

ARTS & CULTURE COMMISSION

Regular Meeting Has Been Moved To January 4, 2017

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts and Culture Commission will be held in Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on **Wednesday, January 4, 2017 at 3:45 pm**

Agenda

1. Call to order
2. Public input
3. Setting the agenda
4. Correspondence
5. Approve the following minutes: Regular Meeting December 6, 2016
6. Financials
7. River venue update Plan for February 1 Public Meeting
8. Progress reports Utility Boxes - Commissioner Smith
Mayor's Award - Commissioner Marty
9. Old Business
10. New Business Election of Officers
11. Announcements
12. Set agenda for next regular meeting: Tuesday, February 7, 2017
13. Adjourn

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION
CONFERENCE ROOM 2B – GRAND RAPIDS CITY HALL
REGULAR MEETING, TUESDAY, DECEMBER 6, 2016 – 3:45 PM**

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Community Development Conference Room of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, December 6, 2016, at 3:45 pm

CALL OF ROLL: On a Call of Roll, the following members were present: Kathy Dodge, Harry Smith, Karen Walker, Lois Bendix, Sonja Merrild and David Dobbs

Absent: David Marty, and John Connelly

Staff Present: Amy Dettmer and Michele Palkki

Welcome to new Commissioner David Dobbs. David is the Education Coordinator at MacRostie Art Center. David has a BA in Art History, BFA and MFA in Painting and Drawing. David is also one of the Artists in Residence on the top floor of Central School.

Commissioner Dodge called the meeting to order at 3:52 pm

Setting the Agenda: Under Old Business – 2017 Goals
Under New Business – Art Adoption/Public Art Plan

Correspondence: Commissioner Bendix reported on the Grand Rapids Art/1st Friday held last Friday, December 2, 2016. The Children's First Event kicked off the event with lighting the Christmas Lights at Central School, a visit from Santa and Mrs. Claus with sleigh rides for all. Commissioner Bendix was also one of the judges for best-decorated windows for businesses downtown. The contest continues to grow each year

MINUTES

The minutes of the November 2, 2016 meeting were in the packets for the Commission's review and approval.

APPROVAL OF MINUTES: Regular Meeting held on November 1, 2016.

Motion by Commissioner Smith, second by Commissioner Bendix to approve the minutes of the Regular Meeting, November 1, 2016. Motion passed by unanimous vote.

FINANCIALS – The first LHB invoice came today and a purchase order was completed for payment after the next City Council Meeting, December 12, 2016. Amy Dettmer reported that \$1,000.00 would be transferred from the 2016 budget to go toward payment for phase II of the Riverfront Study.

RIVER VENUE UPDATE

The working group, consisting of City Staff Dettmer, Commissioner's Dodge, Connelly, Smith and Merrild has continued to work with LHB. A vision statement and value statement was completed and included the uniqueness of the Mississippi River and economic impact directly have on Grand Rapids.

- Reflect a broad range of community ideas and voices
- Provide a unique Mississippi River experience
- Insure a financially feasible project
- Create an environmentally sustainable-space
- Promote economic development

Commissioner Dodge reported that Jon Commers from LHB Design visited Grand Rapids. He toured sites and met with the working group. Documents have been uploaded to for him to review.

PROGRESS REPORTS

Utility Boxes

Julie Kennedy, Public Utilities Director, is working on some issues that will need to be addressed whether you do actual art or art wraps. Commissioner Smith was unable to contact Ms. Kennedy for an update.

- Art wraps for utility boxes

Ms. Dettmer and Commissioner Dodge attend a City Council Work Session on December 12 to receive direction from Council for the project and if approved they would go to the Public Utilities Commission for final approval.

Business Arts Award

Commissioner Marty was unable to attend tonight's meeting, due to a previously scheduled event at the Reif, but had put together the timeline of the Mayor's Art Award and will continue to follow it. This will be placed on the January agenda for further discussion.

OLD BUSINESS

Public Art Working Group

Beginning to implement goal #4 of the GRMN Creates, a working group is being put together, consisting of individuals in the Community, Commissioner Dodge, Commissioner Merrild and Commissioner Bendix. The objective is discussed where public art can/should be placed with input from the city Public Works Director and Parks/Rec. Director.

City Councilor Rick Blake joined the meeting at 4:20 pm

Goals and Outcomes 2017

Staff liaison Amy Dettmer and Commissioner Dodge reported that they sent City Administrator Tom Pagel goals and outcomes for 2017. Commissioner Dodge reported that the four outcomes the Commission will be working on currently and into 2017, but not limited to;

- ✓ Complete the Mississippi Riverfront feasibility study
- ✓ Collaboration with Human Rights Commission to continue to promote Ojibwe signage
- ✓ Convene a working group to form a public art plan
- ✓ Work with Public Utilities to cover utility boxes with artful designs

NEW BUSINESS

Art Adoption/Public Art Plan

Staff Liaison Amy Dettmer, Commissioners Dodge, and Bendix have met with City Administrator Tom Pagel, and City Engineer Matt Wegworth to work on setting a policy that will designate 1-2 % of city capital projects budget to be used toward the arts. With this set aside money it will be easier to write grants to get matching funds for public art/projects. This will have to go before the City Council to adopt as part of policy.

Commissioners Dodge and Dobbs continue to work on getting formal art instruction in the schools. They have met with Curriculum Director Rochelle VanDenHeuvel and the School Board on how to attain this for the future. Art can be a variety of using in a building, outside, in a park etc.

Councilor Rick Blake shared with the Commission that one of the things his son asked for before he passed away, under Make a Wish, was for his son to meet/work with Children's Book Author, Nancy Carlson. She had a very big impact in his life. Art can a powerful tool and can be a number of things.

There being no further business, the meeting adjourned at 5:15 pm

Respectfully submitted by Michele Palkki, Administrative Assistant

Next Regular Meeting

Reminder, the next regular meeting of the Grand Rapids Arts and Culture Commission will be held on Tuesday, January 3, 2017 beginning at 3:45 pm at the Grand Rapids City Hall, Conference Room 2B, 420 North Pokegama Avenue, Grand Rapids MN 55744.

**December 13, 2016 Grand Rapids Arts and Culture Commission's Mississippi Riverfront Venue Study
Conference Call with LHB Personnel**

Present: Amy Dettmer, Kathy Dodge, John Connelly, Harry Smith, Heidi Bringman, Stuart Shrimpton, Lacy Shelby (new LHB intern), Jon Commers

Jon Commers presented a draft summary of discovery to date:

- ❖ Stakeholders reached
 - Jeff Johns discussed the proposed bonding for a site at the Forest History Center that was later rejected for the present venue study.
 - Mary Jo Jess discussed Showboat's history. She is very enthusiastic about area arts that attracts an audience within a 100-mile radius. Expressed some concern about conflict with Reif's summer programming.
 - Kari Hedlund's interview is scheduled for 12/14.
 - Group suggested interview with Terry Snyder who is in support of an Itasca County Fairgrounds venue.
- ❖ Exploration of comparable venues:
 - Vetterstone Amphitheater in Mankato (20,000 seats, 10 events)
 - River's Edge Commons Park in Elk River
 - Park and theater renovation in New Ulm (11 – 12 events)
 - Eden Prairie venue (400 seating)
 - Terrace Mill in Willmar
 - Big Top Chautauqua in Bayfield/Washburn WI (1.5 million budget)
 - It was noted that a variety of scales is helpful information. Jon, Heidi and Lacy will develop visuals and information like distances to town and water, etc.

Jon sees there is a clear viability for our project and while looking at comparables, will study role of community partners and setting of Grand Rapids in relation to these sites. Also how did the venues work in their respective communities. The working group was satisfied with these comparables.

The first public meeting will take place in the last two weeks in January or the first two weeks in February. The library is a good central, neutral space with time from 5:30 – 7 pm. Amy will find when the room is open and then send out possible dates to GRACC and LHB. Jon will present his findings in a "presentation format" i.e. PowerPoint. Also he will create a 2-page written document with key points listed.

The format will be as follows:

- ❖ Introduction of the project (Commission/LHB)
- ❖ Project Goals (LHB)
- ❖ Guiding Principles (LHB)
- ❖ Presentation of Phase 1 (Jon)
- ❖ Existing Conditions of Site Alternatives (LHB)
- ❖ Precedents (LHB)
- ❖ Issues & Opportunities and Visioning Exercise (LHB)
- ❖ Next Steps and Summary (LHB)

The second public meeting will be more of a workshop scenario and will be held around March with LHB spending two days in Grand Rapids.

LHB wondered if the May city council approval was flexible. Amy will check.



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

2017

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- Golf Course Board - 7 am
- Library Board - 5 pm
- Council Board - 4:00 pm
- City Council Mtg - 5 pm
- Payroll
- Holiday
- Cable TV Comm. - Noon
- Arts & Culture Comm. - 3:45 pm
- Park & Rec Civic Center Board 5:30 pm
- Airport Advisory Board - 5:00 pm
- Public Util. Comm. - 4 pm
- Economic Dev. Authority - 4 pm
- Fire Dept. Bus. Mtg. - 7 pm
- Housing/Redev. Authority 4 pm
- Fire Relief Assn.
- Human Rights Comm. - 4:00 pm
- Flex Benefits Deadline
- PC Planning Comm. - 4 pm

**CITY OF GRAND RAPIDS
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2016**

With Comparative Totals for the Period Ending December 31, 2015

	Actual 10/31/2016	Actual 12/31/2015
Arts & Culture Budgeted Expenditures	\$ 5,000	\$ 3,000
Supplies	409	388
Seminar/Meetings/School	700	-
Video	-	200
Economic Impact Study	-	1,500
Facility Rent	-	75
Riverfront Feasibility Study	6,239	-
Balance Available	(2,348)	837
Arts & Culture Riverfront Feasibility Study		
Blandin Foundation	\$ 20,000	\$ -
Balance Available with Donations	\$ 17,652	\$ 837