



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, March 9, 2020

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, March 9, 2020 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM

COUNCIL REPORTS

APPROVAL OF MINUTES

20-0968 Consider approving Council minutes for Monday, February 24, 2020 Worksession and Regular meetings and March 2, 2020 Special meeting.

Attachments: [February 24, 2020 Regular Meeting](#)
[February 24, 2020 Worksession](#)
[March 2, 2020 Special Meeting](#)

VERIFIED CLAIMS

20-0976 Consider approving the verified claims for the period February 18, 2020 to March 2, 2020 in the amount of \$646,384.22.

Attachments: [Council Bill List 03-09-2020](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 20-0966 Consider authorizing Community Development Department to solicit quotes and accept

low quote for demolition of hazardous buildings (all structures) at 3 addresses which include 201 SW 8th Ave, 2408 SW 18th St and, 2803 Deschepper Dr.

Attachments: [Court order 201 SW 8th Ave](#)
[Court Order 2408 SW 18th St](#)
[court order 2803 Deschepper Dr](#)

2. [20-0969](#) Consider authorizing the Mayor to sign a Pierringer Release.

Attachments: [Arola Release](#)

3. [20-0971](#) Consider approving temporary liquor license for Reif Arts Council, event scheduled for May 6, 2020.

4. [20-0973](#) Consider approving the purchase of permanent and temporary easements related to CP 2015-3, Hwy 2 West Trail.

Attachments: [Johnson Easement Packet](#)
[Allen Easement Packet](#)

5. [20-0974](#) Consider approval of a Subordination Agreement

Attachments: [Rebound Commercial Agreement Subdivision Agreement Subordination Agreeen](#)

6. [20-0977](#) Consider approving temporary liquor license for S. Joseph's Church.

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ENGINEERING\PUBLIC WORKS

7. [20-0967](#) Consider approving the purchase of an Exmark Lazer Z 60" Series mower from Martin's Snowplow & Equipment and a trailer for the mower from L&M, including all applicable fees and licensing, for the Itasca Calvary Cemetery

Attachments: [Trailer Quote LM](#)
[CITY OF GRAND RAPIDS STEEL BID](#)
[2020 2-14 Itasca Calvary Cemetery Zero Turn Proposal](#)
[Bobcat Quote with Tax](#)
[Martin's lawn tractor quote with tax](#)

COUNCIL

8. [20-0978](#) Consider appointing applicant to the PUC to fill unexpired term through March 1, 2021.

PRESENTATIONS

- 9. 20-0959 Annual Storm Water Report

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 23, 2020 AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0968 **Version:** 1 **Name:** Council mInutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 2/27/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving Council minutes for Monday, February 24, 2020 Worksession and Regular meetings and March 2, 2020 Special meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [February 24, 2020 Regular Meeting](#)
[February 24, 2020 Worksession](#)
[March 2, 2020 Special Meeting](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, February 24, 2020 Worksession and Regular meetings and March 2, 2020 Special meeting.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, February 24, 2020

5:00 PM

City Hall Council Chambers

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, February 24, 2020 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Absent 1 - Mayor Dale Adams

Staff present:

Tom Pagel, Chad Sterle, Eric Trast, Matt Wegwerth, Barb Baird, Rob Mattei, Scott Johnson, Will Richter

MEETING PROTOCOL POLICY

PUBLIC FORUM

Witney Leming-Salisbury, 613 N Pokegama Avenue, resigned from Human Rights Commission.

Brady Nichols, 16 NW 7th Street, questioned the legality of a data request including emails from personal technology accounts.

Paola Lopez-Cortes, 508 NE 6th Avenue; Pam Dowell, 608 NW 1st Avenue; Jackie Dowell, 816 N Pokegama Avenue; Noreen Hautala, 830 NW 2nd Avenue; Dan Turman, 2009 River Road expressed displeasure in the handling of issues with the Human Rights Commission.

COUNCIL REPORTS

None.

APPROVAL OF MINUTES

Consider approving City Council minutes for Monday, February 10, 2020 Worksession and Regular meetings.

A motion was made by Councilor Tasha Connelly, second by Councilor

Michelle Toven, to approve Council minutes as presented. The motion PASSED by unanimous vote.

VERIFIED CLAIMS

Consider approving the verified claims for the period February 4, 2020 to February 17, 2020 in the total amount of \$836,504.02.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve the verified claims as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider authorizing City staff to begin the process of creating an eligibility list for Part-Time Hospital Security Officer.
Approved by consent roll call
2. Consider approving on-sale liquor license for NoPo Coffee Company, LLC.
Approved by consent roll call
3. Consider approving a trail route for CP 2015-3, Highway 2 West Trail
Approved by consent roll call
4. Consider voiding lost Accounts Payable check #141230, issue a new check, and waiving bond requirements for check issued to Cole Hardware, Inc., in the amount of \$318.53.
Approved by consent roll call
5. Consider approving Golf Course Employee
Approved by consent roll call
6. Consider approving the appointment of Bradley Timm to part-time Hospital Security Officer.
Approved by consent roll call
7. Consider approving temporary liquor license for Itasca Economic Development Corporation, event scheduled March 18, 2020.
Approved by consent roll call
8. Consider accepting the resignation of Greg Chandler from the Public Utilities

Commission and authorize filling the vacancy.

Approved by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approve the Regular agenda as presented. The motion PASSED by unanimous vote.

ACKNOWLEDGE BOARDS & COMMISSIONS

- 9. Review and acknowledge approved minutes for Boards and Commissions.

Received and filed.

DEPARTMENT HEAD REPORT

- 10. Police Department - Chief Johnson

Chief Johnson provided update on recent activities of the Police Department, including acknowledging personnel, total number and type of calls, programs, animal control, and department goals.

COMMUNITY DEVELOPMENT

- 11. Consider approval of the final plat of The Pillars.

Rob Mattei presented update on project status, and recommendation to approve final plat.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, adopting Resolution 20-18, approving the final plat of The Pillars. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

COUNCIL

12. Consider appointments to Boards & Commissions.

Council members recommended the following appointments:

Pokegama Golf Board - Kelly Kirwin and Rick McDonald, terms to expire March 1, 2023

Planning Commission: Molly MacGregor, term to expire March 1, 2024

Park, Rec & Civic Center: Lilah Crowe and Brad Hyduke, terms to expire March 1, 2023

PUC: Tom Stanley, term to expire March 1, 2024

A motion was made by Councilor Michelle Toven, second by Councilor Rick Blake, to approve appointments as recommended. The motion PASSED by unanimous vote.

PUBLIC HEARINGS

13. Conduct a public hearing to consider the rezoning of two properties from their current zoning designations of PU (Public Use)/SPU (Shoreland Public Use), SR-1 (Shoreland One-Family Residential), and SM (Shoreland Medical) to SR-4 (Shoreland Multiple-family Residential- high density).

Rob Mattei presents rezone request and recommendation by the Planning Commission.

Mayor Pro-tem states the reason for the public hearing; Clerk Gibeau states that all notices have been made and correspondence was received by Dean Singsank via email and has been made part of the permanent Council record.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to open the public hearing. The motion PASSED by unanimous vote.

Julie Manley-Hartje, 2904 Old Golf Course Road, owner of Garden Court Chateau, expressed concerns for rezone. Mr. Mattei responded.

Acknowledged correspondence by Dean Singsank opposing rezone unless certain adjustments can be made.

No one else wished to speak, therefore the following motion was made.

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

14. Consider the recommendation of the Planning Commission regarding adoption of an ordinance, amending the Official Zoning Map by rezoning two properties from their current zoning designations of PU (Public Use)/SPU (Shoreland Public Use), SR-1 (Shoreland One-Family Residential), and SM (Shoreland Medical) to SR-4 (Shoreland Multiple-family Residential- high density).

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to adopt City Ordinance 20-02-02, amending Official Zoning Map as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

15. Conduct a Public Hearing to consider adoption of the updated Comprehensive Plan.

Rob Mattei provides overview of process undertaken to update the Comprehensive Plan.

Stephanie Folkers, SRF planner, presentation Comprehensive Plan purpose and final draft.

Mayor Pro-tem Christy stated the reason for the public hearing; Clerk Gibeau noted that all required notices have been made and that no correspondence has been received regarding this matter.

A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, to open the public hearing. The motion PASSED by unanimous vote.

No one wished to speak, therefore the following motion was made.

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to close the public hearing. The motion PASSED by unanimous vote.

16. Consider approving a resolution adopting the updated Comprehensive Plan for the City of Grand Rapids dated February 24, 2020.

A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven adopting Resolution 20-19, approving the Comprehensive Plan as presented. The motion carried by the following vote.

Aye 4 - Councilor Dale Christy
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

There being no further business, the Mayor Pro-Tem adjourned the meeting at 6:50 pm.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, February 24, 2020

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a **Special Meeting/Worksession of the Grand Rapids City Council** was held on **Monday, February 24, 2020 at 4:24 pm in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.**

CALL OF ROLL: On a call of roll, the following members were present:

- Present** 4 - Councilor Dale Christy, Councilor Rick Blake, Councilor Tasha Connelly, and Councilor Michelle Toven
- Absent** 1 - Mayor Dale Adams

Staff present:

Tom Pagel, Scott Johnson, Rob Mattei, Matt Wegwerth, Eric Trast, Will Richter

Discussion Items

1. Itasca Community College Update - Bart Johnson

Provost Bart Johnson discussed the merger of five colleges, including Itasca Community College, in to one accredited institution. Much of current practice will remain the same, however, there will be some changes including differences in focus to serve entire arrowhead region including programming, name change, etc. Timeline for completion of merger is Fall of 2022. Mr. Johnson also provided an update on the capital campaign for the new student center at ICC.

Received and Filed

2. Review 5:00 PM Regular Meeting

Upon review of the Regular meeting agenda, no changes or additions are noted.

ADJOURN

There being no further business, the meeting adjourned at 4:44 pm.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, March 2, 2020

7:30 AM

Conference Room 2A

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council was held on Monday, March 2, 2020 at 7:30 a.m. in City Hall Conference Room 2A, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Absent 1 - Councilor Dale Christy

Staff:

Rob Mattei, Tom Pagel

COMMUNITY DEVELOPMENT

Consider approval of a resolution approving an Assignment of Tax Increment Financing and Subordination Agreement between the City, Grand Rapids Sawmill Redevelopment, LLC and American Bank of the North

Mr. Mattei provided background information and recommended approval to Council.

A motion was made by Councilor Rick Blake, second by Councilor Tasha Connelly, adopting Resolution 20-20, TIF and Subordination Agreement with Grand Rapids Sawmill Redevelopment LLC and American Bank of the North. The motion carried by the following vote.

Aye 4 - Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

There being no further business, the meeting adjourned at 7:33 am.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0976 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 3/4/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving the verified claims for the period February 18, 2020 to March 2, 2020 in the amount of \$646,384.22.
Sponsors:
Indexes:
Code sections:
Attachments: [Council Bill List 03-09-2020](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period February 18, 2020 to March 2, 2020 in the amount of \$646,384.22.

Requested City Council Action

Make a motion approving the verified claims for the period February 18, 2020 to March 2, 2020 in the amount of \$646,384.22.

DATE: 03/04/2020
 TIME: 10:18:04
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/09/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
1621125	PUBLIC UTILITIES COMMISSION	54.64
1915248	SHI INTERNATIONAL CORP	4,480.00
1920240	CHAD B STERLE	46.00
TOTAL CITY WIDE		4,580.64
SPECIAL PROJECTS-NON BUDGETED		
1105530	KENNEDY & GRAVEN	1,155.00
TOTAL SPECIAL PROJECTS-NON BUDGETED		1,155.00
ADMINISTRATION		
1415377	NORTHERN BUSINESS PRODUCTS INC	14.73
TOTAL ADMINISTRATION		14.73
BUILDING MAINTENANCE-CITY HALL		
0113233	AMERIPRIDE SERVICES INC	50.60
0221650	BURGGRAF'S ACE HARDWARE	293.91
0920060	ITASCA COUNTY TREASURER	1,710.91
1201730	LATVALA LUMBER COMPANY INC.	63.62
1901535	SANDSTROM'S INC	216.71
2209421	VIKING ELECTRIC SUPPLY INC	18.46
TOTAL BUILDING MAINTENANCE-CITY HALL		2,354.21
COMMUNITY DEVELOPMENT		
0718060	GRAND RAPIDS HERALD REVIEW	149.50
TOTAL COMMUNITY DEVELOPMENT		149.50
FINANCE		
1309495	MINUTEMAN PRESS	192.86
TOTAL FINANCE		192.86
FIRE		
0315455	COLE HARDWARE INC	2.49
0401425	DAKOTA SUPPLY GROUP	326.27
0513235	EMERGENCY RESPONSE SOLUTIONS	6,576.90

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FIRE		
1801615	RAPIDS WELDING SUPPLY INC	31.00
	TOTAL FIRE	6,936.66
INFORMATION TECHNOLOGY		
0300200	CDW GOVERNMENT INC	5,510.00
1600200	PDQ.COM CORP	838.12
	TOTAL INFORMATION TECHNOLOGY	6,348.12
PUBLIC WORKS		
0103325	ACHESON TIRE INC	820.00
0114200	ANDERSON GLASS	422.81
0120725	ATTACHMENTS DIRECT LLC	1,393.39
0121721	AUTO VALUE - GRAND RAPIDS	300.67
0301655	CARGILL INCORPORATED	4,940.26
0301685	CARQUEST AUTO PARTS	21.28
0315455	COLE HARDWARE INC	25.36
0315501	COMPASS MINERALS AMERICA, INC.	4,476.03
0601690	FASTENAL COMPANY	101.36
0800074	H & R CONSTRUCTION CO	74.20
1200500	L&M SUPPLY	59.99
1301213	MARTIN'S SNOWPLOW & EQUIP	942.21
1303039	MCCOY CONSTRUCTION & FORESTRY	98.53
1415484	NORTHERN LIGHTS TRUCK	8,897.15
1415537	NORTHLAND OFF ROAD & 4 WD	49.95
1421155	NUCH'S IN THE CORNER	84.00
1621125	PUBLIC UTILITIES COMMISSION	9,126.07
1801899	RAYS SPORT & CYCLE	217.56
2015600	TOPIARY ART WORK	931.75
	TOTAL PUBLIC WORKS	32,982.57
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	94.02
0315455	COLE HARDWARE INC	64.80
1301720	MATCO TOOLS	68.15
1801615	RAPIDS WELDING SUPPLY INC	137.00
	TOTAL FLEET MAINTENANCE	363.97
POLICE		

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
POLICE		
0124550	AXON ENTERPRISE INC	8,008.50
0301685	CARQUEST AUTO PARTS	300.45
0315455	COLE HARDWARE INC	1.49
0409501	JOHN P. DIMICH	4,583.33
1100009	K9BITEDR.LLC	1,550.00
1200500	L&M SUPPLY	31.49
1309090	SUPERONE FOODS NORTH	43.06
1920233	STREICHER'S INC	419.93
	TOTAL POLICE	14,938.25
RECREATION		
0104799	ADVANCED SERVICES INC	100.00
0805640	HERC-U-LIFT INC	1,288.01
	TOTAL RECREATION	1,388.01
CENTRAL SCHOOL		
0218745	ASHLEY BRUBAKER	482.54
1605665	PERSONNEL DYNAMICS LLC	378.40
	TOTAL	860.94
AIRPORT		
0504825	EDWARDS OIL INC	548.93
1105444	KELLER FENCE COMPANY	1,071.92
1301213	MARTIN'S SNOWPLOW & EQUIP	2,507.00
1303039	MCCOY CONSTRUCTION & FORESTRY	286.46
1415535	NORTHLAND MACHINES	95.12
	TOTAL	4,509.43
CIVIC CENTER		
GENERAL ADMINISTRATION		
0104815	ADVANTAGE SYSTEMS GROUP	54.00
0113233	AMERIPRIDE SERVICES INC	50.74
0221650	BURGGRAF'S ACE HARDWARE	33.16
0501656	EARTHGRAINS COMPANY INC, THE	38.59
0718008	GRAND RAPIDS AREA COMMUNITY	192.27
0718060	GRAND RAPIDS HERALD REVIEW	350.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/09/2020

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
0805640	HERC-U-LIFT INC	146.36
1309090	SUPERONE FOODS NORTH	30.10
1605611	PEPSI BEVERAGES COMPANY	220.43
1801610	RAPIDS PLUMBING & HEATING INC	513.25
1901535	SANDSTROM'S INC	2,052.94
1916118	SPARTAN PROMOTIONAL GROUP INC	266.11
2000522	TNT AGGREGATES, LLC	1,428.00
2209421	VIKING ELECTRIC SUPPLY INC	147.15
TOTAL GENERAL ADMINISTRATION		5,523.10
STATE HAZ-MAT RESPONSE TEAM		
0312109	CLAFTON SALES - CLAFTON SKATE	980.00
TOTAL		980.00
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	7.47
0301685	CARQUEST AUTO PARTS	0.00
1200500	L&M SUPPLY	2.02
TOTAL		9.49
DOMESTIC ANIMAL CONTROL FAC		
1901535	SANDSTROM'S INC	112.26
TOTAL		112.26
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-PUBLIC WORKS		
1421700	NUSS TRUCK GROUP INC	256,810.00
TOTAL CAPITAL OUTLAY-PUBLIC WORKS		256,810.00
2020 INFRASTRUCTURE BONDS		
2015-3 HIGHWAY 2 WEST TRAIL		
T001269	HILLARY D JOHNSON	4,070.00
T001270	JOSEPH & KATHERINE ALLEN	500.00

DATE: 03/04/2020
 TIME: 10:18:04
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 5

INVOICES DUE ON/BEFORE 03/09/2020

VENDOR #	NAME	AMOUNT DUE
2020	INFRASTRUCTURE BONDS	
	2015-3 HIGHWAY 2 WEST TRAIL	
TOTAL 2015-3 HIGHWAY 2 WEST TRAIL		4,570.00
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	210.21
0315455	COLE HARDWARE INC	37.23
1205090	LEAGUE OF MINNESOTA CITIES	780.00
1621125	PUBLIC UTILITIES COMMISSION	2,570.00
2009725	TITAN MACHINERY INC	1,387.72
TOTAL		4,985.16
TOTAL UNPAID TO BE APPROVED IN THE SUM OF:		\$349,764.90
CHECKS ISSUED-PRIOR APPROVAL		
PRIOR APPROVAL		
0114210	D. ANDERSON - CHANGE FUND	5,860.00
0215526	BONNER EYE CLINIC	120.00
0305530	CENTURYLINK QC	57.09
0315543	CONSTELLATION NEWENERGY -GAS	5,793.85
0605191	FIDELITY SECURITY LIFE INS CO	67.89
0718015	GRAND RAPIDS CITY PAYROLL	259,628.25
0718070	GRAND RAPIDS STATE BANK	260.70
0900060	ICTV	16,661.97
1015342	SCOTT JOHNSON	662.80
1309107	UNIVERSITY OF MINNESOTA	675.00
1309167	MN BUREAU OF CRIMINAL	30.00
1309199	MINNESOTA ENERGY RESOURCES	2,914.74
1309302	MN DEPT OF PUBLIC SAFETY	30.00
1309332	MN STATE RETIREMENT SYSTEM	1,365.20
1415026	MICHELLE NORRIS	94.00
1601305	THOMAS J. PAGEL	1,483.09
1609561	PIONEER TELEPHONE	9.89
1618900	FRED PRYOR SEMINARS	298.00
2000100	TASC	30.60
2114360	UNITED PARCEL SERVICE	23.37
2305300	MATTHEW WEGWERTH	235.75
2305825	WEX INC	302.13
T001268	JEREMY & STACEY OLSON	15.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF:		\$296,619.32
TOTAL ALL DEPARTMENTS		646,384.22



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	20-0966	Version:	1	Name:	2019 Hazardous Building Demolitions
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	2/26/2020	In control:		In control:	City Council
On agenda:	3/9/2020	Final action:		Final action:	
Title:	Consider authorizing Community Development Department to solicit quotes and accept low quote for demolition of hazardous buildings (all structures) at 3 addresses which include 201 SW 8th Ave, 2408 SW 18th St and, 2803 Deschepper Dr.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Court order 201 SW 8th Ave Court Order 2408 SW 18th St court order 2803 Deschepper Dr				

Date	Ver.	Action By	Action	Result
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Consider authorizing Community Development Department to solicit quotes and accept low quote for demolition of hazardous buildings (all structures) at 3 addresses which include 201 SW 8th Ave, 2408 SW 18th St and, 2803 Deschepper Dr.

Background Information:

These properties were identified as hazardous buildings by the Building Official in May 2018. The hazardous building action was completed in accordance with current MN Building Code. Please see attached court orders for all three properties permitting removal of the structures from the property. The demolition will be paid for out of the general fund balance line item hazardous buildings condemnation. The property will be assessed the associated costs of the demolition with a goal of the city funds being reimbursed.

Staff Recommendation:

Staff recommends council authorize Community Development Department to solicit quotes and accept low quote for demolition of all structures on properties located at 201 SW 8th Ave, 2408 SW 18th St and, 2803 Deschepper Dr.

Requested City Council Action

Make a motion authorizing Community Development Department to solicit quotes and accept low quote for building demolition of all structures on properties located at 201 SW 8th Ave, 2408 SW 18th St and, 2803 Deschepper Dr.

State of Minnesota
Itasca County

District Court
9th Judicial District

Court File Number: **31-CV-19-2653**

Case Type: Condemnation

CHAD BRIAN STERLE
502 NW FIFTH AVE
GRAND RAPIDS MN 55744

Notice of:

<input checked="" type="checkbox"/>	Filing of Order
<input checked="" type="checkbox"/>	Entry of Judgment
<input type="checkbox"/>	Docketing of Judgment

Grand Rapids Resolution 19-62
Order to Raze or Remove Structures Located upon
201 SW 8th Ave, Grand Rapids, Minnesota

You are hereby notified that the following occurred regarding the above-entitled matter:

<input checked="" type="checkbox"/>	An Order was filed on November 21, 2019.
<input checked="" type="checkbox"/>	Judgment was entered on November 21, 2019.
<input type="checkbox"/>	You are notified that judgment was docketed on at in the amount of \$. Costs and interest will accrue on this amount from the date of entry until the judgment is satisfied in full.

Dated: November 21, 2019

Sean R Jones
Court Administrator
Itasca County District Court
123 Northeast 4th Street
Grand Rapids Minnesota 55744
218-327-2870

cc: Rachel T. Heinzen
John Heinzen
Ocwen Financial Corporation

A true and correct copy of this Notice has been served pursuant to Minnesota Rules of Civil Procedure, Rule 77.04.

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF ITASCA

NINTH JUDICIAL DISTRICT

City of Grand Rapids,
a Municipal Corporation,

Plaintiff,

ORDER

vs.

Rachel T. Heinzen and John Heinzen
husband and wife; Ocwen Financial
Corporation; and all unknown persons
claiming any right, title or interest
in the property described herein,

Court File No.: 31-CV-19-2653

Defendants.

The above-entitled matter came on before the Honorable Sarah McBroom, Judge of District Court, on November 18, 2019, pursuant to a motion by Plaintiff to raze or remove structures on property owned by the Defendant and located at 201 SW 8th Avenue in the City of Grand Rapids, Itasca County, Minnesota.

Chad B. Sterle appeared on behalf of Plaintiff City of Grand Rapids. Defendants John Heinzen and Ocwen Financial Corporation did not appear. Defendant Rachel Heinzen appeared by phone. Ms. Heinzen reported that the parties have been separated for years and that Mr. Heinzen lives in the state of Washington. He has avoided service of a dissolution and is not in contact with her.

Based upon the file, proceedings and motion, the Court makes the following:

FINDINGS OF FACT

1. Defendants Rachel T. Heinzen and John Heinzen are the owners of the property located at 201 SW 8th Avenue in the City of Grand Rapids, County of Itasca, State of Minnesota, legally described as follows:

Lots 1, 2, 3 and 4, Block 10, Riverside Park Division of Grand Rapids

2. The City has found buildings on the premises to be hazardous and to constitute a hazard to public safety and health as follows:

- 304.4--All structural members shall be maintained structurally sound, and capable of supporting the imposed loads. The foundation of the house has failed and is not

supporting the structural members of south side of the building. The header above the overhead door of the garage (accessory structure) appears to be sagging due to prolonged water infiltration and rot.

- 304.5--All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests. The south foundation wall of the house has failed and is not supporting the structure above.
- 304.6--All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface-coated where required to prevent deterioration. The south foundation wall of the house has failed and is not there exposing the entire interior of the basement. The garage (accessory structure) exterior walls and roof coverings require replacement due to lack of maintenance.

3. In May 2019 the City of Grand Rapids attempted to serve the property owners with Notice of Violation, asking them, to clean and repair said premises by September 2, 2019 via certified mail and posting in a conspicuous place on the property; however, the certified mail was returned unaccepted. The Notice of Violation was then published in the Grand Rapids Herald Review for three consecutive weeks ending June 16, 2019.

4. On July 22, 2019, the City of Grand Rapids passed Resolution 19-62 directing the Defendants to remove or raze the structures. The Resolution and the Notice of Violation were personally served upon Defendant Rachel Heinzen on August 5, 2019. Plaintiff attempted personal service of Defendant John Heinzen on the same date, but he was not located and, upon information and belief, currently lives in the State of Washington. They were also served upon Defendant Ocwen Financial Corporation via certified mail on September 4, 2019. The Resolution and Notice of Violation were met with no response from Defendants.

5. On September 24, 2019, the City of Grand Rapids personally served a Notice of Motion and Motion on Defendant Rachel Heinzen commencing the present action. The Motion was served on Defendant Ocwen Financial Corporation via certified mail on September 23, 2019.

6. Defendants have not filed an Answer in this matter. Ms. Heinzen appeared at the hearing and acknowledged the damage to the home on the property. She expressed that she does not oppose the City's request to raze the structure but does not believe she should be financially responsible for it. She asserted she has taken steps to try to fix the property and believes she is not solely responsible for the damages sustained by the home. She has not answered the motion and is in default. The Court is unable to consider or address her concerns in this action.

7. Based upon the testimony presented at the hearing, the Court finds that if the home structure is not razed or repaired, it will pose a public safety risk.

Therefore, based upon the Court's findings, the Court makes the following:

ORDER

1. Defendants have 10 days from the date of the hearing to remove, raze, or repair the home presently upon the property.
2. Pursuant to Minnesota Statutes § 463.19, the City of Grand Rapids may proceed with enforcement of the order, Resolution 19-62, if Defendants do not remove, raze, or repair the home structure presently upon the property within 10 days of the date of the hearing. The City of Grand Rapids is granted the authority to remove the structures located at 201 SW 8th Avenue in the City of Grand Rapids, County of Itasca, State of Minnesota 10 days after the hearing if defendants do not comply.
3. If Defendants do not comply with this judgment in the time prescribed, the City is authorized, pursuant to Minnesota Statutes § 463.21, to levy, as a one-time special assessment, the City's costs in removal and cleaning up the debris from the property as well as any publication and legal costs associated with this action.

Dated: November 19, 2019

BY THE COURT:

McBroom, Sarah
Sarah L McBroom 2019.11.19
22:41:47 -06'00'

The Honorable Sarah McBroom
Judge of District Court

I hereby certify that the above Order
constitutes
the Judgment of this Court.

Collins, Shari
Nov 20 2019 1:07 PM

Shari Collins
Collins, Shari
Nov 20 2019 1:08 PM

State of Minnesota
Itasca County

District Court
9th Judicial District

Court File Number: **31-CV-19-2899**

Case Type: Civil Other/Misc.

Notice of Filing of Order

CHAD BRIAN STERLE
502 NW FIFTH AVE
GRAND RAPIDS MN 55744

CITY OF GRAND RAPIDS vs Ruth Viola Gildersleeve

You are notified that an order was filed on this date.

Dated: December 4, 2019

Sean R Jones
Court Administrator
Itasca County District Court
123 Northeast 4th Street
Grand Rapids Minnesota 55744
218-327-2870

cc: Ruth Viola Gildersleeve

A true and correct copy of this notice has been served pursuant to Minnesota Rules of Civil Procedure, Rule 77.04.

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF ITASCA

NINTH JUDICIAL DISTRICT

City of Grand Rapids,
a Municipal Corporation,

Plaintiff,

ORDER

vs.

Ruth Viola Gildersleeve;
and all unknown persons
claiming any right, title or interest
in the property described herein,

Court File No.: 31-CV-19-2899

Defendants.

The above-entitled matter came on before the Honorable Korey Wahwassuck, Judge of District Court, on December 2, 2019, pursuant to a motion by Plaintiff to raze or remove structures on property owned by the Defendant and located at 2408 SW 18th Street in the City of Grand Rapids, Itasca County, Minnesota.

Chad B. Sterle appeared on behalf of Plaintiff City of Grand Rapids. Defendant Ruth Gildersleeve died intestate in October 2017. Her daughters, Karla Wilson and Kathy Gildersleeve, attended the hearing.

Based upon the file, proceedings and motion, the Court makes the following:

FINDINGS OF FACT

1. Defendant Ruth Viola Gildersleeve is the owner of the property located at 2408 SW 18th Street in the City of Grand Rapids, County of Itasca, State of Minnesota, legally described as follows:

South 200 feet of the North 495 feet of the East 330 feet of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼), Section 30, Township 55, Range 25

Probate proceedings have not been initiated to transfer ownership of the subject property and ownership remains in the Defendant's name.

2. The City has found buildings on the premises to be hazardous and to constitute a hazard to public safety and health as follows:

- The main building is found hazardous due to dilapidation taking place from lack of maintenance and abandonment. The roof, walls and windows are dilapidated to a point they are not providing weather protection to the building. There is an addition that is rotted to the point it is separating from the main building and collapsing. The 2 accessory structures are in need of maintenance to the roof walls and doors to prevent water infiltration to prevent rot to the structural members.
- All exterior property and premises shall be maintained in a clean, safe, and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition. There is debris scattered throughout the exterior of the property.
- Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be kept or stored on any premises; and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. There are 2 unlicensed vehicles on the property.
- All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads. The main building is deteriorated to the point structural members of the roof have rotted and failed.
- Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard. There has been no power usage in the main building for the last several years.

3. In May 2019 the City of Grand Rapids attempted to serve the property owner Notice of Violation to clean and repair said premises by September 2, 2019 via certified mail and posting in a conspicuous place on the property; however, the certified mail was returned unclaimed.

4. On September 9, 2019, the City of Grand Rapids passed Resolution 19-83 directing the Defendant to remove or raze the structures. Plaintiff attempted to serve the Notice of Violation and Resolution upon Defendant at her last known mailing address of 2408 SW 18th Street, Grand Rapids, but was informed by the Itasca County Sheriff's Department that the property is abandoned. The Sheriff's certificate of non-service was filed with the Court on October 17, 2019.

5. On October 17, 2019, Plaintiff filed a Motion to Raze, commencing the present action, along with a request for service by publication, which was granted by the Honorable Korey Wahwassuck on October 18, 2019. The Notice of Violation, Resolution 19-83, Motion to Raze and Notice of Hearing were then published in the Grand Rapids Herald Review for three consecutive weeks ending November 10, 2019. The Affidavits of Publication were filed with the Court November 20, 2019.

6. Defendant has not filed an Answer in this matter and did not appear at the above-noted hearing, having died intestate in October 2017.

7. Based upon the testimony presented at the hearing, the Court finds that if the buildings are not razed it will pose a public safety risk.

Therefore, based upon the Court's findings, the Court makes the following:

ORDER

1. The City of Grand Rapids is granted the authority to remove the structures located at 2408 SW 18th Street in the City of Grand Rapids, County of Itasca, State of Minnesota.

2. The City will work collectively with Defendant's daughters, Karla Wilson and Kathy Gildersleeve, to retrieve any personal property from the structures prior to demolition as long as it is safe to do so.

3. Further, the City is authorized, pursuant to *Minnesota Statute 463.21*, to levy, as a one-time special assessment, the City's costs in removal and cleaning up the debris from the property as well as any publication and legal costs associated with this action.

Dated: December 4
_____, 2019

BY THE COURT:



Wahwassuck, Korey
2019.12.04 09:22:54 -06'00'

The Honorable Korey Wahwassuck
Judge of District Court

Filed in District Court
State of Minnesota

Collins, Shari
Dec 4 2019 9:34 AM

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF ITASCA

NINTH JUDICIAL DISTRICT

City of Grand Rapids,
a Municipal Corporation,

Plaintiff,

ORDER

vs.

Travis John Wiebrand; and
all unknown persons claiming
any right, title or interest in
the property described herein,

Court File No.: 31-CV-19-2906

Defendants.

The above-entitled matter came on before the Honorable Sarah McBroom, Judge of District Court, on January 21, 2020, pursuant to a motion by Plaintiff to raze or remove structures on property owned by the Defendant and located at 2803 DeSchepper Drive in the City of Grand Rapids, Itasca County, Minnesota.

Chad B. Sterle appeared on behalf of the City of Grand Rapids. The Defendant did not appear.

Based upon the file, proceedings and motion, the Court makes the following:

FINDINGS OF FACT

1. Defendant Travis John Wiebrand is the owner of the property located at 2803 DeSchepper Drive in the City of Grand Rapids, County of Itasca, State of Minnesota, legally described as follows:

Lots Thirteen (13) and Fourteen (14) of Block Two (2) in Remer-DeSchepper Addition to Grand Rapids.

2. The City has found a building on the premises to be hazardous and to constitute a hazard to public safety and health as follows:

- The main building is found hazardous due to dilapidation taking place from lack of maintenance and abandonment. The roof, walls and windows are dilapidated to a point they are not providing weather protection to the building.
- All exterior property and premises shall be maintained in a clean, safe, and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition. There is debris scattered throughout the exterior of the property.

- Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be kept or stored on any premises; and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. There is an unlicensed motorhome on the property.
- All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads. The main building is deteriorated to the point structural members of the roof have rotted and failed.
- Every window, skylight, door and frame shall be kept in sound condition, good repair, and weather tight. Several windows in the main building are broken or missing.
- All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition. There are plumbing fixtures laying loose outside the main building.
- All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function. There has been no water, or power usage in the main building for the last several years.
- Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard. There has been no power usage in the main building for the last several years.

3. In May 2019 the City of Grand Rapids attempted to serve the owner, via certified mail, Notice of Violation to clean and repair said premises to bring it to a condition where it no longer poses a danger but the Notice was returned unclaimed. The Notice was also posted in a conspicuous place on the property.

4. On September 9, 2019, the City of Grand Rapids passed Resolution 19-82 finding that structures on the property owned by Defendant were found to be a hazard to public safety and health and directing that Defendant repair or remove the structures. Plaintiff attempted to serve the Notice of Violation and Resolution upon Defendant at his last known address of 2803 DeSchepper Drive in Grand Rapids, but was informed by the Itasca County Sheriff's Department that the property is abandoned.

5. On October 15, 2019, the Sheriff's certificate of non-service was filed with the Court along with a Motion for Service by Publication, which was granted by the Hon. Sarah McBroom on November 18, 2019. The Notice of Violation, Resolution 19-82, Motion to Raze and Notice of Hearing were then published in the Grand Rapids Herald Review for three consecutive weeks ending December 15, 2019. The affidavits of publication were filed with the court January 2, 2020.

6. Defendant Wiebrand did not file an Answer in this matter and did not appear at the above-noted hearing.

7. The Court finds that if the structure is not repaired it will pose a public safety risk.

Therefore, based upon the Court's findings, the Court makes the following:

ORDER

1. Defendant has 10 days from the date of the hearing to remove, raze, or repair the structures.

2. Pursuant to Minnesota Statutes § 463.19, the City of Grand Rapids may proceed with enforcement of the order, Resolution 19-82, if Defendant does not remove, raze, or repair the structures presently upon the property within 10 days of the date of the hearing. The City of Grand Rapids is granted the authority to remove the structures located at 2803 DeSchepper Drive in the City of Grand Rapids, Itasca County, State of Minnesota 10 days after the hearing if defendant does not comply.

3. If Defendant does not comply with this judgment in the time prescribed, the City is authorized, pursuant to Minnesota Statutes § 463.21, to levy, as a one-time special assessment, the City's costs in removal and cleaning up the debris from the property as well as any publication and legal costs associated with this action.

Dated: January 23, 2020

BY THE COURT:

McBroom, Sarah

Sarah L. McBroom 2020.01.23

09:58:40 -06'00'

The Honorable Sarah McBroom
Judge of District Court

I certify that this is a true and correct copy of a computerized record of the Minnesota State Court Information System as it appears in the system in my office.

I hereby certify that the above Order constitutes the Judgment of this Court.

Dated 1-29-2020 @ 2:14 am/pm

Collins, Shari *Shari Collins*
Jan 23 2020 10:05 AM Collins, Shari
Jan 23 2020 10:05 AM

Signature *Shari Collins*



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0969 **Version:** 1 **Name:** Consider authorizing the Mayor to sign a Pierringer Release.

Type: Agenda Item **Status:** Consent Agenda

File created: 2/27/2020 **In control:** City Council

On agenda: 3/9/2020 **Final action:**

Title: Consider authorizing the Mayor to sign a Pierringer Release.

Sponsors:

Indexes:

Code sections:

Attachments: [Arola Release](#)

Date	Ver.	Action By	Action	Result
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Consider authorizing the Mayor to sign a Pierringer Release.

Background Information:

A City employee struck a vehicle that was parked at the middle school. The repair estimate came in at \$970.03, which is below the City's deductible of \$1,000.00. In lieu of filing an insurance claim, the City would like to pay the invoice from Maki Body Shop directly. The City Attorney has prepared the necessary Pierringer Release that will fully and forever release and discharge the City of Grand Rapids from any future claims which the owner of the vehicle may have as a result of the incident.

Requested City Council Action

Make a motion authorizing the Mayor to sign the attached Pierringer Release.

PIERRINGER RELEASE

NOW, THEREFORE, for the sole consideration of the sum of \$970.03, Daryl Arola ("Arola") as the releasing party and the City of Grand Rapids ("City") as the released party, agree as follows:

Arola hereby fully and forever releases and discharges the City of Grand Rapids and its heirs, administrators, agents, assigns and successors of and from any and all claims, damages, demands, actions and rights of action of whatever nature (including any and all consequences thereof, including unforeseen consequences of known or unknown conditions, and all contractual claims, including attorney's fees, expenses, interest and costs and disbursements) which Arola may have as a result of an incident wherein a Grand Rapids Police car struck a vehicle owned by Arola and parked at the Grand Rapids Middle School.

In accepting the amount of this Release, Arola credits and satisfies the City's amount of any damages which may have been caused by the fault, if any, of the City of Grand Rapids as may be determined in any future legal action or proceeding.

This settlement is intended as full compensation for the losses of Arola.

This payment is the compromise of a disputed claim and payment is not to be construed as an admission of liability on the part of the City of Grand Rapids, and the City of Grand Rapids denies liability therefor and intends merely to avoid litigation and resolve this dispute.

WITNESSED this ____ day of _____, 2020.

CITY OF GRAND RAPIDS

By: _____
Dale Adams
Mayor

Daryle Arola

Attest: _____
Kimberly Gibeau
City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0971 **Version:** 1 **Name:** Temp Liquor for Reif
Type: Agenda Item **Status:** Consent Agenda
File created: 2/28/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving temporary liquor license for Reif Arts Council, event scheduled for May 6, 2020.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving temporary liquor license for Reif Arts Council, event scheduled for May 6, 2020.

Background Information:

Reif Arts Council has submitted request for temporary liquor license.

Staff Recommendation:

[Enter Recommendation Here]

Requested City Council Action

Make a motion to approve and authorize submission to AGED for issuance.

6a.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Text File

File Number: 20-0980

Agenda Date: 3/9/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Agenda Item

Consider adopting a resolution amending the City Wide Fee Schedule.

Background Information:

The Police Department is requesting that the City Council adopt a resolution amending the City Wide Fee Schedule. A draft of the amendment is attached.

Staff Recommendation:

Review and adopt City Resolution.

Requested City Council Action

Make a motion adopting a resolution amending the City Wide Fee Schedule.

Councilor introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20 -

**A RESOLUTION AMENDING THE GRAND RAPIDS CITY-WIDE FEE SCHEDULE
FOR CITY SERVICES**

WHEREAS, Minnesota Law establishes that all municipalities establish fees that are commensurate with service, and that they be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed; and

WHEREAS, consistent with Minnesota Law, the Grand Rapids City Council establishes the rates to be applied, or charges for, specific areas of service, provided by the City, through the adoption and periodic amendment of a fee schedule; and

WHEREAS, from time to time, staff reviews the department fee schedule to ensure consistency with fees charged, for City services provided; and

NOW THEREFORE, BE IT RESOLVED, that the Grand Rapids City Council hereby amends the Grand Rapids' City Wide Fee Schedule for City Services as noted in "Exhibit A."

Adopted this 9th day of March, 2020.

Dale C. Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

Display for sale vehicles (Ord. 23.7-D1)	\$50.00
Parking:	
Fire Lane	\$50.00
Blocking Fire Hydrant	\$50.00
All Other Illegal Parking Failure to pay all parking fines after 30 days	\$25.00 50.00
Traffic:	
Exhibition Driving	\$100.00
Speed (1-10 mph over posted limit)	\$60.00* (as required by State Statute 5-21-09)
Stop Signs	\$60.00* (as required by State Statute 5-21-09)
Unreasonable Acceleration	\$60.00* (as required by State Statute 5-21-09)
Mufflers 169.69 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Hitching 169.46 (Add)	\$60.00* (as allowed by State Statute 5-21-09)
Weapons:	
Discharge of Display of Pellet/Guns	\$50.00
PUBLIC WORKS	
Equipment Hourly rates: **	
Pickups	\$25.00
Trucks / Plows	\$45.00
Heavy equipment	\$80.00
Mowing Equipment	\$25.00
Chipper, compressor, steamer	\$25.00
Lawn movers/weed eaters	\$15.00
Ice Resurfacer (Zamboni)	\$175.00
Materials: **	
Cold Mix	\$130.00/ton
Sand	\$15.00/yard
Straight Salt	\$75.00/yard
Treated Salt	\$90.00/yard
Paint	\$13.37/gal.
Magnesium Chloride	\$1.50/gal.
Mailbox installation	\$275.00 (includes post and mailbox)
** Rates apply to contract services provided for Intergovernmental agencies such as Itasca County, MNDOT, ICC, School District 318, and the DNR. Hourly wage and benefits to be included in addition to listed hourly equipment rates. The only exception is the fee for the ice resurfacer	



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0973 **Version:** 1 **Name:** Approve 2015-3 easements
Type: Agenda Item **Status:** Consent Agenda
File created: 3/3/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving the purchase of permanent and temporary easements related to CP 2015-3, Hwy 2 West Trail.
Sponsors:
Indexes:
Code sections:
Attachments: [Johnson Easement Packet](#)
[Allen Easement Packet](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the purchase of permanent and temporary easements related to CP 2015-3, Hwy 2 West Trail.

Background Information:

The construction of a 10 foot wide multi-use trail along US Hwy 2 West will require both temporary and permanent easements be acquired. Attached are the easements for CP 2015-3, Hwy 2 West Trail, Allen in the amount of \$500.00 and Johnson in the amount of \$4,070.00.

Staff Recommendation:

City staff is recommending the purchase of permanent and temporary easements related to CP 2015-3, Hwy 2 West Trail in the total amount of \$4,570.00

Requested City Council Action

Approve the purchase of permanent and temporary easements related to CP 2015-3, Hwy 2 West Trail in the total amount of \$4,570.00.



OFFER LETTER

February 28, 2020

Hillary Johnson
1905 W HWY 2
Grand Rapids, MN 55744

RE: Purchasing Public Service and Infrastructure Easement

Dear Ms. Johnson,

The City of Grand Rapids hereby submits to you an offer of **\$4,070.00**, which is the amount of the minimum easement value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT EXHIBIT" attached hereto, disregarding any change in the before value of the property caused by **Highway 2 West Trail** project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer, you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the

proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what tax consequences you may have as a result of this income. If you or your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7615

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

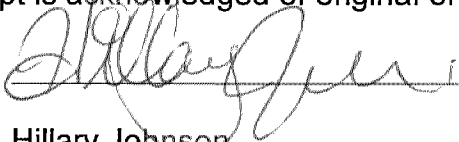
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Matt Wegwerth, PE
City Engineer

Receipt is acknowledged of original of this letter, enclosures and attachments mentioned herein.



Hillary Johnson

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this 2 day of March, 2020, between **Hillary D. Johnson, a single person**, of Grand Rapids, Minnesota, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-701-0540
Existing Legal Description (Doc. No. 557116)

LOT NINE (9), BLOCK FIVE (5), SINGING PINES COURT

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:
Rights to be Acquired:

BLOCK 5
SINGING PINES COURT

HILLARY D. JOHNSON
91-701-0540

LOT 9

PINE AVENUE

NORTHWEST LINE
OF LOT 9

SOUTHEAST LINE OF LOT 9
WEST LINE OF PINE AVENUE

N 40°11'28" E 15.00

N 53°37'22" W 150.33

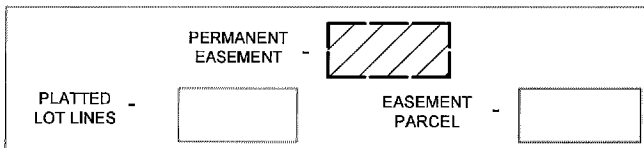
N 40°11'28" E 25.00

S 49°48'32" E 150.00

NORTHEAST RIGHT
OF WAY LINE

U.S. HIGHWAY 2

LEGEND



PARCEL NUMBER	91-701-0540
OWNER	JOHNSON, HILLARY D
AREA OF PARCEL	23958 SF
ZONING	SGB
AREA OF PROPOSED PERMANENT EASEMENT	3000 SF



Save: 2/27/2020 9:32 AM mhudac Plot: 2/27/2020 9:56 AM P:\F\J\GRANR1152638\5-fmal-dsgn\51-drawings\1D-Civil\lead\dwg\exhibit\Easements\JohnsonAP.dwg



PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR 152638

DATE:
2/27/2020

HILLARY D. JOHNSON
HIGHWAY 2 WEST TRAIL EXHIBIT
GRAND RAPIDS, MINNESOTA

EXHIBIT
NO. 1

BLOCK 5
SINGING PINES COURT

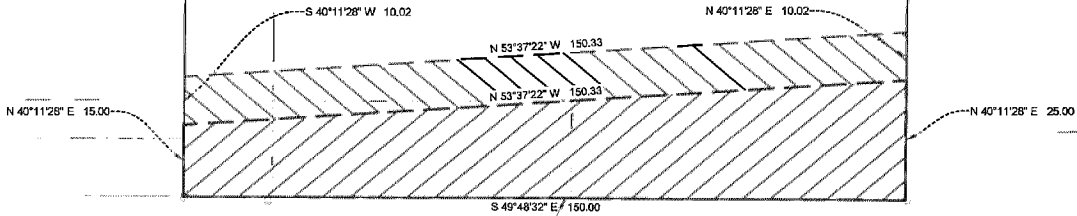
HILLARY D. JOHNSON
91-701-0540

LOT 9

PINE AVENUE

NORTHWEST LINE
OF LOT 9

SOUTHEAST LINE OF LOT 9
WEST LINE OF PINE AVENUE



NORTHEAST RIGHT
OF WAY LINE
U.S. HIGHWAY 2

A temporary easement for public infrastructure purposes over, under, and across that part of the described Parcel. The duration of the occupancy will be temporary in nature and there will be no change in ownership of the land. Temporary Easement shall terminate November 2021 or at the end of the project, whichever is later.

The undersigned hereby give The City of Grand Rapids a Temporary Easement for construction as of the date hereof.

Hillary D. Johnson
HILLARY D. JOHNSON Date 3/2/20

LEGEND

TEMPORARY EASEMENT		PERMANENT EASEMENT	
PLATTED LOT LINES		EASEMENT PARCEL	

PARCEL NUMBER	91-701-0540
OWNER	JOHNSON, HILLARY D
AREA OF PARCEL	23958 SF
ZONING	SGB
AREA OF PROPOSED PERMANENT EASEMENT	3000 SF



Save: 2/27/2020 9:27 AM mhtdec Plot: 2/27/2020 9:57 AM P:\F\AG\GRANR1\626305-final-dsgn1-drawings\10-Civil\cad\dwg\exhibit\Temp Easement Sig Exhibit\Johnson_Temp.dwg

PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR 152638

DATE:
2/27/2020

HILLARY D. JOHNSON
HIGHWAY 2 WEST TRAIL EXHIBIT
GRAND RAPIDS, MINNESOTA

EXHIBIT
NO. 1T



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ENGINEERING DEPARTMENT

420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA 55744-2662

OFFER LETTER

February 28, 2020

Joseph & Katherine Allen
422 Pine Ave
Grand Rapids, MN 55744

RE: Purchasing Public Service and Infrastructure Easement

Dear Mr. and Mrs. Allen,

The City of Grand Rapids hereby submits to you an offer of **\$500.00**, which is the amount of the minimum easement value of the above referenced property and/or certain rights therein, as contained in "PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT EXHIBIT" attached hereto, disregarding any change in the before value of the property caused by **Highway 2 West Trail** project.

The City's appraisal of market value is based on information compiled from the Itasca County Assessors Office and/or an independent appraiser. This purchase offer does not prohibit you from donating the land necessary to complete this project.

You will have a reasonable length of time to consider the offer (approximately 30 days). To aid in your decision you may want to secure your own appraisal. The City of Grand Rapids will reimburse you a reasonable amount for that appraisal fee, limited to the amount set by law. Reimbursement cannot be made, however, until after your property is acquired.

Minnesota Law also provides that the owner and/or occupants of the property being acquired will be reimbursed for the actual cost of moving personal property. Certain incidental costs incurred in transferring the title will be paid by the City.

If you decide to accept the City's offer, you will be paid upon your providing the City with an executed Public Service and Infrastructure Easement. If the City cannot be vested with good title to the property, or if the offer is unacceptable, the City may acquire said easement in eminent domain proceedings.

Also the City is required to obtain a completed W-9 when it compensates any individual or company more than \$600 in a calendar year. At the end of the year, you will then receive a 1099-S reporting the

proceeds you received from the City. You may need to report some of the proceeds on your tax return. Your tax preparer will know what tax consequences you may have as a result of this income. If you or your accountant would like to further discuss this information, you should contact Barb Baird, Finance Director, at 218.326.7615

Also this is not a purchase of this property, only an easement on the land, you still own the land, but the county will reduce the land value to reflect the easement.

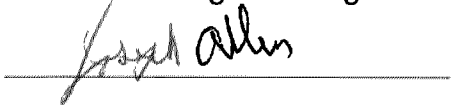
This letter is furnished to inform you of procedures and your rights in this acquisition. It is respectfully requested that you acknowledge its receipt by signing the attached copy in the space provided. Signing this acknowledgment does not in any way commit you to an acceptance of the offer.

Sincerely,



By: Matt Wegwerth, PE
City Engineer

Receipt is acknowledged of original of this letter, enclosures and attachments mentioned herein.



Joseph Allen



Katherine Allen

PUBLIC SERVICE AND INFRASTRUCTURE EASEMENT

THIS INDENTURE is made and entered into this 2nd day of March, 2020, between **Joseph C. Allen and Katherine A. Allen, a married couple**, of Grand Rapids, Minnesota, hereinafter referred to as "Grantor," and the CITY OF GRAND RAPIDS, Minnesota, Municipal Corporation, and road authority, hereinafter referred to as "Grantee."

WITNESSETH:

WHEREAS, said Grantor is the owner of real property situated in Itasca County, Minnesota, described as follows, to-wit:

Parcel 91-701-0430
Existing Legal Description (Doc. No. 723839)

LOT THREE (3), BLOCK FOUR (4), SINGING PINES COURT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE ITASCA COUNTY RECORDER.

WHEREAS, Grantor has agreed to grant Grantee an easement for public service and infrastructure purposes across said property.

NOW, THEREFORE, said Grantor, for other valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey an easement unto the CITY OF GRAND RAPIDS, MN, as Grantee, for public service and infrastructure purposes, free and clear of all encumbrances, the below described real estate in the County of Itasca, State of Minnesota, and the said grantor for (himself) (his) (themselves) (their) heirs executors and assigns, does release the City of Grand Rapids, State of Minnesota, its successors and assigns, from all claims for any and all damages resulting to the lands contained within the permanent easement area as hereinafter described by reason of the location, grading, construction, maintenance, and use of public service and infrastructure and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the City of Grand Rapids, State of Minnesota, shall have the right to use and remove all earth and materials contained within the permanent easement area as hereinafter described and the right to construct and maintain upon the lands contained within the permanent easement area as herein after described and the right to allow utilities within the easement more particular described as follows, to-wit:
Rights to be Acquired:

Parcel 91-701-0430

Joseph C. Allen and Katherine A. Allen, a married couple.

A public service and infrastructure easement over that part of Lot 3, Block 4, SINGING PINES COURT, according to the plat thereof on file and of record at the County Recorder's Office, Itasca County, Minnesota, lying southwesterly of the following described line:


Beginning at a point on the northwesterly line of said Lot 3, distant 24.00 feet northeasterly of the most westerly corner of said Lot 3; thence southwesterly, parallel with the northeasterly line of said Lot 3 a distance of 27.30 feet to a point on the south line of said Lot 3, distant 36.32 feet east of said westerly corner and said line there terminating.

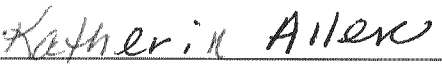
Containing 324 SF, more or less.

Easement shown on attached EXHIBIT No. 1

IN WITNESS WHEREOF, said Grantor has caused this instrument to be executed on the day and year first above written.

GRANTOR: Joseph C. Allen and Katherine A. Allen, a married couple.

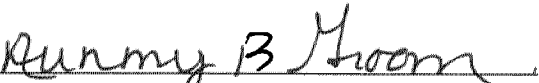

_____ Joseph C. Allen, a married person

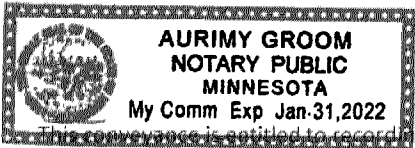

_____ Katherine A. Allen, a married person

STATE OF MINNESOTA)
) ss:
COUNTY OF Itasca)

The foregoing instrument was acknowledged before me this 2nd day of March, 2020, by **Joseph C. Allen and Katherine A. Allen, a married couple**, Grantor.

(Notary Stamp or Seal)


Signature of Person Taking Acknowledgement



~~This conveyance is entitled to recording without payment of fee pursuant to Minnesota Statutes Section 386.77, it being for the benefit of the City of Grand Rapids, MN.~~

This instrument was drafted by: Christopher D. Munn, PLS (Lic. 45818, MN), Short Elliott Hendrickson Inc. 21 NE 5th Street, Suite 200, Grand Rapids MN 55744 for the City of Grand Rapids, MN, 420 N Pokegama Avenue, Grand Rapids, MN 55744.

SINGING
PINES
COURT

BLOCK 4

LOT 3

JOSEPH C. & KATHERINE A. ALLEN
91-701-0430

PINE AVENUE

NORTHWEST LINE OF LOT 3
EAST LINE OF PINE AVENUE

SOUTH LINE OF LOT 3

S 49°48'32" E 27.30

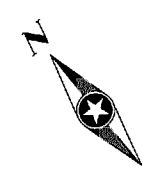
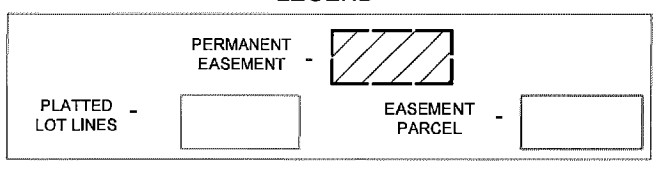
N 40°11'26" E 24.00

N 88°55'13" E 36.32

NORTHEAST RIGHT
OF WAY LINE

U.S. HIGHWAY 2

LEGEND



PARCEL NUMBER	91-701-0430
OWNER	ALLEN, JOSEPH C & KATHERINE A
AREA OF PARCEL	14810 SF
ZONING	SGB
AREA OF PROPOSED PERMANENT EASEMENT	324 SF

Save: 2/27/2020 9:58 AM; mhtdec Plot: 2/27/2020 9:59 AM; P:\F\J\GRANR1152638\5-final.dsgm51-drawings\10-Civil\caed\w\exhibit\Easements\AllenAP.dwg



PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR 152638

DATE:
2/27/2020

JOSEPH C. & KATHERINE A. ALLEN
HIGHWAY 2 WEST TRAIL EXHIBIT
GRAND RAPIDS, MINNESOTA

EXHIBIT NO. 1

SINGING
PINES
COURT

BLOCK 4

LOT 3

JOSEPH C. & KATHERINE A. ALLEN
91-701-0430

PINE AVENUE

SOUTH LINE OF LOT 3

NORTHWEST LINE OF LOT 3
EAST LINE OF PINE AVENUE

N 40°11'28" E 10.00
N 40°11'28" E 24.00
S 49°48'32" E 27.30
S 49°48'32" E 38.69
S 89°55'13" W 15.16
N 89°55'13" E 36.32

NORTHEAST RIGHT
OF WAY LINE

U.S. HIGHWAY 2

A temporary easement for public infrastructure purposes over, under, and across that part of the described Parcel. The duration of the occupancy will be temporary in nature and there will be no change in ownership of the land. Temporary Easement shall terminate November 2021 or at the end of the project, whichever is later.

The undersigned hereby give The City of Grand Rapids a Temporary Easement for construction as of the date indicated here in.

Joseph C. & Katherine A. Allen 3-2-20
JOSEPH C. & KATHERINE A. ALLEN Date

LEGEND

TEMPORARY EASEMENT		PERMANENT EASEMENT	
PLATTED LOT LINES		EASEMENT PARCEL	



PARCEL NUMBER	91-701-0430
OWNER	ALLEN, JOSEPH C & KATHERINE A
AREA OF PARCEL	14810 SF
ZONING	SGB
AREA OF PROPOSED PERMANENT EASEMENT	324 SF

Save: 2/27/2020 10:02 AM schristenson Plot: 2/27/2020 10:08 AM P:\F\J\G\GRANR\152638\5-final-dspt\51-drawings\10-Civil\caod\vg\exhibit\Easements\Temp_Easement_Sig_Exhibits\Allen_Temp.dwg

PHONE: 218.322.4500
21 NE 5TH ST STE 200
GRAND RAPIDS, MN 55744
www.sehinc.com

FILE NO.
GRANR 152638

DATE:
2/27/2020

JOSEPH C. & KATHERINE A. ALLEN
HIGHWAY 2 WEST TRAIL EXHIBIT
GRAND RAPIDS, MINNESOTA

EXHIBIT NO. 1T



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0974 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 3/4/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approval of a Subordination Agreement
Sponsors:
Indexes:
Code sections:
Attachments: [Rebound Commercial Agreement Subdivision Agreement Subordination Agreement.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approval of a Subordination Agreement

Background Information:

Grand Rapids Sawmill Redevelopment, LLC and Big Ten Real Estate, LLC and the City have been asked to subordinate their interests under the Subdivision Agreement for the Plat of Rebound Commercial Addition to a mortgage to be provided by American Bank of the North for the redevelopment of the former Sawmill Inn site and the construction of a new hotel within the Plat.

Requested City Council Action

Adopt a motion approving the Subordination Agreement

SUBORDINATION AGREEMENT

FOR VALUABLE CONSIDERATION, the undersigned hereby subordinate their interests in real property in Itasca County, Minnesota, legally described as follows:

PLAT OF REBOUND COMMERCIAL ADDITION

which is evidenced by a Subdivision Agreement dated November 12, 2019, and recorded on November 27, 2019, as Document Number A000736253, in the Office of the County Recorder of Itasca County, Minnesota, to a subsequent lien evidenced by a Mortgage from Grand Rapids Sawmill Redevelopment, LLC, and Big Ten Real Estate, LLC, to American Bank of the North in an amount not to exceed _____ Dollars (\$_____) and recorded on _____, as Document Number _____, in the Office of the County Recorder of Itasca County, Minnesota.

[Note: Remainder of page left blank, signature pages follow.]

THE CITY OF GRAND RAPIDS, MINNESOTA

By: _____
Its: _____

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____, by
_____ as _____ of The City of Grand Rapids,
Minnesota.

Notary Public

GRAND RAPIDS SAWMILL
REDEVELOPMENT, LLC

By: _____
Its: _____

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____, by
_____ as _____ of Grand Rapids Sawmill
Redevelopment, LLC.

Notary Public

BIG TEN REAL ESTATE, LLC

By: _____
Its: _____

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on _____, by
_____ as _____ of Big Ten Real Estate, LLC.

Notary Public



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0977 **Version:** 1 **Name:** St. Joseph's Temp Liquor
Type: Agenda Item **Status:** Consent Agenda
File created: 3/4/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving temporary liquor license for S. Joseph's Church.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving temporary liquor license for S. Joseph's Church.

Background Information:

St. Joseph's Church has submitted an application for a temporary liquor license to serve at an event on April 24, 2020. All required fees and insurance have been received.

Staff Recommendation:

Approve and authorize staff to submit to MN AGED.

Requested City Council Action

Make a motion to approve temporary liquor license for St. Joseph's and authorize submission to MN AGED for issuance.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0967 **Version:** 1 **Name:** Itasca Calvary Cemetery - 60" mower and trailer
Type: Agenda Item **Status:** Engineering\Public Works
File created: 2/27/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider approving the purchase of an Exmark Lazer Z 60" Series mower from Martin's Snowplow & Equipment and a trailer for the mower from L&M, including all applicable fees and licensing, for the Itasca Calvary Cemetery

Sponsors:

Indexes:

Code sections:

Attachments: [Trailer Quote LM](#)
[CITY OF GRAND RAPIDS STEEL BID](#)
[2020 2-14 Itasca Calvary Cemetery Zero Turn Proposal](#)
[Bobcat Quote with Tax](#)
[Martin's lawn tractor quote with tax](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Consider approving the purchase of an Exmark Lazer Z 60" Series mower from Martin's Snowplow & Equipment and a trailer for the mower from L&M, including all applicable fees and licensing, for the Itasca Calvary Cemetery

Background Information:

The Itasca Calvary Cemetery has requested to purchase a 60" Commercial Zero-Turn lawn mower with bagger attachment and trailer for their Budgeted CIP Purchase for 2020. The Itasca Calvary Cemetery crew on average mows 29 acres of which 12 acres are open and could be more efficiently mowed with a larger commercial mower. Staff solicited quotes for a commercial 60" lawn mower and trailer and received two quotes for the mower and three quotes for the trailer. The trailer will need to be titled and pay the appropriate tax and licensing to the Minnesota Department of Vehicle Services.

Mower Quotes:

Martin's Snowplow & Equip \$14,724.83
Midway Repair \$15,358.92

Trailer Quotes:

L&M - Steel \$1,649.99 w/tax & licensing approx \$1,935.49
L&M - Aluminum \$2,074.99 w/tax & licensing approx \$2,360.49
Roth RV - Steel \$2,080.18 includes tax & licensing

Total purchase is estimated at \$16,660.32. The budgeted amount in the CIP was \$15,500.

Staff Recommendation:

PW Director/City Engineer, Matt Wegwerth recommends the purchase of the 60" Exmark Lazer Z 60" Mower from Martin's Snowplow & Equipment and trailer from L&M

Requested City Council Action

Make a motion to approve the request from the Itasca Calvary Cemetery to purchase an Exmark Lazer Z 60" Series Mower from Martin's Snowplow & Equipment for \$14,724.83 and a trailer for the mower from L&M for \$1,649.99 (plus tax & licensing to be completed when registered with DVS).



"QUALITY AT A DISCOUNT"
GRAND RAPIDS SPECIAL ORDER

Date: _____

Salesperson: _____

Customer Name: ANTHONY BEER
 Address: EMAIL WITH QUOTE hasca@lvary@ci-grand-rapids.mn.us
 Home Phone: (218) 259-8770 Alternate Phone: _____
 Vendor Information: _____
 Model/Serial No: _____

Qty	Part#	SKU#	Description	Retail
PO#			Total	
Vendor Name			Sales Tax	
Date Ordered			Total Due	
			Shipping and Handling	
(Non Stock and over \$100, then 20% Required) - Amt Paid				
Non Refundable Down Payment is required				
<i>Automotive Accessories (hitches, toppers, tonneau covers, running boards, etc.) require 100% down</i>				
Balance Due				

Customer would like quotes emailed to him.

<i>Information for Faxing</i>
Date:
To:
From:

Quote
001 - Grand Rapids

PROD ID	QTY	UM	PRICE	TOTAL
ALUMINUM TRAILER 6'4"X12' TREATFLOR				
63380000	1	EA	2199.99	
Price Correction			2074.99	2074.99 n
SUBTOTAL				2074.99
Tax				.00
TOTAL				2074.99

02/14/20 13:04:39 001 62540484001
 2183269075 ITASCA CALVARY
 INVOICE #: 9574288 WSID: GR-TILL-14
 8885ABE8-7FDD-42B1-AED0-EE6650282DB6
 9517DH 2.93.6199 TILL ID: 14
 Original Tran: 8885ABE8-7FDD-42B1-AED0-EE6650282DB6
 62540484001 02/14/2020 13:04:39

Quote
001 - Grand Rapids

Quote
001 - Grand Rapid

PROD ID	QTY	UM	PRICE	TOTAL
TRAILER CARRY-ON 6X12 TREAT FLOOR2G				
21820599	1	EA	1749.99	
Price Correction			1649.99	1649.99 n
SUBTOTAL				1649.99
Tax				.00
TOTAL				1649.99

02/14/20 13:05:25 001 62540495001
 2183269075 ITASCA CALVARY
 INVOICE #: 9574293 WSID: GR-TILL-14
 E90A88F3-0178-4C2F-BD1F-209DB568139C
 9517DH 2.93.6199 TILL ID: 14
 Original Tran: E90A88F3-0178-4C2F-BD1F-209DB568139C
 62540495001 02/14/2020 13:05:25

Quote
001 - Grand Rapids



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

ITASCA CALVARY CEMETERY

ANTHONY BEER
 Assistant Cemetery Sexton

1700 E Hwy 169
 GRAND RAPIDS, MINNESOTA 55744

OFFICE: 218-326-9075
 CELL: 218-259-8770

EMAIL: Itascacalvary@ci.grand-rapids.mn.us
 WEB: www.cityofgrandrapidsmn.com/residents/cemetery

Roth RV

2761 East Hwy 169 • Grand Rapids, MN 55744
 218-999-5493 • 888-739-7235

www.rothrv.com

Stock #: 28993 Date: Wednesday, February 19, 2020 Salesperson: Justin Shaw

Buyer Name: (Last) City of Grand Rapids (First) _____ (Middle) _____

Co-Buyer Name: (Last) _____ (First) _____ (Middle) _____

Address: 1700 E Hwy 169 City: Grand Rapids State: MN County: Itasca Zip: 55744

Home Phone: _____ Bus Phone: (218) 326-9075 Buyer DOB: _____ Co-Buyer DOB: _____

Buyer D.L. #: _____ Co-Buyer D.L. #: _____

Buyers Insurance Co.: _____

PLEASE ENTER MY ORDER FOR: New Used Demo

YEAR 2020	MAKE KARAVAN	MODEL KEU-2990-72-12	BODY 6X12 STEEL UTILITY	COLOR SILVER	INTERIOR
VIN			LIC. #	TAB EXP. DATE	STATE
DELIVERED ON OR ABOUT					

Buyer Email: <u>itascacalvary@ci.grand-rapids.mn.us</u>	CASH PRICE OF VEHICLE	\$1,795.00
Co-Buyer Email:	FREIGHT	

LIENHOLDER:

*****USED UNITS SOLD AS-IS*****

TRADE-INS SUBJECT TO MANAGEMENT APPROVAL

TRADE-IN INFORMATION				TOTAL		\$1,795.00	
YEAR	MAKE	MODEL	BODY STYLE	REGISTRATION TAX	\$68.50	LESS TRADE-IN	
				PLATE FEE		TRADE DIFFERENCE	
				PSV FEE		\$1,795.00	
				TRANSFER TAX			
LIENHOLDER'S NAME		PAYOFF GOOD THROUGH		TITLE FEE		STATE SALES TAX	
				STATE/DEPUTY FEE		SERVICE CONTRACT	
ADDRESS				LIEN RECORD FEE		PREP & DOC FEE	
						\$100.00	
LICENSE PLATE #	LICENSE STATE	EXP. DATE	TOTAL LICENSE & FEES			\$68.50	
				SUBTOTAL			
				\$2,080.18			
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? <input type="checkbox"/> YES <input type="checkbox"/> NO				LESS AMOUNT SUBMITTED WITH ORDER (-)			
				PLUS BALANCE OWED TO LIENHOLDER ON TRADE-IN (+)			
TOTAL AMOUNT DUE ON DELIVERY						\$2,080.18	

Dealer's Disclaimer of Warranty

Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer.

Important: A manufacturer warranty may apply.

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date at top of this form.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

NOTICE OF SALESPERSON'S LIMITED AUTHORITY. This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

Accepted X

X

ADDITIONAL TERMS AND CONDITIONS OF THIS VEHICLE PURCHASE CONTRACT

- 1. Definitions:** As used in this CONTRACT, "YOU" or "YOUR" means the buyer and co-buyer. "I", "ME", or "MY" means the seller or dealer. "VEHICLE" means the car, truck, rv, trailer, or other vehicle described on the front of this CONTRACT including all the options listed. "Manufacturer" means the company which makes the VEHICLE. "Trade-In" means the vehicle that YOU trade to ME in partial payment for the VEHICLE.
- 2. Purpose:** By signing the CONTRACT, YOU agree to buy the VEHICLE from ME. By accepting this CONTRACT, I agree to deliver the VEHICLE to YOU if the VEHICLE is in my inventory. If the VEHICLE is not in my inventory, I agree to order it from the Manufacturer. After receiving the VEHICLE from the Manufacturer, I agree to deliver the vehicle to YOU.
- 3. Price Changes by the Manufacturer:** The VEHICLE price stated on the front of this CONTRACT is based on the current price the Manufacturer charges ME. At any time before I receive the VEHICLE, the Manufacturer has the right to raise the price it charges to ME. If the Manufacturer does raise the price, I may raise the price to YOU by the same amount. If I do raise MY price, YOU may cancel the CONTRACT and get back any downpayment YOU have made. If I have not already sold the Trade-In (See Paragraph 4), YOU may have the Trade-In back by paying ME the reasonable cost of storage and any repair work or reconditioning I may have done.
- 4. Trade-In:** If YOU are using a Trade-In to partially pay for the VEHICLE, YOU may deliver the Trade-In to ME either when YOU sign this CONTRACT or when the VEHICLE is delivered to YOU. If YOU do not deliver the Trade-In to ME when YOU sign this CONTRACT, YOU agree that at the time YOU deliver the Trade-In, I may reinspect the Trade-In and lower the allowance stated on the front of this CONTRACT. If I do lower the allowance, YOU may cancel this CONTRACT and get back your cash downpayment. If YOU deliver the Trade-In when YOU sign this CONTRACT, I may sell the Trade-In at any time and at any price I think proper. If this CONTRACT is cancelled and I have already sold the Trade-In, I will pay YOU the price I received for the Trade-In minus 15% commission, minus any money I spent repairing, storing, insuring, or advertising the Trade-In, unless otherwise required by law.

When YOU deliver the Trade-In to ME, YOU guarantee that YOU own the Trade-In free and clear and agree to furnish proper proof of ownership, including the Certificate of Title. If any outstanding security interests are attached to the Trade-In vehicle, YOU are obligated to satisfy the debt secured and to obtain a release of all liens. If I arrange payment of the debt, and the total amount is greater than the amount shown on this CONTRACT as the balance owing to lienholder, YOU agree to pay the difference to ME in cash immediately upon notice of the deficiency. If the debt is less than the amount shown, I will refund the surplus to YOU.
- 5. YOUR Refusal to Take Delivery:** Unless YOU cancelled this CONTRACT under paragraphs 3 or 4, I will retain the cash downpayment YOU gave ME as an offset to MY damages if YOU refuse to complete the purchase. YOU are also responsible for any other damages which I may incur as a result of YOUR failure to perform YOUR obligations under the terms of this CONTRACT. If YOU have delivered the Trade-In to ME when YOU signed this CONTRACT, I may retain the Trade-In and sell it to reimburse MYSELF for the expenses of repairing, storing, or reconditioning the Trade-In and for other expenses or losses I may incur as a result of YOU failing to perform YOUR obligations under this CONTRACT.
- 6. Design Changes by the Manufacturer:** The Manufacturer has the right to change the design of the VEHICLE, its chassis, its parts or accessories at any time without notice to YOU or to ME. In the event of a change in design, I have no duty to YOU except to deliver the VEHICLE as made by the manufacturer.
- 7. Delays in Delivery:** I am not responsible for delays in delivery caused by the Manufacturer, or by accidents, fires, or other causes beyond MY control. I do not control the Manufacturer and am not part of the Manufacturer and do not work for the Manufacturer.
- 8. Taxes:** The price of the VEHICLE does not include federal or state taxes or any other tax or governmental fee. YOU must pay ME the proper amount of any tax or governmental fee which applies to this sale.
- 9. Pollution Control Certification:** I certify to the best of MY knowledge that the pollution control system on the VEHICLE including the restricted gasoline pipe has not been revised, altered or rendered inoperative.
- 10. New VEHICLE Disclaimer of Warranties:** If YOU are buying a new VEHICLE, the VEHICLE will come with a Manufacturer's warranty which is a promise from the Manufacturer directly to YOU. Unless otherwise agreed in a separate document (see Paragraph 12 below), I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLE's quality or performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE.
- 11. Used VEHICLE Disclaimer of Warranties:** Except as may be provided in the Buyer's Guide Window Form and a separate warranty document (see Paragraph 12 below), if YOU are purchasing a used VEHICLE, I expressly disclaim all warranties, express or implied, including any implied warranty of merchantability or fitness for a particular purpose. I sell the VEHICLE "AS IS" and make no guarantees of any kind about the VEHICLE's quality or performance. YOU have complete responsibility and all the risk for any problems with the VEHICLE. I do not guarantee that the VEHICLE will pass an exhaust emissions inspection.
- 12. Dealer Warranty or Service Contract:** If I give a warranty on a used VEHICLE or YOU purchase an extended service contract on a new or used VEHICLE, I may not disclaim implied warranties of merchantability or fitness for a particular purpose.
- 13. Used VEHICLE Window Sticker Form:** If YOU are purchasing a used VEHICLE or a demonstrator, the information YOU see on the window form for this VEHICLE is part of this CONTRACT. Information on the window form overrides any contrary provisions in the CONTRACT of sale. [La informacion que aparece en la ventanilla de este vehiculo forma parte de este contrato. La informacion contendida en el formulario de la ventanilla anula cualquier prevision que establezca lo contrario y que aparezca en el contrato de venta.]

Itasca Calvary Cemetery
Commercial Zero-Turn Mower Proposal Letter
2/14/2020

The Itasca Calvary Cemetery would like to request funding to purchase a 60" Commercial Zero-Turn lawn mower with bagger attachment for the 2020 mowing season. Cost is estimated to be around \$14,000.00

Here at the Itasca Calvary Cemetery we maintain approximately 29 mow-able acres. Of those 29 acres, 12 acres are open areas free of monuments. Those 12 acres could be more efficiently mowed with a larger commercial mower, rather than our smaller 42" lawn tractors that we use in and around monuments.

The additional 18" of deck width, along with the faster travel speed of a commercial zero-turn would cut our mowing time/equipment time by 40-50% on our open areas. Additionally, commercial grade lawn equipment lasts longer with less maintenance required, thus reducing down time, equipment maintenance time, and repair costs.

This new 60" mower will reduce acreage mowed and hours on our 42" lawn tractors, which will greatly reduce repair costs and maintenance time on these machines as well.

Attached you will find quotes from Midway Repair for a Bobcat Predator Pro 7000 61 inch, and from Martin's Snowplow & Equipment for an Exmark Lazer Z 60 inch. After some research, we believe these two mowers to be the best options available. While either machine would certainly do the job, the Exmark from Martin's is our first choice. The Exmark is approximately \$1000 cheaper, has a more comfortable operator area, and better ergonomics with deck height adjustments, these are the reasons we chose the Exmark over the Bobcat.

Thanks!

-Anthony Beer

Assistant Cemetery Sexton

Midway Repair

25559 US Hwy 2
Grand Rapids, MN 55744

Quote

Date	Invoice #
2/27/2020	7219

Bill To
City of Grand Rapids Itasca Calvary Cemetary

Terms	Project/Job

Quantity	Description	Rate	Amount
1	BOB-CAT MOWER PredatorPro 7000 61" cut Kawasaki FX 1000 35Hp Pump and wheel motors MSRP \$15564.00 6 Year or 2,750 Hrs limited warranty	10,894.80	10,894.80T
1	DFS 12 Bushel Bagger and mount kit Electric actuators for opening and closing 2 year warranty MSRP \$ 4039.00	3,715.10	3,715.10
	Bagger installation and Delivery included in price. Sales Tax	6.875%	749.02
Thank you for your business.		Total	\$15,358.92

Q U O T A T I O N



**MARTIN'S SNOWPLOW
AND EQUIPMENT**
105 East US 2
Cohasset, MN 55721
Phone #: (218)999-0770
Fax #: (218)999-5704

PHONE #: **(218)326-9075**
CELL #:
ALT. #:
P.O.#:
TERMS: **Net 10th EOM**
SALES TYPE: **Quote**

DATE: **2/14/2020**
ORDER #: **3841**
CUSTOMER #: **101381**
CP: **DanM**
LOCATION: **1**
STATUS: **Active**

BILL TO 101381

ITASCA CALVERY CEMETARY
1700 E HWY 169
GRAND RAPIDS, MN 55744 US

SHIP TO

ITASCA CALVERY CEMETARY
1700 E HWY 169
GRAND RAPIDS, MN 55744 US

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
****	MISC	SIMPLICITY BROODMOOR 2691670 44" 23HP B&S	1	\$3,699.00	\$3,699.00	\$3,699.00
****	MISC	COLLECTION SYSTEM -COMPLETE	1	\$2,084.00	\$2,084.00	\$2,084.00
****	LABOR	INSTALL COLLECTION SYSTEM	3	\$92.50	\$92.50	\$277.50

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	\$6,060.50
TAX:	\$416.66
ORDER TOTAL:	<u>\$6,477.16</u>

Authorized By: _____



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0978 **Version:** 1 **Name:** PUC Appointment
Type: Agenda Item **Status:** Administration Department
File created: 3/5/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Consider appointing applicant to the PUC to fill unexpired term through March 1, 2021.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Consider appointing applicant to the PUC to fill unexpired term through March 1, 2021.

Background Information:

The resignation of Greg Chandler created a vacancy with an unexpired term through March 1, 2021.

Requested City Council Action

Make a motion appointing new member to the PUC to fill an unexpired term through March 1, 2021.



CITY OF
GRAND RAPIDS
 IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-0959 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Engineering\Public Works
File created: 2/20/2020 **In control:** City Council
On agenda: 3/9/2020 **Final action:**
Title: Annual Storm Water Report
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Annual Storm Water Report

Background Information:

On an annual basis, the city has to inform the public on the implementation of their MS4 Storm Water Permit with the Minnesota Pollution Control Agency. This presentation will accomplish the requirement.