

ARTS & CULTURE COMMISSION

Regular Meeting, Tuesday, April 5, 2016

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in the Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, April 5, 2016 at 3:45 p.m.

Agenda

1. Call to order
2. Public input
3. Setting the Agenda
4. Correspondence
5. Approve the following Minutes: Regular Meeting March 1, 2016
6. Financials
7. Artist in Residence Approval of new artist
 Clarification of artists' loft maintenance
8. Progress Reports
9. Old Business River Venue RFP
 Native Placemaking
10. New Business ARAC Grant
11. Announcements
12. Set agenda for next regular meeting: Tuesday, May 3, 2016
13. Adjourn

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
CONFERENCE ROOM 2B – GRAND RAPIDS CITY HALL
REGULAR MEETING, TUESDAY, MARCH 1, 2016 – 3:45 PM**

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, March 1, 2016, at 3:45 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Harry Smith, David Marty, Benjamin Braff, John Connelly, Leah Yellowbird, Sonja Merrild and Karen Walker

Absent Lois Bendix

Visitor Nathan Bergstedt

Staff Present: Tom Pagel, Amy Dettmer and Michele Palkki

Commissioner Dodge called the meeting to order at 3:45 pm

SETTING THE AGENDA:

Add: Summer on the Mississippi

APPROVAL OF MINUTES: Regular Meeting, February 2, 2016

Motion by Commissioner Connelly, second by Commissioner Marty to approve the minutes of the Regular Meeting, February 2, 2016 as presented. Motion passed by unanimous vote.

FINANCIALS – A discussion was held regarding reimbursing one of the artist in residents for some paint supplies she purchased to paint her area on the third floor. After further discussion, the Commission requested that all requests, for reimbursement or other, must come through the Commission first. The amount was not large and so the Commission had no problem reimbursing Lilly Winter for paint supplies.

Motion by Commissioner Braff, second by Commissioner Connelly, to reimburse Lilly Winter for paint supplies up to \$50.00. Motion passed by unanimous vote.

The receipts were turned into staff and will be submitted for payment at the next City Council Meeting, which is March 14, 2016.

It was noted that the artists were locked out of the building for First Friday, February 5. Commissioner Dodge reported that she would attend the tenants meeting regarding the doors.

PROGRESS REPORTS

Central School – Commissioner Merrild reported that options are still being sought for Central School. No decisions have been made yet for a Brew Pub.

Worldview Training – The Commission, at their last board meeting, allocated up to \$1,500.00 for any Commissioner wishing to attend. Commissioners need to go on the website and sign up for the specific date. There are some sessions that are full and taking a waiting list.

OLD BUSINESS

River Venue RFP – Approximately 17 RFP have been sent out. The RFP is available on the City Website with a due date of Friday, March 25, 2016. Staff Liaison Amy Dettmer will work with our communication specialist Ms. Setness to have information on the City Website and Facebook. Those interested may go to the website and download the brochure.

Place Making – Commissioner Dodge reported that she and Kim Brink Smith will be meeting regarding the pop up park.

Commissioner Connelly left at 4:25 pm

NEW BUSINESS

Summer on the Mississippi – Benjamin Braff and Nathan Bergstedt would like the Arts and Culture Support in what they are proposing for the summer. The wine on the Mississippi that was held at Showboat Landing last year created quite a following and so they would like to continue this only the location would be along the Mississippi River next to the Library.

The mission for the Summer on the Mississippi would be developing arts and culture within the Itasca community, centered on our relationship to the Mississippi. Right now, five events are being looked at being planned, dependent on approval of location and other.

Commissioner Braff stated that they are also looking for partnerships.

The Arts and Culture Commission fully supports the events.

Commissioner Yellowbird left at 5:00 pm.

Their requests are consideration of the Library frontage property, possibly make a pop up park at that location, consideration for alcohol permit/insurance assistance and finally to consider a tie in for native/cultural place making.

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Mr. Braff was directed to speak with Marcia Anderson, Library Director regarding the area in question, any alcohol permits/insurance would need to go to Kim Gibeau, City Clerk, partnerships with the City would be to start with City Administrator Tom Pagel for direction.

ANNOUNCEMENTS

Commissioner Marty reported on the progress of the Myles Reif. They do have an agreement with Brule to appear on October 10, 2016 at 7:30 pm. Sales of tickets will begin August 1.

There being no further business, the meeting adjourned at 5:45 pm.

Respectfully submitted by Michele Palkki, Administrative Assistant

Next Regular Meeting

Reminder, the next regular meeting of the Grand Rapids Arts and Culture Commission will be held on Tuesday, April 5, 2016 beginning at 3:45 pm at the Grand Rapids City Hall, Conference Room 2B.

**CITY OF GRAND RAPIDS
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING MARCH 31, 2016**

With Comparative Totals for the Period Ending December 31, 2015

	Actual 3/31/2016	Actual 12/31/2015
Arts & Culture Budgeted Expenditures	\$ 5,000	\$ 3,000
Supplies	32	388
Video	-	200
Economic Impact Study	-	1,500
Facility Rent	-	75
	<u>4,968</u>	<u>837</u>
Balance Available	<u>4,968</u>	<u>837</u>

Michele Palkki

From: HARRY J SMITH <harpey2@msn.com>
Sent: Friday, April 01, 2016 9:27 AM
To: Michele Palkki; Kathy Dodge
Subject: Staff Writer

Hi, Michele and Kathy, I talked to Chris Fernlund, Staff Writer at the Herald Review, on behalf of the Grand Rapids Area Male Chorus, and mentioned that I was on the Arts Commission of Grand Rapids. He expressed interest in attending our meeting next Tuesday. I don't know if you have met him yet but he is young and energetic and also new to the area. This is a heads up as he has cleared it with his editor to come on Tuesday. Hope I didn't overstep my bounds. Harry Smith.



Artist in Residence Application [#16]

Wufoo <no-reply@wufoo.com>
Reply-To: no-reply@wufoo.com
To: grandrapidsarts@gmail.com

Fri, Mar 4, 2016 at 11:00 AM

Name *	Mary Myers-Corwin
Address	<input type="checkbox"/> 24345 Ingebo Road Cohasset, MN 55721 United States
Phone Number *	(218) 360-4377
Email	maryloucorwin@yahoo.com
Genre and description of art: *	My favorite subject matter is pet portraits in pastel chalk - working from photograph of animal. I also create whimsical 'Loon Pie' ornaments from Polymer clay. I have written a Legend of the Loon Pie explaining the loon's unusual flat shape. I have also created (based upon the loon pie) another ornament called "State Bird on a Stick." I enjoy collage and am also a published poet. Examples of my work are available upon request. Thank you. (I hope to be retired by the dates indicated below.)

I wish to apply for an artist residency in Central School. I would like to apply for the following time periods. (Check any that will work for you.) *

- August 15 to November 15, 2016

I acknowledge that I will be housed with 1 or 2 other artists. I have reviewed the Memorandum of Understanding. I can have art on display and also produce art in the space. I can also hold classes or demonstrations. I agree to work with the other artists so our space is staffed during the Central School hours, which are 9:00 AM to 5:00 PM, Monday through Friday. Saturday hours are encouraged.

- I acknowledge this statement and wish to submit my application.

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Purpose

The City accepts a responsibility for expanding public experience with visual art. Such art has enabled people in all societies better to understand their communities and individual lives. Artists capable of creating art for public places must be encouraged.. A policy is therefore established to direct the inclusion of works of art in public works of the City.

Definitions

- A. "Commission" means the Arts and Culture Commission.
 - B. "Construction project" means any capital project paid for wholly or in part by the City to construct or remodel any building, structure, park, utility, street, sidewalk, or parking facility, or any portion thereof, within the limits of The City of Grand Rapids, Minnesota.
 - C. "Eligible fund" means a source fund for construction projects from which art is not precluded as an object of expenditure.
 - D. Arts and Culture Plan means the plan adopted by the city of Grand Rapids.
 - E. "Administrative costs" means all costs incurred in connection with the selection, acquisition, installation and exhibition of, and publicity about, City-owned works of art.
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Funds for works of art

All requests for appropriations for construction projects from eligible funds shall include an amount equal to one (1) percent of the estimated cost of such project for works of art and shall be accompanied by a request from the Arts and Cultural Commission for authorization to expend such funds after the same have been deposited in the Municipal Arts Fund. When the City Council approves any such request, including the one (1) percent for works of art, the appropriation for such construction project shall be made and the same shall include an appropriation of funds for works of art, at the rate of one (1) percent of project cost to be deposited into the appropriate account of the Municipal Arts Fund. Money collected in the Municipal Arts Fund shall be expended by the Arts and Cultural Commission for projects as prescribed by the Arts & Culture Plan, and any unexpended funds shall be carried over automatically for a period of three (3) years, and upon request of the Arts and Culture Commission, carried over for an additional two (2) years. Any funds carried over for three (3) years, or upon special request for five (5) years, and still unexpended at the expiration of such period shall be transferred to the General Fund for general art purposes only; provided, that funds derived from revenue or general obligation bond issues or from utility revenues or other special purpose or dedicated funds shall revert to the funds from which appropriated at the expiration of said three (3) or five (5) year period.

Arts and Culture Commission - Authority

To carry out its responsibilities under this chapter, the Arts and Culture Commission shall:

- A. Prepare, adopt and amend with the Mayor's or City Administrator's approval a plan and guidelines to carry out the City's art program, which shall include, but not be limited to a method or methods for the selection of artists or works of art and for placement of works of art;
 - B. Authorize purchase of works of art or commission the design, execution and/or placement of works of art and provide payment therefor from the Municipal Arts Fund. The Arts and Cultural Commission shall advise the department responsible for a particular construction project of the Commission's decision regarding the design, execution and/or placement of a work of art, funds for which were provided by the appropriation for such construction project;
 - C. Require that any proposed work of art requiring extraordinary operation or maintenance expenses shall receive prior approval of the department head responsible for such operation or maintenance;
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Municipal Arts Fund

There is established in the City Treasury a special fund designated "Municipal Arts Fund" into which shall be deposited funds appropriated together with such other funds as the City Council shall appropriate for works of art, and from which expenditures may be made for the acquisition and exhibition of works of art consistent with the Arts & Culture plan of Arts and Cultural Affairs.