

MEETING NOTICE
ARTS & CULTURE COMMISSION
Tuesday, April 1, 2014
1:00 – 5:30 pm- Grand Rapids City Hall

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in the Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, April 1, 2014 at 1:00 p.m.

Agenda

1. Call to order
2. Public input
3. Correspondence
4. Approve minutes of the Regular Meeting held on March 4, 2014
5. Old Business:
 - Interview Candidates for the Arts and Culture Proposal
 - 2:00 – 3:00 pm Creative Community Builders
 - 3:30 – 4:30 pm Metris Consulting
 - 5 A. Discussion from interviews.
6. New Business:
7. Set agenda for next regular meeting – Tuesday, May 6, 2014
8. Adjourn

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
RIVERVIEW ROOM – GRAND RAPIDS AREA LIBRARY
REGULAR MEETING, TUESDAY, MARCH 4, 2014 – 3:15 PM

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in the Riverview Room at the Grand Rapids Area Library, 140 NE 2nd Street, Grand Rapids, Minnesota, on Tuesday, March 4, 2014, at 3:15 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Lois Bendix, Sonja Merrild, Carissa Grosland, Todd Driscoll, Ashley Kolka and Karen Walker

Commissioner Brian Carlson arrived at 3:48 pm

Commissioner Absent: David Marty – part of conversation only via telephone (in the Twin Cities)

Staff Present: Amy Dettmer, and Michele Palkki

Visitors/Artists: Aaron Squadroni – Artist in residence at Central School

CALL TO ORDER: Pursuant to due notice and call thereof, the regular meeting of the Grand Rapids Arts and Culture Commission was called to order by Chairperson Dodge at 3:15 pm.

Aaron Squadroni gave a presentation to the Commission regarding his background in art. Mr. Squadroni would like to add some pieces of art in Central School and possibly hang something, made from paper, from the skylight area that would represent Blandin Paper Company. Mr. Squadroni is working presently on a digital model of the third floor. Commissioner Dodge will contact Rob Mattei and Ron Edminster to receive any permission the artists might need if any.

3:45 pm – conference call with David Marty;

APPROVAL OF MINUTES: February 4, 2014

Motion by Commissioner Driscoll, second by Commissioner Bendix to approve the minutes of the Regular Meeting of February 4, 2014. Motion passed by unanimous vote.

Old Business

Duties between the Arts Commission and Grand Rapids Arts

A lengthy discussion was held with the outcome of any marketing that will take place will be the responsibility of the Grand Rapids Arts. If there were concerns regarding the building, this would come back to the Commission.

Request for Proposal –

We received eight proposals; Thomas Page, Metris Arts Consulting, Marmillion Company Creative Community Builders, CivicMoxie, Blue Sky Thinking, Artspace, and the 106 Group.

The working committee of Kathy Dodge, David Marty, Ashley Kolka and Staff Liaison Amy Dettmer went through the proposals and have narrowed them down to two firms that they are presenting to the Commission to interview. The two firms are Metris Arts Consulting and Creative Community Builders

Each Commissioner was given copies of the RFP for the two firms mentioned above and asked to go through and familiarize themselves with them.

The Commission would come up with a slate of questions to be asked and if time permits at the end, more follow-up or new questions could be asked by anyone in attendance. There should be a moderator that runs the interviews and keeps things on track.

After discussions the Commission would like to have, the two firms come to the regular meeting on April 1, 2014. Commissioner Dodge will contact the firms to see if this will be attainable for them. Each firm will be slotted a time, to be determined.

Metris Arts Consulting and Creative Community Builders

Motions by Commissioner Bendix, second by Commissioner Kolka to have Commissioner Dodge contact the firms to come to Grand Rapids for an interview at the Regular Meeting scheduled for April 1, 2014, time will be determined. Motion passed by unanimous vote.

Set the Agenda for April 1, 2014. The minutes of the March 4, 2014 meeting and the interviews will be the only agenda items at this time.

There being no further business, the meeting adjourned at 4:25 pm.

Respectfully submitted by Michele Palkki

The next regular meeting of the Grand Rapids Arts Commission will be Tuesday, April 1, 2014 beginning at 2:00 pm at the Grand Rapids Area Library.

Procedure for Finalists' Interviews for
Grand Rapids Cultural Plan
April 1, 2014
1:00 – 5:30
Conference Room 2B
Grand Rapids City Hall

Preparation:

- Review proposals before attending the meeting.
- Let Michelle know if you cannot attend.
- Review questions to determine one for you to ask.

1:00

Questions will be divided among commissioners and blank cards will be distributed. Commissioners will agree on or approve order of questions.

2:00 – 3:00: Creative Community Builders

After introductions, finalists will be asked questions by commissioners following an agreed upon order. If a commissioner has another question, he or she must write it on a card. If there is time left after all questions are answered, cards will be passed to the chair who will ask follow-up questions from the cards.

3:30 – 4:30 Metris Arts Consulting (same procedure as CCB)

4:30 – 5:00

References will be reviewed and a consultant chosen.

Grand Rapids Arts and Culture Plan Consultant Interview Questions

1. Public engagement process is critical to the Commission and other civic leaders in Grand Rapids. You've outlined several suggested steps for public engagement in your proposal. Please tell us more about your underlying rationale and why this process works well.
2. How will this process help Grand Rapids learn new information and go beyond what we already know? Please share examples of your work with other similar communities.
3. Working with the Commission would presumably happen alongside your other projects. How does this work fit the schedule of the individuals you have assigned to this project? Will they be able to devote the necessary time on the ground?
4. The Commission asked for a creation of a 10-year plan. What are your suggestions for phasing the plan, given its long timeline?
5. Please share examples of obstacles encountered in past similar projects and how they were overcome.
6. Many plans are made in the public realm and citizens often criticize public leaders for planning and not executing – i.e. the plan sits on a shelf. How will our engagement with you and the specific plan design ensure the plan is executable?
7. How do cultural plans traditionally mesh with a city's comprehensive plan?
8. What do you see as the differences between rural and urban arts?
9. What do you find unique about our area that could be defined as regional flavor?
10. Do we have wiggle room with the timeline you proposed?
11. In addition to what you shared with us in your proposal, what else should the Commission know about your and your team's approach and work? Why would your team be best suited to carry out this work?