



FEE REFUNDS
City of Grand Rapids
Building Safety Division
218-326-7601
www.cityofgrandrapidsmn.com



This handout is intended only as a guide and is based in part on the 2015 Minnesota State Building Code, Grand Rapids City ordinances, and good building practice. While every attempt has been made to insure the correctness of this handout, no guarantees are made to its accuracy or completeness. Responsibility for compliance with applicable codes and ordinances falls on the owner or contractor. For specific questions regarding code requirements, refer to the applicable codes or contact your local Building Safety Division.

FEE REFUNDS

All requests for refund of fees must be in writing. The request must include a copy of the original permit and the reason why the refund is being requested. The request must come from the person, firm, or corporation that paid the original fees. ***Any request for refunds must be made within 180 days of the date the fee was paid or the request will not be considered.***

100% of permit fees may be refunded when a fee was erroneously paid or collected. Examples include fees paid for a permit for an incorrect address or fees paid for a permit when it is later determined a permit is not required. Refunds will be limited by the following: Not more than 75 percent of the permit fee paid will be refunded when no work has been done under a permit issued in accordance with the Minnesota State Building Code. Not more than 90 percent of a plan review fee will be refunded when an application for a permit is withdrawn or cancelled before any plan review is started. Refunds may be authorized by the Building Official upon written application filed by the original applicant no later than 180 days after the date of the payment.

Surcharge fees will not be refunded once they are paid.