



CITY OF GRAND RAPIDS

Meeting Agenda Full Detail City Council

Monday, August 24, 2020

5:00 PM

City Hall Council Chambers

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council will be held on Monday, August 24, 2020 at 5:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

MEETING PROTOCOL POLICY

Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.

PUBLIC FORUM - PLEASE NOTE: If you wish to address the Council under public forum, please call 218-327-8833 during the meeting.

COUNCIL REPORTS

APPROVAL OF MINUTES

20-1269 Consider approving Council minutes for Monday, August 10, 2020 Worksession & Regular meetings.

Attachments: [August 10, 2020 - Worksession](#)
[August 10, 2020 - Regular Meeting](#)

VERIFIED CLAIMS

20-1285 Consider approving the verified claims for the period August 4, 2020 to August 17, 2020 in the total amount of \$908,660.34.

Attachments: [Council Bill List 08-24-20.pdf](#)

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.

1. 20-1267 Consider adopting a resolution accepting a donation of \$100.00 from David Broberg of Grand Rapids to the Police Department.
Attachments: Broberg Donation
 PD D Broberg Pub Sfty Ed

2. 20-1271 Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for September 12, 2020.

3. 20-1274 Consider a resolution encouraging the State legislature to pass a bonding bill.
Attachments: Bonding Bill Resolution

4. 20-1275 Consider adopting a resolution accepting a \$10,000 donation from John Berry towards the purchase of a scoreboard at Streetar Field.
Attachments: Berry Donation Resolution

5. 20-1276 Consider adopting a resolution accepting a donation of \$50.00 from Janet Mattson of Grand Rapids to the Police Department.
Attachments: PD - Mattson Donation

6. 20-1277 Consider entering into a Sponsorship Contract with Kyle Casey, State Farm Insurance for the sponsorship of a scoreboard at Streetar Field.
Attachments: Kyle Casey, State Farm - Streetar Scoreboard 2020

7. 20-1279 Consider adopting a resolution accepting a \$6,000 grant from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.
Attachments: MBFTE 20-21 Grant Award letter
 FD MBFTE Gnt Res

8. 20-1284 Consider authorizing staff to solicit quotes and accept and award low quote to Casper Construction for the Great River Acres Storm Basin project in the amount of \$96,226.00.
Attachments: TNT Storm Pond Project Quote
 Casper Storm Pond Project Quote

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.

ACKNOWLEDGE BOARDS & COMMISSIONS

9. 20-1270 Review and acknowledge minutes for boards and commissions.

Attachments: [July 21, 2020 Golf Board minutes](#)
[May 13, 2020 - PUC Minutes](#)
[June 17, 2020 - PUC Minutes](#)
[July 15, 2020 - PUC Minutes](#)
[July 28, 2020 - PUC Minutes](#)
[June 24, 2020 HRA Minutes](#)

DEPARTMENT HEAD REPORT

10. [20-1272](#) Housing & Redevelopment Authority - Diane Larson

FIRE DEPARTMENT

11. [20-1286](#) Consider a resolution to approve plans and specifications for pre-cast concrete walls and the use of Best Value Procurement (BVP) for the New Fire Hall.

Attachments: [8-24-2020 Resolution BVP Pre-Cast Fire Hall](#)
[Best Value Procurement](#)

ADMINISTRATION DEPARTMENT

12. [20-1273](#) Consider a resolution from Itasca Waters supporting a clean water commitment.

Attachments: [Itasca Clean Water Commitment Resolution](#)

ADJOURNMENT

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 14, 2020, AT 5:00 P.M.

NOTE: These times are approximate only and are subject to change. If you are interested in a topic of discussion you should appear at least 10 minutes before its scheduled time.

Hearing Assistance Available: This facility is equipped with a hearing assistance system.

Attest: Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1269 **Version:** 1 **Name:** Council minutes
Type: Agenda Item **Status:** Approval of Minutes
File created: 8/13/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider approving Council minutes for Monday, August 10, 2020 Worksession & Regular meetings.
Sponsors:
Indexes:
Code sections:
Attachments: [August 10, 2020 - Worksession](#)
[August 10, 2020 - Regular Meeting](#)

Date	Ver.	Action By	Action	Result
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Consider approving Council minutes for Monday, August 10, 2020 Worksession & Regular meetings.



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council Work Session

Monday, August 10, 2020

4:00 PM

City Hall Council Chambers

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

CALL TO ORDER: Pursuant to due notice and call thereof a Special Meeting/Worksession of the Grand Rapids City Council was held on Monday, August 10, 2020 at 4:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL: On a call of roll, the following members were present:

Present 5 - Mayor Dale Adams, Councilor Dale Christy, Councilor Rick Blake, Councilor Tasha Connelly, and Councilor Michelle Toven

Staff:

Tom Pagel, Chad Sterle, Barb Baird, Matt Wegwerth, Erik Scott, Rob Mattei, Travis Cole

Discussion Items

1. Discuss Diane Lane Sanitary Sewer Project

Engineer Wegwerth provides information related to proposed sewer project for Diane Lane, reviewed options for funding project, and current timeline status.

Received and Filed

2. Discuss Federal CARES Funding

Administrator Pagel discusses Cares funding received. Primary focus has been to increase IT capabilities that will assist in resuming meetings for boards and commissions as well as being better prepared should staff be required to work from home in the future. Also focused on providing personal protective equipment. Resources from Cares Act funding must be expended by November 15th. GREDA has been developing a possible small business grant program to offer as a matching grant to businesses that have received emergency loan funds from GREDA as well as future loan recipients.

Referred to the City Council due back on 8/24/2020

3. Discuss New Fire Hall Project

Reviewed plans for new fire hall and identified location. Will reduce cost by reusing many items/equipment from the current fire hall including the new doors installed in

2019, fixtures, etc.

Received and Filed

4. Review 5:00 PM Regular Meeting

No changes or additions are noted.

ADJOURN

There being no further business, the meeting adjourned at 4:57 PM.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Minutes - Final - Draft City Council

Monday, August 10, 2020

5:00 PM

City Hall Council Chambers

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

CALL TO ORDER: Pursuant to due notice and call thereof a Regular Meeting of the Grand Rapids City Council was held on Monday, August 10, 2020 at 5:00 p.m. in Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

CALL OF ROLL

Present 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

Staff:

Tom Pagel, Chad Sterle, Erik Scott, Rob Mattei, Barb Baird, Travis Cole, Matt Wegwerth

MEETING PROTOCOL POLICY

PUBLIC FORUM - PLEASE NOTE: If you wish to address the Council under public forum, please call 218-327-8833 during the meeting.

Bob Broking, Grand Rapids Speedway, noted that the race event scheduled for Friday, September 4th is the last of the season and it may go beyond the regular 10:00 pm time for finishing. This is the only race night that the organization is looking for extra time. Following discussion, the Council advised Mr. Broking that racing on Friday, September 4, 2020 will be afforded a 30 minutes grace period, allowing for final race to conclude no later than 10:30 PM.

COUNCIL REPORTS

None.

APPROVAL OF MINUTES

Consider approving Council minutes for Monday, June 8, 2020 and Monday, July 27, 2020, Worksession and Regular meetings.

A motion was made by Councilor Tasha Connelly, second by Councilor Michelle Toven, to approve Council minutes as presented. The motion carried

by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

VERIFIED CLAIMS

Consider approving the verified claims for the period July 21, 2020 to August 3, 2020 in the total amount of \$957,722.63.

A motion was made by Councilor Dale Christy, second by Councilor Rick Blake, to approve the verified claims as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

CONSENT AGENDA

1. Consider adopting job descriptions for IRA Civic Center Shift Lead and IRA Civic Center Maintenance I and adopting the amended 2020 Pay Range for Part-time, Seasonal, and Temporary Employees.
Approved by consent roll call
2. Consider renewing a 3 year Software License Agreement with Schedule Anywhere, (ABS) Atlas Business Solutions, Inc. for the Police Department.
Approved by consent roll call
3. Consider entering into an Amended Contract for Auditing Services with Redpath and Company, Ltd. for the fiscal years 2020 through 2022.
Approved by consent roll call
4. Consider approving a resolution authorizing the 2020 budgeted operating transfers.
Adopted Resolution 20-54 by consent roll call
5. Consider accepting the Fire Relief Association Schedule Form for Lump-Sum Pension reporting Year 2020, 2019 Financial Statements, and authorize the budgeted \$5,000 contribution to the Fire Relief Association.
Approved by consent roll call
6. Consider approving an Addendum to the Lease Agreement with ISD 318 for use of the IRA Civic Center

Approved by consent roll call

7. Consider approving Final Payment for CP 2019-2, Grand Rapids / Cohasset Connection Trail and Balancing Change Order 2.

Approved by consent roll call

8. Consider adopting a resolution awarding a contract for CP 2020-5, the Riverside Park Lighting Project

Adopted Resolution 20-55 by consent roll call

9. Consider approval of seasonal Golf Employees

Approved by consent roll call

10. Consider authorizing Library to purchase 7 book carts DEMCO, Inc.

Approved by consent roll call

11. Consider authorizing Facilities staff to request and accept low quotes for Library construction project.

Approved by consent roll call

12. Consider entering into an Ice Rental Agreement with Grand Rapids Amateur Hockey Association.

Approved by consent roll call

13. Consider entering into a Concessionaire Agreement with Grand Rapids Amateur Hockey Association.

Approved by consent roll call

14. Consider entering into a Venue Agreement with LiveBarn Inc. to provide live streaming of hockey games at the IRA Civic Center.

Approved by consent roll call

15. Consider adoption of a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN Department of Iron Range Resources and Rehabilitation Community Infrastructure Grant Program.

Adopted Resolution 20-56 by consent roll call

16. Consider adoption of a resolution authorizing the City of Grand Rapids to make application to and accept funds from the MN Department of Iron Range Resources and Rehabilitation Development Infrastructure Grant Program.

Adopted Resolution 20-57 by Consent roll call

17. Consider approving 2020 Cares Act Grant County-Municipality Agreement and

accept grant funds.

Approved by consent roll call

18. Consider authorizing the purchase of a new scoreboard to be placed at Strettar Field.

Approved by consent roll call

19. Consider adopting a resolution appointing additional election judges for the August 11, 2020 Primary Election and November 3, 2020 General Election.

Adopted Resolution 20-58 by consent roll call

20. Consider the adoption of a resolution approving collateral assignment and subordination agreement between the City, Pillars of Grand Rapids LLC, and Grand Rapids State Bank.

Adopted Resolution 20-59 by consent roll call

21. Consider a resolution ordering the improvement of and plans and specifications for the New Fire Hall - 2020, City Project 2020/FD-1.

Adopted Resolution 20-60 by consent roll call

22. Consider a resolution approving plans and specifications and ordering advertisement for bids on Phase 1 of New Fire Hall - 2020, City Project 2020/FD-1.

Adopted Resolution 20-61 by consent roll call

23. Consider the adoption of a revised resolution authorizing a grant application to the United States Economic Development Administration, under the CARES Act, of up to \$3,041,568 for the Grand Rapids/Cohasset Industrial Park Infrastructure Project and to provide matching funds of up to \$760,240.

Adopted Resolution 20-62 by consent roll call

Approval of the Consent Agenda

A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, to approve the Consent agenda as presented. The motion carried by the following vote

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

SETTING OF REGULAR AGENDA

A motion was made by Councilor Michelle Toven, second by Councilor Tasha Connelly, to approve the Regular agenda as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

FINANCE DEPARTMENT

24. Consider adopting a resolution providing for the Sale of \$2,375,000 General Obligation Street Reconstruction Bonds, Series 2020A.

Finance Director Baird presented request. Rebecca Kurtz, Ehlers, is present via telephone, and provides information related to bond sales.

A motion was made by Councilor Dale Christy, second by Councilor Rick Blake, adopting Resolution 20-63, providing for the sale of general obligation street reconstruction bonds as presented. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

HOUSING & REDEVELOPMENT AUTHORITY

25. Consider a resolution approving request to transfer HUD Program from Housing and Redevelopment Authority of Grand Rapids, MN to Housing and Redevelopment Authority of Itasca County, MN.

Administrator Tom Pagel discusses resolution required by Housing & Urban Development for the transfer of 401 and 411 apartments from the Grand Rapids HRA to the Itasca County HRA.

A motion was made by Councilor Rick Blake, second by Councilor Michelle Toven, adopting Resolution 20-64, approving transfer HUD Program from Grand Rapids HRA to Itasca County HRA. The motion carried by the following vote.

Aye 5 - Councilor Dale Christy
Mayor Dale Adams
Councilor Rick Blake
Councilor Tasha Connelly
Councilor Michelle Toven

ADJOURNMENT

There being no further business, the meeting adjourned at 5:25 pm.

Respectfully submitted:

Kimberly Gibeau
Kimberly Gibeau, City Clerk



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1285 **Version:** 1 **Name:** VERIFIED CLAIMS
Type: Agenda Item **Status:** Verified Claims
File created: 8/20/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider approving the verified claims for the period August 4, 2020 to August 17, 2020 in the total amount of \$908,660.34.

Sponsors:

Indexes:

Code sections:

Attachments: [Council Bill List 08-24-20.pdf](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period August 4, 2020 to August 17, 2020 in the total amount of \$908,660.34.

Requested City Council Action

Make a motion approving the verified claims for the period August 4, 2020 to August 17, 2020 in the total amount of \$908,660.34.

DATE: 08/21/2020
 TIME: 08:56:17
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
CITY WIDE		
0601690	FASTENAL COMPANY	550.00
0712225	GLEN'S ARMY NAVY STORE INC	999.00
1201730	LATVALA LUMBER COMPANY INC.	22.50
1415495	NORTHERN SAFETY & INDUSTRIAL	72.59
1805195	REDPATH AND COMPANY, LTD	1,237.43
1901535	SANDSTROM'S INC	88.97
1920233	STREICHER'S INC	1,350.00
1920240	CHAD B STERLE	271.25
	TOTAL CITY WIDE	4,591.74
SPECIAL PROJECTS-NON BUDGETED		
0612083	FLAGSHIP RECREATION	1,937.00
1105530	KENNEDY & GRAVEN	2,872.99
	TOTAL SPECIAL PROJECTS-NON BUDGETED	4,809.99
ADMINISTRATION		
0315455	COLE HARDWARE INC	19.96
1215630	LOREN SOLBERG CONSULTING, LLC	1,600.00
1309090	SUPERONE FOODS NORTH	200.99
1920555	STOKES PRINTING & OFFICE	33.59
	TOTAL ADMINISTRATION	1,854.54
BUILDING MAINTENANCE-CITY HALL		
0221650	BURGGRAF'S ACE HARDWARE	29.97
0315455	COLE HARDWARE INC	40.95
0701650	GARTNER REFRIGERATION CO	1,979.36
0920060	ITASCA COUNTY TREASURER	230.06
1605665	PERSONNEL DYNAMICS LLC	402.05
1901535	SANDSTROM'S INC	23.80
	TOTAL BUILDING MAINTENANCE-CITY HALL	2,706.19
COMMUNITY DEVELOPMENT		
0920060	ITASCA COUNTY TREASURER	54.78
1105530	KENNEDY & GRAVEN	808.00
	TOTAL COMMUNITY DEVELOPMENT	862.78

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FINANCE		
1805195	REDPATH AND COMPANY, LTD	128.02
	TOTAL FINANCE	128.02
FIRE		
0112223	ALEX AIR APPARATUS INC	809.00
0218350	BRIER CLOTHING	284.80
0301685	CARQUEST AUTO PARTS	50.90
0401804	DAVIS OIL INC	375.03
0513231	EMERGENCY APPARATUS	7,544.24
0701650	GARTNER REFRIGERATION CO	526.33
0718021	GRAND RAPIDS GM INC	227.92
0920060	ITASCA COUNTY TREASURER	109.63
1305065	MEDTOX LABORATORIES INC	24.85
	TOTAL FIRE	9,952.70
PUBLIC WORKS		
0215900	BOYER FORD TRUCKS INC.	177.90
0221650	BURGGRAF'S ACE HARDWARE	115.07
0301685	CARQUEST AUTO PARTS	102.93
0315455	COLE HARDWARE INC	89.94
0401425	DAKOTA SUPPLY GROUP	1,624.77
0401804	DAVIS OIL INC	1,252.64
0501650	EARL F ANDERSEN	1,702.85
0601690	FASTENAL COMPANY	939.65
0609305	FIGGINS TRUCK & TRAILER REPAIR	273.91
0612083	FLAGSHIP RECREATION	1,935.00
0801825	HAWKINSON CONSTRUCTION CO INC	251.64
0920040	ITASCA COUNTY FARM SERVICE	188.00
0920060	ITASCA COUNTY TREASURER	1,819.14
1200500	L&M SUPPLY	6.99
1205110	LEASE LANDSCAPING INC	1,610.00
1503150	OCCUPATIONAL DEVELOPMENT CTR	1,150.00
1514226	ON2 SOLUTIONS, LLC	1,045.35
1615427	POKEGAMA LAWN AND SPORT	1,913.56
1621125	PUBLIC UTILITIES COMMISSION	33.98
1800140	RC RENTALS LLC	410.00
1908248	SHERWIN-WILLIAMS	349.59
2000522	TNT AGGREGATES, LLC	3,685.50
2018560	TROUT ENTERPRISES INC	250.00
2209421	VIKING ELECTRIC SUPPLY INC	107.86
2609350	ZIEGLER INC	1,480.00
	TOTAL PUBLIC WORKS	22,516.27

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

GENERAL FUND		
FLEET MAINTENANCE		
0301685	CARQUEST AUTO PARTS	3.14
0315455	COLE HARDWARE INC	4.99
0920060	ITASCA COUNTY TREASURER	102.83
1301720	MATCO TOOLS	94.61
1920070	STATE CHEMICAL MFG COMPANY	207.10
	TOTAL FLEET MAINTENANCE	412.67
POLICE		
0103325	ACHESON TIRE INC	25.00
0121721	AUTO VALUE - GRAND RAPIDS	22.99
0301685	CARQUEST AUTO PARTS	121.15
0920060	ITASCA COUNTY TREASURER	4,031.89
1200500	L&M SUPPLY	19.98
1305060	MEDS-1 AMBULANCE SERVICE INC	1,000.00
1305065	MEDTOX LABORATORIES INC	24.85
1920233	STREICHER'S INC	591.00
	TOTAL POLICE	5,836.86
RECREATION		
0718060	GRAND RAPIDS HERALD REVIEW	36.98
	TOTAL RECREATION	36.98
CENTRAL SCHOOL		
0701650	GARTNER REFRIGERATION CO	3,890.32
1605665	PERSONNEL DYNAMICS LLC	236.50
	TOTAL	4,126.82
AIRPORT		
0103325	ACHESON TIRE INC	25.00
0221650	BURGGRAF'S ACE HARDWARE	16.69
0301685	CARQUEST AUTO PARTS	100.49
0315455	COLE HARDWARE INC	82.91
0518350	RUTH ERICKSON	1,128.81
0920060	ITASCA COUNTY TREASURER	210.46
	TOTAL	1,564.36

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

CIVIC CENTER		
GENERAL ADMINISTRATION		
0221650	BURGGRAF'S ACE HARDWARE	86.92
0701650	GARTNER REFRIGERATION CO	2,019.83
0718060	GRAND RAPIDS HERALD REVIEW	36.97
0920060	ITASCA COUNTY TREASURER	42.81
2209421	VIKING ELECTRIC SUPPLY INC	480.66
TOTAL GENERAL ADMINISTRATION		2,667.19
STATE HAZ-MAT RESPONSE TEAM		
0601690	FASTENAL COMPANY	97.05
1321527	MUNICIPAL EMERGENCY SERVICES	102.51
TOTAL		199.56
CEMETERY		
0221650	BURGGRAF'S ACE HARDWARE	198.68
0401804	DAVIS OIL INC	800.58
0920060	ITASCA COUNTY TREASURER	279.07
1615427	POKEGAMA LAWN AND SPORT	172.24
TOTAL		1,450.57
DOMESTIC ANIMAL CONTROL FAC		
0221650	BURGGRAF'S ACE HARDWARE	22.98
0920060	ITASCA COUNTY TREASURER	170.95
1909510	SIM SUPPLY INC	198.40
TOTAL		392.33
GENERAL CAPITAL IMPRV PROJECTS		
2010-5 MS RIVER PD BRIDGE		
1805195	REDPATH AND COMPANY, LTD	1,458.58
TOTAL 2010-5 MS RIVER PD BRIDGE		1,458.58
CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-CIVIC CENTER		
0900055	ICS CONSULTING INC	1,250.00

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CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

CAPITAL EQPT REPLACEMENT FUND		
CAPITAL OUTLAY-CIVIC CENTER		
	TOTAL CAPITAL OUTLAY-CIVIC CENTER	1,250.00
CAPITAL OUTLAY-POLICE		
0512355	ELITE TINTING & GRAPHICS	50.00
	TOTAL CAPITAL OUTLAY-POLICE	50.00
AIRPORT CAPITAL IMPRV PROJECTS		
NO PROJECT		
1805195	REDPATH AND COMPANY, LTD	2,188.93
	TOTAL NO PROJECT	2,188.93
2020 INFRASTRUCTURE BONDS		
2019 STREET IMP PROJECT		
0301705	CASPER CONSTRUCTION INC	333,565.97
T001038	NTS	2,173.00
	TOTAL 2019 STREET IMP PROJECT	335,738.97
2021 INFRASTRUCTURE BONDS		
CP2020/FD-1 NEW FIRE HALL		
0218115	BRAUN INTERTEC CORPORATION	4,632.50
	TOTAL CP2020/FD-1 NEW FIRE HALL	4,632.50
STORM WATER UTILITY		
0301685	CARQUEST AUTO PARTS	36.76
0315455	COLE HARDWARE INC	2.99
0401804	DAVIS OIL INC	888.92
0514798	ENVIRONMENTAL EQUIPMENT AND	225.50
0801825	HAWKINSON CONSTRUCTION CO INC	11,901.46
0920040	ITASCA COUNTY FARM SERVICE	97.90
0920060	ITASCA COUNTY TREASURER	312.89
1200495	L & L RENTAL INC	325.50
1809154	RICHARD RYSAVY	130.00
2000522	TNT AGGREGATES, LLC	21,999.00
2018560	TROUT ENTERPRISES INC	75.00
	TOTAL	35,995.92
TOTAL UNPAID TO BE ALLOWED IN THE SUM OF		\$445,424.47

DATE: 08/21/2020
 TIME: 08:56:17
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 08/24/2020

VENDOR #	NAME	AMOUNT DUE

CHECKS ISSUED-PRIOR	APPROVAL	
PRIOR APPROVAL		
0100053	AT&T MOBILITY	7,527.33
0100056	ATM NETWORK INC	5.83
0201354	B. BAIRD-PETTY CASH FUND	60.22
0205640	LEAGUE OF MN CITIES INS TRUST	639.04
0301328	ROBERT CAHILL	90.00
0305530	CENTURYLINK QC	259.00
0315543	CONSTELLATION NEWENERGY -GAS	225.12
0718015	GRAND RAPIDS CITY PAYROLL	268,577.46
0718070	GRAND RAPIDS STATE BANK	25.00
0900060	ICTV	10,123.15
0920036	ITASCA COUNTY ATTORNEY OFFICE	2,167.00
1305046	MEDIACOM LLC	158.95
1309162	MN BCA/TRAINING & EDUCATION	75.00
1309199	MINNESOTA ENERGY RESOURCES	517.74
1309332	MN STATE RETIREMENT SYSTEM	8,348.36
1405850	NEXTERA COMMUNICATIONS LLC	443.69
1415479	NORTHERN DRUG SCREENING INC	120.00
1516220	OPERATING ENGINEERS LOCAL #49	112,908.00
1609561	PIONEER TELEPHONE	10.30
1621130	P.U.C.	19,526.12
1809505	CHRIS RIMA-CARLSON	69.99
2209665	VISA	5,893.93
2209705	VISIT GRAND RAPIDS INC	22,163.11
2301700	WM CORPORATE SERVICES, INC	2,307.78
2305300	MATTHEW WEGWERTH	143.75
2305447	WELLS FARGO BANK NA	400.00
T001332	COLLIN KAPPENMAN	450.00
TOTAL PRIOR APPROVAL ALLOWED IN THE SUM OF		\$463,235.87
TOTAL ALL DEPARTMENTS		908,660.34



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1267 **Version:** 1 **Name:** Consider adopting a resolution accepting a donation of \$100.00 from David Broberg of Grand Rapids to the Police Department.

Type: Agenda Item **Status:** Consent Agenda

File created: 8/10/2020 **In control:** City Council

On agenda: 8/24/2020 **Final action:**

Title: Consider adopting a resolution accepting a donation of \$100.00 from David Broberg of Grand Rapids to the Police Department.

Sponsors:

Indexes:

Code sections:

Attachments: [Broberg Donation](#)
[PD D Broberg Pub Sfty Ed](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a donation of \$100.00 from David Broberg of Grand Rapids to the Police Department.

Background Information:

The police department received a letter of appreciation and a donation of \$100.00 from David Broberg. He wanted us to use it for “fun” for the officers as a small token of thanks for the service we provide for our community.

Staff Recommendation:

Please consider adopting a resolution to accept a donation of \$100.00 from David Broberg to the Police Department.

Requested City Council Action

Make a motion adopting a resolution to accept a donation of \$100.00 from David Broberg to the Police Department.

8/5/2020

Scott →

I have never heard of such ridiculous ideas as "defund" & "deband". We really appreciate the work that you & your crew do. Thank you!

Also wish to let you know how much I enjoy your column. Look forward to it every week!

Enclosed is a small token to be used for "fun" or? for the crew.

Thanks also for your service as pres. of Centennial Rotary. It was my privilege to be one of the founding members.

Thank you &
Best wishes,

Dave Preberg

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-

A RESOLUTION ACCEPTING \$100 DONATION FROM DAVID BROBERG FOR THE GRAND RAPIDS POLICE DEPARTMENT'S PUBLIC SAFETY EDUCATION FUND

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- David Broberg has donated \$100.00 to the Grand Rapids Police Department's Public Safety Education Fund.

Adopted this 24th day of August, 2020

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1271 **Version:** 1 **Name:** St Joe's Temp Permit
Type: Agenda Item **Status:** Consent Agenda
File created: 8/18/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for September 12, 2020.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Consider approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for September 12, 2020.

Background Information:

St. Joseph's Catholic Church will be hosting their annual Spirit Fest on September 12, 2020 and are requesting authorization to serve alcohol. All required documentation has been received.

Staff Recommendation:

Approve and authorize submission to MN Dept of Public Safety for issuance of permit.

Requested City Council Action

Make a motion approving temporary liquor license for St. Joseph's Catholic Church, event scheduled for September 12, 2020.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1274 **Version:** 1 **Name:** A resolution asking the State to pass a bonding bill
Type: Agenda Item **Status:** Consent Agenda
File created: 8/18/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider a resolution encouraging the State legislature to pass a bonding bill.
Sponsors:
Indexes:
Code sections:
Attachments: [Bonding Bill Resolution](#)

Date	Ver.	Action By	Action	Result
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Consider a resolution encouraging the State legislature to pass a bonding bill.

Background Information:

The legislature has yet to pass a bonding bill during special sessions. The Coalition of Greater MN Cities is encouraging the membership cities to pass a resolution asking the legislators and Governor to pass a bonding bill. A resolution is attached.

Staff Recommendation:

City staff is recommending the attached resolution.

Requested City Council Action

Make a motion to approve a resolution encouraging the State legislature to pass a bonding bill.

Councilor introduced the following resolution and moved for its adoption:

Resolution No. 20-

A RESOLUTION IN SUPPORT OF LAWMAKERS WORKING IN A
BIPARTISAN WAY TO PASS A BONDING BILL IN THE SPECIAL SESSION TO BE
HELD IN SEPTEMBER 2020

WHEREAS, the people of Minnesota need basic infrastructure such as drinking water, sewage treatment, roads, bridges, and

WHEREAS, our state (and nation) is facing one of the worse economic struggles in its history and one of the best and only tools that the state has to stimulate the economy is a bonding bill that will create jobs and inject much needed funding into our state economy; and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2019 legislative session, and

WHEREAS, the Legislature failed to pass a bonding bill in the regular 2020 legislative session and two subsequent special sessions, and

WHEREAS, interest rates are at an all-time low, and

WHEREAS, passing a bonding bill and the City of Grand Rapids receiving State bonding will ensure that our failing roof on the IRA Civic Center gets replaced allowing an annual \$3.4 million positive economic impact to continue with our small businesses in Greater Minnesota.

BE IT RESOLVED that the City Council of the City of Grand Rapids, Minnesota urges through this Resolution to its lawmakers to work in a bipartisan way to pass a bonding bill in the special session to be held in September 2020.

BE IT FURTHER RESOLVED that this resolution be transmitted Representative Sandy Layman, Senator Justin Eichorn, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

Adopted this 24th day of August, 2020.

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against the same: None; whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1275 **Version:** 1 **Name:** Berry Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 8/19/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider adopting a resolution accepting a \$10,000 donation from John Berry towards the purchase of a scoreboard at Strettar Field.

Sponsors:

Indexes:

Code sections:

Attachments: [Berry Donation Resolution](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a \$10,000 donation from John Berry towards the purchase of a scoreboard at Strettar Field.

Background Information:

The existing scoreboard at Strettar Field needs replacing. Members of Grand Rapids Amateur Baseball Association secured this donation as well as sold a sponsorship which will cover the entire purchase and installation of the new scoreboard.

Staff Recommendation:

City staff recommends adopting a resolution to accept a \$10,000 donation from John Berry towards the purchase of a scoreboard at Strettar Field.

Requested City Council Action

Make a motion to adopt a resolution accepting a \$10,000 donation from John Berry towards the purchase of a scoreboard at Strettar Field.

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-

A RESOLUTION ACCEPTING A \$10,000 DONATION FROM JOHN BERRY
TO THE GRAND RAPIDS PARKS & RECREATION DEPARTMENT TOWARDS THE
PURCHASE OF A SCOREBOARD AT THE STREETAR FIELD

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- John Berry has donated \$10,000.00 to the Grand Rapids Parks and Recreation Department towards the purchase of a new scoreboard at the Streetar Field.

Adopted this 24th day of August, 2020

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1276 **Version:** 1 **Name:** Police Donation
Type: Agenda Item **Status:** Consent Agenda
File created: 8/19/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider adopting a resolution accepting a donation of \$50.00 from Janet Mattson of Grand Rapids to the Police Department.

Sponsors:

Indexes:

Code sections:

Attachments: [PD - Mattson Donation](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a donation of \$50.00 from Janet Mattson of Grand Rapids to the Police Department.

Background Information:

The Police department received a letter of appreciation and a donation of \$50.00 from Janet Mattson. She would like the department to use it towards personal appreciation, provision for law enforcement officers.

Staff Recommendation:

Accept donation and adopt resolution as presented.

Requested City Council Action

Make a motion adopting a resolution accepting a donation of \$50.00 from Janet Mattson of Grand Rapids to the Police Department.

Council introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-

A RESOLUTION ACCEPTING \$50 DONATION FROM JANET MATTSON FOR THE GRAND RAPIDS POLICE DEPARTMENT'S PUBLIC SAFETY EDUCATION FUND

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- Janet Mattson has donated \$50.00 to the Grand Rapids Police Department's Public Safety Education Fund.

Adopted this 24th day of August, 2020

Dale C. Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1277 **Version:** 1 **Name:** Kyle Casey Scoreboard Contract
Type: Agenda Item **Status:** Consent Agenda
File created: 8/19/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider entering into a Sponsorship Contract with Kyle Casey, State Farm Insurance for the sponsorship of a scoreboard at Strettar Field.

Sponsors:

Indexes:

Code sections:

Attachments: [Kyle Casey, State Farm - Strettar Scoreboard 2020](#)

Date	Ver.	Action By	Action	Result
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Consider entering into a Sponsorship Contract with Kyle Casey, State Farm Insurance for the sponsorship of a scoreboard at Strettar Field.

Background Information:

The existing scoreboard at Strettar Field needs replacing. Members of Grand Rapids Amateur Baseball Association secured a donation as well as sold this sponsorship which will cover the entire purchase and installation of the new scoreboard.

Staff Recommendation:

City staff recommends entering into a Sponsorship Contract with Kyle Casey, State Farm Insurance for the sponsorship of a scoreboard at Strettar Field.

Requested City Council Action

Make a motion to enter into a Sponsorship Contract with Kyle Casey, State Farm Insurance for the sponsorship of a scoreboard at Strettar Field.

SPONSORSHIP CONTRACT

This contract will serve as an agreement between the City of Grand Rapids (“City”) and Kyle Casey, State Farm Insurance (“Sponsor”) for sponsorship of the scoreboard at Streetar Field.

As part of this agreement, Sponsor has agreed to provide financial support for the scoreboard to the terms and conditions in this Agreement.

The Sponsor has selected the following sponsorship level: under this contract:

- \$15,000 payable over 5 years in exchange for an advertisement on the scoreboard at Streetar Field for the useful life of the scoreboard.

The City agrees to provide benefits as listed above for the appropriate sponsor level. Sponsor agrees to pay the amount indicated and supply City with the digital artwork required for promotion. The parties acknowledge that they will use their best good faith efforts to negotiate and resolve any issues that may arise from this Contract as a result of unforeseen occurrences.

The City will invoice the Sponsor in January of each year, over a five-year period. Sponsor can pay by check or arrange for payment through their electronic bill pay system. Payments that have been received are non-refundable.

In no event whatsoever, shall either party be liable to the other, or any party claiming through it, for any special, consequential or incidental damages of any kind.

The City reserves the right at any time to alter or remove printed material, products, exhibits and signs, and to expel the Sponsor, its employees and agents if, in the City’s opinion, their conduct or presentation is objectionable to the City, or the Sponsor is delinquent in payment.

Dated: _____

Dated: _____

CITY OF GRAND RAPIDS:

SPONSOR:

By: _____
Dale Adams, Mayor

Kyle Casey, State Farm Insurance
799 S Pokegama Avenue
Grand Rapids, MN 55744

By: _____
Tom Pagel, City Administrator



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1279 **Version:** 1 **Name:**
Type: Agenda Item **Status:** Consent Agenda
File created: 8/19/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider adopting a resolution accepting a \$6,000 grant from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.

Sponsors:

Indexes:

Code sections:

Attachments: [MBFTE 20-21 Grant Award letter](#)
[FD MBFTE Gnt Res](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution accepting a \$6,000 grant from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.

Background Information:

The Minnesota Board of Firefighter Training and Education (MBFTE) has awarded the Grand Rapids Fire Department, under Round 13 (FY21) training reimbursement program, \$6,000. This training reimbursement award is for MBFTE approved training conducted between July 1, 2020 and June 30, 2021.

Staff Recommendation:

Please consider approving a resolution to accept the \$6,000 grant from the Minnesota Firefighter Training and Education (MBFTE) for the Grand Rapids Fire Department.

Requested City Council Action

Make a motion adopting a resolution accepting the \$6,000 from the Minnesota Board of Firefighter Training and Education for the Grand Rapids Fire Department.



MINNESOTA BOARD OF FIREFIGHTER TRAINING AND EDUCATION

445 MINNESOTA ST., SUITE 146
SAINT PAUL, MN 55101
TELEPHONE: 651-201-7257 FAX: 651-215-0525
EMAIL: fire-training.board@state.mn.us
WEBSITE: www.mbfte.org

RECEIVED

AUG 19 2020

CITY OF GRAND RAPIDS

GRAND RAPIDS FIRE DEPARTMENT
18 NE 5TH ST
GRAND RAPIDS MN 55744

August 12, 2020

The Minnesota Board of Firefighter Training and Education (MBFTE) is pleased to notify you that your fire department has been awarded, under the Round 13 (FY21) training reimbursement program, the amount of \$6,000.00. This training reimbursement award is for MBFTE approved training conducted between July 1, 2020 and June 30, 2021 (see the approved reimbursable classes list at www.mbfte.org). Award funds MUST be spent on the approved MBFTE list of classes.

The Round 13 training reimbursement program is based on a "per firefighter" amount for all fire departments in Minnesota. The MBFTE had requested current rosters and the number of firefighters on departments throughout the state. Your Round 13 reimbursement was based on the reported "number of firefighters" in your department multiplied by the "per firefighter" rate of \$200.00 to equal your award. If your department failed to report the number of firefighters to MBFTE, your award amount is \$2,000.00.

In order to process your reimbursement award you must:

1. Complete and sign the Request for Reimbursement form on the MBFTE website at <http://www.mbfte.org/ReimbursementForm.aspx> and remit by **July 15, 2021**. Your fire department is encouraged to send in your Request for Reimbursement Form(s) anytime during the July 1, 2020-June 30, 2021 fiscal year.
2. Attach documentation of training expenses paid. Documentation includes: invoices for training, certifications, books, backfill and overtime costs (if applicable) associated with MBFTE approved training, and payroll records for in-house trainers. **All EMS training which is approved by the EMSRB and is not primarily reimbursed through an EMS Association is eligible for reimbursement with proper documentation.**
3. Mail, fax, email, or upload the Request for Reimbursement Form and supporting documentation, **or have your training provider submit your information to the MBFTE for direct payment to them if your department has an award balance that is equal to or more than the amount of the invoice.**

The funds will be disbursed upon receipt of the signed, completed form, along with the proper supporting documentation. You will not receive a check in the mail; your reimbursement will be electronically deposited into the account that corresponds to the tax identification number provided on the Request for Reimbursement Form.

If you have questions regarding your award, please email me at steve.flaherty@state.mn.us or you may call me at 651-201-7258.

Respectfully,

Steve Flaherty, Executive Director

Council member introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-

A RESOLUTION ACCEPTING A \$6,000.00 GRANT FROM THE MINNESOTA BOARD OF FIREFIGHTER TRAINING and EDUCATION (MBFTE) FOR THE GRAND RAPIDS FIRE DEPARTMENT TRAINING PROGRAM

WHEREAS, Minnesota State Statutes 465.03, states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members,

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Grand Rapids, Itasca County, Minnesota, accepts the listed donation and terms of the donor as follows:

- The Minnesota Board of Firefighter Training & Education has granted the Grand Rapids Fire Department a \$6,000.00 Round 13 Training Reimbursement Grant for the period July 1, 2020 through June 30, 2021.

Adopted this 24th day of August 2020.

Dale C. Adams, Mayor

Attest:

Kimberly Johnson-Gibeau, City Clerk

Councilmember seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	20-1284	Version:	1	Name:	Solicit, accept and award quotes for Great River Acres Storm Basin
Type:	Agenda Item	Status:		Status:	Consent Agenda
File created:	8/20/2020	In control:		In control:	City Council
On agenda:	8/24/2020	Final action:		Final action:	
Title:	Consider authorizing staff to solicit quotes and accept and award low quote to Casper Construction for the Great River Acres Storm Basin project in the amount of \$96,226.00.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	TNT Storm Pond Project Quote Casper Storm Pond Project Quote				

Date	Ver.	Action By	Action	Result
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Consider authorizing staff to solicit quotes and accept and award low quote to Casper Construction for the Great River Acres Storm Basin project in the amount of \$96,226.00.

Background Information:

This project includes removal, grading, storm sewer, erosion control and turf establishment at the Great River Acres Storm Basin. The following two quotes were received:

Casper Construction: \$96,226.00

TNT Construction: \$98,400.00

Staff Recommendation:

Authorize staff to solicit quotes and accept and award low quote to Casper Construction for the Great River Acres Storm Basin project in the amount of \$96,226.00.

Requested City Council Action

Make a motion authorizing staff to solicit quotes and accept and award low quote to Casper Construction for the Great River Acres Storm Basin project in the amount of \$96,226.00.



QUOTATION FORM
Grand Rapids, MN
Great River Acres Additional Storm Basin
SEH Project GRANR 148347

Submit quotation form to Matt Wegwerth PE, City of Grand Rapids, 420 North Pokegama Avenue, Grand Rapids, MN by 3:00 pm on Wednesday, August 19, 2020. Quotes can be mailed or hand delivered, and should be submitted in a sealed envelope to the office of the City Engineer:

Quote package shall include the following:

1. Quotation Form
2. Special Provisions
3. Plan Sheets – Great River Acres Storm Basin

All spaces of the quotation form shall be filled in. The quote must be in a sealed envelope labeled "Great River Acres Storm Basin".

Project Description: The project includes removal, grading, storm sewer, erosion control and turf establishment.

Project will be completed by a Lump Sum Contract.

Major Quantities include:

4660	CY	Common Excavation
285	LF	Fencing
15	Each	Tree
1870	SY	Turf Restoration
94	LF	Storm Sewer
2	EACH	Drainage Structure
144	CY	Rip Rap

Great River Acres Storm Basin Lump Sum Quote Total \$98400.00

We, the undersigned, doing business as TNT Construction Group LLC have carefully examined the Quotation Documents and the site of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City of Grand Rapids, MN to furnish all labor, materials, equipment, skills and facilities for the complete construction of the Great River Acres Storm Basin as described herein. The lump sum price shown includes sales tax and all other applicable taxes, permits and fees.

Dated this 19th day of August, 2020
Name of Company TNT Construction Group LLC
Signature of Authorized Representative [Signature]
Printed Name of Authorized Representative Dominic Ellison
Title of Authorized Representative PM
Legal Address 40 County Rd 63 Grand Rapids MN 55754
Business Phone 218-326-4184

SPECIAL PROVISIONS

General:

1. Council will consider award on Monday, August 24th, 2020.
2. EJCDC Standard Form of Agreement Between Owner and Contractor on the Basis of Stipulated Price will be executed for the project once the project is awarded.
3. EJCDC Standard General Conditions of the Construction Contract shall apply to the project.
4. All material shall be in accordance with applicable building codes and local specifications.
5. Prevailing wage requirements for the State of Minnesota, Grand Rapids, MN, apply to the project. Contractor shall adhere to Minn. Stat. Chap. 177.41-44 regarding prevailing wage rates and contracts and corresponding Rules 5200.1000 to 5200.1120.
6. The Work will be substantially completed on or before September 23, 2020 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before September 30, 2020.
7. Contractor shall coordinate work to meet the following:
 - a. Construction shall be between the hours of 7:00 AM to 6:00 PM.
 - b. No obstructions to the roadway shall fall between 7:00 AM to 9:00 AM or after 2:00 PM.
 - c. Heavy Construction equipment shall not operate between 7:00 AM to 9:00 AM or after 2:00 PM.
8. Liquidated damages shall be set at \$300 per day for every day after the completion dates that the project is not complete.

Construction:

1. Material testing shall be completed at the direction of the engineer and paid for by the owner. Contractor shall supply a certification that materials meet specifications.
2. Contractor will need to work with private utility companies to maintain schedule.



QUOTATION FORM

Grand Rapids, MN
Great River Acres Additional Storm Basin
SEH Project GRANR 148347

Submit quotation form to Matt Wegwerth PE, City of Grand Rapids, 420 North Pokegama Avenue, Grand Rapids, MN by 3:00 pm on Wednesday, August 19, 2020. Quotes can be mailed or hand delivered, and should be submitted in a sealed envelope to the office of the City Engineer:

Quote package shall include the following:

1. Quotation Form
2. Special Provisions
3. Plan Sheets – Great River Acres Storm Basin

All spaces of the quotation form shall be filled in. The quote must be in a sealed envelope labeled "Great River Acres Storm Basin".

Project Description: The project includes removal, grading, storm sewer, erosion control and turf establishment.

Project will be completed by a Lump Sum Contract.

Major Quantities include:

4660	CY	Common Excavation
285	LF	Fencing
15	Each	Tree
1870	SY	Turf Restoration
94	LF	Storm Sewer
2	EACH	Drainage Structure
144	CY	Rip Rap

Great River Acres Storm Basin Lump Sum Quote Total \$ 96,226.00

We, the undersigned, doing business as Casper Construction, Inc. have carefully examined the Quotation Documents and the site of the proposed work, and are familiar with all of the conditions, laws and regulations surrounding the construction of the proposed project including the availability of materials and labor. We hereby propose to the City of Grand Rapids, MN to furnish all labor, materials, equipment, skills and facilities for the complete construction of the Great River Acres Storm Basin as described herein. The lump sum price shown includes sales tax and all other applicable taxes, permits and fees.

Dated this 19 day of August, 2020
Name of Company Casper Construction, Inc.
Signature of Authorized Representative [Signature]
Printed Name of Authorized Representative Cole Hammargren
Title of Authorized Representative Assistant Project Manager
Legal Address 212 SE 10th St Grand Rapids, MN 56744
Business Phone 218-326-9637

SPECIAL PROVISIONS

General:

1. Council will consider award on Monday, August 24th, 2020.
2. EJCDC Standard Form of Agreement Between Owner and Contractor on the Basis of Stipulated Price will be executed for the project once the project is awarded.
3. EJCDC Standard General Conditions of the Construction Contract shall apply to the project.
4. All material shall be in accordance with applicable building codes and local specifications.
5. Prevailing wage requirements for the State of Minnesota, Grand Rapids, MN, apply to the project. Contractor shall adhere to Minn. Stat. Chap. 177.41-44 regarding prevailing wage rates and contracts and corresponding Rules 5200.1000 to 5200.1120.
6. The Work will be substantially completed on or before September 23, 2020 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before September 30, 2020.
7. Contractor shall coordinate work to meet the following:
 - a. Construction shall between the hours of 7:00 AM to 6:00 PM.
 - b. No obstructions to the roadway shall fall between 7:00 AM to 9:00 AM or after 2:00 PM.
 - c. Heavy Construction equipment shall not operate between 7:00 AM to 9:00 AM or after 2:00 PM.
8. Liquidated damages shall be set at \$300 per day for every day after the completion dates that the project is not complete.

Construction:

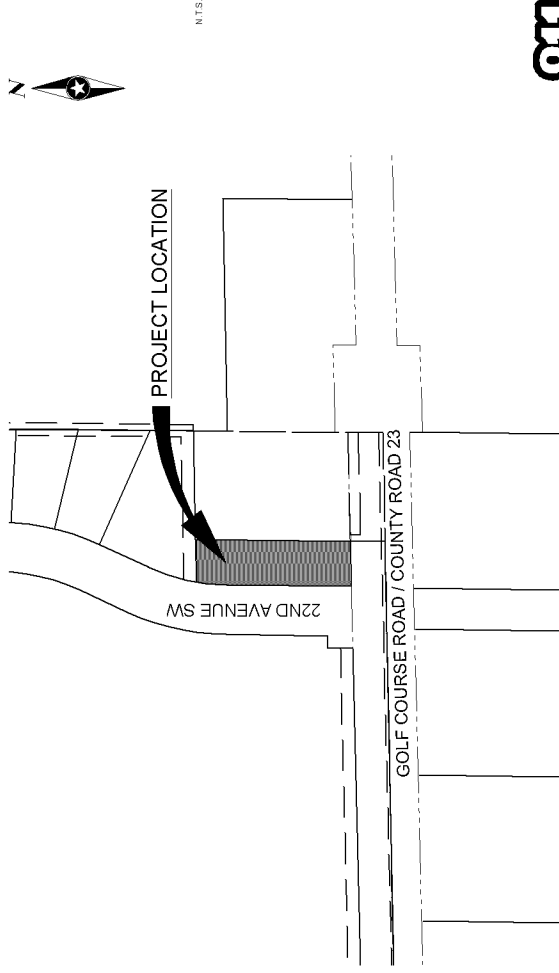
1. Material testing shall be completed at the direction of the engineer and paid for by the owner. Contractor shall supply a certification that materials meet specifications.
2. Contractor will need to work with private utility companies to maintain schedule.

CITY OF GRAND RAPIDS, MINNESOTA

CONSTRUCTION PLANS FOR REMOVALS, GRADING, STORM SEWER, AND EROSION CONTROL & TURF ESTABLISHMENT

GREAT RIVER ACRES STORM BASIN

CITY PROJECT NO. 2019-1
NE QUADRANT OF GOLF COURSE ROAD / COUNTY ROAD 23 AND 8TH STREET SW.



EXISTING

- RIGHT OF WAY
 - PERMANENT EASEMENT
 - PROPERTY LINE
 - HORIZONTAL CONTROL POINT
 - BENCHMARK
 - SURVEY MARKER
 - SOIL BORING
 - SANITARY SEWER AND MANHOLE
 - FORCE MAIN AND LIFT STATION
 - SANITARY SEWER SERVICE & CLEANOUT
 - WATER MAIN, HYDRANT, VALVE AND MANHOLE
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER, MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - MANHOLE
 - WATER VALVE, VENT AND METER
 - BURIED FIBER OPTIC CABLE AND MANHOLE
 - BURIED PHONE CABLE, PEDESTAL AND MANHOLE
 - BURIED TV CABLE, PEDESTAL AND MANHOLE
 - BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
 - OVERHEAD WIRE, POLE AND GUY WIRE
 - LIGHT POLE
 - TRAFFIC SIGNAL
 - STREET NAME SIGN
 - SIGN (NON STREET NAME)
 - RAILROAD TRACKS
 - DECIDUOUS AND CONIFEROUS TREE
 - BUSH / SHRUB AND STUMP
 - EDGE OF WOODED AREA
 - WETLAND
 - BUILDING
 - FENCE (UNIDENTIFIED)
 - BARBED WIRE FENCE
 - CHAIN LINK FENCE
 - ELECTRIC WIRE FENCE
 - WOOD FENCE
 - WOVEN WIRE FENCE
 - FLATE BEAM GUARDRAIL
 - CABLE GUARDRAIL
 - POST BOLLARD
 - RETAINING WALL
- #### PROPOSED
- STREET CENTERLINE
 - RIGHT-OF-WAY
 - PERMANENT EASEMENT
 - TEMPORARY EASEMENT
 - CONSTRUCTION LIMITS
 - SANITARY SEWER, BULKHEAD AND MANHOLE
 - FORCE MAIN
 - SANITARY SERVICE AND CLEANOUT
 - WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
 - WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
 - WATER SERVICE AND CURB STOP BOX
 - STORM SEWER, MANHOLE AND CATCH BASIN
 - CULVERT AND APRON ENDWALL
 - DRAIN TILE
 - DITCH / SWALE
 - RIPRAP
 - STREET NAME SIGN
 - SIGN (NON STREET NAME)
 - RETAINING WALL

NOTE:
SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D.
THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE
GUIDELINES OF CHASCE 3840 ENTITLED "STANDARD GUIDELINES FOR THE
COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."
THE CONTRACTOR SHALL CALL THE Gopher STATE ONE CALL SYSTEM AT
811 BEFORE COMMENCING EXCAVATION.

GOVERNING SPECIFICATIONS
THE JURISDICTION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON TRAFFIC CONTROL DEVICES INCLUDING THE LATEST REVISIONS. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE MINNESOTA MANUAL ON TRAFFIC CONTROL DEVICES.

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	CONSTRUCTION MAP
3-4	CONSTRUCTION DETAILS
5	REMOVAL PLAN
6	GRADING PLAN
7	STREET & STORM SEWER
8	EROSION CONTROL AND TURF ESTABLISHMENT PLAN
9-11	SNPPP

THIS PLAN CONTAINS 11 SHEETS.

THIS PLAN SHALL INCLUDE AN ATTACHMENT OF GOLF COURSE ROAD UTILITY EXTENSION CP 2019-1



APPROVED: *W. Weigand*
CITY ENGINEER OF GRAND RAPIDS
DATE: 8/10/2020

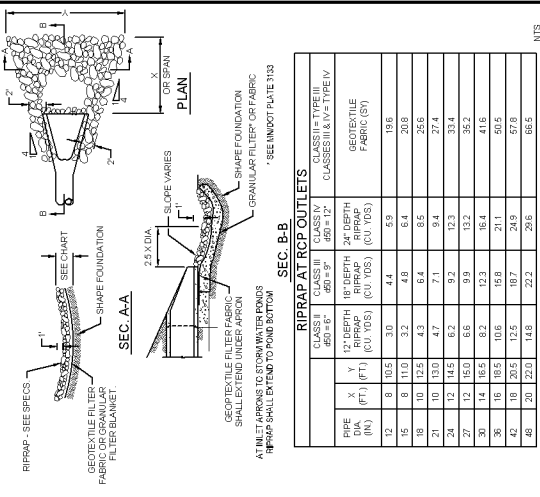
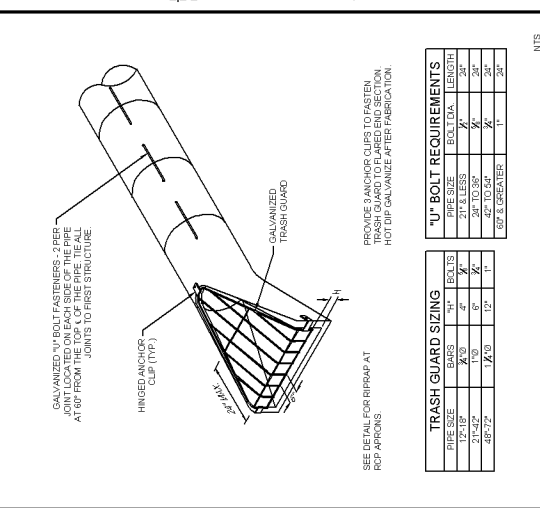
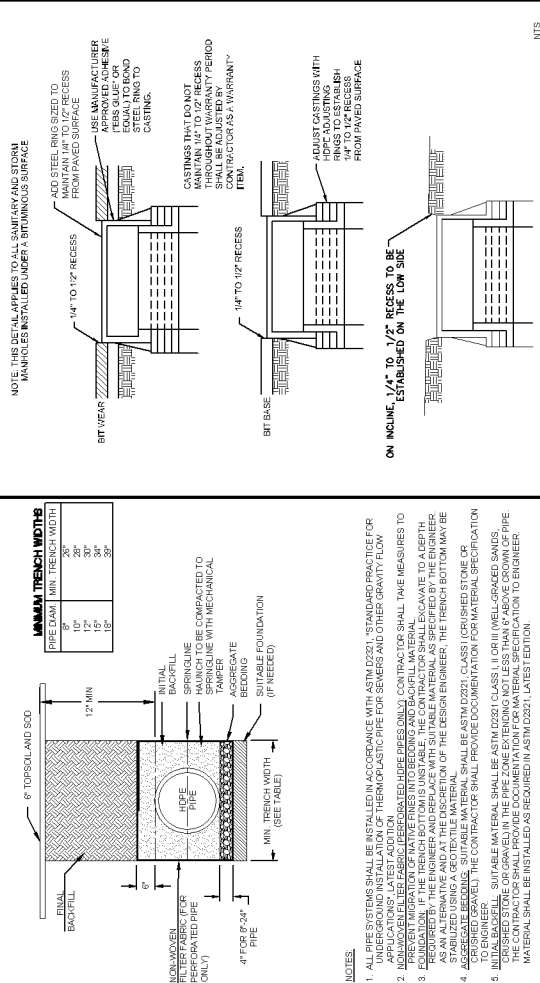
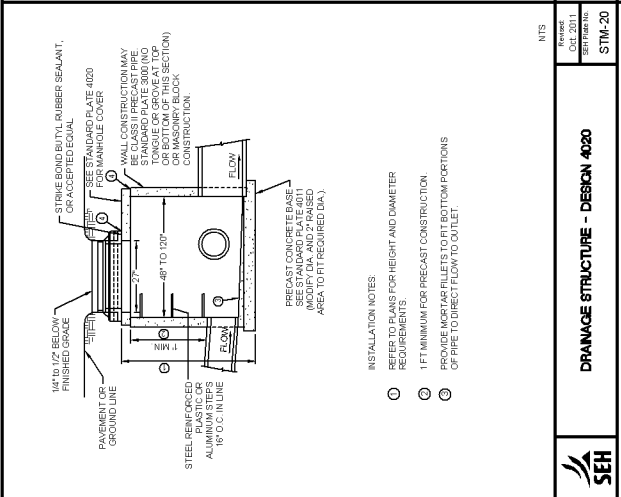
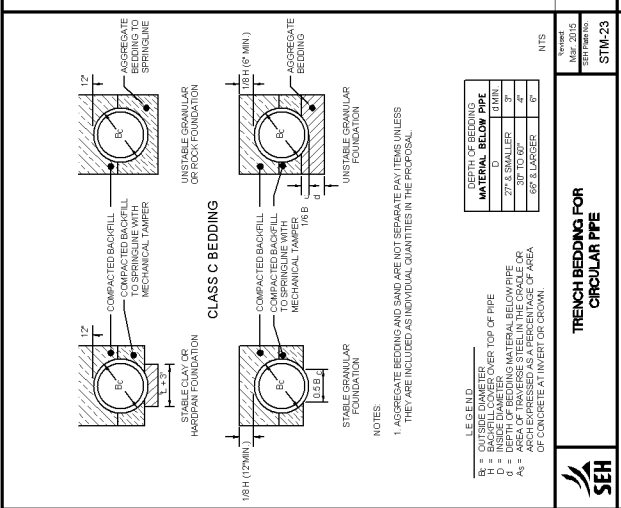
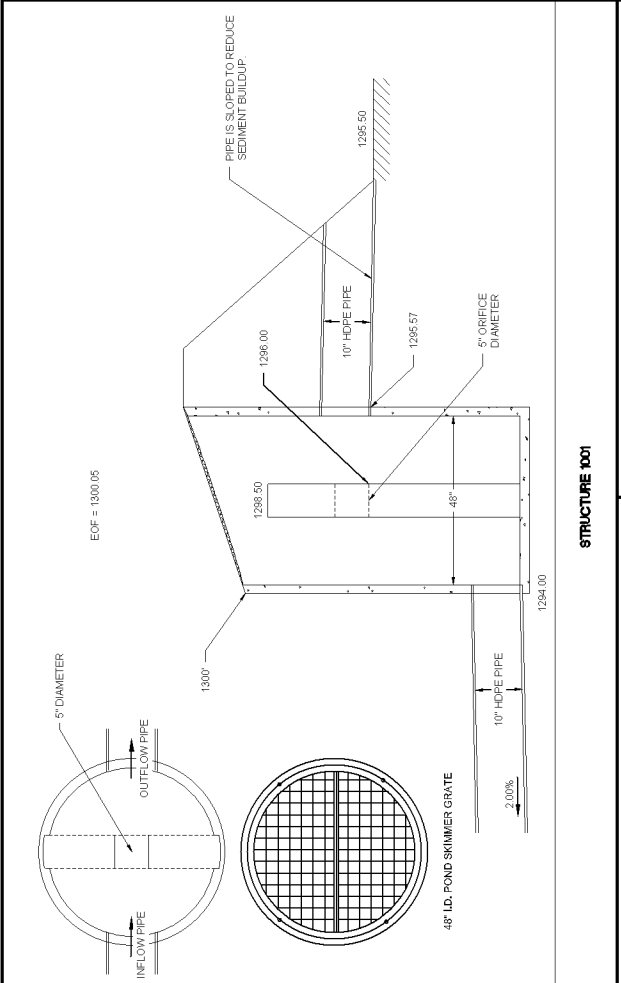
GRAND RAPIDS, MINNESOTA

FILE NO.
3844R-148347
DATE: 8/10/2020
L.C. No. 5844

THE REVIEWER CERTIFIES THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature: *S. Christensen*
S. Christensen, P.E.
DATE: 8/10/2020





Drawn By: _____	Checked By: _____	Design Team: _____	NO: _____	BY: _____	DATE: _____
MANHOLE CASTING ADJUSTMENT					
HDPE STORM PIPE TRENCH DETAIL					
RCP FLARED END SECTION WITH TRASH GUARD					
RIPRAP AT RCP OUTLETS					
MINIMUM RIP RAP AT ROUND RCP APRONS					
TRENCH BEDDING FOR CIRCULAR PIPE					
STRUCTURE 001					
CLASS C BEDDING					
MINIMUM TRENCH WIDTHS					
U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

Drawn By: _____	Checked By: _____	Design Team: _____	NO: _____	BY: _____	DATE: _____
MANHOLE CASTING ADJUSTMENT					
HDPE STORM PIPE TRENCH DETAIL					
RCP FLARED END SECTION WITH TRASH GUARD					
RIPRAP AT RCP OUTLETS					
MINIMUM RIP RAP AT ROUND RCP APRONS					
TRENCH BEDDING FOR CIRCULAR PIPE					
STRUCTURE 001					
CLASS C BEDDING					
MINIMUM TRENCH WIDTHS					
U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

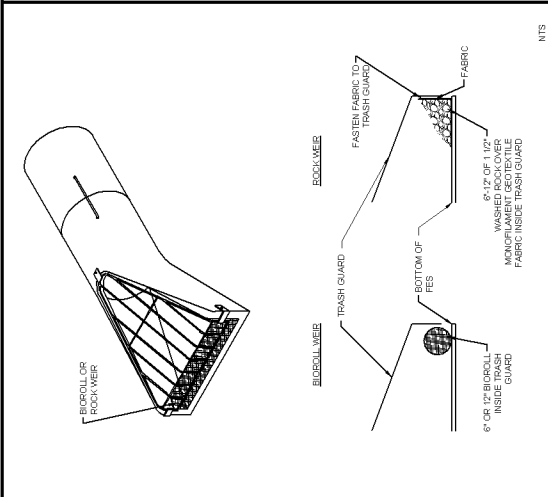
Drawn By: _____	Checked By: _____	Design Team: _____	NO: _____	BY: _____	DATE: _____
MANHOLE CASTING ADJUSTMENT					
HDPE STORM PIPE TRENCH DETAIL					
RCP FLARED END SECTION WITH TRASH GUARD					
RIPRAP AT RCP OUTLETS					
MINIMUM RIP RAP AT ROUND RCP APRONS					
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CLASS C BEDDING					
MINIMUM TRENCH WIDTHS					
U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

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CLASS C BEDDING					
MINIMUM TRENCH WIDTHS					
U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

Drawn By: _____	Checked By: _____	Design Team: _____	NO: _____	BY: _____	DATE: _____
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U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

Drawn By: _____	Checked By: _____	Design Team: _____	NO: _____	BY: _____	DATE: _____
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STRUCTURE 001					
CLASS C BEDDING					
MINIMUM TRENCH WIDTHS					
U-BOLT REQUIREMENTS					
TRASH GUARD SIZING					

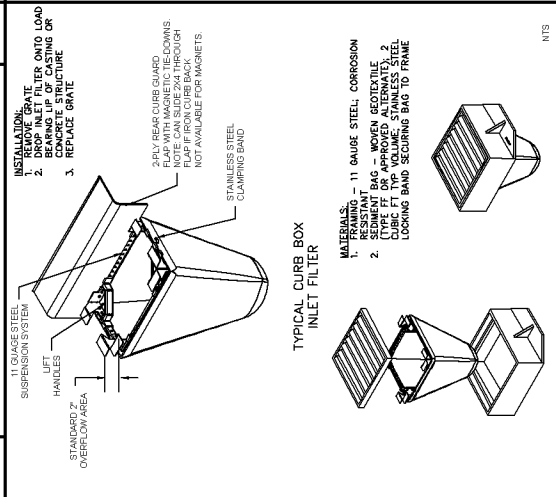
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APRON OUTLET PROTECTION

INSTALLATION: 1. FRAME UP THE CASTING OR BOROLL WEIR. 2. BEARING UP OF CASTING OR BOROLL WEIR. 3. REPLACE GRATE.

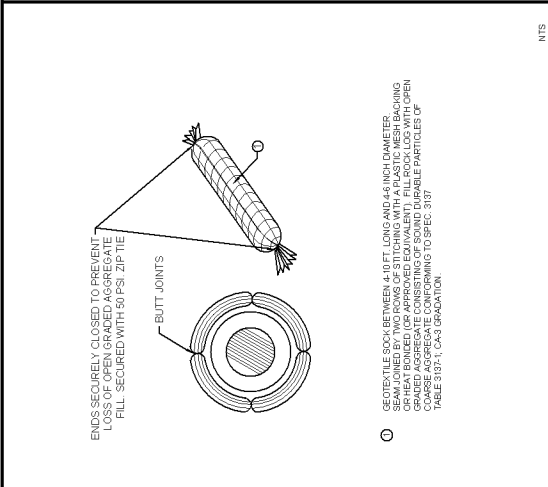
6\"/>



INSTALLATION:

1. FRAME UP THE CASTING OR BOROLL WEIR.
2. BEARING UP OF CASTING OR BOROLL WEIR.
3. REPLACE GRATE.

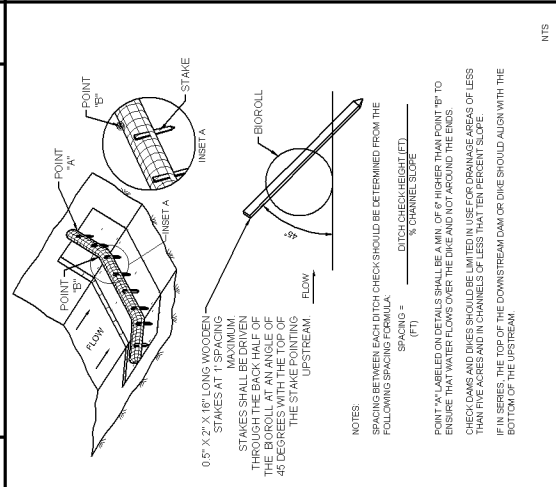
6\"/>



ROCK LOG

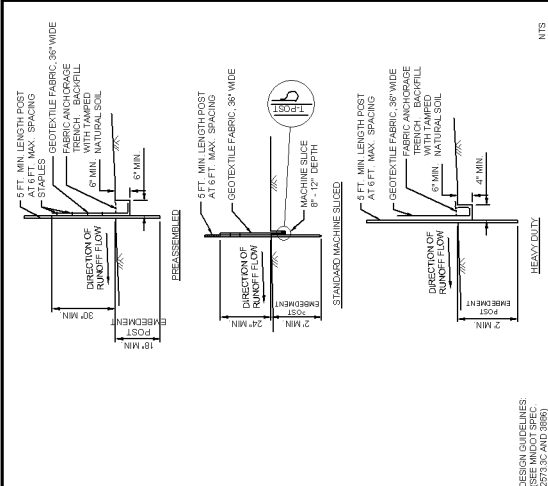
ENDS SECURELY CLOSED TO PREVENT LOSS OF OPEN GRADED AGGREGATE FILL. SECURED WITH 50 PSI ZIP TIE.

GEOTEXTILE SOCK BETWEEN 4.0 FT. LONG AND 4.5 INCH DIAMETER. SOCK OR HEAT BONDED (OR APPROVED EQUIVALENT). FILL ROCK LOG WITH OPEN GRADED AGGREGATE CONFORMING TO USPCA TABLE 3.10.1-1, CA-3 GRADATION.



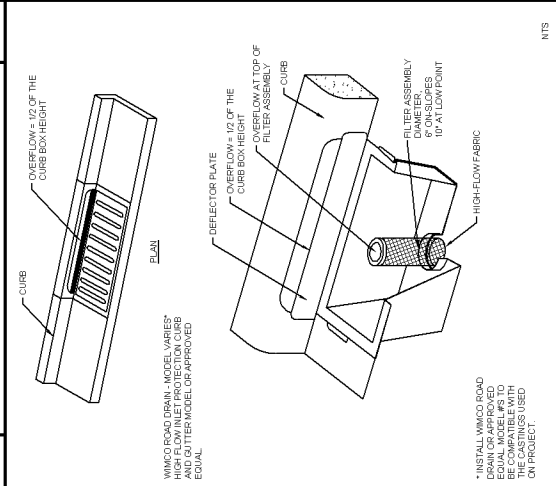
BOROLL STAKING

0.5\"/>



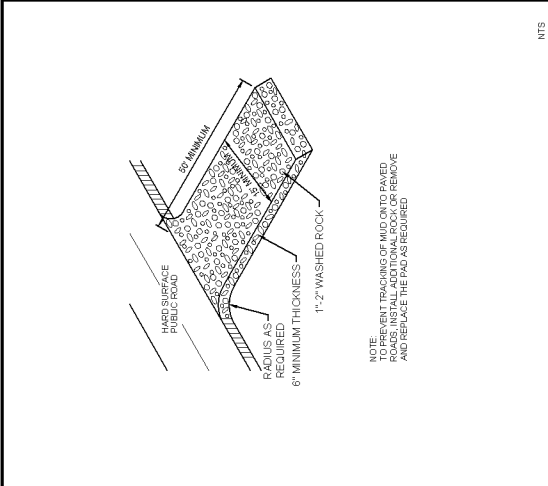
SILT FENCE

DESIGN GUIDELINES: (SEE MINOR SPEC. 293.35 AND 288)

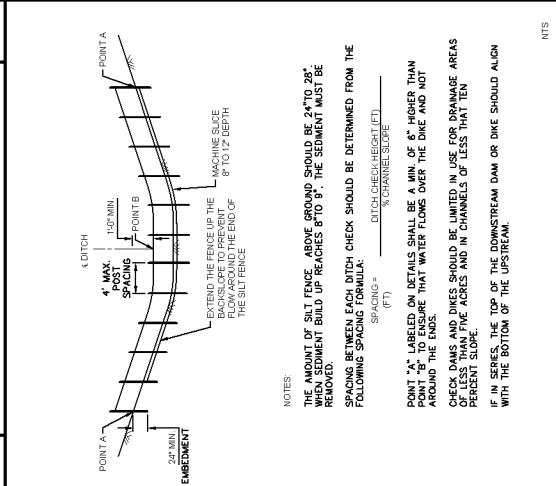


INLET PROTECTION AFTER PAVING

*INSTALL WINKO ROAD HIGH FLOW INLET PROTECTION CURB EQUAL MODEL # TO BE COMPATIBLE WITH CURB USED ON PROJECT.

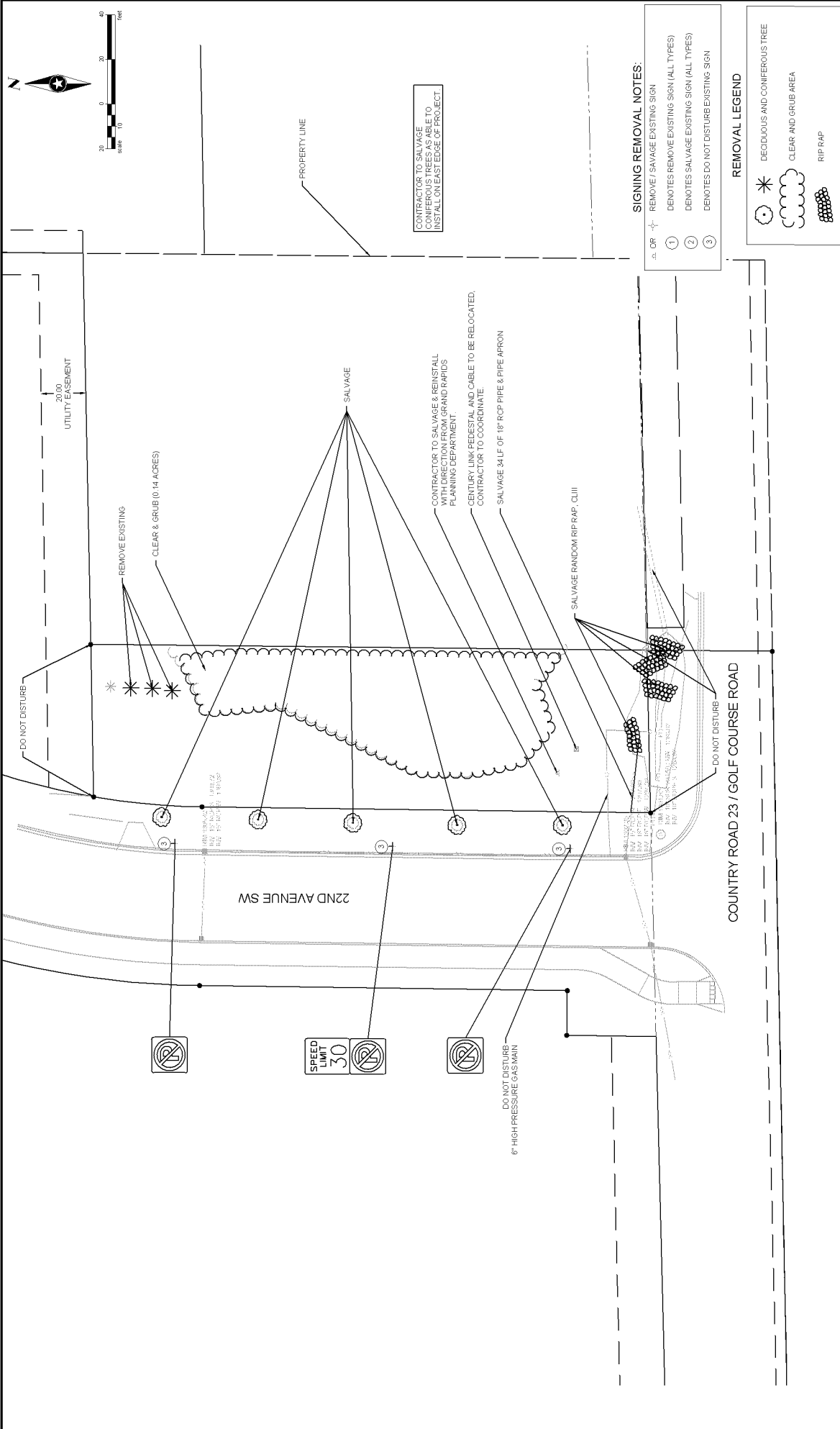


STABILIZED CONSTRUCTION EXIT



SILT FENCE DITCH CHECK

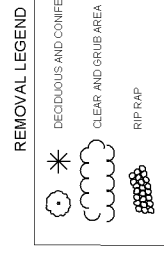
THE AMOUNT OF SILT FENCE ABOVE GROUND SHOULD BE 24\"/>



CONTRACTOR TO SALVAGE CONIFEROUS TREES AS ABLE TO INSTALL ON EAST EDGE OF PROJECT.

CONTRACTOR TO SALVAGE & REINSTALL WITH DIRECTION FROM GRAND RAPIDS PLANNING DEPARTMENT.
CENTURY LINK FIBER OPTIC AND CABLE TO BE RELOCATED.
CONTRACTOR TO COORDINATE.
SALVAGE 3/4" OF 18" RCP PIPE & PIPE APRON

- SIGNING REMOVAL NOTES:**
- 1 REMOVE / SALVAGE EXISTING SIGN
 - 2 DENOTES REMOVE EXISTING SIGN (ALL TYPES)
 - 3 DENOTES SALVAGE EXISTING SIGN (ALL TYPES)
 - 4 DENOTES DO NOT DISTURB EXISTING SIGN



22ND AVENUE SW

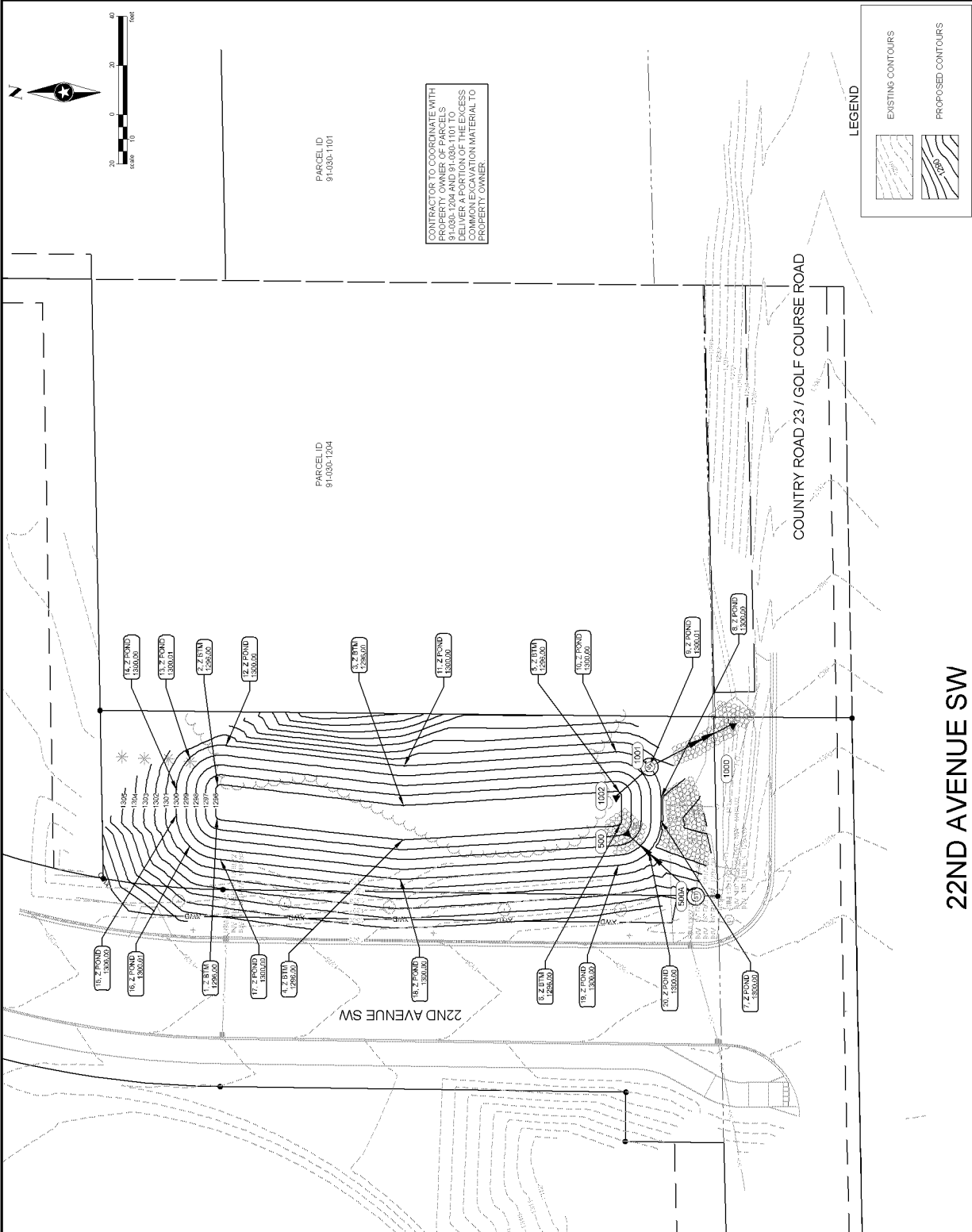
GRAND RAPIDS, MINNESOTA

RE HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SARA CHRISTENSEN, PE
Lic. No. 35814
Date: 01/02/2020

FILE NO. GRAND 143317 CP 2015-1	5	11
REMOVAL PLAN GREAT RIVER ACRES STORM BASIN		

DESIGN TEAM	NO.	BY	DATE	REVISIONS
DRAWN BY: _____				
DESIGNER: _____				
CHECKED BY: _____				



POINT TABLE

POINT #	RAW DESCRIPTION	ELEVATION	NORTHING	EASTING
1	Z BTM	1296.001	171249.9045	542652.5669
2	Z BTM	1296.000	171249.7698	542665.6474
3	Z BTM	1296.000	171174.4344	542657.7017
4	Z BTM	1296.000	171174.7525	542643.7065
5	Z BTM	1296.000	171088.4972	542662.9359
6	Z BTM	1296.000	171088.2456	542650.2166
7	Z POND	1300.000	171069.8199	542651.4503
8	Z POND	1300.001	171069.8228	542661.0866
9	Z POND	1300.007	171074.5732	542673.5126
10	Z POND	1300.003	171087.9669	542679.3982
11	Z POND	1300.000	171174.0608	542673.7623
12	Z POND	1300.000	171246.3789	542682.0421
13	Z POND	1300.006	171261.1561	542676.7870
14	Z POND	1300.000	171266.4260	542664.1670
15	Z POND	1300.000	171266.4306	542653.9147
16	Z POND	1300.006	171261.1297	542641.2304
17	Z POND	1300.001	171248.4706	542635.7964
18	Z POND	1300.002	171175.6324	542627.7763
19	Z POND	1300.001	171087.2423	542633.4380
20	Z POND	1300.004	171074.8778	542639.1266
21	OVERFLOW	1300.000	171068.8824	542661.4311
22	OVERFLOW	1300.001	171071.8563	542640.8326
23	EXTENTS	1305.324	171072.4600	542615.2586
24	EXTENTS	1305.977	171206.9559	542606.8411
25	EXTENTS	1307.071	171263.2678	542610.7769
26	EXTENTS	1309.504	171266.1190	542626.0980
27	EXTENTS	1308.000	171266.1276	542645.8002
28	EXTENTS	1304.991	171287.0796	542665.0036
29	EXTENTS	1303.718	171233.9630	542662.5903
30	EXTENTS	1303.538	171087.4212	542663.5892
31	EXTENTS	1302.874	171076.9190	542688.8467
32	EXTENTS	1298.951	171053.5942	542661.1237
33	EXTENTS	1299.000	171049.4171	542636.4939

DRAWN BY: _____
 DESIGNER: _____
 CHECKED BY: _____
 DESIGN TEAM: _____

REVISIONS

NO	BY	DATE

SEH
 PHONE: 761.832.4300
 22ND AVENUE SW
 GRAND RAPIDS, MN 55744
 www.sehinc.com

DATE: 01/02/2020
 SHEET NO: 06
 SHEET TOTAL: 11

GRAND RAPIDS, MINNESOTA
GRADING PLAN
GREAT RIVER ACRES STORM BASIN

FILE NO: GRAND 148317
 C/P 2015-1

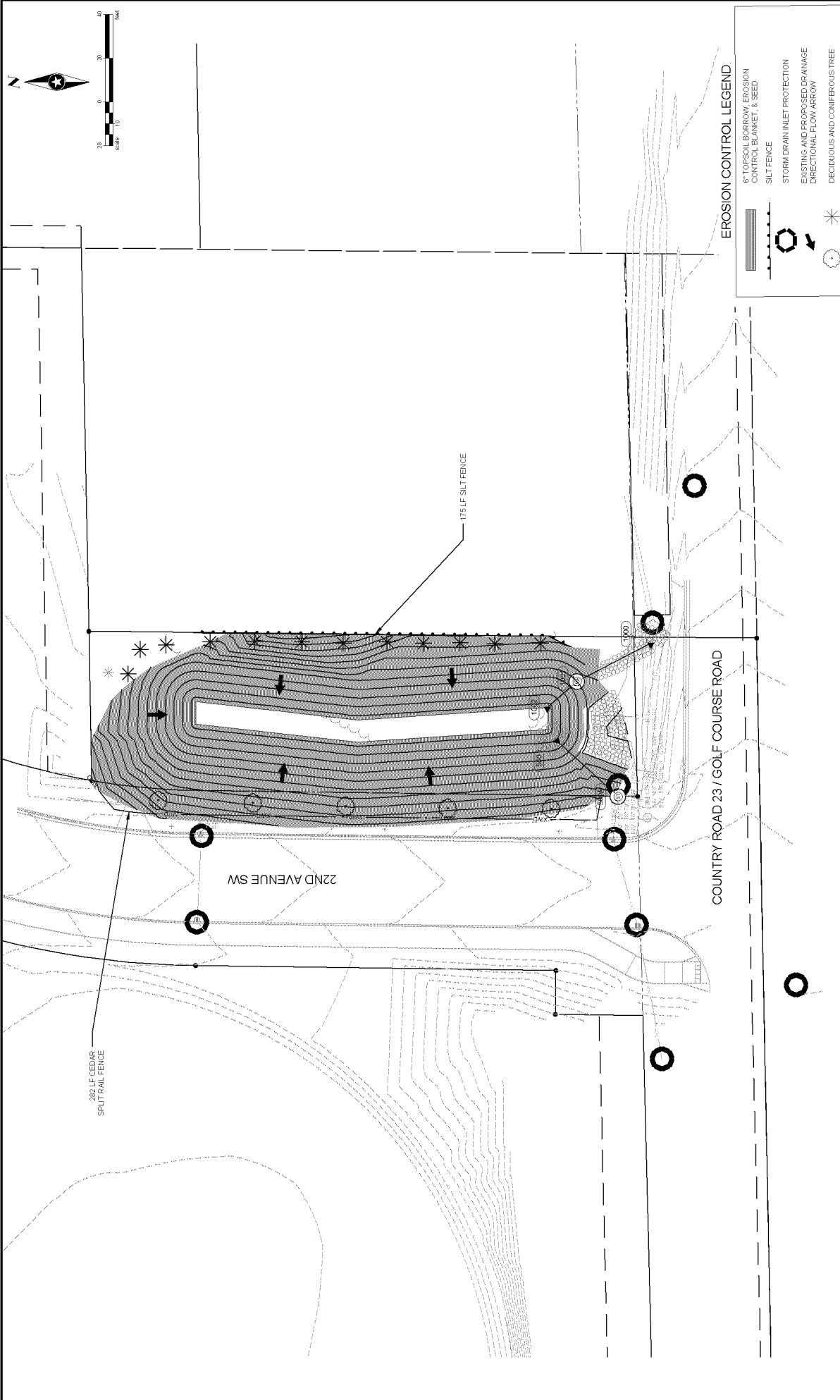
DATE: 01/02/2020
 SHEET NO: 06
 SHEET TOTAL: 11

DATE: 01/02/2020
 SHEET NO: 06
 SHEET TOTAL: 11

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 SHEET NO: 06
 SHEET TOTAL: 11

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 SHEET NO: 06
 SHEET TOTAL: 11

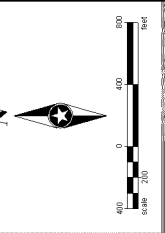


EROSION CONTROL LEGEND

- 6" TOPSOIL BORROW, EROSION CONTROL BLANKET, & SEED
- SILT FENCE
- STORM DRAIN INLET PROTECTION
- EXISTING AND PROPOSED DRAINAGE
- DIRECTIONAL FLOW ARROW
- DECIDUOUS AND CONIFEROUS TREE

22ND AVENUE SW

DRAWN BY: _____ DESIGNER: _____ CHECKED BY: _____ DESIGN TEAM: _____	NO. BY: _____ DATE: _____ REVISIONS: _____	PHONE: 718.22.4800 GRAND RAPIDS, MN 55744 www.sehinc.com	I hereby certify that this plan was prepared by me or under my direct supervision and I am a duly licensed professional engineer under the laws of the state of Minnesota. Date: <u>30/10/2020</u> Lic. No. <u>25411</u> SARA CHRISTENSEN, PE	GRAND RAPIDS, MINNESOTA EROSION CONTROL AND TURF ESTABLISHMENT PLAN GREAT RIVER ACRES STORM BASIN	FILE NO.: GRAND 148317 CP 2018-1 8 11
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Box	Question	Criteria or check box
1	Is the project located in a well head protection area?	NO
2	Is the project located in a Drinking Water Supply Management Area (DWSMA)?	NO
3	Is the project located in a Keost area?	NO
4	If any of the above are checked, what measures will be implemented to ensure protection of drinking water supply?	N/A
<p>Address the site and proposed location of the BMP</p>		
1	Is the site contaminated or does it sit on top of a contamination at levels of concern? If Yes, proceed to Box 2. If No, proceed to Box 3.	
<p>If the answer to Box 1 is Yes, has the contaminated soil or groundwater been remediated to acceptable levels? NOTE: Stormwater permits, infiltration is prohibited when the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE the link in Cell E8 for more information. If Yes, proceed to Box 3.</p>		
3	For Boxes 4 through 12, check each box in which the item occurs on the site with the proposed BMP?	
4	Underground storage tank vent(s) or fill port(s)	NO
5	Monitoring wells	NO
6	Soil pile(s) covered with plastic sheeting or tarps	NO
7	Staining of soils and/or dead vegetation	NO
8	Unusual odors	NO
9	Mismanaged drums or chemical containers	NO
10	Excavation(s) that is/are not backfilled with clean material	NO
11	Presence of debris that may be potential source of structural or activities that could result in contamination	NO
12	Site is a confirmed stormwater hot spot	NO
13	Are there any potential sources identified (checked) in Boxes 4 through 12? If Yes, proceed to Box 14. If no proceed to Box 15.	
<p>If no, Stop. There is sufficient information to suggest that contaminants in Boxes 5 through 13, can adequately be separated from the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE Box 16.</p>		
<p>Assessing adjacent properties</p>		
15	For Boxes 15 through 25, check each box in which the item occurs within the influence zone of the site property. See Influence zone worksheet (link on tab at bottom of this spreadsheet).	
16	Known groundwater or soil contamination on adjacent property	NO
17	Underground storage tank vents or fill ports	NO
18	Monitoring wells	NO
19	Soil piles covered with plastic sheeting or tarps	NO
20	Staining of soils and/or dead vegetation	NO
21	Unusual odors	NO
22	Mismanaged drums or chemical containers	NO
23	Excavations that are not backfilled with clean material	NO
24	Presence of debris that may indicate presence of structural or activities that could result in contamination	NO
25	Site is a confirmed stormwater hot spot	NO
26	Are any potential sources identified (checked) in Boxes 16 through 25? If Yes, proceed to Box 27.	
27	For all potential sources identified (checked) separation be achieved? If no, proceed to Box 28.	If no, Stop - Infiltration is appropriate
28	If Box 27 is no, Stop. There is sufficient information to suggest that contaminants may be mobilized by infiltration. For Contaminated sites, the infiltration system will be constructed in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. SEE FOOTNOTE	If yes, Stop - Infiltration is appropriate
<p>FOOTNOTE: If infiltration is pursued, additional investigation, such as a Phase 1 or Phase 2 Environmental Site Assessment, is highly recommended. For more information, see Stormwater management guidelines for sites with on-site contamination or Stormwater management guidelines for sites with off-site contamination or Stormwater management guidelines for sites with off-site contamination or BMP // Stormwater Pollution Prevention Plan (SWPPP) Stormwater, infiltration, and contaminated soils and groundwater.</p>		

DESIGNER: _____

CHECKED BY: _____

DATE: _____

PHONE: 718.22.4800

SHANE CHRISTENSON, PE

SHANE CHRISTENSON, PE

30102020

30102020

30102020

INDUSTRIAL PARK

FOREST HISTORY CENTER

BLANDIN PAPER MILL RESERVOIR

GRAND ITASCA HOSPITAL

GRACE BIBLE CHAPEL

ISD #318 WEST

COUNTY ROAD 76

GOLF COURSE ROAD / COUNTY ROAD 23

22ND AVENUE SW

14TH AVENUE SW

LAKE POKEGAMA

OLD GOLF COURSE ROAD

ISLEVIEW ROAD

HORSESHOE LAKE

STORMWATER POLLUTION PREVENTION PLAN

GREAT RIVER ACRES STORM BASIN

9

11

FILE NO. GRAND 143317

CP 2015-1



CITY OF
GRAND RAPIDS
ITS IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

8a-

Text File

File Number: 20-1289

Agenda Date: 8/24/2020

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Agenda Item

Consider a request by the Police Department to purchase one (1) K-9 dog and prisoner transportation cage and accessories from Active Dogs LLC for \$5,979.92 for the new 2020 K-9 squad car.

Background Information:

The police department would like to purchase one (1) K-9 dog and prisoner transportation cage and accessories from Active Dogs LLC for \$5,979.92 for the new 2020 K-9 squad car. We received two quotes with Active Dogs LLC being the lowest. The other quote was from Dana Safety Supply, INC for \$8,195.00

Staff Recommendation:

Consider making a motion to consider a request by the Police Department to purchase one (1) K-9 dog and prisoner transportation cage and accessories from Active Dogs LLC for \$5,979.92 for the new 2020 K-9 squad car. This item is budgeted in the 2020 CIP.

Requested City Council Action

Make a motion to consider a request by the Police Department to purchase one (1) K-9 dog and prisoner transportation cage and accessories from Active Dogs LLC for \$5,979.92 for the new 2020 K-9 squad car. This item is budgeted in the 2020 CIP.



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1270 **Version:** 1 **Name:** Board & Commission minutes
Type: Minutes **Status:** Approved
File created: 8/13/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Review and acknowledge minutes for boards and commissions.
Sponsors:
Indexes:
Code sections:
Attachments: [July 21, 2020 Golf Board minutes](#)
[May 13, 2020 - PUC Minutes](#)
[June 17, 2020 - PUC Minutes](#)
[July 15, 2020 - PUC Minutes](#)
[July 28, 2020 - PUC Minutes](#)
[June 24, 2020 HRA Minutes](#)

Date	Ver.	Action By	Action	Result
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Review and acknowledge minutes for boards and commissions.

GRAND RAPIDS GOLF COURSE BOARD
REGULAR MONTHLY MEETING
July 21, 2020
7:30 AM

Present: Rick McDonald, Larry O'Brien, Kelly Kirwin, Brad Gallop, John Bauer

Absent: None

Staff: Bob Cahill Director of Golf
Steve Ross Grounds Superintendent

- I. Brad Gallop called the meeting to order.
- II. John Bauer made a motion to accept the minutes of the June 20, 2020. Rick McDonald seconded the motion. The motion passed.
- III. Consideration of monthly bills: Kelly Kirwin made a motion to approve the bills. Rick McDonald seconded the motion. The motion passed.

AMERIPRIDE SERVICES INC	126.77
BUNES SEPTIC SERVICE INC	1,011.69
ROBERT CAHILL	487.19
COLE HARDWARE INC	160.73
DAVIS OIL INC	2,743.49
EAGLE RIDGE GOLF COURSE	1,449.10
ESC SYSTEMS SOUND & LIFE SAFE	384.75
GEMPLER'S INC	102.31
L&M SUPPLY	414.96
MIDWAY REPAIR	248.11
MINNESOTA GOLF ASSOCIATION INC	53.71
MINNESOTA TORO	2,669.06
MOR GOLF AND UTILITY	240.07
NORTHERN LAKES WINDOW CLEANING	149.62
NORTHERN MN WATER COND DBA	82.00
ROSS GOLF COURSE	4,542.86
SEPTIC CHECK	684.64
SIM SUPPLY INC	466.96
STOKES PRINTING & OFFICE	89.33
THE TESSMAN COMPANY	721.61
TRU NORTH ELECTRIC LLC	100.00
TWINCITIESGOLF.COM INC	375.00
TOTAL ALL VENDORS:	17,303.96

IV. Visitors: None

- V. Grounds Superintendent: Steve Ross reported. A new pressure tank is being installed in the pump house. Lilly spreader has been received and the airway aerifier has been ordered. Greens and tee boxes will be fertilized Thursday and fairways next week. Consideration will be given to replacing the left side bunker on #7 with a mound or grassy area.
- VI. Concessions: Bob Cahill reported. Revenue is down in June and July. The city will continue to work with the concessionaire on any reductions in contract payments.

- VII. Director of Golf: Bob Cahill reported. Financials are good. Lost revenue from the concessionaire, extra labor costs, cup lifters and seat divider costs will be submitted to the Covid grant. Hockey golf event, Hokey event and Star of the North event will be held with restrictions.
- VIII. Old Business: None
- IX. New Business: None
- X. Correspondence and Open Discussion: None.
- XI. Adjourn: John Bauer made a motion to adjourn the meeting. Kelly Kirwin seconded the motion. The motion passed.

Respectfully Submitted,

Larry O'Brien
Recording Secretary



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, May 13, 2020

4:00 PM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, May 13, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

- 1 20-1056 Acknowledge Notice of Regular Meeting of the Grand Rapids Public Utilities Commission by Telephone or Electronic Means.

President Tom Stanley called the meeting to order, stating this is a regularly scheduled meeting of the Grand Rapids Public Utilities Commission, and is being held via conference call pursuant to Minnesota Statutes 13D.021 in response to the COVID 19 emergency. As required by the statute, all votes will be conducted by roll call so each member's vote on each issue can be identified and recorded. Conference call instructions were provided in the agenda. The public will be allowed to speak during the public forum.

CALL OF ROLL

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680

When prompted for conference #, enter 1, When prompted for PIN, enter 2468

President Tom Stanley announced the Roll Call, requesting members of the Commission present in the Meeting Room or participating by conference call to please indicate their presence by stating "here" as he called their names. Present in the meeting room were President Tom Stanley, Commissioner Rick Blake and Commissioner Luke Francisco. Present via telephone conference call were Secretary Kathy Kooda and Commissioner Rick Smith.

Present 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

Others Present in the meeting room: General Manager Kennedy and Electric Department Manager Goodell. Present via telephone conference call: Wastewater/Wastewater Department Manager Mattson and Administrative/HR Assistant Flannigan.

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

APPROVAL OF MINUTES

- 2 20-1072 Consider a motion to approve the minutes of the April 15, 2020 regular meeting.
- A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the minutes of the April 15, 2020 regular meeting. The motion carried by the following vote:**
- Aye:** 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

PUBLIC FORUM

None present.

COMMISSION REPORTS

No items.

CONSENT AGENDA

- 3 20-1058 Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for April 2020.
- Approved by consent roll call vote.**
- 4 20-1070 Consider a motion to approve the purchase of a 17'4" x 20" diameter sectional screw for the custom sludge screw conveyor by accepting the quote from Custom Conveyor for \$23,344.
- Approved by consent roll call vote.**

Approval of the Consent Agenda

A motion was made by Secretary Kathy Kooda, seconded by Commissioner Rick Blake, to Approve the Consent Agenda as presented. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

SETTING OF REGULAR AGENDA

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Richard Smith, to approve Setting of the Regular Agenda as presented. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

ADMINISTRATION DEPARTMENT

- 5 20-1054 Review the May Administration Department Report.

 General Manager Kennedy reviewed the May Administrative updates with the Commission.

 Received and Filed

BUSINESS SERVICES DEPARTMENT

- 6 20-1076 Review the May Business Services Department Report.

 General Manager Kennedy reviewed the May Business Services Department Report with the Commission.

 Received and Filed

ELECTRIC DEPARTMENT

- 7 20-1069 Review the May Electric Department Report.

 Electric Department Manager Goodell reviewed the May Electric Department Report with the Commission.

 Received and Filed

- 8 20-1029 Consider a motion to approve the professional services agreement with Widseth Smith Nolting & Associates Inc. (WSN) for the 2020 Electric Distribution Study.

 A motion was made by Commissioner Rick Blake, seconded by Commissioner Richard Smith, to approve the professional services agreement with Widseth Smith Nolting & Associates Inc. (WSN) for the 2020 Electric Distribution Study. The motion carried by the following vote:

 Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

- 9 20-1074 Consider a motion to approve the Associate Membership Agreement with Cooperative Response Center, Inc. (CRC).

 A motion was made by Commissioner Luke Francisco, seconded by Secretary Kathy Kooda, to approve the Associate Membership Agreement with Cooperative Response Center, Inc. (CRC). The motion carried by the following vote:

 Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

- 10 20-1075 Consider a motion to approve changes and updates to the Electric Line Extension Rules
- A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve changes and updates to the Electric Line Extension Rules. The motion carried by the following vote:**
- Aye:** 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

WATER AND WASTEWATER DEPARTMENT

- 11 20-1068 Review the May Water and Wastewater Department Report.
- Wastewater/Wastewater Department Manager Mattson reviewed the May Water and Wastewater Department Report with the Commission.*
- Received and Filed**

SAFETY REPORT

- 12 20-1055 Review the May Safety Report.
- General Manager Kennedy reviewed the May Safety Report with the Commission.*
- Received and Filed**

VERIFIED CLAIMS

- 13 20-1057 Consider a motion to approve the verified claims for April in the amount of \$1,541,371.21
- Computer Check Register \$1,030,491.86
Manual Check Register \$510,879.35
- A motion was made by Commissioner Rick Blake, seconded by Secretary Kathy Kooda, to approve the verified claims for April in the amount of \$1,541,371.21 (Computer Check Register \$1,030,491.86 and Manual Check Register \$510,879.35). The motion carried by the following vote:**
- Aye:** 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

ADJOURNMENT

The next Regular Meeting of the Commission is scheduled for Wednesday, June 17, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 5:12 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

PUBLIC UTILITIES COMMISSION**Accounts Payable****April 2020 #1****(Mtg Date 5/13/2020)**

NAME	AMOUNT	NAME	AMOUNT
APG Media	319.00	Pace Analytical	1,038.00
Altec Industries	57.91	Phil's Garage Door Service	3,794.00
Ameripride	137.68	Polydyne Inc	59,419.78
Baker Tilly Virchow Krause	25,750.00	Power Process Equipment	3,404.97
Jim Bocinsky	29.93	Public Utilities Commission	4,905.92
Border States	5,181.00	RMB Environmental Lab	717.00
Bunes Septic Service	245.00	J Radtke Trucking	4,080.00
Burggrafs Ace Hardware	582.39	Rapids Brewing Company	3,308.58
The Busy Bees QCS	1,991.64	Rapids Printing	511.00
CE Power	1,157.10	Rapids Welding Supply	564.94
Call Net	995.00	Resco	758.40
Carquest	372.69	S E H	1,900.00
Coles	487.42	Safetycal	88.77
Core & Main	6,097.00	Sandstroms	465.15
Dakota Supply	9.83	Scooters Septic Service	1,000.00
Davis Oil	1,942.83	Sherwin- Williams	120.00
Dondelinger	226.86	Slipstream	631.64
Energy Insight	7,694.83	Solenis	39,286.20
Equipment Rental Company	6,699.11	Star Tribune	552.76
Fastenal	337.59	Stuart Irby	4,314.50
Further	147.20	TNT Aggregates LLC	11,629.70
Gopher State One Call	224.10	Telcologix LLC	483.50
Grainger	1,363.09	Treasure Bay Printing	229.00
Grand Itasca Clinic & Hospital	728.17	USA Bluebook	278.47
Grand Rapids Chevrolet	482.78	US Bank	315.73
Graybar	1,238.55	United Rental	868.45
Doug Gustafson	103.90	Vega	1,153.38
Hach Chemical	318.12	Vessco, Inc	551.02
Hawkins	30,893.89	Viking Electric	937.62
Herc-U-Lift	2,163.32	Waste Management	605.71
ISD 318	11,290.98	Wells Fargo - Tyanne Betts	35.00
InLighten	1,140.00	Wells Fargo- Julie Kennedy	2,732.26
Itasca Computer Resources Inc	309.98	Wells Fargo- Jeremy Goodell	112.06
Itasca County Auditor/Treasurer	180.00	Wells Fargo - Steve Mattson	1,328.91
Itasca County Treasurer	540.17	Wesco	11,718.33
Johnson, Killen & Seiler, PA	749.10	Xerox Corporation	669.38
KOZY	882.00	YRC Freight	144.55
Kamman Industrial Tech	1,990.59	Appliance Rebates:	
L & M Supply	93.02	Michael & Bobbie Brace	50.00
Lano, Nelson & Bengtson	1,044.00		
Mc Coy Construction	1,163.17	TOTAL	<hr/> 1,030,491.86
McMaster-Carr	1,255.41		
Mielke Electric Works	2,123.60		
Minnesota Dept of Commerce	1,602.18		
Minnesota Municipal Utilities	10,775.00		
Minnesota Power	725,006.67		
Minnesota Unemployment Ins	2,960.00		
NTS	2,442.50		
Nalco Water	64.50		
Nextera	592.13		
North Central Laboratories	247.46		
Northern Business Products	1,356.79		

APRIL 2020 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
4/1/2020	4134	Health Partners	72,276.44
4/1/2020	4135	Northeast Service Cooperative	4,076.00
4/13/2020	4136	Public Employees Retirement Association	14,753.40
4/13/2020	4137	Minnesota Dept. of Revenue	4,218.73
4/13/2020	4138	Wells Fargo Bank	24,968.14
4/13/2020	4139	Empower Retirement	8,788.52
4/1/2020	4140	Invoice Cloud	2,126.65
4/9/2020	4141	Further	2,910.41
4/20/2020	4142	Minnesota Department of Revenue	137.00
4/20/2020	4143	Minnesota Department of Revenue	52,207.00
4/27/2020	4144	Further	2,810.41
4/27/2020	4145	Public Employees Retirement Association	14,912.37
4/27/2020	4146	Minnesota Dept. of Revenue	4,287.78
4/27/2020	4147	Wells Fargo Bank	25,536.90
4/27/2020	4148	Empower Retirement	8,871.00
4/29/2020	4149	Further	60.00
3/24/2020	76326	Customer Refunds - Brayden Stockey	23.04
4/1/2020	76339	Postage By Phone System	3,000.00
4/15/2020	76340	Government Leasing and Finance Inc	97,269.66
4/7/2020	76341	Customer Refunds- Laura Summers	113.96
4/7/2020	76342	Customer Refunds- Abbygail Carlson	50.14
4/7/2020	76343	Customer Refunds- Curtis Gagner	36.43
4/7/2020	76344	Customer Refunds- Kelly Larson	97.52
4/7/2020	76345	Customer Refunds- Mitchell Boltz	45.61
4/7/2020	76346	Customer Refunds- Shawntae Headbird	72.94
4/9/2020	76347	MN Child Support Payment Center	277.34
4/9/2020	76348	NCPERS Group Life Ins	128.00
4/15/2020	76349	Minnesota Dept. of Health	23.00
4/15/2020	76350	Minnesota Energy Resources Corp.	421.86
4/15/2020	76351	United Parcel Service	3.81
4/15/2020	76352	UNUM Life Insurance Co of America	2,522.29
4/15/2020	76353	Verizon Wireless	376.84
4/17/2020	76354	Customer Refunds- Oakwood Terrace	20.37
4/17/2020	76355	Customer Refunds- Block 37 LLC	20.33
4/17/2020	76356	Customer Refunds- Annette Moen	30.44
4/17/2020	76357	Customer Refunds- Paradise Park	29.60
4/21/2020	76428	Poyry	15,000.00
4/27/2020	76429	MN Child Support Payment Center	286.57
4/27/2020	76430	Minnesota Council 65	1,767.00
4/28/2020	76431	City of Grand Rapids	56,619.65
4/28/2020	76432	City of Grand Rapids	975.00
4/28/2020	76433	City of LaPrairie	13,080.18
4/28/2020	76434	Customer Refunds- Katie Sunnarborg	51.02
4/28/2020	76435	Customer Refunds- Arther Albertson	136.87
4/28/2020	76436	Customer Refunds- Kathleen Tessling	39.90
4/28/2020	76437	Customer Refunds- Carol Peck	85.90
4/30/2020	76438	City of Grand Rapids	72,333.33
4/30/2020	76439	Postage By Phone System	3,000.00

Checks Previously Approved	0.00
Manual Checks to be approved	510,879.35
TOTAL MANUAL CHECKS	510,879.35



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, June 17, 2020

4:00 PM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, June 17, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

1 20-1113

Acknowledge Notice of Regular Meeting of the Grand Rapids Public Utilities Commission by Telephone or Electronic Means.

President Tom Stanley called the meeting to order, stating this is a regularly scheduled meeting of the Grand Rapids Public Utilities Commission, and is being held via conference call pursuant to Minnesota Statutes 13D.021 in response to the COVID 19 emergency. As required by the statute, all votes will be conducted by roll call so each member's vote on each issue can be identified and recorded. Conference call instructions were provided in the agenda. The public will be allowed to speak during the public forum.

CALL OF ROLL

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680

When prompted for conference #, enter 1, When prompted for PIN, enter 2468

President Tom Stanley announced the Roll Call, requesting members of the Commission present in the Meeting Room or participating by conference call to please indicate their presence by stating "here" as he called their names. Present in the meeting room were President Tom Stanley, Commissioner Rick Blake, Commissioner Luke Francisco and Commissioner Rick Smith. Present via telephone conference call was Secretary Kathy Kooda.

Present 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

Others Present in the meeting room: General Manager Kennedy, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson and Administrative/HR Assistant Flannigan.

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

- 2 20-1131 Presentation by Aaron Worthman, CPA, Bakertilly, on the 2019 GRPU financial audit.
Aaron Worthman of Baker Tilly Virchow Kraus, LLP reviewed the 2019 financial audit results with the Commission via telephone conference.

APPROVAL OF MINUTES

- 3 20-1120 Consider a motion to approve the minutes of the May 13, 2020 regular meeting.
A motion was made by Commissioner Luke Francisco, seconded by Commissioner Richard Smith, to approve the minutes of the May 13, 2020 regular meeting. The motion carried by the following vote.
Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

PUBLIC FORUM

None present.

COMMISSION REPORTS

No items.

CONSENT AGENDA

- 4 20-1117 Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for May 2020.
Approved by consent roll call vote.
- 5 20-1124 Consider a motion to approve the purchase of a 45 hp Flygt pump from Electric Pump for the super oxygenation capital project in the amount of \$50,993.
Approved by consent roll call vote.

Approval of the Consent Agenda

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to Approve the Consent Agenda as presented. The motion carried by the following vote
Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

SETTING OF REGULAR AGENDA

A motion was made by Commissioner Rick Blake, seconded by Commissioner Richard Smith, to approve Setting of the Regular Agenda as presented. The motion CARRIED by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

ADMINISTRATION DEPARTMENT

- 6 20-1111 Review the June Administration Department Report.

General Manager Kennedy reviewed the June Administrative updates with the Commission.

- 7 20-1118 Consider a motion to approve the July 1, 2020 renewal of the General Liability and Commercial Property Insurance with the League of Minnesota Cities Insurance Trust (LMCIT) in the amount of \$103,017.00, and authorize the President to sign the annual Liability Coverage-Waiver Form accepting the monetary limits on municipal tort liability established by Minn.Stat. § 466.04.

A motion was made by Commissioner Luke Francisco, seconded by Secretary Kathy Kooda, to approve the July 1, 2020 renewal of the General Liability and Commercial Property Insurance with the League of Minnesota Cities Insurance Trust (LMCIT) for an amount not to exceed \$103,017.00, and authorize the President to sign the annual Liability Coverage-Waiver Form accepting the monetary limits on municipal tort liability established by Minn.Stat. § 466.04. The motion carried by the following vote.

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

BUSINESS SERVICES DEPARTMENT

- 8 20-1115 Review the June Business Services Department Report.

General Manager Kennedy reviewed the June Business Services Department Report with the Commission.

- 9 20-1132 Consider a motion to approve the Financial Statements including the Independent Auditor's Report as of and for the Fiscal Years ended December 31, 2019 and 2018.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve the Financial Statements including the Independent Auditor's Report as of and for the Fiscal Years ended December 31, 2019 and 2018. The motion carried by the following vote.

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

ELECTRIC DEPARTMENT

- 10 20-1133 Review the June Electric Department Report.
- Electric Department Manager Goodell reviewed the June Electric Department Report with the Commission.*

WATER AND WASTEWATER DEPARTMENT

- 11 20-1129 Review the June Water and Wastewater Department Report.
- Wastewater/Wastewater Department Manager Mattson reviewed the June Water and Wastewater Department Report with the Commission.*

SAFETY REPORT

- 12 20-1112 Review the June Safety Report.
- General Manager Kennedy reviewed the June Safety Report with the Commission.*

VERIFIED CLAIMS

- 13 20-1114 Consider a motion to approve the verified claims for May in the amount of \$1,370,967.67.
Computer Check Register \$875,079.18
Manual Check Register \$495,888.49
- A motion was made by Commissioner Luke Francisco, seconded by Secretary Kathy Kooda, to approve the verified claims for May in the amount of \$1,370,967.67 (Computer Check Register \$875,079.18 and Manual Check Register \$495,888.49). The motion carried by the following vote.**
- Aye:** 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Richard Smith

ADJOURNMENT

The next Regular Meeting of the Commission is scheduled for Wednesday, July 15, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 5:03 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

PUBLIC UTILITIES COMMISSION**Accounts Payable****May 2020 #1****(Meeting Date 6/17/20)**

NAME	AMOUNT	NAME	AMOUNT
APG Media	159.50	North Central Laboratories	1,223.17
Acheson Tire	620.00	Northern Drug Screening Inc	110.00
Amaril Uniform Co	120.40	Northwest Gas	97.30
Ameripride	446.18	Nuch's in the Corner	93.50
Auto Value Grand Rapids	180.33	Dennis O'Toole	5,100.00
Automotive Electric LLC	147.19	Paramount Safety & Training	801.00
Baker Tilly Virchow Krause	7,000.00	Pitney-Bowes	2,274.96
Bemidji Steel Company	1,957.66	Pro-Max Machine LLC	720.00
Border States	1,369.59	Public Utilities Commission	3,091.11
Burggrafs Ace Hardware	39.53	RMB Environmental Lab	910.00
The Busy Bees QCS	1,991.64	J Radtke Trucking	3,072.24
Cooperative Response Center Inc	250.00	Rapids Welding Supply	9.00
CW Technology	4,453.60	Rapid Pest Control	101.75
Call Net	995.00	Rob's Bobcat Service Inc	5,173.13
Cannon Technologies Inc	10,327.64	Richard Rogich	23.00
Carquest	123.81	Sandstroms	1,322.56
Casper Construction Inc	746.00	Scooters Septic Service	350.00
City of Grand Rapids	1,042.00	Shred-It	1,986.25
Compass Minerals	7,284.42	Slipstream	406.32
Coles	876.13	Stuart Irby	844.00
Core & Main	325.23	TNT Aggregates LLC	18,093.92
Davis Oil	2,074.47	Target	4,860.00
Door Service	400.00	Treasure Bay Printing	369.50
Energy Insight	4,291.18	US Bank	378.87
EPG Companies Inc	2,414.04	United Rental	477.73
Ferguson	1,040.34	Vega	2,127.00
Figgins Truck & Trailer	702.32	Viking Electric	1,233.07
Gopher State One Call	494.10	Waste Management	605.71
Flow Measurement & Control	710.00	Wells Fargo- Chris Flannigan	614.88
Grainger	3,344.31	Wells Fargo- Julie Kennedy	362.14
Graybar	780.00	Wells Fargo - Steve Mattson	93.83
Hawkins	4,264.79	Wesco	2,995.00
Herc-U-Lift	1,712.14	Xerox Corporation	247.49
Home Depot USA	18,843.46	Appliance Rebates:	
ISD 318 (Middle School)	859.18	Mary Mock	130.00
Itasca County Treasurer	1,054.81		
Joe's Garage	348.53		
KOZY	1,492.50		
Kamman Industrial Tech	1,085.31		
Kim Keating	1,350.00		
L & M Supply	793.44		
Lano, Nelson & Bengtson	1,134.00		
Locators & Supplies, Inc	427.71		
McMaster-Carr	2,378.46		
Mn Lawn Care Pros	1,265.00		
MacQueen Equipment	1,510.00		
Steve Mattson	48.30		
Metro Sales Inc	679.12		
Minnesota Power	707,281.68		
Minnesota Rural Water Association	350.00		
NSI Lab Solutions	86.00		
NTS	10,486.70		
Nextera	623.01		
		TOTAL	875,079.18

MAY 2020 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
5/1/2020	4150	Health Partners	72,276.44
5/1/2020	4151	Northeast Service Cooperative	4,076.00
5/5/2020	4152	Invoice Cloud	2,284.90
5/8/2020	4153	Further	2,810.41
5/8/2020	4154	Public Employees Retirement Association	14,487.40
5/8/2020	4155	Minnesota Dept. of Revenue	4,119.77
5/8/2020	4156	Wells Fargo Bank	24,576.69
5/8/2020	4157	Empower Retirement	8,617.88
5/20/2020	4158	Minnesota Department of Revenue	51,151.00
5/22/2020	4159	Further	2,810.41
5/22/2020	4160	Public Employees Retirement Association	14,347.47
5/22/2020	4161	Minnesota Dept. of Revenue	4,058.19
5/22/2020	4162	Wells Fargo Bank	24,324.84
5/22/2020	4163	Empower Retirement	8,588.20
5/4/2020	76440	Cole Hardware	957.99
5/4/2020	76441	L & M Supply	631.25
5/4/2020	76442	First Net / AT & T Mobility	270.30
5/4/2020	76443	Further	147.20
5/4/2020	76444	Grand Rapids Area Community Foundation	239.93
5/4/2020	76445	Minnesota Energy Resources Corp.	18.32
5/4/2020	76446	United Parcel Service	27.53
5/4/2020	76447	Verizon Wireless	622.83
5/5/2020	76448	Julie Kennedy - Petty Cash	268.47
5/6/2020	76449	Mercedes-Benz Financial Services USA LLC	27,732.15
5/6/2020	76450	Mercedes-Benz Financial Services USA LLC	33,833.41
5/8/2020	76451	MN Child Support Payment Center	286.57
5/8/2020	76452	NCPERS Group Life Ins	128.00
5/11/2020	76453	Customer Refunds- Gerald Szymaniak	285.42
5/11/2020	76454	Customer Refunds- Tyler Morrison	20.59
5/11/2020	76455	Customer Refunds- Cody Gardner	107.28
5/11/2020	76456	Customer Refunds- Hi-Style Beauty Salon	36.46
5/11/2020	76457	Customer Refunds- Stacie Davis	86.82
5/13/2020	76458	Customer Refunds- Kaylee J Forster	53.42
5/13/2020	76459	Customer Refunds- Marie Eide	26.17
5/13/2020	76460	Customer Refunds- Kelly J Ehrhorn	57.98
5/14/2020	76461	Minnesota Energy Resources Corp.	328.40
5/14/2020	76462	Verizon Wireless	376.72
5/14/2020	76463	Itasca County Treasurer	180.00
5/20/2020	76464	Customer Refunds- Moriah Mitchell	168.14
5/21/2020	76551	CW Technology	8,898.60
5/22/2020	76552	Postage By Phone System	3,000.00
5/21/2020	76553	Customer Refunds- Heather Angell	105.22
5/21/2020	76554	Customer Refunds- Kimberly Arnold	12.49
5/21/2020	76555	Customer Refunds- McKenna / Brent MacDonald	86.55
5/21/2020	76556	Customer Refunds- Tyler Hurlbut	42.68
5/21/2020	76557	Customer Refunds- Mary G Ritchie	98.75
5/21/2020	76558	Duluth News Tribune and Herald	232.44
5/21/2020	76559	First Net / AT & T Mobility	270.30
5/21/2020	76560	Minnesota Pollution Control Agency	23.00
5/21/2020	76561	United Parcel Service	35.99
5/21/2020	76562	UNUM Life Insurance Co of America	2,522.29
5/21/2020	76563	Verizon Wireless	626.58
5/22/2020	76564	MN Child Support Payment Center	286.57
5/22/2020	76565	Minnesota Council 65	1,767.00
5/26/2020	76566	City of LaPrairie	13,205.71
5/27/2020	76567	SPX Flow Technology	28,147.23

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
5/31/2020	76568	City of Grand Rapids	72,333.33
5/28/2020	76569	Customer Refunds- Kaylee Forster	174.32
5/28/2020	76570	City of Grand Rapids	57,450.17
5/29/2020	76571	City of Grand Rapids	994.50
5/29/2020	76572	Customer Refunds- Gregory Ravenhorst	26.70
5/29/2020	76573	Customer Refunds- Desiree J Lecocq	103.38
5/29/2020	76574	Customer Refunds- Susan L Burns	23.74
			<hr/>
		Checks Previously Approved	0.00
		Manual Checks to be approved	495,888.49
		TOTAL MANUAL CHECKS	<hr/> 495,888.49



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Wednesday, July 15, 2020

4:00 PM

Conference Room of Public Utilities Service Center

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission was held on Wednesday, July 15, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

- 1 20-1171 Acknowledge Notice of Regular Meeting of the Grand Rapids Public Utilities Commission by Telephone or Electronic Means.

President Tom Stanley called the meeting to order, stating this is a regularly scheduled meeting of the Grand Rapids Public Utilities Commission, and is being held via conference call pursuant to Minnesota Statutes 13D.021 in response to the COVID 19 emergency. As required by the statute, all votes will be conducted by roll call so each member's vote on each issue can be identified and recorded. Conference call instructions were provided in the agenda. The public will be allowed to speak during the public forum.

CALL OF ROLL

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680

When prompted for conference #, enter 1, When prompted for PIN, enter 2468

President Tom Stanley announced the Roll Call, requesting members of the Commission present in the Meeting Room or participating by conference call to please indicate their presence by stating "here" as he called their names. Present in the meeting room were President Tom Stanley, Commissioner Rick Blake, Commissioner Luke Francisco and Commissioner Rick Smith. Present via telephone conference call was Secretary Kathy Kooda.

Present 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

Others Present in the meeting room: General Manager Kennedy, Wastewater/Wastewater Department Manager Mattson and Administrative/HR Assistant Flannigan.

MEETING PROTOCOL POLICY

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

- 2 20-1170 GRPUC Meeting Protocol and Public Forum Policy

APPROVAL OF MINUTES

- 3 20-1195 Consider a motion to approve the minutes of the June 17, 2020 regular meeting.

A motion was made by Commissioner Rick Blake, seconded by Commissioner Luke Francisco, to approve the minutes of the June 17, 2020 regular meeting. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

PUBLIC FORUM

Please note-If you wish to address the Commission under the public forum, access the conference bridge by dialing 218-326-7680. When prompted for Conference # enter 1, when prompted for PIN # enter 2468.

None present.

COMMISSION REPORTS

No items.

CONSENT AGENDA

Any item on the consent agenda shall be removed for consideration by request of any one Commission member, Utility staff, or the public and put on the regular agenda for discussion and consideration.

- 4 20-1167 Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for June 2020.

Approved by consent roll call vote.

- 5 20-1188 Consider a motion to approve the 30% payment for the shop drawing submittals for the super oxygenation capital project in the amount of \$105,300 as shown in the AP list for this month.

Approved by consent roll call vote.

Approval of the Consent Agenda

A motion was made by Secretary Kathy Kooda, seconded by Commissioner Richard Smith, to Approve the Consent Agenda as presented. The motion carried by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

SETTING OF REGULAR AGENDA

This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve Setting of the Regular Agenda as presented. The motion CARRIED by the following vote:

Aye: 5 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

ADMINISTRATION DEPARTMENT

6 20-1166 Review the July Administration Department Report.

General Manager Kennedy reviewed the July Administrative updates with the Commission.

BUSINESS SERVICES DEPARTMENT

7 20-1168 Review the July Business Services Department Report.

General Manager Kennedy reviewed the July Business Services Department Report with the Commission.

ELECTRIC DEPARTMENT

8 20-1194 Review the July Electric Department Report.

General Manager Kennedy reviewed the July Electric Department Report with the Commission.

WATER AND WASTEWATER DEPARTMENT

9 20-1190 Review the July Water and Wastewater Department Report.

Wastewater/Wastewater Department Manager Mattson reviewed the July Water and Wastewater Department Report with the Commission.

SAFETY REPORT

- 10 20-1173 Review the July Safety Report.

General Manager Kennedy reviewed the July Safety Report with the Commission.

VERIFIED CLAIMS

- 11 20-1169 Consider a motion to approve the verified claims for June in the amount of \$1,639,429.75
Computer Check Register \$1,176,802.64
Manual Check Register \$462,627.11

A motion was made by Commissioner Luke Francisco, seconded by Commissioner Rick Blake, to approve the verified claims for June in the amount of \$1,639,429.75 (Computer Check Register \$1,176,802.64 and Manual Check Register \$462,627.11). The motion carried by the following vote:

Aye: 4 - Commissioner Rick Blake, Secretary Kathy Kooda, Commissioner Luke Francisco, and Commissioner Rick Smith

Abstain: 1 - President Tom Stanley

ADJOURNMENT

The next Special Meeting/Work Session is scheduled for Tuesday, July 28, 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, August 12, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 4:45 PM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

PUBLIC UTILITIES COMMISSION

Accounts Payable

June 2020 #1

(Meeting Date 7/15/20)

NAME	AMOUNT	NAME	AMOUNT
Acheson Tire	195.00	Northern Business Products	44.21
Amaril Uniform Co	634.37	Dennis O'Toole	2,050.00
Ameripride	137.68	Pace Analytical	879.00
Anderson Glass	366.60	Pitney-Bowes	339.12
Arrow Embroidery	110.00	Pokegama Lawn & Sport	4,170.46
Baker Tilly Virchow Krause	5,400.00	Public Utilities Commission	2,711.92
Border States	532.50	RMB Environmental Lab	704.00
Burggrafs Ace Hardware	223.54	J Radtke Trucking	3,557.76
The Busy Bees QCS	2,066.02	Railroad Management Company	258.95
CLK Management- McDonalds	608.00	Rapids Welding Supply	304.61
CW Technology	4,243.60	Rob's Bobcat Service Inc	6,254.06
Call Net	995.00	St Joseph's Catholic Church & Schoo	361.50
Cannon Technologies Inc	4,502.00	Sandstroms	970.52
Carquest	58.51	Shaw Florists	86.52
Chromalox Inc	1,474.34	Solenis	19,598.00
City of Grand Rapids	2,484.72	Stuart Irby	11,570.48
Coles	1,071.16	TNT Aggregates LLC	9,058.00
Compass Minerals	7,191.64	Telcologix	347.50
Cooperative Response Center Inc	3,317.80	Thein Well	8,293.09
Davis Oil	2,283.49	Total Tool	2,415.00
Brett Dickie	35.24	US Bank	347.30
Dondelinger Automotive	637.12	Vessco Inc	554.77
Eco Oxygen Technologies LLC	105,300.00	Viking Electric	811.41
Energy Insight	4,280.10	Waste Management	605.71
Fastenal	128.21	Wells Fargo Bank	525.00
Ferguson	1,834.61	Wesco	2,754.08
Figgins Truck & Trailer	280.50	Widseth Smith Nolting & Assoc	7,775.00
Further	143.25	Xerox Corporation	24.63
Gopher State One Call	519.75		
Grainger	1,896.22	TOTAL	<u>1,176,802.64</u>
Grand Rapid Orthodontics	850.41		
Graybar	2,500.13		
Greene Again Lawn & Aeration Inc	485.79		
Hawkins	4,604.43		
Hawkinson Construction	6,153.00		
Industrial Lubricant	4,482.40		
Itasca County Farm Service	165.80		
Itasca County Treasurer	1,614.99		
Itasca Utilities Inc	2,229.75		
Johnson, Killen & Seiler	1,138.50		
KOZY	882.00		
KnowBe4	3,996.98		
L & M Supply	636.59		
Lano, Nelson & Bengtson	180.00		
Locators & Supplies, Inc	1,775.07		
McMaster-Carr	260.84		
MacQueen Equipment	4,000.00		
Steve Mattson	73.60		
Minnesota Power	886,022.04		
Minnesota Municipal Utilities Associ	5,387.50		
Minnesota Unemployment Insuran	3,700.00		
NTS	4,552.06		
Nalco Water	173.25		
Nextera	613.94		

JUNE 2020 MANUAL CHECK REGISTER

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
6/1/2020	4164	Northeast Service Cooperative	4,076.00
6/8/2020	4165	Public Employees Retirement Association	14,521.09
6/8/2020	4166	Minnesota Dept. of Revenue	4,110.83
6/8/2020	4167	Wells Fargo Bank	24,573.46
6/8/2020	4168	Empower Retirement	8,867.91
6/5/2020	4169	Further	2,810.41
6/1/2020	4170	Wells Fargo Corporate Trust	16,670.00
6/1/2020	4171	Health Partners	71,460.72
6/22/2020	4172	Public Employees Retirement Association	14,207.51
6/22/2020	4173	Minnesota Dept. of Revenue	4,017.67
6/22/2020	4174	Wells Fargo Bank	24,236.96
6/22/2020	4175	Empower Retirement	8,672.19
6/23/2020	4176	Minnesota Department of Revenue	42,000.00
6/25/2020	4177	Minnesota Dept. of Revenue	74.32
6/25/2020	4178	Wells Fargo Bank	459.36
6/24/2020	4179	Further	36.97
6/24/2020	4180	TASC	72.15
6/19/2020	4181	Minnesota Department of Revenue	47,678.00
6/5/2020	4182	Invoice Cloud	2,253.50
6/23/2020	4183	Further	2,810.41
6/2/2020	76580	Minnesota Dept. of Health	7,963.00
6/4/2020	76581	Customer Refunds- Kimberly Wourms	112.07
6/4/2020	76582	Customer Refunds- Veronica Jenkins	44.66
6/4/2020	76583	Customer Refunds- Alexandra Sandstrom	93.95
6/4/2020	76584	Customer Refunds- Sara D Raines	22.93
6/4/2020	76585	Customer Refunds- Kenneth Schofield	64.13
6/4/2020	76586	Customer Refunds- N Hasemeier & C Doran	85.42
6/4/2020	76587	Customer Refunds- Matt Schreurs	87.56
6/4/2020	76588	Customer Refunds- Adeline Barto	83.17
6/5/2020	76589	MN Child Support Payment Center	286.57
6/5/2020	76590	NCPERS Group Life Ins	128.00
6/8/2020	76591	RCB Collections, Inc	127.70
6/15/2020	76592	Further	147.20
6/15/2020	76593	Hansen, Mark	149.99
6/15/2020	76594	Minnesota Energy Resources Corp.	187.27
6/15/2020	76595	Rogich, Richard L	194.99
6/15/2020	76596	United Parcel Service	109.53
6/15/2020	76597	Verizon Wireless	376.78
6/19/2020	76690	Customer Refunds- Estate of Denise Brandstrom	57.38
6/19/2020	76691	Customer Refunds- Aaron Felix	86.19
6/19/2020	76692	Customer Refunds- Holly Spence	42.95
6/19/2020	76693	Customer Refunds- Kasandra Greene	106.00
6/19/2020	76694	Customer Refunds- Christina Fox	120.74
6/19/2020	76695	Customer Refunds- Adam Vernig	22.96
6/19/2020	76696	Customer Refunds- Debra Longtin	95.29
6/19/2020	76697	Customer Refunds- Kimberly B Schanley	24.23
6/19/2020	76698	MN Child Support Payment Center	286.57
6/19/2020	76699	Minnesota Council 65	1,767.00
6/24/2020	76700	Postage By Phone System	3,000.00
6/25/2020	76701	City of LaPrairie	12,872.45
6/26/2020	76702	Minnesota Energy Resources Corp.	18.27
6/26/2020	76703	First Net / AT & T Mobility	271.36
6/26/2020	76704	Verizon Wireless	622.83
6/26/2020	76705	UNUM Life Insurance Co of America	2,522.29

<u>Date</u>	<u>Check #</u>	<u>Vendor Name</u>	<u>Amount</u>
6/30/2020	76706	City of Grand Rapids	72,333.33
6/29/2020	76708	League of Minnesota Cities	58,021.50 **
6/30/2020	76709	City of Grand Rapids	63,527.89
6/30/2020	76710	City of Grand Rapids	975.00
			<hr/>
		Checks Previously Approved	58,021.50 **
		Manual Checks to be approved	462,627.11
		TOTAL MANUAL CHECKS	<hr/> 520,648.61



CITY OF GRAND RAPIDS

Minutes - Final - Final Public Utilities Commission

Tuesday, July 28, 2020

8:00 AM

Conference Room of Public Utilities Service Center

CALL TO ORDER

Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Public Utilities Commission was held on Tuesday, July 28, 2020 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

BE ADVISED: Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

COMMISSIONERS: To access conference bridge: Dial in to 218-326-7680
When prompted for conference #, enter 1, When prompted for PIN, enter 2468

President Tom Stanley called the meeting to order, stating this is a special meeting/work session of the Grand Rapids Public Utilities Commission, and is being held via conference call pursuant to Minnesota Statutes 13D.021 in response to the COVID 19 emergency. As required by the statute, all votes will be conducted by roll call so each member's vote on each issue can be identified and recorded. Conference call instructions were provided in the agenda.

CALL OF ROLL

President Tom Stanley announced the Roll Call, requesting members of the Commission present in the Meeting Room or participating by conference call to please indicate their presence by stating "here" as he called their names. Present in the meeting room were President Tom Stanley, Commissioner Rick Blake, and Commissioner Rick Smith. Present via telephone conference call was Secretary Kathy Kooda. Commissioner Luke Francisco was absent with notice.

Present 4 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, and Commissioner Rick Smith

Absent 1 - Commissioner Luke Francisco

Others Present in the meeting room: General Manager Kennedy, Electric Department Manager Goodell, Wastewater/Wastewater Department Manager Mattson and Administrative/HR Assistant Flannigan.

1 20-1204 Acknowledge the proper posting of the special meeting date, time, and purpose.

President Tom Stanley acknowledged the proper posting of the special meeting/work session date, time and purpose.

2 20-1203 GRPUC Meeting Protocol and Public Forum Policy

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, copies (gray color) are available at the GRPUC meeting room entrances.

ADMINISTRATION DEPARTMENT

3 20-1200 Governance discussion.

General Manager Kennedy reviewed components of the organizational structure, including preparation for a classification and compensation study.

BUSINESS SERVICES DEPARTMENT

4 20-1187 Review and discuss the 2019 Pro Forma Report.

The 2019 GRPUC Pro-Forma Report is an analysis of the financial operations of the utility adjusted for the removal of the industrial user impact on the Wastewater Treatment Facility for the fiscal year ending December 31, 2019. General Manager Kennedy reviewed the report with the Commission.

ELECTRIC DEPARTMENT

5 20-1202 Solar plus Storage Project Update.

General Manager Julie Kennedy gave an update on the progress of the Solar Plus Battery Storage Project.

VERIFIED CLAIMS

6 20-1201 Consider approving the Mid-month Accounts Payable list for \$63,208.30

A motion was made by Commissioner Rick Blake, seconded by Commissioner Richard Smith, to approve the Mid-month Accounts Payable list for \$63,208.30. The motion carried by the following vote.

Aye: 4 - President Tom Stanley, Commissioner Rick Blake, Secretary Kathy Kooda, and Commissioner Rick Smith

ADJOURNMENT

The next Regular Meeting of the Commission is scheduled for Wednesday, August 12, 2020 at 4:00 p.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Special Meeting/Work Session is scheduled for Tuesday, August 25, 2020 at 8:00 a.m. in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

By call of the chair, the regular meeting was declared adjourned at 9:40 AM.

Respectfully submitted: Christine Flannigan, Administrative/HR Assistant.

PUBLIC UTILITIES COMMISSION

Accounts Payable

June 2020 #2

(Meeting Date 7/28/20)

NAME	AMOUNT
City of Grand Rapids	980.89
Electric Pump	20,843.69
FirstNet (A T &T Mobility)	271.26
Grainger	731.00
Hawkinson Construction	5,270.89
Hawkinson Sand & Gravel	479.88
LVC Companies	275.00
LakeWoods Chrysler	29,290.86
Minnesota Lawn Care Pros	1,822.99
North Central Laboratories	145.76
Slipstream	56.32
Trout Enerprises	50.00
United Rentals	477.73
Verizon Wireless	1,264.71
Wells Fargo (S Mattson)	15.99
Wells Fargo (J Goodell)	38.47
Wells Fargo (J Kennedy)	1,101.37
Xerox	91.49
Total	<hr/> 63,208.30

**THE HOUSING AND REDEVELOPMENT AUTHORITY
OF GRAND RAPIDS, MN
REGULAR MEETING
June 24th, 2020**

CALL TO ORDER

Pursuant to due notice and call thereof, a Regular Meeting of the Housing and Redevelopment Authority of Grand Rapids was called to order by Chair Blake, at 4:03 p.m. Pursuant to Minnesota 13D.021, Subdivision 1, all members appeared by telephone or other electronic means.

CALL OF ROLL

HRA Commissioners Present: Kathleen Blake, Isaac Meyer, Michelle Toven

HRA Commissioners Absent: Marilyn Rossman, Chris Henrichsen (both with notice)

HRA Staff: Diane Larson, Interim Executive Director

Guests Present: Renee Patrow, City of Grand Rapids Finance Department

PUBLIC FORUM:

No comment

APPROVAL OF REGULAR MEETING MINUTES

Commissioner Toven made a motion to approve the Regular Meeting Minutes of May 27th, 2020; seconded by Commissioner Meyer. **Ayes:** Blake, Meyer, Toven **Nays:** None **Absent:** Rossman, Henrichsen **Motion Carried**

CONSENT AGENDA

Commissioner Meyer made a motion to approve the consent agenda containing the following items:

1. Approve verified claims for Public Housing Claims in the amount of \$25,469.21.
2. Approve verified claims for the Crystal Lake Townhome project in the amount of \$11,177.49.
3. Approve verified claims for Pooled Housing in the amount of \$57,803.53.
4. Accept Vacancy Report for all owned housing for the period through 6.01.2020.

Commissioner Toven seconded the motion. **Ayes:** Blake, Meyer, Toven **Nays:** None **Absent:** Rossman, Henrichsen **Motion Carried**

FINANCIAL REPORTS

Renee Patrow, City Finance Department, provided a summary review of the financial reports for the period ending 05/31/2020. Chair Blake made a motion to approve the statements as presented; seconded by Commissioner Toven. **Ayes:** Blake, Meyer, Toven **Nays:** None **Absent:** Rossman, Henrichsen **Motion Carried**

CHAIR, EXECUTIVE DIRECTOR, AND COMMITTEE REPORTS

Merger Committee Update:

Larson provided an update on the merger process noting completion of several tasks listed on the merger checklist. Larson emailed HUD on June 15th with corresponding documents necessary to start the GRHRA Public Housing transfer to ICHRA. The merger process is behind schedule about one month. Larson met with Deerwood bank regarding the GRHRA Pooled Housing loan transfer for Lakeshore Place and Forest Park West, noting no foreseen obstacles. Larson's next step will be reaching out to Minnesota Housing for the Crystal Lake Townhomes transfer.

Executive Director's Report:

Larson updated the board regarding the following:

- Staff have spent a significant amount of time on submission of audit requirements during the month, and the 12.31.2019 audit report is now complete. Larson will attend an exit meeting with staff from the audit firm, Redpath and Company, on Thursday, June 25th. The auditor will present the final audit to board members at the next regular meeting.
- Larson is the current MN NAHRO Legislative Chair and, in that role, she also participates in weekly national legislative meetings. She provided a summary of housing issues, actions, and proposals on both the state and national levels. Larson participated in a virtual rally sponsored by Homes For All, speaking on the importance of bonds for public housing rehabilitation.
- With everything going on in our state and nation, Larson noted the importance of ongoing staff/board training in discrimination, racial equity, and inclusion practices.

OLD BUSINESS:

Coronavirus Update:

Operational update and CARES Act funding update:

Larson provided an operational update and the CARES Act funding noting four specific activities:

1. Residents currently receive monthly updates.
2. No maintenance changes since last month's meeting but planning for how to expand beyond completing emergency work orders only.
3. Due to job duties, planning to have Operations Assistant in the office 4 days per week.
4. Researching whether the HRA is required to have a more in-depth business plan to comply with state requirements.

Rehabilitation Projects Updates:

401 River Road:

The construction contract for the bathroom/laundry room renovations has been executed and work expected to commence in August 2020. The renovation will include a very small amount of asbestos remediation in the community restrooms. Staff is working with the contractor to take measures to keep both workers and residents safe during the pandemic.

Lakeshore Place:

The architect is working on plans and specifications for the window/door replacement project in preparation for public bidding. Due to the pandemic, contractors are having issues obtaining certain renovation materials and this may affect the timing of this project.

NEW BUSINESS:

Aurora Heights Update:

Although the Aurora Heights project is being managed by ICHRA, Larson updated the GRHRA board members because this project will continue beyond the anticipated merger date. In written report, the following updates were provided:

- Management activity continues including the development of several required plans with submission to MHFA and the investor group.
- An update on the RAD conversion and switch to Project Based Rental Assistance (PBRA) instead of Project Based Vouchers (PBV) and the addition of a possible 12 units of rental assistance from HUD. The RAD conversion is existing rental assistance, but the 12 units will be new assistance if approved by HUD.
- An update on development activity with plans to begin construction August 1, 2020 to complete soil corrections.
- A financing update to account for the approximately \$1.1 million shortfall that includes a higher first mortgage, increased deferred debt, and the addition of a deferred developers fee.

OTHER BUSINESS:

- National NAHRO Summer Conference – originally scheduled for New York but will now be virtual conference

NEXT MEETING:

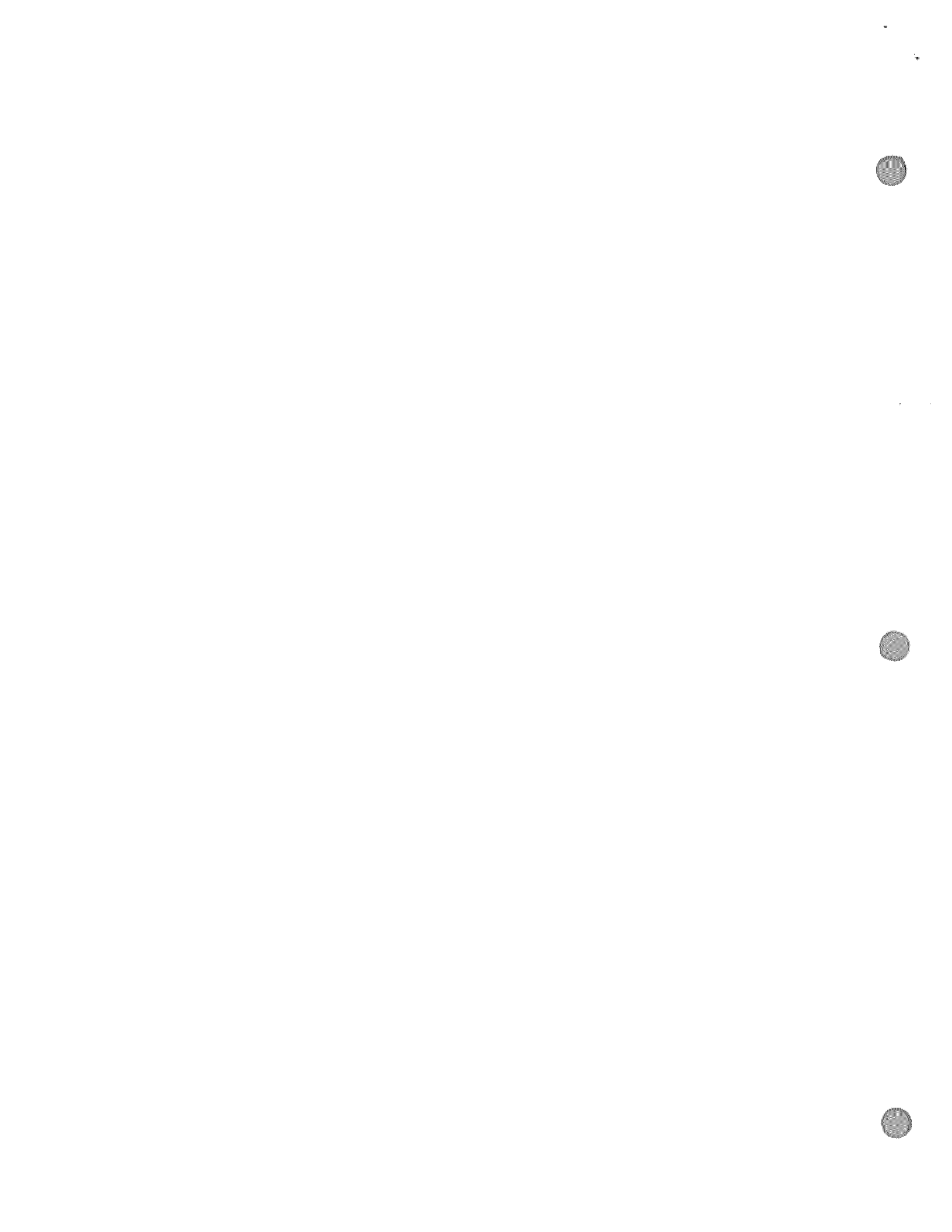
The next regular meeting of the GRHRA Board of Commissioners will be held on Wednesday, July 29th, 2020 beginning at 4:00 p.m. The meeting will most likely continue to be held by telephone or other electronic means pursuant to Minnesota Statue 13D.021, Subdivision 1.

ADJOURNMENT

There being no further business to come before the GRHRA Board of Commissioners, Commissioner Meyer made a motion to adjourn the meeting at 4:50 p.m., seconded by Commissioner Toven. **Motion Carried**

Prepared by: *Amanda Bostyancic*

Signed 
Commissioner Chris Henrichsen, Secretary





CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1272 **Version:** 1 **Name:** Department Head Report
Type: Agenda Item **Status:** Department Head Report
File created: 8/18/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Housing & Redevelopment Authority - Diane Larson
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Housing & Redevelopment Authority - Diane Larson



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #: 20-1286 **Version:** 1 **Name:** New Fire Hall Pre-Cast RFP
Type: Agenda Item **Status:** Fire
File created: 8/21/2020 **In control:** City Council
On agenda: 8/24/2020 **Final action:**
Title: Consider a resolution to approve plans and specifications for pre-cast concrete walls and the use of Best Value Procurement (BVP) for the New Fire Hall.
Sponsors:
Indexes:
Code sections:
Attachments: [8-24-2020 Resolution BVP Pre-Cast Fire Hall](#)
[Best Value Procurement](#)

Date	Ver.	Action By	Action	Result
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Consider a resolution to approve plans and specifications for pre-cast concrete walls and the use of Best Value Procurement (BVP) for the New Fire Hall.

Background Information:

The City must have the new Fire Hall complete by June 1, 2021. In order to accomplish this, time is of essence with Winter fast approaching. One way to ensure that the building is enclosed prior to January 1, 2021, and heated, is to speed the production and delivery of pre-cast concrete walls. This can be accomplished by pulling this out of the traditional bidding method and utilizing BVP under Minnesota Statute 16C.28 which is attached for reference. By utilizing BVP, staff believes we can reduce the production and delivery time by up to four weeks which is critical in November and December.

Staff Recommendation:

City staff is recommending the attached resolution.

Requested City Council Action

Make a motion to approve a resolution to approve plans and specifications for pre-cast concrete walls and the use of Best Value Procurement (BVP) for the New Fire Hall.

Councilor _____ introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-__

**A RESOLUTION TO APPROVE PLANS AND SPECIFICATIONS AND
AUTHORIZE THE USE OF BEST VALE PROCUREMENT FOR
PRECAST WALLS OF NEW FIRE HALL - 2020
CITY PROJECT 2020/FD-1**

WHEREAS, Resolution 20-__, ordered in the project and directed the preparations of plans and specifications for CP 2020/FD-1, New Fire Hall - 2020, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

1. The plans and specifications for Phase 1 of this project, copies of which were presented to the City Council and on file in the Building Officials office, are hereby approved.
2. Due to the need to have a new Fire Hall completely constructed by June 1, 2021, and recognizing that the Winter season is approaching, and that delivery and installation of precast concrete walls is critical to the timely completion of the Fire Hall, the City Council is electing to utilize Best Value Procurement under MN Statute 16C.28.
3. The Building Official shall solicit Request for Proposals from pre-cast concrete wall suppliers for the supply and installation of walls at the new Fire Hall. The proposals shall be received by the Building Official until 10:00 am., on Monday, August 31, 2020, at which time they will be publicly opened in the Council Chambers of the City Hall by the Building Official, and scored according to the Best Value Procurement process. The recommended supplier shall be considered by the Council at their special meeting of the Council at 4:00 p.m., Monday, August 31, 2020, in the Council Chambers. Any supplier whose responsibility is questioned during consideration of the proposals will be given an opportunity to address the Council on the issue of responsibility. No proposal will be considered unless received and accepted via the online electronic bid service and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the Clerk for 5 percent (5%) of the amount of such bid.

Adopted by the Council this 24th day of August, 2020.

Dale Adams, Mayor

ATTEST:

Kimberly Gibeau, City Clerk

Councilor _____ seconded the foregoing resolution and the following voted in favor thereof: _____, _____, _____, _____, _____; and the following voted against same: None; whereby the resolution was declared duly passed and adopted.

16C.28 CONTRACTS; AWARD.

Subdivision 1. **Award requirements.** (a) All state building and construction contracts entered into by or under the supervision of the commissioner or an agency for which competitive bids or proposals are required may be awarded to either of the following:

(1) the lowest responsible bidder, taking into consideration conformity with the specifications, terms of delivery, the purpose for which the contract is intended, the status and capability of the vendor or contractor, other considerations imposed in the call for bids, and, where appropriate, principles of life-cycle costing; or

(2) the vendor or contractor offering the best value, taking into account the specifications of the request for proposals, the price and performance criteria as set forth in subdivision 1b, and described in the solicitation document.

(b) The vendor or contractor must secure bonding, commercial general insurance coverage, and workers' compensation insurance coverage under paragraph (a), clause (1) or (2). The commissioner shall determine whether to use the procurement process described in paragraph (a), clause (1), or the procurement process described in paragraph (a), clause (2), and paragraph (c). If the commissioner uses the method in paragraph (a), clause (2), and paragraph (c), the head of the agency shall determine which vendor or contractor offers the best value, subject to the approval of the commissioner. Any or all bids or proposals may be rejected.

(c) When using the procurement process described in subdivision 1, paragraph (a), clause (2), the solicitation document must state the relative weight of price and other selection criteria. The award must be made to the vendor or contractor offering the best value applying the weighted selection criteria. If an interview of the vendor's or contractor's personnel is one of the selection criteria, the relative weight of the interview shall be stated in the solicitation document and applied accordingly.

Subd. 1a. **Establishment and purpose.** (a) The state recognizes the importance of the inclusion of a best value contracting system for construction as an alternative to the current low-bid system of procurement. In order to accomplish that goal, state and local governmental entities shall be able to use best value.

(b) "Best value" means the procurement method defined in subdivision 1b.

(c) The commissioner or any agency for which competitive bids or proposals are required may not use best value contracting for more than one project annually, or 20 percent of its projects, whichever is greater, in each of the first three fiscal years in which best value construction contracting is used.

Subd. 1b. **Best value; definition.** For the purposes of construction, building, alteration, improvement, or repair services, "best value" describes the result determined by a procurement method that considers price and other criteria, which may include, but are not limited to:

(1) the quality of the vendor's or contractor's performance on previous projects;

(2) the timeliness of the vendor's or contractor's performance on previous projects;

(3) the level of customer satisfaction with the vendor's or contractor's performance on previous projects;

(4) the vendor's or contractor's record of performing previous projects on budget and ability to minimize cost overruns;

(5) the vendor's or contractor's ability to minimize change orders;

(6) the vendor's or contractor's ability to prepare appropriate project plans;

- (7) the vendor's or contractor's technical capabilities;
- (8) the individual qualifications of the contractor's key personnel; or
- (9) the vendor's or contractor's ability to assess and minimize risks.

"Performance on previous projects" does not include the exercise or assertion of a person's legal rights. This definition does not apply to sections 16C.32, 16C.33, 16C.34, and 16C.35.

Subd. 1c. Procedures. The commissioner shall establish procedures for developing and awarding best value requests for proposals for construction projects. The criteria to be used to evaluate the proposals must be included in the solicitation document and must be evaluated in an open and competitive manner.

Subd. 1d. Training. Any personnel administering procurement procedures for a user of best value procurement or any consultant retained by a local unit of government to prepare or evaluate solicitation documents must be trained, either by the department or through other training, in the request for proposals process for best value contracting or construction projects.

Subd. 2. Alterations and erasures. A bid containing an alteration or erasure of any price contained in the bid which is used in determining the lowest responsible bid must be rejected unless the alteration or erasure is corrected in a manner that is clear and authenticated by an authorized representative of the responder. An alteration or erasure may be crossed out and the correction printed in ink or typewritten adjacent to it and initialed by an authorized representative of the responder.

Subd. 3. Special circumstances. The commissioner may reject the bid or proposal of any vendor or contractor who has failed to perform a previous contract with the state. In the case of identical low bids from two or more bidders, the commissioner may use negotiated procurement methods with the tied low bidders for that particular transaction so long as the price paid does not exceed the low tied bid price. The commissioner may award contracts to more than one vendor or contractor in accordance with subdivision 1, if doing so does not decrease the service level or diminish the effect of competition.

Subd. 4. [Repealed by amendment, 2014 c 196 art 2 s 14]

Subd. 5. [Repealed by amendment, 2014 c 196 art 2 s 14]

Subd. 6. Contract awards. When prevailing wage laws apply, an agency shall not be liable for costs under section 177.43, subdivision 3, if it has included language in its contracts which requires vendors and contractors to comply with prevailing wage laws and the contract also contains the following elements:

- (1) a description of the prevailing wage laws and a citation to relevant statutes;
- (2) contact details for further information from the Department of Labor and Industry; and
- (3) a statement of contractor and subcontractor liability for failure to adhere to prevailing wage laws.

History: 2002 c 254 s 4; 2005 c 78 s 5; 2005 c 156 art 2 s 29; 2007 c 148 art 3 s 8; 2009 c 78 art 5 s 1; 2014 c 196 art 2 s 14



CITY OF GRAND RAPIDS

Legislation Details (With Text)

File #:	20-1273	Version:	1	Name:	Itasca Waters Clean Water Resolution
Type:	Agenda Item	Status:			Administration Department
File created:	8/18/2020	In control:			City Council
On agenda:	8/24/2020	Final action:			
Title:	Consider a resolution from Itasca Waters supporting a clean water commitment.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Itasca Clean Water Commitment Resolution				

Date	Ver.	Action By	Action	Result
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Consider a resolution from Itasca Waters supporting a clean water commitment.

Background Information:

Itasca Waters is asking elected officials throughout Itasca County to sign the Clean Water Commitment to show their support for keeping our water clean. Laura Connelly and Ed Zabinski are coordinating this project for Itasca Waters, a county-wide nonprofit organization whose goal is to team up with other organizations and concerned citizens to maintain abundant, clean water for our continued health, enjoyment and a strong economy.

- During Itasca Waters' year-long study funded by the Bush Foundation, we confirmed that clean water has a significant economic, recreational and health impact on Itasca County residents.
- They also learned that since Itasca County residents see clean water everywhere, taking action to preserve its quality is not uppermost in their minds.
- They visited with a wide spectrum of stakeholders in our research: elected officials, fishing guides, resort owners, business people, lake shore property owners, Band members, realtors, and the general public.
- We don't have to look far to see what happens when people don't take care of their water: Brainerd lakes area, and other parts of Minnesota, no longer have the same clean water quality we do here in the Itasca area.
- And there are threats already: Pokegama and Winnie have recently seen an influx of AIS.
- Their engagement research showed that people will change their behavior if their leaders stand up for something, including water quality. Leadership matters.
- Their request: discuss and approve the Clean Water Commitment resolution in 2020.

Staff Recommendation:

Staff recommends the attached resolution.

Requested City Council Action

Make a motion approving a resolution from Itasca Waters supporting a clean water commitment.

Councilor introduced the following resolution and moved for its adoption:

**A RESOLUTION PLEDGING TO BE A PARTNER IN THE
ITASCA CLEAN WATER COMMITMENT**

WHEREAS safe, clean water is essential to Itasca County's economy, way of life and environment; and

WHEREAS safe, clean water is enjoyed and used by all Itasca County's businesses, residents and visitors; and

WHEREAS each Itasca County business, resident and visitor affects the quality of water in our lakes, rivers and streams through their individual and collective behavior; and

WHEREAS we are all stewards of the clean water upon which future generations depend; and

WHEREAS each Itasca County business, resident and visitor is called upon to protect our clean water; and

WHEREAS we need all Itasca County leaders and decision-makers to commit to protecting this precious natural resource in perpetuity; and

NOW, THEREFORE, be it resolved that the City of Grand Rapids pledges to be a partner in the "Itasca Clean Water Commitment."

Adopted this 24th day of August, 2020.

Dale Adams, Mayor

Attest:

Kimberly Gibeau, City Clerk

Councilor seconded the foregoing resolution and the following voted in favor thereof: ; and the following voted against the same: None; whereby the resolution was declared duly passed and adopted.