



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail - Final City Council

Monday, July 23, 2018

5:00 PM

City Hall Council Chambers

5:00 PM CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 23, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

5:01 PM PRESENTATIONS/PROCLAMATIONS

18-0440 Consider proclaiming August 24, 2018 as American Legion Day.

Attachments: [American Legion Day 2018.pdf](#)

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

5:06 PM PUBLIC FORUM

5:11 PM COUNCIL REPORTS

5:16 PM VERIFIED CLAIMS

18-0465 Consider approving the verified claims for the period June 30, 2018 to July 16, 2018 in the total amount of \$1,297,386.81, of which \$309,537.30 are bond payments.

Attachments: [COUNCIL BILL LIST 07-23-18.pdf](#)

5:17 PM CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. [18-0452](#) Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.
Attachments: [Confidence Learning Center LG230](#)
[Confidence Learning Center Draft Resolution](#)

2. [18-0453](#) Consider entering into agreements with "Lost City" and "The Dweebs" for entertainment related to Tall Timber Days, .
Attachments: [Lost City Band Contract 2018](#)
[2019 Dweebs Contract](#)
[Updated Contract for Tall Timber Days](#)

3. [18-0454](#) Addendum to Professional Services Agreement with Forecast Public Art.
Attachments: [Forecast Art Addendum #1](#)

4. [18-0455](#) Consider proposed changes to the checks that can be issued by prior approval.
Attachments: [PriorApproval list updated 072318](#)

5. [18-0458](#) Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction Bonds for 2018 infrastructure projects.
Attachments: [Grand Rapids GO 2018A SRP Resol Calling PH - 530643v1](#)

6. [18-0461](#) Consider the adoption of a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax increment financing (TIF) district therein and the adoption of the TIF plan therefor.
Attachments: [Resolution Calling for City Council PH on Sawmill Redevelopment TIF](#)
[Sawmill Redevelopment Renderings](#)

7. [18-0462](#) Consider approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich for the Angel of Hope Park.
Attachments: [Angel of Hope Park.pdf](#)

8. [18-0463](#) Review the Request for Proposal (RFP) seeking consultant services in the preparation of an updated Comprehensive Plan, and authorize staff to issue the RFP for responses.
Attachments: [Comprehensive Plan Update RFP](#)

9. [18-0464](#) Consider approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.
Attachments: [Fireworks Resolution-Harris.pdf](#)

10. 18-0467 Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Five-Year Capital Improvement Plan and the issuance of General Obligation Bonds for the 2018 capital improvement projects.

Attachments: Grand Rapids GO 2018A CIP Resol Calling PH - 530642v1

11. 18-0468 Consider approving temporary liquor licenses for United Way, events scheduled for August 3, 2018 and October 5, 2018.

Attachments: UW Liquor License Aug 3 2018

UW Liquor License Oct 5 2018

**5:18 SETTING OF REGULAR AGENDA
PM**

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

**5:19 DEPARTMENT HEAD REPORT
PM**

18-0457 Department Head Report: Engineering Department

**5:29 ENGINEERING
PM**

12. 18-0469 Consider adopting a resolution approving municipal consent on TH 2 from CSAH 62 in Cohasset to 19th Avenue NW in Grand Rapids for striping changes

Attachments: 7-23-18 Resolution TH 2 Layout approval

Muni Consent Ltr request 071918

**5:39 ADJOURNMENT
PM**

NEXT REGULAR MEETING IS SCHEDULED FOR MONDAY, AUGUST 13, 2018 AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0440 **Version:** 1 **Name:** American Legion Day
Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS
File created: 7/3/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider proclaiming August 24, 2018 as American Legion Day.
Sponsors:
Indexes:
Code sections:
Attachments: [American Legion Day 2018.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider proclaiming August 24, 2018 as American Legion Day.

Background Information:

Draft proclamation is attached for review.

Staff Recommendation:

Issue proclamation.

Proclamation

AMERICAN LEGION DAY

Whereas: Minnesota veterans have been sacrificing their time, their skills, their service and their lives defending liberty and country since the Civil War, and

Whereas: The American Legion, Department of Minnesota, the state's largest veterans' organization, is nearing a century of service to our veterans, our youth and our communities, and

Whereas: Over those 100 years, the Legion has developed such programs as Boys State, Girls State, Legion Baseball, Legionville Safety Patrol Camp, and three ongoing research chairs at the University of Minnesota, and

Whereas: The first national convention of The American Legion was held in Minneapolis in November, 1919, and

Whereas: The 100th national convention of The American Legion will be held in Minneapolis in August, 2018, and

Whereas: The American Legion, Department of Minnesota, and its members have put millions of volunteer hours plus their talent and treasure into projects that have made this state, county and city a better place to live,

NOW THEREFORE, BE IT RESOLVED, that the City of Grand Rapids congratulates The American Legion and The American Legion, Department of Minnesota, on its proud record of service, and its commitment to another 100 years of helping veterans, guiding our youth, and lifting up our communities.

NOW THEREFORE, BE IT RESOLVED, that I, Dale Adams, Mayor of the City of Grand do hereby proclaim Friday, August 24, 2018, as American Legion Day, and encourage residents to recognize the positive impact of the American Legion, and to thank those who serve.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 23rd day of July Two thousand and eighteen.

Dale Adams, Mayor
City of Grand Rapids



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0465 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 7/18/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider approving the verified claims for the period June 30, 2018 to July 16, 2018 in the total amount of \$1,297,386.81, of which \$309,537.30 are bond payments.

Sponsors:

Indexes:

Code sections:

Attachments: [COUNCIL BILL LIST 07-23-18.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period June 30, 2018 to July 16, 2018 in the total amount of \$1,297,386.81, of which \$309,537.30 are bond payments.

Requested City Council Action

Make a motion approving the verified claims for the period June 30, 2018 to July 16, 2018 in the total amount of \$1,297,386.81, of which \$309,537.30 are bond payments.

DATE: 07/18/2018
 TIME: 11:03:30
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0500050	E3 CONSULTING SERVICES	-93.75
1309335	MINNESOTA REVENUE	93.75
1800115	RTVISION INC	1,648.00
T001154	MICHAEL BLUE PRODUCTIONS, LLC	900.00
	TOTAL	2,548.00
CITY WIDE		
0508450	EHLERS AND ASSOCIATES INC	894.12
1805195	REDPATH AND COMPANY, LTD	6,444.00
2609850	ZIX CORP SYSTEMS INC	3,339.90
	TOTAL CITY WIDE	10,678.02
SPECIAL PROJECTS-NON BUDGETED		
1625650	PYROTECHNIC DISPLAY INC	15,000.00
T001153	CHARLES WILLIAM DOMAGALL	1,500.00
T001184	MALLRATS	5,000.00
	TOTAL SPECIAL PROJECTS-NON BUDGETED	21,500.00
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	47.70
0401804	DAVIS OIL INC	61.50
0701650	GARTNER REFRIGERATION CO	155.20
0718010	CITY OF GRAND RAPIDS	59.65
0805107	HEARTLAND PAPER COMPANY	89.14
0920060	ITASCA COUNTY TREASURER	68.76
	TOTAL BUILDING MAINTENANCE-CITY HALL	481.95
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	53.50
	TOTAL COMMUNITY DEVELOPMENT	53.50
ENGINEERING		
1800115	RTVISION INC	824.00
1900225	SEH	90.00
	TOTAL ENGINEERING	914.00

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FINANCE		
0715814	GOVERNMENT FINANCE OFFICERS	170.00
1415377	NORTHERN BUSINESS PRODUCTS INC	15.65
1805195	REDPATH AND COMPANY, LTD	-11,106.40
	TOTAL FINANCE	-10,920.75
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	57.23
0401804	DAVIS OIL INC	498.68
0601690	FASTENAL COMPANY	55.03
0717995	GRAND FORKS FIRE EQUIPMENT LLC	1,658.38
0920060	ITASCA COUNTY TREASURER	34.14
1901535	SANDSTROM'S INC	1,103.79
	TOTAL FIRE	3,407.25
INFORMATION TECHNOLOGY		
0500050	E3 CONSULTING SERVICES	375.00
	TOTAL INFORMATION TECHNOLOGY	375.00
PUBLIC WORKS		
0100002	3D SPECIALTIES	321.52
0100046	ASV HOLDINGS INC	1,177.56
0103325	ACHESON TIRE INC	25.00
0221650	BURGGRAF'S ACE HARDWARE	70.14
0301685	CARQUEST AUTO PARTS	201.87
0305510	CENTRAL LANDSCAPE SUPPLY INC	273.80
0315455	COLE HARDWARE INC	66.94
0401804	DAVIS OIL INC	2,873.90
0501650	EARL F ANDERSEN	53.75
0601690	FASTENAL COMPANY	421.57
0718215	GREEN AGAIN LAWN & AERATION	1,142.61
0801535	HAMMERLUND CONSTRUCTION INC	2,798.50
0801836	HAWKINSON SAND & GRAVEL	2,109.34
0920050	ITASCA COUNTY HISTORICAL	200.00
0920060	ITASCA COUNTY TREASURER	364.67
1200500	L&M SUPPLY	191.83
1200855	LVC COMPANIES INC	691.40
1421155	NUCH'S IN THE CORNER	330.59
1503150	OCCUPATIONAL DEVELOPMENT CTR	825.00
1621125	PUBLIC UTILITIES COMMISSION	4,369.27
1801615	RAPIDS WELDING SUPPLY INC	16.20

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VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
PUBLIC WORKS		
1813125	RMB ENVIRONMENTAL	168.00
1908248	SHERWIN-WILLIAMS	428.34
2018560	TROUT ENTERPRISES INC	375.00
	TOTAL PUBLIC WORKS	19,496.80
FLEET MAINTENANCE		
0221650	BURGGRAF'S ACE HARDWARE	7.99
0301685	CARQUEST AUTO PARTS	84.63
1901264	SAFETY KLEEN SYSTEMS INC	259.00
	TOTAL FLEET MAINTENANCE	351.62
POLICE		
0103325	ACHESON TIRE INC	50.00
0221650	BURGGRAF'S ACE HARDWARE	55.86
0301685	CARQUEST AUTO PARTS	143.90
0615628	FORD OF HIBBING	28,384.45
0712225	GLEN'S ARMY NAVY STORE INC	15.98
0920060	ITASCA COUNTY TREASURER	1,264.21
1801570	RAPIDS AUTO WASH	130.00
1901535	SANDSTROM'S INC	275.90
1920233	STREICHER'S INC	1,230.87
2000400	T J TOWING	80.00
	TOTAL POLICE	31,631.17
RECREATION		
0103735	ACTIVE NETWORK, LLC	-44.69
	TOTAL RECREATION	-44.69
CENTRAL SCHOOL		
0113233	AMERIPRIDE SERVICES INC	54.13
0805107	HEARTLAND PAPER COMPANY	93.25
1805195	REDPATH AND COMPANY, LTD	660.00
	TOTAL	807.38

AIRPORT

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VENDOR #	NAME	AMOUNT DUE

AIRPORT		
0315455	COLE HARDWARE INC	53.45
0920060	ITASCA COUNTY TREASURER	53.50
1105444	KELLER FENCE COMPANY	186.00
1805195	REDPATH AND COMPANY, LTD	770.00
	TOTAL	1,062.95
CIVIC CENTER		
0103735	ACTIVE NETWORK, LLC	900.00
	TOTAL	900.00
GENERAL ADMINISTRATION		
0103735	ACTIVE NETWORK, LLC	1,215.31
0113233	AMERIPRIDE SERVICES INC	101.14
0118230	ARENA WAREHOUSE, LLC	288.46
0221650	BURGGRAF'S ACE HARDWARE	103.09
0301685	CARQUEST AUTO PARTS	2.87
1405725	NETWORK SERVICE COMPANY	110.56
1605611	PEPSI BEVERAGES COMPANY	139.05
1805195	REDPATH AND COMPANY, LTD	990.00
1901535	SANDSTROM'S INC	393.63
	TOTAL GENERAL ADMINISTRATION	3,344.11
CEMETERY		
0100002	3D SPECIALTIES	729.20
0221650	BURGGRAF'S ACE HARDWARE	48.26
0920060	ITASCA COUNTY TREASURER	117.18
1421155	NUCH'S IN THE CORNER	191.52
1615427	POKEGAMA LAWN AND SPORT	240.45
1805195	REDPATH AND COMPANY, LTD	770.00
	TOTAL	2,096.61
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE SERVICES INC	17.77
0815730	HOTSY EQUIPMENT OF MINNESOTA	196.27
0920060	ITASCA COUNTY TREASURER	62.95

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
1909510	SIM SUPPLY INC	36.96
	TOTAL	313.95
GO RFDG BONDS 2017B		
0508450	EHLERS AND ASSOCIATES INC	223.53
2100265	U.S. BANK	39,316.25
	TOTAL	39,539.78
2009D GO EQPT CERTIFICATE		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	3,273.75
	TOTAL	3,497.28
GO STATE-AID ST BONDS 2007B		
0508450	EHLERS AND ASSOCIATES INC	223.52
	TOTAL	223.52
GO IMP BONDS 2009C		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	59,745.00
	TOTAL	59,968.53
GO IMP, CIP & REFUNDING 2010A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	7,837.50
	TOTAL	8,061.03
GO IMP & RFNDING BONDS 2011B		

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

GO IMP & RFNDING BONDS 2011B		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	9,545.00
	TOTAL	9,768.53
GO IMPROVEMENT BONDS 2012A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	20,058.75
	TOTAL	20,282.28
GO STATE-AID BONDS 2012B		
0508450	EHLERS AND ASSOCIATES INC	223.53
	TOTAL	223.53
GO IMP REFNDING BONDS-2013A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2305447	WELLS FARGO BANK NA	3,202.50
	TOTAL	3,426.03
GO IMPRV RECONST BONDS 2013B		
0508450	EHLERS AND ASSOCIATES INC	223.53
2100265	U.S. BANK	49,193.75
	TOTAL	49,417.28
GO IMP BONDS 2014A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2100265	U.S. BANK	24,211.26
	TOTAL	24,434.79
GO IMPRV RECONST BONDS 2016A		

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

GO IMPRV RECONST BONDS 2016A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2100265	U.S. BANK	20,880.00
	TOTAL	21,103.53
GO IMPRV RECONST BONDS 2017A		
0508450	EHLERS AND ASSOCIATES INC	223.53
2100265	U.S. BANK	60,277.50
	TOTAL	60,501.03
1ST AVE CONDO ABATEMENT		
0100000	1ST AVE CONDOMINIUMS LLC	21,776.13
	TOTAL	21,776.13
TIF 1-8 LAKEWOOD APTS		
1201450	LAKEWOOD HEIGHTS	15,964.25
	TOTAL	15,964.25
TIF 1-6 OLD HOSPITAL BONDS		
2100265	U.S. BANK	11,996.04
	TOTAL	11,996.04
TIF 1-7 BLK 37 REDEVELOPMENT		
0718070	GRAND RAPIDS STATE BANK	7,547.00
	TOTAL	7,547.00
TIF 1-6 OLD HOSP HSING PAYGO		
0717989	GRAND PLAZA HOUSING	11,672.14
	TOTAL	11,672.14

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

TIF 1-10 RIVER HILLS APT		
1809793	RIVER HILLS APTS OF GR, LLLP	14,155.27
	TOTAL	14,155.27
TIF 1-9 MAJESTIC PINES		
1301400	MAJESTIC PINES GRAND LLC	74,748.14
	TOTAL	74,748.14
GENERAL CAPITAL IMPRV PROJECTS		
T001196	RYAN MUELLER DDS	23,824.00
	TOTAL	23,824.00
2010-5 MS RIVER PD BRIDGE		
1900225	SEH	4,834.80
	TOTAL 2010-5 MS RIVER PD BRIDGE	4,834.80
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-CIVIC CENTER		
1309377	UNIVERSITY OF MINNESOTA	4,000.00
	TOTAL CAPITAL OUTLAY-CIVIC CENTER	4,000.00
AIRPORT CAPITAL IMPRV PROJECTS		
2017 TAXIWAY/APRON DESIGN PJT		
1900225	SEH	1,750.00
	TOTAL 2017 TAXIWAY/APRON DESIGN PJT	1,750.00
2018 GA APRON CONSTRUCTION		
T001195	BECHER HOPPE ASSOCIATES INC	3,100.00
	TOTAL 2018 GA APRON CONSTRUCTION	3,100.00
2018 INFRASTRUCTURE BONDS		

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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

2018	INFRASTRUCTURE BONDS	
	2018 NE IMPROVEMENTS	
0301705	CASPER CONSTRUCTION INC	98,098.53
1000080	J T SERVICES OF MN INC	18,676.00
1900225	SEH	27,613.91
	TOTAL 2018 NE IMPROVEMENTS	144,388.44
10TH AVENUE NE		
0301705	CASPER CONSTRUCTION INC	123,530.38
	TOTAL 10TH AVENUE NE	123,530.38
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	
1805195	REDPATH AND COMPANY, LTD	5,702.40
	TOTAL NO PROJECT	5,702.40
STORM WATER UTILITY		
0401804	DAVIS OIL INC	1,095.09
0514798	ENVIRONMENTAL EQUIPMENT AND	2,450.00
0801825	HAWKINSON CONSTRUCTION CO INC	2,820.00
0920060	ITASCA COUNTY TREASURER	225.31
1805195	REDPATH AND COMPANY, LTD	880.00
	TOTAL	7,470.40
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 865,903.40
CHECKS ISSUED-PRIOR	APPROVAL	
	PRIOR APPROVAL	
0114210	D. ANDERSON - CHANGE FUND	2,740.00
0305530	CENTURYLINK QC	259.00
0504615	JUSTIN EDMUNDSON	232.00
0605191	FIDELITY SECURITY LIFE INS CO	71.22
0718015	GRAND RAPIDS CITY PAYROLL	251,374.17
0718070	GRAND RAPIDS STATE BANK	271.08
0815440	HOLIDAY STATIONSTORES LLC	4,250.04
0920055	ITASCA COUNTY RECORDER	46.00
1301146	MARCO TECHNOLOGIES, LLC	973.91
1301262	BRIAN MATTSON	81.00
1305046	MEDIACOM LLC	10.50
1309098	MINNESOTA MN IT SERVICES	443.80
1309199	MINNESOTA ENERGY RESOURCES	19.20

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 07/23/2018

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1309332	MN STATE RETIREMENT SYSTEM	1,620.00
1309375	MINNESOTA UNEMPLOYMENT COMP FD	4,592.34
1405850	NEXTERA COMMUNICATIONS LLC	446.59
1516220	OPERATING ENGINEERS LOCAL #49	101,345.00
1518550	MATTHEW O'ROURKE	221.00
1608350	CINDY PHILLIPS	110.29
1609561	PIONEER TELEPHONE	9.63
1621130	P.U.C.	23,709.58
2000490	TDS Metrocom	779.93
2205637	VERIZON WIRELESS	3,586.23
2209665	VISA	7,213.98
2209705	VISIT GRAND RAPIDS INC	24,144.20
2301700	WASTE MANAGEMENT OF MN INC	2,840.07
2305300	MATTHEW WEGWERTH	92.65
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$431,483.41
TOTAL ALL DEPARTMENTS		1,297,386.81



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0452	Version:	1	Name:	Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/9/2018	In control:		In control:	City Council
On agenda:	7/23/2018	Final action:			
Title:	Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Confidence Learning Center LG230 Confidence Learning Center Draft Resolution				

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.

Background Information:

Confidence Learning Center has submitted an application to conduct off-site gambling at Grand Rapids Eagles Club on August 27, 2018. The State of Minnesota, Gambling Control Board requires the City Council to approve by adoption of a resolution.

Staff Recommendation:

Adopt the resolution and approve application.

Requested City Council Action

Make a motion adopting a resolution approving LG230 off-site gambling application for Confidence Learning Center.

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Confidence Learning Center License Number: 00691

Address: 1620 Mary Fawcett Memorial Drive City: East Gull Lake, MN Zip: 56401

Chief Executive Officer (CEO) Name: Jeff Olson Daytime Phone: 218-828-2344

Gambling Manager Name: Michelle Mathis Daytime Phone: 218-828-2344

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8, 27, 18 to 8, 27, 18

Check the type of games that will be conducted:

Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Grand Rapids Eagles

Street address and City (or township): 1776 S. Pokegama Ave. Grand Rapids MN Zip: 55744 County: Itasca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

Yes If yes, a lease is not required.

No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ _____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>City of Grand Rapids</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p>
	TOWNSHIP NAME: _____
	Print Township Name: _____
	Signature of Township Officer: _____
	Title: _____ Date Signed: _____

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


7.9.18

 Signature of CEO (must be CEO's signature; designee may not sign) Date

Mail or fax to:
 Minnesota Gambling Control Board
 Suite 300 South
 1711 West County Road B
 Roseville, MN 55113
Fax: 651-639-4032

No attachments required.
 Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; Individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

RESOLUTION APPROVING CONFIDENCE LEARNING CENTER OFF-SITE GAMBLING

WHEREAS, the Confidence Learning Center has presented the City Council of Grand Rapids an application to conduct off-site gambling at the Grand Rapids Eagles Aerie #2469, 1776 South Highway 169, Grand Rapids; and

WHEREAS, the Gambling Control Board may not issue an off-site gambling permit without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approves the LG230 Application to Conduct Off-Site Gambling for the Confidence Learning Center at the Grand Rapids Eagles Aerie 2469, 1776 Highway 169 South, Grand Rapids, Minnesota on August 27, 2018.

Adopted by the City Council this 23rd day of July, 2018.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof;
; and the following voted against the same: None, whereby the resolution was declared
duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0453	Version:	1	Name:	Consider entering into agreements with "Lost City" and "The Dweebs" for entertainment related to Tall Timber Days.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/10/2018	In control:		In control:	City Council
On agenda:	7/23/2018	Final action:			
Title:	Consider entering into agreements with "Lost City" and "The Dweebs" for entertainment related to Tall Timber Days.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Lost City Band Contract 2018 2019 Dweebs Contract Updated Contract for Tall Timber Days				

Date	Ver.	Action By	Action	Result
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Consider entering into agreements with "Lost City" and "The Dweebs" for entertainment related to Tall Timber Days, .

Background Information:

Tall Timber Days carries an insurance policy that will not cover liability related to concerts and band performances. The City's insurance policy will cover concerts and bands if they are contracted by the City of Grand Rapids. Tall Timber Days has requested that the City contract with "Lost City" for 2018 and "The Dweebs" for 2019 entertainment. Tall Timber Days organization will be responsible for paying all per diem expenses noted in the contracts directly to the bands and will reimburse the City of Grand Rapids for performance expenses totaling \$7, 500.00. The contracts with both bands are attached for review.

Staff Recommendation:

City staff is recommending approval of the contract.

Requested City Council Action

Make a motion to enter into an agreement with "Lost City" and "The Dweebs" for entertainment related to Tall Timber Days.

Venue Band Booking Agreement (page 1 of 2)

THIS CONTRACT, entered into on this 30th day of March, 2018, is for the personal services of the Lost City Band for the performance described below. The undersigned "City of Grand Rapids, MN" and the undersigned Musician(s) agree and contract as follows:

1. NAME OF MUSICIAN(S)/BAND: *LOST CITY*

2. NAME AND ADDRESS OF PLACE OF PERFORMANCE:
City of Grand Rapids. 421 N. Pokegama Ave. Grand Rapids MN.
Tall Timber Days Festival Downtown Grand Rapids MN

3. DATE(S) OF PERFORMANCE: *August 3, 2018*

4. TIME(S) OF PERFORMANCE: 8:00pm to Midnight

5. GUARANTEED WAGE AGREED UPON: 1500.00

6. ADDITIONAL TERMS:

Please make check payable to: Charles Domagall*
(Tax ID# 46-4512514)

Minimum of 10'x24' Elevated Covered Stage
Proper Power Supply (Three 20amp circuits minimum)

7. This contract constitutes a complete and binding agreement between the Venue and the Musician(s).

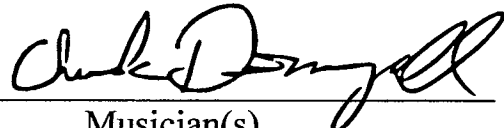
8. In case of breach of this contract within 30 days of event by the "City of Grand Rapids MN" agrees to pay the amount stated in Section 5 as mitigated damages, plus reasonable attorney's fees, court costs and legal interest. Acts of God are exempt from this section (fire, flood, tornado, earthquake, etc.).

9. In case of breach of this contract by Musician(s) within 30 days of event, the Musician(s) agrees to refund any deposit or balance paid.

10. The "City of Grand Rapids, MN" agrees to be responsible for harm, loss or damage of any kind to musician(s) person or property while located at the place of performance (Section 2 herein). Musician(s) property loss/damage excluded if Musician(s) initiates audience participation (audience invited on-stage).

11. The "City of Grand Rapids, MN" (signing for entity) and the Musician(s) agree to be jointly and severally liable for the terms of this contract.

Venue Title or Manager



Musician(s)

BAND LEADER Information:

Charles Domagall
103 Donovan Drive
Grand Rapids, MN 55744
218-259-9359
(Tax ID# 46-4512514)

**MICHAEL BLUE PRODUCTIONS L.L.C.
ENGAGEMENT CONTRACT**

#4159

1. AGREEMENT MADE September 5, 2017 between the entertainment act **THE DWEEBS** (hereinafter referred to as “**ARTIST**”) represented by **MICHAEL BLUE PRODUCTIONS LLC** (hereinafter referred to as “**AGENT**”) and **City of Grand Rapids / Tom Pagel** (hereinafter referred to as “**PURCHASER**”). It is mutually agreed between the parties as follows: The **PURCHASER** hereby engages the **ARTIST** and the **ARTIST** hereby agrees to furnish the entertainment presentation hereinafter described, upon all the terms and conditions herein set forth.

2. PURCHASER: City of Grand Rapids / Tom Pagel;

Performance Location: Grand Rapids, MN

3. DATE OF ENGAGEMENT: August 3, 2019

4. HOURS (STARTING & ENDING) TBD / 180 minutes of music

5. FULL PRICE AGREED UPON: \$6,000.00 plus 5 Double Hotel Rooms or \$400 Buy Out

ADDITIONAL PROVISIONS: In the event of rain, Purchaser agrees to provide an alternative site. Purchaser further agrees that if unsafe conditions exist and no alternative site is available, Purchaser agrees to pay artist in full.

6. ALL PAYMENTS: shall be paid by certified check, money order, bank draft, in the name of **MICHAEL BLUE PRODUCTIONS L.L.C.** OR IN CASH AS FOLLOWS: a) **Deposit: \$900.00 due October 5, 2017** b) **BALANCE: \$5,100.00** payable to Michael Blue Productions L.L.C. shall be handed by purchaser to **Benjamin Blue or Michael Blue NO LATER** than just prior to performance.

7. TYPE OF ENGAGEMENT: OUTDOOR FESTIVAL

8. PRODUCTION PROVIDED BY: ARTIST (SOUND & LIGHTS)

9. CANCELLATION: Agent, Purchaser, and Artist agree that this agreement is not subject to cancellation unless AGENT agrees. AGENT will use its best efforts to insure completion of this contract by ARTIST. If however AGENT should be required to cancel the engagement due to various circumstances beyond AGENTS control, including the refusal of ARTIST to perform, AGENT shall give notice as soon as possible to PURCHASER and shall at AGENT'S option and in its sole discretion, either a) make a substitution of equal caliber, or b) replay the engagement at ARTIST'S and PURCHASER'S convenience, or c) return the deposit to the purchaser and cancel this agreement. If this contract results in litigation between the parties hereto, PURCHASER agrees to pay all AGENT'S cost therein, including reasonable attorney's fees.

10. COMMENCEMENT of engagement together with physical delivery of this contract is deemed to be verification of an oral agreement and acceptance of all terms by both PURCHASER and ARTIST.

11. ARTIST shall have the sole and exclusive control over the production, presentation and performance of the engagement hereunder. ARTIST shall have the sole right to designate and change at any time the performing personnel. ARTIST'S obligations hereunder are subject to detention or prevention by sickness, inability to perform, accident, means of transportation, ACTS OF GOD, riots, strikes, labor difficulties, epidemics, and or order of any public authority or any other cause, similar or dissimilar, beyond ARTIST'S control.

12. IF before the date of any scheduled performance it is found that PURCHASER has not performed fully its obligations under any other agreement with any party for another engagement or that the financial credit of the PURCHASER has been impaired, ARTIST may cancel this agreement.

13. IT is mutually agreed by the PURCHASER and the ARTIST that the AGENCY is acting solely as an independent contractor and is in no way responsible should either party default this agreement. Nor will AGENCY be held responsible for the conduct or performance hereunder of either PURCHASER or ARTIST.

14. IF any of the provisions hereof are determined to be void by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force.

15. THIS agreement shall be subject to the laws of the State of engagement and all parties hereto accept the jurisdiction of the said State in all matters pertaining to this agreement.

16. THIS contract does not exclusively determine the person liable to report and pay employment taxes and similar employer levies under rulings of the U.S. IRS and of some State agencies.

17. STAGING REQUIREMENTS: Purchaser to provide stage: Minimum size 12 ft. deep by 20 ft. wide by 3 ft. high with secure stairs.

18. POWER REQUIREMENTS: Purchaser to provide either 2 exclusive 120 volt legs of 50 amp service (100 amp total) properly grounded and within 50 ft. of the stage or 8 separate 15/20 amp circuits.

19. ARTIST requires three hours of setup time. Stage must be clear of other activity and equipment three hours prior to performance start time.

20. PURCHASER shall provide complimentary soft drinks (12 pack of Red Bull) and water (36 bottles) for band members and crew, in a cooler located in the dressing room or stage area upon crew's arrival.

21. PURCHASER to provide parking for ARTIST: one truck & 20 ft. trailer plus one passenger car or 40 ft. tour bus.

22. PURCHASER to provide adequate security before, during and after performance.

23. PURCHASER to use ARTIST approved photography of ARTIST for use in media and promotion of event due to trademark law.

24. PURCHASER to advance details regarding day of show with ARTIST's road manager, **Benjamin Blue** at **715-222-6651**, 2-3 weeks prior to show.

25. IF contract is not returned to MBP within 30 days, contract may be declared null and void at AGENT'S discretion. Please sign, enclose deposit and return to Michael Blue Productions L.L.C. A fully signed copy will be returned to you.

DATE

Signature of ARTIST: Michael Blue

Michael Blue Productions L.L.C.

PO BOX 128 SOMERSET, WI 54025

715-247-3572

EIN# 39-1812-411



MICHAEL BLUE PRODUCTIONS LLC

DATE

Signature of Purchaser or Agent thereof: Tom Pagel

City of Grand Rapids

420 N. Pokegama Ave.

Grand Rapids, MN 55744

218-398-1242

Please return a copy to:
tmazzone77@yahoo.com or
2425 40th St. North
Sartell, MN 56377

MALLRATS COPY

PERFORMANCE CONTRACT

please make check payable to:

TONY MAZZONE

This contract is for the personal services of the musical group known as MALLRATS, hereinafter referred to as "PERFORMERS" and CITY OF GRAND RAPIDS, MN, hereinafter referred to as "EMPLOYER", made this 10th day of DECEMBER, 2017.

The PERFORMERS are hereby engaged severally and do hereby agree only to the following terms and conditions.

PERFORMANCE TIMES:
8:00-9:10 – JACKPINE SAVAGE
9:40-11:45 – MALLRATS

Place of Performance GRAND RAPIDS, MN

Date of Performance: SATURDAY, AUGUST 4th 2018

Time of Performance 8:00 P.M. - 11:45 Specific Activity TALL TIMBER DAYS

Payment Amount: \$6,000.00 ****make check payable to: Tony Mazzone**** Deposit \$1000.00 (**pd**)

Guaranteed Minimum SEE #12

1. PERFORMERS agree to furnish musicians and crew. ****MALLRATS will provide opening band "Jackpine Savage"**
2. PERFORMERS may have the option to substitute or arrange for alternate musicians as they deem advisable or necessary.
3. PERFORMERS agree to entertain with the type of music they are best known for and reserve the right to choose music from their repertoire unless otherwise agreed herein and with provisions as indicated under other conditions. (paragraph no. 2)
4. PERFORMERS reserve the right to cancel this contract by non-performance in the case of a legitimate condition beyond their control.
5. Cancellation by either party must be in writing and received by the other party not less than forty-five (45) days prior to the date of performance, (however, preserving the condition of paragraph no. 4)
6. If EMPLOYER cancels the performance less than fifteen (15) days before the performance date, the EMPLOYER will render full payment of original agreed upon "Payment Amount" to the PERFORMERS.
7. The EMPLOYER shall be responsible for providing chaperones and supervisory personnel for the individuals attending the performance.
8. The EMPLOYER agrees to substitute and amount of gate receipts if contract term for "Payment Amount" is percent of gate.
9. The EMPLOYER shall have or arrange for any insurance coverage that may be considered advisable for the performance and shall bear the cost thereof.
10. Recording, reproduction, transmission or replay of the whole or any part of this performance without specific written agreement of the PERFORMERS is strictly prohibited.
11. The PERFORMERS accept no responsibility for any damage to the building or contents as the EMPLOYER has accepted the responsibility of audience control and supervision.
12. Other terms or conditions IF CANCELLED DUE TO ELEMENT WEATHER, MALLRATS WILL BE PAID \$5,000.00
13. The entire agreement is herein contained and no other provisions, whether implied or verbal, shall be binding unless it shall be in writing and attached hereto and made a part thereof.
14. The EMPLOYER and PERFORMERS hereby acknowledges receipt of a copy of this contract.

CITY OF GRAND RAPIDS, MN
EMPLOYER
Phone () -

REPRESENTATIVE / AGENT
Date: _____

MALLRATS

Tony

Mazzone

PERFORMER

REPRESENTATIVE / AGENT

MALLRATS TOUR RIDER

The following rider is attached to and made part of the Artist Contract. The rider items are provided to the artist at no cost. Mallrats makes these requests for provisions and amenities to achieve a professional and quality performance.

STAGE and SET UP

- Staging is provided by City of Grand Rapids / Tall Timber Fest.
- Access to the facility at least 6 hrs prior to performance.
- Please notify management of any irregular load in details.
- Minimum stage requirements: 24' wide x 16' deep. (Level & Stable)

POWER REQUIREMENTS

- Minimum 220 volt – 50 amp power

ADDITIONAL NOTES

- Mallrats will be providing and using a 20 ft wide LED Motion Drape back drop
- Mallrats will be providing and using confetti canons during their performance
- Mallrats will provide opening act – Jackpine Savage

LODGING / MEALS

- case of bottled water at venue
- case of beer at venue (mich golden lite, coors lite or bud lite)
- lodging for 6 people
- dinner for 6 people before show

Questions or comments, please contact:

Tony Mazzone
320-761-1809
tmazzone77@yahoo.com



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0454 **Version:** 1 **Name:** Addendum to Professional Services Agreement with Forecast Public Art.
Type: Agenda Item **Status:** Consent Agenda
File created: 7/10/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Addendum to Professional Services Agreement with Forecast Public Art.
Sponsors:
Indexes:
Code sections:
Attachments: [Forecast Art Addendum #1](#)

Date	Ver.	Action By	Action	Result
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Addendum to Professional Services Agreement with Forecast Public Art.

Background Information:

The City of Grand Rapids entered into a Professional Services Agreement with Forecast Public Art on June 11, 2018. The Arts and Culture Commission is recommending the addition of a public input process in the development of the art placement plan. The parties agree that the following language should be added to the Agreement:

“In partnership with the Arts and Culture Commission, Forecast will host a public Forum to discuss the many possibilities of public art in Grand Rapids, the role and responsibility of the Arts and Culture Commission, and upcoming projects. This could be held in combination with public mapping workshops. This can be aligned with the Requests for Qualifications process and could act as a joint information session about the Requests for Qualification and the goals of the Arts and Culture Commission. The total additional lump sum fee for this service is \$750.00.”

All other terms and conditions of the Professional Services Agreement dated June 11, 2018, remain unchanged. The attached addendum will accomplish the needed public input.

Staff Recommendation:

The Arts and Culture Commission is recommending the addition of a public input process in the development of the art placement plan.

Requested City Council Action

Make a motion to amend the Professional Services Agreement between the City of Grand Rapids and Forecast Public Art dated June 11, 2018 by authorizing the Mayor to sign Addendum #1.

**ADDENDUM #1 TO
PROFESSIONAL SERVICES AGREEMENT**

THIS ADDENDUM shall amend the “Professional Services Agreement” between the City of Grand Rapids and Forecast Public Art dated June 11, 2018.

The Parties agree that the following language is hereby added to the Agreement:

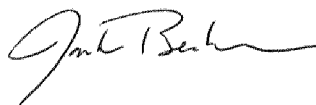
“In partnership with the Arts and Culture Commission, Forecast will host a public Forum to discuss the many possibilities of public art in Grand Rapids, the role and responsibility of the Arts and Culture Commission, and upcoming projects. This could be held in combination with public mapping workshops. This can be aligned with the Requests for Qualifications process and could act as a joint information session about the Requests for Qualification and the goals of the Arts and Culture Commission. The total additional lump sum fee for this service is \$750.00.”

All other terms and conditions of the Professional Services Agreement dated June 11, 2018, remain unchanged.

Dated this ___ day of _____, 2018.

CITY OF GRAND RAPIDS

FORECAST PUBLIC ART



Dale Adams, Mayor

Jack Becker



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0455 **Version:** 1 **Name:** Checks that can be paid by prior approval
Type: Agenda Item **Status:** Consent Agenda
File created: 7/12/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider proposed changes to the checks that can be issued by prior approval.
Sponsors:
Indexes:
Code sections:
Attachments: [PriorApproval list updated 072318](#)

Date	Ver.	Action By	Action	Result
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Consider proposed changes to the checks that can be issued by prior approval.

Background Information:

We have three items that we are proposing to change add to the list of checks issued by prior approval.

- 1.) Refunds of program fees when Recreation Department cancels the program
- 2.) Commercial Building Improvement Loan (CBIL) Program Payments
- 3.) Small Cities Development Program (SCDP)-Payments to Itasca Housing Redevelopment Authority

Staff Recommendation:

Staff recommends approving proposed changes to the checks that can be issued by prior approval.

Requested City Council Action

Make a motion approving the following changes to the checks that can be issued by prior approval: 1.) Refunds of program fees when Recreation Department cancels the program. 2.) Commercial Building Improvement Loan (CBIL) Program Payments. 3.) Small Cities Development Program (SCDP)-Payments to Itasca Housing Redevelopment Authority.

*Proposed
City of Grand Rapids*

Checks that can be issued by Prior Approval:

Lodging Tax

Insurance Premiums

Investments

Payment of tax apportionments to Fire Relief

Payments for vehicles purchased through advanced City Council action

Payroll and payroll-related items

~~Refunds of program fees when Recreation Department cancels the program~~

Registration and reimbursement for schools and conferences if included in budget

Telephone Bills

United Parcel Service

Utility Bills

Payments of State of Minnesota quarterly building permit surcharges

Reimbursement of performance bonds for curb cuts

Employees' monthly mileage reimbursements

Flex benefit quarterly payments

Petty cash reimbursements

Quarterly re-employment compensation

United States Postmaster

Garbage refuse monthly service

Bureau of Criminal Apprehension – Background checks

Election judges expense reimbursement

Minnesota Department of Public Health – Food and beverage license, Hazardous Waste fee, etc.

Postage, Postage Machine Maintenance , updates & Postage Meter Rental

Continued

*Proposed
City of Grand Rapids*

Checks that can be issued by Prior Approval:

Fiscal Agent Fees for Debt Service

Refund of 3rd Party guarantees-ROW work

Drug Testing Fees

MN Department of Administration-Ethernet & Collaboration Fees

MN Peace Officer Standards (License for Police) - New Hires & Reserves

Pera Aid Pmt to Other Entities - Greenway School District & GR Public Utilities

City's portion of the Self-Insured Co-Insurance Payment

Out-of-Pocket expenses for City business purchased by City Employees

Vehicle Licensing & Titling

Itasca County Attorney-Forfeiture Funds

Franchise Fee Payments

Cable Service

Storm Water Utility Permit Fee Refund

Police Department – Confidential Buy Fund

Itasca County Recording Fees/Registry Tax

State of Minnesota Agency Application & Permit Fees

State of Minnesota Loan Payments

Copier & Fax Machine Lease Agreements

Merchant/Motor Fuel Credit Card Payments

Bank transaction fees

Credit card service fees

MN Sales & Use Tax

Subpoena Fee's

Commercial Building Improvement Loan (CBIL) Program Payments

Small Cities Development Program (SCDP)-Payments to Itasca Housing Redevelopment Authority

Amended 6/25/18



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0458 **Version:** 1 **Name:** Call for Public Hearing-St Reconst Prjt
Type: Agenda Item **Status:** Consent Agenda
File created: 7/16/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction Bonds for 2018 infrastructure projects.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Rapids GO 2018A SRP Resol Calling PH - 530643v1](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction Bonds for 2018 infrastructure projects.

Background Information:

Minnesota Statutes, Section 475.58 authorizes the City to issue and sell general obligation bonds to finance the costs of projects in the Five year Street Reconstruction Plan without an election, but subject to a reverse referendum, if the issuance of the bonds following a public hearing is approved by a unanimous vote of the members of the City Council present at the meeting.

The project to be funded with the Reconstruction Bond is:

2011-3, 2018 Northeast Improvements Project, 10th Avenue NE, 7th Street NE, 9th Street NE and 11th Avenue NE

Staff Recommendation:

Staff recommends adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction Bonds for 2018 infrastructure projects.

Requested City Council Action

Make a motion adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to amend the Amended Street Reconstruction Plan and the issuance of General Obligation Street Reconstruction Bonds in an estimated aggregate principal amount not to exceed \$1,200,000 for the 2018 infrastructure projects.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION RELATING TO THE ADOPTION OF AN
AMENDMENT TO THE CITY'S STREET
RECONSTRUCTION PLAN AND THE ISSUANCE OF
STREET RECONSTRUCTION BONDS: CALLING A
PUBLIC HEARING**

BE IT RESOLVED by the City Council ("Council") of the City of Grand Rapids, Itasca County, Minnesota ("City").

Section 1. Background; Findings.

1.01. The Council has found and determined that certain streets in the City are in need of reconstruction, repair and improvement.

1.02. As authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the "Act"), the City previously prepared an amended five year street reconstruction plan (the "Plan") describing the streets to be reconstructed, the estimated costs of the Plan (the "Costs"), and the planned reconstruction of other streets in the City over the five-year period of 2017 through 2021.

1.03. The Council held a duly noticed public hearing on the Plan on July 10, 2017, and unanimously approved the Plan.

1.04. The City now finds that it is necessary to create a further updated Plan to include various additional projects and Costs thereof not currently provided for in the Plan (the "Amended Plan"), and to provide for the issuance of bonds to finance a portion of the Costs in an amount not to exceed \$1,200,000 (the "Bonds"), and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Amended Plan and the issuance of Bonds as provided in the Act.

Section 2. Public Hearing Authorized.

2.01. The City hereby authorizes its staff and consultants to prepare the Amended Plan for street reconstruction projects in the City over the five-year period of 2018 to 2022 in accordance with the Act, and to place a copy of the Amended Plan on file with the City Clerk by no later than the date of publication of the hearing notice.

2.02. As required by the Act, a public hearing on the Amended Plan and the issuance of the Bonds to finance the Costs will be conducted in the City Hall on August 13, 2018, commencing at 5:00 P.M. The City Administrator is authorized and directed to cause notice of the hearing to be

published in substantially the form attached hereto as Exhibit A not less than ten (10) nor more than twenty-eight (28) days prior to the date of the hearing.

Sec. 3. Miscellaneous.

3.01. As provided in the Act, the Bonds, in the amount of the Costs, will not be issued without the approval of a majority of the voters at a special election if within thirty (30) days after approval of the Amended Plan and authorization of the issuance of the Bonds, a petition requesting such an election signed by a number of voters equal to five percent (5%) of the votes cast in the last previous City general election, is filed with the City Clerk.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 23rd day of July, 2018.

Mayor

Attest:

City Clerk

EXHIBIT A

**CITY OF GRAND RAPIDS
ITASCA COUNTY, MINNESOTA**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Grand Rapids, Minnesota will conduct a public hearing at the City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota on Monday, August 13, 2018, commencing at 5:00 P.M., to consider a proposed amendment to the City's Amended Street Reconstruction Plan (the "Amended Plan") and the issuance of general obligation street reconstruction bonds in an estimated aggregate principal amount not to exceed \$1,200,000 (the "Bonds"). A draft copy of the Amended Plan is on file with the City Clerk and is available for public inspection at City Hall during regular business hours.

The Amended Plan proposes to finance the construction of street reconstruction projects by the issuance of the Bonds under the provisions of Minnesota Statutes, Section 475.58, subdivision 3b. The Bonds will not be issued without approval of the voters at a special election if within thirty (30) days after adoption of the resolution approving the Amended Plan and authorizing issuance of the Bonds, a petition requesting such an election is signed by a number of voters equal to five percent (5%) of the votes cast in the last previous general City election and is filed with the City Clerk.

Any person wishing to express a view about the Amended Plan may present written or oral testimony at the public hearing.

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF GRAND RAPIDS,
MINNESOTA

/s/ Tom Pagel
City Administrator

Published: July 29, 2018.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0461	Version:	1	Name:	Consider the adoption of a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax i
Type:	Agenda Item	Status:			Consent Agenda
File created:	7/17/2018	In control:			City Council
On agenda:	7/23/2018	Final action:			
Title:	Consider the adoption of a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax increment financing (TIF) district therein and the adoption of the TIF plan therefor.				

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution Calling for City Council PH on Sawmill Redevelopment TIF Sawmill Redevelopment Renderings](#)

Date	Ver.	Action By	Action	Result
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Consider the adoption of a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax increment financing (TIF) district therein and the adoption of the TIF plan therefor.

Background Information:

On June 13, Rebound Hospitality of Northfield, MN submitted a business assistance application, under the guidelines established within the City's adopted *Economic Development Policies* for business subsidy, tax abatement and tax increment financing (TIF).

Rebound Hospitality is seeking the establishment of a TIF Redevelopment District over the nine-acre site of the former Sawmill Inn. Rebound, who has a contingent purchase agreement executed with the owners of the Sawmill site, is proposing a project that would remove the former hotel and create a commercial development consisting of five smaller parcels, served by the extension of a public street and utilities. Rebound's plan would involve the immediate development of a new \$10M 82-unit hotel on one of the proposed parcels located on the west side of the site. Rebound is currently also working with a commercial broker to secure interest in the remaining commercial sites.

Previous work, contracted for by GREDA and funded by Rebound, has determined that the existing Sawmill site and building meets the blight test established under Minnesota statute for TIF redevelopment districts.

Staff is currently working closely with the City's fiscal consultant, Ehlers, and economic development attorney, Kennedy and Graven, to evaluate Rebound's business assistance application and associated real estate development pro-forma. This evaluation will look at the extent of assistance necessary to make redevelopment of the site viable, given the added cost of purchasing and removing a functionally obsolete structure. Once that work is completed, the application will be presented to GREDA who will provide a recommendation to the City Council regarding the requested TIF assistance.

The TIF process involves lengthy notification periods. For that reason, the action proposed today with the draft

resolution would set a public hearing for considering the establishment of a TIF district and plan on September 24, 2018.

Staff Recommendation:

Adopt a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax increment financing (TIF) district therein and the adoption of the TIF plan therefor.

Requested City Council Action

Adopt a resolution calling for a public hearing by the City Council on the proposed adoption of a modification to the development program for the EDA Development District and the proposed establishment of the Sawmill Redevelopment tax increment financing (TIF) district therein and the adoption of the TIF plan therefor.

CITY OF GRAND RAPIDS
ITASCA COUNTY
STATE OF MINNESOTA

RESOLUTION NO. _____

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED ADOPTION OF A MODIFICATION TO THE
DEVELOPMENT PROGRAM FOR THE EDA DEVELOPMENT DISTRICT AND
THE PROPOSED ESTABLISHMENT OF THE SAWMILL REDEVELOPMENT
TAX INCREMENT FINANCING DISTRICT THEREIN AND THE ADOPTION
OF THE TAX INCREMENT FINANCING PLAN THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Grand Rapids, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on September 24, 2018, at approximately 5:30 P.M., to hold a public hearing on the proposed adoption of a Modification to the Development Program for the EDA Development District, the proposed establishment of the Sawmill Redevelopment Tax Increment Financing District, (a redevelopment district), and the proposed adoption of a Tax Increment Financing Plan therefor, all pursuant to and in accordance with Minnesota Statutes, Sections 469.090 to 469.1082, and Sections 469.174 to 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Program and Plan. City staff is authorized and directed to work with Ehlers to prepare a Modification to the Development Program for the EDA Development District and a Tax Increment Financing Plan for the Sawmill Redevelopment Tax Increment Financing District and to forward documents to the appropriate taxing jurisdictions including Itasca County and Independent School District No. 318. The Community Development Director is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to September 24, 2018, and to place a copy of the Program and Plan on file in the Community Development Director's office at City Hall and to make such copy available for inspection by the public.

Dated: July 23, 2018

Adopted:

Dale Adams, Mayor

ATTEST:

Kim Gibeau, City Clerk



Grand Rapids, MN
Commercial Development



Grand Rapids, MN Commercial Development



Grand Rapids, MN
Commercial Development



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0462	Version:	1	Name:	Consider approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich for the Angel of Hope Park.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/17/2018	In control:		In control:	City Council
On agenda:	7/23/2018	Final action:			
Title:	Consider approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich for the Angel of Hope Park.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Angel of Hope Park.pdf				

Date	Ver.	Action By	Action	Result
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Consider approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich for the Angel of Hope Park.

Background Information:

Ryan & Jessica Miskovich have donated \$4,186.98 to be used towards the purchase of two sway benches at the Angel of Hope Park.

Staff Recommendation:

Please consider approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich for the Angel of Hope Park.

Requested City Council Action

Make a motion approving a resolution accepting a donation of \$4,186.98 from Ryan & Jessica Miskovich to purchase two sway benches for the Angel of Hope Park.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ACCEPTING A DONATION FROM RYAN & JESSICA MISKOVICH FOR \$4,186.98 TO PURCHASE TWO SWAY SWINGS AT THE ANGEL OF HOPE PARK

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- Ryan and Jessica Miskovich have donated \$4,186.98 for the purchase of two sway benches to be installed at the Angel of Hope Park.

Adopted this 23rd day of July 2018.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0463	Version:	1	Name:	Review the Request for Proposal (RFP) seeking consultant services in the preparation of an updated Comprehensive Plan, and authorize staff to issue the RFP for responses.
Type:	Agenda Item	Status:			Consent Agenda
File created:	7/17/2018	In control:			City Council
On agenda:	7/23/2018	Final action:			
Title:	Review the Request for Proposal (RFP) seeking consultant services in the preparation of an updated Comprehensive Plan, and authorize staff to issue the RFP for responses.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Comprehensive Plan Update RFP				

Date	Ver.	Action By	Action	Result
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Review the Request for Proposal (RFP) seeking consultant services in the preparation of an updated Comprehensive Plan, and authorize staff to issue the RFP for responses.

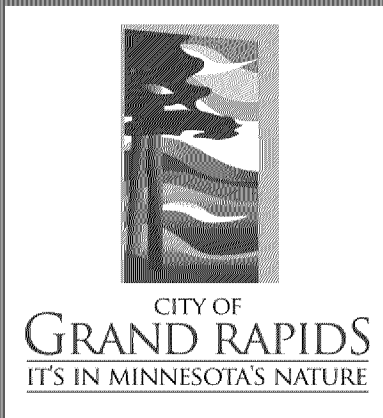
Background Information:

As part of the city's effort to maintain a relevant and current Comprehensive Plan, funding for professional assistance in the preparation of an updated Comprehensive Plan was established within the 2018 - 2019 budgets. Identified in the Council's Goals for 2018, was the implementation of this updating process in the second half of this year. Staff has prepared the attached request for proposals (RFP), outlining the scope of work and desired outcomes.

With approval by the Council, staff will issue the RFP immediately to a comprehensive list of consultants that perform this type of work, as well as a posting on the League of Minnesota Cities website and the Minnesota State Registrar. With responses due by August 31st, we anticipate approaching the Council on September 24th for approval of a professional services contract with the selected consultant.

Requested City Council Action

Review the Request for Proposal (RFP) seeking consultant services in the preparation of an updated Comprehensive Plan, and authorize staff to issue the RFP for responses.



Request for Qualifications and Proposals

Comprehensive Plan Update City of Grand Rapids, MN

Date Issued:

July 23, 2018

Submittal Due:

August 31, 2018

Response Inquiries to:

Rob Mattei
Director of Community Development
City of Grand Rapids
420 N. Pokegama Ave.
Grand Rapids, MN 55744
rmattei@ci.grand-rapids.mn.us
218.326.7622

REQUEST FOR QUALIFICATIONS & PROPOSALS

COMPREHENSIVE PLAN UPDATE CITY OF GRAND RAPIDS, MINNESOTA

PURPOSE

The City of Grand Rapids seeks the services of a qualified consultant or consultant team who will be responsible for providing services that result in an updated Comprehensive Plan. The selected consultant will have considerable experience in developing comprehensive plans, particularly for communities of a size and standing similar to Grand Rapids, and possess significant urban planning abilities in the areas of: data collection, trend projection, feasibility analysis, mapping, visioning, and citizen involvement/participation and process facilitation.

The consultant will be expected to develop and lead a planning process that features active public participation in assessing where we are as a community and where we can and want to go in the future. The City's intent is to provide its citizens with a Comprehensive Plan that accurately reflects the physical, environmental, social, economic and cultural resources of the City; and to establish a vision and framework for action to achieve its desired outcomes.

INTRODUCTION AND BACKGROUND

The City of Grand Rapids, a community of approximately 11,400 residents, with a market draw of more than 40,000 people, is located at the region's retail trade, health care, education and cultural center. As a community, Grand Rapids prides itself on its unique blend of small town character and hospitality with big city conveniences. Grand Rapids is home to Blandin Paper Company, ASV Inc., several state educational and governmental agencies, and is the site of Itasca County government operations. In addition to its business and industrial assets, the City of Grand Rapids is home to a number of amenities such as a performing arts center, civic center, a regional library, recreational facilities and the Itasca Co. YMCA. Additions to our middle school, a major new health care campus, several multi-family residential projects and new community college campus buildings are also recent additions to the community. Additionally, two new elementary school facilities (approved by referendum) are in the planning stages.

Beginning in late 2009 the City began updating its 2003 Comprehensive Plan, ending the process in July of 2011 with the City Council's adoption of an updated Comprehensive Plan. The comprehensive planning process utilized the talents of a steering committee, selected by the City Council and representing a cross-section of interests in the community. Input provided by the general public through a series of public meetings and a successful community survey was used to establish a collective vision for the community. That vision served as a guiding principal for the development of specific goals, strategies and action steps proposed by the steering committee within the final plan.

In an ever changing social and economic environment, the City is committed to keeping pace with its' planning for the future. In order to ensure that the Comprehensive Plan appropriately reflects the current conditions and views within the community, the City Council has decided that it is time again to; review the successes and challenges of implementing the current Plan, reassess the current state of the community, determine what the desired future of the community is, and develop a revised set of goals and strategies to serve as a policy for achieving the vision.

The previous paragraph is not intended to imply that the current version of the Comprehensive Plan is no longer pertinent in any areas. The current Plan should be the point of reference for this process. The process should involve its review in order to determine what is valid, what isn't valid, what worked and what did not work.

RELATED STUDIES AND AVAILABLE RESOURCES

The City will make available to the consultant the City's GIS data, which includes the following layers of information:

- Color Aerial Photography (May 2015) 2"/pixel resolution (updating spring 2019)
- Parcels
- Existing Zoning
- Future Land Use Map recommendations from the 2011 Comprehensive Plan
- Public Utilities: Sanitary Sewer, Water, Storm Sewer, Electric
- Roads/Easements
- 5-year Capital Improvement Plan
- Airport Safety Zoning
- City Limits
- Lakes and Rivers

To aid the consultant in the preparation of a proposal, the 2011 Grand Rapids Comprehensive Plan, including Appendices, can be accessed on the City of Grand Rapids website by following these steps:

- www.cityofgrandrapidsmn.com >>> [Doing Business](#) >>> [City Comprehensive Plan](#)

Additional studies and sub-area plans that have been completed should be reviewed and considered within the scope of work proposed. The following are examples of the most recent plans and studies: *(these studies and sub-area plans are also available on the "Comprehensive Plan" page following the above-described steps)*

- Downtown Redevelopment Master Plan (2006)
- Riverfront Framework Plan (Updated 2009)
- U of M Extension - Grand Rapids Retail Trade Analysis (2007)
- U of M Extension - Grand Rapids Market Area Profile (2014)
- U of M Extension – Grand Rapids IRA Civic Center Economic Impact Study (2015)
- Target Industry and Industrial Park Plan (2005)
- Grand Rapid Housing Market Demand Analysis (2014)
- Arts and Culture Road Map (2017)
- Riverfront Venue Feasibility Study
- Airport Master Plan (approval pending)

PLANNING BODY

The City envisions process oversight, during the development stages of the updated Comprehensive Plan, will be performed by a Steering Committee (18-20 members), appointed by the City Council and representing a cross-section of community interests. The Steering Committee will also include a representative from each the City Council and the Planning Commission. Those representatives will be the communication link for those bodies, who will act on a recommended draft put forward by the Steering Committee near the conclusion of the process. It is also suggested that additional specific expertise will be

captured through the establishment of a Technical Advisory Committee, similar to that formed during the 2011 Comprehensive Plan development.

WORK SCOPE

The following have been identified as major components of the Comprehensive Plan update: Consultants submitting proposals are expected to present a work program that addresses, at a minimum, these major areas. In addition, it is anticipated that the City will identify other major and minor topics and issues that will require research, education and facilitation in developing consensus recommendations in the Comprehensive Plan. Proposers are encouraged to provide innovative and well thought out approaches to the comprehensive planning process.

Updated Community Inventory/Profile – *Where are we now?*

This component will provide baseline information that presents a concise qualitative and quantitative “status report” on the City of Grand Rapids in 2018-2019. The consultant shall review and compile all relevant and current local, regional, state, and federal information in order to succinctly portray the existing physical, socio-demographic and economic state of the City. The data should be assembled into a concise format, using similar base dates, when possible, and using compatible mapping scales and forms and other techniques necessary to ensure the “existing conditions” analysis consists of useful information. At a minimum, the following categories of existing conditions in the community should be included in the analysis:

- Cultural & Recreational assets
- Population/employment
- Economy
- Physical/geological/environmental factors
- Land use and growth (including the development of ArcGIS coverage of existing land uses)
- Transportation/Circulation & Accessibility (all modes)
- Public Utilities (sanitary sewer, water, storm sewer, electric, street light)
- Private Utilities (natural gas, communication services)
- Public Facilities, including Park, trail, and open space
- Emergency Facilities (Fire, Police, EMS)
- Housing and Neighborhoods
- Community Safety & Appearance
- Neighboring Community Plans (Cohasset, La Prairie, Coleraine, Harris Township, Itasca County)

Community Assessment/Issue Identification – *Where can we go?*

Utilizing the information gathered in the previous section as well as through well planned and executed public outreach, the consultant will develop and lead a process that blends the best aspects of the strengths and weaknesses analysis approach together with an issue identification approach in answering the question of “Where can we go?”. The process should be very participatory, employing a variety of citizen participation techniques, including but not limited to a community survey. The planning process should inject an appropriately timed assessment of feasibility without limiting the consideration of alternatives or having a constraining effect.

This component of the process will develop a shared understanding of the most important issues and will ask core questions about the economic, environmental, and social implications of these issues.

This component of the comprehensive planning process should also include an assessment of the successes and challenges of implementing the 2011 Comprehensive Plan.

Community Vision/Goals – *Where do we want to go?*

Informed by the previous existing conditions inventory, community assessment and issue identification, the consultant shall design and lead a planning process that builds community consensus support for the final version of the updated Comprehensive Plan. The process shall validate and update the vision for the future of the community, and establish measurable specific goals and objectives directed toward that vision. The consultant will be responsible for managing, facilitating, publicizing/marketing (with assistance from the City), informing, recording, and at times, mediating the process.

- **Public Participation** – As with previous project components, this phase of the planning effort will be heavily participatory. The approach to this phase should be primarily goal driven, but should consider information generated in previous phases, such as the strengths and weaknesses analysis.

The approach toward citizen participation should be designed to achieve maximum response, taking into account the busy lives our citizens lead.

The process proposed by the consultant shall meet and exceed the minimum requirements for public hearings. In past comprehensive planning projects there have been public hearings at both the Planning Commission and City Council levels during final approval.

- **Plan Elements** – The updated Plan shall contain, at a minimum, all elements contained within the 2011 Comprehensive Plan, which are: Community Vision and Values, Community Facilities and Services, Transportation, Economic Development, Land Use, and Implementation.

Development of an updated Land Use element should include the creation of a GIS based updated Future Land Use Map. The Land Use element should, at a minimum, examine:

- Existing desirable and undesirable land use patterns
- Land use compatibility
- Land demand
- Environmental opportunities and constraints
- Transportation influences
- Redevelopment opportunities
- Existing sub-area plans such as: *Riverfront Framework Plan* and *Downtown Redevelopment Master Plan*.

The Grand Rapids Economic Development Authority (GREDA) shall have a prominent role in the process of reviewing and updating the Economic Development element.

OBJECTIVES/DESIRED PLANNING OUTCOMES

The planning process and the completed update to the Comprehensive Plan should:

- Provide legal justification for land use decisions and ordinances.
- Provide an opportunity for residents and property owners to guide the future of Grand Rapids.
- Help Grand Rapids identify issues and prepare for demographic and development changes.
- Provide a comprehensive plan for future development and land use.
- Protect and make the most of public investments by:
 - Encouraging sustainable development patterns that use land, energy and other resources efficiently
 - Planning growth so that it maximizes existing assets and coincides with the investment in new assets, such as the extension of public infrastructure.
- Foster sustainable economic development
- Protect property rights and values
- Provide implementation strategies that can be used by the City to ensure development results in the desired physical form and responds to social needs.
- Provide an opportunity to consider future impacts of today's decisions.

PROJECT SCHEDULE

The City is on a schedule for consultant selection that should culminate in formal action by the City Council to hire a consultant at the regular Council meeting on September 24, 2018. The comprehensive planning process should begin in earnest shortly thereafter. The project should be finalized no later than August 1, 2019.

REQUIRED PROJECT DELIVERABLES

- Twenty-five bound copies of the Plan and one unbound copy of the plan.
- A digital copy in PDF format and Microsoft Word format.
- The Plan should be submitted in booklet form, using standard size sheets including text, photographs, graphics, tables, charts and renderings to facilitate client reproduction.
- All deliverables should be compatible with Windows operating systems, Microsoft Office, ArcGIS and other formats as determined during the project work program.
- Rights to all data, work products, etc, revert to the City of Grand Rapids upon completion of contract.

PROPOSAL CONTENTS

The consultant's proposal should include, but not be limited to the following information:

- A summary of the experience and qualifications of the consultant team and individuals that will work on the project.
- A general restatement and/or enhancement of the desired project objectives/outcomes.
- A detailed description of the consultants proposed work plan that will lead to the desired outcomes.
- A separate description of the consultant's plan to optimize public participation.

- A proposed project schedule.
- A detailed description of the SINGLE past project that the consultant believes is most similar to this project.
- A list of three other projects with references.
- A statement of the consultant’s ability to complete the project within the prescribed timeframe.
- A statement regarding the level of effort and degree of detail that can be provided in the project, given the proposed fee.
- A description of the assistance required of City staff during the project.
- In a separate, sealed envelope, a cost proposal for providing the requested consultant services. The cost proposal shall be in the form of an “hourly, not to exceed fee”. The cost proposal shall include a listing of hourly rates for each position within the consultant team and an estimate of staff hours for each task within the proposed work plan.

If a proposing firm is not selected for an interview, the “cost envelope” will be returned unopened.

PROPOSAL SUBMITTAL

Six copies of the proposal (with only one cost envelope) shall be submitted to:

Rob Mattei
Director of Community Development
420 N. Pokegama Ave.
Grand Rapids, MN 55744

Proposals must be received by 4:00 p.m., August 31, 2018

Questions regarding the proposal process may be directed to Rob Mattei at (218) 326-7622 or at rmattei@ci.grand-rapids.mn.us



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0464	Version:	1	Name:	Consider approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/18/2018	In control:		In control:	City Council
On agenda:	7/23/2018	Final action:		Final action:	
Title:	Consider approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Fireworks Resolution-Harris.pdf				

Date	Ver.	Action By	Action	Result
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Consider approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.

Background Information:

The donation of \$3,750.00 from Township of Harris was used for the Independence Day Fireworks at Pokegama Lake that was held June 30, 2018.

Staff Recommendation:

Please consider approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.

Requested City Council Action

Make a motion approving a resolution accepting a donation of \$3,750.00 from Township of Harris for the Independence Day Fireworks at Pokegama Lake.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ACCEPTING A DONATION OF \$3,750 FROM THE
TOWNSHIP OF HARRIS FOR THE
INDEPENDENCE DAY FIREWORKS AT POKEGAMA LAKE
WHICH WAS HELD JUNE 30, 2018

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Township of Harris has donated \$3,750 for the Independence Day Fireworks at Pokegama Lake.

Adopted this 23rd day of July 2018.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0467 **Version:** 1 **Name:** Calling for a Public Hearing-5 Yr Cap Imp Plan
Type: Agenda Item **Status:** Consent Agenda
File created: 7/18/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Five-Year Capital Improvement Plan and the issuance of General Obligation Bonds for the 2018 capital improvement projects.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Rapids GO 2018A CIP Resol Calling PH - 530642v1](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Five-Year Capital Improvement Plan and the issuance of General Obligation Bonds for the 2018 capital improvement projects.

Background Information:

Minnesota Statutes, Section 475.521 authorizes the City to issue and sell obligation bonds to finance the costs of projects in the Five-Year Capital Improvement Plan payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements for purpose of a city hall, town hall, library, public safety and public works facility.

Staff Recommendation:

Staff recommends adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to consider amending the Five-Year Capital Improvement Plan and the issuance of General Obligation Bonds for the 2018 capital improvement projects.

Requested City Council Action

Make a motion adopting a resolution calling for a Public Hearing on August 13, 2018 at 5:30 p.m. to amend the Amended Five-Year Capital Improvement Plan and the issuance of General Obligation Bonds in a maximum principal amount of \$950,000 for the 2018 Capital Improvement Projects.

CITY OF GRAND RAPIDS, MINNESOTA

RESOLUTION NO. _____

**RESOLUTION CALLING PUBLIC HEARING ON THE
ADOPTION OF A FIVE-YEAR CAPITAL
IMPROVEMENT PLAN AND THE ISSUANCE OF
GENERAL OBLIGATION BONDS THEREUNDER**

BE IT RESOLVED By the City Council of the City of Grand Rapids, Itasca County, Minnesota (the “City”), as follows:

Section 1. Background.

1.01. The City is authorized by Minnesota Statutes, Section 475.521, as amended (the “Act”) to finance certain capital improvements under an approved five-year capital improvement plan (the “Plan”) by the issuance of general obligation bonds of the City payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements for the purpose of a city hall, town hall, library, public safety facility and public works facility (excluding light rail transit or any activity related to it, or a park, road, bridge, administrative building other than a city or town hall, or land for any of those facilities).

1.02. Pursuant to the Act, before issuance of bonds under the Plan, the City Council is required to hold a public hearing on the Plan and the issuance of such bonds.

1.03. The City now finds it necessary to create a Plan setting forth proposed capital improvements in the City for the years 2018 through 2022 and to provide for the issuance of general obligations bonds thereunder in the maximum principal amount of \$950,000 (the “Bonds”) to finance certain costs of the Plan, and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Plan and the issuance of Bonds as provided in the Act.

Section 2. Hearing Scheduled.

2.01. The City hereby authorizes its staff and consultants to prepare the Plan for capital improvement projects in the City over the five-year period of 2018 to 2022 in accordance with the Act, and to place a copy of the Plan on file with the City Clerk by no later than the date of publication of the hearing notice

2.02. The City Council will hold a public hearing regarding the approval of the Plan and issuance of the Bonds on Monday, August 13, commencing at 5:00 p.m. at City Hall. The City Clerk is authorized and directed to publish a notice substantially the form attached as

Exhibit A in the official newspaper of the City at least fourteen (14) days but no more than twenty-eight (28) days before the date of the hearing.

2.03. City staff and consultants are authorized to take all other actions needed to bring the Plan and issuance of the Bonds before the City Council.

Section 3. Miscellaneous.

3.01. As provided in the Act, the Bonds will not be issued without the approval of a majority of the voters at a special election if within thirty (30) days after approval of the Plan and authorization of the issuance of the Bonds, a petition requesting such an election signed by a number of voters equal to five percent (5%) of the votes cast in the last previous City general election, is filed with the City Clerk.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 23rd day of July, 2018.

Mayor

ATTEST:

City Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

**NOTICE OF PUBLIC HEARING REGARDING A FIVE-YEAR CAPITAL
IMPROVEMENT PLAN AND THE ISSUANCE OF GENERAL OBLIGATION BONDS
THEREUNDER**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grand Rapids, Minnesota (the "City") will meet on Monday, August 13, 2018, at or after 5:00 PM in the City Council Chambers at City Hall, 420 North Pokegama Avenue in the City, to hold a public hearing concerning (1) the adoption of a five-year capital improvement plan for the City prepared in compliance with Minnesota Statutes, Section 475.521, as amended (the "Plan"); and (2) the issuance of general obligation bonds (the "Bonds") thereunder for the purposes set forth therein. The principal amount of the Bonds to be issued in 2018 under the Plan shall not exceed \$950,000.

If a petition requesting a vote on the issuance of the Bonds, signed by voters equal to five percent (5%) of the votes cast in the City in the last general election, is filed with the City Clerk within thirty (30) days after the public hearing, the City may issue the Bonds only after obtaining approval of a majority of voters voting on the question at an election.

A copy of the Plan is available for inspection in the City Clerk's office at City Hall. Questions or comments may be directed to the City Clerk at 218-326-7600.

All interested persons may appear and be heard at the public hearing either orally or in writing, or may file written comments with the City Clerk before the hearing.

Dated: July 29, 2018

BY ORDER OF THE CITY COUNCIL OF
THE CITY OF GRAND RAPIDS,
MINNESOTA

/s/ Kimberly Johnson-Gibeau
City Clerk
City of Grand Rapids, Minnesota



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	18-0468	Version:	1	Name:	Consider approving temporary liquor licenses for United Way, events scheduled for August 3, 2018 and October 5, 2018.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/19/2018	In control:		In control:	City Council
On agenda:	7/23/2018	Final action:			
Title:	Consider approving temporary liquor licenses for United Way, events scheduled for August 3, 2018 and October 5, 2018.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	UW Liquor License Aug 3 2018 UW Liquor License Oct 5 2018				

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor licenses for United Way, events scheduled for August 3, 2018 and October 5, 2018.

Background Information:

The United Way of 1000 Lakes has submitted applications for temporary liquor licenses for two First Friday events to be held at Lake + Co. Shop, 403 NW 1st Avenue on August 3, 2018 and October 5, 2018. All fees and required documentation have been received.

Staff Recommendation:

Approve applications and authorize staff to forward to MN Dept. of Public Safety for issuance.

Requested City Council Action

Make a motion approving temporary liquor licenses for the United Way of 1000 Lakes.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number
United Way of 1000 Lakes	1963	41-6042589

Address	City	State	Zip Code
350 NW 1st Ave., Suite A	Grand Rapids	Minnesota	55744

Name of person making application	Business phone	Home phone
Kimberly Brink Smith	218-999-7570	218-259-9535

Date(s) of event	Type of organization
Friday, Aug 3rd, 2018	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit

Organization officer's name	City	State	Zip Code
Kimberly Brink Smith	Grand Rapids	Minnesota	55744

Organization officer's name	City	State	Zip Code
Amanda Kluge	Grand Rapids	Minnesota	55744

Organization officer's name	City	State	Zip Code
		Minnesota	

Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.

The Lake + Co Shop 403 NW 1st Ave., Grand Rapids

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable Insurance

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____
 CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



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APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement _____

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

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CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0457 **Version:** 1 **Name:**
Type: Department Head Report **Status:** Department Head Report
File created: 7/16/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Department Head Report: Engineering Department
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Department Head Report: Engineering Department



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0469 **Version:** 1 **Name:** TH 2 Muni Consent
Type: Agenda Item **Status:** Engineering
File created: 7/19/2018 **In control:** City Council
On agenda: 7/23/2018 **Final action:**
Title: Consider adopting a resolution approving municipal consent on TH 2 from CSAH 62 in Cohasset to 19th Avenue NW in Grand Rapids for striping changes
Sponsors:
Indexes:
Code sections:
Attachments: [7-23-18 Resolution TH 2 Layout approval](#)
[Muni Consent Ltr request 071918](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving municipal consent on TH 2 from CSAH 62 in Cohasset to 19th Avenue NW in Grand Rapids for striping changes

Background Information:

In 2017, MnDOT changed the striping layout along Highway 2 from Grand Rapids to Cohasset. At that time, a decision was made to have 1 eastbound lane and 2 westbound lanes. Since this change has been made, several issues have come up with access to the highway from the north. MnDOT recently completed a study that analyzed the access and found that due to the striping change, it became more difficult to turn and head eastbound into Grand Rapids. Because of this, MnDOT is proposing to "flip" the layout and have 2 lanes eastbound and 1 lane west bound. The recently completed study found that this change would improve the access from the north. This project will all be done within State right of way, but because a portion of this work is within the City limits of Grand Rapids, municipal consent is necessary. There is no cost to the City for these improvements.

Staff Recommendation:

City staff recommend adopting a resolution approving municipal consent on TH 2 from CSAH 62 in Cohasset to 19th Avenue NW in Grand Rapids for striping changes

Requested City Council Action

Make a motion adopting a resolution approving municipal consent on TH 2 from CSAH 62 in Cohasset to 19th Avenue NW in Grand Rapids for striping changes

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-__

**A RESOLUTION FOR LAYOUT APPROVAL
TH 2 MUNICIPAL CONSENT**

WHEREAS, the Commissioner of Transportation has prepared a final layout for Trunk Highway 2, from CSAH 62 in Cohasset to 19th Avenue NW within the City of Grand Rapids for Trunk Highway 2 improvements; and seeks the approval thereof, as described in Minnesota Statutes 161.162 to 161.167: and

WHEREAS, said final layout is on file in the District 1 Minnesota Department of Transportation office, Duluth, Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA that said final layout for the improvement of said Trunk Highway within the corporate limits be and is hereby approved.

Adopted by the Council this 23rd day of July, 2018.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

July 19, 2018

Matt Wegwerth, PE
City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662

RE: Request for City Approval (Municipal Consent)

Dear Mr. Wegwerth:

MnDOT has received many complaints regarding the restriping project completed on TH 2 between Cohasset and Grand Rapids in 2017. As a result, MnDOT hired a consultant to study and model the corridor for capacity and Level of Service. Based on the capacity study, it does reflect a lower level of service and increased delay for those on the north side of TH 2 that want to turn east and travel towards Grand Rapids (this is based on the current conditions vs. what was in place prior to 2017). This is consistent with the feedback that MnDOT has received. MnDOT plans to modify the striping on TH 2 based on the study and complete the work in late summer 2018. In order for MnDOT to proceed with this striping modification, we need municipal consent from the City of Cohasset and Grand Rapids.

The City's approval (municipal consent) is required for this project because it reduces traffic capacity by increasing the eastbound lanes from one lane to two lanes and reducing the west bound lanes from two lanes to one lane. Municipal consent of MnDOT projects is described in Minnesota Statutes 161.162 through 161.167.

Project Purpose

The purpose to improve capacity and level of service at intersections on the north side of TH 2 between Cohasset and Grand Rapids. The continuous center left turn lane will remain to provide increased safety for left turning vehicles.

Project Description

This project consists of changing pavement markings on Highway 2 between Cohasset and Grand Rapids. The existing lane configuration includes two westbound thru lanes, one eastbound thru lane, and a continuous center left turn lane. After the project is complete the lane configuration will include two eastbound thru lanes, one westbound thru lane, and a continuous center left turn lane.

Planned Project Schedule

This restriping project will take 2-3 weeks (weather permitting) in summer 2018 in conjunction with a pavement maintenance project. During the work, daytime lane closures will be enacted.

City's Estimated Project Costs

There is no cost to the city for this project.

Please feel free to contact me if you have any questions about this request.

Sincerely,



Michael K. Kalnbach
ADE Program Development
Michael.kalnbach@state.mn.us
218-725-2745

An Equal Opportunity Employer