



Grand Rapids Fire Department Commercial Hood Cleaning Permit



Name of Contractor _____

Name of Job Site _____

Date of Inspection _____ Time _____ APPROVED NOT APPROVED

Fire Inspection Checklist

Hood and Ducts – Cleaned to bare metal – No water leaking from seams or joints (liquid tight systems)
Yes No Comments _____

Access Panels – All open for inspection – Adequate number to complete the cleaning and inspection.
Yes No Comments _____

Access Panel Gaskets – Gaskets / Seals on the inside of access panels are in good condition.
Yes No Comments _____

Access Panel Doors – Cleaned to bare metal – All wing nuts present to re-install the access doors.
Yes No Comments _____

Photo Log – Digital photographs shall be provided. Refer to “Exhaust Vent Cleaning Picture Requirements” handout.
Yes No Comments _____

Certificate and Label – Inspection certificate and cleaning label shall be provided.
Yes No Comments _____

Wet Chemical Systems

Fusible Links – Reasonably clean

Discharge Nozzles – Cleaned and all rubber or metal caps installed.

Manual Pull Stations – Unobstructed and located along the exit path from the kitchen.

Yes No Comments _____

Fire Sprinkler Protected Hoods –Sprinkler Head Type Fusible Link Glass Bulb – reasonably clean. Yes No Comments _____

Hood System Extinguisher Service Company _____ Service Date _____

Portable Extinguisher Company _____ Service Date _____

ABC fire extinguisher with minimum 40 B rating – located within 30 feet of cooking equipment.

Class K fire extinguisher – located within 30 feet of cooking equipment.

Comments _____

OSHA Approved Ladder – or interior roof access ladder for roof access to exhaust fan
Proper angle – 3 rungs above roof line – no oil or grease residue

Yes No Comments _____

Exhaust Fan Assembly

Fan Housing – Clean to bare metal

Fan Blades – Clean to bare metal on both sides and in good condition

Fan Electrical Wiring – Electrical conduit in good condition – no breaks in casing / conduit

Fan Assembly equipped with hinges? Yes No

Comments _____