

**MEETING NOTICE  
ARTS & CULTURE COMMISSION  
Wednesday, September 18, 2013**

NOTICE IS HEREBY GIVEN, of a special meeting of the Arts & Culture Commission will be held at the Yarn Gallery, 403 NW 1<sup>st</sup> Avenue, Grand Rapids, Minnesota 55744 on Wednesday, September 18, 2013 at 3:15 p.m.

**Agenda**

1. Call to order
  
2. Approve minutes of the previous meeting held on September 3
  
3. Old Business:
  - Approve proposal for use of donated space in Old Central School
  - Review resources available through National Endowment for the Arts
  - Review list of cultural organizations, entities and institutions
  - Continue with development of a community cultural plan
  
4. Set agenda for next meeting
  
5. Adjourn

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
RIVERVIEW ROOM – GRAND RAPIDS AREA LIBRARY  
TUESDAY, SEPTEMBER 3, 2013 – 3:15 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof a regular meeting of the Grand Rapids Arts and Culture Commission was held in the Riverview Room at the Grand Rapids Area Library at 140 NE 2<sup>nd</sup> Street, Grand Rapids, Minnesota, on Tuesday, September 3, 2013, 2013 at 3:15 p.m.

**CALL OF ROLL:** On a Call of Roll, the following members were present: Lois Bendix, Todd Driscoll, Ashley Kolka, Kathy Dodge, Carissa Grosland, Brian Carlson.

Commissioners Absent: Lea Friesen, David Marty, Karen Walker.

Staff: Tom Pagel, Amy Dettmer

**CALL TO ORDER:** Pursuant to due notice and call thereof, the regular meeting of the Grand Rapids Arts and Culture Commission was called to order by Chairperson Dodge at 3:20 pm.

**APPROVAL OF MINUTES: August 3, 2013.**

**Motion by Commissioner Carlson, second by commissioner Bendix to approve the minutes of the August 3, 2013 meeting as presented. Commissioner Driscoll asked for a change in the typing of the word together in the motion listed. Motion passed by unanimous vote.**

**OLD BUSINESS:**

Driscoll presented a 1<sup>st</sup> draft of a contract for artists using a space in Old Central School. Much discussion about artists selling work in the space.

After discussion it was decided that number 3 be taken off the document. Number 4 changed to reflect size of space available, not a specific room number. Number 6 changed to public parking available. Number 10 added which states artists must have liability insurance. Driscoll will revise to bring to Rob Mattei on September 4. City Attorney Chad Sterle will also have to review the contract.

**Motion by Commissioner Bendix to approve amended working draft. Commissioner Kolka seconded. Motion approved by unanimous vote.**

Discussion about talking to tenants in Old Central School.

**Motion by Commissioner Carlson to appoint Commissioner Grosland and Commissioner Kolka to go with Rob Mattei to talk to tenants of Old Central School. Commissioner Dodge seconded the motion. Motion passed by unanimous vote.**

Discussion about finding artists for the space. Commissioners decided Arts and Culture Commission creates the policy and finds first artists, but in future GR ARTS should find artists for the space.

Commissioner Kolka and Commissioner Friesen will look for artists so that contracts will be ready for Council on September 18<sup>th</sup> for 23<sup>rd</sup> City Council Meeting. Completed lease contracts will be in the City Council packets for the September 23<sup>rd</sup> meeting.

Other old business was tabled until next meeting.

Next meeting Wednesday, September 18 at 3:15 pm at The Yarn Gallery.

There being no further business, the meeting adjourned at 4:31 pm.

Respectfully submitted by Amy Dettmer and Todd Driscoll

---

---

Memorandum of Understanding  
between  
The Grand Rapids Arts and Culture Commission  
And  
The City of Grand Rapids

---

---

The Grand Rapids Arts and Culture Commission (GRACC) have proposed the establishment of an Artist in Residence program to be housed in vacant space within Old Central School. The City of Grand Rapids (City) values the contribution of the arts in our community and furthermore sees value in the increased activity an Artist in Residence program will bring to Old Central School and the merchants located there.

The parties commit themselves to building mutual confidence and trust, and through this Memorandum of Understanding (MoU) provide detailed areas of agreement that will guide them in accomplishment of the stated objectives.

To this end, the GRACC and City have agreed on the following:

**1. Grant of Use/Location**

- 1.1. The City will grant the use of a single space/suite within Old Central School (space), the location of which will be approved by the City's appointed representative.
  - 1.1.1. The City may cancel this MoU at the City's sole discretion at any time.
- 1.2. The space will be provided by the City without compensation for use by a Guest Artist(s) chosen by GRACC.
- 1.3. The space may be used by up to three Guest Artists at a time, provided each of the Guest Artists have read and agree to abide by the terms of this MoU, and the occupancy is in compliance with all Federal, State and Local laws and ordinances.
- 1.4. The space will be provided for three month intervals, but can be extended if approved by appointed representative of GRACC and the City.
- 1.5. One key for the space will be provided to the Guest Artist(s). All keys will be returned to the City at the conclusion of their stay.
- 1.6. All day public parking is available for the use of the Guest Artist(s) within two blocks of Old Central School. Parking spaces on the grounds of Old Central School will be reserved for tenants and customers.
- 1.7. If the City finds a paying tenant for the space, or for some other reason the City needs to cancel this MoU, the City will provide written notice to GRACC and the Guest Artist(s) 14 days in advance of when the space must be vacated and returned to its prior condition.
  - 1.7.1. If the property of the guest artist(s) is not removed within the notice period, the City may remove any abandoned property at the sole expense of the Guest Artist(s).



- 1.7.2. If vacation of the space is needed to facilitate occupancy by a paying tenant, other space may be made available to the Guest Artist, if vacant space is available at the time.

## **2. Expectations of the Guest Artist(s)**

- 2.1. The GRACC will assist the City in ensuring that:
  - 2.1.1. The Guest Artist(s) act as regular tenants by being considerate and refraining from the production of noises and offensive odors that would negatively impact the use and enjoyment of Old Central School by regular tenants and customers.
  - 2.1.2. The Guest Artist(s) use the space during the regular operating hours of Old Central School.
- 2.2. Guest Artist(s) will not make any alterations to the space or cause any damage to the space. If any damage or alteration is caused by the Guest Artist(s), the City will cause necessary repairs to be made at the sole expense of the Guest Artist(s).
- 2.3. The Guest Artist(s) shall insure their own personal property on the premises as they see fit. All personal property placed upon or in the Old Central School premises or common areas or external grounds shall be at the risk of Guest Artist(s) or the owner of the personal property and the City and Old Central School shall not be liable to Guest Artist or any other party for any damage, destruction or loss of said personal property arising from any cause whatsoever.

## **3. Authorized Agents**

- 3.1. The City and GRACC shall appoint authorized agents for the purpose of administration and facilitation of this MoU. The City and GRACC are notified of the authorized agents of each are as follows:
  - 3.1.1. City Agent:  
Rob Mattei  
Community Development Director  
420 North Pokegama Avenue  
Grand Rapids, Minnesota 55744  
218.326.7622  
[rmattei@ci.grand-rapids.mn.us](mailto:rmattei@ci.grand-rapids.mn.us)
  - 3.1.2. GRACC Agent:  
GRACC Chair  
420 North Pokegama Avenue  
Grand Rapids, Minnesota 55744

City and GRACC will not undertake any action inconsistent with the letter or spirit of this Memorandum of Understanding.

City of Grand Rapids

Grand Rapids Arts and Culture  
Commission

\_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

\_\_\_\_\_ Date: \_\_\_\_\_  
Chair

I, as the undersigned Guest Artist approved by the GRACC, have read and understand the terms of this MoU and agree to abide the spirit and expectations of such.

\_\_\_\_\_  
Guest Artist (signature)

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Guest Artist (printed name)

Grand Rapids Area Organizations and Individuals that influence and/or provide opportunities for the Arts and Culture of the Grand Rapids Area

Name of Organization or Individual	Contact Name	Phone # and/or email	Description	Address
<b>Non Profit Organizations</b>				
<b>MacRostie Art Center</b> <a href="http://www.macrostieartcenter.org">www.macrostieartcenter.org</a> <a href="https://www.facebook.com/MacRostieArtCenter">www.facebook.com/MacRostieArtCenter</a>	Katie Marshall: Executive Director Rebecca Gramsdorf: Program Coordinator	<a href="mailto:katie@macrostieartcenter.org">katie@macrostieartcenter.org</a> 218-326-2697 <a href="mailto:rebecca@macrostieartcenter.org">rebecca@macrostieartcenter.org</a>	Non profit art center/gallery Also provided art education	405 NW 1st Avenue, Grand Rapids, MN 55744
<b>Grand Rapids Arts</b> <a href="http://www.grandrapidsarts.org">www.grandrapidsarts.org</a>	Lois Bendix	218-355-0581 <a href="mailto:grandrapidsarts@gmail.com">grandrapidsarts@gmail.com</a>		P.O. Box 831, Grand Rapids MN 55744
<b>Itasca Orchestra and Strings Program</b> <a href="https://facebook.com/ItascaOrchestra">facebook.com/ItascaOrchestra</a>	Kathy Dodge: Executive Director	<a href="mailto:kathy@itascaorchestra.org">kathy@itascaorchestra.org</a> 218-327-5781	Lessons in violin, viola, cello & string bass perform in one of 4 student orchestras.	P.O. Box 140 Grand Rapids MN 55744
<b>Grand Rapids Players</b>		<a href="mailto:Info@grplayers.com">Info@grplayers.com</a> <a href="http://grplayers.com">http://grplayers.com</a>		1944 NE 7th Avenue Grand Rapids MN 55744
<b>Summer Childrens' Theater Workshop</b>	Sharon Marty-Rasmussen	218-259-0027		
<b>Reif Center -</b>	David Marty-Director	218-327-5780 <a href="http://www.reifcenter.org">www.reifcenter.org</a>		720 NW Conifer Drive Grand Rapids MN 55744
<b>Reif Dance</b> <a href="http://www.reifdance.org">www.reifdance.org</a>	Registration Contact: PattiHadersbeck	<a href="mailto:boxoffice@reifcenter.org">boxoffice@reifcenter.org</a> <a href="https://www.facebook.com/ReifDance">www.facebook.com/ReifDance</a>	Offerings: Dance lessons for all ages, performance opportunities	
<b>Creativity Tank</b> <a href="http://www.creativitytank.org">www.creativitytank.org</a>	Staci Taylor	<a href="mailto:stacid.taylor@gmail.com">stacid.taylor@gmail.com</a> 218-328-5887	We are teaching artists offering creative art programs for all ages. Sponsor of Northern Creations annual spring art & craft show/sale	PO Box 5172, 400 River Road, Grand Rapids, MN 55744
<b>YMCA Programs</b> <a href="http://www.ymcaitasca.org">www.ymcaitasca.org</a>	Betsy McBride: Executive Director	<a href="mailto:bmcbride@ymcaitasca.org">bmcbride@ymcaitasca.org</a> 218-327-1161		
<b>Educare</b> Youth Center at the Y	Holly Neary	<a href="mailto:hneary@ymacaitasca.org">hneary@ymacaitasca.org</a> 218-327-2418	After school child care in ISD 318 Drop in youth center after school	
<b>Camp Wannago at YMCA</b>	Director Holly Neary	<a href="mailto:hneary@ymacaitasca.org">hneary@ymacaitasca.org</a> 218-327-2418	Summer Day Camp at YMCA 6am-6pm M-F June-August Full or 1/2 Days	



<b>4-H - U of M Extension</b> <a href="http://www.mn4h.org">www.mn4h.org</a>	Robbie Radaich	<a href="mailto:radai002@umn.edu">radai002@umn.edu</a> 218-327-2801	Itasca County Courthouse 123 NE 4th St. 132 Grand Rapids MN 55744
<b>Bridges Kinship Mentoring</b> <a href="http://www.bridgesmentoring.org">www.bridgesmentoring.org</a>	Nancy Roth-Director	<a href="mailto:kinship@bridgesmentoring.org">kinship@bridgesmentoring.org</a> 218-326-4700	703 N. Pokegama Avenue, Grand Rapids, MN 55744
<b>Children' Discovery Museum</b> <a href="http://www.cdmkids.org">www.cdmkids.org</a>		218-326-1900 <a href="mailto:jgarland@uslink.net">jgarland@uslink.net</a>	2727 US Highway 169, Grand Rapids, MN 55744
<b>Forest History Center</b> <a href="http://www.mnhs.org/foresthstory">www.mnhs.org/foresthstory</a>	Jeff Johns – Director	218-327-4482 <a href="mailto:jeff.johns@mnhs.org">jeff.johns@mnhs.org</a>	2609 County Road 76, Grand Rapids, MN 55744
<a href="http://www.facebook.com/pages/Forest-History-Center-MHS/148425305189925">www.facebook.com/pages/Forest-History-Center-MHS/148425305189925</a>	Becky Jennings: Site Supervisor	<a href="mailto:Becky.Jennings@mnhs.org">Becky.Jennings@mnhs.org</a>	750 Paul Bunyan Drive NW Bemidji, MN 56601
<b>Girl Scouts</b> <a href="http://www.gslakesandpines.org">www.gslakesandpines.org</a> <a href="http://www.facebook.com/pages/Girl-Scouts-of-Minnesota-and-Wisconsin-Lakes-and-Pines/179378408742398">www.facebook.com/pages/Girl-Scouts-of-Minnesota-and-Wisconsin-Lakes-and-Pines/179378408742398</a>		Toll Free: (800) 955-6032 Phone: (218) 308-8880  FAX 866-295-3820	
<b>Boy Scouts</b> <a href="http://www.vac-bsa.org">www.vac-bsa.org</a>	Ben Mahlke: District Executive	<a href="mailto:ben.mahlke@scouting.org">ben.mahlke@scouting.org</a> 218-760-1111 or 800-939-5811	3877 Stebner Road Hermantown, MN, 55811
<b>Grand Rapids Park and Recreation</b>	Dale Anderson	<a href="mailto:rec@grandrapids.mn.us">rec@grandrapids.mn.us</a> 218-326-2500	420 North Pokegama Avenue Grand Rapids MN 55744
<b>Grand Rapids Economic Development Authority</b>	Rob Mattei Community Development Director	<a href="mailto:mattei@ci.grand-rapids.mn.us">mattei@ci.grand-rapids.mn.us</a>	oversees economic development in downtown Area 420 Pokegama Ave. N Grand Rapids MN 55744
<b>Itasca Economic Development Corporation</b>	Mark Zimmerman, CEO  Teri Heikkila	326-9411 <a href="mailto:mzimmerman@itascadv.org">mzimmerman@itascadv.org</a> <a href="mailto:theikkila@itascadv.org">theikkila@itascadv.org</a>	12 Northwest 3rd Street, Grand Rapids, Minnesota 55744
<b>Blandin Foundation</b>	Kathy Annette, CEO		100 N. Pokegama Ave Grand Rapids MN 55744
<b>Northern Community Radio</b>	Maggie Montgomery General Manager	326-1234	260 NE @nd St.
<b>Kiesler House</b>	Steve Loney: Director	<a href="mailto:sloney@northlandcounseling.org">sloney@northlandcounseling.org</a>	Club for Adults with serious and persisant mental health issues



<b>Grand Rapids Area Male Chorus</b>	Eileen Grosland	218-244-4797	<a href="http://gramalechorus.org">http://gramalechorus.org</a>	
<b>Itasca Community Chorus</b>			<a href="http://itascacommunitychorus.blogspot.com">http://itascacommunitychorus.blogspot.com</a>	
<b>Itasca Symphony Orchestra</b>			<a href="http://www.itascaorchestra.org">http://www.itascaorchestra.org</a>	
<b>Showboat</b>				
<b>Local Businesses</b>				
<b>Dreams Come True Dance</b> <a href="http://www.dctdance.com">www.dctdance.com</a>	Kayla Domagall – Owner <a href="mailto:kayla@dctdance.com">kayla@dctdance.com</a>	(218)999-9966	Dance Lessons and Competitions	34526 West Highway 2 Grand Rapids MN 55744
<b>Just for Kix</b> <a href="http://www.justforkix.com/grandrapids.mn">www.justforkix.com/grandrapids.mn</a>	Director - Victoria Kragthorpe	218-999-7118 <a href="mailto:grandrapids_mn@justforkix.com">grandrapids_mn@justforkix.com</a>	Dance Classes	1602 SW 1st Avenue Grand Rapids MN 55744
<b>The Yarn Gallery</b>	Carissa Grosland - Owner <a href="mailto:theyarngallery@gmail.com">theyarngallery@gmail.com</a>	218-999-9922	Classes/events/community fundraisers local art/charity org./art walk	403 NW 1st Avenue Grand Rapids MN 55744
<b>Frame Up</b>		218-327-1271	local art/ art walk participant	
<b>Wings and Willows</b>				
<b>Brewed Awakenings</b>	Joan	218-327-1088	local art/art walk participant/live local music	24 NE 4th Street Grand Rapids MN 55744
<b>Stained Glass With Class</b>	George and Lisa Berkholtz	218-327-7964	classes/art walk participant	101 NW 4th Street Grand Rapids MN 55744
<b>Education Organizations</b>				
<b>ICC College for Kids</b>	<a href="mailto:kay.zimmerman@itascacc.edu">kay.zimmerman@itascacc.edu</a> 218-322-2411	1851 E Highway 169 Grand Rapids MN 55744	Summer program usually 2 weeks in June at ICC for PreK - 6th Grades	
<b>ISD 318 Community Education</b>	Melanie Debay/Director	<a href="mailto:mdebay@isd318.org">mdebay@isd318.org</a> 327-5725	Provides arts education Adults/Youth in Itasca County	820 NW 1st Avenue Grand Rapids, MN 55744
<b>After Learning Academy and Summer Learning Academy</b>	Melanie DeBay-IASC	<a href="mailto:mdebay@isd318.org">mdebay@isd318.org</a>	Academic and enrichment for area youth	
<b>Camp Discovery</b>	Community Education Director			
<b>Adult and Youth Programs</b>	Karen Walker	<a href="mailto:kwalker@isd318.org">kwalker@isd318.org</a>	Enrichment programs Classes/Events for Adults and Youth	
Children First! Events		Art and Culture Emphasis	Free Classes/Events	

**ISD 318 School Programs****Teachers**

Lindsay Champion  
 Andrea Dekich  
 Mary Kvanvig-Therneau  
 Anissa Grotjohn  
 Cathy Shields  
 Betsy Sween  
 Dale Gunderson  
 Michael Thursby  
 Scott Shrimpton  
 Ralph Hanggi  
 Rebecca Gramdorf  
 Nicole Lehtinen  
 Roberta Steinhart  
 Alycia Johnson

[lchampion@isd318.org](mailto:lchampion@isd318.org)  
[adekich@isd318.org](mailto:adekich@isd318.org)  
[mkvanvig@isd318.org](mailto:mkvanvig@isd318.org)  
[agrotjohn@isd318.org](mailto:agrotjohn@isd318.org)  
[cshields@isd318.org](mailto:cshields@isd318.org)  
[bsween@isd318.org](mailto:bsween@isd318.org)  
[dgunderson@isd318.org](mailto:dgunderson@isd318.org)  
[mthursby@isd318.org](mailto:mthursby@isd318.org)  
[sshrimpton@isd318.org](mailto:sshrimpton@isd318.org)  
[rhanggi@isd318.org](mailto:rhanggi@isd318.org)  
[rgramdorf@isd318.org](mailto:rgramdorf@isd318.org)  
[nlehtinen@isd318.org](mailto:nlehtinen@isd318.org)  
[rsteinhart@isd318.org](mailto:rsteinhart@isd318.org)  
[ajohnson@isd318.org](mailto:ajohnson@isd318.org)

Elementary Music - Forest Lake  
 Elementary Music - Murphy  
 Elementary Music - Southwest  
 RJEMS Music  
 RJEMS Music  
 RJEMS Music Choir  
 GRHS Band Director  
~~GRHS Band Asst. Director~~  
 GRHS Choir  
 GRHS Art  
 GRHS Art  
 RJEMS Art  
 Bigfork Art  
 Bigfork Music  
 GRHS Art?  
 GRHS Drama

**Clubs**

**Invest Early**  
<http://www.investearly.org>

Jan Reindl Director

[jreindl@isd318.org](mailto:jreindl@isd318.org)  
 Phone: 218-327-5850  
 Fax: 218-327-5851

Early Childhood Education

820 NW First Avenue  
 Grand Rapids, MN 55744

**List of Childcare Providers**

**County home/group home daycares** [http://childcarecenter.us/minnesota\\_homecare/itasca\\_mn\\_county#.UZEcfKl3uSp](http://childcarecenter.us/minnesota_homecare/itasca_mn_county#.UZEcfKl3uSp)

**Home & Group Daycares**

**Childcare Centers, Preschools, Invest Early Centers and Head Start Centers**

[http://childcarecenter.us/county/itasca\\_mn#.UZEc26l3uSo](http://childcarecenter.us/county/itasca_mn#.UZEc26l3uSo)

**Individuals -Artists**

Tom and Deb Page  
 Brian Jarvi  
 Lea Friesen  
 Liz White  
 April Keilen  
 Mary Augustyn

**Individuals - Musicians**

Sam Miltich  
 McKeon Roberts  
 Jim Mason  
 Itasca Music Club  
 Swing Delivery  
 Mary LaPlant and Family

Ann Dimich  
 Tom Grosland

[ann1197@paulbunyan.net](mailto:ann1197@paulbunyan.net)  
[grosland@paulbunyan.net](mailto:grosland@paulbunyan.net)

piano and voice teachers guild/string teachers  
 big band/swing band

**Churches**