

## ARTS & CULTURE COMMISSION

### Regular Meeting, Tuesday, May 3, 2016

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in the Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, May 3, 2016 at **2:30 p.m.** **Please note the time change.**

#### Agenda

1. Call to order
2. Public input
3. Setting the Agenda
4. Correspondence
5. Approve the following Minutes: Regular Meeting April 5, 2016
6. Financials
7. Approve Artist in Residence Application
8. River Venue Request for Proposals Interviews: 3pm, 4pm and 5pm
9. Announcements
10. Set agenda for next regular meeting: Tuesday, June 7, 2016
11. Adjourn

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
CONFERENCE ROOM 2B – GRAND RAPIDS CITY HALL  
REGULAR MEETING, TUESDAY, APRIL 5, 2016 – 3:45 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, April 5, 2016, at 3:45 pm

**CALL OF ROLL:** On a Call of Roll, the following members were present: Kathy Dodge, David Marty, Lois Bendix, Harry Smith, Sonja Merrild, Karen Walker and Jon Connelly

**Absent:** Benjamin Braff and Leah Yellowbird

**Visitor** None

**Staff Present:** Amy Dettmer and Michele Palkki

Commissioner Dodge called the meeting to order at 3:45 pm

**SETTING THE AGENDA:**

Add: Financials – Proposal  
City Art Adoption Policy

**APPROVAL OF MINUTES: Regular Meeting March 1, 2016**

**Motion by Commissioner Bendix, second by Commissioner Smith to approve the minutes of the Regular Meeting, March 1, 2016 as presented. Motion passed by unanimous vote.**

**FINANCIALS**

A discussion was held regarding signage for the Central School entrances for the Artist in Residence. Commissioner Dodge will be responsible for taking care of this project.

**Motion by Commissioner Marty, second by Commissioner Walker to spend an amount not to exceed \$200.00 for all of the signs. Wording on the signs will be up to Grand Rapid Arts. Motion passed by unanimous vote.**

Commissioner Connelly arrived at 5:05 pm

**ARTIST IN RESIDENCE**

A discussion was held regarding a new artist that is asking for approval for the Central School Artist in Residency in August. The Grand Rapids Arts is recommending the acceptance of Mary Myers-Corwin for August 15 through November 15.

Artist in Residence

**Motion by Commissioner Merrild, second by Commissioner Bendix to approve Mary Myers-Corwin to one of the spaces in the Artist Loft at Central School on the third Floor for the period of August through November 2016. Motion passed by unanimous vote.**

Commissioner Dodge clarified the maintenance for the artist loft on the third floor. She had a discussion with the Facilities Manager, Ron Edminster, and when someone moves into artist loft and claims a work area that has not already been painted by Lily Winter, it may be painted one time only with the expense coming from the Grand Rapids Arts and Culture Commission budget. The painting will be done by the artist.

**PROGRESS REPORTS**

Pop Up Park – Commissioner Dodge

Commissioner Dodge reported that the panels would be moved back to the Kramer's parking lot when weather permits. Diamond Knispel, a former Artist in Residence, will take care of one panel; Nancy Mike-Johnson's Class will take care of one panel. It was mentioned that if we continue to use this area as a pop up park that we need to spruce it up with some flower planters or other types of planter(s). Commissioner Dodge will be in contact with Jeff Davies to see if he has any extra planters that could be used.

Commissioner Dodge also reported that there is possibly some funding available from Get Fit Itasca. Commissioner Dodge may have an opportunity to write a grant to Arrowhead Regional Arts Council. The Commission would need to ask the City Council's permission for this. If Commissioner Dodge begin this it would have to be turned in by April 27, 2016.

**Motion by Commissioner Marty, second by Commissioner Smith to ask the City Council's permission to allow Commissioner Dodge to write a grant to Arrowhead Regional Arts Council in the amount not to exceed \$5,000.00. Motion passed by unanimous vote.**

Adoption Policy – Commissioner Bendix

This was one of the topics included in the Arts and Culture adopted GRMN Creates. Commissioner Bendix will work with City Administrator Tom Pagel regarding this policy. Once there is something put together it will be brought back to the Commission for Adoption.

**OLD BUSINESS**

River Venue – RFP

The City received seven proposals; all of them are based out of the Twin Cities. Commissioner's Connelly, Walker, Dodge and Merrild will read and then score them with a matrix.

**River Venue – RFP Continued**

The next step will be the interviews that will take place at the next Regular Meeting of the Arts and Culture Commission. There will be two or three interviews beginning at 2:30 pm.

**Native Place-Making**

Commissioner's Dodge, Bendix, and Braff will be working with Katie Marshall on the possibility of a mural on one of the downtown businesses.

**ANNOUNCEMENTS**

Mr. Pagel had received an email that showed another form of art that covers utility boxes. The company's website is <http://cleanslategroupus.com/>. Commissioner Merrild will investigate into this further and report to the Commission on her findings.

Commissioner Marty reported that on April 29 from 4:30 – 6:30 pm would be the first peak into the Performing Arts Center. April 30<sup>th</sup> the first performance will be the Itasca Orchestra.

Commissioner Marty also reported that Commissioner Dodge was awarded the Maddie Simon Award. The presentation will be held on June 3. The George Morrison Award was presented to Jeff Savage.

There being no further business, the meeting adjourned at 5:00 pm

Respectfully submitted by Michele Palkki, Administrative Assistant

***Next Regular Meeting***

Reminder, the next regular meeting of the Grand Rapids Arts and Culture Commission will be held on Tuesday, May 3, 2016 beginning at 2:30 pm at the Grand Rapids City Hall, Conference Room 2B.

## Michele Palkki


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**From:** Grand Rapids Arts <grandrapidsarts@gmail.com>  
**Sent:** Tuesday, April 26, 2016 5:31 PM  
**To:** Michele Palkki  
**Subject:** Fwd: Artist in Residence Application [#17]

I think we've already voted on this one, but you are supposed to get a copy of each one anyway.

----- Forwarded message -----

**From:** Wufoo <no-reply@wufoo.com>  
**Date:** Thu, Mar 10, 2016 at 9:42 AM  
**Subject:** Artist in Residence Application [#17]  
**To:** [grandrapidsarts@gmail.com](mailto:grandrapidsarts@gmail.com)

<b>Name *</b>	Patti Farrell
<b>Address</b>	 601 N. Pokegama Ave. Apt. D Grand Rapids, MN 55744
<b>Phone Number *</b>	<a href="tel:(218)301-4667">(218) 301-4667</a>
<b>Email</b>	<a href="mailto:pattigr.2015@yahoo.com">pattigr.2015@yahoo.com</a>
<b>Genre and description of art: *</b>	Acrylic paintings, Pet Portraits and hand crafted necklaces made from old buttons and costume jewelry. Samples of pet portraits can be viewed on Facebook @ Planet Pilar.

I wish to apply for an artist residency in Central School. I would like to apply for the following time periods. (Check any that will work for you.) \*

I acknowledge that I will be housed with 1 or 2 other artists. I have reviewed the Memorandum of Understanding. I can have art on display and also produce art in the space. I can also hold classes or demonstrations. I agree to work with the other artists so our space is staffed during the Central School hours, which are 9:00 AM to 5:00 PM, Monday through Friday. Saturday I acknowledge this statement and wish to submit my application.

## Michele Palkki

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**From:** Amy Dettmer  
**Sent:** Friday, April 22, 2016 3:57 PM  
**To:** Rob Mattei; Benjamin; David; Harry; John; Karen; Kathy Dodge; Leah; Lois; Michele Palkki; Sonja  
**Subject:** Interviews May 3

All,  
Interviews are set for Tuesday, May 3, for Riverfront Venue Feasibility Study!

3:00 pm Kimley-Horn  
4:00 pm Shelter  
5:00 pm LHB

Amy

**Amy Dettmer**  
Assistant Library Director  
Grand Rapids Area Library  
140 NE 2nd Street  
Grand Rapids, MN 55744-2662  
**Office:** 218-327-8820  
**Fax:** 218-326-7644  
[www.cityofgrandrapidsmn.com/library](http://www.cityofgrandrapidsmn.com/library)

**Grand Rapids Arts and Culture Commission  
Riverfront Performance Venue Feasibility Study  
Consultant Interview Questions**

1. **Public engagement process** is critical to the Commission and other civic leaders in Grand Rapids. You've outlined several steps for public engagement in your proposal. Please tell us more about your underlying rationale for Phases 1 and 2 and why this process works well.
2. You shared with us several examples of past projects that are relatively similar to this proposed project. Please share examples of **obstacles encountered** during past similar projects and how you worked to overcome them.
3. Grand Rapids is a rural place, with a strong rural identity. In your experience, what are the differences between working in **rural places versus urban places**?
4. What do you find unique about the Grand Rapids area that could be elevated by considering a **closer physical connection to the Mississippi River**?
5. How would you visualize the chosen site potentially being used for **more than performing arts**?
6. Working with the Commission would presumably happen alongside other contracted projects. How does this work **fit the schedule of the individuals you have assigned to this project**? Will they be able to devote the necessary time on the ground?
7. Why would your team be **best suited to carry out this work**?
8. In addition to what you shared with us today, and in your proposal, **what else should the Commission know about your team and your approach**?