



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, February 25, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, February 25, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

19-0107 Consider approving Council minutes for Monday, February 11, 2019 Worksession & Regular meetings.

Attachments: [February 11, 2019 Worksession.pdf](#)
[February 11, 2019 Regular Meeting.pdf](#)

VERIFIED CLAIMS

19-0113 Consider approving the verified claims for the period February 2, 2019 to February 19, 2019 in the total amount of \$821,505.67.

Attachments: [COUNCIL BILL LIST 02-25-19.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. **19-0057** Consider adopting a resolution authorizing an operating transfer from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund-General Obligation State Aid Bonds, Series 2012B.

- Attachments:** [Operating transfer to 362 \\$5.000](#)
2. **19-0105** Consider adopting a resolution approving budgeted transfers from the General Fund to the Special Revenue Funds-Domestic Animal Control Facility and Central School.
Attachments: [2018 Op tsfr Central School DACF](#)
3. **19-0108** Consider awarding the 2019 Mayor's Arts Award to Brewed Awakenings and approve annual expenditure for award, not to exceed \$300.00.
Attachments: [Brewed Awakenings.pdf](#)
[Grand Itasca.pdf](#)
[KAXE.pdf](#)
4. **19-0109** Consider closing Debt Service Fund-Tax Increment Financing District 1-5 Black Bear Homes.
5. **19-0111** Purchase wetland credits from EIP Credit Company, LLC., related to CP 2019-2, Grand Rapids-Cohasset Connection Trail.
Attachments: [Grand Rapids Purchase Agreement 2019.02.20](#)
6. **19-0112** Consider accepting low quote from CDWG and authorizing the purchase of a replacement server.
Attachments: [KKXV832.pdf](#)
[SHI Quote-16666246.pdf](#)
7. **19-0120** Consider approving amended Memorandum of Understanding regarding Central Pension Fund
Attachments: [CPF \(January 2019\) - MEMORANDUM OF UNDERSTANDING \(002\)](#)
8. **19-0121** Consider approving seasonal golf employee.

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

9. **19-0119** Review and acknowledge attached minutes for boards and commissions.
Attachments: [January 2, 2019 Human Rights minutes.pdf](#)
[January 15, 2019 Golf Board minutes.pdf](#)

DEPARTMENT HEAD REPORT

10. **19-0115** Fire Department - Travis Cole, Chief

Attachments: [Dept Head Report - Fire.pdf](#)

COUNCIL

11. [19-0118](#) Consider appointing applicants to City Boards & Commissions.

ADMINISTRATION DEPARTMENT

12. [19-0114](#) Consider Public Works organizational changes and requests.

Attachments: [Public Works Flow Chart](#)
[Public Works Superintendent](#)
[PW Eng Technician](#)

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 11, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0107 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 2/12/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider approving Council minutes for Monday, February 11, 2019 Worksession & Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [February 11, 2019 Worksession.pdf](#)
[February 11, 2019 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, February 11, 2019 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, February 11, 2019

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, February 11, 2019 at 4:00 p.m. in City Hall Conference Room 2B, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Rick Blake, Councilor Tasha Connelly, and Councilor Michelle Toven

Discussion Items

1. Discuss Public Works Director, Superintendent, and Engineering Assistant - Tom Pagel and Lynn DeGrio
Mr. Pagel and Ms. DeGrio review proposed organization structure for Public Works and Engineering following the retirement of Jeff Davies in August 2019. City Engineer Matt Wegwerth will assume administrative and budget responsibilities. A recommendation is made to create a Street Superintendent position to take on the day to day operation responsibilities; with a plan to hire an internal applicant. With the addition of this position, labor/work that has been outsourced in past years will return to be handled inhouse.

Legislative Updates

Mr. Pagel provides overview of recent meeting with Representative Layman and Senator Eichorn regarding legislative priorities for the City. Both have indicated willingness to support a bill that would allow for bonding to repair the west venue roof in the IRA Civic Center.
2. Review 5:00 PM Regular Meeting

Upon review, staff requests the addition of items 6a, 6b and 6c to the Consent agenda. No other changes are noted.

ADJOURN

There being no further business, the meeting adjourned at 4:34 PM.

Respectfully submitted,

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, February 11, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, February 11, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff present:

Tom Pagel, Chad Sterle, Lynn DeGrio, Barb Baird, Matt Wegwerth, Scott Johnson

MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

COUNCIL REPORTS

Councilor Blake provides overview on meetings attended for legislative session and CGMC. Governor Walz spoke at CGMC meeting, in support of many CGMC issues.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, January 28, 2019 Regular meeting.

A motion was made by Councilor Tasha Connelly, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period January 19, 2019 to February 4, 2019 in the total amount of \$473,029.59.

A motion was made by Councilor Christy, seconded by Councilor Blake, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider adopting a resolution certifying the environmental assessment statement for CP 2019-2, Grand Rapids/Cohasset Connection Trail.
Adopted Resolution 19-17 by consent roll call
2. Consider approving Memorandum of Understanding regarding Central Pension Fund
Approved by consent roll call
3. Consider adopting a resolution accepting a donation of \$100.00 dollars from Bruce Ross-Sheriff, for the Animal Control Facility.
Adopted Resolution 19-18 by consent roll call
4. Consider adopting a resolution in support of State of Minnesota granting State Bonds for improvements at the IRA Civic Center and Committing to local match.
Adopted Resolution 19-19 by consent roll call
5. Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2019-1, the Golf Course Road Utility Extension-Great River Acres Project.
Adopted 19-20 by consent roll call
6. Consider approving a public service and infrastructure easement with Longyear Realty Corporation related to CP 2019-2, Grand Rapids-Cohasset Connection Trail Project in the amount of \$500.00.
Approved by consent roll call
- 6a. Consider authorizing the Police Department to apply for a child safety car seat grant.
Approved by consent roll call
- 6b. Consider approving the General Liability insurance coverage through the League of Minnesota Cities Insurance Trust for the 2019 plan year and authorize payment of the insurance premium including the agent fee.
Approved by consent roll call
- 6c. Memorandum of Understanding between the City of Grand Rapids and Law Enforcement Labor Services, Inc. (Local No. 239) Police Officers Union.
Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Blake, seconded by Councilor Connelly, approving the Consent agenda as amended with noted additions. The motion carried by the following vote

- Aye** 5 - Councilor Dale Christy
- Mayor Dale Adams
- Councilor Rick Blake
- Councilor Tasha Connelly
- Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, seconded by Councilor Dale Christy, approving the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

- 7. Review and acknowledge approved minutes for City Boards & Commissions.

PUC Minutes for December 12, 2018 & December 19, 2018

Acknowledge Boards and Commissions

FINANCE DEPARTMENT

- 8. Consider entering into an Agreement for Consulting Services for GASB 67 & 68 Actuarial Valuation with Hildi Incorporated.

Finance Director Baird provided background information regarding requirements for actuarial valuation, and proposed contract with Hildi Inc.

A motion was made by Councilor Christy, seconded by Councilor Connelly, approving agreement with Hildi Inc. for consulting services, GASB 67 & 68 Actuarial Valuation. The motion carried by the following vote.

- Aye** 5 - Councilor Dale Christy
- Mayor Dale Adams
- Councilor Rick Blake
- Councilor Tasha Connelly
- Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Rick Blake, seconded by Councilor Michelle Toven, to adjourn the meeting at 5:10 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0113 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 2/20/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider approving the verified claims for the period February 2, 2019 to February 19, 2019 in the total amount of \$821,505.67.

Sponsors:

Indexes:

Code sections:

Attachments: [COUNCIL BILL LIST 02-25-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period February 2, 2019 to February 19, 2019 in the total amount of \$821,505.67.

Requested City Council Action

Make a motion approving the verified claims for the period February 2, 2019 to February 19, 2019 in the total amount of \$821,505.67.

DATE: 02/20/2019
 TIME: 14:49:32
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
2201650	VAR RESOURCES, INC.	1,614.12
	TOTAL	1,614.12
ADMINISTRATION		
0718060	GRAND RAPIDS HERALD REVIEW	638.25
1215630	LOREN SOLBERG CONSULTING, LLC	2,721.44
	TOTAL ADMINISTRATION	3,359.69
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	55.10
0920060	ITASCA COUNTY TREASURER	123.97
1405725	NETWORK SERVICE COMPANY	101.87
1801555	RAPID PEST CONTROL INC	66.00
	TOTAL BUILDING MAINTENANCE-CITY HALL	346.94
COMMUNITY DEVELOPMENT		
0301200	CES IMAGING	83.04
0920060	ITASCA COUNTY TREASURER	99.45
1920555	STOKES PRINTING & OFFICE	12.49
	TOTAL COMMUNITY DEVELOPMENT	194.98
FINANCE		
1805195	REDPATH AND COMPANY, LTD	8,507.52
1805230	REESE RUBBER STAMP COMPANY	13.80
	TOTAL FINANCE	8,521.32
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	318.42
0221650	BURGGRAF'S ACE HARDWARE	37.96
0315455	COLE HARDWARE INC	6.55
0401804	DAVIS OIL INC	676.14
0421725	DUTCH ROOM INC	75.62
0601690	FASTENAL COMPANY	32.48
0717995	GRAND FORKS FIRE EQUIPMENT LLC	321.60
0920060	ITASCA COUNTY TREASURER	101.69
1200500	L&M SUPPLY	34.64

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
1305060	MEDS-1 AMBULANCE SERVICE INC	390.00
1309180	MN STATE FIRE CHIEFS ASSOC	435.00
1309190	MNFIAM BOOK SALES LTD	50.00
1415030	NAPA SUPPLY OF GRAND RAPIDS	220.45
1920555	STOKES PRINTING & OFFICE	12.73
2209421	VIKING ELECTRIC SUPPLY INC	22.40
	TOTAL FIRE	2,735.68
PUBLIC WORKS		
0103325	ACHESON TIRE INC	140.00
0120725	ATTACHMENTS DIRECT LLC	1,388.78
0121721	AUTO VALUE - GRAND RAPIDS	374.98
0301685	CARQUEST AUTO PARTS	343.38
0315455	COLE HARDWARE INC	61.22
0401420	DAKOTA FLUID POWER, INC	1,296.31
0401804	DAVIS OIL INC	4,176.68
0513233	EMERGENCY AUTOMOTIVE TECH INC	96.00
0514802	ENVIROTECH SERVICES INC	3,670.55
0800040	H & L MESABI	1,113.60
0920060	ITASCA COUNTY TREASURER	736.38
1200500	L&M SUPPLY	13.99
1301213	MARTIN'S SNOWPLOW & EQUIP	1,005.33
1303039	MCCOY CONSTRUCTION & FORESTRY	823.72
1315690	MORTON SALT	4,060.40
1415030	NAPA SUPPLY OF GRAND RAPIDS	35.57
1415535	NORTHLAND MACHINES	188.96
1421155	NUCH'S IN THE CORNER	86.00
1503150	OCCUPATIONAL DEVELOPMENT CTR	2,185.00
1621125	PUBLIC UTILITIES COMMISSION	10,228.87
	TOTAL PUBLIC WORKS	32,025.72
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	139.74
0315455	COLE HARDWARE INC	23.96
0920060	ITASCA COUNTY TREASURER	71.89
1309725	MITCHELL1	1,728.00
1500700	OSI ENVIRONMENTAL BR 50	100.00
	TOTAL FLEET MAINTENANCE	2,063.59
POLICE		

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
POLICE		
0121721	AUTO VALUE - GRAND RAPIDS	3.99
0121725	AUTOMOTIVE ELECTRIC LLC	109.50
0221650	BURGGRAF'S ACE HARDWARE	76.97
0301685	CARQUEST AUTO PARTS	148.91
0315455	COLE HARDWARE INC	17.96
0601680	FASHION TO FIT	12.00
0920060	ITASCA COUNTY TREASURER	3,368.54
0920069	ITASCA GUN CLUB	500.00
1200500	L&M SUPPLY	114.97
1201434	LAKE WOODS CHRYSLER	106.12
1201827	LAW ENFORCEMENT EXECUTIVE	100.00
1605665	PERSONNEL DYNAMICS LLC	741.15
1920233	STREICHER'S INC	144.95
	TOTAL POLICE	5,445.06
CENTRAL SCHOOL		
0113233	AMERIPRIDE SERVICES INC	56.82
1908248	SHERWIN-WILLIAMS	43.34
2018680	TRU NORTH ELECTRIC LLC	998.75
	TOTAL	1,098.91
AIRPORT		
0301685	CARQUEST AUTO PARTS	19.77
0315455	COLE HARDWARE INC	6.40
0504825	EDWARDS OIL INC	1,469.03
0920060	ITASCA COUNTY TREASURER	145.22
1303039	MCCOY CONSTRUCTION & FORESTRY	234.80
1621125	PUBLIC UTILITIES COMMISSION	317.54
2018680	TRU NORTH ELECTRIC LLC	436.75
	TOTAL	2,629.51
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE SERVICES INC	155.70
0118230	ARENA WAREHOUSE, LLC	1,389.00
0312109	CLAFTON SALES - CLAFTON SKATE	769.00
0315455	COLE HARDWARE INC	67.95
0315495	COMMERCIAL REFRIGERATION	2,520.80

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
0801820	HAWK CONSTRUCTION INC	130.00
0805640	HERC-U-LIFT INC	141.36
0920060	ITASCA COUNTY TREASURER	33.16
1200500	L&M SUPPLY	14.22
1309090	MINERS INC	30.52
1405725	NETWORK SERVICE COMPANY	106.38
1605611	PEPSI BEVERAGES COMPANY	1,517.28
1801610	RAPIDS PLUMBING & HEATING INC	191.00
1901535	SANDSTROM'S INC	2,207.56
2116600	UPPER LAKE FOODS INC	456.59
T000239	GRAND RAPIDS/GREENWAY SWIM	209.89
	TOTAL GENERAL ADMINISTRATION	9,940.41
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	27.78
0920060	ITASCA COUNTY TREASURER	87.33
	TOTAL	115.11
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE SERVICES INC	30.00
0920060	ITASCA COUNTY TREASURER	94.98
	TOTAL	124.98
GENERAL CAPITAL IMPRV PROJECTS		
2010-5 MS RIVER PD BRIDGE		
1815125	ROBERT R SCHROEDER CONST INC	3,408.24
1900225	SEH	3,076.15
	TOTAL 2010-5 MS RIVER PD BRIDGE	6,484.39
ISD#318 LAND SALES & EXCHANGE		
0401330	DAHLEN, DWYER, FOLEY & TINKER	5,500.00
	TOTAL ISD#318 LAND SALES & EXCHANGE	5,500.00
2018 INFRAST/CPT MNT IMP BONDS		

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

2018	INFRASTRUCTURE BONDS	
	CAPITAL MAINT IMPRV PLAN	
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	2,550.00
0718060	GRAND RAPIDS HERALD REVIEW	114.72
	TOTAL CAPITAL MAINT IMPRV PLAN	2,664.72
2019	INFRASTRUCTURE BONDS	
	2019-1 GLF COURSE RD UTIL EXT	
1900225	SEH	42,960.29
	TOTAL 2019-1 GLF COURSE RD UTIL EXT	42,960.29
	2019-2 COHASSET TRAIL	
1900225	SEH	5,037.22
	TOTAL 2019-2 COHASSET TRAIL	5,037.22
2019	STREET IMP PROJECT	
0218115	BRAUN INTERTEC CORPORATION	7,350.00
0718060	GRAND RAPIDS HERALD REVIEW	428.00
1900225	SEH	20,059.62
	TOTAL 2019 STREET IMP PROJECT	27,837.62
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	50.18
0401804	DAVIS OIL INC	8,872.36
0405244	DEER RIVER TRUCKING	2,253.00
0801535	HAMMERLUND CONSTRUCTION INC	990.00
0920060	ITASCA COUNTY TREASURER	450.91
0920120	ITASCA UTILITIES INC	95.00
1200500	L&M SUPPLY	17.99
1205090	LEAGUE OF MINNESOTA CITIES	783.00
1621125	PUBLIC UTILITIES COMMISSION	3,938.41
	TOTAL	17,450.85
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 178,151.11
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	5,200.00
0116600	APPLE VALLEY, CITY OF	1,311.00

DATE: 02/20/2019
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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/25/2019

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0201355	BARBARA BAIRD	547.60
0201356	BRUCE BAIRD	217.88
0205640	LEAGUE OF MN CITIES INS TRUST	212,720.52
0212126	RICK BLAKE	289.34
0305530	CENTURYLINK QC	259.00
0312104	TONY CLAFTON	217.88
0718015	GRAND RAPIDS CITY PAYROLL	254,616.61
0815440	HOLIDAY STATIONSTORES LLC	301.80
0920036	ITASCA COUNTY ATTORNEY OFFICE	240.00
1121695	LANCE KUSCHEL	217.88
1209527	JOHN R. LINDER	35.00
1301223	PAUL MARTINETTO	30.91
1305046	MEDIACOM LLC	11.55
1309098	MINNESOTA MN IT SERVICES	443.80
1309107	UNIVERSITY OF MINNESOTA	645.00
1309134	MINNESOTA STATE COMMUNITY	130.00
1309167	MN BUREAU OF CRIMINAL	15.00
1309172	MINNESOTA DEPARTMENT OF HEALTH	150.00
1309199	MINNESOTA ENERGY RESOURCES	35.78
1309291	MN POLLUTION CONTROL AGENCY	620.00
1309304	MN DEPT OF PUBLIC SAFETY	100.00
1309332	MN STATE RETIREMENT SYSTEM	2,520.00
1309335	MINNESOTA REVENUE	2,626.71
1405850	NEXTERA COMMUNICATIONS LLC	442.06
1415026	MICHELLE NORRIS	253.00
1516220	OPERATING ENGINEERS LOCAL #49	104,022.00
1601740	RENEE PATROW	23.00
1609561	PIONEER TELEPHONE	9.79
1621130	P.U.C.	31,574.94
1921620	SUPERIOR USA BENEFITS CORP	207.00
2000100	TASC	30.60
2000490	TDS Metrocom	896.99
2018555	CHAD TROUMBLY	147.92
2114750	UNUM LIFE INSURANCE CO OF AMER	256.25
2205637	VERIZON WIRELESS	1,981.51
2209665	VISA	2,657.61
2209705	VISIT GRAND RAPIDS INC	16,977.23
2305300	MATTHEW WEGWERTH	371.40
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$		643,354.56
TOTAL ALL DEPARTMENTS		821,505.67



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0057 **Version:** 2 **Name:** Operating Transfer from PIR to Series 2012B
Type: Agenda Item **Status:** Consent Agenda
File created: 1/15/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider adopting a resolution authorizing an operating transfer from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund-General Obligation State Aid Bonds, Series 2012B.

Sponsors:

Indexes:

Code sections:

Attachments: [Operating transfer to 362 \\$5,000](#)

Date	Ver.	Action By	Action	Result
1/28/2019	1	City Council	Approved	Pass

Consider adopting a resolution authorizing an operating transfer from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund-General Obligation State Aid Bonds, Series 2012B.

Background Information:

In April 2012, the City issued General Obligation State-Aid Bonds, Series 2012B to help finance improvements related to the 4th Street Southeast/Southwest project, Horseshoe/Isleview and 19th Avenue Rail project. The annual fees on the 2012B bond exceed the annual interest and are not part of the reimbursement by the State. The State-Aid funds in the Debt Service, Series 2012B currently has a deficit of approximately \$354.00.

Staff Recommendation:

Staff recommends authorizing an operating transfer from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund-General Obligation State Aid Bonds, Series 2012B.

Requested City Council Action

Make a motion adopting a resolution authorizing an operating transfer from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund-General Obligation State Aid Bonds, Series 2012B in in the amount of \$5,000 as of December 31, 2018.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-
A RESOLUTION AUTHORIZING AN OPERATING TRANSFER FROM CAPITAL FUND-
PERMANENT IMPROVEMENT REVOLVING FUND TO THE DEBT SERVICE FUND-
GENERAL OBLIGATION STATE AID BOND, SERIES 2012B IN THE AMOUNT OF
\$5,000 AS OF DECEMBER 31, 2018

WHEREAS, in 2012, the City issued General Obligation State-Aid Bonds, Series 2012B to help finance improvements related to the 4th Street Southeast/Southwest project, Horseshoe/Isleview and 19th Avenue Rail project, and

WHEREAS, the annual fees on the 2012B bond exceed the annual interest and are not part of the reimbursement by the State, and

WHEREAS, the State-Aid Debt Service, Series 2012B has a deficit fund balance,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes an operating transfer of \$5,000 from Capital Fund-Permanent Improvement Revolving Fund to the Debt Service Fund- General Obligation State-Aid Bond Series 2012B as of December 31, 2018.

Adopted this 11th day of February 2019.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0105 **Version:** 1 **Name:** Budgeted Oper Transfers-DACF & Central Schl
Type: Agenda Item **Status:** Consent Agenda
File created: 2/12/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider adopting a resolution approving budgeted transfers from the General Fund to the Special Revenue Funds-Domestic Animal Control Facility and Central School.

Sponsors:

Indexes:

Code sections:

Attachments: [2018 Op tsfr Central School DACF](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving budgeted transfers from the General Fund to the Special Revenue Funds-Domestic Animal Control Facility and Central School.

Background Information:

The City Council adopted the 2018 budget on December 11, 2017. The budget included an operating transfer in the amount of \$30,648 from the General Fund to the Special Revenue Fund-Domestic Animal Control Facility. Our actual expenditures were less than budgeted, so the required operating transfer is \$23,540. The budget also included an operating transfer in the amount of \$26,070 from the General Fund to the Special Revenue Fund -Central School. However, due to the loss of rental income and building maintenance expenses for Central School, the required operating transfer is \$56,361.

Staff Recommendation:

Staff recommends adopting a resolution approving budgeted transfers from the General Fund to the Special Revenue Funds-Domestic Animal Control Facility and Central School.

Requested City Council Action

Make a motion adopting a resolution approving budgeted operating transfers from the General Fund to the Special Revenue Fund-Domestic Animal Control Facility in the amount of \$23,540 and transfer from the General Fund to the Special Revenue Fund-Central School in the amount of \$56,361 as of December 31, 2018.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION AUTHORIZING THE FOLLOWING BUDGETED OPERATING TRANSFERS FROM THE GENERAL FUND TO THE SPECIAL REVENUE FUND- DOMESTIC ANIMAL CONTROL FACILITY IN THE AMOUNT OF \$23,540 AND A TRANSFER FROM THE GENERAL FUND TO SPECIAL REVENUE FUND-CENTRAL SCHOOL IN THE AMOUNT OF \$56,361 AS OF DECEMBER 31, 2018

WHEREAS, on December 11, 2017, the Grand Rapids City Council approved the 2018 budget that included the following transfers:

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes the following budgeted operating transfers as of December 31, 2018:

\$23,540	from the General Fund to the Special Revenue Fund- Domestic Animal Control Facility, and
\$56,361	from the General Fund to the Special Revenue Fund-Central School, which includes an additional amount of \$30,291 due to loss of rental income and unexpected maintenance expenses

Adopted this 25th day of February 2019.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0108 **Version:** 1 **Name:** Mayor's Arts Award
Type: Agenda Item **Status:** Consent Agenda
File created: 2/12/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider awarding the 2019 Mayor's Arts Award to Brewed Awakenings and approve annual expenditure for award, not to exceed \$300.00.

Sponsors:

Indexes:

Code sections:

Attachments: [Brewed Awakenings.pdf](#)
[Grand Itasca.pdf](#)
[KAXE.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider awarding the 2019 Mayor's Arts Award to Brewed Awakenings and approve annual expenditure for award, not to exceed \$300.00.

Background Information:

On February 5, 2019, the Arts & Culture Commission reviewed nominations for the 2019 Mayor's Arts Award. There were three nominations, all are attached for your review. The Commission is recommending authorizing the purchase of an original work of art to be engrave or otherwise identified as the Mayor's Arts Award for a cost not to exceed \$300.00.

Staff Recommendation:

Authorize 2019 Mayor's Arts Award to Brewed Awakenings.

Requested City Council Action

Make a motion to award the 2019 Mayor's Arts Award to Brewed Awakenings for a cost not to exceed \$300.00, as recommended by the Arts & Culture Commission.

January 11, 2019

Grand Rapids Arts and Culture Commission
City of Grand Rapids
420 North Pokegama Ave
Grand Rapids MN 55744

RE: *Nomination of Brewed Awakenings for Mayor's Arts Award*

Dear Grand Rapids Arts and Culture Commissioners:

This letter places in nomination Brewed Awakenings Coffee House for the Grand Rapids Arts and Culture Commission's Mayor's Arts Award.

Joan Foster, former owner, had been a consistent supporter of the arts ever since Brewed served its first cup of coffee. Since 1996, the business has featured local performers and sold mugs by Minnesota ceramic artists. When the business relocated to its present space, Joan commissioned local artists Karin Kraemer, Peter Gordienko and Diamond Knispel to paint murals and enhance the décor with mosaics.

In 2011, when the Minnesota Orchestra arrived for a week's residency, she offered gift cards to every musician. Brewed quickly became the hangout for the Orchestra.

On June 1, 2018, Joan sold Brewed Awakenings to Jenny and Mike Erickson. Jenny is a former employee. Jenny and Mike now are embracing Joan's legacy of supporting local artists and the arts. Monthly, Brewed still features the work of artists every First Friday with openings complete with music from a local group. Brewed's Facebook page posts upcoming concerts and open mic nights. The announcement of change of ownership in the *Grand Rapids Herald Review* stated, "Today, Brewed (as it is lovingly referenced by locals) has not only become a community gathering place; it is also a place for the work of local visual and performing artists to be showcased through gallery exhibits and musical performances."

For all the years that Brewed Awakenings Coffee House has supported the arts, I am honored to return the favor with this nomination for the Mayor's Arts Award.

Sincerely,

Kathy Dodge

Tyler Waller
28791 River View Drive
Grand Rapids, MN 55744

January 22, 2019

Subject: 2019 Mayor's Arts Award

Grand Rapids Art and Culture Commission,

I would like to nominate Grand Itasca Clinic and Hospital for the 2019 Mayor's Arts Award.

My name is Tyler Waller and I am the Inpatient Pharmacy Manager at Grand Itasca Clinic and Hospital. I have had the great pleasure of working at Grand Itasca for nearly 9 years and was able to participate in the planning and development of Grand Itasca's new Infusion and Cancer center. We are an incredibly lucky facility to have such a beautiful space to work and take care of our patients in. While the space and infrastructure are amazing- it was apparent early that the space would need art to bring it warmth and truly make it a space for healing.

The first installation put in this new space was the 2017 "Close to Home" capital campaign donor wall, designed and constructed by local artist Aaron Squadroni. This piece immediately brought the lobby to life and provided a way for donors to memorialize their loved one(s) and their commitment to cancer care. The artist continued and showcased the earth-tone theme that Grand Itasca is known for.

As an employee in this space, I noticed that it wasn't long before Grand Itasca had other beautiful pieces installed for our patients (*and employees*) to enjoy. Pieces by local artists such as: Charles Beck, Bob Carls, John Connelly, Dorothy Hall, Glenna Olson, Mike and Kathy Jasper, Reuben Patnaude, Karlyn Berg, Susan Clandon, Jane Latimer and Keith Thompson. It is my understanding that Grand Itasca invested nearly \$25,000 to bring this space to life and it shows.

While the Infusion and Cancer Center has been the most recent commitment to art, it is certainly not the only example. Grand Itasca's Professional Building annually adds art created by our pediatric patients to its clinic lobby. This art is created as part of the annual collection created to be auctioned off at the Burggraf's ACE Hardware Caring For Kids Charity Classic. What a wonderful way to have this population represented in our community.

As I walk the hallways of my work-place, I am so grateful for the time and effort put into making it a beautiful place. Our patients come to us during some of the hardest days of their life- this organizations commitment to making this space a beautiful place to heal is just another way that Grand Itasca strives for patient-centered excellence.

Thank you for the consideration.

Sincerely,

Tyler Waller, PharmD.

January 23, 2019

Tara Makinen
1114 NW 2nd Ave
Grand Rapids, MN 55744

Re: Nomination of Grand Itasca Clinic & Hospital for Mayor's Arts Award

Grand Rapids Arts and Culture Commission
c/o Amy Dettmer sent via email to adettmer@ci.grand-rapids.mn.us

Dear Grand Rapids Arts and Culture Commission:

I am writing to nominate Grand Itasca Clinic and Hospital (GICH) for the Mayor's Arts Award. GICH is well deserving of this award for many reasons including:

- All artwork at Grand Itasca is high quality work from Minnesota artists with an emphasis on local artists.
- GICH entire facility has design elements that support a healing environment; the art collection is an additional investment in demonstrating commitment to art as a part of GICH's healing philosophy.
- Through GICH's permanent art collection, Grand Itasca has invested significant dollars in our community's creative economy by paying working artists for their work. Most recently spending \$25,000 to purchase over 40 new pieces for GICH's newly remodeled space including: Unit 5 in the clinic, the Oncology clinic and the infusion center.
- All artwork is also framed locally, again investing in local business.
- Local artists on display at Grand Itasca include: Charles Beck, Bob Carls, John Connelly, Dorothy Hall, Glenna Olson, Mike and Kathy Jasper, Reuben Patnaude, Karlyn Berg, Susan Clandon, Jane Latimer, Aaron Squadroni, and Keith Thompson. Among these names you will find artists recognized by the McKnight Foundation, the Minnesota State Arts Board, and the Arrowhead Regional Arts Council.
- At Grand Itasca, the facility and artwork have been designed and selected to represent nature and the significant role it plays in the art of healing. When acquiring artwork, GICH has engaged a panel of community members with knowledge, experience and differing viewpoints in artwork to assist in the selection process.
- The GICH donor walls also demonstrate Grand Itasca's passion and investment in local art.
 - The 2005 "My Health, Our Future" donor wall recognizes donors who generously supported the original build of this new campus on Golf Course Road. The donor wall was designed and constructed by local artists with the intention to support and honor local donors along with local resources. Elements used on this donor wall include: wood for forests, glass for water and beautiful copper for local metals and resources found in our community.
 - Annually, Bob Carls and Amy Sharpe design and hand engrave the Foundation Fever – Employee Giving Campaign donor wall. On its 9th year of existence, this campaign allows for an annual addition to the recognition of donors and growth of Grand Itasca's art collection.
 - And most recently, the 2017 "Close to Home" capital campaign donor wall, designed and constructed by Aaron Squadroni, continues GICH's legacy of honoring the earth tones of our region all while recognizing community donors who helped bring a new cancer clinic and infusion center to our community. This donor wall is another symbol of Grand Itasca's significant commitment to the beauty of artwork throughout our entire facility.

- Grand Itasca Clinic and Hospital has a continued commitment to the arts in our community: The plan for 2019 is to bring an outdoor labyrinth and healing garden to the campus. This project is being led by Grand Itasca Foundation in partnership with a community committee who are committed to expanding Grand Itasca's commitment to art and nature. The healing garden will be an outdoor space built as an extension of GICH's indoor artwork collection.
- Located at Grand Itasca's Professional Building, artwork created by Grand Itasca pediatric patients is annually added to that clinic lobby collection. Each year this original artwork is created by the pediatric patients who help Grand Itasca Foundation promote their largest fundraiser, the Burggraf's Ace Hardware Caring Fore Kids Charity Classic. The artwork project was created and is led annually by Foundation Board Member and Burggraf's Ace Hardware Store Owner, Amber Burggraf. The artwork is designed by pediatric patients and auctioned off at the event each year. Since the project began three years ago, the highest bidder who won the artwork at the charity event has then donated it back to the clinic & hospital to be displayed in the lobby at the Pro Building for all of GICH pediatric rehab patients to enjoy.

I am in my second term serving on the Arrowhead Regional Arts Council, in the past years I have spent a lot of time reviewing grant applications, projects and resumes. Grand Itasca Clinic and Hospital sets the bar high when it comes to the thoughtful process used to select art for its campuses, the investment in quality artwork and for creating beautiful healing spaces.

Sincerely,

Tara Makinen

January 28, 2019

Ms. Amy Dettmer,

Arts and Culture Commission,

City of Grand Rapids

Dear Amy and Commission Members,

Please accept the following as a support letter for the nomination of Grand Itasca Clinic and Hospital for the current Mayor's Award through the Arts and Culture Commission. I note that in your Arts and Culture Commission Roadmap you state that Grand Itasca promotes "links between art and healing." It is this art of healing work at Grand Itasca that I am supporting for this award.

I have had the pleasure of working on this program at Grand Itasca as a volunteer community member before the new facility was built and through the current new remodeling for the cancer and infusion center. I was co-chair of the building committee for the new hospital and a board member of the facility so had a role in decisions about the selection of final furnishings for the new facility. We put together a small team of volunteers to work with area artists to bring art and healing together. We knew that beautiful architecture, natural lighting and the creative work of area artists could and would create an atmosphere for healing in the new hospital and clinic. More than 30 local and regional artists answered our call for original art. Patients and their families who spend time at Grand Itasca have told me many, many times through the years that their stay has been positively impacted by being surrounded by beautiful art as they journeyed through the healing process.

So when the new cancer and infusion center was completed this past year, once again it was a natural process to encourage local artists to submit original art in a variety of forms for the new healing space. Our team of community volunteers and Grand Itasca staff strongly believe that people heal when they are surrounded by caring people, good medicine and beauty, both through art and nature. We once again had a total art budget of \$25,000 for the purchase and framing of local art. The number of artists and quality of their work was exceptional and will once again help future patients, families and caregivers work together for better healthcare outcomes. Our next projects will be to complete a healing garden and labyrinth project at Grand Itasca in the next few months to continue these art of healing outcomes.

This ongoing partnership between local artists and the health care community is yet another example of art working to build a more caring, healing community. Thank you for your consideration of Grand Itasca for the this Mayor's Award this year.

*Barb Sanderson
1501 SW 3rd Ave.*

To Whom it May Concern:

We would like to add a brief email of support to previous nominations for Grand Itasca Clinic and Hospital to be considered for the Mayor's Art Award. As supporters of art in the community, we continue to be appreciative of the art displayed at GICH. Every unit and hallway is adorned with art from local artists, often people we know, work with, and care for. We have both been a part of choosing some of this art, and we also appreciate that GICH is willing to take some risks and display eclectic art that may garner differing aesthetic responses from the viewer.

Because we both think that art is an important part of overall health, we commend the group for creating this award and hope that the work done at Grand Itasca will be recognized.

Sincerely,
Anne Tofte, MD
Bill Rutherford, MD

Amy,

This letter is to nominate Grand Itasca Clinic and Hospital for the 2019 Mayor's Arts Award. When I read the award criteria in the newspaper, I thought, "This is exactly us!" By "us" I mean the community of Grand Itasca. I would like to highlight a few examples of arts support that have stood out in particular to me.

Grand Itasca supports performing arts in our community. It has done this by sponsoring shows at the Reif Center, being host to members of the Minnesota Orchestra, and recently serving as a venue for the Grand Rapids High School Brass Ensemble during the Christmas season.

At Grand Itasca, I have had the opportunity to see art produced by and performed by several people I have seen as patients. The same can be said by most of my colleagues. This has enhanced the relationships we have with these artists as we can appreciate each others' talents.

I have the honor of having a piece of my own artwork displayed at Grand Itasca. This is an example of Grand Itasca supporting emerging artists. In regards to the artwork displayed, a photo of a placenta, I like to point out that not only is there the art of medicine, but there is also art in medicine.

I spend many hours a week at Grand Itasca, and am fortunate that they have invested, and plan to continue to invest, in making it a beautiful place to work and visit. I'm particularly excited about the plan for this year to bring an outdoor labyrinth and healing garden to our campus. The healing garden will be an outdoor space built as an extension of our indoor artwork collection, and a great place to hang out on call!

Thank you for reviewing this nomination,
Patty Carlin-Janssen, MD



MacRostie Art Center

January 31, 2019

Grand Rapids Arts and Culture Commission
420 N Pokegama Ave
Grand Rapids, MN 55744

To the Grand Rapids Arts and Culture Commission:

I am writing to support Tara Makinen's nomination of Grand Itasca Clinic and Hospital for the Mayor's Arts Award.

Grand Itasca sees the value that artists and the arts bring to a community, and they show that through the investment of their time, physical space, and financial resources in different arts projects. Grand Itasca has supported the cultural community through underwriting and sponsorship of local arts organizations like MacRostie Art Center and the Reif Performing Arts Center. When the new hospital was constructed in the early 2000's, all of the artwork for the waiting rooms and public areas was purchased from local artists. The collection was expanded in 2018 with a major art purchasing project to fill the new cancer and infusion wing.

The art collection at Grand Itasca is a unique program and a community asset. It not only financially supports dozens of local artists by purchasing their work, but also contributes to the arts landscape as a whole by providing a space for people who might not otherwise visit a gallery to view an art exhibit a chance to experience local art made by local artists.

Grand Itasca has shown a commitment to the local arts community, and on behalf of MacRostie Art Center, I am pleased to endorse their nomination.

Sincerely,

Katie Marshall
Executive Director

January 23, 2019

Dear Grand Rapids Arts and Culture Commission,

It is with great pleasure that we nominate KAXE Northern Community Radio for consideration for the 2019 Mayor's Art Award. In addition to playing a vast variety of music daily that caters to a wide-ranging audience of listeners, KAXE has a longstanding commitment to and history of highlighting, promoting, influencing and supporting local art.

As listeners and members of KAXE, we have come to rely on the station for information and promotion of arts in our area and value the fact that they intentionally do so in collaboration with other area non-profits that are also committed to local art.

For example, KAXE, in collaboration with MacRostie Art Center, provides monthly promotion of the 1st Friday artists which includes a variety of art mediums such as authors, potters, painters, musicians, and more. They also partner with the Reif Center on a program called CenterStage Minnesota – a monthly concert, which is open to the public and showcases the talents of Minnesota musicians. Also, the station provides on-air art interviews at least twice per week.

Every summer, KAXE organizes and hosts the KAXE Riverfest, bringing talented musicians to perform in their outdoor amphitheater for two days of fun. The Riverfest is family friendly and you will often find people both young and old enjoying the festival.

We also highly value the fact that KAXE is intentional about highlighting local Native art and artists through their radio interviews, website and other social media platforms.

In addition to the support and promotion of the local art scene on air, KAXE has local art displayed in the radio station and on the station grounds.

We believe KAXE has a proven track record for recognizing and honoring the importance of local art to creating a vibrant community and is a perfect candidate for the 2019 Mayor's Arts Award.

Thank you.

Sincerely,

John & Laura Connelly



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0109 **Version:** 1 **Name:** Close Fund-TIF 1-5 Black Bear Homes
Type: Agenda Item **Status:** Consent Agenda
File created: 2/14/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider closing Debt Service Fund-Tax Increment Financing District 1-5 Black Bear Homes.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider closing Debt Service Fund-Tax Increment Financing District 1-5 Black Bear Homes.

Background Information:

On April 24, 2017, the City Council adopted a resolution to decertify the Black Bear Homes TIF District 1-5 and approved final payment to Itasca County. All obligations for this District have been met and we would like to close the fund.

Staff Recommendation:

Staff recommends approving a motion to close Debt Service Fund-Tax Increment Financing District 1-5 Black Bear Homes as of December 31, 2018.

Requested City Council Action

Make a motion to close Debt Service Fund-Tax Increment Financing District 1-5 Black Bear Homes as of December 31, 2018.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0111 **Version:** 1 **Name:** CP 2019-2 Purchase wetland credits
Type: Agenda Item **Status:** Consent Agenda
File created: 2/20/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Purchase wetland credits from EIP Credit Company, LLC., related to CP 2019-2, Grand Rapids-Cohasset Connection Trail.

Sponsors:

Indexes:

Code sections:

Attachments: [Grand Rapids Purchase Agreement 2019.02.20](#)

Date	Ver.	Action By	Action	Result
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Purchase wetland credits from EIP Credit Company, LLC., related to CP 2019-2, Grand Rapids-Cohasset Connection Trail.

Background Information:

CP 2019-2, Grand Rapids-Cohasset Connection Trail will have an on impact wetlands. As a result, the City is required to purchase wetland credits from EIP Credit Company, LLC. Documentation related to this purchase is attached.

Staff Recommendation:

City staff is recommending the purchase and payment of wetland credits for CP 2019-2, Grand Rapids-Cohasset Connection Trail from EIP Credit Company, LLC in the amount of \$4,059.00.

Consider the purchase and payment of wetland credits for CP 2019-2, Grand Rapids-Cohasset Connection Trail, from EIP Credit Company, LLC in the amount of \$4,059.00.



WETLAND CREDIT PURCHASE AGREEMENT

THIS WETLAND CREDIT PURCHASE AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2019, (the “Effective Date”) by and between **EIP CREDIT CO., LLC**, a Delaware limited liability company, having an address of 5550 Newbury Street, Suite B, Baltimore MD 21209 (“Seller”), and the **City of Grand Rapids** having an address of 420 North Pokegama Avenue Grand Rapids, MN 55744 (“Buyer”).

RECITALS:

WHEREAS, Seller is the Sponsor of the Mississippi Mitigation Bank 1/Deer River/Account 1521, located in Itasca County, Minnesota, within Bank Service Area 5 (“BSA 5”) and permitted by the BWSR pursuant to Minn. Rules, parts 8420.0700 – 0760 and permitted by the Corps pursuant to its MBI (permit number MVP-2011-03110-WAB) authorized under Section 404 of the Clean Water Act; and

WHEREAS, Buyer seeks to fulfill the requirements of a permit from BWSR under a Wetland Conservation Act permit, and/or from the Corps under a Section 404 Clean Water Act Dredge and Fill Permit (collectively, “Permits”), so as to allow wetland impacts associated with the CR 63 Trail project (the “Project”) located in Itasca County, Minnesota, in BSA 5; and

WHEREAS, as a condition to the issuance of a WCA permit file number _____ by the Local Government Unit (LGU) and permit number _____ by the Corps, the Buyer is required to compensate for wetland impacts associated with the Project, and elects to do so through the purchase of Wetland Credits (as defined below) from Seller under the provisions of this Agreement; and

WHEREAS, the LGU and the Corps have determined that Buyer shall be required to purchase a total of **0.1845 type 3 shallow marsh Wetland Credits** due to the proposed impacts to wetlands resulting from the development of the Project; and

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, it is agreed as follows:

- 1) RECITALS. The recitals are hereby incorporated herein by this reference and made a part of this Agreement.
- 2) DEFINITIONS. The following terms shall have the following meanings in this Agreement:
 - a) WETLAND CREDITS. “Wetland Credits” shall mean mitigation credits sold from the Wetland Bank as determined by BWSR and/or the Corps. Seller owns the Wetland Credits and has the right to sell the Wetland Credits to Buyer, and the Wetland Credits are deposited in account number 770-1521 in the Minnesota Wetland Bank administered by BWSR pursuant to Minn. Rules, parts 8420.0700. – 0760.
 - b) WETLAND BANK. “Wetland Bank” shall mean the banks sponsored by Seller with Wetland Credits for sale to the open market in connection with WCA/Corps Section 404 Clean Water Act Dredge and Fill permitted projects, as provided for by the MBI.

- 3) WETLAND CREDITS PURCHASED. Subject to the terms and conditions of this Agreement, Buyer shall purchase from Seller and Seller shall sell to Buyer Wetland Credits as defined below:

Wetland Credits to be sold				
Wetland Credit Subgroup	Wetland Type/Plant Community Type	Federally Approved?	Cost per Wetland Credit	Wetland Credit Amounts
C	type 3 shallow marsh	Yes	\$22,000	0.1845
Per Credit Withdrawal Fee by BSA			Total Wetland Credits:	0.1845
		Enter the Withdrawal Fee for the BSA of the account:		
BSA 1	BSA 6 \$520 \$1,083			
BSA 2	BSA 7 \$371 \$1,992	\$685	Withdrawal Fee:	\$126.38
BSA 3	BSA 8 \$725 \$2,577			
BSA 4	BSA 9 \$1,412 \$2,628	\$302	Stewardship Fee:	\$55.72
BSA 5	BSA 10 \$685 \$3,099		Total Fees:	\$182.10
BWSR fee policy: http://www.bwsr.state.mn.us/wetlands/wetlandbanking/fee_and_sales_data/Wetland_Banking_Fee_Policy_Effective_June1_2017.pdf				

- 4) COMPENSATION. In exchange for the Wetland Credits being purchased hereunder, Buyer shall, subject to the terms and conditions of this Agreement, pay to the Seller as follows:
- a) PAYMENT OF DEPOSIT AND PURCHASE PRICE. **On or before ten (10) days from the Effective Date of this Agreement,** Buyer agrees to pay to the Seller a unit price of Twenty Two Thousand Dollars (\$22,000) per Wetland Credit, for a total purchase price of **Four Thousand Fifty Nine Dollars (\$4,059.00)** (the "Purchase Price").
- i) PAYMENT METHOD. Payment of the Purchase Price and Deposit(s) shall be made to EIP CREDIT CO., LLC. Buyer shall pay the Purchase Price and Deposit(s) by either a wire transfer or Automated Clearing House (ACH) transfer (details in Attachment A). Seller shall not accept payment in any form of check. In no instance shall Wetland Credits be transferred by Seller prior to Seller having received full payment of the Purchase Price. **Wire transfer / ACH payment instructions are attached as Exhibit A.**
- b) TOTAL FEE: Buyer agrees to pay all fees due to BWSR for the withdrawal of Wetland Credits from the Wetland Bank. The fees due are the sum of the "Withdrawal Fee" plus the "Stewardship Fee," which are each computed based on the BWSR Wetland Mitigation Fee Policy Effective June 1, 2017 (together, "Total Fee"). The Withdrawal Fee is 0.1845 Wetland Credits * \$685 = \$126.38. The Stewardship Fee is 0.1845 Wetland Credits * \$302 = \$55.72. Therefore, the Total Fee is \$126.38 + \$55.72 = \$182.10.
- i) PAYMENT METHOD. Buyer will execute a check in the amount of the Total Fee, payable to the "Minnesota Board of Water and Soil Resources" ("BWSR Check").

- c) TRANSFER OF WETLAND CREDITS. Within 10 business days of receipt by Seller of the Purchase Price and the BWSR Check for the Total Fee, Buyer and Seller will execute a *Transaction Form to Withdraw Credits* in the form specified by BWSR ("BWSR Form") for a withdrawal of 0.1845 type 3 shallow marsh Wetland Credits (the "Credit Application"). Seller will provide the fully executed BWSR Form, *Sales Verification Notice*, and the BWSR Check to BWSR, with a copy to Buyer.
 - d) NON-REFUNDABLE AND NON-TRANSFERRABLE. In no instance is the Purchase Price refundable. In no instance may Wetland Credits be transferred to a third party.
 - e) TERMINATION. At Seller's discretion, this Agreement shall automatically terminate if Buyer does not pay the Purchase Price or the Deposit to Seller on or before ten (10) days from the Effective Date of this Agreement. In any event, **this Agreement must be fully executed on or before March 21, 2019**, or, at the discretion of the Seller, any and all obligations of the Seller shall be terminated.
- 5) NOTICES: Any notice required or permitted hereunder shall be in writing and given by personal delivery to an authorized representative of a party hereto, or mailed by United States registered or certified mail, return receipt requested, postage prepaid, or transmitted by facsimile followed by mailed notice, or deposited cost paid with a nationally recognized, reputable overnight courier. Notices mailed or transmitted by reputable overnight carrier shall be addressed as follows:

If to Seller:

EIP CREDIT CO., LLC
 c/o Ecosystem Investment Partners
 5550 Newbury Street Suite B
 Baltimore, MD 21209
 Attn: Katherine Birnie
 443.921.9441
 katherine@ecosystempartners.com

If to Buyer:

City of Grand Rapids
 420 North Pokegama Avenue
 Grand Rapids, MN 55744
 Attn: _____

Any of the parties may change or modify the address to which its notices are to be delivered, or to which notices are to be sent, by giving written notice of the change or modification to the other parties as provided in this Section of this Agreement. Notices given by personal delivery or certified mail shall be effective upon delivery to the designated recipient; notices given by facsimile and mail shall be effective two days after sent by facsimile if the sender receives a written facsimile confirmation of receipt by the designated recipient; and notices given by reputable overnight carrier shall be effective the day after they are delivered to the carrier, and the carrier's costs charged for delivery are paid.

- 6) PRIOR AGREEMENTS. This Agreement shall supersede any and all prior understandings and agreements between the parties hereto, whether written or oral, with respect to the purchase of Wetland Credits specified herein for the Project and may be amended only by a written document stating the specifics of such amendment, executed by both Seller and Buyer.
- 7) APPLICABLE LAW. Seller and Buyer shall be contractually bound to this Agreement, which shall be governed by the laws of the State of Minnesota and subject to the requirements of any applicable federal laws or regulations. Changes in federal, state, or local laws, which might have otherwise impacted this Agreement, shall not be enforced retroactively after execution of this Agreement. Each party shall be held harmless for damages sustained by the other party as a result of changes

in federal, state, or local laws pertaining to this transaction or the interpretation or enforcement of said changes.

- 8) ATTORNEYS' FEES. In the event any action, suit, or other proceeding at law or in equity is brought to enforce the covenants and agreements contained in this Agreement or to obtain monetary damages for breach thereof, and such action results in an award judgment for monetary damages, or the granting of any equitable relief in favor of any party hereto, all expenses, including reasonable attorney's fees, of the successful party in such action, suit, or other proceeding shall, upon demand of such party, be paid by the other party.

- 9) SUCCESSORS AND ASSIGNS. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of Seller and Buyer, as the case may be, and their respective successors and assigns. Neither party hereto shall assign any interest hereunder without the prior written approval of the other, which approval shall not be unreasonably withheld.

IN WITNESS HEREOF, the Seller and the Buyer have executed this Agreement as of the date and year first set forth above (i.e. as of the Effective Date).

SELLER:

BUYER:

EIP CREDIT CO., LLC

City of Grand Rapids

By: Katherine Birnie

By: -----

Its: Managing Director

Its: -----

Dated: -----

Dated: -----



Mississippi and Superior
Wetland Mitigation Banks

5550 Newbury Street, Suite B
Baltimore, MD 21209
P: 443.921.9441
F: 410.235.1503

Exhibit A

Wiring / ACH Payment Instructions

EIP Credit Co., LLC

Bank Name: Silicon Valley Bank
Bank Address: 3003 Tasman Drive
Santa Clara, CA 95054
ABA: 121140399
Account Name: EIP Credit Co, LLC
Account Number: 3302047198
Attn: Ashley Todd
Relationship Advisor
Private Equity Services
Phone 617.796.6971



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0112 **Version:** 1 **Name:** Consider the purchase of a replacement server.
Type: Agenda Item **Status:** Consent Agenda
File created: 2/20/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider accepting low quote from CDWG and authorizing the purchase of a replacement server.
Sponsors:
Indexes:
Code sections:
Attachments: [KKXV832.pdf](#)
[SHI Quote-16666246.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider accepting low quote from CDWG and authorizing the purchase of a replacement server.

Background Information:

In CIP Project 2019/IT-1, City Council approved \$13,000 for the purchase of a replacement server. The IT Department requested quotes on the necessary equipment and recommends the low quote in the amount of \$11,682.79 from CDWG.

Staff Recommendation:

Staff recommends acceptance of the low quote from CDWG.

Requested City Council Action

Accept low quote from CDWG and authorize the purchase of a replacement server at a cost not to exceed \$12,000.

QUOTE CONFIRMATION



DEAR ERIK SCOTT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KKXV832	2/14/2019	KKXV832	9672693	\$11,682.79

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>HPE ProLiant DL360 Gen10 Solution - rack-mountable - Xeon Silver 4110 2.1 G</u> Mfg. Part#: P05520-B21 UNSPSC: 43211501 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	1	5115340	\$2,217.07	\$2,217.07
<u>Intel Xeon Silver 4110 / 2.1 GHz processor</u> Mfg. Part#: 860653-B21 UNSPSC: 43201503 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	1	4744085	\$612.68	\$612.68
<u>HPE - DDR4 - 32 GB - DIMM 288-pin - registered</u> Mfg. Part#: 815100-B21 UNSPSC: 32101602 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	8	4708368	\$497.26	\$3,978.08
<u>HPE GPU enablement kit</u> Mfg. Part#: 867980-B21 UNSPSC: 43211612 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	1	4969447	\$69.56	\$69.56
<u>HPE StoreFabric SN1100Q 16Gb Single Port - host bus adapter</u> Mfg. Part#: P9D93A UNSPSC: 43201404 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	2	4081613	\$839.74	\$1,679.48
<u>HPE 366FLR - network adapter</u> Mfg. Part#: 665240-B21 UNSPSC: 43201404 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	1	2960719	\$255.97	\$255.97
<u>HPE Enterprise Mainstream Flash Media Kit - flash memory card - 32 GB - mic</u> Mfg. Part#: 700139-B21 UNSPSC: 43202005 Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)	1	2960740	\$111.94	\$111.94
<u>HPE Integrated Lights-Out Advanced Premium Security - flexible license + 1</u> Mfg. Part#: Q7E32AAE	1	4815226	\$277.55	\$277.55

QUOTE DETAILS (CONT.)

UNSPSC: 43233205 Electronic distribution - NO MEDIA Contract: Sourcewell Formerly NJPA 100614#CDW Software only (100614#CDW)				
<u>HPE Foundation Care 24x7 Service - extended service agreement - 3 years - o</u>	1	4748005	\$1,424.19	\$1,424.19
Mfg. Part#: H8QFOE UNSPSC: 81112305 Electronic distribution - NO MEDIA Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)				
<u>HP C-SERIES 16GB FC SW \$FP+ Transceiver</u>	2	3850939	\$491.66	\$983.32
Mfg. Part#: C8S72A Contract: Sourcewell Formerly NJPA 100614#CDW Tech Catalog (100614#CDW)				
<u>Priority Service (CDW Configuration Services)</u>	1	1625768	\$20.84	\$20.84
Mfg. Part#: PRIORITY-INSTALL UNSPSC: 43232401 Contract: National IPA Technology Solutions (2018011-01)				
<u>Hardware Option(s) Install into a Server (CDW Configuration Services)</u>	1	1706188	\$31.26	\$31.26
Mfg. Part#: HWINSTALLSERVER UNSPSC: 81111812 Contract: National IPA Technology Solutions (2018011-01)				
<u>CDW /CDWG Asset Tag applied WITH another CDW Configuration Center service</u>	1	338520	\$0.01	\$0.01
Mfg. Part#: ASSETTAGW/INSTALL UNSPSC: 81111511 Contract: MARKET				
<u>CDW Install HP ILO Activation</u>	1	504311	\$20.84	\$20.84
Mfg. Part#: TERMSOFTWARELABOR UNSPSC: 81111809 Contract: National IPA Technology Solutions (2018011-01)				

PURCHASER BILLING INFO	SUBTOTAL	\$11,682.79
Billing Address: CITY OF GRAND RAPIDS ACCOUNTS PAYABLE 420 N POKEGAMA AVE GRAND RAPIDS, MN 55744-2658 Phone: (218) 326-7618 Payment Terms: D&B Inst Credit Pre-Approved	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$11,682.79
DELIVER TO	Please remit payments to:	
Shipping Address: CITY OF GRAND RAPIDS ERIK SCOTT 420 N POKEGAMA AVE GRAND RAPIDS, MN 55744-2658 Phone: (218) 326-7618 Shipping Method: UPS Ground (2- 3 Day)	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW*G SALES CONTACT INFORMATION



Gabe Brown

(877) 638-8136

gabebro@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager



Pricing Proposal
Quotation #: 16666246
Created On: 2/12/2019
Valid Until: 3/13/2019

City of Grand Rapids

Erik Scott

MN
United States
Phone: (218) 326-7618
Fax:
Email: Escott@ci.grand-rapids.mn.us

Inside Account Executive

Michael Williamson

290 Davidson Ave.
Somerset NJ 08873
Phone: 800-477-6479
Fax: 800-477-6479
Email: Michael_Williamson@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 HPE DL360 Gen10 8SFF CTO Server Hewlett Packard Enterprise - Part#: 867959-B21	1	\$1,219.00	\$1,219.00
2 U.S. - English localization Hewlett Packard Enterprise - Part#: 867959-B21 ABA	1	\$0.00	\$0.00
3 HPE DL360 Gen10 Xeon-S 4110 FIO Kit HPE - Part#: 860653-L21	1	\$528.00	\$528.00
4 HPE DL360 Gen10 Xeon-S 4110 Kit Hewlett Packard Enterprise - Part#: 860653-B21	1	\$528.00	\$528.00
5 Factory integrated Hewlett Packard Enterprise - Part#: 860653-B21 0D1	1	\$0.00	\$0.00
6 HPE 32GB 2Rx4 PC4-2666V-R Smart Kit Hewlett Packard Enterprise - Part#: 815100-B21	8	\$680.00	\$5,440.00
7 Factory integrated Hewlett Packard Enterprise - Part#: 815100-B21 0D1	8	\$0.00	\$0.00
8 HPE DL360 Gen10 2P FH GPU Enablement Kit Hewlett Packard Enterprise - Part#: 867980-B21	1	\$58.00	\$58.00
9 Factory integrated Hewlett Packard Enterprise - Part#: 867980-B21 0D1	1	\$0.00	\$0.00
10 HPE SN1100Q 16Gb 1p FC HBA Hewlett Packard Enterprise - Part#: P9D93A	2	\$888.00	\$1,776.00
11 Factory integrated Hewlett Packard Enterprise - Part#: P9D93A 0D1	2	\$0.00	\$0.00

12	HPE 96W Smart Storage Battery 145mm Cbl Hewlett Packard Enterprise - Part#: P01366-B21	1	\$87.00	\$87.00
13	Factory integrated Hewlett Packard Enterprise - Part#: P01366-B21 0D1	1	\$0.00	\$0.00
14	HPE Smart Array P408i-a SR Gen10 Ctrlr Hewlett Packard Enterprise - Part#: 804331-B21	1	\$348.00	\$348.00
15	Factory integrated Hewlett Packard Enterprise - Part#: 804331-B21 0D1	1	\$0.00	\$0.00
16	HPE Ethernet 1Gb 4-port 366FLR Adapter HPE - Part#: 665240-B21	1	\$192.00	\$192.00
17	Factory integrated Hewlett Packard Enterprise - Part#: 665240-B21 0D1	1	\$0.00	\$0.00
18	HPE 500W FS Plat Ht Plg LH Pwr Sply Kit Hewlett Packard Enterprise - Part#: 865408-B21	2	\$180.00	\$360.00
19	Factory integrated Hewlett Packard Enterprise - Part#: 865408-B21 0D1	2	\$0.00	\$0.00
20	HPE iLO Adv 1-svr Lic 3yr Support Hewlett Packard Enterprise - Part#: BD505A	1	\$273.00	\$273.00
21	Factory integrated Hewlett Packard Enterprise - Part#: BD505A 0D1	1	\$0.00	\$0.00
22	HPE 32GB microSD Flash Memory Card Hewlett Packard Enterprise - Part#: 700139-B21	1	\$96.00	\$96.00
23	Factory integrated Hewlett Packard Enterprise - Part#: 700139-B21 0D1	1	\$0.00	\$0.00
24	HPE 1U Gen10 SFF Easy Install Rail Kit Hewlett Packard Enterprise - Part#: 874543-B21	1	\$59.00	\$59.00
25	Factory integrated Hewlett Packard Enterprise - Part#: 874543-B21 0D1	1	\$0.00	\$0.00
26	HPE 3Y Foundation Care 24x7 Service HPE - Part#: H7J34A3	1	\$0.00	\$0.00
27	HPE DL360 Gen10 Support Hewlett Packard Enterprise - Part#: H7J34A3 WAG	1	\$1,305.00	\$1,305.00
28	HPE - SFP+ transceiver module - 16Gb Fibre Channel (SW) Hewlett Packard Enterprise - Part#: C8S72A	2	\$266.00	\$532.00
			Subtotal	\$12,801.00
			Total	\$12,801.00

Additional Comments

Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0120 **Version:** 1 **Name:** Consider approving amended Memorandum of Understanding regarding Central Pension Fund
Type: Agenda Item **Status:** Consent Agenda
File created: 2/21/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider approving amended Memorandum of Understanding regarding Central Pension Fund
Sponsors:
Indexes:
Code sections:
Attachments: [CPF \(January 2019\) - MEMORANDUM OF UNDERSTANDING \(002\)](#)

Date	Ver.	Action By	Action	Result
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Consider approving amended Memorandum of Understanding regarding Central Pension Fund

Background Information:

At the February 11, 2019 City Council meeting, the City Council approved a Memorandum of Understanding (MOU) regarding the Central Pension Fund for the Public Works Union employees. There was an error on item #9 of that MOU that needs to be changed

FROM:

Effective February 24, 2019 the contribution rate equals \$1.00 for all hours worked.

TO:

Effective February 24, 2019 the contribution rate equals \$1.00 per hour up to a maximum of 2,080 hours per calendar year.

Staff Recommendation:

Director of Human Resources Lynn DeGrio is recommending the adoption of the amended Memorandum of Understanding (MOU) regarding the Central Pension Fund.

Requested City Council Action

Make a motion to adopt the amended Memorandum of Understanding regarding the Central Pension Fund and authorize the Mayor to execute the agreement.

MEMORANDUM OF UNDERSTANDING
Central Pension Fund
City of Grand Rapids

The purpose of this Memorandum of Understanding is to assist both Labor and Management in identifying and implementing the Central Pension Fund (CPF) contribution rate.

- 1) The CPF is a supplemental Pension Fund authorized by Minnesota Statutes, §356.24, subdivision 1(10).
- 2) The parties agree that the agreed upon amount that would otherwise be paid in salary or wages will be contributed instead to the CPF as pre-tax employer contributions. Contributions from the City will not be funded from any source other than this wage reduction.
- 3) The Employer shall pay this contribution directly to the I.U.O.E. Central Pension Fund at 4115 Chesapeake Street NW, Washington, D.C. 20016.
- 4) For purposes of determining future wage rates, the Employer shall first restore the amount of the wage reduction, which is currently the CPF contribution rate of \$1.00 per hour, then apply the applicable wage multiplier, then reduce the revised wage by the CPF contribution rate.
- 5) For purposes of calculating overtime compensation the Employer shall first restore the amount of the wage reduction (\$1.00/hr.) then apply the applicable 1.5 wage multiplier required under the Fair Labor Standards Act and the collective bargaining agreement, then pay the resulting amount for overtime worked.
- 6) A contribution of \$2.40 per straight time hour worked prevents annual CPF contributions for individual employees from exceeding \$5,000.00 in a year and therefore complies with limitations set forth under Minnesota Statute § 356.24, subd. 1(10) as amended.
- 7) The parties agree that the Public Employees Retirement Association interprets employer contributions to the CPF as being included in determining "salary" for the purposes of the public pension.
- 8) The CPF Plan of Benefits and the Agreement and Declaration of Trust will serve as the governing documents.
- 9) Effective February 24, 2019 the contribution rate equals \$1.00 per hour up to a maximum of 2,080 hours per calendar year.
- 10) Members, by majority vote, may change the contribution rate at any time during the life of this agreement. The Union and the employer will work together to implement member approved changes as soon as is practicable.

Employer:

Ryan Davies, Business Representative

Date:

Date:



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0121 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 2/22/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider approving seasonal golf employee.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving seasonal golf employee.

Background Information:

Cody Alleman is a nine month seasonal employee at Pokegama Golf Course. His title is Assistant Superintendent. We are requesting his start date as of March 1, 2019 through November 30, 2019.

Staff Recommendation:

Approval seasonal employee.

Requested City Council Action

Make a motion approving seasonal employee, Cody Alleman, at a wage of \$18.50 per hour.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0119 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 2/21/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Review and acknowledge attached minutes for boards and commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [January 2, 2019 Human Rights minutes.pdf](#)
[January 15, 2019 Golf Board minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Review and acknowledge attached minutes for boards and commissions.

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a special meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B, Grand Rapids City Hall, Grand Rapids, Minnesota, on Wednesday, January 2, 2019 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners Alice Moren, Deanna Ensley, Doug Learmont, Frieda Hall, Karen Noyce, Lea Friesen, and John Schirber.

Absent: Commissioner Melissa Weidendorf

CALL TO ORDER Commissioner Moren called the meeting to order at 4:00 pm.

Acknowledged Mr. Ed Horseman, Grand Rapids resident

APPROVAL OF MINUTES November 28, 2018 Regular Meeting

Motion by Commissioner Hall, second by Commissioner Schirber to approve minutes for November 28, 2018 as presented. Motion passed by unanimous vote.

Addition of items for consideration:

- Advertising/Promoting Human Rights Commission and activities
- Training with MN Dept. of Human Rights for Commission and host a session open to the public.
- Identify & educate on all protected classes

Combined similar work plan items and divided into quarters for the year.

1st Quarter, January – March:

- Promote Human Rights awareness
- Training opportunities for H.R. Commission
- Training for other groups, schools, organizations and general public

2nd Quarter, April – June:

- LGBTQ Awareness
- Race, ethnicity and religion
- Women

3rd Quarter, July – September:

- Flexible and responsive

4th Quarter, October – December:

- Indigenous People's Day
- Effects of Poverty Human Rights

All year:

- Outreach; partnering and networking (this should be present through the year and in all Human Rights activities)

Priority ranking of each item will be determined at the January 30, 2019 regular meeting.

Commissioner Friesen will research possible training opportunities for first quarter of 2019.

The 2020 Work Plan and Budget request needs to be complete and submitted for approval by May 2019, keeping in line with the City's budgeting cycle.

A recommendation was made to add term dates after each Commission member's name. This will help maintain awareness of upcoming vacancies/term expirations.

With no other business, Commissioner Moren adjourned the meeting at 5:10 p.m.

Respectfully submitted:

Janell Hecimovich, Recorder

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
January 15, 2019
7:30 AM

Present: Larry O'Brien, Pat Pollard, Brad Gallop, Kelly Kirwin

Absent: Todd Roth

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Kelly Kirwin made a motion to accept the minutes of the December 18, 2018 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bill list. Brad Gallop seconded the motion. The motion passed.

ROBERT CAHILL	746.51
CHAMBER OF COMMERCE	350.00
CITY OF COHASSET	677.70
FILTHY CLEAN INC	295.00
CITY OF GRAND RAPIDS	3,500.00
GRAND RAPIDS CITY PAYROLL	10,049.05
GRAND RAPIDS STATE BANK	518.09
ITASCA COUNTY SHERIFFS DEPT	10.00
L&M SUPPLY	32.00
MINNESOTA DEPT OF AGRICULTURE	10.00
MN DEPT OF NAT'L RESOURCES-OMB	303.72
MINNESOTA REVENUE	193.84
NEXTERA COMMUNICATIONS LLC	2.63
PLACKNER TREE CARE INC	2,458.13
P.U.C.	1,295.32
ROSS GOLF COURSE	4,507.92
TDS Metrocom	250.50
TWINCITIESGOLF.COM INC	750.00
UNUM LIFE INSURANCE CO OF AMER	2.05
VERIZON WIRELESS	63.85
VISA	165.00
TOTAL ALL VENDORS:	26,181.31

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. The snow cover on the course seems to be perfect with no apparent ice below it. The planned planting of trees in the spring should occur using a budget of \$7,500. Brad Gallop made a motion to purchase a greens roller and request City Council approval. Kelly Kirwin seconded the motion. The motion passed.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. 2018 financials were shared and discussed. 2018 was a pretty good year financially with a good ending cash balance. Continued discussion of an alternate water source took place. Bob shared the tentative events schedule for 2019.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: Kelly Kirwin made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0115 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Department Head Report

File created: 2/21/2019 **In control:** City Council

On agenda: 2/25/2019 **Final action:**

Title: Fire Department - Travis Cole, Chief

Sponsors:

Indexes:

Code sections:

Attachments: [Dept Head Report - Fire.pdf](#)

Date	Ver.	Action By	Action	Result
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Fire Department - Travis Cole, Chief

Grand Rapids Fire Department 2018 Annual Report





Front Row: Sean Martinson, Bruce Baird, Shawn Graeber, Travis Cole, Mike Liebel, John Linder, Andy Horton, Tony Clifton, and Tom Foss.

Back Row: Mark Greiner, Ashley Moran, Rob Rima, Jeremiah Puelston, Connor Grisby, Dave Callguri, Jeff Cook, William Thayer, Lance Kuschel, Jake Barsness, Heath Smith, Josh Adler, Adam Kortekaas, Karl Gaalaas, Robert Kuschel, and Chad Troumbly.

Not Pictured: Jeremy Gambill, Paul Martinetto, Bryan Zuehlke, Jeff Ingle, Jim Gibeau, and Chad Keech.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS FIRE DEPARTMENT

Fire Chief

Phone: 218.326.7639

Cell: 218-244-6952

E-mail: jlinder@ci.grand-rapids.mn.us

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



The Grand Rapids Fire Department responded to 149 calls for service in 2018, continuing the downward trend in calls for service from 183 calls in 2016 and 176 calls in 2017.

The fire department experienced some roster changes this year with the retirement of firefighters David Calliguri, Jeremiah Puelston, 1st Assistant Chief Bryan Zuehlke in January 2019 and Fire Chief Mike Liebel. Most notably, the retirement by Chief Mike Liebel in October and 1st Assistant Chief Bryan Zuehlke brought about a wholesale change in our officer ship. Travis Cole was promoted to Fire Chief, John Linder promoted to 1st Assistant Chief, Shawn Graeber promoted to 2nd Assistant Chief, Bruce Baird promoted to Captain, and Jeff Ingle was promoted to Captain due to these two retirements.

1. The following items are just some of the significant undertakings of the Grand Rapids Fire Department in 2018 and are described in more detail within each officer's report:

- 2,000+ man-hours of firefighter training accrued.
- Sent 6 members to Baltimore utilizing a Haz-Mat grant
- Utilized State of MN Grant and MBFTE grant dollars to offset training costs and conferences.
- Proactive education and training with residents of high-occupancy complexes.
- Over 700 children provided with tours of the fire hall for Pub. Ed.
- GRFD purchased two Connex boxes to be utilized for live burn and search and rescue trainings.
- Grand Rapids gained a ½ time Fire Inspector with the hiring of Tony Clifton.
- Purchase of new cordless Genesis extrication tools
- Purchased 36 fire barrier particulate hoods to help reduce cancer amongst our firefighters.
- Conducted 3 live burn trainings with houses donated to the GRFD.
- Fire Chief Mike Liebel retired in October.
- 1st Asst Chief Bryan Zuehlke retires early January 2019
- Truck Committee working on replacement of 115.
- New hires of Jeremy Gambill, Paul Martinetto, Nick Rocci, and Cody Hauke.
- Haz-Mat responded to 3 out of jurisdiction Haz-Mat calls.
- Officers worked on bylaws to be updated in 2019.
- Worked with City Staff to make upgrades to fire hall roof, garage doors, man doors, trench drain and grate, and outside concrete work in conjunction with City Hall security upgrades.

The Fire Department would like to thank the Grand Rapids City Council and all of the other departments within the city. Their commitment and dedication toward working together and supporting our needs so that we can meet our goals is the key to our success.

We would also like to say "Thank you" to the businesses who employ our firefighters who allow them to respond during work hours. Without their support, sacrifice and understanding, we would not be able to provide for our community in their time of need like we do.

I also would like to thank the community for their support as well as the support of the families of our firefighters. Not only does a firefighter commit numerous time to the department, but their families have to sacrifice as well. Family functions are interrupted throughout the year that our families have to adapt to on the run and we could not do this job as effectively without their support.

The Grand Rapids Fire Department has a long-standing tradition of being a leader in the fire service in Minnesota, and we look forward to meeting the challenges of tomorrow with regard to fire suppression, rescue, and fire prevention and education. We will continue to maintain a high level of expertise and professionalism while working toward our mission of providing the best possible service to the citizens that we serve for the best dollar value.

Please feel free to contact any of the officers of our department if you have any questions or concerns.

Respectfully,

A handwritten signature in black ink, appearing to read 'Travis Cole', with a stylized flourish at the end.

Travis Cole, Fire Chief
Grand Rapids Fire Department



**GRAND RAPIDS FIRE
DEPARTMENT**

1st Assistant Fire Chief

Phone: 218.326.7639

Cell: 218-244-6952

E-mail: jlinder@ci.grand-rapids.mn.us

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



2018 Year End Report

The Following is the year end report for the position of 1st Assistant Chief:

As 2018 draws to a close, it is once again, my pleasure to have served the citizens of the Grand Rapids Area, and the Grand Rapids Fire Department.

The responsibilities of the First Assistant Chief are those of assisting the Chief and filling in during the absence of the Chief.

This year we welcomed new firefighters Jeremy Gambill, Cody Haucke, Paul Martinetto, and Nick Rocci. This year we had the retirement of Michael Liebel after 20+ years in the fire service. Mike held numerous position within the department and retired as Fire Chief. Jeremiah Puelston also retired this year with 13 years in the fire service.

Retention and recruitment has been a national problem for the last decade, we have lately began to feel the effects in Grand Rapids. We have struggled in the past few years with the retention of firefighters and now have felt the effects with the recruitment process.

Even though our call volume was lower again this year, we still strive to have well trained employees for the City of Grand Rapids. The risk never dissipate and we need to stay educated and aware of the changing conditions.

I will be retiring from the fire service end of January 2019. It has been a long and enjoyable 23-year career between two departments. I give credit to the members of the department, it takes a lot of time and dedication to fulfill the roll of a paid on call firefighter. It is hard to juggle family, job, hobbies and the fire service. Thanks for all that you contribute to this department to fulfill the duties of a paid on call firefighter.

Respectfully Submitted

Bryan Zuehlke 1st Assistant Chief



**GRAND RAPIDS FIRE
DEPARTMENT**

2nd Assistant Fire Chief

Phone: 218.326.7639

Cell: 218-244-6952

E-mail: jlinder@ci.grand-rapids.mn.us

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



The following is the 2018 year-end report submitted by 2nd Assistant Chief John R. Linder

First off, I want to thank our fire department membership. The hard work that the membership puts forward to keep our apparatus, equipment and hall clean and in order after calls, and during their monthly checks is top notch. The membership would alert myself or Rob immediately of any issues that arose during or after calls or during our monthly checks.

Secondly, I'd like to thank Rob Rima. Rob's work around the hall, his consistence pride and ownership of our fire department has saved our department a lot of money. Rob has the skills, tools and ambition to tackle any problem within in our fire hall. Rob also had help from other members of the Department including Connor Grigsby, Jeff Ingle, Chad Troumbly, and Adam Kortekaas among others.

Next, a group including myself, Rob Rima, Travis Cole and Nate Morlan have been working to try to come up with a priority list of fire hall energy efficient and safety issues in our aging fire hall. Some of those item include, main floor drain, door; both overhead and man doors, some general safety concerns and general appearance of the fire hall. With CIP money, most of the items the group identified will be addressed in 2019.

Also, the Grand Rapids Fire created a truck committee to build a new apparatus. The committee consisted of John Linder, Jeff Ingle, Bruce Baird, Rob Rima, Mike Liebel, Travis Cole, and Shawn Greaber. The truck committee met several times a month during 2018. The truck committee is still a work in progress.

Lastly, thanks to Fire hall building custodian Jake Barsness with his great work in keeping the fire hall interior and exterior looking neat and clean.

Thanks for a great and busy 2018. I'm looking forward transitioning into the 1st Assistant Fire Chief Position and training newly appointed 2nd Assistant Fire Chief Shawn Greaber in 2019. I'm also looking forward to the new direction the new leadership group is heading.

John R. Linder

2nd Assistant Fire Chief
Grand Rapids Fire Department



GRAND RAPIDS FIRE DEPARTMENT

Captain/Training Officer

Phone: 218.326.7639

FAX: 218.326.7655

E-mail: grfire@grandrapidsmn.org

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



2018 Year End Report

Travis Cole/Shawn Graeber
Captain/Training Officer
Grand Rapids Fire Department

In looking back at this past year, I would say from the Fire Captains point of view, 2018 was the year of hiring and training new Fire Fighters to our organization and performing training house burns.

With the retirements and resignations from the fire department, we began the New Year looking for the next crew of firefighters with testing, physical agility test, and interviews. From that group of applicants, we put on 4 new firefighter in 2018. With the current vacancies, retirements, and resignations over the past year, we ended up putting on Paul Martinetto, Jeremy Gambill, Cody Haucke, and Nick Rocci.

2018 was a good year in receiving structures to burn for training. This year alone, we were able to acquire three structures to burn throughout the year. and one additional house burns with Hill City. The fire department was able to use the structures for several drills prior to burning to preform search and rescues situations. Donated houses to the fire department are hard to come by these days but when we can obtain one, it gives our membership the best training available as we can train in realistic trainings. Because of these valuable trainings, it helped our fire department battle over 18 structures fires throughout the year that were in our jurisdiction or on mutual aid calls with other departments.

Looking back in the documentation from 2018, the members of the Grand Rapids Fire Department completed over 2000 hours of in house trainings. Outside trainers that the Grand Rapids Fire Department hosted in 2017 included, a friendly boot hockey game with Cohasset Fire Department (GRFD retained the 6th Annual Trophy), ARFF training from ARFF specialists, Pump Simulator with Chris Noeldner from 1st Line Apparatus, Auto Extrication drills, along with numerous Hazmat drills throughout the year. The GRFD was able to provide a lot of the training due to the surplus in MBFTE monies available to help fund these trainings. The GRFD were able to obtain over \$12,000 to put toward trainings and instructors through this program which does not come out of our budget. All trainings were well received by the Grand Rapids Fire Department membership.

Part of our positions as captains is to also help organize and take the lead with our Public Education and Outreach. The fire department was involved with several events throughout the year promoting fire safety and education. Such events included the Children's First, National Night Out, Project Read, Shop with a Hero and many more public events. Then comes October which is Fire Prevention month. This is the busiest time for public education as we went to several schools as well as hosted several schools at our hire hall to educate kids in fire safety. The Fire Department also hosted our Annual Opens House during Fire Prevention Week at our

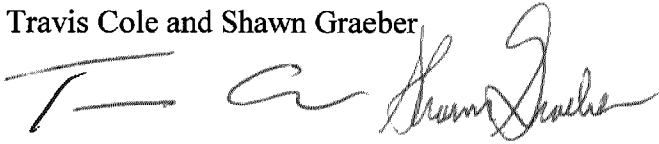
fire hall which consists of educational material, fire truck rides, food, fire hall tours, sparky and many more activities for the kids to see. We had approximately 400-500 kids come through our fire hall during this event.

The past 12 months as the Captains/Training Officers have flown by. We have truly enjoyed working with each member of the Grand Rapids Fire Department and we are looking forward to providing the best training for our department.

We are currently a young department, but train to the highest standards possible to bring a top-notch quality service to our community and fire area. It has been an honor to serve the citizens of our community and fire district.

Sincerely,

Travis Cole and Shawn Graeber

Handwritten signatures of Travis Cole and Shawn Graeber. The signature for Travis Cole is on the left, and the signature for Shawn Graeber is on the right.

Fire Captains/Training Officers
Grand Rapids Fire Department



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

GRAND RAPIDS FIRE DEPARTMENT

Safety Officer

Phone: 218.326.7639

Cell: 218-244-6952

E-mail: jlinder@ci.grand-rapids.mn.us

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



Safety Officer Annual Report

The GRFD had another good year for safety. Although our call volume was down again from the previous years, the risks and dangerous situations are still around. Our department has strived at looking out for each other on every emergency scene and training.

We did have a couple minor injuries this year one during a group training/team building exercise with a neighboring fire department and one finishing up after a community event. The first incident happened during a training night one of our members slipped and fell on ice injuring his knee which wound up being a fair significant injury requiring medical attention. The second injury was after a community event unhooking the engine one trailer. The tensioning bar for the equalizer hitch slipped from his hand and struck his leg causing a laceration. This individual also was also checked out at the doctor's office to make sure he did not need stiches.

This year we have been keeping an eye on all the new research coming out about the cancer rates in firefighters and ways we help reduce this risk to our members. This year we add a new type of hood that has a barrier in it to filter out some of the toxins before they can get to the sensitive skin and lymph nodes of the neck, face and head. We also purchased a cleaning wipe that can be used to clean the neck face and hands to help reduce the amount of toxins on us after a call. This is still an ongoing project using a lot of input from many individuals on this department. With the ongoing research from several colleges and universities on this subject there is sure to be more changes to come.

In all the GRFD takes great pride in the work it does and keeping its members safe while doing it. With a recent turnover of members and officers, it's a challenge to accomplish what we are as a department. Everyone keep your eyes and ears open and strive for zero injury.

Respectfully,

Andy Horton
Safety Officer



**GRAND RAPIDS FIRE
DEPARTMENT**

Haz-mat Officer

Phone: 218.326.7639

Cell: 218-244-6952

E-mail: jlinder@ci.grand-rapids.mn.us

Address: 420 North Pokegama Avenue
Grand Rapids, Minnesota 55744



2018 Year-end report for the Arrowhead Chemical Assessment Team

In 2018 The Arrowhead CAT Team was dispatched to a total of three out of jurisdiction hazardous materials calls by the State, and no calls within the local jurisdiction. The team's focus trainings and development strong connections to neighboring fire departments continued to build in this year of our five year contract with the State of Minnesota.

Utilizing a grant available through the State of Minnesota, we were able to send individuals to fantastic trainings at the IAFC Hazmat Conference in Baltimore as well as Minnesota based Cold Zone Conference. Leveraging this grant, we were also able to bring confined space and airport rescue training to our location. Two of our members also attended the HSEM sponsored railroad summit at Camp Ripley.

I am very proud of the way that our team was able to respond to state calls and perform at a high level. I look forward to positive improvements to equipment that will be arriving in 2019.

TRAINING FOR THE YEAR 2018:

January - 28 Members were present for the annual physicals.

February - 3 members hosted a training with Deer River Fire Department. 1 member attended TAC meeting.

March - 7 members were dispatched to Cass Lake, MN for a State Hazmat Call. 3 members hosted a training with Trout Lake Fire Department.

May - 1 member attended the TAC Meeting. 4 members attended Cold Zone Conference in Minnesota.

June - 6 members attended the International Fire Chiefs Association Hazmat Conference in Baltimore funded through the HMEP grant.

July - 3 members were dispatched to Hackensack, MN for a State Hazmat Call

August - 1 member attended the TAC Meeting. 28 members participated in confined space rescue training.

September - 24 members participated in AARF training.

October - 6 members were dispatched to Cass Lake, MN for a State Hazmat Call. 3 members assisted in a training at Grand Itasca Clinic and Hospital. 2 members attended Railroad Response Training at Camp Ripley. 3 members hosted a training with Hill City Fire Department.

November - 1 member attended the TAC Meeting.

Sincerely,



Tony Clifton

Hazardous Materials Office

Fire Truck and Rescue Equipment replacement Schedule

<u>Unit #</u>	<u>Function</u>	<u>Year</u>	<u>Projected yrs of service</u>	<u>Year to Replace</u>
111	Class A/ Tanker	2004	20	2024
113	Wildland	2002	20	2022
114	Class A Engine	2013	30	2043
115	Class A Engine	1986	20	2020
116	Class A Engine	1997	20	2017
117	Utility Truck	1984	20	2019
118	Chief's squad	2015	10	2025
119	Ladder	2009	30	2039
Rescue 2		1997		
Engine 1		1923		
Mobile air trailer		2005		
<u>State Owned Equipment:</u>				
Haz 2	Hazmat	2004	20	2024
Haz-Suburban	Hazmat	1996	20	2019
River Defense Trailer				

The GRFD fleet and equipment is essential to our department and the city. This chart shows the fleet of vehicles and equipment the fire department has as well as the age and projected life span for each piece of equipment.

We are currently looking to replace engine 115, which is currently 33 yrs. old. This truck was designed to be a 20 yr. truck, but with good maintenance and shifting the truck to the south hall has allowed us to push this truck to 30+ years. A truck committee was formed and are in the process of spec'ing a new truck.

We are also going to move forward with a new utility truck to replace 117. This truck is used to haul our mobile air trailer as well as haul gear, equipment, and personnel to and from calls, mutual aids, and trainings.

Engine 1

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 1923 Graham Brothers (Dodge)
- 300 GPM pump
- Purchase Price: \$4,751

•Engine 1



Apparatus..

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 2002 Ford
- Responds to Rural Area
- 300 Gallon Tank
- 300 G.P.M. Pump
- Purchase Price: \$130,000

•Mini Pumper 113



Apparatus...

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 2004 Pierce
- 3000 Gallon Tank
- 1000 G.P.M. Pump
- Purchase Price: \$249,565.00

•Pumper/Tanker 111



Apparatus...

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 2013 KME
- 6 Crew Cab
- 1000 Gallon Tank
- 1500 G.P.M. Pump
- Class A Pumper
- Includes: extrication equipment and other support equipment.
- Purchase Price: \$600,000

•Rescue 114



Apparatus..

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 1986 Ford
- 3 Crew Cab
- 1,000 Gallon Tank
- 1,000 G.P.M. Pump
- 1st Line Pumper
- Purchase Price: \$140,000

•Pumper 115

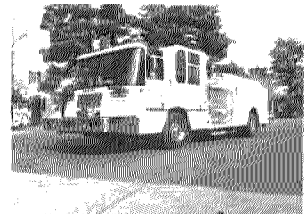


Apparatus..

////// FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS // FIRE LINE - DO NOT CROSS //

- 1997 Pierce
- 5 Crew Cab
- 1,000 Gallon Tank
- 1,500 G.P.M. Pump
- 1st Line Pumper
- Purchase Price: \$350,000

•Pumper 116



Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- 1984 Ford Pickup
- Responds to all grass, brush, and wild land fires.
- Purchase Price: \$28,000

•Grass Rig 117



Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- 2003 Dodge Durango
- 1st Response Unit
- Purchase Price: \$26,000

•Chief Squad 118



Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- 2009 Pierce
- 2,000 G.P.M. Pump
- 101 ft. Mid-mount Platform Ladder
- Purchase Price: \$998,000.00

•Ariel Ladder 119

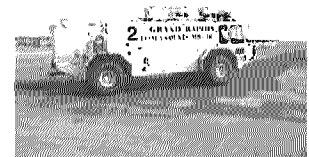


Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- Airport Crash Rescue Truck
- 1,000 G.P.M.
- Foam Rating
- Dry Chemical
- City / County Owned
- Purchase Price: \$300,000

•Crash/Rescue 2



Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- 1996 Chevy Suburban
- State Owned
- Responds to Hazardous Material Incidents.
- Purchase Price: \$36,000

•Haz-Mat 2



Apparatus...

//// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS //// FIRE LINE - DO NOT CROSS ////

- 2004 Truck and Trailer
- State Owned
- Responds to Hazardous Material Incidents.
- Purchase Price: \$240,000

•Haz-Mat 1



Apparatus..

/// FIRE LINE - DO NOT CROSS /// FIRE LINE - DO NOT CROSS /// FIRE LINE - DO NOT CROSS ///

- 2005 Custom Design Trailer

- Funded by the ICSO, ICFA, GRFD, GRCAT

- Responds to Hazardous Material Incidents, Mutual-Aid Calls, & Dive team Call out.

- Purchase Price: \$50,000

- Regional Air Trailer

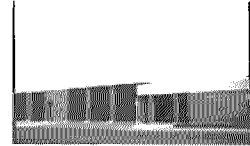


Fire Halls...

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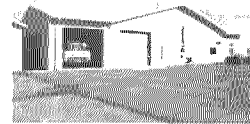
- North

- Main Station located on 5th Street NE

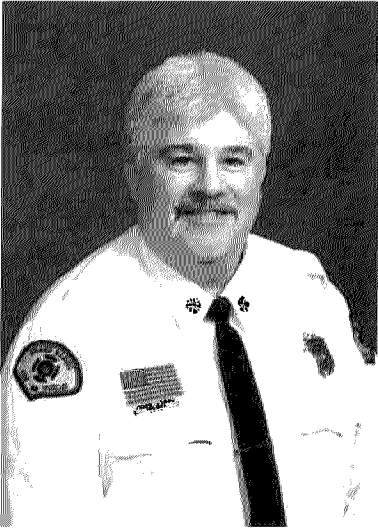


- South

- Located at the Airport Maintenance Building



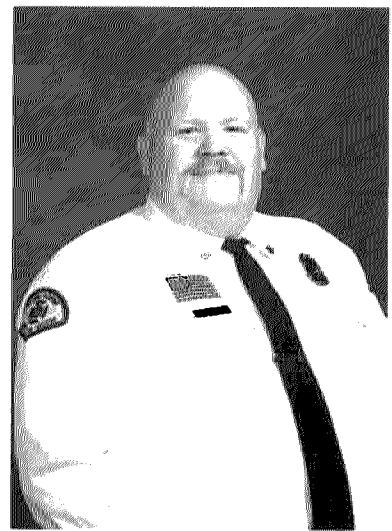
<u>Members</u>	<u>Position</u>	<u>Employed</u>	<u>Yrs. of Service</u>
Rima, Robert	Firefighter, Maintenance	8/11/1987	31 years 5 months 20 days
Calliguri, David	Retired 2018	2/11/1997	21 years 11 months 20 days
Liebel, Michael	Retired 2018	9/14/1998	20 years 0 months 16 days
Zuehlke, Bryan	Retired 2019	1/9/2001	18 years 0 months 22 days
Kortekaas, Adam	Firefighter	7/10/2001	17 years 6 months 21 days
Kuschel, Robert	Firefighter	7/10/2001	17 years 6 months 21 days
Graeber, Shawn	2nd Asst Chief	1/15/2002	17 years 0 months 16 days
Linder, John	1st Asst Chief	1/13/2004	15 years 0 months 18 days
Gibeau, James	Firefighter	7/12/2005	13 years 6 months 19 days
Puelston, Jeremiah	Retired 2018	10/25/2005	13 years 0 months 6 days
Horton, Andrew	Firefighter	10/25/2005	13 years 3 months 6 days
Keech, Chad	Firefighter	5/1/2007	11 years 8 months 30 days
Cole, Travis	Fire Chief	8/12/2008	10 years 5 months 19 days
Baird, Bruce	Captian	8/12/2008	10 years 5 months 19 days
Foss, Thomas	Firefighter	11/15/2010	8 years 2 months 16 days
Greiner, Mark	Firefighter	1/1/2011	8 years 0 months 30 days
Adler, Josh	Firefighter	1/1/2011	8 years 0 months 30 days
Gaalaas, Karl	Firefighter	5/15/2012	6 years 8 months 16 days
Ingle, Jeff	Captain	1/15/2013	6 years 0 months 16 days
Clifton, Tony	Hazmat Officer	1/15/2013	6 years 0 months 16 days
Troumbly, Chad	Firefighter	1/29/2013	6 years 0 months 2 days
Barsness, Jacob	Firefighter	7/29/2014	4 years 6 months 2 days
Kuschel, Lance	Firefighter	3/3/2015	3 years 10 months 28 days
Thayer, William	Firefighter	11/10/2015	3 years 2 months 21 days
Smith, Heath	Firefighter	8/1/2016	2 years 5 months 30 days
Cook, Jeff	Firefighter	4/11/2017	1 years 9 months 20 days
Martinson, Sean	Firefighter	6/13/2017	1 years 7 months 18 days
Moran, Ashley	Firefighter	6/13/2017	1 years 7 months 18 days
Grigsby, Connor	Firefighter	8/24/2017	1 years 5 months 7 days
Gambill, Jeremy	Firefighter	4/9/2018	0 years 9 months 22 days
Martinetto, Paul	Firefighter	4/9/2018	0 years 9 months 22 days
Rocci, Nick	Firefighter	10/9/2018	0 years 3 months 22 days
Haucke, Cody	Firefighter	10/9/2018	0 years 3 months 22 days



Mike Liebel-(Ret.)



Bryan Zuehlke-(Ret.)



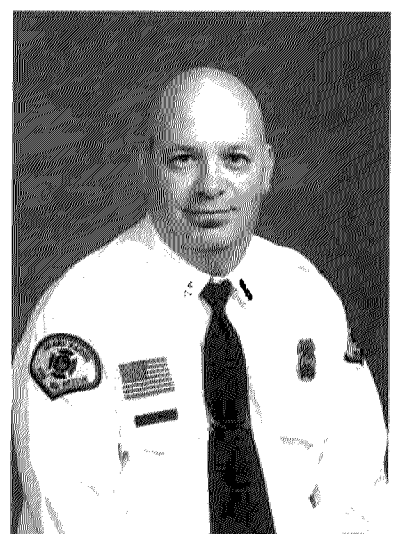
John Linder-1st Asst. Chief



Travis Cole-Fire Chief



Shawn Graeber-2nd Asst. Chief



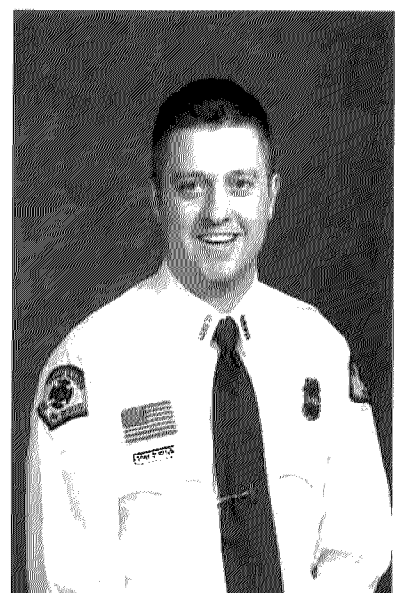
Bruce Baird-Captain



Jeff Ingle-Captain



Andy Horton-Safety Officer



Tony Clifton - HAZMAT



Josh Adler



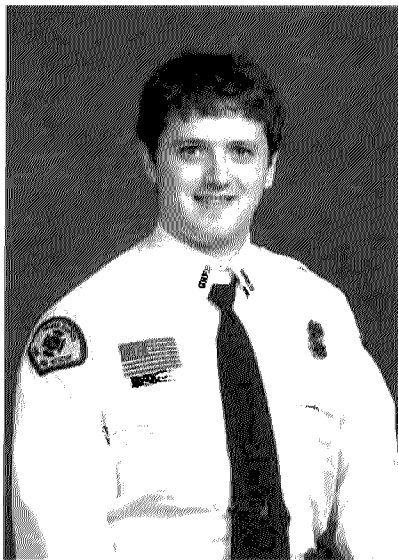
Jake Barsness



Jeff Cook



Tom Foss



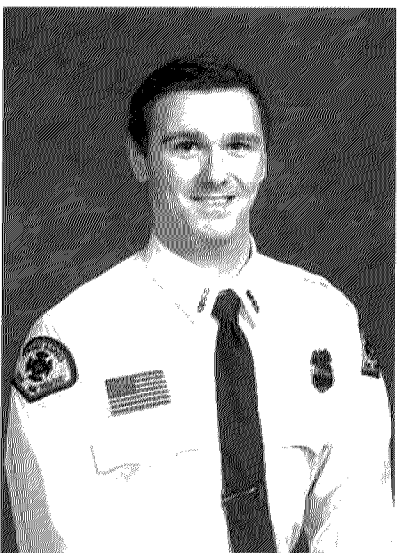
Karl Gaalaas



Jim Gibeau



Mark Greiner



Connor Grigsby



Chad Keech



Adam Kortekaas



Bob Kuschel



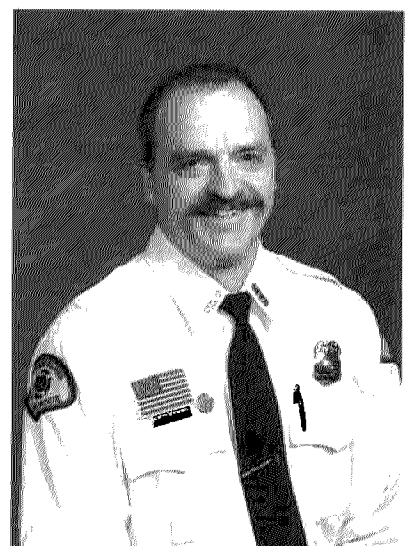
Lance Kuschel



Sean Martinson



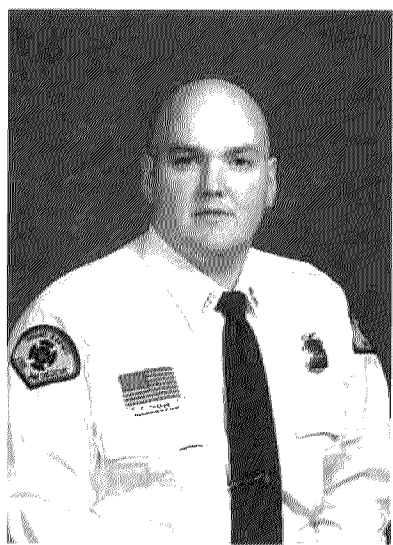
Ashley Moran



Rob Rima



Heath Smith



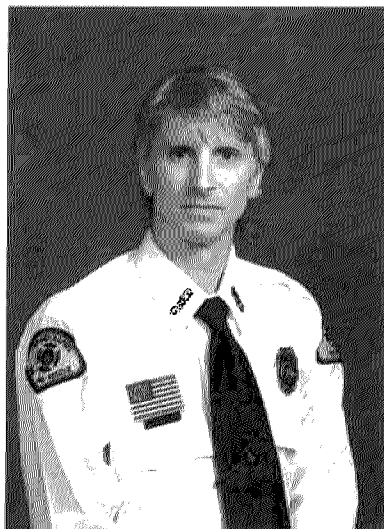
Bill Thayer



Chad Troumbly



Jeremiah Puelston (Ret)



Dave Calliguri (Ret)

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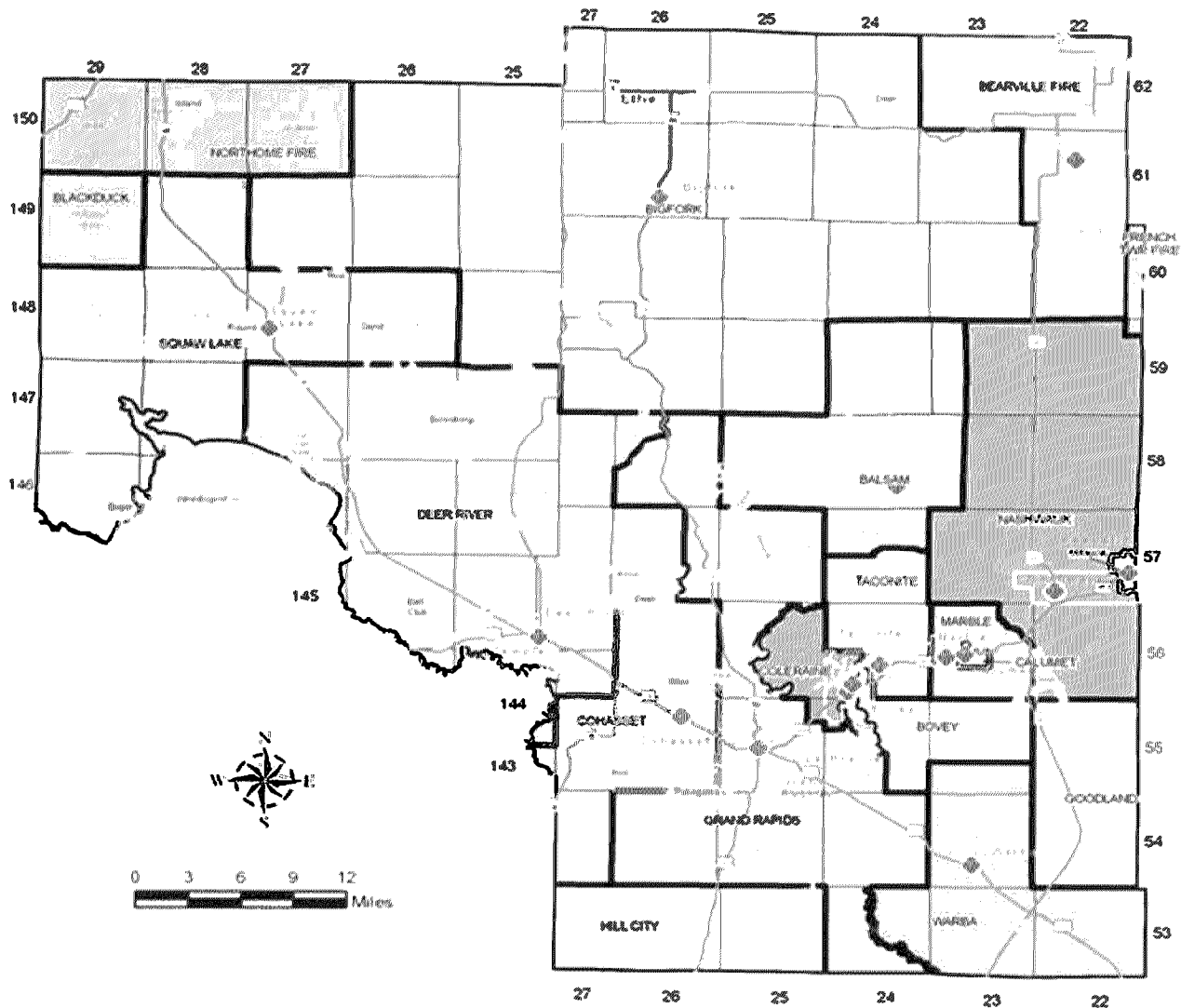
**Nick Rocci
Cody Hauke
Jeremy Gambill
Paul Martinetto**

Officer Group



**Pictured: Shawn Graeber, Travis Cole, Mike Liebel, John Linder, Andy Horton, Tony Clifton
Not Pictured: Bryan Zuehlke**

Itasca County Fire Department Coverage Areas



IGIS
 Is a Geographic Information System
 "Integrate, analyze, and display information"

This information is a compilation of data from different sources with no warranty of accuracy and requires a qualified field survey to verify.

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Legend

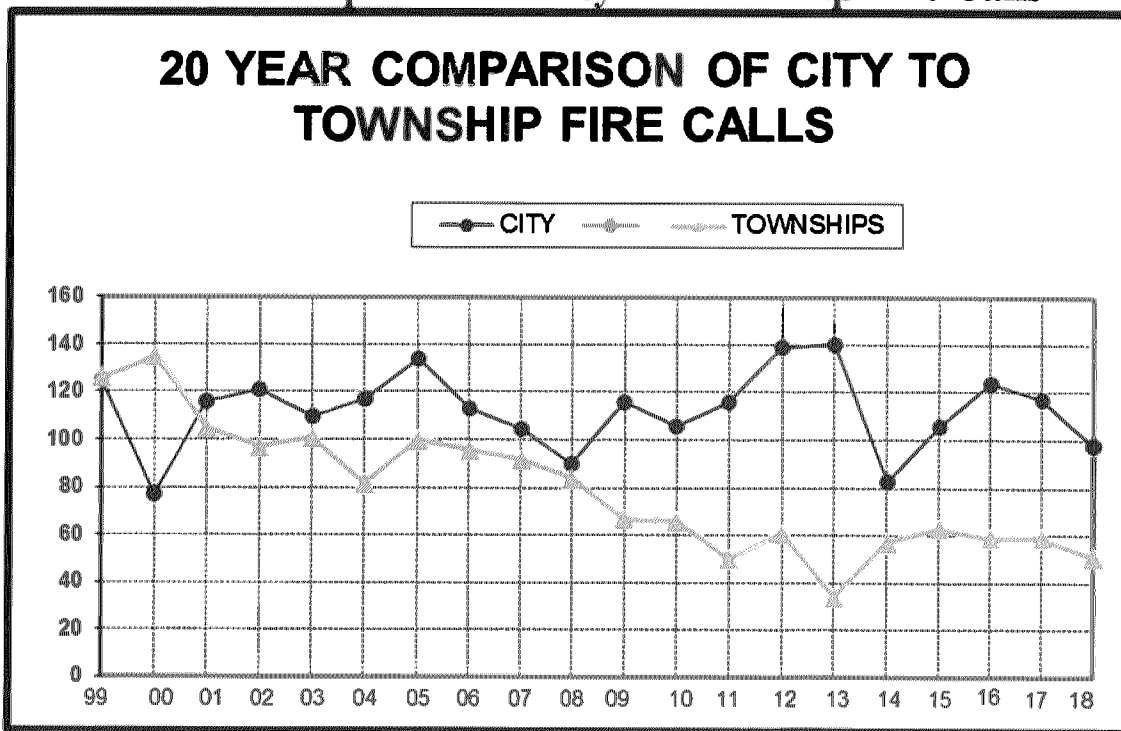
- Major Highway
- Major Lake
- Municipal Boundary
- Political Township
- Fire Station

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 Fire_districts8x11.mxd

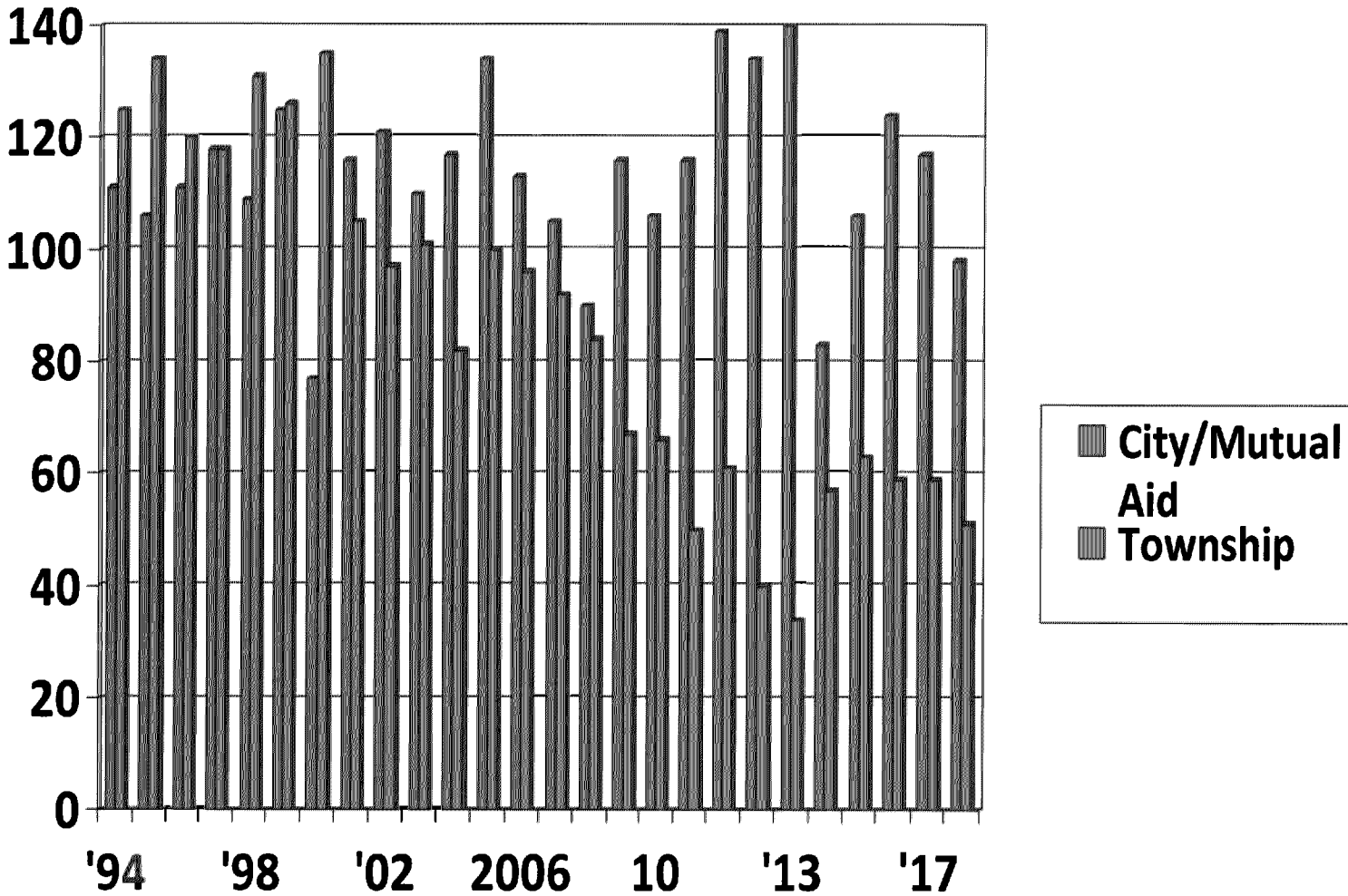
Grand Rapids Fire Department 20 Year Comparison of City to Township Calls

<u>Year</u>	<u>City/Mutual Aid</u>	<u>Townships</u>	<u>Total</u>
1999	125	126	251
2000	77	135	212
2001	116	105	221
2002	121	97	218
2003	110	101	211
2004	117	82	199
2005	134	100	234
2006	113	96	209
2007	105	92	197
2008	90	84	174
2009	116	67	183
2010	106	66	172
2011	116	50	166
2012	139	61	200
2013	140	34	174
2014	83	57	140
2015	106	63	169
2016	124	59	183
2017	117	59	176
2018	98	51	149

20-Year Comparison of City to Township Fire Calls



25-Year Comparison of City to Township Fire Calls





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0118 **Version:** 1 **Name:** Board & Commission Appointments
Type: Agenda Item **Status:** Administration Department
File created: 2/21/2019 **In control:** City Council
On agenda: 2/25/2019 **Final action:**
Title: Consider appointing applicants to City Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider appointing applicants to City Boards & Commissions.

Background Information:

Several terms on various City boards and commissions will expire on March 1, 2019. Staff have advertised and accepted applications. The following is a list showing vacancies and number of applicants for each.

Economic Development Authority	2 vacancies, 2 applicant
Golf Course Board	2 vacancies, 2 applicants
Housing & Redevelopment Authority	2 vacancies, 3 applicants
Human Rights Commission	4 vacancies, 4 applicants
Civic Center, Parks & Recreation Board	2 vacancies
Police Community Advisory Board	2 vacancies, 2 applicants

Councilmembers conducted phone interviews with applicants and have brought forward recommendations to be presented at this meeting.

Staff Recommendation:

Appoint members to Boards & Commissions.

Requested City Council Action

Consider appointing applicants to City Boards & Commissions.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0114	Version:	1	Name:	Public Works organizational changes and requests.
Type:	Agenda Item	Status:			Administration Department
File created:	2/21/2019	In control:			City Council
On agenda:	2/25/2019	Final action:			
Title:	Consider Public Works organizational changes and requests.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Public Works Flow Chart Public Works Superintendent PW Eng Technician				

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider Public Works organizational changes and requests.

Background Information:

With the upcoming retirement of Public Works Director Jeff Davies, we are recommending changes to the structure of the Public Works Department.

We have reviewed the department structure, and would like to add the positions of Public Works Superintendent and Public Works/Engineering Technician to the organizational chart (see attached). Draft job descriptions are attached and will need to be approved as well. By combining the Public Works Director and City Engineer position, and utilizing existing Storm Water Utility and Airport revenue, we are estimating this to be cost neutral.

The estimated timeline is as follows:

February 26, 2019 - March 15, 2019	Post Public Works Superintendent position internally
March 18, 2019 - March 22, 2019	Rank applications
April 1, 2019 - April 5, 2019	Interviews
April 8, 2019	Request to City Council for appointment of Public Works Superintendent
May 1, 2019	Hire date for Director of Public Works/City Engineer and Public Works Superintendent
June 1, 2019 - June 30, 2019	Post Public Works/Engineering Technician
July 1, 2019 - July 5, 2019	Rank applications
July 8, 2019 - July 17, 2019	Interviews
July 22, 2019	Request to City Council for appointment of Public Works/Engineering Technician
July 23, 2019 - August 30, 2019	Background Check, Drug Testing, Psychological Exam to be conducted
August 23, 2019	Retirement Date for Jeff Davies
September 1, 2019	Hire date for Public Works/Engineering Technician

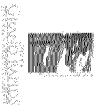
We will come back to the City Council requesting authorization to appointment the candidates to the positions of Public Works Superintendent and Public Works/Engineering Technician.

Staff Recommendation:

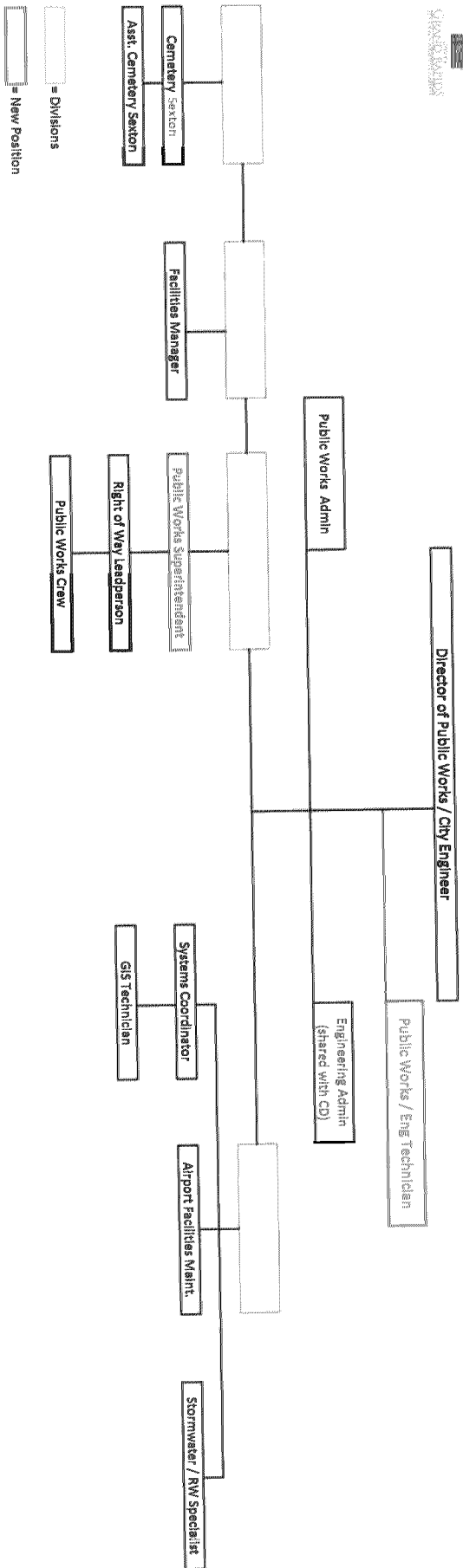
City Administrator Tom Pagel and Director of Human Resources Lynn DeGrio are recommending the changes to the organizational structure, as well as the tentative timeline.

Requested City Council Action

Make a motion to (1) adopt the job descriptions for Public Works Superintendent and Public Works/Engineering Technician; and (2) authorize City staff to begin the process of filling the Public Works Superintendent and Public Works/Engineering Technician positions.



Proposed Public Works / Engineering Structure
February 2019



Job Title
Public Works Superintendent
Public Works / Engineering Assistant

Job Duties
Schedule and coordinate PW crews on daily maintenance tasks
Asst. Airport Manager, Stormwater, CIP Projects, Safety Coord.

Employee
Internal or External Hire
New Hire

= Divisions
= New Position

Fully loaded salaries

	Existing	Future	Increase/Decrease	Salary
Public Works Director	\$ 151,963.00	\$ 128,387.00		
City Engineer	\$ 120,144.00	\$ -		\$75,000.00 (Exempt)
Street Superintendent	\$ -	\$ 103,787.00		\$60,000.00 (Exempt)
Engineering Technician	\$ -	\$ 86,968.00		
	\$ 272,107.00	\$ 319,142.00	\$ 47,035.00	

Proposed Funding				
SWU/Existing Department Budgets			\$ 42,000.00	
Airport			\$ 5,000.00	
			\$ 47,000.00	

Average Public Works Superintendent Salary \$ 75,675.62
 (based on 15 similar positions)

POSITION:

PUBLIC WORKS SUPERINTENDENT

DEPARTMENT:

Public Works

IMMEDIATE SUPERVISOR:

Public Works Director / City Engineer

CLASSIFICATION:

Non-Union/Supervisory/Exempt

JOB SUMMARY

Under the general direction of the Public Works Director, to supervise and direct the effective maintenance of city streets and alleys, public parking lots, city cemetery, city parks, city equipment, storm sewer systems and other municipal facilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Directs the maintenance of city streets, alleys and sidewalks.
- Directs the maintenance of storm sewer systems.
- Assists in the direction of city cemetery operations.
- Directs vehicle and equipment maintenance operations.
- Supervises subordinate staff.
- Maintains employee and other required departmental records.
- Responds to citizen requests and complaints.
- Plans work schedules for street repair, storm sewer maintenance, park and athletic field maintenance, parking stall marking, signing and parking lot maintenance.
- Plans work assignments for snow plowing including assigning, scheduling and reviewing work. Includes monitoring road conditions to dispatch equipment and personnel to maintain City infrastructure in accordance with the City Snow Policy
- Submits purchase requisitions for needed department supplies and equipment in conformance with city and state standards.
- Assists in preparation of specifications for material and equipment purchases by various departments.
- Assists in preparation of annual budgets and the development of the 5-year Capital Improvement Plan
- Recommends annual equipment replacement.
- Coordinates appropriate employee training
- Adheres to all departmental safety standards and guidelines.
- Attends all required and assigned training and maintains current licenses and certificates as may be required by federal and state regulation and City policy.
- Participates in the recruitment, selection, promotion and discipline of department staff.
- Assists in the hiring of seasonal employees
- Establishes and executes safety policies and programs.

The aforementioned functions are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of pavement, equipment and storm collection system management techniques.
- A working knowledge of the operation and maintenance of all municipal equipment.
- Knowledge of pertinent Minnesota OSHA and Superfund Amendments and Reauthorization Act (SARA) laws.
- Knowledge of storm sewer collection system maintenance.
- Ability to effectively communicate both orally and in written form and possess strong interpersonal skills.
- A thorough knowledge of street maintenance techniques.
- Knowledge of and ability to use a personal computer and associated software.
- Ability to effectively supervise and direct personnel.
- Ability to develop and execute long and short term planning.
- Ability to effectively deal with the public.

MINIMUM QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education

High school diploma or GED certificate required

Experience

Five (5) years of street maintenance operations experience

Trainings, Certificates and Licenses

Valid Class B Commercial Driver's License

DESIRED QUALIFICATIONS

The requirements listed below are representative of the formal education, experience and training preferred in order to exceptionally perform all of the functions of this position.

Education

Associates Degree or equivalent training at a technical or vocational school with a focus on street maintenance, construction or a related field.

Experience

Five (5) years of increasingly responsible experience in a supervisory position

PHYSICAL REQUIREMENTS

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires sitting and using hands to finger, handle or feel, frequently requires speaking or hearing, reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work requires close vision, distance vision, ability to adjust focus, depth perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to outdoor weather conditions and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

POSITION: **PUBLIC WORKS / ENGINEERING
TECHNICIAN**

DEPARTMENT: Engineering
IMMEDIATE SUPERVISOR: Public Works Director / City Engineer
CLASSIFICATION: Non-Union/Exempt

JOB SUMMARY

Under the general direction of the Public Works Director / City Engineer, assists the engineering and public works department in performing technical engineering work and applies the principles and practices of civil engineering as applied to engineering and public works.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Serves as lead engineering field representative for municipal construction projects. Assists in the oversight of projects including reviewing cost estimates, engineering plans, specifications, design documents, easement acquisition, and permitting.
- Performs field inspections of active construction sites and municipal storm water management basins for erosion and sediment control.
- Performs street and pathway inspections as part of the City's pavement management program.
- Performs annual inspections in accordance with the ADA Transition Plan
- Performs inspections for storm water infrastructure and City maintained storm water management basins.
- Assists in the review of construction plans and specification of developer-installed public improvements including grading, drainage and erosion control, sanitary sewer, water distribution, street and storm sewer for conformance with City general specifications and policies.
- Responds to requests from the general public for information relating to grading and drainage concerns, existing and proposed public improvements, construction projects, and other engineering related issues.
- Responsible for review and maintenance of as-built record plans in GIS of municipal improvement projects and developer-installed public improvement projects.
- Assists in the preparation of Feasibility Reports for public improvement projects.
- Assists in the management of City signing and street lighting programs.
- Assists in the review, approval and inspections of permit applications for work in City right-of-way.

- Assists in performing sewer and water inspections for public utility installations.
- Coordinates construction projects acting as liaison between the City and the project surveyor, engineer, contractor, utility companies, plant operators, etc.
- Assists in the reviews for commercial, industrial and residential development projects as needed.
- Assists with enforcing, monitoring and documenting Storm Water Pollution Prevention Plan requirements.
- Serves as safety director for the public works and engineering department. Includes coordinating training and maintaining records.
- Assists other departments as needed.
- Performs other duties as needed or assigned.

The aforementioned functions are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of the principle and practices of civil engineering.
- Working knowledge of safe and acceptable construction practices, OSHA standards, and Mn/DOT specifications.
- Considerable ability to work independently, prioritize tasks and complete work accurately on a timely basis.
- Considerable ability to provide and communicate technical engineering information effectively, both verbally and in writing.
- Working ability to inspect, advise, and monitor the work of construction crews.
- Working ability to interpret blueprints, plans, maps and approved shop drawings and engineering designs, and to monitor construction compliance.
- Considerable ability to develop and maintain relationships and communicate effectively both orally and in writing with contractors, city employees, and general public.
- Considerable ability to accurately read, interpret and follow constructions specifications.
- Considerable ability to inspect, observe and document multiple construction projects simultaneously.
- Working ability to operate a computer with standard Microsoft Office software and document management software.
- Working ability to perform calculations, prepare reports, and interpret surveys.

- Working ability to fairly and tactfully enforce compliance with required construction specifications
- Ability to work outdoors in all weather conditions and various terrains associated with construction projects.

MINIMUM QUALIFICATIONS

To perform this position successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the formal education, experience and training required.

Education / Experience

Associates/Technical degree with coursework in civil engineering, engineering technology or related field and two years' related experience. Municipal Engineering experience is desired.

Trainings, Certificates and Licenses

Valid Minnesota Driver's License. MnDOT construction certifications preferred

PHYSICAL REQUIREMENTS

This work requires the occasional exertion of up to 50 pounds of force; work regularly requires sitting and using hands to finger, handle or feel, frequently requires speaking or hearing, reaching with hands and arms and repetitive motions and occasionally requires standing, walking, stooping, kneeling, crouching or crawling, pushing or pulling and lifting; work requires close vision, distance vision, ability to adjust focus, depth perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work occasionally requires exposure to outdoor weather conditions and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

