



CITY OF  
**GRAND RAPIDS**  
IT'S IN MINNESOTA'S NATURE

**ANNUAL BUDGET  
FOR YEAR  
2016**

# City of Grand Rapids

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January 4, 2016

Honorable Mayor Adams and Council Members:

Enclosed is the Fiscal Year 2016 Operating Budget. This correspondence will highlight some of the directions that were taken in preparing the budget.

Within the budget you passed a final levy in an amount of \$6,951,560. This levy resulted in a \$106,394 increase over the 2015 levy. The major contributor to this minor increase in levy was a reduction of \$165,479 in GO Debt payment for 2016.

The 2016 tax rate will be 79.232%. This is a minor decrease from the 2015 rate of 79.245%. This consistency in tax rate for the past three years is primarily attributed to steady tax capacity growth.

If you have any questions regarding the 2016 budget, please contact me.

Regards,

A handwritten signature in black ink, appearing to read 'Tom Pagel', is written over the typed name.

Tom Pagel, P.E.  
City Administrator

# **GRAND RAPIDS CITY COUNCIL**

## **MISSION STATEMENT**

We will meet the basic needs of our city with cost effective quality services, will facilitate healthy growth, and will prepare for the long-term development of our community.

## **VALUE STATEMENT**

We will:

- Operate honestly, ethically and with integrity.
- Treat all people fairly, equitably, and respectfully.
- Encourage open and free communication.
- Respect differences of opinion.
- Recognize policy effect on personal and family lives.
- Prepare for all issues coming before the Council and respect the decisions made.
- Operate in a safe and environmentally sound manner.
- Seek to continually improve in all areas of our business.

## **VISION STATEMENT**

The City of Grand Rapids will be accountable to future generations, maintain our ability to choose our own destiny, and recognize partnership opportunities with our greater community.

## **CITY GOALS AND POLICY RESOLUTIONS**

To maintain and enhance financial stability:

That the City will develop and maintain operating policies that will secure financial stability for all city funds.

To maintain and improve the City's infrastructure:

That the City will establish criteria and adopt and maintain an infrastructure plan as a part of the City's Capital Improvement Plan.

To maintain and improve the City's physical assets:

That the City will establish criteria and adopt and maintain a Capital Improvement Plan.

To maintain and improve public and internal communication:

That the City shall work toward a process of on-going communication with the public.

To provide for effective and fair City administration:

That the City will provide an on-going staff support system to enhance quality service.

To protect our environment and natural resources:

That the City will be aware of future generations when policies are set which will affect the environment and natural resources.

To provide for community recreational and cultural needs:

That the City shall provide programs and facilities that will help meet the recreational and cultural needs of the community.

To improve public safety:

That the City will initiate policies, programs and infrastructure changes that will improve public safety.

To be a vital and growing community:

That the City will be pro-active in economic development and community planning.

To work cooperatively with other governments and organizations:

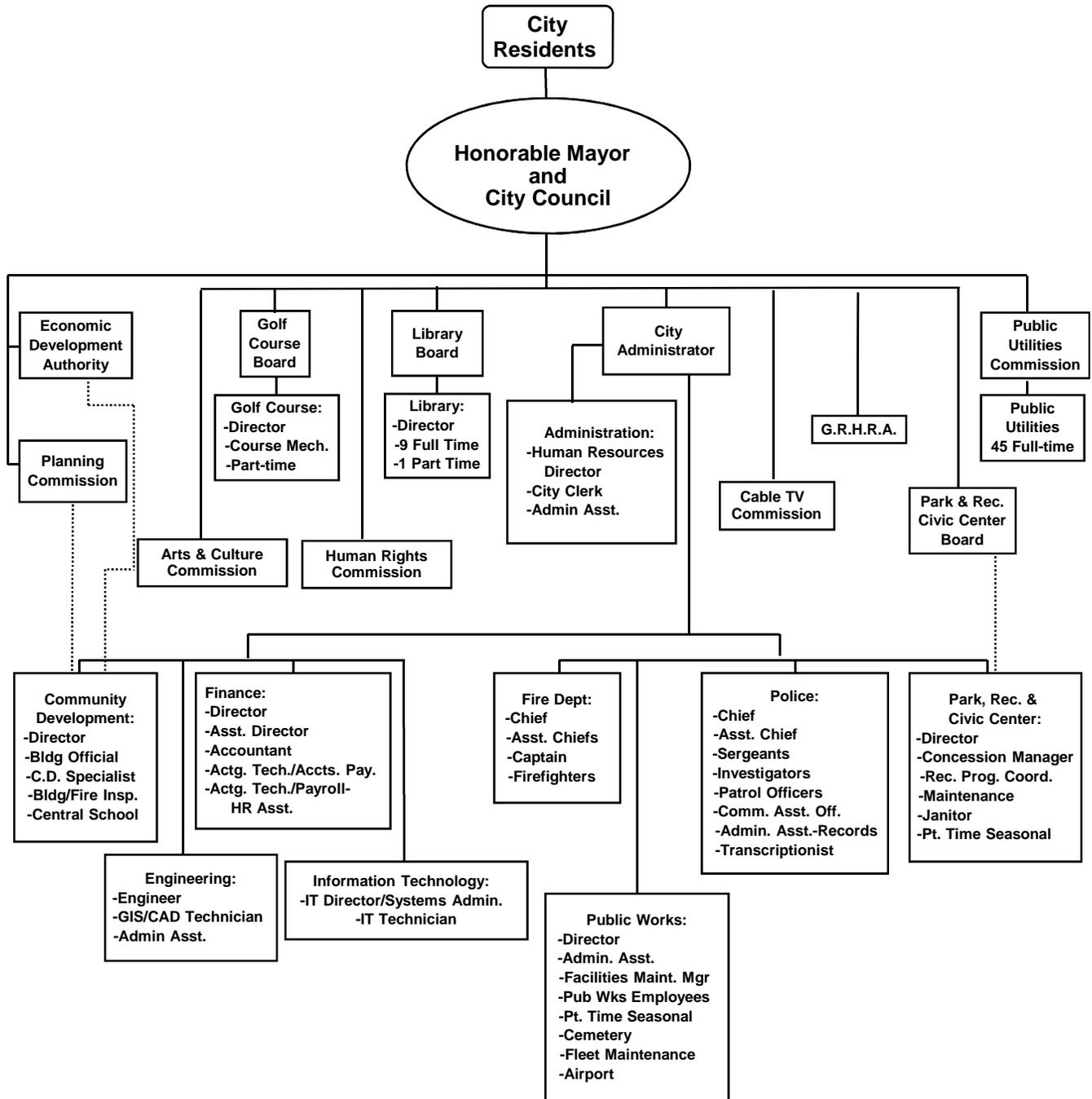
That the City will initiate and participate in cooperative efforts with other governments and community organizations.

**CITY OF GRAND RAPIDS, MINNESOTA**  
**PRINCIPAL CITY OFFICIALS AND DEPARTMENT HEADS**

**JANUARY 1, 2016**

	<u>Term Expires</u>
Mayor: Dale Adams	December 31, 2016
Council Members: Dale Christy Ed Zabinski Rick Blake William Zeige	December 31, 2016 December 31, 2016 December 31, 2016 December 31, 2018
City Administrator: Tom Pagel	City Clerk: Kim Johnson-Gibeau
Finance Director - Treasurer: Barbara Baird	City Engineer: Julie Kennedy
Fire Chief: Mike Liebel	Interim Police Chief: Scott Johnson
Public Works Director: Jeff Davies	Information Technology: Erik Scott
Library Director: Marcia Anderson	Director of Golf Operations: Robert Cahill
Community Development Director: Rob Mattei	Director of Parks and Recreation: Dale Anderson
Human Resources: Lynn DeGrio	

# City of Grand Rapids Organization Chart



# **INTRODUCTION**

## **FORM OF GOVERNMENT**

The City of Grand Rapids is a Statutory Plan A form of government providing a weak Mayor/Council and a City Administrator. All policy decisions and legislative activities are the responsibility of the Council, but the administrative duties are delegated to the City Administrator. One of the primary duties of the City Administrator is to oversee the preparation of an annual budget for approval by the City Council.

## **BUDGETING**

The City of Grand Rapids utilizes a departmental based line item budget. Department generated revenues are allocated to each department to offset their expenditures resulting in a net amount of property taxes needed to fund City services. The construction of each yearly budget is preceded by a City Council work session that establishes departmental service outcomes organized around the following service areas:

- City services: People find the City of Grand Rapids delivers quality essential services in a cost effective, timely manner.
- Safety: People find Grand Rapids a safe community, and are willing to prevent fire and crime.
- Neighborhoods: Residents and businesses feel connected to their neighborhoods.
- Environment: People find Grand Rapids is an environmentally sensitive community insuring preservation and enhancement of its natural resources.
- Youth: Youth find Grand Rapids a nurturing and supportive community.
- Transportation: People find Grand Rapids a community with an effective, multi-model transportation system connecting people and goods with destination points.
- Development/Redevelopment: People find Grand Rapids a balanced city of residential and business development enhanced by redevelopment.
- Key Industries: Residents and businesses support key industries.

These outcomes assist department heads in the process of building their respective departmental budgets.

The respective departmental outcomes, in turn, will generate levels of expectations for City services and corresponding indicators of performance. Indicators of performance will be utilized in the yearly budget process to determine the level of expenditures needed to maintain or improve the quality and/or level of service provided.

## CAPITAL IMPROVEMENT PLAN

The City of Grand Rapids five year Capital Improvement Program (CIP) is intended to provide the City Council with a process for identifying and prioritizing needed capital projects in order to coordinate the financing and timing of improvements in a manner, which maximizes the return to the public. The process will enable the City to evaluate the long-term cost and benefits of projects being proposed for the coming year, (2016), against those for projects proposed to be initiated in the next four years.

Those projects and expenditures approved by the City Council for the upcoming budget year will be incorporated into the Capital Improvement Budget (CIB). Projects and expenditures proposed to be initiated for the next four years may be approved on a planning basis but are not authorized until they are approved by the Council in a subsequent CIP process.

For the purposes of the City of Grand Rapids Capital Improvement Program, Capital Improvement Projects include the following:

- **Street Projects** – Major highway projects such as bridge construction and new highways.
- **Facility Construction** – Building/land acquisition, construction, remodeling or renovation projects where aggregate expenditures for land, structures, machinery, furnishings and equipment are estimated to exceed \$5,000.
- **Major Equipment** – Leased or purchased equipment with a minimum life expectancy of five years **and** with an estimated project cost in excess of \$5,000.

## **CAPITAL IMPROVEMENT PROCESS**

The preparation, submission, review and approval of proposed capital improvement projects will be conducted as part of the City budget process. This schedule coincides with the annual city budgeting process and culminates with approval by the Council of the 2016 City budget including the 2016 Capital Improvement Budget.

The Budget Team is responsible for overseeing the development and implementation of the Capital Improvement Program and after considering the proposed capital improvement projects, will recommend a proposed Capital Improvement Budget for consideration by the Council each year.

The Budget Team will also consider and recommend for approval by the Council the means of financing capital improvement projects involving the following funding sources:

- a. City dollars
- b. Funds from federal sources
- c. Funds from state sources such as state highway aids
- d. Funds from other sources such as bonding, local municipal government cost sharing, fees and other revenues, and transfers from other funds.

**CITY OF GRAND RAPIDS  
GENERAL FUND  
2016 ADOPTED REVENUE AND EXPENDITURES BUDGET**

**REVENUES:**

Taxes	\$ 4,390,829
Payment in Lieu of Taxes	901,000
Licenses and Permits	245,850
Intergovernmental	1,972,887
Charges for Services	818,839
Fines and Forfeits	94,500
Miscellaneous	47,300
Other Sources	3,500

<b>TOTAL REVENUES</b>	<b>8,474,705</b>
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**EXPENDITURES:**

Administration	458,615
Building Maintenance	263,653
Community Development	469,020
Council/Boards	83,690
Engineering	259,343
Finance	466,463
Fire	620,465
Fleet Maintenance	265,370
Information Technology	213,971
Police	2,685,100
Public Works	1,636,883
Recreation	130,163
City Wide	414,000

Subtotal Departments	7,966,736
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Debt Service Transfer	150,000
Capital Replacement Fund Transfer	155,000
Airport Transfer	20,000
Civic Center Transfer	-
Itasca County Historical Society Transfer	10,869
Central School Transfer	26,850
Domestic Animal Control Facility Transfer	32,750
Active Living Contribution	25,000
Fund Balance Payback	87,500

Subtotal Transfers	507,969
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<b>TOTAL EXPENDITURES</b>	<b>8,474,705</b>
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<b>REVENUES &gt; EXPENDITURES</b>	<b>\$ -</b>
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Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-101

A RESOLUTION APPROVING THE FINAL 2015 TAX LEVY  
PAYABLE IN 2016

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, levies the following sums of money for the current year 2015 collectible in 2016, upon the taxable property in the City of Grand Rapids, for the following purposes:

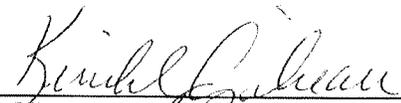
General Fund	\$4,390,829
Library Fund	632,999
Cemetery	198,500
Internal Loan-Public Works Equipment	141,588
Abatement Levies	25,000
GREDA	60,000
2006C Improvement Bonds	23,549
2007A Improvement Bonds	119,268
2008B GO Reconstruction Bonds	77,089
2008C Improvement Bonds	68,923
2008C Improvement Bonds-special levy	2,332
2009C Improvement Bonds	307,320
2009D Equipment Bonds	142,542
2010 Debt Study Reduction	(48,383)
2010A Improvement Bonds	135,610
2011B Improvement Bonds	54,675
2012 Improvement Bonds	132,061
2013A Refunding Bonds	94,791
2013B Reconstruction Bonds	114,812
2014A Reconstruction Bonds	<u>278,055</u>

TOTAL LEVY TO BE CERTIFIED \$6,951,560

Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

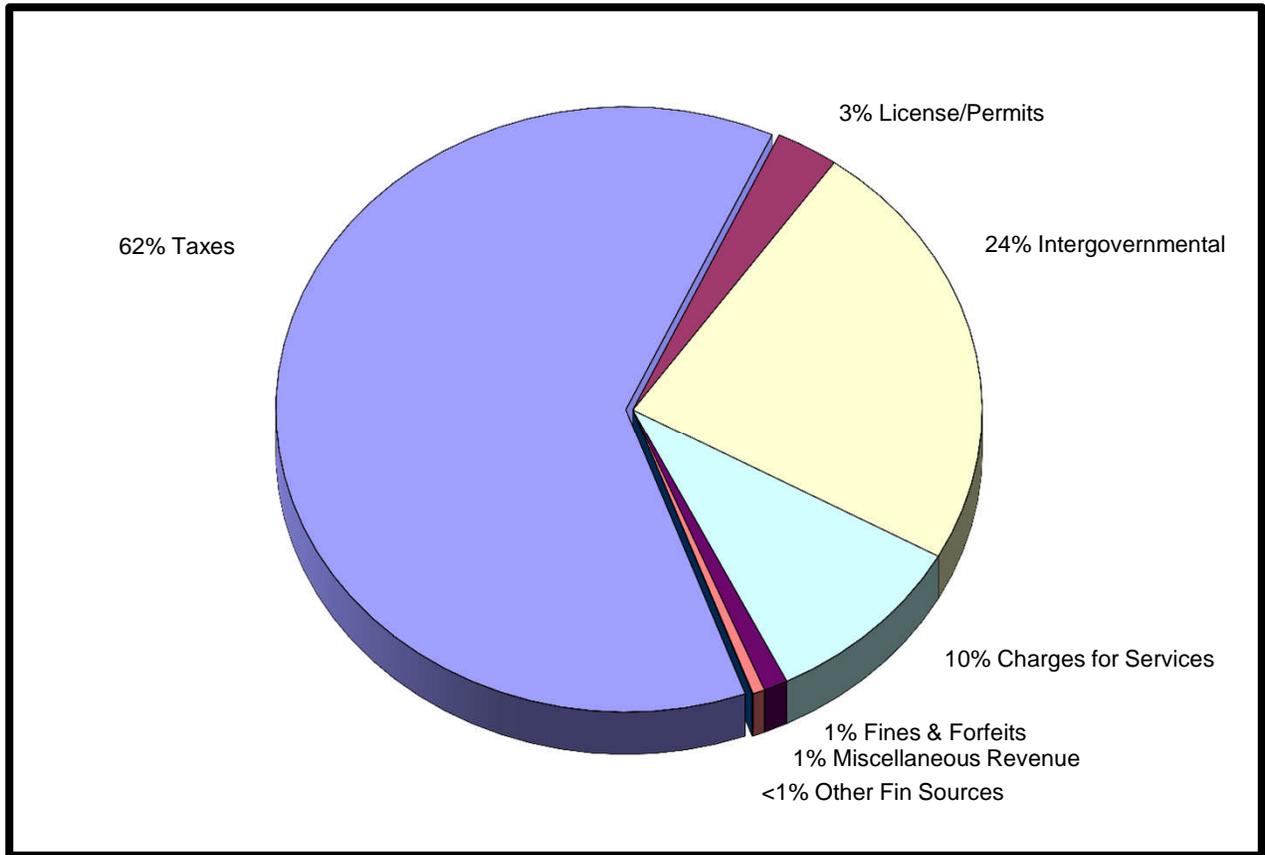
# GRAPHICS

# CITY OF GRAND RAPIDS

## 2016 GENERAL FUND REVENUE BUDGET

SOURCE	<u>2016</u>	<u>% OF BUDGET</u>
Taxes	\$ 5,291,829	62.44%
License/Permits	245,850	2.90%
Intergovernmental	1,972,887	23.28%
Charge for Services	818,839	9.66%
Fines/Fees	94,500	1.12%
Miscellaneous	47,300	0.56%
Other Financing Sources	3,500	0.04%
<b>TOTAL REVENUE</b>	<b><u>\$ 8,474,705</u></b>	<b><u>100.00%</u></b>

## GENERAL FUND REVENUE BUDGET -- 2016



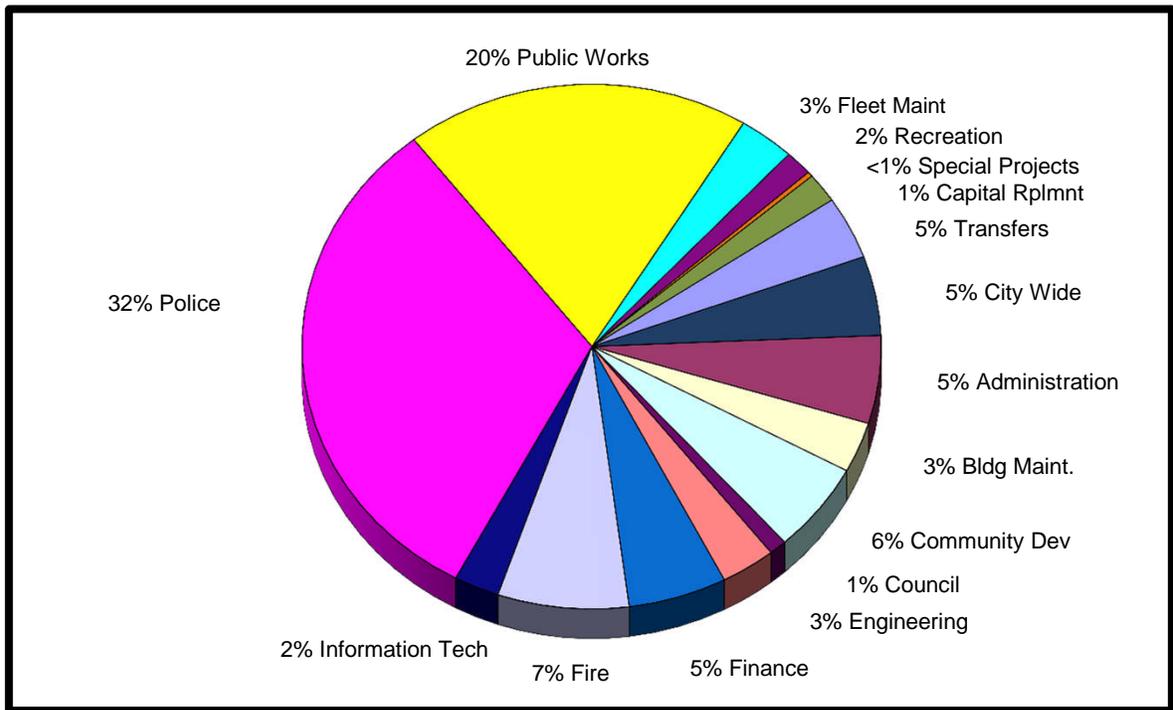
Based on budgeted figures.

# CITY OF GRAND RAPIDS

## 2016 GENERAL FUND EXPENDITURE BUDGET

DEPARTMENT	2016	% OF BUDGET
City Wide Usage	\$ 414,000	4.89%
Administration	458,615	5.41%
Building Maint-City Hall	263,653	3.11%
Community Development	469,020	5.53%
Council	83,690	0.99%
Engineering	259,343	3.06%
Finance	466,463	5.50%
Fire	620,465	7.32%
Information Technology	213,971	2.52%
Police	2,685,100	31.68%
Public Works	1,636,883	19.31%
Fleet Maintenance	265,370	3.13%
Recreation	130,163	1.54%
Special Projects	25,000	0.29%
Transfer to Capital Replacement Fund	155,000	1.83%
Transfers	327,969	3.87%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,474,705</b>	<b>100.00%</b>

### GENERAL FUND EXPENDITURE BUDGET - 2016



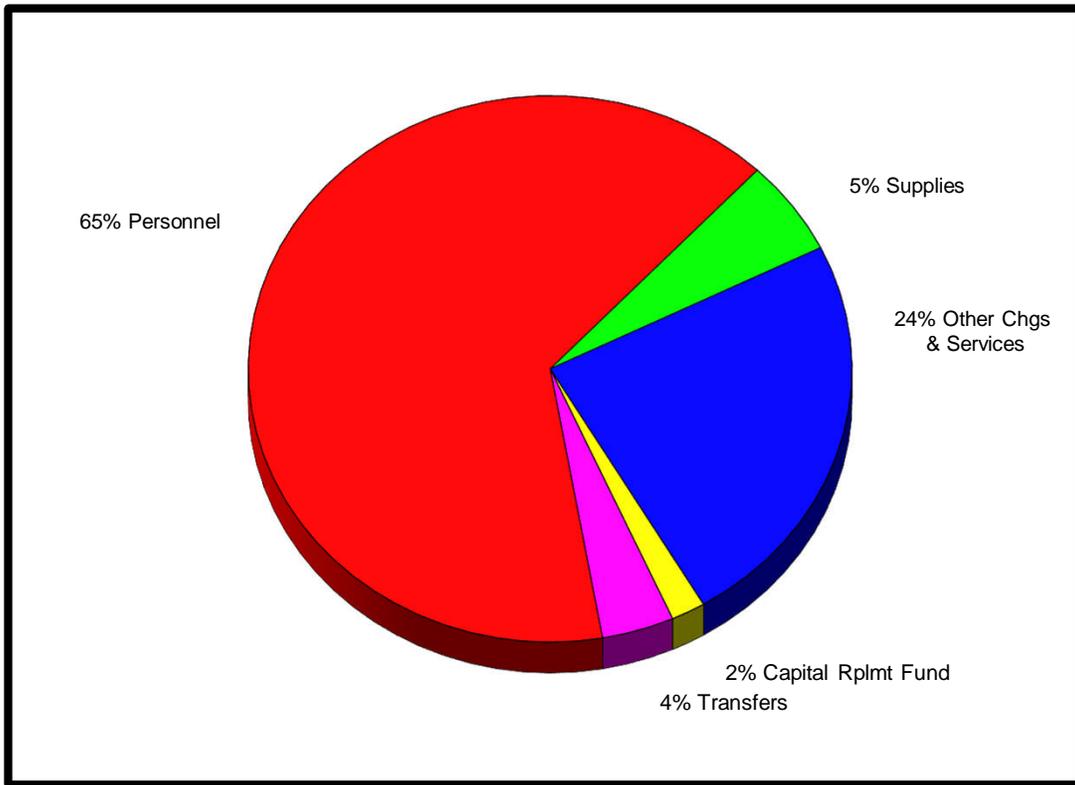
Based on budgeted figures.

# CITY OF GRAND RAPIDS

## 2016 EXPENDITURE BUDGET BY CATEGORY

CATEGORY	2016	% OF BUDGET
Personnel	\$ 5,493,024	64.82%
Supplies	478,341	5.64%
Other Charges & Services	2,020,371	23.84%
Transfer to Capital Replacement Fnd	155,000	1.83%
Transfers	327,969	3.87%
<b>TOTAL</b>	<b>\$ 8,474,705</b>	<b>100.00%</b>

### EXPENDITURES BY CATEGORY - 2016



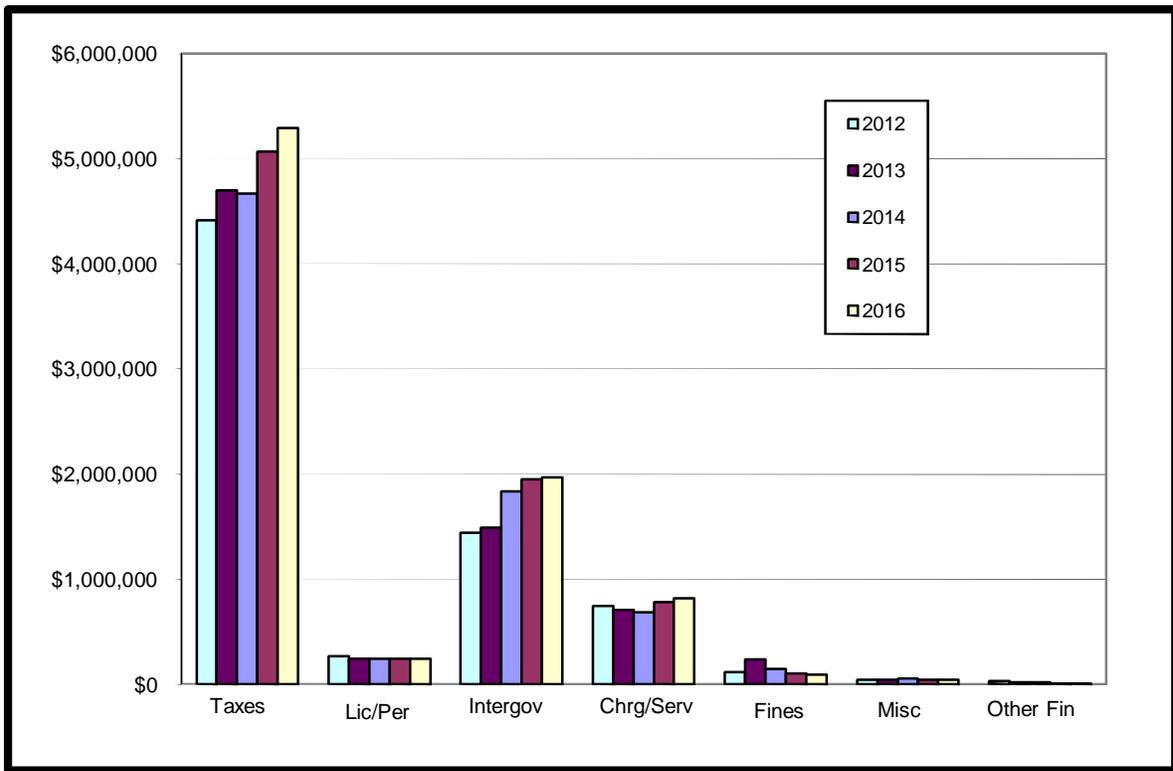
Based on budgeted figures.

# CITY OF GRAND RAPIDS

## GENERAL FUND REVENUE TRENDS ADOPTED BUDGETS 2012 - 2016

SOURCE	2012	2013	2014	2015	2016
Taxes	\$4,414,756	\$4,701,598	\$4,669,709	\$5,068,242	\$5,291,829
License/Permits	268,250	247,275	246,965	246,300	245,850
Intergovernmental	1,444,420	1,493,648	1,835,632	1,949,650	1,972,887
Charge for Services	745,550	712,604	685,628	781,512	818,839
Fines/Fees	117,000	236,500	147,500	103,000	94,500
Miscellaneous	42,380	42,379	55,692	47,098	47,300
Other Sources	32,822	22,851	22,851	3,500	3,500
<b>TOTAL REVENUE</b>	<b>\$ 7,065,178</b>	<b>\$ 7,456,855</b>	<b>\$ 7,663,977</b>	<b>\$8,199,302</b>	<b>\$ 8,474,705</b>

## GENERAL FUND REVENUE TRENDS 2012 - 2016



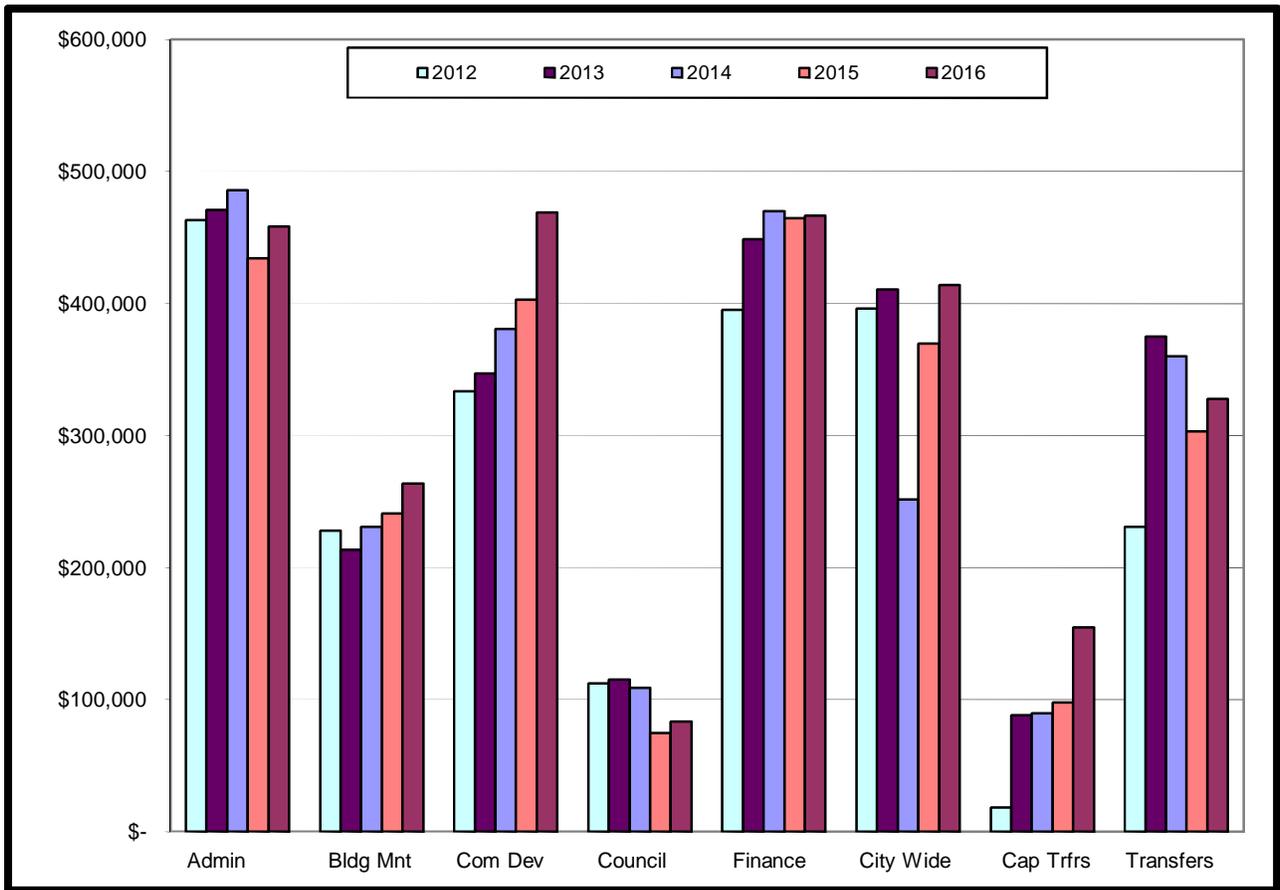
Based on budgeted figures.

# CITY OF GRAND RAPIDS

## GENERAL FUND EXPENDITURE TRENDS -- GENERAL GOVERNMENT ADOPTED BUDGETS 2012 -2016

DEPARTMENT	2012	2013	2014	2015	2016
Administration	\$ 463,065	\$ 470,747	\$ 485,714	\$ 434,085	\$ 458,615
Building Maint-City Hall	228,297	213,814	230,811	240,959	263,653
Community Development	333,541	347,118	380,645	403,212	469,020
Council	112,533	115,086	108,936	74,576	83,690
Finance	395,052	448,955	470,079	464,560	466,463
City Wide	396,322	410,522	251,817	369,625	414,000
Capital Replcmnt Transfer	18,200	88,250	89,605	97,994	155,000
Transfers	231,000	375,006	359,869	303,370	327,969
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,178,010</b>	<b>\$ 2,469,498</b>	<b>\$ 2,377,476</b>	<b>\$ 2,388,380</b>	<b>\$ 2,638,410</b>

## GENERAL FUND EXPENDITURE TRENDS 2012 - 2016



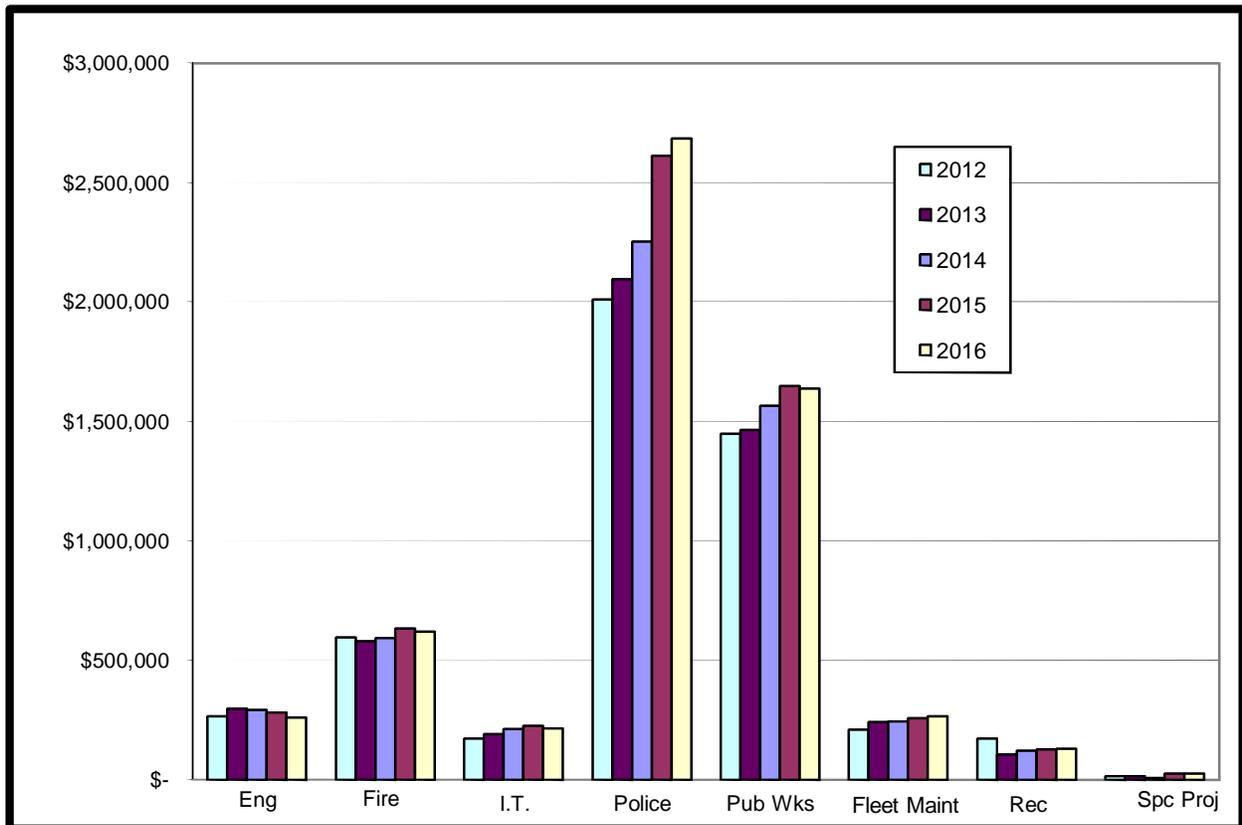
Based on budgeted figures.

# CITY OF GRAND RAPIDS

## GENERAL FUND EXPENDITURE TRENDS PUBLIC WORKS, PUBLIC SAFETY, RECREATION AND SPECIAL PROJECTS ADOPTED BUDGETS 2012 - 2016

DEPARTMENT	2012	2013	2014	2015	2016
Engineering	\$ 264,236	\$ 298,195	\$ 291,378	\$ 280,615	\$ 259,343
Fire	595,590	580,545	592,470	633,420	620,465
Information Technology	172,043	189,808	213,215	224,206	213,971
Police	2,009,733	2,094,883	2,251,867	2,613,516	2,685,100
Public Works	1,447,470	1,463,755	1,564,580	1,649,101	1,636,883
Fleet Maintenance	210,266	240,690	244,173	257,271	265,370
Recreation	172,830	104,481	122,568	127,793	130,163
Special Projects	15,000	15,000	6,250	25,000	25,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,887,168</b>	<b>\$ 4,987,357</b>	<b>\$ 5,286,501</b>	<b>\$ 5,810,922</b>	<b>\$ 5,836,295</b>

## GENERAL FUND EXPENDITURE TRENDS 2012 - 2016



Based on budgeted figures.

**GENERAL FUND**  
**REVENUES**  
**and**  
**EXPENDITURES**

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-102

A RESOLUTION ADOPTING THE 2016  
GENERAL FUND REVENUE AND EXPENDITURE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following General Fund Revenue and Expenditure budget for 2016:

**REVENUES**

Taxes	\$4,390,829
Payment in Lieu of Taxes	901,000
Licenses and Permits	245,850
Intergovernmental	1,972,887
Charges for Services	818,839
Fines and Forfeits	94,500
Miscellaneous Revenue	47,300
Other Financing Sources	<u>3,500</u>
 TOTAL REVENUE	 <u>\$8,474,705</u>

**EXPENDITURES**

Administration	\$ 458,615
Building Maintenance	263,653
Community Development	469,020
Council/Boards	83,690
Engineering	259,343
Finance	466,463
Fire	620,465
Fleet Maintenance	265,370
Information Technology	213,971
Police	2,685,100
Public Works	1,636,883
Recreation	130,163
City Wide	414,000
Transfers	420,469
Fund Balance Payback	<u>87,500</u>
 TOTAL EXPENDITURES	 <u>\$8,474,705</u>

Adopted this 14<sup>th</sup> day of December 2015.

Dale Adams  
Dale Adams, Mayor

Attest:

Kimberly Gibeau  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

**CITY OF GRAND RAPIDS  
GENERAL FUND  
2016 ADOPTED REVENUE BUDGET**

**TAXES**

Current	\$ 4,390,829
Payment in Lieu of Taxes	901,000
<b>TOTAL TAXES</b>	<u>5,291,829</u>

**LICENSES AND PERMITS**

Liquor	33,000
Wine	550
Beer	1,000
Fireworks	1,000
Taxicab	50
Theatre	600
Peddlers & Transient Merchants	150
Building Permits	200,000
Zoning Permits	4,500
Variance Request	1,000
Property Vacation Request	500
Utility Cuts	500
Parking Permits	3,000
<b>TOTAL LICENSES AND PERMITS</b>	<u>245,850</u>

**INTERGOVERNMENTAL**

Local Government Aid	1,322,103
PERA Aid	11,695
State Aid-Health Police Benefit	5,000
US Gas Tax Refund	500
Trunk Highway Maintenance Agreement	23,858
Municipal State Aid - Maintenance	186,200
Police Training-Post Board	6,000
St/MN Fire Relief	125,000
Insurance Premium Tax-Police	130,000
State of MN - Miscellaneous	500
Safe & Sober Grant	40,000
School District #318-Liason Officer	122,031
<b>TOTAL INTERGOVERNMENTAL</b>	<u>1,972,887</u>

**CHARGES FOR SERVICES**

Facility Maintenance Fees	11,500
Fleet Maintenance Fees	90,000
Cable Franchise Renewal Fee	3,800
Assessment Certificates	50
Finance Charges-Other Funds	16,675
Conduit Debt Fees	6,000
Finance Charges-Construction Projects	20,000
Accounting Services - HRA	21,218
Accounting Services - Cities	20,000

**CITY OF GRAND RAPIDS  
GENERAL FUND  
2016 ADOPTED REVENUE BUDGET**

Lodging Tax Admin Fees	16,500
Charges to PUC for Legal/Treasurer	1,100
Rezoning & Subdivision Fees	1,500
CD Adm Chgs-Other Funds	300
GIS Data Fees	30,000
Engineering Fees-City Projects	20,000
Fire Department Fees-Other	1,500
Fire Inspector Fees	300
Township Fire Contract Fees	165,500
Township Fire Fee Unorganized	90,000
Information Technology Charges	10,400
Public Works Fees-Other	22,000
Grounds Maintenance Fees-GR Sports Complex	20,000
Players Fees	5,000
Grand Itasca Security Fees	214,496
Restitution for Damages	300
Police Accident Reports	100
Police Escort Fees	3,000
Police Towing Fees	20,000
Police Lock Out Charges	100
Recreation Charges-Golf Course	7,500
<b>TOTAL CHARGES FOR SERVICES</b>	<u><u>818,839</u></u>

**FINES AND FORFEITS**

Court Fines	84,000
Parking Ticket Fines	4,000
Administrative Fines	6,500
<b>TOTAL FINES AND FORFEITS</b>	<u><u>94,500</u></u>

**MISCELLANEOUS REVENUE**

Miscellaneous	5,000
2% Commission-Wkr Comp Agent	2,800
Interest from Investments	30,000
Interest on Loans	5,000
Lease Revenue	2,000
Impound Vehicle Auction	2,000
Field/Ground Use Rent	500
<b>TOTAL MISCELLANEOUS REVENUE</b>	<u><u>47,300</u></u>

**OTHER FINANCING SOURCES**

Operating Transfer In	-
Operating Transfer In-Golf Course	3,500
<b>TOTAL OTHER FINANCING SOURCES</b>	<u><u>3,500</u></u>

**GRAND TOTAL** **\$ 8,474,705**

# **ADMINISTRATION**

**ADMINISTRATION DEPARTMENT  
2016 ADOPTED EXPENDITURES BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	REVISED 2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 273,989	\$ 275,941	\$ 280,232	\$ 288,729
Salary-Part-time	-	-	8,000	8,000
Election Judges	-	16,000	-	16,000
PERA	19,831	20,006	21,243	21,880
FICA	16,960	17,108	17,870	18,396
Medicare	3,966	4,001	4,179	4,303
Health Insurance	50,235	42,459	44,557	49,992
Life Insurance	592	689	689	689
Dental Insurance	619	619	655	676
Workers Compensation	1,700	2,300	2,000	2,000
<b>TOTAL PERSONNEL</b>	<u>367,892</u>	<u>379,123</u>	<u>379,425</u>	<u>410,665</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	2,000	1,543	1,500	1,500
Copy Supplies	150	150	160	150
Computer Supplies	500	500	500	500
Assets between \$700-\$4,999	-	-	5,000	-
Inventorial Supplies	3,500	3,000	1,000	1,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>6,150</u>	<u>5,193</u>	<u>8,160</u>	<u>3,150</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Elections	-	3,500	-	3,000
Legal - Civil	45,000	-	-	-
Legal-Personnel Negotiations	10,000	10,000	5,000	5,000
Municipal Code Update	2,000	3,500	5,000	5,000
Telephone	1,505	2,500	2,500	2,500
Postage/Freight	500	900	1,200	1,600
Prof Administrator Expense	15,400	-	-	-
Seminar/Meetings/Schools	5,000	8,000	8,000	8,000
Staff Training	1,000	2,000	2,000	5,000
Publishing & Advertising	4,000	4,000	6,000	6,000
City Newsletter	-	10,000	4,000	-
General Insurance	1,500	1,700	1,800	1,200
Maintenance Contracts	1,500	1,500	1,500	1,500
Dues & Subscriptions	1,800	1,700	1,700	2,000
Copy Machine Lease	4,500	4,098	4,800	4,000
Human Rights Commission	3,000	3,000	3,000	-
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>96,705</u>	<u>56,398</u>	<u>46,500</u>	<u>44,800</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 470,747</b></u>	<u><b>\$ 440,714</b></u>	<u><b>\$ 434,085</b></u>	<u><b>\$ 458,615</b></u>

# **CITY HALL BUILDING MAINTENANCE**

**CITY HALL BUILDING MAINTENANCE DEPARTMENT  
2016 ADOPTED EXPENDITURES BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 <u>BUDGET</u>	REVISED 2014 <u>BUDGET</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 87,414	\$ 100,828	\$ 104,441	\$ 106,506
Salary-Overtime	1,000	1,000	1,000	1,000
Salary-Parttime	-	-	-	14,880
PERA	6,308	7,310	7,833	8,027
FICA	5,395	6,251	6,475	7,588
Medicare	1,262	1,462	1,515	1,775
Health Insurance	19,155	24,049	25,268	25,040
Life Insurance	43	49	49	49
Dental Insurance	310	310	328	338
Workers Compensation	4,000	5,300	5,300	5,300
<b>TOTAL PERSONNEL</b>	<u>124,887</u>	<u>146,559</u>	<u>152,209</u>	<u>170,503</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Inventorial Supplies	2,000	3,413	3,500	4,000
Operating Supplies	1,000	1,000	1,000	1,000
Motor Fuels	1,800	1,800	1,800	1,800
Maintenance Supplies	4,500	4,500	4,500	4,500
Uniforms/Clothing/Safety	150	150	150	200
Small Tools	500	-	200	200
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>9,950</u>	<u>10,863</u>	<u>11,150</u>	<u>11,700</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	300	400	400	400
Legal	300	-	-	200
Exterminator Service	300	400	400	400
Janitorial Service	2,000	2,600	2,600	2,600
Telephone	2,910	3,000	3,000	3,200
Auto Mileage	1,900	1,900	1,900	1,200
Postage/Freight	-	-	-	-
Seminars/Meetings/Schools	100	100	100	200
Auto License	-	-	-	50
General Insurance	6,000	5,000	5,500	6,000
Electricity	21,500	23,000	23,000	24,000
Garbage Removal	1,600	1,600	1,600	1,600
Heat	13,000	11,000	11,000	12,000
Maintenance Contracts-Elevator	14,500	13,000	13,000	13,000
Building Maint/Repairs	12,867	9,489	13,000	14,000
Vehicle Maintenance/Repairs	500	500	500	500
General Equipment Maint/Repairs	1,000	1,000	1,500	2,000
Equipment Rental	-	-	-	-
Dues & Subscriptions	200	-	100	100
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>78,977</u>	<u>72,989</u>	<u>77,600</u>	<u>81,450</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 213,814</u></u>	<u><u>\$ 230,411</u></u>	<u><u>\$ 240,959</u></u>	<u><u>\$ 263,653</u></u>

# **COUNCIL**

**CITY COUNCIL**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 38,400	\$ 38,400	\$ 38,400	\$ 38,400
PERA	1,512	1,439	1,080	1,440
FICA	1,042	1,042	1,042	595
Medicare	557	557	557	557
Life Insurance	123	123	123	123
Workers Compensation	100	125	125	125
<b>TOTAL PERSONNEL</b>	<u>41,733</u>	<u>41,686</u>	<u>41,326</u>	<u>41,240</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	-	-	-	-
Operating Supplies	-	-	-	-
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Community Celebrations	3,500	3,500	3,500	6,000
Legal	33,000	-	-	-
Telephone	-	-	840	850
Seminar/Meetings/Schools	1,400	1,000	160	1,000
General Insurance	10,150	1,000	1,900	2,800
Maintenance Contracts	400	750	750	700
Dues & Subscriptions	23,903	25,000	25,000	29,000
Truth in Taxation	1,000	1,000	1,100	1,100
Volunteer Recognition	-	-	-	1,000
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>73,353</u>	<u>32,250</u>	<u>33,250</u>	<u>42,450</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 115,086</u></u>	<u><u>\$ 73,936</u></u>	<u><u>\$ 74,576</u></u>	<u><u>\$ 83,690</u></u>

# **CITY WIDE**

**CITY WIDE**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>OTHER CHARGES &amp; SERVICES</b>				
Classification Contingency	\$ 10,000	\$ 6,745	\$ -	\$ -
Health Co-pay	10,000	11,000	8,500	8,500
Employee Asst Program	2,000	2,000	2,000	2,000
Professional Services	-	-	35,000	5,000
Flex Benefit Plan	1,500	1,500	1,500	1,500
Long Term Disability	4,000	4,000	4,000	4,000
City's Adt'l 20/80 Ins Deduct	40,000	30,000	27,500	27,500
Health Ins Deductible Contrib	138,000	142,250	118,200	108,000
Health & Wellness Program	7,500	7,500	7,500	7,500
Arts & Culture Expenditures	-	-	3,000	5,000
Human Rights Commission	-	-	-	5,000
Legal	-	109,600	114,000	120,000
Computer Replacement	14,000	5,500	10,925	8,000
Computer Maintenance	8,200	6,000	7,000	7,000
Retirees Insurance	11,150	11,150	12,000	12,500
Retirees Insurance Contribution	120,000	-	10,000	-
MC/VISA Service Charges	2,500	2,500	2,500	2,800
Bank Charges	2,350	2,350	1,000	1,500
Police & Fire Radio Depreciation	19,322	19,322	-	-
GIS-ELA	-	-	-	12,750
City Work-ELA	-	-	-	13,800
Software Maintenance Contracts	-	-	-	56,650
Website Design	20,000	-	5,000	5,000
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>410,522</u>	<u>361,417</u>	<u>369,625</u>	<u>414,000</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 410,522</b></u>	<u><b>\$ 361,417</b></u>	<u><b>\$ 369,625</b></u>	<u><b>\$ 414,000</b></u>

# **COMMUNITY DEVELOPMENT**

**COMMUNITY DEVELOPMENT DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 231,047	\$ 244,577	\$ 263,567	\$ 292,638
Salary-Fulltime/Overtime	3,000	3,000	3,000	3,000
Salary-Parttime	-	-	-	9,880
Contracted Services/Personnel	750	750	750	-
PERA	16,968	17,949	19,768	22,173
FICA	14,511	15,350	16,341	20,475
Medicare	3,394	3,590	3,822	4,430
Health Insurance	38,864	43,462	45,958	63,411
Life Insurance	100	100	100	112
Dental Insurance	1,084	1,084	1,147	1,351
Workers Compensation	1,650	1,500	1,500	1,500
<b>TOTAL PERSONNEL</b>	<u>311,368</u>	<u>331,362</u>	<u>355,952</u>	<u>418,970</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	800	1,183	1,300	1,300
Copy Supplies	650	500	450	450
Printing & Binding	400	350	200	200
Computer Supplies	1,100	1,100	1,100	1,000
Inventorial Supplies	1,275	1,300	1,550	2,700
Other Supplies/Materials	400	400	400	400
Motor Fuels	-	700	700	1,100
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>4,625</u>	<u>5,533</u>	<u>5,700</u>	<u>7,150</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	-	-	1,000	1,000
Legal	10,500	-	4,500	4,000
Telephone	3,275	3,600	3,000	4,000
Postage/Freight	1,000	800	600	600
Seminar/Meetings/Schools	6,700	6,800	7,200	7,200
Board Member Training	-	-	200	500
Auto Mileage	2,500	1,100	1,000	200
Publishing & Advertising	1,100	1,100	1,000	1,000
General Insurance	1,200	15,000	17,600	18,000
Maintenance Contracts	2,400	2,200	2,000	2,700
Vehicle Maint/Repairs	-	500	600	600
Equipment Rental	1,300	1,500	1,500	1,500
Dues & Subscriptions	650	650	860	1,100
Microfilming Services	500	500	500	500
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>31,125</u>	<u>33,750</u>	<u>41,560</u>	<u>42,900</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$ 347,118</b></u>	<u><b>\$ 370,645</b></u>	<u><b>\$ 403,212</b></u>	<u><b>\$ 469,020</b></u>

# **ENGINEERING**

**ENGINEERING DEPARTMENT**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 158,915	\$ 164,444	\$ 152,600	\$ 156,486
Salary-Parttime	9,620	-	9,880	-
PERA	11,521	11,206	11,445	11,736
FICA	10,449	10,195	10,074	9,702
Medicare	2,444	2,384	2,356	2,269
Health Insurance	23,637	24,620	25,769	27,952
Life Insurance	60	60	60	60
Dental Insurance	310	310	328	338
Workers Compensation	1,200	1,400	1,400	1,400
<b>TOTAL PERSONNEL</b>	<u>218,156</u>	<u>214,619</u>	<u>213,911</u>	<u>209,943</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	500	500	1,200	500
Copy Supplies	500	500	500	500
Printing & Binding	-	-	-	100
Drafting Supplies	200	200	200	-
Computer Supplies	2,100	2,100	2,100	1,000
Assets between \$700-\$4,999	1,500	1,500	1,500	1,500
Inventorial Supplies	405	405	500	400
Operating Supplies	-	-	-	-
Motor Fuels	54	54	54	100
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>5,259</u>	<u>5,259</u>	<u>6,054</u>	<u>4,100</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	3,600	9,000	9,000	7,500
Engineering Fees	15,000	15,000	15,000	18,000
Legal	11,000	-	-	2,000
Telephone	3,140	3,500	3,500	3,500
Postage/Freight	2,000	2,000	2,000	1,500
Seminar/Meetings/Schools	2,000	-	3,000	4,000
Auto Mileage	1,000	1,000	1,000	1,000
Publishing & Advertising	500	500	500	500
General Insurance	2,000	2,000	1,500	1,500
Maintenance Contracts	5,740	-	2,000	3,000
Computer Maint/Repair	-	-	-	300
GIS Maintenance Server	26,000	27,000	19,450	-
Equipment Rental	2,000	-	3,200	1,500
Miscellaneous	500	-	-	500
Dues & Subscriptions	300	500	500	500
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>74,780</u>	<u>60,500</u>	<u>60,650</u>	<u>45,300</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 298,195</u></u>	<u><u>\$ 280,378</u></u>	<u><u>\$ 280,615</u></u>	<u><u>\$ 259,343</u></u>

# FINANCE

**FINANCE DEPARTMENT**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	REVISED 2013 <u>BUDGET</u>	REVISED 2014 <u>BUDGET</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 287,867	\$ 291,471	\$ 285,909	\$ 298,696
PERA	20,795	21,132	21,443	22,402
FICA	17,783	18,071	17,726	18,518
Medicare	4,159	4,226	4,146	4,331
Health Insurance	47,217	56,259	58,957	64,992
Life Insurance	115	123	123	123
Dental Insurance	619	619	655	676
Workers Compensation	1,600	1,800	1,900	1,900
<b>TOTAL PERSONNEL</b>	<u>380,155</u>	<u>393,701</u>	<u>390,860</u>	<u>411,638</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	1,200	1,200	1,250	1,000
Copy Supplies	350	500	500	500
Printing/Binding	400	400	550	550
Computer Supplies	2,300	1,746	1,800	2,075
Assets between \$700-\$4,999	1,000	1,000	1,000	1,000
Inventorial Supplies	1,000	1,000	1,000	1,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>6,250</u>	<u>5,846</u>	<u>6,100</u>	<u>6,125</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	-	5,500	-	-
Auditing/Accounting	28,800	29,000	31,000	32,000
Legal	1,200	-	200	200
Telephone	1,700	1,700	1,700	1,500
Postage/Freight	2,200	2,300	2,300	2,350
Seminar/Meetings/Schools	2,100	2,000	2,500	2,500
Publishing & Advertising	800	900	900	1,500
General Insurance	1,500	1,500	1,400	1,300
Maintenance Contracts	22,850	24,932	26,000	5,850
Dues & Subscriptions	1,400	1,500	1,600	1,500
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>62,550</u>	<u>69,332</u>	<u>67,600</u>	<u>48,700</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 448,955</u></u>	<u><u>\$ 468,879</u></u>	<u><u>\$ 464,560</u></u>	<u><u>\$ 466,463</u></u>

**FIRE**

**FIRE DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 <u>BUDGET</u>	REVISED 2014 <u>BUDGET</u>	2015 <u>BUDGET</u>	2016 <u>BUDGET</u>
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 61,241	\$ 61,570	\$ 63,071	\$ 39,204
Salary-Part-time	150,205	154,711	157,032	145,957
Salary-Parttime/Overtime	8,000	-	-	15,000
PERA	2,368	1,681	1,862	-
FICA	13,333	13,019	13,467	12,107
Fire Relief-City Contribution	5,000	5,000	5,000	5,000
Fire Relief-St of MN	86,000	89,000	125,000	125,000
Medicare	3,119	3,045	3,150	2,832
Health Insurance	4,515	5,125	5,434	-
Life Insurance	737	750	750	740
Dental Insurance	155	154	164	-
Workers Compensation	23,000	24,000	24,000	24,000
<b>TOTAL PERSONNEL</b>	<u>357,673</u>	<u>358,055</u>	<u>398,930</u>	<u>369,840</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	500	500	500	500
Copy Supplies	200	200	200	200
Computer Supplies	1,000	500	500	500
Training Supplies	900	900	900	1,000
Assets between \$700-\$4,999	8,000	4,000	4,000	4,000
Inventorial Supplies	6,000	4,195	4,195	4,200
Operating Supplies	8,500	8,500	8,500	8,500
Motor Fuels	9,500	9,500	9,500	9,500
Lubricants	250	250	250	250
Uniforms/Clothing/Safety	17,000	15,000	15,000	20,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>51,850</u>	<u>43,545</u>	<u>43,545</u>	<u>48,650</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	500	1,000	500	500
Physicals	4,000	3,000	3,000	1,500
Legal	500	-	-	-
Laundry	100	100	-	-
Janitorial	800	600	600	600
Rental Expense	-	500	500	500
Telephone	1,595	1,600	1,600	1,800
Postage/Freight	400	400	400	300
Seminar/Meetings/Schools	17,087	17,000	17,000	20,000
Community Education/Promo	4,500	4,500	5,000	5,000
Auto Mileage-Inspector	500	500	500	250
Publishing & Advertising	300	600	600	650
General Insurance	16,500	17,000	17,000	17,000
Electricity	5,500	4,500	4,500	4,500
Garbage Removal	900	900	900	1,000
Heat-Natural Gas	5,500	5,500	4,500	4,500
Maintenance Contracts	2,800	2,800	2,800	3,000

**FIRE DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
Building Maint/Repairs	8,300	8,300	9,000	9,000
Computer Maint/Repairs	-	-	-	-
Radio Maint/Repair	1,000	1,000	1,000	1,000
Vehicle Maint/Repair-Car #118	800	800	200	500
Vehicle Maint/Repair-Tanker #112	-	-	-	-
Vehicle Maint/Repair-Eng #115	3,500	2,500	2,500	3,000
Vehicle Maint/Repair-Pickup #117	800	800	200	200
Vehicle Maint/Repair-Ladder #119	3,500	3,500	3,500	5,000
Vehicle Maint/Repair-Rescue #114	3,000	2,500	500	2,000
Vehicle Maint/Repair-Engine #116	3,000	6,000	6,000	6,000
Vehicle Maint/Mini Pumper #113	1,000	1,000	1,000	1,000
Vehicle Maint/Repair-Engine #111	5,000	5,000	5,000	5,000
Gen Equip Maint/Repair	6,000	5,470	5,470	6,000
Dues & Subscriptions	2,500	2,500	2,500	2,500
Radio Depreciation	-	-	4,675	4,675
Depreciation	71,140	90,000	90,000	95,000
TOTAL OTHER CHGS & SERVICES	<u>171,022</u>	<u>189,870</u>	<u>190,945</u>	<u>201,975</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 580,545</u></b>	<b><u>\$ 591,470</u></b>	<b><u>\$ 633,420</u></b>	<b><u>\$ 620,465</u></b>

# **FLEET MAINTENANCE**

**FLEET MAINTENANCE**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013</u> <u>BUDGET</u>	<u>2014</u> <u>BUDGET</u>	<u>2015</u> <u>BUDGET</u>	<u>2016</u> <u>BUDGET</u>
<b>EXPENDITURES:</b>				
<i><b>Personnel</b></i>				
Salary-Fulltime	\$ 118,482	\$ 122,093	\$ 125,423	\$ 128,789
Salary-Overtime	1,000	1,000	1,000	1,000
PERA	8,520	8,852	9,407	9,663
FICA	7,285	7,570	7,776	8,047
Medicare	1,704	1,770	1,819	1,882
Health Insurance	27,000	27,600	28,800	30,000
Life Insurance	49	49	49	49
Workers Compensation	3,600	3,700	4,200	4,200
<b>TOTAL PERSONNEL</b>	<u>167,640</u>	<u>172,634</u>	<u>178,473</u>	<u>183,630</u>
<i><b>Supplies &amp; Materials</b></i>				
Operating Supplies	5,400	5,477	6,148	6,800
Motor Fuels	1,400	1,550	2,208	2,200
Lubricants	6,500	6,500	6,530	6,100
Uniforms/Clothing	750	750	485	800
Small Tools	2,500	3,000	3,000	3,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>16,550</u>	<u>17,277</u>	<u>18,371</u>	<u>19,400</u>
<i><b>Other Charges &amp; Services</b></i>				
Seminars/Mtgs/School	1,200	1,200	1,300	1,300
General Insurance	500	500	540	540
Electricity	5,800	5,800	6,290	7,000
Hazardous Waste Disposal	2,000	2,000	2,000	1,500
Vehicle Equip Maint/Repair	43,000	40,762	46,297	48,000
Dues & Subscriptions	4,000	4,000	4,000	4,000
<b>TOTAL OTHER CHARGES &amp; SERVICES</b>	<u>56,500</u>	<u>54,262</u>	<u>60,427</u>	<u>62,340</u>
<b>TOTAL EXPENDITURES</b>	<u><u>240,690</u></u>	<u><u>244,173</u></u>	<u><u>257,271</u></u>	<u><u>265,370</u></u>

# **INFORMATION TECHNOLOGY**

**INFORMATION TECHNOLOGY DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 110,124	\$ 119,873	\$ 126,211	\$ 131,074
Salary-Fulltime Overtime	-	-	-	500
PERA	7,984	8,691	9,466	9,831
FICA	6,828	7,432	7,825	8,126
Medicare	1,597	1,738	1,830	1,901
Health Insurance	4,062	4,610	4,889	6,202
Life Insurance	49	49	49	49
Dental Insurance	619	619	655	338
Workers Compensation	675	900	900	900
<b>TOTAL PERSONNEL</b>	<u>131,938</u>	<u>143,912</u>	<u>151,825</u>	<u>158,921</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	100	150	150	150
Copy Supplies	50	50	50	50
Computer Supplies	-	200	-	150
Assets between \$700-\$4,999	4,000	9,717	4,100	13,000
Inventorial Supplies	800	1,000	1,000	1,000
Maint Tools/Supplies	200	400	400	1,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>5,150</u>	<u>11,517</u>	<u>5,700</u>	<u>15,350</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Service/Web Page	700	1,500	1,500	2,500
Legal	200	-	-	-
Telephone	1,820	2,000	2,000	2,200
Postage	-	-	-	100
Seminar/Meetings/Schools	-	2,000	2,000	4,000
Auto Mileage	-	300	-	-
General Insurance	750	492	600	600
System Maintenance Contracts	38,000	39,594	48,231	12,000
Telephone System Maint/Repair	400	200	400	500
Datacenter Maint/Repairs	3,000	3,500	4,000	6,000
Network Internet Services	7,300	7,650	7,650	10,000
Equipment Maint/Repairs	500	300	-	-
Dues/Subscriptions/License Fee	50	50	300	1,800
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>52,720</u>	<u>57,586</u>	<u>66,681</u>	<u>39,700</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 189,808</u></u>	<u><u>\$ 213,015</u></u>	<u><u>\$ 224,206</u></u>	<u><u>\$ 213,971</u></u>

**POLICE**

**POLICE DEPARTMENT**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 1,293,174	\$ 1,338,233	\$ 1,356,585	\$ 1,424,214
Salary-Overtime	83,000	70,750	73,250	75,000
Salary-Overtime TZD	20,000	40,000	40,000	40,000
Salary-Part-time	8,034	8,400	4,500	4,500
Contracted Services	14,949	-	4,000	4,000
PERA	7,857	7,847	8,471	8,857
FICA	7,217	7,232	7,282	7,601
Police Pension	179,825	200,671	219,816	215,895
Medicare	19,820	21,107	21,378	22,384
Health Insurance	185,446	208,045	224,557	254,185
Life Insurance	529	545	554	553
Dental Insurance	5,882	6,063	6,552	6,419
Workers Compensation	40,500	38,500	41,500	41,500
<b>TOTAL PERSONNEL</b>	<b>1,866,233</b>	<b>1,947,393</b>	<b>2,008,444</b>	<b>2,105,108</b>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	3,000	2,300	1,800	1,500
Copy Supplies	-	900	1,100	1,150
Computer Supplies	-	1,200	1,600	1,800
Printing & Binding	500	1,500	2,300	2,000
Assets between \$700-\$4,999	3,000	10,792	10,000	13,066
Inventorial Supplies	1,000	3,000	2,500	1,500
Operating Supplies	5,000	5,400	4,800	5,800
Motor Fuels	35,000	44,000	50,000	58,000
Police Reserves Supplies-Donated	450	650	1,000	3,000
Uniforms/Clothing/Safety	20,000	25,000	25,000	25,000
Ammunition	2,000	1,900	3,000	3,000
SWAT	-	-	-	5,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>69,950</b>	<b>96,642</b>	<b>103,100</b>	<b>120,816</b>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	1,000	1,300	1,400	1,000
Legal	4,000	-	-	-
Legal - Prosecutions	63,000	63,000	63,000	55,000
Other Contracted Services	-	-	-	2,200
Telephone	16,600	20,500	23,000	23,500
Postage/Freight	700	1,200	1,400	800
Seminar/Meetings/Schools	1,000	1,100	1,700	27,000
Hiring Expense/Background	-	1,000	1,500	3,500
Subpeona Fees	-	200	200	200
Staff Training	7,500	15,000	17,000	-
Community Education/Promo	500	800	1,000	3,000
Auto Licenses	400	100	100	100
Post Brd License Fee Reimbrs	800	600	600	630
Publishing & Advertising	200	585	500	100
General Insurance	18,500	43,000	45,000	47,000
Electricity	600	700	700	500
Heat-Natural Gas	1,500	1,100	1,300	1,100
Maintenance Contracts	6,000	6,000	8,500	8,500
Building Maint/Repairs	1,000	3,000	3,500	3,500

**POLICE DEPARTMENT**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
Computer Maint/Repairs	-	1,000	-	-
Computer Maint/Sheriff Office	6,000	-	58,500	8,500
Radio Maint/Repair	1,000	1,000	1,000	1,000
Vehicle Maint/Repair	10,000	19,412	19,500	19,500
Gen Equip Maint/Repair	1,000	1,500	2,500	3,200
General Equipment	-	500	700	2,640
Miscellaneous	200	800	1,000	-
Dues & Subscriptions	600	635	700	750
Copier Lease	1,600	1,800	2,000	2,250
Drug Task Force	-	1,000	1,000	-
Towing Charges	15,000	15,000	18,000	10,000
Safety Seat Program	-	500	-	-
Radio Depreciation	-	-	19,210	19,210
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>158,700</u>	<u>202,332</u>	<u>294,510</u>	<u>244,680</u>
<b>TOTAL POLICE EXPENDITURES</b>	<u>\$ 2,094,883</u>	<u>\$ 2,246,367</u>	<u>\$ 2,406,054</u>	<u>\$ 2,470,604</u>
<b>GRAND ITASCA SECURITY PERSONNEL</b>				
Salary-Fulltime	-	76,304	78,592	80,950
Salary-Part-time	-	43,582	44,890	46,236
PERA	-	8,691	8,952	9,220
FICA	-	7,431	7,656	7,884
Medicare	-	1,738	1,790	1,844
Health Insurance	-	27,776	29,654	31,712
Life Insurance	-	100	100	100
Dental Insurance	-	1,240	1,240	1,240
Workers Compensation	-	2,650	2,728	2,810
<b>TOTAL PERSONNEL</b>	<u>-</u>	<u>169,512</u>	<u>175,602</u>	<u>181,996</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	-	500	500	500
Assets between \$700-\$4,999	-	6,520	1,000	1,000
Inventorial Supplies	-	800	800	800
Operating Supplies	-	500	500	500
Uniforms/Clothing/Safety	-	7,520	6,000	6,000
Taser Cartridges/Mace	-	300	300	300
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>-</u>	<u>16,140</u>	<u>9,100</u>	<u>9,100</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Administrative Costs	-	14,361	14,848	15,360
Supervisor Costs	-	3,590	3,712	3,840
Telephone	-	2,200	2,200	2,200
Staff Training	-	2,000	2,000	2,000
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>-</u>	<u>22,151</u>	<u>22,760</u>	<u>23,400</u>
<b>TOTAL SECURITY EXPENDITURES</b>	<u>\$ -</u>	<u>\$ 207,803</u>	<u>\$ 207,462</u>	<u>\$ 214,496</u>
<b>TOTAL POLICE/SECURITY EXPEND</b>	<u>\$ 2,094,883</u>	<u>\$ 2,454,170</u>	<u>\$ 2,613,516</u>	<u>\$ 2,685,100</u>

# **PUBLIC WORKS**

**PUBLIC WORKS DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 328,139	\$ 366,297	\$ 403,638	\$ 367,603
Salary-Overtime	18,000	18,000	18,000	18,000
Salary-Parttime	95,494	95,494	99,000	99,000
Salary-Parttime/Overtime	5,750	5,750	4,750	4,750
PERA	24,789	27,862	32,023	29,005
FICA	27,118	29,747	32,280	30,045
Medicare	6,342	6,957	7,549	7,027
Health Insurance	101,938	114,660	121,880	118,079
Life Insurance	181	209	209	160
Dental Insurance	310	310	328	338
Unemployment	3,200	3,200	2,000	2,000
Workers Compensation	32,000	28,000	41,400	41,400
<b>TOTAL PERSONNEL</b>	<b>643,261</b>	<b>696,486</b>	<b>763,057</b>	<b>717,407</b>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	600	600	600	500
Copy Supplies	200	600	600	700
Computer Supplies	600	500	500	500
Assets between \$700-\$4,999	-	-	8,000	8,000
Inventorial Supplies	100	-	-	-
Operating Supplies	3,000	3,000	2,500	2,500
Motor Fuels	53,000	57,681	66,500	66,500
Maintennce Tools/Supplies	-	1,000	1,000	1,000
Building Maint Supplies	1,000	700	700	700
Chemicals	1,000	1,000	1,000	1,000
Uniforms/Clothing/Safety	3,000	3,800	3,800	4,000
Sign Repair Materials	10,000	10,000	10,000	11,000
Bituminous	25,000	38,000	38,000	38,000
Concrete	100	600	600	1,000
Granular/Riprap/Dirt	5,000	4,000	4,000	3,000
Small Tools	1,200	1,200	1,200	1,200
Sand/Salt	40,000	40,000	40,000	40,000
Turf Rehab	-	2,000	2,000	500
Liquid De-Icer	18,000	18,000	23,000	23,000
Grounds Maint/Supplies	20,000	25,000	20,000	25,000
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>181,800</b>	<b>207,681</b>	<b>224,000</b>	<b>228,100</b>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	300	300	300	300
Other Contracted Services	54,000	61,000	61,000	61,000
Telephone	3,500	3,000	3,200	3,200
S/W Trip Haz Repairs	3,000	3,000	5,000	5,000
Postage/Freight	100	100	100	100
Seminar/Meetings/Schools	5,000	5,000	5,000	5,000
Auto Licenses	500	500	500	500
Publishing & Advertising	200	200	200	200
General Insurance	26,500	30,000	30,000	30,000

**PUBLIC WORKS DEPARTMENT  
2016 EXPENDITURES ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
Electricity	37,000	37,000	37,000	37,000
Water	3,500	3,500	3,500	4,500
Garbage Removal	7,000	7,000	8,500	9,000
Heat-Natural Gas	1,000	1,000	1,000	1,000
Building Maint/Repairs	15,000	17,000	17,000	20,000
Ground Maint/Repairs	6,000	7,000	7,000	7,000
Computer Maint/Repairs	-	-	-	-
Irrigation Maint/Repair	3,000	3,000	3,000	3,000
Vehicle Maint/Repair	70,267	70,267	80,000	80,000
Fixture Maint/Repair	2,000	2,000	2,000	2,000
Portable Restroom Rental	10,077	10,000	11,000	10,000
Dues & Subscriptions	750	750	600	600
Banner Replacement	-	5,000	5,000	5,000
Crack Sealing-ST Aid Maint	25,000	25,000	25,000	50,000
Striping-ST Aid Maint	15,000	15,000	15,000	15,000
Facility Lease Payment	117,000	119,808	118,144	118,976
Street Lighting	140,000	140,988	140,000	140,000
Street Light Maintenance	93,000	93,000	83,000	83,000
TOTAL OTHER CHGS & SERVICES	<u>638,694</u>	<u>660,413</u>	<u>662,044</u>	<u>691,376</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 1,463,755</u></b>	<b><u>\$ 1,564,580</u></b>	<b><u>\$ 1,649,101</u></b>	<b><u>\$ 1,636,883</u></b>

# RECREATION

**RECREATION DEPARTMENT**  
**2016 EXPENDITURES ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	REVISED 2013 BUDGET	REVISED 2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 40,386	\$ 58,505	\$ 60,637	\$ 64,670
Salary-Part-time	20,582	19,570	19,285	19,285
PERA	4,354	5,660	5,994	6,296
FICA	3,777	4,841	4,955	5,205
Medicare	884	1,132	1,159	1,217
Health Insurance	18,015	12,025	12,634	14,396
Life Insurance	12	25	25	25
Dental Insurance	155	310	164	169
Unemployment	500	500	500	500
Workers Compensation	1,100	500	1,400	1,400
<b>TOTAL PERSONNEL</b>	<u>89,766</u>	<u>103,068</u>	<u>106,753</u>	<u>113,163</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	300	700	500	200
Copy Supplies	500	500	400	100
Printing/Binding	3,000	3,000	3,000	2,000
Inventorial Supplies	800	1,500	1,500	1,000
Program Supplies	2,000	1,000	1,000	1,000
Motor Fuels	100	500	300	400
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>6,700</u>	<u>7,200</u>	<u>6,700</u>	<u>4,700</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Legal	750	-	-	1,000
Telephone	1,665	2,200	2,400	2,900
Postage/Freight	-	100	400	300
Seminar/Meetings/Schools	-	600	700	1,200
Auto License	-	-	40	-
Publishing & Advertising	300	3,500	3,000	-
General Insurance	800	1,000	1,100	1,300
Maintenance Contracts	800	800	2,200	1,200
Computer Maint/Repair	-	-	500	500
Equipment Rental	1,400	1,500	1,600	1,500
Dues & Subscriptions	300	300	400	400
Snowmobile Trail Grooming	2,000	2,000	2,000	2,000
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>8,015</u>	<u>12,000</u>	<u>14,340</u>	<u>12,300</u>
<b>TOTAL EXPENDITURES</b>	<u><u>\$ 104,481</u></u>	<u><u>\$ 122,268</u></u>	<u><u>\$ 127,793</u></u>	<u><u>\$ 130,163</u></u>

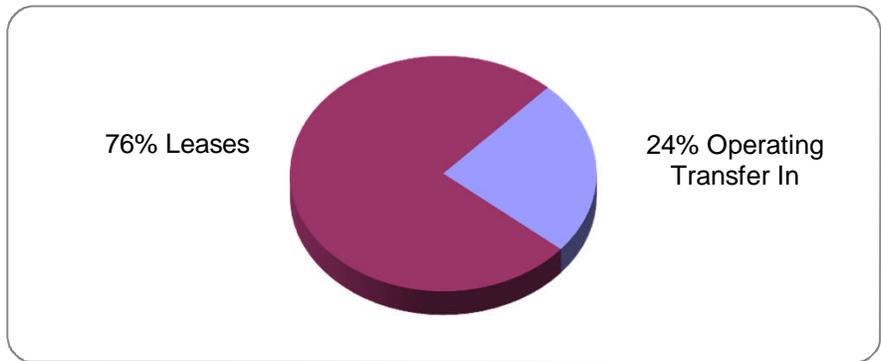
**CENTRAL SCHOOL**

**REVENUE AND  
EXPENDITURES**

**CITY OF GRAND RAPIDS  
CENTRAL SCHOOL 2016 ADOPTED BUDGET**

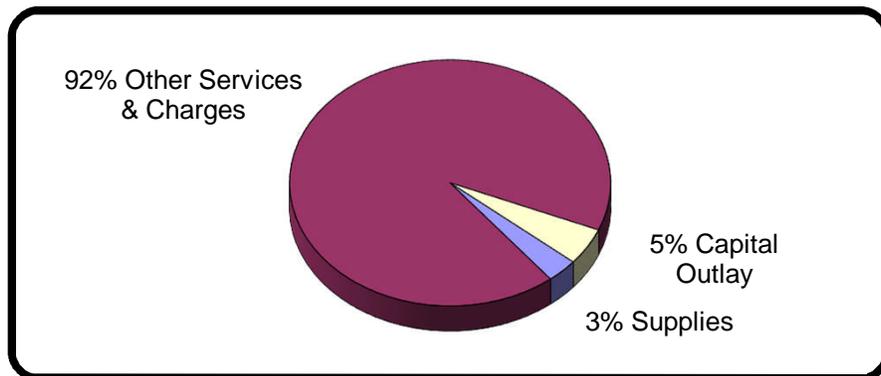
**2016 REVENUE BUDGET**

<b>SOURCE</b>	<b>2016</b>	<b>% OF BUDGET</b>
Leases	\$ 84,300	75.84%
Operating Transfer In	26,850	24.16%
<b>TOTAL REVENUE</b>	<b>\$ 111,150</b>	<b>100.00%</b>



**2016 EXPENDITURE BUDGET**

<b>CATEGORY</b>	<b>2016</b>	<b>% OF BUDGET</b>
Supplies	\$ 3,500	3.15%
Other Services & Charges	102,250	91.99%
Capital Outlay	5,400	4.86%
<b>TOTAL EXPENDITURES</b>	<b>\$ 111,150</b>	<b>100.00%</b>



**CITY OF GRAND RAPIDS  
CENTRAL SCHOOL  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUES</b>				
Leases	\$ 52,323	\$ 73,000	\$ 108,538	\$ 84,300
Operating Transfer In	-	40,000	5,500	26,850
Fund Balance Usage	59,751	-	-	-
<b>TOTAL REVENUE</b>	<u>112,074</u>	<u>113,000</u>	<u>114,038</u>	<u>111,150</u>
<b>EXPENDITURES</b>				
<b>SUPPLIES &amp; MATERIALS</b>				
Maintenance Tools/Supplies	3,600	3,600	3,200	3,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>3,600</u>	<u>3,600</u>	<u>3,200</u>	<u>3,500</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Accounting/Audit	1,700	1,700	1,700	700
Legal	1,000	1,000	100	500
Exterminator	400	450	450	450
Janitorial	11,400	11,530	11,000	10,500
Management Contract Service	5,400	5,400	5,500	5,500
Telephone	1,700	1,600	1,500	1,500
Postage/Freight	225	600	500	100
Publishing/Advertising	500	500	500	600
General Insurance	15,000	20,000	20,000	17,000
Electricity	20,000	16,700	17,000	17,000
Garbage	3,400	4,000	4,900	5,100
Heat-Natural Gas	15,500	15,000	14,000	15,000
Maint. Contracts - Elevator	2,200	2,200	2,300	2,400
Building Maint/Repairs	14,000	12,000	15,000	17,000
Fire Alarm & Heating Contracts	7,700	7,700	7,700	7,500
Gen Equip Maint/Repair	1,000	1,000	1,000	1,000
Miscellaneous	100	100	100	100
Property Taxes	1,892	1,900	1,800	300
Dues/Subscriptions	20	20	-	-
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>103,137</u>	<u>103,400</u>	<u>105,050</u>	<u>102,250</u>
<b>CAPITAL OUTLAY</b>				
Bldg Improvement	-	-	-	-
Bldg Imprv-Capital Reserve	5,337	5,350	5,400	5,400
<b>TOTAL CAPITAL OUTLAY</b>	<u>5,337</u>	<u>5,350</u>	<u>5,400</u>	<u>5,400</u>
<b>TOTAL EXPENDITURES</b>	<u>112,074</u>	<u>112,350</u>	<u>113,650</u>	<u>111,150</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ -</u>	<u>\$ 650</u>	<u>\$ 388</u>	<u>\$ -</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-105

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
CENTRAL SCHOOL REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopted the following Special Revenue Fund – Central School revenue and expenditures budget for 2016:

REVENUES:

Miscellaneous	\$ 84,300
Operating Transfer In	<u>26,850</u>
Total Revenue	\$ <u>111,150</u>

EXPENDITURES:

Supplies & Materials	\$ 3,500
Other Charges	102,250
Capital Reserve	<u>5,400</u>
Total Expenditures	\$ <u>111,150</u>

EXCESS REVENUE OVER EXPENDITURES	\$ <u><u>0</u></u>
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Adopted this 14<sup>th</sup> day of December 2015.

  
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

  
\_\_\_\_\_  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

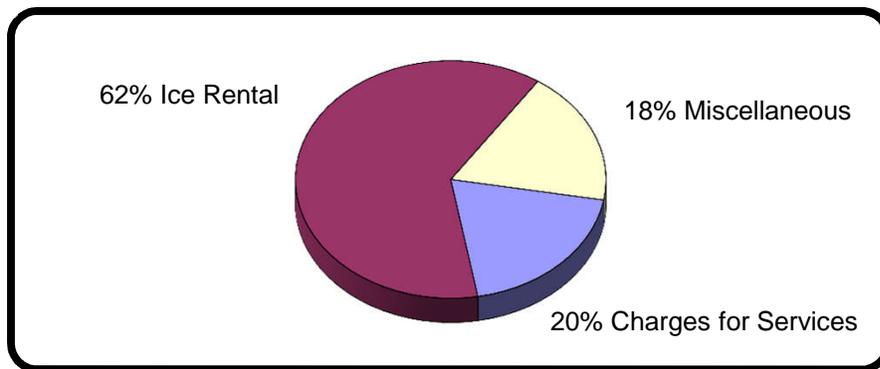
**CIVIC CENTER**

**REVENUE AND  
EXPENDITURES**

**CITY OF GRAND RAPIDS  
2016 CIVIC CENTER REVENUE AND EXPENDITURE BUDGET**

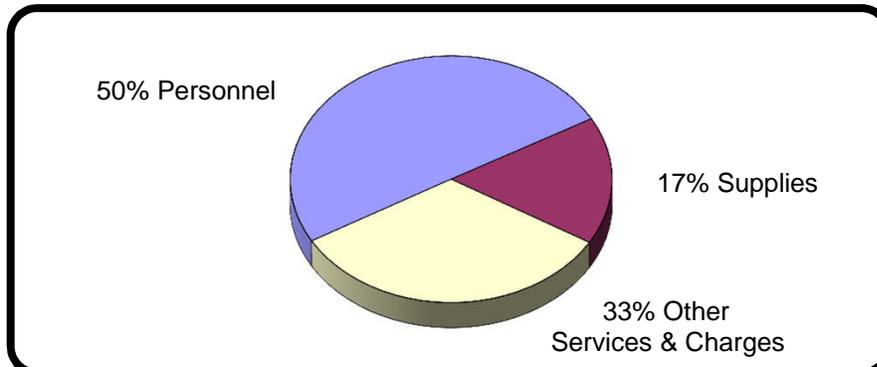
**2016 REVENUE BUDGET**

<b>SOURCE</b>	<b>2016</b>	<b>% OF BUDGET</b>
Charges for Services	\$ 138,500	19.43%
Ice Rental	444,000	62.28%
Miscellaneous	130,400	18.29%
Operating Transfer In	-	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 712,900</b>	<b>100.00%</b>



**2016 EXPENDITURE BUDGET**

<b>CATEGORY</b>	<b>2016</b>	<b>% OF BUDGET</b>
Personnel	\$ 349,803	50.18%
Supplies	116,600	16.73%
Other Services & Charges	230,755	33.10%
Capital Outlay	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 697,158</b>	<b>100.00%</b>



**CITY OF GRAND RAPIDS  
CIVIC CENTER DEPARTMENT  
2016 ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUE</b>				
<b>CHARGES FOR SERVICES</b>				
Open Skating	\$ 1,400	\$ 1,500	\$ 1,500	\$ 1,500
Concessions-Lower Level	105,000	101,000	100,000	110,000
Concessions-Upper Level	10,500	12,000	12,000	12,000
Concessions-Sports Complex	23,000	23,000	18,000	15,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>139,900</b>	<b>137,500</b>	<b>131,500</b>	<b>138,500</b>
<b>MISCELLANEOUS REVENUE</b>				
Rent-Ice	310,800	313,000	315,000	330,000
Rent-Summer Ice	48,000	45,000	46,000	50,000
Ice Rent - Tournaments	52,000	60,000	59,000	64,000
Rent - Dry Floor	38,000	39,000	43,000	40,000
Rent - Table/Chair	9,500	8,000	7,000	7,000
Advertising Signs	52,000	55,000	75,000	67,000
Skate Sharpening	2,500	2,000	2,000	2,000
Civic Center Programming	2,000	1,000	1,000	-
Vending Machines	5,000	5,000	5,000	5,000
Video Vending	1,500	1,000	1,000	700
Candy Vending	3,000	3,000	4,300	4,000
Pro Shop	2,600	2,600	2,500	2,500
Pro Shop Non-taxable	-	-	50	-
ATM Commissions	1,500	1,500	1,500	1,800
Commissions-Vending	-	-	300	400
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>528,400</b>	<b>536,100</b>	<b>562,650</b>	<b>574,400</b>
<b>OTHER SOURCES</b>				
Operating Transfer in	27,000	27,000	-	-
<b>TOTAL OTHER SOURCES</b>	<b>27,000</b>	<b>27,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>695,300</b>	<b>700,600</b>	<b>694,150</b>	<b>712,900</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	147,230	152,754	157,458	161,915
Salary-Part-time	94,760	88,830	87,555	89,744
Salary-Part-time/Overtime	1,280	1,280	1,280	1,280
Contracted Services - Police	3,090	3,296	3,848	3,944
PERA	14,272	13,625	14,360	15,573
FICA	15,127	15,183	15,429	15,682
Police Pension	445	503	623	639
Medicare	3,538	3,551	3,608	3,725
Health Insurance	40,815	43,075	45,034	50,146
Life Insurance	80	86	86	86
Dental Insurance	155	155	164	169
Healthcare Savings	2,000	2,000	2,000	-
Reemployment	3,500	1,500	2,500	1,500
Workers Compensation	3,500	4,400	5,400	5,400
<b>TOTAL PERSONNEL</b>	<b>329,792</b>	<b>330,238</b>	<b>339,345</b>	<b>349,803</b>

**CITY OF GRAND RAPIDS  
CIVIC CENTER DEPARTMENT  
2016 ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	700	700	800	800
Inventorial Supplies	900	900	1,200	2,000
Operating Supplies	12,500	12,500	14,000	15,000
Dry Floor Event Supplies	1,000	5,000	5,000	3,000
Motor Fuels	5,500	5,000	5,200	8,500
Maintenance Tools/Sup	1,000	1,500	1,500	2,500
Uniforms/Clothing/Safety	500	1,200	600	800
Concessions Supplies	65,000	68,000	65,000	66,000
Vending Supplies	6,000	8,500	7,000	8,000
Pro Shop Supplies	1,500	800	2,000	1,500
Concessions Sup-GR Sports	13,000	13,500	10,500	8,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>107,600</u>	<u>117,600</u>	<u>112,800</u>	<u>116,600</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Accounting/Auditing Services	-	670	700	1,500
Legal	500	-	-	-
Other Contract Services	12,000	12,000	13,500	12,000
Facilities Maintenance Charge	3,500	3,500	3,500	3,500
Telephone	3,330	4,500	4,600	5,400
Postage/Freight	300	300	300	100
Seminar/Meetings/Schools	600	500	500	600
Publishing & Advertising	1,000	1,000	1,000	400
General Insurance	11,000	11,000	11,000	11,000
Electricity	65,000	55,000	56,000	56,000
Water	6,000	6,000	5,000	5,200
Sewer	4,000	4,000	3,000	3,700
Garbage Removal	3,000	3,000	3,800	3,500
Heat-Natural Gas	56,000	54,000	50,000	55,000
Maintenance Contracts	800	800	2,400	2,000
Building Maint/Repairs	19,000	20,000	24,000	24,000
Computer Maintenance/Repair	500	1,000	800	1,000
Gen Equip Maint/Repair	30,000	40,000	44,000	30,000
MC/VISA Bank Charges	600	500	500	700
Miscellaneous Expense	1,000	-	-	-
Dues & Subscriptions	1,400	1,200	1,200	1,200
Summer Ice Programming	4,500	1,000	7,500	7,300
Copy Machine Lease	1,500	1,500	1,400	1,400
Loan Repayment to Gen'l Fund	20,290	20,290	-	5,255
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>245,820</u>	<u>241,760</u>	<u>234,700</u>	<u>230,755</u>
<b>TOTAL EXPENDITURES</b>	<u>683,212</u>	<u>689,598</u>	<u>686,845</u>	<u>697,158</u>
<b>CAPITAL OUTLAY</b>	<u>12,000</u>	<u>11,000</u>	<u>-</u>	<u>-</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ 88</u>	<u>\$ 2</u>	<u>\$ 7,305</u>	<u>\$ 15,742</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-107

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND-CIVIC CENTER  
REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopt the following Special Revenue Fund – Civic Center revenue and expenditures budget for 2016:

REVENUES:

Charges for Services	\$138,500
Miscellaneous	<u>574,400</u>
Total Revenue	<u>\$712,900</u>

EXPENDITURES:

Personnel	\$349,803
Supplies & Materials	116,600
Other Charges	<u>230,755</u>
Total Expenditures	<u>\$697,158</u>

EXCESS REVENUE OVER EXPENDITURES      \$ 15,742

Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

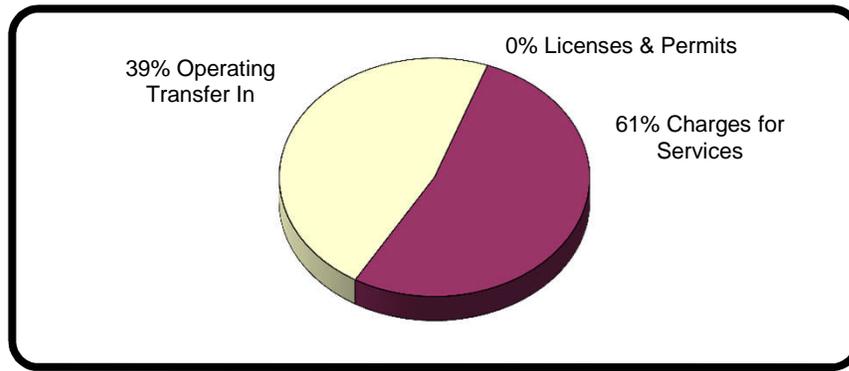
# **DOMESTIC ANIMAL CONTROL FACILITY**

## **REVENUE AND EXPENDITURES**

**CITY OF GRAND RAPIDS  
DOMESTIC ANIMAL CONTROL FACILITY  
ADOPTED 2016 BUDGET**

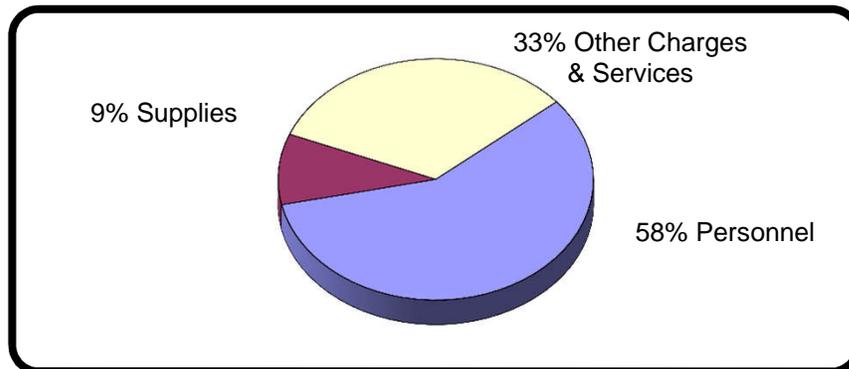
**2016 REVENUE BUDGET**

<b>SOURCE</b>	<b>2016</b>	<b>% OF BUDGET</b>
Licenses & Permits	\$ -	0.00%
Charges for Services	36,880	52.97%
Operating Transfer In	<u>32,750</u>	<u>47.03%</u>
<b>TOTAL REVENUE</b>	<b><u>\$ 69,630</u></b>	<b><u>100.00%</u></b>



**2016 EXPENDITURE BUDGET**

<b>CATEGORY</b>	<b>2016</b>	<b>% OF BUDGET</b>
Personnel	\$ 40,191	57.73%
Supplies & Materials	6,600	9.48%
Other Charges & Services	<u>22,825</u>	<u>32.79%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 69,616</u></b>	<b><u>100.00%</u></b>



**CITY OF GRAND RAPIDS**  
**Domestic Animal Control Facility**  
**2016 Adopted Budget**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>Revenue:</b>				
Pound Contracts	\$ 33,700	\$ 33,300	\$ 38,300	\$ 36,880
Dog License	300	300	300	-
Cat License	50	20	50	-
Pound Fees	850	850	-	-
Miscellaneous	-	-	1,200	-
Operating Transfer - In	22,400	28,000	25,000	32,750
<b>Total Revenue</b>	<b>57,300</b>	<b>62,470</b>	<b>64,850</b>	<b>69,630</b>
<b>Expenditures:</b>				
<b>Personnel</b>				
Salary-Fulltime	22,690	22,919	23,263	23,844
Salary-Overtime	1,750	1,750	2,000	2,000
Salary-Parttime	1,833	2,118	2,200	2,200
PERA	1,762	1,805	2,060	1,938
FICA	1,508	1,552	1,703	1,739
Medicare	352	363	398	408
Health Insurance	6,750	6,900	7,200	7,500
Life Insurance	12	12	12	12
Workers Compensation	475	475	550	550
Total Personnel	37,132	37,894	39,386	40,191
<b>Supplies &amp; Materials</b>				
Assets Between \$700 - \$4,999	-	1,000	1,500	1,000
Inventorial Supplies	-	-	-	800
Supplies	3,000	3,500	3,300	3,300
Motor Fuels	1,500	1,550	1,600	1,500
Total Supplies & Materials	4,500	6,050	6,400	6,600
<b>Other Charges &amp; Services</b>				
Professional Services	2,000	2,200	2,000	2,000
Telephone	350	300	480	480
Seminars/Training	260	260	260	250
General Liability Insurance	3,600	5,300	5,300	5,300
Electric	5,000	6,000	6,200	6,000
Garbage Removal	35	35	45	45
Natural Gas	1,320	1,300	1,250	1,250
Maint Contracts	750	750	700	700
Building Maintenance	1,300	1,300	1,400	1,500
General Equip Maint/Repairs	400	400	400	4,800
Facility Maint Charge	500	500	500	500
Total Other Charges & Services	15,515	18,345	18,535	22,825
<b>TOTAL EXPENDITURES</b>	<b>57,147</b>	<b>62,289</b>	<b>64,321</b>	<b>69,616</b>
<b>REVENUES/(EXPENDITURES)</b>	<b>\$ 153</b>	<b>\$ 181</b>	<b>\$ 529</b>	<b>\$ 14</b>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-112

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
DOMESTIC ANIMAL CONTROL FACILITY REVENUE AND EXPENDITURES BUDGET

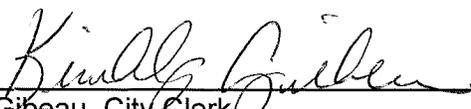
BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund-Domestic Animal Control Facility revenue and expenditures budget for 2016:

REVENUES:	
Fines & Fees	\$ 36,880
Operating Transfer In	<u>32,750</u>
TOTAL REVENUES	\$ <u>69,630</u>
EXPENDITURES:	
Personnel	\$ 40,191
Supplies and Materials	6,600
Other Charges and Services	<u>22,825</u>
TOTAL EXPENDITURES	\$ <u>69,616</u>
EXCESS REVENUE OVER EXPENDITURES	\$ <u>14</u>

Adopted this 14<sup>th</sup> day of December 2015.

  
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

  
\_\_\_\_\_  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

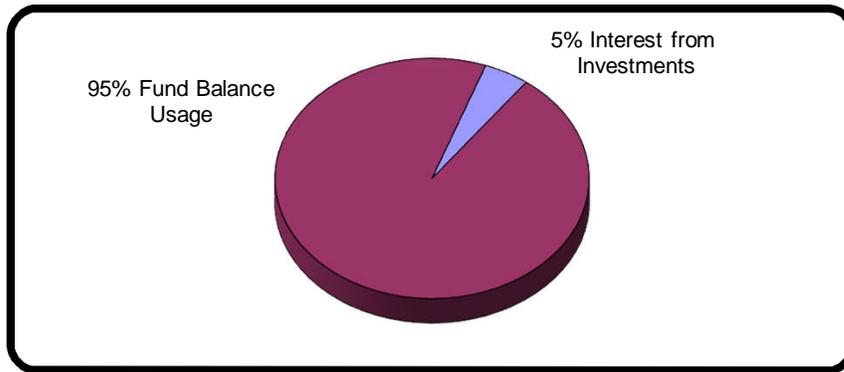
# **ECONOMIC DEVELOPMENT AUTHORITY**

## **REVENUE AND EXPENDITURES**

**CITY OF GRAND RAPIDS  
ECONOMIC DEVELOPMENT AUTHORITY  
ADOPTED 2016 BUDGET**

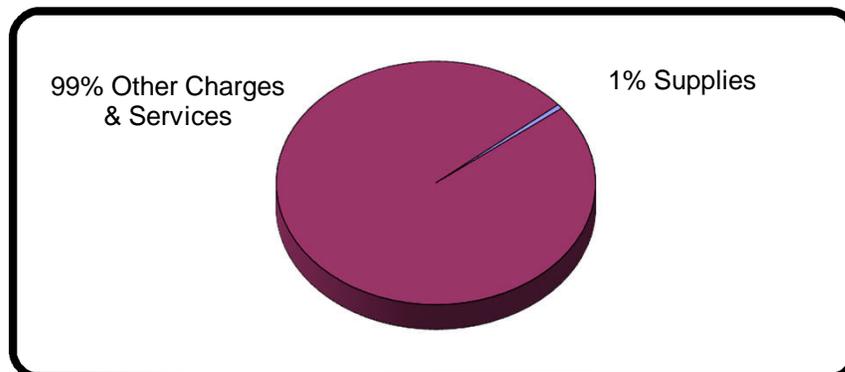
**2016 REVENUE BUDGET**

SOURCE	<u>2016</u>	<u>% OF BUDGET</u>
Interest-Investments	\$ 800	4.68%
Fund Balance Usage	<u>16,300</u>	<u>95.32%</u>
<b>TOTAL REVENUE</b>	<b><u>\$ 17,100</u></b>	<b><u>100.00%</u></b>



**2016 EXPENDITURE BUDGET**

CATEGORY	<u>2016</u>	<u>% OF BUDGET</u>
Supplies	\$ 100	0.58%
Other Charges & Services	<u>17,000</u>	<u>99.42%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 17,100</u></b>	<b><u>100.00%</u></b>



**CITY OF GRAND RAPIDS  
ECONOMIC DEVELOPMENT AUTHORITY  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b>REVENUES</b>				
Interest - Investments	\$ 1,200	\$ 750	\$ 500	\$ 800
Fund Balance Usage	<u>14,400</u>	<u>14,750</u>	<u>17,100</u>	<u>16,300</u>
<b>TOTAL REVENUES</b>	<u>15,600</u>	<u>15,500</u>	<u>17,600</u>	<u>17,100</u>
<b>EXPENDITURES</b>				
<b>SUPPLIES &amp; MATERIALS</b>				
Supplies & Materials	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>100</u>	<u>100</u>	<u>100</u>	<u>100</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	-	-	2,500	2,500
Accounting/Auditing Services	1,900	1,800	1,900	1,900
Legal	1,500	1,500	1,000	1,000
Consulting	10,000	10,000	10,000	10,000
Seminars/Meetings	500	500	500	500
General Insurance	100	100	100	100
Other Charges & Services	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,000</u>
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>15,500</u>	<u>15,400</u>	<u>17,500</u>	<u>17,000</u>
<b>TOTAL EXPENDITURES</b>	<u>15,600</u>	<u>15,500</u>	<u>17,600</u>	<u>17,100</u>
<b>REVENUES/(EXPENDITURES)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-106

A RESOLUTION ADOPTING THE SPECIAL REVENUE FUND  
ECONOMIC DEVELOPMENT AUTHORITY 2016 REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – Economic Development Authority revenue and expenditures budget for 2016:

REVENUES:

Miscellaneous	\$ 800
Total Revenue	\$ 800

EXPENDITURES:

Supplies & Materials	\$ 100
Other Charges	<u>17,000</u>
Total Expenditures	\$ <u>17,100</u>
Excess Revenue Over Expenditures	<u>\$(16,300)</u>
Fund Balance Usage	<u>\$ 16,300</u>

Adopted this 14<sup>th</sup> day of December, 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

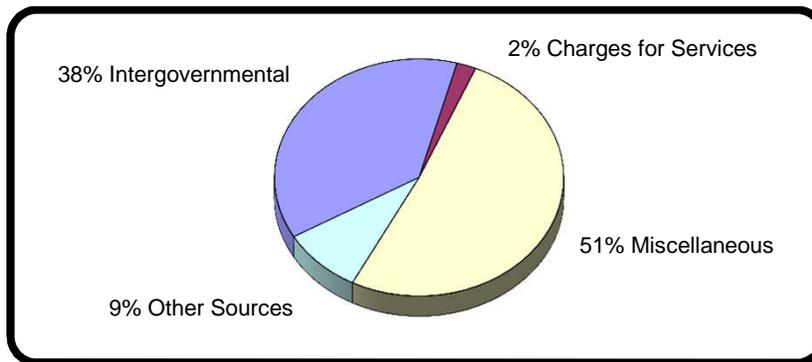
Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

# **GRAND RAPIDS/ ITASCA COUNTY AIRPORT**

**GRAND RAPIDS/ITASCA COUNTY AIRPORT  
2016 AIRPORT REVENUE & EXPENDITURE BUDGET**

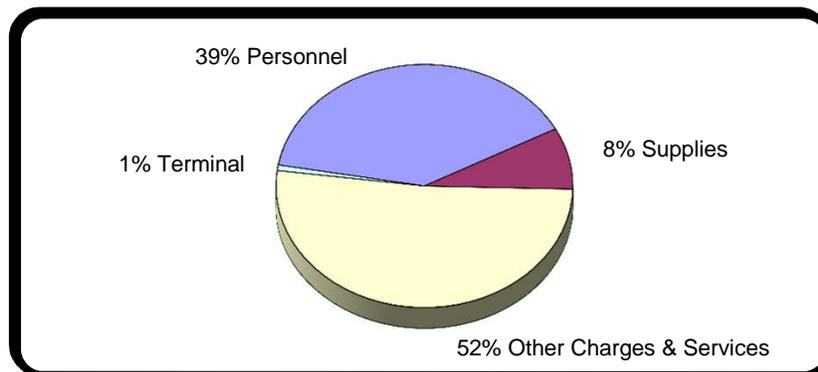
**2016 REVENUE BUDGET**

<b>SOURCE</b>	<b>2016</b>	<b>% OF BUDGET</b>
Intergovernmental	\$ 83,049	37.56%
Charges for Services	4,800	2.17%
Miscellaneous	113,282	51.23%
Other Sources	20,000	9.04%
<b>TOTAL REVENUE</b>	<b>\$ 221,131</b>	<b>100.00%</b>



**2016 EXPENDITURES BUDGET**

<b>CATEGORY</b>	<b>2016</b>	<b>% OF BUDGET</b>
Personnel	\$ 87,214	39.44%
Supplies	18,125	8.20%
Other Charges & Services	114,142	51.62%
Terminal	1,650	0.75%
<b>TOTAL EXPENDITURES</b>	<b>\$ 221,131</b>	<b>100.00%</b>



**GRAND RAPIDS/ITASCA COUNTY AIRPORT**  
**2016 ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 Budget	2014 Budget	2015 Budget	2016 Budget
<b>REVENUE</b>				
<b>INTERGOVERNMENTAL</b>				
State Operations Reimbursement	\$ 63,049	\$ 63,049	\$ 63,049	\$ 63,049
Itasca County	10,000	20,000	24,500	20,000
<b>TOTAL INTERGOVERNMENTAL</b>	<b>73,049</b>	<b>83,049</b>	<b>87,549</b>	<b>83,049</b>
<b>CHARGES FOR SERVICES</b>				
Landing Fees	850	800	800	800
Gas Sales/Fuel Flowage	4,000	4,000	4,000	4,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>4,850</b>	<b>4,800</b>	<b>4,800</b>	<b>4,800</b>
<b>MISCELLANEOUS</b>				
Private Lease Rental	14,500	14,000	14,500	14,500
ACAR Maintenance Bldg	1,200	1,200	1,200	1,200
Tie Down Area/Old T-Hangar	-	-	-	6,974
Rent-DNR Fire CACHE	500	500	800	800
FBO	27,182	27,182	20,208	20,208
T-Hangar Rent	67,200	66,000	66,000	68,600
CAM Rent	13,000	11,000	-	-
Miscellaneous	150	-	-	-
Investment Income	2,000	1,000	1,000	1,000
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>125,732</b>	<b>120,882</b>	<b>103,708</b>	<b>113,282</b>
<b>OTHER SOURCES</b>				
Fund Balance Usage	10,454	1,547	-	-
Transfers-City Contribution	10,000	20,000	24,500	20,000
<b>TOTAL OTHER SOURCES</b>	<b>20,454</b>	<b>21,547</b>	<b>24,500</b>	<b>20,000</b>
<b>TOTAL REVENUE</b>	<b>224,085</b>	<b>230,278</b>	<b>220,557</b>	<b>221,131</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	39,772	47,262	50,137	52,696
Salary-Overtime	200	200	200	200
Salary-Parttime	8,000	8,000	8,000	8,000
PERA	2,883	3,441	3,776	3,941
FICA	2,962	3,439	3,617	3,776
Medicare	693	804	846	883
Health Insurance	6,750	10,350	10,800	15,000
Life Insurance	12	19	18	18
Workers Compensation	3,800	2,700	2,700	2,700
<b>TOTAL PERSONNEL</b>	<b>65,072</b>	<b>76,215</b>	<b>80,094</b>	<b>87,214</b>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	200	200	-	-
Copy Supplies	100	100	-	-
Printing/Binding	100	100	100	100
Computer Supplies	175	175	175	175
Motor Fuels	11,000	11,000	11,000	14,000

**GRAND RAPIDS/ITASCA COUNTY AIRPORT**  
**2016 ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Lubricants	500	500	500	500
Maintenance Tools/Sup	300	300	300	300
Other Supplies/Materials	250	250	250	250
Tires	-	5,000	5,000	1,000
Small Tools (Shop)	200	1,000	1,000	1,000
Sand	500	500	500	800
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>13,325</b>	<b>19,125</b>	<b>18,825</b>	<b>18,125</b>
<b>OTHER CHARGES &amp; SERVICES</b>				
Accounting Services	5,000	5,000	4,000	4,000
Legal	3,000	6,000	6,000	3,298
Other Contracted Services	1,200	1,200	1,200	6,000
Telephone	2,000	2,000	1,800	1,800
Postage/Freight	250	250	200	200
Seminar/Meetings	1,000	1,000	500	1,000
Training-CFR	650	650	650	650
Auto Mileage/Travel	5,000	2,000	2,000	2,000
Auto Licenses	44	44	44	44
Publishing/Advertising	200	200	200	200
General Insurance	26,000	22,000	22,000	22,000
Electricity	17,500	17,500	15,000	15,000
Garbage Removal	800	1,050	1,050	1,050
Heat-Natural Gas	4,000	4,000	4,000	4,000
Building Maint/Repair	2,000	2,000	2,000	2,000
Grounds Maint/Repair	7,000	5,000	5,000	7,500
Pavement Maintenance	5,000	5,000	5,000	5,000
T-Hangar Maintenance	15,000	15,000	15,000	5,000
Lighting Maint/Repair	5,000	5,000	5,000	5,000
Vehicle Maint/Repair	2,000	3,000	3,000	3,000
General Equip Maint/Repair	10,000	14,000	14,000	14,000
Land Rent	644	644	644	650
Drug Screening	100	100	100	100
Dues/Subscriptions/Lic Fee	650	650	650	650
City/County Hangar Loan Repay	20,000	10,000	10,000	10,000
<b>TOTAL OTHER CHARGES</b>	<b>134,038</b>	<b>123,288</b>	<b>119,038</b>	<b>114,142</b>
<b>TERMINAL EXPENDITURES</b>				
Bldg Maintenance Services	10,000	10,000	-	-
General Insurance	1,650	1,650	1,650	1,650
<b>TOTAL TERMINAL EXPENDITURES</b>	<b>11,650</b>	<b>11,650</b>	<b>1,650</b>	<b>1,650</b>
<b>TOTAL EXPENDITURES</b>	<b>224,085</b>	<b>230,278</b>	<b>219,607</b>	<b>221,131</b>
<b>REVENUE/(EXPENDITURES)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 950</b>	<b>\$ -</b>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-108

A RESOLUTION ADOPTING THE 2016 REVENUE AND EXPENDITURES BUDGET  
FOR THE GRAND RAPIDS/ITASCA COUNTY AIRPORT

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following revenue and expenditures budget for the Grand Rapids/Itasca County Airport for 2016:

REVENUES:

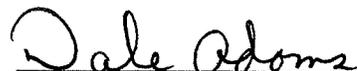
Intergovernmental	\$ 83,049
Charges for Services	4,800
Miscellaneous Revenue	113,282
Other Sources	<u>20,000</u>
Total Revenue	<u>\$221,131</u>

EXPENDITURES:

Personnel	\$ 87,214
Supplies & Materials	18,125
Other Charges	114,142
Terminal	<u>1,650</u>
Total Expenditures	<u>\$221,131</u>

EXCESS REVENUE OVER EXPENDITURES      \$     0

Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

# **CEMETERY**

**CITY OF GRAND RAPIDS  
Itasca Calvary Cemetery  
2016 Adopted Budget**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUE:</b>				
<b>TAXES</b>				
Current	\$ 159,000	\$ 173,000	\$ 164,497	\$ 198,500
<b>TOTAL TAXES</b>	<b>159,000</b>	<b>173,000</b>	<b>164,497</b>	<b>198,500</b>
<b>INTERGOVERNMENTAL</b>				
Supplemental Aid	\$ -	\$ -	\$ 10,473	\$ -
<b>TOTAL INTERGOVERNMENTAL</b>	<b>-</b>	<b>-</b>	<b>10,473</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>				
Cohasset Cemetery Sexton	-	-	3,000	3,000
Cemetery Lots	9,500	13,000	8,500	9,000
Grave Openings	15,820	16,750	20,000	22,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>25,320</b>	<b>29,750</b>	<b>31,500</b>	<b>34,000</b>
<b>MISCELLANEOUS REVENUE</b>				
Miscellaneous Income	1,500	1,500	-	-
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>-</b>
<b>Total Revenue</b>	<b>185,820</b>	<b>204,250</b>	<b>206,470</b>	<b>232,500</b>
<b>EXPENDITURES:</b>				
<b>Personnel</b>				
Salary-Fulltime	55,837	75,757	78,539	97,231
Salary-Parttime	43,225	30,000	30,000	30,000
Salary-Parttime-OT	-	-	775	775
PERA	7,148	5,492	5,890	7,239
FICA	6,114	9,344	6,778	7,936
Medicare	1,430	1,533	1,601	1,873
Health Insurance	13,500	20,700	21,600	27,000
Life Insurance	25	37	37	44
Unemployment	8,000	4,000	2,000	-
Workers Compensation	3,700	3,700	3,600	3,800
<b>TOTAL PERSONNEL</b>	<b>138,979</b>	<b>150,563</b>	<b>150,820</b>	<b>175,898</b>
<b>Supplies &amp; Materials</b>				
Office Supplies	100	100	100	100
Copy Supplies	100	100	-	-
Computer Supplies	-	100	200	200
Assets between \$700-\$4,999	-	4,500	4,500	4,500
Operating Supplies	900	900	900	900
Motor Fuels	3,400	4,000	4,000	4,500
Uniform/Clothing/Safety	-	-	300	600
Small Tools	500	500	500	500
Grounds Maint/Supplies	1,500	1,500	1,500	1,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>6,500</b>	<b>11,700</b>	<b>12,000</b>	<b>12,800</b>

**CITY OF GRAND RAPIDS  
Itasca Calvary Cemetery  
2016 Adopted Budget**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b><i>Other Charges &amp; Services</i></b>				
Legal	400	200	200	200
Recording/Filing Fees	1,500	1,850	1,850	1,850
Other Contract Services	5,500	5,500	8,500	8,500
Telephone	1,000	800	400	400
Postage	50	50	50	50
Auto License	-	100	100	100
Publishing & Advertising	100	-	-	-
General Liability Insurance	4,500	4,500	4,800	4,800
Electric	2,200	4,500	4,500	4,200
Water	200	300	300	300
LP Gas	10,000	10,000	10,000	10,000
Garbage Removal	600	600	600	600
Building Maintenance	1,000	1,000	1,000	3,500
Grounds Maintenance	7,500	7,000	6,000	3,500
General Equipment Maint/Repairs	4,700	4,700	4,700	5,000
Miscellaneous	400	400	400	400
Dues & Subscriptions	250	250	250	250
<b>TOTAL OTHER CHARGES &amp; SERVICES</b>	<u>39,900</u>	<u>41,750</u>	<u>43,650</u>	<u>43,650</u>
<b><i>Capital Outlay</i></b>				
Cemetery Lots Repurchased	300	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<u>300</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>185,679</u>	<u>204,013</u>	<u>206,470</u>	<u>232,348</u>
<b>REVENUES/(EXPENDITURES)</b>	<u>\$ 141</u>	<u>\$ 237</u>	<u>\$ -</u>	<u>\$ 152</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-104

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
CEMETERY REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopted the following Special Revenue Fund – Cemetery revenue and expenditures budget for 2016:

REVENUES:

Taxes	\$198,500
Charges for Services	<u>34,000</u>
Total Revenue	<u>\$232,500</u>

EXPENDITURES:

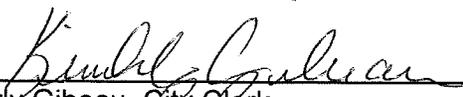
Personnel	\$175,898
Supplies & Materials	12,800
Other Charges	<u>43,650</u>
Total Expenditures	<u>\$232,348</u>

EXCESS REVENUE OVER EXPENDITURES     \$     152

Adopted this 14<sup>th</sup> day of December 2015.

  
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

  
\_\_\_\_\_  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

# **POLICE DESIGNATED FORFEITURES**

## **REVENUE AND EXPENDITURES**

**POLICE DESIGNATED FORFEITURES**  
**2016 ADOPTED BUDGET**  
**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b>REVENUES</b>				
Intergovernmental	\$ 10,000	\$ 15,000	\$ 14,000	\$ 11,000
Miscellaneous	8,000	10,000	11,500	6,500
Fund Balance Usage	<u>3,500</u>	<u>3,500</u>	<u>2,500</u>	<u>-</u>
<b>TOTAL REVENUE</b>	<u>21,500</u>	<u>28,500</u>	<u>28,000</u>	<u>17,500</u>
<b>EXPENDITURES</b>				
<b>SUPPLIES</b>				
Assets between \$700-\$4,999	15,000	20,000	10,000	-
Inventorial Supplies	1,000	2,000	2,000	-
Operating Supplies	<u>2,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
TOTAL SUPPLIES & MATERIALS	<u>18,000</u>	<u>23,000</u>	<u>13,000</u>	<u>1,000</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Seminars/Meetings/School	500	500	-	-
Police Forfeiture-Petty Cash	3,000	5,000	5,000	2,000
TOTAL OTHER CHGS & SERVICES	<u>3,500</u>	<u>5,500</u>	<u>5,000</u>	<u>2,000</u>
<b>CAPITAL OUTLAY</b>				
Equipment	-	-	10,000	-
Computer Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL OUTLAY	-	-	10,000	-
<b>TOTAL EXPENDITURES</b>	<u>21,500</u>	<u>28,500</u>	<u>28,000</u>	<u>3,000</u>
<b>REVENUES/(EXPENDITURES)</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 14,500</u></u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-110

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
POLICE DESIGNATED FORFEITURES REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – Police Designated Forfeitures revenue and expenditures budget for 2016:

REVENUES:

Intergovernmental	\$11,000
Miscellaneous	<u>6,500</u>
Total Revenue	<u>\$17,500</u>

EXPENDITURES:

Supplies & Materials	1,000
Other Charges	<u>2,000</u>
Total Expenditures	<u>\$ 3,000</u>

EXCESS REVENUE OVER EXPENDITURES	<u>\$14,500</u>
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Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

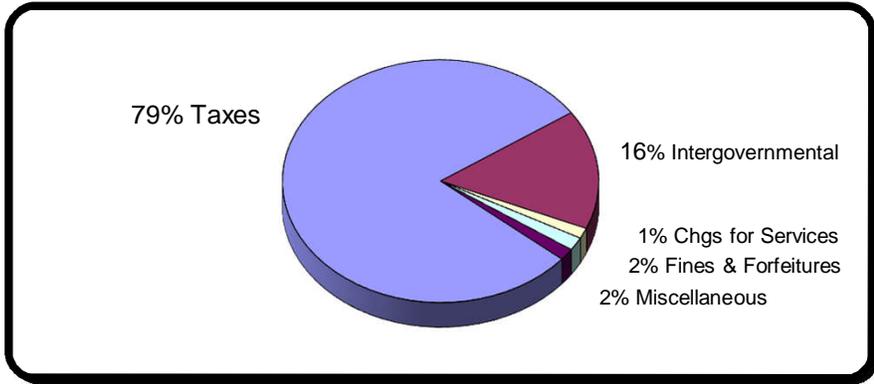
**PUBLIC LIBRARY**

**REVENUE AND  
EXPENDITURES**

**CITY OF GRAND RAPIDS  
2016 LIBRARY REVENUE AND EXPENDITURE BUDGET**

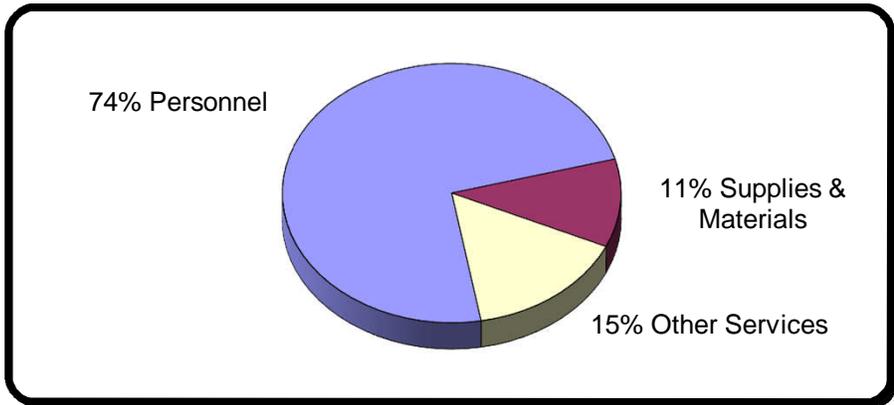
**2016 REVENUE BUDGET**

<b>SOURCE</b>	<b>2016</b>	<b>% OF BUDGET</b>
Taxes	\$ 632,999	79.35%
Intergovernmental	127,000	15.92%
Charges for Services	11,182	1.40%
Fines and Forfeits	14,000	1.76%
Miscellaneous	12,500	1.57%
<b>TOTAL REVENUE</b>	<b>\$ 797,681</b>	<b>100.00%</b>



**2016 EXPENDITURE BUDGET**

<b>CATEGORY</b>	<b>2016</b>	<b>% OF BUDGET</b>
Personnel	\$ 586,661	73.55%
Supplies & Materials	87,750	11.00%
Other Services & Charges	123,270	15.45%
<b>TOTAL EXPENDITURES</b>	<b>\$ 797,681</b>	<b>100.00%</b>



**CITY OF GRAND RAPIDS  
 GRAND RAPIDS AREA PUBLIC LIBRARY  
 2016 ADOPTED BUDGET  
 WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUES</b>				
<b>TAXES</b>				
Current	\$ 575,038	\$ 603,975	\$ 612,716	\$ 632,999
<b>TOTAL TAXES</b>	<u>575,038</u>	<u>603,975</u>	<u>612,716</u>	<u>632,999</u>
<b>INTERGOVERNMENTAL</b>				
Library Contracts	133,000	130,000	127,000	127,000
<b>TOTAL INTERGOVERNMENTAL</b>	<u>133,000</u>	<u>130,000</u>	<u>127,000</u>	<u>127,000</u>
<b>CHARGES FOR SERVICES</b>				
ALS Cross-overs	6,282	6,282	6,282	6,282
Photo Copies	1,900	1,900	1,600	1,600
Internet	3,000	3,000	3,000	3,000
Library Fees-Proctoring	-	-	200	300
<b>TOTAL CHARGES FOR SERVICES</b>	<u>11,182</u>	<u>11,182</u>	<u>11,082</u>	<u>11,182</u>
<b>FINES AND FORFEITS</b>				
Library Fines	15,000	15,000	14,000	14,000
<b>TOTAL FINES AND FORFEITS</b>	<u>15,000</u>	<u>15,000</u>	<u>14,000</u>	<u>14,000</u>
<b>MISCELLANEOUS REVENUE</b>				
Donations	2,500	2,500	2,000	2,000
Donations-Memorial Books	1,000	1,000	1,000	1,000
Donations-Children's Library	-	-	-	200
Donations-Library Programs	200	300	2,300	300
Endowment Fund Income	1,400	1,300	1,300	1,300
Meeting Room Receipts	3,500	3,000	3,400	3,400
Miscellaneous	1,800	1,900	1,900	1,800
Interest From Investments	6,000	2,500	2,500	2,500
<b>TOTAL MISCELLANEOUS REVENUE</b>	<u>16,400</u>	<u>12,500</u>	<u>14,400</u>	<u>12,500</u>
<b>OTHER SOURCES</b>				
Fund Balance Usage	-	-	-	-
<b>TOTAL OTHER SOURCES</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL REVENUE</b>	<u>750,620</u>	<u>772,657</u>	<u>779,198</u>	<u>797,681</u>

**CITY OF GRAND RAPIDS  
GRAND RAPIDS AREA PUBLIC LIBRARY  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	302,714	309,781	322,998	412,058
Salary-Part-time	101,400	101,697	103,724	22,626
Contracted Services	3,000	3,000	3,200	3,200
PERA	29,066	29,832	32,004	32,601
FICA	24,856	25,512	26,457	26,950
Medicare	5,813	5,966	6,187	6,303
Health Insurance	58,681	63,855	66,285	77,975
Life Insurance	246	246	246	221
Dental Insurance	1,858	1,858	1,857	2,027
Unemployment	-	200	-	-
Workers Compensation	3,000	2,400	2,700	2,700
<b>TOTAL PERSONNEL</b>	<u>530,634</u>	<u>544,347</u>	<u>565,658</u>	<u>586,661</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	8,000	8,000	6,000	7,000
Copy Supplies	1,000	1,000	800	1,000
Printing/Binding	400	600	600	600
Bindings	200	-	-	-
Computer Supplies	4,000	4,000	4,000	3,000
Computer Inventory	2,000	2,000	3,000	2,000
Assets between \$700-\$4,999	10,000	12,000	-	9,000
Inventorial Supplies	1,000	1,000	1,000	1,000
Volunteer Coordinator Materials	350	350	350	350
Operating Supplies	2,000	2,000	2,000	2,000
Books	38,000	42,000	42,000	42,000
Audio/Visual	9,000	9,000	9,000	9,000
Newspapers	1,000	1,000	1,000	1,000
Periodicals	7,000	8,000	8,000	7,000
Maintenance Tools/Sup	3,000	3,000	2,500	2,500
Other Supplies & Materials	350	350	300	-
Equipment/Parts	300	300	300	300
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>87,600</u>	<u>94,600</u>	<u>80,850</u>	<u>87,750</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	100	100	100	-
Accounting Services	800	800	800	800
Legal	500	500	-	-
Laundry	480	480	480	520
Janitorial	20,400	20,400	20,400	20,400

**CITY OF GRAND RAPIDS  
GRAND RAPIDS AREA PUBLIC LIBRARY  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
Other Contracted Services	4,000	4,000	6,000	4,000
Telephone	6,555	7,000	6,500	5,500
Postage/Freight	500	500	500	500
Seminar/Meetings/Schools	500	1,000	1,000	500
Staff Training	500	500	500	500
Community Ed Promotion	300	300	200	300
Professional Svc-Collections	1,000	2,400	2,500	2,200
Auto Mileage/Travel	150	150	60	-
Publishing & Advertising	500	500	500	300
General Insurance	8,000	9,000	9,000	9,000
Electricity	39,930	39,930	36,000	30,000
Garbage Removal	1,300	1,600	1,800	2,400
Heat-Natural Gas	8,000	4,000	4,000	4,000
Maintenance Contracts	4,000	5,000	6,000	6,000
Building Maint/Repairs	15,000	15,000	15,000	15,000
Ground Maint/Repairs	1,000	1,000	1,000	1,000
Computer Maint/Repairs	10,000	10,000	9,000	9,000
On-line Services	4,000	3,000	3,000	3,000
Gen Eqpt Maint/Repair	3,000	5,000	6,000	6,000
Equipment Leases	900	900	1,900	1,900
Miscellaneous	50	50	50	50
Dues & Subscriptions	500	500	300	300
Interlibrary Loan Charges	100	100	100	100
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>132,065</u>	<u>133,710</u>	<u>132,690</u>	<u>123,270</u>
<b>TOTAL EXPENDITURES</b>	<u>750,299</u>	<u>772,657</u>	<u>779,198</u>	<u>797,681</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ 321</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Councilor Blake introduced the following resolution and moved for its adoption:

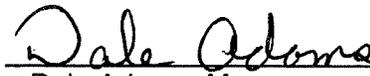
RESOLUTION NO. 15-103

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
PUBLIC LIBRARY REVENUE AND EXPENDITURES BUDGET

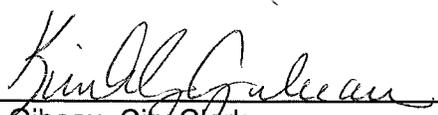
BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund-Public Library revenue and expenditures budget for 2016:

REVENUES:	
Taxes	\$632,999
Intergovernmental	127,000
Charges for Services	11,182
Fines & Forfeits	14,000
Miscellaneous	<u>12,500</u>
TOTAL REVENUES	<u>\$797,681</u>
EXPENDITURES:	
Personnel	\$586,661
Supplies and Materials	87,750
Other Charges and Services	<u>123,270</u>
TOTAL EXPENDITURES	<u>\$797,681</u>
Revenue over Expenditures	<u>\$ 0</u>

Adopted this 14<sup>th</sup> day of December 2015.

  
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

  
\_\_\_\_\_  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

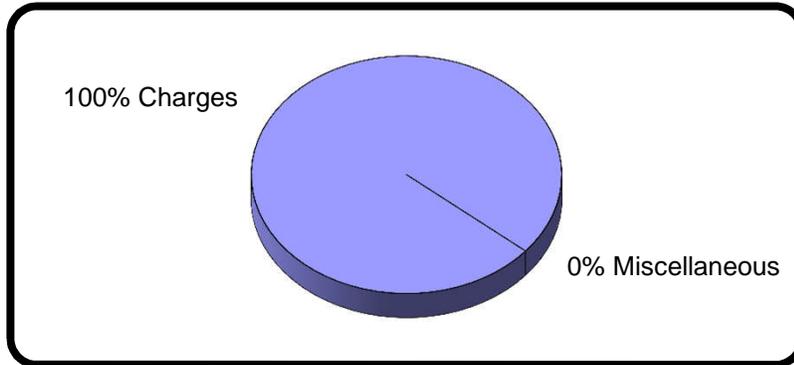
# **RECREATION PROGRAMS**

# **REVENUE AND EXPENDITURES**

**CITY OF GRAND RAPIDS  
2016 RECREATION PROGRAMS REVENUE & EXPENDITURE BUDGET**

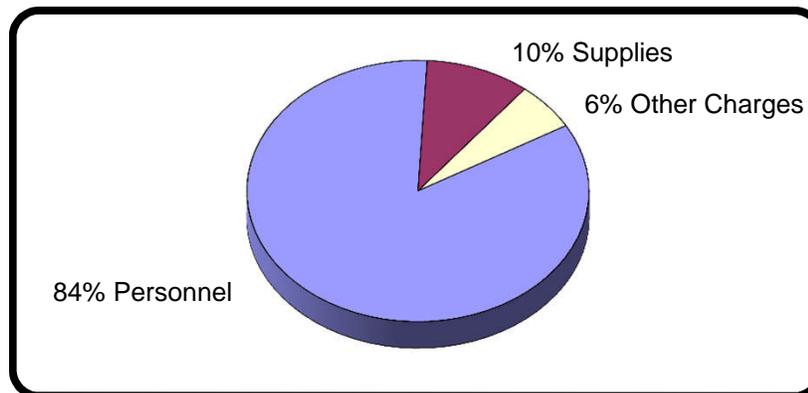
**2016 REVENUE BUDGET**

SOURCE	<u>2016</u>	<u>% OF BUDGET</u>
Charges for Services	\$ 61,100	100.00%
Miscellaneous	-	0.00%
<b>TOTAL REVENUE</b>	<b><u>\$ 61,100</u></b>	<b><u>100.00%</u></b>



**2016 EXPENDITURE BUDGET**

CATEGORY	<u>2016</u>	<u>% OF BUDGET</u>
Personnel	\$ 51,145	84.20%
Supplies	6,000	9.88%
Other Services & Charges	3,600	5.93%
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 60,745</u></b>	<b><u>100.00%</u></b>



**CITY OF GRAND RAPIDS  
RECREATION PROGRAMS  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUES</b>				
Swimming Pool Class Fee	\$ 11,000	\$ 8,500	\$ 8,500	\$ 8,000
Class Activities	40,700	49,500	48,000	52,500
Open Swimming-Pool Usage	900	800	1,000	600
Swimming Pool Rental	1,600	500	-	-
Interest from Investments	500	-	-	-
<b>TOTAL REVENUES</b>	<b>54,700</b>	<b>59,300</b>	<b>57,500</b>	<b>61,100</b>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	34,860	21,769	22,096	25,164
Salary-Parttime	9,363	11,330	11,165	11,165
PERA	3,183	2,400	2,495	2,725
FICA	2,721	2,052	2,062	2,252
Medicare	637	480	482	527
Health Insurance	-	6,900	7,200	7,500
Life Insurance	25	12	12	12
Reemployment	500	500	500	500
Workers Compensation	750	1,000	1,300	1,300
<b>TOTAL PERSONNEL</b>	<b>52,039</b>	<b>46,443</b>	<b>47,312</b>	<b>51,145</b>
<b>SUPPLIES &amp; MATERIALS</b>				
Program Supplies	800	10,000	7,000	6,000
Motor Fuels	-	1,000	1,000	-
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>800</b>	<b>11,000</b>	<b>8,000</b>	<b>6,000</b>
<b>OTHER CHARGES &amp; SERVICES</b>				
Publishing/Advertising	-	-	-	1,500
General Insurance	150	150	100	-
MC/VISA Bank Charges	800	800	900	900
Pool Rental	900	900	900	1,200
<b>TOTAL OTHER CHARGES/SERVICES</b>	<b>1,850</b>	<b>1,850</b>	<b>1,900</b>	<b>3,600</b>
<b>TOTAL EXPENDITURES</b>	<b>54,689</b>	<b>59,293</b>	<b>57,212</b>	<b>60,745</b>
<b>REVENUE/(EXPENDITURES)</b>	<b>\$ 11</b>	<b>\$ 7</b>	<b>\$ 288</b>	<b>\$ 355</b>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-109

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
RECREATION PROGRAMS REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopted the following Special Revenue Fund – Recreation Programs revenue and expenditures budget for 2016:

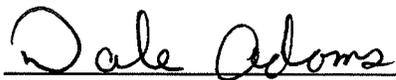
REVENUES:

Charges for Services	<u>\$61,100</u>
Total Revenue	<u>\$61,100</u>

EXPENDITURES:

Personnel	\$51,145
Supplies & Materials	6,000
Other Charges	<u>3,600</u>
Total Expenditures	<u>\$60,745</u>
Excess Revenue over Expenditures	<u>\$ 355</u>

Adopted this 14<sup>th</sup> day of December 2015.

  
\_\_\_\_\_  
Dale Adams, Mayor

Attest:

  
\_\_\_\_\_  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

# **STATE HAZ-MAT RESPONSE TEAM**

## **REVENUE AND EXPENDITURES**

**CITY OF GRAND RAPIDS  
STATE HAZ-MAT RESPONSE TEAM  
2016 ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGETS**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUE</b>				
Intergovernmental	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
<b>TOTAL REVENUE</b>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
<b>EXPENDITURES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	7,900	8,500	8,500	8,713
Salary-Part-time	15,000	14,605	14,605	14,000
FICA	1,420	1,420	1,420	1,737
Medicare	335	335	335	350
<b>TOTAL PERSONNEL</b>	<u>24,655</u>	<u>24,860</u>	<u>24,860</u>	<u>24,800</u>
<b>SUPPLIES</b>				
Training Supplies	1,400	1,500	1,500	1,500
Assets between \$700-\$4,999	1,500	1,500	1,500	1,500
Operating Supplies	2,500	2,500	2,500	2,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>5,400</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Medical Exams	4,000	4,800	4,800	4,800
Telephone	840	840	840	900
Seminars/Meetings/School	6,000	6,000	6,000	2,935
General Insurance	2,100	2,000	2,000	2,000
General Equipment Maint/Repair	1,000	1,000	1,000	4,065
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>13,940</u>	<u>14,640</u>	<u>14,640</u>	<u>14,700</u>
<b>CAPITAL OUTLAY</b>	<u>1,005</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL EXPENDITURES</b>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>	<u>45,000</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO 15-111

A RESOLUTION ADOPTING THE 2016 SPECIAL REVENUE FUND  
STATE HAZMAT RESPONSE TEAM REVENUE AND EXPENDITURES BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Special Revenue Fund – State Hazmat Response Team revenue and expenditures budget for 2016:

REVENUES:

Intergovernmental	<u>\$45,000</u>
Total Revenue	<u>\$45,000</u>

EXPENDITURES:

Personnel	\$24,800
Supplies & Materials	5,500
Other Charges	<u>14,700</u>
Total Expenditures	<u>\$45,000</u>

EXCESS REVENUE OVER EXPENDITURES      \$ 0

Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the foregoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

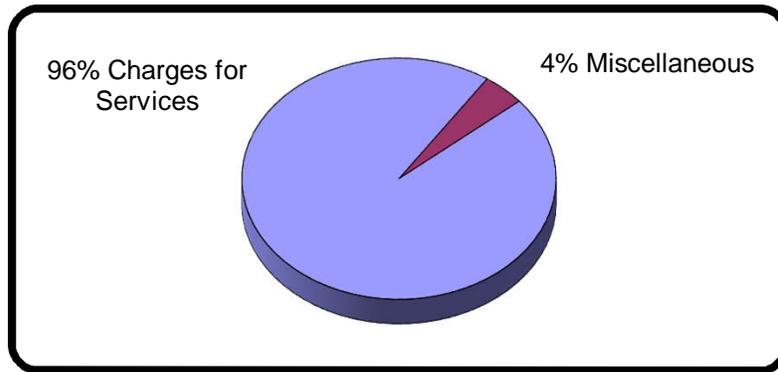
# **POKEGAMA GOLF COURSE**

## **REVENUE AND EXPENSES**

**CITY OF GRAND RAPIDS  
2016 GOLF COURSE REVENUE AND EXPENSE BUDGET**

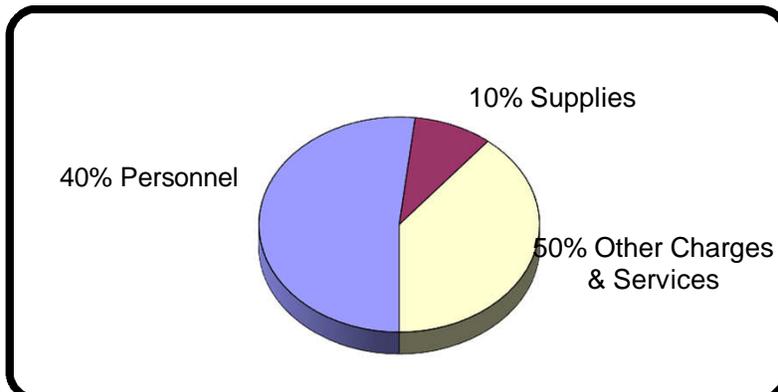
**2016 REVENUE BUDGET**

SOURCE	<u>2016</u>	<u>% OF BUDGET</u>
Charges for Services	\$ 574,505	95.59%
Miscellaneous	<u>26,500</u>	<u>4.41%</u>
<b>TOTAL REVENUE</b>	<b><u>\$ 601,005</u></b>	<b><u>100.00%</u></b>



**2016 EXPENSE BUDGET**

CATEGORY	<u>2016</u>	<u>% OF BUDGET</u>
Personnel	\$ 241,340	40.16%
Supplies	60,900	10.13%
Other Services & Charges	<u>298,737</u>	<u>49.71%</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 600,977</u></b>	<b><u>100.00%</u></b>



**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE  
2016 ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b>REVENUE</b>				
<b>CHARGES FOR SERVICES</b>				
Family Passes	\$ 72,000	\$ 62,000	\$ 60,000	\$ 69,000
Piggy Back	4,000	3,800	3,500	3,500
Single Passes	72,000	66,000	66,000	70,000
Young Adult Passes	6,000	4,000	4,000	4,500
Junior Passes	6,500	5,525	5,500	8,000
Multi Play Passes	17,000	18,000	18,000	20,000
18 Hole Green Fees	50,000	28,000	50,000	25,000
9 Hole Green Fees	25,000	25,000	35,000	12,000
League Play	10,000	11,160	13,000	13,000
Weekend 18 Hole	53,000	59,000	55,000	60,000
Weekend 9 Hole	15,000	19,000	18,000	21,000
WD/WE Spring/Fall Green Fees	38,500	39,000	20,000	78,000
Lodging Green Fees	10,000	13,500	13,500	6,000
Tournament Green Fees	16,000	28,744	37,000	35,000
Pull Cart Rental	550	525	1,000	1,000
Driving Range Passes	5,000	7,179	7,500	7,600
Family Driving Range Passes	4,800	3,000	1,200	2,400
Small Bucket of Balls	1,900	1,919	2,300	3,300
Medium Bucket of Balls	2,500	2,500	3,000	3,200
Large Bucket of Balls	6,500	7,000	8,000	8,000
Cart Rental-9 Hole	24,000	37,500	32,000	30,000
Cart Rental-18 Hole	65,000	76,500	70,000	61,000
Personal Cart Rental	3,500	6,144	14,000	3,000
Power Cart Rental	19,500	14,000	14,000	27,505
5% Credit Card Charges	1,700	1,686	2,000	2,500
<b>TOTAL CHARGES FOR SERVICES</b>	<u>529,950</u>	<u>540,682</u>	<u>553,500</u>	<u>574,505</u>
<b>MISCELLANEOUS REVENUE</b>				
Concessionaire Lease	18,000	18,000	18,000	18,000
CAM Rent-Concessionaire	4,000	5,000	5,000	5,000
Miscellaneous	-	3,140	1,000	3,000
Investment Income	500	478	500	500
<b>TOTAL MISCELLANEOUS REVENUE</b>	<u>22,500</u>	<u>26,618</u>	<u>24,500</u>	<u>26,500</u>
<b>GRAND TOTAL REVENUE</b>	<u>\$ 552,450</u>	<u>\$ 567,300</u>	<u>\$ 578,000</u>	<u>\$ 601,005</u>

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
<b>EXPENSES</b>				
<b>PERSONNEL</b>				
Salary-Fulltime	\$ 88,256	\$ 90,903	\$ 91,934	\$ 98,740
Salary-Fulltime/Overtime	1,000	1,000	1,000	1,000
Salary-Part-time	80,556	76,220	79,170	81,149
Salary-Part-time/Overtime	750	750	750	750
PERA	8,151	6,663	6,970	7,480
FICA	10,466	10,470	10,717	11,262
Medicare	2,448	2,449	2,506	2,634
Health Insurance	19,092	19,950	21,757	24,441
Life Insurance	43	43	43	43
Dental Insurance	519	542	542	591
OPEB	1,750	1,750	1,750	1,750
Unemployment	6,900	7,000	7,000	7,000
Workers Compensation	4,000	5,000	4,500	4,500
<b>TOTAL PERSONNEL</b>	<u>223,931</u>	<u>222,740</u>	<u>228,639</u>	<u>241,340</u>
<b>SUPPLIES &amp; MATERIALS</b>				
Office Supplies	1,200	1,300	1,000	1,000
Copy Supplies	15	-	-	-
Printing/Binding	800	700	1,000	1,000
Computer Supplies	-	-	250	500
Assets between \$700-4,999	4,000	4,000	3,000	2,500
Inventorial Supplies	14,000	10,000	5,000	5,000
Operating Supplies	4,500	9,000	9,000	9,000
Motor Fuels	15,000	12,000	12,000	12,000
Lubricants	120	120	300	300
Maintenance-Equip/Parts	-	15,000	-	-
Safety Supplies	500	-	500	500
Equipment Parts	15,000	-	15,000	22,000
Turf Rehab	5,000	4,000	4,000	5,000
Flowers	2,000	2,000	2,000	2,000
Small Tools	-	-	-	100
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>62,135</u>	<u>58,120</u>	<u>53,050</u>	<u>60,900</u>
<b>OTHER CHARGES &amp; SERVICES</b>				
Professional Services	-	-	-	-
Auditing/Accounting Services	13,377	13,377	13,500	13,875
Legal Services	1,000	1,000	1,000	1,000
Exterminator Service	500	500	500	500
Laundry/Linen Service	500	500	500	500
Janitorial Service	-	800	1,500	2,000

**CITY OF GRAND RAPIDS  
POKEGAMA GOLF COURSE  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 and 2015 ADOPTED BUDGETS**

<b>EXPENSES</b>	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
Other Contracted Services	35,000	35,000	35,000	50,000
Telephone	3,000	3,000	4,000	4,000
Postage/Freight	800	500	-	-
Seminar/Meetings/Schools	800	-	500	500
Publishing & Advertising	3,000	2,000	2,500	1,500
General Insurance	18,871	10,000	8,000	7,200
Electricity	15,000	19,000	19,000	19,000
Garbage Removal	2,000	2,000	1,500	2,000
Septic/Sewer	1,500	1,500	1,500	2,000
Heat-Natural Gas	3,000	3,000	4,000	4,000
Maintenance Contract	2,500	2,500	3,000	6,500
Building Maint/Repairs	2,600	1,000	1,000	2,000
Computer Maintenance	1,200	1,000	-	-
Equipment Maint/Repairs	1,600	1,600	2,000	500
Fixture/Furniture Maint	3,000	2,000	2,000	3,000
Fertilizer/Chemicals	28,000	37,335	35,000	35,000
Tree Maintenance	3,000	3,000	5,000	3,000
Equipment Rental	-	1,200	1,200	1,500
Winter Storage	1,500	1,500	1,500	1,500
MC/VISA Bank Charges	13,000	12,000	12,000	13,000
Permits & Dues	350	250	250	-
Dues & Subscriptions	1,800	2,675	2,500	2,500
Property Tax	3,700	3,707	3,900	3,900
4th of July Expenses	1,000	1,000	500	900
Clubhouse Loan Repayment	13,190	14,862	14,862	13,454
Golf Cart Loan Payment	17,548	18,079	18,079	-
Interest Expense	-	-	2,000	1,408
Depreciation Expense	70,000	86,935	95,000	99,000
Transfer Out-Adm	3,500	3,500	3,500	3,500
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>265,836</u>	<u>286,320</u>	<u>296,291</u>	<u>298,737</u>
<b>TOTAL EXPENSES</b>	<u>551,902</u>	<u>567,180</u>	<u>577,980</u>	<u>600,977</u>
<b>REVENUE/(EXPENSES)</b>	<u>\$ 548</u>	<u>\$ 120</u>	<u>\$ 20</u>	<u>\$ 28</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-113

A RESOLUTION ADOPTING THE 2016 ENTERPRISE FUND-  
POKEGAMA GOLF COURSE  
REVENUE AND EXPENSE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Enterprise Fund Pokegama Golf Course revenue and expense budget for 2016:

REVENUES:	
Charges for Services	\$574,505
Miscellaneous Revenue	<u>26,500</u>
Total Revenues	<u>\$601,005</u>
EXPENSES:	
Personnel	\$241,340
Supplies and Materials	60,900
Other Charges and Services	199,737
Depreciation Expense	<u>99,000</u>
Total Expenses	<u>\$600,977</u>
Net Income/(Loss)	<u>\$ 28</u>

Adopted this 14<sup>th</sup> day of December 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zeige, Zabinski, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.

# **STORM WATER UTILITY**

## **REVENUE AND EXPENDITURES**

**CITY OF GRAND RAPIDS  
STORM WATER UTILITY  
2016 ADOPTED BUDGET**

**WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGET**

	2013 BUDGET	2014 BUDGET	2015 BUDGET	2016 BUDGET
<b>REVENUE</b>				
Charges for Service	\$ 500,000	\$ 550,000	\$ 550,000	\$ 550,000
Investment Income	-	2,000	2,000	2,000
<b>TOTAL REVENUES:</b>	<u>500,000</u>	<u>552,000</u>	<u>552,000</u>	<u>552,000</u>
<b>EXPENDITURES</b>				
<i><b>Personnel</b></i>				
Salary-Fulltime	160,000	160,000	160,000	176,255
Salary-Parttime	9,000	9,000	11,000	11,000
Salary-Parttime Overtime	1,000	1,000	1,000	1,000
PERA	11,600	11,600	11,600	12,779
FICA	9,920	10,478	10,602	11,610
Medicare	2,320	2,451	2,480	2,716
Health Insurance	42,092	47,388	47,388	45,711
Life Insurance	75	86	86	111
Workers Compensation	9,500	9,500	9,500	9,500
<b>TOTAL PERSONNEL</b>	<u>245,507</u>	<u>251,503</u>	<u>253,656</u>	<u>270,682</u>
<i><b>Supplies &amp; Materials</b></i>				
Office Supplies	500	500	-	-
Printing & Binding	5,000	5,000	5,000	5,000
Motor Fuels	18,000	25,000	40,000	40,000
Uniforms/Clothing/Safety	-	-	500	500
Bituminous	3,000	3,000	3,000	3,000
Concrete	2,000	2,000	2,000	2,000
Granular/Riprap/Dirt	1,000	1,000	1,000	1,000
Small Tools	-	-	500	500
Grounds Maint/Supplies	3,500	3,000	2,500	2,500
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<u>33,000</u>	<u>39,500</u>	<u>54,500</u>	<u>54,500</u>
<i><b>Other Charges &amp; Services</b></i>				
Professional Services	2,000	2,000	1,000	1,000
Accounting Services	1,500	1,200	1,250	1,250
GIS Fees	18,000	18,000	1,600	4,000
City Works ELA	-	-	-	9,200
Engineering Fees	-	2,000	1,500	1,500
Legal	-	65	600	600
Contracted Services	60,000	80,000	80,000	80,000
Telephone	500	800	800	800
Postage	6,000	5,000	5,000	5,000

**STORM WATER UTILITY  
2016 ADOPTED BUDGET  
WITH COMPARATIVE TOTALS FOR THE 2013, 2014 AND 2015 ADOPTED BUDGET**

	<u>2013 BUDGET</u>	<u>2014 BUDGET</u>	<u>2015 BUDGET</u>	<u>2016 BUDGET</u>
Seminars/Mtgs/Schools	3,000	2,000	2,000	2,000
Auto Mileage	800	500	500	500
Publishing & Advertising	300	-	-	-
General Insurance	7,000	7,000	7,000	7,000
Vehicle Maint/Repairs	-	5,000	5,000	5,000
PUC Billing	20,000	22,000	26,400	26,400
NPDES Funding	7,000	7,000	-	-
Dues & Subscriptions	500	500	500	500
Fleet Maintenance	32,000	32,000	32,000	32,000
Depreciation Expense	6,900	28,457	28,745	28,745
Operating Transfer Out	55,993	47,475	49,949	21,323
<b>TOTAL OTHER CHGS &amp; SERVICES</b>	<u>221,493</u>	<u>260,997</u>	<u>243,844</u>	<u>226,818</u>
<b>TOTAL EXPENDITURES</b>	<u>500,000</u>	<u>552,000</u>	<u>552,000</u>	<u>552,000</u>
<b>REVENUE/(EXPENDITURES)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Councilor Blake introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-114

A RESOLUTION ADOPTING THE 2016 ENTERPRISE FUND-  
STORM WATER UTILITY  
REVENUE AND EXPENSE BUDGET

BE IT RESOLVED, that the City Council of the City of Grand Rapids, County of Itasca, Minnesota, adopts the following Enterprise Fund Storm Water Utility revenue and expense budget for 2016:

REVENUES:	
Charges for Services	\$550,000
Miscellaneous Revenue	<u>2,000</u>
Total Revenues	<u>\$552,000</u>
EXPENSES:	
Personnel	\$270,682
Supplies and Materials	54,500
Other Charges and Services	198,073
Depreciation Expense	<u>28,745</u>
Total Expenses	<u>\$552,000</u>
Net Income/(Loss)	<u>\$ -0-</u>

Adopted this 14<sup>th</sup> day of December, 2015.

  
Dale Adams, Mayor

Attest:

  
Kimberly Gibeau, City Clerk

Councilor Christy seconded the forgoing resolution and the following voted in favor thereof: Zabinski, Zeige, Christy, Blake, Adams; and the following voted against same: None, whereby the resolution was declared duly passed and adopted.