



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, August 10, 2015

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, August 10, 2015 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

[15-1457](#) Conduct Oath of Office for Police Reserve Officers:

Mohammed Siddiqui
Charles Burress
Leslie Carey-Motter

5:05 PM MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

5:10 PM COUNCIL REPORTS

5:12 PM APPROVAL OF MINUTES

[15-1524](#) Approve Council minutes for Monday, July 27, 2015 Worksession & Regular meetings.

Attachments: [July 27, 2015 Worksession](#)
[July 27, 2015 Regular Meeting](#)

5:13 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [15-1519](#) Adopt a resolution accepting \$48,795.00 for a 2016 Toward Zero Deaths Grant.
2. [15-1520](#) Consider approving Agreement 1000720 (SP 88R1-206) with MnDOT and adopt a resolution to be reimbursed for coordination of all necessary sidewalk modifications that were necessary for the BNSF Railway Crossing Signal System improvements.
Attachments: [8-9-15 Attachment Revised MNDOT Agreement SP 88R1-206Binder1rev1.pdf](#)
3. [15-1522](#) Request by the Police Department to donate some of our found / abandoned bicycles to the Cap Baker Lions Club.
Attachments: [0212_001.pdf](#)
4. [15-1523](#) Adopt a resolution accepting a donation of \$50.00 from the Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to be used to purchase bicycles for National Night Out.
5. [15-1525](#) Consider entering into a Joint Use Parking Agreement with the Charles K. Blandin Foundation.
Attachments: [City-Foundation Joint Use Parking Agreement](#)
6. [15-1532](#) Consider adopting a resolution accepting the donation of a bench from Ms. Marlene Bovitz in honor of her husband, Richard Bovitz.
Attachments: [8-10-15 Attachment Bovitz Bench Application.pdf](#)
[8-10-15 Attachment Bovitz Bench Invoice.pdf](#)
[8-10-15 Attachment Bovitz Bench Plaque.pdf](#)
[8-10-15 Resolution Bovitz Bench.pdf](#)
7. [15-1533](#) Consider entering into agreement with Nextera Communications for telephone service.
Attachments: [Nextera Agreement.pdf](#)
8. [15-1534](#) Accept resignation of Todd Driscoll from the Arts & Culture Commission and authorize staff to fill the vacancy.
Attachments: [Todd Driscoll - Arts & Culture Resignation](#)

**5:15 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

9. [15-1536](#) Acknowledge the following:
July 7, 2015 Arts & Culture Minutes
June 24, 2015 Human Rights Minutes
May 14, May 28, & June 11, 2015 GREDA minutes
June 29, 2015 Special GREDA meeting minutes

Attachments: [May 14, 2015 GREDA Minutes](#)
[May 28, 2015 GREDA Minutes](#)
[June 11, 2015 GREDA Minutes](#)
[June 24, 2015 Human Rights Minutes](#)
[June 29, 2015 GREDA Special Meeting Minutes](#)
[July 7, 2015 Arts & Culture Minutes](#)

**5:17 DEPARTMENT HEAD REPORT
PM**

10. [15-1541](#) Fire Department ~ Chief Mike Liebel

**5:27 CIVIC CENTER, PARKS & RECREATION
PM**

11. [15-1528](#) North Country Trail Letter of Support
Attachments: [NCTRAA signon letter 7.23.15 \(1\)](#)

12. [15-1529](#) Obtain bids to replace the sprinkler system at the IRA Civic Center.

ENGINEERING

13. [15-1521](#) Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.
Attachments: [8-10-15 Attachment SLA CP 2010-5 Ped Bridge PM Tabled 7-27-15.pdf](#)

**5:37 ADMINISTRATION DEPARTMENT
PM**

14. [15-1526](#) Appointment of Shawn Graeber to the position of Captain for the Grand Rapids Fire Department.

15. [15-1527](#) Retirement of David Gibeau from the Grand Rapids Fire Department.
Attachments: [Gibeau retirement](#)

16. [15-1538](#) A resolution amending the PILOT agreement between the City and GRPUC
Attachments: [09-149 -7-10-15 Existing PILOT Agreement.pdf](#)
[8-10-15 RESOLUTION PILOT AMENDMENT](#)

**5:50 VERIFIED CLAIMS
PM**

17. [15-1531](#) Consider approving the verified claims for the period July 21, 2015 to August 3, 2015 in

the total amount of \$499,497.28.

Attachments: [Council Bill List 08-10-15.pdf](#)

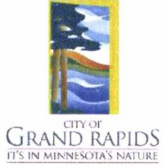
ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 24, 2015, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1457 **Version:** 2 **Name:** Oath of Office
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 7/7/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Conduct Oath of Office for Police Reserve Officers:
Mohammed Siddiqui
Charles Burress
Leslie Carey-Motter

Sponsors:

Indexes:

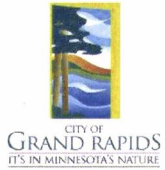
Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
7/13/2015	1	City Council	Postponed	

Conduct Oath of Office for Police Reserve Officers:

Mohammed Siddiqui
Charles Burress
Leslie Carey-Motter



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1524 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 7/30/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Approve Council minutes for Monday, July 27, 2015 Worksession & Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [July 27, 2015 Worksession](#)
[July 27, 2015 Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Approve Council minutes for Monday, July 27, 2015 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, July 27, 2015

4:00 PM

City Hall, Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, July 27, 2015 at 4:02 PM in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Bill Zeige, and Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle, Barb Baird, Erik Scott, Rob Mattei, Marcia Anderson, Scott Johnson, Dale Anderson

Discussion Items

1. Discuss 2016 department budgets.

Mr. Pagel states that budgets proposed today will likely changed to some degree depending on fiscal disparities, LGA, etc.

Budgets for three departments, Information Technology, Community Development and Library are reviewed, noting changes in specific line items.

2. Review 5:00 PM Regular Meeting

Following discussion, items 21, 22, 26 are moved to the Consent agenda as items 14a, 14b & 14c. Item #13 will be tabled to allow staff time to prepare presentation explaining project in greater detail. Added item 23a, adopting a resolution decreasing resident cost for the natural gas expansion project.

ADJOURN

There bein no further business, the meeting adjourned at 5:11 PM.

Respectfully submitted: Kimberly Gibeau, City Clerk

Kimberly Gibeau



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, July 27, 2015

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 27, 2015 at 5:17 PM in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle, Eric Trast, Barb Baird, Marcia Anderson, Julie Kennedy, Scott Johnson, Rob Mattei, Dale Anderson, Lynn DeGrio, Michael Liebel

5:01 PM PRESENTATIONS/PROCLAMATIONS

Construction Update

City Engineer, Julie Kennedy, reviewed current construction projects within the City, including current status and projected completion dates.

5:10 PM MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

5:15 PM COUNCIL REPORTS

Councilor Zabinski acknowledges Police Chief Scott Johnson and Public Works Director Jeff Davies for their quick response to issues regarding "jake brakes" and the noise associated with these devices.

5:17 PM APPROVAL OF MINUTES

Approve Council minutes for Monday, July 13, 2015 Worksession & Regular

Meetings.

A motion was made by Councilor Bill Zeige, seconded by Councilor Ed Zabinski, to approve City Council minutes as presented. The motion PASSED by unanimous vote.

**5:18 CONSENT AGENDA
PM**

1. Consider approving Change Order #3, Balancing Change Order, in the amount of \$0.00 related to CP 2011-2, Crystal Lake Boulevard Improvements Project.
Approved by consent roll call
2. Engagement Letter from Westman, Champlin, and Koehler for the Grand Rapids Area Brand licensing.
Approved by consent roll call
3. Adopt a resolution accepting donations of \$250.00 from the Blandin Foundation and \$200.00 from North Homes, INC. for the Police Departments Public Safety Education Fund to be used to purchase bikes for National Night Out.
Adopted Resolution 15-49 by consent roll call
4. Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2015-2016 school year.
Approved by consent roll call
5. Authorize the Police Department to apply for a Blandin Foundation grant for Anishinaabe Cultural Awareness Training
Approved by consent roll call
6. Entering into a rental agreement with an area business for advertising at the IRA Civic Center.
Approved by consent roll call
7. Approve temporary liquor license for Grand Rapids Players for event to be held on August 26, 2015 at Showboat Landing.
Approved by consent roll call
8. Consider approving Alan Waller as a Public Works 2015 part-time summer maintenance worker.
Approved by consent roll call
9. Approve a snowmobile trail permit from Enbridge Energy

Approved by consent roll call

10. Accept summary of conclusions of evaluation of performance of City employee pursuant to Minn. Stat. sec. 13D.05, subd. 3(a) specifically Tom Pagel.

Approved by consent roll call

11. Consider approving a Satisfaction of Mortgage for homeowner with household number 017505 who has satisfied the requirements of the Department of Trade and Economic Development Home Rehabilitation Grant Program and authorizing the necessary signatures.

Approved by consent roll call

12. Authorize the Chief of Police to sign the Memorandum of Understanding between the Grand Rapids Police Department and Itasca County Health & Human Services for Emergency Response.

Approved by consent roll call

13. Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Tabled

14. Consider approving Supplemental Letter Agreement No. 2017-1 Amendment for \$1,000 with SEH for the 5th St M Project Memorandum for the addition of 8th Ave NE to the project.

Approved by consent roll call

- 14a. Purchase a playground from Midwest Playscapes, Inc.

Approved by consent roll call

- 14b. Consider authorizing City Staff to certify with Itasca County the re-apportioned special assessments for PID 91-033-3102 and PID 91-033-3103.

Approved by consent roll call

- 14c. A termination of settlement agreement and release related to special assessments on tax forfeit property.

Approved by consent roll call**Approval of the Consent Agenda**

A motion was made by Councilor Zabinski, seconded by Councilor Blake, to approve the Consent agenda as amended, tabling item #13 and adding of items 14a, 14b and 14c, moved forward from the regular agenda. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:20 SETTING OF REGULAR AGENDA
PM**

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to approve the Regular agenda as amended, including the addition of item 23a, a resolution to approve Loan Agreement for Natural Gas Expansion. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

15. April 8, 2015 Civic Center & Park & Recreation
June 10, 2015 Library Board
June 16, 2015 Golf Board
June 17, 2015 HRA

Acknowledged Board & Commission minutes

**5:21 DEPARTMENT HEAD REPORT
PM**

16. Dale Anderson ~ Civic Center & Park & Recreation

Director Anderson provides update on activities for the Civic Center and the Parks & Recreation Department. These updates included:

- ~ Annual economic impact report*
- ~ Staffing*
- ~ Schedule of events*
- ~ 2016 State bonding requests submitted*
- ~ New playgrounds*
- ~ Recreation programs*
- ~ Pickleball Courts*
- ~ Motorized Trails Committee*

Received and Filed

**5:30 PUBLIC HEARINGS
PM**

17. Conduct a Public Hearing to consider an amendment to the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.

The regular meeting is recessed at 5:41 PM to conduct the first scheduled public hearing.

Mayor Adams states that this is the time and place for all those wishing to be heard regarding an amendment to the Comprehensive Plan for Parks & Trails Master Plan

and the GRMN Creates, Arts & Culture Raodmap. Clerk Gibeau states that all notices have been given and no correspondence was received by the Clerk's office.

Mr. Mattei provides the Council with background information regarding the proposed amendment to the Comp plan.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to close the public hearing. The motion PASSED by unanimous vote.

Reconvened the regular meeting.

- 18. Consider the recommendation of the Planning Commission regarding the adoption of a Resolution amending the Comprehensive Plan for the inclusion of the Parks and Trails Master Plan and the GRMN Creates: *An Arts and Culture Roadmap*.

A motion was made by Councilor Christy, seconded by Councilor Zeige, to adopt Resolution 15-50, amending the Comprehensive Plan as presented. The motion carried by the following vote.

- Aye 5 - Councilor Dale Christy
- Councilor Ed Zabinski
- Mayor Dale Adams
- Councilor Bill Zeige
- Councilor Rick Blake

- 19. Conduct a Public Hearing to consider the adoption of an Ordinance amending the Zoning Ordinance which would define a "driveway" and "recreational equipment", and provide additional direction for off-street parking in single or two-family residential areas.

The regular meeting is recessed at 5:48 PM to conduct the second scheduled public hearing.

Mayor Adams states that this is the time and place for all those wishing to be heard regarding amendment to City Ordinance as it pertains to driveways and recreational equipment and off-street parking. Clerk Gibeau states that all notices have been given and no correspondence was received by the Clerk's office.

Mr. Mattei provides the Council with background information regarding the proposed amendment to the current zoning ordinance. A subcommittee reviewed the ordinance and are recommending the City Council adopt the proposed changes as presented.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to open the public hearing. The motion PASSED by unanimous vote.

Tyler Nessel, 207 Clover Lane, Grand Rapids. Concerns regarding winter clearing of yard space for extra parking so as to avoid street parking to keep clear of the plow trucks. How will this new ordinance be enforced?

Mr. Mattei advises that using extra yard space for parking is not a permitted use as the ordinance is currently written. If the Council chooses to adopt the ordinance tonight, as recommended, it can be revisited in the future if the Council sees need.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Ed Zabinski, to close the public hearing. The motion PASSED by unanimous vote.

Reconvened the regular meeting.

20. Consider the recommendation of the Planning Commission regarding the adoption of an ordinance, amending multiple sections of the Zoning Ordinance which would define a “driveway” and “recreational equipment”, and provide additional direction for off-street parking in single or two-family residential areas.
- Moving forward does not prevent the Planning Commission from revisiting specific issues in the future. Chief Johnson indicates that residents not in compliance will be addressed upon complaint. Citations will be issued upon non-compliance after they are made aware.*

A motion was made by Councilor Zabinski, seconded by Councilor Blake, to adopt City Ordinance 15-07-05, amending multiple sections of the zoning ordinance as presented. The motion carried by the following vote.

Aye 4 - Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

Nay 1 - Councilor Dale Christy

**6:10 CIVIC CENTER, PARKS & RECREATION
PM**

Item #21 moved to Consent as #14a.

**6:15 ENGINEERING
PM**

Item #22 moved to Consent as #14b.

- 23a. Consider adopting a resolution approving a Loan Agreement between the City, GREDA, and Minnesota Energy Resources Company (MERC) and approve payment from the PIR account in an amount of \$66,769.43 to GREDA in accordance with the agreement.

A motion was made by Councilor Christy, seconded by Councilor Zeige, to adopt Resolution 15-51, approving loan agreement between City, GREDA & MERC, & approving payment from the PIR account in the amount of \$66,769.43 to GREDA. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

23. Consider approval of the revised connection fee model along with the revised End User CIAC Agreements and authorize the City Administrator and City Engineer administrative authority to execute End User CIAC Agreements.

End User Agreements will also need to be revised.

A motion was made by Councilor Zabinski, seconded by Councilor Zeige, approving revised connection fee along with the revised End User CIAC Agreements, as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**6:25 FIRE DEPARTMENT
PM**

24.

Authorize the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in an amount of \$6,407.86.

Fire Chief Liebel explains incident regarding the overheating of the pumper when on a fire scene. All efforts have been exhausted to find a replacement for the least expensive. Fleet Management was willing to take on the task of replacing the parts at cost of parts only.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the purchase of parts to fix the 1997 Pierce Pumper from Red Power Diesel in the amount of \$6,407.86 and authorize repairs by Fleet Management. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**6:30 ADMINISTRATION DEPARTMENT
PM**

Item #26 moved to Consent as #14c.

25.

Elimination of Fire Prevention and Education Officer position and creation of a second Captain position with the GRFD.

Fire Prevention & Education position has been vacant for some time. Staff recommends eliminating this position and adding a Captain position, dividing the duties of the Fire Prevention & Education officer between the two Captains.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to eliminate the Fire Prevention & Education Officer position and create a second Captain position with the Fire Department and authorize staff to begin the process of filling the position. The motion PASSED by unanimous vote.

**6:40 VERIFIED CLAIMS
PM**

27.

Consider approving the verified claims for the period July 7, 2015 to July 20, 2015 in the total amount of \$820,574.83, of which \$344,573.75 are bond payments.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to

approve the verified claims as presented. The motion carried by the following vote.

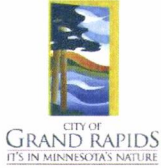
- Aye** 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

ADJOURNMENT

A motion was made by Councilor Ed Zabinski, seconded by Councilor Rick Blake, to adjourn the meeting at 6:35 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Kimberly Gibeau, City Clerk





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1519 **Version:** 1 **Name:** Adopt a resolution accepting \$48,795.00 for a 2016 Toward Zero Deaths Grant.
Type: Agenda Item **Status:** Consent Agenda
File created: 7/29/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Adopt a resolution accepting \$48,795.00 for a 2016 Toward Zero Deaths Grant.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Adopt a resolution accepting \$48,795.00 for a 2016 Toward Zero Deaths Grant.

Background Information:

In May 2015, the City Council authorized the Police Department to make application to the Minnesota Department of Public Safety Office of Traffic Safety for funding of a grant entitled Toward Zero Deaths (TZD) for the 2015-2016 fiscal year. The purpose of this grant is to provide funding for public education and additional enforcement activities targeted toward DWI, distracted driving, speed and seat belt violations. The goal is to reduce the number and severity of vehicle crashes in Grand Rapids and Itasca County.

Grand Rapids Police Department is a member of the TZD Itasca County Coalition consisting of community members, public health, court services and others committed to reducing the death on our roadways. The TZD grant is a very important piece of funding these efforts and we have been grant recipients for several years.

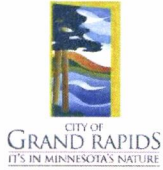
The Police Department has been notified by the Department of Public Safety that our grant proposal will be funded in the award amount of \$48,795.00. Typically, the Grand Rapids Police Department receives about 50% to 60% of the total grant dollars as we have acted as the fiscal agent for Itasca County Law Enforcement agencies. This is truly a partnership which includes the Itasca County Sheriff's Department, Bovey Police Department, Coleraine Police Department, Deer River Police Department, Hill City (Aitkin County doesn't participate) and the Minnesota State Patrol.

Staff Recommendation:

We would recommend to the City Council to please adopt a resolution accepting a 2016 Towards Zero Deaths Grant (TZD) in the amount of \$48,795.00.

Requested City Council Action

If the City Council so desires, please consider adopting a resolution accepting a 2016 Towards Zero Deaths Grant (TZD)



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1520 **Version:** 1 **Name:** Revised MnDOT Agreement for BNSF Crossarm replacement
Type: Agenda Item **Status:** Consent Agenda
File created: 7/29/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider approving Agreement 1000720 (SP 88R1-206) with MnDOT and adopt a resolution to be reimbursed for coordination of all necessary sidewalk modifications that were necessary for the BNSF Railway Crossing Signal System improvements.
Sponsors:
Indexes:
Code sections:
Attachments: [8-9-15 Attachment Revised MNDOT Agreement SP 88R1-206Binder1rev1.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Agreement 1000720 (SP 88R1-206) with MnDOT and adopt a resolution to be reimbursed for coordination of all necessary sidewalk modifications that were necessary for the BNSF Railway Crossing Signal System improvements.

Background Information:

In order to increase train speeds through town, BNSF replaced the existing grade crossing warning devices with a new grade crossing signal system where US Highway 169 (Pokegama Avenue) crosses the track. As a result of the grade crossing signal replacement, sidewalk modifications were needed to be performed to accommodate the new signal system. In order to expedite the construction and limit the road closure duration, the City agreed to coordinate the sidewalk removals and replacement with a local contractor. MnDOT agreed to reimburse the City for the costs of the sidewalk modifications. On May 11, 2015 Council approved an Agreement with MNDOT in the amount of \$16,000 for the proposed sidewalk modifications. The actual cost of the sidewalk modifications was \$16,415.60. MnDOT agrees to pay the additional cost, but a new Agreement must be approved with the actual amount. The attached document includes the revised Agreement and Resolution.

Staff Recommendation:

City Staff recommend approving Agreement 1000720 (SP 88R1-206) with MnDOT and adopt a resolution to be reimbursed for coordination of all necessary sidewalk modifications that were necessary for the BNSF Railway Crossing Signal System improvements.

Requested City Council Action

Consider approving Agreement 1000720 (SP 88R1-206) with MnDOT and adopt a resolution to be reimbursed for coordination of all necessary sidewalk modifications that were necessary for the BNSF Railway Crossing Signal System improvements.

AGREEMENT	1000720
USDOTNO	097678R (F-349)
DATED	
S.P.	88R1-206
FUNDS	100% State (Lump Sum)
Removal and Replacement of sidewalks to accommodate signal installation	
USTH 169 in Grand Rapids, Itasca County, MN	
City of Grand Rapids	

THIS AGREEMENT, made and entered into by and between the **CITY OF GRAND RAPIDS**, (Local Agency), and the **STATE OF MINNESOTA through its COMMISSIONER OF TRANSPORTATION**, (State):

RECITALS:

1. USTH 169, as now established, crosses the track of the BNSF Railway Company at grade in Grand Rapids, Itasca County, MN, the location of the crossing and railway track shown on the attached print, marked Exhibit "B".
2. The State has an agreement with BNSF Railway Company to replace the existing grade crossing warning devices with a new grade crossing signal system.
3. As a result of the grade crossing signal replacement, sidewalk modifications will need to be performed to accommodate the new signal system.
4. The State and Local Agency have agreed to the necessary sidewalk modifications.
5. The Local Agency has agreed to be responsible for all necessary sidewalk work required to accommodate the new signal installation.
6. The State has agreed to reimburse the Local Agency for the costs of the sidewalk modifications.
7. The State of Minnesota, pursuant to Minnesota Statutes Section 161.20, is authorized to enter into an agreement with the Local Agency for the sidewalk modifications.

CONTRACT:

1. EXHIBITS

1.1 The State's "Standard Clauses for Railroad-Highway Agreements" (Standard Clauses), is attached and incorporated as Exhibit "A". Except as expressly modified, all of the terms and conditions set forth in the Standard Clauses are incorporated into this Agreement.

1.2 Exhibit "B", the location print is attached and incorporated into this Agreement.

2. WORK PERFORMANCE AND TIME SCHEDULE

2.1. The Local Agency will coordinate all sidewalk work with the BNSF Railway Company. The Local Agency will be responsible to ensure all necessary sidewalk work is completed in a manner acceptable to the State, as a result of the installation of the new grade crossing signal system.

2.2. This Agreement is effective upon the date the State obtains all signatures as required by Minnesota Statutes Section 16C.05, Subdivision 2, any work by the Local Agency prior to the effective date of this Agreement is not reimbursable. Work by the Local Agency must be completed within 12 months after the date the Local Agency is authorized in writing to begin work. If the Local Agency determines it is not possible to complete the work by that date, it will make a written request to the State to extend the time for completion, detailing the reason for the request.

3. LUMP SUM COST

3.1. For the necessary sidewalk work to be performed by the Local Agency under paragraph 2 of this Agreement, the State and Local Agency have agreed upon a **LUMP SUM PAYMENT of \$16,451.60**. The lump sum amount will be paid to the Local Agency by the State when the State certifies that the work has been satisfactorily completed.

4. WORK CHANGES

4.1 If it is determined by the parties that a change is required in work to be performed by the Local Agency, pursuant to paragraph 2 above, such change will be authorized only by written amendment to this Agreement. Such amendment must be approved and executed prior to the performance of the work involved in the change.

5. MAINTENANCE

5.1. The sidewalk modifications provided for in this Agreement shall be maintained by the State upon completion of installation. The obligation to maintain the modified sidewalks shall continue in accordance with the law of the State as it shall be from time to time in the future.

6. MODIFICATIONS OF STANDARD CLAUSED (EXHIBIT A)

6.1. Any and all references to the Company in Exhibit “A” will be replaced by the Local Agency.

The following clauses of the “STANDARD CLAUSES” are modified as follows in the context of this Agreement:

7. WORK REPORTS – deleted in its entirety.

8. REIMBURSEMENT - deleted in its entirety, as this provision does not apply to a lump sum agreement.

10. COST SHARING - deleted in its entirety.

12. OVERRUN OF ESTIMATED COSTS WITH NO WORK CHANGES - deleted in its entirety, as this provision does not apply to a lump sum agreement.

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CITY OF GRAND RAPIDS

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

STATE OF MINNESOTA:

COMMISSIONER OF TRANSPORTATION

By: _____

Dated: _____

Manager, Railroad Administration Section

STATE ENCUMBRANCE VERIFICATION

individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Signed: _____ Dated: _____ SWIFT: _____

**APPROVED:
DEPARTMENT OF ADMINISTRATION**

By: _____

Dated: _____

Authorized Signature

R E S O L U T I O N

BE IT RESOLVED, that the City of Grand Rapids enter into an Agreement with the Commissioner of Transportation for necessary sidewalk modifications at the intersection of USTH 169 with the tracks of the BNSF Railway Company in Grand Rapids Minnesota, and appointing the Commissioner of Transportation agent for the City to supervise said project and administer available State Funds in accordance with Minnesota Statute, Section 161.20.

BE IT FURTHER RESOLVED, that the _____ and _____
(Title) (Title)
be and they are hereby authorized to execute said Agreement and any amendments thereto for and on behalf of the City.

Dated this _____ day of _____, 2015

STATE OF MINNESOTA)
)ss C E R T I F I C A T I O N
CITY OF GRAND RAPIDS)

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of the City of Grand Rapids at a duly authorized meeting thereof held in the City Hall at Grand Rapids, Minnesota, on the _____ day of _____, 2015, as disclosed by the records of said City Council in my possession.

By: _____

Title: _____

EXHIBIT "A"

STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD CLAUSES
FOR
RAILROAD-HIGHWAY AGREEMENTS

1. EFFECTIVE DATE

This Agreement will become effective upon the date State obtains all signatures required by Minnesota Statutes Section 16C.05 (Subd. 2).

2. CANCELLATION

The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Company. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Company will be entitled to payment, determined on a pro rata basis for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Company notice of the lack of funding within a reasonable time of the State's receiving that notice.

3. GOVERNING LAW, JURISDICTION, AND VENUE

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, will be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

4. COMMISSIONER'S OFFICIAL CAPACITY

The Commissioner of Transportation of the State of Minnesota is acting in an official capacity only and is not personally responsible or liable to the Company or to any person or persons whomsoever for any claims, damages, actions, or causes of action of any kind or character arising out of or by reason of the execution of this Agreement or the performance or completion of the project.

5. DATA DISCLOSURE

Under Minnesota Statutes Section 270C.65, and other applicable law, the Company consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Company to file state tax returns and pay delinquent state tax liabilities, if any.

6. ELIGIBILITY OF COSTS

The provisions contained in Federal-Aid Policy Guide, Chapter 1, Subchapter G, Part 646, Subpart B and Chapter 1, Subchapter B, Part 140, Subpart I, apply to railway-highway project, regardless of the method of financing the project.

7. WORK REPORTS

The Company will furnish the State's Engineer in charge of the project:

- a. "Form 21191, Minnesota Department of Transportation, Daily Utility Report", or equivalent approved by the State's engineer showing the number of people on payroll, classification, and total hours worked, and equipment used, at a time mutually agreed upon by the Company and the State.
- b. Full detailed information as to progress of work and amount of labor and material used as of the time of request.

The Company will, make other reports, keep other records and perform other work in such manner a time as may be necessary to enable State to collect and obtain available federal aid.

8. REIMBURSEMENT

The State will reimburse the Company for actual expenses incurred performing the work set forth in this Agreement. Payments will be made in accordance with the following:

- a. State will make payments in accordance with Minnesota Statutes §16A.124.
- b. Invoices for labor and materials ("partial invoices") may be submitted on a periodic basis during the term of the project, but not more frequently than once per month. These valid partial invoices will be paid 30 days from the date they are received by the Office of Freight and Commercial Vehicle Operations, Railroad Administration Section.
- c. Partial invoices that are not approved due to disputed items will be returned to the Company with a request for an explanation for any disputed items. If the dispute is resolved, the State shall pay the Company within 30 days of receiving a corrected invoice. The State may pay the non-disputed portion of any disputed invoice.
- d. Final invoices must be submitted within 120 days of the completion of the reimbursable railroad work. Invoices submitted after this date, and less than one (1) year after the last activity on the project will not be paid, unless good cause is shown for the delay in the submission of the invoice. In accordance with federal regulations, 23 CFR 140.922, any final invoice received more than one (1) year after the last reimbursable railroad work will not be paid.

- e. Partial invoices must be based on actual (not estimated) costs incurred. Partial invoices need not be itemized, but State must be able to substantiate costs by checking the Company's records. The final invoice will be a detailed, itemized statement of all items of work performed by the Company, as shown in the appropriate exhibit or exhibits attached to this Agreement, and shall be marked "Final Invoice".
- f. Payment of the final invoice will be made after State inspects and approves the work. Subsequently, the final invoice will be forwarded for audit by the State, in accordance with the requirements of state and federal laws and regulation. The Company will keep account of its work in such a way that accounts may be readily audited. In the event that any amount previously paid to the company is in excess of the actual cost determined by audit, the Company, upon notice from the State, will within 30 days pay to the State the difference. Conversely, in the event that any amount previously paid to the Company is less than the actual costs determined by audit, the State shall pay the actual costs due within 30 days of the determination of the actual costs of the work.
- g. All invoices shall be addressed as follows:

Mn/DOT Office of Freight and Commercial Vehicle Operations
M.S. 470, Rail Administration Section
395 John Ireland Boulevard
St. Paul, MN 55155-1899

9. WORKERS' COMPENSATION

The Company certifies that it is in compliance with workers' compensation insurance coverage required by Minnesota Law, or Federal Law if the Company is subject to Federal Law which preempts the Minnesota Law. The Company will require its contractors to present proof of coverage under the Minnesota Workers Compensation Act. The Company's employees and agents will not be considered State employees. Any claims arising under workers compensation laws and any claims made by a third party as a consequence of the acts or omissions of the Company, its agents, employees or contractors are in no way the responsibility of the State.

10. COST-SHARING

If the cost of a project is being shared by the State and other parties, each party should receive a bill setting forth its proportional share of the costs whenever a project billing is submitted.

11. INSPECTION, STANDARDS OF PERFORMANCE

The Company, and Local Agency if applicable, will permit the State to inspect and approve the work performed under this Agreement during the regular working hours of the Company without prior notice. The State may refuse to approve any and all work performed under this Agreement for failure to comply with applicable standards for work of that type. If the State fails to approve the work performed under this Agreement, the State may refuse to make any further payments under this Agreement until the work at issue is performed in accordance with acceptable standards for work of this type and said work is approved by the State.

The Company, and Local Agency if applicable, warrants that it will perform all work under this Agreement in a workmanlike and timely manner in accordance with all applicable standards for work of the type at issue. Should the work fail to be performed in a timely manner or in accordance with applicable standards, the State may immediately suspend further payments under this Agreement and the Company must repay all funds expended on unsatisfactory work.

12. OVERRUN OF ESTIMATED COSTS WITH NO WORK CHANGES

If it appears to the Company, at any time subsequent to the date of this Agreement and prior to the final completion of such work, that the actual cost of the project will exceed the estimated cost, the Company must send written request for approval to the State. The request will explain the reasons for the additional costs and the amount of the costs. If State approves such request, State will encumber additional funds and then issue a notice to proceed. Any additional expenses incurred by the Company prior to receiving notice to proceed may not be reimbursed by State.

13. STATE AUDITS

Under Minnesota Statutes Section 16.C.05, subd. 5, the Company's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years after an appropriate State official certifies the Company's completion of the construction required under this Agreement.

14. DATA PRACTICES

Government Data Practices. Company and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Company under this Agreement. The civil remedies of Minnesota Statutes Section §13.08 apply to the release of the data governed by the Minnesota Government Data Practices Act by either Company or the State.

If Company receives a request to release the data referred to in this Clause, Company must immediately notify State. State will give Company instructions concerning the release of the data to the requesting party before the data is released.

15. NONDISCRIMINATION

If the Local Agency enters into a contract with a contractor, to perform all or any portion of the Local Agency's work set forth in this Agreement, the Local Agency for itself, its assigns and successors in interest, agrees that it comply with Minnesota Statute §181.59

16. LIABILITY

In the performance of this contract by Local Agency, or Local Agency's agents or employees, Local Agency must indemnify, save and hold harmless State, its agents, and employees from any claims or causes of action, including attorney's fees incurred by State, to the extent caused by Local Agency's: 1) intentional, willful, or negligent acts or omissions; or 2) actions that give rise to strict liability; or 3) breach of Contract or warranty. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of State's sole negligence. This clause will not be construed to bar any legal remedies Local Agency may have for State's failure to fulfill its obligation under this contract.

17. AMENDMENTS, WAIVER, MERGER, AND COUNTERPARTS

Any amendments to this Agreement must be in writing and executed by the same parties who executed the original Agreement, or their successors in office. Failure of a party to enforce any provision of this Agreement will not constitute or be construed as, a waiver of such provision or of the right to enforce such provision. This Agreement contains all prior negotiations and agreements between the Company and the State. No other understandings, whether written or oral, regarding the subject matter of this Agreement will be deemed to exist or to bind either or both of the parties. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same Agreement.

THE REMAINDER OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY

APPENDIX A

Non-Discrimination Provisions of Title VI of the Civil Rights Act of 1964

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

- (1) **Compliance with Regulations:** The Contractor will comply with Regulations of the Department of Transportation relative to nondiscrimination in federally-assisted programs of the Federal Highway Administration (Title 49, Code of Federal Regulation, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** The contractor, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the ground of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix “A”, “B” and “C”.
- (3) **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligation under this contract and the Regulations relative to discrimination on the ground of race, color or national origin.
- (4) **Information and Reports:** The contractor will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify the Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for noncompliance:** In the event of contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including but not limited to,
 - (a) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) cancellation, termination or suspension of the contract, in whole or in part.
- (6) **Incorporation of Provisions:** The contractor will include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as the Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

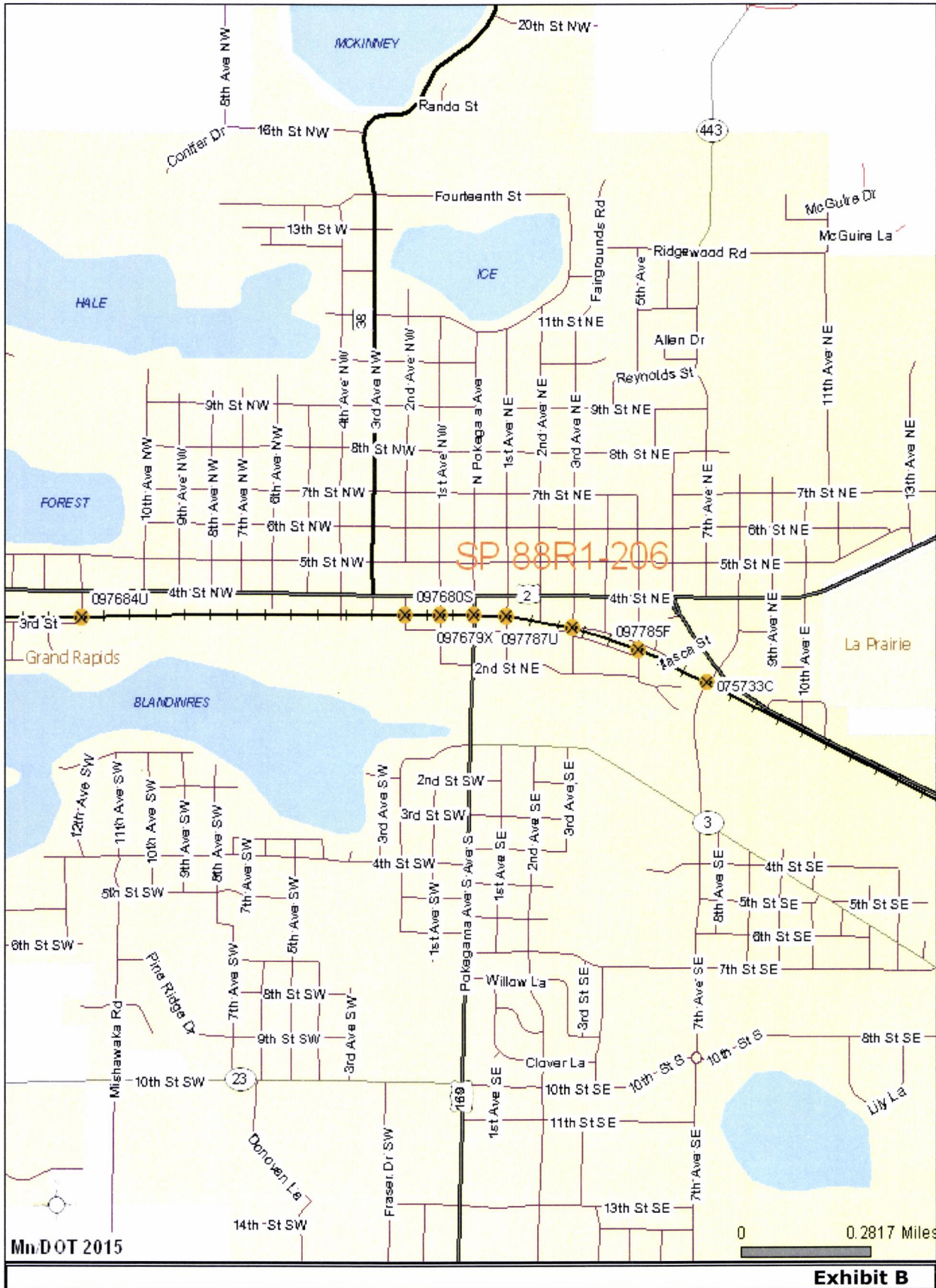
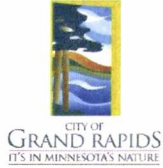


Exhibit B



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1522	Version:	1	Name:	Request by the Police Department to donate some of our found / abandoned bicycles to the Cap Baker Lions Club.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/30/2015	In control:		In control:	City Council
On agenda:	8/10/2015	Final action:		Final action:	
Title:	Request by the Police Department to donate some of our found / abandoned bicycles to the Cap Baker Lions Club.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	0212_001.pdf				

Date	Ver.	Action By	Action	Result
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Request by the Police Department to donate some of our found / abandoned bicycles to the Cap Baker Lions Club.

Background Information:

The Police Department was recently approached by the Cap Baker Lions Club for a donation of some of our found and abandoned bicycles. The Cap Baker Lions Club created a program "Pedals Repurposed" which accepts used bicycles, addresses minor repairs and then distributes the bikes back into the community to individuals in need.

The Police Department has met the required timelines per MN State Statutes and per our city policy to donate or sell at auction our abandoned and found bicycles.

Staff Recommendation:

We would recommend to the City Council to allow the Police Department to donate some of our found and abandoned bicycles to the Cap Baker Lions Club.

Requested City Council Action

If the City Council so desires, please consider donating some of our found and abandoned bicycles to the Cap Baker Lions Club for their "Pedals Repurposed" program.

Cap Baker Lions Club

P. O. Box 477

Grand Rapids MN 55744



Who: Cap Baker Lions Club

Contact: Kim Geislinger 218-244-2072

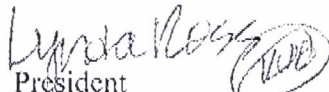
Andy Morgan 218-360-0128

Grand Rapids Cap Baker Lions Club, a 501C3 organization, has recently created the program "Pedals Repurposed" which accepts used bicycles, addresses minor repairs and then distributes the bikes back into the community to individuals in need.

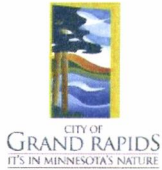
The program's success will rely on community partnerships with Itasca Trail, the Grand Rapids Community Foundation Sharing Fund and other community partners that may be involved in helping distribute these bikes to kids and families in need. These will include but not be limited to Ross Resources, North Homes, Grace House, KOOTASCA programs and Children's Mental Health/REACH.

Cap Baker Lions Club would like the City of Grand Rapids to consider giving / transferring unclaimed abandoned bicycles currently stored by Grand Rapids Police Department to the Cap Baker Lions Club for the program. Thank you for your time and attention in this matter.

Sincerely,


President
Cap Baker Lions Club

"SERVING THE GRAND RAPIDS AREA FOR OVER 90 YEARS"



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1523 **Version:** 1 **Name:** Adopt a resolution accepting a donation of \$50.00 from the Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to be used to purchase bicycles for National Night Out.

Type: Agenda Item **Status:** Consent Agenda

File created: 7/30/2015 **In control:** City Council

On agenda: 8/10/2015 **Final action:**

Title: Adopt a resolution accepting a donation of \$50.00 from the Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to be used to purchase bicycles for National Night Out.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Adopt a resolution accepting a donation of \$50.00 from the Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to be used to purchase bicycles for National Night Out.

Background Information:

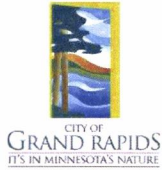
A donation of \$100.00 will be used to purchase bicycles which will be given away at National Night Out on August 4, 2015. National Night Out is held every year on the first Tuesday in August, we have been holding this event since 1997. It will be held again this year on the grounds of Old Central School. This event is held to showcase a night out with Law Enforcement Officers throughout Itasca County and other Emergency Services to the citizens of Grand Rapids and the surrounding areas to interact with them and show them what services we have to offer. This event has been a huge success and again we are looking forward to this year's National Night Out.

Staff Recommendation:

Please consider adopting a resolution to accept a \$50.00 donation from Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to be used to purchase bicycles which will be given away at National Night Out.

Requested City Council Action

If the City Council so desires, please consider adopting a resolution to accept a \$50.00 donation from Grand Rapids State Bank and a \$50.00 donation from Grand Rapids Aerie # 2469 (Fraternal order of Eagles) to purchase bicycles which will be given away at National Night Out.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1525 **Version:** 1 **Name:** Consider entering into a Joint Use Parking Agreement with the Charles K. Blandin Foundation.
Type: Agenda Item **Status:** Consent Agenda
File created: 7/31/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider entering into a Joint Use Parking Agreement with the Charles K. Blandin Foundation.
Sponsors:
Indexes:
Code sections:
Attachments: [City-Foundation Joint Use Parking Agreement](#)

Date	Ver.	Action By	Action	Result
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Consider entering into a Joint Use Parking Agreement with the Charles K. Blandin Foundation.

Background Information:

In December of 1999, the City of Grand Rapids and the Charles K. Blandin Foundation entered into a Joint Use Parking Agreement, which provided for the joint use of 25 off-street parking stalls located on City property at the northwestern corner of the Grand Rapids Area Library site (depicted in Exhibit A).

Through the Original Agreement, the Foundation paid for the construction of the Joint Use Stalls in exchange for the City providing for their routine maintenance. The Original Agreement expired on June 1, 2010, with a onetime automatic five year renewal, extending the term until June 1, 2015.

At this time, the , City and the Blandin Foundation would like to continue the joint use of parking established by the Original Agreement, through the attached Agreement. The Agreement shall continue in full force and effect until June 1, 2025, and shall automatically renew itself for an additional five-year term unless either party gives notice to the other of intent to terminate the Agreement.

Requested City Council Action

Consider entering into a Joint Use Parking Agreement with the Charles K. Blandin Foundation, and *authorize the Mayor and City Clerk to execute the agreement.*

JOINT USE PARKING AGREEMENT

THIS JOINT USE PARKING AGREEMENT, by and between CITY OF GRAND RAPIDS, MINNESOTA, a municipal corporation and political subdivision of the State of Minnesota, hereafter referred to as "City", and CHARLES K. BLANDIN FOUNDATION, a Minnesota non-profit corporation, hereafter referred to as "Foundation", entered into this _____ day of June, 2015.

RECITALS

WHEREAS, the City and Foundation, on December 13, 1999, entered into a Joint Use Parking Agreement hereafter referred to as "Original Agreement", which provided for the joint use of twenty-five (25) off-street parking stalls located on City property at the northwestern corner of the Grand Rapids Area Library site, hereafter referred to as "Joint Use Stalls" and as represented in (Exhibit A); and

WHEREAS, through the Original Agreement, the Foundation paid for the construction of the Joint Use Stalls in exchange for the City providing for their routine maintenance; and

WHEREAS, the Original Agreement allowed for the nonexclusive use of the Joint Use Stalls without charge; and

WHEREAS, Article VI (Zoning), Section 30-625 of Grand Rapids Municipal Code establishes that two or more buildings or uses may collectively provide off-street parking so long as the sum of the required parking spaces for each use meets the collective requirements for off-street parking, and the hours of operation for each use do not overlap; and

WHEREAS, through the Original Agreement it was determined that the joint use of parking established in the Original Agreement was consistent with the requirements of Section 30-625 and with no significant changes to the hours of operation of the uses, remains in compliance; and

WHEREAS, the term of the Original Agreement continued until June 1, 2010, with one automatic five year renewal, extending the term until June 1, 2015; and

WHEREAS, City and the Foundation wish to continue the joint use of parking established by the Original Agreement, through this Agreement;

NOW, THEREFORE, City and Foundation, for good and valuable mutual consideration and with the intent of being legally bound, do hereby agree as follows:

1. Joint Use Stalls

1.1 The twenty-five (25) Joint Use Stalls constructed on City property, in accordance with the Original Agreement, and as identified in Exhibit A, will be retained for that purpose by the City.

2. Rights of Use

2.1 City and Foundation shall be entitled to the nonexclusive use of the joint use stalls without charge and pursuant to such parking regulations as the City may from time to time promulgate.

2.2 It is the intent of the parties that pursuant to Section 30-625 of the Grand Rapids Municipal Code, the Joint Use Stalls shall be counted toward the minimum number of off-street stalls required by the Zoning Ordinance.

3. **Payment**

3.1 The payment of \$28,403.00 made by the Foundation through the Original Agreement, funded the cost of constructing the Joint Use Stalls and no further payments will be required of the Foundation, other than costs associated with major maintenance projects described in Section 4.2 below.

4. **Maintenance, Repairs**

4.1 City will provide routine maintenance, including snowplowing, sweeping, lighting and other minor maintenance of the Joint Use Stalls.

4.2 Expenses for major maintenance costs will be shared equally between Foundation and City. Major maintenance includes work such as seal coating and similar surface treatments, bituminous overlays, curb and gutter replacement, valley gutter replacement, partial or full reconstruction and similar work.

5. **Term**

5.1 This Agreement shall continue in full force and effect until June 1, 2025.

5.2 This agreement shall automatically renew itself for an additional five-year term unless either party gives notice to the other of intent to terminate the Agreement. Notice of termination shall be in writing and shall be received not later than ninety (90) days prior to June 1, 2025.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF GRAND RAPIDS

CHARLES K. BLANDIN FOUNDATION

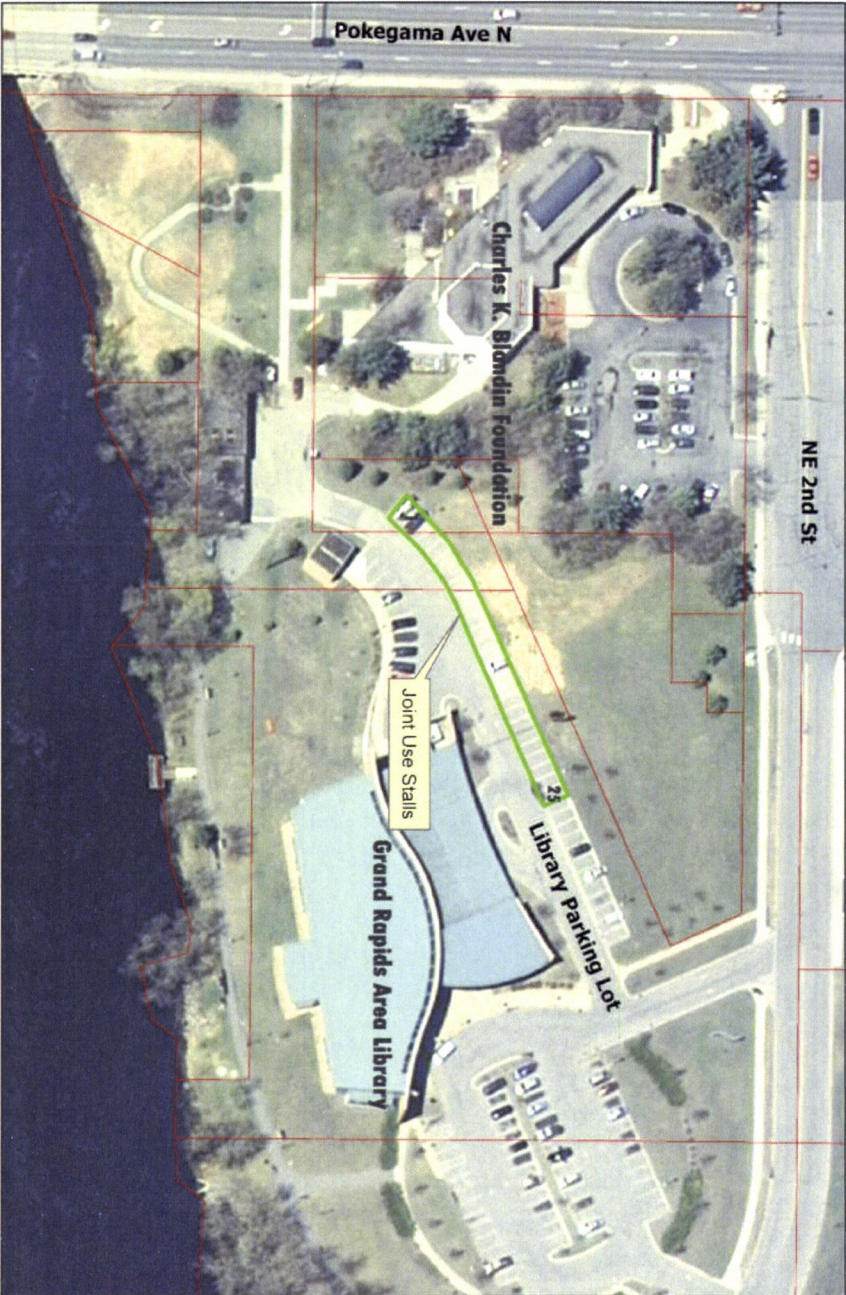
By: _____
Its Mayor

By: _____
Its President

By: _____
Its City Clerk

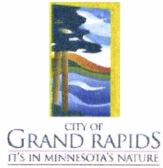
By: _____
Its _____

Exhibit A Joint Use Parking Agreement



0 20 40 80 120 160 Feet





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1532 **Version:** 1 **Name:** Bovitz Bench Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 8/5/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider adopting a resolution accepting the donation of a bench from Ms. Marlene Bovitz in honor of her husband, Richard Bovitz.

Sponsors:

Indexes:

Code sections:

Attachments: [8-10-15 Attachment Bovitz Bench Application.pdf](#)
[8-10-15 Attachment Bovitz Bench Invoice.pdf](#)
[8-10-15 Attachment Bovitz Bench Plaque.pdf](#)
[8-10-15 Resolution Bovitz Bench.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting the donation of a bench from Ms. Marlene Bovitz in honor of her husband, Richard Bovitz.

Background Information:

The City has a "Dedicate A Bench Program" where members of the public can donate a bench with a plaque in honor of people. Ms. Marlene Bovitz has offered to donate a bench and dedicate it in honor of her husband, Richard Bovitz. The bench will be located adjacent to the tennis courts at Grussendorf Park. Attached is the signed application form, approval of the bench plaque wording, and the resolution accepting the donation.

Staff Recommendation:

City staff recommends adopting a resolution accepting the donation of a bench from Ms. Marlene Bovitz in honor of her husband, Richard Bovitz.

Requested City Council Action

Consider adopting a resolution accepting the donation of a bench from Ms. Marlene Bovitz in honor of her husband, Richard Bovitz.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

BENCH DEDICATION ORDER FORM

APPLICANT (Please Print)

Name:	Marlene Bovitz
Address:	130 Donovan Drive Grand Rapids, MN 55744
Phone:	218-326-6252

DEDICATION PLAQUE 2" x 12" (4 LINES)

(61 Characters per Line - Includes spaces - Includes Upper & Lower case)

Line 1:	In memory of Richard Bovitz who
Line 2:	enjoyed playing tennis here almost
Line 3:	every day. Donated by his family
Line 4:	and friends - 2015.

DESIRED LOCATION OF BENCH

Southside park near tennis courts.

Signature of Applicant: Marlene Bovitz	Date: July 28, 2015
--	-------------------------------

(Check Required with Order) Amount=
--

DUMOR



DATE: August 3, 2015

QUOTE: DUMOR

CONTACT: JEFF DAVIES

PHONE: 218-259-8688

FAX:

E-MAIL: JDAVIES@CI.GRANDRAPIDS.MN.US

SHIP TO: CITY OF GRAND RAPIDS
500 SE 4TH ST
GRAND RAPIDS, MN 55744

BILL TO: CITY OF GRAND RAPIDS
420 POKEGAME AVE N
GRAND RAPIDS MN, 55744

Please make PO's & Contracts out to:

Flagship Recreation, LLC
4940 W. 35th St
St. Louis Park MN 55416
763.550.7860 - Office
763.550.7864 - Fax

Please remit payment to:

Flagship Recreation, LLC
4940 W. 35th St
St. Louis Park MN 55416

We are pleased to submit this proposal to supply the following items:

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED AMT
DUMOR SITE FURNISHINGS				
1	58-60-Q01	6' CAST BENCH, STL SEAT, 2 ARMS FOR 2 X 10 WITH PLAQUE	\$1,010.00	\$1,345.00
COLORS				
		POWDER COAT: BLACK		

SIGNATURE BELOW ACCEPTING THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER ONLY UPON APPROVAL BY FLAGSHIP RECREATION, LLC CUSTOMER RECEIPT OF AN ORDER ACKNOWLEDGEMENT CONSTITUTES SUCH APPROVAL.

Freight	\$275.00
Subtotal	\$ 1,620.00
Sales Tax	EXEMPT
TOTAL	\$ 1,620.00

ACCEPTED BY CUSTOMER _____ DATE _____

AMBER ASPENGREN
PROPOSED BY: _____

Terms: 50% deposit due at time order placed. Balance - Net 15 days 1.5% finance charge on remaining balance

In memory of Richard Bovitz
who enjoyed playing tennis here almost every day.
Donated by his family and friends - 2015

- APPROVED
- APPROVED AS NOTED
- REJECTED

BY _____ DATE _____

INTERNAL USE ONLY
PL ORDERED:
SO/REP:
ITEM:
QTY:
EST:



2" X 12" PLAQUE

PLAQUE NOT TO SCALE

PLAQUE-023164-10
7/30/15

RESOLUTION NO. 15-xx

A RESOLUTION ACCEPTING A \$1,731.37 DONATION FOR THE INSCRIPTION
AND COST OF ONE PARK BENCH

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

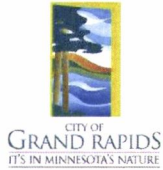
- An area resident donated \$1,731.37 for the inscription and cost of a park bench to be placed at the Grussendorf Park Tennis Courts.

Adopted this 10th day of August, 2015.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1533 **Version:** 1 **Name:** Nextera Communications Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 8/6/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider entering into agreement with Nextera Communications for telephone service.
Sponsors:
Indexes:
Code sections:
Attachments: [Nextera Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider entering into agreement with Nextera Communications for telephone service.

Background Information:

Our current three year term with Nextera Communications is up for renewal. Nextera has offered to decrease our monthly cost for telephone service by \$25 pending a renewed three year agreement.

Staff Recommendation:

Staff recommends that Council accept a new three year agreement with Nextera and authorize the Mayor to sign relevant documents.

Requested City Council Action

Enter into three year agreement with Nextera Communications and authorize the Mayor to sign associated documents.



7115 Forthun Road, Ste100 Baxter, MN 56425
 Ph: 218.818.6400 Fax: 218.818.6401
 www.nextera.net

**Integrated T-1
 Service Agreement**

Acct Rep	Agent	Type	Term	Promo/Gte	Today's Date
Johnathan	Torrent	New	3 Years		

Customer Name: _____ City of Grand Rapids
Service Address: _____ 420 N Pokegama Ave
City: _____ Grand Rapids **State:** _____ MN **Zip:** _____ 55744

Service	Monthly Charge, Per Unit	Installation Charge	Quantity	Total Monthly Charges	Total Install Charges
T-1, Wired:					
. Digital Voice Channels	\$ 9.00		23	\$ 207.00	
. Data Channels (inc 'D' channel)	\$ 9.00		1	\$ 9.00	
. Derived Analog Lines					
. DID Numbers	\$ 0.20		85	\$ 17.00	
. Remote OnNet					
. T-1 Local Loop	\$ 150.00	Waived	1	\$ 150.00	Waived
T-1, Wired:					
. Digital Voice Channels					
. Data Channels (inc 'D' channel)					
. Derived Analog Lines					
. DID Numbers					
. Remote OnNet					
. T-1 Local Loop					
Wireless					
Data T-1					
Failsafe					
IP Addresses					
Email Boxes					
Virtual Phone Nos					
Toll Free Numbers					
Conferencing					
Analog Lines					
. Advanced Feature Package					
. UCM					
. Follow-Me Service					
Promotion	\$ (50.00)		1	\$ (50.00)	
CONTRACTED RATE				\$ 333.00	\$ -
Surcharges					
. Facility Access Charge	\$ 24.60			\$ 24.60	
. MN 911/TAP/TAM	\$ 0.89			\$ 20.47	
. Nomadic TN Reg Recovery Fee					
TOTALS				\$ 378.07	\$ -

Long Distance	Rate Per Minute	Number of Minutes	Monthly Total Cost	Total Activation Charges
1,000 Minute Package, Contiguous US & Canada				
1+ Usage	\$32.50 / 1000 Min		\$ 32.50	
Overage = \$.035 per min				
Toll Free:				
. Contiguous US Interstate				
. Contiguous US Intrastate				
TOTAL LONG DISTANCE			\$ 32.50	\$ -

The initial term of this Agreement ("Initial Term") shall expire 3 Years from commencement of the activation of the Services.

The undersigned has reviewed this Service Agreement and by his/her signature acknowledges receipt of a copy of this Agreement, agrees to the terms and conditions contained herein and agrees to abide by the terms and conditions within the Master Service Agreement, the applicable tariff(s), and acknowledges the validity of the information contained within the Customer Profile and T-1 Configuration documents. It is understood that the rates identified are not inclusive of taxes and that the long distance rates are not inclusive of international, operator, calling cards, mandatory surcharges (such as USF) or taxes. It is further understood that charges for the T-1(s) will begin when the earlier of the following two situations occur, either 1) date of T-1(s) turn-up or 2) two weeks from T-1(s) installation.

Customer Acceptance: _____ Authorized Signature _____ Print Name _____ Date _____

Nextera Acceptance: _____ Authorized Signature _____ Print Name _____ Date _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1534 **Version:** 1 **Name:** Commission Resignation
Type: Agenda Item **Status:** Consent Agenda
File created: 8/6/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Accept resignation of Todd Driscoll from the Arts & Culture Commission and authorize staff to fill the vacancy.
Sponsors:
Indexes:
Code sections:
Attachments: [Todd Driscoll - Arts & Culture Resignation](#)

Date	Ver.	Action By	Action	Result
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Accept resignation of Todd Driscoll from the Arts & Culture Commission and authorize staff to fill the vacancy.

Background Information:

Arts & Culture Commissioner, Todd Driscoll, has submitted his official resignation from the Commission. Although the attached letter indicates his plan to resign effective September 1st, Mr. Driscoll has requested that his resignation be effective on September 2, 2015 to ensure a quorum at the September 1st meeting.

Staff Recommendation:

Accept resignation and authorize filling the vacancy.

Requested City Council Action

Accept resignation of Todd Driscoll from the Arts & Culture Commission and authorize staff to fill the vacancy.

CHARLES P. [TODD] DRISCOLL

RECEIVED

AUG 03 2015

CITY OF GRAND RAPIDS

Kathy Dodge

Michele Palkki

City of Grand Rapids

420 North Pokegama Avenue

Grand Rapids, MN 55744

August 2, 2015

Dear Kathy and Michele,

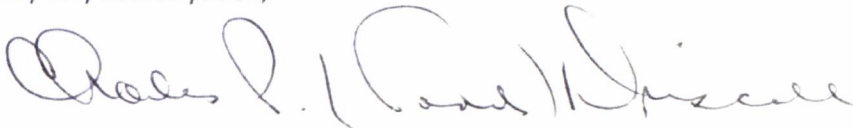
My house is in the process of being sold and, following that sale, I will be moving to Mendota Heights, St. Paul, where I have purchased a townhome in the Ivy Falls neighborhood.

Therefore, I must resign my position on the Grand Rapids Art Commission as of September 1, 2015. Would you put this on the agenda for next Tuesday? Thank you.

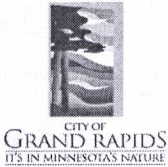
It has been a great pleasure to serve during the start-up of the Commission. I know that you and the other Commission members will further the recommendations in the Study and that cultural opportunities will continue to grow in the Grand Rapids area.

Personally, I am pleased to see new faces and many young people step forward and create fresh innovative art performances as well as work with the Commission. The future looks bright.

My very best to you all,



Charles P. (Todd) Driscoll



CITY OF GRAND RAPIDS

Legislative Master

File Number: 15-1554

File ID: 15-1554	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: City Council
		File Created: 08/10/2015
File Name: 2015 FAA Grant Agreement 3-27-0037-019-2015		Final Action:

<p>Title: Consider adopting a resolution accepting the \$466,947.00 FAA Grant Agreement and also authorizing the Mayor and City Attorney to sign the Grant Agreement and Sponsor Certifications required to receive the grant.</p>

Notes:

Sponsors:

Enactment Date:

Attachments: 8-10-15 Attachment FAA Grant Agreement.pdf,
8-10-15 Resolution FAA Grant Resolution.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter: Julie Kennedy

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 15-1554

Consider adopting a resolution accepting the \$466,947.00 FAA Grant Agreement and also authorizing the Mayor and City Attorney to sign the Grant Agreement and Sponsor Certifications required to receive the grant.

Background Information:

The FAA and MnDOT Aeronautics provide funding assistance to local agencies on airport projects. Currently, the federal participation is 90%, the state participation is 5%, and the City and County each contribute 2.5% of the project cost. The attached letter itemizes the 3 projects included in the grant along with their costs. The total 2015 project cost is \$518,830.00 so the federal request is \$466,947 (90%), the state request is \$25,941.50 (5%), and then the City and the County will each be responsible for \$12,970.75 (2.5%). The attached resolution accepts the federal funds.

Staff Recommendation:

City Staff recommends adopting a resolution accepting the \$466,947.00 FAA Grant Agreement and also authorizing the Mayor and City Attorney to sign the Grant Agreement and Sponsor Certifications required to receive the grant

Requested City Council Action

Consider adopting a resolution accepting the \$466,947.00 FAA Grant Agreement and also authorizing the Mayor and City Attorney to sign the Grant Agreement and Sponsor Certifications required to receive the grant.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 15-1555

File ID: 15-1555	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: City Council
		File Created: 08/10/2015
File Name: Golf Course Seasonal Employee		Final Action:
Title: Golf Course Seasonal Employee		

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter: Bob Cahill

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 15-1555

Golf Course Seasonal Employee

Background Information:

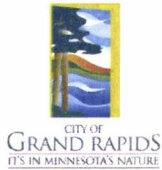
Many of our seasonal staff will be heading back to school (college) in the coming weeks. This will leave us with a need to fill some of those vacancies. The golf staff requests the approval of Andrew O'Gorman as a season golf shop cashier at the hourly rate of \$9.00. Andrew has previous experience as a Pokegama Golf Course golf shop cashier.

Staff Recommendation:

Approve the hiring of Andrew O'Gorman as a seasonal golf shop cashier at the hourly rate of \$9.00.

Requested City Council Action

Approve the hiring of Andrew O'Gorman as a seasonal golf shop cashier at the hourly rate of \$9.00. Andrew would begin working no sooner than August 11, 2015 and would end employment no later than October 31, 2015.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1536 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 8/6/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Acknowledge the following:
July 7, 2015 Arts & Culture Minutes
June 24, 2015 Human Rights Minutes
May 14, May 28, & June 11, 2015 GREDA minutes
June 29, 2015 Special GREDA meeting minutes

Sponsors:

Indexes:

Code sections:

Attachments: [May 14, 2015 GREDA Minutes](#)
[May 28, 2015 GREDA Minutes](#)
[June 11, 2015 GREDA Minutes](#)
[June 24, 2015 Human Rights Minutes](#)
[June 29, 2015 GREDA Special Meeting Minutes](#)
[July 7, 2015 Arts & Culture Minutes](#)

Date	Ver.	Action By	Action	Result
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Acknowledge the following:
July 7, 2015 Arts & Culture Minutes
June 24, 2015 Human Rights Minutes
May 14, May 28, & June 11, 2015 GREDA minutes
June 29, 2015 Special GREDA meeting minutes

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, MAY 14, 2015
4:00 P.M.**

**GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, May 14, 2015 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Cory Jackson, Sholom Blake, Michael Stefan, Chris Lynch, Rick Blake. Absent: Mike Przytarski, Dale Christy.

SETTING OF REGULAR AGENDA: **Approved with addition.**

- **Election of Officers**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER JACKSON TO APPROVE THE MINUTES OF THE APRIL 23, 2015 REGULAR MEETING. The following voted in favor thereof: Jackson, R. Blake, S. Blake, Lynch, Stefan. Opposed: None, passed unanimously.

Commissioner Christy joined the meeting at 4:04 p.m.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER LYNCH TO APPROVE CLAIMS IN THE AMOUNT OF \$13,863.00.

Itasca County H.R.A	\$11,652.40	Itasca County Treasurer	\$80.50
Kennedy & Graven	\$630.10	Springsted	\$1,500.00

The following voted in favor thereof: Christy, Jackson, R. Blake, S. Blake, Lynch, Stefan. Opposed: None, passed unanimously.

Discuss request for GREDA loan to partially fund natural gas extension CIAC.

The City is working with Minnesota Energy Resources to extend natural gas to predominately low to moderate income neighborhoods. Because MERC is regulated by the State Public Utilities Commission, they cannot extend utilities and socialize the cost over the entire customer base. As a result, MER has to charge a Contribution In Aid of Construction (CIAC) fee. The approximate fee is \$264,000 for the proposed extensions. GREDA legally can pay the CIAC where the City does not have the authority. The City is requesting that GREDA consider paying for half of the CIAC or \$132,000 and as the City collects the individual CIAC from the homeowners, the City will reimburse GREDA prior to repaying itself. The City is working on draft agreements for this project which will be brought to the GREDA for consideration.

Discuss request from Central School tenants for advertising funding.

Cathy LaDoux was present as a representative for the tenants at Central School. The tenants are asking GREDA to help support the Central School by covering the cost of a buy local commercial and new rack cards. The total cost would be \$1247.80. The Commissioners agreed that it is important to advertise and fill space at the Central School.

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHRISTY TO APPROVE PAYMENT IN THE AMOUNT OF \$1,247.80 FOR ADVERTISEMENT OF THE CENTRAL SCHOOL BUSINESSES. The following voted in favor thereof: Lynch, Christy, S. Blake, Jackson, Stefan, R. Blake. Opposed: None, passed unanimously.

Election of Officers

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER JACKSON TO ELECT COMMISSIONER S. BLAKE AS PRESIDENT, COMMISSIONER LYNCH AS VICE PRESIDENT AND COMMISSIONER CHRISTY AS SECRETARY/TREASURER. The following voted in favor thereof: R. Blake, Stefan, Jackson, S. Blake, Christy, Lynch. Opposed: None, passed unanimously.

Updates:

SCDP Commercial Rehabilitation Projects- Madden's Dutchroom has changed ownership and the new owners are looking to expand the scope of work. Mr. Mattei received two new applications, one is for the Ben's Bait building and the other is Toivo's. Staff will set up a time with the review committee to discuss the new applications.

There being no further business the meeting adjourned at 5:04 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, MAY 28, 2015
4:00 P.M.**

**GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, May 28, 2015 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Cory Jackson, Sholom Blake, Chris Lynch, Rick Blake. Absent: Mike Przytarski, Michael Stefan, Cory Jackson.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER LYNCH TO APPROVE THE MINUTES OF THE MAY 14, 2015 REGULAR MEETING. The following voted in favor thereof: Christy, R. Blake, S. Blake, Lynch. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER LYNCH TO APPROVE CLAIMS IN THE AMOUNT OF \$5,434.50.

Miller Dunwiddie Architecture	\$5,420.00	Treasure Bay Printing	\$14.50
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The following voted in favor thereof: Christy, R. Blake, S. Blake, Lynch. Opposed: None, passed unanimously.

DEED Shovel Ready Certification Program-Kevin Kelleher, DEED.

Mr. Kelleher provided an overview of the Shovel Ready program and pointed out the value in having sites certified. DEED will be working on better communication with participants and keeping information up to date. There will be a meeting June 23rd that participants are invited to so they can provide input on how to improve the program in the future. Mr. Kelleher also passed out a handout on

Updates:

SCDP- Some of recipients are working on getting new quotes together so they can get started on their projects.

Old Central School- The report on the building and grounds assessment should be ready for the next meeting. Old School Bakery is terminating their lease staff will contact them to remove what is left in the space.

There being no further business the meeting adjourned at 4:48 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JUNE 11, 2015
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, June 11, 2015 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Chris Lynch, Rick Blake, Cory Jackson. Absent: Mike Przytarski, Michael Stefan, Dale Christy.

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER R. BLAKE TO APPROVE THE MINUTES OF THE JUNE 11, 2015 REGULAR MEETING. The following voted in favor thereof: Jackson, R. Blake, S. Blake, Lynch. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER LYNCH TO APPROVE CLAIMS IN THE AMOUNT OF \$136.00.

Itasca County Recorder	\$46.00	Kennedy & Graven	\$90.00
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The following voted in favor thereof: Jackson, R. Blake, S. Blake, Lynch. Opposed: None, passed unanimously.

Consider adopting a resolution approving a Third Amendment to the Purchase and Development Contract with Hammerlund Properties LLC.

Hammerlund has been given their temporary certificate of occupancy they just have a few items left on their punch list before the project is complete.

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER LYNCH TO APPROVE RESOLUTION 15-02 APPROVING A THIRD AMENDMENT TO THE PURCHASE AND DEVELOPMENT CONTRACT WITH HAMMERLUND PROPERTIES LLC. The following voted in favor thereof: Lynch, Jackson, R. Blake, S. Blake. Opposed: None, passed unanimously.

Review and discuss the Feasibility Study for the Old Central School.

The consultant has prepared the feasibility study and come up with three different options. Option 1 would have the entire restaurant, kitchen, dining and bar operating in the existing

building. The parking would increase from 52 spaces to 82 due to the restaurant occupancy. Restrooms in the northwest corner could be expanded or a unisex restroom provided. Option 2 would require an addition to the north to house the kitchen and some of the dining area and bar. Parking would increase from 52 spaces to 101 due to the restaurant occupancy. Roof top dining could be provided on the roof of the ground level dining space. Option 3 is similar to option 2 in adding an addition to the north side of the building and instead of expanding restrooms a unisex restroom could be added in the restaurant area on the first level for employees. The parking with option 3 would increase from 52 spaces to 112 spaces due to the restaurant occupancy. Some of the concerns with option 2 & 3 would be the elimination of green space. The Commissioners discussed some of the different funding options and the viability of the school without an anchor tenant.

There being no further business the meeting adjourned at 4:59 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B of City Hall, Grand Rapids, Minnesota, on Wednesday, June 24, 2015 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present:
Commissioners: Barb Sanderson, Jackie Dowell, Doug Learmont, Alice Moren, Karen Noyce, Becky LaPlant, and John Schirber.

Absent Commissioners: Mary Jo Wimmer, Frieda Hall

Staff: Michele Palkki, Administrative Assistant

CALL TO ORDER The meeting was called to order at 4:00 pm by vice-chair Sanderson.

SETTING AGENDA Old Business – ADA Sub Committee

APPROVAL OF MINUTES May 27, 2015 Regular Meeting

MOTION BY COMMISSIONER LEARMONT, SECOND BY COMMISSIONER MOREN TO APPROVE THE MINUTES OF MAY 27, 2015 as presented. Motion passed by unanimous vote

FINANCIALS Nothing to report

CIRLCE OF HEALING UPDATE

Commissioner LaPlant reported that they are moving forward on projects; handouts regarding the Why Treaties Matter were distributed to the Commission. The exhibit was brought to the classrooms of ISAC schools where 2,750 students & 55 staff interacted.

The worldview training was also discussed; Commissioner LaPlant reported that the Grand Rapids Police Department would be taking the lead. To date there are over 12 organizations that want to be involved with up to 100 who have indicated they want to attend. The grant will include funding for six offerings, 3 ½ days each, over a two week period. The workshop would be offered in Sept and Oct 2015, and Jan, Feb, Mar, and April 2016.

OLD BUSINESS

ADA SUB COMMITTEE

Commissioner Sanderson reported that she spoke to City Administrator Tom Pagel and he indicated that instead of setting up another committee, Commissioners are welcome to meet with the current group lead by Myrna Peterson.

ADA SUB COMMITTEE

The next meeting is set for July 30, 2015 at 1:00 pm at the Grand Rapids Airport. Commissioner's Sanderson, LaPlant and Schirber plan to attend and will report back.

INDIGENOUS PEOPLE'S DAY

Commissioner Sanderson reported that the committee is putting together the activities surrounding indigenous people's day on October 12. So far, the planning process has come up with the following:

Event will take place on October 12 from 11 – 1:00 pm
Tent(s) will be placed at the Old Kremer's Parking Lot
Mayor Adams will read the proclamation and welcome
Fourth Grade Students will be invited
Adult Red Drum and Youth Northland Remer will perform
Wild Rice samples
Art Component
Educational Piece
Possibly a bookmark
One to 3 Street Banners – depending on the budget

INDIGENOUS PEOPLE'S DAY, OCTOBER 12, 2015.

MOTION BY COMMISSIONER LAPLANT, SECOND BY COMMISSIONER SCHIRBER TO ACCEPT CONCEPTS AND PLANS LISTED FOR INDIGENOUS PEOPLE'S DAY ON OCTOBER 12, 2015. Motion passed by unanimous vote

The next planning meeting will be held on July 20 at 4:00 pm in Conference Room 2B in City Hall. Anyone is invited to attend. A notice of quorum will be posted.

There are no formal minutes for the planning meeting; however, Commissioner Sanderson volunteered to share the ideas that come from the planning meetings for the whole commission.

TRACKS IN THE SNOW

Commissioner Learmont reported that there are two dates available for the exhibit to come to Grand Rapids to be displayed at the Grand Rapids Public Library. The dates to choose from are January 19, 2016 through February 5, 2016 or February 16, 2016 through March 5, 2016. A discussion was held regarding the dates and the Commission chose the January 19 – February 15, 2016. The Commission would be willing to help with programming and budget. Commissioner Learmont will notify the exhibitors the dates

the Commission chose.

Human Rights Commission
Wednesday, May 27, 2015
Page #3

BUKATA HAYES

Commissioner Sanderson reported that Bukata Hayes will be in Grand Rapids on September 17, 2015. The Chamber and the Commission are working together regarding programs, with the focus on students and business owners. Programming scheduled so far is a free breakfast located at the Timberlake from 7:30 – 9:00 am, sponsors are being sought to help with costs.

The second phase of the programs will be small group workshops with location(s) to be determined. Commissioner Noyce will be working with Sally Valzen. A follow-up meeting is scheduled for June 30, at 2:30 pm in the Chamber Room. All commissioners are invited to attend. Commissioner Schirber will work with ICTV to have the sessions taped.

A discussion was held regarding the budget for Bukata Hayes event. Sponsors will be sought to help defray costs.

MOTION BY COMMISSIONER NOYCE, SECOND BY COMMISSIONER DOWELL TO CONTRIBUTE \$1,000.00 FROM THE HUMAN RIGHTS BUDGET TO HELP WITH THIS EVENT. Motion passed unanimously. An invoice will be sent to the City's accounts payable for payment.

1

HUMAN RIGHTS OFFICE – DULUTH

Commissioner Sanderson reported that a letter has not yet been drafted and that she had not yet contacted Commissioner Hall to find out if the Duluth office is still looking for us to do a letter of support. Commissioner Hall will be contacted regarding this item.

OTHER

There was a discussion regarding the Police Advisory Board. Commissioner Dowell inquired if there will still openings on this Board and if they were meeting yet. The Administration department will look into and get back to Commissioner Dowell.

The meeting was adjourned at 5:00 pm. The next meeting is scheduled for July 29, 2015.

Respectfully submitted, Michele Palkki, Administrative Assistant

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL MEETING
MONDAY, JUNE 29, 2015
4:00 P.M.**

**GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Monday, June 29, 2015 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Dale Christy, Chris Lynch, Rick Blake, Mike Przytarski, Michael Stefan. Absent: Sholom Blake, Cory Jackson.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER R. BLAKE TO APPROVE THE MINUTES OF THE JUNE 11, 2015 REGULAR MEETING. The following voted in favor thereof: Stefan, R. Blake, Christy, Lynch, Przytarski. Opposed: None, passed unanimously.

Conduct a public hearing to consider entering into a loan/business subsidy agreement with Minnesota Energy Resources Inc. and the City of Grand Rapids.

MOTION BY COMMISSIONER PRZYTARSKI, SECOND BY COMMISSIONER CHRISTY TO RECESS THE REGULAR MEETING AND OPEN THE PUBLIC HEARING. The following voted in favor thereof: Przytarski, Lynch, Christy, R. Blake, Stefan. Opposed: None, passed unanimously.

Recorder Groom noted all notices according to law had been met.

Community Development Director Mattei provided the background information. For the past several months, the City of Grand Rapids and Minnesota Energy Resources (MERC) have been discussing the City's desire to extend natural gas service to three neighborhood areas located in the orderly annexation. Natural gas service would provide a substantial energy cost savings to those residents, which in turn will further the public objective of preventing blight and providing safe, adequate housing in the City, which are objectives GREDA is specifically authorized to pursue under the Minnesota Statute, Chapter 469.

The Minnesota PUC rules governing MERC require the upfront payment of Cost in Aid of Construction (CIAC), which represents the calculated additional cost to construct the natural gas infrastructure, not supported by MERC's rate structure.

The total amount of CIAC for this project is \$264,444. Assuming a 75% rate of connection by the 159 households in these areas, the per end user share of the CIAC is \$2,270. This, as an upfront lump sum cost to the end user, represents a financial hardship which would preclude many households from connecting to the natural gas service.

To lessen this financial obstacle for these households, the loan agreement being considered will involve the City and GREDA equally sharing in the advance payment of the total amount of the CIAC to MERC. This will allow the end users, as they connect, to finance their share of the CIAC with the City at 0% interest over a 10 year period. The proceeds of the end user payments will be used to reimburse the City and GREDA for their investment.

The advancement of these City and GREDA funds by GREDA, as a forgivable loan to MERC, constitutes a business subsidy under the Business Subsidy Act. The goals of the subsidy are to assist the expansion of MERC's natural gas infrastructure, thereby facilitating connection of natural gas services to underserved areas of the City. The creation or retention of jobs are not a goal of this business subsidy agreement.

Commissioner Lynch opened the floor for public comment.

Mr. Josh Thoennes, 2110 Stoeke Street spoke in favor of the project.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER STEFAN TO CLOSE THE PUBLIC HEARING AND RECONVENE THE REGULAR MEETING. The following voted in favor thereof: Przytarski, Lynch, R. Blake, Stefan, Christy. Opposed: None, passed unanimously.

Consider adoption of a resolution approving the loan agreement and business subsidy agreement and authorizing interfund loan for advance of certain costs in connection with natural gas infrastructure.

Commissioner Przytarski questioned who would be responsible for the fee if the property sold. The agreement states if the property is sold the fee must be paid off at that time. The Commissioners asked how many residents were expected to hook up and what the cost savings would be. City Engineer Kennedy estimated about a 75% hook up rate with the cost savings ranging between \$300 and \$900 per year depending on what type of heat source they have. Pam Sarvela with MERC stated they usually have about a 90% hook up rate on projects. Commissioner Lynch had concerns with the loan agreement being forgivable after a 10 year period. Mr. Mattei stated if MERC did not follow through with construction they would be in default of the loan.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER PRZYTARSKI TO ADOPT RESOLUTION 15-03 APPROVING THE LOAN AGREEMENT AND BUSINESS SUBSIDY AGREEMENT AND AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH NATURAL GAS INFRASTRUCTURE. The following roll call vote was taken: Yea: Przytarski, Christy, Lynch, Stefan, R. Blake. Nay: None, passed unanimously.

Consider approving the payment of \$264,444 to Minnesota Energy Resources, pursuant to the Loan Agreement.

MOTION BY COMMISSIONER BLAKE, SECOND BY COMMISSIONER STEFAN TO APPROVE PAYMENT IN THE AMOUNT OF \$264,444 TO MINNESOTA ENERGY RESOURCES, UPON THE APPROVAL OF THE CITY COUNCIL, PURSUANT TO THE LOAN AGREEMENT. The following voted in

favor thereof: R. Blake, Stefan, Lynch, Christy, Przytarski. Opposed: None, passed unanimously.

There being no further business the meeting adjourned at 5:27 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
CONFERENCE ROOM 2B- GRAND RAPIDS CITY HALL
REGULAR MEETING, TUESDAY, JULY 7, 2015 – 3:15 PM**

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, July 7, 2015, at 3:15 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Todd Driscoll, Harry Smith, Lois Bendix, David Marty, John Connelly, Benjamin Braff and Karen Walker.

Commissioners absent: Sonja Merrild

Staff Present: Amy Dettmer, Jessica Setness and Michele Palkki

Visitor: Becky LaPlant

Benjamin Braff, A + B Productions, will be filming portions of the GRACC meeting today as part of a documentary about the arts in Itasca County. Note they will not be filming our discussion about reaching out to the Ojibwe population. David Marty has offered his experience on working with native artists.

SETTING THE AGENDA:

Add: Financial Report

APPROVAL OF MINUTES – Regular Meeting, June 9, 2015

Correct spelling of John Connelly (last name).

Motion by Commissioner Driscoll, second by Commissioner Marty to approve the minutes of the Regular Meeting, June 9, 2015 with the change listed above. Motion passed by unanimous vote.

FINANCIAL REPORT

The monthly financial report was distributed to the Commission. The current budget balance for 2015 is \$1,296.00.

OLD BUSINESS - Commissioner's reports

Showboat Landing

Commissioner Braff reported that there were some safety concerns down at the Showboat Landing in which the variety shows are taking place. The stage is not for use by the public, but can be used in performances. There are some bleachers in the upper area behind the seating in the amphitheater that will be removed by the City.

ZiiBi Production will collaborate with the Uncommon Loons with Grand Rapids Players with the production being held at Showboat Landing.

Commissioner Braff reported that the City is still waiting on cost estimates for an amphitheater at the Forest History Center.

Commissioner Dodge reported that the state bond request for 1.5 million to build a new amphitheater has moved forward for the next 2016 session.

GRMN Creates – City Comprehensive Plan

Staff Liaison Dettmer reported that she spoke to Eric Trast, from the Community Development Department, regarding the request to include GRMN Creates as part of the City Comprehensive Plan. Once approved, the Planning Commission will make a recommendation to the City Council at either the July 27 or August 10 meeting, which at that time a public hearing will take place to hear any public input regarding the request. The City Council will then vote to accept the GRMN Creates as part of the City of Grand Rapids Comprehensive Plan.

Ms. Dettmer will keep the Commission updated as information comes forward.

Commissioner Connelly

Commissioner Connelly reported that he is continuing to meet with Get Fit Itasca to see if there is to be an art component included with the event.

Community Garden: Commissioner Connelly also has been meeting with Betsy Johnson regarding a Community Garden, with the possibility of adding some public art in or around the area, at the Itasca Community College Experiment Site.

Pop Up Park – Aaron Squadroni has been hired to help make panels for the pop up park located on the old Kremer's Parking Lot. These panels will help define the area, separate the highway traffic and also will be used as backdrops. Commissioner Dodge reported that the Grand Rapids Arts received a grant that has helped with expenses for these panels. During the Arts Festival, this weekend, the MacRostie will be working on one of the panels, which may include the community to take part in.

**Arts and Culture Commission
Regular Meeting, July 7, 2015
Page 3**

These panels will hopefully be able to be used for other arts events in the future.

Commissioner Dodge reported that the Grand Rapids Arts will be receiving another grant to have an artist come in for 1st Friday in August and October.

Commissioner Marty

Commissioner Marty met with Becky LaPlant and asked if she would be willing to attend the Arts and Culture Commission regarding building relationships with the Native American People. As part of the goals, set by the Commission, they wished to informally share updates and explore opportunities for collaboration.

Becky LaPlant, Public Policy and Engagement Program Associate Blandin Foundation works with the Circles of Healing and is a Commissioner on the City Human Rights Commission.

Ms. LaPlant talked about some history she has been involved with the Native American People. The short answer is that it comes down to that it has to begin with you and me. We need to be willing to be vulnerable and attend events that have native involvement and begin to learn and understand culture for what it is and not what we were taught.

Show up at events, Pow Wow's and etc. There are documentaries that explain what happened to the Native American People so this is a good avenue to learn from. Some ideas would be to watch the documentary called Journey to Forgiveness; there is a book called Trail of Tears, speaks about the Cherokee Nation that was forced to give up its lands east of the Mississippi River and to migrate to an area in present-day Oklahoma. The Cherokee people called this journey the "**Trail of Tears**," because of its devastating effects.

An event that is coming up on October 12, 2015, is the first Indigenous People's Day. The City Council passed a resolution to proclaim Indigenous People's Day on the 2nd Monday in October. The Human Rights Commission will be heading up a program for the event.

There will be an art component with this event; Katie Marshall is working with the Committee that is putting a program together, she would welcome any help from the Commission for this event.

The Commission thanked Ms. LaPlant for coming and sharing with us.

Commissioner Walker left at 4:30 pm.

Showboat Landing (Sculptures) – Benjamin Braff

Commissioner Braff reported that he is working with a group called Gems of Itasca. Previously they wanted to showcase life-size and large steel sculptures at Showboat Landing. These sculptures are created by local sculptor Ken Steel.

Arts and Culture Commission
Regular Meeting, July 7, 2015
Page 4

While working on insurance for some of the events, how to move these sculptures and insuring them, Commissioner Braff spoke to City Administrator Tom Pagel and at that time the City informed Mr. Braff that they would not be approving any more events at the Showboat site.

The events that were previously accepted did not include the sculptures at the Showboat Site. Mr. Pagel reported that the City does not want any further promotion of Showboat Landing. Mr. Pagel did say that the City would be willing to help with having the sculptures at a downtown site, such as Central School, Kremer's Parking Lot.

There being no further business, the meeting adjourned at 5:15 pm

Respectfully submitted by Michele Palkki, Administrative Assistant

Next Regular Meeting

Reminder, the next regular meeting of the Grand Rapids Arts and Culture Commission will be held on Tuesday, August 4, 2015 beginning at 3:15 pm at the Grand Rapids City Hall, Conference Room 2B.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1541 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Department Head Report
File created: 8/6/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Fire Department ~ Chief Mike Liebel

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Fire Department ~ Chief Mike Liebel



FIRE DEPARTMENT

Phone: 218.326.7639

FAX: 218.326.7655

E-mail: grfire@grandrapidsmn.org

Address: 420 North Pokegama Avenue

Grand Rapids, Minnesota 55744



August 10, 2015

This is the Grand Rapids Fire Department, department head report for January 1, 2015 through July 31, 2015.

The fire department has responded to 158 calls for service. 111 of those calls were full department response and the remaining 47 being officer only response. This number is up from 124 calls for service at this time in 2014. The rise in numbers has been on the full department response, with that being 82 at this time last year.

This year has been a year of personnel change. Chief Morse retired in March with over 20 years of service. He was the first of four retirements we have had this year. He was followed by David Protelsch 14 years of service, Rick Luoma over 21 years of service, and this month, Dave Gibeau with 22 years of service. With the retirements that we have experienced, we have moved forward with establishing a new eligibility list. We are currently in the process of the list but when it is complete we can bring our staffing level back to 30 members and have room for two trainees if needed.

The retirement of Chief Morse has brought about a change in Chief, 2nd Assistant Chief and Captain. We had a vacant position of Fire Prevention and Education. We felt that the department could benefit more from that position by changing it to a second Captain position and the two Captains could absorb the duties of the Fire Prevention and Education position. That change is currently taking place but will open the position of HazMat Officer. With the retirement of Dave Gibeau, we will have a Safety Officer vacancy. We will be moving forward with the filling of those positions when they are vacated.

The big challenge that the fire department has encountered this year has been with the apparatus. We had our pump testing done in April. The trucks passed the testing but some came with high dollar cost in repairs. Our tanker had some valve issues and several of them had to be replaced. The main valve on the truck had a piece missing from it. We were very concerned because if the part that was missing got into the pump, or was passed through the pump, it could be a very costly fix on the truck. We did find the missing part and learned that it did not go through the pump. The cause of the problem is unknown but we believe that using our pumps for hose testing could be a contributing factor. We feel this way because the main valve that was replaced had marks showing that it got extremely hot. This will not usually happen under normal use of the truck.

We recently had trouble with the 1997 Pierce pumper. The fan for the radiator had quit working and the truck over heated. The part needed to fix the fan was no longer manufactured but Pierce manufacturing did have a retrofit replacement for the truck. The parts were ordered from Red

Power Diesel and were installed by Fleet maintenance, fire maintenance, and fire personnel. The truck was down for nearly two weeks but is now up and running. Fleet maintenance, Fire maintenance and Finance worked very well together on this project which saved the city thousands of dollars.

The Grand Rapids Fire Department has a very good working relationship with the Cohasset Fire Department. We will continue to work and train closely with them. We are both aware of the changes in lifestyle, and time commitments to members make it more and more difficult to have staff available for a single department response. By working and training together we are able to handle situations with seamless transitions when the other department gets on scene.

The cities of Bovey and Coleraine combined fire departments this year. They are now called Trout Lake Fire Department. We have met with their fire department and are currently working on setting up some training with them. We are building the ground work to have a close working relationship with them as we do with Cohasset Fire. They are experiencing the same issues as we have but they are a very young, new department. I think the relationships we have with our surrounding cities is essential for our success in the future.

When it comes to training, we are looking at some ways to keep the costs down and get still get quality training. We have looked at having specialized instructors come in and train the entire department. This would save us sending a few members to training and the costs that go with it. We could give the same training to the entire department for about the same cost. This could benefit us as well as the two departments that we work closely with, if they could attend and we could split the costs. The training issue came up at the County Chief's meeting. Other departments are looking at better training for their members with a cost that doesn't affect a big hit on the budget.

I would like to express to you that things have seemed very hectic the last five months at the fire department. We have experience change from the top to the bottom. The department members have really stepped up to give a hand. It is the department members that make this department work the way it does. They give of themselves more than words can describe.

Respectfully,

Michael A. Liebel
Chief



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1528 **Version:** 1 **Name:** North Country Trail Letter of Support
Type: Agenda Item **Status:** Civic Center, Parks & Recreation
File created: 8/5/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: North Country Trail Letter of Support

Sponsors:

Indexes:

Code sections:

Attachments: [NCTRAA signon letter 7.23.15 \(1\)](#)

Date	Ver.	Action By	Action	Result
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North Country Trail Letter of Support

Background Information:

As stated in the attached letter, this route adjustment addresses obstacles encountered with a 100-mile section in Minnesota that was revealed to contain extensive wetlands.

Staff Recommendation:

Approve the attached letter of support for the North Country Scenic Trail route adjustment.

Requested City Council Action

Consider approving the attached letter of support for the North Country Scenic Trail route adjustment.

RE: H.R. 799/S. 403 – The North Country National Scenic Trail Route Adjustment Act

Dear Member of Congress,

We strongly support H.R. 799/S. 403, the North Country National Scenic Trail Route Adjustment Act, and encourage you to support the passage of this bill as well as to co-sponsor this important piece of legislation.

The North Country National Scenic Trail is the longest of all the National Scenic Trails, passing through seven states, from New York to North Dakota. The Trail passes near big cities and through backcountry wilderness, providing a “close-to-home” park for millions of Americans, offering healthy recreation options for families, Scouts, and people of all walks of life.

H.R.799/S.403 addresses obstacles encountered with a 100-mile section in Minnesota that was revealed to contain extensive wetlands. The proposed re-route, while 500 miles in length, uses approximately 400 miles of existing trail and so still only requires the same amount of trail construction.

Additionally, this bill would extend the Trail from its eastern terminus at the New York-Vermont border an additional 40 miles to connect with the Appalachian Trail. Connecting these iconic trails is certainly what Congress had in mind when establishing the National Trails System and it would be celebrated by all Americans who enjoy outdoor recreation.

These adjustments are supported by the local towns and counties, the National Park Service and USDA Forest Service, and – importantly – by the hard-working volunteers who will turn this vision into a reality.

Trail recreation activities accounted for \$81 billion of total annual spending in 2012 per an Outdoor Industry Association study and much of this spending takes place in small communities along the trails, communities for which this income is substantial and meaningful. Successfully advancing these trails through connectivity and necessary route adjustments, will pay dividends for generations and help numerous family-owned small businesses.

We fully support advancing the Trail’s completion with these small but important route adjustments and urge your support of the North Country National Scenic Trail Route Adjustment Act.

American Hiking Society
North Country Trail Association



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1529 **Version:** 1 **Name:** Sprinkler System Replacement
Type: Agenda Item **Status:** Civic Center, Parks & Recreation
File created: 8/5/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Obtain bids to replace the sprinkler system at the IRA Civic Center.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Obtain bids to replace the sprinkler system at the IRA Civic Center.

Background Information:

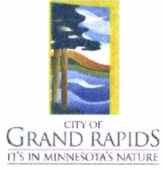
Over the past 9 months, we have incurred over \$12,000 in repairs to the sprinkler system at the Civic Center. The majority of the repairs have been leaks in the piping and we have been told by experts that the problem will continue and the only option at this point is to replace the entire dry system. It is estimated that the replacement will be \$50,000 - \$70,000.

Staff Recommendation:

Allow staff to obtain bids to replace the sprinkler system in the East Venue of the IRA Civic Center.

Requested City Council Action

Consider allowing staff to obtain bids to replace the sprinkler system in the East Venue of the IRA Civic Center.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1521 **Version:** 1 **Name:** CP 2010-5, Mississippi River Pedestrian Bridge Presentation and PM Approval
Type: Agenda Item **Status:** Consent Agenda
File created: 7/29/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Sponsors:

Indexes:

Code sections:

Attachments: [8-10-15 Attachment SLA CP 2010-5 Ped Bridge PM Tabled 7-27-15.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Background Information:

CP 2010-5, Mississippi River Pedestrian Bridge, a 2016 CIP project, involves bridge construction and associated appurtenances over the Mississippi River near the library. The attached presentation provides an overview of the proposed project. Since federal funding was secured for this project, a Project Memorandum (PM) is required. The PM explicitly identifies the environmental and social impacts of the proposed project. The Supplemental Letter Agreement is attached for your review.

Staff Recommendation:

City Staff recommend approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.

Requested City Council Action

Consider approving Supplemental Letter Agreement No. 2010-5 for \$9,750 with SEH for the Mississippi River Pedestrian Bridge Project Memorandum as required to receive federal funding.



Building a Better World
for All of Us®

Supplemental Letter Agreement No. 2010-5

June 17, 2015

Mayor Adams
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: Mississippi Riverfront Pedestrian Bridge
City Project 2010-5
SLA for Project Memorandum

Dear Mayor Adams,

City Project 2010-5 involves bridge construction and associated appurtenances over the Mississippi River in downtown Grand Rapids. The improvements are near the Grand Rapids Area library. Federal funding has been secured for this project which require a Project Memorandum be completed. The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) for the preparation of a Project Memorandum for your consideration. Our estimated work scope for this project is listed below.

Task 1.0 Environmental Documentation – Project Memorandum

SEH will conduct the preparation and approval of a Project Memorandum (PM) for the proposed Mississippi Riverfront Bridge Project in the City of Grand Rapids. This task includes completing all the steps required to complete a PM in conformance with the Federal and State Aid processes. SEH will complete the PM in accordance with the process defined in the Mn/DOT State Aid Project Development Manual. The preparation and approval process for completing the PM are further discussed in Tasks 1.1 and 1.2.

Task 1.1 Project Memorandum Data Collection, Agency Reviews, and Documentation

SEH will obtain the applicable social and environmental data that is needed to assist in the environmental review. SEH will also be responsible for requesting reviews from the Minnesota Department of Natural Resources (DNR) Natural Heritage Review Program for state threatened and endangered species (T&E), Mn/DOT's Office of Environmental Services for cultural resources and federal T&E species. It is our understanding that archeological and other Section 4(f) resources are not readily known within the project area and no Phase I Study or Section 4(f) Evaluation is needed. Furthermore, it is assumed that no Phase I Environmental Site Assessment is needed for

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601

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the project. Lastly, it is assumed that wetland delineations and a delineation report will not be required for the proposed improvements. The edge of the water will be located with the project, but no delineations will be completed. If it is determined that any of these further studies/analysis are required, an amendment to this project work plan will be needed based upon the scope of these efforts.

SEH will prepare the PM in accordance with the Mn/DOT State Aid Project Development Manual. The content of the PM will include, but is not limited to, the following elements:

- Project Area Mapping
- Report Purpose
- Project Description
- Project Schedule, Cost, and Funding
- Project Purpose & Need
- Project Alternatives Considered
- List of Applicable Permits and Approvals
- Project Impacts (Social, Economic, and Environmental)
- Mitigation Commitments (if required)
- Summary of Public & Agency Involvement
- Design Study (including Standards and any Design Exceptions)

Task 1.2 Project Memorandum Distribution, Review, and Approval

SEH will lead the entire PM distribution and review processes, and will follow the guidance stipulated in the State Aid Project Development Manual. A draft of the PM will be submitted to staff at the City of Grand Rapids and Mn/DOT State Aid (both District 1 and Central Office) for review and comment. Any comments will be quickly incorporated, and the PM will be finalized for final approvals from State Aid. Upon receipt of the approved PM, the environmental documentation phase of the project will be complete.

Proposed Project Schedule

It is our understanding that City staff will request Council approval on June 22nd, and that the City's goal is to have the environmental review process completed during the Summer/Fall of 2015. As presented in the schedule shown below, a sufficient amount of the time that makes up the schedule falls on the responsibility of agency reviews and approvals. The following items list some key factors for completing the project memorandum.

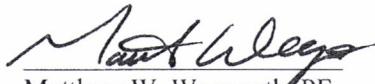
- Council Authorization – Monday, June 22nd, 2015
- Conduct Early Agency Coordination/Reviews – Distribute letters to Mn/DOT Office of Environmental Services (for both federal T & E species and cultural resources review) and MNDNR (for state T & E species review). Distribution completed by August 2015
 - Mn/DOT CRU requires a minimum 30-day tribal consultation from the date they (Mn/DOT) send a letter of interest to area tribes.
- Prepare Draft PM Based on Proposed Plan – September/October 2015
- City of Grand Rapids, Mn/DOT Dist. 1, and Mn/DOT Central Office Review – October 2015
- SEH Incorporate Comments on draft PM – November 2015
- Final PM Approval – November/December 2015

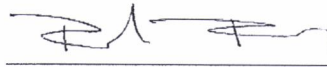
Fee Schedule

These services will be provided on a lump sum basis for \$9,750.00. These services are specialty services and are not outlined in the Master Engineering Services Agreement.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

Sincerely,
Short Elliott Hendrickson Inc.

 6/17/15
Matthew W. Wegwert, PE Date
Client Service Manager/Associate

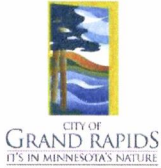
 6-17-15
Robert J. Beaver, PE Date
Office Manager/Principal

City of Grand Rapids Authorization:

Kim Johnson-Gibeau Date
City Clerk

Dale Adams Date
Mayor of Grand Rapids

C: SEH contract file



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1526 **Version:** 1 **Name:** Appointment of _____ to the position of Captain for the Grand Rapids Fire Department.
Type: Agenda Item **Status:** Administration Department
File created: 7/31/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Appointment of Shawn Graeber to the position of Captain for the Grand Rapids Fire Department.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Appointment of Shawn Graeber to the position of Captain for the Grand Rapids Fire Department.

Background Information:

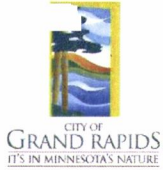
An eligibility list has been established for the position of Captain for the Grand Rapids Fire Department. Fire Chief Mike Liebel has reviewed the list and is recommending the appointment of Shawn Graeber to the position of Captain effective August 11, 2015. Shawn has been a Firefighter with the City of Grand Rapids since January 2002. He has worked in the capacity of Fire Inspector, HazMat Training/Equipment Assistant, and on December 13, 2011 Shawn was appointed to the position of Haz-Mat Officer, a position he currently holds.

Staff Recommendation:

Fire Chief Mike Liebel is recommending the appointment of Shawn Graeber the position of Captain for the Grand Rapids Fire Department effective August 11, 2015.

Requested City Council Action

Consider the appointment of Shawn Graeber to the position of Captain for the Grand Rapids Fire Department effective August 11, 2015 at a rate of \$411.56 per month and authorize City staff to begin the process of filling the Haz-Mat Officer vacancy.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1527 **Version:** 1 **Name:** Retirement of David Gibeau from the Grand Rapids Fire Department.

Type: Agenda Item **Status:** Administration Department

File created: 7/31/2015 **In control:** City Council

On agenda: 8/10/2015 **Final action:**

Title: Retirement of David Gibeau from the Grand Rapids Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments: [Gibeau retirement](#)

Date	Ver.	Action By	Action	Result
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Retirement of David Gibeau from the Grand Rapids Fire Department.

Background Information:

David Gibeau, Firefighter/Safety Officer, has given his notice of retirement effective August 17, 2015. Dave began employment with the City of Grand Rapids as a Firefighter on August 17, 1993. David assisted with the maintenance until he was appointed to the position of Safety Officer on January 1, 2005, a position he currently holds. In his retirement letter, Dave conveyed his thanks for allowing him the opportunity to become a member. On behalf of the Fire Department, I would like to express my gratitude for the 22 years of service he has given to the Grand Rapids Fire Department; it has been a great pleasure working with him.

Staff Recommendation:

Fire Chief Mike Liebel and Human Resources Director Lynn DeGrio are recommending accepting the notice of retirement from David Gibeau, Firefighter/Safety Officer, with the expression of gratitude towards the services rendered to the City during the past 22 years and on behalf of City staff would like to wish Dave continued success.

Requested City Council Action

Consider accepting the notice of retirement from David Gibeau from the position of Firefighter with Grand Rapids Fire Department effective August 17, 2015.



FIRE DEPARTMENT

Phone: 218.326.7639

FAX: 218.326.7655

E-mail: grfire@grandrapidsmn.org

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744

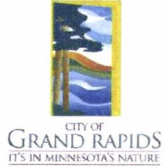


Mike

On August 17th it will have been 22 yrs since joining the G.R.F.D. It's been a priviledge to serve the community with this organization. Like ALL good things, they come to AND end. It's time for me to step down AND move on. I wish you AS chief success in leading the department for the years to come. Thanks to the city for allowing me the opportunity to become a member. As of 12:01 Aug 17th I AM Resigning my duties from the G.R.F.D. Best wishes, Good Luck, AND AS ALWAYS "Everyone Goes Home"

Sincerely

David Guber



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	15-1538	Version:	1	Name:	GRPUC PILOT Amendment
Type:	Agenda Item	Status:		Status:	Administration Department
File created:	8/6/2015	In control:		In control:	City Council
On agenda:	8/10/2015	Final action:		Final action:	
Title:	A resolution amending the PILOT agreement between the City and GRPUC				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	09-149 -7-10-15 Existing PILOT Agreement.pdf 8-10-15 RESOLUTION PILOT AMENDMENT				

Date	Ver.	Action By	Action	Result
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A resolution amending the PILOT agreement between the City and GRPUC

Background Information:

Attached is a resolution that would amend the current PILOT agreement between the City and GRPUC. The purpose of the amendment is to waive the PILOT payment on annexation areas where the utility has acquired the electrical system from Lake Country Power so that revenues can be utilized to pay of the new system. This waiver would only be in place for a ten year period and would only apply to areas acquired after January 1, 2015. The lost PILOT is minimal with the ultimate benefit of getting our residents on a lower cost power provider.

Staff Recommendation:

City staff is recommending the approval of the resolution amending the PILOT agreement between the City and GRPUC.

Requested City Council Action

Consider approving a resolution amending the PILOT agreement between the City and GRPUC.

CITY OF GRAND RAPIDS
RESOLUTION # 09-149

RESOLUTION NO 12-15-09-05

RESOLUTION TO RESCIND RESOLUTION NO 08-11-04-3 AND TO ESTABLISH THE AGREEMENT BETWEEN THE GRAND RAPIDS PUBLIC UTILITIES COMMISSION AND THE CITY OF GRAND RAPIDS FOR IN LIEU OF TAX PAYMENTS AND UTILITY SUPPLIED SERVICES

WHEREAS, Minnesota State Statutes Section 412.361, Specific Power, Subdivision 5 states "The Commission shall have power to enter into agreements with the Council for payments by the City for utility service, compensation for the use by either the Commission or the City of buildings, equipment, and personnel under the control of the other, payments to the City in lieu of taxes, transfers of surplus utility funds to the general fund, and also agreements on other subjects of relationships between the Commission and the Council, and

WHEREAS, The Grand Rapids Public Utilities Commission, here after referred to as GRPUC, and the City of Grand Rapids, here after referred to as City previously adopted Resolution No 08-11-04-3 establishing the Agreement between the GRPUC and City for in lieu of tax payments and utilities supplied services, and

WHEREAS, The City desires the Agreement to provide for timely submission of the payments in lieu of taxes, allowing the City financial flexibility and options to manage their operations, and

WHEREAS, Rapid increases in the cost of wholesale electric service, without corresponding increases in consumption, have resulted in inequitable increases in the in lieu of tax payment, as currently calculated, and

WHEREAS, The GRPUC and City desire to change the basis of in lieu tax payment calculation to eliminate the inequitable increase without a corresponding increase in retail sales;

NOW, THEREFORE, BE IT RESOLVED by the GRPUC that the following shall establish the terms and conditions of said Agreement and does in fact constitute the Agreement:

1. At the end of each GRPUC fiscal year, the GRPUC General Manager or his/her designated representative will determine the total gross kilowatt hour sales from the sale of electric energy at retail (gross retail electric sales) during the fiscal year
2. Beginning January 1, 2010, the gross retail electric sales kilowatt hours will be multiplied by 4.84 mills (a mill is one-tenth of a cent) to determine the dollar amount of in lieu of tax payments to be distributed to the City

- 3 If the amount determined in Number 2 above is less than \$ 823,000.00, the dollar amount of in lieu of tax payments to be distributed to the City shall be \$ 823,000.00
- 4 One twelfth of the dollar amount of in lieu of tax payments as determined in Number 2 or Number 3, above will be paid by check to the City by the last day of each month in the following year
- 5 Responsibility and ownership of the street light system will be determined at the inter-connect with the GRPUC's secondary distribution system. Interconnects are described as follows:
 - a) At the master disconnect switch or meter base, or if none
 - b) At the interconnect with the secondary electric distribution system, running parallel with the primary distribution system, or
 - c) If the connection is directly off the transformer or transformer lead, the interconnect will be the first mechanical connection to the street light fixture or street light system.
6. The City will own, install and maintain all equipment necessary for service on the load side of the above described interconnect, except for those poles used for the distribution of primary or secondary electric service, other than electric service for street lights only. Prior approval for the mounting of street light hardware on existing primary or secondary distribution poles must be received from the GRPUC's Electric Distribution Engineer or his/her designated representative
- 7 The GRPUC will supply electric current to the points of interconnect as described above at rates established and adopted by the GRPUC
- 8 The City will design and construct new street lighting systems, replace existing street lighting systems and provide for the maintenance and/or repair of the street lighting systems through its' own forces, arrangements with the GRPUC or contractors
- 9 Based on availability, as determined by the General Manager or his/her designated representative, the GRPUC will supply other services; labor, equipment and/or materials, requested by the City, at rates established and adopted by the GRPUC

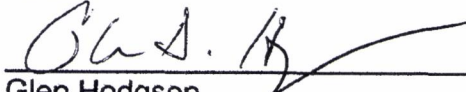
BE IT FURTHER RESOLVED, That the in lieu of tax payment amount is subject to modification by the GRPUC as its' financial needs require, after meeting and conferring with the Grand Rapids City Council. The effective date of any such modification to the in lieu of tax payment amount shall be one year from the date the GRPUC resolves to make such modification.

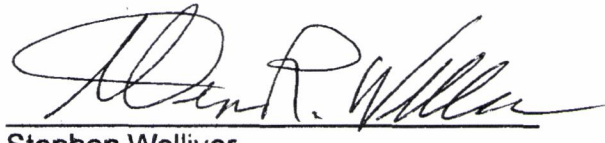
BE IT FURTHER RESOLVED, That either party to this Agreement may, at any time, request modification of the terms of this Agreement by notification, in writing to the other party. The notified party agrees to meet and confer regarding the requested modification. This Agreement shall be subject to review by the GRPUC and City forty eight (48) months from adoption of this resolution.

BE IT FURTHER RESOLVED, That this Resolution shall become effective and be in full force and effect following agreement to and adoption by the Grand Rapids City Council, and shall rescind Resolution No 08-11-04-3 and shall also rescind any prior Resolutions to the extent that they are inconsistent herewith relative to Agreement between the Grand Rapids Public Utilities Commission and the City of Grand Rapids.

Adopted by the Grand Rapids Public Utilities Commission this 15th day of December, 2009

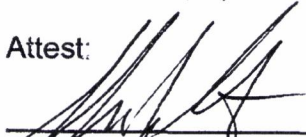
Attest:

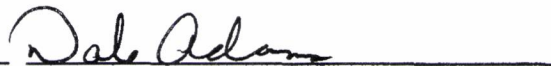

Glen Hodgson
Secretary


Stephen Welliver
President

Agreed to and adopted by the City of Grand Rapids this 14 day of December, 2009

Attest:


Shawn Gillen
City Administrator


Dale Adams
Mayor

GRPUC RESOLUTION NO. 08-12-2015-01
CITY OF GRAND RAPIDS RESOLUTION NO. 15 –

RESOLUTION TO AMEND RESOLUTION NO. 12-15-09-05 THAT ESTABLISHED THE AGREEMENT BETWEEN THE GRAND RAPIDS PUBLIC UTILITIES COMMISSION AND THE CITY OF GRAND RAPIDS FOR IN LIEU OF TAX PAYMENTS AND UTILITY SUPPLIED SERVICES

WHEREAS, The Grand Rapids Public Utilities Commission, hereinafter referred to as GRPUC, and the City of Grand Rapids, hereinafter referred to as City previously adopted Resolution No. 12-15-09-05 establishing the Agreement between the GRPUC and City for in lieu of tax payments and utilities supplied services, and

WHEREAS, The City annexed certain areas of the Township of Grand Rapids through an orderly annexation process and further desire to provide those constituents in the annexed areas municipal electric utility services where it is reasonably; financially and technically feasible, and

WHEREAS, The Minnesota Public Utilities Commission requires the negotiation of electric service territory acquisition, between electric utilities take into consideration; the depreciated value of the assets being acquired, interconnection associated costs, lost revenue reimbursements and other costs, and

WHEREAS, The City desires to reduce the costs associated with having its Utility acquire the service territory of the annexed areas and further minimize the financial impact on both current and future customers of the Utility;

NOW, THEREFORE, BE IT RESOLVED by the City and Utility that Resolution No. 12-15-09-05 be amended as follows:

The calculation of the annual PILOT amount shall exclude all kilowatt hours sold in electric service territory acquisitions made after January 1, 2015 for a period of time equivalent to the time basis used in the lost revenue calculation; typically a period of ten (10) years from the date of the electric service territory acquisition.

BE IT FURTHER RESOLVED, That either party to this Amendment may, at any time, request modification of the terms of this Amendment by notification, in writing to the other party. The notified party agrees to meet and confer regarding the requested modification.

BE IT FURTHER RESOLVED, That this Amendment shall become effective and be in full force and effect following agreement to and adoption by the Grand Rapids City Council.

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Adopted by the Grand Rapids Public Utilities Commission this _____ day August 2015.

Attest:

Greg Chandler
Secretary

Stephen Welliver
President

Agreed to and adopted by the City of Grand Rapids this _____ day of August, 2015.

Attest:

Thomas Pagel
City Administrator

Dale Adams
Mayor



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1531 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 8/5/2015 **In control:** City Council
On agenda: 8/10/2015 **Final action:**
Title: Consider approving the verified claims for the period July 21, 2015 to August 3, 2015 in the total amount of \$499,497.28.

Sponsors:

Indexes:

Code sections:

Attachments: [Council Bill List 08-10-15.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period July 21, 2015 to August 3, 2015 in the total amount of \$499,497.28.

Requested City Council Action

Consider approving the verified claims for the period July 21, 2015 to August 3, 2015 in the total amount of \$499,497.28.

CITY OF GRAND RAPIDS BILL LIST - AUGUST 10, 2015

DATE: 08/05/2015
 TIME: 15:12:08
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
0300200	CDW GOVERNMENT INC	324.81
1105530	KENNEDY & GRAVEN	3,490.11
1805195	REDPATH AND COMPANY, LTD	5,420.82
1920240	CHAD B STERLE	9,500.00
TOTAL CITY WIDE		18,735.74
SPECIAL PROJECTS-NON BUDGETED		
0218115	BRAUN INTERTEC CORPORATION	635.20
TOTAL SPECIAL PROJECTS-NON BUDGETED		635.20
ADMINISTRATION		
0718021	GRAND RAPIDS GM INC	315.05
1415377	NORTHERN BUSINESS PRODUCTS INC	184.41
TOTAL ADMINISTRATION		499.46
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	30.72
0221650	BURGGRAF'S ACE HARDWARE INC	2.99
0920060	ITASCA COUNTY TREASURER	4,427.55
1801608	RAPIDS PROCESS EQUIPMENT	71.50
1821700	MICHAEL RUSSELL	725.00
TOTAL BUILDING MAINTENANCE-CITY HALL		5,257.76
COMMUNITY DEVELOPMENT		
1920240	CHAD B STERLE	670.00
TOTAL COMMUNITY DEVELOPMENT		670.00
COUNCIL/COMMISSION/BOARDS		
0221650	BURGGRAF'S ACE HARDWARE INC	239.96
TOTAL COUNCIL/COMMISSION/BOARDS		239.96
ENGINEERING		
1621125	PUBLIC UTILITIES COMMISSION	1,982.03
TOTAL ENGINEERING		1,982.03

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FINANCE		
1415377	NORTHERN BUSINESS PRODUCTS INC	16.79
1805195	REDPATH AND COMPANY, LTD	-7,064.61
TOTAL FINANCE		-7,047.82
FIRE		
0113233	AMERIPRIDE LINEN & APPAREL	12.92
0301685	CARQUEST AUTO PARTS	12.87
0513235	EMERGENCY RESPONSE SOLUTIONS	132.45
1415030	NAPA SUPPLY OF GRAND RAPIDS	4.71
1805165	RED POWER DIESEL SERVICE INC	6,614.25
1901535	SANDSTROM COMPANY INC	863.72
1920555	STOKES PRINTING COMPANY	114.80
2000520	TNC INDUSTRIES INC	316.00
2300600	W.P. & R.S. MARS COMPANY	602.08
TOTAL FIRE		8,673.80
INFORMATION TECHNOLOGY		
1915248	SOFTWARE HARDWARE INTEGRATION	2,912.00
TOTAL INFORMATION TECHNOLOGY		2,912.00
PUBLIC WORKS		
0100002	3D SPECIALTIES	294.12
0103325	ACHESON TIRE COMPANY INC	135.00
0104799	ADVANCED SERVICES INC	1,322.00
0205350	BEIER'S GREENHOUSE	29.59
0221650	BURGGRAF'S ACE HARDWARE INC	295.30
0301685	CARQUEST AUTO PARTS	349.84
0315455	COLE HARDWARE INC	123.23
0315650	CORPORATE CONNECTION, INC	502.05
0501650	EARL F ANDERSEN	1,357.43
0601690	FASTENAL COMPANY	18.82
0801535	HAMMERLUND CONSTRUCTION INC	500.00
0801825	HAWKINSON CONSTRUCTION CO INC	10,890.00
0914704	INTELLIGENT PRODUCTS INC	319.27
1105444	KELLER FENCE COMPANY	2,200.00
1200500	L&M SUPPLY	56.89
1300084	M-R SIGN CO INC	505.65
1309332	MN STATE RETIREMENT SYSTEM	1,815.98
1615427	POKEGAMA LAWN AND SPORT	227.97
1621125	PUBLIC UTILITIES COMMISSION	10,227.09

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
1801615	RAPIDS WELDING SUPPLY INC	58.44
1813125	RMB ENVIROMENTAL	39.00
1908248	SHERWIN-WILLIAMS	258.40
2018560	TROUT ENTERPRISES INC	136.00
2305453	WESCO DISTRIBUTION INC	294.00
TOTAL PUBLIC WORKS		31,956.07
FLEET MAINTENANCE		
0221650	BURGGRAF'S ACE HARDWARE INC	37.99
0301685	CARQUEST AUTO PARTS	270.24
1301015	MACQUEEN EQUIPMENT INC	2,212.75
1615427	POKEGAMA LAWN AND SPORT	44.92
TOTAL FLEET MAINTENANCE		2,565.90
POLICE		
0118625	ARROW EMBROIDERY	112.50
0221650	BURGGRAF'S ACE HARDWARE INC	234.52
0301685	CARQUEST AUTO PARTS	2.20
0409300	DIGITAL ALLY INC	1,680.00
0409501	DIMICH LAW OFFICE	4,583.33
0601335	FAIRCHILD SIGN	406.60
0601680	FASHION TO FIT	46.00
0701480	GALLS, AN ARAMARK COMPANY LLC	234.00
0920057	ITASCA COUNTY SHERIFFS DEPT	413.95
1200500	L&M SUPPLY	34.99
1920233	STREICHER'S INC	1,314.91
1920555	STOKES PRINTING COMPANY	27.76
2000400	T J TOWING	110.00
TOTAL POLICE		9,200.76
GENERAL FUND-LIQUOR/CHART GAMB		
1205250	LEFTYS TENT & PARTY RENTAL	131.65
1901535	SANDSTROM COMPANY INC	166.84
TOTAL		298.49
CENTRAL SCHOOL		

CITY OF GRAND RAPIDS BILL LIST - AUGUST 10, 2015

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
CENTRAL SCHOOL		
0405223	DEER RIVER HIRED HANDS INC	30.00
1015331	JOHNSON LOCK & SAFE	225.00
1520350	OTIS ELEVATOR COMPANY	2,469.12
1601753	PAUL HADDIX LOCKSMITHING	110.00
1801555	RAPID PEST CONTROL INC	57.50
1805195	REDPATH AND COMPANY, LTD	721.89
1909510	SIM SUPPLY INC	135.23
	TOTAL	3,748.74
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	76.90
0315455	COLE HARDWARE INC	21.63
1015335	JUNE JOHNSON	200.00
1608345	PHILS GARAGE DOOR	614.50
1805195	REDPATH AND COMPANY, LTD	721.89
	TOTAL	1,634.92
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	90.23
0114200	ANDERSON GLASS	632.67
0116551	THOMAS RAY ANICK	300.00
0118230	ARENA WAREHOUSE, LLC	643.00
0218575	BROTHERS FIRE PROTECTION	1,728.71
0221650	BURGGRAF'S ACE HARDWARE INC	89.94
0315495	COMMERCIAL REFRIGERATION	1,715.00
0401875	GREGORY DAYDODGE	60.00
0605670	FERRELLGAS	235.70
0709120	DENNIS R. GIBBONS	120.00
1000069	J.N. JOHNSON FIRE AND SAFETY	156.90
1200500	L&M SUPPLY	69.30
1201799	TERRY LAVALLE	120.00
1221549	JACE LUOMA	300.00
1301030	EMIL I. MAKINEN	240.00
1301168	MARKETPLACE FOODS	36.17
1301525	CODY MANN	420.00
1315225	GRIFFIN MOE	420.00
1605611	PEPSI-COLA	650.80
1615200	ANTHONY JAMES PODOMINICK	420.00
1805195	REDPATH AND COMPANY, LTD	825.02
1901535	SANDSTROM COMPANY INC	342.91

CITY OF GRAND RAPIDS BILL LIST - AUGUST 10, 2015

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
1909510	SIM SUPPLY INC	718.74
2116600	UPPER LAKE FOODS INC	336.95
TOTAL GENERAL ADMINISTRATION		10,672.04
RECREATION PROGRAMS		
1301168	MARKETPLACE FOODS	59.90
TOTAL		59.90
STATE HAZ-MAT RESPONSE TEAM		
2300600	W.P. & R.S. MARS COMPANY	2,265.93
TOTAL		2,265.93
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	367.11
1615427	POKEGAMA LAWN AND SPORT	56.15
TOTAL		423.26
GENERAL CAPITAL IMPRV PROJECTS		
2014 BLDG IMPROVEMENTS		
0701650	GARTNER REFRIGERATION CO	5,000.00
TOTAL 2014 BLDG IMPROVEMENTS		5,000.00
AIRPORT CAPITAL IMPRV PROJECTS		
NO PROJECT		
1805195	REDPATH AND COMPANY, LTD	2,451.00
TOTAL NO PROJECT		2,451.00
PIR-PERMANENT IMPRV REVOLV FND		
NO PROJECT		
0801535	HAMMERLUND CONSTRUCTION INC	16,451.60
1805195	REDPATH AND COMPANY, LTD	8,454.17

CITY OF GRAND RAPIDS BILL LIST - AUGUST 10, 2015

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	

TOTAL NO PROJECT 24,905.77

STORM WATER UTILITY

0301705	CASPER CONSTRUCTION INC	450.00
0500700	ESS BROTHERS & SONS INC	2,111.00
0920060	ITASCA COUNTY TREASURER	248.72
1605665	PERSONNEL DYNAMICS LLC	1,001.00
1805195	REDPATH AND COMPANY, LTD	771.39
1912350	SLINGERS TRAPPING SERVICE	30.00

TOTAL 4,612.11

TOTAL UNPAID TO BE APPROVED IN THE SUM OF \$ 132,353.02

CHECKS ISSUED-PRIOR APPROVAL
 PRIOR APPROVAL

0100000	1ST AVE CONDOMINIUMS LLC	5,223.70
0100053	AT&T	578.06
0114210	D. ANDERSON - CHANGE FUND	1,380.00
0201354	B. BAIRD-PETTY CASH FUND	21.42
0305530	CENTURYLINK COMMUNICATIONS LLC	54.17
0315451	CITY OF COLERAINE	435.50
0405200	CITY OF DEER RIVER	812.00
0405447	DELTA DENTAL OF MINNESOTA	2,721.95
0405505	JAMES DENNY	319.50
0504610	RON EDMINSTER	74.75
0512230	ELEMENT PAYMENT SERVICES	65.00
0605191	FIDELITY SECURITY LIFE INS CO	52.70
0717989	GRAND PLAZA HOUSING	10,817.37
0718002	GRAND RAPIDS ECONOMIC	66,769.43
0718015	GRAND RAPIDS CITY PAYROLL	225,872.93
0718070	GRAND RAPIDS STATE BANK	7,111.58
0801820	HAWK CONSTRUCTION INC	1,000.00
0809445	CITY OF HILL CITY	457.70
0914197	INDEPENDENCE FIREWORKS ACCOUNT	100.00
1201402	LAKE COUNTRY POWER	51.34
1201450	LAKEWOOD HEIGHTS	16,058.23
1209516	LINCOLN NATIONAL LIFE	1,045.90
1301400	MAJESTIC PINES GRAND LLC	16,097.33
1309199	MINNESOTA ENERGY RESOURCES	1,731.96
1503151	OCCUPATION DEVELOPMENT CENTER	20.75
1601305	THOMAS J. PAGEL	452.20
1601750	PAUL BUNYAN COMMUNICATIONS	520.13
1621130	P.U.C.	3,638.76

CITY OF GRAND RAPIDS BILL LIST - AUGUST 10, 2015

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/10/2015

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1903320	STEVEN SCHAAR/PETTY CASH	32.86
1921620	SUPERIOR USA BENEFITS CORP	247.00
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	34.86
2301700	WASTE MANAGEMENT	2,314.58
T000902	KEVIN & BARBARA HENRY	1,000.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF		\$ 367,144.26
TOTAL ALL DEPARTMENTS		499,497.28