

**MEETING NOTICE**  
**ARTS & CULTURE COMMISSION**  
**Tuesday, June 3, 2014**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in the Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, June 3, 2014 at 3:15 p.m.

Agenda

1. Call to order
2. Public input
3. Correspondence
4. Approve minutes of the Regular Meeting held on May 6, 2014
5. Old Business: Determining Arts and Culture Plan Stakeholders
6. New Business: Election of Officers
7. Set agenda for next regular meeting – Tuesday, July 8, 2014
8. Adjourn

CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
CONFERENCE ROOM 2B– GRAND RAPIDS CITY HALL  
REGULAR MEETING, TUESDAY, MAY 6, 2014 – 3:15 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, May 6, 2014, at 3:15 pm

**CALL OF ROLL:** On a Call of Roll, the following members were present: Kathy Dodge, Lois Bendix, Brian Carlson, Todd Driscoll, David Marty, Sonja Merrild, Karen Walker arrived at 3:35 pm, and Ashley Kolka arrived at 3:40 pm

Commissioners absent: Carissa Grosland

Staff Present: Amy Dettmer and Michele Palkki

The following items were added to the agenda:

- A) Recommendation to enter into contract with Metris Arts Consulting
- B) Central School Artist Update

#### **APPROVAL OF MINUTES – April 1, 2014**

**Motion by Commissioner Carlson, second by Commissioner Driscoll to approve the minutes of the Regular Meeting of April 1, 2014. Motion passed by unanimous vote.**

#### **OLD BUSINESS**

#### **METRIS ARTS CONSULTANTS FUNDING UPDATE**

The following is an update on secured funds received to date for the Arts Culture Plan

- IRRRB - \$20,000.00
- Blandin Foundation - \$20,000.00
- Grand Rapids Arts - \$100.00

We are still waiting to hear back from the IEDC. The City of Grand Rapids will also be helping with funding, the amount is unknown at this time.

Commissioner Dodge reported that she had notified the consultant, Creative Community Builders, to let them know they were not chosen for the Culture Plan.

Ms. Dettmer is working on writing the contract for the Culture Plan with Metris Arts Consulting. Once the contract is ready for action it will be brought before the Commission to make a recommendation to the City Council to accept.

Commissioner Karen Walker arrived at 3:35 pm

Commissioner Ashley Kolka arrived at 3:40 pm

### **METRIS ARTS CONFERENCE CALL**

A conference call was held with Metris Arts Consulting to begin working on a time line proposal.

June 17 & 18      Kickoff 2 day visit – Meet with Commission to develop stakeholders, interview schedule, focus groups, inventory of existing art spaces, venues and public arts.

Some of the stakeholders identified from the Commission: MacRostie, Public Library, Grand Rapids Players, Showboat, KAXE, ICTV, ICC, School District. There will be others identified during the kick-off visit with the consultants.

It was identified that an invitation will need to be created and mailed out (via email), the Commissioners will follow-up with personal telephone calls to those stakeholders.

July 14 & 15      Identify opportunities for cross-department synergies – by assessing existing strategic and culture plans and through focus groups with city staff from different departments

Mid-September    Visioning and Strategizing

Late Summer / Early Fall: Visioning and Strategizing

Conference call ended 4:15 pm

### **ARTIST UPDATE**

A discussion was held regarding artist Aaron Squadroni. He is working on some public art and would like to continue for a longer length of time. Since we do not have any new artist at this time to fill that vacant spot it was determined that Mr. Squadroni can come and fill out another Memo of Understanding with the time up to an additional 3 months.

**Motion by Commissioner Driscoll, second by Commissioner Merrild to grant additional time for Artist Aaron Squadroni. Motion passed by unanimous vote.**

Commissioner Dodge inquired if a group, of up to 10 individuals, could use the top floor to work with an artist to complete some public art. Staff will check with Mr. Mattei on the use for this group to meet on Saturday, October 3 and Saturday, October 10, 2014.



## **AGREEMENT WITH METRIS ARTS CONSULTING**

Ms. Dettmer reported that the Commission will need to make a motion to enter into a contract with Metris Arts Consultants so a Request for Council Action can be created to go before the Council on Monday, May 12<sup>th</sup>. Grants awarded from IRRRB, Blandin Foundation and Grand Rapids Arts will also be on the council agenda to accept grant funding for the Culture Plan.

**Motion by Commissioner Marty, second by Commissioner Bendix to make a recommendation to the City Council to enter into an agreement with Metris Arts Consulting. Motion passed by unanimous vote.**

Commissioner Kolka informed the Commission that she accepted a position in Duluth effective June 1<sup>st</sup>. She will send a letter indicating that she would be resigning from the Commission. Once the letter is received the City will proceed with filling her seat.

There being no further business, the meeting adjourned at 5:05 pm

Respectfully submitted by Michele Palkki

The next regular meeting of the Grand Rapids Arts Commission will be Tuesday, June 3, 2014 beginning at 3:15 pm at the Grand Rapids City Hall, Conference Room 2B.