



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, June 24, 2019

5:00 PM

Itasca County Boardroom

MEETING LOCATION CHANGE

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, June 24, 2019 at 5:00 p.m. at the Itasca County Courthouse Boardroom, 123 NE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

19-0399 Consider approving Council minutes for Monday, June 10, 2019 Regular meeting.

Attachments: [May 28, 2019 Regular Meeting.pdf](#)

VERIFIED CLAIMS

19-0407 Consider approving the verified claims for the period June 4, 2019 to June 17, 2019 in the total amount of \$1,415,194.97.

Attachments: [COUNCIL BILL LIST 06-24-19.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 19-0388 Consider adopting a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.

- Attachments:** [PD AKC Reunite Donation](#)
2. [19-0390](#) Accept resignation of Aaron Locken from Firefighter Trainee position.
3. [19-0392](#) Consider approving amendment to Engineering Technician job description and authorization to re-post the position.
4. [19-0393](#) Consider passing a resolution accepting donations to pay for a sign at Bob Streetar Field at American Legion Park.
Attachments: [B Streetar Sign Donation.pdf](#)
5. [19-0394](#) Consider approving temporary liquor licenses for MacRostie Art Center First Friday events in July and August 2019.
6. [19-0401](#) Consider approving a resolution accepting donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake.
Attachments: [Fireworks Resolution.pdf](#)
7. [19-0402](#) Consider authorizing staff to accept a quote from ESC Systems for panic button equipment and installation related to the current City Hall security project. Consider accepting low quote from Graybar for intercom equipment for the new secured front door.
Attachments: [Graybar Quotation Entry system](#)
[AlPhone door entry system quote](#)
[ESC Panic Buttons Quote](#)
8. [19-0404](#) Consider approving Golf Course Irrigation System Purchase
Attachments: [Pokegama GC G3 Controls 6-17-19 cond](#)
9. [19-0405](#) Consider entering into an agreement with an area business for advertising at the IRA Civic Center.
Attachments: [Road Machinery and Supply-2020-signed](#)
10. [19-0406](#) Consider authorizing Building Maintenance to solicit quotes and accept low quote for commonly used cleaning and paper products for all city buildings.
Attachments: [PDF Paper Supplies and Cleaning Chemicals updated 2019](#)
11. [19-0408](#) Consider authorizing the purchase of a 1 ton pick-up for the Grand Rapids Fire Department as per the quote submitted from Lake Woods Chrysler.
Attachments: [Dodge quote](#)
[Grand Rapids 2020 Crew 3500](#)
12. [19-0409](#) Consider approving a temporary liquor license for Klockow Brewing Company for the

Grand Rapids Car Show.

13. 19-0411 Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.
Attachments: [Resolution - Confidence Learning Center.pdf](#)
[Confidence Learning Center - Application.pdf](#)
14. 19-0412 Consider an Art Loan Agreement with MacRostie Art Center
Attachments: [6-19-19 Art Loan Agreement](#)
15. 19-0413 Consider authorizing payment of \$4860.00 to Eck Designs LLC for the installation of a sign at Streetaar Field at American Legion Park.

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

16. 19-0400 Review and acknowledge minutes for Boards & Commissions.
Attachments: [April 24, 2019 Human Rights Minutes.pdf](#)
[April 25, 2019 GREDA minutes.pdf](#)
[May 7, 2019 Arts & Culture Minutes.pdf](#)
[May 8, 2019 Library Board minutes.pdf](#)
[May 21, 2019 Golf Board minutes.pdf](#)
[May 15, 2019 PUC Minutes.pdf](#)
[May 28, 2019 PUC Minutes.pdf](#)

DEPARTMENT HEAD REPORT

17. 19-0410 Civic Center, Parks & Recreation ~ Dale Anderson
Attachments: [Dep Head Report 6-24-19.doc.pdf](#)

CIVIC CENTER, PARKS & RECREATION

18. 19-0415 Consider approving the Steering Committee for the IRA Civic Center Project.

ADMINISTRATION DEPARTMENT

19. 19-0391 Consider appointment of Seth Sondrol to the position of Public Works Maintenance I.

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR JULY 8, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0399 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 6/17/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving Council minutes for Monday, June 10, 2019 Regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [May 28, 2019 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, June 10, 2019 Regular meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Tuesday, May 28, 2019

5:00 PM

Itasca County Boardroom

MEETING LOCATION CHANGE

5:00 PM **CALL TO ORDER:** Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Tuesday, May 28, 2019 at 5:00 p.m. in County Boardroom, Itasca County Courthouse, 123 NE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Absent 1 - Councilor Dale Christy

Staff present:

Tom Pagel, Chad Sterle, Will Richter, Erik Scott, Rob Mattei, Eric Trast, Matt Wegwerth, Barb Baird, Steve Schaar, Lynn DeGrio

MEETING PROTOCOL POLICY

PUBLIC FORUM

None.

COUNCIL REPORTS

Councilor Blake reports on end of legislative session with increase to LGA of \$176,400 for Grand Rapids, however, no bonding bill was past and no extra funds were allocated for transportation.

Mayor Adams makes a correction to report regarding funds and notes that the City was not over budget, but actually \$30 - \$35k under budget for 2018.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, May 13, 2019 Worksession and Regular meetings.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Michelle Toven, to approve Council minutes for Monday, May 13, 2019 as

presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period May 7, 2019 to May 20, 2019 in the total amount of \$861,455.60.

A motion was made by Councilor Blake, seconded by Councilor Connelly, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider approving the School Resource Officer Agreement for the 2019 - 2020 school year with School District #318.
Approved by consent roll call
2. Consider approving Change Order 2 related to CP 2011-3, 2018 NE Improvements Project.
Approved by consent roll call
3. Consider adopting an ordinance amending Chapter 58, Article II., Use of Public Rights-of-way, of the Grand Rapids Municipal Code and approving the wireless facility permit application.
Adopted Ordinance 19-05-01 by consent roll call
4. Consider adopting a resolution amending the City Wide Fee Schedule to include Small Wireless Facility Fees.
Adopted Resolution 19-40 by consent roll call
5. Consider recognizing "Grand Jam" event scheduled for July 13, 2019 at the Itasca County Fairgrounds as a community event.
Approved by consent roll call
6. Consider approving application for amusement permit for Garden Bros. Circus, event to be held at the IRA Civic Center on Monday, June 10, 2019.
Approved by consent roll call
7. Consider authorizing the Fire Department to apply for a DNR Grant
Approved by consent roll call

8. Consider adopting a resolution authorizing the City to make application to and accept funds from the MN Dept. of IRRR Site Development Infrastructure Program for the Anytime Fitness Development
Adopted Resolution 19-41 by consent roll call
9. Consider authorizing the Police Department to apply for a 2019-2020 Toward Zero Deaths (TZD) Grant from the Minnesota Department of Public Safety - Office of Traffic Safety.
Approved by consent roll call
10. Consider approving the resolution accepting a grant from the Minnesota Department of Natural Resources (DNR) for CP 2019-2 Grand Rapids-Cohasset Connection Trail.
Adopted Resolution 19-42 by consent roll call
11. Consider entering into a contract with Stauber's Goalcrease.
Approved by consent roll call
12. Consider authorizing the Public Works Department to hire from the PW Eligibility List for the 2019 Spring/Summer Maintenance Season.
Approved by consent roll call
13. Consider authorizing the City Administrator to sign the Federal Airport Funding Repayment Agreement to allow the transfer of \$150,000 of FAA entitlement funds from the City of Walker Federal Account to the City of Grand Rapids Federal Account.
Approved by consent roll call
14. Consider entering into agreement with Nextera Communications for telephone service.
Approved by consent roll call
15. Consider donating 5 sailboats to Camp Mishiwaka.
Approved by consent roll call
16. Consider authorizing staff to execute Prime Contract Change Order #001 for City Hall Security Project.
Approved by consent roll call
17. Consider adopting a resolution authorizing the Grand Rapids Police Department to apply for the Comprehensive Opioid Abuse Site-Based Program grant.
Adopted Resolution 19-43 by consent roll call

18. Consider adopting a resolution supporting a proposal by Itasca County HRA for the construction of Aurora Heights as affordable family housing.
- Adopted Resolution 19-44 by consent roll call**
- Appr19. Consider approving Temporary Liquor License for Grand Rapids Summer Celebration Inc. dba Tall Timber Days August 2-4, 2019.
- Approved by consent roll call**
20. Consider approving Golf Course Seasonal Employees
- Approved by consent roll call**
21. Consider authorizing the purchase of two 1/2 ton pick-ups, one for the Public Works Department and one for the Community Development Department, as per the quote submitted from Lake Woods Chrysler.
- Approved by consent roll call**
22. Consider approving Brewpub license, Brewer Off-Sale, 3.2 Malt Liquor & Wine License with Strong Beer authorization for Rapids Brewing Company, LLC.
- Approved by consent roll call**
- 22A. Consider approving letter of support to Blandin Foundation Grant for Noble Hall Field.
- Approved by consent roll call**

Approval of the Consent Agenda

A motion was made by Councilor Connelly, seconded by Councilor Toven, approving the Consent agenda as amended. The motion carried by the following vote

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, seconded by Councilor Rick Blake, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

23. Review & acknowledge minutes for Boards & Commissions.

Acknowledged approved minutes for Boards & Commissions.

DEPARTMENT HEAD REPORT

24. Grand Rapids Area Library ~ Will Richter

Library Director Will Richter provides annual report on library activities including:

- *Getting organized*
- *Working with other departments within the City*
- *Planning & execution and follow through of strategic Council goals specific to Library*
- *Newly dedicated space for area teens coming along nicely*
- *New study lounge, movable periodical racks with casters*
- *Library advocacy*
- *Summer reading*

A complete report is available in the Administration Department in City Hall upon request.

Received and Filed

ENGINEERING

25. Consider a resolution awarding a contract for CP 2019-2, Grand Rapids-Cohasset Connection Trail.

Engineer Wegwerth provides background information and recommendation for awarding contract.

A motion was made by Councilor Blake, seconded by Councilor Toven, adopting Resolution 19-45, awarding contract for Grand Rapids-Cohasset Connection Trail. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

26. Consider approving a cooperative construction agreement related to CP 2019-2, Grand Rapids-Cohasset Connection Trail, between the City of Grand Rapids and City of Cohasset.

A motion was made by Councilor Connelly, seconded by Councilor Blake, to approve cooperative construction agreement related to GR-Cohasset connection trail. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

27. Consider approving a contract with LHB for the design and construction engineering work associated with the Horn Bridge Maintenance Project.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to approve contract with LHB for work associated with Horn Bridge Contract. The motion PASSED by unanimous vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADMINISTRATION DEPARTMENT

28. Approve the eligibility list for Firefighter Trainee and appoint two candidates to the City of Grand Rapids Fire Department.

Director of Human Resources, Lynn DeGrio, presented eligibility list and recommendation for appointment of two candidates to the Fire Department as Firefighter Trainees, contingent upon successful completion of required employment backgrounds and physicals.

A motion was made by Councilor Rick Blake, seconded by Councilor Tasha Connelly, approved the eligibility list for the fire department and appointed Samuel Karkela and Aaron Locken to the position of firefighter trainee. The motion PASSED by unanimous vote.

COUNCIL

29. Consider appointment to the Human Rights Commission.

Councilor Toven interviewed applicant and recommends appointment.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, appointing Angella Erickson to the Human Rights Commission through March 1, 2020. The motion PASSED by unanimous vote.

5:30 PM PUBLIC HEARINGS

30. Conduct a public hearing to consider the vacation of a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

Director of Community Development, Rob Mattei, provides background information regarding vacation request submitted by Mr. & Mrs. South. The Planning Commission has reviewed the request and is recommending approval.

Mayor Adams stated the reason for the public hearing, calling all those who wish to be heard in this matter. City Clerk stated that all required notifications have been made and no correspondence related to this request has been received.

A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Michelle Toven, seconded by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

31. Consider the adoption of a resolution either approving or denying the vacation a platted alley right-of-way within the Remer-DeSchepper Addition to Grand Rapids.

Following the public hearing, with no opposition to the requested vacation and the recommendation by City staff and the Grand Rapids Planning Commission to approve, the following motion was made.

A motion was made by Councilor Connelly, seconded by Councilor Toven, adopting Resolution 19-46, approving vacation request submitted by Stanton and Sandra South. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

A motion was made by Councilor Tasha Connelly, seconded by Councilor Rick Blake, to adjourn the meeting at 5:45 PM. The motion PASSED by unanimous vote.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0407 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 6/19/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving the verified claims for the period June 4, 2019 to June 17, 2019 in the total amount of \$1,415,194.97.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 06-24-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period June 4, 2019 to June 17, 2019 in the total amount of \$1,415,194.97.

Requested City Council Action

Make a motion approving the verified claims for the period June 4, 2019 to June 17, 2019 in the total amount of \$1,415,194.97.

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
0500050	E3 CONSULTING SERVICES	-146.63
1309335	MINNESOTA REVENUE	146.63
	TOTAL	0.00
SPECIAL PROJECTS-NON BUDGETED		
0508450	EHLERS AND ASSOCIATES INC	2,450.00
	TOTAL SPECIAL PROJECTS-NON BUDGETED	2,450.00
ADMINISTRATION		
1215630	LOREN SOLBERG CONSULTING, LLC	2,729.75
	TOTAL ADMINISTRATION	2,729.75
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	55.10
0920060	ITASCA COUNTY TREASURER	158.07
	TOTAL BUILDING MAINTENANCE-CITY HALL	213.17
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	75.21
1309332	MN STATE RETIREMENT SYSTEM	1,230.12
1920555	STOKES PRINTING & OFFICE	14.00
	TOTAL COMMUNITY DEVELOPMENT	1,319.33
ENGINEERING		
1900225	SEH	1,360.00
	TOTAL ENGINEERING	1,360.00
FINANCE		
0715814	GOVERNMENT FINANCE OFFICERS	170.00
	TOTAL FINANCE	170.00
FIRE		

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
0221650	BURGGRAF'S ACE HARDWARE	37.96
0315455	COLE HARDWARE INC	19.98
0321505	CUMMINS INC	5,263.28
0401804	DAVIS OIL INC	873.97
0513235	EMERGENCY RESPONSE SOLUTIONS	356.24
0601346	FAIRVIEW HEALTH SERVICES	100.00
0601690	FASTENAL COMPANY	1,051.29
0805107	HEARTLAND PAPER COMPANY	278.47
0805350	HEIMAN INC	701.95
0920060	ITASCA COUNTY TREASURER	116.44
1200500	L&M SUPPLY	81.65
1415479	NORTHERN DRUG SCREENING INC	40.00
1908248	SHERWIN-WILLIAMS	1,195.20
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	700.00
2018225	TREASURE BAY PRINTING	113.92
	TOTAL FIRE	10,930.35
INFORMATION TECHNOLOGY		
0221650	BURGGRAF'S ACE HARDWARE	46.49
0500050	E3 CONSULTING SERVICES	586.50
1309332	MN STATE RETIREMENT SYSTEM	41.44
1915248	SOFTWARE HARDWARE INTEGRATION	1,116.00
	TOTAL INFORMATION TECHNOLOGY	1,790.43
PUBLIC WORKS		
0104799	ADVANCED SERVICES INC	628.00
0113223	AMERICAN DETAILING	950.00
0121721	AUTO VALUE - GRAND RAPIDS	5.73
0212553	BLOOMERS GARDEN CENTER	194.24
0221650	BURGGRAF'S ACE HARDWARE	226.72
0300200	CDW GOVERNMENT INC	350.15
0301685	CARQUEST AUTO PARTS	42.82
0315455	COLE HARDWARE INC	293.25
0401804	DAVIS OIL INC	1,498.05
0518366	ERICKSON'S ITASCA LUMBER INC	82.80
0601690	FASTENAL COMPANY	29.98
0801836	HAWKINSON SAND & GRAVEL	558.62
0920060	ITASCA COUNTY TREASURER	957.92
1200500	L&M SUPPLY	252.96
1205110	LEASE LANDSCAPING INC	3,483.25
1309091	SUPERONE FOODS SOUTH	35.64
1309355	MINNESOTA TORO	165.98

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
PUBLIC WORKS		
1503150	OCCUPATIONAL DEVELOPMENT CTR	617.50
1615435	POLE PAINTING PLUS INC	10,700.00
1800250	RF BACKFLOW TESTING &	395.19
1801615	RAPIDS WELDING SUPPLY INC	33.40
1813125	RMB ENVIRONMENTAL	39.00
1815120	ROB'S BOBCAT SERVICE INC	880.00
1901264	SAFETY KLEEN SYSTEMS INC	2,712.00
2005700	THE TESSMAN COMPANY	341.51
2018560	TROUT ENTERPRISES INC	200.00
	TOTAL PUBLIC WORKS	25,674.71
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	70.71
0315455	COLE HARDWARE INC	26.99
0601690	FASTENAL COMPANY	968.30
0920060	ITASCA COUNTY TREASURER	94.66
1301720	MATCO TOOLS	211.99
1500700	OSI ENVIRONMENTAL BR 50	100.00
1605740	PETROCHOICE HOLDINGS INC	777.32
1901264	SAFETY KLEEN SYSTEMS INC	349.00
	TOTAL FLEET MAINTENANCE	2,598.97
POLICE		
0121725	AUTOMOTIVE ELECTRIC LLC	108.26
0201737	BATTERY WHOLESALE INC	123.88
0205725	BETZ EXTINGUISHER COMPANY	54.00
0221650	BURGGRAF'S ACE HARDWARE	7.99
0301685	CARQUEST AUTO PARTS	579.77
0920060	ITASCA COUNTY TREASURER	4,167.84
1200500	L&M SUPPLY	34.99
1201434	LAKE WOODS CHRYSLER	750.32
1301025	MAKI BODY & GLASS	3,153.34
1415048	NORTH COUNTRY VET CLINIC	582.40
1605665	PERSONNEL DYNAMICS LLC	145.80
1801570	RAPIDS AUTO WASH	99.50
1801613	RAPIDS PRINTING	150.00
1920233	STREICHER'S INC	207.89
2000400	T J TOWING	345.00
	TOTAL POLICE	10,510.98

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE
CENTRAL SCHOOL		
0113233	AMERIPRIDE SERVICES INC	53.32
0308645	GARY N CHRISTENSEN	100.00
0701650	GARTNER REFRIGERATION CO	3,777.00
2018680	TRU NORTH ELECTRIC LLC	205.00
TOTAL		4,135.32
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE	843.89
0504825	EDWARDS OIL INC	556.80
0920060	ITASCA COUNTY TREASURER	91.84
TOTAL		1,492.53
CIVIC CENTER		
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE SERVICES INC	109.14
0118230	ARENA WAREHOUSE, LLC	3,626.20
0221650	BURGGRAF'S ACE HARDWARE	78.95
0701650	GARTNER REFRIGERATION CO	1,961.00
0920060	ITASCA COUNTY TREASURER	46.24
1405725	NETWORK SERVICES COMPANY	265.66
TOTAL GENERAL ADMINISTRATION		6,087.19
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	400.73
0421455	DULUTH NEWS TRIBUNE	338.52
0920060	ITASCA COUNTY TREASURER	276.58
1200500	L&M SUPPLY	71.69
1618112	PRAIRIE RESTORATIONS INC	514.07
TOTAL		1,601.59
DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE SERVICES INC	30.00
0920060	ITASCA COUNTY TREASURER	171.18
1415048	NORTH COUNTRY VET CLINIC	171.15
TOTAL		372.33

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE
GENERAL CAPITAL IMPRV PROJECTS		
2010-5 MS RIVER PD BRIDGE		
0218115	BRAUN INTERTEC CORPORATION	1,305.00
1815125	ROBERT R SCHROEDER CONST INC	108,323.33
1900225	SEH	9,669.60
TOTAL 2010-5 MS RIVER PD BRIDGE		119,297.93
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-POLICE		
0513233	EMERGENCY AUTOMOTIVE TECH INC	10,687.16
TOTAL CAPITAL OUTLAY-POLICE		10,687.16
AIRPORT CAPITAL IMPRV PROJECTS		
2018 GA APRON CONSTRUCTION		
1900225	SEH	26,085.00
TOTAL 2018 GA APRON CONSTRUCTION		26,085.00
2018 INFRAST/CPT MNT IMP BONDS		
2018 NE IMPROVEMENTS		
0301705	CASPER CONSTRUCTION INC	159,142.57
1900225	SEH	5,656.05
TOTAL 2018 NE IMPROVEMENTS		164,798.62
CAPITAL MAINT IMPRV PLAN		
0114200	ANDERSON GLASS	12,950.00
TOTAL CAPITAL MAINT IMPRV PLAN		12,950.00
2019 INFRASTRUCTURE BONDS		
2019-1 GLF COURSE RD UTIL EXT		
0218115	BRAUN INTERTEC CORPORATION	5,577.50
1900225	SEH	61,696.23
2000522	TNT AGGREGATES, LLC	319,072.39
TOTAL 2019-1 GLF COURSE RD UTIL EXT		386,346.12
2019-2 COHASSET TRAIL		
1900225	SEH	883.79

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE

2019	INFRASTRUCTURE BONDS	
	2019-2 COHASSET TRAIL	
	TOTAL 2019-2 COHASSET TRAIL	883.79
2019	STREET IMP PROJECT	
	1900225 SEH	72,625.33
	TOTAL 2019 STREET IMP PROJECT	72,625.33
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	
	1900225 SEH	2,884.65
	TOTAL NO PROJECT	2,884.65
STORM WATER UTILITY		
	0121721 AUTO VALUE - GRAND RAPIDS	93.06
	0221650 BURGGRAF'S ACE HARDWARE	166.98
	0401804 DAVIS OIL INC	1,537.25
	0801535 HAMMERLUND CONSTRUCTION INC	7,075.00
	0920060 ITASCA COUNTY TREASURER	181.63
	2009725 TITAN MACHINERY INC	1,554.44
	TOTAL	10,608.36
	TOTAL UNPAID TO BE APPROVED IN THE SUM OF:	\$ 880,603.61
CHECKS ISSUED-PRIOR	APPROVAL	
	PRIOR APPROVAL	
	0100053 AT&T MOBILITY	7,606.28
	0116600 APPLE VALLEY, CITY OF	1,311.00
	0305506 CENTRAL BUILDERS	1,500.00
	0305530 CENTURYLINK QC	259.00
	0718015 GRAND RAPIDS CITY PAYROLL	348,711.59
	0718070 GRAND RAPIDS STATE BANK	65.00
	0900060 ICTV	1,453.72
	0920055 ITASCA COUNTY RECORDER	322.00
	1301146 MARCO TECHNOLOGIES, LLC	1,848.15
	1305046 MEDIACOM LLC	11.55
	1309098 MINNESOTA MN IT SERVICES	443.80
	1309332 MN STATE RETIREMENT SYSTEM	2,520.00
	1309335 MINNESOTA REVENUE	7,183.55
	1405850 NEXTERA COMMUNICATIONS LLC	477.85
	1516220 OPERATING ENGINEERS LOCAL #49	107,102.00

DATE: 06/19/2019
 TIME: 14:04:02
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 06/24/2019

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1609561	PIONEER TELEPHONE	9.69
1621130	P.U.C.	21,414.87
2114750	UNUM LIFE INSURANCE CO OF AMER	248.46
2209665	VISA	3,294.64
2209705	VISIT GRAND RAPIDS INC	18,970.88
2301700	WASTE MANAGEMENT OF MN INC	2,637.55
2305300	MATTHEW WEGWERTH	139.78
T001122	STANLEY JAMES BOSTYANCIC	3,000.00
T001160	THOMAS HAPPY	500.00
T001200	MICHAEL GRIFFIN	500.00
T001227	LANDWEHR CONSTRUCTION INC	3,000.00
T001244	FRANK M SMITH	60.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$534,591.36
TOTAL ALL DEPARTMENTS		1,415,194.97



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0388	Version:	1	Name:	Consider adopting a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	6/11/2019	In control:		In control:	City Council
On agenda:	6/24/2019	Final action:		Final action:	
Title:	Consider adopting a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	PD AKC Reunite Donation				

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.

Background Information:

At the June 10, 2019 City Council meeting the council approved the Police Department's request to submit a grant application for two new microchip pet scanner from AKC Reunite. Currently both of our microchip scanners are outdated and do not detect the current chips being used today by veterinarian clinics.

AKC Reunite recently notified the Police Department that we were awarded one ProScan 700 Pet Microchip Scanner through their grant program.

Staff Recommendation:

Please consider adopting a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.

Requested City Council Action

Make a motion to adopt a resolution accepting a donation of a \$300.00 ProScan 700 Pet Microchip Scanner from AKC Reunite for the Animal Control Facility.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING A DONATION OF ONE
PROSCAN 700 PET MICROCHIP SCANNER
VALUED AT \$300 FROM AKC REUNITE TO THE CITY OF
GRAND RAPIDS POLICE DEPARTMENT

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- AKC Reunited has donated one ProScan 700 Pet Microchip Scanner with an approximate value of \$300 to the City of Grand Rapids Police Department for use at the Animal Control Facility.

Adopted this 24th day of June, 2019

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0390 **Version:** 1 **Name:** Accept resignation of Aaron Locken from Firefighter Trainee position.
Type: Agenda Item **Status:** Consent Agenda
File created: 6/11/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Accept resignation of Aaron Locken from Firefighter Trainee position.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Accept resignation of Aaron Locken from Firefighter Trainee position.

Background Information:

Aaron Locken was hired on May 28, 2019 as a Firefighter Trainee. After further consideration, Mr. Locken has determined that he will not be able to make the commitment of time for the fire department and will need to resign. This resignation was effective Sunday, June 9, 2019.

Staff Recommendation:

Fire Chief Travis Cole and Director of Human Resources are recommending accepting the resignation of Aaron Locken from the position of Firefighter Trainee effective June 9, 2019.

Requested City Council Action

Make a motion to accept the resignation of Aaron Locken from the position of Firefighter Trainee effective June 9, 2019.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0392	Version:	1	Name:	Amendment to Engineering Technician job description and authorization to re-post the position.
Type:	Agenda Item	Status:			Consent Agenda
File created:	6/11/2019	In control:			City Council
On agenda:	6/24/2019	Final action:			
Title:	Consider approving amendment to Engineering Technician job description and authorization to re-post the position.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Consider approving amendment to Engineering Technician job description and authorization to re-post the position.

Background Information:

At the April 22, 2019 City Council meeting, the Council authorized City staff to begin the process of filling the newly-created Engineering Technician position. The position was posted and we received seven applications, one of which was submitted after the deadline. Because the pool of candidates was smaller than we have anticipated, we have review the job description to determine if changes need to be made. We are recommending adopting the amended job description and posting the position internally. We feel with the changes made, there will be adequate interest in the position. We will come back to the City Council with a recommendation for hire.

Staff Recommendation:

Public Works Director/City Engineer Matt Wegwerth and Director of Human Resources Lynn DeGrio are recommending the adoption of the amended job description for Engineering Technician and authorization to post the position internally.

Requested City Council Action

Make a motion to amend the Engineering Technician job description and authorize City staff to re-post the position internally.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0393 **Version:** 1 **Name:** Streetar Sign Donations
Type: Agenda Item **Status:** Consent Agenda
File created: 6/12/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider passing a resolution accepting donations to pay for a sign at Bob Streetar Field at American Legion Park.
Sponsors:
Indexes:
Code sections:
Attachments: [B Streetar Sign Donation.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider passing a resolution accepting donations to pay for a sign at Bob Streetar Field at American Legion Park.

Background Information:

At the regular meeting on May 13th, City Council approved the renaming of Legion Field to Bob Streetar Field at American Legion Park. A group of baseball alumni have made donations to cover the cost of installing a sign at the entrance of the parking lot at the field. Any excess funds will be used for other signage or improvements to the field.

Staff Recommendation:

City staff recommends passing a resolution accepting donations to pay for a sign at Bob Streetar Field at American Legion Park.

Requested City Council Action

Make a motion to pass a resolution accepting donations to pay for a sign at Bob Streetar Field at American Legion Park.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING ANONYMOUS DONATIONS OF \$6,600
FOR SIGNAGE and LANDSCAPING AT THE BOB STREETAR FIELD
(FORMERLY THE LEGION FIELD)
IN THE CITY OF GRAND RAPIDS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- An anonymous group of baseball alumni has donated \$6,600 for signage and landscaping at the Bob Streetar Field in the City of Grand Rapids.

Adopted this 24th day of June, 2019

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0394 **Version:** 1 **Name:** MacRostie Temporary Liquor Applications
Type: Agenda Item **Status:** Consent Agenda
File created: 6/13/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving temporary liquor licenses for MacRostie Art Center First Friday events in July and August 2019.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor licenses for MacRostie Art Center First Friday events in July and August 2019.

Background Information:

MacRostie Art Center has submitted applications for temporary on-sale liquor licenses, events scheduled for July 5th & August 2nd, 2019. Insurance and fees have been received.

Requested City Council Action

Make a motion approving temporary liquor licenses for MacRostie Art Center First Friday events on July 5 and August 2, 2019.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0401 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 6/18/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving a resolution accepting donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake.

Sponsors:

Indexes:

Code sections:

Attachments: [Fireworks Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution accepting donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake.

Background Information:

We had many positive comments last year about Pyrotechnic Display fireworks after having many successful years with Leo Burley and his crew of volunteers. Our budgeted amount along with these donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake will continue this tradition.

Staff Recommendation:

Please consider approving a resolution accepting donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake.

Requested City Council Action

Make a motion approving a resolution accepting donations of \$4,125 from the Township of Harris, \$4,125 from the City of Cohasset and \$1,000 from the Blandin Foundation for the Independence Day Fireworks at Pokegama Lake.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING DONATIONS FROM HARRIS TOWNSHIP,
THE CITY OF COHASSET
and the BLANDIN FOUNDATION FOR THE
INDEPENDENCE DAY FIREWORKS AT POKEGAMA LAKE
TO BE HELD JULY 4, 2019

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Township of Harris has donated \$4,125 for the Independence Day Fireworks at Pokegama Lake.
- The City of Cohasset has donated \$4,125 for the Independence Day Fireworks at Pokegama Lake.
- The Blandin Foundation has donated \$1,000 for the Independence Day Fireworks at Pokegama Lake.

Adopted this 24th day of June, 2019.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0402 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 6/18/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider authorizing staff to accept a quote from ESC Systems for panic button equipment and installation related to the current City Hall security project. Consider accepting low quote from Graybar for intercom equipment for the new secured front door.
Sponsors:
Indexes:
Code sections:
Attachments: [Graybar Quotation Entry system](#)
[AIPhone door entry system quote](#)
[ESC Panic Buttons Quote](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing staff to accept a quote from ESC Systems for panic button equipment and installation related to the current City Hall security project. Consider accepting low quote from Graybar for intercom equipment for the new secured front door.

Background Information:

The panic buttons that will be located in various locations throughout City Hall and the equipment to monitor them were not a part of the contract for construction at City Hall. Staff has been working on a design with ESC Systems as they are the contractor completing the work for the new Police Interview room audio video equipment. Staff recommends accepting the quote from ESC Systems for the panic button equipment and installation for \$2066.

Staff has also been working to design a video communication system for the new secured door system entrance to City Hall that was not included in the contract for construction at City Hall. Through research staff found an AIPhone system that will allow reception staff to communicate with visitors to City Hall that enter the vestibule. The system will allow reception staff to view and speak with the visitor through a video camera/ microphone and release the lock on the entrance door. The system will be installed in the main north entrance vestibule and viewable in the Police Department reception area. The system is also expandable to be viewed and activated from other locations in the building if necessary in the future. Staff recommends accepting the low quote for the equipment for this system from Graybar for \$3503.77. Staff will install the system.

These two systems are within the budget of the project and will come from the same funding source.

Staff Recommendation:

Staff recommends council consider authorizing Building Maintenance to accept a quote from ESC Systems for equipment and installation of a panic button system in the amount of \$2066, and entry communication system equipment from Graybar for \$3503.77.

Requested City Council Action:

Make a motion authorizing Building Maintenance to accept a quote from ESC Systems for equipment and installation of a panic button system in the amount of \$2066, and entry communication system equipment from Graybar for \$3503.77.



2601 WEST SUPERIOR ST
 DULUTH MN 55806-1836
 Phone: 218-722-6685
 Fax: 218-722-0235

To: GRAND RAPIDS PUBLIC WORKS
 ATTN: ACCOUNTS PAYABLE
 420 N POKEGAMA AVE
 GRAND RAPIDS MN 55744-2662
 Attn: ERIK SCOTT
 Phone: 218-326-7612
 Fax: 218-326-7608
 Email: GILBERT.EWER@GRAYBAR.COM

Date: 06/07/2019
Proj Name: RFQ 060619 APH
GB Quote #: 0232918342
 Release Nbr:
 Purchase Order Nbr:
 Additional Ref#
 Valid From: 06/06/2019
 Valid To: 07/06/2019
 Contact: GILBERT EWER
 Email: gilbert.ewer@graybar.com

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Item/Type	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		1 EA	AIPHONE	IX-DV	SIP COMPATIBLE SURFACE MOUNTED IP VIDEO	\$758.38	1	\$758.38
GB Part #: 26367329 UPC #: 79014354013								
200		3 EA	AIPHONE	IX-MV7-B	SIP COMPATIBLE IP VIDEO MASTER STATION 7" TOUCHSCREEN AND HANDS-FREE (BLACK)	\$915.13	1	\$2,745.39

Total in USD (Tax not included): \$3,503.77

F O B: SHIPPING POINT / FREIGHT ALLOWED
Delivery: FACTORY ORDER (APPROX. 1 WEEK)

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com 24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

To: GRAND RAPIDS PUBLIC WORKS
ATTN: ACCOUNTS PAYABLE
420 N POKEGAMA AVE
GRAND RAPIDS MN 55744-2662
Attn: ERIK SCOTT

Date: 06/07/2019
Proj Name: RFQ 060619 APH
GB Quote #: 0232918342

Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

GRAYBAR ELECTRIC COMPANY, INC.
TERMS AND CONDITIONS OF SALE

1. ACCEPTANCE OF ORDER; TERMINATION - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.
2. PRICES AND SHIPMENTS - Unless otherwise quoted, prices shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill.
3. RETURN OF GOODS - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling.
4. TAXES - Prices shown do not include sales or other taxes imposed on the sale of goods. Taxes now or hereafter imposed upon sales or shipments will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.
5. DELAY IN DELIVERY - Graybar is not to be accountable for delays in delivery occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control. Factory shipment or delivery dates are the best estimates of our suppliers, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in shipment or delivery.
6. LIMITED WARRANTIES - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE. UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR, PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2) IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.
7. LIMITATION OF LIABILITY - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment.
8. WAIVER - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.
9. MODIFICATION OF TERMS AND CONDITIONS - These terms and conditions supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.
10. REELS - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.
11. CERTIFICATION - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-741.5, and 60-250.5 are incorporated herein by reference, to the extent legally required.
12. FOREIGN CORRUPT PRACTICES ACT - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§78dd-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.
13. ASSIGNMENT - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.
14. GENERAL PROVISIONS - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice or conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.
15. PAYMENT TERMS - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.
16. EXPORTING - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.

Signed: _____

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at www.graybar.com

24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.

Unless noted the estimated ship date will be determined at the time of order placement.

AIPHONE CORPORATION
6670 185TH AVENUE N.E.

REDMOND, WA 98052
U.S.A.
Phone: 800-692-0200
Fax: 800-525-3372

Order Number
470336-000

QUOTE CONFIRMATION

Date
5/30/19

Page
1

Customer: 03040
AIPHONE GOVERNMENT SALES DEPT
6670 185TH AVENUE N.E.

Ship To: CITY OR GRAND RAPIDS
REDMOND, WA 98052
U.S.A.

REDMOND, WA 98052
U.S.A.

Entered...: 5/29/19 Bid/Promo...: QUOTE
Terms....: PREPAID CREDIT CARD Entered by...: JENNIFER ROWLAND

Order Qty	Item Description	U/M	Actual Price	Extended Amount
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Tech Spec # 05291958826CHD-IX

3.00	17141 IX-MV7-B IX MASTER, 7" BLACK	EA	971.2600	2,913.78
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THIS IS ONLY A QUOTE

ITEM(S) CURRENTLY IN STOCK

AVAILABILITY SUBJECT TO CHANGE

GS-35F-0065L

1.00	17531 IX-DV IP VIDEO DOOR STN,SURF	EA	804.8900	804.89
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Material Total: 3,718.67

Total Quote: 3,718.67

Aiphone's goal is to ship all in-stock product
within 48 hours after receipt.
Note: Confirmations do NOT include freight charges.
Access our B2B portal for order status, tracking,
pricing, and availability at b2b.aiphone.com



Proposal

100-11336

ENDRESEN SOUND COMPANY INC.

Phone # 218-727-3267 Fax # 218-624-7444
Mail to: PO Box 1095
Ship to: 420 3rd Ave
Proctor, MN 55810

Customer:

Date: 5/29/2019

City of Grand Rapids
420 North Pokegama Ave.
Grand Rapids, MN 55744

Fax:

Attention: Nathan Morlan

Reference: Panic Button System

Qty Stock Number/Description

- * Panic Buttons shall be located through out the facility in locations as directed by the owner.
- * Systems wiring and field devices are to be installed by Pokegama Electric.
- * Each Button requires a home run 2C/20 awg cable from it's location to the server room.
- * The Headend equipment shall be located in the server room.
- * The remote annunciator is to be located in the Police Dept. Offices as directed by the owner.
- * ESC Systems technicians shall terminate all device circuits at the Headend Controller, Install the remote annunciator, test the system and provide end user instruction.
- * The system shall be monitored by a central station that will contact the appropriate authorities if and when the Emergency Panic Button System is ever activated for Emergency response.

1	Honeywell Vista-20P - Expanded 8 Zone Plus Series
1	Honeywell 4219 - 8 Zone Expansion Module for VISTA-20P
2	Ademco 6160 Keypad
1	FAS1075 - 12volt 7.5ah Battery
11	Honeywell 269R - Hardwired Hold-Up Switch with stainless steel cover
1	Installation Hardware for a quick disconnect of the PB in the Interview Room.
1	ESC Systems Technical Services Labor
1	Mileage

(Add) Optional Monitoring Services
Central Station Monitoring \$258.00 per year (Customer provides 1 Phone line)
or
Cellular Central Station Monitoring \$678.00 per year (Plus One Time Cost of \$315.00 for Cellular Transmitter)

THIS PROPOSAL DOES NOT INCLUDE ANY APPLICABLE SALES TAX UNLESS SHOWN AND IS VALID FOR 60 DAYS.

Sales Tax (6.875%)	\$0.00
Total	\$2,066.00

Customer's authorization

ESC System's Representative



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0404 **Version:** 1 **Name:** Approve Golf Course Irrigation System Purchase
Type: Agenda Item **Status:** Consent Agenda
File created: 6/18/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving Golf Course Irrigation System Purchase
Sponsors:
Indexes:
Code sections:
Attachments: [Pokegama GC G3 Controls 6-17-19 cond](#)

Date	Ver.	Action By	Action	Result
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Consider approving Golf Course Irrigation System Purchase

Background Information:

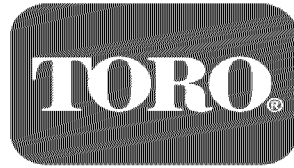
At the June 10, 2019 the City Council approved a \$91,000 loan at a 3.5% interest rate to Pokegama Golf Course for the purchase of a Toro Irrigation Control System. Our current control system was installed and has been in operation since 1977. The system is outdated and parts are no longer available. The new system will be far more efficient in controlling the irrigation operation. The purchase price of the system including sales tax is \$90,522.45. The golf course has \$27,000 budgeted in 2019 for this purchase and will be paid to the city at the time of the purchase. This will leave 63,522.45 plus interest to be paid to the City in five equal, annual payment beginning in June of 2020.

Staff Recommendation:

Approve the purchase of the Toro OSMAC G3 Irrigation Control System as noted in the Background Information above.

Requested City Council Action

Approve the purchase of the Toro OSMAC G3 Irrigation Control System in the amount of 90,522.45. This item is part of the current and 5 year Golf Course CIP budget. This price includes installation and removal of the existing control system. The price also includes MN Sales Tax.



Count on it.

**GOLF IRRIGATION TEAM
4830 AZELIA AVE N, STE100
BROOKLYN CENTER, MN 55429
PHONE (763) 592-5600
FAX (763) 592-6600**

**POKEGAMA GOLF COURSE
TORO IRRIGATION CONTROL SYSTEM**

Material Quote June 17, 2019

EXHIBIT "A"

QTY	PART #	DESCRIPTIONS - CONTROLLERS	UNIT PRICE	EXTENSION
1	LX-00-1-11	TORO Lynx® SE Basic for OSMAC W/1yr. NSN (Includes 1 Tuition to Regional NSN Training), Less RIU	6,334.32	6,334.32
1	LYNXAPPS	TORO Lynx® Mobile Apps Activation, One Time Fee for NSN Users	99.00	99.00
8	G4-16P6R4	TORO OSMAC G3 16 Sta. w/Lg. Trm Blk, Swts & Gold Surge NB	3,924.87	31,398.96
6	G4-32P6R4	TORO OSMAC G3 32 Sta. w/Lg. Trm Blk, Swts & Gold Surge NB	4,703.81	28,222.86
1	G4-48P6R4	TORO OSMAC G3 48 Sta. w/Lg. Trm Blk, Swts & Gold Surge NB	5,773.48	5,773.48
		SUB TOTAL		71,828.62

QTY	PART #	DESCRIPTIONS - RADIO COMMUNICATION ACCESSORIES	UNIT PRICE	EXTENSION
1	JCAA103T50BNC-N	Base Antenna Assembly (includes: AA103 Base Antenna 5db, 50' Cable, Lightning Arrestor, & 6' BNC/N-Male Adapter Cable)	493.75	493.75
1	RIU-01	TORO Radio Base Station, Single Radio (OSMAC or HHRI)	6,975.38	6,975.38
1	JCHVU539	Hand Held Radio VX459, 5W, w/ Digital Readout, Keypad, & Charger	440.00	440.00
1	SITESURVEY	Site Survey for Radio Communication Frequency	625.00	625.00
1	FCC LICENSE	FCC License for Radio Communication	687.50	687.50
		SUB TOTAL		9,221.63

QTY	PART #	DESCRIPTIONS - MTI SERVICE/INSTALLATION	UNIT PRICE	EXTENSION
1	L717	Central Controller Set-up & Radio Programming	520.00	INCLUDED
1	L717	MTI Field Controller Installation	3,900.00	3,900.00
		<i>MTI Field Controller Installation Includes Removal of Existing Pedestals & Installation and Wiring of New Pedestals. Installation DOES NOT Include Wire Trenching or Pad Replacement.</i>		
		SUB TOTAL		3,900.00

This is a material quotation only! This quote may not represent actual quantities needed for the project. The purchaser of the product must supply MTI Distributing with their list of materials to be delivered.

SUMMARY

MATERIAL TOTAL	84,950.25
TOTAL	84,950.25
MN SALES TAX (6.875%)	5,572.20
GRAND TOTAL	90,522.45
PAYMENT TERMS	NET 30 DAYS

*This Quote reflects pricing for complete package purchases only.
Prices may be higher for less than complete material package purchases. Pricing is subject to change without notice. Fuel charges may apply.*

Toro Financing Option		
TORO Product Total	90,522.45	5 Yr Term with 5 Annual Payments of:
CSC (\$1.00 Buy-Out) Financing Option - 6.49%		\$20,449.93
<i>Finance Option through TCF Financial - Rates are subject to change without notice / \$250.00 Doc Fee / Terms and rates subject to TCF approval</i>		



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0405 **Version:** 1 **Name:** Adv. Cont.-Road Machinery & Supply
Type: Agenda Item **Status:** Consent Agenda
File created: 6/19/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider entering into an agreement with an area business for advertising at the IRA Civic Center.
Sponsors:
Indexes:
Code sections:
Attachments: [Road Machinery and Supply-2020-signed](#)

Date	Ver.	Action By	Action	Result
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Consider entering into an agreement with an area business for advertising at the IRA Civic Center.

Background Information:

In 1993, the City Council approved the Civic Center advertising policy to generate revenue to offset operating costs. As part of this policy, agreements are renewed at the end of each term. The following is a new agreement:

Road Machinery and Supply-January 1, 2020-December 31, 2021 for a dashboard-\$800 for 2020 and \$800 for 2021 and \$400 for the remainder of 2019.

Staff Recommendation:

City staff is recommending approval of entering into an agreement with an area business for advertising at the IRA Civic Center.

Requested City Council Action

Make a motion to approve entering into an agreement with an area business for advertising at the IRA Civic Center.

AGREEMENT FOR RENTAL OF WALL LIGHTED SIGN

WHEREAS, the City of Grand Rapids, acting through the IRA Civic Center, Lessor, owns a multi-purpose facility known as the Civic Center; and

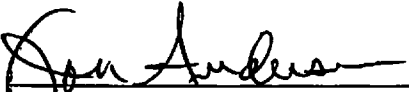
WHEREAS, it will be beneficial to certain business to acquire the privilege of using the advertising signs contained on the interior walls and/or dasherboards the IRA Civic Center for a certain period of years; and

WHEREAS, the Lessor desires to lease the available advertising sign to certain Lessees.

NOW, THEREFORE, IT IS HEREBY AGREED by the IRA Civic Center only, Lessor, and **Road Machinery and Supply**, that the Lessee shall lease for a period of 2 (two) years, and will be automatically renewed yearly unless cancelled in writing according to paragraph 3 below, and according to the terms set forth herein and upon the following terms and conditions:

1. Signs will be placed on the interior walls and/or dasherboards of the IRA Civic Center only, and Lessor shall have the final decision as to exact location of each sign. The choice of each sign and location shall be on a "FIRST COME, FIRST SERVED" basis. Lessor reserves the right to take into consideration actual placement of signs to insure maximum utilization of all advertising areas on the interior walls and/or dasherboards of the IRA Civic Center.
2. The Lessee shall pay to the Lessor in consideration of the sign and/or dasherboard, the sum of \$400.00 in cash to the Lessor at the commencement of the rental term as set forth below.
3. The Lease term for the advertising space shall be as follows: January 1, 2020 to December 31, 2021. This contract will be automatically be renewed by the Lessor and Lessee yearly unless the Lessee provides written notice to the Lessor of their intent not to renew said lease. This written notice must be provided no later than December 1 of the year prior to the Lessee's cancellation. For example, if the lease has been automatically renewed for a third year, which would end December 31, 2021, the Lessee must notify the Lessor in writing no later than December 1, 2021 for cancellation effective December 31, 2021.
4. Lessee shall have the first right to rent the advertising signs to Lessee for successive years. Although the signed contract is due within 30 days, lessee will be invoiced and payment in full is due by July 31, 2019. The Lessor reserves the right to sell sign space if the payment is not received by August 15, 2019.
5. The Advertising logo and design to be used on the signs shall be provided by the Lessee and subject to approval by the Lessor. The Lessor will not unreasonably withhold its approval of any design submitted by Lessee, however, Lessor reserves the right to set standards for the substance and appearance of any advertising to be placed in the IRA Civic Center pursuant to this Agreement.

6. This agreement shall not be changed unless done so in writing by the Lessee.
7. The Lessee's advertising space cannot be sublet or resold.
8. All signs and materials are the property of the Lessor.
9. All maintenance of the signs will be the responsibility of the IRA Civic Center.
10. Lease rates and terms are \$800.00 for 2020 and \$800 for 2021 for a dashboard advertisement. Lessee will pay \$400 for the remainder of 2019.

BY: 
Lessee

DATE: _____

CITY OF GRAND RAPIDS (Lessor)

BY: _____
Mayor

DATE: _____

City Clerk/Administrator

Dated this _____ day of _____, 20__.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0406 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 6/19/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider authorizing Building Maintenance to solicit quotes and accept low quote for commonly used cleaning and paper products for all city buildings.
Sponsors:
Indexes:
Code sections:
Attachments: [PDF Paper Supplies and Cleaning Chemicals updated 2019](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing Building Maintenance to solicit quotes and accept low quote for commonly used cleaning and paper products for all city buildings.

Background Information:

In an effort to seek cost savings and provide consistent products in all City buildings, City staff recommends soliciting quotes from time to time for commonly used paper products such as bathroom tissue, hand towels, paper towels and cleaning chemicals / products.

Staff Recommendation:

Staff recommends council authorize Building Maintenance to solicit quotes and accept low quote for common paper products and cleaning supplies for all city buildings.

Requested City Council Action

Make a motion authorizing Building Maintenance to solicit quotes and accept low quote for common paper products and cleaning supplies for all city buildings.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

*Please respond with quote by email to nmorlan@ci.grand-rapids.mn.us
By*

QUOTATION FORM

ATTENTION: Nathan Morlan, Facilities Maintenance Manager

We, the undersigned, doing business as _____ have carefully examined and understand the Quotation Documents. Please refer any questions to:

Nathan Morlan
City of Grand Rapids
Facilities Maintenance Manager
218-244-4068
nmorlan@ci.grand-rapids.mn.us

Description: Please provide quote for paper products and cleaning chemicals listed in scope section of this quotation document.	Quote Amount: Please provide itemized quote for list attached including product specifications and case quantities.
---	---

Dated this _____ day of _____, 2018

Name of company: _____

Signature of Authorized Representative: _____

Printed Name: _____

Title: _____

Address: _____

Business Phone: _____

Email: _____

Scope:

The City of Grand Rapids is soliciting quotes for the following paper products and cleaning supplies or equivalent. Please provide quote per item listed including product price, specification and case quantities.

Supplier is responsible to keep city buildings adequately stocked with listed items.

1. Toilet Tissue Jumbo 2 Ply 1000' Roll or equivalent
2. Toilet Tissue 2 Ply Standard Rolls
3. White Roll Towel for Cormatic Model ADS200B 8.25"x700'
4. Kitchen Paper Towels
5. Center Pull Towel 7.8x15
6. Kleenex 100 count 2 ply
7. Waxed Waste Receptacle Liners #260 500 count
8. 10" Heavy Weight Paper Plate Natural Color
9. Symphony Trophy Coffee Cup 12oz
10. Translucent Poly Cold Cup 12oz
11. Cone Cups 4oz Roll Rim
12. Plastic Forks Honey Color 100 count box
13. Plastic Spoons Honey Color 100 count box
14. Magic Erasers
15. Wet Mop Heads
16. Clear Can Liner 30x37
17. Black Can Liner 22M 43x48
18. Black Garbage Bag 1.5 mil 40"x46"
19. Can Liner 33"x39" 1.5 mil
20. Scented Flat Urinal Screens
21. Cling Bowl Cleaner 9% HCl per quart
22. Bowl Cleaner Non Acidic per quart
23. Chase All Purpose Cleaner 20oz
24. Glass Cleaner
25. Antibacterial Hand Soap per gallon
26. Hand Sanitizer 4oz
27. Film Free Damp Mop Disinfectant Cleaner per gallon
28. Maxim Lemon Detergent Disinfectant Concentrate per gallon
29. Dawn Dish Detergent 38oz
30. Zep Pro Calcium and Lime Remover per gallon
31. Water Based Stainless Steel Polish and Cleaner 18oz



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0408	Version:	1	Name:	GRFD Pick-Up Purchase from Lake Woods Chrysler
Type:	Agenda Item	Status:			Consent Agenda
File created:	6/19/2019	In control:			City Council
On agenda:	6/24/2019	Final action:			
Title:	Consider authorizing the purchase of a 1 ton pick-up for the Grand Rapids Fire Department as per the quote submitted from Lake Woods Chrysler.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Dodge quote Grand Rapids 2020 Crew 3500				

Date	Ver.	Action By	Action	Result
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Consider authorizing the purchase of a 1 ton pick-up for the Grand Rapids Fire Department as per the quote submitted from Lake Woods Chrysler.

Background Information:

At the May 13th City Council Meeting, the City Council approved the Grand Rapids Fire Department to solicit quotes for a new pick-up truck. The truck is a budgeted expenditure to be taken out of their Truck Depreciation Fund. Three local dealerships, Lake Woods Chrysler, Dondelinger Ford and Grand Rapids GM were all given the opportunity to prepare a Form of Proposal for this purchase. Two of the three submitted quotes and are attached for your review.

Lake Woods Chrysler:	\$35,101.12
Grand Rapids GM	\$36,942.63

Staff Recommendation:

Matt Wegwerth, PW Director/City Engineer and Grand Rapids Fire Chief Travis Cole both agree and recommend accepting the quote from Lake Woods Chrysler.

Requested City Council Action

Make a motion authorizing the purchase of a 1 ton pick-up for the Grand Rapids Fire Department from Lake Woods Chrysler for \$35,101.12, which includes appropriate tax and licensing for the vehicle.

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT**

**SPECIFICATIONS
AND
FORM OF PROPOSAL
FOR**

**ONE (1) NEW, 4-WHEEL DRIVE
1 TON CREW CAB PICK-UP**

QUOTES DUE:

**June 5th , 2019
by 12:00 p.m.**

City of Grand Rapids
Administration Office
420 North Pokegama Ave.
Grand Rapids, MN 55744

QUOTE OPENING:

**June 5th , 2019
12:05 p.m.**

City of Grand Rapids
City Council Chambers
420 North Pokegama Ave.
Grand Rapids, MN 55744

Please submit both completed Form of Proposal and Specifications in clearly marked, sealed envelope labeled:

QUOTE FOR:

**City of Grand Rapids
Administration Office
420 North Pokegama Ave.
Grand Rapids, MN 55744**

(1) NEW, 4-WHEEL DRIVE, 1TON CREW CAB PICK-UP

Form of Proposal..... Pg. 3
Instructions to Vendors Part 1 Pg. 4
Instructions to Vendors Part 2 Pg. 5
Pick-up Specifications..... Pg. 6

**FIRE DEPARTMENT
CITY OF GRAND RAPIDS, MINNESOTA
FORM OF PROPOSAL**

To the Honorable Mayor and City Council
City of Grand Rapids, Minnesota

The undersigned certifies that he/she has examined these proposal documents and is familiar with the provisions of these documents as they affect this proposal.

The undersigned proposes to furnish one (1) new, 4-wheel drive, 1ton Crew Cab pick-up of the following make and model: 2019 Ram 3500 CREW and _____ (*see page 7 for distributor info). cab

The pick-up (meets) (does not meet) the specifications contained in these documents. A separate sheet listing any deviations from the specifications (is) (is not) attached. Any bidder proposing to furnish one (1) new, 4-wheel drive, 1ton Crew Cab pick-up, which does not fully meet specifications shall be subject to rejection.

The undersigned proposes to furnish the above described pick-up at the following costs:

New Pick-up	\$	<u>32,821</u>
Plus 6.5% Sales Tax	\$	<u>2,133.37</u>
Total Applicable Licenses	\$	<u>146.75</u>

TOTAL PRICE QUOTE FOR PICK-UP: \$ 35,101.12

STATE TOTAL PRICE QUOTE IN WORDS BELOW:

Pick-up Delivery Date: _____

PLEASE PRINT: Firm Name: Lakewood Chrysler

Address: 815 NW 4th St

Signature: Brian Harley

Name: Brian Harley

Title: Fleet mgr

Dated: 6-4-19

INSTRUCTIONS FOR VENDORS - PART 1

1. Vendors shall submit their quotes only on the attached Form of Proposal. Vendors shall fill in all blanks on the Proposal.
2. Vendors may choose to make a proposal that exceeds the requirements of the specifications. If the Vendor's Proposal exceeds the specifications, a description of the exceedance should be given on a separate sheet of paper attached to the Proposal.
3. The total amount specified in the Vendor's Proposal shall be the total cost including any and all taxes, preparation costs, delivery costs and any other expenses involved in delivering the units at no extra cost to the City.
4. The successful Vendor shall furnish with the pick-up:
 - a. Manuals and parts books as detailed below in the Pick-up Specifications;
 - b. Complete fills of all fluids, oils, and fuels.
5. The completed Form of Proposal shall be submitted attached to a complete set of Proposal Documents. On the specification pages of those documents, the Vendor shall indicate, in the space provided adjacent to each item, that the pick-ups proposed to be provided meet that item in the specifications.
6. Each Proposal shall include the legal name of the Vendor and shall identify if the Vendor is sole proprietorship, a partnership, a corporation or another legal entity. Proposals shall be signed by the person or persons legally authorized to bind the Vendor to a contract. A bid by a corporation shall further give the state of incorporation and shall have the corporate seal affixed. A bid submitted by an agent shall have a current Power of Attorney attached certifying the agent's authority to bind the Vendor.
7. No erasures on any page of the proposal will be allowed. Any bid containing an erasure may be subject to rejection.
8. To make an alteration or correction the Vendor shall cross out the items to be altered and shall print the correction or alteration in ink or with a typewriter adjacent thereto. Any such alteration or correction shall be initialed in ink by each person signing the Proposal Form.
9. Any clarification or explanation desired by a Vendor must be requested in writing to the City Administrator, Tom Pagel, City Hall Administration Office or tpagel@ci.grand-rapids.mn.us. If a clarification or explanation is necessary, it will be made in the form of an Addendum. No verbal statements by any City official shall be considered an official clarification or explanation.
10. Any modifications, insertions, deletions or changes, except as caused by City Addendum, made by the Vendor to any material contained in these documents may be cause for rejection of the quote.
11. No Vendor shall be allowed to take advantage of any errors or omissions in the Quote Documents.

PICK-UP SPECIFICATIONS

Unit described shall be new, four-wheel-drive 1ton pick-up that is the manufacturer's latest design and production, complete, serviced, ready for work, and to include all standard equipment. Vendor will indicate compliance with specification by circling "yes" or "no" where indicated or fill in requested information. All exceptions should be noted.

ONE (1) NEW, 4-WHEEL DRIVE, 1TON CREW CAB PICK-UP

- | | | | | |
|-----|---|--|--|-------------------------------------|
| 1. | 1 New, Crew cab, 1ton pick-up truck
(Please state Year, Make and Model#) | (Year) <u>2019</u>
(Make) <u>Ram 3500 4.0 crew 4x4</u>
(Model) _____ | | |
| 2. | State Gross Vehicle Weight rating
(Minimum 9,500 lbs) | (GVW) <u>11,000</u> | | |
| 3. | Crew Cab 6'6" Box | <input checked="" type="radio"/> yes | | no |
| 4. | Four wheel drive (4X4) | <input checked="" type="radio"/> yes | | no |
| 5. | <u>3.73</u> to 4.10 rear axle ratio with limited slip | <input checked="" type="radio"/> yes | | no |
| 6. | Heavy duty suspension package | <input checked="" type="radio"/> yes | | no |
| 7. | Complete body rust proofing | <input checked="" type="radio"/> yes | | no |
| 8. | Minimum 6.0L V-8 gasoline powered engine or equivalent | <input checked="" type="radio"/> yes | | no |
| 9. | Automatic transmission w/overdrive | <input checked="" type="radio"/> yes | | no |
| 10. | Power steering and power brakes | <input checked="" type="radio"/> yes | | no |
| 11. | Highest output alternator and highest CCA battery available
Please state output capacity:
Alternator <u>220</u> Amps
Battery <u>730</u> CCA | <input checked="" type="radio"/> yes | | no |
| 12. | State Additional Price for isolated auxiliary battery
\$ <u>Ram doesn't have this option, have to do aftermarket</u>
<u>Rodes or Joe's Garage</u> | yes | | <input checked="" type="radio"/> no |
| 13. | All-terrain tires 17" minimum w/equal size spare | <input checked="" type="radio"/> yes | | no |
| 14. | Heavy duty towing package w/receiver hitch & brake controls | <input checked="" type="radio"/> yes | | no |
| 15. | Cloth headliner and cloth bucket seat <u>40/20/40 split Bench</u> | <input checked="" type="radio"/> yes | | no |
| 16. | Mirrors, Manual Telescoping Towing Type | <input checked="" type="radio"/> yes | | no |
| 17. | Fuel capacity (25 gal minimum) <u>31 gal</u> | <input checked="" type="radio"/> yes | | no |
| 18. | Daytime running lights <u>Low Beam</u> | <input checked="" type="radio"/> yes | | no |
| 19. | Front bumper and rear step bumper | <input checked="" type="radio"/> yes | | no |

INSTRUCTIONS FOR VENDORS - PART 2

Where any errors or omissions appear, the Vendor shall promptly notify the City of such errors or omissions. Any inconsistencies in the quote documents are to be reported as soon as noticed and before quotes are opened. Any corrections or clarifications shall be by Addendum issued to all Vendors who have received these documents from the City.

1. Quotes received prior to the time of opening will be securely kept unopened. The City Clerk, whose duty it is to open quotes, will decide when the specified time has arrived and no quote received thereafter will be opened or considered. No responsibility will be attached to the City of Grand Rapids for the premature opening of a quote not properly addressed and identified in accordance with the Quote Documents.
2. Quotes may be withdrawn at any time up until the official opening of the quotes by the City. The City shall not physically release or return any quote for the purpose of withdrawal until after the bids are officially opened.
3. After quotes have been officially opened, no quote may be withdrawn for a period of thirty (30) days.
4. Quotes may be rejected if they indicate any omissions, alterations of form, additions not requested, conditional bids, irregularities or prices that are obviously unbalanced.
5. The City reserves the right to reject any or all quotes if the best interest of the City will thereby be served. The City reserves the right to waive any informality or minor defect where the acceptance, rejection, or waiving of such would be in the best interest of the City.
6. The City shall have the right to take such steps as it deems necessary to determine the ability of the Vendor to provide the equipment. The apparent low Vendor, upon request, shall furnish all such information and data for this purpose.
7. The City reserves the right to reject the quote of the apparent low Vendor where the available evidence or information does not satisfy the City that the Vendor is qualified to carry out properly the terms of the Contract or that the equipment proposed to be furnished is unsuitable for City purposes.
8. The City reserves the right to disqualify any quote, before or after opening, upon evidence of collusion with or without intent to defraud, or upon evidence of any other illegal practices upon the part of any Vendor or Vendors.

- | | | | |
|-----|--|--------------------------------------|--------------------------|
| 20. | Heavy duty rubber floor mats front & rear
State brand: Weather Tech or Molded Floor Mat Minimizer | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 21. | Air conditioning | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 22. | AM/FM stereo radio | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 23. | Back-up camera | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 24. | Blue Tooth capability | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 25. | Federal Emissions | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 26. | Manuals – 1 set for factory service parts, emissions,
electrical and drive ability
(Availability through CD or Internet is approved equal) | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 27. | Unit shall comply with all state and federal laws and
regulations | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 28. | Auxiliary switch bank (4)-factory installed | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 29. | Color Red <i>Flame Red</i> | <input checked="" type="radio"/> yes | <input type="radio"/> no |
| 30. | Block Heater | <input checked="" type="radio"/> yes | <input type="radio"/> no |

ADDITIONAL OPTIONS AVAILABLE

* They do have a Dual Alternator option for 395⁰⁰

X Rear wheelhouse liners (A must otherwise rust proofing will chip off)

Let me know

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT**

FAW #
000951400

**SPECIFICATIONS
AND
FORM OF PROPOSAL
FOR**

**ONE (1) NEW, 4-WHEEL DRIVE
1 TON CREW CAB PICK-UP**

QUOTES DUE:

**June 5th, 2019
by 12:00 p.m.**

City of Grand Rapids
Administration Office
420 North Pokegama Ave.
Grand Rapids, MN 55744

QUOTE OPENING:

**June 5th, 2019
12:05 p.m.**

City of Grand Rapids
City Council Chambers
420 North Pokegama Ave.
Grand Rapids, MN 55744

**Please submit both completed Form of Proposal and Specifications in clearly
marked, sealed envelope labeled:**

QUOTE FOR:

**City of Grand Rapids
Administration Office
420 North Pokegama Ave.
Grand Rapids, MN 55744**

(1) NEW, 4-WHEEL DRIVE, 1TON CREW CAB PICK-UP

DATE: May 9, 2019

Form of Proposal..... Pg. 3
Instructions to Vendors Part 1 Pg. 4
Instructions to Vendors Part 2 Pg. 5
Pick-up Specifications Pg. 6

**FIRE DEPARTMENT
CITY OF GRAND RAPIDS, MINNESOTA
FORM OF PROPOSAL**

To the Honorable Mayor and City Council
City of Grand Rapids, Minnesota

The undersigned certifies that he/she has examined these proposal documents and is familiar with the provisions of these documents as they affect this proposal.

The undersigned proposes to furnish one (1) new, 4-wheel drive, 1ton Crew Cab pick-up of the following make and model: CHEVROLET and CK30743 (*see page 7 for distributor info).

The pick-up (meets) (does not meet) the specifications contained in these documents. A separate sheet listing any deviations from the specifications (is) (is not) attached. Any bidder proposing to furnish one (1) new, 4-wheel drive, 1ton Crew Cab pick-up, which does not fully meet specifications shall be subject to rejection.

The undersigned proposes to furnish the above described pick-up at the following costs:

New Pick-up	\$	<u>34,563.74</u>
Plus 6.5% Sales Tax	\$	<u>2,246.64</u>
Total Applicable Licenses	\$	<u>132.25</u>

TOTAL PRICE QUOTE FOR PICK-UP: \$ 36,942.63

STATE TOTAL PRICE QUOTE IN WORDS BELOW:

Pick-up Delivery Date: 90-100 day ARO

PLEASE PRINT: Firm Name: Grand Rapids GM

Address: 1610 Pokegama Ave

Signature: Bob O'Hara

Name: Bob O'HARA

Title: Fleet Mgr

Dated: 6-4-19

INSTRUCTIONS FOR VENDORS - PART 1

1. Vendors shall submit their quotes only on the attached Form of Proposal. Vendors shall fill in all blanks on the Proposal.
2. Vendors may choose to make a proposal that exceeds the requirements of the specifications. If the Vendor's Proposal exceeds the specifications, a description of the exceedance should be given on a separate sheet of paper attached to the Proposal.
3. The total amount specified in the Vendor's Proposal shall be the total cost including any and all taxes, preparation costs, delivery costs and any other expenses involved in delivering the units at no extra cost to the City.
4. The successful Vendor shall furnish with the pick-up:
 - a. Manuals and parts books as detailed below in the Pick-up Specifications;
 - b. Complete fills of all fluids, oils, and fuels.
5. The completed Form of Proposal shall be submitted attached to a complete set of Proposal Documents. On the specification pages of those documents, the Vendor shall indicate, in the space provided adjacent to each item, that the pick-ups proposed to be provided meet that item in the specifications.
6. Each Proposal shall include the legal name of the Vendor and shall identify if the Vendor is sole proprietorship, a partnership, a corporation or another legal entity. Proposals shall be signed by the person or persons legally authorized to bind the Vendor to a contract. A bid by a corporation shall further give the state of incorporation and shall have the corporate seal affixed. A bid submitted by an agent shall have a current Power of Attorney attached certifying the agent's authority to bind the Vendor.
7. No erasures on any page of the proposal will be allowed. Any bid containing an erasure may be subject to rejection.
8. To make an alteration or correction the Vendor shall cross out the items to be altered and shall print the correction or alteration in ink or with a typewriter adjacent thereto. Any such alteration or correction shall be initialed in ink by each person signing the Proposal Form.
9. Any clarification or explanation desired by a Vendor must be requested in writing to the City Administrator, Tom Pagel, City Hall Administration Office or tpagel@ci.grand-rapids.mn.us. If a clarification or explanation is necessary, it will be made in the form of an Addendum. No verbal statements by any City official shall be considered an official clarification or explanation.
10. Any modifications, insertions, deletions or changes, except as caused by City Addendum, made by the Vendor to any material contained in these documents may be cause for rejection of the quote.
11. No Vendor shall be allowed to take advantage of any errors or omissions in the Quote Documents.

INSTRUCTIONS FOR VENDORS - PART 2

Where any errors or omissions appear, the Vendor shall promptly notify the City of such errors or omissions. Any inconsistencies in the quote documents are to be reported as soon as noticed and before quotes are opened. Any corrections or clarifications shall be by Addendum issued to all Vendors who have received these documents from the City.

1. Quotes received prior to the time of opening will be securely kept unopened. The City Clerk, whose duty it is to open quotes, will decide when the specified time has arrived and no quote received thereafter will be opened or considered. No responsibility will be attached to the City of Grand Rapids for the premature opening of a quote not properly addressed and identified in accordance with the Quote Documents.
2. Quotes may be withdrawn at any time up until the official opening of the quotes by the City. The City shall not physically release or return any quote for the purpose of withdrawal until after the bids are officially opened.
3. After quotes have been officially opened, no quote may be withdrawn for a period of thirty (30) days.
4. Quotes may be rejected if they indicate any omissions, alterations of form, additions not requested, conditional bids, irregularities or prices that are obviously unbalanced.
5. The City reserves the right to reject any or all quotes if the best interest of the City will thereby be served. The City reserves the right to waive any informality or minor defect where the acceptance, rejection, or waiving of such would be in the best interest of the City.
6. The City shall have the right to take such steps as it deems necessary to determine the ability of the Vendor to provide the equipment. The apparent low Vendor, upon request, shall furnish all such information and data for this purpose.
7. The City reserves the right to reject the quote of the apparent low Vendor where the available evidence or information does not satisfy the City that the Vendor is qualified to carry out properly the terms of the Contract or that the equipment proposed to be furnished is unsuitable for City purposes.
8. The City reserves the right to disqualify any quote, before or after opening, upon evidence of collusion with or without intent to defraud, or upon evidence of any other illegal practices upon the part of any Vendor or Vendors.

PICK-UP SPECIFICATIONS

Unit described shall be new, four-wheel-drive 1ton pick-up that is the manufacturer's latest design and production, complete, serviced, ready for work, and to include all standard equipment. Vendor will indicate compliance with specification by circling "yes" or "no" where indicated or fill in requested information. All exceptions should be noted.

ONE (1) NEW, 4-WHEEL DRIVE, 1TON CREW CAB PICK-UP

- | | | | |
|-----|--|---|-----------------|
| 1. | 1 New, Crew cab, 1ton pick-up truck
(Please state Year, Make and Model#) | (Year) <u>2020</u>
(Make) <u>CHEVROLET</u>
(Model) <u>CK30743</u> | |
| 2. | State Gross Vehicle Weight rating
(Minimum 9,500 lbs) | <u>11,350</u>
(GVW) | |
| 3. | Crew Cab 6'6" Box <u>6'9" Box</u> | <u>yes</u> | no |
| 4. | Four wheel drive (4X4) | <u>yes</u> | no |
| 5. | <u>3.73</u> to 4.10 rear axle ratio with limited slip | <u>yes</u> | no |
| 6. | Heavy duty suspension package | <u>yes</u> | no |
| 7. | Complete body rust proofing <u>Z-Teck</u> | <u>yes</u> | no |
| 8. | Minimum 6.0L V-8 gasoline powered engine or equivalent
<u>6-6 L GAS</u> | <u>yes</u> | no |
| 9. | Automatic transmission w/overdrive | <u>yes</u> | no |
| 10. | Power steering and power brakes | <u>yes</u> | no |
| 11. | Highest output alternator and highest CCA battery available
Please state output capacity:
Alternator <u>220</u> Amps
Battery <u>720</u> CCA | <u>yes</u> | no |
| 12. | State Additional Price for isolated auxiliary battery
\$ <u>119.00</u> | <u>yes</u> | no |
| 13. | All-terrain tires 17" minimum w/equal size spare <u>18"</u> | <u>yes</u> | no |
| 14. | Heavy duty towing package w/receiver hitch & brake controls | <u>yes</u> | no |
| 15. | Cloth headliner and cloth bucket seat <u>40/20/40</u> | <u>yes</u> | no <u>Bench</u> |
| 16. | Mirrors, Manual Telescoping Towing Type | <u>yes</u> | no |
| 17. | Fuel capacity (25 gal minimum) | <u>yes</u> | no |
| 18. | Daytime running lights | <u>yes</u> | no |
| 19. | Front bumper and rear step bumper | <u>yes</u> | no |

- 20. Heavy duty rubber floor mats front & rear
State brand: Weather Tech or Molded Floor Mat Minimizer
GM FLOOR MATS yes no
- 21. Air conditioning yes no
- 22. AM/FM stereo radio yes no
- 23. Back-up camera yes no
- 24. Blue Tooth capability yes no
- 25. Federal Emissions yes no
- 26. Manuals – 1 set for factory service parts, emissions,
electrical and drive ability
(Availability through CD or Internet is approved equal) yes no
INTERNET YES
- 27. Unit shall comply with all state and federal laws and
regulations yes no
- 28. Auxiliary switch bank (4)-factory installed yes no
- 29. Color Red yes no
- 30. Block Heater yes no



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0409 **Version:** 1 **Name:** Temp Liquor for Klockow Brewing
Type: Agenda Item **Status:** Consent Agenda
File created: 6/19/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving a temporary liquor license for Klockow Brewing Company for the Grand Rapids Car Show.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving a temporary liquor license for Klockow Brewing Company for the Grand Rapids Car Show.

Background Information:

Klockow Brewing Company has submitted an application for a temporary liquor license for the Grand Rapids Car Show July 26 - 28, 2019.

Requested City Council Action

Make a motion approving a temporary liquor license for Klockow Brewing Company for the Grand Rapids Car Show.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0411 **Version:** 1 **Name:** Gambling Resolution
Type: Agenda Item **Status:** Consent Agenda
File created: 6/20/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution - Confidence Learning Center.pdf](#)
[Confidence Learning Center - Application.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution approving LG230 Off-Site gambling application for Confidence Learning Center.

Background Information:

Confidence Learning Center has submitted an application to conduct off-site gambling at Grand Rapids Eagles Club on August 26, 2019. The State of Minnesota, Gambling Control Board requires the City Council to approve by resolution.

Requested City Council Action

Make a motion adopting a resolution approving LG230 off-site gambling application for Confidence Learning Center.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

RESOLUTION APPROVING CONFIDENCE LEARNING CENTER OFF-SITE GAMBLING

WHEREAS, the Confidence Learning Center has presented the City Council of Grand Rapids an application to conduct off-site gambling at the Grand Rapids Eagles Aerie #2469, 1776 South Highway 169, Grand Rapids; and

WHEREAS, the Gambling Control Board may not issue an off-site gambling permit without City Council approval.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Grand Rapids approved the LG230 Application to Conduct Off-Site Gambling for the Confidence Learning Center at the Grand Rapids Eagles Aerie #2469, 1776 South Highway 169, Grand Rapids, Minnesota on August 26, 2019.

Adopted by the City Council this 24th day of July, 2019.

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor Zeige seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against the same: None, whereby the resolution was declared duly passed and adopted.

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Confidence Learning Center License Number: 00691

Address: 1620 Mary Fawcett Memorial Drive City: East Gull Lake, MN Zip: 56401

Chief Executive Officer (CEO) Name: Jeff Olson Daytime Phone: 218-828-2344

Gambling Manager Name: Michelle Mathis Daytime Phone: 218-828-2344

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 8, 26, 19 to 8, 26, 19

Check the type of games that will be conducted:

Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Grand Rapids Eagles Club

Street address and City (or township): 1776 S. Pokegama Ave. Grand Rapids MN Zip: 55744 County: Itasca

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

Yes If yes, a lease is not required.

No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: [Signature]

Date: 6-19-19

Print Lessor's Name: JOHN TOBIE

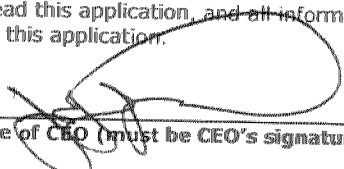
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


6.18.19

Signature of CEO (must be CEO's signature; designee may not sign) _____ Date _____

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0412 **Version:** 1 **Name:** MacRostie Art Loan Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 6/20/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider an Art Loan Agreement with MacRostie Art Center
Sponsors:
Indexes:
Code sections:
Attachments: [6-19-19 Art Loan Agreement](#)

Date	Ver.	Action By	Action	Result
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Consider an Art Loan Agreement with MacRostie Art Center

Background Information:

MacRostie Art Center is willing to borrow three art murals for placement on the Nyberg Building. The attached agreement identifies the responsibilities of the City during the term of the loan along with graphics of the art.

Staff Recommendation:

City staff is recommending the agreement.

Requested City Council Action

A motion to approve the Art Loan Agreement with MacRostie Art Center.

ARTWORK LOAN AGREEMENT

This Artwork Loan Agreement is between the City of Grand Rapids (“City”) and MacRostie Art Center (“Owner”) related to the loan of three murals.

WHEREAS, City wishes to borrow three pieces of outdoor murals for the use on the Nyberg Building located at 20 NE 4th Street, Grand Rapids, MN 55744; and

WHEREAS, Owner is willing to loan outdoor murals as identified on Attachment “A”;

NOW, THEREFORE, in exchange for the promises and other consideration set forth below, the parties agree as follows:

- 1. Responsibilities.
 - A. City shall be responsible for maintaining and if necessary repairing the murals described in Exhibit A during the term of the Agreement;
 - B. City will return murals within 60 days of written notice from Owner.
- 2. Term.
 - A. This Agreement shall continue perpetually until either City or Owner provides 60 days written notice of termination of Agreement to the other party.
- 3. Insurance. City shall insure murals for the cost of replacement or repair.

IN WITNESS WHEREOF the parties have signed this Agreement as of the date set forth below.

City of Grand Rapids:

MacRostie Art Center:

By: _____

Name: _____

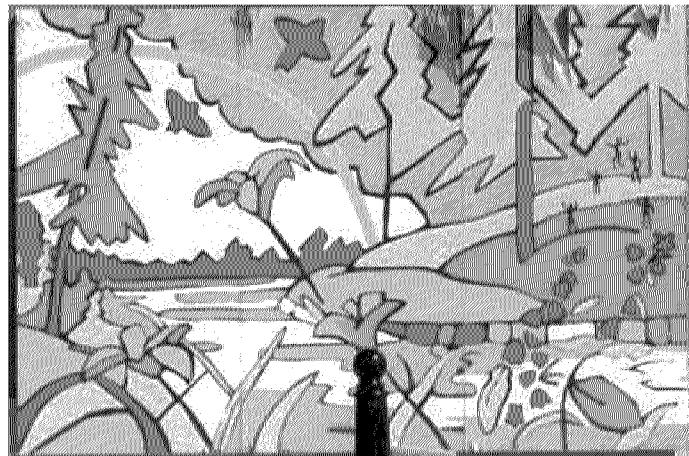
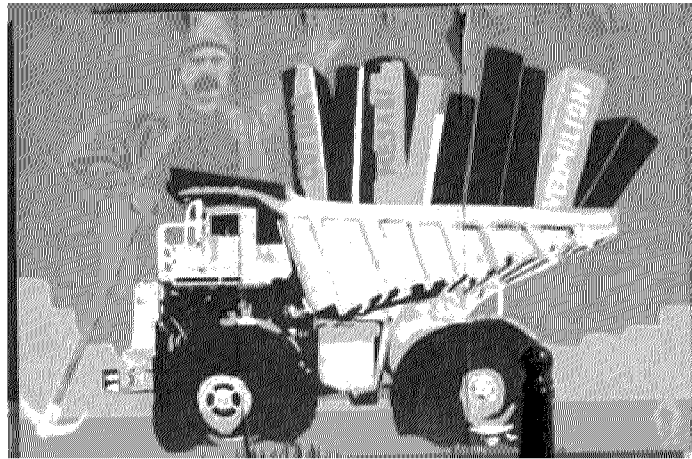
Printed Name: _____

By: _____

Name: _____

Printed Name: _____

ATTACHMENT A





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0413 **Version:** 1 **Name:** Eck Designs Payment
Type: Agenda Item **Status:** Consent Agenda
File created: 6/20/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider authorizing payment of \$4860.00 to Eck Designs LLC for the installation of a sign at Streeaar Field at American Legion Park.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider authorizing payment of \$4860.00 to Eck Designs LLC for the installation of a sign at Streeaar Field at American Legion Park.

Background Information:

This expense will be covered by donations from Grand Rapids High School baseball alumni. The sign was unveiled in a ceremony last Friday.

Staff Recommendation:

City staff recommends authorizing payment of \$4860.00 to Eck Designs LLC for the installation of a sign at Streeaar Field at American Legion Park.

Requested City Council Action

Make a motion authorizing payment of \$4860.00 to Eck Designs LLC for the installation of a sign at Streeaar Field at American Legion Park.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 19-0418

File ID: 19-0418	Type: Agenda Item	Status: Consent Agenda
Version: 2	Reference:	In Control: City Council
File Name:		File Created: 06/24/2019
		Final Action:

Title: Consider adopting a resolution authorizing an application and acceptance of funds from the MN IRRR Commercial Redevelopment Grant Program for the North Homes Expansion Project.

Notes:

Sponsors:

Enactment Date:

Attachments: IRRRB Demo Resolution- North Homes

Enactment Number:

Contact:

Hearing Date:

Drafter: Rob Mattei

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 19-0418

Consider adopting a resolution authorizing an application and acceptance of funds from the MN IRRR Commercial Redevelopment Grant Program for the North Homes Expansion Project.

Background Information:

North Homes, Inc., dba North Homes Children and Family Services (North Homes), was established in 1990 as a group home for adolescent males. Since then, North Homes has developed a vast continuum of care serving children and families throughout the State. Employing a staff of over 300, their services are managed out of four locations including Grand Rapids, Bemidji, Deer River and Duluth, with Grand Rapids also serving at the location of its administrative functions.

North Homes currently operates a 20-bed residential treatment facility (the Cottage) at 1920 River Rd., Grand Rapids. Licensed by the Minnesota Department of Human Services, the Cottage provides shelter, treatment and care for youth, ages 12-18, with serious emotional disturbances.

The Cottage is one of nine facilities operated by five different agencies in Minnesota that were recently designated by the Centers for Medicare and Medicaid Services (CMS) as an Institute of Mental Disease (IMD). Through this decision by CMS, mental health treatment services will no longer be federally reimbursed through Medicaid. With the full cost of treatment at these facilities set to fall to counties,

beginning in July of 2019, the State of Minnesota passed recent legislation that provides reimbursement to counties for youth placed in federally designated IMDs. This reimbursement program is intended to maintain the much-needed residential services without over burdening counties at least until such time as the State has additional Psychiatric Rehabilitation Treatment Facilities (PRTF) in place.

According to the Department of Human Services, Minnesota has struggled to meet the needs of children, youth and young adults with complex mental health issues. The new PRTFs for individuals under 21 is an important part of filling this gap. PRTFs are more intensive than other services currently available in the state, but less medically intensive than a psychiatric hospital. Children and youth are not placed in a PRTF by the county. Rather, they are referred and admitted to a PRTF based on medical necessity, as determined by a physician.

North Homes' proposed project would transition the current Cottage residential treatment facility to a PRTF as well as build an additional 11,000 square foot 22 bed PRTF facility and a 4,600 square foot wellness center, primarily for the residents, on the same site.

North Homes cannot sustain a PRTF model without the construction of the additional 22 units due to the higher overhead cost per youth. This is due to a number of factors such as higher required staff ratios of one staff per three youth during wake hours, 24-hour on-site nursing staff and oversight of the program by a psychologist. The Department of Human Services encouraged North Homes to apply for and has already awarded North Homes a license for the proposed 42-unit PRTF together with a \$200,000 grant. The preparation of the site for this expansion will require the demolition of a 900 square foot building, currently used as a Family Center by parents visiting their child at the facility.

Conservatively, this project will increase North Homes' employment on the site from 23 FTEs to 68 FTEs. The new positions will include mental health practitioners, registered nurses, a mental health professional and a program supervisor. The averages annual salary of these 45 new positions will be \$45,000, exclusive of employer provided 401K and health insurance benefits valued at an additional average of \$5,200 per year.

The estimated total cost of the project is \$5.36 million. This request for Commercial Rehabilitation grant funding is for \$15,900. As is reflected in this application, the City intends to apply for a Development Infrastructure grant early in the IRRR FY 2019-2020 funding cycle.

North Homes has been encouraged by the Blandin Foundation to request a \$200,000 grant and a \$500,000 no interest loan for the project, which is in process. As mentioned previously, the Department of Human Services has already awarded a \$200,000 grant. North Homes has met with a partnership of local banks interested in providing financing for the project. The project is on a fast track, with groundbreaking expected in August/September of 2019 and opening in the summer of 2020.

This project aligns with the vision, values and goals within the City of Grand Rapids 2011 Comprehensive Plan. The project is infill development that utilizes existing public infrastructure and the project helps to address a growing need for mental health services in the region and state.

Requested City Council Action

Consider adopting a resolution authorizing an application and acceptance of funds from the MN IRRR Commercial Redevelopment Grant Program for the North Homes Expansion Project.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0400 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 6/17/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Review and acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [April 24, 2019 Human Rights Minutes.pdf](#)
[April 25, 2019 GREDA minutes.pdf](#)
[May 7, 2019 Arts & Culture Minutes.pdf](#)
[May 8, 2019 Library Board minutes.pdf](#)
[May 21, 2019 Golf Board minutes.pdf](#)
[May 15, 2019 PUC Minutes.pdf](#)
[May 28, 2019 PUC Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Review and acknowledge minutes for Boards & Commissions.

CITY OF GRAND RAPIDS HUMAN RIGHTS COMMISSION

CALL TO ORDER: Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Human Rights Commission was held in Conference Room 2B, Grand Rapids City Hall, Grand Rapids, Minnesota, on Wednesday, April 24, 2019 at 4:00 p.m.

CALL OF ROLL: On a Call of Roll, the following members were present: Commissioners Doug Learmont, Laura Turman, Frieda Hall, Deanna Ensley, John Schirber, Alice Moren, Whitney Leming-Salisbury, Paola Lopez-Cortes and Lea Friesen.

Absent: None

Staff: Aurimy Groom

CALL TO ORDER: Chair Ensley called the meeting to order at 4:00 p.m.

SETTING AGENDA:

Commissioner Hall informed the Commission of her resignation. Chair Moren thanked her for all she has done for the Commission over her years of service.

Commissioner Friesen invited a guest to speak, Mr. John Casper, however due to the agenda already having a speaker it was suggested he be added to the next agenda.

Mr. Casper introduced himself and gave the Commission background on the issue he is dealing with regarding his granddaughters and the school district. Mr. Casper has reached out to various organizations for help in dealing with this matter and thought it important to include the Human Rights Commission. Commissioner Moren thanked Mr. Casper for the information.

Motion by Commissioner Schirber, second by Commissioner Leming-Salisbury to approve the agenda as presented. Motion passed by unanimous vote.

APPROVAL OF MINUTES: March 27, 2019 Regular Meeting

Motion by Commissioner Hall, second by Commissioner Leming-Salisbury to approve minutes for the March 27, 2019 Regular Meeting. Motion passed by unanimous vote.

FINANCIALS:

The Commissioners reviewed the financials that were provided in the agenda packet.

Motion by Commissioner Schirber, second by Commissioner Hall to approve the financials. Motion passed unanimous vote.

PUBLIC COMMENT/ACCOLADES:

Commissioner Schirber commended the AEOA and Kootasca for all the work they do in the area.

Commissioner Leming-Salisbury provided a handout for a book club that will be meeting Monday, May 6th from 5-7 p.m. if anyone is interested in joining they can talk with Commissioner Leming-Salisbury after the meeting.

Commissioner Lopez-Cortez stated the Herald Review would be doing an article on her and asked if there was anything she should talk about with regard to the Commission.

CIRCLE OF HEALING:

No update at this time

BIG VIEW UPDATE:

No update at this time.

OLD BUSINESS:

No Old Business

NEW BUSINESS:

No New Business

ITEMS FOR NEXT AGENDA:

- Regular agenda items

CALLS/COMPLAINTS/INQUIRIES:

None.

PRESENTATION:

Heidi Hovis, Enforcement Officer from the MN Department of Human Rights introduced herself to the Commissioners and provided background on the mission of the department. Ms. Hovis asked the Commissioners to provide examples of the work they have been doing as a Commission. Handouts were distributed with information regarding upcoming press releases from the MDHR. The Commissioner of MDHR, Rebecca Lucero called in to speak with the Commission and talk about the exciting things that are happening at the state level.

Motion by Commissioner Hall, second by Commissioner Lopez-Cortez to adjourn the meeting at 5:45 p.m. Motion passed unanimous vote.

Respectfully submitted:

Aurimy Groom, Recorder

The next regular meeting is May 29, 2019.

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, APRIL 25, 2019
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, April 25, 2019 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Mike Przytarski, Rick Blake , Mike Korte, John O’Leary. Absent: Cory Jackson, Sholom Blake, Dale Christy.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER O’LEARY, SECOND BY COMMISSIONER KORTE TO APPROVE THE MINUTES OF THE MARCH 28, 2019 REGULAR MEETING. The following voted in favor thereof: Przytarski, Korte, O’Leary, R. Blake. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER KORTE, SECOND BY COMMISSIONER O’LEARY TO APPROVE CLAIMS IN THE AMOUNT OF \$74,170.60.

Chad Sterle	\$736.25	Itasca County H.R.A	\$22,913.40
Itasca County Recorder	\$23.00	Itasca County Treasurer	\$12,904.50
MN DEED	\$1,000.00	Minnesota Energy Resources	\$176.11
Northern Star Cooperative Service	\$302.98	P.U.C	\$731.78
Rapids Brewing Company, LLC	\$35,000.00	Treasure Bay Printing	\$16.50
Visa	\$366.08		

The following voted in favor thereof: R. Blake, O’Leary, Korte. Opposed: None, Przytarski, abstained, motion passed.

Commissioner Jackson joined the meeting at 4:09 p.m.

Consider approval of the 2018 GREDA Annual Report.

Community Development Director Mattei provided a copy of the report in the agenda packet for the Commissioners review.

MOTION BY COMMISSIONER O’LEARY, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE THE 2018 GREDA ANNUAL REPORT. The following voted in favor thereof: Korte, O’Leary, R. Blake, Jackson, Przytarski. Opposed: None, passed unanimously.

Authorize the submittal of a request to the Blandin Foundation for a Program Related Investment to support the continued capitalization of the Commercial Building Improvement Loan (CBIL) Program.

With the success of the GREDA CBIL Program Mr. Mattei feels it would be beneficial to apply for another grant in the amount of \$500,000.00. This would help fund future projects rather than deplete the capital projects fund.

MOTION BY COMMISSIONER PRZYTARSKI, SECOND BY COMMISSIONER KORTE TO AUTHORIZE THE SUBMITTAL OF A REQUEST TO THE BLANDIN FOUNDATION FOR A PROGRAM RELATED INVESTMENT TO SUPPORT THE CAPITALIZATION OF THE COMMERCIAL BUILDING IMPROVEMENT LOAN PROGRAM. The following voted in favor thereof: Przytarski, O'Leary, Jackson, Korte, R. Blake. Opposed: None, passed unanimously.

Consider approval of a Residential Lease with ICS Consulting, Inc.

This tenant is the consultant for the ISD 318 elementary school project and will be leasing the property for approximately 18 months. The tenant is responsible for the utilities, taxes, insurance and is required to provide a 60 day notice prior to termination of the lease.

MOTION BY COMMISSIONER PRZYTARSKI, SECOND BY COMMISSIONER KORTE TO APPROVE A RESIDENTIAL LEASE WITH ICS CONSULTING, INC. The following voted in favor thereof: R. Blake, Korte, Jackson, O'Leary, Przytarski. Opposed: None, passed unanimously.

Updates:

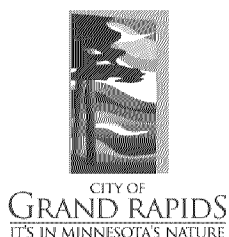
Anytime Fitness IRRR Site Development Infrastructure Application-Mr. Mattei will be submitting a request for infrastructure grant to help with the development of an 8,400 square foot building with the total project cost valued at 1.53 million dollars. He has received a positive response from the IRRR and will be presenting the request to the City Council for approval.

Sawmill Inn Site- The demo is almost complete and they are working on getting the approval of the preliminary plat.

There being no further business the meeting adjourned at 4:36 p.m.

Respectfully submitted:

Aurimy Groom, Recorder



ARTS AND CULTURE COMMISSION MINUTES

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2A of the Grand Rapids City Hall, 420 N. Pokegama Avenue, Grand Rapids, Minnesota on Tuesday, May 7, 2019 at 3:45 PM.

Call of Roll: On a call of roll, the following members were present: Kayla Aubid, Kathy Dodge, Harry Smith, Anne-Marie Erickson, David Marty. Absent: Myrna Peterson, Sonja Merrild, Ed Zabinski

Others Present: Brian Wittmore, Jan Best & Zack Simpson of Itasca Waters

Setting the Agenda:

Motion by Marty, second by Smith to approve the agenda as presented. Motion passed by unanimous vote.

Correspondence: None.

Approval of Minutes:

Motion by Marty, second by Dodge to approve minutes of April 2, 2019 as presented. Motion passed by unanimous vote.

Financials: Reviewed financials; no issues noted.

Artist in Residence: Application freeze moratorium will be discussed at the June 2019 meeting. Current residents have been given the opportunity for input. Committee is working on proposal for management program.

Old Business:

- **Art Placement Plan:** Jen Krava, Forecast Public Art, has been contacted and will attend the next meeting.
- **Utility Box Wraps:** The box can be wrapped as soon as consistent weather arrives. Hope is to have completed by end of May.
- **Yellowbird Mural Expansion:** Update at June meeting.

- Public Art Project: Sculpture artists from Milligan Studio will visit Grand Rapids on May 16-17 to conduct site visits. Hosted by David Marty, there will be a possible quorum posted for a dinner reception. The mural concept from Good Space Murals is reviewed. Comments/feedback included: concern over dancing couple seeming stereotypical; wigwam presents as more of a “playhouse” type structure in the back of the modern home; native dancer very attractive; different cultures blending in dance is positive concept; modern home would be more appropriate if it was log to represent first settlers; light and dance have good flow; too much color/cluster running together.
- Itasca Waters: Representatives from Itasca Waters were present and seeking clarification on previously discussed collaboration opportunity with the Arts & Culture Commission and the We Are Water event at the MacRostie Art Center in August 2019. Discussed coordinating event for a time that will not conflict with Tall Timber Days. An application for funds from Minnesota Humanities will be submitted for consideration of grant funds in the amount of \$1000 to assist with Public Art Project, in collaboration with the We Are Water exhibit.

New Business: AARP Community Challenge Grant 2019: Tom Pagel advised that Betsy Johnson of Get Fit Itasca has submitted an AARP grant for \$28,000. If awarded, funds will be used for sculpture, two benches, information kiosk and promotional brochure for the pedestrian bridge. The City would be responsible for \$9,200 of the \$18,400 project. More information will be available at the next regular meeting.

Announcements: Mayor’s Arts Award: Tom Page was commissioned to create a painting to be awarded to Brewed Awakenings. This was presented at the Chamber of Commerce annual dinner and was much appreciated.

Items for next agenda:

- Artist in Residence – temporary suspension of application process
- AARP Challenge Grant
- Review priorities for coming year
- Forecast Public Art – Jen Krava
- Utility Box wraps
- Sidewalk Poetry
- Update on mural expansion – Leah Yellowbird
- Itasca Waters

There being no further business, the meeting adjourned at 4:39 pm.

Respectfully submitted:

Kimberly Gibeau, City Clerk

Grand Rapids Area Library Regular Board Meeting May 8, 2019

Call to Order: The monthly board meeting was called to order at 5:00 by Dennis Jerome.

Roll Call:

Members Present: Lisa Tabbert, Dennis Jerome, Cyndy Martin, Deborah Kee, Richard Thouin, Randy McCarty, Max Peters.

Members Absent: Susan Zeige, Jean MacDonell.

Staff Present: Director William Richter.

Public Comment:

Agenda: A motion was made by Randy McCarty to approve the agenda as amended. A second was made by Cyndy Martin. The motion was passed unanimously.

Minutes: Deborah Kee made a motion to approve minutes from the April 10, 2019 board meeting. A second was made by Richard Thouin. The motion was passed unanimously.

Communications:

- a. Report from Unique Management Services
- b. C8000 from Sago Township

Financial Report: A motion was made to approve financial reports and payment of bills as listed by Randy McCarty. A second was made by Richard Thouin. On a roll call vote the motion was passed unanimously.

Staff Report:

Advocacy line meeting with ALS, working on data that will support the request (making maps of library cards in the area). Meetings with Feeley and Wabana had very good outcomes. ALS

meeting at the end of the month. April is fitting in very well with the staff. Rapids reads is wrapping up on the 18th with an overall good outcome. Construction grant was recently received. Meeting with the Blandin Foundation about the use demographic data tool and other information. Northland foundation grant is due at the end of the month. Working on getting quotes for an emergency door. Looking at grant opportunities for getting all LED lights.

Old Business:

New Business:

Consent Agenda: Deborah Kee made a motion to approve the consent agenda, a second was made by Richard Thouin. On a roll call vote the motion was passed unanimously.

1. Approve payment of late bills

- a. Tru North Electric LLC in the amount of \$581.25
- b. Unique Management Services in the amount of \$170.05

2. Approve contracts and payment to presenters

- a. \$75 to Nicole Hoops for 'Yoga on the Lawn' (6/8)
- b. \$250 to Diana Magner for 2 programs and supplies (6/21; 7/26)
- c. \$75 to Deirdre Murnane for 'Yoga on the Lawn' (6/22)
- d. \$75 to Jodi Nordlund for program expenses – 'Delicious Dishes' (6/20)
- e. \$375 to Katie Smith for 3 programs and supplies (6/12; 7/15; 7/22)
- f. \$625 to Amanda Watkins for 5 programs and supplies (6/20; 6/27; 7/11; 7/17; 7/18)

3. Approve Resolution 2019-07 Accepting Donations

- a. \$300 from Feeley Township
- b. \$176 from Sago Township

Regular Agenda:

- a. Amber Kaczor resume (informational)

- b. Discuss Grand Rapids Area Library's role in the Arrowhead Library System request to Itasca County for increased funding.

Adjourn: The monthly board meeting was adjourned at 5:28 p.m. by Dennis Jerome.

ALPHA PUBLIC LIBRARY BILL LIST - MAY 8, 2019

DATE: 05/02/2019
 TIME: 13:39:12
 ID: AP442000.WOW

CITY OF GRAND RAPIDS
 VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/08/2019
 INVOICES IN BATCH LB0508

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
0113100	AMAZON.COM	1,442.94	206.12
0113233	AMERIPRIDE SERVICES INC	2,107.98	95.56
0118660	ARROWHEAD LIBRARY SYSTEM	466.03	28.43
0201429	BAKER & TAYLOR ENTERTAINMENT	0.00	2,679.02
0212124	BLACKSTONE PUBLISHING	683.96	147.99
0221650	BURGGRAF'S ACE HARDWARE	2,975.79	7.99
0221700	BUSY BEES QUALITY CLNG SVC INC	13,568.00	1,700.00
0315452	COLERAINE PUBLIC LIBRARY	0.00	69.44
0405223	DEER RIVER HIRED HANDS INC	330.00	180.00
0405500	DEMCO INC	4,072.10	7,747.37
0605191	FIDELITY SECURITY LIFE INS CO	382.38	13.14
0718015	GRAND RAPIDS CITY PAYROLL	2,267,347.09	38,706.42
0805524	BONNIE HENRIKSEN	3,000.00	6,600.00
0914800	INVEST EARLY PROJECT	2,080.00	1,280.00
1021515	JUNIOR LIBRARY GUILD	0.00	245.70
1205850	LEXIS NEXIS	0.00	237.10
1209516	LINCOLN NATIONAL LIFE	5,441.10	39.00
1301146	MARCO TECHNOLOGIES, LLC	4,707.74	245.48
1305065	MEDTOX LABORATORIES INC	24.85	24.85
1309199	MINNESOTA ENERGY RESOURCES	22,644.53	199.61
1309335	MINNESOTA REVENUE	10,494.82	56.78
1405725	NETWORK SERVICE COMPANY	6,654.42	197.60
1405850	NEXTERA COMMUNICATIONS LLC	1,772.96	84.93
1415377	NORTHERN BUSINESS PRODUCTS INC	3,028.89	957.09
1415479	NORTHERN DRUG SCREENING INC	80.00	20.00
1516220	OPERATING ENGINEERS LOCAL #49	417,490.00	9,814.00
1601750	PAUL BUNYAN COMMUNICATIONS	2,084.13	488.08
1605665	PERSONNEL DYNAMICS LLC	9,340.88	1,513.10
1621130	P.U.C.	176,074.46	2,535.22
1920555	STOKES PRINTING & OFFICE	419.48	3.50
2008551	THOMSON REUTERS - WEST	551.00	303.00
2009470	THE TIMBERJAY INC	0.00	52.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	0.00	350.00
2114750	UNUM LIFE INSURANCE CO OF AMER	1,027.46	18.45
2205637	VERIZON WIRELESS	12,370.52	103.04
2209421	VIKING ELECTRIC SUPPLY INC	4,648.14	273.60
2209665	VISA	27,347.71	469.60
2301700	WASTE MANAGEMENT OF MN INC	11,279.10	291.49
2308300	BETSY WHIRLEY	375.00	125.00
TOTAL ALL VENDORS:			78,109.70

TE: 05/02/2019
ME: 13:36:04
ID: AP443000.CGR

CITY OF GRAND RAPIDS
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/08/2019

VENDOR #	NAME	AMOUNT DUE

PUBLIC LIBRARY		
0113100	AMAZON.COM	206.11
0113233	AMERIPRIDE SERVICES INC	95.50
0118660	ARROWHEAD LIBRARY SYSTEM	28.43
0201429	BAKER & TAYLOR ENTERTAINMENT	2,679.00
0212124	BLACKSTONE PUBLISHING	147.99
0221650	BURGGRAF'S ACE HARDWARE	7.99
0221700	BUSY BEES QUALITY CLNG SVC INC	1,700.00
0315452	COLERAINE PUBLIC LIBRARY	69.44
0405223	DEER RIVER HIRED HANDS INC	180.00
0405500	DEMCO INC	7,747.37
0805524	BONNIE HENRIKSEN	6,600.00
0914800	INVEST EARLY PROJECT	1,280.00
1021515	JUNIOR LIBRARY GUILD	245.70
1205850	LEXIS NEXIS	237.10
1405725	NETWORK SERVICE COMPANY	197.60
1415377	NORTHERN BUSINESS PRODUCTS INC	957.09
1605665	PERSONNEL DYNAMICS LLC	1,513.10
1920555	STOKES PRINTING & OFFICE	3.50
2008551	THOMSON REUTERS - WEST	303.00
2009470	THE TIMBERJAY INC	52.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
2209421	VIKING ELECTRIC SUPPLY INC	273.60

TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$ 24,874.61

CHECKS ISSUED-PRIOR APPROVAL
PRIOR APPROVAL

0605191	FIDELITY SECURITY LIFE INS CO	13.14
0718015	GRAND RAPIDS CITY PAYROLL	38,706.42
1209516	LINCOLN NATIONAL LIFE	39.00
1301146	MARCO TECHNOLOGIES, LLC	245.48
1305065	MEDTOX LABORATORIES INC	24.89
1309199	MINNESOTA ENERGY RESOURCES	199.60
1309335	MINNESOTA REVENUE	56.78
1405850	NEXTERA COMMUNICATIONS LLC	84.93
1415479	NORTHERN DRUG SCREENING INC	20.00
1516220	OPERATING ENGINEERS LOCAL #49	9,814.00
1601750	PAUL BUNYAN COMMUNICATIONS	488.00
1621130	P.U.C.	2,535.22
2114750	UNUM LIFE INSURANCE CO OF AMER	18.48
2205637	VERIZON WIRELESS	103.00
2209665	VISA	469.60
2301700	WASTE MANAGEMENT OF MN INC	291.48
2308300	BETSY WHIRLEY	125.00

TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF: \$ 53,235.00

TOTAL ALL DEPARTMENTS

78,109.71

GRAND RAPIDS GOLF COURSE BOARD
 REGULAR MONTHLY MEETING
 May 21, 2019
 7:00 AM

Present: Larry O'Brien, Kelly Kirwin, John Bauer, Brad Gallop, Pat Pollard

Absent: None

Staff: Bob Cahill Director of Golf
 Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. Brad Gallop made a motion to accept the minutes of the April 16, 2019 Board meeting. Kelly Kirwin seconded the motion. The motion passed.
- III. Consideration of monthly bills: John Bauer made a motion to approve the bill list. Brad Gallop seconded the motion. The motion passed. Kelly Kirwin made a motion to approve an additional bill for \$195.00 to Golf Minnesota. John Bauer seconded the motion. The motion passed.

ACHESON TIRE INC	58.78
AMERIPRIDE SERVICES INC	195.91
PGA ASSOC OF AMERICAN	822.00
ANDERSON GLASS	94.88
BURGGRAF'S ACE HARDWARE	2,254.46
ROBERT CAHILL	111.80
DAVIS OIL INC	512.61
ECK DESIGN LLC	4,000.00
CITY OF GRAND RAPIDS	152.00
GRAND RAPIDS CITY PAYROLL	9,558.77
GREAT PLACES MINNESOTA	250.00
L&M SUPPLY	662.09
GREGORY J. LESSMAN DBA	160.00
MINNESOTA REVENUE	2,673.12
MINNESOTA TORO 1	1,735.19
MINNESOTA UNEMPLOYMENT COMP FD	6,211.70
MINUTEMAN PRESS 1	366.54
NEXTERA COMMUNICATIONS LLC	3.44
NORTHERN LAKES WINDOW CLEANING	149.62
OPERATING ENGINEERS LOCAL #49	2,804.00
PRECISION SMALL ENGINE CO INC	35.15
PRESTO PRINT OF GRAND RAPIDS	451.98
P.U.C.	1,359.12
NORTHERN MN WATER COND DBA	27.35
ROSS GOLF COURSE 1	4,687.32
SIM SUPPLY INC 0	348.01
STOKES PRINTING & OFFICE	54.50
TDS Metrocom	249.68
THE TESSMAN COMPANY	18,823.50
UNUM LIFE INSURANCE CO OF AMER	2.05
VIKING ELECTRIC SUPPLY INC	136.80
WASTE MANAGEMENT OF MN INC	192.84
WOODLAND STORAGE	1,800.00
KEVIN & BARBARA HENRY	1,429.99
TOTAL ALL VENDORS:	62,375.20

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. 35 trees have been planted, mulched and are being watered. Work continues on and around green #14. Some brushing will be done along the lake on fairway #18. Eck Signs will aid in installing hole signs in the next few days. The new greens roller is being used now and seems to really help. Brad Gallop made a motion to approve replacing the overhead doors on the maintenance building at an actual cost of \$6,901.00. Kelly Kirwin seconded the motion. The motion passed.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. The decision to move ahead with the new irrigation control system was discussed and a final decision was made to go ahead with the process and secure a loan of \$50,000 from the City. The amount may be adjusted if the City Finance Department recommends such. Golf in the Schools is nearly complete. Season passes are up.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: John Bauer made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, May 15, 2019

4:00 PM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, May 15, 2019 at 4:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 5 - President Tom Stanley, Secretary Greg Chandler, Commissioner Rick Blake, Commissioner Kathy Kooda, and Commissioner Luke Francisco

Others Present: General Manager Kennedy, Finance Manager Betts, Wastewater/Wastewater Department Manager Mattson, Administrative/ HR Assistant Flannigan, Attorney Bengtson.

3 APPROVAL OF MINUTES

3.a. 19-0304

Consider a motion to approve the minutes of the April 17, 2019 regular meeting and the April 30, 2019 special meeting/work session.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Kathy Kooda, to approve the minutes of the April 17, 2019 regular meeting and the April 30, 2019 special meeting/work session. The motion PASSED by unanimous vote.

4 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

4.a. 19-0299

Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for April 2019.

Finance Manager Betts reviewed the City Treasurer's Report and Investment Activity Report for April with the Commission.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the City Treasurer's Report and the Investment Activity Report for April 2019. The motion PASSED by unanimous vote.

5 PUBLIC FORUM

None present.

6 COMMISSION REPORTS

Commissioner Blake gave an update on the Community Solar Plus Battery Project. The Requests for Information received will be reviewed by Commissioner Blake, Minnesota Power, Consultant Jill Cliburn, and Itasca Clean Energy Team members to determine which vendors will qualify to receive a Request for Proposal.

7 ADMINISTRATION

- 7.a. 19-0308 Review the Administration Department Report for April 2019.

General Manager Kennedy reviewed the April Administrative updates with the Commission, including the Wholesale Electric Service Cost.

Received and Filed

8 ACCOUNTING AND FINANCE

- 8.a. 19-0300 Review the Accounting and Finance Operations Report for April 2019.

Finance Manager Betts reviewed the Accounting and Finance Operations Report for April with the Commission.

Received and Filed

- 8.b. 19-0302 Consider a motion to approve the writeoff of April uncollectible accounts in the amount of \$244.11.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Luke Francisco, to approve the writeoff of April uncollectible accounts in the amount of \$244.11. The motion PASSED by unanimous vote.

- 8.c. 19-0303 Consider a motion to approve an equipment lease with Metro Sales for two new printers.

A motion was made by Commissioner Rick Blake, seconded by Secretary Greg Chandler, to approve a five year equipment lease for two new printers with Metro Sales Metro Sales (Ricoh) for an annual cost of \$7,528.32. The motion PASSED by unanimous vote.

- 8.d. 19-0310 Consider a motion to authorize the sale/disposal of surplus property.

A motion was made by Commissioner Kathy Kooda, seconded by Commissioner Rick Blake, to authorize the sale/disposal of surplus property as listed: 6 File cabinets, 3 pallets of shop lights, 2 pallets of fiberglass arms 2 office desks, 4 pallets miscellaneous electrical equipment, and authorize the trade-in to Ricoh of 2 HP 9050dn printers. The motion PASSED by unanimous vote.

9 ELECTRIC DEPARTMENT

- 9.a. 19-0296 Review the Electric Department Operations Report for April 2019.
- General Manager Kennedy reviewed the Electric Department Operations Report for April with the Commission.*

Received and Filed

- 9.b. 19-0298 Consider a motion to approve the estimated average incremental energy costs for the cogeneration and small power production tariff.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to approve the estimated average incremental energy costs for the cogeneration and small power production tariff. The motion PASSED by unanimous vote.

10 WASTEWATER TREATMENT FACILITY OPERATIONS

- 10.a. 19-0306 Review the Wastewater Treatment Facility Operations Report for April.

Wastewater/Wastewater Department Manager Mattson reviewed the Wastewater Treatment Facility Operations Report for April with the Commission.

Received and Filed

- 10.b. 19-0305 Consider a motion to authorize the expense of repairing a part of the haul road at the wastewater treatment plant.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Kathy Kooda, to authorize the expense of repairing a part of the haul road at the wastewater treatment plant for the quote of \$12,500.00 from Hawkinson Construction, Inc. The motion carried by the following vote.

Aye: 4 - President Tom Stanley, Secretary Greg Chandler, Commissioner Rick Blake, and Commissioner Kathy Kooda

Abstain: 1 - Commissioner Luke Francisco

11 WATER AND WASTEWATER COLLECTION

- 11.a. 19-0297 Review the Water and Wastewater Collection Operations Report for April.

Wastewater/Wastewater Department Manager Mattson reviewed the Water/Wastewater Collection Operations Report for April with the Commission.

Received and Filed

12 SAFETY

- 12.a. 19-0307 Review Safety Report for April 2019.

General Manager Kennedy reviewed the Safety Report for April with the Commission

Received and Filed

13 DISCUSSION AND CORRESPONDENCE

Discussion was held on the pedestrian bridge project.

14 VERIFIED CLAIMS

- 14.a. 19-0301 Consider a motion to approve the verified claims for April:
Computer Check Register \$ 996,252.08
Manual Check Register \$ 502,568.17

A motion was made by Commissioner Rick Blake, seconded by Secretary Greg Chandler, to approve verified claims for February in the amount of \$1,498,820.25 (Computer Check Register \$996,252.08 and Manual Check Register \$502,568.17). The motion carried by the following vote.

Aye: 4 - President Tom Stanley, Secretary Greg Chandler, Commissioner Rick Blake, and Commissioner Luke Francisco

Abstain: 1 - Commissioner Kathy Kooda

15 ADJOURNMENT

By call of the chair, the special meeting/work session was declared adjourned at 4:45 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next special meeting/work session is scheduled for Tuesday, May 28, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting is Wednesday, June 12, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
APRIL 2019**

NAME	AMOUNT	NAME	AMOUNT
A T & T Mobility	347.58	Sandstroms	1,195.64
Amaril Uniform Co	348.47	Slipstream	430.96
AmeriPride Services	189.41	Solenis	22,931.19
Aramark	50.27	StarTribune	512.72
Auto Value	7.47	Strategic Insights Inc	725.00
Automation Direct	167.50	Stuart Irby	8,723.23
Baker Tilly Virchow Krause	3,827.00	Treasure Bay Printing	346.50
Border States Electric	555.60	United Rentals	3,890.75
Burgraffs Ace Hardware	15.16	Viking Electric Supply	2,046.38
Busy Bees Quality Cleaning	2,066.02	Waste Management	2,100.31
CW	9,166.40	Wells Fargo Business Cards	1,104.00
Call Net	995.00	Wesco	76.74
Carquest	6.08	Xerox Corporation	335.44
Casey's	6.31		
Casper Construction	1,267.00	Appliance Rebates:	
Citi Lites	22.50	William Wagner	30.00
City of Grand Rapids	967.53		<hr/>
Coles	1,114.15	TOTAL	996,252.08
Computer Enterprises	49.95		
Core & Main	413.44		
Dakota Supply Group	81.60		
Davis Oil	2,300.37		
EPG Companies Inc	6,714.29		
Energy Insight Inc	2,390.40		
Ferguson Enterprises	20.93		
Figgins Truck & Trailer	109.20		
Flow Measurement and Control	440.00		
Further	151.50		
Gopher State One Call	175.50		
Government Finance Officers Assoc	160.00		
Grainger	1,736.20		
Hawkins Inc	2,924.85		
Itasca Computer Resources	10,733.99		
Itasca County Treasurer	1,762.18		
Kaman Industrial Tech	192.94		
Keisler Wellness Center	4,813.48		
KOZY	882.00		
L & M Supply	454.44		
Lano O'Toole & Bengston Ltd	432.00		
Locators & Supplies Inc	170.43		
McMaster-Carr	338.81		
Steve Mattson	73.08		
Minnesota Power	889,235.61		
NOS Automation LLC	210.00		
Nextera Communications	589.59		
Northern Business Products	590.28		
Northern Drug Screening	175.00		
Northwest Gas	629.43		
Nuch's In the Corner	44.00		
Dennis O'Toole	1,025.00		
RMB Environmental Labs	434.00		
Rapid Rental & Supply GR	220.00		
Rapids Welding Supply	9.28		

APRIL 2019 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
4/1/2019	3884	Northeast Service Cooperative	3,840.00
4/1/2019	3885	Health Partners	71,109.99
4/12/2019	3886	Public Employees Retirement Association	14,863.31
4/12/2019	3887	Minnesota Dept. of Revenue	4,409.27
4/12/2019	3888	Wells Fargo Bank	24,676.46
4/12/2019	3889	Empower Retirement	8,649.66
4/12/2019	3890	Government Leasing and Finance Inc	97,269.66
4/15/2019	3891	Further	2,504.16
4/1/2019	3892	Invoice Cloud	2,129.15
4/22/2019	3893	Minnesota Department of Revenue	114.00
4/22/2019	3894	Minnesota Department of Revenue	52,760.00
4/17/2019	3895	Further	208.33
4/24/2019	3896	Further	208.33
4/29/2019	3897	Further	2,504.16
4/26/2019	3898	Public Employees Retirement Association	14,714.51
4/26/2019	3899	Minnesota Dept. of Revenue	4,362.48
4/26/2019	3900	Wells Fargo Bank	24,599.83
4/26/2019	3901	Empower Retirement	8,520.96
4/2/2019	74718	U.S. Post Office	675.43
4/2/2019	74719	Devries-Flinck, Tony	749.64
4/2/2019	74720	Potter, Kyle	756.56
4/2/2019	74721	Customer Refunds- Ryan Kruse	1,206.00
4/3/2019	74722	Customer Refunds- Northern Pines Orthopedic Clinic	71.38
4/3/2019	74723	Customer Refunds- Tammy Stearns	62.88
4/3/2019	74724	Customer Refunds- Rapid Fitness 24/7 LLC	564.57
4/3/2019	74725	Customer Refunds- Rapid Fitness 24/7 LLC	102.94
4/3/2019	74726	Customer Refunds- TA Operating LLC dba Minit Mart	5,802.83
4/3/2019	74727	Customer Refunds- Travis M Jurgens	99.32
4/4/2019	74728	Bocinsky, James	216.92
4/9/2019	74729	Postage By Phone System	3,000.00
4/9/2019	74730	U.S. Post Office	544.80
4/10/2019	74731	Customer Refunds- Potlatch Corporation	46.36
4/12/2019	74732	MN Child Support Payment Center	622.05
4/12/2019	74733	Minnesota Benefit Association	71.52
4/12/2019	74734	NCPERS Group Life Ins	128.00
4/16/2019	74735	Minnesota Energy Resources Corp.	19.20
4/16/2019	74736	United Parcel Service	119.48
4/16/2019	74737	Customer Refunds- Felicia L Maddox	92.47
4/18/2019	74738	U.S. Post Office	752.02
4/22/2019	74739	Grand Rapids Area Community Foundation	265.07
4/22/2019	74740	Minnesota Energy Resources Corp.	290.57
4/22/2019	74741	Ruder, Rodney	96.00
4/22/2019	74742	Schmitt, Jim	335.54
4/22/2019	74743	UNUM Life Insurance Co of America	1,868.14
4/25/2019	74822	U.S. Post Office	694.85
4/26/2019	74823	MN Child Support Payment Center	633.59
4/26/2019	74824	Minnesota Council 65	1,824.00
4/26/2019	74825	City of LaPrairie	12,490.98
4/30/2019	74826	City of Grand Rapids	1,014.00
4/30/2019	74827	City of Grand Rapids	72,333.33
4/30/2019	74828	City of Grand Rapids	57,383.40
4/30/2019	74829	Customer Refunds- David P Metke	125.00
4/30/2019	74830	Customer Refunds- Minn Dept of Commerce	65.07
		Checks Previously Approved	0.00
		Manual Checks to be approved	502,568.17
		TOTAL MANUAL CHECKS	502,568.17



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, May 28, 2019

8:00 AM

Conference Room of Public Utilities Service Center

CALL TO ORDER

A Special Meeting/Work Session of the Grand Rapids Public Utilities Commission was held on Tuesday, May 28, 2019 at 8:00 AM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

CALL OF ROLL

Present 4 - President Tom Stanley, Commissioner Rick Blake, Commissioner Kathy Kooda, and Commissioner Luke Francisco

Absent 1 - Secretary Greg Chandler

Others Present: General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/ HR Assistant Flannigan.

19-0355

Acknowledge the proper posting of the special meeting date, time, and purpose.

President Tom Stanley acknowledged the proper posting of the special meeting/work session date, time and purpose.

19-0351

Consider a motion to approve the Mid-month Accounts Payable list for \$27,589.96.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Kathy Kooda, to approve the Mid-month Accounts Payable list for \$27,589.96. The motion carried by the following vote.

Aye: 3 - Commissioner Rick Blake, Commissioner Kathy Kooda, and Commissioner Luke Francisco

Abstain: 1 - President Tom Stanley

19-0353

Consider a motion to authorize the President and Secretary to sign the contract with James Radtke for the 2019 Sludge Placement for the months of June - December at a cost of \$1.36/cubic yard, with an estimated total of \$35,360.00.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to authorize the President and Secretary to sign the contract with James Radtke for the 2019 Sludge Placement for the months of June - December at a cost of \$1.36/cubic yard, with an estimated total of \$35,360.00. The motion PASSED by unanimous vote.

19-0354

Discuss the 2019 property appraisal from the League of Minnesota Cities Insurance Trust (LMCIT) for Commercial Property Insurance.

General Manager Kennedy reviewed the 2019 property appraisal report from the League of Minnesota Cities Insurance Trust (LMCIT) for Commercial Property Insurance. Discussion followed on property values and insurance coverages. Staff will continue to work on the renewal process for Property and Liability insurance. The renewal premium for July 1, 2019 from LMCIT for General Liability and Commercial Property Insurance will be on the June 12, 2019 regular meeting agenda for consideration.

19-0352

Governance discussion.

Discussion was held on the policy review process.

ADJOURNMENT

By call of the chair, the special meeting/work session was declared adjourned at 9:20 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next regular Commission meeting is Wednesday, June 12, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next special meeting/work session is scheduled for Tuesday, June 25, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
APRIL 2019 #2 (Worksession)**

NAME	AMOUNT
Anderson Glass Co Inc	100.00
City of Grand Rapids	464.06
Emerald Transformer	6,709.00
Grand Rapids Post Office	150.00
Johnson, Killen & Seiler	1,516.30
Meds-1 Ambulance Service Inc	298.62
North Central Laboratories	361.16
Public Utilities Commission	5,572.42
James Radtke	4,086.72
Range Cornice & Roofing Co	3,045.00
Slipstream	976.28
USIC Locating Services LLC	385.00
Veit Company	2,450.00
Verizon Wireless	376.60
Viking Electric	450.00
Wells Fargo	648.80
TOTAL	<hr/> 27,589.96



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0410 **Version:** 1 **Name:** Department Head Report
Type: Agenda Item **Status:** Department Head Report
File created: 6/20/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Civic Center, Parks & Recreation ~ Dale Anderson
Sponsors:
Indexes:
Code sections:
Attachments: [Dep Head Report 6-24-19.doc.pdf](#)

Date	Ver.	Action By	Action	Result
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Civic Center, Parks & Recreation ~ Dale Anderson



GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

Recreation and Park Department
IRA Civic Center
420 N Pokegama Avenue
Grand Rapids, MN 55744
218.326.2500 Phone

Memorandum

To: Mayor and City Council
From: Dale Anderson, Director of Parks & Recreation
Date: June 24, 2019
Re: Department Head Report

At tonight's meeting Council will consider forming a Steering Committee for the necessary improvements at the IRA Civic Center. This committee will be responsible for making recommendations on four main topics:

1. What roof structure should be used to replace the West Venue roof?
2. What locker room configuration should be used?
3. Should the two venues have a common viewing area that allows the roof top HVAC equipment to be repositioned.
4. What method(s) of paying for the Civic Center repair/renovation should be used?

This past winter we spent approximately \$14,000 removing snow from the roof. This was a combination of hiring a labor crews and Civic Center staff.

The dry-floor season at the IRA Civic Center remains busy with trade shows, meetings, and wedding receptions. Summer ice will begin on July 8th with local hockey camps, Robb Stauber's Goalcrease Goalie Camp, and figure skating all taking place.

Last Friday a group of Grand Rapids High School baseball alumni held a ceremony for the dedication of Bob Streetar Field at American Legion Park. ***More info to follow after the ceremony...***

Our partership with the Itasca Family YMCA and ISD 318 Community Education to continue offering youth recreational programming is working well. The YMCA is currently running t-ball, coach-pitch, and knee-high soccer at the Grand Rapids Sports Complex and will also offer flag football and K-5 soccer this fall. Community Education is running swimming lessons and girl's volleyball every spring.

An Equal Opportunity / Affirmative Action Employer

City GIS Technician, Seth Jetland has done a great job updating the Parks & Trails map on the City's website. You can access the map from the home page or through the Parks & Recreation page. The map is extremely easy to navigate and highlights the various activities and amenities available at each of our City Parks.

The playground we removed at the Sports Complex as a result of the construction of the new elementary school will be reinstalled on the Library grounds sometime this fall or next spring. This will be a great addition to the Library and the Riverfront walking trail system.

Feel free to contact me with any questions.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0415 **Version:** 1 **Name:** IRA Civic Center Steering Committee
Type: Agenda Item **Status:** Civic Center, Parks & Recreation
File created: 6/20/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider approving the Steering Committee for the IRA Civic Center Project.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving the Steering Committee for the IRA Civic Center Project.

Background Information:

City Council directed staff to solicit members of the public to participate on a steering committee for needed improvements at the IRA Civic Center. The purpose of the Civic Center is to review options and make recommendations to the City Council on type of roof replacement, common viewing areas, locker room improvements, and how to fund the project. ADA and parking lot improvements are required by law and ordinance when the previous improvements mentioned are constructed. Their work will be completed by the first City Council meeting in November.

The following people are recommended for the Steering Committee:

- Anne Campbell ISD 318
- Brad Hyduke ISD 318
- Melissa Swenson GR Chamber
- Mindy Nuhring GR Chamber
- Wayne Roskos Visit Grand Rapids
- Megan Christianson Visit Grand Rapids
- Jeremy Carlson GRAHA
- Sam Johnson GRAHA
- Shannon Wourms Star of the North Skating Club
- Paul Clifton Adult Hockey
- Shantel Dow Member at Large
- Jim Hoolihan Member at Large
- Peter Miskovich Member at Large
- Chuck Beck Member at Large
- Spencer Igo Member at Large
- Mark Gothard Member at Large
- Tasha Connelly City Council/Civic Center Park & Recreation
- Dale Anderson City Representative

Staff Recommendation:

City staff is recommending the approval of the proposed Steering Committee Members.

Requested City Council Action

A motion to approve the proposed Steering Committee Members.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0391 **Version:** 1 **Name:** Appointment of Seth Sondrol to the position of Public Works Maintenance I.
Type: Agenda Item **Status:** Administration Department
File created: 6/11/2019 **In control:** City Council
On agenda: 6/24/2019 **Final action:**
Title: Consider appointment of Seth Sondrol to the position of Public Works Maintenance I.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider appointment of Seth Sondrol to the position of Public Works Maintenance I.

Background Information:

At the April 22, 2019 City Council meeting, the Council authorized City Staff to begin the process of filling the Public Works Maintenance I position. The position was posted and interviews were held. The Interview Committee consisting of Matt Wegwerth, Public Works Director/City Engineer, Kevin Koetz, Street Superintendent, and Lynn DeGrio, Director of Human Resources are recommending the appointment of Seth Sondrol to the vacant position.

Seth graduated from Central High in Norwood, MN and received an Associates Degree in Non-Destructive Testing from Ridgewater College in Hutchinson. He is a heavy equipment operator and has a Class A CDL with air brake endorsement. He is also MSHA certified as well as OSHA 10 certified. Seth is currently employed by Mobile Predictive Services in Hibbing where he does inspection and maintenance. He has five years of construction experience including laboring, running equipment and truck driving. He also has three years of experience with landscaping, snow removal, and soil erosion control. Seth served seven years in the Army Reserves running heavy equipment, and was honorably discharged.

We would like Seth to begin employment on a part-time basis until August 26, 2019 when his status would change to full-time. Employment is subject to a successful background check, drug test, medical exam, and psychological exam.

Staff Recommendation:

The Interview Committee is recommending the appointment of Seth Sondrel to the position of Public Works Maintenance I beginning Monday, August 26, 2019 at a rate of \$20.82 per union contract. His part-time employment will begin immediately at a rate of \$16.00 per hour.

Requested City Council Action

Make a motion to appoint Seth Sondrol to the position of part-time Public Works Summer Maintenance II at a rate of \$16.00 per hour effective immediately and to the position of full-time Public Works Maintenance I at a rate of \$20.82 effective August 26, 2019.