



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Thursday, August 29, 2019

4:00 PM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Budget Meeting of the Grand Rapids City Council will be held on Thursday, August 29, 2019 at 4:00 p.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

BUDGET

19-0550 2020 Department Budget Planning

Attachments: [SFin_KM_C5519082712500.pdf](#)

ADJOURNMENT

Attest: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 19-0550 **Version:** 1 **Name:**

Type: Agenda Item **Status:** Administration Department

File created: 8/23/2019 **In control:** City Council

On agenda: 8/29/2019 **Final action:**

Title: 2020 Department Budget Planning

Sponsors:

Indexes:

Code sections:

Attachments: [SFin_KM_C5519082712500.pdf](#)

Date	Ver.	Action By	Action	Result
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2020 Department Budget Planning

1. Community Development
2. Library
3. Engineering/Public Works
4. Civic Center, Parks
5. Fire
6. Information Technology
7. Police/Animal Control
8. Finance
9. Administration/Council/City Wide



MEMORANDUM

Date: August 27, 2019

To: City Council/Department Heads

From: Tom Pagel, City Administrator

Re: 2019 Preliminary Budget Information

On Thursday, August 29, 2019, beginning at 4:00 pm, we will review the 2020 preliminary budget which is attached and request direction from the City Council on how to proceed towards a final preliminary budget to be adopted in late September. At this meeting we will begin by reviewing the Budget Summary worksheet which provides preliminary insight into a potential tax rate. We will then meet with each department head and review their proposed budgets. We will also review capital requests.

Attached is the **Projected Levy & Tax Rate** worksheet. This will be a “living” worksheet up to the point of adopting the preliminary budget in late September. Key points to the worksheet are:

- 1) We have assumed no growth in tax capacity or fiscal disparities. Actual number's will be provided by the County in late September.
- 2) The various funds highlighted in blue derive from the **Recap Sheet**.
- 3) The tax increment financing (TIF) is the same as 2019 and will be finalized in September when the County provides actual numbers. Please note we are anticipating around a \$120,000 reduction in TIF due to Majestic Pines being complete. This will lower the tax rate.
- 4) The preliminary operating budget increases 2.47%. The five union contracts expire at the end of this year which could change the operating budget. The Bonded Indebtedness increased 2.09% due to issuing new debt. Combining both operations and debt results in a total levy increase of 2.39%.
- 5) The Library levy remains the same as it did in 2018 and 2019. It is not recommended to increase this levy until the other revenues create an equitable funding scenario.

- 6) The Levy Internal Loan-Equipment Purchases has increased by 2.7% based on the current payback schedule. There are critical equipment needs that may need to be funded with additional loans from general reserves. This will be discussed in more detail at the budget meeting. Equipment needs for each item are also attached for review.

The **Recap Sheet** worksheet summarizes the projected operating revenues and expenditures and determines the operations levy for the 2020 budget. It does not include the levy required to pay for GO Bond debt service. Items of attention are:

- 1) The transfer to Capital Equipment of \$175,000 highlighted in pink. The items proposed to be purchased with these funds are identified on the Amended Capital Improvement Plan which is attached. There is a need of \$259,500. The council will want to make decisions on how much to budget once tax capacity, TIF, and fiscal disparities numbers are calculated by the county.
- 2) The Library building is also leaking through the walls in certain areas. The Building Maintenance department is exploring options and costs to address the leaking.

The **Department Increases by Category** worksheet is a summary of each of the departments providing a snapshot view of where their increases/decreases are located. Each department budget has also been included to provide more detail. Please note that the Engineering Department budget was incorporated into the Public Works Budget.

**PROJECTED LEVY & TAX RATE
CITY OF GRAND RAPIDS
PREVIOUSLY CERTIFIED LEVIES AND 2020 PROPOSED LEVY**

	2015 Levy Payable 2016	2016 Levy Payable 2017	2017 Levy Payable 2018	2018 Levy Payable 2019	2019 Levy Payable 2020	
General Fund	4,390,829	4,539,564	4,575,478	4,809,012	4,955,139	
Library Fund	632,999	666,240	702,687	702,687	702,687	
Cemetery	198,500	189,446	198,575	203,540	200,313	
GREDA Levy	60,000	60,000	60,000	60,000	60,000	
Levy Internal Loan-Equip Purchases	141,588	120,000	175,000	219,000	225,000	
Abatement Levies-St. Joe's	25,000	25,000	25,000	25,000	25,000	
Special Levies	-	-	-	-	-	
Total Levy Required for Operations	5,448,916	5,600,250	5,736,740	6,019,239	6,168,139	2.47%
Bonded Indebtedness	1,502,644	1,658,424	1,671,438	1,669,784	1,704,625	2.09%
GROSS LEVY	6,951,560	7,258,674	7,408,178	7,689,023	7,872,764	2.39%
Less:						
Fund Balance Contribution	-	-	-	-	-	
CERTIFIED LEVY	6,951,560	7,258,674	7,408,178	7,689,023	7,872,764	
	1.50%	4.42%	2.06%	3.79%	2.39%	

2019 ESTIMATED TAX CAPACITY AND PROPOSED LEVY

TAX CAPACITY	\$9,841,004	CERTIFIED LEVY	7,872,764	
Less:				
Needs to be Updated	-			
Abatement Levy	-			
TIF Captured tax increment	(291,480)	Less:		
Fiscal Disparities contribution	(1,219,912)	Fiscal disparities distribution levy	(751,271)	
Taxable tax capacity*	\$8,329,612	Net amount levied to property owners	\$7,121,493	2.65%

**2005 - 2019 TAXABLE TAX CAPACITY, CERTIFIED LEVY and CITY TAX RATE
and 2019 ESTIMATED TAXABLE TAX CAPACITY
and 2020 ESTIMATED LEVY and CITY TAX RATE**

TAX YEAR PAYABLE	TAXABLE TAX CAPACITY	NET CERTIFIED LEVY	CITY TAX RATE	CEMETERY TAX RATE	TOTAL TAX RATE
2005	5,402,830	3,868,947	71.339	4.603	75.942
2006	5,692,534	3,977,337	69.869	4.452	74.321
2007	6,224,893	4,091,108	65.722	2.972	68.694
2008	6,851,971	4,503,251	65.722	3.834	69.556
2009	7,919,927	4,677,712	59.063	1.841	60.904
2010	7,115,267	4,631,705	65.095	1.271	66.366
2011	7,647,353	4,885,894	61.602	2.288	63.890
2012	7,014,456	4,874,006	67.019	2.466	69.485
2013	7,346,013	5,068,674	66.644	2.355	68.999
2014	7,014,208	5,562,859	76.842	2.466	79.308
2015	8,067,867	6,393,379	77.206	2.039	79.245
2016	8,140,678	6,450,063	76.794	2.438	79.232
2017	8,171,794	6,717,854	79.890	2.318	82.208
2018	8,142,204	6,716,767	80.054	2.439	82.493
2019	8,329,612	6,937,752	80.847	2.443	83.290
2020	8,329,612	7,121,493	83.091	2.405	85.496

RECAP SHEET

CITY OF GRAND RAPIDS

2020 RECAP OF REVENUES, EXPENDITURES AND LEVY REQUIREMENTS

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Proposed	Increase/ (Decrease) over 2019	Percent Increase
NON TAX REVENUES:								
Payment in Lieu of Taxes (PILOT)	\$ 902,766	\$ 903,478	\$ 906,119	\$ 915,788	\$ 905,000	\$ 913,000	\$ 8,000	0.88%
Licenses and Permits	343,201	259,518	332,376	212,505	375,700	278,258	(97,442)	-25.94%
Local Government Aid (LGA)	1,307,862	1,322,103	1,329,161	1,424,202	1,432,525	1,609,044	176,519	12.32%
Intergovernmental Revenues	926,769	644,346	896,169	1,201,960	658,830	660,598	1,768	0.27%
Charges for Services	780,592	807,721	907,285	953,216	953,907	990,054	36,147	3.79%
Fines and Forfeitures	92,775	73,858	59,347	54,591	57,500	62,132	4,632	8.06%
Interest Income	43,908	42,610	43,158	49,955	38,500	37,000	(1,500)	-3.90%
Miscellaneous	19,604	56,684	37,973	31,846	11,300	36,060	24,760	219.12%
Other Financing Sources	19,891	78,804	16,393	10,689	-	-	-	0.00%
Transfers In	8,584	3,500	3,500	3,500	3,500	3,500	-	0.00%
Total non-tax revenues	4,445,952	4,192,622	4,531,481	4,858,252	4,436,762	4,589,646	152,884	3.45%
EXPENDITURES:								
Administration	422,134	442,718	468,338	556,215	554,833	616,877	62,044	11.18%
Building Maintenance	176,936	202,531	247,611	228,222	271,625	241,436	(30,189)	-11.11%
Community Development	394,166	483,225	464,762	494,559	576,516	605,334	28,818	5.00%
Council/Boards	85,774	84,123	87,712	85,798	91,218	94,494	3,276	3.59%
Engineering (Included with PW)	-	-	-	-	-	-	-	-
Finance	458,372	458,277	488,445	520,006	535,835	554,065	18,230	3.40%
Fire	531,374	511,585	538,240	544,246	702,695	738,235	35,540	5.06%
Fleet Maintenance	244,057	240,278	249,065	244,085	260,381	267,075	6,694	2.57%
Information Technology	221,790	213,807	231,539	260,392	275,087	281,872	6,785	2.47%
Police	2,557,187	2,667,476	2,668,810	2,986,122	3,067,377	3,167,425	100,048	3.26%
Public Works	1,910,046	1,953,508	2,071,436	2,071,828	2,061,466	2,126,429	64,963	3.15%
Recreation	120,297	119,282	117,072	135,425	88,193	96,812	8,619	9.77%
City Wide	388,620	468,926	508,393	492,575	215,983	214,525	(1,458)	-0.68%
Special Projects-Council	114,648	-	-	-	-	-	-	0.00%
Special Projects-Non-Budgeted	42,267	45,615	8,326	34,412	-	-	-	-
Total Department Expenditures	7,667,668	7,891,351	8,149,749	8,653,885	8,701,209	9,004,579	303,370	3.49%
Transfers Out								
Transfer to Capital Equipment	97,994	155,000	175,000	175,000	176,750	175,000	(1,750)	-0.99%
Transfer to Civic Center	-	-	-	-	-	-	-	0.00%
Transfer to Iltasca Historical Soc	10,869	10,869	10,869	10,869	10,869	10,869	-	0.00%
Transfer to Debt Service	150,000	150,000	150,000	150,000	150,000	150,000	-	0.00%
Transfer to Airport	24,500	20,000	20,000	20,000	20,000	20,000	-	0.00%
Transfer to DACF	25,000	20,387	20,200	23,540	30,217	32,217	2,000	6.62%
Transfer to Central School	15,550	29,700	63,839	56,361	44,230	39,620	(4,610)	-10.42%
Transfers-Other	90,000	25,000	380,000	176,825	25,000	25,000	-	0.00%
Active Living Contribution	20,875	25,000	25,000	25,000	87,500	87,500	-	0.00%
Fund Balance Payback	-	-	-	-	-	-	-	0.00%
Total Expenditures and Other Uses	8,102,456	8,302,307	8,994,657	9,291,480	9,245,775	9,544,785	299,010	3.23%
Net Levy Required for General Fund	3,656,504	4,390,829	4,539,564	4,575,478	4,809,012	4,955,139	146,127	3.04%
Net Levy for Library	612,716	632,999	666,240	702,687	702,687	702,687	-	0.00%
Net Levy for Cemetery	164,497	198,500	189,446	198,575	203,540	200,313	(3,227)	-1.59%
GREDA Levy Request	60,000	60,000	60,000	60,000	60,000	60,000	-	0.00%
Abatement Levy	30,000	25,000	25,000	25,000	25,000	25,000	-	0.00%
Capital Equipmt Loan	141,588	141,588	120,000	175,000	219,000	225,000	6,000	2.74%
Total Levy Required for Operations	\$ 4,665,305	\$ 5,448,916	\$ 5,600,250	\$ 5,736,740	\$ 6,019,239	\$ 6,168,139	148,900	2.47%

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
2020 thru **2024**

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
CIP Fund								
PD Squad Mobile Replacement	2019/IT-2	1	18,000	18,000				36,000
Police Vehicle Replacement Plan	2019/PD-1	1	110,000	100,000	105,000	105,000		420,000
RWY 16/34 - Reconstruction	2020/AP-2	3	5,000	92,500				97,500
Maint Truck Replacement	2020/AP-3	1	17,500					17,500
Ramp Lighting Replacement	2020/AP-4	3	5,500					5,500
VM1 Virtual Server Host Replacement	2020/IT-1	1	13,000					13,000
VDI2 Virtual Desktop Host Replacement	2020/IT-2	1	15,000					15,000
Squad Video Camera Replacement	2020/PD-1	1	30,000	30,000				60,000
Cemetery Veteran's Plat	2020/PW-4	1	30,000					30,000
Cemetery Mower and Trailer	2020/PW-5	1	15,500					15,500
Council Chambers Carpet Replacement	2021/CH-1	2		12,000				12,000
VM3 Virtual Server Host Replacement	2021/IT-1	1		13,000				13,000
City and Police Firewall Replacement	2021/IT-2	1		10,000				10,000
Backup Server Replacement	2021/IT-3	1		15,000				15,000
Emergency Exit-Children's Library	2021/LIB-1	3		20,000				20,000
Blandin Beach House Demo	2021/P&R-2	2		20,000				20,000
Blandin Beach Restrooms	2021/P&R-3	3		45,000				45,000
Blandin Beach Pavilion	2021/P&R-4	3		50,000				50,000
Forest Lake Outdoor Rink	2021/P&R-5	3		20,000				20,000
Airfield Lighting Replacement	2022/AP-1	3			3,000			3,000
FBO Improvements	2022/AP-2	3			25,000			25,000
VDI1 Host Server Replacement	2022/IT-1	1			15,000			15,000
Storage Area Network Device Replacement	2022/IT-2	1			20,000			20,000
Murphy Outdoor Rink	2022/P&R-1	3			20,000			20,000
Snowplow Truck W/Epoke	2022/PW-1	2			360,000			360,000
VM2 Host Server Replacement	2023/IT-1	1				13,000		13,000
Police CSO Pickup	2024/PD-2	n/a					40,000	40,000
CIP Fund Total			259,500	445,500	548,000	118,000	40,000	1,411,000
GRAND TOTAL			259,500	445,500	548,000	118,000	40,000	1,411,000

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Management Information
 Contact Information Technology
 Type Equipment
 Useful Life 5 years
 Category Equipment
 Priority 1 Critical

Project # 2019/IT-2
 Project Name PD Squad Mobile Replacement

Description Total Project Cost: \$54,000
 This is our standard planned replacement schedule for squad mobile computers in the Police Department.

Justification
 With the Mobile Data Terminals being a critical tool in the daily operations of the Police Department, it is critical that the computers be replaced on a regular schedule to prevent downtime and keep our officers operating with modern equipment.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	18,000	18,000				36,000
Total	18,000	18,000				36,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	18,000	18,000				36,000
Total	18,000	18,000				36,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Police
Contact Police Chief
Type Equipment
Useful Life 10 years
Category Equipment
Priority 1 Critical

Project # 2019/PD-1
Project Name Police Vehicle Replacement Plan

Description **Total Project Cost: \$520,000**
 Continue with the fleet management program by the purchasing of new patrol units to replace older patrol units. Fleet costs would include necessary police package equipment, set-up, and graphics (decals).

Justification
 It is desirable to replace patrol cars somewhere between 110,000 and 120,000 miles. To run cars longer, especially considering the type of use police squad cars receive, often means very high maintenance costs. We need patrol cars that can traverse all weather conditions, including snow, as not responding to an emergency isn't an option. Therefore, we are requesting AWD or 4WD vehicles.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	110,000	100,000	105,000	105,000		420,000
Total	110,000	100,000	105,000	105,000		420,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	110,000	100,000	105,000	105,000		420,000
Total	110,000	100,000	105,000	105,000		420,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Airport
Contact Airport Manager
Type Improvement
Useful Life 30 years
Category Airport Improvements
Priority 3 Important

Project # 2020/AP-2
Project Name RWY 16/34 - Reconstruction

Total Project Cost: \$3,900,000

Description
 This is the resurfacing of the existing Runway 16/34 and the guidance sign replacement

Justification
 The runway will need to be resurfaced in order to continue to utilize it.

Expenditures	2020	2021	2022	2023	2024	Total
Construction/Maintenance		3,500,000				3,500,000
Airport Engineering	200,000	200,000				400,000
Total	200,000	3,700,000				3,900,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	5,000	92,500				97,500
FAA	360,000	3,150,000				3,510,000
Itasca County	5,000	92,500				97,500
ST/MN-Airport	10,000	185,000				195,000
Total	380,000	3,520,000				3,900,000

Budget Impact/Other

Amended Capital Improvement Plan

2020 thru 2024

Department Airport

City of Grand Rapids, Minnesota

Contact Engineer

Project # **2020/AP-3**
 Project Name **Maint Truck Replacement**

Type Equipment

Useful Life 20 years

Category Airport Improvements

Priority 1 Critical

Description	Total Project Cost: \$35,000
Replacement of the maintenance supervisors truck.	

Justification
Current truck is a 2003 with 159,000 miles. It has ongoing maintenance issues.

Expenditure	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	35,000					35,000
Total	35,000					35,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	17,500					17,500
Itasca County	17,500					17,500
Total	35,000					35,000

Budget Impact/Other







Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Airport
 Contact Airport Manager
 Type Improvement
 Useful Life 30 years
 Category Airport Improvements
 Priority 3 Important

Project # 2020/AP-4
 Project Name Ramp Lighting Replacement

Description **Total Project Cost: \$25,000**
 Replacement of ramp lighting with new LED lights. Project is a three year replacement of all lights.

Justification

Expenditures	2020	2021	2022	2023	2024	Total
Construction/Maintenance	25,000					25,000
Total	25,000					25,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	5,500					5,500
Itasca County	5,500					5,500
ST/MN-Airport	14,000					14,000
Total	25,000					25,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Management Information
 Contact Information Technology
 Type Equipment
 Useful Life 4 years
 Category Equipment
 Priority 1 Critical

Project # 2020/IT-1
 Project Name VM1 Virtual Server Host Replacement

Description Total Project Cost: \$13,000
 Replace VM1 virtual server host computer.

Justification
 The host machines that run VMware are critical pieces of our infrastructure since they now host all of the production servers for City operations. If one were to fail, it could mean system downtime and lost productivity. It is critical that these servers stay healthy and be replaced on a regular schedule.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	13,000					13,000
Total	13,000					13,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	13,000					13,000
Total	13,000					13,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Management Information
 Contact Information Technology
 Type Equipment
 Useful Life 4 years
 Category Equipment
 Priority 1 Critical

Project # 2020/IT-2
 Project Name VDI2 Virtual Desktop Host Replacement

Description Total Project Cost: \$15,000
 Proactive replacement of our first Virtual Desktop host server.

Justification
 In order to maintain the virtual desktop infrastructure currently being used around the City, we need to keep our datacenter infrastructure up to date. This is a scheduled replacement of one of the two servers that provide the computing power for the user desktops.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	15,000					15,000
Total	15,000					15,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 7 years
 Category Equipment
 Priority 1 Critical

Project # 2020/PD-1
 Project Name Squad Video Camera Replacement

Description Total Project Cost: \$120,000
 Police Squad In-Car Video Cameras

Justification
 We are projecting the cost to replace video cameras in the 15 squad cars at \$120,000 total. These cameras were used cameras when purchased from the sheriff's department and will be anywhere from 7 to 10 years old in 2020. We would like to use Vehicle Forfeiture Funds to fund this replacement but have shown the full \$120,000 purchase cost in this CIP spreadsheet. Presently, we have approximately \$60,000 in the Vehicle Forfeiture Fund.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	60,000	60,000				120,000
Total	60,000	60,000				120,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	30,000	30,000				60,000
Vehicle Forfeiture Fund	30,000	30,000				60,000
Total	60,000	60,000				120,000

Budget Impact/Other

**Amended Capital Improvement Plan
City of Grand Rapids, Minnesota**

2020 thru 2024

Department Public Works
Contact Public Works Director
Type Unassigned
Useful Life
Category Park Improvements
Priority 1 Critical

Project # 2020/PW-4
Project Name Cemetery Veteran's Plat

Description **Total Project Cost: \$30,000**
Platting and site preparation for a new veteran's section at the cemetery. Currently we have approximately 30 sites remaining and we are selling approximately 10-15 sites per year. The current veterans area will be full in 2-3 years. The work to prepare the new section needs to be completed so it is available when needed.

Justification
The existing veteran's area at the cemetery is nearing capacity. This work would establish a new section for veteran's.

Expenditures	2020	2021	2022	2023	2024	Total
Professional Services	10,000					10,000
Construction/Maintenance	20,000					20,000
Total	30,000					30,000

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Amended Capital Improvement Plan
City of Grand Rapids, Minnesota

2020 thru 2024

Department Public Works
 Contact Public Works Director
 Type Unassigned
 Useful Life 10 years
 Category Equipment
 Priority 1 Critical

Project # 2020/PW-5
 Project Name Cemetery Mower and Trailer

Description **Total Project Cost: \$15,500**

Request the purchase of a 60" Commercial Zero-Turn lawn mower with bagger attachment. At the Itasca Calvary Cemetery we maintain approximately 29 mow-able acres. Of those 29 acres, 12 acres are open areas free of monuments. Those 12 acres could be more efficiently mowed with a larger commercial mower, rather than our smaller 42" lawn tractors that we use in and around monuments. The additional 18" of deck width, along with the faster travel speed of a commercial zero-turn would cut our mowing time/equipment time by 40-50% on our open areas. Additionally, commercial grade lawn equipment lasts longer with less maintenance required, thus reducing down time, equipment maintenance time, and repair costs. This new 60" mower will reduce acreage mowed and hours on our 42" lawn tractors, which will greatly reduce repair costs and maintenance time on these machines as well. Additinoally, we would like to purchase a trailer to move the mower between sites.

Justification

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	15,500					15,500
Total	15,500					15,500

Funding Sources	2020	2021	2022	2023	2024	Total
CIP Fund	15,500					15,500
Total	15,500					15,500

Budget Impact/Other

City of Grand Rapids, Minnesota
Amended Capital Improvement Plan
2020 thru **2024**

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2020	2021	2022	2023	2024	Total
Equipment Certificates								
PW Loader W/Plow & Wing	2020/PW-1	1	275,000					275,000
PW ASV Replacement	2020/PW-2	1	50,000					50,000
PW Sidewalk/Trail Machine	2020/PW-3	1	15,000					15,000
2 PW Pick-Ups W/Plows	2021/PW-1	1		84,000				84,000
Ballfield Groomer	2021/PW-2	1		20,000				20,000
PW Multi-Terrain Loader/Skidsteer	2021/PW-3	1		80,000				80,000
PW Grader	2023/PW-1	1				200,000		200,000
Snowplow Truck W/Epoke	2024/PW-1	2					360,000	360,000
Equipment Certificates Total			340,000	184,000		200,000	360,000	1,084,000
GRAND TOTAL			340,000	184,000		200,000	360,000	1,084,000

Amended Capital Improvement Plan

2020 thru 2024

City of Grand Rapids, Minnesota

Department Public Works

Contact Public Works Director

Project # 2020/PW-1

Type Equipment

Project Name PW Loader W/Plow & Wing

Useful Life 20 years

Category Equipment

Priority 1 Critical

Total Project Cost: \$275,000

Description

Purchase a new loader with a plow and wing. This purchase would replace the John Deere 624 loader that was purchased in 2004. The 2004 624 loader will be used as a backup and for loading deicing material in the trucks. The current backup, a 1995 will be sold.

Justification

Currently we have a three loaders. This loader would replace the 1995 John Deere Loader that we use for maintaining and loading the salt/sand and gravel bins at our facility, daily during the snow and ice control season. All three loaders therefore are used during the snow removal season. Summer use includes loading materials, maintaining the compost and brushpile as well as other granular stockpiles.

Expenditures	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	275,000					275,000
Total	275,000					275,000

Funding Sources	2020	2021	2022	2023	2024	Total
Equipment Certificates	275,000					275,000
Total	275,000					275,000

Budget Impact/Other

Amended Capital Improvement Plan

2020 thru 2024

Department Public Works
 Contact Public Works Director
 Type Equipment
 Useful Life 20 years
 Category Equipment
 Priority I Critical

City of Grand Rapids, Minnesota

Project # 2020/PW-2
 Project Name PW ASV Replacement

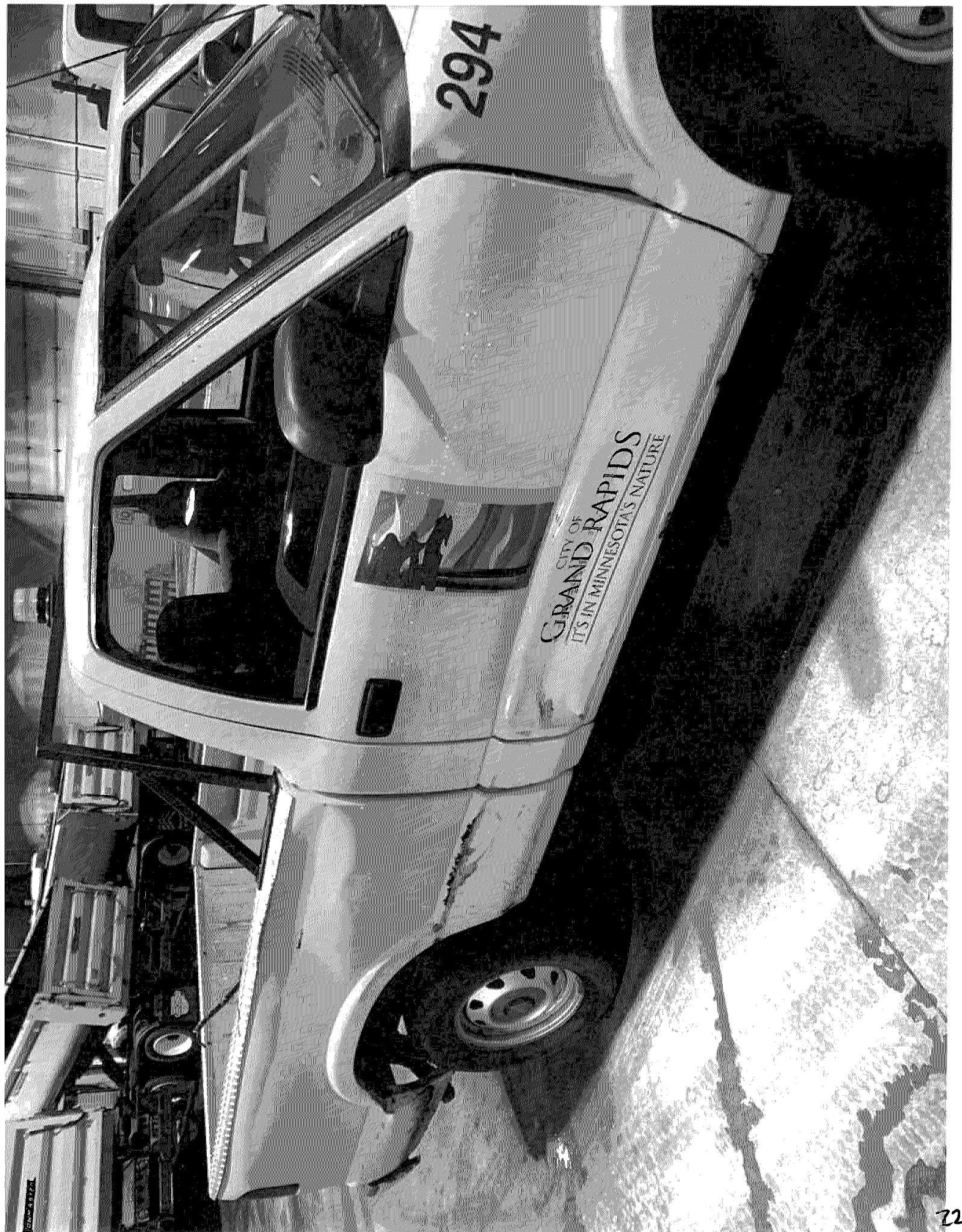
Description Total Project Cost: \$50,000
 Purchase a new ASV 40 that will replace the S-10 pickups for snow removal in the downtown business district.

Justification
 The two S-10 pickups with plows were purchased in 1999 and have reached the end of their useful life. Truck 254 has 90,611 miles and truck 294 has 72827 miles.

Expenditure	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	50,000					50,000
Total	50,000					50,000

Funding Sources	2020	2021	2022	2023	2024	Total
Equipment Certificates	50,000					50,000
Total	50,000					50,000

Budget Impact/Other





Amended Capital Improvement Plan

2020 thru 2024

City of Grand Rapids, Minnesota

Department Public Works

Contact Public Works Director

Project # 2020/PW-3

Project Name PW Sidewalk/Trail Machine

Type Equipment

Useful Life 20 years

Category Equipment

Priority 1 Critical

Description

Total Project Cost: \$15,000

Purchase a sidewalk/trail/snow-removal machine. This would be a UTV side by side machine that will aid in maintenance downtown and on trails. This is replacing one of the S10 pickups.

Justification

Using a more versatile piece of equipment for city sidewalks, trails and the CBD is more efficient than using our 1999 pick-up trucks as we have done in the past. We purchased a machine similar to this one in 2016 and this purchase would assist us with our snow removal efficiency.

Expenditure	2020	2021	2022	2023	2024	Total
Equip/Vehicles/Furnishings	15,000					15,000
Total	15,000					15,000

Funding Sources	2020	2021	2022	2023	2024	Total
Equipment Certificates	15,000					15,000
Total	15,000					15,000

Budget Impact/Other





**CITY OF GRAND RAPIDS
ADMINISTRATION DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGETS**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	282,861	289,821	300,326	361,570	360,057	164,716	-
Salary-Overtime	-	-	-	510	-	38	-
Salary-Parttime	4,125	3,654	14,594	16,591	18,720	7,933	-
Contracted Services	-	-	-	140	-	-	-
Election Judges	-	10,083	100	10,682	-	-	-
PERA	21,087	21,636	23,504	28,239	27,978	12,951	-
FICA	16,648	17,117	18,439	22,928	23,484	10,400	-
Medicare	3,893	4,004	4,312	5,362	5,492	2,432	-
Health Insurance	44,554	50,087	55,741	61,059	65,015	31,160	-
Life Insurance	722	722	722	722	689	361	-
Dental Insurance	655	692	688	-	-	-	-
Unemployment	-	-	-	-	-	-	-
Workers Compensation	1,662	1,314	1,491	1,468	1,548	994	-
TOTAL PERSONNEL	376,209	399,130	419,917	509,271	502,983	230,985	527,101
SUPPLIES & MATERIALS							
Office Supplies	1,363	388	1,453	913	1,500	121	1,500
Copy Supplies	63	490	84	258	150	(1)	150
Computer Supplies	190	257	51	713	500	-	500
Computer Software	-	877	-	-	-	-	-
Training Supplies	-	153	-	-	-	611	-
Assets between \$700-\$4,999	4,125	-	-	-	-	-	-
Inventorial Supplies	224	1,651	89	6,817	2,000	-	2,000
Operating Supplies	50	-	-	-	-	-	-
TOTAL SUPPLIES/MATERIALS	6,015	3,815	1,678	8,701	4,150	731	4,150
OTHER CHARGES & SERVICES							
Professional Services	712	255	3,250	385	41,500	17,199	30,000
Elections	-	5,206	-	8,049	-	-	16,000
Legal-Civil	644	2,438	-	-	-	-	-
Legal-Employment Negotiatio	2,265	5,475	19,623	11,589	5,000	1,470	8,000
Recording Fees	-	-	-	-	-	-	-
Municipal Code Update	3,966	3,650	5,281	3,317	5,000	950	5,000
Telephone	1,418	1,309	2,348	2,399	2,500	632	2,500
Postage/Freight	569	825	431	859	1,000	798	1,000
Prof Administrator Expense	-	-	-	-	-	-	-
Seminar/Meetings/Schools	6,290	5,944	4,005	3,237	6,500	1,977	6,500
Staff Training	2,173	3,565	-	-	5,000	807	5,000
Auto Mileage	-	-	-	-	-	-	-
Publishing & Advertising	5,680	4,455	6,653	3,717	6,000	2,484	5,126
City Newsletter	-	-	-	-	-	-	-
General Insurance	854	736	1,137	2,073	1,200	576	2,000
Maintenance Contracts	865	851	1,237	1,772	-	-	-
Miscellaneous	-	-	255	50	-	-	-
Dues & Subscriptions	1,141	1,174	580	797	2,000	1,256	2,000
Copy Machine Lease	3,889	3,889	1,944	-	2,500	-	2,500
TOTAL OTHER CHARGES/SE	30,465	39,770	46,745	38,244	78,200	28,149	85,626
GRAND TOTAL	412,689	442,716	468,339	556,216	585,333	259,865	616,877

CITY OF GRAND RAPIDS
BUILDING MAINTENANCE DEPARTMENT
ACTUAL 2015 - 2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	ACTUAL YTD 6/30/2019	Proposed 2020 Budget
EXPENDITURES:							
PERSONNEL							
Salary-Fulltime	39,045	55,745	90,838	71,709	94,412	23,817	
Salary-Overtime	375	314	76	228	1,000	136	
Salary-Parttime	15,230	16,577	20,054	25,150	29,120	13,476	
PERA	2,923	4,174	6,779	5,301	7,156	1,796	
FICA	3,388	4,395	6,590	5,945	7,721	2,276	
Medicare	792	1,028	1,541	1,390	1,806	532	
Health Insurance	9,468	15,005	25,469	27,725	29,883	13,992	
Life Insurance	18	25	31	31	43	15	
Dental Insurance	-	-	-	-	-	-	
Healthcare Savings	1,332	1,335	1,260	1,320	-	945	
Workers Compensation	3,161	1,881	3,884	3,589	3,783	3,091	
TOTAL PERSONNEL	75,733	100,479	156,523	142,388	174,925	60,077	143,086
SUPPLIES & MATERIALS							
Assets between \$700-\$4,999	-	1,200	-	1,920	-	-	
Inventorial Supplies	622	11,083	237	4,400	4,000	795	4,000
Operating Supplies	439	212	230	694	1,000	164	1,000
Motor Fuels	984	1,626	2,159	2,212	1,800	949	1,800
Maintenance Supplies	3,627	4,842	5,095	5,038	4,500	1,795	4,500
Uniforms/Clothing/Safety	203	229	200	243	200	126	200
Small Tools	88	656	1,647	852	600	532	800
TOTAL SUPPLIES & MATERIALS	5,964	19,848	9,569	15,359	12,100	4,362	12,300
OTHER CHARGES & SERVICES							
Professional Services	3,829	2,311	2,595	-	600	-	600
Legal	-	-	-	-	200	-	200
Exterminator Service	240	240	789	814	500	132	800
Janitorial Service	650	1,248	3,590	576	1,500	1,392	1,500
Telephone	2,326	2,800	3,499	3,574	3,000	914	4,000
Postage/Freight	1	-	2	-	-	-	-
Seminar/Meetings/Schools	1,652	140	1,698	700	1,000	10	1,000
Auto Mileage	897	983	835	850	1,200	452	800
Auto License	-	16	-	32	50	-	50
Publishing & Advertising	1,540	53	-	-	-	-	-
General Insurance	4,997	3,779	5,789	6,203	6,000	4,156	6,000
Electricity	21,755	22,956	20,876	18,967	23,000	9,152	23,000
Garbage Removal	1,486	1,385	1,260	1,548	1,600	1,199	1,600
Heat	8,250	7,281	5,907	6,238	11,000	3,468	11,000
Maintenance Contracts	13,768	13,386	13,477	13,891	14,800	6,039	14,800
Building Maintenance/Repairs	31,472	20,259	19,874	16,452	14,000	4,306	14,000
Vehicle Maintenance/Repairs	904	1,544	934	293	1,000	894	1,000
General Eqpt Maint./Repairs	1,364	3,693	287	76	2,000	-	2,000
Dues/Subscriptions/License f	110	130	110	260	2,150	1,276	3,700
TOTAL OTHER CHARGES & SEI	95,239	82,204	81,521	70,474	83,600	33,390	86,050
TOTAL EXPENDITURES	176,936	202,531	247,612	228,221	270,625	97,828	241,436

Maintenance Contracts is increased for inflation.

Vehicle Maintenance is increased to align with previous years history.

Dues/ Fees/ Subscriptions is increased for web based maintenance work order program.

**CITY OF GRAND RAPIDS
COMMUNITY DEVELOPMENT DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	264,484	318,674	302,816	332,929	369,973	162,649	390,360
Salary-Fulltime/Overtime	-	34	142	-	3,000	77	3,000
Salary-Parttime	-	6,203	-	-	-	-	-
Contracted Services/personn	-	-	-	-	-	-	-
PERA	19,644	23,686	22,498	24,364	27,973	12,112	29,502
FICA	15,098	18,412	17,065	19,421	23,124	9,616	24,388
Medicare	3,531	4,306	3,991	4,542	5,408	2,249	5,704
Health Insurance	45,778	68,141	68,527	75,579	88,887	38,307	99,067
Life Insurance	100	112	112	112	112	56	112
Dental Insurance	983	1,289	1,375	-	-	-	-
Unemployment	-	-	-	-	-	-	-
Workers Compensation	1,686	1,289	1,293	1,081	1,138	836	1,700
TOTAL PERSONNEL	351,303	442,148	417,820	458,028	519,615	225,902	553,834
SUPPLIES & MATERIALS							
Office Supplies	618	864	916	409	1,400	154	900
Copy Supplies	108	265	131	147	400	-	300
Printing & Binding	187	317	544	403	300	83	400
Computer Supplies	404	-	-	-	500	148	500
Assets between \$700-\$4,999	-	-	2,700	-	-	-	-
Inventorial Supplies	1,204	1,743	1,695	913	1,500	713	2,000
Motor Fuels	689	664	838	941	1,200	640	1,200
Uniforms/Clothing/Safety	-	320	-	390	900	169	500
Other Supplies/Materials	2,092	183	-	197	200	-	200
TOTAL SUPPLIES/MATERIALS	5,303	4,355	6,824	3,400	6,400	1,907	6,000
OTHER CHARGES & SERVICES							
Professional Services	371	350	3,250	-	1,500	-	1,500
Legal	2,645	283	2,415	1,957	3,500	-	3,000
Telephone	3,165	4,076	3,868	4,695	5,300	879	5,300
Postage/Freight	505	509	513	197	600	51	600
Seminar/Meetings/Schools	8,332	13,153	7,059	6,109	9,500	6,887	9,500
Board Member Training	-	-	-	-	300	-	300
Auto Mileage	47	-	-	-	-	-	-
Auto Licenses	21	139	52	32	100	-	200
Publishing & Advertising	1,671	742	753	754	1,000	341	1,000
General Insurance	12,709	10,035	15,352	14,352	16,000	6,012	16,000
Maintenance Contracts	3,114	2,922	3,460	2,334	3,300	807	3,300
Computer Maint/Upgrades	-	-	438	1,213	-	-	400
Vehicle Maint/Repairs	1,860	429	496	442	800	71	500
Equipment Rental	1,442	2,523	1,442	-	2,600	-	2,600
Miscellaneous	601	562	401	117	200	93	300
Dues & Subscriptions	1,101	1,000	620	929	1,300	799	1,000
Mircofilming Services	-	-	-	-	-	-	-
TOTAL OTHER CHARGES/SERV	37,584	36,723	40,117	33,131	46,000	15,940	45,500
TOTAL EXPENDITURES	394,190	483,225	464,760	494,559	572,015	243,749	605,334

12/19/18 Reduced Health ins by \$4,500 due to no increase in Insurance.

**CITY OF GRAND RAPIDS
COUNCIL
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 -- BUDGET
PERSONNEL							
Salary-Fulltime	38,400	38,400	42,240	42,240	42,240	21,120	42,240
PERA	1,320	1,440	1,584	1,584	1,584	792	1,584
FICA	781	595	655	655	655	327	655
Medicare	557	557	612	612	612	306	612
Life Insurance	70	92	89	94	123	48	123
Workers Compensation	890	53	57	51	54	35	80
TOTAL PERSONNEL	42,018	41,137	45,238	45,236	45,268	22,628	45,294
SUPPLIES & MATERIALS							
Office Supplies	17	-	-	-	-	-	-
Copy Supplies	52	100	59	147	100	65	150
Inventorial Supplies	420	-	-	-	-	-	-
TOTAL SUPPLIES & MATERIALS	489	100	59	147	100	65	150
OTHER CHARGES & SERVICES							
Community Celebrations	3,500	6,491	3,500	-	6,000	-	6,000
Legal	-	-	-	-	-	-	-
Telephone	867	763	785	765	850	153	850
Postage/Freight	-	-	-	-	-	-	-
Seminar/Meetings/Schools	1,838	2,503	2,313	2,683	2,500	2,509	2,700
Publishing & Advertising	-	23	-	-	-	-	-
General Insurance	2,383	2,371	2,973	2,243	2,400	1,170	2,400
Maintenance Contracts	597	470	799	935	-	-	-
Gen'l Equipment Maint/Rprs	30	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	28,804	29,282	30,980	31,302	32,000	30,710	35,000
Truth in Taxation	1,039	983	922	896	1,100	-	1,100
Volunteer Recognition	-	-	144	1,591	1,000	-	1,000
TOTAL OTHER CHARGES & SERVICES	39,059	42,885	42,417	40,416	45,850	34,542	49,050
TOTAL EXPENDITURES	81,566	84,123	87,714	85,799	91,218	57,235	94,494

* We may need to increase if council authorizes increase.

* Fireworks Increase due to City Leading

**CITY OF GRAND RAPIDS
FINANCE DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	288,629	301,902	319,285	334,400	338,098	154,745	351,238
Salary-Overtime	-	-	-	-	-	-	-
PERA	21,556	22,488	23,856	24,807	25,357	11,606	26,343
FICA	16,970	17,658	18,777	19,940	20,962	9,305	21,777
Medicare	3,969	4,130	4,391	4,663	4,902	2,176	5,093
Health Insurance	58,954	61,585	68,590	82,840	85,868	42,924	89,667
Life Insurance	123	123	123	123	123	62	123
Dental Insurance	655	688	688	-	-	-	-
Vision Insurance	-	-	-	-	-	-	-
Unemployment	-	-	-	-	-	-	-
Workers Compensation	1,515	1,366	1,666	1,561	1,645	1,076	2,200
TOTAL PERSONNEL	392,372	409,939	437,375	468,334	476,955	221,894	496,440
SUPPLIES & MATERIALS							
Office Supplies	436	917	339	299	750	440	600
Copy Supplies	187	393	167	423	400	-	450
Printing/Binding	175	212	201	205	300	210	300
Computer Supplies	1,283	1,423	1,318	1,502	1,500	1,292	1,600
Training Supplies	40	-	-	-	-	-	-
Assets between \$700-\$4,999	-	-	-	2,837	750	-	750
Inventorial Supplies	257	112	250	-	500	-	500
TOTAL SUPPLIES & MATERIAL	2,378	3,057	2,275	5,266	4,200	1,942	4,200
OTHER CHARGES & SERVICES							
Professional Services	2,200	1,250	5,825	1,375	5,500	2,460	5,500
Auditing/Accounting	31,636	32,351	31,312	32,426	34,500	32,552	34,500
Legal	-	-	-	-	200	80	200
Telephone	1,002	852	851	700	925	184	925
Postage/Freight	1,850	1,443	1,245	1,334	2,000	48	2,000
Seminar/Meetings/Schools	997	2,393	1,622	1,975	2,500	1,161	2,500
Publishing & Advertising	835	814	829	849	1,000	358	1,000
General Insurance	1,004	845	1,328	1,235	1,400	660	1,400
Maintenance Contracts	22,864	4,001	4,495	5,022	3,300	2,231	4,000
General Eqpt Maint/Rpairs	-	66	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	1,235	1,265	1,287	1,485	1,355	655	1,400
TOTAL OTHER CHARGES & SE	63,622	45,279	48,793	46,401	52,680	40,389	53,425
CAPITAL OUTLAY							
Computer Equipment	-	-	-	-	-	-	-
TOTAL EXPENDITURES	458,373	458,274	488,443	520,001	533,835	264,225	554,065

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	43,313	19,979	54,624	57,329	57,176	28,957	
Salary-Fulltime OT	-	-	-	-	-	-	
Salary-Parttime	152,262	157,068	136,969	117,128	155,793	70,833	
Salary-Parttime/Overtime	13,089	17,522	18,855	13,961	15,000	7,016	
PERA	1,872	81	-	-	-	-	
FICA	12,846	12,051	13,071	11,683	14,134	6,622	
Fire Relief-City contribution	5,000	5,000	5,000	5,000	5,000	-	
Fire Pension-St of MN	133,098	131,759	129,622	129,511	125,000	2,000	
Medicare	3,005	2,819	3,058	2,733	3,306	1,549	
Health Insurance	5,434	583	-	-	-	-	
Life Insurance	705	668	662	654	738	326	
Dental	-	-	-	-	-	-	
Workers Compensation	23,000	25,797	28,569	25,845	26,184	15,646	
TOTAL PERSONNEL	393,624	373,328	390,429	363,844	402,331	132,949	413,371
SUPPLIES & MATERIALS							
Office Supplies	412	50	-	914	500	434	500
Copy Supplies	8	411	125	610	200	-	200
Computer Supplies	-	596	-	59	500	-	500
Training Supplies	311	-	311	311	500	257	500
Assets between \$700-\$4,999	6,849	5,140	5,212	8,993	9,000	2,178	9,000
Inventorial Supplies	8,639	13,776	16,521	11,554	8,000	1,151	8,000
Operating Supplies	6,136	8,048	10,581	6,202	9,000	2,644	9,000
Motor Fuels	5,666	5,515	5,962	6,500	7,500	4,306	7,500
Lubricants	134	411	61	568	400	-	400
Uniforms/Clothing/Safety	19,303	17,974	21,403	30,458	20,000	14,661	20,000
TOTAL SUPPLIES & MATERIALS	47,458	51,921	60,176	66,169	55,600	25,631	55,600
OTHER CHARGES & SERVICES							
Professional Services	1,213	-	-	-	1,000	-	1,000
Physicals	2,197	3,594	1,929	5,379	2,500	1,562	2,500
Legal	-	-	-	-	-	-	-
Laundry	-	-	-	-	-	-	-
Janitorial	1,094	-	-	-	600	-	600
* Rental Expense	-	-	-	-	500	-	-
Telephone	1,860	1,753	1,453	1,425	1,800	694	1,800
Postage/Freight	165	149	205	177	300	-	300
Seminar/Meetings/Schools	14,822	11,175	10,310	9,079	20,000	15,176	20,000
Community Education/Promo	3,577	5,255	4,194	4,794	5,000	-	5,000
Auto Mileage-Inspector	-	-	-	-	-	-	-
Auto Licenses	33	-	-	-	-	-	-
Publishing & Advertising	1,349	600	948	987	650	2,046	650
General Insurance	12,640	9,101	14,512	9,556	17,000	4,728	17,000
Electricity	4,197	4,674	5,322	5,071	5,000	3,170	5,000
Garbage Removal	1,102	1,124	1,359	1,199	1,200	812	1,200
Heat-Natural Gas	4,290	4,170	3,544	3,845	4,500	2,416	4,500
Maintenance Contracts	1,504	1,112	805	900	3,000	-	500
Building Maint/Repairs	3,990	7,954	4,171	4,183	9,000	1,960	9,000
Radio Maint/Repair	619	3,101	-	-	1,000	-	1,000
Vehicle Maint/Repair-Car #118	46	1,600	675	622	1,000	954	1,000
Air Trailer Repairs & Maintenance	-	26	-	23	500	-	500
Vehicle Maint/Repair-Eng #115	515	515	601	1,514	3,000	682	3,000
Vehicle Maint/Repair-Pickup #117	-	82	117	-	300	-	300
Vehicle Maint/Repair-Ladder #119	5,132	4,682	8,546	4,549	8,000	6,343	8,000
Vehicle Maint/Repair-Rescue #114	745	7,007	6,836	13,857	6,000	12,637	6,000
Vehicle Maint/Repair-Engine #116	11,216	1,507	2,540	1,892	6,000	1,133	6,000
Vehicle Maint/Repair-Engine #113	513	1,387	2,598	2,520	3,000	600	3,000
Vehicle Maint/Repair-Engine #111	6,142	536	6,154	4,931	5,000	3,202	5,000
Gen Equip Maint/Repair & SCBA Ser	4,241	8,366	3,970	7,323	6,000	6,911	6,000
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	1,676	1,453	1,431	1,868	2,500	1,195	2,000

**CITY OF GRAND RAPIDS
FIRE DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	<u>2015 ACTUAL</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 BUDGET</u>	<u>ACTUAL YTD 6/30/2019</u>	<u>PROPOSED 2020 BUDGET</u>
Depreciation	-	-	-	125,000	125,000	-	150,000
Radio Depreciation	5,414	5,414	5,414	5,369	5,414	-	8,414
TOTAL OTHER CHARGES & SERV	<u>90,293</u>	<u>86,339</u>	<u>87,634</u>	<u>216,063</u>	<u>244,764</u>	<u>66,221</u>	<u>269,264</u>
CAPITAL OUTLAY							
Equip/Mach/Furn/Fix	-	-	-	23,170	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>23,170</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>531,375</u>	<u>511,588</u>	<u>538,240</u>	<u>669,246</u>	<u>702,695</u>	<u>224,801</u>	<u>738,235</u>

Increase depreciation by \$25,000

Increased radio depreciation by \$3k due to Haz-Mat purchasing and maintaining it's own radios.

**CITY OF GRAND RAPIDS
Fleet Maintenance**

Actual 2015-2018 Expenditures, 2019 Budget, Year To Date Totals, Proposed 2020 Budget

	<u>2015 ACTUAL</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 BUDGET</u>	<u>YTD ACTUAL 6/30/2019</u>	<u>PROPOSED 2020 BUDGET</u>
EXPENDITURES:							
<i>Personnel</i>							
Salary-Fulltime	121,466	128,473	137,139	135,807	134,563	64,755	
Salary-Overtime	-	1,840	1,074	1,638	1,000	3,222	
PERA	9,030	9,683	10,272	10,065	10,167	5,098	
FICA	7,499	8,045	8,520	8,379	8,405	4,098	
Medicare	1,754	1,882	1,993	1,960	1,966	958	
Health Insurance	25,248	26,440	27,840	29,480	34,800	14,880	
Life Insurance	49	49	49	49	49	25	
Healthcare Savings	3,552	3,560	3,360	3,520	-	2,520	
Workers Compensation	3,536	2,872	3,230	3,018	3,181	1,984	
TOTAL PERSONNEL	<u>172,133</u>	<u>182,844</u>	<u>193,478</u>	<u>193,916</u>	<u>194,131</u>	<u>97,540</u>	<u>197,575</u>
<i>Supplies & Materials</i>							
Office Supplies	417	19	137	21	500	12	500
Assets Between \$700-\$4999	849	-	-	-	4,000	2,967	4,000
Operating Supplies	6,177	7,180	6,815	5,830	6,800	4,177	6,800
Motor Fuel	1,433	445	1,954	815	2,200	430	2,200
Lubricants	6,325	6,867	4,746	6,895	6,100	4,023	6,800
Uniforms/Clothing	950	834	955	1,049	950	941	1,000
Small Tools	3,998	3,146	3,964	5,446	4,500	2,494	4,500
TOTAL SUPPLIES & MATERIALS	<u>20,148</u>	<u>18,491</u>	<u>18,571</u>	<u>20,056</u>	<u>25,050</u>	<u>15,044</u>	<u>25,800</u>
<i>Other Charges & Services</i>							
Seminars/Mtgs/School	2,124	1,388	1,848	1,356	2,000	2,838	2,000
General Insurance	651	390	618	560	700	282	700
Electricity	8,695	9,642	13,003	13,578	11,000	8,978	13,500
Hazardous Waste Disposal	583	696	1,393	1,663	1,500	1,201	1,500
Vehicle Equip Maint/Repair	37,294	23,010	16,279	9,017	22,000	1,582	22,000
Dues & Subscriptions	3,276	3,824	3,876	3,940	4,000	2,128	4,000
TOTAL OTHER CHGS & SERVICES	<u>52,623</u>	<u>38,951</u>	<u>37,017</u>	<u>30,114</u>	<u>41,200</u>	<u>17,009</u>	<u>43,700</u>
TOTAL EXPENDITURES	<u>244,904</u>	<u>240,286</u>	<u>249,066</u>	<u>244,086</u>	<u>260,381</u>	<u>129,593</u>	<u>267,075</u>

8/8/18 Decreased vehicle maint/repair by \$25,000 per JD.

**CITY OF GRAND RAPIDS
INFORMATION TECHNOLOGY DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	126,746	132,862	137,728	141,683	146,931	68,759	
Salary-Fulltime Overtime	634	743	1,129	966	500	268	
PERA	9,563	9,924	10,318	10,601	11,057	5,064	
FICA	7,698	8,081	8,315	8,596	9,141	4,118	
Medicare	1,800	1,890	1,945	2,011	2,138	963	
Health Insurance	4,887	6,178	6,761	33,340	33,667	16,824	
Life Insurance	49	49	49	49	49	25	
Dental Insurance	328	344	344	-	-	-	
Workers Compensation	823	550	579	478	504	333	
TOTAL PERSONNEL	152,528	160,620	167,168	197,724	203,987	96,354	211,072
SUPPLIES & MATERIALS							
Office Supplies	128	258	358	121	400	4	400
Copy Supplies	6	7	3	9	50	-	50
Computer Supplies	-	-	53	163	300	-	200
Assets between \$700-\$4,999	9,348	21,188	13,954	12,020	12,800	12,286	14,500
Inventorial Supplies	93	-	-	-	-	-	-
Maint Tools/Supplies	208	-	75	451	1,000	100	1,000
TOTAL SUPPLIES & MATERIALS	9,783	21,453	14,444	12,764	14,550	12,390	16,150
OTHER CHARGES & SERVICES							
Professional Service/Web Page	930	930	2,147	14,112	8,800	2,013	8,800
Legal	-	-	-	-	-	-	-
Telephone	2,466	2,414	2,563	2,447	2,600	504	-
Postage	80	-	-	-	50	-	50
Seminar/Meetings/Schools	-	287	-	2,116	4,000	-	4,500
Auto Mileage	-	-	-	-	-	-	-
General Insurance	423	346	572	690	-	366	-
Garbage Disposal	100	370	-	530	500	100	500
Dept Maintenance Contracts	65	31	493	59	-	-	-
System Maintenance Contracts	41,334	16,712	15,031	19,819	24,000	16,787	26,200
Telephone System Maint/Repair	150	813	-	686	1,000	-	1,000
Datacenter Maint/Repairs	5,991	2,112	22,254	3,157	6,000	887	6,000
Network Internet Services	7,640	7,668	6,818	6,235	7,500	3,417	7,500
Equipment Maint/Repairs	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
Dues/Subscriptions/License Fee	300	50	50	55	100	55	100
TOTAL OTHER CHARGES & SERV	59,479	31,733	49,926	49,906	54,550	24,129	54,650
CAPITAL OUTLAY							
Computer Equipment	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-
TOTAL EXPENDITURES	221,790	213,807	231,538	260,394	273,087	132,873	281,872

**CITY OF GRAND RAPIDS
POLICE DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	1,430,864	1,498,766	1,487,227	1,595,059	1,545,408	745,370	
Salary-Overtime	65,654	80,313	76,607	71,261	75,000	29,113	
Salary-Overtime TZD Grant	27,969	19,156	13,913	12,342	40,000	1,534	
Salary-Parttime	1,623	1,818	-	-	-	-	
Contracted Services	965	7,827	2,782	10,625	4,000	5,674	
PERA	8,068	8,550	8,408	8,810	9,335	4,187	
FICA	6,606	7,091	6,859	7,259	7,717	3,418	
Police Pension	219,645	224,870	221,241	233,866	242,933	113,880	
Medicare	20,607	21,923	21,705	23,828	24,076	10,892	
Health Insurance	200,627	246,058	256,424	385,728	390,104	201,778	
Life Insurance	533	557	572	557	554	285	
Dental Insurance	5,898	6,191	6,331	-	1,411	-	
Unemployment	-	-	-	-	-	-	
Workers Compensation	37,300	44,012	53,853	50,744	52,267	36,954	
TOTAL PERSONNEL	2,026,357	2,167,131	2,155,923	2,400,079	2,392,804	1,153,085	2,492,118
SUPPLIES & MATERIALS							
Office Supplies	1,160	1,498	937	1,042	1,100	1,289	1,000
Copy Supplies	778	394	374	497	750	414	750
Printing & Binding	681	1,610	968	1,487	1,800	672	1,487
Computer Supplies	823	2,102	216	1,313	500	-	500
Assets between \$700-\$4,999	3,799	8,029	4,207	3,510	10,252	10,731	13,900
Inventorial Supplies	1,777	2,261	7,275	2,349	2,080	12,312	3,500
Operating Supplies	6,975	5,325	5,940	4,427	6,500	2,158	6,500
Motor Fuels	38,030	34,333	38,381	45,629	49,000	22,178	49,000
Lubricants	-	-	-	16	-	36	-
Police Reserves Supplies-Donor	3,115	1,634	1,950	2,684	3,000	12	3,000
Uniforms/Clothing/Safety	23,316	22,793	22,326	20,136	25,000	18,536	25,000
Ammunition	6,011	3,390	4,719	4,941	6,000	3,331	6,000
SWAT	-	5,495	5,851	4,896	6,000	318	6,000
TOTAL SUPPLIES & MATERIALS	86,466	88,864	93,144	92,927	111,982	71,987	116,637
OTHER CHARGES & SERVICES							
Professional Services	60	110	1,478	1,485	-	-	-
Legal	30	-	2,265	3,798	2,000	1,201	2,000
Legal - Prosecutions	55,000	55,000	55,000	55,000	55,000	27,500	55,000
Telephone	27,895	27,187	27,216	27,467	27,000	7,504	-
Postage/Freight	955	933	1,317	774	600	80	600
Seminar/Meetings/Schools	6,887	34,528	31,882	19,685	30,000	12,942	30,000
Hiring Expense/Background	-	592	1,479	-	-	-	-
Subpeona Fees	153	165	141	-	200	-	200
Staff Training	43,345	-	-	-	-	-	-
Community Education/Promo	510	2,879	3,560	4,736	4,000	34	4,000
Auto Licenses	66	133	178	158	200	109	200
Post Brd License Fee Reimburs	810	450	540	810	630	450	630
Publishing & Advertising	83	552	274	-	400	-	400
General Insurance	34,094	29,516	47,164	57,911	55,000	31,896	55,000
Electricity	264	211	-	-	-	-	-
Heat-Natural Gas	130	-	299	626	1,000	393	1,000
Maintenance Contracts	2,369	2,352	2,513	2,440	3,000	780	3,000
Building Maint/Repairs	1,634	930	94	129	2,000	429	2,000
Computer Maint/Sheriff Office	65,635	8,500	8,500	-	8,500	-	-
Radio Maint/Repair	485	171	-	336	1,000	95	1,000
Vehicle Maint/Repair	22,777	43,616	18,190	17,993	20,000	18,013	20,000
Gen Equip Maint/Repair	6,833	4,214	3,527	1,944	3,500	1,795	3,500
General Equipment	3,169	2,544	755	1,409	2,600	570	2,600

**CITY OF GRAND RAPIDS
POLICE DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Miscellaneous	328	2,431	-	-	-	-	-
Dues & Subscriptions	885	1,627	1,889	1,986	2,246	1,598	2,236
Copier Lease	2,240	2,240	1,120	1,616	1,700	404	1,700
Towing Charges	7,533	9,874	4,510	3,800	10,000	1,680	10,000
Out of Town Court Expenses	-	-	-	-	-	-	-
Safety Camp Expenses	-	-	-	-	750	-	750
Radio Deprecation	16,190	16,190	15,654	15,500	15,700	-	16,390
TOTAL OTHER CHARGES & SEF	300,360	246,945	229,545	219,603	247,026	107,473	212,206
OTHER CHARGES & SERVICES							
Eqpt/Machinery/Furn/Fix	-	-	-	42,942	-	-	-
TOTAL POLICE EXPENDITURES	2,413,184	2,502,940	2,478,612	2,755,551	2,751,812	1,332,545	2,820,961
GRAND ITASCA SECURITY PERSONNEL							
Salary-Fulltime	77,755	79,458	103,008	123,819	127,763	75,199	177,231
Salary-Overtime	3,695	6,064	4,829	2,320	-	4,621	-
Salary-Parttime	17,636	20,229	15,202	16,113	44,870	8,180	20,476
Salary-PT Overtime	28	-	-	298	-	-	-
PERA	6,080	6,414	8,088	9,451	12,947	7,180	14,828
FICA	5,902	6,278	7,295	8,667	10,703	5,367	12,258
Police Pension	-	-	-	21	-	-	-
Medicare	1,380	1,468	1,706	2,029	2,503	1,255	2,867
Health Insurance	21,754	25,915	32,607	50,010	50,472	32,246	75,612
Life Insurance	47	49	51	61	125	41	150
Dental Insurance	650	688	831	-	-	-	-
Workers Compensation	4,027	3,273	3,535	3,578	8,476	3,817	9,707
TOTAL PERSONNEL	138,955	149,835	177,152	216,367	257,860	137,906	313,129
SUPPLIES & MATERIALS							
Office Supplies	-	-	-	-	500	-	500
Copy Supplies	-	-	144	-	-	-	-
Assets between \$700-\$4,999	1,017	931	1,402	1,474	1,000	-	1,000
Inventorial Supplies	187	168	-	-	800	-	800
Operating Supplies	700	724	2	306	500	-	500
Uniforms/Clothing/Safety	817	4,525	4,198	4,569	6,000	1,072	3,000
Taser Cartridges/Mace	-	-	-	-	300	-	300
TOTAL SUPPLIES & MATERIALS	2,721	6,348	5,746	6,349	9,100	1,072	6,100
OTHER CHARGES & SERVICES							
Administrative Costs/Prof Svcs	-	-	-	165	20,500	-	25,050
Supervisor Costs	-	-	-	-	3,905	-	-
Professional Services	-	80	1,100	-	-	-	-
Telephone	420	319	-	-	1,015	-	-
Postage/Freight	1	4	5	7	-	-	-
Seminar/Meetings/Schools	-	-	-	111	-	555	-
Hiring Expense/Background	-	2,699	681	790	-	1,418	-
Staff Training	-	-	-	-	2,000	-	1,000
Publishing & Advertising	726	-	-	229	-	458	-
General Insurance	1,184	972	867	1,040	1,185	528	1,185
Maintenance Contracts	1	-	1	-	-	191	-
TOTAL OTHER CHARGES & SEF	2,333	4,074	2,654	2,342	28,605	3,150	27,235
TOTAL SECURITY EXPENDITURE	144,008	160,257	185,553	225,058	295,565	142,128	346,464
TOTAL POLICE/SECURITY EXPEN	2,557,193	2,663,198	2,664,164	2,980,609	3,047,377	1,474,673	3,167,425

**CITY OF GRAND RAPIDS
PUBLIC WORKS/ENGINEERING DEPARTMENT
ACTUAL 2017-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET	
PERSONNEL						
Salary-Fulltime	641,636	687,312	669,257	299,218	1,205,529	
Salary-Overtime	8,099	9,363	18,000	8,108		
Salary-Parttime	110,083	113,965	92,000	55,574		
Salary-Parttime/Overtime	4,539	6,149	4,750	5,481		
PERA	50,143	52,976	52,054	23,754		
FICA	46,186	49,472	48,251	22,124		
Medicare	10,799	11,567	11,285	5,174		
Health Insurance	163,844	151,678	212,930	112,523		
Life Insurance	295	226	301	166		
Dental Insurance	688	-	-	-		
HealthCare Savings	12,096	9,018	-	11,340		
Unemployment	7,493	6,311	2,610	1,851		
Workers Compensation	34,369	24,507	34,427	23,566		
TOTAL PERSONNEL	1,090,271	1,122,545	1,145,866	568,879	1,205,529	Does this ir
SUPPLIES & MATERIALS						
Office Supplies	1,009	136	800	259	800	
Copy Supplies	475	553	1,200	36	1,200	
Printing/Binding	47	58	100		100	
Computer Supplies	1,559	32	1,500	1,305	1,500	
Assets between \$700-\$4,999	-	-	9,500	5,148	9,500	
Inventorial Supplies	-	470	400	-	400	
Operating Supplies	905	231	2,500	548	2,500	
Motor Fuels	36,073	44,717	40,100	24,475	40,100	
Lubricants	121	755	-	39		
Maintenance Tools/Sup	1,020	1,211	1,000	1,133	1,000	
Building Maint Supplies	801	195	700	1,304	700	
Chemicals	590	525	800	249	800	
Uniforms/Clothing/Safety	3,361	3,818	4,200	2,991	4,200	
Tires/Cutting Edges	-	-	-	-		
Sign Repair Materials	16,863	13,595	14,000	12,328	14,000	
Bituminous/Pot hole patching	25,059	44,661	38,000	6,188	38,000	
Concrete	304	789	1,000	83	1,000	
Granular/Riprap/Dirt	18,252	2,839	3,000	635	3,000	
Small Tools	1,605	2,445	1,500	442	1,500	
Sand/Salt	51,840	46,251	45,000	33,709	47,000	
Turf Rehab	-	-	-	-		
Liquid De-Icer	27,945	27,642	28,000	21,299	28,000	
Grounds Maint/Supplies	27,796	29,266	25,000	18,923	30,000	
TOTAL SUPPLIES/ MATERIALS	215,625	220,191	218,300	131,094	225,300	
OTHER CHARGES & SERVICES						
Professional Services	13,928	-	10,000	20	10,000	
Other Contracted Services	104,886	69,934	80,000	35,571	80,000	
Engineering Fees	-	26,054	18,000	1,360	8,000	
Legal	-	60	2,000	-	2,000	
Telephone	7,907	7,846	6,700	1,751	8,000	
S/W Trip Haz Repairs	6,840	23,817	5,000	-	5,000	
Postage/Freight	562	528	1,600	-	1,600	
Seminar/Meetings/Schools	10,891	9,706	9,000	5,937	11,000	

**CITY OF GRAND RAPIDS
PUBLIC WORKS/ENGINEERING DEPARTMENT
ACTUAL 2017-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Auto Mileage	464	842	1,000	522	1,000
Auto Licenses	-	608	500	-	500
Publishing & Advertising	626	795	700	836	700
General Insurance	30,821	20,414	29,500	16,101	29,500
Electricity	32,701	35,066	33,000	19,653	33,000
Water	3,417	2,677	4,500	1,855	4,500
Heat-LP Gas	-	-	-	-	-
Garbage Removal	10,764	17,924	9,000	7,539	11,000
Heat-Natural Gas	1,922	856	1,000	546	1,000
Maintenance Contracts	7,795	3,139	3,500	1,648	3,500
Computer Maint/Upgrades	6,438	2,913	-	-	-
Building Maint/Repairs	40,082	20,529	25,000	18,555	25,000
Ground Maint/Repairs	5,788	4,378	7,000	2,314	7,000
Irrigation Maint/Repair	12,503	7,714	5,000	980	7,500
Vehicle Maint/Repair	107,184	106,617	115,000	71,856	115,000
Gen Equip Maint/Repair	-	59	300	-	300
Fixture Maint/Repair	182	1,356	1,000	169	1,000
Equipment Rental	310	45	1,500	700	1,500
Portable Restroom Rental	12,118	12,930	11,000	2,256	12,500
Miscellaneous	52	172	500	-	500
Dues & Subscriptions	955	644	1,000	149	1,000
Banner Replacement	5,166	2,761	4,000	-	4,000
Demo Dump Charges	101	-	-	50	-
Crack Sealing-ST Aid Maint	48,791	94,532	55,000	-	55,000
Striping-ROW Paint	8,307	10,392	15,000	4,180	15,000
Fleet Maintenance	-	-	-	-	-
Facility Lease Payment	-	-	-	-	-
Street Lighting	135,272	121,952	140,000	57,470	120,000
Street Lighting Supplies	-	-	-	-	-
Street Lighting Maint	148,765	111,972	100,000	57,221	120,000
TOTAL OTHER CHGS/SERV	765,539	719,232	696,300	309,239	695,600
CAPITAL OUTLAY-PUBLIC WORKS					
Building/Building Improvements	-	9,859	-	-	-
TOTAL CAPITAL OUTLAY	-	9,859	-	-	-
TOTAL EXPENDITURES	2,071,434	2,071,827	2,060,466	1,009,212	2,126,429

**CITY OF GRAND RAPIDS
RECREATION DEPARTMENT**

ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE ACTUAL AND PROPOSED 2020 BUDGET

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
PERSONNEL							
Salary-Fulltime	62,282	64,918	66,766	57,618	41,923	19,186	
Salary-Parttime	18,604	14,478	10,239	17,594	15,510	10,309	
Salary-Parttime Overtime	-	-	-	-	-	-	
Contracted Services	-	-	-	-	-	-	
PERA	4,760	4,869	5,007	4,303	3,254	1,439	
FICA	4,881	4,749	4,442	4,390	3,561	1,766	
Medicare	1,141	1,111	1,039	1,027	833	413	
Health Insurance	12,634	14,369	15,315	12,460	8,917	4,206	
Life Insurance	25	25	25	18	13	6	
Dental Insurance	164	172	172	-	-	-	
Unemployment	42	228	-	-	500	-	
Workers Compensation	1,753	2,488	2,469	2,103	1,683	1,245	
TOTAL PERSONNEL	106,285	107,406	105,473	99,513	76,193	38,570	80,762
SUPPLIES & MATERIALS							
Office Supplies	225	404	72	45	400	-	400
Copy Supplies	1	6	2	3	-	-	
Inventorial Supplies	655	320	178	24	600	192	600
Operating/Program Supplies	191	72	434	666	-	130	3,000
Motor Fuels	-	35	1	-	-	-	
Maintenance Tools/Supplies	-	8	-	115	-	-	
Activity Passes	-	-	-	-	-	-	
TOTAL SUPPLIES & MATERIALS	1,123	843	687	853	1,000	322	4,000
OTHER CHARGES & SERVICES							
Legal	-	-	-	-	1,000	-	1,000
Other Contracted Services	-	811	1,060	-	-	-	
Telephone	1,988	2,223	2,170	2,087	2,300	966	2,350
Postage/Freight	21	24	11	9	200	-	200
Seminar/Meetings/Schools	5,180	2,383	-	2,792	1,000	-	1,000
Auto License	-	16	-	16	-	-	
Publishing & Advertising	-	-	450	-	-	9	
General Insurance	1,040	813	1,325	1,240	1,500	378	1,500
Maintenance Contracts	969	832	889	668	1,000	630	1,000
Computer Maint/Repair	-	-	-	-	-	-	
Gen Equip Maint/Repair	36	14	-	-	-	-	
Vehicle Maint/Repair	3	20	90	270	-	-	
Equipment Rental	1,312	1,312	1,363	373	1,500	283	1,500
Miscellaneous	-	220	1,490	-	-	-	
Dues & Subscriptions	340	362	63	63	500	-	500
Snowmobile Trail Grooming	2,000	2,000	2,000	2,000	2,000	2,000	3,000
TOTAL OTHER CHARGES & SERV	12,888	11,030	10,911	9,518	11,000	4,266	12,050
Land/Land Improvements	-	-	-	25,540	-	700	
TOTAL EXPENDITURES	120,295	119,279	117,071	135,424	88,193	43,858	96,812

1 Bike Share Program
2 Pagel's Direction

**CITY OF GRAND RAPIDS
CITY WIDE
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET AND PROPOSED 2020**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Personnel/Ins Contingency	-	-	-	-	-	-	-
Cash (over)/short	(1)	(0)	-	17	-	-	-
Work Comp Deductible	-	-	-	-	-	-	-
49er's Health Co-Pay	9,539	15,949	11,674	3,297	-	-	-
Employee Assistance Program	1,096	1,870	1,870	-	-	-	-
Computer Replacement	10,182	7,848	11,340	17,851	16,000	15,807	16,800
Miscellaneous	3,829	500	59	-	-	-	-
City Wide - Legal	114,000	120,000	126,000	-	5,000	426	-
Copy Supplies/Postage	50	-	-	-	-	-	-
City Wide - Maintenance	3,787	6,709	3,397	5,633	7,000	1,939	7,000
Prof Services/COBRA/HRA	35,262	8,149	12,374	36,918	44,000	1,211	*
GIS - ELA	12,750	12,750	12,750	12,500	12,750	12,500	*
City Work - ELA	-	13,800	13,800	13,800	13,800	13,800	13,800
Flex Benefit Plan	952	788	800	828	1,500	438	1,000
Long Term Disability	3,943	3,851	4,612	4,240	4,700	3,331	5,000
City's Add'l 20/80 Ins Deduct	23,343	15,735	49,837	3,717	-	-	-
Health Insurance Deduct Contrib	115,950	116,050	113,050	-	-	-	-
Health & Wellness Program	3,849	5,158	7,146	8,434	-	-	-
City Wide Cell/Land Phone	-	-	-	-	37,907	9,273	52,975
Arts & Culture Expenditures	10,638	12,541	40,319	383	5,000	340	7,500
Human Rights Commission	9,445	6,176	3,389	5,994	5,000	-	7,500
Bad Debt Expense	-	-	-	-	-	-	-
Payment to Comonent Unit-EDA	-	-	-	300,000	-	-	-
Software Maintenance Contracts	-	60,147	50,316	50,701	76,000	34,143	85,050
MC/VISA charges	5,457	2,538	3,941	3,234	5,500	1,719	4,000
Bank Charges	1,879	639	500	920	1,900	430	1,000
City Wide Miscellaneous	-	2,306	6,350	1,231	-	-	-
Website Design	248	4,250	-	-	-	-	-
Bldg Condemnation/Judgements	-	20,817	19,788	6,984	-	30,366	-
Police & Fire Radio depreciation	-	-	-	-	-	-	-
Retirees Insurance	10,444	13,624	-	15,894	17,833	7,634	-
Retirees Ins Contribution	10,000	-	-	-	-	-	-
	<u>386,642</u>	<u>452,194</u>	<u>493,312</u>	<u>492,576</u>	<u>253,890</u>	<u>133,357</u>	<u>214,525</u>

*PUC share is \$12,500

**CITY OF GRAND RAPIDS
GRAND RAPIDS AREA LIBRARY
ACTUAL 2015-2018 EXPENDITURES, 2019 ADOPTED BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	<u>2015 ACTUAL</u>	<u>2016 ACTUAL</u>	<u>2017 ACTUAL</u>	<u>2018 ACTUAL</u>	<u>2019 BUDGET</u>	<u>YTD ACTUAL 6/30/2019</u>	<u>PROPOSED 2020 BUDGET</u>
REVENUES							
Taxes							
Current	\$ 530,305	\$ 542,057	\$ 569,504	\$ 589,054	\$ 702,687	\$ 338,426	\$ 702,687
Delinquent	1,335	4,013	5,745	2,901	-	938	
Fiscal Disparities	39,917	45,367	51,725	61,320	-	56,582	
Total Taxes	<u>571,557</u>	<u>591,438</u>	<u>626,974</u>	<u>653,275</u>	<u>702,687</u>	<u>395,946</u>	<u>702,687</u>
Intergovernmental							
Supplemental Aid	36,122	36,327	36,789	37,441	-	-	
State of Minnesota	49	-	-	10,020	-	206	
Library Contracts	128,168	129,117	132,011	131,961	128,000	-	128,000
Total Intergovernmental	<u>164,338</u>	<u>165,445</u>	<u>168,800</u>	<u>179,422</u>	<u>128,000</u>	<u>206</u>	<u>128,000</u>
Charges for Services							
ALS Cross-overs	5,282	5,282	5,282	5,282	5,282	5,282	5,282
Photo Copies	1,932	2,402	2,706	3,149	2,200	1,747	2,400
Internet	3,522	3,531	3,784	3,442	3,500	1,429	3,300
Library Fees-Proctoring	700	315	565	540	600	180	400
Passport Processing Fee	3,025	26,350	26,300	36,815	38,500	14,770	31,500
Fax Machine Use	129	714	908	1,219	800	805	1,000
Total Charges for Services	<u>14,591</u>	<u>38,594</u>	<u>39,545</u>	<u>50,447</u>	<u>50,882</u>	<u>24,213</u>	<u>43,882</u>
Fines and Forfeits							
Library Fines	12,695	12,298	12,432	11,309	12,000	5,879	12,000
Total Fines and Forfeits	<u>12,695</u>	<u>12,298</u>	<u>12,432</u>	<u>11,309</u>	<u>12,000</u>	<u>5,879</u>	<u>12,000</u>
Miscellaneous Revenue							
Donations	22,852	157,716	3,304	15,688	1,500	15,273	1,500
Memorial Books	3,314	995	-	985	1,000	295	1,000
Donations-Children's Library	2,134	2,853	1,774	1,181	1,000	-	1,000
Donations-Library Programs	200	650	180	-	200	-	-
Endowment Fund Income	(414)	1,881	4,680	(1,915)	1,300	1,343	1,300
Donations-ADA Project	-	-	-	4,000	-	-	-
Grand Rapids Lib Foundation	22,698	24,334	20,939	13,225	8,000	9,768	8,000
Meeting Room Receipts	4,312	3,860	4,358	4,140	4,500	2,177	4,500
Blandin Grants	-	-	-	-	-	-	-
MIRC	-	-	-	-	-	-	-
Miscellaneous	8,531	4,524	3,049	1,674	2,000	1,501	2,000
Energy Rebates	-	1,140	-	450	-	-	-
Investment Income	2,865	2,789	3,415	4,092	3,000	229	3,000
Total Miscellaneous Revenue	<u>66,492</u>	<u>200,743</u>	<u>41,698</u>	<u>43,520</u>	<u>22,500</u>	<u>30,586</u>	<u>22,300</u>
Other Sources							
Insurance Recovery	-	-	3,057	-	-	-	-
Operating Transfer - In	-	4,142	-	-	-	-	-
Fund Balance Usage	-	-	-	-	-	-	-
Total Revenues	<u>829,674</u>	<u>1,012,660</u>	<u>892,505</u>	<u>937,973</u>	<u>916,069</u>	<u>456,830</u>	<u>908,869</u>

EXPENSES

Operating Transfer Out	-	-	-	-	-	-	-
Personnel							
Salary-Full time	390,436	404,327	407,393	431,071	442,059	201,441	441,521
Salary-Full time overtime	-	185	-	-	-	-	-
Salary-Part Time	25,722	22,109	29,400	25,278	22,803	10,371	24,494
Salary-Part time overtime	-	-	-	-	-	-	-
Contracted Services	5,543	13,195	12,144	8,384	7,000	5,009	8,510
PERA	31,243	31,865	32,306	33,828	34,865	15,075	34,951
FICA	24,371	25,034	25,648	27,966	28,821	12,410	28,893
Medicare	5,700	5,855	5,998	6,540	6,740	2,902	6,757
Health Insurance	63,417	73,619	74,948	133,360	142,668	61,688	142,668
Life Insurance	221	213	228	243	221	119	221
Dental Insurance	1,638	1,490	1,423	-	-	-	-
Unemployment	-	-	-	-	-	-	-
Worker's Comp	2,322	2,142	2,668	2,140	2,255	1,312	2,628
Total Personnel	550,613	580,032	592,158	668,810	687,432	310,327	690,643
Supplies and materials							
Office Supplies	8,017	5,945	6,105	8,679	7,000	3,966	7,500
Copy Supplies	1,382	1,310	1,413	1,178	1,400	388	1,400
Printing/binding	808	1,207	770	773	900	811	1,000
Bindings	-	-	-	-	-	-	-
Computer Supplies	2,192	2,818	2,391	4,567	2,600	2,018	3,000
Computer Inventory	5,421	3,762	1,466	2,696	2,500	3,502	3,000
Assets between 700 and 4999	-	4,142	-	10,804	5,900	10,850	4,000
Inventorial Supplies Equip<700	5,985	1,412	784	2,164	1,000	826	1,000
Volunteer Prgm Supplies & Mat	423	508	489	663	500	132	576
Operating Supplies	1,620	613	1,192	1,567	2,000	530	2,000
Books	44,307	40,265	46,719	42,533	44,000	18,899	39,000
Audio/Visual	8,362	7,679	13,627	8,174	9,000	5,528	9,000
Newspapers	1,671	2,515	2,399	2,525	1,400	1,055	1,500
Periodicals	6,838	6,836	6,206	6,275	7,000	78	7,000
Maintenance Tools/Supplies	3,473	2,879	2,933	3,241	2,500	1,141	2,500
Other Supplies/Materials	-	-	-	-	-	-	-
Equipment/Parts	-	-	-	-	-	-	-
Volunteer Coordinator Materials	-	-	-	-	-	-	-
Total supplies and materials	90,499	81,891	86,493	95,839	87,700	49,724	82,476
Services and Charges							
Professional Services	-	394	395	7,085	500	395	500
Accounting Services	722	880	880	1,100	900	-	1,200
Legal	-	-	-	-	-	-	-
Laundry	557	610	657	709	650	525	750
Janitorial Services	20,400	20,400	20,400	20,400	20,400	10,200	20,400
Other Contracted Services	12,751	12,229	17,690	13,448	6,000	15,545	6,000
Telephone	6,042	5,297	5,293	5,280	6,000	2,784	6,000
Postage/Freight	86	3,988	3,055	2,967	3,000	1,579	3,000
Seminar/Meetings/School	-	350	846	523	500	80	-
Staff Training	-	376	235	-	500	128	-
Community Ed/Promotion	289	251	379	295	300	205	-
Professional Service-Collections	2,029	2,032	1,862	1,638	2,000	788	2,000
Auto Mileage/travel	-	-	-	60	-	-	-
Publishing and Advertising	264	557	1,526	1,213	300	458	600
General Insurance	7,184	5,151	8,056	8,508	9,000	4,356	9,000
Electricity	30,020	30,228	31,817	33,701	30,000	16,309	30,000
Garbage Removal	3,230	3,576	4,011	4,153	3,600	2,435	4,000
Heat-Natural Gas	3,594	4,175	3,779	2,939	4,000	2,191	4,700
Maintenance Contracts	7,754	8,972	9,215	9,843	8,000	4,765	9,500
Building Maintenance/Repairs	14,106	26,860	45,633	16,234	15,000	4,633	15,000

Grounds Maintenance	462	11,430	2,134	1,312	1,000	328	1,000
Computer Maintenance/Repairs	9,096	8,575	8,540	8,174	9,000	854	9,000
On-line Services	1,791	2,774	2,957	2,564	3,000	1,862	3,500
General Equip Maint/Repair	11,568	9,643	12,168	4,952	9,000	1,524	8,000
Equipment Leases	1,092	804	804	1,869	1,440	723	1,500
Miscellaneous	-	-	-	-	-	-	-
Dues & Subscriptions	110	130	88	30	300	-	-
Interlibrary Loan Charges	-	78	185	28	100	40	100
Endowment Fund Expenditures	-	155,690	-	-	-	-	-
Fund Balance Payback	-	-	-	-	6,447	-	-
Total Other Services	133,146	315,449	182,605	149,025	140,937	72,707	135,750
Capital Outlay							
Equipment/Mach/Furn/Fixture	55,944	11,729	-	-	-	7,708	-
Building/Bldg Improvements	-	-	-	20,041	-	813	-
Total Capital Outlay	55,944	11,729	-	20,041	-	8,521	-
GRAND TOTAL	830,202	989,101	861,255	933,715	916,069	441,279	908,869
REVENUE/(EXPENDITURES)	\$ (529)	\$ 23,559	\$ 31,250	\$ 4,258	\$ -	\$ 15,551	\$ -

**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET AND 2020 PROPOSED BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
REVENUES:							
INTERGOVERNMENTAL							
State Operations Reimb	66,668	66,668	66,671	66,488	66,488	30,946	66,231
State Project Reimb	-	-	-	-	-	-	
Grand Rapids	-	-	-	-	-	-	
Itasca County	25,000	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL INTERGOVERNMENTAL	91,668	86,668	86,671	86,488	86,488	50,946	86,231
CHARGES FOR SERVICES							
Landing Fees	834	880	831	847	800	343	800
Gas Sales/Fuel Flowage	4,589	5,038	5,750	4,797	4,500	1,775	4,500
TOTAL CHARGES FOR SERVICES	5,423	5,917	6,581	5,644	5,300	2,118	5,300
MISCELLANEOUS							
Private Lease Rental	12,771	12,984	17,769	18,974	15,000	20,891	18,500
Tie Down Area/Old T-Hangar	6,974	6,974	6,974	7,044	7,000	2,935	7,000
Rent-DNR Fire CACHE	833	833	833	833	800	-	800
FBO Rent	20,208	20,208	20,208	20,410	20,400	8,504	20,400
T-Hangar Rent	67,465	65,764	62,110	69,095	66,400	35,208	68,000
Terminal Rents	-	-	-	-	-	-	
ACAR - Maint BLDG	1,200	1,000	100	1,200	-	600	
Miscellaneous	-	85	1,634	-	-	2,211	
Investment Income	1,500	1,715	1,783	2,159	1,700	107	1,800
TOTAL MISCELLANEOUS	110,951	109,563	111,411	119,715	111,300	70,456	116,500
OTHER SOURCES							
Sale of Fixed Assets	-	-	-	-	-	-	
Operating Transfers In - City	24,500	20,000	20,000	20,000	20,000	-	20,000
Fund Balance Usage	-	-	-	-	-	-	
TOTAL OTHER SOURCES	24,500	20,000	20,000	20,000	20,000	-	20,000
TOTAL REVENUES	232,542	222,149	224,664	231,847	223,088	123,520	228,031
EXPENDITURES							
PERSONNEL							
Salary-Fulltime	45,212	49,076	49,872	63,255	56,620	30,655	53,628
Salary-Overtime	1,137	2,493	1,489	2,093	1,000	1,149	1,000
Salary-Parttime	4,619	6,305	8,514	6,087	8,000	4,101	8,000
Salary-Parttime Overtime	95	221	94	8	-	54	-
Contracted Services-Other	-	-	-	-	-	-	-
PERA	3,460	3,818	3,796	4,801	4,322	2,385	4,073
FICA	3,145	3,586	3,654	4,337	4,068	2,160	3,883
Medicare	736	839	855	1,014	951	504	908
Health Insurance	12,624	13,220	10,077	10,318	12,180	5,208	14,400
Life Insurance	25	25	25	25	17	12	17
Dental Insurance	-	-	-	-	-	-	-
Healthcare Savings	1,776	1,780	1,233	1,232	-	882	
Unemployment	-	-	-	-	-	722	
Workers Compensation	498	518	1,043	935	985	-	1,500
TOTAL PERSONNEL	73,325	81,881	80,651	94,105	88,144	47,832	87,409

**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET AND 2020 PROPOSED BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
SUPPLIES							
Office Supplies	-	-	5	-	-	-	
Copy Supplies	4	14	7	20	-	-	
Printing/Binding	47	-	-	-	-	-	
Computer Supplies	-	479	-	-	500	-	500
Assets between \$700-\$4,999	-	-	-	-	-	800	
Inventorial Supplies	645	965	1,459	501	1,500	-	1,500
Operating Supplies	620	434	377	630	-	346	
Motor Fuels	6,064	7,474	9,687	9,524	12,250	6,870	11,000
Lubricants	94	606	295	91	500	129	500
Maintenance Tools/Sup	573	552	226	759	1,000	225	100
Uniforms/Clothing	-	-	35	128	-	125	
Other Supplies/Materials	10	4	170	4	250	-	250
Equipment Parts	37	-	-	-	-	4	
Tires	-	-	-	-	1,000	-	1,000
Small Tools (Shop)	536	658	468	538	1,000	163	1,000
Sand	674	232	235	403	800	290	800
TOTAL SUPPLIES	9,303	11,417	12,963	12,598	18,800	8,952	16,650
OTHER CHARGES & SERVICES							
Professional Services	2,104	248	14,563	-	-	-	
Accounting Services	722	770	770	770	1,200	792	1,200
Engineering	195	1,035	865	-	1,500	-	1,500
Legal	-	-	914	266	2,000	1,111	2,000
Other Contracted Services	200	700	400	20,100	6,000	-	6,000
Telephone	957	1,111	974	1,054	1,500	441	1,500
Postage/Freight	53	126	54	97	200	-	200
Seminar/Meetings	799	110	-	1,063	1,000	10	1,650
Training-CFR	-	-	-	-	650	-	
Auto Mileage/Travel	-	-	-	-	1,500	-	1,500
Auto Licenses	-	48	-	32	44	-	44
Publishing/Advertising	-	-	-	-	200	-	200
General Insurance	14,685	12,325	19,430	22,087	20,000	11,646	20,000
Electricity	15,485	10,377	6,709	13,400	15,000	8,182	15,000
Garbage Removal	1,359	1,801	3,499	2,094	1,200	1,463	2,000
Heat-Natural Gas	3,286	2,850	2,733	3,683	4,000	3,281	4,000
Maintenance Contract	51	82	90	142	-	-	
Building Maint/Repair	5,577	26,551	4,393	13,924	5,500	1,826	6,500
Grounds Maint/Repair	1,579	12,307	19,169	7,268	12,500	2,701	17,500
Pavement Maintenance	-	-	-	-	-	-	
T Hangar Maintenance	16,121	3,432	4,607	3,966	18,000	1,547	18,000
Computer Maint/Repair	300	925	300	300	500	-	500
Lighting Maint/Repair	3,125	6,863	5,049	10,539	5,000	280	5,000
Radio Maint/Repair	45	-	-	-	-	50	
Vehicle Maint/Repair	6,987	4,285	1,907	3,374	3,000	105	3,000
General Equip Maint/Repair	22,732	16,258	26,701	7,010	14,000	7,605	14,000
Land Rental	840	1,396	1,033	1,064	1,000	-	1,000
Miscellaneous	-	-	-	-	-	-	
Drug Screening	31	31	76	31	-	-	
Dues/Subscriptions/Lic Fee	585	185	197	198	650	188	650
T-hangar Pay Back Plan	-	-	-	-	-	-	
City/County Hngr Loan Repay	10,000	10,000	7,000	-	-	-	
TOTAL OTHER CHARGES	107,818	113,814	121,434	112,462	116,144	41,228	122,944

**GRAND RAPIDS/ITASCA COUNTY AIRPORT
AIRPORT OPERATIONS FUND WORKSHEET
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET AND 2020 PROPOSED BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
TERMINAL EXPENDITURES							
Operating Supplies	-	-	-	-	-	-	
Bldg Management Services	-	-	-	-	-	-	
General Insurance	1,650	-	-	-	-	-	
General Equip Maint/Repair	-	-	-	-	-	-	
TOTAL TERMINAL	1,650	-	-	-	-	-	-
CAPITAL OUTLAY							
Bldg/Bldg Improvements	-	-	-	-	-	-	
Equipment	-	-	-	42,670	-	-	
TOTAL CAPITAL OUTLAY	-	-	-	42,670	-	-	-
TOTAL EXPENDITURES	192,096	207,111	215,048	261,835	223,088	98,012	227,003
Total Operating Revenue	232,542	222,149	224,664	231,847	223,088	123,520	228,031
Total Operating Expenditures	192,096	207,111	215,048	261,835	223,088	98,012	227,003
Revenue over (under) Expenditures	40,446	15,037	9,616	(29,988)	0	25,508	1,028

CITY OF GRAND RAPIDS
Grand Rapids Domestic Animal Control Facility
Actual 2015-2018 Expenditures, 2019 Budget and 2020 Proposed Budget

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Revenue:							
Intergovernmental: County	\$ -	\$ -	-	\$ -	\$ -	\$ 750	
City of Cohasset	4,520	4,608	4,428	-	-	-	
Itasca County	25,000	25,000	25,000	35,278	37,500	9,150	37,500
City of Bovey	2,150	-	2,100	-	-	-	
City of Coleraine	2,160	2,100	2,100	-	-	-	
City of Hill City	2,150	-	-	-	-	-	
City of LaPrairie	1,210	1,200	1,050	-	-	-	
Dog License	40	-	-	-	-	-	
Cat License	-	-	-	-	-	-	
Pound Fees	1,397	910	1,310	1,094	1,200	-	1,000
Miscellaneous	941	-	30	73	-	100	
Operating Transfer - In	25,000	20,387	20,200	23,540	30,217	-	32,217
Total Revenue	64,568	54,205	56,218	59,985	68,917	10,000	70,717
Expenditures:							
Personnel							
Salary-Fulltime	25,533	19,539	21,168	24,202	25,303	11,581	
Salary-Overtime	50	-	-	-	2,000	-	
Salary-Parttime	6,762	5,478	5,301	5,423	6,175	2,425	
Contracted Services	965	-	-	-	-	-	
PERA	1,933	2,562	1,974	2,203	2,511	1,042	
FICA	1,983	1,548	1,621	1,819	2,076	860	
Medicare	464	362	379	425	485	201	
Health Insurance	8,400	6,945	7,800	8,250	8,700	4,350	
Life Insurance	14	12	12	12	12	6	
Workers Compensation	476	531	472	436	610	281	
Total Personnel	46,580	36,978	38,727	42,770	47,872	20,746	49,172
Supplies & Materials							
Assets between \$700-\$4,999	-	1,067	-	-	-	-	
Inventorial Supplies	-	-	-	-	-	380	
Supplies	2,869	1,089	1,021	817	1,500	423	1,500
Motor Fuel	767	1,263	1,716	1,647	1,500	732	2,000
Total Supplies & Materials	3,636	3,419	2,737	2,464	3,000	1,535	3,500
Other Charges & Services							
Professional Services	156	464	367	419	1,000	171	1,000
Telephone	645	592	592	593	600	97	600
Seminars/Training	-	-	-	-	500	-	500
General Liability Insurance	3,655	2,297	3,573	3,730	4,500	1,782	4,500
Electric	6,109	6,328	6,403	6,524	6,200	3,207	6,200
Garbage Removal	45	45	45	45	45	45	45
Natural Gas	1,474	1,376	1,267	1,277	1,500	978	1,500
Maint Contracts	200	191	292	191	700	-	700
Building Maintenance	1,561	2,014	1,686	810	2,000	301	2,000
General Eqpt Maint/Repairs	-	-	30	661	500	250	500
Facility Maint Charge	500	500	500	500	500	-	500
Total Other Charges & Services	14,344	13,808	14,754	14,750	18,045	6,831	18,045
Total Operating Costs	64,559	54,204	56,218	59,984	68,917	29,112	70,717
REVENUES/(EXPENDITURES)	\$ 9	\$ 0	\$ (0)	\$ 1	\$ -	\$ (19,112)	\$ -

**CITY OF GRAND RAPIDS
CENTRAL SCHOOL
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
REVENUES:							
Leases	\$ 85,940	\$ 67,737	\$ 63,108	\$ 56,201	\$ 60,000	\$ 34,529	\$ 74,000
Late Lease Payments	174	89	5	188	90	46	100
State of Minnesota-Grant	-	-	-	-	-	-	-
Blandin Foundation	-	-	-	-	-	-	-
Cookbook Sales	5	47	19	14	-	-	-
Miscellaneous	99	1,780	286	572	-	975	-
Interest from Investment	310	320	233	316	-	34	-
Insurance Recovery	-	-	-	-	-	2,244	-
Operating Transfer -In	15,550	29,700	63,839	56,361	44,230	-	39,620
TOTAL REVENUE:	102,078	99,673	127,490	113,652	104,320	37,828	113,720
EXPENDITURES:							
Supplies & Materials:							
Office Supplies	1	2	11	15	-	-	-
Inventorial Supplies	-	140	-	153	-	-	-
Maintenance Tools/Supplies	3,623	3,387	2,534	2,678	2,500	809	2,500
Total Supplies & Materials:	3,624	3,529	2,545	2,846	2,500	809	2,500
Other Charges & Services:							
Professional Services	-	-	-	-	-	810	-
Accounting/Audit	722	770	770	660	800	679	800
Legal	-	-	-	-	500	-	-
Exterminator	403	403	380	443	400	190	500
Janitorial	11,858	11,710	11,595	13,786	15,800	7,200	14,500
Management Contract Service	5,400	5,400	5,400	4,726	4,800	2,169	4,500
Telephone	1,442	1,455	1,453	1,458	1,500	729	1,500
Postage/Freight	3	1	1	2	-	-	-
Promotions/Advertising/Publishing	2,460	-	1,998	240	1,000	240	1,000
General Insurance	13,153	6,864	10,317	11,331	11,000	5,892	12,000
Electricity	17,382	17,182	18,431	20,860	18,500	8,739	21,000
Garbage	5,283	5,701	6,100	6,384	6,100	3,542	6,100
Heat-Natural Gas	12,094	11,390	11,493	14,968	12,500	7,599	15,000
Maintenance Contracts - Elevator	2,435	2,498	2,652	2,598	2,700	1,594	2,700
Building Maint/Repairs	11,734	19,213	41,048	20,073	18,000	7,740	18,000
Fire Alarm & Heating Contracts	7,568	7,575	7,568	7,646	7,800	4,089	7,800
Gen Equip Maint/Repair	140	292	100	-	300	100	300
Miscellaneous	13	7	-	-	-	-	-
Dues/Subscriptions	120	120	120	120	120	-	120
Property Taxes	831	-	-	-	-	-	-
Building Maint/Cap Res	-	-	-	-	-	-	-
Total Other Charges & Services:	93,042	90,581	119,425	105,295	101,820	51,312	105,820
Capital Outlay:							
Bldg Improvement	-	-	-	-	-	-	-
Bldg Imprv-Capital Reserve	-	-	-	5,400	-	-	5,400
Total Capital Outlay:	-	-	-	5,400	-	-	5,400
TOTAL EXPENDITURES:	96,666	94,110	121,969	113,541	104,320	52,121	113,720
Excess Revenue > Expenditures:	5,412	5,564	5,521	111	-	(14,293)	-

Capital Outlay-Building improvement-capital reserve - Lease Agreement requires 5% of the projected operations cost be transferred in the Capital Reserve Funds annually

*6/26/18 Added \$120 to dues and subscriptions for annual elevator license and boiler license.

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
REVENUES:							
INTERGOVERNMENTAL							
State of Minnesota	\$ -	\$ 130,066	\$ -	\$ -	\$ -	\$ -	\$ -
CHARGES FOR SERVICES							
Open Skating	2,678	5,289	2,001	2,842	4,000	648	3,500
Concessions-Lower Level	97,845	96,597	92,579	92,079	96,000	42,544	96,000
Concessions-Upper Level	8,658	10,411	8,759	8,249	12,000	1,897	10,000
Concessions-Sports Complex	15,707	11,559	13,840	-	-	-	-
TOTAL CHARGES FOR SERVICE	124,887	123,856	117,180	103,170	112,000	45,089	109,500
MISCELLANEOUS REVENUE							
Rent-Ice	328,488	323,448	343,541	369,889	385,000	198,827	396,000
Rent-MUP	-	-	-	75	-	-	-
Rent-Summer Ice	45,666	37,996	39,942	49,929	48,000	11,425	52,000
Ice Rent - Tournaments	72,248	83,807	84,724	64,373	70,000	31,568	70,000
Rent - Dry Floor	38,399	46,811	34,525	34,338	45,000	24,245	45,000
Rent - Dry Floor MUP	-	-	-	1,885	-	-	-
Rent - Table/Chair	6,035	4,716	7,079	6,351	7,000	4,568	7,000
Advertising Signs	64,269	64,973	68,835	72,184	70,000	55,442	71,000
Zamboni Advertising	5,050	8,952	6,000	4,500	8,000	2,500	8,000
Blandin Grant	-	-	-	-	-	-	-
Skate Sharpening	1,353	1,682	1,222	1,277	1,700	670	1,500
Civic Center Programming	-	-	-	-	-	-	-
Contributions	-	10,000	-	-	-	-	-
Miscellaneous	1,026	1,207	411	27	-	67	-
Rebates	-	-	2,404	2,471	-	572	-
Vending Machines	4,239	4,736	4,242	3,465	5,000	1,692	4,800
Video Game Vending	1,381	1,393	1,197	1,070	1,400	568	1,200
Candy Vending	3,893	3,395	2,813	3,359	4,000	1,333	4,000
ATM Commissions	1,669	1,296	1,573	1,712	1,500	853	1,800
Pro Shop	1,506	1,102	954	1,109	1,500	441	1,500
Pro Shop non-taxable	4	9	-	-	-	-	-
Commissions-Vending	110	-	185	148	-	-	-
Investment Income	74	264	26	23	-	-	-
TOTAL MISCELLANEOUS REVENUE	575,410	595,787	599,671	618,185	648,100	334,770	663,800
OTHER SOURCES							
Sale of Genl Fixed Assets	-	38,000	14,075	-	-	-	-
Insurance Recovery	31,103	7,810	7,000	5,493	-	-	-
Operating Transfer in	19,554	-	145,067	-	-	-	-
TOTAL OTHER SOURCES	50,657	45,810	166,142	5,493	-	-	-
TOTAL REVENUES	\$ 750,954	\$ 895,519	\$ 882,993	\$ 726,848	\$ 760,100	\$ 379,859	\$ 773,300
EXPENDITURES:							
Operating Transfer Out	-	-	-	-	-	-	-

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Salary-Fulltime	161,040	166,621	169,812	175,172	172,755	80,733	177,937
Salary-Fulltime/Overtime	-	318	189	-	-	136	-
Salary-Parttime	85,227	80,176	84,788	88,601	85,492	44,487	90,698
Salary-Parttime/Overtime	177	2,820	1,908	2,186	910	309	2,010
Contracted Services - Police	853	1,346	1,028	1,688	2,010	409	2,010
PERA	15,494	18,719	14,605	14,919	14,811	7,047	15,034
FICA	15,041	15,187	15,595	16,058	16,068	7,510	16,704
Police Pension	140	204	167	260	341	69	356
Medicare	3,529	3,570	3,661	3,779	3,787	1,762	3,936
Health Insurance	43,926	47,004	49,474	50,630	56,767	25,926	58,417
Life Insurance	80	80	80	80	86	40	86
Dental Insurance	164	172	172	-	-	-	-
Healthcare Savings	3,108	3,115	2,940	3,080	-	2,205	-
Reemployment Insurance	-	1,554	27	236	1,610	681	1,010
Workers Compensation	4,953	4,968	5,562	4,397	4,635	2,938	5,950
Total Personnel	333,729	345,855	350,008	361,086	359,272	174,253	374,148
Office Supplies	1,269	713	468	123	600	-	600
Copy Supplies	9	24	9	22	-	-	-
Computer Supplies	1,255	-	-	-	-	-	-
Assets Between \$700 - \$4,999	650	7,052	1,920	-	-	2,259	3,000
Inventorial Supplies	4,330	1,246	1,972	866	2,000	-	1,000
Operating Supplies	14,324	13,836	12,539	11,606	13,500	5,743	12,000
Tournament Supplies	16	-	-	-	-	-	-
Dry Floor Event Supplies	4,088	1,408	130	451	1,500	181	1,500
Motor Fuels	6,429	2,659	444	491	300	373	500
Maintenance Tools/Sup	3,123	1,106	1,800	1,088	1,500	145	1,500
Uniforms/Clothing/Safety	1,096	400	1,285	500	900	1,269	1,000
Concessions Supplies	58,769	55,236	53,928	55,621	55,000	20,846	55,000
Vending Supplies	8,326	4,634	6,710	7,360	5,000	2,142	6,000
Pro Shop Supplies	1,781	920	-	2,181	800	-	1,000
Concessions Sup-GR Sports	10,083	9,479	9,896	-	-	-	-
Curling Operating Supplies	-	4,480	-	-	-	-	-
Total Supplies & Materials:	115,550	103,194	91,100	80,309	81,100	32,959	83,100
Professional Service	600	-	2,153.57	-	-	1,028	-
Accounting/Auditing Services	1,525	1,690	1,690	700	1,600	1,018	800
Legal	-	-	-	-	-	-	-
Other Contract Services	6,277	10,203	9,026	13,950	9,000	2,313	12,000
Facilities Maintenance Charge	3,500	3,500	3,500	3,500	3,500	-	3,500
Telephone	4,471	5,354	5,383	5,692	5,000	2,480	5,000
Postage/Freight	142	85	72	142	200	-	200
Seminar/Meetings/Schools	1,106	1,427	306	732	1,000	20	1,000
Auto Mileage	-	332	-	-	-	-	-
Auto Licenses	-	16	-	16	-	-	-
Publishing & Advertising	650	837	2,234	510	500	-	500
General Insurance	8,643	5,103	7,884	8,754	7,700	4,926	8,500

**CITY OF GRAND RAPIDS
CIVIC CENTER DEPARTMENT
ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE, PROPOSED 2020 BUDGET**

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	ACTUAL YTD 6/30/2019	PROPOSED 2020 BUDGET
Electricity	47,384	61,310	133,257	130,713	135,000	57,331	135,000
Water	7,490	5,129	5,128	5,679	5,200	2,443	5,800
Sewer	5,947	4,510	5,129	5,862	5,200	2,297	5,800
Garbage Removal	3,352	3,796	6,719	6,960	6,500	4,862	7,500
Heat-Natural Gas	41,067	39,107	29,033	37,171	32,000	20,038	38,000
Maintenance Contracts	893	924	989	164	1,000	-	200
Building Maint/Repairs	39,145	49,441	36,098	37,963	37,000	23,596	38,000
Computer Maintenance/Repair	1,000	1,000	1,000	1,103	1,000	-	1,200
Gen Equip Maint/Repair	22,684	41,437	50,984	20,121	35,000	10,988	22,000
MC/VISA Bank Charges	563	442	390	670	500	215	500
Miscellaneous Expense	1,000	-	-	-	-	-	-
Cash Short and Over	16	(56)	(79)	(144)	-	(113)	-
Dues & Subscriptions	946	975	948	828	1,000	685	1,000
Advertising Production	142	1,423	782	1,141	600	-	1,100
Summer Ice Programming	12,138	4,250	3,456	3,748	3,400	493	3,900
Marketing	-	-	-	350	-	350	-
Copy Machine Lease	1,312	1,312	1,363	373	1,400	175	1,000
Loan Repayment	-	-	567	431	14,583	-	14,583
Total Other Charges & Services:	211,991	243,547	308,013	287,129	307,883	135,145	307,083
Eqpt/Machinery/Furn/Fix	59,856	260,131	-	-	-	-	-
Building/Bldg Improvements	52,550	-	158,057	-	-	-	-
	112,406	260,131	158,057	-	-	-	-
TOTAL EXPENDITURES	773,676	952,727	907,177	728,524	748,255	342,357	764,331
Excess Revenue > Expenditu	\$ (22,722)	\$ (57,209)	\$ (24,184)	\$ (1,676)	\$ 11,845	\$ 37,502	\$ 8,969

* Discuss the possibility of removing the facility maintenance charges

**CITY OF GRAND RAPIDS
STORM WATER UTILITY**

ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE ACTUAL AND PROPOSED 2020 BUDGET

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	YTD ACTUAL 6/30/2019	PROPOSED 2020 BUDGET
Revenues:							
Licenses & Permits							
SW Permit Application Fee	\$ -	\$ -	\$ 1,425	\$ 2,075	\$ 1,000	\$ 1,775	\$ 2,000
Total Licenses & Permits	-	-	1,425	2,075	1,000	1,775	2,000
Intergovernmental							
Itasca County Grant	-	-	-	11,433	-	-	-
Public Utilities	-	8,112	-	-	-	-	-
Total Intergovernmental	-	8,112	-	11,433	-	-	-
Charges for Services							
Charges for Service	558,210	556,861	588,361	697,344	735,000	285,255	685,000
Total Charges for Service	558,210	556,861	588,361	697,344	735,000	285,255	685,000
Special Assessments:							
Current	2,184	1,967	1,544	2,040	-	675	-
Delinquent	469	337	382	391	-	436	-
Penalties & Interest	160	80	110	122	-	84	-
Total Special Assessments	2,813	2,383	2,036	2,553	-	1,195	-
Miscellaneous:							
Miscellaneous	1,988	-	-	-	-	-	-
Investment Income	4,323	3,972	2,577	1,568	1,000	49	-
Total Miscellaneous	6,311	3,972	2,577	1,568	1,000	49	-
Operating Transfer In	-	-	-	33,000	-	-	-
TOTAL REVENUES:	567,334	571,329	594,398	747,973	737,000	288,274	687,000
Expenditures:							
Personnel							
Salary-Fulltime	134,352	203,467	188,089	186,683	200,000	111,693	-
Salary-Overtime	917	4,115	5,569	8,928	-	6,645	-
Salary-Parttime	5,743	18,077	24,902	12,559	18,000	16,973	-
Salary-Parttime Overtime	48	666	972	985	1,000	2,282	-
Contracted Services	11,635	-	-	-	-	-	-
PERA	10,056	15,297	14,676	14,578	15,000	9,074	-
FICA	8,651	13,805	13,128	12,621	13,578	8,305	-
Medicare	2,024	3,230	3,073	2,954	3,176	1,943	-
Health Insurance	33,604	59,606	45,102	86,163	55,767	7,440	-
Life Insurance	66	93	54	129	79	12	-
Healthcare Savings	3,939	6,787	4,704	8,582	-	1,260	-
Workers Compensation	7,620	11,157	8,643	17,453	8,400	129	-
TOTAL PERSONNEL	218,655	336,299	308,910	351,635	315,000	165,756	366,943
Supplies & Materials							
Office Supplies	-	20	134	240	-	-	-
Copy Supplies	-	-	36	92	-	5	-
Printing & Binding	-	81	10	29	5,000	-	5,000
Computer Supplies	-	401	-	-	-	-	-
Assets Between \$700-\$4,999	-	-	-	-	-	-	-
Motor Fuels	20,740	26,697	27,536	33,512	35,000	29,701	35,000
Uniforms/Clothing/Safety	-	256	208	270	500	335	500
Bituminous	1,320	11,292	660	5,040	5,000	-	5,000
Concrete	698	160	116	167	2,000	83	2,000
Granular/Riprap/Dirt	1,433	1,475	2,928	854	3,000	-	3,000

**CITY OF GRAND RAPIDS
STORM WATER UTILITY**

ACTUAL 2015-2018 EXPENDITURES, 2019 BUDGET, YEAR TO DATE ACTUAL AND PROPOSED 2020 BUDGET

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	YTD ACTUAL 6/30/2019	PROPOSED 2020 BUDGET
Small Tools	-	463	238	80	500	23	500
Grounds Maint/Supplies	8,940	3,895	6,173	2,654	5,000	1,288	5,000
TOTAL SUPPLIES & MATERIALS	33,132	44,739	38,039	42,938	56,000	31,435	56,000
Other Charges & Services							
Professional Services	-	3,198	3,521	5,313	3,000	-	3,000
Accounting Services	1,271	1,600	1,600	500	1,600	905	1,600
GIS Fees - ELA	14,000	14,000	14,000	-	5,000	-	-
City Works ELA	-	9,200	9,200	9,200	9,200	9,200	9,200
Engineering Fees	358	4,175	480	-	4,000	1,777	4,000
Legal	-	-	-	-	600	-	600
Contracted Services	81,706	129,887	161,488	206,982	150,000	32,344	150,000
Telephone	420	840	1,192	1,280	800	537	1,200
Postage	3,396	3,336	3,224	3,151	5,000	-	5,000
Seminars/Mtgs/Schools	179	5,117	619	1,655	3,500	73	3,500
Auto Mileage	-	-	-	-	-	-	-
Auto Licenses	52	67	-	16	55	-	55
Publishing & Advertising	44	-	637	536	500	149	500
General Insurance	7,093	7,484	7,478	16,268	7,200	876	7,200
Water	-	-	-	-	-	-	-
Maintenance Contracts	1	7	13	6	-	-	-
Building Maint/Repair	-	-	-	-	-	-	-
Vehicle Maint/Repair	379	30,279	68,190	14,196	37,000	12,657	37,000
PUC Billing Fee	26,400	26,400	26,400	26,400	27,000	11,000	27,000
NPDES Funding-(City Works)	-	-	-	400	-	-	-
Miscellaneous	-	3,831	34	284	-	-	-
Dues & Subscriptions	1,240	760	760	760	750	783	750
Demo Dump Charges	-	-	-	2,430	-	-	-
Fleet Maintenance	20,189	7,921	-	-	-	-	-
CIP Loan Repayment-Sweeper	-	-	-	1,241	-	327	-
Depreciation Expense	28,745	40,143	44,053	63,660	62,000	31,939	62,000
Loss on Retirement-FA	-	-	-	6,309	-	-	-
Operating Transfer Out/Capital	100,000	-	-	-	48,795	-	-
TOTAL CHARGES & SERVICES	285,473	288,244	342,888	360,587	366,000	102,567	312,605
TOTAL EXPENDITURES	537,259	669,283	689,837	755,160	737,000	299,758	735,548
Revenue > Expenditures	\$ 30,075	\$ (97,954)	\$ (95,439)	\$ (7,187)	\$ -	\$ (11,484)	\$ (48,548)