



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

MOVED TO CONFERENCE ROOM 2A

**ARTS & CULTURE COMMISSION
MEETING AGENDA**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in Conference Room 2B at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, December 3, 2019 at 3:45 PM.

Agenda

1. Call to Order
2. Public Input
3. Setting the Agenda
4. Correspondence
5. Approve minutes: November 5, 2019 Regular meetings.
6. Financials: Current revenue/expenditure report
7. Artist in Residence
8. Old Business
 - Consider tabling Northbank mural project, Grant discussion and Kiosk to January 2020
 - Consider approval of Art Placement Plan and forward to Council
 - Library Art Project Update
 - Discuss 2020 Goals
 - Mayor's Art Award update – David Marty
9. New Business
 - 2020 Poetry Contest
10. Announcements
11. Set Agenda For Next Meeting:
12. Adjourn



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ARTS AND CULTURE COMMISSION MINUTES

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2A of the Grand Rapids City Hall, 420 N. Pokegama Avenue, Grand Rapids, Minnesota on Tuesday, November 5, 2019 at 4:00 PM.

Call of Roll: On a call of roll, the following members were present: Kathy Dodge, Anne-Marie Erickson, Sonja Merrild, David Marty, Jessie Siiter. Absent: Harry Smith, Kayla Aubid, Myrna Peterson and Ed Zabinski.

Staff Present: Tom Pagel, Kim Gibeau

Setting the Agenda:

Recommended moving presentations by Megan Christianson and Will Richter to after financials. Move Kiosk, Northbank mural project & grant discussion to December meeting.

Motion by Marty, second by Erickson to approve the agenda as amended. Motion passed by unanimous vote.

Correspondence: None.

Approval of Minutes:

Motion by Dodge, second by Erickson to approve minutes of September 10, 2019 Worksession & Regular meetings as presented. Motion passed by unanimous vote.

Financials: Acknowledged.

Artist in Residence: MacRostie is working development of process and procedures. Mr. Pagel will follow up with Katie Marshall and ask her to attend the December meeting.

Public art signage/Information:

Megan Christianson submitted project narrative on the self-guided tour mapping project. Noted were current partners, project highlights, budget, and funding. The complete report is on file in Administration Office. Goal is to have project completed by September 2020.

Library Art Project:

Will Richter, Director of Library Services and Jean MacDonald, Library Board, present background on the Art Legacy grant awarded to the Grand Rapids Area Library in the amount of

\$12,000 for public art. The deadline for project completion is June 2020, The Library would like to partner with the Commission, requesting funding support for project expenses that exceed the grant award and assistance in working with an artist.

Motion by Dodge, second by Marty to partner with the Library Board in requesting a proposal from artist Adam Swanson for library mural project. Motion passed by unanimous vote.

Old Business:

- GRMN Art Placement Plan Review: Jen Krava, Forecast Public Art, reviewed draft plan, discussed public art philosophy and noted that the plan is meant to serve as a starting point. Members discussed a policy for retiring or decommissioning public art. Communicating information on art projects to the public needs to be better. Final plan will be considered for approval at the December 3rd meeting and then presented to City Council at a worksession on December 16th, requesting adoption.

New Business:

- Mayor's Arts Award: Commissioner Marty will update information for 2020 and advertise for nominations.
- Utility Wraps: Lilah Crowe, Itasca County Historical Society, is interested in collaborating with the Commission to continue the program. Mr. Pagel will work with her to determine scope of jobs, guidelines and funding. A proposal will be requested from Ms. Crowe. Commissioner Siiter will work with staff.

Motion by Marty, second by Erickson directing staff to work with Itasca County Historical Society to determine guidelines for continuing the utility wrap program. Motion passed by unanimous vote.

Items for next agenda:

- Kiosk – Katie Marshall
- Public Art signage
- 2020 Goals
- Northbank mural project and Grant discussion – Katie Marshall, MacRostie
- GRMN Art Placement Plan Review
- Library Art Project update
- Poetry Contest – Library

There being no further business, the meeting adjourned at 5:33 pm.

Respectfully submitted:

Kimberly Gibeau, City Clerk

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**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING NOVEMBER 30, 2019**

With Comparative Totals for the Period Ending December 31, 2018

	<u>Actual 11/30/2019</u>	<u>Actual 12/31/2018</u>
Arts & Culture Budgeted Expenditures	\$ 5,000	\$ 5,000
Supplies	32	133
Seminar/Meetings/School	-	-
Mayor's Art Award	308	250
Facility Rent	-	-
Utility Box Wraps	768	
Operating Transfer to Capital Proj 418	<u>1,550</u>	<u>4,500</u>
Balance Available	<u><u>2,342</u></u>	<u><u>117</u></u>