

## ARTS & CULTURE COMMISSION

### Regular Meeting, Tuesday, February 2, 2016

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in the Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, January 5, 2016 at 3:45 p.m.

#### Agenda

1. Call to order
2. Public input
3. Setting the Agenda
4. Correspondence
5. Approve the following Minutes:           Regular Meeting January 5, 2016
6. Financials
7. Artist in Residence
8. Progress Reports
9. Old Business
10. New Business                               Becky LaPlant  
  River Venue RFP
11. Announcements/Correspondence
12. Set agenda for next regular meeting:   Tuesday, March 1, 2016
13. Adjourn

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
CONFERENCE ROOM 2B – GRAND RAPIDS CITY HALL  
REGULAR MEETING, TUESDAY, JANUARY 5, 2016 – 3:45 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, January 5, 2016, at 3:45 pm

**CALL OF ROLL:** On a Call of Roll, the following members were present: Lois Bendix, John Connelly, Harry Smith, Leah Yellowbird, David Marty, Karen Walker, and Sonja Merrild.

Present via skype: Benjamin Braff

Absent: Kathy Dodge

Visitor: None

Staff Present: Amy Dettmer and Michele Palkki

Commissioner Merrild called the meeting to order at 3:50 pm.

**SETTING THE AGENDA: Anishinaabe Worldview Training**

**APPROVAL OF MINUTES – Regular Meeting, December 1, 2015**

**Motion by Commissioner Yellowbird, second by Commissioner Smith to approve the minutes of the Regular Meeting, December 1, 2015 as presented. Motion passed by unanimous vote.**

**FINANCIAL REPORT**

A discussion was held regarding the purchase of temporary lighting at Central School for the Artist(s) in Residence on the third floor and the three signs indicating whether the artist is in or out. Commissioner Dodge made these purchases in December and came within budget approved.

The Commission was very thankful to the City for the \$5,000.00 budget in 2016.

**OLD BUSINESS**

**Progress Reports**

**Arts Award – Commissioner Marty/Merrild**

Commissioner Marty reported that they are still researching this and will bring back to the Commission at a later time.

### **River Venue Study – Commissioner Connelly/Merrild/Dodge/Walker**

Commissioner Connelly reported that the River Venue Study committee has been meeting with the City to design a request for proposals for a feasibility study. A discussion was held regarding the draft proposal and the Commission would like to review. All comments need to go to Commissioner Connelly to compile before the group meets with the City again. Staff was requested to send the Draft RFP to the whole Commission asking for their comments no later than January 13.

### **Jeff Johns Presentation Review**

Commissioner Yellowbird reported that as a Commission we need to include cultural education, and to remember that 79% of Native Americans do not live on a reservation. To show respect is to step up and do something and work to move past barriers.

Commissioner Merrild reported that it may be a good idea to invite Becky LaPlant to discuss additional cultural competency education. The Commission would like to have Becky LaPlant come to the February 2 meeting to do a presentation on Ojibwe Culture. Commissioner Merrild will contact her and extend an invitation to come to the February 2<sup>nd</sup> or March 1<sup>st</sup> Arts and Culture Commission Meeting.

### **City Entrance Signage – Lois Bendix**

This is listed under Goal #1 1.1d to celebrate Ojibwe cultural heritage through signage. The City of Grand Rapids will be celebrating their 125 birthday and this may be a time to work on the signage. Lilah Crowe, Historical Society, is on the committee and would be the one to contact.

## **NEW BUSINESS**

### **Election of Officers**

As per the bylaws, elections for officer positions takes place at the January meeting. A discussion was held regarding the positions: Chair, Vice-Chair and Secretary effective January 1 – December 31, 2016. Nominations for the following were made and accepted: Chair-Kathy Dodge; Vice-Chair- Sonja Merrild and Secretary-Lois Bendix.

**ELECTION – Chair – Kathy Dodge; Vice Chair – Sonja Merrild; Secretary – Lois Bendix**

**Motion by Commissioner Marty, second by Commissioner Walker to accept election of officers as presented. Motion passed by unanimous vote.**

Election Continued

Commissioner Merrild reported that Dan and Nancy Root want to do an installation in the center of the third floor, Central School. The current piece that is in place was from Aaron Squadroni and needs to be replaced. Mr. Root is working on aluminum butterflies floating around as well as some giant ladybugs and other details. This item does not require Commission approval but as items become introduced these can be rotated as needed. Mr. Root has spoken to Rob Mattei and the City was fine with this but wanted it to go through the Commission, he has some ideas of getting school kids involved in painting bugs to be included as part of the sculpture. The Commission was open with something new in the center space.

**ARTIST IN RESIDENCE**

Lily Winter will be coming in February for the Artist in Residence program.

**ANNOUNCEMENTS/QUESTIONS**

Commissioner Merrild reported that there may be funding opportunities through ArtSpace for a consulting visit for Central School. Depending on what will happen with Central School this will not be considered until the agreement with North Rock expires, which is the end of June.

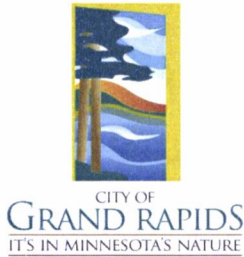
Staff Liaison Dettmer reported that any further changes that the Commission wishes to do with the web page must now go through staff. A ticket will be opened and those on the web team will review and if approved make the changes.

There being no further business, the meeting adjourned at 5:00 pm.

Respectfully submitted by Michele Palkki, Administrative Assistant

***Next Regular Meeting***

Reminder, the next regular meeting of the Grand Rapids Arts and Culture Commission will be held on Tuesday, February 2, 2016 beginning at 3:45 pm at the Grand Rapids City Hall, Conference Room 2B.



## REQUEST FOR PROPOSALS

### **PREPARATION OF A RIVERFRONT PERFORMANCE VENUE FEASIBILITY STUDY CITY OF GRAND RAPIDS, MINNESOTA**

#### **BACKGROUND**

The City of Grand Rapids, a community of approximately 11,000 residents with a market draw of more than 45,000 people, is located at the region's retail trade, health care, education, governmental, and cultural center. As a community, Grand Rapids prides itself on its unique blend of small town character and hospitality with big city conveniences. The Grand Rapids economy is steadily diversifying, although forest product manufacturing and tourism remain dominant industries. A growing creative economy is emerging, led by clusters of arts and culturally oriented nonprofits and an informal network of artists and artisans. The center of the downtown area boasts the historic "Old Central School", which is emblematic of the town's strong sense of history and emerging creative cluster. For over a century, Grand Rapids has been home to the Blandin Paper Mill, and its community legacy, the Blandin Foundation. Although not connected financially, both are located on the Mississippi River, which defines and frames the town's central business, retail and arts areas. Grand Rapids' major employers include the Hospital, the School District, the Blandin Paper Mill, and our local city and county government.

Beginning in 1955, Mississippi Melodie (Showboat) entertained locals and tourists on a stage located over the waters of the Mississippi River, upon property owned by the City of Grand Rapids, west of the Blandin Mill. In its prime, audiences of up to 1000 filled the bleachers to watch the boat come down the river and dock at the stage. By 2014, audience numbers had declined to less than 100.

The City of Grand Rapids 2011 Comprehensive Plan and Future Land Use Map express the community's vision for expansion of industrial land use in the area west of the Blandin Mill. As a result of that plan for future development, the City owned property, where the Showboat stage is located, is accordingly zoned industrial. Citing safety issues with the stage, bleachers, and boat, and the need to transition towards the intended future industrial land use prescribed by the Comprehensive Plan, this year the City Council did not renew the lease with Showboat.

A goal of the City of Grand Rapids arts and culture plan (*GRMN Creates an arts and culture roadmap*) is to "Foster support for artists and arts and culture organizations." One of the tasks listed under this goal is to "explore the possibility of the use of the Showboat site by other artists/groups." In addition, the community input process for the Plan indicated that there is public interest in better celebrating the Mississippi River within the community. Because use of the Showboat site is no longer an option, the Grand Rapids Arts and Culture Commission will conduct a feasibility study to examine whether or not the community still desires and will use an events venue on the Mississippi River. If so, would that venue be located up river from the UPM Blandin or downstream from the dam and closer to downtown? If downstream, would such a venue

capitalize on an underused existing site east of Northern Community Radio or would it be necessary to develop a new venue?

The City of Grand Rapids, through its Arts and Culture Commission, is seeking proposals from qualified professionals for the development of a feasibility study that will include community members in the assessment and visioning of this concept.

## **PROJECT SCHEDULE**

The Grand Rapids Arts and Culture Commission is on a schedule to recommend a consultant selection in order for the City Council to consider formal action to hire a consultant at the regular meeting on June 27, 2016. The process to develop the Riverfront Performance Venue Study should begin in earnest shortly after September 1, 2016.

Intermediate milestones in the development of the Study will be established after the successful consultant is selected. The project should be finalized no later than May 1, 2017.

## **MINIMUM PUBLIC PARTICIPATION**

Diverse stakeholder groups should be given ample opportunity to participate in the process of developing the study. Such groups include but are not limited to:

- Arts and culture groups
- Bands, choirs, and other music groups
- Local units of government and their associated departments/commissions
- Economic development entities
- Philanthropic organizations
- The non-profit sector
- The business community
- Healthcare organizations
- Education including K-12 and secondary
- The farmers market
- Local media
- Tourism, history, and recreation facilities/groups
- The Anishinaabe community
- Citizens at large
- And any others who are interested

The public participation process proposed must promote meaningful participation that educates, offers participants opportunities to discuss and resolve issues, and creates a sense of ownership of the Study by the participants.

The project consultant's role in the public participation process, at a minimum, will include:

- Organizing and scheduling meetings – with aid provided by the Arts and Culture Commission.
- Conducting/facilitating meetings/visioning sessions, design charettes, and surveys.
- Providing technical expertise/advice
- Recording public comments
- Identifying areas of consensus
- Translating the input received during the process into alternative visions
- Presentation of preliminary concepts to key stakeholders
- Presentation of final concepts to key stakeholders

The consultants suggested approach towards general public participation and stakeholder participation shall be included within the work plan, required within the proposal contents section. At a minimum, the proposed public participation shall involve at least two community input sessions. The precise method of optimizing public participation will be developed jointly by the consultant and the Arts and Culture Commission after consultant selection, and early in the project schedule.

### **RELATED STUDIES AND AVAILABLE RESOURCES**

The City will make available to the project consultant the City's GIS data, which includes the following layers of information:

- Color Aerial Photography
- Parcels
- Topography (2' contour intervals)
- Existing Zoning
- Future Land Use Map recommendations from the Comprehensive Plan
- Public Utilities: Sanitary Sewer, Water, Storm Sewer, Electric
- Roads/Easements
- Airport Safety Zoning
- City Limits
- Lakes and Rivers

Provided as an attachment to this RFP is a CD with the following to aid the consultant in the preparation of a proposal:

- GRMN Creates an arts and culture roadmap
- 2011 Grand Rapids Comprehensive Plan
- Downtown Redevelopment Master Plan (2006)
- Riverfront Framework Plan (Updated 2009)

### **PLANNING BODY**

The City envisions process oversight, during the development stages of the Study, will be performed by the Grand Rapids Arts and Culture Commission. The Grand Rapids Arts and Culture Commission will be the communication link between community stakeholders and the project consultant and will act on a recommended draft which will be put forward to the City Council by the Commission near the conclusion of the process.

## **REQUIRED PROJECT DELIVERABLES**

Hard copies of the final Study document containing text and graphics should be in 8 ½" x 11" format. Larger graphics in the report could be folded 11" x 17" sheets. Ten (10) copies of the final Study are required as well as two (2) large format color perspective sketches as describe below in the statement of work section.

Two electronic copies of the Study document, including graphics, shall also be provided. One copy shall be provided in a MS Word format and the other shall be provided in PDF format.

## **DESIRED PROJECT OUTCOMES/STATEMENT OF WORK**

In the first phase of the Study, with input and data received, the project consultant will evaluate, measure and summarize the need for and potential users of a new or expanded outdoor entertainment venue on the Grand Rapids Mississippi Riverfront. This evaluation shall also consider if present facilities could serve those needs under a different operating model. In this phase the project consultant will also examine local management capabilities and provide examples of successful facility management structures in other communities. In addition, the first phase will provide relevant data pertaining to the economic benefit of similar venues in other comparable communities. If the first phase of the Study does not reveal a compelling need or there is lack of community support for an expanded riverfront performance venue, the project consultant shall prepare the Study, summarizing these findings, and the project will conclude. If, however, the first, assessment, phase of the Study determines there is an unmet need for a new or expanded riverfront performance venue and it is determined that resources exist for its successful operation, the Study will proceed into the second phase.

In the second phase, the Study should receive input on and evaluate up to three site options, based upon the needs assessment. There are currently two potential sites, but the process should be open to the development of another site option. The known site options include a site adjacent to the Minnesota Historical Society's Forest History Center, on the Mississippi Reservoir, (Exhibit A) and the site of the current KAXE Northern Community Radio outdoor amphitheater, downstream from the Blandin dam near the Library (Exhibit B).

The project consultant shall address the following items within the proposed work plan for the second phase:

- A process that employs stakeholder input and considers all relevant factors in selecting a preferred site option.
- Pre-design – Establish and document the program, financial and time requirements, and scope of the project:
  - Development of an a/e program statement and diagrammatic studies using a methodology that emphasizes the participation of the Arts and Culture Commission, and which considers or involves the following:
    - Design objectives, limitations and criteria



- Development of initial approximate gross facility areas and space requirements.
  - Space relations and human and vehicular flow patterns
  - Flexibility and expandability
  - Special equipment and systems
  - Site requirements
  - Development of a preliminary budget for the work based on programming and scheduling studies
  - Operating procedures
  - Security criteria
  - Communications relationships
  - Project schedule
- Development of a cost plan and chart of accounts accompanied by a brief life cycle cost analysis for capital expenditures related to construction cost as well as development costs such as: predesign fees, design fees, project management, relocation expenses, inflation and occupancy expenses not included under construction such as: FF&E, telecommunications, security equipment, etc.
  - Development of a proposed schedule for all stages of the project.
  - As an extension of the Predesign, the consultant will prepare a minimum of two large format, reproducible, presentation quality, full color perspective sketches.

## **PROPOSAL CONTENTS**

The consultant's proposal should include, but not be limited to the following information:

- A summary of the consultant team and individuals that will work on the project.
- A description of the consultant's philosophy regarding social, economic, human, environmental, and related values that provide the basis for the consultant's approach to the project.
- A general restatement and/or enhancement of the desired project outcomes.
- A work plan that will lead to the desired outcomes.
- A description of the consultant's plan to optimize public participation.
- A proposed project schedule.
- A detailed description of the SINGLE past project that the consultant believes is most similar to this project.
- A list of five other projects with references.
- A statement of the consultant's ability to complete the project within the prescribed timeframe.
- A statement regarding the level of effort and degree of detail that can be provided in the project, given the proposed fee.
- A discussion of how the consultant plans to minimize communication and logistical hurdles that may be caused by the geographic separation between the consultant and the client.

- In a separate, sealed envelope, a cost proposal for providing the requested consultant services. The cost proposal shall be in the form of an "hourly, not to exceed fee". The cost proposal shall have separate proposed costs for Phase 1 only, and for Phase 1 and Phase 2 combined. The cost proposal shall include a listing of hourly rates for each position within the consultant team and an estimate of staff hours for each task within the proposed work plan.

If a proposing firm is not selected for an interview, the "cost envelope" will be returned unopened.

### **PROPOSAL SUBMITTAL**

Ten copies of the proposal (with only one cost envelope) shall be submitted to:

Amy Dettmer  
Asst. Library Director  
Grand Rapids Area Library  
140 NE 2nd Street  
Grand Rapids, MN 55744-2662

Proposals must be received by 4:00 p.m., March 25, 2016

Questions regarding the proposal process may be directed to Rob Mattei, Director of Community Development at (218) 326-7622 or at [rmattei@ci.grand-rapids.mn.us](mailto:rmattei@ci.grand-rapids.mn.us)

**EXHIBIT A**



**EXHIBIT B**



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## Circle of Healing

The Circle of Healing is a group of Native and non-native people in the Itasca area working to increase cultural awareness, consideration and understanding for the benefit of present and future generations. The group began meeting in 2011, the result of a shared desire to address the issue of [Native American Historical Trauma](#) after attending “*Why We Are Who We Are: Confronting the Past to Move Forward*”, a workshop sponsored by White Earth Tribal and Community College.

At the heart of the group’s work is a commitment to taking the courageous actions needed to create communities that are culturally aware and considerate of all its residents and visitors. Its composition includes individuals and organizational representatives from Itasca Community College, Indian Education staff from Grand Rapids, Greenway, Deer River and Northland Remer school districts, Kootasca Community Action, MN Department of Corrections, Legal Aid Service of Northeastern Minnesota, Itasca County, Grand Rapids Human Rights Commission, Grand Rapids Arts and Culture Commission, Grand Rapids Chamber of Commerce, 9th District Court and the Blandin Foundation. This mix allows for both a grassroots and grassroots approach to the group’s work, and along with its purpose, is reflected in the types of projects the group chooses to invest its time and energy.

### Circle of Healing Projects

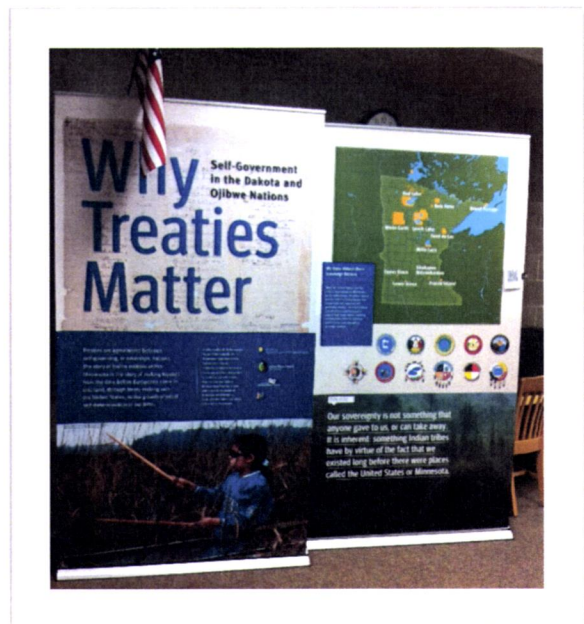
#### 2015

- Brought Dennis Olson, MN Department of Education Director of Indian Education to Grand Rapids to present, “Indian Education 101” to over 500 area educators at IASC’s Multi-District Day. While in Grand Rapids Mr. Olson also did an in-studio interview at KAXE.
- Partnered with ICC to provide lunch and break items for their Johnny Mitchell Native Language High School Quiz Bowl, attend by teams of students from 10 schools.

- Piloted in Grand Rapids a 3 ½ day Anishinaabe Worldview Training. The training was highlighted in a MN Native News report and resulted in the Grand Rapids Police Department taking the lead on acquiring a grant and matching funds to bring the training to Grand Rapids. Two of seven cohorts have attended the training so far. When the trainings conclude in May 2016, over 100 people from 12 organizations will have participated, including local educators, law enforcement and front line service providers.
- Took a learning trip to the site of the Vermillion Lake Indian Boarding School and Bois Forte Heritage Center, accompanied by author, professor and Bois Forte enrolled member Dr. Linda Grover.
- Partnered with the City of Grand Rapids and the Grand Rapids Human Rights Commission on their first ever Indigenous People’s Day celebration pow wow, attended by over 620 area fourth graders and an estimated 200 adults.
- Wrote a series of five articles that appeared front page in the Grand Rapids Herald Review. Topics included Indian boarding schools, Why Treaties Matter, powwows and powwow etiquette, the importance of the Anishinaabe Worldview Training from the police chief’s perspective and Native American Veterans.

**2014**

- Partnered with Itasca Community College, MN Humanities Center and MN Indian Affairs Council to bring the “*Why Treaties Matter: Self-Government in the Dakota and Ojibwe Nations*” exhibition to the people of the greater Itasca County area. The exhibit launched in August at the Grand Rapids Area Public Library and has since been traveling to 22 host sites, including secondary and postsecondary schools and public spaces, through June 2016.
- Partnered with MN Humanities Center, Itasca Community College, IASC, Northern Lights Community School and Bug O Nay Ge Shig School to host a two-day professional development workshop for 30 educators, “How can the humanities bring to life the stories of people and place?”
- Hosted along with the Grand Rapids Area Library and First Friday Art Walk a traditional Ojibwe pipe ceremony and the Northland Eagles Drum to launch the Itasca Area Tour of Why Treaties Matter.



**2013**

- Co-hosted, along with the Grand Rapids Human Rights Commission, a workshop with sexual and domestic violence survivor Robin Poor Bear, targeted at area service providers.
- Organized and hosted over 200 people, including 100 youth, at the installation of the Leech Lake Band of Ojibwe flags at Grand Rapids Chamber of Commerce Depot

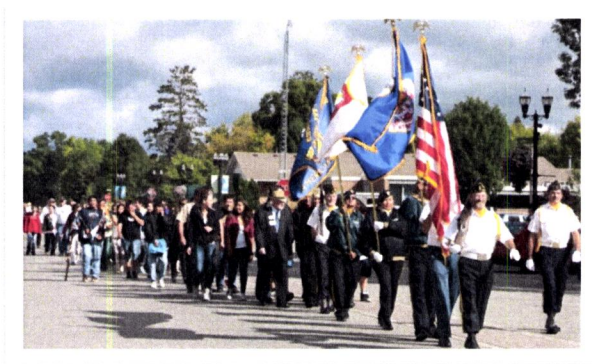
Commons building and outside the Itasca County Courthouse, signaling Grand Rapids' desire to be a welcoming community.

- Filled ICC's Davies Theater for a performance of The Great Hurt Readers Theater.

## 2012

- Presented two breakout sessions on historical trauma for teachers at the IASC Multi-District Day
- Co-hosted, along with Circles of Support, Anton Treuer presentation, *Everything You Wanted To Know About Indians But Were Afraid To Ask*, at ICC's Davies Theater
- Organized a three-day cultural canoe trip for high school students from the Bug O Nay Ge Shig, Deer River and Northern Lights schools
- Paved the way for a \$225,000 federal grant awarded to the MN Dept of Corrections to bring SMART Probation to northern Minnesota.

The Circle of Healing meets monthly and is open to new members. They resonate with these words of Australian Aborigine Elder, Lila Watson, *"If you have come here to help me, you are wasting your time. But if you have come because your liberation is bound up with mine, then let us work together."* Facilitation and project management support for the Circle of Healing is provided by the Blandin Foundation.



For more information

Becky LaPlant, Blandin Foundation  
218-237-8764 or  
[blaplant@blandinfoundation.org](mailto:blaplant@blandinfoundation.org)



Blandin Foundation™  
STRENGTHENING RURAL MINNESOTA

## Circle of Healing – Opening Reflection

### Purpose

*Our purpose is to take courageous actions, based in cultural competency and awareness, that create and support conditions for Native and non-native people to connect in ways that promote mutual growth and cultural understanding, and address real-world needs.*

*To do this we will:*

- *Engage in focused learning, as a group and with others, around topics that expand our understanding of reality.*
- *Seek opportunities to work with and through others. Ex: the Grand Rapids Arts and Culture Commission; the Grand Rapids Human Rights Commission; ICC.*
- *Host conversations that build relationships, connections and cultural understanding.*



Image from Leech Lake Tribal College website <http://www.lltc.edu/about/guiding-principles>

### Principles we observe and value – the Seven Grandfathers Teachings (Ojibwe)

#### Inendizowin (Humility)

- Recognize oneself as an equal part of creation
- Be careful what one says around others
- Demonstrate empathy to others
- Be respectful of the thoughts and ideas of others
- Recognize one's weaknesses and acknowledge the capacity for self-growth
- Develop and practice good listening and observation skills

#### Zoongide'iwin (Courage)

- Face difficult situations with bravery
- Acknowledge one's personal weaknesses and develop strength to combat them
- Demonstrate the ability to take initiative and speak when asked

### **Manaaji'idiwin (Respect)**

- Accept cultural, religious, and gender differences
- Maintain high standards of conduct at all times
- Safeguard the dignity, individuality, and rights of others
- Practice ethical behavior at all times

### **Nibwaakaawin (Wisdom)**

- Seek guidance from elders and advisors
- Take time to reflect upon experiences
- Acknowledge the opportunity to learn from others
- Persist in acquiring knowledge and improving skills
- Strive to accomplish goals and dreams

### **Debwewin (Truth)**

- Speak as honestly as one can according to one's perception
- Be loyal in all relationships
- Avoid hypocrisy

### **Gwayakwaadiziwin (Honesty)**

- Maintain truthfulness, sincerity, and fairness in all one's actions
- Possess the ability to manage confidential information
- Communicate with others fairly and truthfully

### **Zaagi'idiwin (Love)**

- Work cooperatively and harmoniously with others
- Show kindness and compassion
- Demonstrate acceptance and the empowerment of others
- Offer hope, encouragement, and inspiration

Seven Grandfather Teachings from Leech Lake Tribal College website:

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**CITY OF GRAND RAPIDS  
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES  
FOR THE PERIOD ENDING DECEMBER 31, 2015**

*With Comparative Totals for the Period Ending December 31, 2014*

	<u>Actual</u> <u>12/31/2015</u>	<u>Actual</u> <u>12/31/2014</u>
<b>Arts &amp; Culture Budgeted Expenditures</b>	\$ 3,000	\$ -
Supplies	388	-
Video	200	-
Economic Impact Study	1,500	-
Facility Rent	<u>75</u>	<u>-</u>
Balance Available	<u><u>837</u></u>	<u><u>-</u></u>
<hr style="border: 1px solid black;"/>		
<b>Arts &amp; Culture Roadmap Donations</b>		
Blandin Foundation		\$ 20,000
IRRRB	5,850	14,150
IEDC		5,000
Grand Rapids Arts		100
City Participation	<u>2,625</u>	<u>-</u>
Total Revenues	<u>8,475</u>	<u>39,250</u>
<b>Arts &amp; Culture Roadmap Contract</b>		
Go Collaborative	<u>8,475</u>	<u>39,250</u>
Balance on Contract	<u><u>-</u></u>	<u><u>8,475</u></u>

# ORDWAY


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## Sally Awards

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## About the Sally Awards

### About the Sally Awards

Since 1992, the Sally Awards have honored individuals and institutions that strengthen and enrich our entire state with their commitment to the arts and arts education. The awardees' talents and determination help enrich Minnesota's unique culture and quality of life.

The Sally Award is based on the "First Trust Award" presented in 1986 to Sally Ordway Irvine, whose initiative, vision and commitment inspired the creation of the Ordway Center for the Performing Arts. Her award is permanently installed in the Ordway's Marzitelli Foyer.

To honor Sally's commitment to all of the arts, the Sally Awards are presented annually to acknowledge achievement and contribution in the three areas for which Sally herself was recognized: Vision, Initiative and Commitment. A fourth category, Education, was added in 1996 to acknowledge the importance of education in nurturing a passion for the arts in future generations. In 2010, another category was added to complement the Minnesota Legacy Amendment's focus on engaging more people in the arts. The Arts Access category recognizes the importance of increasing access and citizen participation in the arts. Nominees' achievements in advancing diversity, equity and inclusion will be highly valued in reviewing and selecting award recipients in all five categories.

Each year, one person or organization is honored in each of these five categories:

#### Vision

Recognizes exemplary creative thinking and action in support or development of a body of work that has had long-term impact on the community. Examples include creation of new artistic/cultural opportunities, or leading the community in new directions of artistic expression.

#### Initiative

Recognizes bold new steps and strategic leadership undertaken by an individual or organization that will have a significant impact on strengthening Minnesota's artistic/cultural community.

#### Commitment

Recognizes lifetime achievement, contribution, and leadership in the arts and/or culture.

#### Education

Recognizes an individual/organization or particular project that has had a significant impact on education or mentoring in the arts and has contributed to increasing knowledge about the arts throughout the community.

#### Arts Access

Recognizes extraordinary efforts to engage a broader and more diverse audience in the arts, or to deepen the involvement that Minnesota citizens have with the arts. This award was inspired by the Legacy Amendment and its impact on enhancing access to the arts statewide.

345 Washington Street  
Saint Paul, MN 55102

651.224.4222 Ticket Office  
651.282.3000 Main

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## 24th Annual Sally Ordway Irvine Awards Nominations

### Nomination Process

The Sally Ordway Irvine Awards ceremony is an annual celebration of the statewide arts community. The Sally Awards recognize outstanding contributions made by individuals, organizations, and communities to the cultural life of our state. While these contributions are usually made unselfishly, it is important to take the time to recognize and show thanks for outstanding achievement in the arts community.

Please take a moment to consider individuals, organizations and communities that deserve to be acknowledged with a nomination for a Sally Award. Nominations can be made by an individual, group, organization, or business. Nominees' achievements in advancing diversity, equity and inclusion will be highly valued in the selection of award recipients in all five categories.

[Click here to nominate someone for a Sally Award.](#)

Sally Award categories are listed below. [Click here for full descriptions](#)

- Vision
- Initiative
- Commitment
- Education
- Arts Access

### Eligibility

- Individuals and organizations from any artistic or cultural field in Minnesota are eligible. This includes artists, professional administrators, volunteers, educators, public officials, and philanthropists.
- Self-nominations are permitted.
- Posthumous nominations are permitted.
- Nominations of currently employed Ordway staff are not permitted.

### Selection and Presentation

- Review and selection of the 24<sup>th</sup> annual Sally Awards will be made by a selection committee appointed by the Ordway. This committee will include immediate past award recipients, representatives from the arts community and the media, a representative from the Minnesota State Arts Board, and leadership from Ordway Center for the Performing Arts.
- The Selection Committee will review the materials submitted on each candidate and selects candidates who are deemed most deserving of recognition and whose achievements most closely fit the category for which they have been nominated. Decisions of the committee are final. The committee reserves the right to reassign nominees to an award category other than the one indicated on the submission form.
- Nominators will be notified if their nominee has been selected in summer of 2016.
- Selected winners will be notified of the award in late summer of 2016.
- The 24th annual Sally Awards will be presented at a formal ceremony on Monday, October 17, 2016 at the Ordway Center for the Performing Arts.

If you have any questions please contact Paul McGuire at [pmcguire@ordway.org](mailto:pmcguire@ordway.org) or 651.282.3101.





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## Sally Awards – Online Nomination Form

Note: If you choose to nominate more than one person, please use a separate form (photocopies are acceptable) for each nomination.

### SELECTION PROCESS

The selection committee will include immediate past award recipients, representatives from the arts community and the media, a representative from the Minnesota State Arts Board, and leadership from Ordway Center for the Performing Arts. Decisions of the committee are final. The committee reserves the right to reassign nominees to an award category other than the one indicated on the submission form. Award recipients will be honored during a ceremony on October 17, 2016. Names of the award recipients will be publicly released at the awards ceremony.

### ELIGIBILITY

- Individuals or organizations may be nominated or may nominate themselves.
- The work for which individuals and/or organizations are being nominated must have taken place in Minnesota.
- There is no age criterion for nominees.
- The Selection Committee members will not see any nominator names prior to winner selection: they will only see nominees' information during the review process.
- The Selection Committee members may also nominate for this award.
- Telephone nominations will not be accepted.
- Ordway employees are not eligible to win, but may nominate.
- Nominations must be postmarked by April 15, 2016.
- Winners will be personally notified. Names of those nominating will not be made public.
- A list of the award winners will not be announced until the award ceremony.

### Nominator

**Nominator's Name \***

First

Last

**Organization (if applicable)**

**Address \***

Street Address

Address Line 2

City

State / Province / Region

ZIP / Postal Code

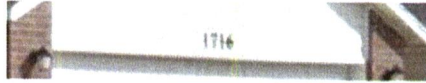
**Work Phone \***

**Home Phone**

Education

3. Please list reasons why you think this individual or organization meets the criteria for the category in which they are being nominated. \*

Captcha



Type the text

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Submit

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**Details**    Reports

File #: 16-0079    Version: 1    Name:

Type: Agenda Item    Status: Consent Agenda

File created: 1/20/2016    In control: City Council

On agenda: 1/25/2016    Final action:

Title: Consider authorizing the issuance of a request for proposals for the preparation of a riverfront performance venue feasibility study.

Attachments: 1. RFP - Riverfront Performance Venue Study (Final)

History (0)    Text

Title

Consider authorizing the issuance of a request for proposals for the preparation of a riverfront performance venue feasibility study.

Body

Background Information:

The City Council previously accepted the recommendation of the Arts and Culture Commission to remove from the City's list of state bonding priorities the construction of an entertainment venue on the Mississippi Reservoir, adjacent to the Forest History Center. This recommendation and action by the Council was intended to allow more opportunity for public input, use analysis, and operational and location planning around the concept of a new venue on the River.

Working with the Commission, staff has developed a RFP for the preparation of a feasibility study that, with input from community stakeholders, will first examine the need and potential uses for either a new or expanded venue, and also consider whether existing facilities can serve those needs. Phase 1 of the proposed study will also examine local management capabilities and provide examples of the management structure in place for similar venues in comparable communities and will explore the economic benefits of similar venues, as well. If the first phase of the study does not reveal a compelling need or desire of the community for such a venue, the study will summarize the results and conclude.

If the initial phase reveals a significant benefit and support for this type of venue, the second phase of the study will involve an examination of site options, preferred site selection, facility pre-design and cost opinions.

With authorization from the City Council, the RFP will be issued to a list of firms to be generated by the Commission. The responses will be received by March 25th, however action by the Council to hire a consultant will not occur until late June. This lag will provide opportunity for grant funding to be pursued once a cost is known.

This effort is also a desired City Council Outcome for 2016.

Requested City Council ...

[Click here for full text](#)



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

## REQUEST FOR PROPOSALS

### **PREPARATION OF A RIVERFRONT PERFORMANCE VENUE FEASIBILITY STUDY CITY OF GRAND RAPIDS, MINNESOTA**

#### **BACKGROUND**

The City of Grand Rapids, a community of approximately 11,000 residents with a market draw of more than 45,000 people, is located at the region's retail trade, health care, education, governmental, and cultural center. As a community, Grand Rapids prides itself on its unique blend of small town character and hospitality with big city conveniences. The Grand Rapids economy is steadily diversifying, although forest product manufacturing and tourism remain dominant industries. A growing creative economy is emerging, led by clusters of arts and culturally oriented nonprofits and an informal network of artists and artisans. The center of the downtown area boasts the historic "Old Central School", which is emblematic of the town's strong sense of history and emerging creative cluster. For over a century, Grand Rapids has been home to the Blandin Paper Mill, and its community legacy, the Blandin Foundation. Although not connected financially, both are located on the Mississippi River, which defines and frames the town's central business, retail and arts areas. Grand Rapids' major employers include the Hospital, the School District, the Blandin Paper Mill, and our local city and county government.

Beginning in 1955, Mississippi Melodie (Showboat) entertained locals and tourists on a stage located over the waters of the Mississippi River, upon property owned by the City of Grand Rapids, west of the Blandin Mill. In its prime, audiences of up to 1000 filled the bleachers to watch the boat come down the river and dock at the stage. By 2014, audience numbers had declined to less than 100.

The City of Grand Rapids 2011 Comprehensive Plan and Future Land Use Map express the community's vision for expansion of industrial land use in the area west of the Blandin Mill. As a result of that plan for future development, the City owned property, where the Showboat stage is located, is accordingly zoned industrial. Citing safety issues with the stage, bleachers, and boat, and the need to transition towards the intended future industrial land use prescribed by the Comprehensive Plan, this year the City Council did not renew the lease with Showboat.

A goal of the City of Grand Rapids arts and culture plan (*GRMN Creates an arts and culture roadmap*) is to "Foster support for artists and arts and culture organizations." One of the tasks listed under this goal is to "explore the possibility of the use of the Showboat site by other artists/groups." In addition, the community input process for the Plan indicated that there is public interest in better celebrating the Mississippi River within the community. Because use of the Showboat site is no longer an option, the Grand Rapids Arts and Culture Commission will conduct a feasibility study to examine whether or not the community still desires and will use an events venue on the Mississippi River. If so, would that venue be located up river from the UPM Blandin or downstream from the dam and closer to downtown? If downstream, would such a venue

capitalize on an underused existing site east of Northern Community Radio or would it be necessary to develop a new venue?

The City of Grand Rapids, through its Arts and Culture Commission, is seeking proposals from qualified professionals for the development of a feasibility study that will include community members in the assessment and visioning of this concept.

### **PROJECT SCHEDULE**

The Grand Rapids Arts and Culture Commission is on a schedule to recommend a consultant selection in order for the City Council to consider formal action to hire a consultant at the regular meeting on June 27, 2016. The process to develop the Riverfront Performance Venue Study should begin in earnest shortly after September 1, 2016.

Intermediate milestones in the development of the Study will be established after the successful consultant is selected. The project should be finalized no later than May 1, 2017.

### **MINIMUM PUBLIC PARTICIPATION**

Diverse stakeholder groups should be given ample opportunity to participate in the process of developing the study. Such groups include but are not limited to:

- Arts and culture groups
- Bands, choirs, and other music groups
- Local units of government and their associated departments/commissions
- Economic development entities
- Philanthropic organizations
- The non-profit sector
- The business community
- Healthcare organizations
- Education including K-12 and secondary
- The farmers market
- Local media
- Tourism, history, and recreation facilities/groups
- The Anishinaabe community
- Citizens at large
- And any others who are interested

The public participation process proposed must promote meaningful participation that educates, offers participants opportunities to discuss and resolve issues, and creates a sense of ownership of the Study by the participants.

The project consultant's role in the public participation process, at a minimum, will include:

- Organizing and scheduling meetings – with aid provided by the Arts and Culture Commission.
- Conducting/facilitating meetings/visioning sessions, design charettes, and surveys.
- Providing technical expertise/advice
- Recording public comments
- Identifying areas of consensus
- Translating the input received during the process into alternative visions
- Presentation of preliminary concepts to key stakeholders
- Presentation of final concepts to key stakeholders

The consultants suggested approach towards general public participation and stakeholder participation shall be included within the work plan, required within the proposal contents section. At a minimum, the proposed public participation shall involve at least two community input sessions. The precise method of optimizing public participation will be developed jointly by the consultant and the Arts and Culture Commission after consultant selection, and early in the project schedule.

#### **RELATED STUDIES AND AVAILABLE RESOURCES**

The City will make available to the project consultant the City's GIS data, which includes the following layers of information:

- Color Aerial Photography
- Parcels
- Topography (2' contour intervals)
- Existing Zoning
- Future Land Use Map recommendations from the Comprehensive Plan
- Public Utilities: Sanitary Sewer, Water, Storm Sewer, Electric
- Roads/Easements
- Airport Safety Zoning
- City Limits
- Lakes and Rivers

Provided as an attachment to this RFP is a CD with the following to aid the consultant in the preparation of a proposal:

- GRMN Creates an arts and culture roadmap
- 2011 Grand Rapids Comprehensive Plan
- Downtown Redevelopment Master Plan (2006)
- Riverfront Framework Plan (Updated 2009)

#### **PLANNING BODY**

The City envisions process oversight, during the development stages of the Study, will be performed by the Grand Rapids Arts and Culture Commission. The Grand Rapids Arts and Culture Commission will be the communication link between community stakeholders and the project consultant and will act on a recommended draft which will be put forward to the City Council by the Commission near the conclusion of the process.

## **REQUIRED PROJECT DELIVERABLES**

Hard copies of the final Study document containing text and graphics should be in 8 ½" x 11" format. Larger graphics in the report could be folded 11" x 17" sheets. Ten (10) copies of the final Study are required as well as two (2) large format color perspective sketches as describe below in the statement of work section.

Two electronic copies of the Study document, including graphics, shall also be provided. One copy shall be provided in a MS Word format and the other shall be provided in PDF format.

## **DESIRED PROJECT OUTCOMES/STATEMENT OF WORK**

In the first phase of the Study, with input and data received, the project consultant will evaluate, measure and summarize the need for and potential users of a new or expanded outdoor entertainment venue on the Grand Rapids Mississippi Riverfront. This evaluation shall also consider if present facilities could serve those needs under a different operating model. In this phase the project consultant will also examine local management capabilities and provide examples of successful facility management structures in other communities. In addition, the first phase will provide relevant data pertaining to the economic benefit of similar venues in other comparable communities. If the first phase of the Study does not reveal a compelling need or there is lack of community support for an expanded riverfront performance venue, the project consultant shall prepare the Study, summarizing these findings, and the project will conclude. If, however, the first, assessment, phase of the Study determines there is an unmet need for a new or expanded riverfront performance venue and it is determined that resources exist for its successful operation, the Study will proceed into the second phase.

In the second phase, the Study should receive input on and evaluate up to three site options, based upon the needs assessment. There are currently two potential sites, but the process should be open to the development of another site option. The known site options include a site adjacent to the Minnesota Historical Society's Forest History Center, on the Mississippi Reservoir, (Exhibit A) and the site of the current KAXE Northern Community Radio outdoor amphitheater, downstream from the Blandin dam near the Library (Exhibit B).

The project consultant shall address the following items within the proposed work plan for the second phase:

- A process that employs stakeholder input and considers all relevant factors in selecting a preferred site option.
- Pre-design – Establish and document the program, financial and time requirements, and scope of the project:
  - Development of an a/e program statement and diagrammatic studies using a methodology that emphasizes the participation of the Arts and Culture Commission, and which considers or involves the following:
    - Design objectives, limitations and criteria

- Development of initial approximate gross facility areas and space requirements.
  - Space relations and human and vehicular flow patterns
  - Flexibility and expandability
  - Special equipment and systems
  - Site requirements
  - Development of a preliminary budget for the work based on programming and scheduling studies
  - Operating procedures
  - Security criteria
  - Communications relationships
  - Project schedule
- Development of a cost plan and chart of accounts accompanied by a brief life cycle cost analysis for capital expenditures related to construction cost as well as development costs such as: predesign fees, design fees, project management, relocation expenses, inflation and occupancy expenses not included under construction such as: FF&E, telecommunications, security equipment, etc.
  - Development of a proposed schedule for all stages of the project.
  - As an extension of the Predesign, the consultant will prepare a minimum of two large format, reproducible, presentation quality, full color perspective sketches.

## **PROPOSAL CONTENTS**

The consultant's proposal should include, but not be limited to the following information:

- A summary of the consultant team and individuals that will work on the project.
- A description of the consultant's philosophy regarding social, economic, human, environmental, and related values that provide the basis for the consultant's approach to the project.
- A general restatement and/or enhancement of the desired project outcomes.
- A work plan that will lead to the desired outcomes.
- A description of the consultant's plan to optimize public participation.
- A proposed project schedule.
- A detailed description of the SINGLE past project that the consultant believes is most similar to this project.
- A list of five other projects with references.
- A statement of the consultant's ability to complete the project within the prescribed timeframe.
- A statement regarding the level of effort and degree of detail that can be provided in the project, given the proposed fee.
- A discussion of how the consultant plans to minimize communication and logistical hurdles that may be caused by the geographic separation between the consultant and the client.



- In a separate, sealed envelope, a cost proposal for providing the requested consultant services. The cost proposal shall be in the form of an "hourly, not to exceed fee". The cost proposal shall have separate proposed costs for Phase 1 only, and for Phase 1 and Phase 2 combined. The cost proposal shall include a listing of hourly rates for each position within the consultant team and an estimate of staff hours for each task within the proposed work plan.

If a proposing firm is not selected for an interview, the "cost envelope" will be returned unopened.

### **PROPOSAL SUBMITTAL**

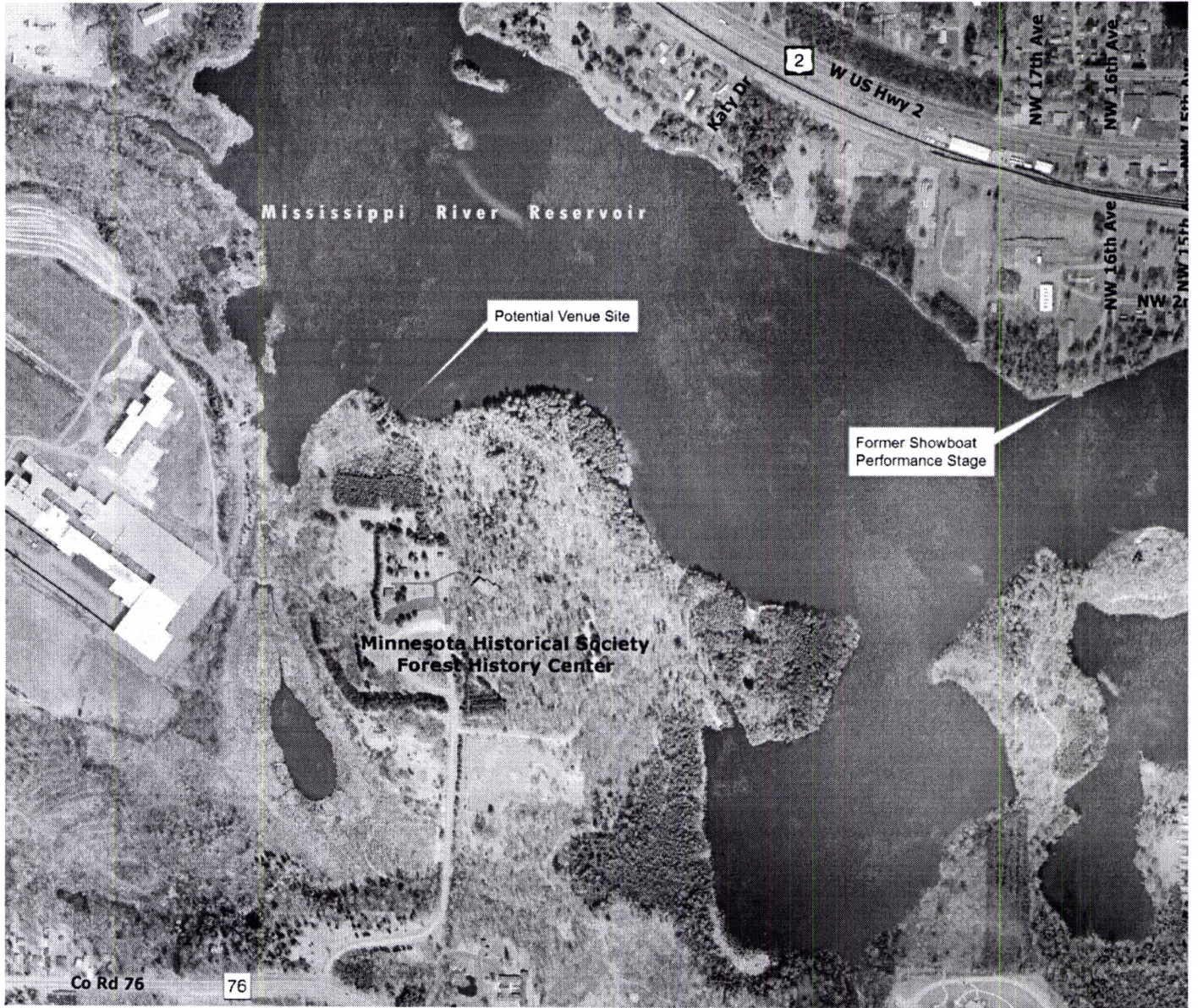
Ten copies of the proposal (with only one cost envelope) shall be submitted to:

Amy Dettmer  
Asst. Library Director  
Grand Rapids Area Library  
140 NE 2nd Street  
Grand Rapids, MN 55744-2662

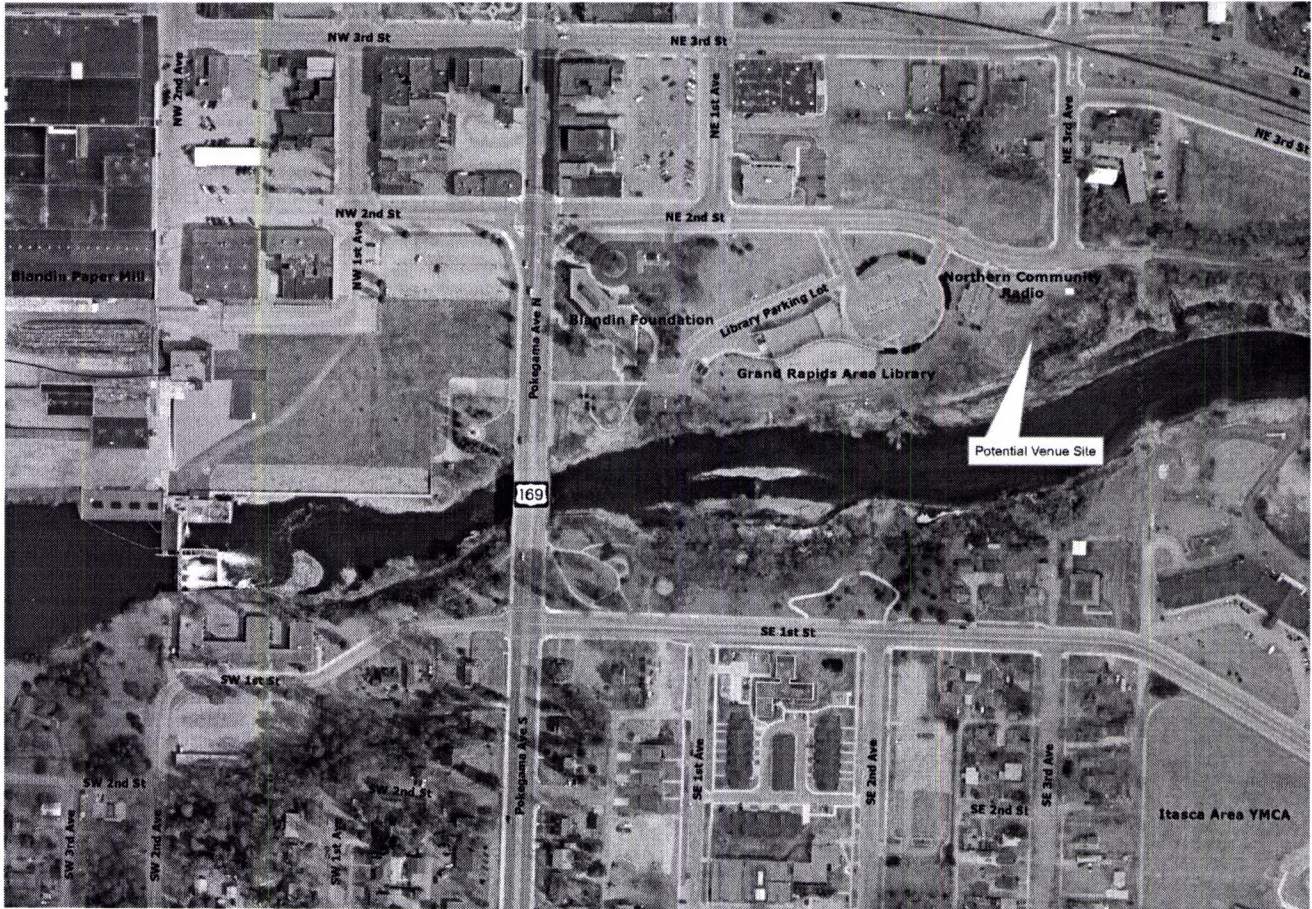
Proposals must be received by 4:00 p.m., March 25, 2016

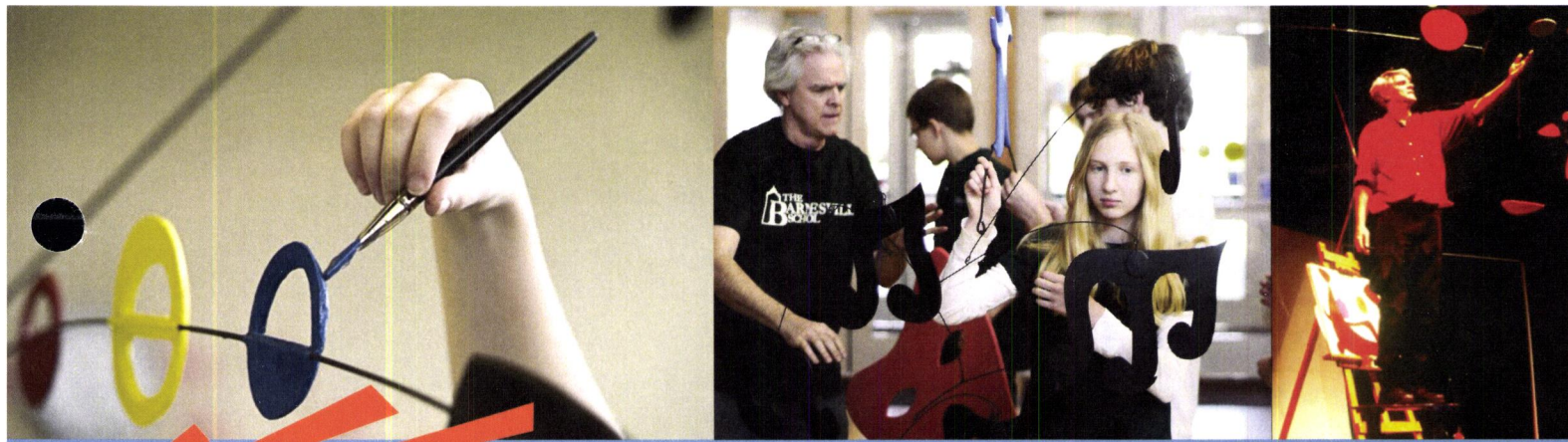
Questions regarding the proposal process may be directed to Rob Mattei, Director of Community Development at (218) 326-7622 or at [rmattei@ci.grand-rapids.mn.us](mailto:rmattei@ci.grand-rapids.mn.us)

**EXHIBIT A**



**EXHIBIT B**





# Mobilizing the Arts

## WITH KEVIN REESE

“Mobilizing the Arts” is an exciting, hands-on, artistic residency opportunity brought to this community by the Reif Center. The artist behind this project is nationally renowned sculptor and educator Kevin Reese. Reese has conducted 154 residencies in 29 states since 2001. Learn more at [www.schoolsculptures.com](http://www.schoolsculptures.com). If you would like to participate in “Mobilizing the Arts,” please submit this application to the Reif Center.

### APPLICATION FOR PARTICIPATION - SPRING 2016

CONTACT NAME: \_\_\_\_\_

SCHOOL/ORGANIZATION: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

GROUP SIZE (MAX OF 50): \_\_\_\_\_

ABOUT YOUR GROUP (AGE/GRADE\*, JOINT GROUP, ETC): \_\_\_\_\_

### Outcomes:

Through “Mobilizing the Arts,” students will develop skills in, and understanding of, the following disciplines & concepts:

- Art
- Math
- Physics
- Teamwork
- Creativity
- Critical Thinking

\*Students must be 3rd grade and up to participate.

### Schedule:

#### Maquette Construction (Onsite Component) February 15-March 4, 2016

Kevin Reese will visit your school/organization and work with groups of up to 50 participants. Students will learn how mobiles work and put these concepts into practice by creating their own minatures called maquettes. The maquettes will serve as the inspiration for large-scale mobiles to be created in the fall of 2016. Work sessions will last 90 minutes. Kevin brings all necessary materials.

#### Mobile Construction (Offsite Component) Fall 2016

Kevin returns to work with participants on going from miniature to full-scale. After cutting, glueing, painting, fire-proofing and balancing multiple large-scale mobiles, the artwork will be installed in the lobby of the newly renovated Reif Center. Each 90 minute session will be limited to 25 students and take place at the Reif Center.

Submit application to Katie Benes, Reif Marketing:  
katie@reifcenter.org | (218) 327-5756