



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail City Council

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Monday, June 10, 2019

5:00 PM

Itasca County Boardroom

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**CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, June 10, 2019 at 5:00 p.m. in the County Boardroom, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, Minnesota.

### CALL OF ROLL

### MEETING PROTOCOL POLICY

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

### PUBLIC FORUM

### COUNCIL REPORTS

### APPROVAL OF MINUTES

19-0365 Consider approving Council minutes for Tuesday, May 28, 2019 Regular meeting.

**Attachments:** [May 28, 2019 Regular Meeting.pdf](#)

### VERIFIED CLAIMS

19-0374 Consider approving the verified claims for the period May 21, 2019 to June 3, 2019 in the total amount of \$1,122,550.34.

**Attachments:** [COUNCIL BILL LIST 06/10/2019](#)

### CONSENT AGENDA

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.*

1. 19-0195 Consider adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a term of 5 years with an interest rate of 3.50%.

**Attachments:** [Golf Course loan-Irrigation](#)

2. [19-0362](#) Authorize the Grand Rapids Police Department to apply for a grant to receive two (2) AKC Reunite/ProScan 700 microchip identification scanners to be used at the Domestic Animal Control Facility.
  
3. [19-0364](#) Consider adopting a resolution calling for a Public Hearing on July 8, 2019 at 5:30 p.m. to consider a Proposed Property Tax Abatement.  
**Attachments:** [PH Tax Abatement Property](#)
  
4. [19-0366](#) Consider a resolution accepting the donation of the dock located on Forest Lake, from Ricky James Luthen.  
**Attachments:** [2019 6-10 Dock Donation letter](#)
  
5. [19-0369](#) Consider authorizing the Public Works Department to hire Brady Wagner for the 2019 Summer Maintenance Season.
  
6. [19-0370](#) Consider authorizing publishing amendments to ordinance Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code in summary form.
  
7. [19-0372](#) Consider approving Change Order 4 related to CP 2010-5, Mississippi River Pedestrian Bridge.  
**Attachments:** [changeorder4](#)
  
8. [19-0375](#) Consider accepting the resignation of Matthew Laubach from the position of Hospital Security Officer.
  
9. [19-0376](#) Consider approving Golf Course Employee
  
10. [19-0377](#) Correction to previous RCA regarding the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).
  
11. [19-0384](#) Consider entering into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center.  
**Attachments:** [Goodspace Final Agreement](#)

## SETTING OF REGULAR AGENDA

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*

## DEPARTMENT HEAD REPORT

12. [19-0367](#) IT Department Head Report

## ADJOURNMENT

*NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 24, 2019, AT 5:00 P.M.*

*NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.*

*Hearing Assistance Available: This facility is equipped with a hearing assistance system.*

*Attest: Kimberly Gibeau, City Clerk*



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 19-0365      **Version:** 1      **Name:** Council Minutes  
**Type:** Agenda Item      **Status:** Approval of Minutes  
**File created:** 6/3/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider approving Council minutes for Tuesday, May 28, 2019 Regular meeting.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [May 28, 2019 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Tuesday, May 28, 2019 Regular meeting.



# CITY OF GRAND RAPIDS

## Minutes - Final - Draft City Council

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Tuesday, May 28, 2019

5:00 PM

Itasca County Boardroom

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### MEETING LOCATION CHANGE

**5:00 PM** **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, May 28, 2019 at 5:00 p.m. in County Boardroom, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, Minnesota.

#### CALL OF ROLL

**Present** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

**Absent** 1 - Councilor Dale Christy

#### Staff present:

*Tom Pagel, Chad Sterle, Will Richter, Erik Scott, Rob Mattei, Eric Trast, Matt Wegwerth, Barb Baird, Steve Schaar, Lynn DeGrio*

#### MEETING PROTOCOL POLICY

#### PUBLIC FORUM

*None.*

#### COUNCIL REPORTS

*Councilor Blake reports on end of legislative session with increase to LGA of \$176,400 for Grand Rapids, however, no bonding bill was past and no extra funds were allocated for transportation.*

*Mayor Adams makes a correction to report regarding funds and notes that the City was not over budget, but actually \$30 - \$35k under budget for 2018.*

#### APPROVAL OF MINUTES

Consider approving Council minutes for Monday, May 13, 2019 Worksession and Regular meetings.

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to approve Council minutes for Monday, May 13, 2019 as**

presented. The motion PASSED by unanimous vote.

### VERIFIED CLAIMS

Consider approving the verified claims for the period May 7, 2019 to May 20, 2019 in the total amount of \$861,455.60.

**A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

### CONSENT AGENDA

1. Consider approving the School Resource Officer Agreement for the 2019 - 2020 school year with School District #318.  
**Approved by consent roll call**
2. Consider approving Change Order 2 related to CP 2011-3, 2018 NE Improvements Project.  
**Approved by consent roll call**
3. Consider adopting an ordinance amending Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code and approving the wireless facility permit application.  
**Adopted Ordinance 19-05-01 by consent roll call**
4. Consider adopting a resolution amending the City Wide Fee Schedule to include Small Wireless Facility Fees.  
**Adopted Resolution 19-40 by consent roll call**
5. Consider recognizing "Grand Jam" event scheduled for July 13, 2019 at the Itasca County Fairgrounds as a community event.  
**Approved by consent roll call**
6. Consider approving application for amusement permit for Garden Bros. Circus, event to be held at the IRA Civic Center on Monday, June 10, 2019.  
**Approved by consent roll call**
7. Consider authorizing the Fire Department to apply for a DNR Grant  
**Approved by consent roll call**

8. Consider adopting a resolution authorizing the City to make application to and accept funds from the MN Dept. of IRRR Site Development Infrastructure Program for the Anytime Fitness Development  
**Adopted Resolution 19-41 by consent roll call**
9. Consider authorizing the Police Department to apply for a 2019-2020 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.  
**Approved by consent roll call**
10. Consider approving the resolution accepting a grant from the Minnesota Department of Natural Resources (DNR) for CP 2019-2 Grand Rapids-Cohasset Connection Trail.  
**Adopted Resolution 19-42 by consent roll call**
11. Consider entering into a contract with Stauber's Goalcrease.  
**Approved by consent roll call**
12. Consider authorizing the Public Works Department to hire from the PW Eligibility List for the 2019 Spring/Summer Maintenance Season.  
**Approved by consent roll call**
13. Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Walker Federal Account to the City of Grand Rapids Federal Account.  
**Approved by consent roll call**
14. Consider entering into agreement with Nextera Communications for telephone service.  
**Approved by consent roll call**
15. Consider donating 5 sailboats to Camp Mishiwaka.  
**Approved by consent roll call**
16. Consider authorizing staff to execute Prime Contract Change Order #001 for City Hall Security Project.  
**Approved by consent roll call**
17. Consider adopting a resolution authorizing the Grand Rapids Police Department to apply for the Comprehensive Opioid Abuse Site-Based Program grant.  
**Adopted Resolution 19-43 by consent roll call**

18. Consider adopting a resolution supporting a proposal by Itasca County HRA for the construction of Aurora Heights as affordable family housing.
- Adopted Resolution 19-44 by consent roll call**
- Appr19. Consider approving Temporary Liquor License for Grand Rapids Summer Celebration Inc. dba Tall Timber Days August 2-4, 2019.
- Approved by consent roll call**
20. Consider approving Golf Course Seasonal Employees
- Approved by consent roll call**
21. Consider authorizing the purchase of two 1/2 ton pick-ups, one for the Public Works Department and one for the Community Development Department, as per the quote submitted from Lake Woods Chrysler.
- Approved by consent roll call**
22. Consider approving Brewpub license, Brewer Off-Sale, 3.2 Malt Liquor & Wine License with Strong Beer authorization for Rapids Brewing Company, LLC.
- Approved by consent roll call**
- 22A. Consider approving letter of support to Blandin Foundation Grant for Noble Hall Field.
- Approved by consent roll call**

#### **Approval of the Consent Agenda**

**A motion was made by Councilor Connelly, seconded by Councilor Toven, approving the Consent agenda as amended. The motion carried by the following vote**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

#### **SETTING OF REGULAR AGENDA**

**A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.**

#### **ACKNOWLEDGE BOARDS & COMMISSIONS**

23. Review & acknowledge minutes for Boards & Commissions.



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**Acknowledged approved minutes for Boards & Commissions.**

**DEPARTMENT HEAD REPORT**

24. Grand Rapids Area Library ~ Will Richter

*Library Director Will Richter provides annual report on library activities including:*

- *Getting organized*
- *Working with other departments within the City*
- *Planning & execution and follow through of strategic Council goals specific to Library*
- *Newly dedicated space for area teens coming along nicely*
- *New study lounge, movable periodical racks with casters*
- *Library advocacy*
- *Summer reading*

*A complete report is available in the Administration Department in City Hall upon request.*

**Received and Filed**

**ENGINEERING**

25. Consider a resolution awarding a contract for CP 2019-2, Grand Rapids-Cohasset Connection Trail.

*Engineer Wegwerth provides background information and recommendation for awarding contract.*

**A motion was made by Councilor Blake, seconded by Councilor Toven, adopting Resolution 19-45, awarding contract for Grand Rapids-Cohasset Connection Trail. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

26. Consider approving a cooperative construction agreement related to CP 2019-2, Grand Rapids-Cohasset Connection Trail, between the City of Grand Rapids and City of Cohasset.

**A motion was made by Councilor Connelly, seconded by Councilor Blake, to approve cooperative construction agreement related to GR-Cohasset connection trail. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

27. Consider approving a contract with LHB for the design and construction engineering work associated with the Horn Bridge Maintenance Project.

**A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to approve contract with LHB for work associated with Horn Bridge Contract. The motion PASSED by unanimous vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

#### ADMINISTRATION DEPARTMENT

28. Approve the eligibility list for Firefighter Trainee and appoint two candidates to the City of Grand Rapids Fire Department.

*Director of Human Resources, Lynn DeGrio, presented eligibility list and recommendation for appointment of two candidates to the Fire Department as Firefighter Trainees, contingent upon successful completion of required employment backgrounds and physicals.*

**A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, approved the eligibility list for the fire department and appointed Samuel Karkela and Aaron Locken to the position of firefighter trainee. The motion PASSED by unanimous vote.**

#### COUNCIL

29. Consider appointment to the Human Rights Commission.

*Councilor Toven interviewed applicant and recommends appointment.*

**A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, appointing Angella Erickson to the Human Rights Commission through March 1, 2020. The motion PASSED by unanimous vote.**

#### 5:30 PM PUBLIC HEARINGS

30. Conduct a public hearing to consider the vacation of a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

*Director of Community Development, Rob Mattei, provides background information regarding vacation request submitted by Mr. & Mrs. South. The Planning Commission has reviewed the request and is recommending approval.*

*Mayor Adams stated the reason for the public hearing, calling all those who wish to be heard in this matter. City Clerk stated that all required notifications have been made and no correspondence related to this request has been received.*

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to open the public hearing. The motion PASSED by unanimous vote.**

*No one wished to speak, therefore the following motion was made.*

**A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.**

31. Consider the adoption of a resolution either approving or denying the vacation a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

*Following the public hearing, with no opposition to the requested vacation and the recommendation by City staff and the Grand Rapids Planning Commission to approve, the following motion was made.*

**A motion was made by Councilor Connelly, seconded by Councilor Toven, adopting Resolution 19-46, approving vacation request submitted by Stanton and Sandra South. The motion carried by the following vote.**

**Aye** 4 - Mayor Dale Adams  
Councilor Rick Blake  
Councilor Tasha Connelly  
Councilor Michelle Toven

#### **ADJOURNMENT**

**A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to adjourn the meeting at 5:45 PM. The motion PASSED by unanimous vote.**

*Respectfully submitted:*

*Kimberly Gibeau*  
Kimberly Gibeau, City Clerk



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 19-0374      **Version:** 1      **Name:** VERIFIED CLAIMS  
**Type:** Verified Claims      **Status:** Verified Claims  
**File created:** 6/6/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider approving the verified claims for the period May 21, 2019 to June 3, 2019 in the total amount of \$1,122,550.34.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [COUNCIL BILL LIST 06/10/2019](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period May 21, 2019 to June 3, 2019 in the total amount of \$1,122,550.34.

### **Requested City Council Action**

Make a motion approving the verified claims for the period May 21, 2019 to June 3, 2019 in the total amount of \$1,122,550.34.

DATE: 06/05/2019  
 TIME: 16:16:37  
 ID: AP443000.CGR

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
CITY WIDE		
0300200	CDW GOVERNMENT INC	767.42
1415377	NORTHERN BUSINESS PRODUCTS INC	9.99
1601301	TOM PAGE SCULPTURE STUDIO	300.00
1915248	SOFTWARE HARDWARE INTEGRATION	34.00
1920240	CHAD B STERLE	1,395.00
T001240	MARY MAGNUSON	4,860.00
TOTAL CITY WIDE		7,366.41
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	787.50
TOTAL SPECIAL PROJECTS-NON BUDGETED		787.50
ADMINISTRATION		
0102660	ABRAMS & SCHMIDT LLC	480.00
0718060	GRAND RAPIDS HERALD REVIEW	494.50
1415377	NORTHERN BUSINESS PRODUCTS INC	19.99
1415522	NORTHLAND CONSULTING ENGINEERS	720.00
TOTAL ADMINISTRATION		1,714.49
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	55.10
0920060	ITASCA COUNTY TREASURER	1,661.08
1405725	NETWORK SERVICE COMPANY	70.52
TOTAL BUILDING MAINTENANCE-CITY HALL		1,786.70
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS HERALD REVIEW	51.75
TOTAL COMMUNITY DEVELOPMENT		51.75
ENGINEERING		
0718060	GRAND RAPIDS HERALD REVIEW	365.00
TOTAL ENGINEERING		365.00
FINANCE		

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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
FINANCE		
1805230	REESE RUBBER STAMP COMPANY	25.00
	TOTAL FINANCE	25.00
FIRE		
0121721	AUTO VALUE - GRAND RAPIDS	2.65
0315455	COLE HARDWARE INC	4.80
0513235	EMERGENCY RESPONSE SOLUTIONS	182.84
	TOTAL FIRE	190.29
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	6,340.00
1915248	SOFTWARE HARDWARE INTEGRATION	674.00
	TOTAL INFORMATION TECHNOLOGY	7,014.00
PUBLIC WORKS		
0103325	ACHESON TIRE INC	20.00
0104799	ADVANCED SERVICES INC	998.00
0121721	AUTO VALUE - GRAND RAPIDS	76.91
0205350	BEIER'S GREENHOUSE	290.11
0212553	BLOOMERS GARDEN CENTER	199.94
0221650	BURGGRAF'S ACE HARDWARE	443.41
0301685	CARQUEST AUTO PARTS	394.30
0315455	COLE HARDWARE INC	107.32
0501650	EARL F ANDERSEN	1,160.95
0518366	ERICKSON'S ITASCA LUMBER INC	45.00
0601690	FASTENAL COMPANY	24.66
0718060	GRAND RAPIDS HERALD REVIEW	365.00
1200500	L&M SUPPLY	98.01
1309355	MINNESOTA TORO	568.49
1415377	NORTHERN BUSINESS PRODUCTS INC	1,185.17
1415484	NORTHERN LIGHTS TRUCK	185.60
1421155	NUCH'S IN THE CORNER	13.73
1421700	NUSS TRUCK GROUP INC	1,260.06
1615427	POKEGAMA LAWN AND SPORT	34.27
1908248	SHERWIN-WILLIAMS	300.76
1920070	STATE CHEMICAL MFG COMPANY	249.61
2116602	UPPER MIDWEST ATHLETIC	15,200.00
	TOTAL PUBLIC WORKS	23,221.30

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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL FUND		
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	144.86
0315455	COLE HARDWARE INC	0.30
1605740	PETROCHOICE HOLDINGS INC	672.82
TOTAL FLEET MAINTENANCE		817.98
POLICE		
0103325	ACHESON TIRE INC	663.52
0116610	APPLIED CONCEPTS INC	420.00
0121725	AUTOMOTIVE ELECTRIC LLC	141.60
0221650	BURGGRAF'S ACE HARDWARE	118.90
0301685	CARQUEST AUTO PARTS	1,148.02
0315455	COLE HARDWARE INC	5.34
0409501	JOHN P. DIMICH	4,583.33
0513233	EMERGENCY AUTOMOTIVE TECH INC	92.40
0712225	GLEN'S ARMY NAVY STORE INC	181.87
0718021	GRAND RAPIDS GM INC	544.86
1201434	LAKE WOODS CHRYSLER	192.95
1401655	NARTEC INC	192.88
1605665	PERSONNEL DYNAMICS LLC	170.10
1920233	STREICHER'S INC	160.97
1920240	CHAD B STERLE	193.75
2000400	T J TOWING	285.00
2018680	TRU NORTH ELECTRIC LLC	150.00
TOTAL POLICE		9,245.49
CENTRAL SCHOOL		
0218745	ASHLEY BRUBAKER	373.05
0221700	BUSY BEES QUALITY CLNG SVC INC	1,200.00
0315455	COLE HARDWARE INC	30.98
TOTAL		1,604.03
AIRPORT		
0103325	ACHESON TIRE INC	430.00
0112100	ALAMO GROUP COMPANY	1,781.24
0221650	BURGGRAF'S ACE HARDWARE	32.99
0301685	CARQUEST AUTO PARTS	27.07
0504500	EDMO DISTRIBUTORS INC	50.15
1105444	KELLER FENCE COMPANY	124.00

DATE: 06/05/2019  
 TIME: 16:16:38  
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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
AIRPORT		
2209421	VIKING ELECTRIC SUPPLY INC	66.03
	TOTAL	2,511.48
CIVIC CENTER		
GENERAL ADMINISTRATION		
0104815	ADVANTAGE SYSTEMS GROUP	54.00
0113233	AMERIPRIDE SERVICES INC	10.00
0118230	ARENA WAREHOUSE, LLC	1,485.46
0221650	BURGGRAF'S ACE HARDWARE	276.02
0401520	DANIELSON HEATING AND COOLING	1,233.30
1201430	LAKE SUPERIOR CUTTING EDGE LLC	175.00
1405725	NETWORK SERVICE COMPANY	33.04
1800655	R & R SPECIALTIES INC	415.15
	TOTAL GENERAL ADMINISTRATION	3,681.97
CEMETERY		
0103325	ACHESON TIRE INC	721.25
0221650	BURGGRAF'S ACE HARDWARE	188.91
1200500	L&M SUPPLY	63.03
1615427	POKEGAMA LAWN AND SPORT	333.00
	TOTAL	1,306.19
DOMESTIC ANIMAL CONTROL FAC		
0701650	GARTNER REFRIGERATION CO	301.00
0815730	HOTSY EQUIPMENT OF MINNESOTA	205.78
	TOTAL	506.78
GENERAL CAPITAL IMPRV PROJECTS		
T001241	GRAND RAPIDS SAWMILL	100,000.00
	TOTAL	100,000.00
2010-5 MS RIVER PD BRIDGE		
1815125	ROBERT R SCHROEDER CONST INC	2,661.65



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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
GENERAL CAPITAL IMPRV PROJECTS		
2010-5 MS RIVER PD BRIDGE		
	TOTAL 2010-5 MS RIVER PD BRIDGE	2,661.65
ISD#318 LAND SALES & EXCHANGE		
1105530	KENNEDY & GRAVEN	0.00
2305451	WELLSON GROUP INC	2,875.00
	TOTAL ISD#318 LAND SALES & EXCHANGE	2,875.00
AIRPORT CAPITAL IMPRV PROJECTS		
2018 GA APRON CONSTRUCTION		
2018680	TRU NORTH ELECTRIC LLC	85.00
	TOTAL 2018 GA APRON CONSTRUCTION	85.00
2018 INFRAST/CPT MNT IMP BONDS		
CAPITAL MAINT IMPRV PLAN		
0100005	A-1 CONCRETE & MASONRY	38,450.00
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	2,059.24
1301850	MAX GRAY CONSTRUCTION	61,558.79
1915248	SOFTWARE HARDWARE INTEGRATION	1,564.00
	TOTAL CAPITAL MAINT IMPRV PLAN	103,632.03
2019 INFRASTRUCTURE BONDS		
2019-1 GLF COURSE RD UTIL EXT		
1105530	KENNEDY & GRAVEN	3,699.50
2000522	TNT AGGREGATES, LLC	543,630.75
2305451	WELLSON GROUP INC	6,875.00
	TOTAL 2019-1 GLF COURSE RD UTIL EXT	554,205.25
2019-2 COHASSET TRAIL		
0718060	GRAND RAPIDS HERALD REVIEW	125.64
	TOTAL 2019-2 COHASSET TRAIL	125.64
PIR-PERMANENT IMPRV REVOLV FND		
NO PROJECT		
0801825	HAWKINSON CONSTRUCTION CO INC	28,690.00

DATE: 06/05/2019  
 TIME: 16:16:38  
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CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/10/2019

VENDOR #	NAME	AMOUNT DUE
-----		
PIR-PERMANENT IMPRV NO PROJECT	REVOLV FND	
TOTAL NO PROJECT		28,690.00
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	62.24
0315455	COLE HARDWARE INC	22.99
0514798	ENVIRONMENTAL EQUIPMENT AND	330.19
1621125	PUBLIC UTILITIES COMMISSION	2,200.00
1801340	RAILROAD MGMNT COMPANY III LLC	671.95
1809154	RICHARD RYSAVY	200.00
TOTAL		3,487.37
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$ 857,958.30
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0305530	CENTURYLINK QC	315.51
0315543	CONSTELLATION NEWENERGY -GAS	2,133.45
0405305	LYNN DEGRIO	120.64
0405505	JAMES DENNY	488.60
0504610	RON EDMINSTER	75.40
0605191	FIDELITY SECURITY LIFE INS CO	77.79
0717988	SHAWN GRAEBER	342.16
0718015	GRAND RAPIDS CITY PAYROLL	246,877.10
0809115	HIBBING COMMUNITY COLLEGE	715.00
0900060	ICTV	8,268.89
0914295	JEFFREY INGLE	183.24
0920055	ITASCA COUNTY RECORDER	230.00
1201402	LAKE COUNTRY POWER	44.39
1205090	LEAGUE OF MINNESOTA CITIES	550.00
1209516	LINCOLN NATIONAL LIFE	1,478.17
1305046	MEDIACOM LLC	136.90
1309167	MN BUREAU OF CRIMINAL	15.00
1309199	MINNESOTA ENERGY RESOURCES	428.13
1309358	MN DEPT OF TRANSPORTATION	60.00
1601305	THOMAS J. PAGEL	939.34
1601750	PAUL BUNYAN COMMUNICATIONS	276.67
1915734	SOUTH CENTRAL COLLEGE	600.00
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	115.86
2305300	MATTHEW WEGWERTH	81.20
T001243	KATHRYN AND THOMAS STEARNS	8.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$ 264,592.04
TOTAL ALL DEPARTMENTS		1,122,550.34



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0195      **Version:** 1      **Name:** Golf Course Irrigation Control Project  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 4/1/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a term of 5 years with an interest rate of 3.50%.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Golf Course loan-Irrigation](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a term of 5 years with an interest rate of 3.50%.

**Background Information:**

In 2018, the Pokegama Golf Course experienced a lightning strike that caused some major damage. One part of that damage was the irrigation control system. The grounds maintenance crew has repaired the system but discovered that parts are hard to find because it is very old and obsolete. A new system will cost \$91,000 and is highly sophisticated with efficient electric use and has environmentally friendly water controls. Part of the funding for the Pokegama Golf Course Irrigation Control Project was an interfund loan from the General Fund to the Enterprise Fund-Pokegama Golf Course.

**Staff Recommendation:**

Staff recommends adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a term of 5 years with an interest rate of 3.50%.

**Requested City Council Action**

Make a motion adopting a resolution approving a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a term of 5 years with an interest rate of 3.50%.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION APPROVING A LOAN TO THE ENTERPRISE FUND-POKEGAMA GOLF COURSE IN THE AMOUNT OF \$91,000 FOR A TERM OF 5 YEARS WITH AN INTEREST RATE OF 3.50%

WHEREAS, part of the funding for the Pokegama Golf Course Irrigation Control Project was an interfund loan from the General Fund to the Enterprise Fund-Pokegama Golf Course, and

WHEREAS, the loan amount needed by the Golf Course is \$91,000, and

WHEREAS, the Golf Board is requesting the loan to be over 5 years with an interest rate of 3.50%,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, approves a loan to the Enterprise Fund-Pokegama Golf Course in the amount of \$91,000 for a period of 5 years with an interest rate of 3.50%.

Adopted this 10<sup>th</sup> day of June 2019.

---

Dale Adams, Mayor

Attest:

---

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0362      **Version:** 1      **Name:** Authorize the Grand Rapids Police Department to apply for a grant to receive two (2) AKC Reunite/ProScan 700 microchip identification scanners to be used at the Domestic Animal Control Facility.

**Type:** Agenda Item      **Status:** Consent Agenda

**File created:** 5/30/2019      **In control:** City Council

**On agenda:** 6/10/2019      **Final action:**

**Title:** Authorize the Grand Rapids Police Department to apply for a grant to receive two (2) AKC Reunite/ProScan 700 microchip identification scanners to be used at the Domestic Animal Control Facility.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Authorize the Grand Rapids Police Department to apply for a grant to receive two (2) AKC Reunite/ProScan 700 microchip identification scanners to be used at the Domestic Animal Control Facility.

**Background Information:**

The City of Grand Rapids operates the Domestic Animal Control Facility where stray domestic animals are temporarily housed. A portion of the intake process includes scanning the animal, normally a dog, for an embedded identification microchip. Our goal is to reunite the pet with its owner. We have two microchip scanners at the facility. They are at least nine years old and were received through a grant.

Recently, Community Service Officer Carl Fischer met with a local veterinarian who conducted the annual inspection of the facility. The veterinarian told Officer Fischer that our present scanners will not detect many of the chips in use today. Microchip identification technology has advanced beyond the capability of our scanners. The veterinarian recommended that new scanners be purchased which will detect all identification chips in use.

Officer Fischer researched the cost of new scanners and found that they are approximately \$400 each. In the process of doing so, he learned that there is a grant program to donate scanners to cities. The grant is offered by the AKC Reunite, Scanner Donation Program, 8051 Arco Corporate Drive, Suite 200, Raleigh, NC. If awarded this grant, there will be no cost to the City for replacement state of the art scanners.

**Requested City Council Action**

Make a motion to authorize the Grand Rapids Police Department to apply for a grant to receive two (2) AKC Reunite/ProScan 700 microchip identification scanners to be used at the Domestic Animal Control Facility.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0364      **Version:** 1      **Name:** Public Hearing on Tax Abatement Property  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/3/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider adopting a resolution calling for a Public Hearing on July 8, 2019 at 5:30 p.m. to consider a Proposed Property Tax Abatement.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [PH Tax Abatement Property](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing on July 8, 2019 at 5:30 p.m. to consider a Proposed Property Tax Abatement.

**Background Information:**

Minnesota Statutes, Sections 469.1812 through 469.1815 as amended, the City may grant an abatement of all or part of the taxes levied by the City on real property within its boundaries and issue general obligation bonds to finance public improvements; provided, however, that the City Council first holds a public hearing regarding the proposed Abatement.

The City proposes to issue Abatement Bonds to finance public improvements consisting of the acquisition and construction of the Grand Rapids/Cohasset connection trail along County Road 63.

**Staff Recommendation:**

Staff recommends adopting a resolution calling for a Public Hearing on July 8, 2019 at 5:30 p.m. to consider a Proposed Property Tax Abatement.

**Requested City Council Action**

Make a motion adopting a resolution calling for a Public Hearing on July 8, 2019 at 5:30 p.m. to consider a Proposed Property Tax Abatement.

**CITY OF GRAND RAPIDS, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION CALLING PUBLIC HEARING ON A PROPOSED  
PROPERTY TAX ABATEMENT**

BE IT RESOLVED By the City Council of the City of Grand Rapids, Itasca County, Minnesota (the "City"), as follows:

Section 1. Recitals.

1.01. Pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the "Act"), the City may grant an abatement of all or a part of the taxes levied by the City on real property within its boundaries (the "Abatement") and issue general obligation bonds to finance public improvements (the "Abatement Bonds"); provided, however, that the City Council first holds a public hearing regarding the proposed Abatement.

1.02. The City proposes to issue Abatement Bonds to finance public improvements consisting of the acquisition and construction of the Grand Rapids/Cohasset connection trail along County Road 63.

Section 2. Hearing Scheduled.

2.01. In accordance with the Act, the City Council hereby calls for a public hearing on Monday, July 8, 2019, at 5:00 PM, to consider the proposed Abatement for the purposes described herein.

2.02. The City Clerk is authorized and directed to publish a notice of public hearing in substantially the form set forth in EXHIBIT A attached hereto in the official newspaper of the City more than 10 but less than 30 days before the date of the public hearing.

2.03. City staff and consultants are authorized to take all other actions needed to bring the proposed Abatement and issuance of the Abatement Bonds before the City Council.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 10th day of June, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**EXHIBIT A**

**NOTICE OF PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING REGARDING A PROPOSED PROPERTY TAX  
ABATEMENT**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grand Rapids, Minnesota (the "City") will meet on Monday, July 8, 2019, at or after 5:00 PM in the City Council Chambers at City Hall, 420 North Pokegama Avenue in the City, to hold a public hearing concerning a proposal that the City abate all or a portion of property taxes levied by the City on the property located in the following areas of the City (the "Property"):

PID 91-592-0210

The total amount of the taxes proposed to be abated by the City on the Property is estimated to be approximately \$177,300. The City Council will consider the property tax abatement in connection with issuing general obligation bonds to finance certain public improvements consisting of the acquisition and construction of the Grand Rapids/Cohasset connection trail along County Road 63.

All interested persons may appear and be heard at the public hearing either orally or in writing, or may file written comments with the City Clerk before the hearing.

Dated: \_\_\_\_\_, 2019

BY ORDER OF THE CITY COUNCIL OF  
THE CITY OF GRAND RAPIDS,  
MINNESOTA

/s/ Kimberly Johnson-Gibeau  
City Clerk  
City of Grand Rapids, Minnesota





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 19-0366      **Version:** 1      **Name:** Dock Donation on Forest Lake  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/4/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider a resolution accepting the donation of the dock located on Forest Lake, from Ricky James Luthen.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [2019 6-10 Dock Donation letter](#)

Date	Ver.	Action By	Action	Result
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Consider a resolution accepting the donation of the dock located on Forest Lake, from Ricky James Luthen.

**Background Information:**

I met with Ricky James Luthen several times regarding the dock located across from his residence at 1410 NW 5th St. Ricky's letter, which is included, is donating the dock that he and several of his neighbors use. If accepted, this dock will become public property. Ricky and I have discussed that he will continue to maintain the space as a volunteer, which falls within the guidelines of our Adopt a Park program. We have agreed on the limits of his mowing and garbage pick up as he has done in the past.

**Staff Recommendation:**

Jeff Davies recommends accepting the dock donation on Forest Lake.

**Requested City Council Action**

Make a motion to consider a resolution accepting the donation of the dock located on Forest Lake, from Ricky James Luthen.

June 4<sup>th</sup>, 2019

To whom it may concern:

I would like to donate the dock on Forest Lake at the Public property across from my residence at 1410 NW 5<sup>th</sup> St to the city of Grand Rapids. Several of the neighbors use the dock and it is open to the public. I would like to continue its use on this public space. A neighbor and I would like to adopt the park there and keep it mowed as accepted by Jeff Davies.

Please accept this donation to the City of Grand Rapids.

Sincerely,

A handwritten signature in cursive script that reads "Ricky James Luther". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

Ricky James Luther



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0369      **Version:** 1      **Name:** PW Request to Hire PT Summer Maintenance Worker  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/4/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider authorizing the Public Works Department to hire Brady Wagner for the 2019 Summer Maintenance Season.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Consider authorizing the Public Works Department to hire Brady Wagner for the 2019 Summer Maintenance Season.

**Background Information:**

The Public Works Department hires seasonal workers for the Spring/Summer Maintenance Season for all City owned property such as parks, athletic fields, right-of-ways, Itasca Calvary Cemetery and the Grand Rapids-Itasca County Airport. We are requesting the following be added to the Public Works roster:

Brady Wagner, 6/10/2019 to 11/2/2019 at \$12.00 per hour

The cost for this seasonal employee is included in the 2019 Budget.

**Staff Recommendation:**

Matt Wegwerth, PW Director/City Engineer, is recommending hiring this additional employee for the Summer Maintenance Season.

**Requested City Council Action**

Make a motion to approve the hiring of Brady Wagner for the 2019 Summer Maintenance Season.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

<b>File #:</b>	19-0370	<b>Version:</b>	1	<b>Name:</b>	Authorize publishing ROW amendments in summary form
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Consent Agenda
<b>File created:</b>	6/5/2019	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	6/10/2019	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider authorizing publishing amendments to ordinance Chapter 58, Article II., Use of Public Rights -of-way, of the Grand Rapids Municipal Code in summary form.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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Consider authorizing publishing amendments to ordinance Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code in summary form.

### **Background Information:**

At their last regular meeting council approved amendments to ordinance Chapter 58, Article II, Use of Public Rights-of Way, including Sec. 58-32. Definitions, Sec. 58-35. Permit approval, denial and conditions, Sec. 58-37. Work standards, Sec. 58-44. Location of facilities.

### **Staff Recommendation:**

Authorize publishing amendments to ordinance Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code in summary form.

### **Requested City Council Action**

Make a motion authorizing publishing amendments to ordinance Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code in summary form.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0372      **Version:** 1      **Name:** CP 2010-5 Change Order 4  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/5/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider approving Change Order 4 related to CP 2010-5, Mississippi River Pedestrian Bridge.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [changeorder4](#)

Date	Ver.	Action By	Action	Result
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Consider approving Change Order 4 related to CP 2010-5, Mississippi River Pedestrian Bridge.

**Background Information:**

Due to increased river flows and high water, the contract time for CP 2010-5 has been increased by 9 calendar days. This is a zero dollar change order.

**Staff Recommendation:**

City Staff recommends approving Change Order 4 related to CP 2010-5, Mississippi River Pedestrian Bridge.

**Requested City Council Action**

Make a motion approving Change Order 4 related to CP 2010-5, Mississippi River Pedestrian Bridge.

STATE AID FOR LOCAL TRANSPORTATION  
CHANGE ORDER

City/County of City of Grand Rapids

Change Order No. 4

FEDERAL PROJECT NO. STPF TA 3118(218)	STATE PROJECT NO. SP 129-090-007	LOCAL PROJECT NO. GRANR 142515	CONTRACT NO. CP 2010-5
CONTRACTOR NAME AND ADDRESS Robert R. Schroeder Construction Inc 880 14th Avenue NE Glenwood, MN 56334		LOCATION OF WORK	
		TOTAL CHANGE ORDER AMOUNT \$0.00	

The Contractor has requested to substitute 15" RC Pipe Apron in place of Item No. 61, Construct Drainage Structure Design H.

The Engineer has determined that this substitution meets or exceeds the Construct Drainage Structure Design H item, due to depth of existing underground utilities. Item shall be paid under Item No. 61.

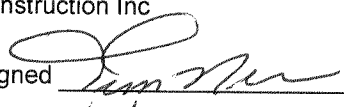
In accordance with MnDOT 1605, The Contractor may proceed with the substitution at no additional cost to the Department.

**COST BREAKDOWN**

**There are no items associated with this Change Order.**

\* Funding category is required for federal projects.

<b>CHANGE IN CONTRACT TIME (check one)</b>	
Due to this change the Contract Time:	
a. <input type="checkbox"/> Is Increased by _____ Working Days	b. <input type="checkbox"/> Is Not Changed
<input type="checkbox"/> Is Decreased _____ Working Days	
by <u>9</u> Calendar Days	c. <input type="checkbox"/> May be revised if work affected the controlling operation
<input checked="" type="checkbox"/> Is Increased _____ Days	
by _____ Calendar Days	
<input type="checkbox"/> Is Decreased _____ Days	
by _____ Days	

Approved By Project Engineer: Matt Wegwerth	Approved By Contractor: Robert R. Schroeder Construction Inc
Signed _____	Signed 
Date: _____ Phone: (218) 326-7601	Date: <u>6/5/19</u> Phone: 320.634.4525

<b>The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.</b>		
This work is eligible for: _____ Federal Funding	_____ State Aid Funding	_____ Local funds
District State Aid Engineer: _____	Date: _____	



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

<b>File #:</b>	19-0375	<b>Version:</b>	1	<b>Name:</b>	Resignation of Matthew Laubach from the position of Hospital Security Officer.
<b>Type:</b>	Agenda Item	<b>Status:</b>		<b>Status:</b>	Consent Agenda
<b>File created:</b>	6/6/2019	<b>In control:</b>		<b>In control:</b>	City Council
<b>On agenda:</b>	6/10/2019	<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	Consider accepting the resignation of Matthew Laubach from the position of Hospital Security Officer.				
<b>Sponsors:</b>					
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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Consider accepting the resignation of Matthew Laubach from the position of Hospital Security Officer.

### **Background Information:**

Matthew Laubach, Hospital Security Officer, has submitted his notice of resignation. We would like to thank Matt for his two years of service and are requesting approval to begin the process of filling the vacancy. We will come back to the City Council at a later date with an eligibility list for approval.

### **Staff Recommendation:**

### **Requested City Council Action**

Make a motion to accept the notice of resignation from Matthew Laubach effective June 6, 2019 and authorize City staff to begin the process of filling the vacancy.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0376      **Version:** 1      **Name:** Golf Course Employee Approval  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/6/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider approving Golf Course Employee  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Consider approving Golf Course Employee

**Background Information:**

**Staff Recommendation:**

Approve employment for golf staff Outdoor Services employees Mackenzie Hebeisen, Bella Carlstrom, Matt Lagergren, Kada Puddicombe, and Madison Janecke.

Seasonal Employment to begin no sooner than June 11 and end no later than October 31, 2019. All at the hourly rate of \$10.00

**Requested City Council Action**

Approve employment for golf staff Outdoor Services employees Mackenzie Hebeisen, Bella Carlstrom, Matt Lagergren, Kada Puddicombe, and Madison Janecke.

Seasonal Employment to begin no sooner than June 11 and end no later than October 31, 2019. All at the hourly rate of \$10.00.

These positions are funded from the 2019 Pokegama Golf Course budget





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0377      **Version:** 1      **Name:** Correction to previous RCA regarding the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/6/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Correction to previous RCA regarding the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Correction to previous RCA regarding the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

**Background Information:**

At the December 20, 2017 City Council meeting, the Council approved an amendment to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) for non-represented employees. In that amendment, there were two misprints that need to be corrected:

*All full-time **exempt** employees as outlined below are eligible to participate in the Minnesota Post Employment Health Care Savings Plan (HCSP) established under Minnesota Statutes, section 358.98 (Minn. Supp. 2001) and as outlined in the Minnesota State Retirement System's Trust and Plan Documents. All funds collected by the employer on behalf of the employee will be deposited into the employee's post employment health care savings plan account.*

- 1. All full-time non-represented employees with two (2) years of service to fifteen (15) years of service will contribute \$50.00 per pay period;*
- 2. All full-time non-represented employees with fifteen (15) or more years of service will contribute \$100.00 per pay period;*
- 3 All full-time non-represented employees with two (2) years or more of service eligible for the severance payment outlined in the Flexible Time Off policy will contribute 100% of their severance to the HCSP; and*
- 4 All full-time **exempt** employees with two (2) years of service or more that have accumulated over 248 hours of FTO on their hire date of each year will have those hours, up to a maximum of forty (40) hours, converted into cash and deposited into their post employment health care savings account. (The conversion is available only if the employee has used at least eighty (80) hours of FTO during the twelve (12) months preceding the hire date.)*

Both of the terms "**exempt**" should be "**non-represented.**"

**Staff Recommendation:**

Human Resources Director Lynn DeGrio is recommending the proposed changes to the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP).

**Requested City Council Action**

Make a motion to amend the Minnesota State Retirement System (MSRS) Health Care Savings Plan (HCSP) as recommended retroactive to January 1, 2018.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 19-0384      **Version:** 1      **Name:** GoodSpace Murals Agreement  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 6/7/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** Consider entering into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Goodspace Final Agreement](#)

Date	Ver.	Action By	Action	Result
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Consider entering into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center.

**Background Information:**

The Arts & Culture Commission has been working on creating public art in the Central Business District. Their two focus areas have been to create three sculptures, which were previously commissioned by the city council, and a mural. At their regular commission meeting this June, they made a recommendation to the City Council to enter into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center. The agreement is attached for reference.

**Staff Recommendation:**

City staff is recommending a motion to enter into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center.

**Requested City Council Action**

A motion to enter into an agreement with GoodSpace Murals to create a mural on the south wall of the MacRostie Art Center.

## ARTWORK DESIGN AGREEMENT

This Agreement is between the City of Grand Rapids (“City”) and GoodSpace Murals, 2637 27<sup>th</sup> Ave. S., Suite 7, Minneapolis, MN 55407 (“Artist”) selected by the Grand Rapids Arts & Culture Commission to create a mural to be placed in downtown Grand Rapids, Minnesota.

WHEREAS, City wishes to create a visible and creative project to engender visible improvements and encourage citizen engagement within the City of Grand Rapids; and

WHEREAS, City has selected the (“Artist”) to for the project;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

1. Scope of Work.

Artist agrees to create and install the mural on the South Wall of the MacRostie Art Center, located in Grand Rapids, MN, as identified in Attachment 1 of this Agreement.

Artist agrees to:

- A. Host a minimum of one community conversation to gain input on what the final mural concept should contain;
- B. Host one public event where people can contribute by painting and tiling on the final design of the mural; and
- C. Participate in the public unveiling of the mural.

2. Schedule. The Artists shall complete and install the mural prior to September 21, 2019.

3. Compensation. The Artist shall be paid a Lump Sum fee of \$20,500 to complete the Scope of Work. Payment to Artist shall be as follows: \$10,500 upon execution of the Agreement and \$10,000 upon final completion of Scope of Work.

4. Insurance. City waives any insurance requirements for Artist.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

**City of Grand Rapids:**

**ARTISTS:**

By: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

ATTACHMENT 1

General Mural Concept with an approximate size of 15 feet x 40 feet:





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 19-0367      **Version:** 1      **Name:** IT Department Head Report  
**Type:** Agenda Item      **Status:** Department Head Report  
**File created:** 6/4/2019      **In control:** City Council  
**On agenda:** 6/10/2019      **Final action:**  
**Title:** IT Department Head Report  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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IT Department Head Report