



420 N. Pokegama Ave  
Grand Rapids, MN 55744  
(218)326-7600  
(218)326-7608 Fax

# City of Grand Rapids

## Motel / Hotel Lodging Tax Form

Report for the month of: \_\_\_\_\_, \_\_\_\_\_  
Due Date: \_\_\_\_\_ (25<sup>th</sup> of month following collection)  
Name of Motel/Hotel: \_\_\_\_\_  
Address: \_\_\_\_\_  
State Sales Tax Account Number: \_\_\_\_\_

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1. Gross monthly receipts of rent collected for lodging \_\_\_\_\_
  2. Less: Amount of uncollectable rental charges which tax has been  
previously imposed \_\_\_\_\_
  3. Balance due subject to tax \_\_\_\_\_
  4. Tax due, 3% of line 3 above \_\_\_\_\_
  5. Penalty and interest (if due) \_\_\_\_\_
  6. Total amount due (Lines 4 and 5) \_\_\_\_\_

I declare and certify under penalty of law that I have examined this statement and that to the best of my knowledge and belief it is true and correct.

Signature \_\_\_\_\_ Title \_\_\_\_\_  
Date \_\_\_\_\_

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Make checks payable to: City of Grand Rapids

Mail to: City of Grand Rapids  
Attn: Finance Department  
420 North Pokegama Avenue  
Grand Rapids, MN 55744