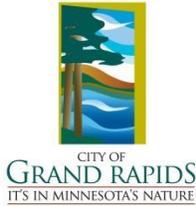


Application process for Temporary 3.2 percent Malt Liquor

1. Complete application and submit to City Clerk's office.
2. Submit Certificate of Liability Insurance, with appropriate liquor liability and naming the City of Grand Rapids as "additionally insured." See full requirements below.
3. Pay \$25 fee. Makes checks payable to: City of Grand Rapids

Basic Information

- Temporary 3.2 percent malt liquor licenses are available to: club or charitable, religious or other non-profit organization.
- No temporary license shall exceed 35 days in duration, which days need not be consecutive.
- No more than three temporary licenses may be granted to one organization in a calendar year.
- License is for one location only
- Alcohol must remain on premise, patrons may not walk outside with beverage
- City of Grand Rapids Ordinance Insurance Requirements:
A certificate of insurance providing that the dispensing of alcoholic beverages by the licensee at the property is fully insured by \$500,000.00 of coverage because of bodily injury to any one person in any one occurrence; \$500,000.00 because of bodily injury to two or more persons in any one occurrence; \$500,000.00 because of injury to or destruction of property of others in any one occurrence; \$500,000.00 for loss of means of support of any one person in any one occurrence; \$500,000.00 for loss of means of support of two or more persons in any one occurrence; and an aggregate policy limit of dram shop insurance of not less than \$500,000.00.



APPLICATION FOR TEMPORARY LICENSE
FOR THE ON-SALE OF 3.2 PERCENT MALT LIQUOR
Administration Department

Name of Licensee: _____ Application Date: _____

Event Location: _____

Event Date: _____ Type of Event: _____

Applicant Organization: _____

PLEASE DESCRIBE METHOD OF ENCLOSURE AND LOCATION. (map/diagram must be attached)

A temporary license shall be issued only for a compact, continuous and enclosed place, either walled or securely fenced, with the method of enclosure and location to be designated in the application for the temporary license. City Ordinance 35.02(d)(e)

I hereby apply for a temporary permit to dispense on-sale 3.2 malt liquor as allowed by Ordinance Chapter 35, Section 35.02 (d) Temporary On-Sale Licenses. I declare that I have read and understand the requirements of Chapter 35 – An Ordinance Licensing and Regulating the Sale and Consumption of 3.2 Percent Malt Liquor.

Signature of Authorized Officer: _____ Contact # _____

If your event is being held on City owned property, you are required to contact the City Police Department to arrange for security at your event. Fees for this service may vary.

Police Department Signature: _____

For Office Use Only

Date application received: _____

Paid \$25.00 Fee: Y / N

Check# _____ Cash _____

Certificate of Liability (naming City as additionally insured): Y / N

Certificate of Liquor Liability Insurance (naming City as additionally insured): Y / N

Approved By:

City Administrator

Date