



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail

City Council

Monday, July 11, 2016

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 11, 2016 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

[16-0441](#) Update on Beacon Hill Project ~ Diane Larson & Amanda MacDonell, Itasca County HRA

5:09 PM MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:10 PM PUBLIC FORUM

5:15 PM COUNCIL REPORTS

5:20 PM APPROVAL OF MINUTES

[16-0436](#) Consider approving Council minutes for Monday, June 27, 2016.

Attachments: [June 27, 2016 Regular Meeting](#)
[June 27, 2016 Worksession](#)

5:21 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [16-0416](#) Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2016 - 2017 school year with School District #318.

Attachments: [1901_001.pdf](#)
[1902_001.pdf](#)

2. [16-0427](#) Consider entering into agreements with area businesses for advertising at the IRA Civic Center.

Attachments: [Timberlake Lodge-signed-2016-2](#)

3. [16-0435](#) Consider approving five (5) Temporary Liquor Licenses for MacRostie Art Center.

Attachments: [MacRostie Temp Liquor Applications](#)

4. [16-0397](#) Consider approving changes to Fire Department Pay.

**5:23
PM
SETTING OF REGULAR AGENDA**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:24
PM
ACKNOWLEDGE BOARDS & COMMISSIONS**

5. [16-0437](#) Acknowledge:
Library Board: April 13, 2016 & May 11, 2016
PUC: May 5, 2016 & May 11, 2016

Attachments: [April 13, 2016 Library Board Minutes](#)
[May 11, 2016 Library Board Minutes](#)
[May 5, 2016 PUC Minutes](#)
[May 11, 2016 PUC Minutes](#)

**5:25
PM
COMMUNITY DEVELOPMENT**

6. [16-0419](#) Consider adopting a resolution supporting a DEED Job Creation Fund Application by Swan Machine, Inc.

Attachments: [Resolution supporting Swan Machine JCF application](#)
[job-creation-fund-fact-sheet](#)

**5:30
PM
ADMINISTRATION DEPARTMENT**

7. [16-0420](#) Consider accepting notice of retirement from Ray Fox, Public Works Maintenance.

8. [16-0426](#) Consider adopting Safety Shoe Allowance Policy.

Attachments: [Safety Shoe Reimbursement Form](#)

9. [16-0440](#) Consider entering into agreements with Actual Wolf and Time Music Agency, Inc. for entertainment related to Tall Timber Days.

Attachments: [7-11-16 Tall Timber Days ltr - 7-6-16.pdf](#)

[7-11-16 Actual Wolf contract.pdf](#)

[7-11-16 Time Music Contract.pdf](#)

[7-11-16 Time Machine Tour Rider.pdf](#)

**5:50 VERIFIED CLAIMS
PM**

10. [16-0438](#) Consider approving the verified claims for the period June 21, 2016 to July 5, 2016 in the total amount of \$539,714.17.

Attachments: [COUNCIL BILL LIST 07-11-16.pdf](#)

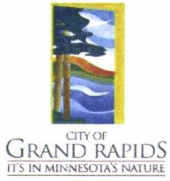
ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR JULY 25, 2016, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



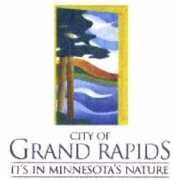
CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0441 **Version:** 1 **Name:** Itasca County HRA Update
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Update on Beacon Hill Project ~ Diane Larson & Amanda MacDonell, Itasca County HRA
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Update on Beacon Hill Project ~ Diane Larson & Amanda MacDonell, Itasca County HRA



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0436 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider approving Council minutes for Monday, June 27, 2016.
Sponsors:
Indexes:
Code sections:
Attachments: [June 27, 2016 Regular Meeting](#)
[June 27, 2016 Worksession](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, June 27, 2016.

Background Information:

Minutes for June 27, 2016 meetings are attached for review.

Requested City Council Action

Make a motion to approve City Council minutes for Monday, June 27, 2016 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, June 27, 2016

5:00 PM

City Hall Council Chambers

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, June 27, 2016 at 5:00 p.m. in City Hall, Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
 Councilor Ed Zabinski
 Mayor Dale Adams
 Councilor Bill Zeige
 Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle, Steve Schaar, Rob Mattei, Lynn DeGrio, Scott Johnson, Erik Scott, Jeff Davies, Matt Wegworth

MEETING PROTOCOL POLICY

5:01 PM **PUBLIC FORUM**

Carl Byers, dba Rapid Taxi, addresses Consent agenda item requesting license for new taxi service.

5:06 PM **COUNCIL REPORTS**

*Councilor Zabinski provides update on RAMS and current concerns.
Councilor Zeige advises that the Grand Rapids HRA is seeking more clarification regarding what the City is hoping for in the future of HRA. Joint meeting will be planned and posted for the July 25, 2016 Worksession.*

5:10 PM **APPROVAL OF MINUTES**

Consider approving Council minutes for Monday, June 13, 2016 Worksession & Regular meetings.

A motion was made by Councilor Dale Christy, seconded by Councilor Ed Zabinski, to approve Council minutes as presented. The motion PASSED by unanimous vote.

5:11 PM CONSENT AGENDA

1. Consider a resolution accepting a \$200.00 donation from Northland Counseling Center for a Memorial Tree .

Adopted Resolution 16-49 by consent roll call

2. Consider entering into an agreement with Northern Community Radio for use of the KAXE/Rotary tent for summer library programs.

Approved by consent roll call

3. Consider approving a Termination of Easement agreement for an electric line, granted to the City of Grand Rapids in November of 2005 through recorded document number 593837.

Approved by consent roll call

4. Consider Exhibit C and a resolution related to the Safe Routes to School grant on CP 2017-2, 5th St./8th Ave. Improvements.

Adopted Resolution 16-50 by consent roll call

5. Consider approving Taxi license for Rapid Taxi.

Approved by consent roll call

6. Closed meeting summary

Approved by consent roll call

7. Consider an employment agreement with Scott Johnson for the Chief of Police position.

Approved by consent roll call

- 7a. Consider a motion to allow the Arts and Culture Commission to pursue funding for a Riverfront Venue Feasibility Study.

Approved by consent roll call

- 7b. Consider approval of a Letter of Understanding with Blandin Paper Company as well as the associated proposal from SEH for engineering services related to the demolition of structures at the former Public Works/Showboat site and authorize advertisement for bids.

Approved by consent roll call

- 7c. Consider awarding the installation of a new HVAC system at the Grand Rapids/Itasca County Airport Maintenance Building to Northern Air Plumbing & Heating \$12,360.00.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Zabinski, seconded by Councilor Zeige to approve the Consent agenda as amended, with the addition of items #7a & #7b, and item #15 moved from Regular agenda to #7c. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

5:15 SETTING OF REGULAR AGENDA PM

A motion was made by Councilor Rick Blake, seconded by Councilor Ed Zabinski, to approve the Regular agenda as amended. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

8. HRA Minutes: April 20, 2016, May 18, 2016
PUC Minutes: May 5 & May 11, 2016
Golf Board Minutes: May 17, 2016

Acknowledged Boards and Commissions

5:16 DEPARTMENT HEAD REPORT PM

9. IT - Department Head Report

IT Director, Erik Scott, provided update on activities of the Information Technology department, including projects, hardware purchase and installations and service calls.

Received and Filed

5:26 CIVIC CENTER, PARKS & RECREATION PM

10. Consider approval of a grant agreement and resolution accepting a \$200,000 grant from the Blandin Foundation to utilized on the construction of a Multi-Use Pavilion at the IRA Civic Center.

A motion was made by Councilor Blake, seconded by Councilor Zeige, adopting Resolution 16-51, accepting \$200,000 grant from Blandin Foundation for construction of Multi-Use Pavilion. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

11. A resolution accepting a \$150,000 donation from the Grand Rapids Amateur Hockey Association (GRAHA) to be utilized in the construction of the Multi-Use Pavilion.

A motion was made by Councilor Christy, seconded by Councilor Zeige, adopting Resolution 16-52, accepting \$150,000 donation from GRAHA for construction of Multi-Use Pavilion. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

12. Consider purchasing a used set of dashboards from Arena Warehouse.

A motion was made by Councilor Zeige, seconded by Councilor Blake authorizing purchase of dashboards as requested. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

13. Consider a proposal for architectural design services from Damberg Scott Grezina Wagner (DSGW) for the Multi-Use Pavilion located at the IRA Civic Center.

A motion was made by Councilor Zabinski, seconded by Councilor Zeige, approving proposal from DSGW for architectural design services as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:45 COMMUNITY DEVELOPMENT
PM**

14. Consider adopting a resolution accepting a \$166,000 grant from IRRRB for site development costs associated with the Swan Machine manufacturing facility project and transferring the grant proceeds to GREDA for contracting and project administration, and further to authorize the Mayor and City Administrator's execution of the grant agreement.

A motion was made by Councilor Christy, seconded by Councilor Blake, adopting Resolution 16-53, accepting \$166,000 IRRRB grant for Swan Machine manufacturing facility development, & transfer grant proceeds to GREDA for

administration of contract & project. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:50 PUBLIC WORKS DEPARTMENT
PM**

Item 15 moved to Consent as 7a.

**5:55 ADMINISTRATION DEPARTMENT
PM**

16. Meal Reimbursement Policy

A motion was made by Councilor Christy, seconded by Councilor Blake, to approve amended Meal Reimbursement Policy, and direct staff to revisit in the future as changes are made to the Government Services reimbursement policy. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

17. Consider the appointment of Matthew Wegwerth to the position of City Engineer.

A motion was made by Councilor Zabinski, seconded by Councilor Zeige, Appointing Matthew Wegworth to the position of City Engineer. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

18. Consider the appointment of Ms. Debra Moebakken to the position of Library Public Services Clerk I at the Grand Rapids Area Library.

A motion was made by Councilor Blake, seconded by Councilor Zeige, appointing Deb Moebakken to the position of Public Services Clerk I at the Grand Rapids Library. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**6:10 VERIFIED CLAIMS
PM**

19. Consider approving the verified claims for the period June 7, 2016 to June 20, 2016 in the total amount of \$819,341.34, of which \$149,000 are investments.

A motion was made by Councilor Christy, seconded by Councilor Zabinski, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Councilor Ed Zabinski
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**6:11 ADJOURNMENT
PM**

A motion was made by Councilor Ed Zabinski, seconded by Councilor Bill Zeige, to adjourn the meeting at 5:45 PM. The motion PASSED by unanimous vote.

Respectfully submitted,

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, June 27, 2016

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, June 27, 2016 at 4:39 PM in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Ed Zabinski, Councilor Bill Zeige, and Councilor Rick Blake

Others present:

Tom Pagel, Chad Sterle, Lynn DeGrio, Brian Zuehlke, Steve Schaar, Jeff Davies, Scott Johnson, Erik Scott

Discussion Items

1. Fire Department Pay Changes - 1st Assistant Fire Chief Bryan Zuehlke and Human Resources Director Lynn DeGrio

1st Assistant Chief Zuehlke provides background information and overview of process, including introductory period of firefighters through full fledge firefighter. Lynn DeGrio, HR Director, explains the process for payroll.

2. Review 5:00 PM Regular Meeting

Upon review, Council authorized addition of items #7a & 7b, Arts & Culture request to seek funds for study and Letter of Understanding with Blandin, respectively. Moved item #15 from Regular to consent as item #7c.

ADJOURN

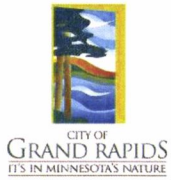
Attest: Kimberly Gibeau, City Clerk

There being no further business, the meeting adjourned at 4:58 PM.

Respectfully submitted:

Kimberly Gibeau

Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0416 **Version:** 1 **Name:** Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2016 - 2017 school year with School District #318.

Type: Agenda Item **Status:** Consent Agenda

File created: 6/29/2016 **In control:** City Council

On agenda: 7/11/2016 **Final action:**

Title: Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2016 - 2017 school year with School District #318.

Sponsors:

Indexes:

Code sections:

Attachments: [1901_001.pdf](#)
[1902_001.pdf](#)

Date	Ver.	Action By	Action	Result
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Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2016 - 2017 school year with School District #318.

Background Information:

Since 1999 the City of Grand Rapids and School District 318 have had an annual agreement for a School Liaison Officer at the Grand Rapids Senior High School. In 2006 the district requested an additional School Liaison for the Robert J. Elkington Middle School.

With the start of the 2016 - 2017 school year fast approaching, the police department would like to get in place the agreement for the 2016 - 2017 school year. The police department will be providing Officer Greg Lease and Officer Justin Edmundson to the school district for the Liaison positions. The fees for the 2016 - 2017 school year is \$117,150.64 for the School Liaison Positions.

Attached for your review is the 2016 - 2017 School Liaison Agreement

Staff Recommendation:

It is the recommendation of the Grand Rapids Police Department to sign the attached School Liaison Agreement for the 2016 - 2017 school year with School District #318.

Requested City Council Action

Make a motion authorizing the Mayor and City Administrator to sign the School Liaison Agreement for the 2016 - 2017 school year with School District #318.

**SCHOOL LIAISON OFFICER
AGREEMENT
For the School Year 2016 – 2017**

This AGREEMENT is made pursuant to Minnesota Statutes section 471.59, by and between the City of Grand Rapids (“City”) and Independent School District 318 (“School District”).

1. PURPOSE

The City and School District wish to participate in a School Liaison Officer Program. Both the City and School District believe that a more formalized approach to the School Liaison Officer Program is needed to improve understanding and promote mutual respect between police, school, staff, counselors, parents, and students. The purpose of this agreement is to set forth the terms and conditions to create, fund and implement the position of Police School Liaison Officer.

2. SERVICES

The City shall provide the services of *two police officers*, and related support services and supplies, to assist the School District in establishing and maintaining a School Liaison Officer Program for the School District. The officers will have primary responsibility in serving as a resource person to faculty, classroom members and school administrators in the prevention and diversion of juvenile problem behavior. The City agrees to provide vehicle, fuel, maintenance and other equipment as deemed necessary by the Chief of Police. The School District agrees to provide adequate office space, telephone and clerical support services at the site of majority assignment.

3. TERM

This Agreement shall commence on the first day of the teacher workshop in August 2016 and shall end on the last student day in June of 2017. This Agreement may be renewed on an annual basis, as agreed by both parties.

4. PAYMENT

The School District shall pay to the City **\$117,150.64** pursuant to Minnesota Statutes Section 126C.44 to partially reimburse the City for the costs incurred by the City for salary, benefits, and transportation costs of the Police School Liaison Officers in the School District’s senior high, middle and secondary schools.

Upon execution of this Agreement, the School District shall provide the City with the population of the School District at the time of the levy.

One-half of the sum owing under this contract shall be payable upon the execution of this Agreement. The remaining half of the sum owing under this contract should be payable on the last student day of May of 2017.

5. GENERAL PROVISIONS

The Police School Liaison Officers are City employees and shall not be considered employees of the School District for any purpose, including but not limited to salaries, wages, other compensations or fringe benefits, worker's compensation, unemployment compensation, P.E.R.A., Social Security, liability insurance, keeping of personnel records, termination of employment or other contract rights. The officers will report to and be directed by the Chief of Police. Resolution of unforeseen problems arising in this program shall be negotiated by representatives of the School District and the Chief of Police.

6. SCHEDULING

The Chief of Police shall determine the duty hours of the School Liaison Officer on school days with input by the School District. The duty hours of the School Liaison Officer on school days are flexible and will be primarily coordinated with the school day, and/or activities, but will be consistent with the City's labor contract with the Police Union. During non-school periods, the Chief of Police will determine the officer's duties and schedule.

7. HOLD HARMLESS AND INDEMINIFICATION

The City of Grand Rapids agrees to and shall defend, indemnify and hold harmless the School District, its officials, officers, agents and employees from and against any and all claims, losses, damages, judgments or liabilities of whatever nature, including any portion thereof, arising from or related to the indemnifying party's acts, omissions or performance under this agreement. It is the intent of the parties that each party be responsible for its own actions occurring under this agreement.

Dated: _____

GRAND RAPIDS SCHOOL DISTRICT # 318

Business Manager

Dated: _____

CITY OF GRAND RAPIDS

Mayor

City Administrator

CITY OF GRAND RAPIDS
SCHOOL DISTRICT LIAISON OFFICER CHARGES

YEAR	EMPLOYEE	WAGE	PERA	MEDICARE	HEALTH	LIFE	DENTAL	WORK COMP	TOTAL
2016	Justin Edmundson	26,780	4.34	0.388	3,932	0.012	0.165	1.12	36,7404
2016	Greg Lease	28,300	4.58	0.410	8,528	0.012	0.165	1.19	43,1886
2017	Justin Edmundson	27,550	4.46	0.399	4,333	0.012	0.170	1.16	38,0844
2017	Greg Lease	29,120	4.72	0.422	9,420	0.012	0.170	1.22	45,0845

Hourly Rate per 2080 hours

2016 Justin Edmundson 36,7404
2016 Greg Lease 43,1886

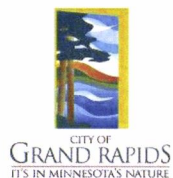
2017 Justin Edmundson 38,0844
2017 Greg Lease 45,0845

Justin Edmundson Sept-Dec 2016 22,080.96
Greg Lease Sept-Dec 2016 25,956.38
Total 48,037.34

Justin Edmundson Jan-May 2017	31,648.13	22,888.72	Sept-Dec 2017
Greg Lease Jan-May 2017	37,465.18	27,095.75	Sept-Dec 2017
Total	69,113.30	49,984.47	YR 2017 119,097.78

School Year 2016-2017 117,150.64

2016 - 2017 year - 179 days per school year = 1,432 hours
Sept-Dec = 75 days = 42% = 601 hours
Jan-May = 104 days = 58% = 831 hours



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0427 **Version:** 1 **Name:** Adv. Contract-Timberlake Lodge
Type: Agenda Item **Status:** Consent Agenda
File created: 7/6/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider entering into agreements with area businesses for advertising at the IRA Civic Center.
Sponsors:
Indexes:
Code sections:
Attachments: [Timberlake Lodge-signed-2016-2](#)

Date	Ver.	Action By	Action	Result
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Consider entering into agreements with area businesses for advertising at the IRA Civic Center.

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating cost. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

Timberlake Lodge-January 1, 2016-December 31, 2017. Interior wall advertisement-\$600 for 2016 and \$600 for 2017.

Staff Recommendation:

City staff is recommending approval of entering into agreements with area businesses for advertising at the IRA Civic Center.

Requested City Council Action

Make a motion to approve entering into agreements with area businesses for advertising at the IRA Civic Center.

AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the interior walls and/or dasherboards of the IRA Civic Center for a certain period of years;

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **Timberlake Lodge**, Lessee, that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the interior walls and/or dasherboards of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the interior walls and/or dasherboards of the IRA Civic Center.
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$600.00 to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: January 1, 2016 – December 31, 2017. This contract will be automatically renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2018, the Lessee must notify the Lessor in writing no later that December 1, 2018 for cancellation effective December 31, 2018.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due January 31, 2016. The Lessor reserves the right to sell sign space if the payment is not received by January 31, 2016.
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee; however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.
6. The expense of setup and art work of the sign shall be borne by the Lessee.
7. This agreement shall not be changed unless done so in writing by the Lessee.

- 8. The Lessee's advertising space cannot be sublet or resold.
- 9. All signs and materials are the property of the Lessor.
- 10. All maintenance of the signs will be the responsibility of the IRA Civic Center.
- 11. Lease rates and terms are \$600.00 per year for 2016 & 2017 for a total of \$1,200.00 for a 4' x 6' interior wall sign.

BY: Timberlake - Mena Jacobs
Lessee

DATE: 12-30-15

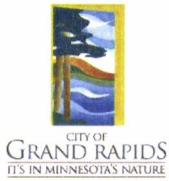
CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

City Clerk/Administrator

Dated this _____ day of _____, 20__.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0435 **Version:** 1 **Name:** Temporary Liquor Applications - MacRostie
Type: Agenda Item **Status:** Consent Agenda
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider approving five (5) Temporary Liquor Licenses for MacRostie Art Center.
Sponsors:
Indexes:
Code sections:
Attachments: [MacRostie Temp Liquor Applications](#)

Date	Ver.	Action By	Action	Result
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Consider approving five (5) Temporary Liquor Licenses for MacRostie Art Center.

Background Information:

MacRostie Art Center has submitted applications for temporary liquor licenses for the following First Friday Events: August 5th, September 2nd, October 7th, November 4th, and December 2nd. Minn. State Statute allows for 12 days total temporary liquor licensing per non-profit group. If approved, MacRostie will have reached a total of six (6) days for the year 2016. Insurance and appropriate fees have been received. Applications are attached for your consideration.

Staff Recommendation:

Approved licenses for MacRostie and authorize staff to forward to Minn. State AGED for approval.

Requested City Council Action

Make a motion approving five (5) temporary liquor licenses for MacRostie Art Center as requested.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
MacRostie Art Center	November 1966	23-7105948	
Address	City	State	Zip Code
405 NW 1st Ave	Grand Rapids	Minnesota	55744
Name of person making application	Business phone	Home phone	
Katie Marshall	218-326-2697	218-326-2046	
Date(s) of event	Type of organization		
Friday, August 5, 2016	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Amanda Lampppa	Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

\$1,000,000 - West Bend

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City/County	_____	Date Approved
\$20. - City Fee Amount	_____	Permit Date
7-6-16 Date Fee Paid	_____	City/County E-mail Address
<i>Katie Marshall</i> Signature City Clerk or County Official	_____	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization MacRostie Art Center		Date organized November 1966	Tax exempt number 23-7105948
Address 405 NW 1st Ave	City Grand Rapids	State Minnesota	Zip Code 55744
Name of person making application Katie Marshall		Business phone 218-326-2697	Home phone 218-326-2046
Date(s) of event Friday, September 2, 2016	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name X Amanda Lampppa		City Grand Rapids	State Minnesota Zip 55744
Add New Officer			

Location where permit will be used. If an outdoor area, describe.
MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
\$1,000,000 - West Bend

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City/County	_____
\$20. - City Fee Amount	_____ Date Approved
7-6-16 Date Fee Paid	_____ Permit Date
<i>Bill Gahn</i> Signature City Clerk or County Official	_____ City/County E-mail Address
	_____ Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
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445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
MacRostie Art Center	November 1966	23-7105948	
Address	City	State	Zip Code
405 NW 1st Ave	Grand Rapids	Minnesota	55744
Name of person making application	Business phone	Home phone	
Katie Marshall	218-326-2697	218-326-2046	
Date(s) of event	Type of organization		
Friday, October 7, 2016	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
X Amanda Lampppa	Grand Rapids	Minnesota	55744
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

\$1,000,000 - West Bend

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City/County	_____	Date Approved
<i>\$20.</i> City Fee Amount	_____	Permit Date
<i>7-6-16</i> Date Fee Paid	_____	City/County E-mail Address
<i>Kenneth B. ...</i> Signature City Clerk or County Official	_____	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization MacRostie Art Center		Date organized November 1966	Tax exempt number 23-7105948	
Address 405 NW 1st Ave	City Grand Rapids	State Minnesota	Zip Code 55744	
Name of person making application Katie Marshall		Business phone 218-326-2697	Home phone 218-326-2046	
Date(s) of event Friday, November 4, 2016	Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name X Amanda Lampppa		City Grand Rapids	State Minnesota	Zip 55744
<input type="button" value="Add New Officer"/>				

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

\$1,000,000 - West Bend

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City/County	_____	Date Approved
<i>\$30. -</i> City Fee Amount	_____	Permit Date
<i>7-6-16</i> Date Fee Paid	_____	City/County E-mail Address
<i>Kathy Gale</i> Signature City Clerk or County Official	_____	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization MacRostie Art Center		Date organized November 1966	Tax exempt number 23-7105948
Address 405 NW 1st Ave		City Grand Rapids	State Minnesota
		Zip Code 55744	
Name of person making application Katie Marshall		Business phone 218-326-2697	Home phone 218-326-2046
Date(s) of event Friday, December 2, 2016		Type of organization <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit	
Organization officer's name X Amanda Lamppa		City Grand Rapids	State Minnesota
		Zip 55744	
<input type="button" value="Add New Officer"/>			

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

\$1,000,000 - West Bend

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City/County	_____	Date Approved
<i>\$20.</i> City Fee Amount	_____	Permit Date
<i>7-6-16</i> Date Fee Paid	_____	City/County E-mail Address
<i>Kathy Gule</i> Signature City Clerk or County Official	_____	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Itasca Reliable Insurance Agency 1121 E US Hwy 169 PO Box 825 Grand Rapids MN 55744 INSURED MacRostie Art Center 405 NW 1st Ave Grand Rapids MN 55744	CONTACT NAME: Diane Dick, CIC, CISR, AAM PHONE (A/C, No, Ext): (218) 326-8518 FAX (A/C, No): (218) 326-9557 E-MAIL ADDRESS: dianed@itascareliableinsurance.com <table border="1" style="width: 100%;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: West Bend Mutual</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: West Bend Mutual		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: West Bend Mutual															
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 2016 Master **REVISION NUMBER:**

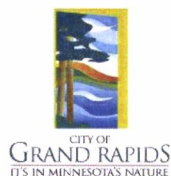
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
A	CLAIMS-MADE X OCCUR	X	A165748	7/1/2016	7/1/2017	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
						MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GENL AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE \$ 2,000,000
X	POLICY PRO-JECT LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER					Hired & Nonowned Auto \$ 1,000,000
A	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO ALL OWNED AUTOS		A165748	7/1/2016	7/1/2017	BODILY INJURY (Per person) \$
X	HIRED AUTOS X SCHEDULED AUTOS NON-OWNED AUTOS					BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB CLAIMS-MADE					AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N					PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A					E L EACH ACCIDENT \$
	If yes describe under DESCRIPTION OF OPERATIONS below					E L DISEASE - EA EMPLOYEE \$
						E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Host Liquor Liability Coverage is included under the General Liability Policy listed above.
City of Grand Rapids is included as additional insured with regards to the "First Friday of the Month" events.

CERTIFICATE HOLDER (218) 326-7680 kgibeau@ci-grand-rapids.mn City of Grand Rapids 420 Pokegama Ave N Grand Rapids, MN 55744	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE D Dick, CIC, CISR, AAM/ <i>Diane Dick</i>
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0397 **Version:** 1 **Name:** Fire Department Pay Changes
Type: Agenda Item **Status:** Administration Department
File created: 6/22/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**

Title: Consider approving changes to Fire Department Pay.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving changes to Fire Department Pay.

Background Information:

Historically the Grand Rapids Fire Department (GRFD) has hired Firefighter Trainees and paid them the same wage as the trained Firefighters. There is a significant cost to the GRFD when trainees are hired, and there currently isn't an incentive for a member of the Fire Department to get fully trained in a limited amount of time. Fire Chief Mike Liebel, Assistant Fire Chief Bryan Zuehlke, City Administrator Tom Pagel, and Human Resources Director Lynn DeGrio met to discuss a possible step system. This was later discussed at a Fire Department Officers' meeting and it was determined that we should classify Firefighters into the following classifications and adjust the pay accordingly:

Introductory Firefighter - *An employee hired by the City of Grand Rapids as a Firefighter or Firefighter Trainee can be placed as an Introductory Firefighter at the rate of pay established by the City Council for a period of one year. The employee will work on the training requirements and general operations of the Fire Department during this introductory time period. Upon successful completion of this time period, the employee can be moved up to Intermediate Firefighter. The Fire Chief has the discretion to increase the introductory period within reason, or move the employee to Intermediate Firefighter as a time he or she deems appropriate.*

Intermediate Firefighter - *A Firefighter or Firefighter Trainee that has successfully completed the Introductory Firefighter training can be moved up to Intermediate Firefighter at the rate of pay established by the City Council for a period of one year. The employee will continue to work on training and advanced operations at all emergency scenes. Upon successful completion of this time period, the employee can be moved up to the current regular pay of Firefighter established by the City Council. The Fire Chief has the discretion to increase the intermediate period within reason, or move the employee to full pay Firefighter at a time he or she deems appropriate.*

The recommended pay steps are as follows:

\$12.00 per hour **Introductory Firefighter**
\$15.00 per hour **Intermediate Firefighter**
\$18.29 per hour **Firefighter (no change recommended)**

In addition, a review of the current Fire Officers Pay Structure was reviewed. We are recommending the following changes:

<u>Position</u>	<u>Current Monthly Salary</u>	<u>Proposed Monthly Salary</u>
-----------------	-------------------------------	--------------------------------

Fire Chief	\$868.10	\$1,200.00
1st Assistant Fire Chief	\$458.83	\$800.00
2nd Assistant Fire Chief	\$444.03	\$650.00
Captain	\$421.85	\$500.00
Safety Officer	\$273.83	\$350.00
Mechanical Maintenance	\$251.63	\$350.00
Janitorial Maintenance	\$251.63	\$275.00

** The current Haz-Mat Officer and Training Assistant positions will remain the same, at \$444.03 and \$273.83 respectively, as both of these positions are funded through the State Haz-Mat budget.*

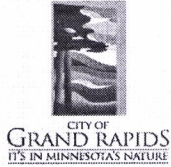
Staff Recommendation:

Fire Chief Mike Liebel and Assistant Fire Chief Bryan Zuehlke have met with City Administrator Tom Pagel and Human Resources Director Lynn DeGrio to discuss the proposed changes. All are in support of the changes and recommend the hourly rates be changed effective August 1, 2016 and the salary changes be effective January 1, 2017. This will not affect existing members of the Fire Department.

Requested City Council Action

Make a motion to adopt the Fire Department pay changes as recommended.

4a.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 16-0446

File ID: 16-0446	Type: Agenda Item	Status: Agenda Ready
Version: 1	Reference:	In Control: City Council
File Name: Terminate Itasca Strength and Conditioning Agreement		File Created: 07/08/2016
		Final Action:
Title: Consider terminating the lease agreement with Itasca Strength and Conditioning.		

Notes:

Sponsors:

Enactment Date:

Attachments: Itasca Strength & Conditioning - 2016

Enactment Number:

Contact:

Hearing Date:

Drafter: Dale Anderson

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 16-0446

Consider terminating the lease agreement with Itasca Strength and Conditioning.

Background Information:

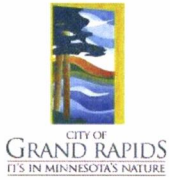
In January of 2015 we entered into a lease agreement with Itasca Strength and Conditioning for the use of the weight room at the IRA Civic Center. Owner, Matt Alstad has used the space to conduct Cross-Fit classes and has provided strength training to our youth hockey players. Considering the needs within our facility in relationship to the construction of the Outdoor Multi-Use Pavilion, staff feels that space would be better utilized as a 'Warming House', providing a large area for players to put their gear on. The master plan includes installation of new entry doors and windows which will allow sightlines to the new rink. The lease agreement, which is attached for your review, requires 30-day written notice to terminate.

Staff Recommendation:

Staff recommends terminating the lease agreement with Itasca Strength and Conditioning.

Requested City Council Action

Make a motion to terminate the lease agreement with Itasca Strength and Conditioning.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0437 **Version:** 1 **Name:** Board & Commission minutes
Type: Minutes **Status:** Approved
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Acknowledge:
Library Board: April 13, 2016 & May 11, 2016
PUC: May 5, 2016 & May 11, 2016
Sponsors:
Indexes:
Code sections:
Attachments: [April 13, 2016 Library Board Minutes](#)
[May 11, 2016 Library Board Minutes](#)
[May 5, 2016 PUC Minutes](#)
[May 11, 2016 PUC Minutes](#)

Date	Ver.	Action By	Action	Result
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Acknowledge:
Library Board: April 13, 2016 & May 11, 2016
PUC: May 5, 2016 & May 11, 2016

Grand Rapids Area Library Regular Board Meeting April 13, 2016

Call to Order: The monthly board meeting was called to order at 5:12 PM by Max Peters serving as temporary chair.

Roll Call:

- **Members Present:** Max Peters, Lisa Tabbert, Deborah Kee, Susan Ziege, and Dennis Jerome
- **Members Absent:** Shannon Benolken, Mary Helen Haarklau, Jean MacDonell, Randy McCarty
- **Staff Present:** Director Marcia Anderson

Public Comment:

Agenda: Deborah Kee moved to approve the agenda. A second was made by Sue Ziege. The motion passed unanimously.

Minutes: Sue Ziege moved to approve the minutes from the March 9, 2015 board meeting. A second was made by Dennis Jerome. The motion passed unanimously.

Communications:

Financial Report:

The Grand Rapids Area Library Bill List Invoices Due On/Before April 13, 2016

NAME	AMOUNT DUE
AMAZON.COM	640.39
AMERIPRIDE LINEN & APPAREL	46.06
ARROWHEAD LIBRARY SYSTEM	28.65
BAKER & TAYLOR, INC	2,517.61
LEAGUE OF MN CITIES INS TRUST	11,530.00
BLACKSTONE AUDIO, INC	447.99
BLUE CROSS & BLUE SHIELD OF MN	6,009.00
BUSY BEES QUALITY CLEANING	1,700.00
CANON USA INC	134.00
CUB FOODS STORE# 9036	50.40
DELTA DENTAL OF MINNESOTA	203.75
EBSCO SUBSCRIPTION SERVICE	24.95
RON EDMINSTER	112.32
ENERGY PLUS INC	5,595.77
FIDELITY SECURITY LIFE INS CO	12.52
FERGUSON WOLSELEY IND GROUP	199.42
GRAND RAPIDS CITY PAYROLL	57,633.59
JOHNSON LOCK & SAFE	130.00
JUNIOR LIBRARY GUILD	35.00
LINCOLN NATIONAL LIFE	82.60
MINNESOTA ENERGY RESOURCES	306.52
MINNESOTA REVENUE	100.91
MINNESOTA WOMEN'S PRESS	60.00
NEXTERA COMMUNICATIONS LLC	81.73
NORTH COUNTRY BUSINESS PROD	159.67
NORTHERN BUSINESS PRODUCTS INC	245.42
OXFORD UNIVERSITY PRESS USA	479.15
PAUL BUNYAN COMMUNICATIONS	490.84
PEG LEG FILMS INC	165.00
PERSONNEL DYNAMICS LLC	714.84
P.U.C.	2,314.93
SIM SUPPLY INC	189.57
THOMSON REUTERS - WEST	441.00
TRU NORTH ELECTRIC LLC	107.39
UNIQUE MANAGMENT SERVICES	187.95
UNUM LIFE INSURANCE CO OF AMER	18.45

VERIZON WIRELESS	225.62
VIKING ELECTRIC SUPPLY INC	132.10
THE VILLAGE BOOK STORE	60.73
VISA	156.20
WASTE MANAGEMENT	243.59
DR. ANTON TREUER	400.00
TOTAL ALL VENDORS:	94,415.63

Dennis Jerome moved to approve the financial report and payment of bills as listed. A second was made by Lisa Tabbert. On a roll call vote the motion passed unanimously.

Staff Reports:

- **Director's Report:** Short discussion about the possibility of having a discussion with Cohasset residents about needs for library services in response to a request to ALS for a Bookmobile stop in Cohasset.
- **Assistant Director's Report:**

Old Business:

New Business:

- **Consent Agenda:**
 - 1. Approve payment of late bills**
 - a. *Islamic Resource Center Group Speaker fee \$400*
 - 2. Approve Contracts and Payments to Presenters**
 - 3. Approve Resolution 2016-2 Accepting Donations**
 - a. \$800 Library Foundation-January Saturday Storytimes
 - b. \$4,000 Library Foundation-Solar Project

Dennis Jerome moved to approve the consent agenda. A second was made by Deborah Kee. On a roll call vote the motion passed unanimously.

- **Regular Agenda:**
 - a. Consult with union about summer schedule--Union contract requires Board to consult with union before scheduling Summer Saturdays. Will Richter, Union Steward, discussed the opinions of

the staff and outlined a typical summer Saturday for the Board. A short discussion ensued.

b. Adopt summer schedule

Max Peters moved to adopt the summer schedule, staying open on Saturdays with the exception of the three holiday Saturdays. A second was made by Dennis Jerome. The motion passed unanimously.

c. Authorization to solicit quotes for security cameras--Board discussed short term solutions for surveillance after a recent break-in.

Dennis Jerome moved to authorize the solicitation of quotes for security cameras. A second was made by Lisa Tabbert. The motion passed unanimously.

d. Authorize staff to solicit quotes for recovering chairs

Dennis Jerome moved to authorize staff to solicit quotes for reupholstering/recovering chairs. A second was made by Lisa Tabbert. The motion passed unanimously.

Adjourn: The monthly board meeting was adjourned at 5:40 PM by Max Peters.

Grand Rapids Area Library Regular Board Meeting May 11, 2016

Call to Order: The monthly board meeting was called to order at 5:00 PM by Dennis Jerome.

Roll Call:

- **Members Present:** Mary Helen Haarklau, Dennis Jerome, Max Peters, Lisa Tabbert, Deborah Kee, Randy McCarty, Susan Zeige, and Jean MacDonell
- **Members Absent:** Shannon Benolken (absent with leave)
- **Staff Present:** Director Marcia Anderson

Public Comment:

Agenda: Randy McCarty moved to approve the agenda. A second was made by Max Peters. The motion passed unanimously.

Minutes: Lisa Tabbert moved to approve the minutes from the April 13, 2016 board meeting. A second was made by Max Peters. The motion passed unanimously.

Communications:

- **Quarterly report from MN Community Foundation:** no questions
- **Annual report brochure:** Commendation to Marcia Anderson from Susan Zeige. The brochure is clear, crisp, and easy to read.

Financial Report:

The Grand Rapids Area Library Bill List Invoices Due On/Before May 11, 2016

NAME	AMOUNT DUE
AMAZON.COM	191.61
AMERIPRIDE LINEN & APPAREL	23.03
ARROWHEAD LIBRARY SYSTEM	105.72
BAKER & TAYLOR, INC	1,153.87
BLUE CROSS & BLUE SHIELD OF MN	6,009.00
BUSY BEES QUALITY CLEANING	1,700.00
CANON USA INC	67.00
COLE HARDWARE INC	67.39
DELTA DENTAL OF MINNESOTA	203.75
EBSCO SUBSCRIPTION SERVICE	44.00
FIDELITY SECURITY LIFE INS CO	6.26
GRAND RAPIDS CITY PAYROLL	38,270.01
GT PUMP TECH LLC	3,035.00
INVEST EARLY PROJECT	1,760.00
JUNIOR LIBRARY GUILD	238.60
LEARNING OPPORTUNITIES INC	2,425.60
LEXIS NEXIS	201.10
LINCOLN NATIONAL LIFE	41.30
MINNESOTA ENERGY RESOURCES	364.41
MINNESOTA REVENUE	64.08
NEXTERA COMMUNICATIONS LLC	85.17
NORTHERN BUSINESS PRODUCTS INC	144.67
PERSONNEL DYNAMICS LLC	1,557.99
PIZZA WORKS	12.81
P.U.C.	2,057.11
RAPIDS PLUMBING & HEATING INC	105.00
NOELLE RAHN-JOHNSON	11.00
SILICON ENERGY LLC	408.50
SIM SUPPLY INC	212.70
UNUM LIFE INSURANCE CO OF AMER	18.45
THE TIMBERJAY	49.00
WASTE MANAGEMENT	244.85
WICKLUND PRODUCTIONS	118.00
ISLAMIC RESOURCE GROUP	400.00
TOTAL ALL VENDORS:	61,396.98

A brief explanation of the financial report was given by Director Marcia Anderson. Questions about the passport acceptance program were entertained. Randy McCarty moved to approve the financial report and payment of bills as listed. A second was made by Jean MacDonell. On a roll call vote the motion passed unanimously.

Staff Reports:

- **Director's Report:** Timing for migration of library catalog was briefly discussed.
- **Assistant Director's Report:**

Old Business: none to report

New Business:

- **Consent Agenda:**
 - 1. Approve payment of late bills**
 - a. Unique Management Services \$116.35
 - b. Arrowhead Library System \$901.36
 - c. Ameripride \$23.03
 - 2. Approve Contracts and Payments to Presenters**
 - a. Sam Miltich and Friends, July 28, \$500
 - b. Rhonda Fochs "Lost Towns II," June 29, \$150
 - c. Jonathan Shields Guitar, July 14, \$100
 - 3. Approve Resolution 2016-03 Accepting Donations**
 - a. \$25 Grand Rapids Northstar Women's Club: Gardening books in memory of Ann Turek
 - b. \$200 Friends of the Library: Support for Anton Treuer Program April 12

Jean MacDonell moved to approve the consent agenda. A second was made by Susan Zeige. On a roll call vote the motion passed unanimously.

- **Regular Agenda:**
 1. A general agreement about the position description was expressed. Randy McCarty moved to approve revised position description for Public Services Clerk 1. A second was made by Deborah Kee. The motion passed unanimously.
 2. Watch short takes for Trustees video on Board Ethics

Adjourn: The monthly board meeting was adjourned at 5:30 PM by Dennis Jerome.

05/05/16

A Special meeting of the Grand Rapids Public Utilities Commission was held on Thursday, May 5, 2016 at 1:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, MN.

Members Present: President Welliver, Commissioner Hodgson, Commissioner Zabinski, Commissioner Stanley.

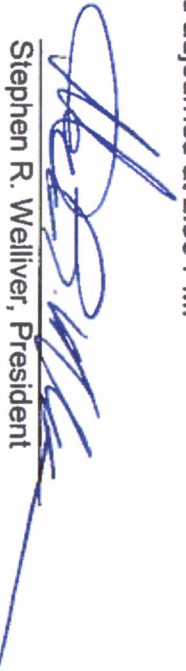
Members Absent: Secretary Chandler.

Others Present: General Manager Ward and Minnesota Power Representatives-Frank Frederickson, General Manager-Hydro/Biomass Operations, Luke Peterson, Key Account Representative, David Chura, Key Account Manager and Jason Risdall Individual Company Contact.

President Welliver acknowledged the posting of the special meeting date, time and purpose.

The Public Utilities Commission invited representatives of Minnesota Power (MP) to the meeting to discuss Minnesota Power's Solar energy Programs. MP discussed their customer owned residential/small commercial solar rebate program, the Community Solar Pilot Program (third party construction and ownership, consisting of a 100 kilowatt array and a 40 kilowatt array), and the MP owned 10 mega-watt Camp Ripley Solar Project. Following considerable discussion, the Commission asked MP if they would provide the Commission with a cost proposal to assist the Commission in development of a community solar garden project. MP stated that they would provide an estimated cost for the assistance effort. MP also provided information on a renewable energy source that maybe available to the Commission and indicated that additional pricing information would be provided if the Commission was interested in considering the option. The Commission agreed to evaluate the renewable option.

By call of the chair, the meeting was declared adjourned at 2:30 PM.



Stephen R. Welliver, President

May 11, 2016

A regular meeting of the Grand Rapids Public Utilities Commission was held on May 11, 2016 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Chandler, Commissioner Hodgson, and Commissioner Stanley. Commissioner Zabinski will be joining the meeting later.

Others Present: General Manager Ward, Assistant General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Water/Wastewater Collection/Safety Manager Doyle, Wastewater Treatment Department Manager Mattson, Administrative/ HR Assistant Flannigan, Attorney Bengtson.

Motion by Hodgson to approve the minutes of the April 13, 2016 regular meeting, with a correction adding Assistant General Manager Kennedy to Others Present. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Finance Manager Betts reviewed the April 2016 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Chandler to approve the City Treasurer's Report and Investment Activity Report for April 2016. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Public Forum: None present.

Commission Member Reports:

Commissioner Hodgson reported the Odor Control Team had met recently. This issue will be discussed later in the meeting, under the Wastewater Treatment Facility Operations.

President Welliver stated that Commissioner Zabinski will have a report from the City Council when he arrives later in the meeting.

Administration:

Accounting and Finance:

Finance Manager Betts reviewed the April 2016 Operations Report with the Commission.

Electric Department:

Electric Department Manager Goodell reviewed the April 2016 Operations Report with the Commission.

Commissioner Zabinski arrived at 4:30 PM.

Wastewater Treatment Facility Operations:

Wastewater Treatment Department Manager Mattson reviewed the April 2016 Operations Report with the Commission.

Motion by Hodgson to approve the WWTF Odor Control Assessment Phase II Services with CH2M Hill, for a not to exceed cost of \$34,400.00. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve the capital expenditure and award a contract for the labor necessary to repair the north screen at the Industrial Screen House Facility to Scheck for the low quote of \$24,527.00. Motion seconded by Zabinski and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve the capital expenditure for two Delta V cards for the SCADA project from Novaspect, Inc. in the amount of \$33,948.00. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Stanley to approve contracting with Wenck Engineering to provide engineering services for the Leachate Storage Tank and Loadout Station for Phases 1-4 and Kettle D Projects in the amount of \$29,500.00. Motion seconded by Zabinski and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski

Safety Training Procedures and Updates:

Water/Wastewater Collection/Safety Manager Doyle reviewed the safety initiatives for the month.

GRPUC Discussion/Correspondence:

MMUA Electric Job Training and Safety Program-Electric Burns, April 7, 2016, Grand Rapids, MN – Shannon Thomsen, Jim Schmitt, Jason Blanchard, Joe Riley, Jim Foss, Rodney Ruder, Dennis Doyle, Mike Bader, Jeremy Goodell.

MN Safety Council Training-Establishing a Safety Culture, April 7, 2016, Grand Rapids, MN – All employees

Commissioner Zabinski acknowledged the Certificate of Commendation awarded to the Wastewater Treatment Facility from the Minnesota Pollution Control Agency recognizing exemplary effort expended in the year 2015 to comply with the Minnesota Pollution Control Agency's NPDES/SDS Permit Program, and for their efforts to help protect and preserve the waters of Minnesota. Commissioner Zabinski thanked the Utility staff on behalf of the Mayor and City Council.

Claims for Payment:

Motion by Hodgson to approve Pay Request #2 from Turf and Tree, Inc. for the 2016 Vegetation Control Contract #18 in the amount of \$29,998.13. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Zabinski to authorize the verified claims for payment in the amount of \$1,714,255.91(\$1,287,741.03 computer checks and \$426,514.88 manual checks) per attached lists. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Zabinski and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

The next regular Commission meeting is Wednesday, June 15, 2016 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
APRIL 2016**

NAME	AMOUNT	NAME	AMOUNT
Advantage Systems Group	3,143.95	Local-Boy	408.57
American Payment Centers	142.00	MDI Hired Hands	20.00
AmeriPride Services	128.70	Manchel Enterprises DBA Americinn	64.53
Applied Maintenance Supplies	767.87	Manning Environmental	1,321.34
Arrow Embroidery	72.00	Steve Mattson	63.72
Autumn Creek Consulting	1,485.00	McMaster -Carr	1,476.60
BadgerState Inspection LLC	1,800.00	Mines & Pines	175.00
Baker Tilly	15,632.00	Minnesota Municipal Utilities	6,328.00
Barnum Gate Services	3,783.03	Minnesota Office of Ent Tech	39.00
Border States	55,960.75	Minnesota Power	261.07
Burggraf's Ace Hardware	37.98	Minnesota Power	848,203.81
Busy Bees Quality Cleaning	1,928.00	Minnesota Safety Council	1,805.55
CW Technology	5,365.13	Minuteman Press	58.25
Call Net	995.00	Mobile Predictive Services	750.00
Chemetrics Inc	163.05	Napa Auto Parts	60.45
Citi Lights	2,558.00	Neo Solutions	22,373.06
City of Grand Rapids	4,178.54	Nextera	601.78
Cole Hardware	1,093.11	North Central Laboratories	659.61
Compass Minerals	5,375.96	Northern Business Products	1,048.29
DCR Communications	75.00	Northern Dewatering Inc.	1,781.00
Dakota Supply Group	994.08	Northern Drug Screening	40.00
Davis Oil	383.61	Nortrax Inc	219.78
Dennis Doyle	76.14	NTS	1,228.00
Eck Designs	285.00	Nuch's	70.54
Energy Insight Inc.	5,502.02	Pace Analytical	287.50
Environmental Resource Assoc	118.22	Paul Haddix Locksmithing	67.38
Ferguson Enterprises	1,832.00	Personnel Dynamics	6,307.63
Jeff Frost	105.00	Pokegama Electric Inc	468.00
Grainger	521.16	Polydyne Inc	46,298.40
Grand Itasca Clinic & Hospital	5,921.38	Public Utilities Commission	4,395.09
Grand Rapids Gymnastics Academ	5,234.66	R & K Hillman	234.00
Graybar	1,211.66	Radtke Trucking	29,214.66
HD Supply Waterworks	5,615.47	Rapid Pest Control	92.50
Hach	129.59	Rapids Printing	421.20
Hammerlund Const	11,578.64	Red Rock Radio Corp (KBAJ)	534.00
Hawkins Inc	7,355.68	Resco	21,537.10
Infinity Graphix & Designs	281.00	River of Life Church	512.05
Itasca County Farm Service	2,888.00	River Road Market	794.70
Itasca County Treasurer	1,263.10	RMB Environmental Labs	274.00
Itasca Utilities	45,429.00	Sandstroms	179.61
Itron	788.88	Sawmill Inn	472.81
JDI	13,965.86	Scheck	4,112.80
Jack's Auto Service	504.79	Scoters Septic Service	3,600.00

PUBLIC UTILITIES COMMISSION
 ACCOUNTS PAYABLE
 APRIL 2016

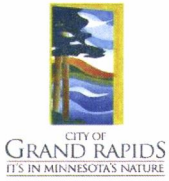
NAME	AMOUNT	NAME	AMOUNT
Wenck	4,119.50		
Wesco	4,614.55		
Xerox	349.60		
Energy Star Rebates:			
Dave Yankowiak	30.00		
Guy Clairmont	50.00		
Jerome Kleven	50.00		
TOTAL	<u>1,287,741.03</u>		

APRIL 2016 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
4/6/2016	3045	Wells Fargo Bank	2,437.79
4/6/2016	3046	Public Employees Retirement Association	72.31
4/6/2016	3047	Minnesota Dept. of Revenue	380.57
4/5/2016	3048	Empower Retirement	14,319.84
4/1/2016	3050	Delta Dental of Minnesota	3,706.00
4/6/2016	3051	Selectaccount	2,381.00
4/13/2016	3052	Selectaccount	944.80
4/5/2016	3053	Selectaccount	2,168.73
4/15/2016	3054	Public Employees Retirement Association	13,717.28
4/15/2016	3055	Minnesota Dept. of Revenue	4,210.34
4/15/2016	3056	Wells Fargo Bank	25,627.63
4/15/2016	3057	Empower Retirement	6,897.44
4/20/2016	3058	Minnesota Department of Revenue	44,739.00
4/20/2016	3059	Minnesota Department of Revenue	182.00
4/8/2016	3060	Selectaccount	3,850.00
4/18/2016	3061	Selectaccount	2,168.73
4/20/2016	3062	Selectaccount	25.00
4/30/2016	3063	Blue Cross Blue Shield	54,665.04
4/1/2016	69072	MN Child Support Payment Center	659.88
4/1/2016	69074	Robert Schwochert & D Robinson	72.75
4/1/2016	69075	Government Leasing and Finance Inc	97,269.66
4/4/2016	69076	Lind, Mike	500.00
4/8/2016	69077	U.S. Post Office	698.70
4/12/2016	69079	Melissa Dahl	17.79
4/13/2016	69080	United Parcel Service	203.98
4/13/2016	69081	Verizon Wireless	256.92
4/15/2016	69082	MN Child Support Payment Center	659.88
4/15/2016	69083	Minnesota Benefit Association	71.52
4/15/2016	69084	Minnesota Council 65	1,767.00
4/15/2016	69085	MN NCPERS Life Insurance	176.00
4/26/2016	69086	U.S. Post Office	674.31
4/18/2016	69088	U.S. Post Office	786.48
4/22/2016	69201	Minnesota Dept. of Health	270.00
4/22/2016	69202	United Parcel Service	27.98
4/22/2016	69203	Wells Fargo Bank	5,000.00
4/22/2016	69204	UNUM Life Insurance Co of America	1,659.42
4/22/2016	69205	Lind, Susan M	350.00
4/26/2016	69206	City of LaPrairie	12,446.87
4/27/2016	69207	United Parcel Service	86.42
4/27/2016	69208	Minnesota Energy Resources Corp.	29.69
4/27/2016	69209	Turf & Tree, Inc.	18,826.41
4/27/2016	69210	Verizon Wireless	256.87

18,826.41 **

256.87



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	16-0419	Version:	1	Name:	
Type:	Agenda Item	Status:		Community Development	
File created:	7/1/2016	In control:		City Council	
On agenda:	7/11/2016	Final action:			
Title:	Consider adopting a resolution supporting a DEED Job Creation Fund Application by Swan Machine, Inc.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution supporting Swan Machine JCF application job-creation-fund-fact-sheet				

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution supporting a DEED Job Creation Fund Application by Swan Machine, Inc.

Background Information:

The Minnesota Department of Employment and Economic Development (DEED) Job Creation Fund (JCF) is a program available to businesses engaged in manufacturing and other eligible activities. The JCF program provides rebates to qualified businesses that invest a minimum of \$500,000 in real property improvements and which create at least 10 new full time employees within two years, at wage levels at or above 110% of the federal poverty guidelines.

The JCF program provides up to a 7.5% rebate for real property improvements and a per job rebate ranging between \$1,000 and \$3,000, depending on wage and benefit levels of the new positions created.

Staff has coordinated JCF program discussions between DEED representative and Swan Machine, who is moving forward with the purchase of a GREDA site in the Airport South Industrial Park and the development of a 13,000 sf manufacturing facility. Staff has assisted Swan, who is interested in pursuing JCF benefits, with preparation of their application to DEED. If awarded benefits, Swan Machine will be required to enter into a business subsidy agreement with DEED.

A City resolution in support of Swan Machine’s application to DEED, is required by the JCF program.

Requested City Council Action

Consider adopting a resolution supporting a DEED Job Creation Fund Application by Swan Machine, Inc.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. 16-??

RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION
IN CONNECTION WITH SWAN MACHINE, INC.

WHEREAS, the City of Grand Rapids, Minnesota (the "City"), desires to assist Swan Machine, a Minnesota Corporation, which is proposing to construct a facility in the City; and,

WHEREAS, the City of Grand Rapids understands that Swan Machine , through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, the City of Grand Rapids held a city council meeting on July 11, 2016, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED that, after due consideration, the Mayor and City Administrator of the City of Grand Rapids, Minnesota, hereby express their approval of the project proposed by Swan Machine and its application for an award and/or rebate from the Job Creation Fund Program.

Sworn and Executed Under My Hand this 11 day of July, 2016.

Dale Adams, Mayor

ATTEST:

Tom Pagel, City Administrator

Job Creation Fund Program

Program Overview

The Job Creation Fund (JCF) program is DEED's newest program to encourage job creation and capital investment in new or expanding businesses. The program provides job creation awards of up to \$500,000 and capital investment rebates of up to \$500,000 for qualifying businesses.

Eligibility

Businesses may apply through a local government where their new or expanding business will be located and must be primarily engaged in manufacturing, warehousing, distribution, IT or other eligible activities. At minimum, a business must:

- Invest \$500,000 in real property improvements within one year of designation as a Job Creation Fund Business; and,
- Create 10 new full-time, permanent jobs within two years of designation as a Job Creation Fund Business; and,
- Obtain a resolution of support from the local government where the business will be located.

Benefits

A business approved and designated by DEED for the program may request benefits after entering into a business subsidy agreement with DEED and making an investment of at least \$500,000 within one year and having at least 10 new permanent full-time jobs in place for one year. Benefits include:

- Up to 7.5% rebate on capital investment in real property improvements in Greater Minnesota
- Up to 5% rebate on capital investment in real property improvements the Twin Cities Metro
- Between \$1,000-\$3,000 per new permanent full-time job per year, based on cash wages paid
- All new jobs must pay at least \$12.82 in total compensation (wages and benefits)
- All wage and compensation levels are adjusted annually

Provision for Large Projects

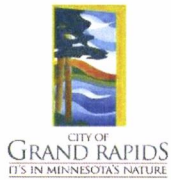
Businesses making a capital investment of more than \$25 million may be eligible for these JCF awards:

- Up to \$2 million (\$1 million in capital investment rebates and \$1 million in job creation awards) if the businesses is creating at least 200 full-time permanent jobs.
- Up to \$1 million in capital investment rebates for projects that will have will retain at least 75 full-time permanent jobs in Greater Minnesota or 200 in the Twin Cities metro area.

Although equipment may be counted toward large project eligibility, the capital investment rebate only applies to the expenditures related to real estate – land band building – improvements.

For More Information

Application materials, frequently asked questions and other information can be found at <http://mn.gov/deed/business/>



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0420 **Version:** 1 **Name:** Consider accepting notice of retirement from Ray Fox, Public Works Maintenance.
Type: Agenda Item **Status:** Administration Department
File created: 7/5/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider accepting notice of retirement from Ray Fox, Public Works Maintenance.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider accepting notice of retirement from Ray Fox, Public Works Maintenance.

Background Information:

Ray Fox, Public Works Maintenance, has submitted his notice of retirement. Ray began working for the City of Grand Rapids on December 2, 1974. In the 41+ years Ray has been employed with the City of Grand Rapids, there have been several comments regarding his work ethic:

- * Always ready to pitch in and do his share and never complains
- * He is a careful operator with machines
- * He thinks the job out and gathers material needed and does the job right
- * He is a very good employee
- * Work has been "beyond the call of duty"
- * Ray is very open to trying new things in an effort to improve our efficiency
- * Ray does an exceptional job plowing snow; always trying to get as much done as possible; very hard worker

Public Works Director Jeff Davies feels the City has current employees that are qualified for the vacant position, and would like to post the vacant position internally to any City employees that are currently active on payroll for consideration prior to opening the position to external candidates. The proposed timeline is as follows:

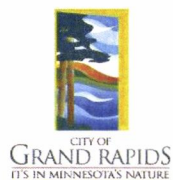
July 12, 2016	post the position internally
July 22, 2016	internal applications must be received no later than 4:30 pm to be considered
July 25-August 5	interviews to be held
August 8, 2016	recommendation to City Council
August 19, 2016	Ray Fox's last day of work
August 22-August 29	Start Date

Staff Recommendation:

Public Works Director Jeff Davies and Human Resources Director Lynn DeGrio are recommending accepting Ray Fox's notice of retirement. On behalf of the City of Grand Rapids, we would like to wish Ray many happy retirement years. We are also recommending posting the vacancy internally from July 12, 2016 through July 22, 2016. We will come back to the City Council at a later date (tentatively August 8, 2016) with a recommendation for hire.

Requested City Council Action

Make a motion to accept the notice of retirement from Ray Fox, Public Works Maintenance, effective August 19, 2016 and authorize City staff to begin the process of filling the vacancy.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0426 **Version:** 1 **Name:** Safety Shoe Allowance
Type: Agenda Item **Status:** Administration Department
File created: 7/6/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider adopting Safety Shoe Allowance Policy.

Sponsors:

Indexes:

Code sections:

Attachments: [Safety Shoe Reimbursement Form](#)

Date	Ver.	Action By	Action	Result
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Consider adopting Safety Shoe Allowance Policy.

Background Information:

Section 13.7 of the Public Works Union contract states that *"Each employee shall be entitled to a safety shoe allowance in the amount of \$200.00 per years in each year of this agreement, 2015-2017. Employees shall wear approved safety-toed shoes at all times while on duty."*

There are employees in other departments, i.e. Community Development, that are required to wear safety shoes while out in the field. It was suggested that to be consistent with labor contracts, the Personnel Policy Manual should allow for a similar reimbursement.

Staff Recommendation:

Human Resources Director Lynn DeGrio is recommending adding the following Safety Shoe Allowance policy to the Personnel Policy Manual:

The purpose of this Policy is to support the safety of our employees by providing a reimbursement program for employees to purchase quality protective footwear, which meets or exceeds current OSHA Standards. Protective safety shoes/boots are required for a number of designated positions throughout the City, and specific policies are addressed in labor contracts. For non-represented employees, employees may be reimbursed up to \$200.00 per fiscal year towards the purchase of OSHA approved styles of safety footwear for work. Employees should complete the Safety Shoe Reimbursement Form, attach the receipt with the date of purchase and style # and description of the shoe/boot and submit it to their Supervisor/Manager for approval prior to submitting the request to the Finance Department.

Requested City Council Action

Make a motion to adopt the Safety Shoe Allowance Policy as recommended effective August 1, 2016.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Safety Shoe Reimbursement Form

PLEASE NOTE: Shoes MUST have either a steel or composite safety toe to qualify.

Please reimburse _____
(Name of Employee)

Vendor # _____ Date: _____

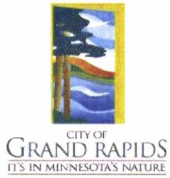
For safety shoes purchased at _____

On _____ Price: \$ _____ (Attach receipt)
(Date of purchase)

(Account Number)

(Supervisor signature) _____ (Date)

***City will reimbursement 100% of cost up to \$200.00 per fiscal year.**



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0440 **Version:** 1 **Name:** Tall Timber Days Entertainment
Type: Agenda Item **Status:** Administration Department
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider entering into agreements with Actual Wolf and Time Music Agency, Inc. for entertainment related to Tall Timber Days.

Sponsors:

Indexes:

Code sections:

Attachments: [7-11-16 Tall Timber Days ltr - 7-6-16.pdf](#)
[7-11-16 Actual Wolf contract.pdf](#)
[7-11-16 Time Music Contract.pdf](#)
[7-11-16 Time Machine Tour Rider.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider entering into agreements with Actual Wolf and Time Music Agency, Inc. for entertainment related to Tall Timber Days.

Background Information:

Tall Timber Days carries an insurance policy that will not cover liability related to concerts and band performances. The city's insurance policy will cover concerts and bands if those concerts or bands are contracted by the City of Grand Rapids. Tall Timber Days has requested that the City contract with Actual Wolf and Time Music Agency, Inc. (see attached contracts) for entertainment. In exchange, Tall Timber Days will make a donation to the City to cover the cost of the bands (see attached letter).

Staff Recommendation:

City staff is recommending approval of the contracts.

Requested City Council Action

A motion to enter into agreements with Actual Wolf and Time Music Agency, Inc. for entertainment related to Tall Timber Days.

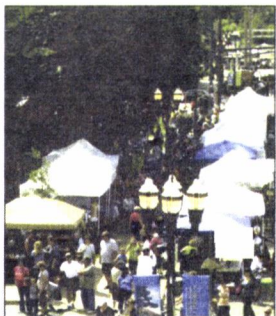
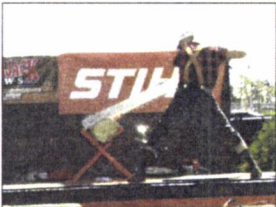


Tall Timber Days

First full weekend of August

PO BOX 134
Grand Rapids,
Minnesota 55744

www.TallTimberDays.com



July 6, 2016

Mr. Tom Pagel
City Administrator
City of Grand Rapids
Grand Rapids, MN 55744

Mr. Pagel:

On behalf of the Tall Timber Days Festival Committee, we express our gratitude for the great cooperation that exists between your different departments and the Organizational Committees of Tall Timber Days.

As we prepare to celebrate our 35th Festival, we continue to count on your help and cooperation to make it successful.

This letter is to relay our understanding that in appreciation for the City managing the contractual agreements with the bands for our Friday and Saturday entertainment, the Tall Timber Days Committee will reimburse the City for the actual expenses of contracting said bands. (It is estimated at this time to be \$8500)

We are prepared to make such contribution as soon as needed.

Again, thank you, and to the City Council for all the cooperation we receive.

Sincerely

Lee Jess
Board Member, Founder

**TALL TIMBERS DAY
COMMITTEE
PERFORMANCE CONTRACT**

This contracted dated June 3, 2016, is between the City of Grand Rapids, Minnesota, hereinafter referred to as "Purchaser," and ACTUAL WOLF (THE BAND), and 218 PRODUCTIONS (SOUNDS AND LIGHTS), hereinafter referred to as "Artist."

In consideration for providing the contracted services, the City of Grand Rapids offers to pay Actual Wolf, the band, Two Thousand Dollars (\$2,000) and 218 Production, Sounds and Lights, Fifteen Hundred Dollars (\$1,500), artistic fees, flat guarantee and inclusive.

The parties hereby agree as follows:

- 1) The Artist shall perform the services noted below under the terms and conditions hereinafter stated:
 - a) Will perform for the Purchaser's *Tall Timbers Days* on Friday, August 5, 2016;
 - b) Load-In and Sound Check; Load-in shall begin at least 60 minutes before performance. Sound check shall be carried out immediately before performance.
 - c) Artist shall perform beginning around 8:00 p.m. and last until 11:00 p.m. Purchaser requests that Artist remain cognizant that event is designed for family audiences.
 - d) Load-Out: Loan-out shall be completed by 11:59 p.m.
- 2) Payment of Artist's guarantee shall be made by Purchaser checks immediately following Artist's performance governed herein.
- 3) Purchaser reserves the right to withhold payment of fee for Artist's services in the event any blatant, obscene language is intentionally used, or marijuana, other drugs or narcotics are used by the Artist while on stage directly performing services required by this contract. Such use is contrary to the Purchaser's policy.
- 4) This agreement constitutes and expresses the entire agreement of the parties hereto in reference to the services of the Artist for the Purchaser in reference to any of the matters herein provided for or herein discussed or mentioned in reference to the providing of such services, all prior promises, representations, and understandings relative hereto being herein merged. In case of conflict between the provisions of the performance contract and/or riders and this addendum, the provisions of this addendum shall prevail.
- 5) Any notices required under this contract shall be sufficient if sent out the parties as follows:

PURCHASER:
City of Grand Rapids
420 No. Pokegama Ave.
Grand Rapids, MN 55744

ARTIST:

IN WITNESS THEREOF, Purchaser and Artist have executed this Agreement.

TALL TIMBER DAYS CELEBRATION

BY: _____
City of Grand Rapids

Dated: _____

BY: _____
Artist

Dated: _____

TIME MUSIC AGENCY, INC.

PO Box 353, Long Lake, MN 55356, Office: (952) 448-4202 www.timemusicagency.com

MUSICAL PERFORMANCE SERVICES AGREEMENT

ANY AND ALL RIDERS ATTACHED HERETO ARE MADE A PART HEREOF

This Musical Performance Services Agreement is being entered into on _____ by and between the Purchaser and the Artist. Whereas, Purchaser is the City of Grand Rapids, and whereas the Artist (herein called "Artist") is desiring to furnish the Purchaser their services. Therefore, in consideration of the promises of the parties and for other good and valuable consideration as set forth below, the Purchaser agrees to hire the Artist and the Artist agrees to perform for the Purchaser, upon the terms and conditions as set forth in this Agreement. The agent (hereinafter called "Agency") is Time Music Agency.

1. **Artist:** Time Machine
2. **Purchaser:** City of Grand Rapids, Grand Rapids, MN 55744
3. **Date(s) of Engagement:** 8/6/16 at 8:00 p.m. to 8/7/16 at 12:00 a.m.
4. **Compensation:** \$5,000 (Five Thousand and 00/100ths U.S. Dollars)
5. **Payment:**
 - 5a. A non-refundable earnest money deposit in the amount of \$2,500.00 made payable to Time Music Agency is due by March 4, 2016;
 - 5b. The remaining balance of \$2,500.00 is due, owing and shall be made payable to Time Machine the day of the show.

TIME IS OF THE ESSENCE ON ALL PAYMENTS DUE TO TIME MACHINE

6. **Production:** Artist to provide production.
7. **Additional Terms:** Tall Timber Days Festival. City of Grand Rapids is paying the band and the purchaser.
See attached "TIME MACHINE RIDER"
8. **Accommodations:** To Be Provided by the Tall Timber Days Committee
9. **Inclement Weather/Outdoor Performances:**

In the event of inclement weather, Purchaser agrees to provide an alternative site PRIOR to any setup of the ARTIST or the ARTIST'S production crew if applicable. If no alternative site is provided, ARTIST will have no liability to Purchaser if ARTIST determines, in its exclusive and sole right of discretion, that its performance is or will become hazardous, prevented or substantially impaired due to inclement weather. In such occurrence Purchaser remains liable to ARTIST for the full contract price. Water in the air space or on the surface of the performance area can render that show cancellable at ARTIST's discretion.

10. Rebooking:

In the event Purchaser, on its own effort and without involving Time Music Agency, Inc., books Artist into any establishment owned in whole or part, booked alone or with other parties, or controlled/represented by the Purchaser within twelve (12) months after the engagement date above, Time Music Agency, Inc. shall be owed and paid by Purchaser a commission of 15% (fifteen percent) of the total contract price that Artist and Purchaser agreed to therein and Purchaser's failure to honor this clause is a material breach of contract.

The parties have read, understood and agree to the conditions and terms of this contract and any riders attached to this agreement. Both parties have had adequate time to review this contract with their respective legal counsel or advisors.

Dated: _____

Dated: _____

For Purchaser:

For Artist:

By: _____

By: _____

Its: _____

Its: _____

City of Grand Rapids
Downtown
Grand Rapids, MN 55744

Time Music Agency
P.O. Box 353
Long Lake, MN 55356

TIME MACHINE TOUR RIDER

The following rider is attached to and made a part of the Artist Engagement Contract and is to be provided to the Artist at no cost. The Artist makes these requests to help insure that the band and crew receive the following provisions and amenities to achieve a professional and high quality performance.

Stage and Set-up:

- Access to facility must be available at least 5 hours prior to performance.
- Purchaser will provide a minimum of two stage hands for **load-in** and **load-out**.
- Please notify management of any irregular load-ins.
- Minimum stage requirements: 24' wide x 16' deep, 3' high. Stage must be level.
- Parking must be available for 3 trucks w/trailers and 4 cars.

Power Requirements:

- 220-50 amp single phase for lights and 50-amp single phase for sound; range plug three straight one round two positives neutral and ground or can wire direct.

When Purchaser provides production, the following applies:

Front of House Sound Requirements:

- Console-32 channel x 8 minimum with 4 band EQ, 6 auxiliary sends minimum.
- 31 band EQ and professional effects processing.
- Main speakers and power should sufficiently cover the entire venue at full capacity.

Monitor Requirements:

- 24 channel monitor mixer with 6 mixes and 31 band EQs. Four wedges across the front, and one on front of keyboard riser; all wedges require a 15" speaker and 2" horn.
- Drum monitor minimum: one 18" bottom, one top with a 15" speaker and a 2" horn.

Lighting Requirements:

- Stage lighting needs to be of professional quality and needs to sufficiently light up the entire stage. Minimum of twenty-four 500 watt par 64's.
- A spotlight should be used in venues with a capacity of 300 persons or more.

Security:

- Band requires two competent security guards posted at the front of the stage, one stage right and one stage left.

Guest List:

- Artist to receive a 10-person guest list.

Hospitality:

- To be provided by Tall Timber Days Committee

Please contact with any questions or comments:

Time Machine Management

Mike Findling

Time Music Agency

952-448-4202

findlingmike@yahoo.com



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 16-0438 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 7/7/2016 **In control:** City Council
On agenda: 7/11/2016 **Final action:**
Title: Consider approving the verified claims for the period June 21, 2016 to July 5, 2016 in the total amount of \$539,714.17.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 07-11-16.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period June 21, 2016 to July 5, 2016 in the total amount of \$539,714.17.

Requested City Council Action

Make a motion approving the verified claims for the period June 21, 2016 to July 5, 2016 in the total amount of \$539,714.17.

TE: 07/07/2016
ME: 10:57:51
: AP443000.CGR

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
1415377	NORTHERN BUSINESS PRODUCTS INC	7.81
1621125	PUBLIC UTILITIES COMMISSION	474.36
1915248	SOFTWARE HARDWARE INTEGRATION	11,952.00
1920240	CHAD B STERLE	10,000.00
TOTAL CITY WIDE		22,434.17
ADMINISTRATION		
0102660	ABRAMS & SCHMIDT LLC	15.00
0718060	GRAND RAPIDS HERALD REVIEW	65.00
1321525	MUNICIPAL CODE CORPORATION	1,462.00
1415377	NORTHERN BUSINESS PRODUCTS INC	2.44
TOTAL ADMINISTRATION		1,544.44
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	38.79
0301645	CARLSON'S MUFFLER SHOP	669.58
0315455	COLE HARDWARE INC	11.98
0920060	ITASCA COUNTY TREASURER	1,520.12
1801555	RAPID PEST CONTROL INC	60.00
1909510	SIM SUPPLY INC	297.12
TOTAL BUILDING MAINTENANCE-CITY HALL		2,597.59
COMMUNITY DEVELOPMENT		
1105530	KENNEDY & GRAVEN	76.00
TOTAL COMMUNITY DEVELOPMENT		76.00
ENGINEERING		
0218115	BRAUN INTERTEC CORPORATION	4,950.00
1309360	MN DEPT OF TRANSPORTATION	5,896.74
1915248	SOFTWARE HARDWARE INTEGRATION	1,107.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
TOTAL ENGINEERING		12,303.74
FINANCE		
1415377	NORTHERN BUSINESS PRODUCTS INC	33.00
TOTAL FINANCE		33.00

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
0113233	AMERIPRIDE LINEN & APPAREL	4.99
0121721	AUTO VALUE - GRAND RAPIDS	59.71
0609671	FIRE SAFETY USA, INC	217.00
1909510	SIM SUPPLY INC	23.54
2018225	TREASURE BAY PRINTING INC	268.00
2300600	W.P. & R.S. MARS COMPANY	30.79
	TOTAL FIRE	604.03
INFORMATION TECHNOLOGY		
0400015	D.C.R. COMMUNICATIONS INC	150.00
	TOTAL INFORMATION TECHNOLOGY	150.00
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	25.00
0104799	ADVANCED SERVICES INC	669.00
0121725	AUTOMOTIVE ELECTRIC LLC	128.34
0212554	BLOOMERS GARDEN & LANDSCAPING	450.00
0221650	BURGGRAF'S ACE HARDWARE INC	180.93
0301685	CARQUEST AUTO PARTS	1,512.89
0315455	COLE HARDWARE INC	147.48
0601690	FASTENAL COMPANY	17.20
0612083	FLAGSHIP RECREATION	214.00
0801535	HAMMERLUND CONSTRUCTION INC	500.00
1105444	KELLER FENCE COMPANY	865.00
1200500	L&M SUPPLY	175.61
1309355	MINNESOTA TORO	1,371.57
1415640	NORTRAX EQUIPMENT COMPANY	2,525.46
1421155	NUCH'S IN THE CORNER	72.88
1615427	POKEGAMA LAWN AND SPORT	46.75
1621125	PUBLIC UTILITIES COMMISSION	12,960.05
1801590	RAPIDS FORD LINCOLN	836.35
1801615	RAPIDS WELDING SUPPLY INC	15.70
1805498	REMER IRON WORKS INC	240.00
1813125	RMB ENVIROMENTAL	84.00
1908248	SHERWIN-WILLIAMS	387.60
2000400	T J TOWING	160.00
	TOTAL PUBLIC WORKS	23,585.81
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	117.48

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FLEET MAINTENANCE		
1201850	LAWSON PRODUCTS INC	306.74
	TOTAL FLEET MAINTENANCE	424.22
POLICE		
0121725	AUTOMOTIVE ELECTRIC LLC	296.90
0201737	BATTERY WHOLESALE INC	218.63
0315455	COLE HARDWARE INC	0.75
0409501	DIMICH LAW OFFICE	4,583.33
0718021	GRAND RAPIDS GM INC	15.95
1309167	MN BUREAU OF CRIMINAL	390.00
1605665	PERSONNEL DYNAMICS LLC	1,450.80
1925500	SYMBOL ARTS, LLC	405.00
2000400	T J TOWING	70.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
	TOTAL POLICE	7,781.36
CENTRAL SCHOOL		
1801555	RAPID PEST CONTROL INC	57.50
1909510	SIM SUPPLY INC	138.29
	TOTAL	195.79
REPORT		
0112100	ALAMO SALES CORP	18.39
0121721	AUTO VALUE - GRAND RAPIDS	5.72
0221650	BURGGRAF'S ACE HARDWARE INC	87.95
0315455	COLE HARDWARE INC	269.93
0718010	CITY OF GRAND RAPIDS	462.10
1908248	SHERWIN-WILLIAMS	749.91
2018680	TRU NORTH ELECTRIC LLC	1,696.30
	TOTAL	3,290.30
VIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	118.60
0221650	BURGGRAF'S ACE HARDWARE INC	40.08
0300200	CDW GOVERNMENT INC	383.04

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE
VIC CENTER		
GENERAL ADMINISTRATION		
0801535	HAMMERLUND CONSTRUCTION INC	7,810.00
1201730	LATVALA LUMBER COMPANY INC.	13.42
1301168	MARKETPLACE FOODS	1.78
1801405	RAJALA TIMBER COMPANY	5,200.00
1901535	SANDSTROM COMPANY INC	156.51
1908248	SHERWIN-WILLIAMS	10.00
1909510	SIM SUPPLY INC	106.02
2018225	TREASURE BAY PRINTING INC	997.00
TOTAL GENERAL ADMINISTRATION		14,836.45
CREATION PROGRAMS		
1903330	SCHOOL DISTRICT #318	138.79
TOTAL		138.79
ATE HAZ-MAT RESPONSE TEAM		
2018225	TREASURE BAY PRINTING INC	26.80
TOTAL		26.80
METERY		
0221650	BURGGRAF'S ACE HARDWARE INC	12.81
1309355	MINNESOTA TORO	838.35
TOTAL		851.16
MESTIC ANIMAL CONTROL FAC		
0701650	GARTNER REFRIGERATION CO	301.00
2209421	VIKING ELECTRIC SUPPLY INC	95.70
TOTAL		396.70
PITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-IT DEPT		
1915248	SOFTWARE HARDWARE INTEGRATION	-228.00
TOTAL CAPITAL OUTLAY-IT DEPT		-228.00

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE

PITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-PUBLIC WORKS		
1801537	RANGER CHEV BUICK GMC	33,066.12
TOTAL CAPITAL OUTLAY-PUBLIC WORKS		33,066.12
CAPITAL OUTLAY-RECREATION		
0801836	HAWKINSON SAND & GRAVEL	4,765.50
0920040	ITASCA COUNTY FARM SERVICE	13.90
TOTAL CAPITAL OUTLAY-RECREATION		4,779.40
REPORT CAPITAL IMPRV PROJECTS		
2011 CIP/GA APRON DESIGN		
2000425	TKDA	1,000.00
TOTAL 2011 CIP/GA APRON DESIGN		1,000.00
A CVC CTR CAPITAL PJT		
MULTI-USE OUTDOOR PAVILION		
0218115	BRAUN INTERTEC CORPORATION	7,250.00
TOTAL MULTI-USE OUTDOOR PAVILION		7,250.00
16 INFRASTRUCTURE BONDS		
2017-1 5TH ST N & 8TH AVE NE		
2000522	TNT AGGREGATES, LLC	149,069.03
TOTAL 2017-1 5TH ST N & 8TH AVE NE		149,069.03
ORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	24.98
1601150	PACE ANALYTICAL	109.50
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
TOTAL		2,334.48
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$288,541.38
ECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T	925.65
0201354	B. BAIRD-PETTY CASH FUND	14.55

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CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/11/2016

VENDOR #	NAME	AMOUNT DUE

ECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0305530	CENTURYLINK COMMUNICATIONS LLC	54.59
0405447	DELTA DENTAL OF MINNESOTA	2,693.05
0405505	JAMES DENNY	375.50
0504610	RON EDMINSTER	70.20
0605191	FIDELITY SECURITY LIFE INS CO	49.07
0609696	FIRST STRIKE SFTY SOLUTION INC	4,500.00
0718015	GRAND RAPIDS CITY PAYROLL	232,640.92
0801535	HAMMERLUND CONSTRUCTION INC	1,000.00
0815440	HOLIDAY COMPANIES	148.50
0920055	ITASCA COUNTY RECORDER	276.00
1201402	LAKE COUNTRY POWER	55.29
1209516	LINCOLN NATIONAL LIFE	982.77
1301146	MARCO TECHNOLOGIES, LLC	1,636.33
1301250	ROBERT MATTEI	69.56
1305046	MEDIACOM LLC	75.90
1309199	MINNESOTA ENERGY RESOURCES	116.68
1601750	PAUL BUNYAN COMMUNICATIONS	276.03
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	12.48
2201535	VANTIV INTEGRATED PAYMENTS	65.00
2205637	VERIZON WIRELESS	1,261.35
2301700	WASTE MANAGEMENT	1,822.77
T001025	DENNIS OR VICTORIA KEPLER	1,000.00
T001060	ALDI INC	20.00
T001066	MICHELE CHERNUGAL	1,000.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF		\$251,172.79
TOTAL ALL DEPARTMENTS		539,714.17