

City of Grand Rapids
Job Description
(Rev 5/2014)

Job Title: **Firefighter**
Department: Fire
FLSA Status: Non-exempt
Approved By:
Approved Date:

Summary: Performs intermediate protective service work in fire suppression, rescue extrication, emergency aid, hazardous materials and fire prevention, and related work as apparent or assigned. Work is performed under the general direction of the Fire Chief, 1st Assistant Fire Chief and 2nd Assistant Fire Chief.

Essential Duties and Responsibilities: The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to that position. Other duties may be assigned.

- Performs fire suppression duties, interior and/or exterior, rescue extrication according to the tactics and strategies of the Line Officer on the fire ground.
- Actively participates with the Chemical Assessment Team in training drills and incident response.
- Performs duties as assigned by officers in relation to apparatus, equipment, building and grounds maintenance of the Grand Rapids Fire Department.
- Actively participates in Fire Prevention and Education in the community especially during Fire Prevention Month and Open House week.
- Continually strives for education in the area of firefighting, apparatus operations and driving, and apparatus placement.
- Attends fire schools, conferences and meetings to keep abreast of current trends in the field of Fire Suppression and Fire Rescue.
- Conducts Fire Prevention and Education tours under the supervision of the Fire Marshal.

Knowledge, Skills, Abilities and Competencies Required: The requirements listed below are representative of the knowledge, skill, ability and/or competency sets required to complete the essential functions at a satisfactory level.

- Good communication skills.

- Ability to work as a team.
- Ability to learn to operate specific fire suppression and rescue equipment.
- General skill operating standard office equipment and related hardware and software.
- Commitment to serve the public.

Education and/or Experience: High school diploma or GED. Must be at least 18 years of age.

Valid driver's license in the State of Minnesota.

Ability to obtain and maintain certifications through initial and ongoing continuing education.

Firefighter 1001 Certification w/ Haz-Mat Operations Level within eighteen (18) months of hire. Minnesota State Fire Board or equivalent Firefighter Level 1 State Certification within three (3) years of hire.

Haz-Mat Technician Level Certification within three (3) years of hire.

***All requirements subject to Fire Chief's discretion with consultation from the City Administrator .**

TOOLS AND EQUIPMENT USED

Fire Apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, phone, fax machine, camera.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; talk or hear; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.