other end of the dominant narrative; continue to get to know my neighbors.
- Drink more coffee (small, intimate conversations);
- Gently awaken people who are willing to hear; live my life responsibly; work to educate; work through the Circle of Healing and with the Human Rights Commission.
- Help connect Native American people to the services provided by their tribe.
- Share increased awareness with co-workers and family; don't look away – pay attention; join movements already in motion; use social media to spread learning; research blood memory.
- Connect students and their families to the community; provide a safe haven for students to be; work to strengthen the connection between past/present awareness of native people; work with Circle of Healing and Human Rights Commission on Indigenous Peoples Day.

- Talk about why our community needs more of this; awareness with grandkids; responsibility to self to learn about her own culture.
- Practice not engaging in white privilege; start learning words in her own language; deepen knowledge about the 7 fires and original instruction; continue doing.
- Respect at Native American nations and traditions; Circle of Healing projects and learning; work on effecting change about truth about Native American history in schools; pray and mediate; think about the earth differently.
- Use gift of connecting to bring this learning to others.

APPENDIX 2

Instructor Bio

RENEE GURNEAU

408 Central Avenue SE

Bemidji, MN

(218) 368 – 3773

rgurneau@paulbunyan.net



Renee Gurneau is an enrolled member of the Red Lake Band of Chippewa Indians. Her Native identity informs and is the base of all of her beliefs and actions. She is actively involved in the revitalization of Indigenous spiritual and cultural life of her community. A longtime activist, she has been involved in many peace and justice initiatives.

As an educator and former Tribal College President, she is a firm believer that Native people have the right and responsibility to direct their own empowered educational experience. She is committed to the Tribal College Movement as a means to liberate the minds and revitalize the cultural identity of indigenous peoples.

Her written work has been in three publications, the most recent is for the United Nations opening piece for the World Water Forum. Renee has been profiled in three books about Native initiatives and activism. She has co-edited a seminal work on Anishinaabe relationship to water [Sacred Water](#).

Renee earned a Bachelors degree in Indian Studies with a minor in Ojibwe language at Bemidji State University and is currently finishing a Masters in Anishinaabe Philosophy in Canada. She is a former Kellogg Fellow in the Kellogg National Leadership Program. While a fellow, she traveled extensively in the Western hemisphere, studying spiritual leadership and community development in indigenous communities. She is also a Bush Leadership Fellowship Recipient under which she worked on developing an Indigenous Knowledge Institute.

Renee has expertise in developing programs and agencies and in conducting evaluations and analysis from an Anishinaabe cultural perspective. She has designed, directed, implemented and evaluated many community based programs both on reservations and in the urban areas, including; chemical

dependency programs, youth programs, education, environmental, culture-based wellness initiatives, restorative justice, Indigenous Conflict Resolution and Native family therapy programs.

Another strong area of expertise is her ability and confidence in articulating cultural values and cultural values in conflict, including the effects of colonization to Native communities and how to utilize Indigenous values to counter these dynamics.

Renee is a mother of three, grandmother of one, a jingle dress dancer, writer/poet, public speaker and a proficient bead worker in the Ojibwe tradition. She participates in and conducts Anishinaabe ceremonies. Renee strongly believes in the power of traditional Native ways as a means of healing the historical trauma of her people and as a means of living well in general.

APPENDIX 3

Anishinaabe Worldview Training Outline

Anishinaabe Worldview Training is accredited training in cultural competency, the result of many gatherings of the elders, teachers, critical thinkers and traditional Anishinaabe and the voices of our members. This wide range of Anishinaabeg are all invested in our communities being healthy, safe and culturally enriched.

Competencies

Participants will:

1. Gain knowledge in the foundations of Anishinaabe Worldview and Cosmology
2. Gain working knowledge of the Seven Fires Prophecies
3. Gain knowledge of traditional Anishinaabe family structures clans and societal structure
4. Gain knowledge of traditional Anishinaabe childrearing and educational practices, including the flow of ceremonies from pre-birth through adulthood
5. Gain a working knowledge of colonization and disruption of Anishinaabe life
6. Engage in dialogue regarding social justice issues as relating to Anishinaabe life; racism, internalized oppression, stereotypes, etc.

The basic premise of this course is that Anishinaabe consciousness and Anishinaabe knowledge is spirit-centered and spirit motivated. Throughout the training, participants will have the opportunity to forward issues encountered in their professional and personal lives. The responsibility of the participants is to experience, participate, contribute and reflect.

In the revitalization of language and culture, it is important to integrate the cultural processes in all that we do. This includes prayer, smudging and any Anishinaabe cultural practices that we deem appropriate. The goal is to enable the learner to experience culture as well as to articulate the experience.

OPENING AND INTRODUCTIONS

All sessions will open with Anishinaabe protocol, which is smudging with sage, cedar or sweet grass and for the participants to introduce themselves according to their name, who their people are and where they are from. This process allows for people to position themselves, historically and geographically.

DAY ONE

THE ANISHINAABE CREATION STORY

We begin at the beginning. The Anishinaabe Creation story sets the foundation for Anishinaabe Cosmology, which in turn articulates the values and principles which maintained Anishinaabeg on this land for many thousands of years. This incorporates, science, and "Original Instruction" which gave Anishinaabeg the understanding of how to live on and with the beautiful Earth without ever hurting the environment. It is important because it also sets the foundational understanding for the ensuing value conflict between Anishinaabeg and Euro Americans.

"Original Man and Ma'iingan. Lessons from the wolf nation to Anishinaabe including family life

THE SEVEN FIRES PROPHECIES

The seven prophets came to Anishinaabeg many hundreds of years ago and spoke of the changes to come. Each of the "Fires" refers to a period of time and foretold of future events. When we look back. Retrospectively, the Seven Fires Prophecy looks like the history of the United States. We are now in the time of the Seventh Fire, the time of awakening and return and revitalization of Anishinaabe language and culture.

THE MIGRATION

The Migration is the story of Anishinaabeg's journey from the Northeast coast of Turtle Island to the land where "the food grows on the water." The Migration is intimately related to the Seven Fires Prophecies. Review of the Seven stopping places and the ensuing Anishinaabe communities that remained.

HANDOUTS: The Migration, From; the Mishomis Book Eddie Benton Benai

The participants will reflect and engage in dialogue throughout the day in response to the content. Participants are encouraged and expected to share what they know and respond to what they hear about the topic areas.

HANDOUTS:SEVEN FIRES: The Mishomis Book, Eddie Benton Benai

HANDOUTS:SEVEN FIRES PROPHECIES: Online, Earl Commanda, Canada, First Nations

DAY TWO

OPENING SMUDGE

Reflection and response to the content of the prior session

ANISHINAABE CEREMONIAL LIFE

This session discusses the foundation of the ceremonial life from pre-birth through adolescence, including clan songs, naming, and rites of passage.

ANISHINAABE EDUCATION

"The Road to Knowledge is Eternal,,

'What is the Educational Process of Anishinaabeg? Observation leading to Participation. We will describe the relationships of the many teachers in a young person's life including kinship relationships and the various spiritual relationships and the responsibilities and obligations.

HANDOUT: Timeline of Indian Education

REFLECTION

The discussion will be focused on what is in place in Anishinaabe life currently and how might we put these practices back in place from a Seventh Fire Perspective.

SUBSISTENCE ECONOMICS

Using the Medicine Wheel, the participants will map out the traditional seasonal activities of Anishinaabeg. Review of Original Instruction and how Subsistence Economics fulfill them. This leads into a conversation of how poverty is created and the lowering of spiritual consciousness that is brought about by the objectification of the sacred.

DAY THREE

OPENING SMUDGE

Reflection and response to the content of the prior session

DISRUPTION

Using the definition of COLONIZATION from the United Nations participants will discuss the history of the United States and the effect on Native Nations. The discussion will center around the cultural values in conflict and the ensuing effect of U.S. Government policies using the Seven Fires as a guide.

Invasion Wars

Private Property and the effects on Subsistence Economics Reservation Era -discussion of o "Open and Closed' Reservations

The Dawes Act

INDIAN REORGANIZATION ACT

The IRA completely changed governance in reservation communities moving from traditional and hereditary chiefs system to an electoral process and changed the Anishinaabe concepts of leadership, tribal membership. Participants will reflect on the impact of this Act on their reservation communities.

WAR ON CHILDREN

The U.S. government made distinct and directed policies toward genocide of Native People by intentionally targeting Native children in educational and religious isolation and brainwashing. In this session, we will discuss the ongoing and "War on Children", historical trauma, and the ensuing current situations.

Boarding Schools Adoption/Foster Care Era Indian Child Welfare Act School to Prison Pipeline Criminalization of Native youth

SOCIAL JUSTICE TERMS DISCUSSION

By definition, Native America is forced into the position of having to defend ourselves from a "Dominant Narrative". This session discusses the tenants of social justice and how they pertain to Native America.

Racism

Internalized Oppression Lateral Violence

DAY FOUR

THE SEVENTH FIRE AND SELF-DETERMINATION

What does it mean and what are the responsibilities and obligations of being in the time of the Seventh Fire. This session will discuss the deepening understanding of this time and of the revitalization of language and culture.

Pan Indian movements American Indian Movements Indian Freedom of Religion Act NAGPRA

REFLECTION, EVALUATION AND CLOSING CIRCLE

REFERENCES AND RECOMMENDED READING:

"REDEARTH, WHITELEES", VINE DELORIA

"THE MISHOMISBOOK", EDDIE BENTON BENAI

"WATERLILY", ELLA DELORIA

"PEDAGOGY OF THE OPPRESSED". PAULO FRIERE

"GOD IS RED", VINE DELORIA

"NIGHT FLYING WOMAN", IGNATIA BROKER



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1499 **Version:** 1 **Name:** Adv. Cont.-Lake Woods Chrysler
Type: Agenda Item **Status:** Consent Agenda
File created: 7/22/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Entering into a rental agreement with an area business for advertising at the IRA Civic Center.

Sponsors:

Indexes:

Code sections:

Attachments: [Agreement for wall lighted sign rental](#)

Date	Ver.	Action By	Action	Result
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Entering into a rental agreement with an area business for advertising at the IRA Civic Center.

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating cost. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

-Lake Woods Chrysler-January 1, 2016-December 31, 2017. Resurfacers and/or dashboard advertisement-\$1,600 for 2016 and \$1,600 for 2017.

Staff Recommendation:

Pass a motion authorizing appropriate signatures for advertising rental agreement at the IRA Civic Center.

Requested City Council Action

Consider passing a motion authorizing appropriate signatures for advertising rental agreement at the IRA Civic Center.

AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the ice resurfacer and/or dasherboards the IRA Civic Center for a certain period of years; and

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

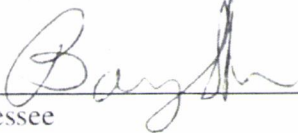
NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **Lake Woods Chrysler** that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the ice resurfacer and/or dasherboards of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the ice resurfacer and/or dasherboards of the IRA Civic Center. *Location of dashboards to be the locations given up by Grand Rapids High School Hockey*
→ Front Hood 2
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$134.00 in cash to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: January 1, 2016 through December 31, 2017. This contract will automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2017, the Lessee must notify the Lessor in writing no later than December 1, 2016 for cancellation effective December 31, 2017.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due monthly. The Lessor reserves the right to sell sign space if the payment is not received by September 1, 2015.
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
6. The expense of setup and art work of the sign shall be borne by the Lessee.

- 7. This agreement shall not be changed unless done so in writing by the Lessee.
- 8. The Lessee's advertising space cannot be sublet or resold.
- 9. All signs and materials are the property of the Lessor.
- 10. All maintenance of the signs will be the responsibility of the IRA Civic Center.
- 11. Lease rates and terms are \$800.00 for the remainder of 2015, \$1,600.00 for 2016 and \$1,600.00 for 2017 for an ice resurfacer and/or dashboard advertisement. Lessee will be billed monthly.

↳ Front Hood 2

✓ Vacated by Grand Rapids High School Hockey

BY: 
Lessee

DATE: 6/4/15

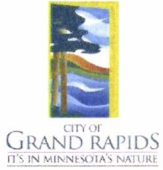
CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

City Clerk/Administrator

Dated this _____ day of _____, 2015.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1501	Version:	1	Name:	Temp Liquor License
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/22/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Approve temporary liquor license for Grand Rapids Players for event to be held on August 26, 2015 at Showboat Landing.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Grand Rapids Players Temp Liquor Application				

Date	Ver.	Action By	Action	Result
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Approve temporary liquor license for Grand Rapids Players for event to be held on August 26, 2015 at Showboat Landing.

Background Information:

The Grand Rapids Players have submitted an application for a temporary liquor license for an event on August 26, 2015 at the Showboat Landing. Insurance requirements have been met and the fee has been received.

Staff Recommendation:

Approve temporary license.

Requested City Council Action

Approve temporary liquor license for Grand Rapids Players for event to be held on August 26, 2015 at Showboat Landing.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Grand Rapids Players	1965	416053919	
Address	City	State	Zip Code
Po Box 26	Grand Rapids	Minnesota	55744
Name of person making application	Business phone	Home phone	
John Schroeder	218-326-4434	218-398-7806	
Date(s) of event	Type of organization		
August 26, 2015	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Sharon Marty-Rasmussen	Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

Shawboat Landing, 121 NW 16th Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Great Lakes Insurance Agency / West Bend Mutual \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Great Lakes Insurance Agency 5 North 13th Street Cloquet MN 55720		CONTACT NAME: Producer HOUSE PHONE (A/C, No, Ext): (218) 879-9913 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED GRAND RAPIDS PLAYERS, INC PO BOX 26 GRAND RAPIDS MN 55744		INSURER(S) AFFORDING COVERAGE INSURER A West Bend Mutual NAIC # 15350 INSURER B INSURER C INSURER D INSURER E INSURER F	

COVERAGES CERTIFICATE NUMBER: CL1531200485 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

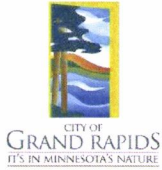
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. FECT <input type="checkbox"/> LOC			NSO2044252	10/16/2014	10/16/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below. Y/N N/A						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	A Liquor Liability			NSO2044252	10/16/2014	10/16/2015	1,000,000
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Location of event: Showboat Landing, 121 16th Ave. NW, Grand Rapids, MN. 55744 Coverage is provided for the event being held on August 26th. The City of Grand Rapids is listed as an additional insured.						

CERTIFICATE HOLDER**CANCELLATION**

Showboat Landing 121 16th Ave. NW Grand Rapids, MN 55744	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Don Lathrop Jr. /DON
--	---

ADDITIONAL COVERAGES

Ref #	Description Property damage-single limit	Coverage Code PD	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount 250	Deductible Type	Premium
Ref #	Description Exclude Medical Payments	Coverage Code XMEDP	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1502 **Version:** 1 **Name:** PW PT Maintenance Worker
Type: Agenda Item **Status:** Consent Agenda
File created: 7/22/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider approving Alan Waller as a Public Works 2015 part-time summer maintenance worker.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving Alan Waller as a Public Works 2015 part-time summer maintenance worker.

Background Information:

The Public Works Department hires part-time maintenance workers for the spring and summer seasons for parks, athletic fields, right-of-ways and city property maintenance. Ratification for Alan Waller's start of employment will be July 28th, 2015, through October 31st, 2015 at a wage of \$11.00 per hour. The cost for this part-time employee is included in the 2015 PW Budget.

Staff Recommendation:

Public Works Director Jeff Davies approves hiring Alan Waller.

Requested City Council Action

Authorize the Public Works Department to hire Alan Waller as a 2015 part-time summer maintenance worker.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1503 **Version:** 1 **Name:** Enbridge Trail Permit
Type: Agenda Item **Status:** Consent Agenda
File created: 7/22/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Approve a snowmobile trail permit from Enbridge Energy

Sponsors:

Indexes:

Code sections:

Attachments: [Snowmobile Trail Permit](#)

Date	Ver.	Action By	Action	Result
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Approve a snowmobile trail permit from Enbridge Energy

Background Information:

The City Motorized Trails Committee has been working on a snowmobile trail spur that will improve access to businesses on the west end of town. This permit will allow connectivity from the northwest corner of Hale Lake to the current snowmobile trail system. We are also working with Itasca County to complete the connection.

Staff Recommendation:

Approve a snowmobile trail permit from Enbridge Energy and authorize necessary signatures.

Requested City Council Action

Consider approving a snowmobile trail permit from Enbridge Energy and authorize necessary signatures.

SNOWMOBILE TRAIL PERMIT

THIS NON-EXCLUSIVE SNOWMOBILE TRAIL PERMIT ("Permit") is granted this _____ day of _____ 2015, by **ENBRIDGE ENERGY, LIMITED PARTNERSHIP**, a Delaware limited partnership, with an office located at 119 North 25th Street East, Superior, WI 54880 (hereinafter referred to as "Permitter") to the **CITY OF GRAND RAPIDS**, whose address is 420 North Pokegama Avenue, Grand Rapids MN 55744 ("Permittee") for the purpose of establishing and maintaining a Snowmobile Trail (the "Trail") on Permitter's Land ("Land").

WHEREAS, Permittee desires that the Permitter grant Permittee, the right to establish and maintain said Trail upon and across Land as described herein, and

WHEREAS, Permitter agrees to grant Permittee the right to establish and maintain the Trail on the terms and conditions as provided herein.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the Permitter and Permittee agree as follows

- 1 Permitter hereby grants Permittee the right to establish and maintain a Trail traversing said Land as described in Exhibit A attached hereto and incorporated herein, subject to the terms and conditions set forth.
- 2 This Permit shall only apply to the Land described herein, for the sole purpose of snowmobile operations for the general public.
- 3 The Permitter agrees to permit public snowmobiling between the period of Dec 1 through March 31 ("Use Period"). The Permittee shall restrict snowmobile use when snow cover on the Trail is less than Twelve inches (12").
- 4 Permittee shall be solely responsible for the upkeep and maintenance of the Trail, including but not limited to cleaning, signing and grooming tasks, and shall furthermore be solely responsible for any damages, claims or causes of action resulting from any activities associated with the Trail.
- 5 Permittee's Trail shall at all times remain open to the general public for use by snowmobiles during the Trail Use Period.
- 6 Permittee shall have the right to enter upon the Land for purposes solely necessary for the performance of Permittee's lawful powers and duties associated herewith. Access and activity on the Land that is conducted before or after the Trail Use Period shall not be permitted without at least ninety-six (96) hours advanced notice to Permitter's Bemidji Area Office located at 1129 Industrial Park Drive Southeast, Bemidji, MN 56601 (telephone number 218-755-6712).
- 7 Permittee shall not permit the building or erection of any building or structure on the Land. Permittee shall not conduct nor permit grading or excavating of the Land unless Permittee obtains written consent from Permitter. Any improvements or changes to the Land shall require the prior written approval of Permitter.
- 8 Permittee's Trail shall be limited to no more than twenty feet (20') in width upon and across the Land.

- 9 Permitter shall not be restricted from use of the Land and shall have the right to ingress and egress for the purpose of repairing, replacing, monitoring, removing or otherwise servicing all existing or future facilities, including buried pipelines located within or adjacent to the Trail. Permitter may close the Trail for operational purposes, as determined by Permitter in its sole discretion.
- 10 Permitter shall not be held responsible for any costs incurred by Permittee in the event Permitter finds it necessary or desirable to conduct repair or maintenance of its facilities or construct additional facilities, including but not limited to additional pipelines, in the future upon or adjacent to the Trail, which result in damage or disruption to the Trail. Further, Permitter does not warrant that repairs or maintenance of its existing facilities or construction of additional facilities upon or adjacent to the Trail will not be conducted in the future.
- 11 This Permit shall terminate immediately upon the sale of Land by Permitter or upon six (6) months prior written notice of termination by Permitter.
- 12 It is the express intention of the Permitter and Permittee that this Permit constitutes a grant by Permitter of the right for Permittee to use Permitter's Land for recreational purposes as defined in Minn. Stat. Section 604A.20 et. Sec. ("Minnesota Trail Assistance Program") and Permittee shall be provided all such relief from liability as is provided by said statutes.
- 13 The Permittee further agrees to fully indemnify, defend and hold harmless the Permitter and its parent companies, subsidiaries, affiliates, and their respective shareholders, directors, officers, employees, agents, representatives and contractors from all claims, demands, causes of action, damages, costs, liabilities, attorneys' fees, loss of services, loss of consortium, expenses and compensation of any nature whatsoever, regardless of whether or not any of said claims are based upon the sole, joint or concurrent acts, omissions, and/or negligence of the Permitter, alleged against Permitter, and/or which the Permitter may suffer or sustain or be liable for, and against any claims arising out of injury to, alleged injury to, or death of persons, or loss of or damage to property (whether of the Permittee or third parties), including loss of use thereof, arising out of or in connection with this Permit. The Permittee hereby waives any and all immunity and liability limit provided by law as they may relate to its duty to release, indemnify, defend and hold harmless the Permitter.
- 14 Except as specifically provided in this Permit, nothing contained herein shall be construed to limit or otherwise alter the rights and interests of Permitter in its ownership of the Land.
- 15 Notwithstanding any other provision in this Permit, if Permittee neglects or fails to perform its obligations or other covenants in this Permit for a period of ten (10) days after written notice by Permitter of such default, then Permitter may elect to terminate this Permit.
- 16 If, at any time, any part of this Permit is found or held to be invalid, then such finding or holding shall not affect the validity of the remainder hereof.

- 17 This Permit contains the entire understanding of the Permitter and Permittee, and such understanding shall not be modified or terminated except in writing by the Permitter and Permittee hereto
- 18 This Permit shall not be recorded by either Party

IN WITNESS WHEREOF, the Permitter and Permittee have executed this Permit effective as of the date first set forth above



PERMITTER:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP
BY ENBRIDGE PIPELINES (LAKEHEAD) L.L.C.
ITS GENERAL PARTNER

By: _____
Printed Micah J Harris
Title Authorized Agent

PERMITTEE:

CITY OF GRAND RAPIDS

By _____
Printed _____
Title _____

FORM ADD/ccd

Prepared By Enbridge Energy Limited Partnership
Land Services
26 East Superior Street Suite 309
Duluth, MN 55802

Return To Enbridge Energy Limited Partnership
Land Services
26 East Superior Street Suite 309
Duluth, MN 55802

Exhibit A

DESCRIPTION OF PERMITTER'S LAND

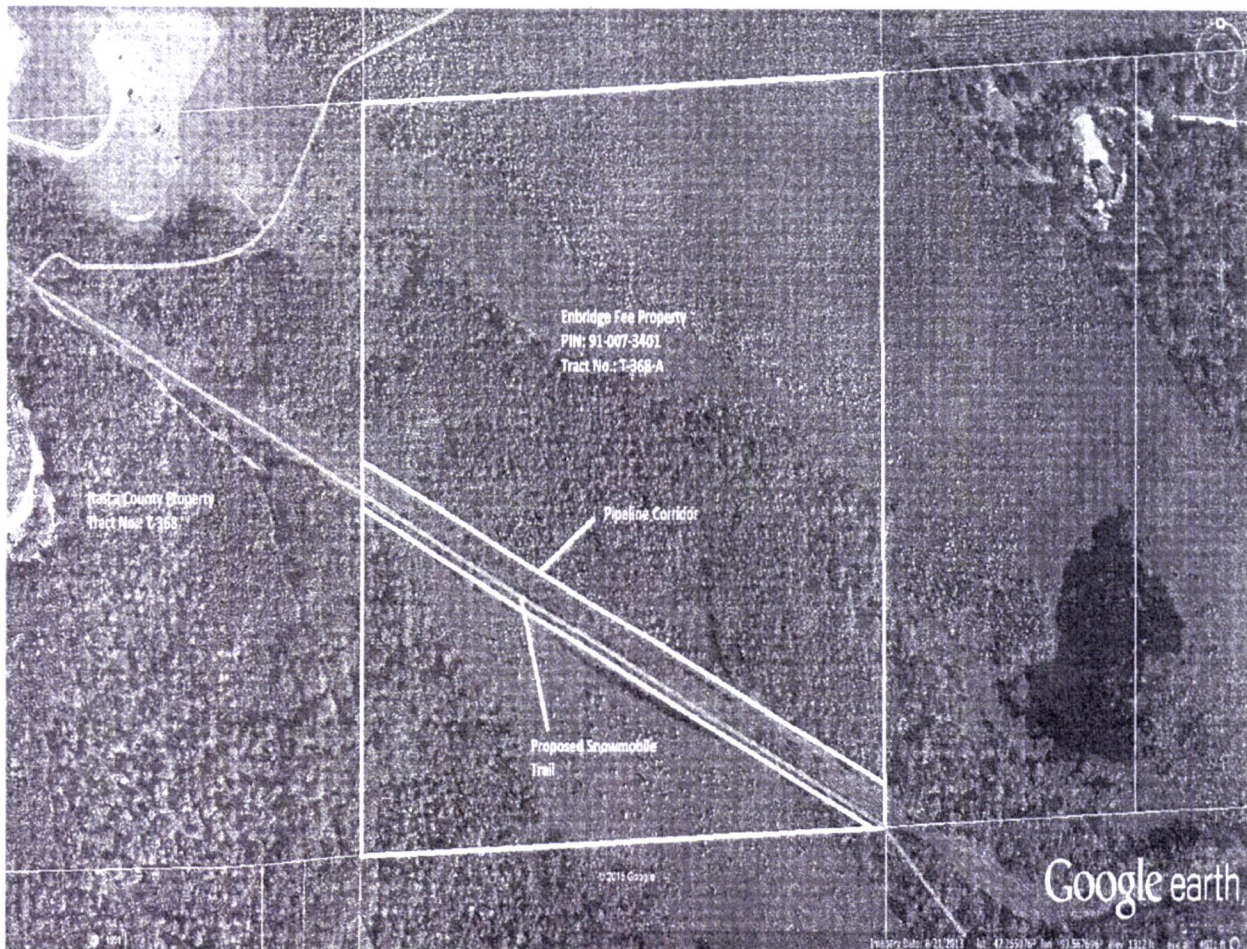
Thy Southeast Quarter (SE1/4) of the Southwest Quarter (SW1/4), Section 7, Township 55 North, Range 25 West, Itasca County, Minnesota. Containing approximately 39.6 acres more or less.

Permanent Index Number (PIN) 91-007-3401

Tract No. T-368-A

DESCRIPTION OF TRAIL SITUATED ON THE ABOVE DESCRIBED PROPERTY

Said Trail consisting of approximately one-thousand four-hundred thirty-eight feet (1,438') in length traversing the above-described property and Twenty feet (20') in width. Containing approximately one (1) acre, more or less.





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1514 **Version:** 1 **Name:** Performance Evaluation Summary
Type: Agenda Item **Status:** Consent Agenda
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Accept summary of conclusions of evaluation of performance or City employee pursuant to Minn. Stat. sec. 13D.05, subd. 3(a) specifically Tom Pagel.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Accept summary of conclusions of evaluation of performance or City employee pursuant to Minn. Stat. sec. 13D.05, subd. 3(a) specifically Tom Pagel.

Background Information:

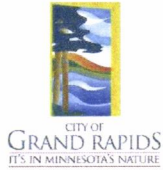
On Monday, July 13, 2015, the Grand Rapids City Council established several goals and objectives for the City Administrator to accomplish over the course of the next six months. These goals and objectives are summarized as follows:

1. Expansion of Natural Gas
2. Arbo Township Collaboration
3. Develop Police Chief transition plan
4. Comprehensive plan goal setting
5. Coffee with Mayor & Administrator
6. Rail Service Support
7. Business development
8. Supporting business expansion

The City Council will review the progress of these goals within approximately three months of the July 13, 2015 performance evaluation.

Requested City Council Action

Accept summary of conclusions of evaluation of performance or City employee pursuant to Minn. Stat. sec. 13D.05, subd. 3(a) specifically Tom Pagel.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1515 **Version:** 1 **Name:** Satisfaction of Mortgage
Type: Agenda Item **Status:** Consent Agenda
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider approving a Satisfaction of Mortgage for homeowner with household number 017505 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving a Satisfaction of Mortgage for homeowner with household number 017505 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.

Background Information:

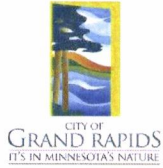
The City of Grand Rapids received a \$1,309,000 grant from the Department of Trade and Economic Development in May 2000 for water, sewer and residential rehabilitation for the Stoeke Addition.

The program offered deferred loans to qualifying individuals for residential rehabilitation. If the homeowner lived in the residence for five years, the loan is forgiven. The names of the individuals who received these loans are confidential; consequently, they are referred to by a household number.

A homeowner with household number 017505 has satisfied the requirements of the Deferred Loan Repayment Agreement and Mortgage. We are requesting the approval of the Satisfaction of Mortgage for the homeowner and authorizing the necessary signatures.

Requested City Council Action

Consider approving a Satisfaction of Mortgage for homeowner with household number 017505 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1516 **Version:** 1 **Name:** Memo of Understanding
Type: Agenda Item **Status:** Consent Agenda
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Authorize the Chief of Police to sign the Memorandum of Understanding between the Grand Rapids Police Department and Itasca County Health & Human Services for Emergency Response.

Sponsors:

Indexes:

Code sections:

Attachments: [MOU with County](#)

Date	Ver.	Action By	Action	Result
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Authorize the Chief of Police to sign the Memorandum of Understanding between the Grand Rapids Police Department and Itasca County Health & Human Services for Emergency Response.

Background Information:

In the event of an emergency requiring mass vaccinations of county citizens, mass dispensing of antibiotics and/or the opening and management of an emergency shelter for mass care, law enforcement assistance may be requested for site security, medical transport, and communications support. This agreement provides for site security, escort services and communications support for public health clinics or emergency shelters.

The Memorandum of Understanding is attached for review.

Staff Recommendation:

Approve as requested.

Requested City Council Action

Authorize the Chief of Police to sign the Memorandum of Understanding between the Grand Rapids Police Department and Itasca County Health & Human Services for Emergency Response.

MEMORANDUM OF UNDERSTANDING

between the

Grand Rapids Police Department and Itasca County Health and Human Services Departments

for

Emergency Response

This is a Memorandum of Understanding (MOU) between the Grand Rapids Police Department and Itasca County Health and Human Services Departments (ICHHS). When referred to collectively, the Police Department and Itasca County Health and Human Services are referred to as the "Parties".

1. **BACKGROUND:** In the event of an emergency requiring mass vaccinations of county citizens, mass dispensing of antibiotics and/or the opening and management of an emergency shelter for mass care, law enforcement assistance may be requested for site security, medical materiel transport, and communications support. During the course of a large-scale or particularly severe disease outbreak or pandemic, especially if the outbreak is expanding rapidly or poorly understood, the level of risk perceived by the public may be extreme. In these circumstances, health and human services officials need to be prepared for a high level of anxiety in the public. Local law enforcement will be called upon to support the efforts of ICHHS to the extent necessary to protect Itasca County staff and property including medical supplies and the people attending the clinic or shelter.

2. **PURPOSE:** This agreement is made between the Grand Rapids Police Department and Itasca County Health and Human Services Departments to provide site security, escort services and communications support for public health clinics or emergency shelters.

3. UNDERSTANDING OF THE PARTIES:

3.1 Itasca County Health and Human Services agrees to the following:

- 3.1.1 Notify the Police Chief when circumstances require it.
- 3.1.2 Provide a liaison to keep the Police Chief informed of the situation as it develops.
- 3.1.3 Invite the Police Chief to participate in workshops, training and exercises as appropriate.
- 3.1.4 Comply with guidance provided by the Police Chief regarding safety and security.
- 3.1.5 Provide personnel to assist the Police Chief when necessary.

3.2 The Police Chief agrees to:

- 3.2.1 Coordinate site security at any clinics or shelters operated by ICHHS including:
 - Providing for a security presence within the building
 - Assuring a secure perimeter is established at the dispensing site or shelter
 - Overseeing traffic control around the area
 - Establishing and maintaining an identification (i.e. badging) system for clinic/shelter workers
 - Managing spontaneous volunteers and donations
- 3.2.2 Provide escort for staff or medical materiel should it become necessary (i.e. Strategic National Stockpile).
- 3.2.3 Provide secure communications support as needed including:
 - Activation of RACES
 - Providing 800 MHz radios

4. **PERSONNEL:** Each party is responsible:

- for all costs of its personnel, including pay and benefits, support, and travel.
- for supervision and management of its personnel.

5. GENERAL PROVISIONS:

5.1 **POINTS OF CONTACT:** The following points of contact will be used by the Parties to communicate in the implementation of the MOU. Each Party may change its point of contact upon reasonable notice to the other Party.

5.1.1 For the Police Department

- Scott Johnson, Grand Rapids Police Chief
- Steven Schaar, Grand Rapids Assistant Police Chief

5.1.2 For Itasca County Health and Human Services

- Eric Villeneuve, Itasca County Health and Human Services Director
- Kelly Chandler, Public Health Division Manager
- Kimberly Johnson, Public Health Emergency Preparedness Coordinator

5.2 CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOU will be addressed, if to the Police Department:

Grand Rapids Police Department
420 North Pokegama Avenue
Grand Rapids, MN 55744
Attn: Scott Johnson, Grand Rapids Police Chief

If to Itasca County Health & Human Services:

Itasca County Health & Human Services
1209 SE 2nd Avenue
Grand Rapids, MN 55744
Attn: Kelly Chandler, Public Health Division Manager

5.3 FUNDS, MANPOWER, AND FACILITIES:

5.3.1 This MOU does not document nor provides for the exchange of funds or manpower between the Parties nor does it make any commitment of funds or resources. The Parties agree to:

- 5.3.1.1 No modifications or changes will be made to the facility/property without the express written approval of the owner/manager.
- 5.3.1.2 Prior to occupancy, representatives of both parties will inspect the facility/property and will note any discrepancies on the inspection form, and/or this agreement.
- 5.3.1.3 Prior to vacating the facility, representatives of both parties will again inspect the facility/property to note any discrepancies on the inspection form, and/or this agreement.

5.4 MODIFICATION OF THE MOU: This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

5.5 DISPUTES: This MOU shall be interpreted according to the laws of the State of Minnesota, regardless of its place of execution. Any actions, suits, or claims that may arise pursuant to this MOU shall be brought in a court of competent jurisdiction in the State of Minnesota.

5.6 TERMINATION OF UNDERSTANDING: The agreement can be terminated by either party with a 30-day written notice to the other party.

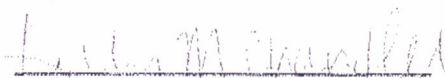
5.7 TRANSFERABILITY: This MOU is not transferable except with the written consent of the Parties.

5.8 ENTIRE UNDERSTANDING: It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter.

5.9 EFFECTIVE DATE: This MOU takes effect beginning on the day after the last Party signs.

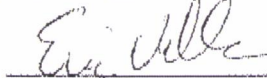
5.10 EXPIRATION DATE: This MOU shall be reviewed for currency and renewed every three years.

5.11 CANCELLATION OF PREVIOUS MOU: This MOU cancels and supersedes the previously signed Memorandum of Understanding between the same parties.



Kelly Chandler, Public Health Division
Manager

Date



Eric Villeneuve, Health & Human
Services Director

Date



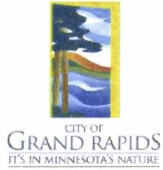
Scott Johnson, Grand Rapids Police
Chief

Date

7/17/15

7-9-15

07/07/15



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1488 **Version:** 1 **Name:** CP 2010-5 Ped Bridge PM SLA
Type: Agenda Item **Status:** Engineering
File created: 7/20/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Sponsors:

Indexes:

Code sections:

Attachments: [7-27-15 Attachment SLA CP 2010-5 Ped Bridge PM.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Background Information:

CP 2010-5, Mississippi River Pedestrian Bridge, a 2016 CIP project, involves bridge construction and associated appurtenances over the Mississippi River near the library. Federal funding was secured for this project which requires a Project Memorandum (PM) to be completed. The PM identifies the environmental and social impacts of the proposed project. The Supplemental Letter Agreement is attached for your review.

Staff Recommendation:

City Staff recommend approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Requested City Council Action

Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.



Building a Better World
for All of Us®

Supplemental Letter Agreement No. 2010-5

June 17, 2015

Mayor Adams
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: Mississippi Riverfront Pedestrian Bridge
City Project 2010-5
SLA for Project Memorandum

Dear Mayor Adams,

City Project 2010-5 involves bridge construction and associated appurtenances over the Mississippi River in downtown Grand Rapids. The improvements are near the Grand Rapids Area library. Federal funding has been secured for this project which require a Project Memorandum be completed. The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) for the preparation of a Project Memorandum for your consideration. Our estimated work scope for this project is listed below.

Task 1.0 Environmental Documentation – Project Memorandum

SEH will conduct the preparation and approval of a Project Memorandum (PM) for the proposed Mississippi Riverfront Bridge Project in the City of Grand Rapids. This task includes completing all the steps required to complete a PM in conformance with the Federal and State Aid processes. SEH will complete the PM in accordance with the process defined in the Mn/DOT State Aid Project Development Manual. The preparation and approval process for completing the PM are further discussed in Tasks 1.1 and 1.2.

Task 1.1 Project Memorandum Data Collection, Agency Reviews, and Documentation

SEH will obtain the applicable social and environmental data that is needed to assist in the environmental review. SEH will also be responsible for requesting reviews from the Minnesota Department of Natural Resources (DNR) Natural Heritage Review Program for state threatened and endangered species (T&E), Mn/DOT's Office of Environmental Services for cultural resources and federal T&E species. It is our understanding that archeological and other Section 4(f) resources are not readily known within the project area and no Phase I Study or Section 4(f) Evaluation is needed. Furthermore, it is assumed that no Phase I Environmental Site Assessment is needed for

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601
SEH is 100% employee-owned | sehinc.com | 218.322.4500 | 888.908.8166 fax

the project. Lastly, it is assumed that wetland delineations and a delineation report will not be required for the proposed improvements. The edge of the water will be located with the project, but no delineations will be completed. If it is determined that any of these further studies/analysis are required, an amendment to this project work plan will be needed based upon the scope of these efforts.

SEH will prepare the PM in accordance with the Mn/DOT State Aid Project Development Manual. The content of the PM will include, but is not limited to, the following elements:

- Project Area Mapping
- Report Purpose
- Project Description
- Project Schedule, Cost, and Funding
- Project Purpose & Need
- Project Alternatives Considered
- List of Applicable Permits and Approvals
- Project Impacts (Social, Economic, and Environmental)
- Mitigation Commitments (if required)
- Summary of Public & Agency Involvement
- Design Study (including Standards and any Design Exceptions)

Task 1.2 Project Memorandum Distribution, Review, and Approval

SEH will lead the entire PM distribution and review processes, and will follow the guidance stipulated in the State Aid Project Development Manual. A draft of the PM will be submitted to staff at the City of Grand Rapids and Mn/DOT State Aid (both District 1 and Central Office) for review and comment. Any comments will be quickly incorporated, and the PM will be finalized for final approvals from State Aid. Upon receipt of the approved PM, the environmental documentation phase of the project will be complete.

Proposed Project Schedule

It is our understanding that City staff will request Council approval on June 22nd, and that the City's goal is to have the environmental review process completed during the Summer/Fall of 2015. As presented in the schedule shown below, a sufficient amount of the time that makes up the schedule falls on the responsibility of agency reviews and approvals. The following items list some key factors for completing the project memorandum.

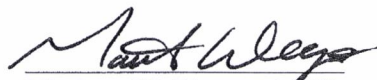
- Council Authorization – Monday, June 22nd, 2015
- Conduct Early Agency Coordination/Reviews – Distribute letters to Mn/DOT Office of Environmental Services (for both federal T & E species and cultural resources review) and MNDNR (for state T & E species review). Distribution completed by August 2015
 - Mn/DOT CRU requires a minimum 30-day tribal consultation from the date they (Mn/DOT) send a letter of interest to area tribes.
- Prepare Draft PM Based on Proposed Plan – September/October 2015
- City of Grand Rapids, Mn/DOT Dist. 1, and Mn/DOT Central Office Review – October 2015
- SEH Incorporate Comments on draft PM – November 2015
- Final PM Approval – November/December 2015

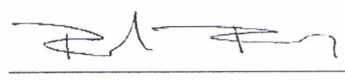
Fee Schedule

These services will be provided on a lump sum basis for \$9,750.00. These services are specialty services and are not outlined in the Master Engineering Services Agreement.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.

 6/17/15
Matthew W. Wegwert, PE Date
Client Service Manager/Associate

 6-17-15
Robert J. Beaver, PE Date
Office Manager/Principal

City of Grand Rapids Authorization:

Kim Johnson-Gibeau Date
City Clerk

Dale Adams Date
Mayor of Grand Rapids

C: SEH contract file



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1489	Version:	1	Name:	CP 2017-1 SLA Amendment for PM adjustment
Type:	Agenda Item	Status:		Status:	Engineering
File created:	7/20/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Consider approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	7-27-15 Attachment SLA Amendment CP 2017-1 5th St N PM.pdf				

Date	Ver.	Action By	Action	Result
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Consider approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.

Background Information:

CP 2017-1, 5th St N, a 2016 CIP project, involves the partial reconstruction of 5th St N between 6th Ave NW to 8th Ave NE. After the Project Memorandum had been started, the project limits were redefined to include 8th Ave NE between 7th St N and the Horn Bridge. Since the project includes federal funding for the 5th St N portion, the 8th Ave NE must also be included in the Project Memorandum (PM). The Amendment to the SLA covers the addition of 8th Ave NE to the project. The Supplemental Letter Agreement Amendment is attached for your review.

Staff Recommendation:

City Staff recommend approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.

Requested City Council Action

Consider approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.



Building a Better World
for All of Us®

Supplemental Letter Agreement No. 2017-1 Amendment

June 16, 2015

Mayor Adams
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: 5th Street North Improvements
City Project 2017-1
SLA for Project Memorandum - AMENDMENT

Dear Mayor Adams,

City Project 2017-1 involves roadway improvements, storm water improvements and associated appurtenances. The improvements are located along 5th Street North, from 6th Avenue NE to 17th Avenue NW. Federal funding has been secured for this project which requires a Project Memorandum be completed. In January 2015, SEH was hired to complete this Project Memorandum with an understanding that the project would start at 17th Avenue NW and end at 6th Avenue NE. During the project, the project limits were adjusted by the City Engineer to better match current funding levels. Because of this scope change, and the fact that the document was already in process, additional work is required to modify the document.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) Amendment for the changes necessary to modify Project Memorandum. Our estimated work scope for this project is listed below.

Work Scope

- Notify regulatory agencies of the scope change
- Modify document to discuss new project limits

Proposed Project Schedule

- Work will be completed as soon as authorization is given.

Engineers | Architects | Planners | Scientists

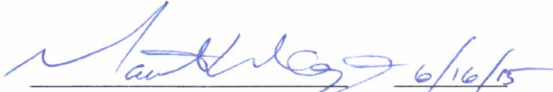
Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601
SEH is 100% employee-owned | sehinc.com | 218.322.4500 | 888.908.8166 fax

Fee Schedule


These services will be provided on a lump sum basis for \$1,000.00. These services are specialty services and are not outlined in the Master Engineering Services Agreement.

We look forward to working with you on this project. If this SLA Amendment is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.



Matthew W. Wegwerth, PE Date
Client Service Manager/Associate



Robert J. Beaver, PE Date
Office Manager/Principal

City of Grand Rapids Authorization:

Kim Johnson-Gibeau Date
City Clerk

Dale Adams Date
Mayor of Grand Rapids

C: SEH contract file

P:\FJ\G\GRANR\COMMON\SLA's and Proposals\sla for 5th St No PM - Amend.docx



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1500 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 7/22/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: April 8, 2015 Civic Center & Park & Recreation
June 10, 2015 Library Board
June 16, 2015 Golf Board
June 17, 2015 HRA

Sponsors:

Indexes:

Code sections:

Attachments: [April 8, 2015 Civic Center & Park & Recreation Minutes](#)
[June 10, 2015 Library Board Minutes](#)
[June 16, 2015 Golf Board minutes](#)
[June 17, 2015 HRA Minutes](#)

Date	Ver.	Action By	Action	Result
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April 8, 2015 Civic Center & Park & Recreation
June 10, 2015 Library Board
June 16, 2015 Golf Board
June 17, 2015 HRA

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
April 8, 2015 – 5:30 p.m.

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, April 8, 2015 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Melanie DeBay, Brad Hyduke, Kim Smith, Steve Oleheiser, Lilah Crowe

Board Members Absent: Tina Glorvigen, Peter Miskovich, Justin Lamma

Staff Present: Dale Anderson and Tony Clifton

Visitors: None

II. FINANCIAL REPORTS

None Presented

III. MINUTES

The minutes from the last regular meeting held on January 14, 2015 were presented to the board.

A motion was made by Hyduke and second by Debay to accept the January 14 , 2015 minutes as presented.

Upon roll call vote, the following voted in favor thereof: DeBay, Hyduke, Smith, Oleheiser, and Crowe. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

Items were added to New Business.

- c. Ice Rates
- d. Discussion of pickelball courts
- e. North Rinks project update

V. OLD BUSINESS

- a. Roof replacement update

The roof project is completed and all seems to be going well since completion.

- b. Discuss Dog Park Development

A quote was received on the fencing totaling around \$12,000 for the fence installation. An article was run in the newspaper to promote the project. Solicitation of sponsorships will begin.

c. Discuss Blandin Beach Upgrades

MN DNR grant was submitted for an estimated improvement total of \$190,000. If approved, the grant term would take place in 2016.

VI. NEW BUSINESS

a. Discuss Appointments and positions

Make motion at next meeting. Ask lamppa and send out recommendations

b. Remer/DeSchepper Park

The city cleaned the lot and it is going to be an excellent park space. Equipment has been ordered for the park. DeBay recommended we look into a handicapped swing to install at one or more of our parks.

c. Ice Rates

Ice rates have been in the black for three years in a row. User groups are concerned with the continued increase of 3% over the last ten years. Oleheiser recommends a 1% increase. Hyduke and DeBay recommend a 0% increase. A vote on ice rates to take place at the next meeting.

d. Pickelball Courts

Bob Hollycross and Don Carlson spoke on the popularity of pickelball with the senior community of Grand Rapids and surrounding areas. The current court situation at Cohasset and the YMCA is crowded and very busy. Dale explained that an estimate of expanding the Flood basketball court came in at \$22,000 to accommodate pickelball courts. The board recommends that Park and Recreation work with the pickelball group to accommodate the need for outdoor space. A motion was made by DeBay and a second by Smith. Motion approved.

e. North Rinks

A project in conjunction with GRAHA has been proposed to look into covering one sheet of the existing North Rinks with a fabric shed structure. This would open up indoor ice times, and allow for outdoor practice to take place regardless of wind and snow. A motion was made by Oleheiser to allow GRAHA to proceed with the project, a second was made by DeBay. Motion approved.

STAFF REPORT

a. Events and Programs

The civic center is very busy with indoor programs and events. Park and recreation program numbers are looking good, and the new Summer Sports Camp is set to start in June

CORRESPONDENCE

Nothing to report.

There being no further business, the meeting was adjourned.

Respectfully submitted: Tony Clifton

**Grand Rapids Area Library
Regular Board Meeting
June 10, 2015**

Call to Order: The monthly board meeting was called to order at 5:06 PM by Dennis Jerome.

Roll Call:

- **Members Present:** Janet Neurauter, Mary Helen Haarklau, Dennis Jerome, Max Peters, Randy McCarty, and Susan Zeige
- **Members Absent:** Shannon Benolken, Jean MacDonell
- **Staff Present:** Director Marcia Anderson

Public Forum:

Agenda: Randy McCarty moved to approve the agenda. A second was made by Max Peters. The motion passed unanimously.

Minutes: Janet Neurauter moved to approve the minutes from the May 13, 2015 board meeting. A second was made by Randy McCarty. The motion passed unanimously.

Communications:

- a. **Report to Council-** Marcia spoke briefly about the report she recently gave to the City Council.

Financial Report:

The Grand Rapids Area Library Bill List
Invoices Due On/Before June 10, 2015

NAME	AMOUNT DUE
5 STAR PEST CONTROL &	485.00
AMAZON.COM	420.78
AMERIPRIDE LINEN & APPAREL	41.86
ARROWHEAD LIBRARY SYSTEM	340.79
BAKER & TAYLOR, INC	2,455.26
LEAGUE OF MN CITIES INS TRUST	153.00
BLUE CROSS & BLUE SHIELD OF MN	4,753.50
BUSY BEES QUALITY CLEANING	1,700.00
CDW GOVERNMENT INC	1,219.14
COLE HARDWARE INC	5.99
DEMCO	13.92
GRAND RAPIDS CITY PAYROLL	36,692.18
ITASCA AREA SCHOOLS	2,000.00
ITASCA TRAIL SPORTS	59.97
JUNIOR LIBRARY GUILD	35.00
DARLA KIRWIN	55.71
LINCOLN NATIONAL LIFE	107.30
LINCOLN REPUBLIC INSURANCE CO	18.45
MINNESOTA ENERGY RESOURCES	48.47
MN STATE HORTICULTURAL SOCIETY	62.00
MINNESOTA REVENUE	43.59
NEXTERA COMMUNICATIONS LLC	87.46
NORTHERN BUSINESS PRODUCTS INC	214.59
NORTHWOODS CANDY COMPANY	108.21
OXFORD UNIVERSITY PRESS USA	339.21
PAUL BUNYAN COMMUNICATIONS	244.52
PERSONNEL DYNAMICS LLC	54.00
PHAROS SYSTEMS INT'L INC	879.00
P.U.C.	2,264.20
SIM SUPPLY INC	240.73
TRU NORTH ELECTRIC LLC	183.14
VERIZON WIRELESS	112.57
THE VILLAGE BOOK STORE	61.53
VISA	31.08
WASTE MANAGEMENT	236.91
XEROX CORPORATION	3.50
TOTAL ALL VENDORS:	55,772.56

Sue Zeige moved to approve the financial report and payment of bills as listed. A second was made by Max Peters. On a roll call vote the motion passed unanimously.

Staff Reports:

- **Director's Report:**

- **Assistant Director's Report:** A comment was made that the Friends of the Library, the staff, and others involved with the Library are a great group. The Board discussed the success of the Mosaic Project and ticket sales.

Old Business:

- Update on Blandin Foundation renovation/parking lot expansion.
- **Passport acceptance** - Director Marcia Anderson related to the Board information about the possibility of passport acceptance at the Library. She requested that the discussion be tabled until more information can be gathered.

New Business:

- **Consent Agenda:**
 1. Approve payment of late bills (none)
 2. Approve Contracts and payment to presenters
 - a. Jeff Adams podcast workshops \$500
 3. Approve Resolution 2015 - Accepting Donations
 - a. Splithand Township \$200-undesignated

Randy McCarty moved to approve the consent agenda. A second was made by Max Peters. On a roll call vote the motion passed unanimously.

- **Regular Agenda:**
 - Appoint Budget Committee to meet late June-** Shannon Benolken, Max Peters, and Dennis Jerome will meet with Library Director Marcia Anderson about the budget in late June.
 - Suggestions for Board member candidates-** Sue Zeige suggested posting the open Board position at town meetings, town halls, etc. of the townships the library serves. The Board agreed.
 - Solar bare bones installation-** A discussion was had about the possibility of installing the final two sunflowers without complete connections. A question was raised about the impact of moving forward would have on the grant submitted to Minnesota Power. Randy McCarty made a motion to install the final two nonfunctional sunflowers, spending the amount necessary to do so. The motion was tabled until the July 2015 Board meeting.

Adjourn: The monthly board meeting was adjourned at 5:50 PM by Dennis Jerome.

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 June 16, 2015
 7:30 AM

Present: Pat Pollard, Josh Solem, Larry O'Brien, Brad Gallop

Absent: Dan Richter

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Josh Solem made a motion to accept the minutes of the May 19, 2015 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. Josh Solem seconded the motion. The motion passed. Josh Solem made a motion to approve an additional bill from Latvala Lumber for \$871.42. Brad Gallop seconded the motion. The motion passed.

AMERIPRIDE LINEN & APPAREL	69.39
AUTOMOTIVE ELECTRIC LLC	47.58
LEAGUE OF MN CITIES INS TRUST	226.00
BLUE CROSS & BLUE SHIELD OF MN	1,584.50
BURGGRAF'S ACE HARDWARE INC	152.17
ROBERT CAHILL	1,299.66
CITY OF COHASSET	132.69
COLE HARDWARE INC	16.00
EAGLE ONE GOLF PRODUCTS	108.99
ELEMENT PAYMENT SERVICES	16.66
GOLF MINNESOTA	195.00
CITY OF GRAND RAPIDS	32,941.08
GRAND RAPIDS CITY PAYROLL	20,142.51
GROOMS YARD SERVICES	475.00
HAWKINSON SAND & GRAVEL	81.74
HIBBING DAILY TRIBUNE	48.00
ITASCA UTILITIES INC	411.75
L&M SUPPLY	508.04
LINCOLN REPUBLIC INSURANCE CO	4.10
MINNESOTA REVENUE	7,677.79
MINNESOTA TORO	3,499.17
THE MOTOR SHOP	120.00
NARDINI FIRE EQUIPMENT CO. INC	235.31
NEXTERA COMMUNICATIONS LLC	4.15
POKEGAMA LAWN AND SPORT	200.58
PRESTO PRINT	41.42
P.U.C.	2,002.49
R & R PRODUCTS INC	388.90
NORTHERN MN WATER COND DBA	52.55
RAPID RENTAL	10.69
RUTTGER'S SUGAR LAKE LODGE	8,625.00
WILLIAM J SCHWARTZ & SON'S	666.90
SIM SUPPLY INC	25.25
STOKES PRINTING COMPANY	49.32
SUPERIOR TURF SERVICES INC	3,697.99
TDS Metrocom	314.85

THE TESSMAN COMPANY	3,990.07
VERIZON WIRELESS	95.48
WASTE MANAGEMENT	259.42
MICHAEL EVANS	348.41
TOTAL ALL VENDORS:	90,766.60

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. Bad spots on the fairways are beginning to fill in. Even though there was quite a bit of winter damage, Pokegama seemed to be better off than many courses in northern Minnesota. Verticutting continues each Wednesday and top dressing of the greens will begin soon and continue ever couple weeks. Plackner Tree Removal will begin to do some work on removing dead treetops and branches around the course.

VI. Concessions: No report

VII. Director of Golf: Bob Cahill reported. Finances are in good shape with revenue and memberships ahead of last year. A report on the progress on the projects list was presented. The new "short course" markers will be placed soon. The new bathroom continues towards completion. Signage, landscaping, and painting of interior walls and floor will be completed soon.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Josh Solem made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING June 17, 2015**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:00 p.m. in the Community Room, located at 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present: Commissioner Len Salmela - Commissioner Bill Zeige – Commissioner Chris Henrichsen
Commissioner Marilyn Rossman – Commissioner Joe Chandler

HRA: Executive Director Jerry Culliton

PUBLIC FORUM

None

APPROVAL OF MINUTES

Commissioner Chandler made a motion to approve the Regular meeting minutes of May 20, 2015 as presented. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for May 2015 for the General Fund, Public Housing Fund, Crystal Lake Townhomes Fund, Pooled Housing Fund. Commissioner Rossman made a motion to approve all financial reports as presented. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Chandler made a motion to approve the Public Housing verified claims in the amount of \$18,869.56. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve Crystal Lake Townhomes verified claims in the amount of \$33,119.65. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried. Commissioner Chandler made a motion to approve the Pooled Housing verified claims in the amount of \$58,257.67. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

PUBLIC HOUSING REPORT

Director Culliton stated; we three vacancies at the 411 building with a small waiting list, otherwise operations are normal and routine at both buildings.

APPROVED

**CONSIDER AMENDING KITCHEN REMODEL MOTION REGARDING
CAPITAL FUNDS**

After discussion among the Board and the Executive Director, Commissioner Henrichsen made a motion to amend the April, 2015 motion and that the Grand Rapids HRA enter into a contract with AM Construction in the amount of \$528,833.00 and we use our reserve funds to complete the entire project and then dedicate future Capital funds for the next three to four years to replace the reserves, and authorize the Executive Director to execute and sign the construction contract and documents. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have three vacant units, and we are continuing to advertise, otherwise operations are normal and routine.

CONSIDER PLAYGROUND EQUIPMENT

After discussion among the Board and the Executive Director on some of the playground equipment at Crystal Lake Townhomes, Commissioner Chandler made a motion to authorize the Executive Director to spend up to \$30,000 for removal of the existing playground equipment and purchase of new playground equipment, including installation. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

POOLED HOUSING REPORT

Director Culliton gave a report stating; we are 100% occupied with waiting lists, and we continue to advertise, otherwise operations are normal and routine at both buildings.

OTHER MATTERS

Commissioner Chandler discussed with the Board that he and Commissioner Henrichsen and the Executive Director had met on a Capital improvement plan for the Forest Park West and Lake Shore for the next ten to fifteen years going forward and where the capital improvements would be allocated in the coming years. Commissioners Chandler and Henrichsen addressed the Board that they felt the HRA was financially in a position to do so, and there would be monies available in the coming few years to fund the Home Improvement program that has been discussed. Discussion was also held on the Home Improvement program by the Board, including loan criteria, as well as levying. No action taken.

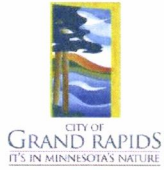
APPROVED

Grand Rapids HRA
Meeting Minutes 6/17/2015
Page 3

There being no further information of the HRA of Grand Rapids for June 17, 2015
Commissioner Henrichsen made a motion to adjourn the meeting at 5:00 p.m. Seconded
by Commissioner Zeige. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1513 **Version:** 1 **Name:** Dept Head Report
Type: Agenda Item **Status:** Department Head Report
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Dale Anderson ~ Civic Center & Park & Recreation
Sponsors:
Indexes:
Code sections:
Attachments: [Dep Head Rpt 7-27-15 \[Read-Only\]](#)

Date	Ver.	Action By	Action	Result
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Dale Anderson ~ Civic Center & Park & Recreation

Civic Center / Parks & Recreation Department Head Report



July 27, 2015

GRAND RAPIDS
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GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Civic Center / Parks & Recreation Staff

- Dale Anderson, Director
- Tony Clifton, Recreation Programmer
- Sara Holum, Administrative Assistant /
Concessions Manager
- Chad Moen, Operations Manager
- Sherrie Lundquist, Janitor
- 80 – 100 Annual Part-time Staff



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Annual economic impact of the IRA Civic Center prepared by the University of Minnesota Extension

It was determined that the total estimated economic impacts to the Itasca County economy that occur on an annual basis from IRA Civic Center operations and visitors (both on day trips and overnight) include:

- \$3.4 million in gross output
- Approximately 38 jobs (full and part-time)
- \$1.6 million in value-added

The gross output impact of \$3.4 million annually is the sum of \$2.2 million associated with visitor spending in the area while on day and overnight trips and \$1.2 million associated with the annual operation of the civic center facility and its effects in the local economy. Job impacts are a similar combination of 31 jobs from event impacts and seven from operations; total value added is the sum of \$1.2 million from events and nearly \$400,000 from annual operation of the IRA Civic Center.



GRAND RAPIDS
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IRA Civic Center 2015 Schedule of Events

Month	Date	Event
March	6 - 8	NMBA Builder's Show
	9 - June 29	Dog Obedience Classes
	9 - May 1	HS Baseball & Lacrosse Practices
	13 - 15	Grand Rapids Area Boat Show
	20 - 22	Jaycee's Home, Sport, and Travel Show
April	28	Itasca Father / Daughter Ball
	8	Sandstrom's Food Buyer's Show
	11	March of Dimes Walk
	14	ISD #318 Kindergarten Round-Up
	25	Children First Expo
May	2	GRHS Prom & Post-Prom Party
	3	MS Walk
	16	MyrnaLee Mania - Wheelchair Awareness Event
June	23	Private Reception
	29	GRHS Graduation Ceremony
	6	MS Lifted Trucks Rally
	24	Gala of the Royal Horses
	27	Private Wedding Reception
July	19	Pierced Festival
	24 - 25	Northern Cruisers Car Club
August	1	Tall Timber Days 5k/10k Run
	8	GRAHA Walleye Shootout
September	15	Private Wedding Reception
	19	Private Wedding Reception
	24	MDHA Banquet
October	6	Community Connect
	10	Private Wedding Reception



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

IRA Civic Center 2016 State Bonding Requests

Option	Project	State Bonding	Local Funding	Total
Option 1	Refrigeration System Replacement	375,000	375,000	750,000
	Dehumidification Upgrade	75,000	75,000	150,000
	Install Elevator	50,000	50,000	100,000
	Total	500,000	500,000	1,000,000
Option 2	Refrigeration System and Floor Replacement	650,000	650,000	1,300,000
	Dehumidification Upgrade	75,000	75,000	150,000
	Install Elevator	50,000	50,000	100,000
	Total	775,000	775,000	1,550,000
Additions	Upper Lobby Renovation	150,000	150,000	300,000
	Resurfacer Replacement	0	280,000	280,000
	East Venue Addition	1,100,000	1,100,000	2,200,000
	Totals	1,250,000	1,530,000	2,780,000
*Option 1 With Additions		1,750,000	2,030,000	3,780,000
*Option 2 With Additions		2,025,000	2,305,000	4,330,000



GRAND RAPIDS
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New Playgrounds at McGowan and Willow Parks





GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Recreation Programs

Summer Sports Camp – An active alternative to traditional daycare

- WEEKLY FOCUS ACTIVITIES
- Week 1– Basketball and Volleyball
- Week 2– Golf, Disc Golf, and Soccer
- Week 3– Lacrosse, Tennis, and Table Tennis
- Week 4– Baseball, Softball, and Wiffle Ball
- Week 5– Ultimate Frisbee, Bocce Ball, Yard Games
- Week 6– Archery and Airguns
- Week 7– Track and Field Events
- Week 8– Biking and Swimming
- Week 9– Flag Football and Rugby
- Week 10– Skating, Floor Hockey, and Broomball
- Week 11– Hiking, Camping Skills, and Capture the Flag





GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

Recreation Programs

Activity	2014	2015
Flag Football	29	-
K-5 Soccer	159	-
Knee High Soccer	13	23
Youth Baseball	74	56
Pond Hockey	45	50
Swim Lessons	195	224
Volleyball	128	111
Summer Sports Camp	-	50
Totals	643	514



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Pickleball Courts at Grussendorf Park

Staff worked with a group of seniors this spring to stripe 8 Pickleball courts and purchase portable nets.

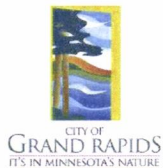




City Motorized Trails Committee

GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

- Obtained a permit from Minnesota Power for a re-route of the snowmobile trail by Veteran's Park for a safer crossing of HWY 2.
- Obtained a permit from Enbridge Energy Company and working with Itasca County to establish a snowmobile trail spur to provide better access to businesses on the west end of town. This trail will eventually connect the fairgrounds to Hale Lake, Forest Lake, and the Cohasset Trail.
- The Rapids Riders ATV Club is working with Itasca County to establish an ATV trail that will connect the City of Grand Rapids to the trail system north of Hill City, which then provides access to hundreds of miles of ATV trails. We are optimistic that this trail will be granted by next spring.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1504	Version:	1	Name:	Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.
Type:	Public Hearing	Status:			Public Hearing
File created:	7/22/2015	In control:			City Council
On agenda:	7/27/2015	Final action:			
Title:	Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Draft Appendix-3 Parks-Trails & Arts-Culture Plans Approved Policy for Comprehensive Plan Amendment Procedures Hyperlink-Comprehensive Plan Parks and Trails Master Plan Arts & Culture Roadmap				

Date	Ver.	Action By	Action	Result
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Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.

Background Information:

One of the primary responsibilities of the City in its role as a planning agency, is to prepare, review, and periodically amend the City's Comprehensive Plan.

The Comprehensive Plan is a compilation of goals, policies, and strategies intended to express a vision for the future community, and to guide the decisions of community leaders. The Comprehensive Plan identifies general areas in the community where commercial, residential, industrial, and open space land uses will be allowed and provides plans, objectives and policies indicating how the growth areas will be provided with city services including roads, sewer and water utilities, and parks.

As the guide for community development, the comprehensive plan influences many decisions. The Comprehensive Plan:

- Leads to modifications in the City Zoning Ordinance and other land use controls.
- Influences the form, pace and location of new development.
- Guides City investment in roads, utilities and parks.
- Helps determine the need for City involvement in economic development and housing.

In summary, the Comprehensive Plan is a principal point of reference for many decisions made by the City Council and their various boards and commissions.

After a 1 ½ yearlong public process, the City of Grand Rapids adopted its updated Comprehensive Plan in July of 2011.

One of the recommendations within the Plan was the updating of the City's Parks Plan (which was previously updated in 2001). As there are various aspects of the Parks and Trails Master Plan that pertain to land use, the Planning

Commission, in February 2014, reviewed the draft Parks and Trails Master Plan for consistency with the Vision Statement, Community Values, Guiding Principles, Land Use Goals and Objectives outlined within the City's Comprehensive Plan. The Planning Commission forwarded a recommendation for adoption of the Plan to the City Council, which it did in May of 2014.

In addition to the adoption of the Parks and Trails Master Plan, the City recently developed, reviewed, and adopted (March 2015) GRMN Creates: *An Arts and Culture Roadmap*. The result is a plan that gives direction to the City in setting policy and allotting the resources needed to advance municipal arts and culture, and also recognizes the role diversity plays in a creative economy and highlights the importance of creating a welcoming environment to all who live here and visit.

The City (2005) established a policy for amending the Comprehensive Plan. The purpose of the policy is to provide procedures and criteria for amending and updating the City of Grand Rapids Comprehensive Plan. Comprehensive Plan amendments may involve changes in the written text or policies of the plan and its appendices, and to the future land use map.

The proposed amendment recognizes support for implementation of both City adopted plans in the form of Appendix 3.

At their meeting on July 7, 2015, the Planning Commission reviewed the amendment to the Comprehensive Plan and forwarded a favorable recommendation to the City Council regarding its adoption. The proposed amendment shown as Appendix-3.

Requested City Council Action

Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.



Appendix 3– Recognition of the *Parks and Trails Master Plan* and *GRMN Creates: An Arts and Culture Roadmap*

Parks and Trails Master Plan

The City of Grand Rapids has identified the importance of recreational opportunities for its residents within the Comprehensive Plans: *Vision Statement*, *Community Values*, *Guiding Principles*, and within several *Land Use Goals and Objectives*.

The City supports the implementation of the Parks and Trails Master Plan adopted May 12, 2014 (*as amended*).

GRMN Creates: An Arts and Culture Roadmap

Arts and cultural offerings have always been a core component of Grand Rapids' distinctiveness and an important component of its economy and its ability to attract creative entrepreneurs to the area. Area residents have a strong understanding of the vital role that arts and culture play in promoting the area's unique identity.

The City supports the implementation of the GRMN *Creates: An Arts and Culture Roadmap* adopted March 9, 2015 (*as amended*).

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 05-__

**A RESOLUTION OF THE CITY OF GRAND RAPIDS
TO ESTABLISH A POLICY FOR
AMENDING THE COMPREHENSIVE PLAN**

WHEREAS, The City Council of the City of Grand Rapids on February 9, 2003 adopted a new Comprehensive Plan, and

WHEREAS, Contained within the Comprehensive Plan is a recommendation that the City establish a protocol for considering future amendments to the Comprehensive Plan, and

WHEREAS, The City Council of the City of Grand Rapids created a Comprehensive Plan Procedural Committee, consisting of two City Council members and two Planning Commissioners, to develop this protocol in the form of a City policy.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Grand Rapids that it shall adopt the following Comprehensive Plan Amendment Procedures Policy:

Comprehensive Plan Amendment Procedures Policy

City of Grand Rapids, Minnesota

A. PURPOSE

The purpose of this policy is to provide procedures and criteria for amending and updating the City of Grand Rapids Comprehensive Plan. Comprehensive Plan amendments may involve changes in the written text or policies of the plan and its appendices, and to the future land use map.

B. GUIDING PRINCIPALS

The guiding principals of the process to consider Comprehensive Plan amendments are as follow:

- 1) Keep the Comprehensive Plan alive and responsive to the community.
- 2) Provide for simultaneous review of proposals to allow for cumulative impact analysis of all applications of a citywide basis.
- 3) Make land use map adjustments based on a foundation of policy language, consistently applying those concepts citywide.
- 4) Honor the community's investment in the Comprehensive Plan, through its public participation and planning processes, by not taking lightly the act of making changes.
- 5) Encourage development that will enable our whole community to prosper and reinforce our sense of place and feeling of community, in an ecologically, economically and socially sustainable manner.

C. APPLICABILITY

The criteria and requirements within this policy shall apply to all applications or proposals for changes to the Comprehensive Plan text, policies, and maps. The following types of Comprehensive Plan amendments may be considered through the Comprehensive Plan amendment process:

- 1) Future Land Use map changes
- 2) Minor technical Future Land Use Map corrections
- 3) Future Land Use or other text changes

D. TIMING AND CRITERIA

Commencing upon the adoption of this policy and thereafter, no more than once a year, the Planning Commission may recommend and the City Council may adopt amendments to the land use map, or the text of the Comprehensive Plan, upon finding that each proposal meets all of the following conditions and requirements. However, proposals that are *not* consistent with the Comprehensive Plan are addressed only within the context of the required Comprehensive Plan update cycle every five years

- 1) Consistency: Unless the proposal is consistent with and implements the current version of the comprehensive plan and its supporting documents, adoption of the proposal must also include any other changes needed to regain overall internal consistency.
- 2) Cumulative Effect: All amendments must be considered concurrently in order to evaluate their cumulative effects.
- 3) Adequate Public Facilities: The amendment must not adversely affect the City's ability to provide a full range of urban public facilities and services.
- 4) Public Benefit: The proposed changes must result in a substantial benefit to the general public.
- 5) No Adverse Effect: The proposed changes must not have a significant adverse effect on the public.

E. REVIEW GUIDELINES

Following is a list of considerations that should be used, as appropriate, by the applicant in developing an amendment proposal, by City staff in analyzing a proposal, and by the Planning Commission and the City Council in determining whether the criteria for approval has been met.

- 1) Regulatory Changes: It may be necessary to amend the Comprehensive Plan periodically as a result of recent state or federal legislative actions, or changes to state or federal regulations.
- 2) Internal Consistency: The requirement for internal consistency pertains to the Comprehensive Plan as it relates to all of its supporting documents, such as the development regulations, Capital Improvement Plan, Downtown Plan, Riverfront Framework Plan, critical area regulations, and any neighborhood planning documents adopted after February 2004. In addition, amendments should strive to be consistent with the Parks Plan, and vice versa. For example, changes to the development regulations must be reflected in consistent adjustments to the goals or policies in the Comprehensive Plan. As appropriate, changes to the map or text of the comprehensive plan must also result in corresponding adjustments to the zoning map.
- 3) Regional Consistency: All changes to the Comprehensive Plan must be compatible with the comprehensive plans of neighboring jurisdictions, applicable capital facilities or special district plans, the regional transportation improvement plan, and official population growth forecasts.
- 4) Consistent Amendments:
 - a) *Policy Adjustments*: Proposed policy adjustments that are intended to be consistent with the Comprehensive Plan should be designed to provide correction or additional guidance so the community's original visions and values can better be achieved. The need for this type of adjustment might be supported by findings from feedback instruments related to monitoring and evaluating the implementation of the comprehensive plan. Examples of such findings could include:
 - i) Growth and development as envisioned in the plan is occurring faster, slower or is failing to materialize;
 - ii) The capacity to provide adequate services is diminished or increased;
 - iii) Land availability to meet demand is reduced;
 - iv) Population or employment growth is significantly different than the plan's assumptions;
 - v) Plan objectives are not being met as specified;
 - vi) The effect of the plan on land values and affordable housing is contrary to plan goals;
 - vii) Transportation and/or other capital improvements are not being made as expected;
 - b) *Map Changes*: Changes to the land use plan map (and by extension, the zoning map) may only be approved if the proponent has demonstrated that all of the following are true:

- i) The designation is in conformance with the appropriate location criteria identified in the Comprehensive Plan (e.g., compatibility with neighboring land uses, proximity to arterials, etc.);
 - ii) The map amendment or site is suitable for the proposed designation;
 - iii) The map amendment implements applicable Comprehensive Plan policies better than the current map designation.
- 5) Inconsistent Amendments:
- a) *Review Cycle:* Because of the length of time required for staff review, public comment, and the Planning Commission's in-depth analysis of the applicant's extensive supporting data and long-term trend analysis, proposals that are *not* consistent with the comprehensive plan are addressed only within the context of the required comprehensive plan update cycle every five years.
 - b) *Adequate Documentation of Need for Change:* The burden of proof rests entirely with the applicant to provide convincing evidence that community values, priorities, needs and trends have changed sufficiently to justify a fundamental shift in the Comprehensive Plan. Results from various measurement systems should be used to demonstrate or document the need to depart from the current version of the Comprehensive Plan. Relevant phenomena may include:
 - i) Growth and development as envisioned in the plan is occurring faster, slower or is failing to materialize;
 - ii) The capacity to provide adequate services is diminished or increased;
 - iii) Land availability to meet demand is reduced;
 - iv) Population or employment growth is significantly different than the plan's assumptions;
 - v) Transportation and/or other capital improvements are not being made as expected;
 - vi) Conditions have changed substantially in the area within which the subject property lies and/or citywide;
 - vii) Assumptions upon which the plan is based are found to be invalid; or
 - viii) Sufficient change or lack of change in circumstances dictates the need for such consideration.
 - c) *Overall Consistency:* If significantly inconsistent with the current version of the Comprehensive Plan, an amendment proposal must also include wording that would realign the relevant parts of the comprehensive plan and its other supporting documents with the full range of changes implied by the proposal.
- 6) Cumulative Effect: All amendments must be considered concurrently in order to evaluate their cumulative effect on the Comprehensive Plan text

and map, development regulations, capital facilities program, neighborhood planning documents, adopted environmental policies, and other relevant implementation measures.

- a) *Land Use Impacts*: In addition, applications should be reviewed for their cumulative land use impacts. Where adverse environmental impacts are identified, mitigation requirements may be imposed as a part of the approval action.
 - b) *Grouping*: Proposals for area-wide rezones and/or site-specific land use plan map amendments may be evaluated by geographic sector and/or land use type in order to facilitate the assessment of their cumulative impacts.
- 7) Adequate Public Facilities: The amendment must not adversely affect the City's ability to provide the full range of urban public facilities and services at the planned level of service, or consume public resources otherwise needed to support comprehensive plan implementation strategies.

F. AMENDMENT EXCEPTIONS

The following types of amendments may be considered *more frequently* than once a year, provided that all of the amendment criteria have been met, and appropriate steps have been taken to ensure public participation.

- 1) Initial adoption of a specific/sub-area plan that does not modify the Comprehensive Plan policies and designations applicable to the sub area.
- 2) Future annexations not anticipated by the current version of the Comprehensive Plan will require an amendment to the land use map.
- 3) Changes necessary to address any recent state or federal legislative actions.
- 4) Whenever an emergency exists. The Planning Commission will review a potential emergency situation, with advice from the City Attorney, to determine if the situation does, in fact, necessitate an emergency Comprehensive Plan amendment. Findings must demonstrate a need of neighborhood or community-wide significance, and not a personal emergency on the part of a particular applicant or property owner. Potential emergency situation may involve official, legal, or administrative actions, such as those to immediately avoid an imminent danger to public health and safety, prevent imminent danger to public or private property, prevent an imminent threat of serious environmental degradation, or address the absence of adequate and available public facilities or services.
- 5) Changes to development regulations that are consistent with the comprehensive plan or are necessary to implement the Comprehensive Plan may be adopted at any time, if proposed and approved in accordance with the City of Grand Rapids Municipal Code.

- 6) Technical corrections that would remove typographical errors or resolve a mapping error, if proposed and approved by the Planning Commission and City Council.

G. AMENDMENT APPLICATIONS

- 1) Scope of Amendments: A proposed plan amendment may include additions, deletions, corrections, updates, modifications or revisions to comprehensive plan maps, goals and policies in the various elements and supporting documents.
- 2) Applicant: Any person residing within the City of Grand Rapids or areas scheduled for annexation by the City of Grand Rapids, or persons or entities owning property within the City of Grand Rapids or areas scheduled for annexation by the City of Grand Rapids may apply for a Comprehensive Plan amendment.
- 3) Pre-Application: Prior to submitting an amendment proposal, a private applicant is required to schedule a pre-application conference with the Community Development Director and submit at least one-week prior to the conference a summary of the nature of the desired change.
- 4) Application Components: A private applicant for a Comprehensive Plan amendment must submit the following documents and fees:
 - a) A general application, which contains
 - i) Nature and reason for the amendment request, including whether the applicant believes the proposal is consistent or inconsistent with the current Comprehensive Plan, and any specific changes to the plan or related documents. (The applicant's decision to characterize an amendment proposal as either consistent or inconsistent does not imply that the Planning Commission or City Council will later agree with that characterization.)
 - ii) Statement of how the plan or map amendment request is consistent with the decision criteria.
 - b) Full application fee as established by the City of Grand Rapids resolution.

H. PROCESS FOR APPLICATION, REVIEW AND DECISION

- 1) Pre-application Conference: A pre-application conference is required in order to give the applicant and staff an opportunity to explore options for addressing the applicant's desired change. During the pre-application conference, staff will work with the applicant to explore approaches to the amendment proposal that would help to make it consistent with the Comprehensive Plan. In addition, staff will make efforts to advise the applicant on the extent of justification and documentation they will need to support their application (depending on the degree their proposal varies from the comprehensive plan).
- 2) Deadline for Consideration: Applications for amendments will be accepted anytime after the applicant has completed a pre-application

conference. An application will not be processed until it has been certified by the Community Development Department as a “complete application”. All applications that are certified as complete by December 31 will be considered concurrently during the upcoming amendment cycle. Applications must be submitted no later than November 30 if the applicant is seeking application certification by December 31. Applications certified after December 31 will be scheduled for consideration during future amendment cycles. In addition, consideration of proposals may be delayed if a large volume of requests is received or a large-scale study is required in order to adequately assess a proposal.

- 3) Application Certification and Scheduling: Within 28 days of receiving an amendment application, Community Development Department staff will review it for completeness and adequacy, either certifying it as complete or notifying the applicant in writing as to which specific elements are missing or incomplete. Once staff certifies the application as complete, it is then scheduled for future consideration by the Planning Commission and City Council.
- 4) Public Comment Period: The Community will invite public comments in a notice to be published twice in the City’s official newspaper. The notice will include a brief summary of the proposed amendments, directions to the public in acquiring or viewing the full context of the proposed amendments and the term of the comment period. The public comment may last up to 60 days depending on the complexity and volume of proposed amendments.
- 5) Planning Commission Consideration: Planning Commission consideration of each amendment proposal will be conducted at a public workshop held during the public comment period. Applicants will be afforded the opportunity to briefly address the Planning Commission during the workshop. In order to stay abreast of the public sentiment regarding each amendment proposal, the Planning Commission and staff will also review public comment correspondence and conduct public open houses, as needed, where sentiments can be heard, during this time.
- 6) Planning Commission Hearing and Recommendation: Within 30 days after the expiration of the public comment period, the Planning Commission will conduct a public hearing to consider their recommendation to the City Council. The Planning Commission will base their recommendation on the review guidelines and required decision criteria, public input, conclusions from any required studies and the staff report. The Planning Commission’s findings and conclusions regarding their recommendation are forwarded to the City Council within 30 days of their hearing or by the end of May. The Planning Commission’s recommendation may take the form of one of the following:
 - a) *Approve* based on support for the proposal and recognition that it is either consistent with the comprehensive plan and/or that enough evidence was presented to justify the need for the change.

- i) The Planning Commission may also decide to condition their approval recommendation upon modification of the proposal. If the proposal is modified substantially, an additional hearing is required.
- b) *Deny*, for various reasons:
 - i) The proposal does not comply with the review guidelines or decision criteria.
 - ii) The majority of the Planning Commission believes the proposal would be more appropriately and effectively addressed through another aspect of the Community Development Departments work program (neighborhood planning, writing new regulations, etc.)
 - iii) The Planning Commission did not receive enough information from the applicant to be able to reach a decision based on the merits of the proposal. This could be for a variety of reasons, including the possibility that the application identified the proposal as consistent with the comprehensive plan when it was actually inconsistent (Further consideration of these proposals are then deferred to the next review cycle for inconsistent proposals).
- 7) City Council: The City Council considers the amendment proposals, staff report, and Planning Commission's amendment recommendations at a regular or special meeting. The City Council may decide to approve, approve with conditions, modify, continue consideration of, or deny the Planning Commission's recommendation on an amendment proposal. The Council may also remand the proposal back to the Planning Commission for further consideration, in which case the Council shall specify the time within which the Planning Commission shall report back with its findings and recommendation on the matter referred to it. If the Council wishes to substantially modify the proposal before adopting it, the Council must hold a hearing of the modified version. The Council decision shall reflect the same decision criteria applied by the Planning Commission, as indicated by comments in the Council's findings on each item that factors into its decision. Proposals adopted by ordinance after public hearing, are official amendments to the Comprehensive Plan. The City Council will act on all amendment proposals on or before July 1, unless the proposals have a potential for impacting the City Capital Improvement Plan, in which case consideration of the proposed amendment will be considered within the context of the City budget discussions and acted on concurrent with the adoption of the City budget.

Adopted by the City of Grand Rapids this 10th day of January, 2005

Susan Zeige, Mayor

ATTEST:


Edward Treska, Clerk

Council member _____ moved adoption of the resolution to establishing a policy for amending the Comprehensive Plan. Council member _____ seconded the motion. All those voting in favor; _____; opposed; _____, The motion passed.

City of Grand Rapids Minnesota

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MONDAY, 27 JULY, 2015

420 N. POKEGAMA AVENUE

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- [City Comprehensive Plan](#)

Comprehensive Plan

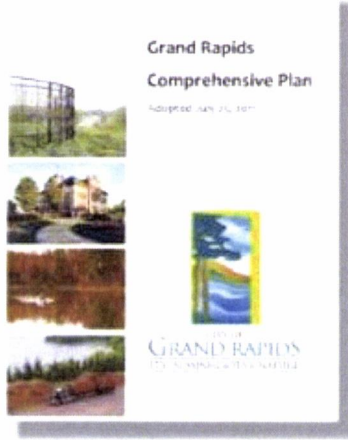
The Comprehensive Plan is the policy guide the City of Grand Rapids is using to set forth its future land use and development activities. Planning is an ongoing attempt to guide future development or redevelopment in order to solve and avoid problems, meet future needs, and create new opportunities to enhance community life, the region's economy, and its environmental quality. The Comprehensive Plan is a dynamic document that represents an ongoing opportunity for community members and the City to discuss issues of concern and to reassess the direction the community wishes to pursue. [Print](#) [Email](#)

The Comprehensive Plan is intended to guide local government policy and zoning decisions and provide guidance to citizens, developers, and anyone concerned with the development of the community. It also communicates the direction the City is heading. Furthermore, it is an initial step in helping the City to qualify for federal or state grants to address issues identified within it.

The City of Grand Rapids has recently updated its Comprehensive Plan. The 2011 Comprehensive Plan articulates our community's values and vision for the future.

["What is a Comprehensive Plan"](#)

Chapters for review are as follows: *(please allow additional time for Chapter 4 and Appendix 1 to download, as the files are large)*



- [Cover/Acknowledgements/Chapter 1](#)
- [Chapter 2 - Planning Process](#)
- [Chapter 3 - Community Vision, Values, and Guiding Principles](#)
- [Chapter 4 - Future Land Use](#)
- [Chapter 5-1 - Goals, Objectives, Implementation Priorities](#)
- [Chapter 5-2 - Natural Infrastructure](#)
- [Chapter 5-3 - Economic Infrastructure](#)
- [Chapter 5-4 - Transportation Infrastructure](#)
- [Appendix 1-1 - Maps](#)
- [Appendix 1-2 - Maps](#)
- [Appendix 2 - Public Process Results](#)

Community Development Calendar

- 07** Tue Jul 07 @ 4:00PM -
JUL [Planning Commission Meeting](#)
- 23** Thu Jul 23 @ 4:00PM -
JUL [Economic Development Authority Meeting](#)
- 06** Thu Aug 06 @ 4:00PM -
AUG [Planning Commission Meeting](#)
- 13** Thu Aug 13 @ 4:00PM -
AUG [Economic Development Authority Meeting](#)

Community Development Contact

Name...

Email...

Subject...

Phone...

Message...

[Send Message](#)

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IT'S IN MINNESOTA'S NATURE

*For those seeking the ideal balance of community and wilderness
Grand Rapids and Itasca County are in the middle of the Minnesota north woods
where the nature of the community reflects and complements the splendor and strength of the outdoors
so priorities are in their natural order and perspective remains fresh.*

GALLERY

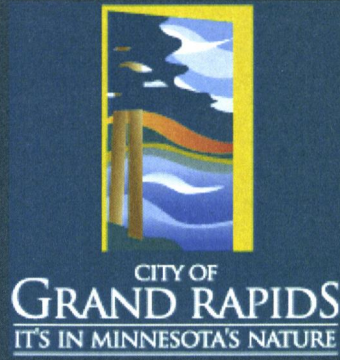


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*Grand Rapids, Minnesota
Parks and Trails Master Plan*



Grand Rapids, Minnesota
Parks and Trails Master Plan

Approved: May 2014

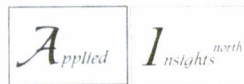
Mayor / City Council

Dale Adams, Mayor
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Dale Christy
Barb Sanderson
Ed Zabinski

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Statewide Health Improvement Program via Get Fit Itasca, City of Grand Rapids

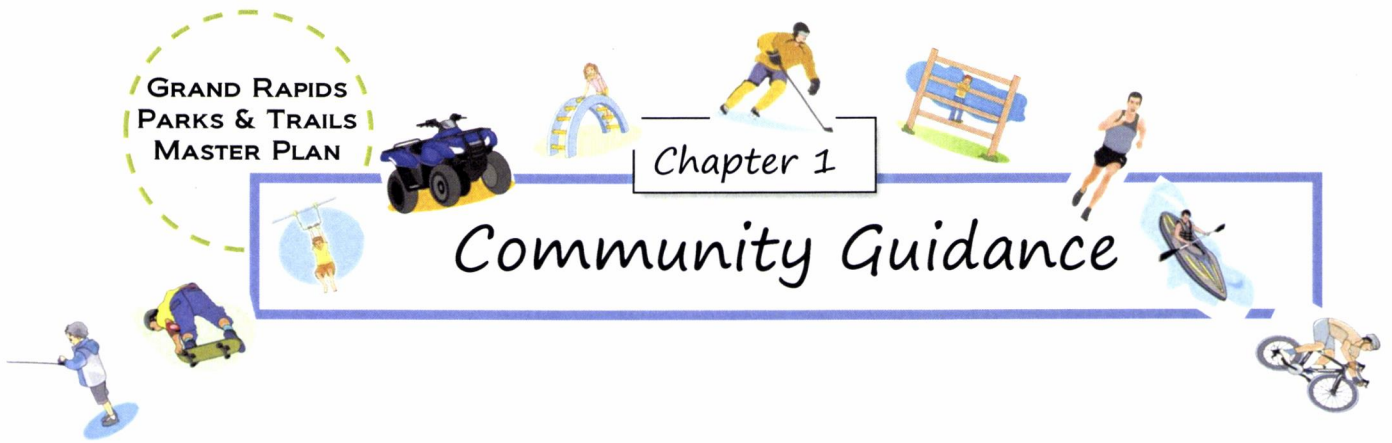
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Celebrating new Maplewood Park play equipment.

Photos courtesy of City of Grand Rapids.



In 2011 Grand Rapids adopted a new comprehensive plan. One recommendation of that document was to update the park and trails plan that had been prepared in 2001. This document is that revised and updated plan.

This plan was prepared by the Civic Center / Parks and Recreation Board with assistance from the consulting firm of Applied Insights^{north}. Vital input was provided through two public sessions in which residents were highly engaged in the process of identifying issues, needs and opportunities. A third public meeting provided the opportunity for a thorough critique of a draft version of the plan. The Park Board then revised the plan and recommended it to the City Council for adoption.

This plan addresses community parks (ex: Blandin Beach), neighborhood parks (ex: Grussendorf) and trails owned and operated by the City. It references non-city owned facilities such as elementary schools that provide key recreational facilities used by city residents. The plan does not address the Pokegama Golf Course, the IRA Civic Center, or undeveloped open space.

City Comprehensive Plan: 2011

Grand Rapids' comprehensive plan¹ provides the overarching guidance for the parks and trails plan.

Vision Statement

“Grand Rapids is a unique blend of small town hospitality and character with big city conveniences and opportunities. Grand Rapids offers an excellent quality of life to residents of the region with outstanding educational opportunities, excellent medical care, exceptional cultural, natural, and educational amenities, and an unequaled sense of community spirit. Grand Rapids provides all residents safe, friendly, affordable housing and inclusive neighborhoods that retain and enhance nature in the City. Residents and visitors can move around the City with equal ease by car, bicycle, walking or other mode of transportation. Grand Rapids welcomes and supports a diverse mix of thriving businesses and industry that provide quality jobs, promising careers, and economic vitality. Grand Rapids is a welcoming gateway to Minnesota’s Northwoods tourism.”

Community Values

“Community values are the fundamental principles and beliefs that guide a community-driven process toward the realization of the community’s vision statement. Community values describe the enduring beliefs about what is right, good and desirable and provide the foundation for making Grand Rapids a

¹ *Grand Rapids Comprehensive Plan, July 2011.*

positive place to live.” The following statements from the comprehensive plan are ones that most apply to the role of recreation in the community.

Cultural and Recreational Opportunities

We value the availability and quality of artistic, cultural, and recreational opportunities. Cultural and recreational opportunities contribute to our quality of life, define Grand Rapids as a regional creative destination, and enhance our City’s role as a center of state tourism.

Healthy Living

Providing opportunities for healthy living is a core value. Creating healthy living opportunities requires careful management of our built environment (housing, roads, other infrastructure), our natural systems (recreation, natural resources), and other local amenities (economic systems, education, local food systems, health care).

Accessible Movement

We understand and support the need for residents and visitors to move around our City with equal ease by car, bicycle, or on foot. Street design should accommodate all modes of transportation and public transportation provides mobility to those without cars.

Sustainable Natural Infrastructure

Our natural environment and natural resources are a defining and valued characteristic of our community. People, economy, and natural systems are connected in all aspects of daily life. Development should enhance natural systems, and sustainable natural systems should promote a sustainable economic base.

Guiding Principles

“Guiding principles reflect the community vision and values by setting standards that can guide the development of the Comprehensive Plan. The principles demonstrate how distinct values frequently overlap and create complex decisions from seemingly straightforward values. Additionally, the guiding principles can be carried beyond the plan to provide guidance to decision-makers in implementing the plan.” All eight principles listed in the plan have some importance to recreational facilities but the following two have the most direct applicability.

Sustain Grand Rapids’ neighborhoods:

The City’s neighborhoods and the social networks that connect neighborhood residents require conscious attention and support. Integrate housing with other land uses, design appropriate transportation infrastructure, protect community character in public and private development decisions, enhance natural systems and create connected green space.

Enhance Grand Rapids’ regional role:

The City is the commercial and service center for the surrounding region, serving surrounding communities and rural areas, and in turn is supported by them. Investments in regional infrastructure such as information technologies and both commercial and recreational regional

transportation are critical, as is intergovernmental coordination, to sustain the City's regional benefits.

Land Use Goals and Objectives.

Finally, two land use goals and their associated objectives offer firm guidance for the city's system of parks and trails/

Goal 6: Balance open space and environmental preservation with the Grand Rapids' development needs.

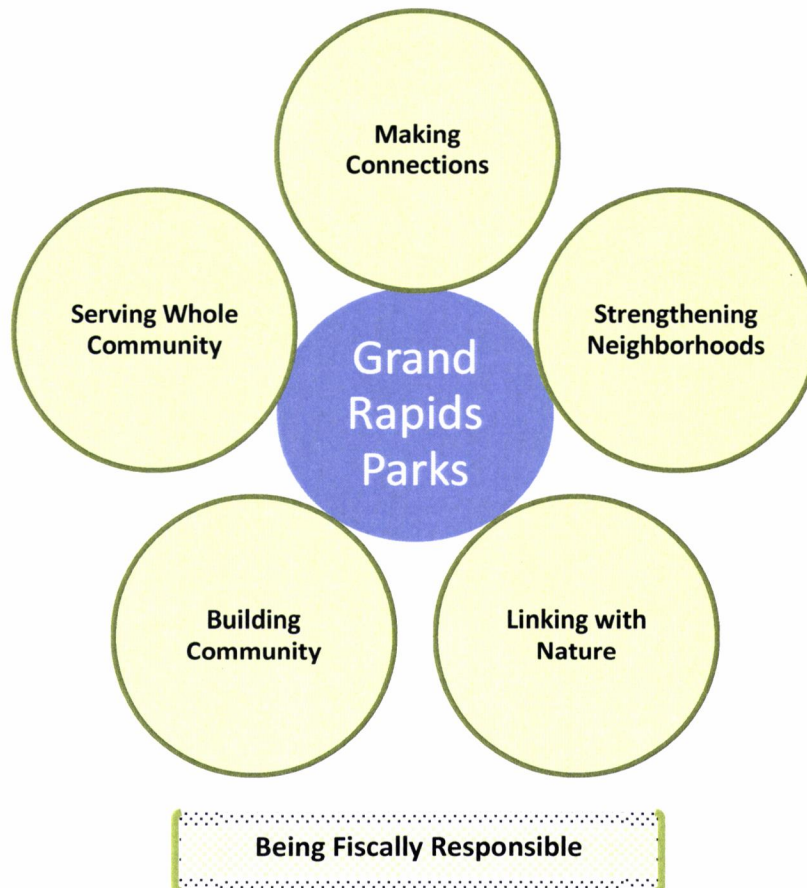
- a. Protect and preserve existing open space and natural systems and encourage expanded access of urban and rural open spaces.
- b. Provide sufficient opportunities for public use activities within Grand Rapids.

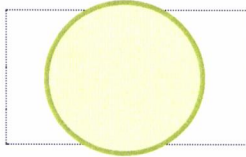
Goal 7: Provide physical accessibility throughout Grand Rapids.

- a. Encourage the development of pedestrian and bicycle pathways that link the community together in a cohesive manner, in addition to providing motorized vehicle access.
- b. Connect rural residential and suburban land uses to the urban form.
- c. Encourage the provision of access to residents and visitors with disabilities.
- d. Integrate the Complete Streets study results into the Comprehensive Plan.
- e. Connect businesses with surrounding land uses to increase access.

Strategic Direction

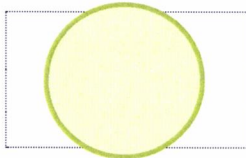
Within the framework of its comprehensive plan Grand Rapids structures a system of parks and trails strategically directed by five essential concepts and implemented with the guidance of a sixth. The graphic below illustrates these concepts.





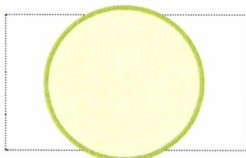
Strengthening Neighborhoods

- ▷ Create identifying focal point.
 - ▷ Establish neighborhood unity.
 - ▷ Be safely and easily accessible.
-



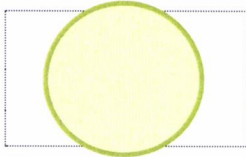
Serving the Whole Community

- ▷ Serve people of all ages and all abilities.
 - ▷ Support organized sports.
 - ▷ Provide opportunities for life-long fitness.
 - ▷ Encourage family-based recreation.
-



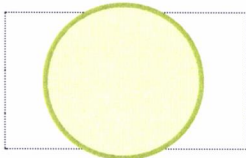
Making Connections

- ▷ Connect neighborhoods and amenities safely to one another.
 - ▷ Establish direct links to surrounding communities and regional systems.
 - ▷ Serve visitors to the community.
-



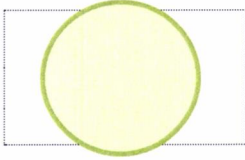
Building Community

- ▷ Provide space for events and supporting administrative system.
 - ▷ Offer flexible space for performances that bring community together.
 - ▷ Establish partnerships to support facilities and activities.
-



Linking with Nature

- ▷ Sustain accessibility to diverse forest and open space lands.
 - ▷ Ensure access to high quality water resources.
 - ▷ Provide and sustain diverse mix of habitat.
-



Being Fiscally Responsible

- ▷ Satisfy needs before wants.
 - ▷ Consider maintenance effort and cost over time.
 - ▷ Do not sacrifice sustenance of existing to development of new.
 - ▷ Establish mutually beneficial partnerships to finance help facilities and activities.
 - ▷ Seek solutions that address multiple issues.
-

Facility Assessment

In general, Grand Rapids' parks and trails are in good shape. This chapter provides a summary review of each facility's condition in terms of several key indicators. Details on each facility are in Appendix A.

Community Parks

These are facilities that primarily serve the entire community and even the surrounding region.

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
American Legion Memorial Park	GR	106.60	✓						
Blandin Beach	GR	2.80	✓						
Blandin Garden	Private	0.75							✘
Central School Square	GR	2.05							
Cody Siem Skateboard Park	GR	0.25							
Crystal Lake Landing & Walkway	County	0.03				✓			✘
Crystal Lake Pier	GR	--							✘
Forest Lake Pier	GR	--							
Grand Rapids Sports Complex	GR	32.45							
Hale Lake Landing	GR	0.50							
Izaak Walton Park	Private	1.00							✘

Table 1. Condition Assessment of Recreation Facilities in Grand Rapids that are Primarily Community Parks

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
McKinney Lake Landing	GR	1.80							✘
Newton Sliding Hill	GR	2.40							
Pokegama Beach	GR	0.50							
Ryan Flood Park	GR	0.30							
Showboat Landing	GR	10.70							✘
Steamboat Landing	GR	0.60							
Sylvan Lake Landing	GR	1.00							
Veterans Memorial Park	GR	38.00							

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Blandin Garden is owned and maintained by UPM-Blandin Paper Company but is open to the general public.
- Crystal Lake Landing: This is a carry-in only landing but is essentially undeveloped lacking parking and proper site delineation.
- Crystal Lake Pier: There are complaints about inappropriate use of the fishing pier for swimming. The issue may be there is a need for a designated swimming area on the lake.
- Izaak Walton Park: Like Sylvan Lake Landing this facility, which is owned by UPM-Blandin, provides access to the stretch of river from the Mill Pond to the Pokegama Dam. This site, though, is better suited for use by visitors to the area due to its more direct access from highways.
- McKinney Lake Landing is a carry-in access only to minimize transport of invasive aquatic plant species.
- Showboat Landing: Along with Syndicate Park this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Existing City Parks

Map 1



Neighborhood Parks

These are parks that primarily provide recreational facilities for use by residents of the immediate neighborhood.

Facility	Owner	Est. Size (ac.)	ADA Accessibility	Equipment Replacement	Fall Zone / Resilient Surface	Safety	Landscaping	Other	Comments
Crystal Lake Park	GR	1.20							✘
Grussendorf Park	GR	8.75	✓	✓					
Lost Creek Park	GR	1.90							
Maplewood Park	GR	2.30	✓						
McGowan Park	GR	1.00	✓✓	✓✓	✓	✓			
Oakland Park	GR	6.30	✓	✓					
Syndicate Park	GR	1.00							✘
Willow Park	GR	1.50	✓	✓✓	✓				
Forest Lake Elementary School	ISD 318	2.50	✓	✓					
Murphy Elementary School	ISD 318	2.00	✓	✓	✓				
RJE Middle School	ISD 318	6.65							
Southwest Elementary School	ISD 318	2.00	✓		✓				

✓ = Minor issue; ✓✓ = Major issue; ✘ = See comments.

Comments:

- Crystal Lake Park has been adopted by the Rotary Club; possible improvements to this new site include a pavilion and toddler play area.
- Syndicate Park: Along with Showboat Landing this site could be lost to near-future expansion by UPM-Blandin Paper Company.

Trails

Grand Rapids has an extensive system of trails including designated routes along city streets and sidewalks. Table 3 shows only the separately developed trails. Map on page 18 shows current and proposed trails.

Trail	Owner	Use	Length (mi.)	Trail Type			Features				
				Separate Trail	Street	Sidewalk	Paved Surface	Trailhead/Parking	Resting Places	Lighting	Other
Horseshoe / Isleview	GR	Walk/bike	3.5	✘	✘	✘	✘		✘	✘	
River Walk	GR	Walk/bike	1.0	✘	✘		✘		✘	✘	
Sylvan Point	GR	Walk/bike	2.0	✘			✘	✘	✘		
Through-town ATV	GR	ATV	3.0		✘						
Through-town Snowmobile	GR	Snow-mobile	4.0	✘	✘	✘					
Trails located within parks											
American Legion Park: ski / hiking	GR	Hike/ski	3.6	✘							
American Legion Park: mountain bike	GR	Bike	6.0	✘							

Parks & Trails System

This chapter identifies the facilities, existing and proposed, that are to comprise Grand Rapids' park and trail system. As appropriate, a general statement of proposed actions, outside of routine maintenance, is presented for each facility.

Community Parks

Community Facility	Action
American Legion Memorial Park	Retain and maintain as is. See Trails section for additional actions.
Blandin Beach	Remove existing beach house / build washroom building / construct pavilion to house events and act as performance venue / additional shade trees / upgrade boat access.
Blandin Garden	Privately owned / no City action required.
Central School Square	Promote as green space and space for events.
Cody Siem Skateboard Park	Retain as is.
Crystal Lake Landing & Walkway	Depending upon option selected for realigning roadway, expand boat loading/unloading space, provide more parking, upgrade walkway.
Crystal Lake Pier	Seek to upgrade pending action on fair grounds and road realignment / could include development of small park
Dog Park / Community Garden	Construct new facility on city-owned land near industrial park / incorporate the existing community garden as integral part of park / water supply / fencing / shade trees / parking / benches / integrate new industrial park area ski/walking trail / establish partnerships with organizations and businesses to develop and maintain
Forest Lake Pier	Retain as is.
Grand Rapids Sports Complex	Construct additional football / soccer / lacrosse fields as demand warrants.
Hale Lake Landing	Retain as is.
Hillside Park	Promote as undeveloped open space.

Community Facility	Action
Izaak Walton Park	Privately owned / Work with MnDNR and Minnesota Power to seek upgrade of facility including dock, enhanced ramp, and improved parking. Determine feasibility of establishing tent camping here.
McKinney Lake Landing	Improve parking and access road.
Murhunt Park	Promote as undeveloped open space.
Newton Sliding Hill	Retain as is.
Outdoor Community Skating Rink	Construct new outdoor pleasure skating rink as community gathering point / initially to be located on Kremer's site it can be relocated as may be required to another central, high visibility site.
Pokegama Beach	Better promotion and signage / enforcement of parking-for-beach users only / construct play structure.
Riverfront Park	Designate park and construct planned features including amphitheater, riverfront plaza with splash pad, sculpture garden, landscaping, naturalized vegetation along shore, and picnic pavilion*
Ryan Flood Park	Retain as is.
Showboat Landing	No further investment to be made as this site is anticipated to be sold to UPM-Blandin.
Skogebo Park	Retain as is.
Steamboat Landing	Retain as is.
Sylvan Lake Landing	Provide permanent or portable bathrooms.
Veterans Memorial Park	Update the play structure at east end.

*For complete description of this new park see "Riverfront Framework Plan Updated 2009", prepared by JJR for Grand Rapids Economic Development Authority.

Riverfront Park

Environmental Sculpture

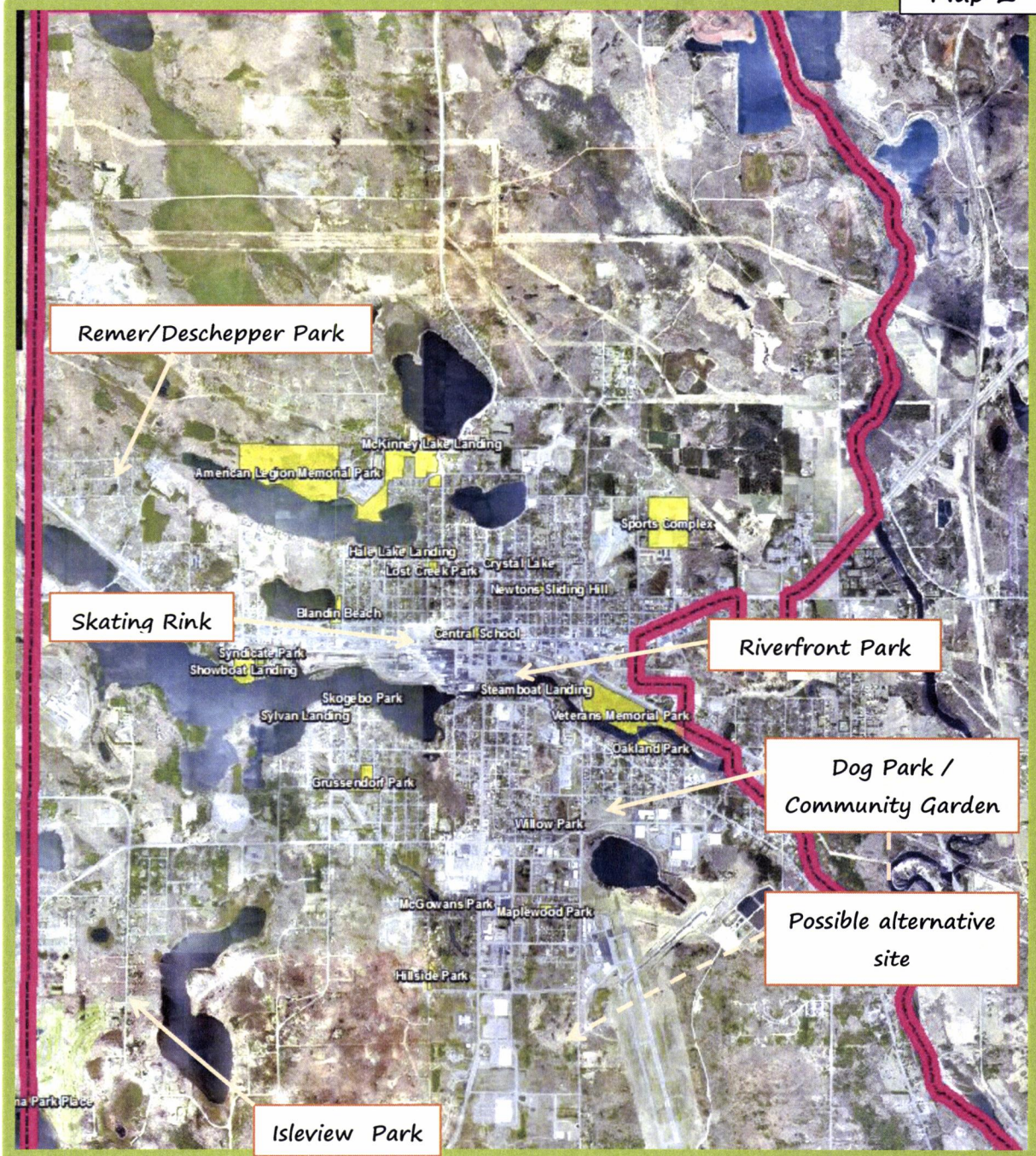
An idea for a type of sculpture that could be installed at the Riverfront Park Sculpture Garden would be structures that incorporate gauges and features that report real-time monitoring of the Mississippi River. Items monitored could include flow rate and volume, temperature, and pH.

RiverPlace Replacement

The former RiverPlace facility provided play equipment for multiple ages and fostered family-oriented recreation. The city will undertake a planning process to identify the exact need for a replacement, type of structure and associated amenities, evaluation of possible locations, and identification of partners to assist with development and maintenance.

City Parks: Existing & Proposed

Map 2



Blandin Beach



Reposition as the premier community parks facility for outdoor events and performances as well as a superb swimming beach.

Demolish beach house and replace with smaller bathroom structure.

Construct large, dual-purpose pavilion to serve as event facility and performance site.

Upgrade landing.

Plant more shade trees.

Riverfront Park

Fulfill vision of this park as city's signature feature unifying the riverfront and providing passive and active use areas along its full extent on both sides of river.



Augment 2009 framework plan with:

Splash pad at Plaza.

Large scale play pieces (e.g. chess set) at Plaza.

Neighborhood Parks

Neighborhood Facility	Action
Crystal Lake Park	Work with Adopt-a-Park sponsor to provide additional play equipment, repair turf, and use vegetation to define boundaries with adjacent homes.
Grussendorf Park	Upgrade play equipment and fall space surface.
Isleview Road Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish new park with play equipment, open field area, parking, benches, shade trees and access to trail system.
Lost Creek Park	Retain as is.
Maplewood Park	Retain as is / continue to work with Adopt-a-Park sponsor on future enhancements.
McGowan Park	Replace play equipment.
Oakland Park	Add play equipment for older children.
Remer / Deschepper Park	Conduct neighborhood meeting regarding potential park and if recommended to development then: acquire property / establish open play area, benches, picnic tables, play equipment, sign.
Syndicate Park	No further investment outside of routine maintenance to be made as this site is anticipated to be sold to UPM-Blandin.
Willow Park	Replace play equipment / integrate city-owned parcel on south side as part of the park.*
Forest Lake Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
Murphy Elementary School	School district owned – retain city-owned rink and warming house / work with district to retain outdoor play area and equipment.
RJE Middle School	School district owned. No city action.
Southwest Elementary School	School district owned. No city action.

*Note: City will also work with YMCA to enhance use of that facility's outdoor play area as a general play space for neighborhood children.

New Park Names

The labels used for new parks and trails in this report are temporary placeholders for the actual names, which will be determined at the time the parks are designated using the city's existing procedure that utilizes neighborhood and community input.

Isleview Park



Provide neighborhood facility in the large and growing southwest portion of the city.

Trail connections ■ Open play field ■ Buffers ■ Play equipment ■ Parking and signage

Remer/Deschepper Park



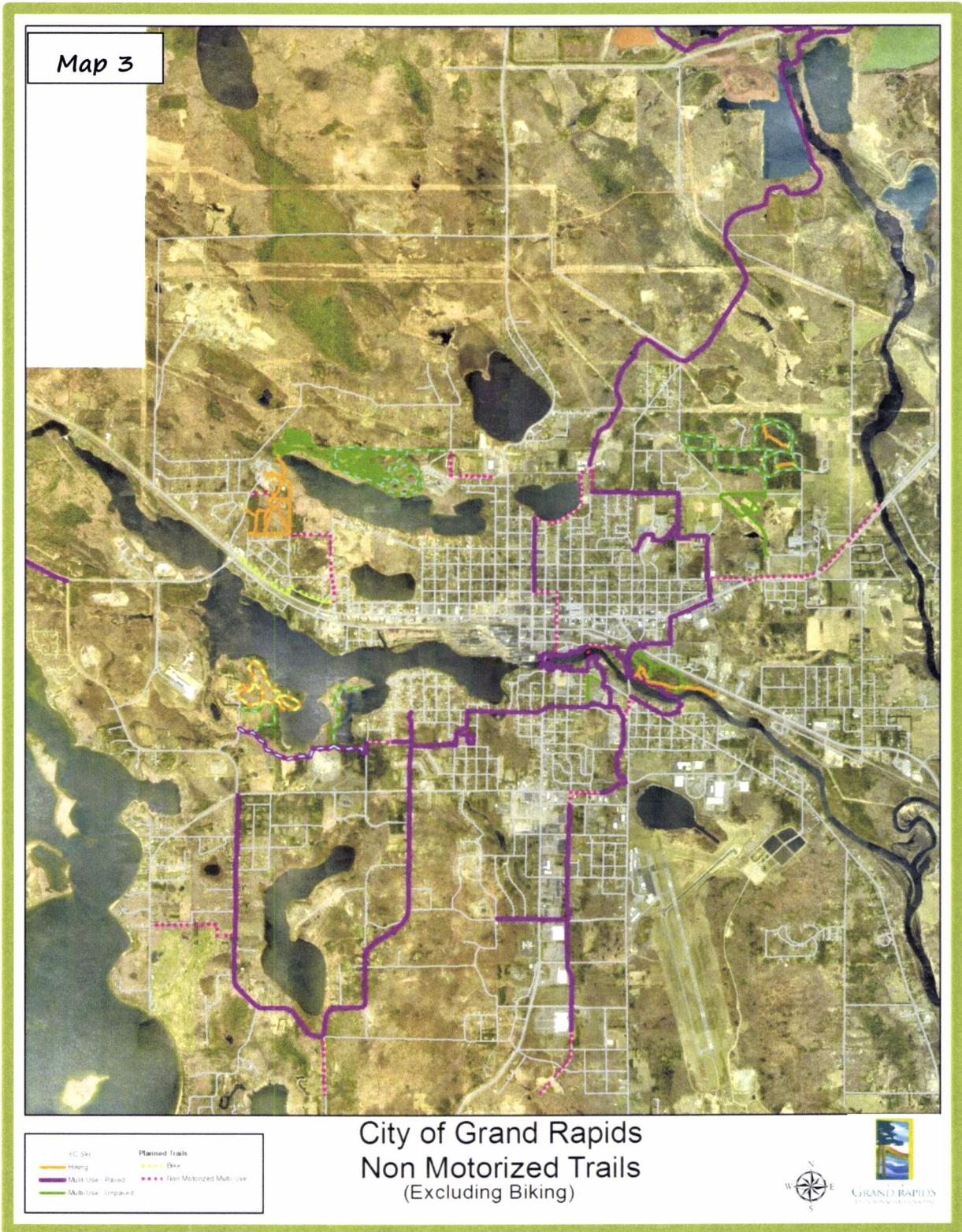
Provide neighborhood facility in the underserved northwest portion of the city.

Signage
Play equipment
Open play field

Non-Motorized Trails

Trail	Action
Cohasset Connector	Construct pedestrian / bicycle trail connecting Sylvan Point trailhead to Cohasset's CR 76 trail leading to Tioga Beach and Portage Park.
All Existing Bicycle/Walking Trails	Retain as is.
Fairgrounds-Downtown Connector	Designate bicycle route from Mesabi Trail at Fairgrounds into the downtown area.
Fairgrounds Loop Trail	Establish pedestrian / bicycle loop trail by providing a short link from Mesabi Trail to old CR A.
Highway 2 West	Designate safe bicycle route leading west out of city to Skallman Bridge crossing.
Horseshoe / Isleview	Retain as is.
Mississippi River Crossing	Construct pedestrian / bicycling bridge across river between Pokegama Avenue and Horn bridges as part of Riverfront Park framework plan.
Northwestern Neighborhood	Construct pedestrian / bicycle trail connecting far northwestern neighborhood area to Blandin Beach and city core – this may occur via the Elida Drive project.
Pokegama Lake Connector	Work with Harris Township to establish pedestrian / bicycle trail connecting Horseshoe/Isleview trail to Pokegama Lake Causeway.
River Walk	Establish adult fitness course along this trail or at another site.
Sylvan Point	Retain as is.
Western River Crossing	Explore possible routes for a snowmobile trail crossing the Mississippi River on western side of town.
Trails located within parks	
American Legion Park: ski / hiking	Provide portable bathrooms at trailhead.
American Legion Park: mountain bike	Provide portable bathrooms at trailhead.

- Provide signs at regional trail entry points into the city that welcome users to Grand Rapids, generally describe amenities available within the city, and provide directions regarding through town trails and access to amenities.
- Add wayfinding signs for short-term but develop mobile app that provides maps, identifies local amenities and destinations, and the like.
- Specifically work with LaPrairie to establish multi-use trail connections between the two communities.
- Support designation of bicycle routes in coordination with future road improvements.





Motorized Trails

Using Map 5, Motorized Trails, as the basis, the City will give strong consideration to recreational vehicle traffic when new infrastructure and development occurs. Our goal is to provide adequate permanent connections to regional trail systems from and into Grand Rapids, and access by users to key service amenities within the city.

Through-town Snowmobile Trails

- Maintain existing route and improve as needed.
- Designate trail from Itasca County Fairgrounds / Taconite Trail west to connect to businesses in northwestern part of town and onto to County trail in Cohasset.
- Provide snowmobile access to Pokegama Lake that connects to trails within the city.
- Explore possible routes for a snowmobile trail crossing the Mississippi River on the western side of town.

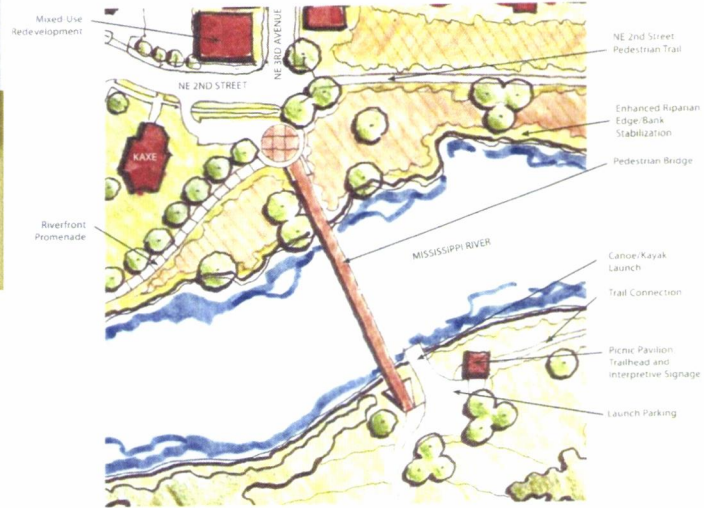
Through-town ATV Trails

- Complete striping and signing of existing route.
- Designate trail on north side of river running east-west.
- Establish trails that connect to existing trails to the east.
- Provide ATV access to Cohasset trails along CR 76/63 corridor.
- Evaluate designation of an ATV 'scramble' park within or readily accessible to Grand Rapids.



Mississippi River Bridge

Establish critically needed safe crossing over Mississippi river for pedestrians and bicyclists.

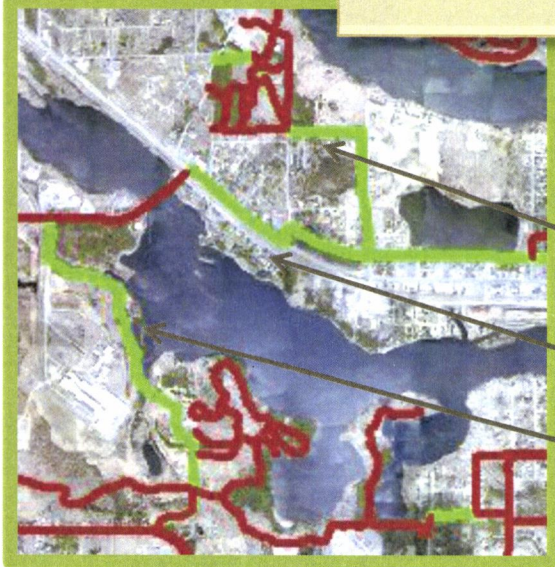


Additional connection across the river

GRAND RAPIDS RIVERFRONT FRAMEWORK PLAN
CHAPTER 3. FRAMEWORK PLAN RECOMMENDATIONS

New Western Trails

Provide needed trail links in the western part of the city.



Establish trail segment to link northwest neighborhood to city core.

Provide safe route west along Highway 2 corridor.

Connect to Cohasset's trails to Tioga Beach and Portage Park.

General Actions

In addition to the physical actions related to specific park and trail developments, there are several actions that encompass all facilities or address overall city policy.

a) Americans with Disability Act (ADA) Compliance

All facilities should be fully compliant with the requirements of the ADA. In particular this concerns resilient surfaces under play equipment, accessible paths leading to play and use areas, and parking.

b) Drinking Water

City should consider providing drinking water at all community parks and as feasible at major trailheads and neighborhood parks.

c) Sensory Oriented Play Equipment.

Children with Autism or Sensory Processing Disorders find challenges with socialization, communication, play and imagination. Sensory play playgrounds attract children and encourage exploration and discovery and encourage kids to engage in play, interact and learn. Such equipment could be placed at one or more parks.

d) Forest / Tree Management

Collaborate with local forestry resources to address tree growth, pruning and removal, and regeneration.

e) Partnerships

Establish a structured policy and mechanism to encouraging sponsorship of specific parks by individuals, organizations, or corporations. Sponsorship could include provision of funds for facilities and conducting community events at a sponsored facility.

Partner with local and regional trail clubs to develop, enhance and maintain trails. Specifically, continue to partner with the Mn/DOT on the Mississippi River Bicycle Trail.

f) Legacy Fund

Establish a fund, probably via the Grand Rapids Area Community Foundation, as a mechanism by which individuals, organizations and corporations could donate money to help underwrite park and trail acquisition, development and maintenance.

g) No Net Loss Policy

City Council is recommended to adopt an official policy stating that the acreage of dedicated parklands is not to decrease.

h) Winter Trail Maintenance Policy

City Council is recommended to adopt an official policy guiding decisions on which trails are to be maintained for use during the winter. The gist of the policy is to direct the Parks and Recreation Department to only maintain those trails that serve valid, probably multiple, uses or needs during the winter.

In addition, the City Council is recommended to adopt an official policy stating that designated through-town snowmobile trails will be maintained with adequate snow cover and trail profile to ensure safe travel at a desired level of quality.

i) Campgrounds

It is in the best interest of the City to not pursue city-owned and operated camping facilities but the City will provide appropriate support to others who wish to establish or enhance campgrounds within the city.

j) Parking Surfaces

The desired standard for all recreation facilities with parking is to use pervious surfaces to reduce storm- and melt-water run-off.

k) Natural Areas

In addition to designating specific parks (e.g., Murhunt and Hillside) as natural area sites, the design and maintenance of parks will adhere to pertinent goals and objectives of the Natural Infrastructure section of the city's comprehensive plan. Specific focus is given to Goal 2 to "integrate the natural infrastructure within the urban core of the city" and these objectives: "create or protect buffers along the riverfront and lakes areas; support and enhance the urban forest; and define the natural system infrastructure within future development and re-development areas". Additionally, this includes the Goal 3 objective to "support reforestation and other native ecosystem restoration in the context of climate change."

Implementation Program

This plan guides future investments in Grand Rapids' parks and trails system. Implementing the plan will take time. The following Implementation Program suggests a likely sequencing of actions although projects can move up and down in priority due to changes in funding opportunities, partnerships, and project champions. This program does not include routine maintenance or ongoing facility upgrades.

Projects have been grouped into three categories:

- “Works in Process”: These actions are already underway or in advanced planning and funding stages.
- Priority New Projects: These actions have high levels of impact, support, and likely success.
- All Other Projects: These include all the remaining projects identified in the prior chapter. These actions will take more time to evolve, secure funding, develop partnerships, or whatever else is needed to come to fruition.

A rolling five-year capital improvement program (CIP) will be developed as a separate, tactical document.

“Works in Process”		
Action	Description	Notes
Capital Improvement Program	Update Park and Recreation CIP to reflect recommendations for individual facilities as detailed in Appendix A.	2014
Through-town ATV Trail	Stripe route.	2014
5th Street Bicycle Route	Stripe route.	2014

Priority New Actions and Projects	
Action	Description
Remer/Deschepper Park	Conduct neighborhood meeting regarding potential park designation.
	Accept property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Isleview Park	Conduct neighborhood meeting regarding potential park designation.
	Purchase property.
	Prepare site design and conduct park naming process.
	Initiate site development.
Dog Park / Community Garden	Establish partnerships with sponsoring entities.
	Prepare site design and conduct park naming process.
	Initiate site development.
Blandin Beach	Establish partnership(s) with sponsors for the new pavilion.
	Prepare new site layout and building designs.
	Initiate site development.
Riverfront Park	Officially designate as city park.
	Modify site plan as per Parks and Trails Master Plan.
	Initiate development of first components.
Motorized Trails	Convene task force to prepare action program that identifies detailed, viable specific trail alignments that address the snowmobile and ATV trail guidance of this plan.
	Give strong consideration to recreational vehicle traffic when new infrastructure and development occurs.



Appendix

A/ Detailed Assessment

Crystal Lake Park			
Owner	City	Size	1.20 acre
Type	Neighborhood	Location	900 Block between Pokegama and 1 st Avenues NE

Feature	Condition
Pathway / Linkage Concrete sidewalk runs through park.	Very good
Play Equipment None.	--
Amenities Green space.	Very good
Vegetation / Landscaping Lawn.	--
Lighting Street lights.	--
Other This new park is being adopted by the Rotary and likely will see several new improvements.	--

Grussendorf Park			
Owner	City	Size	8.75 acres
Type	Neighborhood	Location	8 th Avenue & 6 th Street SW
Feature			Condition
Pathway / Linkage			Good
Concrete sidewalk runs through park from parking area to play area and tennis court.			
Play Equipment			Good
Timber swing, timber play structure, sand diggers.			
Amenities			Good to very good
Tennis courts, basketball court, lighted hockey rink, warming house, chemical toilet, ball field with backstop, benches, tables, trash cans, water fountain, park sign.			
Vegetation / Landscaping			Very good
Mature pines at north end of site.			
Lighting			--
Lighted rinks and streetlights			
Other			--
Accessible route to play area is needed; add designated accessible parking space.			

Lost Creek Park			
Owner	City	Size	2.90 acres
Type	Neighborhood	Location	4 th Avenue & 8 th Street NW
Feature			Condition
Pathway / Linkage			Fair to very good
Sidewalk on west side, crushed limestone paths, accessible route to one swing and climbing structure.			
Play Equipment			Fair to good
Climbing structure, swing, spring rider, digger			
Amenities			Good to very good
Benches, trash cans, pond, site sign.			
Vegetation / Landscaping			Good
Trees and shrubs, both maturing			
Lighting			--
Streetlights.			
Other			--
Needs accessible route to play area and a designated accessible park space. Needs better division between park and adjacent residential property.			

Maplewood Park			
Owner	City	Size	2.30 acres
Type	Neighborhood	Location	5 th Avenue & 14 th Street SE
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			Very Good
New play structure.			
Amenities			Fair to very good Replace basketball surface
Paved basketball court, bike rack, benches, picnic tables, grills, open playfield, paved parking area, site sign.			
Vegetation / Landscaping			Good
Maple and mixed deciduous trees.			
Lighting			--
None.			
Other			
No accessible route to play area.			

McGowan Park			
Owner	City	Size	1.00 acres
Type	Neighborhood	Location	1 st Avenue & 13 th Street SW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			Replace
Chinning bar, merry-go-round, swing, metal climbing structure.			
Amenities			Good to very good
Open play area, picnic table, trash can, site sign.			
Vegetation / Landscaping			Very good
Jack pine/deciduous along south end; spruce trees along west side.			
Lighting			--
Streetlights.			
Other			--
No accessible equipment; no accessible route to play area; no accessible parking space.			

Oakland			
Owner	City	Size	6.30 acres
Type	Neighborhood	Location	11 th Avenue & 4 th Street SE
Feature		Condition	
Pathway / Linkage Paved path; snowmobile trail passes through park; foot/bike/snowmobile bridge spans river connecting to Veterans Park.		Good to very good	
Play Equipment Large tires, merry-go-round, slide, swings, tether ball post, toddler play equipment.		Replace to fair Very good (toddler equipment)	
Amenities Soccer/football/lacrosse field, softball field with backstop and baseline fences; benches; paved parking area; site sign.		Very good	
Vegetation / Landscaping Mature white and red pines, mixed oak and maple.		Good	
Lighting None.		--	
Other Eagle Scout project is located southwest of park on triangle piece of land – is landscaped with bench, table, and trail through it. Needs accessible play equipment, accessible route to play area, designated accessible parking space.		--	

Syndicate Park			
Owner	City	Size	1.00 acre
Type	Neighborhood	Location	16 th Avenue & 3 rd Street NW
Feature		Condition	
Pathway / Linkage None.		--	
Play Equipment None.		--	
Amenities Open play area.		Good	
Vegetation / Landscaping Fir trees scattered on site.		Good	
Lighting None.		--	
Other Play equipment has been removed from this site. Designated as open play area. Potential to be acquired by UPM-Blandin Paper Company.		--	

Willow Park			
Owner	City	Size	1.50 acres
Type	Neighborhood	Location	4 th Avenue SE
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			Replace to good
Whirls, swings, slide.			
Amenities			Good
Open play area; site sign.			
Vegetation / Landscaping			Very good
Mature red and white pines; maples.			
Lighting			--
Streetlights.			
Other			--
Need resilient surface at play equipment; need accessible play equipment and accessible route to play area; need designated accessible parking space.			

Forest Lake Elementary School			
Owner	ISD 318	Size	2.50 acres
Type	School / neighborhood	Location	8 th Avenue & 6 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalks on east and north sides of site.			
Play Equipment			Good
Play structure.			
Amenities			Replace to very good
Hockey rink (owned by City), basketball hoop, hard surfaced basketball court, warming house, chemical toilets, ballfield with backstop.			
Vegetation / Landscaping			Good
Minimal mature trees.			
Lighting			--
Lighted hockey rink, streetlights.			
Other			--
Ballfield backstop needs replacement. Need accessible route to play equipment.			

Edna Murphy Elementary School			
Owner	ISD 318	Size	2.00 acres
Type	School/neighborhood	Location	5 th Avenue & 8 th Street NE
Feature			Condition
Pathway / Linkage			Good
Sidewalks on north, south, and west perimeter of site.			
Play Equipment			Replace to good
Tire swings, slide climber, swings, play structure.			
Amenities			Fair to very good
Paved basketball court, lighted hockey rink (owned by City), warming house, chemical toilets, on-site parking.			
Vegetation / Landscaping			Very good
Dense evergreen tree screen on north side of site.			
Lighting			--
Lighted hockey rink, perimeter streetlights, building security lights.			
Other			--
Playground equipment is not accessible; play structure needs to be replaced; no accessible route to play area.			

RJE Middle School			
Owner	ISD 318	Size	6.65 acres
Type	School / neighborhood	Location	10 th Street & 8 th Avenue NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Tennis courts, ballfield with backstop and sideline fences, open play field, paved parking by tennis courts.			
Vegetation / Landscaping			--
None.			
Lighting			--
Building lights.			
Other			

Southwest Elementary School			
Owner	ISD 318	Size	2.00 acres
Type	School / neighborhood	Location	7 th Avenue & 7 th Street SW
Feature			Condition
Pathway / Linkage			Good
Paved path loops around site providing some access to play area.			
Play Equipment			Replace to good
Timber play structure, tires, swing, climber.			
Amenities			Good
Small scale football field, benches, bike rack, ballfield with backstop, unpaved parking lot.			
Vegetation / Landscaping			Very good
Mature evergreens at east side of site.			
Lighting			--
Building security lights, streetlights.			
Other			
Needs improved accessibility; resilient surfaces at play equipment; timber play structure and climber should be replaced.			

American Legion Memorial Park			
Owner	City	Size	106.60 acres
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalks on south side.			
Play Equipment			--
None.			
Amenities			Good to very good
Baseball field with grandstand, full fence enclosure, press box, concession stand, scoreboard and dugouts; lighted cross country ski trails; disk golf course along trails; single track mountain bike trails; Conifer Field (lacrosse/soccer/football); Ryan Flood basketball court; paved and unpaved parking; site signs.			
Vegetation / Landscaping			Very good
Mature evergreen and deciduous trees; forested trail area.			
Lighting			--
Cross country ski trails; baseball field; street lights.			
Other			--
School district facilities are adjacent to this facility – practice and game football fields, all weather track. Signage for trails could be upgraded to include all functions.			

Blandin Beach			
Owner	City	Size	2.80 acres
Type	Community	Location	10 th Avenue & 6 th Street NW
Feature			Condition
Pathway / Linkage			Good
Sidewalk from parking area to beach house.			
Play Equipment			Good
Timber play structure.			
Amenities			Fair to very good
Swimming beach, beach house with changing rooms / bathrooms / concession, bike racks, benches, picnic tables, trash cans, site sign.			
Vegetation / Landscaping			Good
Landscaped site with maples and ornamental crab apples, shrubs.			
Lighting			--
Streetlights and on beachhouse.			
Other			--
Needs designated accessible parking spaces; beach house is showing its age. Lack of covered space (e.g., pavilion) diminishes opportunities for expanded use of site.			

Blandin Garden			
Owner	UPM-Blandin Paper Company	Size	0.75 acre
Type	Community	Location	2 nd Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Trail, C.K. Blandin memorial, gardens.			
Vegetation / Landscaping			Very good
Site is landscaped with mature trees, shrubs and plantings.			
Lighting			--
None.			
Other			--
Site is privately owned but open to public use. Paved parking lot is across street.			

Central School Square			
Owner	City	Size	2.05 acre
Type	Community	Location	Pokegama Avenue & 5 th Street NE
Feature			Condition
Pathway / Linkage			Very good
Concrete sidewalks and accessible entrance to building.			
Play Equipment			--
None.			
Amenities			Very good
Amphitheater, picnic tables, benches, paved parking.			
Vegetation / Landscaping			Very good
Site is landscaped with mature trees, shrubs and plantings.			
Lighting			--
Street and site lighting.			
Other			--
Provides open space, community focal point, and event space in the center of the community.			

Cody Siem Memorial Skate Park			
Owner	City	Size	0.25 acre
Type	Community	Location	Highway 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good.
Assorted Tier I skate board park ramps, jumps and fixtures; wire mesh fence enclosure; site use sign; site sign.			
Vegetation / Landscaping			--
None.			
Lighting			--
None.			
Other			

Crystal Lake Landing & Walkway			
Owner	County	Size	0.03
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage			Replace/upgrade
East part of walkway loop needs upgrading.			
Play Equipment			--
None.			
Amenities			Replace
Boat ramp.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			--
Inadequate parking, insufficient launching/loading room, no dock; site is owned by County and minimally maintained by City.			

Crystal Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	12 th Street & Crystal Lake
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Wooden fishing pier.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			--
Some complaints about unauthorized diving and swimming from pier. DNR has suggested that the age of this structure may warrant consideration of replacement.			

Forest Lake Fishing Pier			
Owner	City	Size	N.A.
Type	Community	Location	Forest Lake & 5 th St.
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Wood fishing pier.			
Vegetation / Landscaping			--
None.			
Lighting			--
Streetlights.			
Other			
DNR has suggested that the age of this structure may warrant consideration of replacement.			

Grand Rapids Sports Complex			
Owner	City	Size	32.45 acres
Type	Community	Location	1100 NE 11 th Avenue
Feature			Condition
Pathway / Linkage			Very good
Sidewalks from 14 th and Hwy 169; accessible parking and route to fields and building.			
Play Equipment			Very good
Play structure.			
Amenities			Very good
Softball fields, irrigated, with full fence enclosure and warning tracks; bleachers; electric scoreboards; paved parking lot; concession/toilet building; soccer field with practice field.			
Vegetation / Landscaping			Very good
Well maintained turf.			
Lighting			--
Lighted ballfields.			
Other			

Hale Lake Landing			
Owner	City	Size	0.50 acre
Type	Community	Location	9 th Avenue NW & Hale Lake
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Concrete launch ramp; picnic tables; trash cans; paved parking area.			
Vegetation / Landscaping			Good
Young red pines.			
Lighting			--
Building and site lighting.			
Other			--
Area beside launch provides excellent fishing from shore.			

Izaak Walton Park			
Owner	UPM-Blandin Paper Co.	Size	1.00
Type	Community	Location	CR 63 & Mississippi River
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Good
Gravel parking area.			
Vegetation / Landscaping			Very good
Mature pines.			
Lighting			
Other			--
Site is owned by UPM-Blandin Paper Company but maintained by Minnesota DNR.			

McKinney Lake Landing			
Owner	City	Size	1.80 acre
Type	Community	Location	Highway 38 & Conifer Drive
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Fair
Carry-in access, gravel parking area.			
Vegetation / Landscaping			--
None.			
Lighting			--
None.			
Other			--
Site is carry-in only to minimize potential to spread invasive exotic aquatic plants.			

Pokegama Beach			
Owner	City	Size	0.50 acre
Type	Community	Location	Pokegama Golf Course
Feature			Condition
Pathway / Linkage			Very good
Paved accessible path; concrete steps.			
Play Equipment			--
None.			
Amenities			Very good
Narrow beach, picnic table, grill, dedicated parking area, access to club house toilets, site sign.			
Vegetation / Landscaping			Very good
Maintained lawn.			
Lighting			--
Site lighting from buildings and parking area.			
Other			--
Beach provides access to lake in area where this is very limited; beach is narrow, especially at high water levels; beach is not observable from tables and benches; parking gets poached by golfers.			

Ryan Flood Memorial Park			
Owner	City	Size	0.30 acre
Type	Community	Location	Hwy 38 & 14 th Street NW
Feature			Condition
Pathway / Linkage			--
None.			
Play Equipment			--
None.			
Amenities			Very good
Paved basketball court; paved parking at Civic Center.			
Vegetation / Landscaping			Very good
Mature deciduous trees.			
Lighting			--
None.			
Other			--
This facility is actually a part of the overall American Legion Memorial Park.			

Showboat Landing			
Owner	City	Size	10.70 acres
Type	Community	Location	16 th Avenue & 3 rd Street NW
Feature		Condition	
Pathway / Linkage		Good	
Bituminous accessible path to accessible seating areas.			
Play Equipment		--	
None.			
Amenities		Very good	
Seating for 1,000+; control booth; storage building; fencing; performance stage and docking, unpaved parking.			
Vegetation / Landscaping		Very good	
Mature red pine and maple.			
Lighting		--	
Stage lighting.			
Other		--	
Lovely riverfront location; potential for this site to be acquired by UPM-Blandin Paper Company.			

Steamboat Landing			
Owner	City	Size	0.60 acre
Type	Community	Location	SE 1 st Street at Mississippi River
Feature		Condition	
Pathway / Linkage		Very good	
Paved walking/hiking trail.			
Play Equipment		--	
None.			
Amenities		Good	
Boat ramp, small paved parking area, trash cans, site sign.			
Vegetation / Landscaping		--	
Naturalized river bank.			
Lighting			
Other		--	
Only public access to river within the city below the dam; dock is no longer installed.			

Sylvan Lake Landing			
Owner	City	Size	1.00
Type	Community	Location	12 th Avenue & 1 st Street SW
Feature			Condition
Pathway / Linkage None.			--
Play Equipment None.			--
Amenities Concrete boat ramp, removable dock, paved parking lot, benches, picnic tables, chemical toilet, wood fishing pier, site sign.			Very good
Vegetation / Landscaping Mixed deciduous trees; naturalized shore.			Very good
Lighting None.			--
Other Site also provides open space at lakefront that can serve as neighborhood park; does not appear to be issues with vehicle traffic using local streets to access site.			--

Veterans Memorial Park			
Owner	City	Size	38.00 acres
Type	Community	Location	7 th Avenue NE and US Hwy 2
Feature			Condition
Pathway / Linkage Paved riverfront trail, unpaved access road, hiking/snowmobile bridge linking to Oakland Park.			Very good
Play Equipment Timber play structures.			Good
Amenities Pavilions, tables, benches, grills, chemical toilets, drinking water, site sign.			Good to very good
Vegetation / Landscaping Mature white and red pines; naturalized riverbank.			Very good
Lighting None.			--
Other This facility, linked to Oakland Park by the bridge, provides the largest community park in Grand Rapids and offers a complete blend of activities.			--

B/ Planning Process

	Date	Purpose
1	August 21, 2013	Review current park and trail system and gain comments and suggestions for changes, improvements, policy, and new facilities.
2	September 18, 2013	Similar to the first but time was also spent reviewing strategic directions for the parks and trails system.
3	December 17, 2013	Receive comment from public on draft plan.

C/ Analysis of Current Park Coverage

Purpose:

This is an analysis of the estimated number of youth residing within defined ranges of city neighborhood level parks. It is intended to provide general insights into the number of youth served by neighborhood parks and suggest geographic areas that may be underrepresented in terms of local parks.

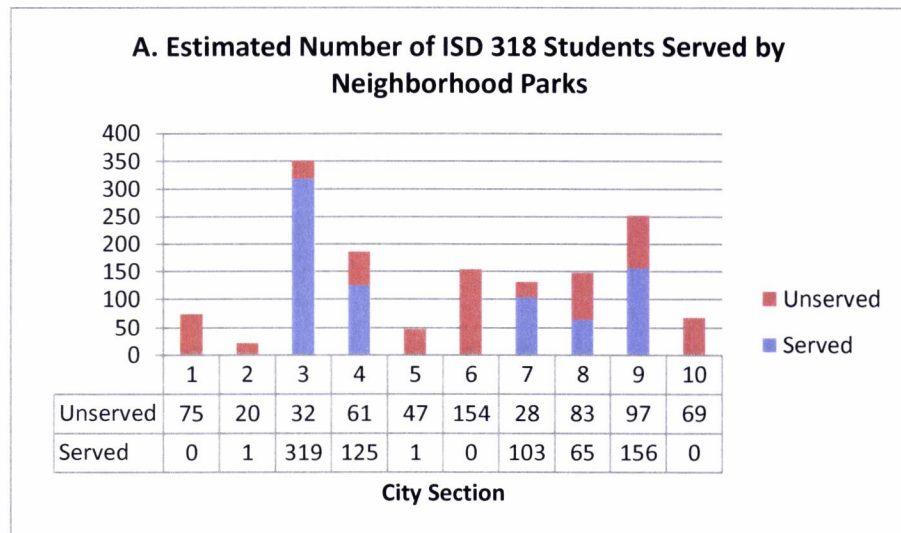
Methodology:

Another city project was using geo-coded addresses of ISD 318 students for its analysis. To use this information for analyzing neighborhood parks the city was divided into 10 sections (see map at end) and “service” areas were drawn around each neighborhood park (which included elementary schools).² Then GIS technology was employed to identify the number of students within each section and being served by each park.

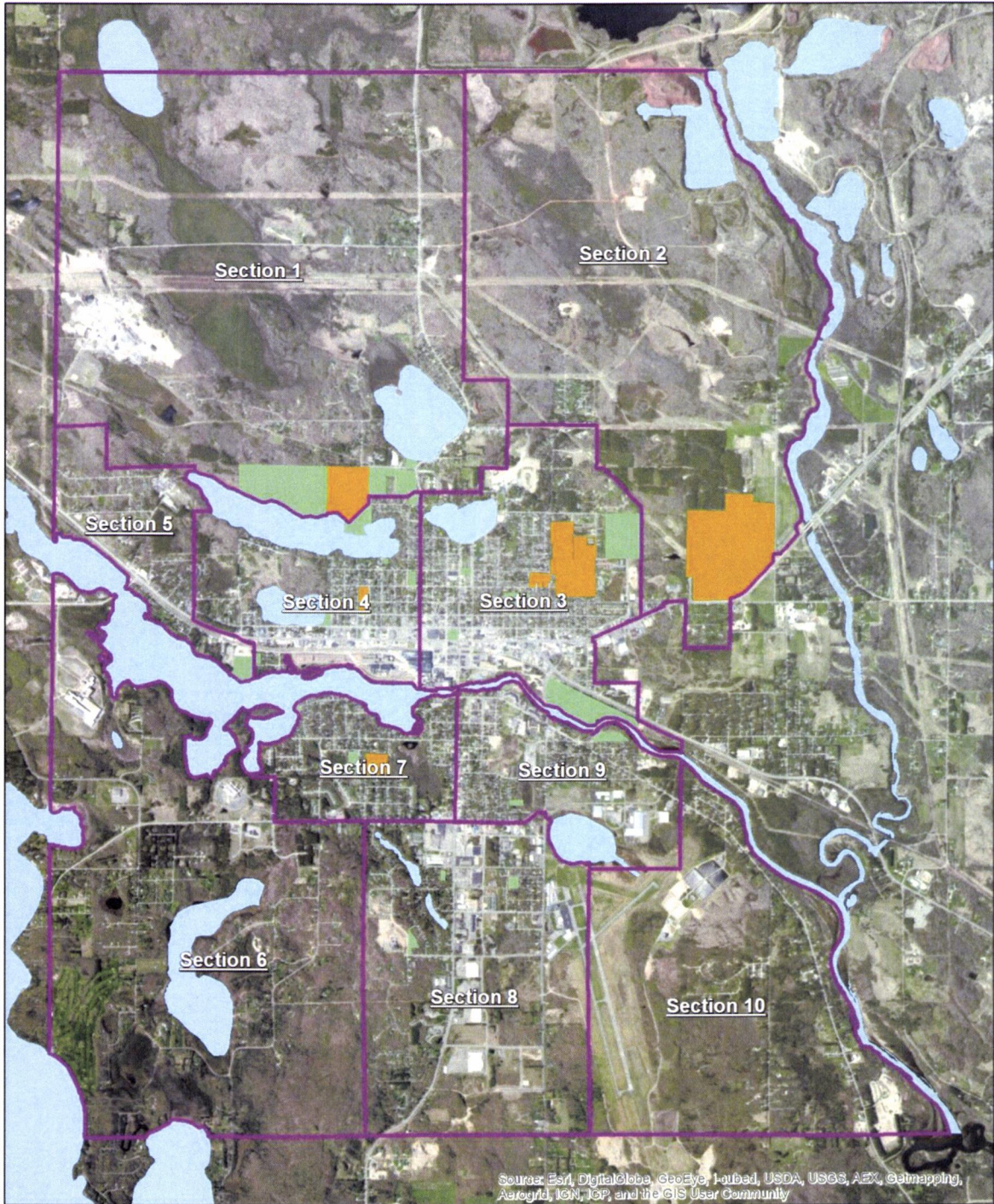
It is understood that the ISD 318 data is incomplete in that it doesn’t include students attending St. Joseph’s or other private schools, home schooled students, or those who open enrolled into other districts.

Initial Findings:

Figure A shows the number of students (grades K-12) within each city section that are served or unserved by a neighborhood park. The map on the subsequent page indicates the location of the 10 city sections.



² Service areas began as quarter-mile buffers around each site that were then modified to account for barriers such as high volume roads, railroad tracks and bodies of water.



Recreation Analysis
Section Overview

- Sections
- Schools
- Parks

0 1,950 3,900 7,800Feet



Table B focuses on just grades K-6 with the assumption being these are the least mobile children who are most dependent upon a local, accessible facility.

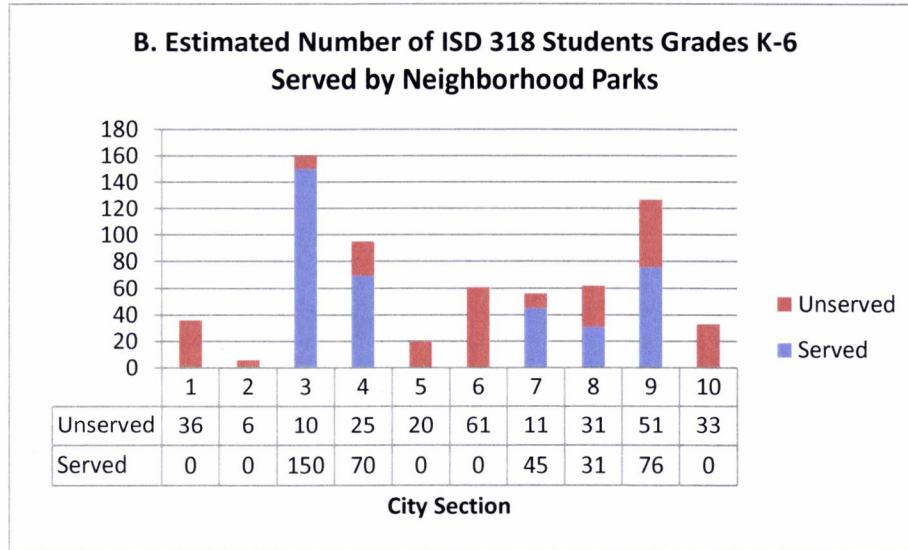
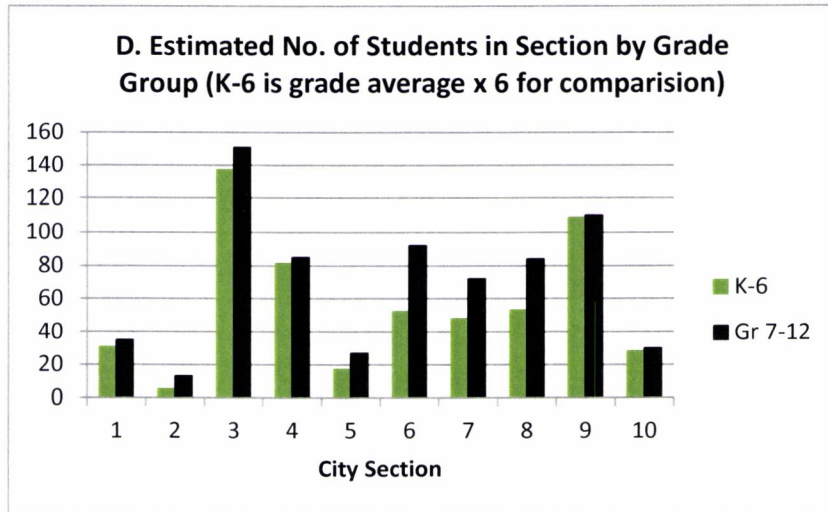


Table 1 summarizes some of the findings in terms of percentage of students.

	1	2	3	4	5	6	7	8	9	10
Of Total City	5%	1%	24%	13%	3%	11%	9%	10%	18%	5%
Served in Section	0%	5%	91%	67%	2%	0%	79%	44%	62%	0%
K-6 Served	0%	0%	94%	74%	0%	0%	80%	50%	60%	0%

Overall, 54% of students were served by a neighborhood recreation facility. Of the grades K-6 group 57% were served as were 49% of the grades 7-12 group.

The information was also used to review possible shifts in youth population within Grand Rapids. For this analysis the students were divided into two groups – K-6 and grades 7-12. Because the K-6 group is comprised of seven grades versus six for the other, the number used in the chart is the average grade size times six; this provides an “apples to apples” comparison.



Summary Conclusions:

- Just over half of youth are served by a neighborhood park, a figure that is higher for the youngest cohort.
- Service is highest for north-central, where nearly a quarter of all city youth live.
- Service is high for the four core sections – Forest Lake west, north-central, Grussendorf-southwest, and southeast.
 - Students in the southeast are served by Oakland Park which, for some, could involve crossing the River Road or Airport Road. Also, the primary park serving this area is Willow Park which is a small site.
 - Forest Lake and Murphy elementary schools are major providers of neighborhood level park service. Southwest not so much due to its proximity to Grussendorf Park.
- Excluding three sections with nearly no youth in them, service is lowest for the three sections parts of which were recently annexed into the city – far west, Horseshoe Lake-Golf Course, and south-central.
- In every section the number of youth in the younger cohort is smaller than that in the previous age cohort. However, in three sections – north-central, southeast, and Forest Lake-west – the decline is minimal.



GRAMM CREATES

an arts and culture
roadmap

City of Grand Rapids, MN
Grand Rapids Arts and Culture Commission
Spring 2015

Consultant Team:
Metris Arts Consulting
GO collaborative
Markusen Economic Research

GRMN Creates

an arts and culture roadmap



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Dear Friends,

As Mayor of Grand Rapids, it gives me great pleasure to present *GRMN Creates: An Arts and Culture Roadmap*. This plan provides a roadmap for the City of Grand Rapids and the Grand Rapids Arts and Culture Commission to follow over the next 10 years, as we as a city work to nurture and grow our arts and culture offerings.

The arts and culture have always been an integral part of our city. From the Minnesota Forest History Center, and the Judy Garland Museum, to the Reif Performing Arts Center, and MacRostie Art Center, Grand Rapids is known for the strength and diversity of its cultural organizations and institutions.

This plan arose from the input and effort of its citizens. Through interviews, focus groups, an online survey, and community meetings, the team worked to gather the ideas and visions of the City's residents. The result is a plan that gives direction to the City in setting policy and allotting the resources needed to advance municipal arts and culture. The plan also recognizes the role diversity plays in a creative economy and highlights the importance of creating a welcoming environment to all who live here and visit.

Our City's cultural life is the cornerstone of its identity and a fundamental component of its economy. Whether it is the jobs created by cultural organizations such as the Reif Performing Arts Center, or the cultural vitality supported through the efforts of our many artists, writers, and performers, our economy and our City's cultural vitality are intimately linked.

We encourage you to read the plan, get inspired, and get involved.

Sincerely,



Dale Adams
Mayor
City of Grand Rapids
Minnesota



Introduction

Executive Summary

The Importance of Arts and Culture for Grand Rapids

Arts and cultural offerings have always been a core component of Grand Rapids’ distinctiveness and an important component of its economy and its ability to attract creative entrepreneurs to the area. Area residents have a strong understanding of the vital role that arts and culture play in promoting the area’s unique identity. Ninety-four percent of GRMN Creates community survey respondents recognized the important role that arts and cultural activities play in improving quality of life for the area.

Much of Grand Rapids’ strength as a city lies in the depth and breadth of the organizations, institutions, and individual artists that call Grand Rapids home. From cultural organizations, such as the Minnesota Forest History Center and the Judy Garland Museum that celebrate Grand Rapids’ unique heritage, to the renowned Reif Performing Arts Center that draws people from across the region, arts and cultural offerings help the City’s standing as an attractive place to live, work, and visit.

Grand Rapids’ residents also recognize that the arts are not confined behind institutional walls, but that citizens’ own personal development (from school age through to retirement) is inextricably linked to access to and support for creative expression. The fact that the City is home to an array of community-serving organizations—two choruses, a symphony orchestra, student dance and strings programs, a community theater, a community radio and television station, and First Friday Art Walks—underscores this point.

The Planning Process

To help focus emerging ideas and aspirations for the development of the City’s arts and culture sectors, the Grand Rapids Arts and Culture Commission brought in a consultant team to work with local residents to develop a set of recommendations to guide the City’s efforts. Over a nine-month process of community engagement, a broad swath of Grand Rapids residents expressed their desires and recommendations. From the directors of local arts and culture organizations, to citizens who gave their input at community meetings and through the project’s online survey, the ideas held within this plan represent the wisdom of the many Grand Rapids’ citizens who work to make the city a vital and inviting place.

Major Opportunities

To help advance the City's goals for arts and culture, this plan outlines five major goals, which capture the major themes that emerged through the public planning process:

GOAL 1 - Enhance Grand Rapids' distinctive identity through arts and culture: Grand Rapids has a unique history and heritage, along with a diverse set of cultural institutions and individual artists. This distinctiveness attracts and keeps residents, visitors, highly skilled workers, and entrepreneurs.

- OBJECTIVE: Connect arts, heritage, and the natural environment to help promote Grand Rapids' distinctive identity
- OBJECTIVE: Promote Grand Rapids' distinctive local cultural and arts identity
- OBJECTIVE: Foster regional networking to explore opportunities for collaborative programming and promotion

Goal 2 - Expand opportunities for lifelong arts learning: An essential component of any healthy community is the opportunity to create and express – both individually and collectively. Fostering opportunities to develop and foster creative skills helps ensure a dynamic and vibrant city in both the present and the future.

- OBJECTIVE: Youth—Celebrate and expand opportunities for in-school and outside-of-school arts learning
- OBJECTIVE: Adults & Community—Increase access to arts-based enrichment and healing

Goal 3 - Foster inclusive arts and cultural offerings and expand access: As a city, Grand Rapids does not escape the strong socio-economic divisions that define our national economy. Cities need to take strong policy and programmatic steps to ensure that all citizens have equal access to municipal arts and culture resources and foster a welcoming and inclusive environment.

- OBJECTIVE: Facilitate community spaces and programming that welcome the entire community
- OBJECTIVE: Increase the amount of inclusive arts and cultural offerings through public-private partnerships
- OBJECTIVE: Expand arts and cultural offerings to all people, regardless of family income

Goal 4 - Use the arts to animate the physical realm and improve connectivity: The arts are essential building blocks for creating a strong and vibrant public realm (particularly in the downtown area) that can serve to engage both residents and visitors, communicate a sense of local identity, and ensure that all have access to high-quality artistic assets.

- OBJECTIVE: Infuse and align Grand Rapids' existing city policies, plans, and projects with arts and culture to help achieve broader community health and connectivity goals
- OBJECTIVE: Embed public art into existing and future streetscapes to create a dynamic and vital physical environment
- OBJECTIVE: Create initial public art policies and develop a program that consistently contributes to the vitality and economic development of the city





Stairwell Painting, Central School by Ted Tinquist (1958)

Goal 5 - Foster support for artists and arts and cultural organizations: None of the above goals can be reached without nurturing a healthy and vibrant arts and culture community. As cultural entrepreneurs, artists and cultural organizations can benefit from access to training and space resources that can be offered by the City and through public-private partnerships.

- OBJECTIVE: Cultivate and strategize with allies in the business community to increase opportunities for cultural entrepreneurs/practitioners
- OBJECTIVE: Tap existing spaces to create opportunities for creative practitioners to affordably live, work, and share their work

Top Priorities

While the list of Goals and Objectives within the plan is comprehensive, it is also recognized that strategic “first steps” are necessary for creating the networks and momentum needed to carry out larger initiatives. To help with this process, the plan recommends four initial action steps: 1) Achieve “Quick Wins” (such as creating an annual arts award); 2) Address Critical Cultural Space Opportunities (such as creating performance opportunities at Central School); 3) Initiate Public Private Partnerships (for example partner with Get Fit Itasca on joint goals); and 4) Integrate with other City Policies (such as with the Downtown Plan).

Going forward, this plan will serve as a roadmap for the Grand Rapids Arts and Culture Commission, providing it with both short-term and long-term objectives. The realization of goals and strategies will require commissioners’ leadership and the support and combined efforts of City of Grand Rapids council members, department staff, artists, partner organizations in the private and nonprofit sectors, and general citizens who will help to achieve the vision of creating a vital, vibrant, and inviting city.



Background

Cultural Planning in National Context

During conversations with local stakeholders, numerous people articulated a common sentiment—they saw this as arts and culture’s “time” in the City of Grand Rapids. Aligning arts and culture-based strategies with other community priorities just made sense, given opportunities, needs, and political will. It builds on recent momentum, such as Grand Rapids Arts’ popular First Fridays and the Reif Performing Arts Center’s state bonding-backed expansion.

The GRMN Creates planning effort also takes place within a national groundswell of interest in the ways in which arts and culture can advance diverse community objectives. For instance, since 2010, the National Endowment for the Arts, ArtPlace (a new consortium of 12 philanthropic foundations and 6 major financial institutions, with diverse federal agencies participating as strategic partners), and the Kresge Foundation have invested over \$80M in “creative placemaking” projects all across the country (National Endowment for the Arts 2015; ArtPlace 2015; The Kresge Foundation 2015). In addition, both the US Department of Housing and Urban Development (HUD) and the US Department of Education have revised funding guidelines to encourage arts strategies as part of the Choice and Promise neighborhood programs (Markusen and Gadwa Nicodemus 2014). The National Endowment for the Arts’ 2010 white paper provided the following initial framing for creative placemaking (Markusen and Gadwa 2010):

In creative placemaking, partners from public, private, nonprofit, and community sectors strategically shape the physical and social character of a neighborhood, town, tribe, city, or region around arts and cultural activities. Creative placemaking animates public and private spaces, rejuvenates structures and streetscapes, improves local businesses viability and public safety, and brings diverse people together to celebrate, inspire, and be inspired.

Cultural planning processes are one important means to holistically plan for sustainable arts and cultural offerings at the local level and prioritize synergies with other community priorities. The Creative City Network of Canada defines cultural planning as (2010 Legacies Now and Creative City Network of Canada 2015):

Cultural planning is a process of inclusive community consultation and decision-making that helps local government identify cultural resources and think strategically about how these resources can help a community to achieve its civic goals. It is also a strategic approach that directly and indirectly integrates the community’s cultural resources into a wide range of local government planning activities.

Cities ranging from Chicago, IL, and Providence, RI, to Mankato and St. Cloud in Minnesota have created arts and cultural plans in recent years (City of Chicago, Chicago Department of Cultural Affairs and Special Events, and Lord Cultural Resources 2012; Dreeszen & Associates, New Commons, and City of Providence Department of Art, Culture + Tourism 2009; City of Mankato 2007; WolfBrown). Congratulations, Grand Rapids, you are in good company.

Local Context

Community Profile

Grand Rapids, MN, population 10,869 (U.S. Census Bureau 2010), is located on the banks of the Mississippi and is the Itasca County seat. It's situated among 1,000 lakes in northeastern Minnesota. A small city known for, logging, regional services, the arts, and its Native American and settler cultures — Grand Rapids is a place of many narratives.

Grand Rapids is predominately white (96.5%), with Native American (3.1%), Latino (1.2%), Black (1.1%), and Asian (.9%) racial and ethnic minorities (U.S. Census Bureau 2010). Fifteen miles west of Grand Rapids lies the edge of the Leech Lake Band of Ojibwe Reservation, and Native Americans are also the largest racial/ethnic minority in Itasca County (4.9%).

The City's name hails from its 3.5-mile stretch of rapids (now replaced by a dam from the UPM Blandin Paper mill). Whereas much of the "Iron Range" region historically focused on mining, Grand Rapids emerged as a logging town. The Mississippi provided an optimal means of shipping logs to southern population centers. The hydropower generated by the rapids attracted UPM Blandin's predecessor in 1902.

Assets

Today, Grand Rapids benefits from numerous assets. Forestry, mineral recovery enterprises, and tourism help diversify the economy, as well as its serving as a retail, government, health, and education hub for the surrounding region. Although fewer than 11,000 people live within Grand Rapids, it serves an estimated market of 50,000 people. The Blandin Foundation grants \$9-12M per year in the Itasca County area. Many stakeholders spoke of Grand Rapids achieving an ideal balance. It's large and resourced enough to sustain retail and cultural amenities, small enough to change quickly and effectively, and (as Bud Stone, Grand Rapids Area Chamber of Commerce, said), "in five minutes you could be lost where nobody could ever find you."

Arts and cultural expression constitute a core part of community life and enhance Grand Rapids' distinctiveness. Ninety-four percent of GRMN Creates community survey respondents thought that arts and cultural activities play an extremely or moderately important role in improving the quality of life of Grand Rapids area residents.

Some cultural organizations, like the Minnesota Forest History Center and the Judy Garland Museum, celebrate Grand Rapids' unique heritage (logging, forestry, and the birthplace of Judy Garland). These, and the renowned Reif Performing Arts Center, not only serve locals, but also draw people from across the region.

Other organizations promote fine arts and expand accessibility. For instance, MacRostie Art Center, Northland Counseling Center, and Grand Itasca Hospital have promoted links between art and healing.

Community-focused organizations, often powered heavily by volunteers, also offer opportunities to participate in or enjoy creative expression. These include two choruses, a symphony orchestra, student dance and strings programs, a community theater, a community radio and television station, and First Friday Art Walks.



Artists that range from amateur to professional create works of beauty and inspiration. They celebrate and preserve cultural traditions, and help bring diverse people together. Over half of community survey respondents self-identified as some sort of artist. They work in diverse forms, with over 10% working in each of the forms of music, craft, visual arts, and photography. A strong “maker” culture predominates—from home beer brewing to woodworking to crafting fishing lures, and these skilled crafts people may or may not see themselves as artists.

Challenges

Despite Grand Rapids’ relative wealth, many families have not been able to meet basic needs. An estimated 13% of Grand Rapids’ population falls below the federal poverty line (2009-2013 5-Year American Community Survey), and nearly 50% of Itasca County youth qualify for the free and reduced lunch program (Kootasca Community Actions Partnership 2014). High paying union jobs have contracted out to other workers and big-box retailers pay minimum wages and often do not offer full-time work. These are major contributors to the working poor (Winkler, Markusen, and Moe 2014). As council member Barb Sanderson relayed, people have gone “from good paying jobs in the mines to working in Walmart or resorts, so it’s not enough to sustain families.”

Grand Rapids is also not immune from racial tensions. Historically, incursion by Euro-Americans and displacement of Native Americans from their lands and resources has created ongoing subtle (and not-so subtle) hostilities between the two groups. Despite inroads made by organizations such as the Human Rights Commission, the Circle of Healing, Itasca Community College, and Northern Community Radio, intolerance towards Native Americans persists.

Lastly, Grand Rapids is geographically divided by railroad tracks, the Mississippi River, and Highways 2, 169, and 38. Although these features connect Grand Rapids to regional markets, they also present challenges. A sense of fragmentation deters walking and impedes efforts to retain a vital, historic downtown center.

GRMN Creates goals and strategies speak to Grand Rapids’ unique attributes. For instance, numerous community leaders saw cultivating an inclusive and welcoming Grand Rapids as critical community objective, with a key role for arts and culture. Others emphasized how arts and culture contribute to Grand Rapids’ ability to attract and keep people and businesses—highly skilled workers, young families, and entrepreneurs. They linked a vibrant arts and cultural milieu to the City’s ongoing economic competitiveness. Other goals and strategies advance the intrinsic benefits of arts and culture—such as its role in human development—and seek to expand access for youth and adult populations. Other strategies nurture core arts and cultural providers with space, training resources, and validation. All the arts and culture-centered strategies outlined in GRMN Creates seek to draw on Grand Rapids’ assets and address its challenges.

History of Planning Efforts

As a plan, GRMN Creates is not an island. As a part of other urban planning efforts within the City of Grand Rapids, it supports a larger vision for the creation of a vibrant and vital city.

In particular, the plan works in support of, and along side, the City of Grand Rapids’ Comprehensive Plan (2011) that recognizes the City’s “small town hospitality and character with big city conveniences and opportunities.” Many of those opportunities that are so valued, and that give Grand Rapids its distinct identity as a regional hub, are from the arts and culture sector. In particular, GRMN Creates advances the comprehensive plan’s core value of supporting Cultural & Recreational Opportunities, and Economic Opportunities.



Photo By: John Connolly

This plan also works in concert with other existing plans and strengthens the strategies they outline:

- Downtown Redevelopment Master Plan (2006): In recognizing the importance of a dynamic public realm, GRMN Creates advances the plan’s core principles of developing the downtown area as a core community Gathering Space, a Place of Character and Quality.
- Riverfront Framework Plan (2009): GRMN Creates’ recognition of the vital role that arts and culture play for the city’s economy supports the plan’s objectives to “Achieve greater utilization of the riverfront as a central feature and economic asset of the community,” and “Stimulate the private sector investment and redevelopment of vacant and under utilized City-owned property.”
- Parks and Trail Master Plan (2014): As one of the key city departments for providing community resources, the City’s Parks and Recreation Department is a key player in maintaining both the strength and the accessibility of municipal cultural amenities. GRMN Creates strongly supports the Parks and Trails Master Plan goals for “Serving people of all ages and abilities,” and “Offering flexible space for performances that bring community together.”

Ideally, the recommendations contained within the report will also become integrated into plans currently under development.

Closely integrating arts-based planning and policy recommendations is a critical step towards the City’s efforts to harness the power of the arts and culture to support and sustain larger goals for economic and community development, from downtown revitalization to community development to pedestrian safety. If left at the margins of municipal capital planning and design efforts, citizens and City leaders will miss opportunities to find existing or additional funding sources, and leverage the power of the arts to meet multiple development goals.

Arts and Culture Commission: History and Vision

The City Council established the Arts and Culture Commission in 2013 to assist the City of Grand Rapids in its efforts to become a community in which arts and cultural activities:

- are recognized as vital components of community life that are worthy of investment and support from the public, private and non-profit sectors;
- are valued and promoted for their economic benefits and development potential, especially in the downtown;
- represent an integral part of Grand Rapids' educational mission for young people; and
- cooperate with other community organizations to enhance Grand Rapids' cultural identity and quality of life in the community, the surrounding region, and beyond.

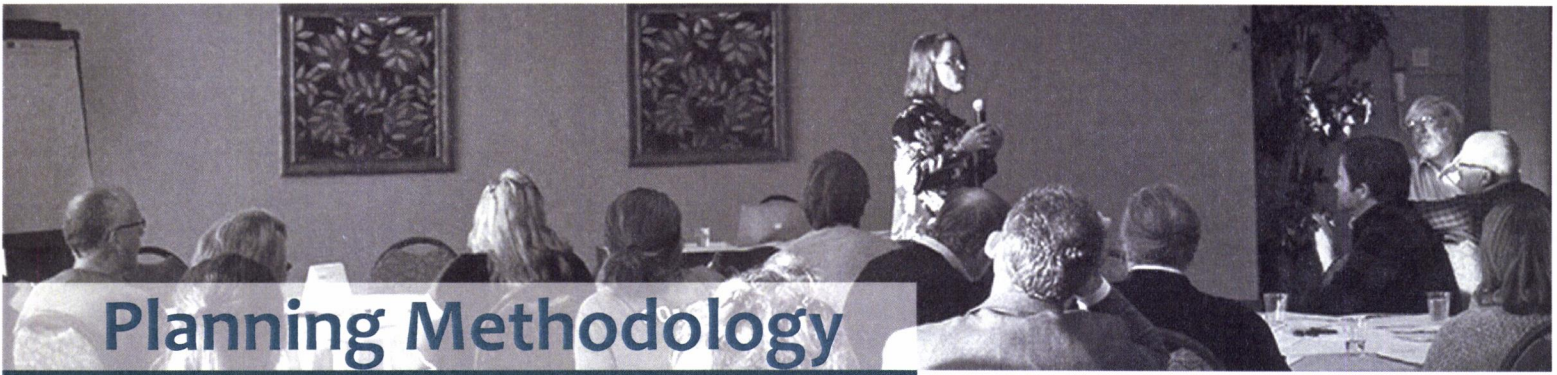
It currently functions as a volunteer commission, reporting to City Council, with nine members and a city staff liaison. Commissioners are selected by Council and serve a three year term.

Building from the overall mission established within the founding ordinance, the Arts and Culture Commission has adopted a compelling vision statement that serves as the foundation for the GRMN Creates recommendations:

The Grand Rapids Arts and Culture Commission envisions a community inspired by the power of its abundant arts and culture. We believe:

- the arts pave the way to a welcoming environment for all regardless of age, race, ethnic origin, gender and sexual orientation
- arts and culture combined with recreational opportunities define Grand Rapids as a regional creative destination for relocation, shopping, tourism and entertainment
- the arts contribute to health and well-being by creating aesthetically pleasing places to walk, bicycle, hike and play
- engagement in the arts helps vulnerable populations build confidence, cope with stress and aid with healing
- carefully planned and artistic street design contributes to a vibrant downtown and accommodates all modes of transportation helping to make movement accessible to all
- the beauty of the natural environment of the Mississippi River, lakes and forests is a defining and valued characteristic of our community
- accessible, quality arts educational opportunities cradle through career and on through retirement, are essential to the development of a creative community
- communities with robust arts and culture are more prosperous and attract large and small businesses, reward entrepreneurship, and provide meaningful careers to residents

The GRMN Creates planning process represents the Arts and Culture Commission's first major initiative, which will guide its work over the next ten years, and provide a leadership framework to coordinate the efforts of vital partners in other areas of city government, and the nonprofit and private sectors. As a currently unfunded, volunteer commission, these relationships will be pivotal for advancing the GRMN Creates vision.



Timeframe and Approach

The Arts and Culture Commission launched efforts in early 2014 to develop a ten-year strategic Arts and Culture Plan that could give direction to the City in setting policy and allotting resources in support of municipal arts and culture.

The planning process was based on an in-depth analysis of the perceived needs articulated by Grand Rapids' community members and key arts and culture stakeholders, including:

- Interviews: 44 interviews were completed with key local stakeholders within arts and culture sectors, along with area service providers, and business representatives.
- Focus Groups: 3 primary focus groups were held – City Department Head Staff, Artists and Cultural Producers, and Social Service Providers. Each focus group asked participants to identify both concerns and aspirations for the arts and culture sectors in Grand Rapids.
- Survey: For 6 weeks, an in-depth community survey was made available online. It was promoted through digital and print media and through an insert into the local utility mailer so that all residents received notification. (For Survey highlights and response rates, see Appendix D).
- Community Meetings: Evening community meetings were held on September 16th, 2014 and October 27th, 2014. At the first meeting, community members mapped their desired arts and culture amenities. At the second community meeting, attendees discussed specific policy recommendations and added their thoughts about both the opportunities and the challenges that would confront the City as they worked to grow municipal arts and culture resources.
- Strategic Visioning Discussion: To ensure the opportunity for strong input from the local business community, a strategic planning session was convened with Arts and Culture Commissioners and key stakeholders from the local economic and business sectors.

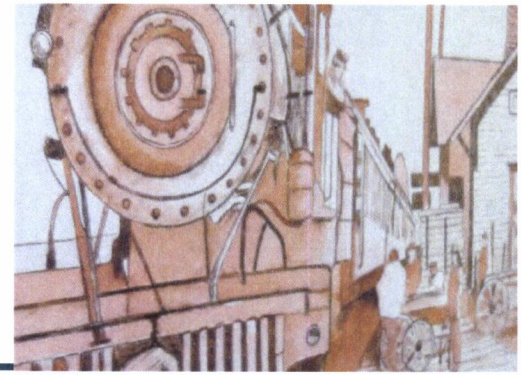
The GRMN Creates consultant team synthesized stakeholders' ideas, observations, and visions and integrated them with knowledge of exemplar national models. The consultant team collaborated with the Arts and Culture Commission to create a series of recommendations that reflect community concerns, hopes, and visions, while at the same time providing a framework to tie Grand Rapids' efforts to regional and national initiatives. Commission members, city staff, and Council members reviewed research leading to the final recommendations and drafts of the report. In addition, the plan was made available for public review prior to adoption via an online open comment period.

Recommendations



This section outlines GRMN Creates' five goals, details their supporting objectives, and lists the strategies that will be used to realize them. For prioritization and strategy-level details necessary for implementation, including project leads and potential partners, see the subsequent Implementation Roadmap section.

Goal 1



Goal 1: Enhance Grand Rapids' distinctive identity through arts and culture

Community stakeholders saw arts and culture's ability to enhance quality of life as closely linked to Grand Rapids' ability to attract and keep people and businesses, including young families, highly skilled workers, job-creating entrepreneurs, and tourists. Arts and culture not only intrinsically enhance community life, they can also help reinforce and promote other defining community attributes, all adding up to a process of "placemaking," or fostering a distinctive culture to which people want to belong (John S. and James L. Knight Foundation and Gallup, Inc. 2010). For Grand Rapids, these elements include its rich and diverse cultural influence (Ojibwe, logger, and settler cultures), historic architecture, and the economic and recreational opportunities afforded by the river, lakes, and forest.

The strategies below seek to enhance Grand Rapids' existing assets. For instance, they seek to transform the landmark Central School into a welcoming, community hub through increased cultural programming. They recommend capitalizing on Grand Rapids' natural beauty, mild summer climate, and existing cultural assets by hosting more summer arts residencies. Grand Rapids has a strategic opportunity to embrace and celebrate Native American arts and culture, on both inclusivity grounds and to enhance the community's distinctiveness and draw tourists, businesses, and residents. A majority of survey respondents (65%) expressed interest in future opportunities to participate in Native American arts and culture.

Via a proposed cultural center, Grand Rapids could celebrate the diversity of local cultural practices (e.g. Finnish, Scandinavian, Native American, German, Latino, etc.). It would draw in area residents and tourists who seek exposure to these traditions and desire to learn to appreciate and create. It would bring artists, culture bearers and amateurs together to share equipment, learn from each other, and view exhibits. A cultural center could provide local artists with teaching income, host visiting artists, and include a juried gift shop.

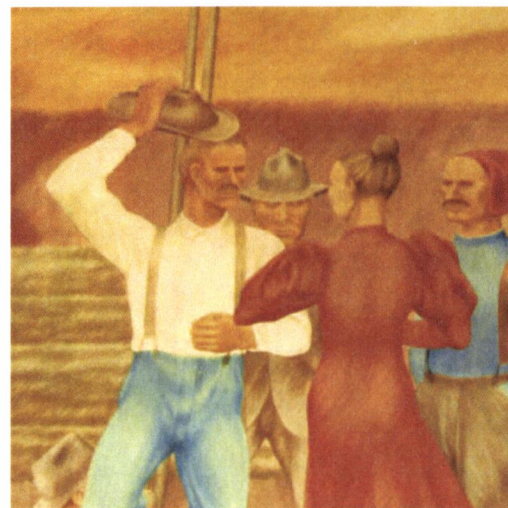
"I would love to have people, if they talked about Grand Rapids, they would talk about this beautiful community in the north woods; what beautiful clean water we have with places to camp, but it's also fun because so we have much in terms of art. It's all part of the package."

–Karen Walker, Independent School District 318 Community Education

"As a community, we need to embrace art and use it as a differentiator in terms of our economy, harness it as something that makes the community a better place to live."

–Ed Zabinski, Grand Rapids City Council

The strategies also recognize that regional networks can help to expand audiences and build the capacity needed to support vibrant local arts and culture. Through regional collaborations, Grand Rapids may enhance the reputation for not just the city, but also the entire area. Organizations may gain efficiencies through co-promotion and find unique opportunities for collaborative programming.



OBJECTIVE: Connect arts, heritage, and the natural environment to help promote Grand Rapids' distinctive identity

- 1.1 Foster cultural/family-oriented programming at the landmark Central School (interior and grounds)
- 1.2 Nurture public-private partnerships to expand arts-related offerings at the Forest History Center
- 1.3 Nurture public-private partnerships to celebrate connections between art and lakes, rivers, forestry, sporting, and recreational activities (artistry of creating fishing lures, canoe building, gunsmithing, tanning, etc.)
- 1.4 Celebrate Ojibwe cultural heritage through city signage in English/Ojibwe
- 1.5 Nurture public-private partnerships to develop history or nature-centered tours
- 1.6 Create a larger, citywide public policy conversation about the mechanisms for the support and preservation of historic buildings

OBJECTIVE: Promote Grand Rapids' distinctive local cultural and arts identity

- 1.7 Promote existing cultural offerings to residents and potential visitors (Annual arts awards, electronic message board, centralized web calendar/e-blast)
- 1.8 Develop a cultural center to celebrate diverse local cultural practices (e.g. Finnish, Scandinavian, Native American, German, Latino, etc.), draw area residents and tourists, and link artists with shared resources, teaching, and exhibition opportunities
- 1.9 Plan for a city staff position to coordinate city-supported cultural programs/events and work with other organizations such as Visit Grand Rapids

“The arts and culture piece is one of the things that draws people to our area that creates the opportunities for economic development...if we work really, really hard at building that culture of our community...we will attract the people we need...culture, businesses, they go hand in hand.”

–Bud Stone, Grand Rapids Area Chamber of Commerce

“We should get used to talking about arts and culture more broadly than we do—all of the farmers at the farmers market—many of them are artisans. There are a lot of fishermen and outfitters who are very artistic and creative who are not seen as part of our current narrative.”

–Sonja Merrild, Blandin Foundation



Artist Delina White, Photographer Dan Dennehy

OBJECTIVE: Foster regional networking to explore opportunities for collaborative programming and promotion

- 1.10 Create a workgroup to explore opportunities for collaborative regional programming and promotion among specific arts and culture venues
- 1.11 Facilitate connections between local arts and cultural nonprofit organizations and local and regional Ojibwe artists and organizations with experience exhibiting Native American visual and performing art
- 1.12 Nurture public-private partnerships to explore opportunities for summer residency programs, building on the strength of the successful collaboration with the Minnesota Orchestra



Goal 2

Goal 2: Expand opportunities for lifelong arts learning

Community stakeholders linked arts learning to being a “whole-person,” with the creative thinking needed to be competitive as an employee or entrepreneur, and healing and empowerment. They saw youth arts learning as a particular priority, both on intrinsic grounds, and because of issues of equal access—they wanted low-income youth to have access to arts learning and enrichment within the public schools and through outside of school offerings. Stakeholders’ interest in arts learning did not stop at youth. It extended to elders, professional artists, other adults, and in particular, people in challenging situations, such as homelessness, mental illness, disabilities, substance abuse recovery, and domestic abuse.

Grand Rapids currently connects people with arts learning experiences through a range of providers—Independent School District 318 (both K-12 and community education), MacRostie, Reif, the YMCA, Itasca Orchestra and Strings, private instructors, and others. City government, through the Arts and Culture Commission, can play a role as a convener. It can bring arts education stakeholders together to identify gaps and realize opportunities through public-private partnerships and coordinated fundraising efforts.

OBJECTIVE: Youth—Celebrate and expand opportunities for in-school and outside-of-school arts learning

- 2.1 Coordinate a roundtable workgroup to address youth arts learning (in and outside-of-school)
- 2.2 Identify and remedy gaps in existing outside-of-school offerings and barriers to access such as cost and transportation
- 2.3 Increase youth art offerings via the park system, such as a “fun wagon” or arts summer camps
- 2.4 Coordinate public and private fundraising efforts (including grant applications and individual donations) to expand youth-arts learning opportunities

“I teach several art classes and my drive behind that is that I fully enjoy watching others discover their talents of self-expression. It’s a gift of empowerment that helps reduce mental health symptoms and promotes the healing process.”

–Survey Respondent

“For many families, it’s a generational thing. It can tie us to each other, our future, our past, and even a place. Raising children now, I really feel the importance and impact for young ones to have access to arts and mediums to help them develop, grow, express, and find themselves.”

–Survey Respondent

2.5 Raise awareness of existing in-school arts offerings, including arts integration into class curricula, residencies, and the Reif-Kennedy Center Partners in Education program

2.6 Match artists and arts organizations interested in providing paid or volunteer school residencies and/or classroom teacher professional development via an online directory annual and creative resource fair

2.7 Develop an internship program that places high school students with local artists

OBJECTIVE: Adults & Community—Increase access to arts-based enrichment and healing

2.8 Convene a roundtable workgroup to identify and reduce gaps in arts learning opportunities for college students, adults, elders, etc.

2.9 Coordinate public and private fundraising efforts (including grant applications and individual donations) to expand arts-based enrichment and healing

2.10 Promote healing and empowerment by matching artists and arts organizations interested in providing paid or volunteer residencies with nursing homes, assisted living homes, medical providers, social service providers, etc. (Online directory and annual creative resource fair)

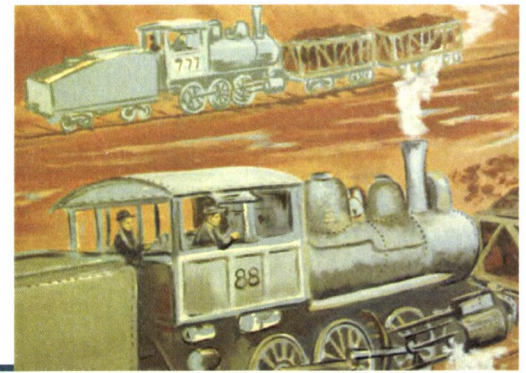
“Elementary schools do a good job with music through 4th grade, but they don’t offer good, consistent access to tactile [visual] arts. It depends on the school, depends on the year, and once you get to middle school, it just is dead.”

–Beth George, ICTV

“In the schools around here, there is no arts curriculum in primary school! It’s really a shame. Some teachers can do an arts project, if it’s part of the approved curriculum, meaning if it can be considered math or science. Yet we know that kids who have arts backgrounds do better on college entrance exams. They are more whole, and they do better on interviews for jobs.”

–Steve Downing,
Northern
Community Radio

Goal 3



Goal 3: Foster inclusive arts and cultural offerings and expand access

Numerous community stakeholders lauded art’s ability to bring people together, but also articulated a pressing need to do more along these lines. They desired art offerings that encouraged people of all walks of life to mix and forge connections, particularly people of different races, ethnicities, income levels, ages, and disabled and non-disabled people.

By embracing Native American art forms, residents may help break down persistent racism towards Native Americans and increase the visibility of this important part of the community. Prior research (Rendon and Markusen 2009) and GRMN Creates stakeholder interviews suggest that Minnesota’s Native American artists desire full mainstreaming (i.e., to be invited to exhibit/perform at major arts venues vs. in a separate Native American craft center).

Overall, community stakeholders want to see access to arts and culture expand to serve low- and moderate-income residents and seek opportunities to more fully integrate populations hidden from view—such as people with disabilities or mental illness—with the greater community. They seek intergenerational opportunities and offerings suitable for families with children.

The objectives and implementation priorities outlined below advance a vision of inclusive and diverse arts and cultural offerings. The Arts and Culture Commission and Grand Rapids’ city departments, however, will most likely not directly produce cultural events. Therefore, the Arts and Culture Commission will advance this vision by working in partnership with the private and nonprofit sector, as well as indirectly as a convener, creator of rules and regulations, and provider of services.

“It is one of our goals to engage Native artists in our work, but it is a constant challenge that we are not very good at addressing. Our Grand Rapids’ address feels like a wall when reaching out to the Native population. Creating meaningful relationships takes time and real, personal connections. It can’t (and shouldn’t) be manufactured.”

–Survey Respondent

“There’s no place to sell our work...A lot of people are selling tourist stuff, but not engaging in finer quality work. There has to be a quality control person, so they’re not just buying junk [to sell].”

–Anonymous Native American artist

OBJECTIVE: Facilitate community spaces and programming that welcome the entire community

- 3.1 Clarify and streamline city rules related to street festivals, performances in parks, and street performers via fact and FAQ sheets and a volunteer arts help desk
- 3.2 Identify a new, prominent location for the Farmers' Market to strengthen its role as a social gathering place and artisan-incubator
- 3.3 Develop a rink for recreational figure skating, preferably in the downtown area

OBJECTIVE: Increase the amount of inclusive arts and cultural offerings through public-private partnerships

- 3.4 Convene a diversity and inclusion workgroup to informally share updates and explore opportunities for collaboration
- 3.5 Nurture public-private partnerships to create opportunities to link people of different ages, ethnicities, income levels
- 3.6 Nurture public-private partnerships to integrate more art (music, visual and performing art, literature, and design) by regional Ojibwe artists
- 3.7 Nurture public-private partnerships to provide more arts offerings suitable for families with children through tailored programs, child-care provisions, and/or varied hours
- 3.8 Nurture public-private partnerships to offer arts opportunities for people with disabilities or mental illness to create and connect with the greater community

OBJECTIVE: Expand arts and cultural offerings to all people, regardless of family income

- 3.9 Compile, seasonally update, and disseminate information about existing scholarship/subsidized arts and cultural opportunities
- 3.10 Seek opportunities to expand scholarships, subsidies, and passes
- 3.11 Cultivate opportunities with developers interested in integrating art installations and community-oriented space suitable for arts programming into affordable housing developments

“The top issue in Grand Rapids is income inequality... Those that have more power haven't come to realize the extent of the problem.”

–Isaac Meyer,
Kootasca
Community Action

“The arts scene should focus on creation of social gathering places, improving the ambiance of the downtown area, and creating a sense of acceptance of all people.”

–Survey Respondent

Goal 4



Goal 4: Use the arts to animate the physical realm and improve connectivity

Every city strives for a welcoming and vibrant built environment, and the arts are a key component of the public realm's vitality. While the private and nonprofit sectors primarily produce and promote arts and cultural programs and venues, city government typically leads efforts to integrate artworks into capital and infrastructure improvement projects. Such artworks can add greatly to streetscapes, trail networks, and civic buildings, bringing visual interest, community history, and vitality to many areas of the city. Because such pieces occur outside or in public spaces and there is no fee charged to view, they also help expand accessibility.

One way the City of Grand Rapids can animate the physical environment is by incorporating GRMN Creates' goals and strategies into existing and upcoming city plans. This ensures that arts and culture do not become siloed, but integrated as central components of the City's efforts to foster a healthy and vibrant community (Redaelli and Haines 2014). Additionally, it helps ensure that city staff considers arts opportunities when beginning work on soon-to-be-launched projects, such as improvements to the City's trail system.

Often cities will create a public art policy to frame and guide the financing and administration of public artworks. However, creating a full-fledged public art policy can be a large undertaking for a municipality. Although cities can create public art programs through ad hoc efforts, they are best served when supported through a formal city ordinance that can help to frame the program's administrative procedures and community goals. Municipal public art programs use a percentage of the project budget (typically .5% to 2%) for capital construction projects to support the creation of visual or performing artworks throughout the city.

Fortunately, a city does not need to wait to adopt an official policy before it begins to actively develop its public art collection. A smaller project may serve as first steps towards policy development and simultaneously animate the public realm. The "Lighter, Quicker, Cheaper" approach developed by Project for Public Spaces offers a strong model for developing such projects. It prioritizes creating projects in the public realm (which can often be expensive and cumbersome) in ways that start

"Little things like the architecture of the library, the big red chair, the Wizard of Oz mural, yellow brick road, little artsy things that make our town pop are wonderful. And of course the Wizard of Oz things are fun little plugs for our town's history."

–Survey respondent

"We have such an amazing story to tell our locals and our tourists as they walk and drive through our village...We desperately need to showcase more of our visually appealing architecture, art, culture, and nature."

–Survey respondent

small and builds on early successes (Project for Public Spaces 2014). The City and its Arts and Culture Commission can also help to foster public-private partnerships that can support the development of other civic artworks. Many ideas for such pieces emerged from community stakeholders who advocated for a wide range of potential projects from working to animate vacant downtown storefronts with temporary displays (see Goal 5), to creating murals along existing infrastructure (such as bridge underpasses). These projects transform often neglected and uninviting structures into vital spaces.

Before adopting a formal Public Art Policy, the City can also elect to adopt policies that help frame the City’s discussion about public art and the Art and Culture Commission’s role in vetting and administering such efforts. For instance, an Arts Acquisition policy helps lay out the parameters for how the City would officially accept donated artworks into its collections. An Arts Inclusion policy outlines parameters for private developers when they incorporate artwork into the new large-scale residential, commercial, and institutional projects.

“The City of Grand Rapids is a great partner! I hope they will continue to be open to creative ideas for enhancing the aesthetics of the town, bringing art out into the open (more MURALS!), and projects for redevelopment of underutilized buildings and lots that involve art and artists.”

–Survey respondent

OBJECTIVE: Infuse and align Grand Rapids’ existing city policies, plans, and projects with arts and culture to help achieve broader community health and connectivity goals

- 4.1 Consider the creation of arts-specific amendments to integrate the objectives and strategic priorities of GRMN Creates within the City of Grand Rapids Downtown Redevelopment Master Plan and Riverfront Framework Plan
- 4.2 Consider the creation of an amendment to the Downtown Plan that specifically addresses issues of fragmentation and pedestrian wayfinding through artistic streetscape interventions and additional infrastructure
- 4.3 Collaborate with Get Fit Itasca to identify potential arts-based interventions that help to meet community health goals
- 4.4 Develop a pedestrian bridge over the Mississippi and enhance with artistic elements and good design
- 4.5 Explore opportunities to use art to promote walking and bike use within the upcoming Grand Rapids Trails Plan and that can help to activate key areas and trail heads, and effectively promote local history and identity
- 4.6 Integrate artistic crosswalks into Complete Streets Plan implementation



Judy Garland Mural, Artist John Kelsch (1997)

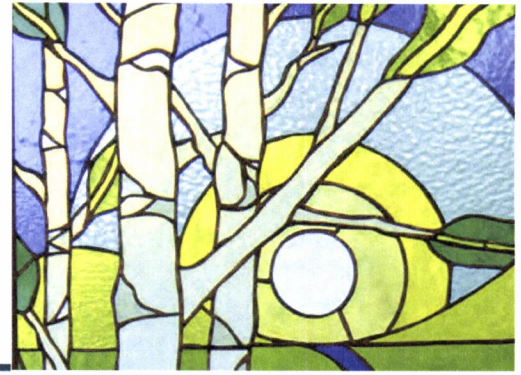
OBJECTIVE: Embed public art into existing and future streetscapes to create a dynamic and vital physical environment

- 4.7 Identify upcoming City of Grand Rapids' Capital Improvement Projects where city staff, with support from Arts and Culture Commission members, can integrate artistic components along with their continued maintenance (e.g. 5th Street redesigns and existing and future roundabouts)
- 4.8 Create murals and art installations along existing infrastructure, such as bridges and railroad crossings, to help animate points of entrance into town and beautify neglected areas
- 4.9 Encourage the donation of privately funded art into Veteran's Park to help celebrate heritage and identity
- 4.10 Organize a sculpture walk that highlights work from regional artists and provides opportunities to animate downtown area and promote Grand Rapids as a regional arts center

OBJECTIVE: Create initial public art policies and develop a program that consistently contributes to the vitality and economic development of the city

- 4.11 Create City of Grand Rapids "Art Adoption/Acquisition/Loan" policy that would create a clear understanding of what type of artworks to accept into the city's collection and to establish guidelines around the conversations about maintenance, insurance, and other administrative necessities
- 4.12 Create a City of Grand Rapids "Arts Inclusion" policy to help frame conversations between the city and private developers who might be looking to develop artwork within their own developments
- 4.13 Create a formal City of Grand Rapids Public Art Policy

Goal 5



Goal 5: Foster support for artists and arts and cultural organizations

The final goal of GRMN Creates focuses on supporting arts and cultural producers—the artists and arts and cultural organizations responsible for generating Grand Rapids’ creative milieu and cultural vitality.

GRMN Creates participants expressed far-ranging ideas for the ways in which the Arts and Culture Commission and larger city government might foster support for these entities. Many strategies connect underutilized assets with perceived needs, such as the idea to convert vacant storefronts into pop-up galleries, which would simultaneously animate the downtown and provide artists with increased exhibition spaces. Others leverage the public sector’s convening ability, such as bringing arts and cultural producers together to seek opportunities for shared programming and co-promotion, or facilitating increased support for artists and arts and cultural nonprofits from non-arts businesses. Some ideas focus on linking artists and small cultural nonprofits with business training, to help them build capacity as creative entrepreneurs. Other ideas are more capital intensive, such as the development of affordable artist live-work spaces (Gadwa 2010) or artists’ centers (Markusen et al. 2006).

These strategies will be advanced through partnerships with the private and nonprofit sector. We outline more incremental, first steps, as well as more ambitious visions. By supporting collaborative efforts between commercial, nonprofit, and community sectors, the City of Grand Rapids can help foster sustainable and vibrant arts and cultural resources.

OBJECTIVE: Cultivate and strategize with allies in the business community to increase opportunities for cultural entrepreneurs/practitioners

- 5.1 Via an annual award, honor and celebrate an exemplar arts-supportive business
- 5.2 Create a roundtable to serve as a business arts leadership and advocacy board to help: increase public and private funding,

“There are a lot of arts organizations in the city right now. We need someone to help us take advantage of the resources we do have. There’s good work being done by organizations – but they aren’t talking with each other.”

–Ed Zabinski, Grand Rapids City Council

“I’d like there to be an understanding of what can and can’t happen...A couple years ago an artist was told he couldn’t sit and play at Central School... People have to understand where and how they can express themselves.”

–Beth George, ICTV

coordinate business volunteers for the arts, identify event sponsors, facilitate art displays at area businesses, and help cultural entrepreneurs build capacity

5.3 Via an online artist directory, link local businesses to local cultural entrepreneurs with marketable services (exhibitions, performances, design, etc.)

5.4 Offer Springboard for the Arts' Work of Art series and strategize with local partners on ways to disseminate the knowledge more broadly and over the long-term

OBJECTIVE: Tap existing spaces to create opportunities for creative practitioners to affordably live, work, and share their work

5.5 Advocate for re-purposing of Central School interior to include performance opportunities (e.g. live music within a "brew pub")

5.6 Explore possibility of the use of the Showboat site by other artists/groups

5.7 Investigate models for public-private partnerships (pop-up programs, etc.) to animate vacant/under-utilized storefront windows and commercial spaces to support galleries and creative entrepreneurs

5.8 Sustain and support the Artist-In-Residence program, in Central School or elsewhere (Seek public and private funds, including grants and individual donations to offer a stipend in addition to space)

5.9 Create a workgroup to investigate the adaptive reuse of the Rialto Theater and Township Hall as arts and cultural spaces

5.10 Assess feasibility of an artist live-work project development and pursue implementation

5.11 Partner with affordable housing developers to explore including artist-appropriate units within proposed projects

5.12 Nurture public-private partnerships to develop facilities in which artists share equipment, access work and exhibition space, teach the broader community, and gain training

- a. Specific models include cultural centers (see Goal 1), makers' spaces, artist centers, folk schools, and cooperative galleries/workspaces. Community members expressed specific interest in a culinary institute, machine/woodshop cooperative, and folk school.¹

5.13 Investigate opportunities to expand the Itasca County Fairgrounds as a performance venue

"I found for years and years we didn't have a formal place...that could foster relationship between small business owners and artists and help them understand that arts can help their personal economy. We could create a restaurant brewpub in Central School where musicians can play. That would support the other shops. Then it also creates a gathering space and that community helps foster the arts."

–Sam Miltich, Musician

¹In practice, folk schools often emphasize traditional crafts (vs. contemporary) and may focus on singular culture heritages. Cultural centers may be more inclusive of multiple cultural heritages. The latter is thought to be a more inclusive term with regards to Native American cultures.



This section specifies top strategy priorities, outlines the Arts and Culture Commission’s process to create annual work plans and evaluations, and articulates strategic roles to be fulfilled by the Commission. An accompanying matrix provides critical strategy-level details necessary for GRMN Creates implementation: who (project leads and potential partners), how (outlines first steps, estimated resources, links to precedent models from other communities), and when (specifies priority level).

Strategies: Top Priorities

The recommendations included within the report support a broad range of project and policy opportunities, but a ten-year plan cannot be accomplished all at once. Strong first steps are critical for long-term success and initial, small-scale accomplishments create the vital networks and community support needed to bring longer-term visions to fruition.

To help focus the Commission’s initial efforts at implementing the recommendations found within this plan, GRMN Creates recommends that the Commission pursue the following strategies as initial action steps:

Achieve “Quick Wins”

- 1.2 Nurture public-private partnerships to expand arts-related offerings at the Forest History Center
- 1.7 Promote existing cultural offerings to residents and potential visitors (Annual arts awards, electronic message board, centralized web calendar/e- blast)
- 3.1 Clarify and streamline city rules related to street festivals, performances in parks, and street performers via fact and FAQ sheets and a volunteer arts help desk
- 5.1 Via an annual award, honor and celebrate an exemplar arts-supportive business



Photo By: Kelly Klatt, Reif Performing Arts Center

Address Critical Cultural Space Opportunities

- 1.1 Foster cultural/family-oriented programming at the landmark Central School (interior and grounds)
- 5.5 Advocate for re-purposing of Central School interior to include performance opportunities (e.g. live music within a “brew pub”)
- 5.6 Explore possibility of the use of the Showboat site by other artists/groups
- 5.7 Investigate models for public-private partnerships (pop-up programs, etc.) to animate vacant/under-utilized storefront windows and commercial spaces to support galleries and creative entrepreneurs

Initiate Public-Private Partnerships to Begin to Advance Larger Goals

- 2.1 Coordinate a roundtable workgroup to address youth arts learning (in and outside-of-school)
- 2.3 Increase youth art offerings via the park system and library, such as a “fun wagon” or arts summer camps
- 3.4 Convene a diversity and inclusion workgroup to informally share updates and explore opportunities for collaboration

- 4.3 Collaborate with Get Fit Itasca to identify potential arts-based interventions within community health goals
- 5.2 Create a roundtable to serve as a business arts leadership and advocacy board to help: increase public and private funding, coordinate business volunteers for the arts, identify event sponsors, facilitate art displays at area businesses, and help cultural entrepreneurs build capacity

Integrate with other City Policies

- 4.1 Consider the creation of arts-specific amendments to integrate the objectives and strategic priorities of GRMN Creates within the City of Grand Rapids Downtown Redevelopment Master Plan and Riverfront Framework Plan
- 4.2 Consider the creation of an amendment to the Downtown Plan that specifically addresses issues of fragmentation and pedestrian wayfinding through artistic streetscape interventions and additional infrastructure

Stairwell Painting, Central School by Ted Tinquist (1958)



Annual Work Plan and Evaluation

We recommend that the Arts and Culture Commission adopt a yearly practice of work plan creation, evaluation of past progress, and external accountability.

Using GRMN Creates as a guiding plan, the Commission should prioritize which goals and strategies it would like to pursue for the upcoming year. The selection process can take into account momentum and opportunities/synergies with other municipal planning efforts/ capital projects and, alternatively, areas in which little progress has been made in prior years, where an infusion of dedicated energy may be necessary. In addition, work plan creation may prioritize the Commission's laying incremental groundwork in the near-term, so that it may realize ambitious, capital intensive efforts down the road.

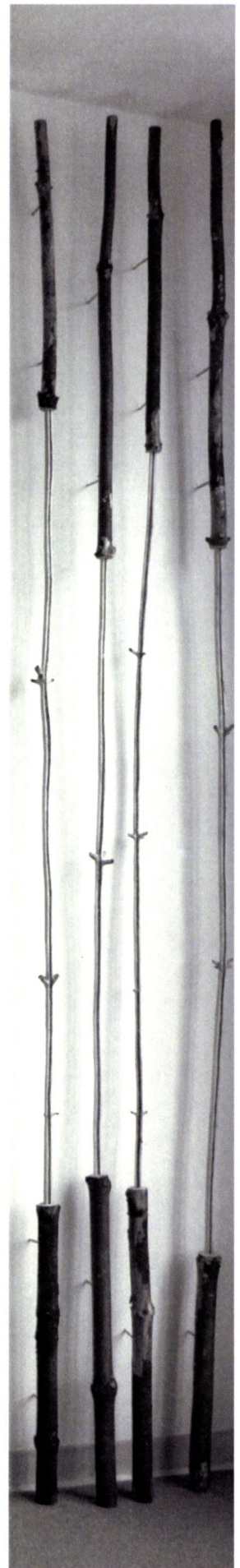
We also recommend that the Commission conduct a simple internal evaluation, on an annual basis—to reflect on accomplishments and lessons learned to date. We suggest the following questions, as a starting framework:

- What strategies did we set out to implement (over the past year and/or since GRMN Creates adoption)?
- To what degree were we successful? How do we know?*
- What lessons have we learned from this effort?
- Have these initiatives helped advance the larger goals outlined in GRMN Creates? How do we know?*
- How does this inform our work, moving forward?

These questions (or similar) should be asked via the Commission at large and at the level of public-private workgroups formed to advance specific goals. The commission may also periodically convene focus groups with external stakeholders to reflect on visible progress made in relation to the Goals and Strategies outlined in GRMN Creates.

Using these techniques, the Arts and Culture Commission can make annual progress reports to City Council to ensure accountability to elected officials and the community at large.

*A Note on Evaluation: Evaluation approaches run the gamut from sophisticated theories of change and logic models (Mackinnon and Amott 2006) to detailed indicator systems (Gadwa Nicodemus 2012) to ethnographic observations (Alvarez 2009; McGarvey and Volkman 2006) to informal "post-mortem" discussions to reflect on what worked and what didn't for a particular project/initiative. Given that formal evaluations conducted by outside evaluators are often resource intensive, and that the commission is currently unfunded, we recommend internal evaluation techniques. Evidence of degree of effectiveness with one's approach (a process evaluation) or the impacts of one's efforts (impact or summative evaluation) can be qualitative or quantitative as available/appropriate. Some possibilities include: quotes from the external focus group, succinct narrative storytelling about a particular initiative, or relevant quantitative indicators—such as an increase in the number of scholarships, subsidies, or arts passes available to low-income families.



Ongoing Strategic Roles for the Arts and Culture Commission

As a newly enabled, volunteer commission, with no designated funding, the Arts and Culture Commission will need to take a proactive role to advance the goals outlined in the GRMN Creates plan. To do this, commissioners can assume several vital roles to advance their vision: convener, facilitator, liaison, and advisor to council.

Convener

The Arts and Culture Commission fulfilled its convening role by initiating the GRMN Creates planning process. It formally convened a public dialogue about the role of the arts in the city and will now work to advance a consensus vision.

A number of goals outlined in GRMN Creates will take concerted action from diverse public private partners, to move the needle. In Goal 3, for instance, “Foster inclusive arts and cultural offerings and expand access,” twelve different stakeholder groups were identified by the consultant team as potential partners in a diversity and inclusion workgroup. They range from the Human Rights Commission, to Itasca Community College, to Northland Counseling Center, to nonprofit arts and cultural providers. Though the Arts and Culture Commission can not independently increase the amount of inclusive arts and cultural offerings, as a convener, it can bring crucial players to the table, frame conversations, and exert gentle pressure through the bully pulpit to effect change.

Even beyond the specific strategies outlined in GRMN Creates, the Arts and Culture Commission may co-host public forums with other community partners to convene dialogue on arts-related public policy issues. For instance, in relation to youth arts in-school learning, potential items include:

- The school board’s adoption of a voter-approval exempt \$1M levy in 2015 and with funds dedicated to strengthening arts offerings
- The school board’s proposed future facilities levy with funds dedicated to arts facilities and an emphasis on arts training and enrichment in the accompanying long range plan
- A STEAM (Science, Technology, Engineering, Arts, and Math) center developed potentially in partnership with ICC and Trade Unions to offer high school students specialized training, including in art, culinary arts, technical trades, science, engineering, and math

Commissioners can also informally and formally help to promote the values and visions put forward by community stakeholders and represented in the Commission’s vision statement. For instance, through one-on-one conversations, letters to the editor, social media posts, and/or sponsored workshop/discussion forums, commission members may be able to influence diversity and inclusivity goals. They might, for example, help non-profit and private arts producers increase their awareness of culturally insensitive content and the ways in which it runs counter to the goal of cultivating a welcoming environment within the City.



Facilitator

Another important role played by the Commission is that of facilitator of others' initiatives. They can help citizens and organizations understand how to navigate city rules and regulations related to arts and culture. They can pen letters of support for grant applications. They can help connect people with information on resources (City and other) that can help them advance their ideas.

With the adoption of GRMN Creates and the establishment of the Arts and Cultural Commission, the City of Grand Rapids may receive more frequent requests for City-level support of arts and cultural offerings (be it technical assistance from the Commission, funding, promotion, public works services, letters of support, space assistance, etc.). Initiatives that advance GRMN Creates goals and strategies should receive priority.

Liaison

The arts often remains siloed and are misperceived as "extras" vs. essential components of many municipal projects. For these reasons, the Commission can strategically develop its standing as a governmental advisory board and actively pursue ways in which its members can add to the on-going policy and programmatic conversations across the many different departments within the city.

One such way to accomplish this is to encourage a subset of Arts and Culture Commissioners to sit on other city commissions. This also helps ensure that art representatives are at the table during decision making about citywide capital improvement and planning projects. The Arts and Culture Commission can also build its capacity by encouraging commission members to concurrently sit on boards, or be representatives, of other strategic development organizations such as the Itasca Economic Development Corporation, the Grand Rapids Area Chamber of Commerce, Visit Grand Rapids, Get Fit Itasca, and Grand Rapids Area Community Foundation.

Advisor to Council

Lastly, the Arts and Culture Commission can draft proposed ordinances (as with the public art policies outlined in Goal 4), and serve as a sounding board for arts and culture related issues that may come before the general City Council.



Recommendation Matrix

GOAL 1 Enhance Grand Rapids' distinctive identity through arts and culture

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
OBJECTIVE Connect arts, heritage, and the natural environment to help promote Grand Rapids' distinctive identity 1.1 Foster cultural/family-oriented programming at the landmark Central School (interior and grounds)	Arts and Culture Commission (lead), Central Business Association, Parks and Recreation, Public Works, Central Square Tenants' Association, Grand Rapids Arts	High	Arts and Culture Commission liaison with Central Business District Association on the master plan in development	Dependent upon scale of program. Basic outdoor infrastructure will need to be considered such as lighting, and access to electricity and water.	GR Comp Plan: Economic Goal - Build the City's economic sustainability	Bloomington, MN Valley National Wildlife Refuge (and other Placebase Productions work) http://placebaseproductions.com/minnesota-valley-national-wildlife-refuge-in-bloomington-south-loop/	Seasonal and singular events available to cross-generational audiences. Also an increase in the number of events that would strengthen family tourism sector.
1.2 Nurture public-private partnerships to expand arts-related offerings at the Forest History Center	Arts and Culture Commission (lead), Forest History Center, Grand Rapids Arts	High	Informal meeting to discuss Forest History Center's planned programming and opportunities to collaborate/deepen/expand within the community	Potential grant funding possible given strong history of Forest History Center's programs and activities	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Bloomington, MN Valley National Wildlife Refuge (and other Placebase Productions work) http://placebaseproductions.com/minnesota-valley-national-wildlife-refuge-in-bloomington-south-loop/	Increased offerings that connect arts and the natural environment
1.3 Nurture public-private partnerships to celebrate connections between art and forestry, sporting, and recreational activities (artistry of creating fishing lures, canoe building, gunsmithing, tanning, etc.)	Arts and Culture Commission (lead), Forest History Center, Get Fit Itasca, Goods from the Woods, Visit Grand Rapids, MacRostie Art Center, MN Dept. of Natural Resources, LPM Blandin Paper Co.	Medium	Research and present precedent models to potential partners as a means of inspiration	At first, Commissioner's time. Then dependent upon the scale of the potential programming. City land resources, such as parks and maintenance capacities can be leveraged as part of matching grants to bring in additional funding.	GR Comp Plan: Land Use Goal - Maintain balance of urban and rural character within the City; Riverfront Framework Plan: Attract private investment	ART Shanty Project (MN); New York Mill's Annual Decoy Art Exhibit (MN); http://www.kulcher.org/cat-egony-in-the-galleries/ ; Art Sled Rally (MN); http://artsledrally.com/	Programs and activities that provide a larger understanding for what the "arts and culture" are in Grand Rapids
1.4 Celebrate Ojibwe cultural heritage through city signage in English/Ojibwe	Arts and Culture Commission (lead), Public Works, Human Rights Commission, Circle of Healing (Blandin), ICC, Leech Lake Tribal Council.	Medium	Coordinate with Public Works to determine planned signage updates and explore opportunities	Pricing of signage dependent upon number, scale of intervention, and design	Library Strategic Plan: Library will mount exhibits and displays that reflect diversity	Louisiana: http://www.theblaze.com/stories/2014/05/21/his-southern-state-could-get-bilingual-road-signs-the-proposed-second-language-might-surprise-you/	Increased feeling of welcomeness by surrounding Native American populations. Grand Rapids' Native heritage is more widely appreciated by Euro-American residents and visitors
1.5 Nurture public-private partnerships to develop history or nature-centered tours	Arts and Culture Commission (lead), Itasca County Historical Society, Visit Grand Rapids, private entrepreneurs	Low	Research and present precedent models to potential partners as a means of inspiration	Tours could begin as singular events (such as with the Gilbert House)	GR Comp Plan: Land Use Goal - Maintain balance of urban and rural character within the City; Riverfront Framework Plan: Attract private investment	Lancaster, SC: http://www.lancastercitysc.com/information-citiesites.aspx	Increased number of events that highlight the history of Grand Rapids and its relationship to the natural environment
1.6 Create a larger, citywide public policy conversation about the mechanisms for the support and preservation of historic buildings	Arts and Culture Commission, Itasca County Historical Society	Low	Informal meeting with Itasca County Historical Society to review current regulatory environment and plan Grand Rapids specific strategy for helping to augment efforts at historic preservation	Time to research / evaluate / formulate potential policy recommendations	GR Comp Plan: Land Use Goal - Incorporate character and design in land use categories and regulations; Riverfront Framework Plan: City should require land dev. and bldg. appearance requirements, could offer facade improvement grants.	Fergus Falls, MN http://imaginefergusfalls.tumblr.com/	Increased number of historically significant preserved buildings. Augmented city-wide conversation about the role of historic preservation in city development

GOAL 1 Enhance Grand Rapids' distinctive identity through arts and culture

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE</p> <p>1.7 Promote existing cultural offerings to residents and potential visitors. (Annual arts awards, electronic message board, centralized web calendar/e-blast)</p>	<p>Arts and Culture Commission, Visit Grand Rapids, Reef Center, Grand Rapids Arts</p>	High	<p>Gather information about research and progress to date. Work with Visit Grand Rapids to plan overall strategy</p>	<p>Potential web development costs which can range from \$20 - 80K depending on size of project. Ongoing site maintenance needs to be accounted for.</p>			<p>Increased visibility of artistic enterprises</p>
<p>1.8 Develop a cultural center to celebrate diverse local cultural practices, draw area residents and tourists, and link artists with shared resources, teaching, and exhibition opportunities</p>	<p>Arts and Culture Commission, Artspace, Economic Development Authority, Grand Rapids Arts, MacRostie, ICC American Indian Studies Program, Independent School District 318's Indian Education Staff, Itasca County Historical Society</p>	Medium	<p>Nurture public private partnerships to identify an existing managing entity and/or encourage the formation of a nonprofit membership organization. Explore incubating the cultural center within the walls of an existing cultural organization's space. Identify a space with strategic assets (downtown storefront space with good street visibility and foot traffic and/or a space that leverages strong natural amenities)</p>	<p>Modest staffing and financial costs for the City. Comparable models show, city governments (or building owners) donating vacant buildings, with cities paying for renovation costs typically running (in last decades dollars) less than \$100,000. Managing nonprofit organizations have raised additional funding at multiples of these amounts from state and private foundations. Centers outside of the Twin Cities studied in a 2006 McKnight Foundation study cited 2004/5 operating budgets running between \$133,700 and \$ 650,000, a good share of which is generated annually from earnings from classes, equipment and space rentals, margins on sales of artworks, and modest attendance fees.</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>http://www.culturakelebrat.com.org/; New York Mills, MN: http://www.kulcher.org/</p>	<p>Celebrate the diversity of local cultural practices (e.g. Finnish, Scandinavian, Native American, German, Latino, etc.); Attract tourists, and increase street traffic and patronage for downtown businesses. Provide resource sharing and training for artists; Provide a space for artistic innovation and excellence through joint learning. Generate incomes for professional artists</p>
<p>1.9 Create a staff position (city or private) to coordinate downtown cultural programs/events and liaise with other organizations such as Visit Grand Rapids</p>	<p>Arts and Culture Commission, Central Business Association</p>	Low	<p>Work with downtown stakeholders to identify potential sources for both public and private ongoing funding</p>	<p>Annual full-time salary</p>	<p>GR Comp Plan: Economic Goal - Develop and enhance the City's Business/Industrial districts</p>		<p>Increased number of public events and festivals</p>
<p>OBJECTIVE</p> <p>1.10 Create a workgroup to explore opportunities for collaborative regional programming and promotion among specific arts and culture venues</p>	<p>Arts and Culture Commission, Itasca Economic Development Corporation, Reef, MacRostie, Judy Garland Museum & Children's Discovery Zone, MN Forest History Center, Regional: Duluth Playhouse, Edge Theatre, DECC</p>	Medium	<p>Research and present precedent models to potential partners as a means of inspiration. Identify and reach out to regional partners.</p>	<p>Time for fostering cross-organizational conversations</p>	<p>GR Comp Plan: Guiding Principle - Enhance Grand Rapids' regional role.</p>	<p>The Berkshires (MA) (Berkshire Visual Arts, http://berkshirevisualarts.org/berkshires.html); Mass MoCA, http://massmoa.org/berkshires.php; Clark Art Museum, http://clarkart.edu/visit/pla-nvlist/visit-berkshires</p>	<p>Increased number of artistic and cultural programs created at multiple regional venues. Increased number of regional events promoted locally and local events promoted regionally</p>

GOAL 1 Enhance Grand Rapids' distinctive identity through arts and culture

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
1.11 Facilitate connections between local arts and cultural nonprofit organizations and local and regional Ojibwe artists and organizations with experience exhibiting Native American visual and performing art	Arts and Culture Commission (lead), Artists/Culture Bearers: Delina White, Melvin Losh, Anton Treuer, Jim Northrup, Lyz Jaakola, Karen Savage- Blue, Jeff Savage, Dewy Goodwin. Organizations: Northern Community Radio, ICC, Independent School District 318's Indian Education Staff, Regional Galleries and Museums	Medium	Identify commissioner to research and network with local and regional artists and organizations experienced exhibiting Native American visual and performing art. Disseminate findings to arts and culture providers.	Time for research and networking.	Library Strategic Plan: Library will offer programs on various aspects of different cultures, beliefs and lifestyles	Red Earth: http://www.redearth.org/about/	Increased number of art exhibits and performances featuring or including Native American artists
1.12 Nurture public-private partnerships to explore opportunities for summer residency programs, building on the strength of the successful collaboration with the Minnesota Orchestra.	Arts and Culture Commission, Reif, MN Orchestra	Medium	Investigate lessons learned from Minnesota Orchestra residency	Time for research into precedents and potential partners	GR Comp Plan: Guiding Principle - Enhance Grand Rapids' regional role.	Saratoga Performing Arts Center (NY)'s annual summer residencies with the New York City Ballet and Philadelphia Orchestra (http://www.spac.org/about/history)	Increased opportunities to highlight Grand Rapids as a seasonal (and regional) arts destination.

GOAL 2 Expand Opportunities for Lifelong Arts Learning

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE Youth—Celebrate and expand opportunities for in-school and outside-of-school arts learning</p> <p>2.1 Coordinate a roundtable workgroup to address youth arts learning (in and outside-of-school)</p>	<p>Arts and Culture Commission (lead), Independent School District 318, Independent School District 318 Community Ed, Itasca Networks for Youth, Parks and Recreation, YMCA, Library, MacRostie, Reif, Grand Rapids Arts, Itasca Orchestra and Strings program, Children's Discovery Museum, other arts and cultural orgs that have youth programming, Scouts, 4H, business leaders</p>	High	Research and present precedent models to potential partners as a means of inspiration	Time for fostering cross-organizational conversations	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	<p>The Right Brain Initiative, http://therightbraininitiative.org (Portland, OR), Big Thought ArtsPartners, http://therightbraininitiative.org (Dallas, TX), Amarillo Window on a Wider World, http://windowonawiderworld.org/ (Amarillo, TX), MindPOP, www.mindpop.org (Austin, TX)</p>	Increased number of Grand Rapids youth who have access to arts-based enrichment activities
<p>2.2 Identify and remedy gaps in existing outside-of-school offerings and barriers to access such as cost and transportation</p>	<p>Arts and Culture Commission (lead), Independent School District 318, Independent School District 318 Community Ed, Itasca Networks for Youth, Parks and Recreation, YMCA, Library, MacRostie, Reif, Grand Rapids Arts, Itasca Orchestra and Strings program, Children's Discovery Museum, other arts and cultural orgs that have youth programming, Scouts, 4H, business leaders</p>	High	Convene youth program organizations within Grand Rapids to identify gaps in arts access and envision mechanisms for expanding access	Initially - research and meeting time. Potential for city or grant funding to help meet gaps once identified.	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	<p>Venice, CA: http://www.bgcv.org/Websites/bgcv/images/Document%20s/After%20School%20Transportation_REV%208-9-11.pdf</p>	<p>Increase in number, and access to, out-of-school arts programs</p>
<p>2.3 Increase youth art offerings via the park system and library, such as a "fun wagon" or arts summer camps</p>	<p>Arts and Culture Commission (lead), Independent School District 318, Independent School District 318 Community Ed, Itasca Networks for Youth, Parks and Recreation, YMCA, Library, MacRostie, Reif, Grand Rapids Arts, Itasca Orchestra and Strings program, Children's Discovery Museum, other arts and cultural orgs that have youth programming, Scouts, 4H, business leaders</p>	High	Convene youth program organizations within Grand Rapids to identify gaps in arts access and envision mechanisms for expanding access	Idea has potential for grant funding for youth/arts/access program as collaborative public-non-profit venture with the Parks Department	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	<p>Morris, MN partnership between the Prairie Renaissance Cultural Alliance and the Morris Wetlands Management http://www.prairienaissance.org/2012/04/15/morris-to-host-twin-cities-artists/</p>	<p>Increased capacity within the Parks Department to offer cultural programming for youth</p>
<p>2.4 2.4 Coordinate public and private fundraising efforts (including grant applications and individual donations) to expand youth-arts learning opportunities</p>	<p>Potential Funders: Kennedy Center, IRRRB, Blandin Foundation, Grand Rapids Area Community Foundation, Regional Library System (legacy amendment funds)</p>	Medium	Consider applying for Kennedy Center's Any Given Child strategic planning initiative	Time for organizing cross-organizational conversations	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	<p>California, Wallace Foundation http://www.wallacefoundation.org/learn-about-wallace/GrantsPrograms/our-initiatives/Past-Initiatives/Pages/Community</p>	<p>Increased number of philanthropic funds targeted towards youth-arts within Grand Rapids</p>
<p>2.5 Raise awareness of existing in-school arts offerings, including arts integration into class curricula, residencies, and the Reif-Kennedy Center Partners in Education program</p>	<p>Arts and Culture Commission (lead), Independent School District 318, Reif, Grand Rapids Arts, Northern Community Radio, Itasca Community Television, Grand Rapids Herald Review, business leaders</p>	Medium	Gather school and media representatives to discuss current offerings	Time for fostering cross-organizational conversations	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all		<p>Increased community-wide access to information about arts programs for youth</p>

GOAL 2 Expand Opportunities for Lifelong Arts Learning

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
2.6 Match artists and arts organizations interested in providing paid or volunteer school residencies and/or classroom teacher professional development. (Online directory & annual creative resource fair)	Arts and Culture Commission and Grand Rapids Arts, Independent School District 318 (leads), MacRostie, Ref, Itasca Orchestra and Strings program, Children's Discovery Museum, other arts and cultural orgs that have youth programming, business leaders	Medium	Transition Grand Rapids Arts' existing artist directory to capture additional residency fields	Dependent on scale of intervention. Simple speed matching activities can be done at the scale of volunteer labor and donated facilities and resource. Online directory creation could range from \$20 - 80K and require ongoing updating and maintenance	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	http://www.dallasartspartners.org (Dallas, TX)	Increased quality and quantity of arts-based educational opportunities offered in ISD 318
2.7 Develop an internship program that places high school students with local artists	Arts and Culture Commission and Grand Rapids Arts, Independent School District 318 (leads), MacRostie, Ref, Itasca Orchestra and Strings program, Children's Discovery Museum, other arts and cultural orgs that have youth programming, business leaders	Low	Transition Grand Rapids Arts' existing artist directory to capture additional internship fields	Organizing meeting with high school guidance counselors to identify potentially interested students and constraints to their schedules - eventual program costs could range from \$20 - 40K	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Color Squad, Austin, TX http://creativeaction.org/programs/youth-ensembles/	Increased arts professional development opportunities for youth
OBJECTIVE Adults & Community—Increase access to arts-based enrichment and healing							
2.8 Convene a roundtable workgroup to identify and reduce gaps in arts learning opportunities for college students, adults, seniors, etc.	Arts and Culture Commission (lead), ICC, Independent School District 318 Community Ed, YMCA, MacRostie, Elder Circle, Library	Medium	Identify appropriate leadership within organizations	Initially - research and meeting time. Potential for city or grant funding to help meet gaps once identified.	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Cambridge: http://www.ccae.org/	Increased number of Grand Rapids adults who have access to arts-based enrichment activities
2.9 Coordinate public and private fundraising efforts (including grant applications and individual donations) to expand arts-based enrichment and healing	Potential Funders: IRRRB, Blandin Foundation, Grand Rapids Area Community Foundation, Regional Library System (legacy amendment funds)	Medium	Research specific grant opportunities	Time for organizing cross-organizational conversations	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Browards County, FL, Community Arts Education Partnerships http://www.broward.org/Arts/Funding/Programs/Pages/CAEPGrant.aspx	Increased number of philanthropic funds targeted towards arts enrichment and healing in Grand Rapids
2.10 Promote healing and empowerment by matching artists and arts organizations interested in providing paid or volunteer residencies with nursing homes, assisted living homes, medical providers, social service providers, etc. (Online directory and annual creative resource fair)	Arts and Culture Commission and Grand Rapids Arts (leads), Elder Circle, social service providers (Northland Counseling Center, Kootasca Community Action, etc.), Grand Itasca Hospital and Clinic	Medium	Transition Grand Rapids Arts' existing artist directory to capture additional residency fields	Dependent on scale of intervention. Simple speed matching activities can be done at the scale of volunteer labor and donated facilities and resources. Online director creation could range from \$20 - 80K and require ongoing updating and maintenance	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Southern CA: http://www.engagedaging.org/about-us/	Targeted adult populations achieve healing and empowerment through increased arts-based enrichment activities

GOAL 3 Foster inclusive arts and cultural offerings and expand access

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Ties Ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE: Facilitate community spaces and programming that welcome the entire community</p> <p>3.1 Clarify and streamline city rules related to street festivals, performances in parks, and street performers (fact and FAQ sheet; volunteer arts help desk)</p>	<p>Arts and Culture Commission</p>	High	<p>Identify commissioner to research policies and draft FACT/FAQ sheets. Identify current regulations. Identify local artists who can discuss historic difficulties with creating public programming within the city</p>	<p>Time for policy research and precedents.</p>	<p>GR Comp Plan: Economic Goal Build the City's economic sustainability</p>	<p>CultureLA: http://www.culturela.org/evnts/Festivals/festivalproducer/Festival_Handbook.pdf; Master Gardeners' Program (for Arts Help desk)</p>	<p>Increased number of small scale, volunteer initiated, events and performances within the City</p>
<p>3.2 Identify a new, prominent location for the Farmers' Market to strengthen its role as a social gathering place and artisan incubator</p>	<p>Community Development Dept. (lead), Arts and Culture Commission, Grand Rapids Farmers' Market, private property owners</p>	Medium	<p>Convene a strategy session and outline prospects and barriers. Conduct site visits. Negotiate with private land owners, even if on short-term basis</p>	<p>Dependent upon land ownership. Site might have needs for additional infrastructure investments</p>	<p>GR Comp Plan: Economic Goal Build the City's economic sustainability</p>	<p>Minneapolis, MN Mill City Market http://millicityfarmersmarket.org/</p>	<p>Increased Farmers' Market visibility strengthens its functions as a social gathering place and artisan incubator</p>
<p>3.3 Develop a rink for recreational figure skating, preferably in the downtown area</p>	<p>Arts and Culture Commission, Public Works, Community Development Dept., Parks and Recreation, Central Business Association, Private land owners</p>	Medium	<p>Raise funds for a temporary "lighter, quicker, cheaper" rink installation. Identify parcel for short-term use. Negotiate use of site</p>	<p>Dependent on land ownership. Temporary rink materials. Long term: dependent on scope of identified project</p>	<p>GR Comp Plan: Economic Goal Build the City's economic sustainability; Parks and Trails Plan - New outdoor community skating rink</p>	<p>Richmond, VA: http://vaonice.net/</p>	<p>Increased community access to a centrally located, iconic cultural amenity</p>
<p>OBJECTIVE: Increase the amount of inclusive arts and cultural offerings</p> <p>3.4 Convene a diversity and inclusion workgroup to informally share updates and explore opportunities for collaboration</p>	<p>Arts and Culture Commission & Human Rights Commission (leads), Circle of Healing (Blandin Foundation), social service providers (Northland Counseling Center, Kootasca Community Action, Itasca Resource Center), ICC, Grand Rapids Area Community Foundation, MacBostie, Library, YMCA, other nonprofit arts and cultural providers</p>	High	<p>Identify appropriate leadership within organizations</p>	<p>Time for fostering cross-organizational conversations</p>	<p>Library Strategic Plan: Library will offer programs on various aspects of different cultures, beliefs and lifestyles</p>	<p>NAMI workgroup: http://www.nami.org/Templates/ContentManagement/ContentDisplay.cfm?Template=/ContentManagement/ContentDisplay.cfm&ContentID=112016</p>	<p>Cross-sector collaborations increase the amount of inclusive arts and cultural offerings</p>
<p>3.5 Nurture public-private partnerships to create opportunities to link people of different ages, ethnicities, income levels</p>	<p>Diversity and inclusion workgroup, arts and cultural nonprofit organizations</p>	High	<p>Investigate lessons learned from past efforts and how to build on success</p>	<p>Time for fostering cross-organizational conversations</p>	<p>Library Strategic Plan: Library will offer programs on various aspects of different cultures, beliefs and lifestyles</p>	<p>Philadelphia, PA: http://www.artreach.org/who-we-are/mission-history/</p>	<p>Cross-sector collaborations increase the amount of inclusive arts and cultural offerings</p>
<p>3.6 Nurture public-private partnerships to integrate more visual and performing art by regional Ojibwe artists</p>	<p>Diversity and inclusion workgroup, arts and cultural nonprofit organizations</p>	Medium	<p>Via diversity and inclusion workgroup invite Marce Redon and Ann Markusen to present their <i>Native Artists</i> research and invite local arts and cultural organizations to attend. Schedule to coincide with ICC powwow</p>	<p>Time for fostering cross-organizational conversations. Stipend for speaker</p>	<p>Library Strategic Plan: Library will offer programs on various aspects of different cultures, beliefs and lifestyles</p>	<p>NEFA: <a 176"="" href="http://www.natveartsandcultures.org/capacity/2011/new-england-foundation-arts; American artists Rapid City, SD First Peoples Fund http://www.linconet.net/176</p>	<p>Increased number of art exhibits and performances featuring or including Native American artists</p>

GOAL 3 Foster inclusive arts and cultural offerings and expand access

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
3.7 Nurture public-private partnerships to provide more offerings suitable for families with children through tailored programs, child-care provisions, and/or varied hours	Diversity and inclusion workgroup, arts and cultural nonprofit organizations	Medium	Research and present precedent models to potential partners as a means of inspiration	Time for fostering cross-organizational conversations. Private grant funding or donations to implement offerings	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Colorado: http://www.cpr.org/news/st-ony/family-friendly-cultural-events-colorado-during-may-and-june ; Guthrie Theatre On-Site Child-Care (Minneapolis): http://www.twincities.com/c/22473498 ; Pillsbury House Theatre Free On-Site Childcare (Minneapolis): http://www.startribune.com/local/minneapolis/115798079.html	Increased number of family-friendly art offerings
3.8 Nurture public-private partnerships to offer opportunities for people with disabilities or mental illness to create and connect with the greater community	Diversity and inclusion workgroup, arts and cultural nonprofit organizations	Medium	Investigate lessons learned from MacHostie and Northland Counseling Center collaboration. Explore sponsoring a VSA Minnesota training workshop	Time for fostering cross-organizational conversations. Stipend for workshop	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Connected Communities: http://www.ahr.ca.uk/Funding/Connected-Communities/Scoping-studies-and-reviews/Documents/Buildin%20resilience%20through%20collaborative%20community%20arts%20practice.pdf ; VSA Arts of MN: http://vsamm.org/arts-education/professional-development/	People with mental illness and disabilities gain skills, confidence, and visibility within the larger community
OBJECTIVE Expand arts and cultural offerings to all people, regardless of family income							
3.9 Compile, seasonally update, and disseminate information about existing scholarship/subsidized arts and cultural opportunities	Arts and Culture Commission (lead), Social service providers (Northland Counseling Center, Kootasca Community Action, Itasca Resource Center), Grand Rapids Area Community Foundation, ISD 318 Community Education, nonprofit arts and cultural providers	High	Compile information. Investigate potential mediums: insert into utility mailers, District 318's Community Ed. brochure, or even an electronic or traditional arts message board at the Itasca Resource Center	Time to compile information. Cost of dissemination method(s)	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all		Increased access to art for economically disadvantaged populations
3.10 Seek opportunities to expand scholarships, subsidies, and passes	Grand Rapids Area Community Foundation, Library, Reif, Itasca Orchestra and Strings Program	High	Investigate lessons learned from past efforts and build on success.	Time to research. Grant funding and/or individual donations to expand programs	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Arts for All Pass (Oregon): http://acc.org/advocacy/E2%80%9CArts-all%E2%80%9D-provides-5-tickets-low-income-oregonians; Memphis Arts for Everyone: http://www.memphisflyer.com/memphis/arts-for-everyone/Content?oid=3085132	Increased access to art for economically disadvantaged populations

GOAL 3 Foster inclusive arts and cultural offerings and expand access

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
3.11 Cultivate opportunities with developers interested in integrating art installations and community-oriented space suitable for arts programming into affordable housing developments	Arts and Culture Commission, Housing and Redevelopment Authority, Community Development Dept.	Low	Convene cross-sector working group to identify opportunities and bring on necessary partnerships	General recommendations are for 5-1% of project construction budgets	GR Comp Plan- Housing Goal- Provide a mix of affordability in the City's housing infrastructure	Opa-Locka, FL- http://arts.gov/exploring-our-town/opa-locka-community-gateways	Increased access to art for economically disadvantaged populations

GOAL 4 Use the arts to animate the physical realm and improve connectivity

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE</p> <p>4.1 Consider the creation of arts-specific amendments to integrate the objectives and strategic priorities of GRMN within the City of Grand Rapids Downtown Redevelopment Master Plan and Riverfront Framework Plan</p>	<p>Arts and Culture Commission, Planning Commission, Park and Recreation Board, Community Development Dept., Engineering Dept.</p>	High	<p>Form an inter-commission workgroup to help identify potential areas of opportunity</p>	<p>Arts and Culture Commission member time. City of GR staff support</p>			<p>Closely linked city priorities that are clearly outlined for staff and elected officials</p>
<p>4.2 Consider the creation of an amendment to the Downtown Plan that specifically addresses issues of fragmentation and pedestrian wayfinding through artistic streetscape interventions and additional infrastructure</p>	<p>Arts and Culture Commission, Planning Commission, Community Development Department, Engineering Dept., Public Works Dept.</p>	High	<p>Form an inter-commission workgroup to help identify potential areas of opportunity</p>	<p>Arts and Culture Commission member time. City of GR staff support</p>	<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city; Riverfront Framework Plan: Integrate design themes and linkages between the downtown Central Business District and the Riverfront; Downtown Redevelopment Master Plan: Public Realm</p>	<p>Colorado Springs: http://springsurbanintervention.wordpress.com/2014/05/08/finding-our-way-to-walkability-with-pedestrian-signs/; Wayfinding Art Bikes http://www.creativecenterprizezone.org/blog/wayfinding-art-bikes-get-noticed</p>	<p>Closely linked city priorities that are clearly outlined for staff and elected officials</p>
<p>4.3 Collaborate with Get Fit Itasca to identify potential arts-based interventions within community health goals</p>	<p>Arts and Culture Commission, Get Fit Itasca, Planning Commission, Engineering Dept.</p>	High	<p>Have Get Fit Itasca make a presentation to the Arts and Culture Commission on their activities and strategies</p>	<p>Arts and Culture Commission member time</p>	<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city</p>	<p>American Trails: art & health: http://www.americantrails.org/resources/art/medmleat.html; Easton, PA Artistic Bikes Rack Program: http://www.waymarking.com/waymarks/WMGXAZ_Meet_Eastons_Newest_Bike_Rack_Art; Easton, PA: Sloux Falls, ND Artistic Bike Rack Program: http://www.slouxfalls.org/bikesmart</p>	<p>Clear arts and culture advocacy plan that intersects with community-based interest in health objectives</p>
<p>4.4 Develop a pedestrian bridge over the Mississippi and enhance with artistic elements and good design</p>	<p>Arts and Culture Commission, Planning Commission, Engineering Dept., Public Works</p>	High	<p>Work with City Administrator to build off of current efforts</p>		<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city / Riverfront Framework Plan - Connections Across the River</p>	<p>Providence River: http://www.gcpvd.org/wp-content/uploads/2014/10/providence-river-pedestrian-bridge-resize.pdf (although the scale is different the same design questions can be asked in Grand Rapids)</p>	<p>Well designed structure that serves both functionally and aesthetically</p>
<p>4.5 Explore opportunities to use art to promote walking and bike use within the upcoming Grand Rapids Trails Plan and that can help to activate key areas and trail heads, and effectively promote local history and identity</p>	<p>Arts and Culture Commission, Get Fit Itasca, Planning Commission, Engineering Dept.</p>	Medium	<p>Convene working group of city staff and local supporting organizations to identify immediate and long-term opportunities</p>		<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city; Parks and Trails Plan - Provide signs at regional trail entry points & Add wayfinding signs for trails</p>	<p>Lexington, KY: http://www.americantrails.org/resources/art/Lexington-KY-Legacy-Trail-art.html</p>	<p>Clear arts and culture advocacy plan that intersects with community-based interest in health objectives</p>
<p>4.6 Integrate ideas for artistic crosswalks into the current efforts to plan for pedestrian safety</p>	<p>Arts and Culture Commission, Get Fit Itasca, Planning Commission, Engineering Dept., Public Works</p>	Medium	<p>Work with City Administrator to build off of current efforts of Safe Streets Plan</p>		<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city; Downtown Redevelopment Master Plan: Public Realm</p>	<p>Baltimore, MD: http://www.npr.org/blogs/twotwo-way/2013/12/03/248461489/something-cool-a-hopscotch-crosswalk-in-baltimore; http://www.crookedbrains.net/2010/01/design_09.htm</p>	<p>Vibrant streetscape designs that serve both residents and visitors</p>

GOAL 4 Use the arts to animate the physical realm and improve connectivity

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Ties Ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE Embed public art into existing and future streetscapes to create a dynamic and vital physical environment</p> <p>4.7a Integrate artistic components into 5th Street redesign</p>	<p>Arts and Culture Commission, Engineering Dept.</p>	Medium	<p>Have an artist serve on the city supported design team</p>	<p>Potential volunteer role for local artist - future artists on design teams would be supported through budget allotments made early on in the project planning process</p>	<p>GR Comp Plan: Transportation Goal - Strive to become a walkable city</p>	<p>General Article: http://weburbanist.com/2008/11/14/street-art-pedestrian-crosswalks/</p>	<p>Vibrant streetscape designs that serve both residents and visitors</p>
<p>4.7b Integrate artistic components into existing and future roundabouts</p>	<p>Arts and Culture Commission, Engineering Dept.</p>	Low	<p>Incorporate an artist onto the project planning team</p>	<p>Potential volunteer role for local artist - future artists on design teams would be supported through budget allotments made early on in the project planning process</p>	<p>GR Comp Plan: Transportation Goal - Maintain, expand, and enhance the transit system</p>	<p>Bloomington, IN: https://bloomington.in.gov/media/media/application/pdf/19185.pdf</p>	<p>Dynamic roundabout designs that serve as identifiable nodes within the city</p>
<p>4.8 Create murals and art installations along existing infrastructure, such as bridges and railroad crossings, to help animate points of entrance into town and beautify neglected areas</p>	<p>Arts and Culture Commission, MackKostie Art Center, Blandin Foundation; Public Works Dept.</p>	Medium	<p>Convene primary stakeholders to look at precedents, outline vision, and identify potential sources for local support</p>	<p>General public art mural work (depending on scale) can range from approximate 15K - 75K including artist fees, materials, and artist insurance</p>	<p>GR Comp Plan: Transportation Goal - Provide a safe, convenient, efficient, continuous, and aesthetically pleasing transportation environment that is conducive to both recreational bicycling and using the bicycle for a commuting purpose</p>	<p>Portland, OR: http://raecc.org/public-art/mural-program</p>	<p>Revitalized infrastructure areas throughout the city</p>
<p>4.9 Encourage the donation of privately funded art into Veteran's Park to help celebrate heritage and identity</p>	<p>Arts and Culture Commission, Park and Recreation Department</p>	Low	<p>Convene primary stakeholders to look at precedents, outline vision, and identify potential sources for local support</p>	<p>Dependent upon scale of donation</p>	<p>GR Comp Plan: Economic Goal - Develop and enhance the Riverfront, Riverfront Framework Plan - Attract private investment</p>	<p>Fergus Falls, MN http://imagineiergusfalls.tumblr.com/post/98855482953/online-gallery-the-kirkbride-cycle-pop-up</p>	<p>Vibrant Veteran's Park that celebrates the histories and stories of local veterans</p>
<p>4.10 Organize a sculpture walk that highlights work from regional artists and provides opportunities to animate the downtown area</p>	<p>Arts and Culture Commission, Bemidji Sculpture Walk</p>	Medium	<p>Reach out to Bemidji Sculpture Walk for possible collaboration and/or info sharing</p>	<p>Time for policy research and precedents. Trip to Bemidji to discuss their program.</p>	<p>GR Comp Plan: Economic Goal - Develop and enhance the City's Business/Industrial districts</p>	<p>Bemidji Sculpture Walk: http://www.bemidjisculpturewalk.org/; http://sculpturewalksiouxfalls.com/about/</p>	<p>Increased vitality to the downtown area</p>
<p>OBJECTIVE Create public art policies and a program that consistently contributes to the vitality and economic development of the city</p> <p>4.11 Create City of Grand Rapids "Art Adoption/Acquisition/Loan" policy that would create a clear understanding of what type of artworks to accept into the city's collection and to establish guidelines around the conversations about maintenance, insurance, and other administrative necessities. Policy should address: objective for creating a public art donation policy, advisor selection process, artwork selection criteria, placement or re-siting of artworks, maintenance</p>	<p>Arts and Culture Commission, Public Works Dept., Planning Commission</p>	High	<p>Gather policy precedents from other municipalities to identify components for a Grand Rapids specific policy</p>	<p>Arts and Culture Commission member time, City of GR staff support</p>	<p>GR Comp Plan: Land Use Goal - Incorporate character and design in land use categories and regulation</p>	<p>Dover: http://www.ci.dover.nh.us/Assets/government/boards-commissions/arts-commission/document/R-2008.10.22-PublicArtAcquisitionManagementProcess.pdf</p>	<p>An initial policy framework that begins to aid the Arts and Culture Commission in laying out clear guidelines and expectations for the Rapids Public Art Collection</p>
<p>4.12 Create a City of Grand Rapids "Arts Inclusion" policy to help frame conversations between the city and private developers who might be looking to develop artwork within their own developments. Policy should address: objective for creating public art on private development sites, proposed contribution (typically 5 - 2%), definition of appropriate public art, framework for appropriate application of funds, suggested contributions (on site, on City-owned property, to Public Art Fund), artist selection criteria, project selection criteria</p>	<p>Arts and Culture Commission, Planning Commission, Community Development Dept.</p>	Medium	<p>Gather policy precedents from other municipalities to identify components for a Grand Rapids specific policy</p>	<p>Arts and Culture Commission member time, City of GR staff support</p>	<p>GR Comp Plan: Land Use Goal - Incorporate character and design in land use categories and regulation</p>	<p>San Diego: http://docs.sandiego.gov/council/policies/cpd_900-11.pdf; Sewanee: http://www.sewanee.com/pdfs/public%20art%20development%20guide.pdf</p>	<p>An initial policy framework that begins to aid the Arts and Culture Commission in laying out clear guidelines and expectations for the creation of City of Grand Rapids Public Art Collection</p>

GOAL 4 Use the arts to animate the physical realm and improve connectivity

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
<p>4.13 Create a formal City of Grand Rapids Public Art Policy. Policy should address: criteria for public art projects, artist selection process, funding (typically, 5% - 2% of construction cost of municipal public improvement projects), public art acquisition process (see 4.11), artwork documentation specifications, maintenance and conservation parameters – with particular attention to the northern Minnesota climate, deaccession procedures</p>	<p>Arts and Culture Commission</p>	<p>Low</p>	<p>Gather policy precedents from other municipalities to identify components for a Grand Rapids specific policy</p>	<p>Arts and Culture Commission member time, City of GR staff support</p>	<p>GR Comp Plan: Land Use Goal - Incorporate character and design in land use categories and regulation.</p>	<p>Public Art Network - Americans for the Arts: http://www.americansforthearts.org/by-program/networks-and-councils/public-art-network</p>	<p>A strong public art program that contributes on a continual basis to the vitality and economic development of the city</p>

GOAL 5 Foster Support for Artists and Arts and Cultural Organizations

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie ins to Other City Plans	Precedent Models	Desired Outcomes
<p>OBJECTIVE Cultivate and strategize with allies in the business community to increase opportunities for cultural entrepreneurs/practitioners</p> <p>5.1 Via an annual award, honor and celebrate an exemplar arts-supportive business</p>	<p>Arts and Culture Commission, Grand Rapids Arts, City Council, Grand Rapids Area Chamber of Commerce</p>	High	<p>Gather business related stakeholders to form a Business/Arts advisory group to work on this and other initiatives</p>	<p>Could be handled primarily through in-kind donations</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>Colorado: http://cbca.org/programs/business-for-the-arts/</p>	<p>Increased private-sector support for the arts</p>
<p>5.2 Create a roundtable to serve as a business arts leadership and advocacy board to help: increase public and private funding, coordinate business volunteers for the arts, identify event sponsors, facilitate art displays at area businesses, and help cultural entrepreneurs build capacity</p>	<p>Arts and Culture Commission, Itasca Economic Development Corp., Grand Rapids Area Chamber of Commerce, Magnetation, Grand Rapids State Bank</p>	High	<p>Gather business related stakeholders to form a Business/Arts advisory group</p>	<p>Commission member time</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>North Texas Business Council for the Arts: http://www.ntbca.org/</p>	<p>Cultural entrepreneurs receive more support from the private sector and increase their capacity</p>
<p>5.3 Via an online artist directory, link local businesses to local creative entrepreneurs with marketable services (exhibitions, performances, design, etc.)</p>	<p>Arts and Culture Commission, Grand Rapids Arts, Grand Rapids Area Chamber of Commerce</p>	Medium	<p>Transition Grand Rapids Arts' existing artist directory to capture additional business services fields</p>	<p>Potential web development costs which can range from \$20 - 80K depending on size of project. Ongoing site maintenance needs to be accounted for.</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>http://www.creativeground.org/ (New England); Creative Enterprise Zone in St. Paul http://www.creativeenterpriszone.org/creative-rolodex; Richmond, VA, Creative Change Center's (C3) Creative Directory http://www.c3richmond.org/directory/; New England, Creative Ground http://www.creativeground.org/</p>	<p>More local businesses hire local cultural entrepreneurs</p>
<p>5.4 Offer Springboard for the Arts' <i>Work of Art</i> series and strategize with local partners on ways to disseminate the knowledge more broadly and over the long-term</p>	<p>Arts and Culture Commission, Springboard for the Arts, Arrowhead Regional Arts Council, Grand Rapids Area Chamber of Commerce, Itasca Economic Development Corporation, Library, MacRostie</p>	Medium	<p>Designate commission member or commission workgroup to interface with Springboard for the Arts organization</p>	<p>Initially, commission member time; later resources dependent on scale of dissemination efforts</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>EK River and Moorhead, MN: http://springboardforthearts.org/professional-development/workshops/on-the-road/; Rapid City, SD First Peoples Fund http://www.linconet.net/176</p>	<p>Grand Rapids' artists become more successful entrepreneurs</p>
<p>OBJECTIVE Tap existing spaces to create opportunities for creative practitioners to affordably live, work, and share their work</p> <p>5.5 Advocate for re-purposing of Central School interior to include performance opportunities (e.g. live music within a "brew pub")</p>	<p>Arts and Culture Commission, Central Business District Association, Grand Rapids Arts</p>	High	<p>Convene cross-sector working group to identify opportunities and bring on necessary partnerships</p>	<p>Commission member time</p>	<p>GR Comp Plan: Economic Goal - Build the City's economic sustainability</p>	<p>Jackson, MS: http://dulinghall.com/about.php</p>	<p>Local musicians have increased performances opportunities within a landmark community hub</p>
<p>5.6 Explore possibility of the use of the Showboat site by other artists/groups</p>	<p>Arts and Culture Commission, Showboat, Community Development Dept., Engineering</p>	High	<p>Convene cross-sector working group</p>	<p>Commission member time</p>	<p>GR Comp Plan: Economic Goal - Development of the Riverfront; Riverfront Framework Plan: Draw tourists and residents to the river; Parks and Trails Plan: Offer flexible space for performances that bring community together</p>	<p>Granite Falls, MN padding theater http://placebaseproductions.com/research-phase-for-padding-theatre/</p>	<p>Local artists and arts groups have expanded access to a performance venue. An underutilized venue is animated</p>

GOALS Foster Support for Artists and Arts and Cultural Organizations

Strategies	Potential Partners	Priority	First Steps	Estimated Resources	Tie Ins to Other City Plans	Precedent Models	Desired Outcomes
5.7 Investigate models for public-private partnerships (pop-up programs, etc.) to animate vacant/under-utilized storefront windows and commercial spaces to support galleries and creative entrepreneurs	Arts and Culture Commission, Grand Rapids Arts, Central Business District Association, Mackostie Art Center, Economic Development Authority, Community Development Dept., private property owners/lease-holders	Medium	Research precedent examples that can inform the challenges specific to Grand Rapid. Work with Economic Development Authority to identify potential project leaders	Time to investigate models and for exploration with partners. An initial program could be funded with \$100 - 200K private grant funding	GR Comp Plan: Economic Goal - Build the City's economic sustainability	New Haven CT's Project Storefronts: http://arts.gov/exploring-our-town/project-storefronts ; Chashama, NYC http://www.chashama.org/ ; Arts on South: https://artsonsouth.wordpress.com/	Increased foot traffic in the downtown area. New/expanded creative businesses. Underutilized spaces are animated
5.8 Sustain and support the Artist-in-Residence program, in Central School or elsewhere. (Seek public and private funds, including grants and individual donations to offer a stipend in addition to space)	Arts and Culture Commission, Grand Rapids Arts, Central Business District Association	Medium	Seek funding for additional residences from private foundations interested in the intersection of arts promotion and economic development	Donation of city-owned space. Additional monies needed for artists' stipend	GR Comp Plan: Economic Goal - Build the City's economic sustainability	Fergus Falls, MN http://imaginefergusfalls.tumblr.com/artistresidency	Local artists create more work. Underutilized spaces are animated
5.9 Create a workgroup to investigate the adaptive reuse of the Rialto Theater and Township Hall as arts and cultural spaces	Arts and Culture Commission (lead), MacRostie, Itasca Economic Development Corp., Artspace	Medium	Convene cross-sector working group	Cost dependent on scale of renovations. Initial feasibility study could cost from 30 - 75K depending on needed engineering or other sub consultants	GR Comp Plan: Economic Goal - Build the City's economic sustainability	Mohawk Theater: http://arts.gov/exploring-our-town/mohawk-theater ; Fox Theater: http://www.foxtheatreinstitute.org/	Underutilized spaces are animated. The public gains new access to cultural amenities
5.10 Assess feasibility of an artist live-work project development and pursue implementation	Arts and Culture Commission (lead), Artspace, Itasca Economic Development Corp.	Medium	Contact Artspace to discuss potential for an artist housing feasibility study	Initially Commission member time. Later costs dependent on available tax credits and public/private funding arrangements which would be estimated by Artspace	GR Com Plan: Housing Goal - Provide a mix of affordability in the City's housing infrastructure	Brainerd, MN: http://www.artspace.org/our-live-work-spaces ; Franklin-arts-center; Memphis TN: http://arts.gov/exploring-our-town/south-main-artspace-lofts	Increased affordable artist live-work spaces
5.11 Partner with affordable housing developers to explore including artist-appropriate units within proposed projects	Arts and Culture Commission, Housing and Redevelopment Authority, Community Development Dept.	Low	Convene cross-sector working group to identify opportunities and bring on necessary partnerships	General recommendations are for .5-1% of project construction budgets	GR Com Plan: Housing Goal - Provide a mix of affordability in the City's housing infrastructure	Pinnacle Housing: http://www.pinnaclehousing.com/images/art_in_public/art_in_public_places.htm	Increased affordable artist housing
5.12 Nurture public-private partnerships to develop facilities in which artists share equipment, access work and exhibition space, teach the broader community, and gain training	Arts and Culture Commission (lead), Artspace, Grand Rapids Arts, Mackostie, Itasca Economic Development Corp.	Low	Convene cross-sector working group to identify opportunities and bring on necessary partnerships	Dependent on scale of initiative envisioned by working group	GR Comp Plan: Public Infrastructure Goal - Educational excellence for all	Hamilton, OH: http://arts.gov/exploring-our-town/artspace-hamilton-lofts	Artists are better able to create their work and earn income. The public gains access to new cultural amenities



Appendices

- A. Acknowledgements
- B. Potential Grand Rapids / Itasca County Cross-Sector Partners
- C. References
- D. GRMN Creates Community Survey: Highlights
- E. GRMN Creates Community Survey: Full Results
- F. Cultural Asset Maps
- G. Consultant Profiles
- H. Image Credits

Appendix A. Acknowledgements

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Grand Rapids City Council

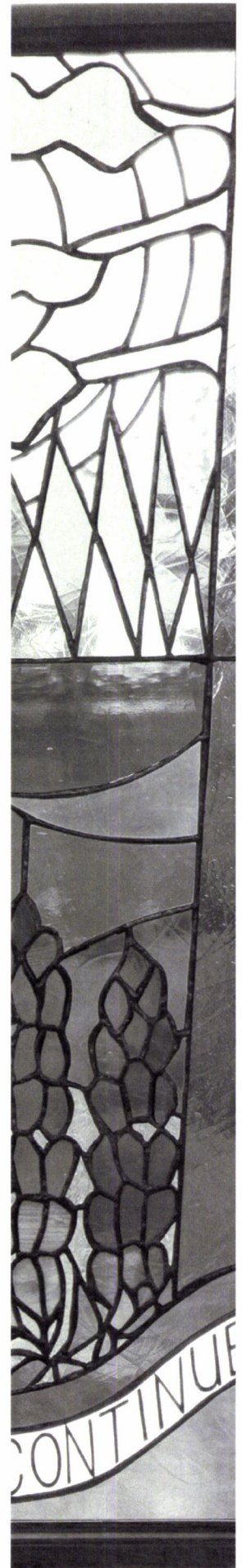
- Dale Adams, Mayor
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- Dale Christy
- Jon Toivonen
- Bill Zeige
- Barb Sanderson (former council member)
- Joe Chandler (former council member)

Grand Rapids Arts and Culture Commission

- Lois Bendix
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- David Marty
- Kathy Dodge
- John Connelly
- Todd Driscoll
- Karen Walker
- Sonja Merrild
- Ashley Kolka
- Carissa Grosland
- Brian Carlson
- Michael Davis

Interviewee and Focus Group Participants

- Dale Adams, Mayor, City of Grand Rapids
- Dale Anderson, Grand Rapids Director of Parks and Recreation
- Marcia Anderson, Director of Library Services, Grand Rapids Area Library
- Nathan Bergstedt, Grand Rapids Herald-Review, Uncommon Loons
- Meghan Bown, Community Health Director, Get Fit Itasca
- Anne Campbell, Activities Director, Independent School District (#318)
- Megan Christianson, Executive Director, Visit Grand Rapids
- Jeff Davies, Director of Grand Rapids Public Works
- Amy Dettmer, Assistant Library Director, Grand Rapids Area Library
- Steve Downing, Northern Community Radio
- Todd Driscoll, Blandin (retired), MacRostie Art Center (board)



- Robert Foster, Housing Coordinator, Northland Counseling Center
- Chris Fulton, Director, Grand Rapids Area Community Foundation
- Beth George, Executive Director, Itasca Community Television
- Rebecca Gramdorf, independent artist, school art teacher
- Rick Harding, Rennix Corporation
- Julie Kennedy, City Engineer, City of Grand Rapids
- Trish Klein, Itasca County Administrator
- Becky LaPlant, Program Associate, Public Policy/Engagement, Blandin Foundation
- Sandy Layman, Layman Consulting
- Matt Lehtinen, President and COO, Magnetation
- Steve Loney, Co-Director, Kiesler House, Northland Counseling Center
- David Marty, President, The Reif Center
- Krista Matison, graphic artist
- Rob Mattei, Director of Community Development, City of Grand Rapids
- Sonja Merrild, Director of Grants, Blandin Foundation
- Isaac Meyer, Kootasca Community Action, Community Engagement Manager
- Sam Miltich, musician
- Lorna Mix, CSP Director, Northland Counseling Center
- Audrey Moen, Housing Manager, Northland Counseling Center
- Amanda Okech, Co-Director, Kiesler House, Northland Counseling Center
- Tom Pagel, Grand Rapids City Administrator
- Barb Sanderson, Grand Rapids City Council, Grand Itasca Clinic and Hospital (board), Grand Rapids Human Rights Commission, Housing and Redevelopment Authority, Itasca County), Greater MN state finance board, Grace House (homeless shelter)
- Tom Saxhaug, Minnesota State Senator
- Mary Shideler, photographer, author
- Aaron Squadroni, architect and artist
- Bud Stone, President, Grand Rapids Area Chamber of Commerce
- Rochelle VanDenHeuvel, Assistant Superintendent, Independent School District 318
- Anthony Ward, General Manager, Grand Rapids Public Utilities
- Karen Walker, Community Education, Independent School District 318
- Ed Zabinski, Grand Rapids City Council, Grand Rapids State Bank
- John Zasada, retired forester, artist
- Jim Zasoski, Studio Manager, MacRostie Art Center, artist
- Mark Zimmerman, President and CEO, Itasca Economic Development Corporation
- Two anonymous interviews

Appendix B.

Potential Grand Rapids / Itasca County Cross-Sector Partners

- 4H
- Arrowhead Regional Arts Council
- Artspace
- Bemidji Sculpture Walk
- Blandin Foundation
- Central Business District Association
- Central Square Tenants' Association
- Circle of Healing (Blandin Foundation)
- Duluth Entertainment Convention Center
- Duluth Playhouse
- Economic Development Authority
- Edge Theatre
- ElderCircle
- Forest History Center
- Get Fit Itasca
- Goods from the Woods
- Grand Itasca Hospital and Clinic
- Grand Rapids Area Chamber of Commerce
- Grand Rapids Area Community Foundation
- Grand Rapids Arts
- Grand Rapids Farmers' Market
- Grand Rapids Herald Review
- Grand Rapids State Bank
- Itasca Community College (ICC)
- ICC, American Indian Studies Program
- ICTV
- Independent School District 318
- Iron Range Resources and Rehabilitation Board
- ISD 318 Community Education
- Itasca County Fair Board
- Itasca County Historical Society
- Itasca Economic Development Corporation
- Itasca Networks for Youth
- Itasca Orchestra and Strings Program
- Judy Garland Museum & Children's Discovery Zone
- Kootasca Community Action
- MacRostie Art Center
- Magnetation
- Minnesota Orchestra



- MN Department of Natural Resources
- Northern Community Radio
- Northland Counseling Center
- Reif Performing Arts Center
- Boy Scouts of America / Girl Scouts
- Showboat
- Springboard for the Arts
- Uncommon Loons
- UPM Blandin Paper Co.
- Visit Grand Rapids
- YMCA

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Appendix D.

GRMN Creates Community Survey: Highlights

Introduction

The GRMN Creates consultant team administered a community survey to gain insights into how Grand Rapids community members engage in the arts, ideas for the most effective things the City of Grand Rapids could do to foster arts and culture, and how arts and cultural activities could advance other community priorities.

332 people took the survey, or about 3% of the town's population.² The survey was delivered online via SurveyMonkey, for a 6-week period (September 16-October 30, 2014). City staff and arts and culture commissioners disseminated the survey link through the city website, the GRMN Creates Facebook page, flyers at area businesses, announcements at GRMN Creates community meetings, word of mouth, and a utility bill insert mailed to every Grand Rapids household. To encourage participation, respondents were offered an opportunity to enter a raffle for gift certificates to local businesses and performances.

Below, we present key findings, followed by the full survey results.

Key Findings

Why arts and culture matter: quality of life, economic vitality, and intrinsic benefits

Survey findings suggest that Grand Rapids residents value arts and culture for a variety of reasons, from improving quality of life to economic vitality to the intrinsic benefits that arts and culture offer. Impressively, 94% of respondents thought arts and cultural activities play an extremely or moderately important role in improving the quality of life of Grand Rapids area residents (Q41).

In terms of economic vitality, over 80% of survey respondents rated arts and culture as extremely or moderately important for helping Grand Rapids attract and keep businesses (83%), workers (82%) and retirees (88%) (Q37). Strong majorities of respondents also rated artists' contributions to Grand Rapids' economy as extremely or moderately important: 80% for their role as entrepreneurs, and 76% for their role as workers (Q37). Majorities of respondents think that arts and cultural enterprises are extremely or moderately important generators of income (67%) and jobs (65%) (Q36).

²As a sample of convenience subject to selection bias, survey findings may not be representative of the entire population of Grand Rapids residents. Respondents may be those with more passionate views (pro or con) about Grand Rapids' arts and culture



Respondents also value arts and cultural activities for a variety of intrinsic reasons, especially exposure to other cultures and artists/art forms, being emotionally transported, and socializing (Table 1).

Table 1: Why People Value Participating In Arts and Cultural Activities

<u>I value arts and cultural activities because they help me:</u>	
	%
find insights into other cultures or circumstances	86
discover new artists and arts forms	84
feel emotions through art	82
make new friends and expand social networks	82
develop my creativity	81
support a spiritual life through arts and culture (including listening to music, singing in church, reading)	71
develop a greater understanding of local history	70
help in healing processes	61

Percentage of respondents selecting strongly agree to agree. Based on a 5-point scale. Source: Q12.

How people participate in arts and culture

Survey findings suggest that Grand Rapids residents participate in a diverse range of cultural activities and do so often. Music (79%) and art festivals (66%) are the most popular forms, followed by theatre (57%) and visual arts (55%) (Q1). Fifty-eight percent of survey respondents participate in arts and cultural activities monthly or more frequently (Q3).

Evidence from the survey indicates that Grand Rapids is home to numerous artists, who work in all sorts of disciplines and stages of profession development. Over half of respondents (53%) self-identify as some sort of artist (Q4). They engage in a diverse range of artistic disciplines/creative practice. Over 10% of respondents work in each of the disciplines of music, craft, visual arts, and photography (Table 2). A majority (50%) of artists consider themselves at the amateur/hobby stage, followed by emerging (22%), established (17%), and mid-career (10%) (Q7).

Table 2: Artist Respondents' Range Of Disciplines/Practices

	%
music	15
craft	11
visual art	11
photography	10
writing & literature	8
theater	8
fiber arts	5
dance	4
culinary arts	4
arts education	3
cultural management & administration	3
community arts	3
graphic design	3
performance art	3
media arts	2
film & video	2
other	2
fashion	2
specialized technical	1

*Calculated from Q5: What is your primary artistic practice/discipline (N=154) and Q6: What are your secondary artistic practices/disciplines (N=140).

Priorities for arts and culture

Findings from the community survey suggested clear community priorities for arts and culture, specifically:

- 94% of respondents think that arts and culture should play an extremely or moderately important role in Grand Rapids’ regional identity (Q38)
- Strong majorities of respondents want to see the City of Grand Rapids use art to improve the physical environment, with particular support for parks, city buildings, and natural areas (Table 3)

Table 3: Priority Areas For Art Improving The Physical Environment

In the future, I would like to see the City of Grand Rapids use art (visual and/or performing) to improve:

	%
parks	88
city buildings	79
natural areas (such as trails and their signage)	77
city infrastructure (such as bridges and railways)	71
streets	68

Percentage of respondents selecting strongly agree to agree. Based on a 5-point scale. Source: Q32.

- 89% percent of respondents wanted to see closer links between Grand Rapids’ arts and cultural offerings and education, more than any other option; and 75% wanted closer ties between art and healing (Table 4)

Table 4: Arts and links to other domains

I’d like to see closer links between Grand Rapids’ arts and cultural offerings and:

	%
education	89
healing in general	75
civic engagement	71
environmental activities	69
poverty alleviation	68
recreational activities	67
reduction in addiction	65
agriculture and forestry	57
sporting activities	42

Percentage of respondents selecting strongly agree to agree. Based on a 5-point scale. Source: Q29.

- Only 37% of respondents rated arts access at the public elementary school level as adequate, 41% for the high school level, and 40% for area colleges (Table 5)

Table 5: Youth Arts Access

<u>Grand Rapids' youth have adequate access to arts and culture through:</u>	
	%
public elementary schools	37
public high schools	41
area colleges	40
non-school providers (non-profits, churches, private lessons, etc.)	51

Percentage of respondents selecting strongly agree to agree. Based on a 5-point scale. Source: Q23.

- Arts and cultural offerings appear to be most inclusive of people of different ages, less so for people of different income and education levels, and the least for minorities (Table 6)

Table 6: Arts And Inclusivity

<u>Grand Rapids' current arts and cultural offerings are inclusive of:</u>	
	%
people of different ages	72
people of different income and education levels	51
minorities, such as Native Americans	41

Percentage of respondents selecting strongly agree to agree. Based on a 5-point scale. Source: Q25.

Survey findings suggest particular opportunities to strengthen Native American arts and cultural offerings. For instance, only 41% of respondents rated Grand Rapids' current arts and cultural offerings as inclusive of minorities, such as Native Americans (Q25). Over half (58%) of respondents indicated that they have participated in Native American arts and culture, and even more (65%) expressed interest in future opportunities (Q14-15). Lastly, only 45% of arts or cultural organization respondents reported that they had engaged Native Artists or performers in their arts and cultural offerings (Q19).

The above values also came through via the free response submissions. When asked, "What are the most effective things the City of Grand Rapids can do to foster vital arts and cultural resources for everyone?" (Q42), many respondents (13) suggested that the City can play an important role in promoting arts and culture (individual artists and arts activities), locally, regionally and statewide. Other respondents (10) noted that the City can take steps to make arts and culture more generally accessible, including offering affordable events, as well as making people generally feel welcome. Some respondents proposed reducing roadblocks and making policies more transparent at the city level (4). Respondents also would like the City to offer more—and more diverse—events and activities, such as festivals, public art, and music (9). Other responses include investing in public art (6), offering financial support (6); and generally providing space for arts and culture to happen (6).

Appendix E. GRMN Creations Community Survey: Full Results

Below, we include full results for the quantitative survey findings, as well as select summaries of free response submissions. Numbers in parenthesis indicate how many respondents address a specific theme via free response comments.

**Q1: In the Grand Rapids area, I participate (including at home) in:
(check all that apply)**

Answer Choices	%	#
music	79	256
arts festivals	66	214
theater	57	185
visual arts	56	183
dance	31	100
literature/writing	27	88
other	12	40

*percentages based on answers from 324 respondents.

Free responses (40)

**Q2: In the Grand Rapids area, I would like to participate more actively in:
(Please check all that apply)**

Answer Choices	%	#
music	52	140
arts festivals	51	139
theater	40	108
visual arts	37	101
literature/writing	23	62
dance	23	61
other	10	26

*percentages based on answers from 270 respondents.

Free responses (26): Several respondents would like to participate more actively in hands-on learning opportunities (7), for example fiber arts, pottery, and quilting. Respondents also mention interest in multicultural activities (3) and food and culinary arts offerings (3).

Q3: In a typical year I participate in artistic and cultural activities in the Grand Rapids area: (Please check all that apply)

Answer Choices	%	#
weekly	24	77
monthly	34	111
about every other month	21	68
once or twice a year	21	67

*percentages based on answers from 323 respondents.

Q4: Are you an artist, or do you engage in creative expression in any artistic disciplines (visual, literary, design, dance, theater, music, new media, or other)?

Answer Choices	%	#
yes	53	176
no	47	156

*percentages based on answers from 332 respondents.

Q5: What is your primary practice/discipline? (choose one)

Answer Choices	%	#
music	26.0	40.0
visual art	16.2	25.0
craft	9.7	15.0
photography	9.1	14.0
writing & literature	8.4	13.0
fiber arts	7.1	11.0
theater	5.2	8.0
cultural management	3.3	5.0
performance art	2.6	4.0
dance	2.6	4.0
arts education	2.0	3.0
specialized technical	2.0	3.0
media arts	1.3	2.0
culinary arts	1.3	2.0
community arts	1.3	2.0
graphic design	0.7	1.0
fashion	0.7	1.0
film & video	0.7	1.0

*percentages based on answers from 154 respondents.

Free responses (13)

Q6: What is your secondary practice / discipline? (you may choose more than one)

Answer Choices	%	#
photography	23	14
music	20	28
craft	20	15
theater	19	8
writing & literature	16	13
visual art	14	25
culinary arts	11	2
dance	10	4
fiber arts	9	11
arts education	9	3
community arts	9	2
graphic design	8	11
cultural management	6	5
performance art	6	4
film & video	5	1
media arts	5	2
fashion	4	1
specialized technical	1	3

*percentages based on answers from 140 respondents.

Free responses (7)

Q7: At what stage are you in your artistic practice?

Answer Choices	%	#
amature / hobby	50	80
emerging	22	35
established	18	28
mid-career	10	16

*percentages based on answers from 159 respondents.

Q8: In what ways can the city of Grand Rapids help you advance your artistic/cultural practice?

Free responses (71): Although the question was intended to probe what support creative practitioners would like from the City of Grand Rapids, many respondents interpreted this question as how “the community, in general” and not “city government” can be supportive. Quite a number of respondents (17) want access to more classes and workshops. A few respondents focused on advance training (e.g., professional dance classes, mentorships with photographers, workshops with professional theater directors); others want more “wine and paint” events. Several respondents (12) desire more promotion and marketing. A few respondents (7) suggested shared facilities/resources and/or affordable space for artists to practice and showcase their work. More specifically, several respondents want performing/exhibition opportunities for local and/or emerging artists.

Q9: I can easily access information about Grand Rapids area arts and cultural offerings:

Answer Choices	Percentage of Respondents					
	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
in local print media	22%	57%	11%	6%	2%	2%
through local broadcast news	17%	40%	21%	15%	2%	6%
in tourism literature	8%	36%	30%	9%	2%	15%
through internet/social media	24%	54%	12%	4%	1%	4%

*percentages based on answers from 299 respondents.

Q10: Please share any details on how you access information about arts and culture. For instance, what are the most important sources? Are there particular kinds of arts offerings for which you wish you had more/better access to information?

Free responses (128): Respondents mentioned Northern Community Radio (27), Reif (specifically mailings) (20) and the print media (specifically the Grand Rapids Herald Review (22) as ways to access information about arts and culture. Other important sources included social media and word of mouth. Respondents also mentioned First Friday Street banners, the Itasca Community Television bulletin board, church bulletins, fliers in local businesses, IOSP, and Visit Grand Rapids. Many people offered suggestions for improved communication about arts and cultural offerings, such as greater emphasis on internet/social media, an electronic bulletin board, having one centralized repository website/email directory, and sending out a First Friday-specific email with details about participating artists.

Q11: I value arts and cultural activities because they help me:

Answer Choices	Percentage of Respondents					
	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
develop my creativity	38%	43%	15%	3%	1%	0%
discover new artists and arts forms	35%	48%	14%	1%	1%	0%
feel emotions through art	34%	48%	15%	1%	1%	1%
support a spiritual life through arts and culture	32%	39%	22%	3%	3%	1%
develop a greater understanding of local history	19%	51%	26%	3%	3%	1%
make new friends and expand social networks	26%	56%	16%	1%	1%	1%
find insights into other cultures or circumstances	29%	58%	11%	2%	2%	0%
help in healing processes	22%	38%	30%	4%	4%	2%

*percentages based on answers from 291 respondents.

Q12: What other reasons motivate you to participate in arts and cultural activities in the Grand Rapids area?

Free responses (95): Though responses varied greatly, the following quotes illustrate some of the range and key themes that community members voiced:

The arts keep life interesting -- small towns can feel stagnant but the influx of new artists and ideas keeps this one feeling alive and vibrant.

I fully enjoy watching others discover their talents of self-expression. It's a gift of empowerment that helps reduce mental health symptoms and promotes the healing process.

Arts and cultural activities are as important to the mental health of a community as green spaces and the visibility of water.

For many families, it's a generational thing. It can tie us to each other, our future, our past, and even a place. Raising children now I really feel the importance and impact for young ones to have access to arts and mediums to help them develop, grow, express, and find themselves.

The arts build community. They build networks between individuals and organizations. Theatre especially is an art that unites performing arts with visual arts, music, graphic design, fashion, dance, and just about every other art. Theatre brings diverse individuals together to work together on a project in spite of differences they may have.

Q13: What deters you from participating?

Free responses (111): Respondents overwhelming named time conflicts and family obligations as the biggest deterrent from participating in arts and cultural offerings (70). Individual family-related responses suggest the potential for more family-oriented arts and cultural events and adult offerings with childcare provided. Other deterrents that respondents mentioned include cost (34), lack of awareness (13), distance for rural respondents (7), and lack of interest/relevance (5).

Q14: I have had past opportunities to participate in Native American arts and culture:

Percentage of Respondents

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
Yes	10%	48%	20%	14%	4%	3%

*percentages based on answers from 284 respondents.

Q 15: I am interested in future opportunities to participate in Native American arts and culture.

Percentage of Respondents

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
Yes	21%	44%	25%	5%	2%	2%

*percentages based on answers from 288 respondents.

Q16: Do you work at an arts and cultural organization or serve as a volunteer or board member?

Answer Choices	%	#
employee	9	26
board member	9	27
volunteer	15	45
none of the above	66	195

*percentages based on answers from 293 respondents.

Q17: In Grand Rapids, there is an appropriate balance of opportunities for:

Percentage of Respondents

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
funding for smaller arts organizations and large arts organizations	7%	33%	32%	21%	2%	7%
funding for one-time events and recurring events	5%	34%	30%	20%	1%	10%

*percentages based on answers from 93 respondents.

QUESTIONS ASKED OF ARTS ORGANIZATION RESPONDENTS:

Q18: Please feel free to elaborate on the balance of funding opportunities.

Free responses (19): Several respondents (5) expressed appreciation for existing funding (e.g., Blandin, the Legacy Amendment, and individual generosity). Others (4) think more funding is needed, specifically for smaller organizations (3). Respondents noted the need for fundraising training (2).

Q19: Has your organization engaged Native artists or performers in your arts and cultural offerings? (please answer for the organization with which you are primarily affiliated)

Answer Choices	%	#
yes	45	41
no	25	23
don't know	30	28

*percentages based on answers from 92 respondents.

Q20: Please feel free to elaborate on Native content. (For instance, is this a programmatic focus, and why/why not?)

Free responses (18): Responses range from general validations that this focus is important (5) to some specific examples of ways in which arts and cultural organizations are including Native programming (7), to some insights into the importance, yet challenges. For instance:

Because Native Americans are the second largest ethnic group in the area, we want our programming to include Native artists so as to accurately reflect our population. We have engaged Native artists in the past, but it has been a challenge to develop a long-term relationship or reputation in the Native community as a place for art and artists.

We want to be sure our programming represents our community, and that means including work by artists with a diversity of backgrounds and experiences. It is one of our goals to engage Native artists in our work, but it is a constant challenge that we are not very good at addressing. Our Grand Rapids address feels like a wall when reaching out to the Native population. Creating meaningful relationships takes time and real, personal connections. It can't (and shouldn't) be manufactured.

Q21: What opportunities do you see for helping Grand Rapids' arts and culture organizations collaborate more?

Free responses (25): A number of respondents (6) pointed out opportunities for organizations to plan complementary events instead of competing offerings and double bookings. Other interesting ideas included summer camps for artists, shared multi-discipline art spaces in vacant buildings, an arts help desk, and shared bookkeepers for small organizations.

Q22: In what ways can the City of Grand Rapids help your organization to succeed?

Free responses (25): The most common response involved promotion of local arts events and organizations (6), including through an electronic reader board, on the city website, social media, and via the chamber of commerce. Other respondents (4) emphasized public art (mural and statutes) and/or street-related infrastructure design and beautification (3). A few respondents desire a larger arts focus at Central School (3) and funding for organizations (3).

Q23: In Grand Rapids, there is an appropriate balance of opportunities for:

Percentage of Respondents

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
public elementary schools	8%	29%	13%	25%	7%	19%
public high schools	9%	33%	17%	21%	3%	18%
area colleges	7%	33%	24%	12%	2%	23%
non-school providers	9%	41%	22%	9%	2%	16%

*percentages based on answers from 272 respondents.

Q24: Please share any suggestions for how youth could have improved access to the arts in Grand Rapids.

Free responses (75): Respondents expressed high levels of support for more focus on art in K-12 class time (25), and some perceived that arts has been cut in the schools and is hard to fund (6). For example:

Local school districts need to make art a primary activity in the elementary schools especially. As it stands, there is no coordinated effort to teach kids art; it's basically at the teacher's discretion how much time they spend with anything artistic. The general arts education begins to expand in the middle school, but by then the schools have already squandered some of the most creative years in a person's life. It's shameful, absolutely shameful.

Art isn't an "extra," art is a way of life! Connections to both visual and performing arts prepared our children for very successful careers that are actually, not very arts related at all! They became creative thinkers, able to use their imaginations to solve problems; to use music and an art medium to relieve stress or think outside of a box. The arts expanded how they think and enhances their perspectives on life.

A minority of respondents (4) voiced opinions that Grand Rapids youth already had robust arts opportunities (e.g., music, theater, Reif performances, IOS, the Library).

Q25: Grand Rapids' current arts and cultural offerings are inclusive of:

Percentage of Respondents

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
minorities, such as Native Americans	6%	35%	35%	10%	1%	13%
people of different ages	10%	62%	14%	8%	1%	6%
people of different ages	9%	42%	19%	17%	4%	8%

*percentages based on answers from 270 respondents.

Q26: Please share any suggestions of area Native artists, Native arts organizations or other potential resources that might help Grand Rapids arts and culture be more inclusive of Native American traditions.

Free responses (28): Many respondents expressed interest in programming, such as dance and drumming, and space, such as an Ojibwe gallery, specific to Native art so as to learn more about Native arts and culture (12). Other respondents offered ideas of specific people or organizations to contact that could be helpful in making Grand Rapids more inclusive to Native American traditions (12). These specific suggestions have been integrated into GRMN Creates strategies.

Q27: Please share any suggestions or resources that might help Grand Rapids arts and culture be more inclusive of people of different age levels.

Free responses (27): Many respondents (9) reported a desire for more programming for the older adult population, including collaborations with ElderCircle and ArtSage. Several respondents (6) think Grand Rapids would benefit from more offerings for youth, including more opportunities for art in school. Others (6) mentioned activities and programs for teenagers and young adults. Finally, some respondents (6) voiced interest in intergenerational programming, including art classes with participants of a variety of ages.

Q28: Please share any suggestions or resources that might help Grand Rapids arts and culture be more inclusive of different income and education levels.

Free responses (36): Some respondents proposed free or discounted offerings (6) or offering scholarships or grants (9) as ways to increase access. Others (5) articulated positive work already being done in Grand Rapids on inclusive arts and culture, such as the ICC, the Library, and Reif. However, Reif also was held up as an example of an unaffordable place to experience arts and culture. Respondents also prioritized creating a more welcoming culture so everyone feels comfortable participating in arts and culture (3), overcoming transportation challenges (2), and offering more free outdoor events (1).

Q29: I'd like to see closer links between Grand Rapids' arts and cultural offerings and:

Answer Choices	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
poverty education	20%	48%	25%	2%	2%	4%
reduction in addiction	23%	43%	26%	3%	1%	5%
healing in general	27%	48%	19%	2%	1%	4%
agriculture and forestry	16%	41%	36%	3%	1%	4%
environmental activities	22%	47%	25%	3%	2%	2%
sporting activities	10%	32%	40%	11%	2%	5%
recreational activities	19%	42%	25%	4%	1%	3%

*percentages based on answers from 267 respondents.

Q30: Please share PAST EXAMPLES of how you've see arts and culture supporting community development in Grand Rapids?

Free responses (50): Over half of the respondents (27) mentioned First Fridays; some respondents articulated that this event brings a variety of people downtown and allows people to experience local businesses that they otherwise might not patronize. Many respondents (10) also mentioned Reif and several (10) recognized MacRostie for its work around art and social issues.

Respondents also mentioned other specific organizations and events that they believe have supported community development in the past. These include murals/public art (8), Northern Community Radio concerts and on-air programs (7), art fairs and music festivals (5), Goods from the Woods (5), Tall Timber Days (5), Central School (4), and the Library (4).

Q31: Please share any IDEAS you have for how arts and culture could support community development in Grand Rapids in the FUTURE.

Free responses (43): Several people (15) responded that festivals, events, and tours could support community development in Grand Rapids. Ideas include an art scavenger hunt, free public concerts, art walks, and theater in the parks. Other respondents (12) emphasized public art, specifically artwork that includes public engagement and has a connection to the natural surroundings. Several respondents (6) mentioned that vacant spaces could be animated using art and culture. Other ideas include capitalizing on arts and culture for tourism and boosting the regional reputation (4); promoting social inclusion through arts and culture (3); and using Central School as an asset (2).

Q32: In the future, I would like to see the City of Grand Rapids use art (visual and/or performing) to improve:

Answer Choices	Percentage of Respondents					
	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
streets	31%	37%	21%	7%	2%	2%
parks	42%	46%	8%	2%	1%	1%
city buildings	34%	44%	15%	4%	1%	1%
city infrastructure	31%	40%	22%	5%	1%	1%
natural areas	35%	42%	16%	5%	1%	1%

*percentages based on answers from 271 respondents.

Q33: Please share PAST EXAMPLES you've seen of how the arts and culture improves Grand Rapids' physical environment.

Free responses (58): Many respondents mentioned specific artworks, such as the MacRostie murals (18), the big chair (5), sculptures at the library (5), and the mosaics at Northern Community Radio (2). Two respondents did not think the big chair contributes to the physical environment. Other respondents provided examples of flower baskets in downtown Grand Rapids (6), signs and other infrastructure, such as roundabouts and bike lanes (8), and art-infused natural areas (8).

Q34: Please share any IDEAS you have for how the arts could support Grand Rapids' physical environment in the FUTURE.

Free responses (58): Respondents most frequently cited public art (17), such as sculptures and murals, as how arts could support Grand Rapids' physical environment. Several respondents mentioned the natural environment and the desire to increase the number of and strengthen existing green spaces (7), and incorporate art and interactive components (such as a chess board) into parks and trails. Some respondents also named excellent architecture and design as a way to improve the physical environment (5). Others commented that art could provide solutions to spruce up the outdoors during winter months (4); better promote biking and walking (3); help create safer and more beautiful street intersections, such as creatively augmenting roundabouts (3); and animate vacant spaces to create more vibrant streetscapes (3).

Q35: How important are Grand Rapids' arts and cultural enterprises (including non-profits) as generators of:

Percentage of Respondents					
Answer Choices	Extremely Important	Moderately Important	Slightly Important	Not at all Important	Don't Know
income	32%	37%	20%	2%	9%
jobs	27%	38%	21%	3%	9%

*percentages based on answers from 264 respondents.

Q36: How important are artists' contributions to Grand Rapids economy as:

Percentage of Respondents					
Answer Choices	Extremely Important	Moderately Important	Slightly Important	Not at all Important	Don't Know
workers	31%	45%	13%	3%	8%
entrepreneurs	41%	39%	11%	1%	8%

*percentages based on answers from 264 respondents.

Q37: How important are the arts and culture for helping Grand Rapids attract and keep:

Percentage of Respondents					
Answer Choices	Extremely Important	Moderately Important	Slightly Important	Not at all Important	Don't Know
businesses	47%	35%	9%	3%	6%
workers	44%	38%	9%	4%	5%
retirees	54%	33%	6%	1%	5%
students	46%	35%	12%	3%	4%

*percentages based on answers from 264 respondents.

Q38: How important a role should arts and culture play in Grand Rapids' regional identity?

Answer Choices	Responses
Extremely important	60%
Moderately important	34%
Slightly important	6%
Not at all important	1%
Don't know	1%

*percentages based on answers from 262 respondents.

Q39: Please share PAST EXAMPLES you've seen of how the arts and culture supports Grand Rapids' economy.

Free responses (49): Respondents emphasized the importance of events as a way that arts and culture has supported Grand Rapids' economy. Nearly half (21) of the respondents mentioned offerings at Reif that attract both people who live in Grand Rapids and visitors from out of town. Several respondents noted that visitors attending Reif offerings spend money on food, lodging, and shopping while they are in town. Respondents also noted other events that add to the Grand Rapids' economy, including First Fridays (9) Goods from the Woods (5), MacRostie (5), Tall Timber Days (4), and the Wizard of Oz record event (2). Respondents also voiced other economic impacts, for instance the jobs creation during new arts facility construction, that downtown festivals can help boost sales at ancillary businesses, and that arts and cultural offerings attract people to live in Grand Rapids.

Q40: Please share any IDEAS you have for how the arts and culture could support Grand Rapids' economy in the FUTURE.

Free responses (27): Respondents had many unique ideas of how arts and culture could support Grand Rapids' economy in the future. A few respondents (4) mentioned a place to offer classes on folk arts and creative activities connected to Grand Rapids' natural assets, such as tanning pelts and making fishing lures. Several respondents (8) think more events in the community would add to Grand Rapids' economy, with one respondent noting that events specifically tied to the Mississippi River might draw people to the area. On a related note, some respondents (4) would like to see better promotion and marketing of the existing arts and cultural offerings.

Q41: Overall, how important a role do arts and cultural activities play in improving the quality of life of Grand Rapids area residents?

Answer Choices	Responses
Extremely important	65%
Moderately important	29%
Slightly important	5%
Not at all important	1%
Don't know	1%

*percentages based on answers from 258 respondents.

Q42: What are the most effective things the CITY of GRAND RAPIDS can do to foster vital arts and cultural resources for everyone?

Free responses (58): Many respondents (13) think that the City can play an important role in promoting arts and culture (individual artists and arts activities), locally, regionally and statewide. Other respondents (10) noted that the City can take steps to make arts and culture more generally accessible, including offering affordable events and transportation, as well as making people generally feel welcome. Some respondents proposed reducing roadblocks and making policies more transparent at the city level (4). Respondents also would like the City to offer more—and more diverse—events and activities, such as festivals, public art, and music (9). Other responses include investing in public art (6), offering financial support (6); and generally providing space for arts and culture to happen (6).

Q43: What are the most effective things INDIVIDUAL CITIZENS can do to foster vital arts and cultural resources for everyone?

Free responses (65): Over 60 respondents weighed in how individual Grand Rapids citizens can foster arts and cultural resources for everyone. Most respondents (43) believe that attending, financially donating to, and participating in arts and cultural offerings can help achieve this goal. Several respondents (10) think that individual citizens should buy art made by local artists. Other respondents (12) think that sharing information about cultural offerings with friends, family, and neighbors and providing opportunities for them to get involved will foster more cultural resources. Other respondents (5) expressed support for citizens' general engagement and their keeping up to date about cultural offerings.

Q44: What are the most effective ways that LOCAL ARTS AND CULTURAL NONPROFIT ORGANIZATIONS can contribute to the quality of life in Grand Rapids?

Free responses (48): In terms of how local arts and cultural nonprofit organizations can contribute to quality of life, some respondents (12) emphasized more partnerships among nonprofits and collaboration across sectors. Others (11) believe that better promotion and communication about nonprofit offerings and about the value of these offerings will add to quality of life. Other respondents (11) noted that providing accessible offerings for specific populations and communities (e.g., older adults and amateur artists) would allow more people to participate and enjoy arts and culture. Additional answers include that local nonprofit arts and cultural organizations can enhance Grand Rapids' aesthetic beauty (4), offer more events and activities (3), provide education (2), and provide innovative and original programming (3).

Q45: What are the most effective ways that INDIVIDUAL ARTISTS AND CULTURAL WORKERS can contribute to the quality of life in Grand Rapids?

Free responses (33): In terms of how individual artists and cultural workers can contribute to the quality of life in Grand Rapids, respondents suggested that they should showcase—through exhibitions, giving lectures or teaching classes—their work, so that more people can view and appreciate their craft (8). Other respondents encouraged creative workers to be more involved in the community, from engaging the church community to Central School, and participating in cross-sector work (7). Some respondents believe artists and creative workers should advocate for themselves and other creative workers (4). In contrast, other respondents suggested that artists can contribute to quality of life by offering their time and work for free (4). Other responses focus on artists taking time to create quality work (6), working collaboratively with other artists (4), and more effectively promoting their work (2).

Appendix F. Cultural Asset Maps

Introduction

As part of the information gathering stage for the cultural planning process, community members geographically identified arts and cultural assets in order to both create a basic listing of current assets, and to reveal their spatial distribution to help locate areas of opportunity and need. As part of this initial phase of analysis, the consultant team created six primary maps:

- MAP 1: All Arts and Cultural Assets - Existing
- MAP 2: Cultural Venues, Organizations, and Institutions
- MAP 3: Public Art
- MAP 4: Identified Areas of Personal Expression
- MAP 5: Community Envisioned Arts and Cultural Asset Ideas
- MAP 6: All Arts and Cultural Assets - Existing and Envisioned

The first three maps identify existing arts and culture assets both in terms of existing event venues, organization, and institutions; and existing public art assets. These layers are brought together in Map 1.

Maps 4 and 5 present information gathered in the first Community Meeting held in September of 2014. In this meeting, community members identified specific locations of cultural and artistic asset both in terms of local organizations/institutions, and in terms of areas where they found “their own spot for individual expression.” Map 4 identifies these areas of personal areas of expression. Attendees at the community meeting also named and located potential new ideas for arts and cultural assets in Grand Rapids. In reviewing the maps, stakeholders did not always clearly link ideas with specific geographies (some ideas were written in the margins of the maps / other dots were unlabeled). Map 5 captures this data.

A comparison of Map 1 with Maps 3 & 4 reveals that Grand Rapids has a strong foundation of arts and cultural assets and that they are fairly evenly distributed across the city with an expected density of amenities located downtown. The increased pattern of spatial dispersion in Map 6, which includes envisioned assets, suggests that many proposed ideas and undeveloped assets exist in areas that help to “fill out” the areas that are not covered in Map 1. Such a pattern of distribution speaks to a strong potential for the City of Grand Rapids to be able to develop future resources in a geographically equitable manner whereby all citizens can benefit from living in close proximity to area resources.



Grand Rapids Cultural Asset Map Keys

MAP 1: All Arts and Cultural Assets - Existing

See keys for Maps 2 and 3

MAP 2: Cultural Venues, Organizations, and Institutions

South Grand Rapids:

- 1 - Sawmill Inn
- 2 - Children's Discovery Museum and Judy Garland Home
- 3 - St. Joseph's Church
- 4 - Forest History Center
- 5 - Grand Itasca Clinic and Hospital

East Grand Rapids:

- 6 - Davies Hall (Itasca Community College Campus)
- 7 - Lakes Inn
- 8 - Itasca County Family YMCA

Riverfront:

- 9 - Grand Rapids Area Library
- 10 - Rotary Tent
- 11 - Northern Community Radio
- 12 - Blandin Foundation

Downtown:

- 13 - VFW (jazz club on Wednesdays)
- 14 - Galleries: Frame Up & Wings n' Willows
- 15 - Galleries: MacRostie Art Center
- 16 - Itasca County Historical Society
- 17 - Brewed Awakenings (venue)
- 18 - Central School (National Register of Historic Places)

North Grand Rapids:

- 19 - Fairgrounds/Bike Trail
- 20 - IRA Civic Center
- 21 - St. Andrew's Church
- 22 - Reif Performing Arts Center

West Grand Rapids:

- 23 - Showboat
- 24 - Farmers' Market location

MAP 3: Public Art

Data taken from the MacRostie Art Center's Grand Rapids Public Art Map, which was created by Caleb Wood, Gretchen Yell, and Krista Matison.

1 – MacRostie Art Center

Artwork: Community Murals (2012)

Artists: Thomas Page, Sherry El-Nashaar, Paula Swenson, and students from Bovey/Coleraine, Deer River, & Grand Rapids

2 – U.S. Post Office

Artwork: Life in Grand Rapids and Upper Mississippi (1940)

Artist: James S. Watrous

3 – Grand Rapids State Bank

Artwork: Whitetail Deer (2002)

Artist: Bill Davis

4 – Central School

Artwork: Stairwell Paintings (1958)

Artist: Ted Tinquist

5 – Grand Rapids Fire Station

Artwork: Fireman Statue

Artist: unknown (donated by the family of Jack Dowell, former Fire Chief)

Artwork: 9/11 Memorial (2012)

Artist: Ken Steel

6 – Site of the Former Children's Museum

Artwork: Judy Garland Mural (1997)

Artist: John Kelsch

7 – Brewed Awakenings

Artwork: Mosaics (2006)

Artist: Peter Gordienko

8 – Glorvigen, Theis, Lind, & Co Office

Artwork: Hope (2004)

Artist: Thomas Page

Artwork: The Grand Rapids (2005)

Artist: Keith Thompson

Artwork: The Grand Rapids

Artist: Michael Tonder

Artwork: Stained Glass Doors (2005)

Artist: Ken Patzoldt and Jo Manbeck

9 – Grand Rapids Area Library

Artwork: Rotation (1992)

Artist: Jon Strom

Artwork: Flight of Knowledge (2000)

Artist: Thomas Page

Artwork: Rapture of Reading (2000)

Artist: Thomas Page

Artwork: Revolving River Batik (2008)

Artist: Diane Rutherford

Artwork: Blue Iris (2008)

Artist: Donna LaBeau

10 – KAXE, Northern Community Radio

Artwork: Mosaic Sculpture (2006)

Artist: Madga Kearns and Northern Community Radio volunteers

11 – Mississippi Riverwalk

Artwork: Mural (1989)

Artist: Mark Marino

12 – Blandin Paper Mill

Artwork: Grinder Man Sculpture (2001)

Artist: Thomas Page

13 – Blandin Foundation

Artwork: The Papermaker (1986)

Artist: Ray Wattenhofer

14 – Janicke Bakery

Artwork: Four Seasons of Activity in Grand Rapids (1995)

Artists: Various

15 – Reif Performing Arts Center

Artwork: The First Strike (2012)

Artist: Thomas Page

16 – Grand Itasca Clinic and Hospital

various

MAP 5: Community Envisioned Arts and Cultural Asset Ideas

New Ideas –Specified on Map

- 1 - Organized graffiti art under the K Horn Bridge
- 2 – Cross-generation biographies
- 3 – Native American arts and culture downtown
- 4 – Pedestrian bridge over Hwy 2
- 5 – Music by the river
- 6 – Develop Vets Park
- 7 – Machine/Wood shop co-op
- 8 – Art in the parks
- 9 – Amphitheater downtown
- 10 – Food trucks
- 11 – Winter Wonderland skating all over lakes and rivers
- 12 – Artist lofts
- 13 – Outdoor amphitheater
- 14 - Labyrinth at GICH
- 15 - Updated / expanded Showboat venue
- 16 - Christmas market on Block 21
- 17 - Resurrect the Rialto Theater

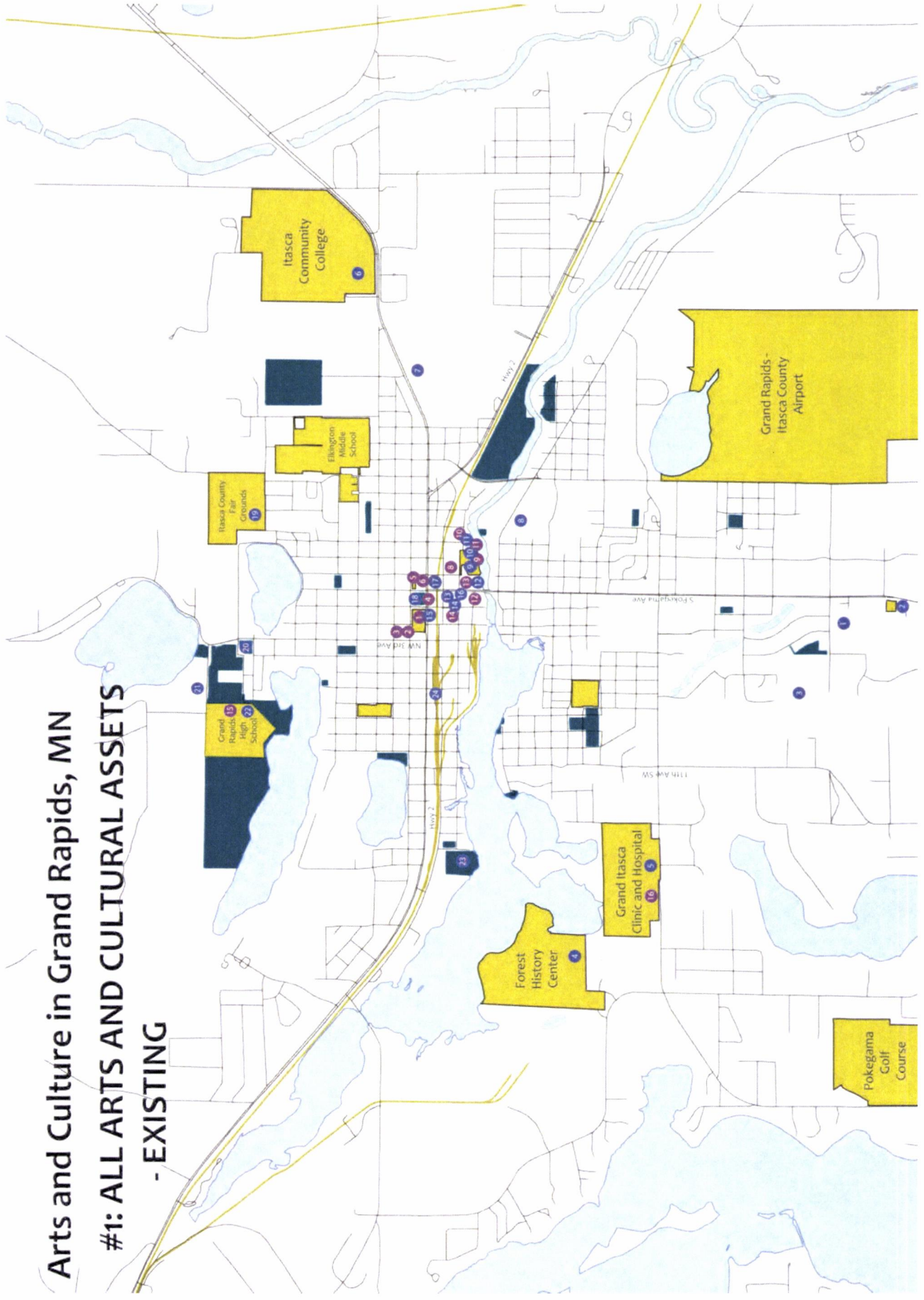
New Ideas – Written Down but not Located on Map

- Public art in roundabouts.
- Tribal history center
- Sculpture/rose garden
- Highway 2 beautification
- Arts journal
- Walkability
- Folk School
- Tap room / brew pub / wine café
- More competitions for art and design
- Aesthetic standards for buildings
- Senior arts center
- Art in the parks
- Sculptures needed
- Low cost opportunities for children and adults
- Flowers / sculpture in front of businesses
- Fountains based on lakes/rivers
- Attract a chef to the riverfront
- Small power generating wind mills on top of art buildings
- Aesthetically pleasing walking path through downtown
- Art covered school buses and public transit

Arts and Culture in Grand Rapids, MN

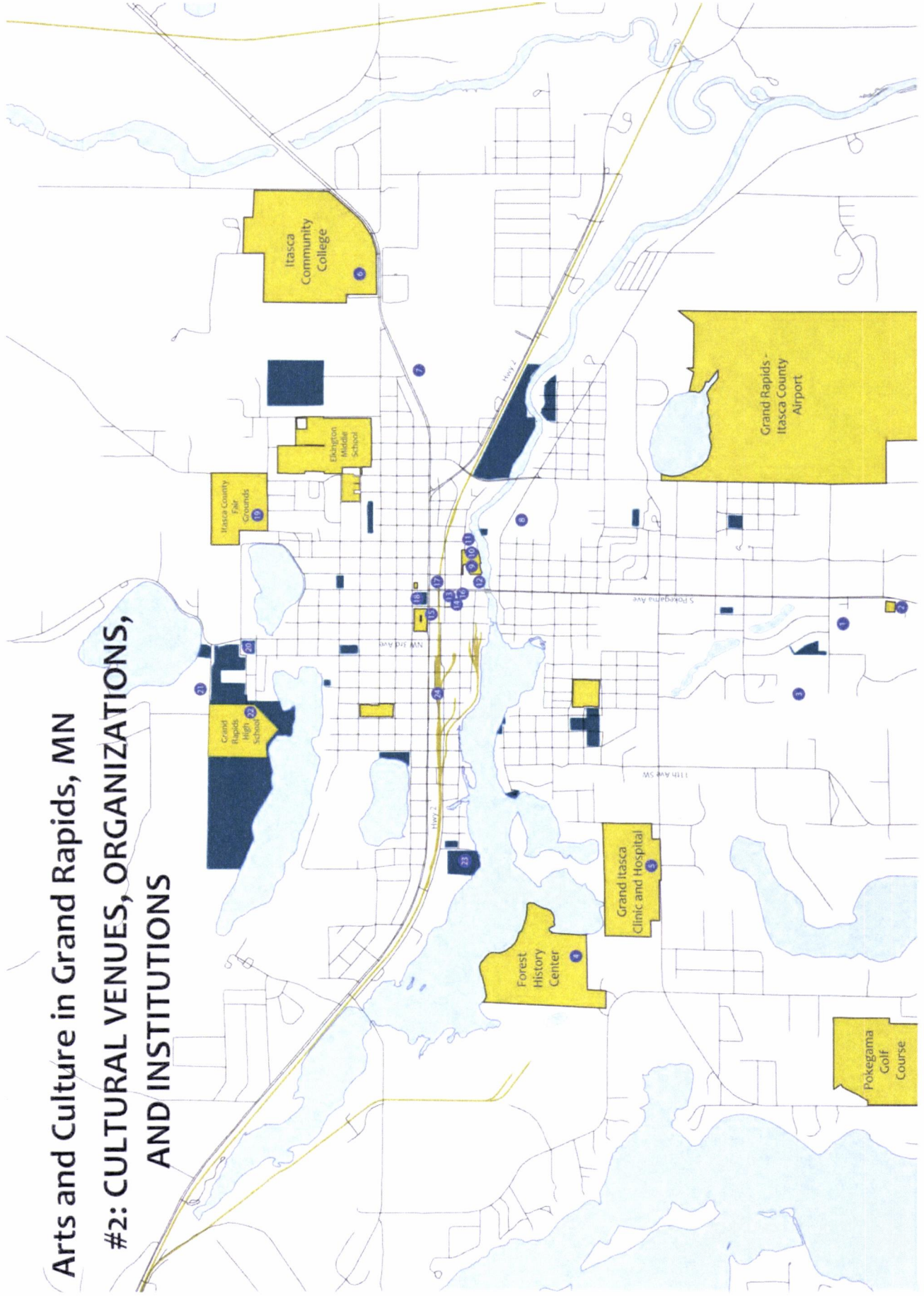
#1: ALL ARTS AND CULTURAL ASSETS

- EXISTING



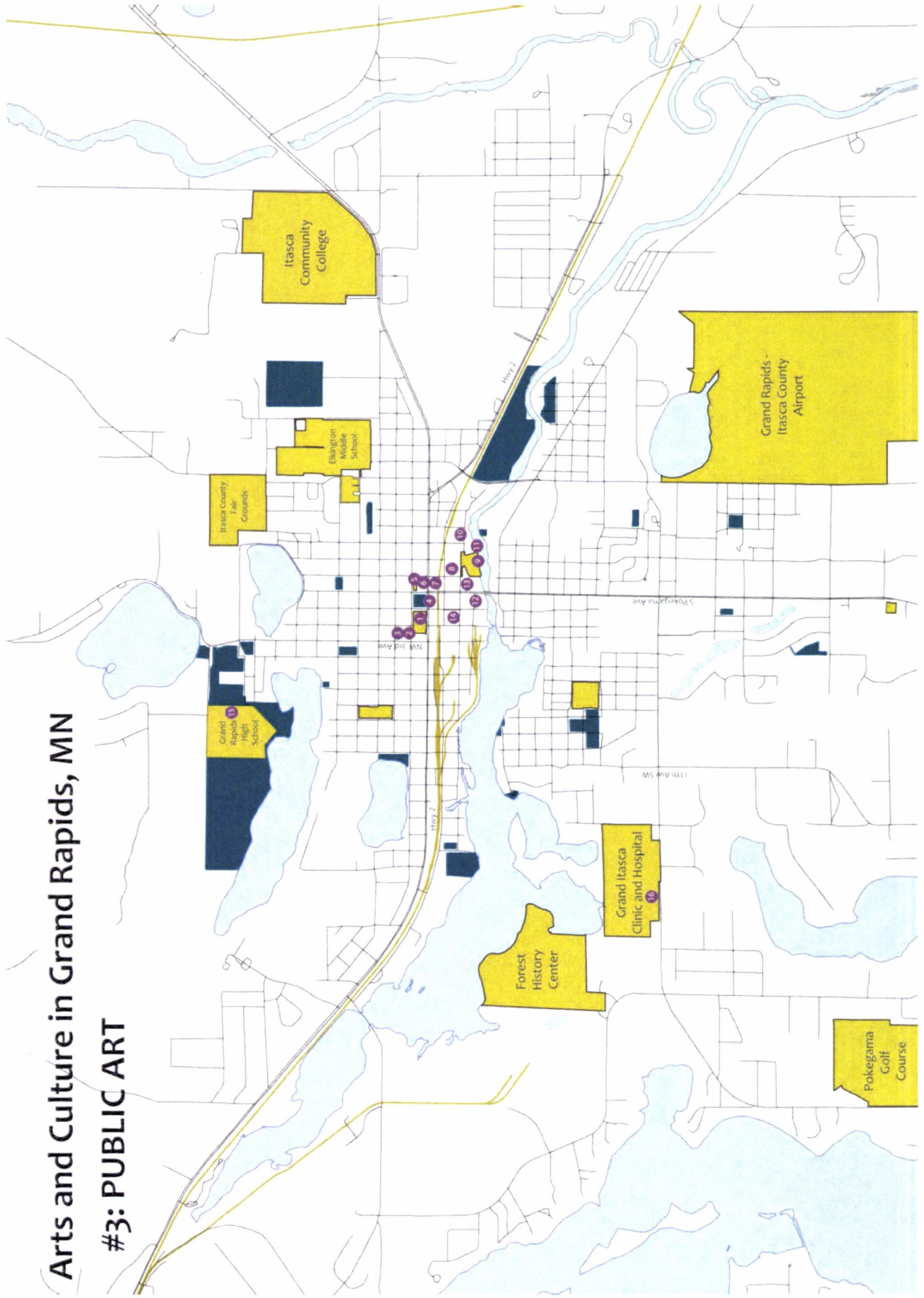
Arts and Culture in Grand Rapids, MN

#2: CULTURAL VENUES, ORGANIZATIONS, AND INSTITUTIONS



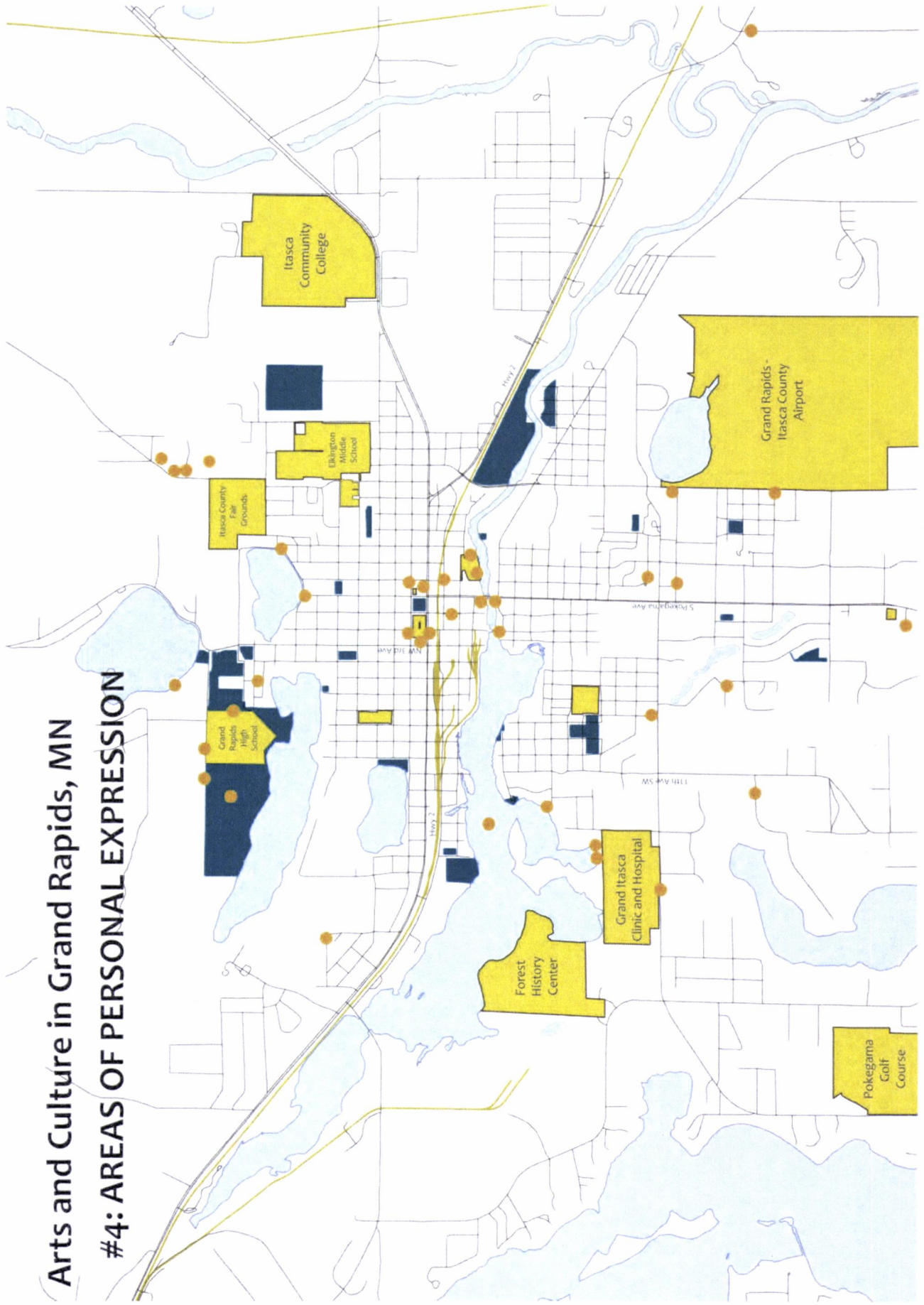
Arts and Culture in Grand Rapids, MN

#3: PUBLIC ART



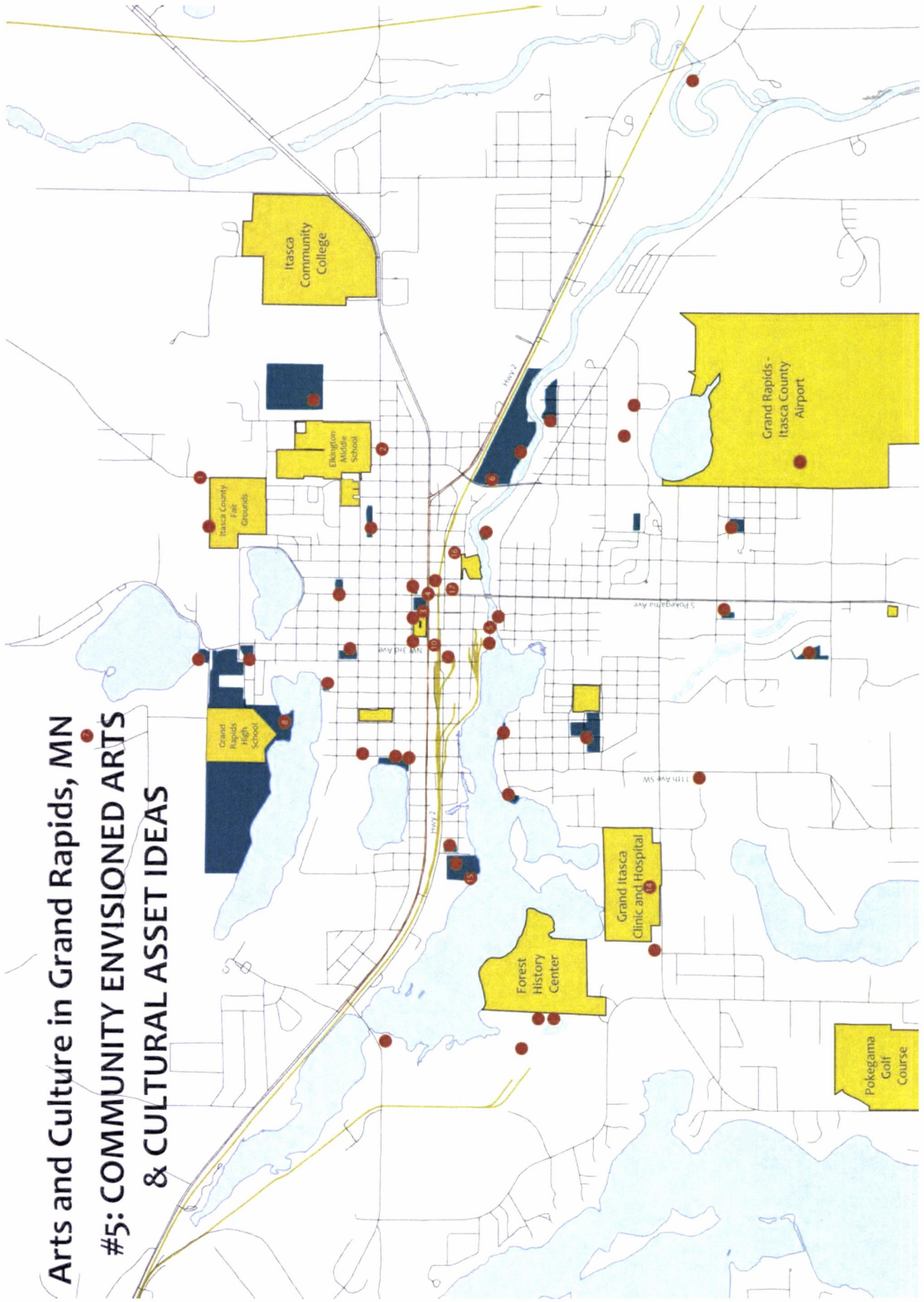
Arts and Culture in Grand Rapids, MN

#4: AREAS OF PERSONAL EXPRESSION



Arts and Culture in Grand Rapids, MN

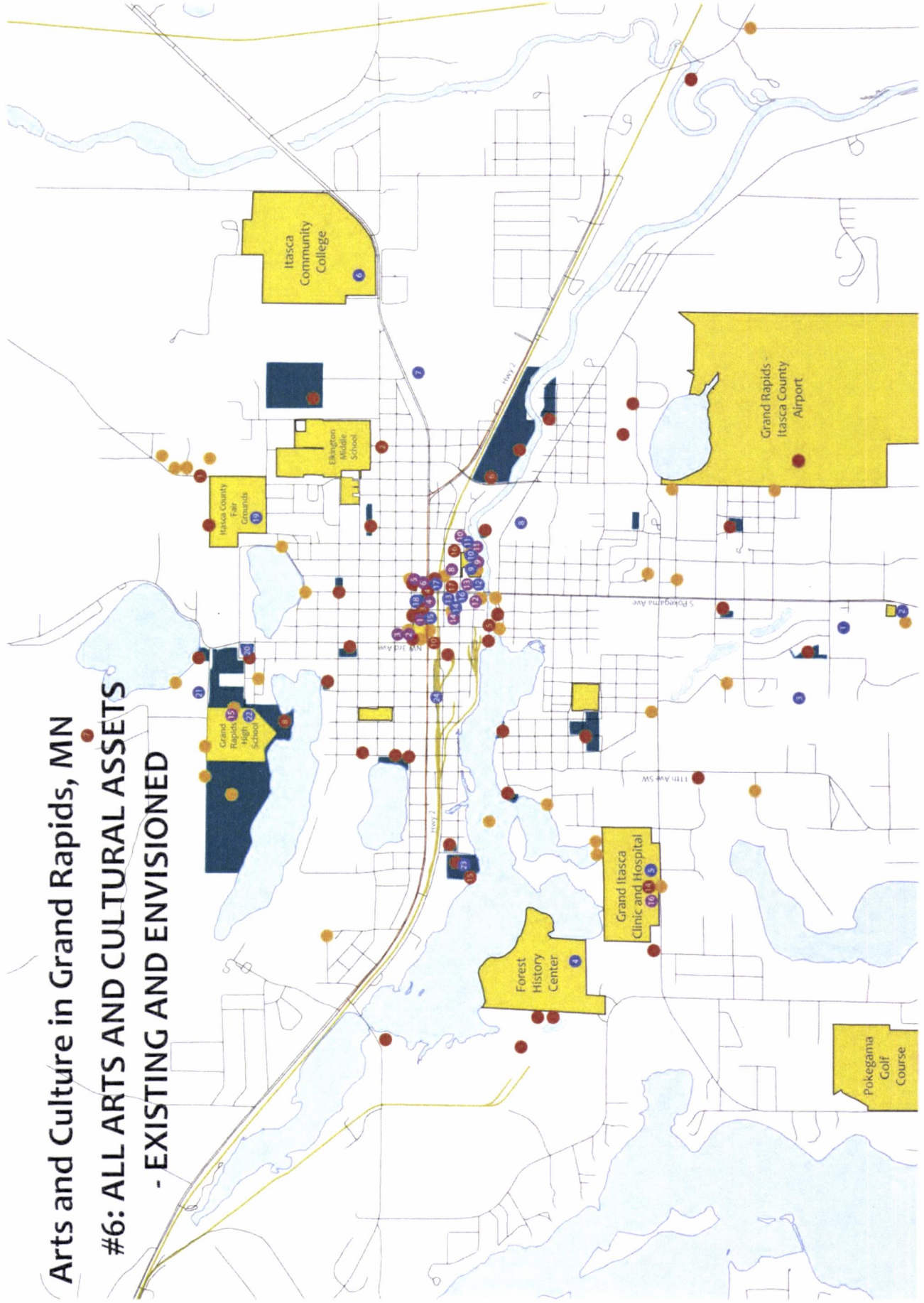
#5: COMMUNITY ENVISIONED ARTS & CULTURAL ASSET IDEAS



Arts and Culture in Grand Rapids, MN

#6: ALL ARTS AND CULTURAL ASSETS

- EXISTING AND ENVISIONED



Appendix G. Consultant Profiles

Metris Arts Consulting

Metris Arts Consulting is a collaborative consulting practice led by Principal Anne Gadwa Nicodemus. Metris provides research, analysis, and planning support related to all aspects of arts-based community and economic development. The firm works with a range of clients from across the country, including philanthropic organizations, government agencies (local to federal), and arts and community development nonprofits. Metris provides them with critical resources, including think pieces and presentations, needs assessments, impact evaluations, cultural plans and asset maps, white papers, and indicator systems. Its approach is collaborative—Metris views clients as active partners and desire relationships with entities that are open to critical learning and innovation.

GO collaborative

GO collaborative is a woman-owned (WBE/HUB) design and planning firm focused on creative, community design and development. Their services range from early project planning to policy adoption and implementation, including visioning, feasibility analysis, community engagement, architectural programming, master planning, and evaluation. Founded by Sarah Gamble, architect, and Lynn Osgood, urban planner and researcher, the firm combines their complementary backgrounds and passion for the public realm. GO collaborative embodies the strengths of their diverse professional training with experience providing creative and innovative services to connect people in meaningful ways with the places they care about. The firm led the NEA's efforts to create Exploring Our Town, a new online resource that highlights its Our Town grant program and provides insights into how creative placemaking projects come together.

Markusen Economic Research

Based in Cromwell, Minnesota, Markusen Economic Research conducts research on artists, arts organizations and creative placemaking appropriate to clients' missions and in close consultation with clients. With teams of two to ten, the firm develops framing concepts (e.g. artistic dividend, crossover, creative placemaking) and uses mixed methods (interviews, surveys, secondary data analysis) to answer key questions about the relationship between arts organizations, host communities, artists and designers, and arts participants. Markusen's research clients over the past decade include the McKnight Foundation, Leveraging Investments in Creativity, James Irvine Foundation, William and Flora Hewlett Foundation, Center for Cultural Innovation, City of San José (CA), National Endowment for the Arts, Otis College of Art and Design, and Ewing and Marion Kauffman Foundation. The firm's published research is professionally designed and complemented by graphics and photographs. Principal Ann Markusen is a frequent public keynote speaker (see annmarkusen.com); consults for foundations, city and state governments, and arts organizations; and writes for larger publics on city arts strategies, arts policy, and creative placemaking.



Appendix H. Image Credits

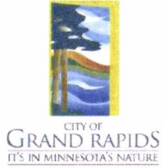
- Page 5 - *Grinder Man Sculpture*, Artist Thomas Page (2001)
Page 6 - Mosaics, Artist Peter Gordienko (2006)
Page 7 - Stairwell Painting, Central School, Artist Ted Tinquist (1958)
Page 8 - Photo By: John Connelly, Courtesy of Reif Performing Arts Center
Page 9 - Artist Delina White, Photographer Dan Dennehy
Page 11 - Photo By: John Connelly, Courtesy of Reif Performing Arts Center
Page 13 - Photo By: Jessica Setness
Page 15 - *The Old Depot*, Artist Beverly Slatton
Page 16 - *Life in Grand Rapids and Upper Mississippi*, Artist James S. Watrous (1940)
Page 17 - Artist Delina White, Photographer Dan Dennehy
Page 18 - *The Papermaker*, Artist Ray Wattenhofer (1986)
Page 20 - Stairwell Painting, Central School, Artist Ted Tinquist (1958)
Page 22 - Community Mural, Artist Paula Swenson (2012)
Page 24 - *Judy Garland Mural*, Artist John Kelsch (1997)
Page 25 - Stained Glass, Grand Rapids Area Library
Page 28 - Photo By: Kelly Klatt, Reif Performing Arts Center
Page 29 - Stairwell Painting, Central School, Artist Ted Tinquist (1958)
Page 30 - *Pine Forest*, Artist Kevin Giese (2013)
Page 31 - Stairwell Painting, Central School, Artist Ted Tinquist (1958)
Page 33 - *The Grand Rapids*, Keith Thompson (2005)
Page 47 - Stairwell Painting, Central School, Artist Ted Tinquist (1958)
Page 48 - Stained Glass, Grand Rapids Area Library
Page 50 - *Blue Iris*, Artist Donna LaBeau
Page 52 - Photo By: Angie Ulseth, Courtesy of Reif Performing Arts Center
Page 54 - Mosaic Sculpture, Madga kearns and Northern Community Radio volunteers (2006)
Page 75 - Stained Glas Doors, Artists Ken Patzoldt and Jo Manbeck (2005)
Page 86 - Photo By: Angie Ulseth, Courtesy of Reif Performing Arts Center

GRMN Creates

an arts and culture roadmap



Markusen Economic Research
Problem-solving the Creative Economy



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1505	Version:	1	Name:	Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.
Type:	Agenda Item	Status:		Status:	Public Hearing
File created:	7/22/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: An Arts and Culture Roadmap.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Comprehensive Plan Update: Resolution w/Exhibit "A"				

Date	Ver.	Action By	Action	Result
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Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The City Council will want to review the recommendation put forward by the Planning Commission, and if they are in agreement with it, the Council can accept the recommendation of the Planning Commission, which was to approve the amendment to the Comprehensive Plan as prepared, and adopt the resolution as prepared, or the Council can make amendments it deems necessary and approve an amended version of the amendment to the Comprehensive Plan.

Requested City Council Action

Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-_____

**A RESOLUTION ADOPTING AN AMENDMENT TO THE CITY OF GRAND RAPIDS
2011 COMPREHENSIVE PLAN**

WHEREAS, the legislature of the State of Minnesota has, by enacting M.S.A. Sections 462.351-462.364, established the policy and procedure under which the City of Grand Rapids may create a comprehensive plan; and

WHEREAS, pursuant to Section 462.353 of the act, a municipality may carry on comprehensive municipal planning activities for guiding the future development and improvement of the municipality and may prepare, adopt and amend a comprehensive municipal plan and implement such plan by ordinance and other official actions in accordance with the provisions of the act; and

WHEREAS, the City Council of the City of Grand Rapids has recently adopted the Parks and Trails Master Plan (May 12, 2014) and GRMN Creates: *An Arts and Culture Roadmap* (March 9, 2015); and

WHEREAS, the City Council of the City of Grand Rapids determined there was a need to update the City's Comprehensive Plan; and

WHEREAS, the City of Grand Rapids has adopted a Comprehensive Plan Amendment Procedures Policy; and

WHEREAS, on July 7, 2015, the Planning Commission approved a motion forwarding a favorable recommendation to the City Council regarding the amendments to the Comprehensive Plan; and

WHEREAS, the City Council of the City of Grand Rapids conducted a public hearing on Monday, July 27, 2015 at 5:30 p.m. to consider the draft amendment, and all those wishing to speak on the issue were heard; and

WHEREAS, the City Council has reviewed the recommendation forwarded by the Planning Commission and wishes to adopt the amendment to the Comprehensive Plan as the community-based vision for future development within the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City of Grand Rapids Comprehensive Plan, dated July 25, 2011, is amended to include the Parks and Trails Master Plan adopted May 12, 2014 (*as amended*) and the GRMN Creates: *An Arts and Culture Roadmap* adopted March 9, 2015 (*as amended*) as follows and shown as Exhibit "A":

1. Add **Appendix 3**– Recognition of the *Parks and Trails Master Plan* and *GRMN Creates: An Arts and Culture Roadmap*.

Adopted by the Council this 27th, day of July 2015.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof; and the following voted against same; whereby the resolution was declared duly passed and adopted.



Appendix 3– Recognition of the *Parks and Trails Master Plan* and *GRMN Creates: An Arts and Culture Roadmap*

Parks and Trails Master Plan

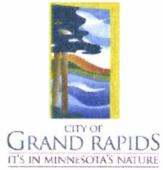
The City of Grand Rapids has identified the importance of recreational opportunities for its residents within the Comprehensive Plans: *Vision Statement, Community Values, Guiding Principles*, and within several *Land Use Goals and Objectives*.

The City supports the implementation of the Parks and Trails Master Plan adopted May 12, 2014 (*as amended*).

GRMN Creates: An Arts and Culture Roadmap

Arts and cultural offerings have always been a core component of Grand Rapids' distinctiveness and an important component of its economy and its ability to attract creative entrepreneurs to the area. Area residents have a strong understanding of the vital role that arts and culture play in promoting the area's unique identity.

The City supports the implementation of the *GRMN Creates: An Arts and Culture Roadmap* adopted March 9, 2015 (*as amended*).



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1506 **Version:** 1 **Name:** Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a “driveway” and “recreational equipment”, and provide additional direction for off-street parking in single or two-family residential areas

Type: Public Hearing **Status:** Public Hearing

File created: 7/22/2015 **In control:** City Council

On agenda: 7/27/2015 **Final action:**

Title: Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a “driveway” and “recreational equipment”, and provide additional direction for off-street parking in single or two-family residential areas.

Sponsors:

Indexes:

Code sections:

Attachments: [Draft Amendments](#)
[Add. Background Info: PC Staff Reports; May 7th-July 7th mtgs.](#)

Date	Ver.	Action By	Action	Result
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Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a “driveway” and “recreational equipment”, and provide additional direction for off-street parking in single or two-family residential areas.

Background Information:

Earlier this year, the Mayor, City Administrator, and the GR Police Department had heard several concerns from citizens regarding the parking/storage of vehicles, on residentially zoned properties, in areas other than an established “driveway”. Generally, the concerns are focused on storage of recreational vehicles within the front yard area of a property and parking of personal vehicles in the front yard of a property, on an area other than an established driveway. Additionally, staff, over the past several years, has observed the trend of ever expanding driveway widths, some as wide a 44’+ (street to home/garage).

Acting on these concerns, the City Council, at a work-session in February 2015, discussed the issue and directed the Planning Commission to review the issues, and make a recommendation to the City Council.

Staff began by identifying, for the Planning Commission, the various Sections of the Zoning Ordinance that address parking, and outdoor storage within residential areas. In addition, and as a starting point for discussion, staff prepared several amendments to the existing text of the Zoning Ordinance, for the Planning Commission to consider.

At the May 7th meeting, the Planning Commission, took up consideration of draft amendments to the Zoning Ordinance which included a definition of a “driveway”, and provided additional direction for off-street parking in single or two-family residential areas.

During their review of the residential parking topic at the May meeting, Planning Commissioners identified a lack of a definition for “recreational vehicles”, and additionally, formed a subcommittee of two Commissioners to work with staff on further developing the draft amendments.

After narrowing the scope of the residential parking concerns, through a meeting with Police Department staff and the Administration Department, staff prepared additional edits to the portions of the Zoning Ordinance identified for amendments, and met with the Planning Commission Subcommittee on June 17th. The Subcommittee members reviewed the draft amendments, and identified potential concerns pertaining to recreation vehicles being moved from yard areas to the city streets. These concerns were addressed by Chief of Police, Scott Johnson both at a meeting with staff, as well as at the July 7th Planning Commission meeting.

The draft amendments to the Zoning Ordinance are summarized below, within the identified sections (and are attached):

Section 30-421 Definitions - (EXHIBIT "A")

- Added definitions for "driveway" and "Recreational equipment, major"

Section 30-593 Supplementary yard regulations - (EXHIBIT "B")

- Retitled and reworded (e): *Parking and storage of motor vehicles and major recreational equipment for single and two-family residential uses*, from "*Parking Location*".

ADDED: Section 30-597 Driveway and Surface Parking Standards (for single and two-family residential uses) - (EXHIBIT "C")

- New Section addresses: Permit requirements, Surface parking and driveways in RR, R-1, R-2 districts, Maximum Width requirements, Vehicular turn-around requirements, and Parking area requirements.

Section 30-623 Permits required - (EXHIBIT "D")

- Added reference to the requirement of a Zoning Permit for parking lot construction in one- and two-family residential districts.

At their meeting on July 7, 2015, the Planning Commission reviewed the amendments and forwarded a favorable recommendation to the City Council regarding the draft text amendment. The proposed amendments shown as Exhibits "A-D" to the draft Ordinance being considered, which also includes the Planning Commission's findings of fact.

Requested City Council Action

Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.

Density means the number of dwelling units residing upon, or to be developed upon, an acre of land.

District means an area of land for which there are uniform regulations governing the use of buildings and premises.

Driveway means a private roadway, other than a street or alley, that alley that provides access to one lot of record for the use of vehicles and pedestrians a parking space, garage, dwelling or other buildings and structures..

Duplex, triplex, and quad, mean a dwelling structure on a single lot, having two, three, and four units, respectively, being attached by common walls and each unit equipped with separate sleeping, cooking, eating, living, and sanitation facilities.

Dwelling means any building or portion thereof, which is designed or used exclusively for residential purposes but not including rooms in motels, hotels, nursing homes, boardinghouses, nor trailers, tents, cabins or trailer coaches.

Dwelling, attached, means a dwelling which is joined to another dwelling at one or more sides by a party wall or walls.

Dwelling, detached, means a single-family dwelling.

Dwelling, multiple-family, means a residential building, or portion thereof, containing three or more dwelling units.

Dwelling, single-family, means a detached building designed for or occupied exclusively by one family.

Dwelling, twin home, means a residential building containing two dwelling units divided by a common property line and may have different owners.

Dwelling, two-family, means a residential building containing two dwelling units.

Dwelling, unit, means a building, or portion thereof, which includes complete kitchen and toilet facilities and is designed exclusively for one family.

Educational service institution, means a specialized establishment dedicated to providing educational instruction and training outside of traditional primary, secondary, and post secondary campus settings. These operations often differ from traditional educational campuses in that there may be flexible operating schedules and generally no associated sports complexes, large bus parking areas, etc. that are associated with a traditional educational campus setting. Such establishments may include: remedial secondary programs/schools, business, computer and management training schools/centers, technical and trade schools, fine art schools and examination and tutoring centers.

Emergency housing facility means a building or portion thereof where persons who do not have housing live until more permanent arrangements can be made.

Essential services means the erection, construction, alteration or maintenance by private or public utilities, or municipal departments of underground or overhead telephone, gas, electrical, steam, hot water, waste, or water transmission, distribution, collection, supply or disposal systems, including poles, wires, mains, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants and other similar equipment and accessories in connection therewith for the furnishing of adequate service by such private or public utilities or municipal departments. Essential services shall not include waste facilities (transfer facilities, landfills, or other sanitary solid waste).

Essential service structure means structures and buildings necessary for the operation of essential services, including building[s] not limited to: telephone buildings, telephone booths, gas regulator stations, substations, electrical stations, water tanks, lift stations or pump houses. Essential service structures shall not include transmission/reception antennas.

Extractive use means the use of land for surface or subsurface removal of sand, gravel, rock, industrial minerals, other nonmetallic minerals, and peat not regulated under Minn. Stat. §§ 93.44—93.51.

Lot, corner, means a lot which has at least two contiguous sides abutting upon a street for their full length.

Lot coverage, building, means the percent of the lot covered with principle and accessory buildings.

Lot interior means a lot other than a corner lot.

Lot line means the lines bounding a lot as described in this article.

Lot of record means a lot which is part of a subdivision or plat, an auditor's subdivision or a registered land survey; or a parcel of land not so platted, for which a deed has been recorded in the county recorder's office prior to September 10, 1975.

Lot, through, means a lot where opposite lot lines abut two parallel streets and which is not a corner lot.

Lot width means the width measured along the front lot line of [or] street line, or the shortest distance between lot lines measured at the midpoint of the building line.

Recreational equipment, major means: travel trailers (including those that telescope or fold down), chassis-mounted campers, truck toppers, motor homes, tent trailers, converted buses, watercraft, trailer, all-terrain vehicle, snowmobile, dark house, fish house, and the like.

Manufactured home means a structure, transportable in one or more sections, which in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein; except that the term includes any structure which meets all the requirements and with respect to which the manufacturer voluntarily files the certification required and complies with the standards established under Minn. Stat. ch. 327.

Manufactured home park means any premises on which are parked two or more occupied manufactured homes.

Manufacturing, heavy, means a use engaged in the basic processing, manufacturing, packaging, assembly, compounding or treatment of materials or products predominantly from extracted or raw materials, or a use engaged in storage of or manufacturing processes using flammable or explosive materials, or storage or manufacturing processes that potentially involve hazardous or commonly recognized offensive conditions.

Manufacturing, light, means a use engaged in the manufacture, fabrication, processing, packaging or assembly, predominantly from previously prepared materials, of finished products or parts, but excluding basic industrial processing. The activities shall take place in a manner which will not produce offensive conditions observable from neighboring properties.

Medical equipment and supplies means establishments primarily engaged in the sale, leasing or rental of durable medical equipment and supplies operating out of a permanent structure. It does not include establishments primarily engaged in the sale of pharmaceuticals, medicines, optical goods, beauty supplies, and food supplement products.

Membrane structure means a structure with a canvas or other membrane material canopy suspended from a pole structure that has at least one end that can be opened.

Mining means the extraction of sand, gravel or other such material from the land in the amount of 400 or more cubic yards.

Mini storage means an enclosed storage facility containing multiple individual units used solely for the storage of personal property. These units are intended to be leased or rented to private individuals. This facility is not intended to be used for commercial or industrial storage, nor shall the storage of flammable liquids or other hazardous materials be permitted.

Mobile home is synonymous with manufactured home whenever it appears.

EXHIBIT "B"

Sec. 30-593. - Supplementary yard regulations.

- (a) *Permitted yard encroachments.* No yard or required open space shall be so reduced in area or dimension so as to make any such area or dimension less than required by this article. If already less than the minimum required, a yard shall not be further reduced. The following encroachments into required yards shall be permitted:
- (1) Special structural elements attached to the principal building such as chimneys, solar collectors, flues, belt courses, sills, pilasters, lintels, ornamental features, cornices, eaves and gutters provided they do not extend more than 2½ feet into a yard.
 - (2) Yard lights in R districts not closer than five feet to the front lot line and lights in all districts for illuminating parking areas, loading areas or yards for safety and security purposes provided the direct source of light is not visible from the public right-of-way or adjacent residential property.
 - (3) Planting and ornamental landscape features.
 - (4) Terraces, steps, decks, sidewalks, uncovered porches and patios at the same level no higher than the ~~as the~~ height of the ground floor level of the principal building, provided as follows:
 - a. The average floor elevation shall not exceed a height of three feet above the ground at the ground floor elevation.
 - b. No portion of the ~~decked or~~ paved or sidewalk area is closer than two feet to any lot line. Deck railings shall not exceed the maximum height above deck grade allowed for walls and fences.
 - (5) Fences, walls and hedges which do not exceed a height of 3½ feet provided they are no closer to a street or alley line (property line) than two feet. Fences, walls and hedges up to six feet in height above grade shall be permitted provided such fence is located no closer than two feet to an alley line and is no closer to a street line than the minimum distance required for a building. (Any border fence located within two feet of the common lot line shall be within six inches of such common line.) The finished side of the fence must face the exterior of the lot. Barbed wire or similar materials on fences shall be prohibited within R zones except as permitted in section 30-592(a)(3).
 - (6) Balconies in rear yards. Balconies may project into a required front or street side yard a distance not to exceed five feet.
 - (7) Detached picnic shelters, open arbors and trellises, recreation equipment, unenclosed stairways and fire escapes may project only into a required rear yard and shall conform to setback requirements for accessory buildings (refer to Table 2-B in section 30-512).
 - (8) Canopies, marquees and awnings may be erected in any commercial district provided the following conditions are met:
 - a. Minimum clearance of eight feet above ground.
 - b. Shall maintain a minimum distance of 3½ feet from the face of the curb to the front of the awning, canopy or marquee.
 - (9) Covered porches in front yards providing the following conditions are met:
 - a. Covered front porches may project into a required front yard a distance not to exceed 10 feet.
 - b. Covered front porches shall not be used as year round living space and shall contain no plumbing or mechanical systems.
 - c. Covered front porches shall not have basements.
 - d. Covered front porches shall not be higher than the existing principal structure.
 - e. Property is zoned either; RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2, or SR-2.

- (b) *Required side and rear yard enlargement.*
- (1) *Corner lots.* Where a side yard abuts a street which is adjacent to the front yard on one or more residential lots on the same block, such side yards shall be a minimum of 30 feet. The same yard dimension determined for a side yard shall apply to structures in the rear yard.
 - (2) *Through lots.* Through lots shall provide the required front yard on both streets.
 - (3) *Business and industrial buildings.* For business and industrial buildings exceeding 35 feet in height in all but the I-1 or SI-1 districts and located on a lot adjoining an R district, any such building shall be set back from the interior side or rear lot line abutting such R district a minimum of one additional foot for each foot of building height in excess of 35 feet. Where there is an intervening alley, half the alley right-of-way may be subtracted from this computation.
- (c) *Permitted yard reduction and required expansion.*
- (1) In an R district where 40 percent or more of the lots on any block are developed with buildings, the average front yard for the block shall be computed. Where the average is less than the required front yard, the average or 20 feet, whichever is greater, shall be the required front yard. Where the average is greater than the required front yard, the average shall be the required front yard.
 - (2) In a GB or SGB district where 40 percent or more of the lots on any block are developed with buildings, the average street-side yard for the lots abutting the street on a block shall be computed. Where the average street-side yard of the lots abutting the street on a block is less than the required yard for the street side of the lots, the average yard shall be the required yard for the street-side of a lot, for buildings and parking.
- (d) *Supplementary density, building height, lot coverage and open space regulations, senior citizens housing.*
- (1) *Lot density and building height.* A doubling of density and building height shall be permitted.
 - (2) *Lot coverage.* Up to 40 percent of the site may be covered with buildings.
 - (3) *Usable open space.* Not less than 50 square feet per dwelling unit shall be required.
- (e) *Parking and storage of motor vehicles and major recreational equipment for single and two-family residential uses*
- (1) *No motor vehicles or major recreational equipment shall be parked or stored on any lot except upon a driveway surface, or within an accessory structure, or upon the interior and rear yard areas, subject to the required minimum setbacks for accessory structures in Section 30-512, Table 2-B and is not located any closer to the front or street side lot line than the principal structure. It is further provided, however, that motor vehicles and major recreational equipment may be parked anywhere on residential premises for a period not to exceed 24 hours for the purposes of loading or unloading.*
 - a. *When the average height of a motor vehicle or major recreational equipment exceeds six feet, its parking or storage upon a driveway surface shall be limited to that portion of the driveway surface located beyond the front lot line or beyond a distance of twenty feet from the public roadway with which it connects, whichever distance from the public roadway is greater.*

Parking Location. Vehicle parking for single and two-family residential uses is prohibited between the street and the principal structure along all street frontages of the parcel, except upon a driveway or approved parking surface. Platted alleys are exempt from these two specific limitations. Surface parking in RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2 and SR-2 districts. Surface parking (cement patios, sidewalks, driveways) shall not be permitted within the setbacks required for accessory buildings (refer to Table 2-C in section 30-512) except within a normal driveway area.
- (f) *Outdoor display of merchandise.* The outdoor display of merchandise shall be limited to GB or SGB districts subject to the following conditions:

- |
- (1) The display area shall be located immediately adjacent to the principal structure and only on the side of the building which contains a main entrance.
 - (2) The display area shall not extend more than five feet out from the building and shall not exceed four feet in height.
 - (3) The display area shall not take up required parking spaces or landscaping areas of the principal use.
 - (4) The display items shall consist solely of products sold or distributed within the principal structure by the occupant thereof.

(Code 1978, § 23.6(C); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

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EXHIBIT "C"

Sec. 30-596. - Parking lot design and maintenance standards.

- (a) *Intent and scope of applicability.* It is the intent of these standards to promote the safe and efficient storage, circulation and channelization of motor vehicles development on-site. The standards of this section shall apply to the design of all parking areas ~~with the exception of those for one and two family dwellings.~~
- (b) *Street access.* Each parcel shall be granted at least one curb cut per street which abuts that parcel. However, up to two curb cuts may be permitted on any one street provided that one of the accesses is designated as an entrance and the other as an exit. The location/design of curb cuts shall be reviewed and approved by the city engineer and other governmental agencies, as needed, to comply with applicable planning and engineering standards, including the Trunk Highway 169 South Access Management Plan and the Institute of Transportation Engineers publications, as deemed necessary. The number and width of access drives shall be located to minimize traffic congestion and abnormal traffic hazards. In the absence of specific recommendations, the location/design of curb cuts shall be restricted as follows:
 - (1) No closer than 50 feet to any existing curb cut.
 - (2) No closer than 25 feet to the nearest point of any street/alley intersection.
 - (3) No curb cut shall exceed 33 feet in width.
 - (4) One-way curb cuts shall not exceed 16 feet in width.
- (c) *Setbacks/landscaping.* All parking lots shall be set back from the property lines as prescribed by Table 2-C in section 30-512. The following landscape requirements shall also apply:
 - (1) Setback areas adjacent to a public street right-of-way shall be maintained as a type C bufferyard or meet the requirements of Table 3-B in section 30-512, whichever is greater.
 - (2) Side and/or rear setback yards shall be landscaped in accordance with the bufferyard requirements of Table 3-A and Table 3-B in section 30-512
 - (3) Parking lots designed for equal or more than the number of cars shown in the Threshold Column of Table 2-C in section 30-512, shall be required to provide interior landscaping as identified. The landscape area provided as required in section 30-596(c)(3) can be counted as landscaped area needed to meet this provision. Each landscaped area contained within the perimeter of a parking lot shall be no less than 150 square feet in size, and shall have a minimum dimension of nine feet.
 - (4) Minimum planting requirements are one canopy or evergreen tree per 150 square feet of landscaped area. Plantings shall be guided by the examples of acceptable plantings in Appendix 1. Refer to section 30-512. Ground cover in landscaped areas shall be of natural materials such as grasses or mulch to assist with the health and growth of tree plantings. The sole use of landscape rock, gravel or similar hardscape materials is prohibited.
 - (5) Two property owners may jointly develop a parking lot overlapping a common lot line without meeting the required setbacks on their respective side of the lot line, provided the following conditions are met:
 - a. The entire parking lot is developed as a single project.
 - b. Jointly developing a parking lot will result in an increase in the number of parking spaces over two individually developed lots meeting the setback requirements, or would result in safer traffic patterns.
 - c. The property owners agree to a single curb cut for access, as per subsection (b) of this section, for the two or more parcels.
 - d. The property owners file, with the county recorder's office, a binding agreement addressing joint use.

- (6) Two or more property owners who have their parcels separated by an alley may jointly develop a parking lot on both sides of the alley allowing vehicles to back into the alley, provided all of the following conditions are met:
 - a. Additional right-of-way easements must be granted to the city on both sides of the existing alley to increase its width to 24 feet. It shall be the responsibility of the property owner(s) to obtain the necessary easements for the city. The easements shall cover the entire width of the owner's lot, as well as the lot(s) across the alley from the owner(s), and must extend to a connection with a developed public street. The easements must be approved by the city attorney prior to acceptance by the city.
 - b. The parking lot design must provide for "head in" parking.
 - c. It shall be the responsibility of the adjacent property owners to pave the alley in accordance with the city's standards. The pavement of the alley, in its required width, shall extend to the public street.
 - d. Other setbacks, landscaping requirements, and design requirements shall still apply to this type of parking lot. The required rear bufferyard shall be constructed at the head of the proposed parking stalls. The parking stalls shall be limited to 19 feet deep.
 - e. This parking lot design option will not be applicable in situations where an alley is the dividing line between a commercial and a residential zoning district.
- (d) *Surfacing.* All parking lots other than for a single- or two-family residential use shall be paved with a concrete or bituminous surface in accordance with standards as established by the city. Permeable pavement or pavers are acceptable surfacing materials when approved by the city engineer and installed according to manufacturers specifications to achieve the desirable permeability. All parking spaces shall be striped (four-inch width minimum) with suitable paint in accordance with approved plans.
- (e) *Maneuvering lanes.* Parking lots may be designed with one or two way traffic maneuvering lanes. Each parking space shall have direct unimpeded access to a maneuvering lane and dead-end maneuvering lanes shall only be permitted with the 90 percent degree pattern which is designed to accommodate two-way traffic. Backing from a parking lot directly into a street shall be prohibited.
- (f) *Curb and gutter and/or barriers.* In the interest of efficient lot utilization, to minimize traffic conflicts, and to channelize the flow of traffic and clearly define parking spaces, all parking lots shall have curb and gutter and/or barriers as prescribed as follows:
 - (1) Concrete curb and gutter shall be provided along the edges of any driveway leading from a public right-of-way to a parking and or loading area, except if the right-of-way is a rural section which is not expected to be improved with curb and gutter in the future. Alternatives to concrete curb and gutter may be used for driveways when approved by the city engineer. Alternatives may be incorporated when there are benefits to areas such as stormwater management and these benefits will not unduly pose problems to traffic flow and safety;
 - (2) Concrete curb and gutter shall be required along any edge of a parking lot adjacent to a landscaped area where a traffic lane, or parallel parking is situated adjacent to the edge of parking lot, except when other alternative designs that provide benefits to stormwater management are approved by the city engineer and/or are permitted by subsection (f)(5) of this section.
 - (3) Where parking is situated perpendicular or diagonal to the edge of a parking lot, a concrete wheel curb, or equivalent, shall be provided not less than two feet from the edge of the pavement.
 - (4) All required interior landscaping shall be protected with concrete curb and gutter, except as permitted by subsection (f)(5) of this section.
 - (5) In lieu of providing concrete curb and gutter required in subsections (f)(2) and (f)(4) of this section, treated landscape timbers may be used provided that:

- a. Minimum depth of four inches below depth of surface.
 - b. Minimum height of eight inches above the surface of the pavement.
 - c. The minimum nominal dimension of landscaped timbers shall be six inches and only rectangular shaped timbers shall be used.
 - d. The area immediately behind the timbers away from the paving surface shall be backfilled with suitable materials to within two inches of the top of the timbers.
 - e. In addition to landscape timbers, interlocking concrete retaining wall blocks may be used to provide edge definition, provided that a minimum height of 20 inches along the surface of the parking lot is maintained. Backfilling requirements shall be the same as subsection (f)(5)d. of this section.
- (g) *Drainage.* All parking lots shall have a drainage system which is approved by the city engineer.
- (h) *Lighting.* Shall be so arranged to deflect the light away from R districts so that the source is not visible. All lighting cable shall be placed underground and shall be installed in compliance with the state electrical codes. The average minimum illumination of two footcandles at the parking surface shall be required. The maximum illumination as measured at property lines shall be one footcandle.
- (i) *Maintenance.* It shall be the joint responsibility of the operator and owner of any principal use to maintain, in a neat and aesthetic manner, the parking space, accessway, landscaping and required fences and walls.

Sec. 30-597. – Driveway and Surface Parking Standards (for single and two-family residential uses)

- (a) -Permit Requirements. Unless having been issued a building permit for new residential home construction, all new driveway construction, re-construction or alteration, driveway extensions or parking area construction for vehicles and equipment stored outside must file and receive zoning permit approval by the Zoning Administrator or their designee..
- (b) Surface parking and driveways in RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2 and SR-2 districts. Surface parking (cement patios, sidewalks, driveways) shall not be permitted within the setbacks required for accessory buildings (refer to Table 2-CB in section 30-512) except within a normal driveway area.
- (c) Maximum Width. Residential lots are allowed one (1) driveway with a maximum width of twenty – four (24) feet at the property line and thirty – six (36) feet within the lot. Loop or U-shaped driveways are permitted at the discretion of the City Engineer or other Authorized Agent, so long as the total driveway width at the property line does not exceed twenty – four (24) feet (Example: width of twelve (12) feet at the property line for each access point).
- (d) Vehicular turn – around. One twelve by twenty foot (12' x 20') hard surfaced area for vehicular turn – around purposes adjacent to the driveway shall be permitted in the front yard. The vehicular turn – around is in addition to the maximum requirement for driveway width within the property, but is not allowed to be built in such a way that would exceed the driveway width at the property line of twenty – four (24) feet.
- (e) Parking area. One four hundred (400) square foot hard surfaced area adjacent to a garage or driveway for parking purposes shall be permitted. Such area shall not be located in front of the living area of the dwelling. The parking area is in addition to the maximum requirement for driveway width within the property, but is not allowed to be built in such a way that would exceed the driveway width at the property line of twenty – four (24) feet.

(Code 1978, § 23.6(F); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

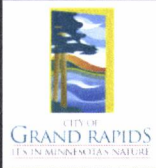
EXHIBIT "D"

Sec. 30-623. - Permits required.

Building permits shall be required for parking lot construction in all districts except for one- and two-family residences in the R districts which require a Zoning permit per ~~(see Section 30-597)~~.

(Code 1978, § 23.7(C); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

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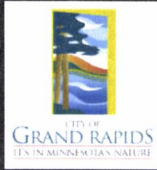


Planning Commission Staff Report

Agenda Item # 4	Community Development Department	Date: 5/7/2015
Statement of Issue:	Consider a recommendation to the City Council regarding amendments to the Zoning Ordinance which would define a driveway and provide additional direction for off-street parking in single or two-family residential areas.	
Background:	<p>The Mayor, City Administrator, and the GR Police Department have heard several concerns from citizens regarding the parking/storage of vehicles, on residentially zoned properties, in areas other than an established “driveway”. Generally, the concerns are focused on storage of recreational vehicles within the front yard area of a property and parking of personal vehicles in the front yard of a property, on an area other than an established driveway. Additionally, staff, over the past several years, has observed the trend of ever expanding driveway widths, some as wide a 44'+ (street to home/garage).</p> <p>Acting on these concerns, the City Council, at a work-session earlier this year, discussed the issue and directed the Planning Commission to review the issues, and make a recommendation to the City Council.</p> <p>Currently, within the Municipal Code, residential parking and outdoor storage requirements are addressed in the following Sections:</p> <p>Section 30-421 Definitions – <u>no current definition</u></p> <p>Section 30-564 Uses with restrictions – (34) Outdoor storage (within RR, R-1, SR-1, R-1a, SR-1a, R-2, SR-2 zone): <i>Of not more than two portable recreation buildings or vehicles provided they are owned by the resident(s), are maintained in a neat, safe and orderly fashion and further provided that they are not stored in the front yard or nearer the front lot line than the principal building, or less than five feet from any other lot line.</i></p> <p>Section 30-593 Supplementary yard regulations – (e) Surface parking in RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2 and SR-2 districts. <i>Surface parking (cement patios, sidewalks, driveways) shall not be permitted within the setbacks required for accessory buildings (refer to Table 2-C in section 30-512) except within a normal driveway area. <u>*A 6 ft. side yard setback is required by this section.</u></i></p> <p>Section 30-596 Parking lot design and maintenance standards – (d) Surfacing. <i>All parking lots <u>other than for a single- or two-family residential use</u> shall be paved with a concrete or bituminous surface in accordance with standards as established by the city.</i></p>	

	<p><i>Permeable pavement or pavers are acceptable surfacing materials when approved by the city engineer and installed according to manufacturer’s specifications to achieve the desirable permeability. All parking spaces shall be striped (four-inch width minimum) with suitable paint in accordance with approved plans.</i></p> <p>Section 30-622 Compliance required – (5) <i>Parking lots in RR, SRR, R-1, SR-1, R1-a, SR-1a, R-2 and SR-2 Districts. Parking lots, as a principal use, for uses other than single-family residential dwellings are prohibited.</i></p> <p>Section 30-623 Permits required - <i>Building permits shall be required for parking lot construction in all districts except for one and two-family residences in the R districts.</i></p> <p>Section 30-624 Limitations on use – (d) <i>Recreational vehicle parking in residential districts shall be limited to the side or rear yards. No parking is allowed in the front yard. Parking surfacing shall be provided as in this section.</i></p> <p>Section 30-628 Minimum number - <i>One and two-family units: 2 parking stalls per dwelling unit</i></p> <p>Staff has prepared several draft amendments, addressing the above referenced areas of concern within the Ordinance; changes are shown in redline/blueline:</p> <ul style="list-style-type: none"> • Amendments shown as: Additions • Amendments shown as: Deletions <p>The draft amendments are intended to be used as a starting point for Planning Commission discussion, or may be recommended for approval as prepared.</p> <p>Additionally, in reviewing ordinances, from communities similarly sized to Grand Rapids, staff noticed the trend of requiring concrete or asphalt (dust free surface) driveways and vehicle parking areas within all zoning districts (some <u>exclusions</u> noticed to this requirement included: rural residential areas, and residential lots in excess of 1 acre). The inclusion of amendments adding impervious (dust free) surface parking requirement for single or two-family residential areas, though it would be beneficial to the City’s efforts towards compliance with state mandated storm-water runoff requirements, were not added at this time. However, this would be a good discussion point for the Planning Commission.</p>
Considerations:	<p>The Planning Commission should make specific findings of fact regarding the proposed amendments to the ordinance:</p> <ol style="list-style-type: none"> 1. Will the change affect the character of the neighborhood? 2. Will the change foster economic growth in the community? 3. Would the proposed change be in keeping with the spirit and

	<p>intent of the Zoning Ordinance?</p> <p>4. Would the change be in the best interest of the general public?</p> <p>5. Would the change be consistent with the Comprehensive Plan?</p>
Recommendation:	Based on the above (and other) findings the Commission should consider a recommendation in regard to these draft changes.
Required Action:	<p>Pass a motion, based on the findings of fact, to forward either a favorable recommendation, either with or without changes to the draft amendments, to the City Council, or pass a motion, based on the findings of fact, forwarding an unfavorable recommendation to the City Council regarding amendments to Sections 30- (<i>Definitions</i>) of the Zoning Ordinance.</p> <p><u>Example Motion:</u></p> <p>Motion by _____, second by _____ that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward a (favorable)(unfavorable) recommendation to the City Council regarding the attached, proposed draft text amendments.</p> <p>Or;</p> <p>Motion by _____, second by _____ that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward a recommendation to the City Council that the Zoning Ordinance, be retained without amendment as it pertains to single and two-family residential off street parking requirements.</p>
Attachments:	<ul style="list-style-type: none"> • Draft Amendments

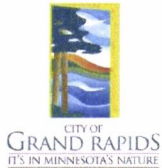


Planning Commission Staff Report

Agenda Item # 2	Community Development Department	Date: 7/7/2015
Statement of Issue:	<p>Reconvene consideration of recommendation to the City Council regarding amendments to the Zoning Ordinance which would define a “driveway” and “recreational equipment”, and provide additional direction for off-street parking in single or two-family residential areas.</p>	
Background:	<p>At the May 7th meeting, the Planning Commission, took up consideration of draft amendments (prepared by staff) to the Zoning Ordinance which would define a driveway, and provide additional direction for off-street parking in single or two-family residential areas. <i>This action was in response to the Mayor, City Administrator, and the GR Police Department having heard concerns from citizens regarding the parking/storage of vehicles, on residentially zoned properties, in areas other than an established “driveway”.</i></p> <p>During review of the residential parking topic at the May meeting, Planning Commissioners identified a lack of a definition for “recreational vehicles”, and additionally, formed a subcommittee of two Commissioners to work with staff on further developing the draft amendments.</p> <p>After narrowing the scope of the residential parking concerns, through a meeting with Police Department staff and the Administration Department, staff prepared additional edits to the portions of the Zoning Ordinance identified for amendments, and met with the Subcommittee on June 17th. The Subcommittee identified a potential concern upon their review of the draft amendments:</p> <ul style="list-style-type: none"> • Is the parking of recreational equipment/vehicles (boats, campers, RV’s, trailers, etc.) on the city street currently an issue that the Police Department has to address regularly? Secondly, would adoption of the draft amendments add to this problem or create a problem, by people moving vehicles from their yards to the streets? <p>Staff had a follow-up meeting with Chief of Police, Scott Johnson and Administrative Sergeant, Bob Stein, who supported the draft amendments to the Zoning Ordinance, and stated that they occasionally receive a call regarding the excessive time length of recreational equipment/vehicle parking on city streets. The City currently has an ordinance that can be used to address this: Chapter 66 <i>Traffic and Vehicles</i>, Section 66-104 General Time Limit “No vehicle shall be parked upon any street or city parking lot in any one place for a longer continuous period than 24 hours.”</p> <p>The question then is how do you define “Vehicle” ? The term is not defined within the City Code, therefore, the City relies upon State Statute. MN/SS 168.02 subd. 24 defines “vehicle” as “every device in, upon, or by</p>	

	<p>which any person or property is or may be transported or drawn upon a highway.” Vehicles include motor vehicles and trailers.</p> <p>The draft amendments to the Zoning Ordinance are summarized below, within the identified sections (and are attached):</p> <p>Section 30-421 Definitions –</p> <ul style="list-style-type: none"> ○ <u>Added</u> definitions for “driveway” and “Recreational equipment, major” <p>Section 30-593 Supplementary yard regulations –</p> <ul style="list-style-type: none"> ○ <u>Retitled and reworded</u> (e): <i>Parking and storage of motor vehicles and major recreational equipment for single and two-family residential uses</i>, from “Parking Location”. <p>ADDED: Section 30-597 Driveway and Surface Parking Standards (for single and two-family residential uses) –</p> <ul style="list-style-type: none"> ○ <u>New Section</u> addresses: Permit requirements, Surface parking and driveways in RR, R-1, R-2 districts, Maximum Width requirements, Vehicular turn-around requirements, and Parking area requirements. <p>Section 30-623 Permits required –</p> <ul style="list-style-type: none"> ○ <u>Added</u> reference to the requirement of a Zoning Permit for parking lot construction in one- and two-family residential districts.
<p>Considerations:</p>	<p>The Planning Commission should make specific findings of fact regarding the proposed amendments to the ordinance:</p> <ol style="list-style-type: none"> 1. Will the change affect the character of the neighborhood? 2. Will the change foster economic growth in the community? 3. Would the proposed change be in keeping with the spirit and intent of the Zoning Ordinance? 4. Would the change be in the best interest of the general public? 5. Would the change be consistent with the Comprehensive Plan?
<p>Recommendation:</p>	<p>Based on the above (and other) findings the Commission should consider a recommendation in regard to these draft changes.</p>
<p>Required Action:</p>	<p>Pass a motion, based on the findings of fact, to forward either a favorable recommendation, either with or without changes to the draft amendments, to the City Council, or pass a motion, based on the findings of fact, forwarding an unfavorable recommendation to the City Council regarding amendments to multiple sections of the Zoning Ordinance.</p> <p><u>Example Motion:</u></p> <p>Motion by _____, second by _____ that, based on the findings of fact presented here today, and in the public’s best interest, the Planning</p>

	<p>Commission does hereby forward a (favorable)(unfavorable) recommendation to the City Council regarding the attached, draft text amendments.</p> <p>Or;</p> <p>Motion by _____, second by _____ that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward a recommendation to the City Council that the Zoning Ordinance, be retained without amendment as it pertains to single and two-family residential off street parking requirements.</p>
<p>Attachments:</p>	<ul style="list-style-type: none"> • Staff Report from May 7, 2015 meeting • Draft Amendments- <i>Changes to the existing Ordinance language are shown in redline/blueline:</i> <ul style="list-style-type: none"> • Amendments shown as: Additions • Amendments shown as: Deletions



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1507	Version:	1	Name:	Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street
Type:	Agenda Item	Status:			Public Hearing
File created:	7/22/2015	In control:			City Council
On agenda:	7/27/2015	Final action:			
Title:	Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Ordinance: Res. Parking Amendments Ordinance Exhibits: "A - D"				

Date	Ver.	Action By	Action	Result
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Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the ordinance as prepared, or the Council can make its own findings to support its reasons for approving or denying the text amendment.

Requested City Council Action

Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas; *and authorize its publication in summary form.*

AN ORDINANCE AMENDING MULTIPLE SECTIONS OF CHAPTER 30 LAND DEVELOPMENT REGULATIONS PROVIDING ADDITIONAL DIRECTIONS FOR OFF-STREET PARKING IN SINGLE OR TWO-FAMILY RESIDENTIAL AREAS

WHEREAS, in spring of 2015, upon receiving complaints from residents, the City Council initiated the process to review guidelines for off-street parking in single and two-family residential areas; and

WHEREAS, the Planning Commission on May 7, 2015 took up consideration of draft amendments to Chapter 30 of the City Code which provide additional direction for off-street parking in single or two-family residential areas. At that meeting the Planning Commission formed a subcommittee to work with staff to further develop the guidelines for off-street parking requirements in single and two-family residential areas; and

WHEREAS, the Planning Commission on July 7, 2015 reconvened consideration of draft amendments to Chapter 30 of the City Code which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas, and made certain findings of fact, that the addition of these provisions were consistent with the Comprehensive Plan and would be in the best interest of the public's health, safety, and general welfare, and recommended that the City Council adopt amendments to said portions of Article VI of Chapter 30 of the City Code; and

WHEREAS, the City Council conducted a public hearing on Monday, July 27, 2015 at 5:30 p.m., to consider the amendments; and

WHEREAS, the City Clerk presented the affidavit of publication of the notice of the public hearing; and

WHEREAS, the City Council has heard all persons who wished to be heard in regards to the proposed text amendments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA, that it adopts the Planning Commission's following findings of fact relative to the amendments to provisions within Chapter 30 Land Development Regulations, of the City Code:

- The amendments will not have an adverse effect on the character of neighborhoods, as the amendments will establish additional guidelines for improving the appearance of neighborhoods.
- The amendments would indirectly foster economic growth in the community, by helping to maintain property values.
- That the amendments would be in keeping with the spirit and intent of the Zoning Ordinance.
- That the amendments would be in the best interest of the general public by improving sightlines in neighborhoods, thereby improving public safety.

- That the amendments would be consistent with the Comprehensive Plan, as the amendments will help provide consistency in neighborhoods, as well as protect and enhance the livability of neighborhoods.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA, that the proposed amendments to the City Code are in the best interest of the public's health, safety, and general welfare, and hereby ordains that the Grand Rapids City Code be amended as follows: *See Exhibits "A" through "D"*

This Ordinance shall become effective after its passage and publication.

ADOPTED AND PASSED BY THE City Council of the City of Grand Rapids on the 27th day of July, 2015.

Dale Adams, Mayor

Attest:

Kim Gibeau, City Clerk

Councilmember _____ seconded the foregoing ordinance and the following voted in favor thereof: _____. Opposed: _____, whereby the ordinance was declared duly passed and adopted.

EXHIBIT "A"

Sec. 30-421. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory building means a subordinate building or structure on the same lot with a principal or main building, or the part of the main building occupied or devoted exclusively to an accessory use. In a shoreland zone, an accessory structure or facility means any building or improvement subordinate to a principal use which, because of the nature of its use, can reasonably be located at or greater than normal structure setbacks.

Accessory use means a use on the same lot with the principal use of [or] building that is customarily incidental and subordinate to the principal use or building.

Administrative and support services means establishments engaged in activities that support the day-to-day operations of other organizations. The processes employed in this sector (e.g., general management, personnel administration, clerical activities, telemarketing bureaus and contact centers, cleaning activities) are often integral parts of the activities of establishments found in all sectors of the economy.

Agriculture means the use of the land for agricultural purpose, including farming, dairying, pasturage, horticulture, animal and poultry husbandry and the necessary accessory uses for packing, treating or storage of produce; provided, however, the operation of any such accessory uses shall be secondary to that of normal agriculture and provided further that these uses shall not include the commercial feeding of garbage or offal to swine or other animals.

Airport or heliport means any land or structure which is used or intended for use, for the landing and take-off of aircraft, and appurtenant land or port building or other port structures or rights-of-way.

Airspace zones A, B, and C. Refer to article III of this chapter.

Alley means a public right-of-way which affords a secondary means of access to abutting property.

Alterations means any modification, additions, or change in construction or type of occupancy; any enlargement of a building, either horizontally or vertically; or the moving of a structure from one location to another.

Animals, domestic, means fish, dogs, cats, birds and similar household pets.

Animals, farm, means cattle, hogs, horses, sheep, goats, rabbits, chickens and other farm animals.

Animals, wild and exotic, means animals other than domestic and farm animals that are customarily found in the wild and including snakes, wolves, and tigers and other such animals.

Antenna support structure means a building, athletic field lighting, water tower, or other structure, other than a tower, which can be used for location of telecommunications facilities.

Apartment means a room or suite of rooms, including bath and kitchen facilities, in a multiple-family building designed for occupancy by a single family.

Apartment, accessory, means an apartment that is secondary and incidental to a principal use or building.

Applicant means a person who applies for a permit to develop, construct, build, modify or erect a building, structure or use.

Application means the process by which the owner of a plot of land within the city submits a request to develop, construct, build, modify or erect a building, structure or use upon that land.

Attorney means the city attorney or his designated representative.

Basement means a portion of a building located partly underground, but having less than half its floor-to-ceiling height below the average grade of the adjoining ground.

Bed and breakfast means a facility where for compensation and by prearrangement for definite periods of time not to exceed one week, morning meals and lodging are provided for not more than eight guestrooms.

Bluff means a topographic feature such as a hill, cliff, or embankment having the following characteristics (an area with an average slope of less than 18 percent over a distance for 50 feet or more shall not be considered part of the bluff):

- (1) Part or all of the feature is located in a shoreland area;
- (2) The slope rises at least 25 feet above the ordinary high water level of the waterbody;
- (3) The grade of the slope from the toe of the bluff to a point 25 feet or more above the ordinary high water level averages 30 percent or greater; and
- (4) The slope must drain toward the waterbody.

Bluff impact zone means a bluff and land located within 20 feet from the top of a bluff.

Board of adjustments and appeals, zoning board, board of adjustment, board of zoning appeals, board or board of appeals means the planning commission.

Boardinghouse means a building other than a motel or hotel, where, for compensation and by prearrangement for definite periods, meals and lodging are provided for not less than three or more than eight persons.

Boathouse means a structure designed and used solely for the storage of boats or boating equipment.

Building means any structure having a roof which may provide shelter or enclosure of persons, animals or chattel, and when the structure is divided by party walls without openings, each portion of such building so separated shall be deemed a separate building. The term "building" includes the term "structure."

Building height means the distance between the average ground level at the building line and the highest point of the roof or flat roof, to the deckline of a mansard or to the highest gable on a pitched or hipped roof. In a shoreland district, the height of building means the vertical distance between the highest adjoining ground level at the building or ten feet above the lowest ground level, whichever is lower, and the highest point of a flat roof or average height of the highest gable of a pitched or hipped roof.

Building line means that line measured across the width of the lot at the point where the main structure is placed in accordance with setback provisions. Building line also means a line parallel to a lot line or the ordinary high water level at the required setback beyond which a structure may not extend.

Building, principal, means a building in which is conducted the main or primary use of the lot on which it is located.

Carport means an open-sided roofed automobile shelter, usually formed by extension of the roof from the side of a building.

Carwash means a principal building which is equipped with a conveyor system or other mechanical equipment and facilities for washing motor vehicles.

Carwash, accessory, means an accessory building or part of a principal building equipped with mechanical equipment for washing autos (not a conveyor system) which is accessory to an automobile service or gasoline station and comprises only one normal service bay of the gas station.

Cellar means that portion of the building having more than half of the floor-to-ceiling height below the average grade of the adjoining ground.

Church means a building, together with its accessory buildings and uses, where persons regularly assemble for religious worship and which building, together with its accessory buildings and uses, is maintained and controlled by a religious body organized to sustain public worship.

City engineer means the professional engineer employed by the city or person otherwise authorized by the city.

Clinic means an establishment where human patients who are not lodged overnight are admitted for examination and treatment by a group of physicians, dentists, mental health specialists or similar professionals.

Club, lodge, membership organization means a nonprofit organization or association which meets on a regular basis regarding the interests of its members and their guests.

Cluster housing means the grouping of housing units which results in higher density clusters while maintaining approximately the same overall allowable site density. Cluster housing shall include townhouses, zero lot line houses, row houses and similar housing types.

Commercial planned unit developments are typically uses that provide transient, short-term lodging spaces, rooms, or parcels and their operations are essentially service-oriented. For example, resorts, recreational vehicle and camping parks, and other primarily service-oriented outdoor activities are commercial planned unit developments.

Commercial use means the principal use of land or buildings for the sale, lease, rental, or trade of products, goods, and services.

Commission means the planning commission of the city.

Commissioner means the commissioner of the department of natural resources.

Communication services means a public or commercial facility primarily engaged in the provision of broadcasting and other information relay services. This term includes radio and television studios, cable and Internet providers, and related services and equipment. This term does not include major communication equipment.

Comprehensive plan means a compilation of policy statements, goals, standards and maps for guiding the physical, social and economic development of the city and including a land use plan, a community facilities plan, and a transportation plan which has been prepared and adopted by the city.

Conditional use means a use which is permitted in a district only upon issuance of a conditional use permit (CUP). It means a land use or development as defined by ordinance that would not be appropriate generally but may be allowed with appropriate restrictions as provided by official controls upon a finding that certain conditions as detailed in this article exist, the use or development conforms to the comprehensive land use plan of the community, and the use is compatible with the existing neighborhood.

Congregate housing means group housing for three or more individuals not related by blood, marriage or adoption on a weekly or longer basis. Typical uses include retirement homes and boardinghouses.

Construction material suppliers means establishments (except those known as home centers, and hardware stores) primarily engaged in retailing specialized lines of new building materials, such as lumber, fencing, glass and windows, doors, plumbing fixtures and supplies, paint and wallpaper stores, electrical supplies, prefabricated buildings and kits, and kitchen and bath cabinets and countertops to be installed.

Council shall refer to the city council of the city.

Curb level means the level of the established curb front of a building measured at the center of such front. Where no curb elevation has been established, the mean elevation of the finished lot grade immediately adjacent to a building shall be considered the curb level for purposes of this article.

Day care center means a use defined by Minn. Stat. ch. 462, which is operated for profit for the daytime only care of children and adults.

Deck means a horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site.

Density means the number of dwelling units residing upon, or to be developed upon, an acre of land.

District means an area of land for which there are uniform regulations governing the use of buildings and premises.

Driveway means a private roadway, other than a street or alley, that alley that provides access to one lot of record for the use of vehicles and pedestrians a parking space, garage, dwelling or other buildings and structures..

Duplex, triplex, and quad, mean a dwelling structure on a single lot, having two, three, and four units, respectively, being attached by common walls and each unit equipped with separate sleeping, cooking, eating, living, and sanitation facilities.

Dwelling means any building or portion thereof, which is designed or used exclusively for residential purposes but not including rooms in motels, hotels, nursing homes, boardinghouses, nor trailers, tents, cabins or trailer coaches.

Dwelling, attached, means a dwelling which is joined to another dwelling at one or more sides by a party wall or walls.

Dwelling, detached, means a single-family dwelling.

Dwelling, multiple-family, means a residential building, or portion thereof, containing three or more dwelling units.

Dwelling, single-family, means a detached building designed for or occupied exclusively by one family.

Dwelling, twin home, means a residential building containing two dwelling units divided by a common property line and may have different owners.

Dwelling, two-family, means a residential building containing two dwelling units.

Dwelling, unit, means a building, or portion thereof, which includes complete kitchen and toilet facilities and is designed exclusively for one family.

Educational service institution, means a specialized establishment dedicated to providing educational instruction and training outside of traditional primary, secondary, and post secondary campus settings. These operations often differ from traditional educational campuses in that there may be flexible operating schedules and generally no associated sports complexes, large bus parking areas, etc. that are associated with a traditional educational campus setting. Such establishments may include: remedial secondary programs/schools, business, computer and management training schools/centers, technical and trade schools, fine art schools and examination and tutoring centers.

Emergency housing facility means a building or portion thereof where persons who do not have housing live until more permanent arrangements can be made.

Essential services means the erection, construction, alteration or maintenance by private or public utilities, or municipal departments of underground or overhead telephone, gas, electrical, steam, hot water, waste, or water transmission, distribution, collection, supply or disposal systems, including poles, wires, mains, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants and other similar equipment and accessories in connection therewith for the furnishing of adequate service by such private or public utilities or municipal departments. Essential services shall not include waste facilities (transfer facilities, landfills, or other sanitary solid waste).

Essential service structure means structures and buildings necessary for the operation of essential services, including building[s] not limited to: telephone buildings, telephone booths, gas regulator stations, substations, electrical stations, water tanks, lift stations or pump houses. Essential service structures shall not include transmission/reception antennas.

Extractive use means the use of land for surface or subsurface removal of sand, gravel, rock, industrial minerals, other nonmetallic minerals, and peat not regulated under Minn. Stat. §§ 93.44—93.51.

Family means an individual, or two or more persons related by blood, marriage or adoption, or group of not more than four persons not so related, living together as a single housekeeping unit using common cooking and kitchen facilities.

Floodway means an area subject to periodic flooding as delineated by a flood boundary on the zoning map.

Floor area means the sum of the gross horizontal areas of the floors of a building or dwelling unit, measured from the exterior walls, or from the centerline of party walls separating buildings, excluding cellars but including basements.

Forest land conversion means the clear cutting of forested lands to prepare for a new land use other than reestablishment of a subsequent forest stand.

Garage, private, means an accessory building or an accessory portion of a principal building designed or used solely for the storage of noncommercial motor vehicles, boats, and similar vehicles which are owned and used by the occupants of the building to which it is accessory.

Garage/yard sale means the temporary display and sale of goods within the garage and/or driveway of a residence.

Gasoline station means a structure plus an area of land that is used or designed for the supply of motor vehicle fuels. For the purpose of this article, this term shall also mean an area or structure used for greasing, changing the oil, washing or repairing automobiles when such uses are accessory to the principal gasoline station use.

Ghost plat means a plan that shows the eventual build out of a parcel at urban densities by establishing future lot lines; building envelopes; layout of future streets; easements; and information on how public utilities may be extended to accommodate future, urban development.

Gross floor area (GFA) means, for the purpose of computing required parking, the floor area for the building excluding accessory garages, underground parking, areas not enclosed by exterior walls, mechanical rooms, patios, decks, restrooms, elevator shafts, or stairwells.

Group, foster home, means a residential use defined by Minn. Stat. ch. 462, which provides housing for the mentally retarded, physically handicapped and those in need of rehabilitation, excepting mental rehabilitation.

Group usable open space means open space associated with a multiple-family development that is not part of a required yard, is relatively free of buildings and is available for recreational usage by the residents.

Guest cottage means a structure used as a dwelling unit that may contain sleeping spaces and kitchen and bathroom facilities in addition to those provided in the primary dwelling unit on a lot.

Guestroom means a room or group of rooms occupied, arranged or designed for occupancy by one or more guests for compensation.

Hardship means the same as that term is defined in Minn. Stat. ch. 462.

Hazardous material means any substance that because of its quantity, concentration, or physical/chemical characteristic poses a significant present or potential hazard to human health or the environment when improperly used, handled, treated, processed, stored, transported, disposed of, or otherwise managed.

Health and fitness club means a business that provides recreational services and facilities, usually for the benefit of its membership or the general public, involving aerobic exercises, strength and cardiovascular equipment, indoor or outdoor game courts, swimming pools, running tracks, massage, tanning and other personal services, saunas, steam room, showers and lockers and the like that may be used at any time that the operation is open for business.

Home occupation means a gainful occupation conducted in a residential building which is clearly secondary and incidental to the principle residential use of such building and generates no appreciable increase in traffic at any time over that customarily associated with a residential use.

Hotel means a building containing eight or more guestrooms in which lodging is provided with or without meals for compensation and which is open to transient or permanent guests or both, and where no provision is made for cooking in any guestroom, and in which ingress and egress to and from all rooms is made through an inside lobby or office supervised by a person in charge.

Impervious surface refers to improvements on or to the land which prevent precipitation from percolating into the soil. Impervious surface includes buildings, concrete or asphaltic pavement, compacted class 5 (gravel), or other similar hard surfaces. It does not include naturally occurring surface bedrock. Porous decks or paving systems over unpaved or uncompacted surfaces are not considered impervious.

Industrial use means the use of land or buildings for the production, manufacture, warehousing, storage, or transfer of goods, products, commodities, or other wholesale items.

Intensive vegetation clearing means removal of trees, brush or shrubs in a way that would greatly reduce the natural screening and decrease the aesthetic and ecological values of the property.

Junkyard means an area where used, waste, discarded, or salvaged materials are bought, sold, exchanged, stored, baled, cleaned, packed, disassembled or handled, including, but not limited to, scrap iron, and other metals, paper, rags, rubber products, bottles and lumber. Storage of such material in conjunction with a permitted manufacturing process when within an enclosed area or building shall not be included.

Juvenile detention center means a secure facility to detain juveniles being held for court.

Kennel means any lot or premises used for the sale, boarding or breeding of dogs, cats or other household pets. Kennel shall mean three or more animals over six months of age.

Land reclamation means the rehabilitation of land through the establishment on a continuing basis of vegetative cover, soil stability, water conditions, safety conditions and other measures appropriate to the subsequent beneficial use of mined and reclaimed lands. This may include the conversion of the property to other uses.

Land/sea container means a fully enclosed metal or other prefabricated material structure, container, holder or receptacle, sometimes called a cargo container, which is independent of any trailer or axels, greater than five feet in length, has an opening for access which may or may not have a door attached, and which is used for purposes of, but not limited to storage, transportation of freight or holding for sale or lease. It does not include tractor-trailers.

Licensed residential facility means a program that provides 24-hour-a-day care, supervision, food, lodging, rehabilitation, training, education, habilitation, or treatment outside of a person's own home which is registered under Minn. Stat. ch. 144D.

Limited clearing means the removal of trees, brush or shrubs in a noncontiguous pattern to allow visibility and other permitted uses. Limited clearing shall not greatly reduce the natural screening assuming summer leaf on conditions. For the purpose of this definition, trees are woody plants that attain a height of 20 feet or more, with a single woody stem and a definite crown. Brush/shrubs are smaller than trees, usually with multiple woody stems, and seldom exceeds 12 feet in height.

Lot means land occupied or to be occupied by a building, land use or group of buildings together with such open spaces or yards as are required by this article and having its principal frontage on a public street. The term "lot" includes the terms "plot" or "parcel."

Lot area means the area of a lot in square feet as bounded by the lot lines.

Lot area per dwelling unit means the number of square feet of lot area required for each dwelling unit.

Lot, corner, means a lot which has at least two contiguous sides abutting upon a street for their full length.

Lot coverage, building, means the percent of the lot covered with principle and accessory buildings.

Lot interior means a lot other than a corner lot.

Lot line means the lines bounding a lot as described in this article.

Lot of record means a lot which is part of a subdivision or plat, an auditor's subdivision or a registered land survey; or a parcel of land not so platted, for which a deed has been recorded in the county recorder's office prior to September 10, 1975.

Lot, through, means a lot where opposite lot lines abut two parallel streets and which is not a corner lot.

Lot width means the width measured along the front lot line of [or] street line, or the shortest distance between lot lines measured at the midpoint of the building line.

Recreational equipment, major means: travel trailers (including those that telescope or fold down), chassis-mounted campers, truck toppers, motor homes, tent trailers, converted buses, watercraft, trailer, all-terrain vehicle, snowmobile, dark house, fish house, and the like.

Manufactured home means a structure, transportable in one or more sections, which in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein; except that the term includes any structure which meets all the requirements and with respect to which the manufacturer voluntarily files the certification required and complies with the standards established under Minn. Stat. ch. 327.

Manufactured home park means any premises on which are parked two or more occupied manufactured homes.

Manufacturing, heavy, means a use engaged in the basic processing, manufacturing, packaging, assembly, compounding or treatment of materials or products predominantly from extracted or raw materials, or a use engaged in storage of or manufacturing processes using flammable or explosive materials, or storage or manufacturing processes that potentially involve hazardous or commonly recognized offensive conditions.

Manufacturing, light, means a use engaged in the manufacture, fabrication, processing, packaging or assembly, predominantly from previously prepared materials, of finished products or parts, but excluding basic industrial processing. The activities shall take place in a manner which will not produce offensive conditions observable from neighboring properties.

Medical equipment and supplies means establishments primarily engaged in the sale, leasing or rental of durable medical equipment and supplies operating out of a permanent structure. It does not include establishments primarily engaged in the sale of pharmaceuticals, medicines, optical goods, beauty supplies, and food supplement products.

Membrane structure means a structure with a canvas or other membrane material canopy suspended from a pole structure that has at least one end that can be opened.

Mining means the extraction of sand, gravel or other such material from the land in the amount of 400 or more cubic yards.

Mini storage means an enclosed storage facility containing multiple individual units used solely for the storage of personal property. These units are intended to be leased or rented to private individuals. This facility is not intended to be used for commercial or industrial storage, nor shall the storage of flammable liquids or other hazardous materials be permitted.

Mobile home is synonymous with manufactured home whenever it appears.

Mobile home park is synonymous with manufactured home park whenever it appears.

Modular housing means a factory-built home, other than a manufactured home, composed of components substantially assembled in a manufacturing plant which are designed only for final erection or installation on a site-built, permanent foundation and is not designed to be moved once so erected or installed. Modular housing shall be regulated like dwellings which are constructed on site.

Motel means a building or group of attached or detached buildings under common ownership containing eight or more guests or sleeping rooms which is used or intended to be used primarily for the accommodation of transient automobile travelers. This term shall include buildings designated as auto courts, tourist courts, motor courts, motor hotels and similar names.

Motor freight terminal means a building or area in which freight brought by motor truck is assembled and/or stored for routing in intrastate or interstate shipment.

Multiple-family dwelling. See "Dwelling, multiple-family."

Nonconforming use means a building or use of land existing at the time of adoption of the ordinance from which this article is derived which does not conform to the regulations of the district or zone in which it is situated.

Nursery, landscape, means a business involving retail or wholesale sales of trees, flowering and decorative plants, and shrubs for purposes of transplanting, as well as accessory items directly related to their care and maintenance, which may be conducted within a building or without.

Nursery school means a school for children of preschool age.

Off-road motorized sport vehicle trails means a trail developed or designated for the purposes for motorized sport vehicles such as all-terrain vehicles and dirt bikes.

Offices, business, means a building in which business of a non-retail low-traffic generating nature and clerical services and duties are carried out, including corporate offices, banks, credit unions, insurance and real estate offices and similar uses.

Open space means any unoccupied spaces open to the sky on the same lot with a building.

Ordinary high water level means the boundary of public waters and wetlands, and shall be an elevation delineating the highest water level which has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. For watercourses, the ordinary high water level is the elevation of the top of the bank of the channel. For reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.

Outdoor display means the storage or exhibition outside a commercial building of a representative sample of merchandise, goods or inventory intended for sale, rent or lease in the normal course of the principal occupant's business.

Outdoor storage means the practice and keeping of materials, supplies, or equipment on a lot but not within the confines of a structure.

Performance standard means a criterion established to control noise, odor, toxic or noxious matter, vibration, fire and explosive hazards, or glare or heat generated by or inherent in uses of land or buildings.

Person means any natural person, firm, partnership, association, corporation, company or other legal entity, private or public, whether for profit or not for profit.

Planned unit development means a type of development characterized by a unified site design for a number of dwelling units or dwelling sites on a parcel, whether for sale, rent, or lease, and also usually involving clustering of these units or sites to provide areas of common open space, density increases, and a mix of structure types and land uses. These developments may be organized and operated as condominiums, time-share condominiums, cooperatives, full fee ownership, commercial enterprises, or any combination of these, or cluster subdivisions of dwelling units, residential condominiums,

townhouses, apartment buildings, campgrounds, recreational vehicle parks, resorts, hotels, motels, and conversions of structures and land uses to these uses.

Principal use of structure means the main use to which the premises are devoted and the principal purpose for which the premises exist.

Professional, scientific and technical services, means a place devoted to experimental study such as testing and analyzing materials, not including manufacturing or packaging of such materials, except incidentally. These activities require a high degree of expertise and training. The establishments in this sector specialize according to expertise and provide these services to clients in a variety of industries and, in some cases, to households. Activities performed include: legal advice and representation; accounting, bookkeeping, and payroll services; architectural, engineering, and specialized design services; computer services; medical and dental clinics; consulting services; research services; advertising services; and other professional, scientific, and technical services.

Public hearing means an official public meeting for which notice has been published in the official newspaper.

Public waters means any waters as defined in Minn. Stat. § 103G.005, subd. 15.

Publication means a notice placed in the official newspaper.

Recreational facility, commercial-outdoors, means an area or structure that offers commercial entertainment or recreation where any portion of the activity takes place outside. This includes but is not limited to batting cages, miniature golf, paint ball, go-cart track, or similar activities. This use may include associated accessory eating and drinking areas, retail sales areas and staff offices. This definition does not include trails for off-road motorized vehicle sports such [as] dirt bike and all-terrain vehicles.

Residential planned unit development means a use where the nature of residency is non-transient and the major or primary focus of the development is not service-oriented. For example, residential apartments, manufactured home parks, time-share condominiums, townhouses, cooperatives, and full fee ownership residences would be considered as residential planned unit developments. To qualify as a residential planned unit development, a development must contain at least five dwelling units or sites.

Retail, convenience, means a retail establishment offering for sale a limited line of groceries and household items, except for gasoline, intended for the convenience of the neighborhood.

Retail, general sales and services, refers to a broad range of commercial activities operating out of a permanent structure catering to the general public. It does not include other land uses referred to in Table 1 (Uses Permitted) in section 30-512.

Right-of-way means a street, alley or easement permanently established for the passage of persons and vehicles including the traveled surface and adjacent lands that are formally dedicated to such usage.

Senior citizen housing means housing that is exclusively for occupancy by a family of elderly persons over 65 years of age.

Senior housing with services means an establishment, licensed by the State of Minnesota, whose purpose is to provide living accommodations along with health related services primarily for the elderly, as further defined by Minn. Stat. § 144D.01, subpart 4.

Sensitive resource management means the preservation and management of areas unsuitable for development in their natural state due to constraints such as shallow soils over groundwater or bedrock, highly erosive or expansive soils, steep slopes, susceptibility to flooding, or occurrence of flora or fauna in need of special protection.

Setback means the minimum horizontal distance between a structure, sewage treatment system, or other facility and an ordinary high water level, sewage treatment system, top of a bluff, or property line.

Sewage treatment system means a septic tank and soil absorption system or other individual or cluster type sewage treatment system as described and regulated in this article.

Sewer system means pipelines or conduits, pumping stations, and force main, and all other construction, devices, appliances, or appurtenances used for conducting sewage or industrial waste or other wastes to a point of ultimate disposal.

Shooting range means an area or facility designated or operated primarily for the use of firearms or archery.

Shore impact zone means land located between the ordinary high water level of a public water [public waters] and a line parallel to it at a setback of 50 percent of the structure setback.

Shoreland means land located within the following distances from public waters: 1,000 feet from the ordinary high water level of a lake, pond, or flowage; and 300 feet from a river or stream, or the landward extent of a floodplain designated by ordinance on a river or stream, whichever is greater. The limits of shorelands may be reduced whenever the waters involved are bounded by topographic divides which extend landward from the waters for lesser distances and when approved by the commissioner.

Significant historic site means any archaeological site, standing structure, or other property that meets the criteria for eligibility to the National Register of Historic Places or is listed in the state register of historic sites, or is determined to be an unplatted cemetery that falls under the provisions of Minn. Stat. § 307.08. A historic site meets these criteria if it is presently listed on either register or if it is determined to meet the qualifications for listing after review by the state archaeologist or the director of the state historical society. All unplatted cemeteries are automatically considered to be significant historic sites.

Solar collector means a device, structure or part thereof that transfers direct solar energy into thermal, chemical or electrical energy and that contributes significantly to a structure's energy supply.

Solar energy means radiant energy, direct, diffuse and reflected, received from the sun.

Solar skyspace means the space between a solar collector and the sun that shall be free of obstructions so the collector is not shaded to an extent that precludes its cost-effective operation.

Stealth means designed to blend into the surround[ing] environment; examples of stealth facilities include, without limitation, architecturally screened roof-mounted antennas, antennas integrated into architectural elements, and telecommunications towers designed to appear other than as a tower, such as light poles, power poles, and trees.

Steep slope means land where agricultural activity or development is either not recommended or described as poorly suited due to slope steepness and the site's soil characteristics, as mapped and described in available county soil surveys or other technical reports, unless appropriate design and construction techniques and farming practices are used in accordance with the provisions of this article. Where specific information is not available, steep slopes are lands having average slopes over 12 percent, as measured over horizontal distances of 50 feet or more, that are not bluffs.

Street means a public thoroughfare which affords the principal means of access to abutting property.

Street line means the legal line of demarcation between a street and abutting land.

Structure means anything constructed or erected, the use of which requires a location on the ground, or attached to something having a location on the ground.

Subdivision means land that is divided for the purpose of sale, rent, or lease, including planned unit developments, as defined in article V of this chapter.

Surface water-oriented commercial use means the use of land for commercial purposes, where access to and use of a surface water feature is an integral part of the normal conductance of business. Marinas, resorts, and restaurants with transient docking facilities are examples of such use.

Telecommunications facilities means cables, wires, lines, wave guides, antennas or any other equipment or facilities associated with the transmission or reception of telecommunications located or installed on or near a tower or antenna support structure. The term does not include:

- (1) A satellite earth station antenna two meters in diameter or less located in an industrial or commercial district; or

- (2) A satellite earth station antenna one meter or less in diameter, wherever located; or
- (3) A tower.

Telecommunications tower or tower means a self-supporting lattice, guyed, or monopole structure constructed from grade that supports telecommunications facilities; the term does not include amateur radio operations equipment licensed by the Federal Communications Commission.

Toe of the bluff means the point on a bluff where there is, as visually observed, a clearly identifiable break in the slope, from gentler to steeper slope above. If no break in the slope is apparent, the toe of the bluff shall be determined to be the lower end of a 50-foot segment with an average slope exceeding 18 percent.

Top of the bluff means the point on a bluff where there is, as visually observed, a clearly identifiable break in the slope, from steeper to gentler slope above. If no break in the slope is apparent, the top of the bluff shall be determined to be the upper end of a 50-foot segment with an average slope exceeding 18 percent.

Tourist home means a building providing lodging for not less than three, or more than eight tourists where accommodations have no cooking facilities.

Transportation dispatch and storage means a facility that provides storage and dispatch of taxi, limousine, charter/school/tour/public transit bus services, and all other similar vehicles that provide passenger transportation.

Truck means any vehicle or combination of vehicles or trailers whose total weight loaded or unloaded exceeds 10,000 pounds, or is registered with a GVW of 12,000 pounds or more, except recreational vehicles shall not be considered trucks for the purpose of this article.

Use means the purpose or activity for which the land or building thereon is designated, arranged, or intended, or for which it is occupied or maintained and shall include any manner of performance of such activity with respect to the performance standards of this article.

Use, conditional, means a permitted use which is potentially detrimental to a neighborhood or area which requires special treatment and the issuance of a CUP.

Use, permitted by PUD, means a use which is permitted only if the PUD procedure is used and a plan is formally approved by the city.

Use, permitted with special restrictions, means a use which is permitted in the district under which it is listed in division 7 of this article subject to all of the conditions listed.

Used or occupied includes the terms "intended," "designed" or "arranged" to be used or occupied.

Variance means the same as that term is defined or described in Minn. Stat. ch. 462.

Veterinary services means an establishment providing medical and surgical treatment of household animals including dogs, cats, birds, and similar animals. Large farm animals including cattle, horses, hogs, and similar animals shall not be treated at a small animal veterinary clinic. This term includes grooming and boarding for not more than 30 days and an animal crematorium.

Warehouse, general, means a use dedicated to the storage of materials, equipment, merchandise or commodities within an enclosed building, as a principal use, including packing and crating.

Water-oriented accessory structure or facility means a small, aboveground building or other improvement, except stairways, fences, docks, and retaining walls, which, because of the relationship of its use to a surface water feature, reasonably needs to be located closer to public waters than the normal structure setback. Examples of such structures and facilities include boathouses, gazebos, screen houses, fish houses, pump houses, and detached decks.

Wetland means a surface water feature classified as a wetland by the Wetland Conservation Act of 1991.

Wholesale and distribution facility means establishments or places of business primarily engaged in selling of goods and merchandise to retailers; to industrial, commercial, institutional, and professional business users; or to other wholesalers and related subordinate services.

Yard or setback means a required open space on a lot which is unoccupied and unobstructed from the ground upward, except as otherwise provided for in this article. The measurement of a yard shall be construed as the minimum horizontal distance between the lot line and the building line.

Yard, front, means a yard existing along the full width of the front lot line between side lot lines and extending from the abutting front street right-of-way line to a depth required in the front yard regulations for the district in which such lot is located. On a corner lot the narrowest street dimension shall be the front yard.

Yard, interior side, means a side yard which is not adjacent to a street.

Yard, rear, means a yard extending along the full width of the rear lot line between the side lot lines and extending toward the front lot line for a depth as specified in the yard regulations for the district in which such lot is located.

Yard, side, means a yard extending along a side lot line between the front and rear yards, having a width as specified in the yard regulations for the district in which such lot is located.

Yard, street side, means a side yard which is adjacent to a street.

Zero lot line housing means single-family detached dwellings located on individual lots which are designed to have little or no setback from lot lines.

Zoning administrator means the person, or designee, charged with the administration and enforcement of this article.

Zoning district. See "District."

(Code 1978, § 23.3(A), (D); Ord. No. 06-03-01, 3-13-2006; Ord. No. 06-03-02, 3-27-2006; Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007; Ord. No. 10-01-01, 1-25-2010; Ord. No. 12-06-07, Exh. B, 6-11-2012; Ord. No. 12-12-11, Exh. A, 12-17-2012)

EXHIBIT "B"

Sec. 30-593. - Supplementary yard regulations.

- (a) *Permitted yard encroachments.* No yard or required open space shall be so reduced in area or dimension so as to make any such area or dimension less than required by this article. If already less than the minimum required, a yard shall not be further reduced. The following encroachments into required yards shall be permitted:
- (1) Special structural elements attached to the principal building such as chimneys, solar collectors, flues, belt courses, sills, pilasters, lintels, ornamental features, cornices, eaves and gutters provided they do not extend more than 2½ feet into a yard.
 - (2) Yard lights in R districts not closer than five feet to the front lot line and lights in all districts for illuminating parking areas, loading areas or yards for safety and security purposes provided the direct source of light is not visible from the public right-of-way or adjacent residential property.
 - (3) Planting and ornamental landscape features.
 - (4) Terraces, steps, decks, sidewalks, uncovered porches and patios at the same level no higher than the ~~as the~~ height of the ground floor level of the principal building, provided as follows:
 - a. The average floor elevation shall not exceed a height of three feet above the ground at the ground floor elevation.
 - b. No portion of the ~~decked or~~ paved or sidewalk area is closer than two feet to any lot line. Deck railings shall not exceed the maximum height above deck grade allowed for walls and fences.
 - (5) Fences, walls and hedges which do not exceed a height of 3½ feet provided they are no closer to a street or alley line (property line) than two feet. Fences, walls and hedges up to six feet in height above grade shall be permitted provided such fence is located no closer than two feet to an alley line and is no closer to a street line than the minimum distance required for a building. (Any border fence located within two feet of the common lot line shall be within six inches of such common line.) The finished side of the fence must face the exterior of the lot. Barbed wire or similar materials on fences shall be prohibited within R zones except as permitted in section 30-592(a)(3).
 - (6) Balconies in rear yards. Balconies may project into a required front or street side yard a distance not to exceed five feet.
 - (7) Detached picnic shelters, open arbors and trellises, recreation equipment, unenclosed stairways and fire escapes may project only into a required rear yard and shall conform to setback requirements for accessory buildings (refer to Table 2-B in section 30-512).
 - (8) Canopies, marquees and awnings may be erected in any commercial district provided the following conditions are met:
 - a. Minimum clearance of eight feet above ground.
 - b. Shall maintain a minimum distance of 3½ feet from the face of the curb to the front of the awning, canopy or marquee.
 - (9) Covered porches in front yards providing the following conditions are met:
 - a. Covered front porches may project into a required front yard a distance not to exceed 10 feet.
 - b. Covered front porches shall not be used as year round living space and shall contain no plumbing or mechanical systems.
 - c. Covered front porches shall not have basements.
 - d. Covered front porches shall not be higher than the existing principal structure.
 - e. Property is zoned either; RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2, or SR-2.

- (b) *Required side and rear yard enlargement.*
- (1) *Corner lots.* Where a side yard abuts a street which is adjacent to the front yard on one or more residential lots on the same block, such side yards shall be a minimum of 30 feet. The same yard dimension determined for a side yard shall apply to structures in the rear yard.
 - (2) *Through lots.* Through lots shall provide the required front yard on both streets.
 - (3) *Business and industrial buildings.* For business and industrial buildings exceeding 35 feet in height in all but the I-1 or SI-1 districts and located on a lot adjoining an R district, any such building shall be set back from the interior side or rear lot line abutting such R district a minimum of one additional foot for each foot of building height in excess of 35 feet. Where there is an intervening alley, half the alley right-of-way may be subtracted from this computation.
- (c) *Permitted yard reduction and required expansion.*
- (1) In an R district where 40 percent or more of the lots on any block are developed with buildings, the average front yard for the block shall be computed. Where the average is less than the required front yard, the average or 20 feet, whichever is greater, shall be the required front yard. Where the average is greater than the required front yard, the average shall be the required front yard.
 - (2) In a GB or SGB district where 40 percent or more of the lots on any block are developed with buildings, the average street-side yard for the lots abutting the street on a block shall be computed. Where the average street-side yard of the lots abutting the street on a block is less than the required yard for the street side of the lots, the average yard shall be the required yard for the street-side of a lot, for buildings and parking.
- (d) *Supplementary density, building height, lot coverage and open space regulations, senior citizens housing.*
- (1) *Lot density and building height.* A doubling of density and building height shall be permitted.
 - (2) *Lot coverage.* Up to 40 percent of the site may be covered with buildings.
 - (3) *Usable open space.* Not less than 50 square feet per dwelling unit shall be required.
- (e) *Parking and storage of motor vehicles and major recreational equipment for single and two-family residential uses*
- (1) No motor vehicles or major recreational equipment shall be parked or stored on any lot except upon a driveway surface, or within an accessory structure, or upon the interior and rear yard areas, subject to the required minimum setbacks for accessory structures in Section 30-512, Table 2-B and is not located any closer to the front or street side lot line than the principal structure. It is further provided, however, that motor vehicles and major recreational equipment may be parked anywhere on residential premises for a period not to exceed 24 hours for the purposes of loading or unloading.
 - a. When the average height of a motor vehicle or major recreational equipment exceeds six feet, its parking or storage upon a driveway surface shall be limited to that portion of the driveway surface located beyond the front lot line or beyond a distance of twenty feet from the public roadway with which it connects, whichever distance from the public roadway is greater.

Parking Location. Vehicle parking for single and two-family residential uses is prohibited between the street and the principal structure along all street frontages of the parcel, except upon a driveway or approved parking surface. Platted alleys are exempt from these two specific limitations. Surface parking in RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2 and SR-2 districts. Surface parking (cement patios, sidewalks, driveways) shall not be permitted within the setbacks required for accessory buildings (refer to Table 2-C in section 30-512) except within a normal driveway area.
- (f) *Outdoor display of merchandise.* The outdoor display of merchandise shall be limited to GB or SGB districts subject to the following conditions:

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- (1) The display area shall be located immediately adjacent to the principal structure and only on the side of the building which contains a main entrance.
 - (2) The display area shall not extend more than five feet out from the building and shall not exceed four feet in height.
 - (3) The display area shall not take up required parking spaces or landscaping areas of the principal use.
 - (4) The display items shall consist solely of products sold or distributed within the principal structure by the occupant thereof.

(Code 1978, § 23.6(C); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

DRAFT

EXHIBIT "C"

Sec. 30-596. - Parking lot design and maintenance standards.

- (a) *Intent and scope of applicability.* It is the intent of these standards to promote the safe and efficient storage, circulation and channelization of motor vehicles development on-site. The standards of this section shall apply to the design of all parking areas ~~with the exception of those for one and two family dwellings.~~
- (b) *Street access.* Each parcel shall be granted at least one curb cut per street which abuts that parcel. However, up to two curb cuts may be permitted on any one street provided that one of the accesses is designated as an entrance and the other as an exit. The location/design of curb cuts shall be reviewed and approved by the city engineer and other governmental agencies, as needed, to comply with applicable planning and engineering standards, including the Trunk Highway 169 South Access Management Plan and the Institute of Transportation Engineers publications, as deemed necessary. The number and width of access drives shall be located to minimize traffic congestion and abnormal traffic hazards. In the absence of specific recommendations, the location/design of curb cuts shall be restricted as follows:
 - (1) No closer than 50 feet to any existing curb cut.
 - (2) No closer than 25 feet to the nearest point of any street/alley intersection.
 - (3) No curb cut shall exceed 33 feet in width.
 - (4) One-way curb cuts shall not exceed 16 feet in width.
- (c) *Setbacks/landscaping.* All parking lots shall be set back from the property lines as prescribed by Table 2-C in section 30-512. The following landscape requirements shall also apply:
 - (1) Setback areas adjacent to a public street right-of-way shall be maintained as a type C bufferyard or meet the requirements of Table 3-B in section 30-512, whichever is greater.
 - (2) Side and/or rear setback yards shall be landscaped in accordance with the bufferyard requirements of Table 3-A and Table 3-B in section 30-512
 - (3) Parking lots designed for equal or more than the number of cars shown in the Threshold Column of Table 2-C in section 30-512, shall be required to provide interior landscaping as identified. The landscape area provided as required in section 30-596(c)(3) can be counted as landscaped area needed to meet this provision. Each landscaped area contained within the perimeter of a parking lot shall be no less than 150 square feet in size, and shall have a minimum dimension of nine feet.
 - (4) Minimum planting requirements are one canopy or evergreen tree per 150 square feet of landscaped area. Plantings shall be guided by the examples of acceptable plantings in Appendix 1. Refer to section 30-512. Ground cover in landscaped areas shall be of natural materials such as grasses or mulch to assist with the health and growth of tree plantings. The sole use of landscape rock, gravel or similar hardscape materials is prohibited.
 - (5) Two property owners may jointly develop a parking lot overlapping a common lot line without meeting the required setbacks on their respective side of the lot line, provided the following conditions are met:
 - a. The entire parking lot is developed as a single project.
 - b. Jointly developing a parking lot will result in an increase in the number of parking spaces over two individually developed lots meeting the setback requirements, or would result in safer traffic patterns.
 - c. The property owners agree to a single curb cut for access, as per subsection (b) of this section, for the two or more parcels.
 - d. The property owners file, with the county recorder's office, a binding agreement addressing joint use.

- (6) Two or more property owners who have their parcels separated by an alley may jointly develop a parking lot on both sides of the alley allowing vehicles to back into the alley, provided all of the following conditions are met:
 - a. Additional right-of-way easements must be granted to the city on both sides of the existing alley to increase its width to 24 feet. It shall be the responsibility of the property owner(s) to obtain the necessary easements for the city. The easements shall cover the entire width of the owner's lot, as well as the lot(s) across the alley from the owner(s), and must extend to a connection with a developed public street. The easements must be approved by the city attorney prior to acceptance by the city.
 - b. The parking lot design must provide for "head in" parking.
 - c. It shall be the responsibility of the adjacent property owners to pave the alley in accordance with the city's standards. The pavement of the alley, in its required width, shall extend to the public street.
 - d. Other setbacks, landscaping requirements, and design requirements shall still apply to this type of parking lot. The required rear bufferyard shall be constructed at the head of the proposed parking stalls. The parking stalls shall be limited to 19 feet deep.
 - e. This parking lot design option will not be applicable in situations where an alley is the dividing line between a commercial and a residential zoning district.
- (d) *Surfacing.* All parking lots other than for a single- or two-family residential use shall be paved with a concrete or bituminous surface in accordance with standards as established by the city. Permeable pavement or pavers are acceptable surfacing materials when approved by the city engineer and installed according to manufacturers specifications to achieve the desirable permeability. All parking spaces shall be striped (four-inch width minimum) with suitable paint in accordance with approved plans.
- (e) *Maneuvering lanes.* Parking lots may be designed with one or two way traffic maneuvering lanes. Each parking space shall have direct unimpeded access to a maneuvering lane and dead-end maneuvering lanes shall only be permitted with the 90 percent degree pattern which is designed to accommodate two-way traffic. Backing from a parking lot directly into a street shall be prohibited.
- (f) *Curb and gutter and/or barriers.* In the interest of efficient lot utilization, to minimize traffic conflicts, and to channelize the flow of traffic and clearly define parking spaces, all parking lots shall have curb and gutter and/or barriers as prescribed as follows:
 - (1) Concrete curb and gutter shall be provided along the edges of any driveway leading from a public right-of-way to a parking and or loading area, except if the right-of-way is a rural section which is not expected to be improved with curb and gutter in the future. Alternatives to concrete curb and gutter may be used for driveways when approved by the city engineer. Alternatives may be incorporated when there are benefits to areas such as stormwater management and these benefits will not unduly pose problems to traffic flow and safety;
 - (2) Concrete curb and gutter shall be required along any edge of a parking lot adjacent to a landscaped area where a traffic lane, or parallel parking is situated adjacent to the edge of parking lot, except when other alternative designs that provide benefits to stormwater management are approved by the city engineer and/or are permitted by subsection (f)(5) of this section.
 - (3) Where parking is situated perpendicular or diagonal to the edge of a parking lot, a concrete wheel curb, or equivalent, shall be provided not less than two feet from the edge of the pavement.
 - (4) All required interior landscaping shall be protected with concrete curb and gutter, except as permitted by subsection (f)(5) of this section.
 - (5) In lieu of providing concrete curb and gutter required in subsections (f)(2) and (f)(4) of this section, treated landscape timbers may be used provided that:

- a. Minimum depth of four inches below depth of surface.
 - b. Minimum height of eight inches above the surface of the pavement.
 - c. The minimum nominal dimension of landscaped timbers shall be six inches and only rectangular shaped timbers shall be used.
 - d. The area immediately behind the timbers away from the paving surface shall be backfilled with suitable materials to within two inches of the top of the timbers.
 - e. In addition to landscape timbers, interlocking concrete retaining wall blocks may be used to provide edge definition, provided that a minimum height of 20 inches along the surface of the parking lot is maintained. Backfilling requirements shall be the same as subsection (f)(5)d. of this section.
- (g) *Drainage.* All parking lots shall have a drainage system which is approved by the city engineer.
- (h) *Lighting.* Shall be so arranged to deflect the light away from R districts so that the source is not visible. All lighting cable shall be placed underground and shall be installed in compliance with the state electrical codes. The average minimum illumination of two footcandles at the parking surface shall be required. The maximum illumination as measured at property lines shall be one footcandle.
- (i) *Maintenance.* It shall be the joint responsibility of the operator and owner of any principal use to maintain, in a neat and aesthetic manner, the parking space, accessway, landscaping and required fences and walls.

Sec. 30-597. – Driveway and Surface Parking Standards (for single and two-family residential uses)

- (a) *Permit Requirements.* Unless having been issued a building permit for new residential home construction, all new driveway construction, re-construction or alteration, driveway extensions or parking area construction for vehicles and equipment stored outside must file and receive zoning permit approval by the Zoning Administrator or their designee.
- (b) *Surface parking and driveways in RR, SRR, R-1, SR-1, R-1a, SR-1a, R-2 and SR-2 districts.* Surface parking (cement patios, sidewalks, driveways) shall not be permitted within the setbacks required for accessory buildings (refer to Table 2-CB in section 30-512) except within a normal driveway area.
- (c) *Maximum Width.* Residential lots are allowed one (1) driveway with a maximum width of twenty – four (24) feet at the property line and thirty – six (36) feet within the lot. Loop or U-shaped driveways are permitted at the discretion of the City Engineer or other Authorized Agent, so long as the total driveway width at the property line does not exceed twenty – four (24) feet (Example: width of twelve (12) feet at the property line for each access point).
- (d) *Vehicular turn – around.* One twelve by twenty foot (12' x 20') hard surfaced area for vehicular turn – around purposes adjacent to the driveway shall be permitted in the front yard. The vehicular turn – around is in addition to the maximum requirement for driveway width within the property, but is not allowed to be built in such a way that would exceed the driveway width at the property line of twenty – four (24) feet.
- (e) *Parking area.* One four hundred (400) square foot hard surfaced area adjacent to a garage or driveway for parking purposes shall be permitted. Such area shall not be located in front of the living area of the dwelling. The parking area is in addition to the maximum requirement for driveway width within the property, but is not allowed to be built in such a way that would exceed the driveway width at the property line of twenty – four (24) feet.

(Code 1978, § 23.6(F); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

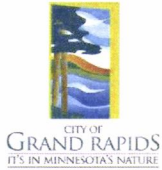
EXHIBIT "D"

Sec. 30-623. - Permits required.

Building permits shall be required for parking lot construction in all districts except for one- and two-family residences in the R districts which require a Zoning permit per (see Section 30-597).

(Code 1978, § 23.7(C); Ord. No. 07-03-06, § 2(Exh. A), 3-27-2007)

DRAFT



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1510 **Version:** 1 **Name:** Purchase Playground for HRA
Type: Agenda Item **Status:** Civic Center, Parks & Recreation
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Purchase a playground from Midwest Playscapes, Inc.

Sponsors:

Indexes:

Code sections:

Attachments: [Crystal Lake Townhomes Playground](#)
[Midwest Playscapes Installation Quote](#)
[Midwest Playscapes Quote](#)

Date	Ver.	Action By	Action	Result
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Purchase a playground from Midwest Playscapes, Inc.

Background Information:

We are acting as the purchasing agent for the HRA to secure the best pricing for new play structures to be installed at Crystal Lake Townhomes. The cost of the equipment and an installation supervision is \$29,998.00. The HRA will reimburse the entire purchase.

Staff Recommendation:

Purchase a playground from Midwest Playscapes, Inc. for \$29,998.00 which will be reimbursed by the Grand Rapids HRA.

Requested City Council Action

Consider purchasing a playground from Midwest Playscapes, Inc. for \$29,998.00 which will be reimbursed by the Grand Rapids HRA.



**CRYSTAL LAKE
TOWNHOMES**
GRAND RAPIDS, MN

Sales Representative



Equipment Manufacturer



15-0566A.MD



CRYSTAL LAKE
TOWNHOMES
GRAND RAPIDS, MN

Sales Representative



MIDWEST PLAYSCAPES, INC.

Equipment Manufacturer



PLAYWORLD
The world needs play.

15-20256A-IMP



**CRYSTAL LAKE
TOWNHOMES**
GRAND RAPIDS, MN

15-3056-A-MID

Sales Representative



MIDWEST PLAYSCAPES, INC.

Equipment Manufacturer





CRYSTAL LAKE
TOWNHOMES
GRAND RAPIDS, MN

15-30564-INTD

Sales Representative



MIDWEST PLAYSCAPES INC.

Equipment Manufacturer



PLAYWORLD
The world needs play.

CRYSTAL LAKE TOWNHOMES

GRAND RAPIDS, MN



MIDWEST PLAYSCAPES, INC.
500 Pine Street, Suite 104
Chaska, MN 55318

EQUIPMENT SIZE
N/A

USE ZONE
SEE DWG

AREA
N/A

PERIMETER
N/A

FALL HEIGHT
N/A

USER CAPACITY
48

AGE GROUP
5-12



✓ ASTM F1487-11
✓ CPSC #325

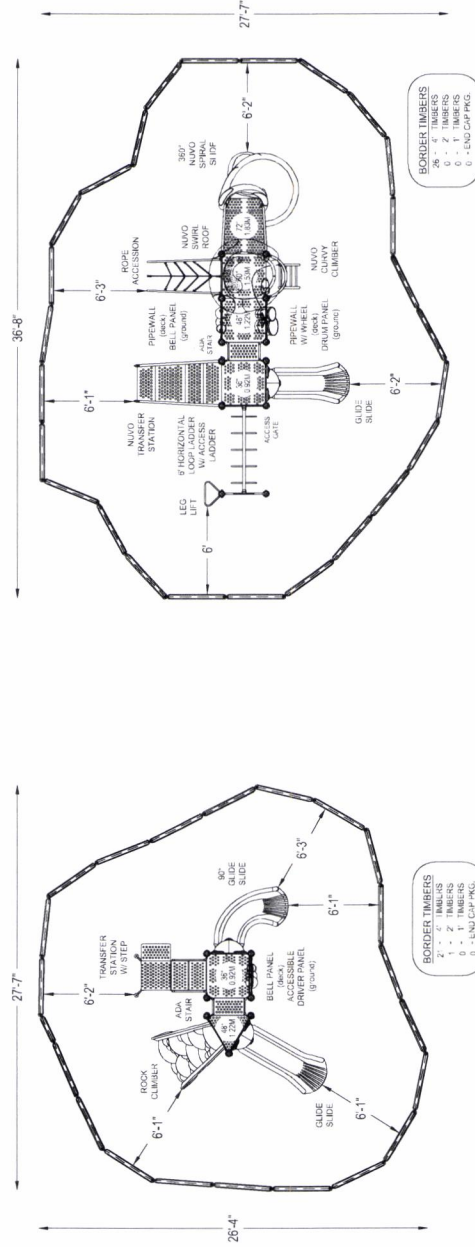
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15-3056A_MID

SCALE:
1/8"=1'-0"

DRAWN BY:
BRIAN GEMBERLING

Paper Size
B

DATE:
29-JUNE-15





MIDWEST PLAYSCAPES, INC.
500 Pine Street, Suite 104
Chaska, MN 55318

CRYSTAL LAKE TOWNHOMES

CITY, STATE

EQUIPMENT SIZE:
14'-0" x 13'-0" x 11'-4"

USE ZONE:
27'-7" x 26'-4"

AREA:
542 SqFt.

PERIMETER:
86 Ft.

FALL HEIGHT:
4 Ft.

USER CAPACITY:
20

AGE GROUP:
5-12

ADA SCHEDULE		Total Elevated Play Activities		Total Ground-Level Play Activities	
Required	Provided	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Elevated Activities	Accessible Ground-Level Play Types
2	2	1	1	1	1



✓ ASTM F1487-11
✓ CPSC #325

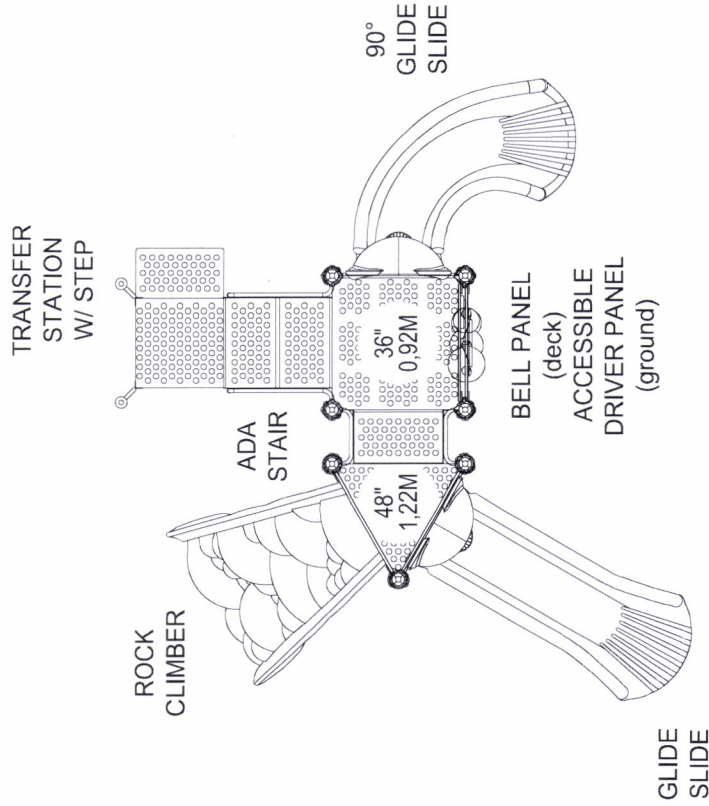
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15-3056A_MID

SCALE:
3/8"=1'-0"

DRAWN BY:
BRIAN GEMBERLING

Paper Size:
B

DATE:
29-JUNE-15



*PLAYGROUND SUPERVISION REQUIRED



MIDWEST PLAYSCAPES, INC.
500 Pine Street, Suite 104
Chaska, MN 55318

CRYSTAL LAKE TOWNHOMES

CITY, STATE

EQUIPMENT SIZE:
24'-0" x 14'-7" x 16'-8"

USE ZONE:
36'-8" x 27'-7"

AREA:
746 SqFt.

PERIMETER:
86 Ft.

FALL HEIGHT:
8 Ft.

USER CAPACITY:
28

AGE GROUP:
5-12

ADA SCHEDULE		Accessible Ground-Level Play Types	
Required	Provided	Required	Provided
3	3	2	2
3	3	3	3



✓ ASTM F1487-11
✓ CPSC #325

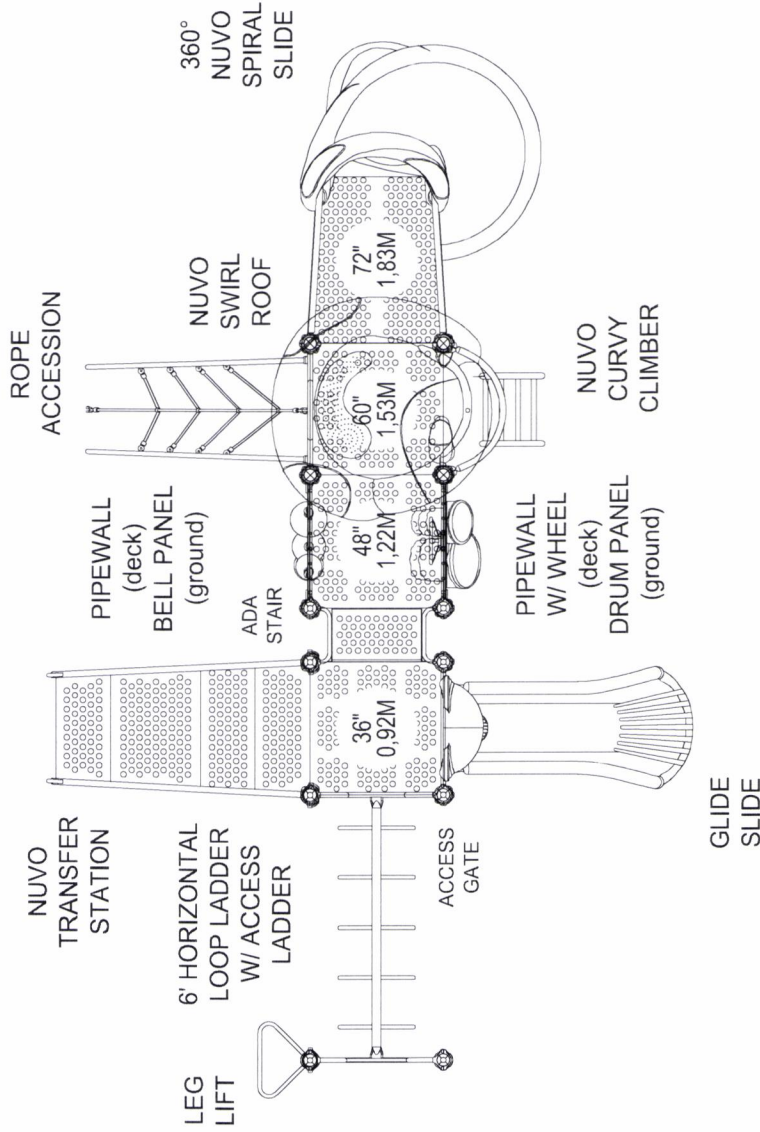
PROJECT NO:
15-3056A_MID

SCALE:
3/8"=1'-0"

DRAWN BY:
BRIAN GEMBERLING

Paper Size:
B

DATE:
29-JUNE-15



*PLAYGROUND SUPERVISION REQUIRED

CRYSTAL LAKE TOWNHOMES

Design Number: 15-3056A - Bill Of Material

Ref. No.	Part No.	Description	Quantity
Posts			
1	ZZCH0018	3.5in OD x 124in STEEL POST W/RIVETED CAP	6
2	ZZCH0028	3.5in OD x 136in STEEL POST W/ RIVETED CAP	9
3	ZZCH0077	3.5in OD x 200in STEEL POST W/O CAP	4
Decks & Kick Plates			
4	ZZCH0616	SQUARE COATED DECK ASSEMBLY	4
5	ZZCH0617	TRIANGULAR COATED DECK ASSEMBLY	1
6	ZZCH2530	12in DECK TO DECK KICK PLATE	2
ADA Items			
7	ZZCH0679	NUVO- 36in TRANSFER STATION	1
8	ZZCH2006	TRANSFER STATION (36in DECK)	1
9	ZZUN2019	APPROACH STEP FOR TRANSFER STATION	1
Slides			
10	ZZCH3126	GLIDE SLIDE (48in DECK)	1
11	ZZCH3127	GLIDE SLIDE (36in DECK)	1
12	ZZCH3129	90 DEGREE GLIDE SLIDE (36in DECK)	1
13	ZZCH3537	SLIDE- NUVO 360 SPIRAL SLIDE	1
Activity Panels			
14	ZZCH4406	ACCESSIBLE DRIVING PANEL	1
15	ZZCH4838	NUVO- ACCESS GATE HANDLE FOR CSA	1
16	ZZUN4299	STEERING WHEEL (CH/EX PIPE WALL MOUNT FOR 4in CENTERS)	1
Barriers			
17	ZZCH4095	CENTERLINE PIPE WALL BARRIER	2
18	ZZCH4288	ACCESS GATE	1
Climbers			
19	ZZCH7058	60in CURVY CLIMBER	1
20	ZZCH7219	60in ROPE ASCENSION	1
21	ZZCH7439	ROCK CLIMBER (48in DECK)	1
Overhead Events			
22	ZZCH5770	LEG LIFT	1
23	ZZCH5780	6ft HORIZONTAL LOOP LADDER	1
24	ZZCH5970	OVERHEAD EVENT ACCESS LADDER (36in DECK)	1
Audible Activities			
25	ZZCH4587	DRUM PANEL (GROUND LEVEL)	1
26	ZZCH4588	BELL PANEL	1
27	ZZCH4589	BELL PANEL (GROUND LEVEL)	1
Roofs & Arches			
28	ZZCH9868	NUVO SWIRL ROOF	1
Stairs and Ladders			
29	ZZCH9168	12in ACCESS STEPPED PLATFORM (DECK TO DECK)	2
Additional Tool & Maintenance Kits			
30	ZZCHGUID	CHALLENGER GUIDELINES	1
31	ZZUN9910	SURFACING WARNING LABEL KIT	1



CRYSTAL LAKE TOWNHOMES

Design Number: 15-3056A - Bill Of Material

Ref. No.	Part No.	Description	Quantity
32	ZZUN9930	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	1
33	ZZUN9990	TOOL AND ADDITIONAL PARTS KIT W/AEROSOL	1



CRYSTAL LAKE TOWNHOMES

Post/Installation: Steel-Footed

Design Number: 15-3056A - Pricing Schedule
2015 Pricing

Ref. No.	Part No.	Qty.	Description	Unit Weight (lbs)	Unit List (US\$)	Total Weight (lbs)	Total List (US\$)
Modular Playscape:							
Posts							
1	ZZCH0018	6	3.5in OD x 124in STEEL POST W/RIVETED CAP	38.91	159.00	233.46	954.00
2	ZZCH0028	9	3.5in OD x 136in STEEL POST W/ RIVETED CAP	43.51	169.00	391.59	1,521.00
3	ZZCH0077	4	3.5in OD x 200in STEEL POST W/O CAP	61.01	174.00	244.04	696.00
Decks & Kick Plates							
4	ZZCH0616	4	SQUARE COATED DECK ASSEMBLY	54.86	767.00	219.44	3,068.00
5	ZZCH0617	1	TRIANGULAR COATED DECK ASSEMBLY	29.9	534.00	29.90	534.00
6	ZZCH2530	2	12in DECK TO DECK KICK PLATE	8.85	83.00	17.70	166.00
ADA Items							
7	ZZCH0679	1	NUVO- 36in TRANSFER STATION	239.72	1,821.00	239.72	1,821.00
8	ZZCH2006	1	TRANSFER STATION (36in DECK)	145.8	1,322.00	145.80	1,322.00
9	ZZUN2019	1	APPROACH STEP FOR TRANSFER STATION	35.83	297.00	35.83	297.00
Slides							
10	ZZCH3126	1	GLIDE SLIDE (48in DECK)	119.73	1,253.00	119.73	1,253.00
11	ZZCH3127	1	GLIDE SLIDE (36in DECK)	99.73	974.00	99.73	974.00
12	ZZCH3129	1	90 DEGREE GLIDE SLIDE (36in DECK)	96.73	1,077.00	96.73	1,077.00
13	ZZCH3537	1	SLIDE- NUVO 360 SPIRAL SLIDE	650	4,328.00	650.00	4,328.00
Activity Panels							
14	ZZCH4406	1	ACCESSIBLE DRIVING PANEL	24.07	620.00	24.07	620.00
15	ZZCH4838	1	NUVO- ACCESS GATE HANDLE FOR CSA	5.08	114.00	5.08	114.00
16	ZZUN4299	1	STEERING WHEEL (CH/EX PIPE WALL MOUNT FOR 4in CENTERS)	5.29	121.00	5.29	121.00
Barriers							
17	ZZCH4095	2	CENTERLINE PIPE WALL BARRIER	28.74	352.00	57.48	704.00
18	ZZCH4288	1	ACCESS GATE	17.34	269.00	17.34	269.00
Climbers							
19	ZZCH7058	1	60in CURVY CLIMBER	80.36	1,659.00	80.36	1,659.00
20	ZZCH7219	1	60in ROPE ASCENSION	94.85	1,323.00	94.85	1,323.00
21	ZZCH7439	1	ROCK CLIMBER (48in DECK)	136.38	1,380.00	136.38	1,380.00
Overhead Events							
22	ZZCH5770	1	LEG LIFT	6.76	104.00	6.76	104.00
23	ZZCH5780	1	6ft HORIZONTAL LOOP LADDER	55.72	548.00	55.72	548.00
24	ZZCH5970	1	OVERHEAD EVENT ACCESS LADDER (36in DECK)	25.12	357.00	25.12	357.00
Audible Activities							
25	ZZCH4587	1	DRUM PANEL (GROUND LEVEL)	44.64	947.00	44.64	947.00
26	ZZCH4588	1	BELL PANEL	46.07	934.00	46.07	934.00



CRYSTAL LAKE TOWNHOMES

Post/Installation: Steel-Footed

Design Number: 15-3056A - Pricing Schedule
2015 Pricing

Ref. No.	Part No.	Qty.	Description	Unit Weight (lbs)	Unit List (US\$)	Total Weight (lbs)	Total List (US\$)
27	ZZCH4589	1	BELL PANEL (GROUND LEVEL)	46.91	1,028.00	46.91	1,028.00
Roofs & Arches							
28	ZZCH9868	1	NUVO SWIRL ROOF	80.33	1,009.00	80.33	1,009.00
Stairs and Ladders							
29	ZZCH9168	2	12in ACCESS STEPPED PLATFORM (DECK TO DECK)	70.28	935.00	140.56	1,870.00
Additional Tool & Maintenance Kits							
30	ZZCHGUID	1	CHALLENGER GUIDELINES	0	0.00	0.00	0.00
31	ZZUN9910	1	SURFACING WARNING LABEL KIT	0.05	0.00	0.05	0.00
32	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	13.07	0.00	13.07	0.00
33	ZZUN9990	1	TOOL AND ADDITIONAL PARTS KIT W/AEROSOL	3.46	0.00	3.46	0.00
Total:						3,407.21	30,998.00
Independent Items:							
1	ZZXX9410	1	2ft BORDER TIMBERS w/STAKE	7.61	36.00	7.61	36.00
2	ZZXX9430	47	4ft BORDER TIMBERS w/STAKE	10.31	46.00	484.57	2,162.00
Total:						492.18	2,198.00
Grand Total:						3,899.39	33,196.00

Please Note:

1. When placing an order for this project, the drawing number is representative of the Playmakers, Challengers or Explorers playstructure only. Items listed under 'Independent Items' must be listed on your purchase order separately to be included.



CRYSTAL LAKE TOWNHOMES

Design Number: 15-3056A - Compliance and Technical Data
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
1	ZZXX9410	1	2ft BORDER TIMBERS w/STAKE	N/A	7.61		16	0	0.25	0.00	0
2	ZZXX9430	47	4ft BORDER TIMBERS w/STAKE	N/A	484.57		935	0	11.75	0.00	0
3	ZZCH0018	6	3.5in OD x 124in STEEL POST W/RIVETED CAP	Certified	233.46		323	0	6.00	0.75	0
4	ZZCH0028	9	3.5in OD x 136in STEEL POST W/ RIVETED CAP	Certified	391.59		527	0	9.00	1.13	0
5	ZZCH0077	4	3.5in OD x 200in STEEL POST W/O CAP	Certified	244.04		317	0	4.00	0.50	0
6	ZZCH0616	4	SQUARE COATED DECK ASSEMBLY	Certified	219.44		695	12	4.00	0.00	0
7	ZZCH0617	1	TRIANGULAR COATED DECK ASSEMBLY	Certified	29.90		120	2	1.00	0.00	0
8	ZZCH2530	2	12in DECK TO DECK KICK PLATE	Certified	17.70		33	0	1.00	0.00	0
9	ZZCH0679	1	NUVO- 36in TRANSFER STATION	Certified	239.72		418	0	3.50	0.12	0
10	ZZCH2006	1	TRANSFER STATION (36in DECK)	Certified	145.80		308	2	2.00	0.09	0
11	ZZUN2019	1	APPROACH STEP FOR TRANSFER STATION	Certified	35.83		72	1	1.00	0.04	0
12	ZZCH3126	1	GLIDE SLIDE (48in DECK)	Certified	119.73		492	3	2.00	0.03	1
13	ZZCH3127	1	GLIDE SLIDE (36in DECK)	Certified	99.73		374	3	2.00	0.03	1
14	ZZCH3129	1	90 DEGREE GLIDE SLIDE (36in DECK)	Certified	96.73		418	2	2.00	0.03	1
15	ZZCH3537	1	SLIDE- NUVO 360 SPIRAL SLIDE	Certified	650.00		1,417	2	6.00	0.15	1
16	ZZCH4406	1	ACCESSIBLE DRIVING PANEL	Certified	24.07		202	1	0.50	0.00	1
17	ZZCH4838	1	NUVO- ACCESS GATE HANDLE FOR CSA	Certified	5.08		64	0	0.50	0.00	0
18	ZZUN4299	1	STEERING WHEEL (CH/EX PIPE WALL MOUNT FOR 4in CENTERS)	Certified	5.29		27	1	0.25	0.00	1
19	ZZCH4095	2	CENTERLINE PIPE WALL BARRIER	Certified	57.48		142	0	1.00	0.00	0
20	ZZCH4288	1	ACCESS GATE	Certified	17.34		65	0	0.50	0.00	0
21	ZZCH7058	1	60in CURVY CLIMBER	Certified	80.36		471	1	2.00	0.06	1
22	ZZCH7219	1	60in ROPE ASCENSION	Certified	94.85		499	1	3.00	0.18	1
23	ZZCH7439	1	ROCK CLIMBER (48in DECK)	Certified	136.38		555	3	2.00	0.03	1
24	ZZCH5770	1	LEG LIFT	Certified	6.76		30	1	0.50	0.00	1
25	ZZCH5780	1	6ft HORIZONTAL LOOP LADDER	Certified	55.72		124	4	1.00	0.00	1



CRYSTAL LAKE TOWNHOMES

Design Number: 15-3056A - Compliance and Technical Data
 Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
26	ZZCH5970	1	OVERHEAD EVENT ACCESS LADDER (36in DECK)	Certified	25.12		71	1	1.50	0.06	0
27	ZZCH4587	1	DRUM PANEL (GROUND LEVEL)	Certified	44.64		407	2	1.00	0.00	1
28	ZZCH4588	1	BELL PANEL	Certified	46.07		357	2	1.00	0.00	1
29	ZZCH4589	1	BELL PANEL (GROUND LEVEL)	Certified	46.91		381	2	1.00	0.00	1
30	ZZCH9868	1	NUVO SWIRL ROOF	Certified	80.33		482	0	1.00	0.00	0
31	ZZCH9168	2	12in ACCESS STEPPED PLATFORM (DECK TO DECK)	Certified	140.56		554	2	4.00	0.00	0
32	ZZCHGUJD	1	CHALLENGER GUIDELINES	N/A	0.00		1	0	0.25	0.00	0
33	ZZUN9910	1	SURFACING WARNING LABEL KIT	Certified	0.05		1	0	0.25	0.00	0
34	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	N/A	13.07		90	0	0.00	0.00	0
35	ZZUN9990	1	TOOL AND ADDITIONAL PARTS KIT W/AEROSOL	N/A	3.46		75	0	0.00	0.00	0

Totals: 3,899.39 Kg 753 852 11,059 48 76.75 3.20 14
 1,754.73 Kg 339 Kg 383 Kg 11 Metric Tons 2.43 m3



CRYSTAL LAKE TOWNHOMES

Design Number: 15-3056A - Compliance and Technical Data
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre- Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
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ASTM F1487

The lay-out for this custom playscape, design number 15-3056A, has been configured to meet the requirements of the ASTM F1487 standard. In addition, each of the above components listed as "Certified" have been tested and are IPEMA certified. Components listed as "Not Applicable" do not fall within the scope of the ASTM F1487 standard and have not been tested. IPEMA certification can be verified on the IPEMA website, www.ipema.org. In the interest of playground safety, IPEMA provides a Third Party Certification Service which validates compliance.

2010 ADA Standards for Accessible Design

The lay-out was also designed to meet the 2010 Standards published 15-Sep-2010, by the Department of Justice when installed over a properly maintained surfacing material that is in compliance with ASTM F1951 "Accessibility of Surface Systems Under and Around Playground Equipment" as well as ASTM F1292, "Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment", appropriate for the fall height of the structure.

Installation Times

Installation times are based on one experienced installer. A crew of three experienced individuals can perform the installation within the given time, each member working 1/3 of the given hours. [Eg. Installation Time = 30 hours. For a crew of three, each member will work 10 hours on the installation for a total of 30 hours on the project.]

Carbon Footprint

The CO2e (carbon footprint given in Kilograms and Metric Tons) listed above is a measure of the environmental impact this play structure represents from harvesting raw materials to the time it leaves our shipping dock. Playworld Systems nurtures a total corporate culture that is focused on eliminating carbon producing processes and products, reducing our use of precious raw materials, reusing materials whenever possible and recycling materials at every opportunity. Playworld Systems elected to adopt the Publicly Available Specification; PAS 2050 as published by the British Standards Institute and sponsored by Defra and the Carbon Trust. The PAS 2050 has gained international acceptance as a specification that measures the greenhouse gas emissions in services and goods throughout their entire life cycle.

Pre-Consumer Recycle Content

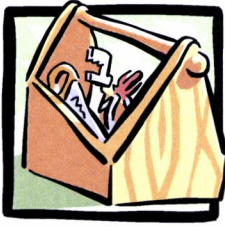
A measurement, in pounds, that qualifies the amount of material that was captured as waste and diverted from landfill during an initial manufacturing process and is being redirected to a separate manufacturing process to become a different product. E.g. 100% of our Aluminum Tubing is made from captured waste material during the manufacturing process of extruded Aluminum products such as rods, flat bars and H-channels.

Post-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was once another product that has completed its lifecycle and has been diverted from a landfill as a solid waste through recycling and is now being used in a Playworld Systems' product. E.g. **20% to 40% of the steel in our steel tubing and sheet steel have been diverted from landfills. Automobiles are scrapped and recyclable steel is purchased by the steel mill that produces our raw product.

** The amount of Post-Consumer recycled steel fluctuates daily based on the availability of the recycled steel.





MIDWEST PLAYGROUND CONTRACTORS INC.

500 Pine Street, Suite 103 Chaska, MN 55318

Phone: 952-361-3504

Fax: 952-361-3549

Email: playscapes@earthlink.net

Installation Quotation

Date:

Project Name: Crystal Lake Townhomes

Location: 411 7th St NW, Grand Rapids, MN 55744

Contact Name: Joe Chandler

Phone: 218-326-9515

Fax:

Email: jchandler@ambnk.com

Description of work to done.....
Volunteer Install of playground equipment. We will provide crew, bobcat, auger, and all tools needed for install. City will provide concrete and volunteers. City will also spread wood fiber. Install should take one day.

Amount \$ 1000

Note: All work is to be completed in a workmanlike manner according to standard practice. Any alterations from the above specifications involving extra costs must be executed upon written orders and will become an extra charge over and above the purchase agreement. Unless otherwise stated a level site matching the drawing dimensions and the corners of the site must be staked prior to our arrival. If MPCCI is to excavate, all material/dirt will remain on site to be removed by others, unless stated otherwise. Prices shown do not include Site Restoration.

Terms:

Prices are firm for 30 days, subject to review thereafter. Terms are Net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after substantial completion of the work. Standard manufacturing design, specification and construction apply unless otherwise noted. Area must be accessible by a bobcat and all other equipment necessary for installation or additional fees will be charged. Installation rates are based on normal conditions. Price does not include prevailing wages, unless otherwise noted. If we can be of further assistance please contact us.

Accepted by: _____

Date: _____



MIDWEST PLAYSCAPES, INC.

500 Pine Street, Suite 104, Chaska, MN 55318
www.midwestplayscapes.com

Telephone: 952-361-3504

Fax: 952-361-3549

Toll Free: 800-747-1452

E-mail: playscapes@earthlink.net

Quotation



Project: Crystal Lake Townhomes

Contact: Joe Chandler

Ship To: 411 7th St NW

Grand Rapids, MN 55744

Email: jchandler@ambnk.com

Phone: 218-326-9515

Fax:

Bill To: City of Grand Rapids

Shipping Contact Name:

Date: 7/1/2015

Qty	Design/Item #	Description	Price each	Total
1	SUN-1545	Challengers 2-5 Structure		\$ 10,262.00
		Sale Discount		\$ (3,079.00)
1	SUN-1535	Challengers 5-12 Structure		\$ 20,736.00
		Sale Discount		\$ (6,221.00)
1	ZZXX9410	2' Border Timber with Stakes	\$ 36.00	\$ 36.00
47	ZZXX9430	4' Border Timber with stakes	\$ 46.00	\$ 2,162.00
		Northeast Service Coop. Discount		\$ (373.66)
70	CU Yards	Certified ADA Tamarack Wood Fiber		\$ 1,656.50
		Good Customer Discount		\$ (360.00)
				Subtotal \$ 24,818.84
				Freight \$ 2,314.43
Tax Exempt # _____ * Please provide certificate				Sales Tax \$ 1,865.41
				Local Sales Tax
				Total \$ 28,998.68

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3 to 4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. If we can be of Other Assistance, please feel free to contact us.

Signed: _____

Scott Winter

Accepted _____

Date: _____

Printed Name: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1490 **Version:** 1 **Name:** Hawkinson PID 91-033-3102 Reapportionment
Type: Agenda Item **Status:** Engineering
File created: 7/20/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.

Sponsors:

Indexes:

Code sections:

Attachments: [7-27-15 Attachment Assessments Split Letter-Hawkinson\(Rev1\).pdf](#)
[7-27-15 Attachment Assessments Split Letter-Northland\(Rev1\).pdf](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.

Background Information:

City Project CP 2007-10, 33rd Street SE Improvements, included special assessments to parcel 91-033-3102 in the amount of \$109,166.46. As of December 31, 2015 the remaining special assessments on parcel 91-033-3102 are \$65,499.90. Recently, a portion of 91-033-3102 was sold and parcel 91-033-3103 was created. The owner has requested that the special assessments be re-apportioned to the two parcels as follows: \$40,999.90 to PID 91-033-3102 and \$24,500 for PID 91-033-3103 for a 15-year period with an interest rate of 3.2%. Proper notice of reapportioned assessments was provided to each property owner. The reapportionment letters are attached for your review.

Staff Recommendation:

City Staff recommend authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.

Requested City Council Action

Consider authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.



NOTICE OF REAPPORTIONED ASSESSMENT

May 27, 2015

RE: PID 91-033-3102 (Hawkinson)
PID 91-033-3103 (Northland Counseling)

Mr. Mark Hawkinson
PO Box 278
Grand Rapids, MN 55744

Dear Mr. Hawkinson:

This is to notify you that the special assessment on your property described above, for **Grand Rapids City Project 2007-10, 33rd Street SE Improvements**, is scheduled to be reapportioned by the City Council on July 13th, 2015, pursuant to Minnesota Statutes, Chapter 429. The new assessment for this described property is: **\$40,999.90**.

You may pay to the City Finance Department the whole of the assessment or a portion of the assessment within 30 days after July 13th, 2015 (or by 4:30 PM, August 12th, 2015) without interest. Checks should be made payable to the City of Grand Rapids. Upon conclusion of the 30 day pre-payment period, the City will automatically certify the assessment balance to Itasca County and spread the assessment on your real estate tax statement for a 15 year period with an interest rate at 3.2%. You may, at any time thereafter, pay to the City Finance Department the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 of that year or interest will be charged through December 31 of the next succeeding year.

Any owner may appeal his assessment to the district court pursuant to Minnesota Statutes, Section 429.081, by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and file such notice with the district court within 10 days after service upon the Mayor or Clerk. However, no appeal may be taken on the amount of the assessment unless a written objection signed by the property owner was filed with the

City Clerk at or before the assessment hearing or with the presiding officer at the hearing, unless the failure to object was due to reasonable cause.

Senior or disabled citizens may apply to the City Clerk to have special assessments deferred. Interest shall accrue on any deferral at a rate of 34.2% per annum from the date of adoption of this resolution.

Please feel free to contact me at 218.326.7625 or jkennedy@ci.grand-rapids.mn.us if you need clarification regarding the payment of these assessments.

Sincerely,

A handwritten signature in black ink, appearing to read 'Julie Kennedy', written in a cursive style.

Julie Kennedy
City Engineer
City of Grand Rapids

Cc: Northland Counseling, 215 SE 2nd Avenue, Grand Rapids, MN 55744



NOTICE OF REAPPORTIONED ASSESSMENT

May 27, 2015

RE: PID 91-033-3102 (Hawkinson)
PID 91-033-3103 (Northland Counseling)

Northland Counseling Center
215 SE 2nd Avenue
Grand Rapids, MN 55744

Dear Northland Counseling Center:

This is to notify you that the special assessment on the Hawkinson property described above, for **Grand Rapids City Project 2007-10, 33rd Street SE Improvements**, is scheduled to be reapportioned by the City Council on July 13th, 2015, pursuant to Minnesota Statutes, Chapter 429. The assessment for your new parcel, which was divided from the Hawkinson parcel, and described above at PID 91-033-3103 is: **\$24,500.00**.

You may pay to the City Finance Department the whole of the assessment or a portion of the assessment within 30 days after July 13th, 2015 (or by 4:30 PM, August 12th, 2015) without interest. Checks should be made payable to the City of Grand Rapids. Upon conclusion of the 30 day pre-payment period, the City will automatically certify the assessment balance to Itasca County and spread the assessment on your real estate tax statement for a 15 year period with an interest rate at 3.2%. You may, at any time thereafter, pay to the City Finance Department the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 of that year or interest will be charged through December 31 of the next succeeding year.

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City Clerk at or before the assessment hearing or with the presiding officer at the hearing, unless the failure to object was due to reasonable cause.

Senior or disabled citizens may apply to the City Clerk to have special assessments deferred. Interest shall accrue on any deferral at a rate of 3.2% per annum from the date of adoption of this resolution.

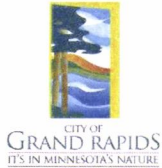
Please feel free to contact me at 218.326.7625 or jkennedy@ci.grand-rapids.mn.us if you need clarification regarding the payment of these assessments.

Sincerely,

A handwritten signature in black ink, appearing to read "Julie Kennedy", written in a cursive style.

Julie Kennedy
City Engineer
City of Grand Rapids

Cc: Mark Hawkinson, PO Box 278, Grand Rapids, MN 55744



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1495	Version:	1	Name:	Revised CIAC Agreements
Type:	Agenda Item	Status:		Status:	Engineering
File created:	7/21/2015	In control:		In control:	City Council
On agenda:	7/27/2015	Final action:		Final action:	
Title:	Consider approval of the revised connection fee model along with the revised End User CIAC Agreements and authorize the City Administrator and City Engineer administrative authority to execute End User CIAC Agreements.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	NaturalGasExpansion_ RevisedFinanceProgram.pdf Grand Rapids CIAC agreement - end user - 463541v2.pdf				

Date	Ver.	Action By	Action	Result
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Consider approval of the revised connection fee model along with the revised End User CIAC Agreements and authorize the City Administrator and City Engineer administrative authority to execute End User CIAC Agreements.

Background Information:

Upon approval of a loan agreement between the City, GREDA, and MERC, for the expansion of natural gas, the City Council must consider approval of End User connection fees so that the cost of CIAC in the loan agreement can be repaid. This was done at the June 30 Special Council meeting. After that meeting, we learned that the MN Public Utilities Commission approved a new customer extension model for Minnesota Energy Resources. The new model allows Minnesota Energy Resources to remove the cost of the service line piece from the projects and also extends the revenue for the life of the asset which is 48 years. Since Minnesota Energy Resources had not yet signed the Agreement with the City, this meant that they could rerun the Grand Rapids Expansion areas through the new model and come up with a reduced CIAC amount. The original overall project CIAC was \$264,444. The revised overall project CIAC under the new model is \$133,538.86. This results in the individual household CIAC being reduced from \$2,270 to \$1,170. The attached spreadsheet identifies what city staff are recommending for the revised connection fees and financing terms. Also attached are the revised End User CIAC Agreements.

Staff Recommendation:

City staff is recommending approval of the attached revised connection fee model along with the End User CIAC Agreements.

Requested City Council Action

Consider approval of the revised connection fee model along with the revised End User CIAC Agreements and authorize the City Administrator and City Engineer administrative authority to execute End User CIAC Agreements.

END USER CIAC AGREEMENT

This End User CIAC Agreement (this "Agreement") is made this ____ day of _____, 2015, by and between the City of Grand Rapids, a Minnesota municipal corporation (the "City") and _____, [an individual] [married to each other] (the "Owner").

RECITALS

WHEREAS, the Owner is the fee owner of certain land in the City of Grand Rapids, Minnesota, with an address of _____, legally described on Exhibit A attached hereto (the "Property"); and

WHEREAS, the City has entered into an agreement with Minnesota Energy Resource Corporation ("MERC") to pay the Charges in Aid of Connection ("CIAC") required for construction of a gas main (the "Project") in the area of the Property (the "Work Area"); and

WHEREAS, a condition of connection to the gas main by each residential or commercial property owner ("End User") in the Work Area is that such End User agree to the imposition of the End User's share of the CIAC (the "End User CIAC"); and

WHEREAS, the City is willing to allow End Users to pay the End User CIAC over a period of years subject to the execution by individual End Users of this Agreement; and

WHEREAS, the Owner has agreed to pay the City for 100 percent of its End User CIAC, and has requested that payment to the City of the End User CIAC be financed by the City's public utilities commission ("PUC") by adding a CIAC fee to the monthly utility bill for the Property which will be payable to the City in installments over six years; and

WHEREAS, were it not for the assurance and covenants hereinafter provided, the City would not provide for the payment of the End User CIAC in installments.

NOW, THEREFORE, on the basis of the mutual covenants and agreements hereinafter provided, it is hereby agreed by and between the parties hereto as follows:

1. The Owner hereby requests that the City provide the necessary right-of-way permits to allow connection by the Owner to the gas main. The connection will be constructed by MERC and/or its contractor in conjunction with the Project.
2. The Owner represents and warrants that the Owner is the owner of 100 percent of the Property, that the Owner has full legal power and authority to encumber the Property as herein provided, and that as of the date hereof, the Owner has fee simple absolute title in the Property.
3. The cost of the End User CIAC is \$_____. The Owner agrees to pay this amount in connection with Owner's connection to the gas main.
4. The Owner agrees that the End User CIAC will be payable in monthly installments over six years. No interest shall accrue on the unpaid principal of the End User CIAC.
5. The Owner further agrees that payment of the End User CIAC will continue to be the Owner's personal obligation until it is paid. If the Owner conveys the Property to a third party before collection in full of the End User CIAC, any outstanding amount of the End User CIAC shall be immediately due and payable to the City in full.
11. The City makes no warranties, express or implied, regarding the Project. In no event shall the City be liable to the Owner for consequential, special or indirect damages of any kind.
12. The Owners agree to indemnify, defend, and hold harmless the City, its officials, employees, agents, and contractors from and against any action, claim, damage, liability, loss, costs, or expenses in connection with any claim or liability arising in any manner from the Project.
13. This Agreement shall be construed and enforced according to the laws of Minnesota.
14. This Agreement and its exhibits attached hereto, evidence the entire agreement between the parties relating to the subject matter addressed herein and supersedes all other prior agreements and understandings, written or oral, between the parties.
15. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto or their successors.
16. It is the intent of the parties hereto that this Agreement be in a form which is recordable by the City among the land records of Itasca County, Minnesota; and they agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Property.

17. This Agreement shall terminate upon the final payment of the CIAC charged against the Property.

IN WITNESS WHEREOF, the parties have set their hands the day and year first written above.

OWNER

By: _____

By: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF ITASCA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015, by _____, [an individual] [married to each other].

Notary Public

EXHIBIT A

Legal Description of the Property

PID:



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1508 **Version:** 1 **Name:** 1997 Pierce Part Replacement
Type: Agenda Item **Status:** Fire
File created: 7/22/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Authorize the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Authorize the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86.

Background Information:

The Fire Department had a truck break down at a fire on Saturday, 07-18-15. The truck is the 1997 Pierce Pumper. The problem occurred while we were pumping water at the fire. The problem is in the fan engine cooling portion of the truck. The cooling fan for the radiator has gone out and the part to fix it is no longer available. This part has gone out on this truck before during the time that Steve Flaherty was Chief.

Because this is an emergency issue, the City Administrator and City Attorney, in accordance with the City's Purchasing Policy, authorized the Fire Chief to move forward with the purchase of parts in advance of council approval.

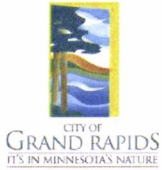
The Fire Maintenance and Fleet Maintenance staff will be installing the parts. If for some reason, due to the specialty style of the apparatus, the parts need to be installed by an outside mechanic, an additional RCA will be brought to the council once the parts have been installed and the labor costs are determined.

Staff Recommendation:

City staff is recommending the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86.

Requested City Council Action

Consider the approval of the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86 and authorize the use of an outside mechanic to install the parts if necessary.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1486	Version:	1	Name:	Elimination of Fire Prevention and Education Officer position and creation of a second Captain position with the GRFD.
Type:	Agenda Item	Status:		Administration Department	
File created:	7/17/2015	In control:		City Council	
On agenda:	7/27/2015	Final action:			
Title:	Elimination of Fire Prevention and Education Officer position and creation of a second Captain position with the GRFD.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Elimination of Fire Prevention and Education Officer position and creation of a second Captain position with the GRFD.

Background Information:

The Fire Prevention and Education Officer position with the Grand Rapids Fire Department has been vacant since January 17, 2015. Fire Chief Mike Liebel and 1st Assistant Fire Chief Bryan Zuehlke have reviewed the position description and has studied the needs of the Fire Department. They have determined that it would be in the best interest of the Department to have two Captain positions and eliminate the Fire Prevention and Education Officer position. The two Captain positions will absorb the responsibilities of the Fire Prevention and Education Officer.

We currently have an eligibility list that was created on March 23, 2015 that the Fire Chief would like to work off that list to fill the vacancy. The candidates on that list are Bruce Baird and Shawn Graeber. We will come back to you at the next City Council meeting with a recommendation for an appointment to the position.

Staff Recommendation:

Fire Chief Mike Liebel, 1st Assistant Fire Chief Bryan Zuehlke, and Human Resources Director Lynn DeGrio are recommending eliminating the Fire Prevention and Education Officer position with the Grand Rapids Fire Department and creating a second Captain position.

Requested City Council Action

Consider 1) eliminating the Fire Prevention and Education Officer position with the Grand Rapids Fire Department; 2) create a second Captain position; and 3) authorize the Fire Chief to interview candidates on the current eligibility list for the Captain position.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1512 **Version:** 1 **Name:** Beacon Hill 91-430-0310 Release Agreement
Type: Agenda Item **Status:** Administration Department
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: A termination of settlement agreement and release related to special assessments on tax forfeit property.

Sponsors:

Indexes:

Code sections:

Attachments: [7-27-15 Beacon Hill Termination of Settlement Agreement and Release \(2\).pdf](#)

Date	Ver.	Action By	Action	Result
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A termination of settlement agreement and release related to special assessments on tax forfeit property.

Background Information:

On December 12, 2003, the city agreed to a settlement on special assessments levied on parcel 91-430-0310 located on 21st Street SE. After that agreement the property became tax forfeit. Last year the City entered into an agreement with Itasca County and Itasca County HRA who is purchasing the property on how unpaid special assessments would be recovered in the sale of the property to the Itasca County HRA. To clean up the title on the property, the title company is requesting the attached Termination of Settlement Agreement and Release be approved by the City Council.

Staff Recommendation:

City staff is recommending the approval of the attached Termination of Settlement Agreement and Release on parcel 91-430-0310.

Requested City Council Action

Consider the approval of the attached Termination of Settlement Agreement and Release on parcel 91-430-0310.

TERMINATION OF SETTLEMENT AGREEMENT AND RELEASE

THIS TERMINATION OF SETTLEMENT AGREEMENT AND RELEASE ("Termination") is made effective as of July 27, 2015 by the City of Grand Rapids, Minnesota (the "City").

RECITALS:

- A. The City and Joel and Kelly Biersdorff (the "Former Property Owners") entered into that certain Settlement Agreement and Release dated December 12, 2003 and recorded December 23, 2003 as Document No. A567157 in Itasca County (the "Settlement Agreement"), which Settlement Agreement related to the payment of assessments for storm sewer improvements benefiting property legally described as the South 631.25 feet of Outlot A, Beacon Hill, Itasca County, Minnesota (the "Property");
- B. The State of Minnesota currently holds title to the Property pursuant to that certain Certificate of Forfeiture dated August 13, 2013 and recorded August 23, 2013 as Document No. A000678532;
- C. The terms of the Settlement Agreement are no longer in effect and the City has entered into alternative agreements for the payment of the assessments; and
- D. The City desires to formally terminate the Settlement Agreement and release any future owner of the Property from the obligations undertaken by the Former Property Owners.

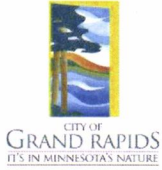
NOW, THEREFORE, the City approves the following actions:

- 1. Termination of Settlement Agreement. The City acknowledges that the Settlement Agreement, and all rights of the City and obligations of the Former Property Owners, are terminated effective as of July 27, 2015 ("Termination Date").
- 2. Release. The City hereby unconditionally releases and discharges any future owner of the Property from the duties and obligations of the Former Property Owners

arising under the Agreement, including the obligation to pay the Property's assessments over the stated period of fourteen (14) years.

3. Governing Law. This Termination shall be governed by the laws of the State of Minnesota.

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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1511 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 7/23/2015 **In control:** City Council
On agenda: 7/27/2015 **Final action:**
Title: Consider approving the verified claims for the period July 7, 2015 to July 20, 2015 in the total amount of \$820,574.83, of which \$344,573.75 are bond payments.
Sponsors:
Indexes:
Code sections:
Attachments: [GR Council Bill List 07-27-15.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period July 7, 2015 to July 20, 2015 in the total amount of \$820,574.83, of which \$344,573.75 are bond payments.

Requested City Council Action

Consider approving the verified claims for the period July 7, 2015 to July 20, 2015 in the total amount of \$820,574.83, of which \$344,573.75 are bond payments.

CITY OF GRAND RAPIDS BILL LIST - JULY 27, 2015

DATE: 07/23/2015
 TIME: 10:18:43
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/27/2015

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0300200	CDW GOVERNMENT INC	1,824.54
1415377	NORTHERN BUSINESS PRODUCTS INC	18.98
TOTAL CITY WIDE		1,843.52
SPECIAL PROJECTS-NON BUDGETED		
0218115	BRAUN INTERTEC CORPORATION	6,632.90
TOTAL SPECIAL PROJECTS-NON BUDGETED		6,632.90
ADMINISTRATION		
0718060	GRAND RAPIDS NEWSPAPERS INC	406.75
1506265	NORTHERN OFFICE OUTFITTER INC	394.20
TOTAL ADMINISTRATION		800.95
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	30.72
0315455	COLE HARDWARE INC	10.98
0920060	ITASCA COUNTY TREASURER	90.27
1909510	SIM SUPPLY INC	19.30
2018680	TRU NORTH ELECTRIC LLC	571.30
TOTAL BUILDING MAINTENANCE-CITY HALL		722.57
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS NEWSPAPERS INC	149.50
0920060	ITASCA COUNTY TREASURER	69.58
1920555	STOKES PRINTING COMPANY	14.00
TOTAL COMMUNITY DEVELOPMENT		233.08
ENGINEERING		
1621125	PUBLIC UTILITIES COMMISSION	6,429.01
1900225	SEH-RCM	4,255.03
TOTAL ENGINEERING		10,684.04
FINANCE		
0715814	GOVERNMENT FINANCE OFFICERS	170.00

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VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FINANCE		
	TOTAL FINANCE	170.00
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	96.81
0301685	CARQUEST AUTO PARTS	42.72
0512240	ELEVATOR SPECIALTY SERVICES	500.00
0718211	GREAT PLAINS FIRE INC	148.20
0904230	IDENTISYS INC	241.53
0920060	ITASCA COUNTY TREASURER	157.74
1901535	SANDSTROM COMPANY INC	153.96
2300600	W.P. & R.S. MARS COMPANY	137.52
	TOTAL FIRE	1,478.48
PUBLIC WORKS		
0100002	3D SPECIALTIES	822.99
0103325	ACHESON TIRE COMPANY INC	8,460.00
0113199	AMERICAN ALUMINUM SEATING INC	96.00
0221650	BURGGRAF'S ACE HARDWARE INC	206.36
0301685	CARQUEST AUTO PARTS	19.98
0315455	COLE HARDWARE INC	1,875.03
0409125	DIAMOND VOGEL PAINTS	169.50
0501650	EARL F ANDERSEN	217.54
0601690	FASTENAL COMPANY	20.79
0715600	GOPHER SPORTS	141.72
0801835	HAWKINSON REDI-MIX	470.00
0801836	HAWKINSON SAND & GRAVEL	9,995.07
0920060	ITASCA COUNTY TREASURER	1,370.90
0920061	ITASCA COUNTY TREASURER	4.80
1105444	KELLER FENCE COMPANY	1,255.00
1200500	L&M SUPPLY	215.59
1309355	MINNESOTA TORO	169.17
1415640	NORTRAX EQUIPMENT COMPANY	261.28
1503150	OCCUPATIONAL DEVELOPMENT CTR	980.00
1621125	PUBLIC UTILITIES COMMISSION	7,383.93
1813125	RMB ENVIROMENTAL	26.00
1908248	SHERWIN-WILLIAMS	516.80
1920555	STOKES PRINTING COMPANY	31.30
2021646	TURFWERKS	225.24
2021650	TURF AND TREE INC	530.00
2305453	WESCO DISTRIBUTION INC	328.32
	TOTAL PUBLIC WORKS	35,793.31

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GENERAL FUND		
FLEET MAINTENANCE		
0121721	AUTO VALUE - GRAND RAPIDS	172.47
0301685	CARQUEST AUTO PARTS	122.09
0315455	COLE HARDWARE INC	15.68
0920060	ITASCA COUNTY TREASURER	97.33
1201850	LAWSON PRODUCTS INC	274.73
1615427	POKEGAMA LAWN AND SPORT	66.39
1801615	RAPIDS WELDING SUPPLY INC	30.50
TOTAL FLEET MAINTENANCE		779.19
POLICE		
0116610	APPLIED CONCEPTS INC	119.50
0118625	ARROW EMBROIDERY	52.85
0221650	BURGGRAF'S ACE HARDWARE INC	31.98
0301685	CARQUEST AUTO PARTS	199.82
0920057	ITASCA COUNTY SHERIFFS DEPT	66.75
0920060	ITASCA COUNTY TREASURER	3,250.29
1415048	NORTH COUNTRY VET CLINIC	227.40
1601753	PAUL HADDIX LOCKSMITHING	10.00
1920233	STREICHER'S INC	636.87
2000400	T J TOWING	890.00
2018225	TREASURE BAY PRINTING INC	114.00
TOTAL POLICE		5,599.46
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	132.38
0315455	COLE HARDWARE INC	29.98
1100135	KBJR, INC	70.00
1100200	KDLH, KDLH DT2 OR NDLH (CW)	25.00
TOTAL		257.36
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	224.94
0315455	COLE HARDWARE INC	107.79
0409125	DIAMOND VOGEL PAINTS	196.70
0504825	EDWARDS OIL INC	133.59
1908248	SHERWIN-WILLIAMS	387.08
TOTAL		1,050.10

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VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	27.90
0221650	BURGGRAF'S ACE HARDWARE INC	10.08
0405223	DEER RIVER HIRED HANDS INC	20.00
0501656	THE EARTHGRAINS COMPANY INC	69.44
0605670	FERRELLGAS	137.57
0701650	GARTNER REFRIGERATION CO	208.00
0920060	ITASCA COUNTY TREASURER	165.48
1301168	MARKETPLACE FOODS	35.24
1506265	NORTHERN OFFICE OUTFITTER INC	159.99
1605611	PEPSI-COLA	1,466.76
1609550	PIONEER ELECTRIC, INC	105.00
1901535	SANDSTROM COMPANY INC	1,335.54
1908099	SHARP GUY SHARPENING	400.00
1909510	SIM SUPPLY INC	355.06
2209421	VIKING ELECTRIC SUPPLY INC	129.30
	TOTAL GENERAL ADMINISTRATION	4,625.36
RECREATION PROGRAMS		
0118663	ARROWHEAD TRANSIT	75.00
1301168	MARKETPLACE FOODS	47.92
	TOTAL	122.92
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	40.60
0315727	COUNTRY CREATIONS INC	295.28
0612083	FLAGSHIP RECREATION LLC	1,545.41
0920060	ITASCA COUNTY TREASURER	376.87
1920555	STOKES PRINTING COMPANY	34.67
T000933	ROWE FUNERAL HOME	100.00
	TOTAL	2,392.83
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	13.94
0920060	ITASCA COUNTY TREASURER	85.96
	TOTAL	99.90

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VENDOR #	NAME	AMOUNT DUE

2009D GO EQPT CERTIFICATE		
2305447	WELLS FARGO BANK NA	11,255.00
	TOTAL	11,255.00
SP ASSESS IMP BOND-2001B		
2100265	U.S. BANK	1,728.13
	TOTAL	1,728.13
SP ASSESS IMP BOND-2006C		
2100265	U.S. BANK	22,400.00
	TOTAL	22,400.00
GO CIP REFUNDING BOND 2006B		
2100265	U.S. BANK	8,600.00
	TOTAL	8,600.00
SP ASSESS IMP BOND-2007A		
2305447	WELLS FARGO BANK NA	21,607.50
	TOTAL	21,607.50
SP ASSESS IMP BOND-2008C		
2305447	WELLS FARGO BANK NA	15,600.00
	TOTAL	15,600.00
GO STREET RECONST BNDS 2008B		
2305447	WELLS FARGO BANK NA	14,315.00
	TOTAL	14,315.00

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VENDOR #	NAME	AMOUNT DUE

GO IMP REFUNDING BOND-2009B		
2305447	WELLS FARGO BANK NA	225.00
	TOTAL	225.00
GO IMP BONDS 2009C		
2305447	WELLS FARGO BANK NA	79,095.00
	TOTAL	79,095.00
GO IMP, CIP & REFUNDING 2010A		
2305447	WELLS FARGO BANK NA	13,187.50
	TOTAL	13,187.50
GO IMP & REFUNDING BONDS 2011B		
2305447	WELLS FARGO BANK NA	12,332.50
	TOTAL	12,332.50
GO IMPROVEMENT BONDS 2012A		
2305447	WELLS FARGO BANK NA	22,263.75
	TOTAL	22,263.75
GO IMP REFUNDING BONDS-2013A		
2305447	WELLS FARGO BANK NA	5,015.00
	TOTAL	5,015.00
GO IMPRV RECONST BONDS 2013B		
2100265	U.S. BANK	59,843.75
	TOTAL	59,843.75

7/7 - 7/20/15 Bond Payments \$344,573.75

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VENDOR #	NAME	AMOUNT DUE

GO IMP BONDS 2014A		
2100265	U.S. BANK	39,935.62
	TOTAL	39,935.62
TIF 1-6 OLD HOSPITAL BONDS		
2305447	WELLS FARGO BANK NA	17,170.00
	TOTAL	17,170.00
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-ENGINEERING		
2009500	TIMMONS GROUP INC	470.00
	TOTAL CAPITAL OUTLAY-ENGINEERING	470.00
2014 INFRASTRUCTURE BONDS		
2011-2 CRYSTAL LAKE BLVD		
0218115	BRAUN INTERTEC CORPORATION	533.25
1900225	SEH-RCM	23,651.85
	TOTAL 2011-2 CRYSTAL LAKE BLVD	24,185.10
STORM WATER UTILITY		
0801836	HAWKINSON SAND & GRAVEL	8,440.00
0920060	ITASCA COUNTY TREASURER	235.00
1605665	PERSONNEL DYNAMICS LLC	962.00
1621125	PUBLIC UTILITIES COMMISSION	232.18
2009500	TIMMONS GROUP INC	705.00
	TOTAL	10,574.18
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 453,089.00
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	1,860.00
0116600	APPLE VALLEY, CITY OF	1,160.74
0212553	BLOOMERS GARDEN CENTER	1,000.00
0212750	BLUE CROSS & BLUE SHIELD OF MN	37,351.50
0301530	CANON USA INC	2,253.00
0305530	CENTURYLINK COMMUNICATIONS LLC	259.00

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VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0718015	GRAND RAPIDS CITY PAYROLL	229,903.63
0718070	GRAND RAPIDS STATE BANK	522.29
0718229	GREENWAY JOINT RECREATION ASSC	188.50
0900060	ICTV	15,481.62
0920055	ITASCA COUNTY RECORDER	46.00
1209522	LINCOLN REPUBLIC INSURANCE CO	256.66
1305046	MEDIACOM	86.93
1309098	MINNESOTA DEPT OF ADMN	590.00
1309335	MINNESOTA REVENUE	6,065.57
1309338	MN STATE TREAS/BLDG INSPECTOR	6,580.39
1309375	MINNESOTA UNEMPLOYMENT COMP FD	1,757.37
1405550	NEOPOST USA INC	999.94
1405850	NEXTERA COMMUNICATIONS LLC	470.84
1609561	PIONEER TELEPHONE	21.44
1621125	PUBLIC UTILITIES COMMISSION	6,425.70
1621130	P.U.C.	16,131.90
1903555	ERIK SCOTT	59.22
2000100	TASC	7,959.00
2205637	VERIZON WIRELESS	3,068.08
2209665	VISA	4,290.99
2209705	VISIT GRAND RAPIDS	21,323.51
2301700	WASTE MANAGEMENT	33.52
2405650	XEROX CORPORATION	96.17
T000902	DEPARTMENT OF TREASURY	242.32
T001016	FRESHWATER OUTBOARD & SPORT	1,000.00

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 367,485.83

TOTAL ALL DEPARTMENTS 820,574.83