



# CITY OF GRAND RAPIDS

## Meeting Agenda Full Detail City Council

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Monday, August 31, 2020

4:00 PM

City Hall Council Chambers

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**BE ADVISED:** Pursuant to Minnesota Statute 13D.021, Subdivision 1, some or all members may appear by telephone or other electronic means.

**CALL TO ORDER:** Pursuant to due notice and call thereof a Special Meeting of the Grand Rapids City Council will be held on Monday, August 31, 2020 at 4:00 p.m. in City Hall Council Chambers, 420 North Pokegama Avenue, Grand Rapids, Minnesota.

### CALL OF ROLL

### MEETING PROTOCOL POLICY

*Please be aware that the Council has adopted a Meeting Protocol Policy which informs attendees of the Council's desire to conduct meetings in an orderly manner which welcomes all civil input from citizens and interested parties. If you are unaware of the policy, copies (orange color) are available in the wall file by the Council entrance.*

### VERIFIED CLAIMS

**20-1294** Consider approving the verified claims for the period July 31, 2020 in the total amount of \$35,269.94.

**Attachments:** [BILL LIST 08/31/2020](#)

### CONSENT AGENDA

*Any item on the consent agenda shall be removed for consideration by request of any one Councilmember, City staff, or the public and put on the regular agenda for discussion and consideration.*

1. **20-1296** Consider authorizing the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC.

2. **20-1298** Consider approving new golf employee

3. **20-1299** Consider adopting a resolution calling for a Public Hearing relating to the issuance of Street Reconstruction Bonds.

**Attachments:** [Grand Rapids 2020 GO Street Recon RESOLUTION CALLING PUBLIC H](#)

4. **20-1300** Consider adopting a resolution ordering the Feasibility Report for CP 2021-2, 5th Street SW Reconstruction

**Attachments:** 8-31-20 Resolution CP 2021-2 Order Feasibility

**SETTING OF REGULAR AGENDA**

*This is an opportunity to approve the regular agenda as presented or add/delete by a majority vote of the Council members present an agenda item.*

**ADMINISTRATION DEPARTMENT**

- 5. 20-1302 Discuss proposed 2021 Budget

**ADJOURNMENT**

*Attest: Kimberly Gibeau, City Clerk*



CITY OF  
GRAND RAPIDS  
IT'S IN MINNESOTA'S NATURE

# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 20-1294      **Version:** 1      **Name:** VERIFIED CLAIMS  
**Type:** Verified Claims      **Status:** Verified Claims  
**File created:** 8/25/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Consider approving the verified claims for the period July 31, 2020 in the total amount of \$35,269.94.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [BILL LIST 08/31/2020](#)

Date	Ver.	Action By	Action	Result
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Consider approving the verified claims for the period July 31, 2020 in the total amount of \$35,269.94.

**Requested City Council Action**

Make a motion approving the verified claims for the period July 31, 2020 in the total amount of \$35,269.94.

DATE: 08/27/2020  
 TIME: 09:09:52  
 ID: AP443GR0.WOW

CITY OF GRAND RAPIDS  
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 08/31/2020

VENDOR #	NAME	AMOUNT DUE
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CEMETERY		
0503422	ECK DESIGN LLC	2,717.50
	TOTAL	2,717.50
CAPITAL EQPT REPLACEMENT FUND		
0103730	ACTIVEDOGS.COM LLC	5,979.92
	TOTAL	5,979.92
CABLE TV COMMISSION		
0100072	AVI SYSTEMS INC	26,572.52
	TOTAL	26,572.52
	TOTAL UNPAID TO BE ALLOWED IN THE SUM OF:	35,269.94



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 20-1296      **Version:** 1      **Name:** Itasca Calvary Entrance Sign-Eck Designs  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 8/25/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Consider authorizing the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Consider authorizing the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC.

**Background Information:**

On July 27, 2020, the City Council approved purchasing the entrance sign for the Itasca Calvary Cemetery in the amount of \$5,435 for payment out of the Contract Services budget. The City Council also authorized a 5% down payment that is needed when the order is placed. The total down payment should have been 50% which would be \$2,717.50.

**Staff Recommendation:**

Public Works Director, Matt Wegwerth, recommends approving the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC and authorize a 50% down payment in the amount of \$2,717.50

**Requested City Council Action**

Make a motion approving the purchase of a new entrance sign at the Itasca Calvary Cemetery from Eck Designs, LLC and authorize a 50% down payment in the amount of \$2,717.50.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 20-1298      **Version:** 1      **Name:** Approve golf employee  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 8/26/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Consider approving new golf employee  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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Consider approving new golf employee

**Background Information:**

Due to school starting issues for high school and college golf staff we are finding ourselves shorthanded on the maintenance crew.

We are asking the council for approval for Leon Furlong as a seasonal maintenance employee.

**Staff Recommendation:**

Approve the employment of Leon Furlong as a seasonal maintenance employee at the starting wage of \$10.25 per hour. Employment to begin September 1 and end no later than October 31, 2020.

**Requested City Council Action**

Make a motion to approve the employment of Leon Furlong as a seasonal maintenance employee at the starting wage of \$10.25 per hour.

Employment to begin September 1 and end no later than October 31, 2020. Funded by the 2020 Pokegama Golf Course budget.



# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 20-1299      **Version:** 1      **Name:** Calling for a Public Hearing, Series 2020A  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 8/26/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Consider adopting a resolution calling for a Public Hearing relating to the issuance of Street Reconstruction Bonds.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Grand Rapids 2020 GO Street Recon RESOLUTION CALLING PUBLIC HEARING](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution calling for a Public Hearing relating to the issuance of Street Reconstruction Bonds.

**Background Information:**

Minnesota Statutes, Section 475.58 authorizes the City to issue and sell general obligation bonds to finance the costs of projects in the Five-Year Street Reconstruction Plan without an election, but subject to a reverse referendum, if the issuance of the bonds following a public hearing is approved by a unanimous vote of the members of the City Council present at the meeting.

The project to be funded with the Reconstruction Bond is:  
CP2014-2, 2nd Avenue NE (6th to 9th) & 9th Street (1st to 2nd)

**Staff Recommendation:**

Staff recommends adopting a resolution calling for a Public Hearing on September 14, 2020 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and issuance of General Obligation Street Reconstruction Bonds in an estimated aggregate principal amount not to exceed \$2,375,000 for the 2020 Infrastructure Projects.

**Requested City Council Action**

Make a motion adopting a resolution calling for a Public Hearing on September 14, 2020 at 5:30 p.m. to consider amending the Amended Street Reconstruction Plan and issuance of General Obligation Street Reconstruction Bonds in an estimated aggregate principal amount not to exceed \$2,375,000 for the 2020 Infrastructure Projects.

**CITY OF GRAND RAPIDS, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION CALLING A PUBLIC HEARING  
RELATING TO THE ISSUANCE OF STREET  
RECONSTRUCTION BONDS**

BE IT RESOLVED by the City Council (“Council”) of the City of Grand Rapids, Itasca County, Minnesota (“City”).

Section 1. Background; Findings.

1.01. The Council has found and determined that certain streets in the City are in need of reconstruction, repair and improvement.

1.02. As authorized under Minnesota Statutes, Section 475.58, subdivision 3b (the “Act”), the City previously prepared an amended five year street reconstruction plan describing the streets to be reconstructed, the estimated costs of the Plan (the “Costs”), and the planned reconstruction of other streets in the City over the five-year period of 2018 through 2022 (the “Plan”).

1.03. The Council held a duly noticed public hearing on the Plan on August 13, 2018, and unanimously approved the Plan.

1.04. The City now finds that it is necessary to further amend the Plan to include various additional projects and Costs thereof not currently provided for in the Plan (the “Amended Plan”), and to provide for the issuance of general obligation bonds to finance a portion of the Costs in an amount not to exceed \$2,375,000 (the “Bonds”), and further finds and determines that it is in the best financial interests of the City that the City hold a public hearing on the Amended Plan and the issuance of Bonds as provided in the Act.

Section 2. Public Hearing Authorized.

2.01. The City hereby authorizes its staff and consultants to prepare the Amended Plan for street reconstruction projects in the City over the five-year period in accordance with the Act, and to place a copy of the Amended Plan on file with the City Clerk by no later than the date of publication of the hearing notice.

2.02. As required by the Act, a public hearing on the Amended Plan and the issuance of the Bonds to finance the Costs will be conducted at City Hall on September 14, 2020, commencing at 5:30 P.M. The City Administrator is authorized and directed to cause notice of the hearing to be published in substantially the form attached hereto as Exhibit A not less than ten (10) nor more than twenty-eight (28) days prior to the date of the hearing.



Sec. 3. Miscellaneous.

3.01. As provided in the Act, the Bond will not be issued without the approval of a majority of the voters at a special election if within thirty (30) days after approval of the Amended Plan and authorization of the issuance of the Bonds, a petition requesting such an election signed by a number of voters equal to five percent (5%) of the votes cast in the last previous City general election, is filed with the City Clerk.

Adopted by the City Council of the City of Grand Rapids, Minnesota, this 31st day of August, 2020.

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Mayor

Attest:

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City Clerk

**EXHIBIT A**

**CITY OF GRAND RAPIDS  
ITASCA COUNTY, MINNESOTA**

**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grand Rapids, Minnesota will conduct a public hearing at the City Hall, 420 North Pokegama Avenue, Grand Rapids, Minnesota on Monday, September 14, 2020, commencing at 5:30 P.M., to consider a proposed amendment to the City's Amended Street Reconstruction Plan for the years 2018-2022 (the "Amended Plan") and the issuance of general obligation street reconstruction bonds in an estimated aggregate principal amount not to exceed \$2,375,000 (the "Bonds"). A draft copy of the Amended Plan is on file with the City Clerk and is available for public inspection at City Hall during regular business hours.

The Amended Plan proposes to finance the construction of street reconstruction projects by the issuance of the Bonds under the provisions of Minnesota Statutes, Section 475.58, subdivision 3b. The Bonds will not be issued without approval of the voters at a special election if within thirty (30) days after adoption of the resolution approving the Amended Plan and authorizing issuance of the Bonds, a petition requesting such an election is signed by a number of voters equal to five percent (5%) of the votes cast in the last previous general City election and is filed with the City Clerk.

Any person wishing to express a view about the Amended Plan may present written or oral testimony at the public hearing.

PLEASE NOTE, due to COVID-19, the public hearing may be conducted via telephone as allowed under Minnesota Statutes, Section 13D.021. If City Hall remains closed to the public at the time of this hearing, you are invited attend the public hearing via telephone instead of in person by calling 218-327-8833. You may also provide written comments to the City Clerk, 420 N. Pokegama Ave., Grand Rapids, MN 55744, prior to the hearing. Please refer to the City's website at <https://www.cityofgrandrapidsmn.com/> or call City Hall at 218-326-7600 for more information.

BY ORDER OF THE CITY COUNCIL OF  
THE CITY OF GRAND RAPIDS,  
MINNESOTA

/s/ Tom Pagel

City Administrator

Published: September 2, 2020.





# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

**File #:** 20-1300      **Version:** 1      **Name:** CP 2021-2 Order Feasibility  
**Type:** Agenda Item      **Status:** Consent Agenda  
**File created:** 8/27/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Consider adopting a resolution ordering the Feasibility Report for CP 2021-2, 5th Street SW Reconstruction

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [8-31-20 Resolution CP 2021-2 Order Feasibility](#)

Date	Ver.	Action By	Action	Result
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Consider adopting a resolution ordering the Feasibility Report for CP 2021-2, 5th Street SW Reconstruction

**Background Information:**

Attached is a resolution ordering a Feasibility Report for CP 2021-2, 5th Street SW Reconstruction. This project is on the City's Capital Improvement Plan for 2021.

**Staff Recommendation:**

City Staff recommends adopting the resolution ordering the Feasibility Report for CP 2021-2, 5th Street SW Reconstruction

**Requested City Council Action**

Make a motion adopting a resolution ordering the Feasibility Report for CP 2021-2, 5th Street SW Reconstruction

Council member \_\_\_\_\_ introduced the following resolution and moved for its adoption:

RESOLUTION 20 -\_\_

**Resolution Ordering Preparation of Report on Improvement  
5<sup>th</sup> Street SW Reconstruction  
City Project 2021-2**

WHEREAS, it is proposed to reconstruct roadway and utilities on 5<sup>th</sup> Street SW, from 10<sup>th</sup> Avenue SW to 11<sup>th</sup> Avenue SW, by reconstructing streets, storm sewer and associated appurtenances in the limits described above, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRAND RAPIDS, MINNESOTA:

That the proposed improvement be referred to Matt Wegwerth, P.E., City Engineer, for study and that he is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the council this 31<sup>st</sup> day of August, 2020.

\_\_\_\_\_  
Dale Adams, Mayor

\_\_\_\_\_  
Kim Johnson-Gibeau, City Clerk

Council member \_\_\_\_\_ seconded the foregoing resolution and the following voted in favor thereof:

; and the following voted against same:



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# CITY OF GRAND RAPIDS

## Legislation Details (With Text)

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**File #:** 20-1302      **Version:** 1      **Name:**  
**Type:** Agenda Item      **Status:** Administration Department  
**File created:** 8/27/2020      **In control:** City Council  
**On agenda:** 8/31/2020      **Final action:**  
**Title:** Discuss proposed 2021 Budget

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
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Discuss proposed 2021 Budget