



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, May 22, 2017

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, May 22, 2017 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

PRESENTATIONS/PROCLAMATIONS

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:01 PM PUBLIC FORUM

5:06 PM COUNCIL REPORTS

5:09 PM APPROVAL OF MINUTES

17-0348 Consider approving Council minutes for Monday, May 8, 2017 Worksession and Regular meetings.

Attachments: [May 8, 2017 Worksession.pdf](#)
[May 8, 2017 Regular Meeting.pdf](#)

VERIFIED CLAIMS

17-0358 Consider approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.

Attachments: [COUNCIL BILL LIST 05-22-17](#)

5:10 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for

discussion and consideration.

1. [17-0315](#) Consider adopting a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.
Attachments: [Public Hearing PEG call.pdf](#)

2. [17-0335](#) Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.
Attachments: [2017-2018 LIAISON.pdf](#)
[School Resource Officer Agreement 2017-2018.docx](#)

3. [17-0343](#) Consider approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.
Attachments: [American Legion Post 60 - Car Show.pdf](#)

4. [17-0344](#) Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

5. [17-0345](#) Consider adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project
Attachments: [Rapids Brewing Grant Application Authorization Resolution.pdf](#)
[Rapids Brewing Demo Abatement Budget Est..pdf](#)
[2017.02.17 - Exist Street View.pdf](#)
[2017.02.17 - View 1.pdf](#)
[2017.02.17 - View 2.pdf](#)
[Total Site View \(Hwy 169 side\).jpg](#)

6. [17-0350](#) Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.
Attachments: [3542_001.pdf](#)

7. [17-0351](#) Consider entering into a group purchasing agreement with Network Services Company.
Attachments: [Heartland Paper Network GPO Credit Application \(003\)](#)

8. [17-0352](#) Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.

9. [17-0353](#) Consider appointing seasonal Golf Employees
Attachments: [Seasonal Employees May 22 2017 RCA.pdf](#)

10. [17-0361](#) Consider approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.

Attachments: [2017-2021 Capital Improvement Plan.pdf](#)
[2017-2021 CIP.pdf](#)

11. [17-0362](#) Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.
Attachments: [Airport Taxilane Advertisement for Bids](#)
12. [17-0364](#) Consider establishing hire date for Jeffrey Roerick, Police Officer.
13. [17-0366](#) Consider authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.

**5:12 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

14. [17-0363](#) Acknowledge the attached minutes for Boards & Commissions.
Attachments: [April 6, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
[August 10, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
[January 18, 2017 Civic Center, Parks & Recreation Board minutes.pdf](#)
[March 15, 2017 Civic Center, Parks & Recreation Board minutes.pdf](#)
[May 11, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
[March 8, 2017 Library Board minutes.pdf](#)
[April 12, 2017 Library Board minutes.pdf](#)
[April 12, 2017 PUC Minutes.pdf](#)
[April 12, 2017 PUC Special Meeting minutes.pdf](#)
[April 18, 2017 Golf Board minutes.pdf](#)
[January 26, 2017 EDA minutes.pdf](#)
[February 9, 2017 EDA minutes.pdf](#)
[March 8, 2017 EDA minutes.pdf](#)
[March 23, 2017 EDA minutes.pdf](#)
[April 13, 2017 EDA minutes.pdf](#)

**5:13 DEPARTMENT HEAD REPORT
PM**

15. [17-0357](#) Department Head Report: Grand Rapids Area Library
Attachments: [Report to Council may](#)

**5:23 ENGINEERING
PM**

16. [17-0340](#) Consider approving professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

Attachments: [GR140263 Airport Utilities GS](#)
[sla 2017-3 for Taxilane Utilities Design](#)

17. [17-0349](#) Consider the purchase of wetland credits from EIP Credit Co., LLC, related to CP 2009-1

Attachments: [City of Grand Rapids Purchase Agreement 2017.02.16](#)
[GR135655 WDel Pond Exhibit aerial](#)

**5:30 PUBLIC HEARINGS
PM**

18. [17-0342](#) Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Attachments: [Gaalaas Vacation Request: Area Maps](#)
[Staff Review Committe and DNR Coments](#)
[Gaalaas Vacation Request: Application](#)

COMMUNITY DEVELOPMENT

19. [17-0341](#) Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Attachments: [Resolution: Gaalaas Vacation Request](#)

PUBLIC HEARINGS

20. [17-0347](#) Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Attachments: [Schlauderaff Vacation Request: Area Maps](#)
[Staff Review Committe Coments](#)
[Schladeraff Vacation Request: Application](#)

COMMUNITY DEVELOPMENT

21. [17-0346](#) Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Attachments: [Schladeraff Vacation Request: Resolution](#)

**6:00 GOLF COURSE
PM**

22. 17-0356 Consider Golf Course Equipment Lease/Purchase

Attachments: City of GR Pokegama GC Toro Equipment Quote 5-9-17 with trades.pdf

**6:05 ADMINISTRATION DEPARTMENT
PM**

23. 17-0365 Consider the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.

**6:10 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 12, 2017, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0348 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 5/15/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving Council minutes for Monday, May 8, 2017 Worksession and Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [May 8, 2017 Worksession.pdf](#)
[May 8, 2017 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, May 8, 2017 Worksession and Regular meetings.

Background Information:

Draft minutes for Monday, May 8th Council meetings have been completed and attached for review.

Staff Recommendation:

Review attached minutes.

Requested City Council Action

Make a motion approving minutes for Monday, May 8, 2017 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, May 8, 2017

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, May 8, 2017 at 4:03 p.m. in City Hall Conference Room, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Discussion Items

1. West Range Racing Association ~ Tim Carlson

Tim Carlson presented season schedule and requested authorization to run to 10:30 PM if necessary on the following dates. May 12th, June 8th, July 15th, August 17th & 18th, and September 1st. Council will acknowledge these dates but does ask that the raceway try to keep the time to 10:00 PM if possible.

Received and Filed

2. Boys & Girls Club of Grand Rapids/Greenway ~ Barb Sanderson

Dave Hageman, Laurie Kangas-Olson and Barb Sanderson present the plan for the Boys & Girls Club for Grand Rapids. This chapter will be connected to the B&G Club of Duluth. Estimated number of members to be served is approximately 80 for Grand Rapids and 50 for Greenway. An overview included club programming, services provided and goals for helping community youth. This is an affordable program with a \$10 yearly membership fee. Ages served will be six to eighteen years old.

Received and Filed

3. A discussion related to residential rental licensing and inspection program.

Administrator Pagel provides overview of proposed program. Mr. Pagel would like to implement a taskforce to review, determine need and establish if necessary, program and ordinance regarding residential rental licensing and inspection. Taskforce should consist of representatives of various city groups/areas of the community as well as the HRA and City Council. This will be addressed at the June 12, 2017 meeting.

Received and Filed

4. Review 5:00 PM Regular Meeting

Upon review, Council will include National Police Week Proclamation, added item #12a, authorizing taskforce for Residential Rental Licensing & Inspection review and

item #20 from the regular agenda is moved to Consent as #12b.

ADJOURN

There being no further business, the meeting adjourned at 4:45 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, May 8, 2017

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, May 8, 2017 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

Absent 1 - Councilor Tasha Connelly

Staff present:

Tom Pagel, Chad Sterle, Barb Baird, Steve Schaar, Scott Johnson, Mike Liebel, Matt Wegwerth, Marcia Anderson, Lauren VanDenHeuvel

5:01 PM PRESENTATIONS/PROCLAMATIONS

Proclaim May 9th, 2017 Arbor Day in the City of Grand Rapids.

Received and Filed

Proclaim May 2017 as Poppy Month.

Received and Filed

Proclaim May 14 - 20, 2017 National Police Week.

Received and Filed

MEETING PROTOCOL POLICY

5:03 PM PUBLIC FORUM

None.

5:08 COUNCIL REPORTS
PM

Councilor Christy announces that Grand Rapids has been elected to the RAMS Board.

5:10 APPROVAL OF MINUTES
PM

Consider approving Council minutes for Monday, March 27, 2017 Worksession & Regular meetings, Monday, April 10, 2017 Worksession & Regular meetings and Monday, April 24, 2017 Worksession & Regular meetings.

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to approve the Council minutes as presented. The motion PASSED unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period April 18, 2017 to May 1, 2017 in the total amount of \$513,783.07.

A motion was made by Councilor Blake, seconded by Councilor Zeige, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

5:12 CONSENT AGENDA
PM

1. Consider a resolution amending the City Wide fee schedule to update stormwater rates, fees and deposits.
Adopted Resolution 17-31 by consent roll call
2. Consider the adoption of an ordinance, amending and updating multiple sections of Article V *Stormwater Utility* within Chapter 70 *Utilities*, of the Municipal Code.
Adopted Ordinance 17-05-03 by consent roll call
3. Consider approving Part-Time Seasonal Spring/Summer Maintenance workers for the Public Works Department.
Approved by consent roll call
4. Consider the adoption of an ordinance, amending and updating multiple sections of Article IV *Stormwater Protection* within Chapter 30 *Land Development Regulations*, of the Municipal Code.
Adopted Ordinance 17-05-04 by consent roll call

5. Consider amending and updating the Stormwater Utility Best Management Practices Credit Policy
Approved by consent roll call
6. Consider approving a change order on the dehumidification project at the IRA Civic Center.
Approved by consent roll call
7. Consider a resolution of Support for a County Ordinance Regulating the Use of Electronic Delivery Devices in Indoor Public Places and Indoor Places of Employment.
Adopted Resolution 17-32 by consent roll call
8. Consider the approval of Change Order 2 and 3 with Champion Iron related to the Multi-Use Pavilion.
Approved by consent roll call
9. Consider authorizing the Police Department to begin the Police Sergeant Promotional Process.
Approved by consent roll call
10. Consider entering into an Organizational Agreement for Bike Share program
Approved by consent roll call
11. Consider approving an airport land lease agreement by and between the Grand Rapids-Itasca County Airport, owned by the City of Grand Rapids, and Stan Bostyancic.
Approved by consent roll call
12. Consider acknowledging summary for closed meeting held on Monday, April 24, 2017.
Approved by consent roll call
- 12a. Consider directing staff to advertise for applicants for Residential Rental and Inspection task force.
Approved by consent roll call
- 12b. Consider closing City Hall on Monday, July 3, 2017.
Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Zeige, to

approve the Consent agenda as amended, with the addition of item #12a, authorizing applications for Residential Rental & Inspection task force and moving item #20 to consent as item #12b. The motion carried by the following vote

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

5:13 SETTING OF REGULAR AGENDA
PM

A motion was made by Councilor Rick Blake, seconded by Councilor Dale Christy, to approve the Regular agenda as amended. The motion PASSED by unanimous vote.

5:14 ACKNOWLEDGE BOARDS & COMMISSIONS
PM

13. Acknowledge attached minutes for various Boards & Commissions.

Acknowledge Boards and Commissions

5:15 DEPARTMENT HEAD REPORT
PM

14. Department Head Report: Finance Department

Finance Director Baird provides semi-annual report, noting current revenues & expenses compared to budget, staff and training. A complete report is on file in Administration.

Received and Filed

5:30 ENGINEERING
PM

15. Construction Update - Engineering

Engineer Matt Wegwerth discusses construction projects including timelines, specifically that 4th Avenue NW construction will begin May 15th, and 13th Avenue will start in June. Viewers are directed to the construction map on main page of City website as this will help with information on construction and expected timelines.

Received and Filed

16. Consider approving professional services agreement with SEH for design services related to the Taxilane Construction project.

A motion was made by Councilor Blake, seconded by Councilor Zeige, to approved the professional service agreement with SEH as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

17. Consider entering into a contract with American Engineering Testing for Pond Sediment Testing in the amount of \$3,132.00.

A motion was made by Councilor Christy, seconded by Councilor Zeige, approving contract with American Engineering as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

**5:40 FIRE DEPARTMENT
PM**

18. Consider the appointment of Tony Clifton to the position of Haz-Mat Officer with the Grand Rapids Fire Department.

A motion was made by Councilor Rick Blake, seconded by Councilor Bill Zeige, appointing Tony Clifton to the position of Haz-Mat Officer with the Fire Department. The motion PASSED by unanimous vote.

**5:45 POLICE DEPARTMENT
PM**

19. Consider appointment of Jeffrey Roerick to the position of Police Officer.

A motion was made by Councilor Dale Christy, seconded by Councilor Rick Blake, appointing Jeff Roerick to the position of Police Officer. The motion PASSED by unanimous vote.

**5:50 ADMINISTRATION DEPARTMENT
PM**

Item #20 moved to Consent agenda as item 12b.

21. Consider a resolution withdrawing from the Greenway Joint Recreation Board Tax.

A motion was made by Councilor Zeige, seconded by Councilor Christy, to adopt Resolution 17-33, withdrawing from the Greenway Joint Recreation Board tax, as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake

ADJOURNMENT

A motion was made by Councilor Rick Blake, seconded by Councilor Bill Zeige, to adjourn the meeting at 5:37 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0358 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 5/17/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 05-22-17](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.

Requested City Council Action

Make a motion approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.

DATE: 05/17/2017
 TIME: 09:50:51
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
CITY WIDE		
1915248	SOFTWARE HARDWARE INTEGRATION	256.00
1920240	CHAD B STERLE	3,780.95
TOTAL CITY WIDE		4,036.95
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	1,059.08
TOTAL SPECIAL PROJECTS-NON BUDGETED		1,059.08
ADMINISTRATION		
0718060	GRAND RAPIDS HERALD REVIEW	57.50
1309332	MN STATE RETIREMENT SYSTEM	1,531.68
TOTAL ADMINISTRATION		1,589.18
BUILDING MAINTENANCE-CITY HALL		
0103325	ACHESON TIRE COMPANY INC	20.00
0113233	AMERIPRIDE LINEN & APPAREL	36.49
0114200	ANDERSON GLASS	136.00
0221650	BURGGRAF'S ACE HARDWARE INC	62.38
0315455	COLE HARDWARE INC	53.20
0920060	ITASCA COUNTY TREASURER	246.85
1801610	RAPIDS PLUMBING & HEATING INC	72.00
1909510	SIM SUPPLY INC	133.73
2018680	TRU NORTH ELECTRIC LLC	970.00
TOTAL BUILDING MAINTENANCE-CITY HALL		1,730.65
COMMUNITY DEVELOPMENT		
0315455	COLE HARDWARE INC	0.36
0718060	GRAND RAPIDS HERALD REVIEW	46.00
0920060	ITASCA COUNTY TREASURER	78.68
1105530	KENNEDY & GRAVEN	57.00
1920555	STOKES PRINTING & OFFICE	34.68
TOTAL COMMUNITY DEVELOPMENT		216.72
ENGINEERING		
0920060	ITASCA COUNTY TREASURER	25.55
1900225	SEH-RCM	5,585.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
ENGINEERING		
TOTAL ENGINEERING		5,610.55
FINANCE		
1805195	REDPATH AND COMPANY, LTD	37,757.00
TOTAL FINANCE		37,757.00
FIRE		
0100010	5 STAR PEST CONTROL &	125.00
0221650	BURGGRAF'S ACE HARDWARE INC	45.01
0401804	DAVIS OIL	530.75
0920060	ITASCA COUNTY TREASURER	108.06
TOTAL FIRE		808.82
INFORMATION TECHNOLOGY		
1915248	SOFTWARE HARDWARE INTEGRATION	512.00
TOTAL INFORMATION TECHNOLOGY		512.00
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	160.00
0104799	ADVANCED SERVICES INC	1,113.00
0112455	ALL TRAFFIC SOLUTIONS	100.00
0114200	ANDERSON GLASS	320.00
0121721	AUTO VALUE - GRAND RAPIDS	87.99
0221650	BURGGRAF'S ACE HARDWARE INC	468.36
0301685	CARQUEST AUTO PARTS	106.82
0315330	COHASSET CONCRETE PRODUCTS	113.46
0315455	COLE HARDWARE INC	73.65
0401804	DAVIS OIL	203.36
0501650	EARL F ANDERSEN	499.25
0518366	ERICKSON'S ITASCA LUMBER INC	42.05
0601690	FASTENAL COMPANY	18.06
0801836	HAWKINSON SAND & GRAVEL	949.85
0920060	ITASCA COUNTY TREASURER	633.02
1001495	THE JAMAR COMPANY	302.65
1200500	L&M SUPPLY	309.91
1201730	LATVALA LUMBER COMPANY INC.	515.28
1415030	NAPA SUPPLY OF GRAND RAPIDS	56.52
1415484	NORTHERN LIGHTS TRUCK	541.31

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
PUBLIC WORKS		
1503150	OCCUPATIONAL DEVELOPMENT CTR	2,850.00
1908248	SHERWIN-WILLIAMS	406.50
2015825	TOWMASTER INC	97.25
2018230	PLACKNER TREE CARE INC	300.00
2209421	VIKING ELECTRIC SUPPLY INC	79.02
	TOTAL PUBLIC WORKS	10,347.31
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	96.22
1605740	PETROCHOICE	951.68
	TOTAL FLEET MAINTENANCE	1,047.90
POLICE		
0112455	ALL TRAFFIC SOLUTIONS	360.00
0221650	BURGGRAF'S ACE HARDWARE INC	97.93
0301685	CARQUEST AUTO PARTS	2.87
0315455	COLE HARDWARE INC	13.13
0920060	ITASCA COUNTY TREASURER	3,136.84
1301168	MARKETPLACE FOODS	36.17
1801570	RAPIDS AUTO WASH	33.00
2000400	T J TOWING	110.00
2001150	TACTICAL SOLUTIONS	427.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
	TOTAL POLICE	4,566.94
RECREATION		
0221650	BURGGRAF'S ACE HARDWARE INC	38.58
	TOTAL RECREATION	38.58
CENTRAL SCHOOL		
0113233	AMERIPRIDE LINEN & APPAREL	50.46
0609457	FILTHY CLEAN INC	1,300.00
1909450	SILVERTIP GRAPHICS SIGNS	103.00
	TOTAL	1,453.46

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE
AIRPORT		
0112100	ALAMO SALES CORP	989.12
0221650	BURGGRAF'S ACE HARDWARE INC	97.22
0315455	COLE HARDWARE INC	25.37
0712225	GLEN'S ARMY NAVY STORE INC	0.90
0920060	ITASCA COUNTY TREASURER	119.17
1015331	JOHNSONS LOCK & SAFE	105.00
1608345	PHILS GARAGE DOOR	576.00
TOTAL		1,912.78
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	107.09
0221650	BURGGRAF'S ACE HARDWARE INC	139.95
0805640	HERC-U-LIFT	121.93
1200500	L&M SUPPLY	199.49
1301168	MARKETPLACE FOODS	45.16
1309328	THE MINNESOTA SCORE	475.00
1605611	PEPSI-COLA	558.11
1901535	SANDSTROM COMPANY INC	1,160.71
1909510	SIM SUPPLY INC	223.63
TOTAL GENERAL ADMINISTRATION		3,031.07
RECREATION PROGRAMS		
0321712	CUSTOMINK LLC	965.48
0718001	G.R. AREA SOFTBALL ASSOCIATION	7,765.09
TOTAL		8,730.57
STATE HAZ-MAT RESPONSE TEAM		
2300600	W.P. & R.S. MARS COMPANY	41.70
TOTAL		41.70
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE INC	149.28
0920060	ITASCA COUNTY TREASURER	43.20
1615427	POKEGAMA LAWN AND SPORT	67.80

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 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE
CEMETERY		
2315745	NICHOLAS D. WOURMS	195.00
	TOTAL	455.28
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE LINEN & APPAREL	16.56
0920060	ITASCA COUNTY TREASURER	134.20
	TOTAL	150.76
TIF 1-5 BLK BEAR HOMES		
1105530	KENNEDY & GRAVEN	342.00
	TOTAL	342.00
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-POLICE		
0712225	GLEN'S ARMY NAVY STORE INC	1,059.98
	TOTAL CAPITAL OUTLAY-POLICE	1,059.98
AIRPORT CAPITAL IMPRV PROJECTS		
2011 LAND ACQUISITION		
1900225	SEH-RCM	1,000.00
	TOTAL 2011 LAND ACQUISITION	1,000.00
2015 CRACK REPAIR & MASTER PLN		
1900225	SEH-RCM	18,405.00
	TOTAL 2015 CRACK REPAIR & MASTER PLN	18,405.00
IRA CVC CTR CAPITAL PJT		
MULTI-USE OUTDOOR PAVILION		
1900225	SEH-RCM	587.50
	TOTAL MULTI-USE OUTDOOR PAVILION	587.50

DATE: 05/17/2017
 TIME: 09:50:52
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE

2016	INFRASTRUCTURE BONDS	
	2017-1 5TH ST N & 8TH AVE NE	
1900225	SEH-RCM	9,365.63
	TOTAL 2017-1 5TH ST N & 8TH AVE NE	9,365.63
2017	INFRASTRUCTURE BONDS	
	2009-1 4TH AVE & 13TH ST NW	
1900225	SEH-RCM	3,144.79
	TOTAL 2009-1 4TH AVE & 13TH ST NW	3,144.79
STORM WATER UTILITY		
0221650	BURGGRAF'S ACE HARDWARE INC	129.99
0401804	DAVIS OIL	1,731.61
0801836	HAWKINSON SAND & GRAVEL	52.30
0920060	ITASCA COUNTY TREASURER	372.72
1001495	THE JAMAR COMPANY	907.94
1200500	L&M SUPPLY	59.88
	TOTAL	3,254.44
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 122,256.64
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T	704.11
0113232	AMERIFLEX BUSINESS SOLUTIONS	524.70
0118653	ARROWHEAD HUMAN RESOURCES ASSN	55.00
0200024	BP	65.65
0201354	B. BAIRD-PETTY CASH FUND	22.51
0205640	LEAGUE OF MN CITIES INS TRUST	12,173.81
0212750	BLUE CROSS & BLUE SHIELD OF MN	48,528.50
0218755	CHARLES BRUEMMER	23.00
0305530	CENTURYLINK COMMUNICATIONS LLC	259.00
0312104	TONY CLAFTON	115.02
0718015	GRAND RAPIDS CITY PAYROLL	238,422.29
0718070	GRAND RAPIDS STATE BANK	669.68
0815440	HOLIDAY COMPANIES	242.00
0900060	ICTV	7,963.18
0920036	ITASCA COUNTY ATTORNEY OFFICE	2,290.00
0920055	ITASCA COUNTY RECORDER	184.00
1201402	LAKE COUNTRY POWER	45.52
1205105	GREG LEASE	218.00
1209516	LINCOLN NATIONAL LIFE	1,113.91
1300030	MCFOA REGION II	30.00

DATE: 05/17/2017
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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 05/22/2017

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1301250	ROBERT MATTEI	312.95
1305046	MEDIACOM LLC	86.40
1305065	MEDTOX LABORATORIES INC	24.85
1309098	MINNESOTA DEPT OF ADMN	486.00
1309332	MN STATE RETIREMENT SYSTEM	1,690.00
1325445	RANDY MYHRER	73.00
1405850	NEXTERA COMMUNICATIONS LLC	440.31
1503151	ODC - MOTOR VEHICLE	65.25
1516220	OPERATING ENGINEERS LOCAL #49	37,310.00
1601750	PAUL BUNYAN COMMUNICATIONS	200.25
1609561	PIONEER TELEPHONE	9.54
1621130	P.U.C.	34,184.03
1903321	STEVEN SCHAAR	592.37
1909500	TONY SIMONSON	23.00
1920231	ROBERT STEIN	592.37
1921620	SUPERIOR USA BENEFITS CORP	179.00
2205637	VERIZON WIRELESS	3,157.72
2209665	VISA	5,101.95
2209705	VISIT GRAND RAPIDS INC	17,069.43
2305447	WELLS FARGO BANK NA	750.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$415,998.30
TOTAL ALL DEPARTMENTS		538,254.94



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0315 **Version:** 1 **Name:** Call for Public Hearing PEG Fee
Type: Agenda Item **Status:** Consent Agenda
File created: 5/5/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider adopting a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.

Sponsors:

Indexes:

Code sections:

Attachments: [Public Hearing PEG call.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.

Background Information:

In 2006, the Cable Commission and its supporting communities implemented a PEG fee as allowed by the Franchise Agreement. At that time, Paul Bunyan allowed up to a \$2.00 fee while the Franchise Agreement with Mediacom was set at .75 for the first three years. Language in the Franchise Agreement with Mediacom does allow \$.25 incremental increases in the PEG fees. The overall increase for any one subscriber would be \$3.00 a year.

Any increase in the PEG fee requires a public hearing. The Cable Commission is requesting all of the communities that are part of the service area, Cities of Grand Rapids, Cohasset and LaPrairie and HarrisTownship, hold public hearings to discuss the potential \$.25 increase in 2018. The television providers need to be notified by November 1, 2017 of any increase to be implemented January 1, 2018.

Requested City Council Action

Make a motion to adopt a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-
RESOLUTION CALLING A PUBLIC HEARING ON PROPOSED INCREASE IN PUBLIC,
EDUCATION, AND GOVERNMENT (PEG) FEES

WHEREAS, in 2006, the Cable Commission and its supporting communities implemented a PEG (Public, Education and Government) fee as allowable by the Franchise Agreements with Paul Bunyan and Mediacom. Since inception, Paul Bunyan allowed up to a \$2.00 monthly fee while the Franchise Agreement with Mediacom was set at \$.75 monthly for the first three years. Language in the Franchise Agreement with Mediacom does allow \$.25 incremental increases in the PEG fees, and

WHEREAS, the Cable Commission is requesting that all Paul Bunyan and Mediacom customers now pay \$.25 more a month per subscriber, and

WHEREAS, all PEG fees go to support Itasca Community Television, Inc. (ICTV) capital expenditures, and

WHEREAS, the overall increase for any one subscriber would be \$.25 cents a month equaling an additional \$3.00 a year.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, hold a Public Hearing on July 10, 2017, at 5:30 p.m. to discuss and take input on proposed increase.

Adopted this 22nd day of May, 2017.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

EXHIBIT A

NOTICE OF PUBLIC HEARING

CITY OF GRAND RAPIDS, MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Grand Rapids, Minnesota will meet on

July 10, 2017 at 5:30 p.m.

at the City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota, to hold a public hearing regarding the proposed increase of \$.25 to the Public, Education, and Government (PEG) fee. In 2006, the Cable Commission and its supporting communities implemented a PEG (Public, Education and Government) fee as allowable by the Franchise Agreements with Paul Bunyan and Mediacom. Since inception, Paul Bunyan allowed up to a \$2.00 monthly fee while the Franchise Agreement with Mediacom was set at \$.75 monthly for the first three years. Language in the Franchise Agreement with Mediacom does allow \$.25 incremental increases in the PEG fees.

The Cable Commission is requesting that all Paul Bunyan and Mediacom customers now pay \$.25 more a month per subscriber.

All PEG fees go to support Itasca Community Television, Inc. (ICTV) capital expenditures.

The overall increase for any one subscriber would be \$.25 cents a month equaling an additional \$3.00 a year.

Any increase in fees requires a public hearing by the supporting entities: Cities of Grand Rapids, Cohasset and LaPrairie and the Harris Township.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0335 **Version:** 1 **Name:** Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.
Type: Agenda Item **Status:** Consent Agenda
File created: 5/12/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.
Sponsors:
Indexes:
Code sections:
Attachments: [2017-2018 LIAISON.pdf](#)
[School Resource Officer Agreement 2017-2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.

Background Information:

Since 1999 the City of Grand Rapids and School District 318 have had an annual agreement for a School Liaison Officer at the Grand Rapids Senior High School. In 2006 the district requested an additional School Liaison for the Robert J. Elkington Middle School.

With the start of the 2017 - 2018 school year approaching, the police department would like to get in place the agreement for the 2017 - 2018 school year. The police department will be providing Officer Greg Lease and Officer Justin Edmundson to the school district for the Liaison positions. The fees for the 2017 - 2018 school year is \$121,375.43 for the two School Liaison Positions.

Attached for your review is the 2017 - 2018 School Liaison Agreement

Staff Recommendation:

We recommend the Mayor and City Administrator sign the attached School Liaison Agreement for the 2017 - 2018 school year with School District #318.

Requested City Council Action

Make a motion authorizing the Mayor and City Administrator to sign the School Liaison Agreement for the 2017 - 2018 school year with School District #318.

CITY OF GRAND RAPIDS
SCHOOL DISTRICT LIAISON OFFICER CHARGES

<u>YEAR</u>	<u>EMPLOYEE</u>	<u>WAGE</u>	<u>PERA</u>	<u>MEDICARE</u>	<u>HEALTH</u>	<u>LIFE</u>	<u>DENTAL</u>
2017	Justin Edmundson	28.090	4.55	0.407	4.212	0.012	0.165
2017	Greg Lease	29.120	4.72	0.422	9.149	0.012	0.165
2018	Justin Edmundson	28.361	4.81	0.411	4.537	0.012	0.174
2018	Greg Lease	29.401	4.98	0.426	9.871	0.012	0.174

Hourly Rate per 2080 hours

2017 Justin Edmundson	38.6534
2017 Greg Lease	44.8463
2018 Justin Edmundson	39.5297
2018 Greg Lease	46.1406

2017 - 2018 year - 179 days per school year
Sept-Dec = 75 days = 42% = 601 hours
Jan-May = 104 days = 58% = 831 hours

Justin Edmundson Sept-Dec 2017	23,230.70
Greg Lease Sept-Dec 2017	26,952.65
Total	<u>50,183.35</u>

Justin Edmundson Jan-May 2018	32,849.21	23,757.37	Sept-Dec 2018	
Greg Lease Jan-May 2018	38,342.86	27,730.52	Sept-Dec 2018	
Total	<u>71,192.08</u>	<u>51,487.89</u>	YR 2018	122,679.97

School Year 2017 - 2018 121,375.43

**SCHOOL RESOURCE OFFICER
AGREEMENT
For the School Year 2017-2018**

This AGREEMENT is made pursuant to Minnesota Statutes section 471.59, by and between the City of Grand Rapids (“City”) and Independent School District 318 (“School District”).

1. PURPOSE

The City and School District wish to participate in a School Resource Officer Program. The purpose of this agreement is to set forth the terms and conditions to create, fund and implement the position of Police School Resource Officer.

2. SERVICES

The City shall provide the services of two full-time Minnesota P.O.S.T Board licensed peace officers, and related support services and supplies, to assist the School District in establishing and maintaining a School Resource Officer Program for the School District. The officers will have primary responsibility in serving as a resource to faculty, classroom members and school administrators in the prevention and diversion of juvenile problem behavior. The City agrees to provide vehicle, fuel, maintenance and other equipment deemed necessary by the Chief of Police. The School District agrees to provide adequate office space that will allow for cellular connectivity to the county-wide law enforcement records system and a telephone at the site of majority assignment.

While present at schools/facilities outside their law enforcement jurisdiction, i.e. Outside Grand Rapids, and not responding to a mutual aid request from another law enforcement agency, if confronted with a criminal or delinquency matter, School Resource Officers will take necessary steps, in accordance with State law and department policy, to contain the situation and turn the matter over to the law enforcement agency having jurisdiction.

Primary responsibility for the resolution of any incident shall remain with the law enforcement agency having jurisdiction unless otherwise requested by that agency. In accordance with the Itasca County Mutual Aid Agreement, School Resource Officers may assist other law enforcement agencies having jurisdiction at any time they are requested to do so. School Resource officers will not conduct routine patrol outside their jurisdiction in relation to the School Resource Officer program without a request from the law enforcement agency having jurisdiction.

3. TERM

This Agreement shall commence on the first day of the teacher workshop in August 2017 and shall end on the last student day in June 2018. This Agreement may be renewed on an annual basis, as agreed by both parties.

4. PAYMENT

The School District shall pay to the City \$121,375.43 pursuant to Minnesota Statutes Section 126C.44 to partially reimburse the City for the costs incurred by the City for salary, benefits and transportation costs of the Police School Resource Officers in the School District's senior high, middle and secondary schools.

Upon execution of this Agreement, the School District shall provide the City with population of the School District at the time of the levy.

One-half of the sum owing under this contract shall be payable upon the execution of this Agreement. The remaining half of the sum owing under this contract should be payable on the last student day of May 2018.

5. GENERAL PROVISIONS

The Police School Resource Officers are City employees and shall not be considered employees of the School District for any purpose, including but not limited to salaries, wages, other compensations or fringe benefits, worker's compensation, unemployment compensation, P.E.R.A, Social Security, liability insurance, keeping of personnel records, termination of employment or other contract rights. The officers will report to and be directed by the Chief of Police. Resolution of unforeseen problems arising in this program shall be negotiated by representatives of the School District and the Chief of Police.

6. SCHEDULING

The Chief of Police shall determine the duty hours of the School Resource Officer on school days with input by the School District. The duty hours of the School Resource Officer on school days are flexible and will be primarily coordinated with the school day, and/or activities, but will be consistent with the City's labor contract with the Police Union. During non-school periods, the Chief of Police will determine the officer's duties and schedule.

7. HOLD HARMLESS AND INDEMNIFICATION

The City of Grand Rapids agrees to and shall defend, indemnify and hold harmless the School District, its officials, officers, agents and employees from and against any and all claims, losses, damages, judgements or liabilities of whatever nature, including any portion thereof, arising from or related to the indemnifying party's acts, omissions or performance under this agreement. It is the intent of the parties that each party be responsible for its own actions occurring under this agreement.

Dated: _____

GRAND RAPIDS SCHOOL DISTRICT #318

Business Manager

Dated: _____

CITY OF GRAND RAPIDS

Mayor

City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0343 **Version:** 1 **Name:** Temp Liquor - Car Show
Type: Agenda Item **Status:** Consent Agenda
File created: 5/15/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.

Sponsors:

Indexes:

Code sections:

Attachments: [American Legion Post 60 - Car Show.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.

Background Information:

American Legion Post 60 has submitted an application for a temporary liquor license for the annual Car Show located at the Itasca County Fairgrounds July 28 - 30, 2017. All documentation and fees have been received.

Staff Recommendation:

Approve and authorize staff to forward to State for issuance.

Requested City Council Action

Make a motion approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: American Legion Post 60 Date organized: 1921 Tax exempt number: 41-0632219

Address: 9 NW 2nd Ave City: Grand Rapids State: MN Mn Zip Code: 55744

Name of person making application: Renee Snow Business phone: 326-9141 Home phone: 326-1163

Date(s) of event: July 28, 29, 30, 2017 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Unit President Renee Snow City: Grand Rapids State: MN Mn Zip Code: 55744

Organization officer's name: Jerry St. Michel City: Grand Rapids State: MN Mn Zip Code: 55744

Organization officer's name: Jerry Terhaar City: Grand Rapids State: MN Mn Zip Code: 55744

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Location where permit will be used. If an outdoor area, describe.
Northern Minnesota Swap meet and Car show Itasca County Fair Grounds

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable - see attached

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>GRAND RAPIDS</u> City or County approving the license	_____ Date Approved
<u>\$20</u> Fee Amount	_____ Permit Date
<u>5-15-17</u> Date Fee Paid	_____ City or County E-mail Address
<u>[Signature]</u> Signature City Clerk or County Official	_____ City or County Phone Number
	_____ Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0344 **Version:** 1 **Name:** Summer Recreation Employees 2017
Type: Agenda Item **Status:** Consent Agenda
File created: 5/15/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex. These seasonal employees will be part of the annual operating budget, begin employment on May 23, 2017 and complete employment by August 31, 2017.

- Tom Grosell, Summer Sports Camp Lead, \$18.00 per hour
- Ben Simula, Summer Sports Camp Lead, \$18.00 per hour
- Kelsey Johnston, Summer Sports Camp Lead, \$18.00 per hour
- Emma McClure, Summer Sports Camp Lead, \$10.00 per hour
- Brooke Troumbly, Beach Staff, \$9.50 per hour
- Katie Adams, Youth Coach, \$9.50 per hour
- Emily Groom, Youth Coach, \$9.50 per hour
- Anna Bonner, Youth Coach, \$9.50 per hour
- Chloe Reisor, Youth Coach, \$9.50 per hour
- Kiya Danielson, Youth Coach, \$9.50 per hour

Staff Recommendation:

City staff is recommending the approving of hiring of seasonal and regular part-time employees with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Requested City Council Action

Make a motion approving the hiring of seasonal and regular part-time employees with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0345 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 5/15/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project

Sponsors:

Indexes:

Code sections:

Attachments: [Rapids Brewing Grant Application Authorization Resolution.pdf](#)
[Rapids Brewing Demo Abatement Budget Est..pdf](#)
[2017.02.17 - Exist Street View.pdf](#)
[2017.02.17 - View 1.pdf](#)
[2017.02.17 - View 2.pdf](#)
[Total Site View \(Hwy 169 side\).jpg](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project

Background Information:

The proposed Rapids Brewing project involves a \$3.6M redevelopment of three adjacent properties on the east side of Highway 169, mid-block between 2nd and 3rd Street N. Because of this block's high visibility, along the Highway 169 gateway to the downtown, the redevelopment/revitalization of this portion of Block 19 has been a long-standing goal of the City's *Comprehensive Plan* and *Downtown Redevelopment Master Plan*.

The project is being undertaken by a group of local private investors organized under a Minnesota business, Rapids Brewing Company, LLC.

Rapids Brewing intends to renovate the former Rialto Theater building, a 5,400 sq. ft. building that has been vacant, other than for use as storage, since the theater's closure in the mid 1980's. The renovation of the former Rialto will convert this structure, which has a current assessed property value of \$95,000, into a taproom/dining room with a live entertainment venue as well as an outdoor beer garden. (Refer to attached photographs and post-development renderings).

The two other properties making up the project site, lie adjacent and to the north of the former Rialto. One property is the vacant former township hall, previously sold by the City to the developer, and the other was formerly a massage therapy business. These two buildings will be demolished to make way for the construction of a new 6,250 sf addition to the former Rialto, which will house the production brewing functions of the business. This addition will also contain the kitchen area, serving the taproom/dining room.

A hazardous material survey has been completed for all three of these buildings, by Rapids Brewing, and the abatement of these materials have been factored into the attached demolition budget prepared by Hawk Construction, which serves as the basis for the proposed grant request of \$96,140.00.

Rapids Brewing anticipates employing 10 FTEs at an average annual wage of \$35,000 from the onset, with additional

employees added as production ramps up.

Rapids Brewing is working towards advancing the commencement of the project this summer, which would begin with the hazardous material abatement and demolition work, potentially funded by this grant, in June or July of this year.

Requested City Council Action

Make a motion adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project

CITY OF GRAND RAPIDS, MINNESOTA
RESOLUTION NO. 17-

STATE OF MINNESOTA)
COUNTY OF ITASCA)
CITY OF GRAND RAPIDS)

**RESOLUTION AUTHORIZING THE CITY TO MAKE APPLICATION TO THE
IRRRB COMMERCIAL REDEVELOPMENT GRANT PROGRAM FOR THE RAPIDS
BREWING (GRAND RAPIDS BLOCK 19 REDEVELOPMENT) PROJECT**

WHEREAS THE Grand Rapids City Council approves of the above application, because it supports community and economic development that is consistent with the Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED that the City Council of Grand Rapids, Minnesota does hereby adopt this resolution.

Upon vote taken thereon, the following voted:

For:

Against:

Whereupon said Resolution No. _____ was declared duly passed and adopted this 22nd day of May, 2017

Mayor

Attest: _____
City Clerk



Preliminary Estimate
Rapids Brewing Co.
Addition and Renovations
5/4/17

Demolition of Existing Buildings and Hazardous Materials Abatement

<u>Description</u>	<u>Estimated Cost</u>
General Requirements Costs	\$8,500
Hazardous Materials Inspection & Report	\$2,000
Remove Wall Tile and ACM Adhesive in Theater	\$16,140
Remove wood paneling & ACM wallboard adhesive in Theater & Lobby	\$4,900
Remove Roof Coating Material at Perimeter of Low Roof	\$2,500
Remove Pipe Insulation in Theater Basement and Tunnels	\$5,400
Lead Paint Removal in Theater Lobby	\$4,400
Remove Floor Tile and Mastic in Comm. Ctr. Bldg	\$7,500
Remove ACM coated sink in Spa Bldg	\$100
Building Demolition, Excavation and Re-filling	\$32,000
Excavate and Remove Buried Fuel Oil Tanks	\$4,000
TOTAL ESTIMATED COST	\$87,440
Recommended Contingency 10.0%	\$8,700
RECOMMENDED DEMO/ABATEMENT BUDGET	\$96,140



RAPIDS Brewing Co.

214 Pokegama Ave - Grand Rapids, MN



RAPIDS Brewing Co.
214 Pokegama Ave - Grand Rapids, MN



RAPIDS Brewing Co.

214 Pokegama Ave - Grand Rapids, MN





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0350	Version:	1	Name:	Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.
Type:	Agenda Item	Status:			Consent Agenda
File created:	5/16/2017	In control:			City Council
On agenda:	5/22/2017	Final action:			
Title:	Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	3542_001.pdf				

Date	Ver.	Action By	Action	Result
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Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.

Background Information:

The police department has auctioned off forfeited/abandoned evidence and found miscellaneous item in the past through a bidding process. The items to be auctioned were found, abandoned, or forfeited and have gone through the forfeiture process and have been awarded to the city by the courts.

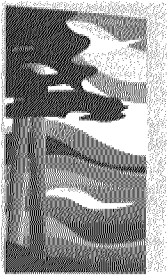
Please see the itemized list of items to be auctioned off in the attachment.

Staff Recommendation:

We recommend the City Council allow the Police Department to sell at auction forfeited/abandoned evidence and found miscellaneous items using Grand Rapids Auction, LLC.

Requested City Council Action

Make a motion to consider authorizing the Police Department to sell at auction forfeited/abandoned evidence and found miscellaneous items using Grand Rapids Auction, LLC.



Items in evidence that can be destroyed or sold at auction:

The following list of items are being held in the Grand Rapids Police Department Evidence and can be destroyed or sold at auction due to the criminal case being completed, the owner of such property is unknown, no claimant has come forward to take possession of such property, or the redemption period to claim such property has expired and said property is considered abandoned.

- Poulan brand weed cutter
- Two Black lockboxes with keys
- Durabite brand 18 volt cordless drill
- Two car stereo amplifiers
- Paslode brand battery operated air nailer with charger
- Two car stereo decks
- Roadside emergency kit in case
- Canon brand digital camera
- Two Garmin brand GPS units with charger and one Megellan brand GPS unit –no charger
- 10 assorted DVD movies
- Porter Cable brand jig saw
- PS3 game console with remote control and three controllers
- Xbox 360 game console and three remotes
- Stihl brand chainsaw model 009 in case
- Electric drill
- Fluorescent hanging shop light
- Various hand tools
- Laser Toner cartridge – compatible with Canon E40
- Circular saw
- Blaze orange “Gamehide” brand hunting vest
- Bow & Arrow soft sided camo case
- Cross bow



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0351 **Version:** 2 **Name:** Enter into group purchasing agreement with Network Services Company
Type: Agenda Item **Status:** Consent Agenda
File created: 5/16/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider entering into a group purchasing agreement with Network Services Company.
Sponsors:
Indexes:
Code sections:
Attachments: [Heartland Paper Network GPO Credit Application \(003\)](#)

Date	Ver.	Action By	Action	Result
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Consider entering into a group purchasing agreement with Network Services Company.

Background Information:

This agreement is an opportunity for the City of Grand Rapids to participate in a purchasing group for operating supplies such as cleaning and paper products. City Maintenance Staff is in the process of reaching out for quotes for these products which has been done in the past but not for several years. Through one of the prospective vendors the city has the opportunity to participate as part of a purchasing group which requires entering into this agreement.

Staff Recommendation:

City Staff recommends entering into a group purchasing agreement with Network Services Group.

Requested City Council Action

Make a motion to enter into a group purchasing agreement with Network Services Group and authorize necessary signatures.



Network Services Company
 1100 E. Woodfield Rd, Suite 200
 Schaumburg, IL 60173
 Fax 224-361-4144

GROUP PURCHASING SUPPLY AGREEMENT

EXHIBIT H
CREDIT APPLICATION

TO BE COMPLETED BY APPLICANT: (Please type or print)

Legal Business Name (Applicant):	City of Grand Rapids
Trade Name(s):	

Delivery Address:	420 N Pokegama Ave	Mailing Address (if different):	
City/State/Zip	Grand Rapids MN 55744-2662	City/State/Zip	
Telephone #:	(218) 326-7600	Fax #:(218) 326-7608	
A/P Contact:	Lisa Flaherty	A/P email Address:	ap@ci.grand-rapids.mn.us
A/P Telephone #:	(218) 326-7612	A/P Fax #:(218) 326-7608	

TYPE OF BUSINESS:	OFFICERS/PRINCIPALS:	BUSINESS FEDERAL ID #:	TAX EXEMPT / RESALE #: (attach copy of certificate)
<input type="checkbox"/> Corporation			
<input type="checkbox"/> Partnership			
<input type="checkbox"/> Proprietorship			
<input checked="" type="checkbox"/> Other	Local Government	41-6005201	8022490

IF BUSINESS IS PROPRIETORSHIP -	
Name of Owner(s)	
Social Security of Owner(s)	
Home Address	
Home Phone	

ANTICIPATED MONTHLY PURCHASES	CREDIT LINE REQUESTED
\$2,500	\$5,000

PLEASE PROVIDE BANK AND TRADE REFERENCES ON PAGE 2 OF THIS CREDIT APPLICATION

Statement of Release: The Applicant hereby authorizes the references listed in the application to provide Network Services Company with information pertaining to Applicant's credit and financial responsibility:

The undersigned hereby certifies that he/she is an owner/officer of the above named Applicant and in consideration of Network Services Company extending credit to said Applicant, the Applicant agrees to pay late charges equal to the maximum amount allowed by law but not to exceed 1.5% per month on any balances past due. The Applicant hereby represents that he/she has been provided with, and understands, the terms and conditions of the Group Purchasing Supply Agreement to which this application pertains ("Agreement") and, by his/her execution of this application, agrees to such terms and conditions (including pricing). The Applicant, by its execution of this credit application, further agrees that the terms and conditions (including pricing) contained in the Agreement shall, in the event of any conflict, supersede and control for all purposes any and all terms (including pricing) contained in any purchase orders issued by the Applicant or its agents. The Applicant by executing this credit application hereby agrees to indemnify and save harmless Network Services Company, its directors, officers, employees, agents, successors and assigns from all claims, damages, demands, suits, liabilities or causes of action of every kind and nature whatsoever that are a result of any misuse of or damage to, the products purchased from Network Services Company by the Applicant's employees, agents and customers.

APPLICANT:		Mayor	
	(signature)	(title)	(date)

PLEASE NOTE: In order for Network Services Company to consider establishing credit for the Applicant, the following conditions must be met:
 (1) This application must be signed by an owner or officer AND (2) At least four major trade references & one bank reference must be furnished.



Network Services Company
 1100 E. Woodfield Rd, Suite 200
 Schaumburg, IL 60173
 Fax 224-361-4144

GROUP PURCHASING SUPPLY AGREEMENT

EXHIBIT H
CREDIT APPLICATION

BANK REFERENCES
(Please print and include complete address and telephone numbers)

1.	Name of Bank:	Grand Rapids State Bank	2.	Name of Bank:	
	Bank Officer:	Dale Rosier		Bank Officer:	
	Address:	523 NW 1st Street		Address:	
	City, ST, ZIP:	Grand Rapids MN 55744		City, ST, ZIP:	
	Telephone #:	218/326-9414		Telephone #:	
	Fax #:	218/326-3659		Fax #:	
	Checking Acct #	4110167		Checking Acct #	
	Investment Acct #			Investment Acct #	
	Loan Acct #:			Loan Acct #:	

TRADE REFERENCES
(Please print and include complete address and telephone numbers)

1.	Company Name:	Sim Supply Inc.	2.	Company Name:	Cole Hardware Inc.
	Contact:	Larry		Contact:	Wayne or Marlene Cole
	Address:	1001 E 7th Ave		Address:	508 NE 4th Street
	City, ST, ZIP:	Hibbing, MN 55746-1405		City, ST, ZIP:	Grand Rapids, MN 55744
	Telephone #:	800/642-2416		Telephone #:	218/326-6652
	Fax #:	218/262-6474		Fax #:	218/327-2763
	Applicant Acct #	GRAND		Applicant Acct #	GRCITYOF

3.	Company Name:	Ameripride Linen & Apparel	4.	Company Name:	Burggraf's Ace Hardware
	Contact:	Adam		Contact:	Craig or Steve Burggraf
	Address:	PO Box 950		Address:	1115 E Hwy 169
	City, ST, ZIP:	Bemidji, MN 56619-0950		City, ST, ZIP:	Grand Rapids, MN 55744
	Telephone #:	800/675-6362		Telephone #:	218/326-8594
	Fax #:	218/751-3260		Fax #:	218/326-9576
	Applicant Acct #	350041500		Applicant Acct #	134387

MINNESOTA • REVENUE

Certificate of Exemption

ST3

Purchaser: Complete this certificate and **give it to the seller.**

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____.

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name _____ Project description _____

Name of purchaser

CITY OF GRAND RAPIDS

Business address

420 N POKEGAMA AVE

City

GRAND RAPIDS

State

MN

Zip code

55744-2662

Purchaser's tax ID number

8022490

State of issue

MINNESOTA

If no tax ID number,
enter one of the following:

FEIN

Driver's license number/State issued ID number
state of issue number

Name of seller from whom you are purchasing, leasing or renting

Network Services Company

Seller's address

1100 E Woodfield Rd, St3 200

City

Schaumburg

State

IL

Zip code

60173

Type of business.

Type of business

- | | |
|--|--|
| <input type="checkbox"/> 01 Accommodation and food services | <input type="checkbox"/> 11 Transportation and warehousing |
| <input type="checkbox"/> 02 Agricultural, forestry, fishing, hunting | <input type="checkbox"/> 12 Utilities |
| <input type="checkbox"/> 03 Construction | <input type="checkbox"/> 13 Wholesale trade |
| <input type="checkbox"/> 04 Finance and insurance | <input type="checkbox"/> 14 Business services |
| <input type="checkbox"/> 05 Information, publishing and communications | <input type="checkbox"/> 15 Professional services |
| <input type="checkbox"/> 06 Manufacturing | <input type="checkbox"/> 16 Education and health-care services |
| <input type="checkbox"/> 07 Mining | <input type="checkbox"/> 17 Nonprofit organization |
| <input type="checkbox"/> 08 Real estate | <input checked="" type="checkbox"/> 18 Government |
| <input type="checkbox"/> 09 Rental and leasing | <input type="checkbox"/> 19 Not a business (explain) _____ |
| <input type="checkbox"/> 10 Retail trade | <input type="checkbox"/> 20 Other (explain) _____ |

Reason for exemption.

Reason for exemption

- | | |
|---|--|
| <input type="checkbox"/> A Federal government (department) _____ | <input type="checkbox"/> J Agricultural production |
| <input checked="" type="checkbox"/> B Specific government exemption (from list on back)
Local Government _____ | <input type="checkbox"/> K Industrial production/manufacturing |
| <input type="checkbox"/> C Tribal government (name) _____ | <input type="checkbox"/> L Direct pay authorization |
| <input type="checkbox"/> D Foreign diplomat # _____ | <input type="checkbox"/> M Multiple points of use (services, digital goods, or computer software delivered electronically) |
| <input type="checkbox"/> E Charitable organization # _____ | <input type="checkbox"/> N Direct mail |
| <input type="checkbox"/> F Educational organization # _____ | <input type="checkbox"/> O Other (enter number from back page) _____ |
| <input type="checkbox"/> G Religious organization # _____ | <input type="checkbox"/> P Percentage exemption |
| <input type="checkbox"/> H Resale | <input type="checkbox"/> Advertising (enter percentage) _____% |
| <input type="checkbox"/> I Capital Equipment | <input type="checkbox"/> Utilities (enter percentage) _____% |
| | <input type="checkbox"/> Electricity (enter percentage) _____% |

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Sign here

Signature of authorized purchaser

Barbara Baird

Print name here

Barbara Baird

Title

Finance Director

Date

5/22/2017



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0352 **Version:** 1 **Name:** Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.

Type: Agenda Item **Status:** Consent Agenda

File created: 5/16/2017 **In control:** City Council

On agenda: 5/22/2017 **Final action:**

Title: Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.

Background Information:

The police department has sold forfeited firearms in the past through an auction process. The five (5) forfeited rifles and the two (2) forfeited handguns to be sold have gone through the forfeiture process and have been awarded to the city by the courts. The guns will be sold individually or as a lot, which ever brings in the highest bid.

Rifles to be auctioned are as follows:

1. Enfield Bolt rifle 1918, #3154
2. Marlin 22 Semi-Auto rifle #96401867
3. Greenfield Mod 60 22 cal. rifle #19319980
4. Enfield Rifle 303 cal. #VRLSA 1897LEI
5. Enfield Action Rifle with scope # 88178

Handguns to be auctioned are as follows:

1. ISSC M22 22 cal. Handgun # ABB482
2. Sig Sauer P250 9mm handgun # EAK073678

Staff Recommendation:

We recommend to the City Council to authorize the police department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally License Firearms Dealer at auction.

Requested City Council Action

Consider making a motion authorizing the police department to sell the five (5) forfeited rifles and two (2) forfeited

handguns to a Federally License Firearms Dealer at auction.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0353 **Version:** 1 **Name:** Seasonal Golf Course Employees
Type: Agenda Item **Status:** Consent Agenda
File created: 5/16/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider appointing seasonal Golf Employees
Sponsors:
Indexes:
Code sections:
Attachments: [Seasonal Employees May 22 2017 RCA.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider appointing seasonal Golf Employees

Background Information:

Seasonal Golf Course employees to be considered for approval.

These people would begin work no sooner than May 23 and end employment no later than October 31, 2017.

Staff Recommendation:

Approve the list of Seasonal Employees at Pokegama Golf Course

Requested City Council Action

Make a motion approving employment of seasonal golf course employees as detailed in the attachment. Employment to begin no sooner than May 23 and end no later than October 31, 2017.

Funding for these employees is from the 2017 golf course budget.

2017 Seasonal Golf Course Employees

May 22, 2017 RCA

Name	Position	hourly wage
Katie Richter	Outdoor Services	\$ 9.50
Gavin Hain	Maintenance	\$ 9.50
Talia Roth	Maintenance	\$ 9.50
Stacy Washington	Maintenance	\$ 9.50
Ben Olson	Maintenance	\$ 9.50
Kaleb Pelkey	Maintenance	\$ 9.50



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0361 **Version:** 1 **Name:** 2017-2021 Amended CIP
Type: Agenda Item **Status:** Consent Agenda
File created: 5/17/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.
Sponsors:
Indexes:
Code sections:
Attachments: [2017-2021 Capital Improvement Plan.pdf](#)
[2017-2021 CIP.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.

Background Information:

During the 2017 budget process, all departments were required to prepare request worksheets for the proposed capital purchases for 2017-2021. All of the requests have been compiled into the 2017-2021 Amended Capital Improvement Plan (CIP) by year. The CIP book is attached for your review. After it is approved, it will be printed and you will receive a copy.

The capital purchases approved for 2017 by the City Council are:

- *\$10,000 for VM3 virtual server host computer
- *\$12,000 for Upgrade two firewalls
- *\$5,600 for Policy management & compliance software
- *\$15,000 for Data backup appliance
- *\$125,000 for Dehumidification replacement
- *\$7,000 for GRSC Concession stand roof

The infrastructure projects approved for 2017 are:

CP2009-1 4th Ave/13th St., 9th St. NE, 14th St., 8th Ave NE/Storm Water

All 2017 Airport, Building and Equipment requests are listed on the attachment. All other requests in the CIP are proposed and will be discussed in the next budget process.

The City will be issuing General Obligation Street Reconstruction Bonds this year. This will require a separate Reconstruction Capital Improvement Plan and a Public Hearing before the City can issue bonds. We will be coming to the June 12, 2017 Council Meeting to request permission to hold a public hearing.

Staff Recommendation:

Staff is recommending approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.

Requested City Council Action

Make a motion approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-
ADOPTING AN AMENDED CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Minnesota Statutes, Section 475.521 (the “Act”), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, the City of Grand Rapids (the “City”), has heretofore adopted a capital improvement plan (the “Plan”) pursuant to the Act and now wishes to amend the Plan in order to provide for capital improvements;

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota:

1. The 2017-2021 Amended Plan is hereby in all respects approved.
2. The staff of the City is hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Amended Plan in accordance with any applicable laws and regulations, provided that before any bonds are issued to finance capital improvements described in the Amended Plan, staff will schedule a subsequent public hearing before the Council regarding such bonds in accordance with the Act.

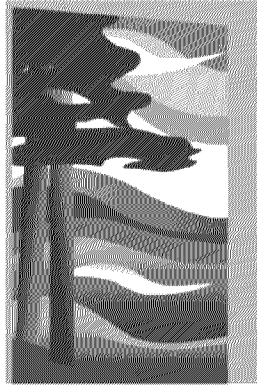
Adopted this 22nd day of May, 2017.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

AMENDED CAPITAL IMPROVEMENT PLAN

2017 – 2021

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2017 thru 2021

PROJECTS BY CATEGORY

Category	Project #	Priority	2017	2018	2019	2020	2021	Total
Airport Improvements								
AP74 Truck Replacement	2017/AP-1	2	200,000					200,000
Taxilane Utilities	2017/AP-3	2	165,000					165,000
Ramp Lighting Replacement	2018/AP-1	3		20,000				20,000
Taxilane Construction	2018/AP-2	2		130,000				130,000
General Aviation Apron Reconstruction	2018/AP-4	2		1,273,000				1,273,000
FBO Improvements	2019/AP-2	3			80,000			80,000
Airport Zoning Update	2019/AP-3	2			50,000			50,000
RWY 16/34 - Reconstruction	2020/AP-2	3				3,780,000		3,780,000
Airport Improvements Total			365,000	1,423,000	130,000	3,780,000		5,698,000
Buildings								
City Hall Security Upgrades	2017/CH-1	1	200,000					200,000
Fire Hall Roof Replacement	2017/FD-1	2	60,000					60,000
GRSC Concession Stand Roof	2017/PW-6	1	7,000					7,000
Council Chambers Carpet Replacement	2018/CH-1	2		12,000				12,000
Fire Hall Doors	2018/FD-1	2		40,000				40,000
Golf Course Carpet Replacement	2018/GC-2	3		15,000				15,000
Blandin Beach House Demo	2018/P&R-1	2		20,000				20,000
Blandin Beach Restrooms	2018/P&R-2	3		90,000				90,000
Blandin Beach Pavilion	2018/P&R-3	3		100,000				100,000
Forest Lake Outdoor Rink	2018/P&R-5	3		20,000				20,000
Murphy Outdoor Rink	2018/P&R-7	3		20,000				20,000
Golf Course Septic System Lift Pumps	2019/GC-1	3			6,000			6,000
IRA Civic Center- Refurbish/Remodel/Roof Phase II	2019/P&R-1	2			4,180,000			4,180,000
Golf Course Maintenance Bldg Upgrades	2020/GC-2	3				65,000		65,000
Buildings Total			267,000	317,000	4,186,000	65,000		4,835,000
Equipment								
Police Vehicle Replacement Plan	2016/PD-1	2	50,000	50,000	100,000	100,000	50,000	350,000
Brush Truck Replacement	2017/FD-2	2	65,000					65,000
Golf Course Irrigation	2017/GC-1	3	3,750	11,500	13,500	10,000	15,000	53,750
Golf Course Battery Replacement	2017/GC-2	3	20,000					20,000
Golf Course Reelmaster 3550-D	2017/GC-3	3	90,000					90,000
Golf Course Groundsmaster 3500-D	2017/GC-4	3	32,000					32,000
Golf Course Sand Pro 3040	2017/GC-5	3	20,000					20,000
Golf Course Greensmower 3150-Q	2017/GC-6	3	30,000					30,000
"VM3" virtual server host computer.	2017/IT-2	1	10,000					10,000
Upgrade two firewalls	2017/IT-3	2	12,000					12,000
Policy management and compliance software	2017/IT-4	2	5,600					5,600
Data backup appliance	2017/IT-5	1	15,000					15,000
Dehumidification Replacement	2017/P&R-4	1	153,000					153,000
PW 2 Pick-up Replacements W/Plows	2017/PW-1	1	84,000					84,000
PW Dump Truck Replacement	2017/PW-2	1	350,000					350,000
PW Bucket Truck	2017/PW-3	1	130,000					130,000
Turf Lawnmower w/Bag Attachment	2017/PW-7	1	16,000					16,000
Inspection Truck	2017/SWU-1	2	37,000					37,000

Category	Project #	Priority	2017	2018	2019	2020	2021	Total
Golf Course Lely Fertilizer Spreader	2018/GC-1	3		5,000				5,000
PD Squad Mobile Replacement	2018/IT-1	1		18,000		18,000	18,000	54,000
PW Grader	2018/PW-1	1		200,000				200,000
PW Backhoe Replacement	2018/PW-2	1		145,000				145,000
City Limits Sign Replacement	2018/PW-3	1		20,000	20,000			40,000
PW Turf Lawn Mower	2018/PW-4	1		50,000				50,000
Inspection Truck	2018-1	3		28,000	29,000			57,000
Golf Course Outdoor Patio Furniture	2019/GC-2	3			10,000			10,000
Storage Area Network device.	2019/IT-1	1			20,000			20,000
PW Loader W/Plow & Wing	2019/PW-1	1			325,000			325,000
PW Pick-up Replacement	2019/PW-2	1			46,000			46,000
PW ASV Replacement	2019/PW-3	1			55,000			55,000
Aerial Photograph Updates	2020/Aerials	3				35,000		35,000
Golf Course Toro Tee Mower	2020/GC-1	3				25,000	25,000	50,000
"VM2" virtual server host computer.	2020/IT-1	1				10,000		10,000
Squad Video Camera Replacement	2020/PD-1	3				45,000	45,000	90,000
2 PW Pick-ups with plows	2020/PW-1	1				84,000		84,000
Ballfield Groomer	2020/PW-2	1				20,000		20,000
PW Sidewalk/Trail/Snow-Removal Machine	2020/PW-3	1				80,000		80,000
PW Multi-Terrain Loader/Skidsteer	2020/PW-4	1				80,000		80,000
Street Sweeper	2020/SWU-1	2				180,000		180,000
Golf Course Dining Tables & Chairs	2021/GC-1	3					25,000	25,000
Equipment Total			1,123,350	527,500	618,500	687,000	178,000	3,134,350
Reconstruction								
2017 Infrastructure Improvements	2017/2009-1	2	3,045,611					3,045,611
10th Ave NE (5th St - 7th St)	2018/2011-1	2		679,254				679,254
7th St NE and 11th Avenue NE	2018/2011-3	2		1,621,110				1,621,110
2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE	2018/2014-2	2		1,509,764				1,509,764
Block 19 Improvements	2018/2018-1	2		1,719,621				1,719,621
NW Street Reconstruction	2019/2016-1	2			1,439,376			1,439,376
5th Ave NE (TH 2 to 5th St)	2020/2007-5	3				428,619		428,619
3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)	2020/2010-1	3				1,505,475		1,505,475
Ha-Car Neighborhood	2021/2021-1	3					4,042,200	4,042,200
Reconstruction Total			3,045,611	5,529,749	1,439,376	1,934,094	4,042,200	15,991,030
Rural Street								
Elida Drive Extension	2020/2012-5	4				897,130		897,130
City Wide Overlays - Rural	2020/2013-2	3				588,500		588,500
City Wide Overlays - 7th Ave Se	2020/2017-2	3				545,000		545,000
Rural Street Total						2,030,630		2,030,630
Trails								
Mississippi Riverfront Bridge	2018/2010-5	2		1,640,696				1,640,696
Trails Total				1,640,696				1,640,696
Urban Street								
City Wide Overlays-Urban (Hilltop)	2018/2014-3	2		1,004,428				1,004,428
City Wide Overlays-Sylvan	2019/2015-1	3			1,629,873			1,629,873
2nd Ave SE (10th St - 11th St)	2020/2002-4	3				322,408		322,408
21st St SW (3rd Ave to Horseshoe Lk Rd)	2020/2003-18	5				1,552,829		1,552,829
City Wide Overlays	2021/2016-2	3					470,000	470,000
Urban Street Total				1,004,428	1,629,873	1,875,237	470,000	4,979,538
GRAND TOTAL			4,800,961	10,442,373	8,003,749	10,371,961	4,690,200	38,309,244

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2017 thru 2021

FUNDING SOURCES BY CATEGORY

Category Source	2017	2018	2019	2020	2021	Total
Airport Improvements						
CIP Fund		38,825	16,000	94,500		149,325
Equipment Certificates	30,000					30,000
FAA		1,280,700	48,000	3,402,000		4,730,700
Grants-Other	165,000					165,000
Itasca County	30,000	38,825	16,000	94,500		179,325
ST/MN-Airport	140,000	64,650	50,000	189,000		443,650
Total	365,000	1,423,000	130,000	3,780,000		5,698,000
Buildings						
CIP Fund	7,000	167,000				174,000
GO Bonds	260,000					260,000
GO CIP Bonds		40,000	2,230,000			2,270,000
Golf Course Enterprise Fund		15,000	6,000	65,000		86,000
Grants-Other		95,000				95,000
State Bonding			1,950,000			1,950,000
Total	267,000	317,000	4,186,000	65,000		4,835,000
Equipment						
CIP Fund	167,600	66,000	69,000	63,000	18,000	383,600
Equipment Certificates	630,000	445,000	526,000	364,000	50,000	2,015,000
General Capital Improvement Projects	20,000					20,000
Golf Course Enterprise Fund	195,750	16,500	23,500	35,000	65,000	335,750
Interfund Loan	8,000					8,000
Storm Water Utility	37,000			180,000		217,000
Township Fire Contract-Depreciation	65,000					65,000
Vehicle Forfeiture Fund				45,000	45,000	90,000
Total	1,123,350	527,500	618,500	687,000	178,000	3,134,350
Reconstruction						
Assessments	289,050	650,460	157,427	269,000	356,620	1,722,557
GO Reconstruction Bonds	1,718,591	1,085,381	935,269	1,167,392	2,360,580	7,267,213
GR Public Utilities-Sanitary	298,919	425,674	114,600	91,435	500,000	1,430,628
GR Public Utilities-Water Main	433,669	683,915	157,080	271,097	725,000	2,270,761
Grants-Other	205,382					205,382
MSA		1,095,054				1,095,054
Storm Water Utility	100,000	145,614	75,000	135,170	100,000	555,784
TIF/Tax Abatement		1,443,651				1,443,651
Total	3,045,611	5,529,749	1,439,376	1,934,094	4,042,200	15,991,030
Rural Street						
Assessments				563,254		563,254
GO Bonds				243,876		243,876
GO Reconstruction Bonds				813,500		813,500
GR Public Utilities-Sanitary				110,000		110,000

Category		2017	2018	2019	2020	2021	Total
Source							
MSA					300,000		300,000
	Total				2,030,630		2,030,630
Trails							
Federal Other			296,696				296,696
GO Bonds			594,000				594,000
State Bonding			750,000				750,000
	Total		1,640,696				1,640,696
Urban Street							
Assessments			57,412	92,858	711,904	94,000	956,174
GO Bonds					663,333		663,333
GO Reconstruction Bonds			917,288	1,484,435		351,000	2,752,723
Grants-Other					500,000		500,000
Storm Water Utility			29,728	52,580		25,000	107,308
	Total		1,004,428	1,629,873	1,875,237	470,000	4,979,538
	GRAND TOTAL	4,800,961	10,442,373	8,003,749	10,371,961	4,690,200	38,309,244

**GRAND RAPIDS/
ITASCA COUNTY
AIRPORT**

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
2017 thru 2021

Airport Projects and Funding Sources

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
Airport								
AP74 Truck Replacement	2017/AP-1	2	200,000					200,000
<i>Equipment Certificates</i>			30,000					30,000
<i>Itasca County</i>			30,000					30,000
<i>ST/MN-Airport</i>			140,000					140,000
Taxilane Utilities	2017/AP-3	2	165,000					165,000
<i>Grants-Other</i>			165,000					165,000
Ramp Lighting Replacement	2018/AP-1	3		20,000				20,000
<i>CIP Fund</i>				500				500
<i>FAA</i>				18,000				18,000
<i>Itasca County</i>				500				500
<i>ST/MN-Airport</i>				1,000				1,000
Taxilane Construction	2018/AP-2	2		130,000				130,000
<i>CIP Fund</i>				6,500				6,500
<i>FAA</i>				117,000				117,000
<i>Itasca County</i>				6,500				6,500
General Aviation Apron Reconstruction	2018/AP-4	2		1,273,000				1,273,000
<i>CIP Fund</i>				31,825				31,825
<i>FAA</i>				1,145,700				1,145,700
<i>Itasca County</i>				31,825				31,825
<i>ST/MN-Airport</i>				63,650				63,650
FBO Improvements	2019/AP-2	3			80,000			80,000
<i>CIP Fund</i>					6,000			6,000
<i>FAA</i>					48,000			48,000
<i>Itasca County</i>					6,000			6,000
<i>ST/MN-Airport</i>					20,000			20,000
Airport Zoning Update	2019/AP-3	2			50,000			50,000
<i>CIP Fund</i>					10,000			10,000
<i>Itasca County</i>					10,000			10,000
<i>ST/MN-Airport</i>					30,000			30,000
RWY 16/34 - Reconstruction	2020/AP-2	3				3,780,000		3,780,000
<i>CIP Fund</i>						94,500		94,500
<i>FAA</i>						3,402,000		3,402,000
<i>Itasca County</i>						94,500		94,500
<i>ST/MN-Airport</i>						189,000		189,000
Airport Total			365,000	1,423,000	130,000	3,780,000		5,698,000
GRAND TOTAL			365,000	1,423,000	130,000	3,780,000		5,698,000

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Airport
 Contact Engineer
 Type Equipment
 Useful Life
 Category Airport Improvements
 Priority 2 Very Important

Project # 2017/AP-1
 Project Name AP74 Truck Replacement

Description Total Project Cost: \$200,000
 This is the replacement of the existing snowplow sanding truck.

Justification
 The existing truck is a 1995 single axle Ford due for replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	200,000					200,000
Total	200,000					200,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	30,000					30,000
Itasca County	30,000					30,000
ST/MN-Airport	140,000					140,000
Total	200,000					200,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

City of Grand Rapids, Minnesota

Department Airport

Contact Airport Manager

Type Improvement

Useful Life 30 years

Category Airport Improvements

Priority 2 Very Important

Project # **2017/AP-3**
Project Name **Taxilane Utilities**

Total Project Cost: **\$165,000**

Description

Installation of new utilities (water and sanitary) to the hangar development area

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	165,000					165,000
Total	165,000					165,000

Funding Sources	2017	2018	2019	2020	2021	Total
Grants-Other	165,000					165,000
Total	165,000					165,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # 2018/AP-1
 Project Name Ramp Lighting Replacement

Description Total Project Cost: \$20,000
 Replacement of ramp lighting

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		500				500
FAA		18,000				18,000
Itasca County		500				500
ST/MN-Airport		1,000				1,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 2 Very Important

Project # **2018/AP-2**
 Project Name **Taxilane Construction**

Description Total Project Cost: \$130,000
 Construction of a new taxilane south of the terminal building

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		130,000				130,000
Total		130,000				130,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		6,500				6,500
FAA		117,000				117,000
Itasca County		6,500				6,500
Total		130,000				130,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

City of Grand Rapids, Minnesota

Department Airport

Contact Airport Manager

Type Improvement

Useful Life 25 years

Category Airport Improvements

Priority 2 Very Important

Project #	2018/AP-4
Project Name	General Aviation Apron Reconstruction

Description	Total Project Cost: \$1,273,000
<p>Our 100,000+ plus square foot General Aviation apron is in need of replacement. We would seek 90% FAA grant money to mill the asphalt and repave this area along with any necessary improvement to the storm water drainage system.</p>	

Justification
<p>The structural integrity of the pavement has decayed to a point where it needs to be replaced.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Airport Infrastructure		1,273,000				1,273,000
Total		1,273,000				1,273,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		31,825				31,825
FAA		1,145,700				1,145,700
Itasca County		31,825				31,825
ST/MN-Airport		63,650				63,650
Total		1,273,000				1,273,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # 2019/AP-2
 Project Name FBO Improvements

Description Total Project Cost: \$80,000
 FBO building improvements (roof, bathrooms and firewall)

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance			80,000			80,000
Total			80,000			80,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund			6,000			6,000
FAA			48,000			48,000
Itasca County			6,000			6,000
ST/MN-Airport			20,000			20,000
Total			80,000			80,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Airport
 Contact Engineer
 Type Maintenance
 Useful Life 20 years
 Category Airport Improvements
 Priority 2 Very Important

Project # **2019/AP-3**
 Project Name **Airport Zoning Update**

Description Total Project Cost: \$50,000
 Once the Airport Master Plan and eALP are updated in 2015, the Airport Zoning may need to be amended to reflect changes in the eALP.

Justification
 The Airport Zoning should reflect the eALP for the airport.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services			50,000			50,000
Total			50,000			50,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund			10,000			10,000
Itasca County			10,000			10,000
ST/MN-Airport			30,000			30,000
Total			50,000			50,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # **2020/AP-2**
 Project Name **RWY 16/34 - Reconstruction**

Description Total Project Cost: \$3,780,000
 This is the resurfacing of the existing Runway 16/34 and the guidance sign replacement

Justification
 The runway will need to be resurfaced in order to continue to utilize it.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				3,780,000		3,780,000
Total				3,780,000		3,780,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund				94,500		94,500
FAA				3,402,000		3,402,000
Itasca County				94,500		94,500
ST/MN-Airport				189,000		189,000
Total				3,780,000		3,780,000

Budget Impact/Other

BUILDINGS

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2017 thru 2021

Building Projects and Funding Sources

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
Building Maintenance								
City Hall Security Upgrades <i>GO Bonds</i>	2017/CH-1	1	200,000 200,000					200,000 200,000
Council Chambers Carpet Replacement <i>CIP Fund</i>	2018/CH-1	2		12,000 12,000				12,000 12,000
Building Maintenance Total			200,000	12,000				212,000
Civic Ctr, Parks & Recreation								
Blandin Beach House Demo <i>CIP Fund</i>	2018/P&R-1	2		20,000 20,000				20,000 20,000
Blandin Beach Restrooms <i>CIP Fund</i> <i>Grants-Other</i>	2018/P&R-2	3		90,000 45,000 45,000				90,000 45,000 45,000
Blandin Beach Pavilion <i>CIP Fund</i> <i>Grants-Other</i>	2018/P&R-3	3		100,000 50,000 50,000				100,000 50,000 50,000
Forest Lake Outdoor Rink <i>CIP Fund</i>	2018/P&R-5	3		20,000 20,000				20,000 20,000
Murphy Outdoor Rink <i>CIP Fund</i>	2018/P&R-7	3		20,000 20,000				20,000 20,000
IRA Civic Center- Refurbish/Remodel/Roof Phase II <i>GO CIP Bonds</i> <i>State Bonding</i>	2019/P&R-1	2			4,180,000 2,230,000 1,950,000			4,180,000 2,230,000 1,950,000
Civic Ctr, Parks & Recreation Total				250,000	4,180,000			4,430,000
Fire								
Fire Hall Roof Replacement <i>GO Bonds</i>	2017/FD-1	2	60,000 60,000					60,000 60,000
Fire Hall Doors <i>GO CIP Bonds</i>	2018/FD-1	2		40,000 40,000				40,000 40,000
Fire Total			60,000	40,000				100,000
Golf Course								
Golf Course Carpet Replacement <i>Golf Course Enterprise Fund</i>	2018/GC-2	3		15,000 15,000				15,000 15,000
Golf Course Septic System Lift Pumps <i>Golf Course Enterprise Fund</i>	2019/GC-1	3			6,000 6,000			6,000 6,000
Golf Course Maintenance Bldg Upgrades <i>Golf Course Enterprise Fund</i>	2020/GC-2	3				65,000 65,000		65,000 65,000
Golf Course Total				15,000	6,000	65,000		86,000

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
Public Works								
GRSC Concession Stand Roof <i>CIP Fund</i>	2017/PW-6	1	7,000					7,000
			7,000					7,000
Public Works Total			7,000					7,000
GRAND TOTAL			267,000	317,000	4,186,000	65,000		4,835,000

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life 20 years

Category Buildings

Priority 1 Critical

Project #	2017/CH-1
Project Name	City Hall Security Upgrades

Description	Total Project Cost: \$200,000
<p>These improvements are required to improve the safety of employees and public in City Hall.</p>	

Justification
<p>Creating a safe working environment for employees and the public when in City Hall is critically needed.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	200,000					200,000
Total	200,000					200,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds	200,000					200,000
Total	200,000					200,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project # 2018/CH-1

Type Improvement

Project Name Council Chambers Carpet Replacement

Useful Life 10 years

Category Buildings

Priority 2 Very Important

Total Project Cost: \$12,000

Description

Replace carpet in council chambers and room 2B.

Justification

Carpet is worn and dirty.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		12,000				12,000
Total		12,000				12,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		12,000				12,000
Total		12,000				12,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Unassigned

Useful Life 30 years

Category Buildings

Priority 2 Very Important

Project #	2018/P&R-1
Project Name	Blandin Beach House Demo

Description	Total Project Cost: \$20,000
<p>Due to its poor condition and maintenance expenses associated with repairs, we need to demolish the existing building at Blandin Beach. It is proposed to utilize portable toilets until permanent ones are constructed as proposed in 2018.</p>	

Justification
<p>The current building is not ADA compliant, the building is deteriorating, and does not serve a beneficial function.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2018/P&R-2**
 Project Name **Blandin Beach Restrooms**

Type Improvement

Useful Life 30 years

Category Buildings

Priority 3 Important

Description Total Project Cost: \$90,000
 This project is the construction of a very basic two room uniisex ADA compliant bathroom.

Justification
 Per the recommendation of our updated Park Plan, phase 1 will replace the existing bathroom facility with a new one. Phase 2 will include the construction of a pavilion and possibly a splash-pad.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		90,000				90,000
Total		90,000				90,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		45,000				45,000
Grants-Other		45,000				45,000
Total		90,000				90,000

Budget Impact/Other
 Reduce staffing of the existing building.

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2018/P&R-3**
 Project Name **Blandin Beach Pavilion**

Type Improvement

Useful Life 30 years

Category Buildings

Priority 3 Important

Description Total Project Cost: \$100,000
 Per the updated Park Plan, we would like to construct a large pavilion at Blandin Beach that would be capable of hosting family gatherings, small concerts, and theatrical performances.

Justification
 Using the 2014 Park Plan as the basis, updating the facilities at Blandin Beach and adding a pavilion was identified as a priority new action.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		100,000				100,000
Total		100,000				100,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		50,000				50,000
Grants-Other		50,000				50,000
Total		100,000				100,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2018/P&R-5**
 Project Name **Forest Lake Outdoor Rink**

Type Improvement

Useful Life 20 years

Category Buildings

Priority 3 Important

Description Total Project Cost: \$20,000
 Replace the existing boards and fencing at the Forest Lake outdoor rink. Install new windows, siding, and shingles on the warming house.

Justification
 The existing boards and fencing were installed approximately 25 years ago. Public Works continues to perform maintenance to ensure the safety of patrons, but much of the wood is becoming rotten. The warming house also needs windows, siding, and shingles as it's currently in poor condition.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2018/P&R-7**
 Project Name **Murphy Outdoor Rink**

Type Improvement

Useful Life 20 years

Category Buildings

Priority 3 Important

Description **Total Project Cost: \$20,000**
 Replace the existing boards and fencing at the Murphy outdoor rink. Install new windows, siding, and shingles on the warming house.

Justification
 The existing boards and fencing were installed approximately 25 years ago. Public Works continues to perform maintenance to ensure the safety of patrons, but much of the wood is becoming rotten. The warming house also needs windows, siding, and shingles as it's currently in poor condition.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Civic Ctr, Parks & Recreation

City of Grand Rapids, Minnesota

Contact Civic Center Director

Project #	2019/P&R-1
Project Name	IRA Civic Center- Refurbish/Remodel/Roof Phase II

Type Improvement

Useful Life 30 years

Category Buildings

Priority 2 Very Important

Description	Total Project Cost: \$4,180,000
<p>Replace the refrigeration system, rink floor, and dehumidification system at the Civic Center. Complete Phase II of the flat roof replacement project. Complete a remodel of the upper lobby.</p>	

Justification
<p>The refrigeration system and rink floor in the West Venue were installed in 1968. While the mechanical system has been updated and maintained through the years it has served well past it's expected life cycle. The state recently announced the phase out of R22 refrigerant in 2020 providing further reason to complete the replacement.</p> <p>The upper lobby was part of the Civic Center expansion project in 1980. The old concession stand occupies a large part of the usable space and the entire lobby could use an update. By removing the old concession stand, installing windows in the south wall, constructing a small concession / catering kitchen on the West side, and dressing the lobby up with some stone and wood work would make the space much more marketable for meetings, banquets, and receptions. Featuring over 5,600 square feet the space could easily accommodate events for groups of up to 350 people.</p> <p>Constructing an addition on the south end of the east venue to provide improved viewing during hockey events, additional meeting/banquet space, and an elevator to provide accessibility to all, will only enhance and make the facility more economically independent.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services			250,000			250,000
Construction/Maintenance			3,930,000			3,930,000
Total			4,180,000			4,180,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO CIP Bonds			2,230,000			2,230,000
State Bonding			1,950,000			1,950,000
Total			4,180,000			4,180,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Fire

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2017/FD-1
Project Name	Fire Hall Roof Replacement

Type Maintenance

Useful Life 40 years

Category Buildings

Priority 2 Very Important

Description	Total Project Cost: \$60,000
The original fire hall roof is in dire need of replacement.	

Justification
The roof leaks almost every time it rains in one of several locations. This portion of the roof is estimated to be at least 40 years old which is about twice the life expectancy of a roof of this type. The remainder of the roof is in good condition as one section was replaced last year and the other section will have a long term repair done this year. The old roof is built up asphalt roof compared to the new one which will be .60 mill fully adhered EPDM (rubber). The existing roof has little to no insulation value, 6 inches of new insulation will be installed with an R value of 36. This added insulation will improve energy efficiency of the building.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	60,000					60,000
Total	60,000					60,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO Bonds	60,000					60,000
Total	60,000					60,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Fire

City of Grand Rapids, Minnesota

Contact Fire Chief

Project #	2018/FD-1
Project Name	Fire Hall Doors

Type Improvement

Useful Life 30 years

Category Buildings

Priority 2 Very Important

Description	Total Project Cost: \$40,000
Replacement of the overhead garage doors for the Grand Rapids Fire Department	

Justification
In continuation of the recent energy improvements made to the fire hall (boiler replacement, exterior doors, front entryway), the fire department has determined the need to replace the existing five (5) overhead garage doors. The current overhead doors in the east bay are more than twenty (20) years old, and other the three (3) overhead doors to the west are more than thirty (30) years old. Replacing the existing doors with new doors, ones which have a high-insulating value that create a tight seal between the jamb and the door, will aid in the department's efforts to help reduce the operating expenses for heating and cooling the fire hall. These new doors will also keep the rain and snow from blowing in and around the areas where the door and the jamb meet, a situation which currently creates a slipping hazard for occupants inside the building. The windows of the new doors would be slightly larger than the existing windows, accomplishing the goal of having an energy efficient door while allowing the foot traffic in front of the fire hall to better view the equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		40,000				40,000
Total		40,000				40,000

Funding Sources	2017	2018	2019	2020	2021	Total
GO CIP Bonds		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2018/GC-2
Project Name Golf Course Carpet Replacement

Type Improvement
Useful Life 10 years
Category Buildings
Priority 3 Important

Description	Total Project Cost: \$15,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance		15,000				15,000
Total		15,000				15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2019/GC-1**
 Project Name **Golf Course Septic System Lift Pumps**

Type Improvement
 Useful Life 20 years
 Category Buildings
 Priority 3 Important

Description	Total Project Cost: \$6,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance			6,000			6,000
Total			6,000			6,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund			6,000			6,000
Total			6,000			6,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2020/GC-2
Project Name Golf Course Maintenance Bldg Upgrades

Type Improvement
Useful Life 30 years
Category Buildings
Priority 3 Important

Description	Total Project Cost: \$65,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance				65,000		65,000
Total				65,000		65,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund				65,000		65,000
Total				65,000		65,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project # 2017/PW-6

Type Maintenance

Project Name GRSC Concession Stand Roof

Useful Life 20 years

Category Buildings

Priority 1 Critical

Description

Total Project Cost: \$7,000

Grand Rapids Sports Complex Concession needs to be re-shingled. The current roof shingles are curled and deteriorating. It must be replaced before leaking and/or damage occurs.

Justification

The current roof shingles are curled and deteriorating. It must be replaced before leaking and/or damage occurs.

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	7,000					7,000
Total	7,000					7,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	7,000					7,000
Total	7,000					7,000

Budget Impact/Other

EQUIPMENT

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2017 thru 2021

Equipment Projects and Funding Sources

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
Civic Ctr, Parks & Recreation								
Dehumidification Replacement	2017/P&R-4	1	153,000					153,000
<i>CIP Fund</i>			125,000					125,000
<i>General Capital Improvement Projects</i>			20,000					20,000
<i>Interfund Loan</i>			8,000					8,000
Civic Ctr, Parks & Recreation Total			153,000					153,000
Community Development								
Inspection Truck	2018-1	3		28,000	29,000			57,000
<i>CIP Fund</i>				28,000	29,000			57,000
Community Development Total				28,000	29,000			57,000
Engineering								
Aerial Photograph Updates	2020/Aerials	3				35,000		35,000
<i>CIP Fund</i>						35,000		35,000
Engineering Total						35,000		35,000
Fire								
Brush Truck Replacement	2017/FD-2	2	65,000					65,000
<i>Township Fire Contract-Depreciation</i>			65,000					65,000
Fire Total			65,000					65,000
Golf Course								
Golf Course Irrigation	2017/GC-1	3	3,750	11,500	13,500	10,000	15,000	53,750
<i>Golf Course Enterprise Fund</i>			3,750	11,500	13,500	10,000	15,000	53,750
Golf Course Battery Replacement	2017/GC-2	3	20,000					20,000
<i>Golf Course Enterprise Fund</i>			20,000					20,000
Golf Course Reelmaster 3550-D	2017/GC-3	3	90,000					90,000
<i>Golf Course Enterprise Fund</i>			90,000					90,000
Golf Course Groundsmaster 3500-D	2017/GC-4	3	32,000					32,000
<i>Golf Course Enterprise Fund</i>			32,000					32,000
Golf Course Sand Pro 3040	2017/GC-5	3	20,000					20,000
<i>Golf Course Enterprise Fund</i>			20,000					20,000
Golf Course Greensmower 3150-Q	2017/GC-6	3	30,000					30,000
<i>Golf Course Enterprise Fund</i>			30,000					30,000
Golf Course Lely Fertilizer Spreader	2018/GC-1	3		5,000				5,000
<i>Golf Course Enterprise Fund</i>				5,000				5,000
Golf Course Outdoor Patio Furniture	2019/GC-2	3			10,000			10,000
<i>Golf Course Enterprise Fund</i>					10,000			10,000
Golf Course Toro Tee Mower	2020/GC-1	3				25,000	25,000	50,000

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
<i>Golf Course Enterprise Fund</i>						25,000	25,000	50,000
Golf Course Dining Tables & Chairs	2021/GC-1	3					25,000	25,000
<i>Golf Course Enterprise Fund</i>							25,000	25,000
Golf Course Total			195,750	16,500	23,500	35,000	65,000	335,750
Management Information								
"VM3" virtual server host computer.	2017/IT-2	1	10,000					10,000
<i>CIP Fund</i>			10,000					10,000
Upgrade two firewalls	2017/IT-3	2	12,000					12,000
<i>CIP Fund</i>			12,000					12,000
Policy management and compliance software	2017/IT-4	2	5,600					5,600
<i>CIP Fund</i>			5,600					5,600
Data backup appliance	2017/IT-5	1	15,000					15,000
<i>CIP Fund</i>			15,000					15,000
PD Squad Mobile Replacement	2018/IT-1	1		18,000		18,000	18,000	54,000
<i>CIP Fund</i>				18,000		18,000	18,000	54,000
Storage Area Network device.	2019/IT-1	1			20,000			20,000
<i>CIP Fund</i>					20,000			20,000
"VM2" virtual server host computer.	2020/IT-1	1				10,000		10,000
<i>CIP Fund</i>						10,000		10,000
Management Information Total			42,600	18,000	20,000	28,000	18,000	126,600
Police								
Police Vehicle Replacement Plan	2016/PD-1	2	50,000	50,000	100,000	100,000	50,000	350,000
<i>Equipment Certificates</i>			50,000	50,000	100,000	100,000	50,000	350,000
Squad Video Camera Replacement	2020/PD-1	3				45,000	45,000	90,000
<i>Vehicle Forfeiture Fund</i>						45,000	45,000	90,000
Police Total			50,000	50,000	100,000	145,000	95,000	440,000
Public Works								
PW 2 Pick-up Replacements W/Plows	2017/PW-1	1	84,000					84,000
<i>Equipment Certificates</i>			84,000					84,000
PW Dump Truck Replacement	2017/PW-2	1	350,000					350,000
<i>Equipment Certificates</i>			350,000					350,000
PW Bucket Truck	2017/PW-3	1	130,000					130,000
<i>Equipment Certificates</i>			130,000					130,000
Turf Lawnmower w/Bag Attachment	2017/PW-7	1	16,000					16,000
<i>Equipment Certificates</i>			16,000					16,000
PW Grader	2018/PW-1	1		200,000				200,000
<i>Equipment Certificates</i>				200,000				200,000
PW Backhoe Replacement	2018/PW-2	1		145,000				145,000
<i>Equipment Certificates</i>				145,000				145,000
City Limits Sign Replacement	2018/PW-3	1		20,000	20,000			40,000
<i>CIP Fund</i>				20,000	20,000			40,000
PW Turf Lawn Mower	2018/PW-4	1		50,000				50,000
<i>Equipment Certificates</i>				50,000				50,000
PW Loader W/Plow & Wing	2019/PW-1	1			325,000			325,000
<i>Equipment Certificates</i>					325,000			325,000
PW Pick-up Replacement	2019/PW-2	1			46,000			46,000
<i>Equipment Certificates</i>					46,000			46,000
PW ASV Replacement	2019/PW-3	1			55,000			55,000

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
<i>Equipment Certificates</i>					55,000			55,000
2 PW Pick-ups with plows	2020/PW-1	1				84,000		84,000
<i>Equipment Certificates</i>						84,000		84,000
Ballfield Groomer	2020/PW-2	1				20,000		20,000
<i>Equipment Certificates</i>						20,000		20,000
PW Sidewalk/Trail/Snow-Removal Machine	2020/PW-3	1				80,000		80,000
<i>Equipment Certificates</i>						80,000		80,000
PW Multi-Terrain Loader/Skidsteer	2020/PW-4	1				80,000		80,000
<i>Equipment Certificates</i>						80,000		80,000
Public Works Total			580,000	415,000	446,000	264,000		1,705,000
Storm Water Utility								
Inspection Truck	2017/SWU-1	2	37,000					37,000
<i>Storm Water Utility</i>			37,000					37,000
Street Sweeper	2020/SWU-1	2				180,000		180,000
<i>Storm Water Utility</i>						180,000		180,000
Storm Water Utility Total			37,000			180,000		217,000
GRAND TOTAL			1,123,350	527,500	618,500	687,000	178,000	3,134,350

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2017/P&R-4**
 Project Name **Dehumidification Replacement**

Type Improvement

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description Total Project Cost: \$153,000
 Replace the existing dehumidification system in the West Venue.

Justification
 The existing dehumidifier is over 20 years old and has become unreliable over the past couple years. Parts are becoming expensive and difficult to find. The existing unit is also undersized when we experience high temperatures.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	153,000					153,000
Total	153,000					153,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	125,000					125,000
General Capital Improvement Projects	20,000					20,000
Interfund Loan	8,000					8,000
Total	153,000					153,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Community Development

Contact

Type Equipment

Useful Life 10 years

Category Equipment

Priority 3 Important

Project #	2018-1
Project Name	Inspection Truck

Description	Total Project Cost: \$57,000
Mid-sized 4 wheel drive truck	

Justification
Currently the used trucks we have a limited life span and are requiring more service. Four wheel drive capability won't limit site access.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		28,000	29,000			57,000
Total		28,000	29,000			57,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		28,000	29,000			57,000
Total		28,000	29,000			57,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2020/Aerials

Type Equipment

Project Name Aerial Photograph Updates

Useful Life 6 years

Category Equipment

Priority 3 Important

Description

Total Project Cost: \$35,000

Contract with Pictometry for 1 flight. The coverage area is the same as the last flight in 2015, which is GR Township plus additional coverage for PU electrical service. PU paid for 100% in 2015.

Justification

Regularly updated aerials are needed for planning purposes for engineering and community development projects, public works maintenance, PU maintenance, permits, and police department enforcement.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				35,000		35,000
Total				35,000		35,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund				35,000		35,000
Total				35,000		35,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Fire

City of Grand Rapids, Minnesota

Contact Fire Chief

Project #	2017/FD-2
Project Name	Brush Truck Replacement

Type Equipment

Useful Life 20 years

Category Equipment

Priority 2 Very Important

Description	Total Project Cost: \$65,000
Replacement of 1987Ford F250 brush truck 117 of the Grand Rapids Fire Department	

Justification
According to the truck replacement schedule of the Grand Rapids Fire Department, this truck was due to be replaced in 2007. The replacement schedule is based on a 20-year expectancy of a first-line response vehicle of this type. With the purchase of the Mini-Pumper 113 we were able to reduce the amount of responses of this vehicle and extend its expectancy an additional five years. The National Fire Protection Association (NFPA) recommends that any type of fire apparatus be replaced after 25 years.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	65,000					65,000
Total	65,000					65,000

Funding Sources	2017	2018	2019	2020	2021	Total
Township Fire Contract-Depreciation	65,000					65,000
Total	65,000					65,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2017/GC-1
 Project Name Golf Course Irrigation

Type Improvement
 Useful Life 30 years
 Category Equipment
 Priority 3 Important

Description	Total Project Cost: \$909,750

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction/Maintenance	3,750	11,500	13,500	10,000	15,000	53,750
Total	3,750	11,500	13,500	10,000	15,000	53,750

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	3,750	11,500	13,500	10,000	15,000	53,750
Total	3,750	11,500	13,500	10,000	15,000	53,750

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2017/GC-2
Project Name Golf Course Battery Replacement

Type Equipment
Useful Life 10 years
Category Equipment
Priority 3 Important

Description	Total Project Cost: \$20,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Golf Course
 Contact
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 3 Important

Project # 2017/GC-3
 Project Name Golf Course Reelmaster 3550-D

Description Total Project Cost: \$90,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	90,000					90,000
Total	90,000					90,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	90,000					90,000
Total	90,000					90,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2017/GC-4
Project Name Golf Course Groundskeeper 3500-D

Type Equipment
Useful Life 10 years
Category Equipment
Priority 3 Important

Description	Total Project Cost: \$82,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	32,000					32,000
Total	32,000					32,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	32,000					32,000
Total	32,000					32,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2017/GC-5**
 Project Name **Golf Course Sand Pro 3040**

Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 3 Important

Description	Total Project Cost: \$20,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	20,000					20,000
Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2017/GC-6
Project Name Golf Course Greensmower 3150-Q

Type Equipment
Useful Life 10 years
Category Equipment
Priority 3 Important

Description	Total Project Cost: \$30,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	30,000					30,000
Total	30,000					30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2018/GC-1
Project Name Golf Course Lely Fertilizer Spreader

Type Equipment
Useful Life 10 years
Category Equipment
Priority 3 Important

Description	Total Project Cost: \$5,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		5,000				5,000
Total		5,000				5,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund		5,000				5,000
Total		5,000				5,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2019/GC-2**
 Project Name **Golf Course Outdoor Patio Furniture**

Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 3 Important

Description	Total Project Cost: \$10,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total			10,000			10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund			10,000			10,000
Total			10,000			10,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2020/GC-1
 Project Name Golf Course Toro Tee Mower

Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 3 Important

Description	Total Project Cost: \$50,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				25,000	25,000	50,000
Total				25,000	25,000	50,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund				25,000	25,000	50,000
Total				25,000	25,000	50,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2021/GC-1**
 Project Name **Golf Course Dining Tables & Chairs**

Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 3 Important

Description	Total Project Cost: \$25,000

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings					25,000	25,000
Total					25,000	25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Golf Course Enterprise Fund					25,000	25,000
Total					25,000	25,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project # 2017/IT-2
Project Name "VM3" virtual server host computer.

Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Total Project Cost: \$10,000

Description

Replace "VM3" virtual server host computer.

Justification

The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 4 years
Category Equipment
Priority 2 Very Important

Project # 2017/IT-3
Project Name Upgrade two firewalls

Description **Total Project Cost: \$12,000**
 The main city firewall and police firewall are at the end of their useful life and need to be replaced. Our current devices can be traded in to reduce the cost of the new hardware.

Justification
 We plan to consolidate the functionality of the city and police firewalls by clustering them together to bring us live failover redundancy for this critical piece of infrastructure. These devices protect our networks, provide connectivity to the internet and are used to connect remote networks such as Itasca County, Cemetery and Golf Course.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	12,000					12,000
Total	12,000					12,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	12,000					12,000
Total	12,000					12,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project # 2017/IT-4
Project Name Policy management and compliance software

Type Equipment
Useful Life 7 years
Category Equipment
Priority 2 Very Important

Description

Total Project Cost: \$5,600

Policy Pak is a software suite that would help the IT Department manage application, desktop, browser and security settings network wide.

Justification

With limited staffing in IT, we are in need of some tools to assist us in planning and managing settings on computers around our network. This tool will help us with user and security settings on all of our diverse systems from police to public computers at the Library.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	5,600					5,600
Total	5,600					5,600

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	5,600					5,600
Total	5,600					5,600

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Management Information
 Contact Information Technology
 Type Equipment
 Useful Life 5 years
 Category Equipment
 Priority 1 Critical

Project # 2017/IT-5
 Project Name Data backup appliance

Description Total Project Cost: \$15,000
 Acquire an onsite backup appliance.

Justification
 With technology continually changing, we must continue to invest in our datacenter and protection systems. It is critical to not only perform backups of the City's data but to also do it efficiently enough to not interrupt production. With our backup and maintenance windows getting shorter and shorter, we need to be able to backup and restore our data quickly and efficiently. In order to do this, we need to acquire a fast backup appliance to place in the datacenter. This would provide fast backup and restore operation when needed and replicate the data off to a remote site for redundancy.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Project # 2018/IT-1
Project Name PD Squad Mobile Replacement

Description **Total Project Cost: \$54,000**
 This is our standard planned replacement schedule for squad mobile computers in the Police Department.

Justification
 With the Mobile Data Terminals being a critical tool in the daily operations of the Police Department, it is critical that the computers be replaced on a regular schedule to prevent downtime and keep our officers operating with modern equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		18,000		18,000	18,000	54,000
Total		18,000		18,000	18,000	54,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		18,000		18,000	18,000	54,000
Total		18,000		18,000	18,000	54,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Project # 2019/IT-1
Project Name Storage Area Network device.

Description **Total Project Cost:** \$20,000
 Replace our shared Storage Area Network (SAN) device.

Justification
 Our storage area network device houses the vast majority of the City's production data. All virtual servers and data reside on this device. It is crucial that this device be protected and replaced on a normal proactive schedule to safeguard against failure.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			20,000			20,000
Total			20,000			20,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund			20,000			20,000
Total			20,000			20,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project # 2020/IT-1

Type Equipment

Project Name "VM2" virtual server host computer.

Useful Life 5 years

Category Equipment

Priority 1 Critical

Total Project Cost: \$10,000

Description

Replace "VM2" virtual server host computer.

Justification

The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				10,000		10,000
Total				10,000		10,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund				10,000		10,000
Total				10,000		10,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Police

City of Grand Rapids, Minnesota

Contact Police Chief

Project #	2016/PD-1
Project Name	Police Vehicle Replacement Plan

Type Equipment

Useful Life 10 years

Category Equipment

Priority 2 Very Important

Description	Total Project Cost: \$446,700
<p>Continue with the fleet management program and the purchasing of new patrol units, replacing older patrol units.</p> <p>2017 CIP: Replace a 2007 Ford Crown Victoria and a 2008 Dodge Durango with two marked squad cars, AWD or 4WD, 2017 Ford Interceptor SUV (Explorer) or comparable vehicle, police package with equipment, set-up, graphics (decals).</p> <p>2018 CIP: Replace a 2010 Dodge Charger and a 2011 Dodge Charger with two marked squad cars, AWD or 4WD, 2018 Ford Interceptor SUV (Explorer) or comparable vehicle, police package with equipment, set-up, graphics (decals).</p> <p>2019 CIP: Replace a 2012 Dodge Durango and a 2009 Dodge Charger with two marked squad cars, AWD or 4WD, 2019 Ford Interceptor SUV (Explorer) or comparable vehicle, police package with equipment, set-up, graphics (decals).</p> <p>2020 CIP: Replace a 2013 Chevrolet Tahoe and a 2012 Dodge Charger with two marked squad cars, AWD or 4WD, 2020 Ford Interceptor SUV (Explorer) or comparable vehicle, police package with equipment, set-up, graphics(decals).</p>	

Justification
<p>It is desirable to replace patrol cars somewhere between 110,000 and 120,000 miles. To run cars longer, especially considering the type of use police squad cars receive, often means very high maintenance costs. We need patrol cars that can traverse all weather conditions, including snow, as not responding to an emergency isn't an option. Therefore, we are requesting AWD or 4WD vehicles. The Ford Interceptor, either sedan or SUV, seems to be the replacement vehicle that most police departments are now purchasing to replace the discontinued Ford Crown Victoria that was once the mainstay of police patrol cars. The following are mileage projection:</p> <p>2017 Replace 2007 Ford Crown Victoria mileage projection = 108,364 and 2008 Dodge Durango mileage projection = 123,630</p> <p>2018 Replace 2010 Dodge Charger mileage projection = 120,500 and 2011 Dodge Charger mileage projection = 116,198</p> <p>2019 Replace 2012 Dodge Durango mileage projection = 114,529 and 2009 Dodge Charger mileage projection = 130,935</p> <p>2020 Replace 2013 Chevrolet Tahoe mileage projection = 115,041 and 2012 Dodge Charger mileage projection = 132,149</p>

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	50,000	50,000	100,000	100,000	50,000	350,000
Total	50,000	50,000	100,000	100,000	50,000	350,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	50,000	50,000	100,000	100,000	50,000	350,000
Total	50,000	50,000	100,000	100,000	50,000	350,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Police

City of Grand Rapids, Minnesota

Contact Police Chief

Project #	2020/PD-1
Project Name	Squad Video Camera Replacement

Type Equipment

Useful Life 7 years

Category Equipment

Priority 3 Important

Description	Total Project Cost: \$90,000
<p>We are projecting the cost to replace video cameras in the 15 squad cars at \$90,000 total. These cameras were used cameras when purchased from the sheriff's department and will be anywhere from 7 to 10 years old in 2020. We would like to use Vehicle Forfeiture Funds to fund this replacement but have shown the full \$90,000 purchase cost in this CIP spreadsheet. Presently, we have approximately \$60,000 in the Vehicle Forfeiture Fund.</p>	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				45,000	45,000	90,000
Total				45,000	45,000	90,000

Funding Sources	2017	2018	2019	2020	2021	Total
Vehicle Forfeiture Fund				45,000	45,000	90,000
Total				45,000	45,000	90,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact Public Works Director

Project # 2017/PW-1

Type Equipment

Project Name PW 2 Pick-up Replacements W/Plows

Useful Life 15 years

Category Equipment

Priority 1 Critical

Total Project Cost: \$84,000

Description

Purchase two new four wheel drive pick-up trucks (2door) with snow plow attachments.

Justification

The purchase of two new pick-ups is needed to keep current with snow and ice control equipment. Due to the shortage of pick-ups we will only be replacing one pick-up from our Fleet.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	84,000					84,000
Total	84,000					84,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	84,000					84,000
Total	84,000					84,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works

Contact

Type Equipment

Useful Life

Category Equipment

Priority 1 Critical

Project #	2017/PW-2
Project Name	PW Dump Truck Replacement

Description	Total Project Cost: \$350,000
Purchase of a new 2017 dump truck utilized for summer construction and snow and ice control.	

Justification
This purchase will replace an existing snow plow truck that will be 23 years old. The new truck will be equipped similarly to our two Mack trucks that each have the interchangeable dump box/Epoke-deicing equipment. The average age of our snow plow/dump trucks is 13 years. However, the average age of the four oldest trucks is 19.75 years. Our success depends upon a modernized fleet.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	350,000					350,000
Total	350,000					350,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	350,000					350,000
Total	350,000					350,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works
 Contact
 Type Equipment
 Useful Life
 Category Equipment
 Priority 1 Critical

Project # 2017/PW-3
 Project Name PW Bucket Truck

Description Total Project Cost: \$130,000
 Purchase a new Bucket Truck.

Justification
 Our current Bucket Truck chassis is a 1999, but the bucket/lift mechanism was purchased from a PUC trade-in and is approaching 40 years old. Parts are difficult to find, but more important is the safety aspect of it being 40 years old . Due to the short reach, our current bucket is limited. With a new bucket truck that could reach 45' we would have more versatility for it's usage.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	130,000					130,000
Total	130,000					130,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	130,000					130,000
Total	130,000					130,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact Public Works Director

Project #	2017/PW-7
Project Name	Turf Lawnmower w/Bag Attachment

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$16,000
Purchase a Turf Lawnmower with bagging capabilities.	

Justification
This lawnmower will be designated for mowing for the Legion Baseball field, Grand Rapids Sports Complex playing surfaces and the Central School Grounds. This mower will be equipped with a bagger and will replace the reel mowers that we are currently using.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	16,000					16,000
Total	16,000					16,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates	16,000					16,000
Total	16,000					16,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Public Works

Contact

Project # **2018/PW-1**
 Project Name **PW Grader**

Type Equipment

Useful Life 25 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$200,000
Purchase a new Grader.	

Justification
Replacing a 1987 Grader which was the first piece of equipment purchased by Jeff Davies as the new Public Works Director.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		200,000				200,000
Total		200,000				200,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates		200,000				200,000
Total		200,000				200,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 25 years
 Category Equipment
 Priority 1 Critical

Project # 2018/PW-2
 Project Name PW Backhoe Replacement

Description Total Project Cost: \$145,000
 Purchase a new backhoe was purchased in 1991 and it's reliability is uncertain.

Justification
 The current backhoe was purchased in 1991 and will be 27 years old in 2018. The versatility of a backhoe in regards to road maintenance, storm water utility and winter cemetery assistance is critical to our maintenance plan. The availability of a rental backhoe during the summer construction season is very limited and it is very important to have a dependable backhoe for our preventative maintenance.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		145,000				145,000
Total		145,000				145,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates		145,000				145,000
Total		145,000				145,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works

Contact

Type Improvement

Useful Life 25 years

Category Equipment

Priority 1 Critical

Project #	2018/PW-3
Project Name	City Limits Sign Replacement

Description	Total Project Cost: \$60,000
City Limits Sign by ICC.	

Justification
This will be the fourth of six City Limits Replacement Signs.

Expenditures	2017	2018	2019	2020	2021	Total
Other		20,000	20,000			40,000
Total		20,000	20,000			40,000

Funding Sources	2017	2018	2019	2020	2021	Total
CIP Fund		20,000	20,000			40,000
Total		20,000	20,000			40,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works

Contact

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Project #	2018/PW-4
Project Name	PW Turf Lawn Mower

Description	Total Project Cost: \$50,000
Purchase of a Turf Lawn Mower.	

Justification
Currently we have four turf mowers. This purchase would replace the 1996 mower and it would then be auctioned. The new mower would be equipped with a cab and snow broom for outdoor rink maintenance.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works

Contact

Project # **2019/PW-1**
 Project Name **PW Loader W/Plow & Wing**

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$325,000
Purchase a new loader with a plow and wing.	

Justification
Currently we have a three loaders. This loader would replace the 1995 John Deere Loader that we use for maintaining and loading the salt/sand and gravel bins at our facility, daily during the snow and ice control season. All three loaders therefore are used during the snow removal season. Summer use includes loading materials, maintaining the compost and brushpile as well as other granular stockpiles.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			325,000			325,000
Total			325,000			325,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates			325,000			325,000
Total			325,000			325,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works

Contact

Project # 2019/PW-2
 Project Name PW Pick-up Replacement

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Description Total Project Cost: \$46,000
 Purchase a four door, four wheel drive pick-up.

Justification
 This four wheel drive, four door pick up will be utilized for spring, summer and fall when the demand for pick-up usage is highest. A four door pick-up has been more efficient and safer for our transportation needs.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			46,000			46,000
Total			46,000			46,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates			46,000			46,000
Total			46,000			46,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Public Works

Contact

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Project #	2019/PW-3
Project Name	PW ASV Replacement

Description	Total Project Cost: \$55,000
Purchase a new ASV.	

Justification
Currently we have two ASV's. One is a 2006 ASV and the other is a 2011 Terex. Both are used for snow removal and city maintenance.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			55,000			55,000
Total			55,000			55,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates			55,000			55,000
Total			55,000			55,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact

Project # **2020/PW-1**
 Project Name **2 PW Pick-ups with plows**

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$84,000
Purchase two new four wheel drive pick-up trucks (2door) with snow plow attachments.	

Justification
Public Works currently uses pickups to plow streets and alleys during snow removal and they are used for city maintenance of roads/throughout the summer. We will be replacing pickups that will be over twenty years old.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				84,000		84,000
Total				84,000		84,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates				84,000		84,000
Total				84,000		84,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 1 Critical

Project # 2020/PW-2
 Project Name Ballfield Groomer

Description Total Project Cost: \$20,000
 Purchase a ballfield groomer for the Legion Baseball Field.

Justification
 Currently we have two ballfield groomers, one at the Sports Complex and another at the Legion Baseball Field. We will retire the oldest of the two groomers

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				20,000		20,000
Total				20,000		20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact

Project # **2020/PW-3**
 Project Name **PW Sidewalk/Trail/Snow-Removal Machine**

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$80,000
Purchase a sidewalk/trail/snow-removal machine.	

Justification
Using a more versatile piece of equipment for city sidewalks, trails and the CBD is more efficient than using our 1999 pick-up trucks as we have done in the past. We purchased a machine similar to this one in 2016 and this purchase would assist us with our snow removal efficiency.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				80,000		80,000
Total				80,000		80,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates				80,000		80,000
Total				80,000		80,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Public Works

City of Grand Rapids, Minnesota

Contact Public Works Director

Project #	2020/PW-4
Project Name	PW Multi-Terrain Loader/Skidsteer

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$80,000
Purchase a multi-terrain loader/skidsteer.	

Justification
Currently PW utilizes two multi-terrain loaders, an ASV (14 years old) and a Terex (9 years old). They both use multiple-interchangeable attachments, which aid in snow removal and summer maintenance projects.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				80,000		80,000
Total				80,000		80,000

Funding Sources	2017	2018	2019	2020	2021	Total
Equipment Certificates				80,000		80,000
Total				80,000		80,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Storm Water Utility

Contact

Type Equipment

Useful Life 20 years

Category Equipment

Priority 2 Very Important

Project #	2017/SWU-1
Project Name	Inspection Truck

Description	Total Project Cost: \$37,000
This request is to purchase a pickup truck for staff to utilize when inspecting construction sites for compliance, maintenance, and compliance with MPCA permits.	

Justification
Sites and environment can be extremely dirty and a personal vehicle should not be utilized.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	37,000					37,000
Total	37,000					37,000

Funding Sources	2017	2018	2019	2020	2021	Total
Storm Water Utility	37,000					37,000
Total	37,000					37,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Storm Water Utility

City of Grand Rapids, Minnesota

Contact Public Works Director

Project #	2020/SWU-1
Project Name	Street Sweeper

Type Equipment

Useful Life 7 years

Category Equipment

Priority 2 Very Important

Description	Total Project Cost: \$180,000
<p>This would be the purchase of a vacume street sweeper similar to the existing sweeper which has the capability to clean storm sewer catch basins and manholes in addition to sweeping the streets.</p>	

Justification
<p>The city's is required to be permitted through the MPCA for storm water discharge. One of the requirements is that the City sweep its streets twice and clean/inspect fifty percent of its storm sewer structures annually. The purchase of this equipment is funded by the Storm Water Utility.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				180,000		180,000
Total				180,000		180,000

Funding Sources	2017	2018	2019	2020	2021	Total
Storm Water Utility				180,000		180,000
Total				180,000		180,000

Budget Impact/Other

INFRASTRUCTURE

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2017 thru 2021

Infrastructure Projects and Funding Sources

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
Engineering								
2017 Infrastructure Improvements	2017/2009-1	2	3,045,611					3,045,611
<i>Assessments</i>			289,050					289,050
<i>GO Reconstruction Bonds</i>			1,718,591					1,718,591
<i>GR Public Utilities-Sanitary</i>			298,919					298,919
<i>GR Public Utilities-Water Main</i>			433,669					433,669
<i>Grants-Other</i>			205,382					205,382
<i>Storm Water Utility</i>			100,000					100,000
Mississippi Riverfront Bridge	2018/2010-5	2		1,640,696				1,640,696
<i>Federal Other</i>				296,696				296,696
<i>GO Bonds</i>				594,000				594,000
<i>State Bonding</i>				750,000				750,000
10th Ave NE (5th St - 7th St)	2018/2011-1	2		679,254				679,254
<i>Assessments</i>				65,352				65,352
<i>GO Reconstruction Bonds</i>				292,881				292,881
<i>GR Public Utilities-Sanitary</i>				129,925				129,925
<i>GR Public Utilities-Water Main</i>				170,482				170,482
<i>Storm Water Utility</i>				20,614				20,614
7th St NE and 11th Avenue NE	2018/2011-3	2		1,621,110				1,621,110
<i>Assessments</i>				159,763				159,763
<i>GR Public Utilities-Sanitary</i>				65,435				65,435
<i>GR Public Utilities-Water Main</i>				225,858				225,858
<i>MSA</i>				1,095,054				1,095,054
<i>Storm Water Utility</i>				75,000				75,000
2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE	2018/2014-2	2		1,509,764				1,509,764
<i>Assessments</i>				149,375				149,375
<i>GO Reconstruction Bonds</i>				792,500				792,500
<i>GR Public Utilities-Sanitary</i>				230,314				230,314
<i>GR Public Utilities-Water Main</i>				287,575				287,575
<i>Storm Water Utility</i>				50,000				50,000
City Wide Overlays-Urban (Hilltop)	2018/2014-3	2		1,004,428				1,004,428
<i>Assessments</i>				57,412				57,412
<i>GO Reconstruction Bonds</i>				917,288				917,288
<i>Storm Water Utility</i>				29,728				29,728
Block 19 Improvements	2018/2018-1	2		1,719,621				1,719,621
<i>Assessments</i>				275,970				275,970
<i>TIF/Tax Abatement</i>				1,443,651				1,443,651
City Wide Overlays-Sylvan	2019/2015-1	3			1,629,873			1,629,873
<i>Assessments</i>					92,858			92,858
<i>GO Reconstruction Bonds</i>					1,484,435			1,484,435
<i>Storm Water Utility</i>					52,580			52,580
NW Street Reconstruction	2019/2016-1	2			1,439,376			1,439,376
<i>Assessments</i>					157,427			157,427
<i>GO Reconstruction Bonds</i>					935,269			935,269
<i>GR Public Utilities-Sanitary</i>					114,600			114,600
<i>GR Public Utilities-Water Main</i>					157,080			157,080
<i>Storm Water Utility</i>					75,000			75,000

Department	Project #	Priority	2017	2018	2019	2020	2021	Total
2nd Ave SE (10th St - 11th St)	2020/2002-4	3				322,408		322,408
<i>Assessments</i>						322,408		322,408
21st St SW (3rd Ave to Horseshoe Lk Rd)	2020/2003-18	5				1,552,829		1,552,829
<i>Assessments</i>						389,496		389,496
<i>GO Bonds</i>						663,333		663,333
<i>Grants-Other</i>						500,000		500,000
5th Ave NE (TH 2 to 5th St)	2020/2007-5	3				428,619		428,619
<i>Assessments</i>						94,000		94,000
<i>GO Reconstruction Bonds</i>						197,292		197,292
<i>GR Public Utilities-Sanitary</i>						66,435		66,435
<i>GR Public Utilities-Water Main</i>						35,722		35,722
<i>Storm Water Utility</i>						35,170		35,170
3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)	2020/2010-1	3				1,505,475		1,505,475
<i>Assessments</i>						175,000		175,000
<i>GO Reconstruction Bonds</i>						970,100		970,100
<i>GR Public Utilities-Sanitary</i>						25,000		25,000
<i>GR Public Utilities-Water Main</i>						235,375		235,375
<i>Storm Water Utility</i>						100,000		100,000
Elida Drive Extension	2020/2012-5	4				897,130		897,130
<i>Assessments</i>						353,254		353,254
<i>GO Bonds</i>						243,876		243,876
<i>MSA</i>						300,000		300,000
City Wide Overlays - Rural	2020/2013-2	3				588,500		588,500
<i>Assessments</i>						115,000		115,000
<i>GO Reconstruction Bonds</i>						413,500		413,500
<i>GR Public Utilities-Sanitary</i>						60,000		60,000
City Wide Overlays - 7th Ave Se	2020/2017-2	3				545,000		545,000
<i>Assessments</i>						95,000		95,000
<i>GO Reconstruction Bonds</i>						400,000		400,000
<i>GR Public Utilities-Sanitary</i>						50,000		50,000
City Wide Overlays	2021/2016-2	3					470,000	470,000
<i>Assessments</i>							94,000	94,000
<i>GO Reconstruction Bonds</i>							351,000	351,000
<i>Storm Water Utility</i>							25,000	25,000
Ha-Car Neighborhood	2021/2021-1	3					4,042,200	4,042,200
<i>Assessments</i>							356,620	356,620
<i>GO Reconstruction Bonds</i>							2,360,580	2,360,580
<i>GR Public Utilities-Sanitary</i>							500,000	500,000
<i>GR Public Utilities-Water Main</i>							725,000	725,000
<i>Storm Water Utility</i>							100,000	100,000
Engineering Total			3,045,611	8,174,873	3,069,249	5,839,961	4,512,200	24,641,894
GRAND TOTAL			3,045,611	8,174,873	3,069,249	5,839,961	4,512,200	24,641,894

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # **2017/2009-1**
 Project Name **2017 Infrastructure Improvements**

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Description	Total Project Cost: \$3,045,611
City Project 2009-1, 2017 Infrastructure Improvements Project, involves the reconstruction of street, sidewalk, sanitary sewer, water main, street lighting, storm sewer, and associated appurtenances. The improvements are located on 4th Avenue NW from 9th Street NW to 13th Street NW, 13th Street NW from Highway 38 to its west termini, 9th Street NE from 3rd Avenue NE to Reynolds Street, the 8th Ave NE Storm Water Improvements, 14th Street NW from Hwy 38 to the ISD 318 property and the Fairgrounds Road sidewalk. The improvement areas were previously designated with the following project numbers: 4th Avenue NW and 13th Street N: CP 2009-1 Street NE: CP 2012-2 Avenue NE Storm Water: CP 2017-3 14th Street NW Overlay: CP 2017-4	

Justification
The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. Water main on 13th Street NE, between 3rd Avenue and 4th Avenue NW was constructed in 1948. It may be possible to eliminate this portion of water main. The water main along 4th Avenue NW is 8 inch DIP and was constructed in 1985. The sanitary sewer is clay tile between the ages of 60 and 70 years and will be replaced with PVC (plastic) in accordance with the comprehensive sanitary sewer plan. The existing storm sewer is undersized and reached its life cycle.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services	390,620					390,620
Sanitary Sewer	353,105					353,105
Water Main	493,371					493,371
Reconstruction w/o Widening	1,236,774					1,236,774
Storm Sewer	445,233					445,233
Street Lighting	126,508					126,508
Total	3,045,611					3,045,611

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments	289,050					289,050
GO Reconstruction Bonds	1,718,591					1,718,591
GR Public Utilities-Sanitary	298,919					298,919
GR Public Utilities-Water Main	433,669					433,669
Grants-Other	205,382					205,382
Storm Water Utility	100,000					100,000
Total	3,045,611					3,045,611

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # **2018/2010-5**
 Project Name **Mississippi Riverfront Bridge**

Type Improvement

Useful Life 40 years

Category Trails

Priority 2 Very Important

Description

Total Project Cost: **\$1,640,696**

City Project 2010-5, Mississippi Riverfront Bridge, is the new construction of a pedestrian bridge over the Mississippi River. The location of the bridge is generally located on the alignment of 3rd Avenue East. This project also includes the construction of trail from the north bridge abutment to the intersection of 5th Avenue NE/Canal Street.

Justification

The Mississippi River Front Committee recently updated the Grand Rapids Riverfront Framework Plan. Within that document the plan addressed connection across the river. The plan specifically states: "In the central portion of Grand Rapids, there is no perceived safe path for pedestrians or bicyclists to cross the river. South side walkers and bikers must traverse the Pokegama Bridge or the Horn Bridge to access Downtown, the Library, the proposed amphitheater, and North Riverfront Park. Similarly, Downtown residents and North Riverfront Park users cannot safely access the canoe landing and the YMCA by foot or bike. This physical disconnect limits the functionality of central Grand Rapids' riverfront activities. For example, in many communities, YMCA programs and libraries share educational and recreational opportunities. South side residents cannot easily walk to riverfront concerts. The City's north side and south side extensive bike trail system can only be safely connected via the Bill Powers Memorial Trail Bridge (located 1/4 mile east of the Horn Bridge). The proposed bridge is strategically located between the existing Pokegama Avenue and Horn Bridges, serving as a visual anchor that signifies the beginning of the City's more heavily programmed waterfront."

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		276,242				276,242
Other		1,343,358				1,343,358
Trail		21,096				21,096
Total		1,640,696				1,640,696

Funding Sources	2017	2018	2019	2020	2021	Total
Federal Other		296,696				296,696
GO Bonds		594,000				594,000
State Bonding		750,000				750,000
Total		1,640,696				1,640,696

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2018/2011-1

Type Improvement

Project Name 10th Ave NE (5th St - 7th St)

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Total Project Cost: \$679,254

Description

City Project 2011-1, 10th Avenue NE, is the reconstruction of 0.14 miles of public infrastructure from 5th Street NE to 7th Street NE.

Justification

The street, sanitary sewer, water main, and storm sewer, were constructed in 1950. The water main is 8 inch CIP and may contain lead joints. It is proposed to replace the water main with 8 inch DIP. The sanitary sewer is 8 inch VCP and is proposed to be replaced with 8 inch PVC. The infrastructure has exceeded its expected life cycle and needs to be replaced.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		54,438				54,438
Sanitary Sewer		139,925				139,925
Water Main		185,482				185,482
Reconstruction w/o Widening		278,795				278,795
Storm Sewer		20,614				20,614
Total		679,254				679,254

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments		65,352				65,352
GO Reconstruction Bonds		292,881				292,881
GR Public Utilities-Sanitary		129,925				129,925
GR Public Utilities-Water Main		170,482				170,482
Storm Water Utility		20,614				20,614
Total		679,254				679,254

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Engineering
 Contact Engineer
 Type Improvement
 Useful Life 40 years
 Category Reconstruction
 Priority 2 Very Important

Project # 2018/2011-3
 Project Name 7th St NE and 11th Avenue NE

Description **Total Project Cost: \$1,621,110**
 City Project 2011-3, 7th Street NE and 11th Avenue NE, is the reconstruction of 0.35 miles of street, storm sewer, and minor sanitary sewer on 7th Street NE, from 11th Avenue NE to 13th Avenue NE along with 11th Avenue NE from 7th Street NE to the Sports Field Complex Entrance. Project also includes street overlay of 7th Street NE, from 8th Ave NE to 10th Ave NE.

Justification
 Seventh Avenue NE was originally constructed in the 1970's over frost susceptible soils without a class 5 aggregate base. Because of the minimal pavement section, the street has deteriorated to the point of needing to be reconstructed. Eleventh Avenue NE was paved in 1979 and is currently a 24 foot wide rural section in need of reconstruction. In 2009, 11th Avenue NE from the Sports Field Complex Entrance north to Ridgewood Road was reconstructed and converted to an urban street section. The reconstruction of 11th Avenue NE as proposed would complete a street network.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		199,970				199,970
Sanitary Sewer		70,435				70,435
Water Main		250,858				250,858
Reconstruction w/o Widening		926,880				926,880
Overlay		50,000				50,000
Storm Sewer		122,967				122,967
Total		1,621,110				1,621,110

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments		159,763				159,763
GR Public Utilities-Sanitary		65,435				65,435
GR Public Utilities-Water Main		225,858				225,858
MSA		1,095,054				1,095,054
Storm Water Utility		75,000				75,000
Total		1,621,110				1,621,110

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2018/2014-2

Type Improvement

Project Name 2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Total Project Cost: \$1,509,764

Description

City Project 2014-2 is the reconstruction of 0.25 miles of public infrastructure on 2nd Avenue NE from 6th Street to 9th Street NE, the reconstruction of 0.07 miles of public infrastructure on 9th Street NE for 1st Avenue NE to 2nd Avenue NE, and the reconstruction of 0.07 miles of public infrastructure on 7th Street NE from 1st Avenue NE to 2nd Avenue NE

Justification

The public infrastructure has exceeded its life cycle. The water main consists of 4 and 6 inch CIP. It is proposed to replace the main with 8 inch DIP. The sanitary consists of 15 and 12 inch VCP. It is proposed to replace the sanitary in accordance with the sanitary sewer comprehensive plan. All infrastructure was constructed in the 1940's and has deteriorated to the point of needing to be replaced in order to provide reliability in the delivery of services.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		150,000				150,000
Sanitary Sewer		271,314				271,314
Water Main		305,950				305,950
Reconstruction w/o Widening		685,000				685,000
Storm Sewer		97,500				97,500
Total		1,509,764				1,509,764

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments		149,375				149,375
GO Reconstruction Bonds		792,500				792,500
GR Public Utilities-Sanitary		230,314				230,314
GR Public Utilities-Water Main		287,575				287,575
Storm Water Utility		50,000				50,000
Total		1,509,764				1,509,764

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2018/2014-3

Type Maintenance

Project Name City Wide Overlays-Urban (Hilltop)

Useful Life 25 years

Category Urban Street

Priority 2 Very Important

Description

Total Project Cost: \$1,004,428

City Project 2014-3, City Wide Overlays - Urban is the planned maintenance of 0.56 miles of streets throughout the City. Streets proposed for partial reconstruction and bituminous overlay are 5th Street SW from 10th Ave to 11th Ave, 2nd Avenue SW from 4th St to 6th St, 1st Avenue SW from 4th St to 6th St, 5th Street SW from Pokegama Ave to 2nd Ave, 6th Street SW from Pokegama Ave to 2nd Ave.

Justification

The streets proposed for a bituminous overlay where constructed prior to 1985.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		154,527				154,527
Overlay		820,173				820,173
Storm Sewer		29,728				29,728
Total		1,004,428				1,004,428

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments		57,412				57,412
GO Reconstruction Bonds		917,288				917,288
Storm Water Utility		29,728				29,728
Total		1,004,428				1,004,428

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2018/2018-1
Project Name	Block 19 Improvements

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Description	Total Project Cost: \$1,719,621
<p>CP 2018-1 includes the overlay of 2nd Street NE, from Pokegama Avenue to 1st Avenue NE and 1st Avenue NE, from 2nd Street NE to 4th Street NE. Project also includes intersection improvements at 2nd Street NE and 1st Avenue NE, as well as Block 19 parking lot reconstruction.</p>	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services		229,802				229,802
Overlay		55,898				55,898
Reconstruction		867,474				867,474
Storm Sewer		129,239				129,239
Street Lighting		437,208				437,208
Total		1,719,621				1,719,621

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments		275,970				275,970
TIF/Tax Abatement		1,443,651				1,443,651
Total		1,719,621				1,719,621

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2019/2015-1
Project Name	City Wide Overlays-Sylvan

Type Improvement

Useful Life 25 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$1,629,873
<p>City Project 2015-1, City Wide Overlays is the planned maintenance of 1.2 miles of street throughout the City. Streets proposed for bituminous overlay are 1st Street SW from 8th Avenue to Sylvan Bay Landing, 12th Avenue SW from 1st St to 4th St, 11th Avenue SW from 1st St to 4th St, 10th Avenue SW from 1st St to 4th St, 9th Avenue SW from 1st St to 2nd St, 8th Avenue SW from 1st St to 4th St. This project may also include the construction of sidewalk along one side of 11th Avenue SW from 1st St to 4th Street.</p>	

Justification
<p>By strategically timing the placement of bituminous overlays on existing streets, the City is able to maximize the life cycle of the street in a cost effective manner. Candidate streets will be identified for bituminous overlays by reviewing when the streets were constructed and visually inspecting candidate streets, when the feasibility report for this project is developed.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services			250,749			250,749
Overlay			1,326,544			1,326,544
Storm Sewer			52,580			52,580
Total			1,629,873			1,629,873

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments			92,858			92,858
GO Reconstruction Bonds			1,484,435			1,484,435
Storm Water Utility			52,580			52,580
Total			1,629,873			1,629,873

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 thru 2021

Department Engineering
 Contact Engineer
 Type Improvement
 Useful Life 40 years
 Category Reconstruction
 Priority 2 Very Important

Project # 2019/2016-1
 Project Name NW Street Reconstruction

Description Total Project Cost: \$1,439,376
 CP 2016-1, NW Street Reconstruction is the reconstruction of 0.48 miles of urban streets located in the NW quadrant of the City. The streets included are: 6th Avenue NW from TH 2 to 5th Street NW, 10th Street NW from Pokegama Avenue to 4th Avenue NW, 2nd Avenue NW from 11th Street NW to Dead End, and 11th Street NW from 2nd Avenue NW to 4th Avenue NW.

Justification
 All Streets and utilities exceed 70 years of age and their structural condition require replacement.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services			239,896			239,896
Sanitary Sewer			114,600			114,600
Water Main			157,080			157,080
Reconstruction w/o Widening			852,800			852,800
Storm Sewer			75,000			75,000
Total			1,439,376			1,439,376

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments			157,427			157,427
GO Reconstruction Bonds			935,269			935,269
GR Public Utilities-Sanitary			114,600			114,600
GR Public Utilities-Water Main			157,080			157,080
Storm Water Utility			75,000			75,000
Total			1,439,376			1,439,376

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2020/2002-4
Project Name	2nd Ave SE (10th St - 11th St)

Type Improvement

Useful Life 40 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$322,408
CP 2002-4, 2nd Avenue SE is the new construction of street between 10th Street SE and 11th Street SE.	

Justification
Second Avenue SE serves as a back route to TH 169 (Pokegama Avenue South) for vehicular trips to commercial development located along the highway corridor. The completion of 2nd Avenue SE between 10th Street and 11th Street will complete the street network and connect 2nd Avenue SE to a major collector route (10th Street SE/Golf Course Road).

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				55,931		55,931
Land Acquisition				130,000		130,000
New Street Construction				104,673		104,673
New Storm Water Utility				21,633		21,633
New Street Light				10,171		10,171
Total				322,408		322,408

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				322,408		322,408
Total				322,408		322,408

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2020/2003-18
Project Name	21st St SW (3rd Ave to Horseshoe Lk Rd)

Type Improvement

Useful Life 40 years

Category Urban Street

Priority 5 Future Consideration

Description	Total Project Cost: \$1,552,829
<p>City Project 2003-18 is the extension of public infrastructure along 21st Street SW from its current termini at 3rd Avenue SW, west to Horseshoe Lake Road.</p>	

Justification
<p>City Project 2003-18, 21st Street SE is the completion of a major collector street serving the southern portions of the City. When completed the City will have recognized the completion of the "South Collector Box". This collector box would consist of 11th Avenue SW (west), 7th Avenue SE (east), 21st Street South (south), and 4th Street South (north). This network when completed will assure the future movement of vehicular traffic in an efficient manner as the southern portions of the City develop. This project will also reduce the number of ADT's currently using Golf Course Road and provide an additional access point to Horseshoe Lake Road. The completion of Forest Hills Avenue will continue to improve street connectivity in the SW portion of the City, especially as St. Joes Church adds an elementary school to its facility.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				344,994		344,994
Land Acquisition				94,950		94,950
New Street Construction				934,805		934,805
New Sanitary Sewer				47,065		47,065
New Water Main				131,015		131,015
Total				1,552,829		1,552,829

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				389,496		389,496
GO Bonds				663,333		663,333
Grants-Other				500,000		500,000
Total				1,552,829		1,552,829

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2020/2007-5
Project Name	5th Ave NE (TH 2 to 5th St)

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$428,619
<p>City Project 2007-5, 5th Avenue NE, from TH 2/169 to 5th Street NE, is the reconstruction of 0.07 miles of street, storm sewer, sanitary sewer, water main, and sidewalks.</p>	

Justification
<p>The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main on 5th Avenue NE is 10 inch DIP constructed in 1984 and will not be reconstructed. The sanitary sewer in 5th Avenue NE is 10 inch VCP between the ages of 60 and 70 years and will be replaced with PVC (plastic) in accordance with the comprehensive sanitary sewer plan. The existing storm sewer is undersized and reached its life cycle. With removal of parking on TH 2/169, there is an opportunity to widen the streets and create additional parking on both avenues. This project has been ordered by the City Council.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				91,292		91,292
Sanitary Sewer				66,435		66,435
Water Main				35,722		35,722
Reconstruction w/o Widening				200,000		200,000
Storm Sewer				35,170		35,170
Total				428,619		428,619

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				94,000		94,000
GO Reconstruction Bonds				197,292		197,292
GR Public Utilities-Sanitary				66,435		66,435
GR Public Utilities-Water Main				35,722		35,722
Storm Water Utility				35,170		35,170
Total				428,619		428,619

Budget Impact/Other

Amended Capital Improvement Plan

2017 thru 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2020/2010-1
Project Name	3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$1,505,475
<p>City Project 2010-1, 3rd Avenue NE, from 4th Street NE to 8th Street NE, is the reconstruction of 0.23 miles of street, storm sewer, sanitary sewer, water main, and sidewalks. Project also includes 7th Street NE, from 3rd Avenue NE to 5th Avenue NE, which includes the reconstruction of 0.14 miles of street, storm sewer, sanitary sewer, water main and sidewalks.</p>	

Justification
<p>The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main is 4 inch CIP and is between 60 and 70 years old and may contain lead joints. The sanitary sewer is minimal within the project corridor and may or may not be replaced. The existing storm sewer is undersized and reached its life cycle.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				200,000		200,000
Sanitary Sewer				25,000		25,000
Water Main				288,375		288,375
Reconstruction w/o Widening				632,100		632,100
Storm Sewer				300,000		300,000
Street Lighting				60,000		60,000
Total				1,505,475		1,505,475

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				175,000		175,000
GO Reconstruction Bonds				970,100		970,100
GR Public Utilities-Sanitary				25,000		25,000
GR Public Utilities-Water Main				235,375		235,375
Storm Water Utility				100,000		100,000
Total				1,505,475		1,505,475

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2020/2012-5

Type Improvement

Project Name Elida Drive Extension

Useful Life 40 years

Category Rural Street

Priority 4 Less Important

Description

Total Project Cost: \$897,130

Elida Drive Extension is the extension of the Elida Drive from Hale Point Road (Nursing Home Road), east to 17th Avenue NW.

Justification

By extending Elida Drive to 17th Avenue NW, the existing connection of Hale Pointe Road (Nursing Home Road) to TH 2 can be closed improving safety.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				218,790		218,790
Land Acquisition				84,480		84,480
New Street Construction				593,860		593,860
Total				897,130		897,130

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				353,254		353,254
GO Bonds				243,876		243,876
MSA				300,000		300,000
Total				897,130		897,130

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2020/2013-2
Project Name	City Wide Overlays - Rural

Type Improvement

Useful Life 25 years

Category Rural Street

Priority 3 Important

Description	Total Project Cost: \$588,500
City Project 2013-2, City Wide Overlays is the planned maintenance of 1.9 miles of streets throughout the City. (Soldiers Lane and Stoeke)	

Justification
By applying a bituminous overlay at the correct time, the life cycle of the street will be extended.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				130,000		130,000
Sanitary Sewer				60,000		60,000
Overlay				398,500		398,500
Total				588,500		588,500

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				115,000		115,000
GO Reconstruction Bonds				413,500		413,500
GR Public Utilities-Sanitary				60,000		60,000
Total				588,500		588,500

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2017 *thru* 2021

Department Engineering
 Contact Engineer
 Type Improvement
 Useful Life 25 years
 Category Rural Street
 Priority 3 Important

Project # 2020/2017-2
 Project Name City Wide Overlays - 7th Ave Se

Description Total Project Cost: \$545,000
 City Project 2017-2 is the overlay of 1.25 miles of rural street throughout the City.

Justification
 Placing a bituminous overlay at the appropriate time will extend the life cycle of the street.

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services				95,000		95,000
Sanitary Sewer				50,000		50,000
Overlay				400,000		400,000
Total				545,000		545,000

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments				95,000		95,000
GO Reconstruction Bonds				400,000		400,000
GR Public Utilities-Sanitary				50,000		50,000
Total				545,000		545,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2021/2016-2
Project Name	City Wide Overlays

Type Improvement

Useful Life 25 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$470,000
<p>City Project 2016-2 is the planned bituminous overlay of 1.0 miles of urban street throughout the City. Candidate projects will be identified prior to ordering the project.</p>	

Justification
<p>By placing a bituminous overlay at the appropriate time will extend the life of the street.</p>

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services					88,500	88,500
Overlay					356,500	356,500
Storm Sewer					25,000	25,000
Total					470,000	470,000

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments					94,000	94,000
GO Reconstruction Bonds					351,000	351,000
Storm Water Utility					25,000	25,000
Total					470,000	470,000

Budget Impact/Other

Amended Capital Improvement Plan

2017 *thru* 2021

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2021/2021-1
Project Name	Ha-Car Neighborhood

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$4,042,200
<p>CP 2021-1 includes the reconstruction of 1.25 miles of public infrastructure. Roadways include Willow Lane, Ha -Car Place, Clover Lane, 2nd Avenue SE and 3rd Avenue SE.</p>	

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Professional Services					475,000	475,000
Sanitary Sewer					580,450	580,450
Water Main					763,750	763,750
Reconstruction					1,833,000	1,833,000
Storm Sewer					390,000	390,000
Total					4,042,200	4,042,200

Funding Sources	2017	2018	2019	2020	2021	Total
Assessments					356,620	356,620
GO Reconstruction Bonds					2,360,580	2,360,580
GR Public Utilities-Sanitary					500,000	500,000
GR Public Utilities-Water Main					725,000	725,000
Storm Water Utility					100,000	100,000
Total					4,042,200	4,042,200

Budget Impact/Other



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0362 **Version:** 1 **Name:** GPZ Taxilane approve plans and bid
Type: Agenda Item **Status:** Consent Agenda
File created: 5/18/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**

Title: Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.

Sponsors:

Indexes:

Code sections:

Attachments: [Airport Taxilane Advertisement for Bids](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.

Background Information:

Plans and specifications are complete and ready for advertising for bids on the Taxilane Construction project.

Staff Recommendation:

City staff recommends approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.

Requested City Council Action

A motion adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.

ADVERTISEMENT FOR BIDS

2017 Taxilane Construction
Grand Rapids – Itasca County Airport
City of Grand Rapids, Minnesota
SEH No. GRANR

Notice is hereby given that sealed Bids will be received by the City of Grand Rapids, Minnesota until **2:00 p.m., Thursday, June 15, 2017**, at the Grand Rapids City Hall Council Chambers at 420 N. Pokegama Avenue, Grand Rapids, MN, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of 2017 Taxilane Construction project. Major components of the Work include: excavation, P-154 granular base, P-208 aggregate base, P-403 bituminous paving, erosion control, turf establishment, and miscellaneous related work items.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEH®) dated May 22, 2017.

The Bidding Documents may be seen at the Issuing Office of Short Elliott Hendrickson Inc. located at 3535 Vadnais Center Drive, St. Paul, MN 55110.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering the eBidDoc™ Number on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

Paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$100.00.

A pre-Bid conference will not be held for this project. Direct all questions to the engineer five (5) days prior to opening of bids.

Bid security in the amount of five (5) percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

Bids shall be directed to the City Engineer, securely sealed and endorsed upon the outside wrapper, "BID FOR 2017 TAXILANE CONSTRUCTION, GRAND RAPIDS – ITASCA COUNTY AIRPORT."

The City of Grand Rapids reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the City.

Matt Wegwerth, PE
City Engineer
Grand Rapids, Minnesota



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0364 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 5/18/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider establishing hire date for Jeffrey Roerick, Police Officer.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider establishing hire date for Jeffrey Roerick, Police Officer.

Background Information:

At the last City Council meeting, the City Council appointed Jeffrey Roerick to the position of Police Officer subject to a drug test, pre-employment physical, and psychological exam. Those examinations have been completed and we would like to establish an official date of hire for Officer Roerick.

Staff Recommendation:

Police Chief Scott Johnson and Assistant Police Chief Steve Schaar are recommending the date of hire for Jeffrey Roerick be June 21, 2017.

Requested City Council Action

Make a motion to establish June 21, 2017 as the official hire date for Jeffrey Roerick.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0366 **Version:** 1 **Name:** TZD Grant Request
Type: Agenda Item **Status:** Consent Agenda
File created: 5/18/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.

Background Information:

The Police Department has received numerous Toward Zero Deaths (TZD) Grants in the past and is the lead agency for this multi-agency grant. The agencies involved in the grant are Itasca County Sheriff's Department, Nashwauk, Keewatin, Deer River, Coleraine, and Bovey Police Departments. The lead agency does the combined reporting and the City acts as the fiscal agent for disbursement of the reimbursed funding. Agencies are reimbursed for overtime wages, including fringe benefits. The grant period will be from October 1, 2017 through September 30, 2018. The application for the grant is due in June 2017. The award amount for this grant is unknown at this time, as this is dependent on the number of agencies statewide that apply.

Staff Recommendation:

Staff recommends allowing the Police Department to apply for the TZD grant for the year 2018.

Requested City Council Action

Make a motion authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0363 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 5/18/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Acknowledge the attached minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:

- Attachments:**
- [April 6, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
 - [August 10, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
 - [January 18, 2017 Civic Center, Parks & Recreation Board minutes.pdf](#)
 - [March 15, 2017 Civic Center, Parks & Recreation Board minutes.pdf](#)
 - [May 11, 2016 Civic Center, Park & Recreation Board minutes.pdf](#)
 - [March 8, 2017 Library Board minutes.pdf](#)
 - [April 12, 2017 Library Board minutes.pdf](#)
 - [April 12, 2017 PUC Minutes.pdf](#)
 - [April 12, 2017 PUC Special Meeting minutes.pdf](#)
 - [April 18, 2017 Golf Board minutes.pdf](#)
 - [January 26, 2017 EDA minutes.pdf](#)
 - [February 9, 2017 EDA minutes.pdf](#)
 - [March 8, 2017 EDA minutes.pdf](#)
 - [March 23, 2017 EDA minutes.pdf](#)
 - [April 13, 2017 EDA minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Acknowledge the attached minutes for Boards & Commissions.

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
April 6, 2016

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, April 6, 2016 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Rick Blake, Luke Francisco, Tina Glorvigen , Adrienne Huson, Brad Hyduke, Justin Lamppa, Peter Miskovich , Steve Oleheiser,

Board Members Absent: Lilah Crowe

Staff Present: Dale Anderson, Sara Holum

Visitors: None

II. FINANCIAL REPORTS

A motion was made by Oleheiser and second by Blake to accept the financials as presented.

Upon roll call vote, the following voted in favor thereof: Blake, Francisco, Glorvigen, Huson, Hyduke, Lamppa, Miskovich and Oleheiser. Those opposed: none. Motion carried.

III. MINUTES

The minutes from the last regular meeting held on October 14, 2015 were presented to the board.

A motion was made by Blake and second by Oleheiser to accept the October 14, 2015 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Blake, Francisco, Glorvigen, Huson, Hyduke, Lamppa, Miskovich and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

- a. Discuss Dog Park Development

Dale discussed that fundraising for the development of the dog park is approximately \$9,000. Advertising at the park has not been pursued as of yet. Dale is getting quotes for 700 feet of fencing. The dog park will be located right off the pedestrian bridge and to the west of the slide. It will be an open and free park where signage will be displayed for proper vaccination.

- b. Discuss Mighty Ducks grant request

The City has been awarded \$130,000 from the Mighty Ducks Grant wherein the City will match the award. These monies will be used to help purchase two new electric Zambonis. To offset the city's portion, Dale is hoping to sell our machine for \$30,000, recoup \$60,000 in marketing and receive from GRAHA \$10,000. The remainder of the loan will come from the City's general fund.

VI. NEW BUSINESS

- a. Rotary reverse lottery beneficiary - Crystal Lake Park

In 2011 the Grand Rapids Rotary Club had adopted the sidewalks, trees, pavilions and benches at the Crystal Lake Park which is near the old middle school site. The City is the beneficiary of \$11,000 to go towards a playground at that park. The playground will be painted in the blue and yellow rotary club colors.

- b. Mr. Pagel instructed Dale to look at what surrounding communities such as Brainerd and Cloquet did with naming rights of their facilities. Council gave Dale permission to look into possibilities to go after companies such as Fairview, Enbridge and Allete. All revenues, hopefully in the \$25,000 to \$30,000 a year range, will go into the City's capital fund.

- c. Discuss Remer/DeSchepper Park name
- d. Discuss Board terms

The IRA Civic Center and Parks and Recreation Advisory Board is the largest board and will be reducing from 9 to 7 members in March 2018 once the terms are up. Hopefully this will reduce the number of cancelled meetings due to no quorums.

- e. Discuss Park Land Dedication from Thunderhawk Addition - \$7,700 was allocated from the sale of land from pro build to the park land dedication.

A motion was made by Blake and second by Oleheiser to approve that dry-floor rates in 2016 will not increase.

Upon roll call vote, the following voted in favor thereof: Blake, Crowe, Hyduke, Oleheiser, Smith. Those opposed: none. Motion carried.

STAFF REPORT

- a. Programs and events update. We experienced the worst outdoor rink season due to unfavorable weather. Pond hockey attendance was up and swimming lessons were down. Volleyball starts on Monday and we are going to do a co-op with Cohasset.

- b. Upcoming dry-floor season – very active – Dale went over the 2016 Schedule of Events Sheet

- c. Compressor failure-Dale discussed that it was a \$28,000 loss fortunately covered by insurance. They switched out the compressor and put in a different kind of compressor.

Ice is coming out on April 20 and back in either June or July

CORRESPONDENCE

Nothing to report.

A motion was made by Glorvigen and second by Hyduke to adjourn.

Upon roll call vote, the following voted in favor thereof: Blake, Crowe, Hyduke, Oleheiser, Smith. Those opposed: none. Motion carried.

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
August 10, 2016

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, August 10, 2016 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Rick Blake, Lilah Crowe, Brad Hyduke, Justin Lamppa, Steve Oleheiser

Board Members Absent: Luke Francisco, Tina Glorvigen , Adrienne Huson and Peter Miskovich

Staff Present: Dale Anderson, Sara Holum

Visitors: None

II. FINANCIAL REPORTS

None.

III. MINUTES

The minutes from the last regular meeting held on May 11, 2016 were presented to the board.

A motion was made by Oleheiser and second by Hyduke to accept the May 11, 2016 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Blake, Crowe, Hyduke, Lamppa, and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

- a. Set ice rates for 2016-2017 season.

A motion was made by Blake and second by Crowe that the ice rates increase by 3% starting September 1, 2016 to the following ice rates:

- Non-prime - from \$103 to \$106 per hour;
- Standard (game and practice) – from \$132 to \$136 per hour;
- Tournament/Competition – from \$180 to \$185 per hour; and
- GRAHA’s practice and game maximum – from \$125,500 to \$129,265 per season.

a. Multi-Use Pavilion update

Dale informed the board that the design of the multi-use pavilion has changed a bit. As the amount for the customized arched roof came in approximately \$400,000 over what was initially on the specs, it was decided to look at a peaked roof instead. The concrete, blacktop, and rink should be done by fall but the entire structure will not be completed until next year. Bid specs need to be approved in a couple of weeks.

There is a large fundraising piece to the multi-use pavilion. The Fundraising Chairs are Jim Bonner and Liz Miskovich. Dale explained some of the fundraising:

- A donor of \$50,000 or more has exclusive naming rights to pavilion facility for 10 years, four dashboards advertisements for 10 years, a ground sign and scoreboard sign, one column bronze plaque on an east column, and listing on donor appreciation wall.
- A donor of \$25,000 or more receives two dasherboard advertisements on rink in pavilion for 10 years, a bronze plaque on east column, and listing on donor appreciation wall.
- A donor of \$10,000 or more receives two dasherboard advertisements on rink in pavilion for 5 years, a bronze plaque on an east column, and listing on donor appreciation wall.
- A donor of \$5,000 or more receives one dasherboard advertisement on rink in pavilion for 5 years and listing on donor appreciation wall.
- Donors of \$2,500 and \$1,000 or more receives listing on donor appreciation wall.

VI. NEW BUSINESS

a. Discuss small dog area at dog park

Mr. Anderson explained that the dog park has gone over really well and is being used by all sorts of dogs. The dog park group has asked about putting a small dog park next to the original and have an estimate of \$4,500. Dale recommends to the Board that the small dog park area be on the west side of the original park running the length of the park, approximately 45 to 50 feet.

A motion was made by Oleheiser and second by Crowe in support of the building of a small dog park adjacent to the original dog park.

Upon roll call vote, the following voted in favor thereof: Blake, Crowe, Hyduke, Lamppa, and Oleheiser. Those opposed: none. Motion carried.

STAFF REPORT

a. Programs and events update. Dale discussed some of the dry floor events being held in the summer and fall including the indoor car sale, northern cruisers car show and numerous weddings.

b. Summer Sports Camp has been very well attended and is going quite well for the Parks and Recreation Department.

CORRESPONDENCE

Nothing to report.

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
January 18, 2017

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, January 18, 2017 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Lilah Crowe, Tina Glorvigen, Adrienne Huson, Brad Hyduke, and Peter Miskovich

Board Members Absent: Luke Francisco, Justin Lamppa, and Steve Oleheiser

Staff Present: Dale Anderson, Sara Holum

Visitors: None

II. FINANCIAL REPORTS

None. Dale explained that both the Civic Center and Park and Recreation Departments are good fiscally.

III. MINUTES

The minutes from the last regular meeting held on August 10, 2016 were presented to the board.

A motion was made by Hyduke and second by Glorvigen to accept the August 10, 2016 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Huson, Hyduke, and Miskovich. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

- a. Multi-Use Pavilion - fundraising update

There has been a total of \$258,000 raised. In addition to that, there was an additional \$50,000 donation on Monday by the Jerry and Shirley Miner Family. Mediacom donated \$12,000 in exchange of a sign above the scoreboard for ten years.

Glass is in and they hopefully will be getting the rest of it in soon as there had to be custom pieces ordered which are scheduled to come in late next week.

VI. NEW BUSINESS

- a. Consider naming rights of Multi-Use Pavilion

A motion was made by Miskovich and second by Huson in support of the following as the name of the Multi-Use Pavilion:

The Jerry and Shirley Miner Family Multi-Use Pavilion.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Huson, Hyduke, and Miskovich. Those opposed: none. Motion carried.

b. Discuss next year's dry floor rates.

A motion was made by Glorvigen and second by Huson in support of keeping the 2017 dry floor rates the same as the 2016 dry floor rates as stated below:

East Venue \$700.00 per day – receptions / parties

\$1300.00 per day – commercial

West Venue \$650.00 per day – receptions / parties

\$1200.00 per day - commercial

Wedding Reception Rate \$1850.00 – includes tables and chairs for up to 400.

The pavilion rates are not being set right now.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Huson, Hyduke, and Miskovich. Those opposed: none. Motion carried.

c. Discuss meeting dates and times.

A motion was made by Hyduke and second by Glorvigen to set the Civic Center and Parks and Recreation Advisory Board meetings for the 2nd Wednesday of every other month at 5:30 pm. The meetings will be conducted in the months of January, March, May, July, September and November.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Huson, Hyduke, and Miskovich. Those opposed: none. Motion carried.

STAFF REPORT

a. Programs and events update. Fall recreation programs went really well with soccer and flag football. The Pond Hockey program has the highest number of participants in five years.

CORRESPONDENCE

Nothing to report.

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
March 15, 2017

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, March 15, 2017 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Lilah Crowe, Tina Glorvigen, Adrienne Huson, Brad Hyduke, and Steve Oleheiser

Board Members Absent: Luke Francisco

Staff Present: Dale Anderson, Sara Holum

Visitors: None

II. FINANCIAL REPORTS

None reported.

III. MINUTES

The minutes from the last regular meeting held on January 18, 2017 were presented to the board.

A motion was made by Hyduke and second by Connelly, to accept the January 18, 2017 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Huson, Hyduke, and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

- a. Multi-Use Pavilion update-Kids were able skate about four weeks and due to the weather, ice was unrepairable for the rest of the season.
 - i. Fundraising Update-At this point, there has been \$322,000 pledged which is over the goal including the Miner donation. There has been approximately \$971,000 in costs. Items to be completed yet are the landscaping, trees being put in by the Public Works Department, doors in the warming house and hopefully sound system. Paving will get done in the spring. The scoreboard is in place right now.

Boardmember Oleheiser expressed concerns regarding entering the building from the MUP. Dale explained that the only entrance to the back of the building from the MUP will be through the doors of the warming house. The warming house is to be treated like

any other warming house and that there will be adults and children coming and going at all times. It was suggested that signs be posted in the future stating the same.

Next meeting there should be a discussion on rates and pricing for the rental of the pavilion when there is not ice in place.

- b. Dehumidification replacement update. Bids came in \$45,000 over what was originally budgeted. Of the \$45,000, \$20,000 will come from remaining funds of the roof repair of 2015, airport projects will be pushed back to free up \$15,000 and \$10,000 will need to be borrowed from general fund.

VI. NEW BUSINESS

- a. Appoint Board Chair and Vice-Chair. Lilah Crowe was appointed Chair and Steve Olehesier was appointed Vice-Chair.
- b. Snow damage on roof of Civic Center. Dale explained the damage to the HVAC units on the roof. When it was repaired two years ago, the guards were built lower, approximately 2 feet shorter, than the previous units and when the snow slide off the roof, it did damage to the HVAC units. Insurance will cover all damage.

VII. STAFF REPORT

- a. Programs and events update.
 - i. Civic Center-Dry Floor season is underway with Minnesota Builders, Jaycee's, Father/Daughter Ball, Children's First events scheduled. Civic Center did lose the boat show this year.
 - ii. Park and Recreation-Swim lessons taking place in March. Tony is finding it difficult to find instructors. Volleyball will be starting in April. Summer Sports Camp will run the entire summer including the first and last week of summer.

CORRESPONDENCE

Nothing to report.

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
May 11, 2016

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, May 11th, 2016 at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Rick Blake, Luke Francisco, Tina Glorvigen , Adrienne Huson, Brad Hyduke, Peter Miskovich , Steve Oleheiser, Lilah Crowe

Board Members Absent: Justin Lamma

Staff Present: Dale Anderson

Visitors: None

II. FINANCIAL REPORTS

No financial reports were presented.

III. MINUTES

The minutes from the last regular meeting held on April 6, 2016 were presented to the board.

A motion was made by Oleheiser and second by Miskovich to accept the April 6, 2016 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Blake, Crowe, Francisco, Glorvigen, Hyduke, Miskovich and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

No items were added for discussion.

V. OLD BUSINESS

a. Discuss Dog Park Development

Dale updated the board informing them that the fencing will be installed this week. Other items such as signage, mutt-mitts, garbage cans, and benches will be added as they arrive.

b. Civic Center Naming Rights

Dale informed the board that no new developments have been made.

c. Remer / DeSchepper Park Name

The board requested that staff send out an email to neighbors for ideas.

VI. NEW BUSINESS

a. Multi-Sport Pavilion

Dale reported on the new concept of a multi-sport pavilion to be constructed adjacent to the IRA Civic Center. This will allow GRAHA to continue hosting larger tournaments, driving winter tourism. The pavilion would also provide another space for spring sports like baseball, softball, and lacrosse.

VII. STAFF REPORT

- a. Programs and events update. Dale reported that numbers in swimming lessons are down, and volleyball was average. Staff is gearing up for t-ball, near ball, and Summer Sports Camp.
- b. Playgrounds are being installed at Crystal Lake Park and Remer / DeSchepper Park on June 21 and 22.

VIII. CORRESPONDENCE

None

IX. Visitors

None

A motion was made by Oleheiser and second by Francisco to adjourn.

Upon roll call vote, the following voted in favor thereof: Blake, Hyduke, Crowe, Oleheiser, Miskovich, Huson Those opposed: none. Motion carried.

There being no further business, the meeting was adjourned.

Respectfully submitted: Dale Anderson

**Grand Rapids Area Library
Regular Board Meeting
March 8, 2017**

Call To Order: The monthly board meeting was called to order at 5:00 pm by Randy McCarty.

Roll Call:

- **Members Present:** Randy McCarty, Richard Thouin, Jean MacDonell, Susan Zeige, and Lisa Tabbert

- **Members Absent:** Dennis Jerome, Max Peters, Shannon Benolken, and Deborah Kee

- **Staff Present:** Director Marcia Anderson

Public Comment:

Agenda: Richard Thouin moved to approve the agenda, a second was made by Susan Zeige. The motion was passed unanimously.

Minutes: After correcting spelling of his name, Richard Thouin moved to approve the minutes from February 8, 2017 board meeting. A second was made by Lisa Tabbert. The motion was passed unanimously.

Communications: There was no communications to be addressed

Financial Report:

**The Grand Rapids Area Library Bill List
Invoiced Due On/Before March 8, 2017**

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0113100	AMAZON.COM	704.51	178.80
0113233	AMERIPRIDE LINEN & APPAREL	956.24	49.74
0118660	ARROWHEAD LIBRARY SYSTEM	312.72	293.91
0201428	BAKER & TAYLOR, INC	1,857.13	1,831.78
0205345	JENNIFER BEHM	250.00	125.00
0205640	LEAGUE OF MN CITIES INS TRUST	146,525.00	2,464.00
0212124	BLACKSTONE AUDIO, INC	193.93	3.97
0212750	BLUE CROSS & BLUE SHIELD OF MN	145,735.50	5,948.50
0221650	BURGGRAF'S ACE HARDWARE INC	3,378.53	27.89
0221700	BUSY BEES QUALITY CLNG SVC INC	3,400.00	1,700.00
0301530	CANON USA INC	2,387.00	67.00
0315455	COLE HARDWARE INC	2,005.88	84.78
0421455	DULUTH NEWS TRIBUNE	0.00	298.48
0609525	FINDAWAY WORLD LLC	0.00	370.45
0701650	GARTNER REFRIGERATION CO	4,724.10	3,668.59
0718015	GRAND RAPIDS CITY PAYROLL	1,189,110.46	39,149.82
0720103	GT PUMP TECH LLC	0.00	3,550.00
0900060	ICTV	52,458.90	15.00
1021515	JUNIOR LIBRARY GUILD	35.00	63.00
1209516	LINCOLN NATIONAL LIFE	2,227.82	39.00
1309199	MINNESOTA ENERGY RESOURCES	26,895.51	1,268.01
1309335	MINNESOTA REVENUE	6,344.50	38.68
1315725	THE MOTOR SHOP	0.00	107.00
1405850	NEXTERA COMMUNICATIONS LLC	869.05	83.12
1415377	NORTHERN BUSINESS PRODUCTS INC	2,100.18	521.86
1601750	PAUL BUNYAN COMMUNICATIONS	518.63	243.52
1605665	PERSONNEL DYNAMICS LLC	1,807.97	286.44
1621130	P.U.C.	50,267.56	2,441.32
1801610	RAPIDS PLUMBING & HEATING INC	7,332.20	1,654.45
1909510	SIM SUPPLY INC	4,029.37	132.36
2008551	THOMSON REUTERS - WEST	0.00	201.50
2018680	TRU NORTH ELECTRIC LLC	9,224.90	1,832.50
2114356	UNIQUE MANAGEMENT SERVICES	259.55	116.35
2205637	VERIZON WIRELESS	6,876.12	112.70
2209450	THE VILLAGE BOOK STORE	142.67	14.36
2209665	VISA	11,690.15	361.30
2301700	WASTE MANAGEMENT	2,483.98	273.38
2308300	BETSY WHIRLEY	250.00	125.00
T001120	FIVE FRIENDS BOOKS LLC	66.93	109.00
T001127	WILLIAM GREEN	250.00	250.00
TOTAL ALL VENDORS:			70,102.56

Financial Report: A motion was made by Richard Thouin to approve the financial report and payment of bills as listed, a second was made by Jean MacDonell. On a roll call vote the motion passed unanimously.

Staff Reports:

Directors Report: There has still been no conclusions from the insurance adjuster concerning the cracked windows. 23 people attended the Rapids Reads event, the author of the book will be present on March 30th. There has been an update of the Catalog Interface.. The Peeps Diorama Contest will be starting in late March and continue through Easter. The proceeds from the Eholt bequest will be going to the three after school activities program.

Old Business: There was no old business to be addressed.

New Business:

Approve payment of late bills

a. *Unique Management Services February placements: \$179.00*

2. Approve Contracts and payments to presenters

a. *n/a*

3. Approve Resolution 2017- Accepting Donations

a. *\$30 for 3 year subscription to GFWC Club Woman from Grand Rapids N. Start Women's club*

b. *\$20 for Lego Club from Ellen Edvenson*

c. *Grand Rapids Area Library Foundation as follows:*

\$337.66 for books for Rapids Reads

\$893.32 for Native American Materials

\$45.16 for Thank You notes for book sale

\$3000 for Children's and "tweens" materials as designated by

donors - Loveland and Skallman

A motion was made by Jean MacDonell to accept the consent agenda, a second was made by Richard Thouin. On a roll call vote the motion was passed unanimously.

Regular Agenda:

1. Accept resignation of Darla Kirwin and authorize staff to begin the hiring process

A motion was made by Richard Thouin to accept the resignation of Darla Kirwin, a second was made by Lisa Tabbert. The motion was passed unanimously.

2. Approve the Annual Report and authorize Vice Chair to sign and submit.

A motion was made by Jean MacDonell to approve, sign and submit the Annual Report, a second was made by Susan Zeige. The motion was passed unanimously.

3. Strategic Planning Process: Marcia Anderson proposed to broaden this year's survey to more of the community compared to last year. Also mentioned this year's survey be more qualitative rather than quantitative. The survey is will be released by the last week of march and collected through April . Once released the group suggested bringing the survey to venues including: The YMCA, Rotary gatherings/meetings, The Children's Fair, The Chamber Lunch, and the Hospital. Once the surveys are gathered, May sessions will be planned to analyze the data that was received and set priorities..

Adjourn: The monthly board meeting was adjourned at 5:47 by Randy McCarty.

Grand Rapids Area Library Regular Board Meeting April 12, 2017

Call to Order: The monthly board meeting was called to order at 5:04 PM by Dennis Jerome.

Roll Call:

- **Members Present:** Dennis Jerome, Richard Thouin, Randy McCarty, Max Peters, Lisa Tabbert, Susan Zeige, Deborah Kee and Jean MacDonell
- **Members Absent:** Shannon Benolken
- **Staff Present:** Director Marcia Anderson

Public Comment:

Agenda: Randy McCarty moved to approve the agenda with the first item on today's Regular Agenda moved to the top. A second was made by Max Peters. The motion passed unanimously.

1. **Regular Agenda (Line Item 1):** Meet and confer with union before scheduling staff for summer Saturday hours
Union Representative Will Richter present for discussion. Suggestion by a Board member to add Saturday statistics as a line item in the statistics report.

Minutes: Jean MacDonell moved to approve the minutes from the March 8, 2017 board meeting. A second was made by Lisa Tabbert. The motion passed unanimously.

Communications: Draft Letters to Legislators.

Financial Report:**The Grand Rapids Area Library Bill List
Invoices Due On/Before April 12, 2017**

NAME	AMOUNT DUE
AMAZON.COM	\$166.12
AMERIPRIDE LINEN & APPAREL	49.74
ARROWHEAD LIBRARY SYSTEM	38.70
BAKER & TAYLOR, INC	2,903.15
JENNIFER BEHM	250.00
LEAGUE OF MN CITIES INS TRUST	9,166.00
BLACKSTONE AUDIO, INC	435.99
BLUE CROSS & BLUE SHIELD OF MN	5,948.50
BUSY BEES QUALITY CLNG SVC INC	1,700.00
CANON USA INC	134.00
CUB FOODS STORE# 9036	19.95
DELTA DENTAL OF MINNESOTA	350.20
FIDELITY SECURITY LIFE INS CO	12.52
GARTNER REFRIGERATION CO	1,665.49
GRAND RAPIDS CITY PAYROLL	58,858.84
BONNIE HENRIKSEN	5.49
JUNIOR LIBRARY GUILD	21.00
LINCOLN NATIONAL LIFE	78.00
MARCO TECHNOLOGIES, LLC	132.38
MINNESOTA ENERGY RESOURCES	1,146.29
MINNESOTA REVENUE	55.40
NEXTERA COMMUNICATIONS LLC	83.45
NORTHERN BUSINESS PRODUCTS INC	263.86
PAUL BUNYAN COMMUNICATIONS	487.24
PERSONNEL DYNAMICS LLC	363.92
P.U.C.	2,136.85
SHOWCASES	614.25
SIM SUPPLY INC	286.70
THOMSON REUTERS - WEST	492.00
TRU NORTH ELECTRIC LLC	125.00
UNIQUE MANAGEMENT SERVICES	259.55
UNUM LIFE INSURANCE CO OF AMER	18.45
VERIZON WIRELESS	164.74
VISA	506.04
WASTE MANAGEMENT	546.26
BETSY WHIRLEY	250.00
DANIEL JONES	500.00
FIVE FRIENDS BOOKS LLC	300.00
JOHN D COX	100.00
TOTAL ALL VENDORS:	90,636.07

Randy McCarty moved to approve the financial report and payment of bills as listed. A second was made by Richard Thouin. On a roll call vote the motion passed unanimously.

Staff Reports:

- **Director's Report:** Up for this summer: One Community, One Vegetable campaign, focused on beans. Seed packets available at the Library for distribution starting May 1st.
- **Assistant Director's Report:** Anime Club is going well.

Old Business:

New Business:

- **Consent Agenda:**
 1. **Approve payment of late bills**
 2. **Approve Contracts and Payments to Presenters**
 - a. LeVasseur, *POWs in MN* June 8 \$100
 - b. Luci Amundsen, *Locally Laid* May 25 \$150
 - c. Freeman, *Year in the Boundary Waters* June 29 \$300
 3. **Approve Resolution 2016 - Accepting Donations**
 - a. \$1195 from Friends of the Library for cabinets for bookstore
 4. **Authorize staff to obtain quotes**
 - a. Exterior repainting, staining, and sealing
 - b. Filling gap at base of wall near bike rack

Lisa Tabbert moved to approve the consent agenda. A second was made by Randy McCarty. On a roll call vote the motion passed unanimously.

- **Regular Agenda:**
 2. **Approve summer Saturday hours (10-2 all summer but closed May 27th and September 2nd).** Randy McCarty moved to approve summer Saturday hours. A second was made by Richard Thouin. The motion passed unanimously.
 3. **Recommend hiring Tracy Kampa for Children's Librarian position to begin June 10 at a pay rate of \$22.6031.** Randy McCarty moved to approve the recommendation to hire Tracy Kampa for Children's Librarian position to begin June 10. A second was made by Sue Zeige. The motion passed unanimously.
 4. **Authorize collaboration with MacRostie Art Center and other community organizations to host a temporary exhibit "We Are All Criminals"** Discussion about the title of the project ensued. Libraries are responsible for distributing information so that people can make their minds up about it. We should not shy away from things because they are controversial, and should support intellectual freedom. Deborah Kee moved to approve authorization of collaboration with MacRostie Art Center and other community organizations. A second was made by Max Peters. The motion passed unanimously.
 5. **Schedule time in late May/ early June for planning meetings (two 2-hour sessions).** These meetings will be held May 17th and the 31st 5:00 PM to 7:00 PM at the Riverview Room at the GR Area Library.
 6. **Analysis of Library services, gaps, opportunities, and potential threats in preparation for Strategic Planning.** Red flags: black box for energy system isn't transmitting data correctly. Is there any money available in the community for this or other necessary projects, programs, repairs, etc.? Grants?

Adjourn: The monthly board meeting was adjourned at 6:19 PM by Dennis Jerome.

A regular meeting of the Grand Rapids Public Utilities Commission was held on April 12, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

Members Present: President Welliver, Secretary Chandler, Commissioner Hodgson and Commissioner Stanley; Commissioner Blake en-route.

Others Present: General Manager Kennedy, Electric Department Manager Goodell, Wastewater Treatment Department Manager Mattson, Administrative/ HR Assistant Flannigan, Attorney Bengtson.

Motion by Stanley to approve the minutes of the March 15, 2017 regular meeting and the March 30, 2017 special meeting. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Kennedy reviewed the March 2017 City Treasurer's Report and Investment Activity Report with the Commission.

Motion by Chandler to approve the City Treasurer's Report and Investment Activity Report for March 2017. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Public Forum: None present.

Commission Member Reports: No items.

Administration:

Motion by Hodgson to approve the terms and conditions of the Lake Country Power (LCP) Electric Service Territory Acquisition Agreement and authorize staff to forward the Agreement to LCP for approval. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Stanley to authorize termination of the existing employment agreement with Anthony Ward and provide a \$50,000 lump sum severance payment upon his retirement resignation date of April 27, 2017. As of the date hereof and at all times hereafter, the Employment Agreement Regarding Employment, Transition, Severance and Consultation with Anthony Ward dated December 30, 2014 is rescinded in full, except to the extent it has been relied upon and given effect by the parties prior to the date hereof. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to adopting the 2017 updates to the GRPUC Personnel Policies, 13.0 Appendix A, Schedule for Benefits and Reimbursements. Motion seconded by

Hodgson and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

General Manager Kennedy reviewed the March 2017 Wholesale Electric Service Cost with the Commission.

Accounting and Finance:

General Manager Kennedy reviewed the March 2017 Operations Report with the Commission.

Electric Department:

Electric Department Manager Goodell reviewed the March 2017 Operations Report with the Commission.

Motion by Hodgson to award the contract for the 2017 GRPUC Hale Lake Sub Loop Cable Replacement Project to AEI Construction Inc. of Perham, MN for the low bid of \$57,900.00. Motion seconded by Chandler and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Wastewater Treatment Facility Operations:

Wastewater Treatment Department Manager Mattson reviewed the March 2017 Operations Report with the Commission.

Motion by Chandler to approve the capital expenditure and accept the quote from Parkson in the amount of \$66,425.00 for parts and materials to rebuild the south industrial screen house Parkson screen. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson and Stanley; Against: None, whereby the motion was declared duly passed and adopted.

Water/Wastewater Collection:

General Manager Kennedy reviewed the March 2017 Operations Report with the Commission.

Commissioner Blake arrived at 4:25 PM.

Safety Training Procedures and Updates:

General Manager Kennedy reviewed the safety initiatives for the month of March 2017.

GRPUC Discussion/Correspondence:

MMUA Chainsaw Safety, Rigging and Tree Felling, March 2, 2017, Grand Rapids, MN - Mike Bader, Shannon Thomsen, Joe Riley, Rick Fox, Brett Dickie, Jake Bowers, Jeremy Goodell, Doug Gustafson.

MMUA Safety Training - Ringing Out Cable, March 7, 2017, Grand Rapids, MN – Rick Fox, Jim Foss, Jason Blanchard, Doug Gustafson, Rodney Ruder, Mike Bader, Joe Riley, Jim Schmitt, Shannon Thomsen, Jake Bowers, Jeremy Goodell.

MRWA 33rd Annual Water & Wastewater Technical Conference, March 7-9 2017, St. Cloud, MN-Brett Dickie.

Altec Industries, Inc.-Digger Derrick Operator Training, March 16, 2017, Grand Rapids, MN – Mike Bader, Shannon Thomsen, Jim Schmitt, Joe Riley, Jake Bowers, Rodney Ruder, Jeremy Goodell.

United Rental Excavation Safety Training, March 21, 2017, Grand Rapids, MN – Dennis Doyle, Henry Swentkofske, Steve Mattson, Rodger Weaver, Zach Meyers, Tony Flinck, Troy Bridge, Robert Larson.

United Rental Confined Space Safety Training, March 21, 2017, Grand Rapids, MN - Dennis Doyle, Henry Swentkofske, Steve Mattson, Rodger Weaver, Zach Meyers, Tony Flinck, Troy Bridge, Robert Larson.

2017 Mid-West ESRI Utility Users Group GIS Conference, March 29-31, 2017, Fargo, ND – John Aultman, Jason Blanchard.

Claims for Payment:

Motion by Hodgson to authorize the verified claims for payment in the amount of \$597,244.07 (manual checks) per the attached list. Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Stanley and Blake; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to authorize the verified claims for payment in the amount of \$1,322,568.61 (computer checks) per attached list. Motion seconded by Hodgson and upon roll call the following voted in favor thereof: Welliver, Chandler, Hodgson, Stanley and Blake; Against: None, whereby the motion was declared duly passed and adopted.

Motion by Chandler to approve a claim for payment in the amount of \$70.00 from Short Elliot Hendrickson, Inc. (SEH). Motion seconded by Stanley and upon roll call the following voted in favor thereof: Welliver, Chandler, Stanley and Blake; Against: None; Abstained: Hodgson, whereby the motion was declared duly passed and adopted.

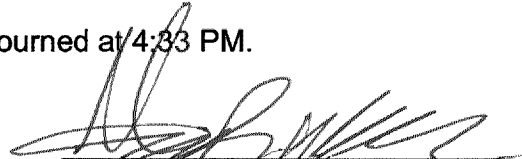
Motion by Hodgson to approve a claim for payment in the amount of \$260.00 from Anderson Glass, Inc. Motion seconded by Blake and upon roll call the following voted

April 12, 2017

in favor thereof: Welliver, Chandler, Hodgson, and Blake; Against: None: Abstained: Stanley, whereby the motion was declared duly passed and adopted.

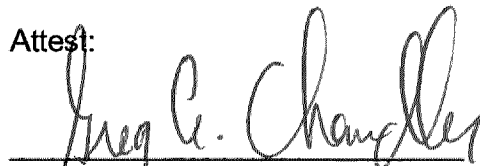
The next regular Commission meeting is Wednesday, May 17, 2017 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the meeting was declared adjourned at 4:33 PM.



Stephen R. Welliver, President

Attest:



Gregory A. Chandler, Secretary

MARCH 2017 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
3/1/2017	3350	Delta Dental of Minnesota	3,665.00
3/1/2017	3351	Selectaccount	204.12
3/1/2017	3352	Blue Cross Blue Shield	51,449.98
3/3/2017	3353	Selectaccount	2,181.23
3/6/2017	3354	Public Employees Retirement Association	14,559.79
3/6/2017	3355	Minnesota Dept. of Revenue	4,433.14
3/6/2017	3356	Wells Fargo Bank	26,330.26
3/6/2017	3357	Empower Retirement	8,251.29
3/4/2017	3359	Invoice Cloud	300.75
3/17/2017	3360	Minnesota Department of Revenue	56,450.00
3/8/2017	3361	Selectaccount	3,359.33
3/20/2017	3362	Selectaccount	2,181.23
3/21/2017	3363	Public Employees Retirement Association	14,183.07
3/21/2017	3364	Minnesota Dept. of Revenue	4,265.28
3/21/2017	3365	Wells Fargo Bank	25,624.06
3/21/2017	3366	Empower Retirement	8,081.69
3/22/2017	3367	Selectaccount	221.10
3/31/2017	3368	Public Employees Retirement Association	14,133.59
3/31/2017	3369	Minnesota Dept. of Revenue	4,433.37
3/31/2017	3370	Wells Fargo Bank	26,311.97
3/31/2017	3371	Empower Retirement	8,370.21
3/17/2017	3372	Selectaccount	27.73
3/2/2017	71049	U.S. Post Office	763.95
3/2/2017	71050	Keith D Kottke Real Estate	79.15
3/2/2017	71051	Yarnworks Attn: Diane Lievsay	168.56
3/2/2017	71052	Ryanne Jesme	4.41
3/6/2017	71053	MN Child Support Payment Center	326.25
3/6/2017	71054	Minnesota Dept. of Health	5,086.00
3/8/2017	71055	United Parcel Service	199.96
3/8/2017	71056	Verizon Wireless	812.55
3/2/2017	71057	U.S. Post Office	672.60
3/14/2017	71058	Minnesota Energy Resources Corp.	20.42
3/14/2017	71059	Dickie, Brett	168.52
3/14/2017	71060	Julie Kennedy - Petty Cash	174.09
3/14/2017	71061	Lake Country Power	69,210.53
3/15/2017	71062	Todd E Abis	166.25
3/20/2017	71182	Howden Roots LLC	52,313.75 **
3/17/2017	71183	U.S. Post Office	751.19
3/17/2017	71184	Stapleton Psychological Servic	139.06
3/20/2017	71185	Postage By Phone System	2,000.00
3/20/2017	71187	Minnesota WOA	20.00
3/20/2017	71188	Minnesota Energy Resources Corp.	377.05
3/20/2017	71189	Wells Fargo Business Card	102.72
3/21/2017	71190	MN Child Support Payment Center	326.25
3/21/2017	71191	Minnesota Benefit Association	143.04
3/21/2017	71192	Minnesota Council 65	1,767.00
3/21/2017	71193	MN NCPERS Life Insurance	160.00
3/21/2017	71194	City of Grand Rapids	72,333.33
3/21/2017	71195	Government Leasing and Finance Inc	97,269.66
3/24/2017	71196	U.S. Post Office	686.96

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
3/27/2017	71197	Public Utilities Commission	258.22
3/27/2017	71198	United Parcel Service	96.25
3/27/2017	71199	Verizon Wireless	912.55
3/27/2017	71200	UNUM Life Insurance Co of America	1,668.94
3/28/2017	71201	Aultman, John	310.00
3/29/2017	71202	City of LaPrairie	12,228.11
3/30/2017	71203	Jon Lavalier	391.83
3/31/2017	71204	U.S. Post Office	686.64
3/31/2017	71205	City of Grand Rapids	46,423.09
3/31/2017	71206	City of Grand Rapids	994.50
3/31/2017	71207	MN Child Support Payment Center	326.25
		Checks Previously Approved	52,313.75 **
		Manual Checks to be approved	597,244.07
		TOTAL MANUAL CHECKS	649,557.82

PUBLIC UTILITIES COMMISSION

ACCOUNTS PAYABLE

MARCH 2017

NAME	AMOUNT	NAME	AMOUNT
Acheson Tire	20.00	Minnesota Energy Resources	317.29
Alcola Solutions Group	15,132.16	Minnesota Municipal Utilities	1,787.00
Amaril Uniform Company	1,284.76	Minnesota Power	939,499.78
AmeriPride Services	127.24	Minuteman Press	95.46
Applied Industrial Technologies	1,176.32	Mobile Predictive Service Inc	750.00
Aspire Heating and Control Inc	6,343.00	NTS	840.00
Baker Tilly Virchow Krause	2,182.00	Nextera Communications	607.74
Border States	3,152.60	North Central Laboratories	736.94
Busy Bees Quality Cleaning	1,928.00	Northern Business Products	8,962.62
CW Technology	5,218.65	Northwest Gas	42.76
Call Net	995.00	Novaspect	21,228.34
Carquest	81.70	Pace Analytical	297.50
Chemsearch	100.00	Personnel Dynamics	606.60
Citi Lights	903.50	Pokegama Electric	4,105.40
City of Grand Rapids	6,246.31	Polydyne	45,530.80
Climate Makers	1,822.41	Power Process	7,099.59
Cole Hardware	524.76	Public Utilities Commission	6,544.51
Compass Minerals	5,738.35	R & K Hillman	234.00
DCR Communications	297.50	RMB Environmental Labs	1,296.00
Daniel Schmidt Lighting	2,669.00	Radtke Trucking	31,714.51
Davis Oil	456.25	Railroad Management Co	3,005.38
Dilo Company	1,068.25	Rapids Printing	408.76
Dennis Doyle	91.49	River Road Market	1,309.17
Duluth News Tribune	210.00	SPXFlow	67,937.70
Egan	2,186.25	Sandstroms	327.53
Energy Insight Inc.	4,483.64	Scheck	6,287.96
FKC Co, Ltd	5,181.06	Scooters Septic Service	250.00
Fastenal	1,776.93	Seton Identification	1,679.45
Ferguson Enterprises Inc.	3,007.02	Silvertip Signs & Graphics	65.00
Figgins Truck & Trailer Repair	2,396.29	Solenis	18,879.39
Grainger	2,173.36	Stuart Irby	16,155.95
Grand Hospitality	500.00	Corey Tabbert	148.00
Hach	1,152.10	Telemetry and Process Controls	3,049.00
Hawkins Inc	3,255.31	Thelen Heating & Roofing	698.50
Kari Helal	15.07	Treasure Bay Printing	35.00
Herc-U-Lift	222.68	Turf & Tree Inc.	940.50
Hope Health	36.56	United Rentals	1,820.00
Hunt Electric Corporation	4,898.84	Viking Electric Supply	2,809.19
Itasca Computer Resource	766.50	Jeff Walker, Itasca Cty Auditor	180.00
Itasca County Farm Service	6,523.60	Waste Management	1,362.58
Itasca County Sheriff	240.00	Wells Fargo Business Cards	2,932.50
Itasca County Treasurer	1,078.65	Wesco	1,951.50
Johnson, Killen, Seiler	1,075.51	Xerox	573.21
KOZY	918.00	Your Membership	350.00
Kaman Industrial Technologies	8,030.89	TOTAL	<u>1,322,568.61</u>
L & M Supply	2,366.67	Short Elliott Hendrickson Inc. (SEH)	70.00
Lano, O'Toole & Bengston	450.00	Anderson Glass	260.00
The Local Boy, Inc	408.57		
McGrann Shea Carnival	86.25		
McMaster -Carr	1,116.51		
Steve Mattson	60.99		
Mielke Electric Works	4,676.00		
Mines & Pines (Community Deliv)	240.00		
Minnesota Dept of Health	23.00		
			<u><u>1,322,898.61</u></u>

A Special meeting of the Grand Rapids Public Utilities Commission was held on Thursday, April 12, 2017 at 3:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, MN.

Members Present: President Welliver, Secretary Chandler, Commissioner Hodgson, Commissioner Stanley.

Members Absent: Commissioner Blake.

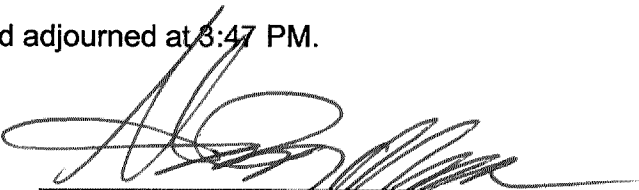
Others Present: General Manager Kennedy.

President Welliver acknowledged the posting of the special meeting date, time and purpose stated as follows:

Notice Is Hereby Given, that the Grand Rapids Public Utilities Commission has scheduled a closed meeting for Wednesday, April 12, 2017 at 3:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center located at 500 SE 4th Street. The meeting is closed to the public pursuant to Minnesota Statute 13D.05 Subd.3.(c)(3), for the purpose of reviewing and discussing the terms and conditions of the Lake Country Power Electric Service Territory Acquisition Agreement.


The Commission reviewed and discussed the terms and conditions of the Lake Country Power Electric Service Territory Acquisition Agreement. No action was taken at this time. A recommendation for action will be taken to the regular Commission meeting today, April 12, 2017 at 4:00 PM.

By call of the chair, the meeting was declared adjourned at 3:47 PM.



Stephen R. Welliver, President

Attest:



Gregory A. Chandler, Secretary

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
April 18, 2017
7:00 AM

Present: Larry O'Brien, Brad Gallop, Kelly Kirwin

Absent: Todd Roth, Pat Pollard

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the March 21, 2017 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

BLUE CROSS & BLUE SHIELD OF MN	2,191.50
BURGGRAF'S ACE HARDWARE INC	357.66
CITY OF COHASSET	418.09
DAVIS OIL	2,183.15
DELTA DENTAL OF MINNESOTA	123.55
GPS TECHNOLOGIES INC	4,950.00
GRAND RAPIDS CITY PAYROLL	10,313.20
GRAND RAPIDS HERALD REVIEW	46.00
HOT DEALS MINNESOTA	250.00
ITASCA COUNTY TREASURER	4,090.00
MINNESOTA GOLF ASSOCIATION INC	180.00
MINNESOTA REVENUE	467.44
MINNESOTA TORO	2,180.16
NEXTERA COMMUNICATIONS LLC	3.93
PRECISION SMALL ENGINE CO INC	172.39
PRESTO PRINT	277.87
P.U.C.	1,430.55
QUALITY REFRIGERATION & HTG	987.10
STEVE ROSS DBA ROSS GOLF	4,166.67
SIM SUPPLY INC	258.14
STOKES PRINTING & OFFICE	43.24
TDS Metrocom	204.33
THE TESSMAN COMPANY	30.53
PLACKNER TREE CARE INC	1,977.19
TWINCITIESGOLF.COM	300.00
VANTIV INTEGRATED PAYMENTS	31.66
VERIZON WIRELESS	94.73
VISA	472.25
WOODLAND STORAGE	1,755.00
TOTAL ALL VENDORS:	39,956.33

IV. Visitors: None

- V. Grounds Superintendent: Steve Ross reported. Greens and fairways appear to have wintered well and are in good shape for mid April. Tree removal by and general repairs to the outhouses by #3 tee box will begin soon. There was continued discussion relating to the purchase or lease of maintenance equipment. Brad and Kelly will meet with Tom Pagel to discuss options. Brad Gallop made a motion approve proceed with repairing the cart path around the practice green and out to the gated entrance, including a widening and expansion around the cart washing area not to exceed \$12,000. Kelly Kirwin seconded the motion. The motion passed.
- VI. Concessions: No report
- VII. Director of Golf: Bob Cahill reported. SNAG in the schools continues to be a success. Collected green fees has been quite good for early April.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JANUARY 26, 2017
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, January 26, 2017 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Dale Christy, Michael Stefan, Rick Blake, Dale Christy. Absent: Mike Przytarski, Cory Jackson, Chris Lynch.

Cory Jackson joined the meeting at 4:01

SETTING OF REGULAR AGENDA: Approved without addition.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER CHRISTY TO APPROVE THE MINUTES OF THE JANUARY 26, 2017 REGULAR MEETING. The following voted in favor thereof: Jackson, S. Blake, Christy, Stefan, R. Blake. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER R. BLAKE TO APPROVE CLAIMS IN THE AMOUNT OF \$3,176.94.

City of Grand Rapids	\$192.28	John Connelly	\$1,000.00
Northern Star Cooperative	\$476.24	Phils Garage Door	\$177.00
P.U.C.	\$1,191.42	SEH-RCM	\$140.00

The following voted in favor thereof: R. Blake, Jackson, S. Blake, Christy, Stefan. Opposed: None, passed unanimously.

Consider approval of a Central School Lease with: Yarn Works LLC (Suite 202)

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER JACKSON TO APPROVE A CENTRAL SCHOOL LEASE WITH YARN WORKS LLC. The following voted in favor thereof: Stefan, Christy, R. Blake, S. Blake, Jackson. Opposed: None, passed unanimously.

Consider approval of a Commercial Building Improvement Loan with Klockow Enterprises LLC for improvements to 36 SE 10th St, to be completed for the Cantankerous Brewing Company project.

Andy and Tasha Klockow, owners and operators of a new venture, Cantankerous Brewing Company, have submitted an application for a Commercial Building Improvement Loan (CBIL) for planned improvements to the vacant commercial building located at 36 SE 10th St. The Klockows have recently completed the purchase of the building and have secured all of the financing for this \$1.1M project, with the exception of this request for a \$40,000 CBIL from the Grand Rapids EDA. Cantankerous Brewing Company will be a small production brewery with a taproom, which produces hand crafted ales and lagers for the northern Minnesota market served by the pint, flights, growlers and crowlers (can-growlers). Cantankerous also expects to self-distribute some kegs to local bars and restaurants. The Klockows intend to begin the buildout of the 6,000 sf production and taproom space in April of 2017, with a plan for opening in October.

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER R. BLAKE TO APPROVE A CBIL TO KLOCKOW ENTERPRISES LLC IN THE AMOUNT OF \$40,000 FOR IMPROVEMENTS TO 36 SE 10TH ST. The following voted in favor thereof: Jackson, Stefan, Christy, R. Blake, S. Blake. Opposed: None, passed unanimously.

Consider approval of a 2017 GREDA Work Plan.

The Commissioners reviewed the proposed work plan.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER JACKSON TO APPROVE THE 2017 GREDA WORK PLAN. The following voted in favor thereof: S. Blake, R. Blake, Christy Stefan, Jackson. Opposed: None, passed unanimously.

Discuss replacement of water softener system at 3002 Airport Rd.

The Commissioners discussed replacing the water softener system and if they were to replace it they would like the tenants to be responsible for the salt and filters.

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER JACKSON TO APPROVE A PROPOSAL IN THE AMOUNT OF 1400.00 FROM NORTHERN AIR TO REPLACE THE WATER SOFTENER SYSTEM A 3002 AIRPORT RD AND HAVE THE TENANTS RESPONSIBLE FOR THE SALT AND WATER FILTERS. The following voted in favor thereof: Jackson, Stefan, Christy, R. Blake, S. Blake. Opposed: None, passed unanimously.

There being no further business the meeting adjourned at 4:33 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, FEBRUARY 9, 2017
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, February 9, 2017 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Cory Jackson, Rick Blake, Dale Christy. Absent: Mike Przytarski, Michael Stefan, Chris Lynch.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER R. BLAKE TO APPROVE THE MINUTES OF THE JANUARY 26, 2017 REGULAR MEETING. The following voted in favor thereof: Jackson, S. Blake, Christy, R. Blake. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$6,530.50.

Cole Hardware Inc	\$4.96	City of Grand Rapids	\$67.50
Kennedy & Graven	\$1195.34	Minnesota Energy Resources	\$449.39
TNT Aggregates, LLC	\$4,748.10	Waste Management	\$65.21

The following voted in favor thereof: R. Blake, Jackson, S. Blake, Christy. Opposed: None, passed unanimously.

Consider approval of a Central School Lease with: Salmela Photography (Suite 205)

MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER R. BLAKE TO APPROVE A CENTRAL SCHOOL LEASE WITH SALMELA PHOTOGRAPHY. The following voted in favor thereof: Christy, R. Blake, S. Blake, Jackson. Opposed: None, passed unanimously.

Consider adoption of a resolution approving the Second Amendment to the Purchase and Development Contract between the Grand Rapids EDA and Grand Rapids Hotel Partners, LLC.

The developer due to unforeseen circumstances would like to extend the closing date to no later than May 1, 2017 and the commencement and completion of construction to June 1, 2017 and May 1, 2018.

MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER CHRISTY TO ADOPT RESOLUTION 17-01 APPROVING THE SECOND AMENDMENT TO THE PURCHASE AND DEVELOPMENT CONTRACT BETWEEN THE GRAND RAPIDS EDA AND GRAND RAPIDS HOTEL PARTNERS, LLC. The following voted in favor thereof: R. Blake, Jackson, S. Blake, Christy. Opposed: None, passed unanimously.

Consider adoption of a resolution authorizing the issuance of taxable revenue notes to Charles K. Blanding Foundation pursuant to the Program Related Investment Agreement for Commercial Building Improvement Program.

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER JACKSON TO ADOPT RESOLUTION 17-02 AUTHORIZING THE ISSUANCE OF TAXABLE REVENUE NOTES TO CHARLES K. BLANDIN FOUNDATION PURSUANT TO THE PROGRAM RELATED INVESTMENT AGREEMENT FOR COMMERCIAL BUILDING IMPROVEMENT PROGRAM. The following voted in favor thereof: Christy, S. Blake, Jackson, R. Blake. Opposed: None, passed unanimously.

There being no further business the meeting adjourned at 4:22 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL MEETING
WEDNESDAY, MARCH 8, 2017
8:15 A.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Wednesday, March 8, 2017 at 8:15 a.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Cory Jackson, Rick Blake, Chris Lynch. Absent: Mike Przytarski, Michael Stefan, Dale Christy.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER JACKSON TO APPROVE THE MINUTES OF THE MARCH 8, 2017 REGULAR MEETING. The following voted in favor thereof: Jackson, S. Blake, Lynch, R. Blake. Opposed: None, passed unanimously.

Dale Christy joined the meeting at 8:17 a.m.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$6,530.50.

Bunes Septic Service Inc	\$238.00	Itasca County Recorder	\$69.00
Itasca County Treasurer	\$673.90	Kennedy & Graven	\$1,632.75
Minnesota Energy Resources	\$95.14	Northern Star Cooperative	\$435.19
P.U.C	\$1,618.08	GRP, LLC	\$35,000

The following voted in favor thereof: R. Blake, Jackson, S. Blake, Christy, Lynch. Opposed: None, passed unanimously.

Consider approval of a Central School Lease with: Beauty and Bliss (Suite 103).

Beauty and Bliss would like to expand into Suite 103 this would be the third space they would occupy. Due to the lack of traffic in the building in exchange for leasing the space for two years they would like the first six months without charge in order to build up their business. The Central School lease committee discussed this with staff and are in favor of the proposal.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHRISTY TO APPROVE A LEASE WITH BEAUTY AND BLISS, LLC FOR SUITE 103. The following voted in favor thereof: Lynch, Christy, S. Blake, Jackson, R. Blake. Opposed: None, passed unanimously.

Updates:

The developer of Blocks 20 & 21 will be meeting with an investment group later on this month. He is very optimistic that he will have the financing in place this spring.

There being no further business the meeting adjourned at 8:26 a.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, MARCH 23, 2017
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, March 23, 2017 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Chris Lynch, Rick Blake, Dale Christy. Absent: Mike Przytarski, Michael Stefan, Cory Jackson.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER R. BLAKE TO APPROVE THE MINUTES OF THE MARCH 8, 2017 SPECIAL MEETING. The following voted in favor thereof: Lynch, S. Blake, Christy, R. Blake. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$14,114.88.

Northern Industrial Erectors	\$11,780.83	Northern Star Cooperative	\$347.50
P.U.C	\$1259.54	S.E.H-R.C.M	\$650.00
Viking Electric Supply INC	\$77.01		

The following voted in favor thereof: R. Blake, Lynch, S. Blake, Christy. Opposed: None, passed unanimously.

Commissioner Lynch suggested we switch items 6 & 7 the Commissioners agreed.

2014 SCDP Project Overview- Amanda MacDonell.

Amanda MacDonell, Property & Program Specialist with Itasca County HRA provided a power point presentation highlighting some of the projects that were completed and provided a breakdown of the dollars used and dollars matched. This has been a very successful program and we are hoping to be awarded more funds in the next grant cycle.

Discuss opportunity to host MN Real Estate Journal Micropolitan Summit.

The MN Real Estate Journal recently hosted an event like this in the Brainerd Lakes Area and would like to know if the GREDA would be interested in hosting a similar event. The cost would be \$9,500 which could be recouped by partnering with other companies and organizations

in Grand Rapids. The Commissioners would like Mr. Mattei to reach out to others who have hosted this event and see if it is something that would be beneficial to our area.

Discuss Central School Advertising Request.

Lisa Carsrud, owner of Beauty and Bliss put together an advertising proposal for the Central School. The tenants would like an advertising budget of \$5,210 to go towards First Friday Art Walk, quarterly advertising for special events, a billboard and a domain name for a website. The Commissioners discussed where the money would come from and what type of monetary participation would the tenants contribute. Staff will meet with Ms. Carsrud to discuss possible partnership opportunities.

Updates:

Grand Rapids Hotel Partners- The developer is meeting with investors at the end of the month. The closing date is still set for May 1st, 2017.

There being no further business the meeting adjourned at 5:03 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, APRIL 13, 2017
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, April 13, 2017 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Chris Lynch, Rick Blake, Dale Christy, Michael Stefan, Mike Przytarski, Cory Jackson. Absent: None

SETTING OF REGULAR AGENDA: **Approved with addition.**

- **Approve payment in the amount of \$2,304.00 to the Itasca County Treasurer for the 2017 property taxes on the airport hangar.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER STEFAN, SECOND BY COMMISSIONER LYNCH TO APPROVE THE MINUTES OF THE MARCH 23, 2017 REGULAR MEETING. The following voted in favor thereof: Lynch, S. Blake, Christy, R. Blake, Jackson, Stefan, Przytarski. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER JACKSON TO APPROVE CLAIMS IN THE AMOUNT OF \$17,094.37.

League of MN Cities Ins Trust	\$1,553.00	Itasca County Treasurer	\$170.50
Kennedy & Graven	\$571.17	Minnesota Energy Resources	\$62.42
Northern Star Cooperative Service	\$329.22	P.U.C.	\$39.41
Tru North Electric LLC	\$140.00	Viking Electric Supply Inc	\$149.51
JBS Holdings	\$14,079.14		

The following voted in favor thereof: R. Blake, Lynch, S. Blake, Christy, Przytarski, Jackson, Stefan. Opposed: None, passed unanimously.

Approve payment in the amount of \$2,304.00 to the Itasca County Treasurer for the 2017 property taxes on the airport hangar.

MOTION BY COMMISSIONER JACKSON, SECOND BY COMMISSIONER STEFAN TO APPROVE PAYMENT IN THE AMOUNT OF \$2,304.00 TO THE ITASCA COUNTY TREASURER FOR THE 2017 PROPERTY TAXES ON THE AIRPORT HANGAR. The following voted in favor thereof: S. Blake, R. Blake, Przytarski, Lynch, Christy, Stefan, Jackson. Opposed: None, passed unanimously.

Consider approving the GREDA 2016 Annual Report.

Community Development Director Mattei did a nice job putting together the annual report.

MOTION BY COMMISSIONER R. BLAKE, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE THE 2016 GREDA ANNUAL REPORT. The following voted in favor thereof: R. Blake, Stefan, Jackson, S. Blake, Christy, Lynch, Przytarski. Opposed: None, passed unanimously.

Updates:

Central School Advertising Request- Staff and President Blake met with one of the tenants making the request and asked that she put together a proposal for the GREDA to review.

Block 20/21 sale to Grand Rapids Hotel Partners- The developer is still working on putting together his funding package. He is about one million short at this time but has a meeting set up in Arizona this week with potential investors.

There being no further business the meeting adjourned at 4:08 p.m.

Respectfully submitted:

Aurimy Groom, Recorder



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0357 **Version:** 1 **Name:** Library Department Head Report to Council
Type: Department Head Report **Status:** Department Head Report
File created: 5/17/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Department Head Report: Grand Rapids Area Library
Sponsors:
Indexes:
Code sections:
Attachments: [Report to Council may](#)

Date	Ver.	Action By	Action	Result
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Department Head Report: Grand Rapids Area Library



Library Department Head Report

May 22, 2016



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Our winter and spring have been filled with programs and activities. The Library continues to focus on the goals identified in our strategic plan, and on creating a welcoming place for our community.

Strategic Plan Implementation Update

The Library Board, Library staff and representatives from the Friends of the Library and the Library's volunteer Program Committee gathered input from the community and developed a revised strategic plan for 2014-2017.

We are in the midst of collecting responses and setting priorities for a revised strategic plan to cover 2017-2020, and should have that plan completed later this summer

In the meantime, we continue to work on the service priorities and respond to the following requests and suggestions:

Service Priority # 1: Parents will feel supported in preparing their preschoolers for learning success, and primary students will develop a love of reading and learning.

- **Saturday Story Times** continued through the winter and spring, thanks to the generosity of the Library Foundation. This winter and spring the attendance ranged from 26-85 each Saturday, split between 2 sessions. We are the only Library in the area that is open on Saturdays during the summer, so we will continue to draw families from throughout Itasca County.
- We have seen many **class visits** already this spring and a few more are scheduled before the end of the year. May is generally a very popular time for class visits. Several Southwest and Murphy 3rd and 4th grade classes have been walking or taking the bus to the Library regularly, and we have had many visits from area preschools and kindergarten classes.
- Our winter Reading program, **Paul Bunyan's Big Read**, began on December 17 with tall tales and an art session with the Creativity Tank. 340 children signed up throughout December, January and February and picked up a book log to record their reading or reading-related activities.
- Our Summer Reading Program **Reading By Design** kicks off on May 20th with an opportunity to create a summer idea journal.
- We are continuing our monthly Lego Building Club on Tuesdays after school. Young designers create a small or large item based on a theme (or not) and leave them on display in the children's section during the month. Attendance each month has ranged from 20-45. Lego Club will continue through the summer.
- We began to offer additional after-school programming beginning in January, thanks to the Library Foundation. Each month we have an art program and a STEM program. These programs will also continue through the summer, and additional regular programs will be offered



Library Department Head Report

May 22, 2016



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Service Priority # 2: Individuals will be supported in their personal search for knowledge and development of skills and careers.

- Our **winter and spring programming** for adults has included such programs as: *Radon in Your Home*, *Hiking the Appalachian Trail*, and *WWI*
- We continued an afternoon series called *Get Your Ducks in a Row* which covered a variety of life topics such as digital estate planning, identity theft, and organizing. The programs attracted anywhere from 20 -70 people each session. We will continue this through the summer with more programs on estate planning and Medicare.

Service Priority #3: Individuals will have access to online resources that connect them to their community and the world

- Our public computers continue to be used often by people taking **online classes**, those doing homework for local classes, those taking exams for professional licensure, as well as those with daily needs such as email access and a myriad of other communication and printing needs.
- Our public **wireless** network is in constant use by people bringing their own devices for work, study or communication.

Service Priority #4: Individuals will enjoy varied options that enrich their leisure time, broaden their world view, and inspire their creativity.

- **Legacy-Funded Programs:** We have hosted several programs arranged by Arrowhead Regional Library System including: *Old MacDonald had a Banjo* and a *MN Woodcut Painting* workshop.
- **A commitment to cultural diversity in programming and displays continues:** We hosted William Green, author of *Degrees of Freedom: The Origins of Civil Rights in Minnesota, 1865-1912*.
- **Alternate Formats are very popular:** Circulation of downloadable ebooks and audio books is high. Our patrons downloaded a total of 20,267 items, more than the total for 2015. There are more than 9700 audiobook titles and 12000 ebook titles available to all holders of an ALS library card. We also provide access to over 100 online magazines through Overdrive and online children's books and games through Tumblebooks. All of these are available through our web site.
- The **teen winter reading program** took place during December, January and February. For teens, winter break provides a small window of opportunity to enjoy reading for pleasure. Summer provides more of an opportunity, so we will see more teens this summer.
- The book choice for **Rapids Reads** this spring was *Fall to Grace*, by Minnesota Author Kerry Casey. In addition to having the author speak, we also had Dan Jones, instructor at the Fond du Lac Tribal and Community College, talk about Native American Spirituality, one of the elements in the book.



Library Department Head Report

May 22, 2016



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Service Priority #5: Individuals and organizations will experience a comfortable, safe, quiet and welcoming place.

- Our meeting room is heavily utilized by organizations large and small – an average of 50/month.
- Our quiet study rooms are used by individuals seeking a quiet space or a space for 2 people to meet and work. We always have a jigsaw puzzle laid out on a table with an open invitation to sit and relax.
- We will continue to take advantage of the space around the library by using it for children's and adult programs. This summer we will have a series of programs for kids that will be outside and will look at the river and the riverbanks. We will also have a program on dog training in May, and yoga programs in July and August

Service Priority # 6: Individuals will find opportunities to work together, share ideas, discuss, and collaborate.

- The teen Anime Club continues, bringing teens together monthly to watch an anime movie and talk about anime and manga.
- Our tables and study rooms provide spaces for working on group projects, popular with high school and college students and people meeting for work or organization related purposes.

Building, and grounds repairs and upgrades

- The back door and frame (staff entrance) was replaced in December.
- The public areas of the Library were repainted in late December. We closed for 2 days, and staff and volunteers took advantage of the quiet to complete about 90% of an inventory of the 70,000 items in the collection.
- Several cracked windows were discovered in November and December, and most have been replaced.
- We replaced the Self-Checkout unit with one that is easier to use and more reliable. It now handles about 25% of the materials checked out.
- We will start maintenance of the siding, caulking, and trim on the outside of the building and it may be a larger job than we anticipated.

Passports

Our passport service continues, but at a slower pace than we saw last winter. We still anticipate a total of around 1000 applications for the year. People have commented on the convenient hours and location, parking, and the "family friendly" atmosphere.

Staff

- Children's librarian, Darla Kirwin is retiring effective June 9.
- Tracy Kampa, Children's Library Public Services Clerk, will take her place.
- Will Richter, Reference Librarian, (and GRFD firefighter) has responded to 22 fire calls so far this year during his shifts at the Library, with a total time spent of 28 hours.
- Amy Dettmer continues to provide staff support for the Arts and Culture Commission

The Library continues to be very busy, with many people attending programs, borrowing materials, using computers, asking for information, or just hanging out!



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0340 **Version:** 2 **Name:** GPZ Taxilane Utilities Design Proposal
Type: Agenda Item **Status:** Engineering
File created: 5/15/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider approving professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.
Sponsors:
Indexes:
Code sections:
Attachments: [GR140263 Airport Utilities_GS](#)
[sla 2017-3 for Taxilane Utilities Design](#)

Date	Ver.	Action By	Action	Result
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Consider approving professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

Background Information:

The Taxilane Utilities project includes the extension of water and sanitary sewer to the hangar development area south of the terminal building. The project was recently submitted to the IRRRB infrastructure grant program and we have been notified that a grant will be awarded to the City to cover the costs of the project. The estimated construction cost is \$153,557.25 which equates to a design and construction fee of \$20,730.23. The approval of this contract is contingent upon grant award, which is expected to happen at the IRRRB board meeting on May 23rd, 2017.

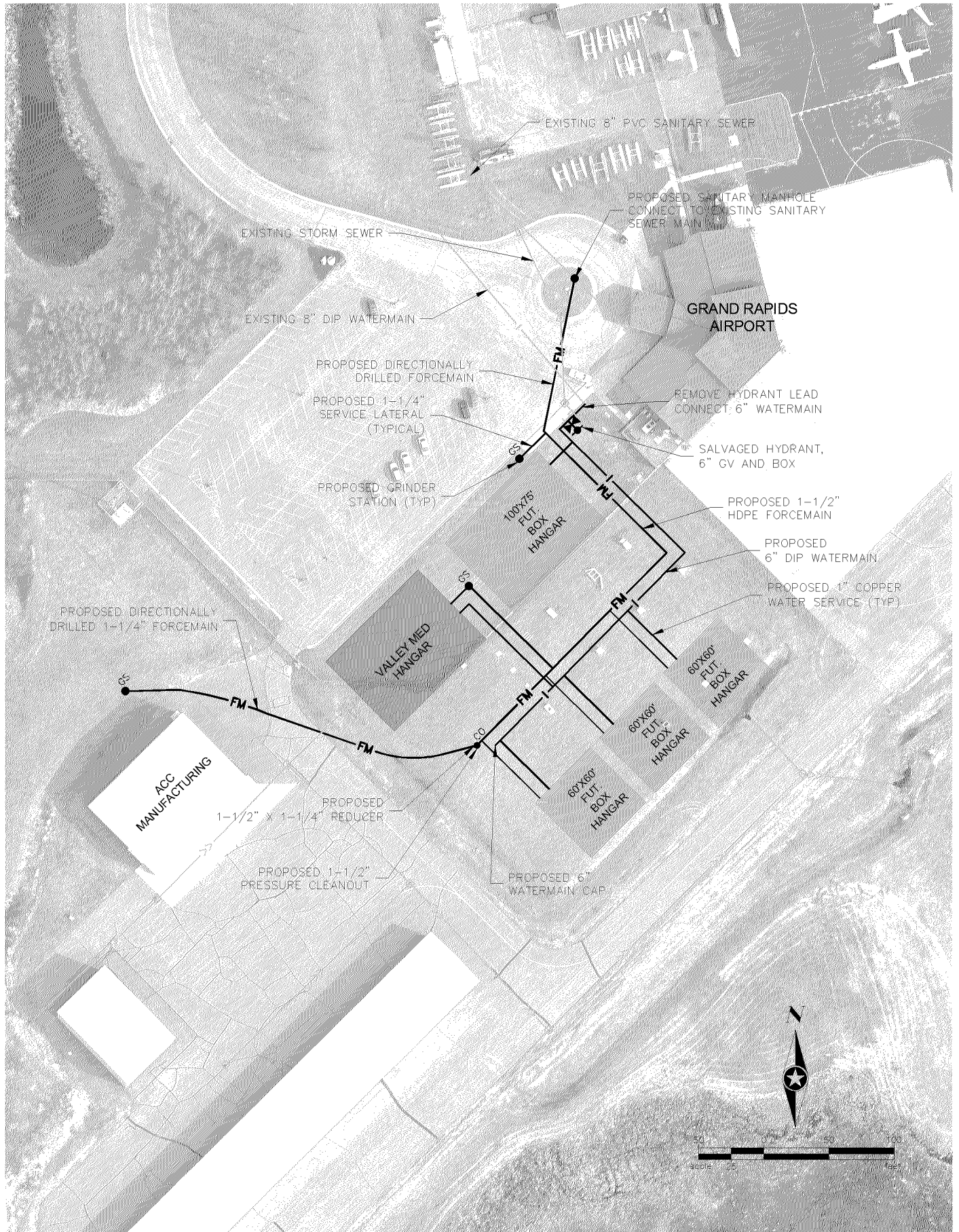
Staff Recommendation:

City staff is recommending approval of the professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

Requested City Council Action

A motion approving the professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

Feb 16, 2017 - 11:58am
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SEH
 21 NE 5TH STREET
 SUITE 200
 GRAND RAPIDS, MN 55744-2601
 PHONE: 218.322.4500
 www.sehinc.com

FILE NO.
 GRANR 140263
 DATE:
 02/14/17

**GRAND RAPIDS AIRPORT
 UTILITY EXTENSIONS
 GRAND RAPIDS, MN**

**EXHIBIT
 1**



Building a Better World
for All of Us®

Supplemental Letter Agreement No. 2017-3

May 22, 2017

Mayor Adams
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: Taxilane Utilities
SLA for Design

Dear Mayor Adams,

The Taxilane Utility Project includes constructing sanitary sewer and watermain with services for current and future hangers located along the taxiway at the Grand Rapids/Itasca County Airport. The Project includes: several grinder stations, directionally drilled and open trench sanitary forcemain, sanitary services, watermain, water services, and turf establishment.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) for design and construction administration services of these improvements for your consideration. Our estimated work scope and fee for this project is listed below and are in accordance with the Master Engineering Services Agreement that is in place between the City of Grand Rapids and Short Elliott Hendrickson, Incorporated (SEH).

SEH Work Scope

The services included in this SLA are for design and construction administration services as listed in the Master Agreement in place between the City and SEH.

Proposed Project Schedule


Council orders plans and specifications	May 2017
Council approves plans and specifications and authorizes bid	June 2017
Advertise in Herald Review (GR – official newspaper)	July 2017
Bid opening	July 2017
Council considers award of contract	August 2017
Construction	August – September 2017
Substantial completion	September 2017

Fee Schedule

The fees for design and construction will be as listed in the Master Engineering Services Contract (design fee = 6.0% of low construction bid and construction fee = 7.5% of final construction cost). The current construction estimate for this design is \$153,557.25, which equates to an estimated SEH design fee of \$9,213.44 and a estimated construction administration fee of \$11,516.79. Therefore, a total SEH fee is estimated at \$20,730.23.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.


Sincerely,
Short Elliott Hendrickson Inc.



Sara Christenson, EIT
Project Manager/Graduate Engineer

5/22/17

Date



Robert Beaver, PE
Office Manager/Principal

5/22/17

Date

City of Grand Rapids Authorization:

Kim Johnson-Gibeau
City Clerk

Date

Dale Adams
Mayor of Grand Rapids

Date

C: SEH contract file



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0349 **Version:** 1 **Name:** CP 2009-1 Wetland Credits
Type: Agenda Item **Status:** Engineering
File created: 5/16/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider the purchase of wetland credits from EIP Credit Co., LLC, related to CP 2009-1
Sponsors:
Indexes:
Code sections:
Attachments: [City of Grand Rapids Purchase Agreement 2017.02.16](#)
[GR135655 WDel Pond Exhibit aerial](#)

Date	Ver.	Action By	Action	Result
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Consider the purchase of wetland credits from EIP Credit Co., LLC, related to CP 2009-1

Background Information:

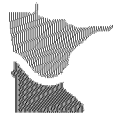
CP 2009-1, 2017 Infrastructure Improvements project will impact wetlands in the area of the 8th Avenue Stormwater Pond. As a result, the City is required to purchase wetland credits from EIP Credit Co., LLC. Documentation related to these purchases are attached.

Staff Recommendation:

City staff is recommending the purchase and payment of wetland credits from CP 2009-1, from EIP Credit Co., LLC in the amount of \$10,340, including \$242.99 in fees.

Requested City Council Action

A motion approving the purchase and payment of wetland credits for CP 2009-1, from EIP Credit Co., LLC in the amount of \$10,582.99



Mississippi and Superior
Wetland Mitigation Banks

**PURCHASE AGREEMENT
FOR
WETLAND BANK CREDITS**

THIS WETLAND CREDIT PURCHASE AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2017, (the “Effective Date”) by and between **EIP CREDIT CO., LLC**, a Delaware limited liability company, having an address of 2002 Clipper Park Road, Suite 201, Baltimore MD 21211 (“Seller”), and the **CITY OF GRAND RAPIDS** having an address of 420 North Pokegama Avenue, Grand Rapids, MN 55744 (“Buyer”).

RECITALS:

WHEREAS, Seller’s affiliate, EIP Credit Co., LLC, is the Sponsor of the Palisades Wetland Bank, located in Aitkin County, Minnesota, within Bank Service Area 5 (“BSA 5”) and permitted by the Minnesota Board of Water and Soil Resources (“BWSR”) pursuant to Minn. Rules, parts 8420.0700 – 0760 and permitted by the U.S. Army Corps of Engineers (“Corps”) pursuant to the Mitigation Banking Instrument (“MBI”) (Permit No. MVP-2010-02440) authorized under Section 404 of the Clean Water Act; and

WHEREAS, Buyer seeks to fulfill the requirements of a permit from BWSR under a Wetland Conservation Act permit, and from the Corps under a Section 404 Dredge and Fill Permit (collectively, “Permits”), so as to allow a stormwater treatment project in BSA 5; and

WHEREAS, as a condition to the issuance of such permit by BWSR and the Corps, the Buyer is required to compensate for wetland impacts, and elects to do so through the purchase of wetland Credits from Seller under the provisions of this Agreement; and

WHEREAS, BWSR and the Corps has determined that Buyer shall be required to purchase a total of 0.47 Wetland Credits (as defined below) due to the proposed impacts to wetlands resulting from the development of its project; and

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, it is agreed as follows:

1) RECITALS: The recitals are hereby incorporated herein by this reference and made a part of this Agreement.

2) DEFINITIONS: The following terms shall have the following meanings in this Agreement:

a) CREDITS: “Credits” shall mean credits sold from the Wetland Banks as determined by BWSR and the Corps. Seller owns the Credits and has the right to sell the Credits to Buyer,



Mississippi and Superior

Wetland Mitigation Banks

and the Credits are deposited in account number 770-1609 in the Minnesota Wetland Bank administered by BWSR pursuant to Minn. Rules, parts 8420.0700. – 0760.

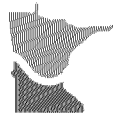
b) WETLAND BANK: “Wetland Banks” shall mean the banks sponsored by Seller with wetland mitigation Credits for sale to the open market in connection with WCA/Corps Section 404 Dredge and Fill permitted projects, as provided for by the MBI.

3) CREDITS PURCHASED: Subject to the terms and conditions of this Agreement, Buyer shall purchase from Seller and Seller shall sell to Buyer Wetland Credits as defined below:

CREDITS TO BE SOLD						
Credit Sub-Group (1)	Acres	Wetland Circ. 39 types (2)	Plant Community Type (3)	Cost per acre	State Administrative Fee (4)	Fee Cost
A.	0.47	2	Fresh (Wet) Meadow	\$22,000 /acre	\$ 517 / acre	\$242.99
B.						
C.						
D.						
E.						
F.						
Totals				\$10,340		\$242.99

Check here if additional credit sub-groups are part of this account and are listed on an attachment to this document.

1. **Subgroup**: A separate credit sub-group shall be established for each wetland or wetland area that has different wetland characteristics.
2. **Circular 39 types**: 1, 1L, 2, 3, 4, 5, 6, 7, 8, B, U.
3. **Wetland plant community type**: shallow open water, deep march, shallow marsh, sedge meadow, fresh meadow, wet to wet-mesic prairie, calcareous fen, open bog or coniferous bog, shrub-carr/alder thicket, hardwood swamp or coniferous swamp, floodplain forest, seasonally flooded basin. **See *Wetland Plants and Plant Communities of Minnesota and Wisconsin (Eggers and Reed, 1997)*, as modified by the Board of Water and Soil Resources, United States Army Corp.**
4. Per BWSR 2015 Wetland Bank Fee Schedule



Mississippi and Superior
Wetland Mitigation Banks

4) **COMPENSATION:** In exchange for the Credits being purchased hereunder, Buyer shall, subject to the terms and conditions of this Agreement, pay to the Seller a sum total of **Ten Thousand Three Hundred Forty Dollars (\$10,340.00)** (the “Purchase Price”).

- a) **Withdrawal Fee.** Buyer agrees to pay the entire Administrative Fee becoming due to BWSR for withdrawal of 0.47 Credits from the Bank (the “**Credit Transfer**”), computed based on BWSR 2015 Wetland Bank Fee Schedule, which is 0.47 Credits * \$517 = \$242.99 (the “**Credit Transfer Administrative Fee**”). At the Closing, Buyer will execute a check in the amount of the Credit Transfer Administrative Fee, payable to the “Board of Water and Soil Resources”.
 - b) **PAYMENT METHOD:** All payments hereunder shall be made to **EIP CREDIT CO., LLC**. Buyer shall pay the Purchase Price by either a wire transfer or Automated Clearing House (ACH) transfer. Seller shall not accept payment in any form of check. In no instance shall Credits be transferred by Seller prior to Seller having received full payment of the Purchase Price. Wire transfer / ACH payment instructions are attached as Exhibit A.
 - c) **TRANSFER OF CREDITS:** Upon receipt by Seller of Buyer’s Permits, the Purchase Price, and the check to BWSR for the Credit Transfer Administrative Fee, Seller will sign a fully executed Application for Withdrawal of Wetland Credits from the Palisades Wetland Bank in the form specified by BWSR for a withdrawal of 0.47 Credits (the “Credit Application”). Upon Closing, Seller will provide the fully executed Credit Application and the Credit Transfer Administrative Fee check to BWSR, with a copy to Buyer.
 - d) **Non-Refundable and Non-Transferrable.** In no instance is the Purchase Price refundable. In no instance may credits be transferred to a third party.
 - e) **TERMINATION:** At Seller’s discretion, this Agreement shall automatically terminate if Buyer does not pay the Purchase Price or the Deposit to Seller on or before ten (10) days from the Effective Date of this Agreement. In any event, this Agreement must be fully executed on or before March 18, 2017, or, at the discretion of the Seller, any and all obligations of the Seller shall be terminated.
6. **Notices.** Any notice required or permitted hereunder shall be in writing and given by personal delivery to an authorized representative of a party hereto, or mailed by United States registered or certified mail, return receipt requested, postage prepaid, or transmitted by facsimile followed by mailed notice, or deposited cost paid with a nationally recognized, reputable overnight courier. Notices mailed or transmitted by reputable overnight carrier shall be addressed as follows:



Mississippi and Superior
Wetland Mitigation Banks

If to Seller:

EIP Credit Co., LLC
c/o Ecosystem Investment Partners
2002 Clipper Park Road, Suite 201
Baltimore, MD 21211
Attn.: Katherine Birnie

If to Buyer:

City of Grand Rapids

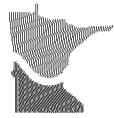
Any of the parties may change or modify the address to which its notices are to be delivered, or to which notices are to be sent, by giving written notice of the change or modification to the other parties as provided in this Section of this Agreement. Notices given by personal delivery or certified mail shall be effective upon delivery to the designated recipient; notices given by facsimile and mail shall be effective two days after sent by facsimile if the sender receives a written facsimile confirmation of receipt by the designated recipient; and notices given by reputable overnight carrier shall be effective the day after they are delivered to the carrier, and the carrier’s costs charged for delivery are paid.

7) PRIOR AGREEMENTS: This Agreement shall supersede any and all prior understandings and agreements between the parties hereto, whether written or oral, with respect to the subject matter hereof and may be amended only by a written document stating the specifics of such amendment, executed by both Seller and Buyer.

8) APPLICABLE LAW: Seller and Buyer shall be contractually bound to this Agreement, which shall be governed by the laws of the State of Minnesota and subject to the requirements of any applicable federal laws or regulations. Changes in federal, state, or local laws, which might have otherwise impacted this Agreement, shall not be enforced retroactively after execution of this Agreement. Each party shall be held harmless for damages sustained by the other party as a result of changes in federal, state, or local laws pertaining to this transaction or the interpretation or enforcement of said changes.

9) ATTORNEYS’ FEES: In the event any action, suit, or other proceeding at law or in equity is brought to enforce the covenants and agreements contained in this Agreement or to obtain monetary damages for breach thereof, and such action results in an award judgment for monetary damages, or the granting of any equitable relief in favor of any party hereto, all expenses, including reasonable attorney’s fees, of the successful party in such action, suit, or other proceeding shall, upon demand of such party, be paid by the other party.

10) SUCCESSORS AND ASSIGNS: This Agreement shall inure to the benefit of and be binding upon the successors and assigns of Seller and Buyer, as the case may be, and their respective successors and assigns. Neither party hereto shall assign any interest hereunder without the prior written approval of the other, which approval shall not be unreasonably withheld.



Mississippi and Superior
Wetland Mitigation Banks

IN WITNESS HEREOF, the Seller and the Buyer have executed this Agreement as of the date and year first set forth above (i.e. as of the Effective Date).

Dated: _____

Dated: _____

SELLER:

BUYER:

EIP CREDIT CO., LLC

CITY OF GRAND RAPIDS

By Katherine Birnie

By _____

Its Managing Director

Its _____

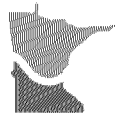
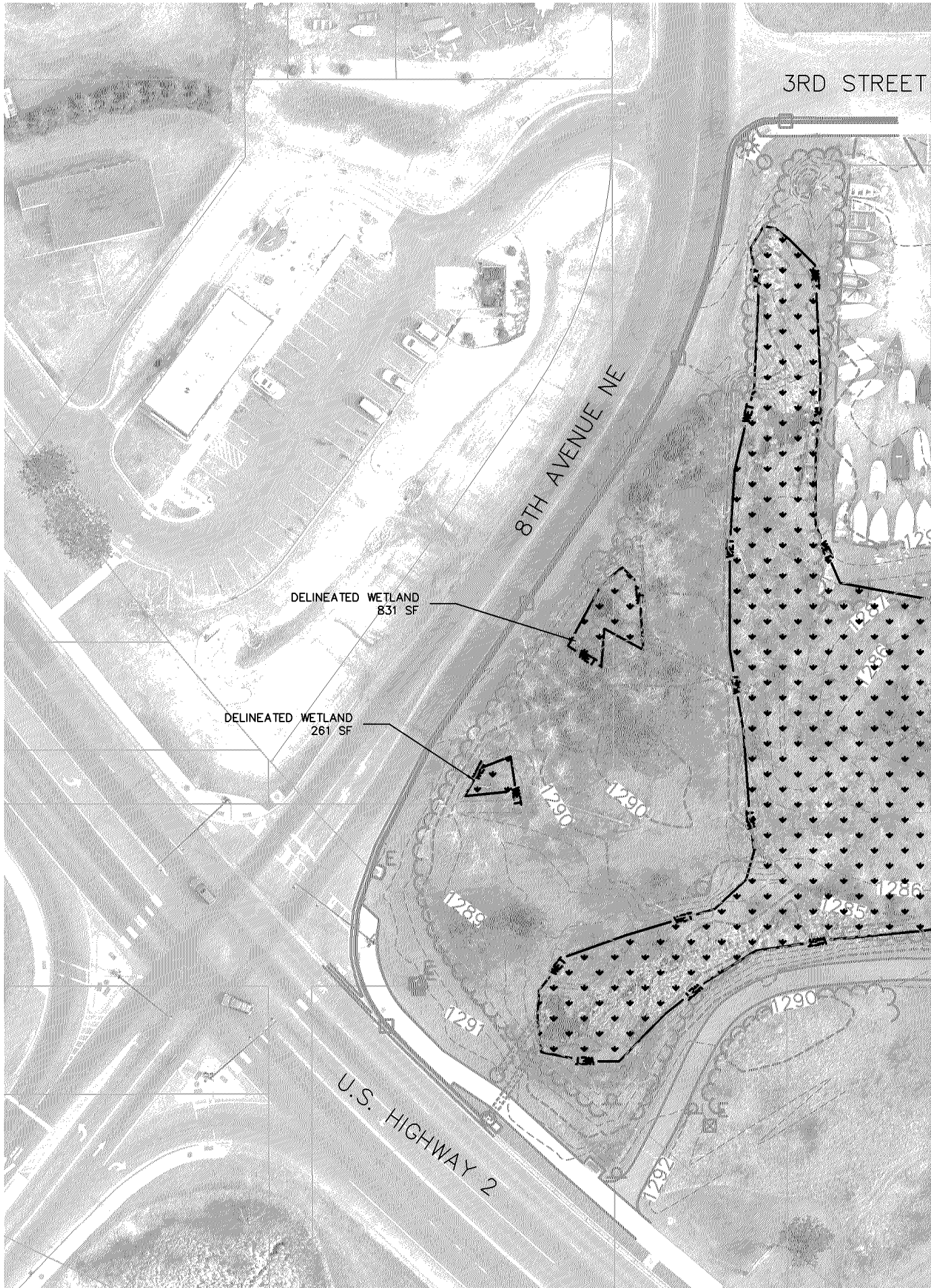


Exhibit A: Wiring Instructions

Bank Name: Silicon Valley Bank
Bank Address: 3003 Tasman Drive
Santa Clara, CA 95054
ABA: 121140399
Account Name: EIP Credit Co, LLC
Account Number: 3302047198
Attn: Ashley Todd
Relationship Advisor
Private Equity Services
Phone 617.796.6971





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0342	Version:	1	Name:	Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.
Type:	Public Hearing	Status:		Status:	Public Hearing
File created:	5/15/2017	In control:		In control:	City Council
On agenda:	5/22/2017	Final action:		Final action:	
Title:	Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Gaalaas Vacation Request: Area Maps Staff Review Committee and DNR Comments Gaalaas Vacation Request: Application				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Background Information:

Mr. and Mrs. Karl Gaalaas submitted a valid petition on February 27, 2017 requesting the vacation of the following described portion of unnamed public right-of-way (*and outlined in the attached maps*):

That part of unnamed public street which lies between Lot 7, Elm Park and Lot 48, Elm Acres, and LYG southwesterly of the southeasterly extension of the SW boundary of Audrey Lane, as dedicated in the Plat of Elm Park, Grand Rapids, according to the recorded plat thereof, Itasca County, Minnesota.

The right-of-way vacation request, if approved, would provide the Gaalaas property with more usable yard area, as well as a reduced setback requirement on the north side of the property.

Pursuant to Minnesota Statute 412.851; as the requested vacation abuts upon a public body of water, the Commission of the Minnesota DNR was provided notice 60-days prior to the public hearing. On April 24th, the City was provided a letter from the DNR Northeast Regional Director, which offered a statement of opposition regarding the above described petitioned right-of-way vacation, due to the right-of-way providing recreation opportunities on the public body of water (fishing/swimming/observation and wildlife viewing).

The City staff review committee, consisting of the Public Works Department, Engineering Department, Community Development Department, Fire Department, Police Department, and the Grand Rapids Public Utilities Commission has reviewed the vacation request, and as described in the attached email correspondence, supports the petitioned vacation, contingent on the following items being addressed:

1. The City retaining the utility easement over the area of right-of-way to be vacated.
2. The Public Works Department has requested that the easement be structured to allow for unimpeded access to the storm water infrastructure for maintenance purposes.

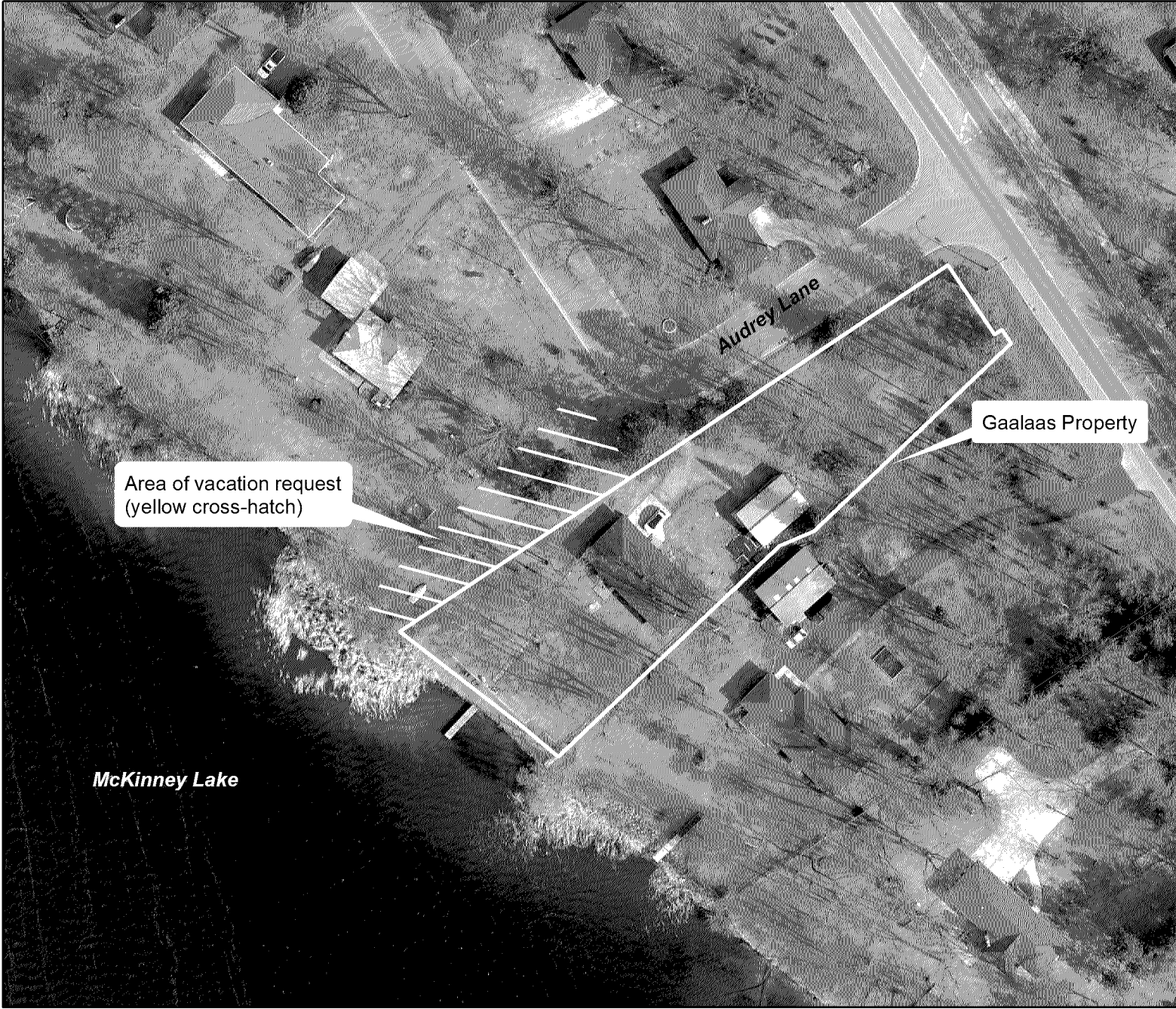
On May 4, 2017 the Planning Commission formally reviewed the portion of right-of-way petitioned for vacation and recommended to the City Council approval of the vacation as requested, based on certain findings of fact, which are incorporated into the draft resolution, and subject to the staff review committees recommended conditions.

Requested City Council Action

Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Gaalaas Vacation Request

(Platted Right-of-way - Elm Park Addition)

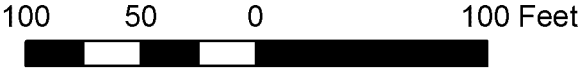


Area of vacation request
(yellow cross-hatch)

Gaalaas Property

McKinney Lake

Audrey Lane



Gaalaas Vacation Request (Area Utilities)

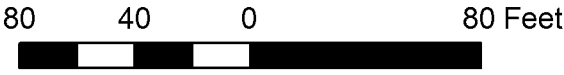


Area of vacation request
(yellow cross-hatch)

Gaalaas Property

McKinney Lake

Audrey Lane



A 282

Book 7 Page 21

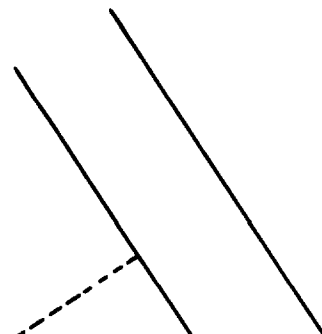
ELM PAR

Itasca County, Minnes

Township 55 North, Range 25 West, 4th P. M.

Scale: 1" = 100'

March 1950



Eric Trast

From: Rob Mattei
Sent: Monday, March 06, 2017 8:05 AM
To: Eric Trast
Subject: FW: vacation request from Karl and Kristina Gaalaas

Rob Mattei

Director of Community Development
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621

From: Jeff Davies
Sent: Monday, March 06, 2017 6:37 AM
To: Rob Mattei <rmattei@ci.grand-rapids.mn.us>
Cc: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>; Michael Liebel <mliebel@ci.grand-rapids.mn.us>; Scott A Johnson <sajohnson@ci.grand-rapids.mn.us>; Julie Kennedy <jakennedy@grpuc.org>
Subject: vacation request from Karl and Kristina Gaalaas

Rob,

I will support the vacation request. I would request that there is a fence restriction on the unnamed Platted Public Right-of Way. Also if they plant any trees in that area they would have the location approved by the Public Works Director so they don't ever interfere with maintenance of the storm outlet.

I'm sure your aware of the DNR 90 day written notice.

Jeff Davies

Director of Public Works
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7480
Mobile: 218-259-8688
Fax: 218-326-7688

Eric Trast

From: Matt Wegwerth, PE
Sent: Friday, March 03, 2017 10:59 AM
To: Rob Mattei
Cc: Eric Trast
Subject: Vacation Request - Gaalaas

Rob,

I have no objections to the vacation request as submitted.

Regards

Matt Wegwerth, PE
City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7625
Mobile: 218-244-1987
Fax: 218-326-7608

April 20, 2017

APR 24 2017

Robert Mattei
Director of Community Development
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Dear Mr. Mattei,

Thank you for the opportunity to comment on the petition for vacation of a portion of a public right-of-way designated as:

That part of unnamed public street which lies between Lot 7, Elm Park and Lot 48, Elm Acres, and LYG southwesterly of the southeasterly extension of the SW boundary of Audrey Lane, as dedicated in the Plat of Elm Park, Grand Rapids, according to the recorded plat thereof, Itasca County, Minnesota

Often the DNR opposes vacations of roads or corridors leading to public waters:

- When they provide or have the potential to provide access to public waters during the summer and winter for both motorized and non-motorized activities. These public corridors often afford recreational opportunities such as fishing, canoeing, swimming, picnicking, observation and scenic viewing area, ice fishing and/or snowmobiling access.
- When they may adversely affect natural resources due to the potential for additional shore land development. These public corridors abutting or terminating at waters often provide an intact riparian shore land zone that affords the ecological functions necessary to sustain fish and wildlife, and protect water quality.
- When historical and cultural resources are present, which is common for lakeshore parcels, to strongly encourage these resources be protected.

The Department of Natural Resources has reviewed the proposed action and we oppose the proposed vacation for the following reasons:

This parcel provides recreation opportunities on public water, including shoreline fishing, swimming, observation and wildlife viewing. This piece of land can be legally accessed from Audrey Lane which has several houses on the non-lake side of street.

Based on these reasons, the DNR feels there would be a loss of public benefit if these rights-of-way were vacated; we therefore oppose the proposed vacation of said parcel.

These DNR comments do not in any way preclude the city of Grand Rapids from proceeding with the proposed street vacation. However, the city should understand that the DNR is

considering, and will continue to consider, all options at its disposal to protect the public's interest in access to the lake at this location.

Please feel free to contact me if you have any questions or would like additional information.

Sincerely,

A handwritten signature in cursive script that reads "Lori Dowling-Hanson". The signature is written in black ink and is positioned above the printed name.

Lori Dowling-Hanson
Northeast Regional Director

cc: Nancy Hanson
Guy Lunz



Public Vacation Application
 Community Development Department
 420 North Pokegama Ave.
 Grand Rapids, MN 55744
 Tel. (218) 326-7601 Fax (218) 326-7621
 Web Site: www.cityofgrandrapidsmn.com

General Information:

KARL K KRISTINA GAALAAAS

Name of Applicant

2404 AUDREY LANE

Address

GRAND RAPIDS, MN 55744

City

State

Zip

(218) 999-5857 Kristina.gaalaaas@gmail.com

Business Telephone/e-mail address

Name of Owner (If other than applicant)

Address

City

State

Zip

Business Telephone/e-mail address

Please check which of the following you are applying for:

Street Vacation

Alley Vacation

Easement Vacation - named ROW

Provide a legal description of the property to be vacated (for example, the North-South alley adjacent to lots 8-12, block 5, Grand Rapids 5th Division). Attach an exhibit and/or electronic file if the legal description is lengthy.

In Elm Park the easement adjacent to parcel # 91-520-0060.
[Rev Desc # 1 of lots 6-7 less Hwy 38 row less] just north and
south of parcel # 91-515-0470 off Audrey Lane on McKinney Lake.

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Karl Gaalaaas
 Signature(s) of Applicant(s)

2/23/2017
 Date

Signature(s) of Owner(s)-(If other than applicant)

Date

FEB 27 2017

Date Received _____ Certified Complete 3/1/17 Office Use Only: Fee Paid \$505-

Does the boundary of the requested vacation terminate at or abut a public water body: Yes No McKinney Lake

Planning Commission Recommendation Approved _____ Denied _____ Meeting Date 5/4/17

City Council Action Approved _____ Denied _____ Meeting Date 5/22/17

Summary of Special Conditions of Approval: _____

Required Submittals:

- Application Fee - \$505.00 *1
- Location Map
- Petition for Vacation
- Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**1 The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public’s best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

The easement vacation would be in the public's best interest by decreasing City's liabilities while raising taxes due on the parcel. The City could retain access to utilities presently on property.

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right-of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Petition for Vacation

PETITION FOR VACATION OF (PART OF) Unamed Easement (STREET ALLEY/EASEMENT) IN THE CITY OF GRAND RAPIDS.

To the City Council of Grand Rapids, Minnesota:

The undersigned, a majority of the owners of property as set forth opposite their respective names, abutting on Unamed (Street/Alley/Easement), respectfully petition the City Council to vacate the aforesaid (part of) Unamed (Street/Alley/Easement).

Names (If not owner, describe nature of the interest in this property)	Description of Property
<u>KARL & KRISTINA GAALAS</u>	<u>91-520-0060</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Received on the 1 day of March 2017
[Signature]
City Clerk

*This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).*

Over-View Zoom In Zoom Out Zoom County Back Pan Re-Center Identify Parcel Measure Clear Print Help

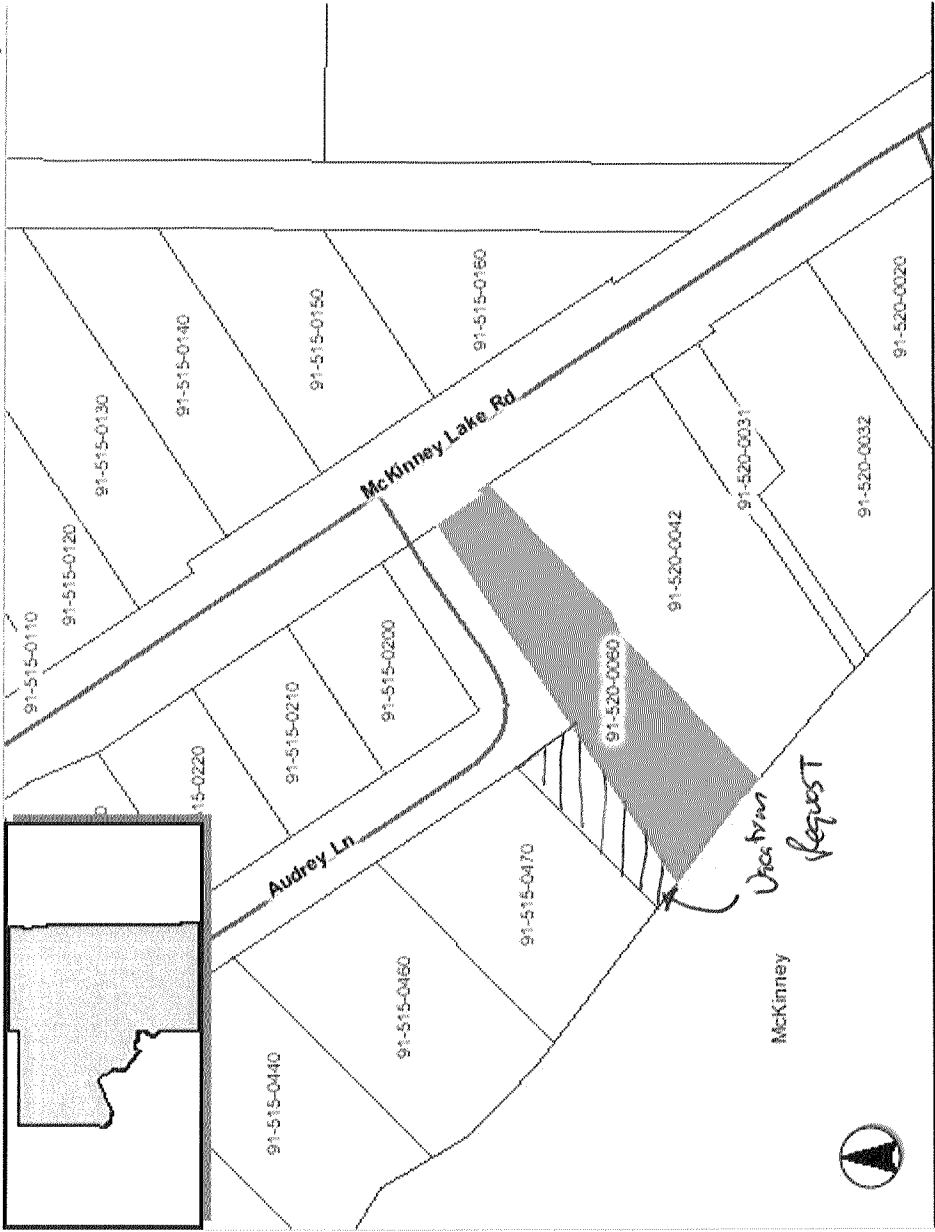
Select a background image Find Zoom to...

Welcome to the Itasca County GIS Map Viewer

Zoom in on the map to reveal more information, or type a pin number into the search box.

Turn on and off background imagery by choosing a layer under **select image** (you must zoom into the map before the imagery will be visible).

more information can be found by clicking on the help button.



Itasca County DSM - Copyright (C) 1992-2017

Legend

- Selected Features
- Highlighted Feature
- Public Boat Ramp
- Tax Parcel
- Roads Public / Private
- PLS Township Line
- PLS Section Line

Cursor Location N 47° 15.434', W 93° 31.898' -- Map: 1:2025

Allows the user to re-center or move around on the map by holding down the mouse key and dragging.

[\[Comments/Concerns\]](#)

ITASCA COUNTY

Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids, MN
55744

218-327-2859
www.co.itasca.mn.us

Property ID: 91-520-0060
Owner: GAALAAS, KRISTINA C & KARL J
BSCROW# 99
WELLS FARGO REAL ESTATE TAX SERVICE

Taxpayer(s):

TAXPAYER # 122667
GAALAAS, KRISTINA C & KARL J
2404 AUDREY LN
GRAND RAPIDS MN 55744

Property Description:

GRAND RAPIDS CITY
SEC: 9 TWP: 55.0 RG:25 LOT: BLK: ACRES: .71
ELM PARK
REV DESC #1 OF LOTS 6-7 LESS HWY 38 ROW LESS
THAT PT OF LOT 6 SHOWN AS PARCEL 43 ON MN DOT

2016 Property Tax Statement

		VALUES & CLASSIFICATION	
		Taxes Payable Year: 2015	2016
STEP 1	Estimated Market Value:	210,300	210,300
	Homestead Exclusion:	18,300	18,300
	Taxable Market Value:	192,000	192,000
	New Improvements/ Expired Exclusions: Property Classification:	RES HMSTD	RES HMSTD
		Sent in March 2015	
STEP 2	PROPOSED TAX	Proposed Tax:(excluding special assessments) Sent in November 2015	
STEP 3	PROPERTY TAX STATEMENT	First-half Taxes: May 16	1,478.00
		Second-half Taxes: October 17	1,478.00
		Total Taxes Due in 2016:	2,956.00

\$\$\$

You may be eligible for one or even two refunds to reduce your property tax.

REFUNDS? Read the back of this statement to find out how to apply.

	Taxes Payable Year:	2015	2016
1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible.	<input type="checkbox"/>		2,912.00
2. Use these amounts on Form M1PR to see if you are eligible for a special refund.		2,860.00	
PROPERTY TAX AND CREDITS			
3. Property tax before credits		3,148.80	3,200.80
4. Credits that reduce property taxes:			
A. Agricultural market value credit			
B. Taconite tax relief			
C. Other credits		289.80	289.80
5. Property tax after credits		2,859.00	2,911.00
PROPERTY TAX BY JURISDICTION			
6. County		951.64	1,007.65
7. City or Town		1,373.92	1,373.56
8. State General Tax			
9. School District: A. Voter approved levies		115.26	112.43
0318		413.11	412.24
B. Other local levies		5.07	5.12
10A. Special taxing district			
B. Tax increment			
C. Fiscal disparity			
11. Non-school voter approved referenda levies			
12. Total property tax before special assessments		2,859.00	2,911.00
SPECIAL ASSESSMENTS			
13A. SOLID WASTE ASSMT (RESIDENTIAL)			45.00
B. SOLID WASTE ASSMT (RESIDENTIAL)		45.00	
C.			
14. Total property tax and special assessments		2,904.00	2,956.00

ISSUED: 12/07/2016

2 ND HALF PAYMENT STUB



*915200060

TAXPAYER # 122667
GAALAAS, KRISTINA C & KARL J

RES HMSTD ACCT# 75394

Property ID Number:	91-520-0060
Full Tax for Year	2,956.00
Balance Due	.00
Penalty	
Total Paid	

\$30.00 service charge for all returned checks.

Pay on or before October 17 to avoid penalty
Real Estate ITASCA COUNTY

Note: When you provide a check as payment you authorize the County to use information from your check to make a one-time electronic fund transfer from your account. The funds may be withdrawn from your account the same day. You will not receive your check back from your financial institution.

Make checks payable to:
Jeffrey T. Walker
County Auditor/Treasurer

Mail to: Itasca County
Auditor/Treasurer
123 NE 4th Street
Grand Rapids, MN
55744

IF TAXES ARE PAID BY AN
ESCROW AGENT, DO NOT PAY.

ISSUED: 12/07/2016

10000009152000602016075394

Payable in **2016**

R

CASH
CHECK
COUNTER
MAIL

Check if address change on back
If box is checked you owe delinquent taxes
Detach stub and include with second half payment

00000000000000002956005

1 ST HALF OR FULL PAYMENT STUB



*915200060

TAXPAYER # 122667
GAALAAS, KRISTINA C & KARL J

RES HMSTD ACCT# 75394

Property ID Number:	91-520-0060
Full Tax for Year	2,956.00
Balance Due	.00
Penalty	
Total Paid	

\$30.00 service charge for all returned checks.

Pay on or before May 16 to avoid penalty
Real Estate ITASCA COUNTY

Note: When you provide a check as payment you authorize the County to use information from your check to make a one-time electronic fund transfer from your account. The funds may be withdrawn from your account the same day. You will not receive your check back from your financial institution.

Make checks payable to:
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123 NE 4th Street
Grand Rapids, MN
55744

IF TAXES ARE PAID BY AN
ESCROW AGENT, DO NOT PAY.

ISSUED: 12/07/2016

10000009152000602016075394

Payable in **2016**

R

CASH
CHECK
COUNTER
MAIL

Check if address change on back
If box is checked you owe delinquent taxes
Detach stub and include with first half or full payment

00000000000000002956005



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0341	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.
Type:	Agenda Item	Status:			Community Development
File created:	5/15/2017	In control:			City Council
On agenda:	5/22/2017	Final action:			
Title:	Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Resolution: Gaalaas Vacation Request				

Date	Ver.	Action By	Action	Result
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Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned vacation of the identified portion of unnamed public right-of-way.

Requested City Council Action

Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-__

**A RESOLUTION FOR THE VACATING OF A PORTION OF UNNAMED PLATTED
RIGHT-OF-WAY ADJACENT TO LOT 7, PLAT OF ELM PARK**

WHEREAS, the City Planning Commission, at their regular meeting on May 4, 2017 reviewed the vacation request for a portion of platted public right-of-way described as:

That part of unnamed public street which lies between Lot 7, Elm Park and Lot 48, Elm Acres, and LYG southwesterly of the southeasterly extension of the SW boundary of Audrey Lane, as dedicated in the Plat of Elm Park, Grand Rapids, according to the recorded plat thereof, Itasca County, Minnesota.

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacation; and

WHEREAS, pursuant to Minnesota Statute 412.851, the Commissioner of the Department of Natural Resources was provided notice of the requested vacation 60 days prior to the public hearing, due the proposed right-of-way vacation terminating at or abutting upon a public body of water; and

WHEREAS, in letter form, the DNR Northeast Regional Director, offered a statement of opposition regarding the above described petitioned right-of-way vacation, due to the right-of-way providing recreation opportunities on the public body of water (fishing/swimming/observation and wildlife viewing); and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on May 22, 2017, to consider the vacation of the portion of unnamed platted public right-of-way described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that the vacation will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that the vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described portion of unnamed platted public right-of-way based on the following findings of fact:

- The right-of-way is not and has not been needed for traffic purposes.
- The right-of-way is not needed for pedestrian purposes. There, to date, has not been a need to develop an access to the lake in this area. Additionally, there is a public access in the SE corner of the lake.
- The right-of-way is needed for utility purposes, as determined by the staff review committee, thus a utility easement will be retained over the area to be vacated.
- Vacating the right-of-way will put additional land on the tax rolls.
- Vacating the right-of-way would facilitate economic development in the City, if the adjacent home is added on to.

AND BE IT FURTHER RESOLVED, that;

1. The City retains a utility easement over the area of right-of-way to be vacated, that allows for unimpeded access to the storm water infrastructure, for maintenance purposes.
2. The City Council instructs the City Clerk to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 22nd day of May, 2017.

Dale Adams, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0347	Version:	1	Name:	Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.
Type:	Public Hearing	Status:		Status:	Public Hearing
File created:	5/15/2017	In control:		In control:	City Council
On agenda:	5/22/2017	Final action:		Final action:	
Title:	Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Schlauderaff Vacation Request: Area Maps Staff Review Committee Comments Schlauderaff Vacation Request: Application				

Date	Ver.	Action By	Action	Result
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Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Background Information:

Dr. Larry Schlauderaff submitted a valid petition, co-signed by the Community Presbyterian Church, on April 4, 2017 requesting the vacation of the following described public right-of-way:

That portion of the west/east alley LYG south of and ADJ to Lot 13, Block 36, Kearney's 1st Add. to Grand Rapids, Itasca County, Minnesota.

As stated within the attached Public Vacation Application, the alley, requested for vacation, serves primarily as the driveway to the Schlauderaff residence, and dead-ends at the east end of the property. Prior to the 2009 parking lot improvements and building addition at the Community Presbyterian Church, the alley served as a driveway for both the Schlauderaff residence, and the assistant Pastor's residence, which was located on the south side of the alley, and was removed for the church site improvements.

A portion of the N/S alley at the east end of the Schlauderaff property was vacated in 2009, and the remaining portion of the platted W/E alley was vacated in 1910.

As described in the attached email correspondence, the Engineering Department and the Public Works support the petitioned vacation, contingent on the City retaining an access easement over the entire area to be vacated. This easement would ensure access to the existing utility easement, in the previously vacated N/S alley.

There were no concerns or objections regarding the petitioned right-of-way vacation from the remaining members of the staff review committee which consists of the Public Works Department, Engineering Department, Community Development Department, Fire Department, Police Department, and the Grand Rapids Public Utilities Commission.

On May 4, 2017 the Planning Commission formally reviewed the portion of alley right-of-way petitioned for vacation and recommended to the City Council approval of the vacation as requested, based on certain findings of fact, which are

incorporated into the draft resolution, and subject to the staff review committees recommended condition.

Requested City Council Action

Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Schlauderaff Vacation Request (Platted Alley)



Area of Alley
Vacation Request.
(yellow cross-hatch)

Vacation Applicant Property
716 NW 1st Ave. (blue-green)

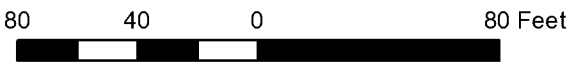
(Co-applicant - Church)

Community
Presbyterian
Church

1st Avenue NW

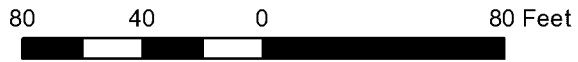
7th Street NW

Pokagon Ave NW



Schlauderaff Vacation Request

(Existing Utilities/Easements/Previous Vacations)



Eric Trast

From: Matt Wegwerth, PE
Sent: Wednesday, April 12, 2017 2:59 PM
To: Rob Mattei
Cc: Jeff Davies; Eric Trast
Subject: Schlauderaff vacation request
Attachments: 3197_001.pdf

Rob,

I do not have any issues with the vacation request, other than I would like to see an easement retained for accessing the existing easement we have on the east side of his property. If we vacate this alley, we would not have any legal right of way to this easement.

So either retain an easement over the alley, or obtain one from the church (I have sketched these options on the attached .pdf).

Thanks

Matt Wegwerth, PE
City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7625
Mobile: 218-244-1987
Fax: 218-326-7608

From: Grand Rapids Engineering [<mailto:copy.machine@ci.grand-rapids.mn.us>]
Sent: Wednesday, April 12, 2017 2:45 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>
Subject: Attached Image

Schlauderaff Vacation Request

(Existing Utilities/Easements/Previous Vacations)



Legend

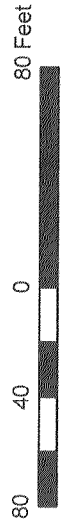
Area of Vacation Request

- Active Easements
- Platted Easements
- Pending Easements
- Vacations
- Property Lines

2015 Aerial Photo

RGB

- Red: Red
- Green: Green
- Blue: Blue



Eric Trast

From: Jeff Davies
Sent: Thursday, April 13, 2017 6:34 AM
To: Matt Wegwerth, PE; Rob Mattei
Cc: Eric Trast
Subject: RE: Schlauderaff vacation request

I support Matt's comments. In the past the church has been very agreeable to utilize their property to access the creek or for tree removal maintenance

Jeff Davies

Director of Public Works
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7480
Mobile: 218-259-8688
Fax: 218-326-7688

From: Matt Wegwerth, PE
Sent: Wednesday, April 12, 2017 2:59 PM
To: Rob Mattei
Cc: Jeff Davies; Eric Trast
Subject: Schlauderaff vacation request

Rob,

I do not have any issues with the vacation request, other than I would like to see an easement retained for accessing the existing easement we have on the east side of his property. If we vacate this alley, we would not have any legal right of way to this easement.

So either retain an easement over the alley, or obtain one from the church (I have sketched these options on the attached .pdf).

Thanks

Matt Wegwerth, PE

City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7625
Mobile: 218-244-1987
Fax: 218-326-7608

From: Grand Rapids Engineering [<mailto:copy.machine@ci.grand-rapids.mn.us>]
Sent: Wednesday, April 12, 2017 2:45 PM
To: Matt Wegwerth, PE <mwegwerth@ci.grand-rapids.mn.us>
Subject: Attached Image



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Public Vacation Application
Community Development Department
420 North Pokegama Ave.
Grand Rapids, MN 55744
Tel. (218) 326-7601 Fax (218) 326-7621
Web Site: www.cityofgrandrapidsmn.com

General Information:

Larry Schlauderatt
Name of Applicant

716 NW 1st Ave
Address

Grand Rapids MN 55744
City State Zip

1-218-326-0358 / cosistars@mchs.com
Business Telephone/e-mail address

Community Presbyterian Church
Name of Owner (If other than applicant)

703 Pokegama Ave N
Address

Grand Rapids MN 55744
City State Zip

326-8515
Business Telephone/e-mail address

Please check which of the following you are applying for:

- Street Vacation Alley Vacation Easement Vacation

Provide a legal description of the property to be vacated (for example, the North-South alley adjacent to lots 8-12, block 5, Grand Rapids 5th Division). Attach an exhibit and/or electronic file if the legal description is lengthy.

East - West alley between Presbyterian church + house,
Adjs to lots 11 + 12 and west 40 ft of Lot 10 Block 36 Rooms 1st Add.

Adjs to Lots 13 + South 1/2 of Lot 14 Block 36 Rooms 1st Add.

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.

Larry Schlauderatt
Signature(s) of Applicant(s)

4/2/17
Date

Jim Schuberger
Signature(s) of Owner(s)-(If other than applicant)

4/2/17
Date

APR - 4 2017

Date Received _____ Certified Complete 4/5/2017 Office Use Only Fee Paid 505⁰⁰

Does the boundary of the requested vacation terminate at or abut a public water body: Yes No

Planning Commission Recommendation Approved _____ Denied _____ Meeting Date 5/4/2017

City Council Action Approved _____ Denied _____ Meeting Date _____

Summary of Special Conditions of Approval: _____

Required Submittals:

- Application Fee - \$505.00 *1 Location Map Petition for Vacation
- Proof of Ownership – (a copy of a property tax statement or deed will suffice)

**1 The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

Justification of Proposed Vacation: Please answer the following question (attach additional pages if needed). The Planning Commission and City Council will consider these questions and responses, and other issues (see attached list) in making their findings of fact and recommendation on the proposed rezoning.

1. Explain why the proposed vacation would be in the public's best interest. Please refer to the factors being considered by the Planning Commission and City Council that are listed on the final page of this application.

It's a dead end alley, with no public value for access. Schlenderott's use this for driveway purposes in the past the church also did when their assistant pastor lived near door (House may be removed for parking lot.)

Additional Instructions:

Prior to submitting your Petition for Vacation, you will need to arrange for one or more preliminary meetings with the Community Development Director. This meeting is intended to ensure that the proposed application is complete, to answer any questions the applicant may have, discuss meeting schedules and, if applicable, the scope of the required submittals.

Findings for Approval:

The Planning Commission, in formulating its recommendation, and the City Council, in support of its action will make findings of fact based on their responses to the following list of considerations:

- Is the street right-of-way needed for traffic purposes?
- Is the street right-of-way needed for pedestrian purposes?
- Is the street right-of-way needed for utility purposes?
- Would vacating the street right-of-way place additional land on the tax rolls?
- Would vacating the street right-of-way facilitate economic development in the City?

In cases where a street/alley or public right-of-way is adjacent to a public water (lake or river), the City will also give consideration to comments submitted by the Minnesota Department of Natural Resources.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Complete applications shall be submitted to the Community Development Department one month prior to the Planning Commission's review of the vacation. More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

Petition for Vacation

PETITION FOR VACATION OF (PART OF) Alley (STREET/ALLEY/EASEMENT) IN THE CITY OF GRAND RAPIDS.

To the City Council of Grand Rapids, Minnesota:

The undersigned, a majority of the owners of property as set forth opposite their respective names, abutting on _____ (Street/Alley/Easement), respectfully petition the City Council to vacate the aforesaid (part of) _____ (Street/Alley/Easement).

Names (If not owner, describe nature of the interest in this property)

Description of Property

Larry Schauderoff

716 NW 1st Ave

Jim Roderberg for Community Presbyterian Church

703 N. Pokagon Ave

Received on the _____ day of _____, 20__.

City Clerk

*This petition must be signed by at least **FIFTY PERCENT (50%)** of the property owners, or those with property interests abutting the property (street, alley or easement) to be vacated. Please provide the appropriate number of names and addresses and signatures, as needed to meet this requirement (attach additional sheet if necessary).*

NW 1st Ave

← Vacation Request →

NW 7th St





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0346	Version:	1	Name:	Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.
Type:	Agenda Item	Status:		Status:	Community Development
File created:	5/15/2017	In control:		In control:	City Council
On agenda:	5/22/2017	Final action:		Final action:	
Title:	Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Schladeraff Vacation Request: Resolution				

Date	Ver.	Action By	Action	Result
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Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Background Information:

After the public hearing on this matter, the City Council will want to consider the public testimony received and review the recommendation put forward by the Planning Commission.

The Council can accept the recommendation of the Planning Commission, if they are in agreement with it, and adopt the resolution as prepared, or the Council can make its own findings to support its reasons for approving or denying the petitioned right-of-way vacation.

Requested City Council Action

Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-__

A RESOLUTION VACATING A PORTION OF A PLATTED ALLEY WITHIN BLOCK 36, KEARNEY'S FIRST ADDITION TO GRAND RAPIDS

WHEREAS, the City Planning Commission, at their regular meeting on May 4, 2017 reviewed the vacation request for public right-of-way described as:

That portion of the west/east alley LYG south of and ADJ to Lot 13, Block 36, Kearney's 1st Add. to Grand Rapids, Itasca County, Minnesota;

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacation; and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on May 22, 2017, to consider the vacation of the public right-of-way described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, it appears that it will be in the best interest of the City to approve such petition;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the Planning Commission's findings that the vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacate the above described portion of public right-of-way based on the following findings of fact:

- The alley right-of-way is not needed for traffic purposes, as it is only being use as a private driveway.
- The alley right-of-way is not needed for pedestrian purposes, as the alley terminates at the end of private property.
- The alley right-of-way is not needed for utility purposes, just access to existing utilities in the vacated N/S alley in the center of the block, thus an access easement shall be retained over the portion of vacated alley.
- Vacating the alley right-of-way will put a minimal amount land on the tax rolls.
- Vacating alley right-of-way could potentially facilitate a limited amount of economic development in the City.

AND BE IT FURTHER RESOLVED, that;

1. The City retain an access easement over the entire portion of alley to be vacated.
2. The City Council instructs City Staff to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 22nd day of May, 2017.

Dale Adams, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: _____ ; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

DRAFT



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0356 **Version:** 1 **Name:** Consider Golf Course Equipment Lease/Purchase
Type: Agenda Item **Status:** Golf Course
File created: 5/17/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider Golf Course Equipment Lease/Purchase
Sponsors:
Indexes:
Code sections:
Attachments: [City of GR Pokegama GC Toro Equipment Quote 5-9-17 with trades.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider Golf Course Equipment Lease/Purchase

Background Information:

The Pokegama Golf Course Board has approved and is seeking Council approval for a capital expenditure to replace four pieces of golf course maintenance equipment. We are requesting approval to finance a total of \$142,746.63, with annual payments of 30,779.03/year for 5 years. This purchase is part of our capital improvement plan, and will replace four primary daily use mowers that were put into service in 2004. The existing machines are vulnerable to breakdown during the peak season, and maintenance costs exceed the value. Fairway mowers need to be purchased together, so financing is the best option. This option will level equipment expenditures over the next four years and will leave the golf course in a very strong cash position. No additional equipment purchases are foreseen for a minimum of 5 years. See the attachment for a description of each piece of equipment, trade in value, and lease/purchase terms. The Groundsmaster 3500-D unit is a demo unit with 50 hours of service. By purchasing this demo unit we will save \$5,500 over the price of new.

Staff Recommendation:

Approve the Lease/Purchase as detailed above and in the attachment.
The mowers pricing is that of the State bid.

Requested City Council Action

Make a motion entering into a Municipal Lease/Purchase Agreement with Minnesota Toro for the lease/purchase of the following Toro machines:
Toro Greensmaster 3150-Q, Two Toro Reelmaster 3550-D fairway mowers, Toro Groundsmaster 3500-D-demo unit. The total price of \$142,746.63 includes trade in value of \$5,750 and sales tax of \$9,182.53. Annual payments will be \$30,779.03 for 5 years.
Funding will be from the Pokegama Golf Course annual budgets.



City of Grand Rapids / Pokegama G

Toro Golf Maintenance Equipment Quote

Total Qty	Model #	Product Description	20 C
1	04358	New TORO GREENSMAS TER 3150-Q , 18 HP B&S Gas Engine, 2WD, Power Steering, Joystick Controls, Grass Baskets, Leak Detection & On Board Back Lapping & 2-Post ROPS	
3	04654	11-Blade DPA Cutting Units	
1	04626	Narrow Front Wiehle Rollers (set of 3)	
2	03910	New TORO REELMASTER 3550-D , 24.8 hp Kubota Liquid-Cooled Diesel Engine, 3WD, Front Wiehle Rollers, Solid Rear Rollers, 82" Width of Cut & 2-Post ROPS	
10	03485	18" 8-Blade Radial Reel EdgeSeries Cutting Units, 5" Diameter	
2	03916	Power Rear Roller Brushes (set of 5)	
1	30807	<i>Ryder Cup Demo</i> TORO GROUNDMASTER 3500-D , 24.8 hp Kubota Liquid-Cooled Diesel Engine, Side Winder Mowing Feature, 3WD, 3 Contour Plus 27" Rear Discharge Rotary Decks, 68" Width of Cut & 2-Post ROPS 2016 Model Year Demo with approximately 60 hrs / Manufacture Warranty valid through July 2018	
1	30841	Work Light Kit	
1	xx-ue	<i>Trade In</i> TORO GM3500-D with 4597 hrs (30821-240000494)	
1	xx-ue	<i>Trade In</i> TORO RM5200-D 2WD with 3019 hrs (03540-240000134)	
1	xx-ue	<i>Trade In</i> TORO RM5200-D 2WD with 2856 hrs (03540-240000118)	

New/Demo Equip

Tra

New/Demo Equipment Less Tra

MN State Sales

Optional: Municipal CSC (\$1.00 Buyout) Financing Option through TCF Financial- Rates are subject to change without notice / doc signing / Units will be owned by the City of Grand Rapids at the end of Financed Term / Financed Payments base

5 Year CSC (\$1.00 Buyout) Financing with 5 Annual Payments of

- New Toro Commercial Equipment includes a Two (2) Year Manufacture Warranty
- Set-Up & Delivery at No Charge
- Quoted 2017 MN State Contract Pricing valid for 30 days
- Credit Card payments will be subject to a 2.5% service charge

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us at 800

Joe Buege & Matt Arntzen - SMEI Certified Professional MTI Distributing Sales Representatives



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0365 **Version:** 1 **Name:** Consider the appointment of _____ to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.
Type: Agenda Item **Status:** Administration Department
File created: 5/18/2017 **In control:** City Council
On agenda: 5/22/2017 **Final action:**
Title: Consider the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.

Background Information:

There is an opening for Haz-Mat Equipment/Training Assistant. The position has been posted and interviews were held on May 17, 2017. The interview committee consisting of 1st Assistant Fire Chief Bryan Zuehlke, 2nd Assistant John Linder, Captain Travis Cole, and Captain Shawn Graeber are recommending the appointment of Tom Foss to the position. In doing so, the Maintenance Officer position will be vacated and will need to be filled.

Staff Recommendation:

Fire Chief Mike Liebel, at the recommendation of the interview committee, is recommending the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant effective May 23, 2017.

Requested City Council Action

Make a motion to appointment Tom Foss to the Haz-Mat Equipment/Training Assistant position with the Grand Rapids Fire Department at a rate of \$282.04 per month effective May 23, 2017 and authorize staff to begin the process of filling the Maintenance Officer vacancy.