



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, June 12, 2017

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, June 12, 2017 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

17-0420 Presentation of Life Saving Awards to Andrew Fox & Jamie Mjolsness.

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:10 PM PUBLIC FORUM

5:15 PM COUNCIL REPORTS

5:18 PM APPROVAL OF MINUTES

17-0374 Consider approving Council Minutes for Monday, May 22, 2017 Worksession and Regular meetings.

Attachments: [May 22, 2017 Worksession.pdf](#)
[May 22, 2017 Regular Meeting.pdf](#)

VERIFIED CLAIMS

17-0415 Consider approving the verified claims for the period May 16, 2017 to June 5, 2017 in the total amount of \$739,976.93.

Attachments: [COUNCIL BILL LIST 06/12/2017.pdf](#)

5:20 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [17-0375](#) Consider approving temporary liquor licenses for United Way of 1000 Lakes for events in July, August & September 2017.
Attachments: [United Way July Aug Sept \(7-9\).pdf](#)
2. [17-0376](#) Consider accepting low quotes from SHI and authorizing the purchase of two firewalls and fiber modules at a cost not to exceed \$12,000.
Attachments: [SHI Quote-13557110.pdf](#)
[SHI Quote-13562803.pdf](#)
3. [17-0377](#) Consider adopting a resolution calling for a Public Hearing on July 10, 2017 at 5:30 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2017 infrastructure projects.
Attachments: [GO Street Recon 2017A Resolution Callin....pdf](#)
4. [17-0380](#) Consider adopting a resolution amending the City's Data Access Procedures.
Attachments: [Data Access Procedures Redline.pdf](#)
[Resolution - Data Access.pdf](#)
5. [17-0382](#) Consider accepting the resignation of Bradley Thompson from the Grand Rapids Fire Department.
Attachments: [Thompson resignation](#)
6. [17-0385](#) Consider approving a temporary liquor license for MacRostie Art Center, event scheduled for Friday, July 7, 2017.
Attachments: [MacRostie Art Center - July 7, 2017.pdf](#)
7. [17-0395](#) Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.
8. [17-0396](#) Considering adopting a resolution authorizing staff to apply and accept a grant from the Minnesota Department of Public Safety
Attachments: [Grant Resolution - Fire.pdf](#)
9. [17-0397](#) Consider approval of a Grant Contract with IRRRB for a Commercial Redevelopment Grant to complete demolition and hazardous material abatement associated with the Rapids Brewing (Block 19 Redevelopment) project.
Attachments: [Commercial Redevelopment Grant Contract-Rapids Brewing \(Block 19 Redevel](#)
10. [17-0398](#) Consider adopting a resolution accepting a \$96,140.00 Commercial Redevelopment

Grant from Iron Range Resources and Rehabilitation Board (IRRRB)

Attachments: [Resolution Accepting IRRRB Commercial demo grant.pdf](#)

11. [17-0400](#) Consider a resolution authorizing the submittal of a State Bond request for the IRA Civic Center Expansion/Renovation project.
Attachments: [6-12-17 Civic Center Expansion Resolution.pdf](#)
12. [17-0401](#) Consider approving both Drew Sjostrand and Allen Watland for employment as 2017 Part-Time Summer Maintenance Workers for the Public Works Department.
13. [17-0402](#) Consider Golf Course Equipment Trade In
14. [17-0403](#) Consider approving SLA 2010-5c with SEH for design and construction services related to CP 2010-5, Mississippi River Pedestrian Bridge
Attachments: [sla 2010-5C for Riverfront Ped Bridge](#)
15. [17-0404](#) Consider entering into Governmental Lease-Purchase Agreement with TCF Equipment Finance.
Attachments: [Lease Purchase Agreement.pdf](#)
16. [17-0405](#) Consider selling materials from the North Rinks to the City of Bigfork.
17. [17-0406](#) Consider adopting an Ordinance amending Chapter 10 of the City Code, which addresses animals within the city.
Attachments: [Ordinance amending Chapter 10 - Animals.pdf](#)
[Animal Ord - Exhibit A.pdf](#)
[Animal Ord - Exhibit B.pdf](#)
18. [17-0416](#) Consider approving a new Off Sale 3.2% Malt Liquor License to Miner's Incorporated dba SuperOne Foods #520, license from June - December 31, 2017.
Attachments: [SuperOne Foods.pdf](#)

**5:22 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

19. [17-0421](#) Acknowledge minutes for Boards & Commissions

Attachments: [April 19, 2017 HRA Minutes.pdf](#)
[April 26, 2017 Human Rights Commission.pdf](#)
[February 15, 2017 HRA Minutes.pdf](#)
[March 15, 2017 HRA Minutes.pdf](#)

**5:23 DEPARTMENT HEAD REPORT
PM**

20. [17-0419](#) Park, Recreation & Civic Center - Dale Anderson, Director
Attachments: [Dep Head Rpt 6-12-17.pdf](#)

**5:33 COMMUNITY DEVELOPMENT
PM**

21. [17-0341](#) Reconvene consideration of a resolution either approving or denying the vacation of a portion of the unnamed, platted, right-of-way adjacent to Lot 7, Plat of Elm Park.
Attachments: [Gaalaas Vacation Request: Resolution -REVISED](#)
[Gaalaas Vacation Request: Map -REVISED](#)

22. [17-0392](#) Consider adopting a resolution approving the Fourth Amendment to the Amended and Restated Contract for Private Development with Grand Plaza Limited Partnership
Attachments: [Resolution approving 4th amendment to Grand Plaza LP CPD.pdf](#)
[4th Amendment to Grand Plaza Limited Partnership Contract for Private Develo](#)

23. [17-0399](#) Consider approval of an Agreement with Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C.
Attachments: [City-Northrock Development Agreement v2.pdf](#)
[Development Agreement map.pdf](#)

24. [17-0409](#) Consider approving a proposal from SEH for professional services associated with the Rapids Brewing (Block 19 Redevelopment) demolition and hazardous material abatement project
Attachments: [SEH professional service proposal for Rapids Brewing demo project.pdf](#)

**5:55 INFORMATION TECHNOLOGY
PM**

25. [17-0381](#) Consider entering into a lease agreement for photo copiers.
Attachments: [City of Grand Rapids Response To RFQ \(All Konica\) 051817.pdf](#)

**6:00 ADMINISTRATION DEPARTMENT
PM**

26. [17-0383](#) Consider appointment of Sean Martinson and Ashley Moran to Firefighter Trainee positions.

- 27. 17-0418 Consider the appointment of Kevin Ott to the position of Police Sergeant.

**6:10 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 26, 2017, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0420 **Version:** 1 **Name:**
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 6/8/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Presentation of Life Saving Awards to Andrew Fox & Jamie Mjolsness.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Presentation of Life Saving Awards to Andrew Fox & Jamie Mjolsness.

Background Information:

On May 6th shortly before noon, Grand Rapids Police and Meds1 Paramedics were dispatched to a locker room at the YMCA on a report of a "man down and unresponsive." When officers arrived they discovered that two YMCA employees, Andrew Fox and Jamie Mjolsness were performing CPR on an adult male. They had used an AED to shock the victim twice. When paramedics arrived they took over patient care and were able to regain a pulse. By the time the ambulance left for Grand Itasca the man was breathing on his own.

Tonight, Meds1 Director Jim Ducharme will be present at the City Council meeting to present a lifesaving award to the two YMCA employees.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0374 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 5/31/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving Council Minutes for Monday, May 22, 2017 Worksession and Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [May 22, 2017 Worksession.pdf](#)
[May 22, 2017 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council Minutes for Monday, May 22, 2017 Worksession and Regular meetings.

Background Information:

Attached are the draft minutes for the last Council meeting, held on Monday, May 22, 2017, for review.

Staff Recommendation:

Read and review minutes.

Requested City Council Action

Make a motion to approve Council minutes for Monday, May 22, 2017 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, May 22, 2017

4:30 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, May 22, 2017 at 4:30 p.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 4 - Mayor Dale Adams, Councilor Dale Christy, Councilor Bill Zeige, and Councilor Tasha Connelly

Absent 1 - Councilor Rick Blake

Discussion Items

Added followup discussion regarding Greenway Recreation Tax

1. Discuss to amend Chapter 10 of the City Code, which addresses animals within the city.
Chief Johnson reviews recommended changes to Chapter 10 of the Grand Rapids Municipal Code. All animals are either claimed or adopted out. The only animals that have been euthanized have been those determined as vicious. Draft changes will be brought to Council for consideration on June 12th.
- 1a. Discuss Greenway Joint Recreation Tax
Greenway Recreation Board members have contacted City Councilors regarding the recent decision to opt out of the tax. Per request, staff will bring back to Council worksession on June 12th for further discussion.
2. Review 5:00 PM Regular Meeting
Upon review, the regular meeting agenda will be moved forward as presented.

ADJOURN

There being no further business, the meeting adjourned at 4:59 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, May 22, 2017

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, May 22, 2017 at 5:01 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

Absent 1 - Councilor Rick Blake

Staff present:

Tom Pagel, Chad Sterle, Matt Wegwerth, Eric Trast, Rob Mattei, Bob Cahill, Barb Baird, Steve Schaar, Scott Johnson, Marcia Anderson, Lynn DeGrio

PRESENTATIONS/PROCLAMATIONS

None.

MEETING PROTOCOL POLICY

5:01 PM PUBLIC FORUM

Catherine McLynn, 931 N. Pokegama Avenue, Grand Rapids. Thank you to Tom Pagel for bringing light to the Greenway Recreation Joint Board tax. Ms. McLynn is working to develop partnerships and feels this funding cut will adversely affect programming. Requesting a motion be made to reconsider the Resolution adopted previously. This will be addressed by Council on June 12, 2017.

5:06 PM COUNCIL REPORTS

Councilor Zeige provides overview of public gathering titled, "We've got your back" held in support of law enforcement. Zeige also introduced the "Garden Party" event fundraiser for the active living center at the Multi Use Pavilion on May 24th.

5:09 PM APPROVAL OF MINUTES

Consider approving Council minutes for Monday, May 8, 2017 Worksession and

Regular meetings.

A motion was made by Councilor Christy, seconded by Councilor Zeige to approve the Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period May 2, 2017 to May 15, 2017 in the total amount of \$538,254.94.

A motion was made by Councilor Zeige, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

5:10 PM CONSENT AGENDA

1. Consider adopting a resolution calling for a Public Hearing regarding the proposed increase in the Public, Education and Government (PEG) fee.
Adopted Resolution 17-34 by consent roll call.
2. Authorize the Mayor and City Administrator to sign the School Liaison Officer Agreement for the 2017 - 2018 school year with School District #318.
Approved by consent roll call.
3. Consider approving temporary liquor license for American Legion Post 60 for the Car Show July 28-30, 2017 at Itasca County Fairgrounds.
Approved by consent roll call.
4. Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.
Approved by consent roll call.
5. Consider adopting a resolution authorizing an application to the IRRRB Commercial Redevelopment Grant Program for the Rapids Brewing (Grand Rapids Block 19 Redevelopment) project
Adopted Resolution 17-35 by consent roll call.
6. Consider authorizing the Grand Rapids Police Department to sell forfeited/abandoned evidence and found miscellaneous items through Grand Rapids Auction LLC.
Approved by consent roll call.

7. Consider entering into a group purchasing agreement with Network Services Company.
Approved by consent roll call.
8. Consider authorizing the Grand Rapids Police Department to sell five (5) forfeited rifles and two (2) forfeited handguns to a Federally Licensed Firearms Dealer.
Approved by consent roll call.
9. Consider appointing seasonal Golf Employees
Approved by consent roll call.
10. Consider approving a resolution adopting the 2017-2021 Amended Capital Improvement Plan.
Adopted Resolution 17-36 by consent roll call, noting the addition of the 2017 Loader Mounted Snowblower that was inadvertently omitted.
11. Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for the Taxilane Construction Project at the GPZ Airport.
Adopted Resolution 17-37 by consent roll call.
12. Consider establishing hire date for Jeffrey Roerick, Police Officer.
Approved by consent roll call.
13. Consider authorizing the Police Department to apply for a 2018 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.
Approved by consent roll call.

Approval of the Consent Agenda

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the Consent agenda with noted amendment to item #10. The motion carried by the following vote

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

5:12 SETTING OF REGULAR AGENDA PM

A motion was made by Councilor Bill Zeige, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

14. Acknowledge the attached minutes for Boards & Commissions.

Acknowledge Boards and Commissions

**5:13 DEPARTMENT HEAD REPORT
PM**

15. Department Head Report: Grand Rapids Area Library

Marcia Anderson, Library Director, presented the Council with a semi-annual report, including Winter/Spring activities and upcoming summer programming for children, teens and adults. The library hosts several educational events for community members as well as fun activities. Ms. Anderson also reviewed ongoing services such as online access & programs, administering of proctor exams, downloadable audible & e-books, outdoor programs including Down by the Lake for kids and yoga as well as continued passport services. Ms. Anderson concluded by acknowledging Library staff and volunteers. A complete report is available for review in the Administration Department.

Received and Filed

**5:30 PUBLIC HEARINGS
PM**

18. Conduct a public hearing to consider the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Recessed regular meeting to conduct public hearing.

Mayor Adams states the reason for the public hearing; Clerk Gibeau states that all notices have been made and no correspondence was received by the Clerk's office regarding this matter.

Community Development Director Rob Mattei provides background information regarding vacation request.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

Jim Boedicker, 2403 Audrey Lane, Grand Rapids, states this public access has been used by family as well as others neighborhood residents over the years. Everyone in the area has a stake in the public access. Disappointed and saddened by the notice of possible vacation. Spoke with many entities such as City offices, county, DNR. Solution suggestion: retain certain strip, vacate triangle for Gaalaas to allow for additional setback, perhaps including a permanent easement for the public.

Melvina Thompson, 2407 Audrey Lane, Grand Rapids, states that the public access is well used. She would support Mr. Boedicker's solution, but does not want to lose the public access altogether.

Brenda Huizinga, 2406 Audrey Lane, Grand Rapids, would support Mr. Boedicker suggestion. Use and maintain public access. Ms. Huizinga believes that all owners with land adjacent to the specified property should have opportunity to obtain a portion.

Christina Gaalaas, 2404 Audrey Lane, Grand Rapids, notes that the public access is attached to their property, not the neighbors. No intention to upset the neighborhood. This space does not present as a standard public access, not offering parking, etc. There are other areas that can be used as public access to the lake.

Catherine Sherping, Mr. Boedicker's daughter, has been using the public access all her life. Believes her father's suggestion would solve issues for Gaalaas' building plans and allow for public to continue to have access.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

19. Consider the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.
- Council would like staff to meet with concerned parties to determine if a compromise is possible. If so, the City could consider vacating approximately 15 feet on southside of proposed vacation property. This would create sufficient space to meet setback requirements and allow for Gaalaas building addition. Mr. Mattei recommends Council table this item until the next meeting on June 12, 2017, allowing staff time to work with property owners.*

A motion was made by Councilor Christy, seconded by Councilor Zeige, to table until June 12, 2017. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

PUBLIC HEARINGS

20. Conduct a public hearing to consider the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.
- Recessed regular meeting to conduct public hearing.*
- Mayor Adams states the reason for the public hearing; Clerk Gibeau states that all notices have been made and no correspondence was received by the Clerk's office regarding this matter.*
- Community Development Director Rob Mattei provides background information regarding vacation request.*
- A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.**
- No one wished to speak, therefore the following motion was made.*

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

COMMUNITY DEVELOPMENT

21. Consider the adoption of a resolution either approving or denying the vacation of a portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids.

A motion was made by Councilor Connelly, seconded by Councilor Zeige, to adopt Resolution 17-38, approving vacation of portion of platted alley right-of-way within the plat of Kearney's 1st Addition to Grand Rapids as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**5:23 ENGINEERING
PM**

16. Consider approving professional services agreement with SEH for design and construction services related to the Taxilane Utilities project.

City Engineer, Matt Wegwerth, provides background information related to agreement.

A motion was made by Councilor Connelly, seconded by Councilor Christy, approving professional services agreement with SEH related to the Taxilane Utilities project. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

17. Consider the purchase of wetland credits from EIP Credit Co., LLC, related to CP 2009-1

Engineer Wegwerth reviewed recommended purchase.

A motion was made by Councilor Christy, seconded by Councilor Connelly, to approve the purchase of wetland credits from EIP Credit Co., LLC as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**6:00 GOLF COURSE
PM**

22. Consider Golf Course Equipment Lease/Purchase

Director of Golf, Bob Cahill, reviewed the recommended purchase of equipment for golf course maintenance. Current equipment is very old and maintenance costs exceed overall worth.

A motion was made by Councilor Zeige, seconded by Councilor Christy, that this Agenda Item be Approved As Presented. The motion carried by the

following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**6:05 ADMINISTRATION DEPARTMENT
PM**

23.

Consider the appointment of Tom Foss to the position of Haz-Mat Equipment/Training Assistant with the Grand Rapids Fire Department.

HR Director, Lynn DeGrio, states that officers of the Fire Department conducted interviews for the open position and have recommended the appointment of Mr. Foss. With this appointment, the Janitorial Maintenance position will be vacated and staff will seek to fill that position as soon as possible.

A motion was made by Councilor Connelly, seconded by Councilor Zeige, to appoint Tom Foss to the position of Haz-Mat Equipment and Training Assistant with the Fire Department and authorize staff to begin the process of filling the Janitorial Maintenance position vacated by this appointment. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Tasha Connelly

**6:10 ADJOURNMENT
PM**

A motion was made by Councilor Tasha Connelly, seconded by Councilor Bill Zeige, to adjourn the meeting at 6:54 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0415 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 6/8/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving the verified claims for the period May 16, 2017 to June 5, 2017 in the total amount of \$739,976.93.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 06/12/2017.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period May 16, 2017 to June 5, 2017 in the total amount of \$739,976.93.

Requested City Council Action

Make a motion approving the verified claims for the period May 16, 2017 to June 5, 2017 in the total amount of \$739,976.93.

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
T0000263	ELDER JONES BUILDING PERMIT	45.00
	TOTAL	45.00
CITY WIDE		
1200800	LHB ENGINEERS & ARCHITECTS	18,595.01
1321525	MUNICIPAL CODE CORPORATION	8,769.60
1920240	CHAD B STERLE	10,500.00
	TOTAL CITY WIDE	37,864.61
ADMINISTRATION		
0102660	ABRAMS & SCHMIDT LLC	900.00
1415377	NORTHERN BUSINESS PRODUCTS INC	26.28
1915150	SOCIETY FOR HUMAN RESOURCE	199.00
2018225	TREASURE BAY PRINTING INC	927.00
	TOTAL ADMINISTRATION	2,052.28
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE LINEN & APPAREL	36.49
0221650	BURGGRAF'S ACE HARDWARE INC	3.99
0701650	GARTNER REFRIGERATION CO	2,291.00
0920060	ITASCA COUNTY TREASURER	1,565.73
1000068	JK MECHANICAL CONTRACTORS INC	1,495.00
1015331	JOHNSONS LOCK & SAFE	90.00
1909510	SIM SUPPLY INC	74.40
	TOTAL BUILDING MAINTENANCE-CITY HALL	5,556.61
FINANCE		
0715813	GOVERNMENT FINANCE OFFICERS	435.00
1415377	NORTHERN BUSINESS PRODUCTS INC	80.39
	TOTAL FINANCE	515.39
FIRE		
0113233	AMERIPRIDE LINEN & APPAREL	18.60
0121721	AUTO VALUE - GRAND RAPIDS	162.70
0221650	BURGGRAF'S ACE HARDWARE INC	15.67
0315455	COLE HARDWARE INC	61.11

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FIRE		
0605670	FERRELLGAS	375.79
0701650	GARTNER REFRIGERATION CO	496.25
1301168	MARKETPLACE FOODS	11.94
1309180	MN STATE FIRE CHIEFS ASSOC	398.00
2018225	TREASURE BAY PRINTING INC	62.00
	TOTAL FIRE	1,602.06
INFORMATION TECHNOLOGY		
2315634	WORKS COMPUTING INC	2,206.40
	TOTAL INFORMATION TECHNOLOGY	2,206.40
PUBLIC WORKS		
0103325	ACHESON TIRE COMPANY INC	135.00
0121721	AUTO VALUE - GRAND RAPIDS	62.97
0205350	BEIER'S GREENHOUSE	390.25
0212553	BLOOMERS GARDEN CENTER	33.89
0221650	BURGGRAF'S ACE HARDWARE INC	696.21
0301685	CARQUEST AUTO PARTS	508.14
0315330	COHASSET CONCRETE PRODUCTS	73.93
0315455	COLE HARDWARE INC	162.05
0315481	COMMERCIAL ASPHALT REPAIR LLC	2,700.00
0421125	JOHN P DUBOVICH	286.00
0518366	ERICKSON'S ITASCA LUMBER INC	13.50
0601690	FASTENAL COMPANY	614.19
0801836	HAWKINSON SAND & GRAVEL	778.46
0805093	HEADWATERS IRRIGATION LLC	1,874.19
0918580	IRONHIDE EQUIPMENT INC	25.02
1200500	L&M SUPPLY	144.49
1201434	LAKE WOODS CHRYSLER	94.58
1201730	LATVALA LUMBER COMPANY INC.	331.48
1415484	NORTHERN LIGHTS TRUCK	65.79
1615505	POMP'S TIRE SERVICE INC	4,047.44
1621125	PUBLIC UTILITIES COMMISSION	4,792.90
1800250	RF BACKFLOW TESTING &	375.72
1801615	RAPIDS WELDING SUPPLY INC	28.65
1813125	RMB ENVIROMENTAL	79.50
1908248	SHERWIN-WILLIAMS	745.25
1909450	SILVERTIP GRAPHICS SIGNS	113.50
2018560	TROUT ENTERPRISES INC	50.00
	TOTAL PUBLIC WORKS	19,223.10

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
GENERAL FUND		
FLEET MAINTENANCE		
0103325	ACHESON TIRE COMPANY INC	1,630.00
0301685	CARQUEST AUTO PARTS	722.72
0315455	COLE HARDWARE INC	5.98
1201850	LAWSON PRODUCTS INC	618.40
1301720	MATCO TOOLS	77.70
1309289	MN POLLUTION CONTROL AGENCY	570.91
1315725	THE MOTOR SHOP	22.10
1415484	NORTHERN LIGHTS TRUCK	0.00
1500700	OSI ENVIRONMENTAL BR 50	50.00
1801590	RAPIDS FORD LINCOLN	39.60
1801615	RAPIDS WELDING SUPPLY INC	109.00
2005650	TERMINAL SUPPLY CO	418.29
TOTAL FLEET MAINTENANCE		4,264.70
POLICE		
0221650	BURGGRAF'S ACE HARDWARE INC	10.94
0301685	CARQUEST AUTO PARTS	147.13
0315455	COLE HARDWARE INC	1.12
0401495	DAMA METAL PRODUCTS INC	1,240.00
0409501	DIMICH LAW OFFICE	4,583.33
0421725	DUTCH ROOM INC	31.38
0512350	ELITE K-9, INC	112.92
0914690	INSIGHT PUBLIC SECTOR SLED	25.26
1200500	L&M SUPPLY	86.43
1309160	MN COUNTY ATTORNEYS	110.00
1920233	STREICHER'S INC	1,587.43
1920240	CHAD B STERLE	985.75
2000400	T J TOWING	110.00
TOTAL POLICE		9,031.69
RECREATION		
1920555	STOKES PRINTING & OFFICE	13.48
TOTAL RECREATION		13.48
CENTRAL SCHOOL		
0701650	GARTNER REFRIGERATION CO	3,628.00
1801555	RAPID PEST CONTROL INC	63.25
1909510	SIM SUPPLY INC	109.58
TOTAL		3,800.83

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE INC	3.98
0315455	COLE HARDWARE INC	257.73
0504825	EDWARDS OIL INC	630.30
0618080	FRAME UP	30.72
1105444	KELLER FENCE COMPANY	175.00
1201850	LAWSON PRODUCTS INC	106.49
1615427	POKEGAMA LAWN AND SPORT	290.44
2018680	TRU NORTH ELECTRIC LLC	119.50
TOTAL		1,614.16
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE LINEN & APPAREL	123.61
0221650	BURGGRAF'S ACE HARDWARE INC	45.96
0501656	THE EARTHGRAINS COMPANY INC	44.64
0701650	GARTNER REFRIGERATION CO	1,796.00
1301168	MARKETPLACE FOODS	41.79
1605611	PEPSI-COLA	605.54
1801235	RADOTICH INC	31,050.75
1901535	SANDSTROM COMPANY INC	905.95
1909510	SIM SUPPLY INC	470.16
TOTAL GENERAL ADMINISTRATION		35,084.40
RECREATION PROGRAMS		
T001144	BRIAN BENARD	50.00
T001145	ANNALISE JAMES	65.00
TOTAL		115.00
POLICE DESIGNATED FORFEITURES		
0712225	GLEN'S ARMY NAVY STORE INC	1,059.98
TOTAL		1,059.98
CEMETERY		
0103325	ACHESON TIRE COMPANY INC	395.44
0221650	BURGGRAF'S ACE HARDWARE INC	198.92

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
CEMETERY		
0301685	CARQUEST AUTO PARTS	3.05
1200500	L&M SUPPLY	134.13
	TOTAL	731.54
DOMESTIC ANIMAL CONTROL FAC		
1801555	RAPID PEST CONTROL INC	105.00
	TOTAL	105.00
GENERAL CAPITAL IMPRV PROJECTS		
KIESLER WELLNESS SITE PROJ		
0301705	CASPER CONSTRUCTION INC	60,310.09
	TOTAL KIESLER WELLNESS SITE PROJ	60,310.09
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-PUBLIC WORKS		
0100008	AJ SMITH CUSTOM CARPENTRY LLC	6,300.00
	TOTAL CAPITAL OUTLAY-PUBLIC WORKS	6,300.00
CAPITAL OUTLAY-POLICE		
0513233	EMERGENCY AUTOMOTIVE TECH INC	13,797.30
0712225	GLEN'S ARMY NAVY STORE INC	529.99
	TOTAL CAPITAL OUTLAY-POLICE	14,327.29
2017 INFRASTRUCTURE BONDS		
2009-1 4TH AVE & 13TH ST NW		
0301705	CASPER CONSTRUCTION INC	217,288.84
	TOTAL 2009-1 4TH AVE & 13TH ST NW	217,288.84
2009-1 9TH ST NE		
0301705	CASPER CONSTRUCTION INC	12,160.64
	TOTAL 2009-1 9TH ST NE	12,160.64

DATE: 06/07/2017
 TIME: 15:22:33
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 6

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
2017	INFRASTRUCTURE BONDS	
2009-1	14TH ST NW OVERLAY	
0301705	CASPER CONSTRUCTION INC	10,288.02
	TOTAL 2009-1 14TH ST NW OVERLAY	10,288.02
2009-1	8TH AVE NE STRM WTR	
0301705	CASPER CONSTRUCTION INC	1,519.47
	TOTAL 2009-1 8TH AVE NE STRM WTR	1,519.47
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	27.30
0301705	CASPER CONSTRUCTION INC	75.00
0315330	COHASSET CONCRETE PRODUCTS	115.50
0920060	ITASCA COUNTY TREASURER	107.00
0920120	ITASCA UTILITIES INC	950.00
1301015	MACQUEEN EQUIPMENT INC	1,604.68
1301168	MARKETPLACE FOODS	43.13
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
1801340	RAILROAD MANAGEMENT COMPANY	633.38
	TOTAL	5,755.99
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$452,836.57
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0100053	AT&T	932.42
0116600	APPLE VALLEY, CITY OF	1,103.00
0201354	B. BAIRD-PETTY CASH FUND	37.24
0301650	JEFF CARLSON	1,456.58
0305530	CENTURYLINK COMMUNICATIONS LLC	54.43
0315454	TRAVIS COLE	245.83
0405305	LYNN DEGRIO	150.34
0405447	DELTA DENTAL OF MINNESOTA	2,661.90
0405505	JAMES DENNY	406.00
0504610	RON EDMINSTER	69.55
0605191	FIDELITY SECURITY LIFE INS CO	60.90
0615705	THOMAS FOSS	81.00
0718015	GRAND RAPIDS CITY PAYROLL	235,087.13
0809115	HIBBING COMMUNITY COLLEGE	455.00
0900060	ICTV	6,583.02
0920030	ITASCA COUNTY ABSTRACT COMPANY	4,425.28
0920036	ITASCA COUNTY ATTORNEY OFFICE	2,748.03
0920055	ITASCA COUNTY RECORDER	138.00

DATE: 06/07/2017
 TIME: 15:22:34
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 06/12/2017

VENDOR #	NAME	AMOUNT DUE
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1201402	LAKE COUNTRY POWER	45.07
1209516	LINCOLN NATIONAL LIFE	1,113.91
1301250	ROBERT MATTEI	215.30
1305046	MEDIACOM LLC	82.90
1309098	MINNESOTA DEPT OF ADMN	140.00
1309199	MINNESOTA ENERGY RESOURCES	3,433.71
1309225	MINNESOTA HIGHWAY SAFETY	450.00
1309274	MN MUNICIPAL UTILITIES ASSOC	558.00
1309303	MN BOARD OF WATER	238.76
1309335	MINNESOTA REVENUE	6,677.27
1315650	ANDY MORGAN	3,400.00
1415479	NORTHERN DRUG SCREENING INC	20.00
1415483	NORTHERN INDUSTRIAL ERECTORS	1,000.00
1503151	ODC - MOTOR VEHICLE	11.00
1601305	THOMAS J. PAGEL	792.67
1601750	PAUL BUNYAN COMMUNICATIONS	275.21
1621100	PUBLIC AGENCY TRAINING COUNCIL	990.00
1621130	P.U.C.	16.66
1809158	WILLIAM RICHTER	81.00
1815225	JEFF DAVID ROERICK	400.00
2000100	TASC	30.60
2000490	TDS Metrocom	741.49
2114360	UNITED PARCEL SERVICE	14.58
2114750	UNUM LIFE INSURANCE CO OF AMER	257.89
2201535	VANTIV INTEGRATED PAYMENTS	65.00
2205637	VERIZON WIRELESS	3,836.08
2215650	VORONYAK BUILDERS INC	1,000.00
2301700	WASTE MANAGEMENT	2,557.61
T001083	DAVID CLARK	1,000.00
T001086	BRUCE OR ANITA EIDEN	1,000.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$287,140.36
TOTAL ALL DEPARTMENTS		739,976.93



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	17-0375	Version:	1	Name:	Temp Liquor for United Way
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	5/31/2017	In control:		In control:	City Council
On agenda:	6/12/2017	Final action:		Final action:	
Title:	Consider approving temporary liquor licenses for United Way of 1000 Lakes for events in July, August & September 2017.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	United Way July Aug Sept (7-9).pdf				

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor licenses for United Way of 1000 Lakes for events in July, August & September 2017.

Background Information:

Attached are the applications for temporary liquor licenses submitted by the United Way of 1000 Lakes. These events are scheduled for July 7th, August 4th and September 1st, 2017 at the Lake + Co. Shop, 403 NW 1st Avenue. Liquor Liability insurance is on file.

Staff Recommendation:

Review applications and authorize staff to forward to the State of Minnesota, office of Alcohol and Gambling for issuance, contingent upon payment of required fees.

Requested City Council Action

Make a motion approving temporary liquor licenses for United Way of 1000 Lakes for events in July, August & September 2017 contingent upon payment of fees.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization United Way of 1000 Lakes		Date organized 1963	Tax exempt number 41-6042589
Address 350 NW 1st Ave., Suite A	City Grand Rapids	State Minnesota	Zip Code 55744
Name of person making application Kimberly Brink Smith		Business phone 218-999-7570	Home phone 218-259-9535
Date(s) of event Friday, July 7, 2017	Type of organization <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Kimberly Brink Smith	City Grand Rapids	State Minnesota	Zip Code 55744
Organization officer's name Peter Birkey	City Grand Rapids	State Minnesota	Zip Code 55744
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.

The Lake + Co Shop 403 NW 1st Ave., Grand Rapids

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
<i>[Signature]</i> Signature City Clerk or County Official	City or County Phone Number
Approved Director Alcohol and Gambling Enforcement	

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization United Way of 1000 Lakes		Date organized 1963	Tax exempt number 41-6042589
Address 350 NW 1st Ave., Suite A	City Grand Rapids	State Minnesota	Zip Code 55744
Name of person making application Kimberly Brink Smith		Business phone 218-999-7570	Home phone 218-259-9535
Date(s) of event Friday, Aug. 4th, 2017	Type of organization <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Kimberly Brink Smith	City Grand Rapids	State Minnesota	Zip Code 55744
Organization officer's name Peter Birkey	City Grand Rapids	State Minnesota	Zip Code 55744
Organization officer's name	City	State Minnesota	Zip Code
Organization officer's name	City	State Minnesota	Zip Code

Location where permit will be used. If an outdoor area, describe.

The Lake + Co Shop 403 NW 1st Ave., Grand Rapids

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
<i>Kimberly Bir</i> Signature City Clerk or County Official	City or County Phone Number
	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
United Way of 1000 Lakes	1963	41-6042589

Address	City	State	Zip Code
350 NW 1st Ave., Suite A	Grand Rapids	Minnesota	55744

Name of person making application	Business phone	Home phone
Kimberly Brink Smith	218-999-7570	218-259-9535

Date(s) of event	Type of organization
Friday, Sept. 1st, 2017	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Kimberly Brink Smith	Grand Rapids	Minnesota	55744

Organization officer's name	City	State	Zip Code
Peter Birkey	Grand Rapids	Minnesota	55744

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.

The Lake + Co Shop 403 NW 1st Ave., Grand Rapids

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Grand Rapids</i> City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
<i>Keith Eh</i> Signature City Clerk or County Official	City or County Phone Number
	Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0376 **Version:** 1 **Name:** Purchase of two firewalls and fiber modules.
Type: Agenda Item **Status:** Consent Agenda
File created: 6/1/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider accepting low quotes from SHI and authorizing the purchase of two firewalls and fiber modules at a cost not to exceed \$12,000.

Sponsors:

Indexes:

Code sections:

Attachments: [SHI Quote-13557110.pdf](#)
[SHI Quote-13562803.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider accepting low quotes from SHI and authorizing the purchase of two firewalls and fiber modules at a cost not to exceed \$12,000.

Background Information:

In CIP Project 2017/IT-3, Council approved \$12,000 for the purchase of two replacement firewalls. This purchase will replace two aging production devices and also enhance the security of our networks. The IT Department requested competitive quotes from three deferent vendors and have selected the low quotes.

Staff Recommendation:

Staff recommends acceptance of the low quotes from SHI International.

Requested City Council Action

Make a motion to accept low quotes from SHI International and authorize the purchase of two firewalls and fiber modules at a cost not to exceed \$12,000.



Pricing Proposal
 Quotation #: 13557110
 Created On: 5/31/2017
 Valid Until: 5/31/2017

MN CITY OF GRAND RAPIDS

Inside Account Executive

Erik Scott
 MN
 United States
 Phone: (218) 326-7618
 Fax:
 Email: Escott@ci.grand-rapids.mn.us

Ryan Baicher
 300 Davidson Ave
 Somerset NJ 08873
 Phone: 732-564-8514
 Fax: 732-564-8078
 Email: Ryan_Baicher@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 WatchGuard Firebox M440 - Security appliance - with 1 year LiveSecurity Service - 27 ports - 10 GigE - 1U WatchGuard Technologies - Part#: WGM44001	1	\$3,700.00	\$3,700.00
2 WatchGuard Firebox M440 - Security appliance - with 1 year Total Security Suite - 27 ports - 10 GigE - 1U - WatchGuard Trade Up Program WatchGuard Technologies - Part#: WGM44671	1	\$6,500.00	\$6,500.00
		Subtotal	\$10,200.00
		Total	\$10,200.00

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



Pricing Proposal
Quotation #: 13562803
Created On: 6/1/2017
Valid Until: 6/30/2017

MN CITY OF GRAND RAPIDS

Inside Account Executive

Erik Scott

MN
United States
Phone: (218) 326-7618
Fax:
Email: Escott@ci.grand-rapids.mn.us

Ryan Baicher

300 Davidson Ave
Somerset NJ 08873
Phone: 732-564-8514
Fax: 732-564-8078
Email: Ryan_Baicher@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Transition MSA Compatible - SFP+ transceiver module - 10 Gigabit Ethernet - 10GBase-LR, 10GBase-LW - LC - up to 10 km - 1310 nm Transition Networks - Part#: TN-10GSFP-LR1	2	\$692.00	\$1,384.00
		Subtotal	\$1,384.00
		Total	\$1,384.00

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0377 **Version:** 1 **Name:** Calling for Public Hearing 2017 St Const Bonds
Type: Agenda Item **Status:** Consent Agenda
File created: 6/1/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**

Title: Consider adopting a resolution calling for a Public Hearing on July 10, 2017 at 5:30 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2017 infrastructure projects.

Sponsors:

Indexes:

Code sections:

Attachments: [GO Street Recon 2017A Resolution Callin....pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing on July 10, 2017 at 5:30 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2017 infrastructure projects.

Background Information:

Minnesota Statutes, Section 475.58 authorizes the City to issue and sell general obligation bonds to finance the costs of projects in the Five Year Street Reconstruction Plan without an election, but subject to a reverse referendum, if the issuance of the bonds following a public hearing is approved by a unanimous vote of all of the members of the City Council present at the meeting.

The project to be funded with the Reconstruction Bond is:

*2009-1 4th Ave NW/13th St NW, 9th St NE, 8th Ave NE Storm, 14th St Overlay

Staff Recommendation:

Staff recommends adopting a resolution calling for a Public Hearing on July 10, 2017 at 5:30 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2017 infrastructure projects.

Requested City Council Action

Make a motion adopting a resolution calling for a Public Hearing on July 10, 2017 at 5:30 p.m. relating to the issuance of General Obligation Street Reconstruction Bonds for 2017 infrastructure projects.

RESOLUTION NO. _____

RESOLUTION RELATING TO THE ADOPTION OF AN AMENDMENT TO THE CITY'S
STREET RECONSTRUCTION PLAN
AND THE ISSUANCE OF STREET RECONSTRUCTION BONDS:
CALLING A PUBLIC HEARING

BE IT RESOLVED by the City Council ("Council") of the City of Grand Rapids, Itasca County, Minnesota ("City").

Section 1. Background; Findings.

1.01. The Council has found and determined that certain streets in the City are in need of reconstruction, repair and improvement.

1.02. As authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the "Act"), the City previously prepared an amended five year street reconstruction plan (the "Plan") describing the streets to be reconstructed, the estimated costs of the Plan (the "Costs"), and the planned reconstruction of other streets in the City over the five-year period of 2016 through 2020.

1.03. The Council held a duly noticed public hearing on the Plan on August 8, 2016, and unanimously approved the Plan.

1.04. The City now finds that it is necessary to create a further updated Plan to include various additional projects and Costs thereof not currently provided for in the Plan (the "Amended Plan"), and to provide for the issuance of bonds to finance a portion of the Costs in an amount not to exceed \$2,200,000 (the "Bonds"), and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Amended Plan and the issuance of Bonds as provided in the Act.

Sec. 2. Public Hearing Authorized.

2.01. The City hereby authorizes its staff and consultants to prepare the Amended Plan for street reconstruction projects in the City over the five-year period of 2017 to 2021 in accordance with the Act, and to place a copy of the Amended Plan on file with the City Clerk by no later than the date of publication of the hearing notice.

2.02. As required by the Act, a public hearing on the Amended Plan and the issuance of the Bonds to finance the Costs will be conducted in the City Hall on July 10, 2017, commencing at 5:00 P.M. The City Administrator is authorized and directed to cause notice of the hearing to be published in substantially the form attached hereto as Exhibit A not less than ten nor more than 28 days prior to the date of the hearing.

Sec. 3. Miscellaneous.

3.01. As provided in the Act, the Bonds, in the amount of the Costs, will not be issued without the approval of a majority of the voters at a special election if within 30 days after approval of the Amended Plan and authorization of the issuance of the Bonds, a petition requesting such an election signed by a number of voters equal to five percent of the votes cast in the last previous City general election, is filed with the City Clerk.

Approved this June 12, 2017 by the City Council of the City of Grand Rapids, Minnesota.

Mayor

Attest:

City Clerk

EXHIBIT A

CITY OF GRAND RAPIDS
ITASCA COUNTY, MINNESOTA

NOTICE OF PUBLIC HEARING

NOTICE IS GIVEN that the City Council of the City of Grand Rapids, Minnesota will conduct a public hearing at the City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota on Monday, July 10, 2017, commencing at 5:00 P.M., to consider a proposed amendment to the City's Amended Street Reconstruction Plan (the "Amended Plan") and the issuance of general obligation street reconstruction bonds in an estimated aggregate principal amount not to exceed \$2,200,000 (the "Bonds"). A draft copy of the Amended Plan is on file with the City Clerk and is available for public inspection at City Hall during regular business hours.

The Amended Plan proposes to finance the construction of street reconstruction projects by the issuance of the Bonds under the provisions of Minnesota Statutes, Section 475.58, subdivision 3b. The Bonds will not be issued without approval of the voters at a special election if within 30 days after adoption of the resolution approving the Amended Plan and authorizing issuance of the Bonds, a petition requesting such an election is signed by a number of voters equal to five percent of the votes cast in the last previous general City election and is filed with the City Clerk.

Any person wishing to express a view about the Amended Plan may present written or oral testimony at the public hearing.

BY ORDER OF THE CITY COUNCIL

/s/ Tom Pagel

City Administrator

Published: _____, 2017.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0380 **Version:** 1 **Name:** Amended Data Access Procedures
Type: Agenda Item **Status:** Consent Agenda
File created: 6/2/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider adopting a resolution amending the City's Data Access Procedures.
Sponsors:
Indexes:
Code sections:
Attachments: [Data Access Procedures Redline.pdf](#)
[Resolution - Data Access.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution amending the City's Data Access Procedures.

Background Information:

On August 27, 2007 the City Council adopted an amendment to the Data Access Procedures, appointing Karen Alto, Interim City Clerk as the designated Responsible Authority and Lynn DeGrio, Human Resource/Administrative Assistant as the Compliance Officer. In subsequent years, Ms. DeGrio's job title has been changed to Human Resources Director and Kimberly Gibeau was appointed as City Clerk upon Karen Alto's retirement in 2009.

Attached is a draft of recommended changes to the current Data Access Procedures.

Staff Recommendation:

Adopt a resolution to amend the Data Access Procedures as presented.

Requested City Council Action

Make a motion adopting a resolution amending the Data Access Procedures, appointing Kimberly Gibeau, City Clerk as the designated Responsible Authority and Lynn DeGrio, Human Resources Director as the Compliance Officer, effective immediately.

City of Grand Rapids Data Access Procedures

Introduction

These procedures are adopted to comply with the requirements of the Minnesota Government Data Practices Act (the “Act”), specifically MN stat. Sec. 13.03, Subd. 2 and 13.05, Subd. 5 and 8.

The Minnesota Data Practices Act establishes a system for compilation and distribution of data gathered by government agencies. All data collected and maintained by the City of Grand Rapids (“City”) are presumed public and are accessible to the public for both inspection and copying, unless classified as Private, Confidential, Nonpublic or Protected Nonpublic in accordance with federal law, state statute or a temporary classification.

Required Officials

Responsible Authority

The person designated by the City Council as the Responsible Authority is ~~the City’s Admin/HR Assistant Kimberly Gibeau, City Clerk.~~ The Responsible Authority is responsible for collection, use, and dissemination of any set of data. ~~The Responsible Authority has designated~~ certain other City employees are designated to assist in complying with the Act. These designees are as follows:

- Police Chief for police records
- IT Systems Administrator for electronic data storage
- ~~Deputy City Clerk for official records~~

Other positions responsible for maintenance of City records are as apparent or assigned.

Compliance Officer

The person designated by the Responsible Authority as the Compliance Officer is ~~the City Administrator Lynn DeGrio, Human Resources Director.~~ This is to whom questions regarding problems in obtaining access to data may be directed.

Categories of Data

All government data falls into one of three categories:

Data on Individuals	Data on Decedents	Data not on Individuals	Meaning of Classification
Public <i>MS §13.02, subd. 15</i>	Public <i>MS §13.02, subd. 15</i>	Public <i>MS §13.02, subd. 4</i>	Available to anyone for any reason
Private <i>MS §13.02, subd. 12</i>	Private <i>MS §13.10, subd. 1B</i>	Nonpublic <i>MS §13.02, subd. 9</i>	Available only to the data subject and to anyone authorized by the data subject or by law to see it
Confidential <i>MS §13.02, subd. 3</i>	Confidential <i>MS §13.10, subd. 1A</i>	Protected Nonpublic <i>MS §13.02, subd. 13</i>	Not available to the public or to the data subject

Before responding to any request, the Responsible Authority must determine the classification in which the requested data falls by consulting the Act or the appropriate statute. Requests for data determined not to be public, must be approved by the Responsible Authority.

Access to Data

All requests to examine data and for copies, can be oral or in writing. Depending upon the complexity of the request and/or data, the City may require that the request be in writing. All requests to see or copy private or confidential information must be in writing on a *City of Grand Rapids Data Request Form*. See Exhibit A, Data Request Form. Requests for government data shall be made to the Responsible Authority or her/his designee. Data requests may be submitted by mail addressed to: City of Grand Rapids, Administration Department, 420 North Pokegama Ave, Grand Rapids, MN 55744. Mailed requests will be treated as made on the date the request is received. A mailed request must be signed and notarized if the requested data is not public and the requestor wishes to have copies mailed without appearing in person to verify identity. Payment for the cost of mailing and cost of copies is to be made by the requestor prior to mailing of the copies.

All requests to inspect data will be limited to normal business hours of the City.

Employees and the requesting public should be aware that government records are maintained by certain functional classifications depending upon the purpose and use of the data. Staff will make an effort to facilitate the identification of the appropriate records, but their collection for review may go beyond their normal scope of work. If a request for public information is of such a nature or volume as to go beyond the reasonable scope of work, the Responsible Authority may determine the earliest possible date for production. The requestor has the **option** of calling to check on availability or of leaving a telephone number to be called with information on availability.

Examination of private or non-public government data is available without charge to:

- the subject of the data,
- a parent of a juvenile data subject unless the juvenile requests this denial or evidence is presented, such as state law, court order, or other legally binding document, which prohibits this right,
- persons with the City whose work assignment reasonably requires access,
- agencies authorized by state or federal law; and
- agencies or individuals who have the express written consent of the subject of the data. This consent must be on the form attached as Exhibit B, or a form reasonably similar.

In the instance when request for private data on an individual is made by a person with an informed consent for release, the identity of the requestor will be verified, the release will be reviewed to determine that the form complies with the requirements of MN Statute 13.05, Subd 4(d) and the data subject may be contacted to verify that informed consent was given.

Any person may request from the Responsible Authority or designee an explanation of the factual content and meaning of the data which has been received or inspected. Employees are not able to interpret policy decisions of legislative bodies. They may only provide minutes, resolutions and other factual documentation of such decisions.

Juvenile Records

A parent has the right to sign a consent for release of data concerning the parent's minor child. A minor child who has sufficient mental capacity to make a decision which reflects an appreciation of the consequences may give informed consent by signing a consent for release of data concerning the minor child without a parent's signature.

The following applies to *private* (not confidential) data about people under the age of 18.

- **Parental Access.** In addition to the people listed above who may have access to private data, a parent may have access to private information about a juvenile data subject. The parent is presumed to have this right unless the Responsible Authority or designee has been given evidence that there is a state law, court order, or other legally binding document which prohibits this right.
- **Notice to Juvenile.** Before requesting private data from juveniles, city personnel must notify the juveniles that they may request that the information not be given to their parent(s). This notice should be in the form attached as Exhibit C.
- **Denial of Parental Access.** The Responsible Authority or designee may deny parental access to private data when the juvenile requests this denial and the Responsible Authority or designee determines that withholding the data would be in the best interest of the juvenile. In determining the best interest of the juvenile, the Responsible Authority or designee will consider:
 - Whether the juvenile is of sufficient age and maturity to explain the reasons and understand the consequences,
 - Whether denying access may protect the juvenile from physical or emotional harm
 - Whether there is reasonable grounds to support the juvenile's reasons, and

- Whether the data concerns medical, dental, or other health services provided under MN statutes §144.341 to 144.347. If so, the data may be released only if failure to inform the parent would seriously jeopardize the health of the minor.

The Responsible Authority or designee may also deny parental access without a request from the juvenile under MN Statutes §144.335.

Summary Data

Summary data is statistical records and reports derived from data on individuals but which does not identify an individual by name or any other characteristics that could uniquely identify an individual. Summary data derived from private or confidential data is public. The Responsible Authority or designee will prepare summary data upon request, if the request is in writing and the requesting party pays for the cost of preparation. The Responsible Authority or designee must notify the requesting party about the estimated costs and collect those costs before preparing or supplying the summary data. This should be done within 10 days after receiving the request. If the summary data cannot be prepared within 10 days, the Responsible Authority must notify the requestor of the anticipated time schedule and reasons for the delay.

Pursuant to MN statute §13.05, subd. 7, the Responsible Authority may ask an outside agency or person to prepare the summary data if (1) the specific purpose is given in writing, (2) the agency or person agrees not to disclose the private or confidential data, and (3) the Responsible Authority determines that access by this outside agency or person will not compromise the privacy of the private and confidential data. If requested summary data cannot be provided without compromising not public data, the requestor will be informed in writing of the reason for denial of the request.

Fees

In general, fees may be charged only if the requesting person asks for a copy or electronic transmittal of the data. Fees will be charged according to the City's standard photocopying policy unless significant staff time is required. In that case, the fee will include the actual cost of searching for, retrieving and copying or electronically transmitting the data. The fee may not include time necessary to separate public from non-public data.

Rights of Data Subjects

An individual asked to supply private or confidential data concerning him/her will be given a *Tennessee* warning which will inform them of:

- the purpose and intended use of the requested data,
- whether h/she may refuse or is legally required to supply the requested data,
- any known consequences from supplying or refusing to supply the information, and
- the identity of other persons or entities authorized by state or federal law to receive the data.

A Tennessee warning is not required when an individual is requested to supply investigative data to a law enforcement officer. A Tennessee warning may be on a separate form or may be incorporated into the form which requests the private or confidential data.

Data Protection

A. Accuracy and Currency of Data

- All employees will be requested to provide updated personal information to the appropriate supervisor, which is necessary for tax, insurance, emergency notifications, and other personnel purposes. Other people who provide confidential information will also be encouraged to provide updated information when appropriate.
- All records must be disposed of according to the City's records retention schedule.

B. Data Safeguards

- Private and confidential information will be stored in files or databases which are not readily accessible to individuals who do not have authorized access and which will be secured during hours when the offices are closed.
- Private and confidential data must be kept only in City offices, except when necessary for City business.
- Only those employees whose job responsibilities require them to have access will be allowed access to files and records that contain private and confidential information. These employees will be instructed to:
 - not discuss, disclose or otherwise release private or confidential data to City employees whose jobs responsibilities do not require access to the data,
 - not leave private or confidential data where non-authorized individuals might see it, and
 - shred private or confidential data before discarding, or dispose through confidential locked recycling.

* When a contract with an outside party requires access to private or confidential information, the contracting party will be required to use and disseminate the information consistent with the Act.

Challenge to Data Accuracy

An individual who is the subject of public or private data may contest the accuracy or completeness of that data maintained by the City. The individual must notify the City's Responsible Authority in writing describing the nature of the disagreement. Within 30 days,

the Responsible Authority or designee must respond and either (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual, or (2) notify the individual that it is believed that the data is correct.

An individual who is dissatisfied with the responsible authority's action may appeal to the Commissioner of the Minnesota Department of Administration, using the contested case procedures under MN Statutes Chapter 14. The Responsible Authority will correct any data if so ordered by the Commissioner.

Denial of Access

If the Responsible Authority or designee determines that the requested data is not accessible to the requesting party, the Responsible Authority or designee must inform the requesting party orally at the time of the request or in writing as soon after that as possible. The Responsible Authority or designee must give the specific legal authority including statutory section, for withholding the data. The Responsible Authority or designee must place an oral denial in writing upon request. This must also include the specific legal authority for the denial.

City of Grand Rapids Data Request Form

A. Completed by the requestor. If applicable, also attach copy of consent for release of data.

Requestor Name:(required if requesting not public data)	Date of Request:
Address:(optional for notification/mailing purposes)	Phone Number:(optional, for notification purposes)
Description of the information requested: (attach additional sheets if necessary)	

B. Signature: If form is mailed and includes a request for data that is not public, sign this form and have your signature notarized.

Signed:
Acknowledged before me this _____ day of _____, 20____.
_____ NOTARY PUBLIC

C. Completed by Department

Department Name:	Handled by:
Information Classified as: <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Confidential <input type="checkbox"/> Non-public <input type="checkbox"/> Protected non-public	Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved in part (Explain below) <input type="checkbox"/> Denied (Explain below)
Remarks or basis for denial including statue section:	
Charges: <input type="checkbox"/> None <input type="checkbox"/> Photocopy _____ Pages X _____ cents = _____ <input type="checkbox"/> Special Rate: _____ (attach explanation) <input type="checkbox"/> Other: _____ (attach explanation)	Identity verified for Private information: <input type="checkbox"/> Identification: Driver’s license, state ID, etc. <input type="checkbox"/> Comparison with signature on file <input type="checkbox"/> Personal knowledge <input type="checkbox"/> Other: _____
Authorized Signature:	Date:

CONSENT TO RELEASE PRIVATE DATA

I, _____, authorize the City of Grand Rapids to release and provide copies the following private data about me:

to the following person or people:

The person or people receiving the private data may use it only for the following purpose or purposes:

This authorization is dated _____ and expires on _____

The expiration cannot exceed one year from the date of the authorization, except in the case of authorizations given in connection with applications for life insurance or non-cancelable or guaranteed renewable health insurance and identified as such, two years after the date of the policy.

I understand that information about me is protected under the Minnesota Government Data Practices Act, M.S. Chapter 13, and cannot be disclosed without my written consent unless otherwise provided for by state or federal law. I also understand that I may revoke this consent at any time and that this consent expires as specified, or if not specified, within one year of the date of my signature below.

Signature: _____

Date: _____

IDENTITY VERIFIED BY:

- Witness: X _____
- Identification: Driver's License, State ID, Passport, other: _____
- Comparison with signature on file
- Other: _____

Notice to Persons Under Age 18

Some of the information you are asked to provide is classified as private under state law. You have the right to request that some or all of the information not be given to one or both of your parents/legal guardians. Please complete the form below if you wish to have information withheld.

Your request does not automatically mean that the information will be withheld. State law requires the City to determine if honoring the request would be in your best interest. The City is required to consider:

- Whether you are of sufficient age and maturity to explain the reasons and understand the consequences,
- Whether denying access may protect you from physical or emotional harm,
- Whether there is reasonable grounds to support your reasons, and
- Whether the data concern medical, dental, or other health service provided under Minnesota Statutes Sections 144.341 to 144.347. If so, the data may be released only if failure to inform the parent would seriously jeopardize your health.

NOTICE GIVEN TO: _____

DATE: _____

BY: _____

(NAME)

(TITLE)

REQUEST TO WITHHOLD INFORMATION

I request that the following information: _____

Be withheld from: _____

For these reasons: _____

Date: _____

Printed Name: _____

Signature: _____

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-

A RESOLUTION AMENDING DATA ACCESS PROCEDURES AND APPOINTING RESPONSIBLE AUTHORITY AND COMPLIANCE OFFICER

WHEREAS, Minnesota Statutes, section 13.02, Subdivision 16, as amended, requires that the City of Grand Rapids appoint one person as the Responsible Authority to administer the requirements for collection, storage, use and dissemination of data on individuals, within the City; and

WHEREAS, the City of Grand Rapids City Council shares concern expressed by the legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing an administratively qualified Responsible Authority as required under the statute, and

WHEREAS, the City of Grand Rapids has a Compliance Officer who is responsible for addressing questions or concerns regarding the MN. Governmental Data Practices Act and accessibility of government data; and

WHEREAS, the City last amended the Data Access Procedures on August 27, 2007.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids adopts the amended Data Access Procedures and appoints Kimberly Gibeau, City Clerk, as the Responsible Authority for the purposes of meeting all requirements of MN. Statutes, chapter 13, as amended, and with rules as lawfully promulgated by the Commissioner of Administration and appoints Lynn DeGrio, Human Resources Director as the Compliance Officer.

Adopted this 12th day of June, 2017.

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0382 **Version:** 1 **Name:** Consider accepting the resignation of Bradley Thompson from the Grand Rapids Fire Department.

Type: Agenda Item **Status:** Consent Agenda

File created: 6/5/2017 **In control:** City Council

On agenda: 6/12/2017 **Final action:**

Title: Consider accepting the resignation of Bradley Thompson from the Grand Rapids Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments: [Thompson resignation](#)

Date	Ver.	Action By	Action	Result
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Consider accepting the resignation of Bradley Thompson from the Grand Rapids Fire Department.

Background Information:

Bradley Thompson, Firefighter, has submitted his notice of resignation from the Grand Rapids Fire Department. Bradley became a firefighter for the Grand Rapids Fire Department on August 1, 2016.

Staff Recommendation:

Human Resources Director Lynn DeGrio has recommended accepting Bradley's notice of resignation and wishes him well in his future endeavors.

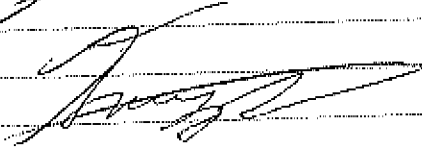
Requested City Council Action

Make a motion to accept the resignation from Firefighter Bradley Thompson effective June 1, 2017.

To: Grand Rapids Fire Department

I, Bradley Thompson, am Resigning
From the Grand Rapids Fire
Department due to relocating to
St. Cloud for Job opportunity.

Thank you for the Great
opportunity to be a part of the
Fire Department.

BC


6-1-17



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0385 **Version:** 1 **Name:** Temp Liquor for MacRostie
Type: Agenda Item **Status:** Consent Agenda
File created: 6/5/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving a temporary liquor license for MacRostie Art Center, event scheduled for Friday, July 7, 2017.
Sponsors:
Indexes:
Code sections:
Attachments: [MacRostie Art Center - July 7, 2017.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a temporary liquor license for MacRostie Art Center, event scheduled for Friday, July 7, 2017.

Background Information:

MacRostie Art Center has submitted an application for a temporary liquor license for a First Friday event scheduled for July 7, 2017. Certificate of Liability Insurance is on file.

Staff Recommendation:

Approve and authorize staff to forward to the State of Minnesota AGED for permit issuance.

Requested City Council Action

Make a motion approving a temporary liquor license for MacRostie Art Center, event scheduled for Friday, July 7, 2017.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: **MacRostie Art Center** Date organized: **11-1966** Tax exempt number: **23-7105948**

Address: **405 NW 1st Ave** City: **Grand Rapids** State: **Minnesota** Zip Code: **55744**

Name of person making application: **Katie Marshall** Business phone: **218-326-2697** Home phone: **218-326-2046**

Date(s) of event: **Friday, July 7, 2017** Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: **X Aaron Squadroni** City: **Coleraine** State: **Minnesota** Zip: **55744**

Add New Officer

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Avenue, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Mutual, \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Grand Rapids City/County Date Approved _____

\$ 20 City Fee Amount Permit Date _____

[Signature] Date Fee Paid _____ City/County E-mail Address _____

Signature City Clerk or County Official Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/6/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Itasca Reliable Insurance Agency 1121 E US Hwy 169 PO Box 825 Grand Rapids MN 55744	CONTACT NAME: Diane Dick, CIC, CISR, AAM PHONE (A/C, No, Ext): (218) 326-8518 E-MAIL ADDRESS: dianed@itascareliableinsurance.com	FAX (A/C, No): (218) 326-9557
	INSURER(S) AFFORDING COVERAGE	
INSURED MacRostie Art Center 405 NW 1st Ave Grand Rapids MN 55744	INSURER A: West Bend Mutual	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2016 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X	A165748	7/1/2016	7/1/2017	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 200,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
						Hired & Nonowned Auto	\$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		A165748	7/1/2016	7/1/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE	OTH-ER
						E L EACH ACCIDENT	\$
						E L DISEASE - EA EMPLOYEE	\$
						E L DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Host Liquor Liability Coverage is included under the General Liability Policy listed above.
City of Grand Rapids is included as additional insured with regards to the "First Friday of the Month" events.

CERTIFICATE HOLDER (218) 326-7680 kgibeau@ci-grand-rapids.mn City of Grand Rapids 420 Pokegama Ave N Grand Rapids, MN 55744	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE D Dick, CIC, CISR, AAM/ <i>Diane Dick</i>



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0395 **Version:** 1 **Name:** Recreation Summer Employees 2
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving the hiring of part-time employees at the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Background Information:

The following individuals will be hired with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex. These seasonal employees will be part of the annual operating budget, begin employment on May 13, 2017 and complete employment by August 31, 2017.

- Blake McLaughlin Youth Coach, \$9.50 per hour
- Brett Rodenberg, Youth Coach, \$9.50 per hour
- Ian Pallin , Youth Coach, \$9.50 per hour
- Maddy Shaffer, Youth Coach, \$9.50 per hour
- Danica Giese, Youth Coach, \$9.50 per hour
- Andy Fox, Youth Coach, \$9.50 per hour
- Nealee Roberts, Sports Complex Concessions, \$9.50 per hour, starting June 13, 2017 through December 31, 2017.

Staff Recommendation:

City staff is recommending the approving of hiring of seasonal and regular part-time employees with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.

Requested City Council Action

Make a motion approving the hiring of seasonal and regular part-time employees with the Grand Rapids Park and Recreation Department, IRA Civic Center and the Grand Rapids Sports Complex.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0396 **Version:** 1 **Name:** 2017 DPS Grant Hazmat Team
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Considering adopting a resolution authorizing staff to apply and accept a grant from the Minnesota Department of Public Safety
Sponsors:
Indexes:
Code sections:
Attachments: [Grant Resolution - Fire.pdf](#)

Date	Ver.	Action By	Action	Result
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Considering adopting a resolution authorizing staff to apply and accept a grant from the Minnesota Department of Public Safety

Background Information:

The Grand Rapids Fire Department has the opportunity to apply and receive funding for the Hazardous Material Chemical to be reimbursed at an 80/20 match to be used for training and educational purposes. The twenty percent funding match is accounted for within the Hazmat Team regular budget.

Staff Recommendation:

Allow staff to submit a grant request to the Department of Public Safety on behalf of the Hazardous Material Chemical Assessment Team.

Requested City Council Action

Make a motion to adopt a resolution authorizing staff to apply for and accept a grant from the Department of Public Safety.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-

A RESOLUTION ACCEPTING A \$10,000 GRANT FROM THE DEPARTMENT OF PUBLIC SAFETY TO THE GRAND RAPIDS FIRE DEPARTMENT TO BE USED FOR TRIANING OF THE CHEMICAL ASSESMENT TEAM

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Department of Public Safety has awarded the Grand Rapids Fire Department a \$10,000 grant to be used for training of the Chemical Assessment Team.

Adopted this xxxx day of xxxxx 2017.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember xxxxxxx seconded the foregoing resolution and the following voted in favor thereof: xxx; and the following voted against same: xxxxxxxxxxxxxxx, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0397 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approval of a Grant Contract with IRRRB for a Commercial Redevelopment Grant to complete demolition and hazardous material abatement associated with the Rapids Brewing (Block 19 Redevelopment) project.

Sponsors:

Indexes:

Code sections:

Attachments: [Commercial Redevelopment Grant Contract-Rapids Brewing \(Block 19 Redevelopment\).pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approval of a Grant Contract with IRRRB for a Commercial Redevelopment Grant to complete demolition and hazardous material abatement associated with the Rapids Brewing (Block 19 Redevelopment) project.

Background Information:

On May 22, 2017 the City Council authorized an application to IRRRB for a \$96,140.00 Commercial Redevelopment Grant to fund all or a portion of the demolition of structures located at 216 and 218 N. Pokegama Avenue as well as hazardous material abatement within the structure located at 214 N. Pokegama Ave. for the Rapids Brewing (Block 19 Redevelopment) project.

The IRRRB has approved the full amount of that grant request. The execution of the attached Grant Contract requires the approval of the City Council.

Requested City Council Action

Approve the Grant Contract with IRRRB for a Commercial Redevelopment Grant to complete demolition and hazardous material abatement associated with the Rapids Brewing (Block 19 Redevelopment) project and authorize the Mayor and City Administrator's execution.

**STATE OF MINNESOTA
GRANT CONTRACT**

PO ID 3000005800	PO Date May 19, 2017		Fiscal Year 2017	Grant Award \$96,140.00
Vendor ID 0000195352	Fund 2370	Fin Dept ID B4335310	Approp ID B43TCPR	Account 441352

This grant contract is between the State of Minnesota, acting through its Office of the Commissioner of Iron Range Resources and Rehabilitation Board ("hereinafter IRRRB") and City of Grand Rapids - 420 North Pokegama Avenue, Grand Rapids, Minnesota, 55744 ("GRANTEE").

Recitals

1. Under Minn. Stat. Sec. 298.22 and 298.223 and pursuant to IRRRB Resolution No. 16-029 the IRRRB is empowered to enter into this grant.
2. As part of its mission, the IRRRB will grant funds for local economic development projects located within the Taconite Assistance Area defined in Minn. Stat. Sec. 273.1341. The IRRRB has determined that complete of this project will support those purposes.
3. The IRRRB is in need of the duties specified in Exhibit A, which is attached and incorporated into this grant contract.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn. Stat. Sec. 16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 Effective date:

May 31, 2017, or the date the State obtains all required signatures under Minn. Stat. Sec. 16B.98, Subd. 5, whichever is later. Per, Minn. Stat. Sec. 16B.98, Subd. 7, no payments will be made to the Grantee until this grant contract is fully executed. **The Grantee must not begin work under this grant contract until this contract is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.**

1.2 Expiration date:

June 29, 2018, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 Survival of Terms.

The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will: perform the duties specified in Exhibit A which is attached hereto and incorporated into this grant contract. The grantee will comply with required grants management policies and procedures set forth through Minn. Stat. Sec. 16B.97, Subd. 4 (a) (1).

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract as follows:

(a) Compensation

The Grantee will be paid according to the breakdown of costs contained in Exhibit B, which is attached hereto and incorporated into this grant contract.

(b) Travel Expenses

Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract will be according to the breakdown of costs contained in Exhibit B; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$96,140.00 and be in accordance with the breakdown of costs contained in Exhibit B.

4.2 Payment

(a) Invoices

The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the breakdown of costs contained in Exhibit B.

(b) Unexpended Funds

The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 Contracting and Bidding Requirements

Per Minn. Stat. Sec. 471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property

(a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding

process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. Sec. 16C.28, Subd. 1, paragraph (a), clause (2)

(b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. Sec. 16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c)

(c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Stat. Sec. 16C.28, Subd. 1, paragraph (a), clause (2)

(d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

(e) For projects that include construction work, prevailing wage rates must be paid pursuant to Minn. Stat. Sec. 177.41-177.44 and per IRRRB Board Resolution No. FY96-005, which is attached hereto and incorporated by reference into this grant contract as Exhibit C. Consequently, the bid request must state the project is subject to the payment of *prevailing wages*. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Chris Ismil, 4261 Hwy 53 S, Eveleth, Minnesota, 55734, (218) 735-3010, chris.ismil@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Rob Mattei, 420 North Pokegama Avenue, Grand Rapids, Minnesota, 55744, 218-326-7600, rmattei@ci.grand-rapids.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract

without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 Amendments

Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Complete

This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. Sec. 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. Ch.13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law

10.2 Intellectual Property Rights

The State shall own all rights, title and interest in any intellectual property that is derived or developed pursuant to this grant contract, including but not limited to copyrights, patents, trade secrets, trademarks and service marks in any works or documents created and paid for pursuant to this contract.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. Sec.176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity

Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract.

12.2 Endorsement

The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State

The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

15 Data Disclosure

Under Minn. Stat. Sec.270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Provisions

Specifically, but without limitation, GRANTEE shall comply with and, to the extent required by law shall require its contractors and subcontractors performing work on the Project to comply with: Minn. Stat. Sec. 181.59 (Non-discrimination); Minn. Stat. Sec. 116J.871 and 177.43 (Prevailing Wages); Minn. Stat. Sec. 574.26 (Payment and Performance Bonds); Minn. Stat. Sec. 363A.36 (Certificate of Compliance for private entities); and Minn. Stat. Sec. 116L.66 (Job Listings for grants of \$200,000 or more to any private entity), and the American's with Disabilities Act 42 U.S.C.A. Sect. 12101.

The grant is subject to the provisions in Minn. Stat. Sec. 16B.97 and .98.

This document may be executed in counterparts. The parties may provide electronic signatures pursuant to the authority of Minn. Stat. Ch. 325L.

1. STATE ENCUMBRANCE VERIFICATION

3. STATE AGENCY

Individual certifies that funds have been encumbered as required by Minn. Stat.' 16A.15 and 16C.05

Electronically Approved and Signed
Signed: Bob Scuffy
Title: Accounting Director
Date: May 19, 2017

Electronically Approved and Signed
By: Mark RPhillips
Title: Commissioner
Date: May 31, 2017

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution:

Agency

Grantee

State's Authorized Representative

EXHIBIT A: DUTIES

The Grantee, who is not an IRRRB employee, will use the IRRRB monies provided for the abatement of a commercial building on Pokegama Avenue and the demolition and removal of two commercial buildings located on 218 N. Pokegama Avenue; The S. 9' of Lot 16 and all of Lot 17, Block 19 in plat of Town of Grand Rapids and 216 N. Pokegama Avenue; Lot 18, Block 19 in plat of Town of Grand Rapids.

Expenses eligible for reimbursement under the terms of this Agreement will be those incurred since 6/17/2016, for the abatement of a commercial building and the demolition and removal of two commercial buildings located on Pokegama Avenue in Grand Rapids, and other costs associated with the completion of the project.

EXHIBIT B: PAYMENTS

IRRRB monies will not be released until the agency has received a copy of the project bids. The grantee is required to make available upon request additional documentation to include the MPCA intent to demolition form, utilities disconnect form, assurance of hazardous waste removal, and commitment letter for matching funds upon request from the IRRRB.

The IRRRB will promptly pay the Grantee after the Grantee presents itemized invoice for the services actually performed and the IRRRB's Authorized Representatives accepts the invoiced services.

Invoices must be submitted timely and according to the following schedule: reimbursement upon submission of invoices upon completion of stages of work on the project and/or completion of the entire project done in accordance with this Agreement. If applicable, bid tabs will be required for the project and a copy submitted to the IRRRB Authorized Representative.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0398 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Consent Agenda

File created: 6/6/2017 **In control:** City Council

On agenda: 6/12/2017 **Final action:**

Title: Consider adopting a resolution accepting a \$96,140.00 Commercial Redevelopment Grant from Iron Range Resources and Rehabilitation Board (IRRRB)

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution Accepting IRRRB Commercial demo grant.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a \$96,140.00 Commercial Redevelopment Grant from Iron Range Resources and Rehabilitation Board (IRRRB)

Background Information:

Minnesota Statutes state that cities may accept gifts of real or personal property, including money. The attached resolution accepts the \$96,140.00 Commercial Redevelopment Grant from IRRRB for demolition and hazardous material abatement associated with the Rapids Brewing (Block 19 Redevelopment)

Requested City Council Action

Adopt a resolution accepting a \$96,140.00 Commercial Redevelopment Grant from Iron Range Resources and Rehabilitation Board (IRRRB)

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-

A RESOLUTION ACCEPTING A \$96,140.00 GRANT FROM THE IRON RANGE RESOURCES AND REHABILITATION BOARD (IRRRB) COMMERCIAL REDEVELOPMENT PROGRAM FOR DEMOLITION AND HAZARDOUS MATERIAL ABATEMENT ASSOCIATED WITH THE RAPIDS BREWING (BLOCK 19 REDEVELOPMENT) PROJECT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the \$96,140.00 Commercial Redevelopment grant award from the IRRRB for the demolition of two structures and hazardous material abatement for the Rapids Brewing (Block 19 Redevelopment).

Adopted this 12th day of June, 2017.

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilmember _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0400 **Version:** 1 **Name:** Civic Center Resolution Requesting State Bonds
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider a resolution authorizing the submittal of a State Bond request for the IRA Civic Center Expansion/Renovation project.

Sponsors:

Indexes:

Code sections:

Attachments: [6-12-17 Civic Center Expansion Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider a resolution authorizing the submittal of a State Bond request for the IRA Civic Center Expansion/Renovation project.

Background Information:

One of the City Council goals is to "Create a master plan for expansion and improvements to the Civic Center considering multiple community needs". Staff will be bring a master plan proposal to council for consideration at the June 26, regular council meeting. Once this plan is complete, funding will play a major role in moving forward with the to be developed master plan. Unfortunately, the State Bonding request cycle only comes every two years. So if we were to skip this cycle, the earliest we would be considered for State bonding would be spring of 2020, which if successful, would have us occupying new space the earliest of late 2021.

As a result, staff would like to submit a rough draft request which is due June 16th. The attached resolution authorizes the submittal of the bond request from the State. As we progress we will have an opportunity to refine the request in September/October. Ultimately, we can refine the financial request when Senator Eichorn and Representative Layman prepare companion bills in January.

Staff Recommendation:

City staff is recommending a resolution authorizing the submittal of a State Bond request for the IRA Civic Center Expansion/Renovation project.

Requested City Council Action

A motion approving a resolution authorizing the submittal of a State Bond request for the IRA Civic Center Expansion/Renovation project.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-__

RESOLUTION SUPPORTING AND AUTHORIZING SUBMISSION OF AN APPLICATION TO MINNESOTA MANAGEMENT AND BUDGET REQUESTING FUNDS FROM THE 2018 STATE APPROPRIATION FUNDED FROM STATE GENERAL BONDS FOR DESIGN, AND CONSTRUCTION OF THE IRA CIVIC CENTER EXPANSION/RENOVATION IN GRAND RAPIDS, MINNESOTA.

WHEREAS, Minnesota Statutes section 16A.86 sets out the process by which local governments may request state bond appropriations for capital improvement projects; and

WHEREAS, Local governments are invited to submit capital budget requests to Minnesota Management and Budget (MMB) by June 16, 2017; and

WHEREAS, the City of Grand Rapids has submitted an application to MMB requesting funds be included in the 2018 bonding bill for the design and construction of the IRA Civic Center Expansion/Renovation; and

WHEREAS, the IRA Civic Center Expansion/Renovation serves the region by providing public space for trade shows, performances, education, daycare, sports and recreational programming; and

WHEREAS, the City of Grand Rapids has determined that improvements will have a positive economic impact on the community and our region; and

WHEREAS, requests for appropriations funded from state general obligation bonds must be accompanied by a resolution of the governing body of the applicant;

NOW THEREFORE BE IT RESOLVED that the City Council of Grand Rapids authorizes the submission of a request for 2018 state appropriations funded from state general obligation bonds to assist with this project of state and regional significance and assigns it the top priority.

Adopted by the Council this 12th day of June, 2017.

Dale Adams, Mayor

ATTEST:

Kim Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____, _____, _____, _____; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0401 **Version:** 1 **Name:** PW Request to Hire 2 PT Summer Maintenance Workers
Type: Agenda Item **Status:** Consent Agenda
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving both Drew Sjostrand and Allen Watland for employment as 2017 Part-Time Summer Maintenance Workers for the Public Works Department.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving both Drew Sjostrand and Allen Watland for employment as 2017 Part-Time Summer Maintenance Workers for the Public Works Department.

Background Information:

The Public Works Department hires part-time maintenance workers for the Spring and Summer Maintenance Seasons for parks, athletic fields, rights-of-ways, cemetery and city property maintenance. Ratification for Drew and Allen's start dates would be June 13th, 2017 and continue until November 4th, 2017, at a wage rate for first year workers of \$9.50 per hour. The cost for our part-time maintenance workers is included in the 2017 Public Works Budget.

Staff Recommendation:

Public Works Director, Jeff Davies and City Engineer (Interim PW Director) Matt Wegwerth both recommend hiring both Drew Sjostrand and Allen Watland.

Requested City Council Action

Make a motion to authorize the Public Works Department to hire both Drew Sjostrand and Allen Watland as 2017 Part-Time Summer Maintenance workers.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0402 **Version:** 1 **Name:** Golf Course Equipment Trade In
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider Golf Course Equipment Trade In
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider Golf Course Equipment Trade In

Background Information:

On April 10, 2017 the City Council approved the purchase of a Toro Sand Pro 3040 that included a trade in value

of \$500 for the trade in of our current unit we are replacing.

The golf staff has determined that it is a better value for us to keep the old unit and use it for parts rather than the \$500 trade.

Therefore the purchase price of the new unit is an additional \$534.38 tax included.

Staff Recommendation:

Approve the modified purchase price of the Toro Sand Pro 3040 by adding an additional \$534.38. This will negate the trade in part of the purchase.

Requested City Council Action

Consider approving an increase of \$534.38 to the purchase price of the Toro Sand Pro 3040. Thereby eliminating the trade in of the old sand unit

that was included in the original purchase price of \$17,787. Funding from the Pokegama Golf Course 2017 Budget.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0403 **Version:** 1 **Name:** CP 2010-5 Design and Construction Proposal
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving SLA 2010-5c with SEH for design and construction services related to CP 2010-5, Mississippi River Pedestrian Bridge
Sponsors:
Indexes:
Code sections:
Attachments: [sla 2010-5C for Riverfront Ped Bridge](#)

Date	Ver.	Action By	Action	Result
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Consider approving SLA 2010-5c with SEH for design and construction services related to CP 2010-5, Mississippi River Pedestrian Bridge

Background Information:

The City was recently awarded \$750,000 by the State Legislature which finalizes the funding package for the project. The proposed \$1,500,000 project will be funded with the following sources:

- Federal Transportation Enhancement (TE) Funds - \$297,000
- City Funds (1999 Bridge Bonds) - \$453,000 (Monies from this fund can only be spent on bridge projects)
- State Bonding Funds - \$750,000

The City has a Master Municipal Engineering Agreement with SEH for design and construction engineering services. The attached SLA authorizes design and construction engineering services on CP 2010-5, Mississippi River Pedestrian Bridge

Staff Recommendation:

City staff is recommending approval of SLA 2010-5c with SEH

Requested City Council Action

A motion approving SLA 2010-5c with SEH for design and construction services related to CP 2010-5, Mississippi River Pedestrian Bridge



Building a Better World
for All of Us®

Supplemental Letter Agreement No. 2010-5C

June 12, 2017

Mayor Adams
City of Grand Rapids
420 NE 4th Street
Grand Rapids, MN 55744

RE: Mississippi Riverfront Pedestrian Bridge
City Project 2010-5C
SLA for Design and Construction Administration

Dear Mayor Adams,

City Project 2010-5C involves bridge construction and associated appurtenances over the Mississippi River in downtown Grand Rapids. The improvements are near the Grand Rapids Area library. The City has secured State Bonding and Federal TAP funds for this project. These funds are managed by the Minnesota Department of Transportation and require state and federal documentation.

The City Engineer has requested that we prepare this Supplemental Letter Agreement (SLA) for design and construction administration of all of these improvements for your consideration. Our estimated work scope and fee for this project are listed below and are in accordance with the Master Engineering Services Agreement that is in place between the City of Grand Rapids and Short Elliott Hendrickson, Incorporated (SEH).

SEH Work Scope

The services included in this SLA are for design services as listed in the Master Agreement in place between the City and SEH.

Proposed Project Schedule

Council considers approval of this SLA	June 12, 2017
Council orders plans and specifications	June 12, 2017
Council approves plans and specifications and authorizes bid (based on approval of plans by MnDOT)	September 2017
Advertise in Herald Review (GR – official newspaper)	October 2017
Bid opening	October 2017
Council considers award of contract	November 2017
Construction – (assuming permits are approved)	November 2017
Substantial completion	September 2018

Fee Schedule

The fee for design will be as listed in the Master Engineering Services Contract (design fee = 7.5% of low construction bid, construction fee = 9.0% of actual project cost). The current construction estimate for this work is \$1,343,000, which equates to a design fee of \$100,725 and construction fee of \$120,870 for a total estimated fee of \$221,595.

Soil Borings will be performed by an outside vendor. Braun Intertec has submitted an estimated quote of \$11,625 for two 20' deep borings located in the retaining wall area and three 70' deep borings located at the two bridge abutments and pier. SEH will maintain the contract with a 5% sub-consultant adjustment, making it an additional estimated total of \$12,206.25.

We look forward to working with you on this project. If this SLA is acceptable, please sign in the space provided and return a copy to us. We will then begin work immediately. Please contact us if you have any questions regarding this supplemental letter agreement.

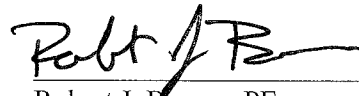
Sincerely,
Short Elliott Hendrickson Inc.



Sara Christenson, EIT
Project Manager

6/12/17

Date



Robert J. Beaver, PE
Office Manager/Principal

6/12/17

Date

City of Grand Rapids Authorization:

Kim Johnson-Gibeau
City Clerk

Date

Dale Adams
Mayor of Grand Rapids

Date

C: SEH contract file

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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0404 **Version:** 1 **Name:** TCF Lease/Purchase Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider entering into Governmental Lease-Purchase Agreement with TCF Equipment Finance.
Sponsors:
Indexes:
Code sections:
Attachments: [Lease Purchase Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider entering into Governmental Lease-Purchase Agreement with TCF Equipment Finance.

Background Information:

At the May 22, 2017 Council Meeting, the City Council approved the lease/purchase of the following Toro machines: Toro Greensmaster 3150-Q, two Toro Reelmaster 3550-D fairway mowers, Toro Groundsmaster 3500-D demo unit. The total price \$142,746.63 includes trade in value of \$5,750 and sales tax of \$9,182.53. Annual payments will be \$30,779.03 for five years with the first payment due on delivery.

Staff Recommendation:

Staff recommends making a motion adopting the resolution for Governmental Lease-Purchase Agreement No. 008-0721270-300 and authorize the necessary signatures for the Governmental Lease Agreement.

Requested City Council Action

Make a motion adopting the resolution for Governmental Lease-Purchase Agreement No. 008-0721270-300 and authorize the necessary signatures and first payment of \$30,779.03 for the Governmental Lease Agreement.

Embedded Secure Document

The file <https://grandrapids.legistar.com/View.ashx?M=F&ID=5240094&GUID=5D9A23DD-574F-462C-AA8B-734D191DA5D5> is a secure document that has been embedded in this document. Double click the pushpin to view.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0405 **Version:** 1 **Name:** North Rinks Material Sale
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider selling materials from the North Rinks to the City of Bigfork.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider selling materials from the North Rinks to the City of Bigfork.

Background Information:

We were recently approached by a youth pastor who is interested in purchasing our old materials from the North Rinks to build an outdoor rink in Bigfork. The sale of materials will be to the City of Bigfork and once reconstructed will provide their community their first outdoor rink. The money from the sale will go into the Multi-Use Pavilion fund.

Staff Recommendation:

City staff recommends selling materials from the North Rinks to the City of Bigfork for \$1,000.00.

Requested City Council Action

Make a motion to approve selling materials from the North Rinks to the City of Bigfork for \$1,000.00.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0406 **Version:** 1 **Name:** Amendment to Animal Ordinance
Type: Agenda Item **Status:** Consent Agenda
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider adopting an Ordinance amending Chapter 10 of the City Code, which addresses animals within the city.

Sponsors:

Indexes:

Code sections:

Attachments: [Ordinance amending Chapter 10 - Animals.pdf](#)
[Animal Ord - Exhibit A.pdf](#)
[Animal Ord - Exhibit B.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting an Ordinance amending Chapter 10 of the City Code, which addresses animals within the city.

Background Information:

From time-to-time it is desirable to review city ordinances to make sure that they are reasonable, enforceable, reflect community expectations and the methodology used to enforce them. The Police Department has reviewed Chapter 10 of the City Code. This is the chapter that addresses animals within the city.

It is the Police Department’s recommendation that Chapter 10 be amended by the City Council to further define terms and provide more specificity as to what and is not allowed in the city. The proposed amendment would also clarify who is responsible for enforcing this ordinance as well as procedures to be followed in the case of an animal bite. City Attorney Sterle has reviewed the current ordinance and proposed changes. A complete redlined draft of changes is attached for review.

In summary, the proposed changes include the following:

- Expands the definition of “At large” to include any person designated by the owner to be in control of an animal, not just the owner or immediate family member.
- Further clarifies the definition of “Domestic Animal” and “Non-Domestic Animal” and provides examples.
- Defines “Keep” as “to have or retain in possession.”
- Defines the terms “Police Officer” and “Community Service Officer.”
- Provides an exception for non-domestic animals “specifically trained for and actually providing assistance to the handicapped or disabled” and an operational zoo, veterinarian clinic and traveling exhibition.
- Provides an exception for “Off leash” dogs in city parks that have been designated as dog parks.
- Specifies that Dangerous Dogs, leashed or unleashed, will not be allowed in any city park.
- Clarifies who may enforce this ordinance (police officers and community service officers), conditions under

which an animal may be impounded.

- Requires the Domestic Animal Control Facility to be inspected annually by a licensed veterinarian (already being done).
- Clarifies that noise from an animal that unreasonably disturbs a person, including a police officer or community service officer, repeatedly, over at least a ten minute period of time, is a nuisance.
- Provides the City the option of “licensing” or “registering” dogs.
- Clarifies the procedure which will followed after an animal bite has occurred.
- Further specifies the conditions necessary for inhumane treatment of an animal.

Staff Recommendation:

Adopt Ordinance and authorize publication in summary form.

Requested City Council Action

Make a motion to adopt an Ordinance amending Chapter 10 of the City Code, which addresses animals within the city.

Councilor introduced the following ordinance and moved for its adoption.

ORDINANCE NO. 17-

AN ORDINANCE AMENDING AND UPDATING MULTIPLE SECTIONS OF ARTICLES I AND II WITHIN CHAPTER 10 *ANIMALS*

WHEREAS, from time to time, the City of Grand Rapids deems it important to review and update, if necessary, its local Ordinances; and

WHEREAS, at the City Council Work session on May 22, 2017, the Police Department presented proposed amendments to Chapter 10 of the City Code as it relates to Animals.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA, that the amendments to the City Code are in the best interest of the public's health, safety and general welfare, and hereby ordains that the Grand Rapids City Code be amended as follows: *See Exhibits "A" and "B"*.

This Ordinance shall become effective after its passage and publication.

ADOPTED AND PASSED BY THE City Council of the City of Grand Rapids on the 12th day of June, 2017

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor Zeige seconded the foregoing ordinance and the following voted in favor thereof: Opposed: None, whereby the ordinance was declared duly passed and adopted.

Exhibit “A”

- **Chapter 10 - ANIMALS^[1]**
- **ARTICLE I. - IN GENERAL**
- **Sec. 10-1. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

At large means off the premises of the owner not under the control of the owner or a member of his immediate family *or a person designated by the owner*, either by leash or kept under confinement of such owner. The running at large of dogs and cats is prohibited at all times.

Cat includes both male and female cat.

Confinement means a keeping of a dog or cat on an owner's property, fence, chain, vehicle, etc.

Custodian means any person or business entity, owning, harboring, or keeping a dog or cat either permanently or temporarily.

Dog includes both male and female dog.

Domestic animal means dog, cat, fish, birds and similar household pets *kept for companionship and enjoyment*. *Domestic animals are those which commonly live in the household and not in a separate accessory building. Domestic animals include aquarium fish, non-poisonous, non-venomous and non-constricting arthropods, reptiles and amphibians and small mammals such as rabbits, gerbils, hamsters, guinea pigs, fancy mice and fancy rats.*

Non-domestic animal means those animals considered to be naturally wild and not naturally trained or domesticated; or which are considered inherently dangerous to the health, safety and welfare of people.

Householder occupant means any person who ordinarily exercises dominion or possession over a residence, office, store, building, shop or other premises which is generally deemed to be a single unit of occupancy within the city whether as an owner, landlord, tenant or otherwise.

Owner means any person, firm or corporation owning, harboring, keeping a dog or cat or allowing the same to be about his premises.

Keep means to have or retain possession of.

Police Officer means a person who is licensed to practice law enforcement in Minnesota and is a member of the Grand Rapids Police Department

Community Service Officer means a person who is a member of the Grand Rapids Police Department whose duty it is to perform law enforcement related duties that do not require a licensed peace officer to perform.

Proper authority means any person authorized by the city to enforce the provisions of this chapter.

Residence means any dwelling, abode or apartment where a single family customarily resides.

(Code 1978, § 14.01)

- **Sec. 10-2. - Keeping of animals.**

This subsection does not apply in the AG zoning district. Only domestic animals shall be kept but not raised or boarded for profit in the city, except as otherwise provided by this chapter.

The keeping of *non-domestic animals* ~~wild and exotic animals~~ shall not be permitted in the city, with the exception of chickens and then only in accordance with the applicable ordinance.

Unless otherwise defined, non-domestic animals shall include:

- (a) *Any member of the cat family including, but not limited to lions, tigers, cougars, bobcats, leopards, jaguars, feral cats but excluding those recognized as domestic house cats.*
- (b) *Any natural wild member of the canine family including but not limited to wolves, foxes, coyotes, dingos and jackals, but excluding those recognized as domesticated dogs.*
- (c) *Any hybrid or crossbreeds between an animal defined in clauses (a) or (b) and a domestic animal and offspring from all subsequent generations of those hybrids or crosses, such as a cross between a wolf and a dog.*
- (d) *Any member or relative of the rodent family including any skunk (whether or not descended), raccoon, or squirrel but excluding those members otherwise defined or commonly accepted as domesticated pets.*
- (e) *Any poisonous, venomous, constricting or inherently dangerous member of the reptile or amphibian families including, but not limited to, rattlesnakes, boa constrictors, pit vipers, crocodiles and alligators.*
- (f) *Any other animal that is not explicitly listed above but which can be reasonably defined by terms of this section, including, but not limited to bear, deer, non-human primates and game fish.*

Exceptions: An exception may be made to this prohibition for non-domestic animals specifically trained for and actually providing assistance to the handicapped or disabled; for those non-domestic animals temporarily brought into the city as part of an operational zoo or by a veterinarian clinic; and for traveling exhibitions which keep non-domestic animals for exhibition or show, provided that such person, traveling circus, zoo or show holds a valid United States Department of Agriculture license and has obtained a permit from the City of Grand Rapids, provided such non-domestic animals are not kept in the city more than 14 business days. The keeping of livestock, including horses, is allowed on properties zoned for agricultural use.

(Code 1978, § 14.06)

- **Sec. 10-3. - Vicious animals.**

The owner of, or the keeper of, any vicious animal shall not allow the same to be at large within the city. In actions under this section it shall only be necessary to prove the fact of viciousness of such animal, and it shall not be necessary to prove the knowledge of such viciousness by the owner of such animal.

(Code 1978, § 42.11)

- **Sec. 10-4. - Animals and city parks.**

Animals are ~~strictly~~ prohibited at Blandin Beach Park. No owner shall take his animal upon Blandin Beach Park. ~~whether leashed, licensed, tagged or not.~~ At all other city park locations, animals will be permitted so long as the animal is leashed, ~~licensed and tagged~~ in conformity with other sections of this chapter. *Dogs, off leash, are allowed in portions of city parks that have been designated as dog parks. Dangerous Dogs will not be allowed in any portion of any city park.* This section does not apply to "seeing-eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, to service dogs ~~used to assist hearing impaired persons~~ when being used as such, ~~to service animals used to assist disabled persons when being used as such~~ nor to police canine dogs properly trained and being used by law enforcement for official police duty.

(Code 1978, § 14.12)

Cross reference— Recreation parks, [ch. 46](#).

Exhibit “B”

- **Secs. 10-5—10-40. - Reserved.**
- **ARTICLE II. – ANIMALS, DOGS AND CATS^[2]**
- **Sec. 10-41. - Impounding.**

It shall be the responsibility of licensed police officers and community service officers to enforce the provisions of this section and to be impounded by transporting or causing to be transported to the City Domestic Animal Control Facility or other appropriate place any dogs or other animals kept within the city contrary to the provisions of this section. Police officers and community service officers are authorized to issue citations and sign complaints against any person for violation of this chapter.

- (a) Any unrestrained or unidentified animal required to be restrained or marked for identification by this chapter may be impounded.*
- (b) Any animal meeting the definition of a public nuisance animal may be impounded.*
- (c) Any animal involved in a biting incident may be impounded.*
- (d) Any dog that has been declared either Potentially Dangerous or Dangerous pursuant to state law and has violated restrictions placed upon the animal may be impounded.*
- (e) Any animal found to be not properly sheltered from cold, hot or inclement weather, not properly fed or watered or is injured and uncared for may be impounded.*

Redemption of Impounded Animals: The police officer or community service officer shall make reasonable and practical efforts to locate the animal owner. Any animal so impounded shall be kept for at least five days, or at least ten days in the case of quarantine due to a bite, unless sooner reclaimed by the owner, or is put down in the case of a bite so that it can be examined for rabies. The owner of an animal being quarantined cannot claim the animal until after the quarantine period has expired. The owner of any impounded animal may reclaim the animal by paying the appropriate fees and meeting any additional requirements prescribed by city ordinance and state statute.

Facility Inspection: The police department shall cause the Domestic Animal Control Facility to be in a clean and sanitary condition. The facility shall inspected, annually, by a veterinarian.

Disposing of Unclaimed Animals: Any animal not reclaimed within five days, or ten days in case of quarantine, after being impounded, shall become property of the City and may be disposed of by the City.

Accounting: The police department shall cause a record to be kept of all animals received at the Domestic Animal Control Facility and the disposition of these animals.

Vaccination Requirements: Every dog, cat or ferret over six months of age, kept as a pet, shall be vaccinated against rabies. Because of techniques and tolerances, species limitations and public health implications, animal rabies vaccines shall be administered only by or under the supervision of a veterinarian. Any animal of a species for which no rabies vaccination is licensed for that species by the United States Department of Agriculture shall be considered unvaccinated for rabies, regardless of the animal's vaccination history.

No dog or cat need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness or other medical consideration; and such exception certificate is presented to a police officer or community service officer when requested. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.

~~(a) It shall be the duty of every police officer or the community assistance officer to apprehend any dog or cat found at large and to impound such dog or cat in the city pound or other suitable place. The community assistance officer, or other designated official, upon receiving any dog or cat, shall make a complete registry, entering the breed, color and sex of each dog or cat, and whether licensed. If licensed, he shall enter the name and address of the owner and the number of the license tag. Licensed dogs and cats will be separated from unlicensed animals.~~

~~(b) Not later than five days after the impounding of any dog or cat, the owner shall be notified, or if the owner of the dog or cat is unknown, written notice shall be posted for five days at three or more conspicuous places in the city describing the dog or cat and~~

~~the place and time of taking. Any dog or cat may be redeemed from the pound by the owner or keeper within the time stated in the notice by the payment of the license for the current year with a poundage fee as set forth by resolution for each day the dog or cat is confined in the pound as the cost of feeding.~~

~~(c)If at the expiration of ten days from the date of notice to the owner or the position of notice such dog or cat shall not have been redeemed, it may be destroyed. Any unlicensed dog or cat required by law to be licensed, or any dog or cat which appears to be suffering from rabies or affected with hydrophobia, mange or other infectious or dangerous disease shall not be released but may be forthwith destroyed. Fees for persons requesting disposal of animals are as established by resolution.~~

~~(Code 1978, §§ 14.07, 14.08, 14.10)~~

State Law reference— Impoundment of animals, Minn. Stat. § 340A.35.71.

- **Sec. 10-42. - Restrictions on certain dogs and cats.**

The owner or custodian of any dog or cat shall prevent such animals from committing within the city any act which constitutes a nuisance. It is a nuisance for any dog or cat to run at large; ~~habitually or frequently bark, cry or howl;~~ frequent school grounds, parks or public places; chase vehicles; or molest or annoy any person away from the property of his owner or custodian. No person having custody or control of a dog or cat shall permit the animal to damage any lawn, garden or other property, public or private, or to urinate or defecate on private property without the consent of the owner or possessor of the property. It shall be the duty of each person having the custody or control of a dog or cat to remove any feces left by such animal on any sidewalk, gutter, street, park land or other public or private property, and to dispose of such feces in a sanitary manner.

No person owning, operating, having charge of or occupying any building or premises shall keep or allow to be kept, any animal which shall, by any noise, unreasonably disturb the peace and quiet of any person in the vicinity. The phrase "unreasonably disturb the peace and quiet" shall include, but is not limited to, the creation of any noise by any animal or animals which can be heard by any person, including a police officer or community service officer, from a location

outside of the building or premises where the animal is being kept and which animal noise occurs repeatedly over at least a ten (10) minute period of time.

Failure of the owner or custodian of a dog or cat to prevent the dog or cat from committing such a nuisance is a violation of this chapter.

(Code 1978, § 14.02)

- **Sec. 10-43. - Restriction on number of dogs and cats.**

(a) It shall be unlawful for any householder or occupant to possess, harbor, keep or allow to be kept or to maintain for any purposes whatever, more than three dogs and/or three cats over the age of three months at his residence or at any other single unit of occupancy within the city.

(b) Temporary permission to keep dogs and cats of this number over the age of three months may be granted for periods as determined by the city council upon application being made thereto. The council shall designate the appropriate staff to investigate all such applications and make recommendation on the application and forward same to the council. The council shall not grant such temporary permission unless it is satisfied that other residents of the city will not be annoyed thereby.

(Code 1978, § 14.03)

- **Sec. 10-44. - License and registration.**

(a) All dogs ~~and cats~~ kept, harbored or maintained by their owners in the city shall be licensed ~~and registered~~ with the police department if over three months of age. Upon registration dog ~~and cat~~ licenses may ~~shall~~ be issued by the police department upon payment of a license fee as set forth by resolution for each dog ~~or cat~~ regardless of sex. The license period will run from January 1 through December 31, of each year. The owner shall state at the time application is made for such license and upon printed forms provided for such purpose his name and address, telephone number, the name, breed, color, and sex of each dog or cat owned or kept by him.

(b)All animal licenses shall be issued only upon presentation of a certificate issued by a veterinarian, licensed to practice veterinary medicine in the State of Minnesota, showing rabies immunization of the animal for at least the term of the license.

(c)Lifetime animal licenses: Effective January 1, 2009, the owner of a dog or cat, upon presentation of documentation issued by a veterinarian that the dog or cat has been spayed or neutered, can obtain a non-transferable lifetime animal license. Throughout the life of the animal, the owners of animals that receive a lifetime license must maintain and have documentation of rabies immunization by a veterinarian, licensed to practice veterinary medicine in the State of Minnesota.

The City Council may require that a numbered rabies tag, issued by a licensed veterinarian, be displayed on the dog instead of a license tag. The owner of such dog shall provide the police department with the owner information, sex, breed of the dog, name of the veterinarian clinic and rabies tag number.

(d)This section does not apply to dogs ~~or cats~~ whose owner are nonresidents temporarily within the city, nor to dogs ~~or cats~~ brought into the city for the purpose of participating in any dog or cat show, nor to "seeing-eye" dogs properly trained to assist blind persons when such dogs are actually being used by blind persons for the purpose of aiding them in going from place to place, to service dogs that assist hearing-impaired person, when being used as such, nor to police canine dogs properly trained and being used by law enforcement for official duty.

(Code 1978, § 14.04; Ord. No. 03-02-01, 2-10-2003; Ord. No. 09-01-02, 1-26-2009)

State Law reference— County dog licenses, Minn. Stat. § 347.08 et seq.

- **Sec. 10-45. - Tags and collars.**

All dogs kept in the city over the age of three months shall wear a collar. A city dog license, or when a license is not required, a rabies tag, shall be displayed on the collar.

~~Upon payment of the license fee, the police department shall issue to the owner a license certificate and a metallic tag for each dog or cat so licensed. The shape of the tag shall be changed every year and shall have stamped thereon the year for which it was issued and a number corresponding with the number on the certificate. The owner shall provide each dog or cat with a collar to which the license tag must be affixed, and shall see that the collar and tag are constantly worn. In case a dog tag is lost or destroyed, a duplicate will be issued by the clerk upon presentation of a receipt showing payment of the license fee for the current year. Dog or cat tags shall not be transferable from one dog or cat to another and no refunds shall be made on any dog or cat license fee because of death of the animal or the owner leaving the city before expiration of license period.~~

(Code 1978, § 14.05)

State Law reference— Tags and collars, Minn. Stat. § 347.11.

- **Sec. 10-46. - ~~Dog or cat bites.~~ Animal Bites**

Whenever any animal, including a dog or cat, bites a person, the owner of the such animal shall immediately notify the ~~city~~ police department. The police officer or community service officer shall ascertain the identity of such animal and the person owning, possessing or harboring it and shall immediately direct such person to forthwith quarantine the animal for a period of 10 days after the bite occurred. The animal shall be quarantined for the period with evaluation of the rabies vaccination history taken into account.

If the owner has shown proof that such animal is currently vaccinated against rabies and has agreed to keep said animal separate from other animals and indoors at all times during the quarantine period, such animal may be quarantined at the owner's residence.

If the owner, possessor or harboring individual does not agree to quarantine the animal for a period of 10 days or the victim so demands, the police officer may seek whatever legal process necessary to enter private property to seize the animal and impound it at the Domestic Animal Control Facility or a veterinarian clinic or have a veterinarian destroy the animal and cause it to be examined for rabies.

It shall be the duty of every owner of an animal that has bitten a person and that is under quarantine to immediately report to the police department any signs of sickness or disease on the part of the animal. At the end of the quarantine period and at any reasonable time during the quarantine period, the police officer or community service officer shall check the animal to determine whether such animal is infected with rabies and notify the victim of the bite of the findings.

~~who shall have it impounded in the city dog pound for a period of two weeks. The dog or cat shall be examined immediately after it has bitten anyone and again at the two-week period. If at the end of the two weeks a veterinarian is convinced that the dog or cat is then free from rabies, the dog or cat shall be released from quarantine~~

~~or from the pound as the case may be. If the dog or cat dies in the meanwhile its head shall be sent to the state department of health for examination for rabies, with all costs to be borne by the owner of the animal.~~

(Code 1978, § 14.09)

~~• **Sec. 10-47. Muzzling.**~~

~~Whenever it becomes necessary to safeguard the public from the dangers of hydrophobia, the mayor, if he/she deems it necessary, shall issue a proclamation ordering every person owning or keeping a dog or cat to confine it securely on his premises unless such dog or cat shall have a muzzle of sufficient strength to prevent its biting any person. Any unmuzzled dog or cat running at large during the time of the proclamation shall be seized and impounded, unless noticeably infected with rabies. All dogs or cats so noticeably infected with rabies and displaying vicious propensities shall be killed by police personnel without notice to the owner. Dogs or cats impounded during the first two days of such proclamation shall, if claimed within five days, be released to the owner, unless infected with rabies, upon payment of the impound charges. If unclaimed after ten days, such dog or cat may be summarily destroyed.~~

Sec. 10-47. Inhumane Treatment

Nourishment; Shelter; No person shall deprive any animal over which he has charge or control of necessary food, water or shelter.

Cruelty: No person shall willfully torture, cruelly beat, neglect or unjustifiably injure, maim or mutilate any animal whether it belongs to himself or another person. No person shall knowingly leave an animal in a motor vehicle in such circumstances as to cause the animal to be overheated or to suffer from the cold. When, in the judgement of a police officer, the animal in a motor vehicle is in danger due to heat or cold, the police officer may use whatever reasonable and practical means available to make entry into the vehicle and remove the animal.

~~(Code 1978, § 14.11)~~

Sec. 10-48. Enforcement Procedures.

Police officers and community service officers shall have the authority to enforce this Chapter and applicable State Law. Any person may call or make a report to a police officer or community service officer, stating the facts and circumstances of the alleged violation of this chapter.

The police officer or community service officer may investigate such complaint. The police officer or community service officer may issue a citation or complete a report, submitting it along with statements and evidence, to the office of the Grand Rapids City Attorney for determination of whether a formal criminal complaint should be issued.

Any animal found in violation of this ordinance is subject to impoundment.

It shall be unlawful for any person to knowingly interfere with, hinder or molest a police officer, community service officer or other individual assisting them in enforcing this chapter or state law.

~~State Law reference~~ Rabies proclamations and muzzling of dogs, Minn. Stat. § 35.68 et seq.

• ~~Secs. 10-48—10-70. - Reserved.~~



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0416 **Version:** 1 **Name:** 3.2 Beer Off Sale
Type: Agenda Item **Status:** Consent Agenda
File created: 6/8/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving a new Off Sale 3.2% Malt Liquor License to Miner's Incorporated dba SuperOne Foods #520, license from June - December 31, 2017.

Sponsors:

Indexes:

Code sections:

Attachments: [SuperOne Foods.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a new Off Sale 3.2% Malt Liquor License to Miner's Incorporated dba SuperOne Foods #520, license from June - December 31, 2017.

Background Information:

Miner's Incorporated is acquiring Ogles Marketplace Foods located at 503 NW 4th Street, Grand Rapids, Minnesota and will re-open the store as a SuperOne Foods on June 12, 2017. All documentation has been submitted and background checks are complete.

Staff Recommendation:

Approve application and authorize staff to submit to the State for issuance.

Requested City Council Action

Make a motion to approve a new Off Sale 3.2% Malt Liquor License to Miner's Incorporated dba SuperOne Foods #520.

MINER'S INC.

May 30, 2017

Via E-mail and Overnight Mail – kgibeau@ci.grand-rapids.mn.us

Ms. Kim Gibeau
City Clerk
City of Grand Rapids
420 N. Pokegama Avenue
Grand Rapids, MN 55744

RE: *Off Sale 3.2% Liquor License
Grand Rapids Super One Foods #520*

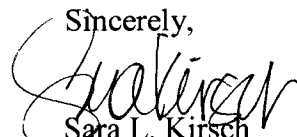
Dear Kim:

Miner's Incorporated is acquiring Marketplace Foods located in Grand Rapids, Minnesota. Miner's is currently completing its due diligence process and we anticipate taking over the Marketplace Foods store on or about June 12, 2017.

Enclosed please find the completed 3.2 beer application forms for the following location:

Super One Foods #520
503 NW 4th Street
Grand Rapids, MN 55744

We are also enclosing Miner's check in the amount of \$58.33 payable to the City of Grand Rapids for the prorated 3.2% liquor license fee. Should you have any questions, please do not hesitate to contact me at (218) 729-3353.

Sincerely,

Sara L. Kirsch
Paralegal

SLK
Enclosures

Certificate of Compliance Minnesota Workers' Compensation Law

PRINT IN INK OR TYPE

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

BUSINESS NAME (Individual name only if no company name used) Miner's Incorporated		LICENSE OR PERMIT NO (if applicable)	
DBA (doing business as name) (if applicable) Super One Foods			
BUSINESS ADDRESS (PO Box must include street address) 5065 Miller Trunk Highway	CITY Hermantown	STATE MN	ZIP CODE 55811

YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1, 2 or 3 below.

NUMBER 1 COMPLETE THIS PORTION IF YOU ARE INSURED:

INSURANCE COMPANY NAME (not the insurance agent) Self-funded		
WORKERS' COMPENSATION INSURANCE POLICY NO. 4112	EFFECTIVE DATE 01/01/2017	EXPIRATION DATE 12/31/2017

NUMBER 2 COMPLETE THIS PORTION IF SELF-INSURED:

I have attached a copy of the permit to self-insure.

NUMBER 3 COMPLETE THIS PORTION IF EXEMPT:

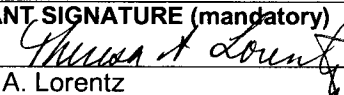
I am not required to have workers' compensation insurance coverage because:

- I have no employees.
- I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered: _____

Other: _____

ALL APPLICANTS COMPLETE THIS PORTION:

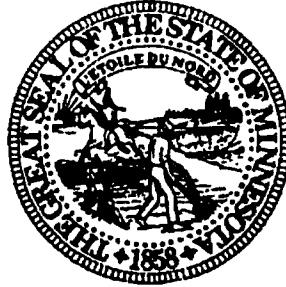
I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

APPLICANT SIGNATURE (mandatory) 	TITLE Treasurer	DATE May 30, 2017
Theresa A. Lorentz		

NOTE: If your Workers; Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.

This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

STATE OF MINNESOTA



Department of Commerce

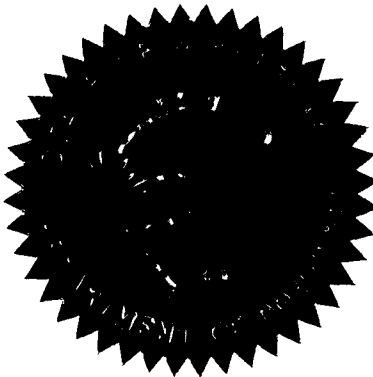
The Undersigned
COMMISSIONER OF COMMERCE
for the State of Minnesota hereby
certifies that

MINERS INCORPORATED

has made application, paid the fees required and in all other respects complied with the laws of the State of Minnesota and is hereby authorized to transact the business of self-insurance for liability under the Workers' Compensation Laws of Minnesota pursuant to Minnesota Statutes Sections 176.181, 79A and Minnesota Rules Chapter 2780

at: 5065 Miller Trunk Hwy., Hermantown, MN 55811

Unless this authority be suspended, revoked, or otherwise legally terminated, this certificate shall be in effect until further order of the Commissioner.



IN TESTIMONY WHEREOF, I have hereunto set my hand at
my office in the City of St. Paul, Minnesota,

December 31, 2007

A handwritten signature in cursive script, reading "Glenn Wilson".

Commissioner of Commerce



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/22/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kraus-Anderson Insurance 420 Gateway Boulevard Burnsville MN 55337-2790	CONTACT NAME: Certificates Department PHONE (A/C, No, Ext): (952) 707-8200 E-MAIL ADDRESS: Certificates@kainsurance.com FAX (A/C, No): (952) 890-0535
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Secura Insurance A Mutual Co. 22543 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Miner's, Inc. c/o Bruce Anderson 5065 Miller Trunk Highway Hermantown MN 55811	

COVERAGES CERTIFICATE NUMBER: 16-17 Cert w/ Liquor Liab REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER		CP3166478	8/1/2016	8/1/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		CP3166478	8/1/2016	Until Cancelled	Each Common Cause \$1,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Miner's Inc. dba: Super One Foods is included as a Named Insured.

RE: Super One Foods #520, 503 NW 4th Street, Grand Rapids, MN 55744

CERTIFICATE HOLDER

City of Grand Rapids
 420 N. Pokegama Ave.
 Grand Rapids, MN

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Tom Reuder/TBOHMA

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Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
 1) City issued on sale intoxicating and Sunday liquor licenses
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Grand Rapids License Period From: 1/1/2017 To: 12/31/2017

Circle One: **New License** License Transfer Suspension Revocation Cancel
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale **3.2% Off Sale**

Fee(s): On Sale License fee: \$ 2,500.00 Sunday License fee: \$ _____ 3.2% On Sale fee: \$ 150.00 3.2% Off Sale fee: \$ 58.33 prorated

Licensee Name: Miner's Incorporated (corporation, partnership, LLC, or Individual) DOB _____ Social Security # _____

Business Trade Name Super One Foods Business Address 503 NW 4th Street City Grand Rapids

Zip Code 55144 County Itasca Business Phone (218) 326-9322 CORP. Home Phone (218) 729-5882

Home Address 5005 Miller Trunk Hwy. City Hermantown Licensee's MN Tax ID # 8604058
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 41-0798497
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Please see attached

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes **No**) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Self-Funded Policy # 4112

I certify that this license(s) has been approved in an official meeting by the governing body of the city or county.
 City Clerk or County Auditor Signature [Signature] (title) Date 6-12-17

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

State of Minnesota
License Applicant Information

Under Minnesota Law (M.S. 270.72), the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of revenue delinquent taxes, penalties or interest;
- The licensing agency will supply it only to the Minnesota of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service;
- Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please fill in the following information and return this form along with your application to the agency issuing the license. Do not return this form to the department of revenue.

Please print or type

3.2 Off Sale Liquor License

Name of license being applied for and license number

City of Grand Rapids

Licensing authority (name of city, county or state agency issuing license)

January 1, 2017 - December 31, 2017

License renewal date

Personal Information:

Miner's Incorporated

Applicant's last name

5065 Miller Trunk Highway, Hermantown, MN 55811

Applicant's address

Business information (if applicable):

Super One Foods # 520

Business name

503 NW 4th Street, Grand Rapids, MN 55744

Business address

8604058

Minnesota tax identification number

41-0798497

Federal tax identification number

If a Minnesota tax identification number is not required, please explain on the reverse side of this form.

Theresa A. Lorentz
Signature Theresa A. Lorentz

Treasurer
Title

May 30, 2017
Date



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0421 **Version:** 1 **Name:**
Type: Minutes **Status:** Approved
File created: 6/8/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Acknowledge minutes for Boards & Commissions
Sponsors:
Indexes:
Code sections:
Attachments: [April 19, 2017 HRA Minutes.pdf](#)
[April 26, 2017 Human Rights Commission.pdf](#)
[February 15, 2017 HRA Minutes.pdf](#)
[March 15, 2017 HRA Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Acknowledge minutes for Boards & Commissions

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING April 19, 2017**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:00 p.m. in the Community Room, located at 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Len Salmela - Commissioner Bill Zeige - Commissioner Chris Henrichsen
Commissioner Pat Schwartz.

ABSENT: Commissioner Marilyn Rossman

HRA: Executive Director Jerry Culliton

PUBLIC FORUM: Terri Lane addressed the Board on the possibility of sick days for part time employees, after discussion by the Board it was decided that it may be placed on a future agenda.

APPROVAL OF MINUTES

Commissioner Zeige made a motion to approve the Regular meeting minutes of March 15, 2017 as presented. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for the month of March, 2017, for the Public Housing Fund, Crystal Lake Townhomes Fund, and Pooled Housing Fund. Commissioner Zeige made motion to approve all financial statements as presented. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

After Director Culliton answered all questions regarding the verified claims, Commissioner Henrichsen made a motion to approve the Public Housing verified claims in the amount of \$29,410.21. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried. Commissioner Henrichsen made a motion to approve Crystal Lake Townhomes verified claims in the amount of \$29,918.97. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried. Commissioner Henrichsen made a motion to approve the Pooled Housing verified claims in the amount of \$75,948.26. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

APPROVED

**Grand Rapids HRA
Meeting Minutes 4/19/2017**

Page 2

PUBLIC HOUSING REPORT

Director Culliton stated; we have six vacancies between the two buildings with a short waiting list, the Board was updated on the fire department calls at both buildings, also there was a letter that was distributed, that was addressed to Mayor Dale Adams, as well as a copy to City Council member Bill Zeige from seven people at the 401 River Road apartments. There were twelve items in the letter which were discussed among the Board. The caretaker at the 401 River Road building also was in attendance and after going through the twelve items, Commissioner Zeige stated that he would personally talk to the letter writer, Dorothy Monroe, and the Board asked that the Executive Director talk with Chad Sterle, the Grand Rapids HRA attorney, and authorize a response from the Board to the tenants. Also two of the items would be looked at by two HRA employees at the 401 River Road building. No formal action or motion was taken.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have 15 vacant units, Jamie Denzel who was our Crystal Lake employee had terminated her employment and we are currently advertising, also Personnel Dynamics is looking for a potential replacement. We have no waiting list for Crystal Lake; otherwise operations are normal and routine.

POOLED HOUSING REPORT

Director Culliton gave a report stating that we have two vacancies one at each property, with short waiting lists; the Forest Park West garage doors would be placed on a future agenda for approval by the Board, otherwise operations are normal and routine.

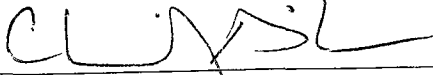
CONSIDER PRINCIPAL REDUCTION PAYMENT

A spread sheet was distributed to the Board on the current financial condition of Forest Park West and Lake Shore Place as well as the principal remaining on the mortgage amount held by Deerwood Bank for both properties. After discussion among the Board on the financial condition as well as potential liabilities forthcoming, Commissioner Zeige made a motion to approve the Executive Director to make a \$500,000 principal reduction payment from our money market account to the mortgage note. Seconded by Commissioner Schwartz. Commissioners Salmela, Zeige, and Schwartz voting yes. Commissioner Henrichsen voting no. Motion carried.

OTHER MATTERS

None

There being no further information of the HRA of Grand Rapids for April 19, 2017, Commissioner Henrichsen made a motion to adjourn the meeting at 5:45 p.m. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B, Grand Rapids City Hall, Grand Rapids, Minnesota, on Wednesday, April 26, 2017 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners Frieda Hall, Becky LaPlant, Doug Learmont, Karen Noyce, Alice Moren, John Schirber, and Jessica Hartshorn. Arrived at 4:10 pm Melissa Weidendorf

Absent Mary Jo Wimmer

Visitors: Katie Nelson, Carolyn Eck-Itasca Diversity Alliance

Staff: Michele Palkki, Police Chief Scott Johnson

CALL TO ORDER Commissioner Noyce called the meeting to order at 4:00 pm.

SETTING AGENDA Add Website Updates, Itasca Diversity Complaint

Melissa Weidendorf arrived 4:06 pm

MOTION BY COMMISSIONER LAPLANT, SECOND BY COMMISSIONER MOREN TO ADD WEBSITE UPDATES AND ITASCA DIVERSITY COMPLAINT TO THE AGENDA FOR DISCUSSION. Motion passed by unanimous vote.

APPROVAL OF MINUTES Under absent, change the name to Jessica Hartshorn.

MOTION BY COMMISSIONER MOREN, SECOND BY COMMISSIONER NOYCE TO APPROVE THE MINUTES OF MARCH 29, 2017 WITH CORRECTION NOTED. Motion passed by unanimous vote.

FINANCIALS Nothing to report, no action needed.

CORRESPONDENCE Nothing to report, as it is no longer needed.

PUBLIC COMMENT/ACCOLADES Katie Nelson and Carolyn Eck will speak later in the agenda

OLD BUSINESS

Sanctuary City

Police Chief Scott Johnson – Mr. Johnson spoke to the Commission regarding a Sanctuary City and briefly explained from a Police Department philosophy and that they cannot enforce Federal Law. Mr. Johnson reported that in all his years of being on the police force he has only seen a few instances where they called border control to come and pick up someone.

Mr. Johnson reported that there have been no issues in our area at all regarding any “illegal citizen”. These individuals should be noted in the future as an “undocumented citizen”.

Partnering With Grand Rapids Police / We Are All Criminals

A discussion was held regarding education on explicit bias (Anishinaabe Worldview Training) and implicit bias training. The whole Police Department took the Anishinaabe Training and would be willing to continue education on issues that we face today. Mr. Johnson reported that you can never have too much education and would be open to training in the future. He also reported that building relationships in the community is a step forward.

The Commission is working on the meeting in September when Kevin Lindsey, the State Human Rights Commissioner is in Grand Rapids. He will be speaking at the Chamber Luncheon and has an evening with Big View. If there is a possibility to set up something in the afternoon around 2 pm or thereabouts, the Police Department/Community could attend. A question was raised if there would be a ceremony for September 11 as in past years, Mr. Johnson reported that they would not be doing a ceremony this year and so there would be no conflicts, in the future, these ceremonies will take place every 5 years.

Katie Nelson wanted to see training that includes a better response when there is an incident-involving race, which inherently comes with an imbalance of power. Focusing on the issue not the person and understanding how to de-escalate a situation and how to deal with mental health issues.

The Commission thanked Chief Johnson for coming and speaking with them and would welcome him back in 6 months or so to be in a dialogue on a more regular basis. Mr. Johnson reported he would come back anytime he is invited.

MOTION BY COMMISSIONER NOYCE, SECOND BY COMMISSIONER HALL TO APPROVE UP TO \$1,000.00 TOWARD WE ARE ALL CRIMINALS EXPENSES TO BRING MINNESOTA STATE HUMAN RIGHTS COMMISSIONER KEVIN LINDSEY TO GRAND RAPIDS IN SEPTEMBER. Motion passed by unanimous vote.

CIRCLE OF HEALING

Commissioner LaPlant provided some handouts from the Circle of Healing. Team Updates and Announcements, April 20, 2017 Meeting Notes. The group is working on several projects.

- 2018 IASC Multi-District Day
- Homegrown Teachers – Increase the number of Native American Teachers in Itasca County Pre-K through 12 Schools
- Partnering with AISES – American Indian Science and Engineering Society to distribute “Boozhoo Biindigen” window clings.
- Support the City’s Indigenous People’s Day

ITASCA DIVERSITY UPDATE

- ✓ Had another pot luck, good turnout
- ✓ Partner with IASC and Circle of Healing
- ✓ Working on training for de-escalation
- ✓ Public education – work on doing another one in the fall.

BIG VIEW UPDATE

- ✓ Had a job fair at the Itasca Resource Center – placement of 300 jobs and over 100 employers
- ✓ Mental Health – Northern Opportunity Works
- ✓ Child care shortage
- ✓ Painting project and picnic

OLD BUSINESS CONTINUED**Boards and Commissions**

A draft presentation plan was handed out to the Commissioners. Its purpose is to inform City of Grand Rapids Boards and Commissions the reasons for, functions of, and importance of the Human Rights Commission. The outcome is for all appointees to City Commissions and Boards to gain awareness of the role of the Human Rights Commission and how they can support and promote human rights. The two-member teams of Human Rights Commissioners will be meeting with the other City Commissions and Boards over several months.

Handout materials will include infographics of the UN Declaration of Human Rights and A Brief History of the Human Rights for Grand Rapids Commissions and Boards that includes the following milestones: 1948 the Universal Declaration of Human Rights passed ; 1964 Civil Rights Act; 1967, Minnesota Human Rights Act and formation of the Department of Human Rights; 2004, the City of Grand Rapids established the Human Rights Commission; and in 2014, Grand Rapids unanimously passed the Indigenous People's day Resolution.

A meeting schedule drafted and will be updated periodically.

Board/Commission	Day/Date	Who is going?
Airport Advisory Board	Call Matt Wegworth / 326-7625	John Schirber
Arts and Culture Commission	Tuesday August 1, 3:45 pm	Frieda Hall and Melissa Weidendorf
Cable Commission	Quarterly	
Civic Center, Parks and Recreation	Wednesday, June 14, 5:30 pm	Alice Moren and Becky LaPlant
Economic Development Authority	Thursday, June 22, 4:00 pm	Alice Moren
Housing Redevelopment Authority	Wednesday, July 19, 4:00 pm	John Schirber
Library Board	Wednesday, July 12, 5:00 pm	Karen Noyce and Melissa Weidendorf
Planning Commission	Thursday, August 3, 4:00 pm	Melissa Weidendorf and Becky LaPlant
Pokegama Golf Board	Thursday, October 19 12 noon	Becky LaPlant and Frieda Hall
Police Advisory Board	TBD	Karen Noyce and Frieda Hall
Public Utilities Commission	Wednesday, September 13, 4:00 pm	Karen

NEW BUSINESS

Green Dot Program - This item will be moved to the May agenda

Indigenous People's Day Discussion

Commissioner LaPlant reported on some of the history behind this celebration for our new Commissioner Jessica Hartshorn.

- ✓ The City of Grand Rapids proclaimed that the 2nd Monday in October would be recognized as Indigenous People's Day. A resolution is read each year as part of the celebration.
- ✓ A pencil flipchart paper illustration was created at the Library during a story time, was donated to the City of Grand Rapids, and is on display in the Administration Office.

It is the Human Rights job to do a program each year. Grants and donations are accepted on behalf of the programs offered. The first year the city celebrated with a mini pow wow in downtown Grand Rapids. In 2016 the theme was "language", 2017's theme is "History" and in 2018 we will celebrate "People".

This year's them is History of the Grand Rapids Area: Ojibwe Elders are being consulted. Ideas for this year include; who was here first, treaties, what has happened here. A subgroup including Commissioners LaPlant, Weidendorf, Noyce and Hartshorn will work on ideas and come back to the Commission at a later date.

Website Update

Commissioner LaPlant worked with City staff to update the City Website. There are helpful links and information regarding different events that have taken place, including Indigenous People's Day.

INQUIRES/PENDING COMPLAINTS

There was a complaint raised regarding a young girl who believed was bullied at school for being bi-racial. The student also was removed from a school bus because the driver thought she was making faces & not listening. The young gal had ear buds & did not hear the driver talking to her. The driver made a quick stop without any warning. The school/transportation dept. was notified but the family did not feel anything was done about it. The bus driver was not disciplined & the child was referred to ride a special bus instead. The parents would not subject her to this and are now driving her to/from school.

The role of the Commission is to educate and give information for the State Human Rights office to file a complaint. The Commission relayed that they cannot interfere but would be recorded in the minutes.

There being no further discussion the meeting was adjourned at 6:15 pm.

Michele Palkfi, Administrative Assistant

The next meeting is scheduled for May 31, 2017

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING February 15, 2017**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:00 p.m. in the Community Room, located at 650 NW 20th Ave, Forest Park West, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Len Salmela - Commissioner Bill Zeige – Commissioner Chris Henrichsen
Commissioner Marilyn Rossman

ABSENT: None

HRA: Executive Director Jerry Culliton - Terri and Jeff Lane

PUBLIC FORUM: None

APPROVAL OF MINUTES

Commissioner Henrichsen made a motion to approve the Re-organizational meeting minutes of January 18, 2017 as presented. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried. Commissioner Zeige made a motion to accept the Regular meeting minutes of January 18, 2017 as presented. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for the month of January, 2017, for the Public Housing Fund, Crystal Lake Townhomes Fund, and Pooled Housing Fund. Commissioner Henrichsen made motion to approve all financial statements as presented. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

Commissioner Zeige made a motion to approve the Public Housing verified claims in the amount of \$34,365.11. changing the Viking Sprinkler vendor to Vidcom Technology in the amount of 25.00. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried. Commissioner Zeige made a motion to approve Crystal Lake Townhomes verified claims in the amount of \$25,912.49. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried. Commissioner Zeige made a motion to approve the Pooled Housing verified claims in the amount of \$65,159.65. Seconded by Commissioner Rossman. Voting Aye, all. Motion carried.

APPROVED

PUBLIC HOUSING REPORT

Director Culliton stated; we have three vacancies at the 411 apartments, the waiting list was short, the office has completed its annual re-certifications as well as apartment inspections at both buildings, otherwise operations are normal and routine.

CONSIDER AMENDING PHA (5) YEAR PLAN

After reading the memo from the new Administration on the 60 day delay on Federal rules and discussion among the Board, the Board asked that this be placed on a future agenda once the Federal government had reviewed the 60 day rule with any new rules or regulations forthcoming, or deletions.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have 15 vacant units, we have two move-ins forthcoming, the office had received 4 to 6 new applications that are being reviewed, otherwise operations are normal and routine.

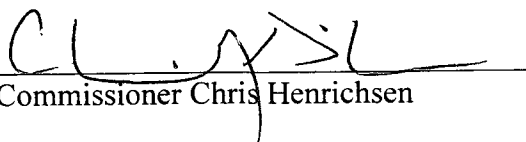
POOLED HOUSING REPORT

Director Culliton gave a report stating that we have one vacancy at Lake Shore Place and one vacancy at Forest Park West with short waiting lists; otherwise operations are normal and routine.

OTHER MATTERS

Commissioner Henrichsen stated he had made some phone calls on a grant to be written for the Grand Rapids HRA regarding the Home Loan Program and after discussion among the Board, Commissioner Rossman made a motion to spend up to \$3,000 from the general fund and authorize Paula Frings to write the grant for the Grand Rapids HRA for submittal to the Blandin Foundation. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

There being no further information of the HRA of Grand Rapids for February 15, 2017, Commissioner Rossman made a motion to adjourn the meeting at 4:48 p.m. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING March 15, 2017**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Len Salmela, at 4:00 p.m. in the Community Room, located at 401 River Road, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present: Commissioner Len Salmela - Commissioner Bill Zeige - Commissioner Marilyn Rossman - Commissioner Pat Schwartz.

ABSENT: Commissioner Chris Henrichsen

HRA: Executive Director Jerry Culliton

PUBLIC FORUM: Five tenants from 401 River Road building were in attendance, Jean Hulbert asked the Board if there was any timeline when the bathrooms may be remodeled at the 401 River Road building, the Director replied that it was going to take a few more years of Capital funds to accrue, and hopefully in the year 2018, most likely 2019 they would be placed on the agenda for approval by the Board and have the blue print work drawn up. Also, they asked about the entry key to the 401 building held by the fire department, police and ambulance people and after discussion Commissioner Zeige said that he would ask for an explanation as to why the police no longer had the keys for that box.

APPROVAL OF MINUTES

Commissioner Zeige made a motion to approve the Regular meeting minutes of February 15, 2017 as presented. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for the month of February, 2017, for the Public Housing Fund, Crystal Lake Townhomes Fund, and Pooled Housing Fund. Commissioner Rossman made motion to approve all financial statements as presented. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

After Director Culliton answered all questions regarding the verified claims, Commissioner Zeige made a motion to approve the Public Housing verified claims in the amount of \$17,287.35. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried. Commissioner Zeige made a motion to approve Crystal Lake Townhomes verified claims

APPROVED

**Grand Rapids HRA
Meeting Minutes 3/15/2017**

Page 2

in the amount of \$27,044.03. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried. Commissioner Zeige made a motion to approve the Pooled Housing verified claims in the amount of \$58,083.91. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

PUBLIC HOUSING REPORT

Director Culliton stated; we have four vacancies between the two buildings with a short waiting list, we have just received our 2016 PHA score from the Department of Housing and Urban Affairs, which was 97 out of a possible 100 points.

CRYSTAL LAKE HOUSING REPORT

Director Culliton gave a report stating; we have 15 vacant units, with four potential move-ins forthcoming, otherwise operations are normal and routine.

CONSIDER CRYSTAL LAKE RENT INCREASE

Rent information was given to the Board as well as financial information for Crystal Lake Townhomes, as well as a comparison between one of our properties, Forest Park West and Crystal Lake units. There was a discussion among the Board on pricing, size, competition the number of units that had recently come on line and advertisements in the newspaper from different property owners, as well as what was included in the rent, including utilities. Commissioner Rossman made a motion that the Grand Rapids HRA not submit a rental increase for 2017 - 2018, and to authorize the Executive Director to sign and submit the supporting documents declining the increase for the coming fiscal year . Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

POOLED HOUSING REPORT

Director Culliton gave a report stating that we have two vacancies one at each property, with short waiting lists; otherwise operations are normal and routine.

OTHER MATTERS

Commissioner Rossman gave a report that she had been attending some meetings as a volunteer of the HRA pertaining to the homeless within the City of Grand Rapids as well as five different counties that are working on a consortium. She updated the Board on some of the findings and she said she would be continuing to be attending the meetings in the future. No action taken.

There being no further information of the HRA of Grand Rapids for March 15, 2017, Commissioner Zeige made a motion to adjourn the meeting at 5:10 p.m. Seconded by Commissioner Schwartz. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0419 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Department Head Report

File created: 6/8/2017 **In control:** City Council

On agenda: 6/12/2017 **Final action:**

Title: Park, Recreation & Civic Center - Dale Anderson, Director

Sponsors:

Indexes:

Code sections:

Attachments: [Dep Head Rpt 6-12-17.pdf](#)

Date	Ver.	Action By	Action	Result
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Park, Recreation & Civic Center - Dale Anderson, Director



ic Center / Parks & Recreation Department Head Report

June 12, 2017

GRAND RAPIDS

IT'S IN MINNESOTA'S NATURE

Civic Center / Parks & Recreation Staff

Dale Anderson, Director

Tony Clifton, Recreation Programmer

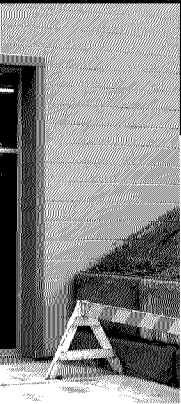
Mara Holum, Administrative Assistant /
Concessions Manager

Shad Moen, Operations / Plant Operator

Merrie Lundquist, Janitor (25% City Hall)

0 – 100 Annual Part-time Staff

The Jerry & Shirley Miner Family Multi-Use Pavilion



Elder Circle Fairy Garden Sale



New Dehumidification System



IRA Civic Center

2017 Schedule of Events

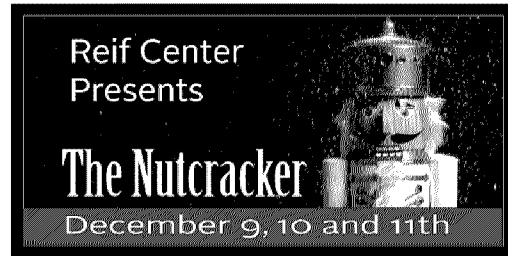
April 29 NMBA Builder's Show
Dog Obedience Classes
May 1 HS Baseball & Lacrosse Practices
Jaycee's Home, Sport, and Travel Show
Itasca Little League Try-outs
Itasca Father / Daughter Ball
Sandstrom's Food Buyer's Show
5 Lakewoods Chrysler Car Sale
ISD #318 Kindergarten Round-Up
Children First Expo
GRHS Prom & Post-Prom Party
Children's Mental Health 5K
MS Walk
GRHS Graduation Ceremony
MN Dep. of Commerce Public Meeting
GRAHA Walleye Shootout
0 Northern Cruisers Car Club
Tall Timber Days 5k/10k Run
Private Wedding Reception
2 Lakewoods Chrysler Car Sale
Private Wedding Reception
Pickleball Tournament
Private Party
MDHA Banquet
Community Connect

Community Readerboard

ive effort between the City,
ter, and ISD 318
ced on Blandin Paper Company
y on HWY 169
help from Blandin Foundation
essaging is reserved for
ity events and non-profits



IT'S IN MINNESOTA'S
NATURE



Recreation Programs

Summer Sports Camp

“An effective alternative to traditional daycare”

DAILY FOCUS ACTIVITIES

Football and Volleyball

and Disc Golf

Baseball, Pickleball and Table Tennis

Handball and Soccer

Swimming and Handball

Archery and Hiking

Baseball and Field and Badminton

Swimming and Swimming

Baseball and Football and Kickball

Baseball and Floor Hockey

Baseball and Capture the Flag

Baseball and ATV Certification

Baseball and Gym Games



Recreation Programs

Activity	2015	2016	2017
Flag Football	37	47	
K-5 Soccer	138	139	
Knee High Soccer	23	16	18
Youth Baseball	56	81	64
Pond Hockey	50	56	65
Swim Lessons	234	190	151
Volleyball	111	80	94
Summer Sports Camp	10	45.75	23 (week 1)
Totals	643	514	



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0341 **Version:** 1 **Name:** Reconvene consideration of the adoption of a resolution either approving or denying the vacation of a portion of unnamed platted right-of-way adjacent to Lot 7, Plat of Elm Park.

Type: Agenda Item **Status:** Community Development

File created: 5/15/2017 **In control:** City Council

On agenda: 6/12/2017 **Final action:**

Title: Reconvene consideration of a resolution either approving or denying the vacation of a portion of the unnamed, platted, right-of-way adjacent to Lot 7, Plat of Elm Park.

Sponsors:

Indexes:

Code sections:

Attachments: [Gaalaas Vacation Request: Resolution -REVISED](#)
[Gaalaas Vacation Request: Map -REVISED](#)

Date	Ver.	Action By	Action	Result
5/22/2017	1	City Council		

Reconvene consideration of a resolution either approving or denying the vacation of a portion of the unnamed, platted, right-of-way adjacent to Lot 7, Plat of Elm Park.

Background Information:

After conducting a public hearing on May 22nd, the City Council tabled the adoption of a resolution regarding the proposed vacation to allow staff time to work with the petitioner on a revised legal description of an area to be vacated.

Staff has worked with the Itasca County Surveyor, and the petitioner, on revising the description of the area to be vacated (see attached map, and draft resolution). The revised area for vacation will allow for the petitioner to add on to their home, if so desired in the future, as well as allowing for a public access point to McKinney Lake in the future.

As originally requested by the Staff Review Committee, a utility easement, allowing for unimpeded access to the storm water infrastructure, for maintenance purposes, will be retained over the revised vacation area

Staff has prepared a revised resolution, that the Council can accept if they are in agreement with it, which incorporates several of the recommendations of the Planning Commission as well as an updated finding which supports a continued access point to the lake, or the Council can make its own findings to support its reasons for approving or denying the petitioned vacation of the identified portion of unnamed public right-of-way.

Requested City Council Action

Reconvene consideration of a resolution either approving or denying the vacation of a portion of the unnamed, platted, right-of-way adjacent to Lot 7, Plat of Elm Park.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-__

**A RESOLUTION FOR THE VACATING OF A PORTION OF UNNAMED PLATTED
RIGHT-OF-WAY ADJACENT TO LOT 7, PLAT OF ELM PARK**

WHEREAS, the City Planning Commission, at their regular meeting on May 4, 2017 reviewed the vacation request for a portion of platted public right-of-way described as:

That part of unnamed public street which lies between Lot 7, Elm Park and Lot 48, Elm Acres, and LYG southwesterly of the southeasterly extension of the SW boundary of Audrey Lane, as dedicated in the Plat of Elm Park, Grand Rapids, according to the recorded plat thereof, Itasca County, Minnesota.

WHEREAS, the Planning Commission found the vacation to be in the best interest of the public's health, safety, and general welfare; and

WHEREAS, the Planning Commission forwarded a recommendation for approval of the requested vacation; and

WHEREAS, pursuant to Minnesota Statute 412.851, the Commissioner of the Department of Natural Resources was provided notice of the requested vacation 60 days prior to the public hearing, due the proposed right-of-way vacation terminating at or abutting upon a public body of water; and

WHEREAS, in letter form, the DNR Northeast Regional Director, offered a statement of opposition regarding the above described petitioned right-of-way vacation, due to the right-of-way providing recreation opportunities on the public body of water (fishing/swimming/observation and wildlife viewing); and

WHEREAS, the City Clerk's affidavit of publication of Notice of Public Hearing and of mailing notices to area residents were provided; and

WHEREAS, the Grand Rapids City Council conducted a public hearing on May 22, 2017, to consider the vacation of the portion of unnamed platted public right-of-way described above; and

WHEREAS, all persons who wished to voice their opinion in regard to the above mentioned vacation were allowed to be heard; and

WHEREAS, upon conclusion of the public hearing, the City Council tabled action on approving or denying the right-of-way vacation as requested, while directing staff to work with the petitioner on drafting a legal description of a vacation area less than what was requested, and which would allow for some public access to McKinney Lake in the future; and

WHEREAS, it appears that the vacation of the following described, and revised, portion of public right-of-way, will be in the best interest of the City to approve;

That part of an unnamed street lying westerly of Lot 7, Plat of ELM PARK, on file and of record in the Office of the County Recorder of said Itasca County, described as follows:

Beginning at the intersection of the most northerly line of said Lot 7, with the southeasterly extension of the westerly line of Audrey Lane as defined in the Plat of Elm Acres on file and of record in the Office of the County Recorder of said Itasca County; thence northwesterly along said southeasterly extension 30.00 feet; thence southwesterly to intersect the northwesterly line of said Lot 7, a distance of 180.00 feet southwesterly of the most northerly corner of said Lot 7 and there terminating.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA: that the City Council does concur with the majority of the Planning Commission's findings, and amended the second finding, that the vacation is in the best interest of the public's health, safety, and general welfare, and hereby vacates the above described portion of unnamed platted public right-of-way based on the following findings of fact:

- The right-of-way is not and has not been needed for traffic purposes.
- That a portion of the subject right-of-way is needed for pedestrian purposes in the future. However, there, to date, has not been a need to develop an access to the lake in this area. Additionally, there is a public access in the SE corner of the lake.
- The right-of-way is needed for utility purposes, as determined by the staff review committee, thus a utility easement will be retained over the area to be vacated.
- Vacating the right-of-way will put additional land on the tax rolls.
- Vacating the right-of-way would facilitate economic development in the City, if the adjacent home is added on to.

AND BE IT FURTHER RESOLVED, that;

1. The City retains a utility easement over the area of right-of-way to be vacated, that allows for unimpeded access to the storm water infrastructure, for maintenance purposes.
2. The City Council instructs the City Clerk to submit a copy of this resolution to the Itasca County Assessor, Itasca County Recorder, and the Itasca County Auditor.

Adopted by the Council this 12th day of June, 2017.

Dale Adams, Mayor

ATTEST:

Kim Gibeau, City Clerk

Council member seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: ; whereby the resolution was declared duly passed and adopted.

This document was drafted by:
Eric Trast, Community Development Specialist
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

DRAFT

Gaalaas Vacation Request

(Platted Right-of-way - Elm Park Addition)

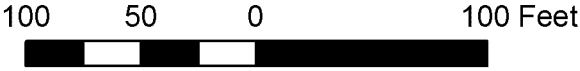


Area of REVISED
vacation request
(yellow cross-hatch)

Gaalaas Property

McKinney Lake

Audrey Lane





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0392 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Community Development
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider adopting a resolution approving the Fourth Amendment to the Amended and Restated Contract for Private Development with Grand Plaza Limited Partnership

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution approving 4th amendment to Grand Plaza LP CPD.pdf](#)
[4th Amendment to Grand Plaza Limited Partnership Contract for Private Development.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving the Fourth Amendment to the Amended and Restated Contract for Private Development with Grand Plaza Limited Partnership

Background Information:

The City approved the establishment of Tax Increment Financing District No. 1-6 and an associated Contract for Private Development (CPD) for the development of income qualified housing at the site of the former hospital in June of 2008. The redevelopment of the former hospital site, known as the Grand Plaza development, involved rental housing units developed by Grand Plaza Limited Partnership, an affiliate of D.W. Jones Inc., and nine proposed affordable owner-occupied single family homes. Through the original CPD, the parties agreed that a third-party developer would build the owner-occupied single family homes, with D.W. Jones/Grand Plaza LP retaining the legal obligations related to these homes.

While the required rental housing units were completed on time, there has been an unanticipated delay in the completion of the nine owner-occupied single family homes, with only three of the nine completed to date. Recently, the Itasca County Habitat for Humanity has purchased the remaining six lots from the original third-party developer, with assistance to that transaction provided by D.W. Jones. Itasca County Habitat for Humanity has already begun construction of the first of the remaining six affordable homes.

The proposed Fourth Amendment to the Amended and Restated Contract for Private Development with Grand Plaza Limited Partnership extends the timeline for the completion of the remaining owner-occupied housing until December 31, 2025.

Requested City Council Action

Adopt a resolution approving the Fourth Amendment to the Amended and Restated Contract for Private Development with Grand Plaza Limited Partnership

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION APPROVING FOURTH AMENDMENT TO
AMENDED AND RESTATED CONTRACT FOR PRIVATE DEVELOPMENT**

BE IT RESOLVED BY the City Council ("Council") of the City of Grand Rapids, Minnesota (the "City") as follows:

Section 1. Recitals.

1.01. The City has heretofore approved the establishment of its Tax Increment Financing District No. 1-6 (the "TIF District") within Development Project No. 1 ("Project"), has adopted a tax increment financing plan for the purpose of financing certain improvements within the Project, and has approved that certain Amended and Restated Contract for Private Development between the City and D.W. Jones, Inc., dated as of June 8, 2008, as amended by that First Amendment thereto dated as of October 14, 2008, that Second Amendment thereto dated as of March 9, 2009, and that Third Amendment thereto dated as of June 22, 2009, and as assigned by D. W. Jones, Inc. to Grand Plaza Housing Limited Partnership (the "Developer") (as so amended and assigned, the "Agreement").

1.02. The City and Developer desire to amend the Agreement to provide for modified dates for the commencement and completion of construction of the Owner-Occupied Housing component of the Minimum Improvements (as defined in the Agreement).

Section 2. Amendment Approved.

2.01. The Fourth Amendment as presented to the Council is hereby in all respects approved, subject to modifications that do not alter the substance of the transaction and that are approved by the Mayor and City Administrator, provided that execution of the documents by such officials shall be conclusive evidence of approval.

2.02. The Mayor and City Administrator are hereby authorized to execute on behalf of the City the Fourth Amendment and any documents referenced therein requiring execution by the City, and to carry out, on behalf of the City, its obligations thereunder.

Adopted this __ day of June, 2017, by the City Council of the City of Grand Rapids, Minnesota.

Mayor

ATTEST:

City Clerk

**FOURTH AMENDMENT TO AMENDED AND RESTATED CONTRACT FOR
PRIVATE DEVELOPMENT**

This agreement is made as of _____, 2017, by and between the CITY OF GRAND RAPIDS, MINNESOTA, a Minnesota municipal corporation (the "City") and GRAND PLAZA HOUSING LIMITED PARTNERSHIP, a Minnesota limited partnership (the "Developer").

WHEREAS, the City and Developer entered into that certain Amended and Restated Contract for Private Development dated as of June 9, 2008, as amended by a First Amendment thereto dated as of October 14, 2008 a Second Amendment thereto dated as of March 9, 2009, and a Third Amendment thereto dated as of June 22, 2009 (as so amended, the "Contract"), providing, among other things, for the construction of certain improvements (the "Minimum Improvements") including the construction of 9 units of owner-occupied housing (the "Owner-Occupied Housing") by a third-party developer on the property legally described within the Contract (the "Development Property"); and

WHEREAS, due to unforeseen delays in construction of the Owner-Occupied Housing and the sale of the Owner-Occupied Housing portion of the Development Property to a new third-party developer, the parties have determined to extend the dates of commencement and completion of construction of the Owner-Occupied Housing.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

1. Amendment to Section 4.3(a) of the Contract. Section 4.3(a) of the Contract is amended as follows:

(a) Subject to Unavoidable Delays, the Developer shall complete, or cause to be completed, the construction of the Minimum Improvements according to the following schedule:

Owner-Occupied Housing: Complete construction of at least four homes by December 31, 2018; and complete construction of at least five additional homes by December 31, 2025.

Rental Housing: Commence construction by December 31, 2009; and complete construction by December 31, 2010.

2. Miscellaneous. Except as amended by this Amendment, the Contract shall remain in full force and effect. Upon execution, Developer shall reimburse the City for all out-of-pocket-costs incurred by the City in connection with negotiating, drafting and approval of this Amendment.

(Remainder of this page intentionally left blank.)

GRAND PLAZA HOUSING LIMITED
PARTNERSHIP

CITY OF GRAND RAPIDS, MINNESOTA

By: _____
Its _____

By: _____
Its Mayor

By: _____
Its Administrator

THIS DOCUMENT DRAFTED BY:

KENNEDY & GRAVEN, CHARTERED (MNI)
470 U.S. Bank Plaza
200 South Sixth Street
Minneapolis, MN 55402

(Signature page to Fourth Amendment to Amended and Restated Contract)



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0399 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Community Development
File created: 6/6/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approval of an Agreement with Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C.
Sponsors:
Indexes:
Code sections:
Attachments: [City-Northrock Development Agreement v2.pdf](#)
[Development Agreement map.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approval of an Agreement with Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C.

Background Information:

Northrock Development L.L.C. (Northrock) is the owner of property located at 214 N. Pokegama Ave. (former Rialto theater) and 216 N. Pokegama Ave. (former Township Hall) and currently has a contract for deed with P&R Properties of Grand Rapids L.L.C. (P&R) for the property located at 218 N. Pokegama Ave. (former Body In Balance). Northrock's contract for deed with P&R has a scheduled closing on the purchase of the property, however that final purchase may occur after the planned demolition of the structure on that property, which is funded by the IRRRB Commercial Redevelopment Grant awarded to the City.

The proposed Agreement between the City, Northrock and P&R establishes the parties responsibilities with regard to the use of the IRRRB grant funds. In summary, the City will be responsible for: accepting the grant from IRRRB, preparing bidding documents for the demolition/hazardous material abatement project, bidding and awarding a contract for the project, administering the contract and using the IRRRB grant funds to reimburse the City for the contract expenditures. Northrock and P&R Properties will generally be responsible for reimbursing the City for any contract costs or professional service costs associated with the project that exceed the IRRRB grant amount. The agreement also provides the City and its contractor access to the Northrock and P&R property to perform the work.

If during the life of the Agreement, Northrock completes the purchase of the P&R property, P&R will be removed as a party to the Agreement.

Requested City Council Action

Approve an Agreement with Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C.

AGREEMENT

THIS AGREEMENT between the City of Grand Rapids (hereinafter “City”), Northrock Development L.L.C. (hereinafter “Northrock”) and P&R Properties of Grand Rapids, L.L.C. (hereinafter “P&R”) contains the duties and responsibilities of the parties with regard to the Iron Range Resources and Redevelopment Board Commercial Redevelopment Grant for the project known as “*Rapids Brewing (Block 19 Redevelopment)*.”

WHEREAS, the City has received a Commercial Redevelopment Grant in the amount of \$96,140 from Iron Range Resources and Rehabilitation Board (“IRRRB”) to assist in the redevelopment of blighted/vacant properties located upon Lots 17-20, Block 19 of the Town of Grand Rapids. Northrock presently owns two building on said Lots and has a Contract for Deed with P&R for a third building (Building #1), all of which have hazardous materials that must be abated and two of which must be demolished for the Rapids Brewing (Block 19 Redevelopment project). (Exhibit “A”); and

WHEREAS, Northrock and P&R wish to collaborate with the City in the removal of these buildings and the abatement of hazardous materials, therein, as required to develop a planned production brewery, taproom and restaurant.

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

RESPONSIBILITIES

City of Grand Rapids:

1. The City of Grand Rapids will accept the \$96,140.00 grant awarded from IRRRB and enter into a Grant Agreement with IRRRB.
2. The City will donate all staff time necessary to complete the project and fulfill the IRRRB grant requirements.
3. The City will prepare the bidding documents for the hazardous material abatement, building demolition and disposal, and site reclamation, with input from Northrock on the elements of the desired site reclamation.
 - a. The City intends that the preparation of bidding documents, and the contract administration of work involved in the project will be subcontracted to SEH Engineering, the proposal for which is attached as Exhibit B.
4. The City of Grand Rapids will secure all permits needed to complete the demolition as may be necessary

5. The City will administer the public competitive bidding process. The City of Grand Rapids will not accept, nor award, any bids, contracts, add-alt options, scope of work changes, or change orders without the express written consent from Northrock and P&R.

6. The City will award a contract to the lowest responsible bidder.

7. The City will administer the contract in the following manner:

- a. By providing a project representative to monitor the completion of the work and serve as a liaison between the City and Northrock and P&R;
- b. Process the partial and final payment requests by the contractor on a monthly basis, or as partial payments requests come due.
 - (1) Payments to the contractor will be made by the City, as stated below.
 - (2) The City will request reimbursement from IRRRB and Northrock and P&R according to the terms stated below.
- c. Ensure the proper environmental approvals are obtained.

Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C.:

1. Northrock and P&R will, upon request by the City on a monthly basis, or as partial payments requests come due, reimburse the City for costs above and beyond the IRRRB grant directly related to the building removal, hazardous material abatement and site reclamation of the Northrock and P&R-owned structures, such as:

- a. Contract costs – payments to the contractor performing the hazardous material abatement and building demolition work.
- b. Professional service costs – payments to professional service providers hired by the City to prepare bidding documents and administer/monitor the contract completion.
- c. Permitting fees associated with the removal of said structures. The amount of said permitting fees shall be calculated by applying the unit cost of each building demolished to the City’s Building Code fee schedule.
- d. The City of Grand Rapids will compensate all contract providers as partial payments requests come due. After payment, the City will forward the partial payment request and proof of prior payment to Northrock and P&R for reimbursement by Northrock and P&R within 30 (thirty) days of receipt.

2. Northrock and P&R will each provide/appoint a project representative to serve as a liaison between the City, Northrock, and P&R to:
 - a. Coordinate with the City representative to provide access to the interior of the Northrock and P&R-owned buildings during the bidding process.
 - b. Review and provide input into the bidding documents during their development and prior to City action to authorize advertisement.
3. Northrock and P&R will grant to the City and its contractor a license to access the properties owned by Northrock and P&R to perform the work. The City and its contractors agree to comply with all Northrock and P&R's on-site safety requirements.
4. Additionally, any and all, contractors who perform work relative to this Agreement must also name Northrock and P&R as an additional insured party upon their required insurance policy.
5. If at any time during the life of this Agreement Northrock purchases and becomes the owner of P&R's property, P&R is removed as a party to this Agreement and no longer subject to its terms.

Dated: _____

CITY OF GRAND RAPIDS

By: _____
Dale Adams, Its Mayor

ATTEST: _____
Tom Pagel
City Administrator

Dated: _____

NORTHROCK DEVELOPMENT L.L.C.

Matthew Lehtinen
Its: Chief Manager/CEO

Dated: _____

P&R PPROPERTIES OF GRAND RAPIDS L.L.C.

Nicole Roberts
Its: Chief Manager

EXHIBIT A

Building #1: S. 9' OF LOT 16 AND ALL OF LOT 17, BLK 19, TOWN OF GRAND RAPIDS, MINN. *(as outlined on attached location map)*

Building #2: LOT 18, BLK 19, TOWN OF GRAND RAPIDS, MINN. *(as outlined on attached location map)*

Building #3: LOTS 19-20, BLK 19, TOWN OF GRAND RAPIDS, MINN. *(as outlined on attached location map)*



0 12.5 25 50 75 100
Feet



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0409 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Community Development
File created: 6/7/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider approving a proposal from SEH for professional services associated with the Rapids Brewing (Block 19 Redevelopment) demolition and hazardous material abatement project

Sponsors:

Indexes:

Code sections:

Attachments: [SEH professional service proposal for Rapids Brewing demo project.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a proposal from SEH for professional services associated with the Rapids Brewing (Block 19 Redevelopment) demolition and hazardous material abatement project

Background Information:

In accordance with the IRRRB Commercial Redevelopment grant program requirements and the Agreement between the City, Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C. considered earlier in the agenda, the City will contract for the demolition of two structures as well as the abatement of hazardous materials in a third building to advance the private redevelopment of a portion of Block 19, Town of Grand Rapids, proposed by Northrock as the Rapids Brewing project.

The funds received through the IRRRB Commercial Redevelopment grant will be applied toward the cost of the demolition/abatement contract and professional services required for its completion. As stated in the Agreement between the City, Northrock Development L.L.C. and P&R Properties of Grand Rapids L.L.C., Northrock will reimburse the City for any of those expenses that exceed the IRRRB grant amount. City staff has received a proposal from SEH for: the preparation of plans and specifications, storm water permitting plans, administration of the public bidding process, and contract administration and supervision in a total not-to-exceed amount of \$20,400.00. This is an unbudgeted expense that will be paid out of the Community Development Departments professional services line item until the expense is reimbursed by the IRRRB grant and/or Northrock.

Requested City Council Action

Approve a proposal from SEH for professional services associated with the Rapids Brewing (Block 19 Redevelopment) demolition and hazardous material abatement project



Building a Better World
for All of Us®
June 6, 2017

RE: City of Grand Rapids
Building Demolition Project
Proposed Brewery Development
Grand Rapids, MN
Engineering Services Proposal

Rob Mattei
Community Development Director
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Dear Rob,

Thank you for the opportunity to provide this proposal for engineering services for the proposed brewery development project in Grand Rapids, MN. From our discussions, SEH understands the project to include the removal of hazardous materials from the old theater building, the old Township Hall building and the former spa building. Only the old Township Hall building and the former spa building will be demolished. The proposal includes the following activities; prepare the Hazardous Materials Abatement Design, prepare bidding documents for the removal of the hazardous materials and the demolition of the two building and site amenities, storm water permitting, bidding services, the recommendation to award a contract, construction services and project administration.

A hazardous building material inspection was completed by Braun Intertec in May of 2017. This information will be utilized and added to the final bid documents for all of the hazardous materials abatement activities for all three sites.

Project Team:

For the project SEH will take the lead on the project and will complete the demolition bidding documents, storm water permitting, bidding services, recommendation to award a contract, construction services for the demolition activities and project administration. Braun Intertec will be a sub-consultant to SEH and will complete the hazardous materials abatement bidding documents and the hazardous materials abatement construction services.

SEH Work Scope/Deliverables:

The details of specific items being removed would be finalized with the final design. The miscellaneous site items are included with the buildings in this proposal.

Task 1

Hazardous Materials Abatement and Building Demolition Design: Activities completed under this portion of the project are as follows:

- Define hazardous materials abatement and demolition scope of work
- Aerial photo plan set indicating demolition limits, details, demo notes, utility service removals (sewer and water), paved surfaces, concrete curb and gutter, concrete sidewalk, and restoration activities
- Restoration will include grading for proper drainage
- Prepare specifications for hazardous material abatement
- Prepare asbestos abatement procedures
- Two underground tanks are suspected on the site, removal requirements will be generated
- Coordinate with owner for private utility disconnects
- Prepare specifications for contract requirements and technical activities

Storm Water Permitting: Activities completed under the storm water permitting portion of the project are as follows:

- Prepare the MPCA / NPDES storm sewer permit application if needed. Projects that disturb over one acre require a NPDES permit
- Prepare a SWPPP. In Grand Rapids, all projects with a disturbance over 5,000 SF require a SWPPP
- No permit fees are included in this proposal

Bidding Services: Activities completed under this portion of the project are as follows:

- Prepare advertisement for bids and send in for publishing as required by owner
- Attend and facilitate pre-bid site meeting
- Answer contractor questions during the bidding phase
- Attend and facilitate the bid opening at the Grand Rapids City Hall

Recommendation to Award a Contract: Activities completed under this portion of the project are as follows:

- Review bids with Owner
- Provide Owner with a recommendation to award a contract
- Execute contract with the Owner selected contractor

Task 2

Construction Services: Activities completed under this portion of the project are as follows:

- Review the abatement contractor's abatement plan, work procedures and related documents
- Conduct site inspections as needed to observe the contractor's work practices and evaluate compliance with federal and state regulations and specifications
- Conduct daily site inspections during demolition activities
- Review scope modifications and change order requests

- Attend construction meetings as needed

Project Administration: Activities completed under this portion of the project are as follows:

- Prepare pay estimates for the project as work is completed
- Coordinate activities with the contractor and the owner
- Answer questions from the contractor during the construction phase

Activities not included in the proposal:

- Any advertising costs
- Any permit fees (MPCA Demolition, City of Grand Rapids, MPCA Storm Water)

SEH Fee:

SEH will provide the services described in this letter proposal for lump sum fee of \$20,400. The activities are divided as follows:

Task 1:

Hazardous Materials Abatement Design	\$ 3,800.00
Building Demolition Design	\$ 4,200.00
Storm Water Permitting	\$ 2,400.00
Bidding Services	\$ 1,600.00
Recommendation to Award a Contract	\$ 400.00
Sub-total	\$12,400.00

Task 2:

Hazardous Materials Abatement Oversight	\$ 1,800.00
UST Removal Site Assessment	\$ 1,800.00
Building Demolition Oversight	\$ 2,800.00
Project Administration	\$ 1,600.00
Sub-total	\$ 8,000.00

Total \$20,400.00

Invoicing will be based on percentage of work completed. Invoices will be processed monthly. The attached General Conditions, dated Rev 07.14.16, shall govern for all services provided under this contract unless otherwise noted in this proposal.

Schedule:

SEH and Braun Intertec would complete the design activities and advertise for bids within 25 working days after City authorization. The Task 2 activities would be completed to meet the owner's and contractor's schedule.

If this proposal is acceptable, please sign and return one agreement to my attention. If you have questions on any of the activities or fees, please call me at 218-322-4502.

We look forward to working with you on this project.

Sincerely,
Short Elliott Hendrickson Inc.



Bob Beaver, PE
Principal | Sr. Project Manager

Accepted this _____ day of _____, 2017.

By: _____
Authorized Client Signature

Printed Name and Title

tjb

General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement (“Basic Services”). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant’s services under this Agreement are being performed solely for the Client’s benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant’s obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant’s services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant’s control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant’s effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant’s standard rates.

D. Suspension and Termination

1. If Consultant’s services are delayed or suspended in whole or in part by Client, or if Consultant’s services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days’ written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client’s requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant’s services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant’s services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client’s Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant’s reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney’s fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant’s agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0381 **Version:** 1 **Name:** Photo copier lease agreement.
Type: Agenda Item **Status:** Information Technology
File created: 6/5/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider entering into a lease agreement for photo copiers.
Sponsors:
Indexes:
Code sections:
Attachments: [City of Grand Rapids Response To RFQ \(All Konica\) 051817.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider entering into a lease agreement for photo copiers.

Background Information:

The City currently leases five photo copiers for use at City Hall and the IRA Civic Center. These leases are maturing at the end of June of 2017.

The IT Department calculated average usage statistics, compiled minimum required specifications and requested quotes from three local vendors for the procurement of new machines. Three quotes were returned on time and demo units provided by each vendor for testing. The demo units were configured on our network and evaluated for functionality and useability. As the average monthly cost varied by less than \$166 from highest to lowest quote and the base functionality was very similar, our determination was weighted heavily on useability and "best fit" for our users and processes.

After evaluating all three demo machines side-by-side, we determined that the Konica-Minolta machines were the best choice for the City based on useability testing, usage reporting (for internal billing) and ease of integration into our current technology infrastructure.

Average Monthly Cost Comparison

Current Lease:	\$2,203.66/Month
Metro Sales (Ricoh):	\$976.55/Month
Marco (Konica-Minolta)	\$1,099.69/Month
Xerox (Xerox)	\$1,141.60/Month

Staff Recommendation:

Staff recommends entering into a 60 month lease for five Konica-Minolta photo copiers with Marco.

Requested City Council Action

Make a motion to approve entering into a 60 month lease agreement for photo copiers with Marco and authorize the Mayor to sign necessary paperwork.



Subject: Konica Minolta Copier Proposal & Comparison
Submitted To: Erik Scott, The City of Grand Rapids
Submitted By: Joe McCollum, Marco
Phone: (218) 751-5572 x4611
Email: joe.mccollum@marconet.com

Finance Copier	Konica Minolta Bizhub C558
Speed	55 Pages Per Minute Black & Color
Duplexing	Yes
Configured Paper Capacity	4 x 500 Sheets & 150 Sheet Bypass
Document Feeder	300 Sheets/Single Pass Scan
External Stapler Finisher	Yes
Hole Punch	Yes
Network Print	PCL/PS All Included!
Scan-To-Email/PC/FTP	Yes/Color/SMB2
Fax	Yes
Departmental ID Management	Standard

Engineering Copier	Konica Minolta Bizhub C558
Speed	55 Pages Per Minute Black & Color
Duplexing	Yes
Configured Paper Capacity	4 x 500 Sheets & 150 Sheet Bypass
Document Feeder	300 Sheets/Single Pass Scan
External Stapler Finisher	Yes
Hole Punch	Yes
Network Print	PCL/PS All Included!
Scan-To-Email/PC/FTP	Yes/Color/SMB2
Fax	Yes
Departmental ID Management	Standard

Police Copier	Konica Minolta Bizhub C368
Speed	36 Pages Per Minute Black & Color
Duplexing	Yes
Configured Paper Capacity	4 x 500 Sheets, 150 Sheet Bypass
Document Feeder	100 Sheets/Single Pass Scan
External Stapler Finisher	Yes
Hole Punch	Yes
Network Print	PCL/PS All Included!
Scan-To-Email/PC/FTP	Yes/Color/SMB2
Fax	Yes
Departmental ID Management	Standard

Civic Center Copier **Konica MFP C3351**

Speed	35 Pages Per Minute Black & Color
Duplexing	Yes
Configured Paper Capacity	2 x 500 Sheets, 100 Sheet Bypass
Document Feeder	50 Sheets/Recirculating Document Feeder
Network Print	PCL/PS All Included!
Scan-To-Email/PC/FTP	Yes/Color/SMB2
Departmental ID Management	Standard

Administration Copier **Konica MFP C3351**

Speed	35 Pages Per Minute Black & Color
Duplexing	Yes
Configured Paper Capacity	2 x 500 Sheets, 100 Sheet Bypass
Document Feeder	50 Sheets/Recirculating Document Feeder
Network Print	PCL/PS All Included!
Scan-To-Email/PC/FTP	Yes/Color/SMB2
Fax	Included
Departmental ID Management	Standard

Lease Terms: 0 Down/FMV/60 Months

Finance:	\$185.86
Engineering:	\$185.86
Police:	\$134.70
Civic Center:	\$ 56.26
Administration:	\$ 53.37
Total Monthly Lease:	\$616.05/Per Month

Maintenance Fees (Finance/Engineering/Police)

Konica Cost Per Copy Black:	.0062
Konica Cost Per Copy Color:	.04

Maintenance Fees (Civic Center/Administration)

Konica Cost Per Copy Black:	.0125
Konica Cost Per Copy Color:	.055

**All Cost Per Copy Rates Are Fixed For 60 Months*

**Flat Cost Per Copy Contract With No Minimums*

**All Parts, Labor, Travel, Drums, Toners & Staples Are Included*

**All Supply Freight Fees Are Included*

**Includes On-Site Delivery, Setup & Training*

**One Hour Response Time/Call Back*

**On-Site Response Time 4 Hours Or Less*

**See Attached Konica Minolta 3-Year Performance Guarantee*

Thank you for the opportunity!

Joe McCollum, Marco-Bemidji



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0383 **Version:** 1 **Name:** Consider appointment of Sean Martinson and Ashley Moran to Firefighter Trainee positions.
Type: Agenda Item **Status:** Administration Department
File created: 6/5/2017 **In control:** City Council
On agenda: 6/12/2017 **Final action:**
Title: Consider appointment of Sean Martinson and Ashley Moran to Firefighter Trainee positions.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider appointment of Sean Martinson and Ashley Moran to Firefighter Trainee positions.

Background Information:

There are two openings for Firefighter Trainee on the Grand Rapids Fire Department. At the March 27, 2017 City Council meeting, the Council established an eligibility list of potential firefighters. Fire Chief Mike Liebel has reviewed the list of candidates and would like to recommend Sean Martinson and Ashley Moran to the positions of Firefighter Trainee effective June 13, 2017.

Sean Martinson graduated from Brainerd Senior High School, Itasca Community College, and received a Masters in Education from Bemidji State University. He is currently a Principal at Murphy School for ISD 318 in Grand Rapids. Sean is a certified personal trainer and has current first aid and CPR certification. His volunteer and career path has always been in service of others and has been working in public education since 2001. In that time he is daily responsible for hundreds of children and dozens of adults. He has also been an active youth coach during that time (and prior) from the age levels of high school athletes to early childhood aged children. He has a strong skill set in working with others including in difficult situations. And finally, Sean also has a strong knowledge of and background in the area of technological tools.

Ashley Moran graduated from Greenway High School, Itasca Community College, and received an RN degree as well as a Peace Officer Certificate from Hibbing Community College. She is currently a Police Officer for the City of Grand Rapids and a Volunteer Firefighter for the Trout Lake Fire Department. She has had Firefighter 1, Firefighter 2, and First Responder training, in addition to her LPN License and a POST license.

Staff Recommendation:

Fire Chief Mike Liebel and 1st Assistant Fire Chief Bryan Zuehlke are recommending the appointment of Sean Martinson and Ashley Moran to the positions of Firefighter Trainee subject to successful completion of a background check, drug testing, physical exam, and psychological exam.

Requested City Council Action

Make a motion to consider appointing Sean Martinson and Ashley Moran to the vacant Firefighter Trainee positions effective June 13, 2017 at the current rate of \$12.00 per hour subject to background checks, drug testing, physical exams, and psychological exams.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 17-0418 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Administration Department

File created: 6/8/2017 **In control:** City Council

On agenda: 6/12/2017 **Final action:**

Title: Consider the appointment of Kevin Ott to the position of Police Sergeant.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider the appointment of Kevin Ott to the position of Police Sergeant.

Background Information:

Interviews and the exam were held and the committee consisting of Police Chief Johnson, Asst. Police Chief Schaar, Human Resource Director Lynn DeGrio and Bemidji Police Chief Mike Mastin, are recommending the appointment of Kevin Ott to the vacant position of Police Sergeant, effective June 14, 2017.

Kevin was hired as a Patrol Officer on February 4, 2008 and recently assigned to the position of Police Investigator on January 11, 2016.

Staff Recommendation:

Appoint Kevin Ott as Police Sergeant.

Requested City Council Action

Make a motion appointing Kevin Ott to the position of Police Sergeant, effective June 14, 2017.