



420 N. Pokegama Ave
 Grand Rapids, MN 55744
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www.cityofgrandrapidsmn.com

Application for ROW Work

(Work in the City Right-Of-Way)

Permit #

Application is hereby made to perform the following described work within the public right-of-way in the City of Grand Rapids.

| | |
|-----------------------------------|--------------------------|
| Description of work: | |
| Address of affected right-of-way: | |
| Project start date: | Project completion date: |

We will be providing the following required documents:

- General Liability Insurance as required in City Ordinance #05-01-01
- and**
- \$5,000 Certificate of Deposit (Bond) naming the City of Grand Rapids as owner
- or**
- Improvement Guarantee (Based on calculations in this application) (minimum \$25)
- or**
- Letter of Credit from a financial institution approved by the City of Grand Rapids
- or**
- Cashier's Check in the amount of \$5,000, to be held until completion of inspection and approval

| <u>Applicant information</u> | <u>Contractor information</u> |
|--|-------------------------------|
| Name: | Name: |
| Address: | Address: |
| City/State/Zip: | City/State/Zip: |
| Phone: | Phone: |
| Improvement Guarantee should be reimbursed to: | |

The work to be completed under this permit shall maintain strict conformity with the ordinances of the City of Grand Rapids and to the standards adopted by the City Engineer and the State of Minnesota.

The applicant shall hold harmless and defend the City of Grand Rapids for any claim of loss or damage made against the City of Grand Rapids, its employees or representatives arising out of the activities of the applicant.

| | |
|----------------------|-------|
| Applicant signature: | Date: |
|----------------------|-------|

Office use only

| <u>Approval information</u> | <u>Inspection information</u> | |
|--|-------------------------------|-------|
| Approved with standard specifications | Inspected by: | Date: |
| Approved with special specifications Notes: | Comments: | |
| Denied | | |
| Signature: | | |
| Date: | | |

The amount of the guarantee is based on the cost to the City to correct a rehabilitation job to specified standards. A minimum of \$25.00 retainer is required.

| <u>Fees</u> | <u>Totals</u> |
|-----------------------------|---------------|
| Sidewalk SF@\$3.50 | |
| Concrete Curb LF@\$25.00 | |
| Blvd. Restoration SY@\$3.50 | |
| Street Surface SY@\$30.00 | |
| Gravel Alley SY@\$3.50 | |
| Paved Alley SY@\$30.00 | |
| Total (minimum \$25.00) | |

The guarantee may be submitted in the form of a certificate of deposit naming the City of Grand Rapids as the owner, letter of credit from a financial institution approved by the City of Grand Rapids, or cashier’s check. The City will maintain possession of the Guarantee Fee until such time as the specific right-of-way restoration has been inspected and approved by the City of Grand Rapids Engineering Department.

The individual amounts for the improvement guarantee will be waived for twenty (20) or more permit applications, being submitted at one time, by utility companies or contractors. In lieu of individual guarantees, the companies may submit an approved \$5,000 certificate of deposit naming the City of Grand Rapids as owner, letter of credit from a financial institution approved by the City of Grand Rapids or cashier’s check for each construction season beginning on May 15th of each year.

Review and processing fees

A one-time, non-refundable fee of \$20.00 will be charged for individual permits issued. If a batch of permits (20 or more) is being issued to a utility company or contractor, a \$15.00 non-refundable fee will be charged per permit. This fee covers the cost of permit reviews and field inspections of rehabilitation sites.

| | |
|--|--|
| Improvement guarantee <small>(Minimum of \$25.00)</small> | |
| Permit fee | |
| Total payment due | |