



**ARTS & CULTURE COMMISSION**  
**Regular Meeting, Tuesday, September 5, 2017**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, September 5, 2017 at 3:45 pm

Agenda

1. Call to Order
2. Public Input
3. Setting the Agenda
4. Correspondence
5. Approve the following minutes: Regular Meeting August 1, 2017
6. Financials Revised Invoice First Friday Banners – Commissioner Dodge
7. River Venue Update
8. Progress Reports Utility Boxes - Commissioner Smith  
Update “Public Art Plan” – Commissioner Merrild
9. Old Business
10. New Business Human Rights Commission – Commissioners Hall/Weidendorf
11. Announcements
12. Set Agenda For Next Meeting: Tuesday, October 3, 2017
13. Adjourn

**CITY OF GRAND RAPIDS ARTS AND CULTURE COMMISSION  
CONFERENCE ROOM 2B – GRAND RAPIDS CITY HALL  
REGULAR MEETING, TUESDAY, AUGUST 1, 2017 – 3:45 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2B of the Grand Rapids City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota, on Tuesday, August 1, 2017, at 3:45 pm

**CALL OF ROLL:** On a Call of Roll, the following members were present: Sonja Merrild, Kathy Dodge, Karen Walker, Harry Smith, David Marty, and Lois Bendix.

Arrived at 4:00 pm Myrna Peterson

**Absent:** David Dobbs, John Connelly

**Staff Present:** Amy Dettmer and Michele Palkki

Commissioner Merrild called the meeting to order at 3:50 pm.

**Visitor:** Carolyn Eck was present to let the Commission know there will be an Arts Showcase on October 21, 2017 at Itasca Community College. Everyone is welcome to participate in submitting their project at the Grand Rapids Area Library on October 6 between 2:00 pm and 5:00 pm. If you have questions you can contact Carolyn Eck 218-360-3288.

Myrna Peterson arrived

**SETTING THE AGENDA**      Add Big Chair – Commissioner Dodge

**MOTION BY COMMISSIONER MARTY, SECOND BY COMMISSIONER PETERSON TO ADD THE ABOVE ITEM TO THE AGENDA FOR DISCUSSION. Motion passed by unanimous vote.**

**CORRESPONDENCE**      IRRRB Plan.

IRRRB awards grants for Downtown and Business Corridor development. Commissioner Dodge reported she is interested in pursuing local funding sources for a 1:1 match for the grant. She would like to form a working group to help find local funding sources for a match. If applied for the grant would be written to hire an expert to help with an Art Placement plan, which is part of the Art Adoption Plan.

**MOTION BY COMMISSIONER BENDIX, SECOND BY COMMISSIONER WALKER TO ALLOW COMMISSIONER DODGE PUT TOGETHER A WORKING GROUP TO PURSUE FINDING MATCHING FUNDING SOURCES FOR AN IRRRB GRANT. Passed by unanimous vote.**

**Grand Rapids Arts and Culture**

**August 1, 2017**

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**MINUTES – Includes the following:**

Regular Meeting May 2, 2017

Special Meeting May 16, 2017

No June Meeting – No Quorum

Work Session – July 18, 2017

**APPROVAL OF MINUTES: Regular Meeting held on May 2, 2017, Special Meeting May 16, 2017 and Work Session on July 18, 2017.**

**MOTION BY COMMISSIONER WALKER, SECOND BY COMMISSIONER PETERSON TO APPROVE THE MINUTES LISTED ABOVE AS PRESENTED. Motion passed by unanimous vote.**

**OUTDOOR PERFORMANCE VENUE FEASIBILITY STUDY**

The final Outdoor Performance Venue Feasibility Study was presented to the City Council at a work session in June. Once adopted by the Arts and Culture Commission it will go to the City Council for their acceptance and adoption.

**APPROVAL OF OUTDOOR PERFORMANCE VENUE FEASIBILITY STUDY: LHB has submitted the final study to the City of Grand Rapids.**

**MOTION BY COMMISSIONER DODGE, SECOND BY COMMISSIONER SMITH TO APPROVE THE OUTDOOR PERFORMANCE VENUE FEASIBILITY STUDY ABOVE AS PRESENTED. Motion passed by unanimous vote.**

**PROGRESS REPORTS**

**Utility Boxes** – Commissioner Smith and Merrild are still waiting to hear back from Public Utilities Manager Julie Kennedy. Commissioner Smith will try and make contact with Julie to set up a time to meet and discuss this project.

**Artist in Residence** – Commissioner Bendix reported that there is one new artist, Patricia Ferrell, and extending Mary Corwin for another 3 months. Both artists will begin August 15, 2017 and go through November 15, 2017. Commissioner Bendix also reported the Commission needs to find one or two replacement liaisons for the artist in residence program since Commissioners Bendix and Dodge wish to end their leadership of this program on December 31, 2017.

**MOTION BY COMMISSIONER DODGE, SECOND BY COMMISSIONER BENDIX TO APPROVE THE ARTISTS IN RESIDENCE AS PRESENTED. Motion passed by unanimous vote.**

## **Grand Rapids Arts and Culture**

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**Art Adoption Policy** – The adoption plan was included in your packets for review. Once the policy has been adopted by the Arts and Culture Commission Commissioner Merrild will put together meetings with City Staff, Parks and Recreation Department and finally the City Attorney prior to a work session with the City Council and hopefully subsequent formal adoption by the City Council.

The Commission recognized Commissioner Bendix for all her time and effort in putting this policy together. Thanks also to Commissioners Dodge and Merrild for their input as well.

**MOTION BY COMMISSIONER WALKER, SECOND BY COMMISSIONER PETERSON TO APPROVE THE ART ADOPTION PLAN AS PRESENTED. Motion passed by unanimous vote.**

### **Progress Reports Continued**

**Red Chair** – Commissioner Dodge reported that she spoke with Public Works Director Jeff Davies regarding the possibility of moving the Red Chair from its current location. In speaking with Mr. Davies, he stated the following as to the chair's location.

- The chair must be situated on a concrete slab, already in place
- Is already next to a parking lot
- Known as a Landmark – other communities have taken notice
- There have not been any accidents as to its current location
- Moving the chair would possibly damage it beyond repair and it was donated to the City

Mr. Davies does not feel comfortable moving the chair at this time.

**OLD BUSINESS** – none

### **NEW BUSINESS**

#### **Pedestrian Bridge across the Mississippi**

The Commission was very appreciative being asked to help with the bridge.

#### **First Friday Banners**

Commissioner Dodge reported that the banners for First Friday need to be replaced. Commissioner Dodge checked on pricing and received a quote from Silvertip Graphics for \$1,575.00 to replace all three. Jeff Davies, Public Works Director has approved the banners that they meet standards set. The banners will be owned by the City and stored by Public Works. Commissioner Dodge requested the Arts and Culture pay for the replacements out of their budget. The Commission has a balance of \$5,000.00 to use in 2017.

**First Friday Banners Continued**

**MOTION BY COMMISSIONER WALKER, SECOND BY COMMISSIONER SMITH TO APPROVE THE AMOUNT OF \$1,575.00 TO REPLACE THREE FIRST FRIDAY BANNERS. Motion passed by unanimous vote.**

**ANNOUNCEMENTS**

The Human Rights Commission will be present during the next Arts and Culture Commission meeting on September 5, 2017.

Friday, August 4, 2017 at 12:00 noon meeting with the City of Red Wing at the Reif Center.

There being no further business, the meeting adjourned at 5:00 pm

Respectfully submitted by Michele Palkki

*Michele Palkki*



#18121

8/3/2017

Prepared For:  
Kathy Dodge

Prepared By:  
Barb Cleveland  
Silvertip Graphics Signs & Designs Inc.  
902 NE 4th Street  
Grand Rapids, MN 55744

Phone:  
Alt. Phone:  
E-Mail: kdarts99@gmail.com

Fax:

Phone: 218-326-6917  
Alt. Phone:  
E-Mail: info@silvertipgraphics.com

**Description:**

Mesh Banners

Estimated time for production: 5 working days

| Quantity | Description   | Each     | Total      | Taxable |
|----------|---|----------|------------|---------|
| 3        | 12 oz. White printed mesh / Double Sided<br>Finished with webbing reinforced with hemmed edges<br>3 x 30 Feet | 600.00   | \$1,800.00 |         |
|          |   | Subtotal | \$1,800.00 |         |
|          |   | Total    | \$1,800.00 |         |

**Terms:**

Payment due on receipt of invoice. First three proofs will be provided free of charge. There will be a \$10.00 charge for every proof after the third proof.

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms of the agreement.

| Signed by | Date | Amt. Paid Today |
|-----------|------|-----------------|
|-----------|------|-----------------|

Upon signing this agreement, Customer agrees to pay 100% of the above quoted price. Final payment of the balance, if any, will be due immediately upon delivery/installation. This contract specifies the entire agreement of the parties.

Hereby Silvertip Graphics Signs and Designs, Inc. shall be referred to as Silvertip Graphics.

Any changes or alterations or additions to the above proposed specifications shall be made in writing pursuant to the execution of an Addendum to this contract, signed by both parties. Customer understands that it is the responsibility of the Customer to obtain prior approval from Customer's landlord for any work attached to or affecting any interest in the landlord's real or personal property.

Customer hereby holds Silvertip Graphics and its successors and assigns harmless from any penalty, liability or damages monetary or otherwise that is imposed upon Customer by Landlord if by entering into this contract Customer has violated its lease with Landlord.

If Silvertip Graphics is required to remove said work from the premises of the Customer at the Landlord's request, Customer shall be responsible for payment for cost of same. If Customer makes any changes to the above specifications at the Landlord's direction or otherwise after the work begins, Customer will be charged accordingly for any additional materials and labor. Customer hereby acknowledges and understands that once work has begun this contract may not be cancelled and payment in full will be due to Silvertip Graphics immediately. Customer hereby acknowledges, releases and holds harmless Silvertip Graphics and its successors and assigns from any errors in proofreading. Customer is solely responsible for reading and correcting any errors whatsoever in any proofs provided in connection with this project, prior to Silvertip Graphics beginning work on the project. If any errors are discovered after the work begins, Customer will be charged for any resulting additional materials and labor. In the event that the work is completed by Silvertip Graphics but Customer refuses to take delivery/installation, Customer agrees to pay the



**ESTIMATE #18318**

**8/29/2017**

**Prepared For:**  
Harry Smith

**Prepared By:**  
Barb Cleveland  
Silvertip Graphics Signs & Designs Inc.  
902 NE 4th Street  
Grand Rapids, MN 55744

Phone:  
Alt. Phone:  
E-Mail: harpey2@msn.com

Fax:

Phone: 218-326-6917  
Alt. Phone:  
E-Mail: info@silvertipgraphics.com

**Description:**

Electric Box wrap

**Estimated time for production:** 7 working days

| Quantity     | Description  | Each   | Total             | Taxable |
|--------------|--|--------|-------------------|---------|
| 4            | 4.00 ft x 6.50 ft 3651 White Vinyl (54")<br>Top laminated with Oracal ORAGuard 210 Gloss | 165.00 | \$660.00          |         |
| 4            | Wrap Installation (Hours)  | 125.00 | \$500.00          |         |
| 3            | Wrap Design (Hours)  | 125.00 | \$375.00          |         |
| 1            | Purchase of panoramic photos to be determined. Licence fees may be extra                 | 0.00   | \$0.00            |         |
| Subtotal     |  |        | \$1,535.00        |         |
| <b>Total</b> |  |        | <b>\$1,535.00</b> |         |

**Terms:**

This estimate good for 30 days. 50% deposit due on signing, 50% due on delivery. Visa/MC accepted.

**By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms of the agreement.**

|                  |             |                        |
|------------------|-------------|------------------------|
| <b>Signed by</b> | <b>Date</b> | <b>Amt. Paid Today</b> |
|------------------|-------------|------------------------|

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# BRIEF HISTORY OF HUMAN RIGHTS

## for City of Grand Rapids Board and Commission Members



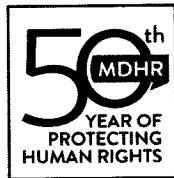
### 1948

In 1945, after WWII, the United Nations was formed. Eleanor Roosevelt headed the committee that in 1948 wrote the **Declaration of Human Rights**. Today 192 countries have signed the declaration.



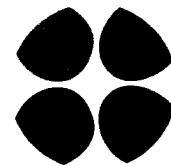
### 1964

The **Civil Rights Act** of 1964 is the nation's premier civil rights legislation. The Act outlawed discrimination on the basis of race, color, religion, sex, or national origin, required equal access to public places and employment, and enforced desegregation of schools and the right to vote. It did not end discrimination, but it did open the door to further progress.



### 1967

The **MN Department of Human Rights** is established to implement the **MN Human Rights Act** - a law prohibiting discrimination in Minnesota and protecting every Minnesotan through the **Protected Classes**: Race, Color, Creed, Religion, National Origin, Sex, Marital Status, Familial Status, Disability, Public Assistance Status, Age, Sexual Orientation, and Local Human Rights Commission Activity.



### 2004

The **City of Grand Rapids establishes a Human Rights Commission** to aid and advise the City Council in ensuring that all citizens have equal opportunity in those areas protected by law. The mission of the Commission is to promote a community of harmony and respect for the rights and dignity of all people.

For more information:  
<http://cityofgrandrapidsmn.com/>



CITY OF  
**GRAND RAPIDS**  
 ITS IN MINNESOTA'S NATURE

### 2014

Grand Rapids City Council unanimously passes the **Indigenous People's Day** resolution, recognizing the second Monday in October to "reflect on our history and to celebrate the thriving culture and value that the Anishinaabe the Dakota and other Indigenous Nations add to our city."



# HUMAN RIGHTS

No one has the right to hold you in slavery.



You have the right to own property.

You have the right to recognition everywhere as a person before the law.

We are all equal before the law and are entitled to equal protection of the law.

You have the right to seek legal help if your rights are violated.

No one has the right to wrongly imprison you or force you to leave your country.

You have the right to a fair and public trial.

Everyone is innocent until proven guilty.

You have the right to privacy. No one can interfere with your reputation, family, home or correspondence.



You can travel wherever you want.

You have the right to seek asylum in another country if you are being persecuted in your own country.



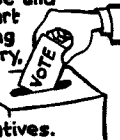
Everyone has the right to a nationality.

All adults have the right to marriage and to raise a family.



Freedom of Expression: You have the right to free thought and to voice your opinions to others.

You have the right to help choose and to take part in governing your country, directly or through chosen representatives.



Workers' rights: Every adult has the right to a job, a fair wage and to join a trade union.

You have the right to a fair trial.

Everyone has the right to an adequate standard of living for themselves and their family.



Your intellectual property as an artist or scientist should be protected.