



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, March 25, 2019

5:00 PM

City Hall Council Chambers

AMENDED

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, March 25, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

PRESENTATIONS/PROCLAMATIONS

19-0185 National Boys & Girls Club Week

Attachments: [National Boys & Girls Club Week.pdf](#)

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

19-0166 Consider approving Council minutes for Monday, March 11, 2019 Regular meeting and Friday, March 15, 2019 Special meeting.

Attachments: [March 11, 2019 Regular Meeting.pdf](#)

[March 15, 2019 Special Meeting.pdf](#)

VERIFIED CLAIMS

19-0183 Consider approving the verified claims for the period March 5, 2019 to March 18, 2019 in the total amount of \$1,147,274.87, of which \$377,707.50 are bond payments.

Attachments: [COUNCIL BILL LIST 03-25-19.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 19-0164 Consider approving Artwork Design Agreement with Milligan Studio for creation and installation of three sculptures and authorize payment.
Attachments: Milligan Studio Artwork Design Agreement.pdf
2. 19-0165 Consider approving a public service and infrastructure permanent easement for the East Elementary School project
Attachments: Public Service and Infrastructure Easement City East Site Roadway Easement Exhibit A
3. 19-0167 Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for May 3, 2019.
4. 19-0169 Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2014-2, the 2019 Street Improvements Project.
Attachments: 3-25-19 Resolution CP 2014-2 Ordering Advertisement
5. 19-0171 Consider approving temporary liquor license for Reif Arts Council, event scheduled for April 30, 2019.
6. 19-0173 Consider approving revised By-Laws for the Housing & Redevelopment Authority.
Attachments: HRA Bylaws. 2019 Revision.pdf
2019-03 Bylaws Resolution.pdf
7. 19-0176 Considering adopting a resolution accepting a Hazardous Materials Emergency Planning Grant.
Attachments: FD Homeland Security Gnt Res
8. 19-0178 Consider approving Golf Course Employees
Attachments: 2019 Wages Golf Staff and Maintenance
9. 19-0179 Consider adopting a resolution authorizing an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Improvements Projects Fund.
Attachments: \$2,853 operating transfer from CIP to 401-CC Roof Plan
10. 19-0180 Consider the approval of the maintenance agreement with Azteca Systems, Inc. for Cityworks software
Attachments: Cityworks - Grand Rapids MN - Standard License Agreement 2019

11. 19-0181 Consider approving a public service and infrastructure permanent easement with Minnesota Energy Resources for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.
- Attachments:** [MERC Easement Combined_Final](#)
[City of Grand Rapids MN Easement 3-20-2019](#)

12. 19-0184 Considering adopting a resolution accepting \$1000.00 from Minnesota Pipeline Community Awareness Emergency Response.
- Attachments:** [FD MN Pipeline Award Res.pdf](#)

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

13. 19-0189 Review and acknowledge minutes for Boards & Commissions.
- Attachments:** [July 11, 2018 Civic Center, Park & Rec minutes.pdf](#)
[September 12, 2018 Civic Center, Park & Rec minutes.pdf](#)
[February 13, 2019 Library Board minutes.pdf](#)
[February 14 2019 GREDA Minutes.pdf](#)
[February 19, 2019 Golf Board minutes.pdf](#)
[February 13, 2019 PUC minutes.pdf](#)
[February 26, 2019 PUC minutes.pdf](#)

DEPARTMENT HEAD REPORT

14. 19-0177 Community Development Department Report
- Attachments:** [Community Development March 2019 Dept. Head Report](#)

COMMUNITY DEVELOPMENT

15. 19-0175 Consider approval of the preliminary plat of Great River Acres.
- Attachments:** [Preliminary Plat: Area Maps & Plat](#)
[Great River Acres Preliminary Plat: Application](#)
[CP 2019-1 Plat Plans](#)
[Plat Review Comments & PC Mtg. Minutes - 3/7/2019](#)

ADMINISTRATION DEPARTMENT

16. 19-0163 Consider accepting resignation of Sue Zeige from the Grand Rapids Planning

Commission and appoint applicants to vacancies.

Attachments: [Zeige, Sue - Resignation.pdf](#)

ANNUAL STORMWATER PUBLIC MEETING

17. [19-0174](#) Conduct Annual Stormwater Pollution Prevention Plan public meeting.

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR APRIL 8, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0185 **Version:** 1 **Name:**

Type: Agenda Item **Status:** PRESENTATIONS/PROCLAMATIONS

File created: 3/21/2019 **In control:** City Council

On agenda: 3/25/2019 **Final action:**

Title: National Boys & Girls Club Week

Sponsors:

Indexes:

Code sections:

Attachments: [National Boys & Girls Club Week.pdf](#)

Date	Ver.	Action By	Action	Result
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National Boys & Girls Club Week

Proclamation

NATIONAL BOYS & GIRLS CLUB WEEK

WHEREAS, the young people of Grand Rapids are tomorrow's leaders; and

WHEREAS, many young people need professional youth services to help them achieve their full potential; and

WHEREAS, the Boys & Girls Club of Grand Rapids and Greenway, serves more than 700 young people annually; and welcomes all students, especially those who need us the most; and

WHEREAS, Boys & Girls Clubs instill young people with the self-confidence to believe they can succeed at anything they put their mind to, and stand at the forefront of efforts in the areas of academic success, healthy lifestyles, good character and citizenship; and

WHEREAS, Boys & Girls Club organizations in Minnesota help ensure young people have a safe, supportive place to spend time and will provide them with quality youth development programs; and

WHEREAS, the Boys & Girls Clubs of Grand Rapids and Greenway will celebrate National Boys & Girls Club Week with some 4,000 Clubs and over 2 million more children and teens nationwide.

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council proclaims April 8 – 12, 2019 as Boys & Girls Club Week and encourages all citizens to join in recognizing and commending Boys & Girls Clubs in Minnesota for providing the young people of our communities with comprehensive and effective youth development services.

IN WITNESS WHEREOF, I have hereto subscribed my name and the seal of the City of Grand Rapids, Minnesota, this 25th day of March Two thousand and nineteen.

Dale Adams, Mayor
City of Grand Rapids



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0166 **Version:** 1 **Name:** Council Minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 3/13/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving Council minutes for Monday, March 11, 2019 Regular meeting and Friday, March 15, 2019 Special meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [March 11, 2019 Regular Meeting.pdf](#)
[March 15, 2019 Special Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, March 11, 2019 Regular meeting and Friday, March 15, 2019 Special meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, March 11, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, March 11, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff present:

Tom Pagel, Chad Sterle, Will Richter, Steve Schaar, Scott Johnson, Nate Morlan, Lauren VanDenHeuvel

PRESENTATIONS/PROCLAMATIONS

Consider a letter of support to Earth Circles

Mayor Adams reads letter of support for the record.

A motion was made by Councilor Christy, seconded by Councilor Connelly, approving letter of support for Earth Circles, encouraging their efforts to reduce plastic bag usage. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

MEETING PROTOCOL POLICY

PUBLIC FORUM

Pat Helmberger, Earth Circles, provides background information and expresses appreciation for Council support.

COUNCIL REPORTS

Councilors Connelly and Christy offer congratulations to Greenway Hockey team on 2nd place win at State.

Councilor Blake advises that the community solar garden project is moving forward.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, February 25, 2019 Worksession & Regular meetings.

A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period February 20, 2019 to March 4, 2019 in the total amount of \$437,161.61.

A motion was made by Councilor Christy, seconded by Councilor Blake, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider approving Change Order 3 related to CP 2010-5, Mississippi River Pedestrian Bridge in the maximum amount of \$28,598.00.
Approved by consent roll call
2. Consider entering into an agreement with Advantage Systems Group for monitoring services at the IRA Civic Center.
Approved by consent roll call
3. Approve a Supplemental Letter Agreement (SLA) 2019-1A with SEH related to CP 2019-1, Golf Course Road Utility Extensions-Great River Acres.
Approved by consent roll call
4. Consider adopting a resolution accepting a donation of an ice machine for use by the Fire Department.
Adopted Resolution 19-23 by consent roll call
5. Consider entering into a lease agreement with Itasca Community College for the use of City sports fields.
Approved by consent roll call
6. Consider termination of a regular part-time employee from the City of Grand Rapids

Parks and Recreation Department and the IRA Civic Center.

Approved by consent roll call

7. Consider voiding lost Accounts Payable check #136331, issue a new check, and waiving bond requirements for check issued to Fidelity Security Life Ins Co., in the amount of \$71.22.

Approved by consent roll call

8. Approve revised Grand Rapids Fire Department Organizational and Operating Policies and Procedures.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Connelly, seconded by Councilor Toven, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

9. Review and acknowledge minutes for Boards & Commissions.

Arts & Culture - February 5, 2019

PUC - January 16, 2019

Reviewed and Acknowledged

LIBRARY

10. Consider the appointment of April Chance to the position of Library Public Services Clerk - Circulation.

Will Richter, Director of Library Services, reviews staffing changes, open positions and recent interview process on March 4, 2019. April Chance, one of three finalist candidates, has been offered the position contingent on City Council and Library Board approval.

A motion was made by Councilor Dale Christy, seconded by Councilor Tasha Connelly, to appoint April Chance to the position of Library Public Services

Clerk - Circulation. The motion PASSED by unanimous vote.

POLICE DEPARTMENT

11. Authorize the Police Department to purchase eight (8) Mossberg 12 gauge Shotguns and fourteen (14) Sig Sauer red dot rifle sites.
- Asst. Police Chief Steve Schaar notes that there is approximately \$8,000 in a fund of unclaimed money that has been turned in over the years. These funds will be used towards the purchase requested if approved. The total purchase price \$9,401.00.*
- A motion was made by Councilor Connelly, seconded by Councilor Christy, to authorize the purchase of eight Mossberg 12 gauge shotguns and fourteen Sig Sauer red dot rifle sites for a total amount of \$9,401. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

PUBLIC WORKS DEPARTMENT

12. Consider awarding a contract for 2019 Security Upgrades, Police Department Improvements and Elevator Upgrade at City Hall. In addition consider accepting quotes for Fixtures, Furniture, Information Technology Equipment and Audio Video Equipment related to the project.
- Nate Morlan, Building Official & Facility Maintenance Manager, presents background on needed updates for security and functionality. Project will begin after contractor has all materials on-site.*
- A motion was made by Councilor Blake, seconded by Councilor Toven, awarding contract for security updates, improvements to Police Dept., elevator upgrade, including quote for fixtures, furniture, IT Equipment & audio equipment. The motion carried by the following vote.**
- Aye** 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Tasha Connelly, seconded by Councilor Dale Christy, to adjourn the meeting at 5:23 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Friday, March 15, 2019

7:15 AM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Friday, March 15, 2019 at 7:15 a.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff present:

Tom Pagel, Chad Sterle, Matt Wegwerth

ENGINEERING

Consider a resolution awarding a contract for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.

City Engineer Wegwerth provides background of project and bid process. Although KGM Contractors Inc. had the low base bid, it did not meet the four required milestones and therefore is not compliant. TNT Aggregates was the second lowest bid and was in compliance with the bid request.

A motion was made by Councilor Blake, seconded by Councilor Connelly, adopting Resolution 19-24, accepting bid and awarding contract for CP 2019-1, Golf Course Rd. utility extension-Great River Acres, to TNT Aggregates in the amount of \$3,549,000.00. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

There being no further business, the meeting adjourned at 7:27 a.m.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0183 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 3/21/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving the verified claims for the period March 5, 2019 to March 18, 2019 in the total amount of \$1,147,274.87, of which \$377,707.50 are bond payments.

Sponsors:

Indexes:

Code sections:

Attachments: [COUNCIL BILL LIST 03-25-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period March 5, 2019 to March 18, 2019 in the total amount of \$1,147,274.87, of which \$377,707.50 are bond payments.

Requested City Council Action

Make a motion approving the verified claims for the period March 5, 2019 to March 18, 2019 in the total amount of \$1,147,274.87, of which \$377,707.50 are bond payments.

DATE: 03/20/2019
 TIME: 11:55:20
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0500050	E3 CONSULTING SERVICES	-146.63
1309335	MINNESOTA REVENUE	146.63
	TOTAL	0.00
CITY WIDE		
1915248	SOFTWARE HARDWARE INTEGRATION	6,612.00
1920245	STEWART SOUND SYSTEM LLC	445.62
	TOTAL CITY WIDE	7,057.62
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	55.10
0221650	BURGGRAF'S ACE HARDWARE	23.99
0315455	COLE HARDWARE INC	229.26
0920060	ITASCA COUNTY TREASURER	150.13
1405725	NETWORK SERVICE COMPANY	33.62
1801610	RAPIDS PLUMBING & HEATING INC	394.00
	TOTAL BUILDING MAINTENANCE-CITY HALL	886.10
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	112.89
1915248	SOFTWARE HARDWARE INTEGRATION	148.00
	TOTAL COMMUNITY DEVELOPMENT	260.89
COUNCIL/COMMISSION/BOARDS		
1309495	MINUTEMAN PRESS	64.91
	TOTAL COUNCIL/COMMISSION/BOARDS	64.91
FINANCE		
0405450	DELUXE	1,291.96
1309495	MINUTEMAN PRESS	14.85
	TOTAL FINANCE	1,306.81
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	2.94

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
0221650	BURGGRAF'S ACE HARDWARE	64.99
0315455	COLE HARDWARE INC	204.16
0321505	CUMMINS INC	188.22
0401804	DAVIS OIL INC	807.02
0513235	EMERGENCY RESPONSE SOLUTIONS	294.34
0609671	FIRE SAFETY USA, INC	49.00
0920060	ITASCA COUNTY TREASURER	95.46
1200500	L&M SUPPLY	31.32
	TOTAL FIRE	1,737.45
INFORMATION TECHNOLOGY		
0500050	E3 CONSULTING SERVICES	586.50
0718070	GRAND RAPIDS STATE BANK	55.00
	TOTAL INFORMATION TECHNOLOGY	641.50
PUBLIC WORKS		
0100046	ASV HOLDINGS INC	180.99
0103325	ACHESON TIRE INC	220.00
0301655	CARGILL INCORPORATED	2,324.91
0301685	CARQUEST AUTO PARTS	63.16
0315455	COLE HARDWARE INC	58.05
0401420	DAKOTA FLUID POWER, INC	42.30
0401804	DAVIS OIL INC	7,447.98
0514802	ENVIROTECH SERVICES INC	5,332.00
0518366	ERICKSON'S ITASCA LUMBER INC	78.60
0800040	H & L MESABI	2,106.00
0920060	ITASCA COUNTY TREASURER	1,163.78
1200500	L&M SUPPLY	45.98
1209735	LITTLE FALLS MACHINE INC	167.78
1301213	MARTIN'S SNOWPLOW & EQUIP	20.87
1415030	NAPA SUPPLY OF GRAND RAPIDS	67.49
1503150	OCCUPATIONAL DEVELOPMENT CTR	3,040.00
1615427	POKEGAMA LAWN AND SPORT	33.60
1800655	R & R SPECIALTIES INC	4,085.10
2018560	TROUT ENTERPRISES INC	150.00
2305453	WESCO RECEIVABLES CORP	1,242.00
	TOTAL PUBLIC WORKS	27,870.59
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	26.65

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FLEET MAINTENANCE		
0920060	ITASCA COUNTY TREASURER	88.33
1201850	LAWSON PRODUCTS INC	587.16
1301720	MATCO TOOLS	99.95
	TOTAL FLEET MAINTENANCE	802.09
POLICE		
0118625	ARROW EMBROIDERY/PHOTO EXPRESS	36.98
0221650	BURGGRAF'S ACE HARDWARE	26.57
0301685	CARQUEST AUTO PARTS	148.12
0920060	ITASCA COUNTY TREASURER	2,733.08
1000075	JP ENTERPRISES INC	3,633.55
1201434	LAKE WOODS CHRYSLER	109.73
1301025	MAKI BODY & GLASS	415.38
1605665	PERSONNEL DYNAMICS LLC	388.80
2000400	T J TOWING	1,015.00
	TOTAL POLICE	8,507.21
CENTRAL SCHOOL		
0113233	AMERIPRIDE SERVICES INC	56.82
0401425	DAKOTA SUPPLY GROUP	246.44
1309050	MIDWEST SECURITY & FIRE INC	312.00
1405725	NETWORK SERVICE COMPANY	55.74
	TOTAL	671.00
AIRPORT		
0504825	EDWARDS OIL INC	943.20
0920060	ITASCA COUNTY TREASURER	130.71
1105444	KELLER FENCE COMPANY	450.00
1608345	PHILS GARAGE DOOR	1,211.90
2018680	TRU NORTH ELECTRIC LLC	907.25
	TOTAL	3,643.06
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE SERVICES INC	109.14
0301685	CARQUEST AUTO PARTS	9.37

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
0315455	COLE HARDWARE INC	14.97
0920060	ITASCA COUNTY TREASURER	32.72
1309090	SUPERONE FOODS NORTH	27.13
1405725	NETWORK SERVICE COMPANY	211.75
1605611	PEPSI BEVERAGES COMPANY	378.67
1615423	POKEGAMA ELECTRIC INC	88.80
1901535	SANDSTROM'S INC	715.09
TOTAL GENERAL ADMINISTRATION		1,587.64
STATE HAZ-MAT RESPONSE TEAM		
1915248	SOFTWARE HARDWARE INTEGRATION	549.00
TOTAL		549.00
CEMETERY		
0920060	ITASCA COUNTY TREASURER	92.08
1615427	POKEGAMA LAWN AND SPORT	4,239.31
2009725	TITAN MACHINERY INC	490.30
TOTAL		4,821.69
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE SERVICES INC	30.00
0920060	ITASCA COUNTY TREASURER	73.42
TOTAL		103.42
GO STATE-AID ST BONDS 2007B		
2305447	WELLS FARGO BANK NA	81,075.00
TOTAL		81,075.00
GO STATE-AID BONDS 2012B		
2305447	WELLS FARGO BANK NA	296,632.50
TOTAL		296,632.50

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE
GENERAL CAPITAL IMPRV PROJECTS		
2010-5 MS RIVER PD BRIDGE		
1309360	MN DEPT OF TRANSPORTATION	469.10
1815125	ROBERT R SCHROEDER CONST INC	138,103.87
1900225	SEH	12,087.00
TOTAL 2010-5 MS RIVER PD BRIDGE		150,659.97
ISD#318 LAND SALES & EXCHANGE		
T001225	WALKER APPRAISALS	2,200.00
TOTAL ISD#318 LAND SALES & EXCHANGE		2,200.00
GR ARTS & CULTURE CPTL PRJS		
0615629	FORECAST PUBLIC ARTWORKS DBA	3,600.00
T001221	MILLIGAN STUDIO	22,000.00
TOTAL		25,600.00
2018 INFRAST/CPT MNT IMP BONDS		
2018 NE IMPROVEMENTS		
1900225	SEH	554.41
TOTAL 2018 NE IMPROVEMENTS		554.41
CAPITAL MAINT IMPRV PLAN		
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	5,719.03
0718010	CITY OF GRAND RAPIDS	2,880.94
TOTAL CAPITAL MAINT IMPRV PLAN		8,599.97
2019 INFRASTRUCTURE BONDS		
2019-1 GLF COURSE RD UTIL EXT		
1900225	SEH	55,230.64
TOTAL 2019-1 GLF COURSE RD UTIL EXT		55,230.64
2019-2 COHASSET TRAIL		
1900225	SEH	127.50
TOTAL 2019-2 COHASSET TRAIL		127.50

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE
STORM WATER UTILITY		
0401804	DAVIS OIL INC	8,065.41
0920060	ITASCA COUNTY TREASURER	337.65
1612045	PLAGEMANNS LANDSCAPING INC	9,715.00
	TOTAL	18,118.06
CABLE TV COMMISSION		
1920245	STEWART SOUND SYSTEM LLC	4,800.00
	TOTAL	4,800.00
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 704,109.03
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	4,500.00
0116600	APPLE VALLEY, CITY OF	1,311.00
0201354	B. BAIRD-PETTY CASH FUND	4.05
0205640	LEAGUE OF MN CITIES INS TRUST	1,328.00
0305530	CENTURYLINK QC	259.00
0609685	FIREMEN'S RELIEF ASSOCIATION	2,000.00
0701105	KARL GAALAAS	58.00
0718015	GRAND RAPIDS CITY PAYROLL	247,944.70
0718070	GRAND RAPIDS STATE BANK	873.16
0718350	CONOR GRIGSBY	214.62
0809115	HIBBING COMMUNITY COLLEGE	555.00
0900060	ICTV	75.00
0914295	JEFFREY INGLE	510.88
0920036	ITASCA COUNTY ATTORNEY OFFICE	577.18
1209527	JOHN R. LINDER	58.00
1300140	MINNESOTA PIE	180.00
1301146	MARCO TECHNOLOGIES, LLC	1,848.15
1301650	SEAN MARTINSON	786.14
1305046	MEDIACOM LLC	128.45
1309098	MINNESOTA MN IT SERVICES	443.80
1309134	MINNESOTA STATE COMMUNITY	125.00
1309147	MACTA	580.00
1309180	MN STATE FIRE CHIEFS ASSOC	940.00
1309332	MN STATE RETIREMENT SYSTEM	2,520.00
1309335	MINNESOTA REVENUE	1,362.47
1315630	ASHLEY MORAN	19.21
1315654	NATHAN MORLAN	138.00
1405850	NEXTERA COMMUNICATIONS LLC	448.59
1516220	OPERATING ENGINEERS LOCAL #49	104,022.00
1609561	PIONEER TELEPHONE	9.79

DATE: 03/20/2019
 TIME: 11:55:21
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 03/25/2019

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1621105	P.E.R.A.	1,347.74
1621130	P.U.C.	38,821.36
1903557	TROY SCOTT	12.00
1913344	HEATH SMITH	20.80
2000490	TDS Metrocom	699.09
2018555	CHAD TROUMBLY	58.00
2114750	UNUM LIFE INSURANCE CO OF AMER	254.61
2205637	VERIZON WIRELESS	1,926.82
2209665	VISA	6,969.49
2209705	VISIT GRAND RAPIDS INC	19,209.64
2305825	WEX INC	26.10
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$443,165.84
TOTAL ALL DEPARTMENTS		1,147,274.87



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0164 **Version:** 1 **Name:** Artwork Design Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 3/13/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving Artwork Design Agreement with Milligan Studio for creation and installation of three sculptures and authorize payment.

Sponsors:

Indexes:

Code sections:

Attachments: [Milligan Studio Artwork Design Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Artwork Design Agreement with Milligan Studio for creation and installation of three sculptures and authorize payment.

Background Information:

The Arts & Culture Commission reviewed several responses to request for qualifications to create and install a series of three sculptures as part of the Public Art Project. Three artists/studios presented design and concepts on February 26, 2019. After careful deliberation, the Commission is recommending the Council execute an agreement with Milligan Studio for their sculpture series titled, "The Memory of Water." The agreements notes a total cost of \$30,000 to complete the scope of work as presented. Payment in the amount of \$22,000 will be made upon execution of the agreement and the final payment of \$8,000 at completion of sculpture installations.

Staff Recommendation:

Approve the agreement and authorize payment as specified.

Requested City Council Action

Make a motion approving the Artwork Design Agreement with Milligan Studios and authorize payment as part of the Public Art Project.

ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids ("City") and Milligan Studio, 459 Selby Avenue, St. Paul, MN 55102 ("Artist") selected by the Grand Rapids Arts & Culture Commission to create three sculptures to be placed in downtown Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected the ("Artist") to for the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artist agrees to create and install the three sculptures as identified in Attachment 1 of this Agreement. City agrees to install and pay for the expenses related to ground preparation (concrete bases, river rock, footings, etc.).

Artist agrees to mentorship and community engagement as described in Attachment 1.

2. Schedule. The Artists shall complete and install sculptures prior to September 1, 2019. Please note that this date governs over the date identified in Attachment 1.

3. Compensation. The Artist shall be paid a Lump Sum fee of \$30,000 to complete the Scope of Work. Payment to Artist shall be as follows: \$22,000 upon execution of the Agreement and \$8,000 upon final completion of Scope of Work.

4. Insurance. City waives any insurance requirements for Artist.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

ARTISTS:

By: _____

Alan Scott Milligan

Name: _____

Printed Name: ALAN SCOTT MILLIGAN

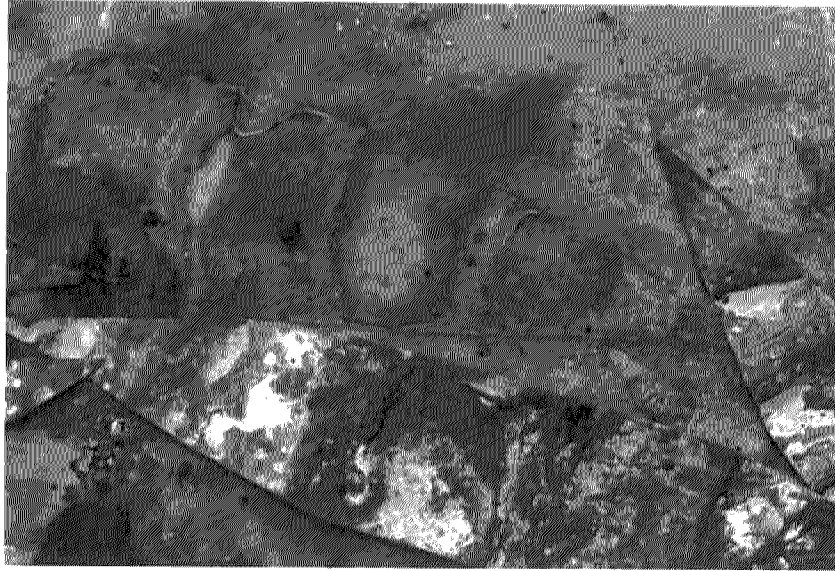
By: _____

Nicole Mary Milligan

Name: _____

Printed Name: Nicole Mary Milligan

ATTACHMENT 1



The Grand Rapids Project:

The Memory of Water

Above:
Process detail.
Maquette of bronze waves, inspired by
"A time when the sea and sky were one."
The metal is primarily to look like water on one side, and the Aurora
Borealis mixed with purple, when viewed underneath.

Submitted by The Milligan Studio
Dr. Nicole Marie Milligan (S.M. Kelby)
Alan S. Milligan
459 Selby Avenue
St. Paul, Minnesota 55102
651.756.7683
themilliganstudio.com
themilliganstudio@gmail.com
TheMilliganStudio
ASMilliganSculptor

THE GRAND RAPIDS PROJECT: *The Memory of Water*

The Memory of Water will return the “rapids” back to Grand Rapids. The triptych will be striking—boldly patinated in shades of blue, purple, and green. When viewed from above, these venetian bronze waves will appear to be the color of water and yet when viewed from underneath they resemble the Northern Lights. Each of the three sculptures will build upon the narrative of the rapids growing in strength until it overtakes the viewer in an immersive experience in the final work.

Made of bronze, stainless steel, and local river rock, *The Memory of Water* will be fabricated using several classical techniques. The bronze will be hand-worked in *repoussé* technique to replicate the waves and eddies of moving water. (See enclosed *At The Mercy*, Pg. 6) The stainless steel will be rolled to create arcs that emulate the waveform.

The Memory of Water is a site-specific narrative work that will be both safe and welcoming for all as it is ADA compliant. Every 2.5 mm edge will be rounded. The bars are varied and spaced in such a way that will not invite climbing. Bronze and stainless steel are graffiti resistant materials proven to withstand Minnesota weather.

It is our hope that the work will inspire reverence for the power of water and an invitation to experience the environment.

TIMING:

Fabrication: March 15 to June 15

Installation: June 26-30. (It should take two days to install, weather permitting.)

MENTORSHIP & COMMUNITY ENGAGEMENT:

As our practice is rooted in community engagement and educational residencies, we are very interested in mentoring early career sculptors. We can offer a private room w/bath and board at our Victorian home on Selby Avenue in St. Paul for sculptors who wish to assist on this project on a weekly (5 day) or weekend basis. During the process of installation, we would welcome local artists who wished to participate.

For Community Engagement, we propose a site-specific *Remembrance Project*, which can be installed at an appropriate public space such as a library or Town Hall. This is a temporary sculptural installation consisting of a hundred paper boats moored to pencils. These



boats are an invitation for community members to explore what they want to remember or be remembered for. In late June, during the installation of *The Memory of Water*, the collected memory fragments gathered from the boats could be used to inspire poems created in a community writing workshop lead by Dr. Milligan, who writes under the name of N.M.Kelby. (nmkelby.com).

OTHER CONSIDERATIONS:

LIGHTING

Most communities have a separate budget for lighting, and so we did not include that cost in our proposal. However, we do have a Minnesota-based commercial solar company we work with. If you would like us to pursue a plan for lighting for *The Memory of Water*, we could do so. We've been designing an interior lighting system contained within the tubes of the third larger piece, *Ultramarine*, which will appear as if the sculpture is made of stars and be cost efficient, which we would offer as an option along with a more traditional lighting scheme.

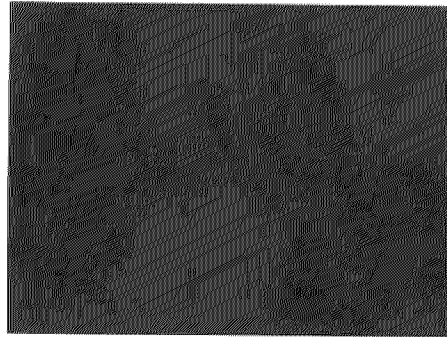
RIVER ROCK:

It is our understanding via an email from City Administrator Tom Pagel that there is “A lot of natural round stone of many shapes and sizes” in the area. We're hoping that some of these rocks are easily procured for little or no cost once winter is over. We tried making

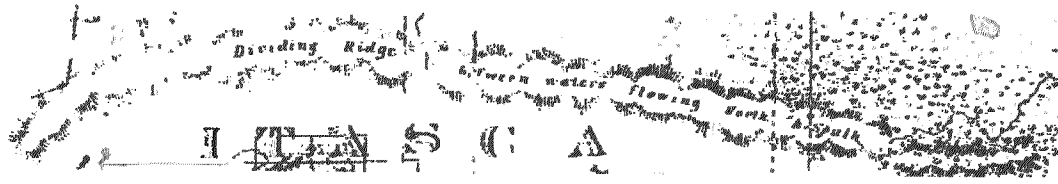
contact with appropriate local businesses, but they seemed to be seasonal. That said, we do have a Contingency Fund written into the budget to cover unforeseen costs such as this. The “boat” at Location 3 is envisioned as a series of rocks placed together in a boat shape to function as a bench.

Given the size of the sites, *The Memory of Water* would facilitate both communal and individual experiences. The work can be appreciated by those viewing in vehicle traffic or walking along the intersecting paths, as each of the individual works can be “read” from afar and yet have intimate details.

We are very thankful for having the opportunity to offer our proposal to you. The following are sketches of the proposed work.



Underside of bronze waves that will resemble the Aurora Borealis.



Location #1

(NE corner of NW 3rd Ave and NE 5th St.)

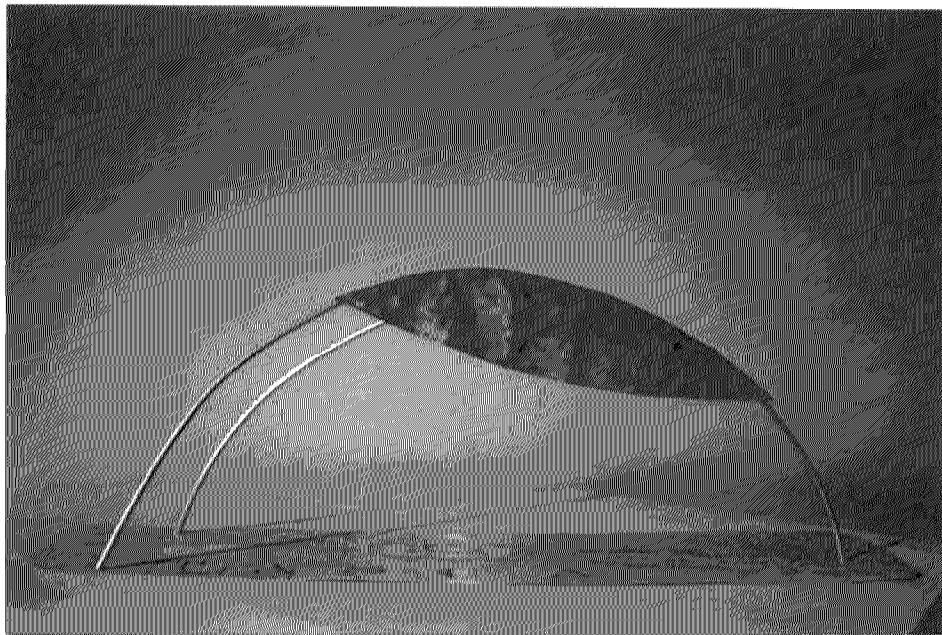
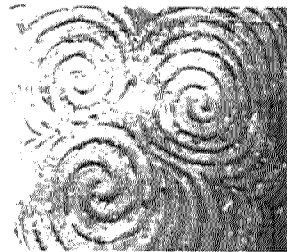
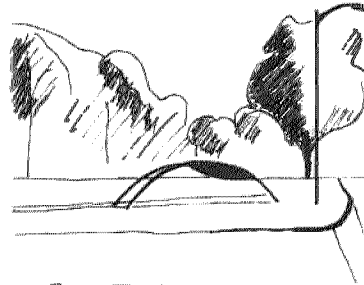
The Memory of Water: The Time Before

10' (W) x 10' (L) x 6' (H)

What does the water remember? The time before.

The Memory of Water begins at "the Dividing Ridge between waters flowing North and South," as this 1884 map indicates. The image of the map, which was provided by Lilah Crowe, Executive Director of the Itasca County Historical Society, will be stamped into the concrete base so that visitors can discover how the area looked before the dam was built.

The pattern on the bronze wave is influenced by stone carvings of an eddy of water detail from Newgrange, on the River Boyne County Meath, Ireland. (Right)



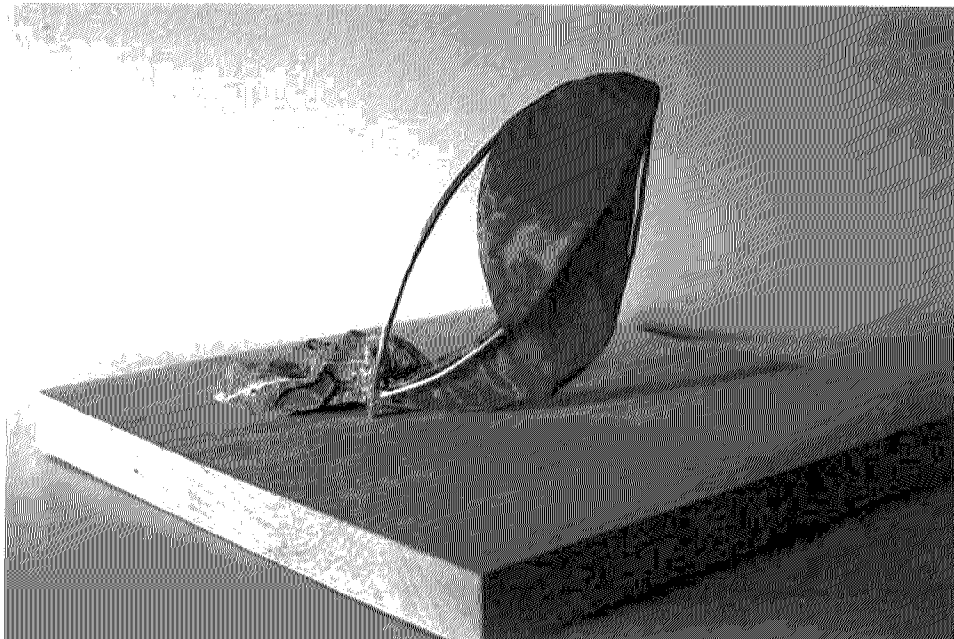
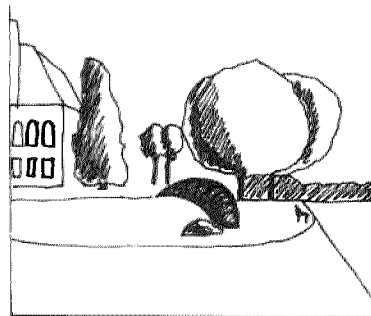


Location #2
(SE corner of NW 1st Ave and NE 5th St.)
The Memory of Water: Rain Becomes
10' (W) x 10' (L) x 6' (H)

What does the water remember? When the rain begins.

Bronze, stainless steel, and locally sourced river rock.
The rain falls and becomes the river. It banks over the stones and the rapids form.

The patinated bronze sheet is influenced by eddies in rushing water.



Location #3

(NE corner of NE 1st Avenue and Itasca Street)
The Memory of Water: Ultramarinus
10' (W) x 42' (L) x 8' (H)

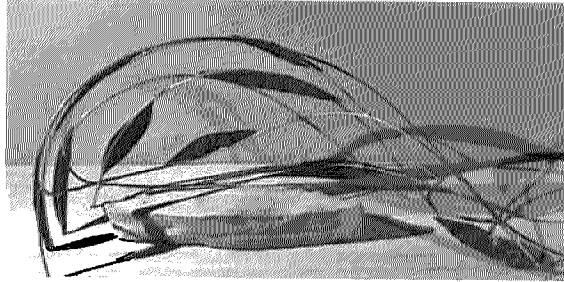
What does the water remember? When the sky and sea were one.

Some believe that there was a time when the sky and the sea were one. *Ultramarinus (Beyond the Sea)*, the final work in *The Memory of Water*, remembers that time.

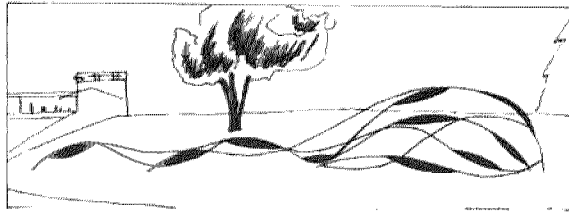
The piece depicts the rapids as they once raged through the city. Its striking colors, open design, and sitting stones encourages viewers to engage with it. Inspired by the "naked eye" observatory of Astronomer Tycho Brahe, the work invites the public to stargaze celestial events, such as the Aurora Borealis.

With the help of local Atmospheric Scientist Bob Conzemius, we've positioned this final work to have the best visibility of the sites offered.

However, no matter what time of day, visitors can still experience the colors of the Northern Lights, as the underside of the waves have been patinated in those striking green, purple and blue tones.



Detail (above) of sitting area.





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0165 **Version:** 1 **Name:** Approve permanent easement.
Type: Agenda Item **Status:** Consent Agenda
File created: 3/13/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving a public service and infrastructure permanent easement for the East Elementary School project
Sponsors:
Indexes:
Code sections:
Attachments: [Public Service and Infrastructure Easement City](#)
[East Site Roadway Easement Exhibit A](#)

Date	Ver.	Action By	Action	Result
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Consider approving a public service and infrastructure permanent easement for the East Elementary School project

Background Information:

The purpose of this easement is to allow for public access to the Sports Complex. The easement area is currently on property owned by the City and no costs are associated with this easement. The easement documents are attached.

Staff Recommendation:

City staff is recommending approval of a public service and infrastructure permanent easement for the East Elementary School project

Requested City Council Action

A motion to approve a public service and infrastructure permanent easement for the East Elementary School project

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this _____ day of _____, 20____, by and for The CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-015-3201
Existing Legal Description (Document 031951)

THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW ¼ OF THE SW ¼), SECTION 15, TOWNSHIP 55 NORTH, RANGE 25 WEST OF THE FOURTH PRINCIPAL MERIDIAN, LESS THE WEST SIXTEEN (W 16) RODS THEREOF, ACCORDING TO THE UNITED STATES GOVERNMENT SURVEY THEREOF, ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY AND STATE, TOGETHER WITH AN EASEMENT FOR ROAD PURPOSES TO ALLOW INGRESS AND EGRESS TO THE ABOVE DESCRIBED PROPERTY OVER THE NORTH 66 FEET OF THE WEST 364 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER (SW ¼ OF THE SW ¼), SECTION 15, TOWNSHIP 55 NORTH, RANGE 25 WEST.

WHEREAS, Grantor has agreed to grant Grantee an easement for Road Reconstruction, Sidewalk and Utility purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit: Rights to be Acquired:

Parcel 91-015-3201

CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority

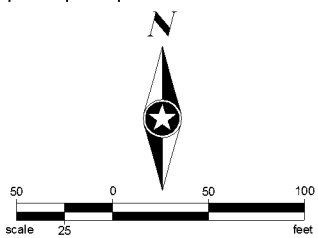
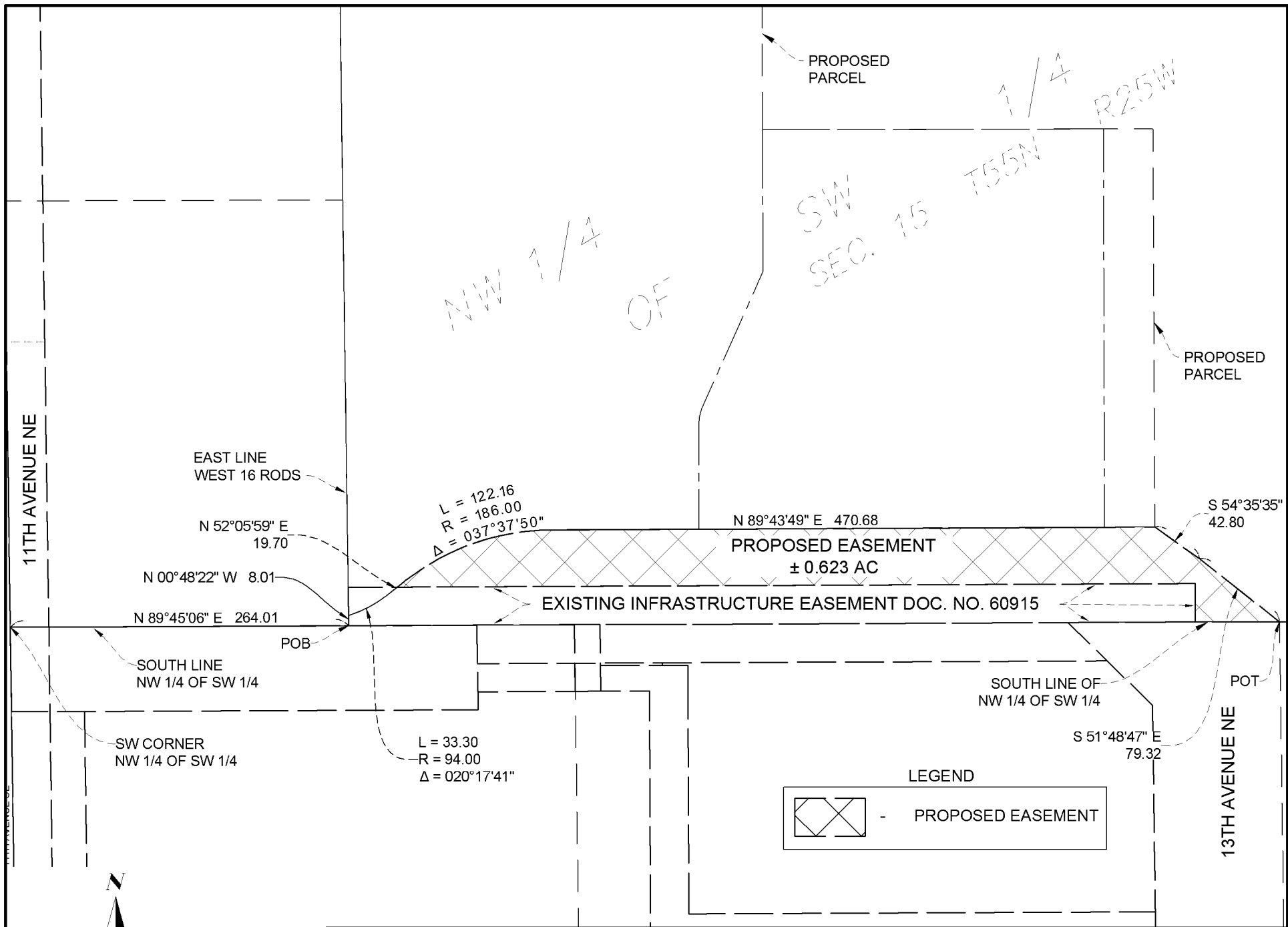
A permanent easement for public service and infrastructure purposes over, under, and across Parcel 91-015-3201, That part of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ of the SW $\frac{1}{4}$), Section 15, Township 55 North, Range 25 West of the Fourth Principal Meridian, according to the United States Government Survey thereof, on file and of record in the Office of the County Recorder of said county and state lying southerly of the following described line:

Commencing at the Southwest Corner of said Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ of the SW $\frac{1}{4}$); thence North 89 degrees 45 minutes 06 seconds East, along the south line of said NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ a distance of 264.01 feet to the east line of the west 16 rods (264 feet) and POINT OF BEGINNING; thence North 0 degrees 48 minutes 22 seconds West along said east line a distance of 8.01 feet to the beginning of a non-tangential curve, concave to the northwest, having a chord bearing of North 62 degrees 14 minutes 49 seconds East, a central angle of 20 degrees 17 minutes 41 seconds, and a radius of 94.00 feet; thence northeasterly along said curve a distance of 33.30 feet; thence North 52 degrees 05 minutes 59 seconds East a distance of 19.70 feet to the beginning of a tangential curve, concave to the southeast, having a central angle of 37 degrees 37 minutes 50 seconds and a radius of 186.00 feet; thence northeasterly along said curve a distance of 122.16 feet; thence North 89 degrees 43 minutes 49 seconds East a distance of 470.68 feet; thence South 54 degrees 35 minutes 35 seconds East a distance of 42.80 feet; thence South 51 degrees 48 minutes 47 seconds East a distance of 79.32 feet to the said south line of said NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ and there terminating.

EXCEPT existing Infrastructure Easement previously acquired by recorded Document No. 60915. Subject to restrictions, reservations, and easements of record. Containing approximately 0.623 acres.

Easement shown on attached EXHIBIT A

Save: 11/27/2018 1:44 PM mmaary Plot: 11/27/2018 1:45 PM P:\E\JLICSCO\147787\9-survey\92-CAD\15-dwg\IC147787_Easement_Exhibits.dwg



PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

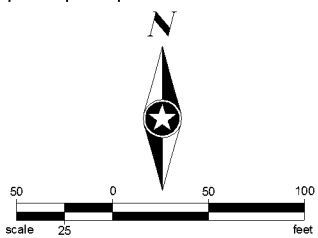
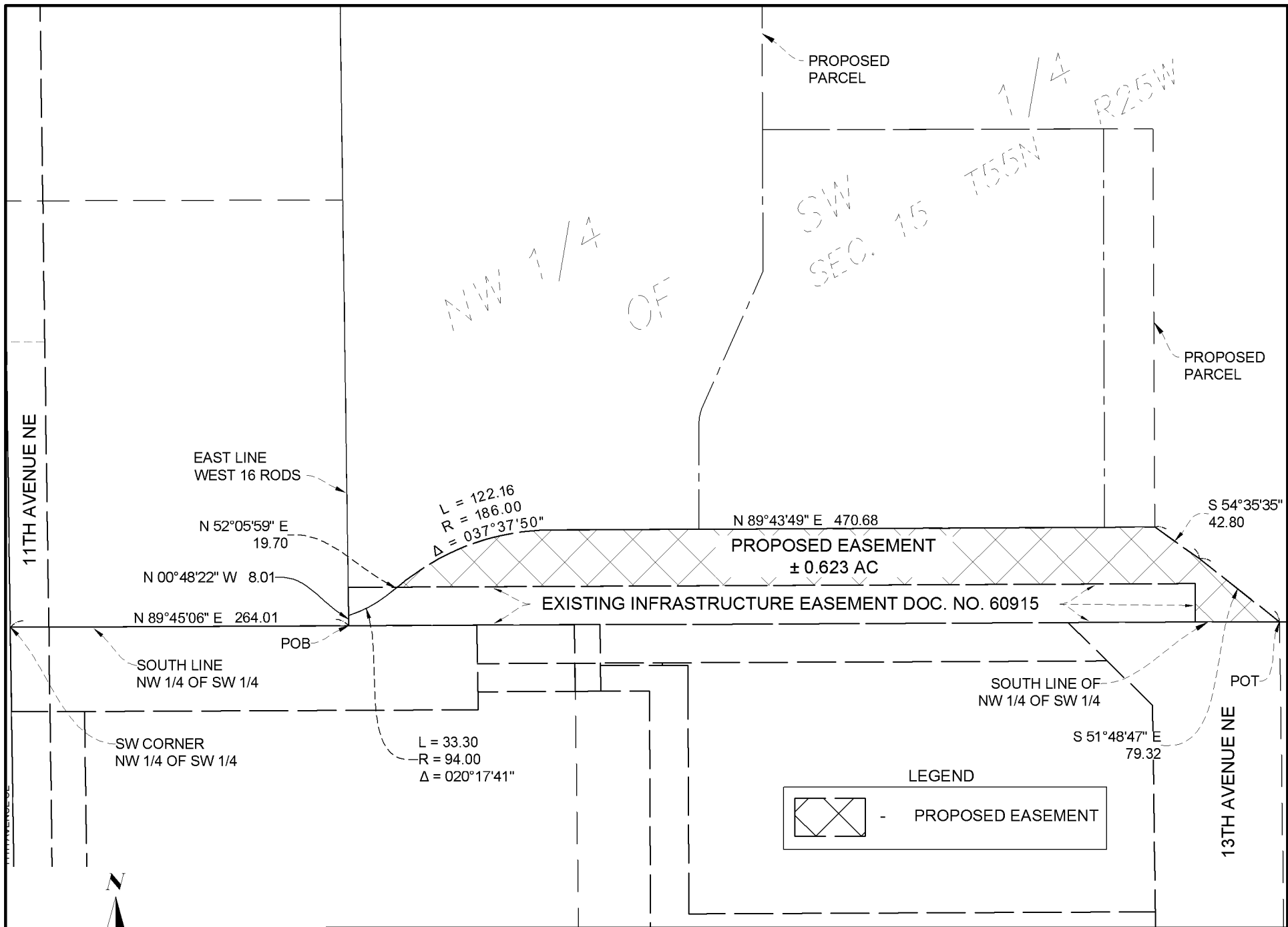
FILE NO.
ICSCO 147787

DATE:
11/27/18

**PROPOSED PERMANENT EASEMENT
GRAND RAPIDS, MINNESOTA**

**EXHIBIT
NO. A**

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PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
ICSCO 147787

DATE:
11/27/18

**PROPOSED PERMANENT EASEMENT
GRAND RAPIDS, MINNESOTA**

**EXHIBIT
NO. A**



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0167 **Version:** 1 **Name:** Temporary Liquor License
Type: Agenda Item **Status:** Consent Agenda
File created: 3/13/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for May 3, 2019.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for May 3, 2019.

Background Information:

St. Joe's has submitted the application for a temporary liquor license for an event on May 3, 2019 at St. Joseph's Catholic Church. Fee and insurance has been received and remain on file.

Staff Recommendation:

Approve and authorize submittal to the State for issuance.

Requested City Council Action

Make a motion approving temporary liquor licence application for St. Joseph's Catholic Church.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0169	Version:	1	Name:	CP 2014-2 Approve plans and advertise for bids
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	3/13/2019	In control:		In control:	City Council
On agenda:	3/25/2019	Final action:		Final action:	
Title:	Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2014-2, the 2019 Street Improvements Project.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	3-25-19 Resolution CP 2014-2 Ordering Advertisement				

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2014-2, the 2019 Street Improvements Project.

Background Information:

Plans and specifications are complete and ready for advertising for bids on CP 2014-2, the 2019 Street Improvements Project. The resolution to approve the plans and specifications and advertise for bids is attached.

Staff Recommendation:

City staff recommends adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2014-2, the 2019 Street Improvements Project.

Requested City Council Action

A motion adopting a resolution approving the plans and specifications and ordering the advertisement for bids for CP 2014-2, the 2019 Street Improvements Project.

Council member _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
ORDER ADVERTISEMENT FOR BIDS FOR
2019 Street Improvements Project
City Project 2014-2**

WHEREAS, Resolution 19-16, ordered in the project and directed the preparations of plans and specifications for CP 2014-2, the 2019 Street Improvements Project, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS,
MINNESOTA:

1. The plans and specifications for this project, copies of which were presented to the City Council and on file in the City Engineer's office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the City Engineer until 10:00 a.m., on Thursday, April 25, 2019, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Engineer, will then be tabulated, and will be considered by the Council at the regular meeting of the Council at 5:00 p.m., Monday, May 13, 2019, in the Council Chambers. Any bidder whose responsibility is questioned during consideration of the bids will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 25th day of March, 2019.

Dale Adams, Mayor

ATTEST:

Kim Johnson-Gibeau, City Clerk

Council member _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0171 **Version:** 1 **Name:** Reif Temp Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 3/15/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving temporary liquor license for Reif Arts Council, event scheduled for April 30, 2019.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor license for Reif Arts Council, event scheduled for April 30, 2019.

Background Information:

The Reif Arts Council has submitted the application for a temporary liquor license for an event on April 30, 2019 at the Old Central School. Fee and insurance has been received and remain on file.

Staff Recommendation:

Approve and authorize submittal to the State for issuance.

Requested City Council Action

Make a motion approving temporary liquor license application for Reif Arts Council.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0173 **Version:** 1 **Name:** HRA By-laws - revised
Type: Agenda Item **Status:** Consent Agenda
File created: 3/18/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving revised By-Laws for the Housing & Redevelopment Authority.
Sponsors:
Indexes:
Code sections:
Attachments: [HRA Bylaws. 2019 Revision.pdf](#)
[2019-03 Bylaws Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving revised By-Laws for the Housing & Redevelopment Authority.

Background Information:

The Grand Rapids HRA has reviewed their By-laws and identified some needed updates. Attached are the draft changes to the By-Laws and the Resolution adopted by the HRA approving the updates at their meeting on February 20, 2019.

Staff Recommendation:

Review and approve/disapprove recommended changes to the By-laws.

Requested City Council Action

Make a motion to approve revised By-Laws for the Grand Rapids Housing & Redevelopment Authority as presented.

**BYLAWS OF THE
HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MINNESOTA**

ARTICLE I – NAME AND AUTHORITY

Section 1. Name: The name of the Authority shall be the “Housing and Redevelopment Authority of Grand Rapids, Minnesota.”

Section 2. Purpose: The Housing and Redevelopment Authority of Grand Rapids is organized to ensure that safe, decent, affordable housing conditions are available to the residents of the city. The HRA works to achieve excellence in the property we own and manage, and in the programs and services we provide.

Section 3. Office: The offices of the Authority shall be within the City of Grand Rapids, Minnesota. The Authority may hold its meetings at such other places as it may designate.

ARTICLE II – BOARD MEMBERSHIP

Section 1. Membership: Five commissioners, all residents of the City of Grand Rapids, shall be appointed by the Grand Rapids City Council. Membership of the Authority shall consist of the Board of Directors. Pursuant to 24 CFR Part 964, one of the Members shall be a tenant of a GRHRA public housing unit located within the City of Grand Rapids, if such a tenant applies for the position and a position is open.

Section 2. Term of Appointment: Commissioners serve a five-year term and may be reappointed by the City Council. No commissioner shall serve more than (2) five-year terms, or more than terms totaling 10 years unless they had finished an un-expired term as defined in the following Section 3.

Section 3. Un-expired Terms: If any appointment becomes vacant prior to the five-year term, the City Council may seek applicants and appoint another citizen to the un-expired term. Commissioner terms by City Council appointment shall not exceed (10) total years of Board membership. However, if a Member begins a term by replacing a Member who had not completed his/her term, that period of time will not be counted against the maximum 10-year Membership service.

Section 4. Staggered Terms: At the time of these amended by-laws, there is a desire to have Membership terms staggered so that only one of the Member appointments expires per year. To accomplish staggered terms, the City Council may extend existing terms to accomplish this goal. Any extensions are not included in the maximum 10 year appointment.

ARTICLE III – BOARD OF DIRECTORS

Section 1. Board Role and Compensation: The board is responsible for the overall policy and direction of the Authority and delegates responsibility of the day-to-day operations to the staff. The board receives no compensation other than a monthly per diem that may be authorized at the annual meeting or expenses incurred during the course of board duties.

Section 2. Meetings and Notice: The regular meetings of the Authority shall be held on the third Wednesday of each month at 4:00 p.m. at its office, or another chosen facility of the Authority.

Section 3. Annual Meeting: The annual reorganizational meeting of the Authority shall take place just prior to the time and place of the regular January board meeting.

Section 4. Special Meetings: Special meetings of the Authority may be called by the Chairperson or two members of the Authority for the purpose of transacting any business designated in the call. Notice of special meetings requires two business days' notice for members, staff and the public.

Section 5. Quorum: A Majority of the sitting members shall constitute a quorum for the purpose of conducting business transactions to take place and motions to pass. A smaller number of members may adjourn from time to time until a quorum is obtained. When a quorum is in attendance, action may be taken by the Authority.

Section 6. Manner of Voting: The voting on all questions coming before the Authority shall be by roll call, and the yeas and nays shall be entered into the minutes of such meeting. All resolutions shall be in writing and shall be made part of the journal of the proceedings of the Authority.

Section 7. Conflict of Interest Policy: The Authority will adopt a conflict of interest policy and all members of the board must sign this document on an annual basis. Copies of the signed documents will be on file with the Executive Director.

Section 8. Special Committees of the Board: Special committees may be appointed by the Chairperson of the board, with the concurrence of the members, for any special tasks as circumstances warrant. A special committee shall limit its activities to the accomplishment of the task for which it is appointed and shall have no power to act except such as is specifically conferred by action of the Board. Special committees must have at least one member of the Board of Directors.

ARTICLE IV – OFFICERS

Section 1. Officers: The officers of the Authority shall be a Chairperson, a Vice-Chairperson and a Secretary/Treasurer.

Section 2. Chairperson: The Chairperson shall preside at all meetings of the Authority; sign all contracts deeds and other instruments made by the Authority.

Section 3. Vice-Chairperson: The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson.

Section 4. Secretary/Treasurer: The Secretary/Treasurer shall be responsible for keeping records of board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each board member, assuring that board records are maintained, and making financial information available to all board members.

Section 5. Election Procedures: Officers shall be elected at the annual reorganizational meeting of the board each January at which time a quorum must be present.

Section 6. Resignation, Termination and Absences: Resignation from the board must be in writing and received by the Chairperson or Secretary. A board member may be terminated from the board due to

excess absences, more than two from the board in a year. A board member may be removed for other reasons by a three-fourths vote of the remaining directors.

Section 7. Vacancies of Officers: Should the office of Chairperson, Vice-Chairperson or Secretary/Treasurer become vacant, the board shall elect a successor from its membership at the next regular meeting, and such election shall be for the unexpired term of said office.

ARTICLE V – EXECUTIVE DIRECTOR AND STAFF

Section 1. Executive Director: The Executive Director is hired by the board and the compensation of the Director shall be determined by the board. The Executive Director has day-to-day responsibilities for the Authority, including carrying out the Authority’s goals and policies. The Executive Director shall be charged with the management of the housing projects of the Authority and will attend all board meetings, report on the progress of the organization, answer questions of the board members and carry out the duties described in the job description.

The board may designate other duties as necessary. As assistant to the Secretary, the Executive Director shall keep the records of the Authority, shall act as secretary of the meetings and record all votes and keep a record of the proceedings of the Authority. The Director shall maintain updated policy and personnel documents. The Executive Director shall hire and manage staff.

The Director shall have the care and custody of all funds of the Authority and shall deposit the same in the name of the Authority in such bank or banks as the Authority may select. The Executive Director shall sign all orders and checks for the payment of money, and shall pay and disburse such moneys under the direction of the Authority. Except as otherwise authorized by resolution of the Authority, all such order and checks shall be counter-signed by the Chairperson and Secretary/Treasurer. The Director shall keep regular books of accounts showing receipts and expenditures and shall render to the Authority at each regular board meeting an account of transactions and also of the financial condition of the Authority. The Executive Director shall give such bond for the faithful performance of his/her duties as the Authority may determine.

ARTICLE VI – AMENDMENTS

Section 1. Amendments to Bylaws: The bylaws of the Authority shall be amended with the approval of a quorum of Board Members at a regular or special meeting.

**Housing and Redevelopment Authority
of Grand Rapids, Minnesota**

411 Seventh Street NW
Grand Rapids, MN 55744
Telephone: (218) 326-9515
Fax: (218) 326-5019



**RESOLUTION OF THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF GRAND RAPIDS,
MINNESOTA, APPROVING THE REVISED BYLAWS AS FOLLOWS:
RESOLUTION 2019-03**

Motion by Commissioner Henrichsen, seconded by Commissioner Toven to approve Resolution 2019-03 as follows:

WHEREAS, the Grand Rapids HRA Board of Commissioners deems it appropriate to adopt bylaws for the purposes of setting forth the operational structure of the Board and generally providing for the governance of its activities and;

WHEREAS, the current bylaws were reviewed and recommended changes to those bylaws have been made and;

WHEREAS, all proposed revisions were duly presented, reviewed, and discussed at the regular meeting of the Grand Rapids HRA Board of Commissioners held on February 20th, 2019 and;

WHEREAS, the Grand Rapids HRA Board of Commissioners reviewed in entirety the proposed amended Bylaws attached.

THEREFORE, BE IT RESOLVED by the Grand Rapids Housing & Redevelopment Authority that the amended Bylaws be adopted and become effective this date 20 February 2019 and forwarded the Grand Rapids City Council for approval.

Dated this 20th day of February, 2019.

Voting Aye: Rossman, Henrichsen, Toven, Blake

Voting Nay: None

Absent: Meyer

WHEREUPON, the Chair declared the motion carried and Resolution 2019-03 adopted.

Kathleen Blake, Chair Date

Chris Henrichsen, Secretary Date



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0176 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 3/19/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Considering adopting a resolution accepting a Hazardous Materials Emergency Planning Grant.
Sponsors:
Indexes:
Code sections:
Attachments: [FD Homeland Security Gnt Res](#)

Date	Ver.	Action By	Action	Result
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Considering adopting a resolution accepting a Hazardous Materials Emergency Planning Grant.

Background Information:

The Grand Rapids Fire Department has applied and been awarded \$19,220.00 of funding for the Hazardous Material Chemical Assessment Team to be reimbursed at an 80/20 match, used for training and educational purposes. The twenty percent funding match is accounted for within the Hazmat Teams regular budget.

Staff Recommendation:

Adopt a resolution accepting a Hazardous Materials Emergency Planning Grant in the amount of \$19,220.00 on behalf of the Hazardous Material Chemical Assessment Team.

Requested City Council Action

Adopt a resolution accepting a Hazardous Materials Emergency Planning Grant on behalf of the Hazardous Material Chemical Assessment Team.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING A \$19,220 GRANT FROM THE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT WITH THE REQUIRMENT OF MATCHING FUNDS IN THE AMOUNT OF \$4,805 TO THE GRAND RAPIDS FIRE DEPARTMENT FOR TRAINING and EDUCATION FOR THE CHEMICAL ASSESSMENT TEAM

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Division of Homeland Security and Emergency Management have awarded the Grand Rapids Fire Department a \$19,220 grant with the requirement of matching funds in the amount of \$4,805 for training and education for the Chemical Assessment Team.

Adopted this 25th day of March 2019.

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0178 **Version:** 1 **Name:** Consider approving Golf Course Employees
Type: Agenda Item **Status:** Consent Agenda
File created: 3/19/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving Golf Course Employees
Sponsors:
Indexes:
Code sections:
Attachments: [2019 Wages Golf Staff and Maintenance](#)

Date	Ver.	Action By	Action	Result
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Consider approving Golf Course Employees

Background Information:

The attached list of golf course employees are all in the seasonal category. The positions are for maintenance, golf shop cashier, and outdoor services. Employment start dates vary from person to person. Earliest start date is April 1 and ends no later than October 31.

Staff Recommendation:

Approve hiring of seasonal employees

Requested City Council Action

Approve hiring of the attached list of seasonal employees at Pokegama Golf Course. Employment to begin no sooner than April 1 and end no later than October 31, 2019. All wages listed are hourly. Funding will come from the 2019 Pokegama Golf Course budget approved by council.

EmplNum	EmplFName	EmplLName	2019
0312	MIKAYLA J	KROMY	\$ 12.50
0345	KENT W	BARIL	\$ 14.25
0365	KIRK P	SKELLY	\$ 12.50
0368	JUDITH M	TAYLOR	\$ 10.50
0393	CLINTON A	DEANS	\$ 11.00
0395	THOMAS J	CARLSON	\$ 10.00
2292	REIDAR P	JENSEN	\$ 10.25
3334	SHARI L	HUSON	\$ 12.50
3336	REED C	KOTTKE	\$ 10.50
3337	EMMA J	PETERMEIER	\$ 10.50
3339	ANTHONY P	DELGRECO	\$ 10.00
3340	LOGAN	KUSCHEL	\$ 10.00
3348	MICHAEL F	KLABOUGH	\$ 12.50
3349	PAUL R	JENSEN	\$ 10.00
3350	MARIE M	NALAN	\$ 10.00
3354	DREW D	KUSCHEL	\$ 10.00
3356	KATHLEEN B	PETERMEIER	\$ 10.25
	ANDREW	BUELL	\$ 10.00
	ASHLEY	BUELL	\$ 10.00



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0179 **Version:** 1 **Name:** Operating Transfer 407 to 401 \$2,853
Type: Agenda Item **Status:** Consent Agenda
File created: 3/19/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider adopting a resolution authorizing an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Improvements Projects Fund.
Sponsors:
Indexes:
Code sections:
Attachments: [\\$2,853 operating transfer from CIP to 401-CC Roof Plan](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution authorizing an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Improvements Projects Fund.

Background Information:

The City Council requested the proposal/contract to prepare a West Arena Roof Plan for the IRA Civic Center with DSGW for a fee of \$20,720. The City budgeted to cover costs was established in 2018 in the Capital Fund-Capital Equipment Replacement Fund, however the original expenses were expended in the Capital Project Fund-General Capital Improvement Projects, the shortfall of funding should be from the budgeted amount in the Capital Equipment Replacement Fund.

Staff Recommendation:

Staff recommends adopting a resolution authorizing an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Improvements Projects Fund.

Requested City Council Action

Make a motion adopting a resolution authorizing an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Improvements Projects Fund in the amount of \$2,853.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION AUTHORIZING AN OPERATING TRANSFER FROM THE CAPITAL PROJECT FUND-CAPTIAL EQUIPMENT REPLACEMENT FUND TO THE CAPITAL PROJECT FUND-GENERAL CAPITAL IMPROVEMENT PROJECTS FUND IN THE AMOUNT OF \$2,853

WHEREAS, the City Council requested the proposal/contract to prepare a West Arena Roof Plan for the IRA Civic Center with DSGW for a lump sum fee of \$20,720, and

WHEREAS, since the City budget to cover the costs was established in 2018 in the Capital Fund-Capital Equipment Replacement Fund, the original expenses were expensed out of the Capital Project fund-General Capital Improvement Projects, the shortfall of funding should be from the budgeted amount in the Capital Equipment Replacement Fund,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorizes an operating transfer from the Capital Project Fund-Capital Equipment Replacement Fund to the Capital Project Fund-General Capital Improvement Project Fund in the amount of \$2,853.

Adopted this 25th day of March 2019.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0180	Version:	1	Name:	Approve Cityworks maintenance agreement w_Azteca Systems, Inc.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	3/19/2019	In control:		In control:	City Council
On agenda:	3/25/2019	Final action:		Final action:	
Title:	Consider the approval of the maintenance agreement with Azteca Systems, Inc. for Cityworks software				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Cityworks - Grand Rapids MN - Standard License Agreement 2019				

Date	Ver.	Action By	Action	Result
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Consider the approval of the maintenance agreement with Azteca Systems, Inc. for Cityworks software

Background Information:

The City utilizes Cityworks for the management of storm water infrastructure operations and maintenance, right of way permitting and building and zoning permitting. The license and maintenance agreement is attached. The \$23,000 fee is a budgeted item and has previously been approved.

Staff Recommendation:

City Staff recommends the approval of the maintenance agreement with Azteca Systems, Inc. for Cityworks software

Requested City Council Action

Consider the approval of the maintenance agreement with Azteca Systems, Inc. for Cityworks software

Embedded Secure Document

The file <https://grandrapids.legistar.com/View.ashx?M=F&ID=7112415&GUID=9680F309-8793-4EDE-BF9F-5C261673744C> is a secure document that has been embedded in this document. Double click the pushpin to view.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0181 **Version:** 1 **Name:** Approve permanent easement with Minnesota Energy Resources.
Type: Agenda Item **Status:** Consent Agenda
File created: 3/20/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider approving a public service and infrastructure permanent easement with Minnesota Energy Resources for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.
Sponsors:
Indexes:
Code sections:
Attachments: [MERC Easement Combined_Final](#)
[City of Grand Rapids MN Easement 3-20-2019](#)

Date	Ver.	Action By	Action	Result
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Consider approving a public service and infrastructure permanent easement with Minnesota Energy Resources for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.

Background Information:

The purpose of this easement is for the relocation of a gas main related to CP 2019-1, Golf Course Road Utility Extension -Great River Acres. The easement area is currently on property owned by the City and no costs are associated with this easement. The easement documents are attached.

Staff Recommendation:

City staff is recommending approval of a public service and infrastructure permanent easement with Minnesota Energy Resources for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.

Requested City Council Action

A motion to approve a public service and infrastructure permanent easement with Minnesota Energy Resources for CP 2019-1, Golf Course Road Utility Extension-Great River Acres.

EXHIBIT A

NOT

SOUTH LINE
SW 1/4 OF THE SE 1/4

WEST LINE
NW 1/4 OF THE NE 1/4

N 88°43'06" E 220.73'
POT

N 00°21'09" E 158.13'

DRAINAGE
AND UTILITY
EASEMENT

8TH STREET SW (PROPOSED)

EAST LINE
NW 1/4 OF THE NE 1/4

DRAINAGE
AND UTILITY
EASEMENT

SOUTH LINE OF
NORTH 210 FEET

$\Delta = 027^{\circ}56'46''$
 $L = 383.47$ $R = 786.20$
CH. BRG. = N 13°11'33" W CH. = 379.68

20' WIDE PERMANENT
GAS MAIN EASEMENT
1.09 ACRES

10' WIDE TEMPORARY
CONSTRUCTION EASEMENT
0.52 ACRES

MINNESOTA ENERGY
RESOURCES
20' WIDE EASEMENT

N 00°46'50" E 381.88'

PROPOSED LINE RELOCATION

N 41°10'31" W 152.97'

$\Delta = 07^{\circ}03'04''$
 $L = 184.89$ $R = 1502.40$
CH. BRG. = S 85°04'47" W CH. = 184.78

N 00°34'33" E 86.23'

S 88°36'19" W 155.53'

WEST LINE OF
THE EAST 175'

SE CORNER
OF THE NW 1/4
OF THE NE 1/4
(POC)

POB

20.00 30.00 30.00 S 88°36'19" W 609.28'

GOLF COURSE ROAD / CSAH 23
(EXISTING)

S 88°52'03" W 175.11'

HORSESHOE ADDITION

SOUTH LINE
NW 1/4 OF THE NE 1/4



NOTE: GREAT RIVER ACRES PLAT IS SHOWN AS PRELIMINARY AND WILL BE RECORDED AFTER EXECUTION OF MERC EASEMENT.

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE MINNESOTA COUNTIES - ITASCA SOUTH COORDINATE GRID.

Save: 3/19/2019 1:55 PM mhudec Plot: 3/19/2019 1:57 PM P:\F\G\GRANR1483475-final.dgn 151-drawings\10-Civil\cardwg\exhibit\merc_easement\merc_easement.dwg



PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR148347

DATE:
3/11/2019

MERC PERMANENT EASEMENT GREAT RIVER ACRES GRAND RAPIDS, MINNESOTA

EXHIBIT A



Building a Better World
for All of Us®

LEGAL LAND DESCRIPTION OF BURDENED PARCELS

The Northwest Quarter of the Northeast Quarter, in Section 30, Township 55 North, Range 25 West of the Fourth Principal Meridian, Itasca County, Minnesota, LESS the County Road right-of-way, and LESS the North 210 feet of the West 470 feet of the Northwest Quarter of the Northeast Quarter and LESS the South 305 feet of the East 175 feet of the Northwest Quarter of the Northeast Quarter.

AND

That part of the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$), Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota, lying northeasterly of County Road 76 and southerly of the following described line:

Commencing at the North Quarter Corner of said Section 30; thence South 0 degrees 46 minutes 50 seconds West along the east line of said NE $\frac{1}{4}$ of NW $\frac{1}{4}$ a distance of 209.89 feet to the POINT OF BEGINNING; thence South 88 degrees 42 minutes 28 seconds West a distance of 32.59 feet; thence South 58 degrees 29 minutes 28 seconds West a distance of 109.62 feet to the northeasterly line of said County Road 76; thence South 51 degrees 15 minutes 01 second West a distance of 50.00 feet to the centerline of said County Road 76 and there terminating.

DESCRIPTION OF PROPOSED PERMANENT UTILITY EASEMENT

A variable width strip of land over, under, and across that part of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ of NE $\frac{1}{4}$) and the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota, lying left of and within the indicated distance of the following described line:

Commencing at the Southeast Corner of the said NW $\frac{1}{4}$ of NE $\frac{1}{4}$; thence South 88 degrees 52 minutes 03 seconds West, along the south line of said NW $\frac{1}{4}$ of NE $\frac{1}{4}$ a distance of 175.11 feet to the west line of the east 175 feet of said NW $\frac{1}{4}$ of NE $\frac{1}{4}$; thence North 0 degrees 34 minutes 33 seconds East along said west line distance of 86.23 feet to the POINT OF BEGINNING, with the following strip of land being 30.00 feet left and bounded on the south by the northerly line of existing CSAH 23 according to Itasca County recorded document number 384478; thence South 88 degrees 36 minutes 19 seconds West a distance of 155.53 feet, with the following strip of land being of variable width and bounded on the south by said northerly line of existing CSAH 23; thence South 62 degrees 30 minutes 09 seconds West a distance of 22.69 feet, with the following strip of land being 20.00 feet left and bounded on the south by said northerly line of

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 21 NE 5th Street, Suite 200, Grand Rapids, MN 55744-2601

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existing CSAH 23; thence South 88 degrees 36 minutes 19 seconds West a distance of 609.28 feet to the beginning of a tangential curve, concave to the south, having a radius of 1502.40 feet and a central angle of 7 degrees 03 minutes 04 seconds; thence westerly along said curve a distance of 184.89 feet, with the following strip of land being 20.00 feet left; thence North 41 degrees 10 minutes 31 seconds West a distance of 152.97 feet, with the following strip of land being 20.00 feet left and bounded on the west by the easterly line of existing County Road 76 according to Itasca County recorded document number 384478; thence North 0 degrees 46 minutes 50 seconds East a distance of 381.88 feet to the beginning of a tangential curve, concave to the west, having a radius of 786.20 feet and a central angle of 27 degrees 56 minutes 46 seconds; thence northwesterly along said curve a distance of 383.47 feet, with the following strip of land being 20.00 feet left; thence North 0 degrees 21 minutes 09 seconds East a distance of 158.13 feet, with the following strip of land being 20.00 feet left and bounded on the north by the south line of the north 210 feet of said NW $\frac{1}{4}$ of NE $\frac{1}{4}$, as extended westerly; thence North 88 degrees 43 minutes 06 seconds East a distance of 220.73 feet and there terminating.

Subject to restrictions, reservations, and easements of record. Containing approximately 1.09 acres.

CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.



Chris A. Larsen, PLS
Minnesota License No. 45848

March 11, 2019
Date

GAS EASEMENT

RE #

MER

RETURN TO:

This **GAS EASEMENT**, (the "Easement") is made by **CITY OF GRAND RAPIDS, a municipal corporation, 420 N., Pokegama Ave., Grand Rapids, MN 55744** ("Grantor") to **MINNESOTA ENERGY RESOURCES CORPORATION, a Delaware limited liability company, 2685 145th Street West, Rosemount, Minnesota, 55068** ("Grantee"). Grantor and Grantee may be referred to individually as a "Party" or collectively as the "Parties".

MINNESOTA ENERGY RESOURCES
Attn: REAL ESTATE
P.O. Box 19001
Green Bay, WI 54307

(Parcel Identification Number)
Part of 91-030-1201 & 91-030-1202

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor hereby conveys and grants to Grantee, its successors and assigns, a permanent non-exclusive easement on, over, under, across, through and upon a part of Grantor's land hereinafter referred to as the "Easement Area".

1. **Easement Area:** The Easement Area is described as a strip of land 20 feet in width (or such other widths as described hereinafter), being a part of the Grantor's land in a part of the Northwest ¼ of the Northeast ¼ (NW1/4 x NE1/4) of Section 30, Township 55 North, Range 25 West, City of Grand Rapids, Itasca County, Minnesota (the "Grantor Parcel").

The location of the Easement Area with respect to Grantor's Parcel is described on the attached Exhibit "A", and made a part hereof by this reference.

2. **Purpose:** This Easement gives, grants and conveys unto Grantee, its successors and assigns, subject to the limitations and reservations herein stated, the permanent and non-exclusive right, permission and authority to lay, install, construct, maintain, operate, inspect, alter, replace, protect, test, patrol, extend, repair, reconstruct, relocate, enlarge, and remove or abandon a pipeline or pipelines with valves, tie-overs, main laterals and service laterals, and other below and above-ground appurtenant facilities, including cathodic protection apparatus used for corrosion control, all of the foregoing hereinafter referred to as (the "Facilities"), all of which shall be and remain the property of Grantee, for the transmission and distribution of natural gas and all by-products thereof or any liquids, gases, or substances which can or may be transported or distributed through a pipeline or pipelines on, over, under, across, through and upon the Easement Area.

Grantee may designate or otherwise appoint, assign, contract, and duly authorize other persons, firms, or corporations to perform, carry out and complete, in whole or in part, the activities and operations herein enumerated, as it deems necessary and convenient for the full enjoyment and use of the rights herein granted.

3. **Use and Access:** Grantee shall have all other rights and benefits necessary or convenient for the full enjoyment and use of the rights herein granted, including but not limited to, the right to remove and to clear all structures and obstructions such as, but not limited to, rocks, trees, brush, limbs and fences which might interfere with the rights herein contained.

Grantor agrees that Grantee and its agents, contractors and employees shall have the free and full right to enter upon the Easement Area and adjacent portions of the Grantor' Parcel, as necessary or convenient for the full enjoyment and use of the rights herein granted, for the purposes of ingress and egress, performing survey work for civil, environmental,

archaeological, cultural, and geotechnical reviews, including soil borings, wetland studies, and to perform other engineering studies and for other purposes consistent with this Easement.

- 4. Structures and Improvements:** Grantor covenants and agrees that no structures or above ground improvements (as defined in the attached Exhibit "A"), obstructions or impediments, of whatever kind or nature will be constructed, placed, granted or allowed within the Easement Area. Grantor further covenants and agrees not to plant any trees or shrubs within the Easement Area.

Grantor agrees to comply with the Addendum - General Construction Requirements and Restrictions for Minnesota Energy Resources Corporation Gas Easement Areas which is attached hereto, marked Exhibit "B", consisting of two pages, and made a part hereof by this reference.

- 5. Elevation:** Grantor covenants and agrees that the elevation of the existing ground surface of land within the Easement Area will not be altered by more than four (4) inches without the prior written consent of Grantee.
- 6. Temporary Easement:** Grantee and its agents shall have the further right to use, for initial construction purposes only, a strip(s) of land as shown on the attached Exhibit "A", as a temporary construction easement area. For non-wooded parcels Grantor and Grantee agree that Grantee may at the time of construction extend the temporary easement area up to an additional twenty-five (25) feet. The temporary easement is for initial construction purposes only and shall terminate when the need therefor passes.
- 7. Reserved Rights:** Grantor, after the initial construction of the Facilities is completed, reserves the right to cultivate and use the ground surface within the Easement Area, provided that such use shall not, in Grantee's opinion, interfere with or obstruct Grantee in its exercise of the rights and privileges herein granted, or create any actual or potential hazard to the Facilities.
- 8. Restoration:** Grantee agrees to restore or cause to have restored Grantor's Parcel, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches, roots or other landscaping which may interfere with Grantee's use of the Easement Area.
- 9. Ownership:** Grantor, its successors, assigns, heirs, executors and administrators covenant and agree to and with Grantee, its successors and assigns, that at the time of the execution and delivery of this Easement, they are well seized of good and marketable title to Grantor's Parcel above described, and that the same are free and clear from all encumbrances that might materially adversely affect the rights of Grantee hereunder, except the mortgages of record as of the date of this Easement.
- 10. Exercise of Rights.** The Parties agree that the complete exercise of the rights herein conveyed may be gradual and not fully exercised for some time in the future, and that none of the rights herein granted shall be lost by non-use for any length of time.
- 11. Binding Effect:** This Easement shall be a covenant running with the land and shall be binding upon, and inure to the benefit of the Parties and their heirs, legal representatives, executors, administrators, devisees, legatees, successors or assigns. The rights herein granted to Grantee may be assigned in whole or in part by Grantee at any time.
- 12. Non-Titled Spouse:** Any non-titled spouse signs below as Grantor for the purpose of releasing and waiving all rights he or she may hold under all applicable homestead exemption laws and all applicable marital property laws.

IN WITNESS WHEREOF, the undersigned, has caused these presents to be executed in its corporate name by its proper officers duly authorized and its corporate seal to be hereunto affixed this _____ day of _____, 2019.

Grantor City of Grand Rapids, a municipal corporation

Sign Name _____
Print Name\Title _____

Sign Name _____
Print Name\Title _____

STATE OF MINNESOTA)
 : SS
 COUNTY)

Personally came before me this _____ day of _____, 2019 the above named
_____ ,

known to me to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public Signature, State of Minnesota

My commission expires _____

EXHIBIT "B"

ADDENDUM

General Construction Requirements and Restrictions for Minnesota Energy Resources Corporation Gas Easement Areas

The Easement Area must be accessible to Grantee and its duly authorized agents, invitees, contractors, persons, firms or corporations.

1. Fill material, rubble, scrap, pavement, berms or earthworks may not be placed within the Easement Area without Grantee's prior written approval.
2. The elevation or grade over the gas pipeline may not be altered by more than 4 inches without Grantee's prior written approval. A minimum of 36 inches of cover over the gas pipeline must be maintained at all times.
3. Retention ponds and their inlets/outlets are not permitted within the Easement Area.
4. Drainage ditches or drain tiles are not permitted within the Easement Area without Grantee's prior written approval of Grantor's plans. Plans must include consideration for proper cover and erosion protection.
5. Septic fields or mound systems are not permitted within the Easement Area. Laterals to or from the field or mound may cross the gas pipeline, provided that they maintain an 18 inch separation from the gas pipeline. Any excavation within 2 feet of the pipeline must be done by hand-digging or vacuum excavation with a Minnesota Energy Resources Corp. representative present to view and inspect excavation activities.
6. Underground culverts, pipelines, cables, sewers or any utility may not be placed within 18 inches of the gas pipeline, and may not be placed within the Easement Area without Grantee's prior written approval of Grantor's plan. Any excavation within 2 feet of the pipeline must be done by hand-digging or vacuum excavation with a Minnesota Energy Resources Corp. representative present to view and inspect excavation activities.
7. Gopher State One Call must be contacted at least 3 days prior to any excavation or construction activities within the Easement Area. The current contact for Gopher State One Call is 811 or 800-252-1166 or www.gopherstateonecall.org.
8. Structures or above ground improvements are not permitted within the Easement Area. Prohibited structures include but are not limited to: houses, garages, outbuildings, storage sheds, decks, swimming pools, gazebos, satellite dish antennas and dog kennels/runs. Fencing may be permitted within the Easement Area with Grantee's prior written approval of Grantor's fence plan.
9. Planting of trees and bushes is not permitted within the Easement Area. Grantor agrees that any future removal of trees and or encroaching limbs due to Grantee's maintenance, repair, reconstruction and replacement of the existing pipeline from the Easement Area will not be compensable.
10. The installation of private or public roads may be permitted within the Easement Area with Grantee's prior written approval of Grantor's road plan. The road plan must show sound structural fill around the gas pipeline. Grantee may require soil borings to establish the subgrade load bearing characteristics of the site and prove that unstable soils are not present around the gas pipeline.
11. A paved/compacted surface, such as a driveway, may be permitted within the Easement Area with Grantee's prior written approval of Grantor's driveway plan. The driveway plan must provide a minimum cover of 48 inches over the gas pipeline.
12. Heavy earth moving equipment may not be routed over the gas pipeline without Grantee's prior written approval of Grantor's construction plan. The construction plan must provide sufficient load bearing protection, including, but not limited to, temporary pavement, heavy mats, additional compacted cover or other adequate bridging methods.

EXHIBIT "B" – Page 2

- 13. Minnesota Energy Resources Corp. Field Operations must be contacted at least three (3) working days prior to any excavation activity within the Easement Area to coordinate oversight or inspection, or to confirm compliance with these provisions. The current phone number for Minnesota Energy Resources Corp. Call Center is 1- 800-889-9508.**
14. Additional protective requirements may be necessary upon review of Grantor's construction plans submitted to Grantee as required by the Easement.

EXHIBIT A

NOT

SOUTH LINE
SW 1/4 OF THE SE 1/4

WEST LINE
NW 1/4 OF THE NE 1/4

N 88°43'06" E 220.73'
POT

N 00°21'09" E 158.13'

DRAINAGE
AND UTILITY
EASEMENT

SOUTH LINE OF
NORTH 210 FEET

$\Delta = 027^{\circ}56'46''$
L=383.47 R= 786.20
CH. BRG. = N 13°11'33" W CH. = 379.68

20' WIDE PERMANENT
GAS MAIN EASEMENT
1.09 ACRES

10' WIDE TEMPORARY
CONSTRUCTION EASEMENT
0.52 ACRES

MINNESOTA ENERGY
RESOURCES
20' WIDE EASEMENT

N 00°46'50" E 381.88'

PROPOSED LINE RELOCATION

N 41°10'31" W 152.97'

$\Delta = 07^{\circ}03'04''$
L=184.89 R= 1502.40
CH. BRG. = S 85°04'47" W CH. = 184.78

S 88°36'19" W 155.53'

S 62°30'09" W 22.69'

S 88°36'19" W 609.28'

(EXISTING) S 88°52'03" W 175.11'

GOLF COURSE ROAD / CSAH 23
(EXISTING)

EAST LINE
NW 1/4 OF THE NE 1/4

DRAINAGE
AND UTILITY
EASEMENT

8TH STREET SW (PROPOSED)

22ND AVENUE SW
(PROPOSED)

COUNTY ROAD 76
(EXISTING)

NE 1/4 OF THE NW 1/4

SECTION
T 155 N 1
B L O C K
K 1

HORSESHOE
ADDITION

SOUTH LINE
NW 1/4 OF THE NE 1/4



NOTE: GREAT RIVER ACRES PLAT IS SHOWN AS PRELIMINARY AND WILL BE RECORDED AFTER EXECUTION OF MERC EASEMENT.

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE MINNESOTA COUNTIES - ITASCA SOUTH COORDINATE GRID.

Save: 3/18/2019 8:45 AM mhudec Plot: 3/18/2019 8:47 AM P:\F\G\GRANR1483475-final.dgn 1:1-drawings\10-Civil\card\dwg\exhibit\merc_easements\merc_easement.dwg



PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR148347

DATE:
3/18/2019

**MERC PERMANENT EASEMENT
GREAT RIVER ACRES
GRAND RAPIDS, MINNESOTA**

EXHIBIT A

LEGAL LAND DESCRIPTION OF BURDENED PARCELS

The Northwest Quarter of the Northeast Quarter, in Section 30, Township 55 North, Range 25 West of the Fourth Principal Meridian, Itasca County, Minnesota, LESS the County Road right-of-way, and LESS the North 210 feet of the West 470 feet of the Northwest Quarter of the Northeast Quarter and LESS the South 305 feet of the East 175 feet of the Northwest Quarter of the Northeast Quarter.

AND

That part of the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$), Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota, lying northeasterly of County Road 76 and southerly of the following described line:

Commencing at the North Quarter Corner of said Section 30; thence South 0 degrees 46 minutes 50 seconds West along the east line of said NE $\frac{1}{4}$ of NW $\frac{1}{4}$ a distance of 209.89 feet to the POINT OF BEGINNING; thence South 88 degrees 42 minutes 28 seconds West a distance of 32.59 feet; thence South 58 degrees 29 minutes 28 seconds West a distance of 109.62 feet to the northeasterly line of said County Road 76; thence South 51 degrees 15 minutes 01 second West a distance of 50.00 feet to the centerline of said County Road 76 and there terminating.

DESCRIPTION OF PROPOSED PERMANENT UTILITY EASEMENT

A variable width strip of land over, under, and across that part of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ of NE $\frac{1}{4}$) and the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section 30, Township 55 North, Range 25 West, Itasca County, Minnesota, lying left of and within the indicated distance of the following described line:

Commencing at the Southeast Corner of the said NW $\frac{1}{4}$ of NE $\frac{1}{4}$; thence South 88 degrees 52 minutes 03 seconds West, along the south line of said NW $\frac{1}{4}$ of NE $\frac{1}{4}$ a distance of 175.11 feet to the west line of the east 175 feet of said NW $\frac{1}{4}$ of NE $\frac{1}{4}$; thence North 0 degrees 34 minutes 33 seconds East along said west line distance of 86.23 feet to the POINT OF BEGINNING, with the following strip of land being 30.00 feet left and bounded on the south by the northerly line of existing CSAH 23 according to Itasca County recorded document number 384478; thence South 88 degrees 36 minutes 19 seconds West a distance of 155.53 feet, with the following strip of land being of variable width and bounded on the south by said northerly line of existing CSAH 23; thence South 62 degrees 30 minutes 09 seconds West a distance of 22.69 feet, with the following strip of land being 20.00 feet left and bounded on the south by said northerly line of

existing CSAH 23; thence South 88 degrees 36 minutes 19 seconds West a distance of 609.28 feet to the beginning of a tangential curve, concave to the south, having a radius of 1502.40 feet and a central angle of 7 degrees 03 minutes 04 seconds; thence westerly along said curve a distance of 184.89 feet, with the following strip of land being 20.00 feet left; thence North 41 degrees 10 minutes 31 seconds West a distance of 152.97 feet, with the following strip of land being 20.00 feet left and bounded on the west by the easterly line of existing County Road 76 according to Itasca County recorded document number 384478; thence North 0 degrees 46 minutes 50 seconds East a distance of 381.88 feet to the beginning of a tangential curve, concave to the west, having a radius of 786.20 feet and a central angle of 27 degrees 56 minutes 46 seconds; thence northwesterly along said curve a distance of 383.47 feet, with the following strip of land being 20.00 feet left; thence North 0 degrees 21 minutes 09 seconds East a distance of 158.13 feet, with the following strip of land being 20.00 feet left and bounded on the north by the south line of the north 210 feet of said NW ¼ of NE ¼, as extended westerly; thence North 88 degrees 43 minutes 06 seconds East a distance of 220.73 feet and there terminating.

Subject to restrictions, reservations, and easements of record. Containing approximately 1.09 acres.

CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.



Chris A. Larsen, PLS
Minnesota License No. 45848

March 11, 2019
Date



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0184 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 3/21/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Considering adopting a resolution accepting \$1000.00 from Minnesota Pipeline Community Awareness Emergency Response.

Sponsors:

Indexes:

Code sections:

Attachments: [FD MN Pipeline Award Res.pdf](#)

Date	Ver.	Action By	Action	Result
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Considering adopting a resolution accepting \$1000.00 from Minnesota Pipeline Community Awareness Emergency Response.

Background Information:

The Grand Rapids Fire Department attended the annual Pipeline Safety Training hosted by Minnesota Pipeline Community Awareness Emergency Response on Wednesday March 20th. Attendance at the safety training entered the department into a drawing for \$1000.00 donated by MN CAER. Grand Rapids Fire was the winner of the award, and would like to utilize the proceeds to purchase new monitoring equipment to be utilized during response.

Staff Recommendation:

Adopt a resolution accepting \$1000.00 from Minnesota Pipeline Community Awareness Emergency Response.

Requested City Council Action

Adopt a resolution accepting \$1000.00 from Minnesota Pipeline Community Awareness Emergency Response on behalf of the Grand Rapids Fire Department.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING A \$1,000.00 AWARD FROM
MINNESOTA PIPELINE COMMUNITY AWARENESS EMERGENCY
RESPONSE (MN CAER) ASSOCIATION FOR THE
GRAND RAPIDS FIRE DEPARTMENT TO PURCHASE
NEW MONITORING EQUIPMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The MN Pipeline Community Awareness Emergency Response Association awarded the Grand Rapids Fire Department a \$1,000.00 grant to purchase new monitoring equipment.

Adopted this 25th day of March 2019.

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0189 **Version:** 1 **Name:**
Type: Minutes **Status:** Approved
File created: 3/22/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Review and acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [July 11, 2018 Civic Center, Park & Rec minutes.pdf](#)
[September 12, 2018 Civic Center, Park & Rec minutes.pdf](#)
[February 13, 2019 Library Board minutes.pdf](#)
[February 14 2019 GREDA Minutes.pdf](#)
[February 19, 2019 Golf Board minutes.pdf](#)
[February 13, 2019 PUC minutes.pdf](#)
[February 26, 2019 PUC minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Review and acknowledge minutes for Boards & Commissions.

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
July 11, 2018

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, July 11, 2018, at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Lilah Crowe, Tina Glorvigen, Brad Hyduke, and Steve Oleheiser

Board Members Absent: Adrienne Huson and Luke Francisco

Staff Present: Dale Anderson, Sara Holum

Visitors: None

II. FINANCIAL REPORTS

Financials through the end of June, 2018 were presented and discussed. The decreased concession revenues could possibly reflect the attendance at the high school games. Dale was going to check on the electricity numbers and thought the change had taken place in either January or February 2017. In the financials presented, the Board asked if there could be a separate line for MUP revenues. There was a discussion to promote reservations for reunions, grad parties, and receptions where a portion of the revenue could be put towards future maintenance in the MUP.

III. MINUTES

The minutes from the last regular meeting held on May 9, 2018 were presented to the board.

A motion was made by Oleheiser and second by Connelly, to accept the May, 2018 minutes as presented.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen, Hyduke, and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

V. VISITORS – None.

VI. OLD BUSINESS

- a. Project Grand Rapids Update. Project Grand Rapids will move forward with adding turfing of the Legion Field to the project. In the Memorandum of Understanding with the School District, the City will maintain ownership until the bond is paid off.
 - i. 'Vote Yes' committee-Will meet every other week. Justin Lamppa and Greg Spahn are co-chairs. Committee was asking if any members are interested in serving on the committee.

- b. Wheelchair swing installation. The wheelchair swing is going to be located on the east side of Crystal Lake Park. There will be a media splash when it will be completed.

VII. NEW BUSINESS

Dale discussed that he was contacted by a private party wanting to host “movies in the park” at Blandin Beach wherein he would be using a food wagon. Dale did not think it would be a problem as long as it was a free event and open to the public. Steve Oleheiser said that the Eagles were solicited to fund the event.

VIII. STAFF REPORT

Ice is in and the camps seem to be moderately full although the youth boys squirts and pee wees program needed to combine. Girls High School hockey tournament will take place next weekend.

The electronic reader board is shared by the Blandin Foundation, The Reif Center, ISD #318 and the City of Grand Rapids. Due to the threat of a lawsuit, the committee has suspended the “community message” portion of the content.

Highway 38 sales in September. The Lightning Girls High School hockey team has decided this year to join forces with the IRA Civic Center and invite their vendors and still have their concessions in place under the Miner’s pavilion during the Highway 38 Sales in September.

Tall Timber Days Softball tournament is going to take place with approximately 12 teams playing.

IX. CORRESPONDENCE

X. ADJOURNAMENT

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
September 12, 2018

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, September 12, 2018, at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Luke Francisco, Brad Hyduke, and Steve Oleheiser

Board Members Absent: Lilah Crowe, Tina Glorvigen, and Adrienne Huson

Staff Present: Dale Anderson, Sara Holum

Visitors: Ashley Brubaker, Owner of Aveda Salon/Central School Mgr

II. FINANCIAL REPORTS

Financials were presented and discussed.

III. MINUTES

The minutes from the last regular meeting held on July 11, 2018 were presented to the board. Mr. Oleheiser noted under "New Business" the minutes should reflect that it was the Eagles, not Pepsi, who had been solicited for a food wagon at Blandin Beach. Please see attached revised minutes.

A motion was made by Connelly and second by Hyduke, to accept the July 11, 2018 minutes after revision.

Upon roll call vote, the following voted in favor thereof: Connelly, Francisco, Hyduke, and Oleheiser. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

V. VISITORS – Ashley Brubaker, Owner of Aveda Salon and Manager of Central School. Ashley introduced herself and expressed concern regarding communication from the Parks and Recreation Department for events taking place at Central School. She is hoping to get into a routine where the Central School would be notified prior to any of the events taking place so the tenants can plan for or help with the events.

VI. OLD BUSINESS

- a. Project Grand Rapids Update.
 - i. 'Vote Yes' committee-Tasha Connelly explained the Vote Yes communications that have been sent out via Facebook and mailers to Grand Rapids residents. There was a conversation regarding getting information to the public showing that approximately 60% of the sales tax would be generated from visitors to Grand Rapids, the number of

students/athletes that would benefit from having Legion Field turfed and revenue that could be generated.

- b. Wheelchair swing installation. The grand opening and ribbon cutting ceremony of the wheelchair swing is going to be held on Thursday, September 13. The media has been contacted.

VII. NEW BUSINESS

None.

VIII. STAFF REPORT

Dale discussed that the spring youth sports and its transition to the YMCA went pretty well. There was some negative feedback regarding the fall sports. Parents had to jump in to assist and the complaint was that it was less organized than when the Park and Recreation Department ran it.

IX. CORRESPONDENCE

X. ADJOURNAMENT

There being no further business, the meeting was adjourned.

Respectfully submitted: Sara Holum

Grand Rapids Area Library Regular Board Meeting

February 13, 2019

Call to Order:

The monthly board meeting was called to order at 5:00. by Randy McCarty.

Roll Call:

Members Present: Max Peters, Lisa Tabbert, Susan Zeige, Deborah Kee, Richard Thouin, Jean MacDonell, Randy McCarty, Cyndy Martin.

Members Absent: Dennis Jerome.

Staff Present: William Richter.

Public Comment:

none

Agenda:

A motion was made Jean MacDonell by to approve the agenda as amended. A second was made by Cyndy Martin. The motion was passed unanimously.

Minutes:

Richard Thouin made a motion to approve minutes from the February 13, 2019 board meeting. A second was made by Max Peters. The motion was passed unanimously.

Communications:

MN Community Foundation – 4th Quarter Report

Financial Report:

A motion was made to approve financial reports and payment of bills as listed by Deborah Kee. A second was made by Richard Thouin. On a roll call vote the motion was passed unanimously.

Staff Report:

Space project is now in motion; non-fiction has been moved, paper backs have been consolidated to one area. Furniture is on the way for teen space. Storage shelves are on the way as well. Old teen space converted to study space (in the near future). Magazine racks on castors is a future focus. Focusing area near the river; developing and improving it. Organizing storage room and shipping/ receiving area.

Timeline for hiring for the vacant position, possible start date of April 1st. Discussion of townships; Harris township and future contact with the Cohasset township.

Old Business:

Budget (placeholder)

New Business:

Consent Agenda

Richard Thouin made a motion to approve the consent agenda, a second was made by Cyndy Martin. On a roll call vote the motion was passed unanimously.

1. Approve payment of late bills
\$405.00 to Mike Russel for cleaning chairs
2. Approve Contracts and payment to presenters
(none)
3. Approve Resolution 2019-02 Accepting Donations
\$150 from Friends of the Library for recycling costs 1st quarter 2019
4. Approve Resolution 2019-03 Accepting Donations
FitDesk 2.0 Bike Desk- Valued at \$179.99 from Friends of the Library
5. Approve Resolution 2019-04 Accepting Donations
Sponsorship of 'Free Courtesy Charging Station' from Grand Rapids State Bank for the term of 24 months at \$600.00 per year (\$1200 total)

Regular Agenda

Lisa Tabbert made a motion to approve the regular agenda, a second was made by Richard Thouin. On a roll call vote the motion was passed unanimously.

1. Appoint John Nalan to the position of Reference Librarian effective February 14, 2019 at a rate of \$23.54 per Library Union bargaining agreement and authorize City staff to begin the process of filling the Public Services Clerk-Circulation position.

2. Follow-up discussions with Townships
3. Authorize Return of Funds to ALS: \$1763.00 for ebooks, audiobooks and \$1000.00 for downloadable magazines.

Cyndy Martin made a motion to approve items 1 and 3 as stated, a second was made by Richard Thouin. On a roll call vote the motions were passed unanimously.

Adjourn: The monthly board meeting was adjourned at 5:33 p.m. by Randy McCarty.

DATE: 02/06/2019
TIME: 15:11:12
ID: AP442000.WOW

CITY OF GRAND RAPIDS
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/13/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0113100	AMAZON.COM	184.16	422.65
0113233	AMERIPRIDE SERVICES INC	600.58	76.36
0118660	ARROWHEAD LIBRARY SYSTEM	41.10	60.22
0201428	BAKER & TAYLOR LLC	1,064.76	1,302.92
0205640	LEAGUE OF MN CITIES INS TRUST	195,936.00	2,624.20
0212124	BLACKSTONE PUBLISHING	197.99	50.00
0215750	BOUNDARY WATERS JOURNAL	0.00	26.00
0221700	BUSY BEES QUALITY CLNG SVC INC	2,276.00	1,700.00
0305485	CENGAGE LEARNING INC	0.00	4,630.00
0405223	DEER RIVER HIRED HANDS INC	180.00	150.00
0421455	DULUTH NEWS TRIBUNE	0.00	298.48
0605191	FIDELITY SECURITY LIFE INS CO	149.01	13.14
0701650	GARTNER REFRIGERATION CO	3,205.72	838.58
0718010	CITY OF GRAND RAPIDS	3,620.99	312.20
0718015	GRAND RAPIDS CITY PAYROLL	771,800.38	60,805.24
0914800	INVEST EARLY PROJECT	960.00	1,120.00
1209516	LINCOLN NATIONAL LIFE	2,558.32	78.00
1301146	MARCO TECHNOLOGIES, LLC	1,310.91	254.36
1309199	MINNESOTA ENERGY RESOURCES	6,636.21	728.63
1309335	MINNESOTA REVENUE	2,330.68	49.87
1405725	NETWORK SERVICE COMPANY	1,428.05	186.19
1405850	NEXTERA COMMUNICATIONS LLC	443.59	82.88
1415377	NORTHERN BUSINESS PRODUCTS INC	363.65	1,165.39
1516220	OPERATING ENGINEERS LOCAL #49	105,424.00	11,216.00
1601750	PAUL BUNYAN COMMUNICATIONS	1,042.28	488.72
1605665	PERSONNEL DYNAMICS LLC	3,307.24	919.26
1621130	P.U.C.	48,678.45	2,778.12
1805150	RECORDED BOOKS INC	0.00	3,299.20
1920065	STAR TRIBUNE	512.72	473.72
2114356	UNIQUE MANAGEMENT SERVICES	179.00	143.20
2114750	UNUM LIFE INSURANCE CO OF AMER	259.94	20.50
2205637	VERIZON WIRELESS	4,704.31	165.02
2209665	VISA	10,231.01	344.15
2301700	WASTE MANAGEMENT OF MN INC	5,041.35	578.62
2308300	BETSY WHIRLEY	125.00	125.00

TOTAL ALL VENDORS: 97,526.82

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, FEBRUARY 14, 2019
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, February 14, 2019 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Sholom Blake, Chris Lynch, Mike Korte, Dale Christy. Absent: Mike Przytarski, Cory Jackson, Rick Blake.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER KORTE, SECOND BY COMMISSIONER LYNCH TO APPROVE THE MINUTES OF THE JANUARY 10, 2019 REGULAR MEETING. The following voted in favor thereof: S. Blake, Christy, Korte, Lynch. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER CHRISTY TO APPROVE CLAIMS IN THE AMOUNT OF \$87,463.04.

Blandin Foundation	\$19,871.16	Chad B Sterle	\$465.00
City of Grand Rapids	\$2,765.56	Grand Rapids Herald Review	\$59.00
Itasca County HRA	\$60,555.64	Minnesota Energy Resources	\$555.85
Miners Inc	\$4.99	MN DEED	\$2,000.00
Northern Star Cooperative	\$649.15	P.U.C	\$394.47
United Parcel Service	\$142.22		

The following voted in favor thereof: S. Blake, Lynch, Jackson, Korte. Opposed: None, passed unanimously.

Review and consider approval of the GREDA 2019 Work Plan.

Community Development Director Mattei reviewed the proposed 2019 Work Plan with the Commissioners.

MOTION BY COMMISSIONER LYNCH, SECOND BY COMMISSIONER KORTE TO APPROVE THE 2019 GREDA WORK PLAN. The following voted in favor thereof: Korte, Lynch, Christy, S. Blake. Opposed: None, passed unanimously.

Updates:

Comprehensive Plan 2019 Update- Janna King will be at the next GREDA Meeting and has set up interviews with local stakeholders.

Sawmill Inn Redevelopment-The sale has been completed and once the asbestos abatement is completed the demo can take place.

Proposed subdivision of City property on Golf Course Rd. (Great River Acres)- Mr. Mattei provided a layout of the proposed subdivision.

Arrowhead Regional Development Commissioner Brownfields Assessment Grant Coalition- Mr. Mattei is hoping to be able to benefit from this coalition in the future for redevelopment.

Thank you to departing Commissioner Chris Lynch.

Mr. Mattei and the Commissioners thanked Mr. Lynch for his years of service.

There being no further business the meeting adjourned at 4:44 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
February 19, 2019
7:30 AM

Present: Larry O'Brien, Pat Pollard, Brad Gallop
Absent: Todd Roth, Kelly Kirwin
Staff: Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Brad Gallop made a motion to accept the minutes of the January 15, 2019 Board meeting. Larry O'Brien seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. Larry O'Brien seconded the motion. The motion passed.

LEAGUE OF MN CITIES INS TRUST	1,808.22
ROBERT CAHILL	1,064.12
CITY OF COHASSET	537.11
CITY OF GRAND RAPIDS	764.51
GRAND RAPIDS CITY PAYROLL	6,464.71
MN STATE RETIREMENT SYSTEM	2,000.00
MINNESOTA REVENUE	79.46
NEXTERA COMMUNICATIONS LLC	2.63
OPERATING ENGINEERS LOCAL #49	1,402.00
PRESTO PRINT OF GRAND RAPIDS	262.38
P.U.C.	1,353.82
ROSS GOLF COURSE	4,421.28
TDS Metrocom	251.54
UNUM LIFE INSURANCE CO OF AMER	2.05
VISA	20.00
TOTAL ALL VENDORS:	20,433.80

- IV. Visitors: None
- V. Grounds Superintendent: Steve Ross reported. The snow on the Maintenance Building has caused ice buildup and needs to be removed. The Board talked about getting an estimate to do a major remodel of the building. The Board discussed an alternate water supply system.
- VI. Concessions: No report.
- VII. Director of Golf: No report.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: Brad Gallop made a motion to adjourn the meeting. Larry O'Brien seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, February 13, 2019

4:00 PM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, February 13, 2019 at 4:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 5 - President Glen Hodgson, Secretary Greg Chandler, Commissioner Tom Stanley, Commissioner Rick Blake, and Commissioner Kathy Kooda

Others Present: General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Information Systems Coordinator Glusica, Attorney Bengtson.

3 APPROVAL OF MINUTES

3.a. 19-0090 Consider approving the minutes of the January 16, 2019 regular meeting.

A motion was made by Commissioner Tom Stanley, seconded by Secretary Greg Chandler, to approve the minutes of the January 16, 2019 regular meeting. The motion PASSED by unanimous vote.

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

4.a. 19-0092 Consider approving the City Treasurer's Report and Investment Activity Report for January 2019.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Tom Stanley, to approve the City Treasurer's Report and Investment Activity Report for January 2019. The motion PASSED by unanimous vote.

5 **PUBLIC FORUM** - None present.

6 COMMISSION REPORTS

Commissioner Rick Blake reported on attending the Minnesota Municipal Utilities Association Legislative Conference in St. Paul on January 29-30, 2019.

Commissioner Kathy Kooda complimented the GRPU staff on two recent interactions, when completing a commercial customer application, for ease of transactions and prompt response from customer service staff.

7 ADMINISTRATION

- 7.a. 19-0100 Review the Administration Department Report.

General Manager Kennedy reviewed the January Administrative updates with the Commission, including the Wholesale Electric Service Cost.

Received and Filed

8 ACCOUNTING AND FINANCE

- .8.a. 19-0093 Review the Accounting and Finance Operations Report for January 2019.

Finance Manager Betts reviewed the City Treasurer's Report and Investment Activity Report for January with the Commission.

Received and Filed

- 8.b. 19-0096 Consider a motion to authorize the sale and/or disposal of surplus property.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Tom Stanley, to authorize the sale and/or disposal of surplus property. The motion PASSED by unanimous vote.

- 8.c. 19-0094 Consider approving the writeoff of February uncollectible accounts in the amount of \$51.49.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Kathy Kooda, to approve the writeoff of February uncollectible accounts in the amount of \$51.49. The motion PASSED by unanimous vote.

9 ELECTRIC DEPARTMENT

- 9.a. 19-0088 Review the Electric Department Operations Report for January 2019.

Electric Department Manager Goodell reviewed the Electric Department Operations Report for January with the Commission.

Received and Filed

- 9.b. 19-0087 Request the Commission's consideration in authorizing approval for purchase of a service body for budgeted item Truck 83.

A motion was made by Commissioner Tom Stanley, seconded by Secretary Greg Chandler, to authorize the purchase of a service body for budgeted item Truck 83. The motion PASSED by unanimous vote.

- 9.c. 19-0091 Request the Commission's consideration in entering into a contract with Citi Lites Inc. for utility locating services.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Tom Stanley, to authorize entering into a contract with Citi Lites Inc. for utility locating services, as amended to include electric utility and fiber optic locating services only. The motion PASSED by unanimous vote.

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. 19-0086 Review the Wastewater Treatment Facility Operations Report for January.

Wastewater/Wastewater Department Manager Mattson reviewed the Wastewater Treatment Facility Operations Report for January with the Commission

Received and Filed

11 WATER AND WASTEWATER COLLECTION

- 11.a. 19-0097 Review the Water and Wastewater Collection Operations Report for January.

Wastewater/Wastewater Department Manager Mattson reviewed the Water/Wastewater Collection Operations Report for January with the Commission

Received and Filed

12 SAFETY

- 12.a. 19-0099 Review Safety Report for January 2019.

General Manager Kennedy reviewed the Safety Report for January with the Commission

Received and Filed

13 DISCUSSION AND CORRESPONDENCE

No items.

14 VERIFIED CLAIMS

- 14.a. 19-0098 Consider approving verified claims for January.
Computer Check Register \$1,247,286.68.
Manual Check Register \$691,877.31.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Tom Stanley, to approve verified claims for January in the amount of \$1,939,163.99 (Computer Check Register \$1,247,286.68 and Manual Check Register \$691,877.31). The motion PASSED by unanimous vote.

15 ADJOURNMENT

A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to adjourn at 4:38 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant

The next special meeting/work session is scheduled for Tuesday, February 26, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting is Wednesday, March 13, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
JANUARY 2019**

NAME	AMOUNT	NAME	AMOUNT
A T & T	337.60	North Central Laboratories	335.56
Acheson Tire	20.00	Northern Business Products	192.13
Alcola Solutions Group	6,614.40	Northern Drug Screening Inc	25.00
Amaril	424.08	Northern Lights Truck	65.84
American Public Power	9,213.31	Dennis O'Toole	1,150.00
AmeriPride Services	177.39	Pace Analytical	176.00
Arrow Embroidery	22.00	Personnel Dynamics LLC	1,483.32
Badger State Inspection	1,200.00	Phil's Garage Door Service	300.00
Richard Blake	455.34	Public Utilities Commission	10,368.10
Burgraffs Ace Hardware	37.98	R & K Hillman	222.00
Busy Bees Quality Cleaning	1,991.64	RMB Environmental Labs	641.00
C W Technology	505.75	Radtke Trucking	4,287.96
Call Net	995.00	Rapid Pest Control	101.75
Casper Construction Inc	4,270.00	Rapids Welding Supply	1,646.83
Chemsearch	34.62	S E H	3,440.24
Citi Lites	59.50	Sammys Pizza	70.08
City of Grand Rapids	2,368.04	Sandstroms	1,319.41
Cole Hardware	549.24	Schwab Vollhaber Lubratt	2,689.00
Compass Minerals	5,650.73	Solenis	3,943.15
Core & Main	34.55	Stuart Irby	874.02
Dakota Fluid Power	200.48	SwansonFlo	2,033.05
Davis Oil	994.87	Telcologix	278.00
Dondelinger Automotive	782.90	James Thelen	56.99
Energy Insight Inc	4,189.68	Thermography & Ultrasound Diag	9,585.00
Engineered Sales Co	337.24	Van Iwaarden	1,800.00
Fastenal	359.92	Veit & Company Inc	900.00
Ferguson Enterprises Inc	1,025.45	Vessco Inc	518.02
Frontier Precision	2,020.10	Viking Electric Supply	584.43
Further	299.05	Waste Management	2083.09
Gopher State One Call	70.25	Wells Fargo Business Card	641.72
Grainger	2,943.30	Wisconsin Energy Conservation	428.14
Graybar	431.29	Xerox Corporation	394.62
Doug Gustafson	105.00		
Hach	628.86	Appliance Rebates:	
Hawkins Inc	7,199.67	Kevin Pellersels	80.00
Hawkinson Sand & Gravel	18.71		
Herald Review	60.00		
Industrial Lubricant Co	974.90		
inLighten	2,612.00		
Itasca Computer Resources	100.00		
Itasca County Treasurer	1,575.95		
Itron	887.38		
John Deere Financial	34,520.33		
Johnson Killen & Seiler	4,226.34		
Kaman Industrial Tech	1,422.40		
KOZY	882.00		
L & M Supply	1,064.83		
McCoy Construction & Forestry	2,095.00		
McMaster-Carr	568.63		
Mars Supply	1,694.25		
Steve Mattson	74.24		
Minnesota Municipal Utilities	29,227.00		
Minnesota Power	1,053,751.22		
NOS Automation LLC	1,680.00		
Nextera Communications	587.82		
		TOTAL	1,247,286.68

JANUARY 2019 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
1/4/2019	3826	Public Employees Retirement Association	14,075.76
1/4/2019	3827	Minnesota Dept. of Revenue	4,170.45
1/4/2019	3828	Wells Fargo Bank	23,467.68
1/4/2019	3829	Empower Retirement	8,130.84
1/8/2019	3830	Empower Retirement	1,429.60
1/4/2019	3831	Invoice Cloud	2,000.25
1/2/2019	3832	Further	248.34
1/7/2019	3833	Northeast Service Cooperative	3,665.00
1/16/2019	3834	Further	625.00
1/18/2019	3835	Minnesota Department of Revenue	55,717.00
1/18/2019	3836	Minnesota Department of Revenue	1,716.87
1/18/2019	3837	Minnesota Department of Revenue	95.00
1/18/2019	3838	Public Employees Retirement Association	13,978.14
1/18/2019	3839	Minnesota Dept. of Revenue	4,185.71
1/18/2019	3840	Wells Fargo Bank	23,540.03
1/18/2019	3841	Empower Retirement	7,777.40
1/23/2019	3843	Further	15.59
1/22/2019	3844	Further	2,454.16
1/31/2019	3845	Further	2,454.16
1/30/2019	3846	Further	192.74
1/8/2019	3847	Further	75,100.00
1/9/2019	3848	Further	2,754.16
1/9/2019	3849	Further	214.02
1/30/2019	3942	Public Employees Retirement Association	14,183.68
1/30/2019	3943	Minnesota Dept. of Revenue	4,212.15
1/30/2019	3944	Wells Fargo Bank	23,583.56
1/30/2019	3945	Empower Retirement	7,840.46
1/2/2019	74335	U.S. Post Office	665.20
1/4/2019	74336	Minnesota Benefit Association	71.52
1/4/2019	74337	MN Child Support Payment Center	622.05
1/4/2019	74338	NCPERS Group Life Ins	128.00
1/4/2019	74339	RCB Collections, Inc	124.85
1/7/2019	74340	US Bank, N.A.	170,131.25
1/9/2019	74341	U.S. Post Office	616.83
1/10/2019	74342	Minnesota Dept. of Health	5,197.00
1/11/2019	74343	Verizon Wireless	378.51
1/11/2019	74344	Minnesota Energy Resources Corp.	20.75
1/11/2019	74345	United Parcel Service	52.48
1/11/2019	74346	Health Partners	61,355.38
1/16/2019	74347	Customer Refunds- Alyssa Kujala	68.07
1/16/2019	74348	Customer Refunds- Tina Hauser	125.07
1/16/2019	74349	Customer Refunds- Douglas Vodnick	64.78
1/16/2019	74350	Customer Refunds- Mark McKay	506.09
1/16/2019	74351	Customer Refunds- Aleah Bennett	104.58
1/18/2019	74429	U.S. Post Office	746.80
1/17/2019	74430	UNUM Life Insurance Co of America	1,814.07
1/17/2019	74431	Minnesota Energy Resources Corp.	476.06
1/17/2019	74432	United Parcel Service	31.31
1/17/2019	74433	Frost, Jeff	8.00
1/18/2019	74434	MN Child Support Payment Center	622.05
1/18/2019	74435	Minnesota Council 65	1,824.00
1/18/2019	74436	RCB Collections, Inc	124.85
1/22/2019	74437	Customer Refunds- Salvation Army	72.69
1/25/2019	74438	U.S. Post Office	672.62

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
1/30/2019	74439	City of Grand Rapids	1,033.50
1/30/2019	74440	City of LaPrairie	11,503.73
1/30/2019	74441	MN Child Support Payment Center	622.05
1/30/2019	74442	Minnesota Benefit Association	71.52
1/30/2019	74443	NCPERS Group Life Ins	128.00
1/30/2019	74444	RCB Collections, Inc	124.85
1/31/2019	74445	City of Grand Rapids	72,333.37
1/31/2019	74446	City of Grand Rapids	57,856.28
1/31/2019	74447	Minnesota Energy Resources Corp.	20.74
1/31/2019	74448	Northeast Service Cooperative	2,901.00
1/31/2019	74449	UNUM Life Insurance Co of America	48.47
1/31/2019	74450	Verizon Wireless	781.19
		Checks Previously Approved	0.00
		Manual Checks to be approved	691,877.31
		TOTAL MANUAL CHECKS	691,877.31



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, February 26, 2019

8:00 AM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Special Meeting/Work Session of the Grand Rapids Public Utilities Commission was held on Tuesday, February 26, 2019 at 8:00 AM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 4 - President Glen Hodgson, Secretary Greg Chandler, Commissioner Tom Stanley, and Commissioner Kathy Kooda

Absent 1 - Commissioner Rick Blake

Others Present: General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/ HR Assistant Flannigan.

3 19-0127

Acknowledge the proper posting of the special meeting date, time, and purpose.

President Hodgson acknowledged the posting of the special meeting/work session date, time and purpose.

Received and Filed

4 19-0124

Consider approving mid-month verified claims for January in the amount of \$10,844.49.

A motion was made by Commissioner Tom Stanley, seconded by Secretary Greg Chandler, to approve the mid-month verified claims for January in the amount of \$10,844.49. The motion PASSED by unanimous vote.

5 19-0125

Discussion Only - Update on Community Solar Plus Battery Project.

Electric Department Manager Goodell gave an update on the Community Solar Plus Battery Project. Manager Goodell and Commissioner Stanley will attend a meetings in Duluth and Grand Rapids on March 7th and 8th, respectively, with Minnesota Power, Consultant Jill Cliburn, and the Itasca Clean Energy Team to review the status of the project.

6 19-0123

Governance discussion - The Policy Governance Model

Discussion was held on 2019 goals and topics for monthly special meetings/work sessions.

7 ADJOURNMENT

By call of the chair, the special meeting/work session was declared adjourned at 9:19 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next regular Commission meeting is Wednesday, March 13, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
JANUARY 2019 #2 (Worksession)**

NAME	AMOUNT
CW Technology	4,189.20
Johnson Killen & Seiler	3,849.95
L & M Supply	44.96
Locators & Supplies	805.17
Minnesota Dept of Public Safety	125.00
Slipstream	460.96
Viking Electric Supply	136.73
Wells Fargo Business Cards	1,232.52
TOTAL	<hr/> 10,844.49



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0177 **Version:** 1 **Name:** Community Development Department Report
Type: Department Head Report **Status:** Department Head Report
File created: 3/19/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Community Development Department Report
Sponsors:
Indexes:
Code sections:
Attachments: [Community Development March 2019 Dept. Head Report](#)

Date	Ver.	Action By	Action	Result
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Community Development Department Report

Background Information:

See attached:

Requested City Council Action

Community Development Department Report



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

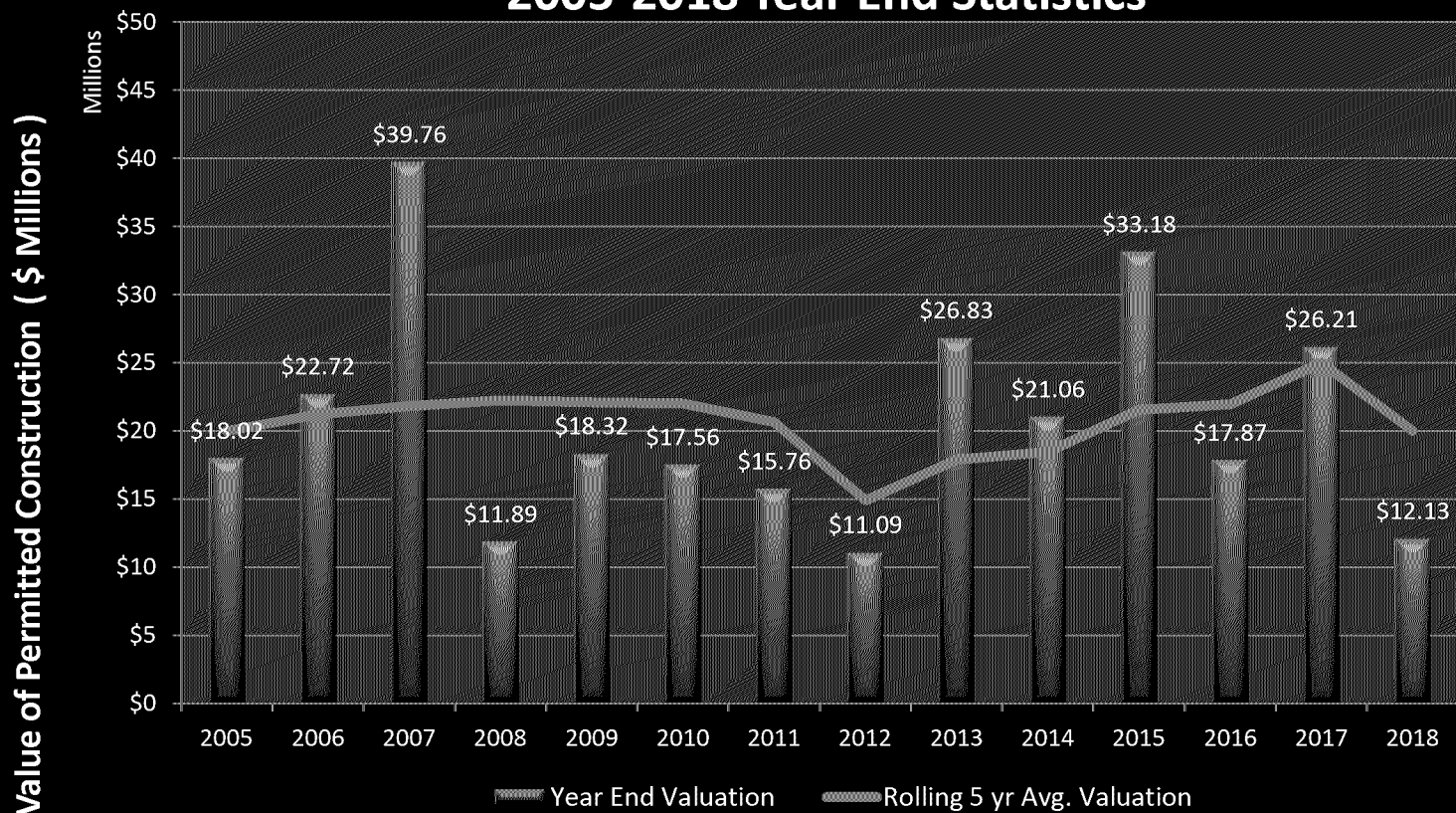
Community Development

Department Report
March 25, 2019



Building Permit Valuation Year End Statistics

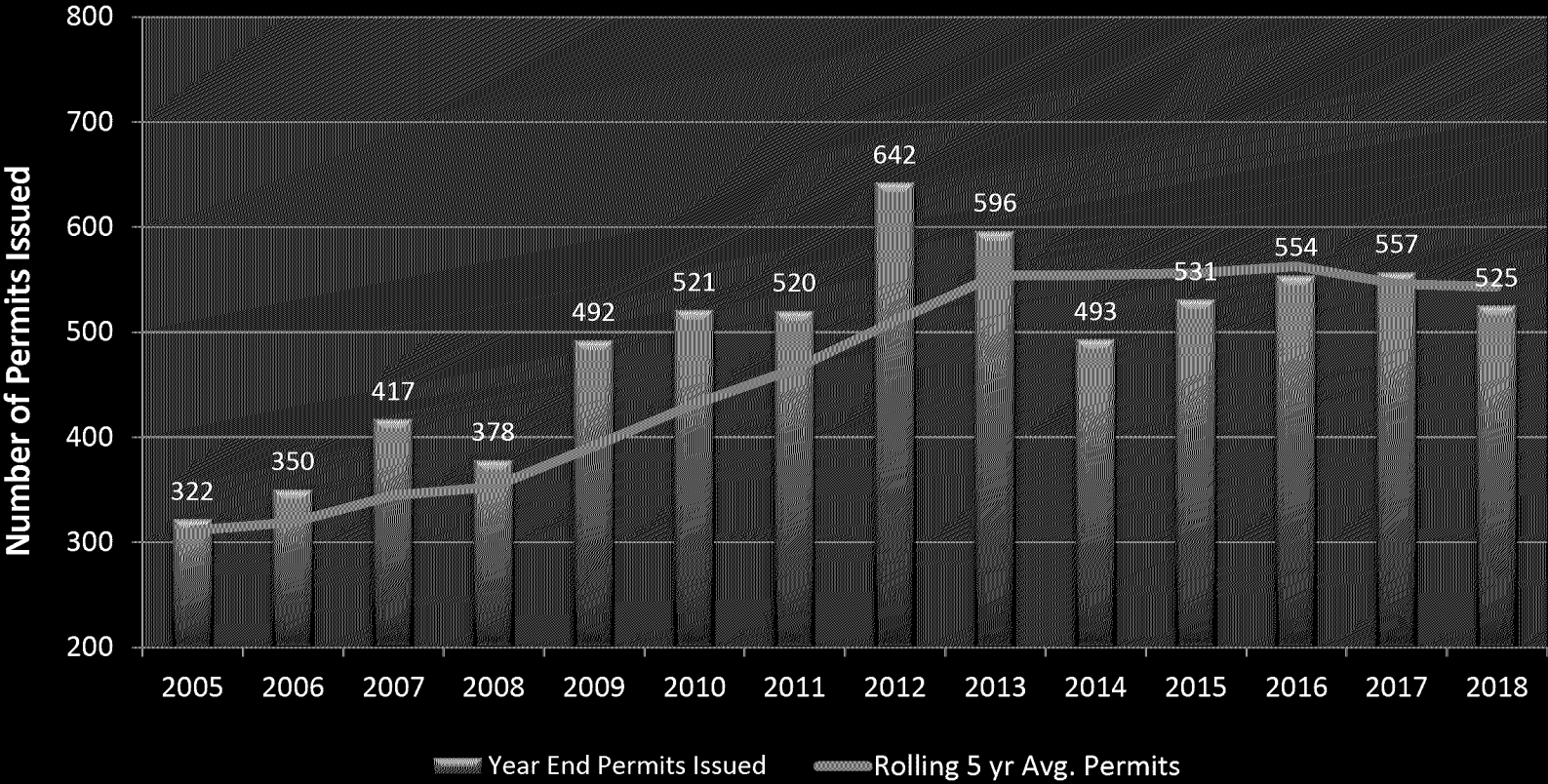
Building Permit Valuation History 2005-2018 Year End Statistics





Issued Building Permits Year End Statistics

Building Permit Totals 2005-2018 Year End Statistics

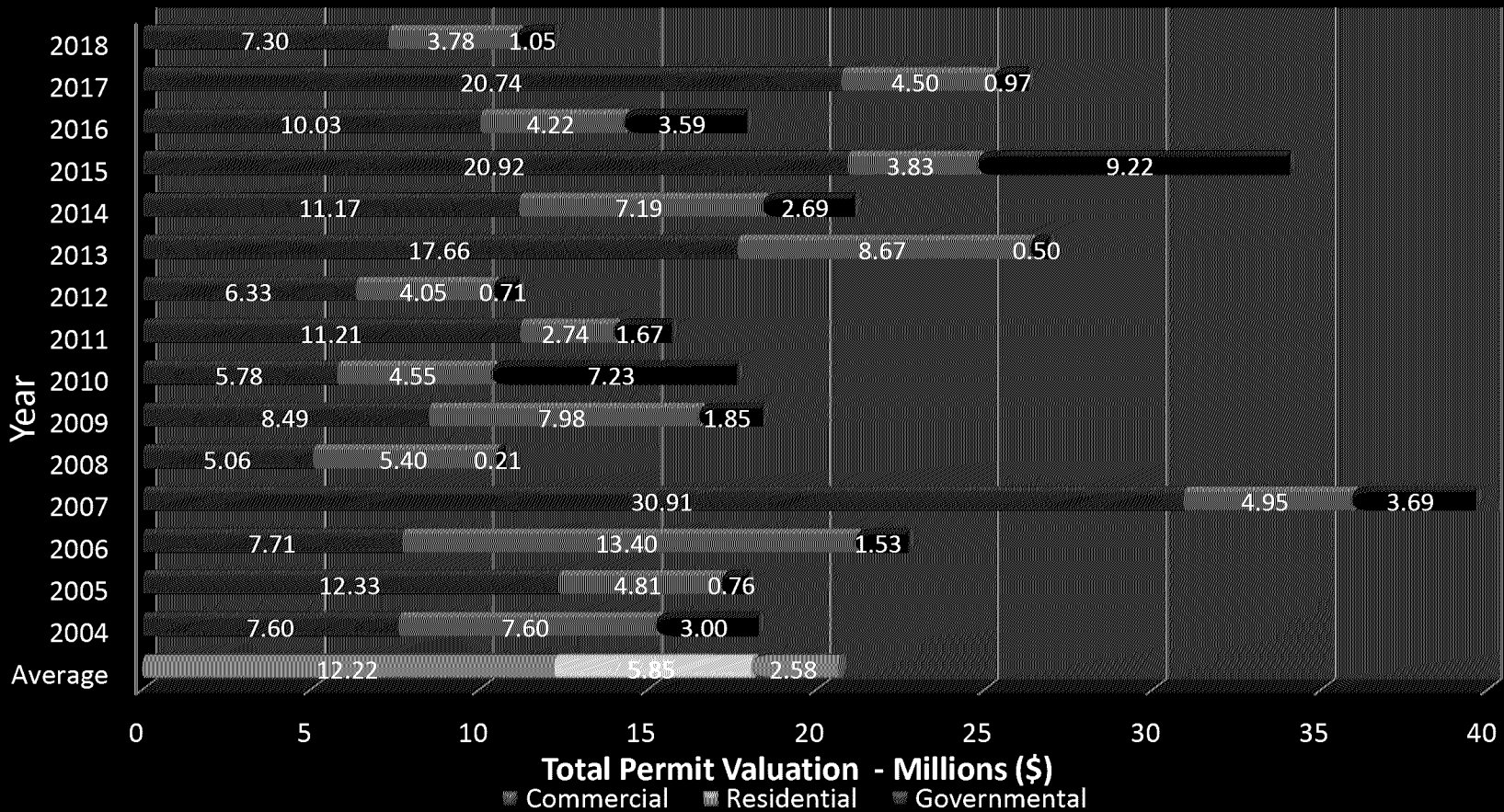


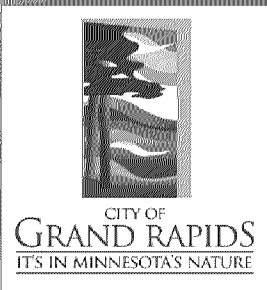


Building Permit Valuation by Category

Year End Statistics

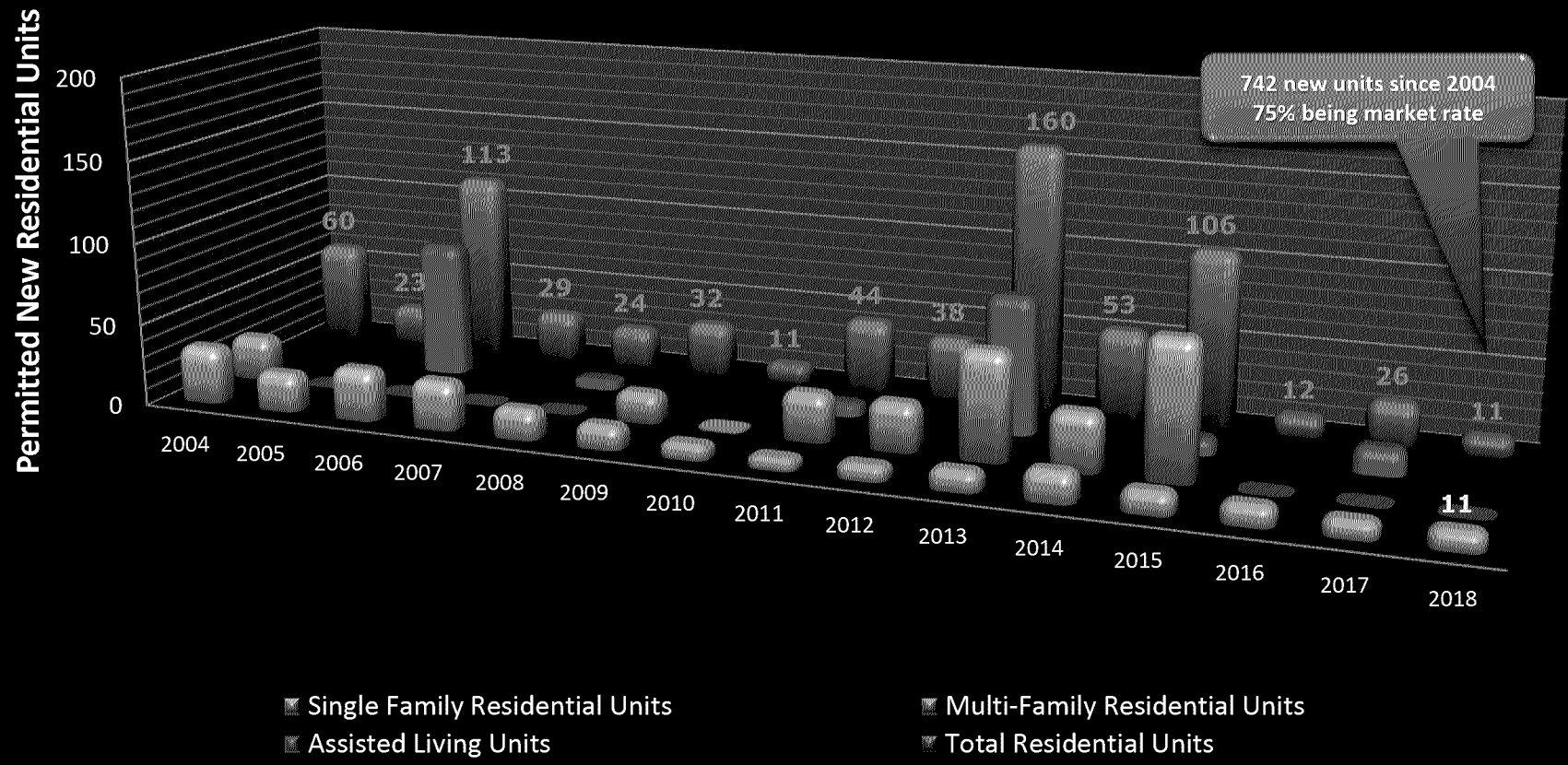
Yearly Building Permit Valuation by Category

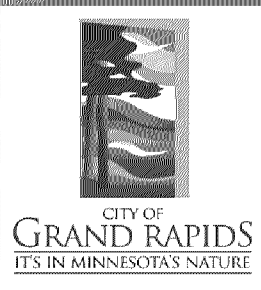




New Housing Statistics

Grand Rapids New Residential Development History





2018 Permitted Construction Highlights

- ❖ **11 New Single Family (1 Twin-home, 4 manufactured, & 5 site built SFD's)- \$1.48M**
 - (12 in 2016, 10 in 2017, Ten year – year end average = 12.3)

- ❖ **Major New Commercial**
 - **Affinity Plus Credit Union – New Bank Facility (2120 SE 2nd Ave.) - \$2.3M**
 - **Dr. Ryan Mueller (Grand Rapids Orthodontics) – New Dental Office (615 NE 4th St.) - \$559K**
 - **McInerney (former tic-tac-toe bldg.) – comm. space & 2 acc. apts. (505 NW 3rd Ave.) - \$210K**
 - **Grand Itasca Clinic & Hospital – Storage Bldg. (1601 Golf Course Rd.) - \$230K**

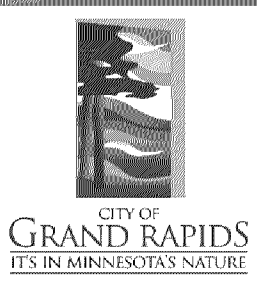
- ❖ **Commercial/Institutional Remodels & Repairs**
 - **Prokop's (1000 Lakes Sports) – Interior/exterior remodel (331 NW 4th St.)- \$237K**
 - **Huso (Rowe Funeral Home) – Exterior remodel/repair (510 NW 1st Ave.)- \$184K**
 - **Cedar Square Prof. Building – Interior remodel (1121 SE 4th Ave.)- \$220K**
 - **U of M Board of Regents – ICC Campus- media center reroof - \$912K**
 - **Miner's Inc. – Interior remodel/new roof (Super One- 2410 S. Pokegama Ave.) - \$747K**



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

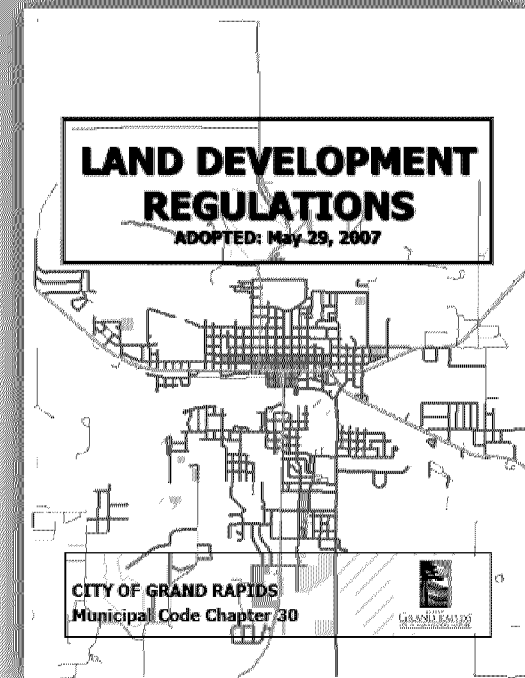
Building Safety Activity

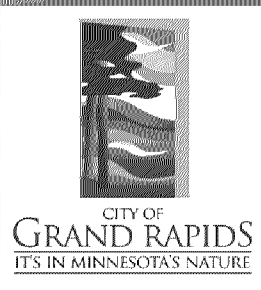
- ❖ **Addressed 8 Hazardous Building/Property Maintenance Code violations**
- ❖ **Performed 1263 on-site construction inspections**
- ❖ **Completed 116 commercial and 272 residential plan reviews**
- ❖ **Building Safety staff provided a continuing education class for NMBA contractors and also had a booth at the Home & Cabin Show.**
- ❖ **Provided plan review and inspections for 46 Building Permits issued in the City of LaPrairie**
- ❖ **Tony Clifton (Building/Fire Inspector) passed the State exam to earn a Building Official Limited certification.**
- ❖ **Jon Peterson (Building Inspector) passed the State exam to earn a Building Official certification.**



Planning/Zoning Activity

- ❖ **2018 Zoning Requests Addressed by the Planning Commission**
 - **1 – Rezoning – 1 Right of Way Vacation – 1 Text Amendments to Zoning Ord. – 3 Variances – 1 CUP.**
- ❖ **Initiated and completed Zoning Ordinance text amendments pertaining to increased building height in the GB zoning district, and off-street parking requirements for hotel and conference center type uses**
- ❖ **Completed the Residential Rental Housing Licensing and Inspection Ordinance Feasibility Study**



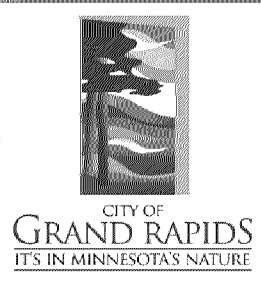


Planning/Zoning Current Activity

❖ Comprehensive Plan Update

- **The Comprehensive Plan Steering Committee has held two meetings with SRF Consulting staff and Community Development staff**
 - **Process Overview**
 - **Overview of Existing Conditions and Past Planning Efforts**
 - **SWOT Analysis**
 - **Economic and Demographic Data Review**
 - **Discussion of Community Survey Questions and other Public Engagement**

- **Janna King of Economic Development Services, a sub-consultant focused on the Economic Development chapter of the Plan, has:**
 - **Surveyed GREDA members and presented economic data to GREDA at their last meeting**
 - **Conducted approximately 15 one-on-one interviews with business and community members and local economic development stakeholders.**



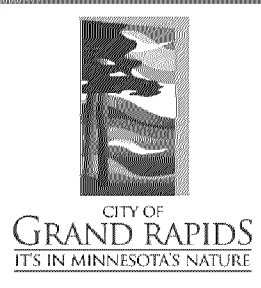
2018 Economic Development Activity

❖ Sawmill Inn Redevelopment

- **September 2018 GREDA review and City Council approval of a TIF Redevelopment District Plan and Contract for Private Development with Rebound Hospitality. The TIF assistance, which is generated by the private investment in the site, will finance a portion of the additional expense of acquisition and clearing of the site to allow for:**
 - **Construction of a new 82 unit hotel**
 - **Four additional lots for a mixture of commercial development**
- **City was awarded a \$100,000 MN IRRR grant to assist with demolition expense**
- **Purchase of the site was completed by Rebound on January 31st.**
- **Hazardous Material Abatement is nearing completion**
- **Demolition to begin in the next month**
- **The preliminary subdivision (platting) of the site is in the submittal process.**

❖ Rapids Brewing

- **Secured a grant extension from MN IRRR for the City's Commercial Redevelopment (Demo) grant**
- **Buildings have been demolished and construction is underway.**



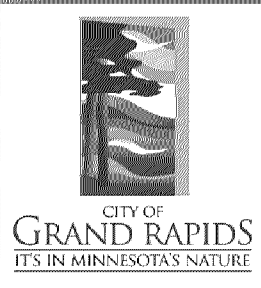
2018 Economic Development Activity

❖ **DEED Small Cities Development Program (SCDP) Grant**

- **Grant amount awarded in 2017 - \$878,720**
- **The grant involves funding the rehabilitation of at least 20 owner occupied residential homes at a maximum assistance of \$22,400/unit and at least 10 commercial building rehabilitations, with a maximum SCDP assistance of \$32,000/rehabilitation project. (Targeted Areas)**
- **Upon completion of the SCDP grant, including the prior SCDP grants in 2009 and 2014, the City/GREDA will have provided over \$665,000 in forgivable SCDP loans to 23 local commercial projects.**

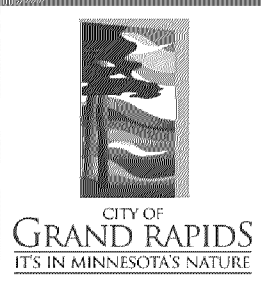
❖ **GREDA Commercial Building Improvement Loan (CBIL) Program**

- **Three loans, totaling \$105,000, provided to local projects in 2018**
- **Four additional loans, totaling \$127,500, have been approved for ongoing and upcoming projects.**
- **Over the last 10 years, GREDA has provided \$679,000 in CBIL loans to 23 local businesses**



2019 Current and Future Specific Activity

- ❖ **Developing the subdivision of City property on Golf Course Rd. (plat of Great River Acres) with sites for the West Elementary School as well as future single family and multi-family residential development.**
- ❖ **Completing final agreements for exchange of property and sale of property to ISD 318 for the East and West Elementary Schools.**
- ❖ **Beginning the analysis of an application for a TIF Housing District submitted by Oppidan Development.**
 - **Oppidan is proposing the development of a 119 unit senior housing project with independent, assisted living and memory care facilities.**
 - **The project, which is proposed in an area between Grand Itasca Clinic and Hospital and the City's property being platted as Great River Acres, represents an investment estimated at over \$27million.**
- ❖ **Continuing the process of updating the City's Comprehensive Plan.**



Community Development Dept. Staff

- ❖ **Aurimy Groom – Administrative Assistant/Permit Technician**
- ❖ **Eric Trast – Community Development Specialist**
- ❖ **Nathan Morlan – Building Official/Building Maintenance Mgr.**
- ❖ **Jon Peterson – Building Inspector**
- ❖ **Tony Clifton – Building/Fire Inspector**



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Questions?



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0175	Version:	1	Name:	Consider approval of the preliminary plat of Great River Acres.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	3/18/2019	In control:		In control:	City Council
On agenda:	3/25/2019	Final action:		Final action:	
Title:	Consider approval of the preliminary plat of Great River Acres.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Preliminary Plat: Area Maps & Plat Great River Acres Preliminary Plat: Application CP 2019-1 Plat Plans Plat Review Comments & PC Mtg. Minutes - 3/7/2019				

Date	Ver.	Action By	Action	Result
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Consider approval of the preliminary plat of Great River Acres.

Background Information:

A preliminary plat entitled Great River Acres was submitted by Chris Larson, PLS - SEH on behalf of the City of Grand Rapids and filed with the City on February 6, 2019. The property included within the preliminary plat is 41.51 acres in area, including proposed right-of-way, and is located in the NE quadrant adjacent to the Co. Road 76 and Co. Road 23/Golf Course Road intersection. A complete legal description of the subject property is included within the preliminary plat documents.

The plat area is undeveloped and was previously owned by UPM Blandin Paper Company, and acquired by the City as part of a land exchange with UPM in 2016.

The proposed subdivision will be fully connected to the City water, sanitary sewer, and storm sewer system, and will generally be developed as follows:

- Lot 1, Block 1, 14.93 acre for future residential development (multi-family). Rezoning of property from existing SPU & SR-1 (Shoreland Public Use & One Family-Residential) zoning designations to a Multi-family Residential designation to take place in future.
- Lot 1, Block 2, 20.55 acre lot to be sold to ISD #318 for the future location of a new elementary school retaining the existing R-1 (One Family-Residential) zoning designation at this time.
 - o *Elementary - Secondary schools are permitted with additional restrictions in all residential zoning districts: 1-acre min. lot size, 30' min. yard setbacks, enhanced bufferyard planting schedule.*
- Lots 2 - 8, Block 2, are intended to be developed as single family residential lots, retaining the existing SR-1 (Shoreland One-Family Residential) zoning designation.
- Lots 1 - 8, Block 3, are intended to be developed as single family residential lots, retaining the existing SR-1 (Shoreland One-Family Residential) zoning designation.
- Outlot A, retaining the existing R-1 (One-Family Residential) zoning designation. *(Result of 22nd Avenue alignment and existing, privately owned property to east)*
- 8th Street SW, will provide access to the plat from County Rd. 76 (west), and extend to the eastern boundary

of the plat.

- 22nd Avenue SW, will provide access to the plat from Golf Course Rd./County Rd. 23 (south), and extend to 8th Street SW.

This spring/summer City Project 2019-1 includes the new construction of; public infrastructure (water & sanitary sewer) within the right of way of Golf Course Road from 22nd Avenue SW to the east 1,150 feet, 22nd Avenue SW, from Golf Course Road to the north 1,000 feet, 8th Street SW, from County Road 76 to the east 1,050 feet, within the Great River plat.

The 2011 Comprehensive Plan's general vision for land use in the area of this proposed subdivision is that of: a majority of Multi-family residential, Parks & Recreation near the Blandin Reservoir, and a small node of Neighborhood Mixed Use near the Co. Rd. 76/Golf Course Rd. intersection.

The staff review committee, consisting of the City Engineer, Public Works Director, Fire Chief, Grand Rapids PUC, Parks and Recreation Director, and Community Development Department, has reviewed the preliminary plat for technical standards and found that it substantially complies with the City's subdivision requirements. All departments were involved, and provided input, throughout the development of the preliminary plat.

Additionally, the preliminary plat was circulated to the County Highway Engineer, as the plat is accessed off of County Road 76 and County Road 23/Golf Course Road (*review comments attached*), and to the Commissioner of the MN DNR, as required by MN Shoreland Rules.

The Planning Commission conducted a public hearing to consider their recommendation to the City Council regarding the approval of this preliminary plat at their regular meeting on March 7, 2019. The Planning Commission found that the proposed subdivision was consistent with the Comprehensive Plan and approved a motion to recommend approval of the preliminary plat of Great River Acres, contingent upon the City keeping the Forest History Center up to date/included with the trail relocation portion the City Project 2019-1.

*(During the public hearing, the Forest History Center expressed concern regarding the lack of their inclusion in the relocation of a portion of the existing pedestrian/bike/ski trail, which extends from their property across what will be Lot 1, Block 1, Great River Acres, on to Grand Itasca's property and then out to Sylvan Point or 14th Avenue SW. *draft meeting minutes are attached)*

Requested City Council Action

Consider approval of the preliminary plat of Great River Acres.

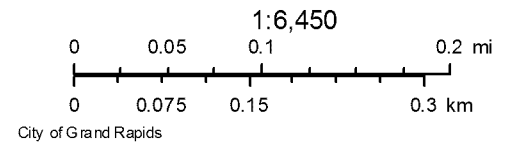
Great River Acres (preliminary plat)



February 27, 2019

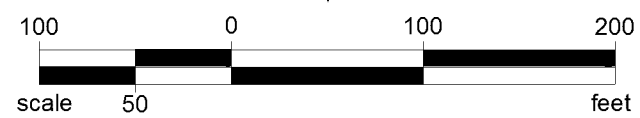
Tax Parcels (1) - Grand Rapids Tax Parcels

Streets



PRELIMINARY PLAT OF GREAT RIVER ACRES

Part of the Southwest Quarter of the Southeast Quarter of Section 19, AND Part of the Northwest Quarter of the Northeast Quarter of Section 30, AND Part of the Northeast Quarter of the Northwest Quarter of Section 30, all in Township 55 North, Range 25 West, Itasca County, Minnesota



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE ITASCA COUNTY SOUTH COORDINATE SYSTEM, NAD83

MINNESOTA HISTORICAL SOCIETY
2609 CO RD 76 GRAND RAPIDS MN 55744
ZONED P-U

BB PINES LLC
2501 COUNTY RD 76 GRAND RAPIDS MN 55744
ZONED R-3

GRACE BIBLE CHAPEL
2452 COUNTY RD 76 GRAND RAPIDS, MN 55744
ZONED R-R

DEVELOPER / OWNER
CITY OF GRAND RAPIDS
420 N. POKEGAMA AVENUE
GRAND RAPIDS, MN 55744

TOTAL ACERAGE
41.51 ACRES
(INCLUDING PROPOSED RIGHT-OF-WAY)

SURVEYOR / DESIGNER
SHORT ELLIOT HENDRICKSON INC.
21 NORTHEAST 5TH STREET, SUITE 200
GRAND RAPIDS, MN 55744

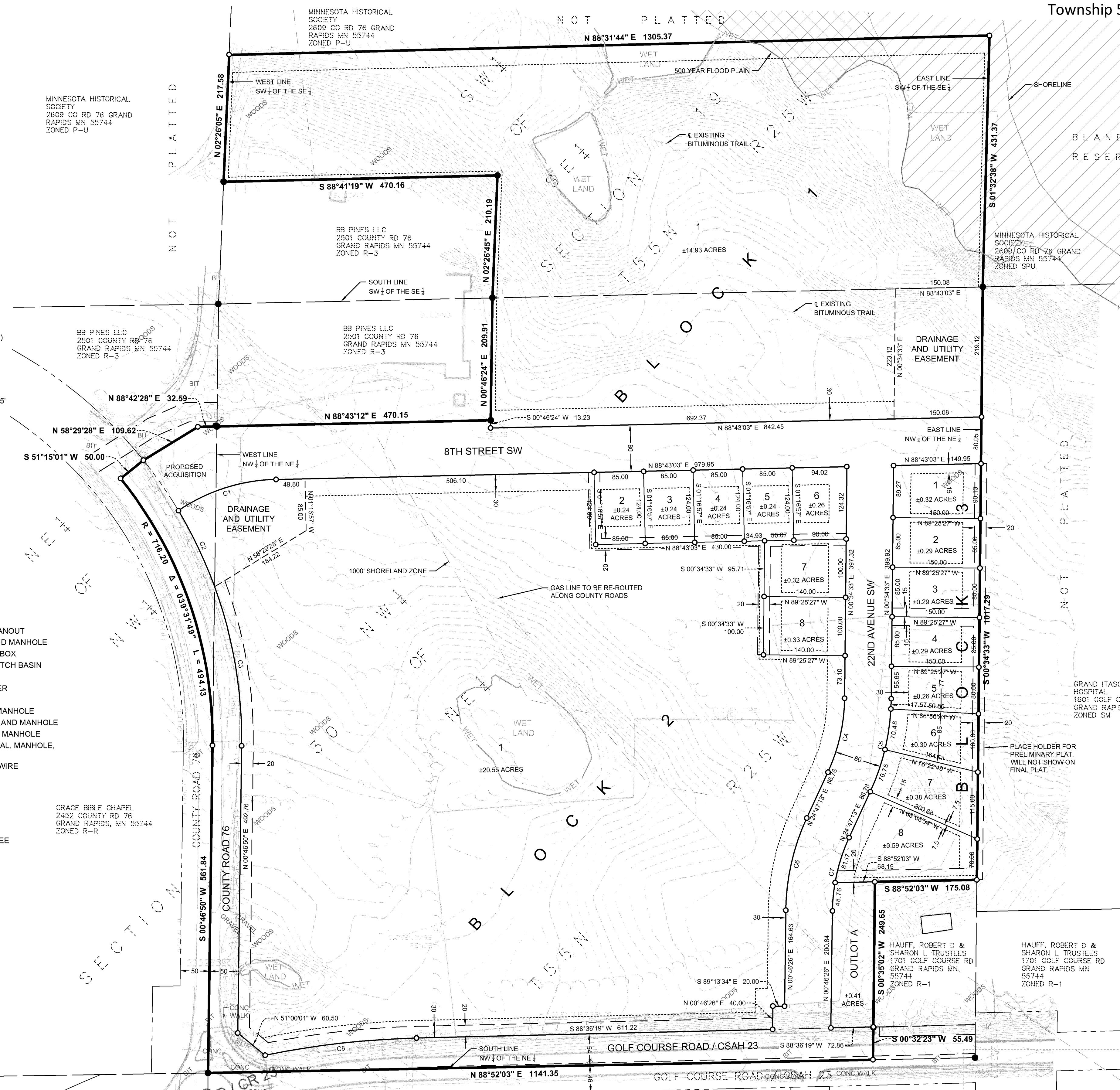
ZONING
CURRENT ZONING IS R1
(ONE FAMILY RESIDENCE)

CONTOUR INFORMATION
CONTOURS SHOWN HAVE BEEN GENERATED FROM FIELD OBSERVATION.

BUILDING SETBACKS
FRONT = 30'
INTERIOR SIDE = 6' MIN. 15'
CUMULATIVE STREET SIDE = 30'
REAR = 30'

- EXISTING**
- RIGHT OF WAY
 - PERMANENT EASEMENT
 - PROPERTY LINE
 - HORIZONTAL CONTROL POINT
 - BENCHMARK
 - FOUND MONUMENT
 - SET MONUMENT
 - SANITARY SEWER AND MANHOLE
 - FORCE MAIN AND LIFT STATION
 - SANITARY SEWER SERVICE & CLEANOUT
 - WATER MAIN, HYDRANT, VALVE AND MANHOLE
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER, MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - GAS MAIN, VALVE, VENT AND METER
 - HANDHOLE
 - BURIED FIBER OPTIC CABLE AND MANHOLE
 - BURIED PHONE CABLE, PEDESTAL AND MANHOLE
 - BURIED TV CABLE, PEDESTAL AND MANHOLE
 - BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
 - OVERHEAD WIRE, POLE AND GUY WIRE
 - LIGHT POLE
 - TRAFFIC SIGNAL
 - STREET NAME SIGN
 - SIGN (NON STREET NAME)
 - RAILROAD TRACKS
 - DECIDUOUS AND CONIFEROUS TREE
 - BUSH / SHRUB AND STUMP
 - EDGE OF WOODED AREA
 - WETLAND
 - BUILDING
 - FENCE (UNIDENTIFIED)
 - BARBED WIRE FENCE
 - CHAIN LINK FENCE
 - ELECTRIC WIRE FENCE
 - WOOD FENCE
 - WOVEN WIRE FENCE
 - PLATE BEAM GUARDRAIL
 - CABLE GUARDRAIL
 - POST / BOLLARD
 - RETAINING WALL

- SURVEY**
- SURVEY BASELINE
 - COUNTY SECTION
 - QUARTER
 - SIXTEENTH
 - CORPORATE LIMITS
 - RAILROAD RIGHT OF WAY

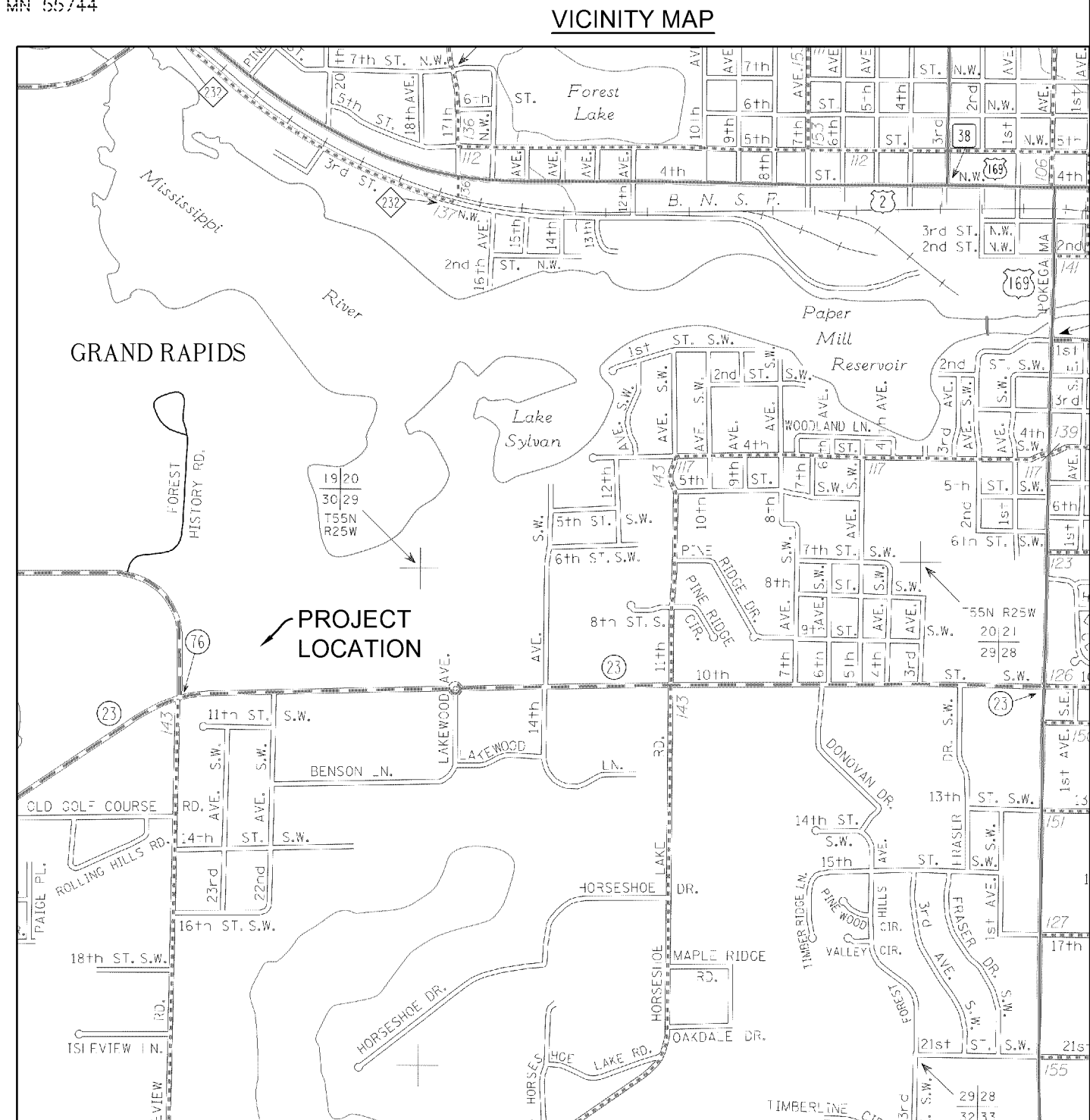


Curve Table			
Curve	Length	Radius	Delta
C1	178.15	313.84	032°31'29"
C2	144.79	766.20	010°49'38"
C3	278.33	766.20	020°48'48"
C4	130.99	310.00	024°12'40"
C5	164.80	390.00	024°12'40"
C6	163.45	390.00	024°00'47"
C7	129.92	310.00	024°00'47"
C8	261.78	1482.40	010°07'04"

LEGAL LAND DESCRIPTION

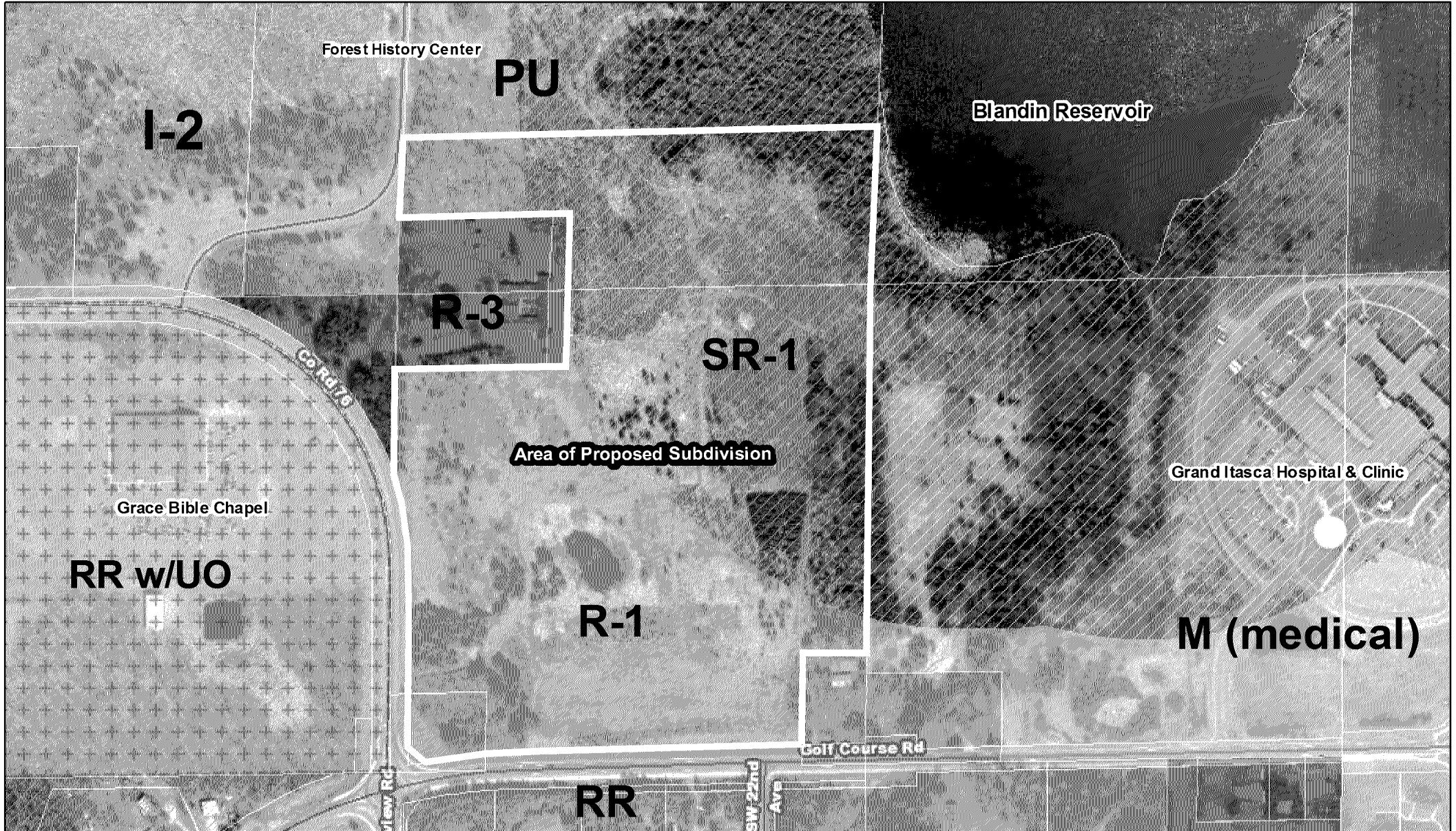
The Northwest Quarter of the Northeast Quarter, in Section 30, Township 55 North, Range 25 West of the Fourth Principal Meridian, Itasca County, Minnesota, LESS the County Road right-of-way, and LESS the North 210 feet of the West 470 feet of the Northwest Quarter of the Northeast Quarter and LESS the South 305 feet of the East 175 feet of the Northwest Quarter of the Northeast Quarter AND the Southwest Quarter of the Southeast Quarter, Section 19, Township 55 North, Range 25 West, Itasca County, Minnesota, LESS the South 210 feet of the West 470 feet and LESS the North 900 feet of the Southwest Quarter of the Southeast Quarter.

NOTE: Lands in the Northeast Quarter of the Northwest Quarter (NE 1/4 of NW 1/4) of Section 30 to be added to plat description upon completion of acquisition by city from current owner.









Save: 2/11/2019 10:07 AM aotieskie Plot: 2/11/2019 10:07 AM S:\F\J\G\GRANRY1488619\survey\02-CAD\15-dwg\ Preliminary Plat\01 revision 2-11-2019.dwg

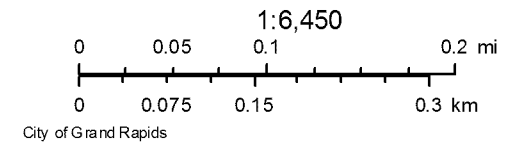
Great River Acres (preliminary plat) w/zoning layers



February 27, 2019

-  Tax Parcels (1) - Grand Rapids Tax Parcels
-  Airport Safety Zones
- Overlays**
-  MOD - Mining Overlay District

-  SBO - Scenic By-Way Commercial Overlay District
-  UO - Urban Overlay
-  PUD - Planned Unit Development



Great River Acres Area Map - w/utilities

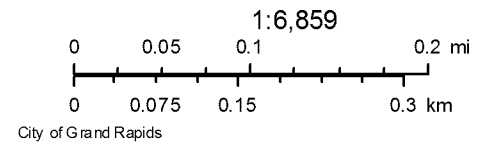


February 27, 2019

Tax Parcels (1) - Grand Rapids Tax Parcels

Water Mains

- Fire
- Distribution





Preliminary Plat Application
 Community Development Department
 420 North Pokegama Ave.
 Grand Rapids, MN 55744
 Tel. (218) 326-7601 Fax (218) 326-7621
 Web Site: www.cityofgrandrapidsmn.com

All subdivisions in the City of Grand Rapids shall be in compliance with the Grand Rapids City Code, Articles V (Subdivisions) and VI (Zoning). The City Code can be viewed on the City of Grand Rapids web site, www.cityofgrandrapidsmn.com (follow the prompts for City Code).

PLAT NAME: Great River Acres

Applicant/Business Name: c/o SEH, 21 NE 5th St, Ste 200, Grand Rapids, MN 55744

Contact Person: Rob Mattei

Address: 420 N Pokegama Ave, Grand Rapids, MN Zip: 55744

Telephone:(Work) 218.326.7622 (Other) _____ (Fax) _____

E-mail Address: rmattei@ci.grand-rapids.mn.us

Interest In Property: Owner's Representative

Property Owner(s) of record: City of Grand Rapids, a Minnesota Municipal Corporation

Address: 420 N Pokegama Avenue, Grand Rapids, MN Zip: 55744

Telephone:(Work) _____ (Other) _____ (Fax) _____

Surveyor or Engineer: SEH - Chris Larsen, PLS

Address: 21 NE 5th St, Ste 200, Grand Rapids, MN 55744

Telephone:(Work) 218.322.4500 (Other) _____ (Fax) _____

E-mail Address: clarsen@sehinc.com

Office Use Only

Date Received _____ Certified Complete _____ Fee Paid _____

Does the subdivision boundary abut a state rail bank or established trunk highway (requiring road review): Yes No

Planning Commission Recommendation: (Preliminary)	Approved _____	Denied _____	Meeting Date _____
(Final)	Approved _____	Denied _____	Meeting Date _____

City Council Action: (Preliminary)	Approved _____	Denied _____	Meeting Date _____
(Final)	Approved _____	Denied _____	Meeting Date _____

Parcel Information:

Tax Parcel #(s) 91-019-4301 and 91-030-1201, 1202, 2100 Property Size(acres): 41.5

Existing Zoning: R-1, R-1S

Proposed Zoning*1: _____

Existing Use: Vacant Land

Proposed Use(s): Single Family and Elementary School

Property Address/Location: Intersection of CSAH 23 and CR 76

Legal Description: P/O SW 1/4 of SE 1/4 Sec 19 AND

P/O NW 1/4 of NE 1/4 Sec 30 AND

P/O NE 1/4 of NW 1/4 Sec 30, T55N, R25W

(attach additional sheet if necessary)

Applications must be received no later than the end of the first week of the month, to allow sufficient time for review by staff and the department head review committee. Planning Commission meetings are held on the first Thursday of each month.

**1 If a zoning change is required, a petition for rezoning must be filed separately.*

I(we) certify that, to the best of my(our) knowledge, information, and belief, all of the information presented in this application is accurate and complete and includes all required information and submittals, and that I consent to entry upon the subject property by public officers, employees, and agents of the City of Grand Rapids wishing to view the site for purposes of processing, evaluating, and deciding upon this application.



Signature(s) of Applicant(s)

02/05/2019
Date

Owners Signature (if different than applicant)

Date

Required Submittals: The following items must be provided with your application, unless the Director of Community Development waives a requirement.

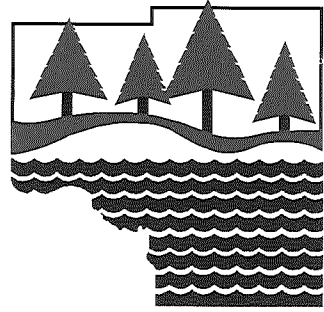
- Application Fee - \$2,525.00 *²
- Proof of Ownership – (a copy of a property tax statement or deed will suffice)
- 2 copies of the Preliminary Plat (D- size--22" X 34")
- 1 copy of the Preliminary Plat (B size—11" x 17")
- A letter from the County Recorder verifying that the subdivision name is not duplicated elsewhere in the County.
- A typed letter, addressed to the Grand Rapids Planning Commission, indicating the following:
 - A statement of the proposed use of all of the lots
 - A listing of any proposed protective covenants.
 - Proposed reapportionment of any existing assessments.
- A letter from the Itasca County Soil and Water Conservation District verifying the presence/or lack of wetlands.
- A copy of an updated Title Opinion or Title Insurance Policy showing proof of ownership of the property being subdivided.
- A copy of a current Assessment Certificate from the City Clerk showing whether or not there are any current assessments on the property.
- Copy of current year's Tax Statement.
- Electronic files of any written project statements, legal descriptions, or narratives, and plans in Microsoft Word format and pdf.

**²The application fees charged are used for postage to mail the required notices to adjacent properties, publication of the public hearing notice in the Grand Rapids Herald Review, and for a small portion of staff time for case review and preparation of documents. It is the policy of the City of Grand Rapids to require applicants for land use approvals to reimburse the City for costs incurred by the City in reviewing and acting upon applications, so that these costs are not borne by the taxpayers of the City.*

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

More information may be requested by the City of Grand Rapids Planning Commission or City Council, if deemed necessary to properly evaluate your request. The lack of information requested may be in itself sufficient cause to deny an application.

NICOLLE ZUEHLKE
COUNTY RECORDER/REGISTRAR
Itasca County Courthouse
123 N.E. 4th Street
GRAND RAPIDS, MINNESOTA 55744-2600
(218) 327-2856 • FAX (218) 327-0689



February 7, 2019

Eric Trast
Community Development Specialist
City of Grand Rapids
420 N Pokegama Ave
Grand Rapids MN 55744

Eric,

Let it be known that there is no recorded plat in the office of the Itasca County Recorder or Itasca County Registrar of Titles in the name of "Great River Acres".

Sincerely,

A handwritten signature in black ink that reads "Nicolle Zuehlke". The signature is written in a cursive, flowing style.

Nicolle Zuehlke
Itasca County Recorder/Registrar

PRELIMINARY PLAT OF GREAT RIVER ACRES - LEGAL LAND DESCRIPTION

The Northwest Quarter of the Northeast Quarter, in Section 30, Township 55 North, Range 25 West of the Fourth Principal Meridian, Itasca County, Minnesota, LESS the County Road right-of-way, and LESS the North 210 feet of the West 470 feet of the Northwest Quarter of the Northeast Quarter and LESS the South 305 feet of the East 175 feet of the Northwest Quarter of the Northeast Quarter AND the Southwest Quarter of the Southeast Quarter, Section 19, Township 55 North, Range 25 West, Itasca County, Minnesota, LESS the South 210 feet of the West 470 feet and LESS the North 900 feet of the Southwest Quarter of the Southeast Quarter.

NOTE: Lands in the Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section 30 to be added to plat description upon completion of acquisition by city from current owner.



First American

RECEIVED

FEB 27 2017

First American Title Co
701 Xenia Avenue South, Ste 450
Golden Valley, MN 55416
Phn - (763)852-3800
Fax - (877)483-0310

CITY OF GRAND RAPIDS

TRANSMITTAL SHEET

To: City of Grand Rapids
420 N Pokegama Ave

Grand Rapids, MN 55744

RE: City of Grand Rapids
TBD Golf Course Road
Grand Rapids, MN 55744

Attn: Legal: SW SE Less S. 210 feet of W. 470 feet
& Less N. 900 feet, Section 19,
Township 55, Range 25, AND NW NE
Less Co. Rd. R/W & Less S. 264 feet of
S. 214.5 feet & Less N. 210 feet of W.
470 feet & Less S. 305 feet of E. 175
feet, AND W. 264 feet of S. 214.5 feet
of NW NE, Section 30, Township 55,
Range 25, Itasca County, Minnesota.

From: Policy Department

Your File
No.:

Dated: 02/21/2017

Our File No.: 1420933

Enclosed are the following items:

- Mortgage Deed
- Deed
- Assignment of Mortgage
- Owner's Policy Policy No. 1420933
- Mortgagee's Policy
- Contract for Deed
- Assignment of Contract for Deed
- Subordination Agreement
- Other

If you have any questions, please contact us immediately at the phone number listed above.

"Thank You for Choosing First American Title Co "



OWNER'S POLICY OF TITLE INSURANCE

ISSUED BY

First American Title Insurance Company

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at the address shown in Section 18 of the Conditions.

COVERED RISKS

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B AND THE CONDITIONS, FIRST AMERICAN TITLE INSURANCE COMPANY, a Nebraska corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 9 and 10, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

1. Title being vested other than as stated in Schedule A.
2. Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from
 - (a) A defect in the Title caused by
 - (i) forgery, fraud, undue influence, duress, incompetency, incapacity, or impersonation;
 - (ii) failure of any person or Entity to have authorized a transfer or conveyance;
 - (iii) a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized, or delivered;
 - (iv) failure to perform those acts necessary to create a document by electronic means authorized by law;
 - (v) a document executed under a falsified, expired, or otherwise invalid power of attorney;
 - (vi) a document not properly filed, recorded, or indexed in the Public Records including failure to perform those acts by electronic means authorized by law; or
 - (vii) a defective judicial or administrative proceeding.
 - (b) The lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
 - (c) Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments onto the Land of existing improvements located on adjoining land.
3. Unmarketable Title.
4. No right of access to and from the Land.
5. The violation or enforcement of any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (a) the occupancy, use, or enjoyment of the Land;
 - (b) the character, dimensions, or location of any improvement erected on the Land;
 - (c) the subdivision of land; or
 - (d) environmental protectionif a notice, describing any part of the Land, is recorded in the Public Records setting forth the violation or intention to enforce, but only to the extent of the violation or enforcement referred to in that notice.
6. An enforcement action based on the exercise of a governmental

police power not covered by Covered Risk 5 if a notice of the enforcement action, describing any part of the Land, is recorded in the Public Records, but only to the extent of the enforcement referred to in that notice.

7. The exercise of the rights of eminent domain if a notice of the exercise, describing any part of the Land, is recorded in the Public Records.
8. Any taking by a governmental body that has occurred and is binding on the rights of a purchaser for value without Knowledge.
9. Title being vested other than as stated in Schedule A or being defective
 - (a) as a result of the avoidance in whole or in part, or from a court order providing an alternative remedy, of a transfer of all or any part of the title to or any interest in the Land occurring prior to the transaction vesting Title as shown in Schedule A because that prior transfer constituted a fraudulent or preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws; or
 - (b) because the instrument of transfer vesting Title as shown in Schedule A constitutes a preferential transfer under federal bankruptcy, state insolvency, or similar creditors' rights laws by reason of the failure of its recording in the Public Records
 - (i) to be timely, or
 - (ii) to impart notice of its existence to a purchaser for value or to a judgment or lien creditor.
10. Any defect in or lien or encumbrance on the Title or other matter included in Covered Risks 1 through 9 that has been created or attached or has been filed or recorded in the Public Records subsequent to Date of Policy and prior to the recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

The Company will also pay the costs, attorneys' fees, and expenses incurred in defense of any matter insured against by this policy, but only to the extent provided in the Conditions.

First American Title Insurance Company

Dennis J. Gilmore
President

Jeffrey S. Robinson
Secretary

EXCLUSIONS FROM COVERAGE

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risks 9 and 10); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
 - (a) a fraudulent conveyance or fraudulent transfer; or
 - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

CONDITIONS

1. DEFINITION OF TERMS

The following terms when used in this policy mean:

- (a) "Amount of Insurance": The amount stated in Schedule A, as may be increased or decreased by endorsement to this policy, increased by Section 8(b), or decreased by Sections 10 and 11 of these Conditions.
- (b) "Date of Policy": The date designated as "Date of Policy" in Schedule A.
- (c) "Entity": A corporation, partnership, trust, limited liability company, or other similar legal entity.
- (d) "Insured": The Insured named in Schedule A.
 - (i) The term "Insured" also includes
 - (A) successors to the Title of the Insured by operation of law as distinguished from purchase, including heirs, devisees, survivors, personal representatives, or next of kin;
 - (B) successors to an Insured by dissolution, merger, consolidation, distribution, or reorganization;
 - (C) successors to an Insured by its conversion to another kind of Entity;
 - (D) a grantee of an Insured under a deed delivered without payment of actual valuable consideration conveying the Title
 - (1) if the stock, shares, memberships, or other equity interests of the grantee are wholly-owned by the named Insured,
 - (2) if the grantee wholly owns the named Insured,
 - (3) if the grantee is wholly-owned by an affiliated Entity of the named Insured, provided the affiliated Entity and the named Insured are both wholly-owned by the same person or Entity, or
 - (4) if the grantee is a trustee or beneficiary of a trust created by a written instrument established by the Insured named in Schedule A for estate planning purposes.

- (ii) With regard to (A), (B), (C), and (D) reserving, however, all rights and defenses as to any successor that the Company would have had against any predecessor Insured.
- (e) "Insured Claimant": An Insured claiming loss or damage.
- (f) "Knowledge" or "Known": Actual knowledge, not constructive knowledge or notice that may be imputed to an Insured by reason of the Public Records or any other records that impart constructive notice of matters affecting the Title.
- (g) "Land": The land described in Schedule A, and affixed improvements that by law constitute real property. The term "Land" does not include any property beyond the lines of the area described in Schedule A, nor any right, title, interest, estate, or easement in abutting streets, roads, avenues, alleys, lanes, ways, or waterways, but this does not modify or limit the extent that a right of access to and from the Land is insured by this policy.
- (h) "Mortgage": Mortgage, deed of trust, trust deed, or other security instrument, including one evidenced by electronic means authorized by law.
- (i) "Public Records": Records established under state statutes at Date of Policy for the purpose of imparting constructive notice of matters relating to real property to purchasers for value and without Knowledge. With respect to Covered Risk 5(d), "Public Records" shall also include environmental protection liens filed in the records of the clerk of the United States District Court for the district where the Land is located.
- (j) "Title": The estate or interest described in Schedule A.
- (k) "Unmarketable Title": Title affected by an alleged or apparent matter that would permit a prospective purchaser or lessee of the Title or lender on the Title to be released from the obligation to purchase, lease, or lend if there is a contractual condition requiring the delivery of marketable title.

2. CONTINUATION OF INSURANCE

The coverage of this policy shall continue in force as of Date of Policy in favor of an Insured, but only so long as the Insured retains an estate or interest in the Land, or holds an obligation secured by a purchase money Mortgage given by a purchaser from the Insured, or only so long as the Insured shall have liability by reason of warranties in any transfer or conveyance of the Title. This policy shall not continue in force in favor of any purchaser from the Insured of either (i) an estate or interest in the Land, or (ii) an obligation secured by a purchase money Mortgage given to the Insured.

3. NOTICE OF CLAIM TO BE GIVEN BY INSURED CLAIMANT

The Insured shall notify the Company promptly in writing (i) in case of any litigation as set forth in Section 5(a) of these Conditions, (ii) in case Knowledge shall come to an Insured hereunder of any claim of title or interest that is adverse to the Title, as insured, and that might cause loss or damage for which the Company may be liable by virtue of this policy, or (iii) if the Title, as insured, is rejected as Unmarketable Title. If the Company is prejudiced by the failure of the Insured Claimant to provide prompt notice, the Company's liability to the Insured Claimant under the policy shall be reduced to the extent of the prejudice.

4. PROOF OF LOSS

In the event the Company is unable to determine the amount of loss or damage, the Company may, at its option, require as a condition of payment that the Insured Claimant furnish a signed proof of loss. The proof of loss must describe the defect, lien, encumbrance, or other matter insured against by this policy that constitutes the basis of loss or damage and shall state, to the extent possible, the basis of calculating the amount of the loss or damage.

5. DEFENSE AND PROSECUTION OF ACTIONS

- (a) Upon written request by the Insured, and subject to the options contained in Section 7 of these Conditions, the Company, at its own cost and without unreasonable delay, shall provide for the defense of an Insured in litigation in which any third party asserts a claim covered by this policy adverse to the Insured. This obligation is limited to only those stated causes of action alleging matters insured against by this policy. The Company shall have the right to select counsel of its choice (subject to the right of the Insured to object for reasonable cause) to represent the Insured as to those stated causes of action. It shall not be liable for and will not pay the fees of any other counsel. The Company will not pay any fees, costs, or expenses incurred by the Insured in the defense of those causes of action that allege matters not insured against by this policy.
- (b) The Company shall have the right, in addition to the options contained in

Section 7 of these Conditions, at its own cost, to institute and prosecute any action or proceeding or to do any other act that in its opinion may be necessary or desirable to establish the Title, as insured, or to prevent or reduce loss or damage to the Insured. The Company may take any appropriate action under the terms of this policy, whether or not it shall be liable to the Insured. The exercise of these rights shall not be an admission of liability or waiver of any provision of this policy. If the Company exercises its rights under this subsection, it must do so diligently.

- (c) Whenever the Company brings an action or asserts a defense as required or permitted by this policy, the Company may pursue the litigation to a final determination by a court of competent jurisdiction, and it expressly reserves the right, in its sole discretion, to appeal any adverse judgment or order.

6. DUTY OF INSURED CLAIMANT TO COOPERATE

- (a) In all cases where this policy permits or requires the Company to prosecute or provide for the defense of any action or proceeding and any appeals, the Insured shall secure to the Company the right to so prosecute or provide defense in the action or proceeding, including the right to use, at its option, the name of the Insured for this purpose. Whenever requested by the Company, the Insured, at the Company's expense, shall give the Company all reasonable aid (i) in securing evidence, obtaining witnesses, prosecuting or defending the action or proceeding, or effecting settlement, and (ii) in any other lawful act that in the opinion of the Company may be necessary or desirable to establish the Title or any other matter as insured. If the Company is prejudiced by the failure of the Insured to furnish the required cooperation, the Company's obligations to the Insured under the policy shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation, with regard to the matter or matters requiring such cooperation.
- (b) The Company may reasonably require the Insured Claimant to submit to examination under oath by any authorized representative of the Company and to produce for examination, inspection, and copying, at such reasonable times and places as may be designated by the authorized representative of the Company, all records, in whatever medium maintained, including books, ledgers, checks, memoranda, correspondence, reports, e-mails, disks, tapes, and videos whether bearing a date before or after Date of Policy, that reasonably pertain to the loss or damage. Further, if requested by any authorized representative of the Company, the Insured Claimant shall grant its permission, in writing, for any authorized representative of the Company to examine, inspect, and copy all of these records in the custody or control of a third party that reasonably pertain to the loss or damage. All information designated as confidential by the Insured Claimant provided to the Company pursuant to this Section shall not be disclosed to others unless, in the reasonable judgment of the Company, it is necessary in the administration of the claim. Failure of the Insured Claimant to submit for examination under oath, produce any reasonably requested information, or grant permission to secure reasonably necessary information from third parties as required in this subsection, unless prohibited by law or governmental regulation, shall terminate any liability of the Company under this policy as to that claim.

7. OPTIONS TO PAY OR OTHERWISE SETTLE CLAIMS; TERMINATION OF LIABILITY

In case of a claim under this policy, the Company shall have the following additional options:

- (a) To Pay or Tender Payment of the Amount of Insurance.
To pay or tender payment of the Amount of Insurance under this policy together with any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment or tender of payment and that the Company is obligated to pay. Upon the exercise by the Company of this option, all liability and obligations of the Company to the Insured under this policy, other than to make the payment required in this subsection, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.
- (b) To Pay or Otherwise Settle With Parties Other Than the Insured or With the Insured Claimant.
(i) To pay or otherwise settle with other parties for or in the name of an Insured Claimant any claim insured against under this policy. In addition, the Company will pay any costs, attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay; or
(ii) To pay or otherwise settle with the Insured Claimant the loss or damage provided for under this policy, together with any costs,

attorneys' fees, and expenses incurred by the Insured Claimant that were authorized by the Company up to the time of payment and that the Company is obligated to pay.

Upon the exercise by the Company of either of the options provided for in subsections (b)(i) or (ii), the Company's obligations to the Insured under this policy for the claimed loss or damage, other than the payments required to be made, shall terminate, including any liability or obligation to defend, prosecute, or continue any litigation.

8. DETERMINATION AND EXTENT OF LIABILITY

This policy is a contract of indemnity against actual monetary loss or damage sustained or incurred by the Insured Claimant who has suffered loss or damage by reason of matters insured against by this policy.

- (a) The extent of liability of the Company for loss or damage under this policy shall not exceed the lesser of
(i) the Amount of Insurance; or
(ii) the difference between the value of the Title as insured and the value of the Title subject to the risk insured against by this policy.
- (b) If the Company pursues its rights under Section 5 of these Conditions and is unsuccessful in establishing the Title, as insured,
(i) the Amount of Insurance shall be increased by 10%, and
(ii) the Insured Claimant shall have the right to have the loss or damage determined either as of the date the claim was made by the Insured Claimant or as of the date it is settled and paid.
- (c) In addition to the extent of liability under (a) and (b), the Company will also pay those costs, attorneys' fees, and expenses incurred in accordance with Sections 5 and 7 of these Conditions.

9. LIMITATION OF LIABILITY

- (a) If the Company establishes the Title, or removes the alleged defect, lien, or encumbrance, or cures the lack of a right of access to or from the Land, or cures the claim of Unmarketable Title, all as insured, in a reasonably diligent manner by any method, including litigation and the completion of any appeals, it shall have fully performed its obligations with respect to that matter and shall not be liable for any loss or damage caused to the Insured.
- (b) In the event of any litigation, including litigation by the Company or with the Company's consent, the Company shall have no liability for loss or damage until there has been a final determination by a court of competent jurisdiction, and disposition of all appeals, adverse to the Title, as insured.
- (c) The Company shall not be liable for loss or damage to the Insured for liability voluntarily assumed by the Insured in settling any claim or suit without the prior written consent of the Company.

10. REDUCTION OF INSURANCE; REDUCTION OR TERMINATION OF LIABILITY

All payments under this policy, except payments made for costs, attorneys' fees, and expenses, shall reduce the Amount of Insurance by the amount of the payment.

11. LIABILITY NONCUMULATIVE

The Amount of Insurance shall be reduced by any amount the Company pays under any policy insuring a Mortgage to which exception is taken in Schedule B or to which the Insured has agreed, assumed, or taken subject, or which is executed by an Insured after Date of Policy and which is a charge or lien on the Title, and the amount so paid shall be deemed a payment to the Insured under this policy.

12. PAYMENT OF LOSS

When liability and the extent of loss or damage have been definitely fixed in accordance with these Conditions, the payment shall be made within 30 days.

13. RIGHTS OF RECOVERY UPON PAYMENT OR SETTLEMENT

- (a) Whenever the Company shall have settled and paid a claim under this policy, it shall be subrogated and entitled to the rights of the Insured Claimant in the Title and all other rights and remedies in respect to the claim that the Insured Claimant has against any person or property, to the extent of the amount of any loss, costs, attorneys' fees, and expenses paid by the Company. If requested by the Company, the Insured Claimant shall execute documents to evidence the transfer to the Company of these rights and remedies. The Insured Claimant shall permit the Company to sue, compromise, or settle in the name of the Insured Claimant and to use the name of the Insured Claimant in any transaction or litigation involving these rights and remedies.
If a payment on account of a claim does not fully cover the loss of the Insured Claimant, the Company shall defer the exercise of its right to recover until after the Insured Claimant shall have recovered its loss.

(b) The Company's right of subrogation includes the rights of the Insured to indemnities, guaranties, other policies of insurance, or bonds, notwithstanding any terms or conditions contained in those instruments that address subrogation rights.

14. ARBITRATION

Either the Company or the Insured may demand that the claim or controversy shall be submitted to arbitration pursuant to the Title Insurance Arbitration Rules of the American Land Title Association ("Rules"). Except as provided in the Rules, there shall be no joinder or consolidation with claims or controversies of other persons. Arbitrable matters may include, but are not limited to, any controversy or claim between the Company and the Insured arising out of or relating to this policy, any service in connection with its issuance or the breach of a policy provision, or to any other controversy or claim arising out of the transaction giving rise to this policy. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured. All arbitrable matters when the Amount of Insurance is in excess of \$2,000,000 shall be arbitrated only when agreed to by both the Company and the Insured. Arbitration pursuant to this policy and under the Rules shall be binding upon the parties. Judgment upon the award rendered by the Arbitrator(s) may be entered in any court of competent jurisdiction.

15. LIABILITY LIMITED TO THIS POLICY; POLICY ENTIRE CONTRACT

- (a) This policy together with all endorsements, if any, attached to it by the Company is the entire policy and contract between the Insured and the Company. In interpreting any provision of this policy, this policy shall be construed as a whole.
- (b) Any claim of loss or damage that arises out of the status of the Title or by any action asserting such claim shall be restricted to this policy.
- (c) Any amendment of or endorsement to this policy must be in writing and authenticated by an authorized person, or expressly incorporated by Schedule A of this policy.

(d) Each endorsement to this policy issued at any time is made a part of this policy and is subject to all of its terms and provisions. Except as the endorsement expressly states, it does not (i) modify any of the terms and provisions of the policy, (ii) modify any prior endorsement, (iii) extend the Date of Policy, or (iv) increase the Amount of Insurance.

16. SEVERABILITY

In the event any provision of this policy, in whole or in part, is held invalid or unenforceable under applicable law, the policy shall be deemed not to include that provision or such part held to be invalid, but all other provisions shall remain in full force and effect.

17. CHOICE OF LAW; FORUM

- (a) Choice of Law: The Insured acknowledges the Company has underwritten the risks covered by this policy and determined the premium charged therefore in reliance upon the law affecting interests in real property and applicable to the interpretation, rights, remedies, or enforcement of policies of title insurance of the jurisdiction where the Land is located. Therefore, the court or an arbitrator shall apply the law of the jurisdiction where the Land is located to determine the validity of claims against the Title that are adverse to the Insured and to interpret and enforce the terms of this policy. In neither case shall the court or arbitrator apply its conflicts of law principles to determine the applicable law.
- (b) Choice of Forum: Any litigation or other proceeding brought by the Insured against the Company must be filed only in a state or federal court within the United States of America or its territories having appropriate jurisdiction.

18. NOTICES, WHERE SENT

Any notice of claim and any other notice or statement in writing required to be given to the Company under this policy must be given to the Company at 1 First American Way, Santa Ana, CA 92707, Attn: Claims Department.

POLICY OF TITLE INSURANCE



Form No. 1402.06.A Schedule A
2006 ALTA Owner's Policy - (6-17-06)

SCHEDULE A

First American Title Insurance Company

Name and Address of Title Insurance Company:
First American Title Insurance Company
1 First American Way
Santa Ana, CA 92707

File Number: **1420933**

Policy Number: **1420933**

Address Reference: TBD Golf Course Road, Grand Rapids, Minnesota

Amount of Insurance: \$436,000.00

Premium: \$1,172.00

Date of Policy: February 16, 2017 at 4:13 p.m.

1. Name of Insured:

City of Grand Rapids

2. The estate or interest in the Land covered by this policy is:

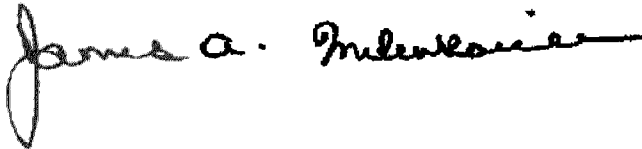
Fee Simple

3. Title to the Land is vested in:

City of Grand Rapids, a Minnesota Municipal Corporation

4. The Land referred to in this policy is described as follows:

The Northwest Quarter of the Northeast Quarter, in Section 30, Township 55 North, Range 25 West, of the Fourth Principal Meridian, Itasca County, Minnesota, LESS the County Road right-of-way, and LESS the North 210 feet of the West 470 feet of the Northwest Quarter of the Northeast Quarter and LESS the South 305 feet of the East 175 feet of the Northwest Quarter of the Northeast Quarter AND the Southwest Quarter of the Southeast Quarter, Section 19, Township 55, Range 25, Itasca County, Minnesota, LESS the South 210 feet of the West 470 feet and LESS the North 900 feet of the Southwest Quarter of the Southeast Quarter.



Countersigned By

Form No. 1402.06.B Schedule B
2006 ALTA Owner's Policy - (6-17-06)

SCHEDULE B

File Number: **1420933**

Policy Number: **1420933**

EXCEPTIONS FROM COVERAGE

This Policy does not insure against loss or damage, and the Company will not pay costs, attorneys' fees, or expenses that arise by reason of:

1. All assessments and taxes due and payable in 2017, and thereafter.
2. No coverage is provided for municipal code compliance matters and fees, including, but not limited to, utilities, water, or sewer services, or fees for tree, weed, grass and snow or garbage removal, police boarding, vacant building registration and zoning.
3. Any and all connection, hook-up, nuisance, and/or condemnation charges.
4. Any interest outstanding of record in and to all the oil, gas and other minerals in and under and that may be produced from said premises, together with all rights incident to or growing out of said outstanding minerals, including but not limited to outstanding oil and gas leases and easements.
5. Rights of the public and others entitled to the use of that portion of the land in Schedule "A" lying within the bounds of, including but not limited to: Any street, highway, road, and/or alley; as laid out, presently used, or dedicated.
6. An easement for utility purposes in the document recorded June 7, 1978 as 325334 of Official Records.
7. An easement for highway purposes in the document recorded December 9, 1986 as 384478 of Official Records.
8. An easement for slope purposes in the document recorded March 23, 1987 as 386831 of Official Records.
9. An easement for utility purposes in the document recorded June 16, 1987 as 388819 of Official Records.
10. The terms and provisions contained in the document entitled "Easement Agreement" recorded March 16, 1998 as 490070 of Official Records.
11. Water rights, claims or title to water, whether or not shown by the public records.
12. Rights of the United States of America and/or the State of Minnesota, the county, the municipality, and the public, in and to that part of the land which may be within wetlands.

13. Any facts, rights, interests, or claims which are not shown by the public records but which could be ascertained by an inspection of said land or by making inquiry of persons in possession thereof.

ENDORSEMENT

Master Endorsement To Owner Policy

Issued By
First American Title Insurance Company

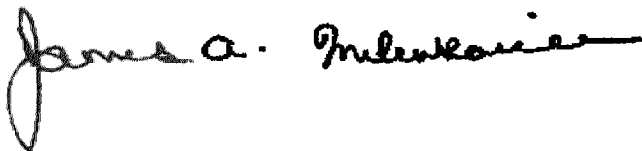
The Company hereby amends its Owner Policy Jacket by providing that notwithstanding any other language in the policy to the contrary, the Company hereby agrees as follows:

1. The insurance company, agent, or broker is authorized to receive written or oral notice of claim, and any such notice given to the insurance company, agent or broker is considered notice to the Company.
2. This insurance contract is deemed to be made in Minnesota and any dispute resolution proceedings shall take place in Minnesota unless both parties agree otherwise.
3. The Company shall have the right to examine and audit the insured's books and records for up to one year after the end of the policy year.
4. The Company shall pay any definitely fixed liability for loss or damage within five business days from the date of receipt of any agreement entered into by the insured of any condition set forth in such agreement, whichever is later.
5. The Company shall have no subrogation rights under the insured if it is determined that the loss or damage is caused by unintentional acts of the insured, nor shall the Company have any right to proceed against any other person if that person is also insured by the Company against the same loss.
6. The Company's obligations to the Insured under the policy can be terminated only pursuant to Minnesota's statutory termination conditions.

This endorsement is made a part of the policy and is subject to all of the terms and provisions thereof and of any prior endorsements thereto. Except to the extent expressly stated, it neither modifies any of the terms and provisions of the policy and any prior endorsements, nor does it extend the effective date of the policy and any prior endorsements, nor does it increase the face amount thereof.

IN WITNESS WHEREOF, the Company has caused its corporate name to be affixed hereto by its duly authorized officers.

First American Title Insurance Company



By:

Authorized Signatory

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

CITY OF GRAND RAPIDS, MINNESOTA

CONSTRUCTION PLANS FOR REMOVALS, GRADING, BITUMINOUS, CONCRETE CURB & GUTTER, CONCRETE WALK, STORM SEWER, WATERMAIN, SANITARY SEWER, LIGHTING, TURN LANE CONSTRUCTION, SIGNING, STRIPING AND TURF ESTABLISHMENT

GREAT RIVER ACRES

CITY PROJECT NO. 2019-1

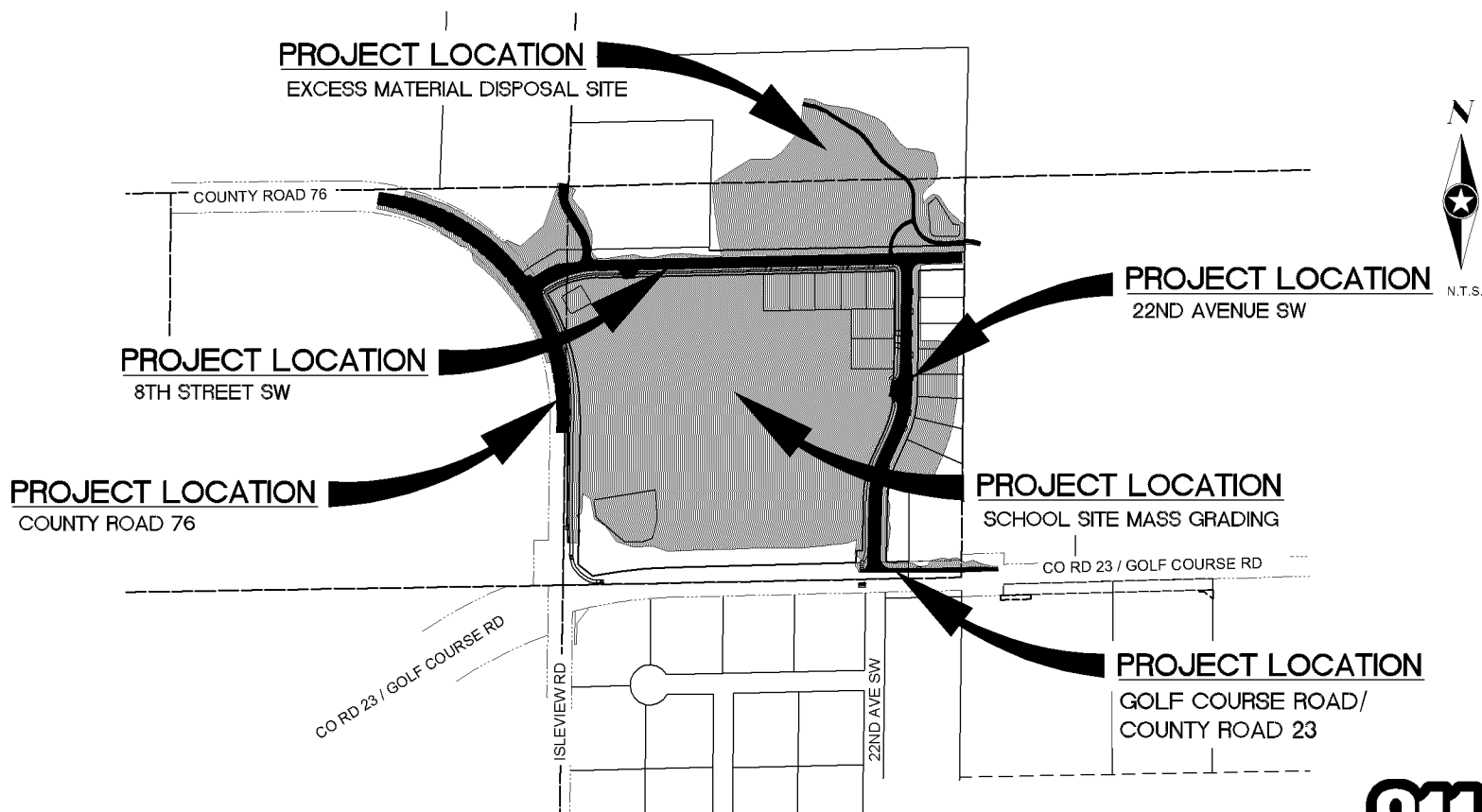
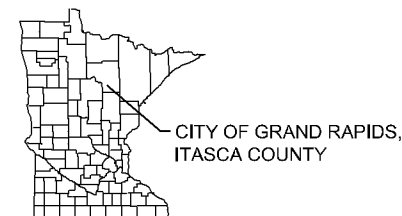
8TH STREET SW (FROM COUNTY ROAD 76 TO PROPOSED 22ND AVENUE SW)
22ND AVENUE SW (FROM COUNTY ROAD 23 TO PROPOSED 8TH STREET SW)
COUNTY ROAD 76 TURN LANES (TURN LANES TO 8TH STREET SW)
COUNTY ROAD 23 TURN LANES (TURN LANES TO 22ND AVENUE SW)

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	LOCATION MAP
3-4	STATEMENT OF ESTIMATED QUANTITIES
5-8	CONSTRUCTION NOTES
9-25	CONSTRUCTION DETAILS
26-34	TYPICAL SECTIONS
35-42	ALIGNMENT AND RIGHT OF WAY PLAN
43-51	EXISTING UTILITIES EXHIBIT
52-57	REMOVAL PLAN
58-61	GRADING PLAN
62-66	SANITARY SEWER & WATER MAIN PLAN AND PROFILE
67-76	STREET & STORM SEWER PLAN AND PROFILE
77-81	LATERAL STORM SEWER PROFILES
82-90	EROSION CONTROL AND TURF ESTABLISHMENT PLAN
91-94	SWPPP
95-99	PAVEMENT MARKING AND SIGNING PLAN
100-104	LIGHTING PLAN
105-112	PEDESTRIAN RAMP AND INTERSECTION DETAILS
113-168	CROSS SECTIONS
1-19	GOLF COURSE ROAD UTILITY EXTENSION PLANSET

THIS PLAN CONTAINS 168+19 SHEETS.

THIS PLAN SHALL INCLUDE AN ATTACHMENT OF GOLF COURSE ROAD UTILITY EXTENSION CP 2019-1

PROJECT LOCATION



EXISTING	
---	RIGHT OF WAY
---	PERMANENT EASEMENT
---	PROPERTY LINE
△ ^{XX}	HORIZONTAL CONTROL POINT
●	BENCHMARK
○	SURVEY MARKER
○	SOIL BORING
○	SANITARY SEWER AND MANHOLE
○	FORCE MAIN AND LIFT STATION
○	SANITARY SEWER SERVICE & CLEANOUT
○	WATER MAIN, HYDRANT, VALVE AND MANHOLE
○	WATER SERVICE AND CURB STOP BOX
○	STORM SEWER, MANHOLE AND CATCH BASIN
○	CULVERT AND APRON ENDWALL
○	GAS MAIN, VALVE, VENT AND METER
○	HANDHOLE
○	BURIED FIBER OPTIC CABLE AND MANHOLE
○	BURIED PHONE CABLE, PEDESTAL AND MANHOLE
○	BURIED TV CABLE, PEDESTAL AND MANHOLE
○	BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
○	OVERHEAD WIRE, POLE AND GUY WIRE
○	LIGHT POLE
○	TRAFFIC SIGNAL
○	STREET NAME SIGN
○	SIGN (NON STREET NAME)
---	RAILROAD TRACKS
○	DECIDUOUS AND CONIFEROUS TREE
○	BUSH / SHRUB AND STUMP
---	EDGE OF WOODED AREA
---	WETLAND
---	BUILDING
---	FENCE (UNIDENTIFIED)
---	BARBED WIRE FENCE
---	CHAIN LINK FENCE
---	ELECTRIC WIRE FENCE
---	WOOD FENCE
---	WOVEN WIRE FENCE
---	PLATE BEAM GUARDRAIL
---	CABLE GUARDRAIL
○	POST / BOLLARD
---	RETAINING WALL
6+00	PROPOSED
---	STREET CENTERLINE
---	RIGHT-OF-WAY
---	PERMANENT EASEMENT
---	TEMPORARY EASEMENT
---	CONSTRUCTION LIMITS
○	SANITARY SEWER, BULKHEAD AND MANHOLE
○	FORCE MAIN
○	SANITARY SERVICE AND CLEANOUT
○	WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
○	WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
○	WATER SERVICE AND CURB STOP BOX
○	STORM SEWER, MANHOLE AND CATCH BASIN
○	CULVERT AND APRON ENDWALL
---	DRAIN TILE
---	DITCH / SWALE
---	RIPRAP
○	STREET NAME SIGN
○	SIGN (NON STREET NAME)
---	RETAINING WALL

NOTE:
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.



APPROVED:
Maureen Wegert 02/13/19
CITY ENGINEER OF GRAND RAPIDS DATE

APPROVED:
Karin Grandea 02/13/19
COUNTY ENGINEER OF ITASCA COUNTY DATE

GRAND RAPIDS, MINNESOTA

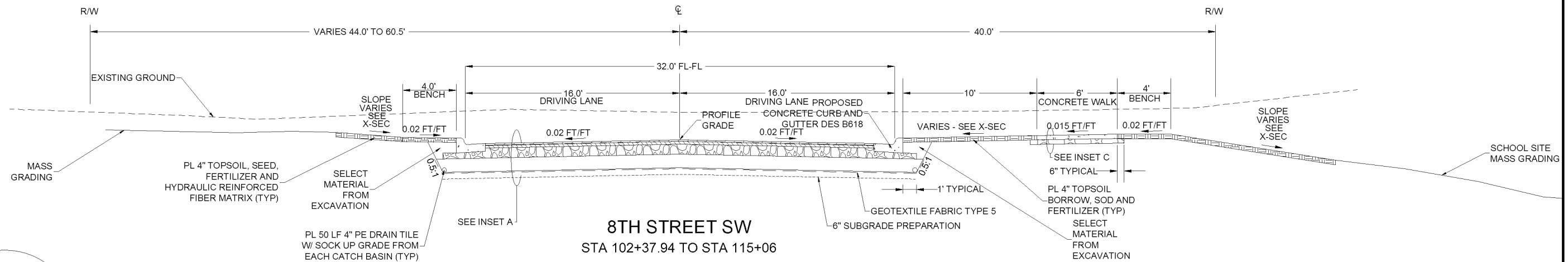
SEH PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 56744
www.sehinc.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

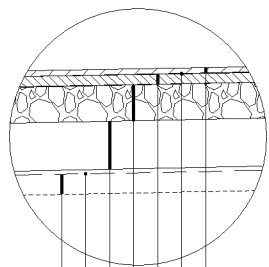
Signature: *Sara Christenson* SARA CHRISTENSON, PE
Date: FEBRUARY 13, 2019 Lic. No. 55414

FILE NO.
GRANR148347
1
168

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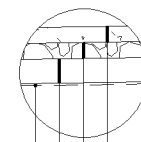


8TH STREET SW
STA 102+37.94 TO STA 115+06



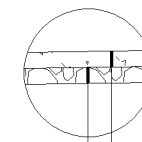
INSET A

- 1.5" TYPE SP 9.5 WEARING COURSE MIX (SPWEA240C)
- BITUMINOUS TACK COAT
- 2.5" TYPE SP 12.5 WEARING COURSE MIX (SPWEB240C)
- 9" AGGREGATE BASE (CV) CL5
- 12" SELECT GRANULAR BORROW (CV) (AS DIRECTED BY ENGINEER)
- GEOTEXTILE FABRIC, TYPE 5 (AS DIRECTED BY ENGINEER)
- 6" SUBGRADE PREPARATION



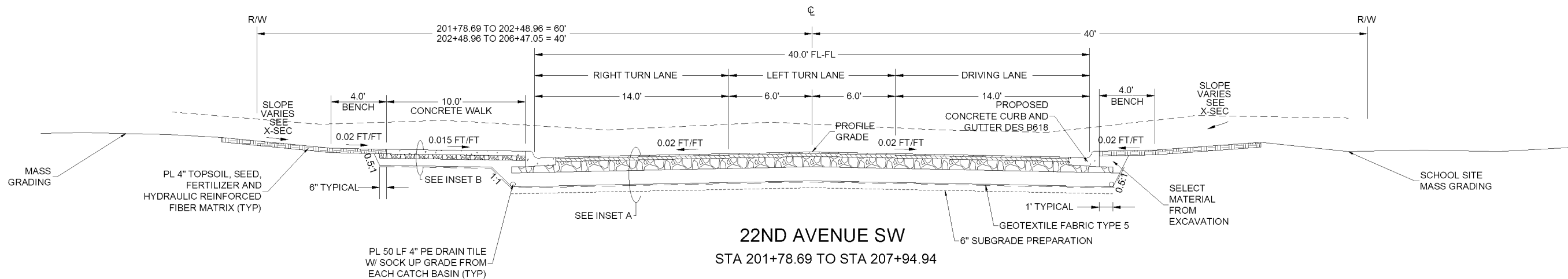
INSET B

- 4" CONCRETE WALK
- 4" AGGREGATE BASE (CV) CL5
- 6" SELECT GRANULAR BORROW (CV)
- GEOTEXTILE FABRIC TYPE 5 (AS DIRECTED BY ENGINEER)



INSET C

- 4" CONCRETE WALK
- 4" AGGREGATE BASE (CV) CL5



22ND AVENUE SW
STA 201+78.69 TO STA 207+94.94

DRAWN BY: MBH
DESIGNER: SLC
CHECKED BY: RJB

NO.	BY	DATE	REVISIONS



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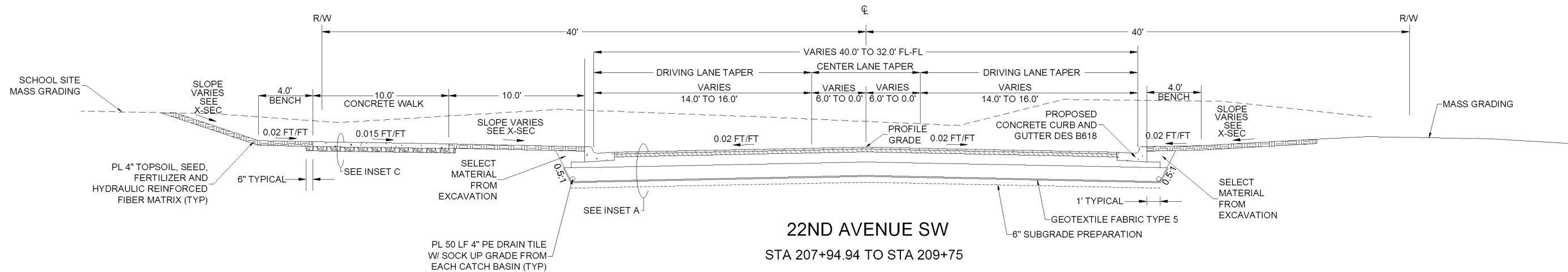
Sara Christenson
Date: 02/13/19 SARA CHRISTENSON, PE Lic. No. 55414

GRAND RAPIDS, MINNESOTA

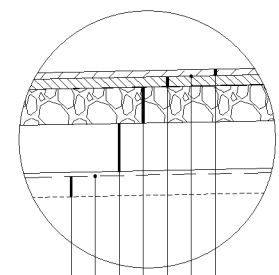
TYPICAL SECTIONS GREAT RIVER ACRES

FILE NO. 27
GRANR 148347
CP 2019-1
168

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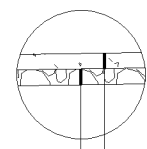


22ND AVENUE SW
STA 207+94.94 TO STA 209+75



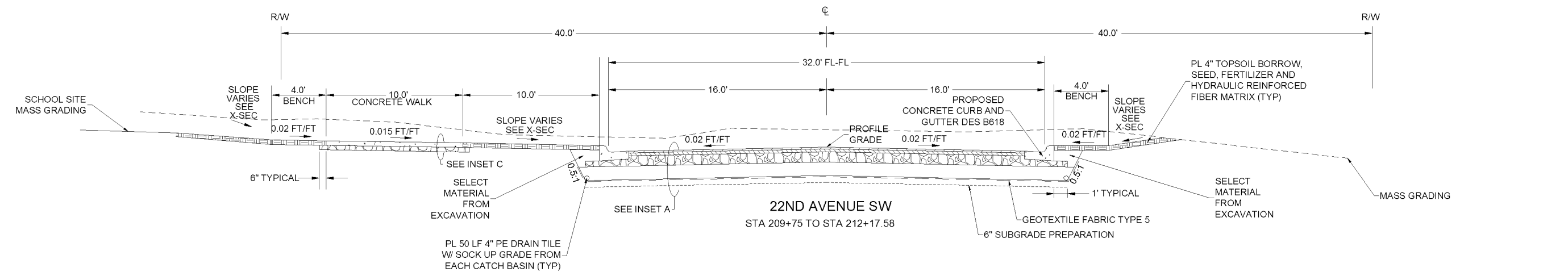
INSET A

- 1.5" TYPE SP 9.5 WEARING COURSE MIX (SPWEA240C)
- BITUMINOUS TACK COAT
- 2.5" TYPE SP 12.5 WEARING COURSE MIX (SPWEB240C)
- 9" AGGREGATE BASE (CV) CL5
- 12" SELECT GRANULAR BORROW (CV) (AS DIRECTED BY ENGINEER)
- GEOTEXTILE FABRIC, TYPE 5 (AS DIRECTED BY ENGINEER)
- 6" SUBGRADE PREPARATION



INSET C

- 4" CONCRETE WALK
- 4" AGGREGATE BASE (CV) CL5



22ND AVENUE SW
STA 209+75 TO STA 212+17.58

DRAWN BY: MBH
DESIGNER: SLC
CHECKED BY: RJB

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21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

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Sara Christenson
SARA CHRISTENSON, PE
Date: 02/13/19 Lic. No. 55414

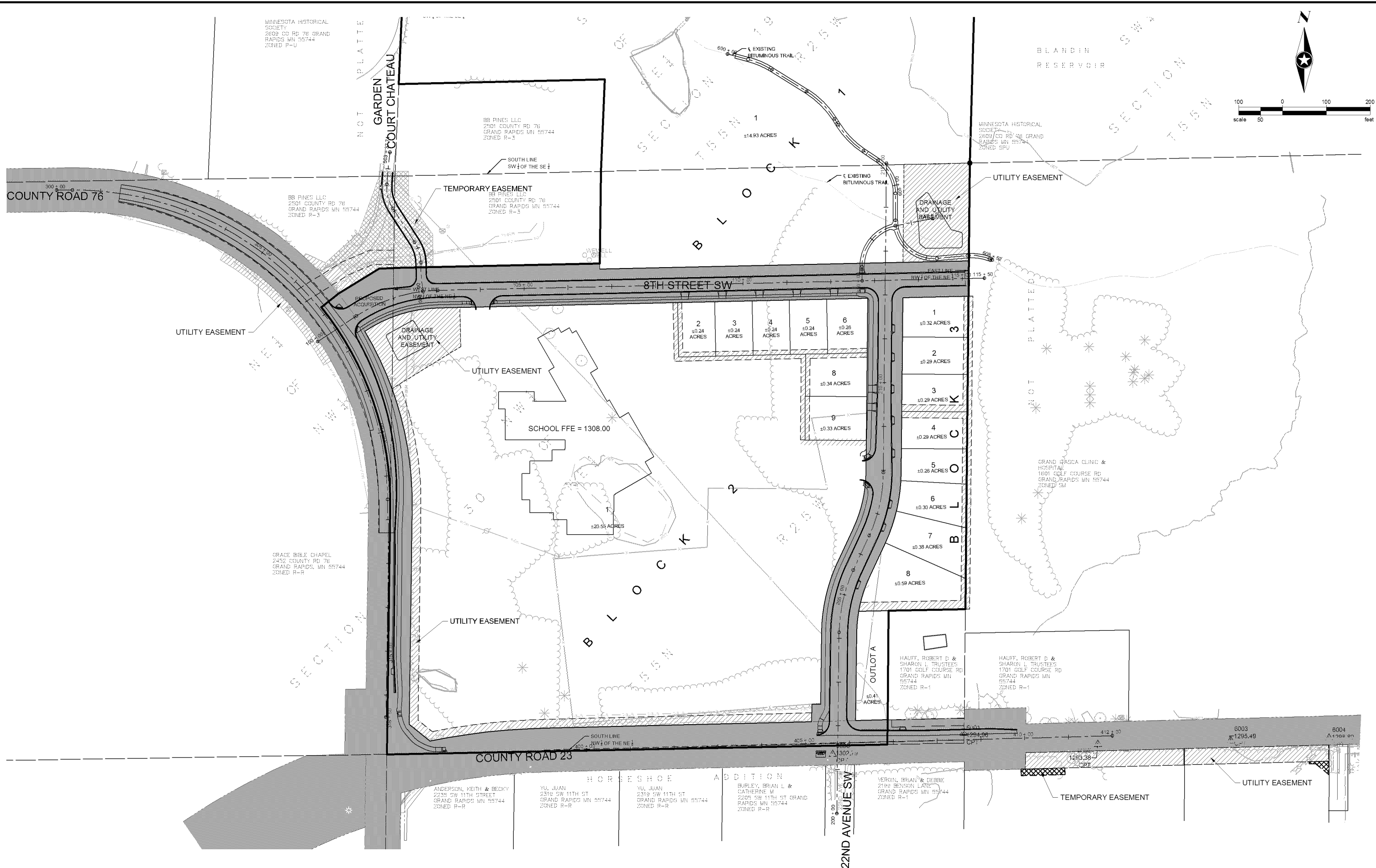
GRAND RAPIDS,
MINNESOTA

TYPICAL SECTIONS
GREAT RIVER ACRES

FILE NO. 28
GRANR 148347
CP 2019-1 168

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DESIGNER:	SLC
CHECKED BY:	RJB
DESIGN TEAM	

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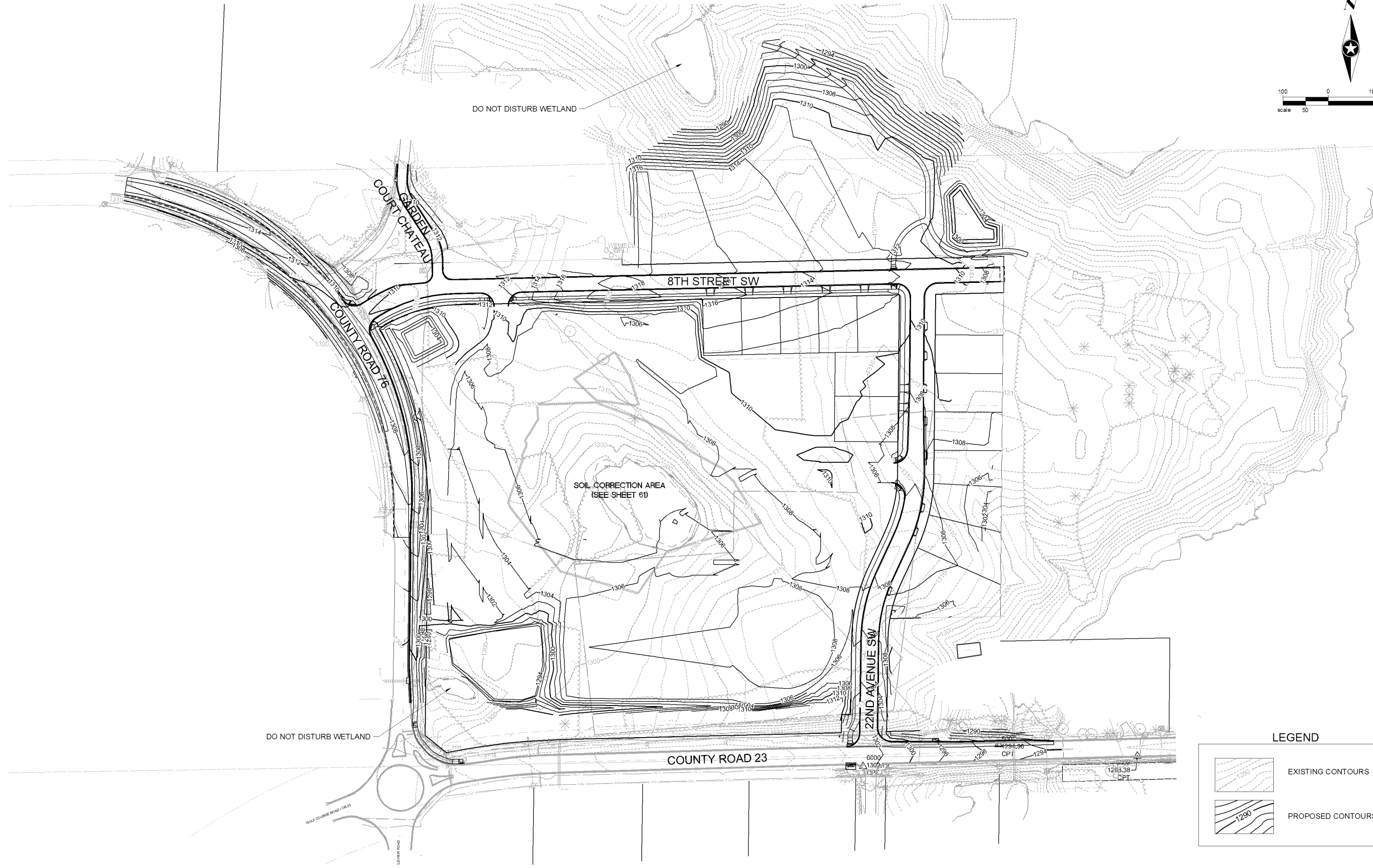
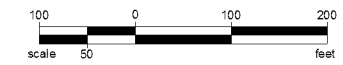
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Sara Christenson
 SARA CHRISTENSON, PE
 Lic. No. 55414
 Date: 02/13/19

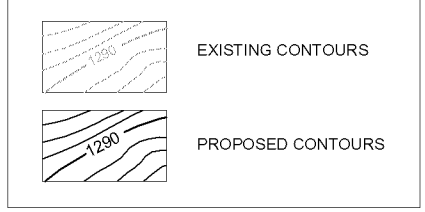
GRAND RAPIDS, MINNESOTA

**OVERALL ALIGNMENT PLAN
 GREAT RIVER ACRES**

FILE NO. **35**
 GRANR 148347
 CP 2019-1
168



LEGEND



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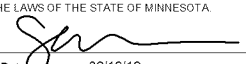
DRAWN BY: MBH
DESIGNER: SLC
CHECKED BY: RJB

DESIGN TEAM	NO.	BY	DATE	REVISIONS



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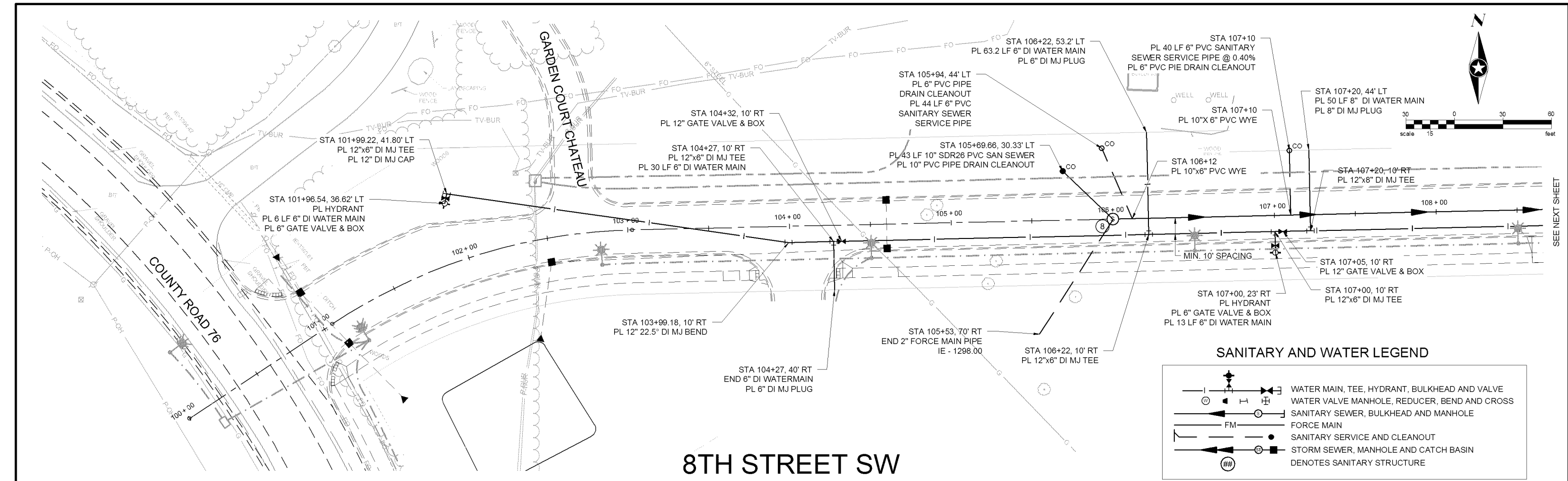
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA


Date: 02/13/19 SARA CHRISTENSON, PE Lic. No. 55414

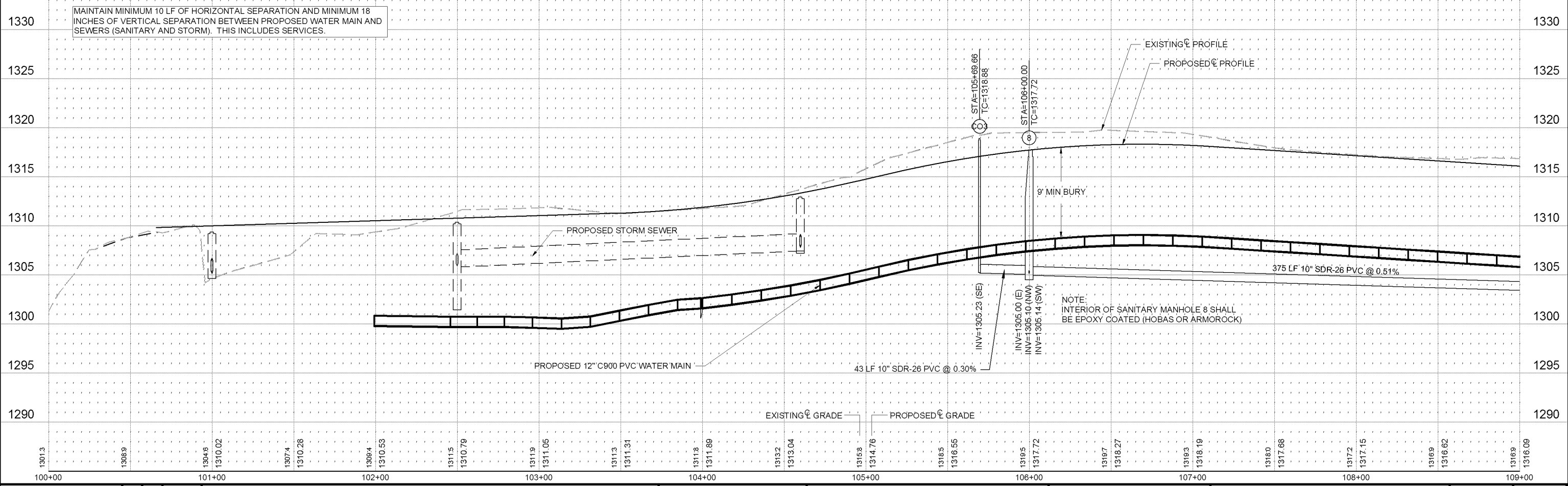
GRAND RAPIDS, MINNESOTA

OVERALL GRADING PLAN
GREAT RIVER ACRES

FILE NO. 58
GRANR 148347
CP 2019-1 168



MAINTAIN MINIMUM 10 LF OF HORIZONTAL SEPARATION AND MINIMUM 18 INCHES OF VERTICAL SEPARATION BETWEEN PROPOSED WATER MAIN AND SEWERS (SANITARY AND STORM). THIS INCLUDES SERVICES.



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DESIGNER: SLC					
CHECKED BY: RJB					
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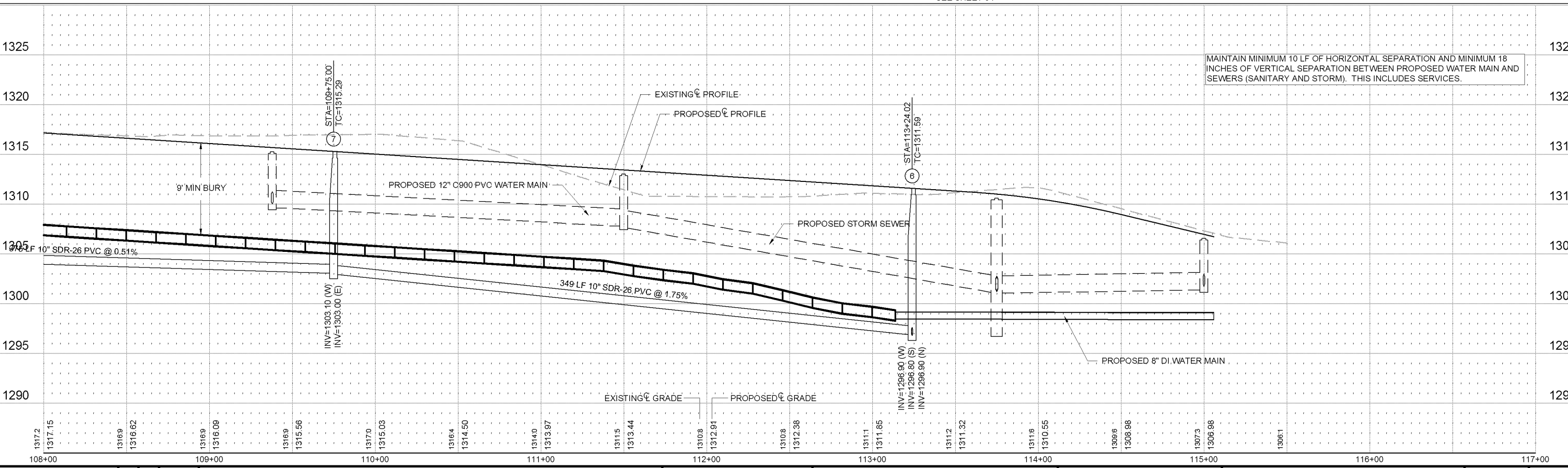
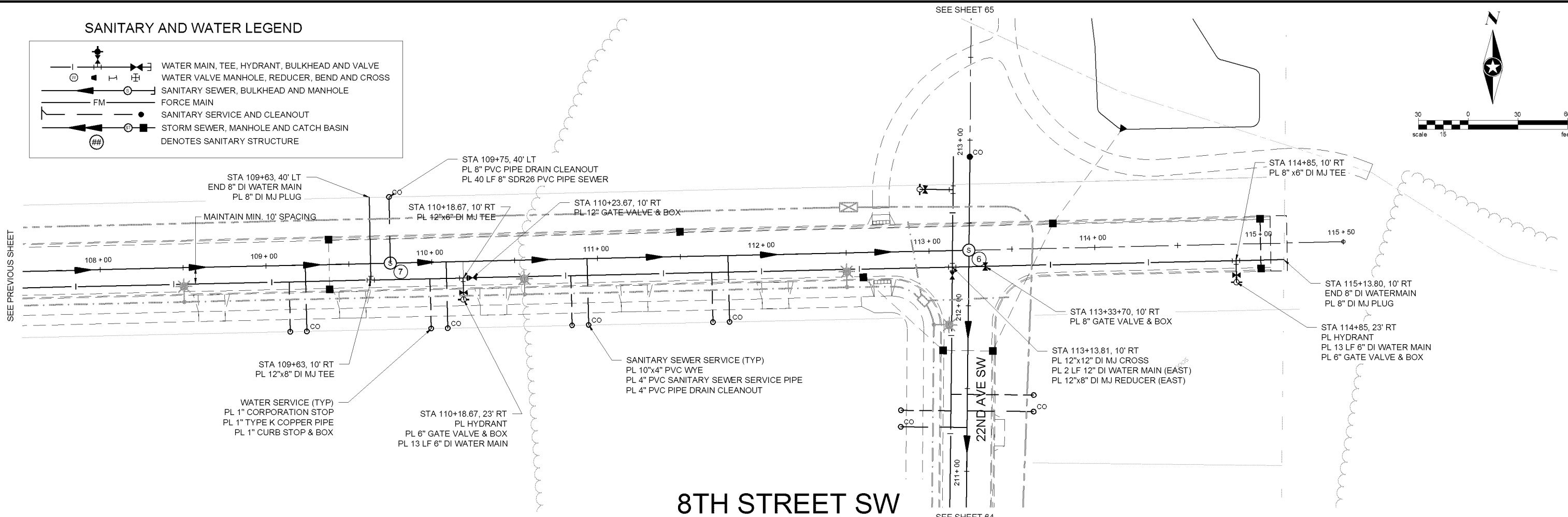
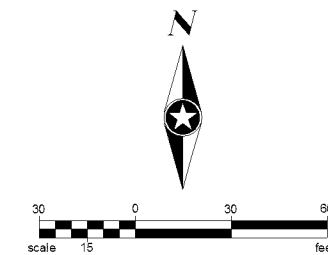
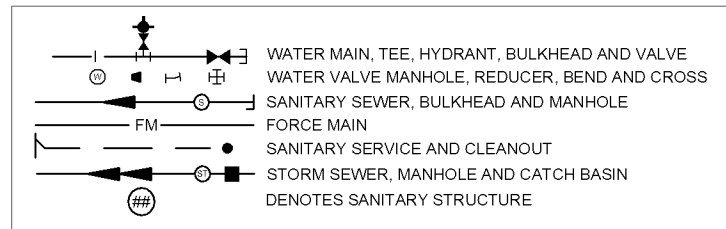
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 Lic. No. 55414
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GRAND RAPIDS, MINNESOTA

SANITARY SEWER AND WATERMAIN PLAN AND PROFILE
GREAT RIVER ACRES

FILE NO. **62**
 GRANR 148347
 CP 2019-1
168

SANITARY AND WATER LEGEND



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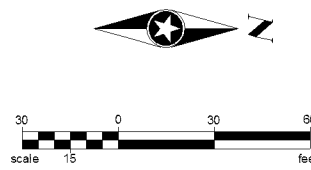
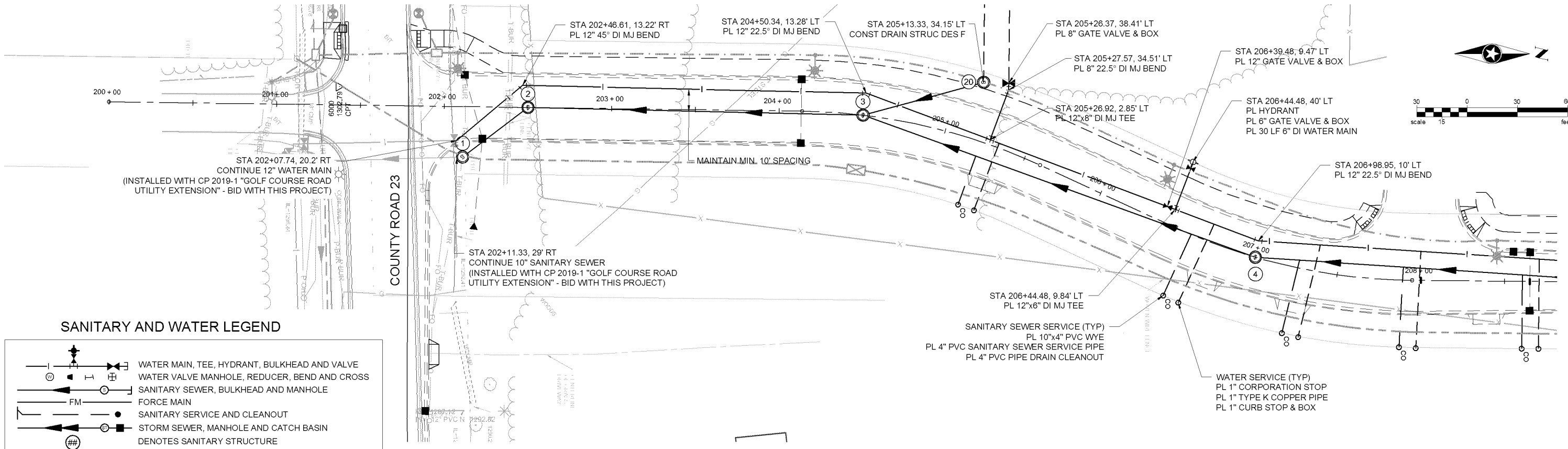
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

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 Date: 02/13/19 Lic. No. 55414

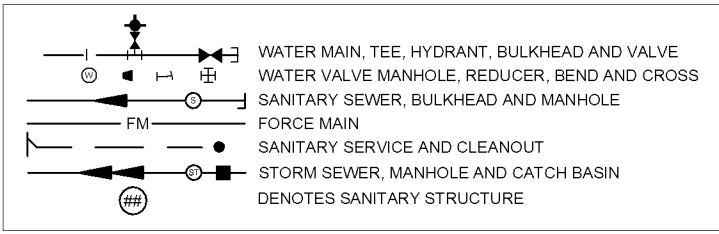
GRAND RAPIDS, MINNESOTA

SANITARY SEWER AND WATERMAIN PLAN AND PROFILE
GREAT RIVER ACRES

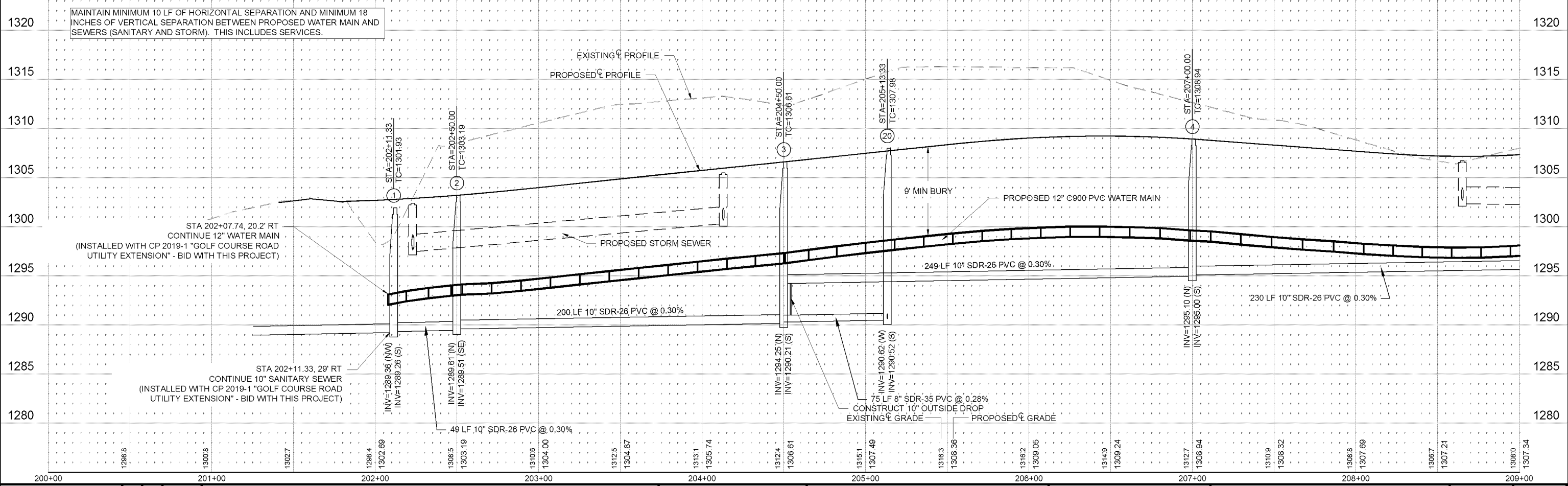
FILE NO. 63
 GRANR 148347
 CP 2019-1
 168



SANITARY AND WATER LEGEND



22ND AVENUE SW



DRAWN BY: MBH
 DESIGNER: SLC
 CHECKED BY: RJB

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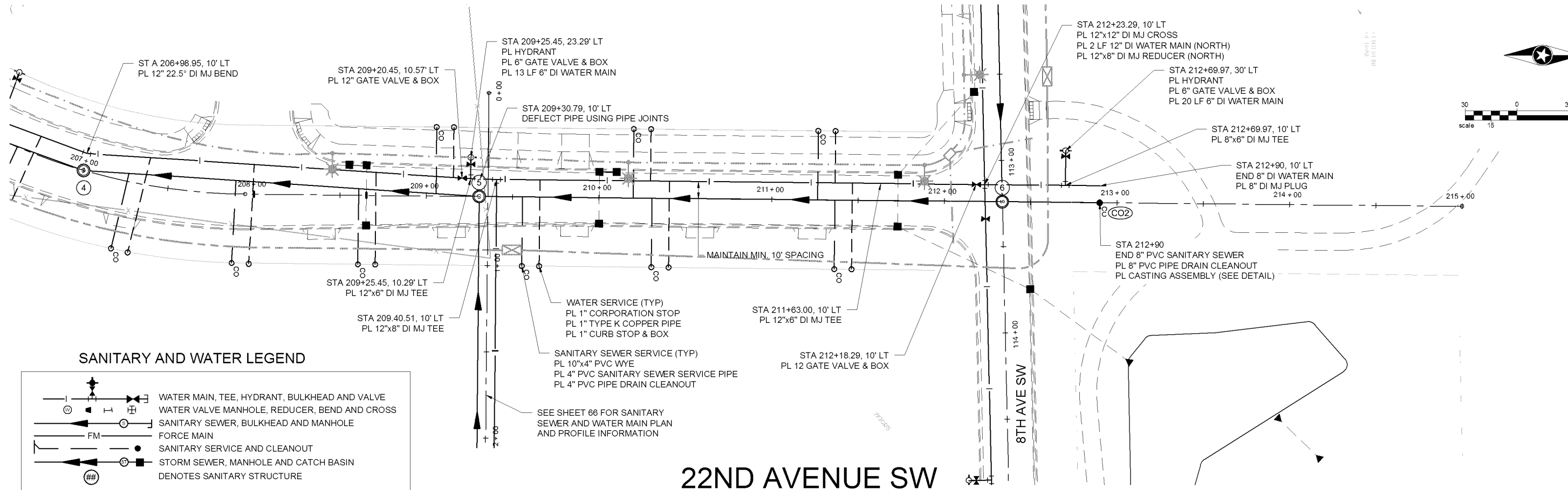
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 Lic. No. 55414

GRAND RAPIDS, MINNESOTA

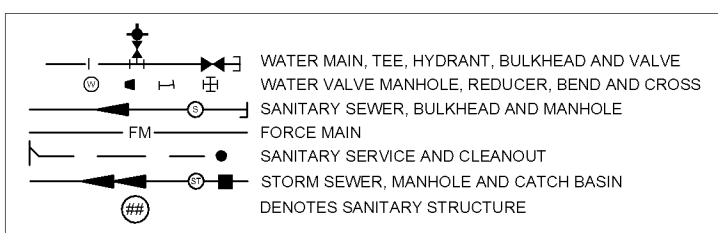
SANITARY SEWER AND WATERMAIN PLAN AND PROFILE GREAT RIVER ACRES

FILE NO. **64**
 GRANR 148347
 CP 2019-1
168

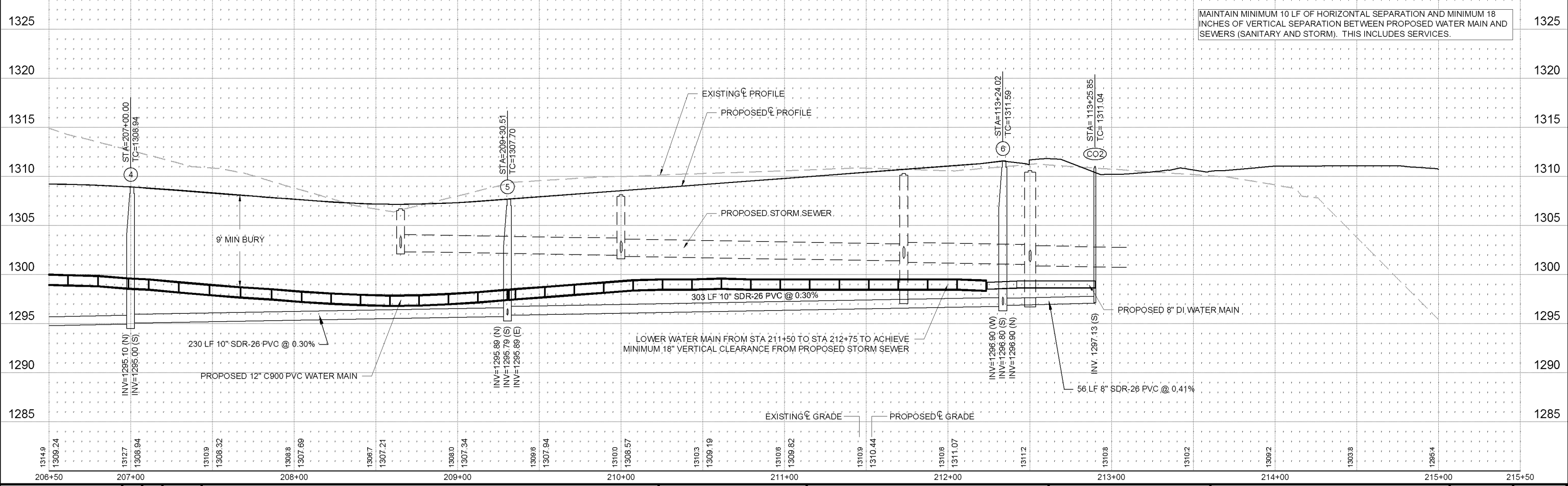
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SANITARY AND WATER LEGEND



22ND AVENUE SW



MAINTAIN MINIMUM 10 LF OF HORIZONTAL SEPARATION AND MINIMUM 18 INCHES OF VERTICAL SEPARATION BETWEEN PROPOSED WATER MAIN AND SEWERS (SANITARY AND STORM). THIS INCLUDES SERVICES.

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DESIGNER: SLC
CHECKED BY: RJB

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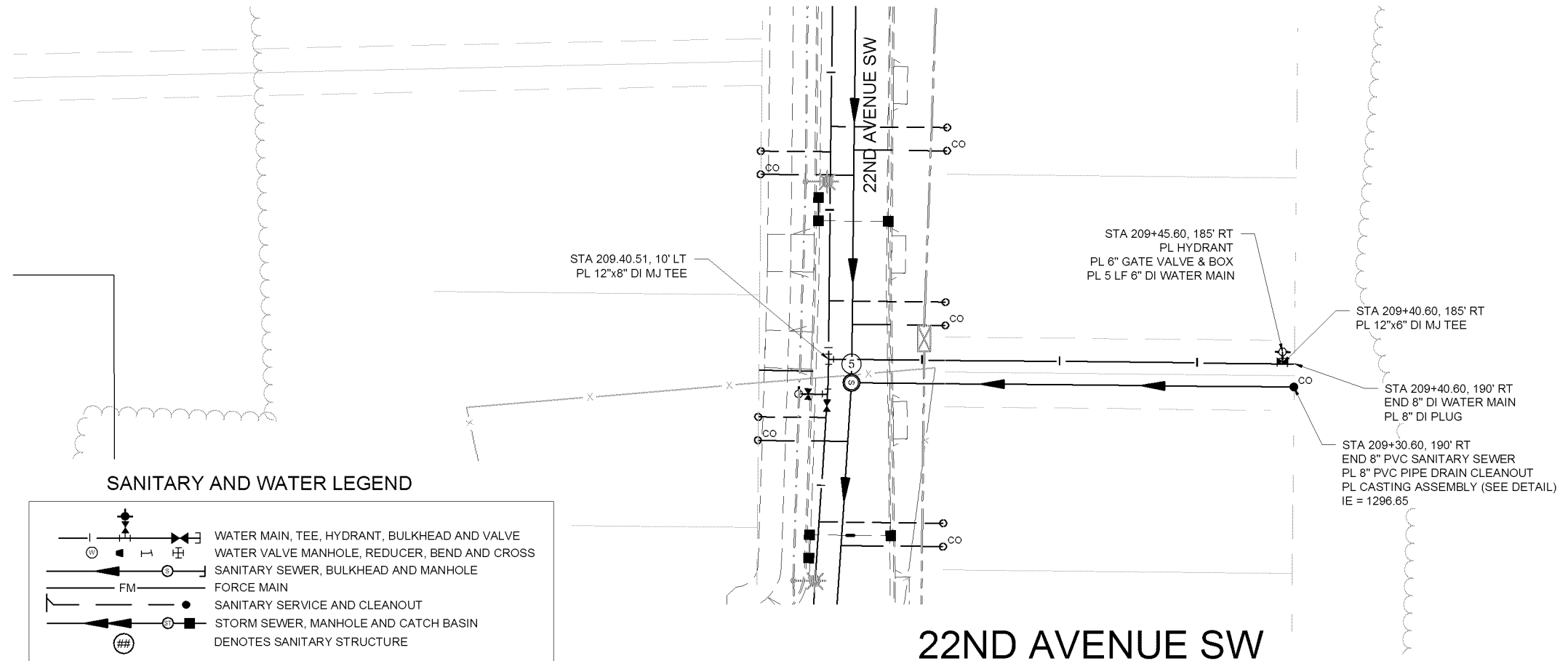
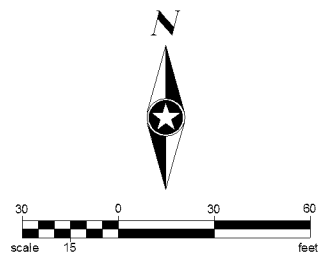
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SARA CHRISTENSON, PE
Date: 02/13/19 Lic. No. 55414

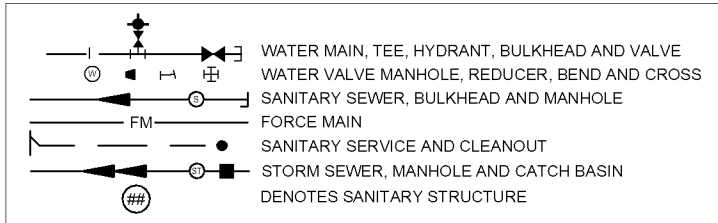
GRAND RAPIDS,
MINNESOTA

SANITARY SEWER AND
WATERMAIN PLAN AND PROFILE
GREAT RIVER ACRES

FILE NO. 65
GRANR 148347
CP 2019-1
168

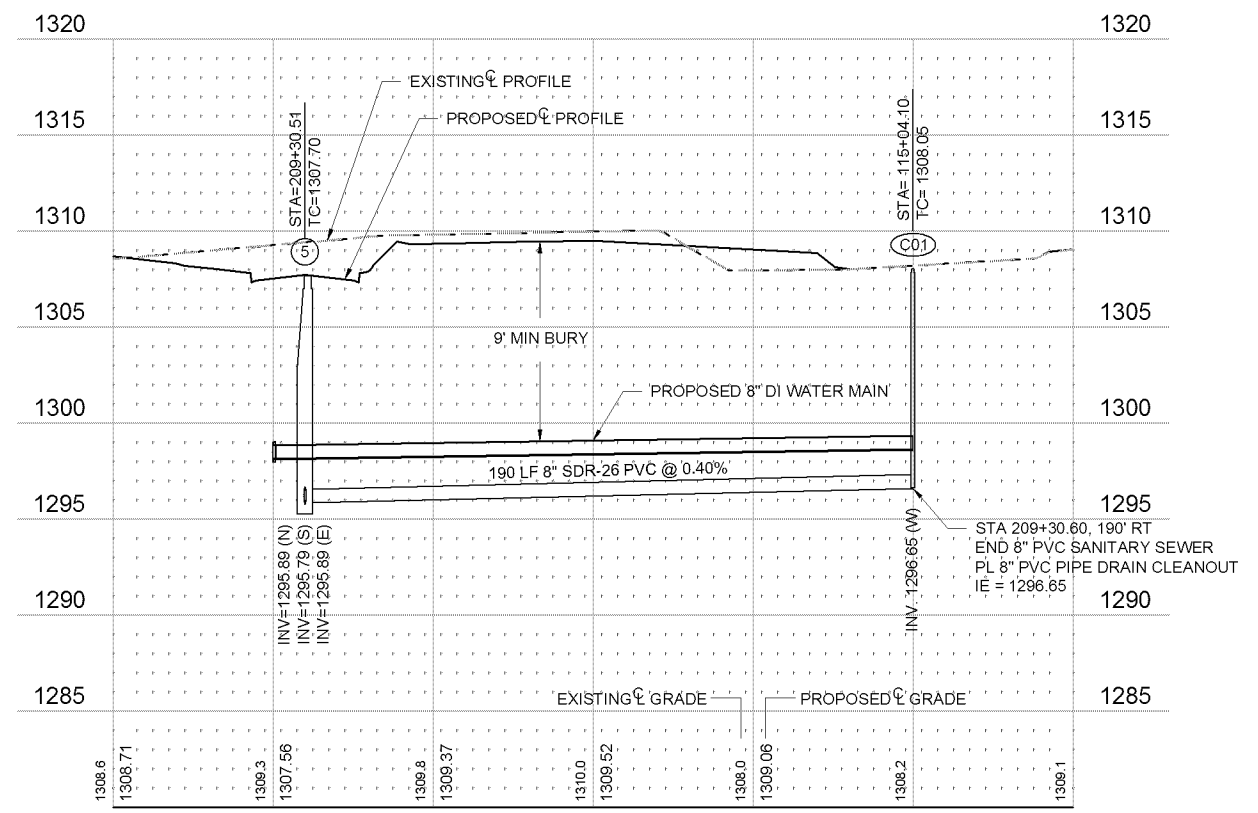


SANITARY AND WATER LEGEND



22ND AVENUE SW

MAINTAIN MINIMUM 10 LF OF HORIZONTAL SEPARATION AND MINIMUM 18 INCHES OF VERTICAL SEPARATION BETWEEN PROPOSED WATER MAIN AND SEWERS (SANITARY AND STORM). THIS INCLUDES SERVICES.



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 DESIGNER: SLC
 CHECKED BY: RJB

NO.	BY	DATE	REVISIONS



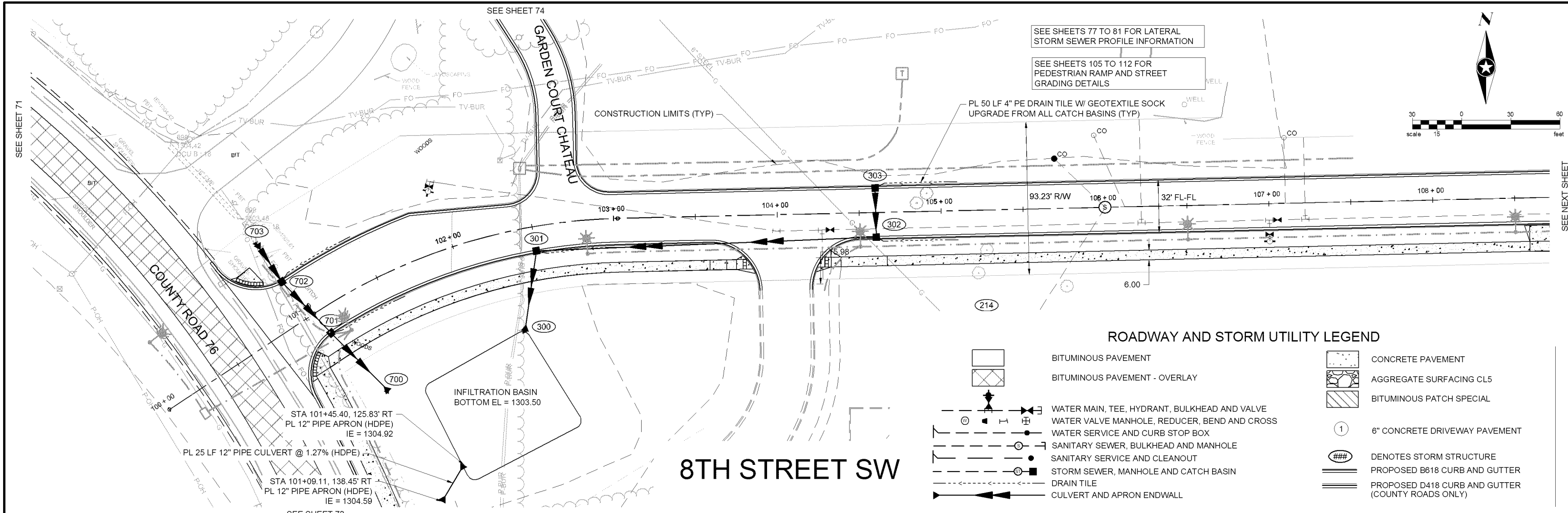
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Sara Christenson
 SARA CHRISTENSON, PE
 Date: 02/13/19 Lic. No. 55414

GRAND RAPIDS, MINNESOTA

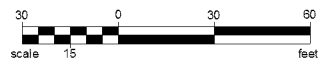
SANITARY SEWER AND WATERMAIN PLAN AND PROFILE
GREAT RIVER ACRES

FILE NO. **66**
 GRANR 148347
 CP 2019-1
168



SEE SHEETS 77 TO 81 FOR LATERAL STORM SEWER PROFILE INFORMATION

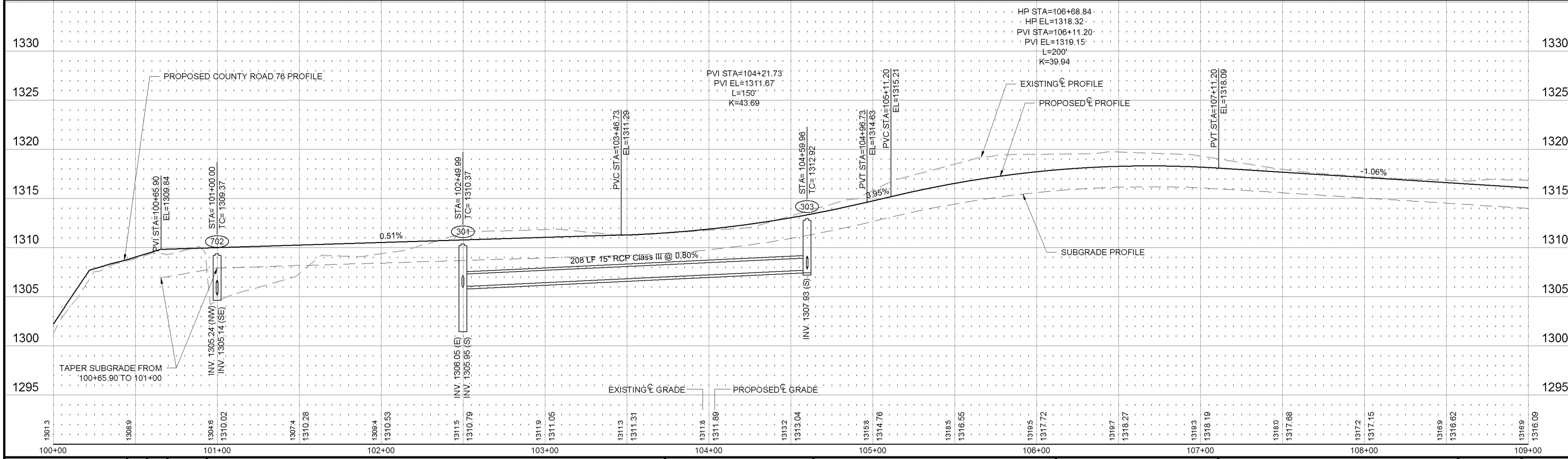
SEE SHEETS 105 TO 112 FOR PEDESTRIAN RAMP AND STREET GRADING DETAILS



ROADWAY AND STORM UTILITY LEGEND

	BITUMINOUS PAVEMENT		CONCRETE PAVEMENT
	BITUMINOUS PAVEMENT - OVERLAY		AGGREGATE SURFACING CL5
	BITUMINOUS PATCH SPECIAL		6" CONCRETE DRIVEWAY PAVEMENT
	WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE		DENOTES STORM STRUCTURE
	WATER VALVE MANHOLE, REDUCER, BEND AND CROSS		PROPOSED B618 CURB AND GUTTER
	WATER SERVICE AND CURB STOP BOX		PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)
	SANITARY SEWER, BULKHEAD AND MANHOLE		
	SANITARY SERVICE AND CLEANOUT		
	STORM SEWER, MANHOLE AND CATCH BASIN		
	DRAIN TILE		
	CULVERT AND APRON ENDWALL		

8TH STREET SW



DRAWN BY: MBH
 DESIGNER: SLC
 CHECKED BY: RJB

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SARA CHRISTENSON
 SARA CHRISTENSON, PE
 Lic. No. 55414

Date: 02/13/19

GRAND RAPIDS,
 MINNESOTA





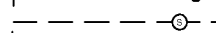
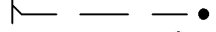
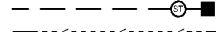










STREET AND STORM SEWER
 PLAN AND PROFILE
 GREAT RIVER ACRES

FILE NO. 67
 GRANR 148347
 CP 2019-1

168

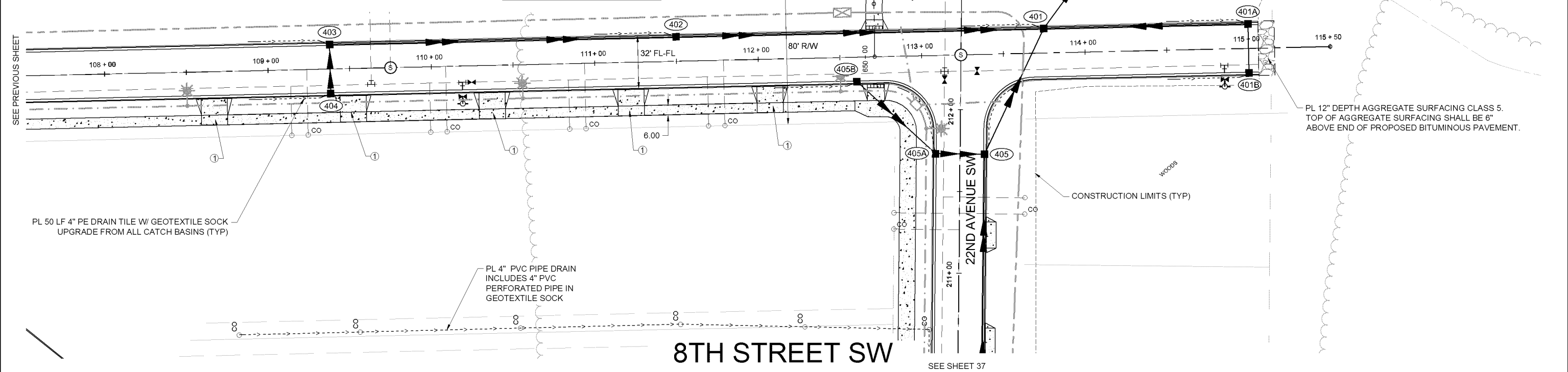
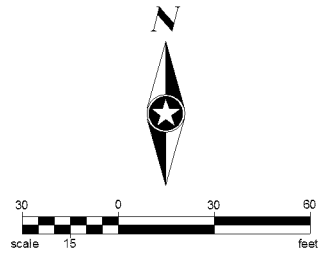
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ROADWAY AND STORM UTILITY LEGEND

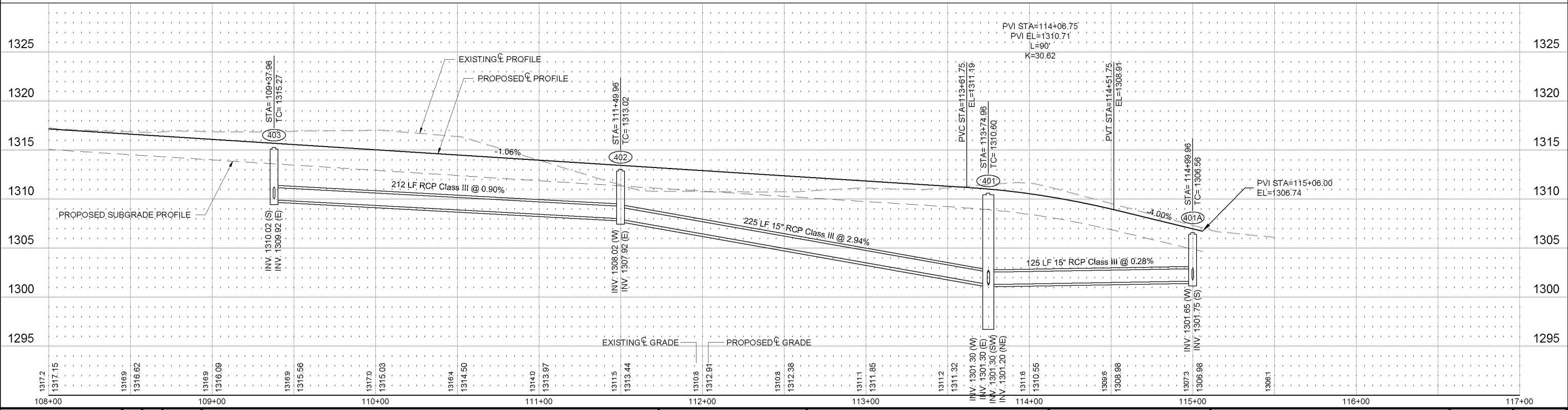
-  BITUMINOUS PAVEMENT
-  BITUMINOUS PAVEMENT - OVERLAY
-  WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
-  WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
-  WATER SERVICE AND CURB STOP BOX
-  SANITARY SEWER, BULKHEAD AND MANHOLE
-  SANITARY SERVICE AND CLEANOUT
-  STORM SEWER, MANHOLE AND CATCH BASIN
-  DRAIN TILE
-  CULVERT AND APRON ENDWALL
-  CONCRETE PAVEMENT
-  AGGREGATE SURFACING CL5
-  BITUMINOUS PATCH SPECIAL
-  6" CONCRETE DRIVEWAY PAVEMENT
-  DENOTES STORM STRUCTURE
-  PROPOSED B618 CURB AND GUTTER
-  PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)

SEE SHEETS 77 TO 81 FOR LATERAL STORM SEWER PROFILE INFORMATION

SEE SHEETS 105 TO 112 FOR PEDESTRIAN RAMP AND STREET GRADING DETAILS



8TH STREET SW



DRAWN BY: MBH
 DESIGNER: SLC
 CHECKED BY: RJB

NO.	BY	DATE	REVISIONS



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SARA CHRISTENSON
 SARA CHRISTENSON, PE
 Date: 02/13/19 Lic. No. 55414

GRAND RAPIDS, MINNESOTA

STREET AND STORM SEWER PLAN AND PROFILE GREAT RIVER ACRES

FILE NO. **68**
 GRANR 148347
 CP 2019-1
168

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SEE SHEET 36

COUNTY ROAD 23

PL 50 LF 4" PE DRAIN TILE W/ GEOTEXTILE SOCK
UPGRADE FROM ALL CATCH BASINS (TYP)

SEE SHEETS 77 TO 81 FOR LATERAL
STORM SEWER PROFILE INFORMATION

SEE SHEETS 105 TO 112 FOR
PEDESTRIAN RAMP AND STREET
GRADING DETAILS

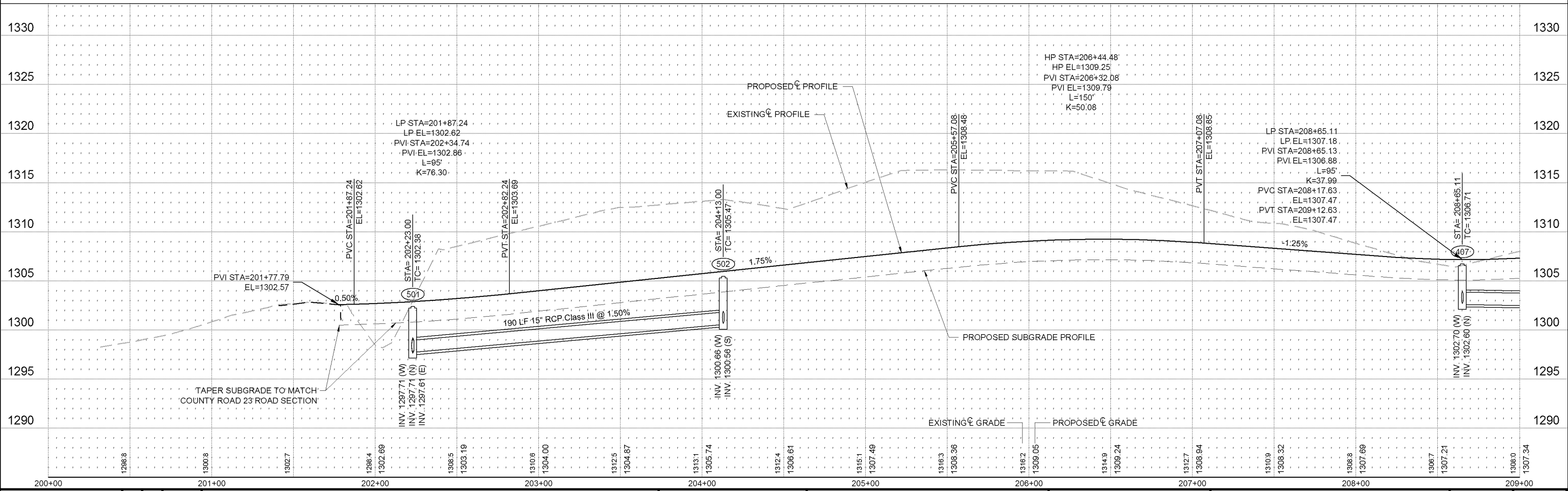


ROADWAY AND STORM UTILITY LEGEND

- BITUMINOUS PAVEMENT
- BITUMINOUS PAVEMENT - OVERLAY
- WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
- WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
- WATER SERVICE AND CURB STOP BOX
- SANITARY SEWER, BULKHEAD AND MANHOLE
- SANITARY SERVICE AND CLEANOUT
- STORM SEWER, MANHOLE AND CATCH BASIN
- DRAIN TILE
- CULVERT AND APRON ENDWALL
- CONCRETE PAVEMENT
- AGGREGATE SURFACING CL5
- BITUMINOUS PATCH SPECIAL
- 6" CONCRETE DRIVEWAY PAVEMENT
- DENOTES STORM STRUCTURE
- PROPOSED B618 CURB AND GUTTER
- PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)

22ND AVENUE SW

SEE SHEET 36



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 DESIGNER: SLC
 CHECKED BY: RJB

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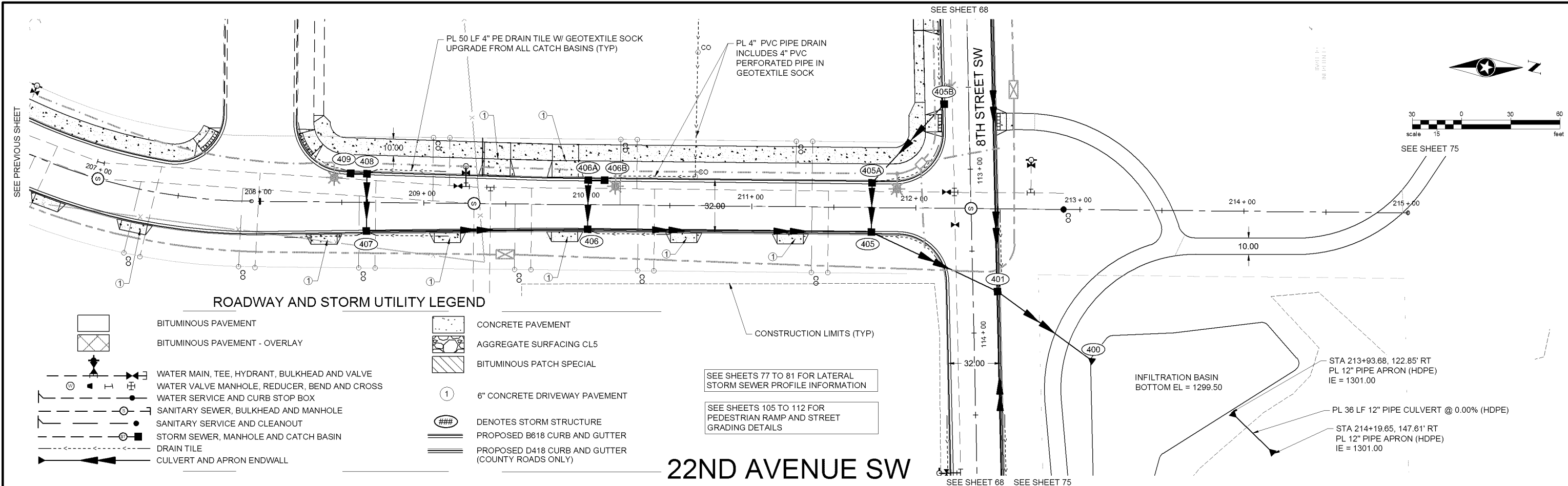
SARA CHRISTENSON
 SARA CHRISTENSON, PE
 Lic. No. 55414
 Date: 02/13/19

GRAND RAPIDS,
 MINNESOTA

STREET AND STORM SEWER
 PLAN AND PROFILE
 GREAT RIVER ACRES

FILE NO. 69
 GRANR 148347
 CP 2019-1
 168

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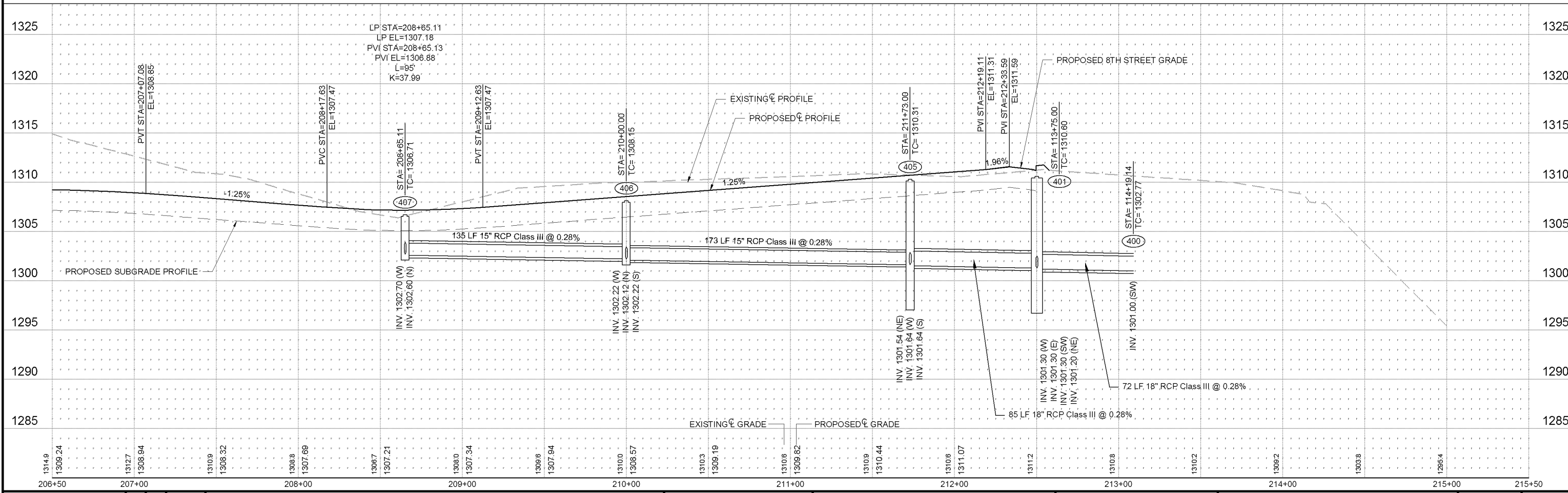
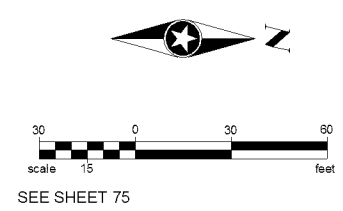
ROADWAY AND STORM UTILITY LEGEND

- BITUMINOUS PAVEMENT
- BITUMINOUS PAVEMENT - OVERLAY
- WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
- WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
- SANITARY SEWER, BULKHEAD AND MANHOLE
- SANITARY SERVICE AND CLEANOUT
- STORM SEWER, MANHOLE AND CATCH BASIN
- DRAIN TILE
- CULVERT AND APRON ENDWALL
- CONCRETE PAVEMENT
- AGGREGATE SURFACING CL5
- BITUMINOUS PATCH SPECIAL
- 6" CONCRETE DRIVEWAY PAVEMENT
- DENOTES STORM STRUCTURE
- PROPOSED B618 CURB AND GUTTER
- PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)

22ND AVENUE SW

SEE SHEETS 77 TO 81 FOR LATERAL STORM SEWER PROFILE INFORMATION

SEE SHEETS 105 TO 112 FOR PEDESTRIAN RAMP AND STREET GRADING DETAILS



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 Date: 02/13/19 Lic. No. 55414

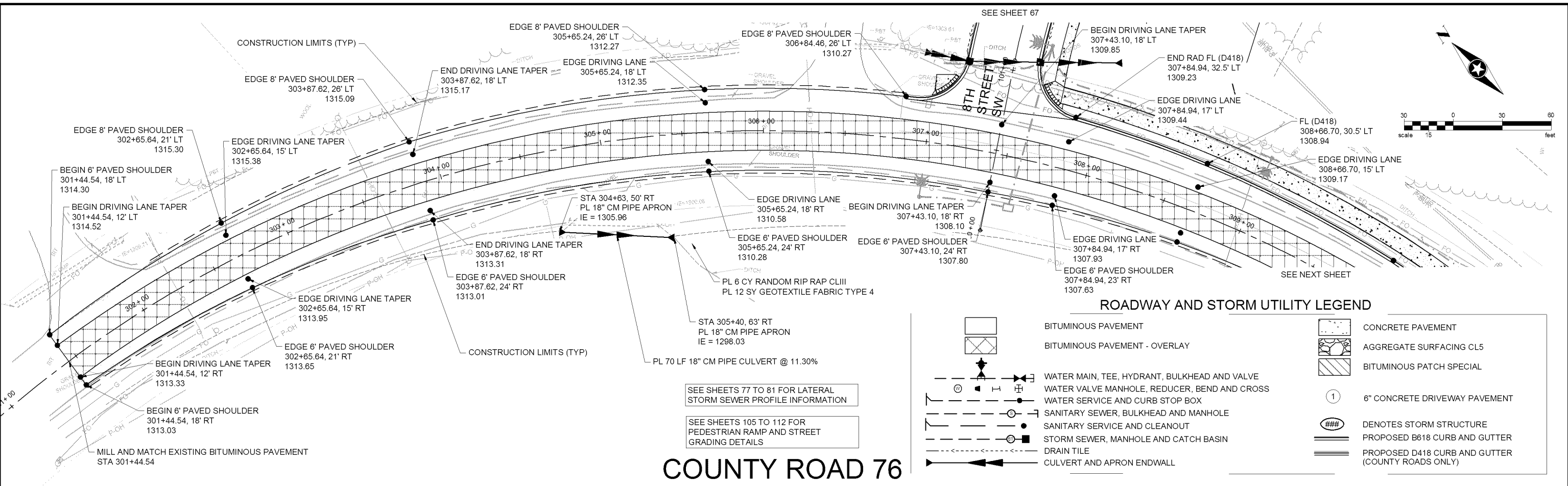
GRAND RAPIDS, MINNESOTA

STREET AND STORM SEWER PLAN AND PROFILE GREAT RIVER ACRES

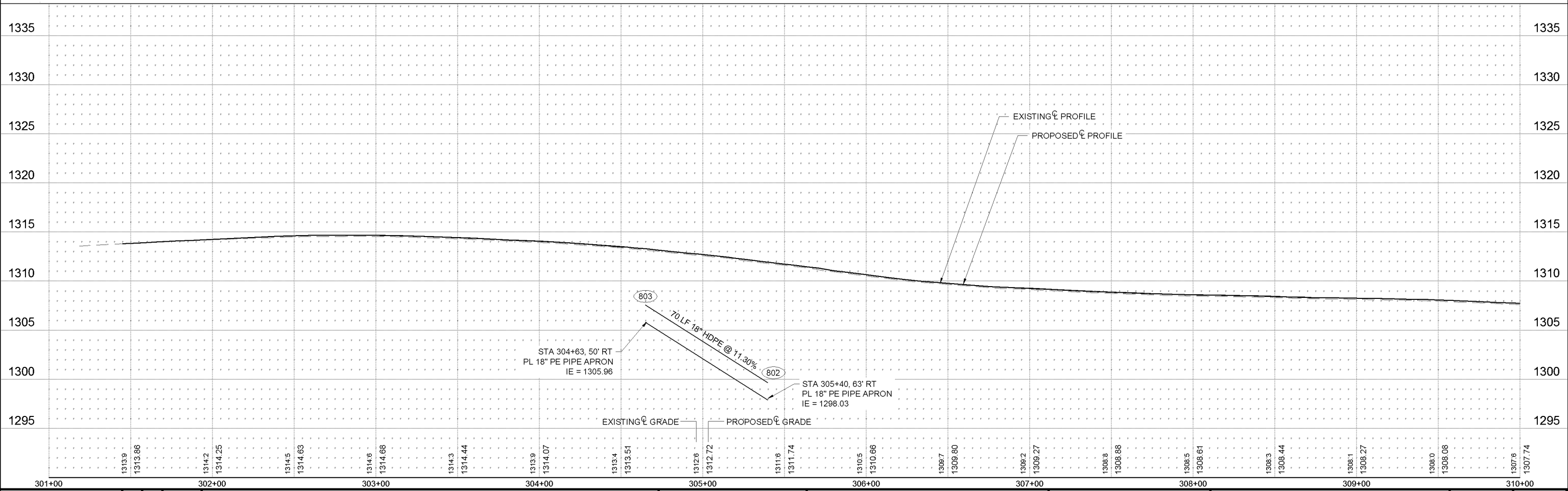
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 CP 2019-1
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COUNTY ROAD 76



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


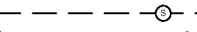
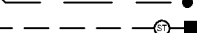
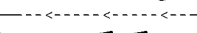


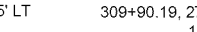







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Date: 02/13/19 SARA CHRISTENSON, PE Lic. No. 55414

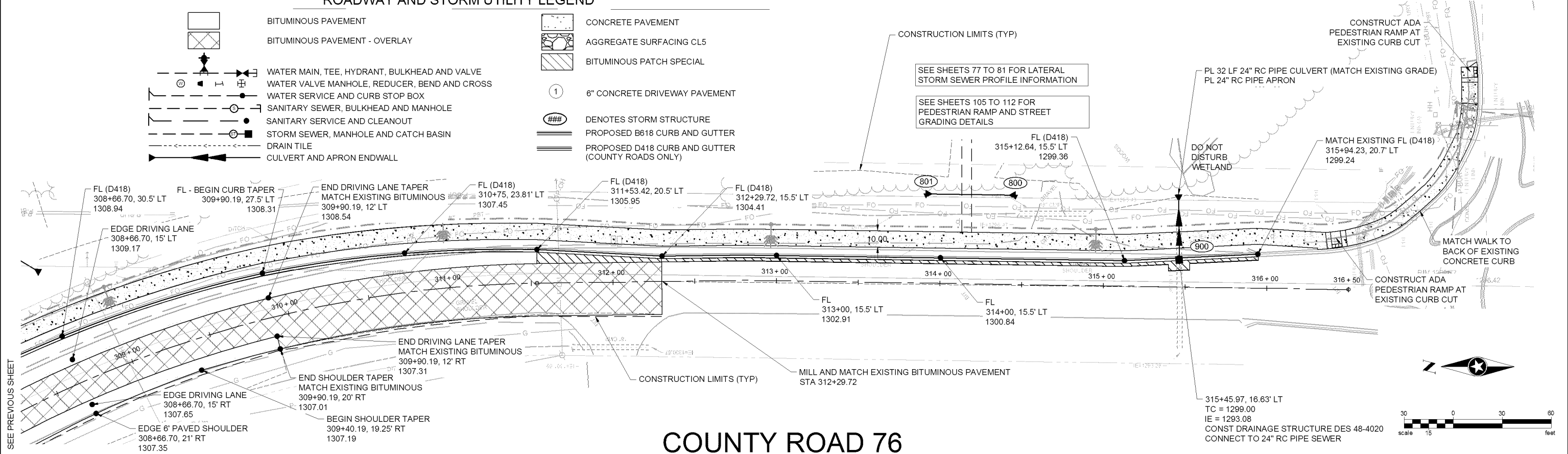
GRAND RAPIDS, MINNESOTA

STREET AND STORM SEWER PLAN AND PROFILE GREAT RIVER ACRES

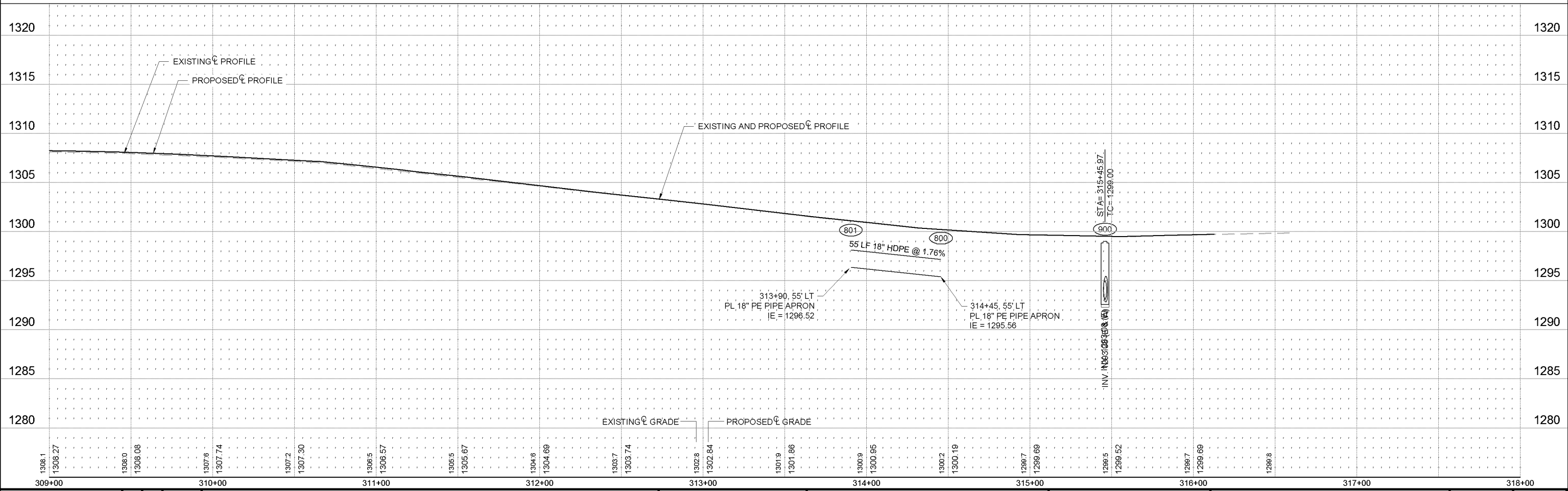
FILE NO. **71**
GRANR 148347
CP 2019-1
168

ROADWAY AND STORM UTILITY LEGEND

-  BITUMINOUS PAVEMENT
-  BITUMINOUS PAVEMENT - OVERLAY
-  WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
-  WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
-  WATER SERVICE AND CURB STOP BOX
-  SANITARY SEWER, BULKHEAD AND MANHOLE
-  SANITARY SERVICE AND CLEANOUT
-  STORM SEWER, MANHOLE AND CATCH BASIN
-  DRAIN TILE
-  CULVERT AND APRON ENDWALL
-  CONCRETE PAVEMENT
-  AGGREGATE SURFACING CL5
-  BITUMINOUS PATCH SPECIAL
-  6" CONCRETE DRIVEWAY PAVEMENT
-  DENOTES STORM STRUCTURE
-  PROPOSED B618 CURB AND GUTTER
-  PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)



COUNTY ROAD 76



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 CHECKED BY: RJB

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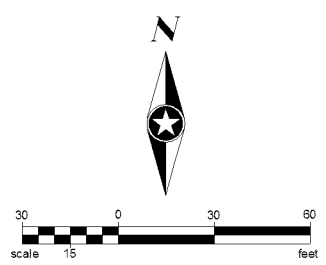
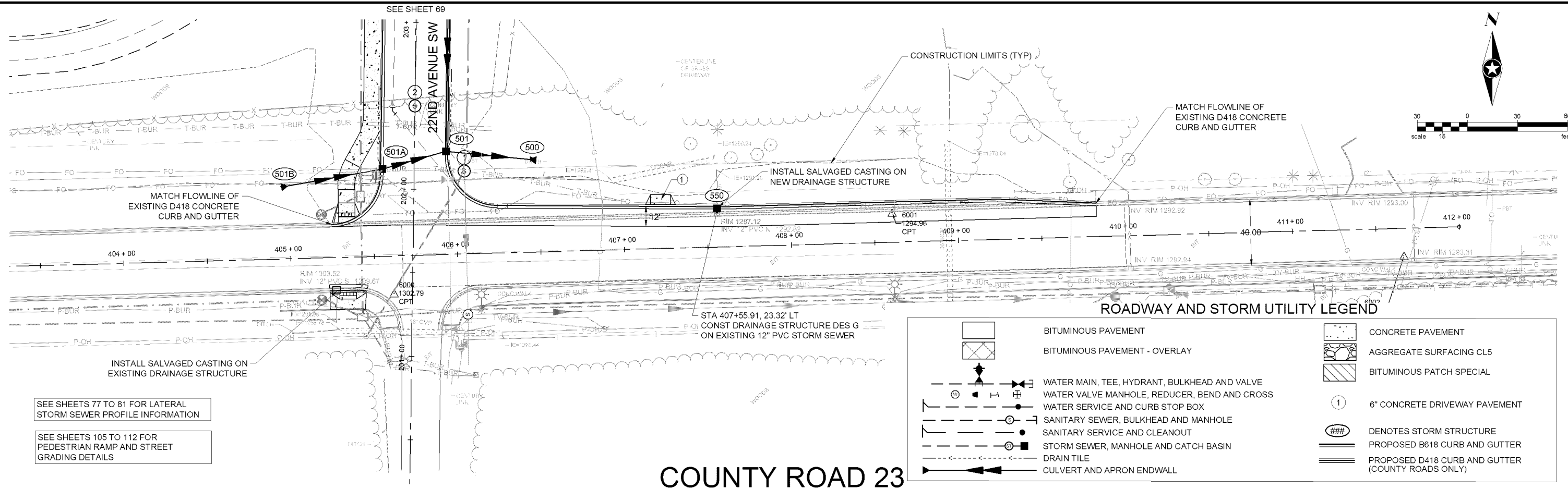
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GRAND RAPIDS, MINNESOTA

STREET AND STORM SEWER PLAN AND PROFILE GREAT RIVER ACRES

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 CP 2019-1
 168

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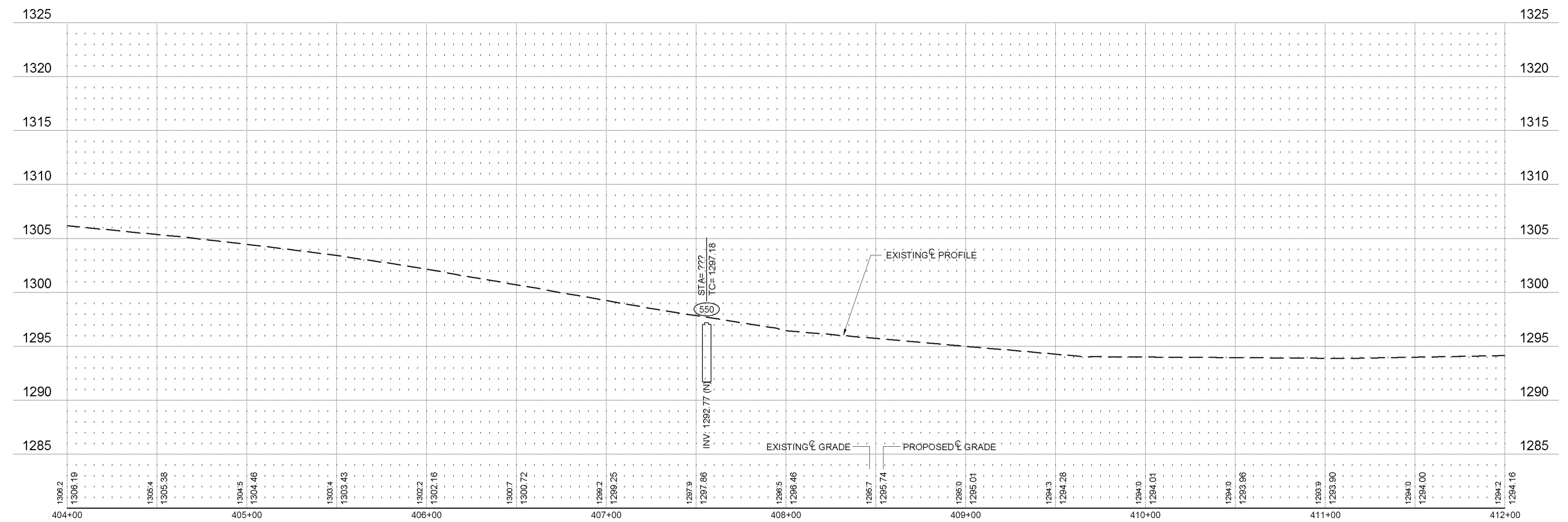
ROADWAY AND STORM UTILITY LEGEND

	BITUMINOUS PAVEMENT		CONCRETE PAVEMENT
	BITUMINOUS PAVEMENT - OVERLAY		AGGREGATE SURFACING CL5
	WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE		BITUMINOUS PATCH SPECIAL
	WATER VALVE MANHOLE, REDUCER, BEND AND CROSS		6" CONCRETE DRIVEWAY PAVEMENT
	SANITARY SEWER, BULKHEAD AND MANHOLE		### DENOTES STORM STRUCTURE
	SANITARY SERVICE AND CLEANOUT		PROPOSED B618 CURB AND GUTTER
	STORM SEWER, MANHOLE AND CATCH BASIN		PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY)
	DRAIN TILE		
	CULVERT AND APRON ENDWALL		

SEE SHEETS 77 TO 81 FOR LATERAL STORM SEWER PROFILE INFORMATION

SEE SHEETS 105 TO 112 FOR PEDESTRIAN RAMP AND STREET GRADING DETAILS

COUNTY ROAD 23



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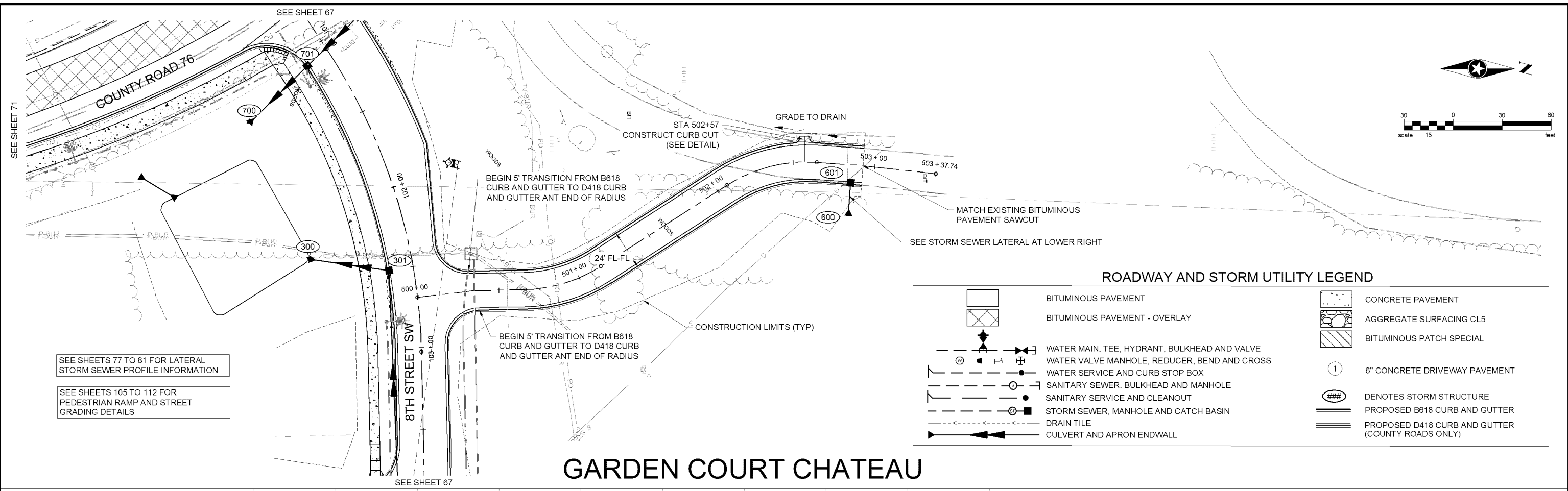
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 Lic. No. 55414

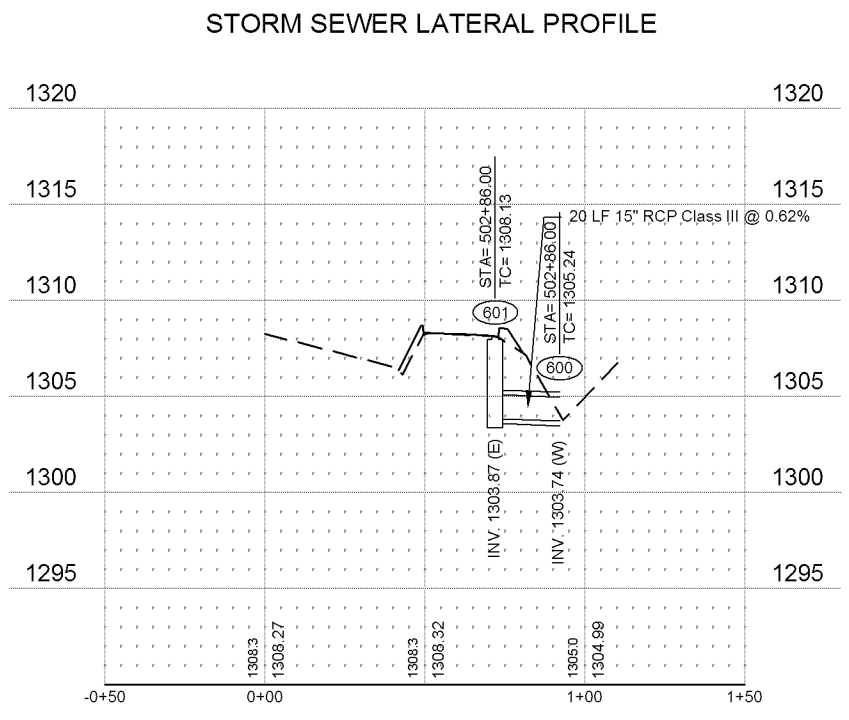
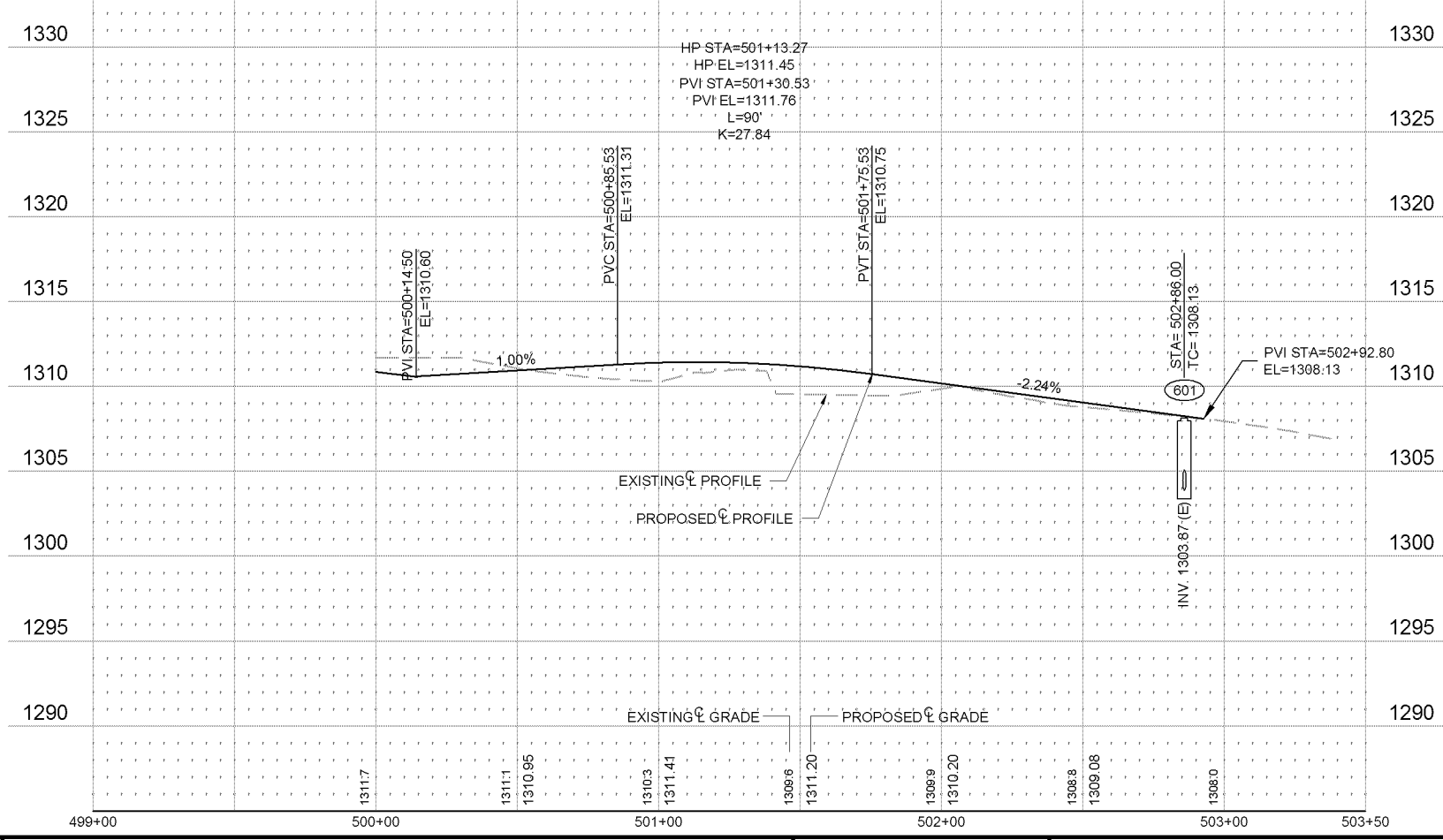
GRAND RAPIDS,
 MINNESOTA

STREET AND STORM SEWER
 PLAN AND PROFILE
 GREAT RIVER ACRES

FILE NO. 73
 GRANR 148347
 CP 2019-1
 168



GARDEN COURT CHATEAU



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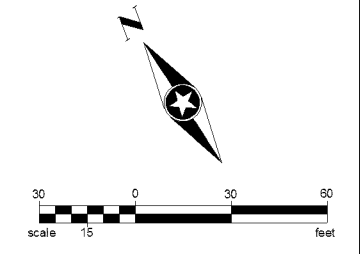
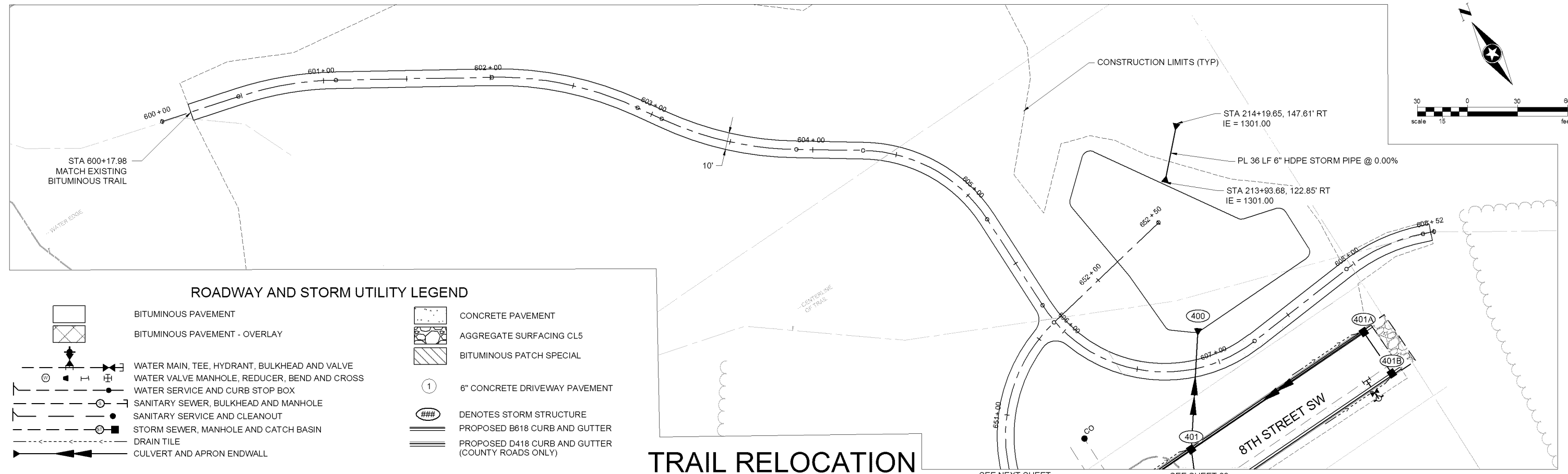
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SARA CHRISTENSON, PE
Date: 02/13/19 Lic. No. 55414

GRAND RAPIDS,
MINNESOTA

STREET AND STORM SEWER
PLAN AND PROFILE
GREAT RIVER ACRES

FILE NO. 74
GRANR 148347
CP 2019-1
168

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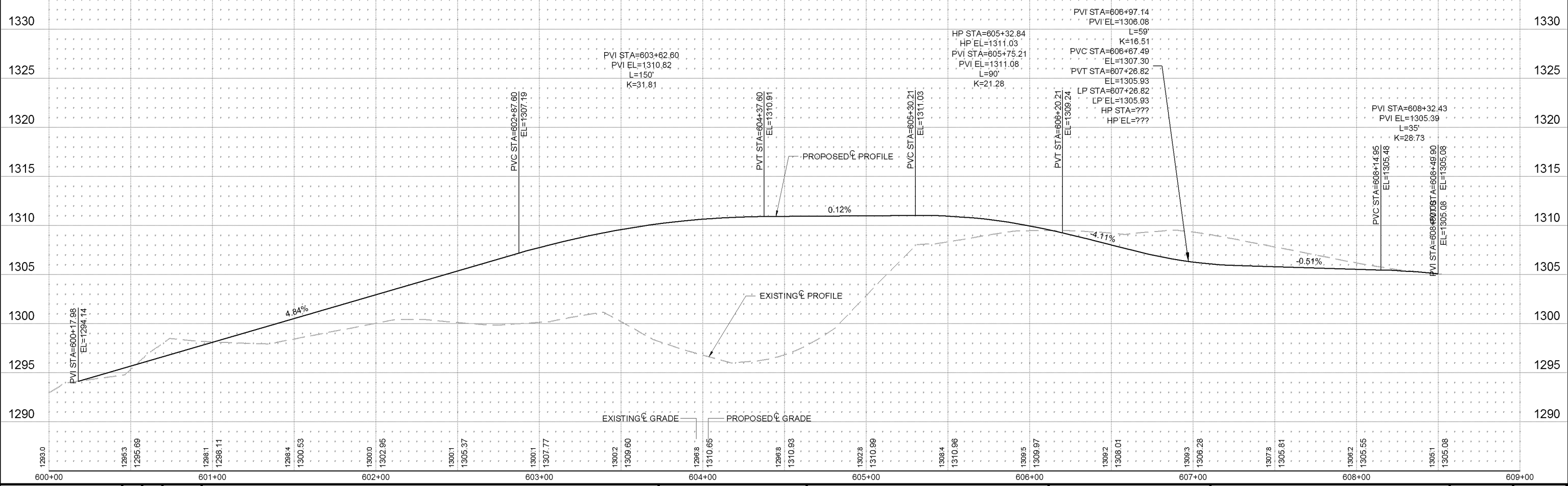


ROADWAY AND STORM UTILITY LEGEND

- | | | | |
|--|--|--|---|
| | BITUMINOUS PAVEMENT | | CONCRETE PAVEMENT |
| | BITUMINOUS PAVEMENT - OVERLAY | | AGGREGATE SURFACING CL5 |
| | BITUMINOUS PATCH SPECIAL | | |
| | WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE | | |
| | WATER VALVE MANHOLE, REDUCER, BEND AND CROSS | | DENOTES STORM STRUCTURE |
| | WATER SERVICE AND CURB STOP BOX | | PROPOSED B618 CURB AND GUTTER |
| | SANITARY SEWER, BULKHEAD AND MANHOLE | | PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY) |
| | SANITARY SERVICE AND CLEANOUT | | |
| | STORM SEWER, MANHOLE AND CATCH BASIN | | |
| | DRAIN TILE | | |
| | CULVERT AND APRON ENDWALL | | |

TRAIL RELOCATION

SEE NEXT SHEET SEE SHEET 68



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 Lic. No. 55414

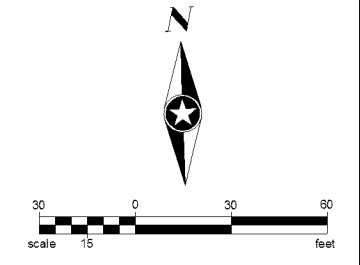
**GRAND RAPIDS,
 MINNESOTA**

**TRAIL RELOCATION PLAN AND
 PROFILE
 GREAT RIVER ACRES**

FILE NO. **75**
 GRANR 148347
 CP 2019-1
168

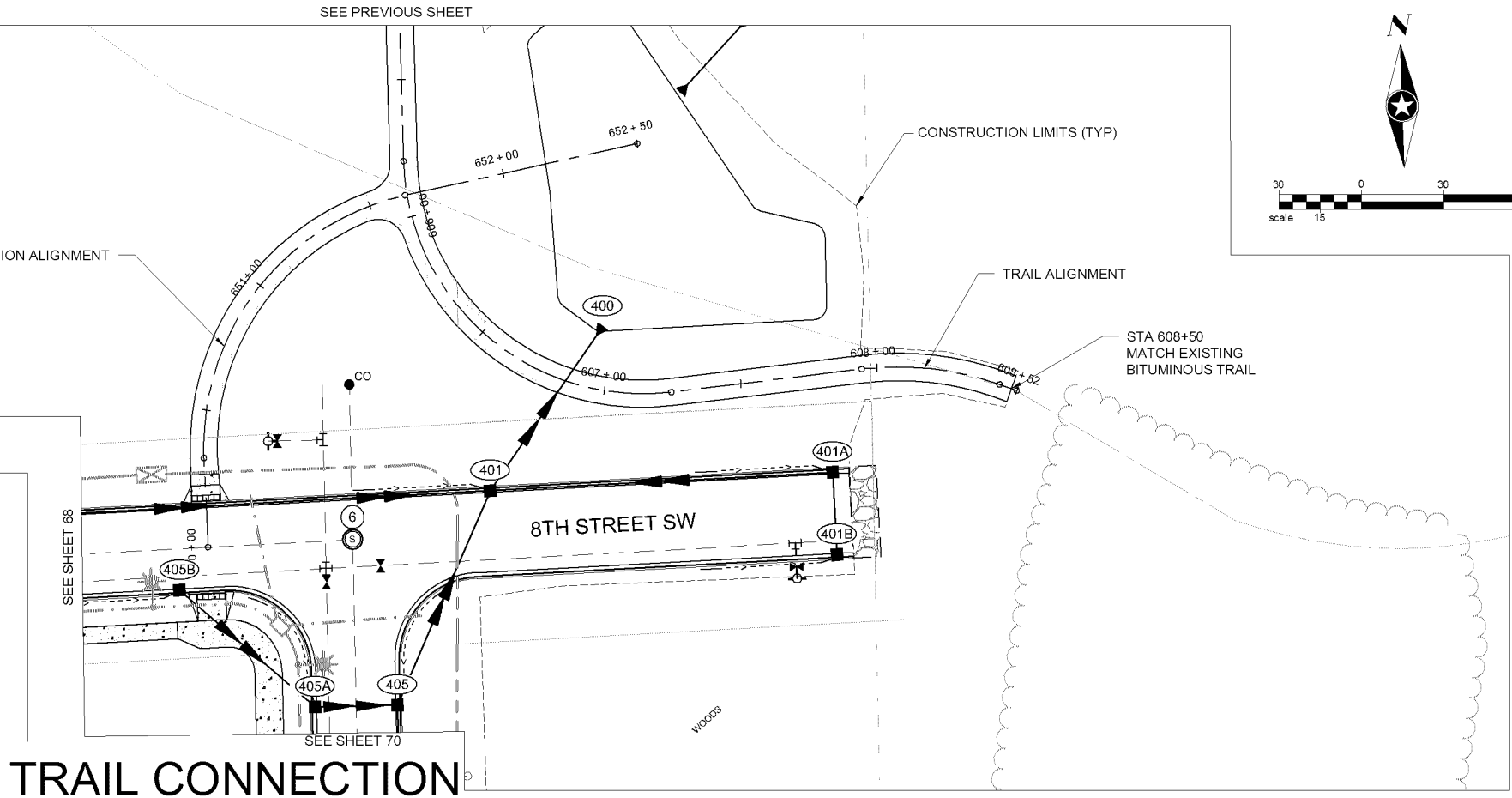
SEE SHEET 77 TO 81 FOR LATERAL STORM SEWER PROFILE INFORMATION

SEE SHEETS 105 TO 112 FOR PEDESTRIAN RAMP AND STREET GRADING DETAILS

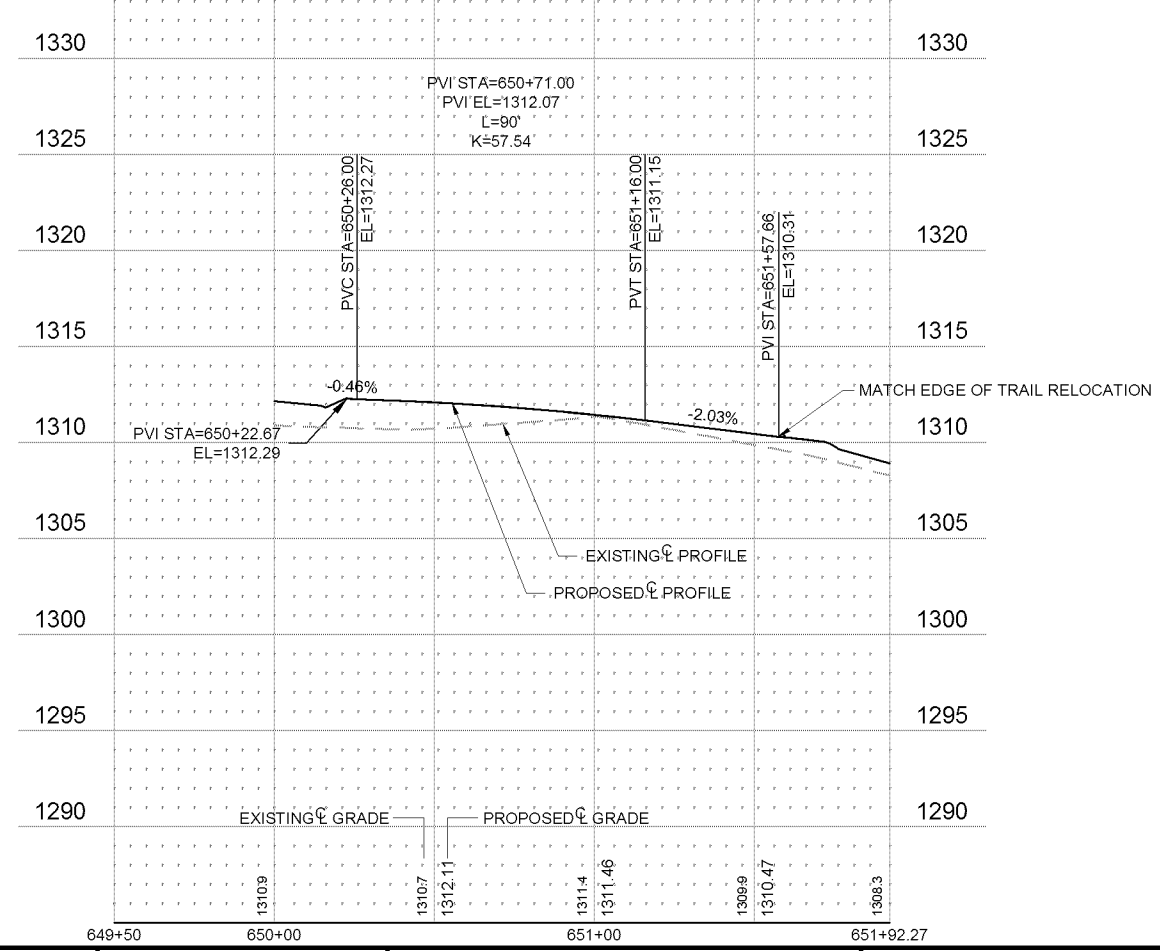


ROADWAY AND STORM UTILITY LEGEND

- | | | | |
|--|--|--|---|
| | BITUMINOUS PAVEMENT | | CONCRETE PAVEMENT |
| | BITUMINOUS PAVEMENT - OVERLAY | | AGGREGATE SURFACING CL5 |
| | WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE | | BITUMINOUS PATCH SPECIAL |
| | WATER VALVE MANHOLE, REDUCER, BEND AND CROSS | | 6" CONCRETE DRIVEWAY PAVEMENT |
| | WATER SERVICE AND CURB STOP BOX | | DENOTES STORM STRUCTURE |
| | SANITARY SEWER, BULKHEAD AND MANHOLE | | PROPOSED B618 CURB AND GUTTER |
| | SANITARY SERVICE AND CLEANOUT | | PROPOSED D418 CURB AND GUTTER (COUNTY ROADS ONLY) |
| | STORM SEWER, MANHOLE AND CATCH BASIN | | |
| | DRAIN TILE | | |
| | CULVERT AND APRON ENDWALL | | |



TRAIL CONNECTION



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Sara Christenson
Date: 02/13/19 SARA CHRISTENSON, PE Lic. No. 55414

GRAND RAPIDS, MINNESOTA

**TRAIL RELOCATION PLAN AND PROFILE
GREAT RIVER ACRES**

FILE NO. **76**
GRANR 148347
CP 2019-1
168

CITY OF GRAND RAPIDS, MINNESOTA CONSTRUCTION PLANS FOR REMOVALS, LIFT STATION, DIRECTIONAL DRILLED SANITARY SEWER, DIRECTIONAL DRILLED WATERMAIN, AND RESTORATION GOLF COURSE ROAD UTILITY EXTENSION CITY PROJECT NO. 2019-1

GOVERNING SPECIFICATIONS
THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

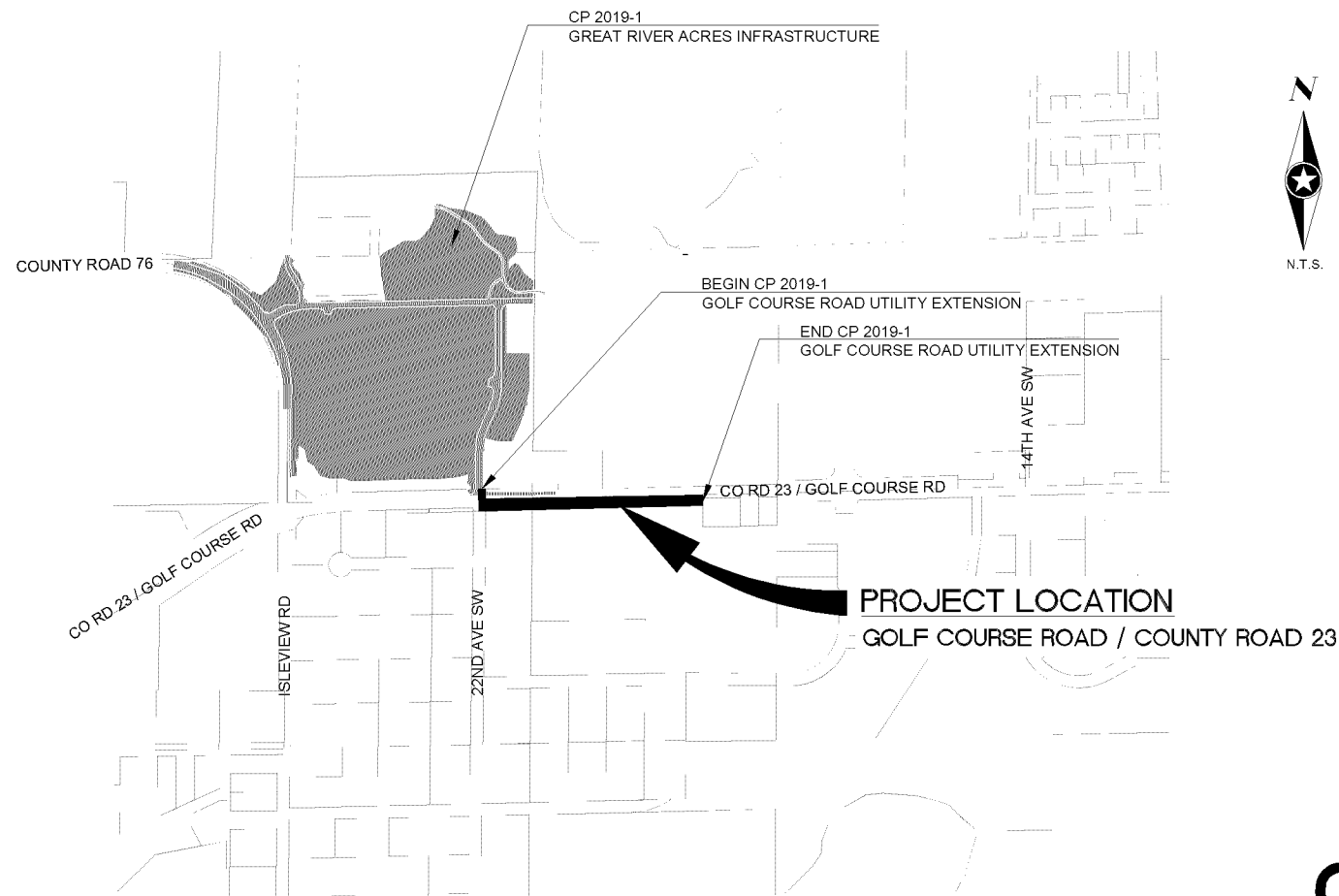
INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	CONSTRUCTION NOTES
3	ALIGNMENT AND ROW PLAN
4	EXISTING UTILITIES EXHIBIT
5	REMOVAL PLAN
6-7	SANITARY SEWER PLAN & PROFILE
8-9	WATER MAIN PLAN & PROFILE
10-11	STREET & STORM SEWER PLAN & PROFILE
12	TURF ESTABLISHMENT AND EROSION CONTROL PLAN
13-15	WET WELL PUMP STATION PLANS & DETAILS
16-19	LIFT STATION ELECTRICAL PLANS & DETAILS

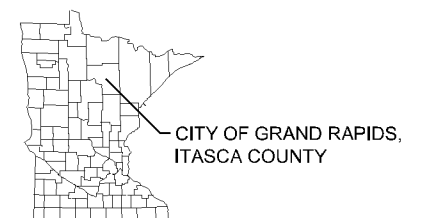
THIS PLAN CONTAINS 19 SHEETS.

THIS PLAN SHALL BE AN ADDITION TO THE GREAT RIVER ACRES INFRASTRUCTURE CP 2019-1

EXISTING	
	RIGHT OF WAY
	PERMANENT EASEMENT
	PROPERTY LINE
	HORIZONTAL CONTROL POINT
	BENCHMARK
	SURVEY MARKER
	SOIL BORING
	SANITARY SEWER AND MANHOLE
	FORCE MAIN AND LIFT STATION
	SANITARY SEWER SERVICE & CLEANOUT
	WATER MAIN, HYDRANT, VALVE AND MANHOLE
	WATER SERVICE AND CURB STOP BOX
	STORM SEWER, MANHOLE AND CATCH BASIN
	CULVERT AND APRON ENDWALL
	GAS MAIN, VALVE, VENT AND METER
	HANDHOLE
	BURIED FIBER OPTIC CABLE AND MANHOLE
	BURIED PHONE CABLE, PEDESTAL AND MANHOLE
	BURIED TV CABLE, PEDESTAL AND MANHOLE
	BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
	OVERHEAD WIRE, POLE AND GUY WIRE
	LIGHT POLE
	TRAFFIC SIGNAL
	STREET NAME SIGN
	SIGN (NON STREET NAME)
	RAILROAD TRACKS
	DECIDUOUS AND CONIFEROUS TREE
	BUSH / SHRUB AND STUMP
	EDGE OF WOODED AREA
	WETLAND
	BUILDING
	FENCE (UNIDENTIFIED)
	BARBED WIRE FENCE
	CHAIN LINK FENCE
	ELECTRIC WIRE FENCE
	WOOD FENCE
	WOVEN WIRE FENCE
	PLATE BEAM GUARDRAIL
	CABLE GUARDRAIL
	POST / BOLLARD
	RETAINING WALL
PROPOSED	
	STREET CENTERLINE
	RIGHT-OF-WAY
	PERMANENT EASEMENT
	TEMPORARY EASEMENT
	CONSTRUCTION LIMITS
	SANITARY SEWER, BULKHEAD AND MANHOLE
	FORCE MAIN
	SANITARY SERVICE AND CLEANOUT
	WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
	WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
	WATER SERVICE AND CURB STOP BOX
	STORM SEWER, MANHOLE AND CATCH BASIN
	CULVERT AND APRON ENDWALL
	DRAIN TILE
	DITCH / SWALE
	RIPRAP
	STREET NAME SIGN
	SIGN (NON STREET NAME)
	RETAINING WALL



PROJECT LOCATION



APPROVED:
Maureen Wegand 02/13/19
CITY ENGINEER OF GRAND RAPIDS DATE

GRAND RAPIDS, MINNESOTA

SEH
PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 56744
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Sara Christenson
SARA CHRISTENSON, PE
Date: FEBRUARY 13, 2019 Lic. No. 55414

FILE NO.

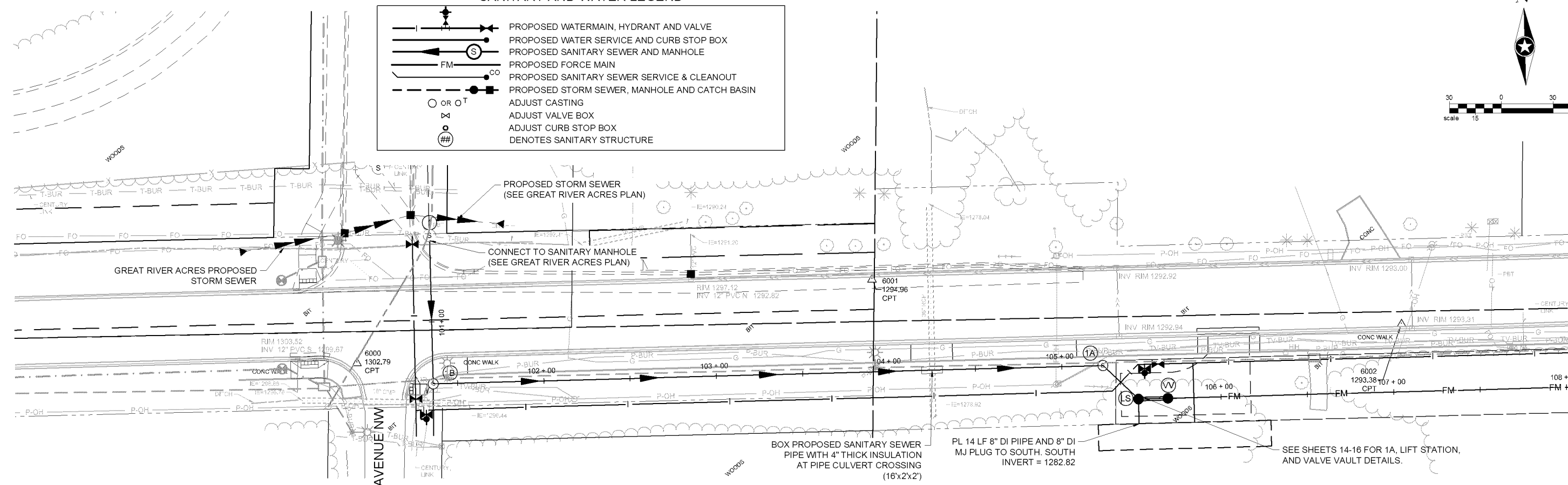
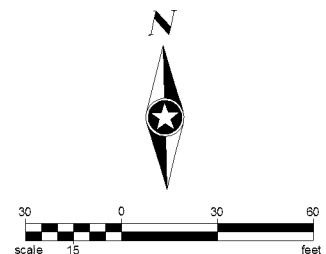
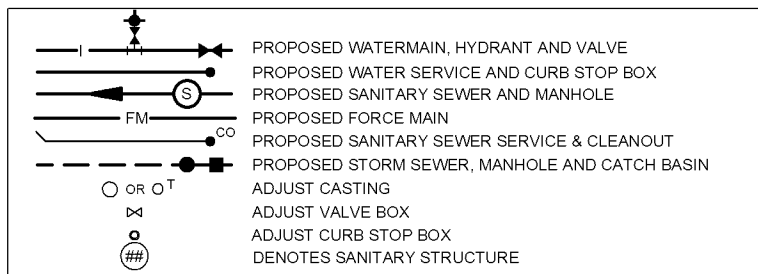
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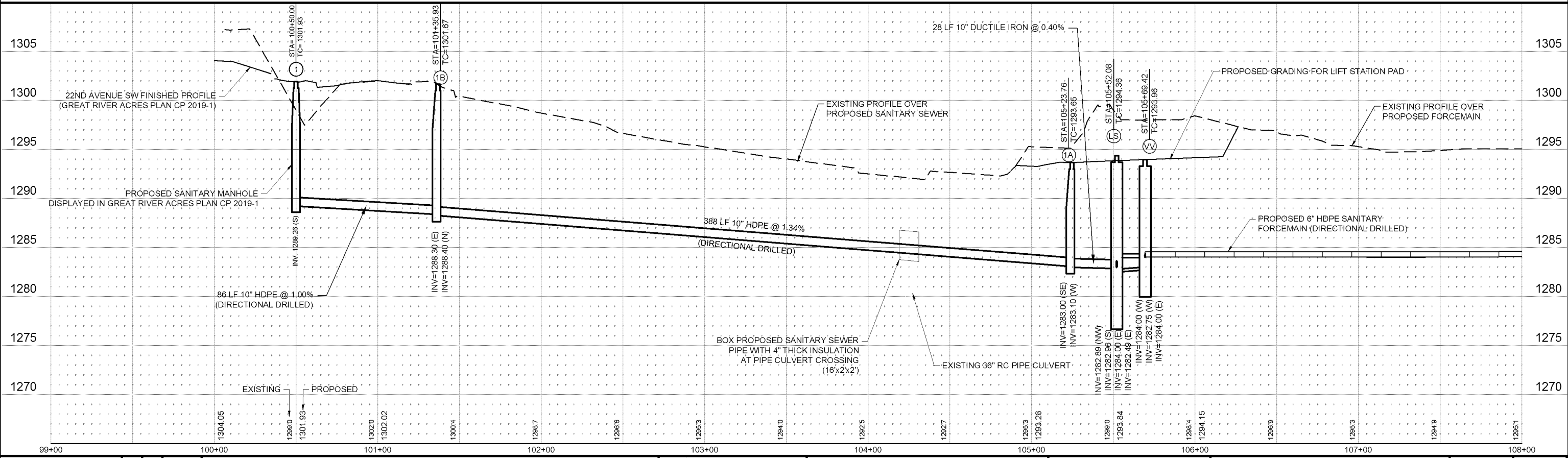
NOTE:
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.

SANITARY AND WATER LEGEND



GOLF COURSE ROAD UTILITY EXTENSION



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NO.	BY	DATE	REVISIONS

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 PHONE: 218.322.4500
 21 NE 5TH ST STE 200
 GRAND RAPIDS, MN 55744
 www.sehinc.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Sara Christenson
 SARA CHRISTENSON, PE
 Date: 02/13/19 Lic. No. 55414

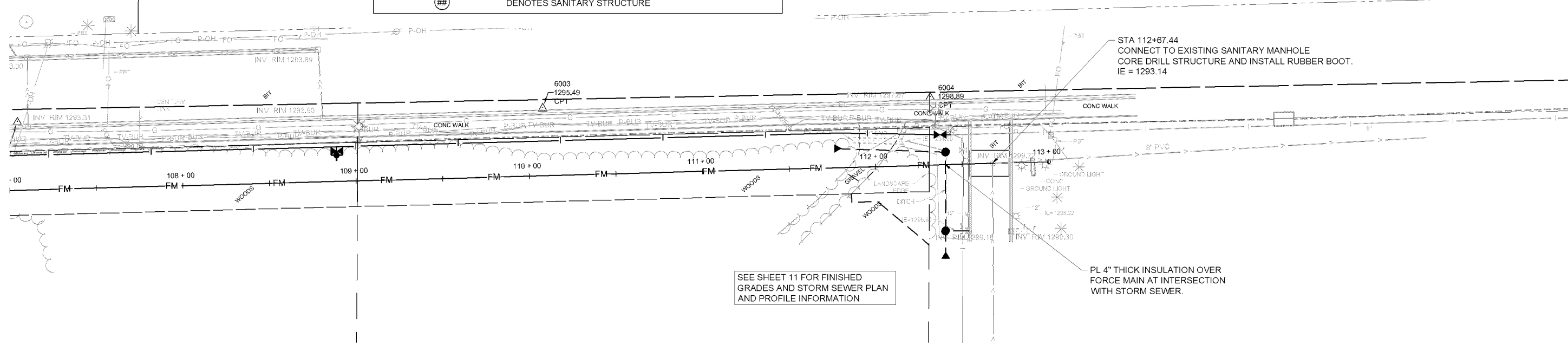
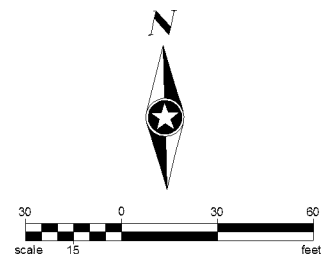
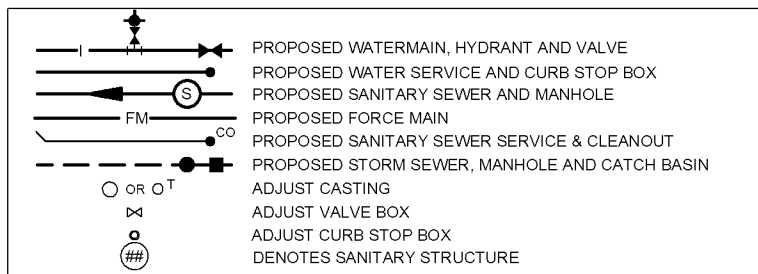
GRAND RAPIDS,
 MINNESOTA

SANITARY SEWER AND FORCE MAIN
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 EXTENSION

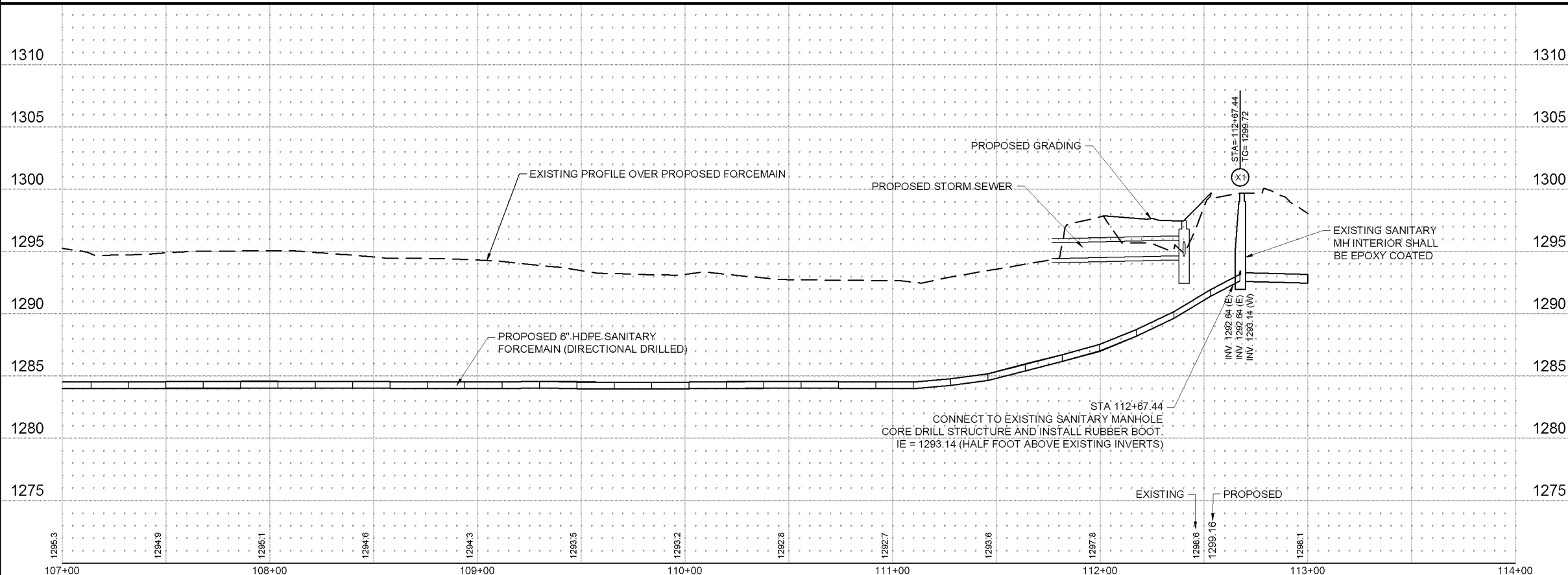
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 CP 2019-1

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SANITARY AND WATER LEGEND



GOLF COURSE ROAD UTILITY EXTENSION



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DRAWN BY: MBH
 DESIGNER: SLC
 CHECKED BY: RJB

DESIGN TEAM	NO.	BY	DATE	REVISIONS

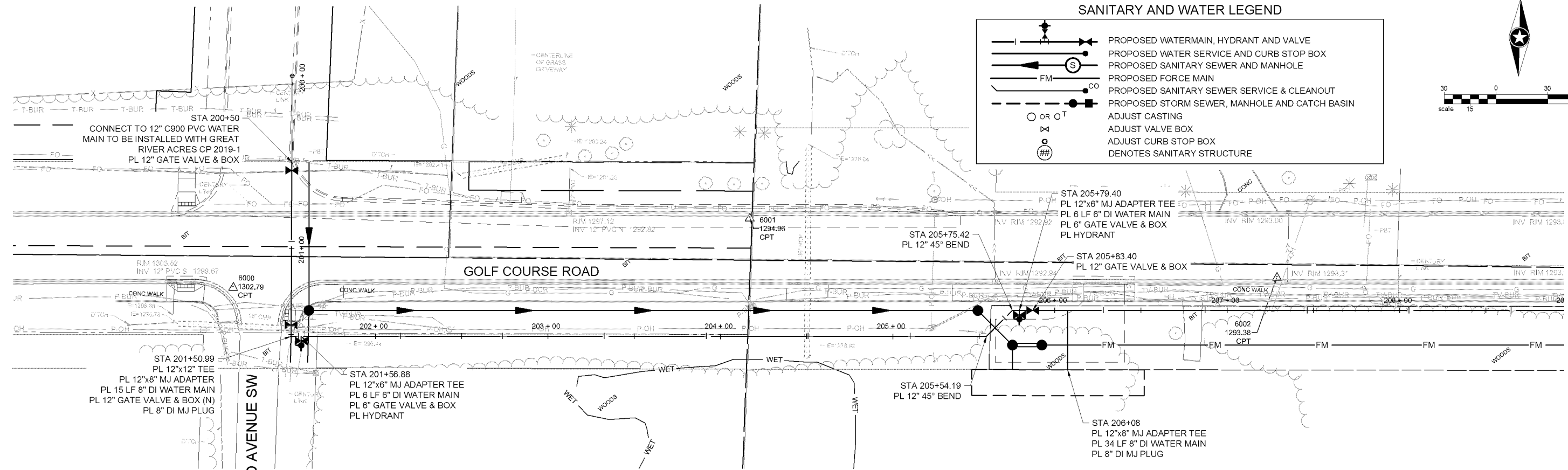


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 SARA CHRISTENSON, PE
 Date: 02/13/19 Lic. No. 55414

GRAND RAPIDS, MINNESOTA

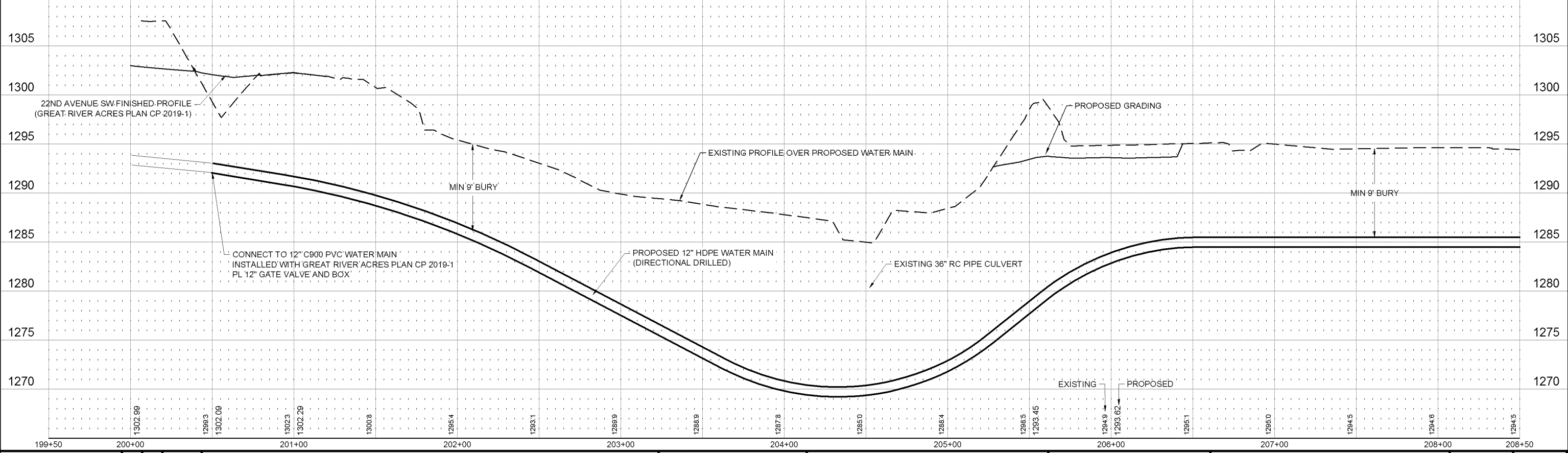
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FILE NO. 8
 GRANR 147753
 CP 2019-1
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GOLF COURSE ROAD UTILITY EXTENSION

ALL APPURTENANCES FOR HDPE WATERMAIN NOT SHOWN ON PLAN SHEET SHALL BE INCIDENTAL TO HDPE PIPE.



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 DESIGNER: SLC
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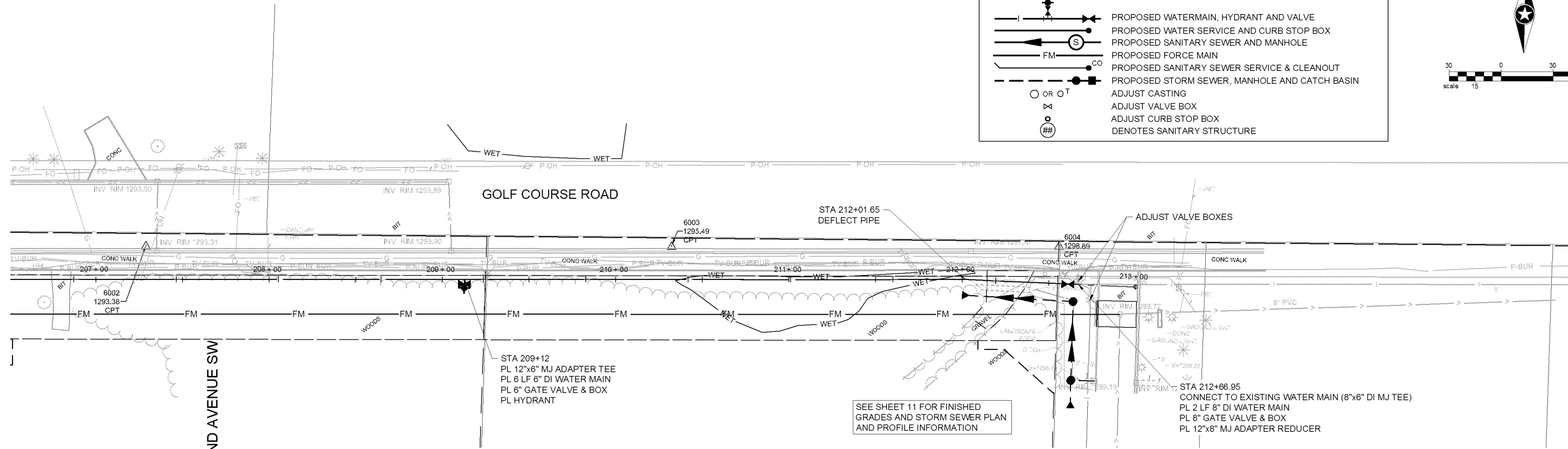
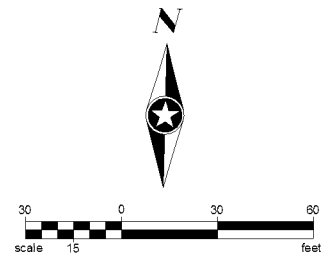
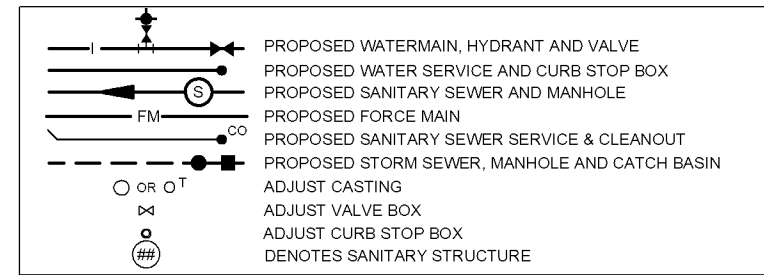
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Sara Christenson
 Date: 02/13/19 SARA CHRISTENSON, PE Lic. No. 55414

GRAND RAPIDS, MINNESOTA

**WATER MAIN PLAN AND PROFILE
 GOLF COURSE ROAD UTILITY
 EXTENSION**

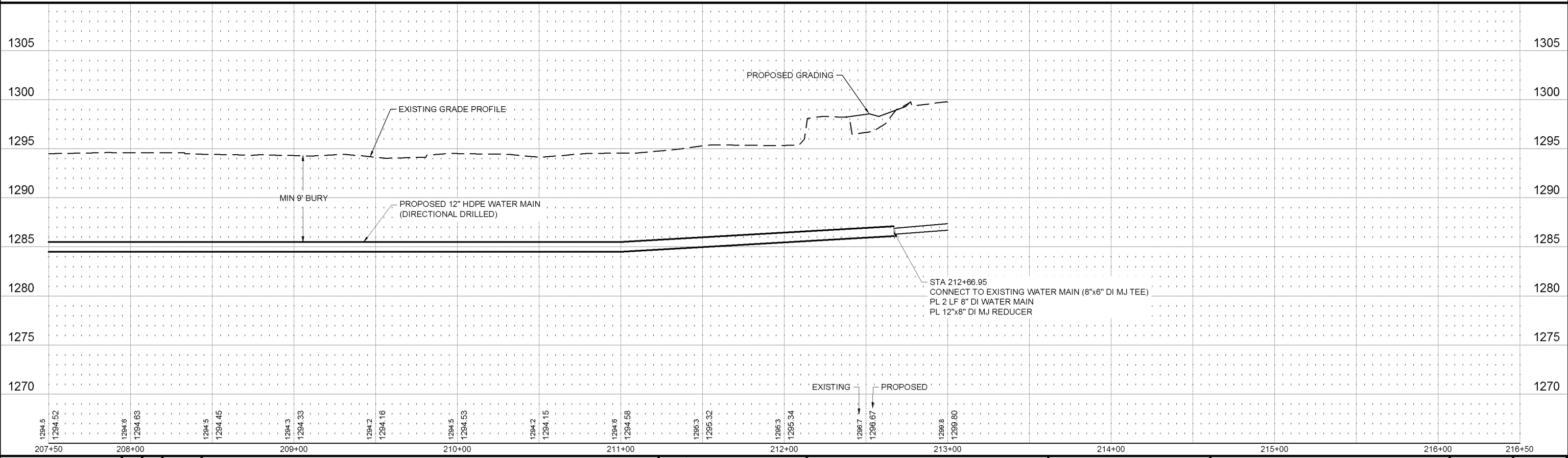
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 CP 2019-1
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SANITARY AND WATER LEGEND



ALL APPURTENANCES FOR HDPE WATERMAIN NOT SHOWN ON PLAN SHEET SHALL BE INCIDENTAL TO HDPE PIPE.

GOLF COURSE ROAD UTILITY EXTENSION



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DESIGNER: SLC
CHECKED BY: RJB

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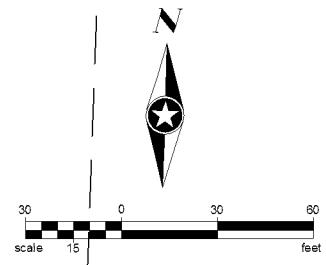
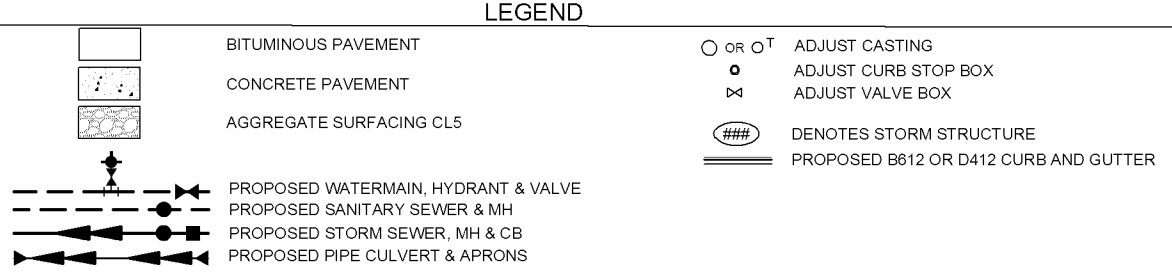
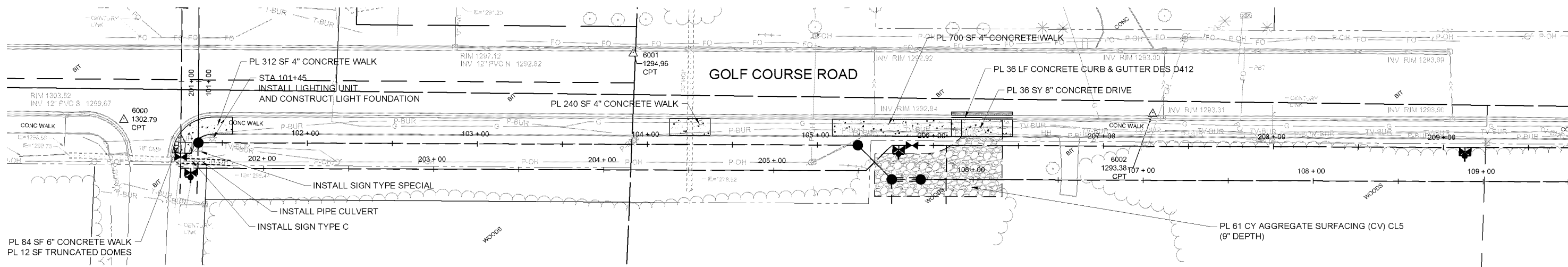
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Sara Christenson
Date: 02/13/19 SARA CHRISTENSON, PE
Lic. No. 55414

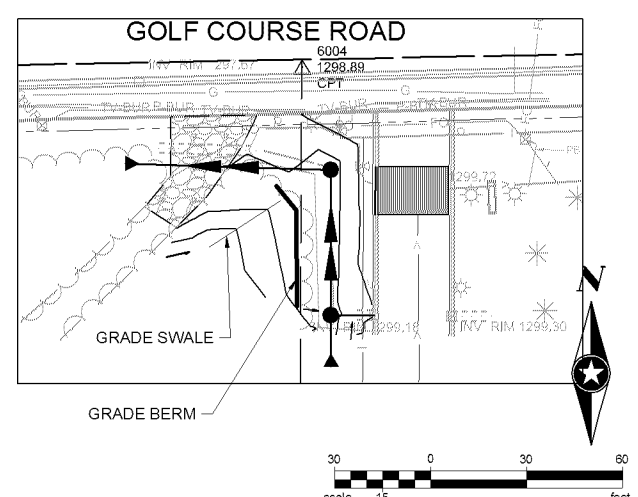
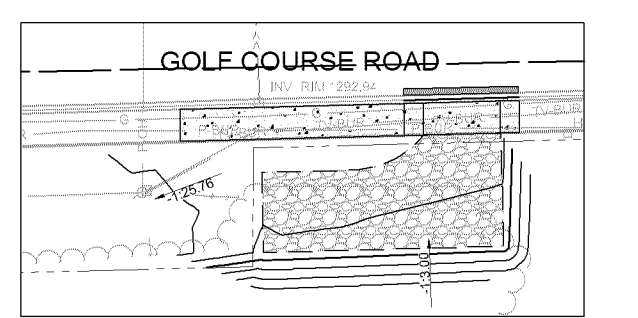
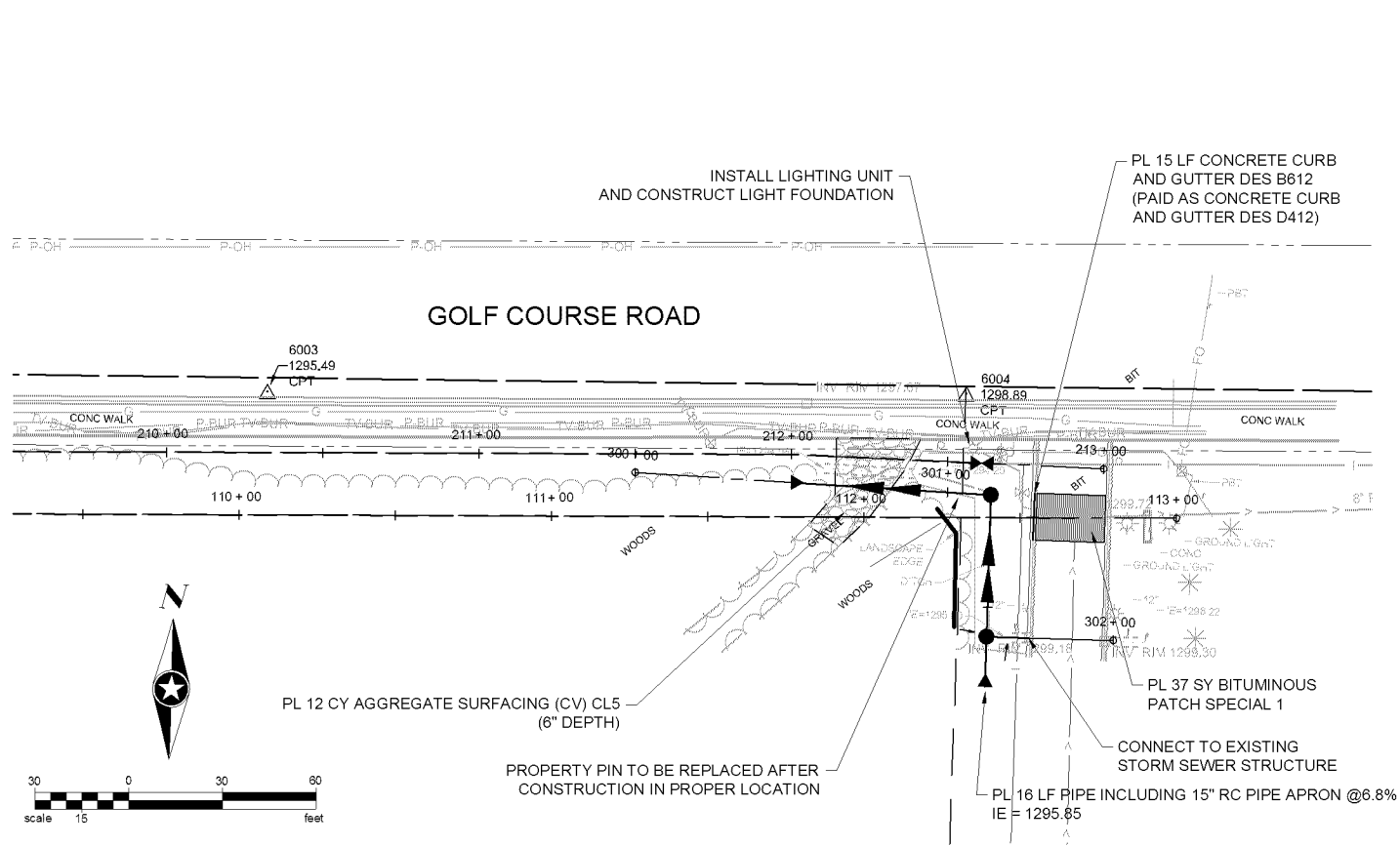
GRAND RAPIDS, MINNESOTA

**WATER MAIN PLAN AND PROFILE
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GOLF COURSE ROAD UTILITY
EXTENSION**

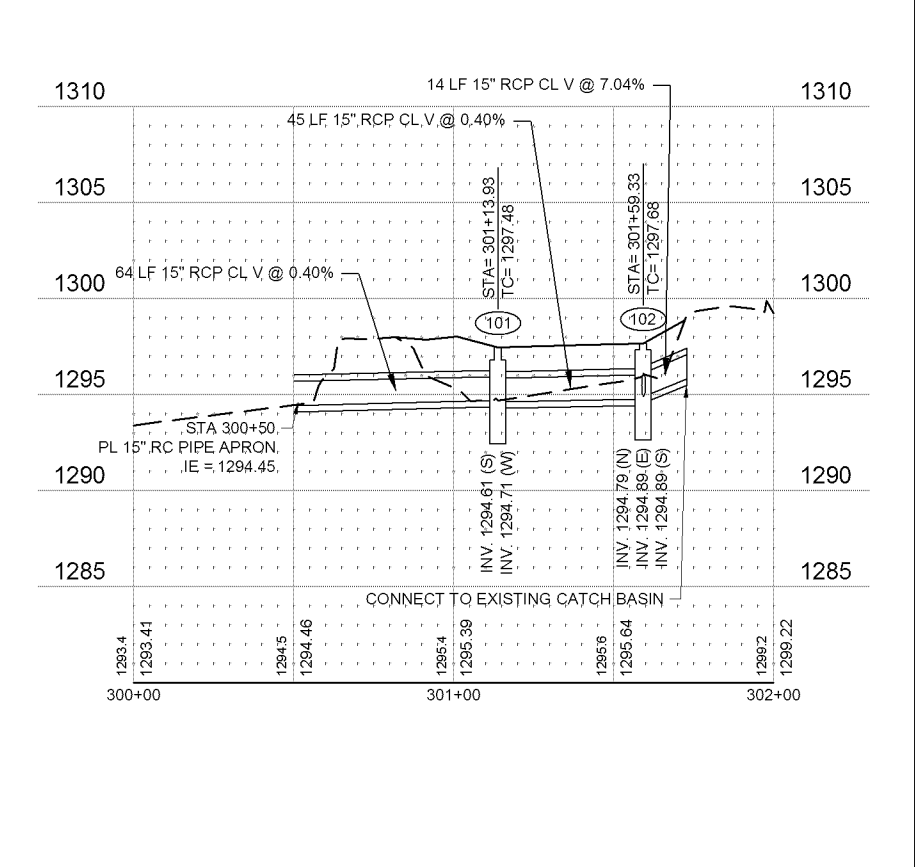
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GOLF COURSE ROAD UTILITY EXTENSIONS



GRADING LAYOUTS



STORM SEWER LATERAL PROFILE

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DRAWN BY:	MBH			
DESIGNER:	SLC			
CHECKED BY:	RJB			
DESIGN TEAM	NO.	BY	DATE	REVISIONS

PHONE: 218.322.4500
 21 NE 5TH ST STE 200
 GRAND RAPIDS, MN 55744
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I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SARA CHRISTENSON
 SARA CHRISTENSON, PE
 Date: 02/13/19 Lic. No. 55414

GRAND RAPIDS,
 MINNESOTA

STREET AND STORM SEWER
 GOLF COURSE ROAD
 UTILITY EXTENSION

FILE NO.
 GRANR 147753
 CP 2019-1

11
 19

Eric Trast

From: Rob Mattei
Sent: Thursday, February 14, 2019 2:49 PM
To: Eric Trast
Subject: FW: Preliminary Plat of Great River Acres

Rob Mattei

Director of Community Development
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Office: 218-326-7622
Mobile: 218-244-2924
Fax: 218-326-7621

From: Ryan Sutherland <Ryan.Sutherland@CO.ITASCA.mn.us>
Sent: Thursday, February 14, 2019 2:38 PM
To: Rob Mattei <rmattei@ci.grand-rapids.mn.us>
Cc: Karin Grandia <Karin.Grandia@CO.ITASCA.mn.us>
Subject: Preliminary Plat of Great River Acres

Rob,
I received and reviewed the 02/11/2019 Preliminary Plat of Great River Acres packet. The Itasca County Transportation Department has previously had the opportunity to comment on how the plat may impact County State Aid Highways 23 & 76. We appreciate that the City involved us early in the planning phases of this project. We have no further comments on the preliminary plat.

Ryan Sutherland, PE
Assistant County Engineer



CITY OF GRAND RAPIDS

NOTICE OF MEETING
PLANNING COMMISSION

Minutes - Final Planning Commission

DRAFT

COUNCIL CHAMBERS
CITY HALL - 420 N. Pokegama Ave.
Grand Rapids, MN 55744

Thursday, March 7, 2019

4:00 PM

Council Chambers

Call To Order

Call of Roll

- Present** 4 - Commissioner Mark Gothard, Commissioner Susan Lynch, Commissioner Sue Zeige, and Commissioner Molly MacGregor
- Absent** 2 - Commissioner Charles Burress, and Chairperson Lester Kachinske

Setting of Agenda - This is an opportunity to approve the regular agenda as presented or add/delete an agenda item by a majority vote of the Commissioners present.

Motion by Commissioner MacGregor, second by Commissioner Zeige to approve the regular agenda as presented. The following voted in favor thereof: Zeige, Lynch, Gothard, MacGregor. Opposed: None, passed unanimously.

Approval of Minutes

Approve the minutes of the October 4, 2018, 4:00 pm regular meeting.

Motion by Commissioner MacGregor, second by Commissioner Gothard to approve the minutes of the October 4, 2018 regular meeting. The following voted in favor thereof: Gothard, MacGregor, Zeige, Lynch. Opposed: None, passed unanimously.

Public Hearings

Conduct a public hearing to consider the preliminary plat of Great River Acres.

Community Development Specialist Trast provided the background information.

A preliminary plat entitled Great River Acres was submitted by Chris Larson, PLS – SEH on behalf of the City of Grand Rapids and filed with the City on February 6, 2019. The property included within the preliminary plat is 41.51 acres in area, including proposed right-of-way, and is located in the NE quadrant adjacent to the Co. Road 76 and Co. Road 23/Golf Course Road intersection. A complete legal description of the subject property is included within the preliminary plat documents.

The staff review committee, consisting of the City Engineer, Public Works Director,

Fire Chief, Grand Rapids PUC, Parks and Recreation Director, and Community Development Department, has reviewed the preliminary plat for technical standards and found that it substantially complies with the City's subdivision requirements. All departments were involved, and provided input, throughout the development of the preliminary plat.

Additionally, the preliminary plat was circulated to the County Highway Engineer, as the plat is accessed off of County Road 76 and County Road 23/Golf Course Road (review comments attached), and to the Commissioner of the MN DNR, as required by MN Shoreland Rules.

Chair Lynch stated the public hearing scheduled for this evening was to consider the preliminary plat of Great River Acres and read the rules for a public hearing.

Motion by Commissioner MacGregor, second by Commissioner Zeige to open the public hearing. The following voted in favor thereof: Zeige, MacGregor, Lynch, Gothard. Opposed: None, motion passed unanimously.

Rich Will, Maintenance Manger at Forest History Center is concerned about the maintenance of the trail and the relocation. Mr. Will said the Forest History Center has not been contacted by anyone regarding the new trail location. In the future the Forest History Center would like to be informed with any plans that pertain to the trail. Mr. Will stated the trail is used quite often and provided trail counts for the Commissioners review.

Motion by Commissioner MacGregor, second by Commissioner Gothard to close the public hearing. The following voted in favor thereof: Zeige, Gothard, Lynch, MacGregor. Opposed: None, passed unanimously.

Commissioner Zeige abstained from any action.

The Commissioners reviewed the considerations for the record.

- 1. Has there been a change in the development policies of the community?
Yes, the City is working on updating the Comprehensive Plan.**
- 2. Was there a mistake in the original zoning ordinance?
No, there was not a mistake made in the original zoning ordinance.**
- 3. Is the Zoning Ordinance up to date?
Yes, the zoning ordinance is up to date.**
- 4. Is the proposed subdivision compatible with adjacent land uses?
Yes, it is.**
- 5. Will the proposed subdivision cause undue traffic congestion?
No, the County Engineer has reviewed the proposed subdivision and doesn't feel it will cause undue traffic congestion.**
- 6. Will the proposed subdivision affect public utilities?
Yes, it will extend them to the new development.**
- 7. Will the proposed subdivision be detrimental to public health, morals, or general welfare?
No, it will not.**

8. Will the proposed subdivision impede orderly development of other property in the area?

No, it will enhance development in the area.

9. Will the proposed subdivision cause a decrease in value of adjacent property?

No, with the development it should increase the value of adjacent property.

10. Will the proposed subdivision increase tax revenues?

Yes, it with the proposed single family development it will increase tax revenues.

11. Will the proposed subdivision impose an excessive burden on parks and other public facilities?

No, the trail is being relocated however the Forest History Center would like to be advised of the changes.

12. Is the proposed subdivision consistent with the Comprehensive Plan?

Yes, it is consistent with the Comprehensive Plan.

Motion by Commissioner Gothard, second by Commissioner MacGregor that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby forward to the City Council a recommendation to approve the preliminary plat of Great River Acres;

- **With the condition the Forest History Center is advised of the changes being made to the trail.**

The following voted in favor thereof: Gothard, Lynch, MacGregor. Opposed: None, Zeige abstained, motion carried.

Conduct a Public Hearing to consider a variance petition submitted by Independent School District No. 318.

Community Development Specialist Trast provided the staff report.

Independent School District No. 318 (ISD #318) has applied for two variances, which if granted, would allow for the front and street side yard encroachment of the school bus turn-around on the site of the proposed "East Elementary School" generally located between 11th Avenue NE and the City's Sports Complex.

ISD #318 has requested the Planning Commission's consideration of two variances from Section 30-512 Table 2-C of the Municipal Code, which lists District Development Regulations for Surface Parking (minimum yard setbacks). The requested variances, if approved, would allow for the proposed "turn-around" portion school bus lot (only) to encroach 10 ft. and 7 ft. into the required 10 ft. front yard and street side yard setback for surface parking.

Chair Lynch stated the public hearing scheduled this evening is to consider a variance request submitted by Independent School District 318.

Motion by Commissioner MacGregor, second by Commissioner Gothard to open the public hearing. The following voted in favor thereof: Gothard, Lynch, Zeige, MacGregor. Opposed: None, passed unanimously.

Kent Koerbitz, 2032 Knollwood Drive, Grand Rapids a representative for School District 318 stated the reason for the variance request is for safety.

Motion by Commissioner MacGregor, second by Commissioner Gothard to close the public hearing. The following voted in favor thereof: MacGregor, Gothard, Zeige, Lynch. Opposed: None, passed unanimously.

Commissioner Zeige abstained from any action.

The Commissioners reviewed the following considerations for the record:

1. Is this an "Area" variance rather than a "Use" variance?
This is an area variance.
2. Does the proposal put property to use in a reasonable manner?
Yes, it will put the property to use in a much safer manner.
3. Is the owner's plight due to circumstances which are unique to the property and which are not self-created by the owner?
It is unique to the property and it is not self created by the owner.
4. Is the variance in harmony with the purposes and intent of the ordinance?
Yes, it is in harmony with the ordinance.
5. Will the variance, if granted, alter the essential character of the locality?
No, it will not alter the essential character of the locality.
6. Is the variance consistent with the comprehensive plan?
Yes, it provides public safety and puts the property to its best use.

Motion by Commissioner Gothard, second by Commissioner MacGregor that, based on the findings of fact presented here today, and in the public's best interest, the Planning Commission does hereby grant the following variances to Independent School District No. 318 for the property legally described as: S 330 FT OF W 264 FT OF NW SW, Section 15, Range 25W, Township 55N, Itasca County, Minnesota;

- to allow a one-time waiver of the requirements of Section 30-512 Table 2-C of the Municipal Code for the encroachment of the school bus "turn-around" portion (only) a proposed parking lot, which would encroach 10 ft. into the required 10 ft. front yard setback, and 7 ft. into the required 10 ft. setback for surface parking, as depicted in the variance application submitted by Independent School District #318.

The following voted in favor thereof: Gothard, MacGregor, Lynch. Opposed: None, Zeige abstained, motion carried.

Public Input

Miscellaneous\Updates

Adjourn

Motion by Commissioner MacGregor, second by Commissioner Gothard to adjourn the meeting at 4:56 p.m. The following voted in favor thereof: Lynch, MacGregor, Zeige, Gothard. Opposed: None, passed unanimously.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0163 **Version:** 1 **Name:** Planning Commission membership
Type: Agenda Item **Status:** Administration Department
File created: 3/13/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Consider accepting resignation of Sue Zeige from the Grand Rapids Planning Commission and appoint applicants to vacancies.

Sponsors:

Indexes:

Code sections:

Attachments: [Zeige, Sue - Resignation.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider accepting resignation of Sue Zeige from the Grand Rapids Planning Commission and appoint applicants to vacancies.

Background Information:

Sue Zeige has submitted her resignation from the Grand Rapids Planning Commission. With this resignation, we currently have three vacant unexpired terms expiring March 1, 2020, March 1, 2021 and March 1, 2022. Vacancies have been advertised with two applications received from Patrick Goggin and Ted Hubbes. Both have been interviewed by Councilor Dale Christy, who is recommending appointment of both applicants.

Staff Recommendation:

Accept resignation of Sue Zeige, and appoint Mr. Goggin and Mr. Hubbes to Planning Commission vacancies.

Requested City Council Action

Make a motion accepting the resignation of Sue Zeige from the Grand Rapids Planning Commission and appointing Patrick Goggin to fill an unexpired term through on March 1, 2021 and Ted Hubbes to fill an unexpired term through March 1, 2022.

March 7, 2019

Mr. Rob Mattei
Director of Community Development
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, Minnesota 55744

Dear Rob,

I am submitting my resignation as a member of the Planning Commission for the City of Grand Rapids, Minnesota. I have enjoyed my time as a member of this commission, but as a member of the District #318 School Board, I am well aware of "conflict of interest" situations that are arising as a result of my position on that board. Since that is an elected position, I find it necessary to resign as a member of the Planning Commission.

As a school board member, I was required to submit a letter to District #318 that stated that I would not be a member of any committee or vote on any issue that might shadow my role as a substitute teacher for this district. That letter was accepted for approval last month by the District #318 School Board.

I recognize that this leaves the Planning Commission in a difficult position, but I also feel that I have to do what is morally right. In the future, I am sure that there will be other variances that may be required by the school district, which would make my presence on the commission basically an empty one at best.

Hopefully there will be advertising for my position and other vacancies on this commission that will be filled in a timely manner. It has a been a long time since this commission has met, and I feel badly about putting you in this position, but I need to do the "right thing".

Sincerely,


Susan Zeige



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0174 **Version:** 1 **Name:** Annual SWPPP
Type: Agenda Item **Status:** Engineering
File created: 3/18/2019 **In control:** City Council
On agenda: 3/25/2019 **Final action:**
Title: Conduct Annual Stormwater Pollution Prevention Plan public meeting.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Conduct Annual Stormwater Pollution Prevention Plan public meeting.

Background Information:

At the completion of the regular meeting agenda, a public meeting will be conducted to provide updates on progress and required activities for 2019. The City invites all residents to attend and encourages public participation.