



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council Work Session

Monday, November 23, 2015

4:00 PM

City Hall Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council will be held on Monday, November 23, 2015 at 4:00 p.m. in Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

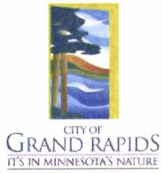
CALL OF ROLL: On a call of roll, the following members were present:

Discussion Items

1. [15-1798](#) Review CIP Requests ~ Funded by 2016 Levy
Attachments: [Amended CIP 2016 - 2020](#)
2. [15-1797](#) Range Association of Municipalities and Schools Presentation ~ Steve Giorgi, Director
3. [14-0789](#) Review 5:00 PM Regular Meeting

ADJOURN

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1798 **Version:** 1 **Name:** CIP Request Discussion
Type: Agenda Item **Status:** CC Worksession
File created: 11/18/2015 **In control:** City Council Work Session
On agenda: 11/23/2015 **Final action:**
Title: Review CIP Requests ~ Funded by 2016 Levy

Sponsors:

Indexes:

Code sections:

Attachments: [Amended CIP 2016 - 2020](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Review CIP Requests ~ Funded by 2016 Levy

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2016 thru 2020

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
CIP Fund								
Replace self check computer	2015/LIB-1	3	10,000					10,000
Roof Top - Unit 2 Replacement	2016/CH-2	1	30,000					30,000
TimeClock Plus Software	2016/FIN-1	2	12,835					12,835
Replace the City email server	2016/IT-2	2	11,500					11,500
Second Redundant VDI Host Server	2016/IT-4	2	15,000					15,000
PD Squad Mobile Replacement	2016/IT-5	1	17,500					17,500
Replace one virtual server host computer.	2016/IT-6	1	10,000					10,000
Share in cost of remote data backup appliance	2016/IT-7	2	20,000					20,000
Dog Park Development	2016/P&R-2	3	10,000					10,000
Forest Lake Outdoor Rink	2016/P&R-3	3		40,000				40,000
Murphy Outdoor Rink	2016/P&R-4	3		40,000				40,000
City Limits Sign Replacement	2016/PW-6	1	20,000	20,000	20,000			60,000
RWY 5/23 Slurry Seal	2017/AP-1	2			15,000			15,000
Council Chambers Carpet Replacement	2017/CH-1	2		12,000				12,000
PD Squad Mobile Replacement	2017/IT-1	1		21,000				21,000
Blandin Beach Renovation-Phase I	2017/P&R-2	3		55,000				55,000
Blandin Beach Renovation-Phase 2	2017/P&R-3	3		50,000				50,000
GRSC Concession Stand Roof	2017/PW-6	1		7,000				7,000
RWY 16/34 - Resurface and Resolve L-O-S Issues	2018/AP-1	3			50,000			50,000
PD Squad Mobile Replacement	2018/IT-1	1			21,000			21,000
Aerial Photograph Updates	2020/Aerials	3					35,000	35,000
CIP Fund Total			156,835	245,000	106,000		35,000	542,835
GRAND TOTAL			156,835	245,000	106,000		35,000	542,835

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Library
Contact Library Director
Type Equipment
Useful Life 7 years
Category Equipment
Priority 3 Important

Project # 2015/LIB-1
Project Name Replace self check computer

Description **Total Project Cost:** \$10,000
 Replace the Library's self check automation computer.

Justification
 The Library's self check computer is heavily used by the public and is now seven years old. This is outside of the normal working lifecycle of this critical device. This piece of equipment checks out between 20 and 25% of library materials and reduces needed staff.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Building Maintenance
Contact Facility Maintenance
Type Equipment
Useful Life 20 years
Category Buildings
Priority 1 Critical

Project #	2016/CH-2
Project Name	Roof Top - Unit 2 Replacement

Description	Total Project Cost: \$30,000
This project is the replacement of roof top HVAC Unit 2 at City Hall. This unit provides heating and cooling to the police department.	

Justification
The building needs to be heated and cooled and the unit is reaching its useful life.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	30,000					30,000
Total	30,000					30,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Finance
 Contact Finance Director
 Type Equipment
 Useful Life 7 years
 Category Equipment
 Priority 2 Very Important

Project #	2016/FIN-1
Project Name	TimeClock Plus Software

Description

Total Project Cost: \$12,835

Electronic time tracking system.

Justification

We currently have an electronic time keeping system but it is older and does not allow remote sites to access to punch in and out via internet.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	12,835					12,835
Total	12,835					12,835

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	12,835					12,835
Total	12,835					12,835

Budget Impact/Other

--

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 2 Very Important

Project # 2016/IT-2
Project Name Replace the City email server

Description **Total Project Cost: \$11,500**
 Purchase software to update the City email server.

Justification
 The City email server is now five years old and at the end of its normal working lifecycle. With the rapid advances in technology, we need to move on to the new version of the server operating system and email server software to take advantage of all of the new features.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	11,500					11,500
Total	11,500					11,500

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	11,500					11,500
Total	11,500					11,500

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 2 Very Important

Project # 2016/IT-4
Project Name Second Redundant VDI Host Server

Description **Total Project Cost: \$15,000**
 Consider the purchase of a second VDI host server. This server will increase capacity and provide live redundancy to our entire VDI platform. This means that, if one of our VDI host servers fails or goes offline, the secondary host server would seamlessly take over the load and we would not sustain any downtime or loss of worker productivity.

Justification
 In order to continue to virtualize desktops and also add live redundancy to our VDI platform, we need to purchase a secondary host server. This secondary server will increase our VDI capacity and also guard against system downtime or hardware failures.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other
 This project will serve to expand the efficiencies found through leveraging VDI in our environment and also guard against the possibility of lost productivity due to downtime from system outages and/or equipment failures.

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Project # 2016/IT-5
Project Name PD Squad Mobile Replacement

Description **Total Project Cost: \$17,500**
 This is our standard planned replacement schedule for squad mobile computers in the Police Department.

Justification
 With the Mobile Data Terminals being a critical tool in the daily operations of the Police Department, it is critical that the computers be replaced on a regular schedule to prevent downtime and keep our officers operating with modern equipment.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	17,500					17,500
Total	17,500					17,500

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	17,500					17,500
Total	17,500					17,500

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Project # 2016/IT-6
Project Name Replace one virtual server host computer.

Description **Total Project Cost: \$20,000**
 Replace one virtual server host computer.

Justification
 The host machines that run VMware are critical pieces of our infrastructure since they are now housing almost all of our production servers for the City. If one of these machines were to fail, it would mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 thru 2020

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 2 Very Important

Project # 2016/IT-7
Project Name Share in cost of remote data backup appliance

Description **Total Project Cost: \$20,000**
 Cost sharing initiative to acquire a backup appliance to protect City of Grand Rapids and Itasca County datacenters.

Justification
 We are looking into cost sharing with Itasca County to acquire a data backup appliance to locate in another Minnesota County. This collaborative project would enable both the City and County to securely house their backup data in a geographically removed location to better protect us from data loss due to natural disaster. This device would enhance current backup efforts by replicating data from our datacenters out to another location.

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Civic Ctr. Parks & Recreation
Contact Civic Center Director
Type Improvement
Useful Life 20 years
Category Park Improvements
Priority 3 Important

Project #	2016/P&R-2
Project Name	Dog Park Development

Description	Total Project Cost: \$19,000
<p>One of the priority action items identified in the updated Park Plan was the establishment of a Dog Park. Staff has identified the easterly portion of Veteran's Park as the best place to construct the new facility. Plans include installing a decorative perimeter fence around a 40,000 square foot area and place several benches throughout the park.</p>	

Justification
<p>Using the 2014 Park Plan as the basis, the development of a Dog Park was identified as a priority new action.</p>

Expenditures	2016	2017	2018	2019	2020	Total
Equip/Vehicles/Furnishings	19,000					19,000
Total	19,000					19,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	10,000					10,000
Grants-Other	9,000					9,000
Total	19,000					19,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2016 *thru* 2020

Department Public Works
Contact
Type Improvement
Useful Life 25 years
Category Park Improvements
Priority 1 Critical

Project # 2016/PW-6
Project Name City Limits Sign Replacement

Description **Total Project Cost:** \$60,000
 City Limits Sign by ICC.

Justification
 This will be the fourth of six City Limits Replacement Signs.

Expenditures	2016	2017	2018	2019	2020	Total
Other	20,000	20,000	20,000			60,000
Total	20,000	20,000	20,000			60,000

Funding Sources	2016	2017	2018	2019	2020	Total
CIP Fund	20,000	20,000	20,000			60,000
Total	20,000	20,000	20,000			60,000

Budget Impact/Other



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 15-1797 **Version:** 1 **Name:**
Type: Agenda Item **Status:** CC Worksession
File created: 11/18/2015 **In control:** City Council Work Session
On agenda: 11/23/2015 **Final action:**
Title: Range Association of Municipalities and Schools Presentation ~ Steve Giorgi, Director
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Range Association of Municipalities and Schools Presentation ~ Steve Giorgi, Director

ONE RANGE ... ONE VOICE

Ensuring the voices of our Range cities, townships and schools will be heard on the issues of economic enhancement and quality of life.

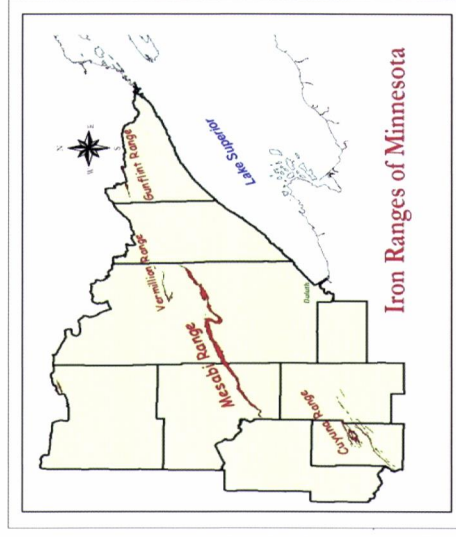


Woods, water, minerals all intertwined in the fabric called the IRON RANGE!

- | | |
|------------------------|---|
| Aitkin School | Hibbing School |
| Aurora City | Hoyt Lakes City |
| Babbitt City | Kinney City |
| Buhl City | Lake Superior School |
| Calumet City | LaPrairie Township |
| Chisholm City | Marble City |
| Chisholm Schools | McDavitt Township |
| Clinton Township | Mesabi East School |
| Coleraine City | Morse Township |
| Cook County School | Mt. Iron - Buhl School |
| Crosby Ironton School | Mt. Iron City |
| Ely City | Nashwauk / Keewatin Schools |
| Ely School | Nashwauk City |
| Eveleth City | Nashwauk Township |
| Eveleth/Gilbert School | St. Louis County Schools Schroeder Township |
| Fall Lake Township | Silver Bay |
| Gilbert City | Taconite City |
| Grand Rapids City | Tower City |
| Grand Rapids Schools | Virginia City |
| Great Scott Township | Virginia School |
| Greenway Schools | White Township |
| Hibbing City | |

RAMS

Range Association of Municipalities and Schools



www.ramsmn.org

5525 Emerald Avenue
Mountain Iron, MN 55768
Phone: 218.780.8877
SGiorgi@ramsmn.org

Serving Cities, Townships and Schools since 1939.

RAMS was created in 1939 by the joining together of the Range Civic Association and the Range Municipalities Committee to promote legislation beneficial to its membership.

The main function of RAMS is to monitor proposed State and Federal legislation and determine how it may affect Association member units of government. RAMS works closely with the Iron Range Delegation, the Iron Range Resources and Rehabilitation Board (IRRRB), and area economic development entities to further community development and quality of life for all member units.



Hibbing City Hall



The RAMS office is located in Mt. Iron in the Northeast Service Cooperative building just off of highway 169 near Merritt Elementary. RAMS has as its purpose:

- (1) Promote the economic development and general welfare of the municipalities and school districts within the Iron Range area of Northeastern Minnesota.
- (2) Serve as the primary representative of the collective interests of all Range municipalities and school districts on Range-wide issues and state-wide issues with unique Range significance.
- (3) Provide collaborative problem solving efforts between and among cities and school districts, the State, the Legislature, and private interest which demand area-wide coordination and cooperation.
- (4) Establish specific prioritized agenda, including legislative proposals, to address member needs.
- (5) Enhance the quality of life in NE Minnesota by promoting efficient and progressive service delivery for our residents.

MEMBERSHIP IN RAMS:

Public entities within the Taconite Relief Area of NE Minnesota are all entitled to membership in RAMS. There is an annual dues for membership which is based somewhat on population and size of the unit. School districts are also entitled to membership and dues are based on student enrollment. The fee structure ranges between \$300—\$1750. Each member unit is entitled to elect a board delegate and we have a 24 member Board of Directors representing our current 44 member units. Corporate membership is available to community businesses or vendors who work and serve in our cities and schools and we encourage participation. Corporate members are entitled to attend all RAMS sponsored events but do not have voting privileges. Dues for a corporate membership are \$500 on an annual basis.

To learn more about membership opportunities contact RAMS via email: rams@ramsmn.org or check online at www.ramsmn.org.

RAMS
Range Association
of municipalities
and schools

Steve Giorgi
Executive Director

5525 Emerald Avenue
Mt. Iron MN 55768
www.ramsmn.org
Phone: 218-748-7651
Fax: 218-741-1719