



**ARTS & CULTURE COMMISSION
MEETING AGENDA**

NOTICE IS HEREBY GIVEN, that a regular meeting of the Arts & Culture Commission will be held in Conference Room 2A at City Hall, 420 N Pokegama Avenue, Grand Rapids, Minnesota 55744 on Tuesday, January 14, 2020 at 3:45 PM.

Agenda

1. Call to Order
2. Public Input
3. Setting the Agenda
4. Election of Officers
5. Correspondence
6. Approve minutes: December 3, 2019 Regular meetings.
7. Financials: Current revenue/expenditure report
8. Artist in Residence
9. Old Business
 - Discuss Northbank mural project, Grant discussion and Kiosk
 - Mayor's Art Award update
10. New Business
 - Discuss organizing public forum hosted by Forecast Public Art
 - Discuss recommendations for 2020 Public Art
11. Announcements
12. Set Agenda For Next Meeting:
13. Adjourn



CITY OF
GRAND RAPIDS
IT'S IN MINNESOTA'S NATURE

ARTS AND CULTURE COMMISSION MINUTES

CALL TO ORDER: Pursuant to due notice and call thereof the regular meeting of the Grand Rapids Arts and Culture Commission was held in Conference Room 2A of the Grand Rapids City Hall, 420 N. Pokegama Avenue, Grand Rapids, Minnesota on Tuesday, December 3, 2019 at 3:45 PM.

Call of Roll: On a call of roll, the following members were present: Kathy Dodge, Anne-Marie Erickson, Sonja Merrild, David Marty, Jessie Siiter, Kayla Aubid, Harry Smith and Ed Zabinski. Absent: Myrna Peterson.

Staff Present: Tom Pagel, Kim Gibeau

Public: Tom Pagel noted that the City Council appointed three new members to the Commission. Tom Sippola (present), Kari Hedlund (arrived at 4:15) and Gail Otteson, will begin three year terms on January 1, 2020. Departing commission members include Harry Smith, Kathy Dodge and Sonja Merrild.

Setting the Agenda:

Motion by Aubid, second by Smith to approve the agenda as presented. Motion passed by unanimous vote.

Correspondence: None.

Approval of Minutes:

Motion by Erickson, second by Smith to approve minutes of November 5, 2019 as presented. Motion passed by unanimous vote.

Financials: Acknowledged that there are no changes to the financials.

Artist in Residence: There are three artists who have been approved for a six-month residency. MacRostie Art Center staff are now managing this program.

Old Business:

Consider tabling Northbank mural project, Grant discussion and Kiosk to January 2020: Still working on these items. There is a possible grant opportunity in the spring. These topics will be brought back to the Commission at the January 7, 2020 meeting.

Art placement plan: Review of final draft of plan submitted by Jen Krava, Forecast Public Art.

Motion by Marty, second by Dodge to approve the Art Placement Plan and recommend the adoption by the City Council. Motion passed by unanimous vote.

Library Art Project:

Will Richter, Director of Library Services, provided update of project status including site visit by artist Adam Swanson. Proposed mural will be 16' X 32', painted on meal sheets and mounted. The total cost estimate is \$19,800, of which \$12,000 will be covered by the Art Legacy grant.

Discuss 2020 Goals: Top five priorities are discussed. In order to assist with developing an action plan moving forward, a subcommittee is formed, consisting of Commissioners Zabinski, Siiter, Hedlund, Tom Pagel, City Administrator and Matt Wegwerth, Public Works Director/Engineer.

Mayor's Art Award update: Draft notice for nominations has been completed. Commissioner Marty will forward to staff. Deadline for submissions will be early January 2020 and the award will be presented in April at the annual Chamber event.

New Business:

2020 Poetry Contest: The Grand Rapids Library conducted the first poetry contest, and winning poems are now in concrete sections of walkway on Central School Grounds. Mr. Richter will look into this project and get back to staff.

Announcements: Commissioner Aubid discusses "Art Alley" events in other communities and will be looking into logistics of doing this in Grand Rapids. More information will be provided as available.

Items for next agenda:

- Northbank mural project, Grant discussion & Kiosk – Katie Marshall, MacRostie
- 2020 Goal Committee
- Election of Officers
- Artist in Residence
- Mayor's Art Award

There being no further business, the meeting adjourned at 4:42 pm.

Respectfully submitted:

Kimberly Gibeau, City Clerk

**CITY OF GRAND RAPIDS
ARTS & CULTURE COMMISSION**

**SCHEDULE OF CHANGES IN REVENUE AND EXPENDITURES
FOR THE PERIOD ENDING DECEMBER 31, 2019**

With Comparative Totals for the Period Ending December 31, 2018

PRELIMINARY

	<u>Actual 12/31/2019</u>	<u>Actual 12/31/2018</u>
Arts & Culture Budgeted Expenditures	\$ 5,000	\$ 5,000
Supplies	32	133
Seminar/Meetings/School	-	-
Mayor's Art Award	308	250
Facility Rent	-	-
Utility Box Wraps	768	-
Art Mapping Project	1,000	-
Operating Transfer to Capital Proj 418	<u>1,550</u>	<u>4,500</u>
Balance Available	<u><u>1,342</u></u>	<u><u>117</u></u>

**ADDENDUM #1 TO
PROFESSIONAL SERVICES AGREEMENT**

THIS ADDENDUM shall amend the "Professional Services Agreement" between the City of Grand Rapids and Forecast Public Art dated June 11, 2018.

The Parties agree that the following language is hereby added to the Agreement:

"In partnership with the Arts and Culture Commission, Forecast will host a public Forum to discuss the many possibilities of public art in Grand Rapids, the role and responsibility of the Arts and Culture Commission, and upcoming projects. This could be held in combination with public mapping workshops. This can be aligned with the Requests for Qualifications process and could act as a joint information session about the Requests for Qualification and the goals of the Arts and Culture Commission. The total additional lump sum fee for this service is \$750.00."

All other terms and conditions of the Professional Services Agreement dated June 11, 2018, remain unchanged.

Dated this 23 day of July, 2018.

CITY OF GRAND RAPIDS

FORECAST PUBLIC ART



Dale Adams, Mayor



Jack Becker



MEMORANDUM

To: Arts and Culture Commission
From: 2020 Work Plan Subcommittee
RE: Recommendations for 2020 Public Art

The 2020 Work Plan Subcommittee met on December 16, 2019, and developed the following recommendations to move forward art and culture projects in 2020. In making the recommendations, the committee utilized the goals established by the Commission at their September 2019 work session, the recently approved Placement Plan, and preliminary development plans for 2nd St./1st Avenue NW.

In Year 1, from the Placement Plan, the theme is *Indigenous peoples and lands*. The small scale art is recommended to focus on storm water infrastructure (for example, creating art on manholes, catch basins, and other storm water treatment infrastructure). The large scale recommendation is to create one to two gateway sculptures near the city limits of Grand Rapids.

The Commission's 2020 goals established in September of 2019 are: 1) Integrate more visual and performing art by regional Ojibwe artists; 2) Integrate ideas for artistic crosswalks into the current efforts for pedestrian safety; 3) Establish working group to further the Riverfront Performing Arts Venue Study; 4) Work with the Library to continue the poetry contest for permanent installation in sidewalks; and 5) Murals and installations at existing infrastructure to help animate points of entry/beautify.

Recognizing that the Commission goals were developed prior to the Placement Plan completion, the subcommittee is recommending a "blending" of the two recommendations.

Large Scale Gateway Art

The subcommittee is recommending that the locations of this art be located not at the City limits but at the entryways of the Central Business District at the following priority locations:

Pokegama Avenue/1st Street SE (Priority 1)



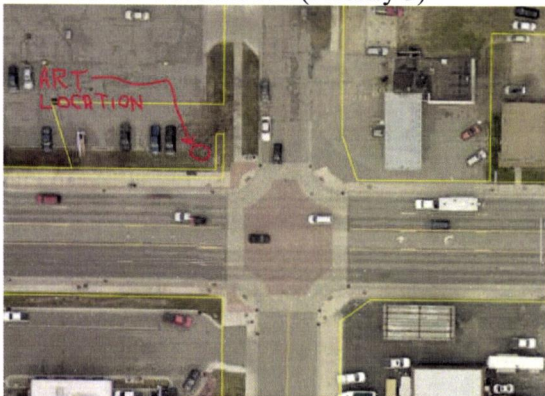
Priority 1 location/property was recently acquired from the Blandin Foundation. The City will be making improvements in this park during the summer of 2020. Creating a location for the art would be efficient.

TH 2/HWY 38 (Priority 2)



Priority 2 location/property is owned by the City. The City will be making landscape improvements in this park during the summer of 2020. Creating a location for the art would be efficient.

TH 2-169/3rd Avenue NE (Priority 3)

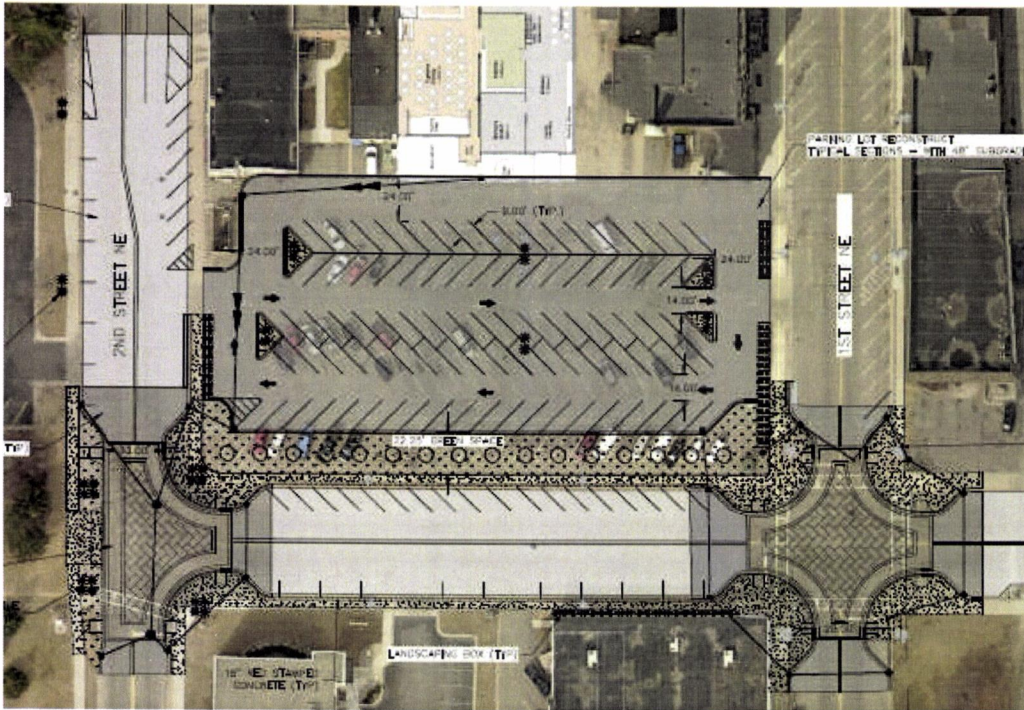


Itasca County owns Priority 3 location/property. The City would need to obtain an easement from the County.

The Placement Plan recommends a budget of \$30k to \$40k for one sculpture and \$20k if commissioning two pieces of art. Budget recommendations are located later in this memorandum.

Small Scale Artwork

With the focus on storm water infrastructure there is a perfect opportunity to partner with the Public Works department on interim improvements to 2nd Street NE, 1st Avenue NE, and the public parking lot located to the north and west of said streets. Due to timing and City budget constraints, the parking lot improvement (shown below) has been delayed for likely two to four years.



Delaying the permanent improvements creates an opportunity to install temporary art on the pavement by creating artistic crosswalks, delineating future “bump outs” with pavement art, and providing art on catch basins and manhole covers. This type of art is the recommendation identified in Year 1 of the Placement Plan with a budget of \$5,000. Budget recommendations are located later in this memorandum.

Some examples of pavement and catch basin/manhole painting are:



In addition to the pavement art, the Public Works Department could begin making greenspace/storm water improvements along the east side of the parking lot.

Other art improvements planned for this general area include a mural located at the library and potentially a mural on the west wall of the Northbank Building thanks to a collaboration with MacRostie Art Center, Togo/Camp Thistledeew, and artist Jonathan Thunder (Red Lake Nation).

This small scale concept will address the original commission goals from September of: 1) Integrate more visual and performing art by regional Ojibwe artists; 2) Integrate ideas for artistic crosswalks into the current efforts for pedestrian safety; and 5) Murals and installations at existing infrastructure to help animate points of entry/beautify.

Poetry Contest

The prior poetry contest was held in conjunction with an event hosting the State Poet Laureate. Library staff's role was simply hosting/coordinating a venue. They would be willing to host another event at the Library, but would need a volunteer to coordinate the event.

Riverfront Performing Arts Venue Study

The subcommittee is recommending that the commission assign two members to research potential collaborative partners and make recommendations about the potential demand for this venue in advance of the next budget planning session later in the year

Funding

The Public Art Fund will have \$85,334 once the 2019 and 2020 funds have been deposited. In addition, the commission has \$7,500 in the operation budget. The following table summarizes the sources of revenue:

Arts & Culture Commission 2020 Work Plan

Available Funding

1/1/2020 Available Balance	2,350
2020 Operating Budget	7,500
2019 Project Deposit	42,439
2020 Project Deposit	40,545
Total Available Funding	\$92,834

Based on the Commission's goals and the recommendations from the Placement Plan, an initial budget is likely to entail the follow:

Expenditures	
Library Mural	8,000 Committed
Large Scale Gateway Art	40,000 Assumes 1 at \$40k or 2 at \$20k each
Small Scale Art Work	30,500
Poetry Contest	3,000 Assumes 2 poems
Total Expenditures	\$81,500
Funding less Expenditures	\$11,334

Detail related to the Small Scale Art follows:

	Quantity	Unit Price	Total
Manholes	11	500	5,500
Catchbasins	10	500	5,000
Crosswalks	7	2,000	14,000
Bump Outs	6	1,000	6,000
		Total	\$30,500