



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, December 17, 2018

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, December 17, 2018 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

PRESENTATIONS/PROCLAMATIONS

18-0817 Certificate of Appreciation for Council Member Zeige.

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

18-0778 Consider approving Council minutes for December 3, 2018 Worksession & Regular meetings.

Attachments: [December 3, 2018 Worksession.pdf](#)
[December 3, 2018 Regular Meeting.pdf](#)

VERIFIED CLAIMS

18-0808 Consider approving the verified claims for the period November 27, 2018 to December 10, 2018 in the total amount of \$998,938.07.

Attachments: [COUNCIL BILL LIST 12-17-18.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for

discussion and consideration.

1. 18-0711 Consider adopting a resolution closing the Capital Projects Fund-2017 Infrastructure Bond Fund and transferring the remaining balance of approximately \$150,267 to Debt Service Fund-GO Street Reconstruction Bonds, Series 2017A.
Attachments: Close Fund 478 transfer to 368 \$150,267

2. 18-0773 Consider adopting a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners.
Attachments: Storm water util delqnt to county 2018

3. 18-0776 Consider adopting a resolution designating City of Grand Rapids polling places for calendar year 2019.
Attachments: Res. 2019 Election Polling Places.pdf

4. 18-0777 Consider entering into agreements with selected artists under the design criteria of Phase 2-Selection Process for the Public Art Project.
Attachments: Mural.pdf
 Sculptures.pdf

5. 18-0779 Consider accepting resignation of Joe Barrick from the Police Community Advisory Board.
Attachments: Barrick, Joseph.pdf

6. 18-0781 Consider adopting the Official City of Grand Rapids meeting calendar for 2019.
Attachments: 2019 Calendar 8.5x11.pdf

7. 18-0786 Consider authorizing the Police Department to apply for a child safety car seat grant for 2019.

8. 18-0787 Consider approving temporary liquor licenses for Itasca Curling Club events scheduled in January, February and March, 2019.
Attachments: Curling Club Jan 19.pdf
 Curling Club Feb 19.pdf
 Curling Club Mar 19.pdf

9. 18-0788 Consider approving 2019 Taxi license for Rapid Taxi, contingent upon satisfactory vehicle inspections.

10. 18-0789 Consider approving temporary liquor license for MacRostie Art Center for First Friday event on January 4, 2019.
Attachments: MacRostie Jan 19.pdf

11. [18-0790](#) Consider approving theatre license renewal for Mann Theatres Inc. for the period of January 1, 2019 through December 31, 2019, contingent upon receipt of fees and documentation.
12. [18-0793](#) Consider rehiring of regular part-time employees for the IRA Civic Center and Parks and Recreation Department.
13. [18-0795](#) Consider purchasing an easement related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project in the amount of \$500.00.
Attachments: [Hammerlund Executed Easement](#)
14. [18-0798](#) Consider authorizing staff to accept low quotes for maintenance improvements at Fire Hall.
Attachments: [Nelson Roofing Quote](#)
[A-1 Concrete Quote](#)
[Anderson Glass](#)
[Anderson Glass Quote](#)
[Rapids Plumbing Quote](#)
15. [18-0799](#) Consider entering into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.
Attachments: [Grand Itasca PT Agreement 2018-19](#)
16. [18-0804](#) Consider entering into an agreement with an area business for advertising at the IRA Civic Center.

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

17. [18-0807](#) Review and acknowledge Boards & Commission minutes.
Attachments: [August 2, 2018 Planning Commission minutes.pdf](#)
[October 9, 2018 Arts & Culture minutes.pdf](#)
[October 10, 2018 HRA Minutes.pdf](#)
[October 31, 2018 Human Rights minutes.pdf](#)

DEPARTMENT HEAD REPORT

18. [18-0816](#) Parks & Civic Center - Dale Anderson

COMMUNITY DEVELOPMENT

19. 18-0800 Consider approval of a proposal from Braun Intertec for professional services involving the preparation of an Environmental Assessment.
Attachments: EA FOR ELEMENTARY SCHOOL PROPOSAL PREPARE ENVIRONMENTA

FINANCE DEPARTMENT

20. 18-0782 Consider approving resolutions adopting the following:
* 2018 Tax Levy Payable 2019, the 2019 General Fund Revenue and Expenditures Budget,
* 2019 Special Revenue Fund Budgets,
* Enterprise Fund Budgets
Attachments: Final Levy Budget Resolutions

FIRE DEPARTMENT

21. 18-0784 Consider approving the purchase of Fire-Dex hoods for the Fire Department.
22. 18-0796 Consider approving the purchase of extrication tools for the Fire Department.

ADMINISTRATION DEPARTMENT

23. 18-0780 Consider accepting notice of retirement from Jeff Davies, Director of Public Works.
24. 18-0809 Amendment to Compensatory Time policy for Hospital Security Officers.
25. 18-0774 Consider appointments to Boards & Commissions.
26. 18-0783 Consider nominating Councilor Dale Christy to the Range Association of Municipalities and Schools (RAMS) Board of Directors.
Attachments: Nomination to Board of Directors.pdf

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR JANUARY 14, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0817 **Version:** 1 **Name:**

Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS

File created: 12/13/2018 **In control:** City Council

On agenda: 12/17/2018 **Final action:**

Title: Certificate of Appreciation for Council Member Zeige.

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Certificate of Appreciation for Council Member Zeige.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0778 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving Council minutes for December 3, 2018 Worksession & Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [December 3, 2018 Worksession.pdf](#)
[December 3, 2018 Regular Meeting.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving Council minutes for December 3, 2018 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, December 3, 2018

4:30 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a **Special Meeting/Worksession of the Grand Rapids City Council** was held on **Monday, December 3, 2018 at 4:30 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Bill Zeige, Councilor Rick Blake, and Councilor Tasha Connelly

Staff present:

Tom Pagel, Chad Sterle, Barb Baird, Scott Johnson, Rob Mattei, Erik Scott, Marcia Anderson, Bob Cahill, Jeff Davies, Lynn DeGrio, Lauren VanDenHeuvel

Discussion Items

1. Review 2019 Proposed Budget

Council discussed proposed 2019 budget and levy, noting that current plans include a property tax increase of 1.99%. Following review, staff is directed to reduce the budget by \$30,000 under staffing, lowering proposed property tax rate increase to 1.55%.

2. Review 5:00 PM Regular Meeting

After review, item #5a is added to the consent agenda. No other changes are noted.

ADJOURN

There being no further business, the meeting adjourned at 5:00 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, December 3, 2018

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, December 3, 2018 at 5:07 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

Staff present:

Tom Pagel, Chad Sterle, Lynn DeGrio, Barb Baird, Scott Johnson, Rob Mattei, Erik Scott, Marcia Anderson, Bob Cahill, Jeff Davies, Lauren VanDenHeuval

MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

COUNCIL REPORTS

January 10, 2019 Annual RAMS Board meeting. Term on Board of Directors for RAMS expired and needs to be nominated again. Councilor Christy is interested in continuing and will bring to Council for consideration on December 17, 2018.

Mayor Adams stated that he attended a Transition Team meeting with Mr. Pagel, hosted by Gov. Elect Tim Walls and identified needs and candidates for Boards & Commissions. Out-state representatives are needed.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, November 26, 2018 Worksession & Regular meeting.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period November 20, 2018 to November 26, 2018 in the total amount of \$480,344.66.

A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve the Verified Claims as presented. The motion carried by the following vote.

- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Bill Zeige
Councilor Rick Blake
Councilor Tasha Connelly

CONSENT AGENDA

- 1. Consider adopting a resolution amending the declaration of the official intent of the City to reimburse certain expenditures from the proceeds of bonds to be issued by the City.

Adopted Resolution 18-95 by consent roll call

- 2. Consider approving Golf Concessions Contract Extension.

Approved by consent roll call

- 3. Consider approving implementation of wage adjustments for current part-time employees at the Grand Rapids Park and Recreation Department and the IRA Civic Center effective December 9, 2018 through December 31, 2018.

Approved by consent roll call

- 4. Consider adopting a resolution accepting \$2,650.00 in donations for the 2018 Shop with a Hero Event

Adopted Resolution 18-96 by consent roll call

- 5. Consider donating remaining surplus of Central School Commemorative Cookbooks to the Second Harvest Food Bank.

Approved by consent roll call

- 5a. Consider hiring part-time seasonal Warming House Attendants.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Blake, seconded by Councilor Christy, to approve the Consent agenda as amended. The motion carried by the following vote

- Aye 5 - Councilor Dale Christy
- Mayor Dale Adams
- Councilor Bill Zeige
- Councilor Rick Blake
- Councilor Tasha Connelly

SETTING OF REGULAR AGENDA

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

DEPARTMENT HEAD REPORT

- 6. Department Head Report - Information Technology

IT Director, Erik Scott, reviews department projects completed in 2018, upcoming projects in 2019, SPAM issues and threats of viruses increasing during the holiday season. A full text of the report is available in the Administration Office.

Received and Filed

FINANCE DEPARTMENT

- 7. Consider entering into an Agreement for Consulting Services for Governmental Accounting Standards Board (GASB) No. 75 Actuarial Valuation with Hildi Incorporated.

Finance Director Baird presents the background on Hildi and proposed contract.

A motion was made by Councilor Connelly, seconded by Councilor Christy, to approve agreement with Hildi Incorporated for consulting services for GASB #75 actuarial valuation. The motion carried by the following vote.

- Aye 5 - Councilor Dale Christy
- Mayor Dale Adams
- Councilor Bill Zeige
- Councilor Rick Blake
- Councilor Tasha Connelly

6:00 PM - TRUTH IN TAXATION

The regular meeting recessed at 5:35 PM.

PUBLIC HEARINGS

- 8. Conduct a Public Hearing on 2018 Levy Payable 2019 and 2019 Budget at 6:00 p.m. as stated in the Truth in Taxation Statements.

At 6:00 pm, Mayor Adams states the purpose of the Truth in Taxation hearing, and the general procedure moving forward.

City Administrator Pagel provides presentation showing the budget for 2019 and the

proposed levy. Noted percentages supporting each department, levy distribution, shift in burden based on decrease in market value of commercial and industrial property and increase in residential.

A motion was made by Councilor Bill Zeige, seconded by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

Bob Holycross, 79 Horseshoe Drive, has a proposed 19% tax increase and believes this is not sustainable. Expressed appreciation for presentation information.

Scott McCumsey, 2630 Old Golf Course Road, expresses concern on the tax burden shifting to residents due to lower market value of commercial and industrial property.

Bob Igo, 1019 NE 5th Avenue, states that taxes in Hennepin are highest in State, and with the increase, taxes in Grand Rapids have surpassed that. Proposed tax increase is 29%. This is killing market values. People who can't afford their homes also won't be able to sell.

Ken Clifton, 409 SW 12 Avenue, questions differences in valuations between properties. Similar properties in similar areas, literally next to each other or across the street, are erratically different. Some have gone up 40% and a home two doors down has gone down. This makes no sense.

Carole Frazier, 503 Hale Lake Pointe Road, states she is retired and on a fixed income. This is taxing senior citizens out of their homes. Proposed increase approx. 42% and at that rate, selling and moving are beginning to look like a real possibility.

David Beckers, 703 NW 8th Street, increase of \$31K valuation from last year, amounting to a 49% tax increase. The only improvement was a new garage door. Mr. Beckers states he too, is on a fixed income, can't afford these increases like other senior citizens.

Robert Nettles, 1032 NW 2nd Avenue, moved to town 6 years ago, purchased an old home and has been trying to fix it up. Estimate is a \$20K increase. With a 21.5% tax increase, he is considering selling. He can't afford the increases.

Josh Thoenes, 2110 Stokey Street, 20.25% proposed increase on property tax and forced to consider selling. Questions in what ways the community can be more involved in this process.

Darren Schwake, 21 Millie Drive, moved from Twin Cities in 2012, and property value from 2014 - 2018 had a decrease of 2%, yet from 2018 to 2019 there is a 29% tax increase. Not affordable.

Karen Olson, 215 NW 10th Street, shows a proposed 21.8% tax increase, and questions the separation of street/road assessments not being on tax statement. Assessment is projected at \$4k. Will have to sell her home in able to retire. Can't afford home and retirement.

Ron Hakala, 630 20th Ave NW, \$32K, 47.8% tax increase. Same questions as other residents present.

Ross Williams, 1010 NW 10th Avenue, recommends the Council consider developing citizen advisory boards assigned to each department, requiring departments to explain budgets and receive input from individuals that do not have a stake in the department.

Naomi Bergman, 1104 NW 2nd Avenue, moved to Grand Rapids 2 years ago, after purchasing their dream home. With the taxes increasing, they are feeling like they may be forced to sell and move because it's unsustainable. Market value was increased by \$22K and 20.8% tax increase. Also noted that street construction assessments for her property are \$6000. When adding these expenses together, how can this be affordable to families?

Kathleen Blake, 835 NE 7th Avenue, questions if an increase of LGA would positively affect property taxes.

Tyanne Betts, 419 NW 9th Street, questions the cause of the drop in commercial value. Suggests possible reductions in the City budget could still be found.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to close the public hearing. The motion PASSED by unanimous vote.

Mr. Pagel addresses questions and concerns expressed by residents:

In regards to questions about changes and inconsistencies in property market values for 2019, residents must contact the County Assessors Office.

Question on Fiscal Disparities - Mr. Pagel discusses fiscal disparities. He opines that fiscal disparities will take care of itself in the next 5 years.

Road project assessments - City assess's projects against "benefiting properties." Argument is property increases in value based on project. If changed to require all resident pay, all property taxes would increase.

Shift from Commercial to Residential - not many equivalent sales to large commercial buildings; corporations have the ability to fight high values, forcing them down and shifting the burden to residential.

Little direct impact on city taxes that is attributed to settled legal issues with UPM. That will greater affect on county and school district taxes.

The City has been impacted by UPM due to plant properties. Plant 5 has been disassembled and re-evaluation will likely lower tax capacity. This will be offset by Majestic Pines in 2019.

LGA - Review of calculation and comparison to other similar sized communities. If LGA increased for Grand Rapids, property taxes would likely decrease.

Homestead exclusion credit - changed based on property value. Greater value = less need?

Budget for road repairs - this is explained in identifying future plans for projects and how they are spread out over a period of years.

Received and Filed

ADJOURNMENT

Council recommends that citizens attend the Itasca County Truth and Taxation meeting scheduled for Tuesday, December 4, 2018 at 6:00 pm. There are many ways

to become involved in the City and its continued progress through participating on Boards and Commissions and running for City or County office.

The next City Council meeting will be held on Monday, December 17, 2018, at which time the final levy and budgets for 2019 will be set.

A motion was made by Councilor Dale Christy, seconded by Councilor Bill Zeige, to adjourn the meeting at 8:34 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0808 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 12/13/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving the verified claims for the period November 27, 2018 to December 10, 2018 in the total amount of \$998,938.07.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 12-17-18.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving the verified claims for the period November 27, 2018 to December 10, 2018 in the total amount of \$998,938.07.

Requested City Council Action

Make a motion approving the verified claims for the period November 27, 2018 to December 10, 2018 in the total amount of \$998,938.07.

DATE: 12/13/2018
 TIME: 11:31:43
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|--------------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| 0519650 | ESRI INC | 25,000.00 |
| | TOTAL | 25,000.00 |
| CITY WIDE | | |
| 1801613 | RAPIDS PRINTING | 30.00 |
| 1900650 | SRF CONSULTING GROUP INC | 35,000.00 |
| 1915248 | SOFTWARE HARDWARE INTEGRATION | 1,303.00 |
| T001214 | CHAD'S MEAT WAGON LLC | 1,358.00 |
| T001215 | TOM PAGE INC | 650.00 |
| T001216 | ADVOCATES FOR HUMAN RIGHTS | 700.00 |
| T001217 | #UNITECLOUD | 2,791.48 |
| | TOTAL CITY WIDE | 41,832.48 |
| ADMINISTRATION | | |
| 0102660 | ABRAMS & SCHMIDT LLC | 255.00 |
| 1321525 | MUNICIPAL CODE CORPORATION | 275.00 |
| 1415377 | NORTHERN BUSINESS PRODUCTS INC | 3.99 |
| 1506265 | NORTHERN OFFICE OUTFITTER INC | 358.32 |
| 2018225 | TREASURE BAY PRINTING | 19.00 |
| | TOTAL ADMINISTRATION | 911.31 |
| BUILDING MAINTENANCE-CITY HALL | | |
| 0113233 | AMERIPRIDE SERVICES INC | 51.85 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 94.17 |
| 0315455 | COLE HARDWARE INC | 19.47 |
| 0701650 | GARTNER REFRIGERATION CO | 345.01 |
| 0920060 | ITASCA COUNTY TREASURER | 1,804.01 |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 852.70 |
| 1405725 | NETWORK SERVICE COMPANY | 92.06 |
| 1415377 | NORTHERN BUSINESS PRODUCTS INC | 3,471.00 |
| 2018680 | TRU NORTH ELECTRIC LLC | 1,236.75 |
| | TOTAL BUILDING MAINTENANCE-CITY HALL | 7,967.02 |
| COMMUNITY DEVELOPMENT | | |
| 0312109 | CLAFTON SALES - CLAFTON SKATE | 180.00 |
| 0920060 | ITASCA COUNTY TREASURER | 78.36 |
| | TOTAL COMMUNITY DEVELOPMENT | 258.36 |

DATE: 12/13/2018
 TIME: 11:31:43
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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|------------------------|--------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| ENGINEERING | | |
| 1915248 | SOFTWARE HARDWARE INTEGRATION | 14.00 |
| | TOTAL ENGINEERING | 14.00 |
| FINANCE | | |
| 1415377 | NORTHERN BUSINESS PRODUCTS INC | 11.97 |
| | TOTAL FINANCE | 11.97 |
| FIRE | | |
| 0221650 | BURGGRAF'S ACE HARDWARE | 88.42 |
| 0315455 | COLE HARDWARE INC | 18.60 |
| 0401804 | DAVIS OIL INC | 347.29 |
| 0513235 | EMERGENCY RESPONSE SOLUTIONS | 758.07 |
| 0601690 | FASTENAL COMPANY | 6,340.84 |
| 0609671 | FIRE SAFETY USA, INC | 80.00 |
| 0701650 | GARTNER REFRIGERATION CO | 100.09 |
| 0920060 | ITASCA COUNTY TREASURER | 181.68 |
| 1305060 | MEDS-1 AMBULANCE SERVICE INC | 2,404.19 |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 81.00 |
| 1415030 | NAPA SUPPLY OF GRAND RAPIDS | 2,519.18 |
| 2215600 | VOLUNTEER FIREMANS BENEFIT | 22.00 |
| 2300600 | W.P. & R.S. MARS COMPANY | 216.18 |
| 2301906 | WAYNES AUTOMOTIVE | 3,681.13 |
| | TOTAL FIRE | 16,838.67 |
| INFORMATION TECHNOLOGY | | |
| 1915248 | SOFTWARE HARDWARE INTEGRATION | 163.00 |
| | TOTAL INFORMATION TECHNOLOGY | 163.00 |
| PUBLIC WORKS | | |
| 0100002 | 3D SPECIALTIES | 321.16 |
| 0100046 | ASV HOLDINGS INC | 467.24 |
| 0103325 | ACHESON TIRE INC | 1,080.00 |
| 0104799 | ADVANCED SERVICES INC | 1,303.00 |
| 0121721 | AUTO VALUE - GRAND RAPIDS | 103.78 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 96.98 |
| 0301655 | CARGILL INCORPORATED | 4,079.48 |
| 0301685 | CARQUEST AUTO PARTS | 66.14 |
| 0315455 | COLE HARDWARE INC | 79.48 |

DATE: 12/13/2018
 TIME: 11:31:43
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|-------------------|--------------------------------|------------|
| ----- | | |
| GENERAL FUND | | |
| PUBLIC WORKS | | |
| 0401804 | DAVIS OIL INC | 5,500.04 |
| 0601690 | FASTENAL COMPANY | 38.96 |
| 0800040 | H & L MESABI | 2,842.50 |
| 0801535 | HAMMERLUND CONSTRUCTION INC | 1,935.00 |
| 0920060 | ITASCA COUNTY TREASURER | 885.35 |
| 1200500 | L&M SUPPLY | 5.77 |
| 1301213 | MARTIN'S SNOWPLOW & EQUIP | 929.91 |
| 1315690 | MORTON SALT | 2,410.25 |
| 1415030 | NAPA SUPPLY OF GRAND RAPIDS | 26.55 |
| 1415377 | NORTHERN BUSINESS PRODUCTS INC | 129.31 |
| 1415484 | NORTHERN LIGHTS TRUCK | 8,717.18 |
| 1421155 | NUCH'S IN THE CORNER | 105.00 |
| 1503150 | OCCUPATIONAL DEVELOPMENT CTR | 3,942.50 |
| 1615427 | POKEGAMA LAWN AND SPORT | 606.98 |
| 1621125 | PUBLIC UTILITIES COMMISSION | 2,169.93 |
| 1801899 | RAYS SPORT & CYCLE | 377.01 |
| 1908248 | SHERWIN-WILLIAMS | -2.13 |
| 1920555 | STOKES PRINTING & OFFICE | 71.52 |
| 2015825 | MONROE TOWMASTER LLC | 2,670.95 |
| 2018560 | TROUT ENTERPRISES INC | 875.00 |
| 2209421 | VIKING ELECTRIC SUPPLY INC | 127.44 |
| | TOTAL PUBLIC WORKS | 41,962.28 |
| FLEET MAINTENANCE | | |
| 0221650 | BURGGRAF'S ACE HARDWARE | 48.98 |
| 0301685 | CARQUEST AUTO PARTS | 24.98 |
| 0415550 | DOOR SERVICE INC | 752.16 |
| 1605740 | PETROCHOICE HOLDINGS INC | 744.87 |
| | TOTAL FLEET MAINTENANCE | 1,570.99 |
| POLICE | | |
| 0124550 | AXON ENTERPRISE INC | 1,474.00 |
| 0205725 | BETZ EXTINGUISHER COMPANY | 20.00 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 129.97 |
| 0301685 | CARQUEST AUTO PARTS | 15.38 |
| 0409501 | JOHN P. DIMICH | 4,583.33 |
| 0512355 | ELITE TINTING & GRAPHICS | 825.00 |
| 0513235 | EMERGENCY RESPONSE SOLUTIONS | 74.70 |
| 0918575 | IRON RANGE TIRE SERVICE INC | 582.48 |
| 0920060 | ITASCA COUNTY TREASURER | 3,305.75 |
| 1201434 | LAKE WOODS CHRYSLER | 594.53 |
| 1415377 | NORTHERN BUSINESS PRODUCTS INC | 24.96 |

DATE: 12/13/2018
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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|--------------------------------|------------|
| GENERAL FUND | | |
| POLICE | | |
| 1605665 | PERSONNEL DYNAMICS LLC | 643.95 |
| 1920233 | STREICHER'S INC | 129.98 |
| 2000400 | T J TOWING | 230.00 |
| 2015555 | TOONSTRA PSYCHOLOGICAL SERVICE | 700.00 |
| TOTAL POLICE | | 13,334.03 |
| RECREATION | | |
| 1618555 | PROFESSIONAL TURF & RENOVATION | 6,800.00 |
| TOTAL RECREATION | | 6,800.00 |
| GENERAL FUND-LIQUOR/CHART GAMB | | |
| T001181 | TRUNORTH DJ LLC | 150.00 |
| TOTAL | | 150.00 |
| CENTRAL SCHOOL | | |
| 0218745 | ASHLEY BRUBAKER | 273.60 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 94.12 |
| 0221700 | BUSY BEES QUALITY CLNG SVC INC | 1,200.00 |
| 0401425 | DAKOTA SUPPLY GROUP | 471.28 |
| 0701650 | GARTNER REFRIGERATION CO | 211.01 |
| 0718010 | CITY OF GRAND RAPIDS | 7,500.00 |
| 1405725 | NETWORK SERVICE COMPANY | 29.04 |
| 1801610 | RAPIDS PLUMBING & HEATING INC | 105.00 |
| 1908248 | SHERWIN-WILLIAMS | 68.07 |
| TOTAL | | 9,952.12 |
| AIRPORT | | |
| 0315455 | COLE HARDWARE INC | 86.78 |
| 0401804 | DAVIS OIL INC | 175.11 |
| 0504825 | EDWARDS OIL INC | 1,260.12 |
| 0718010 | CITY OF GRAND RAPIDS | 300.00 |
| 0801836 | HAWKINSON SAND & GRAVEL | 161.29 |
| 0920060 | ITASCA COUNTY TREASURER | 182.77 |
| 1200500 | L&M SUPPLY | 192.46 |
| 1309159 | MINNESOTA COUNCIL OF AIRPORTS | 150.00 |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|------------------------|-------------------------------|------------|
| ----- | | |
| AIRPORT | | |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 185.50 |
| 1801610 | RAPIDS PLUMBING & HEATING INC | 4,435.80 |
| | TOTAL | 7,129.83 |
| CIVIC CENTER | | |
| 1905150 | SECURITY ACCESS CONTROL | 36.00 |
| | TOTAL | 36.00 |
| GENERAL ADMINISTRATION | | |
| 0113233 | AMERIPRIDE SERVICES INC | 23.28 |
| 0221650 | BURGGRAF'S ACE HARDWARE | 60.50 |
| 0315455 | COLE HARDWARE INC | 6.72 |
| 0501656 | EARTHGRAINS COMPANY INC, THE | 137.67 |
| 0718010 | CITY OF GRAND RAPIDS | 5,200.00 |
| 0718060 | GRAND RAPIDS HERALD REVIEW | 360.00 |
| 0718075 | THUNDERHAWKS ARCHERY ASSOC | 212.30 |
| 0718092 | GRAND RAPIDS VOLLEYBALL ASSO | 279.85 |
| 1200500 | L&M SUPPLY | 224.15 |
| 1309090 | MINERS INC | 83.71 |
| 1309192 | MN FRATERNAL ORDER OF POLICE | 354.64 |
| 1405725 | NETWORK SERVICE COMPANY | 769.45 |
| 1421155 | NUCH'S IN THE CORNER | 6.03 |
| 1506265 | NORTHERN OFFICE OUTFITTER INC | 78.38 |
| 1605611 | PEPSI BEVERAGES COMPANY | 4,691.40 |
| 1618568 | PROGUARD SPORTS | 1,453.04 |
| 1901535 | SANDSTROM'S INC | 5,107.60 |
| 1905150 | SECURITY ACCESS CONTROL | 18.00 |
| 1908099 | SHARP GUY SHARPENING | 220.00 |
| 1909510 | SIM SUPPLY INC | 627.04 |
| 2116600 | UPPER LAKE FOODS INC | 1,950.64 |
| 2209421 | VIKING ELECTRIC SUPPLY INC | 354.80 |
| | TOTAL GENERAL ADMINISTRATION | 22,219.20 |
| CEMETERY | | |
| 0103325 | ACHESON TIRE INC | 331.31 |
| 0401804 | DAVIS OIL INC | 1,078.90 |
| 0718010 | CITY OF GRAND RAPIDS | 400.00 |
| 1200500 | L&M SUPPLY | 36.32 |

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|-----------------------------------|------------|
| ----- | | |
| CEMETERY | | |
| | TOTAL | 1,846.53 |
| DOMESTIC ANIMAL CONTROL FAC | | |
| 0718010 | CITY OF GRAND RAPIDS | 500.00 |
| 0920060 | ITASCA COUNTY TREASURER | 117.61 |
| 1401650 | NARDINI FIRE EQUIPMENT CO INC | 190.50 |
| | TOTAL | 808.11 |
| GENERAL CAPITAL IMPRV PROJECTS | | |
| GR RAIL CONNECTOR | | |
| 1118225 | KRECH OJARD & ASSOCIATES, INC | 22,021.74 |
| | TOTAL GR RAIL CONNECTOR | 22,021.74 |
| 2010-5 MS RIVER PD BRIDGE | | |
| 1309360 | MN DEPT OF TRANSPORTATION | 299.63 |
| 1815125 | ROBERT R SCHROEDER CONST INC | 135,155.36 |
| | TOTAL 2010-5 MS RIVER PD BRIDGE | 135,454.99 |
| CAPITAL EQPT REPLACEMENT FUND | | |
| CAPITAL OUTLAY-CIVIC CENTER | | |
| 0401500 | DAMBERG.SCOTT.GERZINA.WAGNER | 432.21 |
| 0718060 | GRAND RAPIDS HERALD REVIEW | 453.00 |
| | TOTAL CAPITAL OUTLAY-CIVIC CENTER | 885.21 |
| CAPITAL OUTLAY-IT DEPT | | |
| 1915248 | SOFTWARE HARDWARE INTEGRATION | 12,518.00 |
| | TOTAL CAPITAL OUTLAY-IT DEPT | 12,518.00 |
| AIRPORT CAPITAL IMPRV PROJECTS | | |
| 2018 GA APRON CONSTRUCTION | | |
| 1900225 | SEH | 26,085.00 |
| | TOTAL 2018 GA APRON CONSTRUCTION | 26,085.00 |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|--------------------------------|---|---------------|
| ----- | | |
| GR ARTS & CULTURE CPTL PRJS | | |
| 0615629 | FORECAST PUBLIC ARTWORKS DBA | 91.02 |
| | TOTAL | 91.02 |
| 2018 INFRAST/CPT MNT IMP BONDS | | |
| CAPITAL MAINT IMPRV PLAN | | |
| 0401500 | DAMBERG.SCOTT.GERZINA.WAGNER | 5,043.83 |
| | TOTAL CAPITAL MAINT IMPRV PLAN | 5,043.83 |
| STORM WATER UTILITY | | |
| 0401804 | DAVIS OIL INC | 1,225.77 |
| 0718010 | CITY OF GRAND RAPIDS | 500.00 |
| 0801535 | HAMMERLUND CONSTRUCTION INC | 4,144.00 |
| 0801836 | HAWKINSON SAND & GRAVEL | 173.87 |
| 0920060 | ITASCA COUNTY TREASURER | 222.16 |
| 1105530 | KENNEDY & GRAVEN | 1,481.88 |
| 1621125 | PUBLIC UTILITIES COMMISSION | 2,200.00 |
| 2018560 | TROUT ENTERPRISES INC | 325.00 |
| | TOTAL | 10,272.68 |
| | TOTAL UNPAID TO BE APPROVED IN THE SUM OF | \$ 411,178.37 |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 0100053 | AT&T MOBILITY | 756.88 |
| 0114210 | D. ANDERSON - CHANGE FUND | 7,920.00 |
| 0114211 | D. ANDERSON-PETTY CASH FUND | 4.98 |
| 0201354 | B. BAIRD-PETTY CASH FUND | 15.57 |
| 0201356 | BRUCE BAIRD | 10.00 |
| 0205640 | LEAGUE OF MN CITIES INS TRUST | 1,000.00 |
| 0212126 | RICK BLAKE | 431.16 |
| 0305530 | CENTURYLINK QC | 56.71 |
| 0315454 | TRAVIS COLE | 10.00 |
| 0315543 | CONSTELLATION NEWENERGY -GAS | 2,372.70 |
| 0605191 | FIDELITY SECURITY LIFE INS CO | 71.22 |
| 0717988 | SHAWN GRAEBER | 10.00 |
| 0718015 | GRAND RAPIDS CITY PAYROLL | 342,391.88 |
| 0718070 | GRAND RAPIDS STATE BANK | 593.44 |
| 0815440 | HOLIDAY STATIONSTORES LLC | 77.00 |
| 0900060 | ICTV | 6,527.86 |
| 0920036 | ITASCA COUNTY ATTORNEY OFFICE | 3,745.83 |
| 1201402 | LAKE COUNTRY POWER | 46.54 |

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 12/17/2018

| VENDOR # | NAME | AMOUNT DUE |
|---|-------------------------------|--------------|
| ----- | | |
| CHECKS ISSUED-PRIOR APPROVAL | | |
| PRIOR APPROVAL | | |
| 1201429 | LAKE SUPERIOR COLLEGE | 200.00 |
| 1205090 | LEAGUE OF MINNESOTA CITIES | 225.00 |
| 1209516 | LINCOLN NATIONAL LIFE | 1,272.84 |
| 1209527 | JOHN R. LINDER | 10.00 |
| 1305046 | MEDIACOM LLC | 116.90 |
| 1309098 | MINNESOTA MN IT SERVICES | 443.80 |
| 1309199 | MINNESOTA ENERGY RESOURCES | 575.75 |
| 1309332 | MN STATE RETIREMENT SYSTEM | 2,520.00 |
| 1405550 | NEOPOST USA INC | 50.00 |
| 1415479 | NORTHERN DRUG SCREENING INC | 40.00 |
| 1503151 | ODC - MOTOR VEHICLE | 21.75 |
| 1516220 | OPERATING ENGINEERS LOCAL #49 | 104,022.00 |
| 1601305 | THOMAS J. PAGEL | 939.34 |
| 1601750 | PAUL BUNYAN COMMUNICATIONS | 276.80 |
| 1621125 | PUBLIC UTILITIES COMMISSION | 864.86 |
| 1621130 | P.U.C. | 41,122.21 |
| 1913344 | HEATH SMITH | 68.00 |
| 2100265 | U.S. BANK | 500.00 |
| 2205637 | VERIZON WIRELESS | 3,517.84 |
| 2209665 | VISA | 2,892.98 |
| 2209705 | VISIT GRAND RAPIDS INC | 58,375.50 |
| 2301700 | WASTE MANAGEMENT OF MN INC | 2,618.52 |
| 2305447 | WELLS FARGO BANK NA | 925.00 |
| T001111 | CINDY ECKERT | 32.81 |
| T001117 | MICHAEL ECKERT | 18.53 |
| T001213 | MESABA HEATING & A/C SERVICE | 67.50 |
| TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: | | \$587,759.70 |
| TOTAL ALL DEPARTMENTS | | 998,938.07 |



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0711 **Version:** 1 **Name:** Close Capital Pjt-2017 Infrastructure
Type: Agenda Item **Status:** Consent Agenda
File created: 11/2/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider adopting a resolution closing the Capital Projects Fund-2017 Infrastructure Bond Fund and transferring the remaining balance of approximately \$150,267 to Debt Service Fund-GO Street Reconstruction Bonds, Series 2017A.

Sponsors:

Indexes:

Code sections:

Attachments: [Close Fund 478 transfer to 368 \\$150,267](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider adopting a resolution closing the Capital Projects Fund-2017 Infrastructure Bond Fund and transferring the remaining balance of approximately \$150,267 to Debt Service Fund-GO Street Reconstruction Bonds, Series 2017A.

Background Information:

In 2017, the City issued General Obligation Street Reconstruction Bonds, Series 2017A for CP2009-1 4th Avenue/13th Street NW, 9th Street NE, 14th Street NW, and 8th Avenue NE Storm Water improvements. The General Obligation Street Reconstruction Bond issuance incurred a bond premium of approximately \$159,000, resulting in a surplus. A balance of approximately \$150,267 is remaining in the Capital Project Fund-2017 Infrastructure projects.

Staff Recommendation:

Staff recommends adopting a resolution closing the Capital Projects Fund-2017 Infrastructure Bond Fund and transferring the remaining balance of approximately \$150,267 to Debt Service Fund-GO Street Reconstruction Bonds, Series 2017A.

Requested City Council Action

Make a motion adopting a resolution closing the Capital Projects Fund-2017 Infrastructure Bond Fund and transferring the remaining balance of approximately \$150,267 to Debt Service Fund-GO Street Reconstruction Bonds, Series 2017A.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION CLOSING CAPITAL PROJECTS FUND (478) 2017 INFRASTRUCTURE BOND FUND AND TRANSFERRING THE REMAINING BALANCE OF APPROXIMATELY \$150,267 TO DEBT SERVICE FUND (368)-GO STREET RECONSTRUCTION BOND, SERIES 2017A

WHEREAS, in 2017, the City issued General Obligation Street Reconstruction Bonds, Series 2017A for CP2009-1 4th Ave/13th Street NW, 9th Street NE, 14th Street NW, and 8th Avenue NE Storm Water, and

WHEREAS, the General Obligation Street Reconstruction Bond issuance incurred a bond premium of approximately \$159,000, and

WHEREAS, there is a cash balance remaining of approximately \$150,267 in the Capital Project Fund-2017 Infrastructure Bond Fund, and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes an operating transfer of approximately \$150,267 from the Capital Projects Fund-2017 Infrastructure Bond Fund to the Debt Service Fund-GO Street Reconstruction Bond, Series 2017A.

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0773 **Version:** 1 **Name:** Storm Water Delinquencies
Type: Agenda Item **Status:** Consent Agenda
File created: 11/30/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider adopting a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners.

Sponsors:

Indexes:

Code sections:

Attachments: [Storm water util delqnt to county 2018](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider adopting a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners.

Background Information:

The City is utilizing the service of the Grand Rapids Public Utilities for the billing. On a quarterly basis, they provide the City with a list of delinquent accounts. We currently have a list of delinquent accounts through November 26, 2018. These delinquent balances can be added to the property owner's tax statement as an assessment. The County Auditor requires a resolution from the City Council directing them to add these to delinquencies to the tax statement. A letter was sent to all property owners with the delinquent balances giving them the opportunity to pay before it is sent to the County Auditor.

Staff Recommendation:

Staff is recommending adopting a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners.

Requested City Council Action

Make a motion adopting a resolution authorizing the Itasca County Auditor to assess the delinquent Storm Water Utility charges to the property tax statement of delinquent property tax owners.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION AUTHORIZING THE ITASCA COUNTY AUDITOR TO ASSESS DELINQUENT STORM WATER UTILITY CHARGES TO THE PROPERTY TAX STATEMENT OF DELINQUENT PROPERTY TAX OWNERS PER EXHIBIT A

WHEREAS, the Grand Rapids City Council adopted the Storm Water Utility Ordinance #04-08-10 on August 9, 2004 for implementation beginning January 1, 2005, and

WHEREAS, beginning on that date, City residents, commercial property, industrial and institutional property have been charged a fee for storm water management based on a fee schedule approved by the City Council, and

WHEREAS, the Grand Rapids Public Utilities is providing the City with a list of delinquent accounts, and

WHEREAS, the Section 70.203 (f) and (g) of the Ordinance states a penalty for late payment is 10% of the amount past due and past due fees and penalty can be certified to the County Auditor for collection with real estate taxes in the next year,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the County Auditor to assess the delinquent storm water utility charges to the property tax statement of the delinquent property tax owners identified in Exhibit A.

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

EXHIBIT A

DELINQUENT STORM WATER UTILITY CHARGES TO BE ASSESSED AGAINST THE FOLLOWING PARCELS

| <u>Parcel Numbers</u> | <u>With 10% Penalty</u> |
|---------------------------|---------------------------------|
| 910054410 | 101.20 |
| 910054413 | 54.73 |
| 910172205 | 48.40 |
| 910222110 | 24.99 |
| 910344102 | 60.78 |
| 910344404 | 101.20 |
| 910352111 | 69.30 |
| 910352412 | 101.20 |
| 910353205 | 66.00 |
| 910353311 | 101.20 |
| 910353404 | 101.20 |
| 910353422 | 101.20 |
| 914150720 | 33.00 |
| 914251720 | 101.20 |
| 914510020 | 26.92 |
| 914510031 | 101.20 |
| 914510101 | 101.20 |
| 914530072 | 33.00 |
| 914900418 | 141.97 |
| 915410202 | 91.58 |
| 915550720 | 101.20 |
| 915851340 | 77.55 |

| | |
|-----------|--------|
| 915851925 | 50.05 |
| 916001660 | 101.20 |
| 916200040 | 35.20 |
| 916200041 | 43.87 |
| 916501750 | 91.58 |
| 916630230 | 94.15 |
| 916630304 | 33.00 |
| 916843000 | 54.73 |
| 917070110 | 95.70 |
| 917201920 | 91.58 |



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0776 **Version:** 1 **Name:** Polling Place Designation
Type: Agenda Item **Status:** Consent Agenda
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider adopting a resolution designating City of Grand Rapids polling places for calendar year 2019.
Sponsors:
Indexes:
Code sections:
Attachments: [Res. 2019 Election Polling Places.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider adopting a resolution designating City of Grand Rapids polling places for calendar year 2019.

Background Information:

Minnesota State Statute 204B.16, subd.1 requires all municipalities to designate polling places for each precinct by December 31st each year for the next calendar year, regardless if there is an election scheduled for the next year or not. This is in the event a special election is called. Designation must be made each year even if there is no change to polling places.

Staff Recommendation:

Adopt resolution designating polling places for 2019.

Requested City Council Action

Make a motion to adopt a resolution designating City of Grand Rapids polling places for calendar year 2019.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

**A RESOLUTION ESTABLISHING THE OFFICIAL POLLING PLACES FOR GRAND RAPIDS
PRECINCTS ONE (1), TWO (2), THREE (3) AND FOUR (4)**

WHEREAS, polling places are designated by the governing body of each municipality;
and

WHEREAS, the governing body of a municipality making designations for polling places
must designate, by ordinance or resolution, a polling place for every precinct by December 31st
of each year for the next calendar year; and

WHEREAS, municipalities are required to designate polling places for each precinct,
each year, regardless if there is an election scheduled for the next year or not, in the event a
special election is called; and

WHEREAS, changes cannot be made less than 90 days before the next election,
including school district elections or referenda, nor anytime between the state primary and
general elections; and

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids,
Itasca County, Minnesota, hereby establishes the following polling places within city limit
precincts:

| | |
|---------------------------------|--|
| Grand Rapids Precinct One (1) | Grand Rapids/Itasca County Airport 1500 SE 7 th Avenue |
| Grand Rapids Precinct Two (1) | Christ Episcopal Church 520 N. Pokegama Avenue |
| Grand Rapids Precinct Three (3) | IRA Civic Center (Upper Level) 1401 NW 3 rd Avenue |
| Grand Rapids Precinct Four (4) | Zion Lutheran Church 2901 S. US Highway 169 |

Adopted by the Council this 17th day of December, 2018.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the
following voted against same: None; whereby the resolution was declared duly passed and
adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0777 **Version:** 1 **Name:** Public Art Project - Phase 2
Type: Agenda Item **Status:** Consent Agenda
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider entering into agreements with selected artists under the design criteria of Phase 2-Selection Process for the Public Art Project.
Sponsors:
Indexes:
Code sections:
Attachments: [Mural.pdf](#)
[Sculptures.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider entering into agreements with selected artists under the design criteria of Phase 2-Selection Process for the Public Art Project.

Background Information:

Phase 1 of the Public Art Project has been completed. Submissions have been received, reviewed and scored by a sub-committee of the Grand Rapids Arts & Culture Commission. Six artists listed below have been selected to move forward to Phase 2 of the selection process. The proposed draft agreements for mural and sculptures have been attached for consideration.

Sculptures: The Milligan Studio, Aaron Squadroni, Greg Mueller

Mural: Greta McLain, Adams Swanson, Diamond Knispel

Staff Recommendation:

Approve proposed agreements with six (6) artists selected to move forward in process.

Requested City Council Action

Make a motion entering into agreements with six (6) selected artists under the design criteria of Phase 2-Selection Process for the Public Art Project.

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids ("City") and [REDACTED] ("Artists") chosen to participate in the Phase 2 of a mural artist selection process in downtown Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected a team of three artists ("Artists") to participate in Phase 2 of the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.
 - a. Artists agree to meet the following criteria with regard to the design concepts:
 - the significant relationship that historical and contemporary Ojibwe and/or Dakota people have with this area, OR
 - the local flora, fauna, and natural elements that are important to the region's ecosystem and communities
 - The mural must be removable from the exterior wall (not painted directly on the brick surface).
 - Final size of the mural will be negotiated with the selected artist team. It is anticipated the size of the mural will not exceed 15' by 30'.
 - Design concepts are energetic, dynamic, unique, and engage the entire wall in some way.
 - The mural has a high impact and conveys artistic excellence.
 - The mural should require very little maintenance, and is resistant to vandalism and extreme weather conditions.
 - Art should be welcoming, accessible, and creative.
 - Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.
 - Artist must be willing to work with an early-career artist.
2. Schedule. The Artists shall prepare the preliminary design concepts, including graphic depictions of the proposed artwork, a brief narrative description, and presentations to the Commission, by February 5, 2018.
3. Compensation. The Artists shall each be paid a stipend of \$750 to prepare the design concepts, with payment to be made as follows: one-half upon execution of the agreement and one-half upon final submittal of Phase 2 requirements.

4. Insurance. City waives any insurance requirements for Artists.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

ARTISTS:

By: _____

Name: _____

Printed Name: _____

By: _____

Name: _____

Printed Name: _____

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and [REDACTED] (“Artists”) chosen to participate in the Phase 2 of a sculpture artist selection process in downtown Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected a team of three artists (“Artists”) to participate in Phase 2 of the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artists agree to meet the following criteria with regard to the design concepts:

- Design concepts are engaging, interactive in some way, and evoke curiosity of passers-by either through color, movement, material, whimsicality, or other considerations.
- Artworks highlight where water comes from, either physically or spiritually, and consider natural processes in some way.
- Artworks should take into consideration all seasons in MN, and should be safe and low maintenance.
- The three artworks act as a series, and tell a story together. One sculpture will be of a larger scale than the other two.
- Artworks convey artistic excellence and innovation.
- Art should be welcoming, accessible and appropriate to the site.
- Artists should address how they would work with the Arts and Culture Commission to engage the community in some way.
- Artist must be willing to work with an early-career artist.

2. Schedule. The Artists shall prepare the preliminary design concepts, including graphic depictions of the proposed artwork, a brief narrative description, and presentations to the Commission, by February 5, 2018.

3. Compensation. The Artists shall each be paid a stipend of \$750 to prepare the design concepts, with payment to be made as follows: one-half upon execution of the agreement and one-half upon final submittal of Phase 2 requirements.

4. Insurance. City waives any insurance requirements for Artists.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

ARTISTS:

By: _____



Name: _____ Printed

Name: 

By: _____

Name: _____ Printed

Name: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0779 **Version:** 1 **Name:** PCA Board Member resignation
Type: Agenda Item **Status:** Consent Agenda
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider accepting resignation of Joe Barrick from the Police Community Advisory Board.
Sponsors:
Indexes:
Code sections:
Attachments: [Barrick, Joseph.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider accepting resignation of Joe Barrick from the Police Community Advisory Board.

Background Information:

Joe Barrick has submitted his resignation from the PCA Board, effective immediately.

Staff Recommendation:

Accept resignation.

Requested City Council Action

Make a motion accepting resignation of Joe Barrick from the Police Community Advisory Board.

Kim Gibeau

From: Steve Schaar
Sent: Tuesday, December 04, 2018 8:25 AM
To: Kim Gibeau
Subject: Joe Barrick resignation letter

Steve,

I regret that I must request that I immediately be excused from my spot on the Police Community Advisory Board.

I appreciate having had the opportunity to be a part of the Board, and I continue to support the Police Department and the important work the people who are a part of it undertake.

Thanks for your consideration.

Joe Barrick

Steve Schaar

Assistant Chief of Police
Grand Rapids Police Department
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662

Office: 218-326-3464

Mobile: 218-244-5039

Fax: 218-326-7610



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0781 **Version:** 1 **Name:** 2019 Official Calendar
Type: Agenda Item **Status:** Consent Agenda
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider adopting the Official City of Grand Rapids meeting calendar for 2019.
Sponsors:
Indexes:
Code sections:
Attachments: [2019 Calendar 8.5x11.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider adopting the Official City of Grand Rapids meeting calendar for 2019.

Background Information:

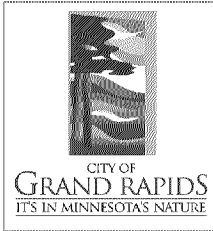
Each year, the City Council adopts the official meeting calendar that serves as notice of meetings. Attached is the proposed meeting calendar for 2019.

Staff Recommendation:

Adopt official calendar for 2019.

Requested City Council Action

Make a motion adopting the official City of Grand Rapids meeting calendar for 2019.



2019

| January | | | | | | | February | | | | | | | March | | | | | | |
|---------|------|------|------|-------|------|------|----------|------|------|------|-------|------|------|-----------|------|------|------|-------|------|------|
| Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. |
| | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | | | | | | 1 | 2 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | | | | | | | | | | | | | | 31 | | | | | | |
| April | | | | | | | May | | | | | | | June | | | | | | |
| Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | 4 | | | | | | | 1 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 29 | 30 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | | | | | | | | | | | | | | 30 | | | | | | |
| July | | | | | | | August | | | | | | | September | | | | | | |
| Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | 1 | 2 | 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| October | | | | | | | November | | | | | | | December | | | | | | |
| Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. | Sun. | Mon. | Tue. | Wed. | Thur. | Fri. | Sat. |
| | | 1 | 2 | 3 | 4 | 5 | | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 27 | 28 | 29 | 30 | 31 | | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 | | | | |
| | | | | | | | | | | | | | | | | | | | | |

- Golf Course Board - 7 am
- Library Board - 5 pm
- Payroll
- Holiday
- Cable TV Comm. - Noon
- Arts & Culture Comm. - 3:45 pm
- Park & Rec Civic Center Board 5:30 pm
- Greenway Local Recreation Assoc.
- Public Util. Comm. - 4 pm
- Economic Devl. Authority - 4 pm
- Fire Dept. Bus. Mtg. - 7 pm
- Housing/Redevelopment Authority 4 pm
- Fire Relief Assn.
- Planning Comm. - 4 pm
- Human Rights Comm. - 4:00 pm
- Flex Benefits Deadline



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0786 **Version:** 1 **Name:** Consider authorizing the Police Department to apply for a child safety car seat grant for 2019.

Type: Agenda Item **Status:** Consent Agenda

File created: 12/10/2018 **In control:** City Council

On agenda: 12/17/2018 **Final action:**

Title: Consider authorizing the Police Department to apply for a child safety car seat grant for 2019.

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider authorizing the Police Department to apply for a child safety car seat grant for 2019.

Background Information:

In 2011, 650 children under the age of 11 were killed in motor vehicle crashes in our nation in which the child was not buckled into a child car seat. An additional 148,000 injured. When used properly, child car seats save children's lives.

For several years, the Grand Rapids Police Department has had a program in which parents can bring their child car seat to the police station and specifically trained officers will show them how to properly install the seat. The Minnesota Department of Public Safety has trained these officers.

The Minnesota Department of Public Safety has a grant program to provide child car seats to Minnesota police agencies so that they may be distributed to families that cannot afford child seats. The number of child seats available through this program is limited. The Grand Rapids Police Department would like to submit a grant request to the Minnesota Department of Public Safety for 10 child car seats. There is no monetary local match required with this grant program.

Staff Recommendation:

Please consider authorizing the Grand Rapids Police Department to submit a grant request to the Minnesota Department of Public Safety to receive 10 child car seats to be distributed to parents who cannot afford to purchase them.

Requested City Council Action

Consider making a motion authorizing the Grand Rapids Police Department to submit a grant application to the Minnesota Department of Public Safety for 10 child car seats for 2019.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0787 **Version:** 1 **Name:** Temp Liquor - Curling Club
Type: Agenda Item **Status:** Consent Agenda
File created: 12/11/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving temporary liquor licenses for Itasca Curling Club events scheduled in January, February and March, 2019.
Sponsors:
Indexes:
Code sections:
Attachments: [Curling Club Jan 19.pdf](#)
[Curling Club Feb 19.pdf](#)
[Curling Club Mar 19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving temporary liquor licenses for Itasca Curling Club events scheduled in January, February and March, 2019.

Background Information:

Itasca Curling Club has submitted applications for temporary liquor for events scheduled January 11-14, 2019, February 22-24, 2019 and March 22-24, 2019. Payment and insurance information has been received.

Staff Recommendation:

Approve and authorize submission to the State of Minnesota.

Requested City Council Action

Make a motion approving temporary liquor licenses and authorize staff to forward to State of Minnesota for issuance.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

PAID

Name of organization: Itasca Curling Club Date organized: _____ Tax exempt number: 23-7236242

Address: PO Box 663, 902 Hale Lake Pointe Rd City: Grand Rapids State: Minnesota Zip Code: 55744

Name of person making application: Kamma Gustavson Business phone: 999-5875 Home phone: _____

Date(s) of event: 1-11 to 1-13-19 Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: Michelle Graber City: Coleraine State: Minnesota Zip Code: 55721

Organization officer's name: Sandy Bromenschankel City: Dorr River State: Minnesota Zip Code: 56636

Organization officer's name: Amber Heinle City: Grand Rapids State: Minnesota Zip Code: 55744

Organization officer's name: Kamma Gustavson City: Cohasset State: Minnesota Zip Code: 55721

Location where permit will be used. If an outdoor area, describe.
At Club

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Itasca Reliable Insurance

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

GRAND RAPIDS
 City or County approving the license
\$20.00
 Fee Amount
12-10-18
 Date Fee Paid

 Signature City Clerk or County Official

12-17-18
 Date Approved
1/11-13/19
 Permit Date
kgibran@ci.grand-rapids.mn.us
 City or County E-mail Address
218-326-7600
 City or County Phone Number

 Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Itasca Curling Club Date organized _____ Tax exempt number 23-7236242

Address PO Box 603, 902 Hale Lake Pointe Rd City Grand Rapids State Minnesota Zip Code 55744

Name of person making application Ramona Jasvraud Business phone 999-5875 Home phone _____

Date(s) of event 2-22 to 2-24-19 Type of organization Club Charitable Religious Other non-profit

Organization officer's name Michelle Graber City Coleraine State Minnesota Zip Code 55721

Organization officer's name Sandy Bromenschenkel City Deer River State Minnesota Zip Code 56636

Organization officer's name Amber Heinle City Grand Rapids State Minnesota Zip Code 55744

Organization officer's name Ramona Jasvraud City Cohasset State Minnesota Zip Code 55721

Location where permit will be used. If an outdoor area, describe.
At Club

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Itasca Reliable Insurance

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

GRAND RAPIDS
City or County approving the license

\$20.00
Fee Amount

12-10-18
Date Fee Paid

[Signature]
Signature City Clerk or County Official

12-17-18

Date Approved

2/22-24/19

Permit Date

kgibean@ci.grand-rapids.mn.us
City or County E-mail Address

218-526-7600

City or County Phone Number

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

PAID

| | | | |
|--|--|---|--|
| Name of organization <i>Itasca Curling Club</i> | | Date organized | Tax exempt number <i>23-7236242</i> |
| Address <i>P.O. Box 203, 902 Nale Lake Pointe Rd</i> | | City <i>Grand Rapids</i> | State <i>Minnesota</i> |
| Zip Code <i>55744</i> | | Business phone <i>999-5875</i> | Home phone |
| Name of person making application <i>Ramona Jasikowal</i> | | Type of organization <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit | |
| Date(s) of event <i>3/22-24/19</i> | | Organization officer's name | |
| Organization officer's name <i>Michelle Graber</i> | | City <i>Coleraine</i> | State <i>Minnesota</i> |
| Organization officer's name <i>Sandy Brominschekel</i> | | City <i>Dorr River</i> | State <i>Minnesota</i> |
| Organization officer's name <i>Amber Heintz</i> | | City <i>Grand Rapids</i> | State <i>Minnesota</i> |
| Organization officer's name <i>Ramona Jasikowal</i> | | City <i>Cohasset</i> | State <i>Minnesota</i> |

Location where permit will be used. If an outdoor area, describe.

At Club

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Itasca Reliable Insurance

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Itasca Reliable Insurance

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

GRAND RAPIDS
 City or County approving the license

\$20.00
 Fee Amount

12-10-18
 Date Fee Paid

12-17-18
 Date Approved

3/22-24/19
 Permit Date

kgibean@ci.grandrapids.mn.us
 City or County E-mail Address

218-326-7600
 City or County Phone Number

Kim Gibeau
 Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT
 BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0788 **Version:** 1 **Name:** Rapid Taxi Annual License
Type: Agenda Item **Status:** Consent Agenda
File created: 12/11/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving 2019 Taxi license for Rapid Taxi, contingent upon satisfactory vehicle inspections.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving 2019 Taxi license for Rapid Taxi, contingent upon satisfactory vehicle inspections.

Background Information:

Carl Byers has submitted a renewal application for a Taxicab License for service within the City of Grand Rapids.

Staff Recommendation:

Approve licenses.

Requested City Council Action

Make a motion to approve 2019 Taxi licenses for Rapid Taxi, contingent upon satisfactory vehicle inspections.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0789 **Version:** 1 **Name:** MacRostie Temporary Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 12/11/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving temporary liquor license for MacRostie Art Center for First Friday event on January 4, 2019.

Sponsors:

Indexes:

Code sections:

Attachments: [MacRostie Jan 19.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving temporary liquor license for MacRostie Art Center for First Friday event on January 4, 2019.

Background Information:

MacRostie Art Center has submitted and application for a temporary liquor license for the First Friday art walk in January.

Staff Recommendation:

Approve and authorize submission to State of MN.

Requested City Council Action

Make a motion to approve temporary liquor license for MacRostie Art Center and authorize submission to State of MN for issuance.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: **MacRostie Art Center** Date organized: **November 1966** Tax exempt number: **23-7105948**

Address: **405 NW 1st Ave** City: **Grand Rapids** State: **Minnesota** Zip Code: **55744**

Name of person making application: **Katie Marshall** Business phone: **218-326-2697** Home phone: **218-326-2046**

Date(s) of event: **January 4, 2019** Type of organization: Club Charitable Religious Other non-profit

Organization officer's name: **X Angela Ledding** City: **Deer River** State: **Minnesota** Zip: **56636**

Add New Officer

Location where permit will be used. If an outdoor area, describe.

MacRostie Art Center, 405 NW 1st Ave, Grand Rapids, MN 55744

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Mutual - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

GRAND RAPIDS
 City/County
\$20.00
 City Fee Amount
12-11-18
 Date Fee Paid

12-17-18
 Date Approved
1-4-19
 Permit Date
Katherine@ci.grand-rapids.mn.us
 City/County E-mail Address

[Signature]
 Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: if the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Itasca Reliable Insurance Agency 1121 E US Hwy 169 PO Box 825 Grand Rapids MN 55744 | CONTACT NAME: Kristen Lease, CISR PHONE (A/C No., Ext.): (218) 326-8518 FAX (A/C, No.): (218) 326-9557 E-MAIL ADDRESS: kristenl@itascareliableinsurance.com <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: West Bend Mutual Insurance</td> <td>15350</td> </tr> <tr> <td>INSURER B: West Bend Mutual</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: West Bend Mutual Insurance | 15350 | INSURER B: West Bend Mutual | | INSURER C: | | INSURER D: | | INSURER E: | | INSURER F: | |
|---|--|-------------------------------|--------|---------------------------------------|-------|-----------------------------|--|------------|--|------------|--|------------|--|------------|--|
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A: West Bend Mutual Insurance | 15350 | | | | | | | | | | | | | | |
| INSURER B: West Bend Mutual | | | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | |
| INSURED MacRostie Art Center 405 NW 1st Ave Grand Rapids MN 55744-2617 | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER:** 2018 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|----------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | Y | A165748 | 07/01/2018 | 07/01/2019 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> | | | A165748 | 07/01/2018 | 07/01/2019 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| B | Directors & Officers / Employment Practices Liability | | | A379873-01 / A379869 | 07/01/2018 | 07/01/2019 | 1,000,000 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Host Liquor Liability Coverage is included under the General Liability Policy listed above.
 City of Grand Rapids is included as additional insured with regards to the "First Friday of the Month" events.

| | |
|--|---|
| CERTIFICATE HOLDER City of Grand Rapids 420 Pokegama Ave N Grand Rapids MN 55744 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <div style="text-align: right; font-family: cursive; font-size: 1.2em; margin-top: 10px;">K. L.</div> |
|--|---|



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0790 **Version:** 1 **Name:** Mann Theatre
Type: Agenda Item **Status:** Consent Agenda
File created: 12/11/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving theatre license renewal for Mann Theatres Inc. for the period of January 1, 2019 through December 31, 2019, contingent upon receipt of fees and documentation.

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving theatre license renewal for Mann Theatres Inc. for the period of January 1, 2019 through December 31, 2019, contingent upon receipt of fees and documentation.

Background Information:

Mann Theatres operates a cinema with eight (8) screens. License renewal is required for each calendar year.

Staff Recommendation:

Approve.

Requested City Council Action

Make a motion to approve renewal of theatre license for Mann Theatres Inc. the 2019 calendar year.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0793 **Version:** 1 **Name:** 2019 Part-time Civ Ctr rehire list
Type: Agenda Item **Status:** Consent Agenda
File created: 12/12/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider rehiring of regular part-time employees for the IRA Civic Center and Parks and Recreation Department.

Sponsors:

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider rehiring of regular part-time employees for the IRA Civic Center and Parks and Recreation Department.

Background Information:

The following individuals will continue employment with the IRA Civic Center and Parks and Recreation Department. These positions are part of the annual operating budget, effective January 1, 2019 through December 31, 2019:

- Skyler Bischoff, Maintenance
- Elizabeth Bowman, Concession
- Taylor Cole, Concession
- Allison Daigle, Concession
- Jason Garner, Maintenance
- Jayden Gerak, Concession
- Emily Groom, Concession
- Rita Haynes, Concession
- Carli Haynes, Concession
- Judith Hicks, Concession
- Savanna Holum, Concession
- Nicki Johnson, Concession
- Kajja Kinnunen, Concession
- Katherine Koller, Concession
- Logan Kuschel, Concession
- Jeffrey Lucas, Maintenance
- Val Mackley, Concession
- Kohl Mattson, Maintenance
- Kade Mattson, Maintenance
- Jeffrey Moore, Maintenance
- Jenna Olson, Concession
- Christina Oven, Concession
- Christopher Pederson, Concession
- Nathen Reigel, Maintenance
- Nealee Roberts, Concession
- Teresa Scherf, Concession

Shiloh Schlauderaff, Concession
Angela Seelye, Concession
Brookelyn Troumbly, Concession
Thomas Wagner, Maintenance

Staff Recommendation:

City staff is recommending the approval of rehiring regular part-time employees for the IRA Civic Center and Parks and Recreation Department.

Requested City Council Action

Make a motion approving the rehiring of regular part-time employees for the IRA Civic Center and Parks and Recreation Department effective January 1, 2019.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0795 **Version:** 1 **Name:** CP 2019-2 Grand Rapids-Cohasset Connection Trail Easement Purchase

Type: Agenda Item **Status:** Consent Agenda

File created: 12/12/2018 **In control:** City Council

On agenda: 12/17/2018 **Final action:**

Title: Consider purchasing an easement related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project in the amount of \$500.00.

Sponsors:

Indexes:

Code sections:

Attachments: [Hammerlund Executed Easement](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider purchasing an easement related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project in the amount of \$500.00.

Background Information:

Attached is the easement agreement related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project. The total amount of purchase is \$500.00. The property owner involved with this easement is Hammerlund Properties, LLC.

Staff Recommendation:

City Staff recommends purchasing an easement related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project in the amount of \$500.00.

Requested City Council Action

Make a motion to purchase an easment related to CP 2019-2, Grand Rapids-Cohasset Trail Connection Project in the amount of \$500.00.



OFFER LETTER

November 19, 2018

Hammerlund Properties, LLC
40 County Road 63
Grand Rapids, MN 55744

RE: Purchasing Public Service and Infrastructure Easement

Dear Ms. Janet M. Hammerlund,

The City of Grand Rapids hereby submits to you an offer of **\$500.00**, which is the amount of the minimum easement value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT" attached hereto, disregarding any change in the before value of the property caused by Grand Rapids/Cohasset Connection Trail project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer, you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the

proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what tax consequences you may have as a result of this income. If you or your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7615

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Matt Wegwerth, PE
City Engineer — —

Receipt is acknowledged of original of this letter, enclosures and attachments mentioned herein.


Janet M. Hammerlund, President / Chief Manager

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this 12th day of December, 2018, between **Hammerlund Properties LLC, a Limited Liability Corporation**, of Grand Rapids, Minnesota, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-019-2205

Existing Legal Description (Itasca County GIS Mapping System)

TOWNSHIP 55N RANGE 25W SECTION 19 - THAT PT OF LOT 3 DESC AS FOLL: COMM AT THE NW CORNER OF SAID LOT 3; TH N 86 DEG 48' 06" E, ASSIGNED BEARING, ALG THE N LINE OF SAID LOT 3, A DIST OF 190.35' TO THE NE CORNER OF THE W 190' OF SAID LOT 3 & THE POB OF THE TRACT TO BE HEREIN DESC; TH S 00 DEG 17' 11" W, ALG THE E LINE OF SAID W 190' A DIST OF 505.94'; TH S 44 DEG 19' 07" E 409.82'; TH S 85 DEG 17' 34" E 432.64'; TH S 75 DEG 32' 33" E 150.27'; TH N 00 DEG 00' 00" W 365'; TH N 83 DEG 49' 56" W 69.83'; TH N 25 DEG 32' 09" W 140'; TH N 17 DEG 06' 57" E 440.96' TO THE N LINE OF SAID LOT 3, SAID PT LIES 459.43' WLY OF THE NE CORNER OF SAID LOT 3; TH S 86 DEG 48' 06" W, ALG SAID N LINE 861.82' TO POB

WHEREAS, Grantor has agreed to grant Grantee an easement for multi-use trail purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:

Rights to be Acquired:

Parcel 91-019-2205

Hammerlund Properties LLC, a Limited Liability Corporation

A permanent easement for public service and infrastructure purposes over, under, and across that part of the above described Parcel 91-019-2205 described as follows:

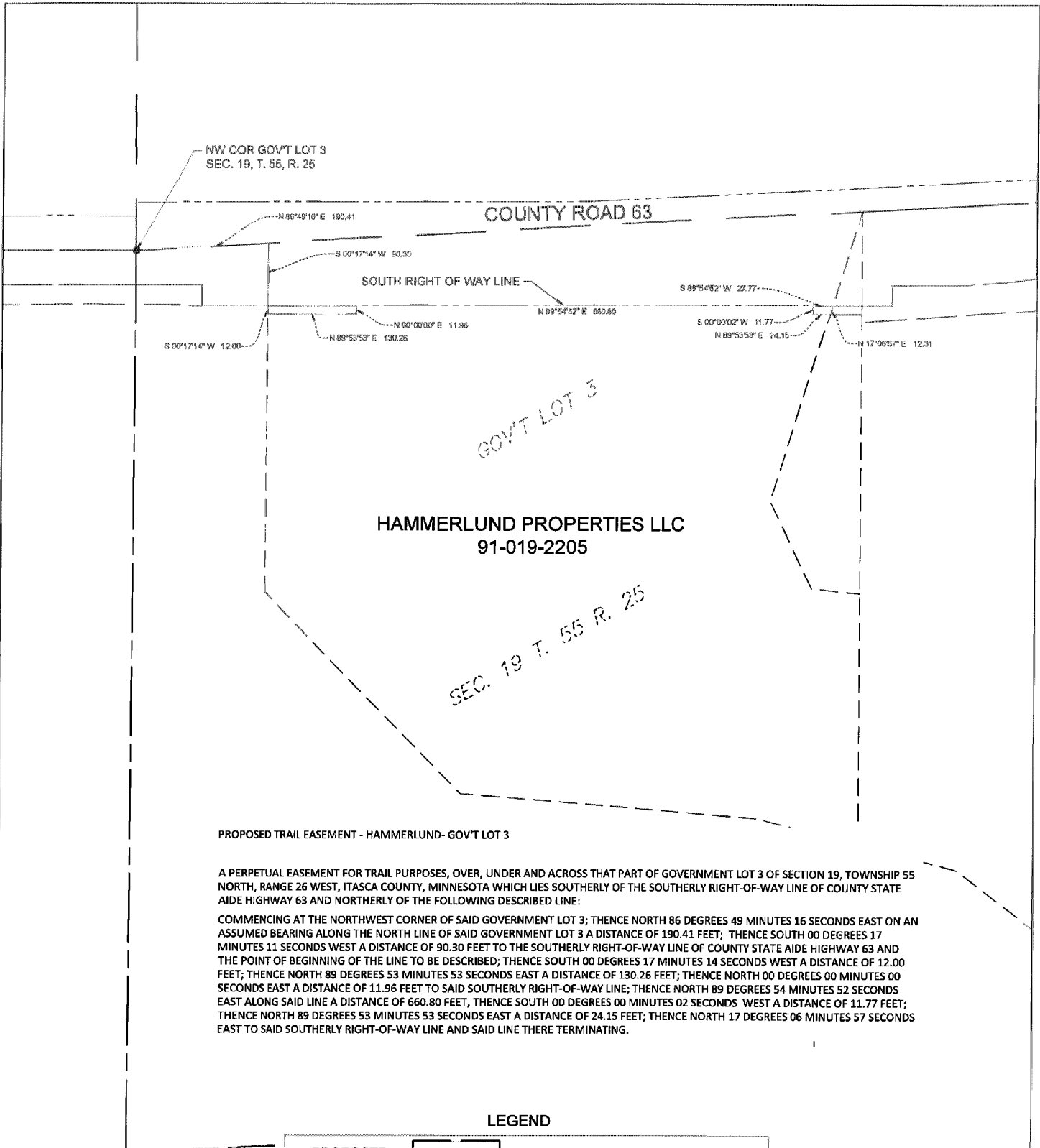
A PERPETUAL EASEMENT FOR TRAIL PURPOSES, OVER, UNDER AND ACROSS THAT PART OF GOVERNMENT LOT 3 OF SECTION 19, TOWNSHIP 55 NORTH, RANGE 26 WEST, ITASCA COUNTY, MINNESOTA WHICH LIES SOUTHERLY OF THE SOUTHERLY RIGHT-OF-WAY LINE OF COUNTY STATE AIDE HIGHWAY 63 AND NORTHERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE NORTHWEST CORNER OF SAID GOVERNMENT LOT 3; THENCE NORTH 86 DEGREES 49 MINUTES 16 SECONDS EAST ON AN ASSUMED BEARING ALONG THE NORTH LINE OF SAID GOVERNMENT LOT 3 A DISTANCE OF 190.41 FEET; THENCE SOUTH 00 DEGREES 17 MINUTES 11 SECONDS WEST A DISTANCE OF 90.30 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF COUNTY STATE AIDE HIGHWAY 63 AND THE POINT OF BEGINNING OF THE LINE TO BE DESCRIBED; THENCE SOUTH 00 DEGREES 17 MINUTES 14 SECONDS WEST A DISTANCE OF 12.00 FEET; THENCE NORTH 89 DEGREES 53 MINUTES 53 SECONDS EAST A DISTANCE OF 130.26 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST A DISTANCE OF 11.96 FEET TO SAID SOUTHERLY RIGHT-OF-WAY LINE; THENCE NORTH 89 DEGREES 54 MINUTES 52 SECONDS EAST ALONG SAID LINE A DISTANCE OF 660.80 FEET, THENCE SOUTH 00 DEGREES 00 MINUTES 02 SECONDS WEST A DISTANCE OF 11.77 FEET; THENCE NORTH 89 DEGREES 53 MINUTES 53 SECONDS EAST A DISTANCE OF 24.15 FEET; THENCE NORTH 17 DEGREES 06 MINUTES 57 SECONDS EAST TO SAID SOUTHERLY RIGHT-OF-WAY LINE AND SAID LINE THERE TERMINATING.

Containing 1867 SF, more or less.

Easement shown on attached EXHIBIT 1

Save: 11/20/2018 4:08 PM jnewman Plot: 11/21/2018 10:34 AM p:\F\J\G\GRANR1478776-final-dspt\51-drawings\10-Civil\cad\dwg\easements\Hammerlund_Properties_LLC_1.dwg



PROPOSED TRAIL EASEMENT - HAMMERLUND- GOV'T LOT 3

A PERPETUAL EASEMENT FOR TRAIL PURPOSES, OVER, UNDER AND ACROSS THAT PART OF GOVERNMENT LOT 3 OF SECTION 19, TOWNSHIP 55 NORTH, RANGE 26 WEST, ITASCA COUNTY, MINNESOTA WHICH LIES SOUTHERLY OF THE SOUTHERLY RIGHT-OF-WAY LINE OF COUNTY STATE AIDE HIGHWAY 63 AND NORTHERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE NORTHWEST CORNER OF SAID GOVERNMENT LOT 3; THENCE NORTH 86 DEGREES 49 MINUTES 16 SECONDS EAST ON AN ASSUMED BEARING ALONG THE NORTH LINE OF SAID GOVERNMENT LOT 3 A DISTANCE OF 190.41 FEET; THENCE SOUTH 00 DEGREES 17 MINUTES 11 SECONDS WEST A DISTANCE OF 90.30 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF COUNTY STATE AIDE HIGHWAY 63 AND THE POINT OF BEGINNING OF THE LINE TO BE DESCRIBED; THENCE SOUTH 00 DEGREES 17 MINUTES 14 SECONDS WEST A DISTANCE OF 12.00 FEET; THENCE NORTH 89 DEGREES 53 MINUTES 53 SECONDS EAST A DISTANCE OF 130.26 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST A DISTANCE OF 11.96 FEET TO SAID SOUTHERLY RIGHT-OF-WAY LINE; THENCE NORTH 89 DEGREES 54 MINUTES 52 SECONDS EAST ALONG SAID LINE A DISTANCE OF 660.80 FEET, THENCE SOUTH 00 DEGREES 00 MINUTES 02 SECONDS WEST A DISTANCE OF 11.77 FEET; THENCE NORTH 89 DEGREES 53 MINUTES 53 SECONDS EAST A DISTANCE OF 24.15 FEET; THENCE NORTH 17 DEGREES 06 MINUTES 57 SECONDS EAST TO SAID SOUTHERLY RIGHT-OF-WAY LINE AND SAID LINE THERE TERMINATING.

LEGEND

| | | | |
|---------------------|--|-----------------|--|
| PROPOSED - EASEMENT | | QUARTER SECTION | |
| SECTION LINE | | RIGHT-OF-WAY | |
| PROPERTY LINE | | | |



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DANIEL W. SKINNER, LS
 Date: 11/19/18 Lic. No. 40827

PHONE: 218.322.4500
 21 NE 5TH ST STE 200
 GRAND RAPIDS, MN 55744
 www.sehinc.com

FILE NO.
 GRANR 147877

DATE:
 11/19/18

**HAMMERLUND PROPERTIES LLC
 EASEMENT EXHIBIT
 GRAND RAPIDS, MINNESOTA**

**EXHIBIT
 NO. 1**



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0798 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 12/12/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider authorizing staff to accept low quotes for maintenance improvements at Fire Hall.
Sponsors:
Indexes:
Code sections:
Attachments: [Nelson Roofing Quote](#)
[A-1 Concrete Quote](#)
[Anderson Glass](#)
[Anderson Glass Quote](#)
[Rapids Plumbing Quote](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider authorizing staff to accept low quotes for maintenance improvements at Fire Hall.

Background Information:

At the November 13, 2018 council approval was granted to solicit quotes for maintenance improvements at the Fire Hall. We received two quotes for each of the projects listed below. The projects will be paid for with Capital Improvement Bond funds.

Staff recommends approving the low quote for each project as listed.

1. Replace all roof sections except the meeting room roof. (Nelson Roofing \$107,000)
2. Replace four man doors. (Anderson Glass \$22,430)
3. Replace interior trench drain and install stoop and new concrete at south entry to apparatus bay. (A-1 Concrete \$40,450)
4. Install new mini split air conditioner in office. (Rapids Plumbing \$5290)
5. Caulk all exterior building construction joints. (Anderson Glass \$8200)

Total maintenance improvements at Fire Hall \$183,370.

Staff Recommendation:

Staff recommends council authorize Building Maintenance to accept low quotes for maintenance improvements at Fire Hall.

Requested City Council Action

Make a motion to authorize Building Maintenance to accept low quotes for maintenance improvements at Fire Hall.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

*Due in the Administration Department located at 420 N. Pokegama Avenue,
Grand Rapids, MN 55744 by 12:00 Noon
On Wednesday December 12, 2018*

QUOTATION FORM

ATTENTION: Nathan Morlan, Facilities Maintenance Manager

We, the undersigned, doing business as Nelson Roofing, Inc. have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor.

| | |
|---|---|
| Description: 075300 Elastomeric Membrane Roofing 076200 Sheet Metal Flashing & Trim | Quote Amount: \$107,000.00 One Hundred-Seven Thousand & 00/100's dollars |
|---|---|

Dated this 12th day of December, 2018

Name of company: Nelson Roofing, Inc.

Signature of Authorized Representative: 

Printed Name: Paul D Rasmusson

Title: General Manager

Address: 1955 Hwy 37, Hibbing, MN 55746

Business Phone: 218-262-3545

Email: paulr@nelsonkbc.com

Fax Number: 218-263-8964

Scope:

The City of Grand Rapids is soliciting quotes for roof replacement at the Grand Rapids Fire Hall. Bidding documents are included with this quote form. The specification includes replacing all roof sections except

the meeting room roof, which is newer and no work will be completed on this section of roof. Please submit quote in accordance with the bidding documents developed by DSGW Architects Inc. Bidding documents include the project drawings, specification book, addendum 1 and addendum 2, there are changes to the roof specifications in both addendums. **Prevailing wage requirements apply to this project.** The work shall not begin until May 1, 2019 and be completed by September 1, 2019. Please use the contact information below if you would like to schedule an onsite visit.

Please contact Nathan Morlan, Facilities Maintenance Manager with questions.

Office: 218-326-7651

Mobile: 218-244-4068

An Estimate From...

12/11/2018



| <i>Name / Address</i> |
|---|
| GRAND RAPIDS FIRE HALL NATHAN MORLAN |

| <i>Description</i> | <i>Total</i> |
|---|--------------|
| REMOVE & REPLACE 9' X 50' TRENCH DRAIN AS PER PLAN W/ 50' OF TF-14 TRENCH FORMER & GALVANIZED TRIM BANDED BAR GRATE | 24,450.00 |
| EXTERIOR CONCRETE WORK TO INCLUDE: REMOVE EXISTING BLACK TOP INSTALL 4' X 5'4" STOOP FOUNDATION & SLAB 4' X 24' X 6" CONCRETE SLAB IN RAISED CURB AREA 16' X 24' X 6" CONCRETE SLAB AROUND STOOP AREA INSTALL APPROX. 8' - 10' OF HANDRAIL | 16,000.00 |

ACCEPTANCE OF PROPOSAL-
 THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE IN FULL UPON COMPLETION OF THE PROJECT.

DATE OF ACCEPTANCE: _____

Total: **\$40,450.00**

SIGNATURE _____

SIGNATURE _____



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Due in the Administration Department located at 420 N. Pokegama Avenue,
Grand Rapids, MN 55744 by 12:00 Noon
On Wednesday December 12, 2018

QUOTATION FORM

ATTENTION: Nathan Morlan, Facilities Maintenance Manager

We, the undersigned, doing business as Anderson Glass have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor.

| | |
|--|--|
| Description: <u>Joint Sealants/Caulking</u> | Quote Amount: <u>\$ 8,200.⁰⁰</u> |
|--|--|

Dated this 11th day of December, 2018

Name of company: Anderson Glass Co. Inc.

Signature of Authorized Representative: 

Printed Name: Chris Starling

Title: VP

Address: 816 NW 4th St.

Business Phone: 218.326.0331

Email: Chris@andersonglassco.com

Fax Number: 218.326.3641

Scope:

The City of Grand Rapids is soliciting quotes for the re caulking of all exterior building joints at the Grand Rapids Fire Department. Bid documents are included with this quote form and include the project drawings, specification book, addendum 1 and addendum 2. Please review both addendums as they apply to caulking of exterior building joints. Please refer to the project drawings for specifications for bidding. Please note we are eliminating the washing of the exterior stone that is part of the specification. Contractor shall coordinate with owner to ensure caulking is completed after owner washes building. **Prevailing wage requirements apply to this project.** Work shall be complete by September 1, 2019. Please use the contact information below if you would like to schedule an onsite visit.

Please contact Nathan Morlan, Facilities Maintenance Manager with questions.

Office: 218-326-7651

Mobile: 218-244-4068



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

*Due in the Administration Department located at 420 N. Pokegama Avenue,
Grand Rapids, MN 55744 by 12:00 Noon
On Wednesday December 12, 2018*

QUOTATION FORM

ATTENTION: Nathan Morlan, Facilities Maintenance Manager

We, the undersigned, doing business as Anderson Glass have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor.

| | |
|--|-------------------------------------|
| Description: <u>Glass/Glazing Aluminum Storefront</u> | Quote Amount: <u>\$22,430.00</u> |
|--|-------------------------------------|

Dated this 11th day of December, 2018

Name of company: ANDERSON GLASS Co., Inc.

Signature of Authorized Representative: 

Printed Name: Chris Stanley

Title: VP

Address: 816 NW 4th St.

Business Phone: 218.326.0331

Email: Chris@andersonglassco.com

Fax Number: 218.326.3647

Scope:

The City of Grand Rapids is soliciting quotes for the replacement of four man doors at the Grand Rapids Fire Department. Bid documents are included with this quote form and include the project drawings, specification book, addendum 1 and addendum 2. Please review both addendums as they apply to the replacement of the man doors. Please refer to the project drawings, doors to be replaced are numbers 112A, 112D, 114A and 114B. **Prevailing wage requirements apply to this project.** It is at the contractor's discretion to work in the winter, work shall be complete by September 1, 2019. Please use the contact information below if you would like to schedule an onsite visit.

Please contact Nathan Morlan, Facilities Maintenance Manager with questions.

Office: 218-326-7651

Mobile: 218-244-4068



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

*Due in the Administration Department located at 420 N. Pokegama Avenue,
Grand Rapids, MN 55744 by 12:00 Noon
On Wednesday December 12, 2018*

QUOTATION FORM

ATTENTION: Nathan Morlan, Facilities Maintenance Manager

We, the undersigned, doing business as Rapids Plbg & Htg, Inc. have carefully examined the Quotation Documents and the sites of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor.

| | |
|---|---|
| Description: Install mini-split on Fire Hall roof. Labor, Material, Electrical & Roof patch Included. No Permit or Bond Included. | Quote Amount: \$ 5,290.00 This is for the unit as that was spec'd |
|---|---|

Dated this 12th day of December 2018

Name of company: Rapids Plumbing & Heating, Inc.

Signature of Authorized Representative: _____

Printed Name: Joel S. Zimmer

Title: President

Address: 25767 US Hwy 2 Grand Rapids, Mn

Business Phone: 218-326-0073

Email: joel.rapidsplumbing@outlook.com

Fax Number: 218-326-0835



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0799 **Version:** 1 **Name:** Grand Itasca PT Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 12/12/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider entering into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Itasca PT Agreement 2018-19](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider entering into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.

Background Information:

For several years, Grand Itasca Clinic and Hospital has provided Sports Medicine Services for our High School Hockey teams. The cost of these services is covered in our Facility Agreement with ISD 318. The Agreement is attached for your review.

Staff Recommendation:

City staff recommends entering into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.

Requested City Council Action

Make a motion to enter into an Agreement with Grand Itasca Clinic and Hospital for Sports Medicine Services.



*Part of Fairview
Health Services*

AGREEMENT

BETWEEN THE GRAND RAPIDS IRA CIVIC CENTER AND GRAND ITASCA CLINIC & HOSPITAL FOR SPORTS MEDICINE SERVICES

The following is an agreement between the Grand Rapids IRA Civic Center (hereinafter referred to as Civic Center) and Grand Itasca Clinic & Hospital Rehabilitation Services Department (hereinafter referred to as GIRSD). This agreement is for the period of November 1st, 2018 through April 30th, 2019.

I. GIRSD SPORTS MEDICINE AGREES:

- a. To provide a certified athletic trainer and/or licensed physical therapist who is registered/licensed in the State of Minnesota for the 2018-2019 academic year. Specific services are described in the attached Exhibit A.
- b. To direct the care of injured student athletes in accordance with established GIRSD Sports Medicine protocols and practices.
- c. GIRSD Sports Medicine does not seek any exclusive agreement with CIVIC CENTER, either explicit or implicit, to provide sports medicine services not available at the CIVIC CENTER. The commitment by GIRSD Sports Medicine to make such services readily available does not obligate CIVIC CENTER student athletes to utilize GIRSD Sports Medicine for the same.

II. CIVIC CENTER AGREES:

- a. To recognize the authority of the athletic trainer or physical therapist within the scope and limits of their profession and availability, to direct the care of injured CIVIC CENTER athletes and to determine the type(s) of treatment required and readiness of CIVIC CENTER athletes to participate safely in athletics.
- b. To provide all necessary supplies and space needed for GIRSD Sports Medicine services described in this agreement.
- c. To appoint the Civic Center Manager as the liaison(s) with GIRSD Sports Medicine for sports medicine services.
- e. Civic Center Manager shall ascertain that the GIRSD Sports Medicine health history and consent for treatment forms are to each student athlete and returned prior to and as a

condition for participation in school sports programs.

f. Civic Center Manager shall ascertain that the coaching staffs respect the GIRSD Sports Medicine staff's assessments regarding student athletes' readiness to participate safely in sports.

g. Civic Center Manager shall determine the need for and arrange logistics of in-services/continuing education in sports medicine for the coaching staffs/student trainers.

h. To acknowledge in all home game programs/rosters that sports medicine services are provided by GIRSD Sports Medicine and place GIRSD banners.

i. Compensation to GIRSD by CIVIC CENTER to be in accordance with Exhibit B.

IV. MUTUAL AGREEMENTS:

- a. Nothing contained in this agreement shall be construed as in any manner creating a relationship of joint venture or co-partnership between the parties, which are and shall remain independent contractors with respect to all actions performed pursuant to this agreement. The GIRSD Sports Medicine trainers, physical therapists, and physicians, while performing services under this agreement, shall be and remain employees of GIRSD Sports Medicine and not of CIVIC CENTER.
- b. GIRSD Sports Medicine will select the employees providing services under this agreement subject, however, to the right of CIVIC CENTER to approve anyone so selected and to ask for individual replacement should CIVIC CENTER deem the services being provided to be unacceptable.
- c. Each party agrees to indemnify, defend and hold harmless the other and its *officers*, agents and employees, from and against all claims, losses, *costs*, damages, and expenses to the extent resulting from or arising in connection with (a) any breach of this agreement by the indemnifying party, or (b) any actual or alleged malpractice or negligent act or omission by the indemnifying party, its agents or personnel.
- d. Each party will at its expense, maintain professional and general liability insurance, in an amount commonly maintained by comparable institutions and practitioners in the area, covering its entity and individuals rendering services under this agreement.
- e. Both parties agree to review this agreement prior to the end of the school year and to negotiate any modifications of the agreement. This agreement will automatically renew each year if unless modifications are identified.
- f. Either party may terminate this agreement at any time for cause by giving the other party 60 days written notice of termination. Cause will include the failure of a party to comply with the terms of this agreement or any action or activity by either party which would adversely affect the reputation of the other party.

EXHIBIT A

Specific duties of the trainer shall include but not limited to the following:

- a. To be on duty at the training room as requested. Daily duties include, but are not limited to, preventive care, assessments and treatment of injuries, rehabilitation of injuries and assessment of readiness for sports participation, in accordance with established protocols and under the medical supervision of the team physician. Game coverage with emphasis on collision and/or high risk for injury sports with the schedule mutually agreed upon prior to the start of the season.
- b. To keep an inventory and to arrange for procurement of necessary trainer's equipment and supplies.
- c. To act as the primary liaison between IRA Civic Center athletes, coaching staff, and other health care providers in all matters pertaining to evaluation and treatment of sports-related injuries and health problems.
- d. To carry out on-site evaluation and immediate care of injuries/health problems in accordance with standard sports medicine practices and GIRSD Sports Medicine protocols. Evaluation includes determination of the athlete's readiness to continue/resume play.
- e. To arrange for further evaluation and care in accordance with the standard sports medicine practices and GIRSD Sports Medicine protocols.
- f. To carry out preventative and rehabilitative care under the direction of the team physician(s) and physical therapist(s) and in accordance with standard sports medicine practices and GIRSD Sports Medicine protocols.
- g. To report to the coaching staff on a regular basis with regard to student athletes' readiness to play and status of all student athletes being evaluated or treated for any injury/health problem.
- h. To communicate with the team physician(s) on a regular basis with regard to student athletes' readiness to play and status of all athletes being evaluated or treated for any injury/health problem.

EXHIBIT B

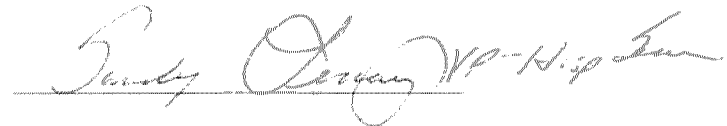
Consideration and Terms of Payment:

Consideration for all services performed and goods or materials supplied by GIRSD pursuant to this contract shall be paid by CIVIC CENTER as follows:

- Compensation of forty Dollars (\$40.00) per hour.
- Payment shall be made by CIVIC CENTER promptly after presentation of invoices for services performed and acceptance of such services by CIVIC CENTER authorized representative. All services provided by GIRSD pursuant to this contract shall be performed to the satisfaction of CIVIC CENTER, as determined at the sole discretion of its authorized representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. GIRSD shall not receive payment for work found to be unsatisfactory or performed in violation of any applicable federal, state, or local law, ordinance, rule or regulation. Invoices shall be presented by GIRSD to CIVIC CENTER according to the following schedule:
- Invoice will be provided by GIRSD to CIVIC CENTER following the conclusion of each month of the winter sports season.

Grand Rapids IRA Civic Center
1401 NW 3rd Ave
Grand Rapids, MN 55744

Grand Rapids Clinic & Hospital
1601 Golf Course Road
Grand Rapids, MN 55744



Dale Adams
Mayor City of Grand Rapids

Sandy Lenarz MHA, BSN
VP Hospital Services



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0804 **Version:** 1 **Name:** Adv. Cont.-Northland Counseling Center
Type: Agenda Item **Status:** Consent Agenda
File created: 12/13/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider entering into an agreement with an area business for advertising at the IRA Civic Center.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider entering into an agreement with an area business for advertising at the IRA Civic Center.

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating costs. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

Northland Counseling Center-January 1, 2019-December 31, 2020 for a wall sign-\$600 for 2019 and \$600 for 2020.

Staff Recommendation:

City staff is recommending approval of entering into an agreement with an area business for advertising at the IRA Civic Center.

Requested City Council Action

Make a motion to approve entering into an agreement with an area businesses for advertising at the IRA Civic Center.

16a.



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Text File

File Number: 18-0830

Agenda Date: 12/17/2018

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Agenda Item

Agenda Number:

Consider adopting a resolution establishing 2019 compensation for City of Grand Rapids Exempt & Non-Exempt Non-Represented Employees.

Background Information:

We have collective bargaining agreements with five bargaining units where we have agreed to a 2019 wage increase of 1.50% - 2.00%. In the past, we have tried to keep pay increases consistent to avoid compression issues amongst the different classifications. Attached is a resolution along with a spreadsheet indicating the recommended wage increases for the City of Grand Rapids' Exempt and Non-Exempt Non-Represented employees. The recommended increases include a 2.00% cost of living adjustment as well as some longevity pay recommendations. Since the compensation study was completed in 2012, we have been trying to move employees through the position pay grade assignments in order to avoid compression issues.

Staff Recommendation:

Attached is a resolution along with a spreadsheet indicating the recommended increases for 2019. We are recommending that the regular City employees who are in collective bargaining agreements with the City, part-time, seasonal and temporary are specifically excluded from this recommendation, as they will be addressed in separate proposals.

This is a budgeted request.

Requested City Council Action

Make a motion to adopt a resolution establishing 2019 compensation for City of Grand Rapids Exempt & Non-Exempt, Non-Represented Employees.



CITY OF GRAND RAPIDS

Text File

File Number: 18-0832

Agenda Date: 12/17/2018

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Agenda Item

Consider accepting resignation of Charles Burress from the Grand Rapids Planning Commission.

Background Information:

Charles Burress has submitted his resignation from the Planning Commission, effective immediately. In his notice submitted to Eric Trast, Mr. Burress stated, "I have had some scheduling changes with my job and can't work out anyway to attend the planning meetings. I personally want to thank you and Rob for your wisdom and understanding in helping me through this whole process. It has been my pleasure and honor to work with you both. My resignation was a hard decision to make. Thank you both."

Staff Recommendation:

Accept resignation.

Requested City Council Action

Make a motion accepting the resignation of Charles Burress from the Grand Rapids Planning Commission.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0807 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 12/13/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Review and acknowledge Boards & Commission minutes.
Sponsors:
Indexes:
Code sections:
Attachments: [August 2, 2018 Planning Commission minutes.pdf](#)
[October 9, 2018 Arts & Culture minutes.pdf](#)
[October 10, 2018 HRA Minutes.pdf](#)
[October 31, 2018 Human Rights minutes.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Review and acknowledge Boards & Commission minutes.



CITY OF GRAND RAPIDS

NOTICE OF MEETING
PLANNING COMMISSION

Minutes - Final - Final Planning Commission

COUNCIL CHAMBERS
CITY HALL - 420 N. Pokegama Ave.
Grand Rapids, MN 55744

Thursday, August 2, 2018

4:00 PM

Council Chambers

Call To Order

Call of Roll

- Present** 6 - Commissioner Mark Gothard, Commissioner Charles Burress, Commissioner Susan Lynch, Commissioner Michelle Toven, Commissioner Sue Zeige, and Commissioner Molly MacGregor
- Absent** 1 - Chairperson Lester Kachinske

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

Motion by Commissioner Burress, second by Commissioner Toven to approve the agenda as presented. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige. Opposed: None, passed unanimously.

Approval of Minutes

Approve the minutes of the June 7, 2018, 4:00 pm regular meeting.

Motion by Commissioner Zeige, second by Commissioner Burress to approve the minutes from the June 7, 2018 Regular Meeting. The following voted in favor thereof: Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Public Hearings

Conduct a Public Hearing to consider a variance petition submitted by Grand Rapids State Bank.

Grand Rapids State Bank has applied for one variance, which if granted, would allow an additional freestanding sign to be added to the banks south office facility at: 1 SW 10th Street.

The requested variance, if approved, would allow for a freestanding sign, with digital reader board, to be added to Grand Rapids State Banks Pokegama Avenue South bank branch location. As proposed, the new sign would be located approximately 210' from the existing freestanding sign, with both signs frontage on Pokegama Avenue. The variance request is for a 90 ft. reduction from the required 300 ft. separation

between freestanding signs on the same lot.

The applicant, within the variance petition, cites the enhancement in the appearance of the subject property the new sign would add, keeping the current business competitive in today's business environment, as reasons for the variance request.

Commissioner MacGregor joined the meeting at 4:12 p.m.

Recorder Groom noted that all notices required by law had been met and no correspondence has been received.

Motion by Commissioner Toven, second by Commissioner Burress to open the public hearing. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Noah Wilcox, 1 SW 10th Street, Grand Rapids MN provided reasons for the request. The banking industry is very competitive and having this type of signage would allow them to keep up with their competitors.

Motion by Commissioner Zeige, second by Commissioner Burress to close the public hearing. The following voted in favor thereof: MacGregor, Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Motion by Commissioner MacGregor, second by Commissioner Toven that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby (grant)(deny) the following variance to Grand Rapids State Bank for the property legally described as: E 190' of S 293' of NW NW LESS HWY ROW, Section 28, Township 55 N, Range 25 W, Itasca County, Minnesota;

- to allow a one-time waiver of the requirements of 30-679(3)d. of the Municipal Code allowing for the placement of a 2nd freestanding sign having a 90 ft. reduction from the required 300 ft. separation between freestanding signs on the same lot, as depicted on this site plan.

With the following considerations:

1. Is this an "Area" variance rather than a "Use" variance?
This is an area variance.
2. Does the proposal put property to use in a reasonable manner?
Why/Why not-
Yes, due to setbacks required by MNDOT for reader boards this placement is able to meet that.
3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?
Why/Why not-
No it is not self created because it is required to be 150' from the intersection by MNDOT.
4. Is the variance in harmony with the purposes and intent of the ordinance?
Why/Why not-
Yes, it is an attempt to comply.

5. Will the variance, if granted, alter the essential character of the locality?**Why/Why not-**

No, adding one sign will not change the character in fact it will be a positive enhancement.

6. Is the variance consistent with the comprehensive plan?**Why/Why not-**

Yes, the comprehensive plan talks about orderly development and this property could be divided three times which would allow for three different signs.

The following voted in favor thereof: MacGregor, Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Commissioners MacGregor and Zeige agreed to review the sign placement ordinance with staff

Conduct a Public Hearing to consider a variance petition submitted by Ron and LeAnn Hardy.

Mr. and Mrs. Hardy have applied for six variances, which if granted, would allow for the addition of a one storage building, and an addition to an existing mini-storage building at their place of business at: 3414 Trout Road.

Mr. and Mrs. Hardy have requested the Planning Commission's consideration of five variances from Section 30-707 of the Municipal Code, which lists site development requirements, or more specifically, building setbacks & building design requirements, within the Scenic Byway Commercial Overlay District, and one variance from Section 30-595(f)2, which establishes tree preservation requirements in non-residentially zoned districts.

The requested variances, if approved, would allow for the construction of a 40 ft. X 300 ft. metal, storage building, which would encroach 18 ft. into the required front setback, and a 20 ft. X 70 ft. addition to an existing mini-storage building which would encroach 20 ft. into the street side yard setback and 5 ft. into the required rear yard setback. Additionally, with the site development as proposed, variances for: metal materials on the front side of the storage building, the removal of significant trees in excess of what is permitted by tree preservation requirements, and parking of an accessory trailer in the front yard area of the property are being requested.

Mr. and Mrs. Hardy have applied for six variances, which if granted, would allow for the addition of a one storage building, and an addition to an existing mini-storage building at their place of business at: 3414 Trout Road.

The subject properties are legally described as: N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, and N 581' OF S 914' OF W 375' OF SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota, and is currently zoned I-1 (Industrial Park) combined with the SBO (Scenic By-Way Commercial Overlay District).

Mr. and Mrs. Hardy have requested the Planning Commission's consideration of five variances from Section 30-707 of the Municipal Code, which lists site development requirements, or more specifically, building setbacks & building design requirements, within the Scenic Byway Commercial Overlay District, and one variance from Section 30-595(f)2, which establishes tree preservation requirements in non-residentially zoned

districts.

The requested variances, if approved, would allow for the construction of a 40 ft. X 300 ft. metal, storage building, which would encroach 18 ft. into the required front setback, and a 20 ft. X 70 ft. addition to an existing mini-storage building which would encroach 20 ft. into the street side yard setback and 5 ft. into the required rear yard setback. Additionally, with the site development as proposed, variances for: metal materials on the front side of the storage building, the removal of significant trees in excess of what is permitted by tree preservation requirements, and parking of an accessory trailer in the front yard area of the property are being requested.

The proposed building addition and new building, is part of the Hardy's business expansion plan on the original City Limits Storage property (2.1 acre), and recently purchased 4.3 acre lot adjacent to the north. The Hardy's have expressed a desire to align the proposed new building with the four existing mini storage buildings on the south property, which are wood framed, with metal siding, fronting on Hwy. 38 and currently accessed off of Trout Road. Additionally, the petitioners are working with MN Dot to acquire an access permit off of Hwy #38 (closing off the access to Trout Road, and the access at the northern end of the north property).

As some of you may recall from past discussions, in addition to the current zoning district requirements set forth in Section 30-512, the property is subject to the requirements of the Scenic Byway Commercial Overlay District as outlined in Section 30-707 of the Municipal Code (see attached). The areas having the most impact on any development (existing or proposed) are described in subsection 4 pertaining to site development requirements.

Generally, the purpose of the Scenic Byway commercial overlay district is to ensure commercial development along designated scenic byway corridors is in keeping with the intrinsic environmental qualities of the corridors as articulated by established corridor management plans such as, the Minnesota Trunk Highway 38 Edge of the Wilderness Corridor Management Plan.

The Edge of the Wilderness National Scenic Byway Corridor has been and is referenced in both the 2003 and 2011 Comprehensive plans.

- The 2003 Plan established the goal of protecting the Edge of the Wilderness National Scenic Byway Corridor through a series of strategies and action steps focused on the maintenance appropriate buffering on both sides of byway by potentially rezoning the corridor to a Conservancy district and protecting/replanting trees adjacent to the Byway, as well as maintaining consistency with Minnesota Trunk Highway 38 (Edge of the Wilderness National Scenic Byway) Sign Ordinance as established by Itasca County.*
- The 2011 Plan identified three objectives, under Land Use Goal #8 Preserve historic and natural community landmarks, one of them focusing on the Scenic Byway: "Protect the visual integrity of the Edge of the Wilderness National Scenic Byway. Protecting the Scenic Byway will retain the rural and scenic character of the northern entrance to Grand Rapids".*

Past history in the subject area:

- Part of Orderly Annexation area No. 6, which and annexed into the City on January 1, 2010. In accordance with the Orderly Annexation Agreement, the zoning jurisdiction*

for this annexation area, including the subject property, was assumed by the City 5 years in advance, or on July 1, 2005.

- December 2007 City adopts Ordinance establishing Scenic Byway Commercial Overlay District to address goal of preserving qualities of the Edge of the Wilderness National Scenic Byway Corridor, identified in 2003 Comprehensive Plan. (this process came about through a petitioned rezoning in the subject area from the established R-1 to GB (General Business) which was contrary to the Future Land Use recommendations in the 2003 Comprehensive Plan).
- 2008 – Areas on the east side of Hwy. #38 rezoned through petitions (Hawkinson's and Trout's) from established R-1 to I-1 (Industrial Park) to permit the expansion of industrial uses in the area.
- October 2008 – City adopts Ordinance, as part of a city wide rezoning project, establishing the Scenic Byway Commercial Overlay District (extent is 600 ft. from centerline of Hwy. #38).
- August 2013 – Petitioned rezoning of portion of subject property (2.1 acres), by Hardy's, from I-1 to GB (to allow for expansion of City Limits mini-storage facility, a grand-fathered nonconforming use in I-1 zoning district) is denied by City Council, for inconsistency with Comprehensive Plan Future Land Use Map, and considered "spot zoning". Council directed Planning Commission to review and consider allowing the mini-storage use as a permitted use in I-1 zoning district.
- September 2013 – Planning Commission grants Hardy's three variances for expansion of City Limits storage facility, contingent on Text Amendment allowing mini-storage in I-1 being approved. (variances for building setbacks and building materials - Section 30-707)
- September 2013 – After review and the recommendation of the Planning Commission, the City Council adopts and Ordinance establishing mini-storage as a permitted use in the I-1 zoning district.

An example and comparison of the minimum building setbacks in the I-1 zoning district when applying the requirements of Sect. 30-707(c)4. a.

I-1 (Industrial Park) Setbacks when applying requirements in Sect. 30-707(c)4. a
 (X 2)
 Min. Yard Setbacks (Sect. 30-512 Table-2A)
 front-50 ft.
 int. side-25 ft.
 street side-25 ft.
 rear- 25 ft. front-100 ft.
 int. side-50 ft.
 street side-50 ft.
 rear- 50 ft.

The storage building addition to the subject property, the addition to an existing storage building, as well as the requested site development requests, as proposed within the variance application, would require the Planning Commission's approval of six variances from the following areas of the Municipal Code:

1. Section 30-707(c)4. a, of the Municipal Code, which establishes site development requirements Scenic Byway Commercial Overlay District. a. Building setbacks shall be twice the required zoning district setback as provided for in Table 2-B of section 30-512.

- a. 18 ft. variance for new building front yard setback (80 ft. proposed - 100 ft. req.)
- b. 20 ft. variance for building addition street side yard setback (30 ft. proposed - 50 ft. req.)
- c. 5 ft. variance for building addition rear yard setback (45 ft. proposed - 50 ft. req.)

2. Section 30-707(c)4. b, of the Municipal Code, which establishes site development requirements Scenic Byway Commercial Overlay District. b. Building design: Buildings shall incorporate high quality materials that provide long term durability and design appeal and shall incorporate the use of natural materials or materials of natural appearance whenever possible. Concrete cinder block and metal siding are prohibited on building facades that face Trunk Highway 38. Facade colors shall be low reflectance and subtle. High intensity colors are prohibited but complementary colors that accent primary colors are acceptable. Alterations or enlargements to any building or structure within the district shall meet the same standards as new construction.

- a. Variance for building materials on front of new building

3. Section 30-707(c)4. c, of the Municipal Code, which establishes site development requirements Scenic Byway Commercial Overlay District. c. Accessory buildings. No building or structure of a temporary character, trailer, tent or shack shall be constructed, placed or maintained upon the property except as accessory to and during the construction of permanent buildings.

- a. Variance for placement of trailer, accessory to business, in front yard area of property

4. Section 30-595(f)2, of the Municipal Code, which establishes tree preservation requirements in non-residentially zoned districts: (2) Non-residential developments, including developments in the MU or SMU zones, may remove or disturb up to 60 percent of the significant trees on the site. Any removal or disturbance beyond this threshold will require reforestation or restitution., AND, Section 30-707(c)4. f, To the extent possible, and consistent with the tree preservation requirements in Section 30-595, mature trees along the perimeter of the site shall be preserved to maintain the natural and rural character of the development.

- a. Variance for removal of significant trees in excess of permitted 60%

Recorder Groom noted that all notices required by law have been met and no correspondence has been received.

Motion by Commissioner Burress, second by Commissioner MacGregor to open the public hearing. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Ron Hardy, 25107 Commercial Drive, Grand Rapids MN addressed why the 6 variances are needed in order to add onto and build a new storage building. Mr. Hardy explained the demand for larger units so people can store their boats and campers. He would like to keep his buildings uniform on his property by placing the building in the proposed location and using metal like he used on his other units would be able to accomplish that. The tree preservation plan he has in place would allow for a buffer along the front of the property and also leave the north side of the property fairly undisturbed. He is also working with MNDOT on creating a new entrance off of the highway.

Paula Rajala, 3621 State Hwy 38, Grand Rapids MN lives directly across the road from the property and had concerns with which trees were going to be removed, the lighting on the new unit and where the new access would be located.

Ron Hardy, 25107 Commercial Drive, Grand Rapids MN stated the lighting used would have hoods so the light would shine down rather than out and he will be keeping the large white plne along the road.

Motion by Commissioner MacGregor, second by Commissioner Toven to close the public hearing. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

The commissioners reviewed the considerations. Chair Lynch called for a motion three times to which no one moved.

Motion by Commissioner Lynch, second by Commissioner Toven that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby deny the following variance to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 of SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

With the following considerations:

1. Is this an "Area" variance rather than a "Use" variance?
This is an area variance.
2. Does the proposal put property to use in a reasonable manner?
Why/Why not-
No there is room on the lot for the building to be placed so it would meet setbacks and abide with the Scenic Byway Overlay.
3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?
Why/Why not-
Yes, the owners plight is self created.
4. Is the variance in harmony with the purposes and intent of the ordinance?
Why/Why not-
No, it does not comply with the Scenic Byway Overlay.
5. Will the variance, if granted, alter the essential character of the locality?
Why/Why not-
No, it will not alter the essential character it would enhance it.
6. Is the variance consistent with the comprehensive plan?
Why/Why not-
No, it is not consistent with the scenic byway overlay.

The following roll call vote was taken: Gothard: Nay, Burress: Nay, Toven: Aye, Lynch: Aye, Zeige: Nay, MacGregor: Aye. Motion is lost.

Motion by Commissioner Toven, second by Commissioner Burress to table the item to a future date. The following voted in favor thereof: MacGregor, Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Motion by Commissioner Burress, second by Commissioner MacGregor to direct staff to extend the 60 day rule by another 30 days. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Aye: 3 - Commissioner Susan Lynch
 Commissioner Michelle Toven
 Commissioner Molly MacGregor

Nay: 3 - Commissioner Mark Gothard
 Commissioner Charles Burress
 Commissioner Sue Zeige

Motion by Commissioner Toven, second by Commissioner Zeige that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby grant the 20 ft. variance for building addition street side yard setback to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 OF SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

With the following considerations:

1. Is this an “Area” variance rather than a “Use” variance?
 It is an area variance.
2. Does the proposal put property to use in a reasonable manner?
 Why/Why not-
 Yes it does.
3. Is the owner’s plight due to circumstances which are unique to the property and which are not self-created by the owner?
 Why/Why not-
 Yes, they are unique to the property and not created by the owner.
4. Is the variance in harmony with the purposes and intent of the ordinance?
 Why/Why not-
 Yes, it's in harmony with the spirit and intent of the ordinance.
5. Will the variance, if granted, alter the essential character of the locality?
 Why/Why not-
 No it will not, it won't be that visiable.
6. Is the variance consistent with the comprehensive plan?
 Why/Why not-
 Yes, based on what that area can be used for.

The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Motion by Commissioner Zeige, second by Commissioner Gothard that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby grant a 5ft. variance for building

addition rear yard setback to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 of SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

With the following consideration:

- 1. Is this an "Area" variance rather than a "Use" variance?
It is an area variance.
- 2. Does the proposal put property to use in a reasonable manner?
Why/Why not-
Yes it does.
- 3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?
Why/Why not-
No, it is not created by the owner.
- 4. Is the variance in harmony with the purposes and intent of the ordinance?
Why/Why not-
Yes, it will also keep the site uniform.
- 5. Will the variance, if granted, alter the essential character of the locality?
Why/Why not-
No, it will not alter the character of the locality.
- 6. Is the variance consistent with the comprehensive plan?
Why/Why not-
Yes it is.

The following voted in favor thereof: MacGregor, Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Motion by Commissioner MacGregor, second by Commissioner Toven that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby grant a variance for building materials to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 of SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

With the following considerations:

- 1. Is this an "Area" variance rather than a "Use" variance?
It is an area variance.
- 2. Does the proposal put property to use in a reasonable manner?
Why/Why not-
Yes, based on the consistency metal was used on the other buildings.
- 3. Is the owner's plight due to circumstances which are unique to the property

and which are not self-created by the owner?

Why/Why not-

Yes, metal is a better product to used on these buildings it is not self created.

4. Is the variance in harmony with the purposes and intent of the ordinance?

Why/Why not-

Yes it is.

5. Will the variance, if granted, alter the essential character of the locality?

Why/Why not-

No, it will not alter the character of the locality.

6. Is the variance consistent with the comprehensive plan?

Why/Why not-

Yes it is.

The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Motion by Commissioner MacGregor, second by Commissioner Zeige that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby grant a variance for placement of trailer, accessory to business, in front yard area to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 of SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

Based on the previous considerations reviewed by the commissioners.

The following voted in favor thereof: MacGregor, Zeige, Lynch, Toven, Burress, Gothard. Opposed: None, passed unanimously.

Motion by Commissioner MacGregor, second by Commissioner Gothard that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby grant a variancefor removal of significant trees in excess of permitted 60% to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375 of SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

Based on the considerations previously reviewed by the commissioners.

The following voted in favor thereof: MacGregor, Zeige, Toven, Burress, Gothard. Opposed: Lynch, motion passed.

General Business

Consider a recommendation to the City Council regarding amendments to the Zoning Ordinance that would update and amend multiple sections of Chapter 30 *Land Development Regulations*, pertaining to maximum building height in General

Business zoning districts, and required off-street parking (minimum numbers).

Motion by Commissioner MacGregor, second by Commissioner Burress that, based on the findings of fact presented here today, and in the public’s best interest, the Planning Commission does hereby forward a favorable recommendation to the City Council regarding draft amendments to multiple sections of Chapter 30 Land Development Regulations, pertaining to the addition of the hotel/motel use as a permitted use, increasing the maximum building height in the General Business zoning district, amendments to required off-street parking (minimum numbers), and capping the maximum height for freestanding signs, as depicted in Exhibits “A” – “C”.

With the following considerations:

1. Will the change affect the character of neighborhoods?
Why/Why not?
No, it will not affect the character of the neighborhood.
2. Would the change foster economic growth in the community?
Why/Why not?
Yes, it will foster economic growth.
3. Would the proposed change be in keeping with the spirit and intent of the ordinance?
Why/Why not?
Yes, it is keeping with the spirit and intent of the ordinance.
4. Would the change be in the best interest of the general public?
Why/Why not?
Yes it would.
5. Would the change be consistent with the Comprehensive Plan?
Why/Why not?
Yes, it would create less impervious surface allowing for more green space.

The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Appoint two Planning Commission members to serve on the Comprehensive Plan Consultant Review Committee.

Commissioners Toven and MacGregor volunteered to serve on the Comprehensive Plan Consultant Review Committee.

Public Input

Conduct a Public Hearing to consider a variance petition submitted by Ron and LeAnn Hardy.

Motion by Commissioner MacGregor, second by Commissioner Burress to bring item 18-0472 Hardy variance request back to the table. The following voted in favor thereof: Gothard, Burress, Toven, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Motion by Commissioner MacGregor, second by Commissioner Burress that,

based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby grant an 18ft variance for new building front yard setback to Ron and LeAnn Hardy for the property legally described as:

N 300' OF S 333' OF W 375' OF SW SW LESS HWY 38 ROW, AND N 581' OF S 914' OF W 375' OF SW SW LESS HWY 38 ROW all in Section 4, Township 55N, Range 25W, Itasca County, Minnesota

With considerations previously reviewed by the commissioners.

The following roll call vote was taken: Gothard: Aye, Burress: Aye, Toven: Nay, Lynch: Nay, Zeige: Aye, MacGregor: Aye, motion passes.

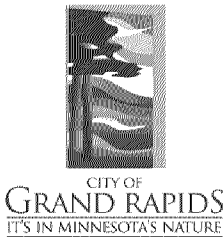
Aye: 4 - Commissioner Mark Gothard
Commissioner Charles Burress
Commissioner Sue Zeige
Commissioner Molly MacGregor

Nay: 2 - Commissioner Susan Lynch
Commissioner Michelle Toven

Miscellaneous\Updates

Adjourn

Motion by Commissioner Toven, second by Commissioner Burress to adjourn the meeting at 6:30 p.m.



ARTS AND CULTURE COMMISSION MINUTES

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, October 9, 2018, at 3:45 pm.

Call of Roll: On a Call of Roll, the following members were present: Sonja Merrild, David Marty, Anne-Marie Erickson, Kathy Dodge, and Harry Smith. Absent: Kayla Aubid, Myrna Peterson, John Connelly.

Others Present: Tom Pagel, Amy Dettmer

Public Input: None.

Setting the Agenda:

Addition of Relay of Voices and Sidewalk Poetry update under old business.

Motion by Commissioner Dodge, second by Commissioner Marty to approve the agenda as amended. Motion passed by unanimous vote.

Correspondence: None.

Approval of Minutes: September 4, 2018 Regular Meeting

Motion by Commissioner Smith, second by Commissioner Dodge to approve the minutes of September 4, 2018 as presented. Motion passed by unanimous vote.

Old Business:

RFQ review for Mural & Sculptures: Changes to original draft are noted and financing is reviewed. Mr. Pagel provides overview of negotiations with Kent Nyberg, building owner, in reference to the mural project. Mr. Nyberg requested that the mural be at least ten (10) feet off the ground and he must give final approval prior to art installation. The mural will be a mounted artwork, not created directly on the building itself and the actual size will be determined in the design & development phase of the project.

Motion by Commissioner Dodge, second by Commissioner Marty to forward the Request for Qualifications for a mural and three sculptures to the City Council with a recommendation for approval. Motion passed by unanimous vote.

Utility Box Wraps: The wraps are completed but require weather conditions to be dry and at least 60 degrees. Mr. Pagel will see if it's possible to get a tent with heat from the Grand Rapids Amateur Hockey Assoc. This would likely be a three to four hour project.

Relay of Voices: The dance company heading up this project has estimated their arrival in Grand Rapids on July 15, 2018 and seeking financial support, including lodging. Commissioner Marty will contact Grand Rapids Arts to see if they are interested in sponsoring this project.

New Business:

First Friday food trucks: In response to questions regarding having food trucks around town during First Fridays, this being a City supported event, transient merchant vendors are allowed on public property during the event and do not require a permit to be there.

Reschedule November & January meetings: Due to the general election on November 6th, that month's meeting will be rescheduled to November 13th and the January meeting will be held on Tuesday, January 8, 2019 due to the New Year's holiday.

Motion by Commissioner Smith, second by Commissioner Marty to reschedule meetings in November and January as presented. Motion passed by unanimous vote.

Items for next agenda:

- Old Business:
 - Mural Expansion by Leah Yellowbird
 - Discuss 2019 Mayor's Arts Award

There being no further business, the meeting adjourned at 5:00 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING October 10, 2018**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Marilyn Rossman, at 4:36 p.m. in the Community Room, located at 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present:
Commissioner Marilyn Rossman - Commissioner Chris Henrichsen - Commissioner Bill Zeige – Commissioner Issac Meyer – Commissioner Kathleen Blake

HRA: Executive Director Jerry Culliton - Grand Rapids HRA, Attorney Chad Sterle

PUBLIC FORUM: Judith Peterson again addressed the Board on the locks on the side and front doors as well as the bathroom upgrades at 401 River Road and the notification of a meeting with residents at which the Executive Director stated that there would be a meeting held a few weeks before a start date.

APPROVAL OF MINUTES

Commissioner Zeige made a motion to approve the Regular meeting minutes of September 19, 2018 as presented. Seconded by Commission Blake. Voting Aye, all. Motion carried.

FINANCIAL REPORTS

Discussion was held among the Board members on the financial reports for the month of September 2018, for the Public Housing Fund, Crystal Lake Townhomes Fund, and Pooled Housing Fund. Commissioner Zeige made motion to approve all financial statements as presented. Seconded by Commissioner Blake. Voting Aye, all. Motion carried.

APPROVAL OF VERIFIED CLAIMS

After discussion of the verified claims, Commissioner Meyer made a motion to approve the Public Housing verified claims in the amount of \$13,446.17 along with the Xerox invoice of \$70.63. Seconded by Commissioner Zeige. Voting Aye, All. Commissioner Meyer made a motion to approve the Crystal lake Townhomes verified claims in the amount of \$25,865.25 along with the Xerox invoice of \$35.32. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried. Commissioner Meyer made a motion to approve the Pooled Housing verified claims in the amount of \$45,572.48 along with a Xerox invoice of \$70.63. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

PUBLIC HOUSING REPORT

Director Culliton stated; we are 100 % occupied with a short waiting list, otherwise operations are normal and routine at both buildings.

APPROVED

**Grand Rapids HRA
Meeting Minutes 10/10/2018
Page 2**

CONSIDER FISCAL YEAR 2019, FIVE YEAR AGENCY PLAN 2015 - 2019

Discussion was held by the Board and Executive Director, Commissioner Henrichsen made a motion to approve the 2019 fiscal Year upgraded Five Year Agency Plan 2015 – 2019 and authorize the Executive Director and Chairperson to sign and execute the documents for submittal. Seconded by Commissioner Blake. Members voting yes were Commissioners, Rossman, Blake, Zeige and Henrichsen, voting no was Commissioner Meyer as he questioned the blank questions on page three of the plan. Motion carried

CONSIDER CIVIL RIGHTS CERTIFICATION RESOLUTION AND BOARD RESOLUTION

Commissioner Meyer made a motion to approve the Civil Rights Certification Resolution and Board Resolution and be submitted along with the Agency plan and authorize the Chairperson to sign and execute the documents. Seconded by Commissioner Blake. Voting Aye, all. Motion carried.

CONSIDER SEVERANCE AGREEMENT OFFER ON EXECUTIVE DIRECTOR, JERRY CULLITON

Grand Rapids HRA Attorney, Chad Sterle distributed a separation/severance agreement document to the Board members and went through the document with the Board on the mutual severance agreement that included pay and pension, as well as benefits to the Executive Director. Upon discussion among the Board and the Director as well as Grand Rapids HRA Attorney, Chad Sterle, Commissioner Blake made a motion that the Executive Director stay on until December 31, 2019, Seconded by Commissioner Rossman. After discussion among the Board, Commissioner Blake rescinded the motion and Seconded by Commissioner Rossman. Commissioner Meyer made a motion that the severance agreement on the Executive Director as presented at the meeting by Grand Rapids HRA Attorney, Chad Sterle be accepted and approved for execution and signatures. Seconded by Commissioner Zeige. Commissioners, Meyer, Zeige and Henrichsen voted yes, Commissioners Rossman and Blake voted no. Motion carried. Upon the advice of the Grand Rapids HRA Attorney, Chad Sterle the items 6D and 6E on the agenda be tabled to a later meeting. Commissioner Meyer made a motion and seconded by Commissioner Henrichsen that the rest of the agenda be tabled to a future meeting. Voting Aye, all. Motion carried

Commissioner Meyer made a motion that City Administrator, Tom Pagel be appointed the interim Director of the Grand Rapids HRA and that he be added to the signatory for accounts. Grand Rapids HRA Attorney, Chad Sterle received a call from City Administrator, Tom Pagel that he had volunteered to do so. Seconded by Commissioner Henrichsen. Voting Aye, all. Motion carried.

APPROVED

**Grand Rapids HRA
Meeting Minutes 10/10/2018
Page 3**

Discussion was held about having a future meeting, Commissioner Meyer made a motion that Wednesday, October 24, 2019 at 4:00 p.m. the Grand Rapids HRA Board of Commissioners have a Special meeting and ask that the office post meeting 72 hours in advance. Seconded by Commissioner Blake. Voting Aye, all. Motion carried.

ADJOURNMENT

There being no further information of the HRA of Grand Rapids for October 10, 2018, Commissioner Blake made a motion to adjourn the meeting at 5:55 p.m. Seconded by Commissioner Meyer. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
PUBLIC HEARING, OCTOBER 10, 2018**

CALL TO ORDER

Pursuant to due notice and call thereof, a Public Hearing of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chairperson Marilyn Rossman, at 4:00 p.m. in the Community Room located at 411 NW 7th Street, Grand Rapids, MN.

CALL OF ROLL

On a Call of Roll the following Grand Rapids HRA Commissioners were present: Commissioner Marilyn Rossman - Commissioner Chris Henrichsen – Commissioner Bill Zeige – Commissioner Kathleen Blake – Commissioner Isaac Meyer.

HRA: Executive Director, Jerry Culliton – HRA Attorney, Chad Sterle

OPEN MEETING

Motion by Commissioner Blake. Seconded by Commissioner Meyer to open the Public Hearing.

PUBLIC FORUM/COMMENTS

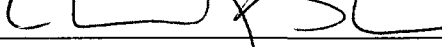
Persons in attendance were Judith Peterson, Dorothy Monroe, speaking on behalf of the residents at 401 River Road. Discussion held on the front inside door locks as well as parking lot improvements, sidewalk improvements and stripping of parking lot.

REVIEW THE GRAND RAPID HOUSING AND REDEVELOPMENT FIVE YEAR BOARD APPROVED AGENCY PLAN, 2015 – 2019 FOR FISCAL YEAR 2019

The Grand Rapids HRA Board discussed the Agency Plan 2015 – 2019 for fiscal year 2019. After discussion between the Board and the Director and the content of the plan as well as some of the information listed on page three on Housing needs and additional information, Commissioner Henrichsen made a motion to close the Public Hearing. Seconded by Commissioner Zeige. Voting Aye, all. Motion carried.

ADJOURNMENT

Commissioner Blake made a motion to adjourn the public hearing at 4:35 p.m. Seconded by Commissioner Meyer. Voting Aye, all. Motion carried.

Signed 
Secretary, Commissioner Chris Henrichsen

APPROVED

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B, Grand Rapids City Hall, Grand Rapids, Minnesota, on Wednesday, October 31, 2018 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners Frieda Hall, Deanna Ensley, Doug Learmont, Melissa Weidendorf, Karen Noyce, Lea Friesen, and John Schirber.

Absent: Alice Moren, Brian Olynick

Others: Becky LaPlant

CALL TO ORDER Commissioner Ensley called the meeting to order at 4:00 pm.

SETTING AGENDA

Motion by Commissioner Learmont, second by Commissioner Schirber to approve the agenda as presented. Motion passed by unanimous vote.

APPROVAL OF MINUTES September 26, 2018 Regular Meeting

Motion by Commissioner Hall, second by Commissioner Noyce to approve minutes for September 26, 2018 as presented. Motion passed by unanimous vote.

FINANCIALS

Invoices in the total amount of \$811.88 submitted for Indigenous People's Day activities included:

- | | |
|-----------------------------------|----------|
| 1. Big Picture Unlimited, Inc. | \$400.00 |
| 2. Arrow Embroidery/Photo Express | \$149.85 |
| 3. Frame Up | \$262.03 |

Motion by Commissioner Learmont, second by Commissioner Schirber to approve the payment of invoices from Big Picture Unlimited, Arrow Embroidery and Frame Up for expenses related to Indigenous People's Day in the total amount of \$811.88. Motion passed by unanimous vote.

PUBLIC COMMENT/ACCOLADES

None.

CIRCLE OF HEALING

- Leech Lake Tribal Council is supporting the park project in Ball Club and will be seeking donations/grants from other Reservations.
- Discussed upcoming annual events.
- Home Grown Teachers program is going well. Hopes to increase participation in the future.

BIG VIEW UPDATE

None.

OLD BUSINESS

- **Indigenous People's Day:** The event held on October 8, 2018 was well attended. Panels completed on highlighted individuals will be displayed at the Library for a month long period and then will need to be installed in a permanent place, to be determined. Moving forward, the Commission will plan a formal RFP process for any contracted service needs for future years. The focus of 2019 Indigenous People's Day is Native American art and an opportunity to collaborate with the Arts & Culture Commission. Staff will approach Administrator regarding interest in purchasing the painting of Busticogan from artist Tom Page for \$600. Becky LaPlant expressed appreciation for the efforts made by the City, the Commission and Mayor Adams in making this event a great success.
- **Schools Committee Update:** Following the resignation of Brian Olynick from the Commission, Lea Friesen has offered to step in to get this committee/idea moving forward.
- **Green Card Voices:** Commissioner Noyce advised that the original company for this exhibit is no longer an option. Another branch of Green Card Voices out of St. Cloud will deliver the same type of exhibit, including three (3) speakers for a fee of \$3,800, of which ICC will pay \$1,000. This total includes mileage, meals and lodging expenses. Delivery and set up will be made on Monday, December 3, 2018, with a presentation made at ICC and the Blandin Foundation. After the presentations are complete, the exhibit will be moved to the Library for display until January 10, 2019. Commissioner Friesen will work with Grand Rapids High School and the Reif Center on organizing another presentation for Tuesday, December 4th. If set, this presentation will be at no extra charge. With the increase in cost, Commissioner Noyce is asking that a motion be made to approve another \$800 from the budget to cover expenses, bringing the total commitment to \$2,800.

Motion by Commissioner Schirber, second by Commissioner Hall to approve an additional \$800 expense for a total of \$2,800 from Human Rights budget to be used for the Green Card Voices Exhibit. Motion passed by unanimous vote.

- **Advocates for Human Rights:** Three separate presentations scheduled for November 14, 2018 at 1) ICC, 2) local Law Enforcement and 3) Blandin Foundation. Focus will be refugees, immigrants and the law. The Blandin Foundation is willing to donate \$1,000 to be used for expenses related to travel for speakers.

Motion by Commissioner Hall, second by Commissioner Weidendorf to seek City Council approval to request and accept a donation from the Blandin Foundation in the amount of \$1,000 to be used for expenses related to presentation from Advocates for Human Rights. Motion passed by unanimous vote.

- **Human Rights annual budget:** Discussed development of 2019 work plan and timeline for beginning work plan and budget development for 2020. The December 26, 2018 regular meeting will be scheduled as a worksession to begin work plan development for 2019.

NEW BUSINESS

None.

CALLS/COMPLAINTS/INQUIRIES:

None.

Items for next agenda:

- Discuss 2019 Indigenous People's Day
- Discuss compiling ideas for 2019 work plan
- Review updated By-Laws and Ordinance for Human Rights Commission

With no other business, Commissioner Moren adjourned the meeting at 5:25 p.m.

Respectfully submitted:

Kimberly Gibeau, City Clerk

The next regular meeting is November 28, 2018.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0816 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Department Head Report
File created: 12/13/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Parks & Civic Center - Dale Anderson
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Parks & Civic Center - Dale Anderson



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0800 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Community Development
File created: 12/12/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approval of a proposal from Braun Intertec for professional services involving the preparation of an Environmental Assessment.

Sponsors:

Indexes:

Code sections:

Attachments: EA FOR ELEMENTARY SCHOOL PROPOSAL PREPARE ENVIRONMENTAL ASSESSMENT

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approval of a proposal from Braun Intertec for professional services involving the preparation of an Environmental Assessment.

Background Information:

During the site selection process for the proposed new elementary schools, it was understood by all parties that the sale of a portion of the Sports Complex property would need to follow the requirements imposed by a Land and Water Conservation Fund (National Park Service) grant that funded a portion of the original development of the Complex. As staff has previously explained, the sale of the property must be at a fair market value established by an appraisal, and must be replaced through the City's purchase of other land, of equal value, to be dedicated to park use.

This mandated process, referred to as a conversion proposal, also involves the need to prepare an Environmental Assessment (EA), in compliance with the National Environmental Policy Act. This form of environmental review is not the same as an EAW, which we've already determined is not required. Braun Intertec has submitted a proposal to prepare the EA, for the City, on an hourly and unit cost basis for a not to exceed fee of \$20,912.50. This expense will be reimbursed through the sale of the property.

Requested City Council Action

Adopt a motion approving a proposal from Braun Intertec for professional services involving the preparation of an Environmental Assessment.

December 12, 2018

Proposal QTB090875

Mr. Rob Mattei
Director of Community Development
City of Grand Rapids
420 North Pokegema Avenue
Grand Rapids, MN 55744

Re: Proposal to Prepare Environmental Assessment and Related Documents
Proposed 6(f) Land Conversion
Grand Rapids, Minnesota

Dear Mr. Mattei:

Braun Intertec Corporation (Braun Intertec) is pleased to present this proposal to provide environmental consulting services related to the preparation of an Environmental Assessment for the proposed 6(f) land conversion associated with the siting of a new elementary school in Grand Rapids, Minnesota. We are pleased to offer our continued professional services to the City of Grand Rapids for this important project, and we look forward to working with you on the project.

Project Understanding

It is our understanding that the City of Grand Rapids School District wishes to build a new elementary school, and wishes to build the new school on an athletic field adjacent to the existing Elkington Middle School. As the athletic field was originally purchased with federal grant money, the transfer of the property requires preparation of an Environmental Assessment (EA) under National Park Service (NPS) rules that are facilitated in Minnesota by the Minnesota Department of Natural Resources (MnDNR).

We also understand that the City wishes to contract with a qualified professional firm to serve as the City's project manager for preparation of the EA and related documents and also guide the City's submittal of relevant environmental information to the MnDNR.

Scope of Services

To successfully complete this work, we will perform, at a minimum, the following tasks:

Task 1 – Pre EA Tasks

This task includes obtaining from the City relevant site maps and plans, the location of replacement site(s) and respective land appraisal(s), and information on alternative site locations that were considered but not selected. Braun Intertec will perform relevant database queries of the Minnesota Natural Heritage Database and the US Fish and Wildlife Service IPAC database. The MN SHPO consultation(s) will be performed by MnDNR. Braun Intertec will prepare the Environmental Screening Form, and the City will prepare the LWCF Proposal Description that accompanies the Environmental Screening Form.

Task 2 – Prepare Environmental Assessment

This task will involve evaluating the reasonably predictable environmental impacts of the proposed project to the natural and human environments. The format and content of the EA will be modeled after a similar EA prepared for the City of Champlin, MN in 2016. The general nature of these questions and topics are listed below:

- Purpose, need and background
- Description of alternatives
- Affected environment
- Environmental impacts
- Coordination and consultation
- Figures
- Appendices

As part of this task, we will use the physical and human information collected in Task 1 to evaluate the environmental impacts in each of the topics listed above. Braun Intertec personnel will create appropriate text, figures, and tables suitable for inclusion into the EA to address these issues. Also, Braun Intertec staff will perform a 504 ADA analysis on the completed EA to document its conformity with relevant ADA specifications.

Task 3 – Post-EA Document Processing

Upon completion of the draft EA, it will be submitted to the City for review and comment. Once we have the City's comments incorporated, we will submit the EA to the MnDNR for their review and posting on the MnDNR web site. As required by NPS, Braun Intertec will arrange to publish a notice of availability of the EA in the local newspaper.

After the 30-day public comment period, all comments received will be collected and forward to the City and the MnDNR. Braun Intertec will draft responses only as requested by the City.

Project Schedule

Based upon the assumption of project authorization the week of December 10, 2018, we propose the following schedule for completion of the EAW:

Week of December 10:

- Execute project contracts
- Create and submit regulatory consultation letters
- Submit initial information request to City

Week of December 17:

- Data collection

Week of December 24:

- Receipt of project information from City
- Begin preparation of Environmental Screening Form

Week of December 31:

- Completion of Environmental Screening Form
- Begin drafting EA

Week of January 7:

- Data evaluation
- Drafting EA

Week of January 14:

- Complete draft EA

Week of January 21:

- Review of draft EA by City

Week of January 28

- Submittal of EA abstract to MnDNR

Week of February 4:

- Publication of EA in MnDNR web site, 30-public comment period begins
- Publication of EA notice of availability in local newspaper

Week of March 4:

- Collection and response to public comments

Week of March 18:

- Issuance of FONSI/ROD by NPS

Barring unforeseeable events, we see no reason why the process cannot be completed by the end of March, 2018.

Estimated Costs

We will furnish the services described herein on an hourly and unit cost basis. Based on our current understanding of the proposed project and the assumptions stated in this proposal, we project the total cost to perform the Scope of Services described above will be approximately \$20,912.50. The estimated cost will not be exceeded without additional authorization from you.

The estimated cost breakdown by task is listed below:

| Description | Cost Estimate |
|--|--------------------|
| Task 1: Pre EA Tasks | \$ 1,476.50 |
| Task 2: Prepare Environmental Assessment | 11,012.00 |
| Task 3: Post-EA Document Processing | 8,424.00 |
| Total Estimated Cost | \$20,912.50 |

The cost estimates presented in this proposal are based on the assumption that the proposal will be authorized and completed within the proposed schedule. If the project cannot be completed within the proposed schedule due to circumstances beyond our control, we reserve the right to revise cost estimates for completion of tasks remaining.

If Braun Intertec is authorized to provide these services, we will invoice you on a monthly basis for the services performed under this proposed contract. Terms for payment of services is due upon receipt of invoice with interest added to unpaid balances according to the attached General Conditions.

Assumptions

Requirements for new data collection and related field work are often only known after the EA process is under way. For the purposes of this proposal, it is our assumption that any relevant natural resources field work (e.g., wetland delineation, biological surveys, archaeological surveys or evaluations, surface water or air quality modeling, noise surveys, etc.) or engineering studies (e.g., traffic study) will not be required to be performed and such are therefore outside the present scope of services. Should any other unanticipated work become warranted, we will contact you immediately and discuss how you wish to proceed.

Also, we here assume that there are no State environmental review triggers that would require preparation of any state-level environmental review documents. Should any state-level environmental review documentation become needed, we will contact City staff immediately upon our becoming aware of it to discuss how we wish to proceed.

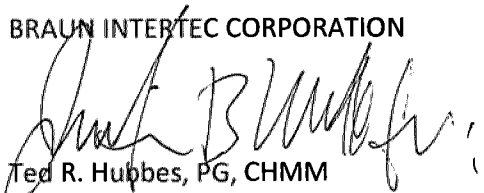
General

We include the Braun Intertec General Conditions, which provide additional terms and are a part of our agreement.

We appreciate the opportunity to present this proposal and look forward to working with you on this important project. If there are questions regarding this proposal, please call Ted Hubbes at 218.263.8869 or Doug Bergstrom at 612.360.0716.

Sincerely,

BRAUN INTERTEC CORPORATION



Ted R. Hubbes, PG, CHMM
Senior Scientist/Associate Principal



Douglas J. Bergstrom, PG, CHMM
Principal Scientist

Attachments:

General Conditions – (1/1/18)

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality. If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency. Remedies set forth in this section constitute your sole and exclusive recourse with respect to the performance or quality of Services.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 You agree to provide us, in a timely manner, with information that you have regarding buried objects at the site. We will not be responsible for locating buried objects at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, losses, penalties and expenses (including attorney fees) involving buried objects that were not properly marked or identified or of which you had knowledge but did not timely call to our attention or correctly show on the plans you or others furnished to us.*

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site or in a sample provided to us. You agree to provide us with information in your possession or control relating to such materials or samples. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 Neither this Agreement nor the providing of Services will operate to make us an owner, operator, generator, transporter, treater, storer, or a disposal facility within the meaning of the Resource Conservation Recovery Act, as amended, or within the meaning of any other law governing the handling, treatment, storage, or disposal of hazardous substances. *You agree to hold us harmless, defend, and indemnify us from any damages, claims, damages, penalties or losses resulting from the storage, removal, hauling or disposal of such substances.*

3.6 Monitoring wells are your property, and you are responsible for their permitting, maintenance, and abandonment unless expressly set forth otherwise in this Agreement.

3.7 You agree to make all disclosures required by law. In the event you do not own the project site, you acknowledge that it is your duty to inform the owner of the discovery or release of contaminants at the site. *You agree to hold us harmless, defend, and indemnify us from claims, damages, penalties, or losses and expenses, including attorney fees, related to failures to make disclosures, disclosures made by us that are required by law, and from claims related to the informing or failure to inform the site owner of the discovery of contaminants.*

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Samples and field data remaining after tests are conducted and field and laboratory equipment that cannot be adequately cleansed of contaminants are and continue to be your property. They may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

4.5 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. You agree to pay all sales taxes and other taxes based on your payment of our compensation. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 If you do not pay us in accordance with this Agreement, you agree to reimburse all costs and expenses for collection of the moneys invoiced, including but not limited to attorney fees and staff time.

5.6 You agree to compensate us in accordance with our Schedule of Charges if we are asked or required to respond to legal process arising out of a proceeding related to the project and as to which we are not a party.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s)

attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation.

6.2 *Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.*

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of the breach or of the date of substantial completion of Services, whichever is earlier, without regard to the date the breach is discovered. Any action not brought within that one year time period shall be barred, without regard to any other limitations period set forth by law or statute. We will not be liable unless you have notified us within 30 days of the date of such breach and unless you have given us an opportunity to investigate and to recommend ways of mitigating damages. You agree not to make a claim against us unless you have provided us at least 30 days prior to the institution of any legal proceeding against us with a written certificate executed by an appropriately licensed professional specifying and certifying each and every act or omission that you contend constitutes a violation of the standard of care governing our professional services. Should you fail to meet the conditions above, you agree to fully release us from any liability for such allegation.

6.4 *For you to obtain the benefit of a fee which includes a reasonable allowance for risks, you agree that our aggregate liability for all claims will not exceed the fee paid for Services or \$50,000, whichever is greater. If you are unwilling to accept this allocation of risk, we will increase our aggregate liability to \$100,000 provided that, within 10 days of the date of this Agreement, you provide payment in an amount that will increase our fees by 10%, but not less than \$500, to compensate us for the greater risk undertaken.* This increased fee is not the purchase of insurance.

6.5 *You agree to indemnify us from all liability to others in excess of the risk allocation stated herein and to insure this obligation. In addition, all indemnities and limitations of liability set forth in this Agreement apply however the same may arise, whether in contract, tort, statute, equity or other theory of law, including, but not limited to, the breach of any legal duty or the fault, negligence, or strict liability of either party.*

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of the state in which our servicing office is located, without regard to its conflict of laws rules. The laws of the state of our servicing office will govern all disputes, and all claims shall be heard in the state or federal courts for that state. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. You will indemnify and hold us harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible.*

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

7.3 You agree to indemnify us against losses and costs arising out of claims of patent or copyright infringement as to any process or system that is specified or selected by you or by others on your behalf.

Section 8: Miscellaneous Provisions

8.1 We will provide a certificate of insurance to you upon request. Any claim as an Additional Insured shall be limited to losses caused by our negligence.

8.2 You and we, for ourselves and our insurers, waive all claims and rights of subrogation for losses arising out of causes of loss covered by our respective insurance policies.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0782 **Version:** 1 **Name:** 2018 Levy Payable 2019 & 2019 Budgets
Type: Agenda Item **Status:** Finance
File created: 12/6/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving resolutions adopting the following:
* 2018 Tax Levy Payable 2019, the 2019 General Fund Revenue and Expenditures Budget,
* 2019 Special Revenue Fund Budgets,
* Enterprise Fund Budgets

Sponsors:

Indexes:

Code sections:

Attachments: [Final Levy Budget Resolutions](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving resolutions adopting the following:

- * 2018 Tax Levy Payable 2019, the 2019 General Fund Revenue and Expenditures Budget,
- * 2019 Special Revenue Fund Budgets,
- * Enterprise Fund Budgets

Background Information:

The City Council and staff have been working on the 2019 budgets since early 2018. The 2018 tax levy payable in 2019 and the City budgets were discussed at the public forum on Monday, December 3, 2018. The City Council approved cutting an additional \$30,000 from the budget and delay the hiring of a new IT/Residential Rental Inspector to 2020.

We are requesting the Council adopt the resolutions listed to approve a tax levy for 2018 payable in 2019 and the 2019 budgets for the General Fund, Special Revenue Funds, and the Enterprise Funds.

Requested City Council Action

Make a motion approving resolutions adopting the following:

- * 2018 Tax Levy Payable 2019, the 2019 General Fund Revenue and Expenditures Budget,
- * 2019 Special Revenue Fund Budgets for the Library, Cemetery, Grand Rapids Economic Development Authority, Civic Center, Grand Rapids/Itasca County Airport, Police Forfeiture Fund, Haz-Mat Response Fund, Domestic Animal Control Facility, and Central School,
- * 2019 Enterprise Fund Budgets for the Pokegama Golf Course and the Storm Water Utility Funds.

**PROJECTED LEVY & TAX RATE
CITY OF GRAND RAPIDS
PREVIOUSLY CERTIFIED LEVIES AND 2018 PROPOSED LEVY**

| | 2014 Levy Payable 2015 | 2015 Levy Payable 2016 | 2016 Levy Payable 2017 | 2017 Levy Payable 2018 | 2018 Levy Payable 2019 |
|---|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| General Fund | 4,168,242 | 4,390,829 | 4,539,564 | 4,575,478 | 4,809,012 |
| Library Fund | 612,716 | 632,999 | 666,240 | 702,687 | 702,687 |
| Cemetery | 164,497 | 198,500 | 189,446 | 198,575 | 203,540 |
| GREDA Levy | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| Levy Internal Loan-Equip Purchases | 141,588 | 141,588 | 120,000 | 175,000 | 219,000 |
| Abatement Levies-St. Joe's | 30,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Special Levies | - | - | - | - | - |
| Total Levy Required for Operations | 5,177,042 | 5,448,916 | 5,600,250 | 5,736,740 | 6,019,239 |
| | | | | | |
| Bonded Indebtedness | 1,668,123 | 1,502,644 | 1,658,424 | 1,671,438 | 1,669,784 |
| GROSS LEVY | 6,845,166 | 6,951,560 | 7,258,674 | 7,408,178 | 7,689,023 |
| | | | | | |
| Less: | | | | | |
| Fund Balance Contribution | - | - | - | - | - |
| CERTIFIED LEVY | 6,845,166 | 6,951,560 | 7,258,674 | 7,408,178 | 7,689,023 |
| | 15.95% | 1.55% | 4.42% | 2.06% | 3.79% |

2018 ESTIMATED TAX CAPACITY AND PROPOSED LEVY

| | |
|---------------------------------|--------------------|
| TAX CAPACITY | \$9,841,004 |
| Less: | |
| Abatement Levy | - |
| TIF Captured tax increment | (291,480) |
| Fiscal Disparities contribution | (1,219,912) |
| Taxable tax capacity* | \$8,329,612 |

| | |
|---|--------------------|
| CERTIFIED LEVY | \$7,689,023 |
| Less: | |
| Fiscal disparities distribution levy | (751,271) |
| Net amount levied to property owners | \$6,937,752 |

**2005 - 2018 TAXABLE TAX CAPACITY, CERTIFIED LEVY and CITY TAX RATE
and 2019 ESTIMATED TAXABLE TAX CAPACITY
and 2019 ESTIMATED LEVY and CITY TAX RATE**

| TAX YEAR PAYABLE | TAXABLE TAX CAPACITY | NET CERTIFIED LEVY | CITY TAX RATE | CEMETERY TAX RATE | TOTAL TAX RATE |
|------------------------|----------------------------|--------------------------|---------------------|-------------------------|----------------------|
| 2005 | 5,402,830 | 3,868,947 | 71.339 | 4.603 | 75.942 |
| 2006 | 5,692,534 | 3,977,337 | 69.869 | 4.452 | 74.321 |
| 2007 | 6,224,893 | 4,091,108 | 65.722 | 2.972 | 68.694 |
| 2008 | 6,851,971 | 4,503,251 | 65.722 | 3.834 | 69.556 |
| 2009 | 7,919,927 | 4,677,712 | 59.063 | 1.841 | 60.904 |
| 2010 | 7,115,267 | 4,631,705 | 65.095 | 1.271 | 66.366 |
| 2011 | 7,647,353 | 4,885,894 | 61.602 | 2.288 | 63.890 |
| 2012 | 7,014,456 | 4,874,006 | 67.019 | 2.466 | 69.485 |
| 2013 | 7,346,013 | 5,068,674 | 66.644 | 2.355 | 68.999 |
| 2014 | 7,014,208 | 5,562,859 | 76.842 | 2.466 | 79.308 |
| 2015 | 8,067,867 | 6,393,379 | 77.206 | 2.039 | 79.245 |
| 2016 | 8,140,678 | 6,450,063 | 76.794 | 2.438 | 79.232 |
| 2017 | 8,171,794 | 6,717,854 | 79.890 | 2.318 | 82.208 |
| 2018 | 8,142,204 | 6,716,767 | 80.054 | 2.439 | 82.493 |
| 2019 | 8,329,612 | 6,937,752 | 80.847 | 2.444 | 83.290 |

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION APPROVING THE FINAL 2018 TAX LEVY
PAYABLE IN 2019

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, levies the following sums of money for the current year 2018 collectible in 2019, upon the taxable property in the City of Grand Rapids, for the following purposes:

| | |
|--------------------------------------|--------------------|
| General Fund | \$4,809,012 |
| Library Fund | 702,687 |
| Cemetery | 203,540 |
| Internal Loan-Public Works Equipment | 219,000 |
| Abatement Levies | 25,000 |
| GREDA | 60,000 |
| 2009C Improvement Bonds | 305,152 |
| Debt Study Reduction | (105,000) |
| 2010A Improvement Bonds | 54,608 |
| 2011B Improvement Bonds | 58,755 |
| 2012 Improvement Bonds | 131,572 |
| 2013A Refunding Bonds | 101,036 |
| 2013B Reconstruction Bonds | 113,132 |
| 2014A Reconstruction Bonds | 287,117 |
| 2016A Reconstruction Bonds | 149,659 |
| 2017A Reconstruction Bonds | 170,400 |
| 2017B Refunding Bonds | 248,353 |
| 2018A St Recon & CIP Bonds | <u>155,000</u> |
| | |
| TOTAL LEVY TO BE CERTIFIED | <u>\$7,689,023</u> |

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE 2019
GENERAL FUND REVENUE AND EXPENDITURE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following General Fund Revenue and Expenditure budget for 2019:

REVENUES

| | |
|--------------------------|---------------------------|
| Taxes | \$4,809,012 |
| Payment in Lieu of Taxes | 905,000 |
| Licenses and Permits | 375,700 |
| Intergovernmental | 2,091,355 |
| Charges for Services | 953,907 |
| Fines and Forfeits | 57,500 |
| Miscellaneous Revenue | 49,800 |
| Other Financing Sources | <u>3,500</u> |
| TOTAL REVENUE | <u>\$9,245,774</u> |

EXPENDITURES

| | |
|---------------------------|---------------------------|
| Administration | \$ 554,833 |
| Building Maintenance | 271,625 |
| Community Development | 576,516 |
| Council/Boards | 91,218 |
| Engineering | 368,524 |
| Finance | 535,835 |
| Fire | 702,695 |
| Fleet Maintenance | 260,381 |
| Information Technology | 275,087 |
| Police | 3,067,377 |
| Public Works | 1,692,942 |
| Recreation | 88,193 |
| City Wide | 215,983 |
| Transfers | 457,065 |
| Fund Balance Payback | <u>87,500</u> |
| TOTAL EXPENDITURES | <u>\$9,245,774</u> |

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
PUBLIC LIBRARY REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund-Public Library revenue and expenditures budget for 2019:

| | |
|----------------------------|------------------|
| REVENUES: | |
| Taxes | \$702,687 |
| Intergovernmental | 128,000 |
| Charges for Services | 50,882 |
| Fines & Forfeits | 12,000 |
| Miscellaneous | <u>22,500</u> |
| TOTAL REVENUES | <u>\$916,069</u> |
| EXPENDITURES: | |
| Personnel | \$687,432 |
| Supplies and Materials | 87,700 |
| Other Charges and Services | <u>140,937</u> |
| TOTAL EXPENDITURES | <u>\$916,069</u> |
| Revenue over Expenditures | <u>\$ 0</u> |

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
CEMETERY REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopted the following Special Revenue Fund – Cemetery revenue and expenditures budget for 2019:

REVENUES:

| | |
|----------------------|------------------|
| Taxes | \$203,540 |
| Charges for Services | 36,800 |
| Miscellaneous | <u>1,800</u> |
| Total Revenue | <u>\$242,140</u> |

EXPENDITURES:

| | |
|----------------------|------------------|
| Personnel | \$184,140 |
| Supplies & Materials | 14,600 |
| Other Charges | <u>43,400</u> |
| Total Expenditures | <u>\$242,140</u> |

EXCESS REVENUE OVER EXPENDITURES \$ 0

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
CENTRAL SCHOOL REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopted the following Special Revenue Fund – Central School revenue and expenditures budget for 2019:

REVENUES:

| | |
|-----------------------|---------------|
| Miscellaneous | \$ 60,090 |
| Operating Transfer In | <u>44,230</u> |

| | |
|---------------|-------------------|
| Total Revenue | \$ <u>104,320</u> |
|---------------|-------------------|

EXPENDITURES:

| | |
|----------------------|----------------|
| Supplies & Materials | \$ 2,500 |
| Other Charges | <u>101,820</u> |

| | |
|--------------------|-------------------|
| Total Expenditures | \$ <u>104,320</u> |
|--------------------|-------------------|

| | |
|----------------------------------|-----------------|
| EXCESS REVENUE OVER EXPENDITURES | <u><u>0</u></u> |
|----------------------------------|-----------------|

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE SPECIAL REVENUE FUND
ECONOMIC DEVELOPMENT AUTHORITY 2019 REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – Economic Development Authority revenue and expenditures budget for 2019:

REVENUES:

| | |
|---------------|---------------|
| Miscellaneous | <u>\$ 400</u> |
| Total Revenue | <u>\$ 400</u> |

EXPENDITURES:

| | |
|----------------------------------|-------------------|
| Supplies & Materials | \$ 50 |
| Other Charges | <u>15,750</u> |
| Total Expenditures | <u>\$ 15,800</u> |
| Excess Revenue Over Expenditures | <u>\$(15,400)</u> |
| Fund Balance Usage | <u>\$ 15,400</u> |

Adopted this 17th day of December, 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND-CIVIC CENTER
REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopt the following Special Revenue Fund – Civic Center revenue and expenditures budget for 2019:

REVENUES:

| | |
|----------------------|------------------|
| Charges for Services | \$112,000 |
| Miscellaneous | <u>648,100</u> |
| Total Revenue | <u>\$760,100</u> |

EXPENDITURES:

| | |
|----------------------|------------------|
| Personnel | \$359,272 |
| Supplies & Materials | 81,100 |
| Other Charges | <u>293,300</u> |
| Total Expenditures | <u>\$733,672</u> |

EXCESS REVENUE OVER EXPENDITURES \$ 26,428

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 REVENUE AND EXPENDITURES BUDGET
FOR THE GRAND RAPIDS/ITASCA COUNTY AIRPORT

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following revenue and expenditures budget for the Grand Rapids/Itasca County Airport for 2019:

REVENUES:

| | |
|-----------------------|------------------|
| Intergovernmental | \$ 86,488 |
| Charges for Services | 5,300 |
| Miscellaneous Revenue | 111,300 |
| Other Sources | <u>20,000</u> |
| Total Revenue | <u>\$223,088</u> |

EXPENDITURES:

| | |
|----------------------|------------------|
| Personnel | \$ 88,144 |
| Supplies & Materials | 18,800 |
| Other Charges | <u>116,144</u> |
| Total Expenditures | <u>\$223,088</u> |

| | |
|----------------------------------|-------------|
| EXCESS REVENUE OVER EXPENDITURES | <u>\$ 0</u> |
|----------------------------------|-------------|

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
POLICE DESIGNATED FORFEITURES REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – Police Designated Forfeitures revenue and expenditures budget for 2019:

REVENUES:

| | |
|-------------------|-----------------|
| Intergovernmental | \$10,000 |
| Miscellaneous | <u>500</u> |
| Total Revenue | <u>\$10,500</u> |

EXPENDITURES:

| | |
|----------------------|----------------|
| Supplies & Materials | 3,500 |
| Other Charges | <u>2,000</u> |
| Total Expenditures | <u>\$5,500</u> |

| | |
|----------------------------------|----------------|
| EXCESS REVENUE OVER EXPENDITURES | <u>\$5,000</u> |
|----------------------------------|----------------|

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
STATE HAZMAT RESPONSE TEAM REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – State Hazmat Response Team revenue and expenditures budget for 2019:

REVENUES:

| | |
|-------------------|-----------------|
| Intergovernmental | <u>\$60,000</u> |
| Total Revenue | <u>\$60,000</u> |

EXPENDITURES:

| | |
|----------------------|-----------------|
| Personnel | \$26,200 |
| Supplies & Materials | 13,800 |
| Other Charges | <u>20,000</u> |
| Total Expenditures | <u>\$60,000</u> |

| | |
|----------------------------------|-------------|
| EXCESS REVENUE OVER EXPENDITURES | <u>\$ 0</u> |
|----------------------------------|-------------|

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE 2019 SPECIAL REVENUE FUND
DOMESTIC ANIMAL CONTROL FACILITY REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund-Domestic Animal Control Facility revenue and expenditures budget for 2019:

| | |
|----------------------------------|------------------|
| REVENUES: | |
| Fines & Fees | \$ 38,700 |
| Operating Transfer In | <u>30,217</u> |
| TOTAL REVENUES | \$ <u>68,917</u> |
| EXPENDITURES: | |
| Personnel | \$ 47,872 |
| Supplies and Materials | 3,000 |
| Other Charges and Services | <u>18,045</u> |
| TOTAL EXPENDITURES | \$ <u>68,917</u> |
| EXCESS REVENUE OVER EXPENDITURES | <u><u>0</u></u> |

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE 2019 ENTERPRISE FUND-
POKEGAMA GOLF COURSE
REVENUE AND EXPENSE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Enterprise Fund Pokegama Golf Course revenue and expense budget for 2019:

| | |
|----------------------------|--------------------|
| REVENUES: | |
| Charges for Services | \$601,571 |
| Miscellaneous Revenue | <u>31,000</u> |
| Total Revenues | <u>\$632,571</u> |
| EXPENSES: | |
| Personnel | \$245,876 |
| Supplies and Materials | 44,132 |
| Other Charges and Services | 253,332 |
| Depreciation Expense | <u>104,000</u> |
| Total Expenses | <u>\$647,340</u> |
| Net Income/(Loss) | <u>\$ (14,769)</u> |

Adopted this 17th day of December 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-

A RESOLUTION ADOPTING THE 2019 ENTERPRISE FUND-
STORM WATER UTILITY
REVENUE AND EXPENSE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Enterprise Fund Storm Water Utility revenue and expense budget for 2019:

| | |
|----------------------------|------------------|
| REVENUES: | |
| Licenses & Permits | \$1,000 |
| Charges for Services | 735,000 |
| Miscellaneous Revenue | <u>1,000</u> |
| Total Revenues | <u>\$737,000</u> |
| EXPENSES: | |
| Personnel | \$314,999 |
| Supplies and Materials | 56,000 |
| Other Charges and Services | 304,001 |
| Depreciation Expense | <u>62,000</u> |
| Total Expenses | <u>\$737,000</u> |
| Net Income/(Loss) | <u>\$ -0-</u> |

Adopted this 17th day of December, 2018.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the forgoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0784 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Fire
File created: 12/9/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving the purchase of Fire-Dex hoods for the Fire Department.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving the purchase of Fire-Dex hoods for the Fire Department.

Background Information:

1 out of every 3 Firefighters will be diagnosed with cancer and nearly 70% of line of duty deaths are cancer related. Standard firefighter hoods are commonly referred to as “cancer sponges” because they are made of terry cloth type that when wet can absorb toxins that are in direct contact with a firefighter’s head and neck. This allows dangerous particles to easily enter the bloodstream through the thinnest skin on a firefighter’s body and puts them at greater risk of developing cancer. Particulate hoods, rather, are made of barrier materials, including both new particle filter layers as well as conventional moisture barriers, which shield firefighters from toxic particles.

The Grand Rapids Fire department has been researching hoods, as well as other areas we as a fire department can improve on to help mitigate or remove cancer particulates. With some changes to the way we decontaminate and with the purchase of these hoods for each of our firefighters, we hope to help reduce the cancer risks that our firefighters are exposed to. This purchase will come from the 2018 operating budget.

Staff Recommendation:

Staff recommends approving the fire department to purchase 36 fire dex barrier hoods not to exceed a cost of \$4,500.00.

Requested City Council Action

Make a motion to approve the purchase of Fire-Dex hoods for the Fire Department in an amount not to exceed \$4,500.00 from the 2018 operating budget.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0796 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Fire
File created: 12/12/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider approving the purchase of extrication tools for the Fire Department.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider approving the purchase of extrication tools for the Fire Department.

Background Information:

Auto extrication tools are some of the most crucial tools that exist on a fire truck. In recent years, innovations to the design and function of these tools have been achieved through the use of battery power. Historically, the use of gas powered hydraulic tools has been the standard. Being limited to the length of a hydraulic hose is no longer an issue in the rescue world. The Grand Rapids Fire Department has been researching and exploring the available battery powered tools throughout the last several years. The department is now confident that industry improvements to battery powered tools has reached the point where they will greatly benefit our capabilities. The Fire department recommends the following tools from the 2018 operating budget:

- Genesis c236-SL Nxtgen Cutter eForce 2.0
- Genesis S53 Spreader eForce 2.0
- Millwaukee M28 28v 5ah battery (spare)
- Millwaukee 3 bay battery charging station

City Administrator, Tom Pagel, has approved this purchase under the City Purchasing Policy not to exceed \$25,000.

Staff Recommendation:

Staff recommends approving the fire department to purchase extrication tools not to exceed a cost of \$25,000.00.

Requested City Council Action

Make a motion to approve the purchase of extrication tools for the Fire Department with a cost not to exceed \$25,000 out of the 2018 operating budget.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0780 **Version:** 1 **Name:** Consider accepting notice of retirement from Jeff Davies, Director of Public Works.
Type: Agenda Item **Status:** Administration Department
File created: 12/5/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider accepting notice of retirement from Jeff Davies, Director of Public Works.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider accepting notice of retirement from Jeff Davies, Director of Public Works.

Background Information:

Public Works Director Jeff Davies has submitted his notice of retirement. At the July 9, 1986 City Council meeting, Jeff was hired for a newly created position of Street Superintendent. His start date was July 28, 1986. Jeff was under the direction Glen Hodgson, the newly appointed Public Works Director. At that time, Glen had been the City Engineer and was now responsible for Engineering and Street Maintenance. Glen left employment with the City and in 1989 Park Maintenance merged under the umbrella of the new Public Works Department. In the early 1990's, the Engineering Division created its own department and the Public Works Department as it exists today was established.

In his retirement letter, Jeff said *"Thirty-three years have gone by and I cannot express what this job has meant to my family and me. I have been fortunate to participate in a pro-active environment that embraces our city and the Greater Grand Rapids Area. It has been a privilege being part of such a great organization...With my sincere gratitude, I would like to thank the Mayor and City Council Members both past and present, Public Works employees past and present and all City Staff."*

We have had discussions regarding a succession plan. Jeff's rationale for the early notification, in part, is due to his desire to utilize his accrued Flexible Time Off throughout the summer. Jeff has provided us with a calendar of days that he will be available, which will typically be 2-3 days per week until his retirement date of August 23, 2019.

Staff Recommendation:

City Administrator Tom Pagel and Human Resources Director Lynn DeGrio are recommending accepting Jeff Davies' notice of retirement. On behalf of the City of Grand Rapids, we would like to wish Jeff many happy retirement years.

Requested City Council Action

Make a motion to accept the notice of retirement from Jeff Davies, Director of Public Works, effective August 23, 2019 and authorize City staff to begin the process of filling the vacancy.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

| | | | | | |
|-----------------------|---|----------------------|---|--------------|---|
| File #: | 18-0809 | Version: | 1 | Name: | Amendment to Compensatory Time policy for Hospital Security Officers. |
| Type: | Agenda Item | Status: | | | Administration Department |
| File created: | 12/13/2018 | In control: | | | City Council |
| On agenda: | 12/17/2018 | Final action: | | | |
| Title: | Amendment to Compensatory Time policy for Hospital Security Officers. | | | | |
| Sponsors: | | | | | |
| Indexes: | | | | | |
| Code sections: | | | | | |
| Attachments: | | | | | |

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Amendment to Compensatory Time policy for Hospital Security Officers.

Background Information:

The Hospital Security Officers are non-represented, meaning they do not have a collective bargaining agreement. Grand Itasca Clinic & Hospital has requested that we now provide security coverage 24/7. Because of this, it was necessary to add one more full time employee to the roster. During the process, it was determined that it would be most efficient to schedule the four (4) full-time Security Officers on the same rotation as we do for the Police Officers, which consists of four (4) twelve-hour shifts one week and three (3) twelve hour shifts the other each pay period.

Our current policy for Compensatory Time states the following:

The maximum compensatory time accumulation for any employee is 40 hours per year. Once an employee has earned 40 hours of compensatory time in a calendar year, no further compensatory time may accrue in that calendar year. All further overtime will be paid. Employees may request and use compensatory time off in the same manner as other leave requests.

All compensatory time will be marked as such on official timesheets, both when it is earned and when it is used. The Finance Department will maintain compensatory time records. All compensatory time accrued will be paid when the employee leaves city employment at the hourly pay rate the employee is earning at that time.

The Hospital Security Officers have requested a change to the way their compensatory time is earned and used. We are proposing the following exclusive policy for the Hospital Security Officers be implemented effective January 1, 2019:

Hospital Security Officers may choose to accumulate up to eighty-four (84) hours of overtime to be used as compensatory time off with pay. for each hour of overtime accumulated the Employee shall be entitled to one and one-half (1 and 1/2) hours off work without loss of pay per the Federal Fair Labor Standards Act. Any accumulated, unused compensatory time in excess of 84 hours shall be paid off in cash during the same payroll period in which it was earned. The City will pay out any accumulated, unused compensatory time over 42 hours on the first payroll of December of each year based on the balance as of the last date of the pay period for the applicable payroll.

An Employee must obtain department head/supervisor approval to take compensatory time off, which may be granted or denied at the sole discretion of the department head/supervisor. If the department head/supervisor denies a request for compensatory time off, the overtime must be paid in cash if the compensatory time bank then exceeds the

maximum amount permitted by this policy. If it is necessary to limit the number of employees in a department using compensatory time at the same time, conflicts shall be resolved on the basis of seniority. To exercise this seniority preference, in the event time off requests conflict, a senior employee must submit a request to use compensatory time off to the Employee's department head/supervisor at least 10 days prior to the approved date requested by the junior employee.

An Employee may designate overtime hours to be compensated as cash overtime or compensatory time or a combination of the two for any pay period in which overtime is worked.

All compensatory time will be marked as such on official timesheets, both when it is earned and when it is used. The Finance Department will maintain compensatory time records. All compensatory time accrued will be paid when the employee leaves city employment at the hourly pay rate the employee is earning at that time.

Staff Recommendation:

[Enter Recommendation Here]

Requested City Council Action

[Enter Action by Here]



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0774 **Version:** 1 **Name:** Board & Commission Appointments
Type: Agenda Item **Status:** Administration Department
File created: 11/30/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider appointments to Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments:

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider appointments to Boards & Commissions.

Background Information:

Terms expire December 31, 2018 for the following Boards & Commissions:

- Arts & Culture Commission
- Library Board
- Police Community Advisory Board

Council members have reviewed applicants/current members seeking re-appointment and are ready to make recommendations.

Staff Recommendation:

Make appoints as requested.

Requested City Council Action

Make a motion appointing members to Arts & Culture, Library Board and PCA Board.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 18-0783 **Version:** 1 **Name:** Nomination - RAMS Board
Type: Agenda Item **Status:** Administration Department
File created: 12/6/2018 **In control:** City Council
On agenda: 12/17/2018 **Final action:**
Title: Consider nominating Councilor Dale Christy to the Range Association of Municipalities and Schools (RAMS) Board of Directors.

Sponsors:

Indexes:

Code sections:

Attachments: [Nomination to Board of Directors.pdf](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

Consider nominating Councilor Dale Christy to the Range Association of Municipalities and Schools (RAMS) Board of Directors.

Background Information:

The deadline for nominating a Council member this year is December 28, 2018. Councilor Christy, currently serving on this Board, has indicated his interest and willingness to continue on for the two year term beginning January 1, 2019.

Staff Recommendation:

Nominate Councilor Dale Christy to serve on the RAMS Board of Directors.

Requested City Council Action

Make a motion nominating Councilor Dale Christy to the RAMS Board of Directors, for a two year term beginning January 1, 2019.



**OFFICIAL NOMINATION FORM
RAMS BOARD OF DIRECTORS
JANUARY 2019-DECEMBER 2020**

As a current dues paying member of RAMS, we officially nominate the following elected official (Council Member, Township Supervisor or School Board Director):

| | |
|---------------|-----------------------------|
| Name | DALE CHRISTY |
| Elected Title | GRAND RAPIDS CITY COUNCILOR |

for the following term: (select one of the two available terms for your nominee)



TWO YEAR TERM (11 VACANCIES)
JANUARY 1, 2019 – DECEMBER 31, 2020

OR



ONE YEAR TERM (3 VACANCIES)
JANUARY 1, 2019 – DECEMBER 31, 2019

Submitted by:

Title

Date

Entity

NOMINATION MUST BE SUBMITTED BY DECEMBER 28, 2018 IN ORDER TO BE INCLUDED ON THE OFFICIAL BALLOT. Nominations can be made at the RAMS Annual Meeting and will be considered as a write-in candidate.

Email: sgiorgi@ramsmn.org

Fax: 218-741-1719

Mail: RAMS, 5525 Emerald Avenue, Mt. Iron, MN 55768