



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, July 22, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, July 22, 2019 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

19-0454 Consider approving Council minutes for Monday, July 8, 2019 Regular Meeting.

Attachments: [July 8, 2019 Regular Meeting.pdf](#)

VERIFIED CLAIMS

19-0461 Consider approving the verified claims for the period July 2, 2019 to July 15, 2019 in the total amount of \$2,356,131.44, of which \$292,620.05 are debt service payments.

Attachments: [COUNCIL BILL LIST 07-22-19.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 19-0441 Consider an agreement with Lost City for Tall Timber Days music.

Attachments: [Lost City Tall Timber Contract Aug 2019 PDF](#)

2. [19-0446](#) Consider an increase in services with Milligan Studio.
Attachments: [Milligan Invoice](#)

3. [19-0455](#) Consider entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.
Attachments: [ISD 318 Field Lease 2019-20 - Signed](#)

4. [19-0456](#) Consider authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project.
Attachments: [Flashing change order 1](#)

5. [19-0458](#) Consider adopting a resolution accepting a bench donation from the Chamber of Commerce and a bench donation and half the cost of a water service from the Lions Club.
Attachments: [Benches and Water Install donations.pdf](#)

6. [19-0460](#) Consider approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.
Attachments: [2019-2023 CIP Book](#)
[2019-2023 Capital Improvement Plan](#)

7. [19-0462](#) Consider adopting a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN IRRR Development Infrastructure Grant Program for the North Homes Expansion Project.
Attachments: [IRRRB Development Infrastructure Resolution- North Homes](#)
[North Homes Expansion Project IRRR Narrative](#)

8. [19-0464](#) Consider allowing the Fire Department to Conduct a "Fill the Boot" Campaign

9. [19-0468](#) Consider approving a resolution authorizing the 2019 budgeted operating transfers.
Attachments: [Operating transfers-Res](#)

10. [19-0470](#) Consider appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019.

11. [19-0472](#) Consider adoption of a resolution issuing an order to raze or remove structures upon property located at:
201 SW 8th Ave, Grand Rapids, Minnesota.
Attachments: [Resolution to Raze \(Heinzen\)](#)

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

12. 19-0467 Review and acknowledge minutes for Boards & Commissions.
- Attachments:** [May 8, 2019 Civic Center Park & Rec Minutes.pdf](#)
[June 13, 2019 GREDA Minutes.pdf](#)
[June 18, 2019 Golf Board minutes.pdf](#)
[June 12, 2019 PUC Minutes.pdf](#)
[June 25, 2019 PUC Minutes.pdf](#)

COUNCIL

13. 19-0469 Consider appointing applicant to the Arts & Culture Commission to fill an unexpired term through December 31, 2020.

ENGINEERING

14. 19-0453 Consider approving a Supplemental Letter Agreement (SLA) with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.
- Attachments:** [Grand Rapids Solar Project Proposal](#)
[Grand Rapids Solar Project Letter Agreement](#)
[solar garden site map](#)

ADMINISTRATION DEPARTMENT

15. 19-0457 Consider appointment of Hospital Security Officer employees.
- Attachments:** [Hospital Security Officer Lead](#)
16. 19-0459 Consider the appointment of Dominic DeGuseppi to the position of Engineering Technician.

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR AUGUST 12, 2019, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0454 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 7/15/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider approving Council minutes for Monday, July 8, 2019 Regular Meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [July 8, 2019 Regular Meeting.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, July 8, 2019 Regular Meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, July 8, 2019

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, July 8, 2019 at 5:01 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Absent 1 - Mayor Dale Adams

Staff present:

Tom Pagel, Chad Sterle, Scott Johnson, Steve Schaar, Lynn DeGrio, Rob Mattei, Barb Baird

MEETING PROTOCOL POLICY

PRESENTATIONS/PROCLAMATIONS

Consider adopting a resolution supporting a plastic free day challenge.

Beau Garfield, 1913 Strader Drive, presents background information regarding the effects of plastic on our environment, the need for more recycling, and increase in need for reusable wares in place of disposable plastic.

A motion was made by Councilor Christy, second by Councilor Connelly to adopt Resolution 19-55, supporting a plastic free day challenge in the City of Grand Rapids. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

PUBLIC FORUM

None.

COUNCIL REPORTS

None.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, June 24, 2019.

A motion was made by Councilor Toven, seconded by Councilor Connelly to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period June 18, 2019 to July 1, 2019 in the total amount of \$1,110,791.07.

A motion was made by Councilor Christy, seconded by Councilor Toven to approve the Verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider accepting the 2018 Comprehensive Annual Financial Report, the Report on Internal Controls, and the Report on Compliance with Minnesota Legal Compliance Audit Code.
Approved by consent roll call
2. Consider approving Change Order 3 related to CP 2019-1, Golf Course Road Utility Extension-Great River Acres
Approved by consent roll call
3. Consider approving Chamber Directory Contract
Approved by consent roll call
4. Consider payment of \$4,000 to Milligan Studio.
Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Connelly, seconded by Councilor Christy, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Toven, seconded by Councilor Christy to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

5. Review and acknowledge minutes for Boards & Commissions.

Human Rights Commission - May 29, 2019

Arts & Culture Commission - June 4, 2019

Acknowledge Boards and Commissions

COMMUNITY DEVELOPMENT

6. Consider approving a Memorandum of Understanding (MOU) with the Grand Rapids Economic Development Authority (GREDA) conveying City parcels in the plat of Great River Acres.

Director of CD, Rob Mattei, presents background information, addressing the City comprehensive plan and positives associated with Great River Acres development.

A motion was made by Councilor Connelly, seconded by Councilor Toven to approve MOU with GREDA conveying City parcels in Great River Acres final plat. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADMINISTRATION DEPARTMENT

7. Appointment of Nathan Morlan to the position of Building Official/Building Maintenance Manager.

A motion was made by Councilor Toven, seconded by Councilor Connelly appointing Nathan Morlan to the position of Building Official/Building Maintenance Manager. The motion PASSED by unanimous vote.

8. Consider an agreement with Aaron Squadroni for the creation of a public sculpture.

Page1 provides overview of sculpture and grant provided.

A motion was made by Councilor Christy, seconded by Councilor Connelly, approving agreement with Aaron Squadroni for public art sculpture. The motion PASSED by unanimous vote.

PUBLIC HEARINGS

9. Conduct a Public Hearing for proposed Property Tax Abatement.

Finance Director Baird and Rebecca Kurtz, Ehlers, present background information.

Mayor Pro-tem Blake states the reason for the public hearing and that all those wishing to be heard should come forward. City Clerk Gibeau confirms that all required notices have been made and the Clerk's office has not received correspondence regarding this matter.

A motion was made by Councilor Connelly, seconded by Councilor Toven, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Christy, second by Councilor Connelly, to close the public hearing. The motion PASSED by unanimous vote.

FINANCE DEPARTMENT

10. Consider adopting a resolution approving Property Tax Abatement related to Public Improvements in the City of Grand Rapids.

A motion was made by Councilor Toven, second by Councilor Christy, adopting Resolution 19-56, approving Property Tax Abatement for Public Improvements in the City of Grand Rapids. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

11. Consider adopting a resolution providing for the Sale of \$1,585,000 General Obligation Bonds, Series 2019A.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, adopting Resolution 19-57, providing for sale of GO Bonds. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

Budget meeting scheduled for August 29, 2019 at 4pm.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to adjourn the meeting at 5:45 PM. The motion PASSED by unanimous vote.

Respectfully submitted: Kimberly Gibeau, City Clerk





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0461 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider approving the verified claims for the period July 2, 2019 to July 15, 2019 in the total amount of \$2,356,131.44, of which \$292,620.05 are debt service payments.
Sponsors:
Indexes:
Code sections:
Attachments: [COUNCIL BILL LIST 07-22-19.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period July 2, 2019 to July 15, 2019 in the total amount of \$2,356,131.44, of which \$292,620.05 are debt service payments.

Requested City Council Action

Make a motion approving the verified claims for the period July 2, 2019 to July 15, 2019 in the total amount of \$2,356,131.44, of which \$292,620.05 are debt service payments.

DATE: 07/17/2019
 TIME: 09:42:18
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
1805195	REDPATH AND COMPANY, LTD	6,570.25
1915248	SOFTWARE HARDWARE INTEGRATION	798.00
TOTAL CITY WIDE		7,368.25
SPECIAL PROJECTS-NON BUDGETED		
0508450	EHLERS AND ASSOCIATES INC	612.50
1625650	PYROTECHNIC DISPLAY INC	16,500.00
T001153	CHARLES WILLIAM DOMAGALL	1,500.00
T001154	MICHAEL BLUE PRODUCTIONS, LLC	5,100.00
TOTAL SPECIAL PROJECTS-NON BUDGETED		23,712.50
ADMINISTRATION		
0102660	ABRAMS & SCHMIDT LLC	645.00
0718060	GRAND RAPIDS HERALD REVIEW	70.00
1215630	LOREN SOLBERG CONSULTING, LLC	1,600.00
TOTAL ADMINISTRATION		2,315.00
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	55.10
0221650	BURGGRAF'S ACE HARDWARE	88.55
0920060	ITASCA COUNTY TREASURER	158.63
2018680	TRU NORTH ELECTRIC LLC	1,154.69
TOTAL BUILDING MAINTENANCE-CITY HALL		1,456.97
COMMUNITY DEVELOPMENT		
0103325	ACHESON TIRE INC	25.00
0920060	ITASCA COUNTY TREASURER	119.59
1309495	MINUTEMAN PRESS	172.26
TOTAL COMMUNITY DEVELOPMENT		316.85
FINANCE		
0809436	HILDI INC	2,350.00
1805195	REDPATH AND COMPANY, LTD	-12,547.21
TOTAL FINANCE		-10,197.21

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VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
0401804	DAVIS OIL INC	349.61
0513235	EMERGENCY RESPONSE SOLUTIONS	8,741.35
0601690	FASTENAL COMPANY	50.08
0609671	FIRE SAFETY USA, INC	538.80
0920060	ITASCA COUNTY TREASURER	66.56
1305065	MEDTOX LABORATORIES INC	49.70
1901535	SANDSTROM'S INC	1,055.50
TOTAL FIRE		10,851.60
PUBLIC WORKS		
0212554	BLOOMERS GARDEN & LANDSCAPING	5,423.04
0221650	BURGGRAF'S ACE HARDWARE	32.46
0301685	CARQUEST AUTO PARTS	212.30
0315455	COLE HARDWARE INC	59.88
0401804	DAVIS OIL INC	1,410.15
0409125	DIAMOND VOGEL	71.68
0421125	JOHN P DUBOVICH	702.00
0501650	EARL F ANDERSEN	367.65
0513233	EMERGENCY AUTOMOTIVE TECH INC	256.80
0601690	FASTENAL COMPANY	256.56
0615627	FORCE AMERICA DISTRIBUTING LLC	285.66
0801535	HAMMERLUND CONSTRUCTION INC	1,551.00
0801825	HAWKINSON CONSTRUCTION CO INC	2,737.68
0801836	HAWKINSON SAND & GRAVEL	544.32
0920060	ITASCA COUNTY TREASURER	1,288.61
1200500	L&M SUPPLY	219.95
1303039	MCCOY CONSTRUCTION & FORESTRY	236.51
1309355	MINNESOTA TORO	874.95
1503150	OCCUPATIONAL DEVELOPMENT CTR	427.50
1621125	PUBLIC UTILITIES COMMISSION	1,256.98
1801610	RAPIDS PLUMBING & HEATING INC	1,405.00
1801613	RAPIDS PRINTING	112.49
1801899	RAYS SPORT & CYCLE	21.07
1813125	RMB ENVIRONMENTAL	13.00
1908248	SHERWIN-WILLIAMS	225.57
1909450	SILVERTIP GRAPHICS SIGNS	252.00
1920555	STOKES PRINTING & OFFICE	10.99
2000400	T J TOWING	90.00
2015555	TOONSTRA PSYCHOLOGICAL SERVICE	350.00
TOTAL PUBLIC WORKS		20,695.80
FLEET MAINTENANCE		

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FLEET MAINTENANCE		
0920060	ITASCA COUNTY TREASURER	85.82
1301720	MATCO TOOLS	117.55
1801615	RAPIDS WELDING SUPPLY INC	87.45
	TOTAL FLEET MAINTENANCE	290.82
POLICE		
0121725	AUTOMOTIVE ELECTRIC LLC	354.48
0221650	BURGGRAF'S ACE HARDWARE	4.99
0301685	CARQUEST AUTO PARTS	512.32
0920060	ITASCA COUNTY TREASURER	3,910.29
1301025	MAKI BODY & GLASS	1,610.72
1305060	MEDS-1 AMBULANCE SERVICE INC	106.26
1309167	MN BUREAU OF CRIMINAL	390.00
1605665	PERSONNEL DYNAMICS LLC	510.30
1920233	STREICHER'S INC	1,009.98
1920555	STOKES PRINTING & OFFICE	13.98
2000400	T J TOWING	110.00
	TOTAL POLICE	8,533.32
RECREATION		
0920105	ITASCA TRAIL SPORTS	99.95
1801613	RAPIDS PRINTING	192.20
	TOTAL RECREATION	292.15
CENTRAL SCHOOL		
0113233	AMERIPRIDE SERVICES INC	53.32
0405223	DEER RIVER HIRED HANDS INC	120.00
0801820	HAWK CONSTRUCTION INC	4,100.00
1805195	REDPATH AND COMPANY, LTD	678.75
	TOTAL	4,952.07
AIRPORT		
0221650	BURGGRAF'S ACE HARDWARE	14.99
0504825	EDWARDS OIL INC	535.80
0920060	ITASCA COUNTY TREASURER	46.16
1105444	KELLER FENCE COMPANY	186.00

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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

AIRPORT		
1303039	MCCOY CONSTRUCTION & FORESTRY	1,082.96
1805195	REDPATH AND COMPANY, LTD	791.88
	TOTAL	2,657.79
CIVIC CENTER		
T001427	THOMAS WICK	275.00
	TOTAL	275.00
GENERAL ADMINISTRATION		
0113233	AMERIPRIDE SERVICES INC	325.48
0118230	ARENA WAREHOUSE, LLC	1,404.00
0221650	BURGGRAF'S ACE HARDWARE	188.64
0315455	COLE HARDWARE INC	36.99
0405223	DEER RIVER HIRED HANDS INC	180.00
0920060	ITASCA COUNTY TREASURER	38.93
1605611	PEPSI BEVERAGES COMPANY	175.98
1801613	RAPIDS PRINTING	126.00
1805195	REDPATH AND COMPANY, LTD	1,018.13
	TOTAL GENERAL ADMINISTRATION	3,494.15
STATE HAZ-MAT RESPONSE TEAM		
0601690	FASTENAL COMPANY	192.87
1321527	MUNICIPAL EMERGENCY SERVICES	483.06
	TOTAL	675.93
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	89.75
0920060	ITASCA COUNTY TREASURER	196.55
1805195	REDPATH AND COMPANY, LTD	791.88
1920555	STOKES PRINTING & OFFICE	16.64
	TOTAL	1,094.82
DOMESTIC ANIMAL CONTROL FAC		

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

DOMESTIC ANIMAL CONTROL FAC		
0113233	AMERIPRIDE SERVICES INC	30.00
0920060	ITASCA COUNTY TREASURER	132.29
1415048	NORTH COUNTRY VET CLINIC	56.55
	TOTAL	218.84
GO RFDG BONDS 2017B		
2100265	U.S. BANK	26,624.75
	TOTAL	26,624.75
GO ST RECON & CIP 2018A		
2100265	U.S. BANK	47,117.54
	TOTAL	47,117.54
GO IMP BONDS 2009C		
2305447	WELLS FARGO BANK NA	52,263.75
	TOTAL	52,263.75
GO IMP, CIP & REFUNDING 2010A		
2305447	WELLS FARGO BANK NA	7,046.88
	TOTAL	7,046.88
GO IMP & RFNDING BONDS 2011B		
2305447	WELLS FARGO BANK NA	8,405.00
	TOTAL	8,405.00
GO IMPROVEMENT BONDS 2012A		
2305447	WELLS FARGO BANK NA	18,971.25
	TOTAL	18,971.25

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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

GO IMP REFNDING BONDS-2013A		
2305447	WELLS FARGO BANK NA	2,302.50
	TOTAL	2,302.50
GO IMPRV RECONST BONDS 2013B		
2100265	U.S. BANK	45,518.75
	TOTAL	45,518.75
GO IMP BONDS 2014A		
2100265	U.S. BANK	22,889.38
	TOTAL	22,889.38
GO IMPRV RECONST BONDS 2016A		
2100265	U.S. BANK	19,580.00
	TOTAL	19,580.00
GO IMPRV RECONST BONDS 2017A		
2100265	U.S. BANK	32,137.50
	TOTAL	32,137.50
1ST AVE CONDO ABATEMENT		
0100000	1ST AVE CONDOMINIUMS LLC	22,081.11
	TOTAL	22,081.11
TIF 1-8 LAKEWOOD APTS		
1201450	LAKEWOOD HEIGHTS	15,929.42
	TOTAL	15,929.42

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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

TIF 1-6 OLD HOSPITAL BONDS		
2100265	U.S. BANK	9,762.75
	TOTAL	9,762.75
TIF 1-7 BLK 37 REDEVELOPMENT		
0718070	GRAND RAPIDS STATE BANK	7,538.17
	TOTAL	7,538.17
TIF 1-6 OLD HOSP HSING PAYGO		
0717989	GRAND PLAZA HOUSING	12,183.42
	TOTAL	12,183.42
TIF 1-10 RIVER HILLS APT		
1809793	RIVER HILLS APTS OF GR, LLLP	43,517.62
	TOTAL	43,517.62
GENERAL CAPITAL IMPRV PROJECTS		
GR RAIL CONNECTOR		
T001246	ST LOUIS & LAKE CO REGIONAL	688,344.80
	TOTAL GR RAIL CONNECTOR	688,344.80
2010-5 MS RIVER PD BRIDGE		
0218115	BRAUN INTERTEC CORPORATION	4,966.25
1815125	ROBERT R SCHROEDER CONST INC	70,685.42
1900225	SEH	24,393.30
	TOTAL 2010-5 MS RIVER PD BRIDGE	100,044.97
PARK ACQUISITION & DEVELOPMENT		
NO PROJECT		
0118230	ARENA WAREHOUSE, LLC	12,502.50
1801613	RAPIDS PRINTING	641.30
	TOTAL NO PROJECT	13,143.80

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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-COMMUNITY DEV		
1201434	LAKE WOODS CHRYSLER	29,566.31
TOTAL CAPITAL OUTLAY-COMMUNITY DEV		29,566.31
CAPITAL OUTLAY-PUBLIC WORKS		
1201434	LAKE WOODS CHRYSLER	30,569.78
TOTAL CAPITAL OUTLAY-PUBLIC WORKS		30,569.78
CAPITAL OUTLAY-POLICE		
0116610	APPLIED CONCEPTS INC	2,966.00
TOTAL CAPITAL OUTLAY-POLICE		2,966.00
GR ARTS & CULTURE CPTL PRJS		
0518366	ERICKSON'S ITASCA LUMBER INC	44.30
0615629	FORECAST PUBLIC ARTWORKS DBA	778.69
T001221	MILLIGAN STUDIO	1,250.00
TOTAL		2,072.99
2018 INFRAST/CPT MNT IMP BONDS		
2018 NE IMPROVEMENTS		
1900225	SEH	3,438.40
TOTAL 2018 NE IMPROVEMENTS		3,438.40
CAPITAL MAINT IMPRV PLAN		
0401500	DAMBERG.SCOTT.GERZINA.WAGNER	1,297.36
1301850	MAX GRAY CONSTRUCTION	194,614.88
TOTAL CAPITAL MAINT IMPRV PLAN		195,912.24
2019 INFRASTRUCTURE BONDS		
2019-1 GLF COURSE RD UTIL EXT		
1900225	SEH	30,417.54
2000522	TNT AGGREGATES, LLC	300,807.15
TOTAL 2019-1 GLF COURSE RD UTIL EXT		331,224.69

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CITY OF GRAND RAPIDS
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INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

2019	INFRASTRUCTURE BONDS	
	2019-2 COHASSET TRAIL	
1900225	SEH	1,991.07
	TOTAL 2019-2 COHASSET TRAIL	1,991.07
2020	INFRASTRUCTURE BONDS	
	2019 STREET IMP PROJECT	
1900225	SEH	3,955.63
	TOTAL 2019 STREET IMP PROJECT	3,955.63
PIR-PERMANENT IMPRV	REVOLV FND	
	NO PROJECT	
0801825	HAWKINSON CONSTRUCTION CO INC	48,708.40
1805195	REDPATH AND COMPANY, LTD	5,864.40
	TOTAL NO PROJECT	54,572.80
STORM WATER UTILITY		
0401804	DAVIS OIL INC	1,389.27
0920060	ITASCA COUNTY TREASURER	310.26
1805195	REDPATH AND COMPANY, LTD	905.00
1900225	SEH	1,777.50
	TOTAL	4,382.03
TOTAL UNPAID TO BE APPROVED IN THE SUM OF: \$1,935,059.95		
CHECKS ISSUED-PRIOR	APPROVAL	
	PRIOR APPROVAL	
0201354	B. BAIRD-PETTY CASH FUND	26.20
0205640	LEAGUE OF MN CITIES INS TRUST	95.42
0212126	RICK BLAKE	444.26
0305530	CENTURYLINK QC	259.00
0718015	GRAND RAPIDS CITY PAYROLL	268,024.85
0718070	GRAND RAPIDS STATE BANK	65.00
0805358	JACKIE HEINRICH	142.60
0815440	HOLIDAY STATIONSTORES LLC	197.88
0920036	ITASCA COUNTY ATTORNEY OFFICE	2,030.00
0920055	ITASCA COUNTY RECORDER	46.00
1201402	LAKE COUNTRY POWER	44.95
1205095	LEAGUE OF MN INSURANCE TRUST	1,000.00
1209516	LINCOLN NATIONAL LIFE	1,541.20
1305046	MEDIACOM LLC	148.45

DATE: 07/17/2019
 TIME: 09:42:19
 ID: AP443000.CGR

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 07/22/2019

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
1309199	MINNESOTA ENERGY RESOURCES	130.26
1309332	MN STATE RETIREMENT SYSTEM	2,520.00
1309375	MINNESOTA UNEMPLOYMENT COMP FD	1,808.33
1405850	NEXTERA COMMUNICATIONS LLC	446.13
1516220	OPERATING ENGINEERS LOCAL #49	103,974.00
1601750	PAUL BUNYAN COMMUNICATIONS	277.52
1609561	PIONEER TELEPHONE	10.15
1621125	PUBLIC UTILITIES COMMISSION	1,695.28
1621130	P.U.C.	11,908.13
2000490	TDS Metrocom	703.08
2015800	MICHELLE TOVEN	494.24
2205637	VERIZON WIRELESS	105.03
2209665	VISA	2,867.51
2209705	VISIT GRAND RAPIDS INC	16,183.46
2301700	WASTE MANAGEMENT OF MN INC	3,078.75
2305300	MATTHEW WEGWERTH	113.10
T000001	MICHAEL GOLDBERG	690.71
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$421,071.49
TOTAL ALL DEPARTMENTS		2,356,131.44



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0441 **Version:** 1 **Name:** Lost City Agreement
Type: Agenda Item **Status:** Consent Agenda
File created: 7/9/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider an agreement with Lost City for Tall Timber Days music.
Sponsors:
Indexes:
Code sections:
Attachments: [Lost City Tall Timber Contract Aug 2019 PDF](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider an agreement with Lost City for Tall Timber Days music.

Background Information:

For insurance purposes the City contracts with bands who play music during the Tall Timber Day. The Tall Timber Day Committee reimburses the City for the cost of the band. The agreement is attached.

Staff Recommendation:

City staff is recommending the agreement.

Requested City Council Action

A motion approving an agreement with Lost City in an amount of \$1,500.

Venue Band Booking Agreement (page 1 of 2)

THIS CONTRACT, entered into on this 15th day of May, 2019, is for the personal services of the *Lost City Band* for the performance described below. The undersigned “City of Grand Rapids, MN” and the undersigned Musician(s) agree and contract as follows:

1. NAME OF MUSICIAN(S)/BAND: *LOST CITY*

2. NAME AND ADDRESS OF PLACE OF PERFORMANCE:

City of Grand Rapids. 421 N. Pokegama Ave. Grand Rapids MN.
Tall Timber Days Festival Downtown Grand Rapids MN

3. DATE(S) OF PERFORMANCE: *August 2, 2019*

4. TIME(S) OF PERFORMANCE: 8:00pm to Midnight

5. GUARANTEED WAGE AGREED UPON: 1500.00

6. ADDITIONAL TERMS:

**Please make check payable to: Charles Domagall*
(Tax ID# 46-4512514)**

Minimum of 10'x24' Elevated Covered Stage

Proper Power Supply (Three 20amp circuits minimum)

7. This contract constitutes a complete and binding agreement between the Venue and the Musician(s).

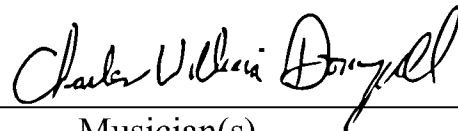
8. In case of breach of this contract within 30 days of event by the “City of Grand Rapids MN” agrees to pay 50% of the amount stated in Section 5 as mitigated damages, plus reasonable attorney’s fees, court costs and legal interest. Acts of God are exempt from this section (fire, flood, tornado, earthquake, etc.).

9. In case of breach of this contract by Musician(s) within 30 days of event, the Musician(s) agrees to pay 50% of the amount stated in Section 5 as mitigated damages, plus reasonable attorney's fees, court costs and legal interest. Acts of God are exempt from this section (fire, flood, tornado, earthquake, etc.).

10. The "City of Grand Rapids, MN" agrees to be responsible for harm, loss or damage of any kind to musician(s) person or property while located at the place of performance (Section 2 herein). Musician(s) property loss/damage excluded if Musician(s) initiates audience participation (audience invited on-stage).

11. The "City of Grand Rapids, MN" (signing for entity) and the Musician(s) agree to be jointly and severally liable for the terms of this contract.

Venue Title or Manager



Musician(s)

BAND LEADER Information:

Charles Domagall
103 Donovan Drive
Grand Rapids, MN 55744
218-259-9359
(Tax ID# 46-4512514)



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0446 **Version:** 1 **Name:** Milligan Increase in Fee
Type: Agenda Item **Status:** Consent Agenda
File created: 7/10/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider an increase in services with Milligan Studio.
Sponsors:
Indexes:
Code sections:
Attachments: [Milligan Invoice](#)

Date	Ver.	Action By	Action	Result
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Consider an increase in services with Milligan Studio.

Background Information:

Milligan Studio is creating three public sculptures for the City. One of the sculptures calls for stamped concrete as the base. After consideration with Milligan, staff feel it would be more beneficial to utilize an engraved stainless steel plate over the concrete. The additional charge is \$1,250 and will be paid for with the public art fund.

Staff Recommendation:

City staff is recommending the additional charge.

Requested City Council Action

A motion approving the additional \$1,250 charge from Milligan studio.



the milligan studio

INVOICE

July 9, 2019

TO: Tom Pagel tpagel@ci.grand-rapids.mn.us

PROJECT:
Memory of Water
Stainless Steel Engraved Map

\$1,250

**Please make payable to:
The Milligan Studio**

Thanks so very much for your support.

459 Selby Avenue
St Paul, Minnesota 55102-1726 USA
themilliganstudio@gmail.com
www.themilliganstudio.com
01.651.756.7683



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0455 **Version:** 1 **Name:** ISD 318 Field Lease
Type: Agenda Item **Status:** Consent Agenda
File created: 7/16/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.

Sponsors:

Indexes:

Code sections:

Attachments: [ISD 318 Field Lease 2019-20 - Signed](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.

Background Information:

This lease covers the school district's use of our fields for boys and girls soccer, boys baseball, and girls fastpitch. A copy of the agreement is attached for your review.

Staff Recommendation:

City staff recommends entering into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.

Requested City Council Action

Make a motion to enter into a lease agreement with ISD 318 for the use of the Grand Rapids Sports Complex and Bob Streetar Field.

LEASE AGREEMENT

This lease, made this 15th day of July, 2019, between the City of Grand Rapids, a Municipal Corporation, hereafter called the "Lessor", and the Independent School District #318, Grand Rapids, MN, hereafter called the "Lessee".

Whereas, Lessor owns and operates the Legion Baseball Field and the Grand Rapids Sports Complex (which includes an official size Soccer Field and official Softball Fields); and

Whereas, Lessee has determined that the Legion Baseball Field and the Grand Rapids Sports Complex are suitable facilities for conducting their athletic programs; and

Whereas, Lessor and Lessee wish to enter into this Lease Agreement for the purpose of establishing the terms and conditions pursuant to which the Lessee shall lease the above named facilities; and

NOW THEREFORE, for good and valuable mutual consideration, Lessor and Lessee mutually agree as follows:

ARTICLE I

1. Lease Agreement: In consideration of and subject to the mutual conditions and obligations of this Lease Agreement to be kept and performed, including the obligation to lease, Lessor does hereby lease to Lessee the Legion Baseball Field and the Grand Rapids Sports Complex Softball Fields and Soccer Field solely to the extent of this Lease Agreement.

2. Lessee's Right of Possession and Use: Lessee shall have the right to possess and use the Legion Baseball Field and the Grand Rapids Sports Complex Softball Fields and Soccer Field for the purposes, to the extent and at the times set forth in Exhibit A attached hereto and incorporated by reference. Lessee's right to possess and use the aforementioned facilities shall be intermittent and confined to those portions of the facilities specifically identified in Exhibit A. Lessor and its licensees shall have the right to enter upon and use the aforementioned facilities at all times not consistent with Exhibit A. Lessee shall at all times comply with all statutes, ordinances, codes and regulations of any governmental authority concerning the use of the premises. Lessee shall not permit any hazardous or dangerous activity to be conducted at the aforementioned facilities or allow any activity which will increase insurance risks or premiums on the premises.

4. Schedule of Use: Lessee shall submit to Lessor annually before January 1 for Baseball and Softball and March 1 for Soccer schedules of all purposed uses for the upcoming seasons, which schedules shall be subject to Lessor's approval.

5. Supervision: Safety: Lessee agrees to assume full responsibility for the supervision of all persons entering the aforementioned facilities in conjunction with the Lessee's activities or events, including participants, coaches and other staff and spectators. Lessee shall require that all such persons conduct themselves in an orderly and safe manner consistent with the policies for use of the aforementioned facilities.

6. Concessions: Lessor retains the exclusive right to operate all concessions at the aforementioned facilities either through representatives of Lessor or Lessor's assignees. This Lease Agreement does not confer upon the Lessee the right to operate concessions.

7. Gate Receipts and Admission Charges: The Lessee shall, with prior approval by the Lessor and at their own expense, have the right to charge admission fees for their events. Provisions for simultaneous events held at the Grand Rapids Sports Complex must be made for participants, coaches and spectators for those events.

ARTICLE II

1. Lease: Lessee shall pay to Lessor according to the following schedule:

August 1, 2019 \$12,500.00 for the Soccer Field at the Grand Rapids Sports Complex

March 1, 2020 \$25,000.00 (\$12,500.00 each) for Legion Baseball Field and the Grand Rapids Sports Complex (3) Softball Fields;

In addition, Lessee has requested improvements to the practice soccer field at the Grand Rapids Sports Complex, which Lessee will reimburse Lessor for in an amount not to exceed \$25,000. Lessee will make 1/5 payments of the actual cost of improvements for five years (2018, 2019, 2020, 2021, & 2022), with payments on December 1st of each year. If either party terminates or does not renew this lease, Lessee shall pay remaining balance in full upon 30 days receipt of an invoice from Lessor.

Lease payments shall be payable to the City of Grand Rapids and mailed or delivered to City Hall. The parties shall conduct a lease rate review in February, 2020. If the parties are unable to reach an agreement on the lease rate, then this lease agreement shall terminate as of June 30, 2020.

ARTICLE III

1. Maintenance and Repair: Lessor shall at all times during the term of this Lease Agreement, at Lessor's own cost and expense, repair and maintain the aforementioned facilities and any improvement or alterations except as otherwise provided in this Article.

2. Damages: Lessee shall reimburse Lessor for the reasonable cost to repair and restore

the aforementioned facilities in the event of damage to the premises caused by participants, coaches or other staff, or spectators who are in or upon the aforementioned facilities in conjunction with any of the Lessee's activities or events.

3. Cleanup: Although Lessor retains ultimate responsibility for maintenance, Lessee shall perform routine cleanup after its use of the premises, including proper storage of equipment, pick up and proper disposal of litter.

4. Alterations, Improvements: Lessee shall not make alterations or improvements to the premises without the advanced written consent of Lessor.

5. Facility Preparation: The Lessor shall prepare the aforementioned facilities including mowing, infield dragging, field painting, and disposal of garbage and rest room maintenance. An outfield fence shall be placed on one field at the beginning of the season for varsity game use and will be removed the third week of May. Outfield fences to be installed for invitational tournament and section games only.

ARTICLE IV

1. Term: The term of this Lease Agreement shall be from July 1, 2019 - June 30, 2020.

ARTICLE V

1. Lessor's Access: The Lessor shall have the right to enter the leased premises for the purpose of inspecting, repairing, altering or improving the leased facilities or for any other purpose not inconsistent with Exhibit A.

ARTICLE VI

1. Indemnity: Lessee shall protect, defend, hold harmless and indemnify Lessor against any and all claims, actions, losses, costs, expenses and liabilities, including reasonable attorneys fees for defense, arising out of or in any way related to Lessee's use of the premises or any of Lessee's activities or events, save when said claim, action, loss, cost, expense or liability is proximately caused solely and exclusively by the negligence or breach of this Lease Agreement by Lessor. In case of any action or proceeding brought against Lessor by reason of a claim covered by this Paragraph 11.1, upon notice from Lessor, Lessee covenants to defend such action or proceeding by counsel reasonable satisfactory to Lessor.

2. Insurance: Lessee shall maintain throughout the term of this Lease Agreement policy of comprehensive general liability insurance with limits of at least \$330,000 per person and \$750,000.00 per occurrence in 2018 through 2019, naming Lessor as an additional insured. The limit of such insurance policy shall not be less than the City's maximum limits of liability as set forth in Minn. Stat. Sec. 466.04. Said policy of insurance shall be evidenced by a certificate of insurance which shall be placed on file with Lessor by Lessee prior to commencement of occupancy of the premises by Lessee. Each such policy or certificate shall contain a valid provision or endorsement that the policy may not be canceled, terminated, changed or modified without giving Lessor thirty (30) days advance written notice of such change. The policy shall also contain a contractual liability endorsement evidencing insurance coverage for Lessee's indemnification obligation to Lessor under this Lease Agreement.

3. Liability to Lessee: Lessor shall not be liable to Lessee or to any employee, student or invitee of Lessee for any claim or cause of action arising out of death, injury, damage to property occurring in, on or about the leased premises except for damages, attributable exclusively to the negligence or breach of this Lease Agreement by Lessor, its employees or agents, by a court of competent jurisdiction.

4. Liability Limits Not Waived: Nothing in this Article VI shall cause either Lessor or Lessee to be subject to liability in excess of any statutory limits of liability applicable to

Lessor or Lessee.

ARTICLE VII

1. No Partnership: Nothing contained in this Lease Agreement shall be deemed or construed to create a partnership or joint venture of or between Lessor and Lessee or to create any other relationship between the parties hereto other than that of Lessor and Lessee.

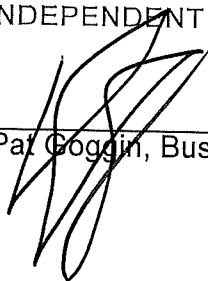
IN WITNESS WHEREOF, the parties have hereto set their hands on the day and year first above written.

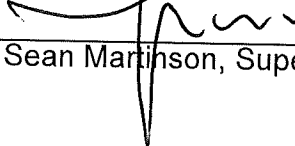
Lessor: CITY OF GRAND RAPIDS

BY: _____
Its City Administrator

BY: _____
Its Mayor

Lessee: INDEPENDENT SCHOOL DISTRICT #318

BY:  _____
Pat Goggin, Business Manager

BY:  _____
Sean Martinson, Superintendent



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0456 **Version:** 1 **Name:** Change Order #1 Fire Hall Roof
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project.
Sponsors:
Indexes:
Code sections:
Attachments: [Flashing change order 1](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project.

Background Information:

With the current Capital Improvement Project at the Fire Department to replace the existing roof, there is one section of the roof that is not getting replaced. This section of roof has a different color of roof edge flashing. In order to make all the flashing the same color and the roof edge look consistent we received a quote from the contractor to install new flashing to match at a cost of \$3948. The cost for the change order will be covered by the same funding source as the project.

Staff Recommendation:

Staff recommends council consider authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project for roof flashing at a cost of \$3948.

Requested City Council Action

Make a motion authorizing staff to accept quote for change order #1 to Fire Hall roof replacement project for roof flashing at a cost of \$3948.

Nathan Morlan

From: Paul Rasmusson <paulr@nelsonkbc.com>
Sent: Thursday, July 11, 2019 9:52 AM
To: Nathan Morlan
Subject: RE: fire hall

Nathan --extra metal on back roof ---\$ 3,948.00

Thanks,

Paul Rasmusson
General Manager
Nelson Roofing Inc.
218-262-3545
paulr@nelsonkbc.com

From: Nathan Morlan [mailto:nmorlan@ci.grand-rapids.mn.us]
Sent: Thursday, July 11, 2019 7:01 AM
To: Paul Rasmusson
Subject: RE: fire hall

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Sounds good thanks.

Nathan Morlan
Building Official/Facilities Maintenance Manager
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Building Maintenance Office: 218-326-7628
Building Official Office: 218-326-7651
Mobile: 218-244-4068
Fax: 218-326-7608

From: Paul Rasmusson <paulr@nelsonkbc.com>
Sent: Wednesday, July 10, 2019 1:55 PM
To: Nathan Morlan <nmorlan@ci.grand-rapids.mn.us>
Subject: RE: fire hall

I will have my tinnners measure it up and I will let you know

Paul Rasmusson
General Manager
Nelson Roofing Inc.
218-262-3545
paulr@nelsonkbc.com

From: Nathan Morlan [<mailto:nmorlan@ci.grand-rapids.mn.us>]
Sent: Wednesday, July 10, 2019 1:28 PM
To: Paul Rasmusson
Subject: RE: fire hall

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I like the idea but we have had lots of overruns of the budget. What do you think it would cost?

Nathan Morlan

Building Official/Facilities Maintenance Manager
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744-2662
Building Maintenance Office: 218-326-7628
Building Official Office: 218-326-7651
Mobile: 218-244-4068
Fax: 218-326-7608

From: Paul Rasmusson <paulr@nelsonkbc.com>
Sent: Wednesday, July 10, 2019 10:55 AM
To: Nathan Morlan <nmorlan@ci.grand-rapids.mn.us>
Subject: fire hall

Nathan, I was just thinking—what do you think about putting red metal face and red down spout on the roof flashing of the roof we are not doing so everything matches ??? ===== your thoughts

Paul Rasmusson
General Manager
[Nelson Roofing Inc.](http://NelsonRoofing.com)
218-262-3545
paulr@nelsonkbc.com



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CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0458 **Version:** 1 **Name:** Accept a a bench donation from the Chamber and Lions Club
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider adopting a resolution accepting a bench donation from the Chamber of Commerce and a bench donation and half the cost of a water service from the Lions Club.
Sponsors:
Indexes:
Code sections:
Attachments: [Benches and Water Install donations.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a bench donation from the Chamber of Commerce and a bench donation and half the cost of a water service from the Lions Club.

Background Information:

The Chamber of Commerce and Lions Club would like to donate benches to be placed at the Depot. The Lions Club would also like to donate half the cost of water service for a new fountain to be located at the Chamber of Commerce.

Staff Recommendation:

City staff is recommending a resolution accepting the donation of a bench from the Chamber of Commerce and a bench and half the cost of water service from the Lions Club.

Requested City Council Action

Make a motion to approve a resolution accepting a bench donation from the Chamber of Commerce, a bench donation and half the cost of water service from the Lions Club.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION ACCEPTING TWO BENCHES FROM THE CHAMBER OF COMMERCE AND THE LIONS CLUB EACH VALUED AT \$1,385.63. THE LIONS CLUB WILL ALSO DONATE \$1,750 HALF THE COST OF WATER SERVICE INSTALLATION FOR A FOUNTAIN ON THE GROUNDS OF DEPOT COMMONS

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Chamber of Commerce is donating one bench valued at \$1,385.63 for placement on the grounds of the Depot Commons.
- The Lions Club is also donating one bench valued at \$1,385.63 for placement on the grounds of the Depot Commons.
- The Lions Club is also paying \$1,750, half the cost, to have water service installed for a fountain on the grounds of Depot Commons.

Adopted this 22nd day of July, 2019.

Dale C. Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0460 **Version:** 1 **Name:** 2019-2023 Amended CIP Plan
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.
Sponsors:
Indexes:
Code sections:
Attachments: [2019-2023 CIP Book](#)
[2019-2023 Capital Improvement Plan](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.

Background Information:

During the 2019 budget process, all departments were required to prepare request work sheets for the proposed capital purchases for 2019-2023. All of the requests have been compiled into the 2019-2023 Amended Capital Improvement Plan (CIP) by year. The CIP book is attached for your review.

The capital purchases approved for 2019 by the City Council are:

- *\$29,000 Inspection Truck
- *\$3,000 Ramp Lighting Replacement
- *\$10,000 AP 74 Truck Replacement
- *\$16,750 "VM2" virtual server host computer
- *\$18,000 PD Squad Mobile Replacement
- *\$100,000 Police Vehicle Replacement

The infrastructure projects approved for 2019 are:

2019-1 Great River Acres/Golf Course Rd Utility Extension and 2019-2 Cohasset Trail Connection

Staff Recommendation:

Staff recommends making a motion approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.

Requested City Council Action

Make a motion approving a resolution adopting the 2019-2023 Amended Capital Improvement Plan.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

AMENDED CAPITAL IMPROVEMENT PLAN

2019 – 2023

**CITY OF GRAND RAPIDS
AMENDED CAPITAL IMPROVEMENT PLAN 2019 - 2023**

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**CITY OF GRAND RAPIDS
AMENDED CAPITAL IMPROVEMENT PLAN 2019 - 2023**

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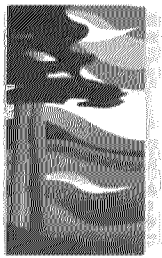
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**CITY OF GRAND RAPIDS
AMENDED CAPITAL IMPROVEMENT PLAN 2019 - 2023**

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CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

To the Honorable Mayor, City Council
Members and Citizens
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, Minnesota 55744

Dear Mayor, Council Members, and Citizens:

The City of Grand Rapids' Amended Capital Improvement Plan for the 5-year period 2019 to 2023 is submitted herewith.

The City of Grand Rapids' five year CIP is intended to provide the City Council with a process for identifying and prioritizing needed capital projects in order to coordinate the financing and timing of improvements in a manner which maximizes the return to the public. When evaluating proposed projects, the Budget Committee takes into consideration the following:

- The condition of the City's existing infrastructure, including the projected need for repair or replacement;
- The likely demand for the improvement;
- The estimated cost of the improvement;
- The available public resources;
- The relative benefits and costs of alternative uses of the funds;
- Operating costs of the proposed improvements;
- Alternatives for providing services more efficiently through shared facilities with other local government units.

All of the items included for 2019 are budgeted for 2019 except for the infrastructure projects. The 2019 proposed infrastructure projects will be submitted to the City Council individually and will begin impacting the 2020 calendar year budget.

The items included for years 2020-2023 are proposed projects and will be evaluated during future budget cycles. In light of the City's desire to keep City taxes reasonable and affordable, the levy for capital improvements must be viewed in concert with the overall City levy. The City Council may reduce these projects further, if necessary, to achieve its goal.

Regards,

Tom Pagel
City Administrator

PAGES FOR RESOLUTION

PAGES FOR RESOLUTION

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

PROJECTS BY CATEGORY

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Airport Improvements								
Ramp Lighting Replacement	2019/AP-1	3	20,000					20,000
AP74 Truck Replacement	2019/AP-3	2	250,000					250,000
RWY 16/34 - Reconstruction	2020/AP-2	3		400,000	3,500,000			3,900,000
Maint Truck Replacement	2020/AP-3	3		35,000				35,000
Airfield Lighting Replacement	2022/AP-1	3				20,000		20,000
FBO Improvements	2022/AP-2	3				200,000		200,000
Airport Improvements Total			270,000	435,000	3,500,000	220,000		4,425,000
Buildings								
City Hall 3rd Floor Carpet	2020/CH-1	n/a		25,500				25,500
Emergency Exit-Children's Library	2020/LIB-1	3		20,000				20,000
Blandin Beach House Demo	2020/P&R-1	2		20,000				20,000
Council Chambers Carpet Replacement	2021/CH-1	2			12,000			12,000
Central School Chillers	2021/CS-1	n/a			68,000			68,000
Central School Foundation Improvements	2021/CS-10	n/a			67,000			67,000
Central School Parking Lot Replacement	2021/CS-11	n/a			100,000			100,000
Central School East Parking Lot	2021/CS-12	n/a			200,000			200,000
Central School Replace Unit Vents	2021/CS-13	n/a			651,122			651,122
Central School Pneumatic Controls	2021/CS-14	n/a			100,000			100,000
Central School BAS	2021/CS-15	n/a			13,000			13,000
Central School Tuck Pointing	2021/CS-16	n/a			50,000			50,000
Central School Brick Work	2021/CS-17	n/a			18,000			18,000
Central School Update Restrooms	2021/CS-18	n/a			45,000			45,000
Central School Acoustic Ceilings	2021/CS-19	n/a			30,000			30,000
Central School HVAC	2021/CS-2	n/a			674,729			674,729
Central School Interior Lighting	2021/CS-20	n/a			183,328			183,328
Central School Metal Shingles	2021/CS-3	n/a			192,000			192,000
Central School Elevator	2021/CS-4	n/a			125,000			125,000
Central School Insulate Chiller Lines	2021/CS-5	n/a			8,000			8,000
Central School Fire Sprinklers	2021/CS-6	n/a			135,000			135,000
Central Scholl Third Floor 2nd Exit	2021/CS-8	n/a			54,000			54,000
Central School Third Floor Remodel	2021/CS-9	n/a			1,571,256			1,571,256
IRA Civic Center Improvements	2021/P&R-1	1			10,977,000			10,977,000
Blandin Beach Restrooms	2021/P&R-2	3			90,000			90,000
Blandin Beach Pavilion	2021/P&R-3	3			100,000			100,000
Forest Lake Outdoor Rink	2021/P&R-4	3			20,000			20,000
City Hall RTU#3	2022/CH-1	n/a				40,000		40,000
City Hall RTU#1	2022/CH-2	n/a				40,000		40,000
Murphy Outdoor Rink	2022/P&R-1	3				20,000		20,000
PW/PUC/Fire Dept - Southside Bldg Expansion	2023/CH-1	2					1,500,000	1,500,000
Buildings Total				65,500	15,484,435	100,000	1,500,000	17,149,935
Equipment								
Inspection Truck	2018/CD-1	3	29,000					29,000

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Class A Pumper	2019/FD-1	2	600,000					600,000
"VM2" virtual server host computer.	2019/IT-1	1	13,000					13,000
PD Squad Mobile Replacement	2019/IT-2	1	18,000	18,000	18,000			54,000
Police Vehicle Replacement Plan	2019/PD-1	2	100,000	110,000	100,000	105,000	105,000	520,000
PW Pick-up Replacement	2019/PW-1	1	46,000					46,000
Aerial Photograph Updates	2020/Aerials	3		35,000				35,000
VM1 Virtual Server Host Replacement	2020/IT-1	1		13,000				13,000
VDI2 Virtual Desktop Host Replacement	2020/IT-2	1		15,000				15,000
Squad Video Camera Replacement	2020/PD-1	3		60,000	60,000			120,000
PW Loader W/Plow & Wing	2020/PW-1	1		220,000				220,000
Ballfield Groomer	2020/PW-2	1		20,000				20,000
PW Multi-Terrain Loader/Skidsteer	2020/PW-3	1		80,000				80,000
City Limits Sign Replacement	2020/PW-4	1		40,000				40,000
PW ASV Replacement	2020/PW-5	1		50,000				50,000
PW Sidewalk/Trail Machine	2020/PW-6	1		15,000				15,000
VM3 Virtual Server Host Replacement	2021/IT-1	1			13,000			13,000
City and Police Firewall Replacement	2021/IT-2	1			10,000			10,000
Backup Server Replacement	2021/IT-3	1			15,000			15,000
2 PW Pick-Ups W/Plows	2021/PW-1	1			84,000			84,000
VDI1 Host Server Replacement	2022/IT-1	1				15,000		15,000
Storage Area Network Device Replacement	2022/IT-2	1				20,000		20,000
Snowplow Truck W/Epoke	2022/PW-1	2				360,000		360,000
VM2 Host Server Replacement	2023/IT-1	1					13,000	13,000
PW Grader	2023/PW-1	1					200,000	200,000
Equipment Total			806,000	676,000	300,000	500,000	318,000	2,600,000

Golf Course Capital

Golf Course Toro Greenspro 1260	2019/GC-1	3	17,000					17,000
Golf Course Irrigation Control System	2019/GC-2	3	91,000					91,000
Golf Course Toro Zero Turn Rough Mower	2020/GC-1	3		17,000				17,000
Golf Course Lely Fertilizer Spreader	2020/GC-2	3		8,000				8,000
Golf Course Outdoor Patio Furniture	2021/GC-1	3			10,000			10,000
Clubhouse Food & Bev Equip Compressors	2021/GC-2	3			8,000			8,000
Golf Cart Battery Replacement	2021/GC-3	3			20,000			20,000
Golf Cart Replacements	2022/GC-1	3				125,000		125,000
Golf Course Bunker Renovation	2023/GC-1	3					300,000	300,000
Golf Course Forward Tee Project	2023/GC-2	3					200,000	200,000
Golf Course Irrigation Well Project	2023/GC-3	3					150,000	150,000
Golf Course Septic System Lift Pumps	2023/GC-4	3					6,000	6,000
Golf Course Capital Total			108,000	25,000	38,000	125,000	656,000	952,000

Park Improvements

Cemetery Veteran's Plat	2020/PW-7	2		30,000				30,000
Park Improvements Total				30,000				30,000

Reconstruction

2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE	2020/2014-2	2		1,509,764				1,509,764
11th Ave NE (5th St NE - 7th St NE)	2020/2020-1	3		930,000				930,000
3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)	2021/2010-1	3			1,505,475			1,505,475
Block 19 Improvements	2021/2018-1	2			1,719,621			1,719,621
10th St NE (3rd Av to CDS)	2021/2018-3	3			160,000			160,000
11th St NE (2nd Av - 3rd Av)	2021/2018-4	3			295,000			295,000
NW Street Reconstruction	2022/2016-1	2				1,439,376		1,439,376
2nd Ave SE (10th St - 11th St)	2023/2002-4	3					322,408	322,408
5th Ave NE (TH 2 to 5th St)	2023/2007-5	3					428,619	428,619
6th St NE (2nd Ave - 5th Ave)	2023/2012-1	2					1,652,740	1,652,740

Category	Project #	Priority	2019	2020	2021	2022	2023	Total
Ha-Car Neighborhood	2023/2021-1	3					4,042,200	4,042,200
Reconstruction Total				2,439,764	3,680,096	1,439,376	6,445,967	14,005,203
Rural Street								
Elida Drive Extension	2021/2012-5	4			897,130			897,130
City Wide Overlays - Rural	2022/2013-2	2				588,500		588,500
City Wide Overlays - 7th Ave Se	2022/2017-2	3				545,000		545,000
Rural Street Total					897,130	1,133,500		2,030,630
Trails								
GR/Cohasset Connection Trail, Phase 1 and 2	2019/2019-2	2	696,157	981,108				1,677,265
NW Connector Trail	2020/2015-3	3		504,267				504,267
Trails Total			696,157	1,485,375				2,181,532
Urban Street								
Golf Course Road Utility Ext & Great River Acres	2019/2019-1	2	4,034,546					4,034,546
City Wide Overlays-Urban (Hilltop)	2022/2014-3	2				1,149,428		1,149,428
City Wide Overlays-Sylvan	2022/2015-1	3				1,824,424		1,824,424
City Wide Overlays	2022/2016-2	3				470,000		470,000
City Wide Overlay - SE Neighborhood	2022/2023-1	3				700,000		700,000
Urban Street Total			4,034,546			4,143,852		8,178,398
GRAND TOTAL			5,914,703	5,156,639	23,899,661	7,661,728	8,919,967	51,552,698

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

FUNDING SOURCES BY CATEGORY

Category Source	2019	2020	2021	2022	2023	Total
Airport Improvements						
CIP Fund	13,000	27,500	87,500	28,000		156,000
FAA		360,000	3,150,000	100,000		3,610,000
Itasca County	13,000	27,500	87,500	28,000		156,000
ST/MN-Airport	244,000	20,000	175,000	64,000		503,000
Total	270,000	435,000	3,500,000	220,000		4,425,000
Buildings						
Abatement Bonds			4,285,435			4,285,435
CIP Fund		40,000	127,000	20,000		187,000
GO Bonds		25,500		80,000	1,392,496	1,497,996
Grants-Other			5,583,000		107,504	5,690,504
LSUT Revenue Bonds			5,489,000			5,489,000
Total		65,500	15,484,435	100,000	1,500,000	17,149,935
Equipment						
CIP Fund	160,000	261,000	186,000	500,000	118,000	1,225,000
Equipment Certificates	46,000	385,000	84,000		200,000	715,000
Township Fire Contract-Depreciation	600,000					600,000
Vehicle Forfeiture Fund		30,000	30,000			60,000
Total	806,000	676,000	300,000	500,000	318,000	2,600,000
Golf Course Capital						
Golf Course Enterprise Fund	44,000	25,000	38,000	125,000	6,000	238,000
Golf Course Outside Loan Source					650,000	650,000
Interfund Loan	64,000					64,000
Total	108,000	25,000	38,000	125,000	656,000	952,000
Park Improvements						
CIP Fund		30,000				30,000
Total		30,000				30,000
Reconstruction						
Assessments		229,375	501,970	157,427	829,128	1,717,900
GO Reconstruction Bonds		1,187,500	1,290,500	935,269	3,854,658	7,267,927
GR Public Utilities-Sanitary		345,314	25,000	114,600	676,502	1,161,416
GR Public Utilities-Water Main		477,575	318,975	157,080	879,961	1,833,591
Storm Water Utility		200,000	100,000	75,000	205,718	580,718
TIF/Tax Abatement			1,443,651			1,443,651
Total		2,439,764	3,680,096	1,439,376	6,445,967	14,005,203
Rural Street						
Assessments			353,254	210,000		563,254
GO Bonds			243,876			243,876
GO Reconstruction Bonds				413,500		413,500

Category

Source	2019	2020	2021	2022	2023	Total
GR Public Utilities-Sanitary				110,000		110,000
MSA			300,000	400,000		700,000
Total			897,130	1,133,500		2,030,630
Trails						
Abatement Bonds	121,157	498,071				619,228
Federal Other		300,000				300,000
GO Bonds		204,267				204,267
Other Participants	175,000	483,037				658,037
ST/MN-DNR	150,000					150,000
ST/MN-IRR	250,000					250,000
Total	696,157	1,485,375				2,181,532
Urban Street						
Assessments	2,635,224			268,270		2,903,494
GO Bonds	1,399,322					1,399,322
GO Reconstruction Bonds				3,648,274		3,648,274
MSA				120,000		120,000
Storm Water Utility				107,308		107,308
Total	4,034,546			4,143,852		8,178,398
GRAND TOTAL	5,914,703	5,156,639	23,899,661	7,661,728	8,919,967	51,552,698

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
2019 thru 2023

FUNDING SOURCE SUMMARY

Source	2019	2020	2021	2022	2023	Total
Abatement Bonds	121,157	498,071	4,285,435			4,904,663
Assessments	2,635,224	229,375	855,224	635,697	829,128	5,184,648
CIP Fund	173,000	358,500	400,500	548,000	118,000	1,598,000
Equipment Certificates	46,000	385,000	84,000		200,000	715,000
FAA		360,000	3,150,000	100,000		3,610,000
Federal Other		300,000				300,000
GO Bonds	1,399,322	229,767	243,876	80,000	1,392,496	3,345,461
GO Reconstruction Bonds		1,187,500	1,290,500	4,997,043	3,854,658	11,329,701
Golf Course Enterprise Fund	44,000	25,000	38,000	125,000	6,000	238,000
Golf Course Outside Loan Source					650,000	650,000
GR Public Utilities-Sanitary		345,314	25,000	224,600	676,502	1,271,416
GR Public Utilities-Water Main		477,575	318,975	157,080	879,961	1,833,591
Grants-Other			5,583,000		107,504	5,690,504
Interfund Loan	64,000					64,000
Itasca County	13,000	27,500	87,500	28,000		156,000
LSUT Revenue Bonds			5,489,000			5,489,000
MSA			300,000	520,000		820,000
Other Participants	175,000	483,037				658,037
ST/MN-Airport	244,000	20,000	175,000	64,000		503,000
ST/MN-DNR	150,000					150,000
ST/MN-IRR	250,000					250,000
Storm Water Utility		200,000	100,000	182,308	205,718	688,026
TIF/Tax Abatement			1,443,651			1,443,651
Township Fire Contract-Depreciation	600,000					600,000
Vehicle Forfeiture Fund		30,000	30,000			60,000
GRAND TOTAL	5,914,703	5,156,639	23,899,661	7,661,728	8,919,967	51,552,698

CITY OF GRAND RAPIDS

LEVY COMPARISONS FOR YEARS 2018 - 2023

Based on 2019 -2023 CIP Requests

	2018 Levy Payable 2019 Amount	2019 Levy Payable 2020 Amount	2020 Levy Payable 2021 Amount	2021 Levy Payable 2022 Amount	2022 Levy Payable 2023 Amount	2023 Levy Payable 2024 Amount
Levies for Infrastructure:						
2009 Improvement Bonds	\$ 305,152	\$ 301,601	\$ 308,355	\$ 303,548	\$ 303,716	\$ 303,165
2010 Improvement Bonds	54,608	58,648	57,130	55,611	53,936	57,510
Adjustment for Debt Study	(105,000)	(130,000)	(80,000)	(80,000)	(80,000)	(80,000)
2011 Improvement Bonds	58,755	57,848	56,943	55,779	54,615	58,407
2012 Improvement Bonds	131,572	128,985	131,341	133,284	129,704	124,414
2013 Improvement Bonds	214,168	209,451	102,160	104,470	106,465	108,145
2014 Improvement Bonds	287,117	241,580	232,886	234,356	235,301	235,700
2016 Improvement Bonds	149,659	152,179	149,344	151,759	148,819	151,129
2017 Improvement Bonds	170,400	171,870	167,933	169,245	170,400	171,398
2017 Refunding Imp Bonds	248,353	226,959	223,549	221,807	103,448	-
2018 Impr & CIP Bonds	155,000	142,785	139,995	142,454	139,506	141,808
2019 Improvement Bonds	-	139,451	136,033	134,001	137,172	134,878
2020 Improvement Bonds	-	-	213,453	194,131	192,075	190,139
2021 Improvement Bonds	-	-	-	237,825	216,297	214,190
2022 Improvement Bonds	-	-	-	-	568,562	517,565
2023 Improvement Bonds	-	-	-	-	-	625,199
Total Levies-Infrastructure	\$ 1,669,784	\$ 1,701,357	\$ 1,839,122	\$ 2,058,270	\$ 2,480,016	\$ 2,953,647
Equipment Inter-Fund Loan						
Equipment Purchases	\$ 219,000	\$ 171,961	\$ 180,426	\$ 164,958	\$ 164,958	\$ 172,847

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

AIRPORT PROJECTS & FUNDING SOURCES

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Airport								
Ramp Lighting Replacement	2019/AP-1	3	20,000					20,000
<i>CIP Fund</i>			3,000					3,000
<i>Itasca County</i>			3,000					3,000
<i>ST/MN-Airport</i>			14,000					14,000
AP74 Truck Replacement	2019/AP-3	2	250,000					250,000
<i>CIP Fund</i>			10,000					10,000
<i>Itasca County</i>			10,000					10,000
<i>ST/MN-Airport</i>			230,000					230,000
RWY 16/34 - Reconstruction	2020/AP-2	3		400,000	3,500,000			3,900,000
<i>CIP Fund</i>				10,000	87,500			97,500
<i>FAA</i>				360,000	3,150,000			3,510,000
<i>Itasca County</i>				10,000	87,500			97,500
<i>ST/MN-Airport</i>				20,000	175,000			195,000
Maint Truck Replacement	2020/AP-3	3		35,000				35,000
<i>CIP Fund</i>				17,500				17,500
<i>Itasca County</i>				17,500				17,500
Airfield Lighting Replacement	2022/AP-1	3				20,000		20,000
<i>CIP Fund</i>						3,000		3,000
<i>Itasca County</i>						3,000		3,000
<i>ST/MN-Airport</i>						14,000		14,000
FBO Improvements	2022/AP-2	3				200,000		200,000
<i>CIP Fund</i>						25,000		25,000
<i>FAA</i>						100,000		100,000
<i>Itasca County</i>						25,000		25,000
<i>ST/MN-Airport</i>						50,000		50,000
Airport Total			270,000	435,000	3,500,000	220,000		4,425,000
GRAND TOTAL			270,000	435,000	3,500,000	220,000		4,425,000

Amended Capital Improvement Plan

2019 *thru* 2023

City of Grand Rapids, Minnesota

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # **2019/AP-1**
 Project Name **Ramp Lighting Replacement**

Description Total Project Cost: \$20,000
 Replacement of ramp lighting

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	20,000					20,000
Total	20,000					20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	3,000					3,000
Itasca County	3,000					3,000
ST/MN-Airport	14,000					14,000
Total	20,000					20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Airport
 Contact Engineer
 Type Equipment
 Useful Life
 Category Airport Improvements
 Priority 2 Very Important

Project # **2019/AP-3**
 Project Name **AP74 Truck Replacement**

Description **Total Project Cost: \$250,000**
 This is the replacement of the existing snowplow sanding truck.

Justification
 The existing truck is a 1995 single axle Ford due for replacement.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	250,000					250,000
Total	250,000					250,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	10,000					10,000
Itasca County	10,000					10,000
ST/MN-Airport	230,000					230,000
Total	250,000					250,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

City of Grand Rapids, Minnesota

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # **2020/AP-2**
 Project Name **RWY 16/34 - Reconstruction**

Description Total Project Cost: **\$3,900,000**
 This is the resurfacing of the existing Runway 16/34 and the guidance sign replacement

Justification
 The runway will need to be resurfaced in order to continue to utilize it.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			3,500,000			3,500,000
Airport Engineering		400,000				400,000
Total		400,000	3,500,000			3,900,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		10,000	87,500			97,500
FAA		360,000	3,150,000			3,510,000
Itasca County		10,000	87,500			97,500
ST/MN-Airport		20,000	175,000			195,000
Total		400,000	3,500,000			3,900,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Airport
 Contact Engineer
 Type Unassigned
 Useful Life
 Category Airport Improvements
 Priority 3 Important

Project # **2020/AP-3**
 Project Name **Maint Truck Replacement**

Description Total Project Cost: \$35,000
 Replacement of the maintenance supervisors truck

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		35,000				35,000
Total		35,000				35,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		17,500				17,500
Itasca County		17,500				17,500
Total		35,000				35,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Airport
 Contact Airport Manager
 Type Unassigned
 Useful Life
 Category Airport Improvements
 Priority 3 Important

Project # 2022/AP-1
 Project Name Airfield Lighting Replacement

Description Total Project Cost: \$20,000
 Replace airfield lighting with LED

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Airport Infrastructure				20,000		20,000
Total				20,000		20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				3,000		3,000
Itasca County				3,000		3,000
ST/MN-Airport				14,000		14,000
Total				20,000		20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # 2022/AP-2
 Project Name FBO Improvements

Description **Total Project Cost: \$200,000**
 FBO building improvements (roof, bathrooms and firewall)

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance				200,000		200,000
Total				200,000		200,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				25,000		25,000
FAA				100,000		100,000
Itasca County				25,000		25,000
ST/MN-Airport				50,000		50,000
Total				200,000		200,000

Budget Impact/Other

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

BUILDING PROJECTS & FUNDING SOURCES

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Building Maintenance								
City Hall 3rd Floor Carpet	2020/CH-1	n/a		25,500				25,500
<i>GO Bonds</i>				<i>25,500</i>				<i>25,500</i>
Council Chambers Carpet Replacement	2021/CH-1	2			12,000			12,000
<i>CIP Fund</i>					<i>12,000</i>			<i>12,000</i>
Central School Chillers	2021/CS-1	n/a			68,000			68,000
<i>Abatement Bonds</i>					<i>68,000</i>			<i>68,000</i>
Central School Foundation Improvements	2021/CS-10	n/a			67,000			67,000
<i>Abatement Bonds</i>					<i>67,000</i>			<i>67,000</i>
Central School Parking Lot Replacement	2021/CS-11	n/a			100,000			100,000
<i>Abatement Bonds</i>					<i>100,000</i>			<i>100,000</i>
Central School East Parking Lot	2021/CS-12	n/a			200,000			200,000
<i>Abatement Bonds</i>					<i>200,000</i>			<i>200,000</i>
Central School Replace Unit Vents	2021/CS-13	n/a			651,122			651,122
<i>Abatement Bonds</i>					<i>651,122</i>			<i>651,122</i>
Central School Pneumatic Controls	2021/CS-14	n/a			100,000			100,000
<i>Abatement Bonds</i>					<i>100,000</i>			<i>100,000</i>
Central School BAS	2021/CS-15	n/a			13,000			13,000
<i>Abatement Bonds</i>					<i>13,000</i>			<i>13,000</i>
Central School Tuck Pointing	2021/CS-16	n/a			50,000			50,000
<i>Abatement Bonds</i>					<i>50,000</i>			<i>50,000</i>
Central School Brick Work	2021/CS-17	n/a			18,000			18,000
<i>Abatement Bonds</i>					<i>18,000</i>			<i>18,000</i>
Central School Update Restrooms	2021/CS-18	n/a			45,000			45,000
<i>Abatement Bonds</i>					<i>45,000</i>			<i>45,000</i>
Central School Acoustic Ceilings	2021/CS-19	n/a			30,000			30,000
<i>Abatement Bonds</i>					<i>30,000</i>			<i>30,000</i>
Central School HVAC	2021/CS-2	n/a			674,729			674,729
<i>Abatement Bonds</i>					<i>674,729</i>			<i>674,729</i>
Central School Interior Lighting	2021/CS-20	n/a			183,328			183,328
<i>Abatement Bonds</i>					<i>183,328</i>			<i>183,328</i>
Central School Metal Shingles	2021/CS-3	n/a			192,000			192,000
<i>Abatement Bonds</i>					<i>192,000</i>			<i>192,000</i>
Central School Elevator	2021/CS-4	n/a			125,000			125,000
<i>Abatement Bonds</i>					<i>125,000</i>			<i>125,000</i>
Central School Insulate Chiller Lines	2021/CS-5	n/a			8,000			8,000
<i>Abatement Bonds</i>					<i>8,000</i>			<i>8,000</i>
Central School Fire Sprinklers	2021/CS-6	n/a			135,000			135,000
<i>Abatement Bonds</i>					<i>135,000</i>			<i>135,000</i>
Central Scholl Third Floor 2nd Exit	2021/CS-8	n/a			54,000			54,000
<i>Abatement Bonds</i>					<i>54,000</i>			<i>54,000</i>
Central School Third Floor Remodel	2021/CS-9	n/a			1,571,256			1,571,256
<i>Abatement Bonds</i>					<i>1,571,256</i>			<i>1,571,256</i>
City Hall RTU#3	2022/CH-1	n/a				40,000		40,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
<i>GO Bonds</i>						40,000		40,000
City Hall RTU#1	2022/CH-2	n/a				40,000		40,000
<i>GO Bonds</i>						40,000		40,000
PW/PUC/Fire Dept - Southside Bldg Expansion	2023/CH-1	2					1,500,000	1,500,000
<i>GO Bonds</i>							1,392,496	1,392,496
<i>Grants-Other</i>							107,504	107,504
Building Maintenance Total				25,500	4,297,435	80,000	1,500,000	5,902,935
Civic Ctr, Parks & Recreation								
Blandin Beach House Demo	2020/P&R-1	2		20,000				20,000
<i>CIP Fund</i>				20,000				20,000
IRA Civic Center Improvements	2021/P&R-1	1			10,977,000			10,977,000
<i>Grants-Other</i>					5,488,000			5,488,000
<i>LSUT Revenue Bonds</i>					5,489,000			5,489,000
Blandin Beach Restrooms	2021/P&R-2	3			90,000			90,000
<i>CIP Fund</i>					45,000			45,000
<i>Grants-Other</i>					45,000			45,000
Blandin Beach Pavilion	2021/P&R-3	3			100,000			100,000
<i>CIP Fund</i>					50,000			50,000
<i>Grants-Other</i>					50,000			50,000
Forest Lake Outdoor Rink	2021/P&R-4	3			20,000			20,000
<i>CIP Fund</i>					20,000			20,000
Murphy Outdoor Rink	2022/P&R-1	3				20,000		20,000
<i>CIP Fund</i>						20,000		20,000
Civic Ctr, Parks & Recreation Total				20,000	11,187,000	20,000		11,227,000
Library								
Emergency Exit-Children's Library	2020/LIB-1	3		20,000				20,000
<i>CIP Fund</i>				20,000				20,000
Library Total				20,000				20,000
GRAND TOTAL				65,500	15,484,435	100,000	1,500,000	17,149,935

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Maintenance
 Useful Life
 Category Buildings
 Priority n/a

Project # 2020/CH-1
 Project Name City Hall 3rd Floor Carpet

Description Total Project Cost: \$25,500
 Third floor carpet replacement excluding council chambers.

Justification
 Carpet replacement on 3rd floor is not immediately necessary but is included for planning purposes.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		25,500				25,500
Total		25,500				25,500

Funding Sources	2019	2020	2021	2022	2023	Total
GO Bonds		25,500				25,500
Total		25,500				25,500

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CH-1
Project Name	Council Chambers Carpet Replacement

Type Improvement

Useful Life 10 years

Category Buildings

Priority 2 Very Important

Description	Total Project Cost: \$12,000
Replace carpet in council chambers and room 2B.	

Justification
Carpet is worn and dirty.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			12,000			12,000
Total	<hr/>			12,000	<hr/>	

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			12,000			12,000
Total	<hr/>			12,000	<hr/>	

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Maintenance

Useful Life 20 years

Category Buildings

Priority n/a

Project # 2021/CS-1
 Project Name Central School Chillers

Total Project Cost: \$68,000

Description
 Central School Chillers

Justification
 The chiller which is used for air conditioning is about 35 years old. The chiller has required several high cost repairs in recent years. The chiller uses R-22 refrigerant which the HVAC industry is projecting to be unavailable by 2020 and will render the unit unserviceable.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			68,000			68,000
Total			68,000			68,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			68,000			68,000
Total			68,000			68,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-10
Project Name	Central School Foundation Improvements

Type Maintenance

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$67,000
Waterproof foundation and mitigate roof water drainage	

Justification
The exterior foundation is partially waterproofed and has drain tile installed. About half the building has no waterproofing or drain tile. Also the roof drains directly off the eaves on all four sides and next to the foundation wall. This water draining next to the building is deteriorating the aging foundation and allowing water infiltration to the building. This access water mitigation is important to keep moisture from entering the building and degrading the foundation.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			67,000			67,000
Total	67,000					67,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			67,000			67,000
Total	67,000					67,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-11
Project Name	Central School Parking Lot Replacement

Type Maintenance

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$100,000
Replace parking lot	

Justification
The existing parking lot is used heavily by the community for parking over and above what is needed at Central School. Expanding the existing parking lot and replacing the existing parking lot surface will provide more parking opportunities for the community and maintain parking that is required for central school.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			100,000			100,000
Total			100,000			100,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			100,000			100,000
Total			100,000			100,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life

Category Buildings

Priority n/a

Project #	2021/CS-12
Project Name	Central School East Parking Lot

Description	Total Project Cost: \$200,000
Expand parking lot	

Justification
The existing parking lot is used heavily by the community for parking over and above what is needed at Central School. Expanding the existing parking lot and replacing the existing parking lot surface will provide more parking opportunities for the community and maintain parking that is required for central school.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			200,000			200,000
Total			200,000			200,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			200,000			200,000
Total			200,000			200,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-13
Project Name	Central School Replace Unit Vents

Type Improvement

Useful Life 25 years

Category Buildings

Priority n/a

Description	Total Project Cost: \$651,122
Replace unit vents with central HRV (Heat Recovery Ventilator)	

Justification
The unit vents in each tenant space are about 35 years old. The nature of the way the unit vents work allowing fresh air into the space puts the system at risk of freezing in the winter months. The fresh air intake in the summer months also makes it challenging to control humidity in the building. This high humidity is controlled by running the boilers and the air conditioning at the same time which is inefficient. The high humidity causes pipes to condensate in the ceilings and creates poor indoor air quality. An HRV (Heat Recovery Ventilator) will provide better air quality and allow better control of humidity.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			651,122			651,122
Total			651,122			651,122

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			651,122			651,122
Total			651,122			651,122

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-14
Project Name	Central School Pneumatic Controls

Type Improvement

Useful Life 20 years

Category Buildings

Priority n/a

Description	Total Project Cost: \$100,000
Replace pneumatic controls with DDC (Direct Digital Control)	

Justification
Currently the building uses a pneumatic system to control the HVAC system. This is old technology and not as efficient as DDC (Direct Digital Control). The DDC system will increase efficiency and require less maintenance.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			100,000			100,000
Total	<hr/>			100,000	<hr/>	

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			100,000			100,000
Total	<hr/>			100,000	<hr/>	

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life

Category Buildings

Priority n/a

Project #	2021/CS-15
Project Name	Central School BAS

Description	Total Project Cost: \$13,000
Install BAS (Building Automation System)	

Justification
All other city building HVAC systems are controlled by facility staff using a central computerized BAS. This type of system is more efficient and allows staff to monitor the building from a smart phone, I pad or computer. Also includes equipment necessary for internet services.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			13,000			13,000
Total			13,000			13,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			13,000			13,000
Total			13,000			13,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life

Category Buildings

Priority n/a

Project #	2021/CS-16
Project Name	Central School Tuck Pointing

Description	Total Project Cost: \$50,000
Tuck pointing and caulking exterior	

Justification
Several areas around the building exterior brick are in need of tuck pointing of the mortar and caulking joints. This needs to be done to keep moisture out of the wall cavities and preserve the building.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			50,000			50,000
Total			50,000			50,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			50,000			50,000
Total			50,000			50,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-17
Project Name	Central School Brick Work

Type Improvement

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$18,000
Expose interior brick at garden level	

Justification
Most of the brick walls in the garden level have been covered either with paint or plaster and then painted. This practice traps moisture behind the paint causing it to bubble and peel. We have removed plaster and paint from a few of the walls with great results in allowing the moisture to escape the wall cavity.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			18,000			18,000
Total			18,000			18,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			18,000			18,000
Total			18,000			18,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-18
Project Name	Central School Update Restrooms

Type Improvement

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$45,000
Update existing restrooms	

Justification
The existing bathrooms are about 30 years old. The fixtures require service often and the walls and floors need upgrading. This will also make the restrooms ADA compliant.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			45,000			45,000
Total			45,000			45,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			45,000			45,000
Total			45,000			45,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Improvement
 Useful Life
 Category Buildings
 Priority n/a

Project # 2021/CS-19
 Project Name Central School Acoustic Ceilings

Description Total Project Cost: \$30,000
 Replace acoustic suspended ceilings

Justification
 The suspended acoustic ceilings have been damaged over the years due to excessive moisture in the building and dripping pipes above the ceiling. After the moisture problem is resolved the ceiling tiles need to be replaced.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			30,000			30,000
Total			30,000			30,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			30,000			30,000
Total			30,000			30,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Improvement
 Useful Life
 Category Buildings
 Priority n/a

Project # 2021/CS-2
 Project Name Central School HVAC

Description Total Project Cost: \$674,729
 Replace HVAC system (boilers, piping, pumps)

Justification
 Replace HVAC system equipment except chiller which was replaced in 2018.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			674,729			674,729
Total			674,729			674,729

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			674,729			674,729
Total			674,729			674,729

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life

Category Buildings

Priority n/a

Project # **2021/CS-20**
 Project Name **Central School Interior Lighting**

Total Project Cost: **\$183,328**

Description
 Upgrade interior lighting

Justification
 The interior lighting is original to the 1983 renovation. New LED interior lighting will be more energy efficient and provide an improved level of light.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			183,328			183,328
Total			183,328			183,328

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			183,328			183,328
Total			183,328			183,328

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life

Category Buildings

Priority n/a

Project #	2021/CS-3
Project Name	Central School Metal Shingles

Description	Total Project Cost: \$192,000
Replace roof cover with metal shingles	

Justification
The existing asphalt shingles are about 15 years old. These shingles have a typical life span of 20 years and are showing signs of deterioration and missing shingles. We propose installing metal shingles with a similar appearance as the existing shingle and about a 50 year life span.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			192,000			192,000
Total			192,000			192,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			192,000			192,000
Total			192,000			192,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance

Contact Facility Maintenance

Type Improvement

Useful Life 30 years

Category Buildings

Priority n/a

Project # **2021/CS-4**
 Project Name **Central School Elevator**

Total Project Cost: **\$125,000**

Description
 Elevator Replacement

Justification
 The existing elevator is about 35 years old. The elevator fails periodically and several of the parts are obsolete. This makes repair and maintenance challenging and occasionally rendering the elevator out of service for a period of time.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			125,000			125,000
Total			125,000			125,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			125,000			125,000
Total			125,000			125,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-5
Project Name	Central School Insulate Chiller Lines

Type Maintenance

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$8,000
Insulate chiller lines in garden level ceiling	

Justification
The pipe insulation in the ceiling of the garden level has been exposed to excessive moisture for several years and damaged its insulating value. The insulation should be replaced when the moisture problem is resolved to make it functional again.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			8,000			8,000
Total	<hr/>					8,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			8,000			8,000
Total	<hr/>					8,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Improvement
 Useful Life
 Category Buildings
 Priority n/a

Project # 2021/CS-6
 Project Name Central School Fire Sprinklers

Description Total Project Cost: \$135,000
 Fire sprinklers throughout building

Justification
 The existing fire sprinkler system is a partial system. A fully sprinklered building will improve opportunities for tenant occupancy types and occupant load.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			135,000			135,000
Total			135,000			135,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			135,000			135,000
Total			135,000			135,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-8
Project Name	Central Scholl Third Floor 2nd Exit

Type Improvement

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$54,000
Install new exit stairway to 3rd floor	

Justification
Currently the 3rd floor is limited for type of occupancy and occupant load because of exiting requirements of the building code. Addition of a second exit stairway will provide opportunities for occupancy type and load.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			54,000			54,000
Total			54,000			54,000

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			54,000			54,000
Total			54,000			54,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Facility Maintenance

Project #	2021/CS-9
Project Name	Central School Third Floor Remodel

Type Improvement

Useful Life

Category Buildings

Priority n/a

Description	Total Project Cost: \$1,571,256
Third floor infill and remodel	

Justification
The 3rd floor is partially unfinished and could be expanded to provide more opportunity for occupancy type and load.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			1,571,256			1,571,256
Total			1,571,256			1,571,256

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds			1,571,256			1,571,256
Total			1,571,256			1,571,256

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Maintenance
 Useful Life
 Category Buildings
 Priority n/a

Project # 2022/CH-1
 Project Name City Hall RTU#3

Description Total Project Cost: \$40,000
 #3 RTU (roof top unit) replacement.

Justification
 Two of the RTU's are 17 years old with a life expectancy of 20 years +/-.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance				40,000		40,000
Total				40,000		40,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO Bonds				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Building Maintenance
 Contact Facility Maintenance
 Type Maintenance
 Useful Life
 Category Buildings
 Priority n/a

Project # 2022/CH-2
 Project Name City Hall RTU#1

Description Total Project Cost: \$40,000
 #1 RTU (roof top unit) replacement.

Justification
 Two of the RTU's are 17 years old with a life expectancy of 20 years +/-.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance				40,000		40,000
Total				40,000		40,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO Bonds				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 thru 2023

Department Building Maintenance

City of Grand Rapids, Minnesota

Contact Public Works Director

Project # **2023/CH-1**
 Project Name **PW/PUC/Fire Dept - Southside Bldg Expansion**

Type Improvement

Useful Life

Category Buildings

Priority 2 Very Important

Description **Total Project Cost: \$1,500,000**
 Collaborative Expansion at the PW/PUC Service Center to include space/needs for the Public Works Dept, the Public Utilities Electric Dept and the Fire Dept. The scope of this project is a stand alone, heated building south of the existing cold storage building.

Justification
 During the planning process for the Public Works/Public Utilities Service Center discussion centered around future needs in the 20 year forecast. The west wall of the vehicle storage area was designed to be removed and expand the building to the west. We've been in our facility for 21 years and several factors contribute to the need for the proposed expansion plan.

Fire Hall
 The need for the Fire Departments south side presence is the only topic I'm aware of that precedes my start date. I think about when I started 17th Street SE was a Township Road and all the south development that has occurred. Other factors are the size of equipment compared to when our Fire Hall was designed. In 2005, The Minnesota Public Safety Homeland Security Emergency Management awarded the Hazardous Materials Chemical Assessment Team to the Grand Rapids Fire Department. With that designation came a large truck and trailer which measures 68 feet in length. I recall we were going to house the truck and trail for 3 to 5 years until the Fire Department built a facility. The truck and trailer is still being stored at GRPW/PUC Service Center.

Public Works
 Similar to the Fire Department the size of our equipment, particularly the snowplow trucks have increased. The versatility of our snowplow trucks and deicing capabilities are so advanced compared to our older snowplow trucks. In part this aided our workload due to annexation. In January of 1996 we moved into our new facility. At that time our city street mileage was 58.72 miles. Current mileage is 93 miles. By purchasing larger and more versatile trucks we've been able to absorb 35 additional miles without adding staff. Now we are to the point of needing more space to adequately maintain our equipment.

Public Utilities
 Public Utilities has requested one bay sufficient enough to house one of their larger Electric Line Trucks.

During the feasibility of expanding the PW/PUC Service Center it was determined the addition of a second building just south of our existing outbuilding would be more cost effective and better serve the Fire Department, Public Works and Public Utilities.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					1,500,000	1,500,000
Total					1,500,000	1,500,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO Bonds					1,392,496	1,392,496
Grants-Other					107,504	107,504
Total					1,500,000	1,500,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Unassigned

Useful Life 30 years

Category Buildings

Priority 2 Very Important

Project # **2020/P&R-1**
 Project Name **Blandin Beach House Demo**

Description **Total Project Cost: \$20,000**
 Due to its poor condition and maintenance expenses associated with repairs, we need to demolish the existing building at Blandin Beach. It is proposed to utilize portable toilets until permanent ones are constructed as proposed in 2018.

Justification
 The current building is not ADA compliant, the building is deteriorating, and does not serve a beneficial function.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Project # **2021/P&R-1**
 Project Name **IRA Civic Center Improvements**

Type Improvement

Useful Life 30 years

Category Buildings

Priority 1 Critical

Description **Total Project Cost: \$10,977,000**
 IRA Civic Center Improvements is the replacement of the roof/truss system on the west venue, replacement of the refrigeration on the west venue, required federal ADA improvements, along with health and safety improvements.

Justification
 The west venue roof of the IRA Civic Center is structurally deficient and has failed twice since 2001. Originally constructed in 1962, it needs to be replaced. The refrigeration system in the west venue was installed in 1968 and utilizes R-22 coolant which is no longer being produced. In addition the tubing is starting to fail on a regular basis and needs to be replaced.
 Whenever improvements are made to an existing building 20% of the cost of the improvements need to be invested into making the building ADA compliant.
 There are health and safety needs including but not limited to replacing the 39 year old HVAC system, adding fire suppression to the west venue, and upgrading existing locker rooms to meet current building codes.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			617,000			617,000
Construction/Maintenance			10,360,000			10,360,000
Total			10,977,000			10,977,000

Funding Sources	2019	2020	2021	2022	2023	Total
Grants-Other			5,488,000			5,488,000
LSUT Revenue Bonds			5,489,000			5,489,000
Total			10,977,000			10,977,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Improvement

Useful Life 30 years

Category Buildings

Priority 3 Important

Project # **2021/P&R-2**
 Project Name **Blandin Beach Restrooms**

Description **Total Project Cost: \$90,000**
 This project is the construction of a very basic two room unisex ADA compliant bathroom.

Justification
 Per the recommendation of our updated Park Plan, phase 1 will replace the existing bathroom facility with a new one. Phase 2 will include the construction of a pavilion and possibly a splash-pad.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			90,000			90,000
Total	90,000					90,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			45,000			45,000
Grants-Other			45,000			45,000
Total	90,000					90,000

Budget Impact/Other
 Reduce staffing of the existing building.

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Improvement

Useful Life 30 years

Category Buildings

Priority 3 Important

Project # **2021/P&R-3**
 Project Name **Blandin Beach Pavilion**

Description **Total Project Cost: \$100,000**
 Per the updated Park Plan, we would like to construct a large pavilion at Blandin Beach that would be capable of hosting family gatherings, small concerts, and theatrical performances.

Justification
 Using the 2014 Park Plan as the basis, updating the facilities at Blandin Beach and adding a pavilion was identified as a priority new action.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			100,000			100,000
Total			100,000			100,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			50,000			50,000
Grants-Other			50,000			50,000
Total			100,000			100,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Improvement

Useful Life 20 years

Category Buildings

Priority 3 Important

Project # **2021/P&R-4**
 Project Name **Forest Lake Outdoor Rink**

Description **Total Project Cost: \$20,000**
 Replace the existing boards and fencing at the Forest Lake outdoor rink. Install new windows, siding, and shingles on the warming house.

Justification
 The existing boards and fencing were installed approximately 25 years ago. Public Works continues to perform maintenance to ensure the safety of patrons, but much of the wood is becoming rotten. The warming house also needs windows, siding, and shingles as it's currently in poor condition.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance			20,000			20,000
Total	<hr/>			20,000	<hr/>	

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			20,000			20,000
Total	<hr/>			20,000	<hr/>	

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Civic Ctr, Parks & Recreation

Contact Civic Center Director

Type Improvement

Useful Life 20 years

Category Buildings

Priority 3 Important

Project # **2022/P&R-1**
 Project Name **Murphy Outdoor Rink**

Description **Total Project Cost: \$20,000**
 Replace the existing boards and fencing at the Murphy outdoor rink. Install new windows, siding, and shingles on the warming house.

Justification
 The existing boards and fencing were installed approximately 25 years ago. Public Works continues to perform maintenance to ensure the safety of patrons, but much of the wood is becoming rotten. The warming house also needs windows, siding, and shingles as it's currently in poor condition.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance				20,000		20,000
Total				20,000		20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Library

City of Grand Rapids, Minnesota

Contact Library Director

Project #	2020/LIB-1
Project Name	Emergency Exit-Children's Library

Type Improvement

Useful Life 25 years

Category Buildings

Priority 3 Important

Description	Total Project Cost: \$20,000
Installation of emergency exit door in children's library.	

Justification
Emergency exit for any number of worst case scenarios.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance		20,000				20,000
Total		20,000				20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

EQUIPMENT PROJECTS & FUNDING SOURCES

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Community Development								
Inspection Truck <i>CIP Fund</i>	2018/CD-1	3	29,000 29,000					29,000 29,000
Community Development Total			29,000					29,000
Engineering								
Aerial Photograph Updates <i>CIP Fund</i>	2020/Aerials	3		35,000 35,000				35,000 35,000
Engineering Total				35,000				35,000
Fire								
Class A Pumper <i>Township Fire Contract-Depreciation</i>	2019/FD-1	2	600,000 600,000					600,000 600,000
Fire Total			600,000					600,000
Management Information								
"VM2" virtual server host computer. <i>CIP Fund</i>	2019/IT-1	1	13,000 13,000					13,000 13,000
PD Squad Mobile Replacement <i>CIP Fund</i>	2019/IT-2	1	18,000 18,000	18,000 18,000	18,000 18,000			54,000 54,000
VM1 Virtual Server Host Replacement <i>CIP Fund</i>	2020/IT-1	1		13,000 13,000				13,000 13,000
VDI2 Virtual Desktop Host Replacement <i>CIP Fund</i>	2020/IT-2	1		15,000 15,000				15,000 15,000
VM3 Virtual Server Host Replacement <i>CIP Fund</i>	2021/IT-1	1			13,000 13,000			13,000 13,000
City and Police Firewall Replacement <i>CIP Fund</i>	2021/IT-2	1			10,000 10,000			10,000 10,000
Backup Server Replacement <i>CIP Fund</i>	2021/IT-3	1			15,000 15,000			15,000 15,000
VDI1 Host Server Replacement <i>CIP Fund</i>	2022/IT-1	1				15,000 15,000		15,000 15,000
Storage Area Network Device Replacement <i>CIP Fund</i>	2022/IT-2	1				20,000 20,000		20,000 20,000
VM2 Host Server Replacement <i>CIP Fund</i>	2023/IT-1	1					13,000 13,000	13,000 13,000
Management Information Total			31,000	46,000	56,000	35,000	13,000	181,000
Police								
Police Vehicle Replacement Plan <i>CIP Fund</i>	2019/PD-1	2	100,000 100,000	110,000 110,000	100,000 100,000	105,000 105,000	105,000 105,000	520,000 520,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Squad Video Camera Replacement	2020/PD-1	3		60,000	60,000			120,000
<i>CIP Fund</i>				30,000	30,000			60,000
<i>Vehicle Forfeiture Fund</i>				30,000	30,000			60,000
Police Total			100,000	170,000	160,000	105,000	105,000	640,000
Public Works								
PW Pick-up Replacement	2019/PW-1	1	46,000					46,000
<i>Equipment Certificates</i>			46,000					46,000
PW Loader W/Plow & Wing	2020/PW-1	1		220,000				220,000
<i>Equipment Certificates</i>				220,000				220,000
Ballfield Groomer	2020/PW-2	1		20,000				20,000
<i>Equipment Certificates</i>				20,000				20,000
PW Multi-Terrain Loader/Skidsteer	2020/PW-3	1		80,000				80,000
<i>Equipment Certificates</i>				80,000				80,000
City Limits Sign Replacement	2020/PW-4	1		40,000				40,000
<i>CIP Fund</i>				40,000				40,000
PW ASV Replacement	2020/PW-5	1		50,000				50,000
<i>Equipment Certificates</i>				50,000				50,000
PW Sidewalk/Trail Machine	2020/PW-6	1		15,000				15,000
<i>Equipment Certificates</i>				15,000				15,000
2 PW Pick-Ups W/Plows	2021/PW-1	1			84,000			84,000
<i>Equipment Certificates</i>					84,000			84,000
Snowplow Truck W/Epoke	2022/PW-1	2				360,000		360,000
<i>CIP Fund</i>						360,000		360,000
PW Grader	2023/PW-1	1					200,000	200,000
<i>Equipment Certificates</i>							200,000	200,000
Public Works Total			46,000	425,000	84,000	360,000	200,000	1,115,000
GRAND TOTAL			806,000	676,000	300,000	500,000	318,000	2,600,000

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Community Development

Contact

Type Equipment

Useful Life 10 years

Category Equipment

Priority 3 Important

Project # **2018/CD-1**
 Project Name **Inspection Truck**

Description Total Project Cost: \$57,000
 Mid-sized 4 wheel drive truck

Justification
 Currently the used trucks we have a limited life span and are requiring more service. Four wheel drive capability won't limit site access.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	29,000					29,000
Total	29,000					29,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	29,000					29,000
Total	29,000					29,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering
 Contact Engineer
 Type Equipment
 Useful Life 6 years
 Category Equipment
 Priority 3 Important

Project # **2020/Aerials**
 Project Name **Aerial Photograph Updates**

Description **Total Project Cost: \$35,000**
 Contract with Pictometry for 1 flight. The coverage area is the same as the last flight in 2015, which is GR Township plus additional coverage for PU electrical service. PU paid for 100% in 2015.

Justification
 Regularly updated aerials are needed for planning purposes for engineering and community development projects, public works maintenance, PU maintenance, permits, and police department enforcement.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		35,000				35,000
Total		35,000				35,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		35,000				35,000
Total		35,000				35,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 thru 2023

Department Fire
 Contact Fire Chief
 Type Equipment
 Useful Life 25 years
 Category Equipment
 Priority 2 Very Important

Project # **2019/FD-1**
 Project Name **Class A Pumper**

Description **Total Project Cost: \$600,000**
 Replacement of the 1986 Class A Pumper - Engine #115 of the Grand Rapids Fire Department.

Justification
 According to the replacement schedule of the fire department, this truck was due to be replaced in 2005. The purchase of Tanker Pumper #111 moved this truck back to a third-out response vehicle, thereby extending the life expectancy of this truck to 30 years. Per the ISO, the department is required to maintain three Class A pumpers in the fleet and a Tanker as a rural water source. The 2012 sale of Tanker #112 and subsequent purchase of a Rescue Pumper in 2013 has relinquished Tanker Pumper #111 to a Tanker classification. The National Fire Protection Association recommends that fire departments should consider replacing fire apparatus that are more than 25 years old.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	600,000					600,000
Total	600,000					600,000

Funding Sources	2019	2020	2021	2022	2023	Total
Township Fire Contract-Depreciation	600,000					600,000
Total	600,000					600,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project #	2019/IT-1
Project Name	"VM2" virtual server host computer.

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$13,000
Replace "VM2" virtual server host computer.	

Justification
The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	13,000					13,000
Total	13,000					13,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	13,000					13,000
Total	13,000					13,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Management Information
Contact Information Technology
Type Equipment
Useful Life 5 years
Category Equipment
Priority 1 Critical

Project # 2019/IT-2
Project Name PD Squad Mobile Replacement

Description **Total Project Cost: \$54,000**
 This is our standard planned replacement schedule for squad mobile computers in the Police Department.

Justification
 With the Mobile Data Terminals being a critical tool in the daily operations of the Police Department, it is critical that the computers be replaced on a regular schedule to prevent downtime and keep our officers operating with modern equipment.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	18,000	18,000	18,000			54,000
Total	18,000	18,000	18,000			54,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	18,000	18,000	18,000			54,000
Total	18,000	18,000	18,000			54,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project #	2020/IT-1
Project Name	VM1 Virtual Server Host Replacement

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$13,000
Replace VM1 virtual server host computer.	

Justification
The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		13,000				13,000
Total		13,000				13,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		13,000				13,000
Total		13,000				13,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Management Information
 Contact Information Technology
 Type Equipment
 Useful Life 4 years
 Category Equipment
 Priority 1 Critical

Project # 2020/IT-2
 Project Name VDI2 Virtual Desktop Host Replacement

Description **Total Project Cost: \$15,000**
 Proactive replacement of our first Virtual Desktop host server.

Justification
 In order to maintain the virtual desktop infrastructure currently being used around the City, we need to keep our datacenter infrastructure up to date. This is a scheduled replacement of one of the two servers that provide the computing power for the user desktops.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project #	2021/IT-1
Project Name	VM3 Virtual Server Host Replacement

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$13,000
Replace VM3 Virtual Server Host Computer	

Justification
The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			13,000			13,000
Total			13,000			13,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			13,000			13,000
Total			13,000			13,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project #	2021/IT-2
Project Name	City and Police Firewall Replacement

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$10,000
Replace City and Police Firewall Devices	

Justification
Firewalls serve as our first line of protection for all of the City networks and technology. They also provide remote connectivity for Cemetery, Golf Course and field workers. These devices need to be on a replacement schedule to prevent hardware failures and stay ahead of emerging threats.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total			10,000			10,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			10,000			10,000
Total			10,000			10,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Management Information

Contact Information Technology

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Project # **2021/IT-3**
 Project Name **Backup Server Replacement**

Description **Total Project Cost: \$15,000**
 Replace server that backups and protects all City data.

Justification
 It is critical to protect the City's data from loss due to hardware failures, human error, acts of god or network intrusions. We must maintain hardware to do this quickly and reliably without interrupting production.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			15,000			15,000
Total			15,000			15,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund			15,000			15,000
Total			15,000			15,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Management Information

Contact Information Technology

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Project # **2022/IT-1**
 Project Name **VDI1 Host Server Replacement**

Description **Total Project Cost: \$15,000**
 Proactive replacement of our first Virtual Desktop host server.

Justification
 In order to maintain the virtual desktop infrastructure currently being used around the City, we need to keep our datacenter infrastructure up to date. This is a scheduled replacement of one of the two servers that provide the computing power for the user desktops.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings				15,000		15,000
Total				15,000		15,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				15,000		15,000
Total				15,000		15,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Management Information

City of Grand Rapids, Minnesota

Contact Information Technology

Project #	2022/IT-2
Project Name	Storage Area Network Device Replacement

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$20,000
Replace our shared Storage Area Network (SAN) device.	

Justification
Our storage area network device houses the vast majority of the City's production data. All virtual servers and data reside on this device. It is crucial that this device be protected and replaced on a normal proactive schedule to safeguard against failure.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings				20,000		20,000
Total				20,000		20,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				20,000		20,000
Total				20,000		20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Management Information

Contact Information Technology

Type Equipment

Useful Life 4 years

Category Equipment

Priority 1 Critical

Project # **2023/IT-1**
 Project Name **VM2 Host Server Replacement**

Description **Total Project Cost: \$13,000**
 VM2 Host Server Replacement

Justification
 The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings					13,000	13,000
Total					13,000	13,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund					13,000	13,000
Total					13,000	13,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 thru 2023

Department Police

City of Grand Rapids, Minnesota

Contact Police Chief

Project #	2019/PD-1
Project Name	Police Vehicle Replacement Plan

Type Equipment

Useful Life 10 years

Category Equipment

Priority 2 Very Important

Description	Total Project Cost: \$520,000
<p>Continue with the fleet management program by the purchasing of new patrol units to replace older patrol units. Fleet costs would include necessary police package equipment, set-up, and graphics (decals).</p>	

Justification
<p>It is desirable to replace patrol cars somewhere between 110,000 and 120,000 miles. To run cars longer, especially considering the type of use police squad cars receive, often means very high maintenance costs. We need patrol cars that can traverse all weather conditions, including snow, as not responding to an emergency isn't an option. Therefore, we are requesting AWD or 4WD vehicles.</p>

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	100,000	110,000	100,000	105,000	105,000	520,000
Total	100,000	110,000	100,000	105,000	105,000	520,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund	100,000	110,000	100,000	105,000	105,000	520,000
Total	100,000	110,000	100,000	105,000	105,000	520,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 thru 2023

Department Police

City of Grand Rapids, Minnesota

Contact Police Chief

Project #	2020/PD-1
Project Name	Squad Video Camera Replacement

Type Equipment

Useful Life 7 years

Category Equipment

Priority 3 Important

Description	Total Project Cost: \$120,000
Police Squad In-Car Video Cameras	

Justification
We are projecting the cost to replace video cameras in the 15 squad cars at \$120,000 total. These cameras were used cameras when purchased from the sheriff's department and will be anywhere from 7 to 10 years old in 2020. We would like to use Vehicle Forfeiture Funds to fund this replacement but have shown the full \$120,000 purchase cost in this CIP spreadsheet. Presently, we have approximately \$60,000 in the Vehicle Forfeiture Fund.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		60,000	60,000			120,000
Total		60,000	60,000			120,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		30,000	30,000			60,000
Vehicle Forfeiture Fund		30,000	30,000			60,000
Total		60,000	60,000			120,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works

Contact

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Project # **2019/PW-1**
 Project Name **PW Pick-up Replacement**

Description **Total Project Cost: \$46,000**
 Purchase a four door, four wheel drive pick-up.

Justification
 This four wheel drive, four door pick up will be utilized for spring, summer and fall when the demand for pick-up usage is highest. A four door pick-up has been more efficient and safer for our transportation needs.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	46,000					46,000
Total	46,000					46,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates	46,000					46,000
Total	46,000					46,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment
 Priority 1 Critical

Project # **2020/PW-1**
 Project Name **PW Loader W/Plow & Wing**

Description **Total Project Cost: \$220,000**
 Purchase a new loader with a plow and wing.

Justification
 Currently we have a three loaders. This loader would replace the 1995 John Deere Loader that we use for maintaining and loading the salt/sand and gravel bins at our facility, daily during the snow and ice control season. All three loaders therefore are used during the snow removal season. Summer use includes loading materials, maintaining the compost and brushpile as well as other granular stockpiles.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		220,000				220,000
Total		220,000				220,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates		220,000				220,000
Total		220,000				220,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Equipment
 Priority 1 Critical

Project # **2020/PW-2**
 Project Name **Ballfield Groomer**

Description **Total Project Cost: \$20,000**
 Purchase a ballfield groomer for the Legion Baseball Field.

Justification
 Currently we have two ballfield groomers, one at the Sports Complex and another at the Legion Baseball Field. We will retire the oldest of the two groomers

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		20,000				20,000
Total		20,000				20,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates		20,000				20,000
Total		20,000				20,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Public Works

City of Grand Rapids, Minnesota

Contact Public Works Director

Project #	2020/PW-3
Project Name	PW Multi-Terrain Loader/Skidsteer

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description	Total Project Cost: \$80,000
Purchase a multi-terrain loader/skidsteer.	

Justification
Currently PW utilizes two multi-terrain loaders, an ASV (14 years old) and a Terex (9 years old). They both use multiple-interchangeable attachments, which aid in snow removal and summer maintenance projects.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		80,000				80,000
Total		80,000				80,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates		80,000				80,000
Total		80,000				80,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works

Contact

Type Improvement

Useful Life 25 years

Category Equipment

Priority 1 Critical

Project # **2020/PW-4**
 Project Name **City Limits Sign Replacement**

Description **Total Project Cost: \$60,000**
 City Limits Sign on Highway 38 North Entrance.

Justification
 This will be the fifth of six City Limits Replacement Signs.

Expenditures	2019	2020	2021	2022	2023	Total
Other		40,000				40,000
Total		40,000				40,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment
 Priority 1 Critical

Project # **2020/PW-5**
 Project Name **PW ASV Replacement**

Description **Total Project Cost: \$50,000**
 Purchase a new ASV.

Justification
 Currently we have two ASV's. One is a 2006 ASV and the other is a 2011 Terex. Both are used for snow removal and city maintenance.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		50,000				50,000
Total		50,000				50,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates		50,000				50,000
Total		50,000				50,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment
 Priority 1 Critical

Project # 2020/PW-6
 Project Name PW Sidewalk/Trail Machine

Description **Total Project Cost: \$15,000**
 Purchase a sidewalk/trail/snow-removal machine.

Justification
 Using a more versatile piece of equipment for city sidewalks, trails and the CBD is more efficient than using our 1999 pick-up trucks as we have done in the past. We purchased a machine similar to this one in 2016 and this purchase would assist us with our snow removal efficiency.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		15,000				15,000
Total		15,000				15,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates		15,000				15,000
Total		15,000				15,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works

Contact

Type Equipment

Useful Life 15 years

Category Equipment

Priority 1 Critical

Project # 2021/PW-1
 Project Name 2 PW Pick-Ups W/Plows

Description **Total Project Cost: \$84,000**
 Purchase two new four wheel drive pick-up trucks (2door) with snow plow attachments.

Justification
 Public Works currently uses pickups to plow streets and alleys during snow removal and they are used for city maintenance of roads/throughout the summer. We will be replacing pickups that will be over twenty years old.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			84,000			84,000
Total	84,000					84,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates			84,000			84,000
Total	84,000					84,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 15 years
 Category Equipment
 Priority 2 Very Important

Project # 2022/PW-1
 Project Name Snowplow Truck W/Epoke

Description **Total Project Cost: \$360,000**
 Purchase of a new tandem axle snowplow truck equipped with a Epoke deicing unit.

Justification
 In 2009 we purchased our first tandem snowplow truck. It was equipped with modern technology which has proven beneficial. The trucks are also versatile and can be switched from deicing units to hauling snow in 15 minutes. This has minimized our need to hire contracted trucks for hauling snow. Our newest tandems were purchased in 2011, 2016, 2017 and 2021. Any remaining single axle truck that we have has at least 10,000 hours on it and by 2022 will be at least 26 years old.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings				360,000		360,000
Total				360,000		360,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund				360,000		360,000
Total				360,000		360,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Public Works

Contact

Type Equipment

Useful Life 25 years

Category Equipment

Priority 1 Critical

Project # **2023/PW-1**
 Project Name **PW Grader**

Description **Total Project Cost: \$200,000**
 Purchase a new Grader.

Justification
 Replacing a 1987 Grader which was the first piece of equipment purchased by Jeff Davies as the new Public Works Director.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings					200,000	200,000
Total					200,000	200,000

Funding Sources	2019	2020	2021	2022	2023	Total
Equipment Certificates					200,000	200,000
Total					200,000	200,000

Budget Impact/Other

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

GOLF COURSE PROJECTS & FUNDING SOURCES

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Golf Course								
Golf Course Toro Greenspro 1260	2019/GC-1	3	17,000					17,000
<i>Golf Course Enterprise Fund</i>			<i>17,000</i>					<i>17,000</i>
Golf Course Irrigation Control System	2019/GC-2	3	91,000					91,000
<i>Golf Course Enterprise Fund</i>			<i>27,000</i>					<i>27,000</i>
<i>Interfund Loan</i>			<i>64,000</i>					<i>64,000</i>
Golf Course Toro Zero Turn Rough Mower	2020/GC-1	3		17,000				17,000
<i>Golf Course Enterprise Fund</i>				<i>17,000</i>				<i>17,000</i>
Golf Course Lely Fertilizer Spreader	2020/GC-2	3		8,000				8,000
<i>Golf Course Enterprise Fund</i>				<i>8,000</i>				<i>8,000</i>
Golf Course Outdoor Patio Furniture	2021/GC-1	3			10,000			10,000
<i>Golf Course Enterprise Fund</i>					<i>10,000</i>			<i>10,000</i>
Clubhouse Food & Bev Equip Compressors	2021/GC-2	3			8,000			8,000
<i>Golf Course Enterprise Fund</i>					<i>8,000</i>			<i>8,000</i>
Golf Cart Battery Replacement	2021/GC-3	3			20,000			20,000
<i>Golf Course Enterprise Fund</i>					<i>20,000</i>			<i>20,000</i>
Golf Cart Replacements	2022/GC-1	3				125,000		125,000
<i>Golf Course Enterprise Fund</i>						<i>125,000</i>		<i>125,000</i>
Golf Course Bunker Renovation	2023/GC-1	3					300,000	300,000
<i>Golf Course Outside Loan Source</i>							<i>300,000</i>	<i>300,000</i>
Golf Course Forward Tee Project	2023/GC-2	3					200,000	200,000
<i>Golf Course Outside Loan Source</i>							<i>200,000</i>	<i>200,000</i>
Golf Course Irrigation Well Project	2023/GC-3	3					150,000	150,000
<i>Golf Course Outside Loan Source</i>							<i>150,000</i>	<i>150,000</i>
Golf Course Septic System Lift Pumps	2023/GC-4	3					6,000	6,000
<i>Golf Course Enterprise Fund</i>							<i>6,000</i>	<i>6,000</i>
Golf Course Total			108,000	25,000	38,000	125,000	656,000	952,000
GRAND TOTAL			108,000	25,000	38,000	125,000	656,000	952,000

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2019/GC-1
 Project Name Golf Course Toro Greenspro 1260

Type Equipment
 Useful Life 20 years
 Category Golf Course Capital
 Priority 3 Important

Description	Total Project Cost: \$17,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	17,000					17,000
Total	17,000					17,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund	17,000					17,000
Total	17,000					17,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2019/GC-2**
 Project Name **Golf Course Irrigation Control System**

Type Improvement
 Useful Life 30 years
 Category Golf Course Capital
 Priority 3 Important

Description	Total Project Cost: \$91,000
Toro Irrigation Control System OSMAC G3	

Justification
Our current control system is outdated and has been discontinued, so replacement parts are difficult to find. The new system is highly sophisticated with efficient electric use and environmentally efficient water control.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	91,000					91,000
Total	91,000					91,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund	27,000					27,000
Interfund Loan	64,000					64,000
Total	91,000					91,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project #	2020/GC-1
Project Name	Golf Course Toro Zero Turn Rough Mower

Type Equipment

Useful Life 10 years

Category Golf Course Capital

Priority 3 Important

Description	Total Project Cost: \$17,000

Justification	
---------------	--

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		17,000				17,000
Total		17,000				17,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund		17,000				17,000
Total		17,000				17,000

Budget Impact/Other	
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Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project #	2020/GC-2
Project Name	Golf Course Lely Fertilizer Spreader

Type Equipment

Useful Life 15 years

Category Golf Course Capital

Priority 3 Important

Description	Total Project Cost: \$8,000

Justification	
---------------	--

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings		8,000				8,000
Total		8,000				8,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund		8,000				8,000
Total		8,000				8,000

Budget Impact/Other	
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Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2021/GC-1
 Project Name Golf Course Outdoor Patio Furniture

Type Equipment
 Useful Life 10 years
 Category Golf Course Capital
 Priority 3 Important

Description	Total Project Cost: \$10,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			10,000			10,000
Total						10,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund			10,000			10,000
Total						10,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project #	2021/GC-2
Project Name	Clubhouse Food & Bev Equip Compressors

Type Equipment

Useful Life 15 years

Category Golf Course Capital

Priority 3 Important

Description	Total Project Cost: \$8,000

Justification	
---------------	--

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			8,000			8,000
Total	<hr/>					8,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund			8,000			8,000
Total	<hr/>					8,000

Budget Impact/Other	
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Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Golf Course
 Contact
 Type Equipment
 Useful Life 5 years
 Category Golf Course Capital
 Priority 3 Important

Project #	2021/GC-3
Project Name	Golf Cart Battery Replacement

Description	Total Project Cost: \$20,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			20,000			20,000
Total	<hr/>					20,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund			20,000			20,000
Total	<hr/>					20,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Golf Course
 Contact
 Type Equipment
 Useful Life 10 years
 Category Golf Course Capital
 Priority 3 Important

Project #	2022/GC-1
Project Name	Golf Cart Replacements

Description	Total Project Cost: \$125,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings				125,000		125,000
Total				125,000		125,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund				125,000		125,000
Total				125,000		125,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Golf Course
 Contact
 Type Improvement
 Useful Life
 Category Golf Course Capital
 Priority 3 Important

Project #	2023/GC-1
Project Name	Golf Course Bunker Renovation

Description	Total Project Cost: \$300,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					300,000	300,000
Total					300,000	300,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Outside Loan Source					300,000	300,000
Total					300,000	300,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

City of Grand Rapids, Minnesota

Department Golf Course

Contact

Type Improvement

Useful Life

Category Golf Course Capital

Priority 3 Important

Project #	2023/GC-2
Project Name	Golf Course Forward Tee Project

Description	Total Project Cost: \$200,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					200,000	200,000
Total					200,000	200,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Outside Loan Source					200,000	200,000
Total					200,000	200,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # 2023/GC-3
 Project Name Golf Course Irrigation Well Project

Type Improvement

Useful Life

Category Golf Course Capital

Priority 3 Important

Description	Total Project Cost: \$150,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					150,000	150,000
Total					150,000	150,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Outside Loan Source					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Golf Course

City of Grand Rapids, Minnesota

Contact

Project # **2023/GC-4**
 Project Name **Golf Course Septic System Lift Pumps**

Type Improvement
 Useful Life 15 years
 Category Golf Course Capital
 Priority 3 Important

Description	Total Project Cost: \$6,000

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					6,000	6,000
Total					6,000	6,000

Funding Sources	2019	2020	2021	2022	2023	Total
Golf Course Enterprise Fund					6,000	6,000
Total					6,000	6,000

Budget Impact/Other

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
 2019 thru 2023

INFRASTRUCTURE PROJECTS & FUNDING SOURCES

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Engineering								
Golf Course Road Utility Ext & Great River Acres	2019/2019-1	2	4,034,546					4,034,546
<i>Assessments</i>			2,635,224					2,635,224
<i>GO Bonds</i>			1,399,322					1,399,322
GR/Cohasset Connection Trail, Phase 1 and 2	2019/2019-2	2	696,157	981,108				1,677,265
<i>Abatement Bonds</i>			121,157	498,071				619,228
<i>Other Participants</i>			175,000	483,037				658,037
<i>ST/MN-DNR</i>			150,000					150,000
<i>ST/MN-IRR</i>			250,000					250,000
2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE	2020/2014-2	2		1,509,764				1,509,764
<i>Assessments</i>				149,375				149,375
<i>GO Reconstruction Bonds</i>				792,500				792,500
<i>GR Public Utilities-Sanitary</i>				230,314				230,314
<i>GR Public Utilities-Water Main</i>				287,575				287,575
<i>Storm Water Utility</i>				50,000				50,000
NW Connector Trail	2020/2015-3	3		504,267				504,267
<i>Federal Other</i>				300,000				300,000
<i>GO Bonds</i>				204,267				204,267
11th Ave NE (5th St NE - 7th St NE)	2020/2020-1	3		930,000				930,000
<i>Assessments</i>				80,000				80,000
<i>GO Reconstruction Bonds</i>				395,000				395,000
<i>GR Public Utilities-Sanitary</i>				115,000				115,000
<i>GR Public Utilities-Water Main</i>				190,000				190,000
<i>Storm Water Utility</i>				150,000				150,000
3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)	2021/2010-1	3			1,505,475			1,505,475
<i>Assessments</i>					175,000			175,000
<i>GO Reconstruction Bonds</i>					970,100			970,100
<i>GR Public Utilities-Sanitary</i>					25,000			25,000
<i>GR Public Utilities-Water Main</i>					235,375			235,375
<i>Storm Water Utility</i>					100,000			100,000
Elida Drive Extension	2021/2012-5	4			897,130			897,130
<i>Assessments</i>					353,254			353,254
<i>GO Bonds</i>					243,876			243,876
<i>MSA</i>					300,000			300,000
Block 19 Improvements	2021/2018-1	2			1,719,621			1,719,621
<i>Assessments</i>					275,970			275,970
<i>TIF/Tax Abatement</i>					1,443,651			1,443,651
10th St NE (3rd Av to CDS)	2021/2018-3	3			160,000			160,000
<i>Assessments</i>					16,000			16,000
<i>GO Reconstruction Bonds</i>					144,000			144,000
11th St NE (2nd Av - 3rd Av)	2021/2018-4	3			295,000			295,000
<i>Assessments</i>					35,000			35,000
<i>GO Reconstruction Bonds</i>					176,400			176,400
<i>GR Public Utilities-Water Main</i>					83,600			83,600
City Wide Overlays - Rural	2022/2013-2	2				588,500		588,500
<i>Assessments</i>						115,000		115,000
<i>GO Reconstruction Bonds</i>						413,500		413,500

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
<i>GR Public Utilities-Sanitary</i>						60,000		60,000
City Wide Overlays-Urban (Hilltop)	2022/2014-3	2				1,149,428		1,149,428
<i>Assessments</i>						57,412		57,412
<i>GO Reconstruction Bonds</i>						942,288		942,288
<i>MSA</i>						120,000		120,000
<i>Storm Water Utility</i>						29,728		29,728
City Wide Overlays-Sylvan	2022/2015-1	3				1,824,424		1,824,424
<i>Assessments</i>						116,858		116,858
<i>GO Reconstruction Bonds</i>						1,654,986		1,654,986
<i>Storm Water Utility</i>						52,580		52,580
NW Street Reconstruction	2022/2016-1	2				1,439,376		1,439,376
<i>Assessments</i>						157,427		157,427
<i>GO Reconstruction Bonds</i>						935,269		935,269
<i>GR Public Utilities-Sanitary</i>						114,600		114,600
<i>GR Public Utilities-Water Main</i>						157,080		157,080
<i>Storm Water Utility</i>						75,000		75,000
City Wide Overlays	2022/2016-2	3				470,000		470,000
<i>Assessments</i>						94,000		94,000
<i>GO Reconstruction Bonds</i>						351,000		351,000
<i>Storm Water Utility</i>						25,000		25,000
City Wide Overlays - 7th Ave Se	2022/2017-2	3				545,000		545,000
<i>Assessments</i>						95,000		95,000
<i>GR Public Utilities-Sanitary</i>						50,000		50,000
<i>MSA</i>						400,000		400,000
City Wide Overlay - SE Neighborhood	2022/2023-1	3				700,000		700,000
<i>GO Reconstruction Bonds</i>						700,000		700,000
2nd Ave SE (10th St - 11th St)	2023/2002-4	3					322,408	322,408
<i>Assessments</i>							322,408	322,408
5th Ave NE (TH 2 to 5th St)	2023/2007-5	3					428,619	428,619
<i>Assessments</i>							94,000	94,000
<i>GO Reconstruction Bonds</i>							197,292	197,292
<i>GR Public Utilities-Sanitary</i>							66,435	66,435
<i>GR Public Utilities-Water Main</i>							35,722	35,722
<i>Storm Water Utility</i>							35,170	35,170
6th St NE (2nd Ave - 5th Ave)	2023/2012-1	2					1,652,740	1,652,740
<i>Assessments</i>							56,100	56,100
<i>GO Reconstruction Bonds</i>							1,296,786	1,296,786
<i>GR Public Utilities-Sanitary</i>							110,067	110,067
<i>GR Public Utilities-Water Main</i>							119,239	119,239
<i>Storm Water Utility</i>							70,548	70,548
Ha-Car Neighborhood	2023/2021-1	3					4,042,200	4,042,200
<i>Assessments</i>							356,620	356,620
<i>GO Reconstruction Bonds</i>							2,360,580	2,360,580
<i>GR Public Utilities-Sanitary</i>							500,000	500,000
<i>GR Public Utilities-Water Main</i>							725,000	725,000
<i>Storm Water Utility</i>							100,000	100,000
Engineering Total			4,730,703	3,925,139	4,577,226	6,716,728	6,445,967	26,395,763
Public Works								
Cemetery Veteran's Plat	2020/PW-7	2		30,000				30,000
<i>CIP Fund</i>				30,000				30,000
Public Works Total				30,000				30,000
GRAND TOTAL			4,730,703	3,955,139	4,577,226	6,716,728	6,445,967	26,425,763

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2019/2019-1
 Project Name Golf Course Road Utility Ext & Great River Acres

Type Improvement

Useful Life 40 years

Category Urban Street

Priority 2 Very Important

Description	Total Project Cost: \$4,034,546
Extension of water and sanitary sewer along Golf Course Road to 22nd Avenue SW	

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services	586,116					586,116
Construction/Maintenance	3,448,430					3,448,430
Total	4,034,546					4,034,546

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments	2,635,224					2,635,224
GO Bonds	1,399,322					1,399,322
Total	4,034,546					4,034,546

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2019/2019-2
Project Name	GR/Cohasset Connection Trail, Phase 1 and 2

Type Improvement

Useful Life 30 years

Category Trails

Priority 2 Very Important

Description	Total Project Cost: \$1,677,265
Construction of a 10' multi-use trail that connects the City of Grand Rapids and the City of Cohasset along CR 63.	

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services	116,025	163,520				279,545
Trail	580,132	817,588				1,397,720
Total	696,157	981,108				1,677,265

Funding Sources	2019	2020	2021	2022	2023	Total
Abatement Bonds	121,157	498,071				619,228
Other Participants	175,000	483,037				658,037
ST/MN-DNR	150,000					150,000
ST/MN-IRR	250,000					250,000
Total	696,157	981,108				1,677,265

Budget Impact/Other

Amended Capital Improvement Plan

2019 thru 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2020/2014-2
 Project Name 2nd Av NE (6th-9th), 9th St NE(1st-2nd)& 7th St NE

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Description **Total Project Cost: \$1,509,764**

City Project 2014-2 is the reconstruction of 0.25 miles of public infrastructure on 2nd Avenue NE from 6th Street to 9th Street NE, the reconstruction of 0.07 miles of public infrastructure on 9th Street NE for 1st Avenue NE to 2nd Avenue NE, and the reconstruction of 0.07 miles of public infrastructure on 7th Street NE from 1st Avenue NE to 2nd Avenue NE

Justification

The public infrastructure has exceeded its life cycle. The water main consists of 4 and 6 inch CIP. It is proposed to replace the main with 8 inch DIP. The sanitary consists of 15 and 12 inch VCP. It is proposed to replace the sanitary in accordance with the sanitary sewer comprehensive plan. All infrastructure was constructed in the 1940's and has deteriorated to the point of needing to be replaced in order to provide reliability in the delivery of services.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services		150,000				150,000
Sanitary Sewer		271,314				271,314
Water Main		305,950				305,950
Reconstruction w/o Widening		685,000				685,000
Storm Sewer		97,500				97,500
Total		1,509,764				1,509,764

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments		149,375				149,375
GO Reconstruction Bonds		792,500				792,500
GR Public Utilities-Sanitary		230,314				230,314
GR Public Utilities-Water Main		287,575				287,575
Storm Water Utility		50,000				50,000
Total		1,509,764				1,509,764

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2020/2015-3
Project Name NW Connector Trail

Type Improvement

Useful Life 40 years

Category Trails

Priority 3 Important

Description	Total Project Cost: \$504,267
CP 2015-3 includes the construction of 0.70 miles of pedestrian trail from Co Rd 63 to 17th Avenue NW along Highway 2	

Justification
The project will provide a safe pedestrian route from CO Rd 63 to 17th Avenue NW. Currently users are required to use the shoulder of Highway 2 if they would like to utilize this corridor.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services		90,267				90,267
Trail		414,000				414,000
Total		504,267				504,267

Funding Sources	2019	2020	2021	2022	2023	Total
Federal Other		300,000				300,000
GO Bonds		204,267				204,267
Total		504,267				504,267

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2020/2020-1

Type Unassigned

Project Name 11th Ave NE (5th St NE - 7th St NE)

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$930,000
City Project 2020-1, 11th Avenue NE, from 5th Street NE to 7th Street NE, is the reconstruction of 0.12 miles of street, storm sewer, sanitary sewer and water main. Project also includes the mill/overlay of 6th Street NE, from 10th Avenue NE to 11th Avenue NE.	

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services		145,000				145,000
Sanitary Sewer		100,000				100,000
Water Main		170,000				170,000
Reconstruction		390,000				390,000
Storm Sewer		125,000				125,000
Total		930,000				930,000

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments		80,000				80,000
GO Reconstruction Bonds		395,000				395,000
GR Public Utilities-Sanitary		115,000				115,000
GR Public Utilities-Water Main		190,000				190,000
Storm Water Utility		150,000				150,000
Total		930,000				930,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 thru 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2021/2010-1
 Project Name 3rd Ave NE (4th - 8th) & 7th St NE (3rd - 5th)

Type Improvement
 Useful Life 40 years
 Category Reconstruction
 Priority 3 Important

Description Total Project Cost: \$1,505,475

City Project 2010-1, 3rd Avenue NE, from 4th Street NE to 8th Street NE, is the reconstruction of 0.23 miles of street, storm sewer, sanitary sewer, water main, and sidewalks. Project also includes 7th Street NE, from 3rd Avenue NE to 5th Avenue NE, which includes the reconstruction of 0.14 miles of street, storm sewer, sanitary sewer, water main and sidewalks.

Justification

The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main is 4 inch CIP and is between 60 and 70 years old and may contain lead joints. The sanitary sewer is minimal within the project corridor and may or may not be replaced. The existing storm sewer is undersized and reached its life cycle.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			200,000			200,000
Sanitary Sewer			25,000			25,000
Water Main			288,375			288,375
Reconstruction w/o Widening			632,100			632,100
Storm Sewer			300,000			300,000
Street Lighting			60,000			60,000
Total			1,505,475			1,505,475

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments			175,000			175,000
GO Reconstruction Bonds			970,100			970,100
GR Public Utilities-Sanitary			25,000			25,000
GR Public Utilities-Water Main			235,375			235,375
Storm Water Utility			100,000			100,000
Total			1,505,475			1,505,475

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2021/2012-5

Type Improvement

Project Name **Elida Drive Extension**

Useful Life 40 years

Category Rural Street

Priority 4 Less Important

Description

Total Project Cost: **\$897,130**

Elida Drive Extension is the extension of the Elida Drive from Hale Point Road (Nursing Home Road), east to 17th Avenue NW.

Justification

By extending Elida Drive to 17th Avenue NW, the existing connection of Hale Pointe Road (Nursing Home Road) to TH 2 can be closed improving safety.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			218,790			218,790
Land Acquisition			84,480			84,480
New Street Construction			593,860			593,860
Total			897,130			897,130

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments			353,254			353,254
GO Bonds			243,876			243,876
MSA			300,000			300,000
Total			897,130			897,130

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering

Contact Engineer

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Project # **2021/2018-1**
 Project Name **Block 19 Improvements**

Description **Total Project Cost: \$1,719,621**
 CP 2018-1 includes the overlay of 2nd Street NE, from Pokegama Avenue to 1st Avenue NE and 1st Avenue NE, from 2nd Street NE to 4th Street NE. Project also includes intersection improvements at 2nd Street NE and 1st Avenue NE, as well as Block 19 parking lot reconstruction.

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			229,802			229,802
Overlay			55,898			55,898
Reconstruction			867,474			867,474
Storm Sewer			129,239			129,239
Street Lighting			437,208			437,208
Total			1,719,621			1,719,621

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments			275,970			275,970
TIF/Tax Abatement			1,443,651			1,443,651
Total			1,719,621			1,719,621

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2021/2018-3

Type Improvement

Project Name 10th St NE (3rd Av to CDS)

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$160,000
<p>City Project 2018-3, 10th Street NE, is the reconstruction of 0.07 miles of public infrastructure from 3rd Ave NE to cul-de-sac</p>	

Justification
<p>The street was originally constructed in the xxxx's. The roadway has exceeded its expected life cycle and needs to be replaced. Project includes the reconstruction of 0.05 miles of street, and the mill and overlay of 0.02 miles.</p>

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			25,000			25,000
Overlay			15,000			15,000
Reconstruction			120,000			120,000
Total			160,000			160,000

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments			16,000			16,000
GO Reconstruction Bonds			144,000			144,000
Total			160,000			160,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2021/2018-4

Type Improvement

Project Name 11th St NE (2nd Av - 3rd Av)

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description

Total Project Cost: \$295,000

City Project 2018-4, 11th Street NE, is the reconstruction of 0.07 miles of public infrastructure from 2nd Ave NE to 3rd Ave NE

Justification

The street and water main were constructed in 19xx. The water main is 6 inch CIP and may contain lead joints. It is proposed to replace the water main with 8 inch DIP. The infrastructure has exceeded its expected life cycle and needs to be replaced.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services			45,000			45,000
Water Main			80,000			80,000
Reconstruction			170,000			170,000
Total			295,000			295,000

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments			35,000			35,000
GO Reconstruction Bonds			176,400			176,400
GR Public Utilities-Water Main			83,600			83,600
Total			295,000			295,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering

Contact Engineer

Type Improvement

Useful Life 25 years

Category Rural Street

Priority 2 Very Important

Project #	2022/2013-2
Project Name	City Wide Overlays - Rural

Description	Total Project Cost: \$588,500
City Project 2013-2, City Wide Overlays is the planned maintenance of 1.9 miles of streets throughout the City. (Soldiers Lane and Stoeke)	

Justification
By applying a bituminous overlay at the correct time, the life cycle of the street will be extended.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				130,000		130,000
Sanitary Sewer				60,000		60,000
Overlay				398,500		398,500
Total				588,500		588,500

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				115,000		115,000
GO Reconstruction Bonds				413,500		413,500
GR Public Utilities-Sanitary				60,000		60,000
Total				588,500		588,500

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2022/2014-3

Type Maintenance

Project Name City Wide Overlays-Urban (Hilltop)

Useful Life 25 years

Category Urban Street

Priority 2 Very Important

Description

Total Project Cost: \$1,149,428

City Project 2014-3, City Wide Overlays - Urban is the planned maintenance of 0.56 miles of streets throughout the City. Streets proposed for partial reconstruction and bituminous overlay are 5th Street SW from 10th Ave to 11th Ave, Alley between 4th St SW and 5th St SW and 10th Ave and 11th Ave, 2nd Avenue SW from 4th St to 6th St, 1st Avenue SW from 4th St to 6th St, 5th Street SW from Pokegama Ave to 2nd Ave, 6th Street SW from Pokegama Ave to 2nd Ave.

Justification

The streets proposed for a bituminous overlay where constructed prior to 1985.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				174,527		174,527
Overlay				920,173		920,173
Reconstruction				25,000		25,000
Storm Sewer				29,728		29,728
Total				1,149,428		1,149,428

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				57,412		57,412
GO Reconstruction Bonds				942,288		942,288
MSA				120,000		120,000
Storm Water Utility				29,728		29,728
Total				1,149,428		1,149,428

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # 2022/2015-1
Project Name City Wide Overlays-Sylvan

Type Improvement

Useful Life 25 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$1,824,424
<p>City Project 2015-1, City Wide Overlays is the planned maintenance of 1.2 miles of street throughout the City. Streets proposed for bituminous overlay are 1st Street SW from 8th Avenue to Sylvan Bay Landing, 12th Avenue SW from 1st St to 4th St, 11th Avenue SW from 1st St to 4th St, 10th Avenue SW from 1st St to 4th St, 9th Avenue SW from 1st St to 2nd St, 8th Avenue SW from 1st St to 4th St. This project may also include the construction of sidewalk along one side of 11th Avenue SW from 1st St to 4th Street.</p>	

Justification
<p>By strategically timing the placement of bituminous overlays on existing streets, the City is able to maximize the life cycle of the street in a cost effective manner. Candidate streets will be identified for bituminous overlays by reviewing when the streets were constructed and visually inspecting candidate streets, when the feasibility report for this project is developed.</p>

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				295,300		295,300
Overlay				1,476,544		1,476,544
Storm Sewer				52,580		52,580
Total				1,824,424		1,824,424

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				116,858		116,858
GO Reconstruction Bonds				1,654,986		1,654,986
Storm Water Utility				52,580		52,580
Total				1,824,424		1,824,424

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering

Contact Engineer

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Project # **2022/2016-1**
 Project Name **NW Street Reconstruction**

Description **Total Project Cost: \$1,439,376**
 CP 2016-1, NW Street Reconstruction is the reconstruction of 0.48 miles of urban streets located in the NW quadrant of the City. The streets included are: 6th Avenue NW from TH 2 to 5th Street NW, 10th Street NW from Pokegama Avenue to 4th Avenue NW, 2nd Avenue NW from 11th Street NW to Dead End, and 11th Street NW from 2nd Avenue NW to 4th Avenue NW.

Justification
 All Streets and utilities exceed 70 years of age and their structural condition require replacement.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				239,896		239,896
Sanitary Sewer				114,600		114,600
Water Main				157,080		157,080
Reconstruction w/o Widening				852,800		852,800
Storm Sewer				75,000		75,000
Total				1,439,376		1,439,376

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				157,427		157,427
GO Reconstruction Bonds				935,269		935,269
GR Public Utilities-Sanitary				114,600		114,600
GR Public Utilities-Water Main				157,080		157,080
Storm Water Utility				75,000		75,000
Total				1,439,376		1,439,376

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2022/2016-2
Project Name	City Wide Overlays

Type Improvement

Useful Life 25 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$470,000
<p>City Project 2016-2 is the planned bituminous overlay of 1.0 miles of urban street throughout the City. Candidate projects will be identified prior to ordering the project.</p>	

Justification
<p>By placing a bituminous overlay at the appropriate time will extend the life of the street.</p>

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				88,500		88,500
Overlay				356,500		356,500
Storm Sewer				25,000		25,000
Total				470,000		470,000

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				94,000		94,000
GO Reconstruction Bonds				351,000		351,000
Storm Water Utility				25,000		25,000
Total				470,000		470,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering
 Contact Engineer
 Type Improvement
 Useful Life 25 years
 Category Rural Street
 Priority 3 Important

Project # 2022/2017-2
 Project Name City Wide Overlays - 7th Ave Se

Description Total Project Cost: \$545,000
 City Project 2017-2 is the overlay of 1.25 miles of rural street throughout the City.

Justification
 Placing a bituminous overlay at the appropriate time will extend the life cycle of the street.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services				95,000		95,000
Sanitary Sewer				50,000		50,000
Overlay				400,000		400,000
Total				545,000		545,000

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments				95,000		95,000
GR Public Utilities-Sanitary				50,000		50,000
MSA				400,000		400,000
Total				545,000		545,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2022/2023-1
Project Name	City Wide Overlay - SE Neighborhood

Type Unassigned

Useful Life 20 years

Category Urban Street

Priority 3 Important

Description	Total Project Cost: \$700,000
Overlay of City streets in the 8th Avenue SE to 11th Avenue SE area from 7th Street SE to 4th Street SE	

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Overlay				700,000		700,000
Total				700,000		700,000

Funding Sources	2019	2020	2021	2022	2023	Total
GO Reconstruction Bonds				700,000		700,000
Total				700,000		700,000

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project # **2023/2002-4**
 Project Name **2nd Ave SE (10th St - 11th St)**

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$322,408
CP 2002-4, 2nd Avenue SE is the new construction of street between 10th Street SE and 11th Street SE.	

Justification
Second Avenue SE serves as a back route to TH 169 (Pokegama Avenue South) for vehicular trips to commercial development located along the highway corridor. The completion of 2nd Avenue SE between 10th Street and 11th Street will complete the street network and connect 2nd Avenue SE to a major collector route (10th Street SE/Golf Course Road).

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services					55,931	55,931
Land Acquisition					130,000	130,000
New Street Construction					104,673	104,673
New Storm Water Utility					21,633	21,633
New Street Light					10,171	10,171
Total					322,408	322,408

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments					322,408	322,408
Total					322,408	322,408

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering

Contact Engineer

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Project # **2023/2007-5**
 Project Name **5th Ave NE (TH 2 to 5th St)**

Description **Total Project Cost: \$428,619**
 City Project 2007-5, 5th Avenue NE, from TH 2/169 to 5th Street NE, is the reconstruction of 0.07 miles of street, storm sewer, sanitary sewer, water main, and sidewalks.

Justification
 The street has deteriorated to the point of requiring reconstruction. The subsoil under the street is frost susceptible creating poor strength. The water main on 5th Avenue NE is 10 inch DIP constructed in 1984 and will not be reconstructed. The sanitary sewer in 5th Avenue NE is 10 inch VCP between the ages of 60 and 70 years and will be replaced with PVC (plastic) in accordance with the comprehensive sanitary sewer plan. The existing storm sewer is undersized and reached its life cycle. With removal of parking on TH 2/169, there is an opportunity to widen the streets and create additional parking on both avenues. This project has been ordered by the City Council.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services					91,292	91,292
Sanitary Sewer					66,435	66,435
Water Main					35,722	35,722
Reconstruction w/o Widening					200,000	200,000
Storm Sewer					35,170	35,170
Total					428,619	428,619

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments					94,000	94,000
GO Reconstruction Bonds					197,292	197,292
GR Public Utilities-Sanitary					66,435	66,435
GR Public Utilities-Water Main					35,722	35,722
Storm Water Utility					35,170	35,170
Total					428,619	428,619

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2019 *thru* 2023

Department Engineering

Contact Engineer

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 2 Very Important

Project # 2023/2012-1
 Project Name 6th St NE (2nd Ave - 5th Ave)

Description

Total Project Cost: \$1,652,740

City Project 2012-1, 6th Street NE, is the reconstruction of 0.22 miles of public infrastructure from 2nd Avenue NE to 5th Avenue NE.

Justification

City records do not indicate when the street and underground utilities were originally constructed. It can be assumed some time between 1900 and 1940. Recognizing the age, the public infrastructure has exceeded its expected life and has deteriorated to the point of needing to be replaced. The water main consists of 4 inch CIP and 1 inch copper. It is proposed to replace the water main with 8 inch DIP. The sanitary sewer is 8 inch VCP and it is proposed to replace it with 8 inch PVC.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services					409,914	409,914
Sanitary Sewer					110,067	110,067
Water Main					119,239	119,239
Reconstruction w/o Widening					900,000	900,000
Storm Sewer					70,548	70,548
Street Lighting					42,972	42,972
Total					1,652,740	1,652,740

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments					56,100	56,100
GO Reconstruction Bonds					1,296,786	1,296,786
GR Public Utilities-Sanitary					110,067	110,067
GR Public Utilities-Water Main					119,239	119,239
Storm Water Utility					70,548	70,548
Total					1,652,740	1,652,740

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Engineering

City of Grand Rapids, Minnesota

Contact Engineer

Project #	2023/2021-1
Project Name	Ha-Car Neighborhood

Type Improvement

Useful Life 40 years

Category Reconstruction

Priority 3 Important

Description	Total Project Cost: \$4,042,200
CP 2021-1 includes the reconstruction of 1.25 miles of public infrastructure. Roadways include Willow Lane, Ha -Car Place, Clover Lane, 2nd Avenue SE and 3rd Avenue SE.	

Justification

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services					475,000	475,000
Sanitary Sewer					580,450	580,450
Water Main					763,750	763,750
Reconstruction					1,833,000	1,833,000
Storm Sewer					390,000	390,000
Total					4,042,200	4,042,200

Funding Sources	2019	2020	2021	2022	2023	Total
Assessments					356,620	356,620
GO Reconstruction Bonds					2,360,580	2,360,580
GR Public Utilities-Sanitary					500,000	500,000
GR Public Utilities-Water Main					725,000	725,000
Storm Water Utility					100,000	100,000
Total					4,042,200	4,042,200

Budget Impact/Other

Amended Capital Improvement Plan

2019 *thru* 2023

Department Public Works

City of Grand Rapids, Minnesota

Contact Public Works Director

Project #	2020/PW-7
Project Name	Cemetery Veteran's Plat

Type Unassigned

Useful Life

Category Park Improvements

Priority 2 Very Important

Description	Total Project Cost: \$30,000
Plating and site preparation for a new veteran's section at the cemetery	

Justification
The existing veteran's area at the cemetery is nearing capacity. This work would establish a new section for veteran's.

Expenditures	2019	2020	2021	2022	2023	Total
Professional Services		10,000				10,000
Construction/Maintenance		20,000				20,000
Total		30,000				30,000

Funding Sources	2019	2020	2021	2022	2023	Total
CIP Fund		30,000				30,000
Total		30,000				30,000

Budget Impact/Other

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-
ADOPTING AN AMENDED CAPITAL IMPROVEMENT PLAN

WHEREAS, pursuant to Minnesota Statutes, Section 475.521 (the “Act”), cities are authorized to adopt a capital improvement plan and carry out programs for the financing of capital improvements; and

WHEREAS, the City of Grand Rapids (the “City”), has heretofore adopted a capital improvement plan (the “Plan”) pursuant to the Act and now wishes to amend the Plan in order to provide for capital improvements;

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota:

1. The 2019-2023 Amended Plan is hereby in all respects approved.
2. The staff of the City is hereby authorized to do all other things and take all other actions as may be necessary or appropriate to carry out the Amended Plan in accordance with any applicable laws and regulations, provided that before any bonds are issued to finance capital improvements described in the Amended Plan, staff will schedule a subsequent public hearing before the Council regarding such bonds in accordance with the Act.

Adopted this 22nd day of July, 2019.

Dale Adams, Mayor

Attest:

Kim Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0462 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider adopting a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN IRRR Development Infrastructure Grant Program for the North Homes Expansion Project.

Sponsors:

Indexes:

Code sections:

Attachments: [IRRRB Development Infrastructure Resolution- North Homes North Homes Expansion Project IRRR Narrative](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN IRRR Development Infrastructure Grant Program for the North Homes Expansion Project.

Background Information:

On June 24th the City Council authorized a submittal to the MN IRRR for \$15,900 of building demolition expense associated with the North Homes Expansion Project. That grant request was approved. The MN IRRR fiscal year began on July 1st and we are now requesting the City Council's authorization to submit a grant request of \$268,000 from the MN IRRR Development Infrastructure program. If approved this grant would cover the full amount of the estimated costs for site grading and infrastructure construction associated with this \$5.39 million dollar project.

Requested City Council Action

Make a motion adopting a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN IRRR Development Infrastructure Grant Program for the North Homes Expansion Project.

Councilor _____ introduced the following resolution and moved for its adoption:

City of Grand Rapids, Minnesota
RESOLUTION NO. 19-__

**RESOLUTION AUTHORIZING THE CITY OF GRAND RAPIDS TO MAKE APPLICATION TO AND
ACCEPT FUNDS FROM THE IRRR DEVELOPMENT INFRASTRUCTURE GRANT PROGRAM**

WHEREAS THE authorizing authority approves of the attached application for the City of Grand Rapids, Minnesota for site development costs associated with the North Homes Expansion Project located at 1918 River Road, Grand Rapids, MN 55744; and

WHEREAS THE authorizing authority hereby agrees to accept funding for the underlying project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the authorizing authority of the City of Grand Rapids, Minnesota, does hereby adopt this resolution.

Adopted by the Council this 22th day of July, 2019.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____; and the following voted against same: _____; whereby the resolution was declared duly passed and adopted.

North Homes Expansion Project – Narrative

North Homes, Inc., dba North Homes Children and Family Services (North Homes), was established in 1990 as a group home for adolescent males. Since then, North Homes has developed a vast continuum of care serving children and families throughout the State. Employing a staff of over 300, their services are managed out of four locations including Grand Rapids, Bemidji, Deer River and Duluth, with Grand Rapids also serving at the location of its administrative functions.

North Homes currently operates a 20-bed residential treatment facility (the Cottage) at 1920 River Rd., Grand Rapids. Licensed by the Minnesota Department of Human Services, the Cottage provides shelter, treatment and care for youth, ages 12-18, with serious emotional disturbances.

The Cottage is one of nine facilities operated by five different agencies in Minnesota that were recently designated by the Centers for Medicare and Medicaid Services (CMS) as an Institute of Mental Disease (IMD). Through this decision by CMS, mental health treatment services will no longer be federally reimbursed through Medicaid. With the full cost of treatment at these facilities set to fall to counties, beginning in July of 2019, the State of Minnesota passed recent legislation that provides reimbursement to counties for youth placed in federally designated IMDs. This reimbursement program is intended to maintain the much-needed residential services without over burdening counties at least until such time as the State has additional Psychiatric Rehabilitation Treatment Facilities (PRTF) in place.

According to the Department of Human Services, Minnesota has struggled to meet the needs of children, youth and young adults with complex mental health issues. The new PRTFs for individuals under 21 is an important part of filling this gap. PRTFs are more intensive than other services currently available in the state, but less medically intensive than a psychiatric hospital. Children and youth are not placed in a PRTF by the county. Rather, they are referred and admitted to a PRTF based on medical necessity, as determined by a physician.

North Homes' proposed project would transition the current Cottage residential treatment facility to a PRTF as well as build an additional 11,000 square foot 22 bed PRTF facility and a 4,600 square foot wellness center, primarily for the residents, on the same site.

North Homes cannot sustain a PRTF model without the construction of the additional 22 units due to the higher overhead cost per youth. This is due to a number of factors such as higher required staff ratios of one staff per three youth during wake hours, 24-hour on-site nursing staff and oversight of the program by a psychologist. The Department of Human Services encouraged North Homes to apply for and has already awarded North Homes a license for the proposed 42-unit PRTF together with a \$200,000 grant.

The preparation of the site for this expansion will require the demolition of a 900 square foot building, currently used as a Family Center by parents visiting their child at the facility. IRRR has previously approved a Commercial Redevelopment grant of \$15,900 for this demolition.

Conservatively, this project will increase North Homes' employment on the site from 23 FTEs to 68 FTEs. The new positions will include mental health practitioners, registered nurses, a mental health professional and a program supervisor. The averages annual salary of these 45 new positions will be \$45,000, exclusive of employer provided 401K and health insurance benefits valued at an additional average of \$5,200 per year.

The estimated total cost of the project is \$5.39 million. This request for a Development Infrastructure grant funding is for \$268,000.

North Homes has been encouraged by the Blandin Foundation to request a \$200,000 grant and a \$500,000 no interest loan for the project, which is in process. As mentioned previously, the Department of Human Services has already awarded a \$200,000 grant. North Homes has met with a partnership of local banks interested in providing financing for the project. The project is on a fast track, with groundbreaking expected in August/September of 2019 and opening in the summer of 2020.

This project aligns with the vision, values and goals within the City of Grand Rapids 2011 Comprehensive Plan. The project is infill development that utilizes existing public infrastructure and the project helps to address a growing need for mental health services in the region and state.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0464 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 7/17/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider allowing the Fire Department to Conduct a "Fill the Boot" Campaign
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider allowing the Fire Department to Conduct a "Fill the Boot" Campaign

Background Information:

Fill-the-Boot is a tradition that began in 1954. Since that humble beginning, fire fighters' boots across the country have overflowed with coins and cash totaling more than \$450 million. Firefighters are committed to support the Muscular Dystrophy Association "until the day neuromuscular diseases are eliminated." MDA is a voluntary health agency that works in each local community to help children and adults who are affected by any of 42 neuromuscular diseases covered by MDA's comprehensive medical services and research programs. MDA receives no government funding and charges no fees to those served by the Association. The programs are funded almost entirely by individual, private contributions.

A successful Fill the Boot follows these guidelines:

- 3 consecutive weekdays are chosen
- FTB will occur for at least 4 hours each day during the morning or afternoon rush hour
- intersection corners are staffed with 3-4 firefighters each and are chosen based on speed limit, stop lights, and easy access for their rigs
- Dates for the event will be set by the department and Fire Chief
- The Fill the Boot event should be THE event during the dates chosen - avoid choosing dates when other major events or festivals are occurring. This will ensure that the media and the entire community can focus on your event. It also ensures that you are meeting and shaking hands with your local community members
- MDA will seek media coverage and a proclamation from the mayor declaring the week of your event Firefighter Appreciation Week.
- The #1 focus of the event is not fundraising for MDA, but rather heightened public awareness of who our firefighters are and increased interaction between local firefighters and the community they serve. The MDA's Fill the Boot campaign gives us a platform to encourage teamwork and community support among the firefighters.

The members of the Grand Rapids Fire Department have determined that August 7-9, 2019 from 2:00 pm - 6:00 pm each day would be the best time for them to host this event. The location has been identified as the intersection of Pokegama Avenue South and 10th Street, and Grand Rapids State Bank has agreed to allow for us to occupy part of their parking lot for increased visibility of the department and this event. For safety, each person involved with the Fill the Boot campaign will be required to wear high-visibility vests while working on - or near the roadway.

Staff Recommendation:

Allow the Fire Department to conduct a "Fill the Boot" campaign for the Muscular Dystrophy Association.

Make a motion allowing the Grand Rapids Fire Department to conduct the "Fill the Boot" campaign for the Muscular Dystrophy Association on August 7-9, 2019 from 2 - 6 pm each day.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0468 **Version:** 1 **Name:** 2019 Budgeted Operating Transfers
Type: Agenda Item **Status:** Consent Agenda
File created: 7/18/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider approving a resolution authorizing the 2019 budgeted operating transfers.
Sponsors:
Indexes:
Code sections:
Attachments: [Operating transfers-Res](#)

Date	Ver.	Action By	Action	Result
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Consider approving a resolution authorizing the 2019 budgeted operating transfers.

Background Information:

The City Council adopted the 2019 budget on December 17, 2018. That budget included several operating transfers and funding sources for various projects. We are requesting City Council approval for those transfers. They are as follows:

- *\$176,750 from the General Fund to the Capital Equipment Fund,
- *\$150,000 from the General Fund to the 2013B Street Reconstruction Debt Service Fund,
- *\$20,000 from the General Fund to the Airport Operations Fund,
- *\$125,000 from the General Fund to the Capital Equipment Fund for the Fire Department Depreciation.

Staff Recommendation:

Staff recommends approving a resolution authorizing the 2019 budgeted operating transfers.

Requested City Council Action

Make a motion adopting a resolution authorizing the 2019 transfers from the General Fund to the following funds: \$176,750 to the Capital Equipment Fund, \$150,000 to the 2013B Street Reconstruction Debt Service Fund, \$20,000 to the Airport Operations Fund, and \$125,000 to the Capital Equipment Fund for the Fire Department Depreciation.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-

A RESOLUTION TO AUTHORIZE THE FOLLOWING BUDGETED OPERATING TRANSFERS FROM THE GENERAL FUND: \$176,750 TO THE CAPITAL EQUIPMENT FUND, \$150,000 TO THE 2013B STREET RECONSTRUCTION DEBT SERVICE FUND, \$20,000 TO THE AIRPORT OPERATIONS FUND, AND \$125,000 TO THE CAPITAL EQUIPMENT FUND FOR FIRE DEPARTMENT DEPRECIATION

WHEREAS, on December 17, 2018, the Grand Rapids City Council approved the 2019 General Fund Expenditure Budget, which included the following transfers,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, authorize the following budgeted transfers for 2019:

\$176,750	from the General Fund to the Capital Equipment Fund,
\$150,000	from the General Fund to the 2013B Street Reconstruction Debt Service Fund,
\$ 20,000	from the General Fund to the Airport Operations Fund,
\$ 125,000	from the General Fund to the Capital Equipment Fund for Fire Department depreciation

Adopted this 22th day of July, 2019.

Dale Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0470	Version:	1	Name:	Consider appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019.
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	7/18/2019	In control:		In control:	City Council
On agenda:	7/22/2019	Final action:			
Title:	Consider appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Consider appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019.

Background Information:

We would like to add another part-time employee to the roster of part-time Animal Control Facility Attendants. Nicole Moen has shown interest in the position and we feel she would be a great fit for the position. We are recommending starting her pay at \$9.86/hour, which is minimum wage.

Staff Recommendation:

Assistant Chief Steve Schaar and Director of Human Resources are recommending the appointment of Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 22, 2019 at a rate of \$9.86 per hour.

Make a motion appointing Nicole Moen to the position of part-time Animal Control Facility Attendant effective July 23, 2019 at a starting wage of \$9.86 per hour as recommended.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0472 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 7/18/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider adoption of a resolution issuing an order to raze or remove structures upon property located at:
 201 SW 8th Ave, Grand Rapids, Minnesota.

Sponsors:

Indexes:

Code sections:

Attachments: [Resolution to Raze \(Heinzen\)](#)

Date	Ver.	Action By	Action	Result
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Consider adoption of a resolution issuing an order to raze or remove structures upon property located at: 201 SW 8th Ave, Grand Rapids, Minnesota.

Background Information:

On April 3, 2019 the Building Safety Department inspected the property at 201 SW 8th Ave, Grand Rapids, MN. This was in response to several complaints received due to the conditions of the property. Upon inspecting the structure, it was found to be in disrepair and a violation notice was sent to the owner via certified mail with a list of conditions that informed the owner that they needed to repair, remove, or raze the structures in order to comply. A copy of the order was also posted on site. This building is unoccupied due to a collapsed foundation wall. To date, the property owner has not applied for a permit to either raze or repair the structures. The next step in rectifying this situation is the adoption of the attached resolution to order the razing of the structure. Within this action the property owner still has the ability to commence with removal or repair of the buildings, on his own accord, within 20 days of receiving notice of this order and if commenced within 20 days the removal must be complete within 60 days. If no action is taken within these timeframes, the City will move the District Court of Itasca County for summary enforcement of the order and all costs incurred by the City in the demolition or repairs would be assessed against the property. Details of the violations are included in the attached resolution.

Section 108.1 When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

Section 108.1.3 Structure unfit for human occupancy: A structure is unfit for human occupancy whenever the code official finds that such a structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to public.

Staff Recommendation:

Staff recommends council adopt a resolution issuing an order to raze or remove structures upon property located at: 201 SW 8th Ave.

Requested City Council Action

Make a motion to adopt a resolution issuing an order to raze or remove structures upon property located at:
201 SW 8th Ave.

Councilor _____ introduced the following resolution and moved for its adoption:

GRAND RAPIDS RESOLUTION 19-- ____

**ORDER TO RAZE OR REMOVE STRUCTURES LOCATED UPON
201 SW 8TH AVE., GRAND RAPIDS, MINNESOTA**

WHEREAS, the City of Grand Rapids is a governing body entitled to order the owners of any hazardous building to raze or remove the building.

WHEREAS, under Minnesota Statute 463.15, a hazardous building or property means any building or property which, because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions, or abandonment constitutes a fire hazard to public safety or health.

WHEREAS, the owner of record of the structure and property legally described as:

Lots 1, 2, 3 and 4, Block 10, Riverside Park Division of Grand Rapids (also known as 201 SW 8th Ave., Grand Rapids),

is Rachel T. Heinzen and John Heinzen. The property contains one (1) main structure, one (1) accessory structure and one (1) vehicle.

WHEREAS, the City finds the structure and the premises to be unfit for human occupancy and is in violation of the 2003 International Property Maintenance Code as adopted by the City of Grand Rapids as outlined below:

- 304.4--All structural members shall be maintained structurally sound, and capable of supporting the imposed loads. The foundation of the house has failed and is not supporting the structural members of south side of the building. The header above the overhead door of the garage (accessory structure) appears to be sagging due to prolonged water infiltration and rot.
- 304.5--All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests. The south foundation wall of the house has failed and is not supporting the structure above.
- 304.6--All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface-coated where required to prevent deterioration. The south foundation wall of the house has failed and is not there exposing the entire interior of the basement. The garage (accessory structure) exterior walls and roof coverings require replacement due to lack of maintenance.

WHEREAS, the City has given the owner of this property notice to clean and repair the premises to bring it to a condition where it no longer poses a danger via publication in the Grand Rapids Herald Review for three consecutive weeks ending June 16, 2019, but has met with no action by the owner.

WHEREAS, pursuant to the above-stated facts and in accordance with Minnesota Statutes, Sections 463.15 to 463.26, the Grand Rapids City Council hereby Orders that the owner of record of said hazardous building raze or remove the building, or within the time allotted, make repairs to the same described above.

WHEREAS, it is further Ordered that unless action is commenced to raze or remove the building within twenty (20) days after service of this Order and completed within sixty (60) days of such service, or unless such repairs are commenced within twenty (20) days after service of this Order and completed within sixty (60) days after service, or answer served upon the City of Grand Rapids in the manner provided for the service of answer in a civil action within twenty (20) days from the date of service of this Order, then the City of Grand Rapids will move the District Court of Itasca County for summary enforcement of this Order.

BE IT RESOLVED that the Council further Orders that if the City is compelled to take any corrective action herein, all necessary costs expended by the City will be assessed against the real estate concerned and collected in accordance with Minnesota Statutes as required by law.

BE IT FURTHER RESOLVED that the owner be served a copy of this Order, and the owner shall have to take the following action:

1. Remove or raze the buildings and vehicle presently upon the property indicated above.

Failure to comply with or answer this Order as required by Minnesota Statute 463.18 will result in the City of Grand Rapids filing a Motion for Summary Enforcement of this Order in the District Court, Itasca County, Minnesota. The owner shall have twenty days from the date of service of this Order to answer specifically and deny such facts contained in this Order if any are in dispute.

Adopted by the Council this ____ day of _____, 2019.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____ ; and the following voted against same: None, whereby the resolution was duly passed and adopted.

11a.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 19-0474

File ID: 19-0474	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: City Council
		File Created: 07/19/2019
File Name: CP 2019-1 IRRRB Community Infrastructure Grant		Final Action:

Title: Consider the adoption of a resolution authorizing an application to and accept funds from the IRRRB Community Infrastructure Grant Program for the Great River Acres and Golf Course Road Utility Extension Project.

Notes:

Sponsors:

Enactment Date:

Attachments: IRRRB Development Infrastructure Resolution- Great River Acres

Enactment Number:

Contact:

Hearing Date:

Drafter: Matt Wegwerth

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 19-0474

Consider the adoption of a resolution authorizing an application to and accept funds from the IRRRB Community Infrastructure Grant Program for the Great River Acres and Golf Course Road Utility Extension Project.

Background Information:

The proposed project involves the construction utilities and roadway to the Great River Acres site, CP 2019-1. The grant request is for \$250,000 and will help offset the infrastructure development cost.

Staff Recommendation:

City staff recommends adopting a resolution authorizing an application to and accept funds from the IRRRB Community Infrastructure Grant Program for the Great River Acres and Golf Course Road Utility Extension Project.

Requested City Council Action

Make a motion to adopt a resolution authorizing an application to and accept funds from the IRRRB Community Infrastructure Grant Program for the Great River Acres and Golf Course Road Utility

Extension Project.



CITY OF GRAND RAPIDS

Legislative Master

File Number: 19-0475

File ID: 19-0475	Type: Agenda Item	Status: Consent Agenda
Version: 1	Reference:	In Control: City Council
		File Created: 07/19/2019
File Name: Adoption of amended City Driving Policy.		Final Action:

Title: Consider adoption of amended City Driving Policy.

Notes:

Sponsors:

Enactment Date:

Attachments:

Enactment Number:

Contact:

Hearing Date:

Drafter: Lynn DeGrio

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 19-0475

Consider adoption of amended City Driving Policy.

Background Information:

Most Minnesota drivers will soon be prohibited from holding a cell phone while driving under a new law passed during the 2019 legislative session. The new law expands current state law to ban using a "wireless communications device" to text, call, or access content while operating a motor vehicle on a street or highway. Drivers may, however, use voice activation or hands-free mode to call, text message, or access an application. The law will go into effect on August 1, 2019.

The fine for the first violation of this law is \$50 plus court fees, and the fine for second or subsequent violations is \$275 plus court fees.

While no city is required to update its personnel policy to reflect this change, the League advises cities to make sure it is clear to employees that the city expects them to comply with this law. We should also make sure employees understand what will happen if they violate the law, whether the employee will be responsible to pay the fine, and whether he or she is subject to discipline by the city.

Staff Recommendation:

Staff recommends that the personnel policies should be updated and we should purchase hands-free technology for all City-owned vehicles.

Requested City Council Action

Make a motion to adopt the amended City Driving Policy and authorize the purchase of hands-free technology for all City-owned vehicles.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0467 **Version:** 1 **Name:** Board & Commission Minutes
Type: Minutes **Status:** Approved
File created: 7/18/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Review and acknowledge minutes for Boards & Commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [May 8, 2019 Civic Center Park & Rec Minutes.pdf](#)
[June 13, 2019 GREDA Minutes.pdf](#)
[June 18, 2019 Golf Board minutes.pdf](#)
[June 12, 2019 PUC Minutes.pdf](#)
[June 25, 2019 PUC Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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Review and acknowledge minutes for Boards & Commissions.

CIVIC CENTER AND PARKS AND RECREATION ADVISORY BOARD
Regular Monthly Meeting
May 8, 2019

The IRA Civic Center and Park and Recreation Advisory Board held its regular monthly meeting on Wednesday, May 8, 2019, at the IRA Civic Center.

I. CALL TO ORDER

Board Members Present: Tasha Connelly, Lilah Crowe, Tina Glorvigen, and Brad Hyduke
Board Members Absent: Steve Oleheiser
Staff Present: Dale Anderson, Sara Holum
Visitors: Mike Johnson, Bill Kinnunen, David Kuschel, Scott McBride, and Bruce LaRoque

II. FINANCIAL REPORTS

The financials through March 31, 2019 were presented at the meeting and discussed.

A motion was made by Hyduke and second by Glorvigen, to accept the financials through March 31, 2019.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen and Hyduke. Those opposed: none. Motion carried.

III. MINUTES

The minutes from the last regular meeting held on March 13, 2019 were presented to the Board. Tasha discussed the status of the lion fountain and after being informed that the Board does not support the fountain being placed on the Central School lawn, she informed the Board that the Lions were considering the Depot or possibly placing it outside of the community.

A motion was made by Glorvigen and second by Connelly, to accept the March 13, 2019 minutes.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen and Hyduke. Those opposed: none. Motion carried.

IV. SETTING THE AGENDA

Lilah asked that three items be added to agenda:

- b. Hay bales
- c. Ghost Tours
- d. Entrance to Highway 38

A motion was made by Connelly and second by Hyduke, to accept the setting of agenda and additional items.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen and Hyduke. Those opposed: none. Motion carried.

V. VISITORS

- a. Consider request for naming Legion Baseball Field.

Mike Johnson, Bill Kinnunen, David Kuschel, Scott McBride, and Bruce LaRoque all spoke to the Board to consider the request for renaming of the Legion Baseball Field. They each spoke with deep appreciation for Bob Streetar and what he has done for Grand Rapids baseball. His passion for the game and thorough preparedness made Mr. Streetar an instrumental role model for all baseball players to have been coached by him. On numerous occasions these gentlemen spoke of how Mr. Streetar taught them not only how to become good baseball players but gentlemen. Mr. Streetar took great pride in his “gem of the north” (Legion Baseball Field) and was meticulous on the maintenance which he also taught to his players. In addition to the numerous letters of support that were presented, they would like the Board to request changing the name of the Legion Baseball Field to Bob Street Field at American Legion Park.

A motion was made by Connelly and second by Glorvigen to consider renaming the American Legion Park to Bob Streetar Field at American Legion Park.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, Glorvigen and Hyduke. Those opposed: none. Motion carried.

VI. OLD BUSINESS

a. Facility improvements update. Although the outcome is not looking favorable, the City is waiting to hear the results of the emergency state funding. Dale explained they have met with the Chamber and GRAHA and is asking that two board members serve on the steering committee. Kent Koerbitz of ICS will be doing the consulting on this project.

VII. NEW BUSINESS

a. Next season’s ice rate. As discussed at the last board meeting, Dale is proposing that the hourly rate increase 3% which would raise the current rate of \$163 per hour to \$168 per hour running from September 1, 2019 to August 31, 2020. There was a suggestion to staff to continue conversations regarding other revenue sources for the Civic Center.

A motion was made by Glorvigen and second by Connelly to increase the hourly wage for ice time to go from \$163 to \$168 from September 1, 2019 to August 31, 2020.

Upon roll call vote, the following voted in favor thereof: Connelly, Crowe, and Glorvigen. Abstain: Hyduke. Those opposed: none. Motion carried.

b. Hay bales. Lilah was speaking on behalf of the Fairgrounds Board who is requesting to put some hay bales on the Central School grounds to promote their event. Dale discussed with the reader board being in place, we do not allow any advertisement on the Central School grounds.

c. Ghost Tours. Lilah explained the Ghost Tours and how the lights get shut off at the library and their event runs from 8:30-10:00 p.m.

d. Entrance to Highway 38. Lilah explained that she called Jeff Davies to have the corner at the entrance of Highway 38 looked at because the appearance is not pleasant.

VIII. STAFF REPORT

Dale explained that the month of June is pretty slow for the Civic Center but it is a good time for building maintenance.

IX. CORRESPONDENCE

X. ADJOURNAMENT

There being no further business, the meeting was adjourned.
Respectfully submitted: Sara Holum

**GRAND RAPIDS ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
THURSDAY, JUNE 13, 2019
4:00 P.M.
GRAND RAPIDS CITY HALL – CONFERENCE ROOM 2A
420 NORTH POKEGAMA AVE., GRAND RAPIDS, MINNESOTA**

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Economic Development Authority (GREDA) was called to order on Thursday, June 13, 2019 at 4:00 p.m. in Conference Room 2A of City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a Call of Roll the following members were present: Commissioners: Mike Przytarski, Dale Christy, John O’Leary, Sholom Blake. Absent: Cory Jackson, Mike Korte, Rick Blake.

SETTING OF REGULAR AGENDA: **Approved without addition.**

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER O’LEARY, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE THE MINUTES OF THE APRIL 25, 2019 REGULAR MEETING. The following voted in favor thereof: Przytarski, Blake, O’Leary, Christy. Opposed: None, passed unanimously.

APPROVAL OF CLAIMS:

MOTION BY COMMISSIONER CHRISTY, SECOND BY COMMISSIONER PRZYTARSKI TO APPROVE CLAIMS IN THE AMOUNT OF \$3,550.85.

Cole Hardware	\$124.70	Itasca County Recorder	\$46.00
Mikes Appliance Repair, LLC	\$179.00	Minnesota DEED	\$2,000.00
Minnesota Energy Resources	\$108.85	P.U.C	\$542.30
Silvertip Graphics Signs	\$550.00		

The following voted in favor thereof: Blake, O’Leary, Christy, Przytarski. Opposed: None, passed unanimously.

Visit Grand Rapids Annual Report Presentation-Megan Christianson.

VGR breaks down advertising into three categories, the first is owned which would be their website, the second is earned which is social media and the third is paid which would be print and digital ads. It is very difficult to track how effective the print ads are as opposed to the website and social media. Lodging tax is collected in the City of Grand Rapids, LaPrairie, Harris Township and the Edge of the Wilderness group which is mandatory, there are other places in Itasca County that pay in lodging tax on a voluntary basis. In order to compete with other counties VGR would like to see a county wide lodging tax implemented. Tourism plays a huge role in our economy and we need to be proactive in promoting what Itasca County has to offer.

There being no further business the meeting adjourned at 4:29 p.m.

Respectfully submitted:

Aurimy Groom, Recorder

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
June 18, 2019
7:00 AM

Present: Larry O'Brien, John Bauer, Brad Gallop, Pat Pollard

Absent: Kelly Kirwin

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Pat Pollard called the meeting to order.
- II. John Bauer made a motion to accept the minutes of the May 21, 2019 Board meeting. Brad Gallop seconded the motion. The motion passed.
- III. Consideration of monthly bills: Brad Gallop made a motion to approve the bill list. John Bauer seconded the motion. The motion passed. Brad Gallop made a motion to approve an additional bill for \$216.42 to RC Rental. John Bauer seconded the motion. The motion passed.

AMERICAN BANK	1,403.73
AMERIPRIDE SERVICES INC	108.64
ANDERSON GLASS	263.00
BLOOMERS GARDEN CENTER	1,316.38
BURGGRAF'S ACE HARDWARE	504.88
CITY OF COHASSET	414.46
COLE HARDWARE INC	90.29
DAVIS OIL INC	2,323.82
ECK DESIGN LLC	2,160.00
FORUM COMMUNICATIONS COMPANY	25.00
GARTNER REFRIGERATION CO	578.50
GOLF MINNESOTA	195.00
CITY OF GRAND RAPIDS	17,156.03
GRAND RAPIDS CITY PAYROLL	19,858.58
GRAND RAPIDS GREENHOUSE	2,561.17
GRAND RAPIDS HERALD REVIEW	48.00
L&M SUPPLY	1,313.89
MIDWAY REPAIR	188.62
MINNESOTA REVENUE	5,697.44
MINNESOTA TORO	155.91
NARDINI FIRE EQUIPMENT CO INC	263.36
NEXTERA COMMUNICATIONS LLC	7.55
NAPA SUPPLY OF GRAND RAPIDS	1,496.64
OPERATING ENGINEERS LOCAL #49 P.U.C.	1,402.00 3,596.78
NORTHERN MN WATER COND DBA	24.85
ROSS GOLF COURSE	4,421.28
SEPTIC CHECK	500.00
STOKES PRINTING & OFFICE	79.43
TCF EQUIPMENT FINANCE 0	30,779.03
TDS Metrocom	251.17
TREASURE BAY PRINTING	45.96
UNUM LIFE INSURANCE CO OF AMER	2.05
VISA	2,633.49
WW THOMPSON CONCRETE PRODUCTS	108.80
WASTE MANAGEMENT OF MN INC	463.17
TOTAL ALL VENDORS:	102,438.90

IV. Visitors: None

V. Grounds Superintendent: Steve Ross reported. The new greens roller is being used now at least twice a week and soon will be every Monday, Wednesday, and Friday. Several trees have been removed and stumps have been ground. The new irrigation controllers will be installed as soon as scheduling permits. The course is in great shape following very cool weather.

VI. Concessions: No report.

VII. Director of Golf: Bob Cahill reported. The loan from the city for the irrigation controllers has been approved and the approval for purchase should occur Monday. Starters are now in place as needed. Several recent events were a success and more events soon to come.

VIII. Old Business: None

IX. New Business: None

X. Correspondence and Open Discussion: None.

XI. Adjourn: John Bauer made a motion to adjourn the meeting. Brad Gallop seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, June 12, 2019

4:00 PM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, June 12, 2019 at 4:00 PM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 3 - President Tom Stanley, Commissioner Rick Blake, and Commissioner Luke Francisco

Absent 2 - Secretary Greg Chandler, and Commissioner Kathy Kooda

Others Present: General Manager Kennedy, Finance Manager Betts, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/ HR Assistant Flannigan, Attorney Bengtson.

3 APPROVAL OF MINUTES

3.a. 19-0339

Consider a motion to approve the minutes of the May 15, 2019 regular meeting and the May 28, 2019 special meeting/work session.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the minutes of the May 15, 2019 regular meeting and the May 28, 2019 special meeting/work session. The motion PASSED by unanimous vote.

4 AUDIT PRESENTATION

4.a. 19-0386

Audit presentation.

Aaron Worthman of Baker Tilly Virchow Kraus, LLP reviewed the 2018 financial audit results and summary of the 2018 Comprehensive Annual Financial Report with the Commission via telephone conference.

5 CITY TREASURER'S REPORT AND INVESTMENT ACTIVITY REPORT

- 5.a. 19-0379 Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for May 2019.

Finance Manager Betts reviewed the City Treasurer's Report and Investment Activity Report for May with the Commission.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve the City Treasurer's Report and the Investment Activity Report for May 2019. The motion PASSED by unanimous vote.

6 PUBLIC FORUM

None present.

7 COMMISSION REPORTS

No items.

8 ADMINISTRATION

- 8.a. 19-0360 Review the Administration Department Report.

General Manager Kennedy reviewed the May Administrative updates with the Commission, including the Wholesale Electric Service Cost.

Received and Filed

- 8.b. 19-0357 Consider a motion to approve the renewal of the General Liability and Commercial Property Insurance from the League of Minnesota Cities Insurance Trust (LMCIT) .

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to table the the renewal of the General Liability and Commercial Property Insurance from the League of Minnesota Cities Insurance Trust (LMCIT) to the June 25, 2019 Special meeting/work session, as recommended by President Tom Stanley. The motion PASSED by unanimous vote.

9 ACCOUNTING AND FINANCE

- 9.a. 19-0385 Review the 2018 Comprehensive Annual Financial Report and consider a motion to approve the report for filing.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve the 2018 Comprehensive Annual Financial Report for filing. The motion PASSED by unanimous vote.

- 9.b. 19-0380 Review the Accounting and Finance Operations Report for May 2019.

Finance Manager Betts reviewed the Accounting and Finance Operations Report for May with the Commission.

Received and Filed

- 9.c. 19-0381 Consider a motion to approve the writeoff of May uncollectible accounts in the amount of \$179.30.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the writeoff of May uncollectible accounts in the amount of \$179.30. The motion PASSED by unanimous vote.

- 9.d. 19-0382 Consider a motion to authorize the sale/disposal of surplus property.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to authorize the sale and/or disposal of surplus property. The motion PASSED by unanimous vote.

10 ELECTRIC DEPARTMENT

- 10.a. 19-0371 Review the Electric Department Operations Report for May 2019.

Electric Department Manager Goodell reviewed the Electric Department Operations Report for May with the Commission. Manager Goodell also gave an update on the Community Solar Plus Battery Project. The Requests for Information received have been reviewed, and the Request for Proposal will be on the June 25, 2019 special meeting/work session agenda for consideration of approval to be released in June.

Received and Filed

- 10.b. 19-0378 Consider a motion to approve a Transmission to Load Interconnection Agreement between Grand Rapids Public Utilities and Minnesota Power.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve a Transmission to Load Interconnection Agreement between Grand Rapids Public Utilities and Minnesota Power. The motion PASSED by unanimous vote.

11 WASTEWATER TREATMENT FACILITY OPERATIONS

- 11.a. 19-0387 Review the Wastewater Treatment Facility Operations Report for May.

Wastewater/Wastewater Department Manager Mattson reviewed the Wastewater Treatment Facility Operations Report for May with the Commission.

Received and Filed

12 WATER AND WASTEWATER COLLECTION

- 12.a. 19-0373 Review the Water and Wastewater Collection Operations Report for May.

Wastewater/Wastewater Department Manager Mattson reviewed the Water/Wastewater Collection Operations Report for May with the Commission.

Received and Filed

13 SAFETY

- 13.a. 19-0359 Review Safety Report for May 2019.

General Manager Kennedy reviewed the Safety Report for May with the Commission.

Received and Filed

14 DISCUSSION AND CORRESPONDENCE

No items.

15 VERIFIED CLAIMS

- 15.a. 19-0383 Consider a motion to approve the verified claims for May:
Computer Check Register \$ 1,002,666.32
Manual Check Register \$ 461,753.26

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve verified claims for May in the amount of \$1,464,419.58 (Computer Check Register \$1,002,666.32 and Manual Check Register \$461,753.26. The motion PASSED by unanimous vote.

16 ADJOURNMENT

By call of the chair, the regular meeting was declared adjourned at 4:56 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next special meeting/work session is scheduled for Tuesday, June 25, 2019 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next regular Commission meeting is Wednesday, July 17, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
MAY 2019**

NAME	AMOUNT	NAME	AMOUNT
Amaril Uniform Co	431.16	Stuart Irby	596.00
AmeriPride Services	189.41	Subsurface Solutions	394.24
Automation Direct	264.25	Thein Well	37,573.50
BME Lab and Science	1,005.00	Treasure Bay Printing	2,291.05
Baker Tilly Virchow Krause	20,520.00	United Rentals	3,995.75
Border States Electric	446.22	Viking Electric Supply	1,880.68
Burgraffs Ace Hardware	10.98	Waste Management	390.62
Busy Bees Quality Cleaning	2,116.64	Wells Fargo Business Cards	48.29
CW	4,560.20	Xerox Corporation	310.99
Call Net	995.00		
Carquest	171.20	Appliance Rebates:	
Casey's	350.46	Judy Brown	50.00
Casper Construction	1,259.50	Richard Sackett	30.00
City of Grand Rapids	2,443.54		<hr/>
Coles	356.87	TOTAL	1,002,666.32
Compass Minerals	2,868.06		
Core & Main	4,172.76		
Davis Oil	1,208.55		
Duluth News Tribune	184.08		
FKC Co, Ltd	5,862.68		
Ferguson Enterprises	524.88		
Further	151.50		
Grainger	1,539.13		
Graybar	8,125.56		
Hach	315.89		
Hawkins Inc	18,004.83		
Herc-U-Lift	2,488.80		
Itasca Computer Resources Inc	3,978.00		
KOZY	882.00		
L & M Supply	342.12		
Lano O'Toole & Bengston Ltd	324.00		
McCoy Construction & Forestry	92.82		
McMaster-Carr	1,777.05		
Manning Environmental Inc	88.63		
Mars Supply	524.00		
Steve Mattson	83.52		
Metro Sales Inc	1,165.00		
Minnesota Municipal Utilities Assoc	590.00		
Minnesota Power	808,349.83		
Minnesota Rural Water Assoc	125.00		
NOS Automation LLC	350.00		
NTS	1,142.50		
Northern Business Products	220.24		
Pace Analytical	132.30		
Pictometry International Corp	8,815.50		
Pitney Bowes	2,274.96		
Plackner Tree Care Inc	534.38		
Public Utilities Commission	4,848.12		
RMB Environmental Labs	1,200.00		
Rapid Pest Control Inc	101.75		
Rob's Bobcat Service Inc	4,594.07		
RoDon Corporation	3,990.00		
Sandstroms	1,234.66		
Solenis	26,777.60		

MAY 2019 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
5/1/2019	3902	Northeast Service Cooperative	3,840.00
5/1/2019	3903	Health Partners	64,668.75
5/10/2019	3904	Public Employees Retirement Association	14,082.69
5/10/2019	3905	Minnesota Dept. of Revenue	4,052.78
5/10/2019	3906	Wells Fargo Bank	23,064.27
5/10/2019	3907	Empower Retirement	8,278.28
5/1/2019	3908	Invoice Cloud	2,020.80
5/10/2019	3910	Further	2,654.16
5/15/2019	3911	Further	206.69
5/16/2019	3912	Minnesota Department of Revenue	54,308.00
5/22/2019	3913	Further	52.60
5/24/2019	3914	Further	2,654.16
5/24/2019	3915	Public Employees Retirement Association	14,188.25
5/24/2019	3916	Minnesota Dept. of Revenue	4,113.19
5/24/2019	3917	Wells Fargo Bank	23,559.97
5/24/2019	3918	Empower Retirement	8,328.53
5/1/2019	74850	Customer Refunds- Ralph Olson	70.55
5/1/2019	74851	Customer Refunds- Fannie Mae	38.99
5/1/2019	74852	Customer Refunds- Alan D Boyd	27.50
5/2/2019	74853	U.S. Post Office	759.73
5/2/2019	74854	AT & T Mobility	212.71
5/2/2019	74855	Minnesota Energy Resources Corp.	19.20
5/2/2019	74856	Minnesota Pollution Control Agency	14,750.00
5/2/2019	74857	United Parcel Service	19.05
5/2/2019	74858	Verizon Wireless	539.81
5/3/2019	74859	Mercedes-Benz Financial Services USA LLC	27,732.15
5/3/2019	74860	Mercedes-Benz Financial Services USA LLC	33,833.41
5/7/2019	74861	Customer Refunds- Kelsely Samuelson	149.86
5/7/2019	74862	Customer Refunds- Judith Summers	73.68
5/7/2019	74863	Customer Refunds- Jessi Rosse	23.03
5/7/2019	74864	Customer Refunds- Pawnbrokers	44.85
5/9/2019	74865	U.S. Post Office	628.90
5/10/2019	74866	MN Child Support Payment Center	633.59
5/10/2019	74867	Minnesota Benefit Association	71.52
5/10/2019	74868	NCPERS Group Life Ins	128.00
5/10/2019	74869	United Parcel Service	252.33
5/10/2019	74870	Verizon Wireless	376.60
5/14/2019	74874	Postage By Phone System	2,000.00
5/14/2019	74875	Customer Refunds- Christopher Cantore	49.33
5/17/2019	74877	U.S. Post Office	751.52
5/16/2019	74878	Customer Refunds- Richard Loff	7.87
5/16/2019	74879	Customer Refunds- Aspire Heating & Control Inc	108.29
5/16/2019	74880	Customer Refunds- Gary Wheelock	23.90
5/16/2019	74881	Customer Refunds- Dominique Ruschmeyer	125.00
5/17/2019	74882	Minnesota WOA	125.00
5/17/2019	74883	UNUM Life Insurance Co of America	1,865.34
5/24/2019	74951	U.S. Post Office	680.51
5/24/2019	74952	Minnesota Dept. of Health	23.00
5/24/2019	74953	Minnesota Energy Resources Corp.	265.55
5/24/2019	74954	United Parcel Service	71.80
5/24/2019	74955	Verizon Wireless	631.77
5/24/2019	74956	MN Child Support Payment Center	633.59
5/24/2019	74957	Minnesota Council 65	1,824.00

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
5/28/2019	74959	City of LaPrairie	13,060.65
5/31/2019	74975	City of Grand Rapids	55,700.23
5/31/2019	74976	City of Grand Rapids	72,333.33
5/31/2019	74977	City of Grand Rapids	<u>1,014.00</u>
		Checks Previously Approved	0.00
		Manual Checks to be approved	461,753.26
		TOTAL MANUAL CHECKS	461,753.26



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, June 25, 2019

8:00 AM

Conference Room of Public Utilities Service Center

1 CALL TO ORDER

A Special Meeting/Work Session of the Grand Rapids Public Utilities Commission was held on Tuesday, June 25, 2019 at 8:00 AM in the Conference Room 112 of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

2 CALL OF ROLL

Present 5 - President Tom Stanley, Secretary Greg Chandler, Commissioner Rick Blake, Commissioner Kathy Kooda, and Commissioner Luke Francisco

Others Present: General Manager Kennedy, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson, Administrative/ HR Assistant Flannigan, Kathy Gregerson of Greater Insurance Service.

3 19-0403

Acknowledge the proper posting of the special meeting date, time, and purpose.

President Tom Stanley acknowledged the proper posting of the special meeting/work session date, time and purpose.

Received and Filed

4 19-0416

Consider a motion to approve the Mid-month Accounts Payable list for \$60,977.26.

A motion was made by Commissioner Luke Francisco, seconded by Secretary Greg Chandler, to approve the Mid-month Accounts Payable list for \$60,977.26. The motion PASSED by unanimous vote.

5 19-0357

Consider a motion to approve the renewal of the General Liability and Commercial Property Insurance from the League of Minnesota Cities Insurance Trust (LMCIT) .

Kathy Gregerson of Greater Insurance Service reviewed the General Liability and Commercial Property Insurance renewal quote from the League of Minnesota Cities Insurance Trust with the Commission.

A motion was made by Secretary Greg Chandler, seconded by Commissioner Rick Blake, to approve the annual renewal of the General Liability and Commercial Property Insurance from the League of Minnesota Cities Insurance Trust (LMCIT) with the \$50,000 per Claim/\$100,000 Annual Aggregate Property Deductible Option, as amended to include property coverage for the new Lift Station #14 for a to be determined premium, effective July 1, 2019. The motion PASSED by unanimous vote.

- 6 19-0414 Consider a motion to approve a Request for Proposals for the Solar plus Energy Storage Resource Project issued by Minnesota Power.
- A motion was made by Commissioner Rick Blake, seconded by Commissioner Kathy Kooda, approve the Request for Proposal for the Solar plus Energy Storage Resource Project issued by Minnesota Power to be released on June 26, 2019. The motion PASSED by unanimous vote.**

- 7 19-0417 Review and discuss the Itasca Economic Development Corporation (IEDC) grant application.
- General Manager Kennedy reviewed the ECO2 Super-Oxygenation Odor Control process and the potential for a Wastewater Treatment Facility Special Project Grant Request.*

8 **DISCUSSION AND CORRESPONDENCE**

The special meeting/work session tentatively scheduled for Tuesday, July 30, 2019 was cancelled.

9 **ADJOURNMENT**

By call of the chair, the special meeting/work session was declared adjourned at 9:15 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

The next regular Commission meeting is Wednesday, July 17, 2019 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

**PUBLIC UTILITIES COMMISSION
ACCOUNTS PAYABLE
MAY 2019 #2 (Worksession)**

NAME	AMOUNT
Altec Industries Inc	4,607.76
Baker Tilly Virchow Krause	9,466.00
City of Grand Rapids	6,908.07
Dakota Supply Group	55.05
Davis Petroleum	1,280.59
Gopher State One Call	446.85
Grainger	51.24
Hammerlund Construction	2,400.00
Hawkinson Sand & Gravel	79.20
Itasca County Treasurer	1,797.17
Itasca Utilities Inc	2,570.00
Johnson Killen & Seiler PA	3,127.10
L & M Supply	379.94
Lease Landscaping Inc	347.02
MN Lawn Care Pros	1,031.15
NTS	16,944.83
Nextera Communications	587.69
Pace Analytical	79.00
Rapids Welding Supply	34.59
S E H	1,440.00
Telcologix LLC	69.50
Waste Management	1,810.15
Wells Fargo Business Cards	5,448.64
Xerox Corporation	15.72
TOTAL	<hr/> 60,977.26



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0469 **Version:** 1 **Name:**

Type: Agenda Item **Status:** City Council

File created: 7/18/2019 **In control:** City Council

On agenda: 7/22/2019 **Final action:**

Title: Consider appointing applicant to the Arts & Culture Commission to fill an unexpired term through December 31, 2020.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider appointing applicant to the Arts & Culture Commission to fill an unexpired term through December 31, 2020.

Background Information:

The Arts & Culture Commission has a vacant position with a term to expire at the end of 2020. We have received one application from Jessie Siiter. Councilor Connelly volunteered to make contact with Ms. Siiter and bring back a recommendation for consideration.

Requested City Council Action

Make a motion appointing applicant to the Arts & Culture Commission to fill an unexpired term through December 31, 2020.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0453 **Version:** 1 **Name:** Approve SLA GRPU Solar Garden Project
Type: Agenda Item **Status:** Engineering
File created: 7/15/2019 **In control:** City Council
On agenda: 7/22/2019 **Final action:**
Title: Consider approving a Supplemental Letter Agreement (SLA) with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.
Sponsors:
Indexes:
Code sections:
Attachments: [Grand Rapids Solar Project Proposal](#)
[Grand Rapids Solar Project Letter Agreement](#)
[solar garden site map](#)

Date	Ver.	Action By	Action	Result
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Consider approving a Supplemental Letter Agreement (SLA) with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.

Background Information:

The scope of this project includes six soil borings, geotechnical report, survey activities, wetland delineation, grading of the entire site, a looped roadway and stormwater improvements. The project will be used to serve the Grand Rapids Public Utilities solar garden that will be located on airport property, on the west side of 7th Avenue SE (Airport Road). Using the attributes of the proposed project, GRPU intends to launch a community solar program, economically control its peak demand, and obtain other benefits that solar storage projects will provide now and in the future. The GRPU will reimburse the City 100% for the professional services agreement with SEH.

Staff Recommendation:

City staff is recommending the approval of an SLA with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.

Requested City Council Action

Make a motion to approve of SLA 2019-1A with SEH related to the Grand Rapids Public Utilities Solar Garden Project near the Itasca County-Grand Rapids Airport.



Building a Better World
for All of Us®

July 22, 2019

RE: City of Grand Rapids
Solar Project
Grand Rapids, MN
Civil Sitework Proposal

Matt Wegwerth, PE
Public Works Director / City Engineer
City of Grand Rapids
420 North Pokegama Avenue
Grand Rapids, MN 55744

Dear Matt,

Thank you for the opportunity to provide this proposal for the sitework engineering services for the planned solar project near the Itasca County-Grand Rapids Airport, located in Grand Rapids, MN. From our discussions, SEH understands the project to include six soil borings, geotechnical report, survey activities, wetland delineation, grading of the entire site, a looped roadway, and stormwater improvements. The footing and solar panel design is not included in this contract.

SEH Work Scope/Deliverables/Fees:

- | | | |
|---------------|---|-----------------|
| Task 1 | Soil Borings and Geotechnical Report | \$10,450 |
| | SEH will subcontract this work to Braun Intertec. Braun will drill six standard penetration test borings for the proposed solar array structures. Based on their past experience, they propose to extend the borings to a nominal depth of 35 feet. Standard penetration tests will be performed at 2 1/2-foot vertical intervals to a depth of about 15 feet, and at 5-foot intervals at greater depths. This information will be used to compose a geotechnical report centered toward solar array footing design and site development. See attached Proposal QTB101598, dated June 5, 2019 from Braun Intertec for additional information. | |
| Task 2 | Topographic and Boundary Field Survey | \$1,500 |
| | Gather field data including existing boundary monuments and general site features of the subject area. We will plan to conduct a one call and field-locate any marked and/or observed utilities in the vicinity. | |

- Task 3 Wetland Field Delineation \$1,000**
SEH will complete a wetland delineation, using the current methods and guidance (1987 Manual and Northeast Northcentral Regional Supplement) for the property proposed for Solar Project located in Grand Rapids, MN. The wetland boundaries will be mapped in the field by a Minnesota Certified wetland delineator using a sub-meter accurate Global Positioning System. The collected boundaries will be converted into CADD format for inclusion in project plans. This task does not include a wetland delineation report or any permitting activities.
- Task 4 Stormwater Improvements \$3,600**
Includes layout and design of storm water drainage improvements as required by The City of Grand Rapids and Minnesota Pollution Control Agency. Includes Preparation of storm water pollution prevention plan (SWPPP). All permit fees would be paid by the owner.
- Task 5 Site Design & Bidding Documents \$15,360**
SEH will complete a grading plan for the entire project area. The design will include a roadway looping the site, with the remainder of the site being turf. The design package will include plans and technical specifications for bidding. SEH will advertise and post the bidding documents as well as answer questions from contractors during the bidding phase. Once bids have been received, SEH will recommend to award based upon bidding results.
- Task 6 Construction Administrative Services \$19,200**
SEH will hold a preconstruction conference, review and approve civil shop drawings prior to work starting on the site. SEH will provide construction observation on a full time basis, verify field quantities, answer contractor questions during construction, and review progress of the site.
- Task 7 Federal Aviation Administration Reviews \$3,000**
SEH will coordinate with the Federal Aviation Administration (FAA) for airspace reviews, including the completion and submittal of FAA Form 7460-1 Notice of Proposed Construction or Alteration. Additionally, SEH will also coordinate with MnDOT Office of Aeronautics to ensure compliance with their policy guidance on solar fields near airports.
- Task 8 Miscellaneous Services Hourly on Request**
This task is set up for the small items out of scope of previous tasks requested by the client and for the design of a retaining wall (if necessary and reviewed by the client). These services require only a few hours to complete and will be billed on an hourly basis.

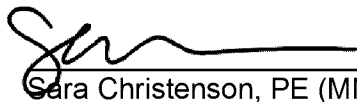
SEH Total Lump Sum Fee (Tasks 1 – 6): \$54,110

Schedule:


Tasks 1 through 7 will commence upon receipt of a signed agreement, with schedule review as needed to meet owner requirements.

If this proposal is acceptable, please sign and return the Standard SEH Letter Agreement to my attention. If you have questions on any of the activities or fees, please call me at 218-322-4513.

Sincerely,
Short Elliott Hendrickson Inc.



Sara Christenson, PE (MN) 07.22.2019
Project Manager/Professional Engineer Date



Robert Beaver, PE (MN) 07.22.2019
Office Manager/Principal Date

slc

Agreement for Professional Services

This Agreement is effective as of July 22, 2019, between City of Grand Rapids (Client) and Short Elliott Hendrickson Inc. (Consultant).

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: six soil borings, geotechnical report, survey activities, wetland delineation, grading of the entire site, a looped roadway, and stormwater improvements. The footing and solar panel design is not included in this contract.

Client's Authorized Representative: Matt Wegwerth, PE

Address: 420 North Pokegama Avenue
 Grand Rapids, MN 55744

Telephone: 218.326.7625 **email:** mwegwerth@ci.grand-rapids.mn.us

Project Manager: Sara Christenson, PE

Address: 21 NE 5th Street, Suite 200
 Grand Rapids, MN 55744

Telephone: 218.322.4513 **email:** schristenson@sehinc.com

Scope: The Basic Services to be provided by Consultant as set forth herein are provided subject to the attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 07.14.16), which is incorporated by reference herein and subject to Exhibits attached to this Agreement.

Scope of work will be provided in accordance with attached City of Grand Rapids Solar Project, Grand Rapids, MN, Civil Sitework Proposal.

Resident Project Representative Services

RPR services will be provided in accordance with attached Exhibit B.

Schedule: To be determined by client at time of acceptance.

Payment: A retainer in the amount of \$0 will be paid in advance of Consultant starting work and will be applied to the final invoice(s).

The lump sum fee is \$54,110 including expenses and equipment for all work excluding miscellaneous services.

The hourly fee for miscellaneous services described in attached City of Grand Rapids Solar Project, Grand Rapids, MN, Civil Sitework Proposal will follow the conditions of Exhibit A-1

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1 **and** A-2.

This Agreement for Professional Services, attached General Conditions, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior contemporaneous oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all other Exhibits unless noted below under "Other Terms and Conditions". The Agreement for Professional Services and the General Conditions (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

Other Terms and Conditions: Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein:
None.

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Short Elliott Hendrickson Inc.

City of Grand Rapids

By: _____
Sara Christenson, PE
Title: Client Service Manager

By: _____
Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between City of Grand Rapids, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated July 22, 2019

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

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SEH Hourly Billable Rate Range

<i>Classification</i>	<i>Billable Rate⁽¹⁾</i>
Office Staff	
Principal	\$160.00 - \$255.00
Project Manager	\$140.00 - \$230.00
Senior Project Specialist	\$135.00 - \$210.00
Senior Project Engineer	\$140.00 - \$215.00
Project Engineer	\$105.00 - \$165.00
Staff Engineer	\$85.00 - \$125.00
Senior Project Architect	\$120.00 - \$205.00
Project Architect	\$100.00 - \$150.00
Staff Architect	\$85.00 - \$110.00
Senior Project Scientist	\$130.00 - \$170.00
Project Scientist	\$85.00 - \$125.00
Staff Scientist	\$80.00 - \$100.00
Senior Project Planner	\$130.00 - \$200.00
Project Planner	\$95.00 - \$140.00
Staff Planner	\$75.00 - \$100.00
Project GIS Analyst	\$90.00 - \$150.00
Lead Technician	\$100.00 - \$160.00
Senior Technician	\$85.00 - \$135.00
Technician	\$65.00 - \$110.00
Word Processor	\$55.00 - \$99.00
General Clerical	\$55.00 - \$99.00
Graphic Designers	\$90.00 - \$125.00
Field Staff	
Licensed Land Surveyor	\$110.00 - \$150.00
Lead Project Representative	\$95.00 - \$145.00
Sr. Project Representative	\$90.00 - \$135.00
Project Representative	\$70.00 - \$125.00
Survey Crew Chief	\$85.00 - \$125.00
Survey Instrument Operator	\$60.00 - \$95.00

(1) The actual rate charged is dependent upon the hourly rate of the employee assigned to the project. The rates shown are subject to change.

Effective: January 1, 2019
Expires: December 31, 2019



Exhibit A-2
to Supplemental Letter Agreement
Between City of Grand Rapids, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated July 22, 2019

Payments to Consultant for Services and Expenses
Using the Lump Sum Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Lump Sum Basis Option

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

B. Expenses Not Included in the Lump Sum

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

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Exhibit B
to Supplemental Letter Agreement
Between City of Grand Rapids, MN (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated July 22, 2019

A Listing of the Duties, Responsibilities and
Limitations of Authority of the Resident Project Representative

Through more extensive on site observations of the construction work in progress and field checks of materials and equipment by the Resident Project Representative (RPR), Consultant shall endeavor to provide further protection for Client against defects and deficiencies in the work of Contractor (Work); but, the furnishing of such services will not make Consultant responsible for or give Consultant control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for Contractor's failure to perform the Work in accordance with the Contract Documents. Contract Documents are the documents that govern or are pertinent to Contractor's Work including but not limited to the agreement between Client and Contractor, the Contractor's bid, the bonds, specs, Drawings*, Field Orders*, Addenda*, clarifications, interpretations, approved Shop Drawings* and reports collectively called the Contract Documents. The duties and responsibilities of the RPR are further defined as follows:

A. General

RPR is an agent of Consultant at the site, will act as directed by and under the supervision of Consultant, and will confer with Consultant regarding RPR's actions. RPR's dealings in matters pertaining to the on site work shall in general be with Consultant and Contractor keeping the Client advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Client with the knowledge of and under the direction of Consultant.

B. Duties and Responsibilities of RPR

1. Schedules: Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor and consult with Consultant concerning acceptability.
2. Conferences and Meetings: Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
 - (a) Serve as Consultant's liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of the Contract Documents; and assist Consultant in serving as Client's liaison with Contractor when Contractor's operations affect Client's on-site operations.
 - (b) Assist in obtaining from Client additional information, when required for proper execution of the Work.
4. Shop Drawings and Samples*:
 - (a) Record date of receipt of Shop Drawings and Samples.
 - (b) Receive Samples furnished at the site by Contractor, and notify Consultant of availability of Samples.
 - (c) Advise Consultant and Contractor of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by Consultant.
5. Review of Work, Observations and Tests:
 - (a) Conduct on-site observations of the Work in progress to assist Consultant in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - (b) Report to Consultant whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Consultant of

- Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- (c) Determine if tests, equipment and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel, and that Contractor maintains adequate records thereof; and observe, record and report to Consultant appropriate details relative to the test procedures and start-ups.
 - (d) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to Consultant.
6. Interpretation of Contract Documents: Report to Consultant when clarification and interpretations of the Contract Documents are requested by Contractor and transmit to Contractor clarifications and interpretations as issued by Consultant.
 7. Modifications: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications* and report with RPR's recommendations to Consultant. Transmit to Contractor decisions as issued by Consultant.
 8. Records:
 - (a) Maintain at the job site orderly files for correspondence, reports of job conferences, shop drawings and samples, reproductions of original Contract Documents including all Work Change Directive*, Addenda, Change Orders*, Field Orders, additional Drawings* issued subsequent to the execution of the Contract, Consultant's clarifications and interpretations of the Contract Documents, progress reports, and other related documents.
 - (b) Keep a diary or log book, recording Contractor hours on the job site, weather conditions, data relative to questions of Work Change Directive Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Consultant.
 - (c) Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.
 9. Reports:
 - (a) Furnish Consultant periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
 - (b) Consult with Consultant in advance of scheduled major tests, inspections or start of important phases of the Work.
 - (c) Draft proposed Change Orders and Work Change Directive, obtaining backup material from Contractor and recommend to Consultant Change Orders, Work Change Directive, and Field Orders.
 - (d) Report immediately to Consultant and Client upon the occurrence of any accident.
 10. Payment Requests: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Consultant, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
 11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to Consultant for review and forwarding to Client prior to final payment for the Work.
 12. Completion:
 - (a) Before Consultant issues a Certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.
 - (b) Conduct final inspection in the company of Consultant, Client, and Contractor and prepare a final list of items to be completed or corrected.
 - (c) Observe that all items on final list have been completed or corrected and make recommendations to Consultant concerning acceptance.

C. Limitations of Authority

Resident Project Representative:

1. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by Client.
2. Shall not exceed limitations of Consultant's authority as set forth in the Agreement for Professional Services.
3. Shall not undertake any of the responsibilities of Contractor, subcontractors or Contractor's superintendent.
4. Shall not advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
5. Shall not accept Shop Drawing or sample submittals from anyone other than Contractor.
6. Shall not authorize Client to occupy the Project in whole or in part.
7. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by Consultant.

*All instances in this Exhibit of this capitalized term are as defined in the EJCDC form C-700, copyrighted in 2013.

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General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement ("Basic Services"). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.
2. If Client has requested changes in the scope, extent, or character of the Project or the services to be provided by Consultant, the time of performance and compensation for Consultant's services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant's control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform its services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant's effort required to perform its services under this Agreement exceeds the stated fee for Basic Services, then Consultant shall promptly notify the Client regarding the need for additional services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional services, and to an extension of time for completion of additional services absent written objection by Client.
2. Additional services shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant's standard rates.

D. Suspension and Termination

1. If Consultant's services are delayed or suspended in whole or in part by Client, or if Consultant's services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by Consultant.
2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
3. This Agreement may be terminated by either party upon thirty days' written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the services hereunder and/or the termination of this Agreement.
4. In the event of termination, Consultant shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client's requirements for the services provided by Consultant and access to all public and private lands required for Consultant to perform its services.
2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant's services, including but not limited to, previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning, deed and other land use restrictions; as-built drawings, electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.
3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant's services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide services in a timely manner.
4. Client shall require all utilities with facilities within the Client's Project site to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant's reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.
5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Instruments of Service until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
2. Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
3. Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

1. The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.
2. Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
3. If requested in the scope of a Supplemental Letter Agreement, then Consultant may provide an Opinion of Probable Construction Cost. Consultant's Opinions of Probable Construction Cost provided for herein are to be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Construction Cost prepared by Consultant. If Client wishes greater assurance as to probable Construction Cost, Client shall employ an independent cost estimator or negotiate additional services and fees with Consultant.

B. Indemnity for Environmental Issues

1. Consultant is not a user, generator, handler, operator, arranger, storer, transporter or disposer of hazardous or toxic substances, therefore the Client agrees to hold harmless, indemnify and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Consultant's Liability

1. The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed five hundred thousand dollars (\$500,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional five hundred thousand dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
2. Neither Party shall be liable to the other for consequential damages, including, without limitation, lost rentals, increased rental expenses, loss of use, loss of income, lost profit, financing, business and reputation and for loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.
3. It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated

with this Agreement. The Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

D. Assignment

1. Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

SECTION V – DISPUTE RESOLUTION

A. Mediation

1. Any dispute between Client and Consultant arising out of or relating to this Agreement or services provided under this Agreement, (except for unpaid invoices which are governed by Section III), shall be submitted to nonbinding mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.

B. Litigation – Choice of Venue and Jurisdiction

1. Any dispute not settled through mediation shall be settled through litigation in the state where the Project at issue is located.

SECTION VI – INTELLECTUAL PROPERTY

A. Proprietary Information

1. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service") and Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
2. Consultant shall retain all of its rights in its proprietary information including, without limitation, its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be Work Product or Work for Hire and Consultant shall not be restricted in any way with respect thereto.

B. Client Use of Instruments of Service

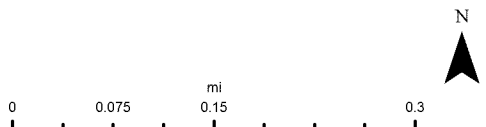
1. Provided that Consultant has been paid in full for its services, Client shall have the right in the form of a license to use Instruments of Service resulting from Consultant's efforts on the Project. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
2. Records requests or requests for additional copies of Instruments of Services outside of the scope of services are available to Client subject to Consultant's current rate schedule.

C. Reuse of Documents

1. All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify and hold harmless Consultant from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.



Proposed Project Location





CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0457	Version:	1	Name:	Appointment of Hospital Security Officer employees.
Type:	Agenda Item	Status:		Administration Department	
File created:	7/17/2019	In control:		City Council	
On agenda:	7/22/2019	Final action:			
Title:	Consider appointment of Hospital Security Officer employees.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Hospital Security Officer Lead				

Date	Ver.	Action By	Action	Result
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Consider appointment of Hospital Security Officer employees.

Background Information:

The City Council previously authorized City staff to begin the process of filling a vacant full-time Hospital Security Officer position. The position was posted and interviews were held. We are recommending the following:

1. Appointment of Matthew Moen from the position of part-time Hospital Security Officer to full-time Hospital Security Officer effective July 31, 2019;
2. Appointment of Brady Geving, Jeremy Johnson, and Robert Sanders to part-time Hospital Security Officer positions effective upon completion of background check, drug test, medical exam, and psychological exam;
3. Adopt the newly created job description for Hospital Security Officer Lead; and
4. Authorized City staff to begin the process of filling the Hospital Security Lead position by posting the position internally only.

We will come back to the City Council with a recommendation for the appointment of Hospital Security Lead.

Matthew Moen is a graduate of Grand Rapids High School and Hibbing Community College in Civil Justice - Law Enforcement. He is currently employed at North Homes as a Case Coordinator. He has been a part-time Hospital Security Officer since October 2018 and has served on the Police Reserves for 5 years.

Brady Geving is a graduate of Grand Rapids High School and served in the United States Air Force in Security Forces. He is currently employed at Lake States Construction as a Laborer and previously worked for the Jacksonville, Texas Police Department as a Communications Officer.

Jeremy Johnson is a graduate of Northland High School in Remer and has an Associates Degree in Law Enforcement from Hibbing Community College. Jeremy is currently employed as a Security Guard for the City of Cohasset.

Robert Sanders is a graduate of Grand Rapids High School and is working on his AA Degree in Criminal Justice at Itasca Community College. He is currently working as a Security Officer at Blandin Paper Company through Securitas Security and as a Merchandiser at Coca-Cola Beverages of Duluth.

Staff Recommendation:

The Interview Committees consisting of Chief of Police Scott Johnson, Assistant Chief of Police Steve Schaar, Sergeant Kevin Ott, Police Investigator Jeremy Nelson, and Marc Dulong from Grand Itasca Clinic & Hospital are in support of

the above recommendations.

Requested City Council Action

Make a motion to (1) promote Matthew Moen from part-time Hospital Security Officer to full-time; (2) appoint Brady Geving, Jeremy Johnson, and Robert Sanders to part-time Hospital Security Officers; (3) Adopt the job description for Hospital Security Officer Lead position; and (4) authorize City staff to begin the process of filling the Hospital Security Lead position.

City of Grand Rapids Job Description

Job Title: Hospital Security Officer Lead
Department: Police
FLSA Status: Non-exempt
Approved By: City Council
Approved Date: July 22, 2019

Summary

Performs tasks substantially similar (in terms of nature and level) as the employees under his/her leadership. Protects people and property at Grand Itasca Clinic and Hospital and related facilities, maintaining security and performing related work as required or assigned. In addition, has responsibility for assisting the Police Department Supervisor in carrying out certain aspects of the supervisor's responsibility. Works collaboratively with law enforcement agencies and hospital staff under the supervision of a Grand Rapids Police Sergeant.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Provides leadership in the day-to-day operations in order to achieve a safe and secure environment for patients, visitors and staff.
- Provides coaching to team members and will report to the Police Sergeant assigned to Hospital Security.
- Tracks security activity/calls and maintains monthly reports.
- Represents Hospital Security at all pertinent Grand Itasca Clinic and Hospital meetings.
- Oversees training regarding questions on policies, etc.
- Maintains security at the Grand Itasca Clinic and Hospital on foot or in a vehicle, to preserve the peace, prevent and discover the commission of crime.
- Receives complaints and solves problems/issues in an effective and tactful manner..
- Responds to calls and complaints from Grand Itasca staff regarding the safety of facilities and grounds.
- Provides first aid for injured persons.
- Takes action to minimize disruptions; at Grand Itasca Clinic & Hospital, including other facilities.
- Prepares written reports to document activities;
- Responds to emergencies affecting patients, staff and members of the public.
- Coordinates activities with police and fire department personnel in response to emergencies on hospital/clinic grounds and facilities.
- Provides protective services to hospital/clinic employees and visitors upon their request.
- Reports and documents activities and situations that require the attention of Grand Itasca staff including safety hazards and property damage.
- Responds to questions, provides information and gives directions or aid as requested by Grand Itasca staff and the public.
- Provides after hours security checks to Grand Itasca Clinic and Hospital and other facilities.
- Directs traffic and assists with crowd control as needed.
- Makes informational presentations as requested (i.e. Citizens Academy).
- Gathers information and constructs reports for evidentiary purposes and provides testimony in court as required.
- Performs other duties as assigned.

Knowledge, Skills, Abilities Required: The requirements listed below are representative of the knowledge, skill, abilities required to complete the essential functions at a satisfactory level.

- Knowledge of City of Grand Rapids City Policies; Grand Rapids Police Department Policies; Grand Itasca Clinic and Hospital Policies.
- Knowledge of and the ability to complete Officer Reports and daily logs.
- Knowledge of the appropriate use of the TASER.
- Knowledge of and the ability to use police and hospital radio communication equipment.
- Knowledge of the appropriate use of handcuffs.
- Ability to assist with patient restraints.
- Ability to operate standard office equipment and software.
- Ability to work rotating shifts, including emergency call outs.
- Ability to establish and maintain effective working relationships with medical staff, co-workers, supervisors, social service agencies, other public safety entities and members of the public.

Competencies Required:

- **Honesty and integrity**
- **Confidence**
- **Inspire others**
- **Commitment and Passion**
- **Good Communicator**
- **Decision-Making Capabilities**
- **Accountability**
- **Delegation and Empowerment**
- **Creativity and Innovation**
- **Empathy**
-

Education and/or Experience

High school diploma or GED. Minimum of 2 years post-secondary education. Experience working within a public safety agency and some knowledge of police procedures are desirable.

Physical Demands

The work requires the regular exertion of up to 10 pounds of force and occasional exertion of up to 50 pounds of force; work regularly requires standing and walking, frequently requires sitting, speaking or hearing and using hands to finger, handle or feel and occasionally requires stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling, lifting and repetitive motions; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceived information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to outdoor weather conditions and occasionally requires exposure to blood borne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Special Requirements

- Obtain and maintain CPR/First Aid certification within a reasonable period as determined by the Grand Rapids Police Department.
- Complete and maintain TASER Training requirements as determined by the Grand Rapids Police Department.
- Complete and maintain Use of Force and Defensive Tactics Training, including use of non-lethal options, as required by the Grand Rapids Police Department.
- Possess a Valid Minnesota Driver's License.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	19-0459	Version:	1	Name:	Appointment of Dominic DeGuseppi to the position of Engineering Technician.
Type:	Agenda Item	Status:		Administration Department	
File created:	7/17/2019	In control:		City Council	
On agenda:	7/22/2019	Final action:			
Title:	Consider the appointment of Dominic DeGuseppi to the position of Engineering Technician.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Consider the appointment of Dominic DeGuseppi to the position of Engineering Technician.

Background Information:

The City Council previously authorized City staff to begin the process of filling the newly-created Engineering Technician position. The position was posted internally and externally and applications were received and ranked. The interview committee consisting of City Administrator Tom Pagel, Public Works Director/City Engineer Matt Wegwerth, and Director of Human Resources Lynn DeGrio is recommending the appointment of Dominic DeGuseppi to the position beginning August 26, 2019. The offer of employment will be contingent on a successful background check, drug test, physical exam, and psychological exam.

Dom graduated from Grand Rapids High School and received an AA and AS from Itasca Community College. Dom has spent six summers working for the City of Grand Rapids and is currently part-time at UPS in Grand Rapids where he works as a Preload Supervisor. He also has an additional position at the Deer River High School where he assists in managing a federally funded grant as part of STEP Coalition known as The Movement.

We are confident that Dom will be a good fit in the Public Works/Engineering Departments, as he enjoys working with people and being out in the community. He has experience working with computer software and has a strong attention to detail. In this position, Dom will be working closely with Matt Wegwerth learning new skills that will allow him to be directly involved in the community that he has a passion for.

This position will be part of the Clerical bargaining unit (Class 5) and has a starting wage of \$23.21.

Staff Recommendation:

The interview committee consisting of City Administrator Tom Pagel, Public Works Director/City Engineer Matt Wegwerth, and Director of Human Resources Lynn DeGrio is recommending the appointment of Dominic DeGuseppi to the position beginning August 26, 2019.

Requested City Council Action

Make a motion to appoint Dominic DeGuseppi to the position of Engineering Technician at a starting wage of \$23.21 per hour beginning August 26, 2019.